PUBLIC SAFETY COMMITTEE MEETING AGENDA

Commission Chamber
Tuesday, July 09, 2024
1:05 PM

PUBLIC SAFETY

1. Presentation by Mr. Roger Bellow regarding Best Friends Animal Society's offer of $910,898 to improve conditions at Augusta Animal Services.
2. Motion to approve the acceptance of a $450,000 Juvenile Justice Incentive Grant.
3. Motion to approve the minutes of the Public Safety Committee held on June 11, 2024.
4. Approve Contract with Logicalis to migrate Cisco UCCX to Webex Contact Center

Public Safety Committee

July 9, 2024

Mr. Roger Bellow

Department:	N/A
Presenter:	N/A
Caption:	Presentation by Mr. Roger Bellow regarding Best Friends Animal Society's offer of $910,898 to improve conditions at Augusta Animal Services.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month - ~~5:00 p.m.~~ 2pm
Committee meetings: Second and last ~~Mondays~~ Tuesdays of each month - ~~12:45 to 2:15 p.m.~~ 1pm

Commission/Committee: (Please check one and insert meeting date)

_____	Commission	Date of Meeting _____
_____	Public Safety Committee	Date of Meeting _____
_____	Public Services Committee	Date of Meeting _____
_____	Administrative Services Committee	Date of Meeting _____
_____	Engineering Services Committee	Date of Meeting _____
✓	Finance Committee	Date of Meeting July 9, 2024

Contact Information for Individual/Presenter Making the Request:

Name: Roger Bellow
Address: 1711 King Woods Dr 30904
Telephone Number: 843-849-7732
Fax Number: N/A
E-Mail Address: N/A

Caption/Topic of Discussion to be placed on the Agenda:

BesT Friends Animal Society's offer of $910,898 To improve conditions at Augusta Animal Services

Please send this request form to the following address:

Ms. Lena J. Bonner
Clerk of Commission
Room 806 Municipal Building
530 Greene Street
Augusta, GA 30911

Telephone Number: 706-821-1820
Fax Number: 706-821-1838
E-Mail Address: lbonner@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission or Committee meeting of the following week. A five-minute time limit will be allowed for presentations.

3,000 dogs are killed annually at **Augusta Animal Services (AAS).** Half the dogs that enter the facility will be killed. Of all the counties in Georgia, that is by far the most deadly rate.

Best Friends Animal Society is a non-profit with a proven record of greatly reducing death rates at shelters. They have offered to give AAS $910,898 and issued a 32 page report with specific recommendations that would save the lives of a thousand dogs.

The **Augusta Commission** has rejected this most generous, thoughtful proposal. They don't know what help is when it knocks on their door. Tell the commission to ***TAKE THE MONEY AND STOP THE SLAUGHTER OF DOGS IN AUGUSTA!***

Public Safety Committee

Meeting Date: July 9, 2024

Richmond County Juvenile Court FY 25 Juvenile Justice Incentive Grant

Department:	Juvenile Court
Presenter:	Nolan Martin, Superior Court Administrator
Caption:	Motion to approve the acceptance of a $450,000 Juvenile Justice Incentive Grant.
Background:	The Richmond County Juvenile Court awarded a $450,000 grant to fund evidence based programs for youth involved with the Department of Juvenile Justice as an alternative to committment.
Analysis:	N/A
Financial Impact:	No Match Required.
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	Fund 220
REVIEWED AND APPROVED BY:	N/A

[EXTERNAL] FY25 JJIG Notification

Stephanie Mikkelsen <SMikkelsen@cjcc.ga.gov>

Thu 6/13/2024 10:14 PM

To:Audrey Armistad <AArmistad@augustaga.gov>;DaCara Brown <DBrown@augustaga.gov>
Cc:Willie Saunders <WSaunders@augustaga.gov>;Judge Spencer <KSpencer@augustaga.gov>;Nancy He <MHe@augustaga.gov>;Judge Chanette Lewis <CLewis@augustaga.gov>;Chelsea Benson <chelsea.benson@cjcc.ga.gov>; Laura Oropeza <laura.oropeza@cjcc.ga.gov>

Good Evening,

Congratulations. It's my pleasure to inform you that the Criminal Justice Coordinating Council has awarded Richmond County a total of $450,000 as part of the FY25 Juvenile Justice Incentive Grant Program. Laura will be sending a separate email containing the award packet, instructions on how to submit the packet, and additional guidance regarding budgets no later than next week.

Thank you for your dedication to helping our youth and we look forward to continue working with you all!

Respectfully,

Stephanie

Stephanie Mikkelsen

Juvenile Justice Program Director

Criminal Justice Coordinating Council

104 Marietta St. NW, Suite 440, Atlanta, GA 30303

M: 404.275.6511 | VRI: 404.902.8826

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]

AUGUSTA, GEORGIA
New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal	Project No.	Project Title
PR000487	JUVENILE	FY25 JUVENILE JUSTICE INCENTIVE GRANT

In keeping with Georgia's goal of increasing public safety through a more effective juvenile system, CJCC offers this request for proposals seeking local juvenile justice projects that aim to reduce the number of youth served out of home. The Juvenile Justice Incentive Grant Program funding aims to develop programs that address the needs of youth who are typically committed to the Georgia Department of Juvenile Justice (DJJ). EBP - Thinking For A Change (T4C), Aggression Replacement Training (ART), MultiSystemic Therapy (MST), Trauma Focused Cognitive Behavioral Therapy (TF-CBT) and Seven Challenges (7C).
NO LOCAL MATCH REQUIRED.
NO EEO DEPT. REQUIRED.

Start Date: 07/01/2024 **End Date:** 06/30/2025
Submit Date: 03/22/2024 **Department:** 022 Juvenile Court **Cash Match?** N
Total Budgeted Amount: 625,000.00 **Total Funding Agency:** 625,000.00 **Total Cash Match:** 0.00

Sponsor: GM0012 Criminal Justice Coord Co
Sponsor Type: S State
Purpose: 2 Serve Comm Juvenile Cts **Flow Thru ID:** GM0012 Criminal Justice Coord Co

Contacts

Type	ID	Name	Phone
I	GMI025	DaCara Brown	(706)821-4261

Approvals

Type	By	Date
FA	D. CRAIG	03/25/2024

Dept. Signature: _____
Grant Coordinator Signature: _____ 3/27/2024

1.) I have reviewed the Grant application and enclosed materials and:

o ✓ Find the grant/award to be feasible to the needs of Augusta Richmond County

o Deny the request _____

Donna B Williams — 3-27-2024
Finance Director — Date

2.) I have reviewed the Grant application and enclosed materials and:

o ✓ Approve the Department Agency to move forward with the application

o Deny the request _____

DR — 3/28/24
Administrator — Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

Public Safety Committee

July 9, 2024

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Public Safety Committee held on June 11, 2024.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Augusta
GEORGIA

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, June 11, 2024
1:10 PM

PUBLIC SAFETY

PRESENT
Mayor Garnett Johnson
Commissioner Catherine Smith-McKnight
Commissioner Bobby Williams
Commissioner Brandon Garrett

ABSENT
Commissioner Alvin Mason

1. Update from the Administrator/staff regarding the proposal from Best Friends Animal Society. (Referred from May 22 Commission meeting)

   Motion to approve the recommendation from Best Friends Animal Society and their offer of helping our animal shelter as was previously presented.

   Motion made by Garrett, Seconded by Smith-McKnight.
   Voting Yea: Smith-McKnight, Garrett
   Voting Nay: Williams

   Motion fails 2-1.

2. Motion to approve the Augusta-Richmond County (FY25) Capacity Agreement for State Inmates to be housed at the Richmond County Correctional Institution.

   Motion to approve.

   Motion made by Garrett, Seconded by Williams.
   Voting Yea: Smith-McKnight, Williams, Garrett

   Motion carries 3-0.

3. Motion to approve amendment of the subsidy agreement (per diem rate) to house state inmates with the Georgia Department of Corrections.

   Motion to approve.

   Motion made by Garrett, Seconded by Williams.
   Voting Yea: Smith-McKnight, Williams, Garrett

   Motion carries 3-0.

4. Motion to approve acceptance of the CACJ FY25 Family Treatment and Juvenile Drug C Operating Grant in the amount of $135,537 with a $23,918 match amount.

   Motion to approve.

   Motion made by Garrett, Seconded by Williams.
   Voting Yea: Smith-McKnight, Williams, Garrett

   Motion carries 3-0.

5. Motion to accept the FY2024 Emergency Management Performance Grant (EMPG) in the amount of $50,000 and authorize the mayor to sign all appropriate documentation.

   Motion to approve.

   Motion made by Garrett, Seconded by Williams.
   Voting Yea: Smith-McKnight, Williams, Garrett

   Motion carries 3-0.

6. Motion to approve the minutes of the Public Safety Committee held on May 28, 2024.

   Motion to approve.

   Motion made by Garrett, Seconded by Williams.
   Voting Yea: Smith-McKnight, Williams, Garrett

   Motion carries 3-0.

Meeting Name

Meeting Date: EnterTextHere

Item Name

Department:	Information Technology
Presenter:	Reggie Horne, Deputy CIO
Caption:	Approve Contract with Logicalis to migrate Cisco UCCX to Webex Contact Center
Background:	Cisco Unified Contact Center Express (UCCX) is the Call Center software supported and maintained by the Information Technology Department that allows multiple City Departments to provide public-facing customer service through Call Centers and Interactive Voice Response technologies. Among the Departments and Offices using this technology are the 311 Department, the Utilities Department, the Information Technology Department, and the Tax Commissioner's Office.
Analysis:	The current version of UCCX is in need of an upgrade that will include a migration to the cloud in order to support the ongoing processes of these Departments as well as to keep up with the ever-changing pace of technological development within this specialized system environment. This cloud migration will result in a better user experience for the Departments/Offices utilizing this technology as well as for the Citizens of Augusta.
Financial Impact:	The one-time cost for this migration is $36,451.00
Alternatives:	N/A
Recommendation:	Approve Contract with Logicalis to migrate Cisco UCCX to Webex Contact Center
Funds are available in the following accounts:	GL 328012110-5213119 / JL 212925102-5213119
REVIEWED AND APPROVED BY:	N/A

Webex Contact Center Migration
Quotation # 2024-181806v3

Prepared By Logicalis for:
Augusta-Richmond County Georgia

To the attention of :
Reggie Horne
Augusta-Richmond County Georgia
360 Bay St Ste 180
Augusta, GA 30901-1566
Tel: (706) 821-1571
Email: horne@augustaga.gov

June 19, 2024

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	$6,000.00
Professional Services	$30,451.00
Grand Total	**$36,451.00**

Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com

Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy.

Webex Contact Center Migration
Quotation # 2024-181806v3

Customer Name & Address	Logicalis Account Executive
Reggie Horne Augusta-Richmond County Georgia 360 Bay St Ste 180 Augusta, GA 30901-1566 (706) 821-1571 horne@augustaga.gov	Leslie Kern 3815 River Crossing, STE 50 Indianapolis, IN 46240 +1 3178531924 leslie.kern@us.logicalis.com
Bill To Address	**Ship to Address**
Augusta-Richmond County Georgia 535 Telfair Street Augusta, GA 30901	Augusta-Richmond County Georgia 535 Telfair Street Augusta, GA 30901

Item	Qty	Part Number	Description	Unit Price	Extended Price
Products					
1	1	CONTINGENCY	CONTINGENCY	$6,000.00	$6,000.00
				Products Subtotal	$6,000.00
Logicalis Professional Services - Fixed Fee					
2	1	PS	Project Initiation	$15,225.50	$15,225.50
3	1	PS	Configuration Complete	$12,180.40	$12,180.40
4	1	PS	Project Completion	$3,045.10	$3,045.10
				Logicalis Professional Services Fixed Fee Subtotal	$30,451.00

Grand Total	
Products and Services Subtotal:	$36,451.00
Grand Total:	**$36,451.00**

Solution Summary

Augusta-Richmond County Georgia is requesting assistance from Logicalis Professional Services (PS) with the migration from their on-premises Cisco Unified Contact Center Express (UCCX) platform to the cloud-based Webex Contact Center (WxCC) platform.

Augusta-Richmond County Georgia's current UCCX environment consists of the following:
- 161 Agents
- 34 Supervisors
- 5 Teams
- 7 Entry Points
- 15 Applications
- 16 Contact Service Queues (CSQ)
- 33 Scripts
- 2 Outbound Campaigns

One of the applications that Augusta provides to its customers is a Utilities application. This allows the customer to request information about their account, check balances, and make payments. Augusta uses Enquesta and InvoiceCloud to provide these features. Each service is integrated with UCCX via custom Java modules in two (2) advanced scripts. InvoiceCloud uses Secure Socket Layer (SSL) certificates to secure communications. The Enquesta application also outputs a text file each week that is loaded into the UCCX Outbound Dialer Campaign.

Augusta would also like to take advantage of the Omnichannel features in WxCC and offer Short Message Service (SMS) chat capabilities to its customers in one (1) department. The Logicalis PS engineer will configure Webex Connect and integrate it with WxCC then create the required templates for the SMS chat queues.

Public Switched Telephone Network (PSTN) service will be provided to WxCC with the Bring Your Own PSTN (BYoPSTN) model. Logicalis will configure a Cisco router to function as a voice Point of Presence (vPOP) that will connect the existing PSTN and the Webex Cloud. Existing UCCX entry point Direct Inward Dial (DID) numbers will be pointed towards the vPOP.

Logicalis PS will migrate the existing UCCX environment one-for-one to the WxCC platform. The Logicalis PS engineer will also provide two (2) end-user training sessions, one for agents and one for supervisors, which will function as train-the-trainer sessions. One (1) administrator knowledge transfer session will also be provided by the Logicalis PS engineer. All sessions will be recorded and distributed to Augusta for future reference.

All work performed by the Logicalis PS engineer will be remote.

Professional Services Statement of Work

Communication & Network Services - Webex Contact Center
Tasks and Activities

1 Plan
- 1.1 Implementation Planning
  - 1.1.1 Verify WXCC tenant and licenses
  - 1.1.2 Data gathering meeting with Customer to include network infrastructure, dial plan, voice gateway, migration, training, and cutover planning
  - 1.1.3 Data gathering for site with 101-250 agents
  - 1.1.4 Low Level Design Document (LLD) creation and technical review

1.1.5 Conduct a Customer review meeting for approval of the implementation plan, test plan and fallback plan

2 Implement
- 2.1 Implementation Configuration
  - 2.1.1 Configuration of up to (5) teams, including supervisors
  - 2.1.2 Configure up to (16) voice queue(s)
  - 2.1.3 Configure up to (1) WebChat queue(s)
  - 2.1.4 Configure up to (7) entry point(s)
  - 2.1.5 Configure up to (2) outbound campaign(s)
  - 2.1.6 Configure voice gateway for Webex Contact Center vPOP
  - 2.1.7 Configure up to (2) advanced script(s)
  - 2.1.8 Configure directory connector in Customer environment
  - 2.1.9 Configure Webex Control Hub with SSO
- 2.2 Implementation Scripting
  - 2.2.1 Configure up to (7) basic script(s)

3 Support
- 3.1 Knowledge Transfer
  - 3.1.1 Provide up to (2) end user training classes for up to 15 users per class
  - 3.1.2 Provide up to (2) hours of system administrator knowledge transfer
- 3.2 Support
  - 3.2.1 Provide up to (4) hours of day-1 support remote

4 Validate
- 4.1 System Cutover
  - 4.1.1 After-hours system cutover
  - 4.1.2 Perform testing following approved test plan

Deliverables
- Implementation Plan
- Informal Recording of Knowledge Transfer

Project Management
The assigned Logicalis Project Manager will be responsible for providing the following Project Management Services:

Project Management (L2)

Planning
- Project kick-off call
- Introduce project team and define roles & responsibilities.
- Resource scheduling
- Creation of Work Breakdown Structure (WBS) and Schedule
- Project Communication Plan

Execution
- Tracking of Products relating to this SOW ordered through Logicalis, if applicable
- Project tasks and schedule management
- Project status meetings up to 5 hours*
- Project status reports, consisting of:
  1. Overall project health & status indicators
  2. Percentage complete
  3. Project Phase
  4. High level accomplishments
  5. Review status of project activities
  6. Project issues & Risk Management Registers
- Resource schedule management
- Point of contact for project escalations, coordination, and communications

Monitoring & Controlling

- Project Deliverables management
- Scope of Services and Project Schedule management
- Document Project Change Requests (PCRs), if applicable
- Labor hours consumption and expenses for T&M engagements
- Project WBS & milestone management
- Ensure customer satisfaction

Closing

- Project closure Deliverables review call with Customer

*If the Project is priced as a Fixed Price, the Price includes up to five (5) cumulative resource hours dedicated for status meetings. Any additional time spent on status meetings in excess of these five (5) hours are considered out of scope. Such additional meetings require a mutually agreed upon PCR. If the Project is priced on a Time and Material basis, then Customer will be billed according to the rates set forth herein.

Professional Services Assumptions / Customer Responsibilities

- Provide remote access to Logicalis PS engineer
- Provide Webex Control Hub access to Logicalis PS engineer
- Provide Cisco router, virtual or physical, with licensing for vPOP
- Provide all WxCC licensing including Outbound Campaign
- Valid support contracts with Enquesta and InvoiceCloud
- Enquesta and InvoiceCloud must be cloud accessible and support REST API
- Logicalis is required by Cisco to be first call support on any Webex Contact Center related problems. Augusta must have active VIT with Logicalis to cover these support calls.

Contiguous Delivery

Logicalis has selected, designed, and quoted the Services to be performed and (as applicable) Deliverables to be provided under this SOW with an understanding that they will be delivered on a contiguous schedule in accordance with the timeline set forth herein. Adherence to this contiguous timeline enables Logicalis to deliver maximal value to Customer in the most timely and efficient manner. Customer acknowledges and agrees that a Project Change Request, setting forth any applicable adjustments to the project timeline and pricing, including but not limited to hourly, recurring, and flat fee pricing (depending on the impact on Logicalis' efficiencies and resource allocations), will need to be made and executed in any of the three (3) following events:

1. Customer requests a change of the SOW timeline or scheduling of Services for convenience; or
2. Customer is the precipitating reason, either by its own action or inaction or that of its contractors, agents, employees, or (as applicable) users of Services performed under this SOW, cause a delay in the performance of Services by Logicalis; or
3. Customer requests a project hold (i.e., a pause in Logicalis' performance of Services).

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.
6. To the extent this Quotation includes Cisco Cloud Services, the following link shall apply: www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html. "Cisco Cloud Services" shall mean any of the offerings described on the aforementioned link. If Customer does not issue a purchase order to Logicalis or otherwise accept a Logicalis quotation to renew such Cisco Cloud Services, or does not otherwise provide written notice of non-renewal, at least forty-five (45) days prior to the end of the then-current subscription term thereof, then the Cisco Cloud Services shall automatically renew and Customer agrees to pay Logicalis for such renewed subscription term at the rates charged by Logicalis therefor.

Terms Applicable for Professional Services Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
3. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of $65.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By: **Augusta-Richmond County Georgia**	Accepted By: **Logicalis, Inc.**
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date

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INFORMATION TECHNOLOGY

Tameka Allen
Chief Information Officer

Reggie Horne
Deputy Chief Information Officer

Gary Hewett
Deputy Chief Information Officer

JUN 21 PM 2:48

To: Ms. Geri Sams, Director, Procurement

From: Ms. Tameka Allen, CIO

Date: June 20, 2024

Subject: Request for Approval – Webex Contact Center Migration for UCCX

Cisco Unified Contact Center Express is the Call Center software supported and maintained by the Information Technology Department that allows multiple City Departments to provide public-facing customer service through Call Centers and Interactive Voice Response technologies. Among the Departments and Offices using this technology are the 311 Department, the Utilities Department, the Information Technology Department, and the Tax Commissioner's Office.

The current version of UCCX is in need of an upgrade that will include a migration to the cloud in order to support the ongoing processes of these Departments as well as to keep up with the ever-changing pace of technological development within this specialized system environment. This cloud migration will result in a better user experience for the Departments/Offices utilizing this technology.

I've attached the proposal from Logicalis for this project, and it includes all the necessary work components to complete this upgrade and migration.

The total cost of this upgrade is $36,451.00 to be funded from the SPLOST V Software Allocation funds. I am sending this request through Procurement for sole-source authorization. I am requesting sole-source approval as Logicalis is the only vendor capable of completing this upgrade as they are the original implementor of our UCCX system environment. Upon your review and approval, this item will be submitted to the Augusta Commission for final approval.

Thank you in advance for your consideration and response.

Approve/Deny: _____ Date: 6/24/24
Ms. Geri Sams, Director, Procurement

Attachment

Information Technology
535 Telfair Street, Building 2000
Augusta, GA 30901
(706) 821-2522 – FAX (706) 821-2530
www.AugustaGa.gov

Print Form

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT

Vendor: Logicalis **E-Verify Number:** 148902

Commodity: Contact Center Migration for UCCX

Estimated annual expenditure for the above commodity or service: $ 36,451.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

_____ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)

_____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)

_____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)

_____ 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)

X 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)

_____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Reggie Horne Department: Information Technology Date: 6/20/2024

Department Head Signature: _____ Date: 6/20/24

Approval Authority: _____ Date: 6/24/24

Administrator Approval: (required - not required) _____ Date: _____

COMMENTS: Requires Commission Approval

Rev. 09/10/12