



PUBLIC SAFETY COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, May 12, 2026

1:05 PM

PUBLIC SAFETY

- 1.** Motion to approve FY26 Delinquency Prevention Supplemental Grant award in the amount of \$8,000.
- 2.** Motion to approve FY26 CHINS Supplemental Grant award in the amount of \$25,000.
- 3.** Approve addition to the IT Citywide Policies and Procedures regarding Generative Artificial Intelligence
- 4.** Motion to approve the minutes of the April 28, 2026 Public Safety Committee Meeting.



Public Safety Committee Meeting

Meeting Date: 4/28/26 1:05 PM

FY 26 Delinquency Prevention Supplemental Award Juvenile Court

Department: Juvenile Court

Presenter: Paige Ford

Caption: Motion to approve FY26 Delinquency Prevention Supplemental Grant award in the amount of \$8,000.

Background: Supplemental award increases the original grant award from \$42,000 to \$50,000.

Analysis: N/A

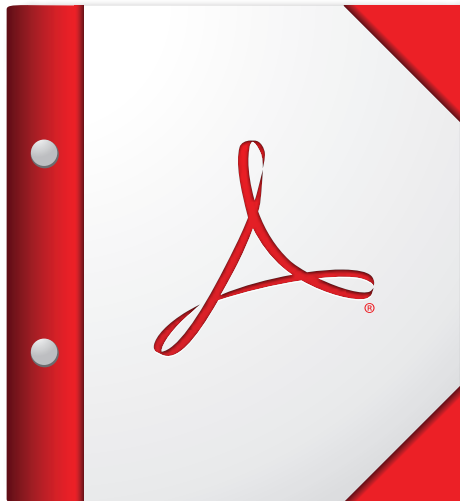
Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in the following accounts: Add \$8,000 to Delinquency Prevention GL 220022661

REVIEWED AND APPROVED BY: N/A



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AUGUSTA, GEORGIA New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.



Proposal	Project No.	Project Title
PR000584	JUVENILE	DELIQUENCY PREVENTION CJCC FY 26

Requesting grant funds offered by the Criminal Justice Coordinating Council Delinquency Prevention. NO CASH MATCH.

Start Date: 10/01/2025	End Date: 09/30/2026	Juvenile Court	Cash Match?	N
Submit Date: 08/01/2025	Department: 022	42,000.00	Total Cash Match:	0.00
Total Budgeted Amount: 42,000.00	Total Funding Agency:			


Sponsor: GM0012	Criminal Justice Coord Co	Flow Thru ID:
Sponsor Type: S	State	
Purpose: 2	Serve Comm Juvenile Cts	

Type	ID	Name	Contacts	Phone
I	GMI028	Victoria Ford		(706)823-4424

<u>Type</u>	<u>By</u>	<u>Date</u>	Approvals
FA	J. FLYTHE	08/04/2025	Dept. Signature: 
			Grant Coordinator Signature: 

1.) I have reviewed the Grant application and enclosed materials and:
 Find the grant/award to be feasible to the needs of Augusta Richmond County

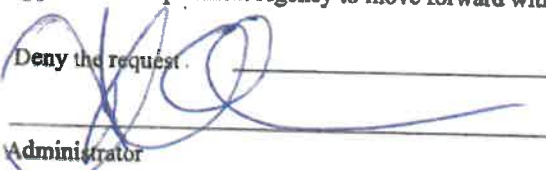
Deny the request


 Finance Director 15, September 2025
Date

2.) I have reviewed the Grant application and enclosed materials and:

Approve the Department Agency to move forward with the application

Deny the request


 Administrator 9/17/2025
Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

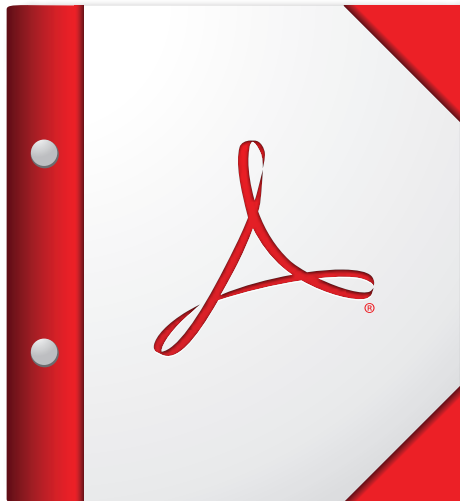


Public Safety Committee Meeting

Meeting Date: 4/28/26 1:05 PM

FY 26 CHINS Supplemental Award Juvenile Court

- Department:** Juvenile Court
- Presenter:** Paige Ford
- Caption:** Motion to approve FY26 CHINS Supplemental Grant award in the amount of \$25,000.
- Background:** Supplemental award increases the original grant award from \$100,000 to \$125,000.
- Analysis:** N/A
- Financial Impact:** N/A
- Alternatives:** N/A
- Recommendation:** N/A
- Funds are available in the following accounts:** Add \$25,000 to CHINS GL 220022668
- REVIEWED AND APPROVED BY:** N/A



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AUGUSTA, GEORGIA New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.


Proposal **Project No.** **Project Title**
PR000585 JUVENILE CHINS CJCC GRANT FY26

Requesting grant funds offered by the Criminal Justice Coordinating Council CHINS grant solicitation. NO CASH MATCH.

Start Date: 10/01/2025 **End Date:** 09/30/2026
Submit Date: 08/01/2025 **Department:** 022 Juvenile Court **Cash Match?** N
Total Budgeted Amount: 100,000.00 **Total Funding Agency:** 100,000.00 **Total Cash Match:** 0.00

Sponsor: GM0012 Criminal Justice Coord Co
Sponsor Type: S State
Purpose: 2 Serve Comm Juvenile Cts **Flow Thru ID:**

Type	ID	Name	Contacts	Phone
I	GMI028	Victoria Ford		(706)823-4424

Type	By	Date	Approvals
FA	J. FLYTHE	08/04/2025	Dept. Signature:  Grant Coordinator Signature: _____

- 1.) I have reviewed the Grant application and enclosed materials and:
- Find the grant/award to be feasible to the needs of Augusta Richmond County
 - Deny the request

Finance Director 15 September 2025
Date

- 2.) I have reviewed the Grant application and enclosed materials and:
- Approve the Department Agency to move forward with the application
 - Deny the request

Administrator 9/17/2025
Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Meeting Name

Meeting Date: EnterTextHere

Item Name

Department: Information Technology

Presenter: Reggie Horne, CIO

Caption: Approve addition to the IT Citywide Policies and Procedures regarding Generative Artificial Intelligence

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: Approve addition to the IT Citywide Policies and Procedures regarding Generative Artificial Intelligence

Funds are available in the following accounts: N/A

REVIEWED AND APPROVED BY: N/A

Policy draft – Generative AI

1.17 Use of Generative AI

1.17.1 Generative AI Vision for the City of Augusta

Generative AI is a powerful tool that, when used responsibly, can improve employee output and workflow. Implementation of this technology, where applicable, is intended to empower our workforce, not replace it, ensuring human oversight remains at the core of every process. Through implementation with intent, the City of Augusta can responsibly leverage this technology to offer a high level of service to residents and businesses, positioning our city for long-term success.

1.17.2 Purpose

This policy establishes guidelines on how to safely use generative AI while allowing it in the workplace environments where it is applicable. The Information Technology Department will regularly review and update this policy to align with advances in technology. Elected Officials and Department Directors may establish additional provisions or more restrictive policies as needed, provided they do not conflict with this or any other policy.

1.17.3 Definitions

- **Generative Artificial Intelligence (Gen AI)** – The class of AI models that emulate the structure and characteristics of input data in order to generate derived synthetic content. This can include images, videos, audio, text, and other digital content. (*National Institute of Standards & Technology, NIST*)
- **Confabulation (AI hallucination)**- Refers to a phenomenon in which Generative AI systems generate and confidently present erroneous or false content in response to prompts. Confabulations also include generated outputs that diverge from the prompts or other input or that contradict previously generated statements in the same context. (*NIST sec. 2.2*)

AI bias – Refers to when data used to train the AI model is skewed to a majority. The Generative AI may not present the right answer, but instead the “most likely answer” as defined by its data set. Additionally, this leads the generative AI to often underrepresent minorities in its decision making and output. For example, when prompted to generate images of CEOs, doctors, lawyers, and judges, current text-to-image models underrepresent women and/or racial minorities, and people with disabilities. This bias can also affect the performance of the generative AI with different subgroups and languages (e.g., a Gen AI may perform less well for non-English languages or certain dialects).

Such disparities can contribute to discriminatory decision-making or amplification of existing societal biases. ([NIST sec. 2.6](#))

1.17.4 Acceptable Use

Generative AI shall be used for appropriate business use only - that is, for the employee's job-related duties and responsibilities. This policy recognizes the specific definition of appropriate business use may differ among departments based on their mission and functions. Therefore, each department shall define appropriate business use and ensure employees are informed of their guidelines.

Any AI tools to be used on the City's network are subject to review and approval by the Information Technology Department. No AI tools should be procured, downloaded, or used without prior authorization.

Acceptable uses may include but are not limited to:

- General research using publicly available information
- Summarizing publicly available/non-confidential materials
- Brainstorming and idea generation
- Editing and proofreading
- Generating an outline for a document
- Template or formatting assistance

Gen AI applications shall not be used to independently make decisions involving:

- Employment actions
- Disciplinary actions
- Law enforcement actions
- Emergency response prioritization
- Legal determinations
- Judicial decisions
- Technical Implementations
- Financial authorization or budget approvals

1.17.5 Data Protection

Entering confidential data into a gen AI tool (e.g. ChatGPT, Google Gemini, and others) is strictly prohibited and is possibly a violation of local, state, and federal law in certain instances. Public AI tools may store or reuse input data, which can expose sensitive information to unauthorized parties. Additionally, employees shall not upload Augusta documents, data sets, or records into a gen AI platform unless the platform has been approved by the Information Technology Department. Should the city procure a gen AI platform for employee use, all gen AI work should be completed using the selected platform. When using publicly available generative AI models, make sure that all confidential and personally identifiable information (PII), such as employee IDs, Social Security Numbers (SSNs), home addresses, and similar data as identified by law and policy, are removed from the prompts. This prohibition also applies to information related to customers, vendors, and any external partners. Each department shall review its standard operating procedures and current privacy laws to determine what information is classified as confidential and update their policies as needed. Additionally, the use of generative

AI is subject to all prohibitions established in section 1.04.6 of the IT Citywide Policies and Procedures.

Prohibited information includes, but is not limited to:

- Personal records
- Criminal justice information
- Emergence communications data
- Court case records
- Protected health information
- Citizens' personal identifying information
- Financial records
- Social security numbers
- Investigative materials
- Internal Security Procedures
- Confidential county operational data

As a guiding principle, assume that any information entered into a generative AI tool will become publicly accessible.

1.17.6 Data Validation

Data integrity is paramount to city operations. **Therefore, it is essential that all AI-generated content is reviewed and verified by an employee before being submitted, shared, or used in any official capacity.** There are multiple ways AI can generate information that may not be accurate due to hallucinations or biases within its data (see definitions above). These issues may result in the generation of inaccurate, incorrect, or non-existent content, including broken links or fabricated sources. **Employees are ultimately individually responsible for the content they use, share, or publish as a part of their duties, including anything they create with the assistance of generative AI;** it is their responsibility to ensure the accuracy and reliability of the content before use.

1.17.7 AI Dependency

Generative AI shall be used as a support or editing tool to enhance employee work, rather than as the sole author of official documents. Employees are encouraged to use generative AI to assist with tasks such as grammar refinement, summarization, formatting, or improving clarity. However, core content must originate from employees to ensure accuracy, alignment with city policies, and preservation of institutional knowledge. No matter what task the generative AI platform performs, its output must be reviewed by an employee. This inspection is paramount to city operations and prevents generative AI's mistakes from making it into official work.

1.17.8 Transparency

It is best practice for employees to include a citation on any work created with the assistance of generative AI. **This citation should include the following:**

- **AI platform/tool used**
- **Model version**

- **The nature or extent of its use**
- **Date accessed**

This is to keep track of where information comes from, not to ostracize the work created.

Citation Examples:

- Written by John Doe, with the assistance of ChatGPT- 5 (October 13, 2025)
- Images created by Google Gemini 2.5 Flash (09/21/2025)
- Written by Jess Jane, Outline provided by Copilot (08/20/2025)

1.17.9 AI Note Taker Apps

AI notetakers provide a useful summary and transcription of virtual meetings, but the lack of administrative safeguards and data protection pose a serious risk to the security, privacy, and data of the city and its vendors. Due to this, **the use of AI notetaking apps is prohibited for all city meetings**. A primary concern is the autonomous nature of these platforms. Once linked to a user's email account, the notetaker platform will auto-join all meetings scheduled, even when the user is not in attendance. This opt-out approach leads to the notetakers' presence going unnoticed until post-meeting summaries are distributed via mass email, leading to the potential exposure of sensitive information.

1.17.10 Enforcement

Any employee found to have violated this policy shall be subject to remedial training. Major violations may result in a suspension of the employee's network/computer access or other disciplinary action up to and including termination (e.g. entering proprietary information into a web-based generative AI).

1.17.11 Acknowledgements/ Resources

This Section was produced by Augusta I.T. and edited with the assistance of GPT – 5. (October 13, 2025)

- **Georgia Artificial Intelligence Responsible Use (SS-23-002)**
<https://gta-psg.georgia.gov/psg/artificial-intelligence-responsible-use-ss-23-002>
- **Artificial Intelligence Risk Management Framework: Generative Artificial Intelligence Profile**
<https://nvlpubs.nist.gov/nistpubs/ai/NIST.AI.600-1.pdf>
- **State of Connecticut Policy AI-01 AI Responsible Use Framework**
<https://portal.ct.gov/-/media/OPM/Fin-General/Policies/CT-Responsible-AI-Policy-Framework-Final-02012024.pdf>



Public Safety Committee Meeting

May 12, 2026

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the April 28, 2026 Public Safety Committee Meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



PUBLIC SAFETY COMMITTEE MINUTES

Commission Chamber
Tuesday, April 28, 2026
1:05 PM

PRESENT: Scott, Lewis, Pulliam, members.
ABSENT: Garrett, member
ALSO PRESENT: Mayor, Johnson, Guilfoyle, Clark, Wimberly, Rice, Pulliam,

- 1. Discuss continued problems with racing/burnouts at Diamond Lakes Trail Park 03/14/2026. (Requested by Commissioner Lonnie Wimberly)

Motion to receive as information.

Motion made by Rice and seconded by Scott
Motion carried 3-0

- 2. Motion to **approve** the minutes of the April 14, 2026 Public Safety Committee Meeting.

Motion to approve

Motion made by Clark and seconded by Scott.
Motion carried 3-0

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