



## COMMISSION MEETING AGENDA

Commission Chamber

Tuesday, October 15, 2024

2:00 PM

### INVOCATION

Reverend Bruce Bias, Sr., Senior Pastor, Good Samaritan Baptist Church

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### RECOGNITION(S)

**A.** **Congratulations!** 2024 September Years of Service (YOS) 25–50-year recipients.

### DELEGATION(S)

**B.** **Ms. Naomi A. Goolsby** regarding, 902 James Brown; Veterans Cemetery; Mayor's daily budget; City Administrator and Sunday Liquor Sales. **(Deferred from the September 30, 2024 Commission Meeting)**

### CONSENT AGENDA

*(Items 1-12)*

### PUBLIC SERVICES

- 1.** Motion to approve A.N. 24-44 – Existing Location, New Ownership: Consumption on Premises Liquor, Beer and Wine with Sunday Sales and Dance, Rudolph Gosyne applicant, located at 15 Eighth Street. District 1, Super District 9. **(Deferred from the September 30, 2024 Commission Meeting)** (Approved by Public Services Committee October 8, 2024)
- 2.** Motion to approve A.N. 24-45 - New Location: Requesting Retail Package Beer and Wine, Vishal Doshi Applicant for Fortune Lottery located at 2901 Mike Padgett Highway. District 6, Super District 10 **(Deferred from the September 30, 2024 Commission Meeting)** (Approved by Public Services Committee October 8, 2024)
- 3.** Motion to approve A.N. 24-46 - New Location: Requesting Retail Package Beer and Wine, Karthik Allati applicant - D/B/A Lotto Market located at 2762 Tobacco Road. District 4, Super District 9 **(Approved by Public Services Committee October 8, 2024)**
- 4.** Motion to approve A.N. 24-47 – Existing Location, New Ownership: Requesting Retail Package for Beer and Wine, Vijeshkumar Patel Applicant for Keshav 3341, LLC D/B/A Super Express #5. located at 3341 Deans Bridge Road. District 5, Super District 9 **(Deferred from the September 30, 2024 Commission Meeting)** (Approved by Public Services Committee October 8, 2024)

- 5.** Motion to **approve** **A.N. 24-41 – Existing Location, New Ownership: Retail Package for Beer and Wine, Sarita Gammage** Applicant for **Prabish Foodmart1, Inc. DBA Prabish Food Mart** located at 1675 Olive Road. District 1, Super District 9 (**Approved by Public Services Committee October 8, 2024**)
- 6.** Motion to **approve** the plaque design for the Henry H. Brigham Community Center adding former Commissioner John Clarke name and deleting Mayor **Pro Tem** and adding **Commissioner** for Brandon Garrett, (**Approved by Public Services Committee October 8, 2024**)
- 7.** Motion to **approve** instructing the Planning and Development Department to review and offer amendments to the Historic Preservation Ordinance, Bylaws and Guidelines as it pertains to appeals within thirty (30) days and to consult with other Historic Preservation Commission's in the state pertaining to their operations for comparison. (**Approved by Public Services Committee October 8, 2024**)
- 8.** Motion to refer to the Administrator for review and report back in three/four weeks recommendations on Plan Review Readers for the Augusta Planning Department. (**Approved by Public Services Committee October 8, 2024**)

#### **FINANCE**

- 9.** Motion to refer the Public Defender Salary Proposal to the upcoming budget hearing. (**Approved by Finance Committee October 8, 2024**)
- 10.** Motion to **update** authorized staff as signatories for bank accounts. (**Approved by Finance Committee October 8, 2024**)

#### **APPOINTMENT(S)**

- 11.** Motion to **approve** the appointment of Mr. John Clarke to Historic Preservation Commission representing District 8. (**Requested by Mayor Pro Tem Brandon Garrett**)

#### **PETITIONS AND COMMUNICATIONS**

- 12.** Motion to **approve** the regular (virtual) meeting minutes of the Commission held on Monday, September 30, 2024.

**\*\*\*\*END CONSENT AGENDA\*\*\*\***

**AUGUSTA COMMISSION**

**AUGUSTA COMMISSION  
REGULAR AGENDA**

(Items 13-14)

#### **PETITIONS AND COMMUNICATIONS**

- 13.** Motion to **accept** Department of Justice (DOJ) grant award for Richmond County Treatment Court Substance Abuse Driving Under the Influence Treatment Program in the amount of \$750,000.00 from the Bureau of Justice Assistance FY2024 Adult Treatment Court Program.

#### **LEGAL MEETING**

**A.** Pending and Potential Litigation

**B.** Real Estate

**C.** Personnel

**14.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.



## Commission Meeting

October 15, 2024

Years of Service

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Congratulations!</b> 2024 September Years of Service (YOS) 25–50-year recipients.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**HUMAN RESOURCES DEPARTMENT**

Suite 400 - Municipal Building  
535 Telfair Street - Augusta, GA 30901  
Phone (706) 821-2303 Fax (706) 821-2867  
[www.augustaga.gov](http://www.augustaga.gov)

September 23, 2024

Department Directors & Elected Officials,

The Commission on June 16, 2009, adopted the Augusta-Richmond County Employee Incentive Awards Program (EIAP). The program provides a number of initiatives that have been designed to show our appreciation for our dedicated and loyal employees. The ability to recognize and honor our employees' longevity has been established through our new Years of Service (YOS) program. A complete description of the EIAP and its operating procedures is located on the Human Resources site at <http://augwebv017:8080/EmployeeResources/hrcitynet/default.aspx>.

We are pleased to advise you that for the month of **September 2024**, the following employee(s) have attained their anniversary date in recognition of **25-50** years of dedicated service and are now eligible to receive their Years of Service pin and plaque:

FIRST	LAST	DEPARTMENT	YOS
BRIAN	LEWIS	CIVIL COURT	30
CYNTHIA	FLUELLEN	SHERIFF'S OFFICE	30
DONNELL	CONLEY	PARKS & RECREATION	35
WILLIE	ANDERSON	PARKS & RECREATION	35
ROBERT	RIDDLE	SHERIFF'S OFFICE	40
NANCY	MORAWSKI	CLERK OF COMMISSION	50

Please make arrangements to have your employee in attendance at the Commission meeting scheduled for **Tuesday, October 15, 2024**, for recognition by the Mayor and Commission and presentation of their service pins and plaques of achievement. **All the persons to be recognized should be in the Commission Chambers by 1:45 p.m.**

Please let us know whether the employee will or will not attend by contacting me by phone at (706) 849-5348 or via e-mail at [ayoung@augustaga.gov](mailto:ayoung@augustaga.gov), by **Friday, October 11, 2024, 12:00 Noon**. Your support and cooperation are much appreciated.

With regards,

Anita Rookard, HR Director

/asy

cc: Mayor Garnett Johnson  
Takiyah A. Douse, Interim Administrator  
Lena Bonner, Clerk of Commission



## Commission Meeting

October 1, 2024

Delegation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Ms. Naomi A. Goolsby</b> regarding, 902 James Brown; Veterans Cemetery; Mayor's daily budget; City Administrator and Sunday Liquor Sales.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.

Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input checked="" type="checkbox"/> Commission	Date of Meeting <u>Oct 1, 2024</u>
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: Naomi A. Goolsby  
 Address: 825 Spruce St  
 Telephone Number: (216) 280-7382  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: naigools@yahoo.com

Caption/Topic of Discussion to be placed on the Agenda:

902 James Brown  
Veteran Cemetery  
Mayor daily budget  
City Administrator  
Sunday Liquor Sales

Please send this request form to the following address:

Ms. Lena J. Bonner  
 Clerk of Commission  
 Suite 220 Municipal Building  
 535 Telfair Street  
 Augusta, GA 30901

Telephone Number: 706-821-1820  
 Fax Number: 706-821-1838  
 E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



## Public Services Committee Meeting

September 24, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	<b>A.N. 24-44 – Existing Location, New Ownership: Consumption on Premises Liquor, Beer and Wine with Sunday Sales and Dance, Rudolph Gosyne</b> applicant, located at 15 Eighth Street. District 1, Super District 9
<b>Background:</b>	Existing Location – Noble Jones Renamed Bootleggers
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$2,922.50
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.  Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business Matblago LLC
2. Business Address 1017 US Highway 80 East ste 8
3. City Pooler State Georgia Zip 31322
4. Business Phone ( 912 ) 748-5022 Home Phone ( 912 ) 663-0064
5. Applicant Name and Address: Rudolph Gosyne  
13 Sapphire Island Rd Savannah Ga 31410
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel 816 Cotton Lane Augusta Ga 30901 Zoning \_\_\_\_\_
9. Location Manager(s) Rudolph Gosyne
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
( ☒ ) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 10/28/2020
12. Mailing Address:  
Name of Business Matblago LLC  
Attention Rudolph Gosyne  
Address 1017 US Highway 80 East Suite 8  
City/State/Zip Pooler GA 31322
13. Ownership Type: ( ) Corporation ( ☒ ) Partnership ( ) Individual
14. Corporate Name: Matblago LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
Andrew Matadin	owner		2926 Black birch rd Ocoee Fl 34761	33%
Reed Blair	Owner		134 Greyfield Cir Savannah Ga 31407	33%
<u>RUDOLPH GOSYNE</u>	<u>OWNER</u>		<u>13 SAPPHIRE ISLAND RD</u>	<u>33%</u>

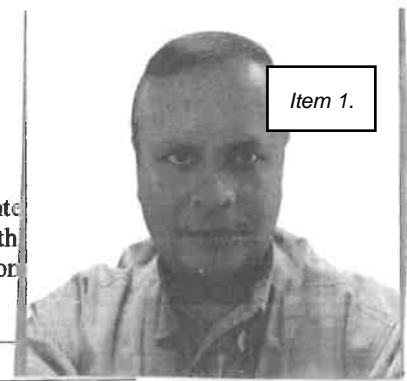
15. What type of business will you operate in this location?  
( ☒ ) Restaurant - Full ( ) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	x	x	x	x	x
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: no  
If so, give year of application and its disposition: NA
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ( ☒ ) Yes ( ) No If so, please initial RG

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, been employed, or have been employed, ever been cited for any violation of the regulations of Augusta-Richmond County or the State Revenue Commission the sale and distribution of distilled spirits? ( ) Yes (x) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (x) No  
If yes, give reason charged or held, date and place where charged and its disposition.

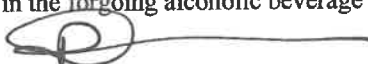
21. List owner or owners of building and property.  
Margaret B Copenhaver Magnolia LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business. Reed Blair Andrew Matadin

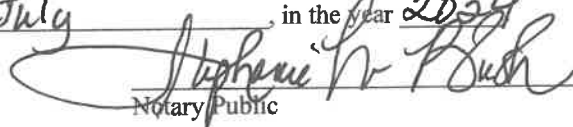
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

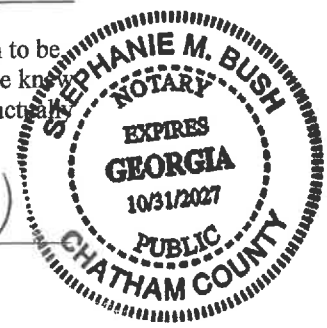
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, \_\_\_\_\_  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.



25. I hereby certify that Rudolph Gasque is personally known to be \_\_\_\_\_  
That he/she signed his/her name to the foregoing allocation stating to me that he/she knows and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.  
This 18<sup>th</sup> day of July, in the year 2024

  
Notary Public



FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the foregoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-44

**Application Type:** Consumption on Premises Liquor, Beer, and Wine, Sunday Sales with Dance – Existing Location New Ownership

**Business Name:** Matlblago, LLC D/B/A Bootleggers

**Hearing Date:** September 24, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning & Development Department

**Applicant:** Rudolph Gosyne

**Property Owner:** Magnolia, LLC

**Address of Property:** 15 Eighth Street

**Tax Parcel #:** 037-3-012-00-0

**Commission Districts:** District 1, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner in which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$2,922.50

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



## Public Services Committee Meeting

September 24, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	<b>A.N. 24-45 - New Location: Requesting Retail Package Beer and Wine, Vishal Doshi Applicant for Fortune Lottery</b> located at 2901 Mike Padgett Highway. District 6, Super District 10
<b>Background:</b>	New Location – Fortune Lottery
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$665.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements.  Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business Fortune Lottery
2. Business Address 2901 Mike Padgett Hwy
3. City Augusta State GA Zip 30906
4. Business Phone (\_\_\_\_) \_\_\_\_\_ Home Phone \_\_\_\_\_
5. Applicant Name and Address: Vishal B. Doshi  
539 Blue Ridge Xing Evans, GA. 30809

6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(X) Yes ( ) No

#### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 12/20/2022
12. Mailing Address:  
Name of Business Fortune Lottery  
Attention Vishal B. Doshi  
Address 539 Blue Ridge Xing  
City/State/Zip Evans, GA. 30809
13. Ownership Type: (X) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Fortune 100, LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Vishal B. Doshi	Member-Owner		539 Blue Ridge Xing	100%
			Evans, GA. 30809	

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge (X) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		X	X		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: Yes  
If so, give year of application and its disposition: Liberty Food Mart  
06/2022 541 S Liberty St. Waynesboro, GA. 30830
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial. V.B.



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.

19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
Michael A. Jones, Cassandra A. Jones

22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Vishal B. Doshi

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

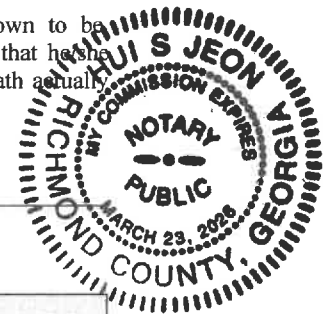
A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, Vishal B. Doshi  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

V. B. Doshi  
Applicant Signature

25. I hereby certify that Vishal B. Doshi is personally known to be that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 18 day of July, in the year 2024.

[Signature]  
Notary Public



#### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-45

**Application Type:** Retail Package Beer, and Wine - New Location

**Business Name:** Fortune Lottery

**Hearing Date:** September 24, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning and Development Department

**Applicant:** Vishal Doshi

**Property Owner:** Michela and Casandra Jones

**Address of Property:** 2901 Mike Padgett Highway

**Tax Parcel #:** 111-3-002-00-0

**Commission Districts:** District 6, Super District 10

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$665.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



## Public Services Committee Meeting

September 24, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	<b>A.N. 24-46 - New Location:</b> Requesting <b>Retail Package Beer and Wine, Karthik Allati</b> applicant - D/B/A Lotto Market located at 2762 Tobacco Road. District 4, Super District 9
<b>Background:</b>	New Location – Lotto Market2, LLC D/B/A Lotto Market
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$665.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements.  Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business Lotto Market 2, LLC DBA : Lotto Market
2. Business Address 2762 Tobacco Rd.
3. City Hephzibah State Georgia Zip 30815
4. Business Phone (\_\_\_\_) \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_
5. Applicant Name and Address: Karthik Kumar Allati  
4720 Laural Oak Dr.  
Hephzibah, GA. 30815
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) Karthik Kumar Allati

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(X) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 07/18/2024
12. Mailing Address:  
Name of Business Lotto Market  
Attention Karthik K. Allati  
Address 4720 Laural Oak Dr.  
City/State/Zip Hephzibah, GA. 30815
13. Ownership Type: (X) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Lotto Market 2, LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Karthik Kumar Allati	Member-Owner		4720 Laural Oak Dr.	100%
			Hephzibah, GA. 30815	

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge (X) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		X	X		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: No  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial. AK

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
Trulin Enterprises, LLC - Jagdish Patel

22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Karthik K. Allati 100% Owner

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

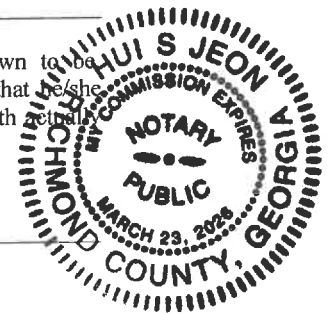
A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, Karthik Kumar Allati  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Karthik Kumar Allati  
Applicant Signature

25. I hereby certify that Karthik Kumar Allati is personally known to me that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.  
This 05 day of August, in the year 2024.

[Signature]  
Notary Public



### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-46

**Application Type:** Retail Package Beer, and Wine - New Location

**Business Name:** Lotto Market

**Hearing Date:** September 24, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning and Development Department

**Applicant:** Karthik Allati

**Property Owner:** Trulin Enterprises, Inc.

**Address of Property:** 2762 Tobacco Road

**Tax Parcel #:** 140-0-004-02-0

**Commission Districts:** District 4, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** Neighborhood Business, B-1
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$665.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



## Public Services Committee Meeting

September 24, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	<b>A.N. 24-47 – Existing Location, New Ownership:</b> Requesting <b>Retail Package for Beer and Wine, Vijeshkumar Patel</b> Applicant for <b>Keshav 3341, LLC D/B/A Super Express #5.</b> located at 3341 Deans Bridge Road. District 5, Super District 9
<b>Background:</b>	Super Express #5
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$665.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.  Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business KESHAV 3341 LLC
2. Business Address 3341 DEANS BRIDGE RD,
3. City AUGUSTA State GA Zip 30906
4. Business Phone (856) 239-9747 Home Phone (\_\_\_\_) \_\_\_\_\_
5. Applicant Name and Address: VIJESHKUMAR PATEL  
410 KATHERINE ST, GROVETOWN, GA 30813

6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) VIJESHKUMAR PATEL

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business KESHAV 3341 LLC, DBA - SUPER EXPRESS # 5  
Attention VIJESHKUMAR PATEL  
Address 3341 DEANS BRIDGE RD  
City/State/Zip AUGUSTA, GA 30906
13. Ownership Type: ( ) Corporation ( ) Partnership (☒) Individual
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
VIJESHKUMAR PATEL	OWNER		410 KATHERINE ST, GROVETOWN, GA 30813	100%

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge ( ) Convenience Store  
( ) Package Store (☒) Other: GASOLINE STATION WITH CONVENIENCE STORE

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: No  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial. VP

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes ☒ No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes ☒ No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.

Gary Durshan LLC  
Sundip Patel

22. List the name and other required information for each person, firm or corporation having any interest in the business.

N/A

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

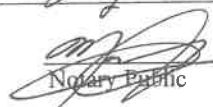
24. State of Georgia, Augusta-Richmond County, I, VIJESHKUMAR PATEL

Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

  
Applicant Signature

25. I hereby certify that VIJESHKUMAR PATEL is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 11th day of July, in the year 2024.

  
Notary Public

MARCUS JOHNSON  
NOTARY PUBLIC  
Columbia County  
State of Georgia  
My Comm. Expires Dec. 5, 2026

#### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_ (Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-47

**Application Type:** Retail Package Beer, and Wine – Existing Location, New Ownership

**Business Name:** KESHVA 3341, LLC D/B/A/ Super Express #5

**Hearing Date:** September 24, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning and Development Department

**Applicant:** Vijeshkumar Patel

**Property Owner:** Guru Darshan, LLC

**Address of Property:** 3341 Deans Bridge Road

**Tax Parcel #:** 107-0-836-00-0

**Commission Districts:** District 5, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** Neighborhood Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$665.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



## Public Services Committee Meeting

September 10, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	<b>A.N. 24-41 – Existing Location, New Ownership: Retail Package for Beer and Wine, Sarita Gammage</b> Applicant for <b>Prabish Foodmart1, Inc.</b> located at 1675 Olive Road. District 1, Super District 9
<b>Background:</b>	Prabish Food Mart
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$665.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.  Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

Item 5.

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year 2024 Alcohol Account Number \_\_\_\_\_

1. Name of Business Prabish Foodmart1 Inc D/B/A Prabish Food Mart
2. Business Address 1675 Olive Rd
3. City Augusta State GA Zip 30904
4. Business Phone (347) 707-4019 Home Phone \_\_\_\_\_
5. Applicant Name and Address: Sarita G Gammage  
1750 SC McIntyre Apt 0121  
Augusta, GA 30904
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant:  
Not Applicable
8. Business Location: Map & Parcel 05831-01-000 Zoning Commercial
9. Location Manager(s) AMANDEEP SINGH
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(X) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: PRABISH FOODMART1 INC : 05/08/2024
12. Mailing Address:  
Name of Business PRABISH FOOD MART  
Attention AMANDEEP SINGH  
Address 750 SC McIntyre Apt 0121  
City/State/Zip Augusta, GA 30904
13. Ownership Type: (X) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: PRABISH FOODMART1 INC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
AMANDEEP SINGH	OWNER		750 SC McIntyre Apt 0121	100%
			Augusta, GA 30904	
SARITA G. GAMMAGE	MANAGER		SAME AS ABOVE	0%

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge (X) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		✓	✓		✓
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: NO  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial. [Signature]



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
S2 REAL ESTATE INC
22. List the name and other required information for each person, firm or corporation having any interest in the business.  
PRABISH FOODMART1 INC  
AMANDEEP SINGH
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold. Not Applicable  
A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, Sarita G Gammage  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

[Signature]  
Applicant Signature

25. I hereby certify that Sarita G Gammage is personally known to me, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath, actually administered by me, has sworn that said statements and answers are true.  
This 12th day of June, in the year 2024.

[Signature]  
Notary Public



### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector	✓		<u>[Signature]</u>
Sheriff	✓		<u>[Signature]</u>
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-41

**Application Type:** Retail Package Beer, and Wine – Existing Location, New Ownership

**Business Name:** Prabish Food Mart

**Hearing Date:** September 10, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning and Development Department

**Applicant:** Sarita Gammage

**Property Owner:** S2 Real Business, Inc.

**Address of Property:** 1675 Olive Road

**Tax Parcel #:** 058-3-101-00-0

**Commission Districts:** District 1, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** Neighborhood Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$665.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



### Public Services Committee

Meeting Date: September 24, 2024

Motion to approve the plaque design for the Henry H. Brigham Community Center

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<b>Department:</b>	Recreation & Parks
<b>Presenter:</b>	Charles Jackson
<b>Caption:</b>	Motion to approve the plaque design for the Henry H. Brigham Community Center
<b>Background:</b>	This item is to approve the design for the plaque for the newly constructed Henry H. Brigham Community Center.
<b>Analysis:</b>	The plaque meets the requirements of the Augusta, Georgia Plaque Policy and has been reviewed by the directors of the Central Services and Recreation & Parks Department.
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	<ol style="list-style-type: none"> <li>1. To approve the design</li> <li>2. To move to no action</li> </ol>
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. To approve the design</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



po# H Brigham CC

so# 23F2290

One

quantity

Bronze

metal

Arial Reg. & Bold

type style

24"w x 36"h x 1/2"d

overall size

PEBBLE

texture

BR-400

Dark oxidized background /

Satin bronze raised areas

finish

border

No.1 For masonry,  
expansion bolts with 1" Star rosettes.

mounting



scale: 1/8" = 1"

I approve this drawing as submitted, no changes.

I approve this drawing with my changes, clearly noted.

I do not approve this drawing, please resubmit.



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# HENRY H. BRIGHAM COMMUNITY CENTER

## AUGUST 2024

*Augusta*  
GEORGIA

### MAYOR

HARDIE DAVIS JR.  
GARNETT JOHNSON

### COMMISSIONER

DISTRICT 1	WILLIAM FENNOY	DISTRICT 6	BEN HASAN
DISTRICT 1	JORDAN JOHNSON	DISTRICT 6	TONY LEWIS
DISTRICT 2	DENNIS WILLIAMS	DISTRICT 7	SEAN FRANTOM
DISTRICT 2	STACY PULLIAM	DISTRICT 8	WAYNE GUILFOYLE
DISTRICT 3	MARY DAVIS	DISTRICT 8	BRANDON GARRETT,
DISTRICT 3	CATHERINE SMITH MCKNIGHT		MAYOR PRO TEM
DISTRICT 4	SAMMIE SIAS	DISTRICT 9	MARION WILLIAMS
DISTRICT 4	ALVIN MASON	DISTRICT 9	FRANCINE SCOTT
DISTRICT 5	WILLIAM LOCKETT	DISTRICT 10	GRADY SMITH
DISTRICT 5	BOBBY WILLIAMS	DISTRICT 10	WAYNE GUILFOYLE

### CITY ADMINISTRATOR

TAKIYAH DOUSE - INTERIM ADMINISTRATOR

### AUGUSTA RECREATION AND PARKS DIRECTOR

CHARLES JACKSON - INTERIM DIRECTOR

### ARCHITECT

JOHNSON, LASCHOB & ASSOCIATES  
AUGUSTA, GA

### GENERAL CONTRACTOR

RD BROWN CONTRACTORS  
NORTH AUGUSTA, SC

### CONSTRUCTION MANAGER

INFRASTRUCTURE SYSTEMS MANAGEMENT, LLC  
AUGUSTA, GA

### AUGUSTA CENTRAL SERVICES DEPARTMENT

RON O. LAMPKIN - INTERIM DIRECTOR

FUNDED BY SPECIAL PURPOSE LOCAL OPTION SALES TAX



## Commission Meeting

September 17, 2024

### Historic Preservation Ordinance, Bylaws and Guidelines

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> instructing the Planning and Development Department to review and offer amendments to the Historic Preservation Ordinance, Bylaws and Guidelines as it pertains to appeals. <b>(Requested by Commissioner Sean Frantom)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Lena Bonner**

---

**From:** Commissioner Sean Frantom  
**Sent:** Thursday, September 5, 2024 9:16 AM  
**To:** Lena Bonner  
**Subject:** Agenda item

Ms. Bonner,

Please add the following agenda item as an addendum since I am 15 minutes late.

Motion to approve instructing the Planning and Development to review and offer amendments to the Historic Preservation Ordinance, Bylaws and Guidelines as it pertains to appeals.

Thank you,  
Sean

Get Outlook for iOS

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AED:104.1





## Commission Meeting

October 1, 2024

Plan Review Readers

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Update on Plan Review Readers for the Augusta Planning Department. <b>(Requested by Commissioner Wayne Guilfoyle)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Finance Committee

September 24, 2024

### Public Defender Salary Proposal

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Public Defender Salary Proposal
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

**Commission meetings: First and third Tuesdays of each month – 2:00 p.m.**

**Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.**

**Commission/Committee: (Please check one and insert meeting date)**

<input type="checkbox"/> Commission	Date of Meeting _____
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input checked="" type="checkbox"/> Finance Committee	Date of Meeting <u>September 24, 2024</u>

**Contact Information for Individual/Presenter Making the Request:**

Name: Rahmaan Bowick  
 Address: 902 Greene Street  
 Telephone Number: 706-312-5105  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: rbowick@augustaga.gov

**Caption/Topic of Discussion to be placed on the Agenda:**

Public Defender Salary Proposal

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please send this request form to the following address:**

<b>Ms. Lena J. Bonner</b> <b>Clerk of Commission</b> <b>Suite 220 Municipal Building</b> <b>535 Telfair Street</b> <b>Augusta, GA 30901</b>	<b>Telephone Number: 706-821-1820</b> <b>Fax Number: 706-821-1838</b> <b>E-Mail Address: nmorawski@augustaga.gov</b>
---	--

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



## Finance Committee

Meeting Date: October 8, 2024

### Bank Signatories

---

<b>Department:</b>	Finance
<b>Presenter:</b>	Timothy E. Schroer, Interim Finance Director
<b>Caption:</b>	<p>Update authorized staff as signatories for bank accounts</p> <p>When authorized signatories leave the employment of ARC, they are deleted from bank signature cards. In most instances, two signatures are required on forms for certain business transactions. Based upon current best practices relating to the number of authorized signatories, we are requesting the following finance staff be added as authorized signatories:</p> <p>Nancy He, Grants Compliance Manager</p> <p>Rachel McFatridge, Budget Manager</p> <p>Upon Approval of this request the authorized signatories would be:</p> <p><i>Timothy E. Schroer, Interim Finance Director</i></p> <p><i>Nancy He, Grants Compliance Manager</i></p> <p><i>Rachel McFatridge, Budget Manager</i></p>
<b>Analysis:</b>	Normal business practice is to have more than two authorized signatories on bank accounts that require two signatures for certain transactions. This methodology allows for options if one of the signatories is unavailable.
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve as requested
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	TS



## Commission Meeting

October 15, 2024

Appointment

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> the appointment of Mr. John Clarke to Historic Preservation Commission representing District 8. <b>(Requested by Mayor Pro Tem Brandon Garrett)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Lena Bonner**

---

**From:** Brandon Garrett <brandon@azaleaoutdoor.com>  
**Sent:** Tuesday, October 8, 2024 1:35 PM  
**To:** Lena Bonner  
**Subject:** [EXTERNAL] HPC appointment

Approve John Clark to HPC for District 8.

Have a great day!

Brandon Garrett

Sales Manager

Azaleaoutdoor.com  
706.836.6317

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



## Clerk of Commission

Commission, Authorities, & Boards Talent Bank Application

<b>Title</b>	Mr.		
<b>First Name *</b>	john		
<b>Middle Name *</b>	edgeworth		
<b>Last Name *</b>	clarke		
<b>Suffix</b>			
<b>Date Of Birth *</b>	8/23/1946		
<b>Address *</b>	Street Address 3308 sandpiper lane Address Line 2  City Augusta Postal / Zip Code 30907		
	State / Province / Region GA		Country United States
<b>Home Phone *</b>	7063061350		
<b>Work Phone</b>	7063061350		
<b>Registered Voter *</b>	<input type="radio"/> District 1 <input type="radio"/> District 3 <input type="radio"/> District 5 <input checked="" type="radio"/> District 7 <input type="radio"/> None		
	<input type="radio"/> District 2 <input type="radio"/> District 4 <input type="radio"/> District 6 <input type="radio"/> District 8		
<b>Marital Status *</b>	Single		
<b>Education *</b>	Some College		
<b>Race *</b>	White		
<b>Gender *</b>	Male		
<b>Occupation *</b>	retired		
<b>Interests</b>			

### Commissions, Authorities, & Boards

<b>Volunteer For *</b>	Consolidated Historic Preservation
	Click add below to apply for more than one board.



## Commission Meeting

October 15, 2024

### Minutes

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> the regular (virtual) meeting minutes of the Commission held on Monday, September 30, 2024.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## COMMISSION VIRTUAL MEETING MINUTES

Commission Chamber

Monday, September 30, 2024

2:00 PM

### **PRESENT**

Mayor Garnett Johnson  
 Commissioner Brandon Garrett  
 Commissioner Jordan Johnson  
 Commissioner Bobby Williams  
 Commissioner Alvin Mason  
 Commissioner Sean Frantom  
 Commissioner Francine Scott  
 Commissioner Catherine Smith-McKnight  
 Commissioner Tony Lewis  
 Commissioner Stacy Pulliam  
 Commissioner Wayne Guilfoyle

### **ABSENT:**

Commissioner Alvin Mason

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

### **RECOGNITION(S)**

- A. Mr. John West**, Community Development Division Director, Georgia Department of Community Affairs regarding the selection of the City of Augusta-Richmond County as a PlanFirst Community for the 2025-2027 designation period.

### **DELEGATION(S)**

- B. Ms. Naomi A. Goolsby** regarding 902 James Brown; Veterans Cemetery; Mayor's daily budget; City Administrator and Sunday Liquor Sales

**No action taken on these matters.**

### **CONSENT AGENDA**

**(Items 1-44)**

### **PETITIONS AND COMMUNICATIONS**

1. Motion to **approve** the minutes of the regular meeting held September 30, 2024 and Special Called Meetings held September 30, 2024.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**PUBLIC SERVICES**

2. Motion to **approve** amending the ordinance to allow for single event business licenses in the amount of \$50.00 per vendor one time per calendar year.

**Motion to approve.**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

3. Motion to accept a grant from the Georgia Recreation and Park Association for the execution of the "Coaching Boys into Men" program.

**Motion to approve.**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

4. Motion to **approve** exercising the one (1) year contract renewal option of the Mass Media Marketing, LTD (M3), three (3) year contract. Approved by Augusta Aviation Commission on August 29, 2024. (RFP 24-172C)

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

5. Motion to **approve Change Order #2** to Independence Excavating's Contract, for a total increase of **\$784,592.00**. Approved by Augusta Aviation Commission on August 29, 2024.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

6. Motion to **approve** construction contract with C.W. Matthews in the amount of **\$8,128,445.19** for the Taxiway F reconstruction project. Approved by Augusta Aviation Commission on August 29, 2024. (ITB 24-203)

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

7. Motion to renew the Sec. 5311 Rural Transit grant application between the Georgia Department of Transportation (GDOT) and Augusta, Georgia for July 1, 2025, to June 30, 2026.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

## **ADMINISTRATIVE SERVICES**

8. Receive as information the emergency request for MRI (moisture-related issues) remediation at the Charles B. Webster Detention Center in the amount of \$237,328.00 by ACC Restoration, LLC.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

9. Motion to approve the purchase of one Dodge Police Charger at a total cost of \$35,813 from Thomson Motor Center for the Richmond County Marshals Office.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

10. Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of one 2025 Ford PHEV Escape, at a total cost of \$44,224 from Allan Vigil Ford for the Procurement Department.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

11. Motion to approve Housing and Community Development Department's (HCD's) MOU between HCD and McKie Hayes Enterprise for the identification/development of up to ten (10) lots for affordable/workforce single-family housing new construction within the various areas of Augusta, GA.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

12. Receive as information the emergency request for the repairs of the door frames in various pods located at the Charles B. Webster Detention Center in the amount of \$28,496.00 by CGL Company.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

13. Motion to approve the award of bid #24-223, Central Services Construction Shop – Roof Replacement in the amount of \$51,111.00 to be performed by Hixon Roofing & Construction, LLC.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

14. Motion to **approve \$35,142.43** for salary adjustments for selected AGS Aircraft Rescue and Firefighting (ARFF) personnel. Approved by Augusta Aviation Commission on August 29, 2024.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0****ENGINEERING SERVICES**

15. Motion to **approve** the purchase through a sole source procurement for the RTC Flashing Beacon Coordination System for the TIA Intelligent Transportation System project. Approve funds in the amount of \$128,610./AE

**Motion to approve:**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

16. Motion to **approve** the deed of dedications, maintenance agreements, and road resolutions submitted by the Engineering Department and the Augusta Utilities Department for Southampton, Section Eleven. AE

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

16. Motion to **approve** the purchase through contract of network and internet enabled equipment for the Augusta Landfill. Approve funds in the amount of \$296,388.67./ AE (RFQ #24-197C)

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

## **FINANCE**

17. **Motion to approve** the reinstatements of the 2024 1% budget reduction from the Richmond County Health Department in the amount of **\$9,990** to assist in offsetting maintenance/repair costs. None of the funds can be used for these activities per Georgia Code; **2).**Richmond County Mosquito Control Program 1% reduction in the amount of **\$4,850** will help to minimize the impact of the program's higher fuel prices, vehicle maintenance, and chemicals costs.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

18. Revised Purchasing and Credit Card Policy Discussion.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

19. Motion to **approve** a \$910,530 budget increase for a work in progress Federal/State Grant with a TIA local match.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

**PUBLIC SAFETY**

20. Motion to **approve** the purchase of two (2) Saber custom fire pumper through the League of Oregon Cities (LOC) and the NPPGov Cooperative Contract.

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

**ADDITION(S):**

21. Motion to **approve** emergency procurement of Hurricane Helene Debris Removal services, authorize the Mayor to execute an initial response contract with Ceres Environmental Services, Inc., and approve use of General Fund-fund balance not to exceed **\$6,300,000.00** to fund these services. **(Requested by the Administrator)**

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

22. Motion to **approve** emergency procurement of Hurricane Helene Debris Management & Financial Recovery services, authorize the Mayor to execute an initial response contract with Goodwyn, Mills & Cawood, Inc (GMC), and approve use of General Fund- fund balance not to exceed **\$550,000.00** to fund these services. **(Requested by the Administrator)**

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

23. Motion to **direct** a restricted donation from Comcast to United Way of the CSRA for Hurricane Helene relief efforts with \$50,000.00 minimum. **(Requested by the Administrator)**

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

24. Motion to **approve** the **waiver of fees** for up to 5 bags of household waste per household at the Augusta Landfill for the period September 30, 2024 – October 5, 2024 for Richmond County residents only. **(Requested by the Administrator)**

**Motion to approve**

Motion made by McKnight, Seconded by Garrett

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Pulliam, Scott, Williams

Not voting: Lewis, Mason

**Motion carries 9-0**

**\*\*\*\*END CONSENT AGENDA\*\*\*\***

**AUGUSTA COMMISSION**

**(Items 1-24)**

**AUGUSTA COMMISSION****REGULAR AGENDA**

**(Items 25-44)**

**PUBLIC SERVICES**

25. **A.N. 24-41 – Existing Location, New Ownership: Retail Package for Beer and Wine, Sarita Gammage Applicant for Prabish Foodmart1, Inc. DBA Prabish Food Mart located at 1675 Olive Road. District 1, Super District 9 (Referred from September 17 Commission meeting)**
26. **Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by Frantom, Seconded by Johnson.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

**Motion carries 8-0****ADMINISTRATIVE SERVICES**

26. Discussion to **move** Code Enforcement under the Marshal's Office effective January 1, 2025.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

## **ENGINEERING SERVICES**

27. Presentation by Pastor Melvin Ivey regarding stormwater drainage problem in the 1900 block of Ellis Street.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

28. Presentation by Ms. Lashawndra Robinson regarding city storm water drain maintenance negligence.

**Motion to approve placing this item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

29. Receive as information an update on water bill collection during Hurricane Helene recovery (**late payment penalty waiver**). (**Requested by the Administrator**)

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

## **FINANCE**

30. Revised Purchasing and Credit Card Policy Discussion.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

### 31. Public Defender Salary Proposal

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

## **PUBLIC SERVICES**

**32. A.N. 24-44 – Existing Location, New Ownership: Consumption on Premises Liquor, Beer and Wine with Sunday Sales and Dance, Rudolph Gosyne** applicant, located at 15 Eighth Street. District 1, Super District 9

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**33. A.N. 24-45 - New Location: Requesting Retail Package Beer and Wine, Vishal Doshi Applicant Fortune Lottery** located at 2901 Mike Padgett Highway. District 6, Super District 10

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**34. A.N. 24-46 - New Location: Requesting Retail Package Beer and Wine, Karthik Allati** applicant D/B/A Lotto Market located at 2762 Tobacco Road. District 4, Super District 9

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**35. A.N. 24-47 – Existing Location, New Ownership: Requesting Retail Package for Beer and Wine, Vijeshkumar Patel** Applicant for **Keshav 3341, LLC D/B/A Super Express #5.** located at 3341 Deans Bridge Road. District 5, Super District 9

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**36. A.N. 24-48 – Existing Location, New Ownership: Requesting Retail Package for Beer and Wine, Hemang Bhavsar** Applicant for **P and D Bhavsar3, LLC.** located at 1649 Olive Road. District 1, Super District 9

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**37. A.N. 24-41 – Existing Location, New Ownership: Retail Package for Beer and Wine, Sarita Gammage** Applicant for **Prabish Foodmart1, Inc. DBA Prabish Food Mart** located at 1675 Olive Road. District 1, Super District 9 (**Referred from September 17 Commission meeting**)

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

**Voting Yea:** Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

**Not voting:** Lewis and Pulliam

Motion carries 8-0

**38.A.N. 24-44 – Existing Location, New Ownership: Consumption on Premises Liquor, Beer and Wine with Sunday Sales and Dance, Rudolph Gosyne** applicant, located at 15 Eighth Street. District 1, Super District 9

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

39.Motion to **approve** the plaque design for the Henry H. Brigham Community Center.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

40. Motion to **approve** instructing the Planning and Development Department to review and offer amendments to the Historic Preservation Ordinance, Bylaws and Guidelines as it pertains to appeals.

**(Requested by Commissioner Sean Frantom - referred from September 17 Commission meeting)**

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

41. Update on Plan Review Readers for the Augusta Planning Department. **(Requested by Commissioner Wayne Guilfoyle)**

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

42. Presentation by Pastor Melvin Ivey regarding stormwater drainage problem in the 1900 block of Ellis Street.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

43. Presentation by Ms. Lashawndra Robinson regarding city storm water drain maintenance negligence.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

44. Discussion to **move** Code Enforcement under the Marshal's Office effective January 1, 2025.

**Motion to approve placing the item on the next appropriate committee meeting agenda.**

Motion made by McKnight, Seconded by Frantom.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

## LEGAL MEETING

A. Pending & Potential Ligation

B. Real Estate

C. Personnel

45. Motion to go into Executive Session to discuss Pending & Potential Ligation, Real Estate and Personnel.

Motion made by Frantom, Seconded by McKnight.

Voting Yea: Frantom, Garrett, G. Johnson, J. Johnson, McKnight, Scott, B. Williams

Not voting: Lewis and Pulliam

Motion carries 8-0

45. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

Motion made by Frantom, Seconded by McKnight.

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight and Scott

Not voting T. Lewis, S. Pulliam, B. Williams

Motion carries 7-0

46. Motion to **appoint Mr. Reggie Horn** Interim Director Information Technology with 15% salary increase or minimum of the pay grade whichever is greater.

Motion made by Frantom, Seconded by McKnight

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Scott.

Not voting T. Lewis, S. Pulliam, B. Williams

Motion carries 7-0

47. Motion to **appoint** Mr. Tim Schroer Interim Director of Finance with 15% salary increase or the

minimum of the pay grade whichever is greater.

Motion made by McKnight, Seconded by Frantom

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Scott.

Not voting T. Lewis, S. Pulliam, B. Williams

Motion carries 7-0

48. Motion to **appoint Mr. Darrell White** as Interim Procurement Director Mr. Darrell White with 15% salary increase or minimum of the pay grade whichever is greater.

Voting Yea: Frantom, Garrett, Guilfoyle, G. Johnson, J. Johnson, McKnight, Scott.

Not voting T. Lewis, S. Pulliam, B. Williams

Motion carries 7-0



## Commission Meeting

October 15, 2024

DOJ grant award

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>accept</b> Department of Justice (DOJ) grant award for Richmond County Treatment Court Substance Abuse Driving Under the Influence Treatment Program in the amount of \$750,000.00 from the Bureau of Justice Assistance FY2024 Adult Treatment Court Program.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



# Department of Justice (DOJ)

Item 13.

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

**Name and Address of Recipient:** AUGUSTA-RICHMOND COUNTY GOVERNMENT  
535 TELFAIR ST STE 800

**City, State and Zip:** AUGUSTA, GA 30901

**Recipient UEI:** ZH93N1J4TBE8

**Project Title:** Richmond County DUI  
Treatment Court Program

**Award Number:** 15PBJA-24-GG-03905-DGCT

**Solicitation Title:** BJA FY24 Adult Treatment Court Program

**Federal Award Amount:** \$750,000.00

**Federal Award Date:** 9/27/24

**Awarding Agency:** Office of Justice Programs  
Bureau of Justice Assistance  
Grant

**Funding Instrument Type:**

**Opportunity Category:** D

**Assistance Listing:**

16.585 - Treatment Court Discretionary Grant Program

**Project Period Start Date:** 10/1/24

**Project Period End Date:** 9/30/28

**Budget Period Start Date:** 10/1/24

**Budget Period End Date:** 9/30/28

**Project Description:**

The Richmond County Treatment Court Substance Abuse Driving Under the Influence Treatment Program is seeking federal grant funds under the Bureau of Justice Assistance FY2024 Adult Treatment Court Program to enhance their program. This program is a pre- and post-adjudication program for individuals charged with a driving under the influence offense. The court aims to enhance its substance use disorder treatment services for nonviolent offenders. The enhancements include expanding substance abuse counseling sessions to weekends, increasing the frequency of lab testing (including weekends), and bolstering community policing supervision. Additionally, the program plans to offer job readiness training, housing and childcare assistance, and wellness services to support mental health.

## Award Letter

Item 13.

September 27, 2024

Dear NANCY HE,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by AUGUSTA-RICHMOND COUNTY GOVERNMENT for an award under the funding opportunity entitled 2024 BJA FY24 Adult Treatment Court Program. The approved award amount is \$750,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Brent J. Cohen

Acting Assistant Attorney General

### **Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit [www.ojp.gov/program/civil-rights-office/outreach](http://www.ojp.gov/program/civil-rights-office/outreach). If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at [askOCR@oip.usdoj.gov](mailto:askOCR@oip.usdoj.gov) or [www.ojp.gov/program/civil-rights-office/about#ocr-contacts](http://www.ojp.gov/program/civil-rights-office/about#ocr-contacts).

## Memorandum Regarding NEPA

### NEPA Letter Type

OJP - Categorical Exclusion

### NEPA Letter

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for the Bureau of Justice Assistance.

### NEPA Coordinator

#### First Name

Orbin

#### Middle Name

#### Last Name

Terry

### Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

**Recipient Information****Recipient Name**

AUGUSTA-RICHMOND COUNTY GOVERNMENT

**UEI**

ZH93N1J4TBE8

**Street 1**

535 TELFAIR ST STE 800

**Street 2****City**

AUGUSTA

**State/U.S. Territory**

Georgia

**Zip/Postal Code**

30901

**Country**

United States

**County/Parish****Province****Award Details****Federal Award Date**

9/27/24

**Award Type**

Initial

**Award Number**

15PBJA-24-GG-03905-DGCT

**Supplement Number**

00

**Federal Award Amount**

\$750,000.00

**Funding Instrument Type**

Grant

**Assistance Listing  
Number**

16.585

**Assistance Listings Program Title**

Treatment Court Discretionary Grant Program

**Statutory Authority**

Pub. L. No. 90-351, Title I, Part EE (codified at 34 U.S.C. 10611 - 10619); Department of Justice Consolidated Appropriations Act, 2024

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.***Project Information****This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.****Solicitation Title**

2024 BJA FY24 Adult Treatment Court Program

**Awarding Agency**

OJP

**Application Number**  
GRANT14124820

**Program Office**  
BJA

**Grant Manager Name**

Tracy Lee-Williams

**Phone Number**

[202-598-9695](tel:202-598-9695)

**E-mail Address**

Tracy.Lee-Williams@usdoj.gov

**Project Title**

Richmond County DUI Treatment Court Program

**Performance Period Start**

**Date**

10/01/2024

**Performance Period End Date**

09/30/2028

**Budget Period Start Date**

10/01/2024

**Budget Period End Date**

09/30/2028

**Project Description**

The Richmond County Treatment Court Substance Abuse Driving Under the Influence Treatment Program is seeking federal grant funds under the Bureau of Justice Assistance FY2024 Adult Treatment Court Program to enhance their program. This program is a pre- and post-adjudication program for individuals charged with a driving under the influence offense. The court aims to enhance its substance use disorder treatment services for nonviolent offenders. The enhancements include expanding substance abuse counseling sessions to weekends, increasing the frequency of lab testing (including weekends), and bolstering community policing supervision. Additionally, the program plans to offer job readiness training, housing and childcare assistance, and wellness services to support mental health.

☐

*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Financial Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

The recipient budget is currently under review.

☐

*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Award Conditions**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project**

1

Meaningful access requirement for individuals with limited English proficiency

The recipient, and any subrecipient at any tier, must take reasonable steps to ensure that individuals with limited English proficiency (LEP) have meaningful access to their programs and activities to comply with Title VI of the Civil Rights Act of 1964 (Title VI), which prohibits discrimination on the basis of national origin, including discrimination against individuals with LEP. Such steps may require providing language assistance services, such as interpretation or translation services. The Department of Justice guidance on compliance with this requirement may be found at "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons" (67 Fed. Reg. 41455-41472) (<https://www.federalregister.gov/d/02-15207>) and is incorporated by reference here.

2

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2024)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY24AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

3

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](https://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held,

instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from award.

Item 13.

4

#### Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5

#### Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

6

#### Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

7

#### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice.

Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, please see <https://www.ojp.gov/funding/explore/legaloverview2024/civilrightsrequirements>.

## 8

### Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

## 9

### Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

## 10

### Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

## 11

### Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

## 12

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

Among other items, 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f) contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

## 13

### Determination of suitability to interact with participating minors

**SCOPE.** This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

## 14

### Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

## 15

### Employment eligibility verification for hiring under the award

#### 1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

#### 2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

### 3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

### 4. Rules of construction

#### A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

#### B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

## 16

### Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## 17

### Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been

reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

18

#### Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

#### 1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

#### 2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

##### a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

19

#### OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

20

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

## 21

### Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

## 22

### Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

## 23

### Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

## 24

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

## 25

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## 26

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) – (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

## 27

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## 28

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

## 29

### Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

## 30

### All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

## 31

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

## 32

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the

individual has the requisite legal authority.

### 33

#### Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

### 34

#### FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

### 35

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

### 36

The recipient agrees to submit to BJA for review and approval any product (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) that will be developed and published under this award at least thirty (30) working days prior to the targeted dissemination date. The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities. Any products developed under this award, (with the exception of press releases, web sites, and mobile applications), shall contain the following statements: "This project was supported by Grant No. <Award\_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (Note: A separate disclaimer has been developed and is required for web sites and mobile applications. No disclaimer is required for press releases.)

### 37

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of

the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

38

Applicants must ensure that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at [www.lep.gov](http://www.lep.gov).

39

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

40

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

41

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

42

Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through JustGrants ([justgrants.usdoj.gov](http://justgrants.usdoj.gov)), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.

43

All BJA-funded adult drug courts must be operated based on the 10 key components for drug courts, which are found in BJA's and National Association of Drug Court Professionals (NADCP) publication: *Defining Drug Courts: The Key Components* at <https://www.ncjrs.gov/pdffiles1/bja/205621.pdf>. During the grant period of performance, if BJA concludes that a funded drug court is not conforming to the 10 key components, it retains the right to place the award recipient on a corrective action plan to bring the drug court into conformance. Continued failure to maintain conformance to the key components may result in a hold placed on award funds or suspension/termination of the grant award agreement.

44

Regarding medication-assisted treatment (MAT), the award recipient understands and agrees to the following: 1) all clients in a BJA-funded drug court have a right to access MAT under the care and prescription of a physician to the extent MAT is clinically indicated; 2) BJA-funded drug courts must not deny any eligible client enrollment to the drug court program because of their use of FDA-approved medications for the treatment of substance abuse; 3) MAT must be permitted to be continued for as long as the prescriber determines that the FDA-approved medication is clinically beneficial; 4) while under no circumstances can a BJA-funded drug court program deny access to MAT under the care and prescription of a physician when it is clinically indicated, a judge retains judicial discretion to mitigate/reduce the risk of abuse, misuse, or diversion of these medications; and 5) federal funds shall not be used to support activities that violate the Controlled Substances Act, 21 U.S.C. 801-904.

45

The recipient understands and agrees that no award or matching funds may be used to provide services for violent offenders as defined in 42 U.S.C. 3797u-2, a "violent offender" means a person who (1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.

46

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

47

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

48

The recipient's budget (and budget narrative) is pending clearance by OJP.

Prior to budget clearance (and unless there is a more restrictive condition on this award, in which case the terms of that more restrictive condition apply): The recipient may not drawdown more than 10% of the award. Pre-clearance obligations, expenditures, and drawdowns may be disallowed if not in compliance with program requirements.

The recipient should be judicious in using award funds prior to budget clearance. Generally, OJP expects that recipients (depending on the specific project scope) may need to advertise for award-funded positions, pay personnel and fringe benefits for positions budgeted under the award, plan for project activities, attend training and pay training-related travel needed to begin the project, and engage in other limited activities conducted by recipient staff (i.e., generally not requiring a subaward or procurement contract under an award).

OJP will issue an Award Condition Modification upon budget clearance.

49

Recipient may not expend or drawdown more than 10% of the award funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued an Award Condition Modification (ACM) releasing this award condition. Obligations, expenditures, and drawdowns prior to the ACM are made at the recipient's risk and may be disallowed if not in compliance with program requirements or approved budget.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## Award Acceptance

### Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

### Agency Approval

<b>Title of Approving Official</b>	<b>Name of Approving Official</b>	<b>Signed Date And Time</b>
Acting Assistant Attorney General	Brent J. Cohen	9/26/24 12:17 PM

### Authorized Representative

### Entity Acceptance

**Title of Authorized Entity Official**  
Grant Coordinator

**Signed Date And Time**  
\_\_\_\_\_





## Commission Meeting

October 15, 2024

Affidavit

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**Department:** N/A

**Presenter:** N/A

**Caption:** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

**Background:** N/A

**Analysis:** N/A

**Financial Impact:** N/A

**Alternatives:** N/A

**Recommendation:** N/A

**Funds are available in the following accounts:** N/A

**REVIEWED AND APPROVED BY:** N/A