



PUBLIC SAFETY COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, July 08, 2025

1:05 PM

PUBLIC SAFETY

- 1.** Motion to accept the FY26 CJCC Juvenile Justice Incentive grant award in the amount of \$700,000.
- 2.** Motion to approve Task Order for Hazard Mitigation Grant Program Support with a not-to-exceed amount of \$205,025.00 through Tetra Tech and allocate General Fund contingency for the project. RFP 24-917



Public Safety Committee Meeting

Meeting Date: July 8, 2025

FY26 CJCC JUVENILE JUSTICE INCENTIVE GRANT AWARD

Department:	Juvenile Court
Presenter:	Paige Ford
Caption:	Motion to accept the FY26 CJCC Juvenile Justice Incentive grant award in the amount of \$700,000.
Background:	Award provides funding for evidence base curriculum and education services for juveniles in Juvenile Court.
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	220022664
<u>REVIEWED AND APPROVED BY:</u>	N/A

Victoria Ford

From: Stephanie Mikkelsen <SMikkelsen@cjcc.ga.gov>
Sent: Friday, June 27, 2025 4:17 PM
To: Victoria Ford
Cc: Laura Oropeza
Subject: [EXTERNAL] FY26 JJIG Award Notification

Good Afternoon,
Congratulations. It's my pleasure to inform you that the Criminal Justice Coordinating Council has awarded Richmond County a total of \$700,000 as part of the FY26 Juvenile Justice Incentive Grant Program.

Please login into the IGX System. You will see a request for an updated budget. We recommend you resubmit a budget as soon as possible – this does not have to be the final budget. This can be a place holder. After a new budget is submitted, we can make the activate the award in the system. At that time, you will have 45 to accept the award packet (more directions to follow).

Thank you for your dedication to helping our youth and we look forward to continue working with you all!

Respectfully,
Stephanie

Stephanie Mikkelsen

Juvenile Justice Program Director
[Criminal Justice Coordinating Council](#)
104 Marietta St. NW, Suite 440, Atlanta, GA 30303
M: 404.275.6511 | VRI: 404.902.8826



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AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 1.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000576 JUVENILE FY26 JUVENILE JUSTICE INCENTIVE GRANT

In keeping with Georgia's goal of increasing public safety through a more effective juvenile system, CJCC offers this request for proposals seeking local juvenile justice projects that aim to reduce the number of youth served out of home. The Juvenile Justice Incentive Grant Program funding aims to develop programs that address the needs of youth who are typically committed to the Georgia Department of Juvenile Justice (DJJ). EBP - Thinking For A Change (T4C), Aggression Replacement Training (ART), MultiSystemic Therapy (MST), Trauma Focused Cognitive Behavioral Therapy (TF-CBT) and Seven Challenges (7C). NO LOCAL MATCH REQUIRED. NO EEO DEPT. REQUIRED.

Start Date: 07/01/2025 **End Date:** 06/30/2026
Submit Date: 05/02/2025 **Department:** 022 Juvenile Court **Cash Match?** N
Total Budgeted Amount: 713,184.40 **Total Funding Agency:** 713,184.40 **Total Cash Match:** 0.00

Sponsor: GM0012 Criminal Justice Coord Co
Sponsor Type: S State
Purpose: 2 Serve Comm Juvenile Cts **Flow Thru ID:** GM0012 Criminal Justice Coord Co

Contacts

Type	ID	Name	Phone
I	GMI028	Victoria Ford	(706)823-4424

Approvals

Type	By	Date
FA	J. FLYTHE	05/02/2025

Dept. Signature: 

Grant Coordinator Signature: 

- 1.) I have reviewed the Grant application and enclosed materials and:
- ☒ Find the grant/award to be feasible to the needs of Augusta Richmond County
 - ☐ Deny the request

Finance Director

Date

5/2/2025

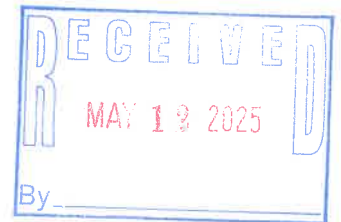
- 2.) I have reviewed the Grant application and enclosed materials and:

- ☒ Approve the Department Agency to move forward with the application
- ☐ Deny the request

Administrator

Date

5/8/25



This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Public Safety Committee Meeting

Meeting Date: July 8, 2025

Tetra Tech Services for Hazard Mitigation Grant Program Assistance

Department:	Fire
Presenter:	Antonio Burden, Fire Chief/EMA Director
Caption:	Motion to approve Task Order for Hazard Mitigation Grant Program Support with a not-to-exceed amount of \$205,025.00 through Tetra Tech and allocate General Fund contingency for the project. RFP 24-917
Background:	<p>At its December 3, 2024 meeting, the Augusta Commission approved award of RFP 24-917 for Comprehensive Disaster Recovery and Cost Recovery Professional Services to Tetra Tech. The contract stipulates that task orders with specific not-to-exceed amounts will be issued for each engagement under the contract.</p> <p>The Hazard Mitigation Grant Program (HMGP) is a federal grant program to support projects that help mitigate against future disaster losses. HMGP funds are allocated through the Georgia Emergency Management Agency (GEMA) and will be awarded to subrecipients on a competitive basis.</p>
Analysis:	<p>After pre-application review by GEMA, Augusta plans to submit up to 14 HMGP project applications for Hurricane Helene. These potential projects are focused on increasing Augusta's resiliency in future disasters. They include flood prevention, stabilization, and redundancy projects for Augusta Utilities; emergency generators; hardening retrofits for fire and utility facilities; and redundant communications systems. The total cost for all potential projects is approximately \$109 million.</p> <p>HMGP applications are highly technical and complex. Staff propose to use Tetra Tech's mitigation grant team to assist with application development and review.</p>
Financial Impact:	<p>The proposed not-to-exceed cost of \$205,025.00 represents estimated time for application development. Application costs will be fully reimbursable for any awarded grants. Augusta will be billed for actual hours used.</p> <p>For awarded projects, the expected cost share is 75% Federal, 10% State, and 15% local. Depending on the project, Augusta's cost share would be funded through existing SPLOST projects, Fire Protection funds, or water & sewer capital funding.</p>
Alternatives:	Do not approve Tetra Tech services and attempt to develop applications with in-house resources; do not apply for HMGP funding.

Recommendation: To approve Task Order for Hazard Mitigation Grant Program Support with a not-to-exceed amount of \$205,025.00 through Tetra Tech and allocate General Fund contingency for the project. RFP 24-917

Funds are available in the following accounts: General Fund contingency

REVIEWED AND
APPROVED BY:

Mattie Sue Stevens, MPA
Assistant Administrator
535 Telfair Street, Suite 910
Augusta, GA 30901
Phone: (706)842-2806
E-Mail: mstevens@Augustaga.gov

July 1st, 2025

Hazard Mitigation Assistance (HMA) Quote for HMGP Assistance

Dear Ms. Stevens,

Tetra Tech is pleased to respond to the Augusta Richmond County's request for assistance with subapplication development assistance under FEMA's Hazard Mitigation Grant Program (HMGP). Please accept this letter quotation as our response and proposed Scope of Work (SOW).

This letter quote outlines Tetra Tech's proposed technical approach to completing this scope of work by phase. Should you have any questions or wish to discuss this matter further, please get in touch with the project manager, Gary O'Neal. He can be reached at 225.788.4434 or gary.oneal@tetrattech.com.

Technical Representative:

Gary O'Neal
2301 Lucien Way, Suite 120, Maitland, FL 32751
Phone: 225.788.4434
Gary.ONeal@TetraTech.com

Contractual Representative:

Ms. Betty Kamara
2301 Lucien Way, Suite 120, Maitland, FL 32751
Phone: 321-441-8511 | Fax: 321-441-8501
EMRR.contracts@tetrattech.com

Sincerely,

Tetra Tech, Inc.

Jonathan Burgiel
Business Unit President | Tetra Tech Disaster Recovery

Understanding

Tetra Tech understands that the Augusta Richmond County is seeking contractor support for the implementation of Hazard Mitigation Grant Program (HMGP) subapplication development for the recently declared Presidential Disaster in Georgia (FEMA DR- 4830-GA). **Tetra Tech recognizes the importance of these efforts in enhancing resilience initiatives in Kansas at the local level and is committed to providing the necessary expertise and services to implement these activities successfully.**

To meet the objectives outlined, Augusta requires a contractor who will pull from real-world experience to develop quality, fully documented subapplications, benefit cost analyses (BCAs) with all methodology narratives and supporting documentation included, proven processes for the resolution of Requests for Information (RFIs), and demonstrated experience and expertise in post-award grant management and closeout phases of approved HMGP Projects.

The following timelines and objectives outline the approach Tetra Tech intends to use to ensure the smooth, efficient implementation of Hazard Mitigation Grant Program funds for Augusta.

Timeline

The estimated period of performance (POP) for this quote shall end December 31st, 2025. The period of performance may be extended upon approval by both parties. To the extent the period of performance is required to be extended due to reasons beyond the Tetra Tech Team's control; such unforeseen circumstances may result in an increase in the project timeline and budget.

Project Approach

The following Tasks form the basis of the approach Tetra Tech proposes to support Augusta in these efforts:

- Task 1: Kickoff
- Task 2: Preparation of the Application(s)
- Task 3: Benefit Cost Analysis (BCA)
- Task 4: GIS Support and Analysis
- Task 5: Requests for Information (RFI)
- Task 6: Project Reviews

Task 1: Project Kickoff

Project Kickoff Meeting

Tetra Tech will organize and schedule an internal meeting with Augusta and the Tetra Tech project team. In the kickoff meeting with Augusta, we will introduce the team, discuss general project-management logistics and familiarize the Tetra Tech Team with the high-level elements of the Scope of Work (SOW) for each project.

Tetra Tech will then subsequently organize follow-up calls and meetings between the County stakeholders and Tetra Tech to collect data regarding SOW, Schedule, and Cost, along with clarifying questions on each. Timeframes and deadlines will be established along with main points of contact for the County and Tetra Tech, respectively. Regular meetings between stakeholders will then be organized subsequent to these initial kickoffs.

Table 1: Task 1 Deliverables

Task/Deliverable	Description
Internal Project Kickoff Meeting	One-hour virtual meeting to discuss the project scope, set the project schedule, and review/establish next steps between Tetra Tech & the County.
External Project Kickoff Meeting	One-hour virtual meeting to discuss scope, schedule and process between Tetra Tech and Augusta Richmond County as the subapplicant.
Project Kickoff Notes	Notes from the meeting, including action items and next steps for the project.

Task 2: Prepare the Application

Application Development

Tetra Tech will prepare the application by working with Augusta Richmond through its municipal departments, local stakeholders, along with applicable State and Federal agencies to gather information required and analyze the provided data. This information will be included in the subapplication. The documentation list below includes information that may be required for subapplication:

- Community information
- Hazard Mitigation Plan
- Scopes of work and budget estimates (to be provided by the subapplicants)
- Additional funding source information (if applicable)
- Required community executed documents (maintenance agreements, statement of assurances, declaration, and release)
- Project schedule scope and project implementation narrative
- Property specific documentation (such as property owner information, tax information, structure information and prior flood history)
- National Environmental Policy Act (NEPA) requirements (environmental/historical impacts and alternatives)
- Digital photographs
- Flood Insurance Rate Map (FIRM) information

Table 2: Task 2 Deliverables

Task/Deliverable	Description
Completed Subapplication(s)	Fully documented project subapplication(s) which adhere to programmatic requirements for DR-specific applicable HMA Guidance.

Task 3: Benefit Cost Analyses (BCA)

Benefit Cost Analysis (BCA) Development

Tetra Tech will utilize data provided by Augusta along with stakeholders to generate a Benefit Cost Analysis in the FEMA BCA ToolKit v6.0. Specific outputs from this Task will include:

- Creation of Benefit Cost Analysis (BCA) in FEMA BCA ToolKit v6.0
- Creation of BCA Memorandum (describing approach and methodology)
- If necessary, creation of BCA Cost Benefit Narrative in compliance with DR-applicable HMA Guidance
- Coordination with subapplicant and applicant during Task 2 for QA/QC purposes
- Perform edits/changes based on analysis (if required)

Table 3: Task 3 Deliverables

Task/Deliverable	Description
Benefit Cost Analyses (BCAs)	Fully documented Benefit Cost Analysis (BCA) with supporting documentation including BCA Memorandum which adheres to DR-specific applicable HMA Guidance (to be provided in .xls and .pdf formats).

Task 4: GIS Support and Analysis

GIS Support and Analysis

As a part of the overall Application Development for each project subapplication, required area/vicinity, flood and risk-reduction related maps will be required. Tetra Tech will review and analyze each subapplication to determine GIS needs and then generate GIS data necessary to generate fully supported subapplications and benefit cost analyses (BCA's).

Table 4: Task 4 Deliverables

Task/Deliverable	Description
Assess subapplications for GIS needs	Create list of all GIS needs for each project subapplication and corresponding Benefit Cost Analysis (BCA)
Map-Making and kmz file creation	Completed, fully supported subapplications and BCA's via kmz, shape files and GIS-generated maps in compliance with programmatic requirements for HMGP.

Task 5: RFI Process

Requests For Information (RFI) Process

As Requests for Information (RFIs) are received by Augusta for each subject subapplication from GEMA and FEMA Project Officers, Tetra Tech will review and analyze each RFI (programmatic, Environmental and Historical or EHP, and Benefit Cost Analysis or BCA), organize and schedule internal (virtual) meetings with Augusta and Tetra Tech to review. Tetra Tech will then work to promptly resolve RFI's by working with Augusta and city or county stakeholders alike.

Table 5: Task 5 Deliverables

Task/Deliverable	Description
Request For Information (RFI) Analysis	Feedback to Augusta based on review of each individual Request For Information (RFI).
RFI Response	Completed, fully supported RFI responses.
RFI Report	Monthly Reporting and tracking on all RFI's (nature of, efficiency of resolution, etc.).

Task 6: Subapplication Reviews

Review of County Subapplications

For nine (9) projects developed by Augusta County individually, Tetra Tech will review and analyze each programmatically, for Environmental and Historical or EHP concerns, and Benefit Cost Analysis (or BCA) perspective. These reviews will provide feedback on potential improvements to strengthen the submittals before being sent to GEMA.

Table 5: Task 5 Deliverables

Task/Deliverable	Description
Review of Project	Feedback to Augusta based on review of each individual project based on programmatic analysis, potential EHP concerns (if any) and Benefit Cost Analysis.
Feedback	Application Review Tool (ART) with feedback included
Review Tracker	Weekly updates to Review Tracker to translate progress and status for each reviewed project

Cost Summary

Table 6: Estimated Summary of All Task Cost Breakdown by Labor Category

Position (<i>Contract Title</i>)	Rate ^[1]	Number of Positions	Estimated Hours ^[2]	Total
TASK 1: KICKOFF				
Senior Subject Matter Expert	\$225.00	1	12.0	\$2,260.00
Senior Preparedness/Response/Recovery Consultants	\$170.00	3	16.0	\$2,720.00
Preparedness/Response/Recovery Consultants	\$140.00	2	8.0	\$1,120.00
Financial Analyst	\$105.00	1	5.0	\$315.00
SUBTOTAL				\$5,055.00
TASK 2: APPLICATION DEVELOPMENT				
Senior Subject Matter Expert	\$225.00	2	40.0	\$9,000.00
Senior Preparedness/Response/Recovery Consultants	\$170.00	2	160.0	\$14,200
Preparedness/Response/Recovery Consultants	\$140.00	2	260.0	\$36,400.00
FEMA Cost Recovery Specialist	\$125.00	1	80.0	\$10,000.00
Financial Analyst	\$105.00	1	3.0	\$315.00
Travel				\$4,265.00
SUBTOTAL				\$87,180.00
TASK 3: BCA DEVELOPMENT				

Position (Contract Title)	Rate ^[1]	Number of Positions	Estimated Hours ^[2]	Total
Senior Preparendess/Response/Recovery Consultants	\$170.00	1	120.0	\$20,400.00
Preparendess/Response/Recovery Consultants	\$140.00	2	80.0	\$11,200.00
Financial Analyst	\$105.00	1	3.5	\$315.00
SUBTOTAL				\$31,915.00
TASK 4: GIS SUPPORT AND ANALYSIS				
Preparendess/Response/Recovery Consultants	\$140.00	2	48.0	\$6,720.00
Financial Analyst	\$105.00	1	3.5	\$315.00
SUBTOTAL				\$7,035.00
TASK 5: REQUESTS FOR INFORMATION				
Senior Preparendess/Response/Recovery Consultants	\$170.00	3	38.0	\$6,460.00
Preparendess/Response/Recovery Consultants	\$140.00	2	70.0	\$9,800.00
FEMA Cost Recovery Specialist	\$125.00	1	16.0	\$2,000.00
Financial Analyst	\$105.00	1	3.5.0	\$315.00
Travel				\$4,265.00
SUBTOTAL				\$22,840.00
TASK 6: PROJECT REVIEWS				
Senior Preparendess/Response/Recovery Consultants	\$170.00	3	300.0	\$51,000.00
SUBTOTAL				\$51,000.00
TOTAL				\$205,025.00

[1] The above estimated level of effort and associated costs are based on available information at the time the estimates were prepared and do not represent the actual cost of the project. The fee for services will be based on the actual hours of services furnished multiplied by Tetra Tech's hourly rates.

[2] Tetra Tech may take the following actions, in its discretion, so long as Tetra Tech does not exceed the total Task Order Not-to-Exceed Amount: (i) Use fewer hours of one labor category and more hours of another labor category or categories and (ii) use fewer hours within one task and more hours within another task as necessary.

Total Task Order Not-to-Exceed Amount:

The total, not-to-exceed (NTE) of all tasks within this Task Order is \$205,025.00. The NTE is based on Tetra Tech's current understanding of the project requirements and best estimates of level of effort required to perform the services contained in this Task Order and may be subject to change upon mutual agreement between Augusta and Tetra Tech. The fee for the services will be based on the actual hours of services furnished multiplied by Tetra Tech's hourly rates. Once Tetra Tech is within 90% of the total NTE, Augusta and Tetra Tech will discuss final tasks for completion and final assignment of work under this Task Order.

Assumptions:

The scope of services and cost are based on the following key assumptions and constraints. Deviations that arise during the project will be managed through a standard change control process.

- **Project Sponsor.** Augusta will assign a primary point of contact to serve as project sponsor to address administrative and functional issues.
- **Access to Key Personnel.** Availability of key personnel is critical to obtaining the information required for the success of this project. Information presented by key personnel will be accepted as factual and no confirmation will be made.
- **Other Assistance Needed.** Should the Project Sponsor request additional services that are not able to be completed within the scope or budget of this proposal, a proposal for additional services can be submitted as needed.
- **Remote Application Development.** It is anticipated that the majority of the application development will be conducted remotely. This will require some assistance from the City and State when it is necessary to obtain or remit hard copies of grant documentation.
- **Project Costs.** The costs identified in this proposal are based upon Tetra Tech's estimate on the Level of Effort (LOE) for each task. Invoiced costs will be based on actual work performed.
- **Access to Materials.** Documentation pertinent to the execution of this project should be made available to Tetra Tech for review in electronic format within 5 business days of the request from Tetra Tech.
- **Federal Requests.** Tetra Tech does not anticipate requests from FEMA Region or HQ relating to this Scope of Work
- **Ineligible Work.** Tetra Tech cannot make eligibility determinations. FEMA Project Officers make these decisions.
- **Access to Key Personnel.** Availability of key city and state personnel is critical to obtaining the information required for the success of this project. Information presented by key personnel will be accepted as factual and no confirmation will be made.
- **Invoicing/ Payment.** The client will be invoiced directly in accordance with the Contract. Payment terms are in accordance with the Contract.
- **Proposal.** This proposal is based on our current understanding of the project and revisions are subject to mutual agreement on the final work scope / schedule and other technical / management requirements desired by the Augusta Richmond County.

Potential Augusta Hazard Mitigation Grant Project Proposals

Note: Project list and scopes subject to change during application development and GEMA review.

Project	Description	Estimated Cost
13th St Gate Floor Replacement	Replace the gate floor of the 13th Street Gate of the Augusta Canal with modern, flood-resistant materials.	\$1,265,625
Augusta Canal Embankment Stabilization	Enhance long-term resilience of the Augusta Canal with structural mitigations to help prevent future erosion, embankment failure, and flood-related service interruptions.	\$10,000,000
Augusta Diversion Dam Retrofit/Structural Hardening	Mitigate risk of failure of the Augusta Diversion Dam, including wall stabilization/reinforcement, bulkhead retrofit, and hardening of stoplog structures.	\$13,500,000
Augusta Raw Water Pumping Station Backup Power System Hardening and Capacity Upgrade	Upgrade and enhance the backup power system for the RWPS, a critical component of the City's drinking water supply infrastructure, including new diesel pump engines and fuel cooling systems.	\$5,000,000
Augusta Redundant Communications Project	Strengthen emergency communication capabilities by integrating redundant radio networks, cellular radio systems, and satellite communications, including expanded satellite phone availability.	\$4,000,000
Bulkhead Gate Installation	Upgrade the 20 flood gates at the Bulkhead Gate Structure of the Augusta Canal to help prevent flooding throughout the low-lying urban area.	\$2,500,000
Critical Facility Generators	Install permanent generators to provide backup power at facilities used as shelters/for service delivery during disasters (May Park, Warren Road, and Diamond Lakes Community Centers; Marshal's Substation; Dept of Family and Children's Services).	\$1,100,000
Fire Station Generators	Install permanent generators to provide backup power at 11 fire stations to help ensure uninterrupted operations.	\$6,000,000
Fire Station Retrofit	Install structural reinforcements, impact-resistant materials and other mitigation at 19 fire stations to enhance resilience during severe weather events.	\$10,000,000

Potential Augusta Hazard Mitigation Grant Project Proposals

Note: Project list and scopes subject to change during application development and GEMA review.

Project	Description	Estimated Cost
Flood Gate Automation Project	Replace 38 manually operated flood gates with motor-driven systems with remote monitoring capabilities.	\$5,062,500
Fort Gordon Redundant Groundwater Treatment Plant	Construct a new groundwater treatment plant on Fort Gordon to enhance the resilience of the potable water supply system.	\$8,000,000
Tin House Gate Bank Stabilization	Stabilize banks and implement erosion mitigation measures around the Tin House Gate of the Augusta Canal.	\$506,250
Utilities Generators	Install 41 permanent generators to provide backup power to critical locations/components throughout the water and wastewater system.	\$41,000,000
Weigle's Gate Dam and Flood Gate Mitigation Project	Reconstruct the core of the Weigle's Gate Dam of the Augusta Canal to ensure continued operation and flood risk reduction.	\$975,000
Total Estimated Costs		\$108,909,375