



PUBLIC SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, February 10, 2026

1:00 PM

PUBLIC SERVICES

1. **A.N. 26-11 Existing Location, New Ownership:** Stephen P. Willy, applicant for Affiniti Golf Partners LLC, is requesting Consumption on-Premise Liquor, Beer, Wine & Sunday Sales for 4023 Jim Dent Way, Augusta GA 30909. **District 2, Super District 9.**
2. Augusta Regional Airport (AGS) – Motion to approve Change Order #1 to Trinity Electrical Service's Contract, CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35, for a total increase of \$17,740.00. This item was approved during the January 29, 2026, Augusta Aviation Commission Meeting. (Bid 25-261 / 25BFA341)
3. Augusta Regional Airport (AGS) – Motion to approve Amendment #1 to Work Authorization #41 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the Fuel Farm Improvement Project, totaling \$80,325.00. This item was approved during the January 29, 2026, Augusta Aviation Commission Meeting. (RFP 25-168)
4. Augusta Regional Airport (AGS) – Motion to approve **Development Access Road & Utility Improvements** Amendment #1 to Mead and Hunt for Work Authorization #9 to provide additional Engineering Design Services which includes plans, specifications, and services through bidding, for the Construction of the Northwest Development Access Road and Utility Improvements at Augusta Regional Airport (AGS) in the amount of \$53,565.00. This item was approved during the August 28, 2025, Augusta Aviation Commission Meeting. (24BFA383)
5. Motion to approve Change Order #2 to Horizon Construction and Associates, Inc. in the amount of \$591,628.62.
6. Motion to **approve** the minutes of the January 27, 2026 Public Services Committee Meeting.



Public Services Committee Meeting

February 10, 2026

Alcohol License

Department:	Planning & Development
Presenter:	Cecilia Woodruff, Planning Services Branch Manager
Caption:	A.N. 26-11 Existing Location, New Ownership: Stephen P. Willy, applicant for Affiniti Golf Partners LLC, is requesting Consumption on-Premise Liquor, Beer, Wine & Sunday Sales for 4023 Jim Dent Way, Augusta GA 30909. District 2, Super District 9.
Background:	Existing Location, New Ownership
Analysis:	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	Applicant to pay a fee of \$5,610.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements. Sheriff's Office approved the application subject to additional information not contradicting applicants' statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Augusta-Richmond County
Planning & Development Department
Alcohol License Staff Report

Item 1.

Case Number: A.N. 26-11
Application Type: Consumption on Premises Liquor, Beer, Wine, and Sunday Sales – Existing Location, New Ownership.
Business Name: Affiniti Golf Partners LLC
Hearing Date: February 10, 2026
Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Stephen P. Willy
Property Owner: Augusta-Exempt
Address of Property: 4023 Jim Dent Way
Tax Parcel #:
056-1-002-01-0
043-3-005-00-0
043-3-003-00-0
043-3-002-00-0
Commission Districts: District 2,
Super District 9



ANALYSIS:

Location Restrictions:

- **Zoning:** R-1A & B2 (Existing Location)
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to

the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.

- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

Dancing – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.

- **Previous Revocation of License** – If the applicant is a person whose license issue under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$5,610.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Click or tap here to enter text. Stephen P. Willy	Click or tap here to enter text. Co-Owner	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. 50%
Click or tap here to enter text. Whitney H. Crouse	Click or tap here to enter text. Co-Owner	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. 50%
Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. n/a	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]
Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. n/a	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]

What type of business will you operate in this location?

Restaurant – Full Restaurant – Limited Hybrid Lounge Convenience Store
 Package Store Other: **GOLF Club**

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	X	X	X		X
Wholesale					

Total License Fee: \$ **5610**

Prorated License Fee (After July 1 ONLY): \$ **2805**

Have you ever applied for an Alcohol Beverage License before: Yes No

If so, give year of application and its disposition: **No disposition. We have active licenses in Acworth, GA; Villa Rica, GA; Douglasville, GA; and Augusta, GA.**

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

Yes No If so, please initial: **SW**

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? Yes No

If yes, give full details:

None

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. Yes No

If yes, give reason charged or held, date and place where charged and its disposition.

None

List owner or owners of the building and property.

① Masters Tournament Charities Inc ② Augusta Technical College Foundation, Inc. ③ Fore! Augusta Foundation, Inc. operating as First Tee Augusta

List the name and other required information for each person, firm or corporation having any interest in the business.

Only 2 co-owners listed have interest.

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

* Prior location buyer had liquor license under Augusta Municipal Golf Course prior to closure + renovation

A) Church: _____

C) School: _____

B) Library: _____

D) Public Recreation: _____

State of Georgia, Augusta-Richmond County, I, Stephen P. Willy, do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Stephen P. Willy
Applicant Signature

I hereby certify that Stephen P. Willy is personally known to be. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This 8th day of January, in the year 2020. May-Term Break

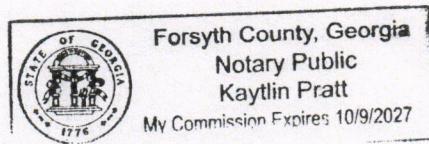
Office Use Only

Department Recommendation	Approve	Deny	Comments
Alcohol Inspection <u>Curdling</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Sheriff <u>SP</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Fire Inspector	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

The Board of Commissioners on the _____ day of _____, in the year _____, (Approved/Disapproved) the forgoing application.

Administrator

Date





Public.Services.Committee.Meeting

Meeting Date: 02/10/26

Augusta Regional Airport (AGS) – CAT II Upgrades to Mark 1F Instrument Landing System (ILS)
for Runway 35

Department: Augusta Regional Airport (AGS)

Presenter: Herbert L. Judon, Jr., Airport Executive Director

Caption: Augusta Regional Airport (AGS) – Motion to approve Change Order #1 to Trinity Electrical Service's Contract, CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35, for a total increase of \$17,740.00. This item was approved during the January 29, 2026, Augusta Aviation Commission Meeting. (Bid 25-261 / 25BFA341)

Background: Trinity Electrical Services is currently contracted to construct the Approach Improvements to Runway 35. This requested Change Order #1 includes costs associated with additional work, materials, and equipment as requested by the FAA.

The additional work includes a 5-ft extension to the existing 45-ft glideslope tower, an additional ladder section associated with 5-ft extension, additional equipment to install 5-ft extension, and additional grounding and conduit. The majority of the work included within CO #1 was requested by the FAA.

Mead & Hunt has evaluated the change order request provided by Trinity and finds that the costs associated are acceptable and are within the unit prices provided as part of the original contract and/or within the industry. AGS provided verbal approval in late November/early December to complete the work.

This is the first Change Order for this project and revises Trinity's contract to \$789,005.00.

Analysis: This Change Order will result in a Net Increase to the overall project.

This Change Order has been reviewed by Airport Legal Counsel, Mr. Robert Kerr.

Financial Impact: This project is funded directly by the Airport Enterprise fund.

Alternatives: N/A

Recommendation: Approve Change Order #1 to Trinity Electrical Service's Contract, CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35, for a total increase of \$17,740.00.

**Funds are available in 551081305-5412110
the following accounts:**

**REVIEWED AND
APPROVED BY:** N/A



Industrial / Commercial Contracting
Air Field Construction
Sports Lighting · Electrical Utilities

Chad Hutchinson

Change Order

Date: November 19, 2025

Project: Augusta Airport

Scope of Work & Price Includes:

- Install 5' section on the existing 45' tower. The top section with the antenna has to come down, install the 5' section, and then reinstall the top section with the antenna.
- Additional grounding per plans.
- Extended conduit for obstruction light and re-install. If we don't have enough slack, we will need to re-pull this circuit.
- Extended 3" conduit. **Note: 14 says upper antenna weather head shall be mounted maximum of 40' above ground. Please verify.**
- New ladder section. Part Number per plan: MSA 506390
- Additional equipment: 60' man lift, boom truck, and light plants for this work to be performed at night.

Total Price: \$17,740.00

CHANGE ORDER

OWNER - Augusta Aviation Commission
Augusta Regional Airport
1501 Aviation Way
Augusta, GA 30906
Ph: 706-796-4010

ARCHITECT / ENGINEER – Mead & Hunt, Inc.
5955 Core Road, Suite 515
North Charleston, SC 29406
Ph. (843) 486-8330

PROJECT: AGS Construct Upgrades to Mark 1F Instrument
Landing System (ILS) for Runway 35
Project No.: 0119700-221073.02

CHANGE ORDER NO.: 01
Date: 01/20/2026
Cc:

CONTRACTOR: Trinity Electrical Services
2317 Golden Isles West
Baxley, Georgia 31513

DESCRIPTION of CHANGE: Quantity Adjustments

CP No.	Description	Amount
COP-1	Install 5' Section on the existing 45' Tower (Including parts, time, and equipment)	\$17,740.00
		TOTAL \$17,740.00

CP No.	Spec	Description	Unit	Quantity	Unit Price	Amount
COP-1		Install 5' Section on the existing 45' Tower	LS	1	\$17,740.00	\$17,740.00
					TOTAL	\$17,740.00

PROVIDED JUSTIFICATION:

1. FAA requested additional work within the overall scope of the project. AGS has provided verbal approval to Trinity in order to keep project on schedule and ready for Masters 2026.

ADJUSTMENT of CONTRACT SUM

Original Contract Sum:	\$ 771,265.00
Prior Adjustments:	\$ 0.00
Contract Sum Prior to this Change:	\$ 771,265.00
Adjustment for this Change:	\$ 17,740.00
Revised Contract Sum:	\$ 789,005.00

ADJUSTMENT of CONTRACT TIME

Original Contract Time:	95 (days)
Prior Adjustments:	0 (days)
Contract Time Prior to this Change:	95 (days)
Adjustment for this Change:	0 (days)
Revised Contract Time:	95 (days)

Contractor waives any claim for further adjustments of the Contract Sum and Contract Time related to the above described change in the work.

ENGINEER

Recommended by: Mead & Hunt

OWNER'S REPRESENTATIVE

Recommended by:

Engineer

Date

Date

CONTRACTOR

Accepted by:

OWNER

Approved by:

Date

Date



(706) 798-3236 • Fax: (706) 798-1551 • 1501 Aviation Way • Augusta, Georgia 30906 • www.flyags.com

Augusta Aviation Commission Meeting Minutes

January 29, 2026

10:00 a.m.

Orwen Aviation Commission Chambers

2nd Floor - Terminal Building

Commission Members:

Commissioner Ronic West; Commissioner Michael Cioffi;
 Commissioner William Fennoy; Commissioner Marshall McKnight;
 Commissioner Wilbert Barrett; Commissioner James Germany;
 Commissioner Randy Sasser; Commissioner Kay Roland;
 Commissioner Davis Beman; Commissioner Dan Troutman;
 Commissioner Larry Harris

Absent:

Commissioner Marshall McKnight

Staff:

Mr. Herbet Judon; Ms. Lauren Smith; Mr. Ken Hinkle;
 Mr. Robert Kerr – Staff Attorney; Ms. Elizabeth Giles;
 Ms. Risa Bingham; Ms. Diane Johnston; Chief Michael Beal;
 Mr. Bruce Keller; Ms. Catherine Highsmith; Mr. Tyler Good;
 Ms. Jennifer Humphrey; Mr. DeAndre Davis; Mr. Cody Mitchel;
 Mr. Korey Anderson

Others:

Mr. Edwin Scott – Mead & Hunt; Mark Godzina – Mead & Hunt;
 Lt. Larry Bracken – AGS Marshal Department;
 Ms. Dana Lynn McIntyre – Augusta Business Daily
 Mr. Robert Moore – Foth; Mr. John Queen – Foth
 Mr. Skylar – Augusta Press; Mr. Lonnie Wimberly
 Mrs. Nancy Williams; Mr. Derrick Bingham;
 Mr. Johnny Gregory – 100 Black Men of Augusta;
 Mr. Alex – Bennish Engineering
 Mr. Bryson Holley; Ms. Mia Wilson; Ms. Krisha Patel;
 Mr. Ritchie Rowland; Ms. Diondra Neely; Ms. Leila Carter;
 Mr. Ja'Von Johnson; Mr. Thomas Lowry;

**Mrs. Keisha Quick – Richmond County School System ;
Mrs. Angela Sneed – Richmond County School System;
Mrs. Sophia Cogle – Richmond County School System**

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:27am,
Prayer offered by Commissioner Wilbert Barrett

Motion by Commissioner West to amend agenda I.E.1. Director Action Requests – IV. A-J to A-K

Motion by Commissioner Germany to pull Consent Items I.E.1. Director Action Requests – IV. A-K

Motion by Commissioner Fennoy 2nd by Commissioner Barrett to add IV. Director Action Requests Item M. Masters 2026 Van Rentals and Item N. Vehicle Purchase for the Richmond County Marshal's Office – Airport Division, to the agenda.

No Discussion; Unanimous Ayes; Motion Carries

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

- A. January 29, 2026, Augusta Aviation Commission Meeting Agenda
- B. November 13, 2025, Augusta Aviation Commission Meeting Minutes
- C. December 17, 2025, Augusta Aviation Commission Special Called Meeting Minutes
- D. December 2025 Statistics

Motion by Commissioner Beman 2nd by Commissioner Roland to approve January 29, 2026, Augusta Aviation Commission Meeting Agenda, November 13, 2025, Augusta Aviation Commission Meeting Minutes, December 17, 2025, Augusta Aviation Commission Special Called Meeting Minutes, December 2025 Statistics

No Discussion; Unanimous Ayes; Motion Carries

- E. Consent Items
 - 1. Director Action Requests – IV. A-J (Approved in Aviation Marketing Committee, Aviation Construction Committee Meeting, Aviation Masters® Committee Meeting)

II. COMMITTEE REPORTS

- A. Marketing Committee Report – Commissioner Michael Cioffi
- B. Construction Committee Report – Commissioner Dan Troutman
- C. Masters® Committee Report – Commission Dan Troutman
Committee Reports received as information.

III. FINANCIALS - Risa Bingham

- A. December / Year End Financials
Motion by Commissioner Fennoy 2nd by Commissioner Harris to accept December / Year End Financial Report.
No Discussion; Unanimous Ayes; Motion Carries

IV. DIRECTOR ACTION REQUESTS

- A. Augusta Regional Airport (AGS) – The Greater Augusta Arts Council / *The Augusta Music & Songwriter Festival* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve sponsoring The Greater Augusta Arts Council / The Augusta Music & Songwriter Festival in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- B. Augusta Regional Airport (AGS) – American Heart Association / *CSRA Heart Walk* – Lauren Smith
Motion by Commissioner Harris 2nd by Commissioner Roland to approve sponsoring American Heart Association / CSRA Heart Walk in the amount of \$1,500.
No Discussion; Unanimous Ayes; Motion Carries
- C. Augusta Regional Airport (AGS) – Hearts of Serenity / *Community Support Services Resource Fair* – Lauren Smith
Motion by Commissioner Barrett 2nd by Commissioner Beman to approve sponsoring Hearts of Serenity / Community Support Services Resource Fair in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- D. Augusta Regional Airport (AGS) – PCNAA – Augusta Alumni Chapter / *Augusta Legacy Banquet* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Harris to approve sponsoring PCNAA – Augusta Alumni Chapter / Augusta Legacy Banquet in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- E. Augusta Regional Airport (AGS) - Inside to Outdoor Xtreme Kids, Inc. / *ITO Xtreme Kid's Fishing Event* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Roland to approve sponsoring Inside to Outdoor Xtreme Kids, Inc. / ITO Xtreme Kid's Fishing Event in the amount of \$1,000.
Discussion; Unanimous Ayes; Motion Carries
- F. Augusta Regional Airport (AGS) – CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35 – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35.
No Discussion; Unanimous Ayes; Motion Carries
- G. Augusta Regional Airport (AGS) – 2026 Miscellaneous On-Call Services – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve 2026 Miscellaneous On-Call Services.
No Discussion; Unanimous Ayes; Motion Carries
- H. Augusta Regional Airport (AGS) – Fuel Farm Improvements – Amendment #1 to Work Authorization #41 for CA/CO Services – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Harris to approve Fuel Farm Improvements – Amendment #1 to Work Authorization #41 for CA/CO Services.
No Discussion; Unanimous Ayes; Motion Carries
- I. Augusta Regional Airport (AGS) – Recommendation of Award (ROA) & Construction Contract to Reeves Construction for Long-Term Parking Lot “A” Phase I – Elizabeth Giles
Motion by Commissioner Barrett 2nd by Commissioner Fennoy to approve Recommendation of Award (ROA) & Construction Contract to Reeves Construction for Long-Term Parking Lot “A” Phase I.
No Discussion; Unanimous Ayes; Motion Carries
- J. Augusta Regional Airport (AGS) – John Wayne Air Calvary Inc. Professional Service Agreement – Kenneth Hinkle
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve John Wayne Air Calvary Inc. Professional Service Agreement.
No Discussion; Unanimous Ayes; Motion Carries

- K. Augusta Regional Airport (AGS) – Autonoma, Inc. AutoVerse Simulation Program – Kenneth Hinkle
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve Autonoma, Inc. AutoVerse Simulation Program.
No Discussion; Unanimous Ayes; Motion Carries
- L. Augusta Regional Airport (AGS) – Memorandum of Agreement (MOA) with Richmond County Marshal’s Office – Lauren Smith
Motion by Commissioner Dr. Larke 2nd by Commissioner Fennoy to approve Memorandum of Agreement (MOA) with Richmond County Marshal’s Office.
No Discussion; Unanimous Ayes; Motion Carries
- M. Augusta Regional Airport (AGS) – Masters® 2026 Van Rentals
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve Masters® 2026 Van Rentals
No Discussion; Unanimous Ayes; Motion Carries
- N. Augusta Regional Airport (AGS) – Vehicle Purchase for the Richmond County Marshal’s Office – Airport Division
Motion by Commissioner Troutman 2nd by Commissioner Roland to approve the Vehicle Purchase for the Richmond County Marshal’s Office – Airport Division
Discussion; Unanimous Ayes; Motion Carries

V. INFORMATION ITEMS

- A. Innovation Exchange – Diane Johnston
- B. Air Edu / Intern Introductions – Cody Mitchell
2026 Air Edu Interns introduced themselves and shared goals within the program. Interns: Bryson Holley, Mia Wilson, Krisha Patel, Ritchie Rowland, Diondra Neely, Leila Carter, Ja’Von Jonson, Thomas Lowry

VI. EXECUTIVE SESSION

The Augusta Aviation Commission did not enter Executive Session.

VII. COMMISSION COMMENTS / ACTION REQUESTS

- A. Recommendation from Nomination Committee for 2026 Aviation Chair & Vice-Chair Roles – Commissioner Randy Sasser
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve the Recommendation from the Nomination Committee for Commissioner Ronic West as the 2026 Augusta Aviation Commission Chairwoman and Commissioner Michael Cioffi as the 2026 Augusta Aviation Commission Vice-Chair.
No Discussion; Unanimous Ayes; Motion Carries
- B. Discuss Aviation Committees – Commissioner Ronic West
Commissioner Fennoy requested Point of Personal Privilege to introduce District Commissioner Lonnie Wimberly.

Commissioner Germany stated question for Airport Attorney, Mr. Robert Kerr: Can the chair & vice-chair serve as committee chair. Mr. Kerr’s response: According to the Bylaws, this is acceptable.

Commissioner Fennoy requested Commissioner Sasser be added to the Augusta Aviation Masters / Air Show Committee.

Motion by Commissioner Barrett 2nd by Commissioner Germany to remove “Special Projects Committee” from the list of Augusta Aviation Committees.
Discussion; Unanimous Ayes; Motion Carries

C. Recommendation from Nomination Committee for 2026 Aviation Committee Roles –
Commissioner Michael Cioffi

Motion by Commissioner Beman 2nd by Commissioner Dr. Larke to approve the formation of all 2026 Augusta Aviation Committees and Committee Members:

Standing Committees

Air Service Committee: Randy Sasser (Chair), Ronic West (Vice-Chair), Davis Beman, Dr. Charles Larke, Dan Troutman

Finance Committee: Davis Beman (Chair), James Germany (Vice-Chair), Marshall McKnight, Randy Sasser, Dan Troutman, Michael Cioffi

Marketing Committee: Michael Cioffi (Chair), Larry Harris (Vice-Chair), Dr. Charles Larke, Wilbert Barrett, Randy Sasser, William Fennoy

Personnel Committee: Kay Roland (Chair), James Germany (Vice-Chair), Dr. Charles Larke, Ronic West, Wilbert Barrett, Randy Sasser

Special Committees

Business Development Committee: Davis Beman (Chair), Ronic West (Vice-Chair), Randy Sasser, Michael Cioffi, Marshall McKnight, Larry Harris, James Germany

Construction Committee: Dan Troutman (Chair), Larry Harris (Vice-Chair), William Fennoy, Dr. Charles Larke, Michael Cioffi, Marshall McKnight

Masters / Air Show Committee: Dan Troutman (Chair), Michael Cioffi (Vice-Chair), Davis Beman, Wilbert Barrett, Kay Roland, Randy Sasser

No Discussion; Unanimous Ayes; Motion Carries

D. Budget Information – Commissioner Ronic West

GENERAL DISCUSSION

Commissioners discussed the possibility of amending the Augusta Aviation Commission Bylaws by specifying a more detailed policy for the nomination and assignment for the Chair and Vice-Chair prior to the beginning of business in a new year. Jennifer Humphrey volunteered to email current Augusta Aviation Commission Bylaws to all Commissioners.

ADJOURN MEETING

Motion to adjourn by Commissioner Cioffi 2nd by Commissioner Roland

No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:54am

Ronic West, Chairwoman
Augusta Aviation Commission

Date



Public.Services.Committee.Meeting

Meeting Date: 02/10/26

Augusta Regional Airport (AGS) – Fuel Farm Improvements –

Amendment #1 to Work Authorization #41 for CA/CO Services (RFP 25-168)

Department: Augusta Regional Airport (AGS)

Presenter: Herbert L. Judon, Jr., Airport Executive Director

Caption: Augusta Regional Airport (AGS) – Motion to approve Amendment #1 to Work Authorization #41 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the Fuel Farm Improvement Project, totaling \$80,325.00. This item was approved during the January 29, 2026, Augusta Aviation Commission Meeting. (RFP 25-168)

Background: Work Authorization # 41 was approved on December 8th, 2022, in the amount of \$285,551.22 to provide Construction Administration and Observation services, Special Inspections and Material Testing, on-site resident engineering services, and closeout phase services for the project.

The purpose of Amendment #1 to Work Authorization #41 is to reconcile extended services rendered during the Construction Administration phase of the project. Mead & Hunt along with our subconsultants, provided extended services to the Airport in support of the extension of the contractor's construction schedule and delay in achieving substantial completion of the project. Services included construction observation, construction administration and response, and testing services.

This Project includes but is not limited to Mobilization, Safety and Traffic Control, Erosion Control, and the installation of four (4) new 30,000 gallon Double-Walled Horizontal Jet A Fuel Tanks and associated containment pad, foundations, piping, pumps, etc., rehabilitation of the existing Mogas, Diesel, and LL-100 tanks, installation of a new 16' x 20' testing building, demolition and removal of the four (4) existing vertical Jet-A Tanks., and the demolition and removal of one (1) existing horizontal Jet-A Tank and associated foundations, piping, pumps.

The scope of services to be performed by Mead & Hunt, Inc. under the previously approved WA #41 includes all work, services, materials, equipment and supplies necessary to provide CA/CO and Quality Assurance Testing Services for the improvement and rehabilitation of the existing Fuel Farm. The Costs of the previously approved new 30,000-gallon Jet-A Tanks totals \$738,244.67. The Construction Costs for the Overall Fuel Farm Improvements totals \$2,898,894.

The contract between Augusta Regional Airport and RW Allen Construction LLC was made and entered to be effective January 26, 2023, and fully executed on March 7, 2023. The construction phase services were authorized on a 180-calendar day construction period with an initial Notice to Proceed issued to RW Allen in May of 2023 to begin submittal and procurement efforts associated with long-lead time items and the official Notice to Proceed was given to R.W. Allen in

The existing contract was amended to a revised duration of 222-calendar days. As of December 22, 2025, the project was deemed substantially complete with a duration of 869-calendar days worked on the project.

Analysis:

The construction phase services contract is based on a 60-calendar day mobilization and a 120-calendar day construction period (180 days, total).

This Amendment has been reviewed by Airport Legal Counsel, Mr. Robert Kerr.

Financial Impact:

This Amendment will be funded by Airport Enterprise Funds.

Alternatives:

N/A

Recommendation:

Approve Amendment #1 to Work Authorization #41 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the Fuel Farm Improvement Project, totaling \$80,325.00.

Funds are available in the following accounts: 551081306-5414910

REVIEWED AND APPROVED BY:

N/A

AMENDMENT #1 TO WORK AUTHORIZATION # 41
TO
PROFESSIONAL SERVICES AGREEMENT

BETWEEN: Augusta Regional Airport (AGS) (AIRPORT)
Augusta, Georgia

AND: Mead & Hunt, Inc. (CONSULTANT)
A Wisconsin Corporation

DATE PREPARED: January 6, 2026

RECITALS

This is Amendment #1 to the Forty-First (41st) Work Authorization to the Professional Services Agreement dated effective July 17, 2018, between the Augusta Aviation Commission (AIRPORT) and Mead & Hunt, Inc. (CONSULTANT), referred to herein as the Contract.

AGREEMENT

Services to be Provided under. Amendment #1 to WA #41 consists of additional services necessary to provide Construction Administration, Construction Observation (CA/CO) and Testing Services for the Construction and Rehabilitation of the existing Augusta Regional Fuel Farm (“the Project”).

The existing Fuel Farm on site is in need of major improvements and rehabilitation in order to remain in operation and serve the Airport. This project includes Mobilization, Safety and Traffic Control, Erosion Control, and the Construction of the proposed Fuel Farm Improvements including four (4) Horizontal 30,000 Gallon Jet-A Fuel Tanks, Piping, and pumping improvements to the existing Avgas, Unleaded and Diesel Tanks, a new Veeder-Root Fuel Management System, Site Improvements, New Fencing and Access Control Elements, a new Fuels Building and demolition of the existing Jet-A tanks, piping, pumping and appurtenances, at a cost of \$3,637,138.67 (\$738,244.67 for the new 30,000-gallon Jet-A Tanks, \$2,898,894 for the overall improvements).

Because of extensive delays between the installation of new tanks, pump/skid packages, testing/inspection/certification, and demolition of the old facility (outside of the control of the Consultant) the original scope and fee approved under this WA was fully exhausted therefore resulting in the need for additional services.

The scope of services for this project is included herewith as Attachment A.

The additional services will be provided on a lump sum basis billed on a percentage complete basis by task. A breakdown of the fee is included in Amendment #1 – Attachment B. Progress payments shall be made in accordance with the Contract.

	Consideration for Professional Services	Contract Length	Invoice Method
Additional Construction Administration / Construction Observation (CA/CO) Services for the construction of the Fuel Farm Improvements.	\$ 80,325.00	620 days	Lump Sum

APPROVAL AND ACCEPTANCE: Approval and acceptance of the WORK AUTHORIZATION including any attachments shall incorporate this document as part of the CONTRACT between the AIRPORT and the CONSULTANT dated July 17, 2018. All work and services defined in this WORK AUTHORIZATION shall be performed in accordance with the terms and conditions of the aforementioned CONTRACT between the AIRPORT and CONSULTANT.

AUGUSTA AVIATION COMMISSION

By: _____

Name: Ronic West
Title: Aviation Commission Chair

Date: _____

Attest:

By: _____

Name: _____
Title: AGS Administrative Manager

Date: _____

MEAD & HUNT, INC.

By: _____

Name: Edwin Scott
Title: Vice President

Date: _____

Construction Services Fee (CA/CO)

AIRPORT: Augusta Regional Airport (AGS)
 LOCATION: Augusta, Georgia
 MH PROJECT NO. 0119700-210446.02
 PROJECT DESCRIPTION: Construction Administration/Construction Observation (CA/CO) Fees for the Fuel Farm Improvements Project

PROJECT NUMBER: Non-FAA AIP
 DATE: 11/4/25
 REV. NO: WA # 41 Amendment #1

TASK 1 - PRE-CONSTRUCTION		Engineering Fee
1.0	Pre-Construction Activities	\$0.00
2.0	Initial Construction Layout	\$0.00
3.0	Prepare Construction Management Plan (CMP)	\$0.00
4.0	Prepare Project Files	\$0.00
5.0	Grant Administration Assistance Expenses	\$0.00
	Subconsultant - N/A	\$0.00
SUBTOTAL TASK 1 - PRE-CONSTRUCTION		\$0.00

TASK 2 - CONSTRUCTION MANAGEMENT		Engineering Fee
6.0	Construction Management Expenses	\$14,884.00 \$0.00
		SUBTOTAL TASK 2 - CONSTRUCTION MANAGEMENT
		\$14,884.00

TASK 3 - RESIDENT ENGINEERING		Engineering Fee
7.0	Resident Engineering (Mead & Hunt)	\$24,790.00
	Subconsultant - Aulick Engineering - Resident Engineer (DBE)	\$0.00
	Subconsultant - Delta Engineering - Electrical and MEP Observation (DBE)	\$2,000.00
	Subconsultant - Miles Engineering - Fuel System Observation	\$2,000.00
	Subconsultant - CSRA - IBC Chapter 17 Special Inspections Expenses	\$5,400.00
		SUBTOTAL TASK 3 - RESIDENT ENGINEERING
		\$34,190.00

TASK 4 - POST CONSTRUCTION SERVICES		Engineering Fee
8.0	Final Inspection and Documentation	\$11,520.00
9.0	Record Drawings, Equipment Manuals, and Materials Book	\$9,550.00
10.0	Grant Closeout Report Expenses	\$4,327.00 \$480.00
	Subconsultant - Resident Engineer (DBE)	\$0.00
		SUBTOTAL TASK 4 - POST CONSTRUCTION SERVICES
		\$25,877.00

TASK 5 - ADDITIONAL SERVICES		Engineering Fee
11.0	Update Spill Prevention Control and Countermeasure (SPCC) Plan	\$4,374.00
12.0	Update Airport Layout Plan (N/A)	\$0.00
13.0	AGIS Update (N/A) Expenses	\$0.00 \$0.00
		SUBTOTAL TASK 5 - ADDITIONAL SERVICES
		\$4,374.00

TASK 6 - QUALITY ACCEPTANCE TESTING		Engineering Fee
	Subconsultant - CSRA	\$1,000.00
		SUBTOTAL TASK 6 - QUALITY ACCEPTANCE TESTING
		\$1,000.00

COST BREAKDOWN BY TASK		
Task 1 - Preconstruction		\$0.00
Task 2 - Construction Management		\$14,884.00
Task 3 - Resident Engineering		\$34,190.00
Task 4 - Post Construction Services		\$25,877.00
Task 5 - Additional Services		\$4,374.00
Quality Acceptance Testing		\$1,000.00
TOTAL ENGINEERING FEES		\$80,325.00

COST BREAKDOWN BY CONSULTANT		
Mead & Hunt, Inc		\$75,325.00
Aulick Engineering (DBE)		\$0.00
Delta Engineering		\$2,000.00
Miles Engineering		\$2,000.00
CSRA		\$1,000.00

													Item 3.		
Item No.	Principal \$265.00	Sr. Project Manager \$225.00	Engineer VI \$189.00	Engineer II \$127.00	Project Architect \$189.00	Struct. Engineer \$189.00	Senior Electrical Engineer \$225.00	Reg. Land Surveyor \$143.00	Cadd Technician IV \$126.00	Project Assist. \$105.00	Sr. Scientist \$225.00	Total Hours	Cost Summary		
TASK 1 - PRE-CONSTRUCTION															
1.0 Pre-Construction Activities															
• Schedule and coordinate meeting and materials	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Obtain and review construction schedules	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Provide Owner with project engineer credentials	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Prepare submittals/testing log	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Attend and document pre-construction conference	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
2.0 Initial Construction Layout															
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
3.0 Prepare Construction Management Plan (CMP)															
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
4.0 Prepare Project Files															
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
5.0 Grant Administration Assistance															
• Calculate cost summary for grant draw request	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Assemble supporting documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0		
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Expenses															
Auto Rental	0	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$75.00	\$0.00
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0 Miles	\$0.625	\$0.00
Lodging and Per Diem	0	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$180.00	\$0.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00	\$0.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	\$50.00	\$0.00
													Total Expenses		\$0.00
TASK 1 - PRE-CONSTRUCTION TOTAL															\$0.00

Item No.	Principal \$265.00	Sr. Project Manager \$225.00	Engineer VI \$189.00	Engineer I \$105.00	Project Architect \$189.00	Struct. Engineer \$189.00	Senior Electrical Engineer \$225.00	Reg. Land Surveyor \$143.00	Cadd Technician IV \$126.00	Project Assist. \$105.00	Sr. Scientist \$225.00	Total Hours	Cost Summary	
TASK 2 - CONSTRUCTION MANAGEMENT														
6.0 Construction Management														
• Site visits & check construction activities vs. plans and specs	4	24	16	0	0	0	0	0	0	0	0	44	\$9,484.00	
• Provide interpretation of plans and specifications	0	8	0	0	0	0	0	0	0	0	0	8	\$1,800.00	
• Supervise and coordinate field inspection/testing	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Review shop drawings/certificates for compliance	0	8	0	0	0	0	0	0	0	0	0	8	\$1,800.00	
• Review all pay estimates	0	8	0	0	0	0	0	0	0	0	0	8	\$1,800.00	
• Review weekly progress reports	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Prepare/recommend approval of change orders	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Owner consultation and construction advice	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Assist Owner with reimbursement requests	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Testing requirements and materials reports	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Update record drawings during construction	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Review payroll reports and contractor compliance	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
• Monitor contractor compliance with DBE program	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
Estimated Total Man-hours	4	48	16	0	0	0	0	0	0	0	0	68		
Summary Costs	\$1,060.00	\$10,800.00	\$3,024.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$14,884.00	
Expenses														
Auto Rental	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$75.00	\$0.00
Mileage	0	0	0	0	0	0	0	0	0	0	0	0 Miles	\$0.625	\$0.00
Lodging and Per Diem	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$180.00	\$0.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00	\$0.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	0	0	\$50.00	\$0.00
												Total Expenses	\$0.00	
TASK 2 - CONSTRUCTION MANAGEMENT TOTAL													\$14,884.00	
Item No.	Principal \$265.00	Sr. Project Manager \$225.00	Engineer VI \$189.00	Engineer I \$105.00	Project Architect \$189.00	Struct. Engineer \$189.00	Senior Electrical Engineer \$225.00	Reg. Land Surveyor \$143.00	Cadd Technician IV \$126.00	Project Assist. \$105.00	Sr. Scientist \$225.00	Total Hours	Cost Summary	
TASK 3 - RESIDENT ENGINEERING														
7.0 Resident Engineering														
Field Inspection	Number of Days	0	1	5	2	0	0	0	0	0	0	0	\$0.00	
Hours per Day	0	8	10	10	8	8	0	0	0	0	0	0	\$0.00	
Total Hours	0	8	50	20	0	0	0	0	0	0	0	78	\$13,790.00	
Estimated Total Man-hours	0	8	50	20	0	0	0	0	0	0	0	78		
Summary Costs	\$0.00	\$1,800.00	\$9,450.00	\$2,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$13,790.00	
Expenses - Included in rate for Resident Engineering														
Auto Rental	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$75.00	\$0.00
Mileage	0	1440	1440	1440	0	0	0	0	0	0	0	4320 Miles	\$0.625	\$2,700.00
Lodging and Per Diem	0	5	5	5	0	0	0	0	0	0	0	15 Days	\$180.00	\$2,700.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0	0	0 Trips	\$500.00	\$0.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	0	0	\$50.00	\$0.00
												Total Expenses	\$5,400.00	
TASK 3 - RESIDENT ENGINEERING TOTAL													\$19,190.00	

Item No.	Principal \$265.00	Sr. Project Manager \$225.00	Engineer VI \$189.00	Engineer I \$105.00	Project Architect \$189.00	Struct. Engineer \$189.00	Senior Electrical Engineer \$225.00	Reg. Land Surveyor \$143.00	Cadd Technician IV \$126.00	Project Assist. \$105.00	Sr. Scientist \$225.00	Total Hours	Cost Summary
TASK 4 - POST CONSTRUCTION SERVICES													
8.0 Final Inspection and Documentation													
8.1 Final inspection	2	8	8	8	16	0	0	0	0	0	0	42	\$7,882.00
8.2 Final punch list	0	2	4	4	0	0	0	0	0	2	0	12	\$1,924.00
8.3 Final construction certifications	0	2	4	4	0	0	0	0	0	0	0	10	\$1,714.00
Estimated Total Man-hours	2	12	16	16	16	0	0	0	0	2	0	64	
Summary Costs	\$530.00	\$2,700.00	\$3,024.00	\$2,032.00	\$3,024.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00		\$11,520.00
9.0 Record Drawings, Equipment Manuals, Materials Book													
9.1 Record drawings	2	2	8	8	0	0	0	0	16	0	0	36	\$5,524.00
9.2 Equipment manuals	0	2	4	4	0	0	0	0	0	8	0	18	\$2,554.00
9.3 Materials book	0	0	2	2	0	0	0	0	0	8	0	12	\$1,472.00
Estimated Total Man-hours	2	4	14	14	0	0	0	0	16	16	0	66	
Summary Costs	\$530.00	\$900.00	\$2,646.00	\$1,778.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,016.00	\$1,680.00	\$0.00		\$9,550.00
10.0 Project Closeout													
Estimated Total Man-hours	0	4	8	4	2	1	0	0	0	8	0	27	
Summary Costs	\$0.00	\$900.00	\$1,512.00	\$508.00	\$378.00	\$189.00	\$0.00	\$0.00	\$0.00	\$840.00	\$0.00		\$4,327.00
Expenses													
Auto Rental	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$75.00 \$0.00
Mileage	0	0	480	0	0	0	0	0	0	0	0	480 Miles	\$0.625 \$300.00
Lodging and Per Diem	0	0	1	0	0	0	0	0	0	0	0	1 Days	\$180.00 \$180.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0	0	0 Trips	\$500.00 \$0.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	0	0	\$50.00 \$0.00
Total Expenses													\$480.00
TASK 4 - POST CONSTRUCTION SERVICES TOTAL													\$25,877.00

Item No.	Principal \$265.00	Sr. Project Manager \$225.00	Engineer IV \$189.00	Engineer I \$105.00	Project Architect \$189.00	Struct. Engineer \$189.00	Senior Electrical Engineer \$225.00	Reg. Land Surveyor \$143.00	Cadd Technician IV \$126.00	Project Assist. \$105.00	Sr. Scientist \$225.00	Total Hours	Cost Summary
TASK 5 - ADDITIONAL SERVICES													
11.0 Update Spill Prevention Control and Countermeasure Plan													
Estimated Total Man-hours	2	4	4	4	0	0	0	0	0	16	0	30	
Summary Costs	\$530.00	\$900.00	\$756.00	\$508.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,680.00	\$0.00		\$4,374.00
12.0 Update Airport Layout Plan													
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
13.0 Airports GIS Compliance													
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0	0	0	
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Expenses													
Auto Rental	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$75.00 \$0.00
Mileage	0	0	0	0	0	0	0	0	0	0	0	0 Miles	\$0.625 \$0.00
Lodging and Per Diem	0	0	0	0	0	0	0	0	0	0	0	0 Days	\$180.00 \$0.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00 \$0.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	0	0	\$50.00 \$0.00
Total Expenses													\$0.00
TASK 5 - ADDITIONAL SERVICES TOTAL													\$4,374.00



(706) 798-3236 • Fax: (706) 798-1551 • 1501 Aviation Way • Augusta, Georgia 30906 • www.flyags.com

Augusta Aviation Commission Meeting Minutes

January 29, 2026

10:00 a.m.

Orwen Aviation Commission Chambers

2nd Floor - Terminal Building

Commission Members:

Commissioner Ronic West; Commissioner Michael Cioffi;
 Commissioner William Fennoy; Commissioner Marshall McKnight;
 Commissioner Wilbert Barrett; Commissioner James Germany;
 Commissioner Randy Sasser; Commissioner Kay Roland;
 Commissioner Davis Beman; Commissioner Dan Troutman;
 Commissioner Larry Harris

Absent:

Commissioner Marshall McKnight

Staff:

Mr. Herbet Judon; Ms. Lauren Smith; Mr. Ken Hinkle;
 Mr. Robert Kerr – Staff Attorney; Ms. Elizabeth Giles;
 Ms. Risa Bingham; Ms. Diane Johnston; Chief Michael Beal;
 Mr. Bruce Keller; Ms. Catherine Highsmith; Mr. Tyler Good;
 Ms. Jennifer Humphrey; Mr. DeAndre Davis; Mr. Cody Mitchel;
 Mr. Korey Anderson

Others:

Mr. Edwin Scott – Mead & Hunt; Mark Godzina – Mead & Hunt;
 Lt. Larry Bracken – AGS Marshal Department;
 Ms. Dana Lynn McIntyre – Augusta Business Daily
 Mr. Robert Moore – Foth; Mr. John Queen – Foth
 Mr. Skylar – Augusta Press; Mr. Lonnie Wimberly
 Mrs. Nancy Williams; Mr. Derrick Bingham;
 Mr. Johnny Gregory – 100 Black Men of Augusta;
 Mr. Alex – Bennish Engineering
 Mr. Bryson Holley; Ms. Mia Wilson; Ms. Krisha Patel;
 Mr. Ritchie Rowland; Ms. Diondra Neely; Ms. Leila Carter;
 Mr. Ja'Von Johnson; Mr. Thomas Lowry;

**Mrs. Keisha Quick – Richmond County School System ;
Mrs. Angela Sneed – Richmond County School System;
Mrs. Sophia Cogle – Richmond County School System**

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:27am,
Prayer offered by Commissioner Wilbert Barrett

Motion by Commissioner West to amend agenda I.E.1. Director Action Requests – IV. A-J to A-K

Motion by Commissioner Germany to pull Consent Items I.E.1. Director Action Requests – IV. A-K

Motion by Commissioner Fennoy 2nd by Commissioner Barrett to add IV. Director Action Requests Item M. Masters 2026 Van Rentals and Item N. Vehicle Purchase for the Richmond County Marshal's Office – Airport Division, to the agenda.

No Discussion; Unanimous Ayes; Motion Carries

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

- A. January 29, 2026, Augusta Aviation Commission Meeting Agenda
- B. November 13, 2025, Augusta Aviation Commission Meeting Minutes
- C. December 17, 2025, Augusta Aviation Commission Special Called Meeting Minutes
- D. December 2025 Statistics

Motion by Commissioner Beman 2nd by Commissioner Roland to approve January 29, 2026, Augusta Aviation Commission Meeting Agenda, November 13, 2025, Augusta Aviation Commission Meeting Minutes, December 17, 2025, Augusta Aviation Commission Special Called Meeting Minutes, December 2025 Statistics

No Discussion; Unanimous Ayes; Motion Carries

- E. Consent Items
 - 1. Director Action Requests – IV. A-J (Approved in Aviation Marketing Committee, Aviation Construction Committee Meeting, Aviation Masters® Committee Meeting)

II. COMMITTEE REPORTS

- A. Marketing Committee Report – Commissioner Michael Cioffi
- B. Construction Committee Report – Commissioner Dan Troutman
- C. Masters® Committee Report – Commission Dan Troutman
Committee Reports received as information.

III. FINANCIALS - Risa Bingham

- A. December / Year End Financials
Motion by Commissioner Fennoy 2nd by Commissioner Harris to accept December / Year End Financial Report.
No Discussion; Unanimous Ayes; Motion Carries

IV. DIRECTOR ACTION REQUESTS

- A. Augusta Regional Airport (AGS) – The Greater Augusta Arts Council / *The Augusta Music & Songwriter Festival* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve sponsoring The Greater Augusta Arts Council / The Augusta Music & Songwriter Festival in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- B. Augusta Regional Airport (AGS) – American Heart Association / *CSRA Heart Walk* – Lauren Smith
Motion by Commissioner Harris 2nd by Commissioner Roland to approve sponsoring American Heart Association / CSRA Heart Walk in the amount of \$1,500.
No Discussion; Unanimous Ayes; Motion Carries
- C. Augusta Regional Airport (AGS) – Hearts of Serenity / *Community Support Services Resource Fair* – Lauren Smith
Motion by Commissioner Barrett 2nd by Commissioner Beman to approve sponsoring Hearts of Serenity / Community Support Services Resource Fair in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- D. Augusta Regional Airport (AGS) – PCNAA – Augusta Alumni Chapter / *Augusta Legacy Banquet* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Harris to approve sponsoring PCNAA – Augusta Alumni Chapter / Augusta Legacy Banquet in the amount of \$1,000.
No Discussion; Unanimous Ayes; Motion Carries
- E. Augusta Regional Airport (AGS) - Inside to Outdoor Xtreme Kids, Inc. / *ITO Xtreme Kid's Fishing Event* – Lauren Smith
Motion by Commissioner Fennoy 2nd by Commissioner Roland to approve sponsoring Inside to Outdoor Xtreme Kids, Inc. / ITO Xtreme Kid's Fishing Event in the amount of \$1,000.
Discussion; Unanimous Ayes; Motion Carries
- F. Augusta Regional Airport (AGS) – CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35 – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve CAT II Upgrades to Mark 1F Instrument Landing System (ILS) for Runway 35.
No Discussion; Unanimous Ayes; Motion Carries
- G. Augusta Regional Airport (AGS) – 2026 Miscellaneous On-Call Services – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve 2026 Miscellaneous On-Call Services.
No Discussion; Unanimous Ayes; Motion Carries
- H. Augusta Regional Airport (AGS) – Fuel Farm Improvements – Amendment #1 to Work Authorization #41 for CA/CO Services – Elizabeth Giles
Motion by Commissioner Troutman 2nd by Commissioner Harris to approve Fuel Farm Improvements – Amendment #1 to Work Authorization #41 for CA/CO Services.
No Discussion; Unanimous Ayes; Motion Carries
- I. Augusta Regional Airport (AGS) – Recommendation of Award (ROA) & Construction Contract to Reeves Construction for Long-Term Parking Lot “A” Phase I – Elizabeth Giles
Motion by Commissioner Barrett 2nd by Commissioner Fennoy to approve Recommendation of Award (ROA) & Construction Contract to Reeves Construction for Long-Term Parking Lot “A” Phase I.
No Discussion; Unanimous Ayes; Motion Carries
- J. Augusta Regional Airport (AGS) – John Wayne Air Calvary Inc. Professional Service Agreement – Kenneth Hinkle
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve John Wayne Air Calvary Inc. Professional Service Agreement.
No Discussion; Unanimous Ayes; Motion Carries

- K. Augusta Regional Airport (AGS) – Autonoma, Inc. AutoVerse Simulation Program – Kenneth Hinkle
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve Autonoma, Inc. AutoVerse Simulation Program.
No Discussion; Unanimous Ayes; Motion Carries
- L. Augusta Regional Airport (AGS) – Memorandum of Agreement (MOA) with Richmond County Marshal’s Office – Lauren Smith
Motion by Commissioner Dr. Larke 2nd by Commissioner Fennoy to approve Memorandum of Agreement (MOA) with Richmond County Marshal’s Office.
No Discussion; Unanimous Ayes; Motion Carries
- M. Augusta Regional Airport (AGS) – Masters® 2026 Van Rentals
Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve Masters® 2026 Van Rentals
No Discussion; Unanimous Ayes; Motion Carries
- N. Augusta Regional Airport (AGS) – Vehicle Purchase for the Richmond County Marshal’s Office – Airport Division
Motion by Commissioner Troutman 2nd by Commissioner Roland to approve the Vehicle Purchase for the Richmond County Marshal’s Office – Airport Division
Discussion; Unanimous Ayes; Motion Carries

V. INFORMATION ITEMS

- A. Innovation Exchange – Diane Johnston
- B. Air Edu / Intern Introductions – Cody Mitchell
2026 Air Edu Interns introduced themselves and shared goals within the program. Interns: Bryson Holley, Mia Wilson, Krisha Patel, Ritchie Rowland, Diondra Neely, Leila Carter, Ja’Von Jonson, Thomas Lowry

VI. EXECUTIVE SESSION

The Augusta Aviation Commission did not enter Executive Session.

VII. COMMISSION COMMENTS / ACTION REQUESTS

- A. Recommendation from Nomination Committee for 2026 Aviation Chair & Vice-Chair Roles – Commissioner Randy Sasser
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve the Recommendation from the Nomination Committee for Commissioner Ronic West as the 2026 Augusta Aviation Commission Chairwoman and Commissioner Michael Cioffi as the 2026 Augusta Aviation Commission Vice-Chair.
No Discussion; Unanimous Ayes; Motion Carries
- B. Discuss Aviation Committees – Commissioner Ronic West
Commissioner Fennoy requested Point of Personal Privilege to introduce District Commissioner Lonnie Wimberly.

Commissioner Germany stated question for Airport Attorney, Mr. Robert Kerr: Can the chair & vice-chair serve as committee chair. Mr. Kerr’s response: According to the Bylaws, this is acceptable.

Commissioner Fennoy requested Commissioner Sasser be added to the Augusta Aviation Masters / Air Show Committee.

Motion by Commissioner Barrett 2nd by Commissioner Germany to remove “Special Projects Committee” from the list of Augusta Aviation Committees.
Discussion; Unanimous Ayes; Motion Carries

C. Recommendation from Nomination Committee for 2026 Aviation Committee Roles –
Commissioner Michael Cioffi

Motion by Commissioner Beman 2nd by Commissioner Dr. Larke to approve the formation of all 2026 Augusta Aviation Committees and Committee Members:

Standing Committees

Air Service Committee: Randy Sasser (Chair), Ronic West (Vice-Chair), Davis Beman, Dr. Charles Larke, Dan Troutman

Finance Committee: Davis Beman (Chair), James Germany (Vice-Chair), Marshall McKnight, Randy Sasser, Dan Troutman, Michael Cioffi

Marketing Committee: Michael Cioffi (Chair), Larry Harris (Vice-Chair), Dr. Charles Larke, Wilbert Barrett, Randy Sasser, William Fennoy

Personnel Committee: Kay Roland (Chair), James Germany (Vice-Chair), Dr. Charles Larke, Ronic West, Wilbert Barrett, Randy Sasser

Special Committees

Business Development Committee: Davis Beman (Chair), Ronic West (Vice-Chair), Randy Sasser, Michael Cioffi, Marshall McKnight, Larry Harris, James Germany

Construction Committee: Dan Troutman (Chair), Larry Harris (Vice-Chair), William Fennoy, Dr. Charles Larke, Michael Cioffi, Marshall McKnight

Masters / Air Show Committee: Dan Troutman (Chair), Michael Cioffi (Vice-Chair), Davis Beman, Wilbert Barrett, Kay Roland, Randy Sasser

No Discussion; Unanimous Ayes; Motion Carries

D. Budget Information – Commissioner Ronic West

GENERAL DISCUSSION

Commissioners discussed the possibility of amending the Augusta Aviation Commission Bylaws by specifying a more detailed policy for the nomination and assignment for the Chair and Vice-Chair prior to the beginning of business in a new year. Jennifer Humphrey volunteered to email current Augusta Aviation Commission Bylaws to all Commissioners.

ADJOURN MEETING

Motion to adjourn by Commissioner Cioffi 2nd by Commissioner Roland

No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:54am

Ronic West, Chairwoman
Augusta Aviation Commission

Date



Public.Services.Committee.Meeting

Meeting Date: 02/10/26

Augusta Regional Airport (AGS) – Northwest Development Access Road & Utility Improvements
(Amendment #1 to WA #9 24BFA383)

Department: Augusta Regional Airport (AGS)

Presenter: Herbert L. Judon, Jr., Airport Executive Director

Caption: Augusta Regional Airport (AGS) – Motion to approve Development Access Road & Utility Improvements Amendment #1 to Mead and Hunt for Work Authorization #9 to provide additional Engineering Design Services which includes plans, specifications, and services through bidding, for the Construction of the Northwest Development Access Road and Utility Improvements at Augusta Regional Airport (AGS) in the amount of \$53,565.00. This item was approved during the August 28, 2025, Augusta Aviation Commission Meeting. (24BFA383)

Background: Amendment #1 includes services not originally scoped within the original Design Work Authorization including, but not limited to, the design and permitting of a new lift station, additional survey outside of the original limits, and additional test holes / geotechnical testing.

In 2023, AGS submitted various projects to the offices of Senator Warnock and Ossoff in the hopes of finding funding through a Congressional Directed Spending (CDS) grant. During this same time, design efforts began for the Hangar N1 Development area which included new landside and airside facilities (Hangar, Ramp, etc.). To provide access to these airside development areas, the Northwest Roadway and Utility improvement project was proposed. This project intends to construct the necessary access roadway and make the necessary utility improvements so that the area identified as Airside (Hangar & Ramp) development will be useable in the near future. AGS was notified in Spring of 2024 that a CDS grant had been awarded for the construction of this project in which Mead & Hunt was tasked with developing a scope and fee associated with Design through Bidding. This proposal identifies all design phases and tasks associated with the Northwest Development Roadway & Utility project.

This Project will include Mobilization, Erosion Control, Stormwater analysis and improvements, demolition, excavation, paving, grading,

utility installation, electrical improvements, seeding, and mulching within the project limits at an estimated cost of construction of \$2,262,600.00.

In order to continue development within the northwest, the Project, AGS – Design Northwest Access Roady & Utility Improvements, is hereby proposed.

Analysis: This amendment will increase the original Work Authorization #9 fee to \$448,319.20.

This amendment is requested in a Lump-Sum fee amount and includes the efforts to develop Plans, Specifications and provide Bidding Services, per FAA Advisory Circulars, for the project.

This Work Authorization has been reviewed by Airport Legal Counsel, Mr. Robert Kerr.

Financial Impact: This work authorization is proposed to be funded through the Airport Enterprise Fund and/or the Congressional Directed Spending (CDS) Grant.

Alternatives: N/A

Recommendation: Approve the Development Access Road & Utility Improvements Amendment #1 to Work Authorization #9 to provide additional Engineering Design Services which includes plans, specifications, and services through bidding, for the Construction of the Northwest Development Access Road and Utility Improvements at Augusta Regional Airport (AGS) in the amount of \$53,565.00.

Funds are available in the following accounts: 551081301-5412110

REVIEWED AND APPROVED BY: N/A

Amendment #1 to Attachment A
North Development Access Road and Utility Improvements
Design Engineering Work Scope
 Augusta Regional Airport (AGS)
 Augusta, GA
 June 14, 2024

Project Description

This project is intended to connect Cargo Road to Doug Barnard Parkway at Dixon Airline Road and provide new access to Future Hangars N1, N2, and N3 ("The Project"). A proposed 8" sanitary sewer line and 12" waterline will also be installed along the new North Development Access Road. Upon completion of this project, the new hangar parking areas will have access from Cargo Road to the south or Doug Barnard Parkway to the north at Dixon Airline Road. Minor intersection improvements (new radius returns and pavement markings) to the intersection of Dixon Airline Road and Doug Barnard Parkway will be considered. The total project length is approximately 2,000 linear feet. A preliminary budget estimate for the complete construction of the Project is \$2,074,050 (Construction) + \$188,550 (CA/CO) = **\$2,262,600**.

The scope of services to be performed by Mead & Hunt, Inc. (Consultant) for Augusta Regional Airport (Client) includes all detailed work, services, materials, equipment and supplies necessary to provide Plans and Specifications, and perform bidding services for the North Development Access Road Project (Project). The project will be divided into four (4) phases, these services include:

PHASE I – PROJECT ADMINISTRATION

Project Administration will take place throughout the duration of the Project and will include communication of the Project progress with the Client, management of the team's activities, management of subconsultants work, quality control and quality assurance of checking of documentation, organizing the Project information and documentation and disseminating key issues. Other project administration responsibilities include overall project management, invoicing, accounting, and monitoring of the Project budget and project closeout. This phase also includes project scoping as detailed below.

PHASE II – DATA COLLECTION AND PRELIMINARY DESIGN (30%)

- Topographical Surveying – additional areas are required, refer to EMC proposal.
- Geotechnical Services – refer to NOVA proposal.
- Environmental Documentation and Permitting – Ongoing under a separate scope of work.
- Utility Coordination
- Subsurface Utility Engineering (SUE) – refer to Platinum Geomatics proposal.
- Preliminary Roadway Design
- Preliminary Hydrology and Hydraulics – refer to Aulick proposal.
- Preliminary Water Main Design
- Preliminary Sanitary Sewer Design

- Preliminary Electrical and Lighting Design

PHASE III – FINAL DESIGN AND CONSTRUCTION DOCUMENTS

- Final Roadway Design
- Final Hydrology and Hydraulics
- Final Water Main Design
- Final Sanitary Sewer Design
- Final Electrical and Lighting Design
- Water Quality Design

PHASE IV – BID ADMINISTRATION

The Consultant shall investigate and determine one or more recommendations for the most effective alignment location and construction of the North Development Access Road, water main extension and sanitary sewer extension during the preliminary phase of the project. The selected alternative will be shared with the Client prior to moving into the Final Design services phase of this scope of work. The Consultant will also review and analyze existing drainage systems within the project area to determine if improvements are necessary.

Construction Administration and Construction Observation services for the Project will be provided under a separate Work Authorization, to be negotiated at a later date.

The Consultant shall complete the scope of services in accordance with generally accepted standards of practice and shall include all work necessary to complete the tasks outlined in this Work Authorization.

Design Schedule

- Phase I – 1 weeks from Notice to Proceed (NTP)
- Phase II – 14 weeks from NTP
- Phase III – 20 weeks from NTP
- Phase IV – 24 weeks from NTP

This Project is proposed to be funded through a Congressional Directed Spending (CDS) Grant and will be completed in adherence to all FAA/Federal, GDOT, Augusta-Richmond County, and City of Augusta Utilities Department Standards.

PHASE I. Project Administration & Project Scoping

This phase involves those activities required for defining the scope of the project, project administration and project closeout work, including (but not limited to) the following activities:

Project Administration will take place throughout the duration of the Project and will include communication of the Project progress with the Client, management of the team's activities, management of subconsultants work, quality control and quality assurance of checking of documentation, organizing the Project information and documentation and disseminating key issues. Other project administration responsibilities include overall project management, invoicing, accounting, and monitoring of the Project budget.

1.0 Project Scoping

1.1 Preliminary Meetings with the Client

Consultant shall confer with the Client on, and ascertain, project requirements, finances, schedules, and other pertinent matters and shall meet with FAA/GDOT if needed and other concerned agencies and parties on matters affecting the project and shall arrive at a mutual understanding of such matters with the Client. The Consultant and Client shall discuss what type of environmental documentation (anticipated to be Categorical Exclusion) will be needed for the project and included in the work scope. Meetings with the Client shall also determine the need for topographical surveying and pavement/geotechnical testing. It is anticipated that there will be a maximum of three (3) meetings with the Client and/or the GDOT and/or the City of Augusta Utilities Department, with some meetings occurring at the project location and others being virtual.

1.2 Prepare Project Scope of Work and Proposal

This includes preparing the scope of work and fee proposal and negotiating the contract scope and fee with the Client. This also includes coordination with subconsultants for scopes and fees.

2.0 Prepare Contract and Subcontracts

This includes preparing the Consultant-Client contract and preparing subconsultant contracts.

3.0 Project Coordination (coordination with Client, State, etc.)

Consultant shall coordinate with the subconsultants, Client, State and other applicable agencies to complete the work elements described within Phase I.

4.0 Project Closeout

Prepare Project Financial Closeout Forms and Report and submit to the Client at the conclusion of the project.

PHASE II. Data Collection and Preliminary Design (30%)

5.0 Topographical Surveying – Scope to include locating the existing waterline/sewer along Doug Barnard Pkwy and Dixon Airline Road along with survey data along Dixon Airline Road where the proposed new sewer line is to be located and necessary survey data along Dixon Airline Road and

Doug Barnard Parkway associated with the proposed roadway design. See Survey proposal from EMC.

5.1 Coordination to collect existing data and locate utilities

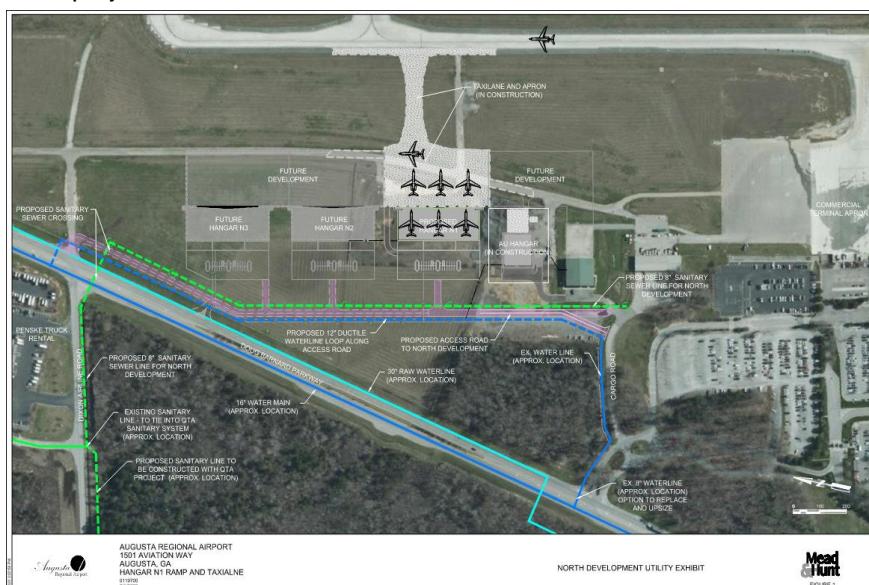
This task includes data collection and review of as-builts and available existing survey information to gather information on existing topography and utility information. This also includes coordination for field utility locates with the Airport. Coordination will be done with survey field crews to establish survey limits and coordination, survey schedule and available survey control information.

5.2 Survey Control

Survey control will be established based on existing USGS control information and used for design surveys. The Consultant shall provide a drawing showing the location of the existing or established control for the project. The Consultant shall perform necessary bench loop and traverse procedures to verify accuracy of vertical and horizontal control points.

5.3 Field Work

A topographic survey will be conducted by the Consultant. The data will be used to determine the existing pavement geometry, elevations, and drainage patterns. Ground shots will be taken in a minimum 25-foot grid pattern in paved areas, and a minimum of 50-foot grid pattern outside of paved areas. Locations of pavement markings, curbing, and utility structures will also be acquired via the topographic survey. Limits of survey work include the boundary highlighted in yellow on the aerial map attached. All utilities visible within the project limits and surface markings of existing utilities will be located within the project limits.



5.4 Convert survey data for design software.

This work includes analyzing the topographical surveying data and preparing the data for use with computer modeling. Included are the following separate tasks:

- Establish design coordinate plan with Client/State to be used for CADD Drawings
- Input raw survey data into the computer program to sort data into company standard layers for efficient analysis.
- Sort all data points by layers and description for computer modeling.
- Verify surveyor horizontal and vertical control.
- Prepare digital terrain model (DTM) of existing ground contours, pavement edges, roadways, drainage features, and other miscellaneous items.
- General three-dimensional contour model from the DTM.
- Prepare and process data for pavement profiles, grading and/or paving cross sections, and drainage features.

6.0 Geotechnical Investigation – See geotechnical proposal from NOVA

6.1 Coordination to schedule geotechnical work.

This task includes data collection, and such as review of as-builts and available existing geotechnical information to gather information on existing soil conditions and past geotechnical or pavement test results. Coordination will be done with the geotechnical sub-consultant to schedule work and establish any work constraint parameters.

6.2 Establish project testing requirements.

The Consultant shall determine the type and frequency of geotechnical testing required for the project. The testing shall consider such items as existing pavement type, thickness, and existing pavement condition. The Consultant shall use this information to perform the following tasks:

- Determine soil boring locations and frequency of testing.
- Develop a project sketch showing location and coordinates of borings.
- Determine soil sampling locations and types of soils testing required.

6.3 Field Work

- Three (3) STBs within the proposed access road drilled to depths of 10 feet below the existing ground surface, or shallower if refusal is encountered.
- Seven (7) STBs within the proposed 8" sanitary sewer alignment drilled to depths of 15 feet below the existing ground surface, or shallower if refusal is encountered.
- Five (5) STBs within the proposed 12" ductile waterline alignment drilled to depths of 15 feet below the existing ground surface, or shallower if refusal is encountered.

6.4 Analyze data

- A description of the site, field and laboratory testing, and general soil conditions encountered, with a Boring Location Plan and individual Boring Records.
- A discussion of geology for the subject area based upon readily available information.
- A discussion of subsurface conditions encountered including potential earthwork-related issues indicated by the exploration, such as materials that would require difficult excavation techniques, unsuitable or deleterious soils, unstable soils, and shallow groundwater table.
- Suitability of on-site soils for re-use as structural fill and backfill, including the criteria for suitable fill materials and the soil compaction requirements for foundations, structural fill, and pavements.
- Recommendations for controlling groundwater and/or run-off during construction and the need for permanent dewatering systems based on the anticipated post construction groundwater levels.
- Pavement design and preparation recommendations based on provided or assumed loading information.
- Recommended quality control measures (i.e. sampling, testing, and inspection requirements) for site grading and foundation construction.
- Recommendations for additional geotechnical evaluation, if appropriate.

7.0 Prepare Environmental Documentation

It is assumed that this project will require National Environmental Policy Act (NEPA) review and approval as this project is funded via federal dollars. In the event that NEPA is required, it is anticipated that an ongoing Focused Environmental Assessment (EA), not included within this scope of work, would suffice. If the Focused EA associated with the entirety of the development area is NOT completed or paused indefinitely due to reasons outside of the control by the Consultant and/or it is determined that wetlands (or other environmental concerns) are impacted by this construction, and mitigation is required, the required work must be done under an amendment to this scope.

7.1 Site visit and coordination

This subtask is expected to be completed under a separate agreement and is not included within this scope of work.

7.2 Wetland Delineation

If required, this subtask is expected to be completed under a separate agreement and is not included within this scope of work.

7.3 Jurisdictional Determination (JD) Request and 401/404 Permitting

This subtask is expected to be completed under a separate agreement and is not included within this scope of work.

7.4 Threatened and Endangered Species Survey

This subtask is expected to be completed under a separate agreement and is not included within this scope of work.

7.5 Cultural Resources Report

If a permit is necessary, a cultural resources report will be included as a contract amendment for this scope of services included with Task 7.0. This will require a separate fee, not included in this overall fee.

8.0 Utility Coordination and Subsurface Utility Engineering (SUE)

- 8.1 The Consultant shall identify and initiate early coordination with all utilities located within the project corridor which includes coordination with Georgia 811 to locate and identify all horizontal limits of utilities by performing a full SUE sweep by **Platinum Geomatics**.
- 8.2 The Consultant will be responsible for coordinating the design of the Project, its intentions, and the pertinent construction plans and documents with all utilities that may be affected by the proposed improvements and their potential conflicts.
- 8.3 The Consultant will conduct a preliminary utility meeting with the utility companies to assess and explain the impact of the Project to the utility companies (or their designated representatives) on site.
- 8.4 The Consultant will coordinate any potential relocations with the Project's design team and the Client because of the proposed Project.
- 8.5 Subsurface utilities will be marked prior to the survey and collected during the field surveys. Vertical locations of these utilities will be collected.

9.0 Preliminary Roadway Design

- 9.1 The Consultant will establish preliminary design criteria and typical sections for the improvements along the new connector road connecting Cargo Road to Doug Barnard Pkwy at Dixon Airline Road intersection.
- 9.2 This includes the development of a pavement design based upon the future use of the roadway by the Client as well as any other proposed improvements that will take place and connect to the Project.
- 9.3 Preliminary Horizontal and Vertical geometrics based upon the best fit alignment will be established by the Consultant and provided to the Client for review and approval.

- 9.4 The Consultant will take the preliminary engineering and design and use that to prepare preliminary plans.
 - These plans will include roadway signing and marking elements to clearly delineate the proposed improvements as well as any signing or marking necessary at the intersection of Cargo Road and Doug Barnard Parkway.
- 9.5 The Consultant will utilize the preliminary plans to develop a preliminary summary of estimated quantities and a preliminary cost estimate.
- 9.6 The Consultant will attend one (1) preliminary design field visit with the Client to review the proposed plans after received by the Client.
- 9.7 The Consultant will prepare preliminary technical specifications.
- 9.8 The Consultant will prepare the preliminary contract documents including invitation for bids, instruction to bidders, proposal, equal employment opportunity clauses, construction contract agreement, performance bond, payment bond, State Requirements, Federal Requirements, Preliminary Bid Schedule, Wage Rates, and general provisions. Preparation will include establishing the location for the bid opening, dates for advertisement, and description of the work schedule. Preliminary contract documents will be prepared as early as possible during the design phase and submitted to the Client for review by the Client. Review and incorporation of the Airport's general provisions and contract clauses, as required.

9.9 Prepare Preliminary Special Provisions

The Consultant will prepare Special Provisions to address, or expand on, conditions that require additional clarification. They will include but are not limited to the following items:

- Description of Work
- Haul Roads/Project Access
- Airport Security
- Work Schedule
- Additional Quality Control Requirements
- Pre-Construction Conference
- Sequencing of the Work
- Accident Prevention
- Underground Cables/Utilities
- Guarantees/Insurance/Taxes/Permits
- Contracts/Subcontracts
- Liquidated Damages
- Safety Standards and Impacts
- Additional Acceptance Testing Issues
- Grade Control and Surface Tolerance for Paving Work

- Special Testing Considerations
- Project Closeout Forms
- Construction Superintendent
- Contractor Insurance Requirements
- State Revenue Withholding
- Sales Tax Exemption
- Precedence of Specifications
- Disposal of waste materials
- Contract Time
- Temp. Facilities for Contractor

10.0 Preliminary Water and Sewer Design

The Consultant will evaluate the existing water and sewer facilities within the project area and provide preliminary design for the extension of water and sewer improvements along the new alignment roadway, including and evaluation of services to current and future facilities adjacent to the proposed roadway. The preliminary design will be in accordance with the City of Augusta and GDOT specifications. The preliminary water and sewer design will be incorporated into the preliminary plan set. These tasks include:

- 10.1 The Consultant will establish preliminary design criteria for:
 - The connection of a sanitary sewer extension to existing sewer facilities Dixon Airline Road.
 - The connection of a water main extension to existing potable water facilities along Doug Barnard Parkway
 - This includes sizing of the proposed water and sewer extensions based upon current and future demands anticipated by the Client within the project area and identification of any required utility easements for connection to the existing water and sewer facilities.
- 10.2 Preliminary horizontal alignments and vertical profiles of the proposed water main and sanitary sewer line extensions will be prepared by the Consultant assuming that these alignments will parallel the proposed access road. These alignments and profiles will be provided to the Client and City of Augusta Utilities Department for review and approval.
- 10.3 The Consultant will take the preliminary alignments and profiles and use these to prepare preliminary plans consisting of plan and profile sheets for water and sewer line extensions, connection details to existing facilities, Location of boring/street crossings, location of valves/hydrants/manholes, and standard details for water and sewer appurtenances.
- 10.4 The Consultant will utilize the preliminary plans to develop a preliminary summary of estimated quantities and a preliminary cost estimate.

10.5 The Consultant will attend one (1) preliminary design field visit with the Client to review the proposed plans after received by the Client.

10.6 The Consultant will prepare preliminary technical specifications.

11.0 Preliminary Drainage Design / Erosion Control – see proposal from Aulick

The Consultant will perform all aspects of the preliminary hydraulics and drainage design including the evaluation of existing drainage elements (both open and closed systems), existing drainage areas, and all proposed drainage improvements. The preliminary drainage design will be incorporated into the preliminary plan set.

- Preliminary Drainage Design Report -The Consultant will compile the preliminary stormwater calculations, pre and post drainage areas, as well as other hydraulic elements into a preliminary drainage report with recommendations to be included into the final 90% construction plan set.
- Preliminary Erosion Control Plan - The Consultant will develop an Erosion Control Plan for the project that is in accordance with Best Management Practices (BMPs). The plan will detail types of erosion control measures recommended for the site in addition to other information needed for the NPDES permitting application. This information shall include, but not be limited to Project Location, Size of Disturbance of Project, Amount of Impervious Surface, Hydrologic Classification of Site, Receiving Waters and Site Drainage Overview.

12.0 Preliminary Lighting and Electrical Design

12.1 The Consultant will evaluate the existing lighting and electrical facilities within the project area to provide recommendations for the proposed improvements along the new alignment roadway between existing Lot E and Cargo Road. These recommendations will meet the National Electrical Code. This includes evaluation of existing facilities to replicate the existing lighting and electrical along Cargo Road. The preliminary lighting and electrical design will be incorporated into the preliminary plan set. These tasks include:

- Layout light locations.
- Site visit to inventory existing equipment
- Determine functional characteristics of the system (ex. voltage/current, facility control, etc.).
- Calculate voltage drop and estimate wire size to meet the National Electrical Code.
- Layout conduit locations and sizes.
- Calculate fault current.
- Prepare narrative discussion (layout, equipment selection, sizes, electrical calculations).

PHASE III. Final Design and Construction Documents

13.0 The 60% final construction plans and specifications will include the following:

- The preliminary roadway design, Task 9 and its subtasks.
- The preliminary water and sewer design, Task 10 and its subtasks.
- The preliminary hydrology, hydraulics, and erosion / sediment control plans, Task 11, and its subtasks. Stormwater / NPDES permits will be compiled and submitted.
- The preliminary lighting and electrical design, Task 12, and its subtasks.
- Field Plan Review and 60% final construction plans cost estimate.

14.0 The 90% final construction plans and specifications will involve the updating of the 60% final construction plans, specifications, and cost estimate. A field plan review will be conducted. During this time, a drinking water project submittal form along with required documents and calculations will be submitted to City of Augusta Utilities Department and Georgia Department of Environmental Protection for review and approval. A sanitary sewer extension submittal from along with required documents and calculations will be submitted to City of Augusta Utilities Department and Georgia Department of Environmental Protection for review and approval.

15.0 The final design elements will be combined into a total 100% final construction plan set and final construction documents to assemble final quantities and a final construction cost estimate.

16.0 Prepare Advertisement for Bids
Provided by Augusta-Richmond County Procurement Department

17.0 Project Meetings
The Consultant will arrange and lead the meetings as described in the subtasks below. The Consultant will produce drawings and handouts as needed for the purpose of conducting each meeting.

17.1 Final Design Review
The Consultant will prepare and conduct a meeting at the Airport to present the final design documents.

17.2 Coordination meetings (with State, Local Agencies, Subconsultants, etc.)

17.3 Tenant coordination meeting
The Consultant will prepare and conduct up to two coordination meetings at the Airport to present design and phasing concepts.

PHASE V. Bid Administration

18.0 Furnish Bid Documents

Consultant shall prepare, submit, and provide electronic bid documents to the Augusta-Richmond Procurement Department for distribution.

19.0 Respond to Bidders Questions

During the bidding process, the Consultant will be available to clarify bidding issues with contractors and suppliers, and for consultation with the various entities associated with the project. This item also includes contacting bidders to generate interest in the project. All responses to questions will be provided to the Augusta-Richmond Procurement Department for distribution.

20.0 Prepare Addendums

Consultant shall prepare addenda as appropriate to interpret, clarify, or change the bidding documents as required by the Client or the FAA. Addenda will be submitted to the Augusta-Richmond Procurement Department for review and distribution. Any addenda that are generated as a sole result of the Client's error or omission will be considered as extra services and the Consultant shall be reimbursed for this effort as an amendment to this contract.

21.0 Pre-Bid Conference

Consultant shall attend the Pre-Bid Conference. The Project Manager and Project Engineer will attend the Pre-Bid Meeting with potential contractors and the Client to review the project and answer questions. The meeting will be conducted at the Augusta-Richmond Procurement Department offices and will include a site inspection at the Airport.

22.0 Bid Opening

Consultant shall attend the bid opening at the Augusta-Richmond Procurement Department, as identified in the Bid Advertisement and to process the bid documents.

23.0 Bid Review and Bid Tabulation

Consultant shall advise Client as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The Consultant shall prepare a spreadsheet that includes all bid items for the purpose evaluating the lowest bidder. The Consultant shall input the as-bid unit prices into the spreadsheet and to verify mathematical computations of the bids. The Consultant will then provide recommendations to the Client as to the name of the Apparent Low Bidder.

24.0 Prepare Recommendation for Award

The Consultant will prepare a recommendation of award for the Client to accept or reject the bids submitted. If rejection is recommended, the Consultant will supply an explanation for their recommendation and possible alternative actions the Client can pursue to complete the project. Once the Contract Award is made the Consultant will distribute the bid tabulations on request of the Client.

Schedule

The design for this project will take approximately 295 days to complete, not including Sponsor, FAA and GDOT review periods. The design schedule will be coordinated with the Sponsor. It is anticipated competitive bids will be received for the project in May of 2025 and a grant for construction will be awarded shortly after.

SPONSOR Responsibilities

The SPONSOR shall be responsible to provide the following information and activities:

- Provide access to the project site and assist with locating any known utilities.
- Provide a single point of contact with authority to review all documents and make decisions.
- Provide any known record drawing information to the Consultant.
- Provide coordination regarding construction safety and phasing plan reviews and project scheduling with airport tenants.

TASKS EXCLUDED FROM SCOPE OF SERVICES

The following items are excluded from this agreement. These services may be provided, if requested by the Owner, under an amendment or other contract and may require additional compensation.

- Any additional Environmental work
- Re-Design services, in the event of lack of funding, contractor pricing, bids exceeding project budget, changes in Owner or Tenant direction, or proposed changes by the contractor or other issues.
- Printing and distribution of documents for bidding or for construction use by the Contractor.
- Permitting services or fees other than those specifically noted.
- Wetland mitigation.

AMENDMENT #1 TO WORK AUTHORIZATION # 9
TO
PROFESSIONAL SERVICES AGREEMENT

BETWEEN: Augusta Regional Airport (AGS) (AIRPORT)
 Augusta, Georgia

AND: Mead & Hunt, Inc. (CONSULTANT)
A Wisconsin Corporation

DATE PREPARED: August 14, 2025

RECITALS

This is the first (1st) Amendment to Work Authorization #9 to the Professional Services Agreement dated effective October 17, 2023, between the Augusta Aviation Commission (AIRPORT) and Mead & Hunt, Inc. (CONSULTANT), referred to herein as the Contract.

This Amendment #1 to Work Authorization # 9 is hereby effective as of , 2025.

AGREEMENT

Services to be Provided. Amendment #1 includes services not originally scoped within the original Design Work Authorization including, but not limited to, the design and permitting of a new lift station, additional survey outside of the original limits, and additional test holes / geotechnical testing.

Work Authorization #9 includes all detailed work, services, materials, equipment and supplies necessary to provide Plans and Specifications, and perform bidding services for the Northwest Development Roadway & Utility Improvements (“the Project”). This Project includes Surveying, Subsurface Utility Engineering, and Geotechnical services.

In 2023, Augusta Regional Airport (AGS) submitted various projects to the offices of Senator Warnock and Ossoff in the hopes of finding funding through a Congressional Directed Spending (CDS) grant. During this same time, design efforts began for the Hangar N1 Development area which included new landside and airside facilities (Hangar, Ramp, etc.). To provide access to these airside development areas, the Northwest Roadway and Utility improvement project was proposed. This project intends to construct the necessary access roadway and make the necessary utility improvements so that the area identified as Airside (Hangar & Ramp) development would be useable. AGS was notified in Spring of 2024 that a CDS grant had been awarded for the construction of this project in which Mead & Hunt was tasked with developing a scope and fee associated with Design through Bidding. This proposal identifies all design phases and tasks associated with the Northwest Development Roadway & Utility project. Construction of this Project will include Mobilization, Erosion Control, Stormwater analyzation and improvements, demolition, excavation, paving, grading, utility installation, electrical improvements, seeding, and mulching within the project limits at an estimated cost of construction of **\$2,262,600.00**.

The services will be provided on a lump sum basis billed on a percentage complete basis by task. A breakdown of the fee is included in Attachment B. Progress payments shall be made in accordance with the Contract.

	Consideration for Professional Services	Contract Length	Invoice Method
Design – Northwest Development Access Road and Utility Improvements	\$ 394,754.12	295 days	Lump Sum
Amendment #1 – Northwest Development Access Road and Utility Improvements	\$ 53,565.00	0 days	Lump Sum
Total	\$448,319.20	295 days	Lump Sum

APPROVAL AND ACCEPTANCE: Approval and acceptance of the WORK AUTHORIZATION including any attachments shall incorporate this document as part of the CONTRACT between the AIRPORT and the CONSULTANT dated October 17, 2023. All work and services defined in this WORK AUTHORIZATION shall be performed in accordance with the terms and conditions of the aforementioned CONTRACT between the AIRPORT and CONSULTANT.

AUGUSTA AVIATION COMMISSION

By: _____

Name: Ronic West
Title: Aviation Commission Chairman

Date: _____

Attest:

By: _____

Name: _____
Title: AGS Administration Manager

Date: _____

MEAD & HUNT, INC.

By: _____

Name: Edwin Scott
Title: Department Manager/VP

Date: _____

Design Engineering Fee

AIRPORT: Augusta Regional Airport at Bush Field (AGS)
 LOCATION: Augusta, GA
 PROJECT DESCRIPTION: NW Development Connector Road
 CALENDAR DAYS IN CONTRACT:

PROJECT NUMBER: 0119700-221068.01
 DATE: 8/14/2025
 REV. NO: Amendment #1

MEAD & HUNT PROJECT COST BY PHASE	DIRECT LABOR	OVERHEAD 1.8672	FIXED FEE 11%	TOTAL LABOR FEE	EXPENSES	TOTAL
PHASE I PROJECT ADMINISTRATION						
1.0 Project Scoping	\$5,680.00	\$10,605.70	\$1,791.43	\$18,077.13		
2.0 Prepare Contract and Sub-Contracts	\$312.00	\$582.57	\$98.40	\$992.97		
3.0 Project Coordination	\$1,464.00	\$2,733.58	\$461.73	\$4,659.31		
4.0 Project Closeout	\$688.00	\$1,284.63	\$216.99	\$2,189.62		
TOTAL PHASE I CONTRACT ADMINISTRATION	\$8,144.00	\$15,206.48	\$2,568.55	\$25,919.03	\$0.00	\$25,919.03
PHASE II DATA COLLECTION AND PRELIMINARY DESIGN (30%)						
5.0 Topographic Surveying	\$0.00	\$0.00	\$0.00	\$0.00		
6.0 Geotechnical Investigation	\$0.00	\$0.00	\$0.00	\$0.00		
7.0 Prepare Environmental / Permitting Documentation	\$0.00	\$0.00	\$0.00	\$0.00		
8.0 Utility Coordination and SUE	\$6,540.00	\$12,211.49	\$2,062.66	\$20,814.15		
9.0 Preliminary Roadway Design	\$4,488.00	\$8,379.99	\$1,415.48	\$14,283.47		
9.0 Prepare Preliminary Cost Estimate	\$1,584.00	\$2,957.64	\$499.58	\$5,041.22		
9.0 Prepare Preliminary Design Report	\$1,314.00	\$2,453.50	\$414.43	\$4,181.93		
10.0 Preliminary Water and Sewer Line Design-see task break	\$14,941.00	\$27,897.84	\$4,712.27	\$47,551.11		
11.0 Preliminary Drainage Design / Erosion Control	\$3,016.00	\$5,631.48	\$951.22	\$9,598.70		
12.0 Preliminary Lighting and Electrical Design	\$2,328.00	\$4,346.84	\$734.23	\$7,409.07		
TOTAL PHASE II PRELIMINARY DESIGN	\$34,211.00	\$63,878.78	\$10,789.87	\$108,879.65	\$0.00	\$108,879.65
PHASE III FINAL DESIGN AND CONSTRUCTION DOCUMENTS						
13.0 Prepare 60% Final Construction Plans	\$17,920.00	\$33,460.22	\$5,651.82	\$57,032.04		
13.0 Prepare 60% Final Construction Plans Specifications	\$3,712.00	\$6,931.05	\$1,170.74	\$11,813.79		
13.0 Prepare Cost Estimate at 60% Complete	\$1,137.00	\$2,123.01	\$358.60	\$3,618.61		
13.0 Conduct Plan Review at 60% Complete	\$688.00	\$1,284.63	\$216.99	\$2,189.62		
14.0 Update Plans to 90%	\$2,340.00	\$4,369.25	\$738.02	\$7,447.27		
14.0 Update Specifications to 90%	\$600.00	\$1,120.32	\$189.24	\$1,909.56		
14.0 Conduct Plan Review at 90% Complete	\$600.00	\$1,120.32	\$189.24	\$1,909.56		
15.0 Prepare and Submit 100% Final Plans, Specs and Cost E	\$920.00	\$1,717.82	\$290.16	\$2,927.98		
16.0 Prepare Advertisement for Bids	\$688.00	\$1,284.63	\$216.99	\$2,189.62		
17.0 Project Meetings	\$2,540.00	\$4,742.69	\$801.10	\$8,083.79		
TOTAL PHASE III FINAL DESIGN	\$31,145.00	\$58,153.94	\$9,822.90	\$99,121.84	\$0.00	\$99,121.84
PHASE IV BID ADMINISTRATION						
39.0 Furnish Bid Documents	\$1,120.00	\$2,091.26	\$353.24	\$3,564.50		
40.0 Respond to Bidders Questions	\$1,976.00	\$3,689.59	\$623.21	\$6,288.80		
41.0 Prepare and Distribute Addendums	\$1,976.00	\$3,689.59	\$623.21	\$6,288.80		
42.0 Pre-Bid Conference	\$776.00	\$1,448.95	\$244.74	\$2,469.69		
43.0 Bid Opening	\$776.00	\$1,448.95	\$244.74	\$2,469.69		
44.0 Bid Review and Bid Tabulation	\$776.00	\$1,448.95	\$244.74	\$2,469.69		
45.0 Prepare Recommendation for Award	\$194.00	\$362.24	\$61.19	\$617.43		
TOTAL PHASE IV BID ADMINISTRATION	\$7,594.00	\$14,179.53	\$2,395.07	\$24,168.60	\$1,310.00	\$25,478.60
TOTAL MEAD & HUNT FEES	\$81,094.00	\$151,418.73	\$25,576.39	\$258,089.12	\$1,310.00	\$259,399.12

DIRECT SUB CONSULTANTS		Fee
Drainage / Erosion Control - Aulick		\$85,800.00
Survey-EMC		\$13,450.00
SUE-Platinum Geomatics		\$36,475.00
Geotechnical Testing-NOVA		\$15,105.00
Sanitary / Lift Station - Cranston		\$38,090.00
TOTAL DIRECT SUB CONSULTANTS		\$188,920.00
TOTAL DESIGN ENGINEERING FEE		\$448,319.12
Mead & Hunt total		\$259,399.12

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
PHASE I - PROJECT ADMINISTRATION												
1.0 Project Scoping												
Preliminary meetings with the Sponsor	24	16	0	0	0	0	0	0	0	40		\$3,528.00
Prepare project scope of work and proposal	16	8	0	0	0	0	0	0	0	24		\$2,152.00
Estimated Total Man-hours	40	24	0	0	0	0	0	0	0	64		
Summary Costs	\$3,880.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$5,680.00
2.0 Prepare Contract and Sub-Contracts												
Estimated Total Man-hours	0	0	0	0	0	0	0	8	0	8		\$312.00
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.00	\$0.00			\$312.00
3.0 Project Coordination												
Estimated Total Man-hours	12	4	0	0	0	0	0	0	0	16		\$1,464.00
Summary Costs	\$1,164.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,464.00
4.0 Project Closeout												
Estimated Total Man-hours	4	4	0	0	0	0	0	0	0	8		\$688.00
Summary Costs	\$388.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$688.00
Expenses												
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$90.00	\$0.00
Mileage	0	0	0	0	0	0	0	0	0	0 Miles	\$0.655	\$0.00
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$130.00	\$0.00
Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	\$50.00	\$0.00
Meals/Trip	0	0	0	0	0	0	0	0	0	0 Trips	\$17.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
												Total Expenses \$0.00
PHASE I - PROJECT ADMINISTRATION TOTAL												
												\$8,144.00

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
PHASE II - DATA COLLECTION AND PRELIMINARY DESIGN (30%)												
5.0 Topographic Surveying												
Coordination (collect existing data, locate utilities)	0	0	0	0	0	0	0	0	0	0		\$0.00
Survey control	0	0	0	0	0	0	0	0	0	0		\$0.00
Field work	0	0	0	0	0	0	0	0	0	0		\$0.00
Convert survey data for design software	0	0	0	0	0	0	0	0	0	0		\$0.00
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		\$0.00
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
6.0 Geotechnical Investigation												
Coordination to schedule geotechnical work	0	0	0	0	0	0	0	0	0	0		\$0.00
Establish project testing requirements	0	0	0	0	0	0	0	0	0	0		\$0.00
Field work	0	0	0	0	0	0	0	0	0	0		\$0.00
Analyze data	0	0	0	0	0	0	0	0	0	0		\$0.00
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		\$0.00
Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
7.0 Prepare Environmental / Permitting Documentation												
Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		\$0.00
Direct Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
8.0 Utility Coordination and SUE												
Estimated Total Man-hours	20	0	0	92	0	0	0	0	0	112		\$6,540.00
Summary Costs	\$1,940.00	\$0.00	\$0.00	\$4,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$6,540.00
9.0 Preliminary Roadway Design												
Estimated Total Man-hours	4	8	40	18	0	0	0	0	0	70		\$4,488.00
Summary Costs	\$388.00	\$600.00	\$2,600.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$4,488.00
9.0 Prepare Preliminary Cost Estimate												
Calculate estimated preliminary quantities	1	0	6	12	0	0	0	0	0	19		\$1,087.00
Prepare preliminary cost estimates	1	0	0	8	0	0	0	0	0	9		\$497.00
Estimated Total Man-hours	2	0	6	20	0	0	0	0	0	28		\$1,584.00
Summary Costs	\$194.00	\$0.00	\$390.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,584.00
9.0 Prepare Preliminary Design Report												
Estimated Total Man-hours	2	8	8	0	0	0	0	0	0	18		\$1,314.00
Summary Costs	\$194.00	\$600.00	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,314.00
10.0 Preliminary Water and Sewer Line Design-see task breakout												
Estimated Total Man-hours	53	0	0	196	0	0	0	0	0	249		\$14,941.00
Summary Costs	\$5,141.00	\$0.00	\$0.00	\$9,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$14,941.00
11.0 Preliminary Drainage Design / Erosion Control												
Estimated Total Man-hours	8	16	16	0	0	0	0	0	0	40		\$3,016.00
Summary Costs	\$776.00	\$1,200.00	\$1,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$3,016.00
12.0 Prepare Lighting and Electrical Design												
Estimated Total Man-hours	0	16	0	0	24	0	0	0	0	40		\$2,328.00
Summary Costs	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,128.00	\$0.00	\$0.00	\$0.00	\$0.00			\$2,328.00
	Estimated Total Man-hours	0	0	0	0	0	0	0	0	0		\$0.00
	Summary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Expenses												
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$90.00	\$0.00
Mileage	0	0	0	0	0	0	0	0	0	0 Miles	\$0.655	\$0.00
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$130.00	\$0.00
Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	\$50.00	\$0.00
Meals/Trip	0	0	0	0	0	0	0	0	0	0 Trips	\$17.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
	Total Expenses											\$0.00
PHASE II - DATA COLLECTION AND PRELIMINARY DESIGN (30%) TOTAL												
\$34,211.00												

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
PHASE III - FINAL DESIGN AND CONSTRUCTION DOCUMENTS												
13.0 Prepare 60% Final Construction Plans												
General												
Cover Sheet, Sheet Index & Symbols	0	0	1	0	0	0	0	0	0	1		\$65.00
Legend & Abbreviations	0	0	1	0	0	0	0	0	0	1		\$65.00
General Notes	0	0	1	0	0	0	0	0	0	1		\$65.00
Project Layout Plan	0	0	1	0	0	0	0	0	0	0	1	\$65.00
Survey Control Plan	0	0	1	0	0	0	0	0	0	0	1	\$65.00
Project Quantity Tables	0	0	1	0	0	0	0	0	0	0	1	\$65.00
Construction & Phasing Plan	2	0	8	0	0	0	0	0	0	0	10	\$714.00
Geotechnical												
Plan & Log of Soil Borings	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - General												
Civil Legend	0	0	1	0	0	0	0	0	0	1		\$65.00
Erosion Control Plans	0	0	8	0	0	0	0	0	0	0	8	\$520.00
Erosion Control Details	0	0	2	0	0	0	0	0	0	0	2	\$130.00
Storm Water Management Plans	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Demolition Plans	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Demolition Details	0	1	0	0	0	0	0	0	0	0	1	\$75.00
Geometrics	0	1	12	0	0	0	0	0	0	0	13	\$855.00
Existing Contours	0	0	4	0	0	0	0	0	0	0	4	\$260.00
Civil - Site												
Grading & Drainage Plans	0	0	8	0	0	0	0	0	0	0	8	\$520.00
Intersection Details	0	0	16	0	0	0	0	0	0	0	16	\$1,040.00
Plan & Profiles	0	0	16	0	0	0	0	0	0	0	16	\$1,040.00
Typical Sections	0	0	4	0	0	0	0	0	0	0	4	\$260.00
Paving Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Jointing Plans	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Jointing Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Pavement Grooving Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - Utility												
Plan & Profiles	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - Sewer												
Plan & Profiles	8	0	0	40	0	0	0	0	0	0	48	\$2,776.00
Sewer Details / Permits to GADEQ	6	0	0	28	0	0	0	0	0	0	34	\$1,982.00
Civil - Water												
Water Distribution Plan	8	0	0	40	0	0	0	0	0	0	48	\$2,776.00
Water Details / Permits to GADEQ	6	0	0	28	0	0	0	0	0	0	34	\$1,982.00
Civil - Storm Sewer												
Plan & Profiles	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Drainage Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Inlet Layout Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - Gas												
Gas Distribution Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Gas Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - Fencing												
Fencing Plans	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Fencing Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Gate Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Civil - Marking												
Marking Plans	0	0	2	0	0	0	0	0	0	0	2	\$130.00
Marking Details	0	0	1	0	0	0	0	0	0	0	1	\$65.00
Signing Plans	0	0	2	0	0	0	0	0	0	0	2	\$130.00
Signing Details	0	0	2	0	0	0	0	0	0	0	2	\$130.00
Civil - X-Sections												
Cross Sections	0	0	32	0	0	0	0	0	0	0	32	\$2,080.00
Electrical												
Electrical Removals Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Electrical Layout Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Existing Signage Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Proposed Signage Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Sign Legend	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Electrical Vault Layout	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Existing Signage Plan	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Electrical Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00
NAVAIDS Details	0	0	0	0	0	0	0	0	0	0	0	\$0.00

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
Estimated Total Man-hours	30	2	124	136	0	0	0	0	0	292		
Summary Costs	\$2,910.00	\$150.00	\$8,060.00	\$6,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$17,920.00
13.0 Prepare 60% Final Construction Plans Specifications												
Prepare preliminary technical specifications	0	4	12	0	0	0	0	0	0	16		\$1,080.00
Prepare preliminary contract documents	2	6	12	0	0	0	0	0	0	20		\$1,424.00
Prepare preliminary special provisions	4	4	8	0	0	0	0	0	0	16		\$1,208.00
Estimated Total Man-hours	6	14	32	0	0	0	0	0	0	52		
Summary Costs	\$582.00	\$1,050.00	\$2,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$3,712.00
13.0 Prepare Cost Estimate at 60% Complete												
Calculate estimated quantities	0	0	8	0	0	0	0	0	0	8		\$520.00
Prepare cost estimate	1	0	8	0	0	0	0	0	0	9		\$617.00
Estimated Total Man-hours	1	0	16	0	0	0	0	0	0	17		
Summary Costs	\$97.00	\$0.00	\$1,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,137.00
13.0 Conduct Plan Review at 60% Complete												
Estimated Total Man-hours	4	4	0	0	0	0	0	0	0	8		\$688.00
Summary Costs	\$388.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$688.00
14.0 Update Plans to 90%												
Cover Sheet	0	0	0	0	0	0	0	0	0	0		\$0.00
Index to Drawings	0	0	0	0	0	0	0	0	0	0		\$0.00
Project Layout Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Construction Operations and Safety Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Soil Boring Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Safety Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Survey Control Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Construction Phasing Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Demolition Sheets	0	0	0	0	0	0	0	0	0	0		\$0.00
Grading and Drainage Sheets	0	0	0	0	0	0	0	0	0	0		\$0.00
Typical Sections and Details	0	0	0	0	0	0	0	0	0	0		\$0.00
Drainage Details	0	0	0	0	0	0	0	0	0	0		\$0.00
Pavement Marking Layout and Details	0	0	0	0	0	0	0	0	0	0		\$0.00
Erosion Control Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Electrical Layout Plan	0	0	0	0	0	0	0	0	0	0		\$0.00
Lighting Control System	0	0	0	0	0	0	0	0	0	0		\$0.00
Electrical Details	0	0	0	0	0	0	0	0	0	0		\$0.00
Mechanical Layout Plans	0	0	0	0	0	0	0	0	0	0		\$0.00
Utility Layout Plan	8	0	0	8	0	0	0	0	0	16		\$1,176.00
Subtotal Final Plans	0	0	0	0	0	0	0	0	0	0		\$0.00
Final Specifications and Contract Documents	0	0	0	0	0	0	0	0	0	0		\$0.00
Roadway Lighting Plan	0	8	0	0	12	0	0	0	0	20		\$1,164.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Other	0	0	0	0	0	0	0	0	0	0		\$0.00
Estimated Total Man-hours	8	8	0	8	12	0	0	0	0	36		
Summary Costs	\$776.00	\$600.00	\$0.00	\$400.00	\$564.00	\$0.00	\$0.00	\$0.00	\$0.00			\$2,340.00
14.0 Update Specifications to 90%												
Estimated Total Man-hours	0	8	0	0	0	0	0	0	0	8		\$600.00
Summary Costs	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$600.00
14.0 Conduct Plan Review at 90% Complete												
Estimated Total Man-hours	0	8	0	0	0	0	0	0	0	8		\$600.00
Summary Costs	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$600.00
15.0 Prepare and Submit 100% Final Plans, Specs and Cost Estimate												
Calculate estimated final quantities	0	4	0	0	8	0	0	0	0	12		\$676.00
Prepare final cost estimate	0	2	0	0	2	0	0	0	0	4		\$244.00
Estimated Total Man-hours	0	6	0	0	10	0	0	0	0	16		
Summary Costs	\$0.00	\$450.00	\$0.00	\$0.00	\$470.00	\$0.00	\$0.00	\$0.00	\$0.00			\$920.00
16.0 Prepare Advertisement for Bids												
Estimated Total Man-hours	4	4	0	0	0	0	0	0	0	8		\$688.00
Summary Costs	\$388.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$688.00
17.0 Project Meetings												
Final design review	8	0	0	8	0	0	0	0	0	16		\$1,176.00
Coordination meetings	12	0	0	4	0	0	0	0	0	16		\$1,364.00

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
Estimated Total Man-hours	20	0	0	12	0	0	0	0	0	32		
Summary Costs	\$1,940.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$2,540.00
Expenses												
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$90.00	\$0.00
Mileage	0	0	0	0	0	0	0	0	0	0 Miles	\$0.655	\$0.00
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$130.00	\$0.00
Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	\$50.00	\$0.00
Meals/Trip	0	0	0	0	0	0	0	0	0	0 Trips	\$17.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
										Total Expenses		\$0.00
PHASE III - FINAL DESIGN AND CONSTRUCTION DOCUMENTS TOTAL												\$31,145.00

Item No.	Sr Project Engineer \$97.00	Project Engineer \$75.00	Senior Engineer \$65.00	Engineer 3 \$50.00	Engineer Tech 4 \$47.00	Engineer Tech 2 \$37.00	Engineer Tech 1 \$28.00	Admin Asst \$39.00	Project Planner \$64.00	Total Hours		Cost Summary
PHASE IV - BID ADMINISTRATION												
18.0 Furnish Bid Documents										16		\$1,120.00
Estimated Total Man-hours	0	8	8	0	0	0	0	0	0			
Summary Costs	\$0.00	\$600.00	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,120.00
19.0 Respond to Bidders Questions										32		\$1,976.00
Estimated Total Man-hours	8	0	0	24	0	0	0	0	0			
Summary Costs	\$776.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,976.00
20.0 Prepare and Distribute Addendums										32		\$1,976.00
Estimated Total Man-hours	8	0	0	24	0	0	0	0	0			
Summary Costs	\$776.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,976.00
21.0 Pre-Bid Conference										8		\$776.00
Estimated Total Man-hours	8	0	0	0	0	0	0	0	0			
Summary Costs	\$776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$776.00
22.0 Bid Opening										8		\$776.00
Estimated Total Man-hours	8	0	0	0	0	0	0	0	0			
Summary Costs	\$776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$776.00
23.0 Bid Review and Bid Tabulation										8		\$776.00
Estimated Total Man-hours	8	0	0	0	0	0	0	0	0			
Summary Costs	\$776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$776.00
24.0 Prepare Recommendation for Award										2		\$194.00
Estimated Total Man-hours	2	0	0	0	0	0	0	0	0			
Summary Costs	\$194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$194.00
Expenses											Rate	
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$90.00	\$0.00
Mileage	2000	0	0	0	0	0	0	0	0	2000 Miles	\$0.655	\$1,310.00
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$130.00	\$0.00
Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	\$50.00	\$0.00
Meals/Trip	0	0	0	0	0	0	0	0	0	0 Trips	\$17.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
Other	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00
										Total Expenses		\$1,310.00
PHASE IV - BID ADMINISTRATION TOTAL												
\$8,904.00												



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Augusta Aviation Commission Meeting Minutes

August 28, 2025
10:00 a.m.

Orwen Aviation Commission Chambers
2nd Floor - Terminal Building

Commissioner Members: Commissioner Dan Troutman; Commissioner James Germany; Commissioner Randy Sasser; Commissioner William Fennoy; Commissioner Larry Harris; Commissioner Kay Roland; Commissioner Ronic West; Commissioner Michael Cioffi; Commissioner Davis Beman; Commissioner Marshall McKnight

Staff: Mr. Herbet Judon; Ms. Elizabeth Giles; Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle; Mr. Tyler Good; Ms. Jennifer Humphrey; Chief Michael Beal; Chief Fred Shaver; Mr. Robert Kerr- Staff Attorney; Mr. DeAndre Davis; Mr. Bruce Keller

Others: Mr. Edwin Scott – Mead & Hunt (online); Terry Helms – Mead & Hunt; Debbie Dent – Mead & Hunt; Mr. Matt Tyndall – AGS Marshall Department; Mr. Alex – Destination Augusta; Dana Lynn McIntyre - Mr. Robert Moore – Foth; Mr. Jon Quinn – Foth; Ms. Nancy Williams & Mr. Andy Penick – Augusta-Richmond County Procurement Dept.; Ms. Pamela Davison - BravoAir

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:01 a.m., Prayer by Commissioner Troutman

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

August 28, 2025

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- A. August 28, 2025, Meeting Agenda
- B. July 31, 2025, Aviation Commission Meeting Minutes
- C. July Statistics
- D. Consent Items
 - 1. Director Action Requests A – G (Approved in Construction/Special Projects Committee Meeting)
Motion by Commissioner Troutman 2nd by Commissioner Beman to approve August 28, 2025, Aviation Commission Meeting Agenda, July 31, 2025, Aviation Commission Meeting Minutes, July Statistics, and Consent Items, Director Action Requests A – G.
No Discussion, Unanimous Ayes; Motion Carries

At the preference of Chairwoman West, Mr. Judon presented information items.

II. COMMITTEE REPORTS

- A. Construction/Special Projects Committee Report – Commissioner Dan Troutman

III. FINANCIALS

- A. July Financials

Motion by Commissioner Sasser 2nd by Commission Beman to accept as information July Financials.

IV. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) – GDOT FY 2025 Grant Acceptance – Elizabeth Giles
- B. Augusta Regional Airport (AGS) –Southeast Apron – Phase I (ROA & Contract) – Elizabeth Giles
- C. Augusta Regional Airport (AGS) – Drainage Ditch Phase II (Contract Revised) – Elizabeth Giles
- D. Augusta Regional Airport (AGS) – Northwest Development Access Road & Utility Improvements (Amendment #1 to WA #9) – Elizabeth Giles
- E. Augusta Regional Airport (AGS) - Eastside Parking Area Design (WA #19) – Elizabeth Giles
- F. Augusta Regional Airport (AGS) –2025 Miscellaneous On-Call Services (Amendment #1 WA #12) – Elizabeth Giles
- G. Augusta Regional Airport (AGS) – ARFF Vehicle F3 Foam Purchase – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
- H. Augusta Regional Airport (AGS) – ARFF KovaCorp Crash Phones – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve purchase of ARFF KovaCorp Crash Phones
No Discussion; Unanimous Ayes; Motion Carries
- I. Augusta Regional Airport (AGS) – Budget Amendment Upon Acceptance of FY 2025 GDOT Grant – Risa Bingham

August 28, 2025

Page 2 of 2

Motion by Commissioner Troutman 2nd by Commissioner Sasser to approved Budget Amendment Upon Acceptance of FY 2025 GDOT Grant

No Discussion; Unanimous Ayes; Motion Carries

J. Augusta Regional Airport (AGS) – Mass Media Marketing, LTD One Year Renewal Option – DeAndre Davis

Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve Mass Media Marketing, LTD One Year Renewal Option

No Discussion; Unanimous Ayes; Motion Carries

K. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE) – DeAndre Davis

Motion by Commissioner Beman 2nd by Commissioner Sasser to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE)

No Discussion; Unanimous Ayes; Motion Carries

L. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS) – DeAndre Davis

Motion by Commissioner Harris 2nd by Commissioner Roland to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS)

No Discussion; Unanimous Ayes; Motion Carries

M. Augusta Regional Airport (AGS) – Proposed 2026 Air Dot Show Tour Date – Herbert L. Judon, Jr., Randy Sasser

Commissioner Sasser provided update regarding the Proposed 2026 Air Dot Show Tour Date for the weekend of March 28, 2026 – this date is not available. Commissioner Sasser will keep the Aviation Commission informed if any other options become available.

V. EXECUTIVE SESSION

Motion by Commissioner Sasser 2nd by Commissioner Beman to move into Executive Session to discuss real estate.

No Discussion; Unanimous Ayes; Motion Carries

A. To Discuss Real Estate

Motion by Commissioner Sasser 2nd by Commissioner Roland to accept the 2nd Amendment to NetJets Services, Inc. Lease Agreement.

No Discussion; Unanimous Ayes; Motion Carries

VI. INFORMATION ITEM

VII. COMMISSION COMMENTS/ACTION REQUESTS

August 28, 2025

Page 2 of 2

A. Revise Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025 – Jennifer Humphrey

Motion by Commissioner Troutman 2nd by Commissioner Roland to revise the Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025.

No Discussion; Unanimous Ayes; Motion Carries

B. Travel Approval for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025 – Vice Chairman Michael Cioffi

Motion by Commissioner Cioffi 2nd by Commissioner Troutman to amend and approve travel for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 16 – 17, 2025, and Aviation Commissioner Fennoy to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025.

No Discussion; Unanimous Ayes; Motion Carries

ADJOURN MEETING

Motion to adjourn by Commissioner Troutman 2nd by Commissioner Harris

No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:21am

Ronic West, Chairwoman
Augusta Aviation Commission

Date



Public Services Committee

Meeting Date: Tuesday, January 13, 2026

Change Order # 2 for Jamestown Park Improvement Project

Department:	Central Services and Recreation and Parks Department(s)
Presenter:	Ron Lampkin and Tameka Williams
Caption:	Motion to approve Change Order #2 to Horizon Construction and Associates, Inc. in the amount of \$591,628.62.
Background:	Jamestown Park is funded through SPLOST 5, 6 and 7. Change Order #2 includes the remaining construction items needed to close out the Jamestown Park Improvement Project. These additional activities involve resurfacing the existing parking lot and installing a concrete retaining wall with a handrail. Completion of these items is necessary to finalize the project and ensure the site meets current standards.
Analysis:	Horizon Construction and Associates, Inc. will complete the items identified in the detailed cost estimate. Construction is expected to be completed within four (4) months.
Financial Impact:	The total cost is \$591,628.62 as itemized in the attachment.
Alternatives:	<ol style="list-style-type: none"> 1) To approve the change order. 2) To not approve the change order.
Recommendation:	To approve Change Order #2 to Horizon Construction and Associates, Inc. in the amount of \$591,628.62.
Funds are available in the following accounts:	<p>GL 325-06-1110-JL 222065232 - \$4,058.62 (SPLOST V)</p> <p>GL 326-06-1110 JL221066900- \$147,330.00 (SPLOST VI recapture)</p> <p>GL 329-06-1110 JL 225057900-\$26,300.00 (SPLOST 7 recapture)</p> <p>GL 330-06-1110 JL 226068900- \$413,940.00 (SPLOST 8 recapture)</p>

REVIEWED AND APPROVED BY:



MEMORANDUM

TO: Andy Penick, Director-Procurement

FROM: Tameka D. Williams, *TDW*, CPRP, CYSA, Director-Recreation & Parks

DATE: January 7, 2025

RE: Change Order for Jamestown Park Project

The Jamestown Park improvement project was initially bid as a total lump sum project without a basic scope. The ARPD/ISM/Central Services Departments decided to itemize necessary activities to complete the project. The unit prices appear to be fair and in line with other contractor(s). Those proposed items are attached. It is recommended that the change order be approved to continue work for this project.

Jamestown Park Parking Lot and Sidewalk Additional Work Request

DETAIL COST ESTIMATE

PAY ITEM	DESCRIPTION	UNITS	QTY	UNIT PRICE	AMOUNT
1	GDOT SECTION 424 USING#78 STONE WITH 1.5"	SY	5,280	45.50	240,240.00
2	REPAIR DAMAGE AREAS OF PARKING LOT BEFORE	SY	820	56.00	45,920.00
3	STRIPING	LF	2,832	4.85	13,735.20
4	H/C STAMPS	EA	4	500.00	2,000.00
5	NEW H/C ADA VAN ACCESSIBLE SIGN	EA	2	450.00	900.00
6	RELOCATE EXISTING H/C ADA SIGN	EA	2	400.00	800.00
7	NEW SPEED HUMP	EA	3	3,250.00	9,750.00
8	NEW WALL ON THE BACKSIDE OF SIDEWALK	LS	1	72,524.00	72,524.00
9	NEW WALL WITH HANDRAIL ON THE FRONT SIDE OF	LS	1	34,150.00	34,150.00
10	LIGHT POLE HEADS & BRACKETS	LS	1	63,500.00	63,500.00
11	PLUMBING CHANGE ORDER	LS	1	31,900.00	31,900.00
12	RESET ENTRANCE GATE	LS	1	4,925.00	4,925.00
13	BUILDING PERMIT	LS	1	2,500.00	2,500.00
14	FENCING	LF	300	50.00	15,000.00
15	CONTINGENCY 10%	LS	1		53,784.42
TOTAL				214,255.35	591,628.62

Note: Please reference revised plan sheets C2.1 AND C2.2 for layout and grade elevations
 All quantities will be field measurements for payment unless it is a lump sum item.



Public Services Committee Meeting

February 10, 2026

Minutes

Department: N/A

Presenter: N/A

Caption: Motion to **approve** the minutes of the January 27, 2026 Public Services Committee Meeting.

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in the following accounts: N/A

REVIEWED AND APPROVED BY: N/A