



## **PUBLIC SERVICES COMMITTEE MEETING AGENDA**

Commission Chamber

Tuesday, September 26, 2023

1:00 PM

### **PUBLIC SERVICES**

- 1. New Location: A.N. 23-39:** A request by Reginald M. McGee for a consumption on premise **Liquor, Beer & Wine** License to be used in connection with 211 Bar & Grill located at 4630 Mike Padgett Hwy. There will be **Dance**. District 8. Super District 10.
- 2. New Location: A.N. 23-40:** A request by **Robert Robertson** for a consumption on premise **Wine** License to be used in connection with That Flippin Egg #3 located at 3321 Mike Padgett Hwy. **District 6 Super District 10**
- 3. New Location: A.N. 23-41:** A request by **Vy Nguyen** for a consumption on premise **Incidental Wine** License to be used with Solar Nails located at 3697 Windsor Spring Rd. **District 6 Super District 10**
- 4.** Motion to approve Historic Preservation Training September 13-15, 2023 for members of the Augusta Historic Preservation Committee.
- 5.** A motion to consider approval of the Georgia Power Electric Transportation Make Ready Program Customer Proposal Acceptance Letter.
- 6.** A motion to renew the Sec. 5311 Rural Transit grant application between the Georgia Department of Transportation (GDOT) and Augusta, Georgia for July 1, 2024, to June 30, 2025.
- 7.** Consider approving an Easement Deed from Georgia Power Company for a permanent access easement.
- 8.** Motion to approve Supplemental Agreement for a Tree Study on existing FAA Grant.
- 9.** Motion to Approve Change Order #1 to contract with RW Allen Construction for Fuel Farm Improvements for a total increase of \$34,215.96. Approved by the Augusta Aviation Commission on August 24, 2023. 23BFA132
- 10.** Motion to approve the minutes of the Public Services Committee held on September 12, 2023.
- 11.** Request for Augusta Planning and Development Department to provide a status update on amending the current ordinance to allow Accessory Dwelling Units (ADUs). (**Requested by Commissioner Stacy Pulliam**).



## Public Service Committee Meeting

September 26, 2023

Alcohol Application

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	<b>New Location: A.N. 23-39:</b> A request by Reginald M. McGee for a consumption on premise <b>Liquor, Beer &amp; Wine</b> License to be used in connection with 211 Bar & Grill located at 4630 Mike Padgett Hwy. There will be <b>Dance</b> . District 8. Super District 10.
<b>Background:</b>	The is a New Location.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$2,322.50.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	NA
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-39

**Application Type:** Consumption on Premises – Liquor, Beer, Wine & Dance

**Business Name:** 211 Bar and Grill

**Hearing Date:** September 26, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Reginald McGee*

**Property Owner:** Kim Kihwan & Kim Kumju

**Address of Property:** 4630 Mike Padgett Hwy

**Tax Parcel #:** 279-0-019-00-0

**Commission District:** District: 8 Super District: 10

**Background:** New Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1 (Neighborhood) Zone
- **Distance Requirements:** The proposed location for consumption on premises Liquor, Beer, Wine & Dance meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is a New Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$2,322.50

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number 2023-1142

1. Name of Business 211 Bar And Grill
2. Business Address 4630 Mike Padgett Highway Suite B
3. City Augusta State GA Zip 30906
4. Business Phone ( ) Home Phone ( ) 550-5034
5. Applicant Name and Address: Reginald Miles McGee  
331 Long Road  
Augusta GA 30426
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business 211 Bar And Grill  
Attention \_\_\_\_\_  
Address 4630 Mike Padgett Highway  
City/State/Zip Augusta Ga 30906
13. Ownership Type: ( ) Corporation ( ) Partnership (☒) Individual
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Reginald McGee</u>	<u>Owner</u>		<u>4630 Mike Padgett</u>	<u>100%</u>

15. What type of business will you operate in this location?  
(☒) Restaurant - Full (☒) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Wholesale					

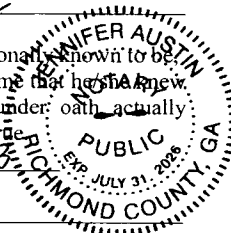
Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: NO  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial RM



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (✓) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
Bikwan Kim
22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Reginald McGee
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, \_\_\_\_\_  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Reginald M. McGee is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath, actually administered by me, has sworn that said statements and answers are true.  
This 22<sup>nd</sup> day of August, in the year 2023

Reginald McGee  
Applicant Signature



Notary Public

#### FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Public Services Committee Meeting

September 26, 2023

Alcohol Application

<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manger
<b>Caption:</b>	<b>New Location: A.N. 23-40:</b> A request by <b>Robert Robertson</b> for a consumption on premise <b>Wine</b> License to be used in connection with That Flippin Egg #3 located at 3321 Mike Padgett Hwy. <b>District 6 Super District 10</b>
<b>Background:</b>	This is a New Location
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$312.50
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-40

**Application Type:** Consumption on Premises – Wine

**Business Name:** The Flippin Egg #3

**Hearing Date:** September 26, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Robert Robertson*

**Property Owner:** Robert Robertson

**Address of Property:** 3321 Mike Padgett Hwy

**Tax Parcel #:** 123-1-122-00-0

**Commission District:** District: 6 Super District: 10

**Background:** New Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1 (Neighborhood) Zone
- **Distance Requirements:** The proposed location for consumption on premises Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.



- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is a New Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$312.50

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

COPY

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number 2022-1301

1. Name of Business That Flippin Egg #3
2. Business Address 3321 Mike Padgett Hwy
3. City Augusta State GA Zip 30906
4. Business Phone (706) 432-9393 Home Phone ( ) \_\_\_\_\_
5. Applicant Name and Address: Robert William Robertson  
2548 Columbia Creek Ct  
Evans GA 30809
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel 123-1-122-00-6 Zoning B3321 Mike Padgett Hwy
9. Location Manager(s) Dre Ann Jackson
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 1-27-2014
12. Mailing Address:  
Name of Business Flippin Holdings LLC  
Attention Robert Robertson  
Address 485 Columbia Industrial Blvd  
City/State/Zip Evans GA 30809
13. Ownership Type: ☒ Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Flippin Holdings  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Robert Robertson</u>	<u>Owner</u>		<u>2548 Columbia Creek Ct Evans</u>	<u>100%</u>

15. What type of business will you operate in this location?  
( ☒ ) Restaurant - Full ( ) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer			<input checked="" type="checkbox"/>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: \_\_\_\_\_  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ( ☒ ) Yes ( ) No If so, please initial RRR



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? (X) Yes ( ) No

If yes, give full details: Manager Purchased Champagne from Sams instead of Local Distributor. He did not know any better. Citation A 202112476560055-C-1  
Has been Resolved.

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (X) No
- If yes, give reason charged or held, date and place where charged and its disposition.

21. List owner or owners of building and property.

Robert William Robertson

22. List the name and other required information for each person, firm or corporation having any interest in the business.

Elleoin Holdings LLC

Robert William Robertson

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

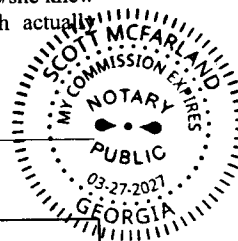
A) Church EXCEEDS 100 YDS C) School EXCEEDS 200 YDS  
 B) Library " " " D) Public Recreation EXCEED 100 YDS

24. State of Georgia, Augusta-Richmond County, I, Robert W Robertson  
 Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Robert W Robertson  
 Applicant Signature

25. I hereby certify that Robert W Robertson is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
 This 30th day of May, in the year 2023

Scott McFarland  
 Notary Public



**FOR OFFICE USE ONLY**

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
 (Approved, Disapproved) the forgoing application

\_\_\_\_\_  
 Administrator

\_\_\_\_\_  
 Date



## Public Services Committee Meeting

September 26, 2023

Alcohol Application

<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	<b>New Location: A.N. 23-41:</b> A request by <b>Vy Nguyen</b> for a consumption on premise <b>Incidental Wine</b> License to be used with Solar Nails located at 3697 Windsor Spring Rd. <b>District 6 Super District 10</b>
<b>Background:</b>	This is a New Location
<b>Analysis:</b>	This applicant meets the requirements of City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$312.50
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-41

**Application Type:** Consumption on Premises – Incidental Wine

**Business Name:** Solar Nail Salon

**Hearing Date:** September 26, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** ***Vy A Nguyen***

**Property Owner:** Augusta NNN LLC

**Address of Property:** 3697 Windsor Spring Road

**Tax Parcel #:** 141-4-007-00-0

**Commission District:** District: 6 Super District: 10

**Background:** New Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (Business) Zone
- **Distance Requirements:** The proposed location for consumption on premises Incidental Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is a New Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$312.50

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business Solar Nail Salon
2. Business Address 3697 Windsor Spring Rd
3. City Hopkirk State GA Zip 30815
4. Business Phone (706) 7986777 Home Phone (706) 3998825
5. Applicant Name and Address: VY A NGUYEN  
1012 Emerald Place Evans GA
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business Solar Nail Salon  
Attention \_\_\_\_\_  
Address 3697 Windsor Spring Rd Ste 3076  
City/State/Zip Hopkirk GA 30815
13. Ownership Type: (☒) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Solar Nail LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Vy A Nguyen</u>	<u>Owner</u>		<u>1012 Emerald Pl</u>	<u>100%</u>

15. What type of business will you operate in this location?  
 ( ) Restaurant - Full ( ) Lounge ( ) Convenience Store  
 ( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
 (X) Other: Incidental Wine

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises			<input checked="" type="checkbox"/>		
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: No  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ( ) Yes ( ) No If so, please initial VN



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (V) No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (V) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
CAROLINA REAL ESTATE MANGER LLC
22. List the name and other required information for each person, firm or corporation having any interest in the business. \_\_\_\_\_
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, VY A NGUYEN  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Vy A Nguyen is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 17<sup>th</sup> day of August, in the year 2023

Applicant Signature

Notary Public

Expires 6-30-25

## FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
<u>Recommendation</u>			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

Administrator

Date





## Public Services

Meeting Date: September 12, 2023

### Historic Preservation Committee Training

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney
<b>Caption:</b>	Motion to approve Historic Preservation Training September 13-15, 2023 for members of the Augusta Historic Preservation Committee
<b>Background:</b>	Augusta, Georgia is hosting the Georgia State Historic Preservation Conference
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	\$200.00pp (Up to 10 members eligible)
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Motion to approve the Planning & Development Department to utilize existing funds in its training budget to cover the costs of current HPC members to attend the conference in Augusta, Georgia.
<b>Funds are available in the following accounts:</b>	220016309-5237110

# GEORGIA STATEWIDE HISTORIC PRESERVATION CONFERENCE

Item 4.

Augusta  
September 13-15, 2023

The Georgia Trust for Historic Preservation and the Georgia Department of Community Affairs' Historic Preservation Division (HPD) partner to present the Georgia Statewide Preservation Conference. This year's conference will be hosted in Augusta, GA, Wednesday, September 13 – Friday, September 15.

The statewide preservation conference brings together preservationists, non-profits, planners, architects, historians, architectural historians, archaeologists, city and county administrators, historic preservation commission members, students from across Georgia, and the general public.

## 2023 Statewide Conference

**September 13-15**

You are invited to the City of Augusta for the 2023 Statewide Historic Preservation Conference, sponsored by the Georgia Department of Community Affairs and the Georgia Trust for Historic Preservation.

This conference will bring together preservationists and professionals for three days of informative presentations, local tours and field sessions, and networking opportunities. Tours and field sessions will take place on Wednesday, September 13th. Speaker sessions will take place on Thursday and Friday, September 14th and 15th. A full schedule is included below.

Online registration is now closed. Walk-up registration will be available on-site during the event for \$200. See the schedule below for registration times and locations.

For those already registered, you can also sign up for tours below. Scroll down for more on our keynote speaker and hotel accommodations.

### **VIEW SCHEDULE**

[Sign up for Tours](#)

### Conference Questions

Questions can be directed to Rose Mayo, Outreach Coordinator with the Historic Preservation Division at [Rose.Mayo@dca.ga.gov](mailto:Rose.Mayo@dca.ga.gov).



**Meeting Name: Public Services**

Meeting Date: September 12, 2023

Item Name: Georgia Power Make Ready Program

**Department:** Augusta Transit

**Presenter:** Sharon Dottery

**Caption:** A motion to consider approval of the Georgia Power Electric Transportation Make Ready Program Customer Proposal Acceptance Letter.

**Background:** Augusta, Transit has applied for funding assistance for the charging system infrastructure through the Georgia Power Make Ready Program and Georgia Power has accepted the application (“Application”) for funding assistance through the Make Ready Program as approved by the Georgia Public Service 2022 Rate Case order in Docket #44280. Acceptance of your application is not a guarantee from Georgia Power that funds are available for your project – qualified projects are funded through the Make Ready Program on a first-come, first-serve basis and available funding is limited.

**Analysis:** Subject to Make Ready Program funding availability, Georgia Power will invest \$229,224.00 in charging system infrastructure at the facility as defined in the application. Georgia Power will own and maintain the charging infrastructure to support the chargers you select. Augusta Georgia will then own, operate, and maintain the chargers to best suit the needs of the facility. Attached is a copy of the site plan design for the facility located at (the “Property”): 2844 Regency BLVD Augusta, GA 30904.

**Financial Impact:** Georgia Power will invest \$229,224.00 in charging system infrastructure.

**Alternatives:** Disapprove the proposed acceptance letter from Georgia Power.

**Recommendation:** Approve the proposed acceptance letter from Georgia Power.

**Funds are available in the following accounts:**

**REVIEWED AND** N/A  
**APPROVED BY:**



Apr-6 2023

Project Ref ID: GPETRE1549070323

**Georgia Power Electric Transportation Make Ready Program Customer Proposal Acceptance Letter**

Georgia Power has accepted your application (“Application”) for funding assistance through the Make Ready Program as approved by the Georgia Public Service 2022 Rate Case order in Docket #44280. Acceptance of your application is not a guarantee from Georgia Power that funds are available for your project – qualified projects are funded through the Make Ready Program on a first-come, first-serve basis and available funding is limited.

Subject to Make Ready Program funding availability, Georgia Power will invest **229,224.00** in charging system infrastructure at your facility as defined in your Application. Georgia Power will own and maintain the charging infrastructure to support the chargers you select. You will then own, operate, and maintain the chargers to best suit the needs of your facility.

Attached is a copy of the site plan design for your facility located at (the “Property”):

**2844 REGENCY BLVD**  
**Augusta, GA 30904**

An approved installer from Georgia Power’s network will complete the installation of the Georgia Power owned infrastructure. You understand that the installation of the chargers is not a function of the Make Ready Program and will be done at your cost. Craft has been selected to perform the installation work.

By signing this letter agreement, you agree to the ET Make Ready Infrastructure Program Terms and Conditions (“Terms and Conditions”) and acknowledge and agree that: funding is limited; the chargers will be public-facing (as such term is defined by the Georgia Public Service Commission) or used for the electrification of a public fleet; that the site plan is acceptable; that Georgia Power and its contractors have the right to access the Property to perform any activity related to the Make Ready Program, including, without limitation, periodic maintenance and repairs of Georgia Power’s charging infrastructure; and you are ready to move forward with the installation of the charging infrastructure and will purchase the chargers upon confirmation that funding is available. If Georgia Power determines that a recorded easement is necessary or appropriate in connection with the installation and/or maintenance, you agree to work with Georgia Power in good faith to execute and deliver such easement for recording. Notwithstanding the foregoing, if an Order or other directive of the Georgia Public Service Commission, or other applicable law or regulation, changes the Make Ready Program in a manner that disqualifies your project, Georgia Power may withdraw its acceptance of your Application upon notice to you.

Once this signed letter agreement is received by Georgia Power, Georgia Power will confirm whether funding is available, and if so, Georgia Power will schedule an onsite preconstruction meeting with necessary parties to determine the project schedule and plan.

Authorized and Agreed:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Garnett L. Johnson  
Printed Name

garnettjohnson@augustaga.gov  
Email

Mayor

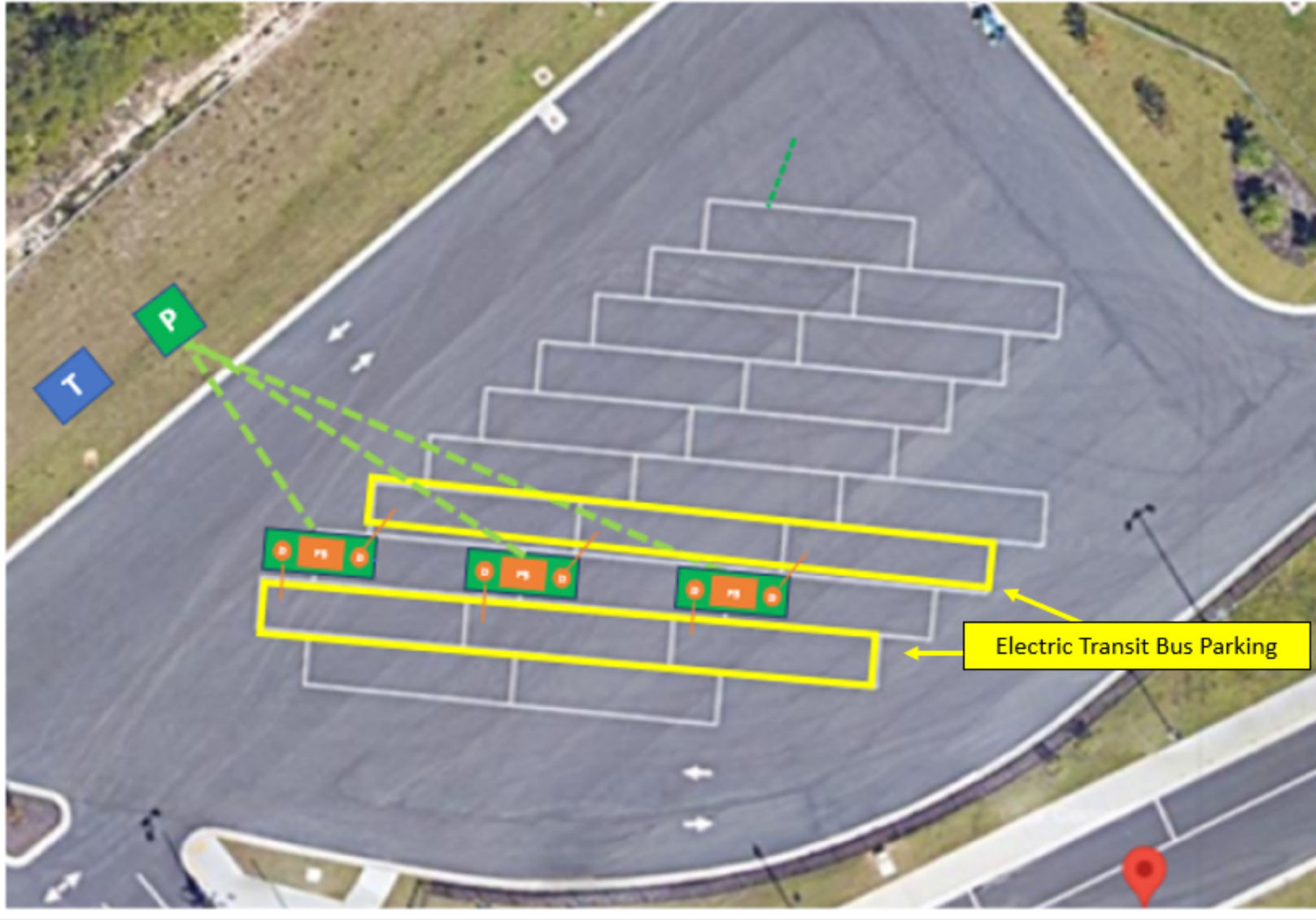
706-821-1831

Item 5.

Title

Phone

## Proposed ET Make Ready Infrastructure



### From New 277/480V 500KVA Transformer:

- Install pedestal & GPC meter
- Install 1200A heavy duty switch – fusible, 3-pole, 600VAC, NEMA 3R w/neutral & ground
- 4-sets of 3 ½" pvc w/4-500 KCMIL AL from transformer to new service disconnect
- Install 1200A MLO panelboard 65kAIC fully rated, 480Y/277V, 3PH 4W with shunt trip
- Padlockable hasp lockoff devices, 200kA spd device & panel nameplate
- 4-sets of 3 ½" pvc w/4-500 KCMIL AL and 1 – 3/0 CU ground from new service
- 3 transition board conduit to pvc and stub up in panelboard
- Ground fault & relt testing (per NEC)
- Delta ground system
- 3 – bore 4" conduit from distribution panel to express plus power block
- 3 transition board conduit to pvc and stub up at power block
- 3 – (3) 500KCMIL CU + #3 ground to each power block from distribution panel
- 3 concrete island (for charging equipment)
- SATEC Metering Equipment

**Augusta Transit**

2844 Regency Blvd., Augusta, GA 30904

- |           |   |
|-----------|---|
| <b>T</b>  | Georgia Power Distribution Transformer      |
| <b>P</b>  | Georgia Power Dedicated Make Ready ET Panel |
| <b>PB</b> | Customer's Charger (200kW Power Block)      |
| <b>D</b>  | Customer's Charger Dispenser (Power Link)   |



**Meeting Name: Public Services**

Meeting Date: September 12, 2023

Item Name: FY2025 5311 Rural Grant Application Resolution

**Department:** Augusta Transit

**Presenter:** Sharon Dottery

**Caption:** A motion to renew the Sec. 5311 Rural Transit grant application between the Georgia Department of Transportation (GDOT) and Augusta, Georgia for July 1, 2024, to June 30, 2025.

**Background:** The Augusta-Richmond County Commission annually approves Augusta Transit's Sec. 5311 Rural Transit grant application for providing rural transportation service to the citizens of Augusta-Richmond County.

**Analysis:** The renewal of this contract will allow Augusta Transit to continue providing Rural transportation service to the citizens of Rural Augusta-Richmond County.

**Financial Impact:** The project will be funded at 80% Federal, 10% State and 10% local for Capital and 50/50 Operational Cost.

Operations 50/50 Split Federal	\$141,975.00	State \$	0.00	Local	\$141,975.00
Capital 80/10/10 Split Federal	\$ 56,000.00	State	\$7,000.00	Local	\$ 7,000.00
	<b>\$197,975.00</b>		<b>\$7,000.00</b>		<b>\$148,975.00</b>
Grand Total	<b>\$353,950.00</b>				

**Alternatives:** Deny request.

**Recommendation:** Approve the submission of the grant application.

**Funds are available in the following accounts:** Rural Transit Budget for 07/1/24 and 06/30/25. In 2024 budget 54609-1120 and 54709-1120.

**REVIEWED AND APPROVED BY:** N/A

## Part C: Authorizing Resolution

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The following two pages include an authorizing resolution that must be enacted by the governing body of the Applicant Organization and signed by the Chair of the County Commission, Mayor, or the head of the governing body as appropriate. Please complete the fillable fields on the resolution, then print and sign the designated fields. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed. A scanned copy of the completed, signed, and notarized Authorizing Resolution should be submitted as an attachment with the full application package.



**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, AND GEORGIA DEPARTMENT OF TRANSPORTATION, FOR A GRANT UNDER TITLE 49 U.S.C., SECTION 5311.**

**WHEREAS**, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

**WHEREAS**, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

**WHEREAS**, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

**WHEREAS**, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY Augusta, GA dba Augusta-Richmond  
County hereinafter referred to as the "Applicant",

1. That the Designated Official Garnett L. Johnson, Mayor, hereinafter referred to as the "Official", is authorized to execute and file an application on behalf of Augusta, GA dba Augusta-Richm with the Georgia Department of Transportation, to aid in the purchase of bus transit vehicles and/or the planning, development, and construction of bus transit-related facilities pursuant to Section 5307 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances, or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances, or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.
5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.

6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9030.1E, FTA Certifications and Assurances for Federal Assistance 2023 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Signature of Authorized Official

Garnett L. Johnson, Mayor  
Name and Title of Authorized Official

Signed, sealed, and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 2023 in the presence of

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Notary Public/Notary Seal

### **CERTIFICATE**

The undersigned duly qualified and acting \_\_\_\_\_ of  
Augusta, GA dba (Title of Certifying/Attesting Official) (Applicant's Legal Name) certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on

\_\_\_\_\_, 2023.

\_\_\_\_\_  
Name of Certifying/Attesting Officer

\_\_\_\_\_  
Title of Certifying/Attesting Officer

# SECTION 5311 - RURAL TRANSIT BUDGET For Contract period: July 01, 2022 June 30, 2023

Item 6.

Subrecipient: Richmond County

District: 2

Date: 10/7/2021

State Budget Year: SFY 2023

Operating Period: 1-Jul-2022 To: 30-Jun-2023

Administrative Budget		Cost	Operating Budget		Cost	Capital Budget		Qty	Cost/Each	Cost
5011 A	Director Salary	\$13,428.00	5011 O	Driver Salary	\$92,030.00	Ford Transit 150 w/lift				\$0.00
5011 A	Supervisor Salary	\$13,743.00	5011 O	Dispatcher Salary	\$14,760.00	Shuttle Van				\$0.00
5011 A	Bookkeeper Salary	\$12,150.00	5011 O	Mechanic Salary	\$4,000.00	Shuttle Van / Lift		2	\$64,423.87	\$128,847.74
5011 A	Secretary Salary	\$11,520.00	5015 O	Fringe Benefits (Operating)	\$8,009.00	Shuttle Bus**				\$0.00
5015 A	Fringe Benefits (Administrative)	\$4,121.00	5015 O	Uniforms		Shuttle Bus / Lift**				\$0.00
5020 A	Marketing		5020 O	Maintenance and Repair	\$7,500.00	3"- 6" Lettering				\$0.00
5020 A	Drug & Alcohol Testing	\$720.00	5031 O	Fuel	\$57,071.00	Option 4 (2 color full logo)		2	\$1,574.00	\$3,148.00
5020 A	Audit	\$900.00	5032 O	Tires & Tubes	\$3,800.00	Mobile Radio				\$0.00
5020 A	Rental Expenses/Equipment Rental		5039 O	Auto Parts/Vehicle Supplies	\$4,400.00	Base Radio				\$0.00
5039 A	Office Supplies	\$360.00	5060 O	Taxes		Computer Hardware				\$0.00
5040 A	Utilities/Communications	\$473.00	5090 O	Misc.	\$4,320.00	Roof Hatch				\$0.00
5050 A	Vehicle Insurance	\$27,900.00	5101 O	Purchased Transportation		Bike Rack				\$0.00
5060 A	Vehicle Licensing	\$45.00				Surveillance Systems				\$0.00
5090 A	Travel/Dues					Tablets				\$0.00
5090 A	Indirect Expenses					Mobility Management				\$0.00
5090 A	Training	\$2,700.00				Other: Software Module		1	\$19,695.00	\$19,695.00
						Other: Add Description				\$0.00
						Other: Add Description				\$0.00
Administrative Total		\$88,060.00	Operating Total		\$195,890.00	Capital Total		5		\$151,690.74

## Net Operating Summary

Administrative Total / Ratio	\$88,060.00	31.01%
Operating Total / Ratio	\$195,890.00	68.99%

Total Operating Budget \$283,950.00

4200.1 LESS: NON-Eligible Contract Revenue from other FTA Grants

**\*\*Note: Shuttle Buses Require CDL w/passenger endorsement\*\***

**6" Lettering is a "MANDATORY" cost per vehicle and must equal total number of vehicles if selected**

List below vehicles requesting to be replaced:

Public Transportation Budget	\$283,950.00
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Vehicle #	Mileage
3827	134,147
3968	125,454

Vehicle #	Mileage

Net Operating Total	\$283,950.00
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**Budget Summary**

Totals

Federal

State

Local

Operating Budget Total	\$283,950.00	\$141,975.00		\$141,975.00
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4130 Advertising Revenue

4300 ELIGIBLE LOCAL TAX AS LEVIED

4300 OTHER ELIGIBLE FEDERAL CASH GRANTS

4300 OTHER ELIGIBLE REVENUE

Capital Budget Total	\$151,690.74	\$121,352.59	\$15,169.07	\$15,169.07
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**Budget Grand Total****\$435,640.74****\$263,327.59****\$15,169.07****\$157,144.07**

\*\*NOTE: Enter number in box if use Purchase of Service funds as Local Share Participation (LSP). POS revenues used as match cannot contain any FTA funding, i.e. 5310, 5316, 5317, 5307

**SECTION 5311 - RURAL TRANSIT BUDGET For Contract period: July 01, 2023 - June 30, 2024**Subrecipient: **Richmond County**District: **2**Date: **9/26/2022**State Budget Year: **SFY 2024**Operating Period: **1-Jul-2023** To: **30-Jun-2024**

<b>Administrative Budget</b>		<b>Cost</b>	<b>Operating Budget</b>		<b>Cost</b>	<b>Capital Budget</b>	<b>Qty</b>	<b>Cost/Each</b>	<b>Cost</b>
5011 A	Director Salary		5011 O	Driver Salary	\$188,240.00	Ford Transit 150 w/lift			\$0.00
5011 A	Supervisor Salary	\$43,804.80	5011 O	Dispatcher Salary	\$35,089.60	Shuttle Van			\$0.00
5011 A	Bookkeeper Salary	\$32,189.44	5011 O	Mechanic Salary	\$4,000.00	Shuttle Van / Lift			\$0.00
5011 A	Secretary Salary	\$12,189.44	5015 O	Fringe Benefits (Operating)	\$26,353.60	Shuttle Bus**			\$0.00
5015 A	Fringe Benefits (Administrative)	\$9,319.56	5015 O	Uniforms		Shuttle Bus / Lift**			\$0.00
5020 A	Marketing		5020 O	Maintenance and Repair	\$7,500.00	3"- 6" Lettering			\$0.00
5020 A	Drug & Alcohol Testing	\$720.00	5031 O	Fuel	\$57,071.00	Option 4 (2 color full logo)			\$0.00
5020 A	Audit	\$900.00	5032 O	Tires & Tubes	\$3,800.00	Mobile Radio			\$0.00
5020 A	Rental Expenses/Equipment Rental		5039 O	Auto Parts/Vehicle Supplies	\$4,400.00	Base Radio			\$0.00
5039 A	Office Supplies	\$360.00	5060 O	Taxes		Computer Hardware			\$0.00
5040 A	Utilities/Communications	\$473.00	5090 O	Misc.	\$4,320.00	Roof Hatch			\$0.00
5050 A	Vehicle Insurance	\$27,900.00	5101 O	Purchased Transportation		Bike Rack			\$0.00
5060 A	Vehicle Licensing	\$45.00				Surveillance Systems			\$0.00
5090 A	Travel/Dues					Tablets			\$0.00
5090 A	Indirect Expenses					Mobility Management			\$0.00
5090 A	Training	\$2,700.00				Other: Software Module	1	\$11,348.00	\$11,348.00
						Other: Add Description			\$0.00
						Other: Add Description			\$0.00
Administrative Total		\$130,601.24	Operating Total		\$330,774.20	Capital Total	1		\$11,348.00

**Net Operating Summary**

Administrative Total / Ratio	\$130,601.24	28.31%
Operating Total / Ratio	\$330,774.20	71.69%

**\*\*Note: Shuttle Buses Require CDL w/passenger endorsement\*\*****6" Lettering is a "MANDATORY" cost per vehicle and must equal total number of vehicles if selected**

Total Operating Budget	\$461,375.44
4200.1 LESS: NON-Eligible Contract Revenue from other FTA Grants	

**List below vehicles requesting to be replaced:**

Public Transportation Budget	\$461,375.44
Net Operating Total	\$461,375.44

Vehicle #	Mileage	Vehicle #	Mileage

**Transmittal Letter**

\$	-	\$	-	\$	-	\$	-
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<b>Budget Summary</b>		<b>Totals</b>	<b>Federal</b>	<b>State</b>	<b>Local</b>
Operating Budget Total		\$461,375.44	\$230,687.00		\$230,687.00
4130	Advertising Revenue				
4300	ELIGIBLE LOCAL TAX AS LEVIED				
4300	OTHER ELIGIBLE FEDERAL CASH GRANTS				
4300	OTHER ELIGIBLE REVENUE				
Capital Budget Total		\$11,348.00	\$9,078.40	\$1,134.80	\$1,134.80
<b>Budget Grand Total</b>		<b>\$472,723.44</b>	<b>\$239,765.40</b>	<b>\$1,134.80</b>	<b>\$231,821.80</b>

\*\*NOTE: Enter number in box if use Purchase of Service funds as Local Share Participation (LSP). POS revenues used as match cannot contain any FTA funding, i.e. 5310, 5316, 5317, 5307

# SECTION 5311 - RURAL TRANSIT BUDGET For Contract period: July 01, 2024 - June 30, 2025

Item 6.

Subrecipient: Richmond County

District: 2

Date: 8/7/2023

State Budget Year: SFY 2025

Operating Period: 1-Jul-2024 To: 30-Jun-2025

Administrative Budget		Cost	Operating Budget		Cost	Capital Budget		Qty	Cost/Each	Cost
5011 A	Director Salary	\$13,428.00	5011 O	Driver Salary	\$92,030.00	Ford Transit 150 w/lift				\$0.00
5011 A	Supervisor Salary	\$13,743.00	5011 O	Dispatcher Salary	\$14,760.00	Shuttle Van				\$0.00
5011 A	Bookkeeper Salary	\$12,150.00	5011 O	Mechanic Salary	\$4,000.00	Shuttle Van / Lift				\$0.00
5011 A	Secretary Salary	\$11,520.00	5015 O	Fringe Benefits (Operating)	\$8,009.00	Shuttle Bus**				\$0.00
5015 A	Fringe Benefits (Administrative)	\$4,121.00	5015 O	Uniforms		Shuttle Bus / Lift**				\$0.00
5020 A	Marketing		5020 O	Maintenance and Repair	\$7,500.00	3"- 6" Lettering				\$0.00
5020 A	Drug & Alcohol Testing	\$720.00	5031 O	Fuel	\$57,071.00	Option 4 (2 color full logo)				\$0.00
5020 A	Audit	\$900.00	5032 O	Tires & Tubes	\$3,800.00	Mobile Radio				\$0.00
5020 A	Rental Expenses/Equipment Rental		5039 O	Auto Parts/Vehicle Supplies	\$4,400.00	Base Radio				\$0.00
5039 A	Office Supplies	\$360.00	5060 O	Taxes		Computer Hardware				\$0.00
5040 A	Utilities/Communications	\$473.00	5090 O	Misc.	\$4,320.00	Roof Hatch				\$0.00
5050 A	Vehicle Insurance	\$27,900.00	5101 O	Purchased Transportation		Bike Rack				\$0.00
5060 A	Vehicle Licensing	\$45.00				Surveillance Systems		1		\$70,000.00
5090 A	Travel/Dues					Tablets				\$0.00
5090 A	Indirect Expenses					Mobility Management				\$0.00
5090 A	Training	\$2,700.00				Other: Software Module				\$0.00
						Other: Add Description				\$0.00
						Other: Add Description				\$0.00
Administrative Total		\$88,060.00	Operating Total		\$195,890.00	Capital Total		1		\$70,000.00

## Net Operating Summary

Administrative Total / Ratio	\$88,060.00	31.01%
Operating Total / Ratio	\$195,890.00	68.99%

Total Operating Budget \$283,950.00

4200.1 LESS: NON-Eligible Contract Revenue from other FTA Grants

**\*\*Note: Shuttle Buses Require CDL w/passenger endorsement\*\***

**6" Lettering is a "MANDATORY" cost per vehicle and must equal total number of vehicles if selected**

List below vehicles requesting to be replaced:

Public Transportation Budget	\$283,950.00
------------------------------	--------------

Vehicle #	Mileage
-----------	---------

Vehicle #	Mileage
-----------	---------

Net Operating Total	\$283,950.00
---------------------	--------------

**Budget Summary**

Totals

Federal

State

Local

Operating Budget Total	\$283,950.00	\$141,975.00		\$141,975.00
------------------------	--------------	--------------	--	--------------

4130 Advertising Revenue

4300 ELIGIBLE LOCAL TAX AS LEVIED

4300 OTHER ELIGIBLE FEDERAL CASH GRANTS

4300 OTHER ELIGIBLE REVENUE

Capital Budget Total	\$70,000.00	\$56,000.00	\$7,000.00	\$7,000.00
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**Budget Grand Total****\$353,950.00****\$197,975.00****\$7,000.00****\$148,975.00**

\*\*NOTE: Enter number in box if use Purchase of Service funds as Local Share Participation (LSP). POS revenues used as match cannot contain any FTA funding, i.e. 5310, 5316, 5317, 5307

# AUGUSTA, GEORGIA

## New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

### Proposal Project No. Project Title

PR000448 TRANSIT FY2025 5311 RURAL TRANSIT OPERATING/CAPITAL ASSISTANCE

Rural Transit 5311 rural Transit Rant application between the Georgia Department of Transportation (GDOT) and Augusta, Georgia.  
Matching Funding required: Yes, 50% (or \$141,975) on Operating Expense and 10% (or \$7,000) on Capital Expense. Source of Match: GF Transit Budget 2024 / EEO Required (Y/N): No / EEO Dept. Notified: No

Start Date: 07/01/2024 End Date: 06/30/2025  
Submit Date: 08/28/2023 Department: 091 Transit Cash Match? Y  
Total Budgeted Amount: 353,950.00 Total Funding Agency: 204,975.00 Total Cash Match: 148,975.00

Sponsor: GM0006 GDOT  
Sponsor Type: PT Pass thru Federal  
Purpose: 20 Public Transit Flow Thru ID: GM0006 GDOT

Type	ID	Name	Contacts	Phone
1	GMI015	Dottery, Sharon		(706)821-1818

### Approvals

Type	By	Date
FA	S. DOTTERY	08/24/2023

Dept. Signature: Sharon Dottery  
Grant Coordinator Signature: Waco 8/29/2023

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Pennab Williams 8-29-2023  
Finance Director Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

Sharon 8/31/23  
Administrator Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.





**Meeting Name: Public Services**

Meeting Date: September 12, 2023

Item Name: Georgia Power (Underground Easement)

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<b>Department:</b>	Augusta Transit
<b>Presenter:</b>	Sharon Dottery
<b>Caption:</b>	Consider approving an Easement Deed, from Georgia Power Company, for a permanent access easement.
<b>Background:</b>	Augusta, Transit will be installing three charging stations for the charging of the new electric bus program. As part of this project, Georgia Power is requesting an easement to go in, upon, along, across, under and through the Property, which is defined as 2415 Jennings Road and 2844 Regency Blvd, Augusta, GA 30906.
<b>Analysis:</b>	The new access easement is needed, to allow the company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with wires, transformers, service pedestals, manholes, conduits, cables and other necessary apparatus, fixtures, and appliances.
<b>Financial Impact:</b>	None
<b>Alternatives:</b>	Disapprove the Easement Deed from Georgia Power Company for a permanent access easement.
<b>Recommendation:</b>	Approve the Easement Deed from Georgia Power Company for a permanent access easement.
<b>Funds are available in the following accounts:</b>	
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

After recording, return to:  
 Georgia Power Company  
 Attn: Land Acquisition (Recording)  
 241 Ralph McGill Blvd NE  
 Bin 10151  
 Atlanta, GA 30308-3374

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 PROJECT 2023030337      LETTER FILE      DEED FILE      MAP FILE  
 ACCOUNT NUMBER 10549137-GPC9596-VBS-GP300E04922  
 NAME OF LINE/PROJECT: AUGUSTA TRANSIT, 2844 REGENCY BLVD. (RICHMOND COUNTY) MAKE READY PROGRAM  
 PARCEL NUMBER 001  
 -----

STATE OF GEORGIA  
 RICHMOND COUNTY

## U N D E R G R O U N D   E A S E M E N T

For and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, AUGUSTA, GEORGIA (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is 535 Telfair St., Ste. 800, Augusta, GA 30901-2379, does hereby grant and convey to the Company, its successors and assigns, the right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at 2415 JENNINGS RD. & 2844 REGENCY BLVD., AUGUSTA, GA 30906 (Tax Parcel ID No. 0704096010, 0704096000) in the 89 GMD (Georgia Militia District) of Richmond County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, and (b) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitations cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A".

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with wires,

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PARCEL 001	NAME OF	AUGUSTA TRANSIT, 2844 REGENCY BLVD. (RICHMOND
	LINE/PROJECT:	COUNTY) MAKE READY PROGRAM

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transformers, service pedestals, manholes, conduits, cables and other necessary apparatus, fixtures and appliances; the right to stretch communication or other lines of any other company or person under the Easement Area; the right to assign this Underground Easement in whole or in part; the right at all times to enter upon the Easement Area for the purpose of inspecting said lines and/or making repairs, renewals, alterations and extensions thereon, thereunder, thereto or therefrom; the right to cut, trim, remove, clear and keep clear of said underground lines, transformers, fixtures, and appliances all trees and other obstructions that may in the opinion of the Company now or hereafter in any way interfere or be likely to interfere with the proper maintenance and operation of said underground lines, transformers, fixtures, and appliances; the right of ingress and egress over the Property to and from the Easement Area; and the right to install and maintain electrical and communication lines and facilities to existing and future structure(s) within the Easement Area under the easement terms provided herein. Any timber cut on the Easement Area by or for the Company shall remain the property of the owner of said timber.

The Undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

The Company shall not be liable for or bound by any statement, agreement or understanding not herein expressed.

[Signature(s) on Following Page(s)]

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PARCEL **001**                      NAME OF                      **AUGUSTA TRANSIT, 2844 REGENCY BLVD. (RICHMOND**  
LINE/PROJECT:                      **COUNTY) MAKE READY PROGRAM**  
-----

IN WITNESS WHEREOF, the Undersigned has/have hereunto set his/her/their  
hand(s) and seal(s), this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed, sealed and delivered in the                      AUGUSTA, GEORGIA  
presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_ (SEAL)

Name: **Garnett L. Johnson**

Title: **Mayor**

\_\_\_\_\_  
Notary Public

Attest: \_\_\_\_\_ (SEAL)

Name:

Title:

[CORPORATE SEAL]



## Public Services Committee Meeting

Meeting Date: 9/12/2023

### Daniel Field Airport – Approve Supplemental Agreement for Tree Study

<b>Department:</b>	Daniel Field Airport
<b>Presenter:</b>	Becky Shealy, Airport Manager
<b>Caption:</b>	Motion to approve Supplemental Agreement for a Tree Study on existing FAA Grant.
<b>Background:</b>	<p>Based on current airport inspection findings and recent aeronautical survey LiDAR data, there are known vegetative obstructions (trees) within the approaches of Runways 05/23 and Runways 11/29 which must be mitigated.</p> <p>In reviewing the tree data contained in the LiDAR data set, it has become apparent that the number of trees is exaggerated due to interpretation of multiple penetration points from the same trees, thereby artificially increasing the effective number (counted) of tree obstructions being tracked by Daniel Field Airport.</p> <p>The intent of this Tree Obstruction Study will be to:</p> <ul style="list-style-type: none"> <li>Establish a corrected/reduced population based on the filtering out of trees counted multiple times in the dataset.</li> <li>Development of a project report, detailing each tree in the obstruction population, and proposed/recommended actions as well as documentation of actions taken prior to project completion.</li> <li>Review all findings with GDOT for concurrence and establishing the bases for the Environmental Assessment task order going forward.</li> </ul>
<b>Analysis:</b>	This supplemental agreement will allow the Daniel Field Airport to work with a legitimate, true number of obstructions on the ends of all runways to be mitigated by way of removal or trimming of the trees obstructing the airspace.
<b>Financial Impact:</b>	The Tentative grant allocation project was \$511K which was approved by the Commission on 8/03/2022. GDOT approved the \$229K funding contract for the project and started the project in 2022. The Augusta PO for existing FAA grant in Org key 552081208 for the Design of Electrical Replacement and Threshold Relocation is 22DFA099 for \$260,165.50. The Supplemental will increase the amount of the PO to \$312,659.42; a difference of \$52,493.92.

- Alternatives:** Deny the recommendation of the Daniel Field General Aviation Commission (DNL GAC) to approve the supplemental agreement for this tree study.
- Recommendation:** The Daniel Field General Aviation Commission (DNL GAC) recommends approving the supplemental agreement for this tree study.
- Funds are available in the following accounts:** The supplemental agreement total is \$52,493.92 budgeted in 552081208-5212115 and 5412110.
- \$18,921.33 – FAA funding
- \$24,653.86 – State funding/match
- \$ 8,918.73 – Local Match
- Note: Daniel Field Airport is an enterprise fund. The local match was budgeted in 552000000 / 3952110

**REVIEWED AND**  
**APPROVED BY:**

## SUPPLEMENTAL AGREEMENT #1

BETWEEN

GEORGIA DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

AND

AUGUSTA-RICHMOND COUNTY

Project Number: AP022-9046-66(245) RICHMOND  
PID – T007521

This agreement is made and entered into \_\_\_\_\_, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter referred to as the "DEPARTMENT", and the AUGUSTA-RICHMOND COUNTY, hereinafter called the "SPONSOR".

WHEREAS, the DEPARTMENT and the SPONSOR heretofore on MAY 23, 2022 , entered into an Agreement, hereinafter called the "ORIGINAL CONTRACT", whereby the DEPARTMENT agreed to participate in the SPONSOR'S desire for the construction of certain work at the DANIEL FIELD AIRPORT for AUGUSTA-RICHMOND COUNTY; more specifically, Engineering Design Services for Runway 5/23 and 11/29 Airfield Electrical Replacement; Threshold Relocation and Remarketing at the Daniel Field Airport in Augusta, GA (the "Project"); and

WHEREAS, the DEPARTMENT has determined additional work scope and funds are needed to complete the work for this PROJECT. This supplemental agreement will provide the ability to carry out the full scope of work as identified in the ORIGINAL CONTRACT dated, MAY 23, 2022. This Supplemental Agreement will increase the budget; and

NOW THEREFORE, THE PARTIES HERETO mutually agree that for and in consideration of the mutual benefits to flow from each other to the other, the ORIGINAL CONTRACT dated, MAY 23, 2022, is hereby modified as follows:

- I. ARTICLE VIII – COMPENSATION shall be deleted in its entirety and replaced as stated below:

The DEPARTMENT and the SPONSOR agree that the total allowable cost of the PROJECT shall be as follows:

The Maximum amount that the DEPARTMENT shall be obligated to pay is \$272,602.77. The total estimated cost of the PROJECT is THREE HUNDRED TWELVE THOUSAND SIX HUNDRED FIFTY-NINE and 42/100 Dollars (\$312,659.42). The total estimated cost of the PROJECT as described therein is shown in Exhibit B, which is hereby made a part of this Contract as fully and to be the same effect as if the same had been set forth at length in the body of this Contract.

It is further agreed that if the sum total of the actual cost of the PROJECT is less than the amounts indicated in Exhibit B, the DEPARTMENT shall be obligated to pay its pro rate share of the actual PROJECT cost as verified from the records of the SPONSOR or actual measured quantities of the items listed in Exhibit B, whichever is less.

In addition, the following paragraphs shall apply:

1. It is further agreed that the DEPARTMENT'S obligation will include state funds in the amount of ONE HUNDRED EIGHTEEN THOUSAND SIXTY-SEVEN and 69/100 Dollars (\$118,067.69) for the PROJECT as summarized in Exhibit B.
2. It is further agreed that the DEPARTMENT'S obligation will include federal funds in the amount of ONE HUNDRED FIFTY-FOUR THOUSAND FIVE HUNDRED THIRTY-FIVE and 08/100 Dollars (\$154,535.08) for the PROJECT as summarized in Exhibit B.
3. It is further understood the SPONSOR'S local share of the PROJECT is in the amount of FORTY THOUSAND FIFTY-SIX and 65/100 Dollars (\$40,056.65).

- II. EXHIBIT A – Add additional work scope, Exhibit A, Elements 25, and Element 26 as attached.



Except as modified, changed, or amended, all the terms and conditions of the Original contract dated, MAY 23, 2022, and as amended by the Supplemental Agreement shall remain in full force and effect. The covenants herein contained shall except as otherwise provided accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

DRAFT

IN WITNESS THEREOF said parties have hereunto set their hands and affixed their seals the day and year above first written.

GEORGIA DEPARTMENT OF  
TRANSPORTATION:

AUGUSTA-RICHMOND COUNTY:

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Commissioner (SEAL)

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
PRINTED NAME

ATTEST: \_\_\_\_\_  
Treasurer

Federal Employment Identification

Number: 07-3438418

**Daniel Field Airport (DNL)  
Augusta, Georgia**

**EXHIBIT A**

**SCOPE OF SERVICES**

**ENGINEERING DESIGN SERVICES FOR  
RUNWAY 05/23 THRESHOLD RELOCATION AND REMARKING (FEDERAL)  
ADDITIONAL SCOPE – TREE OBSTRUCTION STUDY**

**GDOT Project Number AP022-9046-66 (245) Richmond  
PID-T007521**

Augusta, Georgia will provide engineering design and planning services for the following construction project at the Daniel Field Airport:

1. **Runway 05/23 Threshold Existing Tree Obstruction Study as a Federally Eligible Airport Facility.** Based on current airport inspection findings and recent aeronautical survey LiDAR data, there are known vegetative obstructions (trees) within the approaches of Runway 05 and Runway 23. These obstructions that may/can be removed will require direct action on the part of the City of Augusta for trees in the public right-of-way, voluntary action on the part of private property owners, and/or acquisition of avigation easements after the completion of an Environmental Assessment (EA) for trees on private property that require further negotiation of easement acquisition. In reviewing the tree data contained in the LiDAR data set, it has become apparent that the number of trees is exaggerated due to interpretation of multiple penetration points from the same trees, thereby artificially increasing the effective number (counted) of tree obstructions being tracked by Daniel Field Airport. Additionally, it is noted that many trees within the obstruction population are well-aged, heritage type trees that may have reached their limit of growth and/or may be safely pruned/trimmed to mitigate for obstruction penetration without requiring more costly EA and Avigation Easement routes of action.
2. The intent of this Tree Obstruction Study will be to:
  - a. ground-truth all remaining trees in the obstruction population (estimated at 103 trees in the Runway 05 and Runway 23 approaches),
  - b. review LiDAR data in envelopes at edges of approach surfaces (see exhibit RW 23 APPROACH) which were not previously evaluated prior to shifting the approach surface inward with the elimination of the circling approach,
  - c. establish a corrected/reduced population based on filtering out trees counted multiple times in the dataset,
  - d. establish an evaluation envelope around each valid obstruction tree utilizing real-time/current field data along with LiDAR elevation data,
  - e. establish a health and actions evaluation along with recommendations for mitigation with a licensed arborist,
  - f. review recommendations with City of Augusta Public Works Arborist relative to the City's Tree Ordinance and document concurrence/support,

- g. development of a project report, detailing each tree in the obstruction population, and proposed/recommended actions as well as documentation of actions taken prior to project completion,
- h. review all findings with GDOT for concurrence and establishing the basis for the EA task order going forward,

The engineering design and planning services will consist of the preparation of field summary drawings and data tables, evaluation matrices, compiled into a detailed project report (Tree Inventory, Identification and Resolution). The report will also contain project documentation for public works coordination, and documentation of any/all public engagement coordination.

The design and planning services will include the following elements of work:

- **Element 25 – Tree Obstruction Study (FEDERAL)** will include the:
  - Preparation of work scope, fees, predesign/scoping meeting with GDOT, preliminary project evaluation, funding assistance, and development of approach exhibits per GDOT request defining approach type to be evaluated,
  - Task management, meetings, overall coordination,
  - LiDAR Point Cloud Review - Confirm presence of any tree obstructions not previously noted prior to elimination of circling approach RW 23, which broadened the footprint of the approach surface - See Runway 23 Approach Exhibit,
  - Tree field survey/verification including field review of 91 trees within the Runway 23 approach and 12 trees in the Runway 05 approach as indicated by the LiDAR data. This step includes field review of each obstruction based on GIS coordinates in the LiDAR data, field review/cross referencing to LiDAR and Obstruction data for all trees annotated within the immediate vicinity (documenting duplications due to LiDAR multi-counts), documentation of existing tree conditions (photographic/tabular) in a standardized reporting format,
  - Documentation/reporting of tree findings – including a tree data sheet, validating location/ownership of the tree (public or private), adding in elevation metrics from LiDAR data, a graphical representation of each tree relative to the approach envelope and obstruction penetration values (graphical view of the approach surface cutting through the tree), as well as any other pertinent field data,
  - Report from arborist review – including both photo review and field review, documenting findings and recommendations,
  - Tree management plan from Arborist for future management of trees that will remain after the study,
  - Report from City of Augusta Public Works Arborist including review, concurrence and/or alternative recommendations relating to the City's Tree Ordinance,
  - Developing project report including tree data sheet with all mentioned metrics for tree obstruction population, proposed/recommended/completed actions,
  - GDOT review and concurrence on project report/summary and recommended actions, including development of Scope of Work for remaining trees requiring an Environmental Assessment (EA),

The time of performance for the design work to be completed is estimated to be 90 days from the time of issuance of Notice to Proceed.

Deliverables will consist of one (1) electronic copy of the Draft Project Report for review and comment, and one (1) electronic copy of the Final Project Report to be provided to GDOT and Sponsor.

Bidding and permitting services, along with Construction Administration services are not part of this scope and will be developed under subsequent project development, after the completion of the EA.

This project will be developed in accordance with the provisions of the Federal Aviation Administration (FAA) Advisory Circular 150/5300-13B.

DRAFT

**Daniel Field Airport (DNL)  
Augusta, Georgia**

**EXHIBIT A**

**SCOPE OF SERVICES**

**ENGINEERING DESIGN SERVICES FOR  
RUNWAY 11/29 THRESHOLD RELOCATION AND REMARKING (NON-FEDERAL)  
ADDITIONAL SCOPE – TREE OBSTRUCTION STUDY**

**GDOT Project Number AP022-9046-66 (245) Richmond  
PID-T007521**

Augusta, Georgia will provide engineering design and planning services for the following construction project at the Daniel Field Airport:

1. **Runway 11/29 Threshold Existing Tree Obstruction Study as a Federally Ineligible Airport Facility.** Based on current airport inspection findings and recent aeronautical survey LiDAR data, there are known vegetative obstructions (trees) within the approaches of Runway 11 and Runway 29. These obstructions that may/can be removed will require direct action on the part of the City of Augusta for trees in the public right-of-way, voluntary action on the part of private property owners, and/or acquisition of avigation easements after the completion of an Environmental Assessment (EA) for trees on private property that require further negotiation of easement acquisition. In reviewing the tree data contained in the LiDAR data set, it has become apparent that the number of trees is exaggerated due to interpretation of multiple penetration points from the same trees, thereby artificially increasing the effective number (counted) of tree obstructions being tracked by Daniel Field Airport. Additionally, it is noted that many trees within the obstruction population are well-aged, heritage type trees that may have reached their limit of growth and/or may be safely pruned/trimmed to mitigate for obstruction penetration without requiring more costly EA and Avigation Easement routes of action.
2. The intent of this Tree Obstruction Study will be to:
  - a. ground-truth all remaining trees in the obstruction population (estimated at 306 trees in the Runway 11 and Runway 29 approaches),
  - b. review LiDAR data in envelopes at edges of approach surfaces (see exhibit RW 11 APPROACH) which were not previously evaluated prior to shifting the approach surface inward with the elimination of the circling approach,
  - c. establish a corrected/reduced population based on filtering out trees counted multiple times in the dataset,
  - d. establish an evaluation envelope around each valid obstruction tree utilizing real-time/current field data along with LiDAR elevation data,
  - e. establish a health and actions evaluation along with recommendations for mitigation with a licensed arborist,
  - f. review recommendations with City of Augusta Public Works Arborist relative to the City's Tree Ordinance and document concurrence/support,

- g. development of a project report, detailing each tree in the obstruction population, and proposed/recommended actions as well as documentation of actions taken prior to project completion,
- h. review all findings with GDOT for concurrence and establishing the basis for the EA task order going forward,

The engineering design and planning services will consist of the preparation of field summary drawings and data tables, evaluation matrices, compiled into a detailed project report (Tree Inventory, Identification and Resolution). The report will also contain project documentation for public works coordination, and documentation of any/all public engagement coordination.

The design and planning services will include the following elements of work:

- **Element 26 – Tree Obstruction Study (NON-FEDERAL)** will include the:
  - Preparation of work scope, fees, predesign/scoping meeting with GDOT, preliminary project evaluation, funding assistance, and development of approach exhibits per GDOT request defining approach type to be evaluated,
  - Task management, meetings, overall coordination,
  - FAA Coordination and Review (RW 11),
  - LiDAR Point Cloud Review - Confirm presence of any tree obstructions not previously noted prior to elimination of circling approach RW 29, which broadened the footprint of the approach surface - See Runway 29 Approach Exhibit,
  - Tree field survey/verification including field review of 159 trees within the Runway 11 approach and 147 trees in the Runway 29 approach as indicated by the LiDAR data. This step includes field review of each obstruction based on GIS coordinates in the LiDAR data, field review/cross referencing to LiDAR and Obstruction data for all trees annotated within the immediate vicinity (documenting duplications due to LiDAR multi-counts), documentation of existing tree conditions (photographic/tabular) in a standardized reporting format,
  - Documentation/reporting of tree findings – including a tree data sheet, validating location/ownership of the tree (public or private), adding in elevation metrics from LiDAR data, a graphical representation of each tree relative to the approach envelope and obstruction penetration values (graphical view of the approach surface cutting through the tree), as well as any other pertinent field data,
  - Report from arborist review – including both photo review and field review, documenting findings and recommendations,
  - Tree management plan from Arborist for future management of trees that will remain after the study,
  - Report from City of Augusta Public Works Arborist including review, concurrence and/or alternative recommendations relating to the City's Tree Ordinance,
  - Developing project report including tree data sheet with all mentioned metrics for tree obstruction population, proposed/recommended/completed actions,
  - GDOT review and concurrence on project report/summary and recommended actions, including development of Scope of Work for remaining trees requiring an Environmental Assessment (EA),

The time of performance for the design work to be completed is estimated to be 90 days from the time of issuance of Notice to Proceed.

Deliverables will consist of one (1) electronic copy of the Draft Project Report for review and comment, and one (1) electronic copy of the Final Project Report to be provided to GDOT and Sponsor.

Bidding and permitting services, along with Construction Administration services are not part of this scope and will be developed under subsequent project development, after the completion of the EA. This project will be developed in accordance with the provisions of the Federal Aviation Administration (FAA) Advisory Circular 150/5300-13B.

DRAFT



DANIEL FIELD AIRPORT  
AUGUSTA, GEORGIA

Item 8.

EXHIBIT B

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP022-9046-66(245) RICHMOND  
PID-T007521

Engineering Design Services for Runway 5/23 and 11/29 Airfield Electrical Replacement, Threshold Relocation and Remarkings; Environmental Planning

Element	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	FEDERAL FUNDS	%	STATE FUNDS
<b>Part I Federal Funds FY20A - SBGP-030-2020</b>							<b>22153</b>		<b>22153</b>		<b>01217</b>
<b>Design Services RWY 5/23 Airfield Electrical System Replacement</b>											
1	Project Formulation	EA	8238.98	\$1.00	\$8,238.98	90%	\$7,415.08	10%	\$823.90	0%	\$0.00
2	Survey Work	EA	8933.98	\$1.00	\$8,933.98	90%	\$8,040.58	10%	\$893.40	0%	\$0.00
3	Construction Plans	EA	26915.98	\$1.00	\$26,915.98	90%	\$24,224.38	10%	\$2,691.60	0%	\$0.00
4	Contract Documents	EA	9450	\$1.00	\$9,450.00	90%	\$8,505.00	10%	\$945.00	0%	\$0.00
5	Engineer's/Design Report	EA	4440	\$1.00	\$4,440.00	90%	\$3,996.00	10%	\$444.00	0%	\$0.00
6	Coordination, Review, and Comments	EA	7269.95	\$1.00	\$7,269.95	90%	\$6,542.95	10%	\$727.00	0%	\$0.00
<b>Design Services RWY 5/23 Threshold Relocation and Remarkings</b>											
7	Project Formulation	EA	19255.95	\$1.00	\$19,255.95	90%	\$17,330.35	10%	\$1,925.60	0%	\$0.00
8	Survey Work	EA	8259.98	\$1.00	\$8,259.98	90%	\$7,433.98	10%	\$826.00	0%	\$0.00
9	Construction Plans	EA	9750.99	\$1.00	\$9,750.99	90%	\$8,775.89	10%	\$975.10	0%	\$0.00
10	Contract Documents	EA	6219	\$1.00	\$6,218.50	90%	\$5,596.65	10%	\$621.85	0%	\$0.00
11	Engineer's/Design Report	EA	2511	\$1.00	\$2,511.00	90%	\$2,259.90	10%	\$251.10	0%	\$0.00
12	Coordination, Review, and Comments	EA	5887.95	\$1.00	\$5,887.95	90%	\$5,299.15	10%	\$588.80	0%	\$0.00
13a	Environmental Planning	EA	18480.49	\$1.00	\$18,480.49	90%	\$16,632.44	10%	\$1,848.05	0%	\$0.00
<b>Total Part I Federal Funds FY20A</b>					<b>\$135,613.75</b>		<b>\$122,052.35</b>		<b>\$13,561.40</b>		<b>\$0.00</b>
<b>Part II State Funds FY22</b>											
14	LIMITED PARTICIPATION PROJECT. THE AMOUNT SHALL NOT EXCEED \$93,413.83 OR 75%, WHICHEVER IS LESS OF THE ACTUAL CONSTRUCTION COST OF \$124,551.75 AIRPORT CONSTRUCTION - LIMITED PARTICIPATION	EA	\$124,551.75	\$1.00	\$124,551.75	0%	\$0.00	0%	\$0.00	75%	\$93,413.83
<b>Total Part II State Funds FY22</b>					<b>\$124,551.75</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$93,413.83</b>
<b>Part III Federal Funds FY23 - SBGP-059-2023</b>							<b>22184</b>				<b>01235</b>
13b	Environmental Planning	EA	21,023.70	\$1.00	\$21,023.70	90%	\$18,921.33	0%	\$0.00	5%	\$1,051.19
<b>Total Part III Federal Funds FY23</b>					<b>\$21,023.70</b>		<b>\$18,921.33</b>		<b>\$0.00</b>		<b>\$1,051.19</b>
<b>Part IV State Funds - FY24</b>											
13c	Environmental Planning	EA	31,470.22	\$1.00	\$31,470.22	0%	\$0.00	0%	\$0.00	75%	\$23,602.67
<b>Total Part 4 State Funds</b>					<b>\$31,470.22</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$23,602.67</b>
<b>Total Project Cost</b>					<b>\$312,659.42</b>		<b>\$140,973.68</b>		<b>\$13,561.40</b>		<b>\$118,067.69</b>

FAA Federal Grant and FAIN #	Award Date	Original Contract	SA #1	New Contract		Activity Code
				Amount	Fund Source	
3-13-SBGP-030-2020	7/27/2020	\$122,052.35	\$0.00	\$122,052.35	22153	AVIA
3-13-SBGP-030-2020	7/27/2020	\$13,561.40	\$0.00	\$13,561.40	22153	AVCA
FY22 State	N/A	\$93,413.83	\$0.00	\$93,413.83	01217	AVIA
3-13-SBGP-059-2023	8/4/2023	\$0.00	\$18,921.33	\$18,921.33	22184	AVNP
FY24 State	N/A	<u>\$0.00</u>	<u>\$24,653.86</u>	<u>\$24,653.86</u>	01235	AVIA
<b>Total Maximum Obligation of Federal and State Funds This Contract:</b>		<b>\$229,027.58</b>	<b>\$43,575.19</b>	<b>\$272,602.77</b>		



## Public Services Committee Meeting

Meeting Date: September 26, 2023

Augusta Regional Airport

<b>Department:</b>	Augusta Regional Airport (AGS) – Fuel Farm Improvements, Change Order No. 1 – 23BFA132
<b>Presenter:</b>	Herbert Judon
<b>Caption:</b>	Motion to Approve Change Order #1 to contract with RW Allen Construction for Fuel Farm Improvements for a total increase of \$34,215.96. Approved by the Augusta Aviation Commission on August 24, 2023. 23BFA132
<b>Background:</b>	<p>RW Allen Construction, LLC is currently contracted to construct the Fuel Farm Improvement project. This requested Change Order No. 1 includes costs associated with additional electrical service requested by Georgia Power to provide underground power associated with the new Fuel Farm and related improvements.</p> <p>In coordination with Georgia Power, it was determined that to adequately provide electrical service to the new Fuel Farm, additional underground electrical service conduit was required. As this work was outside the scope of the originally contracted project, RW Allen has requested additional mobilization to account for supervisor time and expense. The work is proposed to begin prior to the overall Fuel Farm improvements.</p>
<b>Analysis:</b>	Staff has evaluated the change order request provided by RW Allen and finds that the costs associated with the new line item(s) are acceptable and are within the unit prices provided as part of the original contract.
<b>Financial Impact:</b>	This is the first Change Order for this project and increases the contract to \$2,694,640.87.
<b>Alternatives:</b>	To deny.
<b>Recommendation:</b>	Recommend Approval. Approved by the Augusta Aviation Commission on August 24, 2023.
<b>Funds are available in the following accounts:</b>	551081306-5414910
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



# CHANGE ORDER

**OWNER -** Augusta Aviation Commission  
Augusta Regional Airport  
1501 Aviation Way  
Augusta, GA 30906  
Ph: 706-796-4010

**ARCHITECT / ENGINEER –** Mead & Hunt, Inc.  
5955 Core Road, Suite 515  
North Charleston, SC 29406  
Ph. (843) 486-8330

**PROJECT:** AGS Fuel Farm Improvements  
Project No.: 0119700-210446.02

**CHANGE ORDER NO.:** 01  
**Date:** 08/24/2023  
**Cc:**

**CONTRACTOR:** RW Allen Construction, LLC  
1015 Broad St, Augusta, GA 30901

## DESCRIPTION of CHANGE:

CP No.	Description	Amount
COP-1	Additional Mobilization (Project Superintendent, Truck, etc.)	\$2,401.96
COP-1	Increase electrical service conduit necessary to provide power to the New Fuel Farm Facility as requested by Georgia Power	\$31,814.00
TOTAL		\$34,215.96

## PROVIDED JUSTIFICATION:

- Costs associated with the additional work are required to be identified within the contractor's budget. Because there are set line items that the contractor can choose from, Mobilization was chosen as the sole item to capture the associated costs. The contractor is not claiming additional Mobilization, it is only representative of the additional costs (insurance, overhead/profit, labor).
- Markup is included within the Mobilization line item. This cost is typically 7.5% of the overall costs and includes insurance, processing fees associated with the subcontractor, fee, and costs associated with risk management.
- The contractor believes that figures in the CO to be reasonable and therefore final.
- RW Allen has executed a change order with the subcontractor in order to move forward as a good faith effort.

## ADJUSTMENT of CONTRACT SUM

Original Contract Sum: \$ 2,660,424.91  
Prior Adjustments: \$ 0.00  
Contract Sum Prior to this Change: \$ 2,660,424.91  
Adjustment for this Change: \$ 34,215.96  
Revised Contract Sum: \$ 2,694,640.87

## ADJUSTMENT of CONTRACT TIME

Original Contract Time: 180 (days)  
Prior Adjustments: 0 (days)  
Contract Time Prior to this Change: 180 (days)  
Adjustment for this Change: 0 (days)  
Revised Contract Time: 180 (days)

**Contractor waives any claim for further adjustments of the Contract Sum and Contract Time related to the above described change in the work.**

## ENGINEER

Recommended by: Mead & Hunt

\_\_\_\_\_  
Engineer Date

## OWNER'S REPRESENTATIVE

Recommended by:

\_\_\_\_\_  
Representative Date

## CONTRACTOR

Accepted by:

\_\_\_\_\_  
Date

## OWNER

Approved by:

\_\_\_\_\_  
Date



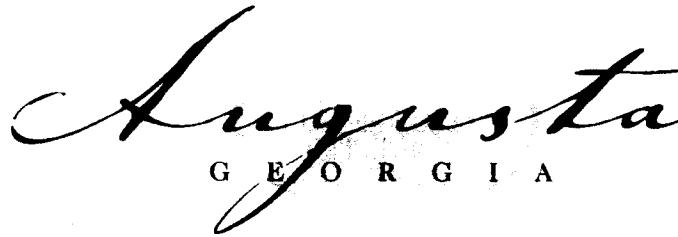
## Public Services Committee

September 26, 2023

### Minutes

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the minutes of the Public Services Committee held on September 12, 2023.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## PUBLIC SERVICES COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, September 12, 2023

1:00 PM

### PUBLIC SERVICES

#### PRESENT

Mayor Garnett Johnson

Commissioner Sean Frantom

Commissioner Bobby Williams

Commissioner Stacy Pulliam

#### ABSENT

Commissioner Wayne Guilfoyle

1. **New Ownership/Existing Location: A.N. 23-34:** A request by **Urvashiben Patel** for a retail package **Beer & Wine** License to be used in connection with IN-N-OUT Market Lottery Store located at 2657 Barton Chapel Rd. **District 4. Super District 9.**

It was the consensus of the committee that this item be forwarded to the full Commission with no recommendation.

2. **New Ownership/Existing Location: A.N. 23-35:** A request by **Jayendrakumar Suthar** for a retail package **Beer & Wine** License to be used in connection with Country Corner #10 located at 3735 Mike Padgett Hwy. **District 8. Super District 10.**

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

3. **New Ownership/Existing Location: A.N. 23-36:** A request by **Irfan Uddin** for a retail package **Beer & Wine** License to be used in connection with Good to Go 6 located at 3671 Peach Orchard Rd. **District 6. Super District 10.**

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

4. **New Ownership/Existing Location: A.N. 23-37:** A request by **Jay Wolszczak** for an on-premises consumption **Liquor, Beer, & Wine** License to be used in connection with First

Watch #6023 located at 630 Crane Creek Dr Ste 405. There will be Sunday Sales. **District 10. Super District 10.**

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

5. **Existing Location: A.N. 23-38:** A request by **Emanuel Hatzis** for a consumption on premise **Liquor** License to be used in connection with Manny's Sports Off Broad located at 215 10<sup>th</sup> Street. There will be **Sunday Sales. District 1. Super District 9.**

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

6. Motion to approve On-Airport Lease Agreement for the term of October 1, 2023, thru September 30, 2043 with the United States Department of Transportation, Federal Aviation Administration (FAA). Approved by the Augusta Aviation Commission on August 24, 2023.

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

7. Motion to approve "Use of Property" Agreement for 2024 thru 2027 with Augusta Air Show, LLC for the Augusta Air Show. Approved by the Augusta Aviation Commission on August 24, 2023.

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

8. Motion to approve the Mayor executing an MOU with Ft. Eisenhower (formerly Ft. Gordon) for compatible development criteria.

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

9. Update on City Serve from the Committee Chairman and any needs from the City of Augusta. **(Requested by Commissioner Sean Frantom)**

Motion to approve receiving this item as information.

Motion made by Pulliam, Seconded by Williams.

It was the consensus of the committee that this item be received as information without objection.

Item 10.

10. Motion to approve the minutes of the Public Services Committee held on August 29, 2023.

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam

Motion carries 3-0.

11. Discuss BYOB Pedal Pub. (**Requested by Commissioner Jordan Johnson**)

Motion to approve receiving this item as information.

Motion made by Williams, Seconded by Pulliam.

It was the consensus of the committee that this item be received as information without objection.







## Public Services Committee

September 26, 2023

### Accessory Dwelling Units

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Request for Augusta Planning and Development Department to provide a status update on amending the current ordinance to allow Accessory Dwelling Units (ADUs). <b>(Requested by Commissioner Stacy Pulliam).</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Lena Bonner**

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**From:** Commissioner Stacy Pulliam  
**Sent:** Thursday, September 21, 2023 7:00 AM  
**To:** Lena Bonner  
**Cc:** Natasha L. McFarley  
**Subject:** ADU Agenda Item

Great Morning,

Mrs. Bonner will you please add the following agenda item:

Request for planning and development to provide a status update on amending the current ordinance to allow ADUs.

Best Regards,

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



**STACY PULLIAM**

*Augusta Richmond County  
Commissioner District 2*

📞 762-328-8256  
 ✉️ [spulliam@augustaga.gov](mailto:spulliam@augustaga.gov)  
 📍 Augusta GA, Richmond County  
 🌐 [stacypulliamforaugusta.com](http://stacypulliamforaugusta.com)

Together we can make a difference!

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 AED:104.1



## Office of the Administrator

Odie Donald, II  
Administrator

May 18, 2021

### MEMO TO FILE

At the regular meeting held Tuesday, May 18, 2021, The Augusta, Georgia Commission took action on the following items:

7. \* Approved a motion directing planning and development, and the law department to draft language, within 90 days, amending current zoning to allow ADUs/tiny homes, and allow planning and development to begin determining a permit process for this type of affordable housing unit. (Approved by the Public Services Committee May 11, 2021)
10. Approved the following nominations to serve as the Augusta Commission's representatives on the local redistricting committee for the 2020 Census Count Commissioners Ben Hasan, Sean Frantom, Sammie Sias and Jordan Johnson. (Approved by the Public Services Committee May 11, 2021)
16. Approved the appointment of Messrs. Ken Johnson to the Augusta Library Board of Trustees; Michael Meyers to the Housing & Community Development Citizens Advisory Board and Sean Mooney to the Board of Zoning Appeals reprinting District 10.
18. Approved the consideration for the election of Georgia Municipal Association's District 7 Officers for the 2021-2022 year.
19. Approved the recommendation from the Stoney Medical, Dental & Pharmaceutical the reappointment of Merian Robinson and Georgia Nurses Association's reappointment of Pat Hayes.

Addendum Agenda item #2.

Approved a motion to authorize Mayor Hardie Davis, Jr. to execute a letter of support for potential federal projects.

In Service,



Odie Donald, II  
City Administrator