



## **PUBLIC SAFETY COMMITTEE MEETING AGENDA**

Commission Chamber

Tuesday, October 28, 2025

1:10 PM

### **PUBLIC SAFETY**

- 1.** Motion to approve Change Order #2 with a not-to-exceed amount of \$300,000 to Task Order #1 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917
- 2.** Motion to **approve** the minutes of the October 14, 2025 Public Safety Committee Meeting.



## Commission Meeting

Meeting Date: October 28, 2025

Tetra Tech Services for FEMA Public Assistance – Change Order #2

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department:</b>                                    | Fire                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Presenter:</b>                                     | Antonio Burden, Fire Chief/EMA Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Caption:</b>                                       | Motion to approve Change Order #2 with a not-to-exceed amount of \$300,000 to Task Order #1 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Background:</b>                                    | At its December 3, 2024 meeting, the Augusta Commission approved award of RFP 24-917 for Comprehensive Disaster Recovery and Cost Recovery Professional Services to Tetra Tech. Task Order #1 for FEMA Public Assistance Services was approved by the Commission on February 18, 2025, and amended by Change Order #1 on May 6, 2025. Task Order #1 will expire on December 19, 2025.                                                                                                                                                                                                                                                                                           |
| <b>Analysis:</b>                                      | <p>Tetra Tech continues to work closely with Augusta departments to close out reimbursement documentation for FEMA and GEMA. Tetra Tech's initial estimate for Helene cost recovery services was \$1.9 million. The proposed Change Order #2 extends the period of performance to June 19, 2026, and adds an additional \$300,000, bringing the authorized total to \$1,300,000.</p> <p>Roughly 95% of Augusta's costs have been submitted to FEMA so far, and FEMA has obligated more than \$47 million in project reimbursements to Augusta. FEMA has also obligated an additional \$1.7 million for management costs (Category Z), which includes Tetra Tech's services.</p> |
| <b>Financial Impact:</b>                              | These services will be funded from General Fund balance, with the expectation that they will be 100% reimbursed through obligated FEMA Public Assistance (Category Z).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Alternatives:</b>                                  | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Recommendation:</b>                                | To approve Change Order #2 with a not-to-exceed amount of \$300,000 to Task Order #1 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Funds are available in the following accounts:</b> | General Fund fund balance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**REVIEWED AND**  
**APPROVED BY:**

**AUGUSTA, GEORGIA**  
**TASK ORDER No. 1-HURRICANE HELENE PUBLIC ASSISTANCE**

**Change Order**  
**Authorization No. 2**

In accordance with the **TASK ORDER No. 1-Hurricane Helene Public Assistance** dated December 19, 2024, between **AUGUSTA, GEORGIA** (Client) and **Tetra Tech, Inc.** (Tetra Tech), Client hereby authorizes the services to be performed for the updated period of performance and funding amount as set forth herein:

**PROJECT:** Public Assistance Services  
 2024 Hurricane Helene

**The Task Order is amended as follows:**

**DURATION OF WORK:**

The period of performance for this task order shall be extended for an additional six (6) months through June 19, 2026.

**SCOPE OF WORK:**

No change.

**ESTIMATED PROJECT COST:**

The funded amount is increased by \$300,000 from \$1,000,000 (current funded amount) to **\$1,300,000** (updated funded amount).

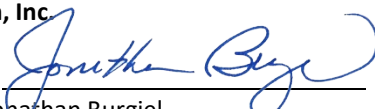
Estimated Project Cost: \$1,949,193 (**no change**) | Updated Funded Amount: **\$1,300,000 (increase of \$300,000)**

***All other terms and conditions of Task Order 1-HURRICANE HELENE PUBLIC ASSISTANCE remain unchanged and in full force and effect.***

The individuals executing this change order represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this change order on behalf of the respective legal entities of the Client and Tetra Tech.

**APPROVED BY:**

**Tetra Tech, Inc.**

Signature:   
 Name: Jonathan Burgiel  
 Title: Business Unit President

**AUGUSTA, GEORGIA**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_



## Public Safety Committee Meeting

October 28, 2025

### Minutes

---

|                                                       |                                                                                               |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| <b>Department:</b>                                    | N/A                                                                                           |
| <b>Presenter:</b>                                     | N/A                                                                                           |
| <b>Caption:</b>                                       | Motion to <b>approve</b> the minutes of the October 14, 2025 Public Safety Committee Meeting. |
| <b>Background:</b>                                    | N/A                                                                                           |
| <b>Analysis:</b>                                      | N/A                                                                                           |
| <b>Financial Impact:</b>                              | N/A                                                                                           |
| <b>Alternatives:</b>                                  | N/A                                                                                           |
| <b>Recommendation:</b>                                | N/A                                                                                           |
| <b>Funds are available in the following accounts:</b> | N/A                                                                                           |
| <b><u>REVIEWED AND APPROVED BY:</u></b>               | N/A                                                                                           |