



## COMMISSION MEETING AGENDA

Commission Chamber

Wednesday, May 22, 2024

2:00 PM

### INVOCATION

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### RECOGNITION(S)

A. **Congratulations!!!!** 2024 April Years of Service (YOS) 25–50-year recipients.

### DELEGATION(S)

B. **Ms. Tamara Santos** relative to Best Friends Animal Society proposal.

C. **Ms. Karen Brown** requesting increase funding for the 7th annual Sand Hills Community Center Summer Program.

### CONSENT AGENDA

*(Items 1-22)*

### PLANNING

1. **Final Plat – S-991 – Southamptton Section 11 – Final Plat** – A request for concurrence with the Augusta Planning Commission to **APPROVE** a petition by Joe Gulino requesting final plat approval for Southamptton Section 11, located at 2608 Inverness Drive. Reviewing agency approval 4/1/2024.
2. **Z-24-21** – A request for concurrence with the Augusta Planning Commission to **APPROVE** a petition by Augusta Housing and Community Development on behalf of Augusta Georgia Land Bank Authority requesting a **rezoning from R-1C (One-family Residential) to R-3A (Multiple-family Residential)** affecting properties containing approximately 0.92 acres located at **1241, 1243, 1245, 1249, 1251 and 1257 Twelfth Street**. Tax Map #059-1-014-00-0, 059-1-013-00-0, 059-1-012-00-0, 059-1-011-00-0, 059-1-010-00-0, 059-1-009-00-0.
3. **Z-24-20** – A request for concurrence with the Augusta Planning Commission to **APPROVE** a petition by Frank Pittman on behalf of Carolyn B. Gardner Estate requesting a rezoning from zone R-1 (One-family Residential) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 3.2 acres located at 3202 Washington Road. Tax Map #011-1-016-00-0
4. **SE-24-07** – A request for concurrence with the Augusta Planning Commission to **DENY** a petition by N K Patel, LLC, requesting a **special exception** per Section 21-2(c) of the Comprehensive Zoning Ordinance **to establish a liquor store** affecting property containing

approximately 0.52 acres located at **2059 Central Avenue**. Tax Map #044-2-157-00-0. Zoned B-1 (Neighborhood Business).

- 5. SE-24-08** – A request for concurrence with the Augusta Planning Commission to **APPROVE** a petition by COEL Development Co. Inc., requesting a **special exception** per Section 8-2(a) of the Comprehensive Zoning Ordinance to reinstate special exception Z-20-34 to develop single-family lots not to exceed a density of 3 units per acre affecting properties containing approximately 59.32 acres located at **4477-B Windsor Spring Road and 2551 Willis Foreman Road. Tax Map #179-0-186-00-0 and 179-3-001-00-0. Zoned R-1** (One-family Residential)
- 6. SE-24-09** – A petition by Shaboni Reed on behalf of Melvin Lewis Jr. requesting a **special exception** per Section 26-1(h) of the Comprehensive Zoning Ordinance **to establish a family personal care home** affecting property containing approximately 0.48 acres located at **3013 Storey Drive**. Tax Map #070-3-007-00-0. Zoned R-1A (One-family Residential).

## **PUBLIC SERVICES**

- 7.** Motion to **approve A.N. 24-25 – Existing Location, New Ownership: Spencer Sasko for BJS Augusta** requesting **Liquor, Beer and Wine consumption on premises** located at 813 Broad Street. District 1, Super District 9. (**Approved by Public Services Committee May 14, 2024**)
- 8.** Motion to **approve** a bequest from the Susan Calhoun Pund Park Trust for Magnolia Cemetery, to receive the bequest, to add the funds of the bequest to the Cemetery Perpetual Care Fund, and to authorize the Mayor to execute the agreement and all related documents. (**Approved by Public Services Committee Meeting May 14, 2024**).

## **ADMINISTRATIVE SERVICES**

- 9.** Motion to **approve** the purchase of 17 Dodge Police Chargers and a Dodge Durango at a total cost of \$840,749.26 from Thomson Motor Center for the Richmond County Sheriff's Office. (**Approved by Administrative Services Committee May 14 2024**)
- 10.** Motion to **approve** of the following annual bid items, as the estimated annual purchases for these items are expected to exceed \$25,000.00. This request is in accordance with Sec. 1-10-58 of the Annual Contracts provision. Phase V - for annual Bid items - Phase V for: Annual Bid #24-065 Fireworks for Independence Day Celebration and 24-066 Warehouse Supplies. The award for both items is for one (1) year with an option to extend for (1) additional year. (**Approved by Administrative Services Committee May 14, 2024**)
- 11.** Motion to **approve** a change order of purchase order 21REC033 to provide professional services related to furniture at the Henry Brigham Community Center in the total amount of \$153,473.16 Johnson Laschober & Associates, PC. (**Approved by Administrative Services Committee May 14, 2024**)
- 12.** Motion to **approve** tasking the Administrator with updating the Commission on the development of a succession plan for all of the City department. (**Approved by Administrative Services Committee May 14, 2024**)

## **ENGINEERING SERVICES**

- 13.** Motion to **approve** the deed of dedication, maintenance agreement, and road resolution submitted by the Engineering Department for Governors Place Phase 1. (**Approved by Engineering Services Committee May 13, 2024**)



- 14.** Motion to **approve** and authorize Augusta Engineering accepting no-cost time extension to Georgia Environmental Protection Division (EPD) Section 319(h) FY21 Grant – Element 12 Phase 2 Biota Implementation in an Urban Stream through Aquatic Habitat Restoration and authorize mayor to execute associated documents. AE. (**Approved by Engineering Services Committee May 14, 2024**)
- 15.** Motion to **approve** Sole Source Procurement of Power Provider for Augusta Corporate Park Wastewater Pumping Station. (**Approved by Engineering Services Committee May 14, 2024**)
- 16.** Motion to **approve** modifying the Speed Hump Policy to limit the petition signatures to people who actually live on the street that are homeowners in order to reach the 50% plus one. (**Approved by Engineering Services Committee May 14, 2024**)

## **FINANCE**

- 17.** Motion to **approve** funding for three Flock Cameras to be placed at the three entrances to Goshen Plantation for one year. Cost per Sheriff is 3500.00 per camera per year; fund through ARP funds. (**Approved by Finance Committee May 14, 2024**).
- 18.** Motion to **approve** engaging UHY Advisors Mid Atlantic to conduct audit of Parks and Recreation. (**Approved by Finance Committee May 14, 2024**)

## **PUBLIC SAFETY**

- 19.** Motion to **approve** the acceptance of a \$50,000 Learning Loss Grant from the United Way of Greater Atlanta. (**Approved by Public Safety Committee May 14, 2024**)
- 20.** Motion to **approve** the renewal of existing maintenance contract for software related to communication equipment. This is a state contract. State Contract 99999-SPD-T201205501-0006.(**Approved by Public Safety Committee May 14, 2024**)
- 21.** Motion to **approve** No-Cost Amendment to the Master Services Agreement with ADP for the HRIS and Payroll System. (**Approved by Public Safety Committee May 14, 2024**)

## **PETITIONS AND COMMUNICATIONS**

- 22.** Motion to **approve** the minutes of the May 7, 2024 regular Commission and the May 14, Special Called Meetings.

**\*\*\*\*END CONSENT AGENDA\*\*\*\***  
**AUGUSTA COMMISSION**

**AUGUSTA COMMISSION**  
**REGULAR AGENDA**

(Items 23-26)

## **PUBLIC SERVICES**

- 23.** Motion to **approve** A.N. 24-24 - New Location: Sydevist Manuel for **Outsyde** requesting **Liquor, Beer and Wine consumption on premises** located at 1201 Greene Street. District 1, Super District 9 (**No recommendation from Public Services Committee May 14, 2024**)

## **ENGINEERING SERVICES**

- 24.** Motion to **approve** the Administrator's recommendation to extend the residential solid waste and recyclables collection second transition agreement between Augusta, Georgia, and Georgia Waste Systems, LLC from July 1, 2024, to December 31, 2025, for \$21.86 per house, per month. **(Referred from April 30 Engineering Services Committee; no recommendation from Engineering Services Committee May 14, 2024)**

## **FINANCE**

- 25.** Motion to **approve** holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024; and allow the Interim Administrator to present some additional dates for the budget retreat. **(No recommendation from the Finance Committee May 14, 2024)**

## **LEGAL MEETING**

- A. Pending and Potential Litigation
  - B. Real Estate
  - C. Personnel
- 26.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.



## Commission

May 22, 2024

Years of Service

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Congratulations!!!!</b> 2024 April Years of Service (YOS) 25–50-year recipients.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Lena Bonner**

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**From:** Tiffany Bacote  
**Sent:** Wednesday, May 1, 2024 1:46 PM  
**To:** Lena Bonner; Natasha L. McFarley; Nancy Morawski  
**Cc:** Danielle Hayes; Leadra Collins; Tiffany Long-Williams; Shadonasty Palmer; Anita Rookard  
**Subject:** April YOS Agenda Request  
**Attachments:** 04-2024 YOS For 25-50 YOS Recipients Memo.pdf

Good afternoon Ms. Bonner,

Human Resources would like to request time to recognize our 2024 April Years of Service (YOS) 25–50-year recipients at the May 21, 2024, Commission Meeting. Attached with this email are the deserving recipients. When time permits, please confirm if you can add the Years of Service recognition to the agenda.

Respectfully,

*Tiffany Bacote*

Employee Relations Analyst  
Human Resource Department

*Augusta*  
GEORGIA

535 Telfair Street, Suite 420 | Augusta, GA 30901  
[tbacote@augustaga.gov](mailto:tbacote@augustaga.gov) | p: (706) 826-1376 | f: (706) 821-2867 |  
<http://www.augustaga.gov>

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AED:104.1



## Commission Meeting

May 22, 2024

Delegation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Ms. Tamara Santos</b> relative to Best Friends Animal Society proposal.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



# AGENDA ITEM REQUEST FORM

Item B.

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.  
Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<u>X</u> Commission	Date of Meeting <u>5/21/24</u>
Public Safety Committee	Date of Meeting _____
Public Services Committee	Date of Meeting _____
Administrative Services Committee	Date of Meeting _____
Engineering Services Committee	Date of Meeting _____
Finance Committee	Date of Meeting _____

## Contact Information for Individual/Presenter Making the Request:

Name: Tamara Santos  
Address: 1020 McKenzie St. N. Augusta SC 29841  
Telephone Number: 912-492-1905  
Fax Number: \_\_\_\_\_  
E-Mail Address: mstamara2369@gmail.com

## Caption/Topic of Discussion to be placed on the Agenda:

Best Friends Animal Society proposal

Please send this request form to the following address:

Ms. Lena J. Bonner  
Clerk of Commission  
Suite 220 Municipal Building  
535 Telfair Street  
Augusta, GA 30901

Telephone Number: 706-821-1820  
Fax Number: 706-821-1838  
E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



## Commission Meeting

May 22, 2024

Delegation

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Ms. Karen Brown</b> requesting increase funding for the 7th annual Sand Hills Community Center Summer Program.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

**Commission meetings: First and third Tuesdays of each month – 2:00 p.m.**

**Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.**

**Commission/Committee: (Please check one and insert meeting date)**

<input checked="" type="checkbox"/> Commission <input type="checkbox"/> Public Safety Committee <input type="checkbox"/> Public Services Committee <input type="checkbox"/> Administrative Services Committee <input type="checkbox"/> Engineering Services Committee <input type="checkbox"/> Finance Committee	Date of Meeting 5/21/2024_ Date of Meeting _____ Date of Meeting _____ Date of Meeting _____ Date of Meeting _____ Date of Meeting _____
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**Contact Information for Individual/Presenter Making the Request:**

Name: Karen Brown \_\_\_\_\_

Address: 480 Duncan Road \_North Augusta, SC 29841

Telephone Number: \_510.333.5265\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_Enpointeplus@gmail.com\_\_\_\_\_

**Caption/Topic of Discussion to be placed on the Agenda: increased funding for  
7th annual Sand Hills Community Center Summer Youth Program**

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**Please send this request form to the following address:**

**Ms. Lena J. Bonner  
Clerk of Commission  
Room 806 Municipal Building  
530 Greene Street  
Augusta, GA 30901**

**Telephone Number: 706-821-1820  
Fax Number: 706-821-1838  
E-Mail Address: nmorawski@augustaga.gov**

**Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission meeting and 9:00 a.m. on the Thursday preceding the Committee meeting of the following week. A five-minute time limit will be allowed for presentations.**

**Lena Bonner**

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**From:** Karen Brown <iamkarenina@gmail.com>  
**Sent:** Thursday, May 16, 2024 2:09 AM  
**To:** Lena Bonner  
**Subject:** [EXTERNAL] MY REQUEST TO SPEAK TO THE COMMISSIONERS IS ATTACHED  
**Attachments:** agendaitemrequestform\_BROWN, KAREN.pdf

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Sincerely,  
Karen Brown  
Founder  
En Pointe Plus Dance Mastery Institute

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



## Commission Meeting

May 21, 2024

Item Name: Final Plat-S-991 South Hampton Sec 11

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Final Plat – S-991 – Southampton Section 11 – Final Plat</u></b> – A request for concurrence with the Augusta Planning Commission to <b>APPROVE</b> a petition by Joe Gulino requesting final plat approval for Southampton Section 11, located at 2608 Inverness Drive. Reviewing agency approval 4/1/2024.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	APPROVE
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION  
STAFF REPORT**

**Case Number:** Final Plat – Southampton Section 11 – S-991

**Hearing Date:** Monday, May 6, 2024

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**Applicant:** Joe Gulino

**Property Owner:** Coel Development Co. Inc.

**Address of Property:** 2608 Inverness Drive

**Tax Parcel #:** 153-0-072-00-0

**Present Zoning:** R-1A (One-family Residential)

**Neighborhood or Subdivision:** Southampton

**Commission District:** 4 (A. Mason)      **Super District:** 9 (F. Scott)

**Fort Gordon Notification Required:** No







## Commission Meeting

May 21, 2024

Item Name: Z-24-21

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Z-24-21</u></b> – A request for concurrence with the Augusta Planning Commission to <b>APPROVE</b> a petition by Augusta Housing and Community Development on behalf of Augusta Georgia Land Bank Authority requesting a rezoning from R-1C (One-family Residential) to R-3A (Multiple-family Residential) affecting properties containing approximately 0.92 acres located at 1241, 1243, 1245, 1249, 1251 and 1257 Twelfth Street. Tax Map #059-1-014-00-0, 059-1-013-00-0, 059-1-012-00-0, 059-1-011-00-0, 059-1-010-00-0, 059-1-009-00-0.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. The developer shall combine the six (6) lots into one (1) lot prior to submission for site plan approval.</li> <li>2. The proposed development shall substantially conform to the concept plan submitted with the rezoning application to include elevations, colors, and building materials.</li> <li>3. Sidewalks must be improved and/or installed along both streets adjacent to the property and meet all standards of the Augusta Traffic Engineering Department, including handicap access, where required.</li> <li>4. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the rezoning application. The proposed development shall obtain site plan approval in compliance with Site Plan Regulations of Augusta, Georgia prior to construction commencing on the property.</li> <li>5. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.</li> <li>6. Installation of a six (6)-foot privacy fence along the rear property line of the development intersecting with Florence Street and the side property line intersecting with Twelfth Street is required.</li> <li>7. The covenant shall be recorded to address the maintenance of the roads and common areas prior to the final plat approval.</li> </ol>

**Funds are available in the following accounts:**

**REVIEWED AND** N/A  
**APPROVED BY:**





**Hearing Date:** May 6, 2024

**Case Number:** Z-24-21

**Applicant:** Augusta Housing and Community Development

**Property Owner:** Augusta Georgia Land Bank Authority

**Property Addresses:** 1241, 1243, 1245, 1249, 1251, & 1257 Twelfth Street

**Tax Parcel No(s):** 059-1-014-00-0, 059-1-013-00-0, 059-1-012-00-0, 059-1-011-00-0, 059-1-010-00-0, & 059-1-009-00-0

**Current Zoning:** R-1C (One-Family Residential)

**Fort Eisenhower Notification Required:** N/A

**Commission District 1:** Jordan Johnson

**Super District 9:** Francine Scott



REQUEST	PROPOSED USE/ACTIVITY	APPLICABLE COMPREHENSIVE ZONING ORDINANCE SECTION(S)
Rezone from R-1C (One-Family Residential) to R-3A (Multiple-Family Residential)	Attached Townhouses	Section 16-1

#### SUMMARY OF REQUEST:

The petition seeks to rezone six (6) residential lots of which four (4) are currently vacant and two (2) contain dilapidated structures on a total of 0.92 acre. The request is to change the zoning from R-1C to R-3A to allow for the development of townhouses in which the applicant's intent is to consolidate all six (6) lots into one (1). The overall project aims to address the growing demand for affordable housing within the area.

#### COMPREHENSIVE PLAN CONSISTENCY:

This property is in the Old Augusta Character Area. Re-development is occurring in many of the well-established neighborhoods of the Old Augusta Character Area. The 2023 Comprehensive Plan's vision for the Old Augusta Character Area will be to continue re-development in some neighborhoods and maintain stability in others, by removing deteriorated and dilapidated structures, construct new or rehabilitate existing single-family housing, as well as new medium and high-density housing, additional commercial and office development, and new civic and institutional facilities. The vision also includes establishing new

**Planning Commission  
Staff Report**

commercial and office uses, and civic and institutional facilities to allow for more shopping and employment opportunities. Underutilized parcels should be redeveloped in a manner consistent with the overall vision and with respect for existing development patterns and the historic architecture in the area.

**FINDINGS:**

1. The project is proposing to construct a total of ten (10) attached townhouses that will be separated into two (2) buildings consisting of five (5) attached townhouses each.
2. The applicant is proposing to develop 1,500 square-foot two-level townhouses that include three (3) bedrooms and two and a half (2.5) bathrooms. Each townhome also includes a front-loaded single car garage.
3. The proposed development would have an overall density of 10.86 dwelling units per acre.
4. Twelfth Street is identified as a minor arterial road. Florence Street is considered a local or residential street.
5. Sidewalks are present along one side of Twelfth Street near the subject property. No sidewalks are present along Florence Street.
6. Public water and sewer are present in the area.
7. Public transit is available within approximately 0.2 miles of the properties.
8. According to the FEMA Flood Insurance Rate Maps (FIRM) the properties are not located within a Special Flood Hazard Area.
9. According to the Augusta-Richmond County GIS Map Layer there are no wetlands located on the properties.
10. The proposal is consistent with aspects of the 2023 Comprehensive Plan and compatible with surrounding zoning and land uses.
11. At the time of completion of this report, staff has not received any inquiries regarding this application.

**RECOMMENDATION:** The Planning Commission recommends **APPROVAL** of the rezoning with the following conditions:

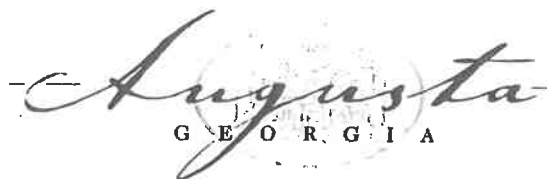
1. The developer shall combine the six (6) lots into one (1) lot prior to submission for site plan approval.
2. The proposed development shall substantially conform to the concept plan submitted with the rezoning application to include elevations, colors, and building materials.
3. Sidewalks must be improved and/or installed along both streets adjacent to the property and meet all standards of the Augusta Traffic Engineering Department, including handicap access, where required.
4. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the rezoning application. The proposed development shall obtain site plan approval in compliance with Site Plan Regulations of Augusta, Georgia prior to construction commencing on the property.
5. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.

**Planning Commission**

**Staff Report**

6. Installation of a six (6)-foot privacy fence along the rear property line of the development intersecting with Florence Street and the side property line intersecting with Twelfth Street is required.
7. The covenant shall be recorded to address the maintenance of the roads and common areas prior to the final plat approval.

*NOTE: This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.*



## Housing & Community Development Department

Item 2.

**Hawthorne E. Welcher, Jr.**  
Director

**Shauntia Lewis**  
Deputy Director

March 14, 2024

Mr. Kevin Boyd  
Development Services Manager  
Augusta Planning and Development Department  
**RE: Request for Rezoning of 6 Parcels on Twelfth Street in Augusta GA**

Dear Mr. Boyd,

This is a formal submission of a letter of intent for the rezoning request for 6 lots (1257, 1251, 1249, 1247, 1243, & 1241 Twelfth St, Augusta, GA 30901) formerly zoned R1-C to be rezoned to R3-A. Our intent is to consolidate all six lots into one for the development of 10 attached townhouses separated into two clusters of five attached townhouses. The townhouse will be registered as condominiums for the selling purposes.

This proposed rezoning aligns with our vision to address the pressing housing shortage in the area. By increasing the density through the development of these townhouses, we aim to contribute meaningfully to meeting the growing demand for housing.

The heart of this development consists of 1,500 gross square feet two-level townhouses 3-bedrooms and 2.5-bathrooms, offering spacious and versatile living spaces suitable for families of 4 or 5. These homes are thoughtfully designed to provide ample room for comfort and flexibility. Convenience is a priority for our homeowners, and these front-loaded single parking garages provide easy access for residents while keeping the neighborhood streets clear and uncluttered.

The front façade of these townhouses is adorned with vertical batten board, creating a sleek and sophisticated urban look. This design element provides a unique and eye-catching visual appeal for residents and visitors. Each townhouse features a private, fenced backyard, creating a safe and welcoming space for outdoor activities and leisure. This feature is especially attractive to families with children or pets. The concrete pad in the backyard is perfect for setting up outdoor seating, whether it's for morning coffee, evening relaxation, or hosting friends and family gatherings. It adds an element of versatility to the outdoor living space.

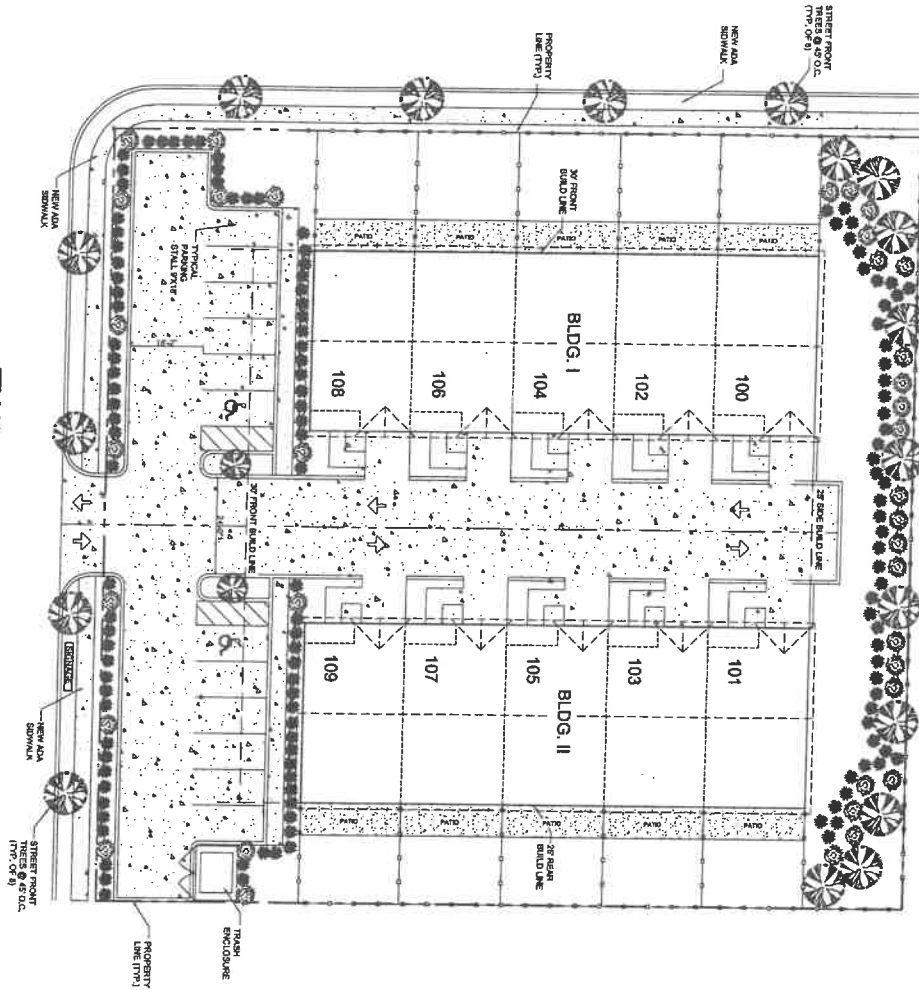
The transition from R1-C to R3-A zoning will facilitate the creation of a sustainable and vibrant residential community, enhancing the overall housing landscape in the region. We are committed to working closely with the city planning department and engaging in an open dialogue with stakeholders to ensure that this development aligns with the city's broader goals and regulations.

Thank you for your Consideration.

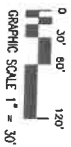
  
Hawthorne Welcher, Jr.  
Director

FLORENCE STREET

TWELFTH STREET



OVERVIEW  
LOT SQ.FT.: 38,697 SQ. FT.  
BLDG. #1 SQ.FT.: 5895 SQ. FT.  
BLDG. #2 SQ.FT.: 5895 SQ. FT.  
LOT COVERAGE: 30%  
CONCRETE SQ.FT.: 13,112 SQ.FT.  
IMPERVIOUS COVERAGE: 70%  
(BLDG. 1462 SQ.FT. + PATIOS + CONCRETE = 26,902 SF.)  
TOTAL PARKING SPACES = 12  
(10) REGULAR SPOTS  
(2) ADA COMPLIANT SPOTS



Project Name and Address Multi-Family Housing 1243 Twelfth Street Augusta, Georgia		
No.	Revision/Issue	Date
Project Name and Address		
Project No. 002320		
Date 12/14/23		
Sheet A-0		

PROPOSED SITE PLAN  
MULTI-FAMILY HOUSING

Checked: Noted









Planning Commission  
Z-24-21  
May 6, 2024

Multiple addresses  
on Twelfth Street

Aerial

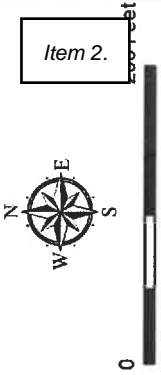
Legend

 Subject Property



Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
4/11/2024 MH18072

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**Request:** A Change of Zoning from Zone R-1C (One-family Residential) to Zone R-3A (Multiple-family Residential) affecting properties containing approximately 0.92 acres located at 1241, 1243, 1245, 1249, 1251 and 1257 Twelfth Street.  
**Name:** Augusta Housing and Community Development on behalf of Augusta Georgia Land Bank Authority  
**Parcels:** 059-1-014-00-0, 059-1-013-00-0, 059-1-012-00-0, 059-1-011-00-0, 059-1-010-00-0, 059-1-009-00-0



Planning Commission  
Z-24-21  
May 6, 2024

Multiple addresses  
on Twelfth Street

Current Zoning

Legend

Subject Property

Zoning Classification

B-1: Neighborhood  
Business

B-2: General Business

R-1C: One Family  
Residential

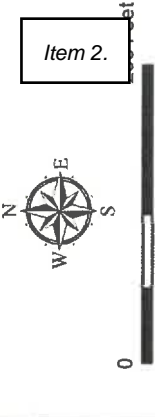
R-2: Two Family  
Residential

R-3C: Multiple-Family  
Residential

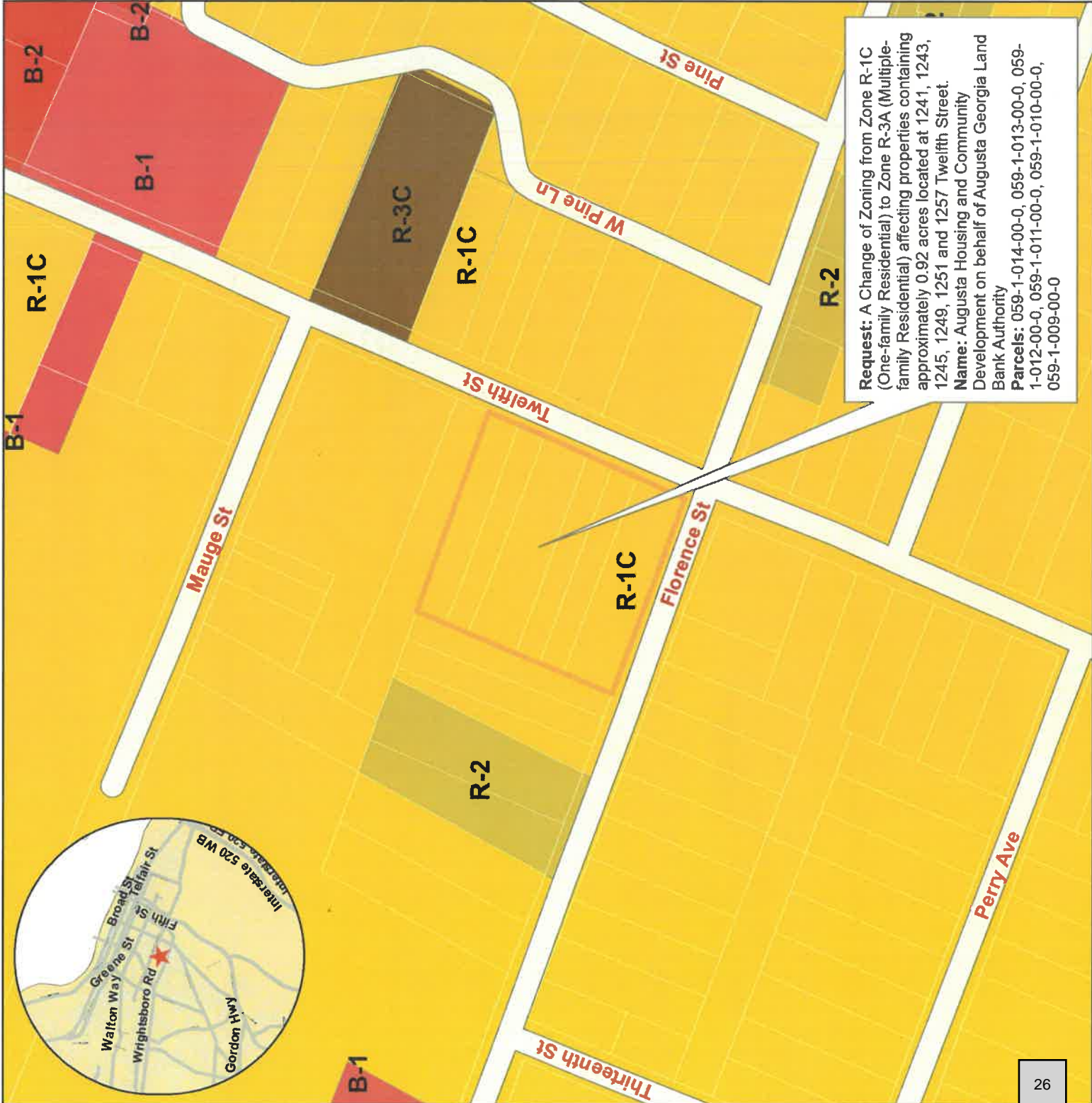


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Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30801  
4/11/2024 MH18072

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Item 2.



Planning Commission  
Z-24-21  
May 6, 2024

Multiple addresses  
on Twelfth Street

Future Zoning

Legend

Subject Property

Zoning Classification

B-1: Neighborhood  
Business

B-2: General Business

R-1C: One Family  
Residential

R-2: Two Family  
Residential

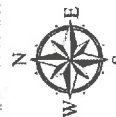
R-3C: Multiple-Family  
Residential

R-3A: Multiple Family  
Residential



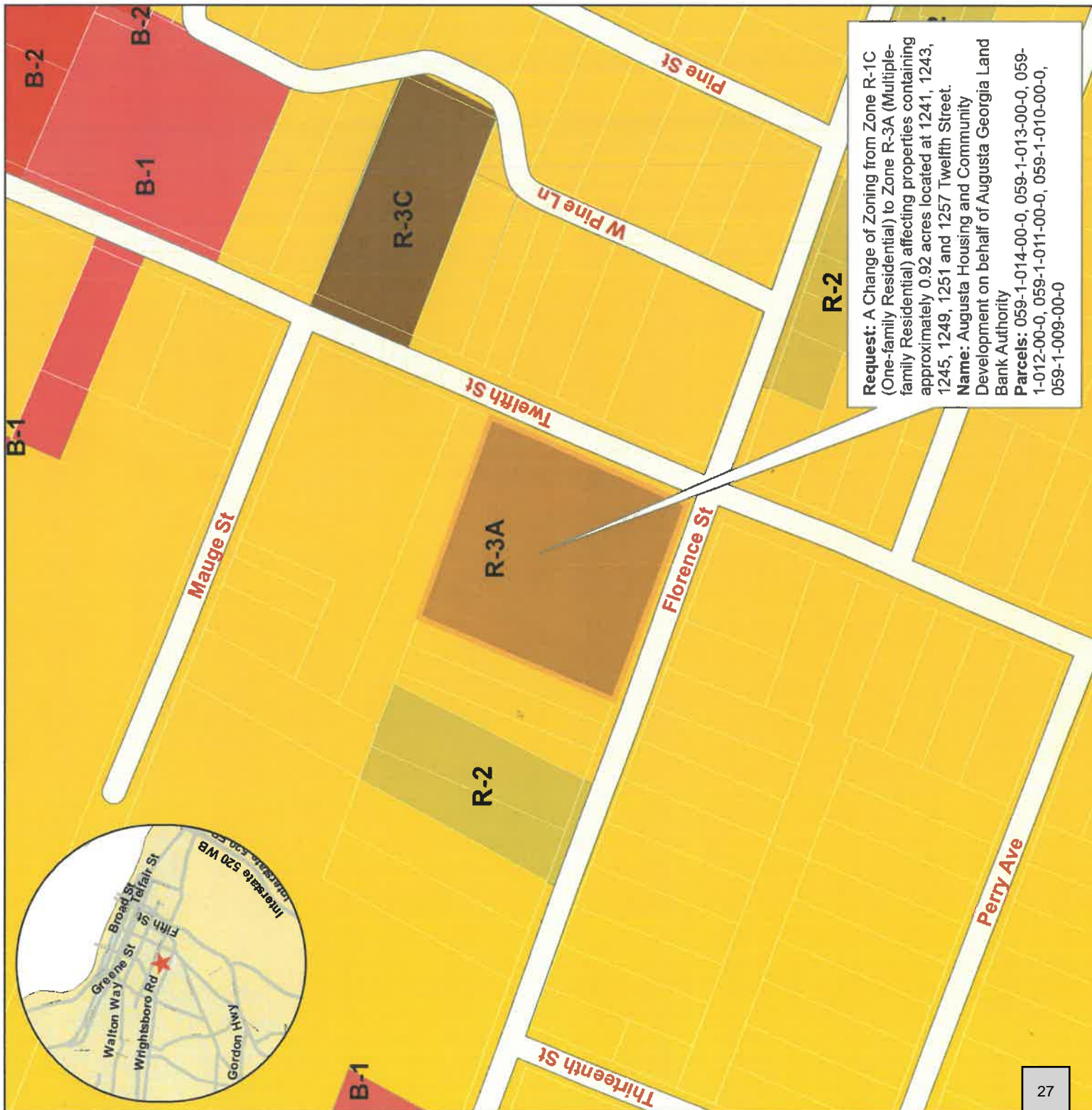
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Item 2.

0









## Commission Meeting

May 21, 2024

Item Name: Z-24-20

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Z-24-20</u></b> – A request for concurrence with the Augusta Planning Commission to <b>APPROVE</b> a petition by Frank Pittman on behalf of Carolyn B. Gardner Estate requesting a rezoning from zone R-1 (One-family Residential) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 3.2 acres located at 3202 Washington Road. Tax Map #011-1-016-00-0
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. This development shall comply with all aspects of the Augusta Tree Ordinance.</li> <li>2. A minimum 50-foot undisturbed buffer shall be provided along the property line adjacent to a residential zoning district or residential use and a 30-foot undisturbed buffer along the western property line.</li> <li>3. Sidewalks are required along all public streets adjacent to the development.</li> <li>4. Access on Kings Chapel Road shall align with one of the existing residential driveways across the road.</li> <li>5. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the rezoning application. The proposed development shall obtain site plan approval in compliance with Site Plan Regulations of Augusta, Georgia prior to construction commencing on the property.</li> <li>6. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.</li> <li>7. Installation of a 6ft fence along property lines adjacent to a residential use or zone is required.</li> <li>8. A traffic study is required at the time of Site Plan submission.</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





Augusta-Richmond County  
Planning Commission  
Staff Report

**Hearing Date:** May 6, 2024

**Case Number:** Z-24-20

**Applicant:** Frank Pittman

**Property Owner:** Estate of Carolyn B. Gardner

**Property Address:** 3202 Washington Road

**Tax Parcel No:** 011-1-016-00-0

**Current Zoning:** R-1 (One-Family Residential)  
and B-1 (Neighborhood Business)

**Fort Eisenhower Notification Required:** N/A

**Commission District:** District 7: Sean Frantom

**Super District 10:** Wayne Guilfoyle



REQUEST	PROPOSED USE/ACTIVITY	APPLICABLE COMPREHENSIVE ZONING ORDINANCE SECTION(S)
Rezone from R-1 (One-Family Residential) and B-1 (Neighborhood Business) to B-2 (General Business)	Medical Office Building	Section 22-1

**SUMMARY OF REQUEST:**

This rezoning petition seeks to rezone 3.2 acres of split zoned R-1 (One-Family Residential) and B-1 (Neighborhood Business) to B-2 (General Business) located at 3202 Washington Road with the intersection of Kings Chapel Road. The applicant seeks to construct a medical office building.

**COMPREHENSIVE PLAN CONSISTENCY:**

The subject property is located within the West Augusta Character Area. The vision for West Augusta is to promote a blend of residential and non-residential uses. Congestion and high-density developments are to be avoided. The proposed rezoning of the tract to B-2 is consistent with aspects of the 2023 Comprehensive Plan.

**FINDINGS:**

1. The parcel is adjacent to other commercial properties.
2. A traffic signal is located approximately 128 ft. from the property's main entrance which fronts Washington Road. The property also has 1 additional access point on Kings Chapel Road.
3. Adjacent zoning: West: B-2 (General Business) and R-1A (One-Family Residential) | East: B-1 (Neighborhood Business) and R-1A (One-Family Residential) | South: R-1A (Single-Family Residential) North: B-1 (Neighborhood Business), B-2 (General Business) and R-1A (Single-Family Residential)

4. According to the FEMA Flood Insurance Rate Maps (FIRM) the property is not located within a Special Flood Hazard Area.
5. According to the Augusta-Richmond County GIS Map Layer there are no wetlands located on the property.
6. Public water and sewer are present.
7. Public transit is available approximately 59 ft. from the property on Washington Road.
8. According to the Georgia Department of Transportation State Functional Classification Map Washington Road is a principal arterial route and Kings Chapel Road is a local road.
9. The conceptual site plan satisfies the minimum parking required for a medical office.
10. Based on the preliminary traffic impact worksheet, the traffic engineering department has indicated that there needs to be a traffic study conducted.

**RECOMMENDATION:** The Planning Commission recommends APPROVAL of the rezoning request with the following conditions:

1. This development shall comply with all aspects of the Augusta Tree Ordinance.
2. A minimum 50-foot undisturbed landscape buffer shall be provided along the property line adjacent to a residential zoning district or residential use and a 30-foot landscape buffer along the western property line.
3. Sidewalks are required along all public streets adjacent to the development.
4. Access on Kings Chapel Road shall align with one of the existing residential driveways across the road.
5. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the rezoning application. The proposed development shall obtain site plan approval in compliance with Site Plan Regulations of Augusta, Georgia prior to construction commencing on the property.
6. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.
7. Installation of a 6ft fence along all property lines adjacent to residential zoned and residentially used is required.
8. A traffic study is required per Engineering at the same time as the Site Plan submission.

*NOTE: This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.*

Yes, I have a question about # 2. Our concept plan to the west is along a recreational use portion of a property zoned residential. That property does not have a buffer on either the north or west side of the commercial property. The minimum by code is 20ft and we would ask to have at least 30ft. 50ft would be too much for our plan. We are showing 30ft on our concept plan now and would like to keep it there.

**Augusta-Richmond County  
Planning Commission  
Staff Report**

Delaney you are asking for 30ft undisturbed buffer off the pool area, what about the house on winding wood place that this development will abut especially with parking?

We are showing 50ft on the concept plan in the rear and will keep it this way.



## ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director  
John Ussery, PE, Assistant Director of Traffic

### PRELIMINARY TRAFFIC IMPACT WORKSHEET

Address of property: 3202 Washington Road

Tax Parcel Number: 0111016000

Type of Development (Circle One): Commercial or Industrial or Residential or Other

Any new public roadways? (Circle One): Yes or No  
Proposed Development Less Than 20 Lots (Circle One) Yes or No; if "Yes", contact Traffic Engineering at 706-821-1850 and ask to speak to the Traffic Operations Manager or Assistant Director prior to completing worksheet.

Existing streets adjacent to property:	1) <u>Washington Road</u>	3) _____
	2) <u>Kings Chapel Road</u>	4) _____
Volume on each existing street (AADT):	1) <u>23,000 ADT</u>	3) _____
	2) <u>&lt;1,000 ADT</u>	4) _____
Level of Service (LOS) on each street:	1) <u>B</u>	3) _____
	2) <u>A</u>	4) _____

Land Use Type / Code (ITE Trip Generation):	<u>720</u>
Basis for Calculation (sq ft, # units, etc.):	<u>36,000 sf</u>
Trips Generated by Proposed Development:	<u>1296 ADT</u>

Adjusted street volumes based on trips generated:

1) <u>24,296 ADT</u>	3) _____
2) <u>&lt;2,000</u>	4) _____

Projected Level of Service (LOS) on each street based on trips generated:

1) <u>B</u>	3) _____
2) <u>A</u>	4) _____

\* If there are more than 4 streets affected by proposed zone change and development, include on separate sheet of paper or use a second form.

\*\* Utilize the website <https://dottrafficdata.drakewell.com/publicmultinodemap.asp> for current volume data.

\*\*\*Utilize the website <https://www.fhwa.dot.gov/policyinformation/pubs/p-118003/chap00.cfm> for LOS calculations/tables.

\*\*\*\* Use current edition of the ITE Trip Generation Manuals.

**Official Use Only**

Does this Rezoning Application require a full Traffic Impact Study/Analysis (TIS/TIA): Y or N

Date of Review: 4/12/2024

Signature of Traffic Engineer or Designee: Marques Jacobs

Print Name: Marques Jacobs

Title: Traffic Operations Manager

Augusta Engineering Department ~ Traffic Engineering  
452 Walker St, Ste 120 ~ Augusta, GA 30901  
(706) 821-1850 ~ Fax (706) 796-5045  
WWW.AUGUSTAGA.GOV

## **3202 WASHINGTON ROAD**

### **REZONING REPORT (submitted 03/25/2024) – LETTER OF INTENT**

#### **PROPERTY INFORMATION**

Property Address: 3202 Washington Road

Parcel ID: 0111016000

Owner: Estate of Carolyn B Gardner

Existing Zoning: B-1 and R-1 and R-1A

Proposed Zoning: B-2

Adjacent Zonings: North: Washington Road (B-1, B-2, and R-1A across Washington Road)

South: R-1A

East: Kings Chapel Road (B-1 and R-1A across Kings Chapel Road)

West: B-2 and R-1A

Existing Use: single family home

Proposed Use: B-2 for development of 2-story office building up to 36,000 sf with medical use being the desired tenant

Property Area: 3.03 acres

#### **INTRODUCTION AND PROPOSAL**

3202 Washington Road is a highly visible, high profile corner parcel at the southwest corner of Washington Road and Kings Chapel Road. It was the estate of Miss Carolyn Gardner and currently consists of Miss Gardner's 100-year old plus house and other small utility structures. The property lies along the busy Washington Road commercial corridor west of Interstate 20. Along with Warren Baptist Church across Washington Road, this corridor consists of heavy commercial development with shopping centers, auto dealerships, and office buildings of all types and sizes. Various commercial developers have inquired about this property over the years for higher traffic uses such as convenience stores. Due to the well established neighborhood to the south, these types of developments would not be a good fit for this property. The property is better suited for a transitional commercial use such as an office building or complex. The request for this rezone is to rezone the existing parcel which is split zoned B-1, R-1, and R-1A to a B-2 zoning to allow for an office building with a desired medical use. The plan would be to construct an office building of up to 2-stories and up to 36,000 sf. The access points are proposed on Washington Road as well as on Kings Chapel Road. Georgia Department of Transportation will control the permitting and design requirements for the Washington Road access.

#### **ECONOMIC IMPACT OF PROPOSED DEVELOPMENT**

After development of the parcel for a multi-story office building, the economic impact to Augusta-Richmond County will be greatly impacted. The current tract is 3.03 acres along a busy Washington Road commercial corridor that has been used as a single-family house for over 100 years. The property tax increase from a single-family home to a large office building would be a windfall for the community.

This facility would also create high paying jobs and potentially provide a needed benefit to the community with a new state-of-the-art medical facility if a medical use is established.

#### **ZONING REQUEST**

This zoning request is to change the existing split zoned B-1, R-1, and R-1A zoning to a B-2 zoning. The proposed rezoning meets all objective criteria set forth for that use provided in the zoning ordinance and fits the surrounding properties, conforming to the future land use map and being similar to other developments along the Washington Road corridor.

#### **COMPREHENSIVE PLAN**

This property falls within the West Augusta Neighborhood Area in the Augusta-Richmond County Comprehensive Plan. West Augusta is an area consisting of low-density residential subdivisions and apartment complexes of all ages as well as shopping centers, professional offices, and entertainment establishments arranged in a linear pattern along the major streets and highways and clustered near interstate highway interchanges.

This proposed development of an office building fronting Washington Road just west of the I-20 interchange is in keeping with this pattern of development and objectives of the Comprehensive Plan.

#### **ADJACENT USES**

Adjacent uses include residential and commercial uses.

#### **LANDSCAPING AND BUFFERING**

Landscaping will be such that it meets the Augusta-Richmond County ordinance. This includes a required buffer along the rear and a portion of the western side of the property adjacent to the R-1 zoning. This buffer requirement is 20' with an opaque fence. The development plan would be to leave this buffer as a natural buffer and install the fence in the interior edge of the buffer. Setbacks are per the B-2 zoning requirement of the Augusta-Richmond County ordinance. This includes a 50' building setback in the rear of the property adjacent to the residential subdivision. The proposed plan would be for the building to be more than 100' from the rear property line.

#### **PROPOSED USE**

The proposed use consists of an office building with up to 2-stories and up to 38,000 sf. The desired use would be as a medical office use. The facility would not be used as an overnight or 24-hour medical facility.

#### **ACCESS AND PARKING**

The proposed development would access Washington Road as well as Kings Chapel Road.

There will be adequate parking to meet the requirements of the Augusta-Richmond County parking ordinance for medical office use.

### **TRAFFIC IMPACT**

Projected traffic is based on the trip generation rate published by the Institute of Transportation Engineers, Trip Generation, 11th Edition. Traffic projections are based on the ITE code (720) Medical-Dental Office Building. The traffic generated is not enough to trigger a Traffic Impact Analysis.

The average rate is 36.00 trips per 1,000 sf.

36,000 square feet x 36 / 1000 sf trips per 1000 sf = 1296 ADT

AM Peak Hour = 135 trips

PM Peak Hour = 172 trips

### **UTILITY SERVICE**

Water, fire protection and sanitary sewer will be provided by Augusta-Richmond County Utilities. Demands for water and sewer usage is anticipated to be:

40 exam rooms \*200 gpd per exam room =8000 gpd

A sanitary sewer main and water main exists in the right-of-way of Kings Chapel Road. There is also a water main the right-of-way of Washington Road.

### **GARBAGE COLLECTION**

Garbage collection will be handled by private contractor. There will be a double dumpster corral onsite to provide trash and recycling.

### **PUBLIC SERVICES**

It is not anticipated that the request will cause a strain on public services. Public services, which include physical facilities and staff capacity, exist sufficient to service the proposed rezoning and development.

### **STORMWATER MANAGEMENT AND ENVIRONMENTAL CONCERNS**

As the project is developed, Stormwater Management will be per the Augusta-Richmond County Stormwater Code and the GA State Stormwater Manual. Erosion and Sedimentation Control Plans will be submitted and adhered to, to ensure no adverse environmental impacts on the property or adjacent properties. No adverse effects are anticipated in regard to noise or air pollution from the project. The proposed stormwater management facility could be an above ground facility or an underground facility based on final site design with discharge from facility likely into the Washington Road stormwater system.

### **AUGUSTA-RICHMOND COUNTY REZONE APPROVAL CRITERIA**

#### **WILL PERMIT A USE THAT IS SUITABLE IN VIEW OF THE USE AND DEVELOPMENT OF ADJACENT AND NEARBY PROPERTY.**

The proposed B-2 zoning would permit the proposed office building use which would be in keeping with other developments along Washington Road. There are adjacent B-2 and B-1 properties and many other B-2 properties in the vicinity.



**ADVERSELY AFFECT THE EXISTING USE OR USABILITY OF NEARBY PROPERTY**

The proposed B-2 zoning and development would not adversely affect the existing use or usability of nearby properties. The existing use is a single family home. Due to substantial development along Washington Road during the lifetime of this home, single family residential has little viability at this signalized intersection. The intersection is better suited for commercial development. A new office building in this location will increase property values in the area and may spur further redevelopment of older developments along the corridor.

**WILL RESULT IN A USE WHICH WILL OR COULD CAUSE AN EXCESSIVE OR BURDENSOME USE OF EXISTING STREETS, TRANSPORTATION FACILITIES, UTILITIES, OR SCHOOLS.**

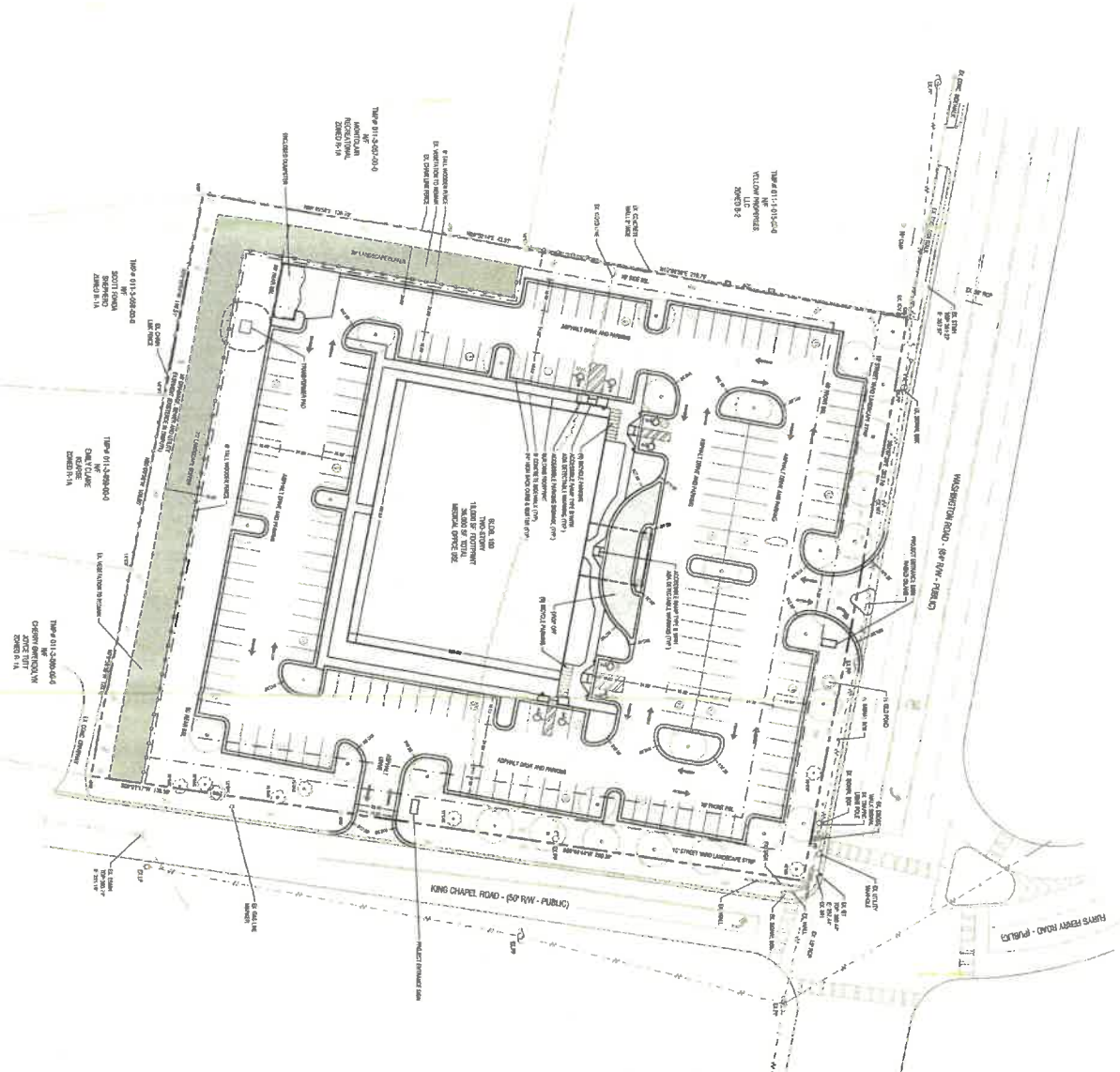
The proposed use will not cause excessive or burdensome use of streets, transportation facilities, utilities, or schools. Washington Road is a large highway with much traffic capacity. There will not be large use of water and sewer and the development is not likely to add children to the school system. It will, however, add jobs and tax revenue to allow for expansion of these services and items.

**BE IN CONFORMITY WITH THE POLICY AND INTENT OF THE COMPREHENSIVE LAND USE PLAN.**

The proposed B-2 zoning is in conformance with the Comprehensive Land Use Plan. The West Augusta Neighborhood Area consists of commercial, retail, and office developments along Washington Road. An office use would be a transition from the adjacent single family residential property and the other commercial properties along Washington Road.

**ARE THERE OTHER EXISTING OR CHANGING CONDITIONS AFFECTING THE USE AND DEVELOPMENT OF THE PROPERTY WHICH GIVE SUPPORTING GROUNDS FOR EITHER APPROVAL OR DISAPPROVAL OF THE PROPOSED REZONING.**

There are very few single family homes fronting Washington Road along this corridor. Conditions have changed over the lifetime of this house where Washington Road has become a commercial corridor. This parcel has high commercial viability at a signalized intersection. Residential use of the property has lost its viability over time as this corridor has grown and developed.



**SITE CONCEPT DATA**

PROJECT NAME: 3202 WASHINGTON ROAD OFFICES  
 PROJECT LOCATION: 3202 WASHINGTON ROAD, AUGUSTA, GA 30907  
 PROJECT OWNER: PITTMAN & GREER ENGINEERING P.C.  
 PROJECT DATE: 03/16/2024  
 PROJECT SCALE: 1" = 500'

**PROJECT DATA**

PROJECT OWNER: PITTMAN & GREER ENGINEERING P.C.  
 PROJECT LOCATION: 3202 WASHINGTON ROAD, AUGUSTA, GA 30907  
 PROJECT DATE: 03/16/2024  
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**PLANT LEGEND**

• LIVING TREE TO REMAIN  
 • LIVING TREE TO BE PLANTED

**PLANT LEGEND**

• LIVING TREE TO REMAIN  
 • LIVING TREE TO BE PLANTED

**PLANT LEGEND**

• LIVING TREE TO REMAIN  
 • LIVING TREE TO BE PLANTED

**01**

**REZONING CONCEPT PLAN**

03/16/2024

**PITTMAN & GREER ENGINEERING P.C.**

**3202 WASHINGTON ROAD OFFICES**

3.02075 AC. - 3202 WASHINGTON ROAD  
 AUGUSTA-RICHMOND COUNTY, GEORGIA

**PITTMAN & GREER ENGINEERING P.C.**

1050 BARRER CREEK DRIVE - BLDG. 400  
 WATKINSVILLE GA 30677  
 P. 706.419.9244 - WWW.PITTMANGREER.COM

**P&G**

REVISIONS

DATE	DESCRIPTION




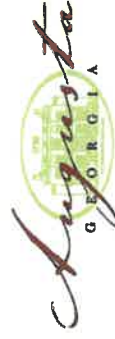
Planning Commission  
Z-24-20  
May 6, 2024

3202 Washington Road

Aerial

Legend

 Subject Property



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4/5/2024 MH18072

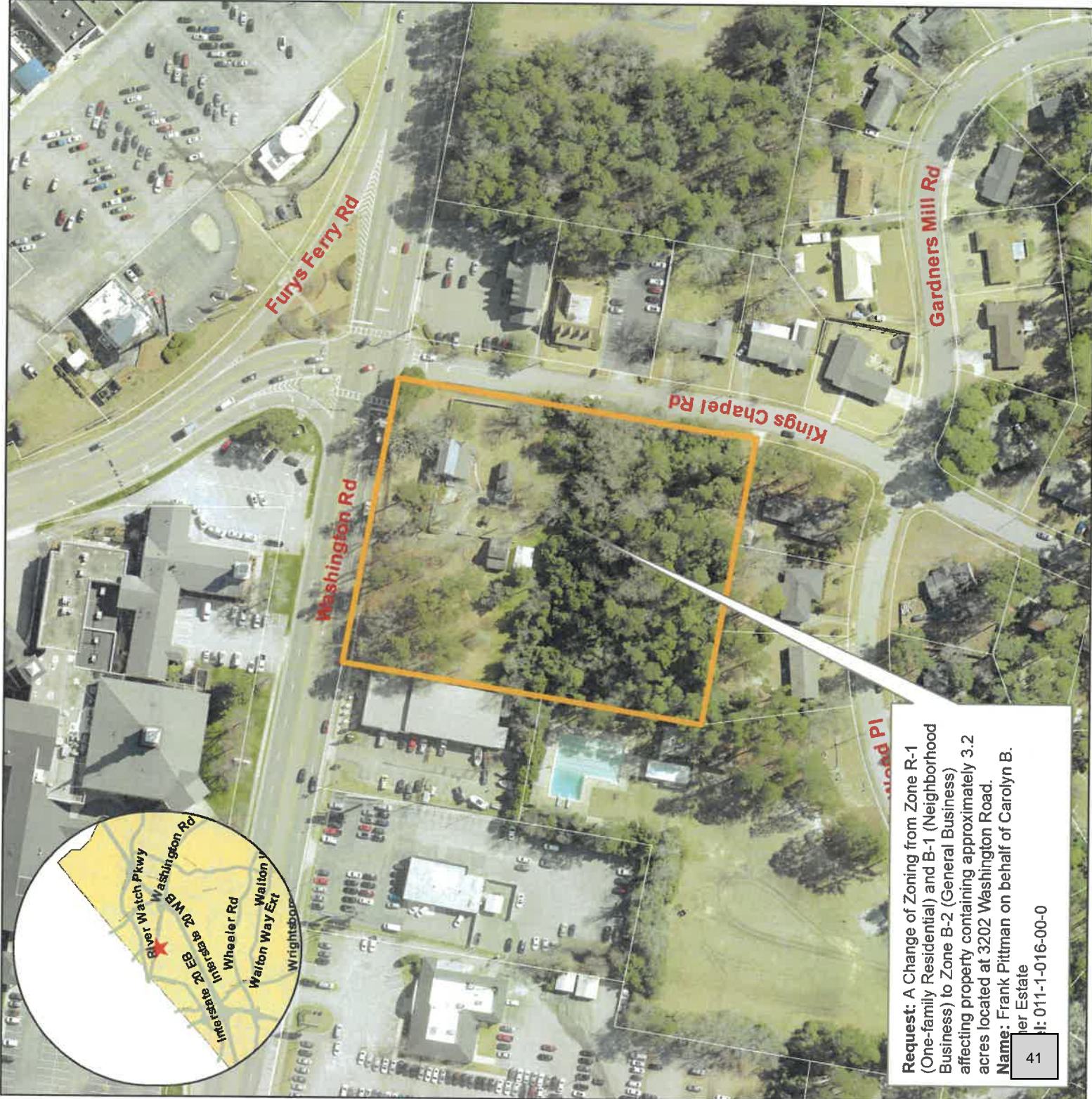
Augusta, GA Daehmer

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Item 3.



0 200 Feet



**Request:** A Change of Zoning from Zone R-1 (One-family Residential) and B-1 (Neighborhood Business) to Zone B-2 (General Business) affecting property containing approximately 3.2 acres located at 3202 Washington Road.

**Name:** Frank Pittman on behalf of Carolyn B. Pittman

**Phone:** 011-1-016-00-0



Planning Commission  
Z-24-20  
May 6, 2024

3202 Washington Road

Current Zoning

Legend

 Subject Property

Zoning Classification

 B-1: Neighborhood Business

 B-2: General Business

 R-1: One Family Residential

 R-1A: One Family Residential

 R-1B: One Family Residential

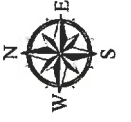


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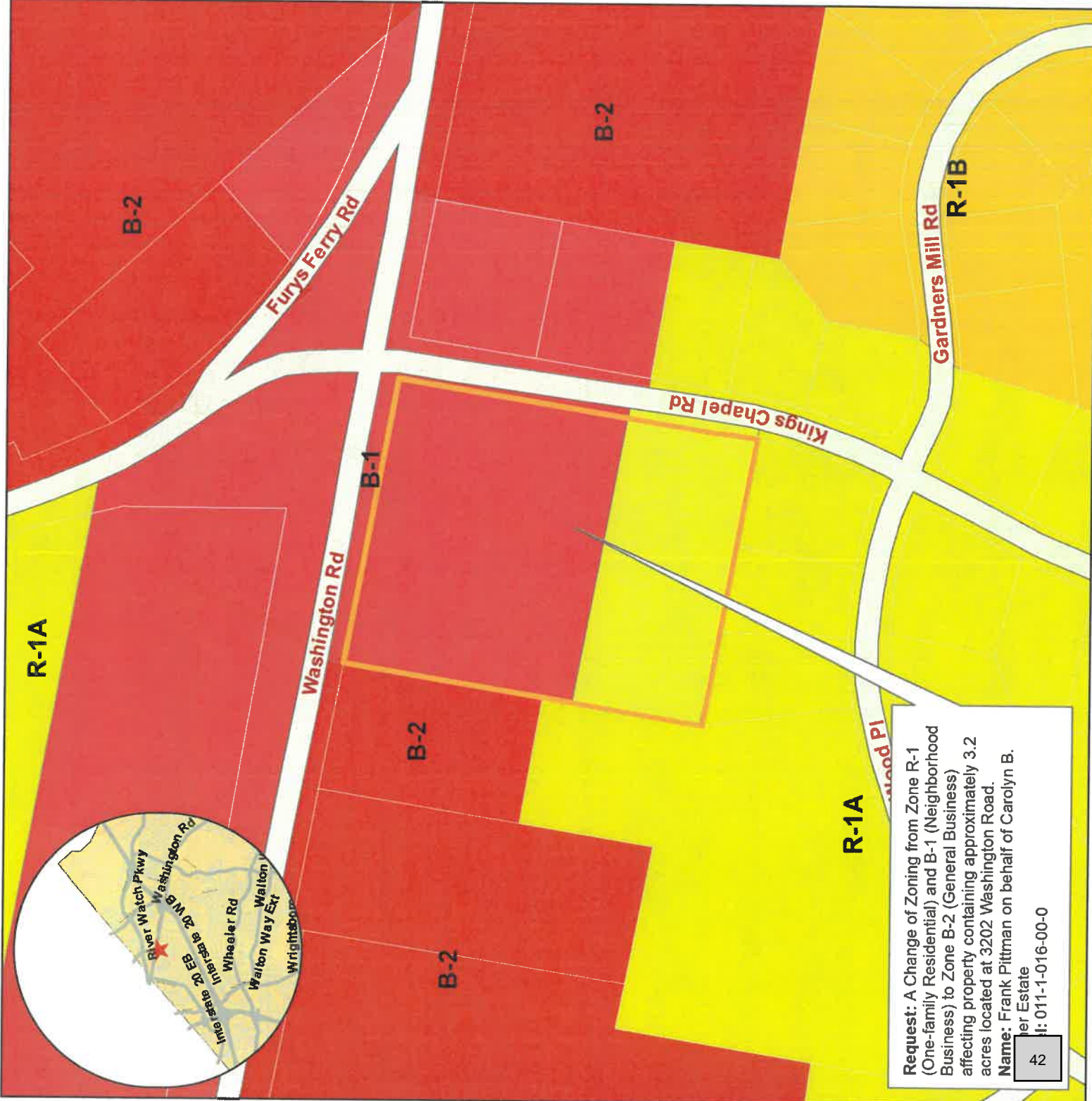
Augusta, GA Ditchman

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Item 3.



0 200 Feet



Request: A Change of Zoning from Zone R-1 (One-family Residential) and B-1 (Neighborhood Business) to Zone B-2 (General Business) affecting property containing approximately 3.2 acres located at 3202 Washington Road.

Name: Frank Pittman on behalf of Carolyn B. Pittman

Per Estate


File: 011-1-016-00-0

Planning Commission  
Z-24-20  
May 6, 2024

3202 Washington Road


Future Zoning

Legend

 Subject Property

Zoning Classification

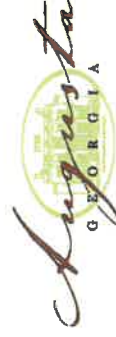
 B-1: Neighborhood Business

 B-2: General Business

 R-1: One Family Residential

 R-1A: One Family Residential

 R-1B: One Family Residential



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Planning & Development Department  
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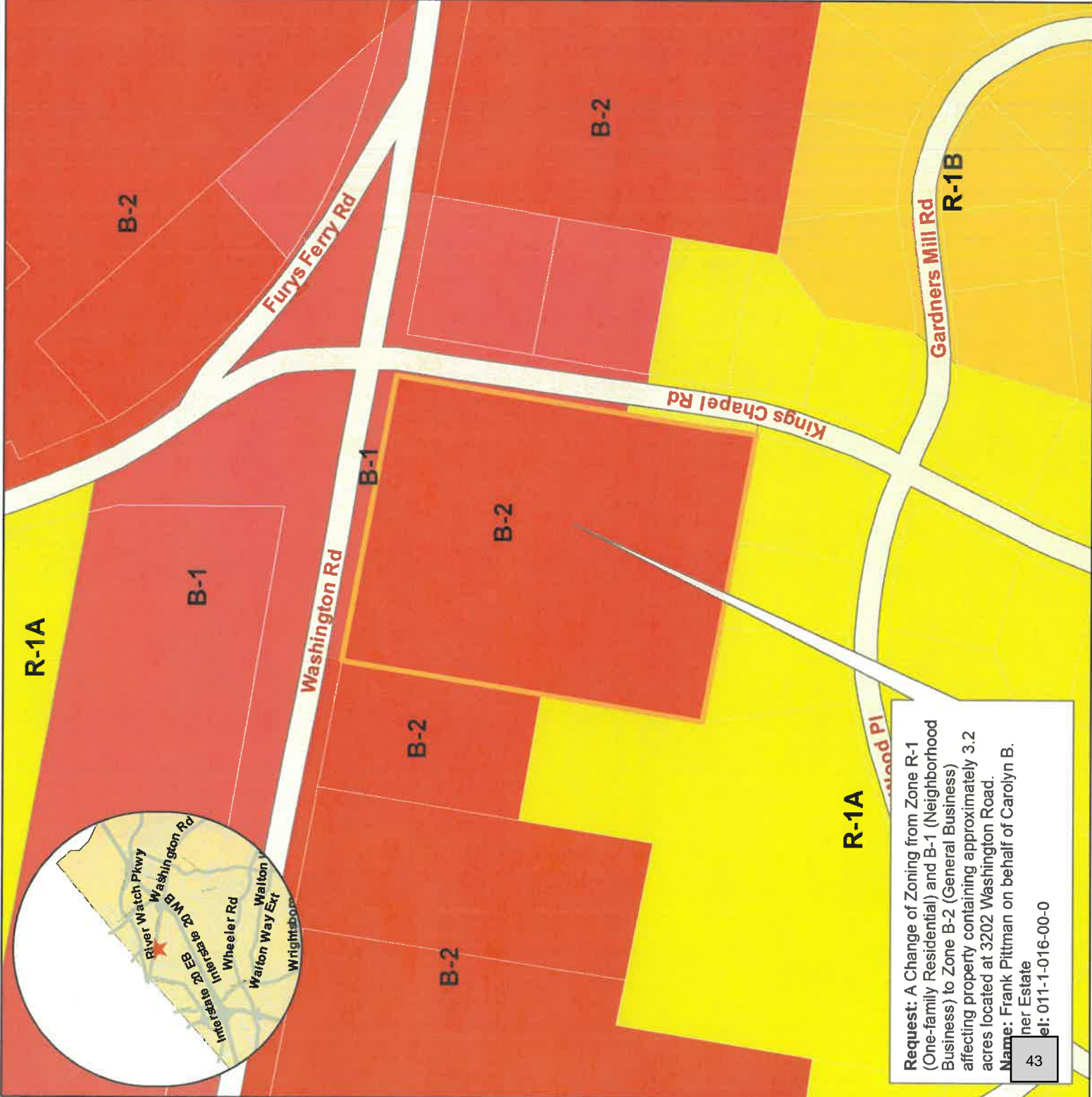
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Item 3.



0 200 Feet

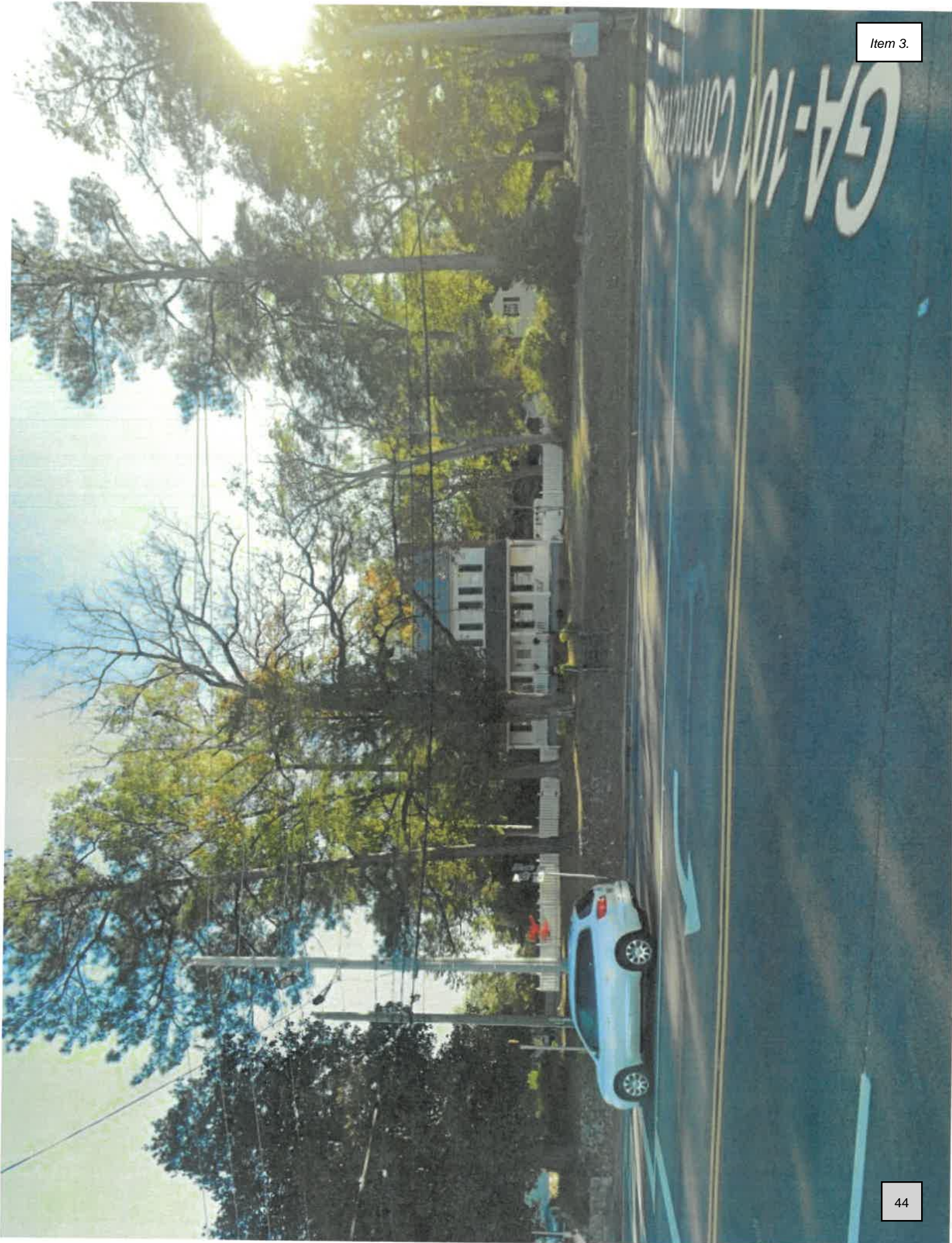


**Request:** A Change of Zoning from Zone R-1 (One-family Residential) and B-1 (Neighborhood Business) to Zone B-2 (General Business) affecting property containing approximately 3.2 acres located at 3202 Washington Road.

**Name:** Frank Pittman on behalf of Carolyn B. Pittman

**Phone:** 011-1-016-00-0







## Commission Meeting

May 21, 2024

Item Name: SE-24-07

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>SE-24-07</u></b> – A request for concurrence with the Augusta Planning Commission to <b>DENY</b> a petition by N K Patel, LLC, requesting a special exception per Section 21-2(c) of the Comprehensive Zoning Ordinance to establish a liquor store affecting property containing approximately 0.52 acres located at 2059 Central Avenue. Tax Map #044-2-157-00-0. Zoned B-1 (Neighborhood Business).
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	DENY
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Hearing Date:** May 6, 2024

**Case Number:** SE-24-07

**Applicant:** N K Patel, LLC

**Property Owner:** N K Patel, LLC

**Property Address:** 2059 Central Avenue

**Tax Parcel No(s):** 044-2-157-00-0

**Current Zoning:** B-1 (Neighborhood Business)

**Fort Eisenhower Notification Required:** N/A

**Commission District:** District 1: Jordan Johnson

**Super District 9:** Francine Scott



REQUEST	PROPOSED USE/ACTIVITY	APPLICABLE COMPREHENSIVE ZONING ORDINANCE SECTION(S)
Special Exception	Liquor Store	21-2(c)

#### SUMMARY OF REQUEST:

This special exception involves a 0.52 acre-tract situated in a B-1 zoning district, at the corner of Central Avenue and Heard Avenue. Currently, the site contains an existing convenience store and a small canopy containing 3 gas pumps. The request for a special exception is to allow for liquor sales to an already established convenience store. The establishment will not allow on-premises consumption of alcohol according to the letter of intent received with this application. The applicant requests a special exception to establish a liquor store at the existing convenience store located in a B-1 (Neighborhood Business) zone.

#### COMPREHENSIVE PLAN CONSISTENCY:

The subject property is located within the Old Augusta Character Area. Re-development is occurring in many of the well-established neighborhoods of the Old Augusta Character Area. The 2023 Comprehensive Plan's vision for the Old Augusta Character Area will be to continue re-development in some neighborhoods and maintain stability in others, by removing deteriorated and dilapidated structures, construct new or rehabilitate existing single-family housing, as well as new medium and high-density housing, additional commercial and office development, and new civic and institutional facilities. The vision also includes establishing new commercial and office uses, and civic and institutional facilities to allow for more shopping and employment opportunities. Underutilized parcels should be redeveloped in a manner consistent with the overall vision and with respect for existing development patterns and the historic architecture in the area.

#### FINDINGS:

1. Liquor stores are not allowed by-right in the B-1 zone but may be granted with the approval of a special exception.



2. There are no prior zoning actions associated with this property. However, there is a special exception from 2022 that approved the convenience store to be established with conditions. Those conditions do not apply to this application.
3. Adjacent zoning: West: B-1 (Neighborhood Business) | North: R-1C (One-Family Residential)  
East: B-1 (Neighborhood Business) | South: B-1 (Neighborhood Business)
4. According to the FEMA Flood Insurance Rate Maps (FIRM) the property is not located within a Special Flood Hazard Area.
5. According to the Augusta-Richmond County GIS Map Layer there are no wetlands located on the property.
6. Public water and sewer are present.
7. Public transit is not located along this section of Central Avenue, where the nearest routes service Wrightsboro Road, which is approximately 974 ft. from the property.
8. According to the Georgia Department of Transportation State Functional Classification Map the adjacent road, Central Avenue, is a minor arterial route.
9. Section 21-2(c) of the Comprehensive Zoning Ordinance, Liquor stores are permitted by Special Exception in a B-1 (Neighborhood Business) zones if they generally conform to the following criteria:
  - The nature of the surrounding area is not predominantly residential with only a few commercial uses interspersed. ***Non-compliant with this provision, where North of the property located along Heard Avenue and Heard Lane is zone R-1C (one-family residential).***
  - The property is at the intersection of two arterial streets or within 500 feet of such an intersection. ***Non-compliant with this provision, where Central Avenue is considered a minor arterial, but Heard Avenue is considered local. The closest arterial intersection is Central Avenue and Troupe Street which is approximately 1332 ft. away.***
  - The property is not within 1,000 feet of a public park or recreation area, school, or library. ***Compliant with this provision, where the closest school is Monte Sano Elementary, and it is approximately 1795 ft. away. The closest public park is Hickman Park, and it is approximately 1373 ft. away. Lastly, the closest public library is Augusta University's Reese Library, and it is approximately 4556 ft. away.***
10. The approved site plan dated 2/14/2023 satisfies the minimum parking require 25 spaces.
11. The establishment will not be open for casual or social alcohol consumption according to the letter of intent received with this application.
12. This special exception is consistent with aspects of the 2023 Comprehensive Plan, which envisions the rehabilitation of established commercial establishments.
13. The property is situated in the Summerville Historic District, any new construction or exterior improvements are subject to historic preservation review and approval.

RECOMMENDATION: The Planning Commission recommends **DENIAL** of the Special Exception request as it is not in compliance with the Comprehensive Zoning Ordinance Section 21-2(c) concerning the nature of the surrounding area is predominately residential and it is not at the intersection of two arterial streets or within 500ft of such an intersection.

*NOTE: This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.*

## Special Exeception Letter of Intent

March 25, 2024

Planning Department  
535 Telfair Street, Suite 300  
Augusta, GA, 30901

Re: Special Exception Letter of Intent  
Proposed B1 Special Exception  
Central Avenue, Heard Avenue & Heard Lane

Location: Parcel 044-2-157-00-0 @ Central Avenue, Heard Avenue & Heard Lane  
Existing Zoning: B-1 (Neighborhood Business)  
Proposed Zoning: B-1 Special Exception  
Future Land Use: Convenience Store selling Gasoline with an additional use of a liquor store.  
Acreage of property to be rezoned: 0.520 Acres

To whom it may concern,

I am requesting a special exception of Parcel 044-2-157-00-0 @ Central Avenue, Heard Avenue & Heard Lane of 0.052 acres from B-1 neighborhood business to B-1 Special Exception. As shown below on existing zoning map.



## Special Exeception Letter of Intent

If this special exception request is approved, it will increase the profitability of county funds. The special exception will not have a negative impact on the surrounding Historic Summerville neighborhood.

The location conforms with the following criteria under both a convenience store and liquor store as noted below:

Convenience Stores - Convenience stores may be permitted by Special Exception in B-1 zones if they generally conform to the following subjective and objective criteria: 21 - 3 • Hours of operation – the establishment would not be open for business more than 18 hours per day • Illumination – the entire site would not be illuminated as a way to attract attention, but rather to a level consistent with security and identification of the business • Location – the property is located at or within 500 feet of the intersection of arterial streets or within 500 feet of such an intersection • Surrounding area – the nature of the surrounding area is not predominantly residential with only a few commercial uses interspersed • Video games/Amusements - video games/nor similar amusements are to be located on the property

Liquor Store – Liquor stores may be permitted by Special Exception in B-1 zones if they generally conform to the following subjective and objective criteria: • Surrounding area – the nature of the surrounding area is not predominantly residential with only a few commercial uses interspersed; • Location – the property is at the intersection of two arterial streets or within 500 feet of such an intersection; • Proximity to public places – the property is not within 1000 feet of a public park or recreation area, school or library

If you have any questions or concerns, please don't hesitate to reach out.  
Thank you,

Vaishaliben Patel  
Member of N K Patel LLC  
706-589-5345

NPDES NARRATIVE

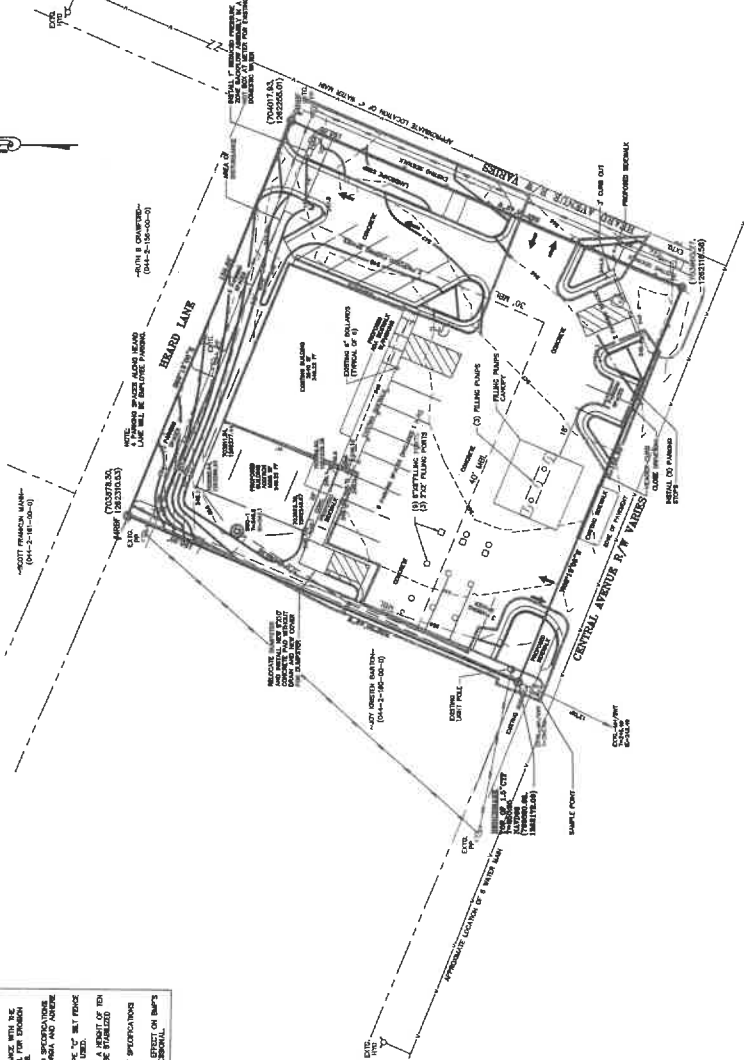
THE CONTRACTOR SHALL MAINTAIN AND USE BEST MANAGEMENT PRACTICES THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT POLLUTANT RELEASES TO THE ADJACENT WATERWAY.

1.	STORM WATER MANAGEMENT PLAN
2.	EROSION CONTROL PLAN
3.	SEDIMENTATION CONTROL PLAN
4.	WATER QUALITY MONITORING PLAN
5.	WATER QUALITY MONITORING REPORT
6.	WATER QUALITY MONITORING SUMMARY
7.	WATER QUALITY MONITORING SUMMARY
8.	WATER QUALITY MONITORING SUMMARY
9.	WATER QUALITY MONITORING SUMMARY
10.	WATER QUALITY MONITORING SUMMARY

THE ABOVE DESCRIBED PRACTICES WILL BE IMPLEMENTED IN A METHODOLOGICAL MANNER IN ACCORDANCE WITH THE BMP PLAN AND THE NPDES PERMIT. THE CONTRACTOR SHALL MAINTAIN AND USE BEST MANAGEMENT PRACTICES THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT POLLUTANT RELEASES TO THE ADJACENT WATERWAY.

EXISTING CONDITIONS:

THE PROPERTY IS LOCATED IN RICHMOND COUNTY, GEORGIA IN THE 125th E.D.D. THE PROPERTY IS CURRENTLY DEVELOPED FOR INDUSTRIAL PURPOSES AND PAVES W/PAVING, PARKING AND MAJOR LANDSCAPING.



EROSION, SEDIMENTATION AND POLLUTION CONTROL NOTES

1. EROSION CONTROL MEASURES SHALL BE MAINTAINED AT ALL TIMES. IF POLLUTANT RELEASES ARE OBSERVED, THE CONTRACTOR SHALL BE RESPONSIBLE TO CORRECT OR ABANDON THE SOURCE. EROSION CONTROL MEASURES SHALL BE MAINTAINED TO CONTROL OR ABANDON THE SOURCE.
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10. EROSION CONTROL MEASURES SHALL BE MAINTAINED TO CONTROL OR ABANDON THE SOURCE.

TEMPORARY SEDIMENT BARRIERS

TEMPORARY SEDIMENT BARRIERS SHALL BE MAINTAINED AT ALL TIMES. IF POLLUTANT RELEASES ARE OBSERVED, THE CONTRACTOR SHALL BE RESPONSIBLE TO CORRECT OR ABANDON THE SOURCE.

REMEDIAL ACTION OF SPILLS OR LEAKS OF PETROLEUM PRODUCTS

1. THE CONTRACTOR SHALL LOCATE ANY FUEL OR OIL AT THE SOURCE OF THE SPILL OR LEAK.
2. THE CONTRACTOR SHALL CONTAIN THE SPILL OR LEAK.
3. THE CONTRACTOR SHALL REMOVE THE SPILL OR LEAK.
4. THE CONTRACTOR SHALL RESTORE THE AREA TO ITS ORIGINAL CONDITION.
5. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.
6. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.
7. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.
8. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.
9. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.
10. THE CONTRACTOR SHALL MAINTAIN THE AREA FOR 30 DAYS.

EROSION, SEDIMENTATION AND POLLUTION CONTROL PLAN

THE CONTRACTOR SHALL MAINTAIN AND USE BEST MANAGEMENT PRACTICES THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT POLLUTANT RELEASES TO THE ADJACENT WATERWAY.

CENTRAL EXPRESS MART

PROPERTY LOCATED AT 2008 CENTRAL AVENUE, RICHMOND COUNTY, GEORGIA

PROPOSED BY: JAMES G. SWIFT & ASSOCIATES, INC. ENGINEERS AND ARCHITECTS 1208 INTERSTATE PARKWAY - SUITE 100 - ATLANTA, GA 30309 Phone: (404) 866-8883 Fax: (404) 866-8884

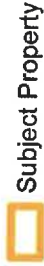


Planning Commission  
SE-24-07  
May 6, 2024

2059 Central Avenue

Aerial

Legend



Subject Property

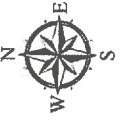


Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
4/5/2024 MH18072

Augusta, GA Disclaimer

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Item 4.



200 Feet





Planning Commission  
SE-24-07  
May 6, 2024

2059 Central Avenue

Current Zoning

Legend

Subject Property

Zoning Classification

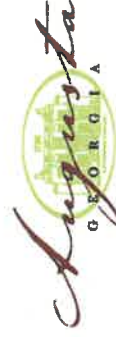
B-1: Neighborhood  
Business

P-1: Professional

R-1: One Family  
Residential

R-1C: One Family  
Residential

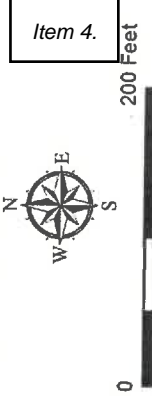
R-3B: Multiple-Family  
Residential



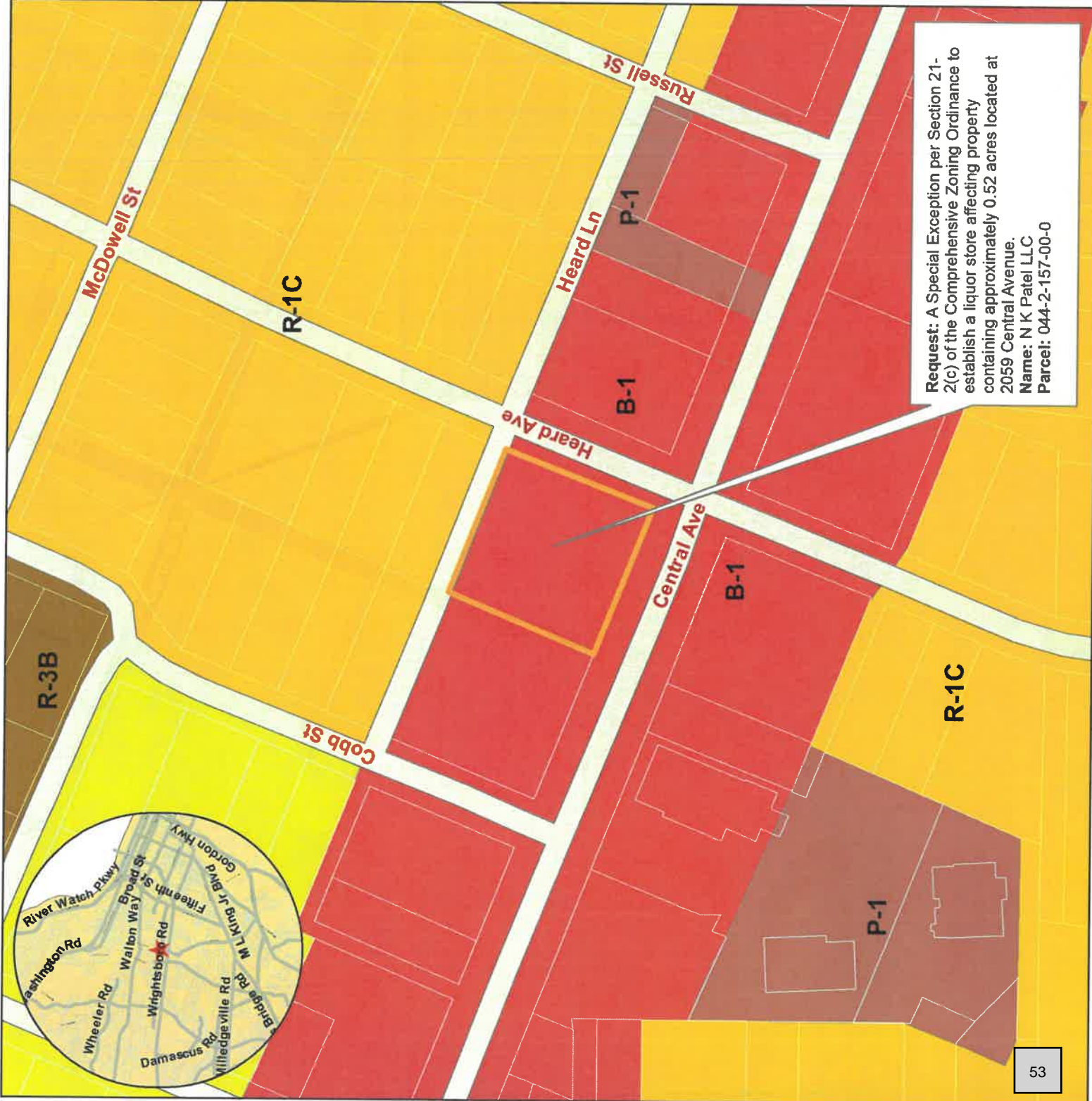
Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
4/5/2024 MH18072

Augusta, GA Disclaimer

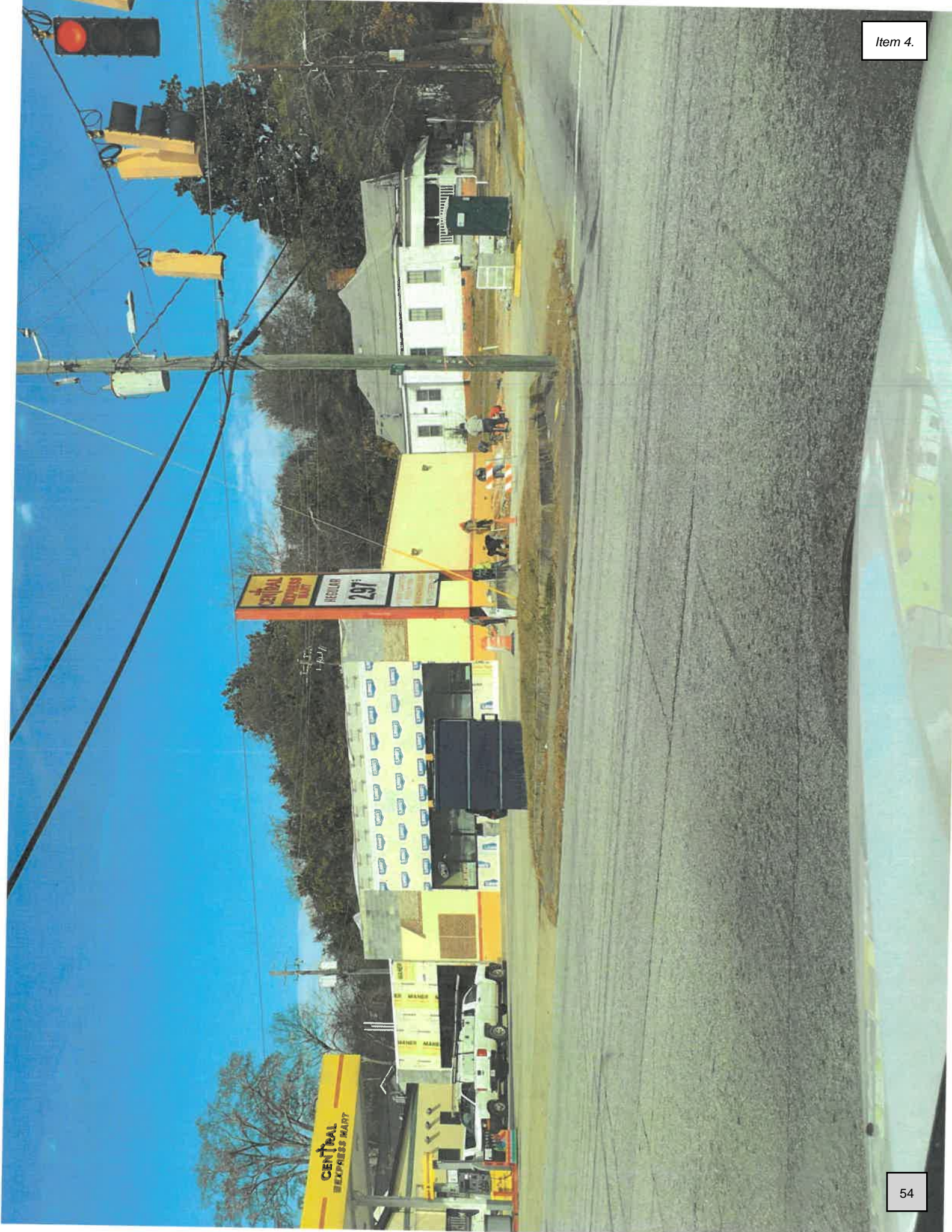
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Item 4.











## Commission Meeting

May 21, 2024

Item Name: SE-24-08

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<p><b>SE-24-08</b> – A request for concurrence with the Augusta Planning Commission to <b>APPROVE</b> a petition by COEL Development Co. Inc., requesting a special exception per Section 8-2(a) of the Comprehensive Zoning Ordinance to reinstate special exception Z-20-34 to develop single-family lots not to exceed a density of 3 units per acre affecting properties containing approximately 59.32 acres located at 4477-B Windsor Spring Road and 2551 Willis Foreman Road. Tax Map #179-0-186-00-0 and 179-3-001-00-0. Zoned R-1 (One-family Residential)</p>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. The special exception shall allow for various lot widths with an overall density of the development not to exceed 3 dwelling units per acre.</li> <li>2. Sidewalks must be improved and/or installed along both streets adjacent to the properties and meet all standards of the Augusta Traffic Engineering Department, including handicap access, where required. Sidewalks are required on both sides of internal streets within the subdivision.</li> <li>3. A traffic study shall be submitted to Augusta Traffic Engineering Department to determine whether acceleration/deceleration lanes are needed prior to submittal for site plan approval.</li> <li>4. All new streets must meet the minimum specifications of Augusta Engineering and Fire Departments.</li> <li>5. Provide walking trails or pathways to connect areas of development and amenities such as a small playground and/or a covered pavilion.</li> <li>6. This development must meet all open space requirements. These areas do not include stormwater detention.</li> <li>7. Streetlights will need to be installed and operating (or bonded) prior to Final Plat approval.</li> <li>8. Developer will need to coordinate project with AED's widening project along Willis Foreman. Development should account for increased right of way and stormwater infrastructure.</li> <li>9. Detention Basin outfall will need to be tied to a defined system.</li> <li>10. Water Quality will be required and should include a one-inch runoff reduction. The existing pond shall not be used for Water Quality Stormwater Maintenance Agreement.</li> </ol>

11. Approval of the special exception request shall not constitute approval conceptual subdivision plan submitted with this application. The proposed development shall substantially conform to the concept plan submitted with the special exception application. Subdivision Development Plan approval in compliance with the Land Subdivision Regulations of Augusta, Georgia, as amended for the actual development is required prior to construction commencing on the property to include elevations and a mix of no less than 3-4 alternating facades.

12. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.

13. A breakdown of lot percentages as follows: a minimum 4% of lots shall be 33-foot-wide or greater, 48% of lots shall be 40-foot-wide or greater, and 48% of lots shall be 60-foot-wide or greater.

**Funds are available in the** N/A  
**following accounts:**

**REVIEWED AND** N/A  
**APPROVED BY:**

**Hearing Date:** May 6, 2024

**Case Number:** SE-24-08

**Applicant:** Coel Development Co., Inc.

**Property Owner:** Coel Development Co., Inc.

**Property Address:** 4477-B Windsor Spring Road &  
2551 Willis Foreman Road Hephzibah, GA

**Tax Parcel No(s):** 179-3-001-00-0 & 179-0-186-00-0

**Current Zoning:** R-1 (One-family Residential)

**Fort Eisenhower Notification Required:** N/A

**Commission District:** District 8: Brandon Garrett

**Super District 10:** Wayne Guilfoyle



REQUEST	PROPOSED USE/ACTIVITY	APPLICABLE COMPREHENSIVE ZONING ORDINANCE SECTION(S)
Special Exception in R-1 (One-family Residential) to decrease the minimum lot width requirement of 100 feet	Single-family Detached Residential	Section 8-2(a)

#### SUMMARY OF REQUEST:

This special exception is to the minimum lot width requirements for 2 parcels situated in the R-1 zoning district. Parcel 1 is located at 4477-B Windsor Spring Road and totals 24.69 acres. Parcel 2 is located at 2551 Willis Foreman Road and totals 34.63 acres. The applicant seeks an exception to the density requirements on these tracts to create a single family detached residential neighborhood with varying lot widths with a density not to exceed 3 units per acre. A special exception was previously granted for the properties by the Augusta Commission on July 6, 2020. Under Section 24-7 of the Comprehensive Zoning Ordinance the development has not moved forward within a six (6) month period after approval and therefore the applicant is re-applying for the special exception.

#### COMPREHENSIVE PLAN CONSISTENCY:

The properties are located within the South Augusta Character Area. The vision for South Augusta is to promote a blend of residential and non-residential uses. Congestion and high density are to be avoided. The proposed special exception is consistent with aspects of the 2023 Comprehensive Plan.

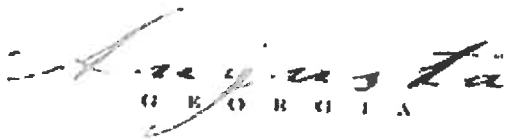
**FINDINGS:**

1. The parcel is adjacent to a few other residential properties.
2. Adjacent zoning: North: R-1C (Single-Family Residential) | South: A mix of A (Agriculture), B1 (Neighborhood Business), B2 (Commercial), and R-1C (Single-Family Residential) | East: A (Agriculture) | West: A mix of R-1C (Single-Family Residential) and R-3B (Multifamily Residential).
3. The property at 2551 Willis Foreman Road contains approximately 2.95 acres within a High-Risk Flood zone and 0.17 acres within a Moderate to Low-Risk Flood zone according to Flood map number 13245C 0205G.
4. The property at 4477-B Windsor Spring Road contains approximately 10.36 acres within a Moderate to Low-Risk flood zone and 0.78 acres within a High-Risk flood zone according to Flood map number 13245C 0205G.
5. Public water and sanitary sewer are not currently available.
6. Public transit is unavailable near the properties.
7. The Georgia Department of Transportation (GDOT) Function Classification Map, 2017 identifies Windsor Springs Road as a minor arterial road and Willis Foremen Road as a collector road.
8. These segments of Willis Foreman Road & Windsor Spring Road are currently at a Level of Service (LOS) A.
9. A special exception was previously approved by the Augusta Commission under zoning case Z-20-34 in July 2020, with the following conditions:
  1. This development shall substantially conform to the concept plan filed with this application.
  2. Sidewalks must be provided on both sides of the street within the development and comply with ADA standards.
  3. Conduct a traffic study to assess whether acceleration / deceleration lanes are needed.
  4. All new streets must meet the minimum specifications of Augusta Engineering and Fire Departments.
  5. This development must meet all open space requirements. These areas do not include stormwater detention.
  6. Provide walking trails or pathways to connect areas of the development.
  7. Extend sidewalk on the side adjacent to the property on Willis Foreman Road.
  8. Conduct a traffic study to assess whether acceleration / deceleration lanes are needed.
  9. This development must meet all open space requirements. These areas do not include stormwater detention.
  10. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.
  11. Streetlights will need to be installed and operating (or bonded) prior to Final Plat approval.
  12. Developer will need to coordinate project with AED's widening project along Willis Foreman. Development should account for increased right of way and storm infrastructure.
  13. Detention Basin outfall will need to be tied to a defined system.
  14. Water Quality will be required and should include one-inch runoff reduction. Existing pond shall not be used for Water Quality Stormwater Maintenance Agreement.
  15. At the time of this report, staff has received no inquiries regarding this petition.

**RECOMMENDATION:** The Planning Commission recommends **APPROVAL** of the special exception with the following conditions:

1. The special exception shall allow for various lot widths with an overall density of the development not to exceed 3 dwelling units per acre.
2. Sidewalks must be improved and/or installed along both streets adjacent to the properties and meet all standards of the Augusta Traffic Engineering Department, including handicap access, where required. Sidewalks are required on both sides of internal streets within the subdivision.
3. A traffic study shall be submitted to Augusta Traffic Engineering Department to determine whether acceleration / deceleration lanes are needed prior to submittal for site plan approval.
4. All new streets must meet the minimum specifications of Augusta Engineering and Fire Departments.
5. Provide walking trails or pathways to connect areas of development and amenities such as a small playground and/or a covered pavilion.
6. This development must meet all open space requirements. These areas do not include stormwater detention.
7. Streetlights will need to be installed and operating (or bonded) prior to Final Plat approval.
8. Developer will need to coordinate project with AED's widening project along Willis Foreman. Development should account for increased right of way and stormwater infrastructure.
9. Detention Basin outfall will need to be tied to a defined system.
10. Water Quality will be required and should include a one-inch runoff reduction. The existing pond shall not be used for Water Quality Stormwater Maintenance Agreement.
11. Approval of the special exception request shall not constitute approval of the conceptual subdivision plan submitted with this application. The proposed development shall substantially conform to the concept plan submitted with the special exception application. Subdivision Development Plan approval in compliance with the Land Subdivision Regulations of Augusta, Georgia, as amended for the actual development is required prior to construction commencing on the property to include elevations and a mix of no less than 3-4 alternating facades.
12. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.
13. The breakdown of lot percentages is as follows: 4% of lots are 33 feet wide, 48% of lots are 40 feet wide and 48% of lots are 60 feet wide.

*NOTE: This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.*



## ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director  
John Ussery, PE, Assistant Director of Traffic

### PRELIMINARY TRAFFIC IMPACT WORKSHEET

Address of property: 2551 Willis Foreman & 4477 B Windsor Spring Rd

Tax Parcel Number: 179-3-001-00-0 & 179-0-186-00-0

Type of Development (Circle One): Commercial or Industrial or Residential or Other

Any new public roadways? (Circle One): Yes or No

Proposed Development Less Than 20 Lots (Circle One): Yes or No; If "Yes", contact Traffic Engineering at 706-821-1850 and ask to speak to the Traffic Operations Manager or Assistant Director prior to completing worksheet.

Existing streets adjacent to property:

1) Willis Foreman

2) Windsor Spring

3)

4)

Volume on each existing street (AADT):

1) 2663

2) 4499

3)

4)

Level of Service (LOS) on each street:

1) A

2) A

3)

4)

Land Use Type / Code (ITE Trip Generation):

Single Family Homes (210)

Basis for Calculation (sq ft, # units, etc.):

Number of Dwelling Units (161)

Trips Generated by Proposed Development:

1533 (split 50/50)

Adjusted street volumes based on trips generated:

1) 3429

2) 5266

3)

4)

Projected Level of Service (LOS) on each street based on trips generated:

1) A

2) A

3)

4)

Augusta Engineering Department - Traffic Engineering  
452 Walker St, Ste 120 - Augusta, GA 30901  
(706) 821-1850 - Fax (706) 796-5045  
WWW.AUGUSTAGA.GOV

\* If there are more than 4 streets affected by proposed zone change and development, include on separate sheet of paper or use a second form.

\*\* Utilize the website <https://dottrafficdata.drakewell.com/publicmultinodemap.asp> for current volume data.

\*\*\* Utilize the website <https://www.fhwa.dot.gov/policyinformation/pubs/pl18003/chap00.cfm> for LOS calculations/tables.

\*\*\*\* Use current edition of the ITE Trip Generation Manuals.

**Official Use Only**

Does this Rezoning Application require a full Traffic Impact Study/Analysis (TIS/TA): ☒ Y or N

Date of Review: 4/12/2024

Signature of Traffic Engineer or Designee: 

Print Name: Marques Jacobs

Title: Traffic Operations Manager

Augusta Engineering Department - Traffic Engineering  
452 Walker St, Ste 120 - Augusta, GA 30901  
(706) 821-1850 - Fax (706) 796-5045  
WWW.AUGUSTAGA.GOV

**Coel Beazley Joint Venture**  
**7009 Evans Town Center Blvd**  
**Evans, GA 30809**  
**706-863-4888**

March 19, 2024

Augusta Planning & Development Department  
535 Telfair Street  
Suite 300  
Augusta, GA 30901

Attn.: Kevin Boyd  
Re.: Special Exception Application, parcels 179-3-001-00-0 and 179-0-186-00-0

Mr. Boyd;

Coel Beazley Joint Venture is hereby requesting a special exception for parcel # 179-3-001-00-0 formerly 179-0-186-00-0 and #179-0-186-00-0 formerly 194-0-001-08-0 which is located on the northern side of Willis Foreman Road.

A special exception was previously granted at the commission meeting dated July 21, 2020 under petition Z-20-34.

Our intent is to create a single family detach residential neighborhood with varying lot widths and a density of not to exceed 3 units per acre.

Thank you for your consideration in this matter. If you have any questions, please feel free to contact me.

Sincerely,

Coel Beazley Joint Venture



Joseph F. Gulino  
Vice President of Land Development.

Enclosures







Planning Commission

SE-24-08

May 6, 2024

4477-B Windsor Spring Road  
and 2551 Willis Foreman Road

Aerial

Legend



Subject Property

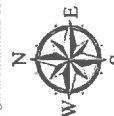


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Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
4/5/2024 MH18072

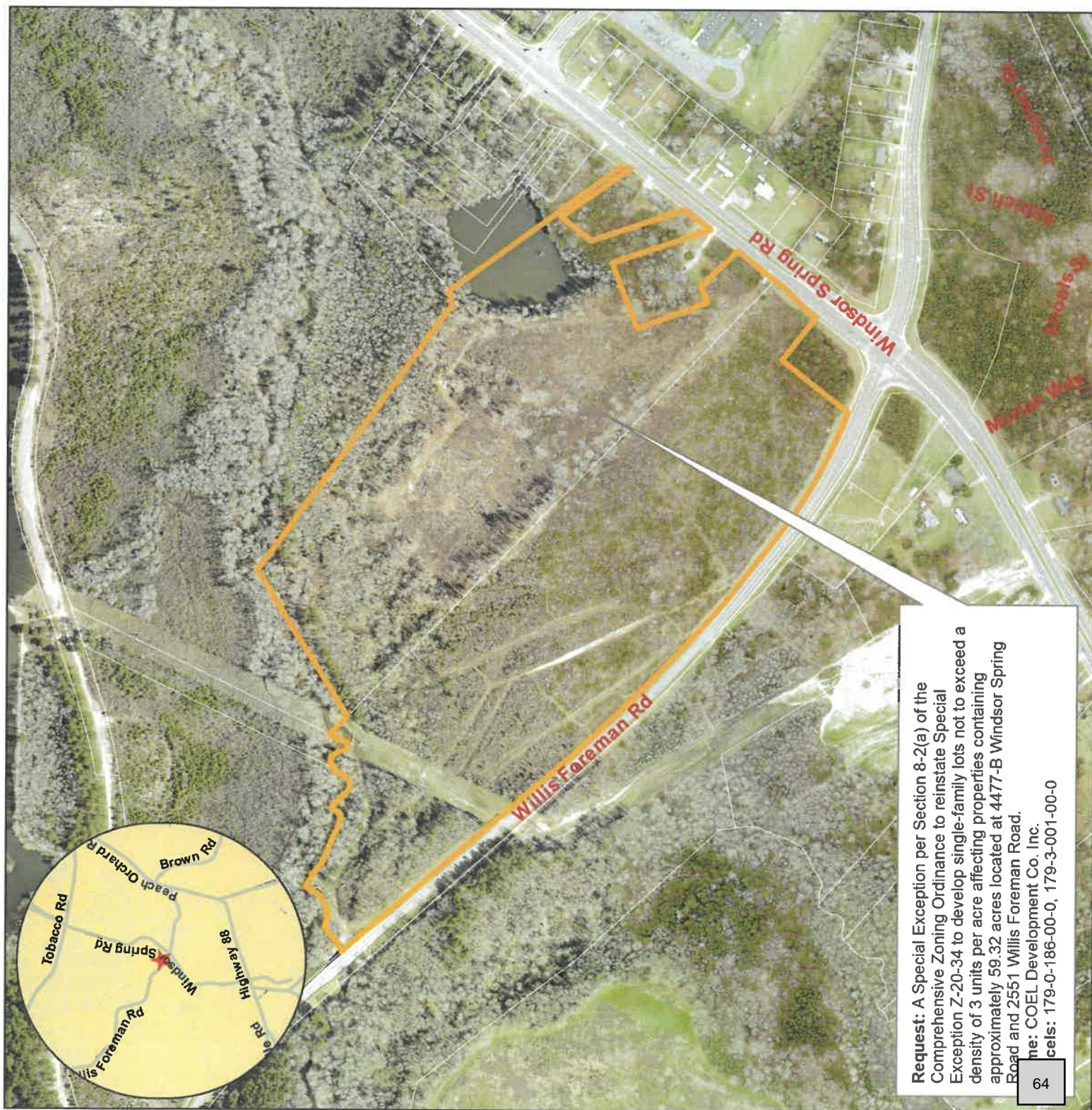
Augusta, GA Disclaimer

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Item 5.



0 500 Feet



**Request:** A Special Exception per Section 8-2(a) of the Comprehensive Zoning Ordinance to reinstate Special Exception Z-20-34 to develop single-family lots not to exceed a density of 3 units per acre affecting properties containing approximately 59.32 acres located at 4477-B Windsor Spring Road and 2551 Willis Foreman Road.  
Name: COEL Development Co. Inc.  
Licenses: 179-0-186-00-0, 179-3-001-00-0



**Planning Commission**  
**SE-24-08**  
**May 6, 2024**

**4477-B Windsor Spring Road  
 and 2551 Willis Foreman Road**

**Current Zoning**

**Legend**

 Subject Property

**Zoning Classification**


 A: Agriculture


 B-1: Neighborhood Business


 B-2: General Business


 HEPHZIBAH

 LI: Light Industry

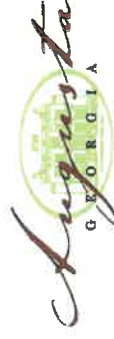
 R-1: One Family Residential

 R-1B: One Family Residential

 R-1C: One Family Residential

 R-1E: One Family Residential

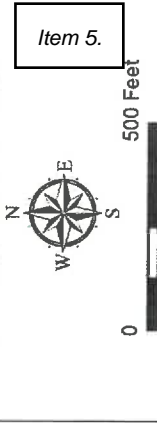
 R-3B: Multiple-Family Residential



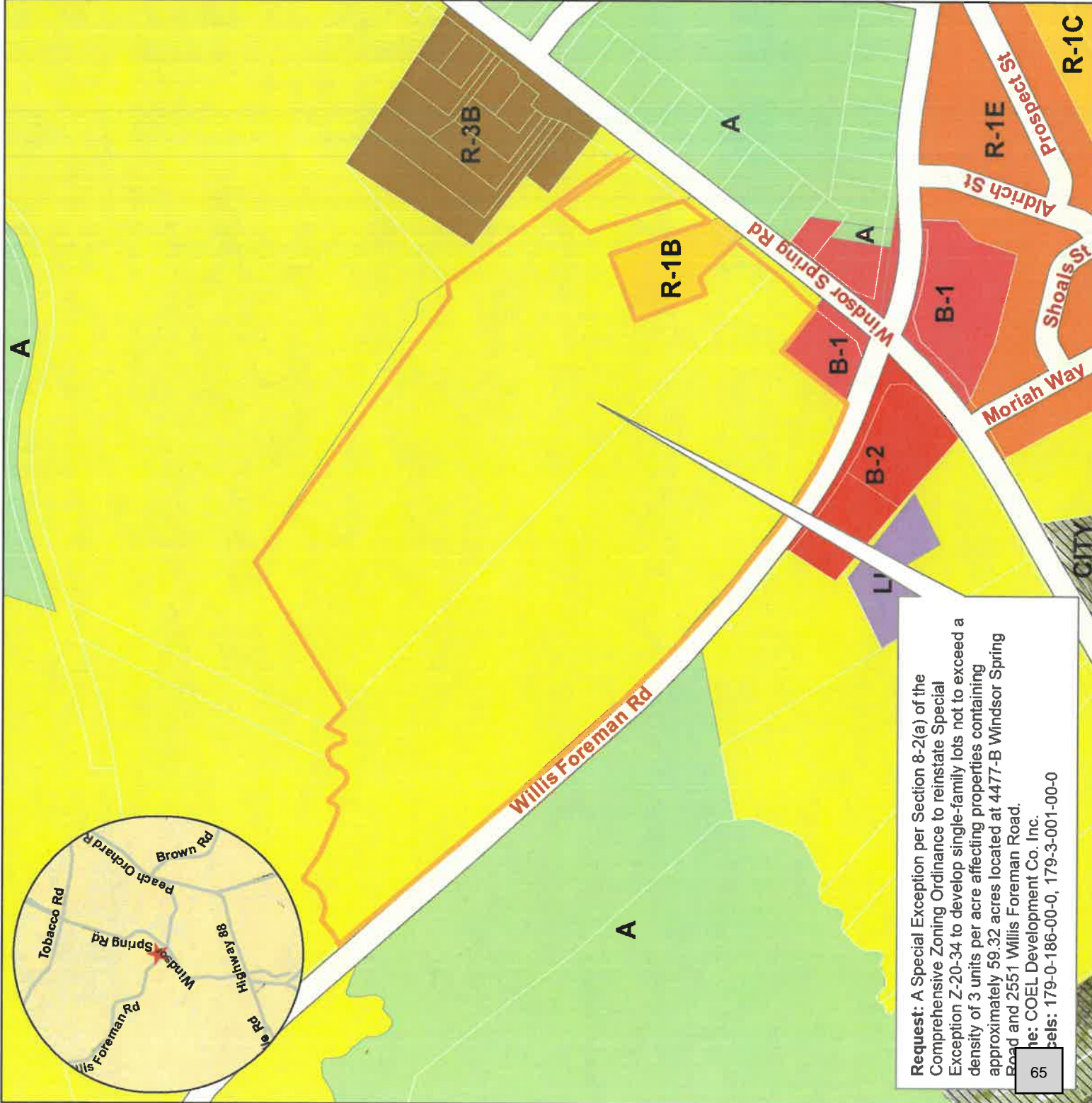
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Item 5.



**Request:** A Special Exception per Section 8-2(a) of the Comprehensive Zoning Ordinance to reinstate Special Exception Z-20-34 to develop single-family lots not to exceed a density of 3 units per acre affecting properties containing approximately 59.32 acres located at 4477-B Windsor Spring Road and 2551 Willis Foreman Road.  
 Applicant: COEL Development Co. Inc.  
 Phone: 179-0-186-00-0, 179-3-001-00-0









## Commission Meeting

May 21, 2024

Item Name: SE-24-09

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>SE-24-09</u></b> – A petition by Shaboni Reed on behalf of Melvin Lewis Jr. requesting a special exception per Section 26-1(h) of the Comprehensive Zoning Ordinance to establish a family personal care home affecting property containing approximately 0.48 acres located at 3013 Storey Drive. Tax Map #070-3-007-00-0. Zoned R-1A (One-family Residential).
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. The home shall be limited to no more than 5 residents with full supervision. Any live-in staff will be counted towards the maximum occupancy of the home. The husband &amp; wife will count as one resident.</li> <li>2. The home shall be staffed on a 7-day, 24-hour basis.</li> <li>3. A paved driveway shall be installed and include parking for at least 4 vehicles.</li> <li>4. The Installation of a fence to enclose the rear portion of the property is required.</li> <li>5. No signage is permitted on the property.</li> <li>6. Successful completion of a Code Enforcement inspection is required before issuance of the business license.</li> <li>7. At least one bathroom must be ADA-compliant before the 5th resident is added.</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Hearing Date:** May 6, 2024

**Case Number:** SE-24-09

**Applicant:** Shaboni Reed

**Property Owner:** Melvin Lewis Jr.

**Property Address:** 3013 Storey Drive

**Tax Parcel No(s):** 070-3-007-00-0

**Current Zoning:** R-1A (One-Family Residential)

**Fort Eisenhower Notification Required:** N/A

**Commission District 5:** Bobby Williams

**Super District 9:** Francine Scott



REQUEST	PROPOSED USE/ACTIVITY	APPLICABLE COMPREHENSIVE ZONING ORDINANCE SECTION(S)
Special Exception	Family Personal Care Home	Section 26-1(h)

#### SUMMARY OF REQUEST:

This special exception pertains to a 0.48-acre property located in the southeast quadrant at the intersection of Storey Drive and Wheeless Road and is zoned R-1A (One-Family Residential). The property is part of the J W Storey Subdivision and features a one-story 1,815 square-foot residence that was constructed in 1946. The applicant is seeking approval of a special exception to establish a Family Personal Care Home on the property.

#### COMPREHENSIVE PLAN CONSISTENCY:

This property is part of the South Augusta Character Area. The 2023 Comprehensive Plan's vision for the South Augusta Character Area includes the continuation of mixed housing types at low to medium density to preserve the suburban-style, single-family residential character that is predominant in the area. Recommended Development Patterns for the South Augusta Character Area include maintaining low density single-family residential development in areas where it is already the predominant land use, infill residential development at densities compatible with the surrounding area and to place additional commercial development at major intersections.

FINDINGS:

SECTION 28-F-3 (B) HOME DESIGN REQUIREMENTS		
Common Areas	Requirement	Proposed
I.	ADA-compliant Ramp (2010 standards)	N/A
II.	Design for Accessibility	N/A
III.	Living Room (minimum of 120 sq ft)	253 sq ft
IV.	Kitchen/Dining Room (minimum of 80 sq ft)	182 sq ft
V.	Outdoor Space and Fencing	Not Enclosed
Bedrooms or Private Living Spaces	Requirement	Proposed
I.	Bedrooms (minimum 100 sq ft per person)	BR 1) 161 sq ft/1 person BR 2) 153 sq ft/Caretaker BR 3) 204 sq ft/2 people BR 4) 203 sq ft/2 people
Bathroom Facilities	Requirement	Proposed
I.	Functional toilet (1:4 occupants*)	4
II.	Showering/Bathing Facility (1:6 occupants*)	4
III.	ADA-compliant Facilities (2010 standards)	N/A
*Includes persons who reside there and receive care, care providers, and other persons living in the home.		
Off-Street Parking	Requirement	Proposed
I.	4 Total Required Spaces**	4
**Homes must meet the requirements for Off-Street Parking in Section 4-2 of the Comprehensive Zoning Ordinance.		

1. The applicant proposes to establish a Family Personal Care Home, providing care for five (5) residents.
2. The residence contains four (4) bedrooms and four (4) bathrooms, along with a living room and kitchen and dining room. No additions have been proposed at this time.
3. The home will be staff operated which for now includes the applicant and spouse as the caretakers. Both will reside onsite, making it a total of six (6) occupants.
4. A preliminary inspection of the home remains pending at completion of this report.
5. Section 9-3 of the Comprehensive Zoning Ordinance states that if approved a Special Exception must be initiated withing six (6) months of the granting, or the Special Exception shall no longer be valid. The initiation of a use is established by the issuance of a valid business license by the Augusta Planning and Development Department or by other reasonable proof of the establishment of vested rights. If a Special Exception is granted and the use is initiated but later ceases to operate for a period of one (1) year, then the Special Exception shall no longer be valid.

6. Crime statistics indicate minimal criminal activity located within a 0.25-mile radius of the subject property; most are identified as property crimes.
7. The closest Personal Care Home is located approximately half a mile south east of the subject property along Wheelless Road.
8. Storey Drive is identified as a local road.
9. The nearest bus route is on Wheelless Road located approximately 390 feet from the property.
10. Public water and sewer are present in the area.
11. The property is not located within a Special Flood Hazard Area and there are no wetlands located on the property.
12. Section 26-1 of the Comprehensive Zoning Ordinance states: special exceptions may be permitted in any zone where such uses are deemed essential or desirable to the public convenience or welfare and are in harmony with the various elements or objectives of the Master Plan/Planning Document in effect”.
13. The proposal is consistent with aspects of the 2023 Comprehensive Plan and compatible with surrounding zoning and land uses.
14. At the time of completion of this report, staff has not received any inquiries regarding this application.

**RECOMMENDATION:** The Planning Commission recommends **APPROVAL** of the special exception to establish a Family Personal Care Home with the following conditions:

1. The home shall be limited to no more than 5 residents with full supervision. Any live-in staff will be counted towards the maximum occupancy of the home. The husband & wife will count as one resident..
2. The home shall be staffed on a 7-day, 24-hour basis.
3. A paved driveway shall be installed and include parking for at least 4 vehicles.
4. The Installation of a fence to enclose the rear portion of the property is required.
5. No signage is permitted on the property.
6. Successful completion of a Code Enforcement inspection is required before issuance of the business license.
7. At least one bathroom must be ADA-compliant before the 5<sup>th</sup> resident is added.

*NOTE: This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.*



Shaboni Reed  
103 E Hale St  
Augusta, GA. 30901  
shaboni.lambert@icloud.com  
706-830-4137  
February 21, 2024  
Department of Planning and Development  
535 Telfair St, Suite 300  
Augusta, GA. 30901

Dear Augusta, Ga DOPD,

I am writing this letter because I have intentions to open and run a PCH. Having the opportunity to be able to own a Personal Care Home is an ambition of mine. I've had my desire to take care of many people transitioning through stages for quite some time. It started when I took care of my elderly grandmother. I cared for her in my home for 3 years until she moved into a long term care facility. Visiting her in the facility was a completely different atmosphere. I wished that my grandmother and all the other residents were in a more comfortable environment, a place that felt like home. This is what led me to the conclusion that I could pursue that goal myself.

Going forward, I would like to have the residents in my Personal Care Home to be content. To create this home, the residents will stay in a room with a bed and their own bathroom accessible. All of the residents residing in the home will be able to ambulate with little to no trouble. The house will have 5 beds and 4 bathrooms available, as well as there will be in house staff, myself included. Other staff, that will be added in the future, will work in 8-12 hour shifts at the house. The residents will have their hygiene, mental, physical, and emotional needs cared for. As for their nutrition, there will be a breakfast, lunch, and dinner menu. Said menu will give them a proper healthy diet and cater to their individual dietary health conditions. I also plan to have a garden on the grounds to use for fresh produce. Although their health is extremely important, the residents' activities are fairly important as well. I plan to have them have game nights, movie

nights, church services, flower arrangement, helping with garden, crafts, reading, and field trips, such as museums, aquariums, and botanical gardens.

I am very grateful for the opportunity to introduce myself. I have obtained skills and abilities over the years due to my love of caring for many wonderful souls. My career of choice has been a Certified Nursing Assistant and I have gained my Cpr and my First Aid certification. I have job experience in many different patient care places, such as home care and long term facilities. With my 4 years of CNA experience, as well as my 3 years of caring for my grandmother, I also cared for my husband in his time of need. My husband had cancer, thankfully he beat the disease, but I aided him through that onerous time. All of this provides me with vast knowledge and experience of various ill residents and qualifies me for a Personal Care Home.

Sincerely,

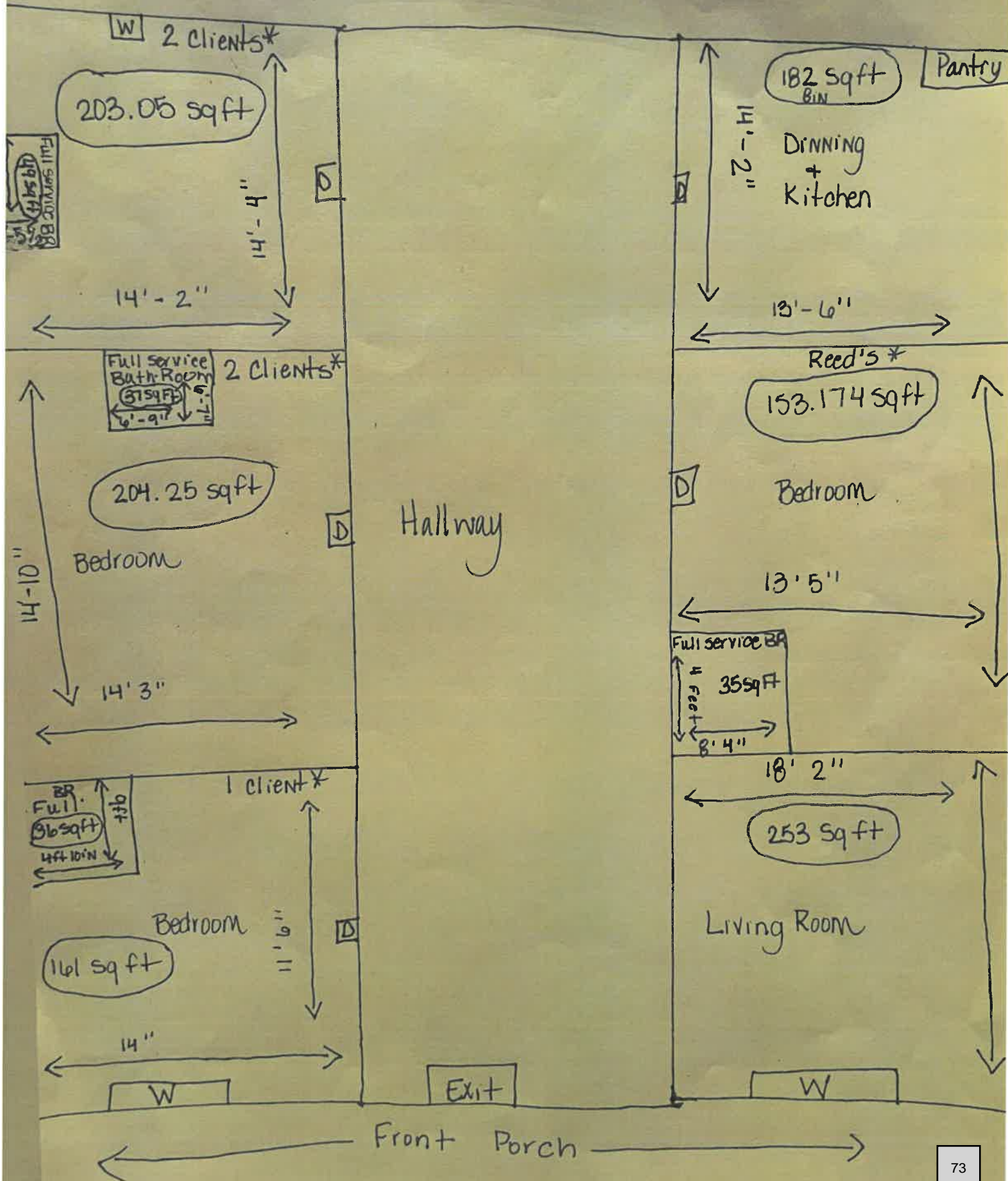
Shaboni Reed

Wash  
room

Exit

Wash  
room

Item 6.





Planning Commission  
SE-24-09  
May 6, 2024

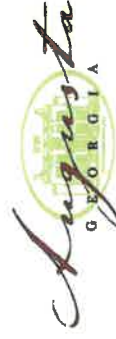
3013 Storey Drive

Aerial

Legend



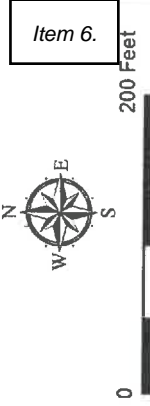
Subject Property



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Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
4/5/2024 MH18072

Augusta, GA District

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Item 6.

Wheelless Rd

Storey Dr

**Request:** A Special Exception per Section 26-1(h) of the Comprehensive Zoning Ordinance to establish a family personal care home affecting property containing approximately 0.48 acres located at 3013 Storey Drive.  
**Name:** Shaboni Reed on behalf of Melvin Lewis Jr.  
**Parcel:** 070-3-007-00-0





Planning Commission  
SE-24-09  
May 6, 2024

3013 Storey Drive

Current Zoning

Legend

 Subject Property

Zoning Classification

 B-1: Neighborhood  
Business

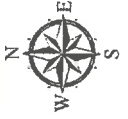
 R-1A: One Family  
Residential



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4/5/2024 MH18072

Augusta, GA Disclaimer

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0 200 Feet

Item 6.



Wheelless Rd

B-1

R-1A

Storey Dr

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**Name:** Shaboni Reed on behalf of Melvin Lewis Jr.  
**Parcel:** 070-3-007-00-0









## Commission Meeting

May 22, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	Motion to <b>approve A.N. 24-25 – Existing Location, New Ownership: Spence Sasko for BJS Augusta</b> requesting <b>Liquor, Beer and Wine consumption on premises</b> located at 813 Broad Street. District 1, Super District 9. <b>(Approved by Public Services Committee May 14, 2024)</b>
<b>Background:</b>	New Location – Modjeska
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$4,365.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.  Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business BJS Augusta
2. Business Address 813 Broad Street
3. City Augusta State GA Zip 30901
4. Business Phone (843) 290 5307 Home Phone \_\_\_\_\_
5. Applicant Name and Address: Spencer SASNO  
733 E Walden Street  
Savannah GA 31401
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel 813 Broad Street Zoning \_\_\_\_\_
9. Location Manager(s) Spencer SASNO
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: N/A
12. Mailing Address:  
Name of Business BJS Augusta  
Attention Spencer SASNO  
Address 813 Broad Street  
City/State/Zip Augusta GA 30901
13. Ownership Type: ( ) Corporation (☒) Partnership ( ) Individual
14. Corporate Name: BJS Augusta  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
Spencer SASNO	Owner		733 E Walden Street Savannah GA	100%

15. What type of business will you operate in this location?  
( ) Restaurant - Full (☒) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: NO  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial SS



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (✓) No  
If yes, give reason charged or held, date and place where charged and its disposition.

21. List owner or owners of building and property.

Ahmad J. Ahmadi

22. List the name and other required information for each person, firm or corporation having any interest in the business. NIA

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_  
24. State of Georgia, Augusta-Richmond County, I, SPENCER SASNO  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Spencer Sasno  
Applicant Signature

25. I hereby certify that SPENCER SASNO is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 26th day of March, in the year 2024.

LEA BOTTOMS  
Notary Public, State of South Carolina  
My Commission Expires  
December 10, 2031

Lea Bottoms  
Notary Public

FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
<u>Recommendation</u>			
Alcohol Inspector			
<u>Sheriff</u>			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-25

**Application Type:** Liquor, Beer, and Wine Consumption on Premises – Existing Location, New Ownership

**Business Name:** Modjeska

**Hearing Date:** May 14, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning & Development Department

**Applicant:** Spencer Sasko

**Property Owner:** Zua Modjeska, LLC

**Address of Property:** 813 Broad Street

**Tax Parcel #:** 037-3-114-00-0

**Commission Districts:** District 1, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$4,365.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.





## Commission Meeting

May 22, 2024

Motion to approve a bequest from the Susan Calhoun Pund Park Trust

<b>Department:</b>	Parks and Recreation
<b>Presenter:</b>	Charles Jackson
<b>Caption:</b>	Motion to <b>approve</b> a bequest from the Susan Calhoun Pund Park Trust for Magnolia Cemetery, to receive the bequest, to add the funds of the bequest to the Cemetery Perpetual Care Fund, and to authorize the Mayor to execute the agreement and all related documents. ( <b>Approved by Public Services Committee Meeting May 14, 2024</b> ).
<b>Background:</b>	On June 1, 2023, attorneys from Castner & Edwards, LLP, a Massachusetts law firm acting as trustees of the Susan Calhoun Pund Park Trust, notified Augusta that Magnolia Cemetery is named as a beneficiary of the trust and entitled to receive \$25,000, as well as four (4) percent interest for the time between February 25, 2023, and the date the bequest is mailed to Augusta.
<b>Analysis:</b>	It is the Department's belief that adding the funds to the Perpetual Care Fund would be most beneficial for Augusta and Magnolia Cemetery. Adding the funds to the Perpetual Care Fund would increase that fund by more than ten (10) percent and therefore increase available monies for maintenance of the cemeteries annually.
<b>Financial Impact:</b>	\$25,000.00 + \$1,216.44 (estimated accrued interest as of 5/14/2024)
<b>Alternatives:</b>	<ol style="list-style-type: none"> <li>1. To Approve</li> <li>2. To move to no action</li> </ol>
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. To Approve</li> </ol>
<b>Funds are available in the following accounts:</b>	791-00-0000-3711110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**AUGUSTA, GEORGIA  
AND  
SUSAN CALHOUN PUND PARK TRUST**

**MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING ("MOU" or "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, (the "Effective Date") between Augusta, Georgia ("Augusta"), a political subdivision of the State of Georgia, and Susan Calhoun Pund Park Trust ("Trust"), known collectively as the "Parties," to accept and utilize the bequest and assist the completion of the operation and termination of the Trust.

**WHEREAS**, Augusta, Georgia is a beneficiary of the SUSAN CALHOUN PUND PARK TRUST, established by instrument dated August 27, 2015, by and between Susan Calhoun Pund Park, as Donor (the "Donor"), and Susan Calhoun Pund Park, as original Trustee, and of which Oliver F. Ames, Jr. and Antonia M. Pollak are the current Trustees (such current trustees referred to hereafter as the "Trustees");

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES DESCRIBED IN THIS MOU, THE ADEQUACY AND SUFFICIENCY OF WHICH EACH PARTY ACKNOWLEDGES, EACH OF THE PARTIES AGREE AS FOLLOWS:**

1. *Acknowledgement of Interest.* Augusta acknowledges that it is a beneficiary under Paragraph (A)(11) of Article 5 of said Trust entitled to a distribution of the trust property in the amount of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), plus, in accordance with MGL c. 190B, sec. 3-904, interest at Four Percent (4.0%) per annum, for the number of days elapsed between the one-year anniversary of the Donor's death (i.e., February 25, 2023) and the date on which the distribution is mailed to the undersigned.
2. *Acknowledgement and Acceptance of Accounts.* Augusta waives any right to an accounting by the Trustees relative to all activities performed by the Trustees with respect to the administration of the Trust from the establishment of the Trust until its said termination. Augusta affirms that it has had the opportunity to review the Trustees' records of the administration of the Trust to the extent that it wishes to do so.
3. *Waiver of Court Proceeding.* The Trustees agree to waive a court proceeding for the allowance of the accounts relative to the Trust (unless it should at any time be advisable in their opinion to account formally or to any party other than the undersigned), thereby eliminating the expense and delay of a formal court proceeding.

4. *Consent to Actions.* Augusta consents to and approves all of the Trustee's actions relating to the Trust, including without limitation actions (or non-actions) regarding the investment, administration, and distribution of the trust property, whether or not reflected in any account statements, from the inception of the Trust through the date of this Agreement.
5. *Release of Claims.* Augusta, on behalf of itself and its successors, assigns, and legal representatives (and anyone claiming by or through it), hereby releases the Trustees, individually and in their capacity as Trustees of the Trust, and their agents, legal and other representatives, attorneys, successors and assigns, from any and all claims and demands that the undersigned has or may have against the Trustees as aforesaid, arising from or relating in any way to actions or inactions of the Trustees with respect to the Trust, whether or not reflected in the account statement referenced above or in any other account statements, from the inception of the Trust and through the date of this Agreement.
6. *Acknowledgement of Effect of Release.* Augusta understands and acknowledges that, as a result of signing this Agreement, Augusta and its successors, assigns, and legal representatives (and anyone claiming by or through it) will have no right to bring any claim of any kind against the Trustees in connection with the administration of the Trust and during the period from the creation of the Trust through the date of this Agreement. Augusta further acknowledges that it was given the opportunity to have this Agreement reviewed by independent legal counsel on its behalf and was aware of and had knowledge of all material facts relative to this Agreement.
7. *Refunding.* To the extent of any distribution received, Augusta agrees to refund to the Trustees any portion of the distribution from the Trust to which is not properly entitled, even if distributed through negligence.
8. *Indemnification.* To the extent of any distribution received, Augusta agrees that it will exonerate and reimburse the Trustees as Trustees of the Trust for and in respect of any and all claims and liabilities (including, but not limited to, reasonable attorney fees) which may be asserted against the Trustees arising on account of, or in any manner connected with, the administration of the Trust, the distribution to Augusta and any other matters covered by this Agreement, brought by or on behalf of itself, anyone claiming by or through it, or any other person or entity; provided, however, that: (1) Augusta's liability under this paragraph shall only apply to the extent that such claims and liabilities against the Trustees cannot be paid from the residue of the Trust, (2) that the Beneficiary's share of such claims and liabilities shall not exceed two and seven-tenths percent (2.7%) of the total amount of the claims and liabilities or the value of the distribution, whichever is lesser, and (3) Augusta shall not be required to exonerate and reimburse the Trustees for any claims and liabilities, and related



attorneys' fees, arising from or in any way connected with acts of negligence or breaches of fiduciary duty committed by the Trustees in the administration of the Trust.

9. *Governing Law and Intent to Bind.* The Parties hereby declare it to be their intent that this Agreement shall be governed by the laws of the Commonwealth of Massachusetts which laws govern the Trust, and shall be legally binding on the undersigned, its successors, assigns, and legal representatives (and anyone claiming by or through it). If any provision of this Agreement is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision.
10. *No Assignment.* The Parties represent that, to the date of this instrument, it has not assigned, alienated, transferred or in any way encumbered its right, title, and interest in and to the distribution described in this Agreement.
11. The Trust and Trustees acknowledges that this contract and any changes to it by amendment, modification, change order, or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, the Trust and Trustees are deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of the Trust and Trustees provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order, or other similar document, including the possibility that the Trust and Trustees may be precluded from recovering payment for such unauthorized goods or services. Accordingly, the Trust and Trustees agree that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Trust and Trustees provide goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by the Trust and Trustees. The Trust and Trustees assume all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and waive all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity.

IN WITNESS WHEREOF, the Parties state and affirm that they are duly authorized to bind the respected entities designated below as of the day and year indicated.

**[SIGNATURES ON THE FOLLOWING PAGE]**

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this MOU as of the date(s) set forth below.

SUSAN CALHOUN PUND PARK TRUST

Augusta, Georgia

By: 

By: \_\_\_\_\_

Name: OLIVER F AMES, JR.

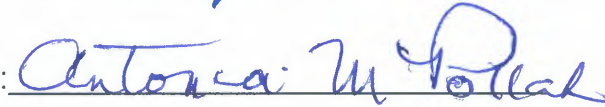
Name: Garnett L. Johnson

Title: Trustee

Title: Mayor

Date: 4/25/24

Date: \_\_\_\_\_

By: 

Name: ANTONIA M. POLLAK

Title: Trustee

Date: 4/24/24

Attest: \_\_\_\_\_  
Lena J. Bonner, Clerk of Commission

Address for Notices:

SUSAN CALHOUN PUND PARK TRUST  
c/o Casner & Edwards, LLP  
303 Congress Street, 2<sup>nd</sup> Floor  
Boston, MA 02210

Address for Notices:

Augusta, Georgia  
535 Telfair Street, Suite 200  
Augusta, GA 30901  
Attention: Mayor Garnett Johnson

With copies to:

Augusta PRD  
2027 Lumpkin Rd  
Augusta GA 30906

General Counsel

Augusta Law Department  
535 Telfair Street, Bldg 3000  
Augusta, GA 30901



## Commission Meeting

May 22, 2024

2023 -RCSO RP Chargers and Durango

<b>Department:</b>	Central Services – Fleet Management
<b>Presenter:</b>	Ron Lampkin; Interim Central Services Director
<b>Caption:</b>	Motion to <b>approve</b> the purchase of 17 Dodge Police Chargers and a Dodge Durango at a total cost of \$840,749.26 from Thomson Motor Center for the Richmond County Sheriff's Office. ( <b>Approved by Administrative Services Committee May 14 2024</b> )
<b>Background:</b>	<p>The Richmond County Sheriff's Office is requesting to purchase 17 V8 Dodge Police Chargers and a Dodge Durango.</p> <p>Dodge manufacture has cut off 2023 Dodge Police Charger orders because the new pursuit sedan is in the redesigning process and information is expected to be released no later than 2024Q4. Due to the delay of ordering pursuit sedans, Thomson Motor Center has informed Fleet Management that they have stock inventory of 2023 Dodge Pursuit Chargers and a Durango available for purchase. Fleet is requesting to purchase from Thomson Motor Center's stock inventory because we are projecting to not be able to purchase any pursuit sedans until 2024Q4, at the earliest. Once the Commission has approved the purchase, Fleet Management will acquire the purchase order and submit it to the vendor for securing the purchase.</p> <p>Fleet Management has provided a list of totaled vehicles and qualified replacement vehicles according to the Fleet Management Operations, Maintenance and Replacement Policy stating any public safety vehicles that exceeds 125k miles are eligible for replacement. Fleet Management will determine the surplus vehicles at the time of delivery based upon priority of totaled vehicles, mechanically disposed and vehicles over 125K miles.</p>
<b>Analysis:</b>	<p>The Procurement Department issued a LOI (Letter of Intent) to secure the purchase of 17 Dodge Police Chargers and a Dodge Durango:</p> <ul style="list-style-type: none"> <li>• 1 CID Admin Charger Package                      \$40,534.15 GL:330031310 JL:222039002</li> <li>• 1 CID Admin Charger Package                      \$40,534.15 GL:330031310 JL:222039007</li> <li>• 1 Civil Charger Package                              \$41,340.81 GL:330031310 JL:222039002</li> </ul>

- 7 Patrol Charger Package \$47,367.43/ea. \$331,572  
GL:330031310 JL:222039002
- 5 Patrol Charger Package \$47,367.43/ea. \$236,837.15  
GL:330031310 JL:222039007
- 2 Traffic Charger Package V8 \$49,363.47/ea. \$98,726.94  
GL:330031310 JL:222039002
- 1 Patrol Durango Package \$51,204.05  
GL:330031310 JL:222039002

Total for Charger & Durango Purchases 18 \$840,749.26

**Financial Impact:**

Funding in the amount of \$840,749.26 is available in the following SPLOST 8 Public Safety Vehicles account:

- 330-03-1310/222-03-9002/54-22110 - \$563,377.96
- 330-03-1310/222-03-9007/54-22110 - \$277,371.30

**Alternatives:**

(1) Approve (2) Do not approve

**Recommendation:**

Motion to approve the purchase of 17 Dodge Police Chargers and a Dodge Durango at a total cost of \$840,749.26 from Thomson Motor Center for the Richmond County Sheriff's Office.

**Funds are available in the following accounts:**

330-03-1310/222-03-9002/54-22110  
330-03-1310/222-03-9007/54-22110

**REVIEWED AND APPROVED BY:**

N/A





Mrs. Geri Sams, Director

**LETTER OF INTENT TO PURCHASE EIGHTEEN (18) VEHICLES FROM THOMSON MOTOR CENTER**

This letter of intent dated, April 16, 2024, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: one (1) Dodge Durango Pursuit SUV for the Sheriff's Offices.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Thomson Motor Center: 2158 Washington Road, NE, Thomson GA 30824
3. **Vehicles Total Purchase Price:** \$840,749.26 as listed below:
  - a. One (1) Vehicle - Sheriff's Office - CID Admin Charger Package at \$40,534.15
  - b. One (1) Vehicle - Sheriff's Office - CID Admin Charger Package at \$40,534.15
  - c. One (1) Vehicle - Sheriff's Office - Civil Charger Package at \$41,340.81
  - d. Seven (7) Vehicles - Sheriff's Office - Patrol Charger Package at \$47,367.43
  - e. Five (5) Vehicles - Sheriff's Office - Patrol Charger Package at \$47,367.43
  - f. Two (2) Vehicles - Sheriff's Office - Traffic Charger Package V8 at \$49,363.47
  - g. One (1) Vehicle – Sheriff's Office – Patrol Durango Package at \$51,204.05

The specific specifications and pricing information for these purchases are attached.

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Geri A. Sams  
Director of Procurement

Attachments: Vehicles Purchase Price /Specifications





# Central Services Department

Item 9.

Ron Lampkin, Interim Director  
Laquona Sanderson, Fleet Manager

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 821-7174 Phone (706) 796-5077 Fax

## MEMORANDUM

**TO:** Geri Sams, Director, Procurement Department

**FROM:** ~~Ron Lampkin~~, Interim Director, Central Services Department

**DATE:** April 9, 2024

**SUBJECT:** Request to Purchase Police Vehicles from Thomson Motor Center

On behalf of the Richmond County Sheriff's Office, Central Services - Fleet Management request to purchase 17 Dodge Police Chargers and one Dodge Police Durango from Thomson Motor Center.

The vendor, Thomson Motor Center, informed Fleet Management that the Dodge manufacturing would not release the new pursuit vehicle until mid-2024; however, the vendor has stock inventory of 2023 Dodge Pursuit Chargers and a Durango available for purchase. The vendor is requesting a "Letter of Intent to Purchase" to hold the eighteen (18) vehicles needed for the Richmond County Sheriff's Office. The LOI will prioritize Augusta Richmond County vehicle purchases and guarantee pricing. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchases.

The following SPLOST VIII – Public Safety Vehicles account's will be used for the purchase of the eighteen vehicles:

Vehicle Package	Qty.	Price	Total per pkg.	Account Number
CID Admin Charger Package	1	\$ 40,534.15	\$ 40,534.15	GL330031310 JL222039002
CID Admin Charger Package	1	\$ 40,534.15	\$ 40,534.15	GL330031310 JL222039007
Civil Charger Package	1	\$ 41,340.81	\$ 41,340.81	GL330031310 JL222039002
Patrol Charger Package	7	\$ 47,367.43	\$ 331,572.01	GL330031310 JL222039002
Patrol Charger Package	5	\$ 47,367.43	\$ 236,837.15	GL330031310 JL222039007
Traffic Charger Package V8	2	\$ 49,363.47	\$ 98,726.94	GL330031310 JL222039002
Patrol Durango Package	1	\$ 51,204.05	\$ 51,204.05	GL330031310 JL222039002
Total for Charger & Durango Purchases	18		\$ 840,749.26	

Thank you for your assistance. Please call if you have any questions or concerns in regard to this communication.

RL/kb

Charger  
base  
price

# THOMSON



Mac McAlister Fleet Manager  
2158 Washington Road NE, Thomson GA 30824  
Office: 706-986-5714 Cell: 706-699-1624

(2) Admin  
Charger  
Traffic  
Civil  
Patrol  
1/4/2024

Item 9.

Buyer:	AUGUSTA GEORGIA
	535 TELFAIR STREET SUITE 800
	AUGUSTA GA 30901
Phone:	
Fax:	

Cell:	
Phone:	
Fax:	

Make:	DODGE
Model:	CHARGER PURSUIT V8 RWD
Year:	2023
Color:	SILVER AND GRANITE
VIN:	
Stock #:	
Mileage:	10

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP \$45,500.00

Sale Price \$36,088.00

Options Included		
5.7L V8 HEMI MDS VVT Engine	8-Spd Auto 8HP70 Transmission	Included in price
HD Cloth Bucket & Rear Bench Seats	Additional Non-Key Alike Fobs	included in price
Front Reading/Map Lamps	Black Left LED Spot Lamp	Included in price
		Included in price
Available Options		

Options Total

Sub Total \$36,088.00

DOC	
Tag	

Units 1  
Balance Due \$36,088.00

Manager Mac McAlister

Customer



Admin  
Charger  
Package

Item 9.

Quote

Date	Quote #
3/26/2024	Q003

<b>Bill To</b>
Augusta-Richmond County Augusta, GA 30901

<b>Ship To</b>
Augusta-Richmond County 535 Telfair St. Augusta, GA 30901

**Terms**  
Net 30

**Expiration Date**  
4/26/2024

**Unit/VIN**

**Sales Rep**  
Scott Peebles

Quantity	Item	Description	Install Location	Unit Price	Total
2	WHE-AVC11B	SINGLE AVENGER II SOLO BLUE		\$149.68	\$299.36
1	WHE-AVBKT5S	SINGLE HEADLINER MOUNT KIT		\$19.60	\$19.60
1	WHE-D4	4-LIGHT DOMINATOR TIR3 SERIES BLUE		\$263.14	\$263.14
2	WHE-DBKT4	DOMINATOR ANGLE MOUNT BRACKET		\$21.20	\$42.40
1	WHE-HHS4206	SIREN AMP W/ KNOB & SLIDE CTRL		\$620.00	\$620.00
1	WHE-SA315P	SA315P SPEAKER, BLACK PLASTIC		\$239.62	\$239.62
1	HAV-C-VS-2300-CHGR	VEHICLE-SPECIFIC 23" CONSOLE FOR 2021-2023 DODGE CHARGER		\$347.16	\$347.16
1	HAV-CUP2-1001	INTERNAL CUP HOLDERS		\$44.20	\$44.20
1	HAV-C-ARM-103	ARMREST FOR TOP MOUNT, CONSOLE, LARGE PAD		\$120.20	\$120.20
1	HAV-C-AP-0645-1	6" ACCESSORY POCKET, 4.5" DEEP		\$47.57	\$47.57
1	HAV-C-LP-3	3 LIGHTER PLUG OUTLETS		\$52.80	\$52.80
1	HAV-C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM CCSRN, CCSRNTA, MPC03		\$0.00	\$0.00
3	HAV-C-FP-2	2" FILLER PLATE		\$0.00	\$0.00
1	MISC. NON-INVENTORY	FIRE EXTINGUISHER WITH BKT		\$110.0	\$110.10
17	LABOR	HOURLY RATE FOR INSTALL OF PRODUCTS NOTED		\$120.00	\$2,040.00
	WINDOW TINT			\$200.00	\$200.00





Item 9.

# Quote

Date	Quote #
3/26/2024	Q00••

<b>Subtotal</b>	\$4446.15
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$4446.15



Civil

Quote

Item 9.

Date	Quote #
3/26/2024	Q002

<b>Bill To</b>
Augusta-Richmond County Augusta, GA 30901

<b>Ship To</b>
Augusta-Richmond County 535 Telfair St. Augusta, GA 30901

Terms  
Net 30

Expiration Date  
4/26/2024

Unit/VIN

Sales Rep  
Scott Peebles

Quantity	Item	Description	Install Location	Unit Price	Total
2	WHE-AVC11B	SINGLE AVENGER II SOLO BLUE		\$149.68	\$299.36
1	WHE-AVBKT5S	SINGLE HEADLINER MOUNT KIT		\$19.60	\$19.60
1	WHE-D4	4-LIGHT DOMINATOR TIR3 SERIES BLUE		\$263.14	\$263.14
2	WHE-DBKT4	DOMINATOR ANGLE MOUNT BRACKET		\$21.20	\$42.40
1	WHE-HHS4206	SIREN AMP W/ KNOB & SLIDE CTRL		\$620.00	\$620.00
1	WHE-SA315P	SA315P SPEAKER, BLACK PLASTIC		\$239.62	\$239.62
1	HAV-C-VS-2300-CHGR	VEHICLE-SPECIFIC 23" CONSOLE FOR 2021-2023 DODGE CHARGER		\$347.16	\$347.16
1	HAV-CUP2-1001	INTERNAL CUP HOLDERS		\$44.20	\$44.20
1	HAV-C-ARM-103	ARMREST FOR TOP MOUNT, CONSOLE, LARGE PAD		\$120.20	\$120.20
1	HAV-C-AP-0645-1	6" ACCESSORY POCKET, 4.5" DEEP		\$47.57	\$47.57
1	HAV-C-LP-3	3 LIGHTER PLUG OUTLETS		\$52.80	\$52.80
1	HAV-C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM CCSRN, CCSRNTA, MPC03		\$0.00	\$0.00
3	HAV-C-FP-2	2" FILLER PLATE		\$0.00	\$0.00
1	MISC. NON-INVENTORY	FIRE EXTINGUISHER WITH BKT		\$110.0	\$110.10
17	LABOR	HOURLY RATE FOR INSTALL OF PRODUCTS NOTED		\$120.00	\$2,040.00
	WINDOW TINT			\$200.00	\$200.00



Item 9.

# Quote

Date	Quote #
3/26/2024	Q002

<b>Subtotal</b>	\$5252.81
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$5252.81



Patrol

Quote

Item 9.

Date	Quote #
2/27/2024	Q001

<b>Bill To</b>
Augusta-Richmond County Augusta, GA 30901

<b>Ship To</b>
AUGUSTA-RICHMOND COUNTY 535 TELFAIR ST. AUGUSTA, GA 30901

Terms  
Net 30

Expiration Date  
3/28/2024

Unit/VIN

Sales Rep  
Derek Smith

Quantity	Item	Description	Install Location	Unit Price	Total
1	WHE-9SX8EEEE	EDGE 9SX DUO WCX 48" E/E/E/E		\$1,485.00	\$1,485.00
1	WHE-MKLP82	LO-PRO LIGHTBAR MOUNT KIT #82		\$0.00	\$0.00
1	WHE-C399S	CENCOM CORE REMOTE SIREN		\$935.00	\$935.00
1	WHE-C399RK3	OBDII CANPORT KIT DODGE		\$0.00	\$0.00
1	WHE-SA315P	SA315P SPEAKER, BLACK PLASTIC		\$165.00	\$165.00
1	WHE-SAK37	SA-315 SIREN MOUNT KIT CHARGER		\$0.00	\$0.00
4	WHE-VTX9E	VERTEX SUPER-LED DUO BLU/ WHT		\$88.00	\$352.00
1	HAV-C-VS-2300-CHGR	VEHICLE-SPECIFIC 23" CONSOLE FOR 2021-2023 DODGE CHARGER		\$347.16	\$347.16
1	HAV-CUP2-1001	INTERNAL CUP HOLDERS		\$44.20	\$44.20
1	HAV-C-ARM-103	ARMREST FOR TOP MOUNT, CONSOLE, LARGE PAD		\$120.20	\$120.20
1	HAV-C-AP-0645-1	6" ACCESSORY POCKET, 4.5" DEEP		\$47.57	\$47.57
1	HAV-C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM CCSRN, CCSRNTA, MPC03		\$0.00	\$0.00
3	HAV-C-FP-2	2" FILLER PLATE		\$0.00	\$0.00
1	HAV-C-HDM-204	8.5" HEAVY-DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE		\$151.80	\$151.80
1	HAV-C-MD-202	TILT SWIVEL MOTION DEVICE		\$61.38	\$61.38
1	HAV-C-HDM-304	HEAVY-DUTY SLIDING TOP OFFSET PLATFORM, 9" OFFSET		\$70.62	\$70.62
1	HAV-C-LP-3	3 LIGHTER PLUG OUTLETS		\$52.80	\$52.80
1	PGP-PSSP5604C11A	CENTER SLIDING POLY WINDOW		\$808.66	\$808.66





Item 9.

# Quote

Date	Quote #
2/27/2024	Q001

Quantity	Item	Description	Install Location	Unit Price	Total
1	PGP-S56C11OSB	CHARCOAL GREY ABS, STANDARD SEAT (FEATURES STRAIGHT BACK) AND OUTBOARD SEAT BELTS		\$699.27	\$699.27
1	PGP-FP56C06	CHARCOAL GREY ABS, FLOOR PAN		\$199.45	\$199.45
1	PGP-WB56C11	PAIR, STEEL WINDOW BARS (FOR USE WITH DP56C11 ABS REAR DOOR PANEL ONLY)		\$228.80	\$228.80
1	PGP-DP56C11	PAIR, BLACK ABS, REAR DOOR PANELS (FOR USE WITH WB56C11 & WBP56C11 ONLY)		\$133.70	\$133.70
1	PGP-GVPMS-H	VERTICAL PARTITION MOUNT SINGLE WEAPON TRI-LOCK GUN RACK W/HANDCUFF KEY		\$386.82	\$386.82
1	WINDOW TINT	WINDOW TINT- NEED SPECIFICS TO FINALIZE A PRICE. THIS ASSUMES ALL WINDOWS.		\$330.00	\$330.00
30	LABOR	HOURLY RATE FOR INSTALL OF PRODUCTS NOTED		\$120.00	\$3600.00
1	MISC. NON-INVENTORY ITEM	FIRE EXTINGUISHER & BRACKET		\$110.00	\$110.00
1	GRAPHICS	CUSTOM VEHICLE GRAPHICS- NEED CUSTOMER TO SIGN OFF ON DRAWINGS		\$950.00	\$950.00

<b>Subtotal</b>	<b>\$11,279.43</b>
<b>Tax Total (0%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$11,279.43</b>

This quote uses Wheelen, Havis and Proguard parts and equipment. Istallation on up to 12 vehicles is guaranteed to occur within 18 weeks of order, or 30 days of equipment delivery, whichever comes first.



Traffic  
(2)

Item 9.

Quote

Date	Quote #
3/26/2024	Q004

Bill To
Augusta-Richmond County Augusta, GA 30901

Ship To
AUGUSTA-RICHMOND COUNTY 535 TELFAIR ST. AUGUSTA, GA 30901

Terms  
Net 30

Expiration Date  
4/28/2024

Unit/VIN

Sales Rep  
Scott Peebles

Quantity	Item	Description	Install Location	Unit Price	Total
1	WHE-9SX8EEEE	EDGE 9SX DUO WCX 48" E/E/E/E		\$1,485.00	\$1,485.00
1	WHE-MKLP82	LO-PRO LIGHTBAR MOUNT KIT #82		\$0.00	\$0.00
1	WHE-C399S	CENCOM CORE REMOTE SIREN		\$935.00	\$935.00
1	WHE-C399RK3	OBDII CANPORT KIT DODGE		\$0.00	\$0.00
1	WHE-SA315P	SA315P SPEAKER, BLACK PLASTIC		\$165.00	\$165.00
1	WHE-SAK37	SA-315 SIREN MOUNT KIT CHARGER		\$0.00	\$0.00
4	WHE-VTX9E	VERTEX SUPER-LED DUO BLU/ WHT		\$88.00	\$352.00
1	HAV-C-VS-2300-CHGR	VEHICLE-SPECIFIC 23" CONSOLE FOR 2021-2023 DODGE CHARGER		\$347.16	\$347.16
1	HAV-CUP2-1001	INTERNAL CUP HOLDERS		\$44.20	\$44.20
1	HAV-C-ARM-103	ARMREST FOR TOP MOUNT, CONSOLE, LARGE PAD		\$120.20	\$120.20
1	HAV-C-AP-0645-1	6" ACCESSORY POCKET, 4.5" DEEP		\$47.57	\$47.57
1	HAV-C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM CCSRN, CCSRNTA, MPC03		\$0.00	\$0.00
3	HAV-C-FP-2	2" FILLER PLATE		\$0.00	\$0.00
1	HAV-C-HDM-204	8.5" HEAVY-DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE		\$151.80	\$151.80
1	HAV-C-MD-202	TILT SWIVEL MOTION DEVICE		\$61.38	\$61.38
1	HAV-C-HDM-304	HEAVY-DUTY SLIDING TOP OFFSET PLATFORM, 9" OFFSET		\$70.62	\$70.62
1	HAV-C-LP-3	3 LIGHTER PLUG OUTLETS		\$52.80	\$52.80
1	PGP-PSSP5604C11A	CENTER SLIDING POLY WINDOW		\$808.66	\$808.66



Item 9.

# Quote

Date	Quote #
3/26/2024	Q004

Quantity	Item	Description	Install Location	Unit Price	Total
1	PGP-S56C11OSB	CHARCOAL GREY ABS, STANDARD SEAT (FEATURES STRAIGHT BACK) AND OUTBOARD SEAT BELTS		\$699.27	\$699.27
1	PGP-FP56C06	CHARCOAL GREY ABS, FLOOR PAN		\$199.45	\$199.45
1	PGP-WB56C11	PAIR, STEEL WINDOW BARS (FOR USE WITH DP56C11 ABS REAR DOOR PANEL ONLY)		\$228.80	\$228.80
1	PGP-DP56C11	PAIR, BLACK ABS, REAR DOOR PANELS (FOR USE WITH WB56C11 & WBP56C11 ONLY)		\$133.70	\$133.70
1	PGP-GVPMS-H	VERTICAL PARTITION MOUNT SINGLE WEAPON TRI-LOCK GUN RACK W/HANDCUFF KEY		\$386.82	\$386.82
1	WINDOW TINT	WINDOW TINT- NEED SPECIFICS TO FINALIZE A PRICE. THIS ASSUMES ALL WINDOWS.		\$200.00	\$200.00
30	LABOR	HOURLY RATE FOR INSTALL OF PRODUCTS NOTED		\$120.00	\$3600.00
1	MISC. NON-INVENTORY ITEM	FIRE EXTINGUISHER & BRACKET		\$110.00	\$110.00
1	GRAPHICS	CUSTOM VEHICLE GRAPHICS- NEED CUSTOMER TO SIGN OFF ON DRAWINGS		\$950.00	\$950.00
1	MISC. NON-INV ITEM	BYR-5601025 BUYERS 28FT BOOSTER CABLES W/ GRY - QUICK CONNECT		\$165.00	\$165.00
1	MISC. NON-INV ITEM	GPS ANTENNA W/ CABLE		\$165.00	\$165.00
1	MISC. NON-INV ITEM	WESTIN PUSHBUMPER ELITE WITH WRAPS & PIT BAR, SOLID CHANNEL		\$1375.00	\$1375.00
2	WHE-LINSV2B	SURFACE MT LINZ V-SERIES BLUE		\$199.20	\$398.40
1	WHE-LSVBKT35	LINZ MIRROR MT KIT		\$22.64	\$22.64

<b>Subtotal</b>	<b>\$13,275.47</b>
<b>Tax Total (0%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$13,275.47</b>

This quote uses Wheelen, Havis and Proguard parts and equipment. Installation on up to 12 vehicles is guaranteed to occur within 18 weeks of order, or 30 days of equipment delivery, whichever comes first.

3682 Washington Road Augusta, GA 30907

# THOMSON



Mac McAlister Fleet Manager  
2158 Washington Road NE, Thomson GA 30824  
Office: 706-986-5714 Cell: 706-699-1624

(1)  
Durango  
base  
price

Item 9.

1/4/2024

Buyer:	AUGUSTA GEORGIA
	535 TELFAIR STREET SUITE 800
	AUGUSTA GA 30901
Phone:	
Fax:	

Cell:	
Phone:	
Fax:	

Make:	DODGE
Model:	DURANGO PURSUIT V6 AWD
Year:	2023
Color:	SILVER AND DESTROYER GRAY
VIN:	
Stock #:	
Mileage:	10

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP \$44,350.00

Sale Price \$39,959.00

Options Included		
3.6L V6 24V VVT Engine Upg I w/ESS	8-Spd Auto 850RE Trans	Included in price
Cloth Bucket Seats W/Rear Vinyl	Deactivate Rear Doors/Windows	Included in price
Black Left LED Spot Lamp	4 Additional Key Fobs	Included in price
		Included in price
Available Options		
Options Total		

Sub Total	\$39,959.00
DOC	
Tag	
Units	1
Balance Due	\$39,959.00

Manager Mac McAlister

Customer





Durango (1)

Item 9.

Quote

Date	Quote #
3/28/2024	Q005

Bill To
Augusta-Richmond County Augusta, GA 30901

Ship To
Augusta-Richmond County 535 Telfair St. Augusta, GA 30901

Title	Memo	Terms	Expiration Date	Unit/VIN	Sales Rep
RICHMOND COUNTY LT PATROL		Net 30	4/27/2024	LT PATROL	Scott Peebles

Quantity	Item	Description	Install Location	Unit Price	Total
1	WHE-BSFW44Z	I-E FST WCX S/D 10-LT DURANGO **BLUE/WHITE**		\$1,210.00	\$1,210.00
1	WHE-BS44Z	I-E RST WCX 10-LT S/D DURANGO **BLUE/AMBER**		\$1,210.00	\$1,210.00
1	WHE-C399S	CENCOM CORE REMOTE SIREN		\$935.00	\$935.00
1	WHE-C399RK3	OBDII CANPORT KIT DODGE		\$0.00	\$0.00
1	WHE-SA315P	SA315P SPEAKER, BLACK PLASTIC		\$165.00	\$165.00
1	WHE-SAK54CM	DUAL SA-315 MT KIT 13+ DURANGO		\$0.00	\$0.00
4	WHE-TLI2E	ION T-SERIES LINEAR DUO B/W		\$115.45	\$461.80
2	WHE-LINSV2B	SURFACE MT LINZ V-SERIES BLUE		\$199.20	\$398.40
1	WHE-LSVBKT44	LINSV MIRROR MT KIT DURANGO		\$22.64	\$22.64
2	WHE-PSE02FCR	STRIP-LITE+ DUO FLASHR BLU/ WHT		\$126.52	\$253.04
2	WHE-PSBKT90	STRIP-LITE+ 90 DEG MT KIT		\$18.41	\$36.82
4	WHE-VTX9E	VERTEX SUPER-LED DUO BLU/ WHT		\$87.31	\$349.24
1	HAV-C-VS-2300-DUR	VEHICLE-SPECIFIC 23" CONSOLE FOR 2022-2024 DODGE DURANGO		\$386.10	\$386.10
1	HAV-CUP2-1001	INTERNAL CUP HOLDERS		\$44.20	\$44.20
1	HAV-C-ARM-103	ARMREST FOR TOP MOUNT, CONSOLE, LARGE PAD		\$120.20	\$120.20
1	HAV-C-AP-0645-1	6" ACCESSORY POCKET, 4.5" DEEP		\$47.57	\$47.57
1	HAV-C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM CCSRN, CCSRNTA, MPC03		\$0.00	\$0.00
3	HAV-C-FP-2	2" FILLER PLATE		\$0.00	\$0.00

3682 Washington Road Augusta, GA 30907



Date	Quote #
3/28/2024	Q005

Quantity	Item	Description	Install Location	Unit Price	Total
1	HAV-C-HDM-204	8.5" HEAVY-DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE		\$151.800	\$151.80
1	HAV-C-MD-202	TILT SWIVEL MOTION DEVICE		\$61.38	\$61.38
1	HAV-C-HDM-304	HEAVY-DUTY SLIDING TOP OFFSET PLATFORM, 9" OFFSET		\$70.62	\$70.62
1	HAV-C-LP-3	3 LIGHTER PLUG OUTLETS		\$52.80	\$52.80
1	PGP-GVM6718S-H	SELF-SUPPORTING SINGLE WEAPON TRI-LOCK GUN RACK W/HANDCUFF KEY		\$438.29	\$438.29
30	LABOR	HOURLY RATE FOR INSTALL OF PRODUCTS NOTED		\$120.00	\$3,600.00
1	MISC. NON-INVENTORY ITEM	BYR-5601025 28FT BOOSTER CABLE		\$170.15	\$170.15
1	MISC. NON-INVENTORY ITEM	FIRE EXTINGUISHER & BRACKET		\$110.00	\$110.00
1	GRAPHICS	CUSTOM VEHICLE GRAPHICS-NEED CUSTOMER TO SIGN OFF ON DRAWINGS		\$950.00	\$950.00
				<b>Subtotal</b>	\$11,245.05
				<b>Tax Total (0%)</b>	\$0.00
				<b>Total</b>	\$11,245.05

## 125K List

ASSET #	YEAR/MAKE/MODEL	VIN #	DIVISION	MILEAGE
203295	2003 Pontiac Grand Prix	1G2WK52J93F104158	ROAD PATROL/TRAFFIC	152,719
206041	2006 Ford Crown Victoria	2FAFP71W46X148850	ROAD PATROL/TRAFFIC	162,931
207045	2007 Ford Crown Victoria	2FAFP71W37X158903	ROAD PATROL/TRAFFIC	160,471
207094	2007 Ford Explorer	1FMEU63E37UB84384	ROAD PATROL/TRAFFIC	176,045
209052	2009 Ford Crown Victoria	2FAHP71V09X135856	ROAD PATROL/TRAFFIC	171,041
209057	2009 Ford Crown Victoria	2FAHP71V09X135212	ROAD PATROL/TRAFFIC	151,956
209059	2009 Ford Crown Victoria	2FAHP71V49X135214	ROAD PATROL/TRAFFIC	174,873
209079	2009 Ford Crown Victoria	2FAHP71V69X136512	ROAD PATROL/TRAFFIC	131,861
210081	2010 Ford Crown Victoria	2FABP7BV7AX138732	ROAD PATROL/TRAFFIC	186,337
210281	2011 Ford Crown Victoria	2FABP7BV9BX121934	ROAD PATROL/TRAFFIC	187,341
210283	2011 Ford Crown Victoria	2FABP7BV2BX121936	ROAD PATROL/TRAFFIC	175,276
210297	2011 Ford Crown Victoria	2FABP7BV7BX121950	ROAD PATROL/TRAFFIC	132,796
210309	2011 Ford Crown Victoria	2FABP7BV1BX120583	ROAD PATROL/TRAFFIC	157,644
210313	2011 Ford Crown Victoria	2FABP7BV9BX120587	ROAD PATROL/TRAFFIC	202,027
212036	2013 Ford Taurus	1FAHP2M81DG119205	ROAD PATROL/TRAFFIC	151,963
212041	2013 Ford Taurus	1FAHP2M83DG123403	ROAD PATROL/TRAFFIC	133,429
212044	2013 Ford Taurus	1FAHP2M89DG123406	ROAD PATROL/TRAFFIC	162,170
212048	2013 Ford Taurus	1FAHP2M80DG123410	ROAD PATROL/TRAFFIC	163,259
212049	2013 Ford Taurus	1FAHP2M82DG123411	ROAD PATROL/TRAFFIC	181,035
212055	2013 Ford Taurus	1FAHP2M81DG124579	ROAD PATROL/TRAFFIC	156,796
212057	2013 Ford Taurus	1FAHP2M8XDG124581	ROAD PATROL/TRAFFIC	165,924
212059	2013 Ford Taurus	1FAHP2M83DG124583	ROAD PATROL/TRAFFIC	178,014
212062	2013 Ford Taurus	1FAHP2M89DG124586	ROAD PATROL/TRAFFIC	127,472
212072	2013 Ford Taurus	1FAHP2M87DG119287	ROAD PATROL/TRAFFIC	155,197
212073	2013 Ford Taurus	1FAHP2M89DG119288	ROAD PATROL/TRAFFIC	145,428
212127	2013 Ford Explorer	1FM5K7B89DGB15894	ROAD PATROL/TRAFFIC	173,037
212225	2012 Dodge Charger	2C3CDXATXCH316206	ROAD PATROL/TRAFFIC	167,910
213044	2013 Chevrolet Impala	2G1WD5E36D1259223	ROAD PATROL/TRAFFIC	135,577
213053	2013 Chevrolet Impala	2G1WD5E36D1258329	ROAD PATROL/TRAFFIC	173,984
213055	2013 Chevrolet Tahoe	1GNLC2E06DR312695	ROAD PATROL/TRAFFIC	216,637
213063	2013 Dodge Charger	2C3CDXAT1DH694755	ROAD PATROL/TRAFFIC	126,655
213070	2013 Dodge Charger	2C3CDXAT2DH696319	ROAD PATROL/TRAFFIC	175,868
213071	2013 Dodge Charger	2C3CDXAT9DH696320	ROAD PATROL/TRAFFIC	194,167
213080	2013 Dodge Charger	2C3CDXAT3DH706954	ROAD PATROL/TRAFFIC	147,427
213084	2013 Dodge Charger	2C3CDXAT8DH706948	ROAD PATROL/TRAFFIC	147,357
213085	2013 Dodge Charger	2C3CDXATXDH706949	ROAD PATROL/TRAFFIC	177,216
213264	2013 Chevrolet Tahoe	1GNLC2E02DR304061	ROAD PATROL/TRAFFIC	184,919
214088	2014 Dodge Charger	2C3CDXAT0EH343790	ROAD PATROL/TRAFFIC	160,415

214091	2014 Dodge Charger	2C3CDXAT2EH343791	ROAD PATROL/TRAFFIC	159,976
214093	2014 Dodge Charger	2C3CDXAT8EH348123	ROAD PATROL/TRAFFIC	201,733
214097	2014 Dodge Charger	2C3CDXAT5EH348130	ROAD PATROL/TRAFFIC	140,580
214099	2014 Dodge Charger	2C3CDXATXEH348155	ROAD PATROL/TRAFFIC	147,886
214105	2014 Dodge Charger	2C3CDXAT1EH348156	ROAD PATROL/TRAFFIC	170,843
214108	2014 Dodge Charger	2C3CDXAT3EH348157	ROAD PATROL/TRAFFIC	140,818
214113	2014 Dodge Charger	2C3CDXAT9EH348146	ROAD PATROL/TRAFFIC	211,473
214114	2014 Dodge Charger	2C3CDXAT0EH348147	ROAD PATROL/TRAFFIC	178,982
214115	2014 Dodge Charger	2C3CDXAT2EH348148	ROAD PATROL/TRAFFIC	131,039
214116	2014 Dodge Charger	2C3CDXAT4EH348149	ROAD PATROL/TRAFFIC	185,085
214117	2014 Dodge Charger	2C3CDXAT0EH348150	ROAD PATROL/TRAFFIC	138,987
214119	2014 Dodge Charger	2C3CDXAT4EH348152	ROAD PATROL/TRAFFIC	166,942
215046	2015 Ford F250	1FT7W2BT7FED30231	ROAD PATROL/TRAFFIC	159,573
215072	2015 Dodge Charger	2C3CDXAT9FH906885	ROAD PATROL/TRAFFIC	129,380
215074	2015 Dodge Charger	2C3CDXAT2FH902077	ROAD PATROL/TRAFFIC	156,206
215076	2015 Dodge Charger	2C3CDXAT4FH902081	ROAD PATROL/TRAFFIC	145,835
215077	2015 Dodge Charger	2C3CDXAT8FH902083	ROAD PATROL/TRAFFIC	133,689
215078	2015 Dodge Charger	2C3CDXATXFH902084	ROAD PATROL/TRAFFIC	204,371
215081	2015 Dodge Charger	2C3CDXAT3FH906879	ROAD PATROL/TRAFFIC	160,412
215083	2015 Dodge Charger	2C3CDXATXFH914767	ROAD PATROL/TRAFFIC	199,678
215085	2015 Dodge Charger	2C3CDXAT6FH902079	ROAD PATROL/TRAFFIC	150,841
215086	2015 Dodge Charger	2C3CDXAT1FH914768	ROAD PATROL/TRAFFIC	153,379
216068	2016 Chevrolet Tahoe	1GNSKDEC4GR431581	ROAD PATROL/TRAFFIC	139,572
216088	2016 Chevrolet Tahoe	1GNLCDEC2GR121575	ROAD PATROL/TRAFFIC	158,183
216136	2016 Dodge Charger	2C3CDXAT4GH347487	ROAD PATROL/TRAFFIC	131,963
216137	2016 Dodge Charger	2C3CDXAT6GH347488	ROAD PATROL/TRAFFIC	131,731
216138	2016 Dodge Charger	2C3CDXAT8GH347489	ROAD PATROL/TRAFFIC	182,042
216142	2016 Dodge Charger	2C3CDXATXGH347493	ROAD PATROL/TRAFFIC	158,903
217093	2017 Dodge Charger	2C3CDXAT7HH625302	ROAD PATROL/TRAFFIC	148,255
217097	2017 Dodge Charger	2C3CDXAT4HH625306	ROAD PATROL/TRAFFIC	147,718
217100	2017 Dodge Charger	2C3CDXATXHH625309	ROAD PATROL/TRAFFIC	132,587
217105	2017 Dodge Charger	2C3CDXAT3HH625314	ROAD PATROL/TRAFFIC	128,739
217113	2017 Dodge Charger	2C3CDXAT2HH625322	ROAD PATROL/TRAFFIC	132,190
217117	2017 Dodge Charger	2C3CDXATXHH625326	ROAD PATROL/TRAFFIC	125,962
217118	2017 Dodge Charger	2C3CDXAT1HH625327	ROAD PATROL/TRAFFIC	157,330
218063	2018 Dodge Charger	2C3CDXAT0JH328622	ROAD PATROL/TRAFFIC	151,308
219031	2019 Dodge Charger	2C3CDXAT5KH514058	ROAD PATROL/TRAFFIC	163,663

## Totaled List

212042	2013 Ford Taurus	1FAHP2M85DG123404	ROAD PATROL/TRAFFIC	1/17/2021
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215071	2015 Dodge Charger	2C3CDXAT5FH906883	ROAD PATROL/TRAFFIC	1/11/2022
210295	2011 Ford CV	2FABP7BV9BX121948	ROAD PATROL/TRAFFIC	1/19/2022
221026	2021 Dodge Charger	2C3CDXAT3MH595127	ROAD PATROL/TRAFFIC	3/7/2022
220098	2020 Ford Explorer	1FM5K8AB4LGD09539	ROAD PATROL/TRAFFIC	5/18/2022
214106	2014 Dodge Charger	2C3CDXAT1EH348139	ROAD PATROL/TRAFFIC	5/26/2022
218069	2018 Dodge Charger	2C3CDXAT5JH328647	ROAD PATROL/TRAFFIC	9/1/2022
220132	2020 Ford Explorer	1FM5K8AB0MGA07442	ROAD PATROL/TRAFFIC	9/1/2022
217102	2017 Dodge Charger	2C3CDXAT8HH625311	ROAD PATROL/TRAFFIC	9/22/2022
213083	2013 Dodge Charger	2C3CDXAT6DH706950	ROAD PATROL/TRAFFIC	11/16/2022
214090	2014 Dodge Charger	2C3CDXAT4EH343789	ROAD PATROL/TRAFFIC	12/9/2022
217116	2017 Dodge Charger	2C3CDXAT8HH625325	ROAD PATROL/TRAFFIC	1/2/2023
220127	2020 Ford Explorer	1FM5K8AB7MGA07440	ROAD PATROL/TRAFFIC	10/3/2023
217099	2017 Dodge Charger	2C3CDXAT8HH625308	ROAD PATROL/TRAFFIC	11/28/2023
213064	2013 Dodge Charger	2C3CDXAT3DH694756	ROAD PATROL/TRAFFIC	12/29/2023
219147	2019 Dodge Charger	2C3CDXAG6KH728172	ROAD PATROL/TRAFFIC	12/29/2023
219138	2019 Dodge Charger	2C3CDXAG7KH725779	ROAD PATROL/TRAFFIC	1/10/2024
219154	2019 Dodge Charger	2C3CDXAG8KH725774	ROAD PATROL/TRAFFIC	1/24/2024
219152	2019 Dodge Charger	2C3CDXAG5KH725781	ROAD PATROL/TRAFFIC	1/26/2024
219145	2019 Dodge Charger	2C3CDXKT2KH726964	ROAD PATROL/TRAFFIC	2/19/2024
218071	2018 Dodge Charger	2C3CDXAT6JH328642	ROAD PATROL/TRAFFIC	2/22/2024
218093	2018 Dodge Charger	2C3CDXAT6JH328625	ROAD PATROL/TRAFFIC	3/25/2024
215063	2015 Dodge Charger	2C3CDXAT5FH902073	ROAD PATROL/TRAFFIC	4/17/2024



## Commission Meeting

May 22, 2024

2024 Annual Bid Award – Procurement Department

**Department:** Procurement

**Presenter:** Geri Sams

**Caption:** Motion to **approve** of the following annual bid items, as the estimated annual purchases for these items are expected to exceed \$25,000.00. This request is in accordance with Sec. 1-10-58 of the Annual Contracts provision. Phase V - for annual Bid items - Phase V for: Annual Bid #24-065 Fireworks for Independence Day Celebration and 24-066 Warehouse Supplies. The award for both items is for one (1) year with an option to extend for (1) additional year. **(Approved by Administrative Services Committee May 14, 2024)**

**Background:**

Sec. 1-10-58 stipulates that upon approval of an annual contract by the Board of Commissioners, any using agency is authorized to order supplies or services under such annual contract as needed, up to the maximum amount approved in the annual bid. An annual contract is defined as any contract entered for a period of one year or multiple one-year periods, including options to renew for additional one-year periods, with a vendor or contractor. The purpose is to provide Augusta, Georgia, with specified products or services, such as paving, concrete, or office supplies, at a predetermined rate or price. These commodities or services are let in accordance with the Augusta Procurement Code.

**The Annual Bid Items for consideration are as follows:**

**Parks and Recreation : 2024 BUDGET RECOMMENDED AWARD**

**24-065: Fireworks for Independence Day Celebration.- \$33,000**

**Utilities Department ; 2024 Budget Recommended Award**

**24-066 Warehouse Supplies - \$1,000,000.00**

The recommendation for the award for 24-065 and 24-066 are for a one-year term with the option to extend for an additional year upon mutual consent of both parties. This aligns with the definition of an annual contract, as outlined in the Augusta Procurement Code. The recommendation for the award for both items is for a one (1) year award with the option to extend for one (1) additional one (1) - year terms.

The annual bid items underwent a thorough and transparent sealed bid process, as mandated by the Augusta Procurement Code. Subsequent to this process, the respective User Departments diligently reviewed all submittals and have collaboratively formulated a comprehensive recommendation of award.

The Procurement Department has worked closely with the User Departments to ensure a meticulous evaluation of the bids received. The outcome of this collaborative effort is the attached

recommendation, which reflects a balanced consideration of factors such as cost-effectiveness and compliance with our procurement guidelines.

Enclosed herewith, please find the detailed recommendation of award for your review and approval. We believe that the selected vendors not only meet but exceed the specified requirements, and their proposals align with the principles of fairness, competitiveness, and transparency upheld by the Augusta Procurement Code.

**Analysis:**

The reason for seeking your approval is rooted in the fact that the User Department may need to submit requisitions for the purchase of items that exceed the \$25,000 authority approval of the Administrator, as specified in accordance with the Procurement Code, Section 1-10-54.

Section 1-10-54, under the "Authority of Administrator to make small purchases," clearly outlines that the Administrator is vested with the authority to make purchases, approve annual bids, and enter into professional services agreements without Commission approval for products, services, and annual bids not exceeding \$25,000.

In alignment with this provision, we seek approval for the bids, as they fall within the Administrator's purview for small purchases. The bid has undergone a meticulous review process by both the Procurement Department and the User Department, ensuring compliance with all relevant guidelines and standards.

Enclosed herewith are the comprehensive details of the bid submission, along with the User Department's recommendations. We believe that this bid not only meets but exceeds the required specifications, and its approval will facilitate the seamless acquisition of essential items for our organization.

**Financial Impact:**

User Departments within our organization are entrusted with the responsibility of procuring the items specified in the individual bids. Purchases are made on an as-needed basis, allowing for a flexible and efficient acquisition process that aligns with our operational requirements. This approach ensures that our organization can respond promptly to evolving needs while maintaining fiscal responsibility.

Importantly, the payment for requested items will be sourced from the appropriate budget line item associated with the specific department making the request.

**Alternatives:**

Deny, and have the departments utilize the Procurement Code in making purchases not to exceed \$25,000.00 with Administrative Approval.

**Recommendation:**

The Procurement Department recommendation is to approve as submitted by the User Department and award the Annual Bid(s) as recommended per the Augusta Code.

**Funds are available in the following accounts:**

User Department are responsible for the procurement of items within their approved 2024 Budget

**REVIEWED AND APPROVED BY:**

N/A



**Bid Opening - Bid Item #24-065**  
**Fireworks for Independence Day Celebration**  
**for Augusta, Georgia - Recreation & Parks Department**  
**Bid Due: Thursday, May 2, 2024 @ 11:00 a.m. via ZOOM**

**Total Number Specifications Mailed Out: 5**

**Total packages submitted: 1**

**Total Noncompliant: 0**

<b>Vendors</b>	<b>PYRO Shows East Coast, Inc.</b> <b>4652 Catawba River Road</b> <b>Catawba, SC 29704</b>
<b>Attachment B</b>	<b>Yes</b>
<b>E-Verify Number</b>	<b>4546919</b>
<b>SAVE Form</b>	<b>Yes</b>
<b>Bid Price</b>	<b>\$33,000.00</b>



## Invitation To Bid

Item 10.

Sealed bids will be received at this office until Thursday, May 2, 2024 @ 11:00 a.m. via **ZOOM Meeting ID: 898 4834 1541**  
**Passcode: 130156** for furnishing:

### **BID ITEM PARKS AND RECREATION SERVICES DEPARTMENT - ANNUAL CONTRACT** COMMODITY CODE (Bid Items may have more parent codes)

No.	Bid Item Description	COMMODITY CODE (Bid Items may have more parent codes)
1	24-065 – Fireworks for Independence Day Celebration	018-578-36, 018-962-36, 024-680-74

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCBid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

**All questions must be submitted in writing by fax to 706 821-2811 or email to [procannualbids@augustaga.gov](mailto:procannualbids@augustaga.gov) to the office of the Augusta, Georgia Procurement Department by Friday, April 26, 2024 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.**

**The local bidder preference program is applicable to this project.** No bids may be withdrawn for a period of ninety (90) days after bids have been opened.

**Invitation for bids and specifications.** An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [annualbids@augustaga.gov](mailto:annualbids@augustaga.gov)

**No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle April 4, 11, 18, 25, 2024  
Metro Courier April 4, 2024



2027 Lumpkin Road  
Augusta, GA 30906

## Memorandum

**TO:** Geri Sams, Director – Procurement  
**FROM:** Charles Jackson, Acting Director – Parks & Recreation  
**DATE:** May 6, 2024  
**SUBJECT:** RFP 24-065 – Recommendation of Award

CJ  
5/6/24

With RFP 24-065, the Parks and Recreation Department was seeking proposals for a vendor to deliver the annual fireworks for the Independence Day Celebration in Downtown Augusta. The only responsive vendor, PYRO Shows East Coast, Inc., has in the past provided their services for the majority of fireworks shows for Augusta, and meets our requirements.

The Parks and Recreation Department recommends that PYRO Shows East Coast, Inc. be awarded the contract for RFP 24-065, at the submitted bid price of \$33,000.00.

**PYRO SHOWS EAST COAST, INC.  
ATTN: SCOTT DONAHUE  
4652 CATAWABA RIVER ROAD  
P. O. BOX 209  
CATAWBA, SC 29704**

**PYRO ENGINEERING, INC  
DBA BAY FIREWORKS  
ATTN: CHARLES RAPPA  
999 S. OYSTER BAY RD.SUITE #111  
BETHPAGE, NY 11714**

**PYROTECNICO  
ATTN: STEPHEN VITALE  
P. O. BOX 149  
NEW CASTLE, PA 16103**

**ZAMBELLI INTERNATIONAL  
FIREWORKS  
1060 HOLLAND DR, STE J  
BOCA RATON, FL 33487**

**PYRO PRODUCTIONS  
ATTN: CHARLES MCKINLEY  
2083 HELMS ROAD  
DOTHAN, ALABAMA 36301**

**CHARLES JACKSON  
RECREATION AND PARKS  
DEPARTMENT**

**PHYLLIS JOHNSON  
COMPLIANCE DEPARTMENT**

**BID ITEM #2-065  
FIREWORKS FOR INDEPENDENCE DAY  
CELEBRATION FOR AUGUSTA, GA-  
RECREATION AND PARKS DEPARTMENT  
BID DUE: TUE., MAY 2, 2024 @ 11:00 A.M**

**ALPHONZA WILLIAMS  
RECREATION AND PARKS  
DEPARTMENT**

**BID ITEM #24-065  
FIREWORKS FOR INDEPENDENCE DAY  
CELEBRATION FOR AUGUSTA, GA-  
RECREATION AND PARKS  
DEPARTMENT  
MAILED: 4/4/2024**

**YOLANDA GREENWOOD  
RECREATION AND PARKS  
DEPARTMENT**

**PAGE 1 OF 1**



Bid Item #24-066  
Warehouse Supplies - Annual Contract  
for Augusta Georgia - Utilities Department  
Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.

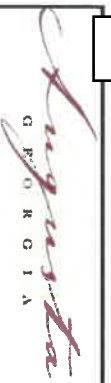
Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

VENDOR		ET Industrial Supply Co.,Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
Attachment "B"		YES	YES	YES	YES	YES	YES
E-Verify #		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM		YES	YES	YES	YES	YES	YES
Brass Fittings							
Item #	Est. Qty.	Part Description					
1	100	2" Corporation Stop, 7312 8B CC x MNPT	NB	\$324.00	NB	\$288.34	NO
2	100	2" Ball Corporation Stop AWWA x MNPT	NB	\$324.00	NB	\$288.34	NO
3	100	2" Corporation Stop, CC X MIP	NB	\$324.00	NB	\$288.34	NO
4	100	2" Corporation Stop, CC X FIP	NB	\$324.00	NB	\$288.34	NO
5	600	3/4" Curb Stop Female X Female	NB	\$76.10	NB	\$43.58	NO
6	600	3/4" Curb Stop F3/4" Curb Stop Female X Compression (ex. AY McDonald 76102WQ   Ford B41-233W-Q-NL)	NB	\$54.87	NB	\$51.58	NO
7	600	1" Curb Stop Female X Fe1" Curb Stop Female X Female	NB	\$109.48	NB	\$106.07	NO
8	600	1" Curb Stop Female X Compression (ex. AY M1" Curb Stop Female X Compression (ex. AY McDonald 76102WQ   Ford B41-233W-Q-NL)	NB	\$95.00	NB	\$51.58	NO
9	200	3/4" Service Elbow Comp/MIP Thread L84-333/4"	NB	\$22.60	NB	\$21.22	NO
10	200	1" Service Elbow Comp/MIP Thread L84-44 1" S	NB	\$36.43	NB	\$35.29	NO
11	200	3/4" Copper to Iron Compression C84-333/4"	NB	\$20.00	NB	\$19.37	NO
12	200	1" Copper to Iron Compression C84-44 G	NB	\$23.68	NB	\$22.94	NO





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Attachment "B"			YES	YES	YES	YES	YES	YES
E-Verify #			297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM			YES	YES	YES	YES	YES	YES
Brass Fittings								
Item #	Est. Qty.	Part Description						
13	200	3/4" Copper to Copper Compression/Compression C44-33 G	NB	\$24.34	NB	\$23.59	\$23.11	NB
14	200	1" Copper to Copper Compression/Compression C44-44 G.	NB	\$27.85	NB	\$26.98	\$26.45	NB
15	100	1- 1/2" Ball Valve F x F B11-666	NB	\$228.30	NB	\$214.34	\$207.35	NB
16	100	2" Ball Valve B11-777	NB	\$319.26	NB	\$312.23	\$303.25	NB
17	500	Adapter, Meter, Brass 1" x 3/4	NB	\$15.24	NB	\$24.64	NB	NB
18	500	Bushing, Brass 1" IPS x 3/4" IPS	NB	\$8.02	NB	\$4.83	\$3.74	NB
19	100	Corp Stop, 3/4"	NB	\$65.21	NB	\$62.52	\$67.83	NB
20	100	Corp Stop, Slip, 3/4"	NB	NB	NB	\$81.16	\$50.51	NB
21	100	Corp Stop, Slip, 1"	NB	NB	NB	\$105.93	\$115.71	NB
PVC Fittings								
Item #	Est. Qty.	Part Description						
22	100	3/4" PVC Coupling Sch #40	NB	NB	NB	\$0.44	\$0.50	NB
23	100	1" PVC Coupling Sch #40	NB	NB	NB	\$0.78	\$0.90	NB
24	100	3/4" PVC Female Adapter Sch #40	NB	NB	NB	\$0.80	\$0.80	NB



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Attachment "B"				YES	YES	YES	YES	YES	YES
E-Verify #				297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM				YES	YES	YES	YES	YES	YES
Brass Fittings									
Item #	Est. Qty.	Part Description							
25	100	1" PVC Female Adapter	NB	NB	NB	\$0.80	\$0.95		
26	100	4" PVC Sewer Tee Wye Glue x Glue for SDR35 Pipe	NB	NB	NB	\$11.95	\$9.21		
27	100 Pipe	4" PVC Sewer Threaded Clean Out Plug for SDR35	NB	NB	NB	\$4.53	\$3.50		
28	100	4" PVC Sewer Female Adapter for SDR35 Pipe	NB	NB	NB	\$7.45	\$5.75		
29	200	6" PVC Elbow 45 for SDR35 Pipe Glue x Glue	NB	NB	NB	\$22.32	\$17.21		
30	200	6" PVC Elbow 45 for SDR35 Pipe Glue x Spigot	NB	NB	NB	\$28.51	\$21.98		
31	200	6" SDR35 Clean Out w/Plug (Complete)	NB	NB	NB	\$57.95	\$44.67		
32	200	6" PVC Sewer Tee Wye Glue x Glue for SDR35 Pipe	NB	NB	NB	\$82.04	\$63.24		
33	100	4" PVC Elbow 45 Glue x Spigot for SDR35 Pipe	NB	NB	NB	\$7.69	\$5.93		
34	100	6" PVC Elbow 22 1/2" Glue x Glue for SDR35 Pipe	NB	NB	NB	\$27.23	\$20.99		
35	100	4" PVC Elbow 22 ½" Glue x Glue for SDR35 Pipe	NB	NB	NB	\$6.23	\$4.81		
36	50	4" Backwater Valve (Sewer), PVC	NB	NB	NB	\$35.53	NB		
37	20	6" Backwater Valve (Sewer), PVC	NB	NB	NB	\$85.43	NB		
38	50	Flange Kit, Cast Iron, 1 1/2"	NB	NB	NB	\$46.85	\$29.00		
39	50	Flange Kit, Cast Iron, 2"	NB	NB	NB	\$53.40	\$31.00		



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
40	20	2"C87 -77-NL Cplg MIX x PJ PVC	NB	\$120.00	NB	\$114.41	\$112.08
41	20	2" C17 -77NL Cplg FIP XPJ (PVC)	NB	\$144.50	NB	\$131.45	\$128.82
42	20	2" C77-77NL Cplg PJ(PVC)	NB	18.83	NB	\$172.65	\$169.19
43	100	2" C84-77G- NL CTS GT X MIP	NB	\$94.50	NB	\$91.57	\$89.73
GALVANIZED FITTINGS, NIPPLE							
Item #	Est. Qty.	Part Description					
44	100	3/4" X 2" Galv Nipple	NB	NB	NB	\$3.13	\$1.87
45	100	2" Galv Allthread Nipple	NB	NB	NB	\$8.68	\$3.20
46	200	3/4" Galv Comp Coup (1S) Dresser	NB	NB	NB	\$14.54	\$10.50
47	200	1" Galv Comp Coup (1S) Dresser	NB	NB	NB	\$21.17	\$13.90
48	200	2" Galv Comp Coup (1S) Dresser	NB	NB	NB	\$43.98	\$29.50
49	100	2" X 4" Galv Nipple	NB	NB	NB	\$11.85	\$4.38
50	100	2" X 6" Galv Nipple	NB	NB	NB	\$17.58	\$6.48
51	100	2" Brass Allthread Nipple	NB	NB	NB	\$13.70	\$10.82
52	100	2" X 4" Brass Nipple	NB	NB	NB	\$20.85	\$17.64
53	100	2" X 6" Brass Nipple	NB	NB	NB	\$30.78	\$26.00
Meter Couplings, Washer and Re-setters							



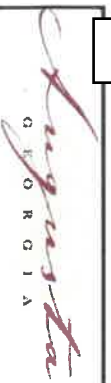


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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		YES	YES	YES	YES	YES	NO/NONE COMPLIANT
Brass Fittings							
Item #	Est. Qty.	Part Description					
Item #	Est. Qty.	Part Description					
54	2000	3/4" Meter Coupling (5680 Hayes or Equal)	NB	\$20.99	NB	\$9.19	\$6.75
55	7000	3/4" Meter Washer (Rubber)	NB	\$0.35	NB	\$0.25	\$0.09
56	2000	3/4" x 1/32" Fiber Meter Washer	NB	\$0.39	NB	0.125	\$0.08
57	400	1" Meter Coupling (5680 Hayes or Equal)	NB	\$24.55	NB	\$12.82	\$11.05
Manhole Cover and Rings							
Item #	Est. Qty.	Part Description					
58	50	Locking Ring and Cover (Bolt Down) 23-3/4"	NB	NB	NB	NB	\$295.00
59	50	Manhole Lids (Cover only) 23-3/4"	NB	NB	NB	NB	\$150.00
60	60	1" Manhole Ring Riser 24"	NB	NB	NB	\$48.23	\$44.00
61	30	6" Cement Grade Ring	NB	NB	NB	\$92.20	\$56.00
62	30	4" Cement Grade Ring	NB	NB	NB	\$78.01	\$43.00
63	30	2" Cement Grade Ring	NB	NB	NB	\$63.76	\$35.00
64	15	1" x 23 3/4" Adjustable Ring	NB	NB	NB	NB	\$75.00
65	15	2" x 23 3/4" Adjustable Ring	NB	NB	NB	NB	\$95.00
Ferroco Coupling / Max Adaptor							
Item #	Est. Qty.	Part Description					





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Attachment "B"									
E-Verify #				YES	YES	YES	YES	YES	YES
SAVE FORM				297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
				YES	YES	YES	YES	YES	YES
Brass Fittings									
Item #	Est. Qty.	Part Description							
66	100	4" Max Adaptor	NB	NB	NB	\$95.22	\$87.00		
67	100	8" Fernco Coupling 8" Clay x 6" PVC	NB	NB	NB	\$25.88	\$20.00		
68	75	6" Fernco Coupling 6" Clay x 4" PVC	NB	NB	NB	\$15.38	\$12.75		
69	200	6" Fernco Coupling 6" PVC x 4" PVC	NB	NB	NB	\$16.36	\$12.75		
70	100	6" Fernco Coupling 8" PVC x 6" PVC	NB	NB	NB	\$24.33	\$20.00		
71	120	6" Max Adaptor	NB	NB	NB	\$137.85	\$129.00		
72	100	8" Fernco Coupling 8" Concrete x 6" PVC	NB	NB	NB	\$29.25	NB		
73	100	8" Max Adaptor	NB	NB	NB	\$181.65	\$169.00		
74	100	10" Max Adaptor	NB	NB	NB	\$226.98	\$212.00		
75	100	12" Max Adaptor	NB	NB	NB	\$272.29	\$254.00		
76	100	6" Max Adaptor OS 6.27-8.10 OD	NB	NB	NB	\$161.37	\$149.00		
Hymax Coupling (Krausz)									
Item #	Est. Qty.	Part Description							
77	150	6" Hymax Coupling (642/768) HC	NB			\$296.84	\$291.42		
78	50	8" Hymax Coupling (854/984) HC	NB			\$332.56	\$329.02		
79	20	10" Hymax Coupling (1096/1226) HC	NB			\$452.14	\$447.52		



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
80	20	12" Hymax Coupling (1315/1441) HC	NB	\$607.78	NB	\$597.67	\$607.78
81	40	2" Hymax Coupling (210/303) HC	NB	\$136.66	NB	\$130.17	\$136.66
82	40	4" Hymax Coupling (424/511) HC	NB	\$229.04	NB	\$220.05	\$229.04
83	40	3" Hymax Coupling (364/433) HC	NB	\$177.33	NB	\$171.72	\$177.33
84	10	16" Hymax Coupling (1710-1920)	NB	\$1,410.00	NB	\$1,368.31	\$1,410.00
85	10	18" Hymax Coupling (1920-2130)	NB	\$1,659.22	NB	\$1,609.71	\$1,659.22
Valve Boxes and Tops							
Item #	Est. Qty.	Part Description					
86	400	Valve Box w/tops Slip Type	NB	NB	NB	\$75.00	NB
87	296	6" Concrete Valve Box Pad	NB	NB	NB	\$15.00	NB
88	100	Valve Box Top Section w Tops Slip 15"	NB	NB	NB	\$60.00	NB
89	100	1" Valve Box Riser	NB	NB	NB	\$19.00	NB
90	100	1-1/2" Valve Box Riser	NB	NB	NB	\$24.75	NB
91	100	2" Valve Box Riser	NB	NB	NB	\$25.00	NB
92	50	3" Valve Box Riser	NB	NB	NB	\$33.00	NB
93	50	4" Valve Box Riser	NB	NB	NB	\$41.76	NB



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
94	750	Meter Box, Top, Poly, Oval Standard (10x19) with read hole, non-traffic rated (Nicator - Read Rite)	NB	NB	\$36.80	\$36.80	\$55.00
95	250	Meter Box, Top, Poly, Oval Standard (10x19) without read hole, non-traffic rated (Nicator - Read Rite)	NB	NB	\$36.80	NB	\$55.00
96	750	Meter Box, Top, Poly, Rectangle Standard with read hole, non-traffic rated (Nicator - Read Rite)	NB	NB	\$20.00	\$20.00	\$55.00
97	250	Meter Box, Top, Poly, Rectangle Standard without read hole, non-traffic rated (Nicator - Read Rite)	NB	NB	\$20.00	NB	\$55.00
98	500	Meter Box (Rome Box) (10x19x12) (BOX - RECTANGLE - CAST IRON)	NB	NB	NB	NB	\$85.00
99	300	Carson 10152012 1015-12 Plastic Body (BOX - SQUARE)	NB	NB	NB	\$17.86	\$22.00
100	300	Carson 10152012 1015-12 Plastic Body W/2" Touch Read hole in Lid (LID - SQUARE)	NB	NB	NB	\$34.65	\$47.00
101	25	Jumbo Plastic Mtr Box (Complete)	NB	NB	NB	\$142.41	\$75.00
102	25	Super Jumbo Plastic Mtr Box (Complete)	NB	NB	NB	\$192.86	\$175.00
103	200	Meter Box top W/2" Touch Read hole for Rome Box (10x19) (LID - OVAL - CAST IRON)	NB	NB	NB	\$30.86	\$28.00
104	500	Meter Box (Rome Box) (10x19x10) (BOX - OVAL - CAST IRON)	NB	NB	NB	\$80.02	\$85.00
Repair Bands							
Item #	Est. Qty.	Part Description					
105	50	Repair Band/Clamp, 1/2" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$60.43	NB	\$18.95	\$22.00
106	100	Repair Band/Clamp, 3/4" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$61.41	NB	\$19.19	\$22.10





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for Augusta Georgia - Utilities Department  
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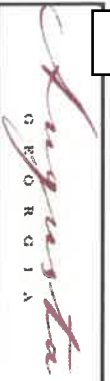
Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

Attachment "g"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortune Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
107	50	Repair Band/Clamp, 1" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$62.59	NB	\$20.32	\$23.00
108	75	Repair Band/Clamp, 2" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$69.69	NB	\$23.29	\$26.25
109	50	Repair Band/Clamp, 1/2" x 6" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$85.69	NB	NB	\$46.25
110	50	Repair Band/Clamp, 3/4" x 6" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$82.62	NB	\$40.60	\$46.35
111	50	Repair Band/Clamp, 1" x 6" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$83.29	NB	\$40.89	\$46.55
112	50	Repair Band/Clamp, 2" x 6" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS	NB	\$98.70	NB	\$43.28	\$48.80
113	10	Repair Band/Clamp, 8" x 15" (898-936) Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$364.15	NB	\$177.95	\$186.00
114	10	Repair Band/Clamp, 3" x 15" (346-370) Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$248.64	NB	\$126.07	\$119.00
115	25	Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$420.82	NB	\$175.61	\$151.00
116	10	Repair Band/Clamp, 6" x 15" (684-764) Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$302.37	NB	\$175.61	\$225.00
117	25	Repair Band/Clamp, 6" x 15" (705-745) Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$302.37	NB	\$175.61	\$153.00
118	40	Repair Band/Clamp, 6" x 15" (656-696) Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$295.08	NB	\$154.58	\$144.00
119	10	Repair Band/Clamp, 8" X 12-1/2" (899-939), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$315.08	NB	\$141.08	\$156.00
120	10	Repair Band/Clamp, 8" X 15" (970-1010), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$364.18	NB	\$213.11	\$212.00
121	20	Repair Band/Clamp, 8" X 7-1/2" (899-979), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$259.69	NB	\$97.16	\$132.00





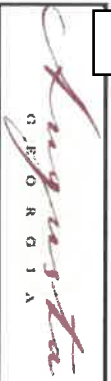
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E-Verify #		YES		YES		YES		YES		YES		YES	
SAVE FORM		297601		107726		630418384		1205487		1203946		NO/NONE COMPLIANT	
Brass Fittings		YES		YES		YES		YES		YES		YES	
Item #	Est. Qty.	Part Description											
122	20	Repair Band/Clamp, 8" X 7-1/2" (933-971),		NB		NB		\$99.37		\$99.78		\$99.82	
123	20	Smith-Blair 226 Full Circle Repair Clamp or equal* IPS		NB		NB		\$117.95		\$186.00		\$186.00	
124	20	Repair Band/Clamp, 8" X 15" (899-939), Smith-Blair		NB		NB		\$253.43		\$257.00		\$257.00	
125	20	226 Full Circle Repair Clamp or equal* IPS		NB		NB		\$220.25		\$223.00		\$223.00	
126	20	Repair Band/Clamp, 6" X 7-1/2" (684-724), Smith-		NB		NB		\$82.84		\$82.00		\$82.00	
127	20	Blair 226 Full Circle Repair Clamp or equal* IPS		NB		NB		\$132.53		\$130.00		\$130.00	
128	20	Repair Band/Clamp, 8" X 10" (854-894), Smith-Blair		NB		NB		\$128.68		\$127.00		\$127.00	
129	20	226 Full Circle Repair Clamp or equal* IPS		NB		NB		\$177.95		\$256.00		\$256.00	
130	20	Repair Band/Clamp, 8" X 12-1/2" (854-894), Smith-		NB		NB		\$141.08		\$152.00		\$152.00	
131	20	Blair 226 Full Circle Repair Clamp or equal* IPS		NB		NB		\$97.16		\$95.00		\$95.00	
132	20	Repair Band/Clamp, 8" X 7-1/2" (854-894), Smith-		NB		NB		\$387.82		\$523.50		\$523.50	
133	20	Blair 228 Full Circle Repair Clamp DI Lug or equal* IPS		NB		NB		\$440.18		\$552.38		\$552.38	
M.J. Valves - Open Left													
Item #	Est. Qty.	Part Description											



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
BRASS FITTINGS		YES	YES	YES	YES	YES	YES
Item #	Part Description						
134	40 6" M.J. Valve w/acc Open Left	NB	NB	NB	\$925.82	\$817.37	NB
135	20 8" M. J. Valve w/acc Open Left	NB	NB	NB	\$1,474.53	\$1,301.80	NB
136	40 2" Iron Body Valve w/2" Female Thread	NB	NB	NB	\$443.08	\$391.17	NB
137	10 4" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$725.85	\$640.82	NB
138	40 6" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$925.82	\$817.37	NB
139	20 8" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$1,474.53	\$1,301.80	NB
140	4 16" M.J. Valve w/acc and gearing (Open Right)	NB	NB	NB	\$9,751.45	\$11,309.38	NB
141	4 16" M.J. Valve w/acc (Open Left)	NB	NB	NB	\$9,751.45	\$8,609.09	NB
TAPPING SADDLES							
Item #	Part Description						
142	50 6" x 1" CC Tapping Saddle(684-7.60) Double Strap	NB	\$69.55	NB	\$41.85	\$35.00	NB
143	20 4 x 1 CC Tapping Saddle (474-563) Double Strap	NB	\$55.60	NB	\$37.23	\$39.00	NB
144	12 8" x 2" CC Tapping Saddle (854-1010) Double Strap	NB	\$86.70	NB	\$65.20	\$49.00	NB
145	12 10 x 2 CC Tapping Saddle (1061-1212) Double Strap	NB	\$109.00	NB	\$164.01	\$65.00	NB
146	12 12 x 1" CC Tapping Saddle (1262-1432) Double Strap	NB	\$110.60	NB	\$80.24	\$61.50	NB
147	36 8" x 1" CC Tapping Saddle (854-1010) Double Strap	NB	\$72.00	NB	\$47.16	\$43.00	NB





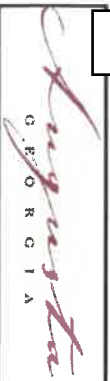
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
148	12	10" x 1" CC Tapping Saddle (10.64-12.12) Double Strap	NB	\$92.50	NB	\$63.48	\$51.00
149	24	8" x 1" CC Tapping Saddle (796-872) Double Strap	NB	\$71.73	NB	\$47.16	\$40.75
150	30	2" x 1" CC Tapping Saddle (235-256) Double Strap	NB	\$49.00	NB	\$28.66	\$21.00
151	30	6" x 2" CC Tapping Saddle (687-760) Double Strap	NB	\$78.80	NB	\$53.44	\$44.80
<b>Pipe: Galvanized, PVC and Copper Tubing</b>							
Item #	Est. Qty.	Part Description					
152	1001	4" PVC SDR35 Sewer Pipe SDR35 x/Lub	NB	NB	NB	\$2.71	NB
153	3003	6" PVC SDR35 Sewer Pipe SDR35 w/Lub	NB	NB	NB	\$6.26	NB
154	1001	8" PVC SDR35 Sewer Pipe SDR35 w/Lub	NB	NB	NB	\$11.38	NB
155	500	6" Ductile Pipe Slip Joint	NB	NB	NB	\$27.68	\$27.88
156	500	8" Ductile Pipe Slip Joint	NB	NB	NB	\$36.46	\$36.70
157	200	14" Ductile Iron Water Pipe	NB	NB	NB	\$88.73	\$66.15
158	200	16" Ductile Iron Water Pipe	NB	NB	NB	\$90.41	\$80.72
159	1000	4" C900 DR18 Water Pipe	NB	NB	NB	\$6.86	NB
160	2000	6" C900 DR18 Water Pipe	NB	NB	NB	\$14.00	NB
161	2000	8" C900 DR18 Water Pipe	NB	NB	NB	\$24.01	NB



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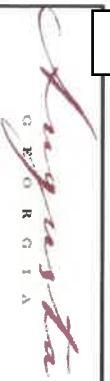
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty. Part Description						
162	1000 10" C900 DR18 Water Pipe	NB	NB	NB	\$36.02	NB	NB
163	1000 12" C900 DR18 Water Pipe	NB	NB	NB	\$50.73	NB	NB
164	1500 1/2" HDPE IPS DR9 Poly pipe roll - 100'	NB	NB	NB	\$50.41	\$80.73	NB
165	2000 1" HDPE CTS DR9 Water Pipe	NB	NB	NB	NB	\$0.57	NB
166	2100 2" HDPE IPS DR9 Poly pipe roll - 100'	NB	NB	NB	NB	\$2.55	NB
167	2000 2" HDPE IPS DR9 Poly pipe roll - 300'	NB	NB	NB	NB	\$2.55	NB
168	2000 2" HDPE IPS DR9 Poly pipe roll - 500'	NB	NB	NB	NB	\$2.55	NB
169	1500 1/2" HDPE IPS DR9 Poly pipe roll - 100'	NB	NB	NB	\$121.38	NB	NB
170	1500 1/2" HDPE IPS DR9 Poly pipe roll - 300'	NB	NB	NB	\$182.42	NB	NB
171	1500 1/2" HDPE IPS DR9 Poly pipe roll - 500'	NB	NB	NB	\$257.13	NB	NB
Tools & Miscellaneous Parts							
Item listed must be Razor Back Brand or like quality:							
172	50 Square Point Open Back Blade 48" Fiberglass Handle (Razor Back Brand or like quality)	37.53/EA	NB	NB	\$30.76	NB	NB
173	50 Round Point Open Back Blade 48" Fiberglass Handle (Razor Back Brand or like quality)	36.80/EA	NB	NB	\$30.52	NB	NB
174	20 Fiber Glass Closed Back Drain Spade Long Handle #47-602 (Razor Back Brand or like quality)	63.20/EA	NB	NB	\$62.57	NB	NB





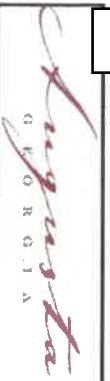
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
175	20	Fiberglass Handle Forged Bow Rake #63-184 (Razor Back Brand or like quality)	44.00/EA	NB		NB	2000.00
176	12	Wooden Oak Handle Bush Axe (Razor Back Brand or like quality)	45.69/EA	NB	\$88.04	NB	1000.00
177	12	Fiberglass Handle Double Face Axe (Razor Back Brand or like quality)	58.00/EA	NB	NB	NB	600.00
178	50	3/4" Hose Bib	NB	NB	\$12.56	\$8.92	570.00
179	50	3/4" pressure Reducing Valve (PRV) Watts or equal	NB	\$46.25	\$280.66	\$105.00	2000.00
180	48	1" pressure Reducing Valve (PRV) Watts or equal	NB	\$90.00	\$311.00	\$146.00	600.00
181	20	3/4" Gate Valve (Hand) Brass	NB	NB	\$11.87	\$13.00	500.00
182	20	1" Gate Valve (Hand) Brass	NB	NB	\$16.53	\$19.00	500.00
183	20	2" Gate Valve (Hand) Brass	NB	NB	\$48.54	\$47.00	500.00
M.J. ELBOWS AND TEES (EPOXY COATED)							
Item #	Est. Qty.	Part Description					
184	10	6" M.J. Elbows 45	NB	NB	\$98.00	\$136.00	100.00
185	2	8" M.J. Elbows 22 1/2	NB	NB	\$139.44	\$193.00	100.00
186	2	8" M.J. Elbows 45	NB	NB	\$142.80	\$197.00	100.00
187	2	8" M.J. Elbows 90	NB	NB	\$174.72	\$243.00	100.00
188	2	10" M.J. Elbow 45	NB	NB	\$206.08	\$284.00	100.00



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
189	2	10" M.J. Elbow 90	NB	NB	\$276.64	\$380.00	NB
190	10	6" x 6" x 6" M.J. Tee	NB	NB	\$173.60	\$240.00	NB
191	5	8" x 8" x 8" M.J. Tee	NB	NB	\$259.84	\$360.00	NB
192	4	6" M.J. Elbow 22 1/2"	NB	NB	\$89.04	\$125.00	NB
<b>Mega Lug for DI and PVC Pipe (Smith-Blair)</b>							
193	200	6" Mega Lug (for Ductile Pipe) Packs w/acc	NB	NB	\$71.21	\$51.34	NB
194	50	8" Mega Lug (for Ductile Pipe) Packs w/acc	NB	NB	\$92.33	\$69.69	NB
195	30	12" Mega Lug (for Ductile Pipe) Packs w/acc	NB	NB	\$170.40	\$133.70	NB
196	12	16" Mega Lug (for PVC Pipe) Packs w/acc	NB	NB	\$228.67	\$239.90	NB
197	50	6" Mega Lug (for PVC Pipe) Packs w/acc	NB	NB	\$79.45	\$59.80	NB
198	50	8" Mega Lug (for PVC Pipe) Packs w/acc	NB	NB	\$105.60	\$80.68	NB
199	30	4" Mega Lug (for PVC Pipe) Packs w/acc	NB	NB	\$57.38	\$47.77	NB
200	30	4" Mega Lug (for Ductile Pipe) Packs w/acc	NB	NB	\$49.84	\$41.56	NB
201	30	3" Mega Lug (for Ductile Pipe) Packs w/acc	NB	NB	\$32.57	\$38.18	NB
<b>Fire Hydrants</b>							



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings							
Item #	Est. Qty.	Part Description					
Item #	Est. Qty.	Part Description					
202	5	M&H 5- 1/4 Fire Hydrant Ext 12" 6 Bolts	NB	NB	\$426.19	\$423.20	NB
203	10	M&H 5- 1/4 Fire Hydrant Ext 12" 8 Bolts	NB	NB	NB	\$423.20	NB
204	5	M&H 5- 1/4 Fire Hydrant Ext 18" 6 Bolts	NB	NB	NB	\$484.80	NB
205	10	M&H 5- 1/4 Fire Hydrant Ext 18" 8 Bolts	NB	NB	\$488.17	\$484.80	NB
206	5	M&H 5- 1/4 Fire Hydrant Ext 24" 6 Bolts	NB	NB	\$541.33	\$537.60	NB
207	10	M&H 5- 1/4 Fire Hydrant Ext 24" 8 Bolts	NB	NB	\$541.33	\$537.60	NB
208	5	Mueller 5- 1/4 Fire Hydrant Ext 12" 6 Bolts	NB	NB	NB	NB	NB
209	10	Mueller 5- 1/4 Fire Hydrant Ext 12" 8 Bolts	NB	NB	\$533.75	\$523.89	NB
210	5	Mueller 5- 1/4 Fire Hydrant Ext 18" 6 Bolts	NB	NB	NB	NB	NB
211	10	Mueller 5- 1/4 Fire Hydrant Ext 18" 8 Bolts	NB	NB	\$604.63	\$593.45	NB
212	5	Mueller 5- 1/4 Fire Hydrant Ext 24" 6 Bolts	NB	NB	NB	NB	NB
213	10	Mueller 5- 1/4 Fire Hydrant Ext 24" 8 Bolts	NB	NB	\$682.50	\$669.89	NB
214	20	Safety Flange Kit /f M&H 5- 1/4 Fire Hydrant 6 Bolts	NB	NB	NB	\$190.00	NB
215	10	Safety Flange Kit /f M&H 5- 1/4 Fire Hydrant 8 Bolts	NB	NB	\$147.09	\$250.00	NB





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SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
216	10	Safety Flange Kit /f M&H 4- 1/2 Fire Hydrant	NB	NB	NB	\$147.09	\$250.00
217	10	Safety Flange Kit /f Mueller 5- 1/4 Fire Hydrant 6 Bolts	NB	NB	NB	NB	NB
218	20	Safety Flange Kit /f Mueller 5- 1/4 Fire Hydrant 8 Bolts	NB	NB	NB	\$186.69	\$240.00
219	10	Safety Flange Kit /f Mueller 4- 1/2 Fire Hydrant	NB	NB	NB	\$176.63	\$228.00
220	2	Mueller 4- 1/2 Fire Hydrant Ext 12"	NB	NB	NB	\$480.38	\$471.50
221	2	M&H 4- 1/2 Fire Hydrant Ext 12"	NB	NB	NB	\$404.39	\$401.60
222	10	36" 5- 1/4 x 36 Bury Fire Hydrant-Mueller	NB	NB	NB	\$3,804.61	\$2,468.34
223	10	36" 5- 1/4 x 36 Bury Fire Hydrant -M&H	NB	NB	NB	\$2,512.20	\$2,468.34
224	25	48" 5- 1/4 x 48 Bury Fire Hydrant -Mueller	NB	NB	NB	\$3,895.35	\$2,588.74
225	25	48" 5- 1/4 x 48 Bury Fire Hydrant -M&H	NB	NB	NB	\$2,634.60	\$2,588.74
226	1	2" - 1/4 Post Fire Hydrant -M&H	NB	NB	NB	\$2,465.86	\$1,250.00
227	1	72" 5- 1/4 x 72 Bury Fire Hydrant -M&H	NB	NB	NB	NB	\$2,995.00
BACK FLOW DEVICES							
Item #	Est. Qty.	Part Description					
228	5	Watts 1 Double Check Valve Assembly	NB		NB	\$190.20	\$196.00
229	5	Watts 1- 1/2 Double Check Valve Assembly	NB	\$442.00	NB	\$416.56	\$429.00





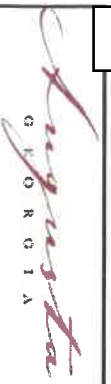
Bid Item #24-066  
Warehouse Supplies - Annual Contract  
for Augusta Georgia - Utilities Department  
Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

VENDOR		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
Attachment "B"		YES	YES	YES	YES	YES	YES
E-Verify #		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM		YES	YES	YES	YES	YES	YES
<b>Brass Fittings</b>							
Item #	Est. Qty.	Part Description					
230	5	Watts 2 Double Check Valve Assembly	NB	\$476.00	NB	\$518.65	\$525.00
231	5	Watts 1 Reduce Pressure Zone Assembly	NB	\$339.00	NB	\$318.38	\$318.00
232	5	Watts 1-1/2 Reduce Pressure Zone Assy	NB	\$578.00	NB	\$600.67	\$595.00
233	5	Watts 2 Reduce Pressure Zone Assembly	NB	\$580.00	NB	\$706.38	\$659.00
234	5	Watts 3 Reduce Pressure Zone Assembly	NB	\$2,055.00	NB	\$2,739.21	\$2,474.00
<b>Additional Items</b>							
Item #	Est. Qty.	Part Description					
235	250	Cold Patch Asphalt Repair (Perma Patch) (60 lbs)	NB	NB	NB	\$18.50	NB
236	750	Aquaphalt brand cold patch 3.5 Gal, 36 pails/pallet	NB	NB	NB	\$24.69	\$45.00
237	100	Fast Plug (Hy Cement) 50 lbs	NB	NB	NB	\$46.68	\$35.00
238	120	WSCP Water Filter Cart/Sed	NB	NB	NB	NB	NB
239	30	WC34-PR Whole House Water Filter	NB	NB	NB	NB	NB
240	200	16 oz Purple Primer/Cleaner	NB	NB	NB	\$11.57	NB
241	2000	1 Pint Hot Blue Cement	NB	NB	NB	\$17.03	NB



Augusta  
G E O R G I A

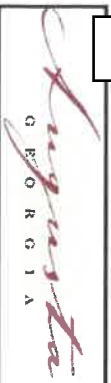
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		YES	YES	YES	YES	YES	YES
<b>Brass Fittings</b>							
Item #	Est. Qty.	Part Description					
242	750	Rapid Set Mortar Mix, 25lb.	NB	NB	NB	NB	NB
243	200	Rapid Set Mortar Mix, 55lb.	NB	NB	NB	NB	NB
244	125	Disposable Coveralls Large	6.00/EA	NB	NB	NB	NB
245	250	Disposable Coveralls X-Large	6.00/EA	NB	NB	NB	NB
246	1000	Disposable Coveralls 2X- Large	6.50/EA	NB	NB	NB	NB
247	1000	Disposable Coveralls 3X-Large	7.00/EA	NB	NB	NB	NB
248	1000	Disposable Coveralls 4X-Large	8.50/EA	NB	NB	NB	NB
249	200	Disposable Coveralls 5X-Large	8.50/EA	NB	NB	NB	NB
250	200	Disposable Coveralls 6X- Large	11.00/EA	NB	NB	NB	NB
251	500	Red Hot Sewer Solvent; 5-gallon bucket (each or pallet of 36 - specify	NB	NB	NB	NB	NB
<b>Romac Couplings</b>							
Item #	Est. Qty.	Part Description					
252	10 8"	Macro COUPLING, ROMAC 8.60 - 9.75	NB	\$443.60	NB	\$520.63	\$453.92
253	10 6"	Macro COUPLING, ROMAC 6.60 - 7.60	NB	\$390.00	NB	\$459.64	\$400.85
254	10 8"	ALPHA Restraint Coupling 8.60-9.10	NB	\$646.29	NB	\$755.55	\$676.35
255	10 6"	ALPHA Restraint Coupling 6.60-7.00	NB	\$500.35	NB	\$600.47	\$521.67



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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
242	750	Rapid Set Mortar Mix, 25lb.	NB	NB	NB	NB	NB
243	200	Rapid Set Mortar Mix, 55lb.	NB	NB	NB	NB	NB
244	125	Disposable Coveralls Large	6.00/EA	NB	NB	NB	NB
245	250	Disposable Coveralls X-Large	6.00/EA	NB	NB	NB	NB
246	1000	Disposable Coveralls 2X- Large	6.50/EA	NB	NB	NB	NB
247	1000	Disposable Coveralls 3X-Large	7.00/EA	NB	NB	NB	NB
248	1000	Disposable Coveralls 4X-Large	8.50/EA	NB	NB	NB	NB
249	200	Disposable Coveralls 5X-Large	8.50/EA	NB	NB	NB	NB
250	200	Disposable Coveralls 6X- Large	11.00/EA	NB	NB	NB	NB
251	500	Red Hot Sewer Solvent, 5-gallon bucket (each or pallet of 36 - specify	NB	NB	NB	NB	NB
Romac Couplings							
Item #	Est. Qty.	Part Description					
252	10	8" Macro COUPLING, ROMAC 8.60 - 9.75	NB	\$443.60	NB	\$520.63	\$453.92
253	10	6" Macro COUPLING, ROMAC 6.60 - 7.60	NB	\$390.00	NB	\$459.64	\$400.85
254	10	8" ALPHA Restraint Coupling 8.60-9.10	NB	\$646.29	NB	\$755.55	\$676.35
255	10	6" ALPHA Restraint Coupling 6.60-7.00	NB	\$500.35	NB	\$600.47	\$523.67





**Bid Item #24-066**  
**Warehouse Supplies - Annual Contract**  
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**Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.**

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E-Verify #		YES		YES		YES		YES		YES		YES	
SAVE FORM		297601		107726		630418384		1205487		1203946		NO/NONE COMPLIANT	
Brass Fittings													
Item #	Est. Qty.	Part Description											
256	10	8" Cap, Wide Ranged, Romac Alpha End	NB	\$496.78	NB	\$563.28	\$491.24						
257	10	8" Cap, Wide Ranged, Romac Alpha End	NB	NB	NB	NB	NB						
258	10	4" ALPHA Romac Restraint Coupling 4.50-4.90	NB	\$364.00	NB	\$435.97	\$380.21						
259	10	6 Cap, Wide Ranged, Romac Alpha End	NB	\$350.59	NB	\$397.03	\$345.25						
Meter Resetter(NO LEAD)													
Item #	Est. Qty.	Part Description											
260	25	Meter Resetter (NO LEAD), 1"x10", A.Y. McDonald or Ford brand preferred	NB	\$276.00	NB	\$318.37	\$264.00						
261	25	Meter Resetter (NO LEAD), 1"x12", A.Y. McDonald or Ford brand preferred	NB	\$289.28	NB	\$324.85	\$269.00						
262	25	Meter Resetter (NO LEAD), 1"x15", A.Y. McDonald or Ford brand preferred	NB	\$296.26	NB	NB	\$275.00						
263	25	Meter Resetter (NO LEAD), 1"x18", A.Y. McDonald or Ford brand preferred	NB	\$327.00	NB	NB	\$314.00						
264	25	Meter Resetter (NO LEAD), 1"x21", A.Y. McDonald or Ford brand preferred	NB	\$342.00	NB	NB	\$328.00						
265	25	Meter Resetter (NO LEAD), 1"x24", A.Y. McDonald or Ford brand preferred	NB	\$363.00	NB	\$437.49	\$338.00						
266	20	Meter Resetter (NO LEAD), ¾"x7", A.Y. McDonald or Ford brand preferred	NB	\$140.00	NB	\$201.96	\$127.00						
267	20	Meter Resetter (NO LEAD), ¾"x9", A.Y. McDonald or Ford brand preferred	NB	\$141.67	NB	NB	\$129.00						
268	20	Meter Resetter (NO LEAD), ¾"x12", A.Y. McDonald or Ford brand preferred	NB	\$146.30	NB	\$207.59	\$133.00						
269	20	Meter Resetter (NO LEAD), ¾"x15", A.Y. McDonald or Ford brand preferred	NB	\$152.00	NB	\$215.24	\$138.00						



## Invitation To Bid

Sealed bids will be received at this office until Wednesday, August 30, 2023 @ 11:00 a.m. via **ZOOM Meeting ID: 818 342 2642; Passcode: 164731** for furnishing:

**BID ITEM UTILITIES DEPARTMENT - ANNUAL CONTRACT**  
**COMMODITY CODE (Bid Items may have more parent codes)**

No.	Bid Item Description	COMMODITY CODE (Bid Items may have more parent codes)
1	24-028 Safety Supplies	017-345-00
2	24-066 Warehouse Supplies	012-320-00; 012-560-83

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department  
 535 Telfair Street - Room 605  
 Augusta, Georgia 30901  
 706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

**All questions must be submitted in writing by fax to 706 821-2811 or email to [procannualbids@augustaga.gov](mailto:procannualbids@augustaga.gov) to the office of the Augusta, Georgia Procurement Department by Friday, August 18, 2023 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.**

**The local bidder preference program is applicable to this project.** No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

**Invitation for bids and specifications.** An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

**Augusta Procurement Department**  
**Attn: Geri A. Sams, Director of Procurement**  
**535 Telfair Street, Room 605**  
**Augusta, GA 30901**  
**Fax: 706-821-2811 or Email: [procannualbids@augustaga.gov](mailto:procannualbids@augustaga.gov)**

**No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle      July 27, 2023, Aug 3, 10, 17 2023  
 Metro Courier          July 27, 2023

## UTILITIES DEPARTMENT



**Wes Byne, P.E.**  
**Director**

**MEMORANDUM**

**TO:** Geri Sams, Director – Procurement  
Darrell White, Deputy Director - Procurement  
Nancy Williams – Contract Compliance Administrator  
Tywanna Scott – Procurement Assurance Analyst  
Audrey Sutton – Bid and Contract Specialist

**FROM:** Wes Byne, Director – Utilities Department  
Michael Bryant, Project Engineer

**SUBJECT:** Warehouse Supplies (Bid Item #24-066) Recommendation of Award

**DATE:** January 10, 2024

Attached is the bid tabulation information for the Warehouse Supplies Bid Item No. **24-066**. It is our recommendation that the bid items be awarded to the compliant vendors as noted on the attached spreadsheet. The awards are based on the low bid for each item.

We have attached the list of items to be awarded to each vendor and highlighted the specific item awarded to each vendor beneath the appropriate vendor's name.

Thank you for your assistance regarding this request.

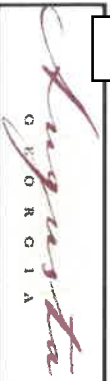
  
Wes Byne, P.E., Director, Utilities Department

*10 Jan 24*  
Date

CC: Tess Thompson, Manager-AUD Finance

Note: Not awarding lines 164 (duplicate item), or 169-171 due to pricing.--Michael Bryant 02/07/2024

Augusta Utilities Administration  
452 Walker Street – Suite 200 - Augusta, GA 30901  
(706) 312-4154 – Fax (706) 312-4123  
WWW.AUGUSTAGA.GOV



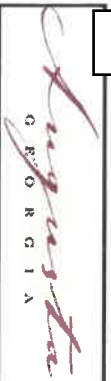
**Bid Item #24-066**  
**Warehouse Supplies - Annual Contract**  
**for Augusta Georgia - Utilities Department**  
**Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Part Description						
1	100 2" Corporation Stop, 7312 88 CC x MNPT	NB	\$324.00	NB	\$288.34	\$282.52	NB
2	100 2" Ball Corporation Stop AWWA x MNPT	NB	\$324.00	NB	\$288.34	\$282.52	NB
3	100 2" Corporation Stop, CC X MIP	NB	\$324.00	NB	\$288.34	\$282.52	NB
4	100 2" Corporation Stop, CC X FIP	NB	\$324.00	NB	\$288.34	\$282.52	NB
5	600 3/4" Curb Stop Female X Female	NB	\$76.10	NB	\$43.58	\$67.83	NB
6	600 3/4" Curb Stop F3/4" Curb Stop Female X Compression (ex. AY McDonald 76102WQ   Ford B41-233W-Q-NL)	NB	\$54.87	NB	\$51.58	\$50.51	NB
7	600 1" Curb Stop Female X Fe1" Curb Stop Female X Female	NB	\$109.48	NB	\$106.07	\$103.94	NB
8	600 1" Curb Stop Female X Compression (ex. AY M1" 76102WQ   Ford B41-233W-Q-NL)	NB	\$95.00	NB	\$51.58	\$115.71	NB
9	200 3/4" Service Elbow Comp/MIP Thread L84-333/4"	NB	\$22.60	NB	\$21.22	\$20.77	NB
10	200 1" Service Elbow Comp/MIP Thread L84-44 1" S	NB	\$36.43	NB	\$35.29	\$34.59	NB
11	200 3/4" Copper to Iron Compression C84-333/4"	NB	\$20.00	NB	\$19.37	\$19.05	NB
12	200 1" Copper to Iron Compression C84-44 G	NB	\$23.68	NB	\$22.94	\$22.50	NB



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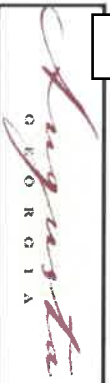
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
13	200	3/4" Copper to Copper Compression/Compression C44-33 G	NB	\$24.34	NB	\$23.59	\$23.11
14	200	1" Copper to Copper Compression/Compression C44-44 G.	NB	\$27.85	NB	\$26.98	\$26.45
15	100	1- 1/2" Ball Valve F x F B11-666	NB	\$228.30	NB	\$214.34	\$207.35
16	100	2" Ball Valve B11-777	NB	\$319.26	NB	\$312.23	\$303.25
17	500	Adapter, Meter, Brass 1" x 3/4	NB	\$15.24	NB	\$24.64	NB
18	500	Bushing, Brass 1" IPS x 3/4" IPS	NB	\$8.02	NB	\$4.83	\$3.74
19	100	Corp Stop, 3/4"	NB	\$65.21	NB	\$62.52	\$67.83
20	100	Corp Stop, Slip, 3/4"	NB	NB	NB	\$81.16	\$50.51
21	100	Corp Stop, Slip, 1"	NB	NB	NB	\$105.93	\$115.71
PVC Fittings							
Item #	Est. Qty.	Part Description					
22	100	3/4" PVC Coupling Sch #40	NB	NB	NB	\$0.44	\$0.50
23	100	1" PVC Coupling Sch #40	NB	NB	NB	\$0.78	\$0.90
24	100	3/4" PVC Female Adapter Sch #40	NB	NB	NB	\$0.80	\$0.80





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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
13	200	3/4" Copper to Copper Compression/Compression C44-33 G	NB	\$24.34	NB	\$23.11	NB
14	200	1" Copper to Copper Compression/Compression C44-44 G.	NB	\$27.85	NB	\$26.45	NB
15	100	1-1/2" Ball Valve F x F B11-666	NB	\$228.30	NB	\$207.35	NB
16	100	2" Ball Valve B11-777	NB	\$319.26	NB	\$303.25	NB
17	500	Adapter, Meter, Brass 1" x 3/4	NB	\$15.24	NB	NB	NB
18	500	Bushing, Brass 1" IPS x 3/4" IPS	NB	\$8.02	NB	\$3.74	NB
19	100	Corp Stop, 3/4"	NB	\$65.21	NB	\$67.83	NB
20	100	Corp Stop, Slip, 3/4"	NB	NB	NB	\$50.51	NB
21	100	Corp Stop, Slip, 1"	NB	NB	NB	\$115.71	NB
PVC Fittings							
Item #	Est. Qty.	Part Description					
22	100	3/4" PVC Coupling Sch #40	NB	NB	NB	\$0.44	NB
23	100	1" PVC Coupling Sch #40	NB	NB	NB	\$0.78	NB
24	100	3/4" PVC Female Adapter Sch #40	NB	NB	NB	\$0.80	NB



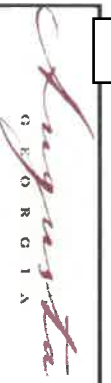
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
25	100	1" PVC Female Adapter	NB	NB	NB	\$0.80	\$0.95
26	100	4" PVC Sewer Tee Wye Glue x Glue for SDR35 Pipe	NB	NB	NB	\$11.95	\$9.21
27	100	4" PVC Sewer Threaded Clean Out Plug for SDR35 Pipe	NB	NB	NB	\$4.53	\$3.50
28	100	4" PVC Sewer Female Adapter for SDR35 Pipe	NB	NB	NB	\$7.45	\$5.75
29	200	6" PVC Elbow 45 for SDR35 Pipe Glue x Glue	NB	NB	NB	\$22.32	\$17.21
30	200	6" PVC Elbow 45 for SDR35 Pipe Glue x Spigot	NB	NB	NB	\$28.51	\$21.98
31	200	6" SDR35 Clean Out w/Plug (Complete)	NB	NB	NB	\$57.95	\$44.67
32	200	6" PVC Sewer Tee Wye Glue x Glue for SDR35 Pipe	NB	NB	NB	\$82.04	\$63.24
33	100	4" PVC Elbow 45 Glue x Spigot for SDR35 Pipe	NB	NB	NB	\$7.69	\$5.93
34	100	6" PVC Elbow 22 1/2" Glue x Glue for SDR35 Pipe	NB	NB	NB	\$27.23	\$20.99
35	100	4" PVC Elbow 22 1/2" Glue x Glue for SDR35 Pipe	NB	NB	NB	\$6.23	\$4.81
36	50	4" Backwater Valve (Sewer), PVC	NB	NB	NB	\$35.53	NB
37	20	6" Backwater Valve (Sewer), PVC	NB	NB	NB	\$85.43	NB
38	50	Flange Kit, Cast Iron, 1 1/2"	NB	NB	NB	\$46.85	\$29.00
39	50	Flange Kit, Cast Iron, 2"	NB	NB	NB	\$53.40	\$31.00



Bid Item #24-066  
Warehouse Supplies - Annual Contract  
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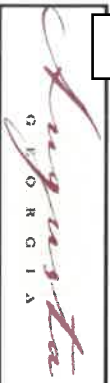
Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

VENDOR				ET Industrial Supply Co.,Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
Attachment "B"				YES	YES	YES	YES	YES	YES
E-Verify #				297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM				YES	YES	YES	YES	YES	YES
Brass Fittings									
Item #	Est. Qty.	Part Description							
40	20	2" C87 -77-NL Cplg MIX x PJ PVC	NB	\$120.00	NB	\$114.41	\$112.08		
41	20	2" C17 -77NL Cplg FIP XPJ (PVC)	NB	\$144.50	NB	\$131.45	\$128.82		
42	20	2" C77-77NL Cplg PJ(PVC)	NB	18.83	NB	\$172.65	\$169.19		
43	100	2" C84-77G- NL CTS GT X MIP	NB	\$94.50	NB	\$91.57	\$89.73		
GALVANIZED FITTINGS, NIPPLE									
Item #	Est. Qty.	Part Description							
44	100	3/4" X 2" Galv Nipple	NB	NB	NB	\$3.13	\$1.87		
45	100	2" Galv Allthread Nipple	NB	NB	NB	\$8.68	\$3.20		
46	200	3/4" Galv Comp Coup (LS) Dresser	NB	NB	NB	\$14.54	\$10.50		
47	200	1" Galv Comp Coup (LS) Dresser	NB	NB	NB	\$21.17	\$13.90		
48	200	2" Galv Comp Coup (LS) Dresser	NB	NB	NB	\$43.98	\$29.50		
49	100	2" X 4" Galv Nipple	NB	NB	NB	\$11.85	\$4.38		
50	100	2" X 6" Galv Nipple	NB	NB	NB	\$17.58	\$6.48		
51	100	2" Brass Allthread Nipple	NB	NB	NB	\$13.70	\$10.82		
52	100	2" X 4" Brass Nipple	NB	NB	NB	\$20.85	\$17.64		
53	100	2" X 6" Brass Nipple	NB	NB	NB	\$30.78	\$26.00		
Meter Couplings, Washer and Re-setters									





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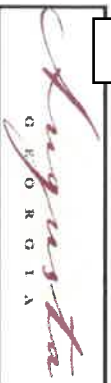
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Attachment "B"			YES	YES	YES	YES	YES	YES
E-Verify #			297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM			YES	YES	YES	YES	YES	YES
Brass Fittings								
Item #	Est. Qty.	Part Description						
Item #	Est. Qty.	Part Description						
54	2000	3/4" Meter Coupling (5680 Hayes or Equal)	NB	\$20.99	NB	\$9.19	\$6.75	NB
55	7000	3/4" Meter Washer (Rubber)	NB	\$0.35	NB	\$0.25	\$0.09	NB
56	2000	3/4" x 1/32" Fiber Meter Washer	NB	\$0.39	NB	0.125	\$0.08	NB
57	400	1" Meter Coupling (5680 Hayes or Equal)	NB	\$24.55	NB	\$12.82	\$11.05	NB
Manhole Cover and Rings								
Item #	Est. Qty.	Part Description						
58	50	Locking Ring and Cover (Bolt Down) 23-3/4"	NB	NB	NB	NB	\$295.00	NB
59	50	Manhole Lids (Cover only) 23-3/4"	NB	NB	NB	NB	\$150.00	NB
60	60	1" Manhole Ring Riser 24"	NB	NB	NB	\$48.23	\$44.00	NB
61	30	6" Cement Grade Ring	NB	NB	NB	\$92.20	\$56.00	NB
62	30	4" Cement Grade Ring	NB	NB	NB	\$78.01	\$43.00	NB
63	30	2" Cement Grade Ring	NB	NB	NB	\$63.76	\$35.00	NB
64	15	1" x 23 3/4" Adjustable Ring	NB	NB	NB	NB	\$75.00	NB
65	15	2" x 23 3/4" Adjustable Ring	NB	NB	NB	NB	\$95.00	NB
Ferrico Coupling / Max Adapter								
Item #	Est. Qty.	Part Description						





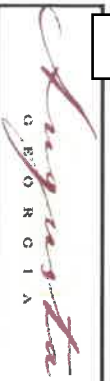
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E-Verify #		YES		YES		YES		YES		YES		YES	
SAVE FORM		297601		107726		630418384		1205487		1203946		NO/NONE COMPLIANT	
Brass Fittings													
Item #	Part Description	Est. Qty.											
66	100 4" Max Adaptor	NB	NB					\$95.22	\$87.00				
67	100 8" Fernco Coupling 8" Clay x 6" PVC	NB	NB					\$25.88	\$20.00				
68	75 6" Fernco Coupling 6" Clay x 4" PVC	NB	NB					\$15.38	\$12.75				
69	200 6" Fernco Coupling 6" PVC x 4" PVC	NB	NB					\$16.36	\$12.75				
70	100 6" Fernco Coupling 8" PVC x 6" PVC	NB	NB					\$24.33	\$20.00				
71	120 6" Max Adaptor	NB	NB					\$137.85	\$129.00				
72	100 8" Fernco Coupling 8" Concrete x 6" PVC	NB	NB					\$29.25	NB				
73	100 8" Max Adaptor	NB	NB					\$181.65	\$169.00				
74	100 10" Max Adaptor	NB	NB					\$226.98	\$212.00				
75	100 12" Max Adaptor	NB	NB					\$272.29	\$254.00				
76	100 6" Max Adaptor OS 6.27-8.10 OD	NB	NB					\$161.37	\$149.00				
Hymax Coupling (Krausz)													
Item #	Part Description	Est. Qty.											
77	150 6" Hymax Coupling (642/768) HC	NB						\$334.97	\$291.42				
78	50 8" Hymax Coupling (854/984) HC	NB						\$385.07	\$329.02				
79	20 10" Hymax Coupling (1096/1226) HC	NB						\$495.37	\$447.52				



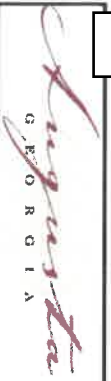
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Part Description	Est. Qty.					
80	20 12" Hymax Coupling (1315/1441) HC	NB	\$607.78	NB	\$584.70	\$597.67	\$604.00
81	40 2" Hymax Coupling (210/303) HC	NB	\$136.66	NB	\$152.35	\$130.17	\$122.00
82	40 4" Hymax Coupling (424/511) HC	NB	\$229.04	NB	\$257.53	\$220.05	\$207.00
83	40 3" Hymax Coupling (364/433) HC	NB	\$177.33	NB	\$200.98	\$171.72	\$166.00
84	10 16" Hymax Coupling (1710-1920)	NB	\$1,410.00	NB	\$1,601.47	\$1,368.31	\$1,304.00
85	10 18" Hymax Coupling (1920-2130)	NB	\$1,659.22	NB	\$1,883.99	\$1,609.71	\$1,500.00
Valve Boxes and Tops							
Item #	Part Description	Est. Qty.					
86	400 Valve Box w/tops Slip Type	NB	NB	NB	\$125.00	\$75.00	\$61.00
87	296 6" Concrete Valve Box Pad	NB	NB	NB	\$34.87	\$15.00	\$61.00
88	100 Valve Box Top Section w Tops Slip 15"	NB	NB	NB	\$70.23	\$60.00	\$61.00
89	100 1" Valve Box Riser	NB	NB	NB	\$21.83	\$19.00	\$61.00
90	100 1- 1/2" Valve Box Riser	NB	NB	NB	\$28.47	\$24.75	\$61.00
91	100 2" Valve Box Riser	NB	NB	NB	\$28.47	\$25.00	\$61.00
92	50 3" Valve Box Riser	NB	NB	NB	\$37.01	\$33.00	\$61.00
93	50 4" Valve Box Riser	NB	NB	NB	\$41.76	\$37.00	\$61.00



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E-Verify #		YES		YES		YES		YES		YES		YES	
SAVE FORM		297601		107726		630418384		1205487		1203946		NO/NONE COMPLIANT	
Brass Fittings		YES		YES		YES		YES		YES		YES	
Item #	Est. Qty.	Part Description											
94	750	Meter Box, Top, Poly, Oval Standard (10x19) with read hole, non-traffic rated (Nikor - Read Rite)		NB		NB		\$36.80		\$36.63		\$55.00	
95	250	Meter Box, Top, Poly, Oval Standard (10x19) without read hole, non-traffic rated (Nikor - Read Rite)		NB		NB		\$36.80		NB		\$55.00	
96	750	Meter Box, Top, Poly, Rectangle Standard with read hole, non-traffic rated (Nikor - Read Rite)		NB		NB		\$20.00		\$19.87		\$55.00	
97	250	Meter Box, Top, Poly, Rectangle Standard without read hole, non-traffic rated (Nikor - Read Rite)		NB		NB		\$20.00		NB		\$55.00	
98	500	Meter Box (Rome Box) (10x19x12) (BOX - RECTANGLE - CAST IRON)		NB		NB		NB		NB		\$85.00	
99	300	Carson 10152012 1015-12 Plastic Body (BOX - SQUARE)		NB		NB		NB		\$17.86		\$22.00	
100	300	Carson 10152012 1015-12 Plastic Body W/2" Touch Read hole in Lid (LID - SQUARE)		NB		NB		NB		\$34.65		\$47.00	
101	25	Jumbo Plastic Mtr Box (Complete)		NB		NB		NB		\$142.41		\$75.00	
102	25	Super Jumbo Plastic Mtr Box (Complete)		NB		NB		NB		\$192.86		\$175.00	
103	200	Meter Box top W/2" Touch Read hole for Rome Box (10x19) (LID - OVAL - CAST IRON)		NB		NB		NB		\$30.86		\$28.00	
104	500	Meter Box (Rome Box) (10x19x10) (BOX - OVAL - CAST IRON)		NB		NB		NB		\$80.02		\$85.00	
Repair Bands													
Item #	Est. Qty.	Part Description											
105	50	Repair Band/Clamp, ½" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS		NB		\$60.43		NB		\$18.95		\$22.00	
106	100	Repair Band/Clamp, ¾" x 3" Handband, Smith-Blair #244 Full Circle Redi-Clamp or equal* CTS		NB		\$61.41		NB		\$19.19		\$22.10	





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E-Verify #		YES		YES		YES		YES		YES		YES	
SAVE FORM		297601		107726		630418384		1205487		1203946		NO/NONE COMPLIANT	
Brass Fittings		YES		YES		YES		YES		YES		YES	
Item #	Est. QTY.	Part Description											
107	50	Repair Band/Clamp, 1" x 3" Handband, Smith-Blair		NB		\$62.59		NB		\$20.32		\$23.00	
108	75	Repair Band/Clamp, 2" x 3" Handband, Smith-Blair		NB		\$69.69		NB		\$23.29		\$26.25	
109	50	Repair Band/Clamp, 1/2" x 6" Handband, Smith-Blair		NB		\$85.69		NB		NB		\$46.25	
110	50	Repair Band/Clamp, 3/4" x 6" Handband, Smith-Blair		NB		\$82.62		NB		\$40.60		\$46.35	
111	50	Repair Band/Clamp, 1" x 6" Handband, Smith-Blair		NB		\$83.29		NB		\$40.89		\$46.55	
112	50	Repair Band/Clamp, 2" x 6" Handband, Smith-Blair		NB		\$98.70		NB		\$43.28		\$48.80	
113	10	Repair Band/Clamp, 8" x 15" (898-936) Smith-Blair		NB		\$364.15		NB		\$177.95		\$186.00	
114	10	Repair Band/Clamp, 3" x 15" (346-370) Smith-Blair		NB		\$248.64		NB		\$126.07		\$119.00	
115	25	Repair Band/Clamp, 6" x 15" (684-724) Smith-Blair		NB		\$420.82		NB		\$175.61		\$151.00	
116	10	Repair Band/Clamp, 6" x 15" (684-764) Smith-Blair		NB		\$302.37		NB		\$175.61		\$225.00	
117	25	Repair Band/Clamp, 6" x 15" (705-745) Smith-Blair		NB		\$302.37		NB		\$175.61		\$153.00	
118	40	Repair Band/Clamp, 6" x 15" (656-696) Smith-Blair		NB		\$295.08		NB		\$154.58		\$144.00	
119	10	Repair Band/Clamp, 8" x 12-1/2" (899-939), Smith-Blair		NB		\$315.08		NB		\$141.08		\$156.00	
120	10	Repair Band/Clamp, 8" x 15" (970-1010), Smith-Blair		NB		\$364.18		NB		\$213.11		\$212.00	
121	20	Repair Band/Clamp, 8" x 7-1/2" (899-979), Smith-Blair		NB		\$259.69		NB		\$97.16		\$132.00	





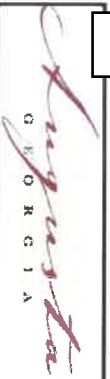
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
122	20	Repair Band/Clamp, 8" X 7-1/2" (933-971), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$239.69	NB	\$99.37	\$99.78
123	20	Repair Band/Clamp, 8" X 15" (899-939), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$200.00	NB	\$177.95	\$186.00
124	20	Repair Band/Clamp, 8" X 20" (899-939), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$491.00	NB	\$253.43	\$257.00
125	20	Repair Band/Clamp, 6" X 20" (705-745), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$425.36	NB	\$220.25	\$223.00
126	20	Repair Band/Clamp, 6" X 7-1/2" (684-724), Smith- Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$160.00	NB	\$82.84	\$82.00
127	20	Repair Band/Clamp, 6" X 12-1/2" (684-724), Smith- Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$246.99	NB	\$132.53	\$130.00
128	20	Repair Band/Clamp, 8" X 10" (854-894), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$246.78	NB	\$128.68	\$127.00
129	20	Repair Band/Clamp, 8" X 15" (899-979), Smith-Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$491.60	NB	\$177.95	\$256.00
130	20	Repair Band/Clamp, 8" X 12-1/2" (854-894), Smith- Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$295.08	NB	\$141.08	\$152.00
131	20	Repair Band/Clamp, 8" X 7-1/2" (854-894), Smith- Blair 226 Full Circle Repair Clamp or equal* IPS	NB	\$189.27	NB	\$97.16	\$95.00
132	20	Repair Band/Clamp, 16" X 15" (1715-1790), Smith- Blair 228 Full Circle Repair Clamp DI Lug or equal* IPS	NB	\$1,060.00	NB	\$387.82	\$523.50
133	20	Repair Band/Clamp, 18" X 15" (1923-1998), Smith- Blair 228 Full Circle Repair Clamp DI Lug or equal* IPS *if not Smith-Blair brand, specify brand and model	NB	\$1,144.40	NB	\$440.18	\$552.38
M.I. Valves - Open Left							
Item #	Est. Qty.	Part Description					



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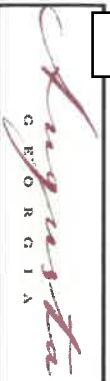
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Attachment "B"			YES	YES	YES	YES	YES	YES
E-Verify #			297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM			YES	YES	YES	YES	YES	YES
Brass Fittings								
Item #	Est. Qty.	Part Description						
134	40	6" M.J. Valve w/acc Open Left	NB	NB	NB	\$925.82	\$817.37	NB
135	20	8" M. J. Valve w/acc Open Left	NB	NB	NB	\$1,474.53	\$1,301.80	NB
136	40	2" Iron Body Valve w/2" Female Thread	NB	NB	NB	\$443.08	\$391.17	NB
137	10	4" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$725.85	\$640.82	NB
138	40	6" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$925.82	\$817.37	NB
139	20	8" M.J. Valve w/acc (Open Right)	NB	NB	NB	\$1,474.53	\$1,301.80	NB
140	4	16" M.J. Valve w/acc and gearing (Open Right)	NB	NB	NB	\$9,751.45	\$11,309.38	NB
141	4	16" M.J. Valve w/acc (Open Left)	NB	NB	NB	\$9,751.45	\$8,609.09	NB
Tapping Saddles								
Item #	Est. Qty.	Part Description						
142	50	6" x 1" CC Tapping Saddle(684-7.60) Double Strap	NB	\$69.55	NB	\$41.85	\$35.00	NB
143	20	4 x 1 CC Tapping Saddle (474-563) Double Strap	NB	\$55.60	NB	\$37.23	\$39.00	NB
144	12	8" x 2" CC Tapping Saddle (854-1010) Double Strap	NB	\$86.70	NB	\$65.20	\$49.00	NB
145	12	10 x 2 CC Tapping Saddle (1061-1212) Double Strap	NB	\$109.00	NB	\$164.01	\$65.00	NB
146	12	12 x 1" CC Tapping Saddle (1262-1432) Double Strap	NB	\$110.60	NB	\$80.24	\$61.50	NB
147	36	8" x 1" CC Tapping Saddle (854-1010) Double Strap	NB	\$72.00	NB	\$47.16	\$43.00	NB





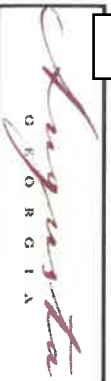
Bid Item #24-066  
Warehouse Supplies - Annual Contract  
for Augusta Georgia - Utilities Department  
Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

Attachment "g"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Breselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
148	12	10" x 1" CC Tapping Saddle (10.64-12.12) Double Strap	NB	\$92.50	NB	\$63.48	\$51.00
149	24	8" x 1" CC Tapping Saddle (796-872) Double Strap	NB	\$71.73	NB	\$47.16	\$40.75
150	30	2" x 1" CC Tapping Saddle (235-256) Double Strap	NB	\$49.00	NB	\$28.66	\$21.00
151	30	6" x 2" CC Tapping Saddle (687-760) Double Strap	NB	\$78.80	NB	\$53.44	\$44.80
Pipe: Galvanized, PVC and Copper Tubing							
Item #	Est. Qty.	Part Description					
152	1001	4" PVC SDR35 Sewer Pipe SDR35 x/Lub	NB	NB	NB	\$2.71	NB
153	3003	6" PVC SDR35 Sewer Pipe SDR35 w/Lub	NB	NB	NB	\$6.26	NB
154	1001	8" PVC SDR35 Sewer Pipe SDR35 w/Lub	NB	NB	NB	\$11.38	NB
155	500	6" Ductile Pipe Slip Joint	NB	NB	NB	\$27.68	\$27.88
156	500	8" Ductile Pipe Slip Joint	NB	NB	NB	\$36.46	\$36.70
157	200	14" Ductile Iron Water Pipe	NB	NB	NB	\$88.73	\$66.15
158	200	16" Ductile Iron Water Pipe	NB	NB	NB	\$90.41	\$80.72
159	1000	4" C900 DR18 Water Pipe	NB	NB	NB	\$6.86	NB
160	2000	6" C900 DR18 Water Pipe	NB	NB	NB	\$14.00	NB
161	2000	8" C900 DR18 Water Pipe	NB	NB	NB	\$24.01	NB



Bid Item #24-066  
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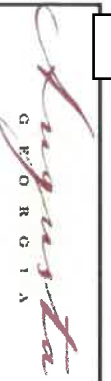
Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

Attachment "B"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Part Description						
162	1000 10" C900 DR18 Water Pipe	NB	NB	NB	\$36.02	NB	NB
163	1000 12" C900 DR18 Water Pipe	NB	NB	NB	\$50.73	NB	NB
164	14" Diameter Cast Iron Water Pipe - Day and August Equivalent of Item 162	NB	NB	NB	\$90.41	\$80.72	NB
165	2000 1" HDPE CTS DR9 Water Pipe	NB	NB	NB	NB	\$0.57	NB
166	2100 2" HDPE IPS DR9 Poly pipe roll - 100'	NB	NB	NB	NB	\$2.55	NB
167	2000 2" HDPE IPS DR9 Poly pipe roll - 300'	NB	NB	NB	NB	\$2.55	NB
168	2000 2" HDPE IPS DR9 Poly pipe roll - 500'	NB	NB	NB	NB	\$2.55	NB
169	1500 1/2" HDPE IPS DR9 Poly pipe roll - 100'	NB	NB	NB	\$124.28	NB	NB
170	1500 1/2" HDPE IPS DR9 Poly pipe roll - 300'	NB	NB	NB	\$192.43	NB	NB
171	1500 1/2" HDPE IPS DR9 Poly pipe roll - 500'	NB	NB	NB	\$254.53	NB	NB
Tools & Miscellaneous Parts							
Item listed must be Razor Back Brand or like quality:							
172	50 Square Point Open Back Blade 48" Fiberglass Handle (Razor Back Brand or like quality)	37.53/EA	NB	NB	\$30.76	NB	NB
173	50 Round Point Open Back Blade 48" Fiberglass Handle (Razor Back Brand or like quality)	36.80/EA	NB	NB	\$30.52	NB	NB
174	20 Fiberglass Closed Back Drain Spade Long Handle #47- 602 (Razor Back Brand or like quality)	63.20/EA	NB	NB	\$62.57	NB	NB





Augusta  
Georgia

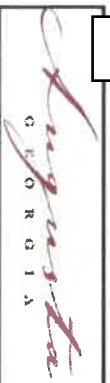
Bid Item #24-066  
Warehouse Supplies - Annual Contract  
for Augusta Georgia - Utilities Department  
Bid Date: Wednesday, August 30, 2023 @ 11:00 a.m.

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Total packages submitted: 6

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Attachment "B"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		YES	YES	YES	YES	YES	YES
<b>Brass Fittings</b>							
Item #	Est. Qty.	Part Description					
175	20	Fiberglass Handle Forged Bow Rake #63-184 (Razor Back Brand or like quality)	44.00/EA	NB	NB	\$39.70	NB
176	12	Wooden Oak Handle Bush Axe (Razor Back Brand or like quality)	45.69/EA	NB	NB	\$88.04	NB
177	12	Fiberglass Handle Double Face Axe (Razor Back Brand or like quality)	58.00/EA	NB	NB	NB	NB
178	50	3/4" Hose Bib	NB	NB	NB	\$12.56	\$8.92
179	50	3/4" pressure Reducing Valve (PRV) Watts or equal	NB	\$46.25	NB	\$280.66	\$105.00
180	48	1" pressure Reducing Valve (PRV) Watts or equal	NB	\$90.00	NB	\$311.00	\$146.00
181	20	3/4" Gate Valve (Hand) Brass	NB	NB	NB	\$11.87	\$13.00
182	20	1" Gate Valve (Hand) Brass	NB	NB	NB	\$16.53	\$19.00
183	20	2" Gate Valve (Hand) Brass	NB	NB	NB	\$48.54	\$47.00
<b>M.J. ELBOWS AND TEE'S (EPOXY COATED)</b>							
Item #	Est. Qty.	Part Description					
184	10	6" M.J. Elbows 45	NB	NB	NB	\$98.00	\$136.00
185	2	8" M.J. Elbows 22 1/2	NB	NB	NB	\$139.44	\$193.00
186	2	8" M.J. Elbows 45	NB	NB	NB	\$142.80	\$197.00
187	2	8" M.J. Elbows 90	NB	NB	NB	\$174.72	\$243.00
188	2	10" M.J. Elbow 45	NB	NB	NB	\$206.08	\$284.00



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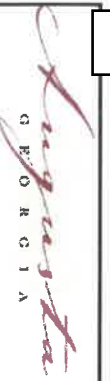
Total Number Specifications Mailed Out: 24

Total packages submitted: 6

Total Noncompliant: 1

VENDOR			ET Industrial Supply Co.,Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronic Road Braselton, GA 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
Attachment "B"			YES	YES	YES	YES	YES	YES
E-Verify #			297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM			YES	YES	YES	YES	YES	YES
Brass Fittings								
Item #	Est. Qty.	Part Description						
189	2	10" M.J. Elbow 90	NB	NB	NB	\$276.64	\$380.00	NB
190	10	6" x 6" x 6" M.J. Tee	NB	NB	NB	\$173.60	\$240.00	NB
191	5	8" x 8" x 8" M.J. Tee	NB	NB	NB	\$259.84	\$360.00	NB
192	4	6" M.J. Elbow 22 ½"	NB	NB	NB	\$89.04	\$125.00	NB
Mega Lug (for DI and PVC Pipe (Smith-Blair)								
Item #	Est. Qty.	Part Description						
193	200	6" Mega Lug (for Ductile Pipe) Packs w/acc	NB	\$64.69	NB	\$71.21	\$51.34	NB
194	50	8" Mega Lug (for Ductile Pipe) Packs w/acc	NB	\$88.07	NB	\$92.33	\$69.69	NB
195	30	12" Mega Lug (for Ductile Pipe) Packs w/acc	NB	\$167.75	NB	\$170.40	\$133.70	NB
196	12	16" Mega Lug (for PVC Pipe) Packs w/acc	NB	\$398.38	NB	\$228.67	\$239.90	NB
197	50	6" Mega Lug (for PVC Pipe) Packs w/acc	NB	\$75.78	NB	\$79.45	\$59.80	NB
198	50	8" Mega Lug (for PVC Pipe) Packs w/acc	NB	\$102.64	NB	\$105.60	\$80.68	NB
199	30	4" Mega Lug (for PVC Pipe) Packs w/acc	NB	\$62.77	NB	\$57.38	\$47.77	NB
200	30	4" Mega Lug (for Ductile Pipe) Packs w/acc	NB	\$56.00	NB	\$49.84	\$41.56	NB
201	30	3" Mega Lug (for Ductile Pipe) Packs w/acc	NB	\$53.30	NB	\$32.57	\$38.18	NB
Fire Hydrants								





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Attachment "g"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronin Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
Item #	Est. Qty.	Part Description					
202	5	M&H 5- 1/4 Fire Hydrant Ext 12" 6 Bolts	NB	NB	\$426.19	\$423.20	NB
203	10	M&H 5- 1/4 Fire Hydrant Ext 12" 8 Bolts	NB	NB	NB	\$423.20	NB
204	5	M&H 5- 1/4 Fire Hydrant Ext 18" 6 Bolts	NB	NB	NB	\$484.80	NB
205	10	M&H 5- 1/4 Fire Hydrant Ext 18" 8 Bolts	NB	NB	\$488.17	\$484.80	NB
206	5	M&H 5- 1/4 Fire Hydrant Ext 24" 6 Bolts	NB	NB	\$541.33	\$537.60	NB
207	10	M&H 5- 1/4 Fire Hydrant Ext 24" 8 Bolts	NB	NB	\$541.33	\$537.60	NB
208	5	Mueller 5- 1/4 Fire Hydrant Ext 12" 6 Bolts	NB	NB	NB	NB	NB
209	10	Mueller 5- 1/4 Fire Hydrant Ext 12" 8 Bolts	NB	NB	\$533.75	\$523.89	NB
210	5	Mueller 5- 1/4 Fire Hydrant Ext 18" 6 Bolts	NB	NB	NB	NB	NB
211	10	Mueller 5- 1/4 Fire Hydrant Ext 18" 8 Bolts	NB	NB	\$604.63	\$593.45	NB
212	5	Mueller 5- 1/4 Fire Hydrant Ext 24" 6 Bolts	NB	NB	NB	NB	NB
213	10	Mueller 5- 1/4 Fire Hydrant Ext 24" 8 Bolts	NB	NB	\$682.50	\$669.89	NB
214	20	Safety Flange Kit /f M&H 5- 1/4 Fire Hydrant 6 Bolts	NB	NB	NB	\$190.00	NB
215	10	Safety Flange Kit /f M&H 5- 1/4 Fire Hydrant 8 Bolts	NB	NB	\$147.09	\$250.00	NB



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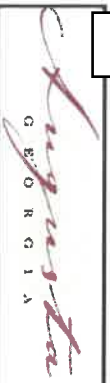
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Total packages submitted: 6

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VENDOR			ET Industrial Supply Co.,Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronic Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
Attachment "B"			YES	YES	YES	YES	YES	YES
E-Verify #			297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
SAVE FORM			YES	YES	YES	YES	YES	YES
Brass Fittings								
Item #	Est. Qty.	Part Description						
216	10	Safety Flange Kit /f M&H 4- 1/2 Fire Hydrant	NB	NB	NB	\$147.09	\$250.00	NB
217	10	Safety Flange Kit /f Mueller 5- 1/4 Fire Hydrant 6 Bolts	NB	NB	NB	NB	NB	NB
218	20	Safety Flange Kit /f Mueller 5- 1/4 Fire Hydrant 8 Bolts	NB	NB	NB	\$186.69	\$240.00	NB
219	10	Safety Flange Kit /f Mueller 4- 1/2 Fire Hydrant	NB	NB	NB	\$176.63	\$228.00	NB
220	2	Mueller 4- 1/2 Fire Hydrant Ext 12"	NB	NB	NB	\$480.38	\$471.50	NB
221	2	M&H 4- 1/2 Fire Hydrant Ext 12"	NB	NB	NB	\$404.39	\$401.60	NB
222	10	36" 5 -1/4 x 36 Bury Fire Hydrant -Mueller	NB	NB	NB	\$3,804.61	\$2,468.34	NB
223	10	36" 5- 1/4 x 36 Bury Fire Hydrant -M&H	NB	NB	NB	\$2,512.20	\$2,468.34	NB
224	25	48" 5- 1/4 x 48 Bury Fire Hydrant -Mueller	NB	NB	NB	\$3,895.35	\$2,588.74	NB
225	25	48" 5- 1/4 x 48 Bury Fire Hydrant -M&H	NB	NB	NB	\$2,634.60	\$2,588.74	NB
226	1	2" - 1/4 Post Fire Hydrant -M&H	NB	NB	NB	\$2,465.86	\$1,250.00	NB
227	1	72" 5 -1/4 x 72 Bury Fire Hydrant -M&H	NB	NB	NB	NB	\$2,995.00	NB
BACK FLOW DEVICES								
Item #	Est. Qty.	Part Description						
228	5	Watts 1 Double Check Valve Assembly	NB	\$209.00	NB	\$190.20	\$196.00	NB
229	5	Watts 1- 1/2 Double Check Valve Assembly	NB	\$442.00	NB	\$416.56	\$429.00	NB





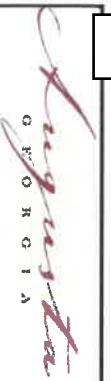
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Attachment "g"		ET Industrial Supply Co., Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronic Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
230	5	Watts 2 Double Check Valve Assembly	NB	\$476.00	NB	\$510.65	\$525.00
231	5	Watts 1 Reduce Pressure Zone Assembly	NB	\$339.00	NB	\$318.38	\$318.00
232	5	Watts 1-1/2 Reduce Pressure Zone Assy	NB	\$578.00	NB	\$600.67	\$595.00
233	5	Watts 2 Reduce Pressure Zone Assembly	NB	\$580.00	NB	\$706.38	\$659.00
234	5	Watts 3 Reduce Pressure Zone Assembly	NB	\$2,055.00	NB	\$2,739.21	\$2,474.00
Additional Items							
Item #	Est. Qty.	Part Description					
235	250	Cold Patch Asphalt Repair (Perma Patch) (60 lbs)	NB	NB	NB	\$18.50	NB
236	750	Aquaphalt brand cold patch 3.5 Gal, 36 pails/pallet	NB	NB	NB	\$24.69	\$45.00
237	100	Fast Plug (Hy Cement) 50 lbs	NB	NB	NB	\$46.68	\$35.00
238	120	W5CP Water Filter Car/Sed	NB	NB	NB	NB	NB
239	30	WC34-PR Whole House Water Filter	NB	NB	NB	NB	NB
240	200	16 oz Purple Primer/Cleaner	NB	NB	NB	\$11.57	NB
241	2000	1 Pint Hot Blue Cement	NB	NB	NB	\$17.03	NB



**Bid Item #24-066**  
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E-Verify #		YES	YES	YES	YES	YES	YES
SAVE FORM		297601	107726	630418384	1205487	1203946	NO/NONE COMPLIANT
Brass Fittings		YES	YES	YES	YES	YES	YES
Item #	Est. Qty.	Part Description					
242	750	Rapid Set Mortar Mix, 25lb.	NB	NB	NB	NB	NB
243	200	Rapid Set Mortar Mix, 55lb.	NB	NB	\$13.10	NB	NB
244	125	Disposable Coveralls Large	6.00/EA	NB	\$8.10	NB	NB
245	250	Disposable Coveralls X-Large	6.00/EA	NB	\$8.10	NB	NB
246	1000	Disposable Coveralls 2X- Large	6.50/EA	NB	\$8.10	NB	NB
247	1000	Disposable Coveralls 3X-Large	7.00/EA	NB	\$8.10	NB	NB
248	1000	Disposable Coveralls 4X-Large	8.50/EA	NB	NB	NB	NB
249	200	Disposable Coveralls 5X-Large	8.50/EA	NB	NB	NB	NB
250	200	Disposable Coveralls 6X- Large	11.00/EA	NB	NB	NB	NB
251	500	Red Hot Sewer Solvent; 5-gallon bucket (each or pallet of 36 - specify	NB	NB	NB	NB	NB
<b>Romac Couplings</b>							
Item #	Est. Qty.	Part Description					
252	10	8" Macro COUPLING, ROMAC 8.60 - 9.75	NB	\$443.60	NB	\$520.63	\$453.92
253	10	6" Macro COUPLING, ROMAC 6.60 - 7.60	NB	\$390.00	NB	\$459.64	\$400.85
254	10	8" ALPHA Restraint Coupling 8.60-9.10	NB	\$646.29	NB	\$755.55	\$676.35
255	10	6" ALPHA Restraint Coupling 6.60-7.00	NB	\$500.35	NB	\$600.47	\$523.67



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Attachment "B"		VENDOR		ET Industrial Supply Co.,Inc P.O. Box 9201 Augusta, GA 30906	Delta Municipal Supply Company 408 Jesse Cronic Road Braselton, Ga 30517	Consolidated Pipe & Supply, CO 10887 Old Atlanta HWY Covington, GA 30014	Ferguson Waterworks 4188 Belair Frontage Rd Augusta, GA 30909	Fortline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909	Dillon Supply 2107 Noland Connector Road Augusta, GA 30909
E-Verify #		YES		297601	YES	630418384	YES	1203946	YES
SAVE FORM		YES		YES	YES	YES	YES	YES	NO/NONE COMPLIANT
Brass Fittings									
Item #	Est. Qty.	Part Description							
256	10	8" Cap, Wide Ranged, Romac Alpha End	NB	\$496.78	NB	\$563.28	\$491.24		
257	10	8" Cap, Wide Ranged, Romac Alpha End	NB	NB	NB	NB	NB		
258	10	4" ALPHA Romac Restraint Coupling 4.50-4.90	NB	\$364.00	NB	\$435.97	\$380.21		
259	10	6 Cap, Wide Ranged, Romac Alpha End	NB	\$350.59	NB	\$397.03	\$346.25		
Meter Resetter(NO LEAD)									
Item #	Est. Qty.	Part Description							
260	25	Meter Resetter (NO LEAD, 1"X10" A.Y. McDonald or Ford brand preferred	NB	\$276.00	NB	\$318.37	\$264.00		
261	25	Meter Resetter (NO LEAD, 1"X12" A.Y. McDonald or Ford brand preferred	NB	\$289.28	NB	\$324.85	\$269.00		
262	25	Meter Resetter (NO LEAD, 1"X15" A.Y. McDonald or Ford brand preferred	NB	\$296.26	NB	NB	\$275.00		
263	25	Meter Resetter (NO LEAD, 1"X18" A.Y. McDonald or Ford brand preferred	NB	\$327.00	NB	NB	\$314.00		
264	25	Meter Resetter (NO LEAD, 1"X21" A.Y. McDonald or Ford brand preferred	NB	\$342.00	NB	NB	\$328.00		
265	25	Meter Resetter (NO LEAD, 1"X24" A.Y. McDonald or Ford brand preferred	NB	\$363.00	NB	\$437.49	\$338.00		
266	20	Meter Resetter (NO LEAD, ¾"X7" A.Y. McDonald or Ford brand preferred	NB	\$140.00	NB	\$201.96	\$127.00		
267	20	Meter Resetter (NO LEAD, ¾"X9" A.Y. McDonald or Ford brand preferred	NB	\$141.67	NB	NB	\$129.00		
268	20	Meter Resetter (NO LEAD), ¾"X12" A.Y. McDonald or Ford brand preferred	NB	\$146.30	NB	\$207.59	\$133.00		
269	20	Meter Resetter (NO LEAD), ¾"X15" A.Y. McDonald or Ford brand preferred	NB	\$152.00	NB	\$215.24	\$138.00		



Ferguson Waterworks  
4188 Belair Frontage Road  
Augusta, GA 30909

AM Leonard  
241 Fox Drive  
Piqua, OH 45356

E T Industrial Supply Co.  
3208 Mike Padgett Hwy  
Augusta, GA 30906

Safety Products  
3517 Craftsman Blvd.  
Lakeland, FL 33803

Dillon Supply  
2107 Noland Connector  
Augusta, GA 30909

Hertz Equipment  
2017 Rawley Rd.  
Augusta, GA 30906

Fortiline Waterworks  
1628 Barton Chapel Road  
Augusta, GA

Toole Supply  
1605 Hartrich  
Augusta, GA 30906

Grainger  
1516 Gordon Highway  
Augusta, GA 30901

Kimball Midwest.  
4800 Roberts Road  
Columbus, OH 43228

Consolidated Pipe and Supply  
10887 Old Atlanta Highway  
Covington, GA 30014  
Attn: Terry Norman

Lanier Municipal Supply  
P.O. Box 127  
450 West Hwy 64  
Lakeland, GA 31635  
Attn: Chris Corbett

Core and Main  
3620 Milledgeville Rd.  
Augusta, GA 30909

Macon Supply Company  
2140 7th St  
Macon, GA 31206

R. Johnson Sale and Supply  
3114 Augusta Tech Drive  
Augusta, GA 30906

CHARLES JACKSON  
DEPUTY ADMINISTRATOR

MICHAEL BRYANT  
WLYDS ROAD  
UTILITIES DEPARTMENT

PHYLLIS JOHNSON  
LSBOP/COMPLIANCE OFFICE

BID ITEM #24-066  
WAREHOUSE INVENTORY SUPPLIES-  
ANNUAL CONTRACT UTILITIES DEPT  
BID DUE: WED., 8/30/23@11:00 A.M.

BID ITEM #24-066  
WAREHOUSE INVENTORY SUPPLIES-  
ANNUAL CONTRACT  
UTILITIES DEPARTMENT  
BID MAILED: 7/27/23





## Commission Meeting

May 22, 2024

Henry Brigham Center - Change Order for Furniture Layout

---

<b>Department:</b>	Central Services Department
<b>Presenter:</b>	Ron Lampkin
<b>Caption:</b>	Motion to <b>approve</b> a change order of purchase order 21REC033 to provide professional services related to furniture at the Henry Brigham Community Center in the total amount of \$153,473.16 Johnson Laschober & Associates, PC. <b>(Approved by Administrative Services Committee May 14, 2024)</b>
<b>Background:</b>	The original scope of work for PO 21REC033 did not include furniture layout services for the Henry Brigham Center. These professional services will be provided by Johnson Laschober & Associates, PC to coordinate with a furniture vendor and ensure furniture selections are delivered and installed, as well as overseeing invoicing and payment following installation.
<b>Analysis:</b>	Johnson Laschober & Associates, PC will provide professional services relating to furniture plan layout and revisions for both indoor and outdoor furniture, as well oversee installation for Henry Brigham Center.
<b>Financial Impact:</b>	Original Purchase Order Amount \$484,539.00 Revised Purchase Order Amount \$638,012.16 \$153,473.16; 272-06-1312 / 53.16150
<b>Alternatives:</b>	A – Approve the request; B – Do not approve the request
<b>Recommendation:</b>	Approve a change order of purchase order 21REC033 to provide professional services related to furniture at the Henry Brigham Community Center in the total amount of \$153,473.16 Johnson Laschober & Associates, PC.
<b>Funds are available in the following accounts:</b>	\$153,473.16; 272-06-1312 / 53.16150



# Central Services Department

Ron Lampkin, Interim Director  
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 828-7174 Phone (706) 796-5077 Fax

## MEMORANDUM

**TO:** Geri Sams, Director, Procurement Department

**FROM:** Ron Lampkin, Interim Director, Central Services Department

**DATE:** April 16, 2024

**SUBJECT:** Amend PO – 21REC033

In accordance with Augusta, GA policies and procedures we are requesting to have purchase order 21REC033 amended.

Purchase order 21REC033 needs to be amended in the amount of \$153,473.16 (\$20,018.24 – 15% contingency fee is included) for professional services relating to furniture at the Henry Brigham Community Center. These professional services will be provided by Johnson, Laschober & Associates, PC to coordinate with furniture vendors and ensure furniture selections are delivered and installed, as well as overseeing invoicing and payment following installation.

- Original Purchase Order Amount \$484,539.00
- Revised Purchase Order Amount \$638,012.16

Funding is available in following account:

**272-06-1312/53.16150**

Your assistance would be greatly appreciated.

Attachments: Purchase Order 21REC033

RE: Henry Brigham Contract Amendment by Johnson, Laschober & Associates, PC

Memo: HBCC Furniture List, by Room

Furniture Proposal – Weinberger's Business Interiors

Indoor Playground Proposal – Softplay Solutions, USA LLC

Cc: Ron Lampkin  
Maria Rivera-Rivera

**AUGUSTA, GEORGIA**  
**Purchase Order Status Inquiry**

Item 11.

**Report Date:** 04/19/2024

**MASTER INFORMATION**

<u>PR Number</u>	<u>PO Number</u>	<u>Vendor ID</u>	<u>Vendor Name</u>	<u>PO Type</u>											
R342152	21REC033	8657	JOHNSON LASCHOBER AND ASSOC	C	Partially Paid										
Address: R1 P O BOX 2103 AUGUSTA, GA 30903				PO Total Amount:	484,539.00										
Confirm:	Requested by: PJ9818		Blanket Number:	Req. 02/02/2021											
Account:	Approved BSI		Blanket Amount:	Print Dt: 02/22/2021											
Bid: 20223	Printed by: GS3499		Blanket Remaining:	Entry 02/02/2023											
Contract: 21REC033	PO Type: C			Expr 03/31/2023											
Ship To: REC	EN Flag: Y		Req. Codes												
Bill To: ACC	Sec Cd: REC		<table><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>											Buyer: NANCY	
End															

**ITEMS**

**PR NOTES/PRINT BEFORE/PRINT AFTER TEXT**

ADD C0#1 APPROVED BY COMMISSION  
6/29/23, ITEM #10  
FINANCE TO LIFT BLOCK TO REPRINT  
\*NANCY WILLIAMS 9/14/23

**ENCUMBRANCES**

**There is no encumbrance activity for this purchase order**

<u>Item #</u>	<u>PR Number</u>	<u>Batch ID</u>	<u>Ke</u>	<u>Object</u>	<u>Post Date</u>	<u>EN</u>	<u>PD Amount</u>	<u>Balance</u>	<u>Tp</u>
21REC033 CORRECTION									
		J23JWC31	GL 329061110	5413130	12/31/23	\$0.00	\$14,636.66	(\$14,636.66)	PP
			JL 218057520	5413130					
STAGE I PHASE A SUMMARY OF									
0001	R342152	PO	GL 329061110	5413130	02/22/21	\$27,200.00	\$0.00	\$27,200.00	EN
			JL 218057520	5413130					
0001	R342152	O21NC324	GL 329061110	5413130	03/29/21	\$0.00	\$10,200.00	\$17,000.00	PP
			JL 218057520	5413130					
0001	R342152	O21SF427	GL 329061110	5413130	04/29/21	\$0.00	\$17,000.00	\$0.00	PP
			JL 218057520	5413130					
PHASE B CONCEPTUAL DESIGN									
0002	R342152	PO	GL 329061110	5413130	02/22/21	\$13,600.00	\$0.00	\$13,600.00	EN
			JL 218057520	5413130					
0002	R342152	O21SF427	GL 329061110	5413130	04/29/21	\$0.00	\$13,600.00	\$0.00	PP
			JL 218057520	5413130					
PHASE C SCHEMATIC DESIGN									
0003	R342152	PO	GL 329061110	5413130	02/22/21	\$27,200.00	\$0.00	\$27,200.00	EN
			JL 218057520	5413130					
0003	R342152	O21SF427	GL 329061110	5413130	04/29/21	\$0.00	\$4,080.00	\$23,120.00	PP
			JL 218057520	5413130					
0003	R342152	O21SF524	GL 329061110	5413130	05/25/21	\$0.00	\$12,931.73	\$10,188.27	PP
			JL 218057520	5413130					
0003	R342152	O21NC706	GL 329061110	5413130	07/08/21	\$0.00	\$10,188.27	\$0.00	PP





ARCHITECTS • ENGINEERS • LANDSCAPE ARCHITECTS

**CONTRACT AMENDMENT****PROPOSAL #:** 3042.2005**DATE:** April 15, 2024

**TO:** Ron Lamkin  
Interim Director Of Central Services  
Augusta Richmond County

**SENT BY:** ☐ PHONE  
☐ FAX  
☒ EMAIL rlamkin@augustaga.gov

**RE:** Henry Brigham Contract Amendment**BY:** Rett Harbeson, RLA**FEE:** Existing Contract Number – 21REC033

Existing Contract Amount - \$484,539.00

Furniture Package (Per HBCC Furniture List by Room)	\$ 73,533.92
Indoor Playground (Per HBCC Indoor Playground Presentation)	\$ 29,952.00
<u>JLA Design, Procurement, and Administration</u>	<u>\$ 29,969.00</u>
<b>Total</b>	<b>\$ 133,454.92</b>

**SCOPE OF SERVICES:**

Johnson, Laschober and Associates (JLA) appreciates the opportunity to provide professional services related to the Furniture at Henry Brigham Community Center. The project scope will include:

- Discuss furniture scope.
- Produce furniture plan layout and revisions.
- Lead the Request for Qualifications (RFQ) process with multiple furniture vendors, in lieu of time-consuming bid process.
- Received vendor questions, issued addendums.
- Awarded project to furniture vendor with winning RFQ submission.
- Met with winning furniture vendor to make initial selections of quick-ship furniture
- Acquired fabrics, finishes, and images for owner presentation.
- Met with indoor playground vendor and accompanied him to the jobsite to review Child Watch room.
- Presented furniture and indoor playground to owners.
- Acquired product cost.
- Communicated and coordinated with all parties.
- Place furniture and indoor playground orders.
- Follow up on lead times.
- Oversee installation.
- Oversee invoicing and payment.

**Notes:**

- Quote is good for 30 days from date issued.
- The installation area will need to be in a clean and clear condition.
- Normal installation hours are Monday through Friday from 8:00 a.m. to 5:00 p.m.
- Products are considered Special Order and are not subject to cancellation or return.
- Any repairs (painting, flooring, etc.) needed, resulting from installation will be the responsibility of the owner.



Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOB & ASSOCIATES, P.C.

Rett Harbeson, RLA  
Project Manager



Attachments:

HBCC Furniture List by Room.pdf  
HBCC Furniture Presentation.pdf  
HBCC Indoor Playground Presentation.pdf  
HBCC Overall Furniture Plan.pdf

**MEMO****Memo No:** 001**Date:** 4/16/2024**To:** AUGUSTA GA BOARD OF COMMISSIONERS**Job #:** 3042.2005**From:** JEANNETTE THOMAS, IIDA, NCIDQ**Subject:** HBCC Furniture List, by Room

Room No.	Location	Product	Count
100	Lobby	Single Bench	4
102	Reception	Task Chair	2
103 & 104	Offices	U-Shaped Desk w/Hutch	2
		Task Chair	2
		Guest Chair	4
107	Multi-Purpose	60" Round Dining Table	6
		Event Dining Chair	48
		72" Rectangular Serving Table	4
		Round Table Dolly (holds 13-16)	1
		Rectangular Table Dolly (holds 20)	1
		Chair Cart (holds 48 plastic chairs)	2
112	Multi-Media Learning	Nesting Table	10
		Nesting Chair	10
113	Corridor	Single Bench	1
114	Gaming	Nesting Table	10
		Nesting Chair	10
115	E-Sports	Single Desk	5
		Cabinet	3
		Gaming Chair	10
124	Dance/Multi-Purpose Room	60" Round Dining Table	6
		Event Dining Chair	48
		72" Rectangular Serving Table	1
125	Corridor	Single Bench	3
142	Conference Room	Conference Table 144" x 42"	1
		Conference Chair	10
146	Child Watch	Shoe Cubby	1
		Indoor Playground	See Layout

# HENRY BRIGHAM

*Furniture Proposal*

*Weinberger's*  
BUSINESS INTERIORS

[www.weinbergersbusiness.com](http://www.weinbergersbusiness.com)

OFS products: Delivered to WBI in 12 business days

- Hallway Benches
- Office Guest Chairs

Global Offices TO Go: Delivered to WBI in 5 business days

- OFFICE CASEGOODS
- MULTI- MEDIA LEARNING TABLES
- E-SPORTS CASEGOODS

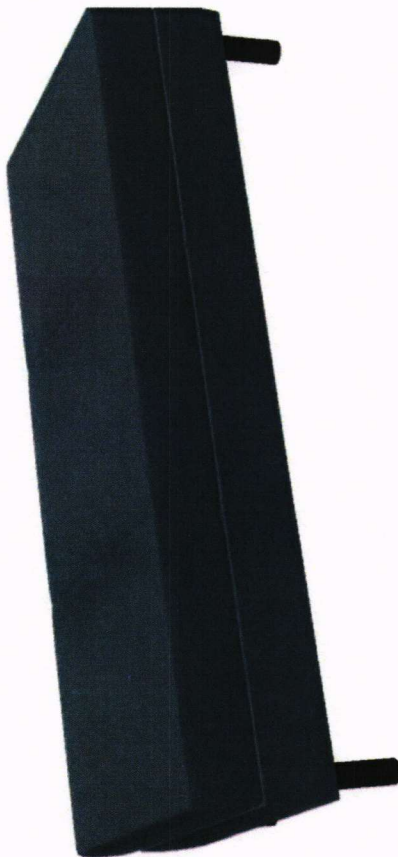
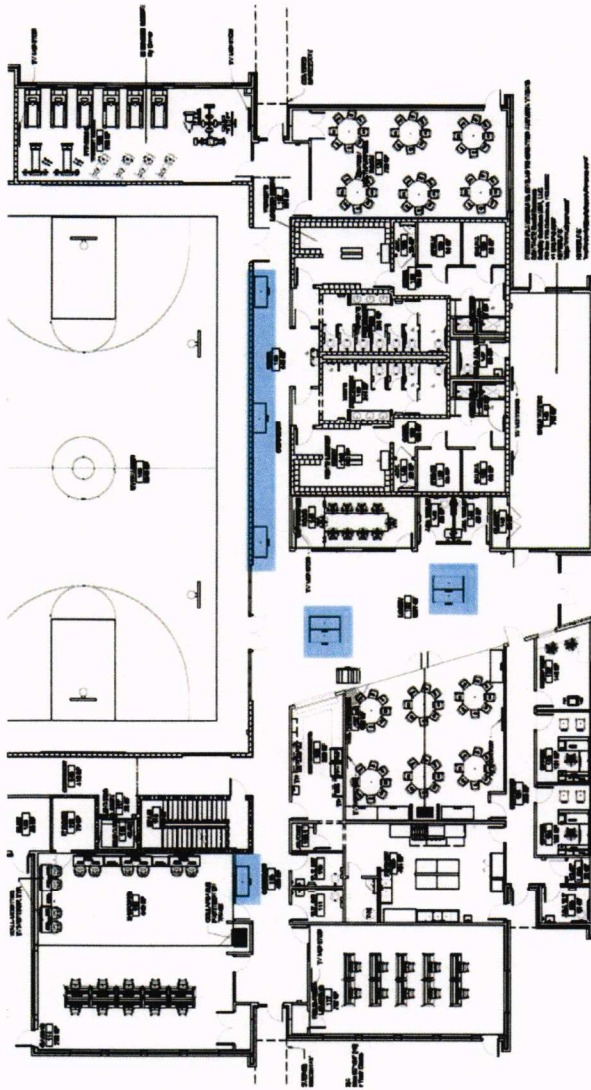
Sit On It Seating: Delivered to WBI in 15-18 business days

- OFFICE TASK CHAIRS
- MULTI- MEDIA LEARNING CHAIRS
- CONFERENCE CHAIRS

Special T : Delivered to WBI: **estimate** 18 business days

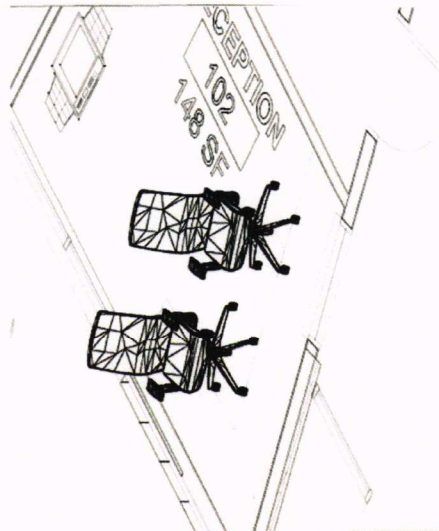
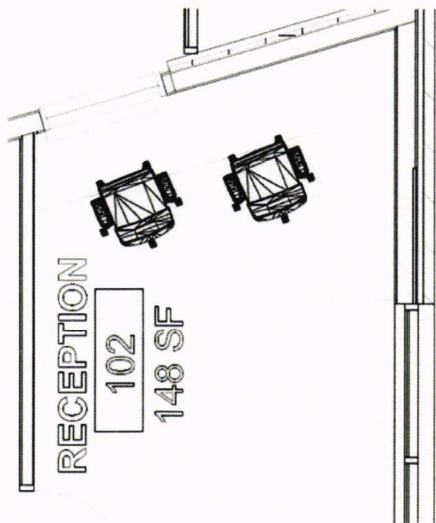
- CONFERENCE TABLE





# L02 RECEPTION.

Weinberger's  
BUSINESS INTERIORS

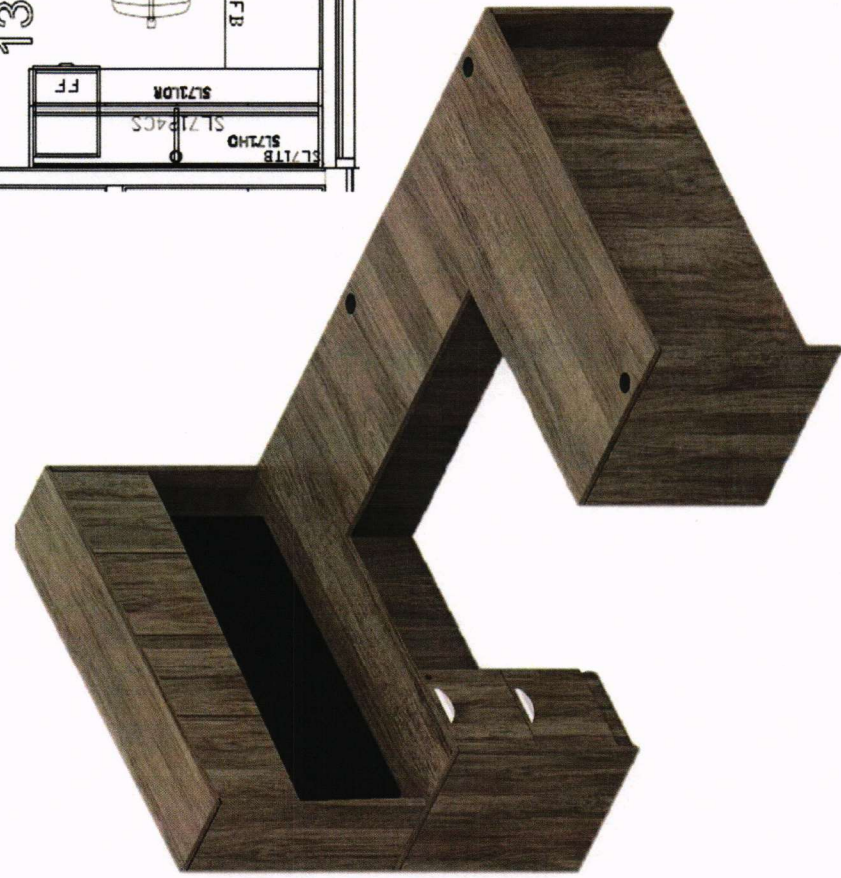
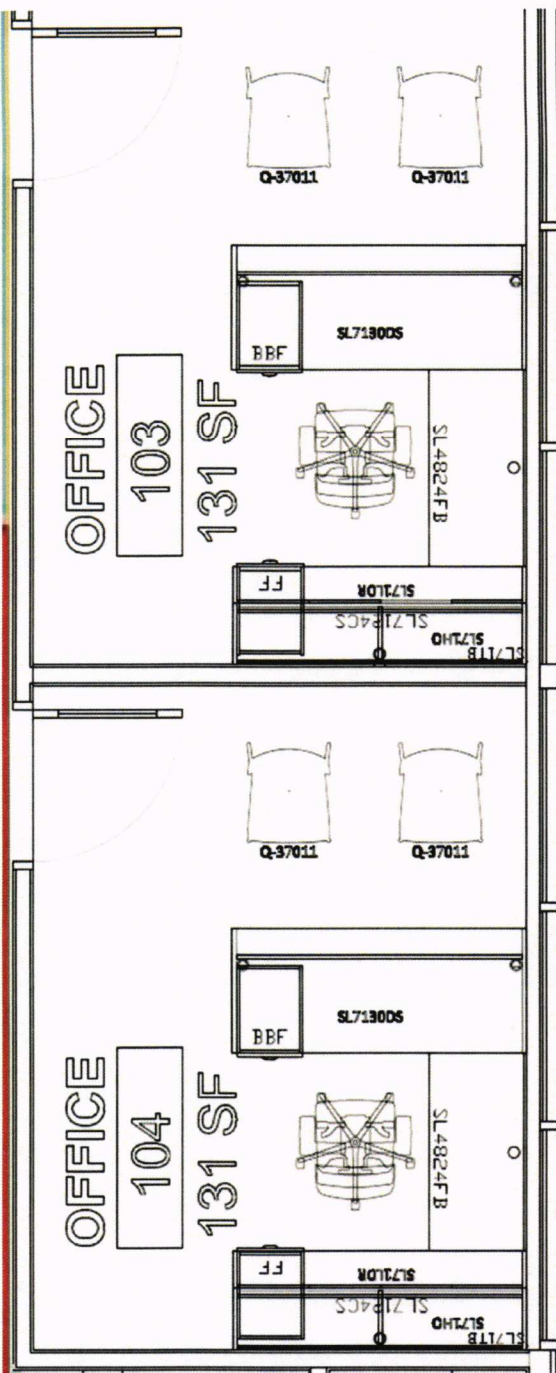


Item 11.



# 103 & 104 OFFICES.

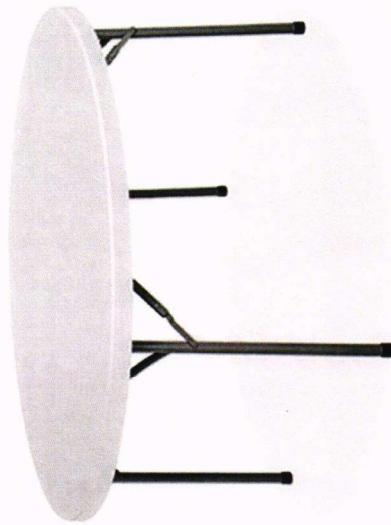
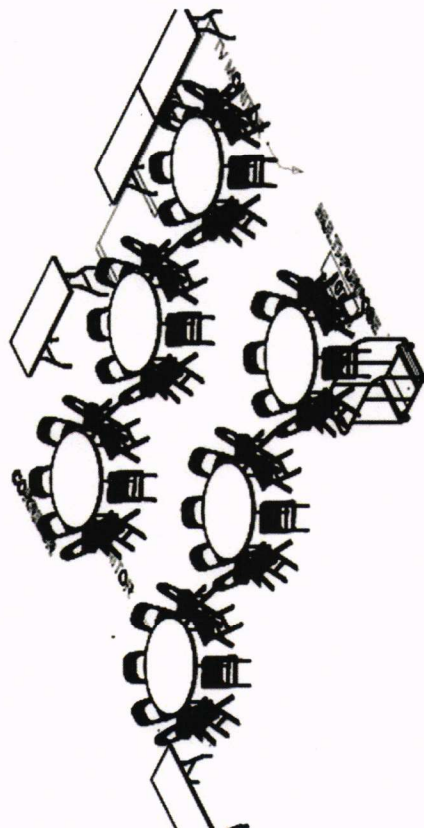
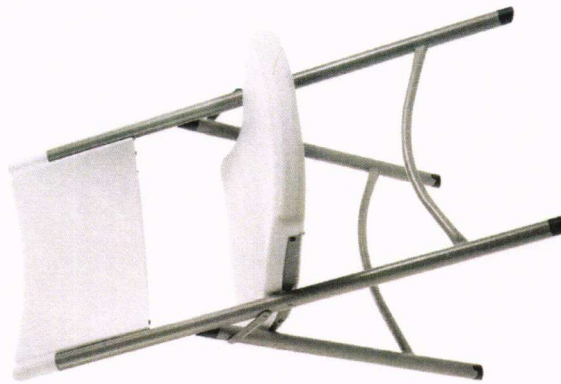
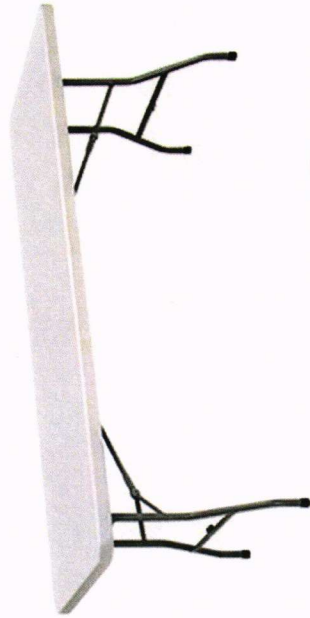
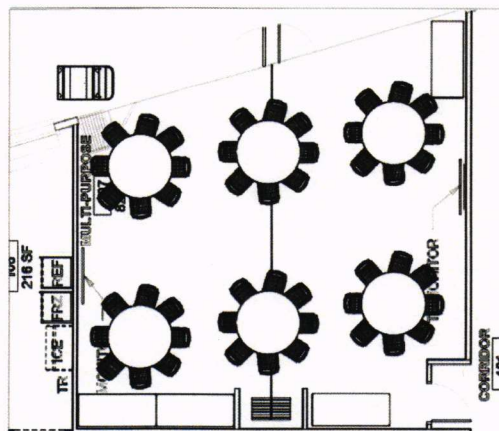
Weinberger's  
BUSINESS INTERIORS



Item 11.

# MULTI-PURPOSE 107

Weinberger's  
BUSINESS INTERIORS

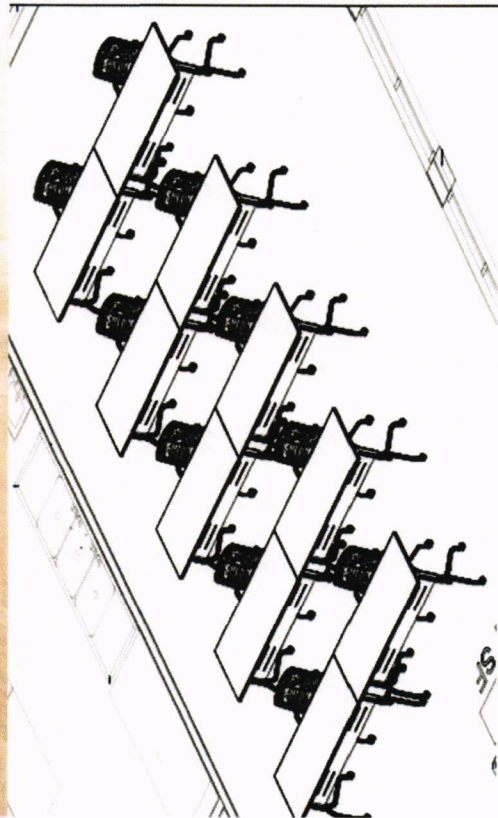
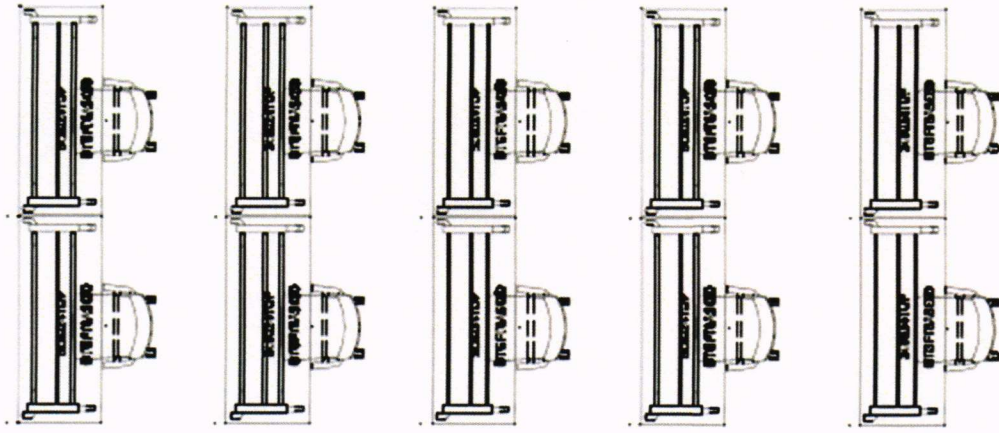


Item 11.



# 112 MULTI-MEDIA LEARNING.

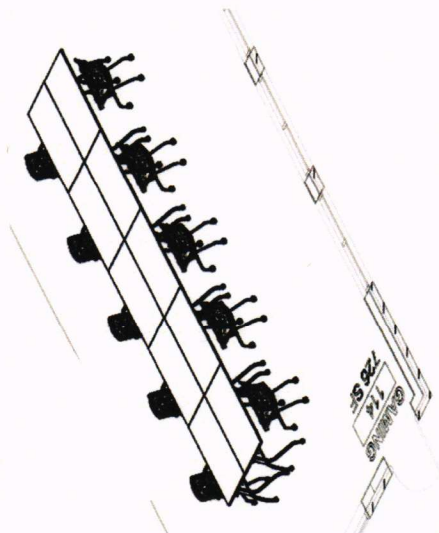
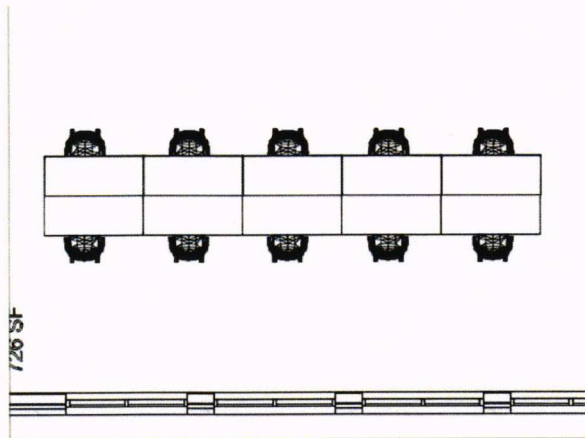
Weinberger's  
BUSINESS INTERIORS



Item 11.

# 114 GAMING.

Weinberger's  
BUSINESS INTERIORS

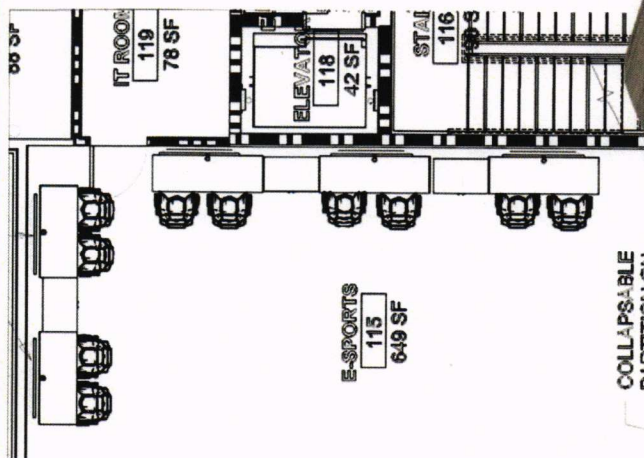


Item 11.

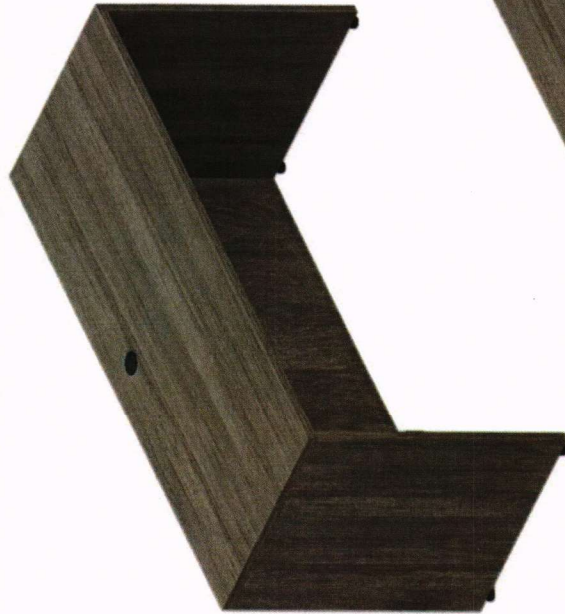


# E-SPORTS OPTION 1

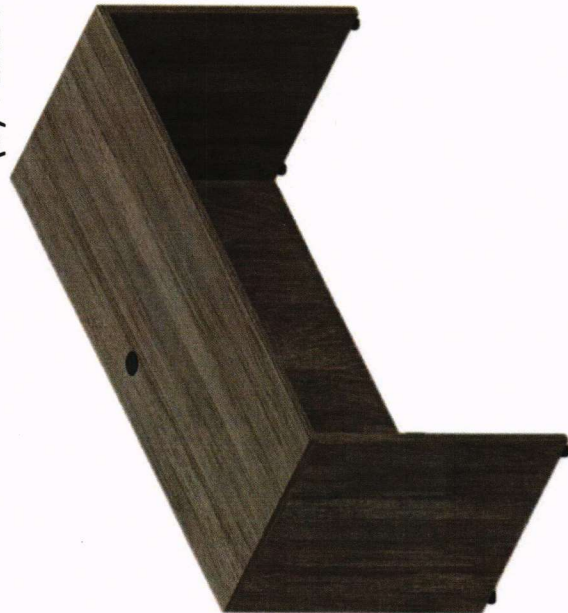
Weinberger's  
BUSINESS INTERIORS



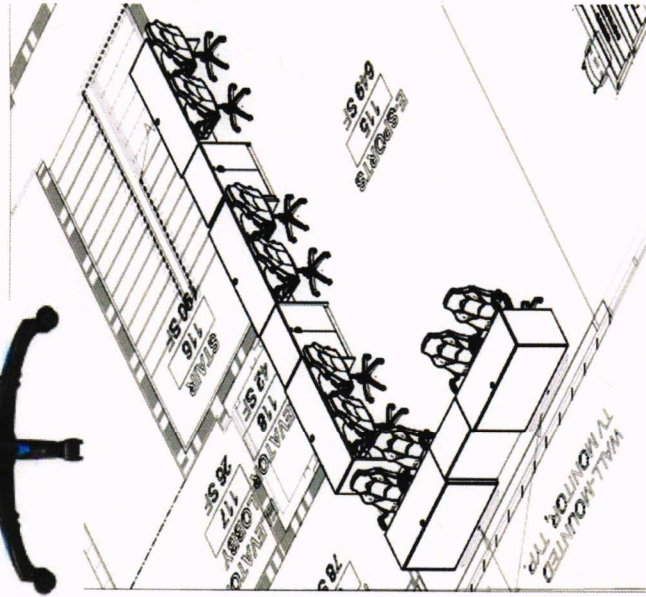
(2) 60X30



(3) 72X24



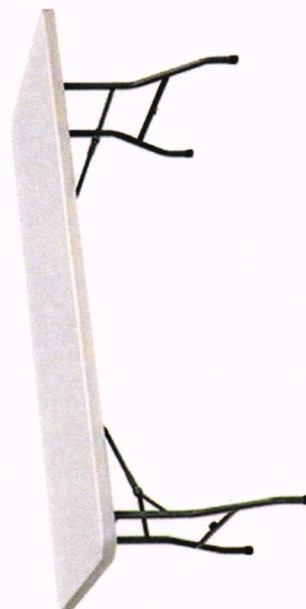
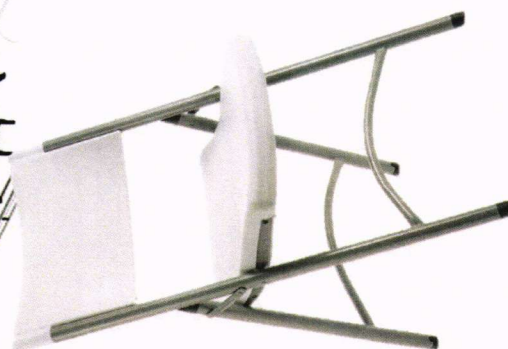
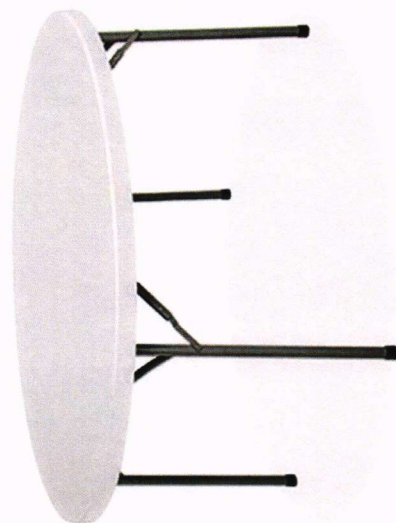
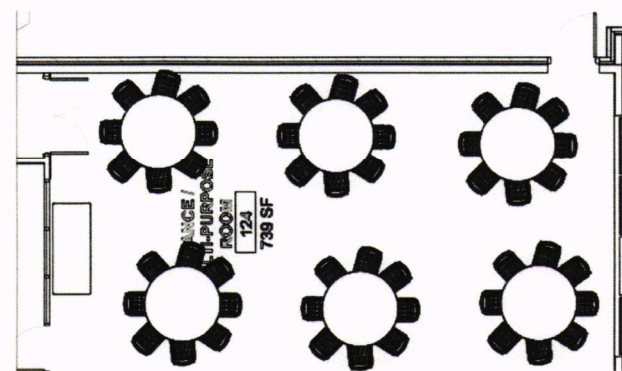
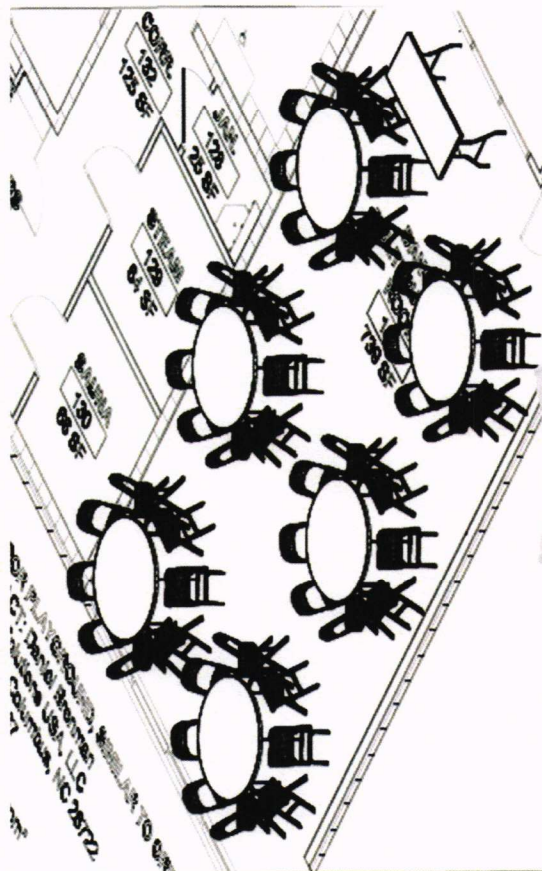
COLLAPSIBLE  
E-SPORTS ROOM



Item 11.

# 124 DANCE/MULTIPURPOSE ROOM.

Weinberger's  
BUSINESS INTERIORS

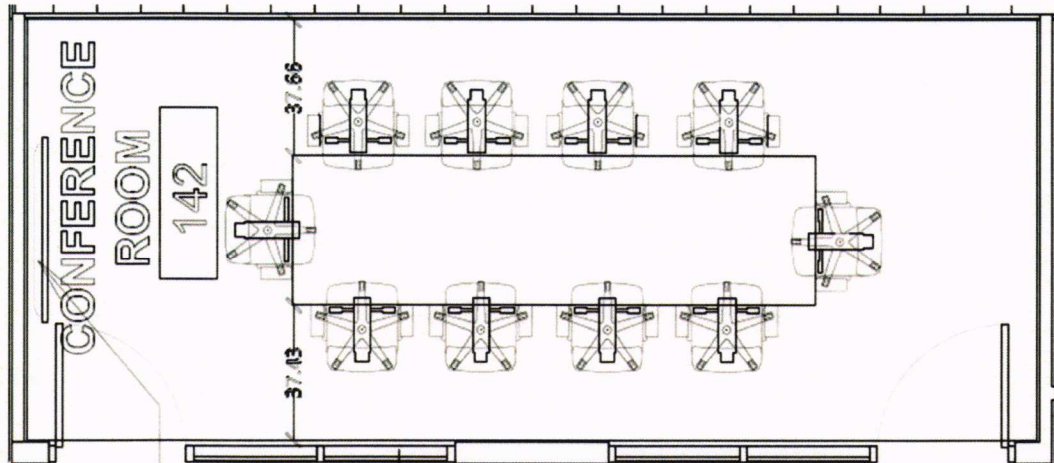


Item 11.



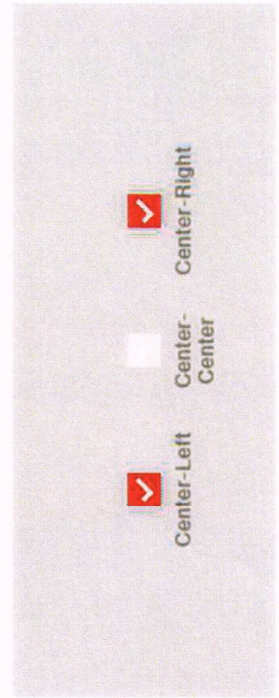
# 142 CONFERENCE.

Weinberger's  
BUSINESS INTERIORS



## POWER

- 15A/120V AC Power Receptacles
- 21A/5V Shared Dual USB Charging Ports - Available on Select Models
- Convenience Outlet
- Data Knockouts - Keystone Data Options Available for Purchase
- Cord Pass Thru's for Cable Management



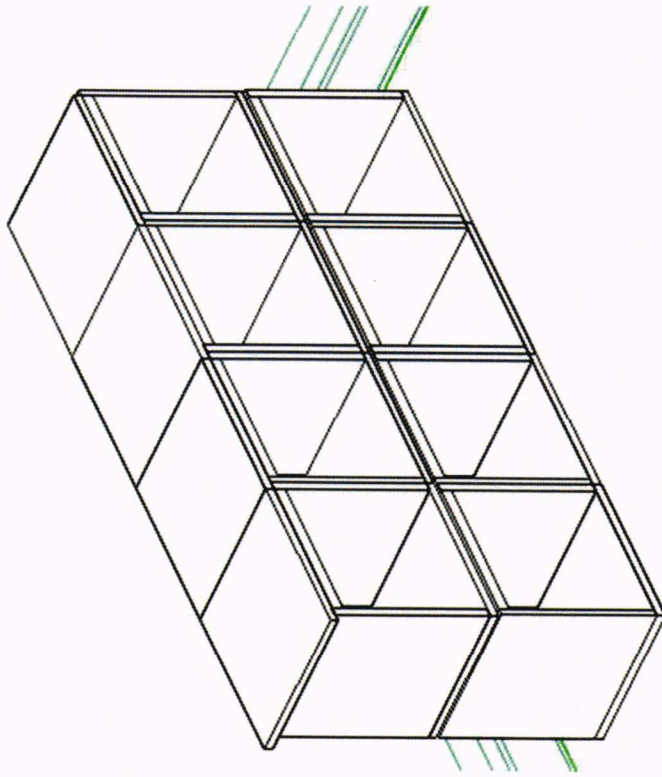
Left Side

Right Side

Item 11.

146 CHILD WATCH.

Weinberger's  
BUSINESS INTERIORS



Item 11.

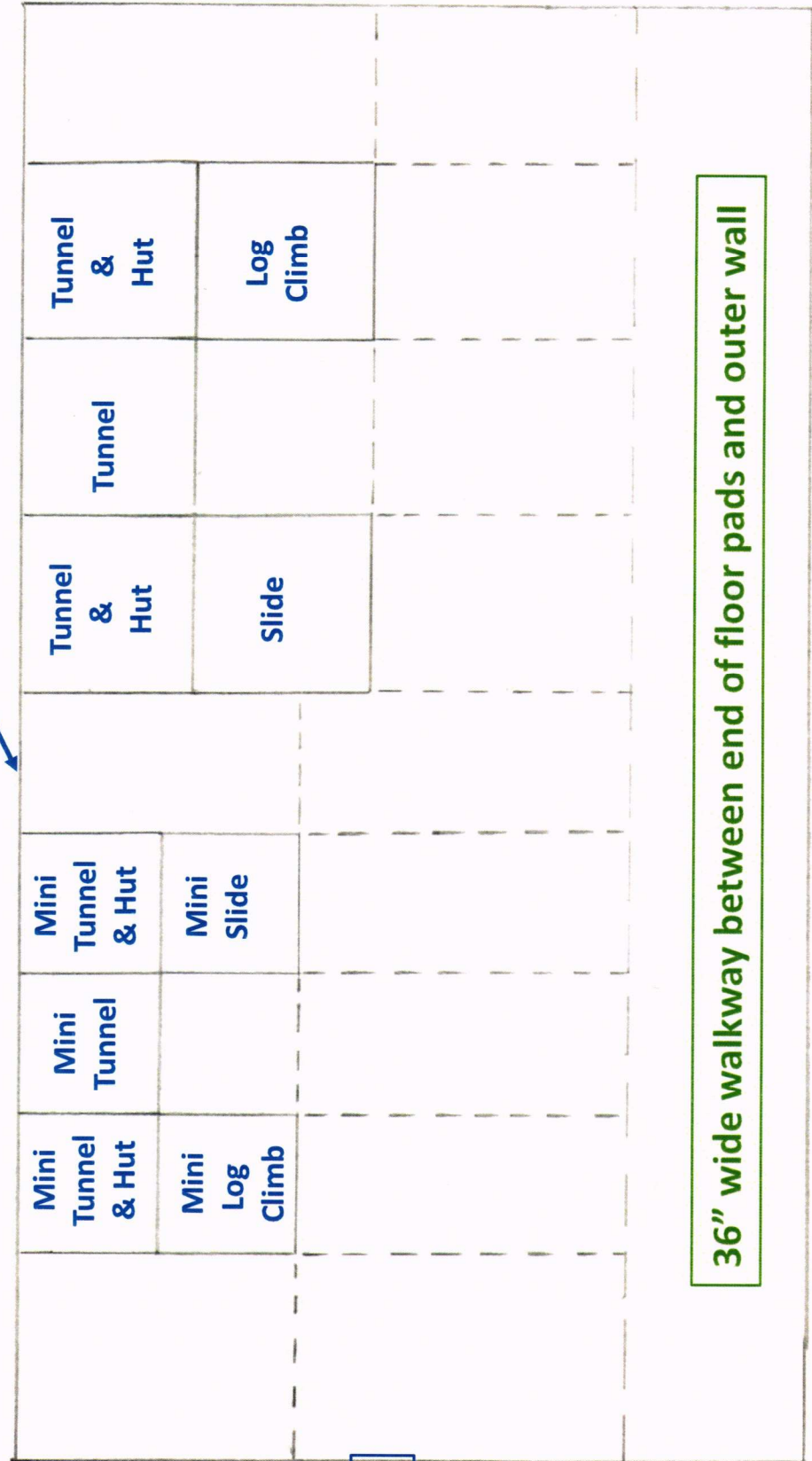


## Henry Brigham Community Center

Softplay Solutions USA, LLC PO Box 773, Columbus, NC 28722 [daniel@softplaysolutionsusa.com](mailto:daniel@softplaysolutionsusa.com) 828.215.9967



Bendy Mirror on wall



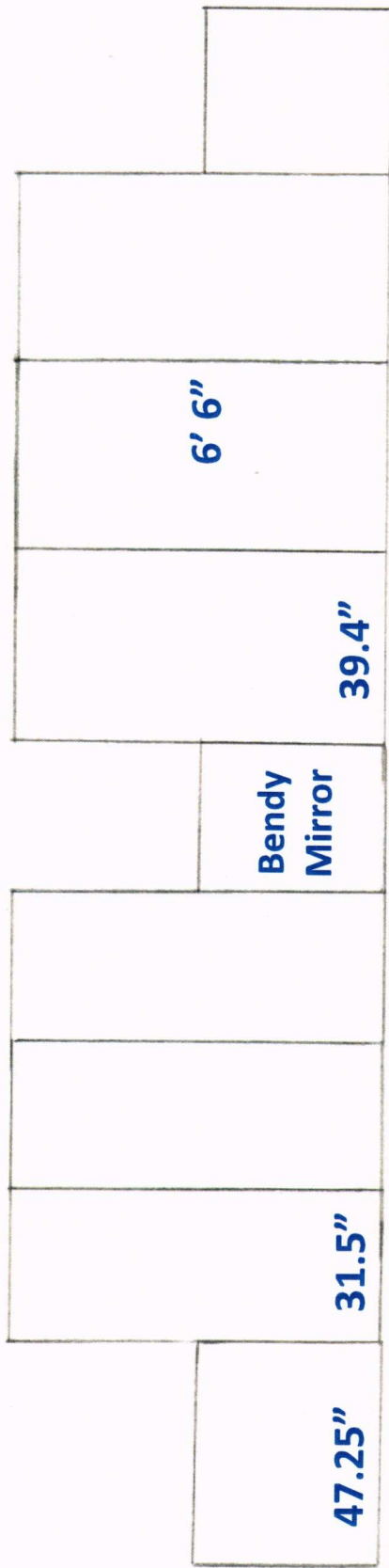
14'

36" wide walkway between end of floor pads and outer wall

27' 4"

Floor Padding

11' 5"



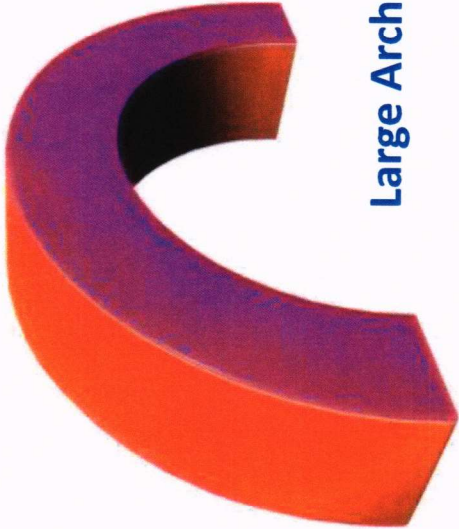
### Wall Pad Elevation

Design & build uses the metric system – widths & heights shown are very close approximates in feet and inc

Recommended Loose Items



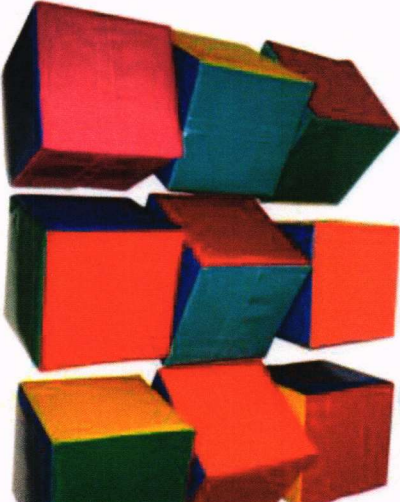
Piece Truck Puzzle



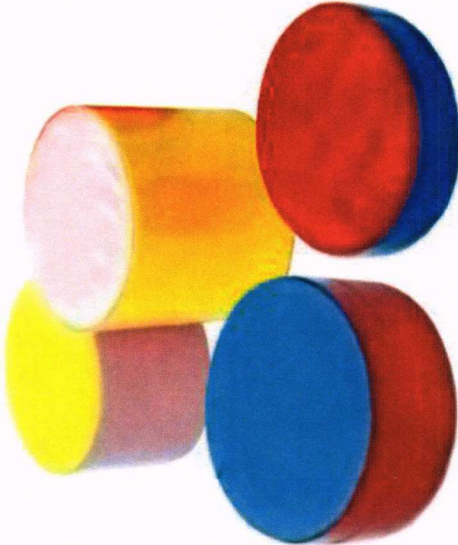
Large Arch



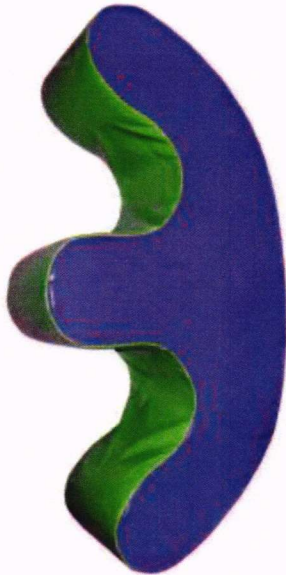
Included in Layout



Plain Building Blocks



Stepping Stones Set



Double Rocker





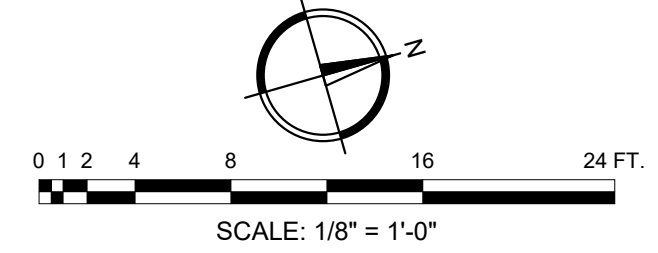


## FURNITURE LOCATIONS

PROJECT LOCATION:  
2463 GOLDEN CAMP RD C, AUGUSTA, GA 30906



<p><b>PROPOSED FURNITURE PLAN</b></p>	
SCALE	AS NOTED
DRAWING NO.	REV.
<b>A-109</b>	<b>2</b>





## Commission Meeting

May 22, 2024

Tasking Administrator with helping to have a cohesive plan

**Department:** N/A

**Presenter:** N/A

**Caption:** Motion to **approve** tasking the Administrator with updating the Commission on the development of a succession plan for all of the City department. (**Approved by Administrative Services Committee May 14, 2024**)

**Background:** N/A

**Analysis:** N/A

**Financial Impact:** N/A

**Alternatives:** N/A

**Recommendation:** N/A

**Funds are available in the following accounts:** N/A

**REVIEWED AND APPROVED BY:** N/A



**Lena Bonner**

---

**From:** Brandon Garrett <brandon@azaleaoutdoor.com>  
**Sent:** Wednesday, May 8, 2024 1:10 PM  
**To:** Lena Bonner  
**Subject:** [EXTERNAL] Committee Item

Update commission on each departments Succession plan for leadership.

Task administrator with helping to have a cohesive plan in place in event of need for each department.

Have a great day!

Brandon Garrett

Sales Manager

Azaleaoutdoor.com  
706.836.6317

**[NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]





## Commission Meeting

May 22, 2024

### DEDICATION OF: GOVERNORS PLACE PHASE 1

FILE REFERENCE: 22-005(A)

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Dr. Hameed Malik, Director
<b>Caption:</b>	Motion to <b>approve</b> the deed of dedication, maintenance agreement, and road resolution submitted by the Engineering Department for Governors Place Phase 1. ( <b>Approved by Engineering Services Committee May 13, 2024</b> ).
<b>Background:</b>	The final plat for this portion of Governors Place Phase 1 was approved by the Commission on September 21, 2021. The road design, stormwater and plat for this section has been reviewed and accepted by our engineering staff and the construction has been reviewed by our inspectors.
<b>Analysis:</b>	<p>This section meets all codes, ordinances and standards. There are no wetlands or 100-year flood plain boundaries involved in this section.</p> <p>Acceptance of said deed shall dedicate, as required, the roads and stormwater infrastructure along with the applicable easements to Augusta, Georgia for operation and maintenance.</p>
<b>Financial Impact:</b>	By accepting this road and storm drainage installations into the County system and after the 18-month maintenance warranty by the developer/contractor for the roads and storm drainage has expired, all future maintenance and associated costs will be borne by Augusta, Georgia.
<b>Alternatives:</b>	<ol style="list-style-type: none"> <li>1. Approve the deed of dedication, maintenance agreement, and road resolutions submitted by the Engineering Department for Governors Place Phase 1.</li> <li>2. Do not approve and risk litigation.</li> </ol>
<b>Recommendation:</b>	Approve Alternative Number One.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	HM/WC



## MEMORANDUM

**To:** Hameed Malik, P.E., PhD  
Director of Engineering

**Through:** Brett Parsons, Principal Engineer Land Development *BP*

**From:** Richard A. Holliday, Lead Design Engineer *RAH*

**Date:** March 18, 2022

**Subject:** Certificate of Completion  
Dedication of Governors Place Phase 1  
File reference: 22-005(A)3

---

A final inspection has been conducted on the above referenced development. This development meets the standards and specifications set forth in the Augusta-Richmond County Development Regulations Guidelines outlined in the Land Development and Stormwater Technical Manuals. The submitted Deed of Dedication and 18-Month Warranty Agreement reads appropriately, with the language in both documents meeting criteria for dedication of the roadway systems and drainage systems within. The final plat was previously accepted by the Commission on September 21, 2022. Therefore, these development dedication documents are ready to present to the Commission for acceptance into the City's infrastructure system.

Thank you for your assistance on this matter. Please call if you have any questions or need additional information, 706-821-1706.

RAH

Attachment

cc: Walt Corbin, P.E., Engineering Manager *WC*  
Carla Delaney, Interim Director of Planning and Development  
Terri Turner, Planning & Zoning  
File

## RIGHT-OF-WAY DEDICATION FOR

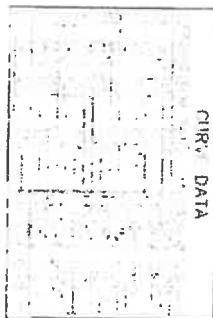
HARPER FRANKLIN AVE.  
GEORGE W. CRAWFORD DR.

ADELLE CT.  
BELAIR SPRING RD.  
MATHURIN ST.  
BATCHELOR CT.

AUGUSTA, RICHMOND COUNTY, GEORGIA

**PREPARED FOR:**

AUGUSTA



MAP NOT TO SCALE

**PREPARED BY:** Page 1 of 1

**JACCHENS**  
LAND SURVEYING, INC.

Professional Land Surveying · GIS · Mapping  
P.O. Box 16 - Evans, Georgia 30809  
Ph-706.299.8721

PLAT DATE: MARCH 26, 2021



## PICT DATA

[illegible]

APPROVED FINAL PLAT

APPROVED FINAL PLAT  
(Over 1000 sq. ft. lot)

APPROVED FINAL PLAT

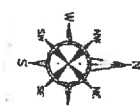
State of Idaho, said County of Blaine, approved and recorded this 9th day of August, 1902.

James O'Neil

Robert W. Skramstad

Secretary

**MONES**

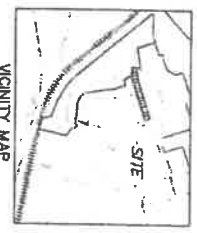
[illegible]

**Abstract:**

[illegible]

REF: 9407422

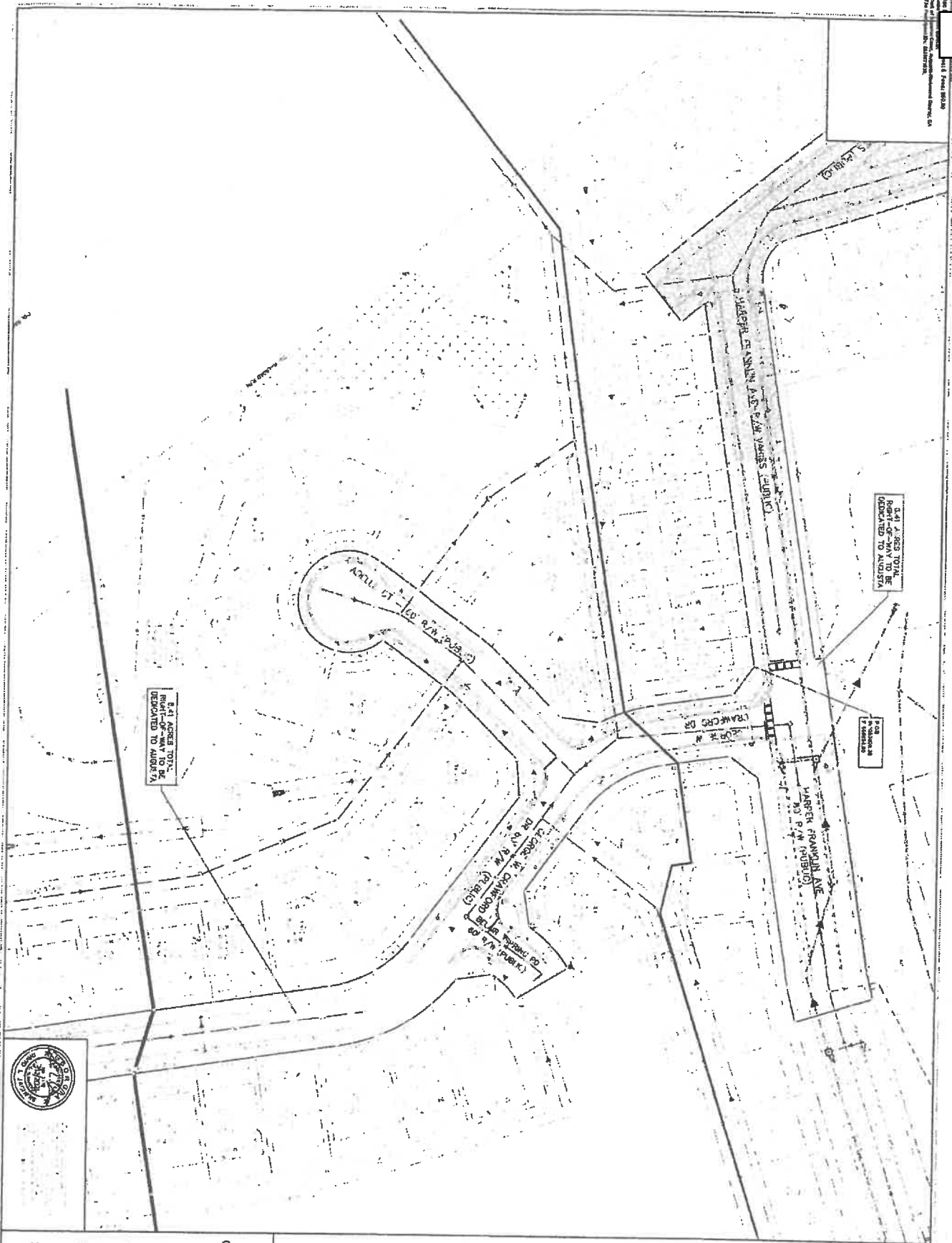
1. PLAINFIELD MAY 1970, 1987 BY JONES & MURPHY
2. PL. 3 PG. 400
3. I. 01. 1246 PG. 368
4. PLAINDAVED COTTONER 1952 FOR INLAND HILLS ESTATES BY R.L. MOORE
5. 01. 201 PG. 201
6. PLAINDAVID COTTONER 1952 BY GEO. W. SHANDESS
7. GARDOL, BERRY - 48 PLAINDAVIDS
8. 01. 271 PG. 271 (1) 01 - 6-18-58
9. 01. 722 PL. 722
10. 01. 12 PG. 120



RIGHT-OF-WAY DEDICATION FOR:  
HARPER FRANKLIN AVE.  
GEORGE W. CRAWFORD DR.  
ADELLE CT.  
BELAIR SPRINGS RD.  
MATHURIN ST.  
BATCHELOR CT.

**JACHTENS**  
**LAND SURVEYING, INC.**  
Professional Land Surveying • Old Knappling  
P.O. Box 12  
Hillsboro, Oregon 97123  
Phone 503/638-2221  
Fax 503/638-2222  
Data: [jachtens@jys.com](mailto:jachtens@jys.com)  
and [jachtens@earthlink.net](mailto:jachtens@earthlink.net)  
CDL# 12760405

Sheet 13 of 13  
City of Augusta, Georgia  
Augusta, Georgia  
Augusta, Georgia



**JACOBS**  
LAND SURVEYING, INC.  
Professional Land Surveying - GIS Mapping  
15083  
3. A.

RIGHT-OF-WAY DEDICATION FOR:  
HARPER FRANKLIN AVE.  
GEORGE W. CRAWFORD DR.  
ADELLE CT.  
BELAIR SPRING RD.  
MATTHEW ST.  
BATCHelor CT.

AUGUSTA

200 PROJECTS Page 1 of 8

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SITE

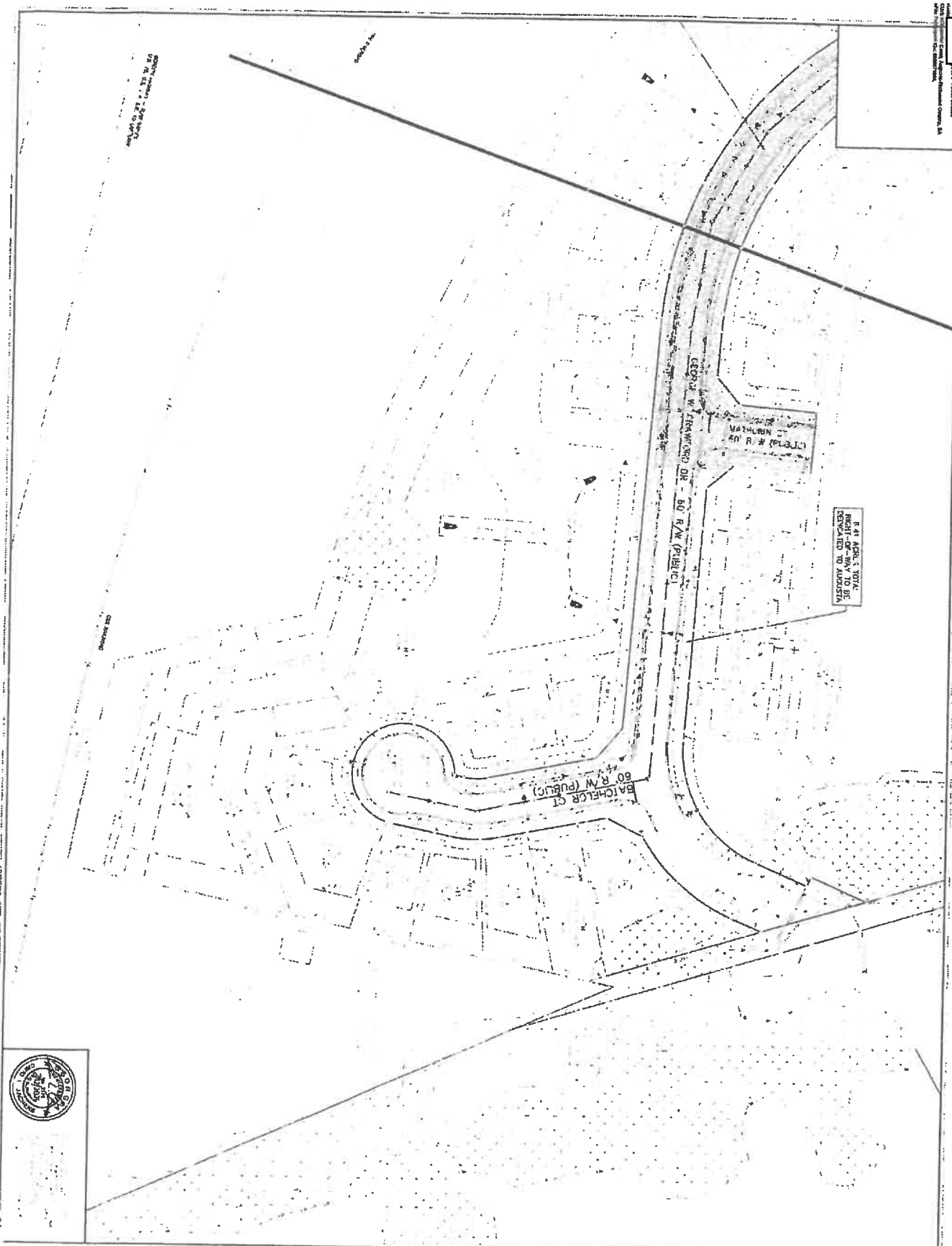
WICINITY MAP  
NOT TO SCALE





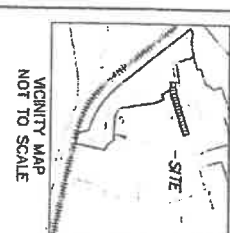
AUGUSTA

P-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840



**JACOBENS**  
LAND SURVEYING, INC.  
AUBUSTIA, MISSISSIPPI  
15083

RIGHT-OF-WAY DEDICATION FOR:  
HARPER FRANKLIN AVE.  
GEORGE W. CRAWFORD DR.  
ADELLE CT.  
BELAIR SPRING RD.  
MATHURIN ST.  
BATCHELOR CT.



Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

STATE OF GEORGIA                    )  
   )  
 COUNTY OF RICHMOND            )

DEED OF DEDICATION  
 (Roads, Utilities, and Storm Drainage)

THIS INDENTURE, made and entered into this day \_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_, by and between **GOVERNORS PLACE PARTNERS, LLC. A Georgia limited liability company**, hereinafter referred to as the Party of the FIRST PART, and **AUGUSTA, GEORGIA**, a political subdivision of the State of Georgia, acting by and through the Augusta Commission, hereinafter referred to as the Party of the SECOND PART.

WITNESSETH:

THAT the said Party of the FIRST PART, for and in consideration of the sum of One Dollar (\$1.00) in cash to it in hand paid by the Party of the SECOND PART, the receipt of which is hereby acknowledged, at and/or before the sealing and delivery of these presents, and other good and valuable considerations, has granted, bargained, sold, released, conveyed and confirmed and by these presents does grant, bargain, sell, release, convey and confirm unto the said Party of the SECOND PART, its successors and assigns, the following described property, to-wit:

ALL PORTION OF PROPERTY SHOWN ON THE PLAT HEREIN REFERRED TO AS all those streets and storm drainage systems known as HARPER FRANKLIN AVE., GEORGE W. CRAWFORD DRIVE, ADELLE COURT, BELAIR SPRING ROAD, MATHURIN STREET and BATCHELOR COURT, (AKA as **RIGHT OF WAY DEDICATION For HARPER FRANKLIN AVE., GEORGE W. CRAWFORD DR., ADELLE CT., BELAIR SPRING RD., MATHURIN ST., and BATCHELOR CT.**), according to the plat prepared by Jachens Land Surveying, Inc., dated March 26, 2021, shown and designated on said plat as recorded in the Office of the Clerk of Superior Court, of Richmond County, Georgia in Plat Book 16, Page 78-82, to which reference is made for a more complete and accurate description as to the metes, courses, bounds, dimensions and location of said property.

TOGETHER with an easement to enter upon all areas shown as drainage and utility easements to maintain those utilities contained therein, as shown on said plat.

TO HAVE AND TO HOLD SAID property and all the members and appurtenances therein belonging as aforesaid, and every part thereof, unto the said party of the SECOND PART, its successors and assigns, forever.

IN WITNESS WHEREOF, the said Party of the FIRST PART has caused these presents to be executed the day and year first above written as the date of these presents.

SIGNED, SEALED AND DELIVERED  
in our presence:

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Notary Public, Georgia



**GOVERNORS PLACE PARTNERS,  
LLC**

By:  (Seal)

As its: Manager/Member

ACCEPTED:

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)



Return To:  
 Augusta Engineering Department  
 Survey Section  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901

STATE OF GEORGIA     )  
                                       )  
 COUNTY OF RICHMOND )

**MAINTENANCE AGREEMENT  
 (Roads and Storm Drainage)**

THIS AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between **GOVERNORS PLACE PARTNERS, LLC**, A Georgia limited liability company, hereinafter referred to as "Developer," and **AUGUSTA, GEORGIA**, a political subdivision of the State of Georgia, acting by and through its Commission, hereinafter referred to as "Augusta."

WHEREAS, Developer requested that Augusta, accept certain roads, storm drains and appurtenances for **HARPER FRANKLIN AVE., GEORGE W. CRAWFORD DRIVE, ADELLE COURT, BELAIR SPRING ROAD, MATHURIN STREET and BATCHELOR COURT**, (AKA as **RIGHT OF WAY DEDICATION For HARPER FRANKLIN AVE., GEORGE W. CRAWFORD DR., ADELLE CT., BELAIR SPRING RD., MATHURIN ST., and BATCHELOR CT.**), as shown by deed contemporaneously tendered and recorded in the office of the Clerk of the Superior Court of Richmond County, Georgia, in Realty Reel \_\_\_\_\_, page \_\_\_\_\_, and

WHEREAS, the City has adopted a policy requiring the Developer to maintain all installations laid or installed in the subdivision for a period of eighteen months, which

Augusta accepts by deed;

NOW, THEREFORE, in consideration of the premises, the expense previously incurred by Developer and the mutual agreements hereinafter set out, **IT IS AGREED** that:

(1) Augusta, Georgia, accepts the roads and appurtenances, storm drains and appurtenances, respectfully described in the deed contemporaneously tendered herewith to the Augusta, Georgia, Commission, recorded in the office of the Clerk of the Superior Court of Richmond County, Georgia, in Realty Reel \_\_\_\_\_, page \_\_\_\_\_.

(2) The Developer agrees to maintain all the installations laid or installed in said subdivision as described in said deed for a period of eighteen months from the date herein.

(3) The Developer agrees that if during said eighteen month period there is a failure of the installations laid or installed in said subdivision described in the deed due to failure of material or poor workmanship, the Developer shall be responsible for adequate maintenance and repair.

(4) In the event of such failure of the improvements, the City shall notify the Developer and set forth in writing the items in need of repair. The Developer shall present within fifteen business days its proposed plan of repair and shall have the repairs completed at a reasonable time, as determined by Augusta.


(5) In the event of an emergency, as determined by Augusta, the Developer is unable to respond in a timely manner, the City shall be authorized to erect barricades, traffic direction devices and such other temporary measures as are necessary to remedy the emergency nature of the problem at the Developer's expense and to allow the Developer time to make the needed repairs.

(6) In the event the Developer fails to comply with the terms of this agreement, then Augusta shall proceed to have the necessary corrective work done, and the Developer

agrees to be responsible to Augusta for payment in full of costs of repairing the improvements due to failure of material or poor workmanship as liquidated damages.

IN WITNESS WHEREOF, Developer has hereunto set his hand and seal, and Augusta has caused the execution of this agreement by and through its duly authorized officers and agents, with its seal affixed, the day and year first above written.

SIGNED, SEALED AND DELIVERED  
in our presence:

  
(Seal)  
Witness

  
Notary Public, Georgia



COMPANY CORPORATION

By: 

As its: Member Title

ACCEPTED BY:

AUGUSTA, GEORGIA

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

Attest: \_\_\_\_\_  
Lean Bonner  
As Its Clerk of Commission  
(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Adelle Court is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Adelle Court a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Adelle Court is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

- (a) Points of beginning and ending:  
 Beginning at Centerline of George W. Crawford Drive  
 Extending 283.56 FT. Southwest to the cul-de-sac
- (b) Length of road to nearest 1/100th mile:  
0.05 mile
- (c) Width & type of road surface:  
31 feet from back of curb to back of curb;  
Type E asphalt
- (d) Right-of-Way:  
60 foot

The Augusta Commission is hereby directed to forward a certified copy of this resolution



to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Batchelor Court is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Batchelor Court a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Batchelor Court is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

(a) Points of beginning and ending:

Beginning at Centerline of George W. Crawford Drive

Extending South 254.07 FT. to a cul-de-sac

(b) Length of road to nearest 1/100th mile:

0.05 mile

(c) Width & type of road surface:

31 feet from back of curb to back of curb;

Type E asphalt

(d) Right-of-Way:

60 foot

The Augusta Commission is hereby directed to forward a certified copy of this resolution to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Belair Spring Road is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Belair Spring Road a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Belair Spring Road is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

(a) Points of beginning and ending:

Beginning at Centerline of George W. Crawford Drive

Extending Northeast 100.72 FT.

(b) Length of road to nearest 1/100th mile:

0.02 mile

(c) Width & type of road surface:

31 feet from back of curb to back of curb;  
 Type E asphalt

(d) Right-of-Way:

60 foot

The Augusta Commission is hereby directed to forward a certified copy of this resolution



to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, George W. Crawford Drive is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make George W. Crawford Drive a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that George W. Crawford Drive is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

- (a) Points of beginning and ending:

Beginning at Centerline of Harper Franklin Avenue

Extending South, South East, South, South East 2089.87 FT.

- (b) Length of road to nearest 1/100th mile:

0.40 mile

- (c) Width & type of road surface:

31 feet from back of curb to back of curb:

Type E asphalt

- (d) Right-of-Way:

60 foot

The Augusta Commission is hereby directed to forward a certified copy of this resolution

to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Harper Franklin is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Harper Franklin a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Harper Franklin is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

- (a) Points of beginning and ending:  
 Beginning at Centerline of Harper Franklin \_\_\_\_\_  
 Extending West 349.24 FT. \_\_\_\_\_
- (b) Length of road to nearest 1/100th mile:  
0.07 mile \_\_\_\_\_
- (c) Width & type of road surface:  
31 feet from back of curb to back of curb;  
 Type E asphalt
- (d) Right-of-Way:  
80 foot \_\_\_\_\_

The Augusta Commission is hereby directed to forward a certified copy of this resolution



to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Harper Franklin is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Harper Franklin a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Harper Franklin is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

(a) Points of beginning and ending:

Beginning at Centerline of Harper Franklin \_\_\_\_\_

Extending West and Northwest 782.24 ft. to a cul-de-sac \_\_\_\_\_

(b) Length of road to nearest 1/100th mile:

0.15 mile \_\_\_\_\_

(c) Width & type of road surface:

31 feet from back of curb to back of curb:  
Type E asphalt

(d) Right-of-Way:

60 foot \_\_\_\_\_

The Augusta Commission is hereby directed to forward a certified copy of this resolution

to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)

Return To:  
 Augusta Engineering Department  
 452 Walker Street Ste. 110  
 Augusta, Ga 30901  
 Attn: Walt Corbin

SUBDIVISION: Governors Place, Phase 1

RESOLUTION ADDING ROAD TO THE  
 AUGUSTA-RICHMOND COUNTY ROAD SYSTEM

WHEREAS, Mathurin Street is an existing road in Richmond County, Georgia, open to public usage; and

WHEREAS, Augusta, Georgia desires to make Mathurin Street a part of its County Road System.

NOW, THEREFORE, BE IT RESOLVED by the Augusta Commission of Augusta, Georgia, that Mathurin Street is hereby added to its official County Road System of Record, being described as follows and as shown on the attached sketch map or plat showing the approximate alignment and location of said Road.

- (a) Points of beginning and ending:  
 Beginning at Centerline of George W. Crawford Drive  
 Extending North 130.00 FT.
- (b) Length of road to nearest 1/100th mile:  
0.02 mile
- (c) Width & type of road surface:  
31 feet from back of curb to back of curb;  
Type E asphalt
- (d) Right-of-Way:  
60 foot

The Augusta Commission is hereby directed to forward a certified copy of this resolution



to: Georgia Department of Transportation, Road Inventory Section District 2, Post Office Box 8, Tennille, Georgia 31089.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ACCEPTED

AUGUSTA, GEORGIA

Witness \_\_\_\_\_

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

Notary Public \_\_\_\_\_  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires \_\_\_\_\_  
(Notary Seal)

(SEAL)



## Commission Meeting

May 22, 2024

Section 319(h) FY21 Grant-Element 12

Phase 2 Biota Implementation in an Urban Stream through Aquatic Habitat Restoration

No-Cost Time Extension

File Reference: 24 – 014(A)

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Dr. Hameed Malik, Director
<b>Caption:</b>	Motion to <b>approve</b> and authorize Augusta Engineering accepting no-cost time extension to Georgia Environmental Protection Division (EPD) Section 319(h) FY21 Grant – Element 12 Phase 2 Biota Implementation in an Urban Stream through Aquatic Habitat Restoration and authorize mayor to execute associated documents. AE. ( <b>Approved by Engineering Services Committee May 14, 2024</b> )
<b>Background:</b>	The Clean Water Act Section 319(h) Water Quality grant funds support activities to identify and implement projects for reduction of prioritized risks and concerns in the community such as source assessment and control of pollutant of interest load within state listed impaired water bodies. Biota grant targeted activities include restoring healthy macroinvertebrate and fish through instream aquatic habitat restoration practices. On September 6, 2022, Augusta Commission authorized Augusta Engineering (AE) acceptance of this grant and Augusta entered associated contract with EPD on September 20, 2022 with June 30, 2024 expiration date. No-cost time till 12/31/2025 is needed to complete sufficient data collection and analyze the data collected. Target watershed is Rocky Creek basin.
<b>Analysis:</b>	Grant is reaching its end of current contract period, however, additional monitoring and data collection needed to analyze effectiveness of instituted improvements within the creek base flow zone. EPD & AE discussed no-cost time extension for completing data collection and analyzing it. Accordingly, EPD has provided a contract amendment reflecting the time extension. There is no cost associated with the extension.
<b>Financial Impact:</b>	No additional funding is required.
<b>Alternatives:</b>	1). No alternatives are recommended.
<b>Recommendation:</b>	Approve and authorize Augusta Engineering accepting no-cost time extension to Georgia Environmental Protection Division (EPD) Section 319(h) FY21 Grant – Element 12 Phase 2 Biota Implementation in an Urban

Stream through Aquatic Habitat Restoration and authorize mayor to execute associated documents. AE

**Funds are available in the following accounts:**

N/A

**REVIEWED AND  
APPROVED BY:**

HM/SR

**APPENDIX A – REVISION 1**  
 Scope of Work  
 Section 319(h) FY2021 Grant – Element12

**1. Project Title:** Phase 2 - Biota Improvement in an Urban Stream through Aquatic Habitat Restoration

**2. Lead Organization:** Augusta, GA (AKA Augusta-Richmond County)  
 535 Telfair Street, Building 4000  
 Augusta, GA 30901  
 (706) 796-5040  
 (706)796-5045

**Primary Contact:** Hameed Malik, Ph.D., P.E.  
 Director of Engineering  
 Augusta Engineering Department  
 Engineering Administration  
 452 Walker Street, Suite 110  
 Augusta, GA 30901  
 (706) 796-5040  
 (706) 796-5045  
 hmalik@augustaga.gov

**Project Start Date:** August 2022

**Project End Date:** December 31, 2025

**Federal Amount Requested:** **\$117,058**

**Match Amount to be Contributed:** **\$111,815**

**Total Project Amount:** **\$228,873**

**3. Project Goals:**

Phase 2 of this project continues to implement a 2018 Nine-Element Watershed Management Plan (WMP) for the Augusta Canal (HUC-12 #030601060601)/Butler Creek (HUC-12 #030601060602)/Beaverdam Ditch (HUC-12 #030601060607) Watersheds in the Savannah River Basin by addressing Bio F and Bio M water quality impairments in an 8-mile portion of Rocky Creek (HUC-12 030601060607) in Augusta-Richmond County, Georgia. Project goals are to increase a fish Index of Biotic Integrity (IBI) to >16 (Very Poor) and a macroinvertebrate Multi-Metric Index (MMI) in a 100-point scale to >5 (Very Poor). Restoration of biological health may also decrease fecal coliform concentrations based on a well-supported scientific food web theory. These efforts will be documented through pre- and post-BMP monitoring using GAEPD/GADNR standard protocols for sampling fish and macroinvertebrates in streams. Habitat will be restored by directly adding Best Management Practices (BMPs) to the stream to encourage a more natural riffle-pool geomorphology over time and support habitat diversity.



The project supports sections of **Georgia's Statewide NPS Management Plan (2014)**: 319 Grants, Key Stakeholders, Funding, page 92; Water Quality Monitoring, Program Issues, Short Term Goal 1.1 page 64; Water Quality Monitoring, Program Issues, page 79; 319 Program, Short Term Goal 8.1, page 97; Water Quality Monitoring, Short Term Goal 2.4, Page 85; Urban, Short Term Goal 4.2, Page 105; and 319 Grants, Long Term Goal 13, Page 99.

#### 4. Project Background:

Due to delays caused by the COVID-19 pandemic, project activities will be achieved in two phases. Contracted under a Section 319(h) FY2016 grant, Phase 1 resulted in the completion of the following Project Activities and Tasks plus quarterly, annual, and close-out reporting:

Project Activity: Reach out to representatives & convene 3 meetings of Watershed Partnership developed throughout the previous TMDL planning process

Task 1: Introduce project to appropriate watershed partners

Task 2: Convene 3 meetings to solicit input, encourage support, and publicize project

Project Activity: Survey and qualify assessment of existing habitat.

Task 3: Survey of existing habitat in 8-mile reach of Rocky Creek

Task 4: Pre-BMP installation assessment of macroinvertebrate and fish communities in observed habitats

Project Activity: Install BMPs from available options as determined by the assessment

Task 5: Survey of selected reach

Task 6: Engineering Design of Structures

Phase 2 will continue the project based on Project Activities and Tasks listed in **5. Project Activities** below. The BMP installation targets a minimum of 0.25 stream miles (1320 linear feet) along the 6-mile "Headwaters to SR56" reach, with a spacing of approximately one feature every 50-200 ft. Point Bar Formation/Stabilization Structure; Pipe Refugia; Widener/Woody Habitat/Low flow Concentrator; Pool Enhancer; and Cross-Channel Rock Vane BMPs have been evaluated and chosen based on in-stream assessment, project cost, ability to install, and six research/restoration priorities developed by the project team.

A 2016 Total Maximum Daily Load (TMDL) evaluated both a 6-mile segment (Headwaters to SR 56, formerly Headwaters to Phinizy Ditch) and a 2-mile reach (SR 56 to below New Savannah Road) of Rocky Creek in Augusta as Very Poor for diversity in fish and macroinvertebrate community populations. The TMDL does not call for further reduction in sediment loading from external sources into Rocky Creek:

[https://epd.georgia.gov/sites/epd.georgia.gov/files/related\\_files/site\\_page/Savannah%20Biota%20Impacted%20TMDL%20Report%20%5B2016%5D.pdf](https://epd.georgia.gov/sites/epd.georgia.gov/files/related_files/site_page/Savannah%20Biota%20Impacted%20TMDL%20Report%20%5B2016%5D.pdf)

Reduction of sediment will be pursued as an ancillary benefit of habitat BMPs and may improve biotic health further. Therefore, the BMPs selected for this project are intended to stabilize the creek bed and banks so they provide long term habitat as opposed to unconsolidated stream bed and bank sediments.

A fecal coliform bacteria TMDL developed in 2000 for the 2-mile segment of Rocky Creek established an 80% load reduction to achieve state water quality standards:

[https://epd.georgia.gov/sites/epd.georgia.gov/files/related\\_files/site\\_page/EPA\\_Rocky\\_Creek\\_Fecal\\_TMDL.pdf](https://epd.georgia.gov/sites/epd.georgia.gov/files/related_files/site_page/EPA_Rocky_Creek_Fecal_TMDL.pdf)

By improving the fish and macroinvertebrate communities, this project will upgrade the overall food web, and help to create an environment that is less hospitable for fecal bacteria.

## 5. Project Activities:

**Project Activity: Install BMPs from available options as determined by the assessment**

**Task 1: Install and provide for operations and maintenance of structures that create in-stream habitat for biota including fish and macroinvertebrates over a wide range of the food web and varying depth in the water column.**

**Deliverables:** Installation of structural practices; Records of BMP inspections and maintenance kept and made available for review beyond the term of this contract.

**Measures of Success:** Completion of structural practice installations; BMPs operated and maintained for expected lifespan and in accordance with commonly accepted standards to ensure proper functioning of system as designed.

**Project Activity: Targeted monitoring to track post-BMP water quality trends including improvement towards achieving stated goals**

**Task 2: Post-BMP sampling assessment of macroinvertebrates and fish above, in, and below the BMP installations, including the historic GAEPD monitoring sites, using GAEPD (2007)/GADNR(2005) protocols**

**Deliverables:**

- Finalized QA/QC Water Quality Monitoring Plan for macroinvertebrate & fish assessments
- Post-BMP metrics for stream showing value of BMP compared to areas of stream without habitat restoration

**Measures of Success:**

- Finalized QA/QC Water quality Monitoring Plan approved by GAEPD
- Data showing an IBI >16 in fish and an MMI >5 in macroinvertebrate biometric values

**Project Activity: Publicize study results to scientific and general audience**

**Task 3: Develop a Case Study paper to summarize the project and publicize through project partner websites and social media outlets**

**Deliverables:**

- Completed paper and
- Presentation made accessible to general public

- Access to presentation through social media

**Measures of Success:** Documented views of presentation on social media outlets

**Task 4: Develop a Case Study paper to summarize the project and present to scientific community at regional water conference**

**Deliverables:**

- Completed paper and
- Presentation at Georgia Water Resources Conference or similar conference

**Measures of Success:** Acceptance of talk and paper at conference

**Project Activity: Reporting Requirements**

**Task 5: Submit Quarterly Reports, including WBE/MBE reports and invoices, by the 15<sup>th</sup> of January, April, July, and October of each year during the grant period.**

**Deliverables:** Quarterly deliverables, monitoring data reports, invoices and supporting documentation reporting progress on project and using template provided by GAEPD.

**Measures of Success:** Quarterly deliverables, monitoring data reports, invoices and supporting documentation reviewed and approved by GAEPD.

**Task 6: Participate in project review meetings with GAEPD based on the following schedule: Six months and twelve months after the project start date, then annually through the project term.**

**Deliverables:** Attendance at meetings and verbal or written responses to GAEPD.

**Measures of Success:** Full participation at all project review meetings.

**Task 7: Submit Final Invoice and Closeout Report to GAEPD for review.**

**Deliverables:** Final Invoice and Closeout Report

**Measures of Success:** Final Invoice and Closeout Report reviewed and approved by GAEPD.

**6. Roles and Responsibilities of Participating Organizations:**

Organization Name	Specific Responsibilities
City of Augusta	<ul style="list-style-type: none"> <li>• Account for 40% of total project costs in matching funds or in-kind services</li> <li>• Pay funds to appropriate contractor(s) and vendor(s)</li> <li>• Request reimbursements from GAEPD on a quarterly basis</li> <li>• Track the progress of project activities completed, grant funds expended, and match values provided in accordance with the drawdown &amp; implementation schedule</li> <li>• Complete and submit quarterly progress reports and</li> </ul>

	<p>invoices to GAEPD by January 15<sup>th</sup>, April 15<sup>th</sup>, July 15<sup>th</sup>, and October 15<sup>th</sup> of each project year</p> <ul style="list-style-type: none"> <li>• Participate in project review meetings with GAEPD each project year</li> <li>• Complete &amp; submit close-out report at conclusion of project</li> </ul>
<b>GAEPD</b>	<ul style="list-style-type: none"> <li>• Provide 60% of total project costs</li> <li>• Review and approve project deliverables</li> <li>• Participate in meetings, as appropriate</li> <li>• Review and assist as needed with 319(h) Grant protocols</li> <li>• Provide project oversight and contract management</li> <li>• Provide monitoring guidance and training</li> </ul>
<b>Phinizy Center for Water Sciences</b>	<ul style="list-style-type: none"> <li>• Contract with City of Augusta to perform the following:</li> <li>• Sample, identify, and enumerate aquatic insect and fish species</li> <li>• Assist in report writing</li> <li>• Assist in BMP construction</li> <li>• Subcontract for the following services under an existing subagreement and with a previously approved professional: <ul style="list-style-type: none"> <li>○ Install and maintain rain gauges and water level loggers</li> <li>○ Develop rating curves</li> <li>○ Assist in report writing</li> </ul> </li> </ul>

## 7. Project Location:

Rocky Creek runs through and lies entirely within Richmond County. It is a tributary to the Savannah River.

### a) Project Area Description and Map:



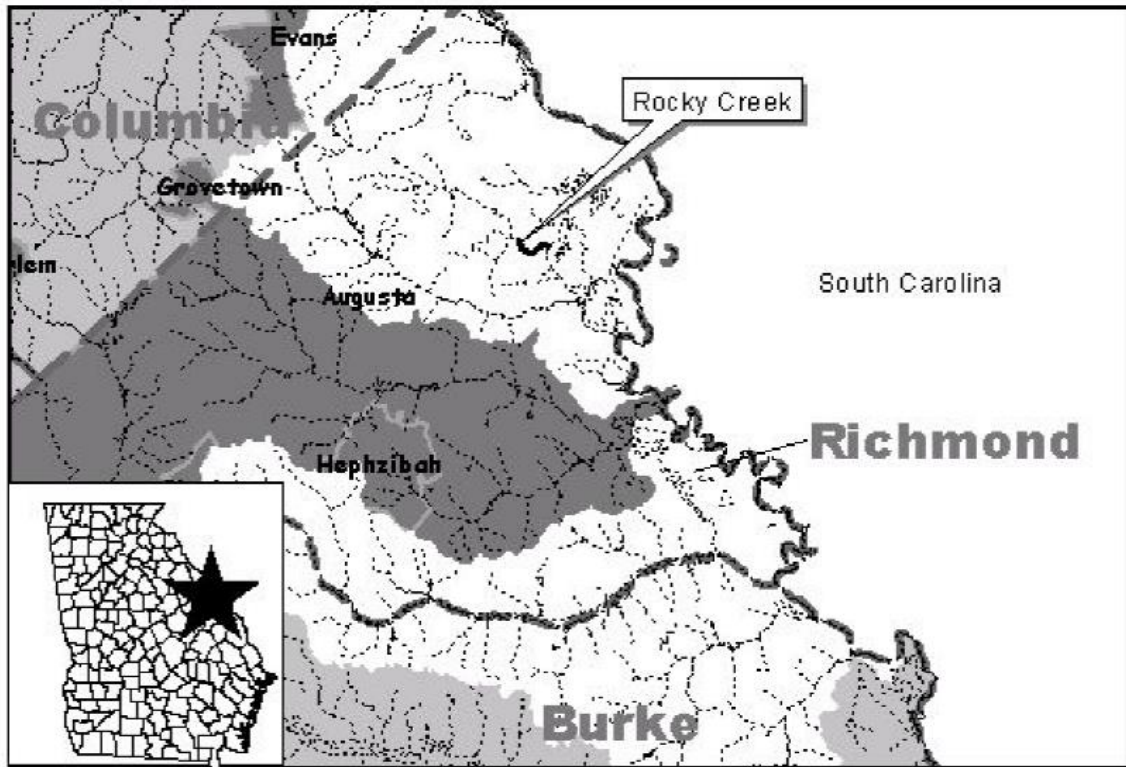


Figure 1. Location of Rocky Creek in the Augusta-Richmond County Area



Figure 2. Rocky Creek Watershed including impaired reaches and proposed restoration area (Red-Fecal Coliform Impaired Reach, Orange-Macroinvertebrate Impaired Reach, Blue-Proposed Target Area)



Figure 3. Aerial photo of the extent of proposed restoration area with Milledgeville Road bordering upstream on the left and Wheelless Road bordering downstream on the right

b) **Project Area Size (Acres):** 8,107 acres

c) **County or Counties:** Richmond

d) **Land Uses within the Watershed(s) or Project Area (Percentages):**

Agricultural	6%
Commercial Forestry	0%
Urban/Residential	78%
Mining/Extraction	1%
Forest/Natural Areas	13%
Water/Wetlands	2%
TOTAL	100%

*Data Source & Date: Draft Total Maximum Daily Load Evaluation for Seven Stream Segments in the Savannah River Basin for Sediment, 2015*

e) **Hydrologic Unit Code(s), Watershed Name(s) and Priority Watershed(s):**

HUC-10: #0306010606 Name: Rocky Creek Priority: NA

## 8. Nonpoint Source Pollution Impairments and Healthy Waters:

a) **Section 305(b)/303(d) List of Waters:**

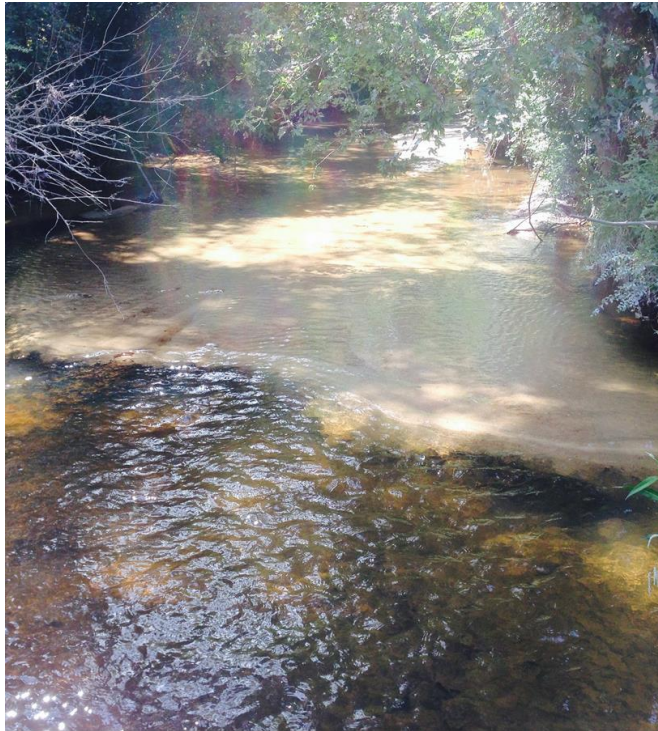
Water Body Segment Name (Segment Length (Miles) or Embayment Acreage)	County Location(s)	Criterion Violated or Water Quality Concern (Healthy Water)	Listing Status Category 4a, 5 or 1
Rocky Creek (2 miles)	Richmond	Bio M, Bio F, Fecal Coliform	4a
Rocky Creek (6 miles)	Richmond	Bio M, Bio F	4a

b) **Secondary Pollutant(s):**

In addition to the impairments already listed, there is evidence that sediment from the stream itself could be contributing to sediment load in the stream. Significant gully and



channel erosion can be observed in the channel as well as a great deal of bed movement. Higher flows cause significant movement of bed features.



## 9. Monitoring:

### **DRAFT QA/QC Water Quality Monitoring Plan as Attachment (listed in Section 11.)**

GADNR, 2005-*Standard operating procedures for conducting biomonitoring on fish communities in wadeable streams in Georgia* at <http://www.georgiawildlife.com/node/913>

GAEPD, 2007-*Macroinvertebrate Biological Assessment of Wadeable Streams in Georgia; Standard Operating Procedures* at <http://epd.georgia.gov/macroinvertebrate-bioassessment-standard-operating-procedures-sop-and-metric-spreadsheets>

GAEPD is working on revising the multi metric index (MMI) used to assess the health of macroinvertebrate communities. Until the MMI revision is completed, GAEPD will consider resampling sites where the macroinvertebrate score is 80 or above using the guidelines below. [http://epd.georgia.gov/sites/epd.georgia.gov/files/related\\_files/site\\_page/Guidelines%20for%20Listing%20and%20Delisting%20of%20Biological%20Data\\_Feb2016\\_Version1\\_2\\_Revised\\_August%202016.pdf](http://epd.georgia.gov/sites/epd.georgia.gov/files/related_files/site_page/Guidelines%20for%20Listing%20and%20Delisting%20of%20Biological%20Data_Feb2016_Version1_2_Revised_August%202016.pdf)

**10. Project Budget:**

Item	Item Class Category	319(h) Grant Funds (60% Maximum)	Non-Federal Matching Funds (40% Minimum)	Total
A	Personnel: One (1) AED Director – approximately 0.007 FTE (\$170,000/year) for 2 years Description of Duties: City Project Management, Project oversight, BMP decisions		2,380	2,380
	One (1) Stormwater Serv. Mgr. - approximately 0.15 FTE (\$122,000/year) for 2 years Description of Duties: Project Management, Project oversight, Fieldwork, BMP decisions		36,600	36,600
	One (1) Engineering Mgr. - approximately 0.01 FTE (\$109,900/year) for 2 years Description of Duties: Engineering Design, Permitting, Project Management, BMP decisions		2,198	2,198
	One (1) Stormwater Coordinator - approximately 0.01 FTE (\$60,672/year) for 2 years Description of Duties: Engineering Design, Permitting, Project Management, BMP decisions		1,213	1,213
	One (1) Staff Engineer - approximately 0.01 FTE (\$79,000/year) for 2 years Description of Duties: Engineering Design, Permitting, Project Management, BMP decisions		1,580	1,580
	One (1) AED Assist. Director – approximately 0.01 FTE (\$101,000/year) for 2 years Description of Duties: City Project Management, Project oversight, BMP decisions		2,020	2,020
	One (1) Asset Manager - approximately 0.01 FTE (\$106,000/year) for 2 years Description of Duties: GIS, Survey, BMP decisions		1,908	1,908
	One (1) GIS analyst - approximately 0.01 FTE (\$48,847/year) for 2 years Description of Duties: GIS, Survey, BMP decisions		977	977
	One (1) GIS analyst - approximately 0.01 FTE (\$58,532/year) for 2 years Description of Duties: GIS, Survey, BMP decisions		1,171	1,171
	<b>Sub Total:</b>	<b>0</b>	<b>50,047</b>	<b>50,047</b>
B	Fringe Benefits: Included in Item A @ a rate of 30%		0	0
	<b>Sub Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
C	Travel: Staff Position: Purpose of Travel: 833 Miles x Mileage Rate (\$.545 mile)		0	0
	<b>Sub Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
D	Equipment: Equipment: Purpose/Use:			
	<b>Sub Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
E	Supplies: Supplies: Purpose/Use:			
	<b>Sub Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>



Item	Item Class Category	319(h) Grant Funds (60% Maximum)	Non-Federal Matching Funds (40% Minimum)	Total
	CONTRACTUAL: PHINIZY CENTER (NGO) Up to four (4) Aquatic Ecologists – approximately 0.125 FTE (\$35,000/year) for 2 years = \$35,000 Description of Duties: Assisting with BMP sites survey, aquatic sampling and subcontracting the following for BMP construction: <ul style="list-style-type: none"> <li>One (1) Project Engineer- approximately 0.25 FTE (\$80,000/year) for 2 years = \$40,000</li> </ul> Description of Duties: BMP selection and engineering, assist with survey, report writing and project management <ul style="list-style-type: none"> <li>One (1) Construction Contractor - TBD = \$103,826</li> </ul> Description of Duties: Install BMPs	117,058	61,768	178,826
	<b>Sub Total:</b>	<b>117,058</b>	<b>61,768</b>	<b>178,826</b>
G	Construction: (Does not apply to GAEPD Section 319(h) Grants)	N/A	N/A	N/A
H	Other:			
	<b>Sub Total</b>			
I	Total Direct Charges: (Sum of A-H)	<b>117,058</b>	<b>111,815</b>	<b>228,873</b>
J	Indirect Charges: (0% Eligible for Reimbursement with Federal Dollars)	N/A	Up to 100%	
K	<b>Total:</b> (Sum of I and J)	<b>117,058</b>	<b>111,815</b>	<b>228,873</b>

### Narrative Justification for Item Class Categories:

**Personnel (A):** Personnel in this item class category are all Augusta-Richmond County employees within the Augusta Engineering Department (AED) and are all contributing time as Non-Federal matching contributions to the project. Since this project includes stream restoration efforts that have potential impacts on in-stream flows within one of the Richmond County streams, the AED will treat this as a submitted county construction project which will go through our plan review and permitting processes. In addition, this project requires more specialized elements that include engineering, buffer assessments and permitting, BMP installation and monitoring, aquatic ecology, project management, and water quality assessments. All necessary personnel to perform those necessary duties are included in this grant.

- AED Director: approximately (0.007 FTE @ \$170,000/year) will have project oversight duties, will be involved in planning, and will participate in draft and final report reviews.
- AED Stormwater Services Manager: approximately (0.15 FTE @ \$122,000/year), will oversee, manage and coordinate project, provide aquatic ecology and water quality technical advice, input on BMP decisions, and organize and participate in fieldwork.
- AED Engineering Manager: approximately (0.01 FTE @ \$109,900/year), will provide plan review oversight, engineering design support, permit writing support, input on BMP decisions and monitoring, and project management support.
- AED Stormwater Coordinator: approximately (0.01 FTE @ \$60,672/yr) will have BMP design input, fieldwork and project management responsibilities.
- AED Staff Engineer: approximately (0.01 FTE @ \$79,000/yr) will have BMP design input, engineering design support, fieldwork and project management responsibilities.

- AED Assistant Director-Maintenance: approximately (0.01 FTE @ \$101,000/yr) will have project management, project oversight, and site maintenance responsibilities.
- AED Asset Manager: approximately (0.01 FTE @ \$106,000/yr) will have GIS, survey, and BMP design input.
- AED GIS analyst: approximately (0.01 FTE @ \$48,847/yr) will have GIS, survey, and BMP design input.
- AED GIS analyst: approximately (0.01 FTE @ \$58,532/yr) will have GIS, survey, and BMP design input.

**Fringe benefits (B):** Personnel in this item class category are all Augusta-Richmond County employees within the Augusta Engineering Department (AED) and are all contributing time as Non-Federal matching contributions to the project. Fringe benefits rate for AED employees is 30% and fringe benefits are included in Personnel Line Item.

**Supplies (E):** Supplies have been reallocated to Contractual expenses

**Contractual (F):** Phinizy Center for Water Sciences will be the Contractual Manager for the project and will make use of an existing subcontract and approved professional relationship as well as subcontract with qualified companies, consultants, and institutions to outsource monitoring, engineering and construction services. See below Justification for scope of services.

- Phinizy Center for Water Sciences: Phinizy Center (0.125 FTE @\$35,000/year) includes at a maximum four (4) staff members experienced in aquatic ecology and geomorphology in urban streams. Personnel qualified for this function include aquatic ecologists, researchers, and other specialists to perform post-BMP implementation surveys, geomorphic characterizations, hydrologic analyses, and report writing. The team will also be involved in taking advantage of an existing subagreement and a previously approved professional relationship to outsource aquatic monitoring services. In addition, Phinizy Center will outsource for microelectronics, survey assistance, and report writing, where needed and subcontract the following for BMP construction:
- One (1) Project Engineer - approximately 0.25 FTE (\$80,000/year) for 2 years = \$40,000 for BMP selection and engineering, assist with survey, report writing and project management.
- One (1) Construction Contractor - TBD = \$103,826 to install BMPs.

Phase 2 of this project will install Bioengineering BMPs within Rocky Creek to increase available habitat for aquatic insect and fish populations. Most supplies have already been acquired in Phase 1. However, the budgets for BMP installation in this Line Item may include additional items for construction and live plants.

#### *Planting*

- Live Stakes: (\$1-\$4 each) assuming a minimum of 12 groups of 50 at \$4 each = \$2,400
- Herbaceous Plugs = \$3,000

#### *Additional Items*

- Temporary Construction Entrances (2) = \$4,000

**11. Project Attachment(s):**

Link: 2018 Nine-Element Watershed Management Plan for the Augusta Canal (HUC-12 #030601060601) / Butler Creek (HUC-12 #030601060602) / Beaverdam Ditch (HUC-12 #030601060607) Watersheds in Savannah River Basin  
<https://epd.georgia.gov/document/document/augustacanalbutlercreekbeaverdamditchwmp0306010606y2018pdf/download>

Attachment 1: Post-BMP QA/QC Water Quality Monitoring Plan

[illegible]

Color KEY	
Deliverable to EPD	
Data Produced	
Information Conveyed	
Design/Construction	



**AMENDMENT 1**

**WITH**

**AUGUSTA, GEORGIA (AUGUSTA–RICHMOND COUNTY)**

**FOR**

**PHASE 2 BIOTA IMPROVEMENT IN AN URBAN STREAM THROUGH AQUATIC  
HABITAT RESTORATION**

**SECTION 319(h) FY21 GRANT - ELEMENT 12**

THIS MODIFICATION made this 30th day of June 2024, to a pre-existing contract dated September 30, 2022, between the AUGUSTA, GEORGIA (AUGUSTA–RICHMOND COUNTY) hereinafter referred to as the “Contractor,” and the ENVIRONMENTAL PROTECTION DIVISION OF THE DEPARTMENT OF NATURAL RESOURCES, STATE OF GEORGIA, hereinafter referred to as the “Division.”

**WITNESSETH**

WHEREAS, the Contractor and the Division had previously entered into a contract on September 30, 2022, (a copy of which is attached) which they now desire to modify in certain particulars:

NOW, THEREFORE, it is mutually agreed that the attached contract shall be modified in the following manner:

1. In the contract, For Item 3, Term; Time of Performance, delete the date of June 30, 2024, and substitute in its place December 31, 2025.
2. In the contract, for Appendix A, Scope of Work, delete the existing Appendix A: Scope of

Work and substitute in its place the attached Appendix A: Scope of Work – Revision 1 which extends the Project End Date.

3. In the Contract, for Appendix B, Project Schedule, delete the existing Appendix B: Project Schedule and substitute in its place the attached Appendix B: Project Schedule – Revision 1 which extends the contract term with additional quarters and reallocates quarterly federal grant drawdown and match amounts.

IN WITNESS WHEREOF, the parties have hereunto, and to a duplicate hereof of like tenor and effect acting by and through their duly authorized officers or agents, set their hands the day and year first above written.

**The Environmental Protection  
Division of the Department of  
Natural Resources, State of  
Georgia**

**Augusta, Georgia (Augusta-  
Richmond County)**

BY: \_\_\_\_\_

Jeffrey W. Cown  
Director

Date:

BY: \_\_\_\_\_

Garnett L. Johnson  
Mayor

Date:



## Commission Meeting

May 22, 2024

### Sole Source Procurement – Power Provider

---

<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne
<b>Caption:</b>	Motion to <b>approve</b> Sole Source Procurement of Power Provider for Augusta Corporate Park Wastewater Pumping Station. ( <b>Approved by Engineering Services Committee May 14, 2024</b> )
<b>Background:</b>	The Augusta Utilities Department requires electrical power service for a new wastewater pumping station to serve the Augusta Corporate Park. Jefferson Energy Cooperative is the sole designated power provider for the Corporate Park. This pumping station will provide wastewater service for many of the current and future occupants of the park. Jefferson Energy has provided the attached proposal letter stating the cost of the service installation will be \$186,155.00.
<b>Analysis:</b>	This service is needed to provide power for a new wastewater pumping station to serve the Augusta Corporate Park. This service is only available from this provider.
<b>Financial Impact:</b>	\$186,155.00 from budgeted funds
<b>Alternatives:</b>	None
<b>Recommendation:</b>	Approve procurement of electrical power service installation by Jefferson Energy Cooperative at a cost of \$186,155.00.
<b>Funds are available in the following accounts:</b>	G/L 507043490-5425410, J/L 82300030-5425410
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



Agenda Item

**Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)**Vendor: Jefferson Energy Cooperative E-Verify Number: 161528Commodity: Electrical Power Service InstallationEstimated annual expenditure for the above commodity or service: \$ \$186,155.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

- \_\_\_\_\_ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
- \_\_\_\_\_ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
- \_\_\_\_\_ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
- X 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
- \_\_\_\_\_ 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
- \_\_\_\_\_ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Tess Thompson Department: AWD Date: 5/03/24Department Head Signature: [Signature] Fur Wes Dyne Date: 5/3/24Approval Authority: [Signature] Date: 5/6/24

Administrator Approval: (required — not required) \_\_\_\_\_ Date: \_\_\_\_\_

COMMENTS:




**UTILITIES DEPARTMENT**

**Wes Byne, P.E.**  
**Director**

**TO:** Geri Sams  
Director, Procurement Department

**THRU:** Wes Byne, P.E.  
Director, Utilities Department

**FROM:**

**CC:** Allen Saxon 

**DATE:** 5/3/2024

**SUBJECT:** JUSTIFICATION FOR SOLE SOURCE

---

The Augusta Utilities Department requires electrical power service for a new wastewater pumping station to serve the Augusta Corporate Park. Jefferson Energy Cooperative is the sole designated power provider for the Corporate Park. This pumping station will provide wastewater service for many of the current and future occupants of the park. Jefferson Energy has provided the attached proposal letter stating the cost of the service installation will be \$186,155.00.



# Jefferson Energy Cooperative

*An Electric Membership Corporation*

Item 15.

3077 Highway 17 North  
Post Office Box 457  
Wrens, Georgia 30833  
Telephone (706) 547-2167  
Facsimile (706) 547-5075  
[www.jec.coop](http://www.jec.coop)

RE: Augusta Corporate Park – Valencia Way – Richmond County  
Pumping Station

To whom it may concern,

The CIA to install underground primary to serve the 3-phase pump on Valencia way is \$186,155. Please note that the Augusta Corporate Park's covenants require our facilities to be underground.

If you have any questions or concerns, please let me know.

Thank you,

*Samuel Marvicsin*

Engineering Technician  
Cell 706-872-5145 / Work 706-547-5122



**Jefferson Energy Cooperative**  
*An Electric Membership Corporation*



## Commission Meeting

May 22, 2024

### Modify the Speed Hump Policy

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> modifying the Speed Hump Policy to limit the petition signatures to people who actually live on the street that are homeowners in order to reach the 50% plus one. ( <b>Approved by Engineering Services Committee May 14, 2024</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director  
John Ussery, PE, Assistant Director of Traffic

The purpose of this document is to outline the steps in Augusta's Speed Hump Policy. After the Augusta Engineering Department receives a request for speed humps, we go through the following four (4) phase process:

### Phase One (1)

- The Traffic Engineering Division of the Augusta Engineering Department determines if the street is eligible for speed humps.
- The street must be classified as a local or residential street, have a posted speed limit of 25mph, be less than 40 feet wide, and be a minimum 1000 feet long.

### Phase Two (2)

- The Traffic Engineering Division will conduct a speed study on the requested street.
- If the speed study shows the 85 percent speed is 35mph or higher and the daily volume is less than 4,000, then we move to phase three (3).

### Phase Three (3)

- The Traffic Engineering Division will layout the proposed speed hump locations per the Federal and State guidelines.
- A community meeting will be held to inform the neighborhood of the process and answer any questions.
- Petition forms will be given to a community representative and 51% of property owners adjacent to the street will need to sign the petition to move to phase four (4).

### Phase Four (4)

- Traffic Engineering will submit an agenda item and the Augusta Commission will need to approve the installation of the speed humps.
- The Augusta Engineering Department installs the speed humps.


### Funding

- Program will be budgeted under AED Traffic Engineering (TE) Operation Line Item budget-Traffic Calming Program. The program will be funded through General Funds and other funding sources such as SPLOST.
- AED may consider funding up to 4 speed humps (or other similar traffic calming devices) at a cost of \$14,000 per year per Commission District for a total of \$140,000 annually. Additional funds may be added if becomes available in respective year.


Augusta Engineering Department  
452 Walker St, Ste 110 – Augusta, GA 30901  
(706) 796-5040 – Fax (706) 796-5045  
WWW.AUGUSTAGA.GOV



Adopted this 1<sup>st</sup> day of February, 2022 by the Augusta, Georgia Commission.

  
Hardie Davis, Jr.  
As its Mayor

Attest:

  
Lena J. Bonner, Clerk of Commission  
Seal:



Augusta's Speed Hump Policy  
2/1/2022



## Commission Meeting

May 22, 2024

Flock Cameras

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> funding for three Flock Cameras to be placed at the three entrances to Goshen Plantation for one year. Cost per Sheriff is 3500.00 per camera per year; fund through ARP funds. ( <b>Approved by Finance Committee May 14, 2024</b> ).
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

May 22, 2024

Audit of Parks and Recreation Department

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> engaging UHY Advisors Mid Atlantic to conduct audit of Parks and Recreation. ( <b>Approved by Finance Committee May 14, 2024</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



*Proposal to Provide Professional Services for*

**The Municipal Government of  
Augusta and Richmond County**

**Parks and Recreation Department Audit**

**May 07, 2024**



*Submitted by*

**UHY Advisors Mid-Atlantic, Inc.**  
980 Hammond Dr., Ste. 100  
Atlanta, GA 30328

*Headquarters*

8601 Robert Fulton Drive, Suite #210  
Columbia, MD 21046



The Municipal Government of Augusta and Richmond County

Table of Contents

Fee Proposal .....1

## Fee Proposal

We strive to keep our fees at the most reasonable level while upholding the highest professional standards. We look forward to a long-term relationship with the County that allows you to concentrate on running your business while we manage and provide guidance on financial matters.

Based on our understanding of your relevant financial information, we have developed a preliminary estimate for our services:

Level	Hours	Rate	Total
Managing Director	28	\$420	\$11,760
Manager	64	\$252	\$16,128
Senior Consultant	96	\$236	\$22,656
Consultant	120	\$176	\$21,120
Total	308	-	\$71,664

We based our estimate on the following:

- Initial review of your financial records
- Prompt responses to inquiries
- Representations from personnel and a reasonable level of assistance

Should our assumptions concerning these matters be incorrect, or should the condition of the records, degree of cooperation, or other issues beyond our reasonable control require additional commitments by us beyond those on which our estimated fees are based, fees and deadlines may be adjusted accordingly.



**FEE PROPOSAL**

The proposer should provide a not-to-exceed fee and expense amount for the audit scope identified in this RFP. Total hours and a weighted average rate per hour should be provided to support the fees. Fees will be based upon the actual total hours. Fee Schedule should include the following information:

Total not to exceed Fee for the services requested: \$ 71,664

	Standard Hourly Rate	Client Discount	Hourly Rate	Number of hours
Partner	\$525	20%	\$420	<u>28</u> hours
Manager	\$315	20%	\$252	<u>64</u> hours
Senior Consultant	\$295	20%	\$236	<u>96</u> hours
Staff	\$220	20%	\$176	<u>120</u> hours
Total		<u>20</u> %		<u>\$ 308</u> hours

Fee Proposal must be in a separate, sealed envelope labeled "Fee Proposal" on the outside of the package to clearly indicate that it is in response to RFP #24-902 PARKS AND RECREATION DEPARTMENT AUDIT



Jack Reagan, Managing Director  
410-423-4832 | [jreagan@uhy-us.com](mailto:jreagan@uhy-us.com)

UHY Advisors Mid-Atlantic, Inc.  
980 Hammond Drive, Suite 100  
Atlanta, GA 30328

#### NATIONAL

For a complete listing of our U.S. offices,  
please visit: [www.uhy-us.com/locations](http://www.uhy-us.com/locations)

#### GLOBAL

For a complete listing of our member firms,  
please visit: [www.uhy.com/locations](http://www.uhy.com/locations)

866-993-6723

[info@uhy-us.com](mailto:info@uhy-us.com)

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**Cherry Bekaert and Holland**  
**1029 Greene Street**  
**Augusta, GA 30901-2203**

**Fuller Frost & Associates CPAs**  
**3638 Walton Way Ext #300**  
**Augusta, GA 30909**

**Baird & Company**  
**4210 Columbia Road, Building 10**  
**Augusta, GA 30907**

**Elliot Davis, LLC**  
**1 10<sup>th</sup> St Suite 400**  
**Augusta, GA 30903**

**Mauldin & Jenkins**  
**200 Galleria Parkway, Suite 1700**  
**Atlanta, GA 30339**

**Rhoden CPA Firm**  
**808 Greene St**  
**Augusta, Ga 30901**

**Jones, Jones, Davis & Associates**  
**3602 Wheeler Road**  
**Augusta, GA 30909**

**Bedingfeld, McCutcheon & Perry**  
**828 Greene Street**  
**Augusta, GA 30901**

**The Cleveland Group, CPAs**  
**3740 Executive Center Drive**  
**Martinez, GA 30907**

**Edward W Brown, CPA, P.C.**  
**3744 Walton Way Ext**  
**Augusta, GA 30907**

**Reznick Group**  
**3560 Lenox Rd., NE Suite 2800**  
**Atlanta, GA 30326-4276**

**Sanford Lloyd CPA**  
**1121 Greene St**  
**Augusta, Ga 30901**

**Salazar CPA**  
**3604 Wheeler Rd #B**  
**Augusta, GA 30909**

**Neal's Accounting Services**  
**3320 Washington Rd D**  
**Augusta, GA 30907**

**Mc Cutcheon R Bates CPA**  
**828 Greene St**  
**Augusta, GA 30901**

**T. Wayne Owens & Associates, PC**  
**1005 Broas St UNIT 302**  
**Augusta, GA 30901**

**Tedford CPA**  
**808 Stevens Creek Rd**  
**Augusta, GA 30907**

**Mayo Strategic Advisors**  
**2907 Professional Pkwy**  
**Augusta, GA 30907**

**John T. Murphy CPA**  
**931 Stevens Creek Rd**  
**Augusta, GA 30907**

**SME**  
**2743 Perimeter Parkway**  
**Building 100, Suite 200**  
**Augusta, GA 30909**

**Nichols Cauley & Associates**  
**2800 Century Parkway NE Suite 900**  
**Atlanta, GA 30345-3140**

**Bates Carter**  
**525 Candler Street NE**  
**Gainesville, Ga 30501**

**Rushton & Company**  
**726 South Enota Drive Suite A**  
**Gainesville, GA 30501**

**Deloitte**  
**191 Peachtree St. NE #2000**  
**Atlanta, GA 30303**

**Donna Williams**  
**Finance Department**

**Timothy Schroer**  
**Finance Department**

**Phyllis Johnson**  
**Compliance**

**RFP Item #24-902 Clarification No.1**  
**Parks and Recreation Department Audit**  
**for-Augusta, GA Finance Dept.**  
**Due: May 7, 2024 @ 11:00 A.M.**

**RFP Item #24-902 Clarification No.1**  
**Parks and Recreation Department Audit**  
**for- Augusta, GA Finance Dept.**  
**MAIL DATE: 05/02/2024**

**EY**  
303 Peachtree St NE #2000  
55 Ivan Allen JR. Blvd #1000  
Atlanta, GA 30308

**KPMG LLP**  
303 Peachtree St NE #2000  
Atlanta, GA 30308

**Aprlo LLP**  
2002 Summit Blvd NE #120  
Atlanta, GA 30319

**Grant Thornton**  
110 Peachtree Street NE Suite 1400  
Atlanta, GA 30309

**Bennett Thrasher LLP**  
330 Riverwood Pkwy #700  
Atlanta, GA 30339

**UHY**  
8601 Robert Fulton Dr Suite 210  
Columbia, MD 21406

**Baker Tilly**  
Perimeter Center West Suite 1100  
Atlanta, Ga 30338

**Plante & Morgan, PLLC**  
3000 Town Center, Suite 100  
Southfield, MI 48075

**Marcum LLP**  
53 State Street, 17<sup>th</sup> Floor  
Boston, MA 02109



**Tywanna Scott**

---

**From:** bidnotice.donotreply@doas.ga.gov  
**Sent:** Wednesday, April 17, 2024 6:07 PM  
**To:** Tywanna Scott  
**Subject:** [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2024-000000052

Dear Tywanna Scott,  
tscott@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

**Event Number:** PE-72155-NONST-2024-000000052  
**Event Title:** 24-902 Parks and Recreation Department Audit  
**Event Type:** Non-State Agency

**Process Log**

2024/04/17 18:02:45 : Log starts for - 11423933 - EVENT\_RELEASE\_TO\_SUPL  
2024/04/17 18:02:48 : Email Process Log for the Event#: PE-72155-NONST-2024-000000052  
2024/04/17 18:02:48 : Email Batch# 2404178361  
2024/04/17 18:02:48 : Notification Type: EVENT\_RELEASE\_TO\_SUPL  
2024/04/17 18:04:55 : Bad Email not sent to CONNER.PINSON@TITUS-US.COM RON.STEIGER@TITUS-US.COM of THE TITUS GROUP  
2024/04/17 18:07:04 : Total No of Contacts found for sending Email: 639  
2024/04/17 18:07:04 : No of Email(s) not sent due to Bad Email Address: 1

The sourcing event can be reviewed at:  
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2024-000000052&sourceSystemType=gpr20>

04/17/2024 06:07:04 PM

**[NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open attachments or respond to requests for information unless you are sure the content is safe.]



purchasing team

## Planholders

Add Supplier

Export To Excel

## Supplier (4)

## Supplier

## Download Date

Dodge Data

04/17/2024

In Touch Reno LLC

04/17/2024

Onvia, Inc. - Content Department

04/17/2024

Planet Safety Consulting Group

04/23/2024

Add Supplier

## Supplier Details

## Supplier Name

Dodge Data

## Contact Name

Bonny Mangold

## Address

4300 Beltway Place, Ste 150 , Arlington, TX 76018

## Email

dodge.docs@construction.com

## Phone Number

413-376-7032

## Documents

## Filename

## Type

## Action

24-092\_RFP

Bid Document / Specifications

View  
History

24-902\_CLAR1

Clarification

View  
History



## **FYI: Process Regarding Request for Proposals**

### **Sec. 1-10-51. Request for proposals.**

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

### **Sec. 1-10-52. Sealed proposals.**

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for



obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or



provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
  - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
  - (4) The quality of performance on previous contracts;
  - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
  - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
  - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
  - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.





*Procurement Department*

*Mrs. Geri Sams, Director*

May 14, 2024

Ms. Takiyah A. Douse, Interim Administrator  
535 Telfair Street, Suite 901  
Augusta, GA 30901

Subject: REVISED Recommendation for Award of RFP 24-902 Parks and Recreation Audit

Good morning,

I am writing to communicate the outcome of the Evaluation Committee's deliberations regarding Request for Proposal (RFP) 24-902 for the Parks and Recreation Department Audit. The Evaluation Committee reconvened on May 10, 2024, following additional considerations prompted by advice from the Procurement Department and in consultation with the Law Department, regarding an additional proposal.

On May 7, 2024, at 8:02 am UPS made a delivery attempt prior to normal department office hours. After reviewing several documents: the Committee's recommendation, an email from UHY detailing the delivery attempt and FedEx notes which prove the delivery attempt, I accepted the package without making any exceptions, due to the fact that there was an attempt to deliver timely. The Committee was asked to reconvene and consider the package submitted by UHY Advisors Mid-Atlantic, Inc. of which addresses the needs of Augusta and the directives of the Commission.

After thorough review and evaluation of all submissions, including an entry deemed timely by the Procurement Department, the Evaluation Committee reached a consensus. It is our collective recommendation that the engagement for the audit of the Parks and Recreation Department be awarded to UHY Advisors Mid-Atlantic, Inc.

This decision is rooted in a comprehensive assessment of various factors, including, but not limited to, the responsiveness to Augusta's needs and the alignment with Commission directives. UHY Advisors Mid-Atlantic, Inc. emerged as the most suitable candidate, exhibiting both professional competence and a commitment to meeting the requirements outlined in the RFP.

In accordance with Augusta's Code, which stipulates the selection of the most responsible and responsive offeror at a compensation deemed fair and reasonable by the Procurement Director, the recommendation aligns with our fiduciary obligations to the city. The fee proposal submitted by UHY Advisors Mid-Atlantic, Inc., totaling \$71,664 for 308 hours, reflects a judicious balance between cost considerations and the scope, complexity, and professional standards of the services to be rendered.

The Evaluation Committee's decision is further supported by the cumulative score of 322.6 obtained by UHY Advisors Mid-Atlantic, Inc., indicating their alignment with the evaluation criteria outlined in the RFP.

Room 605 - 535 Telfair Street, Augusta Georgia 30901  
(706) 821-2422 - Fax (706) 821-2811

[www.augustaga.gov](http://www.augustaga.gov)

Register at [www.demandstar.com/supplier](http://www.demandstar.com/supplier) for automatic bid notification



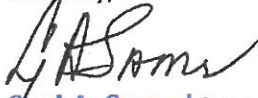
Scan this QR code with your  
smartphone or camera equipped  
tablet to visit the Augusta, Georgia




As the Procurement Director, I concurrence with the revised recommendation of the Evaluation Committee. It is my determination that this decision serves the best interests of Augusta, Georgia, and upholds the principles of fairness, transparency, and accountability in our procurement processes.

Thank you for your attention to this matter. Should you have any further inquiries or require additional information, please do not hesitate to contact me.

Sincerely,



**Geri A. Sams** | Procurement Director  
Augusta, GA Government

<div style="text-align: center;">  <p><b>Augusta</b> G E O R G I A</p> </div> <p style="text-align: center;"><b>RFP Opening: RFP Item #24-902 Parks and Recreation Department Audit for Augusta, GA – Finance Department RFP Due: Tuesday, May 7, 2024 @ 11:00 a.m.</b></p>							
<p><b>Total Number Specifications Mailed Out: 32</b></p> <p><b>Total Number Specifications Download (Demandstar): 4</b></p> <p><b>Total Electronic Notifications (Demandstar): 324</b></p> <p><b>Georgia Procurement Registry: 638</b></p> <p><b>Total packages submitted: 2</b></p> <p><b>Total Noncompliant: 0</b></p>							
VENDORS	Attachment "B"	E-Verify	Save Form	Fee Proposal	Original	7 Copies	
Marcum LLP 100 West Minster Street Suite 500 Providence, RI 02903	YES	1508549	YES	YES	YES	YES	
Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601	YES	193845	YES	YES	YES	YES	
UHY Advisors Mid-Atlantic, Inc. 8601 Robert Fulton Dr., Ste. 210 Columbia, MD 21046	YES	69740	YES	YES	YES	YES	





## Request for Proposals

Request for Proposals will be received at this office until **Tuesday, May 7, 2024 @ 11:00 a.m.** via ZOOM Meeting ID: **889 8681 5372**; Passcode: **933528** for furnishing:

**RFP Item #24-902      Recreation Department Audit for Augusta, GA – Finance Department**

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Monday, April 29, 2024 @ 5:00 P.M. No RFP will be accepted by fax or email, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of 90 days after bids have been opened, pending the execution of contract with the successful bidder(s).

**Request for proposals (RFP) and specifications.** An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director. All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department  
Attn: Gerri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle      April 17, 18, 23, 26, 2024  
Metro Courier          April 18, 2024

Revised: 3/22/21





**Finance Department**

Donna B. Williams, CGFM  
Director

Timothy E. Schroer, CPA  
Deputy Director

May 10, 2024

Ms. Geri Sams  
Procurement Director  
535 Telfair Street, Suite 605  
Augusta, GA 30901

RE: 22-902 – Parks and Recreation Department Audit

Dear Ms. Sams:

The Evaluation Committee for the Parks and Recreation Department Audit (RFP #24-902) met on May 8, 2024. The committee reconvened on May 10, 2024, after the committee was informed by the Procurement Department that another response should have been included in the evaluation process. Upon advice of the Law Department, that response was scored. It is the consensus and recommendation of the Evaluation Committee based on all evaluations submitted, that the firm of UHY Advisors Mid-Atlantic, Inc. be awarded the engagement for audit of the Parks and Recreation Department.

Based on the criteria used, I concur with the recommendation of the Evaluation Committee.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Donna B. Williams".

Donna B. Williams, CGFM  
Finance Director

Cc:

Nancy Williams, Contract Compliance Administrator  
Timothy E. Schroer, Deputy Finance Director

530 Telfair Street, Suite 800, Augusta Georgia 30901 Office (706) 821-2429 Fax 706-821-2520

WWW.AUGUSTAGA.GOV







## Commission Meeting

May 22, 2024

### Richmond County Juvenile Court 2024 Learning Loss Grant

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<b>Department:</b>	Juvenile Court
<b>Presenter:</b>	Nolan Martin, Superior Court Administrator
<b>Caption:</b>	Motion to <b>approve</b> the acceptance of a \$50,000 Learning Loss Grant from the United Way of Greater Atlanta. <b>(Approved by Public Safety Committee May 14, 2024)</b>
<b>Background:</b>	The Richmond County Juvenile Court's Thrive Program was awarded a \$50,000 grant to strategically focus on reducing learning loss for those dependent youth who reside in economically disadvantaged communities with higher concentrations of black and brown students.
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



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**From:** Bivins, Keywanna <[kbivins@unitedwayatlanta.org](mailto:kbivins@unitedwayatlanta.org)>

**Sent:** Thursday, April 25, 2024 12:22 PM

**To:** Mayor Johnson <[MayorJohnson@augustaga.gov](mailto:MayorJohnson@augustaga.gov)>

**Cc:** Learningloss <[learningloss@unitedwayatlanta.org](mailto:learningloss@unitedwayatlanta.org)>

**Subject:** [EXTERNAL] 2024 Learn Loss Grant Update

Dear Garnett Johnson,

Thank you for applying for the FY24 Learning Loss Grant, a program offered by United Way of Greater Atlanta and Georgia's Division of Family and Children Services. The review committee has reviewed your 2024 Learning Loss application (**R-202401-11270**) and we are pleased to inform you that **Augusta Richmond County Juvenile Court** has been selected to receive a grant award of **\$50,000.00** for the **Thrive Program** for the grant period May 1, 2024 – April 30, 2025. Next steps in the award process have been outlined below:

1. Join us on **Thursday, May 2 at 10:30am** for the **Learning Loss Grant Award Orientation webinar**, which will provide additional information about next steps and grant requirements. **Zoom link:** <https://uwga-org.zoom.us/j/94430826419?pwd=UjZLZkVzZkR3aHRsRXZEZlc2SjJ5QT09>.
2. **Complete the FY24 Learning Loss Grant Funds Release Agreement via DocuSign by May 9. Organizations are encouraged to wait until after attending the May 2 orientation session before completing this form!**

This form will ask you to provide and confirm the following:

- Two unique organization contacts. For smaller organizations, this may mean listing a board chair. We will only reach out to contacts you list as a back-up contact in the event you become unresponsive.
  - Confirmation that your organization understands the grant requirements. Organizations must verify youth eligibility and secure a completed [DFCS Youth Participant Eligibility Form](#) for each youth benefiting from Learning Loss funding by the end of the grant period.
  - Projected number of youth served **through the Learning Loss grant.**
  - Confirmation of your RBA metrics
  - Technical assistance interests and needs
  - Agree to funds release process for Learning Loss grant.
3. **Complete the Required Organization Profile Updates in FLUXX by May 9.**

All new grant recipients are required to provide the following information in your FLUXX Grant Management Portal:

Item 19.

- Upload your organization's most recent 990
- Complete your Banking Information and upload a Voided Check
- Answer: Does an unaffiliated, licensed CPA perform an audit, review, or compilation of the agency's financial statements based on the requirements of the United Way?

Use your existing FLUXX log-in credentials to log-in to the FLUXX Portal: <https://uwga.fluxx.io/>

- Once you log in, click on the Organization (1) tab on the left side of the screen.
- Then select EDIT at the top right of the screen, be sure to:
  - Upload a copy of your most recent FORM 990
  - Complete your Banking Information and upload a Voided Check
  - Answer: Does an unaffiliated, licensed CPA perform an audit, review, or compilation of the agency's financial statements based on the requirements of the United Way?

#### 4. **Payments**

United Way will release your first grant payment by **May 31<sup>st</sup>** after successful completion of the Learning Loss Grant Funds Release Agreement and FLUXX organizational profile updates. The remaining payments are contingent upon execution of the Grant MOU.

#### 5. **Execution of the Memorandum of Understanding (MOU)**

- United Way will send your organization an MOU, which serves as the official grant contract. This will be sent electronically through DocuSign. ***By signing the Learning Loss Grant Funds Release Agreement and MOU, this is documentation that your organization has committed to securing DFCS Youth Participation Eligibility Forms and supplemental documentation for each program participant. If you are unable to secure the DFCS Youth Participation Eligibility forms, then you will have to return the full grant award to United Way. We cannot accept partial grant awards from Learning Loss grant recipients.***

#### 6. **Technical Assistance (Virtual)**

Throughout the grant period, we will be offering a series of technical assistance opportunities virtually via Zoom meetings. Current scheduled opportunities include:

- Data Security Training with Pro Bono Partnership of Atlanta on **May 30 at 10-11:30am** – this session is aimed at helping you think through how you will securely store the DFCS Youth Participation Eligibility Forms.
- Legal Aspects of Collaboration with Pro Bono Partnership of Atlanta on **August 22 at 10am-noon** – this session will help you consider potential partnership risks and when to implement MOUs with program partners.

Additional opportunities will include a 10-month group coaching cohort (space is limited) and webinars on Georgia Afterschool and Youth Development (ASYD) quality standards, student & parent engagement strategies, building relationships with schools, the What Works Clearinghouse, the Science of Reading and more. Please stay tuned for details.

For your convenience, we will be storing key grant documents, including the grant orientation, [in this folder](#) throughout the grant period.

Please reach out to [learningloss@unitedwayatlanta.org](mailto:learningloss@unitedwayatlanta.org) with any questions about the Learning Loss grant.

We look forward to seeing you on **Thursday, May 2 at 10:30am** for our Grant Award Orientation webinar.

Sincerely,

Michele Jacobs

Associate VP, College and Career Ready

For Internal Use Only

**[NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]

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AED:104.1

**AUGUSTA, GEORGIA**  
**New Grant Proposal/Application**

**Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.**

Proposal	Project No.	Project Title
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PR000502 JUVENILE FY24 LEARNING LOSS GRANT

The Georgia legislature has allocated state funds to the Georgia Division of Family and Children Services to reduce learning loss for the state of Georgia. Georgia Division of Family and Children Services has chosen to strategically focus on reducing learning loss by implementing grant opportunities that serve Georgia's most vulnerable young people who reside in economically disadvantaged communities with higher concentrations of black and brown students. No local match required. No EEO Dept. Required.

**Start Date:** 05/01/2024

**End Date:** 03/31/2025

**Submit Date:** 04/29/2024

**Department:** 022

**Juvenile Court**

## Cash Match?

N

**Total Budgeted Amount:** 50,000.00

**Total Funding Agency:**

50,000.00

**Total Cash Match: 0.00**

**Sponsor:** GM0045

GA Dept. of Education

**Sponsor Type:** S

## State

**Purpose:**

**Flow Thru ID: GM0045** GA Dept. of Education

Contacts			
Type	ID	Name	Phone
I	GMI025	DaCara Brown	(706)821-4261

<u>Type</u>	<u>By</u>	<u>Date</u>	<u>Approvals</u>
FA	D. CRAIG	04/30/2024	

## Approvals

**Dept. Signature:**

Grant Coordinator Signature: MA @ 5/1/2024

- 1.) I have reviewed the Grant application and enclosed materials and:
- o Find the grant/award to be feasible to the needs of Augusta Richmond County
  - o Deny the request

## Finance Director

Date \_\_\_\_\_

- 2.) I have reviewed the Grant application and enclosed materials and:
- o Approve the Department Agency to move forward with the application
  - o Deny the request \_\_\_\_\_

## Administrator

Date \_\_\_\_\_

**This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.**





## Commission Meeting

May 22, 2024

Approve renewal of existing maintenance contract for software related to communications equipment.

State Contract 99999-SPD-T201205501-0006

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<b>Department:</b>	Information Technology
<b>Presenter:</b>	Reggie Horne, Deputy CIO
<b>Caption:</b>	Motion to <b>approve</b> the renewal of existing maintenance contract for software related to communication equipment. This is a state contract. State Contract 99999-SPD-T201205501-0006. <b>(Approved by Public Safety Committee May 14, 2024)</b>
<b>Background:</b>	<p>Augusta Information Technology currently utilizes this state contract to annually renew our Cisco Enterprise Agreement through Convergeone Holdings, Inc. This agreement allows Augusta to use Cisco software which is necessary to communicate through existing hardware.</p> <p>This hardware and software allows internal customers to make and receive calls. It also allows external customers to call Augusta Department/Offices to receive assistance.</p>
<b>Analysis:</b>	Renewal of this contract provides for the use and receipt of upgrades to identified software. Additionally, Information Technology will receive access to technical support for troubleshooting assistance and performance tuning.
<b>Financial Impact:</b>	If approved, funds will be made available within Information Technology's Operating Budget.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve renewal of existing maintenance contract for software related to communications equipment. State Contract 99999-SPD-T201205501-0006
<b>Funds are available in the following accounts:</b>	101015410/5223110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



Date: 4/30/2024

Page #: 1 of 2

Item 20.

Documents #: OP-000790008  
SO-000888482Solution Name: Cisco Calling and Webex CC  
GA State Contract 99999-  
SPD-T20120501-0006

Customer: Augusta Richmond County

## Solution Summary

### Cisco Calling and Webex CC GA State Contract 99999-SPD-T20120501-0006

<b>Customer:</b> Augusta Richmond County	<b>Primary Contact:</b> Gary Hewett
<b>Ship To Address:</b> ,	<b>Email:</b> hewett@augustaga.gov
<b>Bill To Address:</b> 535 TELFAIR ST Bldg 2000 AUGUSTA, GA 30901	<b>Phone:</b> 706-821-2525
<b>Customer ID:</b> SPSAUGCOU0001	<b>National Account Manager:</b> Amanda Brown
<b>Customer PO:</b>	<b>Email:</b> abrown@onec1.com
	<b>Phone:</b> +16785376185

Solution Summary	Billing Frequency	Due	Total Project
Software	Annual	\$138,265.20	\$691,326.00
<b>Project Subtotal</b>			<b>\$691,326.00</b>
Estimated Tax			NOT INCLUDED
Estimated Freight			NOT INCLUDED
<b>Project Total</b>			<b>\$691,326.00</b>

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.onec1.com/agreements>. If Customer's Agreement is a master agreement entered into with one of C1 predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.onec1.com/agreements>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

#### Special Comment to Solution Summary:

CISCO SAAS QUOTE - By signing this quote, Customer acknowledges they have been provided and agree to the Cisco SaaS Terms of Service located here: <http://www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html>. Should Customer desire to not allow the auto-renewal, forty-five (45) days' written notice prior to the end of the current term is required.

## Solution Quote

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Solution Quote

#	Item Number	Description	Term In Months	Qty	Unit Price	Extended Price
Software						
1	A-FLEX-WCC-P-N	Webex Contact Center Premium Named Agent	60	6	\$85.65	\$30,834.00
2	A-FLEX-WCC-S-N	Webex Contact Center Standard Named Agent	60	54	\$56.00	\$181,440.00
3	A-FLEX-WXCC-DID	Webex Contact Center PSTN Audio Toll Inbound	60	60	\$14.82	\$53,352.00
4	A-FLEX-RS-GB	Additional Recording Storage	60	3000	\$0.04	\$7,200.00
5	A-FLEX-EAPL	EntW On-Premises Calling	60	1500	\$4.48	\$403,200.00
6	A-FLEX-STD-CUBE	CUBE Standard Trunk Session License	60	150	\$1.70	\$15,300.00



# Cisco Enterprise Agreement Program Terms – End Users

These Cisco Enterprise Agreement Program Terms – End Users (“EA Program Terms”) are Supplemental Terms to the General Terms and apply when You Order Cisco Offers through the Cisco Enterprise Agreement (the “EA Program”). Capitalized terms, unless defined in this document, have the meaning in the General Terms.

## 1. Program Overview

- 1.1 **EA Program.** The EA Program provides You access to certain Software, Cloud Services and Services offered as Suites and Add-Ons.
- 1.2 **Applicable Terms.** These EA Program Terms together with the applicable Enrollment Descriptions and End User Information Form (“**EUIF**”) govern the EA Program and supplement the End User Terms that govern Your Use of the Suites and Add-Ons purchased under the EA Program (“**Purchased Suites**”). These EA Program Terms must be signed and will be effective the earlier of (a) You placing Your initial EA Order with an Approved Source, or (b) the date of signature of these EA Program Terms.

## 2 Purchases and Adjustments

- 2.1 **Ordering.** All purchases under the EA Program will be made through Your Approved Source and all pricing will be provided by Your Approved Source. You may purchase Suites under the EA Program after Cisco has received the EUIF signed by Your authorized representative listing (a) Your Participating Affiliates; (b) the Purchased Suites; (c) the Suite Term; and (d) accurate Meter counts for You and all Participating Affiliates. You can then place an Order for the Purchased Suites according to the process set forth in Your purchasing agreement with the Approved Source. Your first Order under the EA Program must meet the minimum requirements for the EA Program (“**Initial EA Order**”). You may purchase Suites or Add-ons after Your initial purchase in an Enrollment only through the Approved Source that sold the initial Suite within that Enrollment.
- 2.2 **Subsequent Purchases.** You may purchase additional Suites and Add-Ons by submitting a new EUIF and Order to the Approved Source. Provided there is at least 12 months remaining in the EA Term, Suites and Add-Ons purchased after Your Initial EA Order will be governed by these EA Program Terms and, by default, co-terminate with the purchases in the Initial EA Order.
- 2.3 **Separate Purchases.** The following scenarios must be covered under a new EA Program purchase subject to Cisco’s then-current Enterprise Agreement Program Terms for End Users or through a separate license purchase: (i) Suites and Add-Ons purchased with less than 12 months remaining in the EA Term, (ii) Suites and Add-Ons purchased after Your Initial EA Order which You choose not to co-terminate with the Initial EA Order, or (iii) Embedded Software delivered within the last 12 months of or after the end of the EA Term.
- 2.4 **Services.** Basic Services are included in the price of the Purchased Suite and described in the applicable Enrollment Description and End User Terms. Higher levels of Services may be available for You to purchase as described in documentation provided to You at the time of purchase.
- 2.5 **Payment Obligations and Growth.** The Approved Source relies on the information You provide in the EUIF to establish the EA Commitment. During the Suite Term, Your EA Commitment may increase as a result of increases in Use or Your purchase of additional Suites or Add-Ons.





- (a) True Forward. “**True Forward**” is Cisco’s periodic review and prospective billing process for increases in Use above Your then-current Entitlement. Cisco will conduct a True Forward review at the annual anniversary of the Initial EA Order. At a True Forward review, if Your Use is greater than Your then-current Entitlement for the measured Purchased Suite, then (i) You will be invoiced and will pay for all charges for such increased Use for the remainder of the Suite Term, and (ii) Your Entitlement for that Purchased Suite will be adjusted on a going-forward basis to the increased Use level.
  - (1) Initial Growth Cap. If Your Use of the Purchased Suite at any time during the first six months of the Suite Term exceeds 105% of Your initial Entitlement (“**Initial Growth Cap**”), then Cisco has the right to (1) issue to Your Approved Source(s) a True Forward invoice for all associated charges for such increased Use over the applicable Entitlement for the remainder of the Suite Term, after accounting for any applicable Growth Allowance; and (2) adjust Your Entitlement for that Suite or Add-On on a going-forward basis to the increased Use level.
  - (2) Growth Allowance. Certain Suites (as specified in the Enrollment Descriptions) are eligible for a set amount of free growth (“**Growth Allowance**”) after the first six months of the Suite Term. For eligible Suites, at the time of Your next True Forward invoice, Cisco will charge Your Approved Source for increased Use above Your initial Entitlement (which may have already increased up to 105% during the first six months) less any specified Growth Allowance.
- 2.6 **Value Shift.** Value Shift is only available for certain Suites. If You purchase a Suite that is eligible for value shift (as specified in the Enrollment Descriptions), then during a True Forward review, the residual value of any purchased but unused licenses in the applicable Purchased Suite will automatically be applied to offset fees for increased Use of other licenses within the same Suite.
- 2.7 **Price Predictability.** True Forward charges will be based on not-to-exceed pricing as provided to You by Your Approved Source. The pricing and discount terms for specific Suites and Add-Ons apply only to the Approved Source from whom You purchased such Suites and Add-Ons.
- 2.8 **Responsibility for Affiliates.** Your payment obligation will be based on the EA Commitment by You and any Participating Affiliates. You remain responsible for all actions and omissions and payment of all charges incurred by You, any of Your Participating Affiliates, or any other Authorized Users. In addition, You will provide Your Approved Source with an updated list of Participating Affiliates to ensure compliance with the EA Program.

### 3 Term and Termination

- 3.1 **EA Term.** These EA Program Terms will remain in effect until expiration or termination of all the Suites and Add-Ons purchased in Your Initial EA Order (“**EA Term**”).
- 3.2 **Suite Term.** The Suite Term for each Purchased Suite will commence on the Suite Start Date and last for the period set forth in the EUIF, or as specified in the order with the Approved Source, unless terminated in accordance with section 3.3 below.
- 3.3 **Termination.**
  - (a) Either party may terminate these EA Program Terms or a Purchased Suite if the other party materially breaches the Applicable Terms and that party does not cure the breach within 30 days of written notice of the breach. If You materially breach the Applicable Terms (including for non-payment of undisputed fees to the Approved Source), Cisco may suspend Your access to the EA Program (including Use of specific Suites or Add-Ons, or resources such as the Cisco EA Tool) after providing You notice and an opportunity to cure as set forth in this section.
  - (b) Other than as provided in this section 3 and to the extent permitted by law, these EA Program



Terms and any Orders accepted under these EA Program are non-cancellable and may not be terminated.

#### 3.4 Consequences of Termination or Expiration of a Suite Term.

- (a) Upon expiration of the Suite Term or termination pursuant to Section 3.3(a), all rights to Use the affected Suites and Add-Ons, and the Cisco EA Tool and resources available as part of the Suites and Add-Ons, will terminate.
- (b) If You terminate for Cisco's uncured material breach of these EA Program Terms, Cisco will provide a refund to the Approved Source for the remaining pro rata portion of amounts prepaid to Cisco for the terminated Purchased Suites and attributable to the period after termination.
- (c) If Cisco terminates for Your uncured material breach, You will pay Your Approved Source all unpaid fees through the end of the then-current Suite Term for all Purchased Suites terminated.

### 4 Delivery, Tax, and Customs

- 4.1 **Delivery.** Cisco will make electronically delivered Software available to You and Your Affiliates in the transaction country of record and You are responsible for distributing such Software across Your organization. Software delivered on newly purchased Cisco hardware ("Hardware") will be made available to You and Your Affiliates at the address provided with the purchase order for the Hardware. For purchases of Hardware You must use the EA Tool during the setup of Your Cisco Enterprise Agreement.
- 4.2 **Embedded Software.** During the Suite Term, for Purchased Suites that include Embedded Software, the value of Embedded Software may be deducted from the purchase price of the related Hardware from Cisco to Your Approved Source. If You are required to pay an importation fee, Your jurisdiction may use the value of both the Hardware and Embedded Software to calculate the importation fee and related duties. Accordingly, the Importation Fee on the value of the combined products may be higher than if calculated solely using the price of the Hardware.

### 5 Interpretation

- 5.1 **Order of Precedence.** If there is a conflict between these EA Program Terms, EUIF, Enrollment Description, and the End User Terms, the order of precedence for any Purchased Suite is: the EUIF, the Enrollment Description, these EA Program Terms, and then the End User Terms.
- 5.2 **Assignment & Transfer.** Neither these EA Program Terms, nor any right or obligation herein may be assigned or transferred by a party (including under Cisco's Software Transfer and Relicensing Policy) without the other party's prior written consent, which may not be unreasonably conditioned, withheld, or delayed. However, to continue providing You with the benefits of the EA Program, Cisco may assign or transfer its obligations (in whole or in part) upon written notice to You in the event of an acquisition of business assets to which these EA Program Terms relate. When validly assigned or transferred, these EA Program Terms will bind and inure to the benefit of the parties and their successors and assigns.
- 5.3 **Entire Agreement.** These EA Program Terms together with the applicable Enrollment Descriptions, End User Terms, and EUIF constitute the entire agreement between the parties concerning the purchase of Cisco Technology and Services under the EA Program and supersede all prior oral or written communications between the parties.



## 6 Definitions

Term	Meaning
<b>Add-On</b>	An optional Software, Cloud Services, and Services offering that is available as an additional add-on purchase to an underlying Suite, as described in the Buying Program Offer Descriptions.
<b>Applicable Terms</b>	The EA Program Terms, Enrollment Descriptions, EUIF and End User Terms, as described in Section 1.2.
<b>Cisco EA Tool</b>	The applicable platform, website, tool, or portal that Cisco makes available to You under the EA Program from time to time to enable You to: (i) view and manage Your Entitlement and Use of the Suites and Add-Ons; and (ii) access information about the EA Program.
<b>EA Commitment</b>	The initial Entitlement under Your Initial EA Order, (ii) additional Entitlements associated with subsequent purchases of Suites and Add-Ons, and (iii) increases in Use.
<b>Embedded Software</b>	Software that is delivered on newly purchased Hardware.
<b>End User Terms</b>	As specified in the Enrollment Descriptions: (i) For Cisco Software and Cloud Services, the <a href="#">General Terms</a> (including applicable Offer Descriptions), or equivalent written agreement between You and Cisco for accessing and using Software and Cloud Services; and (ii) For Services, the applicable <a href="#">Service Descriptions</a> .
<b>Enrollment</b>	A standardized grouping of Suites and optional Add-Ons. Cisco DNA, Cisco Data Center, Cisco Security Choice, Cisco Meraki, Cisco Services, and Cisco Collaboration Flex Plan each represent an Enrollment
<b>Enrollment Description</b>	The description of EA Program features applicable to the Software, Cloud Services and Services in an Enrollment.
<b>Entitlement</b>	The type, duration, and quantity of Suites and Add-Ons that You have committed to acquire, as adjusted (e.g., as a result of a True Forward).
<b>EUIF</b>	The End User Information Form for the Purchased Suite.
<b>Meter</b>	The unit of measurement for Use of the Suites and Add-Ons. The applicable Meters are set forth in the Enrollment Descriptions.
<b>Participating Affiliates</b>	Your Affiliates whose Meter counts are included on the EUIF.
<b>Services</b>	Maintenance, technical assistance, or other support for the Software and Cloud Services in a Purchased Suite.
<b>Suite</b>	A defined combination of Software, Cloud Services, and Services made available under the EA Program.
<b>Suite Start Date</b>	With respect to each Purchased Suite, the earliest date any Software, Cloud Services and Services in the Purchased Suite is available for Your Use.
<b>Use</b>	To download, install, activate, provision, enable, or otherwise access or have available Suites and Add-Ons under the EA Program.
<b>You or Your</b>	The individual or legal entity purchasing the Software, Cloud Services, and Services under the EA Program, as identified in the EUIF.



## End User Information Form For End Users of the Cisco Flex Plans

To purchase the Cisco Collaboration Flex Plan Enrollment or Cisco Spark Flex Plan under the Enterprise Agreement ("EA") an authorized representative of the End User must complete this form in its entirety and sign it. Your signature is required on this form prior to receiving access to the EA Program.

This form will be used ensure that You understand the terms of use that apply to Your Flex Plan. You will then be required to place an Order for the Purchased Suite(s) according to the process set forth in Your purchasing agreement with the Approved Source.

### End User Overview

End User Information	
Full Legal Name of the End User Organization (e.g., company, government entity)	AUGUSTA RICHMOND COUNTY
Address of End User's principal place of business	535 TELFAIR ST BLDG 2000 AUGUSTA, GA, 30901 US

Participating Affiliates
Cisco requires any Participating Affiliate(s) for which You are purchasing coverage to be included in this End User Information Form. Cisco relies on this list to define the scope of the agreement, ensure accurate pricing, as well as effective provisioning and support.
<b>Participating Affiliate(s)</b>
<input checked="" type="checkbox"/> None <input type="checkbox"/> Only listed Participating Affiliates (to be recorded immediately below)
<b>Participating Affiliates</b>





## Cisco Collaboration Flex Plan Enrollment

**Your Suite(s) purchased under the Flex Plan**

You will have access to the Software and/or Services in the Suite(s) you purchase, as identified in any Orders You place through Your Approved Source. Any additional purchases can be made by placing an Order for the Purchased Suites according to the process set forth in Your purchasing agreement with the Approved Source.

- ☐ Cisco Collaboration Webex Suite Enterprise Agreement
- ☐ Cisco Collaboration Webex Customer Experience Essentials
- ☐ Cisco Collaboration Flex Plan Meetings Enterprise Agreement
- ☒ Cisco Collaboration Flex Plan Calling Enterprise Agreement
- ☐ Cisco Collaboration Flex Plan for Education Meetings Enterprise Agreement
- ☐ Cisco Collaboration Flex Plan for Education Calling Enterprise Agreement
- ☒ Cisco Collaboration Flex Plan Enterprise Agreement for Public Sector
- ☐ Cisco Collaboration Webex for Government Webex Suite Enterprise Agreement
- ☐ Cisco Collaboration Flex Plan Enterprise Agreement - Webex for Government
- ☐ Cisco Collaboration Enterprise Agreement Webex for Defense

## End User Acceptance

THE UNDERSIGNED REPRESENTS THAT THEY ARE AUTHORIZED TO SIGN THIS FORM ON THE END USER'S BEHALF AND THAT THE INFORMATION PROVIDED IS ACCURATE AS OF THE DATE OF SIGNATURE. THE UNDERSIGNED UNDERSTANDS THAT THE TERMS AND CONDITIONS ABOVE WILL APPLY IF AN ORDER IS PLACED.

**End User Organization**

<b>Full Legal Name of the End User Organization (e.g., company, government entity) You Represent</b>	AUGUSTA RICHMOND COUNTY
<b>Last Name, First Name</b>	Johnson Garnett L.
<b>Title</b>	Mayor
<b>Date</b>	
<b>End User Authorized Representative Signature</b>	

Webex Contact Center and Flex Calling Quote Number: SO: 000888482



## Cisco Collaboration Flex Plan Enrollment Description & Supplemental EA Program Terms

This Enrollment Description lists the available Suites under the Cisco Collaboration Flex Plan and additional terms and conditions that apply to the Cisco Collaboration Flex Plan Enrollment. You may purchase any or all of the Suites listed below, and for any particular Suite You purchase, You may select any or all of the available licenses listed. Purchasing a particular Suite does not give You access to licenses in another Suite.

Suite	Licenses	License Type	End User Terms	Meter
Cisco Collaboration Webex Suite	Webex Meetings	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Webex App	Cloud Service		
	Webex Calling; or Webex Calling Dedicated Instance	Cloud Service		
	Cisco Unified Communications Manager On-Premises Calling	Software		
	Webex Webinars	Cloud Service		
	Webex Customer Experience Essentials	Cloud Service		
	Webex Events (formerly "Socio")	Cloud Service	Cisco Webex Events OD; General Terms	

Suite	Licenses	License Type	End User Terms	Meter
Cisco Collaboration Webex Customer Experience Essentials	Webex Customer Experience Essentials	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker

Suite	Licenses	License Type	End User Terms	Meter
Cisco Collaboration Flex Plan Meetings Enterprise Agreement	Cisco Meeting Server	Software	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Webex Meetings	Cloud Service		
	Webex App	Cloud Service		



Suite	Licenses	License Type	End User Terms	Meter
<b>Cisco Collaboration Flex Plan Calling Enterprise Agreement</b>	Webex App	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Webex Calling or Webex Calling Dedicated Instance	Cloud Service		
	Webex Customer Experience Essentials	Cloud Service		
	UCM Cloud Calling	Cloud Service		
	Cisco Unified Partner Hosted Communications Manager Calling	Software		
	Cisco Unified Communications Manager On-Premises Calling	Software		

Suite	Licenses	License Type	End User Terms	Meter
<b>Cisco Collaboration Flex Plan for Education Meetings Enterprise Agreement</b>	Cisco Meeting Server	Software	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker; Student
	Webex Meetings	Cloud Service		
	Webex App	Cloud Service		

Suite	Licenses	License Type	End User Terms	Meter
<b>Cisco Collaboration Flex Plan for Education Calling Enterprise Agreement</b>	Webex Calling	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Cisco Unified Communications Manager On-Premises Calling	Software		

Suite	Licenses	License Type	End User Terms	Meter
<b>Cisco Collaboration Flex Plan Enterprise Agreement for Public Sector</b>	Webex Meetings - Webex for Government	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Cisco Unified Communications Manager Cloud for Government Calling	Cloud Service		

Suite	Licenses	License Type	End User Terms	Meter
<b>Cisco Collaboration Flex Plan Enterprise Agreement - Webex</b>	Webex Meetings - Webex for Government	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker



for Government	Webex Calling - Webex for Government	Cloud Service		
	Cisco Unified Communications Manager Cloud for Government Calling	Cloud Service		
	Cisco Unified Communications Manager On-Premises Calling	Software		
	Webex App - Webex for Government	Cloud Service		
	Webex Webinars - Webex for Government	Cloud Service		

Suite	Licenses	License Type	End User Terms	Meter
Cisco Collaboration Webex for Government Webex Suite Enterprise Agreement	Webex Meetings - Webex for Government	Cloud Service	Cisco Collaboration Flex Plan OD; General Terms	Deployed Knowledge Worker
	Webex Calling - Webex for Government	Cloud Service		
	Webex App - Webex for Government	Cloud Service		
	Cisco Unified Communications Manager Cloud for Government	Cloud Service		
	Cisco Unified Communications Manager On-Premises Calling	Software		
	Webex Webinars - Webex for Government	Cloud Service		

Suite	Licenses	License Type	End User Terms	Meter
Cisco Collaboration Enterprise Agreement Webex for Defense	Cisco Meeting Server	Cloud Service	Cisco Collaboration Webex for Defense OD; General Terms	Deployed Knowledge Worker
	Cisco IL5 Hosted Unified Communications Manager HCS-D	Cloud Service		





# Supplemental Terms and Conditions for Collaboration Flex Plan Enrollment

## Applicable Meters

The Meter for the Cisco Collaboration Flex Plan Enrollment is the number of Deployed Knowledge Workers. Your Orders through an Approved Source must reflect accurate Knowledge Worker counts for You and Your Participating Affiliates. Knowledge Worker count additions can be made through subsequent Orders.

**“Deployed Knowledge Worker”** means a Knowledge Worker who has a profile configured within the Software or Cloud Service provisioning platform and associates that profile with a license as specified in the Offer Description i.e., the applicable desk phone, Jabber client, Webex App, mobile phone, video device, or personal computing device. You must assign each Knowledge Worker a cloud, on-premises, or hosted account to be treated as a single Deployed Knowledge Worker. A Knowledge Worker who is assigned more than one configuration (cloud, on-premises, or hosted) will be counted as multiple Deployed Knowledge Workers. Changing a Knowledge Worker’s configuration to a new deployment model may result in an increased price, with any applicable fees being assessed at the time the new account is configured or subject to a True Forward as specified below.

**“Knowledge Worker”** means an employee or contractor who utilizes devices capable of running the Software, Cloud Services, or related browser plug-ins as part of their job duties.

**“Student”** means an individual who is currently enrolled or registered at Your institution for academic study on a full- or part-time basis. Employees, contractors, alumni, former students, prospective students, and students on an extended leave or indefinite absence are not considered Students. You will be required to provide a Student count when you place an Order through an Approved Source.

## Access to Purchased Suites

The Cisco Collaboration Flex Plan Enrollment does not utilize the EA Workspace. Subject to Your payment of the applicable fees to the Approved Source, Cisco will grant You and all Participating Affiliates access to the Purchased Suites via automated integrated electronic delivery tools and email notification to the point of contact designated in the Order.

## Purchasing Additional Suites

During the Suite Term, You may purchase an additional Cisco Collaboration Flex Plan Suite by placing an Order according to the process set forth in Your purchasing agreement with the Approved Source.

## Included Entitlements & Option for Add-On Purchases

Some entitlements (e.g., Common Area, Device Registration, Webex Events) may be included in Your Enterprise Agreement at fixed quantities as either recurring or one-time allotments. Details of these included entitlements can be found in the respective data sheets. If additional quantities are needed for those entitlements, purchase is required. The respective data sheets also describe optional add-on features and benefits that are not necessarily included in a particular entitlement but may be purchased separately (e.g., Speechview, Real-Time Translation).

## Term and Termination

At the end of the Suite Term, the Purchased Suite will automatically renew (a **“Renewal Suite Term”**) unless: (a) You elect on the Order not to auto-renew; or (b) at least 45 days before the end of then-current Suite Term, You notify the Approved Source or Cisco of Your intention not to renew the Purchased Suite. If You notify only the Approved Source, the Approved Source must in turn notify Cisco within 30 Days of this intent. If the Growth



Allowance has not been exceeded, the Purchased Suite will renew for the Knowledge Worker count as previously ordered. If the Growth Allowance has been exceeded, the Purchased Suite will renew the current plus incremental Deployed Knowledge Worker count for the remainder of the Suite Term.

Notwithstanding the foregoing, the Approved Source will notify You of any fee changes reasonably in advance of the Renewal Term. The new fees will apply for the upcoming Renewal Term unless You notify the Approved Source that You do not accept the fee changes before the next Suite Start Date.

#### Downturn for Cisco Collaboration Webex Suite

**“Downturn”** only applies to Cisco Collaboration Webex Suite that includes Cisco Webex Calling (A-FLEX-EA-SUITE) and is not applicable to other Suites in Your Enrollment (e.g., Cisco Collaboration Webex Customer Experience Essentials, Webex Suite including On-Premises Unified Communications Manager Calling or Webex Suite for FedRAMP).

**“Downturn”** is defined as an event such as a corporate divestiture, merger, acquisition, or significant restructuring or reorganization of Your business that causes a reduction of Your Knowledge Workers by 20% or more.

After the first 12 months of the Suite Term, upon proof of an applicable event, You have the ability to reduce Your Knowledge Worker quantity for the Cisco Collaboration Webex Suite Enrollment by up to 20% of Your then-current Entitlement, if such reduction is: a) attributed to Downturn; and, b) does not cause Your Knowledge Worker quantity to fall below the minimum requirement of 250 Knowledge Workers. You may request only one Downturn reduction for the Collaboration Webex Suite during the Suite Term. If You reduce Your Knowledge Worker quantity for the Cisco Collaboration Webex Suite due to Downturn, You may be required to provide Cisco with a revised order. No refunds or credits will be provided for any services that have been delivered and/or invoiced.

#### Collab Flex True Forward Provision

- (a) This provision describes the True Forward operation for Collaboration Flex Plan Enrollment only and supplements the EA Program Term True Forward provision above (Section 2(d)(i)). In the event of any inconsistency between the EA Program Term True Forward provision and this provision, this provision controls.
- (b) Cisco performs a True Forward for the Purchased Suites on each anniversary of the True Forward Effective Date. The “True Forward Effective Date” is date on which you first enroll in Program Terms with a True Forward provision. On the last day of the 11th lifecycle month, if You have exceeded the initial Entitlement plus Growth Allowance, the Approved Source will charge You for the Consumption above the initial Entitlement plus Growth Allowance through the remainder of the Suite Term. On each subsequent last day of the 11th lifecycle month of the Suite Term, the Approved Source will check for any Consumption above the previous year’s Entitlement plus Growth Allowance and charge for additional consumption on the True Forward Anniversary Date and through the remainder of the Suite Term.
- (c) True Forwards can also occur if the peak number of Deployed Knowledge Workers exceeds five times (5x) Your then-current EA Entitlement plus Growth Allowance at any time. In this case, the Entitlement is subject to an immediate reset such that it would charge You for the Consumption above the Entitlement plus Growth Allowance through the remainder of the Term.
- (d) Your True Forward payment obligation for each Purchased Suite will be calculated by comparing Your Consumption of Software and Cloud Services to Your Entitlement plus Growth Allowance for the previous year. Any payment owed to the Approved Source will be determined as follows and reflected in the True Forward order: the unit price less any applicable discount or incentives multiplied by the quantity by which You exceeded Your then-current Entitlement. The price used to calculate any True Forward fees will be established when You place the Order for each Purchased Suite.
- (e) If the Entitlement plus any applicable Growth Allowance is exceeded in the final year of the Suite Term as measured on the last day of the 11th lifecycle month, Cisco may charge a fee.



### Growth Allowance

This provision discusses Growth Allowance for Collaboration Flex Plan Enrollment and supplements the EA Program Term Growth Allowance provision above (Section 2.5(a)(2)).

For Cisco Collaboration Flex Plan:

The Growth Allowance for the Cisco Collaboration Flex Plan is 20%. During the Suite Term, You may Use up to 120% of the initial Entitlement without incurring any additional charges. The True Forward is calculated once You exceed the Growth Allowance. For clarity, if You exceed the initial Entitlement but do not exceed the Growth Allowance, You will not incur any True Forward charges.

For Cisco Collaboration Webex Suite and Cisco Collaboration Webex Customer Experience Essentials:

The Growth Allowance for each of the Cisco Collaboration Webex Suite and Cisco Collaboration Webex Customer Experience Essentials is 15%. During the Suite Term, You may Use up to 115% of the initial Entitlement without incurring any additional charges. The True Forward is calculated once You exceed the Growth Allowance. For clarity, if You exceed the initial Entitlement but do not exceed the Growth Allowance, You will not incur any True Forward charges.

### Value Shift

Value shift is not available for Purchased Suites under the Cisco Collaboration Flex Plan.

### Support Services

The basic Support Services are set forth in the applicable Offer Description.



## Commission Meeting

May 22, 2024

### Master Services Agreement with ADP

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<b>Department:</b>	Information Technology
<b>Presenter:</b>	Reggie Horne, Deputy CIO
<b>Caption:</b>	Motion to <b>approve</b> No-Cost Amendment to the Master Services Agreement with ADP for the HRIS and Payroll System. ( <b>Approved by Public Safety Committee May 14, 2024</b> )
<b>Background:</b>	On January 2, 2024, the Augusta Commission approved awarding RFP 23-160 for an HRIS and Payroll System to ADP.
<b>Analysis:</b>	The original agreement entered into earlier this year named a specific product offering from ADP referred to as Vantage HCM. After initiating the project and holding multiple joint discovery and analysis sessions with the Human Resources Department, the Finance Department, and the Information Technology Department, ADP has recommended that we transition to a more advanced product that better meets the needs of Augusta known as Enterprise HCM. There is no cost for this transition.
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve No-Cost Amendment to the Master Services Agreement with ADP for the HRIS and Payroll System
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Office of the Administrator**

Takiyah A. Douse  
Interim Administrator

January 2, 2024

Tameka Allen, Chief Information Officer  
Information Technology  
535 Telfair Street  
Augusta, GA 30901

Dear CIO Allen:

At the regular meeting held Tuesday, January 2, 2024, the Augusta, Georgia Commission, acted on the following items:

20. Approved Global Master Services Agreement with ADP to Implement a Comprehensive Human Resources Information System (HRIS) and Payroll System (RFP 23-160).

If you have any questions, please contact me.

In Service,

A handwritten signature in blue ink, appearing to read "T. Douse".

Takiyah A. Douse, Interim Administrator

TAD/nd



FIRST AMENDMENT  
TO  
GLOBAL MASTER SERVICES AGREEMENT  
BETWEEN  
**ADP, INC.**  
AND  
**AUGUSTA, GEORGIA**

This First Amendment (the “**First Amendment**”), made as of (“**First Amendment Effective Date**”) between ADP, Inc. (“**ADP**”), and Augusta, Georgia (“**Client**”) contains changes, modifications, revisions and additions to the terms and conditions of the Global Master Services Agreement dated January 8, 2024 (the “**Agreement**”), between Client and ADP.

Now, therefore, in consideration of the mutual covenants contained in the Agreement and herein, and for other good and valuable consideration, ADP and Client hereby agree as follows:

- 1. Migration from Vantage to Enterprise HCM Services.** As of the date on which live processing commences for the Enterprise HCM Services described in the attached Pricing Appendix-1 (the “**Enterprise HCM Services**”), ADP will provide to Client, and Client will receive from ADP, the Enterprise HCM Services in accordance with the terms and conditions set forth in Pricing Appendix-1 attached hereto and incorporated herein by reference, and the Agreement.
- 2. Replacement of Pricing and Financial Terms Appendix.** As of the date on which live processing commences for the Enterprise HCM Services, the Pricing and Financial Terms Appendix attached to the Agreement is deleted in its entirety and replaced with Pricing Appendix-1.
- 3. Replacement of Vantage Service Definition and Service Commitments Appendices.** As of the date on which live processing commences for the Enterprise HCM Services, the Vantage “Service Definition” and “Service Commitments” appendices attached to the Agreement are deleted in their entirety and replaced with the Enterprise Service Definition and Service Commitments appendices attached hereto.
- 4. Amendment of Vantage Appendices.** As of the date on which live processing commences for the Enterprise HCM Services, the “ADP’s Response (Software Requirements) to Section 3 (Software and System Requirements) of RFP 23-160” and “Supplement to ADP’s Response (Software Requirements) to Section 3 (Software and System Requirements) of RFP 23-160” appendices are amended to replace all instances of “Vantage” with “Enterprise.”
- 5. Effect of First Amendment.** This First Amendment may be executed in multiple original copies, identically worded, and each such executed copy constitutes an original. Facsimile signatures, electronic signatures in connection with the electronic signature delivery system utilized by ADP and signatures transferred in .pdf or a similar format for scanned copies of documents are original signatures for all purposes of this First Amendment and the Agreement. All other terms and conditions of the Agreement shall remain in full force and effect. In the event of any conflict between the terms and conditions of this First Amendment and the terms and conditions of the Agreement, this First Amendment shall prevail. The terms defined in the Agreement and used in this First Amendment shall have the same respective meanings as set forth in the Agreement, unless clearly otherwise defined in this First Amendment.



**IN WITNESS WHEREOF**, the parties hereto have caused this First Amendment to be duly executed by its authorized representatives as of the date first above written.

**ADP, Inc.**

**Augusta, Georgia**

By:

\_\_\_\_\_

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

By:

\_\_\_\_\_

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_



# Pricing Appendix-1



## I. Financial Detail

The fees listed in the table(s) below are based on the Services and volumes in the assumptions in Section III (Assumptions).

One-time Fees	One-time Cost	Based On
ADP HR and Payroll Services		
ADP Enterprise HR	\$96,423.00	
Time & Attendance Services- ADP Workforce Manager		
Hourly Timekeeping	Waived	
Salaried Timekeeping	Waived	
Absence Management	Waived	Includes Attendance, Accruals and Leaves
Analytics - ADP Workforce Manager	Waived	
Workforce Manager	Waived	
ADP Recruiting Management Services		
ADP Recruiting Management Services Implementation	\$6,986.00	
ADP Electronic I-9 Services		
ADP Electronic I-9 Services Implementation	\$1,165.00	
Talent Management Solutions		
Performance Management	\$42,855.00	The Implementation Fees assume that all modules will go-live within 35 weeks from the earlier of the date hereof or the date of any letter of intent under which ADP commences implementation of the Services. If all modules do not go live within 35 weeks from such date, and such delay is attributable to Client's failure to deliver its required deliverables and/or meet its other obligations in accordance with the deadlines or complete its tasks or meet its other requirements set forth in the SOW, then such delay shall be a "Required Change Control Item" as set forth in this pricing appendix.
Succession Management		
Compensation Management		
ADP Learning Management System		
ADP Health Compliance Services		
ADP Health Compliance Services Implementation	\$2,446.00	
Total One-time Fees		\$149,875.00

Ongoing Service Fees	Units Assumed	Rate	Frequency	Based On
<b>ADP HR and Payroll Services</b>				
ADP Enterprise HR	1	\$1,470.00	month	Includes: Hosting, Self Service, iPay, iReports, iArchive, Tax Filing, Banking, Split Wraps, ADP GL, I9, and New Hire Reporting
ADP Onboarding	1	\$1,470.00	month	
ADP Marketplace (APIs)	2,800	\$0.00	Month	
Payroll Processing	2,800	\$1.35	per pay	Includes processing, printing, check stuffing & signing, direct deposit, and check reconciliation
Year End Processing - W-2's	2,800	\$2.50	per form	Includes: W-2's and Earnings Summary Statements
ADP Wage Garnishments Services	2,800	\$0.00	pay	
Wage Garnishments Processing Service (WGPS) - Service	2,800	\$0.00	pay	
Wisely Pay by ADP	20	\$0.00	per transaction	Card issuance
ADP Self-Service for Enterprise HR	2,800	\$0.00	ee/month	
Wisely Pay	2,800	\$0.00	transaction	
ADP GL	2,800	\$0.00	pay	
New Hire Reporting Service	560	\$0.00	transaction	
Tax Services	2,800	\$0.00	pay	
Split Wrap	5	\$0.00	location	Average pays per location
State Jurisdiction Fee	50	\$0.00	jurisdiction	
<b>Time &amp; Attendance Services - ADP Workforce Manager</b>				
Hourly Timekeeping	2,600	\$5.85	PEPM	
Salaried Timekeeping	200	\$5.85	PEPM	
Absence Management	2,800	\$1.65	PEPM	Includes Attendance, Accruals and Leaves
Analytics - ADP Workforce Manager	2,800	\$0.00	PEPM	
<b>Subscription Timeclocks and Other Devices *</b>				
InTouch Timeclock Barcode Reader	67	\$164.57	each	
InTouch Quick Punch	9	\$44.43	each	
<b>ADP Benefits Administration Services</b>				
CORE APPLICATION				The monthly fee for the Benefits Administration Services shall become payable by Client as of the date on which the Benefit Services administration system is made available to Client in a production environment (regardless of whether the Client has opened the system to its employees or whether any employees are actually processed through the system). There shall be no proration of the first month's fees.
ADP Benefits Administration Services	2,800	\$6.59	PBEPM	Monthly Minimum Fee: \$12,916.40

Ongoing Service Fees	Units Assumed	Rate	Frequency	Based On
<b>ADP Recruiting Management Services</b>				
ADP Recruiting Management	2,800	\$1.36	PEPM	Monthly Minimum Fee: \$3,427.20
<b>ADP Electronic I-9 Services</b>				
ADP Electronic I-9 Services	2,800	\$0.00	new hire	
<b>Talent Management Solutions</b>				
ONGOING SERVICES FEE				If Client descopes any of the modules set forth herein, then ADP may upon notice to Client modify the fees for the remaining modules.
ADP Performance Management	2,800	\$0.93	PEPM	
ADP Succession Management	2,800	\$0.62	PEPM	
ADP Compensation Management	2,800	\$1.06	PEPM	
ADP Learning Management System	2,800	\$1.04	PEPM	
<b>ADP Health Compliance Services</b>				
Health Compliance Services - Comprehensive	2,800	\$1.10	PEPM	Includes eligibility calculation, affordability determination, notices of coverage, annual IRS Forms 1094C and 1095C, exchange notice management, and penalty management
<b>ADP Compliance Solutions</b>				
<b>Employment Verification Services</b>				
Employment Verification Services	2,800	\$0.00	PEPM	

**\* For the time clocks provided, Client shall pay a minimum monthly fee equal to \$11,026.19 for 67 clocks beginning as of 08/10/2024.**

ADP will charge Client at the current rates for any components of Services received by Client that are not specifically listed in this appendix.

## II. Additional Services

Subject to Section IV (Fee Adjustments), the fees for certain additional services are listed in the table below. These fees are based on the scope of work outlined and will be charged at the applicable rates as they occur.

Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Frequency	Based on
<b>ADDITIONAL SERVICES</b>					
<b>Payroll Processing</b>					
Pays/ Distribution	ADPCheck Early Check Cashing Fee	0	\$35.00	Per transaction	
	Direct Mail Services	0	First Class Postage plus \$0.15	Per item	Per item mailed
	Adjustment Payrolls	0	\$75.00 plus	Per processing	\$75.00 per processing plus Client's per pay rate for each pay adjustment
	Wisely Now Check Stop Payment	0	\$10.00	Per transaction	\$10.00 Per Void/Stop payment
<b>ADP Wage Payments Card Services</b>					
Pay Cards	Payroll Card	0	Not Included	Per card	Applies to: - On - hand inventory (one - time load, not personalized) - Per each new hire card kit package including a non - personalized instant issue Visa ALINE Card - Provides for an automatic upgrade to a personalized (embossed) non - portable Visa branded ALINE Card after two value loads via ACH / Direct - Deposit - Card kits are ordered in bulk in advance and delivered to client site for distribution to employees
<b>Hosting Services</b>					
Hosting	Additional SQRs > 3	3	\$210.00	Month	Fee per additional SQR per month over the first 3 SQRs included
<b>ADP Employment Tax Services</b>					
State/Local Fees	Tax Jurisdictions in Applied For Status	0	\$150.00	Per occurrence	Per state per month
	Tax Registration Services	0	\$150.00	Per transaction	Per Tax ID Applied For
Amendments	Amended Return	0	\$250.00	Per occurrence	Applies to all Federal, State, Local, SIT, SUI returns - prepared by Client
SSN Changes	Social Security Number Change	0	\$100.00	Per occurrence	Applies to SUI, State Recon, Local Recon
Exceptions	Exception Return	0	\$200.00	Per occurrence	Applies to: - Federal 941, 942, 944, 945, 1086, W-3C - FUTA, SIT and SUI - CA - NJ SIT/SUI - State Recon and State 1096 - Local, Local Recon and Local 1096
	Re-Close Fee	0	\$100.00	Per occurrence	



Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Frequency	Based on
<b>ADP Recruiting Management Services</b>					
System Configuration	Primary Discrete Applicant Workflows	4	\$3,000.00	Per additional workflow	Basic workflows included. If various countries or complex workflows required, check with your service representative for project scoping.
<b>ADP Talent Management Solutions</b>					
Client Practitioners	Client Service/Support, and Hosting Contacts	5	\$260.00	Per month per contact	5 client practitioners included
<b>ADP Electronic I-9 Services</b>					
Other	Manual I-9 Transactions	0	\$7.50	Per form	Per manual or paper I-9 form reviewed (re-reviews of forms are counted as a new review) in connection with new hires outside of the electronic I-9 process as of the Effective Date
	Federal I-9 Retro/Conversion Forms Processing	0	\$7.50	Per form	Completed Section 1; Section 2 (Scan, Verify, report and store paper I-9s electronically (per Employee)
	I-9 and Federal Retro/Conversion Section 3 Forms Processing	0	\$1.00	Per form	Name Change, RE-Hire or Updating Expired Documents
	I-9 and Federal Retro/Conversion Documentation Fee	0	\$1.00	Per page	Attachments over 2 charged at \$1.00 per page

### III. Assumptions

The fees in this Appendix are based on the assumptions below, and in Section IV (Financial Terms) of this Appendix. If Client's actual requirements vary from what is stated, the parties will negotiate in good faith to adjust the fees based on those variances. Additional fees may apply to any customizations to any Service agreed to by the parties.

Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Based on
<b>VOLUME ASSUMPTIONS</b>				
<b>Implementation Services</b>				
Data Conversion	Payroll Data Conversion Sources	1	Included	
	Payroll Data Mapping	2	Included	Mapping support will be provided by ADP
	Tax Conversion Sources	1	Included	Tax Conversion included for current year - Client to provide company and employee Controls Totals for taxes and taxables by Federal Employer Identification Number (EIN) jurisdiction for federal, state, and applicable local taxes
	Balance Conversion Sources	1	Included	Included only for mid-year start (other than January 1) - Client to provide employee level balances and control totals in ADP-defined format
	Conversion of Current Employee Election and Dependent Data	1	Included	Convert current election and dependent data from single file provided by Client in ADP Standard format - Does not include beneficiary data
	Recruiting Data Migration	0	Not Included	Includes open requisitions and candidate records
	Historical I-9 Form Conversion	0	Not Included	Includes conversion of 0 existing I-9 forms
System Configuration	Payroll	Included	Included	Assumes defined pay practices, no significant changes during implementation of pay practices and policies
	Payroll - Development of TLM and Other Paydata Files	Not Included	Not Included	Client (or Client's vendor) is responsible for developing any External Paydata Input (EPIP) file(s), in ADP's format, for any time and labor data collection for non-ADP systems (e.g., hours and earnings from third party source)
Validation	Parallel Testing - Test Files	2	Included	Client will perform up to two full parallel tests based on the standard ADP methodology - Full parallel tests assume end-to-end testing of entire populations, processes and interfaces - Client will be responsible for data integrity and will perform data cleansing prior to each conversion with a final signoff procedure before Go-Live
General Ledger	GL Charts of Account	1	Included	Fees based on 1 chart of account
Reporting	Payroll Management Reports	4	Included	Includes up to 4 of Autopay MRs
<b>Payroll Processing</b>				
Populations	Pay Frequencies	1	Included	Includes up to 1 pay frequency(ies)
	Company Codes / Pay Groups	1	Included	Includes up to 1 company code(s)

Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Based on
	Employees Paid Bi-Weekly	2,800	Included	Assumes processing for up to 2,800 employees paid bi-weekly
Pays/ Distribution	Payment Transactions	72,800	Included	Assumes up to 72,800 payment transactions
Billing Assumptions	Total Active Employees	2,800	Included	Billing based on Per Employee per Month (PEPM). Active and Leave of Absence employees.
Client Practitioners	Client Named Contacts	5	Included	Includes up to 5 Client Named Contacts who may contact the ADP Support Team.
<b>ADP Benefits Administration Services</b>				
Populations	Benefit Eligible Employees	2,800	Included	Billing based on Per Benefit Eligible per Month (PBEPM)
	Benefit Eligible Retirees	Not Included	Not Included	
	Turnover	15%	Included	Assumes 15% benefit eligible employee turnover
Client Practitioners	Client Named Contacts	5	Included	Client representatives will provide direction to ADP in the form of business requirements, participant concerns, reporting needs and day to day support
Administration	Retiree Administration	Not Included	Not Included	
Solution Center	Participant Solution Center Support	Not Included	Not Included	Monday through Friday 8AM - 8PM EST
Data Import	Convert beneficiary data provided by Client in ADP standard format	Not Included	Not Included	
	Census/Indicative Data Load	1	Included	Demographic census data
	Wellness Credits	Not Included	Not Included	Standard ADP format; up to 3 benefit options from single data source
	<b>Voluntary Benefits</b>			
	Inbound Voluntary Benefits	Not Included	Not Included	Standard ADP format; up to 3 benefit options from single data source
	CoreStream	Not Included	Not Included	Service to access additional voluntary carriers
Data Export / Interfaces	Healthcare Vendor Exports in HIPAA Compliant 834/5010A Format	8	Included	
	Affordable Care Act (ACA) Output File	Not Included	Not Included	ADP will provide Client with an output file in standard ADP format for reporting of benefits data elements required for annual filing
System Configuration	Unique Pay Schedules/ Calendars	4	Included	
	Annual Open Enrollment Periods	1	Included	
	Centralized Administration	Included	Included	Client decision making and processing rules governed by single centralized group
	Benefit Eligibility Groups	15	Included	Includes retiree eligibility groups if applicable
	Health Plan Options	10	Included	Health Plans include medical, dental, vision, and prescription. - In the event Client (or Client vendor) requires employees to sign an arbitration agreement in order to obtain

Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Based on
				benefits coverage, Client (or Client vendor) is responsible for such administration.
	Welfare or flexible spending accounts	Included	Included	
	Coverage Tiers	5	Included	Coverage tiers are defined as EE only, EE + One, EE + Family, etc.
	Retiree Administration	Not Included	Not Included	
	Additional Rate Structures	0	Not Included	
	Work / Life Events	33 types	Included	Available work / life event types are: - New hire - Newly eligible - Rehire with benefit reinstatement - Rehire without benefit reinstatement - Address change - Leave of absence - Return from leave of absence - Salary change - Change to participation group - Termination - Retirement - Death of employee - Pay frequency change - Reduction of hours - no longer benefit eligible - Full Time to Part Time / PT to FT - Newly benefits eligible (ACA) - Dependent age out - Annual Enrollment - Turning 65 / newly Medicare eligible - Age Banded Events (i.e. life insurance crossing 5 yr age bad) - Marriage or civil union - Divorce or annulment - Birth or adoption of dependent - Add a domestic partner (DP) - Dissolution of domestic partnership - Death of spouse / DP - Death of child / DP's child - Spouse becomes benefit eligible - Spouse becomes benefit ineligible - Dependent child becomes benefit eligible - Dependent child becomes benefit ineligible - Loss of Coverage Elsewhere, Gain of Coverage Elsewhere - Spouses Open Enrollment
Employee Web Access	Single Sign-on (SSO) to Third Party Site	0	Not Included	An Outbound FSSO that allows the employee to go from ADP Health and Welfare Services Engine to another 3rd party vendor directly from ADP Health and Welfare Service Engine
<b>ADP Talent Management Solutions</b>				
Populations	Performance Management	2,800	Included	Performance Management includes the following: -Performance Consultation and Administrator Training -QA Support -1Cycle of UAT
	Succession Management	2,800	Included	Assumes 2,800 supported employees
	Compensation Management	2,800	Included	Compensation Management includes the following: -QA Support -1Cycle of UAT
	ADP Learning Management System	2,800	Included	Assumes 2,800 supported employees
System Configuration	Performance Plan	2	Included	Performance Management will be configured to support up to 2 Performance plans.



Category	Item Description	Units Included in Fees	Rate per Unit (or ADP Prevailing Rate)	Based on
	Succession Plans	1	Included	Succession Management will be configured to support up to 1 succession plan.
	Compensation Plan	5	Included	Compensation Management will be configured to support up to 5 Compensation Plans
	Compensation Award	5	Included	Compensation Management will be configured to support up to 5 Base Pay Awards per Compensation Plan
	Compensation Bonus Award	2	Included	Compensation Management will be configured to support up to 2 Bonus Awards per Compensation Plan
	Compensation Stock Award	2	Included	Compensation Management will be configured to support up to 2 Stock Awards per Compensation Plan
	Compensation Groups	20	Included	Compensation Management will be configured to support up to 20 groups for each pay element within a Compensation Plan
Client Practitioners	Client Named Contacts	5	Included	Includes up to 5 Client Named Contacts who may contact the ADP Support Team.
<b>Time and Labor Management - ADP Workforce Manager</b>				
Client Practitioners	Client Named Contacts	5	Included	Includes up to 5 Client Named Contacts who may contact the ADP Support Team.
Populations	Hourly Timekeeping	2,600	Included	
	Salaried Timekeeping	200	Included	
	Absence Management	2,800	Included	Includes Attendance, Accruals and Leaves
	Analytics - ADP Workforce Manager	2,800	Included	
	Compliance on Demand	0	Included	U.S. Only Service
<b>ADP Recruiting Management Services</b>				
Populations	ADP Recruiting Management	2,800	Included	
System Configuration	Mobile Text Service	Included	Included	Text Messaging Included
Client Practitioners	Client Named Contacts	5	Included	Includes up to 5 Client Named Contacts who may contact the ADP Support Team
<b>ADP Health Compliance Services</b>				
Populations	Total Employees	2,800	Included	Includes Employees in Active or Leave of Absence status.
	Benefit Eligible Employees	2,800	Included	
<b>Employment Verification Services</b>				
Verifications	Non-Public Sector Requests			Non-Public Sector requests are paid for by the requestor; examples of non-public sector requestors include mortgage lenders, property managers, and pre-employment firms

## IV. Financial Terms

**A. Client Group and Approved Countries:** The Client Group includes the following entities:

Client and its Affiliates (if any) in the country(ies) identified in Section I (Financial Detail), and any Affiliates (if applicable) as may be agreed to by the parties.

The Approved Country is the United States of America.

**B. Implementation:** The following fees (“Implementation Fees”) are due and payable by Client as follows:

- 1) ADP will invoice Client for the Implementation Fees upon completion of each of the following milestones (each a “**Milestone**”):

Kick-off: 25% of Implementation Fees

Kick-off is complete at the conclusion of the first meeting between Client and ADP implementation to begin the project.

Modeling: 25% of Implementation Fees

Modeling is complete when the end of modeling meeting is held. This meeting is referred to by ADP as the Quality Gate from Modeling to Prove It.

Production: 25% of Implementation Fees

Production is when the system has been prepared with the employee information required to capture time transactions and process payroll using the ADP provided system or Service.

Post-Production: 25% of Implementation Fees

Post-Production is complete after the first payroll is processed.

The parties will agree on a reasonable project plan to complete the implementation of the Services. Implementation will begin within one month of the effective date of the Agreement. The project plan will follow the estimated timeline shown in the Implementation Schedule appendix, except as modified by mutual agreement of Client and ADP. The Implementation Schedule appendix shall be populated with actual planned target dates once the project plan has been agreed to between the parties. Timely completion of the implementation depends on each party's performance under the project plan.

**C. Invoicing:**

- 1) Except to the extent otherwise stated below, Client will pay all invoices via direct debit of funds within 45 days of the invoice date. All amounts not paid when due shall be an event of default authorizing ADP to immediately terminate the Agreement.
- 2) The ongoing Services fees billed on a monthly basis shall commence effective on the first day of the month in which the Services are made available to Client. Client understands that the ongoing Services fees will be invoiced whether or not all components of the Services have gone live.

**D. Taxes:** Unless Client provides ADP a valid tax exemption or direct pay certificate, Client will pay directly, or will pay to ADP, an amount equal to all applicable taxes or similar fees levied or based on the Agreement or the Services, exclusive of taxes based on ADP's net income.

**E. Currency:** All fees in this Appendix are shown in USD and Client shall make payments for the Services in USD.

**F. Cost Reimbursement Fee:**

If Client terminates any or all of the Services prior to the expiration of the Initial Term for any reason, except for ADP's material breach pursuant to Section 12.2 of the Agreement, Client will pay to ADP a Cost Reimbursement Fee equal to A multiplied by B multiplied by C, where A equals the number of months remaining up until 12/31/28, and B equals the average monthly fee for the terminated Services during the twelve-month period immediately preceding the termination (or a shorter period of time if monthly fees have been payable for less than 12 months at the termination date), and C equals twenty-five percent (25%). If the monthly fees for Services have not yet been payable at the time of termination, B will equal the estimated monthly fees that would have been payable under this Agreement. In the case of a partial termination, ADP may equitably adjust the fees for the remaining Services, and Client will be responsible for any reconfiguration work.

- If termination occurs prior to the Go-Live Date for the applicable Services:
  - pay ADP for the Implementation Services performed prior to termination at ADP's labor rates in this Appendix or, if the rates for a particular Service are not set forth in this Appendix, at ADP's prevailing labor rates (and not at the set implementation price set forth in the "Financial Detail" table), and
  - reimburse ADP for any license fees or other costs incurred by ADP in connection with the Implementation Services

**G. Postage, Shipping, Travel and other Out-of-Pocket Expenses:** ADP will invoice Client for postage charges, delivery charges, other third-party charges incurred on behalf of Client, and reasonable travel and out-of-pocket expenses.

**H. Funding Requirements and Disbursement Disclosure:**

ADP and Client shall determine the exact payroll method to be used during the implementation process (for example, ADP Total Pay or direct payments from Client accounts). The choice of method (ADP Total Pay or direct payments) will not increase the pricing charged by ADP. If ADP Total Pay/ADP Banking is used:

- a) For ADP Employment Tax Services, Client will provide:

**Tax Liability Impounding Schedule**

- What: All Federal, state and local withholding, Social Security/Medicare (FICA) employee withholding and employer contribution, and FUTA and SUI contributions
- Method: Wire to ADP
- Timing: By 9:00 a.m. Eastern time on the Business Day immediately before the associated payroll check date

- b) For ADP Wage Payment Services, Client will provide:

**Net Pay Impounding Schedule**

- A. What: All net pay funding (other than for Payroll Cards)
- Method: Wire to ADP
  - Timing: By noon Eastern time on the date that is two Business Days prior to associated payroll check date

B. What: Net pay funding for Payroll Cards

- Method: Issuing Bank establishes method of delivery
- Timing: Issuing Bank establishes the deadline

c) For ADP Wage Garnishment Services and Fees, Client will provide:

**Funding**

- What: Wage garnishment information, deductions and liabilities
- Method: Wire to ADP
- Timing: By noon Eastern time on the date that is one Business Day prior to the associated payroll check date

I. **Fee Adjustments:**

The fees set forth in this Appendix will remain fixed during the first year following the date of the first invoice issued for the ongoing Services provided in this Agreement. During any Renewal Term (up until 12/31/28) following 12 months of ongoing Services, ADP will increase the fees for the Services on an annual basis by 2% with 30 days' prior written notice.

J. **Change Control:**

In the event either party requests a change in the scope of the Services (each a "**Change Control Item**"), the parties shall address such change request via ADP's change control process. Change Control Items and the cost associated with such changes (if any) to the Services shall be mutually agreed to by the parties, with the exception of Change Control Items that are required to be made by law or regulation applicable to the Services or to the duration of Implementation Services, which ADP will notify Client of prior to making such change.

- 1) The standard hourly rate for a Change Control Item is \$185.00; provided, however, that ADP may increase that rate as follows:
  - (a) By 50% for Change Control Items requested by Client after October 1st which ADP agrees to deliver by January 31st;
  - (b) By 25% if, after receiving a Change Control Notice, the Client requests an expedited timeframe for completion of the Change Control Item.





# Service Definition

ADP assumes a single Client Project Manager is responsible for assignment and management of Client resources and deliverables as required. Appropriate resources from Client will be available to support the implementation throughout the implementation life cycle including expedient data gathering. Client project resources will have executive support for the project and will be empowered to make decisions and resolving issues for all Client operating units in a timely manner. Implementation of all services described in Client Service Definition to occur as part of a single implementation project in a centralized environment.

Change Management Services are not provided to support Client transition to ADP outsourced services including communication within Client organization regarding changes to process and procedure. Client to identify change management resource(s) and executive sponsor(s), and retains overall responsibility for organizational transition, including identifying additional change team members who will support decisions regarding proper positioning and delivery methods, and will utilize such methods to develop and deliver key transition messages.

Implementation Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Overall Project Management</b>	Provide overall project management for all services implemented by ADP; provide overall accountability and a single point of contact to Client throughout implementation	X			
	Manage implementation in accordance with ADP standard approach to implement the necessary components to deliver the systems and services defined in the Pricing and Financial Terms	X			
	Assign Client Project Manager to coordinate Client resources required for implementation, assume responsibility for Client-based implementation activities, and coordinate with ADP Project Manager		X		
	Complete and return deliverables and all required approvals according to the agreed upon due dates in the Implementation Project Plan and in accordance with mutually agreed Client Approval process, including Designated Approvers; ensure resource availability and commitment throughout project, especially during testing		X		
	Identify and assign applicable ADP Application training based on roles of Client-named contacts	X			
	Ensure Client-named contacts complete assigned training in accordance with Implementation Project Plan; ensure any new Client-named contacts complete training in a timely manner		X		
	Manage all vendor and third party relationships; ensure vendors and third parties complete deliverables and milestones identified in Implementation Project Plan		X		
<b>Steering Committee</b>	Identify joint ADP/Client Steering Committee participants with authority to resolve escalated issues; provide required resources; and define vision for, engage in, stay informed of, and monitor Client change management team activities	X	X		
	Facilitate Client Steering Committee meetings biweekly or other mutually agreed frequency	X	X		
	Participate in Client Steering Committee meetings	X	X		

Implementation Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Project Team</b>	Provide Project Team that includes resources with product/functional knowledge to complete ADP deliverables and milestones identified in Implementation Project Plan, make timely decisions, ensure effective communication, respond to and/or resolve issues quickly, and complete tasks timely; add subject matter experts as needed to facilitate implementation process	X			
	Provide centrally located Project Team that includes resources with functional knowledge to complete Client deliverables and milestones identified in Implementation Project Plan, make timely decisions, ensure effective communication, respond to and/or resolve issues quickly, and complete tasks timely across all locations; add subject matter experts as needed to facilitate implementation process		X		
	Provide remote facilitation of implementation process; travel as needed to be billed as set forth in the Pricing and Financial Terms	X			
	Provide on-site Client workspace for ADP Project Team as required		X		
<b>Project Plan</b>	Provide and maintain Implementation Project Plan, including dependencies and concurrencies, in accordance with project scope; update project plan weekly; manage project plan including identification of both ADP and Client deliverables and milestones	X			
	Approve Implementation Project Plan; complete Client deliverables and milestones in accordance with Implementation Project Plan		X		
<b>Team Communications</b>	Conduct initial meeting and weekly project status meetings with Client Project Team; prepare weekly project status reports including summary of progress relative to Project Plan, issue status, and risks	X			
	Participate in initial meeting and weekly project status meetings		X		
<b>Issue Management</b>	Raise issues in a timely manner as mutually agreed	X	X		
	Maintain Issues Log to record, track, and close issues including date reported, individual responsible for issue resolution, criticality to project plan (e.g., impacts critical path, minor impact), and date resolution required to avoid impact on Project Plan	X			
	Work with ADP to resolve issues identified as Client owned according to schedule in Issues Log		X		
<b>Risk Management</b>	Assess and manage risk areas; create mitigation strategy for any identified risks; report status to Client Project Team via weekly status meetings and/or Client Steering Committee meetings	X			
	Maintain Risks Log to record, track, and close issues	X			

Implementation Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Work with ADP to develop mitigation strategies to address identified risks		X		
Scope Management	Manage project scope in accordance with Service Definition; coordinate any changes to project scope with Client in accordance with the Change Control Procedure set forth in the Pricing and Financial Terms	X			
	Respond to change control requests prior to commencement of work and in accordance with the Change Control Procedure set forth in the Pricing and Financial Terms		X		
Technical Requirements & Support	Ensure hardware specifications, operating system, and configuration requirements are met for all ADP applications		X		
	Provide IT resources to ensure technical environment is in place, and required programming and data conversion responsibilities are met		X		



This matrix generally defines the responsibilities of ADP in delivering services to Client and highlights certain responsibilities of Client in receiving those services. All services are provided in accordance with standard ADP processes and methodologies.

Overview		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Overview</b>	Provide systems and services to Client as defined in Client Service Definition	X			
	Retain a team and other needed resources to address Client's strategic issues and other items specifically highlighted as Client responsibilities within this matrix, as well as any other items outside the scope of this matrix		X		
<b>Employee Inquiries</b>	Respond to Client employee inquiries		X		
<b>Service Teams</b>	Deliver the services defined in Client Service Definition through ADP service teams	X			
<b>Application Hosting Support</b>	Install, configure, maintain, and support the Hosted Environment	X			NOTE: The Hosted Environment is defined as the hardware, system software, hosting support software, network connectivity, and facility used by ADP to support Client's use of the Application Programs. Client may or may not be informed of ADP making corrections, modifications, and improvements to the Hosted Environment
	Provide connectivity from Client systems to ADP via internet connection; ensure availability and reliability of such communication line(s)		X		
	Provide disaster aversion and standard disaster recovery in accordance with ADP's Disaster Recovery Plan; monitor and manage the Hosted Environment security, which includes physical security, logical security (including firewalls, encryption and password access control), and intrusion detection; provide, monitor, and manage ADP's network used to access the Hosted Environment; perform database refreshes and file restores upon Client request; provide connectivity troubleshooting up to Client's demarcation point	X			
<b>System Updates</b>	Manage and correct errors or deficiencies in core Application Programs so Application Programs conform in all material respects to core functional specifications determined during initial implementation	X			
<b>Security Administration</b>	Provide security administration for ADP delivered and/or managed applications, as applicable; update ADP regarding changes to security requirements		X		
<b>System Interfaces</b>	Manage relationship with Client third party vendors including ensuring accurate and timely completion of tasks; act as escalation point for ADP as needed		X		
	Setup, configure, and support transmission to and from Client and/or Client vendors of interfaces listed in Interface Matrix	X			
<b>System Reports</b>	Provide access to standard reports, as applicable	X			
	Access standard reports, as desired; run ad hoc reports using ADP ad hoc reporting tool, as applicable		X		

System Modification Bids		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
System Modification Bids	Notify ADP of desired system modification providing detailed specifications including desired outcome		X		
	Review requested modification to assess ADP work effort required to produce quote (quotes requiring more than 2 hours to prepare are subject to formal detailed analysis)	X			NOTES: <ul style="list-style-type: none"> <li>• Quotes provided without detailed analysis are high level estimates only and are not binding</li> <li>• Preparation of a formal detailed analysis is subject to Change Control</li> </ul>

ADP Payroll Services – ADP Enterprise HR		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
Employee and Manager Self Service Applications	Host, maintain and update self service application	X			
	Communicate to Client employees and managers how to access and use self service application as primary point of service for self-administering and/or inquiries regarding the services defined in Client Service Definition; respond to Client employee and manager requests for assistance with self service		X		
Payroll Processing	Provide payroll processing services	X			
	Gather, validate, and submit payroll data files needed for each payroll processing cycle		X		
Earnings Calculations	Define earnings calculations and attributes; define accumulators set-up		X		
	Set up and maintain all earnings with associated calculations, including configurable options	X			
Deduction Calculations	Define deduction calculations		X		
	Set up and maintain all deductions with associated calculations, including configurable options	X			
ADP Wage Garnishment Payment Services	Enter garnishment orders into payroll system		X		
	Process and track garnishment orders and wage attachments interpreted by and received from Client	X			
	Apply administrative fee (if desired by Client), up to legal limit or Client policy, provide access to employee payroll information, and resolve order issues		X		

ADP Payroll Services – ADP Enterprise HR		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Calculate disposable income, monitor deduction limits, allocate and prioritize garnishments, and provide Electronic File Transfer (EFT) disbursement capability	X			
	Provide garnishment, termination, leave of absence, and “unable to withhold” notifications; prepare and submit recurring answers to court or agency		X		
	Respond to employee and agency inquiries	X			NOTE: ADP does not respond to legal inquiries
<b>On-cycle Payroll Processing</b>	Set up and maintain system for Client payroll processing, execute payroll gross-to-net process including final distribution	X			
	Facilitate payroll processing by defining payroll policies, procedures, and pay rules; executing payroll production tasks; and notifying ADP of any required changes		X		
<b>Manual Check Processing</b>	Provide ability to process manual checks or paycards as requested by Client	X			
	Process and distribute manual checks processed through ADP systems; request manual check processing; perform any positive pay activity required by Client bank		X		
	Provide Client access to manual check data; provide data necessary to assist Client with positive pay activity	X			
<b>Off-cycle Payroll Processing</b>	Notify ADP of upcoming off-cycle processing changes; coordinate processing		X		
	Provide ability to process off-cycle payrolls, execute payroll gross-to-net process including final distribution; provide Client access to off-cycle payroll data	X			
<b>Banking Transactions</b>	Facilitate and monitor banking transactions associated with employee payroll processing activities	X			
<b>Paycheck Printing and Distribution</b>	Establish and maintain paycheck distribution schedule and requirements		X		
	Print, sort, and distribute paychecks and advices	X			
<b>General Ledger (ADP GL)</b>	Host and provide Client access to ADP GL for reporting purposes; push payroll data to ADP GL for each processing cycle	X			
	Coordinate transmission of ADP GL extract to Client financial accounting system and perform any reconciliation		X		
<b>ADP Employment Tax Services</b>	File federal, state, and local payroll taxes and make deposits to applicable agencies; submit all returns and reports as required by federal, state, and local tax agencies for jurisdictions within which ADP files; prepare amended returns, as necessary (additional fees may apply)	X			

ADP Payroll Services – ADP Enterprise HR		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Notify ADP of any new jurisdiction set-ups; complete and submit application forms to tax agency(ies) and ADP for any new jurisdictions; monitor and notify ADP of employees hired or moved into jurisdictions where Client is not registered; provide required documentation and notification regarding any local taxes that employee requests Client to withhold and file		X		
	Update ADP system to reflect legislative changes for the jurisdictions for which ADP provides tax services	X			
Quarter-end Processing	Manage quarter-end payroll and tax processing based on Client approved data	X			
	Support quarter-end payroll and tax processing		X		
Year-end Processing	Manage year-end payroll and tax processing based on Client approved data	X			
	Support quarter-end payroll and tax processing		X		
	Create and distribute Client employee W-2s, 1099Rs, and 1099Ms	X			
	Create and distribute Client employee W-2Cs		X		



Employment Verification Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
Employment Verification Services	Provide authorization for income verification requests			X	NOTE: Client employees provide "consumer consent" for income verifications typically in the form of a signature on a loan, lease or other application or in some cases by providing a "salary key" for each income verification
	Provide authorization for employment verification requests		X		
	Respond to authorized income and employment information requests for Client employees made by mortgage lenders, property managers, pre-employment firms and other public entity requestors ("Verifiers")	X			
	Respond to authorized income and employment information requests for Client employees made by social service, immigration, workers compensation, and other government agencies ("Verifiers")	X			
	Provide updated employment and income data to Employment Verification Services system following each payroll cycle	X			
	Provide online and telephone access to enable Client employees to create or delete a salary key (electronic signature); obtain Verifier instructions; and change personal identification number (PIN)	X			NOTE: Email address changes can be made online only
	Provide web access to The Work Number® and enable Verifiers to obtain employment and income verifications	X			
	Utilize webManager to block or unblock employee records; change employee status from active to inactive; access monthly reports; set salary key expiration interval; create notes or disclaimers on verifications; generate promotional codes; submit verifier information; reset and/or confirm employee personal identification numbers (PINs); review employee verification data; download communication templates; and notify The Work Number® in the event data is disputed by an employee		X		

Benefit Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>ADP Benefits Administration Services</b>	Define Client benefits strategy and policies; act as Plan Administrator; own all plan design and fiduciary responsibility; manage Client vendors		X		
	Process Client benefits in accordance with Client business rules as mutually agreed during implementation, as follows: <ul style="list-style-type: none"> <li>• Determine eligibility for U.S.-based active employees and employees on leave for benefits plans based on Client eligibility rules</li> <li>• Manage the annual benefits enrollment and annual benefits roll-over processes</li> <li>• Enable Client employees to manage benefits enrollment and changes through ADP Application Program functionality</li> <li>• Calculate payroll deductions</li> <li>• Provide data to Client benefits plan carriers regarding initial enrollment and ongoing changes to enrollment</li> </ul>	X			
	Provide ongoing support to Client-designated contacts as follows: <ul style="list-style-type: none"> <li>• Research and respond to benefits inquiries</li> <li>• Verify content and timing of carrier, HR, and payroll data transmissions</li> <li>• Respond to eligibility inquiries</li> </ul>	X			
	Maintain historic benefits election and transaction data for each Client employee beginning as of ongoing services commencement date	X			
	Provide Client access to data management tools to enable reporting and analysis	X			
	Respond to inquiries from ADP regarding benefits strategy and policy		X		
	Coordinate with Client carriers to maintain plan design, including eligible zip codes for each H&W plan option		X		
<b>Enrollment Notifications</b>	Send standard email Notification of Opportunity to Enroll to newly eligible Client employees and Client employees eligible for new plans; make printable Eligibility Summary available online	X			
<b>Enrollment Acknowledgements</b>	Send standard email Acknowledgement of Enrollment/Default Assignment to employees who make a change to their coverage, are defaulted to coverage, or experience a change in coverage due to a change in eligibility, including link to printable Election Confirmation	X			
	Process election changes due to changes in employment status (e.g., part-time to full-time, transfer, move out of current plan service area) or family	X			

Benefit Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Employment Status Changes and Family Status Changes</b>	status (e.g., marriage, birth of a child) that impact employee benefits eligibility in accordance with Client plan rules				
	Notify employee if current plan election becomes unavailable due to employee change	X			
	Send confirmation of employee-elected benefits as result of employment or family status change, or assign Client-designated default coverage in the event employee fails to enroll	X			
	Send COBRA initial rights information to Client COBRA vendor in standard ADP format for newly elected employees and spouses	X			
	Report dependent termination date to Client carriers in standard ADP file format as part of standard weekly carrier processing	X			
	Send data to Client COBRA vendor in standard ADP file format for terminated dependents	X			
<b>Domestic Partner Coverage</b>	Process benefits elections for domestic partners of Client employees, as well as the children of such individuals in accordance with Client eligibility rules and imputed income calculation rules	X			
<b>Pending Elections and Confirmation of Dependent Enrollment</b>	Pend and/or verify eligibility of dependents in accordance with Client business rules, as desired		X		NOTE: ADP will provide reports to support pending elections if pending feature is utilized by Client
<b>Evidence of Insurability Processing</b>	Pend life insurance elections in accordance with Client and/or Client carrier evidence of insurability (EOI) requirements; make EOI form(s) available via ADP Application Program	X			
	Provide and/or confirm accuracy of information required to complete EOI form (e.g., Client employee annual salary) before employee submits completed form to carrier		X		
	Approve or deny coverage and update ADP Application Program accordingly; respond to inquiries related to EOI		X		
	Adjust benefits records, update benefit payroll deductions, and generate and distribute an email Acknowledgement of Enrollment based on ADP Application Program completed by Client	X			NOTE: In the event Client employee fails to submit appropriate documentation, the election will expire as mutually agreed during implementation
<b>Collection of Beneficiary Designations</b>	Provide online tool to enable Client employees to designate beneficiaries	X			

Benefit Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Appeals</b>	Review and resolve written appeals submitted by employee; notify ADP of decision regarding appeals		X		
	Notify employee of decision in writing		X		
	Update systems to reflect Client decision	X			
<b>Haste Enrollments</b>	Work directly with Client carriers to enroll Client employees and/or dependents who are eligible for and need immediate access to health care		X		
<b>New Plan Year Updates and Annual Enrollment Set-up</b>	Communicate potential plan design changes for upcoming plan year, and confirm key dates associated with any new plan year updates; confirm plan design changes, as well as accuracy of new plan year rates and zip codes in accordance with timeframes designated in this Service Definition		X		NOTE: All annual enrollment periods are assumed passive; active annual enrollment may be subject to additional fees
	Prepare Change Control Item for plan design changes (e.g., number of eligibility groups, benefits eligibility rules for each eligibility group, or EOI requirements)	X			NOTE: This row and the following row apply to Client plan years subsequent to year of initial implementation only
	Approve or decline submitted Change Control Items, provided that Client understands no plan design changes will be implemented in the absence of an approved Change Control Item		X		
	Coordinate new plan year updates, as follows: <ul style="list-style-type: none"> <li>Update benefits enrollment system to reflect upcoming year rates, payroll calendars, and zip codes for current Client carriers</li> <li>Modify benefits enrollment system to reflect approved Change Control Items for upcoming year plan design changes</li> <li>Test all changes to verify compliance with submitted documentation (i.e., rate and zip code files, and approved Change Control Items) and readiness for Client testing</li> </ul>	X			
	Participate in Client testing and approve system set-up for new plan year; manage all communication to Client employees and managers related to annual enrollment and new plan year updates; manage Client carrier relationships		X		
<b>New Plan Year Updates and Annual Enrollment Processing</b>	Send standard email Notification of Opportunity to Enroll to each eligible Client employee	X			
	Accept Client employee annual enrollment elections via ADP Application Program during single two (2) week annual enrollment period	X			
	Send standard email Acknowledgement of Enrollment/Default Assignment with link to personalized Election Confirmation to each Client employee	X			



Benefit Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	summarizing elected and/or default benefits coverage for upcoming plan year after close of annual enrollment period				
	Prepare and transmit new plan year benefits election files with enrolled employee data to Client carriers after close of annual enrollment period	X			
	Prepare and transmit new plan year payroll deduction file to payroll (end dates for current plan year not included unless coverage is changed or terminated) after close of annual enrollment period	X			
	Coordinate with Client carriers to confirm processing dates and procedures for new plan year preview file; subject to completion of successful testing, transmit new plan year preview files to Client carriers; confirm receipt of each preview file with Client carriers	X			
<b>Concurrent Year Processing</b>	Support concurrent plan year processing on an ongoing basis for up to two (2) consecutive plan years	X			
<b>Payroll Deduction Processing</b>	Calculate per pay period benefit deductions for each Client employee, including imputed income for company-provided life insurance above \$50,000	X			
<b>Carrier Enrollment Files</b>	Send to Client carrier FTP server or post enrollment files to secure ADP FTP server for each Client carrier in accordance with predefined schedule for frequency and posting dates	X			NOTE: Pricing includes up to 8 health care enrollment files provided in HIPAA compliant 834/5010A standard format
	Acknowledge receipt of weekly enrollment files, and report any enrollment discrepancies to ADP			X	
	Coordinate with carriers to seek to resolve any load report errors; escalate errors resulting from Client data issues to Client for resolution	X			NOTE: Records in error are not processed
	Correct data per escalated issues as noted in previous section		X		
<b>Carrier Premium Reporting</b>	Provide access to Client premiums due report in accordance with predefined schedule	X			
	Pay carrier premiums		X		
<b>Qualified Medical Child Support Orders (QMCSOs)</b>	Enable Client to track and manage court orders for child support	X			
	Enter court order information to ADP system; flag court-ordered dependents within system		X		
	Ensure coverage remains in place for court-ordered dependents until end of QMCSO	X			
	Provide ADP standard reporting regarding court-ordered dependents	X			

Benefit Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Supplemental Benefits powered by Corestream</b>	Provide Client employee eligibility data to Corestream; provide single sign on access from ADP Benefits Administration system to Corestream to facilitate Client employee online enrollment and/or enrollment changes related to Client supplemental benefits	X			NOTE: Supplemental benefit selection is the responsibility of Corestream and Client
	Facilitate Client employee enrollment in supplemental benefits; calculate payroll deductions associated with elected supplemental benefits; send payroll deduction files to Client or Client's designee as directed by Client; respond to Client employee inquiries related to supplemental benefits			X	NOTE: This is a Corestream responsibility

ADP Health Compliance Comprehensive		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Overview</b>	Support Client compliance-related efforts associated with the Affordable Care Act (ACA) through the services defined in this Section	X			
	Provide payroll, benefits, and other related and mutually agreed upon data, as applicable, to ADP in accordance with mutually agreed format and schedule to support services outlined in this section; respond to Client employee inquiries related to the ACA; manage relationship with Client third party vendors		X		
<b>Eligibility</b>	Communicate to ADP changes in measurement periods, stability periods, administrative periods, employee categories (if applicable), and rules applicable to new hires and rehires		X		
	Provide additional information regarding hours of service (e.g., FMLA, jury duty, USERRA) not included in payroll data		X		
	Import payroll data on mutually agreed schedule	X			
	Calculate average hours of service for Client-defined measurement period(s); indicate ACA benefit status (full-time or part-time) based on Client-provided business rules	X			
	Review standard reports provided by ADP and confirm or modify ACA benefit status; provide approval and/or corrections to ADP within mutually agreed time frame		X		
	Update Client benefits system to reflect employee ACA benefit status as directed by Client	X			
<b>Affordability "Safe Harbor" Testing</b>	Notify ADP of "safe harbors" to be utilized for testing		X		
	Complete affordability safe harbor testing and provide results to Client based on safe harbors selected by Client	X			

ADP Health Compliance Comprehensive		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Regulatory Management</b>	Provide regulatory management services as outlined in this section	X			
<b>New Hire Notice of Coverage</b>	Provide Client-approved notice of coverage to newly hired Client employees to include information regarding: <ul style="list-style-type: none"> <li>Existence of marketplaces;</li> <li>Availability of and potential eligibility for premium tax credit and/or cost sharing reduction; and</li> <li>Impact to employee if employee elects marketplace plan, including loss of Client contributions</li> </ul>	X			
<b>Post-enrollment Verification of Information for Marketplaces</b>	Respond to federal and state marketplace inquiries to verify information related to employee eligibility for financial assistance (e.g., employment, wages, Client business rules related to eligibility)	X			
<b>Exchange Notice Management</b>	Forward any determination notices received from federally-facilitated or state marketplaces stating Client may be subject to penalty due to a Client employee enrolling in a marketplace plan and deemed eligible for receiving premium tax credits		X		
	Store determination notices received from Client; coordinate communication between the federal and state marketplaces, U.S. Department of Health and Human Services (HHS), and Client; submit appeal on behalf of Client including information to support such appeal that is available to ADP; reconcile final determination	X			NOTE: ADP support does not include representing Client or attending hearings
<b>Annual Health Coverage Reporting</b>	Provide data required to complete annual health care coverage report to ADP in mutually agreed format		X		NOTE: If Client's plan is self-insured, required data includes identification and taxpayer identification numbers for all covered persons
	Compile data required to complete annual health care coverage reports required under Internal Revenue Code Sections 6055 and 6056 (IRS Forms 1094-C and 1095-C)	X			
	Prepare and provide hard copy individual health care coverage reports (IRS Form 1095-C) to Client employees	X			NOTE: Client employees may also view IRS Form 1095-C online if iPay is being used by Client for another service
	Prepare and file annual health care coverage summary report to Internal Revenue Service (IRS Form 1094-C)	X			
<b>Penalty Management</b>	Send IRS penalty notices to ADP within 24 hours of Client receipt of such notices		X		

ADP Health Compliance Comprehensive		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Receive and reconcile penalties assessed to Client by IRS for noncompliance with ACA shared responsibility requirements	X			
	Appeal penalty assessments as applicable and as directed by Client	X			NOTE: ADP support does not include representing Client or attending hearings
	Submit funds request to Client for penalty amounts due to IRS	X			
	Approve ADP funds request, and make funds available to ADP to pay IRS penalties		X		
	Subject to completion of previous task/activity by Client, report and disburse penalties to IRS	X			
<b>Client Support</b>	Provide ongoing support to one (1) Client-named contact (and back-up contact, as needed), including: <ul style="list-style-type: none"> <li>Researching and responding to inquiries regarding hours of service by employee and content and timing of payroll data transmissions used to calculate ACA benefit status</li> <li>Overall solution and service support</li> </ul>	X			
	Provide access to standard reports	X			
	Respond to agency inquiries related to exchange notices and penalties as described above	X			



Human Resource Administration Services (U.S. – Onboarding)		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
Overview	Provide tool to facilitate employee onboarding process and house core employee Human Resources (HR) data; provide Client access to data management tools to enable reporting and analysis	X			
	Use self service to facilitate employee onboarding process and enter and manage Client employee transactions; communicate to employees how to access and use self service to enter, view, and update HR data		X		
Onboarding	Facilitate Client onboarding process based on employee type, including: <ul style="list-style-type: none"><li>Task management and paper completion – direct deposit instructions; emergency contact information; W-4 withholding; new hire checklists</li><li>New hire orientation support – company news; online maps of office location and points of interest; welcome video</li><li>Enculturation – Meet the Team; Client company videos; Onboarding Buddy; social profile setup</li><li>Ease of accessibility – available to employee prior to start date; mobile-enabled; device-responsive; multiple languages</li></ul>	X			
	Provide instructions to Client new hires regarding access to and use of onboarding functionality		X		
	Make any ongoing changes to onboarding workflow configuration and Client-specific content		X		
HR Compliance Support	Provide tool and standard report templates to assist Client retained team in complying with federal and state HR laws	X			
HR System Administration	Provide tool to enable Client to update and maintain employee data	X			
Although the functionality outlined in following sections is available, actual implementation of each module is optional. Should Client choose to implement one or more of these modules, the associated work effort is subject to Change Control					
Skills Management	Provide tool to enable Client to maintain and track skills for each employee	X			
	Enter and update skills for each employee		X		
Off-boarding	Submit employee termination data; manage data associated with voluntary and involuntary employee terminations		X		
Disciplinary Process Management	Provide tool to enable Client to track employee disciplinary actions and manage disciplinary process	X			
	Track employee discipline problems		X		

Human Resource Administration Services (U.S. – Onboarding)		Responsibility				
Area	Task/Activity	ADP	Client	Third Party	Notes	
Overview	Provide tool to facilitate employee onboarding process and house core employee Human Resources (HR) data; provide Client access to data management tools to enable reporting and analysis	X				
	Use self service to facilitate employee onboarding process and enter and manage Client employee transactions; communicate to employees how to access and use self service to enter, view, and update HR data		X			
Onboarding	Facilitate Client onboarding process based on employee type, including: <ul style="list-style-type: none"><li>Task management and paper completion – direct deposit instructions; emergency contact information; W-4 withholding; new hire checklists</li><li>New hire orientation support – company news; online maps of office location and points of interest; welcome video</li><li>Enculturation – Meet the Team; Client company videos; Onboarding Buddy; social profile setup</li><li>Ease of accessibility – available to employee prior to start date; mobile-enabled; device-responsive; multiple languages</li></ul>	X				
	Provide instructions to Client new hires regarding access to and use of onboarding functionality		X			
	Make any ongoing changes to onboarding workflow configuration and Client-specific content		X			
HR Compliance Support	Provide tool and standard report templates to assist Client retained team in complying with federal and state HR laws	X				
HR System Administration	Provide tool to enable Client to update and maintain employee data	X				
Although the functionality outlined in following sections is available, actual implementation of each module is optional. Should Client choose to implement one or more of these modules, the associated work effort is subject to Change Control						
Health and Safety Administration	Provide tool to enable Client to track and report employee illnesses, accidents, physical exams, and other information required by OSHA and state or local agencies	X				
	Enter employee workers compensation events, complete OSHA 200 or 300 logs, and produce corresponding report		X			
Employee Certification/ Continuing Education History	Provide tool to enable Client to enter and track employee education, skills, and other competencies	X				
	Record and track employee education, skills, and other competencies		X			

Human Resource Administration Services (U.S. – Onboarding)		Responsibility				
Area	Task/Activity	ADP	Client	Third Party	Notes	
Overview	Provide tool to facilitate employee onboarding process and house core employee Human Resources (HR) data; provide Client access to data management tools to enable reporting and analysis	X				
	Use self service to facilitate employee onboarding process and enter and manage Client employee transactions; communicate to employees how to access and use self service to enter, view, and update HR data		X			
Onboarding	Facilitate Client onboarding process based on employee type, including: <ul style="list-style-type: none"><li>Task management and paper completion – direct deposit instructions; emergency contact information; W-4 withholding; new hire checklists</li><li>New hire orientation support – company news; online maps of office location and points of interest; welcome video</li><li>Enculturation – Meet the Team; Client company videos; Onboarding Buddy; social profile setup</li><li>Ease of accessibility – available to employee prior to start date; mobile-enabled; device-responsive; multiple languages</li></ul>	X				
	Provide instructions to Client new hires regarding access to and use of onboarding functionality		X			
	Make any ongoing changes to onboarding workflow configuration and Client-specific content		X			
HR Compliance Support	Provide tool and standard report templates to assist Client retained team in complying with federal and state HR laws	X				
HR System Administration	Provide tool to enable Client to update and maintain employee data	X				
Although the functionality outlined in following sections is available, actual implementation of each module is optional. Should Client choose to implement one or more of these modules, the associated work effort is subject to Change Control						
Performance Management	Update performance plans annually; generate online worksheets; enter performance review data for each employee		X			
Training and Development Management	Provide tool to enable Client to manage employee training and development plans	X				
	Modify development factors to use in developing employee training plans; initiate and maintain individual employee development plans		X			
Compensation Management	Provide tool to enable Client managers to maintain and modify employee compensation	X				

Human Resource Administration Services (U.S. – Onboarding)		Responsibility				
Area	Task/Activity	ADP	Client	Third Party	Notes	
Overview	Provide tool to facilitate employee onboarding process and house core employee Human Resources (HR) data; provide Client access to data management tools to enable reporting and analysis	X				
	Use self service to facilitate employee onboarding process and enter and manage Client employee transactions; communicate to employees how to access and use self service to enter, view, and update HR data		X			
Onboarding	Facilitate Client onboarding process based on employee type, including: <ul style="list-style-type: none"><li>• Task management and paper completion – direct deposit instructions; emergency contact information; W-4 withholding; new hire checklists</li><li>• New hire orientation support – company news; online maps of office location and points of interest; welcome video</li><li>• Enculturation – Meet the Team; Client company videos; Onboarding Buddy; social profile setup</li><li>• Ease of accessibility – available to employee prior to start date; mobile-enabled; device-responsive; multiple languages</li></ul>	X				
	Provide instructions to Client new hires regarding access to and use of onboarding functionality		X			
	Make any ongoing changes to onboarding workflow configuration and Client-specific content		X			
HR Compliance Support	Provide tool and standard report templates to assist Client retained team in complying with federal and state HR laws	X				
HR System Administration	Provide tool to enable Client to update and maintain employee data	X				
Although the functionality outlined in following sections is available, actual implementation of each module is optional. Should Client choose to implement one or more of these modules, the associated work effort is subject to Change Control						
	Manage employee compensation data; input and approve changes to salary plan and job grades		X			



Talent Acquisition Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>ADP Recruiting Management Services</b>	Provide recruiting management tool(s) to support Client recruiting activities and lead generation and relationship building	X			
<b>Recruiting Activities</b>	Utilize recruiting management tool(s) to create and maintain internal and external career centers and talent communities; maintain business relationship with job board and job board aggregator vendor(s); maintain separate contract and relationship with job board aggregator		X		
	Perform ongoing processing and functional activities necessary to create requisitions; source, screen, interview, and process candidates; prepare offer letters; acknowledge accepted offers to trigger new hire data feed to HRIS system; and manage on-boarding activities as further defined in following section		X		
<b>Lead Generation and Relationship Building</b>	Provide candidate relationship management (CRM) technology and data base to enable Client to develop and manage relationships with passive and active candidates, including ability to search for and store resumes; design and conduct email campaigns; track candidate notes; collect candidate information; calendar appointments; configure user-defined fields; and search public profiles	X			
	Provide integration to external database vendors to enable both individual searches and ability to conduct automated searches on frequency defined by Client; automatically load retrieved resumes into CRM database	X			
	Maintain separate business contract(s) and relationship(s) with external resume database vendors		X		
	Enable recruiters to view key statistics (e.g., count by status, count by requisition health), and other information (e.g., calendar, notes); provide tool to assist Client meeting certain requirements of the Office of Federal Contract Compliance Programs	X			NOTE: Any external resume database searches conducted outside of ADP environment are not recorded for reporting purposes
<b>Ongoing Inquiries</b>	Respond to inquiries from Client employees and managers regarding recruiting management tool; provide up to three (3) contacts within Client organization to escalate inquiries to ADP for assistance, as needed; use online technical support portal and/or 1-800 number to submit and manage support requests		X		
	Respond to Client-escalated inquiries for advanced technical, configuration, and super-user assistance from designated contacts	X			

Talent Acquisition Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Ongoing Maintenance</b>	Maintain ongoing functionality by adding and/or updating user information; assigning user security profiles; modifying workflow (as needed); creating and maintaining screening questions; creating and maintaining offer letter templates; managing system table data; managing career center(s) and talent communities		X		
	Schedule and manage platform upgrades to most current version	X			
<b>ADP Electronic I-9 Services</b>	Provide standard training materials to Client managers regarding Form I-9 compliance requirements	X			
	Ensure Client employees complete online Form I-9		X		
	Review online and/or hard copy submitted forms and documentation to validate completeness; cross- reference Form I-9 with Client payroll data and expiration date for work authorization documents, and provide reports to Client identifying employees with incomplete, inaccurate, or missing documentation	X			
	Follow-up on any incomplete, inaccurate, or missing documentation		X		
	Notify Client of expiring work authorization documents 120 days prior to expiration	X			

Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Ongoing Inquiries</b>	Provide support for up to 5 Client practitioners for inquiries related to Talent Management Solutions	X			
	Respond to Client employee and manager inquiries related to Talent Management Solutions		X		
<b>ADP Learning Management</b>	Manage learning within Client organization, including the following: <ul style="list-style-type: none"> <li>Develop, maintain and procure learning content and communicate new course content within Client organization</li> <li>Manage instructional design methodology</li> <li>Maintain course, course content and curriculum, including any prerequisites</li> <li>Define learning objectives and evaluation criteria</li> <li>Develop course assessment methodology</li> <li>Establish policy and guidelines for course cancellations and notifications</li> </ul>		X		

Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Provide learning management system that enables Client retained team to: <ul style="list-style-type: none"> <li>• Manage employee training and development plans including standard development factors</li> <li>• Create and manage development plan templates</li> <li>• Enroll employees in training courses</li> <li>• Track completion of employee training</li> <li>• Provide access to standard Skill Soft courses within learning management system</li> </ul>	X			
	Provide learning management system that enables Client retained team to: <ul style="list-style-type: none"> <li>• Manage employee training and development plans including standard development factors</li> <li>• Create and manage development plan templates</li> <li>• Enroll employees in training courses</li> <li>• Track completion of employee training</li> <li>• Provide access to standard Skill Soft courses within learning management system</li> </ul>	X			
<b>Catalog Maintenance</b>	Maintain online course catalog		X		
<b>Attendance Management</b>	Provide Client manager and practitioner access to employee training records; provide access to compliance and attendance reporting	X			
<b>Instructor Led Training</b>	Administer instructor led training (ILT) and virtual instructor led training, including scheduling courses, closing courses and tracking completion		X		
	Administer internal and Client third party instructors, facilities and associated equipment, and resources needed to deliver Client training		X		
<b>Mandatory Training</b>	Utilize system to set up required courses for specified Client groups defined by employees, roles/jobs, and/or business units		X		
<b>Training Materials</b>	Develop and design desired training materials and distribute any hard copy materials as desired; attach online training materials to specific courses		X		
<b>Manager Self Service</b>	Enable Client managers to run standard reports, assign training to individual employees, and view: <ul style="list-style-type: none"> <li>• Employee profiles</li> <li>• Employee course completion status</li> <li>• Employee course assignment status</li> </ul>	X			

Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Employee Self Service</b>	Enable Client employees to: <ul style="list-style-type: none"> <li>• Browse course catalog</li> <li>• Enroll in courses</li> <li>• View and print course completion history</li> <li>• View and print course completion certificates</li> <li>• View training assignment status</li> </ul>	X			
<b>ADP Compensation Management</b>	Provide compensation management system that enables Client managers and practitioners to: <ul style="list-style-type: none"> <li>• Coordinate compensation planning process in accordance with Client guidelines</li> <li>• Plan for salary changes, long-term incentives, and/or short-term incentive payments and targets in local currencies</li> <li>• Manage compensation planning process via analytical tools and reports</li> </ul>	X			
<b>Compensation Planning Cycles</b>	Communicate potential plan design changes for upcoming compensation planning cycle, and confirm key dates associated with any plan design changes; confirm plan design changes in accordance with mutually agreed timeframe		X		
	Prepare requirements document for plan design changes and associated Change Control if required	X			NOTE: Change Control may be applicable to items such as changes to cycle frequency, changes to plan design to accommodate cycle changes, or addition of new pay elements
	Approve submitted requirements document; approve or decline any required Change Controls, provided that Client understands no plan design changes will be implemented in the absence of approved requirements document and required Change Control(s) if applicable		X		
	Coordinate updates as provided by Client, as follows: <ul style="list-style-type: none"> <li>• Modify and update compensation system to reflect Client-approved requirements</li> <li>• Test all changes to verify accuracy with submitted documentation and readiness for Client testing</li> </ul>	X			
	Participate in Client testing and approve system set-up for new compensation cycle; manage all communication to Client employees and managers related to compensation cycle activities		X		



Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Compensation Cycle Administration</b>	Coordinate compensation planning cycle activities; provide information to ADP to complete annual update to administrative module, including items as applicable such as: <ul style="list-style-type: none"> <li>• Bottom up budgeting percentage or amount for each eligibility group by pay element</li> <li>• Top down budgeting dollar amount for applicable pay elements</li> <li>• Guideline matrix dimension value, percent, or amount for each eligibility group by pay element</li> <li>• Proration factor values for each eligibility group by pay element</li> <li>• Any changes to summing allocation rule current weights by pay element</li> <li>• Financial results to be used for allocation incentive awards; final global and group based scores for each eligibility group</li> <li>• Any changes to asset allocation needed for long-term incentive awards</li> <li>• Estimated strike price and asset effective date for long-term incentive</li> </ul>		X		
	Complete annual updates provided by Client to compensation management system administrative module in preparation for compensation planning cycle as directed by Client	X			
<b>Manager Self Service</b>	Provide technology to enable Client managers to support annual compensation planning, as follows: <ul style="list-style-type: none"> <li>• Input annual salary changes</li> <li>• Input short-term incentive</li> <li>• Input long-term incentive</li> <li>• Print and distribute individual compensation statements as desired</li> <li>• Run standard reports</li> </ul>	X			
<b>ADP Performance Management</b>	Provide performance management system that enables Client employees to: <ul style="list-style-type: none"> <li>• Complete self-assessments</li> <li>• Capture and maintain talent profiles</li> </ul>	X			
	Provide performance management system that enables Client managers and practitioners to: <ul style="list-style-type: none"> <li>• Create performance plan templates and individual employee performance plans</li> <li>• Complete performance reviews</li> <li>• Access all employee performance data within reporting hierarchy</li> <li>• Maintain goal library and competencies</li> </ul>	X			

Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	Define employee goals; conduct assessments; create development plans; communicate performance management process to Client employees, managers, and practitioners; confirm completion of performance management process; review goal library and competencies on regular basis and provide updates to ADP		X		
	Provide performance management system that enables Client managers and practitioners to: <ul style="list-style-type: none"> <li>Create performance plan templates and individual employee performance plans</li> <li>Complete performance reviews</li> <li>Access all employee performance data within reporting hierarchy</li> <li>Maintain goal library and competencies</li> </ul>	X			
	Define employee goals; conduct assessments; create development plans; communicate performance management process to Client employees, managers, and practitioners; confirm completion of performance management process; review goal library and competencies on regular basis and provide updates to ADP		X		
<b>Annual Performance Management Cycle</b>	Communicate plan design changes for upcoming plan year, and confirm key dates associated with any new plan year updates; modify and update performance system with plan design changes; test plan design changes; manage all communication to Client employees and managers related to annual performance evaluations and new plan year updates		X		
	Assist with testing of system set-up for new plan year	X			
<b>Manager Self Service</b>	Provide technology to enable Client managers to: <ul style="list-style-type: none"> <li>Update performance evaluations</li> <li>Create and manage development plans</li> <li>Update talent plans</li> </ul>	X			
<b>Employee Self Service</b>	Provide technology to enable Client employees to: <ul style="list-style-type: none"> <li>Update employee talent profiles</li> <li>Set objectives</li> <li>Create and edit individual development plans</li> <li>Create and submit mid-year self-assessments</li> <li>Create, submit, and accept end-of-year performance self-assessments</li> </ul>	X			
	Provide best practices information regarding expectations, process, and timing for completing succession plans	X			

Talent Management Solutions		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>ADP Succession Management</b>	Define and communicate expectations, process, and timing for completing succession plans		X		
	Provide succession planning system that enables Client managers and practitioners to: <ul style="list-style-type: none"> <li>Identify critical positions and manage succession planning processes</li> <li>Organize succession planning by position and individual</li> </ul>	X			
	Define and communicate expectations, process, and timing for completing succession plans		X		
	Provide succession planning system that enables Client managers and practitioners to: <ul style="list-style-type: none"> <li>Identify critical positions and manage succession planning processes</li> <li>Organize succession planning by position and individual</li> </ul>	X			

ADP Time & Attendance Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Overview</b>	Host and maintain ADP Enterprise eTIME Application Program, calculate and process time and labor data	X			
	Define business rules related to time & attendance setup and report distribution process within Client organization; enforce business rule compliance; update ADP timely regarding organizational changes with potential impact to ADP Time & Attendance Services		X		
<b>Labor Data Transaction Collection/Approval</b>	Provide ongoing remote support of time clocks at Client locations, as applicable; process employee time entry in accordance with scheduled Client payrolls	X			
	Enter time and labor data into ADP Time & Attendance; validate data accuracy, sign off and approve time files; review any error notification(s) and adjust entries, as needed; review and approve employee time cards; notify employees of any discrepancies; follow Client internal process to document any edits made		X		
<b>Table Maintenance</b>	Perform employee level and holiday table maintenance		X		
	Assist Client practitioners with inquiries related to employee level and holiday table maintenance	X			

ADP Time & Attendance Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
Rules Engine Maintenance	Notify ADP of changes to Client-defined work rules		X		
	Update application based on changes to Client-defined work rules, including rounding criteria, as well as paid break, shift differential, and pay cycle requirements	X			NOTE: Updates for changes to Client-defined work rules are subject to Change Control
User Interface Maintenance	Inform ADP of any Client changes to organizational hierarchy at division, department, crew, or employee level that may impact data fields, edit modes, override options, and/or individual employee information		X		
	Set up and manage workflow for report distribution and specific workflow notifications (e.g., notifications to supervisors to approve timesheets; notification to employees to approve timesheets)	X			
	Maintain ADP Time & Attendance settings based on Client direction as set forth in the previous row, and provide multiple views of employee time entry showing: <ul style="list-style-type: none"> <li>• Web time entry/time maintenance</li> <li>• Accrual balances</li> <li>• Time card recap</li> <li>• Time card approval</li> <li>• Attendance exceptions</li> <li>• Schedule override by employee</li> </ul>	X			
Client Practitioner Support	Track and resolve online and phone inquiries from Client practitioners regarding: <ul style="list-style-type: none"> <li>• Interface errors</li> <li>• Application reports and Client-created queries</li> <li>• Assistance with Client completion of historical edits</li> <li>• Group schedules and accruals</li> <li>• Configuration options</li> <li>• Application availability and performance</li> <li>• Available practitioner training</li> <li>• Additional licenses required</li> </ul>	X			
Interface Administration	Ensure data supplied from non-ADP systems/applications is provided in accordance with mutually agreed processing schedule and format; manage import and export of data into and out of ADP systems as configured during implementation; review and validate control totals and make any necessary		X		



ADP Time & Attendance Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
	corrections in the appropriate ADP Application Program(s); manage relationship with Client third party vendors				
	Provide support to assist Client in addressing import and/or export corrections	X			
Hardware Maintenance	Provide Hardware Maintenance, including remote technical support	X			NOTE: Hardware maintenance unavailable for hardware located outside the U.S., Canada, and Puerto Rico
	Contact ADP to report inoperative hardware; provide ADP connectivity to access hardware (if needed); ensure hardware is prepared for maintenance by removing all features, parts, options, alterations, and attachments not covered under the Agreement; removing and controlling files prior to maintenance and replacing or reloading such files upon completion of maintenance; and informing ADP of changes in related hardware and software and configuration of such hardware and software		X		
	Assess request; determine and communicate to Client whether issue is result of defective material or not; repair or replace any parts found to be defective and covered by hardware maintenance	X			

ADP Workforce Manager Service	
<b>ADP Workforce Manager System Description</b>	<p>Workforce Manager is a multi-tenant, SAAS, cloud-deployed workforce management service.</p> <p>Assist managers and employees with collection and tracking their time and attendance. Functionalities of ADP Workforce Manager include:</p> <ul style="list-style-type: none"> <li>Ability to manage time and attendance: <ul style="list-style-type: none"> <li>collect times (clock in/clock out times or timesheet) <ul style="list-style-type: none"> <li>Hourly timekeeping – enables employees to record start and stop times for work using various methods with data collection devices or the web interface</li> <li>Salaried timekeeping- is used for employees who enter duration of time per day, often against a set of projects or paycodes</li> </ul> </li> <li>calculate total hours based on times collected,</li> <li>calculate premiums (night hours, working holidays, overtimes, etc.)</li> <li>generate exceptions and alerts</li> <li>create and maintain pay rules to calculate paycodes for all type of employees (full-timers /part-timers)</li> <li>provide employee with the ability to request time off; provide manager with the ability to approve time off through approval workflow</li> <li>provide managers with ability to delegate authority</li> <li>perform historical corrections on previous periods</li> </ul> </li> <li>Schedule management: <ul style="list-style-type: none"> <li>create and maintain shift templates and shift patterns that can be assigned to employee</li> <li>enter and track absence in the team schedule</li> </ul> </li> <li>Reporting: extract data and build reports on both absence and time data</li> </ul> <p>Audit: Ability to maintain audit trail to keep track of edits</p>
<b>ADP Workforce Manager Timekeeping Options</b>	<p>Workforce Manager is offered in two variations which can be “mixed &amp; matched”</p> <ul style="list-style-type: none"> <li>Hourly timekeeping which totals all punches and durations primarily designed for hourly employees</li> <li>Salaried timekeeping which totals durations primarily designed for salaried employees</li> </ul>

ADP Workforce Manager Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>General Maintenance</b>	Perform employee level and holiday table maintenance		X		
	Assist Authorized Contacts with inquiries related to employee level and holiday table maintenance	X			Maintenance requiring more than 2 hours of effort is subject to Change Control
	Keep payroll sign off up to date		X		
<b>Rules Maintenance</b>	Notify ADP of changes to Client-defined pay rules		X		
	Update application based on changes to Client-defined pay rules	X			Updates requiring more than 2 hours of effort are subject to Change Control

ADP Workforce Manager Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Organizational Maintenance</b>	Notify ADP of any Client changes to organizational hierarchy that may impact configuration		X		
	Update application based on changes to Client-defined organizational hierarchy	X			Updates requiring more than 2 hours of effort are subject to Change Control
<b>Authorized Contact Support</b>	Track and resolve online and phone inquiries from Authorized Contacts	X			
	Provide toll free number, CRM, Service Connect application access	X			
	Designate in writing up to 5 Authorized Contacts and provide contact details		X		
	Provide support for Authorized Contacts	X			
<b>Interface Administration</b>	Review and validate control totals and make any necessary corrections in the applicable ADP Application Program(s); manage relationship with Client third party vendors		X		
	Ensure data supplied from non-ADP systems/applications is provided in accordance with mutually agreed interface specifications		X		
	Manage import and export of data into and out of ADP Application Programs		X		
	Provide support to assist Client in addressing import and/or export corrections	X			
	Review, approve, and initiate transmission of time, attendance and labor data to payroll system		X		
	Provide support to assist Client in addressing import and/or export corrections	X			

## Additional Modules and Services

The following additional modules and Services are available for purchase in approved countries. Such additional modules and/or Services are in scope if explicitly set forth in the Pricing and Financial Terms Appendix.

ADP Workforce Manager Services	
Task/Activity	
<b>Accruals + Leave + Attendance</b>	Include Accruals and Leave features PLUS provide the ability to monitor and enforce any punitive and/or reward policies related to attendance failures and/or accomplishments. For example, late in, early out, or absent for the day. Note: Hours Based Leave support only
<b>Analytics</b>	Labor Reporting & Metrics that provide you with data when and where you need it to make better labor decisions

ADP Workforce Manager Services		Responsibility			
Area	Task/Activity	ADP	Client	Third Party	Notes
<b>Hardware</b>	Arrange shipment of time clocks to Client	X			
	Ensure delivery of time clocks by managing country specific customs clearance procedures		X		
	Provide ongoing remote software support of time clocks at Client locations	X			Client involvement may be required.
<b>Hardware - Maintenance</b>	Contact ADP to report inoperative time clocks; provide ADP connectivity to access time clocks (if needed); ensure time clocks are prepared for maintenance		X		Maintenance is included in all Time clock Subscriptions. Maintenance for Purchased Time clocks is subject to an annual fee as set forth in the Pricing and Financial Terms Appendix
	Assess request, repair or replace any parts found to be defective and covered by time clock maintenance	X			
	Return defective time clocks to ADP		X		



# Service Commitments

**1. Definitions.** Unless defined herein, the defined terms used shall have the same meaning ascribed such terms in the Agreement.

**1.1 "Allocation Percentage"** means the weighting factor, expressed as a percentage between 0% - 50%, assigned to each Service Level as specified in Attachment A hereto.

**1.2 "At Risk Amount"** means five percent (5%) of the fees for the applicable Service performed during the applicable Measurement Period.

**1.3 "Go-Live Date"** shall have the meaning set forth in the Global Master Terms and Conditions.

**1.4 "Key Performance Indicator"** means an objective level of quality, reliability, timeliness or other performance standard for an aspect of the Services, as described in Attachment A hereto (if any), to which no Service Level Credit applies, but which is meaningful to Client's business.

**1.5 "Measurement Period"** means the frequency by which a Service Commitment is measured. The Measurement Period for each Service Commitment is specified in Attachment A hereto.

**1.6 "Service Commitments"** means Service Levels and, where applicable, Key Performance Indicators, collectively.

**1.7 "Service Level"** means an objective level of quality, reliability, timeliness or other performance standard for an aspect of the Services, as described in Exhibit 2 to Attachment A hereto, to which a Service Level Credit applies.

**1.8 "Service Level Commencement Date"** means the first day of the month that immediately follows the expiration of the ninety (90) day period commencing on the Go-Live Date for the applicable Service.

**1.9 "Service Level Failure"** means, with respect to a given Service Level, ADP's failure to perform the Services at a level that meets that Service Level.

**2. General.** Subject to the terms of this document, ADP will perform the Service in a manner consistent with the applicable Service Commitments.

**3. Reporting.** Within twenty (20) days after the end of each month during the Term, ADP will provide Client with a report detailing ADP's performance of the Services during the preceding month and the two (2) months prior to such month. For example, no later than April 20th, ADP will provide Client a report for the months of January, February, and March.

**4. Excused Performance.** ADP will not be responsible for any Service Level Failure due to: (i) failures by Client, its Affiliates or their respective representatives, vendors, subcontractors or agents to provide ADP at least thirty (30) days prior written notification of changes in Client's administrative policies and/or procedures, to the extent such policies or procedures impact the Services, (ii) inaccurate Client data, (iii) Client's failure to perform its obligations under the Agreement, including, but not limited to, its failure to meet agreed upon processing or funding deadlines, and/or (iv) force majeure events (as defined in Section 15.7 of the Agreement).

## 5. Service Level Failure

**5.1 Service Level Credits.** Subject to Section 4 (Excused Performance), in the event of a Service Level Failure, Client will be entitled to a credit. The amount of such credit will be calculated quarterly, starting on the Service Level Commencement Date, in accordance with Sections 5.2 – 5.4 (each such credit, a “Service Level Credit”).

**5.2 Calculation.** Each Service Level Credit will be computed as follows:

<b>Service Level Credit = A x B</b>	<b>Where:</b> A = the Allocation Percentage for the applicable Service Level Credit  B = the applicable At Risk Amount
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**5.3 Sample Calculation.** Assume that: (i) ADP has failed to meet the Service Level for ADP Application Program Availability during a given calendar month, (ii) the Allocation Percentage for the ADP Application Program Availability Service Level is thirty percent (30%), (iii) the fee for the applicable Service is \$500,000 for such month, and (iv) the At-Risk Amount is three percent (3%). The applicable Service Level Credit would be computed as follows:

<b>Service Level Credit = A x B</b>	<b>Where:</b>  A = the Allocation Percentage = 30% (or 0.3)  B = the At-Risk Amount = (3% x \$500,000) = \$15,000 = 0.3 x \$15,000
<b>Service Level Credit</b>	<b>\$4,500</b>

**5.4 Multiple Service Level Failures.** If a single incident results in multiple Service Level Failures, Client will be entitled to receive only the highest Service Level Credit (i.e., only one credit) resulting from such incident.

**5.5 Maximum Credit.** Notwithstanding anything in this document to the contrary, the maximum amount of Service Level Credits during a single calendar month will be limited, in the aggregate, to the At Risk Amount.

## Attachment A to Service Commitments

### Exhibit 1      Allocation Percentage Tables

#### 1.      **ADP HCM Services:**

The following ADP HCM Services are included:

- Talent Acquisition Solutions
- Talent Management Solutions
- Payroll Services
- ADP Benefits Administration Services

Service Level	Allocation Percentage
ADP Application Program Availability *	40%
<b>Payroll Services</b>	
Payment Accuracy	25%
Payment Timeliness	25%
<b>Other HCM Services</b>	
Carrier Enrollment Processing	10%
<b>Total</b>	<b>100%</b>
<b>At Risk Amount</b>	<b>5%</b>

\* Applicable to the following ADP Application Programs:

- ADP Enterprise HCM
- ADP Recruiting Management
- ADP Talent Management
- ADP Benefits Administration Services

**Exhibit 2      Detailed Service Level Descriptions****1.      ADP Application Program Availability**

Description	Measurement Period	Service Level	Applicable ADP Application Programs
Measures the percentage of time each ADP Application Program is available during the Measurement Period	Monthly	99.5%	<ul style="list-style-type: none"><li>• ADP Enterprise HCM</li><li>• ADP Recruiting Management</li><li>• ADP Talent Management</li><li>• ADP Benefits Administration Services</li></ul>
<p><u>Calculation:</u></p> <p>ADP Application Program Availability = ((Total Uptime + Excused Downtime) / Total Minutes) x 100</p> <p>(Note: Availability for each applicable ADP Application Program is measured separately and any resulting credit is calculated and applied proportionally)</p> <p>Total Uptime – the number of minutes in the Measurement Period that the applicable ADP Application Program is available</p> <p>Excused Downtime – the number of minutes in the Measurement Period that the applicable ADP Application Program is unavailable due to (i) scheduled maintenance, (ii) Client’s equipment, software or network (e.g., Client’s inability to access the Internet) failure, and/or (iii) a force majeure event</p> <p>Total Minutes – the total number of minutes in the Measurement Period</p>			





Description	Measurement Period	Service Level	Applicable ADP Application Programs
<p><u>Example:</u></p> <p>ADP Application Program #1</p> <p>Assume Total Uptime = 42,900 minutes; Excused Downtime = 180 minutes; Total Minutes = 43,200 minutes</p> <p>ADP Application Program Availability = <math>((42,900 + 180)/43,200) \times 100</math>  = 99.7% → Above Service Level Commitment</p> <p><u>ADP Application Program #2</u></p> <p>Assume Total Uptime = 42,900 minutes; Excused Downtime = 0 minutes; Total Minutes = 43,200 minutes</p> <p>ADP Application Program Availability = <math>((42,900 + 100)/43,200) \times 100</math>  = 99.3% → Below Service Level Commitment**</p> <p>**(Note: a proportional credit would be issued for this missed service level commitment only)</p>			



## 2. Payroll Services

### A. Payment Accuracy

Description	Measurement Period	Service Level	Applicable Services
Measures the accuracy of calculations performed by ADP to determine Client employee payment amounts during the Measurement Period	Monthly	99.5%	Payroll Services
<p><u>Calculation:</u></p> <p>Payment Accuracy = <math>((A - B)/A) \times 100</math></p> <p>Where:</p> <p>A = the total number of Client employee payment calculations during the Measurement Period</p> <p>B = the number of incorrect Client employee payment calculations during the Measurement Period as a result of ADP-caused errors</p>			
<p><u>Example:</u></p> <p>Assume 2,000 Client employee payment calculations; 10 incorrect Client employee payment calculations</p> <p>Payment Accuracy = <math>((2,000 - 10)/2,000) \times 100</math></p> <p>= 99.5%</p>			

**A. Payment Timeliness**

Description	Measurement Period	Service Level	Applicable Services
Measures the extent to which ADP delivers Client employee payments and/or Client employee payment instructions (as applicable) in accordance with the agreed-upon schedule during the Measurement Period	Monthly	99.5%	Payroll Services
<p><u>Calculation:</u></p> <p>Payment Timeliness = <math>((A - B)/A) \times 100</math></p> <p>Where:</p> <p>A = the total number of Client employee payments and/or Client employee payment instructions (as applicable) delivered or made available by ADP to Client, the applicable courier or bank, or other agreed destination during the Measurement Period</p> <p>B = the number of Client employee payments and/or Client employee payment instructions (as applicable) not delivered or made available by ADP to Client, the applicable courier or bank, or other agreed destination, in accordance with the agreed-upon schedule during the Measurement Period</p>			
<p><u>Example:</u></p> <p>Assume 2,000 Client employee payments and/or payment instructions delivered or made available; 10 late payments and/or payment instructions</p> <p>Payment Timeliness = <math>((2,000 - 10)/2,000) \times 100</math> = 99.5%</p>			

### 3. Benefit Services

#### Carrier Enrollment Processing

Description	Measurement Period	Service Level	Applicable Services
Measures the percentage of benefit enrollment files (active employees only) provided to Client's insurance carrier(s) within 3 Business Days of ADP's completion of processing such file	Monthly	98.0%	Benefit Services <ul style="list-style-type: none"> <li>ADP Benefits Administration Services</li> </ul>
<p><u>Calculation:</u></p> <p>Carrier Enrollment Processing = <math>(A/B) \times 100</math></p> <p>Where:</p> <p>A = the number of benefit enrollment files (active employees only) provided to Client's insurance carrier(s) by ADP within 3 Business Days of ADP's completion of processing such file during the Measurement Period</p> <p>B = the total number of benefit enrollment files provided to Client's insurance carrier(s) by ADP during the Measurement Period</p>			
<p><u>Example:</u></p> <p>Assume 500 benefit enrollment files filed by ADP in a given month; 498 such files filed within 3 Business Days</p> <p>Carrier Enrollment Processing = <math>(498/500) \times 100</math> = 99.6%</p>			



## Commission Meeting

May 22, 2024

### Minutes

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> the minutes of the May 7, 2024 regular Commission and the May 14, Special Called Meetings.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





## COMMISSION MEETING MINUTES

Commission Chamber  
Tuesday, May 07, 2024  
2:00 PM

### PRESENT

Mayor Garnett Johnson  
Commissioner Brandon Garrett  
Commissioner Jordan Johnson  
Commissioner Bobby Williams  
Commissioner Alvin Mason  
Commissioner Sean Frantom  
Commissioner Francine Scott  
Commissioner Catherine Smith-McKnight  
Commissioner Stacy Pulliam  
Commissioner Tony Lewis  
Commissioner Wayne Guilfoyle

### INVOCATION

Father Vincent Vodjogbe, Parochial Vicar, The Most Holy Trinity Catholic Church

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### RECOGNITION(S)

- A. Curtis Baptist School Varsity Boys Basketball Team (Requested by the Mayor's Office)*  
Recognition of the Curtis Baptist Varsity Boys Basketball Team.

### DELEGATION(S)

- B. Mr. Melvin L. Kelly** regarding youth programs.  
Presentation is made by Mr. Kelly.
- C. Mr. William "Bill" Fennoy** relative to process of sending resolution to delegation.  
Presentation is made by Mr. Fennoy.
- D. Ms. Jessica DuBois**, Best Friends Animal Society, relative to Augusta Animal Services Assessment and Offer of Support.  
Presentation is made by Ms. DuBois and Ms. Burroughs; Mr. Garrett requested that this item be placed on the agenda for the next Public Safety Committee meeting; the Interim Administrator asked that it be postponed to the second committee meeting in May due to scheduling conflicts.

- E. **Ms. SheaAaron Burns** regarding MEI-A Tuition-Free 3K-8th grade Immersive Arts School Richmond County. Item 22.

Presentation is made by Ms. Burns.

## CONSENT AGENDA

*(Items 1-33)*

### PLANNING

1. **ZA-R-261** – A request concurrence with the Augusta Planning Commission to **amend** the Comprehensive Zoning Ordinance by amending Section 26-1 to establish criteria for the granting of a **special exception** pertaining to low-**THC oil dispensaries**, pursuant to O.C.G.A. 16-12-215(a). **(Approved by the Augusta Commission April 16, 2024 - second reading)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

### PUBLIC SERVICES

2. Motion to **approve** an ordinance requiring food truck operators possessing an Augusta-Richmond County business license to have an annual decal. The decal will cost \$5.00. **(Approved by the Commission in meeting held April 16, 2024- second reading)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

3. Motion to **approve A.N. 24-19 - New Location: Deep Patel** requesting **Retail Package Beer and Wine** for Gas World #7 located at 3293 Deans Bridge Road. District 5, Super District 9. **(Approved by Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

4. Motion to **approve A.N. 24-20 – Existing Location: Betty Brown** requesting Liquor, Beer and Wine consumption on premises for Pasches Island Soul Restaurant located at 307 James Brown Boulevard, District 1, Super District 9. **(Approved by Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

5. Motion to **approve A.N. 24-21 - New Ownership (Existing Location): Swetha Jaini** requesting **Retail Package Beer, and Wine** for Texaco Food Mart located at 4150 Windsor Springs Road. District 6, Super District 10 (**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

6. Motion to **approve A.N. 24-22 - New Location: Karl Hunsinger, Jr.** requesting **Retail Package Beer and Wine** located at 3661 Mike Padgett Highway. District 6, Super District 10 (**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

7. Motion to **approve** additional funding for Senior Nutrition Sites for the provision of cost-free recreational services to program participants. (**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis

Mr. Guilfoyle out.

Motion carries 9-0.

8. Motion to **adopt** the Title VI FTA Compliance and Implementation for the Metropolitan Planning Organization and Augusta Transit. (**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

9. Motion to **approve** Change Order No. 2 to contract with RW Allen Construction, LLC in the amount of (\$1,730.80). Approved by the Augusta Aviation Commission on March 28, 2024 (23BFA132). (**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

10. Motion to **approve** Change Order No. 1 to contract with Independence Excavating in the amount of \$291,001.25. Approved by the Augusta Aviation Commission on March 28, 2024 (23BFA254).(**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

### **ADMINISTRATIVE SERVICES**

11. Motion to **approve** Housing and Community Development Department's (HCD's) MOU with Georgia Rehabilitation Institute, INC. for the development of (2) ADA Accessible Units and (5) Rehabs.(**Approved by Administrative Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

12. Motion to **approve** Housing and Community Development Department's (HCD's) request to enter into an addendum agreement with R. Taylor HMIS Consulting, LLC to continue U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) management assistance to Housing and Community Development Department.(**Approved by Administrative Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

13. Motion to **approve** HCD's request to loan HOME – American Rescue Plan, in the amount of One Million Dollars (\$1,000,000.00), for construction of Watson Pointe partnership with Woda Cooper Development and Parallel Housing, Inc. for the sole purpose of a GA Department of Community Affairs (DCAs) Low Income Housing Tax Credit Project only.(**Approved by Public Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

14. Motion to **approve** utilizing the state contract (#SWC 99999-SPD-ES40199373-009S) for the purchase of four Ford T350s, at a total cost of \$245,448 from Wade Ford. **(Approved by Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

15. Motion to **accept** the donation in the amount of \$60,596.45 for the purchase of the UGA Extension Services 12 – passenger van from Gerald Jones Ford. **(Approved by Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

16. Motion to **approve** an addition of \$42,525.00 to purchase order 23CSA007 for design fee amendment for supplemental services to cover the costs of a topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated – Architects & Planners in c/o with EMC Engineering Services. **(Approved by Administrative Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

17. Motion to **approve** the renewal of the Intergovernmental Service Agreement between Augusta and the Augusta Richmond County Coliseum Authority in the amount of \$120,000. **(Approved by Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

18. Motion to **approve** asking the Interim Administrator to present to commissioners in their agenda books next week a written process regarding executive recruitment and to host a workshop



concerning the selection of a director within the next 60 day relative to the Parks and Recreation Department Director recruitment. (Approved by Administrative Services Committee April 30, 2024)

Item 22.

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

## **ENGINEERING SERVICES**

19. Motion to **approve** and **authorize** Augusta Engineering to submit, accept and receive Georgia Department of Transportation (GDOT) Financial Assistance through GDOT FY2024 Local Road Assistance Administration (LRA) Funds for Proposed Augusta Canal Pedestrian Bridge. Also authorize Augusta Mayor to sign associated documents. /AE (**Approved by Engineering Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

20. Motion **approve** and **authorize** Mayor to renew & execute intergovernmental agreement (IGA), at the discretion of the Augusta Law Department, between Augusta, Georgia and the Burke County, Georgia (County) to allow the County residential solid waste disposal at the Augusta Deans Bridge Road MSW Landfill at a waste disposal special unit rate. /AE(**Approved by Engineering Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

21. Motion to **approve** and **authorize** Augusta Engineering (AEESD) to submit, accept and receive Georgia Department of Transportation (GDOT) Financial Assistance from GDOT Local Road Assistance Administration (LRA) Funds through Local Maintenance and Improvement Grant (LMIG) FY2024 Supplemental for Road Improvements & maintenance projects (Listed under Financial Impact Section). Also authorize Augusta Mayor to sign GDOT E-Verify affidavit and LMIG Submittal Cover Letter as need arises. /AE(**Approved by Engineering Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

22. Motion to **approve** Revision to Funds Allocation of Construction Contract to Kiewit Infrastructure South Co. (Kiewit) in the amount of \$3,585,500.70 for Transportation Investment Act (TIA) Projects, Highland Ave. Bridge over CSX & Walton Way Bridge over Hawks Gully Maintenance Repairs Projects. Also authorize and approve reallocating TIA-Discretionary Recaptured \$768,191.70 from Highland Ave, Bridge over CSX to 13th Street Improvements Project. AE/RFP 22-281A. **(Approved by Engineering Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

23. Motion to **approve** RFQ #23-263: Task Order Program (2023) for Utilities Department in the amount of \$4,000,000.00 for execution by Beam's Construction, Inc.; Blair Construction, Inc.; Garnto Southern Construction, Inc.; Gearig Civilworks, LLC; BD Garner Sitework; CBH Excavation; Quality Plus Services and Shockley Plumbing as qualified and selected contractors. The term of the contract is for one (1) year with the option to extend for 4 additional one year terms. **(Approved by Engineering Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

24. Motion to **approve** the extension of the existing MOU with Augusta University to develop an internship program centered around Smart City sensors and programs. **(Approved by Engineering Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

25. Motion to **approve** Bid #24-173 for the Augusta Corporate Park Utility Extension to Gearig Civilworks, LLC and approve AUD Director or designee to execute all documents required to ensure EDA compliance. **(Approved by Engineering Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

26. Motion to **approve** Supplement funding (SA1) to Cranston Engineering (Cranston) in the amount of \$24,835.00 for the 5th Street Improvements Construction Phase Services (CEI). AE/RFP 18-283(**Approved by Engineering Services Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

## **FINANCE**

27. Motion to **approve** UGA Cooperative Extension Service proposal to create a supplemental pay position in order to promote a UGA employee to an Augusta-Richmond County Extension Agent. (**Approved by Finance Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

## **PUBLIC SAFETY**

28. Motion to **approve** entering into Contract with EMS Management & Consultants, Inc. to provide professional services for ambulance coding, billing, and collections for the Augusta Fire Department and authorize the mayor to execute all necessary documents for an initial two (2) year contract with option to extend for three (3) additional one (1) year terms. (RFP 23-149) (**Approved by Public Safety Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

29. Motion to **approve** award of RFP 24-901 Real Estate Brokerage Services for the Sale of Old Fire Station No. 7 for Augusta, GA Fire Department to Jordan Trotter Commercial Real Estate and to authorize the mayor to execute appropriate documents. (**Approved by Public Safety Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

30. Motion to **approve** award of RFP 24-128 Air Light Vehicle for Augusta, GA Fire Department to Ten-8 Fire & Safety, LLC and to authorize the mayor to execute appropriate documents. (**Approved by Public Safety Committee April 30, 2024**)

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

31. Motion to **approve** a BTR for revenue of \$19,542.92 received from The Department of Community Health to the Fire Department's medical supply account. **(Approved by Public Safety Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

32. Motion to **approve** the acceptance of a \$48,195 BOOST Grant summer program fund from the Georgia Department of Education. **(Approved by Public Safety Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

### **PETITIONS AND COMMUNICATIONS**

33. Motion to **approve** the minutes of the regular meeting of the Commission held April 16, 2024 and Special Meeting held April 30, 2024.

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

**\*\*\*\*END CONSENT AGENDA\*\*\*\***  
**AUGUSTA COMMISSION**

**AUGUSTA COMMISSION**  
**REGULAR AGENDA**

(Items 34-51)

### **PUBLIC SERVICES**

34. Motion to **approve A.N. 24-18 - New Location: Madhusudhan Kothakapu** requesting **Re** Item 22.  
**Package Beer and Wine** located at 3082 Deans Bridge Road. District 5, Super District 9. **(No recommendation from Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Frantom, Seconded by Mason.

Voting Yea: Garrett, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis

Mr. Johnson and Mr. Guilfoyle out.

Motion carries 8-0.

35. Update from the Planning and Development Department regarding a revision of the ordinance relating to the Modular Trailers on the corner of Morning and Hwy. 25. **(No recommendation from Public Services Committee April 30, 2024)**

Motion to approve receiving this item as information.

Motion made by Garrett, Seconded by Smith-McKnight.

It was the consensus of the Commission that this item be received as information without objection.

36. A request by **Tiffany McGuire** for **Massage Operator's License** to be used in connection with **Mindful Relief** located at 1502 Monte Sano Avenue. District 2, Super District 9. **(No recommendation from Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Frantom, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis

Mr. Guilfoyle out.

Motion carries 9-0.

### **ADMINISTRATIVE SERVICES**

37. Receive as information the emergency request for the removal and replacement of Charles B. Webster Detention Center main corridor roof in the amount of \$120,793.00 by Hixon's Commercial Roofing. **(No recommendation from Administrative Services Committee April 30, 2024)**

It was the consensus of the Commission that this item be received as information without objection.

38. Approve an addition of \$7,000.00 for construction services and oversight to the Commission approved emergency request for the evaluation of the Augusta Commons electrical distribution system in the total amount of \$35,000.00 by Johnson Laschober & Associates, P.C. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle



Motion carries 10-0.

39. Receive as information the emergency request for the replacement of all decks, ADA ramps, staircases, and railings at the Diamond Lakes Tennis Courts in the amount of \$191,850.00 by Horizon Construction & Associates. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

40. Receive as information the emergency request for the structural assessment of the marble panels at the Municipal Building in the amount of \$188,480.00 plus \$28,272.00 (15% contingency) for a total of \$216,752.00 by Kuhlke Construction & Associates, Inc. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to delete this item from the agenda.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

41. Approve a change order of purchase order P460291 for the continuation of the assessment/investigation of the Municipal Building marble panel structure in the amount of \$25,000.00 to Johnson, Laschober & Associates, PC. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis

Mr. Guilfoyle out.

Motion carries 9-0.

42. Receive as information the emergency request for the removal and replacement of Central Services Construction Shop roof in the amount of \$43,000.00 by Crosby Roofing & Seamless Gutters. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to delete this item from the agenda.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

43. Receive as information the emergency request for fire alarm software update and device replacement plan at Charles B. Webster Detention Center in the amount of \$36,500.00 to

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

44. Receive as information the emergency request for the removal and replacement of Bernie Ward Community Center roof in the amount of \$53,500.00 by Crosby Roofing & Seamless Gutters. **(No recommendation from Administrative Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

45. Receive as information the emergency request for the removal and replacement of Carrie J Mays Center and Gym roof in the amount of \$94,325.80 by Crosby Roofing & Seamless Gutters. **(No recommendation from Public Services Committee April 30, 2024)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

46. Update from the Downtown Development Authority. **(Requested by Commissioner Jordan Johnson- deferred from the April 16, 2024 meeting)**

Motion to receive this item as information.

Motion made by Johnson, Seconded by Smith-McKnight.

It was the consensus of the Commission that this item be received as information without objection.

## **ENGINEERING SERVICES**

47. Motion to **determine** that the road, currently named Southern Glassine Road, beginning at its intersection with Mike Padgett Highway, and terminating at Graphic Packaging International, as highlighted on the attached map, has ceased to be used by the public to the extent that no substantial public purpose is served by it, or that its removal from the county road system is otherwise in the best public interest, pursuant to O.C.G.A. § 32-7-2, with the abandoned property to be quit-claimed to the appropriate party(ies), as provided by law and an easement to be retained over the entire abandoned portion for existing or future utilities as directed by the Augusta Engineering Department and Augusta Utilities Department. **(Requested by Commissioner Tony Lewis)**

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

## **FINANCE**

48. Approve resolution authorizing the issuance of \$250 million in bonds for the construction of a new coliseum complex. **(Requested by the Administrator)**

Motion to approve.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Voting Nay: Mason

Motion carries 9-1.

49. Presentation of the December 31, 2023 preliminary financial reports. **(Requested by the Administrator)**

It was the consensus of the Commission that this item be received as information without objection.

## **PETITIONS AND COMMUNICATIONS**

50. Consider Augusta's official ballot for the election of GMA's District 7 Officers for the 2024-2025 year.

Motion to approve the selection of the name of Commissioner Catherine McKnight.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

## **LEGAL MEETING**

A. Pending and Potential Litigation

B. Real Estate

C. Personnel

51. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

## **ADDENDUM ITEMS**

1. Consider resolution of the Board of Commissioners of Burke County, Georgia, the Board of Commissioners of Columbia County, Georgia and the Augusta-Richmond County Commission creating and activating the "Greater Augusta Joint Development Authority"; providing for the membership of the Authority; appointing initial members of the Authority; providing for the members' terms of office, providing a restriction on the operation of the Authority and related

matters. (Requested by Mayor Garnett Johnson on behalf of the Augusta Economic Development Authority) Item 22.

It was the consensus of the Commission that this item be added to the agenda without objection.

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

2. Consider the adoption of a Resolution of Condolence in respect of former Commissioner James W. "Jimmy" Smith, Jr. (Requested by Commissioner Wayne Guilfoyle)

It was the consensus of the Commission that this item be added to the agenda without objection.

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

3. Consider Memorandum of Understanding between Augusta-Richmond County Commission and Augusta-Richmond County State Court DUI & Treatment Court Programs. (Requested by Commissioner Jordan Johnson)

It was the consensus of the Commission that this item be added to the agenda without objection.

Motion to approve.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Lewis, Guilfoyle

Motion carries 10-0.

CALLED MEETING

COMMISSION CHAMBER  
May 14, 2024

Augusta Richmond County Commission convened at 11:00 a.m., Tuesday, May 14, 2024, the Honorable Garnett Johnson, Mayor, presiding.

PRESENT: Hons. Johnson, Williams, Frantom, Garrett, Scott, McKnight, Pulliam, Lewis and Guilfoyle, members of Augusta Richmond County Commission.

ABSENT: Hon. Mason, member of Augusta Richmond County Commission.

Mr. Mayor: Good morning, everyone. Madam Clerk, I think we have enough now. I call this meeting to order.

The Clerk: Thank you.

Mr. Mayor: Attorney Brown.

# **1. LEGAL MEETING**

- A. Pending and potential litigation**
- B. Real estate**
- C. Personnel**

**Mr. Brown: Good morning, Mayor Johnson and Commissioners. We would request a motion to go into executive session for the discussion of pending or potential litigation, personnel and real estate.**

**Mr. Williams: So moved.**

Ms. McKnight: Second.

Mr. Mayor: There's a motion and second. Madam Clerk, we're voting.

Mr. Guilfoyle and Mr. Johnson out.

**Motion carries 7-0.**

Mr. Mayor: Thank you, Madam Clerk. We're now excused to executive session.

[EXECUTIVE SESSION]

Mr. Garrett: All right, Attorney Brown.

## **2. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.**

**Mr. Brown: Thank you, Mayor Pro Tem, Commissioners. We would request a**



**motion to execute the closed meeting affidavit.**

**Mr. Frantom: So moved.**

Ms. Scott: Second.

Mr. Garrett: All right, a motion and a second, Ms. Bonner. Let's vote.

**Mr. Lewis out.**

**Motion carries 8-0.**

Mr. Garrett: All right, thank you, ma'am. Are there any items that we need to address, Attorney Brown?

**Mr. Brown: Yes, sir. We have several motions. The first motion today would be a motion to approve outside legal counsel amending Augusta's opioid complaint to add parties and claims against Express Script Optim RX and the affiliated pharmacy benefit managers concerning their role in fueling the opioid crisis.**

**Mr. Frantom: So moved.**

Ms. McKnight: Second.

Mr. Garrett: Hearing a motion and a second, Ms. Bonner, let's vote.

**Mr. Guilfoyle votes Present.**

**Mr. Lewis out.**

**Motion carries 7-1.**

Mr. Mayor: All right, next item, Attorney Brown.

**Mr. Brown: Thank you, sir. A motion to adopt a resolution authorizing the settlement of all claims by Michael McGrath in the amount of \$20,000 and authorizing the Administrator to disburse said \$20,000 waiving Augusta, Georgia Code of Ordinances Sections in conflict for this instance only and for other purposes. The amount is to be made payable to Michael McGrath and Nimmons Johnson.**

**Mr. Frantom: So moved.**

Ms. McKnight: Second.

Mr. Garrett: All right, hearing a motion and a second, we're going to vote, Ms. Bonner.

The Clerk: Yes, sir.

**Mr. Guilfoyle votes Present.**

**Mr. Lewis out.**

**Motion carries 7-1.**

Mr. Garrett: Next item, Attorney Brown.

**Mr. Brown: A motion to approve a loss of use addendum to the lease dated January 19, 2021 between Augusta, Georgia and Olde Town Pickers.**

**Mr. Frantom: So moved.**

Ms. Scott: Second.

Mr. Garrett: A motion and a second. We're voting, Ms. Bonner.

The Clerk: Yes, sir.

**Mr. Guilfoyle votes Present.**

**Mr. Lewis out.**

**Motion carries 7-1.**

Mr. Garrett: Thank you, ma'am. Attorney Brown, are there any further items?

Mr. Brown: No, sir.

The Clerk: Okay, we have one addendum and an additional item number three, sir, are you ready for that?

Mr. Garrett: Yes. We'll address the addendum and item three as well.

**The Clerk: Okay. The proposed addendum agenda item is a motion to approve the rescheduling of the Tuesday, May 21, 2024 regular meeting of the Commission to Wednesday, May 22, 2024 at 2:00 pm.**

Mr. Garrett: I need a motion.

**Mr. Frantom: So moved.**

Mr. Johnson: Second.

Mr. Garrett: All right, voting, Ms. Bonner.

**The Clerk: Add and approve?**

**Mr. Frantom: Yeah.**

The Clerk: Okay.

**Motion carries 9-0.**

Mr. Garrett: Thank you. Item number three.

- 3. Motion to approve A.N. 24-23 – New Location: Victor Smith for Kroger Stores requesting Retail Package Beer and Wine located at 3950 Harper Franklin Avenue. District 3, Super District 10; and waive presentment requirement for this instance only in section 6-2-61 of the Augusta Alcohol Ordinance at its May 14, 2024 Public Services Committee meeting.**

Mr. Kepner: Mr. Smith isn't actually here but the registered agent, David Richley, is here.

Mr. Garrett: All right, sir, if you would come forward and state your name and home address for the record, please.

Mr. Richley: Good afternoon. David Justin Richley and my home address 3027 Pine Needle Road and that's Augusta, 30909.

Mr. Garrett: All right, thank you, sir.

**Mr. Frantom: Motion to approve.**

Ms. McKnight: Second.

Mr. Garrett: All right, hearing a motion and a second, let's vote.

**Motion carries 9-0.**

Mr. Garrett: All right. Are there any further items on the special called meeting?

The Clerk: All right, with that said, we'll call that meeting to a close and we will start committees.

[MEETING ADJOURNED]

Lena J. Bonner  
Clerk of Commission

**CERTIFICATION:**

I, Lena J. Bonner, Clerk of Commission, hereby certify that the above is a true and correct copy of the minutes of the Called Meeting of the Augusta Richmond County Commission held on May 14, 2024.

\_\_\_\_\_  
Clerk of Commission



## Commission Meeting

May 22, 2024

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Brian Kepner, Deputy Director, Planning and Licensing Divisions
<b>Caption:</b>	Motion to <b>approve A.N. 24-24 - New Location: Sydevist Manuel for Outsyde</b> requesting <b>Liquor, Beer and Wine consumption on premises</b> located at 1201 Greene Street. District 1, Super District 9 ( <b>No recommendation from Public Services Committee May 14, 2024</b> )
<b>Background:</b>	New Location – Outsyde
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant will pay a fee of \$4,365.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.  Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business OUTSIDE
2. Business Address 1201 GREENE ST
3. City Augusta State GA Zip 30901
4. Business Phone (762) 622-8124 Home Phone ( )
5. Applicant Name and Address: SYOERIST MANUEL  
17th ST #1403  
Augusta, GA 30901
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel 036-4-289-00-0 Zoning \_\_\_\_\_
9. Location Manager(s) SYOERIST MANUEL
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business OUTSIDE  
Attention SYOERIST MANUEL  
Address 17th ST #1403  
City/State/Zip Augusta, GA 30901
13. Ownership Type: ( ) Corporation ( ) Partnership ☒ Individual
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
SYOERIST MANUEL	OWNER		17th ST #1403 <sup>Augusta</sup> 30901	100%

15. What type of business will you operate in this location?  
( ) Restaurant - Full (X) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	X	X	X		
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: YES  
If so, give year of application and its disposition: 2022 Business Name: PEDAL PUB BAR & PATIO
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial SLM



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
FRED DAI TCH
22. List the name and other required information for each person, firm or corporation having any interest in the business.  
N/A
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church 850' C) School 1300'  
B) Library 2350' D) Public Recreation 2825'
24. State of Georgia, Augusta-Richmond County, I, SYDNEY MANUEL  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Sydney Manuel is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 22 day of May, in the year 2024.

Applicant Signature

Notary Public

## FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

Administrator

Date

## PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

**Case Number:** A.N. 24-24

**Application Type:** Liquor, Beer, and Wine Consumption on Premises - New Location

**Business Name:** Outsyde

**Hearing Date:** May 7, 2024

**Prepared By:** Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning and Development Department

**Applicant:** Syderist Manuel

**Property Owner:** F Daitch Properties, LLC

**Address of Property:** 1201 Greene Street

**Tax Parcel #:** 036-4-290-00-0

**Commission Districts:** District 1, Super District 9

### ANALYSIS:

#### Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$4,365.00

**RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



## Commission Meeting

May 22, 2024

### AO EESD WM Contract Extension 2

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<b>Department:</b>	Office of the Administrator
<b>Presenter:</b>	Takiyah A. Douse, Interim Administrator
<b>Caption:</b>	Motion to <b>approve</b> the Administrator's recommendation to extend the residential solid waste and recyclables collection second transition agreement between Augusta, Georgia, and Georgia Waste Systems, LLC from July 1, 2024, to December 31, 2025, for \$21.86 per house, per month. <b>(Referred from April 30 Engineering Services Committee; no recommendation from Engineering Services Committee May 14, 2024)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve the Administrator's recommendation to extend the residential solid waste and recyclables collection second transition agreement between Augusta, Georgia, and Georgia Waste Systems, LLC from July 1, 2024, to December 31, 2025, for \$21.86 per house, per month.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**RESIDENTIAL SOLID WASTE AND RECYCLABLES COLLECTION  
SECOND EXTENSION AGREEMENT BETWEEN  
AUGUSTA, GEORGIA AND  
GEORGIA WASTE SYSTEMS, LLC**

This **Second Extension Agreement** is entered into as of \_\_\_\_\_, 2024 between Augusta Georgia, a political subdivision of the state of Georgia (hereinafter “Augusta”) and Georgia Waste Systems, LLC, successor in interest to Advanced Disposal Services Augusta, LLC (“Contractor”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH

**WHEREAS**, the Parties entered into that certain Agreement for Solid Waste and Recyclables Collection dated August 7, 2012, as previously amended in the First Amendment dated October 20, 2020 (collectively “the Agreement”);

**WHEREAS**, the Parties entered into an agreement on October 3<sup>rd</sup>, 2023, to extend the Agreement for a period of up to six (6) months to terminate on June 30, 2024 (“Termination Date”);

**WHEREAS**, the Parties now desire to extend the Agreement for another period of eighteen (18) months beyond the Termination Date, as well as amend certain other terms of the Agreement as set forth below, in order to ensure continuity of services to Augusta citizens.

**WHEREAS**, the Parties agree to the following terms and conditions and expressly agree that if any of the following terms and conditions conflict with any of the terms and conditions of the Agreement, then notwithstanding any term in the Agreement, the following terms and conditions govern and control the rights and obligations of the Parties.

**NOW THEREFORE**, in consideration of the mutual premises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto, each intending to be legally bound, do hereby agree to amend the Agreement as follows:

1. The Term of the Agreement is hereby extended for an additional eighteen (18) months beginning July 1, 2024 and terminating December 31, 2025 (hereinafter the “Second Transition Period”).



2. Extension Compensation. Augusta agrees to pay Contractor an *additional* \$2.56 per home, per month, increase during the Second Transition Period. For clarity, the new rate during the Second Transition Period shall be \$21.86 per home per month.
3. Damages/Fines. Augusta agrees to eliminate all Damages or Fines against Contractor during the Second Transition Period.
4. Except as set forth herein, all terms and conditions contained in the Agreement shall remain in full force and effect and be binding upon the Parties thereto.
5. This Second Extension Agreement is hereby incorporated into the Agreement and made a part thereof. Together, the Agreement, any Amendments, and any Extension Agreements contain the entire agreement between the Parties as to the matters contained therein.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereto have set their hands as of this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**AUGUSTA, GEORGIA**

By: \_\_\_\_\_

\_\_\_\_\_  
Attest

Its: \_\_\_\_\_

**GEORGIA WASTE SYSTEMS, LLC**

By: \_\_\_\_\_

\_\_\_\_\_  
Attest

Print Name: \_\_\_\_\_



## Commission Meeting

May 22, 2024

FY25 Budget Retreat and SPLOST 9 WS

<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Takiyah A. Douse, Interim Administrator
<b>Caption:</b>	Motion to <b>approve</b> holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024; and allow the Interim Administrator to present some additional dates or the budget retreat. <b>(No recommendation from the Finance Committee May 14, 2024)</b>
<b>Background:</b>	<ul style="list-style-type: none"> <li>Motion to <b>approve</b> holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024; and allow the Interim Administrator to present some additional dates or the budget retreat. <b>(No recommendation from the Finance Committee May 14, 2024)</b></li> </ul>
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Motion to approve holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

May 22, 2024

Affidavit

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A