



PUBLIC SERVICES COMMITTEE MEETING AGENDA

Commission Chamber
Tuesday, May 28, 2024
1:00 PM

PUBLIC SERVICES

- 1.** A. N. 24-26: Miguel Chavez Applicant adding Dance to an Existing Consumption on Premises Liquor, Beer and Wine License for Loko Taco 2 located at 235 Boy Scout Road. District 7, Super District 10.
- 2.** Motion to approve the installation of a public art sculpture on the berm of the intersection of Doug Barnard Parkway and Lock and Dam Road.
- 3.** Motion to approve the award of contract for RFP 24-127 – Gateway Sculpture at Sand Bar Ferry Road to Wesley Steward and Colleen Beyer Stewart (Metal Specialists of Augusta). and to authorize the Mayor to execute the agreement and all related documents.
- 4.** Motion to approve the minutes of the Public Services Committee held on May 14, 2024.



Public Services Committee

May 28, 2024

Adding Dance to Existing Alcohol License

Department:	Planning and Development
Presenter:	Brian Kepner, Deputy Director, Planning & Licensing Divisions
Caption:	A. N. 24-26: Miguel Chavez Applicant adding Dance to an Existing Consumption on Premises Liquor, Beer and Wine License for Loko Taco 2 located at 235 Boy Scout Road. District 7, Super District 10.
Background:	MLBD Inc. doing business as Loco Taco 2, adding Dance to an Existing Consumption of Premises Liquor, Beer, and Wine License.
Analysis:	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	Applicant will pay a fee of \$155.00
Alternatives:	N/A
Recommendation:	Planning and Development recommends approval of the application subject to additional information not contradicting the applicant's statements. Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Augusta-Richmond County Planning & Development Department
1803 Marvin Griffin Road
Augusta, GA. 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business MLBD, Inc. dba / Lokos Tacos 2
2. Business Address 235 Boy Scout Rl
3. City Augusta State GA Zip 30909
4. Business Phone () _____ Home Phone () _____
5. Applicant Name and Address: Miguel Chavez
3419 Greyton St
Evans GA 30809
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) _____
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(X) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 09/27/2016
12. Mailing Address: 3419 Greyton St Evans, GA 30809
Name of Business MLBD, INC.
Attention Miguel Chavez
Address 3419 Greyton St
City/State/Zip Evans, GA, 30809
13. Ownership Type: () Corporation () Partnership (X) Individual
14. Corporate Name: _____
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Miguel Chavez</u>	<u>President</u>		<u>3419 Greyton St Evans</u>	<u>50%</u>
<u>Maria G Chavez</u>	<u>Secretary</u>		<u>3419 Greyton St Evans</u>	<u>50%</u>

15. What type of business will you operate in this location?
() Restaurant - Full (X) Lounge () Convenience Store
() Restaurant - Limited () Package Store (X) Hybrid
() Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer				X	
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: Yes
If so, give year of application and its disposition: 2009, 2016 Granted
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes () No If so, please initial M. C.

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. () Yes (X) No
If yes, give reason charged or held, date and place where charged and its disposition. _____

21. List owner or owners of building and property.
Felipe Mata

22. List the name and other required information for each person, firm or corporation having any interest in the business.
Miguel Chavez 50%
Maria G. Chavez 50%

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A) Church _____ C) School _____
B) Library _____ D) Public Recreation _____

24. State of Georgia, Augusta-Richmond County, I, Miguel Chavez
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.

Miguel Chavez
Applicant Signature

25. I hereby certify that Miguel Chavez is personally known to be, That he/she signed his/her name to the foregoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 8 day of February, in the year 2021.

Eduardo Gibson
Notary Public
Columbia County, Georgia
My Commission Expires
November 2, 2026 Notary Public

FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____.
(Approved, Disapproved) the foregoing application

Administrator

Date

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: A.N. 24-25

Application Type: Adding Dance to an Existing Location - Liquor, Beer, and Wine Consumption on Premises License

Business Name: Lokos Taco 2

Hearing Date: May 28, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning & Development Department

Applicant: Miquel Chavez

Property Owner: Felipe and Maria Mata

Address of Property: 235 Boy Scout Road

Tax Parcel #: 018-0-272-00-0

Commission Districts: District 7, Super District 10

ANALYSIS:

Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$155.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee Meeting

Meeting Date: May 28, 2024

Motion to approve installation of public art on a right of way

Department:	Greater Augusta Arts Council
Presenter:	Brenda Durant
Caption:	Motion to approve the installation of a public art sculpture on the berm of the intersection of Doug Barnard Parkway and Lock and Dam Road.
Background:	The Greater Augusta Arts Council is in the process of commissioning a privately funded public art sculpture to serve as a wayfinding destination piece supporting both the Mayor's Fishing Pond and Phinizy Nature Park. The proposed location, as well as the parameters for the sculpture, have been discussed with Traffic Engineering and the Augusta Regional Airport.
Analysis:	The Greater Augusta Arts Council has been tasked by Augusta to serve as Public Art Agency for Augusta. Public art has many values, including cultural, social, and economic. As such, public art humanizes the built environment, improves quality of life, and helps encourage civic engagement.
Financial Impact:	N/A
Alternatives:	<ol style="list-style-type: none"> 1. To Approve 2. To move to no action
Recommendation:	<ol style="list-style-type: none"> 1. To Approve
Funds are available in the following accounts:	
<u>REVIEWED AND APPROVED BY:</u>	N/A



Public Services Committee Meeting

Meeting Date: May 28, 2024

Motion to approve award of contract for RFP 24-127 – Gateway Sculpture

Department:	Greater Augusta Arts Council
Presenter:	Brenda Durant
Caption:	Motion to approve the award of contract for RFP 24-127 – Gateway Sculpture at Sand Bar Ferry Road to Wesley Steward and Colleen Beyer Stewart (Metal Specialists of Augusta). and to authorize the Mayor to execute the agreement and all related documents.
Background:	The bid item 24-127 – Gateway Sculpture at Sand Bar Ferry Road – was thoroughly vetted by the Public Art Advisory Panel and has completed the evaluation phase of the procurement process. After an initial call for artists under RFQ 23-167, four artists were pre-qualified and subsequently invited to bid on the RFP. As part of the evaluation process, all artists participated in a public presentation and showed their suggested project as a maquette.
Analysis:	Public feedback and the result of the evaluation by the evaluation committee recommend awarding the contract for RFP 24-127 to Wesley Steward and Colleen Beyer Stewart (Metal Specialists of Augusta).
Financial Impact:	\$225,000.00 SPLOST VII (Fund 329) Note: \$750,000 for 3 Sculptures
Alternatives:	<ol style="list-style-type: none"> 1. To Approve 2. To move to no action
Recommendation:	<ol style="list-style-type: none"> 1. To Approve
Funds are available in the following accounts:	GL 329-06-4310-5413120, JL 216-06-7901-5213112
<u>REVIEWED AND APPROVED BY:</u>	N/A-

Request for Qualifications

Request for Qualifications will be received at this office until **Wednesday, May 17, 2023 @ 11:00 a.m.** via ZOOM Meeting ID: **841 4234 9002**; Passcode: **777082** for furnishing:

RFQ Item #23-167 Augusta Gateway Sculpture Project – Sculpture 1 (Sand Bar Ferry Road) for Augusta, GA – Parks and Recreation Department

RFQs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFQ documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFQ documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

A Pre-Qualification Conference will be held on Tuesday, May 2, 2023 @ 10:00 a.m. via Zoom Meeting ID: 869 7653 4230; Passcode: 565153.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Wednesday, May 3, 2023 @ 5:00 P.M. No RFQ will be accepted by fax or email, all must be received by mail or hand delivered.

No RFQ may be withdrawn for a period of **90 days** after RFQ have been opened, pending the execution of contract with the successful bidder(s).

Request for qualifications (RFQ) and specifications. An RFQ shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for qualification including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for qualification issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Respondents are cautioned that acquisition of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle March 30, 2023, and April 6, 13, 20, 2023
Metro Courier March 30, 2023


Revised: 3/22/21




**RFQ Item #23-167 Augusta Gateway Sculpture Project – Sculpture 1 (Sand Bar Ferry Road)
for Augusta, GA – Parks and Recreation Department
RFQ Due: Thursday, May 25, 2022 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 37
Total Number Specifications Download (Demandstar):
Total Electronic Notifications (Demandstar):
Georgia Procurement Registry: 740
Total packages submitted: 6
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify #	Save Form	Addendum 1	Original 1	Copies 7
Gregory Johnson Fine Art, Inc. 7235 Sweetgrass Court Cumming, GA 30041	Yes	370491	Yes	Yes	Yes	Yes
Gustavo Ocampo, LLC 109 South Bayview Blvd., STE C Oldsmar, FL 34677	Yes	2145520	Yes	Yes	Yes	Yes
NC MOSAICS, LLC 437 Dimmocks Mills Road STE 8A Hillsborough, NC 27278	Yes	2146812	Yes	Yes	Yes	Yes
Associated Space Design ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	Yes	109926	Yes	Yes	Yes	Yes
Marc Mouton Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Yes	650285	Yes	Yes	Yes	Yes
Metal Specialists of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901	Yes	2157702	Yes	Yes	Yes	Yes

<div></div> <div>RFP Item #23-167 Augusta Gateway Sculpture Project - Sculpture 1 (Sand Bar Ferry Road) for Augusta, GA – Parks and Recreation Department Evalaution Meeting Date: Wednesday, June 21, 2023 @ 2:00 p.m.</div>									
Vendors			Gregory Johnson Fine Art 7235 Sweetgrass Court Cumming, GA 30041	Gustavo Ocampo, LLC 109 South Bayview Blvd., STE C Oldsmar, FL 34677	NC MOSAICS, LLC 437 Dimmocks Mills Road STE 8A Hillsborough, NC 27278	Associated Space Design ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	Marc Moulton Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Metal Specialists of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901	
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)						
Evaluation Criteria		Ranking	Points	Scale 0 (Low) to 5 (High)					
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized		N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience		(0-5)	20	4.8	5	4.1	5	5	4.2
3. Organization & Approach		(0-5)	15	4.2	3.1	2.9	4.9	4.2	3.5
4. Scope of Services Provide experience and approach to item included in Section IV Qualifications & Experience.		(0-5)	15	3.8	3.8	3	4.7	4.1	4.1
5. Schedule to Work		(0-5)	10	3.4	2.4	4.4	4.6	4.4	3.2
6. Financial Stability		(0-5)	10	2.7	1	4.4	4.8	4.8	2.5
7. References		(0-5)	5	5	3.1	0.6	5	5	3.4
8 Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)									
Within Richmond County		5	10						5
Within CSRA		5	6						
Within Georgia		5	4	5			5	5	
Within SE United States (includes AL, TN, NC, SC, FL)		5	2		5	5			
• All Others		5	1						
Phase 1 Total - (Total Maximum Ranking 35- Maximum Weighted Total Possible 425)				28.9	23.4	24.4	34	32.5	25.9
Phase 2 (Option - Numbers 9-10)									
9. Presentation by Team		(0-5)	10						
10 Q&A Response to Panel Questions		(0-5)	5						
Total Phase 2 (Total Maximum Ranking 10- Maximum Weighted Total Possible 75)				0	0	0	0	0	0
Total (Total Possible Score 500)									
Total Cumulative Score (Maximum point is 500)				28.9	23.4	24.4	34	32.5	25.9
Internal Use Only - Page 1									
Evaluator: Cumulative Date:									
Procurement Department Representative:									
Procurement Department Completion Date:									



RFP Item #23-167 Augusta Gateway Sculpture Project - Sculpture 1 (Sand Bar Ferry Road)
for Augusta, GA – Parks and Recreation Department
Evalauton Meeting Date: Wednesday, June 21, 2023 @ 2:00 p.m.

	Gregory Johnson Fine Art 7235 Sweetgrass Court Cumming, GA 30041	Gustavo Ocampo, LLC 109 South Bayview Blvd., STE C Oldsmar, FL 34677	NC MOSAICS, LLC 437 Dimmocks Mills Road STE 8A Hillsborough, NC 27278	Associated Space Design ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	Marc Moulton Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Metal Specialists of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901
Phase 1	Weighted Scores					
Evaluation Criteria						
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	96.0	100.0	82.0	100.0	100.0	84.0
3. Organization & Approach	63.0	46.5	43.5	73.5	63.0	52.5
4. Scope of Services Provide experience and approach to item included in Section IV Qualifications & Experience.	57.0	57.0	45.0	70.5	61.5	61.5
5. Schedule to Work	34.0	24.0	44.0	46.0	44.0	32.0
6. Financial Stability	27.0	10.0	44.0	48.0	48.0	25.0
7. References	25.0	15.5	3.0	25.0	25.0	17.0
8 Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)						
Within Richmond County	0.0	0.0	0.0	0.0	0.0	50.0
Within CSRA	0.0	0.0	0.0	0.0	0.0	0.0
Within Georgia	20.0	0.0	0.0	20.0	20.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	0.0	10.0	10.0	0.0	0.0	0.0
• All Others	0.0	0.0	0.0	0.0	0.0	0.0
Phase 1 Total - (Total Maximum Ranking 35- Maximum Weighted Total Possible 425)	322.0	263.0	271.5	383.0	361.5	322.0
Phase 2 Total						
9. Presentation by Team	0	0	0	0	0	0
10 Q&A Response to Panel Questions	0	0	0	0	0	0
Total Phase 2 (Total Maximum Ranking 10- Maximum Weighted Total Possible 75)	0	0	0	0	0	0
Total Cumulative Score (Maximum point is 500)	322.0	263.0	271.5	383.0	361.5	322.0
Internal Use Only Page 2 of 2						
Evaluator: Date:						



Procurement Department

Mrs. Geri Sams, Director

TO: All Vendors
Nancy Williams, Contract Administrator

FROM: Geri A. Sams *BA Sams*
Director of Procurement

DATE: August 18, 2023

SUBJ: **NOTICE OF SHORTLISTED VENDOR AWARD**

BID ITEM: **RFQ Item #23-167 Augusta Gateway Sculpture Project – Sculpture 1 (Sand Bar Ferry Road) for Augusta, GA – Parks and Recreation Department**

BID DATE: **Thursday, May 25, 2023 @ 11:00 a.m.**

NOTICE OF AWARD

This correspondence serves as a Notice of the Shortlisted Vendors" for RFQ #23-167 Augusta Gateway Sculpture Project – Sculpture 1 (Sand Bar Ferry Road) for Augusta, GA – Parks and Recreation Department. The following vendors have been shortlisted for the 2nd phase of this project.

Associated Space Design - ASDSKY
Marc Moulton – Outdoor Art Sculpture
Gregory Johnson Fine Art, Inc.
Metal Specialist of Augusta, Inc.

The selected finalists are invited to submit a project-specific proposal through a subsequent RFP. The above shortlisted artist will receive a copy of the RFP once it is available. Each artist(s) finalist will be compensated \$3,000.00 upon receipt of their project specific design and/or model. The artist(s) finalists are to understand and agree that the conceptual design drawings and statuette prototypes will become property of Augusta, Georgia, but their creative processes and intellectual property remain their own. The three selected artist(s) finalists will be required to meet the scope of services as outlined below and adhere to the timeframe as defined in the attached timeline.

We sincerely appreciate your interest in doing business with Augusta, Georgia and look forward to your continued participation in future business opportunities. If you need any additional information, please contact the Procurement Department at (706) 821-2422.

Any correspondence concerning this matter or questions concerning future procurements must be submitted via mail, fax or email as follows:

Augusta Procurement Department
 Attn: Geri A. Sams, Director of Procurement
 535 Telfair Street, Room 605
 Augusta, GA 30901
 or
 Fax: 706-821-2811
 Email: annualbids@augustaga.gov or procbidandcontract@augustaga.gov

GAS/nw

cc: Maurice McDowell, Recreation and Parks Department
 Pax Bobrow, Greater Augusta Arts Council
 Phyllis Johnson, Compliance Department

Room 605 - 535 Telfair Street, Augusta Georgia 30901
 (706) 821-2422 - Fax (706) 821-2811

www.augustaga.gov

Register at www.demandstar.com/supplier for automatic bid notification



Scan this QR code with your smartphone or camera equipped tablet to visit the Augusta, Georgia

2027 Lumpkin Road
Augusta, GA 30906

Memorandum

TO: Geri Sams, Director – Procurement

FROM: Maurice McDowell, Director – Parks & Recreation

DATE: August 15, 2023

SUBJECT: RFQ 23-167 – Recommendation of Award

Through the evaluation process, the Parks & Recreation Department has identified four qualified candidates for the next phase of the process.

- 1 Associated Space Design ASDSKY – 383 Points
- 2 Marc Moulton – 361.5 Points
- 3 Gregory Johnson Fine Art – 322 Points
- Metal Specialists of Augusta, Inc. – 322 Points

Instead of applying a tie breaker for the two companies in third position, the Greater Augusta Arts Council, with concurrence of the Parks & Recreation Department recommended to allow all four qualified firms to proceed to the next phase, which was approved by the Procurement Department.

The Greater Augusta Arts Council has sufficient funds allocated in contingency to cover any additional expense that the fourth vendor may create.

Based on the information provided above, the Parks & Recreation Department, in concurrence with the recommendation from the Public Arts Advisory Panel and the Greater Augusta Arts Council, recommends to move forward with the four vendors mentioned above.

Sec. 1-10-47. Request for qualifications; pre-qualifications of contractors.

- (a) The Procurement Director, in consultation with the Administrator and using agency head may determine that it shall be in the best interest of Augusta, Georgia to pre-qualify offerors for contracts of a particular type. The imposed standards shall be met by any contractor who wishes submit a bid or proposal for the subject project. The contractor shall submit required data in order to obtain a fair and impartial determination of whether the pre-qualification standards have been met. When pre-qualification is required, only those contractors who submit the required pre-qualification information and who are actually pre-qualified to submit a bid or proposal for the proposed solicitation.
- (b) *Public notice.* Public notice of pre-qualification shall be given in the same manner as provided in section 1-10-50 (c).
- (c) *Pre-qualification standards.* The Procurement Director and affected using agency heads shall review all information submitted by the suppliers and, if necessary, require additional information. The standards set for pre-qualification shall include but not be limited to factors set forth in section 1-10-50-Sealed Bids; Bid Acceptance and Bid Evaluation or section 1-10-52-Sealed Proposals; Evaluation and Selection. If the Procurement Director and Administrator determine that the contractor meets all standards, then the contractor shall be so pre-qualified. The contractor shall be notified in writing.
- (d) *Failure to pre-qualify.* Should a contractor not be pre-qualified, appropriate written notice shall be sent and the contractor may appeal such determination as provided in Article 9.
- (e) In no instance shall a contract be awarded from the solicitation of request for qualifications.

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.

- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.

- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;

- (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
 - (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Request for Proposal

Request for Proposals will be received at this office until **Tuesday, March 12, 2024 @ 11:00 a.m. Via ZOOM Meeting ID: 811 5047 1955; Passcode: 570391** for furnishing:

RFP Item #24-127 Design/Construction Gateway Sculpture – Sand Bar Ferry Road for Augusta, GA – Recreation and Parks Department

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department **ARCbid**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901.

Pre-Proposal will be held on Tuesday, January 9, 2024, @ 10:00 a.m. EST via ZOOM Meeting ID: 878 9165 8743; Passcode: 930868

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Wednesday, February 21, 2024 @ 5:00 P.M. No RFP will be accepted by fax, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of **ninety (90) days** after proposals have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish: EMail to Pre-Qualified Vendors RFQ 23-167 on 12/19/23

Cc: Takiyah A. Dourse Interim Administrator
 Maurice McDowell Parks and Recreation Department
 Frank Rost Parks and Recreation Department

Revised: 3/22/21



**RFP #24-127 Design/Construction of a Gateway Sculpture -
Sand Bar Ferry Road
for the Augusta, GA – Recreation and Parks Department
RFQ Due: Tuesday, March 12, 2024 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 4
Total Number Specifications Download (Demandstar): NA
Total Electronic Notifications (Demandstar): NA
Total Number Specifications Mailed to Local Vendors: 0
Pre Qualifications Conference Attendees: 4
Total packages submitted: 4
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify Number	SAVE Form	Addendum 1	Original	7 Copies
Gregory Johnson Fine Art 7235 Sweetgrass Court Cumming, GA 30041	Yes	370491	Yes	Yes	Yes	Yes
Metal Specialist of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901	Yes	860264	Yes	Yes	Yes	Yes
Marc Moulton – Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Yes	650285	Yes	Yes	Yes	Yes
Associated Space Design – ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	Yes	109926	Yes	Yes	Yes	Yes



**RFP Item #24-127 Design/Construction of a Gateway Sculpture - Sand Bar Ferry Road
for Augusta, GA – Parks and Recreation and Parks Department
Evaluation Meeting Date: March 14, 2024 @ 3:00 p.m.**

Vendors			Gregory Johnson Fine Art 7235 Sweetgrass Court Cumming, GA 30041	Metal Specialist of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901	Marc Moulton – Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Associated Space Design – ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	Gregory Johnson Fine Art 7235 Sweetgrass Court Cumming, GA 30041	Metal Specialist of Augusta, Inc. 510 Skyview Drive Augusta, GA 30901	Marc Moulton – Outdoor Art Sculpture 339 Cross Creek Circle Statesboro, GA 30461	Associated Space Design – ASDSKY 55 Ivan Allen Jr. Blvd., STE 100 Atlanta, GA 30308	
Phase 1							Weighted Scores				
Evaluation Criteria		Ranking	Points								
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized		N/A	Pass/ Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	
2. Qualifications & Experience		(0-5)	15	4.0	4.7	4.0	4.6	60.0	70.0	60.0	68.8
3. Organization & Approach		(0-5)	15	3.1	4.3	3.8	3.8	46.3	65.0	56.3	57.5
4. Scope of Services • Development of a maquette of their proposed design for a gateway sculpture to include conceptual design drawings of the proposed sculpture. • commitment to involving local artist apprentice(s) in their process • maquette expresses an understanding of local history and potential.		(0-5)	20	3.3	4.9	3.6	4.3	65.0	98.3	71.7	86.7
5. Schedule to Work		(0-5)	10	4.2	4.5	3.8	4.1	41.7	45.0	37.5	40.8
6. References		(0-5)	5	3.5	4.7	3.7	4.4	17.5	23.3	18.3	22.1
Total Phase 1 (Total Maximum Ranking 25- Maximum Weighted Total Possible 325)				18.0	23.1	18.8	21.3	230.4	301.7	243.8	275.8
Phase 2 (Optional – Numbers 7 and 8) Any Vendors that Receive Less Than a 3 Ranking in Any Category will not be considered for Phase II)											
7. Presentation • Presentation by Team • Responsiveness to community input • Aesthetic quality and appropriateness of maquette		(0-5)	25	2.8	4.5	3.3	3.4	68.8	112.5	81.3	84.4
8. Q&A Response to Panel Questions		(0-5)	10	2.9	4.5	2.9	3.5	28.8	45.0	28.8	35.0
Total Phase 2 (Total Maximum Ranking 10- Maximum Weighted Total Possible 175)				5.6	9.0	6.1	6.9	97.5	157.5	110.0	119.4
Total (Total Possible Score 500)											
Total Cumulative Score (Maximum point is 500)				23.6	32.1	24.9	28.1	327.9	459.2	353.8	395.2
Internal Use Only											
Evaluator: Cumulative											



2027 Lumpkin Road
Augusta, GA 30906

Memorandum

TO: Geri Sams, Director – Procurement
FROM: Charles Jackson, Acting Director – Parks & Recreation
DATE: May 15, 2024
SUBJECT: Bid Item #24-127 – Recommendation of Award

5/15/24

With RFP 24-065, the Parks and Recreation Department was seeking proposals from four previously qualified artists for the fabrication of the Gateway Sculpture at the Sand Bar Ferry Road location.

As part of the RFP, all artists developed a maquette of their proposed design for the gateway sculpture. Those maquettes were presented to the public and Augusta as part of the evaluation process, with the public having an opportunity to participate in that process.

As a result of the procurement process, the Parks & Recreation Department, in concurrence with the Public Art Advisory Panel, recommends for Metal Specialists of Augusta (Wesley Stewart & Colleen Beyer Stewart) to be awarded the contract for bid item #24-127.

From: [Denise Tucker](#)
To: [Frank Rost](#); [Nancy M. Williams](#)
Subject: Re: [EXTERNAL] Recommendation for Gateway
Date: Wednesday, May 15, 2024 8:36:18 AM
Attachments: [image001.png](#)

Greetings,

I am writing to inform you that the Public Art Advisory Panel is in concurrence with the Augusta Parks and Recreation regarding the Sand Bar Ferry Gateway Sculpture selection.

We fully support your recommendation of the sculpture "Lucy's Garden" by MSA, created by artists Wesley L. & Colleen Beyer Stewart.

We are pleased to endorse this selection and recommend moving forward with "Lucy's Garden." The panel is confident that this sculpture will be a valuable addition to our community and will enhance the cultural and aesthetic appeal of the Sand Bar Ferry Gateway. Thank you for your collaboration and commitment to public art in Augusta. We look forward to the successful realization of this project.

All the Best,

Denise Tucker



From: Frank Rost <FRost@augustaga.gov>
Date: Tuesday, May 14, 2024 at 4:49 PM
To: Denise Tucker <Denise@augustaarts.com>
Subject: RE: [EXTERNAL] Recommendation for Gateway

Hi Denise,
 no worries – we have until Monday to put the agenda item in.
 All I need is one line stating that the PAAP is in concurrence with us recommending the
 selected artist for the project.
 Everything else we will do from here

Friendly greetings,
 Frank

From: Denise Tucker <Denise@augustaarts.com>
Sent: Tuesday, May 14, 2024 3:07 PM
To: Frank Rost <FRost@augustaga.gov>
Subject: [EXTERNAL] Recommendation for Gateway

Hi Frank,

I know I'm supposed to send you a recommendation for the sculpture selected by the public and the Arts Council's recommendation, however, I thought I was waiting on something from you first. Am I mistaken?

[NOTICE: This message originated outside of the City of Augusta's mail system -- DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version. AED:104.1

Associated Space Design – ASDSKY
55 Ivan Allen Jr. Blvd., STE 100
Atlanta, GA 30308

Associated Space Design – ASDSKY
55 Ivan Allen Jr. Blvd., STE 100
Atlanta, GA 30308

Associated Space Design – AS

Item 3.

55 Ivan Allen Jr. Blvd., STE 100
Atlanta, GA 30308

Metal Specialist of Augusta, Inc.
510 Skyview Drive
Augusta, GA 30901

Metal Specialist of Augusta, Inc.
510 Skyview Drive
Augusta, GA 30901

Metal Specialist of Augusta, Inc.
510 Skyview Drive
Augusta, GA 30901

Marc Moulton – Outdoor Art Sculpture
339 Cross Creek Circle
Statesboro, GA 30461

Marc Moulton – Outdoor Art Sculpture
339 Cross Creek Circle
Statesboro, GA 30461

Marc Moulton – Outdoor Art Sculpture
339 Cross Creek Circle
Statesboro, GA 30461

Gregory Johnson Fine Art, Inc.
7235 Sweetgrass Court
Cumming, GA 30041

Gregory Johnson Fine Art, Inc.
7235 Sweetgrass Court
Cumming, GA 30041

Gregory Johnson Fine Art, Inc.
7235 Sweetgrass Court
Cumming, GA 30041

Brenda Durrant
Greater Arts Council

Pax Bobrow
Greater Arts Council

Maurice McDowell
Parks and Recreation

Frank Rost
Park and Recreation

Phyllis Johnson
Compliance

RFP Item #23-127
Augusta Gateway Sculpture Project – Sculpture 1
(Sand Bar Ferry Road) for Augusta, GA – Parks
and Recreation Department
Due: Tuesday, March 12, 2024 @ 11:00 a.m.

RFP Item #23-127
Augusta Gateway Sculpture Project – Sculpture 1
(Sand Bar Ferry Road) for Augusta, GA – Parks
and Recreation Department
Mailed: Dec 19, 2023

Pg 1 of 1
Addendum 1
Mailed 3/4/24

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

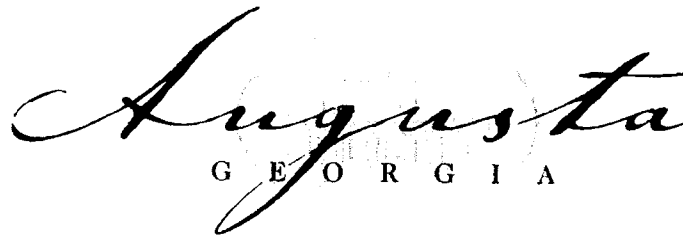


Public Services Committee

May 28, 2024

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Public Services Committee held on May 14, 2024.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



PUBLIC SERVICES COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, May 14, 2024

1:00 PM

PUBLIC SERVICES

PRESENT

Commissioner Sean Frantom
 Commissioner Bobby Williams
 Commissioner Stacy Pulliam
 Commissioner Wayne Guilfoyle

ABSENT

Mayor Garnett Johnson

1. **A.N. 24-24 - New Location: Sydevist Manuel for Outsyde** requesting **Liquor, Beer and Wine consumption on premises** located at 1201 Greene Street. District 1, Super District 9

It was the consensus of the committee that this item be referred to the full Commission with no recommendation.

2. **A.N. 24-25 – Existing Location, New Ownership: Spence Sasko for BJS Augusta** requesting **Liquor, Beer and Wine consumption on premises** located at 813 Broad Street. District 1, Super District 9

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

3. Motion to approve a bequest from the Susan Calhoun Pund Park Trust for Magnolia Cemetery, to receive the bequest, to add the funds of the bequest to the Cemetery Perpetual Care Fund, and to authorize the Mayor to execute the agreement and all related documents.

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

4. Motion to approve the minutes of the Public Services Committee held on April 30, 2024.

Motion to approve.

Motion made by Williams, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.