



COMMISSION MEETING AGENDA

Commission Chamber
Tuesday, June 02, 2026
2:00 PM

INVOCATION

Pastor Steven Hardy, St. Paul Church of Lincolnton

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

RECOGNITION(S)

- A.** Recognize the Created 2 Play Drumline for being an amazingly talented group of local young musicians who continue to showcase outstanding energy, discipline, and creativity in our community. (Requested by Commissioner Don Clark)

DELEGATION(S)

- B.** Mr. Clint Bryant- Discussion of the 30th Annual Nike EYBL Peach Jam.
- C.** Mr. Rich Forzano regarding Presentation by Sleep in Heavenly Peace (GA-Augusta) regarding youth bed-lessness initiatives in Richmond County.
- D.** Ms. Suzettra Walker regarding Data Center concerns
- E.** Ms. Chastanae Cherry - presentation on public support of data center moratorium recommended by Planning and Development.
- F.** Ms. Zakiya Mabery-Discussion regarding the proposed data center moratorium, and zoning ordinance sequencing.
- G.** Mr. Dan Scott support of the proposed Data Center Moratorium and requesting that Commissioners consider consulting with their Soil & Water Conservation District on the topic.
- H.** Mr. Charles Zabel regarding QTS Datacenter and surrounding areas effected by the placement between expanding subdivisions.
- I.** Dr. Gayla Keesee regarding Transparency and accountability: Cornerstones of Good Governance.
- J.** Mr. Calvin L. Stevenson- Moratorium on Data Centering South Augusta.
- K.** Ms. Debra Estep regarding the new Commission's Rule changes.

CONSENT AGENDA

(Items 1-16)

PUBLIC SERVICES

1. Motion to **approve** A.N. 26-28: Existing Location, New Ownership. Karmilla Hughes is requesting a consumption on premise **liquor, beer and wine license** to be used in connection with 722 Broad Street, Augusta GA 30901. District 1, Super District 9 (**Approved by Public Services Committee May 26, 2026**)
2. Motion to **approve** A.N. 26-29 – Existing Location, New Ownership: Retail Package Beer and Wine, Omprakash Vemula applicant for Maruthi foods 2026, Inc, to be used in connection with 2443 Peach Orchard Road, District 2, Super District 9. (**Approved by Public Services Committee May 26, 2026**)
3. Motion to **approve** A.N. 26-30 – Existing Location: A request by Ginger Thomas for a Hybrid License to be used in connection with Cliffisms LLC, located at 2416 Windsor Spring Road. District 6, Super District 10. (**Approved by Public Services Committee May 26, 2026**)
4. Motion to **approve** the purchase of a Scissor Lift for bus and shop repairs from Wespro JCB utilizing the Cooperative Council of Government and Equalis Group with JCB, - RFP #COG-2149E in the amount of \$34,950.00. (**Approved by Public Services Committee May 26, 2026**)

ADMINISTRATIVE SERVICES

5. Motion to **approve** the replacement of asset #220168, a 2020 Ford Escape, deemed a total loss from Hurricane Helene damage, with a Ford Escape at a total cost of \$28,556 for the Richmond County Planning and Development - Licensing division. The requested amount is from the GA state contract # SWC 99999-001-SPD000287-0005. (**Approved by Administrative Services Committee May 26, 2026**)
6. Motion to **approve** the purchase of one hydraulic tilt trailer, at a total cost of \$31,619 from Aria Contracting Sales and Services, Inc. of Sarasota, FL for the Utilities Department. (**Approved by Administrative Services Committee May 26, 2026**)

ENGINEERING SERVICES

7. Motion to **approve** Five Stars Fuels of GA Easement Deed. ((**Approved by Administrative Services Committee May 26, 2026**)
8. Motion to **approve** Knox Place, Phase I Water and Sanitary Sewer Dedication Documents. (**Approved by Engineering Services Committee May 26, 2026**)
9. Motion to **approve** supplemental funding (SA4) for Final Construction Plan Preparation Phase of the Design Consultant Services Agreement to Kimley-Horn in the amount of \$144,896.77 for the Monte Sano Ave. Improvements (Wrightsboro Rd. to Walton Way) Project. AE / RFQ 19-247 (20ENG875) (**Approved by Engineering Services Committee May 26, 2026**)
10. Motion to **approve** award of “On-Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structure and Pipes” Contract to Gulf Cost Underground, LLC, and Southeast Pipe Survey, Inc., subject to receipt of signed contract and proper insurance documents. The Contract is for three years with renewal option of two additional years. AE/25-219. (**Approved by Engineering Services Committee May 26, 2026**)
11. Motion to Consider discussing and conditionally **approving** Atlantic Waste Services (AWS) request for a “**Consistency Letter**” related to the construction and operation of a Solid Waste Transfer Station Facility at 927 Molly Pond Road, Augusta, Georgia. **Propose Condition:** All solid waste accepted or collected at the Transfer Station shall be disposed of at the Augusta Deans Bridge Road MSW Landfill. This condition shall also **be included** as a Zoning Exception requirement for the use of this site as a Transfer Station. Additionally, authorize the Augusta

Engineering & Environmental Services Director to provide the requested “**Consistency Letter**” to AWS. / AE; community involvement (**Approved by Engineering Services Committee May 26, 2026**)

PUBLIC SAFETY

- 12.** Motion to **approve** allocating **\$13,500** from General Fund Contingency to the Emergency Management Agency (EMA) budget to support operational and compliance needs for the remainder of Fiscal Year 2026. (**Approved by Public Safety Committee May 26, 2026**)
- 13.** Motion to **approve** acceptance of the awarded \$67,500 Hazard Mitigation Grant Program, to be used to update the Augusta-Richmond County Multi- Jurisdictional Hazard Mitigation Plan. The total approved cost is \$67,500 with a federal share of \$50,625, a state share of \$6,750, a local share of \$10,125, and Subrecipient Management cost of \$3,310.05. (**Approved by Public Safety Committee May 26, 2026**)
- 14.** Motion to **approve** the award of RFP 26-154 EMS Medical Director Services for the Augusta Fire Department to Wellstar/MCG in the annual amount of \$41,860. The contract term will be for two (2) years with the option to extend for three (3) additional one-year terms. (**Approved by Public Safety Committee May 26, 2026**)

APPOINTMENT(S)

- 15.** Motion to **appoint Brian Welsh** to the Augusta Port Authority representing Super District 10. (**Requested by Mayor Pro Tem Wayne Guilfoyle**)

PETITIONS AND COMMUNICATIONS

- 16.** Motion to **approve** the minutes of the Commission meeting held May 21, 2026.

*****END CONSENT AGENDA*****
AUGUSTA COMMISSION

AUGUSTA COMMISSION
REGULAR AGENDA

(Items 17-22)

PUBLIC SERVICES

- 17.** Currently, the Augusta Georgia Government does not have a policy requirement for Data Centers. The Planning and Development Department recommends the adoption of a temporary moratorium on the acceptance, review, and approval of applications for new data centers until the new Zoning Ordinance has been adopted. (**Requested by Commissioner Jordan Johnson**)

ADMINISTRATIVE SERVICES

- 18. Motion Statement:** There are two important holidays we observe as a city, state, and nation: Martin Luther King Jr. Day and Juneteenth. These holidays carry special meaning for working people. Dr. King was assassinated while supporting sanitation workers in their fight for dignity and fair treatment. Juneteenth recognizes the end of forced labor and the beginning of freedom for enslaved people. However, some of our own workers, including landfill employees, are still required to work on these days and are denied the opportunity to fully observe them.

Therefore, I move that the landfill be closed on **Martin Luther King Jr. Day and Juneteenth, effective on the next observing, except for employees needed for critical systems management or emergency operations.** This will allow our workers to observe these holidays with the same dignity and respect afforded to others. **(Requested by Commissioner Lonnie Wimberly)**

- 19.** Have Administrator provide a detailed update on the SOPs for each department. **(Requested by Commissioner Stacy Pulliam)**

ENGINEERING SERVICES

- 20.** Discussion and review of the City of Augusta's Waste Hauler Contract. **(Requested by Commissioner Tony Lewis)**

FINANCE

- 21.** Motion to **approve** the FY2027 Budget Planning Calendar. **(Forwarded to June 2, 2026 Commission Meeting without objection)**

LEGAL MEETING

- A. Pending and Potential Litigation
 - B. Real Estate
 - C. Personnel
- 22.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.



Commission Meeting

June 2, 2026

Delegation

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Recognize the Created 2 Play Drumline for being an amazingly talented group of local young musicians who continue to showcase outstanding energy, discipline, and creativity in our community. (Requested by Commissioner Don Clark) |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

From: [Commissioner Donald Clark](#)
To: [Lena Bonner](#)
Cc: [Natasha L. McFarley](#)
Subject: Commission Agenda Item
Date: Wednesday, May 27, 2026 11:14:31 PM

Ms. Bonner,

Please add the following item to the Recognition section of the agenda:

Recognize the Created 2 Play Drumline for being an amazingly talented group of local young musicians who continue to showcase outstanding energy, discipline, and creativity in our community.

Commissioner Clark

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version. AED:104.1



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Mr. Clint Bryant- Discussion of the 30th Annual Nike EYBL Peach Jam. The Augusta Sports Council with the help of Coach Bryant are taking the lead in organizing a series of events that will celebrate the 30th anniversary the week of July 13, 2026, since both played a large part in securing Peach Jam 30 years ago. Coach would love to speak to the commission to include Augusta and North Augusta in the celebration as both sides of the river have played a huge part in making the Nike EYBL Peach Jam what it is today! |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Agenda Item Request Form

Item B.

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

Click [here](#) to view the full Commission and Committee Calendar.

Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Clint Bryant

Address *

2506 Willow Ridge Drive, Augusta, GA 30909

Telephone Number *

7068251967

Fax Number

Email Address *

c.bryantbb@gmail.com

Caption/Topic of Discussion to be placed on the Agenda: *

Discussion of the 30th Annual Nike EYBL Peach Jam. The Augusta Sports Council with the help of Coach Bryant are taking the lead in organizing a series of events that will celebrate the 30th anniversary the week of July 13, 2026, since both played a large part in securing Peach Jam 30 years ago. Coach would love to speak to the commission to include Augusta and North Augusta in the celebration as both sides of the river have played a huge part in making the Nike EYBL Peach Jam what it is today!

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/18/2026 4:46 PM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Mr. Rich Forzano regarding Presentation by Sleep in Heavenly Peace (GA-Augusta) regarding youth bed-lessness initiatives in Richmond County. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Agenda Item Request Form

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Rich Forzano

Address *

847 Goodale Dr, Augusta, GA 30909

Telephone Number *

706-394-3324

Fax Number

Email Address *

rich.forzano@shpbeds.org

Caption/Topic of Discussion to be placed on the Agenda: *

Presentation by Sleep in Heavenly Peace (GA-Augusta) regarding youth bedlessness initiatives in Richmond County.

At the recommendation of Mayor Johnson, the newly established Augusta chapter of Sleep in Heavenly Peace (SHP) requests to brief the Commission. An estimated 15,000+ children in the Augusta Metro Area currently sleep on floors, couches or shared beds. The presentation will outline our volunteer-led build model and explore potential collaboration opportunities with the city to support families in need.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 9:46 AM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Ms. Suzettra Walker regarding Data Center concerns |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Suzettra Walker

Address *

909 Bon Air Dr

Telephone Number *

706-951-0536

Fax Number

Email Address *

suzettra@gmail.com

Caption/Topic of Discussion to be placed on the Agenda: *

Concerns about the datacenter

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 11:20 AM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Ms. Chastanae Cherry - presentation on public support of data center moratorium recommended by Planning and Development. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Chastanae Cherry

Address *

3243 Ramsgate Road

Telephone Number *

8038349980

Fax Number

Email Address *

chaswill49@gmail.com

Caption/Topic of Discussion to be placed on the Agenda: *

A presentation on public support of data center moratorium recommended by Planning and Development

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 9:25 AM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Ms. Zakiya Mabery -Discussion regarding the proposed data center moratorium, and zoning ordinance sequencing. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Zakiya Mabery

Address *

1111 Thurloe Drive

Telephone Number *

7035877588

Fax Number

Email Address *

Zakiya@theoniproject.net

Caption/Topic of Discussion to be placed on the Agenda: *

Discussion regarding the proposed data center moratorium, and zoning ordinance sequencing.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 9:13 PM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Mr. Dan Scott support of the proposed Data Center Moratorium and requesting that Commissioners consider consulting with their Soil & Water Conservation District on the topic. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Agenda Item Request Form

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Dan Scott

Address *

PO Box 12604, 30914

Telephone Number *

678-964-6879

Fax Number

Email Address *

farm726tract926@gmail.com

Caption/Topic of Discussion to be placed on the Agenda: *

Speaking in support of the proposed Data Center Moratorium and requesting that Commissioners consider consulting with their Soil & Water Conservation District on the topic.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/28/2026 12:31 AM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Mr. Charles Zabel regarding QTS Datacenter and surrounding areas effected by the placement between expanding subdivisions. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Charles Zabel

Address *

1202 Belgrove Drive

Telephone Number *

6167247642

Fax Number

Email Address *

Charles.zabel@att.net

Caption/Topic of Discussion to be placed on the Agenda: *

QTS Datacenter and surrounding areas effected by the placement between expanding subdivisions.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 7:11 PM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Dr. Gayla Keesee regarding Transparency and accountability: Cornerstones of Good Governance. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

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- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Gayla Keesee

Address *

2837 Cornelia Rd

Telephone Number *

7064146515

Fax Number

Email Address *

csra.lww@gmail.com

Caption/Topic of Discussion to be placed on the Agenda: *

Transparency and Accountability: Cornerstones of Good Governance

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 2:01 PM



Commission Meeting

June 2, 2026

Delegation

Department: N/A

Presenter: N/A

Caption: **Mr. Calvin L. Stevenson-** Moratorium on Data Centering South Augusta.

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in the following accounts: N/A

REVIEWED AND APPROVED BY: N/A



Agenda Item Request Form

Item J.

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

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Meeting Type *

- Commission
- Public Safety Committee
- Public Services Committee
- Administrative Services Committee
- Engineering Services Committee
- Finance Committee

Meeting Date *

6/2/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Calvin L. Stevenson

Address *

4738 Weldon Adams drive

Telephone Number *

7064954782

Fax Number

Email Address *

tarheel65@comcast.net

Caption/Topic of Discussion to be placed on the Agenda: *

Moratorium on Data Centering South Augusta

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

5/27/2026 9:22 PM



Commission Meeting

June 2, 2026

Delegation

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Ms. Debra Estep regarding the new Commission's Rule changes. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

Commission/Committee: (Please check one and insert meeting date)

| | | |
|-------------------------------------|-----------------------------------|-----------------|
| <input checked="" type="checkbox"/> | Commission | Date of Meeting |
| <input type="checkbox"/> | Public Safety Committee | Date of Meeting |
| <input type="checkbox"/> | Public Services Committee | Date of Meeting |
| <input type="checkbox"/> | Administrative Services Committee | Date of Meeting |
| <input type="checkbox"/> | Engineering Services Committee | Date of Meeting |
| <input type="checkbox"/> | Finance Committee | Date of Meeting |

Contact Information for Individual/Presenter Making the Request:

Name: DEBRA ESTEP
 Address: RICHMOND COUNTY
 Telephone Number: (706) 337-0848
 Fax Number: _____
 E-Mail Address: wondercusp@gmail.com

Caption/Topic of Discussion to be placed on the Agenda:

REQUEST FOR NEW COMMISSION RULE CHANGES
IN FULL, CLEAR DEFINITION OF ON TOPIC +
SUPPORTING INFORMATION ON THE BUILDING
OF AN ARGUMENT WITH SUPPORTING EVIDENCE,
MY HEALTH ISSUES RELATED TO COMMUNITY
ACCESSIBILITY.

Please send this request form to the following address:

Ms. Lena J. Bonner
 Clerk of Commission
 Room 806 Municipal Building
 530 Greene Street
 Augusta, GA 30911
 Telephone Number: 706-821-1820
 Fax Number: 706-821-1838
 E-Mail Address: lbonner@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission or Committee meeting of the following week. A five-minute time limit will be allowed for presentations.



Public Services Committee Meeting

May 26, 2026

Alcohol License

| | |
|---|---|
| Department: | Planning & Development |
| Presenter: | Cecilia Woodruff, Planning Services Branch Manager |
| Caption: | A.N. 26-28: Existing Location, New Ownership. Karmilla Hughes is requesting a consumption on premise liquor, beer and wine license to be used in connection with 722 Broad Street, Augusta GA 30901. District 1, Super District 9 |
| Background: | Existing Location, New Ownership |
| Analysis: | Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance. |
| Financial Impact: | Applicant to pay a fee of \$4,365.00 annually |
| Alternatives: | N/A |
| Recommendation: | Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements. Sheriff’s Office approved the application subject to additional information not contradicting applicants’ statements. |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Augusta-Richmond County
Planning & Development Department
Alcohol License Staff Report

Case Number: A.N. 26-28

Application Type: Existing Location, New Ownership: Requesting Consumption on Premise Liquor, Beer and Wine

Business Name: Tha’spot Bar & Lounge

Hearing Date: May 26, 2026

Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Karmilla Hughes

Property Owner: Mayo Place Properties LLC

Address of Property: 722 Broad Street

Tax Parcel #: 047-1-056-00-0

Commission Districts: District 1,
Super District 9



ANALYSIS:

Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.

- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

Dancing – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled of supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.

- **Previous Revocation of License** – If the applicant is a person whose license issue dunder the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$4,365.00

RECOMMENDATION:

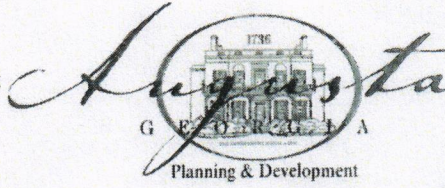
Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

COPY

Alcohol License Application
Physical Address:
Augusta Planning & Development
1803 Marvin Griffin Rd
Augusta, GA 30906
706-312-5038



Item 1.

Alcohol License Number (Office Use Only): LCB2026-0553 ^{AN} 26-28

Alcohol Beverage Application

Business Legal Name: THA'SPOT BAR & Lounge
If registered with the Georgia Secretary of State, a copy of the current year registration is required. Out of state businesses must register as a foreign entity with the Georgia Secretary of State. If you are a sole proprietor, provide your legal name.

Physical Location: 722 Broad Street Augusta GA. 30901
(Complete Street Address- City, State, Zip Code)

Business Location: Map & Parcel #: 047-1-056-00-0 Zoning: B-2

Business Phone: (706) 877-1443 Home Phone: () _____

Applicant Name: Karmilla Hughes

Applicant's Address: 1182 George W. Crawford Dr. Augusta GA. 3090*
(Complete Street Address - City, State, Zip Code)

Applicant's Social Security: [REDACTED] Date of Birth: [REDACTED]

If Applicant is a transfer, list previous Applicant: _____

- Location Manager(s):
1. Karmilla Hughes
 2. Nastassia Martin
 3. _____

Is Applicant an American Citizen or Alien lawfully admitted for permanent residency? Yes No

Ownership Information

Corporation (if applicable): Date Chartered: 2/3/2026

Mailing Address:

Name of Business: THA'SPOT BAR & Lounge
Attention: Karmilla Hughes & Nastassia Martin
Address: 722 Broad Street
City/State/Zip: Augusta GA. 30901

Ownership Type: Corporation Partnership Individual

Corporate Name: LLC

List name and other required information for each person having interest in this business.

| Name | Position | SSNO # | Address | Interest |
|--|---|--|---|----------------------------------|
| Click or tap here to enter text. Karmilla Hughes | Click or tap here to enter text. Owner | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. 1182 George w. Crawford Dr. | Click or tap here to enter text. |
| Click or tap here to enter text. Nastassia Martin | Click or tap here to enter text. Owner | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. 3190 Skinner Mill Rd | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

What type of business will you operate in this location?

- Restaurant – Full
 Restaurant – Limited
 Hybrid
 Lounge
 Convenience Store
 Package Store
 Other: _____

| License Information | Liquor | Beer | Wine | Dance | Sunday Sales |
|-------------------------|--------|------|------|-------|--------------|
| Retail Package Dealer | | | | | |
| Consumption on Premises | ✓ | ✓ | ✓ | | |
| Wholesale | | | | | |

Total License Fee: \$ 4365 Prorated License Fee (After July 1 ONLY): \$ 2182.50

Have you ever applied for an Alcohol Beverage License before: Yes No

If so, give year of application and its disposition: _____

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

Yes No If so, please initial: KH

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? Yes No

If yes, give full details:

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. Yes No

If yes, give reason charged or held, date and place where charged and its disposition.

List owner or owners of the building and property.

Mavo Place Properties

List the name and other required information for each person, firm or corporation having any interest in the business.

Karmilla Hughes
Nastassia Martin

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

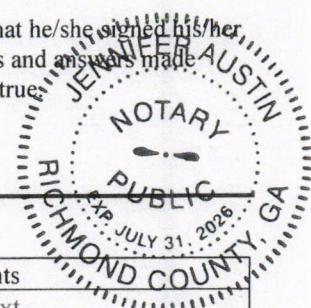
A) Church: _____ C) School _____
B) Library: _____ D) Public Recreation: _____

State of Georgia, Augusta-Richmond County, I, _____, do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Karmilla Hughes
Applicant Signature

I hereby certify that Karmilla Hughes is personally known to be. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This 15th day of April, in the year 2020.



Office Use Only

| Department Recommendation | Approve | Deny | Comments |
|---------------------------|--------------------------|--------------------------|----------------------------------|
| Alcohol Inspection | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Sheriff | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Fire Inspector | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |

The Board of Commissioners on the _____ day of _____, in the year _____, (Approved/Disapproved) the forgoing application.

Administrator Date



Public Services Committee Meeting

May 26, 2026

Alcohol License

| | |
|---|---|
| Department: | Planning & Development |
| Presenter: | Cecilia Woodruff, Planning Services Branch Manager |
| Caption: | A.N. 26-29 – Existing Location, New Ownership: Retail Package Beer and Wine, Omprakash Vemula applicant for Maruthi foods 2026, Inc, to be used in connection with 2443 Peach Orchard Road, District 2, Super District 9. |
| Background: | Existing Business Name – Srinidhi Investment LLC |
| Analysis: | Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance. |
| Financial Impact: | Applicant to pay a fee of \$1,330.00 |
| Alternatives: | N/A |
| Recommendation: | Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements. Sheriff’s Office approved the application subject to additional information not contradicting applicants’ statements. |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

Case Number: A.N. 26-29
Application Type: Existing Location, New Ownership: Retail Package Beer & Wine
Business Name: Maruthi Foods 2026, Inc
Hearing Date: May 26, 2026
Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Omprakash Vemula
Property Owner: Vuppula Gouri P
Address of Property: 2443 Peach Orchard Rd
Tax Parcel #: 098-2-063-00-0
Commission Districts: District 2,
Super District 9



ANALYSIS:
Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.

- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.
- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$1,330.00.

RECOMMENDATION:

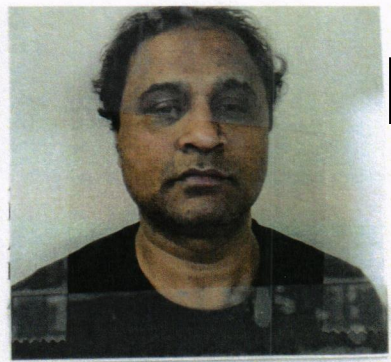
Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

COPY

Alcohol License Application
Physical Address:
Augusta Planning & Development
1803 Marvin Griffin Rd
Augusta, GA 30906
706-312-5038



Alcohol License Number (Office Use Only): LCB2026-0558 AN 26-29

Alcohol Beverage Application

Business Legal Name: Maruthi Foods 2026, Inc
If registered with the Georgia Secretary of State, a copy of the current year registration is required. Out of state businesses must register as a foreign entity with the Georgia Secretary of State. If you are a sole proprietor, provide your legal name.

Physical Location: 2443 Peach Orchard Rd. Augusta, GA. 30906
(Complete Street Address- City, State, Zip Code)

Business Location: Map & Parcel #: 098-2-063-00-0 Zoning: B-2

Business Phone: () _____ Home Phone: (706) 496-4098

Applicant Name: Omprakash Vemula

Applicant's Address: 2145 Rutledge Dr. Augusta, GA. 30906
(Complete Street Address - City, State, Zip Code)

Applicant's Social Security: [REDACTED] Date of Birth: [REDACTED]

If Applicant is a transfer, list previous Applicant: _____

- Location Manager(s): 1. _____
- 2. _____
- 3. _____

Is Applicant an American Citizen or Alien lawfully admitted for permanent residency? Yes No

Ownership Information

Corporation (if applicable): Date Chartered: 01/01/2026

Mailing Address:
Name of Business: Masters Food Mart
Attention: Omprakash Vemula
Address: 2145 Rutledge Dr.
City/State/Zip: Augusta, GA. 30906

Ownership Type: Corporation Partnership Individual

Corporate Name: Maruthi Foods 2026, Inc.

List name and other required information for each person having interest in this business.

| Name | Position | SSNO # | Address | Interest |
|---|--|--|--|--|
| Click or tap here to enter text. Omprakash Vemula | Click or tap here to enter text. President-Owner | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. 100 |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

What type of business will you operate in this location?

- Restaurant – Full
 Restaurant – Limited
 Hybrid
 Lounge
 Convenience Store
 Package Store
 Other: _____

| License Information | Liquor | Beer | Wine | Dance | Sunday Sales |
|-------------------------|--------|------|------|-------|--------------|
| Retail Package Dealer | | ✓ | ✓ | | ✓ |
| Consumption on Premises | | | | | |
| Wholesale | | | | | |

Total License Fee: \$ 1330 Prorated License Fee (After July 1 ONLY): \$ 665

Have you ever applied for an Alcohol Beverage License before: Yes No

If so, give year of application and its disposition: _____

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

Yes
 No
 If so, please initial: WV

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? Yes No

If yes, give full details:

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. Yes No

If yes, give reason charged or held, date and place where charged and its disposition.

List owner or owners of the building and property.

Gouri Vuppula

List the name and other required information for each person, firm or corporation having any interest in the business.

Omprakash Vemula

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

A) Church: _____

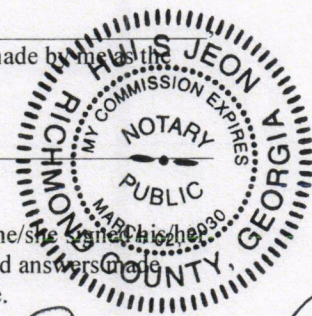
C) School _____

B) Library: _____

D) Public Recreation: _____

State of Georgia, Augusta-Richmond County, I, Omprakash Vemula
do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Applicant Signature



I hereby certify that Omprakash Vemula is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This 13 day of April, in the year 2026.

Office Use Only

| Department Recommendation | Approve | Deny | Comments |
|---------------------------|--------------------------|--------------------------|----------------------------------|
| Alcohol Inspection | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Sheriff | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Fire Inspector | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |

The Board of Commissioners on the _____ day of _____, in the year _____, (Approved/Disapproved) the forgoing application.

Administrator

Date



Public Services Committee Meeting

May 26, 2026

Alcohol License

- Department:** Planning & Development
- Presenter:** Cecilia Woodruff, Planning Services Branch Manager
- Caption:** A.N. 26-30 – Existing Location: A request by Ginger Thomas for a Hybrid License to be used in connection with Cliffisms, located at 2416 Windsor Spring Road. District 6, Super District 10.
- Background:** An existing drinking establishment with dance: requesting to become a Hybrid Restaurant
- Analysis:** Applicant does not meet the requirements of the City of Augusta’s Alcohol Ordinance.
- Financial Impact:** Applicant to pay a fee of \$6,315.00
- Alternatives:** N/A
- Recommendation:** Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements.

Sheriff’s Office approved the application subject to additional information not contradicting applicants’ statements.
- Funds are available in the following accounts:** N/A
- REVIEWED AND APPROVED BY:** N/A



Augusta-Richmond County
Planning & Development Department
Alcohol License Staff Report

Case Number: A.N. 26-30

Application Type: Existing Location, Requesting a Hybrid License

Business Name: Cliffism’s LLC

Hearing Date: May 26, 2026

Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Ginger Thomas

Property Owner: Augusta Retail Holding LLC

Address of Property: 2416 Windsor Spring Rd

Tax Parcel #: 131-0-028-03-0

Commission Districts: District 6,
Super District 10



ANALYSIS:

Location Restrictions:

- **Zoning:** B2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.

- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

Dancing – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled of supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.

- **Previous Revocation of License** – If the applicant is a person whose license issue dunder the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$6,315.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

COPY

Alcohol License Application
Licensing Division
1803 Marvin Griffin Rd
Augusta, GA 30904
706-312-5038



Item 3.

Alcohol License Number (Office Use Only): LCB20200000138

Alcohol Beverage Application

Business Legal Name: Cliffisms LLC
If registered with the Georgia Secretary of State, a copy of the current year registration is required. Out of state businesses must register as a foreign entity with the Georgia Secretary of State. If you are a sole proprietor, provide your legal name.

Physical Location: 2416 Windsor Spring Rd Augusta GA 30906
(Complete Street Address - City, State, Zip Code)

Business Location: Map & Parcel #: 131-0-028-03-0 Zoning: B2

Business Phone: (706) 814-5489 Home Phone: (706) 267-5009

Applicant Name: Ginger Thomas

Applicant's Address: 2023 Fordham Dr Conditville SC 29829
(Complete Street Address - City, State, Zip Code)

Applicant's Social Security: [REDACTED] Date of Birth: [REDACTED]

If Applicant is a transfer, list previous Applicant: _____

Location Manager(s): 1. Clifton L Thomas

2. _____

3. _____

Is Applicant an American Citizen or Alien lawfully admitted for permanent residency? Yes No

Ownership Information

Corporation (if applicable): Date Chartered: _____

Mailing Address: _____

Name of Business: _____

Attention: _____

Address: _____

City/State/Zip: _____

Ownership Type: Corporation Partnership Individual

Corporate Name: _____

List name and other required information for each person having interest in this business.

| Name | Position | SSNO # | Address | Interest |
|---|--|--|---|--|
| Click or tap here to enter text. <i>Ginger R Thomas</i> | Click or tap here to enter text. <i>OWNER</i> | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. <i>2023 Fordham Dr. Grantville SC 29829</i> | Click or tap here to enter text. <i>90%</i> |
| Click or tap here to enter text. <i>Clifton L Thomas</i> | Click or tap here to enter text. <i>OWNER</i> | Click or tap here to enter text. [REDACTED] | Click or tap here to enter text. <i>2023 Fordham Dr. Grantville SC 29829</i> | Click or tap here to enter text. <i>10%</i> |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

What type of business will you operate in this location?

- Restaurant - Full
 Restaurant - Limited
 Hybrid
 Lounge
 Convenience Store
 Package Store
 Other: _____

| License Information | Liquor | Beer | Wine | Dance | Sunday Sales |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Retail Package Dealer | | | | | |
| Consumption on Premises | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Wholesale | | | | | |

Total License Fee: \$ 10315 Prorated License Fee (After July 1 ONLY): \$ 3157.50

Have you ever applied for an Alcohol Beverage License before: Yes No

If so, give year of application and its disposition: 2020

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

Yes No If so, please initial: GT

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta - Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? Yes No

If yes, give full details:

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. Yes No

If yes, give reason charged or held, date and place where charged and its disposition.

List owner or owners of the building and property.

Augusta Retail LLC

List the name and other required information for each person, firm or corporation having any interest in the business.

Ginger R Thomas
Clifton L Thomas

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

A) Church: _____ C) School _____
B) Library: _____ D) Public Recreation: _____

State of Georgia, Augusta-Richmond County, I, Ginger R Thomas, do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Applicant Signature

I hereby certify that Ginger R Thomas is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

Jamie M Nickerson
NOTARY PUBLIC

This 23 day of April, in the year 2020.

RICHMOND COUNTY, GEORGIA
My Commission Expires 05/20/2028

Office Use Only

| Department Recommendation | Approve | Deny | Comments |
|---------------------------|--------------------------|--------------------------|----------------------------------|
| Alcohol Inspection | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Sheriff | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Fire Inspector | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |

The Board of Commissioners on the _____ day of _____, in the year _____, (Approved/Disapproved) the forgoing application.

Administrator

Date

(a) No alcoholic beverage may be sold, possessed for sale, or distributed in Augusta-Richmond County, other than in the City of Hephzibah or the City of Blythe if said municipalities legally authorize same, except under a license granted by the Augusta-Richmond County Commission.

(b) Licenses granted hereunder shall fall into one or more of the following classes:

- (1) Class A: On-premises consumption of beer
- (2) Class B: Off-premises consumption of beer
- (3) Class C: On-premises consumption of wine
- (4) Class D: Off-premises consumption of wine
- (5) Class E: On-premises consumption of liquor
- (6) Class F: Off-premises consumption of liquor
- (7) Class G: Brewery, Manufacturer of Malt Beverages
- (8) Class H: Brewpub Operator
- (9) Class I: Micro Brewery
- (10) Class J: Nano Brewery
- (11) Class K: Pico Brewery
- (12) Class L: Distillery
- (13) Class M: Nano Distillery
- (14) Class N: Pico Distillery
- (15) Class O: Incidental on-premise beer
- (16) Class P: Incidental on-premise wine
- (17) Class Q: Incidental on-premise liquor
- (18) Wholesale Beer
- (19) Wholesale Wine
- (20) Wholesale Liquor
- (21) Sunday Sales

Sec. 6-2-52. License for eating establishment, hybrid restaurants, entertainment venue, art shop, personal service establishment, indoor amusement and recreational gaming enterprise, or Augusta Convention and Visitors Bureau; authority to sell for consumption on the premises.

(a) For an eating establishment to be eligible to sell alcoholic beverages for consumption on the premises, it must be a public place kept, used, maintained, advertised and held out to the public as a place where substantial meals are served and where substantial meals are actually and regularly served, such place being provided with adequate and sanitary kitchen to include an appropriate stove, refrigerator, food preparation area, sink, and other items required by the County Health Department and Planning & Development Department for the preparation of foods, and shall have a printed or posted menu from which selections for prepared food can be made, and dining room equipment, and a seating capacity of at least 40 people, having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable meals for its guests as a bona fide eating establishment operation. The serving of such meals shall be the principal business conducted, with the serving of distilled spirits to be consumed on the premises as only incidental thereto, and to qualify as an eating establishment under this section, such establishment must derive at least 50 percent of its total annual gross food and beverage sales from the sales of prepared meals and foods on-premises. The Planning & Development Department staff, upon receiving an application from an eating establishment to sell alcoholic beverages for consumption on the premises, shall inspect the restaurant to determine if the applicant is in compliance with the above requirements for a restaurant and shall advise the Commission the determination of his/her inspection.

(b) The licensee of any eating establishment desiring the privilege to sell or otherwise dispense distilled spirits, malt beverages, or wine in accordance with (a) above shall file an affidavit with the Planning & Development Department, certifying under oath that such establishment, if an existing business, derived at least 50 percent of its total annual gross food and beverage sales income from the sale of prepared meals or food on-premise during the preceding calendar year or, if a new business, fully intends and expects to derive at least 50 percent of its total annual gross food and beverage sales income from the sale of prepared meals or food on-premise during the remainder of the current calendar year. Such an affidavit must be submitted annually with such establishment's alcoholic beverage license



Meeting Name: Public Services

Meeting Date: May 26, 2026

Scissor Lift – Cooperative Procurement Purchase

Department: Augusta Transit

Presenter: Sharon Dottery

Caption: A motion to approve the purchase of a Scissor Lift for bus and shop repairs from Wespro JCB utilizing the Cooperative Council of Government and Equalis Group with JCB, - RFP #COG-2149E in the amount of \$34,950.00.

Background: Bids were solicited under ITB-26-265 for a Scissor Lift. No bids were received. The Procurement Department researched other sources and acquired a Cooperative Agreement with Wespro JCB, Inc. Effective 9/1/2023 to 8/31/2027.

Analysis: The Maintenance and Operations Facility for Augusts Transit has 18-ft ceilings that require a scissor lift for repairs and maintenance for the vehicles and facilities, i.e. lighting, pipes, cameras and roof tops for the main facility and the Broad Street Transfer Facility. The Scissor Lift to be purchased is a 2026 Genie 3246E through Cooperative Agreement, COG-2149E prepared by Cooperative Council of Government and Equalis Group with JCB, Inc. This will allow Augusta Transit to make repairs as necessary without requesting the use of a Scissor Lift at a cost. The Transit Department has reviewed the item and have determined that it will meet the needs of the department.

Financial Impact: This purchase will be funded with GDOT TTFP grant funds from the Transit Department’s 2026 Capital Budget with no matching funds required.

The allocated funding breakdown is:

| <u>Funding Sources</u> | <u>Total</u> | <u>Split</u> | <u>Federal</u> | <u>Local</u> |
|------------------------|--------------------|--------------|----------------|--------------|
| GDOT TTFP Grant | \$34,950.00 | 0 | \$0.00 | \$0.00 |
| Total | \$34,950.00 | | | |

Alternatives: Deny request.

Recommendation: Approve the purchase of the Scissor Lift from Wespro JCB via Cooperative Agreement COG-2149E.

Funds are available in the following accounts: 54709-1122/53-16210

REVIEWED N/A

AND
APPROVED BY:



City of Augusta
535 Telfair St.
Augusta, GA. 30901
Contact: Jayme Mortley

Wespro JCB
5493 Goshen Spring
Norcross, GA. 30093

Equipment Information

Year: 2026
Make: GENIE
Model: 3246E---32' Platform Height / 32" Wide/
Hours: 3

Total Price:.....\$34,950.00

FOB: Delivered Augusta

**AUGUSTA PUBLIC TRANSIT**

SHARON DOTTERY, TRANSIT DIRECTOR

AWARD RECOMMENDATION MEMORANDUM

TO: Andy Penick, Director Procurement *AP*

FROM: Sharon Dottery, Director Transit *SD*

DATE: May 4, 2026

SUBJECT: WesPro JCB Scissor Lift

This memorandum represents a recommendation from Augusta Transit to purchase a Scissor Lift via a Cooperative Agreement from WesPro JCB, Inc.

A bid opening on April 15, 2026, produced no bids for ITB 26-265 Scissor Lift. Augusta Transit requested the Procurement Department to research other sources for the scissor lift. Procurement acquired a Cooperative Purchasing Agreement prepared by Cooperative Council of Governments (CCOG) and Equalis Group with JCB, Inc. Contract #: COG-2149E effective 9/1/23 and expiring 8/31/27.

Augusta Transit recommends Wespro JCB for the purchase of Scissor Lift 3246E to be utilized in the Maintenance Shop.



MASTER COOPERATIVE PURCHASING AGREEMENT

with JCB, Inc.

RFP #:
COG-2149E

Section Three: General Terms and Conditions of Master Agreement

THIS MASTER COOPERATIVE PURCHASING AGREEMENT (this "**Master Agreement**") is entered into by and between The Cooperative Council of Governments, Inc., the Winning Supplier, And Equalis. Throughout this Master Agreement, CCOG, Winning Supplier, and Equalis are referred to interchangeably as in the singular "**Party**" or in the plural "**Parties.**"

1. RECITALS

- A.** CCOG is a Council of Governments formed under Chapter 167 of the Ohio Revised Code and serves as a lead agency (a "**Lead Public Agency**") for Equalis Group ("**Equalis Group**"), a national cooperative purchasing organization, by publicly procuring Master Agreements for products and services to be made available to current and prospective Equalis Group members ("**Equalis Group Member**" or "**Member**").
- B.** Equalis is the third-party procurement administrator for and duly authorized agent of CCOG, and in that role manages the procurement, contract management, marketing, sales, reporting, and financial activities of, for, and on behalf of CCOG at the direction and with the authorization of the CCOG Board of Directors.
- C.** To the extent that the laws of a state, region, territory, and/or country permit, any public sector entity may join Equalis Group as a Member. The term "**Public Sector Entities**" includes, but is not limited to, political subdivisions, municipal corporations, counties, townships, villages, school districts, special districts, public institutions of higher education or training, units of government, state/regional/territorial agencies, state/regional/territorial governments, federal/national agencies, federal/national governments, and other entities receiving financial support from tax monies and/or public funds.
- D.** Any organization that is exempt from federal income tax under Section 501(c)(3) of the IRS Code, and any other entity if permitted under the IRS Code and other applicable law, including for-profit companies, may also join Equalis Group as a Member.
- E.** Equalis Group makes its Master Agreements available through groups and associations ("**Association Partners**") that contract with Equalis for the purpose of providing additional benefits to the members of such Association Partners.
- F.** Members, Association Partners, and Association Partners' members are referred to throughout this Master Agreement as Equalis Group participants ("**Equalis Group Participants**").
- G.** CCOG issued this request for proposal ("**RFP**") on behalf of Equalis Group Participants for and awarded a contract to Winning Supplier as a lowest responsive and responsible bidder. The products and services made available in this contract are defined by the contents of the Winning Supplier's Cost Proposal submission ("**Products & Services**").
- H.** CCOG and Equalis agree to make the Products & Services from Winning Supplier available to Equalis Group Participants and Winning Supplier agrees to provide the same to Equalis Group Participants who purchase Products & Services ("**Program Participants**") subject to the terms of this Master Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree to the following terms and conditions:

2. TERMS & CONDITIONS

2.1. Personnel & Equipment. The Parties agree that the number and types of any subcontractors, dealers, distributors, personnel, or specialized equipment which may be required to furnish Products & Services to Program Participants will be determined by Winning Supplier. Winning Supplier agrees to engage the number and types of subcontractors, personnel, and/or specialized equipment necessary to furnish the types of Products & Services to all Program Participants throughout the Term of this Master Agreement and any Customer Agreement.

2.2. Supplemental Agreements. Winning Supplier may enter into separate supplemental agreements with an Equalis Group Participant and/or Program Participant to further define the terms and conditions of purchasing Products & Services (“**Customer Agreement**”). Notwithstanding the foregoing, by ordering products or services under this Master Agreement, all terms and conditions of this Master Agreement will be incorporated into a resulting Customer Agreement unless the Customer Agreement as mutually agreed between Winning Supplier and the Program Participant states otherwise. Any Customer Agreement entered into as a result of this contract is exclusively between the Program Participant and Winning Supplier. Neither CCOG, Equalis Group, its agents, Member and employees shall be made party to any claim for breach of such agreement.

2.3. Pricing

a. Not-To-Exceed Pricing. All contract pricing is “*Not-To-Exceed Pricing*” where Members will receive pricing that does not exceed the per unit pricing provided by the respondent in Attachment B. Winning Supplier may adjust pricing lower if needed, without any approval needed, but cannot exceed the pricing on their contract price list.

b. Pricing Adjustments. No price increases are permitted within the first ninety (90) days of this contract’s Effective Date. Should it become necessary or proper during the Term of this Agreement to make any change in design or any alterations that will increase expense, Equalis Group must be notified immediately. Price increases must be approved by CCOG and no payment for additional materials or services, beyond the amount stipulated in the Agreement, shall be paid without prior approval. All price increases must be supported by manufacturer documentation, or a formal cost justification letter.

It is Winning Supplier’s responsibility to keep all pricing up to date and on file with Equalis Group. All price changes must be provided to Equalis Group, using the same format as was accepted in the original contract.

c. Rates & Charges. The rates, fees, and charges to be charged to and paid by Program Participants for Products & Services are set forth in contract price list. Winning Supplier agrees that there are no other applicable rates, fees, charges, or other monetary incentives for Products & Services except those set forth in Winning Supplier’s cost proposal.

2.4. The Term. This Master Agreement and the Appendices attached hereto will become effective as of effective date identified in the **Master Agreement Signature Form** (the “**Effective Date**”). This Master Agreement will remain in effect for four (4) years and will expire on the date identified in the **Master Agreement Signature Form** (the “**Termination Date**”) unless extended, terminated, or cancelled as set forth in the Master Agreement (the “**Initial Term**”). This Master Agreement may be renewed for one (1) additional one (1) year period by CCOG (a “**Renewal Term**”) unless this Master Agreement is terminated as set forth herein. By mutual consent of the Parties, the Term of this Master Agreement may be extended beyond the Initial and Renewal Term (the “**Extended Term**”). The Initial Term together with all Renewal Terms and Extended Terms exercised are hereinafter collectively referred to as the “**Term.**”

2.5. Formation of Contract

a. Bidder Contract Documents. CCOG and Equalis Group will review proposed Bidder contract documents. Bidder’s contract document shall not become part of CCOG and Equalis Groups’ contract with Bidder unless and until an authorized representative of CCOG and Equalis Group reviews and approves it.

b. **Entire Agreement.** This Master Agreement, including its Recitals, together with all components of the RFP, the components of the Winning Supplier's proposal, attachments, appendices, and exhibits hereto, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior oral or written representations and agreements with regard to the same subject matter. The Parties acknowledge that this Master Agreement has been negotiated and incorporates their collective agreement as to the provisions to be contained herein. Therefore, no presumption will arise giving benefit of interpretation by virtue of authorship of any provision of this Master Agreement, and any ambiguity may not be construed for or against any Party. Winning Supplier's complete and final RFP response is hereby incorporated into and made part of this Master Agreement.

c. **Modification.** No release, discharge, abandonment, waiver, alteration, or modification of any of the provisions of this Master Agreement, or any of the Appendices incorporated herein, shall be binding upon any Party unless set forth in a writing signed by authorized representatives of the Parties.

d. **Assignment.** This Master Agreement and the rights and obligations hereunder may not be assignable by any Party hereto without the prior written consent of the other Parties, which consent shall not be unreasonably withheld, conditioned, or delayed, provided, however, that Winning Supplier and Equalis may assign their respective rights and obligations under this Master Agreement without the consent of the other Parties in the event either Winning Supplier or Equalis shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sale to, or a transfer of all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Master Agreement will be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this section shall be null and void. This Master Agreement may be extended to additional entities affiliated with the Parties upon the mutual agreement of the Parties. No such extension will relieve the extending Party of its rights and obligations under this Master Agreement.

e. **Order of Precedence.**

- (1) General terms and conditions of Master Agreement
- (2) Specifications and scope of work, as awarded
- (3) Attachments and exhibits to the Master Agreement
- (4) The solicitation and all attachments thereto; and
- (5) The Bidder's proposal and all attachments thereto.

2.6. **Confidentiality.**

a. **Obligation.** The nature and details of the business relationship established by this Master Agreement, and the business information regarding the other Party(ies) (the "Disclosing Party") to which a Party(ies) (the "Receiving Party") may become privy during the Term of this Master Agreement (collectively, the "Information") constitute confidential and proprietary information, the disclosure, copying, or distribution of which could result in competitive harm to the Disclosing Party. Each Party agrees to maintain the other Parties' Information in the strictest confidence and agrees not to disclose, copy, or distribute the other Parties' Information, whether orally or in writing, directly or indirectly, in whole or in part, except to those of the Receiving Party's employees, agents, subcontractors, and suppliers with a need to know the Information. The foregoing will not limit a Receiving Party, for purposes of marketing, from informing actual or potential Equalis Group Participants of the existence of a contractual relationship between the Parties. The Parties further agree that they will require that all of their employees, agents, subcontractors, and suppliers abide by the terms of these confidentiality obligations. The confidentiality obligations set forth in this section will continue in effect for the Term of this Master Agreement and for a period of two (2) years after the date this Master Agreement is terminated or expires.

b. **Exceptions.** Nothing herein will apply to any information (a) which is or becomes generally available to the public other than as a result of a disclosure by a Receiving Party or its representatives, (b) which was available on a non-

confidential basis prior to its disclosure by the Disclosing Party or its representatives, (c) which becomes available to a Receiving Party on a non-confidential basis from a source other than the Disclosing Party or its representatives, provided that such source is not known to be subject to any prohibition against transmitting the information, (d) which is disclosed pursuant to an order of court; provided that in the event that proprietary information is disclosed or threatened to be disclosed pursuant to this clause (d), the Receiving Party will give the original Disclosing Party prompt, written Notice, as hereinafter defined, of such threatened disclosure and the right to defend against such disclosure, at Disclosing Party's expense, and provided further that the original Receiving Party will cooperate reasonably in such defense, or (e) which is subject to a Freedom of Information Act Request or other public records request to which a Party is, or may be, required to respond by applicable law.

2.7. Indemnification. Winning Supplier shall protect, indemnify, and hold harmless both CCOG and Equalis Group, administrators, employees, and agents ("**Indemnified Parties**") against all claims, damages, losses and expenses ("**Claims**") arising out of or resulting from the actions of Winning Supplier, Winning Supplier employees or subcontractors in the preparation of the solicitation and the later performance under the contract, including any Customer Agreements with Program Participants ("**Losses**").

2.8. Winning Supplier Insurance. During the Term of this Master Agreement, and for two (2) years following expiration or termination of this Master Agreement, Winning Supplier, at its own expense, shall maintain and shall require that its agents, subcontractors, and suppliers engaged in Winning Supplier's performance of its duties under this Master Agreement maintain general liability insurance, property insurance, and automobile insurance (at a minimum, in the amount of \$1,000,000 per occurrence/\$5,000,000 annual aggregate) applicable to any claims, liabilities, damages, costs, or expenses arising out of its performance under this Master Agreement, or any Appendix, and with respect to, or arising out of, Winning Supplier's provision of Products & Services to Program Participants. CCOG, Equalis, and their respective officers, directors, employees, and agents will be named as certificate holders on Winning Supplier's related insurance policies. All such insurance policies shall incorporate a provision requiring the giving of written Notice to CCOG and Equalis at least thirty (30) days prior to the cancellation, nonrenewal, and/or material modification of any such policies. Winning Supplier shall submit to Equalis within ten (10) calendar days after the Effective Date of this Master Agreement, and prior to furnishing Products & Services to any Program Participants, valid certificates evidencing the effectiveness of the foregoing insurance policies. Winning Supplier shall provide such valid certificates on an annual basis until the terms of this section are no longer applicable.

2.9. Termination Rights. The Parties shall have the termination rights set forth below.

a. Insolvency. If a petition in bankruptcy is filed by any Party, or if any Party is adjudicated as bankrupt, or if any Party makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of the insolvency of any Party, then the other Parties, without prejudice to any other right or remedy, may terminate this Master Agreement upon giving at least five (5) business days prior written Notice of such termination.

b. Mutual Consent. This Master Agreement, or any Appendix, may be terminated at any time by the mutual written consent of the Parties.

c. Breach. In the event that any Party commits a material breach of its obligations under this Master Agreement, except for a payment obligation, the non-breaching Party(ies) may provide written Notice describing the material breach to the breaching Party. The breaching Party will have thirty (30) calendar days to cure such breach or provide acceptable reassurance to the non-breaching Party(ies), or, if the Parties agree that a cure or reassurance is not feasible within thirty calendar (30) days, such period of time for cure or satisfactory reassurance as the Parties may agree in writing. If the breach is not cured within such period or if satisfactory reassurance is not accepted by the non-breaching Party(ies) in such period, then the Party(ies) not in breach may terminate this Master Agreement upon ten (10) business days written Notice at the Addresses for Notices.

2.10. Effects of Termination. Upon termination of this Agreement for any reason, all Customer Agreements entered into with Program Participants shall immediately terminate. Winning Supplier shall immediately cease any sales of Products & Services to any Program Participant under and through the terms of this Master Agreement. Following the date of termination, Winning Supplier shall not be precluded from selling its products and services to individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect either directly or through some other contract vehicle. Following the date of termination, CCOG and Equalis shall not be precluded from transitioning individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect to another agreement or Equalis Group supplier partner.

2.11. Audit of Winning Supplier. CCOG and Equalis, whether directly or through an independent auditor or accounting firm, shall have the right to perform audits, including inspection of books, records, and computer data relevant to Winning Supplier’s provision of Products & Services to Program Participants pursuant to this Master Agreement, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, however, that such inspections and audits will be conducted upon reasonable notice to Winning Supplier and so as not to unreasonably interfere with Winning Supplier’s business or operations.

2.12. Force Majeure. This Master Agreement will be temporarily suspended during any period to the extent that any Party during that period is unable to carry out its obligations under this Master Agreement or the Appendices by reason of an Act of God or the public enemy, act of terrorism, epidemic or pandemic, fire, flood, labor disorder not caused by Winning Supplier, civil commotion, closing of the public highways not caused by Winning Supplier, government interference, government regulations, or any other event or occurrence beyond the reasonable control of the affected Party (“Event of Force Majeure”). No Party will have any liability to the other Party(ies) for a delay in performance nor failure to perform to the extent this Master Agreement or any Appendix is so temporarily suspended; provided that nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Master Agreement. If the provision of Products & Services are impeded due to an Event of Force Majeure, then Winning Supplier may apportion the provision of Products & Services among its present and future customers on a fair and reasonable basis after consulting with Equalis and the Program Participants potentially affected and in a manner that would not reasonably be expected to disproportionately affect Program Participants.

2.13. Notices. All notices, claims, certificates, requests, demands, and other communications required or permitted hereunder (“Notice”) must be in writing and will be deemed given to the Addresses for Notices (a) when delivered personally to the recipient, (b) upon delivery by reputable overnight courier service (charges prepaid), or (c) upon delivery or refusal of delivery by certified or registered mail, return receipt requested, and addressed to the intended recipient. The Parties agree that the day-to-day business communications, including notification of a change of address, pricing updates, or revisions to any Appendix, may be made via electronic communication.

a. Addresses for Notices. Written notices for the Winning Supplier will be sent to the remittance address provided the Winning Supplier’s proposal.

i. If to CCOG:

The Cooperative Council of Governments, Inc.
Attn: Board President
6001 Cochran Road, Suite 333
Cleveland, Ohio 44139
Facsimile: 440.337.0002

ii. If to EQUALIS:

Equalis Group, LLC.
Attn: Eric Merkle, SVP
5550 Granite Parkway,
Suite 298
Plano, Texas 75024

2.14. Waiver. Other than the rights and obligations with respect to payment provided by this Master Agreement, waiver by any Party(ies) of or the failure of any Party(ies) hereto to enforce at any time its rights with regard to any breach or failure to comply with any provision of this Master Agreement by the other Party(ies) may not be construed as, or constitute, a continuing waiver of such provision, or a waiver of any other future breach of or failure to comply with the same provision or any other provision of this Master Agreement.

2.15. Governing Law; Invalidity. This Master Agreement shall be construed and enforced in accordance with, and governed by, the laws of the State of Ohio without regard to rules of conflict of laws. If any provision of this Master Agreement is declared unlawful or unenforceable by judicial determination or performance, then the remainder of this Master Agreement shall continue in force as if the invalidated provision did not exist. Any suits filed by any Party pursuant to this Master Agreement shall be brought in a court of competent jurisdiction located in Cuyahoga County, Ohio. In the event any Party initiates a suit and that suit is adjudicated by a court of competent jurisdiction, the prevailing Party shall be entitled to reasonable attorney's fees and costs from the non-prevailing Party in addition to any other relief to which the court determines the prevailing Party is entitled or awarded.

2.16. No Third-Party Beneficiaries; Survival of Representations. This Master Agreement is made solely for the benefit of the Parties to it, and no other persons will acquire or have any right under or by virtue of this Master Agreement. Except as otherwise provided herein, all representations, warranties, covenants, and agreements of the Parties shall remain in full force and effect regardless of any termination of this Master Agreement, in whole or in part.

2.17. Execution in Counterparts. This Master Agreement may be executed in one or more counterparts, each of which will be deemed an original. For purposes of this Master Agreement, a facsimile, scanned, or electronic signature will be deemed an original signature.

2.18. Nondiscrimination & Intimidation.

a. Winning Supplier expressly agrees that in the hiring of employees for the performance of work or services under this Master Agreement or any subcontract that takes place in the State of Ohio, Winning Supplier, its subcontractors, or any person acting on a Winning Supplier's or its subcontractor's behalf shall not discriminate in the hiring of employees by reason of race, creed, sex, disability as defined in Section 4112.01 of the Ohio Revised Code nor shall it discriminate against any citizen of the State of Ohio in the employment of labor or workers who are qualified and available to perform the Work to which the employment relates.

b. Winning Supplier expressly agrees that Winning Supplier, any of its subcontractors, or any person on behalf of Winning Supplier or its subcontractors in any manner shall not discriminate against or intimidate any employee hired for the performance of work or services under this Master Agreement on account of race, creed, sex, disability as defined in Section 4112.01 of the Ohio Revised Code, or color.

c. Winning Supplier expressly agrees to include principally similar provisions of this section in each of its written subcontractor agreements for the Products & Services subject to this Master Agreement.



***REQUEST FOR PROPOSALS:
Construction Equipment with Related Attachments, Accessories,
Supplies, and Services***

RFP #:
COG-2149

ISSUED BY:
The Cooperative Council of Governments
On Behalf of Equalis Group

*6001 Cochran Road, Suite 333
Cleveland, Ohio 44139*

DATED:
May 22, 2023

SECTION TWO:
Proposal Submission Documents, Technical Proposal, Cost
Proposal and Other Required Forms

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PROPOSAL FORM CHECKLIST

The following documents must be submitted with the Proposal

The below documents can be found in Section 2; Proposal Submission and Required Bid Forms and must be submitted with the proposal. Please note Proposal Form 2 is a separate attachment (attachment B).

TECHNICAL PROPOSAL

- Proposal Form 1: Technical Proposal

PROPOSAL PRICING: Attachment B is provided separately in a Microsoft Excel file and is required to complete your cost proposal.

- Proposal Form 2: Cost Proposal

OTHER REQUIRED PROPOSAL FORMS:

- Proposal Form 3: Diversity Vendor Certification Participation
- Proposal Form 4: Certifications and Licenses
- Proposal Form 5: Unresolved Findings for Recovery
- Proposal Form 6: Mandatory Disclosures
- Proposal Form 7: Dealer, Reseller, and Distributor Authorization
- Proposal Form 8: Mandatory Supplier & Proposal Certifications
- Proposal Form 9: Clean Air Act & Clean Water Act
- Proposal Form 10: Debarment Notice
- Proposal Form 11: Lobbying Certification
- Proposal Form 12: Contractor Certification Requirements
- Proposal Form 13: Boycott Certification
- Proposal Form 14 Federal Funds Certification Forms
- Proposal Form 15: Arizona Contractor Requirements
- Proposal Form 16: New Jersey Requirements
- Proposal Form 17: General Terms and Conditions Acceptance Form
- Proposal Form 18: Equalis Group Administration Agreement Declaration
- Proposal Form 19: Master Agreement Signature Form

(The rest of this page is intentionally left blank)

PROPOSAL FORM 1: TECHNICAL PROPOSAL

1. OVERVIEW & QUALIFICATIONS

1.1. Company Information

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| 1.1.1. Company Name: | JCB Inc. | |
| 1.1.2. Corporate Street Address: | 2000 Bamford Blvd., Pooler, GA, 31322 | |
| 1.1.3. Website: | www.jcb.com | |
| 1.1.4. Formation. In what year was the company formed? For how long has your company been operating under its present business name? If your company has changed its business name, include the most recent prior business name and the year of the name change. | JCB was founded in England in 1945, where our world headquarters remain. JCB Inc. was incorporated in the State of Maryland in 1970, with our North American Headquarters located in Savannah, GA. | |
| 1.1.5. Primary Point of Contact. Provide information about the Bidder representative/contact person authorized to answer questions regarding the proposal submitted by your company: | Contact Name: | Ryan Connelly |
| | Title: | Government Sales Manager |
| | Phone: | 912-447-2053 |
| | E-Mail Address: | Ryan.connelly@jcb.com |
| 1.1.6. Authorized Representative. Print or type the name of the Bidder representative authorized to address contractual issues, including the authority to execute a contract on behalf of Bidder, and to whom legal notices regarding contract termination or breach, should be sent (if not the same individual as in 1.1.9., provide the following information on each such representative and specify their function). | Contact Name: | Ryan Connelly |
| | Title: | Government Sales Manager |
| | Phone: | 912-447-2053 |
| | E-Mail Address: | Ryan.connelly@jcb.com |

1.2. Financial Strength & Legal Considerations

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| 1.2.1. Financial Strength. Demonstrate your financial strength and stability with meaningful data. This could include, but is not limited to, such items as financial statements, SEC filings, credit & bond ratings, letters of credit, and detailed reference letters. Note: If the information disclosed in your response is considered " <i>Trade Secret</i> " as defined in Ohio Revised Code, respondents may mark the information as a " <i>Trade Secret</i> " and the response | With JCB being a private, family-owned business, we do not release public financial/SEC statements. With that said, JCB has been in business since 1945 and in 2021 we reported our global sales revenue to be over \$5.0 billion and profit before taxes to be over \$600 million. |
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| <p>will be redacted from any future use of the RFP response.</p> | |
| <p>1.2.2. Bankruptcy & Insolvency. Describe any bankruptcy or insolvency for your organization (or its predecessors, if any) or any principal of the firm in the last three (3) years.</p> | <p>N/A</p> |
| <p>1.2.3. Litigation. Describe any litigation in which your company has been involved in the last three (3) years and the status of that litigation.</p> | <p>N/A</p> |
| <p>1.3. Industry Qualifications</p> | |
| <p>1.3.1. Company Identification. How is your organization best identified? Is it a manufacturer, distributor, dealer, reseller, or service provider?</p> | <p>Manufacturer</p> |
| <p>1.3.2. Manufacturer Authorization. If your company is best described as a distributor/dealer/reseller (or similar entity), please certify that your organization is authorized to sell on behalf of the products and services you represent.</p> | <p>N/A</p> |
| <p>1.3.3. Authorized Distributors, Agents, Dealers, or Resellers. Describe the different channels in which this contract will be made available to Equalis Group Members. Your response should include, but is not limited to, whether your organization will serve as the single point of sale or if the contract will be made available through a network of distributors, agents, dealers, or resellers.</p> <p>NOTE: Bidders intending to authorize distributors, agents, dealers, or resellers must complete <u>Proposal Form 7 - Dealer, Distributor and Reseller Authorization Form.</u></p> | <p>JCB has 125 authorized full sales & service Dealers across the United States and Canada with approximately 350 dealer locations. Our Direct Sales team also has relationships with many National Rental Companies (i.e. United Rentals, Sunbelt Rentals, etc.) that have approximately 2,500 locations across the United States.</p> |
| <p>1.3.4. Network Relationship. If your company is best described as a manufacturer or service provider, please describe how your dealer network and how it operates to sell and deliver the Products & Services proposed in this RFP. If applicable, is your network independent or company owned?</p> | <p>JCB has a mature dealer network with sales and service teams that come to work every day focused only on JCB products. Through our dealers, we have a sales team of over 500 individuals working to sell our range of products. The dealer service teams comprise of factory trained technicians and are backed with access to JCB product support tools and systems. We have an independent dealer network with 3 JCB-sponsored dealerships.</p> |

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| <p>1.3.5. Industry Experience. How long has your company provided the products and services outlined in your response to this RFP? What percentage of your company's revenue in each of the last three (3) full calendar years was generated from these products and services?</p> | <p>JCB offers a comprehensive range of construction, agricultural, and material handling products. Since 1945, we have been building innovative product solutions and continue to evolve the product range. We invented the backhoe loader, the single boom skid steer/compact track loader, and are currently working on a Hydrogen powered engine to achieve a revolutionary zero-emission solution to off-road equipment.</p> |
| <p>1.3.6. Geographic Reach. Describe your company's service area in the United States and which areas you intend to offer services under a resulting contract if awarded.</p> | <p>JCB has coverage throughout the US and can service all 50 states.</p> |
| <p>1.3.7. Certifications and Licenses. Provide a detailed explanation outlining the licenses and certifications that are i) required to be held, and ii) actually held by your organization (including third parties and subcontractors that you use). Has your company maintained these certifications on an ongoing basis? If not, when and why did your company lose any referenced certifications?</p> <p>NOTE: Provide copies of any of the certificates or licenses included in your response in Proposal Form 5 - Certifications and Licenses.</p> | <p>As an Original Equipment Manufacturer, we comply with the required ISO/SAE standards for our products. We also meet all necessary OSHA and insurance regulations required for our operations.</p> |
| <p>1.4. Public Sector Experience</p> | |
| <p>1.4.1. Public Sector Cooperative Contracts. Provide a list of the public sector cooperative contracts (e.g., state term contracts, public sector cooperatives, etc.) you currently hold and the annual revenue through those contracts in each of the last three (3) calendar year. Please exclude information and data associated with Federal or GSA contracts</p> | <p>Sourcewell - Approximately \$5-10 Million/annually Pennsylvania (COSTARS) – Approximately \$5 Million/annually Pennsylvania DOT - Approximately \$2 Million/annually North Carolina State – Approximately \$2 Million/annually BuyBoard – New contract – Estimate \$1-2 Million/annually Minnesota State – New contract – Estimate \$1-2 Million/annually</p> |
| <p>1.4.2. Education Success. What is the i) total dollar amount, and ii) percentage of your company's total annual revenue generated by sales to educational institutions (i.e., K-12 schools & school districts and high education)?</p> | <p>1-2%</p> |
| <p>1.4.3. Government Success. What is the i) total dollar amount, and ii) percentage of your company's total annual revenue generated by sales to local governments</p> | <p>10-12%</p> |

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| <p>(i.e., municipalities, counties, special districts, and state agencies)?</p> | |
| <p>1.4.4. Customer References. Provide references of at least five (5) local government or educational institution customers for which your company has provided products and services similar in nature and scope to those defined in this RFP in the last three (3) years. Each reference should include:</p> <ul style="list-style-type: none"> a. Customer contact person and their title, telephone number, and email address; b. A brief description of the products and services provided by your company; c. Customer relationship starting and ending dates; and, d. Notes or other pertinent information relating to the customer and/or the products and services your company provided. | <ul style="list-style-type: none"> 1.) <ul style="list-style-type: none"> a. City of Dallas, TX, Robert Hansen – Fleet Manager II, 214-490-9454, robert.hansen@dallas.gov b. JCB construction equipment purchases/OEM and Aftermarket Parts and Labor Master Agreement c. 2021-present 2.) <ul style="list-style-type: none"> a. City of Circleville, OH, Josh Anderson – Maintenance Superintendent, 740-207-9854, janderson@circlevilleoh.gov b. JCB construction equipment purchases c. 2019-present 3.) <ul style="list-style-type: none"> a. Kendall County, TX, Don Evans – Road Supervisor, 830-995-2995, don.evans@co.kendall.tx.us b. JCB construction equipment purchases c. 2020-present 4.) <ul style="list-style-type: none"> a. City of Lancaster, OH, Sean Fowler – Sanitation Superintendent, 740-687-6660, sfowler@ci.lancaster.oh.us b. JCB construction equipment purchases c. 2019-present 5.) <ul style="list-style-type: none"> a. Village of Manchester, NY, Rita Gurewitch – Village Clerk/Treasurer, 585-289-4340, b. JCB construction equipment purchases c. 2017-present |

2. Products & Services

2.1. PRODUCTS & SERVICES

2.1.1. Product & Services Description(s). Provide a detailed description of the products and services you are offering as a part of your proposal.

Your response may include, but is not limited to, information related to differentiators, manufacturing capabilities & advantages, warranty information, turnkey capabilities, installation or set-up, training services, maintenance services, or any other piece of information that would help understand the breadth and depth of your products and service offering.

As mentioned above, JCB has always been known for our unique product innovations with a complete range of over 300 models. We are the only manufacturer of the side-door entry design skid steer/compact track loader, the safest SSL/CTL in the industry. This is a result of our Powerboom, single-arm design which allows us to have 270° of visibility. This gives us a 60% visibility advantage versus the competition. The operator can easily enter/exit the machine through the left-side door instead of having to climb through the front opening of the machine. Combined with 60% better visibility, we have the safest skid steer in the industry and certainly a value-added product to the customer. Furthermore, the JCB Teleskid works off of the same technology as all other skid steers/compact track loaders but is the only telescoping boom machine of its type in the industry.

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| <p>IMPORTANT. This description along with the products and services included in the Attachment B – Cost Proposal will be utilized to define the overall products and services available under a resulting contract.</p> | <p>JCB has the world's #1 selling backhoe. World-wide, JCB has almost 50% backhoe market share and this is a result of the innovations we have built into the product over the last 50 years since we first invented it.</p> <p>From designing and producing our own engine, to the current advances being achieved with zero-emission equipment, JCB is proud of the industry solutions that we provide and continue to develop.</p> |
| <p>2.1.2. Repair & Maintenance. Are repair and maintenance services included in your proposal. If yes, please describe.</p> | <p>No, repair and maintenance services are not included in our proposal. However, our factory trained dealer technicians are well qualified to support JCB machinery, as well as other brands of construction equipment.</p> |
| <p>2.1.3. Additional Offering. Please include any additional products and services not included in the scope of the solicitation that you think will enhance and add value to this contract’s participating agencies.</p> | <p>Our dealers will be able to tailor customer requirements, such as extended warranties and preventative maintenances packages, to provide a complete product solution to this customer base.</p> |
| <p>2.1.4. Warranty. Describe notable features and/or characteristics of your organization’s equipment warranty that a public sector customer would find interesting or appealing. Pricing related to any extended warranty options must be included in Attachment B – Cost Proposal.</p> <p>Provide a copy or link to the manufacturer’s warranty. If required, please attach the warranty as an attachment, as instructed in this RFP.</p> | <p>We provide our customers with a peace of mind with our standard 2-year/2,000 hour warranty. Extended warranty options are available for various coverage and term selections.</p> |
| <p>2.1.5. Training. Describe any training made available to agencies who purchase equipment.</p> | <p>With every new JCB delivery, the delivering sales representative is responsible to give the Equalis member a “walk around” of the product showing the features and benefits and basic operational instruction.</p> <p>Maintenance familiarization training can be offered as an additional cost provided by our local authorized dealer and can be quoted by request.</p> <p>JCB does not offer an operator training/certification program but does provide operational instruction upon delivery and an operator’s manual is provided with every new machine.</p> |
| <p>3. Business Operations</p> | |
| <p>3.1.1. Logistics</p> | |
| <p>3.1.2. Distribution & Shipping Capabilities. Describe how your organization plans to distribute the products/services within your geographic reach.</p> | <p>Since JCB manufactures our SSL/CTL and Compact Telehandler products in North America, we have the advantage of getting the product out the door faster and into the customer's hands. Further, we have 6 ports in North America for which we receive</p> |

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| <p>Your response may include, but is not limited to, information related to the number of distribution facilities, supply chain partners, fill rates, on-time delivery rates, and your ability to accommodate expedited orders.</p> | <p>equipment shipments, helping to reduce freight costs and expediting delivery to the customer. For supply of Parts, we have 4 parts depots located in North America alone, allowing us to provide coast-to-coast coverage to minimize machine down-time.</p> |
| <p>3.2. Customer Service</p> | |
| <p>3.2.1. Customer Service Department. Describe your company's customer service department & operations. Your description may include, but is not limited to, hours of operation, number and location of service centers, parts outlets, number of customer service representatives. Clarify if the service centers are owned by your company or if they are a network of subcontractors.</p> | <p>JCB understands the importance of customer service. Our Sales teams pride themselves on getting back to our customers within 24 hours on quotation requests and deliver a first-class customer experience throughout the delivery process. We feel that we have the best back-up in the business and as a result our service teams are a top priority. To ensure our customers are running at maximum machine uptime, at our headquarters in Savannah, GA, we have the JCB Uptime Center, which is a monitoring and response system for our Technical Support teams to provide world-class product support. Further, our extensive dealer network is there to support our customers at the local level, with many offering after-hours service technicians. Additionally, with our global presence, we have product support teams working 24/7 to maximize machine uptime. Finally, we have an Inside Sales team that responds to direct customer inquiries and measures response and closure times to ensure we are always putting our customer questions or concerns at the top of the list.</p> |
| <p>3.3. Customer Set Up; Order & Invoice Processing; Payment</p> | |
| <p>3.3.1. Order & Invoice Process. Describe your company's proposal development, order, and invoice process. Your response should include, but is not limited to, acceptable payment methods and standard payment terms.</p> | <p>Orders and invoices will be completed at the local level through the JCB authorized dealers, with JCB to receive copies of sales orders/invoices.</p> |
| <p>3.3.2. Financing. Does your company offer any financing options or programs? If yes, describe the financing options available to Members.</p> | <p>Tax-exempt Municipal lease programs are available</p> |
| <p>3.4. Sustainability, Reclamation, and Recycling Initiatives</p> | |
| <p>3.4.1. Sustainable Company Initiatives. Describe the ways in which your company is addressing the issue of sustainability.</p> | <p>In addition to the advances we are making to produce zero-emission equipment, we also take pride in our manufacturing policies and sustainability initiatives. We can proudly report that since 2008 we have reduced our waste output by 90%.</p> |

4. PRICING

4.1. Cost Proposal


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| <p>4.1.1. Pricing Model. Provide a description of your pricing model or methodology identifying how the model works for the products and services included in your proposal. Your response should describe how the proposed pricing model is able to be audited by an Equalis Group member to assure compliance with the pricing in the Master Agreement.</p> | <p>JCB will utilize a percentage discount off list price by catalog. Pricing can be validated/audited by reviewing the current price page and the discount structure.</p> |
| <p>4.1.2. Auditable. Describe how the proposed pricing model is able to be audited by public sector agencies or CCOG to assure compliance with pricing in the Master Agreement.</p> | <p>Pricing can be validated by reviewing Machine Catalogs and matching against percentage discount off list price for confirmation of correct pricing.</p> |
| <p>4.1.3. Cost Proposal Value. Which of the following statements best describes the pricing offered included in Bidder's cost proposal.</p> | <p>The prices offered in your Cost Proposal are:</p> <p><input type="checkbox"/> lower than what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input checked="" type="checkbox"/> equal to what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input type="checkbox"/> higher than what you offer other group purchasing organizations, cooperative purchasing organizations, or state purchasing departments.</p> <p><input type="checkbox"/> not applicable. Please explain below.</p> <p>With the ceiling-based pricing established, the structure allows for our dealers to provide competitive pricing and flexibility for more aggressive pricing to meet customer budgets, multi-unit transactions, and dealer on-hand stock.</p> |
| <p>4.1.4. Additional Savings. Describe any quantity or volume discounts or rebate programs included in your Cost Proposal.</p> | <p>JCB can offer volume discounts. For orders of 5 – 9 units, we can discount a further 2% points from the standard discount structure. Volume orders of 10 units or more can be evaluated on a case-by-case basis for additional discounts.</p> |
| <p>4.1.5. Cost of Shipping. Is the cost of shipping included in the pricing submitted with your response? If no, describe how cost associated with freight, shipping, and delivery are calculated.</p> | <p>Freight/delivery charges are an additional cost to the Equalis member. Delivery will be arranged by JCB and the local JCB dealer facilitating the transaction. Freight/delivery charges will be based on FOB Pooler, GA unless possible to arrange shipping from a closer port/location. These charges will be itemized as a line item on the quote and invoice.</p> |
| <p>4.1.6. Pricing Open Market or Sourced Goods. If relevant, propose a method for the pricing of Open Market Items. For example, you may supply such items "at cost" or "at cost</p> | <p>For dealer fit and non-published items, those items will be sold at a 5% discount off the MSRP.</p> |

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| <p>plus a percentage" or you supply a quote for each such request.</p> <p>NOTE: For a definition of Open Market Items, please refer to Part One, Section 5 – Pricing.</p> | |
| <p>4.1.7. Total Cost of Acquisition. Identify any total cost of acquisition costs that are NOT included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Bidder.</p> | <p>The only additional charge, other than freight/shipping, will be for the JCB Dealer's charge for pre-delivery inspection. This service allows the dealer to properly inspect and prepare the machine for final delivery to the customer. This charge will be an itemized line item on the quote and invoice. Should a customer require additional training or other custom request outside of standard process, these will be included as a separate line item on the quote/invoice.</p> |
| <p>5. <u>GO-TO-MARKET STRATEGY</u></p> | |
| <p>5.1. Bidder Organizational Structure & Staffing of Relationship</p> | |
| <p>5.1.1. Key Contacts. Provide contact information and resumes for the person(s) who will be responsible for the following areas;</p> <ol style="list-style-type: none"> 1. Executive Contact 2. Contract Manager 3. Sales Leader 4. Reporting Contact 5. Marketing Contact. <p>Indicate who the primary contact will be if it is not the Sales Leader</p> | <p>Ryan Connelly Ryan.connelly@jcb.com 912-447-2053</p> |
| <p>5.1.2. Sales Organization. Provide a description of your sales organization, including key staff members, the size of the organization, in-house vs. third-party sales resources, geographic territories, vertical market segmentation, etc.</p> | <p>JCB has approximately 700 employees in North America, 60 of which are field based throughout North America who serve our customers. 100% of these field-based employees are focused on the products in the RFP. Throughout our extensive dealer network, we have approximately 500 dealer salesmen with representation in all fifty States and coverage throughout Canada. All are focused on selling equipment in this RFP.</p> |
| <p>5.2. Contract Implementation Strategy & Expectations</p> | |
| <p>5.2.1. Contract Expectation. What are your company's expectations in the event of a contract award?</p> | <p>JCB is well positioned to meet the scope of work for this contract. We have a wide range of heavy construction and industrial equipment with many unique products and features that are exclusive in the industry. We will provide competitively priced equipment at national cooperative pricing levels, and if awarded,</p> |

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| | make our best efforts to fully promote and develop the Equalis program and contract to maximize its use with our customers. |
| <p>5.2.2. Five (5) Year Sales Vision & Strategy. Describe your company’s vision and strategy to leverage a resulting contract with Equalis over the next five (5) years. Your response may include but is not limited to; the geographic or public sector vertical markets being targeted; your strategy for acquiring new business and retaining existing business; how the contract will be deployed with your sales team; and the time frames in which this will be completed.</p> | <p>JCB understands the value that this contract would provide to ourselves and our dealers, but more importantly to the entities and states that utilize the agreement for purchasing. We will create a Sales guide with the terms and processes of the contract so that our dealer sales teams are fully educated and aware of the program so that they can push the contract at the local level. JCB will promote the contract through our various marketing channels - Website, Digital Media, Brochures, Trade shows - to reach wider audiences.</p> |
| <p>5.2.3. Sales Objectives. What are your top line sales objectives in each of the five (5) years if awarded this contract?</p> | <p>The objective would be to grow sales to the public sector each and every year of the contract. We have seen the trend of increasing utilization through some of the other cooperative contracts that we hold and recognize the value and opportunity that this contract can provide.</p> |

6. ADMIN FEE & REPORTING

6.1. Admin Fee, Reporting, and Compliance

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| <p>6.1.1. Administrative Fee. Equalis Group only generates revenue when the Winning Supplier generates revenue based on contract utilization by current and future Members.</p> <p>The administrative fee is normally calculated as a percentage of the total spend for agencies accessing product and services through the Master Agreement and is typically two percent (2%) to three percent (3%). In some categories, a flat fee or another fee structure may be acceptable.</p> <p>Please provide your proposed Administrative Fee percentage or structure.</p> <p>NOTE: The proposed Administrative Fee language for this contract is based on the terms disclosed in the <u>Attachment A – Model Administration Agreement</u>.</p> |  |
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| <p>6.1.2. Sales & Administrative Fee Reporting. Equalis Group requires monthly reports detailing sales invoiced the prior month and associated Administrative Fees earned by the 15th of each month. Confirm that your company will meet this reporting requirement. If not, explain why and propose an alternative time schedule for providing these reports to Equalis Group.</p> | <p>JCB would prefer a quarterly structure to the sales reporting and fee payment, but can comply with the monthly structure.</p> |
| <p>6.1.3. Self-Audit. Describe any self-audit process or program that you plan to employ to verify compliance with your proposed contract with Equalis Group. This process includes ensuring that Members obtain the correct pricing, reports reflect all sales made under the Contract, and Winning Supplier remit the proper admin fee to Equalis.</p> | <p>For contract sales reports - After each month concludes each Regional sales rep is tasked to report these sales to ensure contract sales are noted. As a second method to ensure contract sales are being reported, JCB issues a Equalis contract specific pin to dealers making Contract sales. When these sales are reported into the JCB system portal, the dealer will note the contract Pin# which is an identifier of a contract sale. To ensure proper pricing, pricing compliance is randomly audited once a month.</p> |

PROPOSAL FORM 2: COST PROPOSAL

A template for the Cost Proposal has been included as Attachment B and must be uploaded as a separate attachment to a Bidder's proposal submission. Bidders are permitted to revise any part of the spreadsheet to the Cost Proposal to accurately reflect the column titles, details, discounts, pricing categories of products, services, and solutions being offered to Equalis Group Members.

Bidder's Cost Proposal must include the information requested in Section 5 – Cost Proposal & Pricing.

NOTE: Cost Proposals will remain sealed and will only be opened and reviewed for those Bidders that meet the minimum Technical Proposal score threshold as described in Section 6.2 - Evaluation and Scoring of Proposals.

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PROPOSAL FORM 3: DIVERSITY VENDOR CERTIFICATION PARTICIPATION

Diversity Vendor Certification Participation - It is the policy of some Members participating in Equalis Group to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

a. Minority Women Business Enterprise

Respondent certifies that this firm is an MWBE: Yes No

List certifying agency: Click or tap here to enter text.

b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise ("DBE")

Respondent certifies that this firm is a SBE or DBE: Yes No

List certifying agency: Click or tap here to enter text.

c. Disabled Veterans Business Enterprise (DVBE)

Respondent certifies that this firm is an DVBE: Yes No

List certifying agency: Click or tap here to enter text.

d. Historically Underutilized Businesses (HUB)

Respondent certifies that this firm is an HUB: Yes No

List certifying agency: Click or tap here to enter text.

e. Historically Underutilized Business Zone Enterprise (HUBZone)

Respondent certifies that this firm is an HUBZone: Yes No

List certifying agency: Click or tap here to enter text.

f. Other

Respondent certifies that this firm is a recognized diversity certificate holder: Yes No

List certifying agency: Click or tap here to enter text.

PROPOSAL FORM 4: CERTIFICATIONS AND LICENSES

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Bidder to provide the products and services included in their proposal which can include, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable

Please also list and include copies of any certificates you hold that would show value for your response not already included above.

Click or tap here to enter text.

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PROPOSAL FORM 5: UNRESOLVED FINDINGS FOR RECOVERY

O.R.C. Chapter 9.24 prohibits CCOG from awarding a contract to any entity against whom the Auditor of State has issued a finding for recovery, if such finding for recovery is “unresolved” at the time of award. By submitting a proposal, a Bidder warrants that it is not now, and will not become, subject to an “unresolved” finding for recovery under **O.R.C. Chapter 9.24** prior to the award of any contract arising out of this RFP, without notifying CCOG of such finding. The Proposal Review Team will not evaluate a proposal from any Bidder whose name, or the name of any of the subcontractors proposed by the Bidder, appears on the website of the Auditor of the State of Ohio as having an “unresolved” finding for recovery.

Is your company the subject of any unresolved findings for recoveries?

- Yes
 No

PROPOSAL FORM 6: MANDATORY DISCLOSURES

1. *Mandatory Contract Performance Disclosure.*

Disclose whether your company's performance and/or the performance of any of the proposed subcontractor(s) under contracts for the provision of products and services that are the same or similar to those to be provided for the Program which is the subject of this RFP has resulted in any formal claims for breach of those contracts. For purposes of this disclosure, "**formal claims**" means any claims for breach that have been filed as a lawsuit in any court, submitted for arbitration (whether voluntary or involuntary, binding or not), or assigned to mediation. For any such claims disclosed, fully explain the details of those claims, including the allegations regarding all alleged breaches, any written or legal action resulting from those allegations, and the results of any litigation, arbitration, or mediation regarding those claims, including terms of any settlement. While disclosure of any formal claims will not automatically disqualify a Bidder from consideration, at the sole discretion of Equalis Group, such claims and a review of the background details may result in a rejection of a Bidder's proposal. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Bidder's performance of the work, and the best interests of Members.

Provide statement here.

JCB has not had any formal claims for breach of contract resulting from services performed that are the same or similar to this Equalis Program.

2. *Mandatory Disclosure of Governmental Investigations.*

Indicate whether your company and/or any of the proposed subcontractor(s) has been the subject of any adverse regulatory or adverse administrative governmental action (federal, state, or local) with respect to your company's performance of services similar to those described in this RFP. If any such instances are disclosed, Bidders must fully explain, in detail, the nature of the governmental action, the allegations that led to the governmental action, and the results of the governmental action including any legal action that was taken against the Bidder by the governmental agency. While disclosure of any governmental action will not automatically disqualify a Bidder from consideration, such governmental action and a review of the background details may result in a rejection of the Bidder's proposal at Group's sole discretion. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Bidder's performance of the work, and the best interests of Members.

Provide statement here.

JCB has not been subject to any adverse regulatory or adverse administrative governmental action from services performed that are the same or similar to this Equalis Program.

PROPOSAL FORM 7: DEALER, RESELLER, AND DISTRIBUTOR AUTHORIZATION

CCOG allows Suppliers to authorize dealers, distributors, and resellers to sell the products and services made available through, and consistent with the Terms and Conditions set forth in, the Master Agreement. If Supplier intends to authorize their dealers, distributors, or resellers access to the Master Agreement in the event of a contract award Supplier must provide a list, either in the form of a document or a weblink, to identify those organizations who are being authorized access to the Master Agreement.

Will the Supplier authorize dealers, distributors, resellers access to Master Agreement?

- Yes
 No

If yes, how will Supplier disclose which organization(s) will have access to the Master Agreement? This list can be updated from time to time upon CCOG's approval.

Bidder Response:

JCB dealers will be authorized distributors under the Master Agreement and can be found on the JCB Dealer Locator - [JCB](http://www.jcb.com/en-us/dealer-locator)
(www.jcb.com/en-us/dealer-locator)

PROPOSAL FORM 8: MANDATORY SUPPLIER & PROPOSAL CERTIFICATIONS

CCOG may not enter into contracts with any suppliers who have been found to be ineligible for state contracts under specific federal or Ohio statutes or regulations. Bidders responding to any CCOG RFP MUST certify that they are NOT ineligible by signing each of the statements below. **Failure to provide proper affirming signature on any of these statements will result in a Bidder's proposal being deemed nonresponsive to this RFP.**

I, Ryan Connelly, hereby certify and affirm that JCB Inc., has not been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by the United States Department of Labor, the United States Department of Health and Human Services, or any other federal department or agency as set forth in 29 CFR Part 98, or 45 CFR Part 76, or other applicable statutes.

AND

I, Ryan Connelly, hereby certify and affirm that JCB Inc., is in compliance with all federal, state, and local laws, rules, and regulations, including but not limited to the Occupational Safety and Health Act and the Ohio Bureau of Employment Services and the following:

- Not penalized or debarred from any public contracts or falsified certified payroll records or any other violation of the Fair Labor Standards Act in the last three (3) years;
- Not found to have violated any worker's compensation law within the last three (3) years;
- Not violated any employee discrimination law within the last three (3) years;
- Not have been found to have committed more than one (1) willful or repeated OSHA violation of a safety standard *(as opposed to a record keeping or administrative standard)* in the last three (3) years;
- Not have an Experience Modification Rating of greater than 1.5 (a penalty-rated employer) with respect to the Bureau of Workers' Compensation risk assessment rating; and
- Not have failed to file any required tax returns or failed to pay any required taxes to any governmental entity within the past three (3) years.

AND

I, Ryan Connelly, hereby certify and affirm that JCB Inc., is not on the list established by the Ohio Secretary of State, pursuant to **ORC Section 121.23**, which identifies persons and businesses with more than one unfair labor practice contempt of court finding against them.

AND

I, Ryan Connelly, hereby certify and affirm that JCB Inc., either is not subject to a finding for recovery under **ORC Section 9.24**, or has taken appropriate remedial steps required under that statute to resolve any findings for recovery, or otherwise qualifies under that section to enter into contracts with CCOG.

I, Ryan Connelly, hereby affirm that this proposal accurately represents the capabilities and qualifications of JCB Inc., and I hereby affirm that the cost(s) proposed to CCOG for the performance of services and/or provision of goods covered in this proposal in response to this CCOG RFP is a firm fixed price structure* as described in the Cost Proposal, inclusive of all incidental as well as primary costs. *(Failure to provide the proper affirming signature on this item may result in the disqualification of your proposal.)*

**Proposed price structure is percentage discount off list price by catalog.*

Ryan Connelly

PROPOSAL FORM 9: CLEAN AIR ACT & CLEAN WATER ACT

The Bidder is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Authorized signature: *Ryan Connelly*

Printed Name: Ryan Connelly

Company Name: JCB Inc.

Mailing Address: 2000 Bamford Blvd., Pooler, GA, 31322

Email Address: Ryan.connelly@jcb.com

Job Title: Government Sales Manager

PROPOSAL FORM 10: DEBARMENT NOTICE

I, the Bidder, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Respondents Name: Ryan Connelly
Mailing Address: 2000 Bamford Blvd., Pooler, GA, 31322
Signature: *Ryan Connelly*
Title of Signatory: Government Sales Manager

PROPOSAL FORM 11: LOBBYING CERTIFICATIONS

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by **Section 1352, Title 31, U.S. Code**. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, on behalf of Bidder that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding one hundred thousand dollars (\$100,000) in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Signature: *Ryan Connolly*
Date: 06/28/2023

PROPOSAL FORM 12: CONTRACTOR CERTIFICATION REQUIREMENTS

1. Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the CCOG Participating entities in which work is being performed.

2. Fingerprint & Criminal Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Signature: Ryan Connelly
Date: 06/28/2023

PROPOSAL FORM 13: BOYCOTT CERTIFICATION

Bidder must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does Bidder agree? Agree
(MRC)

PROPOSAL FORM 14: FEDERAL FUNDS CERTIFICATION FORMS

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements).

All bidders submitting proposals must complete this Federal Funds Certification Form regarding bidder's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to Members for their use while considering their purchasing options when using federal grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, respondent should certify their agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Bidder fails to complete any item in this form, CCOG will consider the respondent's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Supplier Partner using federal funds.

1. *Supplier Partner Violation or Breach of Contract Terms*

Contracts for more than the simplified acquisition threshold currently set at one hundred fifty thousand dollars (\$150,000), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where Supplier Partners violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any contract award will be subject to Terms and Conditions of the Master Agreement, as well as any additional terms and conditions in any purchase order, participating agency ancillary contract, or Member construction contract agreed upon by Supplier Partner and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the CCOG Terms and Conditions.

The remedies under the contract are in addition to any other remedies that may be available under law or in equity. By submitting a proposal, you agree to these Supplier Partner violation and breach of contract terms.

Does Bidder agree? Agree
(MRC)

2. *Termination for Cause or Convenience*

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of ten thousand dollars (\$10,000) resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. Participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Bidder will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does Bidder agree? Agree
(MRC)

3. *Equal Employment Opportunity*

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR Part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Supplier Partner agrees that such provision applies to any participating agency purchase or contract that meets the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 and Supplier Partner agrees that it shall comply with such provision.

Does Bidder agree? Agree
(MRC)

4. *Davis-Bacon Act*

When required by Federal program legislation, Supplier Partner agrees that, for all participating agency prime construction contracts/purchases in excess of two thousand dollars (\$2,000), Supplier Partner shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, Supplier Partner is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Supplier Partner shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Supplier Partner agrees that, for any purchase to which this requirement applies, the award of the purchase to the Supplier Partner is conditioned upon Supplier Partner’s acceptance of the wage determination.

Supplier Partner further agrees that it shall also comply with the Copeland “Anti-Kickback” Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”. The Act provides that each Supplier Partner or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does Bidder agree? Agree
(MRC)

5. *Contract Work Hours and Safety Standards Act*

Where applicable, for all participating agency contracts or purchases in excess of one hundred thousand dollars (\$100,000) that involve the employment of mechanics or laborers, Supplier Partner agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Supplier Partner is required to compute the wages of every mechanic and laborer on the basis of a standard work week of forty (40) hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of forty (40) hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does Bidder agree? Agree
(MRC)

6. *Right to Inventions Made Under a Contract or Agreement*

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier Partner agrees to comply with the above requirements when applicable.

Does Bidder agree? Agree
(MRC)

7. *Clean Air Act and Federal Water Pollution Control Act*

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of one hundred fifty thousand dollars (\$150,000) must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Supplier Partner agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does Bidder agree? Agree
(MRC)

8. *Debarment and Suspension*

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689

(3CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Supplier Partner certifies that Supplier Partner is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier Partner further agrees to immediately notify the Cooperative and all Members with pending purchases or seeking to purchase from Supplier Partner if Supplier Partner is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does Bidder agree? Agree
(MRC)

9. *Byrd Anti-Lobbying Amendment*

Byrd Anti-Lobbying Amendment (31 USC 1352) – Supplier Partners that apply or bid for an award exceeding one hundred thousand dollars (\$100,000) must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Supplier Partner agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does Bidder agree? Agree
(MRC)

10. *Procurement of Recovered Materials*

For participating agency purchases utilizing Federal funds, Supplier Partner agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency maybe required to confirm estimates and otherwise comply. The requirements of Section 6002 includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds ten thousand dollars (\$10,000) or the value of the quantity acquired during the preceding fiscal year exceeded ten thousand dollars (\$10,000); procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does Bidder agree? Agree
(MRC)

11. *Profit as a Separate Element of Price*

For purchases using federal funds in excess of one hundred fifty thousand dollars (\$150,000), a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.324(b). When required by a participating agency, Supplier Partner agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Supplier Partner agrees that the total price, including

profit, charged by Supplier Partner to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Supplier Partner's Group Purchasing Agreement.

Does Bidder agree? Agree
(MRC)

12. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does Bidder agree? Agree
(MRC)

13. Domestic preferences for procurements

For participating agency purchases utilizing Federal funds, Bidder agrees to provide proof, where applicable, that the materials, including but not limited to, iron, aluminum, steel, cement, and other manufactured products are produced in the United States.

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Does Bidder agree? Agree
(MRC)

14. General Compliance and Cooperation with Members

In addition to the foregoing specific requirements, Vendor agrees, in accepting any purchase order from a Member, it shall make a good faith effort to work with Members to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does Bidder agree? Agree
(MRC)

15. Applicability to Subcontractors

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Bidder agree? Agree
(MRC)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Authorized signature: Ryan Connelly

Printed Name: Ryan Connelly
Company Name: JCB Inc.
Mailing Address: 2000 Bamford Blvd., Pooler, GA, 31322
Job Title: Government Sales Manager

PROPOSAL FORM 15: ARIZONA CONTRACTOR REQUIREMENTS

Please answer the following question. If yes, please complete Proposal Form 15.

| | | |
|--|-------------------------------------|-----|
| Does the awarded supplier intend to make their products and services available to public agencies in the State of Arizona? | <input checked="" type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |

In the event the Awarded Supplier desires to pursue public sector opportunities in the State of Arizona, it is important to understand the requirements for working with those public agencies. The documentation and information contained in this proposal form are intended to provide the respondent with documentation that could be relevant to the providing products & services to public agencies in the State of Arizona. It is the responsibility of the public agency to ensure they are in compliance with local requirements.

AZ Compliance with Federal and State Requirements

Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

AZ compliance with workforce requirements

Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, ..." every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program"

CCOG reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. CCOG and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

AZ Contractor Employee Work Eligibility

By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. CCOG and/or CCOG members may request verification of compliance from any contractor or sub-contractor performing work under this contract. CCOG and CCOG members reserve the right to confirm compliance. In the event that CCOG or CCOG members suspect or find that any contractor or subcontractor is not in compliance, CCOG may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.

AZ Non-Compliance

All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal, state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed upon costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

Registered Sex Offender Restrictions (Arizona)

For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the CCOG member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Offshore Performance of Work Prohibited

Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

Terrorism Country Divestments: In accordance with A.R.S. 35-392, CCOG and CCOG members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

Does Bidder agree? Agreed
(MRC)

Date:

PROPOSAL FORM 16: NEW JERSEY REQUIREMENTS

Please answer the following question.

| | | |
|---|-------------------------------------|-----|
| Does the awarded supplier intend to make their products and services available to public agencies in the State of New Jersey? | <input checked="" type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |

In the event the Awarded Supplier desires to pursue public sector opportunities in the State of New Jersey, it is important to understand the requirements for working with those public agencies. The documentation and information contained in this proposal form are intended to provide the respondent with documentation that could be relevant to the providing products & services to public agencies in the State of New Jersey. It is the responsibility of the public agency to ensure they are in compliance with local requirements.

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

- All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.
- Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.
- Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26
- Bid and Performance Security, as required by the applicable municipal or state statutes.

A. Ownership Disclosure Form (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Respondent shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: JCB Inc.

Street: 2000 Bamford Blvd.

City, State, Zip Code: Pooler, GA, 31322

Complete as appropriate:

I, Click or tap here to enter text, certify that I am the sole owner of Click or tap here to enter text, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I, Click or tap here to enter text, a partner in Click or tap here to enter text, do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I, Ryan Connelly, an authorized representative JCB Inc., a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

| Name | Address | Interest |
|-----------------|------------------------------|----------|
| Anthony Bamford | Lakeside Works, Rocester, UK | 100% |

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Signature: *Ryan Connelly*
Date: 06/28/2023

B. Non-Collusion Affidavit

Bidder Name: JCB Inc.

Street Address: 2000 Bamford Blvd.

City, State Zip: Pooler, GA, 31322

State of New Jersey

County of Chatham

I, Ryan Connelly of the Pooler in the County of Chatham, State of Georgia of full age, being duly sworn according to law on my oath depose and say that:

I am the Government Sales Manager of the firm of JCB Inc. the Bidder making the Proposal for the goods, services or public work specified under the Harrison Township Board of Education attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the Harrison Township Board of Education relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Authorized signature: *Ryan Connelly*

Job Title: Government Sales Manager

Subscribed and sworn before me

this 28th day of June, 2023

Notary Public of New Jersey

My commission expires _____, 20____

SEAL

C. Affirmative Action Affidavit (P.L. 1975, C.127)

Company Name: JCB Inc.
Street Address: 2000 Bamford Blvd.
City, State, Zip Code: Pooler, GA, 31322

Bid Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Suppliers must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval
OR
2. A photo copy of their Certificate of Employee Information Report
OR
3. A complete Affirmative Action Employee Information Report (AA302)

Public Work – Over \$50,000 Total Project Cost:

No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the Harrison Township Board of Education

Approved Federal or New Jersey Plan – certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Authorized Signature: Ryan Connelly
Title of Signatory: Government Sales Manager
Date: 06/28/2023

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment

advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative

Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent

D. C. 271 Political Contribution Disclosure Form

PUBLIC AGENCY INSTRUCTIONS

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html. They will be updated from time-to-time as necessary.
 - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d) The form may be used “as-is”, subject to edits as described herein.
 - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

CONTRACTOR INSTRUCTIONS

Business entities (contractors) receiving contracts from a public agency in the state of New Jersey that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

¹ N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

| | | | |
|---------------------|-----------------------------|----------------------|----------------------|
| Vendor Name: | Insert vendor name here. | | |
| Address: | Insert street address here. | | |
| City: | Insert City Here. | State: State. | Zip: Zip Code |

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

| | | |
|---------------------|------------------|---------------|
| | Insert Full Name | Insert Title. |
| Signature of Vendor | Printed Name | Title |

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

| Contributor Name | Recipient Name | Date | Dollar Amount |
|------------------|----------------|------|---------------|
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Check here if the information is continued on subsequent page(s)

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

E. Stockholder Disclosure Certification

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership
- Corporation
- Sole Proprietorship
- Limited Partnership
- Limited Liability Corporation
- Limited Liability Partnership
- Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

| | |
|-------------------------------|-------------------------------|
| Name: Stockholder Name | Name: Stockholder Name |
| Home Address: Home Address | Home Address: Home Address |
| Name: Stockholder Name | Name: Stockholder Name |

| | |
|--|---|
| Home Address: Home Address | Home Address: Home Address |
| Name: Stockholder Name Home Address: Home Address | Name: Stockholder Name Home Address: Home Address |
| Subscribed and sworn before me this ___ day of _____, _____, 2__. | _____ (Affiant) |
| (Notary Public) | _____ (Print name & title of affiant) |
| My Commission expires: | (Corporate Seal) |

PROPOSAL FORM 17: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM

Check one of the following responses to the General Terms and Conditions in this solicitation, including the Master Agreement:

We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

[Click or tap here to enter text.](#)

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. CCOG shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

PROPOSAL FORM 18: EQUALIS GROUP ADMINISTRATION AGREEMENT DECLARATION

Attachment A - Sample Administration Agreement of this solicitation is for reference only. Contracting with Equalis Group and the Winning Supplier will occur after contract award.

Execution of the Administration Agreement is required for the Master Agreement to be administered by Equalis Group. **Attachment A - Sample Administration Agreement** defines i) the roles and responsibilities of both parties relating to marketing and selling the Program to current and prospective Members, and ii) the financial terms between Equalis Group and Winning Supplier.

Redlined copies of this agreement should not be submitted with the response. Should a respondent be recommended for award, this agreement will be negotiated and executed between Equalis Group and the respondent. Respondents must select one of the following options for submitting their response.

- Bidder agrees to all terms and conditions outlined in the **Attachment A - Sample Administration Agreement**.
- Bidder wishes to negotiate directly with Equalis Group on terms and conditions outlined in the Sample Administration Agreement. Negotiations will commence after CCOG has completed contract award.

PROPOSAL FORM 19: MASTER AGREEMENT SIGNATURE FORM

BIDDERS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED FOR AWARD.

The undersigned hereby proposes and agrees to furnish Products & Services in strict compliance with the terms, specifications, and conditions contained within this RFP and the Master Agreement at the prices proposed within the submitted proposal unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Bidder and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Company Name JCB Inc.

Address 2000 Bamford Blvd.

City/State/Zip Pooler, GA, 31322

Phone Number 912-447-2053

Email Address Ryan.connelly@jcb.com

Printed Name Ryan Connelly

Job Title Government Sales Manager

Authorized Signature *Ryan Connelly*

Initial Term of the Master Agreement

Contract Effective Date: September 1, 2023

Contract Expiration Date: August 31, 2027

Contract Number: COG-2149E

(Note: Contract Number will be applied prior to CCOG and Equalis Group countersigning.)

The Cooperative Council of Governments, Inc.
6001 Cochran Road, Suite 333
Cleveland, Ohio 44139

Equalis Group, LLC.
5550 Granite Parkway, Suite 298
Plano, Texas 75024

By: *Franklyn A. Corlett*
Franklyn A. Corlett (Aug 10, 2023 14:15 EDT)

Name: Franklyn A. Corlett

As: CCOG Board President

Date: Aug 10, 2023

By: *Eric Merkle*
Eric Merkle (Aug 10, 2023 13:17 CDT)

Name: Eric Merkle

As: EVP, Procurement & Operations

Date: Aug 10, 2023










Agreement - JCB & CCOG (Master) - 2023.09.01

Final Audit Report

2023-08-10

| | |
|-----------------|--|
| Created: | 2023-08-10 |
| By: | David Robbins (drobbins@equalisgroup.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAGJtGqYvfy7ON_K6RQcPcDh6yBQZ2g11o |

"Agreement - JCB & CCOG (Master) - 2023.09.01" History

-  Document created by David Robbins (drobbins@equalisgroup.org)
2023-08-10 - 5:38:07 PM GMT- IP address: 23.126.70.39
-  Document emailed to fcorlett@solonohio.org for signature
2023-08-10 - 5:59:07 PM GMT
-  Email viewed by fcorlett@solonohio.org
2023-08-10 - 6:10:25 PM GMT- IP address: 64.85.173.2
-  Signer fcorlett@solonohio.org entered name at signing as Franklyn A. Corlett
2023-08-10 - 6:15:16 PM GMT- IP address: 64.85.173.2
-  Document e-signed by Franklyn A. Corlett (fcorlett@solonohio.org)
Signature Date: 2023-08-10 - 6:15:18 PM GMT - Time Source: server- IP address: 64.85.173.2
-  Document emailed to Eric Merkle (emerkle@equalisgroup.org) for signature
2023-08-10 - 6:15:19 PM GMT
-  Email viewed by Eric Merkle (emerkle@equalisgroup.org)
2023-08-10 - 6:17:18 PM GMT- IP address: 104.47.57.254
-  Document e-signed by Eric Merkle (emerkle@equalisgroup.org)
Signature Date: 2023-08-10 - 6:17:42 PM GMT - Time Source: server- IP address: 75.104.92.209
-  Agreement completed.
2023-08-10 - 6:17:42 PM GMT



Administrative Services Committee

Meeting Date:

2026 –P&D – 2026 Ford Escape

- Department:** Central Services Department – Fleet Management
- Presenter:** Horace Green
- Caption:** Motion to approve the replacement of asset #220168, a 2020 Ford Escape, deemed a total loss from Hurricane Helene damage, with a Ford Escape at a total cost of \$28,556 for the Richmond County Planning and Development - Licensing division. The requested amount is from the GA state contract # SWC 99999-001-SPD000287-0005.
- Background:**

The Richmond County Planning and Development department – Licensing division lost asset #220168, a 2020 Ford Escape, during Hurricane Helene. The department has requested a replacement, and Fleet located a 2026 Ford Escape available utilizing the GA statewide contract. FEMA has approved a reimbursement amount of \$16,425 based on the fair market value of asset #220168 at the time of damage.

Fleet Management requested approval from the Procurement department to issue a LOI to potentially hold the order until the Augusta Commission has approved the purchases. Once approval is obtained, Fleet Management will acquire the purchase order and submit it to the vendor to secure the asset purchase.
- Analysis:** The Procurement Department approved the purchase of one 2026 Ford Escape from Akins Dodge Ford via letter of intent to purchase.
- Financial Impact:** (1) 2026 Ford Escape - \$28,556 – Akins Dodge Ford
- Alternatives:** (1) Approve (2) Do not approve
- Recommendation:** Motion to approve the replacement of asset #220168, a 2020 Ford Escape, deemed a total loss from Hurricane Helene damage, with a Ford Escape at a total cost of \$28,556 for the Richmond County Planning and Development - Licensing division.
- Funds are available in the following accounts:** \$28,556: Capital account #272-01-6440/54-21110



Central Services Department

Horace Green, Director
LaQuona Porter, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Andy Penick, Director, Procurement Director

FROM: Horace Green, Director, Central Services Director

DATE: May 6, 2026

SUBJECT: Request to Utilize State Contract #SWC 99999-001-SPD0000218-0005
Administrative Vehicles

Central Services-Fleet Management request to utilize state contract #SWC 99999-001-SPD0000218-0005 (Administrative Vehicles) and a "Letter of Intent" (LOI) to purchase one vehicle for the Augusta Richmond County Planning and Development Department to replace a Ford Escape that was damaged during Hurricane Helene.

The state contract holder, Akins Ford Dodge, informed Fleet Manager there is a small stock inventory for Ford Escapes. Ford Motor Company has cut off all Ford Escapes orders as the vehicle model will be faded out. The vendor requested a LOI to hold one Ford Escape in their inventory until the Augusta Commission approves the purchase. Once approved, Fleet Management will acquire the purchase order and submit it to the vendor for securing the asset purchase.

Planning and Development is requesting the purchase of one 2026 Ford Escape utilizing capital funds. The new vehicle will replace asset #220168 that was a total loss during Hurricane Helene. Central Services-Fleet Management has consulted with the department to ensure the vehicle specifications meet their operational needs.

Please approve the use of the state contract and LOI in total amount of \$28,556 to Akins Ford Dodge. Thank you for your assistance. Please contact Fleet Management with any questions or concerns.

LP/kg



BUYER'S ORDER / INVOICE / BILL OF SALE

Item 5.

P.O. Box 280 • Winder, GA 30680 • 770-867-9136 • 800-282-7872 • www.akinsford.com • sales @ akinsford.net

| CUSTOMER INFORMATION FOR TITLE PURPOSES | | | | | | SALES PERSON SAVANNA | | PROSPECT # | | |
|--|---------------|--------------------|---|--------------------|--------------------------|--------------------------------------|-----------------------------|-------------------------|---------------|--|
| NAME(S) FIRST, MIDDLE, LAST OR BUSINESS AUGUSTA GEORGIA | | | | | | STOCK NUMBER | | DATE 05/05/26 | | |
| STREET ADDRESS | | | | | | CITY | | COUNTY | | |
| MAILING ADDRESS | | | | | | CITY | | COUNTY | | |
| HOME PHONE | | | | | | CELL OR PAGER # | | OFFICE OR WORK PHONE | | |
| E-MAIL ADDRESS | | | | | | | | | | |
| PRIMARY PURCHASER INFORMATION | | | | | | BASE PRICE | | \$28,406.00 | | |
| SOCIAL SECURITY | | DRIVER'S LICENSE # | | DATE OF BIRTH | | NAD # | | Delivery | | |
| | | | | | | | | \$150.00 | | |
| VEHICLE PURCHASED | | | | | | | | \$0.00 | | |
| TYPE | YEAR | MAKE | MODEL | BODY | | | | | | |
| NEW | 2026 | FORD | ESCAPE | | | | | | | |
| CYLINDERS | TRANSMISSION | FUEL | COLOR | TRIM | VIN | | | | | |
| | AUTO | | WHITE | ACTIVE | 1FMCU0GN7TUA37493 | | | | | |
| KEY CODE | OTHER | | | | ODOMETER | | | | | |
| | | | | | | | | | | |
| TRADE-IN #1 | | | | | | TOTAL PRICE INCLUDING DEALER OPTIONS | | \$28,556.00 | | |
| YEAR | MAKE | VIN | | | | ADJUSTED PRICE INCL DISCOUNT(S) | | \$28,556.00 | | |
| MODEL | STOCK NUMBER | ODOMETER | | TRADE ALLOWANCE \$ | | GROSS TRADE-IN ALLOWANCE | | \$0.00 | | |
| PAYOFF AMOUNT | GOOD UNTIL | ACCOUNT NUMBER | | | | TRADE DIFFERENCE | | \$28,556.00 | | |
| PAYOFF OWED TO | PHONE NUMBER | | QUOTED BY | | | | SERVICE & DOCUMENTATION FEE | | \$0.00 | |
| ADDRESS | CITY | | STATE | ZIP CODE | | TAXABLE AMOUNT | | \$28,556.00 | | |
| TRADE-IN #2 | | | | | | SALES TAX | | 0% \$0.00 | | |
| YEAR | MAKE | VIN | | | | TAG & TITLE FEE | | \$0.00 | | |
| MODEL | STOCK NUMBER | ODOMETER | | TRADE ALLOWANCE \$ | | GA WARRANTY RIGHTS FEE (NEW ONLY) | | \$0.00 | | |
| PAYOFF AMOUNT | GOOD UNTIL | ACCOUNT NUMBER | | | | PRICE INCLUDING TAX & FEES | | \$28,556.00 | | |
| PAYOFF OWED TO | PHONE NUMBER | | QUOTED BY | | | | BALANCE OWED ON TRADE(S) | | \$0.00 | |
| ADDRESS | CITY | | STATE | ZIP CODE | | TOTAL PURCHASE PRICE W/TRADES | | \$28,556.00 | | |
| LIEN HOLDER | | | | | | REBATE(S) ASSIGNED TO DEALER | | \$0.00 | | |
| PURCHASED VEHICLE LIEN HOLDER | | | LIEN HOLDER CODE | | | DEPOSIT RECEIPT # | | \$0.00 | | |
| ADDRESS | CITY | | STATE | ZIP CODE | | CASH DOWN RECEIPT \$ | | \$0.00 | | |
| INSURANCE | | | | | | SERVICE CONTRACT | | \$0.00 | | |
| COMPANY | POLICY NUMBER | | | | | UNPAID BALANCE | | | | |
| AGENT | PHONE | | | | | NET DUE UPON DEL CASH/CHECK CONTRACT | | \$28,556.00 | | |
| ADDRESS | CITY | | STATE | ZIP CODE | | GAP | | | | |
| Purchaser agrees that this Order, including all the terms on BOTH THE FACE AND REVERSE SIDE HEREOF, and any retail installment sales contract reflecting the above transaction cancel and supercede any prior agreement or contract and compromise the complete and exclusive statement of the terms. Purchaser agrees that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE, AND FURTHERMORE IN THE EVENT OF A TIME SALE, THIS ORDER SHALL NOT BE BINDING UNTIL THE RETAIL INSTALLMENT SALES CONTRACT IS SIGNED BY PURCHASER AND HAS BEEN APPROVED BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE SAID CONTRACT ON SUCH TERMS. This agreement cannot be modified except by express agreement of the parties. Purchaser by his executing of the Agreement acknowledges that he has read the terms and conditions and has received a true copy of the agreement. | | | | | | | | | | |
| PURCHASER'S SIGNATURE _____ | | | ACCEPTED BY: _____ | | | | | | | |
| DATE _____ | | | DEALER OR HIS AUTHORIZED REPRESENTATIVE | | | | | | | |
| CO-PURCHASER'S SIGNATURE _____ | | | DATE _____ | | | | | | | |

FIXED ASSET TRANSACTION DOCUMENT

DEPT SUBMITTING INFO: RISK MANAGEMENT

DELETION

| | |
|---------------|---------------------------------|
| ASSET NUMBER | <u>220168</u> |
| DEPARTMENT | <u>PLANNING AND DEVELOPMENT</u> |
| DESCRIPTION | <u>2020 FORD ESCAPE</u> |
| SERIAL NUMBER | <u>1FMCU0F60LUC11995</u> |
| ACQ. NUMBER | <u>N/A</u> |
| FUND SOURCE | <u>5522101</u> |

COMMENTS: VEHICLE TOTALED DUE TO ACCIDENT

CONDITION VEHICLE TOTALED

Equipment Table _____

FASTER _____

Fuelman _____

File _____

COPIES

Finance - Fixed Assets: Sophia

Dept Director: _____

Fleet Manager: LaQuona

Accident file: Charli

Date/Time: 10/18/2024 15:20

Trade In to Dealer

Prices shown are what people received from a dealer for their trade-in vehicle by condition. See definitions.

| | | |
|----------------------------|--|-----------------|
| Base Price | | \$10,625 |
| Mileage and Options | | \$4,075 |
| Rough Condition ⓘ | | \$14,700 |
| Base Price | | \$11,850 |
| Mileage and Options | | \$4,075 |
| Average Condition ⓘ | | \$15,925 |
| Base Price | | \$12,850 |
| Mileage and Options | | \$4,075 |
| Clean Condition ⓘ | | \$16,925 |

\$14,425

Looking for values for your business? J.D. Power Valuation Services can help.

J.D. POWER

2020 Ford Escape Utility 4D S 2WD Values

Pricing & Values

Prices shown for the used **2020 Ford Escape Utility 4D S 2WD** with 12,000 miles are what people paid to buy this vehicle or what people received when trading in this vehicle at a dealer. Edit options.

Buy from Dealer

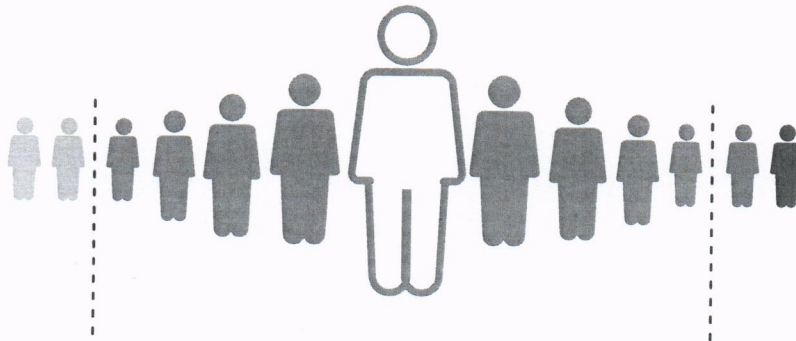
Prices shown are what people paid including dealer discounts. Taxes and fees (title, registration, license, document, and transportation fees) are not included.

Buy from Dealer Buy Certified from Dealer i

Average Price Paid

\$18,955

Data from 221 transactions - Updated 10/13/24



80% of People Paid

\$18,276 - \$19,748

Augusta Richmond County Risk Management

Workfile ID:
PartsShare:

82 Item 5.
8cnqfp

535 TELFAIR STREET, SUITE 920, Augusta, GA 30901

Phone: (706) 821-1704

Preliminary Estimate

Customer: charli

Job Number:

Written By: Charli Rhoades

Insured: charli
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #: 220168
Days to Repair: 0

Owner:

charli

Inspection Location:

Augusta Richmond County Risk Management
535 TELFAIR STREET, SUITE 920
Augusta, GA 30901
Repair Facility
(706) 821-1704 Business

Insurance Company:

VEHICLE

2020 FORD Escape S FWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection

VIN: 1FMCU0F60LUC11995
License:
State:

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:

Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors
Tinted Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Backup Camera
Remote Starter

RADIO

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

Blind Spot Detection
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

Preliminary Estimate

Item 5.

Customer: charli

Job Number:

2020 FORD Escape S FWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection

| Line | Oper | Description | Part Number | Qty | Extended Price \$ | Labor | Paint |
|------|------|--------------------------------------|----------------|-----|-------------------|-------|-------|
| 1 | | FRONT BUMPER & GRILLE | | | | | |
| 2 | | O/H front bumper | | | | 3.5 | |
| 3 | Repl | Bumper cover w/o auto park | LJ6Z17D957AAPT | 1 | 798.37 | Incl. | 3.0 |
| 4 | | Add for Clear Coat | | | | | 1.2 |
| 5 | Repl | RT Upper bracket | LJ6Z17C946A | 1 | 16.88 | 0.2 | |
| 6 | Repl | LT Upper bracket | LJ6Z17C947A | 1 | 19.20 | 0.2 | |
| 7 | Repl | RT Upper bracket rivet upper bracket | W703756S300 | 1 | 3.25 | | |
| 8 | Repl | LT Upper bracket rivet upper bracket | W703756S300 | 1 | 3.25 | | |
| 9 | Repl | RT Upper bracket rivet bumper cover | W704342S300 | 1 | 8.50 | | |
| 10 | Repl | LT Upper bracket rivet bumper cover | W704342S300 | 1 | 8.50 | | |
| 11 | Repl | RT Side cover w/o fog lamps | LJ6Z15A245AB | 1 | 39.93 | Incl. | |
| 12 | Repl | LT Side cover w/o fog lamps | LJ6Z15A246AB | 1 | 38.68 | Incl. | |
| 13 | Repl | RT Side cover screw | W716890S450B | 1 | 7.75 | | |
| 14 | Repl | LT Side cover screw | W716890S450B | 1 | 7.75 | | |
| 15 | | FRONT LAMPS | | | | | |
| 16 | Repl | RT Headlamp assy w/o projector lamp | LJ6Z13008A | 1 | 1,313.80 | 0.3 | |
| 17 | | Aim headlamps | | | | 0.5 | |
| 18 | | HOOD | | | | | |
| 19 | Repl | Hood | LJ6Z16612A | 1 | 1,125.35 | 1.2 | 2.8 |
| 20 | | Add for Clear Coat | | | | | 1.1 |
| 21 | | Add for Underside(Complete) | | | | | 1.4 |
| 22 | | Add for Clear Coat | | | | | 0.3 |
| 23 | Repl | Hood bumper | CV6Z16758A | 1 | 12.72 | | |
| 24 | Repl | Insulator | LJ6Z16738B | 1 | 126.65 | Incl. | |
| 25 | Repl | RT Hinge | LJ6Z16796A | 1 | 42.12 | 0.6 | 0.3 |
| 26 | | Add for Clear Coat | | | | | 0.1 |
| 27 | Repl | LT Hinge | LJ6Z16797A | 1 | 41.38 | 0.6 | 0.3 |
| 28 | | Add for Clear Coat | | | | | 0.1 |
| 29 | | FENDER | | | | | |
| 30 | Repl | RT Fender | LJ6Z16005A | 1 | 243.03 | 2.2 | 2.2 |
| 31 | | Overlap Major Adj. Panel | | | | | -0.4 |
| 32 | | Add for Clear Coat | | | | | 0.4 |
| 33 | | Add for Edging | | | | | 0.5 |
| 34 | | Add for Clear Coat | | | | | 0.1 |
| 35 | Repl | LT Fender | LJ6Z16006C | 1 | 239.62 | 2.2 | 2.2 |
| 36 | | Overlap Major Adj. Panel | | | | | -0.4 |
| 37 | | Add for Clear Coat | | | | | 0.4 |
| 38 | | Add for Edging | | | | | 0.5 |

Preliminary Estimate

Item 5.

Customer: charli

Job Number:

2020 FORD Escape S FWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection

| | | | | | | | |
|----|------------------------------------|---|----------------|---|----------|-------|------|
| 39 | | Add for Clear Coat | | | | | 0.1 |
| 40 | WINDSHIELD | | | | | | |
| 41 | Repl | Windshield FORD, w/o auto wiper w/o htd park area | LJ6Z7803100L | 1 | 432.47 | Incl. | |
| 42 | INSTRUMENT PANEL | | | | | | |
| 43 | Repl | Instrument panel w/6 speaker audio, w/o head up display w/o keyless start | LJ6Z7804320AC | 1 | 2,193.32 | | 9.0 |
| 44 | Repl | Center support | LJ6Z18888B | 1 | 65.00 | | |
| 45 | Repl | Center cover | LJ6Z78045F48BB | 1 | 14.70 | | |
| 46 | Repl | RT Speaker grille outer | LJ6Z18978AD | 1 | 20.00 | | |
| 47 | Repl | LT Speaker grille outer | LJ6Z18978AE | 1 | 20.00 | | |
| 48 | Repl | Speaker grille center | LJ6Z18978AC | 1 | 45.00 | | |
| 49 | Repl | Reinf beam | LX6Z5804545R | 1 | 1,845.62 | Incl. | |
| 50 | Repl | Reinf beam lower bracket | LX6Z78043B92A | 1 | 71.93 | | |
| 51 | Repl | Cluster bezel | LJ6Z7804321AA | 1 | 129.60 | | 0.2 |
| 52 | Repl | Center reinf ebony | LJ6Z7804654AB | 1 | 148.13 | | |
| 53 | Repl | Center cover ebony | LJ6Z7804459AA | 1 | 93.97 | | 0.2 |
| 54 | Repl | Cluster assy mid-series w/paddle shift | LJ6Z10849BEA | 1 | 529.02 | Incl. | |
| 55 | Repl | Start button | H1BZ10B776A | 1 | 66.67 | | |
| 56 | Repl | Air bag lamp | JK2Z10A936A | 1 | 9.97 | Incl. | |
| 57 | Repl | Hazard switch | JX7Z13350A | 1 | 32.00 | | |
| 58 | Repl | Temp sensor | E1GZ19C734A | 1 | 16.56 | | |
| 59 | Repl | Heater control manual AC w/o driver htd seat | LJ6Z19980X | 1 | 338.18 | Incl. | |
| 60 | Repl | Module SYNC to 12/16/2020 | LU5Z14G371AP | 1 | 685.36 | Incl. | |
| 61 | Repl | Microphone | LJ6Z19A391AE | 1 | 45.00 | Incl. | |
| 62 | ROOF | | | | | | |
| 63 | Repl | Roof panel | LJ6Z7850202B | 1 | 1,079.87 | 17.0 | 3.6 |
| 64 | | Overlap Major Non-Adj. Panel | | | | | -0.2 |
| 65 | * | Add for Clear Coat | | | | | 0.7 |
| 66 | Repl | RT Roof rail | LJ6Z78513A08B | 1 | 32.87 s | 2.0 | 1.0 |
| 67 | * | Add for Clear Coat | | | | | 0.2 |
| 68 | Repl | LT Roof rail | LJ6Z78513A09B | 1 | 97.95 s | 2.0 | 1.0 |
| 69 | * | Add for Clear Coat | | | | | 0.2 |
| 70 | PILLARS, ROCKER & FLOOR | | | | | | |
| 71 | Repl | RT Inner center plr (BOR) | LJ6Z7824300A | 1 | 370.95 s | 6.0 | 0.7 |
| 72 | Repl | LT Inner center plr (BOR) | LJ6Z7824301A | 1 | 370.95 s | 6.0 | 0.7 |
| 73 | | Overlap Minor Panel | | | | | -0.2 |
| 74 | Repl | RT Center plr reinf (BOR) | LJ6Z7824300C | 1 | 289.37 s | 3.5 | 0.7 |
| 75 | | Overlap Minor Panel | | | | | -0.2 |
| 76 | Repl | LT Center plr reinf (BOR) | LJ6Z7824301C | 1 | 325.30 s | 3.5 | 0.7 |
| 77 | | Overlap Minor Panel | | | | | -0.2 |
| 78 | Repl | RT Rocker reinf (UHS) | LJ6Z78100K31A | 1 | 602.20 s | 5.1 | 1.4 |
| 79 | | Overlap Minor Panel | | | | | -0.2 |

Preliminary Estimate

Item 5.

Customer: charli

Job Number:

2020 FORD Escape S FWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection

| | | | | | | | | |
|------------------|------|------------------------------|---------------|---|----------|------------------|-------------|-------------|
| 80 | Repl | LT Rocker reinf (UHS) | LJ6Z78100K32A | 1 | 587.38 s | 5.1 | 1.4 | |
| 81 | | Overlap Major Non-Adj. Panel | | | | | -0.2 | |
| SUBTOTALS | | | | | | 14,656.07 | 71.1 | 27.3 |

ESTIMATE TOTALS

| Category | Basis | Rate | Cost \$ |
|--------------------|------------|--------------|------------------|
| Parts | | | 14,656.07 |
| Body Labor | 71.1 hrs @ | \$ 46.00 /hr | 3,270.60 |
| Paint Labor | 27.3 hrs @ | \$ 46.00 /hr | 1,255.80 |
| Paint Supplies | 27.3 hrs @ | \$ 38.00 /hr | 1,037.40 |
| Body Supplies | 67.1 hrs @ | \$ 38.00 /hr | 2,549.80 |
| Subtotal | | | 22,769.67 |
| Grand Total | | | 22,769.67 |

NOTICE TO THIRD PARTY CLAIMANTS: Failure to use the insurance proceeds in accordance with a security agreement between you and a lienholder, if any, may be a violation of Code Section 16-8-4 of the O.C.G.A. If you have any questions, contact your lending institution.



Administrative Services Committee Meeting

Meeting Date:

2026 – UTIL-FM – Trailer, Over Hydraulic Tilt – Bid #25-264

- Department:** Central Services – Fleet Management
- Presenter:** Horace Green; Central Services Director
- Caption:** Motion to approve the purchase of one hydraulic tilt trailer, at a total cost of \$31,619 from Aria Contracting Sales and Services, Inc. of Sarasota, FL for the Utilities Department.
- Background:**

The Augusta Utilities Facilities Maintenance division is requesting the purchase of a hydraulic tilt trailer that will be able to haul up to 38,300lbs. This trailer will be used to tow a large tractor, bush hog mower, heavy equipment, long electrical poles and the new 30’ at the Raw Water Pump Station. The department will also be able to remove the 2,000 HP diesel motors at the Raw Water Pump Station.

The lowest bidder, Rockland Cargo Equipment, Inc., offered a GVWR 32,000lbs trailer that did not meet the minimum requested GVWR in the bid specifications. Aria Contracting Sales and Services quoted a GVWR 40,000lb trailer capable of meeting the department’s needs.

The division will relinquish trailer asset #985004, a 1998 Homemade V5.
- Analysis:** The Procurement Department published a competitive bid using the Demand Star application for a Trailer, Over Hydraulic Tilt. Invitations to bid were sent to 24 vendors with 4 compliant bids received.
- Financial Impact:**
 - Utilities – 506-04-3580/54-21110
- Alternatives:** (1) Approve (2) Do not approve
- Recommendation:** Motion to approve the purchase of one hydraulic tilt trailer, at a total cost of \$31,619 from Aria Contracting Sales and Services, Inc. of Sarasota, FL for the Utilities Department.
- Funds are available in the following accounts:**
 - Utilities - 506-04-3580/54-21110
- REVIEWED AND APPROVED BY:** N/A

Invitation to Bid

Sealed bids will be received at this office until **Monday, November 3, 2025 @ 11:00 a.m.** via ZOOM Meeting ID: **847 8493 8540**; Passcode: **25264** for furnishing:

Bid Item #25-264 Trailer, Deck Over Hydraulic Tilt for Augusta, GA – Central Service Department – Fleet Management Division

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Andy Penick, Director
Augusta, GA Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be obtained through the Augusta, Georgia web site under the Procurement Department **ARCbid, Euna OpenBids, and Georgia Procurement Registry**. Bid documents may also be obtained at the offices of Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901 **(706-821-2422)**.

All questions must be submitted in writing by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, October 24, 2025 @ 5:00 P.M. No bid will be accepted by email; all must be received by mail or hand delivered. To ensure timely deliveries, all submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. No deliveries will be accepted prior to 8:30 a.m. or after 5:00 p.m., as the building is closed to the public and delivery services outside of these hours.

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail or email as follows:

Augusta, GA Procurement Department
Attn: Andy Penick, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Email: procbidandcontract@augustaga.gov

No bid will be accepted by email; all must be received by mail or hand delivered.

ANDY PENICK, Procurement Director

Publish:

Augusta Chronicle October 2, 9, 16, 23, 2025
Metro Courier October 2, 2025



Bid Opening: Bid Item #25-264
Trailer, Deck Over Hydraulic Tilt for Augusta, GA-
Central Services Department – Fleet Management
Bid Due: Monday, November 3, 2025 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24
Total Number Specifications Download (Demandstar): 3
Total Electronic Notifications (Demandstar): 17
Georgia Procurement Registry: 133
Total Packages Submitted: 4
Total Non-Compliant: 0

| Vendors | Aria Contracting Sales and Services, Inc. 4155 Southwell Way Sarasota, FL 34241 | Phoenix Contracting 9915 Smart Jones Dr Ruskin, FL 33573 | Certified Stainless Service, Inc. dba West-Mark 2704 Railroad Avenue Ceres, CA 95307 | Rockland Cargo Equipment, Inc. 1532 Old McDonough Rd Conyers, GA 30094 |
|-----------------|---|--|---|--|
| Attachment B | YES | YES | YES | YES |
| E-Verify Number | 2092008 | 1627384 | 314032 | 1889309 |
| SAVE Form | YES | YES | YES | YES |
| Exceptions | YES | NO | NO | YES |

Trailer, Deck Over Hydraulic Tilt

| | | | | |
|---------------------------|----------------|--|---------------------|----------------------------|
| Year | 2026 | 2025/2026 | 2026 | 2025 |
| Make | BEHNKE | BEHNKE | INTERSTATE TRAILERS | TUFF DAWG |
| Model | FB8X28 TPT-40L | 102X30' 40000# GVW AIR BRAKE GRAVITY TILT DECKOVER TRAILER FB8X30TPT-40L | 30 TDE | 30 DECK OVER TILT SHD |
| Bid Price | \$31,619.00 | \$47,550.00 | \$34,744.05 | \$29,197.00 |
| Approximate Delivery Time | 110 DAYS ARO | 12-14 WEEKS ARO | 180 DAYS ARO | 30-45 DAYS FROM ORDER DATE |



Central Services Department

Horace Green, Director
LaQuona Porter, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Andy Penick, Director, Procurement Department
FROM: Horace Green, Director, Central Services Department
DATE: December 15, 2025
SUBJECT: Recommendation for Bid #25-264, Trailer, Over Hydraulic Tilt

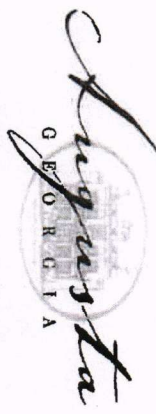
On November 3, 2025, four proposals were received for bid #25-264, Trailer, Over Hydraulic Tilt. After consultation with the Utilities department, Fleet Management recommends awarding Aria Contracting Sales and Services, Inc. of Sarasota, FL in the amount of \$31,619.00.

The lowest bidder at \$29,197 is Rockland Cargo Equipment, Inc. offering a Tuff Dawg 30 deck over tilt shd with exceptions to the requested bid specifications. This trailer offered has a GVWR of 32,000lbs therefore does not meet the minimum GVWR of 38,300lbs required in the bid specifications.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

HG/kg



Bid Opening: Bid Item #25-264
Trailer, Deck Over Hydraulic Tilt for Augusta, GA-
Central Services Department – Fleet Management
Bid Due: Monday, November 3, 2025 @ 11:00 a.m.

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Total Non-Compliant: 0

| | | | | |
|--|--|--|--|---|
| Vendors | Aria Contracting Sales and Services, Inc. 4155 Southwell Way Sarasota, FL 34241 | Phoenix Contracting 9915 Smart Jones Dr Ruskin, FL 33573 | Certified Stainless Service, Inc. dba West-Mark 2704 Railroad Avenue Ceres, CA 95307 | Rockland Cargo Equipment, Inc. 1532 Old McDonough Rd Conyers, GA 30094 |
| Attachment B | YES | YES | YES | YES |
| E-Verify Number | 20922008 | 1627384 | 314032 | 1889309 |
| SAVE Form | YES | YES | YES | YES |
| Exceptions | YES | NO | NO | YES |
| Trailer, Deck Over Hydraulic Tilt | | | | |
| Year | 2026 | 2025/2026 | 2026 | 2025 |
| Make | BEHNKE | BEHNKE | INTERSTATE TRAILERS | TUFF DAWG |
| Model | FB8X28 TPT-40L | 102X30' 40000# GVM AIR BRAKE GRAVITY TILT DECKOVER TRAILER FB8X30TPT-40L | 30 TDE | 30 DECK OVER TILT SHD |
| Bid Price | \$31,619.00 | \$47,550.00 | \$34,744.05 | \$29,197.00 |
| Approximate Delivery Time | 110 DAYS ARO | 12-14 WEEKS ARO | 180 DAYS ARO | 30-45 DAYS FROM ORDER DATE |

Vermeer Southeast Sales & Service

65 Chandler St
Richmond Hill, GA 31324

Georgia Trailer Outlet

45 Carson Loop NW
Cartersville, GA 30121

Ronnie's Trailers & Hitches

1989 Jefferson Davis Hwy
Warrenville, SC 29851

**Big Tex Trailer World
Mcdonough**

345 Industrial Blvd
McDonough, Georgia 30253

A & A Center Trailers

8834 Tara Blvd
Jonesboro, GA 30236

Tidewater Trailer Supply

3928 Ogeechee Rd
Savannah, GA 31405

NAC Trailer Sales

5950 Jefferson Davis Hwy
North Augusta, SC 29841

Sunbelt Rentals

2530 Peach Orchard Rd
Augusta, GA 30906

James Green

Central Services

**Bid Item #25-264 Trailer, Deck Over
Hydraulic Tilt for Augusta, GA- Central
Services/Fleet Management**

Bid Due: Mon, Nov 3, 2025 @11:00 a.m.

Hills Machinery Company, LLC

512 Bourne Ave
Savannah, GA 31408

Felling Trailers

1525 Main Steet South
Sauk Centre, MN 56378

Hooper Trailer Sales, Inc.

1726 Us 41 Bypass S
Griffin, GA 30224

Trailer Nation

297 Perry House Rd
Fitzgerald Ga. 31750

Country Boy Trailers

1550 Atlanta Hwy
Cumming GA 30040

Superior Trailers of Georgia

3785 US-29
Danielsville, GA 30633

Custom Trailer Works, Inc.

13719 GA Hwy 4
Wrens, GA 30833

Axon's Trailer Sales

4550 Augusta Highway
Dearing, GA 30808

Kaycee Gordy

Fleet Management

**Bid Item #25-264 Trailer, Deck Over
Hydraulic Tilt for Augusta, GA- Central
Services/Fleet Management**

Mail Date: 10/2/25

JME Sales, Inc.

1549 Ethridge Mill Road
Griffin, GA 30224

Quality Trailers

515 W Milledgeville Rd
Harlem, GA 30814

Trailers-for-Less

949 GA Hwy 85
Fayetteville, GA 30215

Best Trailers

8614 Hawkinsville Rd
Macon, GA 31216

TrailersPlus

2382 Homer Rd
Commerce, GA 30529

Rockland Cargo Equipment

1532 Old McDonough Hwy
Conyers, GA 30094

United Rentals

2425 Mike Padgett Hwy
Augusta, GA 30906

Down 2 Earth Trailers

1605 E. Parker St
Baxley, Ga 31513

Dr. Yolonda Jackson

Compliance

Planholders

Add Supplier

Export To Excel

Supplier (3)

| Supplier | Download Date |
|---|---------------|
| Aria Contracting Sales & Services, Inc. | 10/19/2025 |
| Onvia, Inc. - Content Department | 10/02/2025 |
| Rockland Cargo Equipment, Inc. | 10/03/2025 |

Add Supplier

Supplier Details

| | |
|---------------|---|
| Supplier Name | Aria Contracting Sales & Services, Inc. |
| Contact Name | Chip Castaing |
| Address | 4155 Southwell Way , Sarasota, FL 34241 |
| Email | ccastaing@ariacss.com |
| Phone Number | 813-431-2311 |

Remove

Documents

| Filename | Type | Action |
|---|-------------------------------|-----------------|
| Bid Item 25-264 Trailer, Deck Over Hydraulic Tilt | Bid Document / Specifications | View History |

Jamye Mortley

From: bidnotice.donotreply@doas.ga.gov
Sent: Thursday, October 2, 2025 1:11 PM
To: Jamye Mortley
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2025-000000156

Dear Jamye Mortley,
jmortley@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2025-000000156
Event Title: Bid Item #25-264 Trailer, Deck Over Hydraulic Tilt
Event Type: Non-State Agency

Process Log

2025/10/02 13:09:58 : Log starts for - 35170541 - EVENT_RELEASE_TO_SUPL
2025/10/02 13:10:05 : Email Process Log for the Event#: PE-72155-NONST-2025-000000156
2025/10/02 13:10:05 : Email Batch# 2510026713
2025/10/02 13:10:05 : Notification Type: EVENT_RELEASE_TO_SUPL
2025/10/02 13:10:55 : Total No of Contacts found for sending Email: 133
2025/10/02 13:10:55 : No of Email(s) not sent due to Bad Email Address: 0

The sourcing event can be reviewed at:
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2025-000000156&sourceSystemType=gpr20>

10/02/2025 01:10:55 PM

[NOTICE: This message originated outside of the City of Augusta's mail system -- DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]



Engineering Services Committee Meeting

Meeting Date: June 2, 2026

Five Stars Fuels of GA Easement Deed

- Department:** Utilities
- Presenter:** Wes Byne, Director
- Caption:** Five Stars Fuels of GA Easement Deed
- Background:** Five Stars Fuels of GA is slated to begin construction at the corner of Gordon Highway and Willhaven Drive. It has been determined that Five Stars will need to deed right-of-way to GDOT for an accel/decel lane.
- Analysis:** Augusta has critical infrastructure, in the form of a water main that feeds both Fort Gordon and the medical prison, within the required right-of-way. It may become necessary, in the future, for the pipeline to be relocated. If this comes to pass, this easement, which is donated by Five Stars, gives Augusta a place for that relocation.
- Financial Impact:** None
- Alternatives:** Disapprove the Five Stars Fuels of GA easement.
- Recommendation:** Approve and accept the Five Star Fuels of GA easement.
- Funds are available in the following accounts:** N/A
- REVIEWED AND APPROVED BY:** N/A

State of Georgia

County of Richmond

**AUGUSTA, GEORGIA
EASEMENT DEED**

PARCEL IDENTIFICATION NUMBERS:

080-0-202-00-0, 2003 Willhaven Drive

THIS INDENTURE made and entered into this ____ day of _____ 2026, between **Five Stars Fuels of GA, LLC**, a Limited Liability Company established under the laws of the State of Georgia, hereinafter referred to as OWNER, and **Augusta, Georgia**, a political subdivision under the laws of Georgia, hereinafter referred to as AUGUSTA;

WITNESSETH, that OWNER, for and in consideration of the sum of ONE DOLLAR (\$1.00) in hand and truly paid by AUGUSTA at and before the sealing and delivery of these presents, and other valuable consideration, the receipt whereof is hereby acknowledged, has granted, bargained, sold, conveyed and confirmed, and by these presents does grant, bargain, sell, convey and confirm unto AUGUSTA, its successors and assigns, an exclusive utility, access and maintenance easement in perpetuity under, across and through the hereinafter described parcel of land as follows;

SAID EASEMENT is twenty-five (25) feet in width and consists of 10,748 (0.24 acre) Square Feet, more or less, of exclusive permanent utility, access and maintenance easement, in perpetuity, for the sole use of the Augusta Utilities Department, on tax map parcel 080-0-202-00-0 (with the present day address of 2003 Willhaven Drive), and in addition to the original easement granted by Barbara Sims and the Estate of Fred M. Sims by deed dated January 8, 2010 and recorded in the office of the Clerk of the Superior Court of Augusta-Richmond County, Georgia, in realty reel 1248, Pages 877-881. Said

permanent easement is shown on a plat prepared by James G. Swift & Associates, for Five Stars Fuels of GA, LLC, dated March 6, 2026, marked as Exhibit A, attached hereto and made a part hereof, to which reference is made for a more accurate and complete description of the metes, bounds and courses, and being for the purpose of laying, relaying, installing, extending, operating, repairing and maintaining pipelines transporting and carrying the Augusta Utilities Department's utility and fiber optics services. Said plat is also recorded in said Clerk's office in Realty Reel _____ Pages _____.

OWNER does also grant, bargain, sell and convey unto Augusta, its successors, assigns, and legal representatives the right, but not the duty, to clear and to keep clear, all trees, undergrowth and other obstructions from said permanent easement, along with the free right of ingress and egress to and from said permanent easement for this purpose and all other purposes stated herein.

OWNER further grants unto AUGUSTA the right to stretch communication lines, or other lines, within the permanent easement, for the use of AUGUSTA, its successors, assigns, representatives, agents, and designees, upon or under said land, within said easements, with the necessary cables, wires, apparatus, fixtures and appliances; and with the right to assign said easements in whole or in part.

OWNER, its heirs, successors, assigns, and legal representatives after the completion of this Project, shall have the right to use said permanent easement in any manner not inconsistent or interfering with the rights herein granted, **excluding**, however, 1. the right to plant thereon any trees or other vegetation that may interfere with the accessing, expanding, adding, laying, relaying, installing, extending, operating, repairing and maintaining of pipelines transporting and carrying utility services; and 2. the right to erect, construct or maintain thereon any buildings, structures, or other permanent improvements, within the boundaries of said permanent easement.

TO HAVE AND TO HOLD the aforesaid rights, ways, easements, privileges and appurtenances unto AUGUSTA, its successors and assigns, in perpetuity.

And OWNER, its heirs, successors, assigns, and legal representatives shall and will forever warrant and defend unto AUGUSTA, its successors and assigns, the rights, ways, easements privileges and appurtenances conveyed herein, against the claim of any person or person whomsoever.

IN WITNESS WHEREOF, OWNER has set its hand and seal, the day and year first above written.

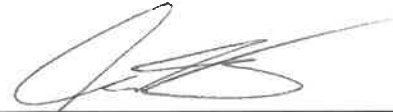
Signed, Sealed and Delivered in the presence of:

FIVE STARS FUELS OF GA, LLC



 Witness


 Notary Public



 Gurpreet Walia

As Its: Managing Member

State of Georgia

County of Richmond

My Commission Expires: January 14, 2030

(Notary Seal)



SURVEYORS CERTIFICATION (A) SECTION 15-6-67, THE REGISTERED LAND SURVEYOR HEREBY CERTIFIES THAT THIS MAP, PLAN OR PLAN HAS BEEN APPROVED FOR FILING IN THE MUNICIPAL OR COUNTY GOVERNING AUTHORITIES OR THAT SUCH GOVERNMENTAL BODIES HAVE AFFIRMED IN WRITING THAT APPROVAL IS NOT REQUIRED.

G.F. SWIFT REGISTERED LAND SURVEYOR 2814
DATE 4/7/26

SUCH APPROVALS OR AFFIRMATIONS SHOULD BE OBTAINED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER AS TO INTENDED USE OF ANY PARCEL THE REGISTERED LAND SURVEYOR FURTHER CERTIFIES THAT THIS MAP, PLAN, OR PLAN CONFORMS WITH THE MINIMUM STANDARDS AND SPECIFICATIONS OF THE STATE BOARD OF SURVEYORS AND MAPPING ENGINEERS AND THE STANDARDS AND SPECIFICATIONS OF THE GEORGIA SUPERIOR COURT CLERK'S COOPERATIVE AUTHORITY. THE APPROVAL SIGNATURE(S) ABOVE WERE NOT IN PLACE WHEN THIS SURVEY WAS ISSUED, AND ARE TO BE PROPERLY OBTAINED PRIOR TO RECORDING.

G.F. SWIFT REGISTERED LAND SURVEYOR 2814
PARTICIPANT I.D. 4158728943
DATE 4/7/26

As required by subsection (g) of O.C.G.A. Section 15-6-67, this plat is subject to the jurisdiction of the appropriate governmental bodies for recording or statements hereon, and the surveyor certifies that this plat complies with the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

THIS SURVEY WAS PREPARED IN CONFORMANCE WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYING IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA PLAT ACT.

W.F. WILHAVEN PROPERTY ENGINEERS
ASSOCIATION INC. (2063-3-021-00-0)
(2063-R-18)

PARCEL ID: 080-0-202-00-0

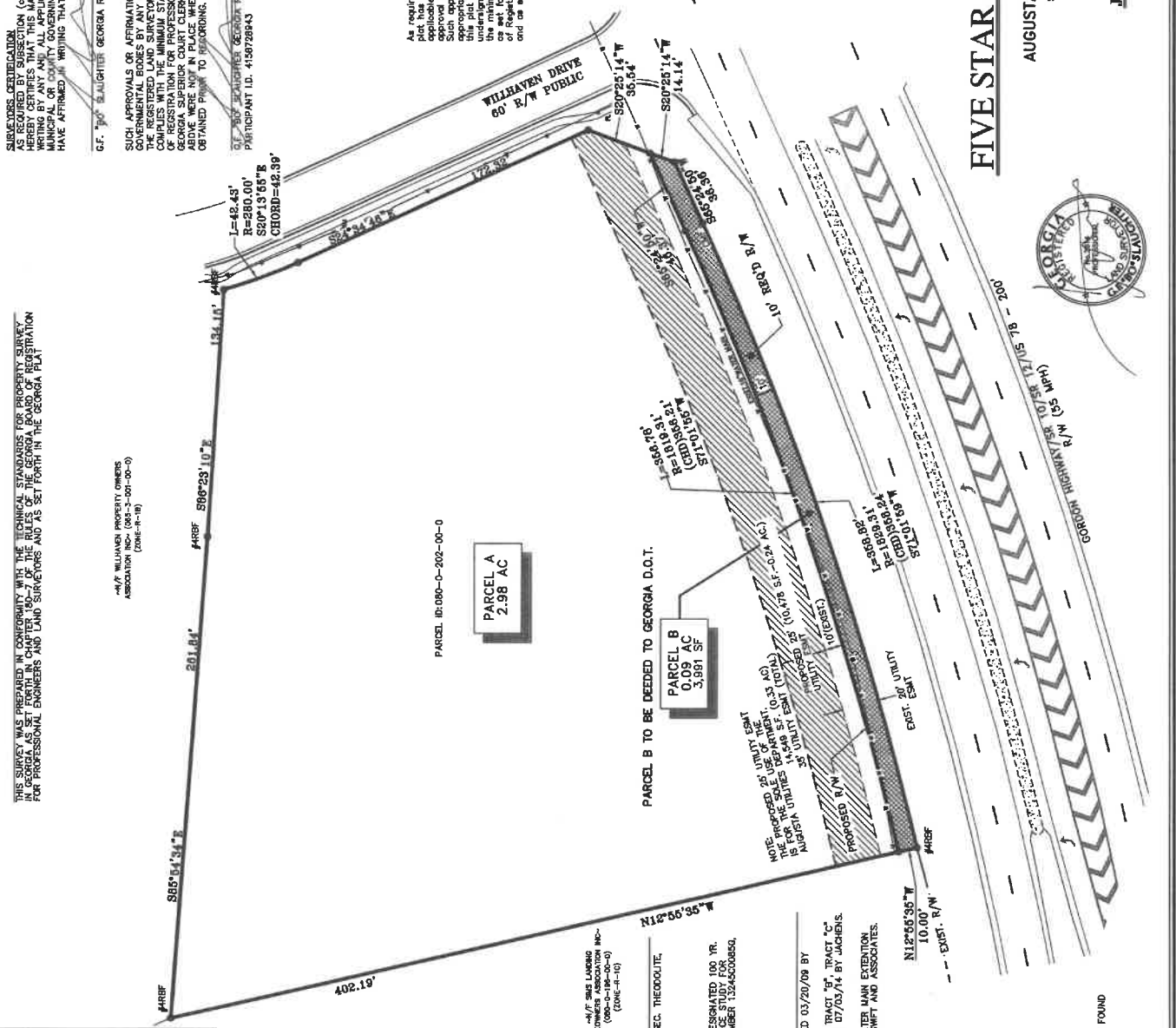
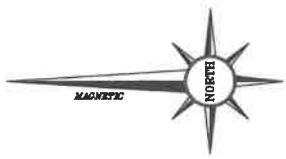
PARCEL A
2.98 AC

PARCEL B TO BE DEEDED TO GEORGIA D.O.T.
PARCEL B
C
0.381 AC

NOTE: PROPOSED 25' UTILITY EASEMENT FOR THE SALE OF PARCELS A & B FOR THE UTILITIES 14-54-55 ST. AUGUSTA UTILITIES 10' (EXIST.) UTILITY 25' UTILITY EASEMENT (10' EXIST.)

- NOTES:**
1. THIS SURVEY WAS PERFORMED WITH A 3 SEC. THEODOLITE, AN E.D.M. AND A 200' STEEL TAPE.
 2. DATE OF SURVEY: 02/27/17.
 3. SURVEY WAS PERFORMED RIGOROUSLY.
 4. THIS PROPERTY DOES NOT LIE WITHIN A DESIGNATED 100 YR. FLOOD PLAIN AS PER THE FLOOD INSURANCE STUDY FOR AUGUSTA, GEORGIA COMMUNITY PANEL NUMBER 1324500850, EFFECTIVE DATE 11/15/14.
- REFERENCES:**
1. FINAL PLAT OF WILHAVEN PHASE I REVISED 03/20/09 BY JOHN BREWER & ASSOCIATES.
 2. A RECONNOITER SURVEY OF TRACT "A", TRACT "B", TRACT "C" AND TRACT "D" OF WILHAVEN PHASE I DATED 07/03/14 BY JACHENS LAND SURVEYING, INC.
 3. EASEMENT PLAT GORCHON HIGHWAY 16" WATER MAIN EXTENSION REVISED AUGUST 24, 2011 BY JAMES G. SWIFT AND ASSOCIATES.

- LEGEND:**
- REBAR FOUND
 - REBAR SET
 - OPEN TOP FOUND
 - OPEN TOP
 - CONCRETE MONUMENT FOUND



FIVE STAR FUELS OF GA, LLC

PROPERTY LOCATED IN THE 119th G.A.D.
AUGUSTA - RICHMOND COUNTY GEORGIA
SCALE: 1"=40'
MARCH 6, 2026



PREPARED BY:
JAMES G. SWIFT & ASSOCIATES
CONSULTING ENGINEERS
1206 INTERSTATE PARKWAY - AUGUSTA, GA. - 30609
Phone: (706) 866-8603



Engineering Services Committee Meeting

Meeting Date: June 2, 2026

Knox Place, Phase I Subdivision

| | |
|---|---|
| Department: | Utilities |
| Presenter: | Wes Byne, Director |
| Caption: | Knox Place, Phase I Water and Sanitary Sewer Dedication Documents |
| Background: | During the development of Knox Place, Phase I, off Willis Foreman Road, a water distribution system and a sanitary sewer system were constructed. |
| Analysis: | Both systems have passed all testing and are ready to be added to Augusta’s system. |
| Financial Impact: | Future payments for water and sanitary sewer from homes constructed in the subdivision. |
| Alternatives: | Disapprove the water and sanitary sewer dedication documents from Knox Place, Phase I. |
| Recommendation: | Approve and accept the water and sanitary sewer dedication documents Easement Deed from Knox Place, Phase I. |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

**STATE OF GEORGIA
COUNTY OF RICHMOND**

MAINTENANCE AGREEMENT

(18 Month Warranty on the Water Distribution System and Gravity Sanitary Sewer System, with a 36 Month Warranty on a Portion of the Gravity Sanitary Sewer System)

KNOX PLACE, PHASE 1

THIS AGREEMENT, entered into this ____ day of _____, 20____, by and between SOUTH AUGUSTA LAND HOLDINGS, LLC, a corporation established under the laws of the State of Georgia, hereinafter referred to as "DEVELOPER", and AUGUSTA, GEORGIA, a political subdivision of the State of Georgia, acting by and through the Augusta Commission, hereinafter referred to as "AUGUSTA":

WITNESSETH

WHEREAS, DEVELOPER has requested that AUGUSTA accept the water distribution system and the gravity sanitary sewer system, for the subdivisions known as Knox Place, Phase 1, as shown by a Deed of Dedication, contemporaneously tendered and recorded in the office of the Clerk of the Superior Court of Richmond County, Georgia, with this document; and

WHEREAS AUGUSTA has adopted a policy requiring that DEVELOPER maintain those installations and systems laid or installed in the subdivision, which AUGUSTA does accept by Deed, for a period of eighteen (18) months; and

WHEREAS DEVELOPER has agreed to an exception to the eighteen-month warranty rule, for a portion of the gravity sanitary sewer hereinafter described in this document, and will extend the warranty on that particular portion of gravity sanitary sewer for an additional eighteen (18) months for a total of thirty-six (36) months; and

NOW, THEREFORE, in consideration of the premises, the expense previously incurred by DEVELOPER and the mutual agreement hereinafter set out, IT IS AGREED that:

(1) AUGUSTA accepts the water distribution system and gravity sanitary sewer main for the subdivision, respectively described in the Deed contemporaneously tendered herewith to the Augusta Commission and that said water distribution system and gravity sanitary sewer system were duly inspected by the Augusta Utilities Department and said systems did pass said inspection.

(2) DEVELOPER agrees to maintain all the installations laid or installed in said subdivision(s) as described in said Deed for a period of eighteen (18) months from the date of the acceptance of said Deed of Dedication by the Augusta Commission.

(3) DEVELOPER agrees that, if during said eighteen month period there is a failure of the installations laid or installed in said subdivisions described in the Deed due to failure or poor workmanship, the DEVELOPER shall be responsible for adequate maintenance and repair.

(4) In the event of such failure of the improvements, AUGUSTA shall notify DEVELOPER and set forth in writing the items in need of repair. DEVELOPER shall present, within fifteen (15) business days of the date of said writing, its proposed plan of repair and shall have the repairs completed in a reasonable time, as determined by AUGUSTA.

(5) If, in the event of an emergency, as determined by AUGUSTA, DEVELOPER is unable to respond in a timely manner, AUGUSTA shall be authorized to erect barricades, and/or traffic direction devices and such other temporary measures as are necessary to remedy the emergency nature of the problem, at DEVELOPER'S expense and allow DEVELOPER time to make the needed repairs in a reasonable time, as determined by AUGUSTA.

(6) In the event DEVELOPER fails to comply with the terms of this agreement and perform such repairs as indicated in paragraph (3) and/or paragraph (5) within the designated timeframe, then AUGUSTA shall proceed to have the necessary corrective work done, and DEVELOPER agrees to be responsible to AUGUSTA for payment, in full, of the costs of repairing the improvements due to failure of material or poor workmanship as liquidated damages and said payment shall be made to AUGUSTA within 30 days of receipt of invoice/bill.

(7) All items in this Agreement shall terminate eighteen (18) months after the date of the acceptance of said Deed of Dedication by the Augusta Commission, except for paragraphs (8) and (9).

(8) Extension of warranty on a portion of gravity sanitary sewer:

- a. DEVELOPER shall extend its present Warranty Bond, through the Planning and Development Dept., on or before the signing of these dedication documents, for an additional eighteen (18) months, for a total of thirty-six (36) months, on a portion of the gravity sanitary sewer. Said portion consists of the manholes A1 and A2 and the pipeline running between them (under Willis Foreman Road and down Dolphin Way).
- b. DEVELOPER shall have the bond amount set at two hundred and fifty thousand dollars (\$250,000).
- c. DEVELOPER shall have the bond made payable to the Augusta Utilities Dept./Knox Place, Phase 1.
- d. DEVELOPER agrees that at any time during the thirty-six months warranty the criterion for the Augusta Utilities Dept. calling in the bond shall be if the above described portion of gravity sanitary sewer is unable to flow freely as per the engineer's design two (2) times within a six (6) month period of time. Said criterion includes, but is not limited to, pumping out, auguring, drilling, jetting and cleaning.
- e. In the event of such failure of the above described portion of gravity sanitary sewer, prior to calling in the bond, AUGUSTA shall notify DEVELOPER and set forth in writing the items in need of repair. DEVELOPER shall present, within fifteen (15) business days of the date of said writing, its proposed plan of repair and shall have the repairs completed in a reasonable time, as determined by AUGUSTA. The proposed plan must be approved by AUGUSTA and the repairs pass AUD testing.
- f. DEVELOPER agrees that any and all rules, regulations, directives, responsibilities

and liabilities, as stated in this document also apply to the portion of gravity sanitary sewer described in this exception.

(9) DEVELOPER agrees that AUGUSTA will not accept any water service, water meter, sewer service, or cleanout that is located within any driveway, paved area, residential parking area or sidewalk per *Augusta-Richmond County, Georgia Minimum Standards for the Design and Construction of Water and Wastewater Systems*, which can be found on the Augusta, Georgia official website under the Utilities Department, any of the services that fall within the locations shall be relocated at the expense of the Developer, Owner, and/or the entity or person by whom the property is owned at the time the services were constructed or laid within the locations. Said relocations may include new services, as needed, and as determined by AUGUSTA. Before said services may be relocated, AUGUSTA must be notified as to whom will be relocating the services and permission must be obtained. AUGUSTA must be granted the opportunity to inspect the services relocations, before they are covered up.

(10) In this Agreement, wherever herein the term DEVELOPER or AUGUSTA is used, the same shall be construed to include as well the heirs, executors, administrators, successors, legal representatives, and assigns of the same. The term DEVELOPER shall also be construed to mean the owner of the property at the time of the signing of this agreement.

(11) This agreement shall be controlled by and construed in accordance with the laws of the State of Georgia and the venue shall be Richmond County, Georgia.

(12) This agreement shall run with the land.

IN WITNESS WHEREOF, DEVELOPER has hereunto set its hand and seal, and AUGUSTA has caused the execution of this agreement by and through its duly authorized officers and agents, with its seal affixed, the day and year first above written.

Signed, sealed and delivered in the presence of

[Signature]
Witness

DEVELOPER:
SOUTH AUGUSTA LAND HOLDINGS, LLC

By: [Signature]
A. Dennis Trotter

[Signature]
Notary Public

As Its: Manager

State of Georgia County of Columbia

My Commission Expires: 10/03/25

(NOTARY SEAL)



ACCEPTED BY:

AUGUSTA, GEORGIA

Witness

By: _____
Garnett L. Johnson
As Its Mayor

Notary Public
State of Georgia, County of _____

Attest: _____
Lena Bonner
As Its Clerk of Commission

My Commission Expires: _____

(SEAL)

(NOTARY SEAL)

**STATE OF GEORGIA
COUNTY OF RICHMOND**

**EASEMENT DEED OF DEDICATION
Water Distribution and Gravity Sanitary Sewer Systems
Public Streets
KNOX PLACE, PHASE 1**

In this agreement, wherever herein DEVELOPER or AUGUSTA is used, the same shall be construed to include as well the heirs, executors, administrators, successors, representatives and assigns of the same.

WHEREAS SOUTH AUGUSTA LAND HOLDINGS, LLC., a corporation established under the laws of the State of Georgia, hereinafter known as “DEVELOPER”, owns a tract of land in Richmond County, Georgia, presently known as 2420 Willis Foreman Road (PIN 194-1-001-00-0), on which DEVELOPER has constructed a housing subdivision known as Knox Place, Phase 1, and in which it has laid out a water distribution system and gravity sanitary sewerage system; and

WHEREAS it is the desire of DEVELOPER, to deed the water distribution system and the gravity sanitary sewer system, to AUGUSTA, GEORGIA, a political subdivision of the State of Georgia acting by and through the Augusta Commission. hereinafter known as “AUGUSTA”, for maintenance and control; and

WHEREAS a final plat for the above referenced subdivision has been prepared by William R. Gore, Professional Land Surveyors, Inc. and is dated December 31, 2024, Said plat was approved by the Augusta-Richmond County Planning Commission on February 3, 2025, approved by the Augusta Commission on February 25, 2025, and filed in Realty Records section of the Clerk of the Superior Court of Richmond County, Georgia, in Realty Book 20, Pages 116-118. Reference is hereby made to all aforesaid plat for a more complete and accurate description as to the land herein described; and

WHEREAS it is agreed that this document shall run with the land; and

WHEREAS AUGUSTA, by and through the Augusta Commission, has consented and agreed to accept and maintain said water distribution system and gravity sanitary sewerage system; and

WHEREAS DEVELOPER has agreed that neither AUGUSTA, nor any of its departments, shall maintain individual force mains and/or grinder pumps and that all said individual force mains and/or grinder pumps shall remain private; and

WHEREAS DEVELOPER further agrees that AUGUSTA will not accept any water service, water meter, sewer service, or cleanout that is located within any driveway, paved area, residential parking area or sidewalk per *Augusta-Richmond County, Georgia Minimum Standards for the Design and Construction of Water and Wastewater Systems*, which can be found on the Augusta, Georgia official website under the Utilities Department, any of the services that fall within the locations shall be relocated at the expense of the Developer, Owner, and/or the entity or person by whom the property is owned at the time the services were constructed or laid within the locations. Said relocations may include new services, as needed, and as determined by AUGUSTA. Before said services may be relocated, AUGUSTA must be notified as to whom will be relocating the services and permission must be obtained. AUGUSTA must be granted the opportunity to inspect the services relocations, before they are covered up.

NOW THEREFORE, this indenture made this _____ day of _____ 202__, between DEVELOPER as Grantor and AUGUSTA as Grantee,

WITNESSETH:

That DEVELOPER, its successors, assigns and legal representatives, for and in consideration of the sum of Ten and no/100 (\$10.00) Dollars, to it in hand well and truly paid by AUGUSTA, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged and for the further consideration of the benefits to its property by the maintenance of said water distribution system and gravity sanitary sewerage system, by AUGUSTA, has and does by these presents, grant, bargain, sell and confirm unto AUGUSTA, its successors and assigns, the following, to-wit:

Exclusive 20-foot permanent easement(s), unless a differing width is noted on said plat, in perpetuity, centered over the water distribution system and the gravity sanitary sewerage system as shown on the aforementioned plat, including those within the rights-of-way and those that are offsite.

All easements are granted together with all of the necessary rights of ingress and egress for the purpose of maintaining, expanding, repairing, adding, constructing, installing, extending, operating, replacing, laying and relaying pipelines carrying and transporting Augusta's utilities services; along with the further right to stretch communication lines, or other lines, for the use of AUGUSTA, its assigns, representatives, agents, and designees, upon

or under said land, within said easement, with the necessary cables, wires, apparatus, fixtures and appliances; and with the right to assign this easement in whole or in part; and

DEVELOPER also grants AUGUSTA the right, but not the duty, to clear and keep clear, all trees, undergrowth and other obstructions from said permanent easement, along with the right of free ingress and egress to and from said permanent easement for this purpose and any other purpose granted within this document.

DEVELOPER agrees that no trees or other vegetation that may interfere with the laying, relaying, installing, extending, operating, repairing and maintaining of pipelines transporting and carrying utility services shall be planted on said easement(s) and that no fences (including but not limited to stone, brick or block), buildings, structures, or other permanent improvements shall be erected, constructed, or maintained thereon.

TO HAVE AND TO HOLD said water distribution system and gravity sanitary sewerage system, together with all and singular, the rights, members, appurtenances thereof to the same being, belonging, or in anywise appertaining to the only proper use, benefit and behoof of AUGUSTA, its successors and assigns forever.

AND DEVELOPER, its successors, assigns and legal representatives will warrant and defend the right and title to the above described property, to AUGUSTA, its successors and assigns, against all claims of all persons whosoever.

IN WITNESS WHEREOF, DEVELOPER has hereunto set its hand and affixed their seals the day and year first above written.

DEVELOPER:

SOUTH AUGUSTA LAND HOLDINGS, LLC

[Signature]
Witness

By: [Signature]
A. Dennis Trotter

Brittany Egbert
Notary Public

As Its: Manager

State of Georgia

County of Columbia

My Commission Expires: 10/03/25



ACCEPTED:

AUGUSTA, GEORGIA

Witness

By: _____
Garnett L. Johnson
As Its Mayor

Notary Public
State of Georgia, County of _____

Attest: _____
Lena Bonner
As Its Clerk of Commission

My Commission Expires: _____

(SEAL)

D: PLAT B: 20 P: 116
 Recorded: 03/05/2025 04:43 PM
 Doc # 2025007970 Pages: 3 Fees: \$30.00
 Hattie Holmes Sullivan
 Clerk of Superior Court, Augusta-Richmond County, GA

SURVEY DATA:
 FIELD CLOSURE 0.04'
 (FROM RADIAL LOCATION)
 ANGULAR ERROR 5"/ANGLE
 NO ADJUSTMENT
 PLAT CLOSURE 1 FOOT IN 10,000
 N.B.S. VRS GPS (GA EAST)

FINAL PLAT OF KNOX PLACE PHASE I SUBDIVISION

SHOWING PROPERTY LOCATED IN THE 1434th G.M.D.
 AUGUSTA-RICHMOND COUNTY, GEORGIA

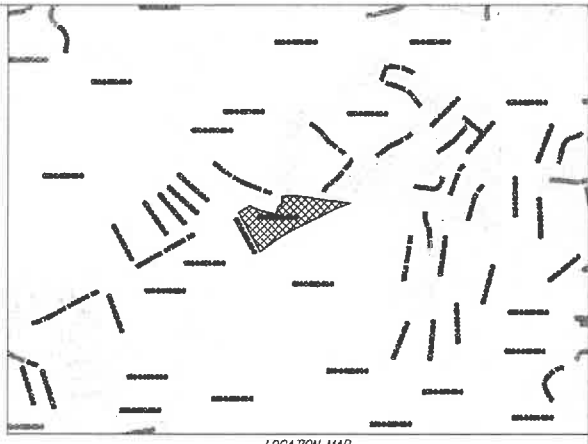
SCALE 1" = 40' AUGUST 27, 2024

PREPARED BY:
William R. Gore

PROFESSIONAL LAND SURVEYORS, INC.
 1804 CENTRAL AVE AUGUSTA, GEORGIA 30904
 TEL: (706) 738-8771 FAX: (706) 738-6249

SHEET 1 OF 3

- LEGEND**
- 1/2" = 1/2" REINFORCING BAR SET
 - 017 = 0.50' TOP PIPE FOUND
 - 018 = 0.50' TOP PIPE FOUND
 - 019 = 0.50' TOP PIPE FOUND
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 - 048 = 0.50' TOP PIPE FOUND
 - 049 = 0.50' TOP PIPE FOUND
 - 050 = 0.50' TOP PIPE FOUND



CURVE TABLE

| CURVE # | ARC LENGTH | RADIUS | DELTA | CHORD DIRECTION | CHORD LENGTH |
|---------|------------|----------|------------|-----------------|--------------|
| C1 | 38.94' | 130.00' | 17°09'42" | S101°2'39"W | 38.79' |
| C2 | 39.27' | 25.00' | 90°00'00" | S26°12'30"E | 35.36' |
| C3 | 55.36' | 70.00' | 45°18'59" | N88°08'01"E | 53.93' |
| C4 | 14.14' | 9.00' | 90°00'00" | N18°28'31"E | 12.73' |
| C5 | 14.14' | 9.00' | 90°00'00" | S71°31'29"E | 12.73' |
| C6 | 102.82' | 130.00' | 45°18'59" | S86°08'01"W | 100.16' |
| C7 | 39.27' | 25.00' | 90°00'00" | S83°47'30"W | 35.36' |
| C8 | 85.68' | 130.00' | 37°45'48" | S37°40'24"W | 84.14' |
| C9 | 39.27' | 25.00' | 90°00'00" | N11°33'18"E | 35.36' |
| C10 | 39.27' | 25.00' | 90°00'00" | S78°26'42"E | 35.36' |
| C11 | 39.27' | 25.00' | 90°00'00" | N11°33'18"E | 35.36' |
| C12 | 48.64' | 25.00' | 111°27'55" | S89°10'39"E | 41.32' |
| C13 | 19.91' | 70.00' | 16°17'53" | N26°58'27"E | 19.84' |
| C14 | 20.97' | 70.00' | 17°09'42" | N10°12'39"E | 20.89' |
| C15 | 16.83' | 130.00' | 7°24'58" | S41°25'43"E | 16.81' |
| C16 | 307.39' | 2268.68' | 7°45'48" | S85°23'39"E | 307.16' |

GENERAL NOTES

1. THE 106 LOTS OF KNOX PLACE, PHASE I, DO NOT LIE IN THE FEMA 100 YEAR FLOOD PLANE, AS SCALED FROM FEMA MAP 13245C0205C EFFECTIVE DATE NOVEMBER 15, 2019.
2. THERE ARE NO WATERS OF THE STATE LOCATED ON OR WITHIN 200 FEET OF KNOX PLACE, PHASE I AS PER THE APPROVED DEVELOPMENT PLANS OF KNOX PLACE, DATED 12/26/2022 (REV. 6/9/2023).
3. NO. MARQUEE, ISLAND OR SPRINKLER SYSTEMS MAY BE LOCATED WITHIN R/W.
4. AUGUSTA-RICHMOND COUNTY WILL NOT REPAIR OR MAINTAIN WATER OR SEWER SERVICES LOCATED OUTSIDE EASEMENTS OR PUBLIC RIGHT OF WAYS.
5. NO. 4 RE-BARS ARE TO BE SET AT ALL BLOCK CORNERS, UNLESS OTHERWISE NOTED.
6. THE BUILDER IS RESPONSIBLE FOR VERIFYING ALL SERVICE LATERAL INVERT ELEVATIONS BEFORE ESTABLISHING FINISH FLOOR ELEVATIONS FOR THE STRUCTURE. ALL FINISH FLOOR ELEVATIONS MUST BE A MINIMUM OF 5 FOOT ABOVE THE SERVICE LATERAL INVERT.
7. ADDITIONAL RESTRICTIVE COVENANTS MAY BE RECORDED WITH THIS PLAT.
8. PARCELS 1, 2, 3, 4 AND 5 ARE TO BE DESIGNATED AS OPEN SPACE AND ARE TO BE DEEDED TO AND MAINTAINED BY THE KNOX PLACE HOMEOWNERS ASSOCIATION.
9. A 5' WIDE DRAINAGE AND UTILITY EASEMENT IS RESERVED TO KNOX PLACE HOME OWNERS ASSOCIATION ALONG THE FRONT OF ALL LOTS.
10. ALL NEW LOT LINES SEPARATING CONNECTED UNITS ARE INTENDED TO BE PARALLEL AND CENTERED IN THE WALL SPACE BETWEEN THE UNITS AND WILL TAKE PRECEDENCE OVER THE CALL MEASUREMENTS OR OTHER EVIDENCE TO THE CONTRARY.
11. A 20 FOOT DRAINAGE & UTILITY EASEMENT IS RESERVED TO THE HOME OWNERS ASSOCIATION (HOA) ALONG ALL REAR PROPERTY LINES AND OVER ALL STORM DRAIN LINES, AS SHOWN.
12. ADDITIONAL RESTRICTIVE COVENANTS MAY BE RECORDED WITH THIS PLAT.
13. AN INGRESS-EGRESS AND UTILITY EASEMENT CENTERED ON THE CENTERLINE OF THE STREETS, IS RESERVED TO AUGUSTA-RICHMOND COUNTY. THOSE EASEMENTS SHALL BE THE WIDTH THAT IS EQUAL TO THE PRESCRIBED RIGHT OF WAY WIDTH OF THE INDIVIDUAL STREET. THIS WIDTH WILL VARY.
14. WATER METERS AND SANITARY CLEAN-OUTS SHALL NOT BE LOCATED IN OR UNDERNEATH DRIVEWAYS.
15. NO FENCES SHALL BE INSTALLED THAT MAY OBSTRUCT MAINTENANCE OF THE STORM SWALES ALONG PROPERTY LINES.
16. A 5' UTILITY EASEMENT ALONG ALL RIGHT-OF-WAY LINES IS RESERVED TO AUGUSTA-RICHMOND COUNTY, UNLESS OTHERWISE NOTED.
17. THE HOA WILL OWN AND MAINTAIN BOTH DETENTION PONDS.
18. RESERVING FIVE FOOT EASEMENTS ALONG ALL SIDE LOT LINES AND TEN FOOT EASEMENTS ALONG ALL REAR LOT LINES, UNLESS OTHERWISE SHOWN, FOR DRAINAGE AND UTILITIES.

STATE PLANE COORDINATE DATUM
 NAD 83 GEORGIA EAST ZONE
 COMB. SCALE FACTOR= 0.999888
 ALL COORDINATES ARE GROUND COORDINATES

VERTICAL DATUM
 ALL ELEVATIONS SHOWN ARE NAVD 88.

NOTE:
 ALL SIDEWALKS, CROSSWALKS, SIGNING AND STRIPING TAKEN FROM DEVELOPMENT PLANS PREPARED BY CIVIL DESIGN SOLUTIONS, WITH A DATE OF DECEMBER 26, 2022 (REVISED JUNE 9, 2023), WERE NOT FIELD LOCATED.

NO ACCESSORY STRUCTURE MAY BE LOCATED WITHIN 5 FEET OF ANY SIDE OR REAR PROPERTY LINE.

PLEASE NOTE THAT THE FINAL ADDRESS SHOULD MATCH WHERE THE FINISHED DRIVEWAY IS LOCATED.

WHEN PERMITS ARE REQUESTED PLEASE USE THE ADDRESS THAT MATCHES THE LOCATION OF THE FINISHED DRIVEWAY.

PROJECT DATA
 OWNERS/DEVELOPER
 SOUTH AUGUSTA LAND HOLDINGS, LLC
 P.O. BOX 7054
 NORTH AUGUSTA, SC 29861
 (803) 508-2956

TAX MAP PARCEL NUMBER
 194-1-001-00-0 - SOUTH AUGUSTA LAND HOLDINGS LLC

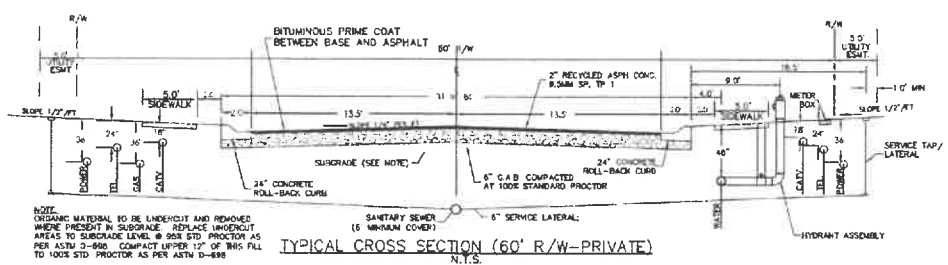
PROJECT DATA
 TOTAL NUMBER OF LOTS.....106
 CURRENT ZONING.....R-1E
 TOTAL ACREAGE.....20.70 Acres
 ACREAGE IN 106 LOTS..... 7.24 Acres (315,374 Sq. Ft.)
 MINIMUM LOT..... 2275 Sq. Ft. (0.05 Ac.)
 MAXIMUM LOT..... 5660 Sq. Ft. (0.13 Ac.)
 AVERAGE LOT SIZE..... 2818 Sq. Ft. (0.06 Ac.)
 ACREAGE IN STREET R/W..... 3.02 Acres (131,815 Sq. Ft.)
 TOTAL ACREAGE IN OPEN SPACE 10.76 Acres (468,704 Sq. Ft.)
 (PARCEL 1) 3.76 Ac. (163,785 Sq. Ft.)
 (PARCEL 2) 0.21 Ac. (9147 Sq. Ft.)
 (PARCEL 3) 6.79 Ac. (295,772 Sq. Ft.)

SETBACK REQUIREMENTS:
 FRONT LINES.....20 FEET FROM P/L
 SIDE LINES.....5 FEET FOR END UNITS
 REAR LINES.....25 FEET FROM P/L
 SIDE LINES FOR DETACHED BUILDINGS5 FEET FROM P/L

DESIGN ENGINEER
 CIVIL DESIGN SOLUTIONS
 371 MAIN STREET
 WARRENTON, GEORGIA 30828
 PHONE (478) 465-0900

PROPOSED LAND USE IS.... RESIDENTIAL TOWNHOMES
 PROJECT COVERED UNDER NPDES GENERAL PERMIT GAR1000003
 LOT COVERAGE - NO MAXIMUM LOT COVERAGE (R1-E)

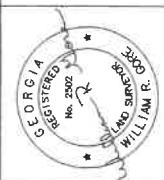
MAXIMUM BUILDING HEIGHT ALLOWED BY ZONING.....2 1/2 STORIES OR 45 FEET
 MAXIMUM PROPOSED BUILDING HEIGHT FOR THIS PROJECT.....< 45 FEET



NOTE: AS SHOWN ON DEVELOPMENT PLANS OF KNOX PLACE, PHASE I PREPARED BY CIVIL DESIGN SOLUTIONS WITH AN APPROVAL DATE OF DEC. 26, 2022 (REV. JUNE 9, 2023)

APPROVED FINAL PLAT
 (NOT VALID UNTIL SIGNED)
 AUGUSTA RICHMOND COUNTY PLANNING COMMISSION
 DATE APPROVED: 1/25/2025
 CHAIRMAN - MAX WOOD
 CLERK - COMMISSION

APPROVED FINAL PLAT
 (NOT VALID UNTIL SIGNED)
 AUGUSTA RICHMOND COUNTY PLANNING COMMISSION
 DATE APPROVED: Feb 3rd 2025
 CHAIRMAN
 SECRETARY



AS REQUIRED BY SUBSECTION (C) OF O.C.G.A. SECTION 15-6-67, I HEREBY CERTIFY THAT THIS MAP, PLAT, OR PLAN HAS BEEN APPROVED FOR FILING IN WRITING, BY THE AUGUSTA PLANNING COMMISSION OR THEIR AUTHORIZED DESIGNEE - THE AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT.

AUGUSTA RICHMOND COUNTY PLANNING COMMISSION DATE
 SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER AS TO INTENDED USE OF ANY PARCEL.

SURVEYOR'S CERTIFICATION
 AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

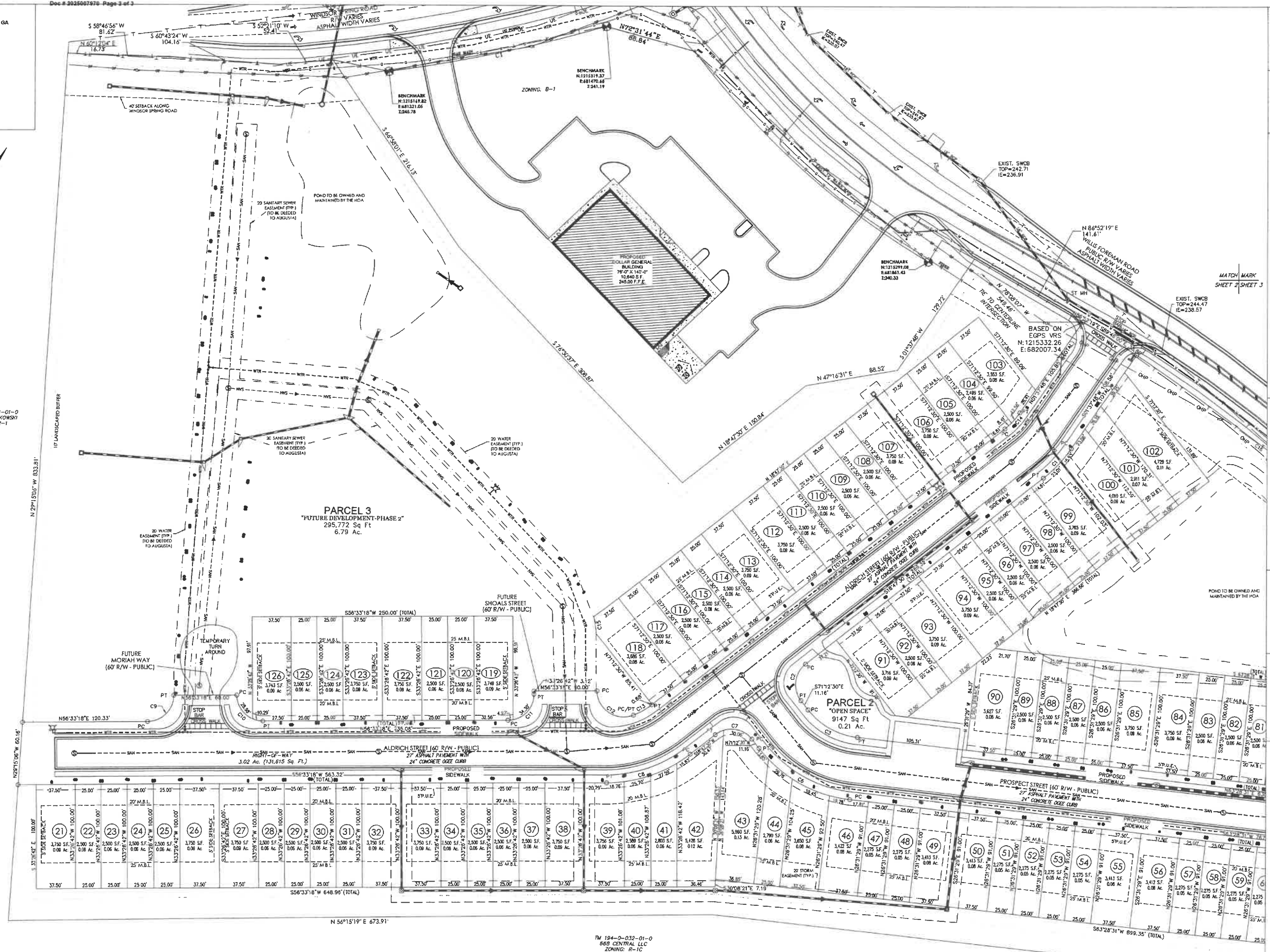
By: William R. Gore DATE 12/31/24
 WILLIAM R. GORE, LS
 GEORGIA PROFESSIONAL LAND SURVEYOR NO. 2502

William R. Gore
 PROFESSIONAL LAND SURVEYORS, INC.
 1804 CENTRAL AVE AUGUSTA, GEORGIA 30904
 TEL: (706) 738-8771 FAX: (706) 738-6249



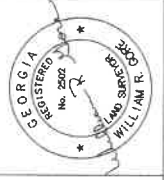


TM 194-D-001-01-0
MICHAEL PIOROWSKI
ZONING: R-1



DATE: 12/31/2024
SCALE: 1"=40'
DRAWN BY: C.A.M.
C.M. DISTRICT 1434
SHEET NO. 2 OF

RECORD PLAT OF
KNOX PLACE - PHASE 1
PROPERTY CURRENTLY LOCATED AT 2420 WILLIS FOREMAN ROAD
KNOWN AS TAX PARCEL NO. 194-1-1-001-00-0
COUNTY OF: RICHMOND STATE OF: GEORGIA

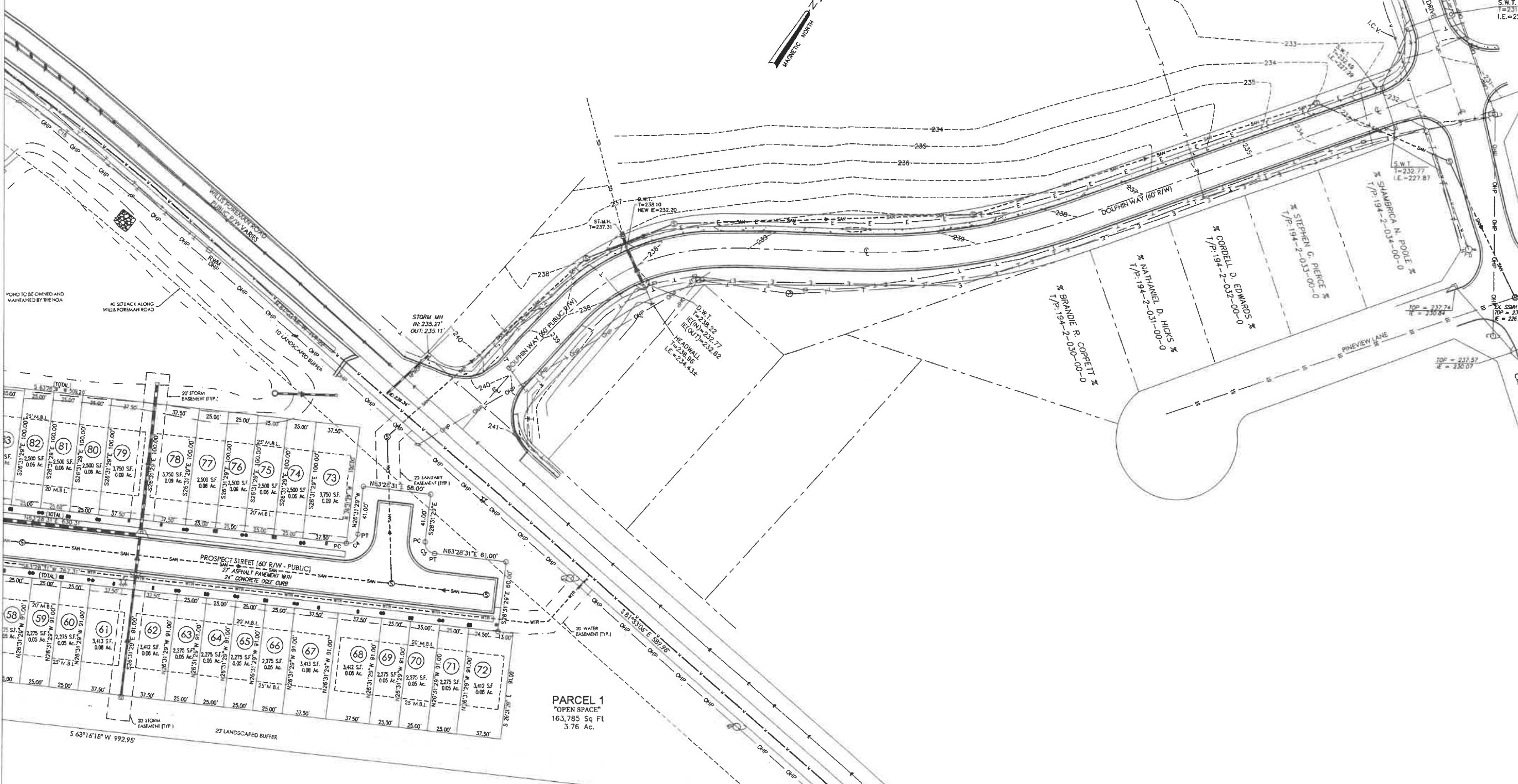
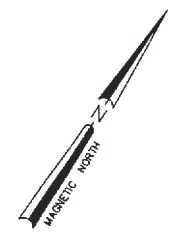


William R. Gore
PROFESSIONAL LAND SURVEYORS, INC.
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TEL: (706) 738-8771 FAX: (706) 738-6249

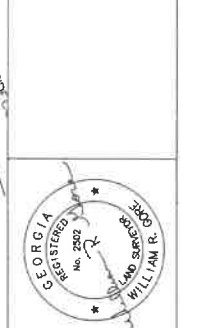
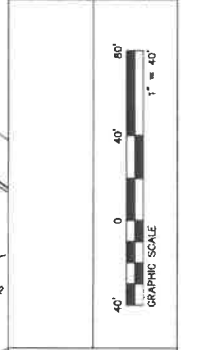


FOR COUNTY USE

MATCH MARK
SHEET 2 SHEET 3



RECORDED PLAT OF
KNOX PLACE - PHASE I
PROPERTY CURRENTLY LOCATED AT 2420 WILKS FOREMAN ROAD
KNOWN AS TAX PARCEL NO. 194-1-001-00-0
COUNTY OF: RICHMOND STATE OF: GEORGIA



William R. Gore
PROFESSIONAL LAND SURVEYORS, INC.
1804 CENTRAL AVE. AUGUSTA, GEORGIA 30904
TEL. (706) 736-6771 FAX: (706) 736-6249

Item 8.

DATE: 12/31/2024
SCALE: 1"=40'
DRAWN BY: C.A.M.
C.M. DISTRICT 1434
SHEET NO. 3 OF 3



Engineering Services Committee Meeting

Meeting Date: May 26, 2026

Monte Sano Avenue Improvements Project

Design and Engineering Services for Road Improvements

(Wrightsboro Rd. to Walton Way)

RFQ Item: 19-247

File Reference: 26 – 014(A)

| | |
|--------------------------|---|
| Department: | Engineering & Environmental Services |
| Presenter: | Dr. Hameed Malik, Director |
| Caption: | Approve supplemental funding (SA4) for Final Construction Plan Preparation Phase of the Design Consultant Services Agreement to Kimley-Horn in the amount of \$144,896.77 for the Monte Sano Ave. Improvements (Wrightsboro Rd. to Walton Way) Project. AE / RFQ 19-247 (20ENG875) |
| Background: | Monte Sano Avenue Improvements project is an approved SPLOST project. One of the main objectives of this project is improving safety of the corridor. The project will provide pavement rehabilitation, and shoulder and parking improvements from Wrightsboro Road to Walton Way. TIA2 funding Project Construction phase. The design team has the final field plan review (FFPR) and right of way acquisition is underway. In December 2025, St. Mary on the Hill Catholic Church representative called its members meeting and showed opposition to construction of proposed roundabout at the intersection of Monte Sano Avenue and McDowell Street. It warranted modification to this intersection design. |
| Analysis: | On December 3, 2019, Augusta Commission awarded Monte Sano Road Design Professional Services to Kimley-Horn. Project is right of way acquisition phase. Modification to intersection of Monte Sano Avenue and McDowell Street final design due to Mary on the Hill Catholic Church opposition to current design requires revising final plans including traffic signal and right of way. This supplement is to cover cost associated to this design modifications. |
| Financial Impact: | Funds in amount of \$144,896.77 is available (Engineering SPLOST8) |
| Alternatives: | 1). Do not approve and delay design completion. |

Recommendation: Approve supplemental funding (SA4) for Final Construction Plan Preparation Phase of the Design Consultant Services Agreement to Kimley-Horn in the amount of \$144,896.77 for the Monte Sano Ave. Improvements (Wrightsboro Rd. to Walton Way) Project. AE / RFQ 19-247

Funds are available in the following accounts: (\$144,896.77) 330-041110-52.12115 - SPLOST 8 Traffic Safety & Operations

REVIEWED AND APPROVED BY: HM/sr

**ENGINEERING & ENVIRONMENTAL SCVS DEPARTMENT
SUPPLEMENTAL AGREEMENT**

Item 9.

| | |
|---|-----------------------------|
| Augusta Richmond County Project Number(s): | 330-041110 – 5212115 |
| Supplemental Agreement Number: | 4 |
| Purchase Order Number: | 20ENG875 |

WHEREAS, We, **Kimley-Horn and Associates**, entered into a contract with Augusta-Richmond County on December 3, 2019 for Preliminary Engineering, Survey, Database and Subsurface Utility Engineering (SUE) phase (PE phase1&2) of the Design Consultant Services Agreement and

WHEREAS, certain revisions to the design requested by Augusta-Richmond County are not covered by the scope of the original contract, we desire to submit the following Supplemental Agreement to-wit:

Additional Design and Engineering Services, Project Management and Administration for Monte Sano Avenue Improvement Projects

It is agreed that as a result of the above described modifications the contract amount is increased by **\$144,896.77** from **\$1,202,156.37** to a new total of **\$1,347,053.14**. Any modifications to submittal dates shall be as identified in the attached proposal. This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

NOW, THEREFORE, We, **Kimley-Horn and Associates**, Consultant, hereby agree to said Supplemental Agreement consisting of the above mentioned item, and agree that this Supplemental Agreement is hereby made a part of the original contract to be performed under the specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

RECOMMEND FOR APPROVAL:

CITY OF AUGUSTA-RICHMOND COUNTY
AUGUSTA, GEORGIA

Kimley-Horn and Associates

Honorable Garnett L Johnson, Mayor

Approved Date: _____

Approved: Date:
[ATTACHED CORPORATE SEAL]

ATTEST:

ATTEST:

Title:

Title: _____



March 4, 2026

Ms. June Hamal
 Associate Director
 Construction and Engineering Department
 452 Walker Street, Suite 110
 Augusta, Georgia 30901

Re: ***PI No. 0017641***
Design and Engineering Services for Monte Sano Avenue Improvements Project
(Wrightsboro Road to Walton Way)
Professional Services Agreement – Final Design and Construction Phase Services
Supplemental Agreement #4

Dear Ms. Hamal:

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this letter agreement (the “Agreement”) to the Augusta Engineering Department (“Client” or “AED”) for providing final design plan and construction phase services for the above referenced project.

Project Understanding

Located in Augusta’s Summerville Neighborhood, the segment of Monte Sano Avenue from Wrightsboro Road to Walton Way consists of well-kept residential, commercial, and community properties characterized with mature landscaping. As a local road, Monte Sano Avenue generally consists of one lane in each direction with areas of on-street parking, portions of sidewalk, overhead utilities, and signalized (4), full stop-controlled (2), and sideroad stop-controlled (1) intersections. The corridor is posted at 30 MPH with portions of 25 MPH school zones.

As of this submittal, the design team has completed the Final Field Plan Review (FFPR) and Right-of-Way (ROW) acquisition is underway. On December 3, 2025, Dr. Hameed Malik (AED) and Mr. Steve Cassell, Infrastructure Systems Management (ISM), attended an in-person stakeholder meeting with representatives from St. Mary on the Hill Catholic Church. The Church representatives requested that the proposed roundabout at the intersection of Monte Sano Avenue and McDowell Street be removed from the design plans. After follow-up coordination with AED and ISM, it was agreed that Kimley-Horn would re-design this intersection to accommodate a traffic signal reconstruction. Note that ISM will be conducting a standalone pedestrian study at this location – this study will be procured separately between ISM and AED.

The project is currently funded with local money as well as discretionary funds from TIA and should continue to be designed for local delivery. No portion of the project is within State right-of-way, therefore involvement with the Georgia Department of Transportation’s (GDOT’s) TIA Office is anticipated to be limited to review of a revised concept report.

Scope of Services

Kimley-Horn will provide the services specifically set forth below.

Task 1 - Project Management and Administration

Project management services are anticipated to begin in January 2026, as SA #3 was anticipated to end in April 2024, and continue until November 2026 (the anticipated month of letting date), a total of 11 months. These services and deliverables include the following monthly activities:

- Preparation of monthly progress reports
- Invoicing
- Subconsultant coordination
- Scheduling of project-related activities and updates to project schedule
- Internal workload/staffing management

Other infrequent activities include meetings or calls with AED and/or other City of Augusta agencies; contracting; and addressing limited unforeseen needs as the project progresses. The project management and administration activities scoped as part of this agreement are based on our recent experience and current AED requirements/policies. Changes to these requirements/policies may result in additional services. The Kimley-Horn project manager will also perform limited review and coordination services associated with an updated public display for the Monte Sano Avenue at McDowell Street intersection.

Task 2 – Revised Final Plans Preparation

Kimley-Horn will revise final construction plans at the intersection of Monte Sano Avenue and McDowell Street. These plans, currently consisting of a single-lane roundabout, will be revised to accommodate a proposed signal reconstruction (see Task 3 for signal plans scope). This design change will result in modifications to the following design components:

- Updated horizontal and vertical alignments for McDowell and corresponding edge-of-pavement/sidewalk changes, possibly including parking
- Updated stormwater and erosion design (to be prepared by Benesch)
- Follow-up coordination with franchise utility owners. Infrastructure Systems Management (ISM) will coordinate a resubmittal to utility owners as well as any necessary follow-up. These owners will be responsible for providing design files and estimated costs for their respective utility relocations. The appropriate utility owner will also be responsible for changes to the proposed lighting design.
- Follow-up coordination with the Augusta Utilities Department (AUD), also coordinated in partnership with ISM. Kimley-Horn will revise the proposed water/sewer relocations design to accommodate the updated signal design, though only minor changes, at most, are anticipated.
- Updated staging plans, including an anticipated removal of the McDowell Street detour
- Up to two (2) rounds of formal right-of-way (ROW) revisions (estimate 3 parcels)
- Removal of several design sheets needed for a roundabout design, but not for a signal design. This includes sheet renumbering throughout the plan set.
- Implementation of design changes throughout the plan set (typical sections, quantities, cross sections, signing/markings, landscaping, etc.)

Once an initial draft of the proposed signal design at McDowell Street is complete, Kimley-Horn will begin coordination with AUD for the proposed water/sewer relocations. Upon receipt and incorporation of AUD's initial comments, Kimley-Horn will perform a revised second utility submittal, the distribution of which will be provided by AED. Kimley-Horn will incorporate the utility owner-provided markups and finalize the redesign of the intersection.

Once the revised final plans are completed, Kimley-Horn will package the plans and updated materials, including the updated construction cost estimate, and submit to AED for review and comment. This submittal will include an electronic submission as well as up to five (5) 11x17 hard copies of the plans. Kimley-Horn anticipates that AED will provide comments via PROCORE and that no virtual or in-person field review meeting will be required. Kimley-Horn will also provide one (1) round of formal responses to any received comments.

Limited stakeholder outreach is anticipated prior to the project letting. This outreach is anticipated to consist of the preparation of a public meeting-style display showing the revised improvements at the intersection of Monte Sano Avenue at McDowell Street. Up to one (1) round of revisions to the display based on stakeholder feedback is anticipated. No formal meetings with stakeholders, virtual or in-person, are anticipated. Similarly, Kimley-Horn does not anticipate the need to provide formal response to any stakeholder comments.

Per request from AED, Kimley-Horn will prepare a memo-style addendum to the concept report for AED's use in documenting the proposed intersection operational change with GDOT. No formal revisions or related comments/responses are anticipated as part of the preparation and delivery of this addendum.

Task 2 Deliverables List:

- Revised Final Plans Package
- Revised Final Plans Comment Responses
- Formal ROW Revisions (up to two)
- Public Display of Proposed Intersection Revisions
- Concept Report Addendum

Task 3 – Traffic Signal and Interconnect Design

Using the digital base mapping in MicroStation format previously completed as part of this project, Kimley-Horn will design a new traffic signal for the Monte Sano Avenue and McDowell Street intersection. This design will be based on the proposed intersection geometrics and will include the following: proposed mast arm pole and cabinet locations, proposed controller input file assignments, proposed signal head locations, proposed phasing diagram, proposed detection locations, proposed conduit and junction box locations, proposed pedestrian push buttons and pedestrian displays, proposed overhead street name sign measurements and details, and necessary notes. This task will also include the necessary notes to accommodate emergency vehicle pre-emption if requested by the AED.

Kimley-Horn will relocate the currently proposed Rectangular Rapid Flashing Beacon (RRFB) at the eastern leg of the Monte Sano Avenue at McDowell Street intersection further east to form a mid-block crossing just west of the existing driveway into St. Mary on the Hill. In addition, Kimley-Horn will add a second RRFB at the eastern leg/crosswalk of the Monte Sano Avenue at Central Avenue roundabout, per discussion with AED during a February 9, 2026, virtual meeting.

The traffic signal designs will be in accordance with current Georgia Department of Transportation (GDOT) and City of Augusta guidelines and standards. Traffic signal plans will be submitted at a scale of 1"=30'.

As part of this task, Kimley-Horn will design approximately 1500' of new 96-fiber optic interconnect cable along Monte Sano Avenue from Wrightsboro Road to McDowell Street. The new fiber optic interconnect cable will tie-into the City's existing Advanced Transportation Management System (ATMS) at Wrightsboro Road, where it will be spliced into the existing 96-fiber cable along Wrightsboro Road. The design will also include a new 12-fiber drop cable to the new traffic signal cabinet at Monte Sano Avenue and McDowell Street as well as to the two new RRFBs proposed as part of this project. The fiber optic interconnect plans will be submitted at a scale of 1"=50'.

As part of this task, Kimley-Horn will respond to and address up to two (2) rounds of comments from the City. Opinion of Probable Construction Cost (OPCC) will be submitted with the final bid documents. The deliverable for this task will consist of traffic signal and interconnect designs that are suitable to be released for construction.

Kimley-Horn will also provide up to two (2) reviews of Bid Manual/Bid Documents and provide any comments as part of that review. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs. As part of this task, Kimley-Horn will also provide responses to reasonable and appropriate bid questions as received by Contractors and issue necessary clarifications and interpretations to the City as appropriate.

At no point shall Kimley-Horn supervise, direct, or have control over any Contractor's work, nor shall we have any authority or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with applicable laws and regulations. Kimley-Horn shall not have the authority or responsibility to stop work of any Contractor. Kimley-Horn shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the work. Kimley-Horn neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

Task 3 Deliverables List:

- Signal Design Plans for the intersection of Monte Sano Avenue at McDowell Street
- RRFB Design Plans for the intersection of Monte Sano Avenue at Central Avenue and for the mid-block crossing just west of the existing driveway into St. Mary on the Hill
- Interconnect Design Plans for new fiber optic interconnect cable along Monte Sano Avenue from Wrightsboro Road to McDowell Street
- OPCC for signal-related and interconnect-related items

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- Project Management services beyond the stated duration
- Traffic analyses
- Topographic survey and/or SUE services
- Staking not specified
- Video/3D graphics
- Right-of-Way Design Plans
- Environmental permitting and documentation services; including USACE permitting, NEPA/GEPA documentation, etc.; not previously specified
- Public Meetings/Public Involvement not specified
- Preparation of design variances/exceptions
- Hydraulic/Hydrologic Studies and documentation, including any floodplain development permitting
- Attendance at meetings not specified
- Submittals not specified
- Agency coordination not specified
- Right-of-way cost estimation services
- Right-of-way acquisition services
- Construction phase services
- Wall, bridge, or other structural design services
- Lighting and electrical design services
- Geotechnical services

Information Provided by Client

We shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the project, including but not limited to the following:

- GIS database files including aerial imagery
- City of Augusta utility information

Schedule

We will provide our services as expeditiously as practicable with the goal of meeting the attached schedule, contingent on the Notice to Proceed as well as any schedule changes due to the City's request and/or ROW negotiations.

Fee and Expenses

Kimley-Horn will perform the services in Tasks 1 - 3 for the total lump sum fee below. Individual task amounts are informational only. Kimley-Horn reserves the right to reallocate amounts among tasks as necessary. All permitting, application, and similar project fees will be paid directly by the Client.

| | | |
|--------|--|-------------|
| Task 1 | Project Management and Administration | \$11,317.28 |
| Task 2 | Revised Final Plans Preparation | \$61,166.04 |
| Task 3 | Traffic Signal and Interconnect Design | \$42,413.45 |

Total Lump Sum Fee **\$114,896.77**

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

Closure

If you concur in all the foregoing and wish to direct us to proceed with the services, please provide Kimley-Horn with a Work Authorization for review and signature.

We appreciate the opportunity to provide these services to you. Please contact me at 678-533-3930 or kevin.ergle@kimley-horn.com if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Kevin Ergle, P.E.
Vice President

Attachment – Project Schedule
Attachment – Cost Summary Spreadsheet

**Georgia Department of Transportation
COST PROPOSAL SUMMARY**

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Offeror: Kimley-Horn
 3930 East Jones Bridge Road
 Suite 350
 Peachtree Corners, GA 30092
 Contact: Kevin Ergle (678) 533-3930
 Vice President kevin.ergle@kimley-horn.com

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Contract Office: Augusta Engineering Department

Contract Action: Task Order
 Contract Type: Lump Sum

| | Task Order Totals |
|--------------------------------------|-------------------|
| Maximum Allowable Cost | \$ 114,896.77 |
| (Prime) Maximum Amount for Fixed Fee | \$ 8,293.31 |
| Provisional Overhead Rate | 196.29% |
| Fixed Fee Percentage | 10% |
| Minimum DBE Percentage | 0.0% |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

Project: **Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)**

County: **Richmond**

Contract Type: **Lump Sum**

Fixed Fee %: **10%**

Master Contract: **0**

Contract Expiration: **0-Jan-1900**

Task Order No: **SA #4**

Consultant Project Team

| Firms | | DBE? | Firm Involvement | | | | | | | | | | |
|-----------------|--|------|------------------|---------|----------------|--------|---------|---------------|--------|----------------|--------------|-----|--|
| | | | Management | Roadway | Design Support | Bridge | Traffic | Environmental | Survey | Aerial Mapping | Geotechnical | SUE | |
| By GDOT--> | | | | | | | | | | | | | |
| By Others--> | | | | | | | | | | | | | |
| Not Required--> | | | | | X | X | | X | X | X | X | X | |
| Prime: | Kimley-Horn | No | X | X | | | X | | | | | | |
| Subs: | Alfred Benesch & Company | No | | X | | | | | | | | | |
| | Infrastructure Systems Management, LLC | Yes | | X | | | | | | | | | |
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Georgia Department of Transportation
COST PROPOSAL

Attachment B
Cost Proposal Summary

Item 9.

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract: 0
 Contract Expiration: 0-Jan-1900
 Task Order No: SA #4

Cost Summary by Firm

| Maximum Allowable Compensation ==> | | \$ 114,896.77 | Maximum Fixed Fee Amounts by Firm | DBE (Yes/No) | DBE Goal > | 0.0% |
|--|---|----------------------------------|--|---------------------|------------------------------------|------------------------|
| | | Estimated Amounts by Firm | | | Estimated DBE Participation | Estimated DBE % |
| TOTALS ==> | | \$ 114,896.77 | \$ 9,014.01 | | \$ 15,410.00 | 13.4% |
| Prime: | Kimley-Horn | \$ 91,534.13 | \$ 8,293.31 | No | | |
| Subs: | Alfred Benesch & Company | \$ 7,952.64 | \$ 720.70 | No | | |
| | Infrastructure Systems Management, LLC | \$ 15,410.00 | \$ - | Yes | \$ 15,410.00 | 13.4% |
| | | | | | | |
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Georgia Department of Transportation
COST PROPOSAL

Item 9.

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

Project: **Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)**
 County: **Richmond**
 Contract Type: **Lump Sum**
 Fixed Fee %: **10%**
 Master Contract: **0**
 Contract Expiration: **0-Jan-1900**
 Task Order No: **SA #4**

Cost Summary
By Phase / Discipline / Firm

v Formula Pulls Firm Name from each Discipline Tab

Include a column for each discipline tab included in the pro
 Ensure formulas link to the corresponding discipline tab.

| Phase | Phase Description | Total Fee | Kimley-Horn | Kimley-Horn | Alfred Benesch & Company | Infrastructure Systems Management, LLC | Kimley-Horn | | | McKim & Creed | | McKim & Creed |
|-------|------------------------|--------------------------------------|---------------------|---------------------|--------------------------|--|---------------------|-------------|-------------|---------------|-------------|-------------------------------|
| | | Enter discipline provided by firm >> | Project Management | Roadway Design | Roadway Design | Roadway Design | Traffic Operations | | | Survey | | Utilities Investigation (SUE) |
| | Totals | \$ 114,896.77 | \$ 11,317.28 | \$ 37,803.40 | \$ 7,952.64 | \$ 15,410.00 | \$ 42,413.45 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | Project Management | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2 | Database Preparation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Environmental Document | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3 | Preliminary Plans | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4 | Right of Way Plans | \$ 2,616.15 | \$ - | \$ 2,616.15 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5 | Final Plans | \$ 102,518.06 | \$ 10,032.49 | \$ 32,309.48 | \$ 7,952.64 | \$ 9,810.00 | \$ 42,413.45 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6 | Construction Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Special Studies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7 | Public Involvement | \$ 9,762.56 | \$ 1,284.79 | \$ 2,877.77 | \$ - | \$ 5,600.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Fixed Fee | \$ 9,014.01 | \$ 1,025.39 | \$ 3,425.12 | \$ 720.70 | \$ - | \$ 3,842.80 | \$ - | \$ - | \$ - | \$ - | \$ - |

Tab Name>> PM1 Rd1 Rd2 Rd3 Trf1 Env1 Env2 Srv1 Map1 SUE1

| | | | | | | | | | | | | |
|---------------------|--------------|------|------|------|--------------|------|------|------|------|------|------|------|
| DBE (Yes or No) | | No | No | No | Yes | No | | | | | | |
| DBE Participation | \$ 15,410.00 | \$ - | \$ - | \$ - | \$ 15,410.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| DBE % | 13.4% | | | | 13.4% | | | | | | | |
| Contract DBE Goal % | 0.0% | | | | | | | | | | | |

Hours Summary
By Phase / Firm

| Phase | Phase Description | Total Hours | Kimley-Horn | Kimley-Horn | Alfred Benesch & Company | Infrastructure Systems Management, LLC | Kimley-Horn | | | McKim & Creed | | McKim & Creed |
|-------|--------------------|-------------|--------------------|----------------|--------------------------|--|--------------------|----------|----------|---------------|----------|-------------------------------|
| | | | Project Management | Roadway Design | Roadway Design | Roadway Design | Traffic Operations | | | Survey | | Utilities Investigation (SUE) |
| | Totals | 606 | 41 | 206 | 57 | 62 | 240 | - | - | - | - | - |
| 1 | Project Management | - | - | - | - | - | - | - | - | - | - | - |

Georgia Department of Transportation
COST PROPOSAL

Item 9.

Proj. No.: N/A

Project: **Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)**

PI No.: 0017641

County: **Richmond**

Master Contract: 0

Prime: **Kimley-Horn**

Contract Type: **Lump Sum**

Contract Expiration: **0-Jan-1900**

Date: **4-Mar-2026**

Fixed Fee %: **10%**

Task Order No: **SA #4**

| | | | | | | | | | | | | |
|---|------------------------|-----|----|-----|----|----|-----|---|---|---|---|---|
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - | - | - |
| 0 | Environmental Document | - | - | - | - | - | - | - | - | - | - | - |
| 3 | Preliminary Plans | - | - | - | - | - | - | - | - | - | - | - |
| 4 | Right of Way Plans | 14 | - | 14 | - | - | - | - | - | - | - | - |
| 5 | Final Plans | 553 | 37 | 177 | 57 | 42 | 240 | - | - | - | - | - |
| 6 | Construction Services | - | - | - | - | - | - | - | - | - | - | - |
| 0 | Special Studies | - | - | - | - | - | - | - | - | - | - | - |
| 7 | Public Involvement | 39 | 4 | 15 | - | 20 | - | - | - | - | - | - |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: Project Management

Hours & Cost Estimate

| Phase | Description | Assumptions / Notes | Total Hours | Total Cost | Total Other Direct Costs | Fixed Fee @ 10% | Total Labor Cost | Direct Labor Cost | Indirect Costs (Overhead) @ 196.29% | FCCM @ 1.10% |
|-------|-------------|---------------------|-------------|--------------|--------------------------|-----------------|------------------|-------------------|-------------------------------------|--------------|
| | | TOTALS ==> | 41 | \$ 11,317.28 | \$ - | \$ 1,025.39 | \$ 10,291.89 | \$ 3,460.74 | \$ 6,793.08 | \$ 38.07 |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026 v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Project Management**

Hours & Cost Estimate

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

| Phase | Description | Total | Project Manager - Sr. | Administrative | | | | | | | | | |
|----------------------|------------------------|-----------|-----------------------|----------------|---|---|---|---|---|---|---|---|---|
| | | | \$98.22 | \$46.74 | | | | | | | | | |
| TOTALS ==> | | 41 | 30 | 11 | - | - | - | - | - | - | - | - | - |
| 1 | Project Management | - | - | - | - | - | - | - | - | - | - | - | - |
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - | - | - | - |
| | Environmental Document | - | - | - | - | - | - | - | - | - | - | - | - |
| 3 | Preliminary Plans | - | - | - | - | - | - | - | - | - | - | - | - |
| 4 | Right of Way Plans | - | - | - | - | - | - | - | - | - | - | - | - |
| 5 | Final Plans | 37 | 26 | 11 | - | - | - | - | - | - | - | - | - |
| 6 | Construction Services | - | - | - | - | - | - | - | - | - | - | - | - |
| | Special Studies | - | - | - | - | - | - | - | - | - | - | - | - |
| 7 | Public Involvement | 4 | 4 | - | - | - | - | - | - | - | - | - | - |

Phase Level Summary - Other Direct Costs

| Phase | Description | Total Other Direct Costs | Other Direct Costs | | | | | | | | | | |
|----------------------|------------------------|--------------------------|-----------------------|-------------|-------------|-------------|-------------|------------------------|-------------|-------------|-------------|-------------|-------------|
| | | | Express/Mail /Courier | Lodging | Meals | Mileage | Parking | Reproduction /Printing | Car Rental | | | | |
| TOTALS ==> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | Project Management | \$ - | | | | | | | | | | | |
| 2 | Database Preparation | \$ - | | | | | | | | | | | |
| | Environmental Document | \$ - | | | | | | | | | | | |
| 3 | Preliminary Plans | \$ - | | | | | | | | | | | |
| 4 | Right of Way Plans | \$ - | | | | | | | | | | | |
| 5 | Final Plans | \$ - | | | | | | | | | | | |
| 6 | Construction Services | \$ - | | | | | | | | | | | |
| | Special Studies | \$ - | | | | | | | | | | | |
| 7 | Public Involvement | \$ - | | | | | | | | | | | |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A
PI No.: 0017641
Prime: Kimley-Horn
Date: 4-Mar-2026

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
County: Richmond
Contract Type: Lump Sum
Fixed Fee %: 10%

Master Contract:
Contract Expiration:
Task Order No: SA #4

Discipline: Kimley-Horn Project Management

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Hours by Task

Table with columns: Task, Assumptions / Notes, Total Hours, Project Manager - Sr., Administrative, and 10 empty columns. Rows include categories like Project Management, Database Preparation, and Environmental Document.

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: Project Management

Hours & Cost Estimate

| | | | Total Hours | Project Manager - Sr. | Administrative | - | - | - | - | - | - | - | - | - | - |
|----------|---|---|-------------|-----------------------|----------------|---|---|---|---|---|---|---|---|---|---|
| 6 | Construction Services | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Project Management & Coordination | | - | | | | | | | | | | | | |
| | Project Administration (Contracting, Invoicing, etc.) | | - | | | | | | | | | | | | |
| | | | - | | | | | | | | | | | | |
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| 7 | Public Involvement | Assumptions / Notes | 4 | 4 | - | - | - | - | - | - | - | - | - | - | - |
| | Project Management - Coordination Meetings | | - | | | | | | | | | | | | |
| | Project Management - Schedule Management/Updates | | - | | | | | | | | | | | | |
| | Project Administration (Contracting, Invoicing, etc.) | | - | | | | | | | | | | | | |
| | Review Public Involvement Plan | | - | | | | | | | | | | | | |
| | Attend PHOH, Review Comments & Responses | | - | | | | | | | | | | | | |
| | Attend PHOH, Review Comments & Responses | | - | | | | | | | | | | | | |
| | Participate in CAC Organization and Meetings | | - | | | | | | | | | | | | |
| | Participate in Local Government Meetings | | - | | | | | | | | | | | | |
| | Meetings, Conversations with Individual Property Owners | | - | | | | | | | | | | | | |
| | Prepare for, Attend Key Stakeholder Meetings | No meeting attendance. Review/coordination of display (1 display, up to 1 revision) | 4 | 4 | | | | | | | | | | | |
| | Prepare for, Attend EJ Community Meetings | | - | | | | | | | | | | | | |
| | Prepare for, Attend Neighborhood Meetings | | - | | | | | | | | | | | | |
| | Prepare for, Attend Special Interest Group Meetings | | - | | | | | | | | | | | | |
| | | | - | | | | | | | | | | | | |
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Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Discipline: **Kimley-Horn**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| Phase | Description | Assumptions / Notes | Total Hours | Total Cost | Total Other Direct Costs | Fixed Fee @ 10% | Total Labor Cost | Direct Labor Cost | Indirect Costs (Overhead) @ 196.29% | FCCM @ 1.10% |
|-------|-------------|---------------------|-------------|--------------|--------------------------|-----------------|------------------|-------------------|-------------------------------------|--------------|
| | | TOTALS ==> | 206 | \$ 37,803.40 | \$ - | \$ 3,425.12 | \$ 34,378.28 | \$ 11,560.00 | \$ 22,691.12 | \$ 127.16 |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Kimley-Horn

Discipline: **Roadway Design**

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

| Phase | Description | Total | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | | | | | | | | |
|------------|------------------------|-------|-----------------------|------------------------|---------------------------|---|---|-----|---|---|---|---|---|
| | | | \$80.00 | \$60.00 | Designer/Engineer Analyst | | | | | | | | |
| TOTALS ==> | | 206 | - | 19 | 69 | - | - | 118 | - | - | - | - | - |
| 1 | Project Management | - | - | - | - | - | - | - | - | - | - | - | - |
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - | - | - | - |
| | Environmental Document | - | - | - | - | - | - | - | - | - | - | - | - |
| 3 | Preliminary Plans | - | - | - | - | - | - | - | - | - | - | - | - |
| 4 | Right of Way Plans | 14 | - | 2 | 4 | - | - | 8 | - | - | - | - | - |
| 5 | Final Plans | 177 | - | 14 | 61 | - | - | 102 | - | - | - | - | - |
| 6 | Construction Services | - | - | - | - | - | - | - | - | - | - | - | - |
| | Special Studies | - | - | - | - | - | - | - | - | - | - | - | - |
| 7 | Public Involvement | 15 | - | 3 | 4 | - | - | 8 | - | - | - | - | - |

Phase Level Summary - Other Direct Costs

Other Direct Costs

| Phase | Description | Total Other Direct Costs | Express/Mail /Courier | Lodging | Meals | Mileage | Parking | Reproduction /Printing | Car Rental | | | | | Vendor Service Right of Way |
|------------|------------------------|--------------------------|-----------------------|---------|-------|---------|---------|------------------------|------------|------|------|------|------|-----------------------------|
| | | | | | | | | | | | | | | |
| TOTALS ==> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 1 | Project Management | \$ - | | | | | | | | | | | | |
| 2 | Database Preparation | \$ - | | | | | | | | | | | | |
| | Environmental Document | \$ - | | | | | | | | | | | | |
| 3 | Preliminary Plans | \$ - | | | | | | | | | | | | |
| 4 | Right of Way Plans | \$ - | | | | | | | | | | | | |
| 5 | Final Plans | \$ - | | | | | | | | | | | | |
| 6 | Construction Services | \$ - | | | | | | | | | | | | |
| | Special Studies | \$ - | | | | | | | | | | | | |
| 7 | Public Involvement | \$ - | | | | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Discipline: **Kimley-Horn**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Hours by Task

| | | Total Hours | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | | | Designer/Engineer Analyst | | | | |
|---|--|-------------|-----------------------|------------------------|------------------|---|---|---------------------------|---|---|---|---|
| 1 | Project Management | | - | - | - | - | - | - | - | - | - | - |
| | | | | | | | | | | | | |
| | Discipline Management— Coordination-Meetings | | | | | | | | | | | |
| | Prepare / Contribute to Project Justification Statement | | | | | | | | | | | |
| | Coordinate with USACOE (section 40B) | | | | | | | | | | | |
| | Assist / Coordinate Bridge Type Study | | | | | | | | | | | |
| | Information Gathering | | | | | | | | | | | |
| | Conduct Site Visits | | | | | | | | | | | |
| | Prepare Quality Assurance Plan | | | | | | | | | | | |
| | Internal Quality Assurance Reviews | | | | | | | | | | | |
| | External Peer Review | | | | | | | | | | | |
| | Prepare Concept Property Database | | | | | | | | | | | |
| | Contribute to / Prepare Interchange-Modification Report (IMR) | | | | | | | | | | | |
| | Contribute to / Prepare Interchange-Justification Report (IJR) | | | | | | | | | | | |
| | Prepare Highway Safety Manual Analysis | | | | | | | | | | | |
| | Prepare Capacity Analysis Reports/ Prepare Traffic Summary | | | | | | | | | | | |
| | Assist / Coordinate PES and PTS Reports | | | | | | | | | | | |
| | Complete Concept Pavement Design | | | | | | | | | | | |
| | Conceptual Drainage Design | | | | | | | | | | | |
| | Prepare Concept Profiles | | | | | | | | | | | |
| | Prepare Concept Typical Sections | | | | | | | | | | | |
| | Prepare Concept Cross Sections | | | | | | | | | | | |
| | Prepare Concept Layout | | | | | | | | | | | |
| | Prepare PAR Layouts, Attend Meeting | | | | | | | | | | | |
| | Prepare Concept Report | | | | | | | | | | | |
| | Prepare Design Data Book (design criteria) | | | | | | | | | | | |
| | Validate/Revise Concept Layout | | | | | | | | | | | |
| | Validate/Revise Concept Report | | | | | | | | | | | |
| | Validate/Revise Design Data Book (design criteria) | | | | | | | | | | | |
| | Prepare Concept Construction Cost Estimate) | | | | | | | | | | | |
| | Contribute to Concept Right-of-Way Cost Estimate | | | | | | | | | | | |
| | Prepare for, Attend, Document Initial Concept Team Meeting | | | | | | | | | | | |
| | Prepare for, Attend Concept Team Meeting Dry Run | | | | | | | | | | | |
| | Prepare for, Attend, Document Concept Team Meeting | | | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | - | - | Designer/Engineer Analyst | - | - | - | - |
|----------|--|-------------|-----------------------|------------------------|------------------|---|---|---------------------------|---|---|---|---|
| 3 | Preliminary Plans | | | | | | | | | | | |
| | Assumptions / Notes | | | | | | | | | | | |
| | Discipline Management—Coordination Meetings | - | | | | | | | | | | |
| | Coordinate with Adjacent Projects | - | | | | | | | | | | |
| | Coordinate with USACOE (section 408) | - | | | | | | | | | | |
| | Coordinate with Railroads | - | | | | | | | | | | |
| | Prepare R/R Submittal | - | | | | | | | | | | |
| | Prepare ATMS Plans | - | | | | | | | | | | |
| | Preliminary Relocation Utility Team Meeting | - | | | | | | | | | | |
| | 1st Utility Plan submission | - | | | | | | | | | | |
| | Prepare Existing Utility Plans from SUE Database or Utility Co. Markups | - | | | | | | | | | | |
| | Right of Way/Utility Team meeting | - | | | | | | | | | | |
| | SUE Coordinate/attend meeting to confirm test holes based on Utility Impact Analysis (UIA) | - | | | | | | | | | | |
| | Prepare Preliminary Right of Way and Easements | - | | | | | | | | | | |
| | Contribute to Updated R/W Cost Estimate | - | | | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Preliminary Signal Plans to Plan Set | - | | | | | | | | | | |
| | Prepare Signing and Marking Plans | - | | | | | | | | | | |
| | Prepare Prelim. Erosion, Sed. & Pollution Control Plans: Sections 50,51,53,54, and 55 | - | | | | | | | | | | |
| | Prepare Sediment Basin Design / Grading | - | | | | | | | | | | |
| | Prepare Hydrological Studies / FEMA for No-Zone/ZoneX/ZoneA | - | | | | | | | | | | |
| | Prepare Preliminary Drainage Design and Layout | - | | | | | | | | | | |
| | Prepare Preliminary Drainage Profiles/Cross-Sections | - | | | | | | | | | | |
| | Prepare Drainage Area Map | - | | | | | | | | | | |
| | Prepare Preliminary Bridge Construction Staging Plan (Section 20) | - | | | | | | | | | | |
| | Prepare Retaining Wall Locations and Envelopes | - | | | | | | | | | | |
| | Prepare Noise Walls / Barriers | - | | | | | | | | | | |
| | Prepare Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | - | | | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | - | | | | | | | | | | |
| | Update / Maintain Design Notebook | - | | | | | | | | | | |
| | Prepare Design Exception Report | - | | | | | | | | | | |
| | Prepare Design Variance Report | - | | | | | | | | | | |
| | Prepare / Contribute to Landscaping Plans | - | | | | | | | | | | |
| | Prepare Pavement Designs | - | | | | | | | | | | |
| | Prepare intersection sight distance study | - | | | | | | | | | | |
| | Prepare Typical Sections | - | | | | | | | | | | |
| | Prepare Construction Layout/Stakeout Sheet | - | | | | | | | | | | |
| | Prepare Corridor Location Map/Aerial Mosaic (New Location) | - | | | | | | | | | | |
| | Prepare Roadway Plans, Profiles, etc. | - | | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

| Discipline: Kimley-Horn | | Hours & Cost Estimate | | | | | | | | | |
|---|--|---|-------------|-----------------------|------------------------|------------------|----------|----------|---------------------------|----------|----------|
| | | It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS | | | | | | | | | |
| Roadway Design | | | | | | | | | | | |
| Prepare Roadway Cross Sections | | - | | | | | | | | | |
| Prepare Preliminary Driveway Profiles | | - | | | | | | | | | |
| Prepare Preliminary Staging Plans | | - | | | | | | | | | |
| Prepare Preliminary Staging Cross Sections (critical cross sections only??) | | - | | | | | | | | | |
| Complete Offsite Detour Plans, Prepare and Submit Detour Report | | - | | | | | | | | | |
| Prepare Prelim. Earthwork Qtys. by Stage Construction | | - | | | | | | | | | |
| Prepare for, Participate in Constructability Review | | - | | | | | | | | | |
| Prepare PFPR Plans for Submittal | | - | | | | | | | | | |
| Prepare for, Participate in PFPR | Assume in person | - | | | | | | | | | |
| Address PFPR Comments | | - | | | | | | | | | |
| Prepare Detailed Construction Cost Estimate Per Milestone and Annual Update | One round of quantities, estimate | - | | | | | | | | | |
| Prepare Draft Special Provisions | | - | | | | | | | | | |
| Prepare Special Construction Details | | - | | | | | | | | | |
| Milestones Internal Quality Assurance Reviews | | - | | | | | | | | | |
| | | - | | | | | | | | | |
| | | - | | | | | | | | | |
| | | - | | | | | | | | | |
| | | - | | | | | | | | | |
| | | - | | | | | | | | | |
| | | | Total Hours | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | | | Designer/Engineer Analyst | | |
| 4 | Right of Way Plans | Assumptions / Notes | 14 | - | 2 | 4 | - | - | 8 | - | - |
| | Discipline Management—Coordination Meetings | Assume covered in final plans | - | | | | | | | | |
| | Prepare Location and Design Report | | - | | | | | | | | |
| | Prepare Right-of-Way Plans | | - | | | | | | | | |
| | R/W Plan Review Revisions | Up to 2 revisions | 14 | | 2 | 4 | | | 8 | | |
| | Internal Quality Assurance Reviews | | - | | | | | | | | |
| | Preparing Staking and Deed Data | | - | | | | | | | | |
| | Revisions during Acquisition | | - | | | | | | | | |
| | Prepare displays for Property Owners Meeting | | - | | | | | | | | |
| | | | - | | | | | | | | |
| | | | - | | | | | | | | |
| | | | - | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

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Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | | | Designer/Engineer Analyst | | | | |
|----------|--|--|-----------------------|------------------------|------------------|---|---|---------------------------|---|---|---|---|
| 5 | Final Plans | | - | 14 | 61 | - | - | 102 | - | - | - | - |
| | Discipline Management - Coordination Meetings | 11mos (1/2026-11/2026) | 6 | | 6 | | | | | | | |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | - | | | | | | | | | |
| | Coordinate with Railroads | | - | | | | | | | | | |
| | Prepare RFR submittal | Task not typically required | - | | | | | | | | | |
| | Coordinate with Utility Companies for Relocations | | - | | | | | | | | | |
| | 2nd Utility Plan submission | | - | | | | | | | | | |
| | Supplemental 2nd Utility Plan submission (if applicable) | | - | | | | | | | | | |
| | Finalize Utility Plans | Post-FFPR File Incorporation (franchise only - does not include AUD) | 6 | | 4 | | | 2 | | | | |
| | Finalize ATMS/ITS Plans and Details | | - | | | | | | | | | |
| | Prepare TMP Report | | - | | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Final Signal Plans to Plan Set | ISM to design signal | - | | | | | | | | | |
| | Finalize Signing and Marking Plans | | - | | | | | | | | | |
| | Finalize MS4 Design | | - | | | | | | | | | |
| | Finalize Erosion, Sed. & Pol. Ctrl. Plans for Staged Constr. | ESPC plans by Benesch | - | | | | | | | | | |
| | Prepare / Submit "Lockdown" Plans for Permitting 31 or 38 Weeks Prior to Let, as Appropriate | (Needed for projects that need 404 Permits and Buffer-Variance applications) | - | | | | | | | | | |
| | Prepare Updated Culvert Plans for USACE-permitting | | - | | | | | | | | | |
| | Prepare Special Design Box Culverts | #Culvert needed special design | - | | | | | | | | | |
| | Finalize Drainage Design, Profiles, Cross-Sections | (#close systems, #cross pipes) | - | | | | | | | | | |
| | Finalize Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | - | | | | | | | | | |
| | Finalize Noise Wall / Barrier Plans | #Wall, #Length | - | | | | | | | | | |
| | Finalize/Validate Pavement Design | | - | | | | | | | | | |
| | Finalize Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | 4-RABs | - | | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | #Roundabouts | - | | | | | | | | | |
| | Finalize Cover Sheet, Index, General Notes | | - | | | | | | | | | |
| | Finalize Typical Sections | | - | | | | | | | | | |
| | Finalize Roadway Plans, Profiles, etc. | Complete Rd_Data Tab | - | | | | | | | | | |
| | Enhance Proposed Surface for 3D modeling | | - | | | | | | | | | |
| | Finalize Driveway Profiles | | - | | | | | | | | | |
| | Finalize Staging Plans and Details | | - | | | | | | | | | |
| | Finalize Staging Cross-Sections | | - | | | | | | | | | |
| | Prepare FFPR Plans for Submittal | | - | | | | | | | | | |
| | Prepare for, Participate in FFPR | | - | | | | | | | | | |
| | Address / Implement FFPR Comments | | - | | | | | | | | | |
| | Prepare Corrected FFPR Plans | Revised Final Plans | 84 | 4 | 20 | | | 60 | | | | |
| | Address Final Corrected Plans comments/revisions | 1 round of AED comments | 13 | 1 | 4 | | | 8 | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

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v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Manager - Sr. | Project Engineer - Sr. | Project Engineer | - | - | Designer/Engineer Analyst | - | - | - | - |
|----------|---|--|-----------------------|------------------------|------------------|----------|----------|---------------------------|----------|----------|----------|----------|
| 7 | Public Involvement | Assumptions / Notes | 15 | - | 3 | 4 | - | - | 8 | - | - | - |
| | Discipline Management - Coordination Meetings | | 1 | 1 | | | | | | | | |
| | Assist with Public Involvement Plan | | - | | | | | | | | | |
| | Prepare for, Attend PIOH, Respond to Comments | | - | | | | | | | | | |
| | Prepare for, Attend PHOH, Respond to Comments | | - | | | | | | | | | |
| | Assist with Organizing a Citizen's Advisory Committee (CAC) | | - | | | | | | | | | |
| | Plan, Prepare for, Participate in CAC Meetings | | - | | | | | | | | | |
| | Plan, Prepare for, Conduct Local Government Meetings | | - | | | | | | | | | |
| | Meetings, Conversations with Individual Property Owners | | - | | | | | | | | | |
| | Prepare for, Attend, Document Key Stakeholder Meetings | Preparation of revised layout. Assist PM with comment responses. No attendance from support staff. | 14 | | 2 | 4 | | | 8 | | | |
| | Prepare for, Attend, Document EJ Community Meetings | | - | | | | | | | | | |
| | Prepare for, Attend, Document Neighborhood Meetings | | - | | | | | | | | | |
| | Prepare for, Attend, Document Special Interest Group Meetings | | - | | | | | | | | | |
| | Prepare for, Attend Detour Meeting, Respond to Comments | | - | | | | | | | | | |
| | Prepare for, Participate in Charrette | | - | | | | | | | | | |
| | Prepare 3D Visualizations | | - | | | | | | | | | |
| | Prepare 3D Animations | | - | | | | | | | | | |
| | Assist / Manage Project Website | | - | | | | | | | | | |
| | | | - | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

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Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
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 Fixed Fee %: 10%
 Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Discipline: **Alfred Benesch & Company**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| Phase | Description | Assumptions / Notes | Total Hours | Total Cost | Total Other Direct Costs | Fixed Fee @ 10% | Total Labor Cost | Direct Labor Cost | Indirect Costs (Overhead) @ 160.53% | FCCM @ 0.90% |
|-------|-------------|---------------------|-------------|-------------|--------------------------|-----------------|------------------|-------------------|-------------------------------------|--------------|
| | | TOTALS ==> | 57 | \$ 7,952.64 | \$ - | \$ 720.70 | \$ 7,231.94 | \$ 2,766.30 | \$ 4,440.74 | \$ 24.90 |

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 Task Order No: SA #4

Alfred Benesch & Company

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

| Phase | Description | Total | Staff Type / Project Hourly Rates / Hours | | | | | | | |
|------------|------------------------|-------|---|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| | | | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
| TOTALS ==> | | 57 | - | 8 | - | 25 | - | - | 24 | - |
| 1 | Concept Development | - | - | - | - | - | - | - | - | - |
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - |
| 3 | Environmental Document | - | - | - | - | - | - | - | - | - |
| 4 | Preliminary Plans | - | - | - | - | - | - | - | - | - |
| 5 | Right of Way Plans | - | - | - | - | - | - | - | - | - |
| 6 | Final Plans | 57 | - | 8 | - | 25 | - | - | 24 | - |
| 7 | Construction Services | - | - | - | - | - | - | - | - | - |
| 8 | Special Studies | - | - | - | - | - | - | - | - | - |
| 9 | Public Involvement | - | - | - | - | - | - | - | - | - |

Phase Level Summary - Other Direct Costs

Other Direct Costs

| Phase | Description | Total Other Direct Costs | Other Direct Costs | | | | | | | |
|------------|------------------------|--------------------------|-----------------------|---------|-------|---------|---------|------------------------|------------|------|
| | | | Express/Mail /Courier | Lodging | Meals | Mileage | Parking | Reproduction /Printing | Car Rental | |
| TOTALS ==> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | Concept Development | \$ - | | | | | | | | |
| 2 | Database Preparation | \$ - | | | | | | | | |
| 3 | Environmental Document | \$ - | | | | | | | | |
| 4 | Preliminary Plans | \$ - | | | | | | | | |
| 5 | Right of Way Plans | \$ - | | | | | | | | |
| 6 | Final Plans | \$ - | | | | | | | | |
| 7 | Construction Services | \$ - | | | | | | | | |
| 8 | Special Studies | \$ - | | | | | | | | |
| 9 | Public Involvement | \$ - | | | | | | | | |

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Alfred Benesch & Company

Discipline: **Roadway Design**

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Hours by Task

| | | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|---|--|--|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| 1 | Concept Development | Assumptions / Notes | - | - | - | - | - | - | - | - | - |
| | Discipline Management— Coordination Meetings | # external meetings, # teleconference meetings (meetings assigned based on size and complexity of project not monthly) | - | | | | | | | | |
| | Prepare / Contribute to Project Justification Statement | | - | | | | | | | | |
| | Coordinate with USACOE (section 408) | (Needed only if Army Corp has facility/structure in project) | - | | | | | | | | |
| | Assist / Coordinate Bridge Type Study | | - | | | | | | | | |
| | Information Gathering | | - | | | | | | | | |
| | Conduct Site Visits | # of visits | - | | | | | | | | |
| | Prepare Quality Assurance Plan | | - | | | | | | | | |
| | Internal Quality Assurance Reviews | | - | | | | | | | | |
| | External Peer Review | | - | | | | | | | | |
| | Prepare Concept Property Database | #Parcels | - | | | | | | | | |
| | Contribute to / Prepare Interchange Modification Report (IMR) | List Interchange: | - | | | | | | | | |
| | Contribute to / Prepare Interchange Justification Report (IJR) | | - | | | | | | | | |
| | Prepare Highway Safety Manual Analysis | (For Revising Existing Concept Reports only) | - | | | | | | | | |
| | Prepare Capacity Analysis Reports/ Prepare Traffic Summary | | - | | | | | | | | |
| | Assist / Coordinate PES and PTS Reports | | - | | | | | | | | |
| | Complete Concept Pavement Design | | - | | | | | | | | |
| | Conceptual Drainage Design | %Urban Shoulder, % Rural Shoulder, # culvert No Zone/ZoneA | - | | | | | | | | |
| | Prepare Concept Profiles | (Concept Level) | - | | | | | | | | |
| | Prepare Concept Typical Sections | (Concept Level) | - | | | | | | | | |
| | Prepare Concept Cross Sections | (Concept Level) | - | | | | | | | | |
| | Prepare Concept Layout | # layouts/alternatives | - | | | | | | | | |
| | Prepare PAR Layouts, Attend Meeting | # layouts/alternatives | - | | | | | | | | |
| | Prepare Concept Report | | - | | | | | | | | |
| | Prepare Design Data Book (design criteria) | | - | | | | | | | | |
| | Validate/Revise Concept Layout | (If Concept Report previously completed by different consultant, For Lines: 93, 94, & 95) | - | | | | | | | | |
| | Validate/Revise Concept Report | | - | | | | | | | | |
| | Validate/Revise Design Data Book (design criteria) | | - | | | | | | | | |
| | Prepare Concept Construction Cost Estimate) | #milestones estimates, # annual updated. | - | | | | | | | | |
| | Contribute to Concept Right of Way Cost Estimate | | - | | | | | | | | |
| | Prepare for, Attend, Document Initial Concept Team Meeting | | - | | | | | | | | |
| | Prepare for, Attend Concept Team Meeting Dry Run | | - | | | | | | | | |
| | Prepare for, Attend, Document Concept Team Meeting | | - | | | | | | | | |
| | Provide Materials for Value Engineering Study | | - | | | | | | | | |

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Alfred Benesch & Company

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Discipline: Roadway Design

Hours & Cost Estimate

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|----------|--|--|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| 4 | Preliminary Plans | | | | | | | | | |
| | Assumptions / Notes | | | | | | | | | |
| | Discipline Management – Coordination Meetings | 8 monthly progress meetings with Owner (virtual) | | | | | | | | |
| | Internal Design Coordination Meetings | Assume 3 In-Person Design Team Coordination Meeting | | | | | | | | |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | | | | | | | | |
| | Coordinate with Railroads | | | | | | | | | |
| | Prepare RR Submittal | Length?, Location?, Description? | | | | | | | | |
| | Prepare ATMS Plans | | | | | | | | | |
| | Preliminary Relocation Utility Team Meeting | | | | | | | | | |
| | 1st Utility Plan submission | # companies | | | | | | | | |
| | Prepare Existing Utility Plans from SUE Database or Utility Co. Markups | | | | | | | | | |
| | Right of Way/Utility Team meeting | | | | | | | | | |
| | SUE Coordinate/attend meeting to confirm test holes based on Utility Impact Analysis (UIA) | | | | | | | | | |
| | Prepare Preliminary Right of Way and Easements | | | | | | | | | |
| | Contribute to Updated R/W Cost Estimate | | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Preliminary Signal Plans to Plan Set | | | | | | | | | |
| | Prepare Signing and Marking Plans | | | | | | | | | |
| | Prepare Prelim. Erosion, Sed. & Pollution Control Plans | Prepare Plan Sections 50, 51, 52, 53, 54, 55, & 56 | | | | | | | | |
| | Prepare Sediment Basin Design / Grading | #Sediment Basins | | | | | | | | |
| | Prepare Hydrological Studies / FEMA for No-Zone/ZoneX/ZoneA | (FEMA Zone AE & Bridge Culverts are accounted in DS1 Tab, Bridges accounted in Br1 tab) #Culvert, FEMA Zone? | | | | | | | | |
| | Prepare Preliminary Drainage Design and Layout | Contribute to Plan Section 13 Includes H&H Analysis | | | | | | | | |
| | Prepare Preliminary Drainage Profiles/Cross Sections | Prepare Plan Section 22 | | | | | | | | |
| | Prepare Drainage Area Map | Prepare Plan Section 24 | | | | | | | | |
| | Prepare Preliminary Bridge Consturction Staging Plan (Section 20) | #Bridges | | | | | | | | |
| | Prepare Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | | | | | | | | |
| | Prepare Noise Walls / Barriers | #Wall, #Length | | | | | | | | |
| | Prepare Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | #Special Intersections, #Roundabouts, #Ponds | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | #Roundabouts | | | | | | | | |
| | Update / Maintain Design Notebook | | | | | | | | | |
| | Prepare Design Exception Report | #Exceptions, List: | | | | | | | | |
| | Prepare Design Variance Report | #Variances, List: | | | | | | | | |
| | Prepare / Contribute to Landscaping Plans | | | | | | | | | |
| | Prepare Pavement Designs | | | | | | | | | |
| | Prepare intersection sight distance study | # Intersection # Commerical Drives | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A
PI No.: 0017641
Prime: Kimley-Horn
Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
County: Richmond
Contract Type: Lump Sum
Fixed Fee %: 10%

Master Contract:
Contract Expiration:
Task Order No: SA #4

Alfred Benesch & Company

Discipline: Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| | | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|---|---|--|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| | Prepare Typical Sections | | - | | | | | | | | |
| | Prepare Construction Layout/Stakeout Sheet | | - | | | | | | | | |
| | Prepare Corridor Location Map/Aerial Mosaic (New Location) | | - | | | | | | | | |
| | Prepare Roadway Plans, Profiles, etc. | Complete Rd Data Tab | - | | | | | | | | |
| | Prepare Roadway Cross Sections | | - | | | | | | | | |
| | Prepare Preliminary Driveway Profiles | #Driveways | - | | | | | | | | |
| | Prepare Preliminary Staging Plans | #Stages Exclude Final Stage, Descriptions | - | | | | | | | | |
| | Prepare Preliminary Staging Cross Sections (critical cross sections only??) | | - | | | | | | | | |
| | Complete Offsite Detour Plans, Prepare and Submit Detour Report | | - | | | | | | | | |
| | Prepare Prelim. Earthwork Qtys. by Stage - Construction | | - | | | | | | | | |
| | Prepare for, Participate in Constructability Review | In office?, Near Project Site? | - | | | | | | | | |
| | Prepare PFPR Plans for Submittal | | - | | | | | | | | |
| | Prepare for, Participate in PFPR | Assume In Person | - | | | | | | | | |
| | Address PFPR Comments | | - | | | | | | | | |
| | Prepare Detailed Construction Cost Estimate - Per Milestone and Annual Update | Contribute to quantities and cost estimates for drainage and erosion control items | - | | | | | | | | |
| | Prepare Draft Special Provisions | | - | | | | | | | | |
| | Prepare Special Construction Details | List- | - | | | | | | | | |
| | Milestones Internal Quality Assurance Reviews | #Milestones, QC Accounted with each task, QA Only | - | | | | | | | | |
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| 5 | Right of Way Plans | Assumptions / Notes | - | - | - | - | - | - | - | - | - |
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Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

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Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Alfred Benesch & Company

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|----------|--|--|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| 6 | Final Plans | Assumptions / Notes | 57 | - | 8 | - | 25 | - | - | 24 | - |
| | Discipline Management - Coordination Meetings | 8 monthly progress meetings with Owner (virtual) | 2 | | 1 | | 1 | | | | |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | - | | | | | | | | |
| | Coordinate with Railroads | | - | | | | | | | | |
| | Prepare RR submittal | Task not typically required | - | | | | | | | | |
| | Coordinate with Utility Companies for Relocations | | - | | | | | | | | |
| | 2nd Utility Plan submission | | - | | | | | | | | |
| | Supplemental 2nd Utility Plan submission (if applicable) | | - | | | | | | | | |
| | Finalize Utility Plans | | - | | | | | | | | |
| | Finalize ATMS/ITS Plans and Details | | - | | | | | | | | |
| | Prepare TMP Report | | - | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Final Signal Plans to Plan Set | | - | | | | | | | | |
| | Finalize Signing and Marking Plans | | - | | | | | | | | |
| | Finalize MS4 Design | Address local MS4 needs | - | | | | | | | | |
| | Finalize Erosion, Sed. & Pol. Ctrl. Plans | Assumes 3 Phase Plan Includes Submittal to EPD | 14 | | 2 | | 4 | | | 8 | |
| | Prepare / Submit "Lockdown" Plans for Permitting 31 or 38 Weeks Prior to Let, as Appropriate | (Needed for projects that need 404 Permits and Buffer Variance applications) | - | | | | | | | | |
| | Prepare Updated Culvert Plans for USACE permitting | | - | | | | | | | | |
| | Prepare Special Design Box Culverts | #Culvert needed special design | - | | | | | | | | |
| | Finalize Drainage Design, Profiles, Cross Sections | (#close syetems, #cross pipes) | - | | | | | | | | |
| | Finalize Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | - | | | | | | | | |
| | Finalize Noise Wall / Barrier Plans | #Wall, #Length | - | | | | | | | | |
| | Finalize/Validate Pavement Design | | - | | | | | | | | |
| | Finalize Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | Finalizing: #Special Intersections, #Roundabouts, #Ponds | - | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | #Roundabouts | - | | | | | | | | |
| | Finalize Cover Sheet, Index, General Notes | | - | | | | | | | | |
| | Finalize Typical Sections | | - | | | | | | | | |
| | Finalize Roadway Plans, Profiles, etc. | Revise storm layouts and profiles as needed. | 36 | | 4 | | 16 | | | 16 | |
| | Enhance Proposed Surface for 3D modeling | | - | | | | | | | | |
| | Finalize Driveway Profiles | #Driveways | - | | | | | | | | |
| | Finalize Staging Plans and Details | | - | | | | | | | | |
| | Finalize Staging Cross-Sections | | - | | | | | | | | |
| | Prepare FFPR Plans for Submittal | | - | | | | | | | | |
| | Prepare for, Participate in FFPR | Assume In-Person | - | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

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Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Alfred Benesch & Company

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: Roadway Design Hours & Cost Estimate

| | | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|---|--|---|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| | Address / Implement FFPR Comments | | - | | | | | | | | |
| | Prepare Corrected FFPR Plans | | - | | | | | | | | |
| | Address Final Corrected Plans comments/revisions | | - | | | | | | | | |
| | Finalize Detailed Construction Quantities, Cost Estimate Per Milestone and Annual Update | | 5 | | 1 | | 4 | | | | |
| | Revise Construction Plans per R/W Acquisition Revisions | | - | | | | | | | | |
| | Prepare Special Construction Details | | - | | | | | | | | |
| | Prepare Special Provisions | | - | | | | | | | | |
| | Prepare / Contribute To Supplemental Specifications | | - | | | | | | | | |
| | Prepare Detailed Plan Sheets | | - | | | | | | | | |
| | Prepare / Submit Final Plans | | - | | | | | | | | |
| | Internal Quality Assurance Reviews | | - | | | | | | | | |
| | Revise Plans, Prepare Amendments During Bidding Process | Bidding and Letting Assistance Attend Pre-Bid | - | | | | | | | | |
| | Revise Erosion Control Plans Based on EPD Comments | Assume 1 round of revisions and resubmittal | - | | | | | | | | |
| | Pre-bid meeting | | - | | | | | | | | |
| | | | - | | | | | | | | |
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| | | | - | | | | | | | | |
| 7 | Construction Services | Assumptions / Notes | - | - | - | - | - | - | - | - | - |
| | | # meetings | - | | | | | | | | |
| | Answer Design Inquiries after let/prior to construction | | - | | | | | | | | |
| | Answer Design Questions during Construction | | - | | | | | | | | |
| | Participate in Post-Construction Evaluation | | - | | | | | | | | |
| | Revise Plans for Use On Construction and/or Amendments | | - | | | | | | | | |
| | Complete Final Earthwork Coordination | | - | | | | | | | | |
| | Preconstruction / Construction Status Update Meetings | | - | | | | | | | | |
| | Prepare 7-day inspection letter | 1 Site visit inspection for compliance and letter preparation | - | | | | | | | | |
| | | | - | | | | | | | | |
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| 8 | Special Studies | Assumptions / Notes | - | - | - | - | - | - | - | - | - |
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**Georgia Department of Transportation
COST PROPOSAL**

Proj. No.: **N/A**
 PI No.: **0017641**
 Prime: **Kimley-Horn**
 Date: **4-Mar-2026** v Select Firm from Pulldown, Uses List on Project Tab

Project: **Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)**
 County: **Richmond**
 Contract Type: **Lump Sum**
 Fixed Fee %: **10%**
 Master Contract:
 Contract Expiration:
 Task Order No: **SA #4**

Discipline: **Alfred Benesch & Company**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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Georgia Department of Transportation
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Project: **Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)**
 County: **Richmond**
 Contract Type: **Lump Sum**
 Fixed Fee %: **10%**
 Master Contract:
 Contract Expiration:
 Task Order No: **SA #4**

Alfred Benesch & Company

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design** **Hours & Cost Estimate**

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative |
|----------|---|----------------------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|
| 9 | Public Involvement | Assumptions / Notes | - | - | - | - | - | - | - | - |
| | Discipline Management - Coordination Meetings | | - | | | | | | | |
| | Assist with Public Involvement Plan | | - | | | | | | | |
| | Prepare for, Attend PIOH, Respond to Comments | | - | | | | | | | |
| | Prepare for, Attend PHOH, Respond to Comments | # meetings | - | | | | | | | |
| | Assist with Organizing a Citizen's Advisory Committee (CAC) | # meetings | - | | | | | | | |
| | Plan, Prepare for, Participate in CAC Meetings | # meetings | - | | | | | | | |
| | Plan, Prepare for, Conduct Local Government Meetings | # meetings | - | | | | | | | |
| | Meetings, Conversations with Individual Property Owners | # meetings | - | | | | | | | |
| | Prepare for, Attend, Document Key-Stakeholder Meetings | # meetings | - | | | | | | | |
| | Prepare for, Attend, Document EJ Community Meetings | # meetings | - | | | | | | | |
| | Prepare for, Attend, Document Neighborhood Meetings | # meetings | - | | | | | | | |
| | Prepare for, Attend, Document Special-Interest Group Meetings | | - | | | | | | | |
| | Prepare for, Attend Detour Meeting, Respond to Comments | | - | | | | | | | |
| | Prepare for, Participate in Charrette | | - | | | | | | | |
| | Prepare 3D Visualizations | # months | - | | | | | | | |
| | Prepare 3D Animations | | - | | | | | | | |
| | Assist / Manage Project Website | | - | | | | | | | |
| | Public Information Session | | - | | | | | | | |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

[v Select Firm from Pulldown, Uses List on Project Tab](#)

| Discipline: Alfred Benesch & Company | | | |
|---|-------------|---------------------|-------------|
| Roadway Design | | | |
| Phase | Description | Assumptions / Notes | Total Hours |
| | | TOTALS ==> | 57 |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026 v Select Firm from Pulldown, Uses List on Project Tab

Alfred Benesch & Company

Discipline: **Roadway Design**

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

| Phase | Description | Total | | |
|------------|------------------------|-------|---|---|
| TOTALS ==> | | 57 | - | - |
| 1 | Concept Development | - | - | - |
| 2 | Database Preparation | - | - | - |
| 3 | Environmental Document | - | - | - |
| 4 | Preliminary Plans | - | - | - |
| 5 | Right of Way Plans | - | - | - |
| 6 | Final Plans | 57 | - | - |
| 7 | Construction Services | - | - | - |
| 8 | Special Studies | - | - | - |
| 9 | Public Involvement | - | - | - |

Phase Level Summary - Other Direct Costs

| Phase | Description | Total Other Direct Costs | | Vendor Service Right of Way |
|------------|------------------------|--------------------------|------|-----------------------------|
| TOTALS ==> | | \$ - | \$ - | \$ - |
| 1 | Concept Development | \$ - | | |
| 2 | Database Preparation | \$ - | | |
| 3 | Environmental Document | \$ - | | |
| 4 | Preliminary Plans | \$ - | | |
| 5 | Right of Way Plans | \$ - | | |
| 6 | Final Plans | \$ - | | |
| 7 | Construction Services | \$ - | | |
| 8 | Special Studies | \$ - | | |
| 9 | Public Involvement | \$ - | | |

Georgia Department of Transportation

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Alfred Benesch & Company

Discipline: **Roadway Design**

Hours by Task

| | | Total Hours | - | - |
|---|--|--|---|---|
| 1 | Concept Development | Assumptions / Notes | - | - |
| | Discipline Management— Coordination Meetings | # external meetings, # teleconference meetings (meetings assigned based on size and complexity of project not monthly) | - | - |
| | Prepare / Contribute to Project Justification Statement | | - | - |
| | Coordinate with USACOE (section 408) | (Needed only if Army Corp has facility/structure in project) | - | - |
| | Assist / Coordinate Bridge Type Study | | - | - |
| | Information Gathering | | - | - |
| | Conduct Site Visits | # of visits | - | - |
| | Prepare Quality Assurance Plan | | - | - |
| | Internal Quality Assurance Reviews | | - | - |
| | External Peer Review | | - | - |
| | Prepare Concept Property Database | #Parcels | - | - |
| | Contribute to / Prepare Interchange Modification Report (IMR) | List Interchange: | - | - |
| | Contribute to / Prepare Interchange Justification Report (IJR) | | - | - |
| | Prepare Highway Safety Manual Analysis | (For Revising Existing Concept Reports only) | - | - |
| | Prepare Capacity Analysis Reports/ Prepare Traffic Summary | | - | - |
| | Assist / Coordinate PES and PTS Reports | | - | - |
| | Complete Concept Pavement Design | | - | - |
| | Conceptual Drainage Design | % Urban Shoulder, % Rural Shoulder, # culvert No-Zone/Zone A | - | - |
| | Prepare Concept Profiles | (Concept Level) | - | - |
| | Prepare Concept Typical Sections | (Concept Level) | - | - |
| | Prepare Concept Cross Sections | (Concept Level) | - | - |
| | Prepare Concept Layout | # layouts/alternatives | - | - |
| | Prepare PAR Layouts, Attend Meeting | # layouts/alternatives | - | - |
| | Prepare Concept Report | | - | - |
| | Prepare Design Data Book (design criteria) | | - | - |
| | Validate/Revise Concept Layout | (If Concept Report previously completed by different consultant, For Lines: 93, 94, & 95) | - | - |
| | Validate/Revise Concept Report | | - | - |
| | Validate/Revise Design Data Book (design criteria) | | - | - |
| | Prepare Concept Construction Cost Estimate) | # milestones estimates, # annual updated. | - | - |
| | Contribute to Concept Right-of-Way Cost Estimate | | - | - |
| | Prepare for, Attend, Document Initial Concept Team Meeting | | - | - |
| | Prepare for, Attend Concept Team Meeting Dry Run | | - | - |
| | Prepare for, Attend, Document Concept Team Meeting | | - | - |
| | Provide Materials for Value Engineering Study | | - | - |

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| Discipline: Roadway Design | | | | | |
|-----------------------------------|--|----------------------------|-------------|---|---|
| | Participate in Value Engineering Study | | - | | |
| | Revise Concept Report per VE Study Recommendations | | - | | |
| | Coordinate Logical Termini Meetings and Memorandum | | - | | |
| | Complete Streets Warrants and Design Memo | | - | | |
| | | | - | | |
| | | | - | | |
| | | | - | | |
| | | | Total Hours | - | - |
| 2 | Database Preparation | Assumptions / Notes | - | - | - |
| | Discipline Management – Coordination Meetings | # meetings | - | | |
| | Prepare for / Attend Pre-Survey Meeting | | - | | |
| | Roadway QC of Survey Database | | - | | |
| | Coordinate submittal for 20% Check | | - | | |
| | Enhance Topographic Database for Design | | - | | |
| | | | - | | |
| | | | Total Hours | - | - |
| 3 | Environmental Document | Assumptions / Notes | - | - | - |
| | Discipline Management – Coordination Meetings | # meetings | - | | |
| | Prepare for, participate in A3M | | - | | |
| | Agency meetings | # meetings, #Agency List | - | | |
| | Roadway QC of Environmental Document/Studies | | - | | |
| | | | - | | |

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Alfred Benesch & Company

Discipline: **Roadway Design**

| | | Total Hours | - | - |
|----------|--|--|---|---|
| 4 | Preliminary Plans | Assumptions / Notes | - | - |
| | Discipline Management – Coordination Meetings | 8 monthly progress meetings with Owner (virtual) | - | - |
| | Internal Design Coordination Meetings | Assume 3 In-Person Design Team Coordination Meeting | - | - |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | - | - |
| | Coordinate with Railroads | | - | - |
| | Prepare RR Submittal | Length?, Location?, Description? | - | - |
| | Prepare ATMS Plans | | - | - |
| | Preliminary Relocation Utility Team Meeting | | - | - |
| | 1st Utility Plan submission | # companies | - | - |
| | Prepare Existing Utility Plans from SUE Database or Utility Co. Markups | | - | - |
| | Right of Way/Utility Team meeting | | - | - |
| | SUE Coordinate/attend meeting to confirm test holes based on Utility Impact Analysis (UIA) | | - | - |
| | Prepare Preliminary Right of Way and Easements | | - | - |
| | Contribute to Updated R/W Cost Estimate | | - | - |
| | Coordinate with Traffic Engineer to incorporate Preliminary Signal Plans to Plan Set | | - | - |
| | Prepare Signing and Marking Plans | | - | - |
| | Prepare Prelim. Erosion, Sed. & Pollution Control Plans | Prepare Plan Sections 50, 51, 52, 53, 54, 55, & 56 | - | - |
| | Prepare Sediment Basin Design / Grading | #Sediment Basins | - | - |
| | Prepare Hydrological Studies / FEMA for No-Zone/ZoneX/ZoneA | (FEMA Zone AE & Bridge Culverts are accounted in DS1 Tab, Bridges accounted in Br1 tab) #Culvert, FEMA Zone? | - | - |
| | Prepare Preliminary Drainage Design and Layout | Contribute to Plan Section 13 Includes H&H Analysis | - | - |
| | Prepare Preliminary Drainage Profiles/Cross-Sections | Prepare Plan Section 22 | - | - |
| | Prepare Drainage Area Map | Prepare Plan Section 24 | - | - |
| | Prepare Preliminary Bridge Construction Staging Plan (Section 20) | #Bridges | - | - |
| | Prepare Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | - | - |
| | Prepare Noise Walls / Barriers | #Wall, #Length | - | - |
| | Prepare Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | #Special Intersections, #Roundabouts, #Ponds | - | - |
| | External Peer Review Coordination and Revise Plans for Roundabouts | #Roundabouts | - | - |
| | Update / Maintain Design Notebook | | - | - |
| | Prepare Design Exception Report | #Exceptions, List: | - | - |
| | Prepare Design Variance Report | #Variances, List: | - | - |
| | Prepare / Contribute to Landscaping Plans | | - | - |
| | Prepare Pavement Designs | | - | - |
| | Prepare intersection sight distance study | # Intersection # Commerical Drives | - | - |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Alfred Benesch & Company

Discipline: **Roadway Design**

| | | Total Hours | - | - |
|----------|--|--|-----------|----------|
| 6 | Final Plans | Assumptions / Notes | 57 | - |
| | Discipline Management - Coordination Meetings | 8 monthly progress meetings with Owner (virtual) | 2 | - |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | - | - |
| | Coordinate with Railroads | | - | - |
| | Prepare RR submittal | Task not typically required | - | - |
| | Coordinate with Utility Companies for Relocations | | - | - |
| | 2nd Utility Plan submission | | - | - |
| | Supplemental 2nd Utility Plan submission (if applicable) | | - | - |
| | Finalize Utility Plans | | - | - |
| | Finalize ATMS/ITS Plans and Details | | - | - |
| | Prepare TMP Report | | - | - |
| | Coordinate with Traffic Engineer to incorporate Final Signal Plans to Plan Set | | - | - |
| | Finalize Signing and Marking Plans | | - | - |
| | Finalize MS4 Design | Address local MS4 needs | - | - |
| | Finalize Erosion, Sed. & Pol. Ctrl. Plans | Assumes 3 Phase Plan Includes Submittal to EPD | 14 | - |
| | Prepare / Submit "Lockdown" Plans for Permitting 31 or 38 Weeks Prior to Let, as Appropriate | (Needed for projects that need 404 Permits and Buffer Variance applications) | - | - |
| | Prepare Updated Culvert Plans for USACE permitting | | - | - |
| | Prepare Special Design Box Culverts | #Culvert needed special design | - | - |
| | Finalize Drainage Design, Profiles, Cross Sections | (#close syetems, #cross pipes) | - | - |
| | Finalize Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | - | - |
| | Finalize Noise Wall / Barrier Plans | #Wall, #Length | - | - |
| | Finalize/Validate Pavement Design | | - | - |
| | Finalize Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | Finalizing: #Special Intersections, # Roundabouts, #Ponds | - | - |
| | External Peer Review Coordination and Revise Plans for Roundabouts | #Roundabouts | - | - |
| | Finalize Cover Sheet, Index, General Notes | | - | - |
| | Finalize Typical Sections | | - | - |
| | Finalize Roadway Plans, Profiles, etc. | Revise storm layouts and profiles as needed. | 36 | - |
| | Enhance Proposed Surface for 3D modeling | | - | - |
| | Finalize Driveway Profiles | #Driveways | - | - |
| | Finalize Staging Plans and Details | | - | - |
| | Finalize Staging Cross-Sections | | - | - |
| | Prepare FFPR Plans for Submittal | | - | - |
| | Prepare for, Participate in FFPR | Assume In-Person | - | - |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

| | | | | | |
|-------------|-------------------------------------|--|---|--|--|
| Discipline: | Alfred Benesch & Company | | | | |
| | Roadway Design | | - | | |

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Alfred Benesch & Company

Discipline: **Roadway Design**

| | | | Total Hours | - | - |
|----------|---|----------------------------|-------------|---|---|
| 9 | Public Involvement | Assumptions / Notes | - | - | - |
| | Discipline Management - Coordination Meetings | | - | | |
| | Assist with Public Involvement Plan | | - | | |
| | Prepare for, Attend PIOH, Respond to Comments | | - | | |
| | Prepare for, Attend PHOH, Respond to Comments | # meetings | - | | |
| | Assist with Organizing a Citizen's Advisory Committee (CAC) | # meetings | - | | |
| | Plan, Prepare for, Participate in CAC Meetings | # meetings | - | | |
| | Plan, Prepare for, Conduct Local Government Meetings | # meetings | - | | |
| | Meetings, Conversations with Individual Property Owners | # meetings | - | | |
| | Prepare for, Attend, Document Key Stakeholder Meetings | # meetings | - | | |
| | Prepare for, Attend, Document EJ Community Meetings | # meetings | - | | |
| | Prepare for, Attend, Document Neighborhood Meetings | # meetings | - | | |
| | Prepare for, Attend, Document Special Interest Group Meetings | | - | | |
| | Prepare for, Attend Detour Meeting, Respond to Comments | | - | | |
| | Prepare for, Participate in Charrette | | - | | |
| | Prepare 3D Visualizations | # months | - | | |
| | Prepare 3D Animations | | - | | |
| | Assist / Manage Project Website | | - | | |
| | Public Information Session | | - | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Discipline: **Infrastructure Systems Management, LLC**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| Phase | Description | Assumptions / Notes | Total Hours | Total Cost | Total Other Direct Costs | Fixed Fee @ | Total Labor Cost | Direct Labor Cost | Indirect Costs (Overhead) @ | FCCM @ |
|-------|-------------|---------------------|-------------|--------------|--------------------------|-------------|------------------|-------------------|-----------------------------|--------|
| | | TOTALS ==> | 62 | \$ 15,410.00 | \$ - | \$ - | \$ 15,410.00 | \$ 15,410.00 | \$ - | \$ - |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Infrastructure Systems Management, LLC

Discipline: **Roadway Design**

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

| Phase | Description | Total | Project | Project | Project | Engineer | Designer -Sr. | Designer | CADD | Administrative | | |
|-------|------------------------|-------|-----------|----------------|----------|----------|---------------|----------|------------|----------------|---|---|
| | | | Principal | Engineer - Sr. | Engineer | Engineer | Designer -Sr. | Designer | Technician | | | |
| | TOTALS ==> | 62 | \$280.00 | \$215.00 | | | | | | | | |
| 1 | Concept Development | - | - | - | - | - | - | - | - | - | - | - |
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - | - | - |
| 3 | Environmental Document | - | - | - | - | - | - | - | - | - | - | - |
| 4 | Preliminary Plans | - | - | - | - | - | - | - | - | - | - | - |
| 5 | Right of Way Plans | - | - | - | - | - | - | - | - | - | - | - |
| 6 | Final Plans | 42 | 12 | 30 | | | | | | | | |
| 7 | Construction Services | - | - | - | - | - | - | - | - | - | - | - |
| 8 | Special Studies | - | - | - | - | - | - | - | - | - | - | - |
| 9 | Public Involvement | 20 | 20 | | | | | | | | | |

Phase Level Summary - Other Direct Costs

Other Direct Costs

| Phase | Description | Total Other Direct Costs | Express/Mail /Courier | Lodging | Meals | Mileage | Parking | Reproduction /Printing | Car Rental | | Vendor Service Right of Way |
|-------|------------------------|--------------------------|-----------------------|------------|-------|---------|---------|------------------------|------------|------|-----------------------------|
| | | | | TOTALS ==> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | Concept Development | \$ - | | | | | | | | | |
| 2 | Database Preparation | \$ - | | | | | | | | | |
| 3 | Environmental Document | \$ - | | | | | | | | | |
| 4 | Preliminary Plans | \$ - | | | | | | | | | |
| 5 | Right of Way Plans | \$ - | | | | | | | | | |
| 6 | Final Plans | \$ - | | | | | | | | | |
| 7 | Construction Services | \$ - | | | | | | | | | |
| 8 | Special Studies | \$ - | | | | | | | | | |
| 9 | Public Involvement | \$ - | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Infrastructure Systems Management, LLC

Discipline: **Roadway Design**

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Hours by Task

| | | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative | - | - |
|---|--|---|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|---|---|
| 1 | Concept Development | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - | - |
| | Discipline Management— Coordination Meetings | # external meetings, # teleconference meetings- (meetings assigned based on size and complexity of project not monthly) | - | | | | | | | | | | |
| | Prepare / Contribute to Project Justification Statement | | - | | | | | | | | | | |
| | Coordinate with USACOE (section 40B) | (Needed only if Army Corp has facility/structure in project) | - | | | | | | | | | | |
| | Assist / Coordinate Bridge Type Study | | - | | | | | | | | | | |
| | Information Gathering | | - | | | | | | | | | | |
| | Conduct Site Visits | # of visits | - | | | | | | | | | | |
| | Prepare Quality Assurance Plan | | - | | | | | | | | | | |
| | Internal Quality Assurance Reviews | | - | | | | | | | | | | |
| | External Peer Review | | - | | | | | | | | | | |
| | Prepare Concept Property Database | #Parcels | - | | | | | | | | | | |
| | Contribute to / Prepare Interchange Modification Report (IMR) | List Interchange: | - | | | | | | | | | | |
| | Contribute to / Prepare Interchange Justification Report (IJR) | | - | | | | | | | | | | |
| | Prepare Highway Safety Manual Analysis | (For Revising Existing Concept Reports only) | - | | | | | | | | | | |
| | Prepare Capacity Analysis Reports/ Prepare Traffic Summary | | - | | | | | | | | | | |
| | Assist / Coordinate PES and PTS Reports | | - | | | | | | | | | | |
| | Complete Concept Pavement Design | | - | | | | | | | | | | |
| | Conceptual Drainage Design | %Urban Shoulder, % Rural Shoulder, # culvert No-Zone/ZoneA | - | | | | | | | | | | |
| | Prepare Concept Profiles | (Concept Level) | - | | | | | | | | | | |
| | Prepare Concept Typical Sections | (Concept Level) | - | | | | | | | | | | |
| | Prepare Concept Cross Sections | (Concept Level) | - | | | | | | | | | | |
| | Prepare Concept Layout | # layouts/alternatives | - | | | | | | | | | | |
| | Prepare PAR Layouts, Attend Meeting | # layouts/alternatives | - | | | | | | | | | | |
| | Prepare Concept Report | | - | | | | | | | | | | |
| | Prepare Design Data Book (design criteria) | | - | | | | | | | | | | |
| | Validate/Revise Concept Layout | (If Concept Report previously completed by different consultant, For Lines: 93, 94, & 95) | - | | | | | | | | | | |
| | Validate/Revise Concept Report | | - | | | | | | | | | | |
| | Validate/Revise Design Data Book (design criteria) | | - | | | | | | | | | | |
| | Prepare Concept Construction Cost Estimate) | #milestones estimates, # annual updated | - | | | | | | | | | | |
| | Contribute to Concept Right-of-Way Cost Estimate | | - | | | | | | | | | | |
| | Prepare for, Attend, Document Initial Concept Team Meeting | | - | | | | | | | | | | |
| | Prepare for, Attend Concept Team Meeting Dry Run | | - | | | | | | | | | | |
| | Prepare for, Attend, Document Concept Team Meeting | | - | | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A
 PI No.: 0017641
 Prime: Kimley-Horn
 Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Infrastructure Systems Management, LLC

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative | - | - |
|----------|---|---|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|---|---|
| 4 | Preliminary Plans | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - |
| | Discipline Management – Coordination- Meetings | | - | | | | | | | | | |
| | Coordinate with Adjacent Projects | #Projects | - | | | | | | | | | |
| | Coordinate with USACOE (section 408) | (Needed if Army Corp has facility/structure in project) | - | | | | | | | | | |
| | Coordinate with Railroads | | - | | | | | | | | | |
| | Prepare RR Submittal | Length?, Location?, Description ? | - | | | | | | | | | |
| | Prepare ATMS Plans | | - | | | | | | | | | |
| | Preliminary Relocation Utility Team Meeting | | - | | | | | | | | | |
| | 1st Utility Plan submission | | - | | | | | | | | | |
| | Prepare Existing Utility Plans from SUE Database or Utility Co. Markups | | - | | | | | | | | | |
| | Right of Way/Utility Team meeting | | - | | | | | | | | | |
| | SUE Coordinate/attend meeting to confirm test holes based on Utility Impact Analysis (UIA) | | - | | | | | | | | | |
| | Prepare Preliminary Right-of-Way and Easements | | - | | | | | | | | | |
| | Contribute to Updated R/W Cost Estimate | | - | | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Preliminary Signal Plans to Plan Set | | - | | | | | | | | | |
| | Prepare Signing and Marking Plans | | - | | | | | | | | | |
| | Prepare Prelim. Erosion, Sed. & Pollution Control Plans: Sections 50,51,53,54, and 55 | | - | | | | | | | | | |
| | Prepare Sediment Basin Design / Grading | #Sediment Basins | - | | | | | | | | | |
| | Prepare Hydrological Studies / FEMA for No-Zone/ZoneX/ZoneA | (FEMA Zone AE & Bridge Culverts are accounted in DS1-Tab, Bridges accounted in Br1-tab) -#Culvert, FEMA Zone? | - | | | | | | | | | |
| | Prepare Preliminary Drainage Design and Layout | %Urban Shoulder, % Rural Shoulder, | - | | | | | | | | | |
| | Prepare Preliminary Drainage Profiles/Cross-Sections | | - | | | | | | | | | |
| | Prepare Drainage Area Map | #Outlets | - | | | | | | | | | |
| | Prepare Preliminary Bridge Construction Staging Plan (Section 20) | #Bridges | - | | | | | | | | | |
| | Prepare Retaining Wall Locations and Envelopes | #Wall, #Length, Use Standards/Special design | - | | | | | | | | | |
| | Prepare Noise Walls / Barriers | #Wall, #Length | - | | | | | | | | | |
| | Prepare Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | #Special Intersections, #Roundabouts, #Ponds | - | | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | | - | | | | | | | | | |
| | Update / Maintain Design Notebook | | - | | | | | | | | | |
| | Prepare Design Exception Report | #Exceptions, List: | - | | | | | | | | | |
| | Prepare Design Variance Report | #Variances, List: | - | | | | | | | | | |
| | Prepare / Contribute to Landscaping Plans | | - | | | | | | | | | |
| | Prepare Pavement Designs | | - | | | | | | | | | |
| | Prepare intersection sight distance study | # Intersection # Commerical Drives | - | | | | | | | | | |
| | Prepare Typical Sections | | - | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Infrastructure Systems Management, LLC

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative | - | - |
|----------|--|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|---|---|
| 6 | Final Plans | | 12 | 30 | - | - | - | - | - | - | - | - |
| | Discipline Management - Coordination Meetings | 8 | 4 | 4 | | | | | | | | |
| | Coordinate with USACOE (section 408) | - | | | | | | | | | | |
| | Coordinate with Railroads | - | | | | | | | | | | |
| | Prepare RFR submittal | - | | | | | | | | | | |
| | Coordinate with Utility Companies for Relocations | 24 | | 24 | | | | | | | | |
| | 2nd Utility Plan submission | - | | | | | | | | | | |
| | Supplemental 2nd Utility Plan submission (if applicable) | - | | | | | | | | | | |
| | Finalize Utility Plans | - | | | | | | | | | | |
| | Finalize ATMS/ITS Plans and Details | - | | | | | | | | | | |
| | Prepare TMP Report | - | | | | | | | | | | |
| | Coordinate with Traffic Engineer to incorporate Final Signal Plans to Plan Set | 6 | 4 | 2 | | | | | | | | |
| | Finalize Signing and Marking Plans | - | | | | | | | | | | |
| | Finalize MS4 Design | - | | | | | | | | | | |
| | Finalize Erosion, Sed. & Pol. Ctrl. Plans for Staged Constr. | - | | | | | | | | | | |
| | Prepare / Submit "Lockdown" Plans for Permitting 31 or 38 Weeks Prior to Let, as Appropriate | - | | | | | | | | | | |
| | Prepare Updated Culvert Plans for USACE permitting | - | | | | | | | | | | |
| | Prepare Special Design Box Culverts | - | | | | | | | | | | |
| | Finalize Drainage Design, Profiles, Cross-Sections | - | | | | | | | | | | |
| | Finalize Retaining Wall Locations and Envelopes | - | | | | | | | | | | |
| | Finalize Noise Wall / Barrier Plans | - | | | | | | | | | | |
| | Finalize/Validate Pavement Design | - | | | | | | | | | | |
| | Finalize Special Grading Plans (Special Intersections/Roundabout Plans/Ponds) | - | | | | | | | | | | |
| | External Peer Review Coordination and Revise Plans for Roundabouts | - | | | | | | | | | | |
| | Finalize Cover Sheet, Index, General Notes | - | | | | | | | | | | |
| | Finalize Typical Sections | - | | | | | | | | | | |
| | Finalize Roadway Plans, Profiles, etc. | - | | | | | | | | | | |
| | Enhance Proposed Surface for 3D modeling | - | | | | | | | | | | |
| | Finalize Driveway Profiles | - | | | | | | | | | | |
| | Finalize Staging Plans and Details | - | | | | | | | | | | |
| | Finalize Staging Cross Sections | - | | | | | | | | | | |
| | Prepare FFPR Plans for Submittal | - | | | | | | | | | | |
| | Prepare for, Participate in FFPR | - | | | | | | | | | | |
| | Address / Implement FFPR Comments | - | | | | | | | | | | |
| | Prepare Corrected FFPR Plans | - | | | | | | | | | | |
| | Address Final Corrected Plans comments/revisions | - | | | | | | | | | | |
| | Finalize Detailed Construction Quantities, Cost Estimate Per Milestone and Annual Update | - | | | | | | | | | | |

**Georgia Department of Transportation
COST PROPOSAL**

Proj. No.: N/A

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Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Infrastructure Systems Management, LLC

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Roadway Design**

Hours & Cost Estimate

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Administrative | - | - |
|----------|---|--|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|----------------|---|---|
| 9 | Public Involvement | Assumptions / Notes | 20 | 20 | - | - | - | - | - | - | - | - |
| | Discipline Management - Coordination Meetings | | 4 | 4 | | | | | | | | |
| | Assist with Public Involvement Plan | | - | | | | | | | | | |
| | Prepare for, Attend P/IOH, Respond to Comments | | - | | | | | | | | | |
| | Prepare for, Attend P/HOH, Respond to Comments | # meetings | - | | | | | | | | | |
| | Assist with Organizing a Citizen's Advisory Committee (CAC) | # meetings | - | | | | | | | | | |
| | Plan, Prepare for, Participate in CAC Meetings | # meetings | - | | | | | | | | | |
| | Plan, Prepare for, Conduct Local Government Meetings | # meetings | - | | | | | | | | | |
| | Meetings, Conversations with Individual Property Owners | # meetings | - | | | | | | | | | |
| | Prepare for, Attend, Document Key Stakeholder Meetings | Assume up to 2 total (up to 1 in person). Includes 1 round of stakeholder comment responses. | 16 | 16 | | | | | | | | |
| | Prepare for, Attend, Document EJ Community Meetings | # meetings | - | | | | | | | | | |
| | Prepare for, Attend, Document Neighborhood Meetings | # meetings | - | | | | | | | | | |
| | Prepare for, Attend, Document Special Interest Group Meetings | | - | | | | | | | | | |
| | Prepare for, Attend Detour Meeting, Respond to Comments | | - | | | | | | | | | |
| | Prepare for, Participate in Charrette | | - | | | | | | | | | |
| | Prepare 3D Visualizations | # months | - | | | | | | | | | |
| | Prepare 3D Animations | | - | | | | | | | | | |
| | Assist / Manage Project Website | | - | | | | | | | | | |
| | | | - | | | | | | | | | |
| | | | - | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

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v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Discipline: **Kimley-Horn**
Traffic Operations

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

| Phase | Description | Assumptions / Notes | Total Hours | Total Cost | Total Other Direct Costs | Fixed Fee @ 10% | Total Labor Cost | Direct Labor Cost | Indirect Costs (Overhead) @ 196.29% | FCCM @ 1.10% |
|-------|-------------|---------------------|-------------|--------------|--------------------------|-----------------|------------------|-------------------|-------------------------------------|--------------|
| | | TOTALS ==> | 240 | \$ 42,413.45 | \$ - | \$ 3,842.80 | \$ 38,570.65 | \$ 12,969.72 | \$ 25,458.26 | \$ 142.67 |

Georgia Department of Transportation
COST PROPOSAL

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 Date: 4-Mar-2026

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Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)
 County: Richmond
 Contract Type: Lump Sum
 Fixed Fee %: 10%

Master Contract:
 Contract Expiration:
 Task Order No: SA #4

Kimley-Horn

Discipline: **Traffic Operations**

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

| Phase | Description | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Project Administrator | | |
|-------|------------------------|-------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|-----------------------|---|---|
| | | | | \$74.82 | \$72.80 | \$60.24 | | \$41.94 | | | | |
| | TOTALS ==> | 240 | - | 29 | 30 | 56 | - | 125 | - | - | - | - |
| 1 | Project Management | - | - | - | - | - | - | - | - | - | - | - |
| 2 | Database Preparation | - | - | - | - | - | - | - | - | - | - | - |
| | Environmental Document | - | - | - | - | - | - | - | - | - | - | - |
| 3 | Preliminary Plans | - | - | - | - | - | - | - | - | - | - | - |
| 4 | Right of Way Plans | - | - | - | - | - | - | - | - | - | - | - |
| 5 | Final Plans | 240 | - | 29 | 30 | 56 | - | 125 | - | - | - | - |
| 6 | Construction Services | - | - | - | - | - | - | - | - | - | - | - |
| | Special Studies | - | - | - | - | - | - | - | - | - | - | - |
| 7 | Public Involvement | - | - | - | - | - | - | - | - | - | - | - |

Phase Level Summary - Other Direct Costs

Other Direct Costs

| Phase | Description | Total Other Direct Costs | Express/Mail /Courier | Lodging | Meals | Mileage | Parking | Reproduction /Printing | Car Rental | | | |
|-------|------------------------|--------------------------|-----------------------|---------|-------|---------|---------|------------------------|------------|------|------|------|
| | | | | | | | | | | | | |
| | TOTALS ==> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | Project Management | \$ - | | | | | | | | | | |
| 2 | Database Preparation | \$ - | | | | | | | | | | |
| | Environmental Document | \$ - | | | | | | | | | | |
| 3 | Preliminary Plans | \$ - | | | | | | | | | | |
| 4 | Right of Way Plans | \$ - | | | | | | | | | | |
| 5 | Final Plans | \$ - | | | | | | | | | | |
| 6 | Construction Services | \$ - | | | | | | | | | | |
| | Special Studies | \$ - | | | | | | | | | | |
| 7 | Public Involvement | \$ - | | | | | | | | | | |

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: N/A

PI No.: 0017641

Prime: Kimley-Horn

Date: 4-Mar-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Monte Sano Avenue Improvements (Wrightsboro Rd to Walton Way)

County: Richmond

Contract Type: Lump Sum

Fixed Fee %: 10%

Master Contract:

Contract Expiration:

Task Order No: SA #4

Kimley-Horn

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: Traffic Operations

Hours & Cost Estimate

| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Project Administrator | - | - |
|---|---|----------------------------|-------------------|------------------------|------------------|----------|---------------|----------|-----------------|-----------------------|---|---|
| 6 | Construction Services | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | - |
| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Project Administrator | - | - |
| | Special Studies | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - |
| | Prepare Interchange Modification Report (IMR) | | - | - | - | - | - | - | - | - | - | - |
| | Prepare Interchange Justification Report (IJR) | | - | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | - |
| | | Total Hours | Project Principal | Project Engineer - Sr. | Project Engineer | Engineer | Designer -Sr. | Designer | CADD Technician | Project Administrator | - | - |
| 7 | Public Involvement | Assumptions / Notes | - | - | - | - | - | - | - | - | - | - |
| | Office of Traffic Operations | | - | - | - | - | - | - | - | - | - | - |
| | Discipline Management & Coordination | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend PIOH, Respond to Comments | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend PHOH, Respond to Comments | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Participate in CAC Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend Local Government Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend Key Stakeholder Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend EJ Community Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend Neighborhood Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Attend Special Interest Group Meetings | | - | - | - | - | - | - | - | - | - | - |
| | Prepare for, Participate in Charrette | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - |
| | Office of Design Policy & Support | | - | - | - | - | - | - | - | - | - | - |
| | Discipline Management & Coordination | | - | - | - | - | - | - | - | - | - | - |
| | Prepare visualization/simulation of traffic | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - |
| | | | - | - | - | - | - | - | - | - | - | |



Engineering Services Committee Meeting

Meeting Date: May 26, 2026

On-Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structures and Pipes

Augusta Engineering and Environmental Services

RFP 25-219

File Reference: 26-014(A)

| | |
|--------------------------|---|
| Department: | Engineering & Environmental Services |
| Presenter: | Dr. Hameed Malik, Director |
| Caption: | Approve award of “On-Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structure and Pipes” Contract to Gulf Cost Underground, LLC, and Southeast Pipe Survey, Inc., subject to receipt of signed contract and proper insurance documents. The Contract is for three years with renewal option of two additional years. AE/25-219 |
| Background: | Stormwater conveyance system maintenance is Augusta’s Area-wide Stormwater NPDES MS4 permit requirement. In addition, the System maintenance needed to minimize potential liability risk associated to public & property safety. It is essential activity to stay in compliance with this permit. Supplementing engineering maintenance resources with contract services such as Concrete Repair, Pipe Lining, Concrete Construction and Emergency Repair Services is a practical approach to complete and sustain much needed maintenance services in a timely manner on watershed level. Such services are essential to minimizing public safety risks, damages to public property and associated potential hazard liabilities. |
| Analysis: | Proposals received on September 11, 2025. Received proposals were evaluated based on criteria outlined in the request for proposals (RFP) document and ranked accordingly. Gulf Cost Underground, LLC, and Southeast Pipe Survey, Inc. being top two ranked and the selected firms. Negotiated Fee final Unit rates of requested primary services Table attached as Exhibit A. |
| Financial Impact: | Services are integral part of storm conveyance closed system maintenance repairs and primarily funded under Augusta Engineering SPLOST-Grading & Drainage funds. |
| Alternatives: | Do not approve contract award and find alternative ways performing maintenance of Augusta’s stormwater conveyance closed system. |

Recommendation: Approve award of “On-Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structure and Pipes” Contract to Gulf Cost Underground, LLC, and Southeast Pipe Survey, Inc., subject to receipt of signed contract and proper insurance documents. The Contract is for three years with renewal option of two additional years. AE/25-219

Funds are available in the following accounts: 330-044320 - SPLOST 8 Grading & Drainage

REVIEWED AND APPROVED BY: HM/sr

Request for Proposals

Request for Proposals will be received at this office until **Tuesday, September 2, 2025 @ 11:00 a.m.** via ZOOM Meeting ID: **839 0103 6746**; Passcode: **25219** furnishing:

RFP Item #25-219 On Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structure and Pipes for Augusta, GA – Augusta Engineering and Environmental Services Department

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Darrell White, Interim Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

Pre-Proposal Conference will be held on Monday, August 18, 2025 @ 10:00 a.m. via ZOOM – Meeting ID: 843 9878 1708; Passcode: 25219.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, August 19, 2025 @ 5:00 P.M. No RFP will be accepted by fax or email, all must be received by mail or hand delivered. To ensure timely deliveries, all submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. No deliveries will be accepted prior to 8:30 a.m. or after 5:00 p.m., as the building is closed to the public and delivery services outside of these hours.

No RFP may be withdrawn for a period of **90** days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Darrell White, Interim Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

DARRELL WHITE, Interim Procurement Director

Publish:

Augusta Chronicle July 24, 31, 2025 and August 7, 14, 2025
Metro Courier July 24, 2025


Revised:10/02/24



**RFP Opening: RFP Item #25-219 On-Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structure and Pipes for Augusta, GA
Engineering and Environmental Services Department
RFP Date: Thursday, September 11, 2025 @ 3:00 p.m. via ZOOM**

Total Number Specifications Mailed Out: 32
Total Number Specifications Download (Demandstar): 9
Total Electronic Notifications (Demandstar): 472
Georgia Procurement Registry: 1926
Pre-Proposal Conference Attendees: 17
Total Packages Submitted: 3
Total Noncompliant: 0

| Vendors | Attachment "B" | Addendums 1 & 2 | E-Verify Number | SAVE Form | Original | Copies 7 | Fee Proposal |
|--|----------------|-----------------|-----------------|-----------|----------|----------|--------------|
| Gulf Coast Underground, LLC 5655 Middle Road Theodore, AL 36582 | Yes | Yes | 872470 | Yes | Yes | Yes | Yes |
| Sak Constuction, LLC 864 Hoff Road O'Fallon. MO 63366 | Yes | Yes | 199387 | Yes | Yes | Yes | Yes |
| Southeast Pipe Survey, Inc. 3523 Williams Street Patterson, GA 31557 | Yes | Yes | 44697 | Yes | Yes | Yes | Yes |
| | | | | | | | |
| | | | | | | | |

| Vendors | | Gulf Coast Underground, LLC 5655 Middle Road Theodore, AL 36582 | Sak Constuction, LLC 864 Hoff Road O'Fallon, MO 63366 | Southeast Pipe Survey, Inc. 3523 Williams Street Patterson, GA 31557 | Gulf Coast Underground, LLC 5655 Middle Road Theodore, AL 36582 | Sak Constuction, LLC 864 Hoff Road O'Fallon, MO 63366 | Southeast Pipe Survey, Inc. 3523 Williams Street Patterson, GA 31557 | |
|---|---------|---|---|--|---|---|--|--------------|
|  RFP Item #25-219 On-Call Contract for Pipe Lining and Camera Inspection and Cleanup for Augusta,GA – Engineering and Environmental Services Department Evaluation Date: Thursday, November 13, 2025 4:00 p.m. via ZOOM | | | | | | | | |
| Phase 1 | | | Ranking of 0-5 (Enter a number value between 0 and 5) | | | Weighted Scores | | |
| Evaluation Criteria | Ranking | Points | Scale 0 (Low) to 5 (High) | | | | | |
| 1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized | N/A | Pass/Fail | PASS | PASS | PASS | PASS | PASS | PASS |
| 2. Qualifications & Experience | (0-5) | 15 | 5.0 | 4.0 | 3.5 | 75.0 | 60.0 | 52.5 |
| 3. Organization & Approach | (0-5) | 10 | 4.8 | 4.3 | 3.0 | 47.5 | 42.5 | 30.0 |
| 4. Scope of Services: Experience and approach to the Scope of Services included in Section One to include details on the following items: a. Firms experience in consulting services providing similar services as requested under this RFP as one of the primary area of specialization. b. Firms experience, capabilities and other qualifications for this project in reference to on-call engineering services. c. Firms organizational and management approach to the on-call services d. Resources necessary to accomplish the purpose of the project. e. Firms firm's expertise in providing the following specialized services: 1. Traffic Engineering 2. Roadway Trees and Landscaped Area Management 3. Structural and Bridge Engineering f. Detailed Scope of Services to be Provided 1. Proposed scope of services is appropriate for all phases of the work. 2. Scope addresses all known project/service needs and appears achievable in the timeframes set forth in the project/service schedule. g. Project Deliverables 1. Deliverables are appropriate to schedule and scope set forth in above requirements. | (0-5) | 30 | 4.3 | 3.8 | 3.5 | 127.5 | 112.5 | 105.0 |
| 5. Schedule of Work | (0-5) | 5 | 5.0 | 5.0 | 5.0 | 25.0 | 25.0 | 25.0 |
| 7. References | (0-5) | 5 | 5.0 | 5.0 | 5.0 | 25.0 | 25.0 | 25.0 |
| 7. Proximity to Area - enter the point value for the one line only | | | | | | Cost/Fee Proposal Consideration | | |
| Within Richmond County | 5 | 10 | | | | 0.0 | 0.0 | 0.0 |
| Within CSRA | 5 | 6 | | | | 0.0 | 0.0 | 0.0 |
| Within Georgia | 5 | 4 | | | 5.0 | 0.0 | 0.0 | 20.0 |
| Within SE | 5 | 2 | 5.0 | | | 10.0 | 0.0 | 0.0 |
| All Others | 5 | 1 | | 5.0 | | 0.0 | 5.0 | 0.0 |
| Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375) | | | 29.0 | 27.0 | 25.0 | 310.0 | 270.0 | 257.5 |
| Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award) | | | | | | | | |
| 8. Presentation by Team | (0-5) | 10 | | | | 0.0 | 0.0 | 0.0 |
| 9. Q&A Response to Panel Questions | (0-5) | 5 | | | | 0.0 | 0.0 | 0.0 |
| 10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only) | | | | | | | | |
| Lowest Fees | 5 | 10 | | | | 0.0 | 0.0 | 0.0 |
| Second | 5 | 6 | | | | 0.0 | 0.0 | 0.0 |
| Third | 5 | 4 | | | | 0.0 | 0.0 | 0.0 |
| Forth | 5 | 2 | | | | 0.0 | 0.0 | 0.0 |
| Fifth | 5 | 1 | | | | 0.0 | 0.0 | 0.0 |
| Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125) | | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award) | | | | | | | | |
| Total Cumulative Score (Maximum point is 500) | | | 29.0 | 27.0 | 25.0 | 310.0 | 270.0 | 257.5 |
| Internal Use Only | | | | | | | | |
| Evaluator: Cumulative Date: Phase I - 12/15/25 | | | | | | | | |
| Procurement Department Representative: Nancy Williams | | | | | | | | |
| Procurement Department Completion Date: Phase I - 12/15/25 | | | | | | | | |

25-219/ On-Call Contract for Pipe Lining & Camera Inspection and Cleaning o Storm Structure and Pipes

FEE

Gulf Coast Underground LLC

| | | UNIT | Est. Quantity | Gulf Coast Underground LLC Unit Price | Augusta Engineering Counteroffer | Vendor Response Will accept / Counteroffer |
|---|---|------|---------------|---------------------------------------|----------------------------------|---|
| A. CCTV INSPECTION & REPORTING | | | | | | |
| | Pipeline CCTV Inspection (6" -12" diameter) | LF | 100 | \$10.00 | acceptable | |
| | Pipeline CCTV Inspection (13" - 24" diameter) | LF | 100 | \$20.00 | acceptable | |
| | Pipeline CCTV Inspection (25" - 48" diameter) | LF | 100 | \$30.00 | acceptable | |
| | Pipeline CCTV Inspection (> 48" diameter) | LF | 100 | \$40.00 | acceptable | |
| | Manhole Inspection & Condition Assessment | EA | 1 | \$400.00 | acceptable | |
| | GIS Mapping and Digital Reporting per project- 100LF | EA | 1 | \$200.00 | acceptable | |
| B. PIPE CLEANING SERVICES | | | | | | |
| | High-Pressure Jet Cleaning (6" -12" pipes) | LF | 100 | \$10.00 | acceptable | |
| | High-Pressure Jet Cleaning (13" -24" pipes) | LF | 100 | \$20.00 | acceptable | |
| | High-Pressure Jet Cleaning (25" - 48" pipes) | LF | 100 | \$30.00 | \$25.00 | Accept Augusta Counteroffer |
| | High-Pressure Jet Cleaning (> 48" pipes) | LF | 100 | \$40.00 | \$35.00 | Accept Augusta Counteroffer |
| | Vacuum Truck Debris Removal | HR | 4 | \$650.00 | \$450.00 | Accept Augusta Counteroffer |
| | Emergency Cleaning & Blockage Removal | LF | 100 | \$100.00 | \$65.00 | Counteroffer \$87/LF |
| C. PIPE LINING AND REHABILITATION (Cementious Spray) | | | | | | |
| | Line Existing 12IN CMP with Cementious spray lining (complete in place) | LF | 50 | \$1,000.00 | \$750.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 15IN CMP with Cementious spray lining (complete in place) | LF | 50 | \$1,100.00 | \$845.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 18IN CMP with Cementious spray lining (complete in place) | LF | 200 | \$1,200.00 | \$900.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 24IN CMP with Cementious spray lining (complete in place) | LF | 200 | \$1,300.00 | \$1,100.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 30IN CMP with Cementious spray lining (complete in place) | LF | 200 | \$1,400.00 | \$1,200.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 36IN CMP with Cementious spray lining (complete in place) | LF | 100 | \$1,500.00 | \$1,250.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 42IN CMP with Cementious spray lining (complete in place) | LF | 100 | \$1,600.00 | \$1,500.00 | Accept Augusta Counteroffer |
| | Line Existing 48IN CMP with Cementious spray lining (complete in place) | LF | 200 | \$1,700.00 | acceptable | |
| | Line Existing 54IN CMP with Cementious spray lining (complete in place) | LF | 100 | \$1,800.00 | acceptable | |
| | Line Existing 60IN CMP with Cementious spray lining (complete in place) | LF | 100 | \$2,000.00 | acceptable | |
| PIPE LINING AND REHABILITATION (Felt or Fiber Glass) | | | | | | |
| | Line Existing 12IN CMP with Lining with felt or fiberglass CIPP (complete in place) | LF | 50 | \$1,500.00 | \$750.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 15IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 50 | \$1,600.00 | \$900.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 18IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 200 | \$1,700.00 | \$1,100.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 24IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 200 | \$1,800.00 | \$1,200.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 30IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 200 | \$1,900.00 | \$1,350.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 36IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 100 | \$2,000.00 | \$1,500.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 42IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 100 | \$2,100.00 | \$1,650.00 | Accept Augusta Counteroffer, provided minimum 55 LF work order size. If Work order is 54 LF or less, originally submitted pricing stands. |
| | Line Existing 48IN CMP with lining with felt or fiberglass CIPP in place) | LF | 200 | \$2,200.00 | \$1,900.00 | Accept Augusta Counteroffer |
| | Line Existing 54IN CMP with lining with felt or fiberglass CIPP (complete in place) | LF | 100 | \$2,300.00 | \$2,100.00 | Accept Augusta Counteroffer |
| | Line Existing 60IN CMP with Lining with felt or fiberglass CIPP (complete in place) | LF | 100 | \$2,500.00 | \$2,300.00 | Accept Augusta Counteroffer |
| | Spot Repairs (6" - 24" pipes) | EA | 1 | \$30,000.00 | \$24,000.00 | Accept Augusta Counteroffer with conditions below - ability to negotiate for unforeseeable conditions (open cut is wildly variable) |
| | Spot Repairs (30" TO 48" Pipes) | EA | 1 | \$50,000.00 | \$40,000.00 | Accept Augusta Counteroffer with conditions below - ability to negotiate for unforeseeable conditions (open cut is wildly variable) |
| | Manhole Rehabilitation (Epoxy Coating) | EA | 1 | \$20,000.00 | \$12,000.00 | Counter offer \$18,000 |

| | | | | | |
|--|----------|-------------|-------------|--|-----------------------------|
| D. EMERGENCY RESPONSE & ADDITIONAL SERVICES * | | | | | |
| Emergency Response (Within 4 Hours) | Per Call | \$15,000.00 | acceptable | | |
| Confined Space Entry Crew | Per Hour | \$600.00 | acceptable | | |
| Additional Labor Crew (2-Person Additional Team) Lab | Per Hour | \$500.00 | acceptable | | |
| Equipment Mobilization Fee | Per Call | \$20,000.00 | \$15,000.00 | | Counter offer \$17,500 |
| Management Control Setup & Management | Per Day | \$5,000.00 | \$4,000.00 | | Accept Augusta Counteroffer |

Conditions of Award

i) Hourly rates Includes direct cost (such as vehicle, phone, per diem, lodging, etc.). There will be no separate pay item for other incidental items.

ii) Assigned work will be performed per issued task order. Each task order will be contracted based on specific scope of services for a respective project.

iii) Contract Terms: The contract will be on as needed basis for a period of three (3) years however the department selection may be more or less than two (2) with an option to renewal availability. The department intends to select up to two (2) qualified contractors,

Additional conditions: Per negotiation discussion on 3.11.26, GCU would reserve the right to present cost overruns or condition changes/challenges for change order review. These items would include but not be limited to the following: MOT challenges, dewatering, bypass pumping, access, structural repairs, cure water availability, etc

"We have reviewed the above recommended unit rates. We accept the prices as listed

Sign: _____ Date: _____

We wish to offer the above listed counteroffer.

Sign:  Date: 3.12.26

25-219/ On-Call Contract for Pipe Lining & Camera Inspection
and Cleaning o Storm Structure and Pipes
FEE

Southeast Pipe Survey

A. CCTV INSPECTION & REPORTING

- Pipeline CCTV Inspection (6" -12" diameter)
- Pipeline CCTV Inspection (13" - 24" diameter)
- Pipeline CCTV Inspection (25" - 48" diameter)
- Pipeline CCTV Inspection (> 48" diameter)
- Manhole Inspection & Condition Assessment
- GIS Mapping and Digital Reporting per project- 100LF

| UNIT | Est. Quantity | Southeast Pipe Survey IncUnit Price | Augusta Engineering C Counteroffer | Vendor Response Will accept / Counteroffer |
|------|---------------|-------------------------------------|------------------------------------|--|
| LF | 100 | \$16.30 | \$12.00 | Will accept |
| LF | 100 | \$18.60 | acceptable | |
| LF | 100 | \$23.00 | acceptable | |
| LF | 100 | \$25.50 | acceptable | |
| EA | 1 | \$451.00 | \$400.00 | Will accept |
| EA | 1 | \$451.00 | \$250.00 | Will accept |

B. PIPE CLEANING SERVICES

- High-Pressure Jet Cleaning (6" -12" pipes)
- High-Pressure Jet Cleaning (13" -24" pipes)
- High-Pressure Jet Cleaning (25" - 48" pipes)
- High-Pressure Jet Cleaning (> 48" pipes)
- Vacuum Truck Debris Removal
- Emergency Cleaning & Blockage Removal

| | | | | |
|----|-----|----------|------------|--|
| LF | 100 | \$16.50 | acceptable | |
| LF | 100 | \$18.80 | acceptable | |
| LF | 100 | \$23.50 | acceptable | |
| LF | 100 | \$25.70 | acceptable | |
| HR | 4 | \$325.00 | acceptable | |
| LF | 100 | \$40.00 | acceptable | |

C. PIPE LINING AND REHABILITATION {Cementous Spray}

- Line Existing 12IN CMP with Cementious spray lining(complete in place)
- Line Existing 15IN CMP with Cementious spray lining (complete in place)
- Line Existing 18IN CMP with Cementious spray lining(complete in place)
- Line Existing 24IN CMP with Cementious spray lining(complete in place)
- Line Existing 30IN CMP with Cementious spray lining(complete in place)
- Line Existing 36IN CMP with Cementious spray lining (complete in place)
- Line Existing 42IN CMP with Cementious spray lining (complete in place)
- Line Existing 48IN CMP with Cementious spray lining(complete in place)
- Line Existing 54IN CMP with Cementious spray lining(complete in place)
- Line Existing 60IN CMP with Cementious spray lining(complete in place)

| | | | | |
|----|-----|----------|------------|--|
| LF | 50 | \$203.00 | acceptable | |
| LF | 50 | \$233.00 | acceptable | |
| LF | 200 | \$244.00 | acceptable | |
| LF | 200 | \$309.00 | acceptable | |
| LF | 200 | \$455.00 | acceptable | |
| LF | 100 | \$501.00 | acceptable | |
| LF | 100 | \$546.00 | acceptable | |
| LF | 200 | \$638.00 | acceptable | |
| LF | 100 | \$774.00 | acceptable | |
| LF | 100 | \$910.00 | acceptable | |

PIPE LINING AND REHABILITATION {Felt or Fiber Glass}

- Line Existing 12IN CMP with Lining with felt or fiberglass CIPP (complete in place)
- Line Existing 15IN CMP with lining with felt or fiberglass CIPP(complete in place)
- Line Existing 18IN CMP with lining with felt or fiberglass CIPP(complete in place)
- Line Existing 24IN CMP with lining with felt or fiberglass CIPP (complete in place)
- Line Existing 30IN CMP with lining with felt or fiberglass CIPP(complete in place)
- Line Existing 36IN CMP with lining with felt or fiberglass CIPP(complete in place)
- Line Existing 42IN CMP with lining with felt or fiberglass CIPP(complete in place)
- Line Existing 48IN CMP with lining with felt or fiberglass CIPP in place)
- Line Existing 54IN CMP with lining with felt or fiberglass CIPP (complete in place)
- Line Existing 60IN CMP with Lining with felt or fiberglass CIPP(complete in place)
- Spot Repairs (6" - 24" pipes)

| | | | | |
|----|-----|-------------|------------|--|
| LF | 50 | \$203.00 | acceptable | |
| LF | 50 | \$233.00 | acceptable | |
| LF | 200 | \$244.00 | acceptable | |
| LF | 200 | \$309.00 | acceptable | |
| LF | 200 | \$383.00 | acceptable | |
| LF | 100 | \$479.00 | acceptable | |
| LF | 100 | \$635.00 | acceptable | |
| LF | 200 | \$683.00 | acceptable | |
| LF | 100 | \$881.00 | acceptable | |
| LF | 100 | \$1,288.00 | acceptable | |
| EA | 1 | \$22,834.00 | acceptable | |

Spot Repairs (30" TO 48" Pipes)
 Manhole Rehabilitation (Epoxy Coating)

| | | | |
|----|---|-------------|------------|
| EA | 1 | \$32,914.00 | acceptable |
| EA | 1 | \$11,527.00 | acceptable |

D. EMERGENCY RESPONSE & ADDITIONAL SERVICES *

Emergency Response (Within 4 Hours)
 Confined Space Entry Crew
 Additional Labor Crew (2-Person Additional Team) Lab
 Equipment Mobilization Fee
 Management Control Setup & Management

| | | | |
|----------|--|------------|------------|
| Per Call | | \$6,000.00 | acceptable |
| Per Hour | | \$455.00 | acceptable |
| Per Hour | | \$350.00 | acceptable |
| Per Call | | \$4,078.00 | acceptable |
| Per Day | | \$3,037.00 | acceptable |

Conditions of Award

- i) Hourly rates Includes direct cost (such as vehicle, phone, per diem, lodging, etc.). There will be no separate pay item for other incidental items.
- ii) Assigned work will be performed per issued task order. Each task order will be contracted based on specific scope of services for a respective project.
- iii) Contract Terms: The contract will be on as needed basis for a period of three (3) years however the department selection may be more or less than two (2). with an option to renewal availability. The department intends to select up to two (2) qualified contractors,

"We have reviewed the above recommended unit rates. We accept the prices as listed

Sign: Sam Riden Date: 3/6/26

We wish to offer the above listed counteroffer.


Sign: _____ Date: _____

**ENGINEERING & ENVIR. SVCS. DEPARTMENT**

Hameed Malik, Ph.D., P.E., Director

MEMORANDUM

TO: Andy Penick, Director Procurement

FROM:  Hameed Malik, Ph.D., PE, Director- Engineering & Environmental Services

DATE: May 12, 2026

SUBJECT: On Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structures and Pipes
RFP 25-219
File Reference: 26-014(A)

It is final supplemental recommendation of Augusta Engineering (AE) to award RFP 25-219 (On Call Contract for Pipe Lining and Camera Inspection and Cleaning of Storm Structures and Pipes) to these two firms, Gulf Cost Underground, LLC, and Southeast Pipe Survey, Inc. AE requested entering fee negotiation. Accordingly, Augusta Engineering entered fee negotiation, and both recommended firms accepted Augusta Engineering final offered unit rates.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

Thank you.

/hm

cc: Nancy Williams, Procurement Department
June Hamal, Augusta Engineering & Environmental Services
Program File

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.



Engineering Services Committee Meeting

Meeting Date: May 26, 2026

Atlantic Waste Services, Inc. Consistency Letter Request

Proposed Three Oaks Solid Waste Transfer Station

927 Molly Pond Road, Augusta, Georgia

File Reference: 26-014 (A)

- Department:** Engineering & Environmental Services
- Presenter:** Dr. Hameed Malik, Director
- Caption:** Consider discussing and conditionally approving Atlantic Waste Services (AWS) request for a “Consistency Letter” related to the construction and operation of a Solid Waste Transfer Station Facility at 927 Molly Pond Road, Augusta, Georgia.

Propose Condition: All solid waste accepted or collected at the Transfer Station shall be disposed of at the Augusta Deans Bridge Road MSW Landfill. This condition shall also serve as a Zoning Exception requirement for the use of this site as a Transfer Station.

 Additionally, authorize the Augusta Engineering & Environmental Services Director to provide the requested “Consistency Letter” to AWS. / AE
- Background:** No solid waste handling facility or expansion to an existing facility can be sited in Augusta, Georgia legal boundaries without a determination that the proposed facility or expansion is consistent with the Augusta, Georgia (City) current Solid Waste Management Plan (PLAN). The procedure that the City follows to demonstrate whether to issue Consistency letter is described under PLAN Section 6.1 (Local Procedures for Demonstrating Facility Consistency with Solid Waste Management Plan). 927 Molly Pond Road site presently does not meet Augusta, GA zoning requirements for this specific land use. AWS will be seeking a Site land use special exception from Augusta Planning Commission & Augusta Commission after receiving consistency letter. Consistency letter condition shall also be added to “Zoning Exception” conditions if Zoning Exception approved by the Augusta Planning Commission and Augusta Commission.
- Analysis:** The Augusta Engineering & Environmental Services Department has reviewed information submitted by Harbin Engineering, PC, representing AWS, along with AWS’s response to AE requests for information regarding the proposed Three Oaks Transfer Station.

AWS has provided assurances that 100% of municipal solid waste received at the transfer station will be disposed of at the Deans Bridge Landfill, under a long-term commitment based on the current 2026 rate structure with future increases limited to the CPI.

Based on this information, the proposed transfer station is expected to have minimal impact on the Augusta Facility and may provide environmental benefits to the Augusta area. Therefore, the Department does not object to Augusta issuing the requested consistency letter.

Financial Impact: With proposed commitment to bring all solid waste to Augusta Facility will yield positive financial impact.

Alternatives: Do not approve.

Recommendation: Consider discussing and conditionally approving Atlantic Waste Services (AWS) request for a “Consistency Letter” related to the construction and operation of a Solid Waste Transfer Station Facility at 927 Molly Pond Road, Augusta, Georgia.

Propose Condition: All solid waste accepted or collected at the Transfer Station shall be disposed of at the Augusta Deans Bridge Road MSW Landfill. This condition shall also serve as a Zoning Exception requirement for the use of this site as a Transfer Station.

Additionally, authorize the Augusta Engineering & Environmental Services Director to provide the requested “Consistency Letter” to AWS.

Funds are available in the following accounts: N/A

REVIEWED AND APPROVED BY: HM/sr



125-B Pine Meadow Drive
Pooler, Georgia 31322

Office: 912-852-5700
Fax: 912-852-5709

Dr. Hameed Malik, P.E., Director
City of Augusta Engineering and Environmental Services Department
452 Walker Street, Suite 110
Augusta, Georgia 30901

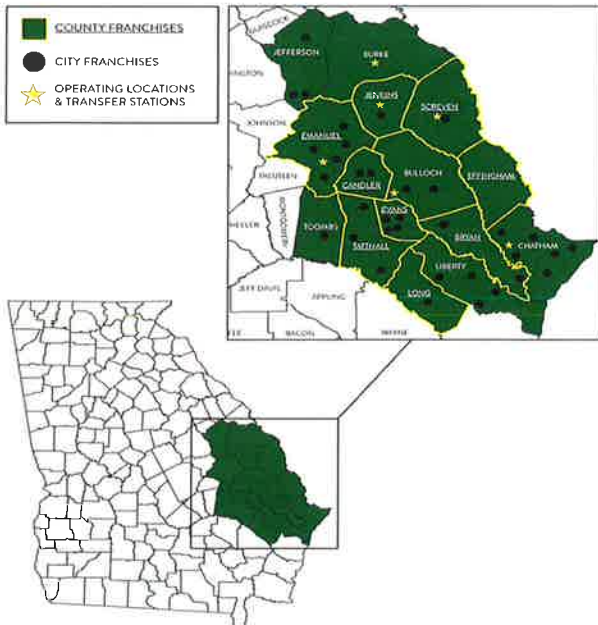
Re: Solid Waste Management Plan Consistency Response to Comments
Three Oaks Solid Waste Transfer Station at 927 Molly Pond Road
Atlantic Waste Services, Inc.
Harbin Engineering Project No.: 1210-025-01

Dear Dr. Malik:

Atlantic Waste Services (Atlantic Waste) is pleased to present our answers to your questions regarding the proposed Three Oaks Solid Waste Transfer Station (Three Oaks Transfer). Atlantic Waste is committed to be a good business partner with Augusta-Richmond County and create a win-win relationship. We partner with over 40 individual County and City contracts in the State of Georgia. Atlantic Waste, a family-owned business, has been in business for 26 years and is successful by creating mutually beneficial relationships with municipalities. Below shows our current footprint and locations and our answers in blue.



CURRENT MARKET AREA



Questions:

- 1) **What is current waste collection & disposal service level within Augusta-Richmond County Service area?** Atlantic Waste currently does not operate in the Augusta-Richmond County area. The new Three Oaks Transfer and waste collection truck yard will be our entry into the market place. Atlantic Waste also hauls waste from transfer stations to landfills and will haul the waste from the Three Oaks Transfer to the Augusta-Richmond County Deans Bridge Road Landfill (Deans Bridge Landfill). Current, direct haul to the Deans Bridge Landfill creates inefficiencies with the collection trucks in the amount of waste a collection truck can collect in a day. Collection trucks having to travel to the Deans Bridge Landfill to dump (as opposed to Three Oaks Transfer) are less efficient due to travel times to and from the Deans Bridge Landfill, hours of operation, and wait times at the landfill and increased maintenance costs. From observations and from our discussions with other haulers in the area, wait times to dump at the Deans Bridge Landfill can be long. This inefficiency and additional cost is passed onto the businesses in the Augusta area. Atlantic Waste plans to offer front load, roll-off and residential collection services to the Augusta-Richmond County area businesses and surrounding municipalities as a new option to further reduce costs to businesses and municipalities by the use of the Three Oaks Transfer. The consolidation of collection trucks will also reduce the traffic and wait times at the Deans Bridge Landfill and make the Deans Bridge Landfill users more efficient (more tons on less truck traffic). The Three Oaks Transfer will also have more flexible hours to make collection trucks more efficient.
- 2) **Will proposed transfer station accept waste from other waste haulers and other localities?** Yes, as part of our business offerings, Atlantic Waste will offer disposal services at the Three Oaks Landfill to 3rd Party waste companies and other localities in the same manner that we currently operate at the Pooler Transfer Station in the Savannah area and the Allgreen Transfer Station in the Statesboro area. For example, the City of Savannah dumps at our Pooler Transfer Station and Bullock County dumps at our Allgreen Transfer Station. Both municipalities enjoy the efficiencies and convenience of dumping on a well-located, concrete covered floor, and under roof.
- 3) **Has Atlantic Waste Services affiliation with other waste hauler serving Augusta-Richmond County residents & business?** JS Rowe Inc. is the Atlantic Waste landlord of the Three Oaks Transfer Station property. They operate C&D recycling activities in the area, however, they are independent and a separate business from Atlantic Waste.
- 4) **Where Atlantic Waste Services is taking solid waste presently?** Atlantic Waste does not operate in the Augusta-Richmond County area currently. However, Atlantic Waste will commit to taking 100% of the MSW waste collected at the Three Oaks Transfer to the Deans Bridge Landfill. Atlantic Waste will take C&D waste collected at the Three Oaks Transfer to the Atlantic Waste operated Jenkins County C&D Landfill. The Three Oaks Transfer is designed to be able to separate C&D from MSW in separate piles on the tip floor. Atlantic Waste currently separates waste at the Pooler and Allgreen Transfer Stations.
- 5) **What is Transfer Station operation start date?** Estimated January 1, 2027.
- 6) **What is projected monthly waste stream tonnage receiving at proposed transfer station?** We have designed the transfer station to take 400 plus tons per day with one piece of equipment. And, the Three Oaks Transfer can scale up transfer operations with additional equipment if needed. The transfer station will likely open with no committed volumes. Rates will be quoted

to 3rd party waste haulers based on market conditions on a case-by-case basis. Atlantic Waste will open a waste collection fleet based at the Three Oaks Transfer location to compete with local waste collection haulers and grow the volume to the Three Oaks Transfer over time. Our new presence will create savings to the area businesses through competition.

- 7) **What is projected monthly waste stream tonnage hauling to Richmond County Deans Bridge Road landfill?** Atlantic Waste will commit to taking 100% of the MSW waste collected at the Three Oaks Landfill to the Bridge Road Landfill. Volumes will start low and could grow to 400 plus tons per day over a few years. Atlantic Waste anticipates 15-20% of volume to be C&D waste and 80-85% of the volume to be MSW waste in the future. Atlantic Waste will target C&D waste that is currently going to the Sample and Sons C&D Landfill in Columbia County and the permitted Dixon Airline Road C&D Landfill in Richmond County for a majority of the C&D waste anticipated to be disposed at the Three Oaks Transfer. We anticipate competing against the Waste Management Transfer Station in Columbia County for MSW waste. As well as Waste Management Transfer Station at Goshen Road which is anticipated to take MSW waste to their Columbia SC Landfill. The Three Oaks Transfer will act as a long-term extension of the gate at the Deans Bridge Landfill for MSW waste.
- 8) **Is Richmond County landfill current tipping fee acceptable to you?** The current 2026 attached tipping fee schedule is acceptable to Atlantic Waste.

Assurance:

- 1) **Letter of Consistency request submittal stated that waste received at the proposed transfer station will be taken to Richmond County Deans Bridge Road Landfill. What assurance Atlantic Waste Service providing that waste received at proposed transfer station will be hauled to, and disposed of at the Richmond County Deans Bridge Road Landfill?** Atlantic Waste is prepared to sign a long-term exclusive commitment that 100% of the MSW collected at the Three Oaks Transfer will be disposed of at the Deans Bridge Landfill. C&D waste collected will be disposed of at the Jenkins County C&D Landfill operated by Atlantic Waste. This long-term commitment will be based on the current 2026 rate structure, future rate increases of no more than CPI, and that Richmond County will maintain ingress and egress times for our Atlantic Waste transfer station tractor trailers at an industry standard level. This is a win-win for Atlantic Waste and Augusta-Richmond County. Atlantic Waste wants to think of Richmond County as a business partner like our other 40+ municipal partners we have today. To further demonstrate this, we will also offer to install a Landfill Trailer Tipper at the Deans Bridge Landfill which can significantly grow the MSW volumes into the Deans Bridge Road Landfill. For example, Transfer Stations such as the Sandersville Transfer Station that hauls tractor trailer waste to Twiggs County to a private landfill or McDuffie County Transfer Station that hauls to Banks County to a private landfill with a Landfill Trailer Tipper could be new customers at the Deans Bridge Landfill by Atlantic Waste installing a Landfill Tipper. Walking floor trailers currently required to be able to dump tractor trailer waste at the Deans Bridge Landfill are more expensive, have a less payload capacity, have 3 times the maintenance cost and higher downtime than a 'tipper' trailer. Atlantic Waste would supply an Atlantic Waste Landfill Trailer Tipper at the Deans Bridge Landfill at no cost to the County, maintain our landfill tipper, and charge Non-Atlantic Waste users \$35 per tip by Atlantic Waste initially and increase with CPI. This Landfill Tipper will create a higher demand and opportunity to use the Deans Bridge Landfill that is currently not available.

This would also allow Atlantic Waste and other waste haulers to effectively bid and win other County Transfer Stations transportation and disposal contracts and bring the MSW to the Deans Bridge Landfill more effectively to increase the revenue for Augusta-Richmond County as well as help other municipalities solve their solid waste needs.

- 2) Is it acceptable to you making zoning exception conditions that proposed transfer station waste will be disposed of at the Richmond County Deans Bridge Road Landfill? Yes, Atlantic Waste is prepared to sign a long-term exclusive commitment or mutually beneficial zoning exception that 100% of the MSW collected at the Three Oaks Transfer will be disposed of at the Deans Bridge Landfill. This commitment or zoning exception will be based on the current 2026 rate structure, future rate increases no more than CPI, and that Richmond County will maintain ingress and egress times for our transfer station tractor trailers at an industry standard level. C&D waste collected will be disposed of at the Atlantic Waste operated Jenkins County C&D Landfill.

We hope we have demonstrated our commitment to align with Augusta-Richmond County to create a win-win relationship with our proposed development at 927 Molly Pond Road. We are also willing to sit down and discuss our plans further with you in more detail if necessary.

Sincerely,

A handwritten signature in blue ink that reads "Ben B Wall". The signature is written in a cursive, flowing style.

Ben B Wall, Jr.

President



| WASTE TYPE | PRICE | UNIT OF MEASURE |
|--|-----------|-----------------|
| WASTE AND RECYCLING FEES | | |
| Asbestos | \$25.80 | Cubic Yard |
| Construction & Debris | \$32.70 | Per Ton |
| Inert Waste | \$22.40 | Per Ton |
| Municipal Solid Waste & Special Waste | | |
| 0 to 1,999 Ton Per Month | \$40.30 | Per Ton |
| 2,000 to 3,999 Ton Per Month | \$36.30 | Per Ton |
| 4,000 to 7,999 Ton Per Month | \$33.30 | Per Ton |
| Greater than 8,000 Ton Per Month | \$30.30 | Per Ton |
| Non-Profit MSW | \$30.10 | Per Ton |
| Tires 17 inches or smaller | \$3.00 | Each Tire |
| Tires Larger than 17 inches | \$8.00 | Each Tire |
| Tires by the Truck Load | \$180.00 | Per Ton |
| Loads Weighting <u>Less Than 6,000 lbs.</u> | \$5.00 | Occurrence |
| Recycling - Free | \$0.00 | Per Ton |
| 3 Household Bags or Less | No Charge | Occurrence |



HARBIN ENGINEERING, P.C.

CIVIL & ENVIRONMENTAL CONSULTANTS

G. Curtis Reynolds, P.E.
President

March 12, 2026

Mr. Walt Corbin, P.E.
City of Augusta Engineering and Environmental Services Department
4330 Deans Bridge Road
Blythe, Georgia 30805

**Re: Solid Waste Management Plan Consistency
Three Oaks Solid Waste Transfer Station at 927 Molly Pond Road
Atlantic Waste Services, Inc.
Harbin Engineering Project No.: 1210-025-01**

Dear Mr. Corbin:

Harbin Engineering, P.C. in association with James G. Swift and Associates, on behalf of Atlantic Waste Services, Inc. (AWS), is providing this letter to fulfill the requirements for the developer of a new solid waste transfer station in Augusta-Richmond County to demonstrate the facility is consistent with the current Solid Waste Management Plan. Section 6.1 of the Augusta, Georgia Solid Waste Management Plan (SWMP) entitled *Local Procedures for Demonstrating Facility Consistency with Solid Waste Management Plan* provides the procedure for determining whether a proposed facility is consistent with the SWMP as follows with our responses in bold.

1. How the proposed facility or facility expansion will meet the specific goals and/or needs identified in the current Solid Waste Management Plan, include a description of:
 - a. The impact upon the collection capability within the planning area.

Response: *The Three Oaks Solid Waste Transfer Station will be an extension of the front gate of the Richmond County Municipal Solid Waste Landfill as the accepted municipal solid waste will be taken to the Richmond County Municipal Solid Waste Landfill for disposal. The proposed Three Oaks Transfer Station will be in closer proximity to more densely populated areas in and around the downtown Augusta area. As a result, this facility will improve solid waste collection efficiency, reduce costs to individuals and businesses, reduce truck traffic and wait times at the landfill, reduce operating costs per ton at the landfill, and aid to Keep Augusta Beautiful.*

- b. The impact upon disposal capacity identified in the planning area.

Response: *AWS is proposing a complementary facility to Richmond County Municipal Solid Waste Landfill. Whereas the transfer station will not change the disposal capacity of the existing Richmond County Municipal Solid Waste Landfill, it will increase waste transportation efficiency and reduce trucks to the landfill to improve traffic flow and safety. This will enable the landfill to receive and manage additional trucks and increase the tons per day accepted at the landfill.*

- c. The impact to the waste reduction and recycling efforts with Augusta, specifically how the proposed facility or facility expansion will contribute toward waste reduction.

Response: *The proposed Three Oaks Transfer Station will enable Reworld Augusta or*

the Georgia Waste Systems, Inc waste sorting and transfer station on Goshen Industrial Boulevard to manage recyclables only while Three Oaks manages waste to reduce contamination of the recovered materials and recyclables. This will allow for solid waste transfer operations to be performed further from the Augusta Regional airport.

2. How the proposed facility or facility expansion and its operation will impact the community. Specifically, it will address:

- a. The impact to vehicle traffic and public safety around the proposed facility and throughout the planning area;

Response: Three Oaks Transfer Station is projected to add 90-110 AADT to Molly Pond Road that currently has 600-800 AADT. Traffic estimates from 2015-2019 ranged from 1200 to 1300 AADT for Molly Pond Road. Three Oaks Transfer Station will improve traffic at the landfill by more efficient hauling of 22 tons of waste per trip on semi-trailers rather than an average of 3 tons per roll off container truck and 8-10 tons per curbside truck.

- b. The impact on natural or cultural resources within the planning area.

Response: Three Oaks Transfer Station is designed to re-purpose a dilapidated fertilizer building damaged by Hurricane Helene. The proposed transfer station will improve the visual aesthetics of the area by replacing the missing metal panels and planting more trees onsite. The site is located ±1650 feet south of the Bethlehem neighborhood beyond both CMC Recycling and SA Recycling and closer to other industry and commercial establishments along Gordon Highway/US Highway 78.

Before (1/28/2025):



After:



- c. The impact to the financial viability of the existing solid waste management system within the planning area, both public and private;

Response: *Three Oaks Transfer Station will support the Augusta Landfill by transferring municipal solid waste there for disposal. Atlantic Waste Services and the Three Oaks Transfer Station can partner with City to improve solid waste collection efficiency within the planning area.*

- d. The impact to individual and business solid waste management rates.

Response: *Atlantic Waste Services' Three Oaks Transfer Station will lower solid waste management rates to individuals and businesses by increasing the competition of solid waste collection providers. Front-load and roll-off container suppliers will be significantly more efficient in the area and be able to offer lower cost disposal services to individuals and businesses.*

- e. The impact on the current solid waste management infrastructure within the planning area, both public and private.

Response: *Atlantic Waste Services' Three Oaks Transfer Station will improve the solid waste management infrastructure within the planning area by reducing the haul distance to densely populated areas, thereby improving collection efficiency. The proposed facility will also reduce truck traffic to the landfill, which will improve traffic flow and safety, and enable the landfill to receive additional waste volume in the future. Lastly, the proposed Three Oaks Transfer Station will increase solid waste collection competition thereby lowering prices for individuals and businesses.*

- 3. Evidence that the proposed facility or facility expansion is sited in a location deemed suitable according to the criteria listed in this plan.

- a. Water Supply Watersheds

Response: *The proposed Three Oaks Transfer Station is located within the Savannah River watershed; however, it is downstream of the City of Augusta-Richmond County water supply intakes and the Augusta Canal. Oates Creek receiving the site discharge flows east into the brickyard ponds and wetlands before reaching the Savannah River.*

b. Groundwater Recharge Areas

Response: *Enclosed Figure 1 provides documentation that the proposed Three Oaks Transfer Station is located outside of the Cretaceous-Tertiary Aquifer system recharge area based on Hydrologic Atlas 18. Additionally enclosed is the generalized wellhead Protection Area Map for the City of Augusta groundwater wells used to provide drinking water indicating that the proposed site is outside of any wellhead protection area. The nearest drinking water well is 2.2 miles away per Georgia EPD Source Water Assessment Team.*

c. Wetlands

Response: *There are not wetlands indicated on the property on the National Wetlands Inventory Map and confirmed by a site visit. The nearest wetlands are those riverine stream bed and bank wetlands associated with Oaks Creek.*

d. River Corridors

Response: *The proposed Three Oaks Transfer Station site is located over 2 miles from the Savannah River and outside of the Savannah River Corridor.*

e. Floodplains

Response: *The Letter of Map Revision Case No. 20-04-6164P, effective date June 6, 2022, indicates that the 100-year floodplain elevation ranges from 131.1 at Molly Pond Road to 130.2 along the eastern property line. The finished floor is currently outside 100-year floodplain at an elevation of 132.41 (per J.G. Swift and Associates) and will be raised. Any surface improvements within 100-year floodplain will be offset by onsite floodplain replacement excavation to offset any fill added to the floodplain for construction of a ramp in to the transfer station. Documentation of offsetting cut and fill will be provided or a FEMA No-Rise Certification, if requested.*

f. Local Zoning/Land Use

Response: *The property of the proposed Three Oaks Transfer Station is currently zoned Heavy Industrial. A special use application will be submitted for the use of the site as a solid waste transfer station to the City of Augusta Planning and Development Department.*

g. Historic Resources

Response: *The proposed site of the Tree Oaks Transfer Station is greater than 5,708 yards from any National Historic Site and outside of the National Register Historic*

Districts in Augusta-Richmond County. The proposed facility is located ± 1650 feet south of the Bethlehem Historic District beyond CMC Recycling and SA Recycling. Refer to Figure 2 enclosed.

h. Airport Proximity

Response: *The proposed Three Oaks Transfer Station is located ± 4.4 miles north of Augusta Regional Airport and ± 3.2 miles southeast of Daniel Field as shown on Figure 3. The proposed transfer station is greater than 10,000 feet from an airport, but located within five (5) miles of two (2) airports. Therefore, the FAA will be notified of the facility prior to construction and operation. FAA Advisory 150/5200-33C recommends that the transfer station be a fully enclosed facility not open on one or more sides, not storing uncovered quantities of municipal solid wastes outside and not using leaking semi-trailers or those with trash clinging to the outside of the trailer.*

i. Jurisdictional Boundaries

Response: *The proposed site is greater than 2 miles from South Carolina or other jurisdictional boundaries. A Development of Regional Impact process has been completed with no comments from surrounding jurisdictions. Refer to the enclosed final report.*

j. Access

Response: *Three Oaks Transfer Station is proposed to be located ± 1600 feet north of the Molly Pond Road intersection with Gordon Hwy/US Hwy 78, and ± 1650 feet south of the Molly Pond Road intersection with Old Savannah Road. The facility is on same road as inert landfill and scrap metal recycling.*

k. Fault Areas

Response: *There is no fault within 200 feet of the proposed Three Oaks Transfer Station based on the USGS Georgia Geologic Map. The nearest fault is in the Belair Fault Zone in Columbia County.*

l. Seismic Impact Zone

Response: *The proposed site is not a landfill, but is in a seismic impact zone with a peak acceleration greater than 0.1g for a two-percent probability of exceedance in 50-years. The structural design and construction of the transfer station will take this into consideration.*

m. Unstable Areas

Response: *Engineering measures such as geotechnical testing of soil bearing capacity and compaction along with other investigations and testing will be performed during construction of the proposed facility to ensure its integrity for the design purpose of solid waste transfer stations.*

4. Evidence that the proposed facility or facility expansion is sited in an area deemed suitable location with local zoning ordinances.

Response: The proposed facility is to be sited on property zoned as Heavy Industrial. A special use for a solid waste transfer station will be submitted to the City of Augusta Planning and Development Department after the determination of Solid Waste Management Plan Consistency.

5. Evidence that the proper public notification was given, including notification to all adjacent property owners.

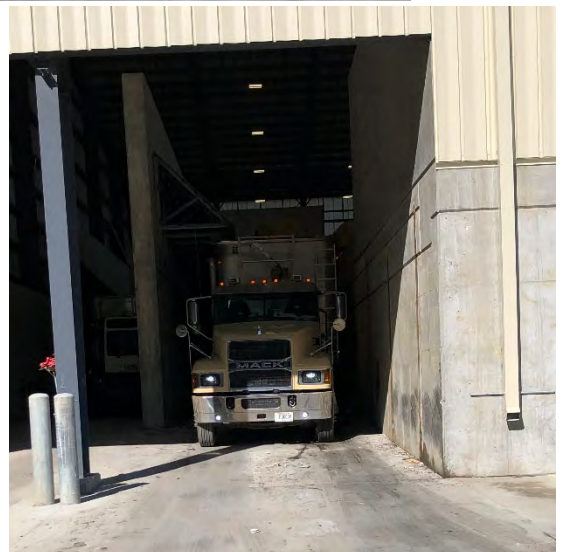
Response: Proper public notice will be provided for the proposed Three Oaks Solid Waste Transfer Station to the public by publication in the newspaper and adjacent property owners by letter of intent no less than 15 days prior to the date of the scheduled hearing, if determined necessary by the Administrator.

6. Past performance of other waste handling facilities owned or operated by the applicant as a determining factor in the feasibility of the new facility or facility expansion.

Response: Atlantic Waste Services currently provides solid waste collection services covering an area from Long, Liberty and Chatham Counties west to Toombs County and north to Jefferson, Jenkins and Screven County. AWS operates a solid waste transfer station in Pooler, Georgia that transfers 1,200 to 1,800 tons per day of municipal solid waste and construction and demolition waste. Photos of the AWS Pooler Transfer Station are provided below for reference. AWS understands the challenges of transfer station operation and the changing waste stream. One example of this is the proposed Fire Rover 24/7 fire detection, suppression and protection system proposed to be installed at the Three Oaks Transfer Station.

Allgreen Services, a division of AWS provides additional waste collection and transfer in the southeast Georgia region. Allgreen Services' owned or serviced transfer stations are located in Jenkins, Screven, Emanuel and Bulloch Counties.

AWS was established in 1999 as a privately owned and locally operated solid waste and recycling company. AWS is now looking to expand its market reach as a complementary facility to the City of Augusta and their Richmond County Municipal Solid Waste Landfill. Ben Wall, the owner of Atlantic Waste Services, and his team would be happy to meet with you to discuss in detail the plans for the Three Oaks Transfer Station.



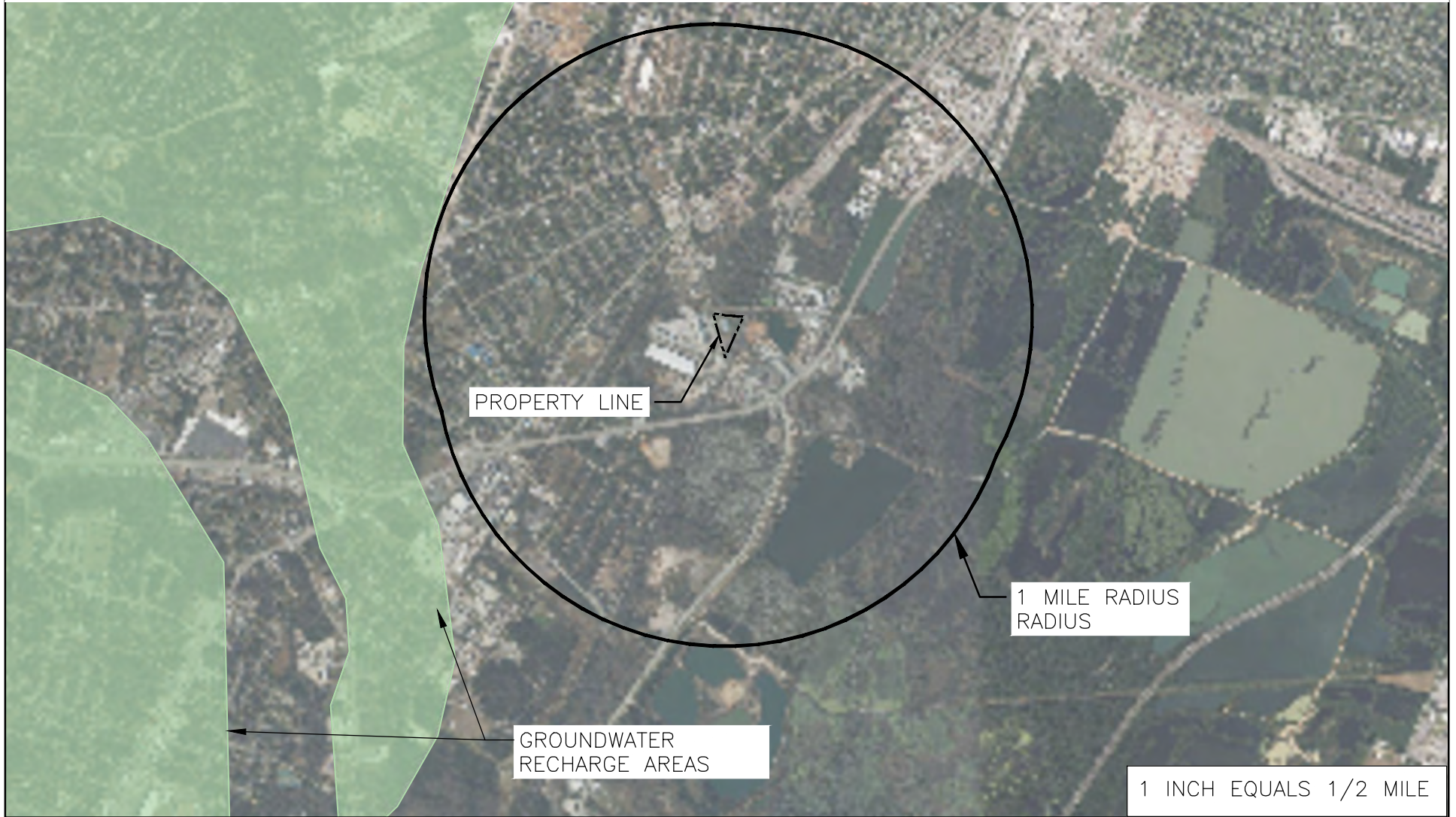
Contact us if you have any questions or comments.

Sincerely,
HARBIN ENGINEERING, P.C.

G. Curtis Reynolds, P.E.
Principal Engineer

SAVE DATE: 3/11/2026 DRAWING: Z:\Documents\Harbin Engineering\Projects\1210-025-01\3 Oaks TS\Drawings\Site Figures.dwg

NOTE: BASE IMAGE FROM MICROSOFT CORPORATION DATED 2026. GROUNDWATER RECHARGE AREAS LOCATED FROM GEORGIA GEOLOGICAL SURVEY HYDROLOGIC ATLAS 18 (HA18).



1 OF 3
1
FIGURE


SOLID WASTE MANAGEMENT PLAN
CONSISTENCY

SIGNIFICANT GROUNDWATER RECHARGE AREAS

ATLANTIC WASTE SERVICES
3 OAKS TRANSFER STATION

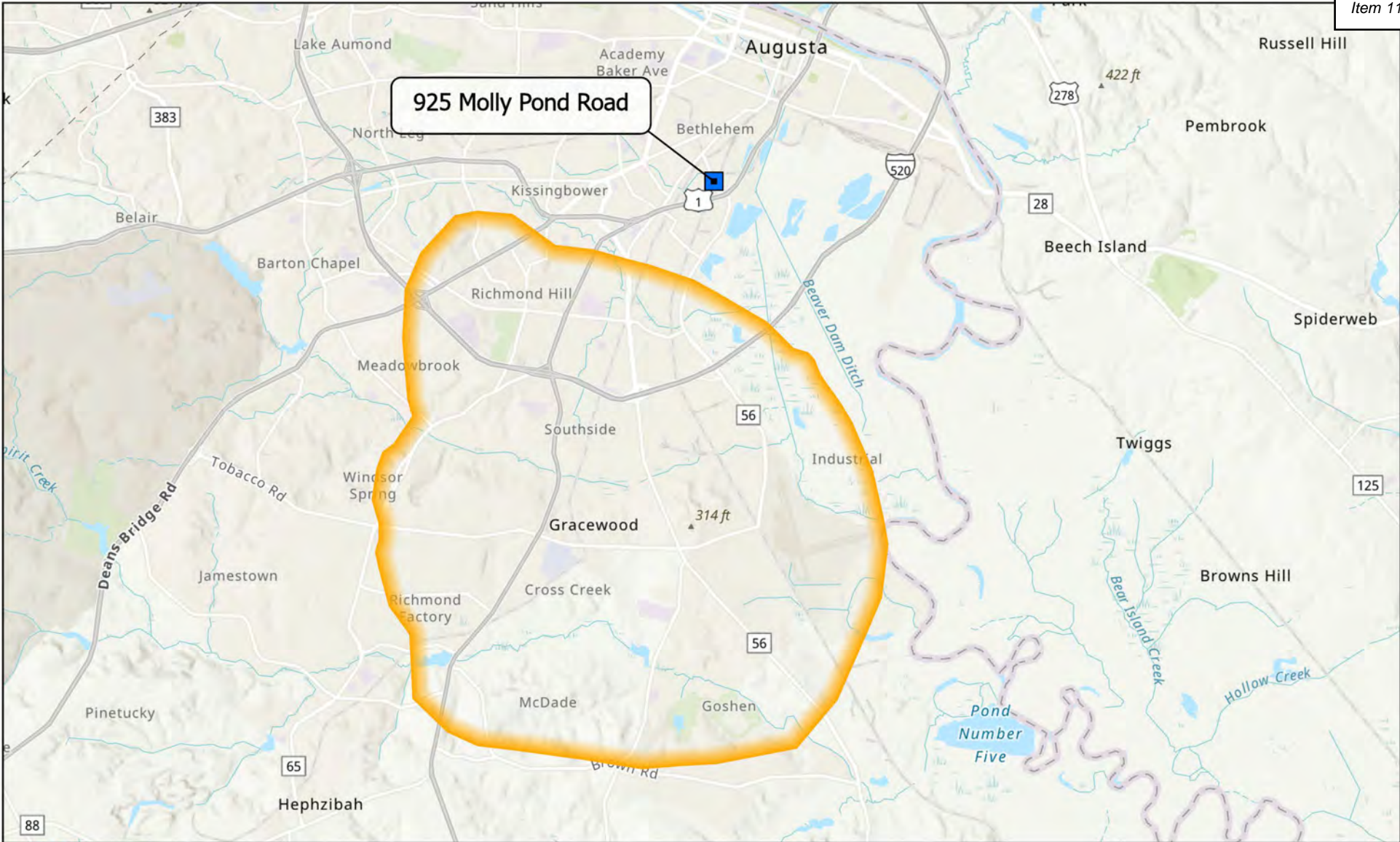
927 MOLLY POND RD,
AUGUSTA, GA.

HARBIN ENGINEERING, P.C.
CIVIL & ENVIRONMENTAL CONSULTANTS



41 West Johnston Street
Forsyth, Georgia 3102
Phone (478) 992-912

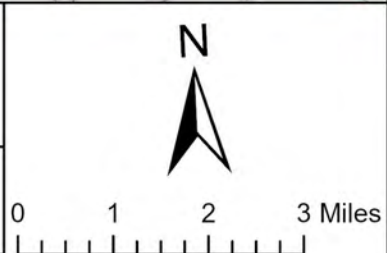
230



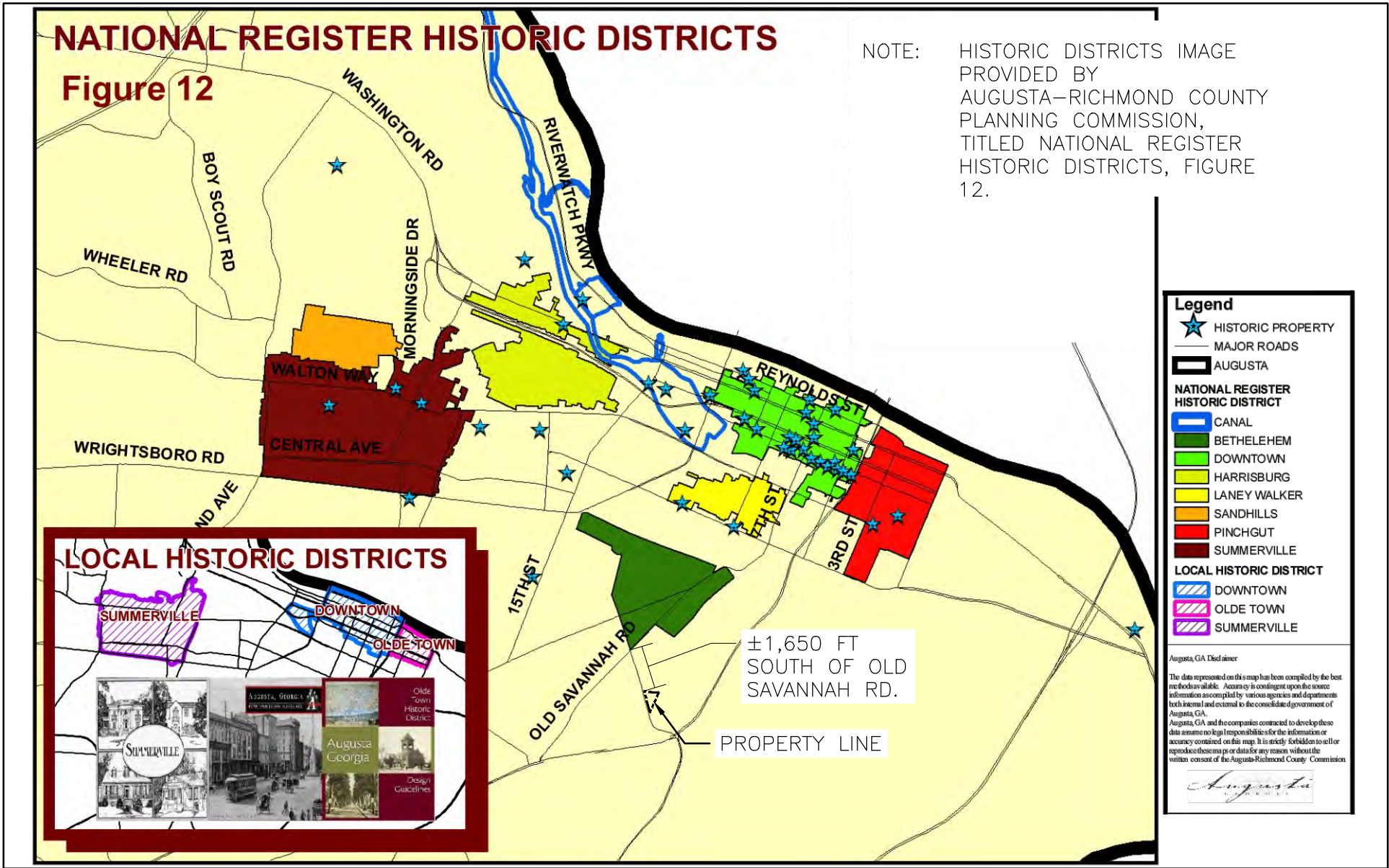
Generalized WHPA Area

Esri, NASA, NGA, USGS, FEMA, Esri, CGIAR, USGS, Aiken County Government, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS, Aiken County Government, Esri, TomTom, Garmin, FAO, NOAA, USGS, EPA, NPS, USFWS

2026

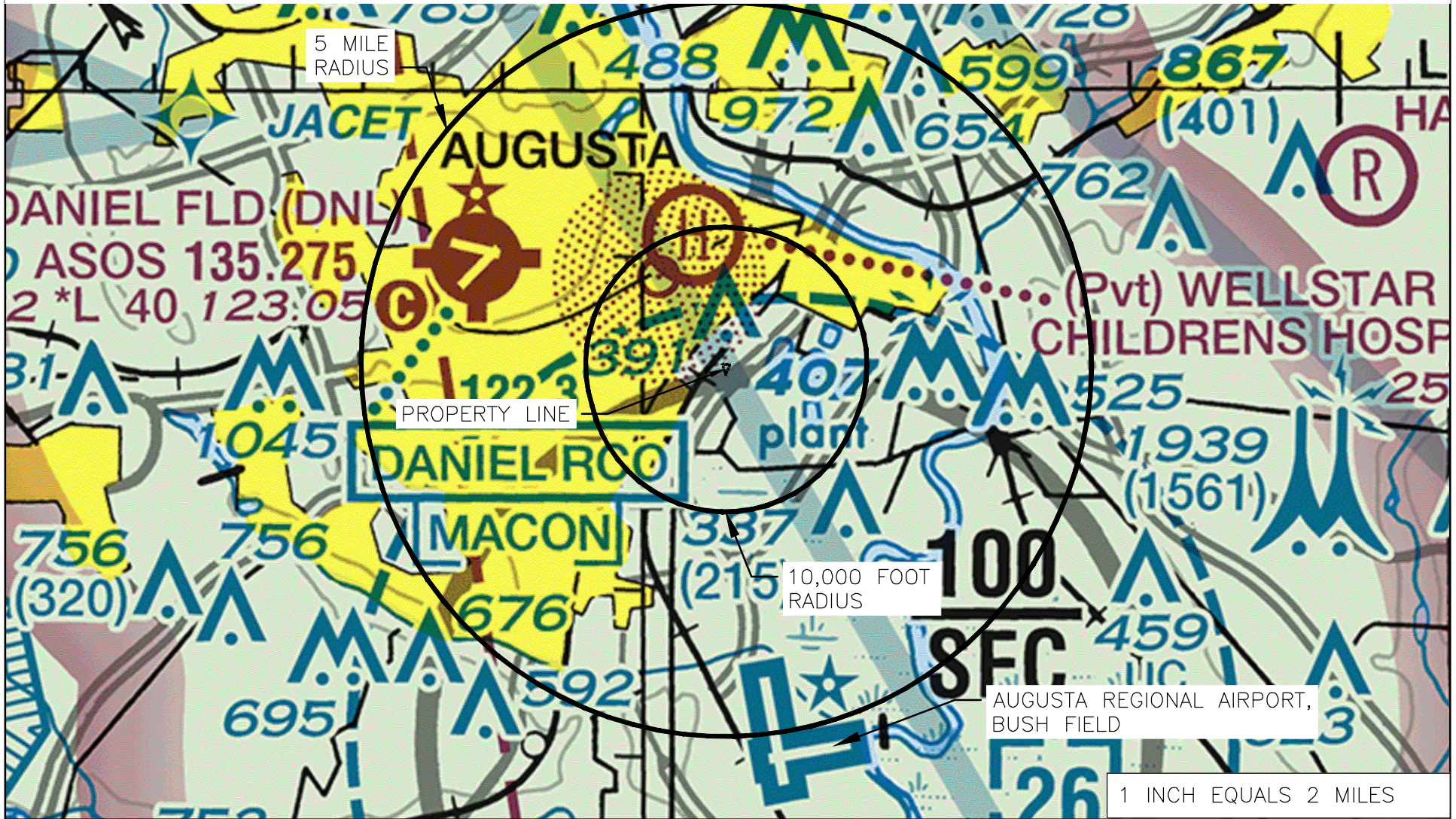


WGS 1984 Web Mercator Auxiliary Sphere



SAVE DATE: 3/11/2026 DRAWING: Z:\Documents\Harbin Engineering\Projects\1210-025-01\3 Oaks TS\Drawings\Site Figures.dwg

NOTE: SECTIONAL AERONAUTICAL CHART PROVIDED BY FEDERAL AVIATION ADMINISTRATION CHART TITLED "ATLANTA SECTIONAL" EFFECTIVE DATE 19 MARCH 2026.



3 OF 3

3

FIGURE


SOLID WASTE MANAGEMENT PLAN
CONSISTENCY

FAA SECTIONAL MAP

ATLANTIC WASTE SERVICES
3 OAKS TRANSFER STATION

927 MOLLY POND RD,
AUGUSTA, GA.

HARBIN ENGINEERING, P.C.
CIVIL & ENVIRONMENTAL CONSULTANTS


 41 West Johnston Street
 Forsyth, Georgia 3102
 Phone (478) 992-912

233



CENTRAL SAVANNAH RIVER AREA REGIONAL COMMISSION



Item 11.

3626 Walton Way Extension, Suite 300
Augusta, GA 30909
(706) 210-2000 · fax (706) 210-2006
www.csrarc.ga.gov



Counties
Served:

MEMORANDUM

Burke To: Local Governments, State Agencies and Other Affected Parties

Columbia From: April Young – Regional Planner, CSRA RC

Glascok RE: DRI #4614 – Final Report – Solid Waste Transfer Station
(Augusta/Richmond County)

Hancock Date: February 27, 2026

Jefferson The CSRA Regional Commission (RC) has completed its review of “Solid Waste Transfer Station”, Development of Regional Impact. Pursuant to Chapter 110-12-3-.02 (DRI Communication Procedures) of the Rules of the Georgia Department of Community Affairs, the RC has assembled a DRI report. This report contains the RC’s assessment of how the proposed project relates to the policies, programs, and projects articulated in the Regional Plan and Regionally Important Resource Plan. Also included is an assessment of likely interjurisdictional impacts resulting from the proposed development, as well as all comments received from identified affected parties during the comment period.

Jenkins

Lincoln

McDuffie

Richmond The final attached report does not address whether the DRI is or is not in the best interest of the host local government. The materials presented in this report are purely advisory and under no circumstances should be considered as binding or infringing upon the host jurisdiction’s right to determine for itself the appropriateness of development within its boundaries. Transmittal of this DRI report officially completes the DRI process. The submitting local government may proceed with whatever final official actions it deems appropriate regarding the proposed project, but it is encouraged to take the materials presented in the DRI report into consideration when rendering its decision.

Taliaferro

Warren

Washington

Wilkes April Young
Regional Planner
CSRA Regional Commission



For information on the Area Agency on Aging (AAA), a division of the CSRA Regional Commission, call (706) 210-2018 or toll free (and TDD) 1-888-922-4464. The AAA is your “Gateway to Community Resources” for senior citizens and those with disabilities. Auxiliary aids and services available upon request to individuals with disabilities.

**Developments of Regional Impact
Potential Impacts – Final Report
DRI#4614: Solid Waste Transfer Station
Richmond County**

Background

This DRI review was initiated following a special exemption request in Augusta/Richmond County for the development of a new solid waste transfer station, truck maintenance facility and solid waste collections office. The subject parcel is zoned Heavy Industrial (HI). Approximately 500 tons of solid waste per day or more will be unloaded from collection vehicles inside the transfer station for loading into semi-trailers to haul waste more efficiently to solid waste handling facilities. This will include a 20,000 square foot transfer station and 3,500 square foot offices/shop.

Potentially affected parties were asked to submit their comments about the proposed development during the 15-day comment period February 10, 2026 – February 25, 2026. Further unresolved concerns will be addressed directly to the county, the applicant, and other parties.

The following potentially interested parties were notified:

- Augusta-Richmond County
- City of Grovetown
- City of Blythe
- City of Hephzibah
- McDuffie County
- Fort Gordon
- Jefferson County
- Burke County
- Columbia County
- Georgia Department of Community Affairs
- Georgia Department of Transportation
- Georgia Soil & Water Conservation Commission
- Savannah-Upper Ogeechee Regional Water Planning Council

Project Description

The full development of this project is expected to be complete by 2028.

The proposed property to be developed is located at 927 Molly Pond Road, in Augusta/Richmond County. The nearest government entities are City of Blythe, City of Grovetown, City of Hephzibah, Columbia County, McDuffie County, Jefferson County, and Burke County.

COMPATIBILITY WITH EXISTING PLANS

This project appears to be located within the “Old Augusta” Character Area of the Augusta-Richmond County Comprehensive Plan update 2023, Future Land Use Map. The vision for the Old Augusta character area is to Maintain and enhance its historic character and unique mix of land uses while maintaining stability in established neighborhoods. Continue to reflect the predominant characteristics of a historic Downtown core business district, while at the same time adapting to the changing environment around it. Underutilized parcels should be redeveloped with respect for existing development patterns and the historic architecture in the area. Redevelopment should include the removal of deteriorated and dilapidated structures, construction or rehabilitation of single-family housing, new medium and high-density housing, additional commercial and office development, new civic and institutional facilities. Adaptive reuse of historic buildings will be a key component. New development should respect the scale, massing, architecture, of the existing historic structures and acknowledge stable neighborhoods with long term property ownership.

Recommended development patterns for the “Old Augusta” character area are:

1. New residential, commercial, and institutional development built in accordance with established design guidelines and with respect for the historic character, traditional development patterns and scale of the neighborhood involved.
2. Medium and high-density housing in both new structures and existing buildings.
3. Infill residential development at densities compatible with the surrounding area. Site design should reflect traditional neighborhood patterns and existing architectural styles.
4. Office and commercial development in both new and existing structures. Effort should be made to provide needed services to the underserved neighborhoods.
5. Enhanced arts, entertainment, and sports facilities.
6. Stronger physical connections between the Downtown core, including the riverfront, and the remainder of the Old Augusta character area.
7. Public infrastructure (public buildings, streets, landscaping, parks, sidewalks, etc.) that support and complement other developments.
8. Transportation system that accommodates all modes of travel and is accessible to all.

The full text of the Augusta-Richmond County comprehensive plan can be found on the Georgia Department of Community Affairs website at:

<https://dca.georgia.gov/augusta-richmond-county-comprehensive-plan>

The proposed project site is in the “Developed” section of the regional land use map of the CSRA Regional Plan 2040. Developed areas are those exhibiting increasingly dense development patterns and where higher levels of public services (ie., water, sewer, etc.) are already being provided at the time of planning preparation. This project site is also located in the “Conservation” area of the Conservation and Development Map. “Conservation” on this map represents important natural and cultural resources and environmentally sensitive areas of the region, including wetlands and groundwater recharge areas. These conservation areas include those identified in the CSRA’s Regionally Important Resource Plan, adopted by the CSRA Regional Commission board in 2011.

The full text of the CSRA-RC Regional Plan can be found on the CSRA RC's website at: <https://csrarc.ga.gov/regional-planning>.

ECONOMIC DEVELOPMENT

The proposed project's estimated value at build-out is \$2 million; estimated annual local tax revenues are likely to be generated is \$25K property tax.

The regional workforce is sufficient to fill employment demand generated by the development, with an estimated generation of 25 full-time jobs.

NATURAL AND HISTORIC RESOURCES

The placement of buildings, percentage of impervious surface, and plans for stormwater management should be examined during the site plan and development review process. Consideration of significant site features (water features, wetlands, etc.) as amenities for the development is encouraged.

According to the applicant, the site will not affect any water supply watersheds, groundwater recharge areas, wetlands, or other environmentally sensitive resources.

Project site is located downstream from the surface water intakes on the Augusta Canal. Wetlands are found within the bed and banks of the adjacent Oates Creek but will not be impacted.

A 100-year floodplain is on the property within the existing driving and parking areas. The existing finished floor elevation of the structure is above the 100-year flood elevation and is proposed to be raised. The proposed concrete ramp to be added into the transfer station will be offset by cutting a floodplain replacement area for stormwater management in the northeast portion of the site.

The percentage of impervious surface for the entire project is 30% (pavement and buildings), 30% gravel areas, 6% stormwater management and the remaining 34% will be grassed or planted with other vegetation or trees. Gravel or other pervious pavements will be applied where possible (pending local approvals). A stormwater management swale and floodplain replacement area will be graded in the northeast portion of the site.

No known historic resources are known to be present on the proposed site.

INFRASTRUCTURE

Energy

Georgia Power will supply this site. Estimated energy supply demand to be generated by this site is 1 megawatt per day. Sufficient energy supply is available to serve this project.

Transportation

At 500 tons/day, 63 collection trucks per day will be diverted from the landfill and redirected to the transfer station. Waste is unloaded on the tipping floor and loaded into semi-trailers carrying

20 tons/load for an additional 25 ADT. Including some office and shop staff, an additional 110 ADT will be added to Molly Pond Road.

A traffic study has not been conducted. No transportation improvements are reported to be needed for this development.

Wastewater and Sewerage

The site will be served by the City of Augusta. The proposed project will generate an estimated up to 0.001375 MGD based on 35 employees, 35 gpd/employee and 150 gpd washdown. Sufficient wastewater treatment capacity is available to serve the project. Gravity sewer service lines will be installed onsite to the gravity sewer manhole in the Molly Pond Road right-of-way. A pump station will be installed to pump water from the transfer trailer pit into the sewer system.

Water Supply and Treatment

The site will be served by the City of Augusta/Savannah River. The estimated water supply demand to be generated by the project is 0.0012 (MGD) millions of gallons per day. Sufficient water supply capacity is reported to be available to serve the project. A Fire Rover thermal camera fire detection system with an automatic foam suppression system will be installed for fire protection. Waterlines are accessible in the right-of-way of Molly Pond Road.

Solid Waste

The facility is expected to handle 500 or more tons of solid waste each day to be transferred to the Richmond County Landfill. This facility will generate very little solid waste. Sufficient landfill capacity is reported to be available to serve this project. No hazardous waste will be generated by this development.

Comments from notified Parties Attached

None



HARBIN ENGINEERING, P.C.

CIVIL & ENVIRONMENTAL CONSULTANTS

G. Curtis Reynolds, P.E.
President

January 21, 2026

Mr. Kevin Boyd, Development Services Manager
City of Augusta Planning and Development Department
535 Telfair Street, Suite 300
Augusta, Georgia 30901

**Subject: Atlantic Waste Services, Inc. Solid Waste Transfer Station
Letter of Intent for 927 Molly Pond Road, Parcel No. 079-3-013-00-0
Harbin Engineering Project No. 1210-025-01**

Dear Mr. Boyd:

On behalf of Atlantic Waste Services, Inc. (AWS), Harbin Engineering, P.C. is submitting this Letter of Intent along with the Rezoning Application and supporting documents for the referenced property. AWS proposes repurposing the fertilizer building located at 927 Molly Pond Road into a solid waste transfer station and truck maintenance shop through a lease with the property owner DM Property Holdings, LLC. The solid waste transfer station is a complimentary facility to the other industrial in the general vicinity of the proposed site.

The proposed transfer station is designed for 500-tons per day, or more, of municipal solid waste and construction and demolition waste from curbside, front-load and roll off container collection vehicles. The facility will also receive recyclables, such as metals, for processing at the nearby Newell Recycling facility at 960 Molly Pond Road.

The waste will be unloaded inside the structure at a finished-floor elevation above the 100-year floodplain. Routine operations will result in loading the waste into a transfer trailer within one (1) hour, but in no case will waste be allowed to remain on the transfer station floor more than 24 hours based on EPD Rules. The facility will be equipped with a Fire Rover system that is monitored 24 hours a day, seven (7) days a week for fire detection and fire suppression.

The waste will be loaded into semi-trailers for more efficient hauling and disposal of the waste. Each trailer of municipal solid waste will be transported to the Augusta-Richmond County's Deans Bridge Municipal Solid Waste Landfill (Augusta Landfill) for disposal. Each trailer of waste reduces the number of smaller trucks making trips to the landfill by 3-7 trucks per trailer. Fewer trucks travelling to the Augusta Landfill results in less air pollution, and less wear and tear on the roads. The larger 20-ton trailers will greatly reduce traffic, wait times and operational costs at the Augusta Landfill.

The southern portion of the building will be repurposed for a truck maintenance and dispatch facility for the collection vehicles. Three (3) bays will be available for collection truck maintenance with roll-up doors. Other areas of the site will be used for employees, collection trucks and semi-trailer parking. A future shop, truck maintenance and office building may be constructed onsite. Due to a proposed ramp into the north side of the building for the transfer station, a floodplain replacement area will be constructed to contain offsetting or greater flood volume from Oates Creek.

Contact us should you have any questions or would like to review the project or project site.

Sincerely,
HARBIN ENGINEERING, P.C.



G. Curtis Reynolds, P.E.
Principal Engineer

cc: Mr. Ben Wall, Atlantic Waste Services, Inc.

DEVELOPMENT REVIEW COMMITTEE APPLICATION



Department of Planning and Development

Planning Division

535 Telfair Street, Suite 300

Augusta, GA. 30901

(706) 821-1796

Note: Only Completed Applications will be accepted



Augusta Planning and Development Department

DRC Application (Page 1 of 2)

Development Review Committee Application

In order to make an application to the DRC you must submit the following:

- Development Plan / Site Plan / Concept Plan / Sketch Plan of proposed project
- Aerial view of subject property from Augusta’s Geographic Information System (GIS)
- Aerial view of subject property from Augusta’s Geographic Information System (GIS) showing zoning
- Aerial view of subject property from Augusta’s Geographic Information System (GIS) showing topography
- Aerial view of subject property from Augusta’s Geographic Information System (GIS) showing floodplain, wetlands and other distinguishing features of the property
- Proposed floor plan, if applicable
- Proposed exterior elevations
- Proposed signage

| Requestor: Applicant /Petitioner’s / Engineer’s Information | Property Owner Information |
|---|---|
| Name: <u>Curtis Reynolds</u> Address: <u>41 W. Johnston St</u> City: <u>Forsyth</u> State: <u>GA</u> Zip: <u>31029</u> Phone: <u>478-992-9122</u> | Name: <u>DM Property Holdings LLC</u> Address: <u>1223 George C Wilson Drive</u> City: <u>Augusta</u> State: <u>GA</u> Zip: <u>30909</u> Phone: _____ |
| Primary Contact Person Name: <u>Bo Slaughter</u> Phone: <u>706-868-8803</u> Email: <u>bo@jgswift.com</u> | |
| Petitioner/ Applicant is the: (please check or circle one of the following): <input type="radio"/> Property Owner <input type="radio"/> Contract Purchaser <input type="radio"/> Owner’s Agent <input checked="" type="radio"/> Owner’s Engineer <input type="radio"/> Owner’s Attorney | |



Augusta Planning and Development Department

DRC Application (Page 2 of 2)

Address of Property: 927 Molly Pond Road, Augusta, Georgia 30901

Tax Parcel Number(s): 073-3-013-00-0

Description of Proposed Development: Renovate and repurpose the old fertilizer building as a proposed solid waste transfer station. The transfer station will receive and transfer up to 400 tons per day (annual average) of solid waste to a state approved solid waste handling or disposal facility. Up to 6,500 square feet of the existing building will be repurposed for truck servicing, maintenance and dispatch or a new 3,200 square foot office and truck shop will be constructed.

Zoning: H-I Commission District: 2

Petitioner's/ Owner's Signature: _____

Petitioner's Phone: 706-868-8803

Planning & Development Use Below Only

Date Received: _____ Received by: _____

Date to be heard at DRC: _____ DRC Case#: _____

Zoning Cases Associated with subject property: _____

HPC? Yes / No

PDR? Yes / No

CBD? Yes / No

Within 3000 of Fort Gordon? Yes / No

Affected by / in Columbia County? Yes / No

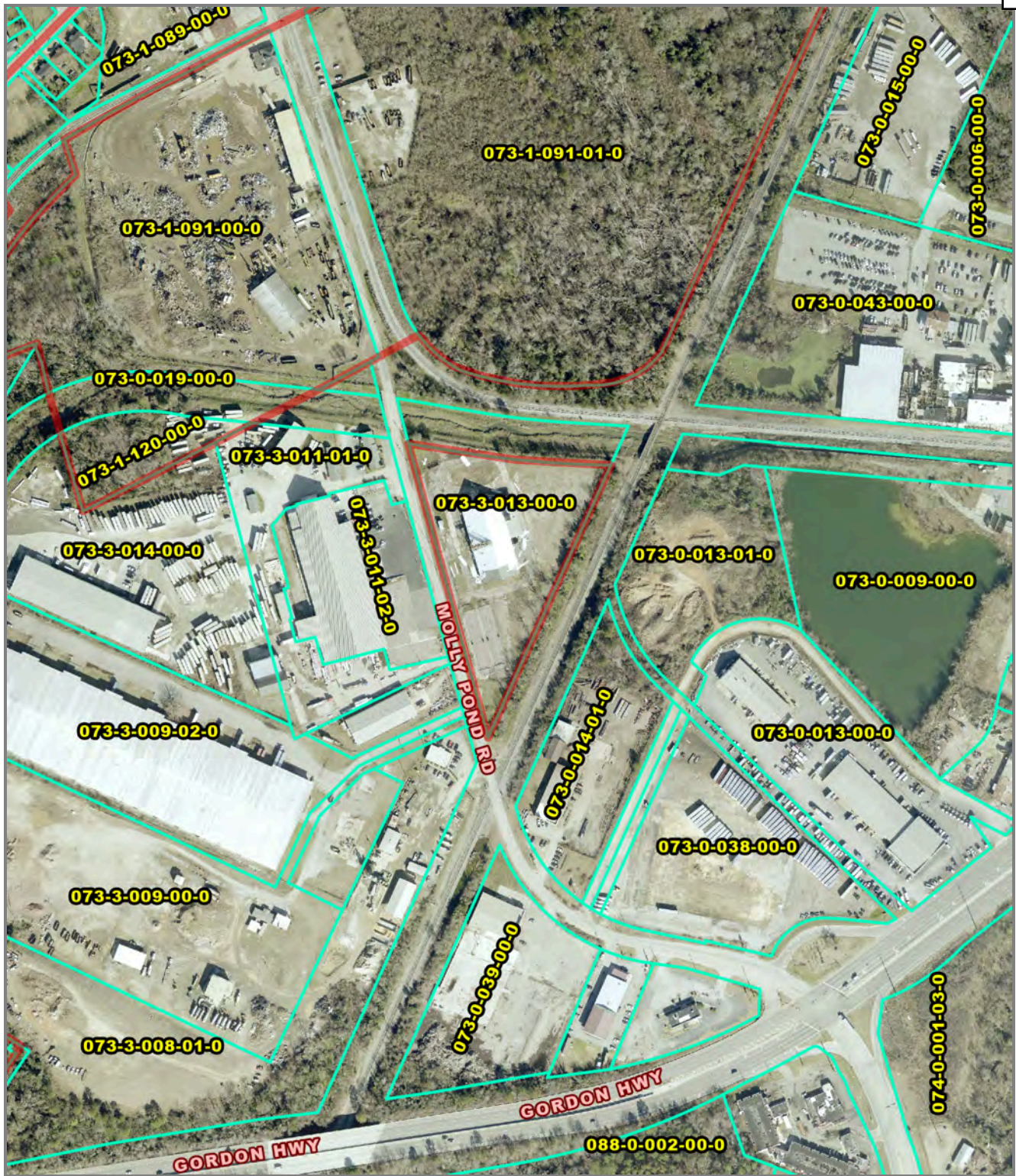
Floodplain? Yes / No

Floodway? Yes / No

Wetlands? Yes / No

Aerial View of 927 Molly Pond Road

Item 11.

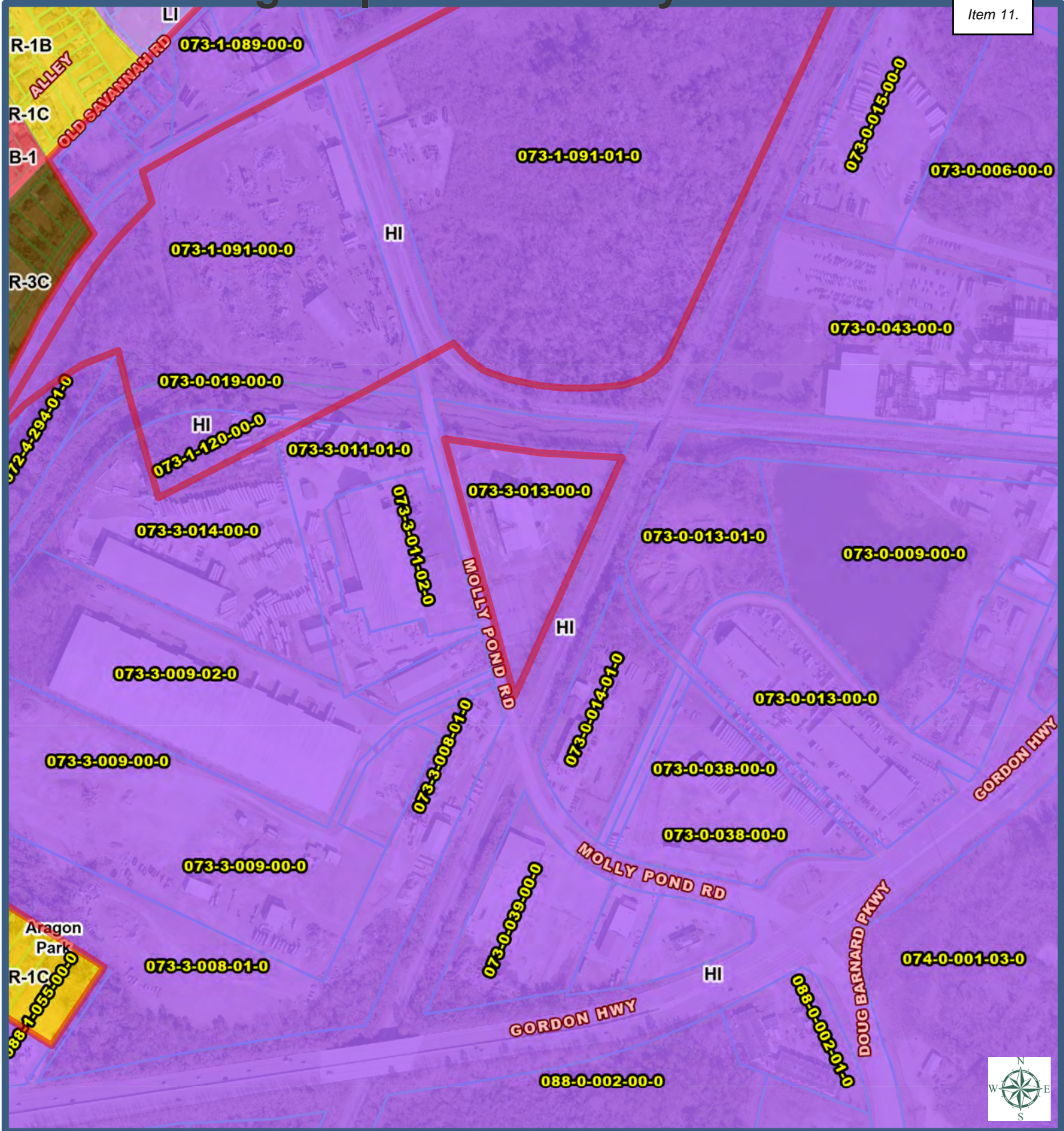


Disclaimer: While every effort is made to keep information provided over the internet accurate and up-to-date, Augusta does not certify the authenticity or accuracy of such information. No warranties, express or implied, are provided for the records and/or mapping data herein, or for their use or interpretation by the User.

Map Scale
 1 inch = 400 feet
 1/8/2026

Zoning Map for 927 Molly Pond Road

Item 11.



Legend

Augusta, GA Disclaimer



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the consolidated government of Augusta, GA. Augusta, GA and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy provided on this map. It is strictly for informational purposes and should not be used for any reason without the consent of the Augusta

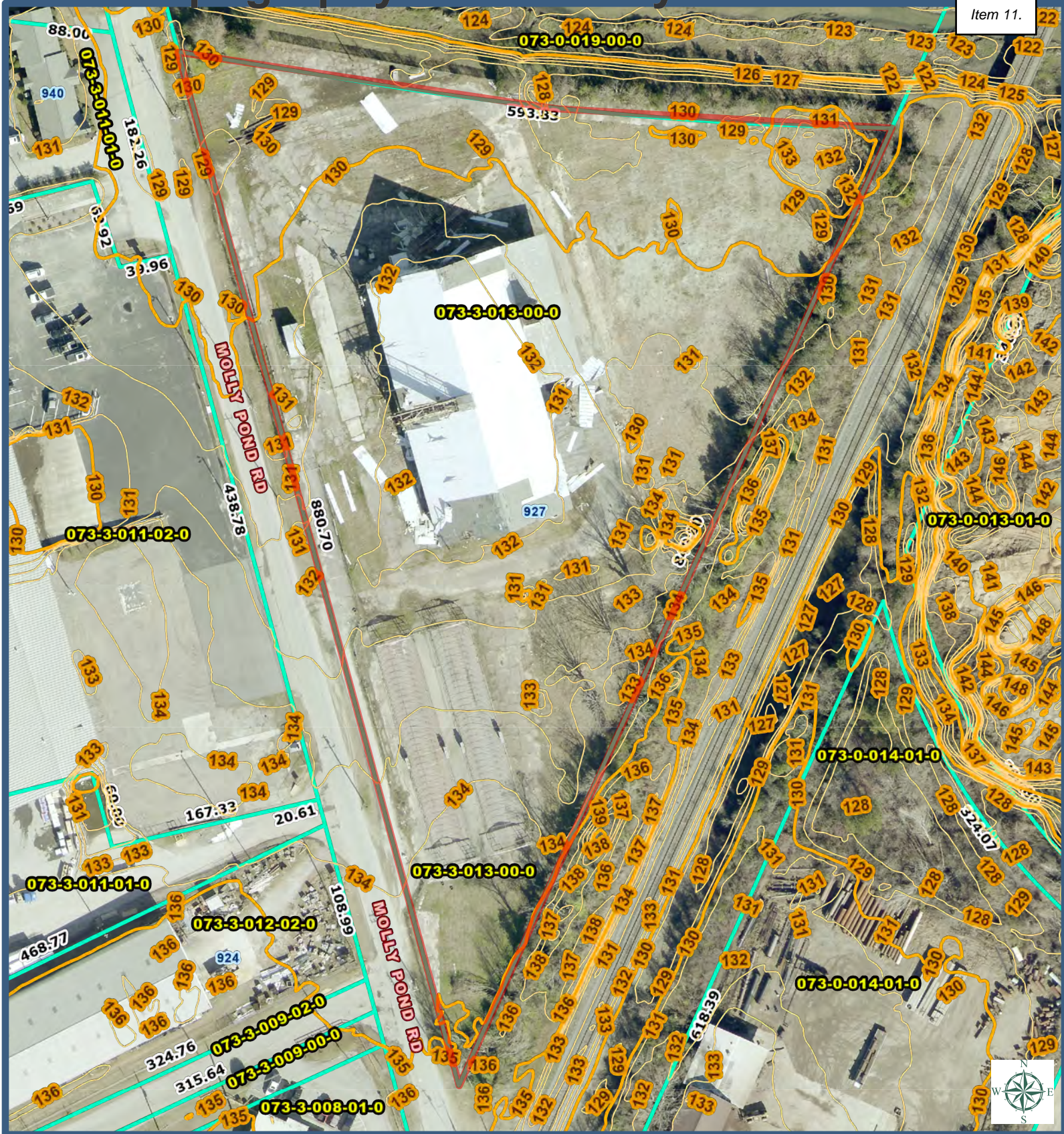
IT Department - GIS Division
 535 Telfair St Bldg 2000 | Augusta, GA 30901
www.augustaga.gov/gis | gis@augustaga.gov

Map Scale
 1:4,800

Print Date
 Jan 8, 2026

Topography of 927 Molly Pond Road

Item 11.



Legend

Augusta, GA Disclaimer



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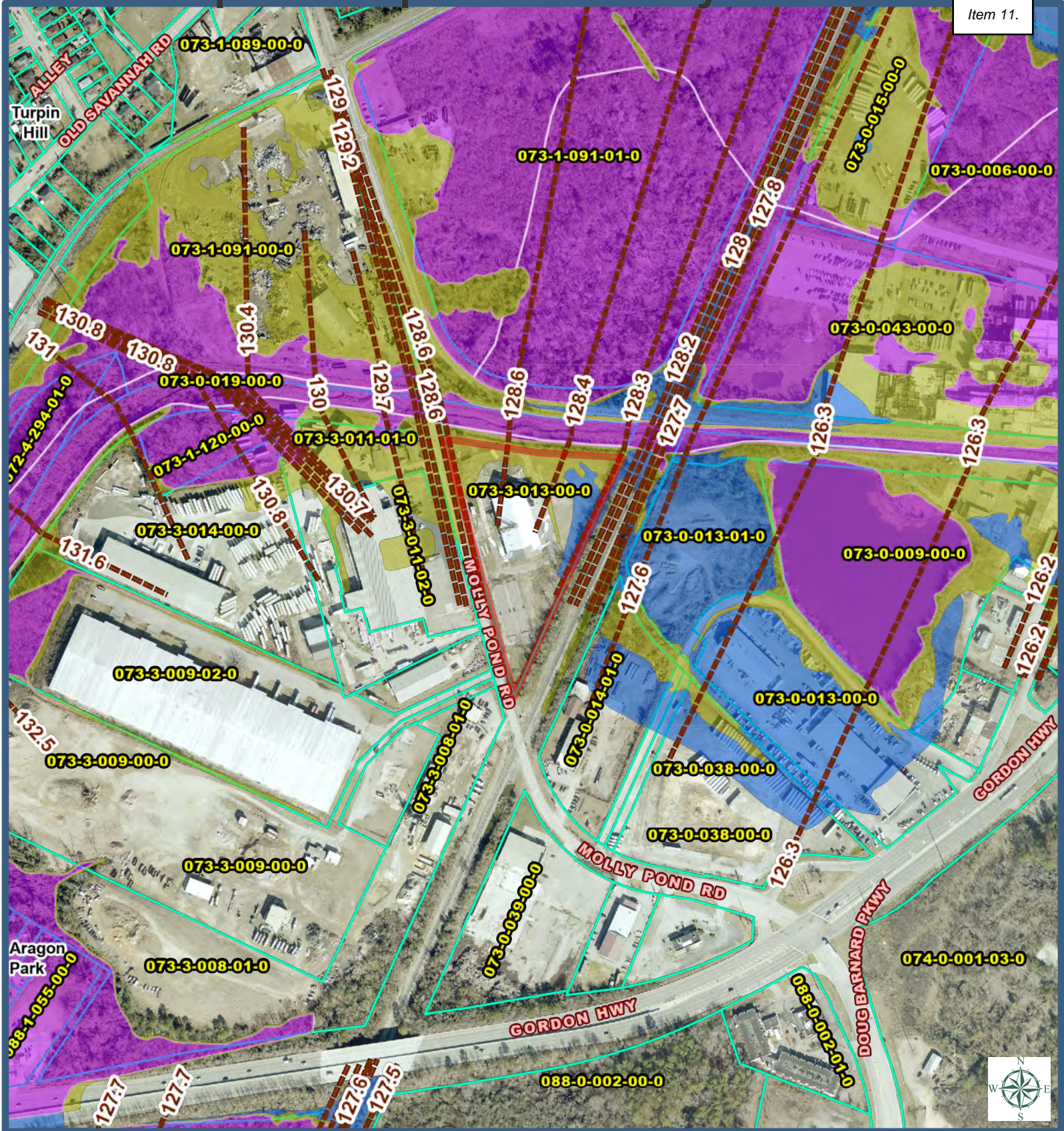
IT Department - GIS Division
535 Telfair St Bldg 2000 | Augusta, GA 30901
www.augustaga.gov/gis | gis@augustaga.gov

Map Scale
1:1,200

Print Date
Jan 8, 2026

Floodplain Map for 927 Molly Pond Road

Item 11.



Legend

Augusta, GA Disclaimer



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IT Department - GIS Division
 535 Telfair St Bldg 2000 | Augusta, GA 30901
www.augustaga.gov/gis | gis@augustaga.gov

Map Scale: 1:4,800
 Print Date: Jan 8, 2026



ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director
John Ussery, PE, Assistant Director of Traffic

PRELIMINARY TRAFFIC IMPACT WORKSHEET

Address of property: 927 Molly Pond Road

Tax Parcel Number: 073-3-013-00-0

Type of Development (Circle One): *Commercial or Industrial or Residential or Other*

Any new public roadways? (Circle One): *Yes or No*

Proposed Development Less Than 20 Lots (Circle One): *Yes or No; if "Yes", contact Traffic Engineering at 706-821-1850 and ask to speak to the Traffic Operations Manager or Assistant Director prior to completing worksheet.*

Existing streets adjacent to property: 1) Molly Pond Rd 3) _____
2) _____ 4) _____

Volume on each existing street (AADT): 1) < 1,000 3) _____
2) _____ 4) _____

Level of Service (LOS) on each street: 1) B 3) _____
2) _____ 4) _____

Land Use Type / Code (ITE Trip Generation): General Light Industrial - LUC 110

Basis for Calculation (sq ft, # units, etc.): tons of waste per truck per day

Trips Generated by Proposed Development: 8-10 tons per truck + 20 tons per semi + office staff = 80-110 addition ADT

Adjusted street volumes based on trips generated:

1) <1000 3) _____
2) _____ 4) _____

Projected Level of Service (LOS) on each street based on trips generated:

1) C 3) _____
2) _____ 4) _____

D: DEED B: 1968 P: 161 QCD
05/19/2025 12:23 PM
Doc # 2025019205 Pages: 3 Rec Fees: \$25.00
Transfer Tax: \$0.00
Hattie Holmes Sullivan
Clerk of Superior Court, Augusta-Richmond County, GA

Record and Return to:
David L. Huguenin, P.C.
4070 Columbia Road
Martinez, GA 30907
File Number: R24-912

STATE OF GEORGIA)
)
COUNTY OF COLUMBIA)

TITLE NOT EXAMINED
QUIT CLAIM DEED

THIS INDENTURE is made this 16th day of May, 2025 by and between **BAMCO Enterprises, LLC**, a Georgia Limited Liability Company, organized and existing under the laws of the State of Georgia, hereinafter referred to as "Grantor", and **DM Property Holdings, LLC**, hereinafter referred to as "Grantee". The words "Grantor" and "Grantee" include the neuter, masculine and feminine genders, and the singular and plural and include their respective heirs, successors and assigns where the context requires or permits.

WITNESSETH: that said Grantor, for and in consideration of the sum of Ten Dollars and no/100 (\$10.00) and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, receipt whereof is hereby acknowledged and sufficiency of which are hereby acknowledged, has granted, bargained, sold, and conveyed, and by these presents does hereby remise, convey and forever quit claim unto the said Grantee the following described property, to-wit:

SEE EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF FOR LEGAL DESCRIPTION

TOGETHER WITH all the rights, members, hereditaments, improvements, easements and appurtenances thereunto belonging or in any wise appertaining, unto the Grantee, Grantee's heirs, successors and assigns, forever, in FEE SIMPLE.

TO HAVE AND TO HOLD, the said Property unto the said Grantee so that neither the Grantor nor its successors or assigns nor any other person or persons claiming under Grantor shall at any time claim or demand any right, title, or interest to the said Property or its appurtenances.

IN WITNESS WHEREOF, the said Grantor has caused these presents to be executed, under seal, the day and year first above written.

BAMCO Enterprises, LLC,
a Georgia Limited Liability Company

By: *[Signature]* (Seal)
Benjamin E. Cadle
As: Managing Member

Signed, sealed and delivered in the presence of:

[Signature]
Unofficial Witness

[Signature]
Notary Public

My Commission Expires:

(NOTARY SEAL)



EXHIBIT "A"
Legal Description

ALL that lot or parcel of land, with improvements thereon, situate, lying and being in the State of Georgia, County of Richmond, in the City of Augusta, being identified and designated as Tract "C", containing 6.86 acres, more or less, on a plat of survey recorded in the Office of the Clerk of the Superior Court of Richmond County, Georgia, in Realty Reel 44, pages 898-910; reference being made to said plat for a more complete and accurate description as to the metes, bounds and location of said property.

LESS AND EXCEPT:

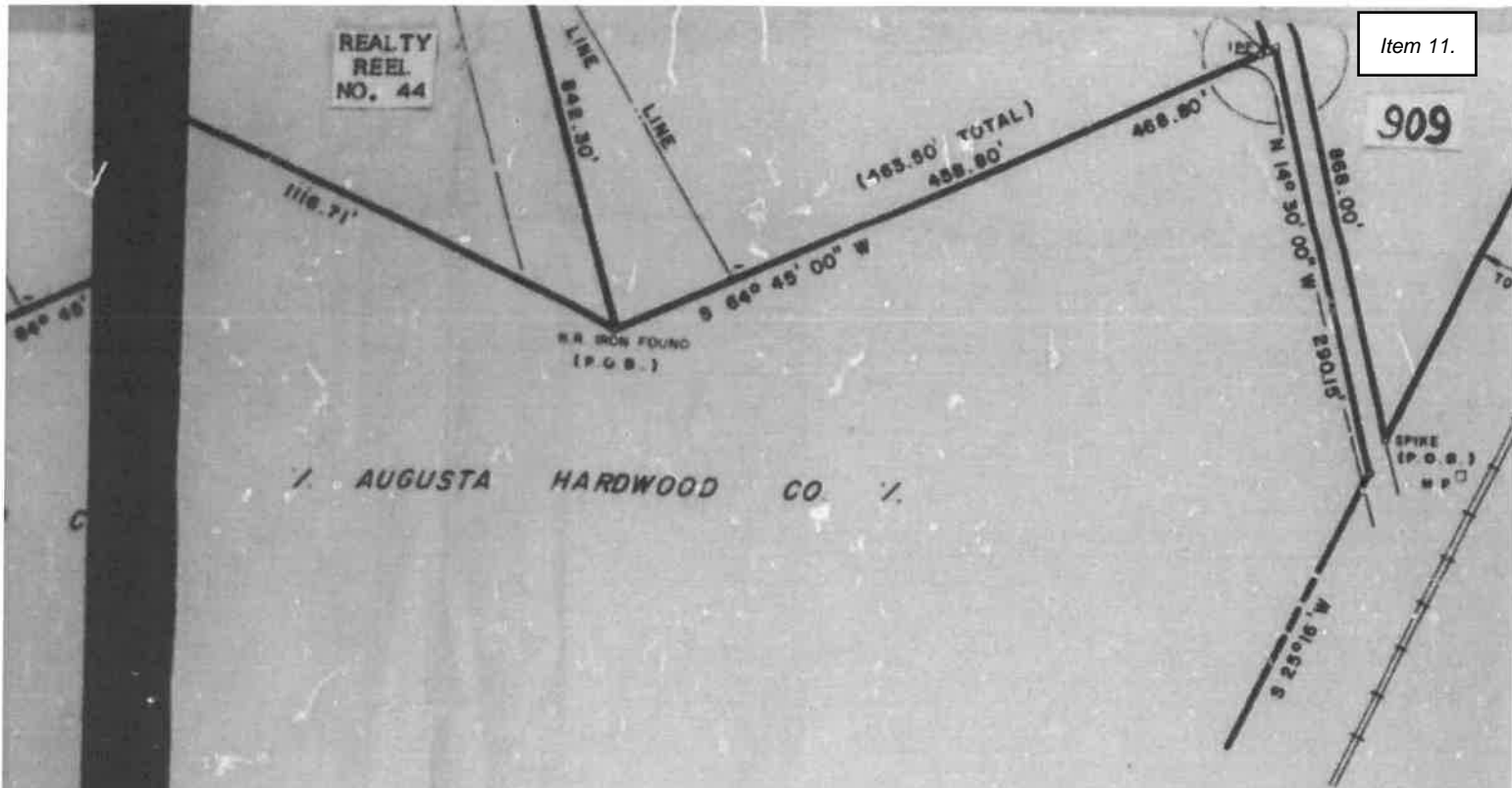
ALL that lot or parcel of land, with improvements thereon, situate, lying and being in the State of Georgia, County of Richmond, in the City of Augusta, being identified and designated as Tract 107, containing 1.44 acres, more or less, and a temporary construction easement identified and designated as Tract 107.E.1, containing 0.07 acres, more or less, on a plat of survey recorded in the Office of the Clerk of the Superior Court of Richmond County, Georgia, in Realty Reel 318, page 1210; reference being made to said plat for a more complete and accurate description as to the metes, bounds and location of said property.

Said property is conveyed subject to and with notice of the following matters: a) drainage easements, building setback lines, and all other matters shown on the plat of record; b) general utility easements and road right-of-way grants and easements, including, but not limited to, easements recorded in Realty Book 13-D, page 446; Reel 44, page 898, Realty Book 33-N, page 883 and Realty Book 37-E, page 341, aforesaid records.

Said property is hereby conveyed subject to any and all other easements, restrictions and rights of way of record in the aforesaid Clerk's Office.

Tax map & parcel number: 073-3-013-00-0

REALTY
REEL
NO. 44



1/ AUGUSTA HARDWOOD CO. 1/

PLAT

for

INTERNATIONAL MINERAL CORP.

PROPERTY LOCATED PARTLY WITHIN AND WITHOUT THE CITY LIMITS OF AUGUSTA
RICHMOND COUNTY, GEORGIA

SCALE: 1" = 100'

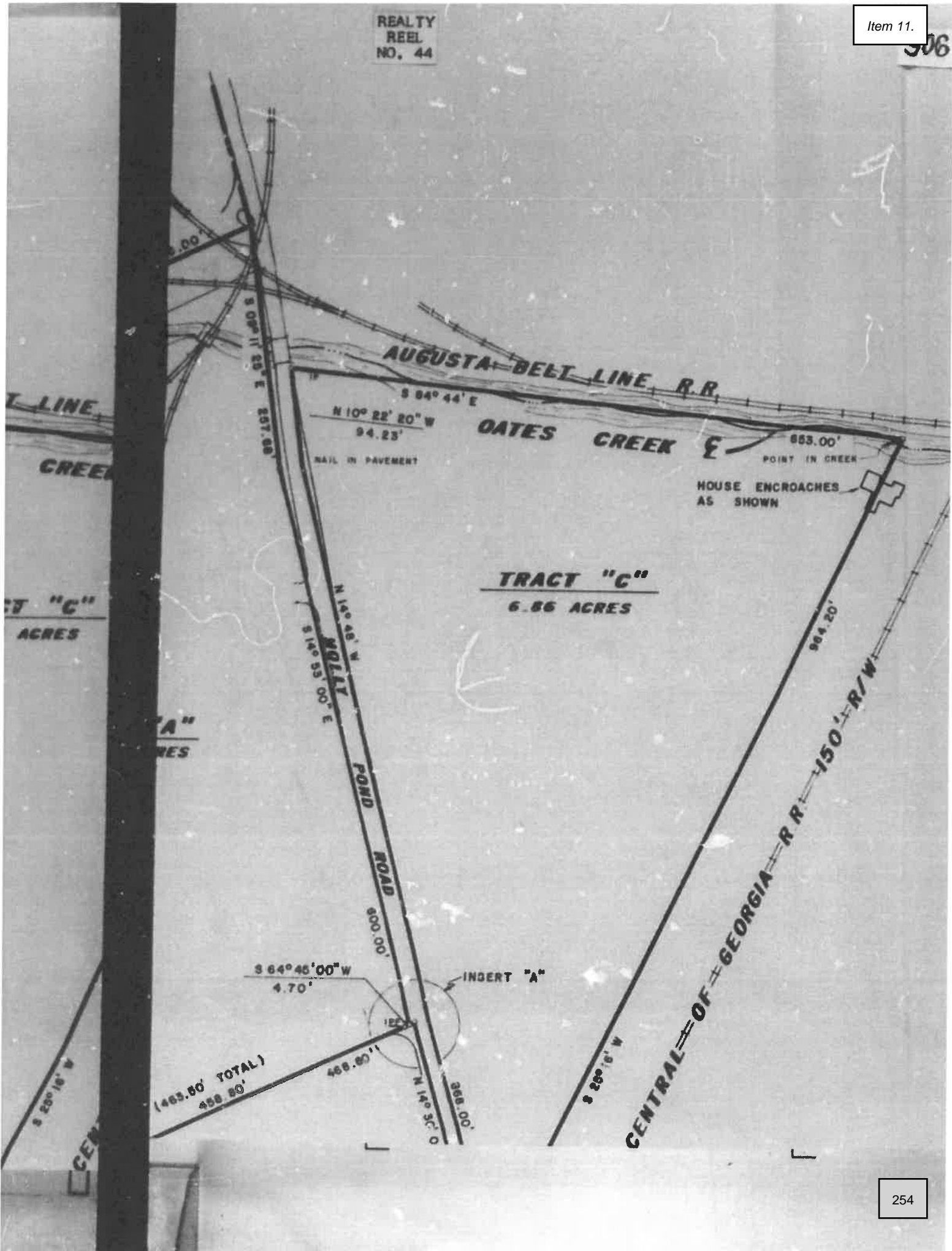
JANUARY 6, 1975
REV. 1/11/75

BALDWIN & CRANSTON ASSOCIATES, Inc.

1103 GREENE ST.

AUGUSTA, GEORGIA

ENGINEERS - PLANNERS - CONSULTANTS



REALTY
REEL
44

Item 11.

971



INSERT "A"
N.T.S.

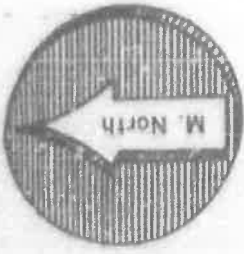
*In My Opinion, This Plat Is A Correct Representation
Of The Land Platted And Has Been Prepared In Ac-
cordance With The Minimum Standards Of Law.*

S. C. C. C. C.

GA RLS No 1407
GA P.E. No 6416

GEORGIA: Richmond County, Clerk Superior Court
 Filed for Record MAR 21 1925 971
 Recorded MAR 31 1925

Reel 314 Page 1210

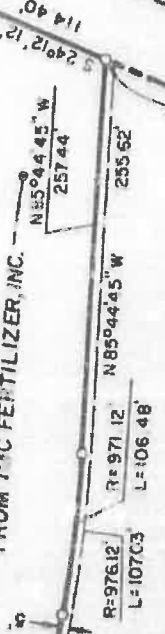


CENTRAL OF GA RAILWAY
150' R/W

C.S.X. RAILWAY

H.R. TRACS
653.00

TRACT 107 1.44 ACRES
AREA TO BE ACQUIRED
FROM IMC FERTILIZER, INC.



IMC FERTILIZER, INC.
(5.42 AC.)

MOLLY POND RD.
R/W VARIES

80.70' TO R/W OF
CENTRAL OF GA. R.R.
(THE NOT MEASURED)

(P.O.B.)
N 25374 0794
E 555412 2820

COMPILED
R/W ACQUISITION
EASEMENT
- PLAT FOR -

Richmond County
Board of Commissioners

RICHMOND COUNTY, GEORGIA
LOCATED IN THE 65TH S.W.C.

100 50 0
Scale
Feet
SEPTEMBER 12, 1983
REV 01/24/89 (P.O.B.)
REV 01/27/89 (TRACT NO. 1)
REV 07/10/89 (T.C.E. DIST.)

W. R. Toole Engineers, Inc.

349 GREENE ST. AUGUSTA, GA 31901 R.L.M.



PLAT CLOSURE IN 71,766
59,513 (T.C.E.)

LEGEND
OLD R/W LINE
REQUIRED R/W LINE



HARBIN ENGINEERING, P.C.

CIVIL & ENVIRONMENTAL CONSULTANTS

G. Curtis Reynolds, P.E.
President

January 21, 2026

Mr. Kevin Boyd, Development Services Manager
City of Augusta Planning and Development Department
535 Telfair Street, Suite 300
Augusta, Georgia 30901

**Subject: Atlantic Waste Services, Inc. Solid Waste Transfer Station
Letter of Intent for 927 Molly Pond Road, Parcel No. 079-3-013-00-0
Harbin Engineering Project No. 1210-025-01**

Dear Mr. Boyd:

On behalf of Atlantic Waste Services, Inc. (AWS), Harbin Engineering, P.C. is submitting this Letter of Intent along with the Rezoning Application and supporting documents for the referenced property. AWS proposes repurposing the fertilizer building located at 927 Molly Pond Road into a solid waste transfer station and truck maintenance shop through a lease with the property owner DM Property Holdings, LLC. The solid waste transfer station is a complimentary facility to the other industrial in the general vicinity of the proposed site.

The proposed transfer station is designed for 500-tons per day, or more, of municipal solid waste and construction and demolition waste from curbside, front-load and roll off container collection vehicles. The facility will also receive recyclables, such as metals, for processing at the nearby Newell Recycling facility at 960 Molly Pond Road.

The waste will be unloaded inside the structure at a finished-floor elevation above the 100-year floodplain. Routine operations will result in loading the waste into a transfer trailer within one (1) hour, but in no case will waste be allowed to remain on the transfer station floor more than 24 hours based on EPD Rules. The facility will be equipped with a Fire Rover system that is monitored 24 hours a day, seven (7) days a week for fire detection and fire suppression.

The waste will be loaded into semi-trailers for more efficient hauling and disposal of the waste. Each trailer of municipal solid waste will be transported to the Augusta-Richmond County's Deans Bridge Municipal Solid Waste Landfill (Augusta Landfill) for disposal. Each trailer of waste reduces the number of smaller trucks making trips to the landfill by 3-7 trucks per trailer. Fewer trucks travelling to the Augusta Landfill results in less air pollution, and less wear and tear on the roads. The larger 20-ton trailers will greatly reduce traffic, wait times and operational costs at the Augusta Landfill.

The southern portion of the building will be repurposed for a truck maintenance and dispatch facility for the collection vehicles. Three (3) bays will be available for collection truck maintenance with roll-up doors. Other areas of the site will be used for employees, collection trucks and semi-trailer parking. A future shop, truck maintenance and office building may be constructed onsite. Due to a proposed ramp into the north side of the building for the transfer station, a floodplain replacement area will be constructed to contain offsetting or greater flood volume from Oates Creek.

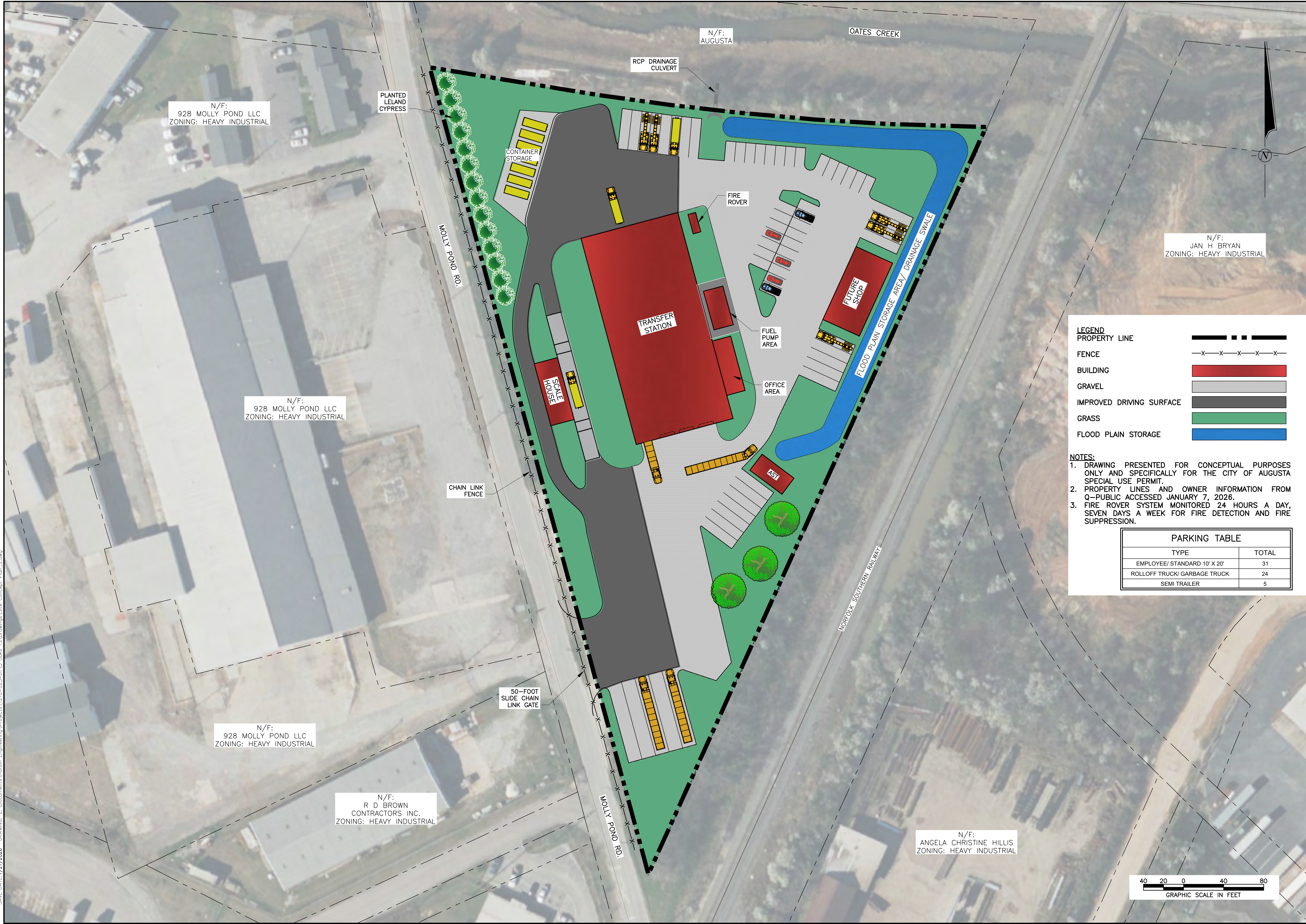
Contact us should you have any questions or would like to review the project or project site.

Sincerely,
HARBIN ENGINEERING, P.C.



G. Curtis Reynolds, P.E.
Principal Engineer

cc: Mr. Ben Wall, Atlantic Waste Services, Inc.



N/F:
 JAN H BRYAN
 ZONING: HEAVY INDUSTRIAL

N/F:
 928 MOLLY POND LLC
 ZONING: HEAVY INDUSTRIAL

N/F:
 928 MOLLY POND LLC
 ZONING: HEAVY INDUSTRIAL

N/F:
 928 MOLLY POND LLC
 ZONING: HEAVY INDUSTRIAL

N/F:
 R D BROWN
 CONTRACTORS INC.
 ZONING: HEAVY INDUSTRIAL

N/F:
 ANGELA CHRISTINE HILLIS
 ZONING: HEAVY INDUSTRIAL

LEGEND

PROPERTY LINE: ————

FENCE: — x — x — x — x —

BUILDING: [Red Box]

GRAVEL: [Grey Box]

IMPROVED DRIVING SURFACE: [Dark Grey Box]

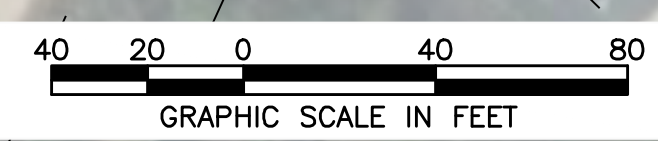
GRASS: [Green Box]

FLOOD PLAIN STORAGE: [Blue Box]

- NOTES:**
1. DRAWING PRESENTED FOR CONCEPTUAL PURPOSES ONLY AND SPECIFICALLY FOR THE CITY OF AUGUSTA SPECIAL USE PERMIT.
 2. PROPERTY LINES AND OWNER INFORMATION FROM Q-PUBLIC ACCESSED JANUARY 7, 2026.
 3. FIRE ROVER SYSTEM MONITORED 24 HOURS A DAY, SEVEN DAYS A WEEK FOR FIRE DETECTION AND FIRE SUPPRESSION.

PARKING TABLE

| TYPE | TOTAL |
|------------------------------|-------|
| EMPLOYEE/ STANDARD 10' X 20' | 31 |
| ROLLOFF TRUCK/ GARBAGE TRUCK | 24 |
| SEMI TRAILER | 5 |



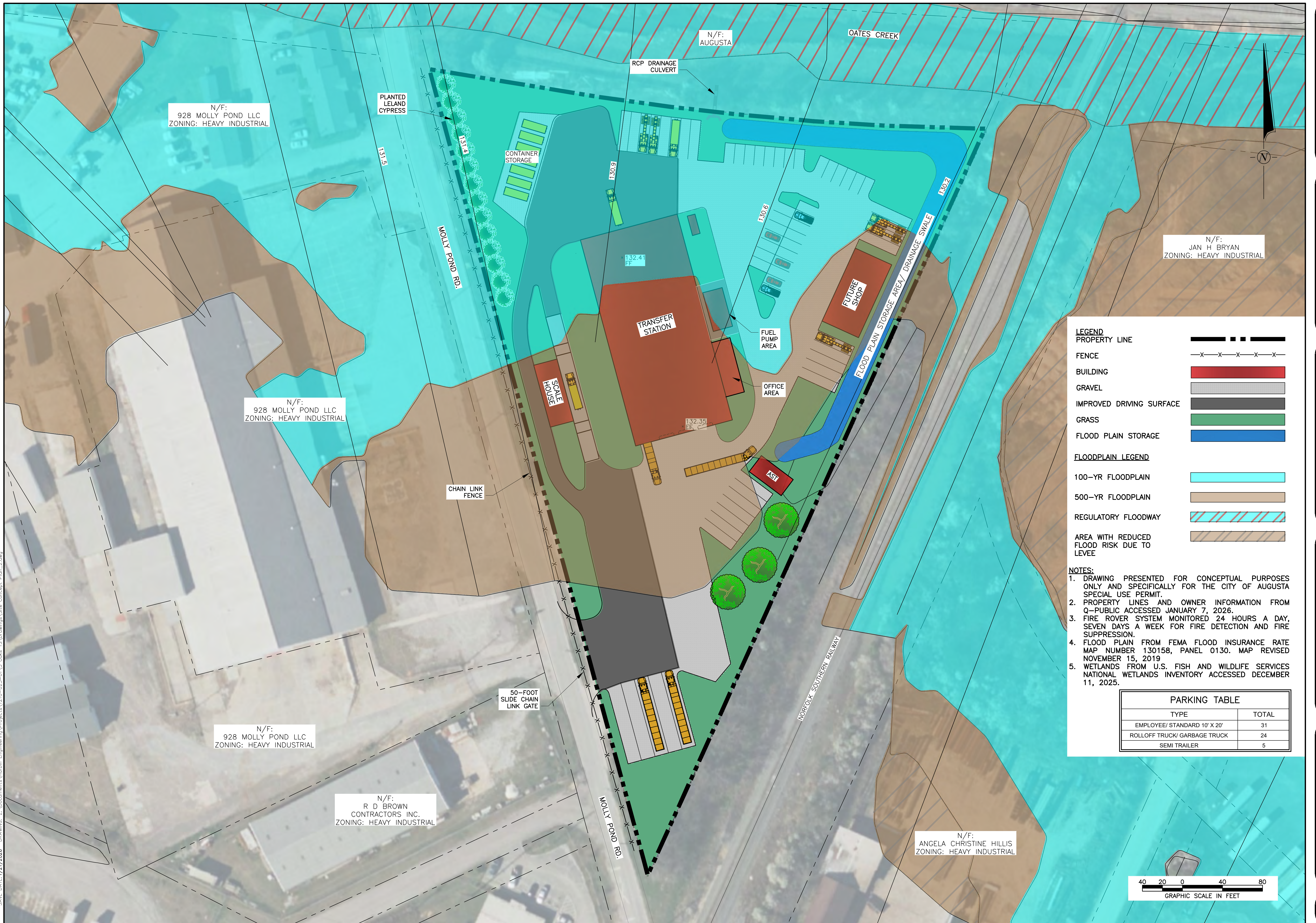
ATLANTIC WASTE SERVICES INC.
 3 OAKS TRANSFER STATION

SPECIAL USE PERMIT
 CONCEPTUAL SITE PLAN

| REVISION | DATE | INITIALS |
|----------|-----------|----------|
| 0 | 1/21/2026 | |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |

DRAWING: Site Concept Plan_2.dwg
 HE PROJECT NO. 1210-025

SAVE DATE: 1/21/2026 DRAWING: Z:\Documents\Harbin_Engineering\Projects\1210-025-01\3 Oaks_13\Drawings\Site_Concept_Plan_2.dwg



N/F:
928 MOLLY POND LLC
ZONING: HEAVY INDUSTRIAL

N/F:
928 MOLLY POND LLC
ZONING: HEAVY INDUSTRIAL

N/F:
928 MOLLY POND LLC
ZONING: HEAVY INDUSTRIAL

N/F:
R D BROWN
CONTRACTORS INC.
ZONING: HEAVY INDUSTRIAL

N/F:
AUGUSTA

OATES CREEK

N/F:
JAN H BRYAN
ZONING: HEAVY INDUSTRIAL

N/F:
ANGELA CHRISTINE HILLIS
ZONING: HEAVY INDUSTRIAL

LEGEND

PROPERTY LINE [Symbol]

FENCE [Symbol]

BUILDING [Symbol]

GRAVEL [Symbol]

IMPROVED DRIVING SURFACE [Symbol]

GRASS [Symbol]

FLOOD PLAIN STORAGE [Symbol]

FLOODPLAIN LEGEND

100-YR FLOODPLAIN [Symbol]

500-YR FLOODPLAIN [Symbol]

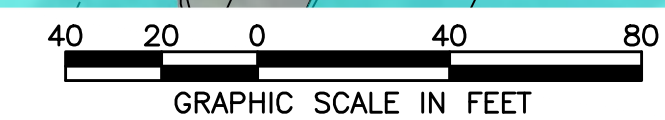
REGULATORY FLOODWAY [Symbol]

AREA WITH REDUCED FLOOD RISK DUE TO LEVEE [Symbol]

- NOTES:**
- DRAWING PRESENTED FOR CONCEPTUAL PURPOSES ONLY AND SPECIFICALLY FOR THE CITY OF AUGUSTA SPECIAL USE PERMIT.
 - PROPERTY LINES AND OWNER INFORMATION FROM Q-PUBLIC ACCESSED JANUARY 7, 2026.
 - FIRE ROVER SYSTEM MONITORED 24 HOURS A DAY, SEVEN DAYS A WEEK FOR FIRE DETECTION AND FIRE SUPPRESSION.
 - FLOOD PLAIN FROM FEMA FLOOD INSURANCE RATE MAP NUMBER 130158, PANEL 0130. MAP REVISED NOVEMBER 15, 2019
 - WETLANDS FROM U.S. FISH AND WILDLIFE SERVICES NATIONAL WETLANDS INVENTORY ACCESSED DECEMBER 11, 2025.

PARKING TABLE

| TYPE | TOTAL |
|------------------------------|-------|
| EMPLOYEE/ STANDARD 10' X 20' | 31 |
| ROLLOFF TRUCK/ GARBAGE TRUCK | 24 |
| SEMI TRAILER | 5 |



| REVISION | DATE |
|---------------------|-----------|
| 0 INITIAL SUBMITTAL | 1/17/2026 |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |

DRAWING: Site Concept Plan_2.dwg
HE PROJECT NO. 1210-025



Public Safety Committee

Meeting Date: 05/26/2026

Approval of EMA Operational Funding Adjustment

- Department:** Emergency Management Agency (EMA)
- Presenter:** Kymber Keaton, EMA Director
- Caption:** Motion to approve allocating \$13,500 from General Fund Contingency to the Emergency Management Agency (EMA) budget to support operational and compliance needs for the remainder of Fiscal Year 2026.
- Background:** The Emergency Management Agency (EMA) was recently established as a standalone department to support countywide preparedness, response, recovery, and mitigation operations for Augusta-Richmond County. As part of the department transition and startup process, additional operational funding needs have been identified to support baseline emergency management functions, state compliance requirements, training obligations, and grant management responsibilities for the remainder of Fiscal Year 2026.
- Pursuant to O.C.G.A. § 38-3-27, local emergency management agencies are required to maintain certified emergency management leadership and coordinate emergency preparedness activities at the local level. Additionally, EMA administers and supports federally and state-funded programs that carry associated compliance, reporting, and management requirements.
- Analysis:** The requested \$13,500 funding adjustment will support the following operational priorities:
- 1) \$3,310.05 - Hazard Mitigation Grant Project administration cost
Funding associated with subrecipient management and oversight responsibilities for the county's federally required Hazard Mitigation Plan update, which is required every five years to maintain eligibility for certain FEMA mitigation funding opportunities.
 - 2) \$3,500 – Training and Professional Development
Funding to support required emergency management training, including Georgia Certified Emergency Manager (GCEM/CEM) and Homeland Security Exercise and Evaluation Program (HSEEP) coursework, ensuring compliance with state expectations and maintaining operational readiness.
 - 3) \$6,689.95 – Operational Supplies and Emergency Management Support Equipment

Funding for essential operational items, technology support, field and EOC coordination supplies, emergency planning materials, communications support equipment, and general specialty supplies necessary to maintain daily emergency management operations and response readiness.

This funding adjustment will provide EMA with the minimum operational support necessary to continue building countywide emergency preparedness capabilities, maintain compliance with state and federal requirements, support grant management activities, and sustain emergency coordination functions through the remainder of the fiscal year.

Financial Impact: The City of Augusta will allocate \$13,500 from General Funds Contingency to EMA budget for use during the remaining Fiscal Year 2026 operational period. Needs for future years will be requested in the FY 2027 budget process.

Alternatives: None at this time.

Recommendation: Approve the Motion to approve allocating \$13,500 from General Fund Contingency to EMA Budget to meet operating needs for the remaining fiscal year to ensure EMA to support operational readiness, state compliance requirements, training obligations, and emergency management program administration for the remainder of Fiscal Year 2026.

Funds are available in the following accounts: General Fund Contingency

REVIEWED AND APPROVED BY: Kymber Keaton, EMA Director



Public Safety Committee

Meeting Date: 05/26/2026

Approval of FEMA/GEMA Awarded Hazard Mitigation Grant Program

| | |
|--------------------|--|
| Department: | Emergency Management Agency (EMA) |
| Presenter: | Kymber Keaton, EMA Director |
| Caption: | Motion to approve acceptance of the awarded \$67,500 Hazard Mitigation Grant Program, to be used to update the Augusta-Richmond County Multi-Jurisdictional Hazard Mitigation Plan. |
| Background: | <p>Augusta-Richmond County applied for a Hazard Mitigation Grant Program (HMGP) funding through the Federal Emergency Management Agency (FEMA) and Georgia Emergency Management and Homeland Security Agency (GEMA/HS) to support the update of the Augusta-Richmond County Multi-Jurisdictional Hazard Mitigation Plan (HMP). The application was submitted in October 2024 and subsequently awarded.</p> <p>The HMP is a federally required planning document under the Disaster Mitigation Act of 2000 and must be updated every five years to maintain compliance and continued eligibility for certain FEMA mitigation grant opportunities. The current Hazard Mitigation Plan is set to expire on October 6, 2027.</p> <p>The Hazard Mitigation Plan identifies natural hazard risks within Augusta-Richmond County, assesses vulnerabilities, and establishes long-term mitigation strategies intended to reduce the impacts of future disasters on residents, infrastructure, property, and critical services. The planning process also includes coordination with local jurisdictions, stakeholders, and community partners to prioritize mitigation actions and resilience initiatives.</p> <p>The total approved cost is \$67,500 with a federal share of \$50,625, a state share of \$6,750, a local share of \$10,125, and Subrecipient Management cost of \$3,310.05.</p> |
| Analysis: | <p>Approval of the grant award will allow Augusta-Richmond County to begin the federally required update process for its Multi-Jurisdictional Hazard Mitigation Plan.</p> <p>Maintaining an approved and current Hazard Mitigation Plan is necessary for continued eligibility to pursue certain FEMA mitigation funding opportunities that support projects intended to reduce long-term disaster risk and improve community resilience.</p> |

The updated plan will provide current hazard data, revised mitigation priorities, and coordinated strategies to address identified risks including severe weather, flooding, tornadoes, winter weather, and other natural hazards impacting Augusta-Richmond County.

Financial Impact: The City of Augusta’s required local share cost of \$10,125 will be funded through Capital Funds. EMA will fund the \$3,310.05 Subrecipient Management Cost through its existing budget.

Alternatives: None at this time.

Recommendation: Approve the Motion to accept the awarded \$67,500 Hazard Mitigation Grant Program funding to support the update of the Augusta-Richmond County Multi-Jurisdictional Hazard Mitigation Plan.

Funds are available in the following accounts: Capital Funds (Org: 272039210, Obj: 5212999)
EMA Budget (Org: 101039210, Obj: 5213119)

REVIEWED AND APPROVED BY: Kymber Keaton, EMA Director

BRIAN P. KEMP
GOVERNOR



JOSH LAMB
DIRECTOR

August 13, 2025

Honorable Garnett Johnson
Mayor
Augusta-Richmond County Board of Commissioners
535 Telfair Street
Augusta, Georgia 30901

Dear Mayor Johnson,

On behalf of Governor Brian Kemp, it is my pleasure to inform you that a Hazard Mitigation Grant Program (HMGP) Award has been approved by the Federal Emergency Management Agency. The grant will be used to update the Augusta-Richmond County Multi-Jurisdictional Hazard Mitigation Plan to meet the federal requirements of the Disaster Mitigation Act of 2000. The total approved cost is \$67,500 with a federal share of \$50,625, a state share of \$6,750, a local share of \$10,125, and Subrecipient Management cost of \$3,310.05

These funds are subject to the execution of the enclosed Recipient-Subrecipient Agreement. Please keep in mind that your current Hazard Mitigation Plan will expire on October 6, 2027. The end date of this grant is December 30, 2029. In order to keep your current plan active and meet the end date of this grant, please submit an initial draft to your assigned Hazard Mitigation Planner at least six months prior to the earliest of either the plan expiration date or the grant end date.

Please sign and return the agreement, and a fully executed copy will be returned to you later for your files.

Thank you for your commitment to protect Georgia Citizens. I appreciate your efforts to ensure that Georgia continues to be a safer place for us to live and raise our families. By working together, we are continuing to reduce the impacts caused by natural hazards. Should you have any questions regarding this grant, please contact Stephen Clark, Hazard Mitigation Manager, at (404) 635-4573.

Sincerely,

Valarie Grooms for,

Josh Lamb

rp/rl

Enclosures

cc: Antonio Burden, Director

Augusta-Richmond County Emergency Management Agency

Stephen Stierwalt, Area Coordinator

Georgia Emergency Management and Homeland Security Agency

HAZARD MITIGATION GRANT PROGRAM Recipient-Subrecipient Agreement

On September 30, 2024, the President declared that a major disaster exists in the State of Georgia. This declaration was based on damage resulting from Hurricane Helene. This document is the Recipient-Subrecipient Hazard Mitigation Assistance Agreement for the major disaster, designated FEMA-4830-DR, under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288 as amended by Public Law 100-707, 42 USC 5121 et seq. ("The Act"), in accordance with 2 CFR Part 200, Hazard Mitigation Grant Program. Under this Agreement, the interests and responsibilities of the Recipient, herein after referred to as the State, will be executed by the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). The individual designated to represent the State is Mr. Josh Lamb, Governor's Authorized Representative. The Subrecipient to this Agreement is Augusta-Richmond County. The interests and responsibilities of the Subrecipient will be executed by Augusta-Richmond County's agent, the Subrecipient's Authorized Representative.

1. The following Exhibits are attached and made a part of this agreement:

- Exhibit "A": Hazard Mitigation Grant Program Project Administration Guidelines: Financial Assistance
- Exhibit "B": Certification Regarding Drug-Free Workplace Requirements
- Exhibit "C": Certification Regarding Lobbying
- Exhibit "D": Scope of Work
- Exhibit "E": HMGP Progress Payment Request Form
- Exhibit "F": Complaint Verification Form
- Exhibit "G": Federal Funding Accountability and Transparency Act Certification

2. Pursuant to Section 404 of the Act, funds are hereby awarded to the Subrecipient on a 75 percent federal cost share basis for the hazard mitigation project(s) described in Exhibit "G." with an additional 10 percent contributed by the state. The Subrecipient shall be responsible for the remaining 15 percent share of any costs incurred under Section 404 of the Act and this Agreement. Allowable costs will be governed by 2 CFR Part 200.
3. If the Subrecipient violates any of the conditions of disaster relief assistance under the Act, this Agreement, or applicable federal and state regulations; the State shall notify the Subrecipient that additional financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.
4. The Subrecipient agrees that federal or state officials and auditors, or their duly authorized representatives may conduct required audits and examinations. The Subrecipient further agrees that they shall have access to any books, documents, papers and records of any recipients of federal disaster assistance and of any persons or entities which perform any activity which is reimbursed to any extent with federal or state disaster assistance funds distributed under the authority of the Act and this Agreement. Required documentation must be maintained for a minimum of three years beyond the date of the final closeout request letter to FEMA. Minimum

documentation shall include, but not be limited to the following:

- Summaries of Documentation,
 - Activity Reports for labor, equipment, and materials,
 - Proof of payment such as copies of checks or vouchers for material purchased and for contract work (if any),
 - Contracts awarded (if any),
 - Invoices or other billing documents,
 - Bid advertisements (if any),
 - List of bidders and amounts for each project (if any),
 - Statement of why the low bid was not accepted (if appropriate),
 - Progress Reports,
 - Labor/Equipment Costs.
5. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions pursuant to this Agreement.
6. The Subrecipient agrees that the mitigation planning project contained in this agreement will be completed by Augusta-Richmond County on or before December 30, 2029. Completion dates may be extended upon justification by the Subrecipient and approval by FEMA and the Governor's Authorized Representative.
7. The written assurances provided by Augusta-Richmond County pertaining to FEMA's post award approval conditions apply to this Award Agreement and are incorporated by reference.
8. The Subrecipient shall follow Uniform Administrative Requirements for awards found in 2 CFR Part 200 and FEMA HMA (Hazard Mitigation Assistance) program guidance to implement this award
9. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

Governor's Authorized
Representative

Subrecipient's Authorized
Representative

Date

Date

EXHIBIT "A"
GEORGIA EMERGENCY MANAGEMENT AGENCY/HOMELAND SECURITY
Hazard Mitigation Grant Program
Project Administration Guidelines: Financial Assistance
4830-0011

This fact sheet provides a synopsis of information contained in the Recipient-Subrecipient Agreement and other applicable documents. Its purpose is to provide general guidelines for efficient and timely Hazard Mitigation Grant Program project administration.

1. **Project Identification.** The Federal Emergency Management Agency (FEMA) has assigned project number HMGP-4830-0011 to this project. Please reference this number in all correspondence, as doing so will greatly assist us in processing any actions for this project.
2. **Documentation.** You must keep full documentation to get maximum payment for project related expenditures. Documentation will be required as part of the approved Hazard Mitigation Grant Program project file. Documentation consists of:
 - A. Recipient-Subrecipient Agreement.
 - B. Copies of checks, vouchers or ledger statements.
 - C. Contracts awarded.
 - D. Invoices or other billing documents.
 - E. Progress reports.
 - F. Record of advance or progress payments (where applicable).
3. **Funding.** Cost sharing has been established at 75% federal, 10% state, and 15% applicant.
4. **Debarred and Suspended Parties.** You must not make any award or permit any award (subaward or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
5. **Procurement Standards.** You may use your own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal laws and standards. Below is a summary of key procurement standards that a subrecipient should incorporate as discussed in 2 CFR Sections 200.318 to 200.326.
 - A. **Conflict of Interest Policy**

The subrecipient must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award, and administration of contracts as required in 2 CFR Section 200.318.
 - B. **Procurement**
 1. Perform procurement transactions in a manner providing full and open competition

2. Contracts and Procurements must be of reasonable cost, generally must be competitively bid, and must comply with Federal, State, and local procurement standards. FEMA finds five methods of procurement acceptable:

- a. Micro-purchase procedures: an informal method for securing services or supplies that do not cost more than \$10,000. Micro-purchases may be awarded without soliciting competitive quotes if the subrecipient considers the price to be reasonable.
- b. Small purchase procedures: an informal method for securing services or supplies that do not cost more than \$250,000 by obtaining several price quotes from different sources
- c. Sealed bids: a formal method where bids are publicly advertised and solicited, and the contract is awarded to the responsive bidder whose proposal is the lowest in price
- d. Competitive proposals: a method similar to sealed bid procurement in which contracts are awarded on the basis of contractor qualifications instead of on price
- e. Non-competitive proposals: a method whereby a proposal is received from only one source, because the item is available only from a single source; there is an emergency requirement that will not permit delay;

C. Maintain sufficient records to detail the significant history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, and contractor selection or rejection.

D. Take affirmative steps to assure the use of small and minority firms, women's business enterprises, and labor surplus area firms when possible

E. Include specific provisions in subrecipients' contracts to allow changes, remedies, changed conditions, access and records retention, suspension of work and other clauses approved by the Office of Federal Procurement Policy.

6. Payments

A. Progress Payments

1) When progress payments are desired, you must submit a written request (on provided form at Exhibit "E") and provide supporting documentation, such as an invoice and copies of check.

- a. The first expenditure report is due by June 30, 2026, which is within 12 months of the FEMA award date. Subsequent expenditure reports are due annually or more frequently as needed.

- 2) The Mitigation Planning Specialist reviews the request and supporting documentation. The Hazard Mitigation Manager reviews and approves or denies the request.
 - 3) If the request is denied, the Hazard Mitigation Manager will inform you in writing that additional documentation is required to support the request.
 - 4) If the request is approved, the Hazard Mitigation Manager will authorize payment of the requested amount less final 10%, which will be withheld pending final project completion.
 - 5) Quarterly report submissions must be current in order to receive progress payments.
- B. Advance Payments - Advance payments will be made on an exception basis only.
7. Subrecipient Performance - The scope of work (see Exhibit D) must be initiated within 90 days of this award notification.
 - A. If documentation, inspections or other reviews reveal problems in performance of the scope of work, the Hazard Mitigation Manager will inform you in writing of the deficiencies.
 - B. In addition, the State may also withhold all or any portion of financial assistance which has been made available under this agreement until adequate corrective action is taken.
8. Award Expiration Date
 - A. The award expiration date runs through December 30, 2029 and has been established based on project milestones established by the applicant in their grant application. The award expiration date is the time during which the Subrecipient is expected to complete the scope of work. You may not expend FEMA or state funds beyond this date. All costs must be submitted for reimbursement within 60 days of the plan approval by FEMA, or within 60 days of the grant expiration date, whichever comes first.
 - B. Requests for time extensions to the Award Expiration Date will be considered but will not be granted automatically. A written request must be submitted to the Hazard Mitigation Manager with an explanation of the reason or reasons for the delay. Without justification, extension requests will not be processed. Extensions will not be granted if the sub-recipient has any overdue quarterly progress reports. If an extension is requested, it must be received 90 days prior to the award expiration date. When fully justified, the Hazard Mitigation Manager may extend the award expiration date.

9. Project Termination

- A. The Recipient, Subrecipient, or FEMA may terminate award agreements upon giving written notice to the other party at least seven (7) calendar days prior to the effective date of the termination. All notices are to be transmitted via registered or certified mail.
- B. The Subrecipient's authority to incur new costs will be terminated upon the date of receipt of the notice or the date set forth in the notice. Any costs incurred prior to the date of the receipt of the notice or the date of termination set forth in the notice will be negotiated for final payment. Close out of the award will commence and be processed as prescribed under final inspection procedures described in this Recipient-Subrecipient Agreement.

10. Equipment/Supplies

- A. The Subrecipient must comply with the regulations listed in 2 CFR 200.313 Equipment and 2 CFR 200.314 Supplies, and must be in compliance with state laws and procedures.

12. Award Modifications

- A. Any award modifications, including deviation from the approved scope of work or budget, must be submitted in writing for approval prior to implementation. Unless otherwise noted within this agreement, all award modification requests will be considered on a case by case basis. Award Modifications include:
 - 1) Any revision which would result in the need for additional funding.
 - 2) Transfers between budget categories.
- B. The subrecipient shall follow prior approval requirements for budget revisions found in 2 CFR 200.308. Transfer of funds between total direct cost categories in the approved budget shall receive the prior approval of FEMA when such cumulative transfers among those direct cost categories exceed ten percent of the total budget.
- C. The following award modification requests will not be considered:
 - 1) Any modification request received after FEMA plan approval.
 - 2) Requests for additional funding due to labor when a contractor is used for plan update work.

13. Appeals - You may submit an appeal on any item related to award assistance. Appeals must be submitted to the Hazard Mitigation Manager within 90 days of the action which is being appealed.

14. Progress Reports

- A. Quarterly progress reports are required. The report will be supplied to you by GEMA/HS on a quarterly basis for your completion.
- B. The initial progress report will cover the period through September 30, 2025. It must be submitted no later than October 15, 2025.
- C. Subsequent reports must be filed by you within fifteen days after the end of each calendar quarter (March 31, June 30, September 30, and December 31).

15. Interim Inspections

Interim inspections may be conducted by GEMA/HS staff and/or FEMA staff.

16. Project Closeout

- A. When all work has been completed, you must notify your Mitigation Planning Specialist in writing to request project closeout.
- B. A desk review will be conducted by your Mitigation Planning Specialist.

Audits

- A. If you receive \$750,000 or more in federal assistance from all federal sources, not just this award, during your fiscal year, you are responsible for having an audit conducted as prescribed by the Single Audit Act and sending a copy to the Georgia Department of Audits and Accounts. Mail reports to:

Department of Audits and Accounts
Non-Profit and Local Government Audits
270 Washington Street, SW, Room 1-156
Atlanta, Georgia 30334-8400

If you need additional information or assistance, contact the Hazard Mitigation Division at (404) 635-7522 or 1-800-TRY-GEMA.

EXHIBIT "B"

Certification Regarding Drug Free Workplace Requirements

This certification is required by the regulations implementing Executive Order 12549, This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 2 CFR Part 3001. The regulations require certification by Subrecipients, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to grant the award. False certification or violation of the certification shall be grounds for suspension of payments,

A. The Subrecipient certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Recipient and Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Recipient's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position and title, to every award officer or other designee on whose award activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

EXHIBIT "C"

CERTIFICATION REGARDING LOBBYING Certification For Contracts, Awards, Loans, and Cooperative Agreements

This certification is required by the regulations implementing the New Restrictions on Lobbying, 44 CFR Part 18. The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal award, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, award, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, award, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, sub awards, and contracts under awards, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Subrecipient Authorized Representative

Date

EXHIBIT “D”

PROJECT SCOPE

Shown below is the funding level and scope of work for the Hazard Mitigation Program project for Augusta-Richmond County. Any changes to this spreadsheet must receive prior approval from GEMA/HS and will be maintained by GEMA/HS and shall supersede all previous versions.

| Labor | Fees/ Contractor | TOTAL COST |
|----------|---------------------|---------------|
| \$15,000 | \$52,500 | \$67,500 |

| Federal Share* | State Share | Local Share* |
|-------------------|----------------|-----------------|
| 75% | 10% | 15% |

| Subrecipient Management Cost |
|------------------------------|
| \$3,310.05 |

*Cost shares are calculated on a percentage basis. Actual cost share dollar amounts will fluctuate based on final overall project costs.

Conditions:

Augusta-Richmond County and participating municipalities will update their multi-jurisdictional Hazard Mitigation Plan to meet DMA2K five year update requirements of FEMA. The planning process implemented through this grant must comply with the Local Hazard Mitigation Planning requirements contained in 44 CFR 201. A complete draft plan document must be submitted to the State and our office for review and comment at least 6 months prior to completion of the grant such that any necessary revisions may be made prior to adoption and within the period of performance. The final plan documents must be submitted for review and approval prior to the end of the period of performance of the grant, and FEMA approval must be obtained prior to the grant closeout. The plan must be adopted by the governing body of all participating jurisdictions within 6 months of the initial FEMA final approval, in order for participants to obtain eligibility for application to the State for FEMA mitigation grant programs. Augusta-Richmond County will follow and adhere to all sections of the Scope of work (See Below), and Milestones listed in the associated grant application. Augusta-Richmond County will include all HAZUS Level II analysis provided by GEMA/HS in their risk assessment and utilize the information to update their goals, objectives and actions steps.

If Subrecipient Management Costs were awarded by FEMA, these are available to cover grant administration costs, including completion of this agreement and submission of quarterly reports and reimbursement requests. The allowed costs are up to 5% of the budgeted project costs, or the final actual project costs, whichever amount is less.

The subrecipient must provide documentation for reimbursement of management costs that were acquired during the project.

The subrecipient management costs are not part of the total funding of the project and are not subjected to the local match portion.

These funds are separate and federally funded by FEMA.

Expenditure of subrecipient management costs must adhere to FEMA Policy #104-11-1 Hazard Mitigation Grant Program Management Costs (Interim) signed November 14, 2018. FEMA defines management costs as any:

- Indirect costs
- Direct administrative costs, and
- Other administrative expenses associated with a specific project

Administrative costs are expenses incurred by a recipient or a subrecipient in managing and administering the federal award to ensure that federal, state, or tribal requirements are met including:

- solicitation, development, review, and processing of sub-applications
- delivery of technical assistance
- quarterly progress and fiscal reporting
- project monitoring
- technical monitoring
- compliance activities associated with federal procurement requirements
- documentation of quality of work verification for quarterly reports and closeout
- payment of claims
- closeout review and liquidation
- records retention

Any activities that are directly related to a project are not eligible under management costs. For example, architectural, engineering, and design services are project costs and cannot be included under management costs. Similarly, construction management activities that manage, coordinate, and supervise the construction process from project scoping to project completion are project costs. These activities cannot be included under management costs.

The Interim Policy requires management costs to be obligated in increments sufficient to cover recipient and subrecipient needs, for no more than one year, unless contractual agreements require additional funding. FEMA has established a threshold where annual increments will be applied to larger awards allowing smaller awards to be fully obligated. The table below explains how obligations will be handled by the size of the total subaward (federal share and required non-federal share).

| Total Award Amount | Obligation Timeframe |
|---|---|
| Subrecipient Management Costs for Subaward | |
| Over \$1 million (Management costs equal to or more than \$50,000) | <p>Subrecipient subawards over \$1 million (or management costs equal to or more than \$50,000) will follow FEMA’s Strategic Funds Management (SFM) process. The SFM process may or may not be on an annual obligation cycle and will follow the SFM process described in the FEMA Hazard Mitigation Assistance Guidance (2015).</p> <p>FEMA and the non-federal entities will review the budget and work schedule to ensure that the project supports incremental obligation. FEMA will execute obligations in increments, based on the project meeting an established project milestone schedule, until the project is completed.</p> |
| \$500,000 - \$1,000,000 (Management costs between \$25,000 and \$50,000) | <p>Subrecipient subawards between \$500,000 - \$1 million (or management costs between \$25,000 - \$50,000) will be obligated by FEMA in increments sufficient to cover recipient and subrecipient needs for no more than one year unless contractual agreements require additional funding.</p> <p>Amount of increments determined based on applicant’s management costs budget and schedule.</p> |
| Under \$500,000 (Management costs under \$25,000) | Subrecipient subawards under \$500,000 (or management costs under \$25,000) can be fully obligated by FEMA at time of award. |

FEMA will reimburse management costs based upon actual costs, with 100 percent federal funding up to 5 percent of the HMGP total award amount for Subrecipients. Regardless of when subawards are obligated, if the total amount of the grant award is adjusted for any reason, FEMA will de-obligate management costs that exceed the 5 percent cap for subrecipients based on updated calculations. The Recipient will reconcile subrecipient management costs against actual costs of the total award on a quarterly basis.

Scope of Work

The County will update its existing Multi-jurisdictional Pre-disaster Mitigation Plan according to the requirements of the Disaster Mitigation Act of 2000. This Scope of Work was designed in conformance to FEMA Plan Guidance requirements.

The County agrees to have representatives attend and participate in all GEMA/HS and local level mitigation planning meetings and workshops. The County will coordinate as needed with the GEMA/HS representative to utilize the tools necessary and to ensure that the plan meets the most current Federal regulations. Each county will be required to complete the following: Critical Facility Inventory and basic mapping will be established in the Georgia Mitigation Information System, including running reports by jurisdiction for each identified hazard; GEMA/HS Worksheets 3A for each participating jurisdiction for each identified hazard; high level detail for all mitigation action steps as required by FEMA and GEMA/HS; ensure all “recommended revisions” from their previous FEMA Plan review are addressed in the plan update.

Additionally, the County will ensure the plan update is consistent with the most current requirements from FEMA, including:

- **Identify all changes to the plan within each section**
- **Update the Planning Process**
 - List jurisdictions participating in the plan that seek approval.
 - Describe the process used to review and analyze each section of plan, as well as process used to determine if a section warranted an update.
- **Improve the risk assessment**
 - Address any newly identified hazards that pose a more significant threat than was apparent when previously approved plan was prepared.
 - Discuss new occurrences of hazard events and update the probability of future occurrences.
 - Incorporate new information where data deficiencies were identified in the previous plan, or if the data deficiencies remain unresolved, explain why they remain unresolved and include a schedule to resolve the issue.
 - Include current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas, including existing NFIP repetitive loss structures. The community will determine how far into the future they wish to go in considering proposed buildings and Critical Facilities based on and timed with data gathering phase of their comprehensive plan or land use plan update.
 - The loss estimate should be updated to reflect any changes to the hazard profile and/or the inventory of structures. Any changes to analysis methodologies must be noted. Any previously noted data deficiencies should be updated or explained.
 - Include a general overview of land uses and types of development occurring within the community and highlight any new and/or relevant information.
 - If there are changes in the risk assessment or the vulnerability of the community to the hazards, the information must be attributed to the appropriate jurisdiction(s) or to the whole planning area, whichever applies.
 - Continue to use all available tool sets and data as the GMIS is enhanced (for example: repetitive losses...)
- **Analyze, update, and continue development of Goals, Objectives, and Action Steps**
 - Use this update as an opportunity for jurisdictions to reconsider the goals and objectives. For goals and actions that remain, the plan must document that they were re-evaluated and deemed valid and effective.
 - Goals and objectives shall include the community’s strategy for new or continued NFIP participation. Continue to use the “STAPLEE Criteria” (Social, Technical, Administrative, Political, Legal, Economic, and Environmental), or incorporate the STAPLEE Criteria if not previously used to assess the value of and develop an understanding of the cost effectiveness of mitigation action steps. If actions remain unchanged, the updated plan must indicate why changes are not necessary.
 - Shall include evaluation and prioritization for any new mitigation action steps.
- **Update the Plan Maintenance and Implementation**
 - Must include an analysis of whether previously approved plan’s method and schedule for monitoring, evaluating, and updating plan worked, and what elements or processes, if any, were changed; and discuss method and schedule to be used over next five years.
 - Describe other planning mechanisms or ordinances that this plan will be incorporated into, such as Comprehensive Plans.
- **Information Dissemination**
 - Describe how community was kept involved during plan maintenance process over previous five years, within planning process section of plan update.
 - Plan maintenance section shall describe how community will involve public during plan maintenance process over next five years.
- **Adoption and Review**
 - The plan will be submitted for State review and recommendation prior to adoption.
 - Upon recommendation from GEMA/HS, the county and participating municipalities will adopt the plan.
 - The adopted plan will be submitted for FEMA review and approval.

EXHIBIT "F"
COMPLAINT VERIFICATION FORM

INSERT CURRENT
COMPLAINT VERIFICATION FORM



THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

Language Access Plan 2022

Purpose

The intent of this Language Access Plan (the Plan) is to ensure the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) is prepared to address its responsibilities as a recipient of Federal Financial Assistance as they relate to the needs of individuals with limited English language skills. The Plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 200d, *et seq.*, and Executive Order 13166, to follow when providing services to, or interacting with, individuals who have limited English proficiency (LEP). Following these guidelines is essential to the success of our mission to protect life and property against man-made and natural disasters by directing the State’s efforts in the areas of prevention, preparedness, mitigation, response, and recovery.

GEMA/HS is a recipient of federal funds for a portion of its programs and, thus, obligated to reduce language barriers that can preclude Meaningful Access by LEP persons to GEMA/HS programs and GEMA/HS’ Subrecipients’ programs. GEMA/HS has prepared this Language Access Plan, which defines the actions to be taken to ensure Meaningful Access to Agency services, programs, and activities on the part of persons who have LEP.

Authority

Title VI of the Civil Rights Act of 1964

Section 601 of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, provides that no person shall “on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial Assistance.”

Section 602 authorizes and directs federal agencies that are empowered to extend Federal Financial Assistance to any program or activity “to effectuate the provisions of [section 601] * * * by issuing rules, regulations, or orders of general applicability.” 42 U.S.C. 2000d-1.

Executive Order 13166

Executive Order 13166, entitled “Improving Access to Services for Persons with Limited English Proficiency,” authorizes the implementation of regulations afforded by Title VI of the Civil Rights Act of 1964. Executive Order 13166 ensures LEP persons have Meaningful Access to federally conducted and funded programs and activities. This protection requires that LEP persons be provided an equal opportunity to benefit from services that are normally provided in English. Executive Order 13166 requires that federal agencies create plans for ensuring that their own activities also provide Meaningful Access for persons who are LEP.

Definitions

Beneficiary: The ultimate consumer of federally funded programs who receives benefits from a federally funded recipient.

Bilingual: A person competent in two languages in equal aptitude in either oral or written form is considered bilingual.

Customer: Any individual or organization communicating with a GEMA/HS program.

GEMA/HS LAP Coordinator: GEMA/HS employees that collectively work together as the LAP Coordinator.

Federal Financial Assistance: Grants, loans, and advances of federal funds, the grant or donation of federal property and interests in property, or any other assistance as specified in 24 CFR Part I § 1.2(e).

Focus Languages: Languages, specifically Chinese, Korean, Spanish, and Vietnamese, identified through the Four-Factor Analysis as having a sufficient level of prevalence amongst LEP individuals in Georgia to warrant statewide efforts for written translations of vital documents.

Interpretation: The act of listening to a communication in one language (source language) and orally converting it to another language (target language) while retaining the same meaning.

Language Access Plan (LAP): A written implementation plan that addresses identified needs of the LEP persons served.

Language Assistance Services: Oral and written language services needed to assist LEP individuals to communicate effectively with staff, and to provide LEP individuals with Meaningful Access to, and an equal opportunity to participate fully in, the services, activities, or other programs administered by GEMA/HS.

Limited English Proficient (LEP) Individuals: Individuals who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English because of their national origin. For purposes of Title VI and the LEP Guidance, persons may be entitled to language assistance with respect to a particular service, benefit, or encounter. (HUD LEP Guidance). LEP individuals may be competent in English for certain types of communication (e.g., speaking or understanding), but still demonstrate LEP for other purposes (e.g., reading or writing).

Meaningful Access: LEP individuals' accurate, timely, and effective participation in, or benefit from, federally funded programs that is meaningfully equivalent to that of non-LEP individuals, at no cost to the LEP individual.

Multilingual staff or employee: A staff person or employee who has demonstrated fluency in English and reading, writing, speaking, or understanding at least one other language as authorized by his or her Division.

Primary Language: An individual's primary language is the language in which an individual most effectively communicates.

Recipient: Qualified applicants in compliance with 24 CFR §1.2(f) who are awarded Federal Financial Assistance. The Voluntary Compliance Agreement defines Recipient as "the meaning specified at 24 CFR §1.2(0)." 24 CFR §1.2(f) defines Recipient as "any State, political subdivision of any State, or instrumentality of any State or political subdivision, any public or private agency, institution, organization, or other entity, or any individual, in any State, to whom Federal Financial Assistance is extended, directly or through another recipient, for any program or activity, or who otherwise participates in carrying out such program or activity (such as a redeveloper in the Urban Renewal Program), including any successor, assign, or transferee thereof, but such term does not include any ultimate beneficiary under any such program or activity."

Subrecipient: Any public or private agency, institution, organization, or other entity to whom Federal Financial Assistance is extended, through GEMA/HS for any program or activity, or who otherwise participates in carrying out such program or activity, but such term does not include any Beneficiary under any such program.

Translation: The replacement of written text from one language (source language) into an equivalent written text in another language (target language).

Policy

GEMA/HS complies with all federal statutes and regulations in the administration of federally funded programs. Through the Plan, GEMA/HS will take timely and reasonable steps to provide LEP persons with Meaningful Access to programs and activities conducted by GEMA/HS and its Subrecipients. Access to GEMA/HS programs and services should not be impeded as a result of an individual's inability to speak, read, write, or understand English. GEMA/HS will review and update its LEP Four-Factor Analysis at least every five years.

The Plan requires communication of information contained in vital documents involving emergency services to all people in the state of Georgia. All interpreters, translators, and other aids needed to comply with the Plan shall be provided without cost to the person being served and will be informed of the availability of such assistance free of charge. Language assistance will be provided through the use of competent bilingual interpreters, contracts, or formal arrangements with local organizations providing interpretation or translation services, or technology and telephonic interpretation services. All GEMA/HS employees will be provided notice of the Plan, and GEMA/HS employees that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

GEMA/HS will train staff, contractors, and Subrecipient administrators (program administrators who are expected to conduct a Four-Factor Analysis and other efforts described within this LAP), and local government officials on procedures to implement and continuously monitor and evaluate the implementation of LAPs in the state of Georgia.

Pursuant to the requirements of Title VI, Subrecipients of federal funds received through an administration grant/award made by GEMA/HS are also required to make reasonable efforts to provide timely, Meaningful Access for LEP persons to programs and activities. In order to do so, Subrecipients should first conduct an assessment to determine the need for language assistance within their service area. This is accomplished by conducting the Four-Factor Analysis, which is described in the Plan. After completion of the Four-Factor Analysis, the Subrecipients will understand the languages spoken by LEP persons in their service area and can determine how to provide needed language assistance.

Based upon the findings of the Four-Factor Analysis, and when deemed necessary, the Sub-Recipients should prepare a Language Access Plan addressing the Subrecipient's plan for ensuring Meaningful Access to programs and activities for LEP persons. A Subrecipient may conclude that different language assistance measures are sufficient for the different types of programs or activities in which it engages. For instance, a Subrecipient may determine that certain activities are more important and/or have greater impact on or contact with LEP persons, and thus such programs or activities require enhanced language assistance.

Subrecipients are also required to select an individual responsible for coordination of LEP compliance, train staff involved in programs and activities on LEP requirements, keep records of assistance provided and actions taken, and update the Four-Factor Analysis and LAP, as needed. GEMA/HS will monitor all Subrecipients to ensure LEP individuals receive Meaningful Access to GEMA/HS federally funded programs.

Four Factor Analysis

In developing the Plan, GEMA/HS used the Four Factor LEP analysis, which considers the following:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by GEMA/HS programs, activities, or services in the state of Georgia;
2. The frequency with which LEP individuals come in contact with GEMA/HS programs, activities or services;
3. The nature and importance of the program, activity or service provided to the LEP population; and
4. The resources available to GEMA/HS and the overall cost to provide assistance.

Factor 1: Number or proportion of LEP persons eligible to be served or likely to be encountered by GEMA/HS programs, activities, or services.

GEMA/HS used the U.S. Census Bureau’s American Community Survey (ACS), 2020: ACS 5-Year Estimates Data Profile of Georgia to determine the number of LEP persons throughout the State. Based on the data provided, GEMA/HS considers individuals who speak English less than “very well” as LEP persons. According to the ACS data, the state of Georgia has a total population of 9,864,494 persons five years old and older. Of the 9,864,494 persons, the ACS estimates that 536,491 persons or 5.44 percent of the State’s population are LEP.

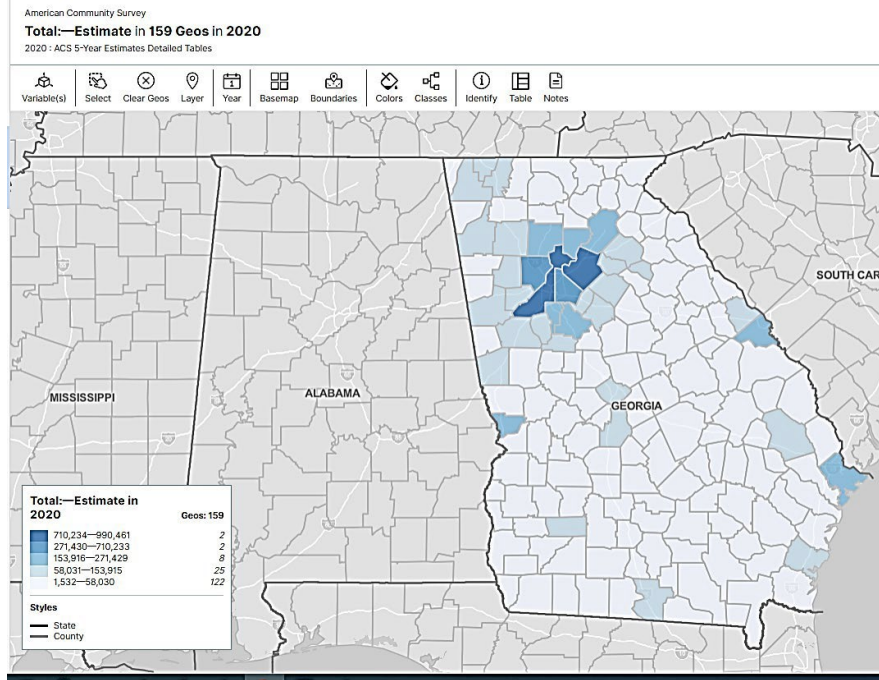
MOST COMMON LANGUAGES SPOKEN AT HOME

| | Total Number of speakers | Number who speak English less than “very well” | Percent of total population who speak English less than “very well” |
|--|---------------------------------|---|--|
| Total population 5 years and over | 9,864,494 | 536,491 | 5.44% |
| Spanish | 781,103 | 332,566 | 3.37% |
| Korean | 47,879 | 24,252 | 0.25% |
| Vietnamese | 52,832 | 32,588 | 0.33% |
| Chinese (incl. Mandarin, Cantonese) | 51,251 | 25,814 | 0.26% |
| Arabic | 20,010 | 6,025 | 0.06% |
| French, Haitian, or Cajun | 53,999 | 11,186 | 0.11% |
| German or other West Germanic languages | 27,898 | 3,488 | .04% |
| Russian, Polish, or other Slavic languages | 28,301 | 9,171 | |

Source: U.S. Census Bureau, 2020 American Community Survey (Table C16001 5 year estimate)

2020 ACS 5-Year Estimates Detailed Tables for 159 Counties in Georgia

Languages Spoken at Home for the Population 5 Years and Over



Source: [U.S. Census Bureau, 2020 American Community Survey \(Table C16001 5 year estimate\)](#)

COUNTIES WITH HIGHEST CONCENTRATION OF LEP PERSONS

| | Total population (>age 5) | LEP population (number) | LEP population (percent) |
|-----------------|-------------------------------------|--------------------------------|---------------------------------|
| Georgia | 9,864,494 | 536,491 | 5.44% |
| Fulton County | 990,461 | 49,465 | 5.00% |
| Gwinnett County | 865,453 | 133,239 | 15.40% |
| DeKalb County | 702,759 | 58,543 | 8.33% |
| Cobb County | 710,233 | 49,527 | 6.97% |
| Muscogee County | 181,372 | 4,258 | 2.35% |
| Chatham County | 271,429 | 9,517 | 3.50% |
| Hall County | 188,380 | 24,750 | 13.14% |
| Cherokee County | 238,875 | 11,768 | 4.93% |
| Henry County | 216,771 | 8,038 | 3.71% |
| Clayton County | 265,889 | 24,413 | 9.18% |
| Richmond County | 188,446 | 3,767 | 2.00% |
| Bartow County | 99,540 | 3,219 | 3.23% |
| Forsyth County | 222,422 | 13,626 | 6.13% |
| Floyd County | 91,953 | 4,632 | 5.04% |
| Paulding County | 153,915 | 2,823 | 1.83% |

| | | | |
|------------------|---------|--------|--------|
| Coweta County | 137,185 | 4,339 | 3.16% |
| Douglas County | 136,211 | 6,480 | 4.76% |
| Troup County | 65,591 | 1,186 | 1.81% |
| Rockdale County | 84,942 | 4,714 | 5.55% |
| Walton County | 87,651 | 1,694 | 1.93% |
| Jackson County | 65,919 | 2,223 | 3.37% |
| Barrow County | 75,774 | 4,407 | 5.82% |
| Clarke County | 120,443 | 5,949 | 4.94% |
| Fayette County | 108,463 | 3,994 | 3.68% |
| Spalding County | 61,990 | 851 | 1.37% |
| Newton County | 102,864 | 2,202 | 2.14% |
| Carroll County | 111,220 | 3,567 | 3.21% |
| Lowndes County | 108,509 | 2,127 | 1.96% |
| Dougherty County | 82,900 | 1,076 | 1.30% |
| Glynn County | 80,176 | 2,437 | 3.04% |
| Bulloch County | 73,268 | 1,306 | 1.78% |
| Walker County | 65,478 | 403 | 0.62% |
| Whitfield County | 97,331 | 13,367 | 13.73% |
| Catoosa County | 63,441 | 939 | 1.48% |
| Columbia County | 144,458 | 4,931 | 3.41% |
| Bibb County | 142,913 | 2,909 | 2.03% |
| Houston County | 145,032 | 4,365 | 3.01% |

Factor 2: Frequency with which LEP individuals come in contact with programs, activities, or services.

GEMA/HS is the lead agency when disasters strike, meaning that GEMA/HS employees are at the front line of responding to emergencies and coordinating preparedness and recovery efforts. GEMA/HS directs the recovery efforts by the State and helps connect locals to the nonprofit organizations that want to offer assistance. Many of these organizations provide emergency housing and shelter, access to transportation, food banks, childcare services, and public health programs, as well as long-term housing and support. Therefore, as the leaders of recovery efforts, our Agency is responsible for properly understanding the needs of the community and making sure the necessary resources are being deployed. To accomplish this function, GEMA/HS employees must have resources available to communicate with the population in need by having interpreter services readily available. Therefore, any information GEMA/HS posts regarding Federal Financial Assistance must be disseminated and accessible to diverse racial, ethnic, and LEP populations.

GEMA/HS encourages all Subrecipients, organizations, and community leaders to regularly engage with the communities they serve, especially those that are LEP. GEMA/HS’ goal is to foster relationships with community-based organizations and local service offices, like legal aid,

which have a more established relationship with underserved communities, like LEP persons, to disseminate resources and information.

GEMA/HS anticipates increased contact with LEP persons as natural disasters become more prevalent, emergency situations more frequently arise, and the minority populations within the state of Georgia continues to grow. Given this likely outcome, GEMA/HS must make all necessary preparations to develop products that non-English speakers can read and understand.

Factor 3: The nature and importance of the program, activity or service provided to the LEP population.

In general, after a disaster the affected constituency relies heavily on GEMA/HS to lead them to resources, programs, and benefits. GEMA/HS must ensure LEP persons have equitable contact with these resources, programs, and benefits. Therefore, during post-disaster recovery GEMA/HS will work with the hired consultant to encourage affected counties to identify language services during the planning process so that LEP persons in concentrated areas of a county are not experiencing denial or delay of access to services.

Factor 4: The resources available to GEMA/HS and the overall cost to provide assistance.

GEMA/HS will take all reasonable steps to ensure Meaningful Access to LEP persons when preparing and planning for disaster events and after such events occur. Reasonable steps include working with local LEP community organizations, key stakeholders, and other government agencies to assist with language assistance. GEMA/HS will also leverage existing relationships with community organizations, including faith-based service groups, community associations, and service nonprofits in GA Voluntary Organizations Active in Disaster.

GEMA/HS will maintain LEP maps so that the Agency is consistently updating language materials that reflect the most prevalent languages spoken in areas affected by disasters. The Agency intends to research ethnic centers and venues diverse communities visit so that recovery and benefit information reaches LEP populations. GMA/HS will utilize its public platforms to post guidance and public service announcements in non-English languages.

Before, during, and after a disaster, GEMA/HS will coordinate with non-English media—in TV, print, and radio, as well as through online platforms and social media—to assist with sharing information to LEP populations.

Complaint Procedures

An employee, client, customer, program participant, or consumer of GEMA/HS or of a GEMA/HS Subrecipient may submit an LEP complaint concerning the implementation or administration of any GEMA/HS program, activity, or service. Any such individual has the right, and is encouraged, to file a written complaint with the Federal Emergency Management Agency’s (FEMA) Office of Equal Rights (OER), the DHS’s Office for Civil Rights and Civil Liberties (CRCL), or GEMA/HS.

1. If the complaint involves FEMA programs and activities, and programs and activities conducted by FEMA grant recipients, the complaint may be sent directly to FEMA OER by calling FEMA at 202-212-3535 and press 1 for Civil Rights, sending an email to FEMACivilRightsOffice@fema.dhs.gov, or by sending a written explanation to the FEMA OER.

The written explanation should be sent to:

FEMA's Office of Equal Rights
Civil Rights Section
500 C Street, SW
Room 4SW-0915
Washington, D.C. 20472

2. LEP complaints can also be sent to the DHS's Office for CRCL. There are three submission methods available. One method for submitting the complaint is via email: CRCLCompliance@hq.dhs.gov. A second available method is fax: 202-401-4708. The complaint may also be sent via mail to the following address:

U.S. Department of Homeland Security
Office for Civil Rights and Civil Liberties
Compliance Branch
245 Murray Lane, SW
Building 410, Mail Stop #0190
Washington, D.C. 20528

3. Additionally, LEP complaints can be sent directly to GEMA/HS. A complaint form can be downloaded from GEMA/HS' website and submitted by email to: language.access.coordinator@gema.ga.gov.

The completed form may also be sent to:

The Georgia Emergency Management and Homeland Security Agency
Language Access Coordinator
935 United Avenue SE
Atlanta, Georgia 30316

Language Assistance and Interpretation Services

GEMA/HS will improve its ability to identify LEP persons needing language assistance by:

1. Posting notice of the Plan and the availability of interpretation or translation services free of charge in languages LEP persons would understand at initial points of contact. GEMA/HS will display the language identification "I SPEAK" cards in all GEMA/HS offices and when traveling to any county or city when responding to an emergency or disaster.

2. All GEMA/HS field coordinators and front-facing staff will also be provided with “I Speak” cards to assist in identifying the language interpretation needed if the occasion arises.

3. All city staff will be informally surveyed periodically on their experience and frequency concerning any contacts with LEP persons during the previous year.

GEMA/HS will provide an opportunity for LEP persons to request an interpreter. Qualified foreign language interpreters will be provided by GEMA/HS, as needed. Whether or not an interpreter is used, there will always be information sheets available at headquarters, incident command centers, and at any point of contact GEMA/HS has with the community. These information sheets should always include questions and answers concerning the need for an interpreter. GEMA/HS will maintain a list of qualified interpreters or companies it contracts with to provide such interpreters. A qualified interpreter, which may include GEMA/HS personnel, means an interpreter who can interpret effectively, accurately, and impartially, using any specialized vocabulary.

Training

1. GEMA/HS will provide periodic training for all employees regarding:
 - a. Implementing the Plan’s procedures;
 - b. Understanding the requirements of Title VI of the Civil Rights Act, Executive Order 13166, and updates to federal guidance on LEP;
 - c. Locating and contacting language assistance services for GEMA/HS programs and Subrecipients’ programs, as needed;
 - d. Using “I Speak” cards and training Subrecipients to use them;
 - e. Preparing and testing communication strategies to ensure evacuation announcements and critical communications reach LEP populations;
 - f. Recording and responding to LEP complaints; and
 - g. Researching and updating population information so that GEMA/HS can best serve the current Georgia population.

2. GEMA/HS will facilitate LEP training for Subrecipients. Such training may be arranged:
 - a. In conjunction with grant management training;

- b. Online through the GEMA/HS website;
- c. At the request of the Subrecipient; or
- d. As a result of a grant program review.

Notification

GEMA/HS will post the Plan on the GEMA/HS website to notify all interested parties of the appropriate procedures for addressing complaints of discrimination concerning the implementation or administration of any program, activity, or service receiving Federal Financial Assistance from FEMA or DHS.

Complaint Procedures

GEMA/HS Procedures for Processing Complaint

1. A group of GEMA/HS employees will collectively act as the Language Access Coordinator for processing complaints made by individuals who believe they have been denied the benefits associated with this Plan.
2. If an employee, client, customer, program participant, or consumer of GEMA/HS or of a GEMA/HS Subrecipient contacts a GEMA/HS employee and wishes to file a complaint against GEMA/HS or a GEMA/HS Subrecipient concerning the implementation or administration of GEMA/HS any program, activity, or service involving the benefits of the Plan, the GEMA/HS employee shall instruct the complainant to file the complaint in writing, in accordance with the procedures above.
3. Any GEMA/HS employee receiving such a complaint submitted directly to GEMA/HS, and any GEMA/HS employee wishing to submit such a complaint directly to GEMA/HS, shall route it to the Language Access Coordinator. If the complaint is against an employee of GEMA/HS, the complaint shall be forwarded to the Language Access Coordinator.
4. For any complaint received by the Language Access Coordinator that is submitted directly to GEMA/HS, the Language Access Coordinator shall provide written acknowledgment of the complaint to the complainant.
5. The Language Access Coordinator shall refer the complaint to the appropriate entity, which may include the Georgia Office of the Attorney General, the OER, or the CRCL. If the Georgia Office of the Attorney General either is the agency about which the complaint is filed or has a conflict, the complaint shall be referred to the OER or CRCL, as appropriate.

6. Notwithstanding paragraph 5, for any LEP complaint concerning the implementation or administration of any program, activity, or service receiving Federal Financial Assistance from FEMA or DHS, GEMA/HS shall notify the OER or CRCL, as appropriate, in writing of the following:
 - a. Name of complainant;
 - b. Entity named in the complaint;
 - c. Description of the LEP complaint;
 - d. Steps being undertaken to investigate and resolve complaint; and
 - e. Interpretation resources to address the information or benefits the LEP person needed but did not receive.

In addition, GEMA/HS shall notify the complainant that they may file a complaint directly with the OER or CRCL, as appropriate, at the following address or using one of the electronic submission methods described above:

FEMA’s Office of Equal Rights
Civil Rights Section
500 C Street, SW
Room 4SW-0915
Washington, D.C. 20472

U.S. Department of Homeland Security
Office for Civil Rights and Civil Liberties
Compliance Branch
245 Murray Lane, SW
Building 410, Mail Stop #0190
Washington, D.C. 20528

Monitoring Language Needs and Implementation

GEMA/HS will continuously monitor and track changes in LEP populations, including what regions might require new language training services and what non-English languages are increasing throughout the population of Georgia. As part of a grant program review, GEMA/HS staff will review the Subrecipients’ procedures for adequately providing language assistance to LEP persons. If the procedures do not exist, or are found to need improvement, GEMA/HS staff will send those findings to Subrecipient. At a minimum, the Subrecipient’s response procedures should include:

- a. Acknowledge complaint receipt to complainant in writing;
- b. Indicate which external agency the complaint is forwarded to for investigation;
- c. Comply with the appropriate timeframe by which to forward complaint;
- d. Notify GEMA/HS of complaint; and

- e. Notify complainant that a complaint of discrimination may be filed directly with the OER, CRCL, or GEMA/HS, and where to locate those procedures.

Additional Resources:

- **Georgia Department of Human Services (DHS)**
Contact the Limited English Proficiency / Sensory Impairment (LEP/SI) Program
Fax: (404) 657-1123
lepsi@dhs.ga.gov
2 Peachtree Street N.W.
Suite 29-103
Atlanta, GA 30303

- **Georgia Department of Community Affairs**
Attn: Christy Barnes, DCA LAP Coordinator
DCA 504 Coordinator
60 Executive Park South, N.E.
Atlanta, Georgia 30329-2231
fairhousing@dca.ga.gov
404-679-5291
https://www.dca.ga.gov/sites/default/files/dca_lap.pdf

- **iSpeak ATL**
<https://www.welcomingatlanta.com/ispeakatl/>
Mayor's Office of Immigrant Affairs
Suite 2400
55 Trinity Ave SE
Atlanta GA 303016
Email: ispeakATL@atlantaga.gov

- Interpreters Unlimited (In person only – 800-726-9891)
- Language Line Services (Telephonic or recording – 800-752-6096)
- LATN, Inc. (In-person or telephonic – 800-943-5286)
- Peach State Health Plan Interpreter & Translation Services
- Contractor Listing for Translation and Interpretation Services
- Contractor Listing for Linguistic Training and Education Services
- American Association of Language Specialists
- American Translators Association
- Federal LEP Website

Appendix 1: I Speak Card

I Speak...

Language Identification Guide

A

Amharic
አኔ አማርኛ ነው ምናገረው.

Arabic
أنا أتحدث اللغة العربية

Armenian
Ես խոսում եմ հայերեն

B

Bengali
আমি বাংলা কথা বলতে পারি

Bosnian
Ja govorim bosanski

Bulgarian
Аз говоря български

Burmese
ကျွန်တော်/ကျွန်မ မြန်မာ ဝို ဗျဉ်းတတ် ဝိတတ်

C

Cambodian
ខ្ញុំនិយាយភាសាខ្មែរ

Cantonese
我講廣東話 (Traditional)
我讲广东话 (Simplified)

Catalan
Parlo català

Croatian
Govorim hrvatski

Czech
Mluvim česky

D

Danish
Jeg taler dansk

Dari
من دری حرف می زنم

Dutch
Ik spreek het Nederlands

E

Estonian
Ma räägin eesti keelt

F

Finnish
Puhun suomea

French
Je parle français

G

German
Ich spreche Deutsch

Greek
Μιλώ τα ελληνικά

Gujarati
હું ગુજરાતી બોલુ છું

H

Haitian Creole
M pale kreyòl ayisyen

Hebrew
אני מדבר עברית

Hindi
मैं हिंदी बोलता हूँ ।

Hmong
Kuv has lug Moob

Hungarian
Beszélék magyarul

I

Icelandic
Ég tala íslensku

Ilocano
Agsaonak ti Ilokano

Indonesian
saya bisa berbahasa Indonesia

Italian
Parlo italiano

J

Japanese
私は日本語を話す

K

Kacchiquel
Quin chagüic ká chäbaal'ruin'ri

Korean
한국어 합니다

Kurdish
man Kurdiî zaanim

Kurmanji
man Kurmanjî zaanim

L

Laotian
ຂ້ອຍປາກົວພາສາລາວ

Latvian
Es runāju latviski

Lithuanian
Aš kalbu lietuviškai

Q

Qanjobal
Ayin ti chí wal q' anjob' al

Quiche
In kinch'aw k'uin ch'e quiche

R

Romanian
Vorbesc românește

Russian
Я говорю по-русски

S

Serbian
Ja govorim српски

Sign Language


Slovak
Hovorím po slovensky

Slovenian
Govorim slovensko

Somali
Waxaan ku hadlaa af-Soomaali

Spanish
Yo hablo español

Swahili
Ninaongea Kiswahili

Swedish
Jag talar svenska

T

Tagalog
Mamunong akong mag-Tagalog

Tamil
நான் தமிழ் பேசுவேன்

Thai
พูดภาษาไทย

Turkish
Türkçe konuşurum

U

Ukrainian
Я розмовляю українською мовою

Urdu
میں اردو بولتا ہوں

V

Vietnamese
Tôi nói tiếng Việt

W

Welsh
Dwi'n siarad

X

Xhosa
Ndithetha isiXhosa

Y

Yiddish
איך רעד יידיש

Yoruba
Mo nso Yooba

Z

Zulu
Ngiyasikhuluma isiZulu

Executive Order 13166 requires DHS to take reasonable steps to provide meaningful access to its programs and activities for persons with limited English proficiency and - as also required by Title VI of the Civil Rights Act of 1964 - to ensure that recipients of federal financial assistance do the same.

I Speak is provided by the Department of Homeland Security Office for Civil Rights and Civil Liberties (CRCL). Other resources at www.lep.gov

Contact the DHS Office for Civil Rights and Civil Liberties' CRCL Institute at CRCLTraining@dhs.gov for digital copies of this poster or a "I Speak" booklet.

Download copies of the DFIS LEP plan and guidance to recipients of financial assistance at www.dhs.gov/crcl



Homeland Security



Georgia Emergency Management and Homeland Security Agency

LIMITED ENGLISH PROFICIENCY COMPLAINT FORM

The purpose of this document is to help you file a Limited English Proficiency (LEP) complaint concerning the implementation or administration of any program, activity, or service receiving federal financial assistance, whether within the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) or a sub- recipient. This document is not intended to be used for complaints about employment with GEMA/HS. You are not required to use this document to file a complaint; a letter with the same information is sufficient. However, if you file a complaint by letter, you should include the same information that is requested herein.

1. Information about the person who is filing the LEP complaint:

Name: _____
First and Middle (Given Name) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

Email (Optional): _____

2. Information about the person(s) who failed to properly provide information to the LEP person:

Name: _____
First and Middle (Given Name) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

3. Information about the agency or organization involved:

Name: _____

Phone #: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

4. Are there other individuals or organizations involved in this LEP complaint?

- Yes
 No

If yes, please provide their name, telephone number, and address below:

Name: _____

Phone #: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

5. Describe the nature of the interaction and any suspected violations:**6. Explain in detail what happened, when, and how the person(s) or entity denied meaningful access to a GEMA/HS or sub-recipient service, activity, program, or other benefit.****7. What other information do you think might be helpful to an investigation?****8. Please list below any persons (witnesses, people involved, or others) who have direct knowledge of the situation that might be able to provide information to support or clarify the complaint:**

Name: _____

Phone #: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

9. Have you or others filed a case or complaint regarding this allegation with any of the following?

- Office of Equal Rights, Federal Emergency Management Agency
- Office for Civil Rights and Civil Liberties, U.S. Department of Homeland Security
- U.S. Equal Employment Opportunity Commission
- Other Federal Agency
- Federal or State Court
- Other State of Georgia Agency, Authority, or Office
- Other: _____

10. Issues with:

- | | |
|--|---|
| <input type="checkbox"/> Spanish (Español) | <input type="checkbox"/> Lack of signs informing the public of interpretation and translation |
| <input type="checkbox"/> Chinese 中国人 | <input type="checkbox"/> Lack of forms/materials/notices in a language I can understand |
| <input type="checkbox"/> Korean 한국어 | <input type="checkbox"/> I was not offered an interpreter |
| <input type="checkbox"/> Vietnamese Tiếng Việt | <input type="checkbox"/> I asked for an interpreter and was denied |
| <input type="checkbox"/> French (Français) | <input type="checkbox"/> Lack of bilingual personnel, so delay in services |
| Arabic العربية <input type="checkbox"/> | <input type="checkbox"/> The interpreter's skills were not good |
| | <input type="checkbox"/> I was unable to use the services, programs, or activities |

11. Information about the person filing this complaint, if the complaint is being submitted on behalf of another:

Name: _____
First and Middle (Given Name) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip Code

Email (Optional): _____

Signature: _____ **Date:** _____

You may submit the form by email to language.access.coordinator@gema.ga.gov.

Or send via U.S. Mail to the following address:

Georgia Emergency Management and Homeland Security Agency
Attention: Language Access Coordinator
P.O. Box 18055
Atlanta, Georgia 30316



THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

Responding to Discrimination Complaints Relating to Federal Grant Programs

2022

Purpose

The intent of this policy is to ensure that subrecipients which receive grant funds from the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) do not discriminate against any client, customer, program participant, employee, or consumer based on race, color, religion, sex, national origin, age, English proficiency, or physical or mental disability. This policy establishes the procedures for GEMA/HS employees to follow when they receive or wish to make a complaint alleging discrimination concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the U.S. Department of Justice (DOJ) or the U.S. Department of Homeland Security (DHS), whether within GEMA/HS or a subrecipient.

Post Office Box 18055 • Atlanta, Georgia 30316-0055
(404) 635-7200 • Toll Free in Georgia 1-800-TRY-GEMA • gema.ga.gov

Complying with Laws and Policies that Prohibit Discrimination

GEMA/HS shall comply with all applicable federal and state laws, rules, and regulations prohibiting discrimination. GEMA/HS shall appropriately address all complaints from any person who believes that a GEMA/HS subrecipient has discriminated against them in violation of federal and/or state law or regulation in the delivery of services or benefits.

Policy

All employees, job applicants, clients, customers, program participants, and consumers of GEMA/HS and its subrecipients shall be treated equally regardless of race, color, religion, national origin, age, English proficiency, or physical or mental disability, sexual orientation, or gender identity.

Individuals have the right to participate in programs, activities, and services operated by GEMA/HS and its subrecipients without discrimination. Statutes and regulations that apply include, but are not limited to, the following:

1. Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in the delivery of services (42 U.S.C. § 200d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C and D, and DHS implementing regulations at 6 C.F.R. Part 21 and 44 C.F.R. Part 7;
2. Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. § 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
3. Titles I, II, and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. § 12101-12213 and § 12131-34), and the DOJ implementing regulations at 28 C.F.R. Part 35;
4. Title IX of the Education Amendments of 1972, which prohibit discrimination on the basis of sex in educational programs (20 U.S.C. § 1681), the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D and 28 C.F.R. Part 54, and the DHS implementing regulations at 6 C.F.R. Part 17 and 44 C.F.R. Part 19;
5. The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. § 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I;
6. Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services

in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. §3601);

7. The Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (34 U.S.C. §10228(c), see also 34 U.S.C. §11182(b)), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
8. The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit discrimination on the basis of religion in the delivery of services and prohibit organizations from using DOJ funding on inherently religious activities (28 C.F.R. Part 38);
9. The Victims of Crime Act (VOCA) of 1984, which prohibits discrimination based on race, color, religion, national origin, handicap, or sex (34 U.S.C. §20110(e));
10. The Violence Against Women Act (VAWA) of 2013, which prohibits discrimination on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability (34 U.S.C. §12291(b)(13));
11. The DHS regulation, which prohibits discrimination based on religion in social service programs (6 C.F.R. Part 19);
12. Executive Order 13166, “Improving Access To Services For Persons With Limited English Proficiency”, which requires Federal agencies to develop and implement a plan to provide services to those persons with limited English proficiency (LEP) to ensure meaningful access to programs and activities conducted by those agencies;
13. Georgia’s Fair Employment Practices Act of 1978, found at O.C.G.A. § 45-19-29, et seq., which prohibits public employers with 15 or more employees from engaging in discrimination on account of an individual's race, color, religion, sex, age, national origin, or disability;
14. Georgia’s Sex Discrimination in Employment Act of 1966, found at O.C.G.A. § 34-5-1, et seq., which mimics the Equal Pay Act of 1963, in that it prohibits discrimination between employees in the same establishment, on the basis of sex, in their compensation for comparable work;
15. Georgia’s General Age Discrimination Law of 1971, found at O.C.G.A. § 34-1-2, which makes it a criminal misdemeanor to discriminate against any person between the ages of 40 and 70 years, solely upon the ground of age, when the reasonable demands of the position do not require such an age distinction. The individual must be qualified physically, mentally, and by training and experience to perform satisfactorily the labor assigned to him or her for which he or she applies;

16. Georgia's Equal Employment for Persons with Disabilities Code of 1981, found O.C.G.A. § 34-6A-1, et seq., which mimics the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended, in that it prohibits discrimination because of an individual's disability with respect to wages, rates of pay, hours, or other terms and conditions of employment because of such person's disability unless such disability restricts that individual's ability to engage in the particular job or occupation for which he or she is eligible. The Code has no administrative prerequisites to filing suit; and

17. Atlanta Ordinance No. 2000-79, § 1, which applies to employers located within the City of Atlanta with ten or more employees. The Ordinance prohibits employment discrimination based on race, color, creed, religion, sex, domestic relationship status, parental status, familial status, sexual orientation, national origin, gender identity, age, or disability.

Definitions

Complaint Coordinator: A person or persons designated by GEMA/HS to ensure that received complaints are acted upon in a timely manner.

Discrimination: The treatment or consideration of, or making a distinction in favor of or against, a person based on the person's legally recognized protected category (including race, color, national origin, gender, age, sexual orientation, gender identity, religion, English proficiency, or disability) to which that person belongs rather on individual merit. There are various federal and state laws and rules that further describe the specific types of discrimination.

Retaliation: The act of harassing, threatening, demoting, firing, or otherwise negatively targeting a complainant as a direct result of the complainant opposing unlawful discrimination.

Subrecipient: A non-Federal entity that receives a grant sub-award from GEMA/HS to carry out part of a Federal program. A subrecipient does not include an individual that is a beneficiary of such a program.

Complaint Procedures

An employee, client, customer, program participant, or consumer of GEMA/HS or of a GEMA/HS subrecipient may submit a complaint of discrimination concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the DOJ or DHS on behalf of him/herself or on behalf of another. Any such individual has the right, and is encouraged, to file a written complaint with the Office for Civil Rights in the DOJ (OCR), the DHS's Office for Civil Rights and Civil Liberties (CRCL), or GEMA/HS.

1. If the relevant federal grant is funded by the DOJ, the complaint may be sent directly to the OCR using the *Complaint Verification Form* and *Identity Release Statement*, which are available at: <https://www.ojp.gov/program/civil-rights/filing-civil-rights-complaint>.

The completed forms should be sent to:

Office for Civil Rights Office of
Justice Programs
U.S. Department of Justice 810
Seventh Street NW Washington,
D.C. 20531

2. If the relevant federal grant is funded by the DHS, the complaint may be sent directly to the DHS's Office for CRCL. There are three submission methods available. One method for submitting the complaint is via email: CRCLCompliance@hq.dhs.gov. A second available method is fax: 202-401-4708. The complaint may also be sent via mail:

U.S. Department of Homeland Security Office for
Civil Rights and Civil Liberties Compliance Branch
245 Murray Lane, SW Building 410,
Mail Stop #0190
Washington, D.C. 20528

3. For federal grants funded by either DOJ or DHS, the complaint may also be submitted directly to GEMA/HS. A complaint form can be downloaded from GEMA/HS' website and submitted by email to: Grantscomplaintcoordinator@gema.ga.gov. The completed form may also be sent to:

The Georgia Emergency Management and Homeland Security Agency
Grants Complaint Coordinator
935 United Avenue SE
Atlanta, Georgia 30316

Additional Agencies for Filing Discrimination Complaints

In addition to the option for filing a discrimination complaint with GEMA/HS, the OCR, or the CRCL, discrimination complaints may be filed directly with a court, as well as the following state and federal administrative agencies, whose function is to enforce state and federal laws that prohibit discrimination:

- Equal Employment Opportunity Commission (EEOC)
<http://www.eeoc.gov/employees/charge.cfm>
- Georgia Commission on Equal Opportunity (GCEO)
<https://gceo.georgia.gov/>

GEMA/HS Procedures for Processing Complaint

1. A group of GEMA/HS employees will collectively act as the Complaint Coordinator for processing complaints of discrimination associated with this policy.
2. If an employee, client, customer, program participant, or consumer of GEMA/HS or of a GEMA/HS subrecipient contacts a GEMA/HS employee and wishes to file a complaint against GEMA/HS or a GEMA/HS subrecipient concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the DOJ or DHS, the GEMA/HS employee shall instruct the complainant to file the complaint in writing, in accordance with the procedures above.
3. Any GEMA/HS employee receiving such a complaint submitted directly to GEMA/HS, and any GEMA/HS employee wishing to submit such a complaint directly to GEMA/HS, shall route it to the Complaint Coordinator. If the complaint is against an employee of GEMA/HS, the complaint shall be forwarded to the Complaint Coordinator and that GEMA/HS employee should follow the procedures set out in HR-14, GEMA/HS's Grievance Procedures Policy.
4. For any complaint received by the Complaint Coordinator that is submitted directly to GEMA/HS, the Complaint Coordinator shall provide written acknowledgment of the complaint to the complainant.
5. The Complaint Coordinator shall refer the complaint to the appropriate entity, which may include the Georgia Office of the Attorney General; the GCEO; the EEOC; the OCR; or the CRCL. If the Georgia Office of the Attorney General either is the agency about which the complaint is filed or has a conflict, the complaint shall be referred to the EEOC, OCR, or CRCL, as appropriate.
6. Notwithstanding paragraph 5, for any complaint of discrimination concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the DOJ or DHS, GEMA/HS shall notify the OCR or CRCL, as appropriate, in writing of the following:
 - a. Name of complainant
 - b. Entity named in the complaint
 - c. Description of the complaint of discrimination
 - d. Steps being undertaken to investigate and resolve complaint

In addition, GEMA/HS shall notify the complainant that they may file a complaint directly with the OCR or CRCL, as appropriate, at the following address or using one of the electronic submission methods described above:

Office for Civil Rights Office of
Justice Programs
U.S. Department of Justice 810
Seventh Street NW Washington,
D.C. 20531

U.S. Department of Homeland Security Office for
Civil Rights and Civil Liberties Compliance Branch
245 Murray Lane, SW Building 410,
Mail Stop #0190
Washington, D.C. 20528

Notification

GEMA/HS will post this policy on the GEMA/HS website to notify all interested parties of the appropriate procedures for addressing complaints of discrimination concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the DOJ or DHS.

Monitoring Subrecipients' Response Procedures

As part of a grant program review, GEMA/HS staff will review the subrecipient's procedures for responding to discrimination complaints that employees, clients, customers, program participants, or consumers of the subrecipients have filed directly with the subrecipient. If the procedures do not exist, or are found to need improvement, the report to the subrecipient will note the findings. At a minimum, the subrecipient's response should:

- a. Acknowledge complaint receipt to complainant in writing;
- b. Indicate which external agency the complaint is forwarded to for investigation;
- c. Comply with the appropriate timeframe by which to forward complaint;
- d. Notify GEMA/HS of complaint; and
- e. Notify complainant that a complaint of discrimination may be filed directly with the OCR, CRCL, EEOC, GCEO, or GEMA/HS, and where to locate those procedures.

Training

1. GEMA/HS will provide periodic training for all employees regarding the discrimination complaint procedures.
2. GEMA/HS will facilitate civil rights requirements training for subrecipients. Such training may be arranged:

- a. In conjunction with grant management training;
- b. Online through the GEMA/HS website;
- c. At the request of the subrecipient; or
- d. As a result of a grant program review.



THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY COMPLAINT VERIFICATION FORM

Item 13.

The purpose of this document is to help you file a discrimination complaint concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the U.S. Department of Justice or the U.S. Department of Homeland Security, whether within the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) or a subrecipient. This document is not intended to be used for complaints about employment with GEMA/HS. You are not required to use this document to file a complaint; a letter with the same information is sufficient. However, if you file a complaint by letter, you should include the same information that is requested herein.

18. Information about the person who experienced the alleged discrimination:

Name: _____

First and Middle (Given Names)

Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____

P.O. Box or Street Address

City

State

Zip

Email (optional): _____

19. Information about the person(s) who is alleged to have discriminated:

Name: _____

First and Middle (Given Names)

Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____

P.O. Box or Street Address

City

State

Zip

20. Information about the agency or organization involved:

Name: _____

Phone #: _____

Mailing Address: _____

P.O. Box or Street Address

City

State

Zip

21. Are there other individuals or organizations involved in this discrimination complaint?

Yes No

If Yes, please provide their name, address, and telephone number below: Name

Address

Telephone

22. Describe the nature of the alleged discrimination involved.

23. Explain in detail what happened, when, and how the alleged discrimination occurred.

State who was involved, and how other persons were treated differently.

24. What other information do you think might be helpful to an investigation?

25. Please list below any persons (witnesses, fellow employees, supervisors, or others) who have direct knowledge of the situation that might be able to provide information to support or clarify the complaint:

Name

Address

Telephone #

26. Have you or others filed a case or complaint regarding this allegation with any of the following?

- Office for Civil Rights within the Office of Justice Programs, U.S. Department of Justice
- Office for Civil Rights and Civil Liberties, U.S. Department of Homeland Security
- U.S. Equal Employment Opportunity Commission
- Other Federal Agency
- Federal or State Court
- Georgia Department of Labor
- Other

If any of the above were selected please provide the following information:

Name of Agency: _____ **Date Filed:** _____
Case or Docket Number: _____ **Date of Trial/Hearing:** _____
Location of Agency/Court: _____ **Investigator:** _____
Status of case: _____

27. Information about the person filing this complaint, if this complaint is being submitted on behalf of another:

Name: _____

First and Middle (Given Names)

Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____

P.O. Box or Street Address

City

State

Zip

Email (optional): _____

Signature: _____

Date: _____

You may submit the form by email to: Grantscomplaintcoordinator@gema.ga.gov

Or send via U.S. mail to:

The Georgia Emergency Management and Homeland Security Agency
 Attention: Grants Complaint Coordinator 935 United Avenue SE
 Atlanta, Georgia 30316

EXHIBIT "G"**Federal Funding Accountability and Transparency Act Certification**

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, complete Items 1-7 and Items 8-10 if necessary, and certify by an authorized agent.

Sub-award Number: 4830 F11 S12

Federal Agency Name: Federal Emergency Management Agency

CFDA Program Number and Program Title: 97.039 Hazard Mitigation Grant Program (HMGP)

Sub-award Project Description: Multi-Jurisdictional Hazard Mitigation Plan

1. Sub-awardee DUNS Number _____
2. Sub-awardee Name _____
3. Sub-awardee DBA Name _____
4. Sub-awardee Address _____
5. If DBA, Sub-awardee Parent DUNS Number _____
6. Sub-award Principle Place of Project Performance _____
7. In the preceding fiscal year, did the sub-awardee receive 80% of its annual gross revenues from the Federal government?
Yes _____ No _____
If **Yes**, continue to question 8. If **No**, questionnaire is complete.
8. In the preceding fiscal year, were the sub-awardee's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If **Yes**, continue to question 9. If **No**, questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-awardee's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?
Yes _____ No _____
If **No**, continue to question 10. If **Yes**, questionnaire is complete.

10. Please list the names and compensation of the sub-awardee's five most highly compensated officers.

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____
- 5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature: _____ Date: _____



This section is for use by the Georgia Emergency Management Agency/Homeland Security Only.

Sub-award Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-award Obligation/Action Date: _____



FEMA

July 16, 2025

Mr. Josh Lamb
Georgia Emergency Management &
Homeland Security Agency
Post Office Box 18055
Atlanta, Georgia 30316-0055

Attention: Stephen Clark, State Hazard Mitigation Officer

Reference: Hazard Mitigation Grant Program (HMGP) **DR-4830-0011-P**
Richmond County Hazard Mitigation Plan Update Approval

Dear Mr. Lamb,

We are pleased to inform you that the project referenced above has been approved for \$73,701.00 with a federal share of \$55,275.75 (75%) and a non-federal share of \$18,425.25 (25%) to be paid by Richmond County.

In conjunction with the award of the project, the Recipient has requested FEMA approval of Subrecipient Management Costs (SRMC) for estimated Personnel expenses. Based on the Subrecipient's management cost request, \$3,310.05 has been approved and obligated.

The following is the approved Scope of Work (SOW) for the above referenced project:

Richmond County and participating municipalities will update their multi-jurisdictional Hazard Mitigation Plan to meet the requirements of the Disaster Mitigation Act of 2000. The planning process implemented through this grant must comply with the Local Hazard Mitigation Planning requirements contained in 44 CFR 201.

Subrecipient Management Costs (SRMC): Expenditure of subrecipient management costs must adhere to FEMA Policy #104-11-1 Hazard Mitigation Grant Program Management Costs (Interim) signed November 14, 2018. Any activities that are directly related to a project are not eligible under management costs. For example, architectural, engineering, and design services are project costs and cannot be included under management costs. Similarly, construction management activities that manage, coordinate, and supervise the construction process from project scoping to project completion are project costs. These activities cannot be included under management costs. For further explanation, please refer to the HMA guidance.

Quarterly Progress Reporting:

Per 44 CFR 206.438(c), recipients must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report should also include any problems or circumstances affecting completion dates, scope of work, or project cost that may result in non-compliance with the approved grant conditions. Please include this HMGP project in your future quarterly reports.

Scope of Work Changes:

The recipient must obtain prior approval from FEMA before implementing changes to the approved project SOW. Per the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR 200:

- The Recipient must obtain prior written approval for any budget revision which would result in a need for additional funds.
- A change in the scope of work must be approved by FEMA in advance regardless of the budget implications.
- The Recipient must notify FEMA as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.

Period of Performance:

FEMA does not establish activity completion timeframes for individual subawards. Recipients are responsible for ensuring that all approved activities are completed by the end of the grant Period of Performance (POP). The POP for DR-4830 is December 30, 2029. Any extensions of the grant POP must be submitted to FEMA 60 days prior to the expiration date.

Project Closure:

In accordance with 44 CFR, Section 206.438(d) the Governor's Authorized Representative (GAR) is required to "certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement." Therefore, to close this project, the GAR shall send a letter requesting closure to include the above certifications, as well as the following:

- Date work on the project was fully completed
- Date of the recipient's final site inspection for the project
- Total final project cost, with the Federal and Non-Federal share
- Identified cost underrun (Fed and non-Fed share) as applicable
- Documentation that any conditions of the grant have been complied with, to include programmatic, environmental, and/or other conditions as identified in the award letter or Record of Environmental Consideration (REC)

The obligation report is included for your records. The obligated funds are available for withdrawal from the **Payment Management System** on sub-account number **4830DRGAP00000115**.

If you have any further questions, please contact Hayley Cotton at (202) 288-3649.

Sincerely,

Shemeeka H. Johnson, Chief
Hazard Mitigation Assistance Branch
Mitigation Division

Enclosure:
Obligation Report No. 10

Obligation

| Disaster No | FEMA Project No | Amendment No | State Application ID | Action No | Supplemental No | State | Recipient |
|-------------|-----------------|--------------|----------------------|-----------|-----------------|-------|-----------|
| 4830 | 11 -P | 0 | 12 | 1 | 10 | GA | Statewide |

Subrecipient: Richmond (County)

Project Title : Richmond County Hazard Mitigation Plan Update

Subrecipient FIPS Code: 245-99245

| Total Amount Previously Allocated | Total Amount Previously Obligated | Total Amount Pending Obligation | Total Amount Available for New Obligation |
|-----------------------------------|-----------------------------------|---------------------------------|---|
| \$55,275.75 | \$55,275.75 | \$0.00 | \$0.00 |

| Project Amount | Subrecipient Management Cost Amount | Total Obligation | IFMIS Date | IFMIS Status | FY |
|----------------|-------------------------------------|------------------|------------|--------------|------|
| \$55,275.75 | \$3,310.05 | \$58,585.80 | 06/12/2025 | Accept | 2025 |

Comments

Date: 06/12/2025 User Id: HPLANTS

Comment: 4830-0011-P (App ID 12) POP: 12.30.29 Richmond County HMP Allocate \$55,275.75 FS with \$3,310.05 SRMC. June SP

Date: 06/12/2025 User Id: DBURKETT

Comment: 4830-0011-P-DR-GA-HM Richmond (County) Grant Period of Performance 12/30/2029 Application 12 Richmond County Hazard Mitigation Plan Update Allocation 1 June Spend Plan Federal share \$55,275.75 SRMC \$3,310.05 total obligation \$58,585.80 Supplement 10 approved HMO.

Authorization

Preparer Name: HAYLEY COTTON

Preparation Date: 06/12/2025

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 06/12/2025



Public Safety Committee

Meeting Date: 5/26/2026

Vendor Award – RFP 26-154 EMS Medical Director Services for Augusta Fire Department

| | |
|--------------------------|--|
| Department: | Fire Department |
| Presenter: | Antonio Burden, Fire Chief |
| Caption: | Motion to approve the award of RFP 26-154 EMS Medical Director Services for the Augusta Fire Department to Wellstar/MCG in the annual amount of \$41,860. The contract term will be for two (2) years with the option to extend for three (3) additional one-year terms. |
| Background: | <p>The Augusta Fire Department issued Request for Proposal (RFP) 26-154 seeking a qualified Medical Director to provide medical control, oversight, quality assurance, curriculum guidance, and operational support for the Department’s Emergency Medical Services (EMS) Program. The selected consultant will oversee Advanced Life Support (ALS), Basic Life Support (BLS), infection control, EMS training programs, and continuous quality improvement initiatives.</p> <p>The position is structured as a part-time consulting service with a minimum commitment of four (4) hours of weekly coverage as proposed by the selected vendor.</p> |
| Analysis: | <p>Proposals received in response to RFP 26-154 were reviewed and evaluated in accordance with the criteria established in the solicitation, including qualifications and experience, organizational approach, scope of services, schedule of work, references, proximity to area, and cost proposal.</p> <p>After careful evaluation and consideration, Wellstar/MCG was determined to be the most qualified and responsive proposer. Their proposal demonstrated extensive emergency medical experience, strong familiarity with prehospital EMS systems, quality assurance processes, EMS education and training, and the ability to provide the required medical oversight and operational support for the Augusta Fire Department EMS Program.</p> <p>The recommendation is supported by the Fire Chief’s recommendation letter dated May 11, 2026.</p> |
| Financial Impact: | The annual cost for EMS Medical Director Services will be \$41,860. Funding is available within the Fire Department operating budget. |
| Alternatives: | None |

Recommendation: Approve the motion to approve the award of RFP 26-154 EMS Medical Director Services for the Augusta Fire Department to Wellstar/MCG in the annual amount of \$41,860.

Funds are available in the following accounts: Fire Budget 274034110-5212999

REVIEWED AND APPROVED BY: N/A

Request for Proposal

Request for Proposals will be received at this office until **Monday, January 5, 2026 @ 11:00 a.m. via TEAMS Meeting ID: 247 342 675 708 6; Passcode: oZ35na3N** for furnishing:

RFP Item #26-154 Consulting Services – EMS Medical Director for Augusta, GA - Fire Department

RFPs will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of **Andy Penick, Procurement Director**. No bid will be accepted by email; all bids must be received by mail or hand delivered. All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday.

RFP documents may be obtained on the Augusta, Georgia web site under the Procurement Department **ARCBid** (<http://appweb2.augustaga.gov/NewARCBid/ARCBid.html>), **Euna OpenBids** (<https://network.demandstar.com>) and **Georgia Procurement Registry** (<https://ssl.doas.state.ga.us/gpr/index>). RFP documents may also be obtained at the offices of Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901 (**706-821-2422**). **Addenda will also be posted on the above listed website.**

A Pre Proposal Conference will be held on Wednesday, December 17, 2025 @ 10:00 a.m. via TEAMS-Meeting ID: 231 122 582 508 29; Passcode: bj6ot2d6

Questions, requests for clarifications or interpretations regarding this RFP must be submitted to the Procurement Department:

Augusta Procurement Department
Attn: Jamye Mortley
535 Telfair Street - Room 605
Augusta, Georgia 30901
Phone: 706-821-2422
Email: procbidandcontract@augustaga.gov

No RFP may be withdrawn for a period of 90 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Publish:


| | |
|-------------------|---|
| Augusta Chronicle | November 21, 28, and December 4, 11, 2025 |
| Metro Courier | November 21, 2025 |



RFP Opening Item #26-154
Consulting Services- EMS Medical Director
for Augusta, GA – Augusta Fire Department
RFP Date: Monday, January 5, 2026 @ 11:00 a.m. via TEAMS

Total Number Specifications Mailed Out: 7
Total Number Specifications Download (Demandstar): 6
Total Electronic Notifications (Demandstar): 182
Georgia Procurement Registry: 3485
Pre-Proposal Conference Attendees: 6
Total packages submitted: 1
Total Non-Compliant: 0

| VENDORS | Attachment "B" | E-Verify # | SAVE Form | Original | USB Drive | Fee Proposal |
|--|-------------------|---------------|--------------|----------|-----------|-----------------|
| Wellstar MCG Health 1120 15th Street Augusta, GA 30912 | YES | 597655 | YES | YES | YES | YES |

|  | | RFP Opening: RFP Item #26-154 Consulting Services-EMS Medical Director for Augusta, GA-Augusta Fire Department RFP Date: Monday, January 5, 2026 @ 11:00 a.m. via TEAMS Evaluation Date: Thursday, February 5, 2026 9:00 a.m. via ZOOM | | |
|--|---------|---|---------------------------|--|
| Vendors | | Wellstar MCG 1120 15th Street Augusta, GA 3091 | | Wellstar MCG 1120 15th Street Augusta, GA 3091 |
| Phase 1 | | Ranking of 0-5 (Enter a number) | | |
| Evaluation Criteria | Ranking | Points | Scale 0 (Low) to 5 (High) | Weighted Scores |
| 1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized | N/A | Pass /Fail | PASS | PASS |
| 2. Qualifications & Experience | (0-5) | 20 | 5.0 | 100.0 |
| 3. Organization & Approach | (0-5) | 15 | 5.0 | 75.0 |
| 4. Scope of Services: • Executive Summary - qualifications, understanding of the work to be done. • Project Approach - Quality performance and responsiveness to project requirements addressed. • Management Plan - Related experience, estimated project hours, quality & cost control addressed. • Consultant Information - Firm details provided, similar projects completed, key personnel addressed. | (0-5) | 15 | 5.0 | 75.0 |
| 5. Schedule of Work | (0-5) | 5 | 5.0 | 25.0 |
| 6. Financial Stability | (0-5) | 5 | 5.0 | 25.0 |
| 7. References | (0-5) | 5 | 5.0 | 25.0 |
| 8. Proximity to Area - enter the point value for the one line only) | | | | |
| Within Richmond County | 5 | 10 | 5.0 | 50.0 |
| Within CSRA | 5 | 6 | | 0.0 |
| Within Georgia | 5 | 4 | | 0.0 |
| Within SE | 5 | 2 | | 0.0 |
| All Others | 5 | 1 | | 0.0 |
| Phase 1 Total - (Total Maximum Ranking 35- Maximum Weighted Total Possible 375) | | | 35.0 | 375.0 |
| Phase 2 (Option - Numbers 9-10) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award) | | | | |
| 9. Presentation by Team | (0-5) | 10 | | 0.0 |
| 10. Q&A Response to Panel Questions | (0-5) | 5 | | 0.0 |
| 11. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only) | | | | |
| Lowest Fees | 5 | 10 | 5.0 | 50.0 |
| Second | 5 | 6 | | 0.0 |
| Third | 5 | 4 | | 0.0 |
| Forth | 5 | 2 | | 0.0 |
| Fifth | 5 | 1 | | 0.0 |
| Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125) | | | 5.0 | 50.0 |
| Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for | | | | |
| Total Cumulative Score (Maximum point is 500) | | | 40.0 | 425.0 |
| Internal Use Only | | | | |
| Evaluator: Cumulative Date: 2/5/26 | | | | |
| Procurement Department Representative: _____ Jamye Mortley _____ | | | | |
| Procurement Department Completion Date: 2/5/26 | | | | |



Augusta Fire Department



Antonio Burden, Fire Chief

February 5, 2026

Mr. Andy Penick

Procurement Director

Re: RFP 26-154 EMS Medical Director for Augusta, GA – Fire Department

Dear Mr. Penick:

After careful review and scoring of the proposals submitted for RFP 26-154, EMS Medical Director for the Augusta, GA Fire Department, Wellstar MCG Health met or exceeded all evaluation criteria and was determined to be the most responsive bidder. However, their proposed cost proposal exceeded the designated budget.

Our evaluation team would like to proceed with contract negotiations with Wellstar MCG Health. Please schedule a meeting with the vendor at your earliest convenience to begin negotiations.

If you have any questions or require additional information, please feel free to contact me at 706-821-1640 or 706-821-2933.

Sincerely,

Antonio Burden

Fire Chief / EMA Director

Augusta Fire Department
3117 Deans Bridge Road, Augusta, GA 30906
706-821-2909
WWW.AUGUSTAGA.GOV

WellStar MCG Health Medical
Center
1120 15th Street
Augusta, GA 30912

Doctors Hospital
3651-Wheeler Road
Augusta, GA 30909

Piedmont Augusta
1350 Walton Way
Augusta, GA 30901

Augusta University
Attn: EMS Faculty
1120 15th Street
Augusta, GA 30912

East Central Health District
1916 N Leg Rd
Augusta, GA 30909

EMS Consulting Group
201 York Road Ste 1-555
Jenkintown, PA 19046

EMS Consultants, Ltd.
111 Jane Fryer Rd.
LaGrange, GA 30241

Chief Antonio Burden
Augusta Fire Department

Dr. Yolonda Jackson
Compliance

**RFP Item #26-154 Consulting
Services-EMS Medical Director for
Augusta Fire Department
RFP Due: Mon,1/5/26 @11:00 a.m.**

**RFP Item #26-154 Consulting
Services-EMS Medical Director for
Augusta Fire Department
Mail Date: 11/21/25**

Jamye Mortley

From: bidnotice.donotreply@doas.ga.gov
Sent: Tuesday, November 25, 2025 10:59 AM
To: Jamye Mortley
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2025-000000166

Dear Jamye Mortley,
jmortley@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2025-000000166
Event Title: RFP Item #26-154 Consulting Services-EMS Medical Director
Event Type: Non-State Agency

Process Log

2025/11/25 10:35:54 : Log starts for - 38032266 - EVENT_RELEASE_TO_SUPL
2025/11/25 10:36:06 : Email Process Log for the Event#: PE-72155-NONST-2025-000000166
2025/11/25 10:36:06 : Email Batch# 2511258580
2025/11/25 10:36:06 : Notification Type: EVENT_RELEASE_TO_SUPL
2025/11/25 10:40:20 : Bad Email not sent to cschaffer@speroslcom of SPEROS INC
2025/11/25 10:56:01 : Bad Email not sent to sthom21629@bellsouth.net: of Zoe1000 Services and Management
2025/11/25 10:57:10 : Bad Email not sent to info@3cconsult.co, of 3C Consulting LLC
2025/11/25 10:59:09 : Total No of Contacts found for sending Email: 3485
2025/11/25 10:59:09 : No of Email(s) not sent due to Bad Email Address: 3

The sourcing event can be reviewed at:
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2025-000000166&sourceSystemType=gpr20>

11/25/2025 10:59:09 AM

[NOTICE: This message originated outside of the City of Augusta's mail system -- DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]

Planholders

Add Supplier

Export To Excel

Supplier (6)

| Supplier | Download Date |
|--|---------------|
| ConstructConnect | 11/28/2025 |
| Dodge Data | 11/25/2025 |
| GovGuide | 11/27/2025 |
| MGT Impact Solutions, LLC | 11/26/2025 |
| Onvia, Inc. - Content Department | 11/25/2025 |
| The W Real Estate and Investment Group | 12/12/2025 |

Add Supplier

Supplier Details

| | |
|----------------------|---|
| Supplier Name | ConstructConnect |
| Contact Name | ConstructConnect Bid Opportunities |
| Address | 3825 Edwards Rd Suite 800, Cincinnati, OH 45209 |
| Email | content@constructconnect.com |
| Phone Number | 877-227-1680 |

Documents

| Filename | Type | Action |
|---|-------------------------------|--------------|
| RFP Item #26-154 Consulting Services-EMS Medical Director | Bid Document / Specifications | View History |

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.



Commission Meeting

June 2, 2026

Appointment

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Motion to appoint Brian Welsh to the Augusta Port Authority representing Super District 10. (Requested by Mayor Pro Tem Wayne Guilfoyle) |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Clerk of Commission

Commission, Authorities, & Boards Talent Bank Application

Title

First Name * Brian

Middle Name * Maguire

Last Name * Welsh

Suffix

Date Of Birth * 7/30/1971

Address * Street Address
3035 Wrightsboro Rd
Address Line 2

City Augusta State / Province / Region GA

Postal / Zip Code 30909 Country United States

Home Phone * 7069107975

Work Phone

Registered Voter *
 District 1 District 2
 District 3 District 4
 District 5 District 6
 District 7 District 8
 None

Marital Status * Married

Education * College Degree

Race * White

Gender * Male

Occupation * Insurance adjuster

Interests

Commissions, Authorities, & Boards

Volunteer For * Augusta Ports Authority
Click add below to apply for more than one board

*

I currently have relatives working for the City of Augusta

Yes

No

*

I currently serve on an Augusta Board, Commission, or Authority

Yes

No

I would like to receive an email confirmation of my submission.

Yes

No

Email

Brianmwelsh@gmail.com



Commission Meeting

June 2, 2026

Minutes

| | |
|---|---|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Motion to approve the minutes of the Commission meeting held May 21, 2026. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



COMMISSION MEETING MINUTES

Commission Chamber
Thursday, May 21, 2026
2:00 PM

PRESENT: Mayor Johnson, Mayor Pro Tem Guilfoyle, Commissioners Johnson, Pulliam, Rice, Wimberly, Clark, Lewis, Slendak, Garrett, and Scott.

INVOCATION

Reverend Rosal L. Williams, Pastor of the Everfaithful Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

DELEGATION(S)

- A. **Ms. Debra Estep** regards freedom of speech, calling out systemic concerns and community deflected as personal attack.

Presentation made accordingly.

- B. **Ms. Zakiya Mabery** regarding Community Stress & Mental Health: The Emotional Impact of Environmental, Infrastructure, and Public Trust Concerns.

Delegation did not appear.

CONSENT AGENDA

(Items 1-23)

PLANNING

- 1. **SE-26-07** – A request for concurrence with the Augusta Planning Commission to APPROVE a petition by Harmoni Towers Asset Co, LLC, on behalf of Bonnie Reville Hayes, requesting a special exception per Section 28-A-5(A) of the Comprehensive Zoning Ordinance to establish a telecommunication tower, affecting approximately 0.23 acres out of a 69.73-acre tract located at 4816 Old Waynesboro Road. Tax Map # 320-0-011-00-0. Zoned A (Agricultural).

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

2. **Z-26-08** – A request for concurrence with the Augusta Planning Commission to APPROVE a petition by Lesak Holdings, LLC, on behalf of ABW Properties Group, LLC, requesting to amend B-2 (General Business) zoning conditions from zoning case Z-07-104 to establish an automotive service station and repair garage for specialty vehicles, affecting property containing approximately 1.03 acres located at 1650 Barton Chapel Road. Tax Map # 054-0-028-00-0.

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

3. **Z-26-06** – A request for concurrence with the Augusta Planning Commission to APPROVE a petition by GA 1602 Gordon Highway, LLC, on behalf of GA 1602 Gordon Highway, LLC, requesting to amend B-2 (General Business) zoning conditions from zoning case Z-22-56 to establish a convenience store, affecting property containing approximately 2.0 acres located at 1602 Gordon Highway. Tax Map # 086-2-154-00-0.

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

ENGINEERING SERVICES

4. Motion to **approve** Georgia Department of Transportation (GDOT) option of 1.038 acres Temporary Easements request from the Augusta, GA owned parcel/Augusta Levee for Bridge on SR 4 (US 25 BU) over Savannah River Project (PI#0013927). Temporary Easements boundaries depicted at attached GDOT Preliminary Right of Way Map dated 04/23/24 sheets 60-0004, 60-0010, and described at sheet 60-0013 (Parcel 003). /AE (**Approved by Engineering Services Committee May 14, 2026**)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

5. Motion to **approve** Emergency procurement purchase of 2- tanks for Sodium Hypochlorite Storage from Carl Eric Johnson. (**Approved by Engineering Services Committee May 14, 2026**)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

6. Motion to **approve** the purchase through a sole source procurement for the Wavetronix radar traffic detection and Traffic Intelligent Transportation System (ITS) equipment for Augusta Engineering- Traffic ITS Program. Also, approve funds in the amount of 42,436.68.
/AE(Approved by Engineering Services Committee May 14, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett
Motion carried 11-0

7. Motion to **approve** funding (SA2) to Cranston LLC (Cranston) in the amount of \$10,000.00 for the Jones Street Roadway & Alley Improvements Project Construction Phase Services (CEI). AE/ RFQ 24-162 – 24ENG247.(Approved by Engineering Services Committee May 14, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett
Motion carried 11-0

8. Motion to **approve** revision to funds allocation of Construction Contract to JHC Corporation in the amount of \$1,395,854.70 for James Brown Blvd. (Twiggs to Laney Walker Blvd.) Improvements Project (PI# 0013707) for additional road paving & associated construction. Also, authorize and approve reallocating Engineering SPLOST Recaptured amount of \$660,524.00 from James Brown Blvd Project (PI#0013707) to Engineering SPLOST Itemized as ADA Sidewalks (\$54,317), On-Call Construction (\$150,000), Sidewalks (\$106,207), & Resurfacing (\$350,000). AE/Bid #23-173(Approved by Engineering Services Committee May 14, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett
Motion carried 11-0

9. Motion to **approve** Johnson, Laschober & Associates, P.C. to provide engineering services for the Utilities Department's Fort Gordon Cyber Park Utilities. (RFQ 24-132).(Approved by Engineering Services Committee May 14, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett
Motion carried 11-0

10. Motion to **approve** revision to funds allocation of Construction Contract to E R Snell Contractor, Inc. (ER Snell) in the amount of \$5,027,990.71 for Wheeler Road (CR601) from I-20 to Augusta West Parkway (CR84) Improvements Project (PI# 0012867). Also authorize and approve reallocating Engineering SPLOST Recaptured amount of \$1,000,000 from Wheeler Rd Project (PI#0012867) to Engineering SPLOST-Traffic Safety & Operation. AE / Bid 24-213 (Approved by Engineering Services Committee May 14, 2026)

Motion to approve

**Motion made by Rice and seconded by Garrett
Motion carried 11-0**

11. Motion to **approve** entering into an agreement with CSX Transportation, Inc. stating that Augusta, GA will pay for the Preliminary Engineering and Review for the Laney Walker/RA Dent and Wrightsboro Rd/RA Dent Intersections Safety and Operational Improvements Projects in accordance with the estimate \$72,000.00. Also, approve the Agreement & associated documents to be executed by the Augusta, GA Legal Counsel and the Mayor. /AE(**Approved by Engineering Services Committee May 14, 2026**)

Motion to approve

**Motion made by Rice and seconded by Garrett
Motion carried 11-0**

12. Approve Railroad Coordination Agreement supplement funds to Norfolk Southern Railway Company (NFS) in amount of \$41,726.00 in accordance with the NFS Force Account estimate supplement for Transportation Investment Act (TIA) Projects, Telfair Street (PI0011409) & 6th Street (PI0011421) Improvements Construction. / AE

Motion to approve

**Motion made by Rice and seconded by Garrett
Motion carried 11-0**

13. Motion to **approve** Service Performance Damage Waiver Request by Augusta Residential Waste Collection & Disposal contactor, Coastal Waste & Recycling, covering initial thirty (30) days period. RFP 25-900A/AE. (**Approved by Engineering Services Committee May 14, 2026**)

Motion to approve

**Motion made by Garrett and seconded by Rice
Motion carried 6-5**

**Voting Yes- Clark, Garrett, Guilfoyle, Mayor Johnson, Rice, Slendak
Voting No- J. Johnson, Lewis, Pulliam, Scott, Wimberly**

14. Motion to approve Sole Source Service of #7 RWPS Diesel Repair to W.W. Williams in the amount \$83,160.90. **Approved by Engineering Services Committee May 14, 2026**)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

15. **Motion to approve** proposal to amend the current Professional Services Contract with Ardurra Group, Inc. for engineering design, bid phase, and construction administration services for the repair of Highland Avenue Water Treatment Plant East Filter Building roof to include engineering design, and construction administration services for repair of the Highland Avenue Water Treatment Plant Fort Gordon Pump Station roof and West Filter Building roof in the amount of \$43,000.00 via change order. (26AUA031) **(Approved by Engineering Services Committee May 14, 2026)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

16. **Motion to approve** proposal to enter an Engineering Services Contract with Kleinschmidt Associates to provide engineering and professional services for the Federal Energy Regulatory Commission's (FERC) required stability analyses of the Augusta Canal embankments and various structures in the amount of \$387,600.00. Kleinschmidt Assoc. is a prequalified vendor from RFQ 24-132. **(Approved by Engineering Services Committee May 14, 2026)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

17. **Motion to authorize** the acquisition of a Right of Way and Permanent Easement involving property located at 2664 Willis Foreman Road (Parcel 178- 0-071-00-0) and 2678 Willis Foreman Road (Parcel 178-0-001-01-0) for the Willis Foreman Road Improvement project. **(Approved by Engineering Services Committee May 14, 2026)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

18. **Motion to authorize** Funding for VacCon final lease Payment to Kanas State Bank in the amount of \$261,070.12 . (ITB 20-261) **(Approved by Engineering Services Committee May 14, 2026)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

19. **Motion to approve** a proposal to enter an Engineering Services Contract with Johnson, Laschober, & Associates, PC (JLA) to provide engineering services for the abandonment of the

existing Mayo Road Pump Station and realignment of sanitary sewer in this area in the amount of \$61,900.00. (RFQ 24-132) (Approved by Engineering Services Committee May 14, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

PUBLIC SAFETY

20. Motion to approve FY26 Delinquency Prevention Supplemental Grant award in the amount of \$8,000. (Approved by Public Safety Committee May 12, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

21. Motion to approve FY26 CHINS Supplemental Grant award in the amount of \$25,000.(Approved by Public Safety Committee May 12, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

22. Motion to approve addition to the IT Citywide Policies and Procedures regarding Generative Artificial Intelligence. (Approved by Public Safety Committee May 12, 2026)

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

PETITIONS AND COMMUNICATIONS

23. Motion to approve the minutes of the Commission meeting held May 5, 2026.

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

******END CONSENT AGENDA******

AUGUSTA COMMISSION

AUGUSTA COMMISSION

REGULAR AGENDA

(Items 24-48)

PUBLIC SERVICES

24. **A.N. 26-21 – New Location: Ammar Raza is the applicant for Skyrise Investment 2026 Inc, is requesting Retail Package Beer and Wine, located at 3526 Wrightsboro Road, Augusta GA 30909. District 5, Super District 9. (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

25. **A.N. 26-23 – New Location: Arisa Albright is the applicant for Tiger Thailicious LLC dba Suea Thai, requesting Consumption on Premise Liquor, Beer, Wine, and Sunday Sales. This is located at 123 James Brown Blvd, Augusta GA 30901. District 1, Super District 9 (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

26. **A.N. 26-24 – Existing Location, New Ownership: Aziz Ratnani is the applicant for Alex & Kavita Food Mart LLC requesting Retail Package Beer, and Wine located at 2078 Old Savannah Road, Augusta GA 30901. District 2, Super District 9. (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

27. **A.N. 26-25– Existing Location, New Ownership: Darshana Somaiva is the applicant for DAZ Petroleum, LLC requesting Retail Package Beer and Wine located at 1898 Gordon Hwy, Augusta GA 30904. District 2, Super District 9 (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

28. **A.N. 26-26 – New Location: Consumption on Premises Beer, Wine, and Sunday Sales. Karmarsha Johnson is the applicant for Anthony Johnson d/b/a Big Mama Soul Food #2, located at 720 E Robinson Ave Ste 101, Grovetown GA 30813. District 3, Super District 10. (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

- 29. M.N. 26-05: A request by Cheryl Connell for Massage Operator’s License to be used in connection with C-Y Transformations located at 3154 Perimeter Parkway Ste 1. District 3, Super District 10. (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

- 30. Consider a request from Mr. Nick Edmond/Augusta Soccer Club regarding partnership overview and future collaboration. (No recommendation lack committee quorum)**

Motion to task the legal department to review everything and come back with a recommendation whether to extend the lease or try a new agreement.

Motion made by Garrett and seconded by Rice

Motion carried 10-0 with Mr. Clark out

- 31. Update and progress for new Short Term Rental Agreement/Ordinance to assist with AirBnB issues and complaints. (Requested by Commissioner Tina Slendak) (Deferred from the April 28, 2026 meeting)**

Motion to postpone without objection.

Motion made by Rice and seconded by Garrett

Motion carried 11-0- no objectors

- 32. Augusta Regional Airport (AGS) – Approve Recommendation of Award to Piedmont Mining LLC in the amount of \$2,140,506.52 for the Northwest Development Roadway & Utility project (ITB 26-144). This item was approved by the Augusta Aviation Commission April 30, 2026.(No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0-

- 33. Augusta Regional Airport (AGS) – Approve Recommendation of Award to NetPlanner Systems Inc. in the amount of \$1,556,877.35 for the Security Camera Improvement project. This item was approved by the Augusta Aviation Commission April 30, 2026. (No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0

34. Augusta Regional Airport (AGS) – Approve amendment to the Airport’s 2026 Budget: transferring \$140,000.00 from “Available for Future Years” into the “Airport Administration Permanent Full Time Regular Salary & Wages.” This item was approved by the Augusta Aviation Commission April 30, 2026. **(No recommendation lack committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0-

35. Discuss Indoor Smoking Ordinance. **(Requested Commissioner Jordan Johnson) (No recommendation lack committee quorum)**

Motion to approve tasking the Attorney with bringing back a draft ordinance for Commission review to consider adding hookah smoking in bars and restaurants where the age of entry is 21 or older.

Motion made by J. Johnson and seconded by Scott

Motion carried 11-0

36. Discussion on the short term rental ordinance with the respective subject matter experts that were brought together in 2024. Please refer to the STR policy analysis attached. **(Requested by Commissioner Stacy Pulliam) (No recommendation lack committee quorum)**

Postponed without objection.

37. Reconvene the discussion from **August 13, 2024**, regarding our current ordinance on alcohol licensing Motion to **approve** directing the Planning and Development Department to provide data regarding alcohol licenses for off-premise consumption, specifically for package shops and liquor stores and to research the separation/distance requirements for off-premises alcohol consumption businesses. **(Requested by Commissioner Stacy Pulliam) (Lack committee quorum August 13, 2024) (Requested by Commissioner Stacy Pulliam 5-12-26) (No recommendation lack committee quorum)**

38. Address, Illegal Dumping and our current code. (Requested by Commissioner Stacy Pulliam) (No recommendation lack committee quorum)

Motion to refer to- two committee cycles (June 9, 2026).

Motion made by Garrett and seconded by Rice

Motion carried 11-0

ADMINISTRATIVE SERVICES

39. **Update from the Augusta Marriott and ARC Convention Center.** Receive as information an update from the Augusta Marriott regarding 2025 usage metrics for the Augusta-Richmond County Convention Center, including event activity, performance trends, and upcoming developments. **(Requested by Commissioner Don Clark)**

Motion to receive as information without objection

40. Motion to **approve** of the following annual bid item, as the estimated annual purchases for these items are expected to exceed \$25,000.00. This request is in accordance with Sec. 1-10-58 of the Annual Contracts provision. Bid item 26-065A Fireworks for Independence Day Celebration. The recommendation for the award is for a one-year term with the option to extend for four (4) additional one (1) year terms upon mutual consent of both parties. **(No recommendation lacked committee quorum)**

Motion to approve

Motion made by Rice and seconded by Garrett

Motion carried 11-0-

41. Proposed revision to the Commission Rules of Procedures. **(No recommendation lacked committee quorum)**

Motion to approve

Motion made by Slendak and seconded by Garrett

Voting yes- Mayor Johnson, Slendak, Garrett, Rice, Clark, Guilfoyle, Scott, Wimberly, and Lewis

Voting no- Pulliam and J.J.

Motion carried 9-2

Substitute Motion to forward back to committee

Motion made by Pulliam and seconded by J. Johnson

Motion failed 5-6

Voting yes- J. Johnson, Pulliam, Wimberly, Lewis, Scott

Voting no - Rice, Clark, Slendak, Garrett, Gilfoyle, Mayor Johnson

42. Motion to **ratify** the Augusta Legislative Delegation appointments of **Mr. Kevin Mack** to the **General Aviation Commission** at Daniel Field (**Rep. Brian Prince**) and **Mr. Clarence Thompkins** – Augusta Port Authority (**Rep. Karlton Howard**) (**Deferred from the May 5, 2025 Commission Meeting**) **(No recommendation lack committee quorum)**

Motion to split appointments into separate votes.

Motion made by Guilfoyle and seconded by Rice

Motion carried 7-4

Voting Yes- Mayor Johnson, Pulliam, Rice, Clark, Guilfoyle, Slendak, Garrett.

Voting No – J. Johnson, Scott, Lewis, Wimberly

- 1) **Motion to approve the appointment of Kevin Mack**

Motion made by Garrett and seconded by Rice

Motion carried 11-0

- 2) **Motion to approve the appointment of Mr. Clarence Thompkins**

Motion made by Scott and seconded by Wimberly

Substitute motion:

Motion to deny

Motion made by Guilfoyle and seconded by Rice

Motion carried 6-5

Voting Yes: Mayor Johnson, Guilfoyle, Rice Slendak, Garrett, Clark

Voting No: Scott, Wimberly, J. Johnson, Lewis and Pulliam

- 43. Motion to Strengthen Communication between the ARC Commission and RCSS Board.** Support the establishment of committed discussions between the Augusta-Richmond County Commission and the Richmond County School Board of Education to eliminate barriers impacting communication, coordination, and collaboration between both governing bodies. **(Requested by Commissioner Don Clark) (No recommendation lacked committee quorum)**

Motion to approve and contact be made with the School Board President before any meetings are held.

Motion made by J. Johnson and seconded by Clark

Motion carried 8-0 - Rice, Lewis, Garrett out

Voting yes, Mayor Johnson, J. Johnson, Clark, Scott, Pulliam, Slendak, Guilfoyle and Wimberly.

- 44. Motion to approve to converting PCN 027YE005 (Assistant Solicitor-General) to Chief Assistant Solicitor-General with a salary of \$105,000.00 (action time sensitive May 1, 2026). (No recommendation lacked committee quorum)**

Motion to approve and funded from General Fund Contingency.

Motion made by Rice and seconded by Garrett

Motion carried 11-0-

- 45. Clarification of Richmond County Marshal's Office Support Activities:** Request for the Richmond County Marshal's Office to provide clarification regarding prescribed support activities identified within the Augusta-Richmond County Charter, and to identify opportunities for collaboration with Code Enforcement to address trash, illegal signage, and community cleanup concerns. **(Requested by Commissioner Don Clark) (No recommendation lacked committee quorum)**

Motion forward to committee.

Motion made by Rice and seconded by Garrett

Motion carried 11-0-

- 46. Update Regarding Housing Authority Development on Deans Bridge Road:** Receive as information an update regarding the Augusta Housing Authority's development project located on

Deans Bridge Road, including current status, community impact, and anticipated next steps. **(Requested by Commissioner Don Clark) (No recommendation lack committee quorum)**

Motion to receive as information without objection.

- 47. Discussion** regarding Business Operating Hours and Shutdown Operations. **(Requested by Commissioner Don Clark)**

It was the consensus of the Commission to forward to Committee without objection.

LEGAL MEETING

- A. Pending and Potential Litigation
 - B. Real Estate
 - C. Personnel
- 48. Motion** to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

ADDENDUM AGENDA
AUGUSTA COMMISSION
REGULAR MEETING
MAY 21, 2026

- 1. Discuss** the Augusta Common Usage & 2026 Summer Music Series. **(Requested by Commissioner Francine Scott)**

Recreation Director Tameka Williams reported that due to electrical upgrades being done at the Augusta Common the 2026 Summer Music Series has been moved to a temporary location at the Augusta Fairgrounds at no cost starting on Sunday, June 17, 2026.

Update was received as information without objection.

- 2. Approval/acceptance** of \$1,010,750 GDOT grant for Airport Hangar Site Development Program with signed contract from Augusta due to **GDOT no later than May 29, 2026. (Requested by Daniel Field Airport via Administration)**

Motion to approve

Motion made by Garrett and seconded by Rice

Motion carried 11-0

- 3. **Approve** the installation of additional three (3) speed humps along lower segment of Flager Road with a construction cost of \$22,000 funded by Traffic Engineering FY2026 Operation Budget Traffic Calming/R/M Pavement funds **(Requested by Mayor Garnett L. Johnson**

Motion to approve
Motion made by Garrett and seconded by Rice

Motion carried 11-0

////////////////////////////////////



Public Services Committee Meeting

May 26, 2026

Temporary Moratorium on New Data Centers

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Currently, the Augusta Georgia Government does not have a policy requirement for Data Centers. The Planning and Development Department recommends the adoption of a temporary moratorium on the acceptance, review, and approval of applications for new data centers until the new Zoning Ordinance has been adopted. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |



Commission Meeting

June 2, 2026

Proposed Landfill Holiday Closings

Department: N/A

Presenter: N/A

Caption: **Motion Statement:** There are two important holidays we observe as a city, state, and nation: Martin Luther King Jr. Day and Juneteenth. These holidays carry special meaning for working people. Dr. King was assassinated while supporting sanitation workers in their fight for dignity and fair treatment. Juneteenth recognizes the end of forced labor and the beginning of freedom for enslaved people. However, some of our own workers, including landfill employees, are still required to work on these days and are denied the opportunity to fully observe them.

Therefore, I move that the landfill be closed on **Martin Luther King Jr. Day and Juneteenth, effective on the next observing, except for employees needed for critical systems management or emergency operations.** This will allow our workers to observe these holidays with the same dignity and respect afforded to others. **(Requested by Commissioner Lonnie Wimberly)**

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in the following accounts: N/A

REVIEWED AND APPROVED BY: N/A

Lena Bonner

From: Commissioner Lonnie Wimberly
Sent: Wednesday, May 27, 2026 11:57 AM
To: Lena Bonner
Cc: Hameed Malik; Tameka Allen
Subject: Motion Statement

Good morning, Mrs. Bonner,

Please add the below text as an agenda item on the June 2, 2026 Commission Meeting agenda.

Motion Statement

There are two important holidays we observe as a city, state, and nation: Martin Luther King Jr. Day and Juneteenth.

These holidays carry special meaning for working people. Dr. King was assassinated while supporting sanitation workers in their fight for dignity and fair treatment. Juneteenth recognizes the end of forced labor and the beginning of freedom for enslaved people.

However, some of our own workers, including landfill employees, are still required to work on these days and are denied the opportunity to fully observe them.

Therefore, I move that the landfill be closed on Martin Luther King Jr. Day and Juneteenth, effective on the next observing, except for employees needed for critical systems management or emergency operations. This will allow our workers to observe these holidays with the same dignity and respect afforded to others.

Sincerely,

Lonnie C. Wimberly, RCSM, MBA, M.Ed
 Commissioner District 4

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AED.104 1



Commission Meeting

June 2, 2026

Departmental SOPs

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Have Administrator provide a detailed update on the SOPs for each department. (Requested by Commissioner Stacy Pulliam) |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

From: [Commissioner Stacy Pulliam](#)
To: [Lena Bonner](#)
Cc: [Natasha L. McFarley](#)
Subject: Fw: Procedures and Policies / Standard Operating Procedures (SOP) Project Update
Date: Wednesday, May 27, 2026 6:42:58 PM
Attachments: [image001.png](#)

Below is a forwarded email where an update was provided for SOPs.

Please add this as supporting documentation to the following agenda item for June 2 2026

Have Administrator provide a detailed update on the SOPs for each department.

Kind Regards,

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



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AED:104.1

From: Takiyah A. Douse <TDouse@augustaga.gov>
Sent: Monday, March 4, 2024 10:31:44 AM
To: Commissioner Stacy Pulliam <SPulliam@augustaga.gov>
Subject: FW: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

FYI - Update

TAD

From: Takiyah A. Douse
Sent: Friday, March 1, 2024 5:11 PM
To: Kelli Walker <Walker@augustaga.gov>
Cc: Charles Jackson <cmjackson@augustaga.gov>
Subject: RE: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

Ms. Walker,

Thanks for this information.

Draft an email for me to send those who have not responded.

TAD

From: Kelli Walker <Walker@augustaga.gov>
Sent: Friday, March 1, 2024 1:43 PM
To: Takiyah A. Douse <TDouse@augustaga.gov>
Cc: Charles Jackson <cmjackson@augustaga.gov>
Subject: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

Good afternoon, please be advised that an email was sent to Department Heads requesting their current policies and procedural related documents be submitted by COB February 29, 2024. To date, I have received a response from the following departments;

- Animal Services
- Planning and Development
- Central Services
- Human Resources (files are saved on SharePoint)
- E911 (access to their document management system was granted)
- Utilities (No written SOP)
- Fire Department (acknowledged receipt of email)
- RCCI

I am awaiting a response from the departments listed below;

- Engineering and Environmental Services
- Finance
- Housing & Community Development
- Information Technology
- Parks and Recreation
- Transit

A follow-up email will be sent out shortly as a reminder of the deadline that recently passed. If you have any questions, please do not hesitate to call.

Thanks,

Kelli Walker, MBA
311 Manager
Administrator's Office – Augusta 311
2760 Peach Orchard Rd
Augusta, GA 30901
(706) 821-2304 – Office
(706) 826-4790 – Fax
walker@augustaga.gov – Email
www.augustaga.gov



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Commission Meeting

June 2, 2026

Waste Hauler Contract

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Discussion and or review of the City of Augusta’s waste hauler contract. (Requested by Commissioner Tony Lewis) |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |

Lena Bonner

From: Commissioner Tony Lewis
Sent: Thursday, May 28, 2026 7:05 AM
To: Lena Bonner
Subject: Augusta Waste Hauler contract

Gm Mrs Bonner, could you please add to Commission agenda "Discussion and or review of The City of Augusta's waste hauler contract ; in particular with relations to the inclusion of local small businesses".

Kindest Regards

Tony Lewis

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AED:104.1



Finance Committee Meeting

Meeting Date: May 26, 2026

Approve FY2027 Budget Planning Calendar

| | |
|---|--|
| Department: | Administrator's Office / Finance |
| Presenter: | Tameka Allen, Administrator / Mattie Sue Stevens, Deputy Administrator |
| Caption: | Motion to approve the FY2027 Budget Planning Calendar. |
| Background: | The Budget Planning Calendar establishes tentative dates for each stage of the FY2027 budget presentation and adoption process. The proposed calendar has been adjusted from previous years to allow additional time for budget discussion by the Augusta Commission. |
| Analysis: | <p>The calendar is presented for approval consistent with the legal requirements of O.C.G.A. 36-81-5. The proposed calendar will facilitate budget development, review, deliberations by the governing body, and adoption of the FY2027 budget on a timely basis. Administration and Finance will coordinate opportunities for public input through a Community Budget Survey in June and public meetings in July and October.</p> <p>The required date of adoption is set by Sec. 2-3-6 of the Augusta Code of Ordinances: "The budget shall be finally adopted by the Commission at or before the adjournment of the regularly called meeting on the third Tuesday of the month of November, which meeting shall be a public meeting."</p> |
| Financial Impact: | N/A |
| Alternatives: | Revise calendar dates, in keeping with dates and time requirements set by State and local ordinances. |
| Recommendation: | Approve the FY2027 Budget Planning Calendar. |
| Funds are available in the following accounts: | N/A |

REVIEWED AND APPROVED BY:

**AUGUSTA, GEORGIA
FY2027 BUDGET PLANNING CALENDAR**

MAY-JUNE 2026

May 26 Finance Committee approves FY2027 Budget Calendar
 June 2 Commission approves FY2027 Budget Calendar
 June Community Budget Survey Open
 June TBD FY2027 Budget Retreat
 June 29 Distribution of Budget Calendar and Instructions
Departments with Central Square access may begin budget entry

JULY 2026

July Community Budget Engagement Meetings (schedule TBD)
July 17 Deadline for ALL submission of budget documents to Finance

AUGUST-SEPT 2026

August 20-26 Departmental Work Sessions with the Administrator's Office and Finance Department
 September Commission Work Sessions as needed
 September 11 *Budget summary presented to Administrator by Finance Department*
September 29 FY2027 Proposed Budget presented to Augusta-Richmond County Commission by the Administrator

OCTOBER 2026

October Commission Work Sessions as needed
 October 20 **PUBLIC TOWN MEETING / COMMISSION MEETING**
 Public Hearing of 2027 Budget

NOVEMBER 2026

November 17 Deadline for Adoption of the FY2027 Budget by the Augusta-Richmond County Commission

JANUARY 2027

January 1 Effective date for the FY 2027 Budget



Commission Meeting

June 2, 2026

Affidavit

| | |
|---|--|
| Department: | N/A |
| Presenter: | N/A |
| Caption: | Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act. |
| Background: | N/A |
| Analysis: | N/A |
| Financial Impact: | N/A |
| Alternatives: | N/A |
| Recommendation: | N/A |
| Funds are available in the following accounts: | N/A |
| <u>REVIEWED AND APPROVED BY:</u> | N/A |