



## COMMISSION MEETING AGENDA

Commission Chamber

Wednesday, March 29, 2023

2:00 PM

### INVOCATION

Head Pastor Bernard “Sonny” Mason, Woodlawn United Methodist Church

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### DELEGATION(S)

- A. Mr. Marion Williams to discuss Boathouse Property

### CONSENT AGENDA

*(Items 1-2)*

### PETITIONS AND COMMUNICATIONS

1. Motion to **approve** the minutes of the Regular Meeting held March 21, 2023.

### APPOINTMENT(S)

2. Motion to approve the appointment of Tim Turner to the Board of Zoning Appeals representing District 2. **(Requested by Commissioner Stacy Pulliam)**

\*\*\*\***END CONSENT AGENDA**\*\*\*\*

### AUGUSTA COMMISSION

### AUGUSTA COMMISSION REGULAR AGENDA

*(Items 3-30)*

### PLANNING

3. The Planning & Development Department is requesting that **Zoning Petition Z-23-09** be rescinded which was approved by the Commission in its meeting held March 21, 2023. The Planning Commission required that the petitioner/owner shall first apply and obtain **approval for a variance** for the north side yard setback requirement for the lot containing the existing home prior to this rezoning application being placed on the agenda of the Augusta Commission for their approval.

## **PUBLIC SERVICES**

- 4.** Motion to approve entering into a memorandum of understanding with R/C Supercross, Inc., a local non-profit organization, for the operation of Bayvale Park.
- 5. New Location: A.N. 23-12:** A request by Henry Scheer for an on-premise consumption **Beer & Wine** and a retail package **Beer & Wine** License to be used in connection with Mally's Market located at 2860 Washington Rd. District 7. Super District 10.
- 6. New Ownership: Existing Location: A.N. 23-13:** A request by Safi Ullah for a retail package **Beer & Wine** License to be used in connection with Sultan Corporation #1 located at 3671 Peach Orchard Rd. District 6. Super District 10.
- 7. New Ownership: Existing Location: A.N. 23-14:** A request by Shailendrasin Devdhara for a consumption on premise **Liquor, Beer & Wine** License to be used in connection with Sheraton Augusta Hotel located at 1069 Stevens Creek Rd. There will be Sunday Sales District 7. Super District 10.
- 8.** Discuss having a workshop on Augusta-Richmond County's STR (Short Term Rental) Ordinance. (**Requested by Commissioner Stacy Pulliam**)

## **ADMINISTRATIVE SERVICES**

- 9.** Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME funding to rehabilitate one (1) low to moderate income rental affordable unit for occupancy by a low to moderate income family.
- 10.** Motion to approve quantity (1) Lead hazard reduction projects. RFQ 22-188
- 11.** Receive as information the emergency request for the replacement of a chilled water coil at Charles B. Webster Detention Center in the amount of \$26,715.00 by Trane US, Inc.
- 12.** Motion to approve the execution of the attached letter of intent between Augusta, Georgia and Augusta Technical College for the use and operation of the Augusta Municipal Golf Course.
- 13.** Receive as information an update from Wallace Roberts & Todd.
- 14.** Discuss the emergency procurement of Emergency Medical Dispatch (EMD) software and equipment from Priority Dispatch.

## **ENGINEERING SERVICES**

- 15.** Approve the continued funding of the current On-Call Field and Laboratory Testing for Soil and Construction Material, and Geotechnical Inspection and Investigation (CMT\_Geotech) Services contract in the amount of \$384,415.00 for Greene Street Improvements Project. MEG assigned to Greene Street construction. RFP 19-179 / Requested by Engineering.
- 16.** Approve award of Construction Contract to Kiewit Infrastructure South Co. (Kiewit) in the amount of \$3,585,500.70 for Transportation Investment Act (TIA) Projects, Highland Ave. Bridge over CSX & Walton Way Bridge over Hawks Gully Maintenance Repairs Projects, subject to receipt of signed contracts and proper bonds. ITB 22-281A / requested by Engineering
- 17.** Consider approval of Change Order No. 2 to Blair Construction, Inc.'s contract to construct the Fort Gordon Army Base B Street Water Main Improvement (20UTI194)



- 18.** Motion to approve contracting with Jacobs to provide on-call consulting engineering services for the Utilities Department's Utility Privatization program at Fort Gordon. Jacobs is a prequalified consultant firm approved on RFQ 18-132
- 19.** Approve \$1,800,000 for continue the funding for the current On-Call Augusta Infrastructure Routine Maintenance- Storm Drainage, Sidewalks, Street Lighting and Concrete Work Contract to Blair Construction Inc., Beams Contracting Inc., Larry McCord, LLC, Horizon Construction & Associates, and J & B Construction and Services Inc. requested by Engineering. RFP 21-155
- 20.** Approve Supplement funding to Goodwyne, Mills & Cawood (GMC) for SA 1 in the amount of \$65,721.00 and SA2 in the amount of \$78,666.00 for a total of \$144,387.00 for the 13th Street & Telfair Street Improvements TIA Projects Construction Phase Services (CEI). Requested by Engineering / RFP 18-266
- 21.** Discuss a permanent lawn maintenance schedule of city-owned lots during peak growth season March- October. **(Requested by Commissioner Stacy Pulliam)**

## **FINANCE**

- 22.** Discuss conducting a forensic audit be conducted within our local government departments. **(Requested by Commissioner Catherine McKnight)**

## **PUBLIC SAFETY**

- 23.** Motion to approve the contract agreement with Lightspeed and the Charles B. Webster Detention Center. The contract is for a five year agreement at \$36,288 per year.
- 24.** Motion to approve Memorandum of Understanding (MOU) between the Augusta Information Technology Department and Georgia Emergency Management and Homeland Security Agency for Grant Applications. Any grant applications will be approved through Augusta's normal grant review process.
- 25.** Motion to approve the upgrade of Information Technology's Cisco security appliance and purchase associated software through DISYS Solutions, Inc.
- 26.** Motion to approve the replacement of existing virtual server and storage environments.
- 27.** Discuss Gold Cross EMS Termination Letter. **(Requested by Mayor Garnett Johnson)**
- 28.** Receive the 2022 Information Technology Annual Report as information.
- 29.** Update from EMS subcommittee and discuss subsidy rate needed. **(Requested by Commissioner Sean Frantom)**

## **LEGAL MEETING**

- A. Pending and Potential Litigation
- B. Real Estate
- C. Personnel
- 30.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.



## Commission Meeting

March 29, 2023

Invocation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Head Pastor Bernard “Sonny” Mason, Woodlawn United Methodist Church
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Commission Meeting**

March 29, 2023

Mr. Marion Williams

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Mr. Marion Williams to discuss Boathouse Property
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

**Commission meetings:** First and third Tuesdays of each month – 2:00 p.m.

**Committee meetings:** Second and last Tuesdays of each month – 1:00 p.m.

**Commission/Committee:** (Please check one and insert meeting date)

<input checked="" type="checkbox"/> Commission	Date of Meeting <u>3/29/23</u>
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

**Contact Information for Individual/Presenter Making the Request:**

Name: Mr. Marion Williams

Address: 1941 Kratha Dr.

Telephone Number: 706.664.1496

Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Caption/Topic of Discussion to be placed on the Agenda:**

Boathouse Property.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please send this request form to the following address:**

**Ms. Lena J. Bonner**  
**Clerk of Commission**  
**Suite 220 Municipal Building**  
**535 Telfair Street**  
**Augusta, GA 30901**

**Telephone Number:** 706-821-1820  
**Fax Number:** 706-821-1838  
**E-Mail Address:** nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



## Commission Meeting

March 29, 2023

### Minutes

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> the minutes of the Regular Meeting held March 21, 2023.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**COMMISSION MEETING MINUTES**

Commission Chamber  
Tuesday, March 21, 2023  
2:00 PM

**PRESENT**

Mayor Garnett Johnson  
Commissioner Brandon Garrett  
Commissioner Jordan Johnson  
Commissioner Alvin Mason  
Commissioner Sean Frantom  
Commissioner Francine Scott  
Commissioner Catherine Smith-McKnight  
Commissioner Stacy Pulliam  
Commissioner Wayne Guilfoyle

**ABSENT**

Commissioner Bobby Williams  
Commissioner Tony Lewis

**INVOCATION**

**Reverend Terri Degenhardt**, Priest in Charge, St. Augustine of Canterbury Episcopal Church

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**RECOGNITION(S)****A. February Years of Service Recognition**

Presentations are made to the February Years of Service recipients.

**DELEGATION(S)****B. Mr. Kevin Delaigle** regarding the status of the City's Cemetery Perpetual Care Commission.

It was the consensus of the Commission that this item be received as information.

**C. Mr. Moses Todd** representing I love Augusta Inc. regarding addressing media misinformation and character assassination by TAP in defense of Commissioner Stacy Pulliam.

Presentation is made by Mr. Todd.

**D. Mr. Christopher Vega** regarding funding for his non-profit organization.

Presentation is made by Mr. Vega.

## CONSENT AGENDA

Item 1.

(Items 1-22)

### PLANNING

1. **Z-23-06** – A request for concurrence with the Augusta Georgia Planning Commission to APPROVE a petition by Saurin Patel on behalf of CSRA Capital Holdings, LLC., – requesting a rezoning from zone A (Agriculture) to zone B-2 (General Business) affecting property containing approximately 1.39-acres located at 703 & 709 E. Robinson Avenue. Tax Map #078-0-017-00-0 and 078-0-018-00-0. DISTRICT 3

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

2. **Z-23-07** – A request for concurrence with the Augusta Georgia Planning Commission to APPROVE a petition by Alex Becker on behalf of A Becker Holdings LLC – requesting a rezoning from zone R-1A (One-family Residential) to zone B-2 (General Business) affecting property containing approximately 1.50-acres out of 3.48-acres located at 1801 Lumpkin Road. Tax Map #111-1-024-00-0. DISTRICT 2

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

3. **Z-23-08** – A request for concurrence with the Augusta Georgia Planning Commission to APPROVE a petition by Stratosphere Investments, LLC – requesting a rezoning from zone R-1A (One-family Residential) to zone R-1B (One-family Residential) affecting property containing approximately 0.73-acres located at 3029 Cardinal Drive. Tax Map #043-1-104-00-0. DISTRICT 3

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

4. **Z-23-09** – A request for concurrence with the Augusta Georgia Planning Commission to APPROVE a petition by Jeremy Brackman on behalf of CSRA Homebuyer, LLC – requesting a rezoning from zone R-1C (One-family Residential) to zone R-1D (One-family Residential) affecting property containing approximately 0.43-acres located at 927 Russell Street. Tax Map #045-1-046-00-0. DISTRICT 1

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle



5. **Z-23-10** – A request for concurrence with the Augusta Georgia Planning Commission to DE Item 1.  
petition by Bourne Properties, Inc on behalf of Debra Bourne– requesting a rezoning from zone R-1A (One-family Residential) to zone R-1E (One-family Residential) affecting property containing approximately 5.33-acres located at 2715 Mayo Road. Tax Map #006-0-013-00-0.  
DISTRICT 7

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **PUBLIC SERVICES**

6. Motion to **approve New Location: A.N. 23-10**: request by James Edward Miller for a retail package **Beer & Wine** License to be used in connection with Circle K Stores, Inc #2707036 located at 1600 **Barton Chapel Rd.** District 5. Super District 9. **(Approved by Public Services Committee March 14, 2023)** District 5. Super District 9.

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

7. Motion to **approve New Ownership/Existing Location: A.N. 23-11**: A request by Pratik J. Patel for a retail package **Beer & Wine** License to be used in connection with Country Corner 11 located at **4630 Mike Padgett Hwy.** District 8. Super District 10. **(Approved by Public Services Committee March 14, 2023)** District 8. Super District 10.

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

8. Motion to **approve** a new Commercial Plan Resubmission Fee. (Ordinance 7680 Update) **(Approved by Public Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

9. Motion to **approve** Consulting Services Agreement with Alfred Benesch & Company in the amount of \$113,600.00 for Rehabilitation of Augusta Regional Airport Existing Long-Term Parking Lot A, Phase 1 Design Services. Approved by the Augusta Aviation Commission on February 23, 2023. (RFQ 22-282) **(Approved by Public Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

- 10. Motion to approve allocating funding in the amount of \$580,000 in the Recreation Department budget through SPLOST 7 using the competitive bid process for mold remediation at the Boathouse, to procure other bids for the repairs to the deck and the remainder of the construction/rehabilitation work and to take care of the needs of the Rowing Club. (Approved by Public Services Committee March 14, 2023)**

Motion to approve referring this item back to the next Public Services Committee meeting in 30 days in order to discuss the costs for the demolition of the present Boathouse building and to determine a path forward to provide for the current needs of the Augusta Rowing Club.

Motion made by Guilfoyle, Seconded by Scott.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

- 11. Motion to approve the Planning & Development to draft potential updates to the occupational tax and alcohol licensing ordinances. (Approved by Public Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **ADMINISTRATIVE SERVICES**

- 12. Motion to approve the purchase of one 2023 John Deere 5090E tractor, at a total cost of \$66,200 from Blanchard Equipment Company of Augusta, GA (Bid #22-302) for the Utilities Department – Fort Gordon Division. (Approved by Administrative Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

- 13. Motion to approve the renewal of the Intergovernmental Service Agreement between Augusta and the Augusta Richmond County Coliseum Authority in the amount of \$120,000. (Approved by Administrative Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

- 14. Motion to approve the purchase of two 2023 Dodge Rams, at a total cost of \$85,138 from Thomson Motor Centre of Thomson, GA for the Utilities Department – Engineering Division. (Approved by Administrative Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **ENGINEERING SERVICES**

15. Motion to **authorize** the execution of a Joint Funding Agreement with the U. S. Department the Interior U. S. Geological Survey (USGS) for the operation, modeling and analyzing of monitoring wells to investigate water levels and water quality for Augusta's groundwater production facilities. The request is to include an annual renewal for an additional three years unless the cost increases above \$150,000 in any year. **(Approved by Engineering Services Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **PUBLIC SAFETY**

16. Motion to **approve/acceptance** – FY 2021 Assistance to Firefighters Grant (AFG). **(Approved by Public Safety Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

17. Motion to **approve** the emergency purchase of ammunition for the Richmond County Sheriff's Training Division. **(Approved by Public Safety Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

18. Motion to **approve** the emergency purchase of ammunition for the Richmond County Sheriff's SWAT Team. **(Approved by Public Safety Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

19. Motion to **approve** Accountability Court applying for BJA FY23 Adult Treatment Court Grant. **(Approved by Public Safety Committee March 14, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **APPOINTMENT(S)**

20. Motion to **approve** the appointment of Ms. Maggie Pritchard to the Citizens Small Business Advisory Board representing District 8

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

Item 1.

- 21. Motion to approve the appointment of Mr. Michael Thurman to the Augusta Port Authority representing District 8 beginning April 1, 2023.**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **PETITIONS AND COMMUNICATIONS**

- 22. Motion to approve the minutes of the Commission meeting held March 7, 2023 and the Special Called Meeting held March 14, 2023.**

Motion to approve.

Motion made by Garrett, Seconded by Smith-McKnight.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

**\*\*\*\*END CONSENT AGENDA\*\*\*\***

**AUGUSTA COMMISSION**

## **AUGUSTA COMMISSION REGULAR AGENDA**

(Items 23-25)

## **ADMINISTRATIVE SERVICES**

- 23. Receive as information a presentation from Destination Augusta. (Deferred from the March 14, 2023 Administrative Services Committee)**

Motion to receive this item as information without objection.

Motion made by Frantom, Seconded by Pulliam.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

## **PUBLIC SAFETY**

- 24. Motion to approve implementing the program/ presentation by Ms. Carrie Ducote from Best Friends Animal Society regarding an introduction of a new way to manage outdoor cats that is more effective and fiscally responsible than the current method of trapping and euthanizing. Tasking the Director of Animal Services to proceed with the next step to move forward with an ordinance amendment to exempt fixed cats who are not a nuisance from mandatory impoundment. (No recommendation from Public Safety Committee March 14, 2023)**

Motion to approve referring this item back to the next Public Safety Committee meeting on April 11.

Motion made by Garrett, Seconded by Smith-McKnight.

Item 1.

Voting Yea: Garrett, Johnson, Mason, Frantom, Scott, Smith-McKnight, Pulliam, Guilfoyle

**LEGAL MEETING**

**A.** Pending and Potential Litigation

**B.** Real Estate

**C.** Personnel

**25.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.





## Commission Meeting

March 29, 2023

Appoint Tim Turner to the Board of Zoning Appeals representing District 2

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the appointment of Tim Turner to the Board of Zoning Appeals representing District 2. ( <b>Requested by Commissioner Stacy Pulliam</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Lena Bonner**

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**From:** Commissioner Stacy Pulliam  
**Sent:** Wednesday, March 22, 2023 9:06 PM  
**To:** Lena Bonner  
**Subject:** Board Appointment

Great Morning,

I would like to add Tim Turner to BZA to represent District 2.

Best Regards,

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



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This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1



## Clerk of Commission

Commission, Authorities, & Boards Talent Bank Application

Title	Mr.		
First Name *	Timothy		
Middle Name *	James		
Last Name *	Turner		
Suffix			
Date Of Birth *	6/30/1971		
Address *	Street Address 3618 Jamaica Drive Address Line 2 City Augusta Postal / Zip Code 30909		
	State / Province / Region		GA
	Country		USA
Home Phone *	7704330063		
Work Phone	7703291252		
Registered Voter *	<input type="radio"/> District 1 <input checked="" type="radio"/> District 3 <input type="radio"/> District 5 <input type="radio"/> District 7 <input type="radio"/> None		
	<input type="radio"/> District 2 <input type="radio"/> District 4 <input type="radio"/> District 6 <input type="radio"/> District 8		
Marital Status *	Married		
Education *	College Degree		
Race *	White		
Gender *	Male		
Occupation *	Real Estate Broker		
Interests	Family, Friends, Education		

### Commissions, Authorities, & Boards

Volunteer For \* Board of Zoning Appeals  
 Click add below to apply for more than one board.

\*

I currently have relatives working for the City of Augusta

☐ Yes

☒ No

\*

I currently serve on an Augusta Board, Commission, or Authority

☐ Yes

☒ No

I would like to receive an email confirmation of my submission.

☒ Yes

☐ No

Email

tim.turner@gmail.com



## Commission Meeting

March 29, 2023

Rescind Approval of Z-23-09

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<b>Department:</b>	Planning and Development
<b>Presenter:</b>	Carla DeLaney
<b>Caption:</b>	The Planning & Development Department is requesting that <b>Zoning Petition Z-23-09</b> be rescinded which was approved by the Commission in its meeting held March 21, 2023. The Planning Commission required that the petitioner/owner shall first apply and obtain <b>approval for a variance</b> for the north side yard setback requirement for the lot containing the existing home prior to this rezoning application being placed on the agenda of the Augusta Commission for their approval.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

March 29, 2023

Motion to approve a MOU with R/C Supercross, INC.

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<b>Department:</b>	Parks & Recreation
<b>Presenter:</b>	Maurice McDowell
<b>Caption:</b>	Motion to approve entering into a memorandum of understanding with R/C Supercross, Inc., a local non-profit organization, for the operation of Bayvale Park.
<b>Background:</b>	R/C Supercross has utilized Bayvale Park for remote control car racing for many years. The park has a racetrack and facilities to host racing events and practice. The MOU provides the means to formalize a partnership with R/C Supercross.
<b>Analysis:</b>	R/C Supercross will assist with the maintenance of the park and invest generated revenues in park improvements and programming opportunities.
<b>Financial Impact:</b>	There is no additional cost to Augusta.
<b>Alternatives:</b>	<ol style="list-style-type: none"> <li>1. Move to approve</li> <li>2. Move to no action</li> </ol>
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. Move to approve</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**MEMORANDUM OF UNDERSTANDING**  
**FOR THE OPERATION OF BAYVALE PARK**

THIS MEMORANDUM OF UNDERSTANDING ("the Agreement") is made and entered into this 02 day of March, 20 23, by and between AUGUSTA, GEORGIA (hereinafter referred to as "Augusta"), a political subdivision of the State of Georgia, by and through its Parks and Recreation Department and AUGUSTA R/C SUPERCROSS, INC., a domestic not-for-profit corporation with business address of P.O. Box 333 (hereinafter referred to as "R/C Supercross"). Evans GA 30809

**WHEREAS**, Augusta and R/C Supercross deem that it would be beneficial to both the Augusta taxpayers and local Augusta residents for R/C Supercross and Augusta to jointly operate Bayvale Park ("The Park"), located at 3470 Milledgeville Road, Augusta, GA 30909.

**WHEREAS**, R/C Supercross will accept the responsibility to staff, develop, and implement sound programs, specifically remote control car racing for nitro and electric cars, for the best interest of this community; and

**NOW, THEREFORE**, for and in consideration of the mutual promises and the covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**I. RESPONSIBILITIES OF R/C Supercross**

1. R/C Supercross shall provide staff and volunteer members for the operation and maintenance of the Park as it relates to remote control car racing.
  - i. "Staff," "staff members," and/or "members of staff" is hereby defined as individuals who are certified in CPR and First Aid and are employees of R/C Supercross.
  - ii. "Volunteer members" are individuals who are certified in CPR and First Aid and have entered into a volunteer agreement with R/C Supercross.
  - iii. R/C Supercross is responsible for selecting adequate staff and volunteer members, and shall practice and apply due diligence in the pre-employment and employment of said members. This includes but is not limited to background checks, drug and alcohol testing, and other measures as deemed necessary by R/C Supercross. R/C Supercross shall communicate to staff or volunteer members all restrictions, obligations, and responsibilities of R/C Supercross and R/C Supercross's staff and volunteer members.
2. R/C Supercross shall meet with Augusta annually ("the annual meeting") to discuss operations and programs, as well as any changes, modifications, or amendments to this lease agreement and/or any fees that may need to be

modified or implemented. The annual meeting shall be held no later than June 30 of the calendar year.

3. R/C Supercross shall be an organization incorporated by the State of Georgia, and at all times maintain good standing as such. R/C Supercross shall at all times be a tax-exempt organization under 501(c)(3) of the Internal Revenue Code. At the annual meeting, R/C Supercross shall provide the Director of the Parks and Recreation Department of Augusta proof of its good standing as an incorporated organization and its IRS tax filing for the previous financial year.
4. R/C Supercross shall maintain a current inventory of all supplies furnished by Augusta for the Park. A copy of this inventory shall be provided at the annual meeting.
5. R/C Supercross shall follow all policies, rules, regulations and administrative procedures in place for the operation of parks owned by Augusta, Georgia.
6. R/C Supercross shall receive the proceeds from their programming conducted at the Park. R/C Supercross in its accounting shall set aside these revenues as specially marked and shall not commingle these monies with any other funds. In order to accommodate the requirement of this paragraph, R/C Supercross may, but is not required to, maintain separate financial accounts at an FDIC-insured institution to accomplish this accounting purpose. R/C Supercross shall only expend those revenues on the following and for no other purpose:
  - i. Materials or supplies solely for the use of the Park;
  - ii. Maintenance of the Park or services directly and solely in support of the Park, except that in no way shall this provision be expected to relieve Augusta from its obligations to provide janitorial, maintenance, and cleaning supplies under II(2) of this Agreement;
  - iii. Wages for staffing at the Park, or stipends for volunteers at the Park; and
  - iv. Supplies or other physical goods solely for the use or support of programming solely held at the Park, such as program supplies.
7. R/C Supercross shall receive any generated revenues through fundraising conducted at the Park. "Fundraising" in this paragraph shall mean those programs solely for the purpose of generating excess funds for R/C Supercross above and beyond the cost of the programming itself.
8. R/C Supercross shall maintain an accounting of the number of patrons by program and activity, and the revenue received by program and/or activity. R/C Supercross shall provide a quarterly report and an annual report, on a form provided by Augusta, of the aforementioned information.



9. R/C Supercross shall provide a summary report of revenues and expenditures at the annual meeting.
10. R/C Supercross shall perform general maintenance of the park, which includes maintaining the racetrack and picking up litter from the grounds. The Director of the Parks and Recreation Department has the sole discretion to determine the compliance of this paragraph and reserves the right to direct R/C Supercross to conduct specific maintenance activities on an irregular or regular basis for the Park particular needs or for the needs of Augusta. Augusta shall be responsible for providing such items and supplies to R/C Supercross as is required to comply with this paragraph.
11. R/C Supercross agrees to indemnify and hold harmless Augusta, its officers, employees, and agents from and against any and all liabilities, claims, suits, demands, damages, losses and expenses, including attorneys' fees, arising out of or resulting from R/C Supercross's operation of the Park or any other part of this Agreement, except as a result of Augusta's own negligence or responsibilities under this Agreement. R/C Supercross further agrees that the foregoing agreement to indemnify and hold harmless applies to any claims for damage or injury to itself and/or any individuals employed or retained by it in connection with any changes, additions, alterations, modifications and/or improvements made to the Park, and hereby releases Augusta, its officers, employees, and agents from liabilities, claims, suits, demands, damages, losses and expenses, including attorneys' fees in connection with the aforementioned.
12. R/C Supercross shall, at all times that this Agreement is in effect, cause to be maintained in force and effect an insurance policy that will ensure and indemnify Augusta against liability or financial loss resulting from injuries occurring to persons or property or occurring, as a result of any negligent error, act or omission of R/C Supercross during the term of this Agreement. R/C Supercross shall provide, at all times, Worker's Compensation insurance in accordance with the laws of the State of Georgia. Augusta will be named as an additional insured with respect to R/C Supercross's liabilities hereunder in insurance coverages. The policies shall be written by a responsible company(s), to be approved by Augusta, and shall be noncancellable except on thirty (30) days' written notice to Augusta. The requirements contained herein, as well as Augusta's review or acceptance of insurance maintained by R/C Supercross is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by R/C Supercross under this Agreement:
  - i. Commercial General Liability – Combined single limit of no less than \$1,000,000 each occurrence and \$2,000,000 aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.

- ii. Additional Insured – R/C Supercross agrees to endorse the Augusta as an Additional Insured on the Commercial General Liability. The Additional Insured shall read 'Augusta as its interest may appear'.
  - iii. Certificate of Insurance – R/C Supercross agrees to provide Augusta a Certificate of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. If R/C Supercross receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, R/C Supercross agrees to notify Augusta within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance.
  - iv. Upon an affidavit by R/C Supercross that there are no employees of the R/C Supercross and shall be no employees, the Worker's Compensation requirement shall be waived.
13. R/C Supercross shall follow all safety guidelines set forth by Augusta. R/C Supercross shall immediately notify Augusta of any violation of law, including but not limited to trespass, burglary, theft, assault, and/or battery. R/C Supercross shall immediately notify Augusta in the event of any property damage to the Park. R/C Supercross shall immediately notify Augusta in the event of any medical emergency, accident resulting in injury or property damage, or in the event of break-ins, property damage, emergencies, injuries, or incidents. An Augusta-issued incident report must be submitted immediately following the incident.
14. R/C Supercross shall abide by all federal, state, and local laws.
15. R/C Supercross acknowledges and consents that at all times the Park remains the property of Augusta. Augusta may, at any time, for any reason or for no reason, with notice or without notice, enter and inspect any part or portion of the Park and its premises.
16. R/C Supercross shall not utilize the Park for any purpose other than for the benefit of the population at large. R/C Supercross, its officers, staff, and volunteer members shall not utilize the Park or any part or portion thereof except as necessary to perform its obligations and responsibilities under this Agreement.

## **II. RESPONSIBILITIES OF AUGUSTA**

- 1. Augusta shall provide utilities for the Park, as well as provide repairs and technical maintenance. Whether any particular obligation or responsibility of "maintenance" is an obligation of Augusta or of R/C Supercross is at the sole

discretion of the Director of the Parks and Recreation Department of Augusta, Georgia.

2. Augusta shall provide for trash collection and recycling from the existing refuse and recycling bins on the premises of the Park. Augusta shall provide janitorial, cleaning, and other maintenance supplies for Park.
3. Augusta shall comply with all federal, state, and local laws, including, but not limited to, ensuring that the Park complies with the Americans with Disabilities Act (ADA).
4. Augusta shall provide guidelines, manuals, or rules concerning any obligation or responsibility of R/C Supercross under this Agreement.
5. Augusta shall be responsible for managing any and all improvements to the park, or other property owned by Augusta regardless of funding source.
6. Augusta shall provide, at all times, contacts for persons within Augusta to R/C Supercross for R/C Supercross to perform its obligations and responsibilities under this Agreement.
7. Augusta may, but is not required to, provide personnel to assist R/C Supercross with those responsibilities as described in this Agreement, including, but not limited to, facility and playground inspections, order maintenance supplies, submit work orders, and help assist with programming.

### **III. GENERAL TERMS**

1. The law of the State of Georgia shall govern the Agreement between Augusta and R/C Supercross with regard to its interpretation and performance, and any other claims related to this agreement. All claims, disputes and other matters in question between Augusta and R/C Supercross arising out of or relating to the Agreement, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. R/C Supercross, by executing this Agreement, specifically consents to jurisdiction and venue in Richmond County and waives any right to contest the jurisdiction and venue in the Superior Court of Richmond County, Georgia.
2. R/C Supercross acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, R/C Supercross is deemed to possess knowledge concerning Augusta's ability to assume contractual obligations and the consequences of R/C Supercross's provision of goods or services to Augusta under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that R/C Supercross may be precluded from recovering payment for such unauthorized goods or services. Accordingly, R/C Supercross agrees that if it provides goods or services to Augusta under a

contract that has not received proper legislative authorization or if R/C Supercross provides goods or services to Augusta in excess of any contractually authorized goods or services, as required by Augusta's Charter and Code, Augusta may withhold payment for any unauthorized goods or services provided by R/C Supercross. R/C Supercross assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, however characterized, including, without limitation, all remedies at law or equity.

3. The terms of this agreement supersede any and all provisions of the Georgia Prompt Pay Act.
4. The term of this Agreement shall terminate absolutely and without obligation on the part of Augusta each and every December 31<sup>st</sup>, unless terminated earlier in accordance with the termination provisions of the Agreement. This Agreement automatically renews on each January 1<sup>st</sup>, unless terminated in accordance with the termination provisions of the Agreement. This Agreement terminates absolutely, with no further renewals, on December 31, 2024, which is two (2) years from the Effective Date of this Agreement.
5. This Agreement shall supersede any and all previously executed agreements between the parties.
6. This Agreement constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement. The provisions of this Agreement cannot be explained, supplemented or qualified through evidence of trade usage or a prior course of dealings. In entering into this Agreement, neither party has relied upon any statement, representation, warranty or agreement of any other party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement, other than any that are expressly stated in this Agreement.
7. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
8. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
9. This relationship is intended solely for the mutual benefit of the parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than R/C Supercross and Augusta; without limiting the generality of the foregoing, no rights are intended to be created for any student, parent or guardian of any student, spouse, next of kin, employer, prospective employer, or any other third party.

10. Neither party, or its agents or employees, is an agent, employee, or servant of the other party. Augusta and R/C Supercross acknowledge and agree that the volunteer participants are not employees of R/C Supercross or Augusta by reason of such participation. Volunteer participants shall in no way hold themselves out as employees of R/C Supercross or Augusta.
11. Except as otherwise provided in this Agreement, R/C Supercross may not transfer, sell, or otherwise contract with any other person or organization its obligations or responsibilities in this Agreement without prior written approval of Augusta.

#### **IV. TERMINATION AND NOTICES**

1. To the extent that it does not alter the scope of this Agreement, Augusta may unilaterally order an immediate temporary halt of the performance by R/C Supercross under this Agreement.
2. Failure of R/C Supercross to perform or otherwise comply with any condition, obligation, procedure, undertaking, or any other term of the Agreement shall constitute default. Augusta may terminate this contract in part or in whole upon written notice to R/C Supercross pursuant to this term.
3. The parties may terminate this Agreement in part or in whole upon sixty (60) days' written notice to the other party.
4. "Force Majeure Event" means any act or event that (a) prevents a party (the "Nonperforming Party") from performing its obligations or satisfying a condition to the other party's (the "Performing Party") obligations under this Agreement, (b) is beyond the reasonable control of and not the fault of the Nonperforming Party, and (c) the Nonperforming Party has not, through commercially reasonable efforts, been able to avoid or overcome. If a Force Majeure Event occurs, the Nonperforming Party is excused from the performance thereby prevented and from satisfying any conditions precedent to the other party's performance that cannot be satisfied, in each case to the extent limited or prevented by the Force Majeure Event. When the Nonperforming Party is able to resume its performance or satisfy the conditions precedent to the other party's obligations, the Nonperforming Party shall immediately resume performance under this Agreement. The relief offered by this paragraph is the exclusive remedy available to the Performing Party with respect to a Force Majeure Event. A Force Majeure Event includes, but is not limited to: epidemics, pandemics, declared national, state, local states of emergency, hurricanes, tornadoes, floods, severe and unexpected acts of nature, or the availability of funds in the budget of Augusta.

**[SIGNATURES ON THE FOLLOWING PAGE]**

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

**AUGUSTA R/C SUPERCROSS, INC.****AUGUSTA, GEORGIA**By: 

By: \_\_\_\_\_

Name: Robert Davis

Name: \_\_\_\_\_

Title: CEO

Title: \_\_\_\_\_

Date: 3-2-2023

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

By: Lena J. Bonner

Title: Clerk of Commission

Address for Notices:Address for Notices:Augusta R/C Supercross, Inc.

Augusta, Georgia

Attention: Robert Davis

Office of the Mayor

P.O. Box 333

Mayor Garnett L. Johnson

Evans, GA 30809

535 Telfair Street, Suite 200

Augusta, GA 30901

With copies to:

ARC Law Department

Wayne Brown, General Counsel

535 Telfair Street, Building 3000

Augusta, GA 30901

Augusta Parks &amp; Recreation Department

Maurice McDowell, Director

2027 Lumpkin Road

Augusta, GA 30906

**STATE OF GEORGIA****Secretary of State****Corporations Division****313 West Tower****2 Martin Luther King, Jr. Dr.****Atlanta, Georgia 30334-1530****CERTIFICATE OF INCORPORATION**

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

**Augusta R/C Supercross, Inc.**  
**a Domestic Nonprofit Corporation**

has been duly incorporated under the laws of the State of Georgia on **08/05/2022** by the filing of articles of incorporation in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta  
and the State of Georgia on **08/16/2022**.



*Brad Raffensperger*

**Brad Raffensperger**  
**Secretary of State**



**ARTICLES OF INCORPORATION**

\*Electronically Filed\*  
Secretary of State  
Filing Date: 8/5/2022 12:03:41 PM

**BUSINESS INFORMATION**

**CONTROL NUMBER** 22173983  
**BUSINESS NAME** Augusta R/C Supercross, Inc.  
**BUSINESS TYPE** Domestic Nonprofit Corporation  
**EFFECTIVE DATE** 08/05/2022

The corporation is organized pursuant to the Georgia Nonprofit Corporation Code.

**PRINCIPAL OFFICE ADDRESS**

**ADDRESS** P.O. Box 333, Evans, GA, 30809, USA

**REGISTERED AGENT**

NAME	ADDRESS	COUNTY
Robert Anthony Davis	5785 Brian Ln, Grovetown, GA, 30813, USA	Columbia

**INCORPORATOR(S)**

NAME	TITLE	ADDRESS
Robert Anthony Davis	INCORPORATOR	P.O. Box 333, Evans, GA, 30809, USA

**MEMBER INFORMATION**

The corporation will not have members.

**OPTIONAL PROVISIONS**

N/A

**AUTHORIZER INFORMATION**

**AUTHORIZER SIGNATURE** Robert Anthony Davis  
**AUTHORIZER TITLE** Incorporator



AUGURCS-01

BSANDERS

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/2/2023

Item 4.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
ACHS insurance  
1201 Town Park Lane  
Evans, GA 30809

CONTACT NAME: **Dillon Howlett**PHONE (A/C, No, Ext): **(706) 868-1610**

FAX (A/C, No):

E-MAIL ADDRESS: **dhowlett@achsinsurance.com**

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: **Scottsdale Insurance Company**

41297

INSURED

**Augusta RC Supercross**  
PO BOX 333  
Evans, GA 30809

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	PAV0077988	3/17/2022	3/17/2023	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
						\$
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	OTHER:					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY					BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS ONLY					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Augusta as its interest may appear

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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## Commission Meeting

March 29, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton-Business License & Customer Service Manager
<b>Caption:</b>	<b>New Location: A.N. 23-12:</b> A request by Henry Scheer for an on-premise consumption <b>Beer &amp; Wine</b> and a retail package <b>Beer &amp; Wine</b> License to used in connection with Mally's Market located at 2860 Washington Rd. District 7. Super District 10.
<b>Background:</b>	This is a New Location.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a fee of \$2,600.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Case Number:** A.N. 23-12

**Application Type:** Consumption on Premise Beer & Wine and Retail Package Beer & Wine

**Business Name:** Malley's Market

**Hearing Date:** March 29, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Henry Scheer*

**Property Owner:** M.J. Properties of Augusta LLC

**Address of Property:** 2860 Washington RD

**Tax Parcel #:** 012-0-092-01-0

**Commission District:** District: 7 Super District: 10

**Background:** New Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1/B-2 (Neighborhood Business-General Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Beer & Wine and Retail Package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed is a New Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$2,600.00.

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

COPY

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

## ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business MALLY'S MARKET
2. Business Address 2860 Washington Rd.
3. City AUGUSTA State GA. Zip 30909
4. Business Phone (706) 294-6157 Home Phone (706) 294-6157
5. Applicant Name and Address: Henry Richard Scheer  
2710 Downing St.  
Augusta GA 30909
6. Applicant Social Security # \_\_\_\_\_ O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel 2860 Washington Rd Zoning \_\_\_\_\_
9. Location Manager(s) Henry Scheer  
Tom Jastram
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

## OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 2022
12. Mailing Address:  
Name of Business Mally's Market  
Attention Tom Jastram  
Address 2860 Washington Rd  
City/State/Zip Augusta Ga. 30909
13. Ownership Type: ☒ Corporation ( ) Partnership ( ) Individual
14. Corporate Name: MALLY'S MARKET + RESTAURANT  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Henry Scheer</u>	<u>Owner</u>		<u>2710 Downing St.</u>	<u>50</u>
<u>Tom Jastram</u>	<u>Owner</u>		<u>165 Bonaventure Way</u>	<u>50</u>
			<u>APPL 16 GA</u>	

15. What type of business will you operate in this location?  
☒ Restaurant - Full ( ) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<u>X</u>	<u>X</u>		
Consumption on Premises		<u>X</u>	<u>X</u>		
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: yes  
If so, give year of application and its disposition: T + Bon 2 2008
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ☒ Yes ( ) No If so, please initial T.J.



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No

If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (✓) No

If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
1177 Southgate Dr Charleston SC 29407  
Homegrown Hospitality - Charleston SC
22. List the name and other required information for each person, firm or corporation having any interest in the business.

Homegrown Hospitality + TMTH

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
- A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
 B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, \_\_\_\_\_  
 Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Henry Scheer  
 Applicant Signature

I hereby certify that Henry Scheer is personally known to be,  
 That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 20 day of January, in the year 2023.

Cori Davis  
 Notary Public

#### FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
 (Approved, Disapproved) the forgoing application

\_\_\_\_\_  
 Administrator

\_\_\_\_\_  
 Date



## Commission Meeting

March 29, 2023

Alcohol Application

<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton-Business License & Customer Service Manager
<b>Caption:</b>	<b>New Ownership: Existing Location: A.N. 23-13:</b> A request by Safi Ullah for a retail package <b>Beer &amp; Wine</b> License to be used in connection with Sultan Corporation #1 located at 3671 Peach Orchard Rd. District 6. Super District 10.
<b>Background:</b>	This is a New Ownership. Formerly in the name of Asad Rehman.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a fee of \$1,330.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Case Number:** A.N. 23-13

**Application Type:** Retail Package Beer & Wine

**Business Name:** Sultan Corporation #1

**Hearing Date:** March 29, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Safi Ullah*

**Property Owner:** Sandhu Properties LLC

**Address of Property:** 3671 Peach Orchard RD

**Tax Parcel #:** 155-0-050-06-0

**Commission District:** District: 6 Super District: 10

**Background:** Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** L-I (Light Industrial) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.
- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location.**

- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$1,330.00.

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

**ALCOHOL BEVERAGE APPLICATION**

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business SULTAN CORPORATION #7
2. Business Address 3671 PEACH ORCHARD RD
3. City AUGUSTA State GA Zip 30906
4. Business Phone (229) 506-9052 Home Phone ( ) \_\_\_\_\_
5. Applicant Name and Address: SAFI ULLAH  
1200 INTERSTATE PKWY  
AUGUSTA, GA 30909
6. Applicant Social Security # \_\_\_\_\_ D.O.B. 0
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

**OWNERSHIP INFORMATION**

11. Corporation (if applicable): Date Chartered: 07-26-2022
12. Mailing Address:  
Name of Business SULTAN CORPORATION  
Attention SAFI ULLAH  
Address 1200 INTERSTATE PKWY  
City/State/Zip AUGUSTA, GA, 30909
13. Ownership Type: (☒) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
SAFI ULLAH	CEO		1200 INTERSTATE PKWY AUGUSTA, GA 30909	100%

15. What type of business will you operate in this location?  
( ) Restaurant - Full ( ) Lounge (☒) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: YES  
If so, give year of application and its disposition: 2022 and APPROVED
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial SU



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (✓) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
SANDHU PROPERTIES LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business. \_\_\_\_\_

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, \_\_\_\_\_  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Sandhu  
Applicant Signature

I hereby certify that Virginia Densmore is personally known to be, that he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 17 day of February, in the year 2023.

Virginia Densmore  
Notary Public

#### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Commission Meeting

March 29, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton-Business License & Customer Service Manager
<b>Caption:</b>	<b>New Ownership: Existing Location: A.N. 23-14:</b> A request by Shailendrasin Devdhara for a consumption on premise <b>Liquor, Beer &amp; Wine</b> License to be used in connection with Sheraton Augusta Hotel located at 1069 Stevens Creek Rd. There will be Sunday Sales District 7. Super District 10.
<b>Background:</b>	This is a New Ownership. Formerly in the name of D. Wayne West III.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a fee of \$5,830.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Case Number:** A.N. 23-14

**Application Type:** Consumption on Premise Liquor, Beer, Wine & Sunday Sales

**Business Name:** Sheraton Augusta Hotel

**Hearing Date:** March 29, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Shailendrasinh Devdhara*

**Property Owner:** CH Augusta LLC

**Address of Property:** 1069 Stevens Creek RD

**Tax Parcel #:** 012-1-159-00-0

**Commission District:** District: 7 Super District: 10

**Background:** Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Liquor, Beer, Wine & Sunday Sales meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed is an Existing Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$5,830.00.

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.





Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

**ALCOHOL BEVERAGE APPLICATION**

Alcohol Number \_\_\_\_\_ Year 2023 Alcohol Account Number \_\_\_\_\_

1. Name of Business CH Augusta, LLC d/b/a Sheraton Augusta Hotel
2. Business Address 1069 Stevens Creek Road
3. City Augusta State GA Zip 30907
4. Business Phone (706) 288-2208 Home Phone ( ) N/A
5. Applicant Name and Address: Shailendrasinh N. Devdhara  
727 35th Avenue  
San Francisco, CA 94121
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant:  
N/A
8. Business Location: Map & Parcel 012-1-159-00-0 Zoning B-2 General Business
9. Location Manager(s) Raquel Black
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(X) Yes ( ) No

**OWNERSHIP INFORMATION**

11. Corporation (if applicable): Date Chartered: 12/29/2021
12. Mailing Address:  
Name of Business CH Augusta, LLC  
Attention Raj Lakdawala  
Address 212 Sutter Street, 3rd Floor  
City/State/Zip San Francisco, CA 94108
13. Ownership Type: ( ) Corporation ( ) Partnership ( ) Individual ☒ LLC
14. Corporate Name: CH Augusta, LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Please see attached	Exhibit "A"			

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge ( ) Convenience Store  
( ) Package Store (X) Other: Hotel

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	X	X	X		X
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: No.  
If so, give year of application and its disposition: N/A
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial. g



COPY

Item 7.

**EXHIBIT "A" – MEMBERS OF CH AUGUSTA, LLC**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SSN</u></b>	<b><u>ADDRESS</u></b>	<b><u>INTEREST</u></b>
Shailendrasinh N. Devdhara	Member and Manager	***_**-	727 35 <sup>th</sup> Avenue, San Francisco, CA 94121	44%
Rounding Third Real Estate Holdings, LLC	Member		212 Sutter Street, Floor 3, San Francisco, CA 94108	30%
Virendrasinh N. Devdhara	Member	***_**	5507 Rathkeale Lane, Franklin, TN 37067	14%
Roger N. Patel	Member	***_**	251 15 <sup>th</sup> Avenue, San Francisco, CA 94118	6%
Nileshkumar R. Patel	Member	***_**	109 Chase Court, Martinez, CA 94553	6%



18.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: N/A

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition.  
N/A

21. List owner or owners of building and property.  
CH Augusta, LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Please see attached Exhibit "A"

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold. N/A - Change of Ownership Only  
A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, Shailendrasinh N. Devdhara  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Applicant Signature [Signature]

25. I hereby certify that Shailendrasinh N. Devdhara is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 20 day of February, in the year 2023



Notary Public [Signature]

**FOR OFFICE USE ONLY**

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Commission Meeting

March 29, 2023

Discuss workshop on Short Term Rental Ordinance

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Discuss having a workshop on Augusta-Richmond County's STR (Short Term Rental) Ordinance. <b>(Requested by Commissioner Stacy Pulliam)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Natasha L. McFarley**

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**From:** Commissioner Stacy Pulliam  
**Sent:** Thursday, March 23, 2023 9:28 AM  
**To:** Natasha L. McFarley  
**Subject:** Fw: Discussion on Short Term Rentals

Please see below agenda item.

Thank you so much.

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



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AED:104.1

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**From:** Commissioner Stacy Pulliam  
**Sent:** Wednesday, March 22, 2023 9:01 PM  
**To:** Lena Bonner <lbonner@augustaga.gov>  
**Subject:** Discussion on Short Term Rentals

Great Morning Ms. Bonner,

I would like the following item added to the agenda.

Discuss having a workshop on Augusta Richmond County's STR (Short Term Rental) ordinance.

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



## Commission Meeting

March 29, 2023

### HCD\_HOME Rental Housing Rehab Approval Request

<b>Department:</b>	HCD								
<b>Presenter:</b>	Hawthorne Welcher, Jr. and/or HCD Staff								
<b>Caption:</b>	Motion to approve Housing and Community Development Department’s (HCD's) request to provide HOME funding to rehabilitate one (1) low to moderate income rental affordable unit for occupancy by a low to moderate income family.								
<b>Background:</b>	<p>The Augusta, Georgia’s HOME Program provides housing assistance for low-income persons and their families to establish or better maintain a stable living environment in housing that is decent, safe and sanitary, and to reduce the risk of homelessness. The program is funded by the Department of Housing and Urban Development (HUD) and administered by HCD. Due to the affordable housing crisis, it has made it extremely difficult for low to moderate income persons to locate affordable and suitable housing. HCD acquired several single-family units to assist in providing accommodations for low to moderate income persons. To ensure that the units are decent, safe and sanitary, HCD is moving forward to make the units available for occupancy.</p> <p>The unit to be rehabbed for HOME eligible persons is listed below:</p> <table><tr><td><u>Address</u></td><td><u>Contractor</u></td><td><u>Budget</u></td><td><u>Project Type</u></td></tr><tr><td>1. 2036 Rosalie Street</td><td>Butler Home Improvement</td><td>\$55,000</td><td>Rehab</td></tr></table>	<u>Address</u>	<u>Contractor</u>	<u>Budget</u>	<u>Project Type</u>	1. 2036 Rosalie Street	Butler Home Improvement	\$55,000	Rehab
<u>Address</u>	<u>Contractor</u>	<u>Budget</u>	<u>Project Type</u>						
1. 2036 Rosalie Street	Butler Home Improvement	\$55,000	Rehab						
<b>Analysis:</b>	Approval of the contract will allow one (1) HOME Rental Housing unit to be rehabbed for tenant move in.								
<b>Financial Impact:</b>	The city receives funding from the US Housing and Urban Development Department on an annual basis. This approval would be for the amount of up to \$55,000.								

<b>Alternatives:</b>	Do not approve HCD's request
<b>Recommendation:</b>	Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME funding to rehabilitate one (1) low to moderate income affordable rental unit for occupancy by low to moderate income family.
<b>Funds are available in the following accounts:</b>	Housing and Urban Development (HUD) Funds: HOME Investment Partnership Grant (HOME) funds. HOME Funds: 22107 3212 5225110
<b><u>REVIEWED AND APPROVED BY:</u></b>	Procurement Finance Law Administrator Clerk of Commission

AHCDD Form 507 (Rev. 11/05)	AUGUSTA HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT	Date: <div>Item 9.</div>
	CONSTRUCTION CONTRACT - HOUSING REHABILITATION	

**THIS CONTRACT**, by and between Augusta Housing & Community Development Department, hereinafter called "**Owner**" and Butler Home Improvement hereinafter called the "**Contractor**."

**WITNESSETH:**

That the Owner and the Contractor, for the considerations hereinafter named, mutually agree as follows:

**ARTICLE 1  
CONTRACT DOCUMENTS**

The Contract Documents shall consist of the Housing Rehabilitation Contract General Conditions (AHCDD Form 510), Attached Work Write Up, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after the execution of this Agreement; these form the Contract and are as fully a part of the Contract. The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations and agreements, both written and oral.

In the event of a conflict among the Contract Documents, the Documents shall be interpreted according to the following priorities:

- First Priority:                   Manufacturer's Instructions
- Second priority:               Construction/Rehabilitation Contract
- Third Priority:                 General Conditions of Contract, 2000 version
- Fourth Priority:               Work Write-Up dated \_\_\_\_\_

<b>AHCDD Form 507</b> (Rev. 11/05)	<b>AUGUSTA HOUSING &amp; COMMUNITY DEVELOPMENT DEPARTMENT</b>	Date: <span style="border: 1px solid black; padding: 2px;">Item 9.</span>
	<b>CONSTRUCTION CONTRACT - HOUSING REHABILITATION</b>	

**ARTICLE 2**  
**SCOPE OF SERVICES**

The Contractor shall do all the work and provide all the materials, tools, machinery, supervision, etc., necessary for the rehabilitation of the property located **2036 Rosalie Street, Augusta, GA 30901** all in accordance with the Work Write-Up which is attached hereto and expressly incorporated herein by reference and made a part hereof.

The contractor shall perform the entire rehabilitation of the residential structure as described in the contract documents except items as indicated as follows, which are to be the responsibility of other contractors:

<u>Scope</u>	<u>Contractor</u>
HOME Rental Rehabilitation	Butler Home Improvement

**ARTICLE 3**  
**TIME OF PERFORMANCE**

The services of the Contractor are to commence on \_\_\_\_\_ and shall be completed by \_\_\_\_\_. As time is of the essence, the Contractor will, if these services are not completed within this time period, be assessed the amount of **Fifty Dollars (\$50.00)** for each day the work is not substantially completed after \_\_\_\_\_ unless an extension is granted by the Owner. Liquidated damages shall be deducted from the total amount of payment due the Contractor under this Contract.

**ARTICLE 4**  
**CONTRACT PRICE**

In consideration of the terms and obligations of this Contract, the Owner agrees to pay the Contractor **Fifty- five Thousand Dollars (\$55,000.00)**. The Contract Sum is based upon the following alternates, which are described in the Contract Documents and are hereby accepted by the Owner:



<b>AHCDD Form 507</b> (Rev. 11/05)	<b>AUGUSTA HOUSING &amp; COMMUNITY DEVELOPMENT DEPARTMENT</b>	Date: <div style="border: 1px solid black; padding: 2px;">Item 9.</div>
	<b>CONSTRUCTION CONTRACT - HOUSING REHABILITATION</b>	

#1 \_\_\_\_\_

#2 \_\_\_\_\_

#3 \_\_\_\_\_

## ARTICLE 5 PROGRESS PAYMENTS

The Contractor agrees that the total contract price shall be paid in one or more progress payments based upon the value of the work satisfactorily completed at the time the progress payment is made. Such progress payments shall be disbursed on a monthly basis, after inspection and approval of the work by the Owner and the Augusta Housing and Community Development Department, or its duly authorized representative, less a retainage of 10% of the price of the work completed. Prior to receiving any progress payment, the Contractor shall furnish the Owner with Application and Certificate for Payment Owed to Date, for the materials and labor procured under this Contract. Upon completion of the whole Contract and acceptance of the work by the Owner and the Augusta Housing and Community Development Department, and compliance by the Contractor with all Contract terms, the amount due the Contractor shall be paid including any retainage. The Owner and the Augusta Housing and Community Development Department shall approve a final disbursement of all amounts withheld from prior disbursements upon the completion of the construction of the Project as evidenced by the final approval by all code agencies and a field inspection by the Augusta Housing and Community Development Department. The Augusta Housing and Community Development Department and the Owner may withhold from such disbursement up to two hundred percent (200%) of any amounts required to complete the scheduled value of "punch list" items so-called, and seasonal work such as landscaping.

## ARTICLE 6 CONTRACTOR AFFIDAVIT

Prior to each payment by the OWNER, the CONTRACTOR shall affirm in writing that there are no liens or claims filed against the CONTRACTOR or Owner related to materials, labor or services supplied on this or any other project in which the CONTRACTOR was or is currently involved. No payment shall be made to the Contractor if a lien has been filed with respect to the work, which is the subject of this Contract.

Final payment shall be made within fourteen (14) days after the request for payment by the CONTRACTOR, provided that the Work of the Contract be then satisfactorily performed, subject to the provisions of the Contract Documents, and further subject to receipt by the OWNER of the same Affirmation relative to existing liens or claims against the CONTRACTOR as set forth above. Upon such final payment, the CONTRACTOR shall provide to the OWNER a Final Release of Lien stating that the CONTRACTOR has no further claims or liens against the Owner for materials

<b>AHCDD Form 507</b> (Rev. 11/05)	<b>AUGUSTA HOUSING &amp; COMMUNITY DEVELOPMENT DEPARTMENT</b>	Date: <span style="border: 1px solid black; padding: 2px;">Item 9.</span>
	<b>CONSTRUCTION CONTRACT - HOUSING REHABILITATION</b>	

or labor supplied under this Agreement.

## **ARTICLE 7 OWNER'S REPRESENTATIVES/LENDER'S AGENTS**

The Owner's Representative shall be Sonya Johnson.

The Owner's Representative will provide administration of this Contract during construction and throughout the warranty period.

The Owner's Representative will visit the site at intervals appropriate to the stage of construction to determine if the Work is proceeding in accordance with the Contract Documents.

Based on the Owner's Representative evaluation of Contractor's invoices for payment, the Owner's Representative will determine the amounts owing to the Contractor.

The Owner's Representative will have authority to reject Work that does not conform to the Contract Documents.

If the Contractor fails to correct defective Work or persistently fails to carry out the Work in accordance with the Contract Documents, the Owner's Representative, by a written order, may order the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated.

## **ARTICLE 8 CHANGES IN THE WORK**

After this agreement is executed by the Owner, any changes to the scope of Work, budget or time schedule must be agreed upon in writing by the Owner and Contractor and approved by the lender's representatives.

## **ARTICLE 9 FINES**

*The Contractor is fully responsible for the means and methods of executing the scope of work. The Contractor is specially trained in lead-safe work practices and lead hazard reduction and therefore agrees to hold the owner and the agency harmless in the event of any fines from federal or local agencies concerning the lead hazard reduction work. The Contractor agrees to immediately satisfy any and all fines or judgments presented by OSHA, EPA, the local or state health department, the applicable state lead-based paint activities certification and training program, and any other governmental agency having jurisdiction over lead hazard reduction work.*

<b>AHCDD Form 507</b> (Rev. 11/05)	<b>AUGUSTA HOUSING &amp; COMMUNITY DEVELOPMENT DEPARTMENT</b>	<b>Date:</b>
	<b>CONSTRUCTION CONTRACT - HOUSING REHABILITATION</b>	

Item 9.

## **ARTICLE 10 TERMINATION OF AGREEMENT**

This agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

This agreement may be terminated by the Owner upon at least seven days written notice to the Contractor in the event the project is permanently abandoned.

In the event of termination not the fault of the Contractor, the Contractor shall be compensated for all services performed to the termination date.

## **ARTICLE 11 ARBITRATION**

All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then obtaining unless the parties mutually agree otherwise. No arbitration arising out of or relating to this agreement, shall include, by consolidation, joinder or in any manner, any additional person not a party to this agreement except by written consent containing a specific reference to this agreement and signed by the Owner, the Owner's Representative, and any other person sought to be joined. Any consent to arbitration involving an additional person or persons shall not constitute consent to arbitration of any dispute not described therein or with any person not named or described therein. This agreement to arbitrate and any agreement to arbitrate with an additional person or persons duly consented to by the parties to this agreement shall be specifically enforceable under the prevailing arbitration law.

Notice of the demand for arbitration shall be filed in writing with the other party to this agreement and with the Augusta Housing and Community Development Department Director. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen, in no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim dispute or other matter in question would be barred by the applicable statute of limitations.

The award rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

<b>AHCDD Form 507</b> (Rev. 11/05)	<b>AUGUSTA HOUSING &amp; COMMUNITY DEVELOPMENT DEPARTMENT</b>	<b>Date:</b>
	<b>CONSTRUCTION CONTRACT - HOUSING REHABILITATION</b>	

Item 9.

## ARTICLE 12 ASSIGNMENT OF CONTRACT

This agreement may not be assigned to any other Contractor or Agent of Contractor without the written approval of the Owner and the Augusta Housing and Community Development Department.

IN WITNESS WHEREOF, the parties hereto executed this Agreement the day and year first above written.

### CONTRACTOR

**Butler Home Improvement**  
Name of Contractor

**Johnny Lattimore**  
Contractor's Representative

\_\_\_\_\_  
Signature of Contractor

### OWNER

**Sonya Johnson**  
HCD Representative

\_\_\_\_\_  
Signature of Owner

**WITNESS:** \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**AHCDD Form 507**  
(Rev. 11/05)

**AUGUSTA HOUSING & COMMUNITY  
DEVELOPMENT DEPARTMENT**

**CONSTRUCTION CONTRACT -  
HOUSING REHABILITATION**

**Date:**

Approved as to form:

\_\_\_\_\_

Date: \_\_\_\_\_

Augusta, GA Law Department

By: \_\_\_\_\_

Date: \_\_\_\_\_

Garnett L. Johnson  
As its Mayor

By: \_\_\_\_\_

Date: \_\_\_\_\_

Takiyah Douse  
As its Interim Administrator

By: \_\_\_\_\_

Date: \_\_\_\_\_

Hawthorne Welcher, Jr.  
As its Director, HCD

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Lena J. Bonner  
Clerk of Commission

SEAL



## Commission Meeting

March 29, 2023

HCD\_ Lead Hazard Reduction Program RFQ 22-188

<b>Department:</b>	HCD
<b>Presenter:</b>	Hawthorne Welcher, Jr. and/or HCD Staff
<b>Caption:</b>	Motion to approve quantity (1) Lead hazard reduction projects. RFQ 22-188
<b>Background:</b>	<p>On November 21, 2019, HUD awarded \$3.3 million, to the State of Georgia as part of the record investment of \$314 million nationwide: to 77 state and local government agencies that will help protect Augusta, Georgia's children and families from lead-based paint and home health hazards.</p> <p>The Lead-Based Paint Hazard Reduction Program (LBP) grants include \$3,000,000 in LBP funding and \$300,000 in HUD's Healthy Homes Supplemental funding. The LBP grants include \$30 million nationwide in HUD's Healthy Homes Supplemental funding to help communities address housing-related health and safety hazards, in addition to lead-based paint hazards.</p> <p>The 1313 Emmett St. location was submitted for bids for the lead abatement services utilizing the pre-qualified vendors from RFQ 22-188</p> <p>Address :1313 Emmett St. August Ga. 30904, Contractor: Clean &amp; Green, Budget: 33,750, Project type: Lead Hazard Reduction</p> <p><b><u>Lead Hazard Reduction</u></b></p> <p>This program funds lead hazard reduction activities in owner-occupied single-family homes and rental properties if the unit meets the minimum program requirements. These requirements include, but are not limited to: the unit must be in need of lead hazard reduction activity, structurally sound upon completion of the lead hazard reduction activity; and registered with the <b>Georgia Department of Environmental Lead Poisoning Prevention Program.</b></p>
<b>Analysis:</b>	<p>Commission approved the pre-qualify vendors to participate in the program as RFQ 22-188. 2 vendors were pre-certified to perform abatement services. Only one bid was received for the 1313 Emmett project which was received</p>

from Clean and Green Environmental Property. Approval of this request allow the homeowner to participate in the City of Augusta Lead Safe Housing Initiative and allow Clean & Green Environmental Property to provide the lead abatement services for a fee of \$33,750.00.

**Financial Impact:**

Augusta, Georgia receives funding from HUD annually

**Alternatives:**

Deny HCDs Request

**Recommendation:**

Motion to approve HCD's request to address lead hazards. quantity (1) lead hazard rehabilitation project.

**Funds are available in the following accounts:**

Lead Grant: Total amount requested - 33,750  
221073227- 5211120 Contractual Services

**REVIEWED AND  
APPROVED BY:**

Procurement

Finance

Law

Administrator

Clerk of Commission

**AHCDD Form 508**  
(Rev. 05/04)

**AUGUSTA HOUSING & COMMUNITY  
DEVELOPMENT DEPARTMENT  
CONSTRUCTION CONTRACT -  
REPAIR PROJECT**

**Date:**  
**2/13/2023**

**This agreement is between (Contractor):**

**Clean And Green Environmental Property  
Solutions Group Inc.  
3245 Peachtree Pkwy, Suite D-468  
Suwanee, Ga 30024**

**And : Augusta Housing & Community Development Department  
925 Laney- Walker Boulevard  
Augusta, Georgia 30901**

**Project : Turrender Bates  
1313 Emmett St.  
Augusta Ga, 30904**

**Project # Lead Abatement**

The Contractor agrees to furnish all labor and materials to complete in good, workmanlike manner repairs to the property shown above, for the total sum of **THIRTY-THREETHOUSANDSEVEN HUNDREDFIFTY DOLLARS -\$33,750.00.** All work will be accomplished in accordance with the attached Work Write-Up, and Housing and Urban Development Lead Hazard and Healthy Homes Guidelines.

The Contractor agrees to accept payment from the Augusta Housing and Community Development Department in accordance with Department payment procedures. The Contractor agrees to complete all repair work required by this contract within **10** working days of the date of this contract.

The undersigned, having reviewed and understood this contract, agrees to the terms as specified above and in the attached contract documents.

\_\_\_\_\_  
**Hawthorne Welcher, Director  
Housing & Community  
Development Department**

\_\_\_\_\_  
**Contractor, Clean and Green**

Witness: \_\_\_\_\_

SWORN TO AND SUBSCRIBED BEFORE ME, THIS



**AHCDD Form 508**  
(Rev. 05/04)

**AUGUSTA HOUSING & COMMUNITY  
DEVELOPMENT DEPARTMENT  
CONSTRUCTION CONTRACT -  
REPAIR PROJECT**

**Date:**  
**2/13/2023**

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Georgia

(SEAL)


Approved as to Form:

By: \_\_\_\_\_  
**Takiyah A Douse**  
**As its Interim Administrator**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
**Hawthorne Welcher, Jr.**  
**As its Director, HCD**

Date: \_\_\_\_\_

 <b>RFQ Opening - RFQ Item #22-188</b> <b>Lead Grant Hazard Reduction Program for Augusta, GA –</b> <b>Housing and Community Development</b> <b>Date: Wednesday, April 20, 2022 @ 11:00 a.m.</b>						
<b>Total Number Specifications Mailed Out: 23</b> <b>Total Number Specifications Download (Demandstar): 4</b> <b>Total Electronic Notifications (Demandstar): 123</b> <b>Georgia Procurement Registry: 208</b> <b>Total packages submitted: 6</b> <b>Total Noncompliant: 0</b>						
VENDORS	* Pre-Qualified Areas	Attachment "B"	E-Verify Number	SAVE Form	Original	7 Copies
G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	2	Yes	877166	Yes	Yes	Yes
Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	1, 2, 3 and 4	Yes	1817653	Yes	Yes	Yes
GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	4	Yes	267171	Yes	Yes	Yes
Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	2	Yes	209640	Yes	Yes	Yes
National Environmental Solutions Inc. PO Box 220 Santee, GA 30571	1, 2, 3, and 4	Yes	1367349	Yes	Yes	Yes
Enviro Masters Inc. 2790 US-27 Carrollton, GA 30117	No Response Submittal					
<b>*Pre-Qualified Lead Service Areas:</b> <b>1 - Certified Lead Abate Contractor</b> <b>2 - Certified Lead RRP Contractor</b> <b>3 - Certified Lead Inspector/Risk Assessor</b> <b>4 - Clearance Inspector</b>						



## Housing and Community Development Department

**Hawthorne E. Welcher, Jr.**  
Director

**Shauntia Lewis**  
Deputy Director

January 11, 2023

### INVITATION TO BID, DELIVERED VIA EMAIL AND MAIL

*Re: Lead Hazard Remediation*

To Whom It May Concern,

The Augusta Housing and Community Development Department (HCD) is seeking bids for the following (4) addresses, a walk through will be held on 1/20/2023 beginning at **9:30am** at **1317 Holden St. Augusta GA 30901**. We will move to the following addresses below:

- 1. 1317 Holden St. Augusta, GA 30904**
- 2. 1114 Miller St. Augusta, GA 30901**
- 3. 1313 Emmett St. Augusta Ga 30901**
- 4. 1651 Douglas St. Augusta, Ga 30904**

Please submit all bids to the address: by email or 510 Fenwick St Augusta, Ga 30901 on 1/25/2023 by 12:00 pm

Housing and Community Development Department  
Attn: Lead Hazard Reduction Program  
510 Fenwick Street  
Augusta, GA. 30901

If you have any questions or need additional information, please feel free to call me at **706-726-6828** or Lead Hazard Environmental Control Specialist, at **706-564-8726**.

Regards,

Darrell Grant  
Supervising Manager

**Housing and Community Development**  
510 Fenwick Street, Augusta, GA 30901  
(706) 821-1797 – Fax (706) 821-1784  
[www.augustaga.gov](http://www.augustaga.gov)



AHCDD WORK WRITE UP

Item 10.

PROPERTY OWNER: Turrender Bates

PROJECT ADDRESS: 1313 Emmett St

Augusta, GA 30904

PROJECT NUMBER:

HOME PHONE:

DATE: 11/16/2022

CONTRACTOR: Clean and Green Environmental Property Solutions Group Inc

ADDRESS: 3245 Peachtree Pkwy, Suite D-468

Suwanee, GA 30024

PHONE:

INSPECTOR DARRELL GRANT

LEAD-BASED PAINT

If item is indicated as Lead-Based Paint, additional costs for abatement, encapsulation, hazard control, lead-safe work practices, and clearance cleaning must be included in Total Cost. See Risk Assessment for required mitigation measures.

Item Description	LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications
1 MATERIALS COST	X		X			1	LOT		\$3,250	SET UP, DECON, MASK, PER ABATEMENT METHODS
EXTERIOR DIMENSIONS:										
2 PAINTING, COLUMNS	X		X			6	EA		\$500	Paint wood or ornamental iron columns or pilasters. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats <b>MUST USE ENCAPSULANT PAINT</b>
3 PAINTING, FASCIA	X				X	180	LF		\$500	Brush paint up to 12" fascia or rake trim, one face and edge. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>MUST USE ENCAPSULANT PAINT</b>
4 PAINTING, SOFFIT	X				X	180	LF		\$500	Paint wood SOFFIT. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats <b>MUST USE ENCAPSULANT PAINT</b>
5 SOIL, LEAD-HAZARD REDUCTION							SF			Till soil, mixing in mulch until well blended. Plant grass and cover with straw.
6 SOD	X		X		X	500	SF		\$1,000	Basic labor to install sod with favorable site conditions. Distribute new growth fertilizer on prepared soil (separate item). Unroll, place and seam pack sod. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup.
7 HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>

1313 EMMETT ST bid doc

Page 1 of 9 Pages

September 30, 2016

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Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications	Item 10.

FOYER		DIMENSIONS:									
8	CEILING, PAINTING	X		X			120	SF		\$500	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>
9	SKIM WALLS	X		X			272	SF		\$500	Apply Skim coating to make a wall smooth. Allow the skim coat to dry and sand it lightly with a pole sander and 120-grit paper before priming. All sandpaper knock marks, ridges and other defects left after skim coating shall be removed prior to priming.
10	WALL, PAINTING	X		X			272	SF		\$500	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>
11	PAINT WINDOW, TRIM	X					1	EA		\$500	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>
12	WINDOW,FRAME	X			X		1	EA		\$500	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>
13	MANTEL	X			X		1	EA		\$250	Paint MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>
14	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>
15	BASE BOARDS	X			X		50	LF		\$250	Paint baseboards with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. Replace hardware. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>

DINING		DIMENSIONS:										
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Item Description		LBP	Demoli sh	Install New	Replac e	Repair	Quantity	Unit	Unit Cost	Total	Specifications
16	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$500	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>
17	WINDOW,FRAME	X			X		1	EA		\$250	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>
18	BASE BOARDS	X			X		50	LF		\$500	Paint baseboards with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. Replace hardware. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>
19	CROWN,MOLDING	X			X		50	EA		\$500	Pain CROWN MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>
20	CEILING, PAINTING	X		X			120	SF		\$1,000	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>
21	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>

LAUNDRY ROOM		DIMENSIONS:									
22	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$500	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>
23	CEILING, PAINTING	X		X			64	SF		\$500	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>

Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications	Item 10.
24	CROWN,MOLDING	X			X		50	EA		\$500	Pain CROWN MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>	
25	MANTEL	X			X		1	EA		\$250	Paint MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>	
26	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>	

LIVING ROOM		DIMENSIONS:										
27	WINDOW,FRAME	X			X		1	EA		\$500	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>	
28	CEILING, PAINTING	X		X			144	SF		\$1,000	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>	
29	PAINT WINDOW, TRIM	X					1	EA		\$500	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>	
30	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>	

DINING ROOM		DIMENSIONS:										
31	WINDOW,FRAME	X			X		1	EA		\$500	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>	
32	CEILING, PAINTING	X		X			144	SF		\$750	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>	

Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications
33	PAINT WINDOW, TRIM	X					1	EA		\$500	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>
34	CROWN,MOLDING	X			X		50	EA		\$250	Pain CROWN MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>
35	MANTEL	X			X		1	EA		\$250	Paint MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>
36	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$1,000	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>
37	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>
KITCHEN		DIMENSIONS:									
38	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$500	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>
39	CEILING, PAINTING	X		X			100	SF		\$500	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>
40	SKIM WALLS	X		X			272	SF		\$500	Apply Skim coating to make a wall smooth. Allow the skim coat to dry and sand it lightly with a pole sander and 120-grit paper before priming. All sandpaper knock marks, ridges and other defects left after skim coating shall be removed prior to priming.
41	WALL, PAINTING	X		X			272	SF		\$500	Correct nail pops. Fill all holes & small cracks. Sand smooth. Apply 1 coat of Kilz primer & apply 2 finish coats of valspar 4000 with roller. Brush paint doors, windows, & all millwork. <b>ENCAPSULANT MUST BE USED</b>
42	PAINT WINDOW, TRIM	X					1	EA		\$500	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>

Item 10.



Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications
43	WINDOW,FRAME	X			X		1	EA		\$500	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>
44	HEPA CLEANING	X			X	X	1	EA		\$750	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>

BEDROOM 1		DIMENSIONS:									
45	WINDOW,FRAME	X			X		1	EA		\$500	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>
46	PAINT WINDOW, TRIM	X					1	EA		\$500	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>
47	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>

BEDROOM 2		DIMENSIONS:									
48	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$500	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>
49	WINDOW,FRAME	X			X		1	EA		\$250	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>
50	PAINT WINDOW, TRIM	X					1	EA		\$250	Paint 2 coats interior trim only. 2-1/2" window trim solid. Includes apron, stool, and window stops. <b>ENCAPSULANT MUST BE USED</b>
51	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>

BATHROOM		DIMENSIONS:									
52	WINDOW,FRAME	X			X		1	EA		\$250	Paint exterior and interiorn window frame. <b>ENCAPSULANT MUST BE USED</b>

Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications	Item 10.
53	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$500	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>	
54	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>	

REAR HALLWAY		DIMENSIONS:										
55	PAINTING, INTERIOR DOOR, & TRIM	X			X		2	EA		\$1,000	Brush paint both sides and all edges of door, including jambs, and both sides of trim. Painting costs include set-up and clean-up time. Surface preparation such as caulking, filling, and sanding is included in all exterior painting. 1 primer coat and 2 finish coats. <b>ENCAPSULANT MUST BE USED</b>	
56	BASE BOARDS	X			X		50	LF		\$250	Paint baseboards with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. Replace hardware. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>	
57	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>	

REAR HALLWAY 2		DIMENSIONS:										
58	CROWN,MOLDING	X			X		50	EA		\$500	Pain CROWN MANTEL with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. . Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>	
59	BASE BOARDS	X			X		50	LF		\$500	Paint baseboards with encapsulant. Caulk edge and spot prime. Roll / brush 2 coats of encapsulan paint. Replace hardware. Includes planning, equipment and material acquisition, area preparation and protection, setup and cleanup. <b>ENCAPSULANT MUST BE USED</b>	
60	HEPA CLEANING	X			X	X	1	EA		\$500	<b>Conduct a thorough cleaning and decontamination of floor area (The Renovation, Repair, and Painting (RRP) Rule)</b>	

Item Description		LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications	Item 10.
CHANGE ORDERS		NOTE: CHANGE ORDERS ARE ENTERED INTO BUDGET AS THEY ARE APPROVED										
1116												
1117												
1118												
1119												
1120												
1121												
1122												
1123												
1124												

<b>TOTAL REHABILITATION COST</b>		<b>\$0</b>	\$33,750 TOTAL BID from Clean and Green Environmental Property Solutions Group Inc.
<b>- LEAD-PAINT HAZARD COSTS</b>		<b>\$0</b>	
<b>= HARD REHABILITATION COST</b>		<b>\$0</b>	
<b>10% CONTINGENCY</b>		<b>\$0</b>	
<b>TOTAL BUDGET</b>		<b>\$0</b>	
<b>CONTRACT PRICE</b>		<b>\$0</b>	
<b>PAYMENT REQUEST</b>			
<b>- 10% RETAINAGE</b>			
<b>TOTAL PAYMENT</b>			
<b>TOTAL BID</b>		<b>\$0</b>	

**SIGNATURE:**  
\_\_\_\_\_

**DATE:**  
\_\_\_\_\_

Item Description	LBP	Demolish	Install New	Replace	Repair	Quantity	Unit	Unit Cost	Total	Specifications
<p>Items in <b>BOLD</b> print indicate changes made during Contractor Walk Through.</p> <div><div></div> 1. I understand that this Work Write-Up is a list of all the work that will be done to my house, and may not include everything that I would like done.</div> <div><div></div> 2. I understand that these repairs will correct all health and safety problems in my house, but may not fix everything that is wrong.</div> <div><div></div> 3. I understand that uneven walls, floors, ceilings, doors, and windows may not be completely plumb, level, and square when the work is done.</div> <div><div></div> 4. I understand that all decisions regarding quality of materials used or workmanship employed will be made solely by the AHCDD Rehabilitation Inspector, based upon HUD Housing Quality Standards and AHCDD guidelines.</div>										

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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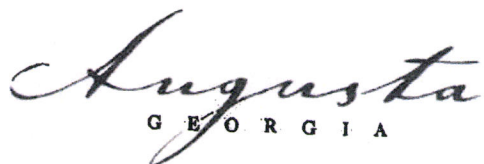


## Commission Meeting

March 29, 2023

### Emergency – Charles B. Webster Detention Center Chilled Water Coil

<b>Department:</b>	Central Services Department
<b>Presenter:</b>	Ron Lampkin
<b>Caption:</b>	Receive as information the emergency request for the replacement of a chilled water coil at Charles B. Webster Detention Center in the amount of \$26,715.00 by Trane US, Inc.
<b>Background:</b>	One of the Charles B. Webster Detention Center HVAC units (AHU 7E) is currently out of service due to a faulty chilled water coil. This unit directly serves one of the inmate pods. The failure of this unit, coupled with the outside temperature, is causing the pod temperature to increase. It is imperative that the replacement of the coil takes place to properly provide the conditioned air required to prevent the threat to public health.
<b>Analysis:</b>	Trane will perform the replacement of the coil at the CBWDC facility.
<b>Financial Impact:</b>	<p>\$26,715.00; SPLOST</p> <p>GL: 330-05-1120 / 54.13120</p> <p>JL: 222-05-8101 / 54.13120</p>
<b>Alternatives:</b>	<p>A – Receive as information</p> <p>B – Do not receive as information</p>
<b>Recommendation:</b>	Receive as information the emergency request for the replacement of a chilled water coil at Charles B. Webster Detention Center in the amount of \$26,715.00 by Trane US, Inc.
<b>Funds are available in the following accounts:</b>	SPLOST; GL: 330-05-1120 / 54.13120



# Central Services Department

Ron Lampkin, Interim Director  
LaQuona Sanderson, Business Analyst

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 828-7174 Phone (706) 796-5077 Fax

## MEMORANDUM

TO: Geri Sams, Director, Procurement Department *2352504*  
FROM: Ron Lampkin, Interim Director, Central Services Department *GA Sams*  
DATE: February 22, 2023  
SUBJECT: Emergency Memo – Charles B. Webster Detention Center HVAC

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Charles. B Webster Detention Center on 1941 Phinizy Road relating to the failure of an HVAC unit.

The HVAC unit that services the Charles B. Webster Detention Center dining room is currently not working. After an inspection performed by Trane, it was found that the HVAC unit's chilled water coil is inoperable and will require replacement.

The failure of the HVAC unit, coupled with the current outside temperature, is causing the room temperature to decrease. Also, our current environmental concerns further heighten the repair of this unit, as the CDC has recommended air be properly circulated in public facilities to reduce the spread of communicable viruses/diseases thus prevent a threat to public health.

Please process a purchase order for Trane, in the amount of \$26,715.00 for the replacement of the chilled water coil.

Funding is available in the following SPLOST account:

- GL: 330-05-1120
- JL: 222-05-8101

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr



# Central Services Department

Ron Lampkin, Interim Director  
LaQuona Sanderson, Business Analyst

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 828-7174 Phone (706) 796-5077 Fax

R 3/25/24

## MEMORANDUM

**TO:** Geri Sams, Director, Procurement Department

**FROM:** ~~Ron Lampkin~~, Interim Director, Central Services Department

**DATE:** February 22, 2023

**SUBJECT:** Emergency Memo – Charles B. Webster Detention Center HVAC

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Charles. B Webster Detention Center on 1941 Phinizy Road relating to the failure of an HVAC unit.

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The failure of the HVAC unit, coupled with the current outside temperature, is causing the room temperature to decrease. Also, our current environmental concerns further heighten the repair of this unit, as the CDC has recommended air be properly circulated in public facilities to reduce the spread of communicable viruses/diseases thus prevent a threat to public health.

Please process a purchase order for Trane, in the amount of \$26,715.00 for the replacement of the chilled water coil.

Funding is available in the following SPLOST account:

- GL: 330-05-1120
- JL: 222-05-8101

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr



**AUGUSTA-RICHMOND COUNTY GEORGIA  
PURCHASING DEPARTMENT**

**DEPARTMENT NAME:** Central Services Department  
**DEPARTMENT NUMBER:** SPLOST, see below  
**DEPARTMENT HEAD:** *[Signature]*

**REQUISITION**

**REQUISITION:**  
**REQUISITION DATE:** 2/22/2023  
**PURCHASE ORDER NUMBER:**  
**PURCHASE ORDER DATE:**

		VENDOR		NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
		PHONE NUMBER		Trane					
		QUOTED BY		706-699-3614					
		Calvin Smith							
ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	Emergency replacement of the AHU 7E Chilled Water Coil for the HVAC unit that services Charles B. Webster Detention Center	1	\$ 26,715.00	\$ 26,715.00					
2									
3									
4									
5									
6	*Emergency								
7	GL: 330-05-1120 - 54 - 13120								
8	JL: 222-05-8101 - 54 - 13120								
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
TOTAL BID			\$	26,715.00					
SHIPPING CHARGES									
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER									

## Webster Detention Replace AHU 7E Chilled Water Coil



Trane U.S. Inc.  
804 Trane Road  
Augusta, GA 30909  
Phone: 706—699-3614

February 8, 2023

Maria Rivera-Rivera  
Deputy Director, Facilities  
Augusta – Richmond County  
Central Services Department  
2760 Peach Orchard Rd  
Augusta, Georgia 30906

Site Address:  
Webster Detention Center f/k/a Phinizy Rd Jail  
1941 Phinizy Road  
AUGUSTA, GA 30906  
United States

**ATTENTION:** Maria Rivera

**PROJECT NAME:** Webster Detention Center Replace AHU 7E Chilled Water Coil

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

**SCOPE OF SERVICE**

1. Remove/reroute existing ductwork and/or gas piping to allow clearance for installation of coil.
2. Disconnect chilled water piping. Remove damaged coil.
3. Furnish and install new chilled water coil.
4. Reconnect gas piping and/or ductwork and chilled water piping.

**There is a 5 week lead time on this material.**

## Pricing and Acceptance

**TOTAL PRICE:**.....**26,715.00 USD**

### CLARIFICATIONS

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from February 8, 2023.
- 5.

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Calvin Smith  
Account Manager  
Cell: 706-699-3614

### COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

**This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.**

### CUSTOMER ACCEPTANCE

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Purchase Order

\_\_\_\_\_  
Acceptance Date

\_\_\_\_\_  
Trane's License Number:

Webster Detention Replace AHU 7E Chilled Water Coil

**TERMS AND CONDITIONS – QUOTED SERVICE**

“Company” shall mean Trane U.S. Inc..

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Trane's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Trane will be responsible for the cost of transporting a part requiring service.

1. **Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the “Agreement”) resulting from Company's proposal (the “Proposal”) for the services (the “Services”) on equipment listed in the Proposal (the “Covered Equipment”). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
2. **Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
3. **Acceptance.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counter-offer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
4. **Cancellation by Customer Prior to Services; Refund.** If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
5. **Cancellation by Company.** This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
6. **Services Fees and Taxes.** Fees for the Services (the “Service Fee(s)”) shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
7. **Payment.** Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
8. **Customer Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead).
9. **Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Trane for services, repairs, and/or replacements performed by Trane at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Trane performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
10. **Customer Obligations.** Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
11. **Exclusions.** Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
  - (a) Any guarantee of room conditions or system performance;
  - (b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
  - (c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;

## Webster Detention Replace AHU 7E Chilled Water Coil

(d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminants or airborne biological agents; and

(e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.

**12. Limited Warranty.** Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer.

**THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY EXPRESSLY DISCLAIMS ANY LIABILITY IF THE SCOPE OF SERVICES OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

**13. Indemnity.** To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

**14. Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

**15. Asbestos and Hazardous Materials.** The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations.

Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

**16. Insurance.** Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its Insurer waive its right of subrogation

**17. Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be

## Webster Detention Replace AHU 7E Chilled Water Coil

terminated upon ten (10) days notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

**18. General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

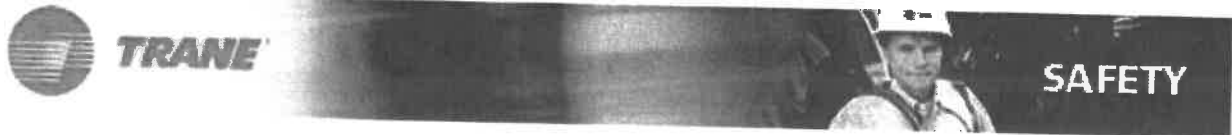
**19. Equal Employment Opportunity/Affirmative Action Clause.** Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

**20. U.S. Government Contracts.**

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

**21. Limited Waiver of Sovereign Immunity.** If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (0919)  
Supersedes 1-10.48 (1114)



## **TRANE'S SAFETY STANDARD**

Trane is committed to providing a safe work environment for all employees and to preventing accidents in its business operations. To accomplish our objectives Trane has instituted safety programs, procedures and training that incorporate a progressive approach to injury prevention.

## **PROVEN SAFETY SUCCESS**

Trane's safety culture in North America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

## **TRANE INJURY RATES V. INDUSTRY COMPETITORS**

Since 2003 the US Bureau of Labor Statistics records reflect Trane's Total Recordable Rate (TRIR) and Days away from work (DAFW) rate have been significantly lower than HVAC repair and maintenance contractors and Specialty Trade contractors (construction). Trane's safety culture in America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

Trane's incident (OSHA) rates are consistently 50-70% below the industry average. This outstanding safety achievement is the end result of the rigorous team oriented approach to our safety program that creates accountability and empowerment in all employees and management and fuels our institutional safety culture. This is the key to our continual improvement.

## **SAFETY TOOLS, TRAINING & EXPERTISE**

Trane's service and contracting technicians are not only among the most skilled in the industry they are also extensively trained in safe work procedures. Our technicians receive safety training, equipment, tools, procedures, and management support to identify jobsite hazards and take appropriate measures to prevent personal injuries. The resources available to Trane technicians include:

- Safety Training – 20 hrs per year, including classroom and web-based platforms.
- -Topics include, but are not limited to, Lockout/Tagout, Confined Space Entry, Hazard Communication, Respiratory Protection, Hearing Conservation, Excavations, Scaffolding, Rigging, Powered Industrial Truck operation, Ladders, Vehicle Safety, Fire Protection, PPE, Emergency Response, First Aid / CPR.
- Electrical Safety – NFPA 70E compliant – electrical PPE; flame-resistant clothing; training.
- Fall Protection – full complement of fall arrest and fall restraint equipment for each technician.
- Ergonomics – custom-designed for HVAC field technicians, includes training, material handling equipment and procedures.
- Smith System Safe Driving Program – Trane's safety Managers are certified instructors; safety Managers train technicians; 1-800 "How's My Driving?" stickers are located on the back of service vehicles.
- USDOT compliance – technicians scheduled within Material of Trade and Hours of Service limits and are fully qualified under Department of Transportation rules for driving commercial motor vehicles with GVWR >10,000 and 26,000 lbs.
- Refrigerant Management – Service technicians are trained to manage refrigerant in accordance with U.S. EPA rules using a sophisticated electronic tracking system developed by Trane.
- Empowerment - Technicians are empowered with full management support to address safety hazards as they see fit. If ever in doubt about how to do a job or task safely, the technician is required to ask a qualified person for assistance before proceeding with work.



## MANAGEMENT LEADERSHIP AND COMMITMENT

Accident prevention is a primary responsibility of management at Trane. Trane's safety culture is based on the following management principles:

- Leadership at the local level manages the local organization's safety performance.
- Management is financially accountable for safety performance.
- Local management is actively engaged in risk reduction activities and training and manages safety performance outcomes.
- Management clearly communicates to all Trane employees their safety expectations and strongly enforces compliance with those expectations.
- Employees are held accountable when they fail to meet safety expectations.

Local management and supervisory personnel at the local level are responsible for implementation of the following safety program elements:

- The Safety Management System developed by Trane – developed in accordance with OHSAS 18001.
- Audits and Inspections – Supervisors, Middle and Upper Managers must conduct field inspections. Corporate Safety conducts detailed compliance and management systems audits.
- Company safety compliance programs – ensure that they are fully implemented.
- Safety and environmental performance – tracked using a Balanced Scorecard with leading and lagging indicators and metrics.
- Subcontractor Qualification – implement this process to promote safety and safety plan compliance on multi-employer job sites.
- Six Sigma and Lean – use these productivity tools to enhance safety on job sites.
- Drug and Alcohol Policy – mandatory DOT required for-cause and post-accident testing after recordable injuries and property damage.
- Motor Vehicle Records Search – annual checking of driving records of employees driving company vehicles.

## JOBSITE SAFETY EQUALS CUSTOMER VALUE

At Trane safety is part of our culture for every employee. What this means to our customers is fewer job site accidents and the delays and liability concerns that come along with them. What this means to our staff is greater confidence in the practices and procedures they use on the job and the pride that comes from working for one of the premier service organizations in the world. Tighter safety standards and fewer accidents can also lead to better on-time project completion and higher quality results.

When you use Trane Building Services to install, maintain or upgrade your building systems you will take full advantage of our superior safety program, low incident rates and subcontractor safety management procedures. These help you manage project risk more effectively than you could using multiple contractors or even a single prime contractor with a less impressive safety record.



## Commission Meeting

March 29, 2023

AO Augusta Tech LOI

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<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Interim Administrator
<b>Caption:</b>	Motion to approve the execution of the attached letter of intent between Augusta, Georgia and Augusta Technical College for the use and operation of the Augusta Municipal Golf Course.
<b>Background:</b>	Augusta Technical College is interested in leasing the Augusta Municipal Golf Course upon the expiration of the current golf course operations management agreement with Cypress Golf Management.
<b>Analysis:</b>	Lease terms and associated maintenance agreements will be negotiated prior to the execution of the current agreement. This letter of intent is non-binding.
<b>Financial Impact:</b>	None, as this LOI is non-binding
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve the execution of the attached letter of intent between Augusta, Georgia and Augusta Technical College for the use and operation of the Augusta Municipal Golf Course.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Letter of Intent**  
**By**  
**AUGUSTA TECHNICAL COLLEGE & AUGUSTA, GEORGIA**

Augusta Technical College (hereinafter referred to as “College”) and Augusta, Georgia, (hereinafter referred to as “Augusta”) will cooperate in improving the Augusta Municipal Golf Course (The Patch) with Augusta Technical College taking over the operation and management of the course effective January 1, 2025.

**PURPOSE:**

This Letter of Intent (LOI) outlines the commitment of both the College and Augusta to improve the municipal golf course. This agreement specifically outlines the intent to develop a world class public golf course with an added emphasis on creating the nation’s first golf corridor of education. This course will serve as a model, and a national exemplar of collaboration between a technical college and a local municipality.

**AUGUSTA AGREES TO:**

1. Provide Augusta Technical College with all pertinent information related to the status of the golf course.
2. Negotiate in good faith with Augusta Technical College towards the development of a lease agreement that would go in effect January 1, 2025. This paragraph is nonbinding on the parties.
3. Connect the college with the current operators of the Patch, employees, and all other stakeholders to ensure a seamless transition.
4. Work with the college on joint communication detailing this partnership with appropriate media relations activities.

**AUGUSTA TECHNICAL COLLEGE AGREES TO:**

1. Relocate its current golf course management associates degree program from the main campus to the Augusta Municipal Golf Course and expand its programming and partnerships (i.e., The Warrior Alliance, First Tee) upon execution of a lease agreement.
2. Use of the premises for the operation of municipal golf, sports, education and recreation facility. The Premises shall also host programming that provides golf, youth and workforce education and include spaces utilized for hospitality and special events, upon execution of a lease agreement.
3. Under the use of premise any and all repairs, alterations and construction shall be paid for and performed in good and workmanlike manner and in compliance with all safety codes and regulations.
4. Work with the community at large to gather input on how they envision the Patch and incorporate their ideas into the final project.
5. Provide a timeline with associated milestones of progress for the city.

This LOI is subject to the following leases/documents/agreement and amendments thereof, listed and not listed, and the obligations, rights, and responsibilities contained or to be contained therein:

1. “Augusta, Georgia Municipal Golf Course Memorandum of Understanding” of June, 12, 2018;
2. “Augusta Municipal Golf Course Renovation Service Agreement” of July 10, 2018;
3. “Lease Agreement” between Augusta, Georgia and the Warrior Alliance of June 12, 2018;

4. "Cypress Golf Management Golf Course Operations Management Agreement" of May 7, 2019;  
and
5. Any amendments of the aforementioned agreements within this paragraph.

Neither Party will be bound to each other for any other agreement(s) related to the Augusta Municipal Golf Course until such time as the Parties have executed such other Agreement(s) in writing, and no such binding Agreement shall exist or arise unless and until the Parties have negotiated, executed, and delivered to each other such Agreement. This Letter of Intent does not constitute an agreement to consummate any transaction described herein and any legal obligations between the Parties hereto shall be only as set forth in a duly negotiated and executed formal definitive Agreement.

The College and Augusta will jointly work to inform students, parents, families, and community members of this partnership.

This Letter of Intent may be terminated by either party, without further obligation, upon thirty (30) days' written notice. Any amendment to this Letter of Intent must be in writing and signed by both parties."

\_\_\_\_\_  
Date: \_\_\_\_\_

Jermaine Whirl, EdD  
President  
Augusta Technical College

\_\_\_\_\_  
Date: \_\_\_\_\_

Honorable Mayor Garnett Johnson  
Mayor, City of Augusta  
Augusta Richmond County

Attested to by: \_\_\_\_\_

Attested to by: \_\_\_\_\_

Lena Bonner, Clerk of Commission



## Commission Meeting

March 29, 2023

### Choice Neighborhood Update

<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Jeffery Pooser
<b>Caption:</b>	Receive as information an update from Wallace Roberts & Todd.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

March 29, 2023

AO EMD Procurement

<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Takiyah A. Douse
<b>Caption:</b>	Discuss the emergency procurement of Emergency Medical Dispatch (EMD) software and equipment from Priority Dispatch.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## AUGUSTA 9-1-1 CENTER

**Daniel R. Dunlap**  
Director

**Sanita Cheatham**  
Assistant Director

### MEMORANDUM

Date: March 22, 2023

To: Geri Sams, Procurement Director

From: Daniel R. Dunlap, 911 Director *D.R.D.*

Subject: Emergency Medical Dispatch Protocol Emergency Purchase Request

Please accept this memorandum as justification for the emergency purchase for Emergency Medical Dispatch (EMD) call taking protocol software and equipment suite to be utilized at the 911 Center.

With the impending assignment of Central EMS to begin as the state appointed EMS zone provider, the Augusta 911 Center will begin to receive and process emergency medical calls and dispatch ambulance resources. Timing is a concern, as it appears, the beginning of May will be the official launch for Central EMS in Augusta.

Best practices for emergency call handling involve a scripted protocol system for 911 personnel to follow, to consistently obtain information from individuals reporting emergency incidents. Additionally, scripted pre-arrival instructions allow the 911 staff to guide callers through potential lifesaving steps before responders arrive on the scene. Utilization of protocol systems provide established quality improvement procedures and reduces the exposure to liability.

This request is to purchase the Emergency Medical Dispatch (EMD) protocol system through Priority Dispatch. This product will provide the protocols and guidelines to ensure the 911 staff is asking the proper questions and providing the necessary pre-arrival instructions for a wide array of medical emergencies. Also, there is a quality assurance portion within the quote, which is necessary to provide positive reinforcement or corrective feedback to staff. This purchase includes protocol system, the software program, training courses for staff education, a quality assurance tool, quality assurance services and support and maintenance. Currently, the 911 Center maintains the flipchart protocol system through Priority Dispatch for EMD and all 911 staff are EMD certified. This product will integrate with our Computer Aided Dispatch (CAD) system on the same interface utilized with the Emergency Medical Dispatch (EMD) program, thus additional cost savings should be noted.

This purchase would provide standardization with our protocol systems; this is evident by the Augusta 911 Center's utilization of the Emergency Fire Dispatch protocol system to be recognized as an Accredited Center of Excellence (ACE) through Priority Dispatch.

**AUGUSTA 9-1-1 CENTER**

**Daniel R. Dunlap**  
Director

**Sanita Cheatham**  
Assistant Director

To utilize a separate vendor, we would be required to enter into an additional maintenance agreement, we would be utilizing an additional/different protocol structure from the current utilized vendor, we would incur costs for additional interfaces into our Computer Aided Dispatch (CAD) system, and all staff would need to be retrained and recertified on a different platform. Additionally, we were able to secure discounted pricing from the vendor due to our ACE status and current use of fire protocols.

We have enclosed the quote for the purchase - \$127,204.00. Funding is available in 911 fund balance and this purchase meets the allowable expenditure qualifications in O.C.G.A 46-5-134 for enhancing the 911 system.

Thank you for the assistance and consideration.





## Commission Meeting

March 29, 2023

Greene Street Improvements (PIs #0011389)

Construction Material Inspection and Testing, Construction Monitoring and Quality Assurance/  
Quality Control, and Geotechnical Services-RFP 19-179

File Reference: 23-014(T)

<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Hameed Malik, Director
<b>Caption:</b>	Approve the continued funding of the current On-Call Field and Laboratory Testing for Soil and Construction Material, and Geotechnical Inspection and Investigation (CMT_Geotech) Services contract in the amount of \$384,415.00 for Greene Street Improvements Project. MEG assigned to Greene Street construction. RFP 19-179 / Requested by Engineering.
<b>Background:</b>	The Greene Street Improvements is a project from the “Approved Investment List” of TIA that was approved by voters of the CSRA in July 31, 2012 referendum. This is Band 3 project and TIA funds are allocated for construction. On March 7, 2023, Augusta Commission will consider awarding the road construction contract to Reeves Construction. Field and Laboratory Testing for Soil and Construction Material, and Geotechnical Inspection and Investigation Services are integral parts of construction activities to ensure improvements quality control and quality assurance and construction per design. Construction quality assurance & quality control (QA/QC) is essential to construction of good roads and is a TIA program requirement.
<b>Analysis:</b>	On August 2019, commission approved award of CMT_Geotech Services contract with Atlas (ATC Group Services LLC), Matrix Engineering Group, Inc. (MEG), and MC Squared, Inc. (MC2) being the selected firms. MEG assigned to Greene Street construction. The assistance of outside construction services will help AED ensuring a quality finish roadway infrastructure. It is a practical approach to sustain much needed construction QA/QC during construction phase of a project. The Commission award was for a 3 yr award with option to extend for 2 additional years. Final extension will expire on 8/5/24.
<b>Financial Impact:</b>	Funds are available in Project TIA Funds.
<b>Alternatives:</b>	1. Do not approve and find alternative way to provide required CMT_Geotech, Construction QA/QC Services and meet TIA construction QA/QC requirements.

**Recommendation:** Approve the continued funding of the current On-Call Field and Laboratory Testing for Soil and Construction Material, and Geotechnical Inspection and Investigation (CMT\_Geotech) Services contract in the amount of \$384,415.00 for Greene Street Improvements Project. MEG is assigned to Greene Street construction. RFP 19-179 / Requested by Engineering.

**Funds are available in the following accounts:** (384,415) 371-041110-54.14110 / T15040117-54.14110 - Project TIA Funds

**REVIEWED AND** HM/SR  
**APPROVED BY:**

January 19<sup>th</sup>, 2023

Ms. June Hamal  
Project Engineer  
Augusta Engineering Department  
452 Walker Street, Suite 110  
Augusta, Georgia, 30901

**Re:     *Proposal for Construction Materials Testing & Construction Management Services  
Greene Street Improvements from 5<sup>th</sup> Street to E. Boundary Street (Phase 1)***

Dear Ms. Hamal:

Pursuant to your email request on January 10<sup>th</sup>, Matrix Engineering Group, Inc. {MATRIX} is pleased to submit our proposal for the provisions of Construction Materials Testing Services for the Greene Street Improvements project from 5<sup>th</sup> Street to E. Boundary Street. Based on the total schedule of 540 actual days (estimate 385 works days), and the construction drawings that were provided, Matrix will perform the materials testing services for a total estimated fee of **Two Hundred & Forty-Two Thousand, Seven Hundred and Thirty-Five Dollars (\$242,735)** and perform Construction Management services on both projects for an estimated total fee of **One Hundred Forty-One Thousand, Six Hundred and Eighty Dollars (\$141,680)**.

Matrix inspectors utilize a proprietary, cloud-based reporting, scheduling, and document management system {*Matrix | Sequence*}, that connects the construction team to the project's Schedule of Special Inspections (SSI). This robust tool uniquely synchronizes the entire construction team on our findings including a dynamic open item record that gives a barometer of the status of the various inspections. Our staff also leverages *Filio*, a cutting edge, geospatial photo management software that captures and geo-tags photographs which document the inspected activities. Through machine learning and artificial intelligence, the photographs are searchable by date and type of activity or observation.

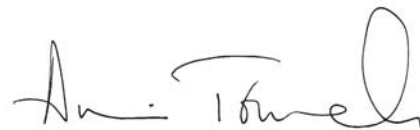
We appreciate the opportunity to submit this proposal and look forward to providing the testing services on these important and exciting projects.

Sincerely,

**MATRIX ENGINEERING GROUP, INC.**



Naser Ackall, ICC  
Field Services Coordinator  
[naser@matrixengineeringgroup.com](mailto:naser@matrixengineeringgroup.com)



Amin Tomeh, PE, PMP, D.GE, SE  
Principal  
[amin@matrixengineeringgroup.com](mailto:amin@matrixengineeringgroup.com)

\\ZMATRIX\drive\_m\1.0 MATRIX PROJECTS FOLDER\1.4 CITY OF AUGUSTA\Greene Street Improvements from 5th to E.Boundary Street 1 18 23.doc

## **INTRODUCTION**

This proposal is presented for the provisions of Construction Materials Testing Services and Construction Management for the Greene Street Improvements project from 5<sup>th</sup> Street to E. Boundary Street. Our scope includes preparing daily reports to document area of work and quantities, soils testing, reinforcing steel inspections, bearing capacity determination, GAB testing, asphalt documentation, subgrade evaluations, related laboratory testing and Professional Engineer consulting and recommendations.

## **SCOPE OF SERVICES**

Our scope of services was developed to meet the testing requirements, as defined by the project specifications and GDOT specs and guidelines. The following sections detail our scope of services. The most cost-effective services will be achieved through our strategic allocation of experienced manpower, our quality approach to providing the required services, and our competitive rates.

## **CONSTRUCTION MATERIALS TESTING SERVICES**

- Monitor and document progress of work on daily basis and schedule construction inspections as required by the project specifications
- Subgrade evaluation of existing materials: Proof-roll and/ bearing capacity evaluation
- Geotechnical Engineer to provide evaluation & recommendations for Stabilization, as needed
- Monitoring of over excavation and quantification
- Backfill monitoring and testing of structural fill
- Backfill monitoring and testing of pipe backfill on storm drain lines, water lines and site walls
- Subgrade inspections of finished grades for pavements and sidewalks on both sides of the roadway
- Concrete testing on sidewalks on both sides of the roadway (8' wide and 6' wide), and Curbs/Gutters, and structures.
- GAB Compaction testing and Proof-roll testing
- Asphalt Testing
- Laboratory testing
  - Soil Proctors tests
  - GAB Proctors
  - Asphalt testing
  - Concrete Testing
  - Gradations
- Professional Engineer for report review, consultation, site visits and recommendations

## **CONSTRUCTION MANAGEMENT / ADMINISTRATIVE SERVICES**

- Review project drawings, specifications and contracted scope of work
- Review contacts, schedules, and quality control/quality assurance plans
- Manage pre-construction and progress meetings: Present agenda, scope, schedule and special conditions applicable to the project
- Review submittals, RFI's, and communicate with Project Stakeholders (Design / Owner / Contractor) regarding approvals, feedbacks and change orders in a timely manner
- Weekly meetings/conferences with the project stakeholders.
- Keep logs of Open and Corrected Items for follow-up with contractor on resolution to changes and/or corrective measures
- Engage Owner for items that require change in design and/or contract provisions.
- Review change orders and manage approval process
- Review monthly pay applications and resolve issues with contractor prior to approval for payment
- Assist in project closeout by reviewing punch list items with contractors and finalize documentation prior to project close out and release of retainage

## **COMPENSATION**

The following table provides a breakdown of the costs associated with the requested inspection and testing services. It is anticipated that inspections will be required on a daily basis. In developing the following budget, we have taken into consideration the overlapping nature of the construction activities. Therefore, it is impractical to separate the costs of testing services for each individual task. We have estimated the testing budget based on the estimated construction schedule and the required inspection services. Any additional services that may be required will be based on the unit fees provided in the Schedule of Fees and upon your prior authorization. Matrix will perform the materials testing services for a total estimated fee of **Two Hundred & Forty-Two Thousand, Seven Hundred and Thirty-Five Dollars (\$242,735)**. We estimated a budget of **One Hundred & Forty-One Thousand, Six Hundred and Eighty Dollars (\$141,680) for this project as shown in Table 2, below.** The work will be billed on a monthly basis in accordance with our annual contract with the City of Augusta.

**TABLE 1:**  
**SCHEDULE OF FEES – CONSTRUCTION MATERIALS TESTING**

DESCRIPTION OF SERVICES	QUANTITY X UNIT PRICE	COST (\$)
<b>ITEM 1 – Senior Tech for Construction Materials Testing:</b> <ul style="list-style-type: none"> <li>Attendance of weekly site meetings</li> <li>Subgrade evaluations</li> <li>Soil Backfill monitoring</li> <li>Soil Backfill Compaction Testing</li> <li>Bearing Capacity Evaluations</li> <li>GAB Testing</li> <li>Nuclear Gauge Density testing</li> <li>Asphalt Temperature Determination</li> </ul>	4 hrs/day x 385 days x <b>\$62*/hr</b>	\$95,480.00
<b>ITEM 2 – Staff Engineer &amp; Professional Engineer:</b> <ul style="list-style-type: none"> <li>Staff Engineer for documentation of construction activities</li> <li>Geotechnical Engineer to provide evaluations and recommendations for stabilization</li> <li>Geotechnical Engineering Consultation &amp; Recommendations</li> <li>PE for Report Review and Certification of Reports</li> </ul>	4 hrs/day x 385 days x <b>\$85/hr</b> 1 hr/wk x 77 weeks x <b>\$115/hr</b>	\$130,900.00 \$8,855.00
<b>ITEM 3 – Laboratory Testing for Soils / Asphalt</b> <ul style="list-style-type: none"> <li>Soil Standard Proctors</li> <li>Gradations</li> <li>Atterberg Limits</li> <li>Asphalt Specific Gravity Testing</li> </ul>	LUMP SUM	\$2,500.00
<b>ITEM 4 –Laboratory Testing for Concrete Cylinders</b> <ul style="list-style-type: none"> <li>Concrete Cylinder Pick-Ups &amp; transportation to lab</li> <li>Compressive Strength Testing</li> </ul>	LUMP SUM	\$5,000.00
<b>Estimated Maximum Fee:</b> .....		<b>\$ 242,735.00</b>

*\*The total does not include costs associated with re-testing of areas that fail to meet the project specifications upon initial inspection, nor any additional assignments that are requested by the owner that are beyond the scope of work provided herein. All testing services are assumed to occur during regular work hours. Services exceeding 40 hours per week and work on weekends will be billed at 1.5 times the hourly rates listed above. Shop Visits are not included in this estimate.*

*\*\*Senior Technician rate is based on daily rate of \$496 divided by 8 hours*

**TABLE 2:**  
**SCHEDULE OF FEES – CONSTRUCTION MANAGEMENT SERVICES**

DESCRIPTION OF SERVICES	QUANTITY X UNIT PRICE	COST (\$)
<b><u>Construction Management Services for Greene Street Improvements:</u></b>	77 weeks x 16 hrs/week x \$115/hour	\$141,680.00
<b>Estimated Maximum Fee:</b> .....		<b>\$ 141,680.00</b>

**TABLE 3:**

**CONSTRUCTION MATERIALS TESTING & CM SERVICES  
FOR GREENE STREET IMPROVEMENTS**

DESCRIPTION OF SERVICES	COST (\$)
<b><u>Construction Materials Testing Services for Greene Street Improvements (Phase 1 from 5<sup>th</sup> Street to E. Boundary Street):</u></b>	\$242,735.00
<b><u>Construction Management Services for Greene Street Improvements (Phase 1 from 5<sup>th</sup> Street to E. Boundary Street):</u></b>	\$141,680.00
<b>Estimated Maximum Fee:</b>	<b>\$ 384,415.00</b>



## Commission Meeting

March 29, 2023

Highland Ave. Bridge Repair & Restoration over CSX Railroad and  
Walton Way over Hawks Gully Bridge Maintenance Repairs-TIA Projects  
TIA Project Number: RC07-000118/PI#0011390 & RC07-001214/PI#0011416

Bid Item: 22-281A

File Reference: 23-014(T)

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Hameed Malik, Director
<b>Caption:</b>	Approve award of Construction Contract to Kiewit Infrastructure South Co. (Kiewit) in the amount of \$3,585,500.70 for Transportation Investment Act (TIA) Projects, Highland Ave. Bridge over CSX & Walton Way Bridge over Hawks Gully Maintenance Repairs Projects, subject to receipt of signed contracts and proper bonds. ITB 22-281A / requested by Engineering
<b>Background:</b>	The Highland Ave. Bridge Repair and Restoration over CSX Railroad and Walton Way over Hawks Gully Bridge Repair and Restoration projects are from the “Approved Investment List” of TIA that was approved by voters of the CSRA in July 31, 2012 referendum. Both projects are Band 3 projects. The improvements consist of repair, restoring bridge structure, and increase structural integrity. The project will also address any spalls, severe cracking and cleaning the structure.
<b>Analysis:</b>	<p>Bids were received on December 15, 2022 and were evaluated based on criteria outlined in Bid document. Kiewit being the low responsible bidder. Following contractors submitted Bids.</p> <ol style="list-style-type: none"> <li>1. E R Snell Contractor, Inc. (\$4,839,319.19)</li> <li>2. Kiewit Infrastructure South Co. (\$3,953,154.70)</li> </ol>
<b>Financial Impact:</b>	Funds are available in Projects TIA funds (Highland Ave=\$2,051,049 & Walton Way=\$664,304) and TIA-Discretionary (\$870,147.70).
<b>Alternatives:</b>	No alternate proposed
<b>Recommendation:</b>	Approve award of Construction Contract to Kiewit Infrastructure South Co. (Kiewit) in the amount of \$3,585,500.70 for Transportation Investment Act (TIA) Projects, Highland Ave. Bridge over CSX & Walton Way Bridge over Hawks Gully Maintenance Repairs Projects, subject to receipt of signed contracts and proper bonds. RFP 22-281A / requested by Engineering



**Funds are available in** (\$2,715,353.00) 371-041110-54.14110 – T20040118-54.14110 - Project  
**the following accounts:** TIA Funds and

(\$870,147.70) 235-041110.54.14110 - TIA-Discretionary

**REVIEWED AND**  
**APPROVED BY:**

HM/SR

### Invitation to Re-Bid

Sealed re-bids will be received at this office until **Thursday, December 15, 2022 @ 3:00 p.m.** via ZOOM Meeting ID: 890 6695 4716; Passcode: 701116 for furnishing:

**Re-Bid Item #22-281A Highland Avenue Bridge Repair and Restoration Over CSX Railroad and Walton Way over Hawks Gully for Augusta, GA – Engineering Department**

Re-Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

Re-Bid documents may be examined at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422). Plans and specifications for the project shall be obtained by all prime contractors, subcontractors, and suppliers exclusively from ARC Southern. **The fees for the plans and specifications which are non-refundable are \$100.00.**

It is the wish of the Owner that all businesses are given the opportunity to submit on this project. To facilitate this policy the Owner is providing the opportunity to view plans online ([www.e-arc.com](http://www.e-arc.com)) at no charge through **ARC Southern (706 821-0405)** beginning **Friday, December 2, 2022**. Bidders are cautioned that submitting a package without Procurement of a complete set are likely to overlook issues of construction phasing, delivery of goods or services, or coordination with other work that is material to the successful completion of the project. Bidders are cautioned that acquisition of documents through any other source is not advisable. Acquisition of documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Wednesday, December 7, 2022 @ 5:00 P.M. No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

No proposal may be withdrawn for a period of ninety (90) days after BIDs have been opened, pending the execution of contract with the successful vendor. **A 10% Bid Bond is required to be submitted along with your bidder's qualifications. A 100% performance bond and a 100% payment bond will be required for award.**

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of RE-BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RE-BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)

**No re-bid will be accepted by fax or email, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

Sent to Vendors: December 2, 2022

Revised: 2/19/2016



Re-Bid Opening Bid Item #22-281A  
Highland Avenue Bridge Repair and Restoration  
Over CSX Railroad and Walton Way over Hawks Gully  
for Augusta, GA - Engineering Department  
Re-Bid Date: Thursday, December 15, 2022 @ 3:00 p.m.

Total Number Specifications Mailed Out: 28  
Total Number Specifications Download (Demandstar): 4  
Total Electronic Notifications (Demandstar): 199  
Total Number Notifications Georgia Registry: 865  
Total Packages Submitted: 2  
Total Noncompliant: 0


Vendors	Attachment "B"	E-Verify	SAVE Form	Bid Bond	Total Bid Price
E. R. Snell Contractor, Inc. 17885 Oak Road Snellville, GA 30078	Yes	22114	Yes	Yes	\$4,839,319.19
Kiewit Infrastructure South Co. 450 Dividend Drive Peachtree City, GA 30269	Yes	222425	Yes	Yes	\$3,953,154.70



Hameed Malik, Ph.D., P.E., Director

**MEMORANDUM**

**TO:** Ms. Geri Sams, Director - Procurement

**FROM:**  Hameed Malik, Ph.D., PE, Director- Engineering & Environ Services

**DATE:** Monday, February 20, 2023

**SUBJECT:** Highland Ave. Bridge Repair and Restoration over CSX Railroad and  
Walton Way over Hawks Gully  
Bid 22-281A  
File Reference: 23-014(T)

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It is recommendation of Augusta Engineering (AE) to award Bid 22-281A (Highland Ave. Bridge Repair and Restoration over CSX Railroad and Walton Way over Hawks Gully project to Kiewit Infrastructure South Co. (Kiewit), lowest responsible bidder. Augusta Engineering requests entering into fee and value engineering negotiations. That process is completed and AE is accepting revised itemized scope fee proposal.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

Thank you

*/hm*

cc: Darrell White & Nancy Williams, Procurement Department  
Compliance Department  
Lewis Avery, CPA, Engineering Assistant Director – Finance & Admin  
June Hamal, AE Associate Director Construction and Program Delivery  
Program File



2/10/2023

Mrs. Nancy M. Williams  
Contract Compliance Administrator  
Augusta Procurement Department  
595 Telfair Street  
Augusta, GA 30901

**Reference: Highland Avenue Bridge Repair and Restoration Project**

**Subject: Contract Negotiations – Highland Avenue Bridge Breakout Pricing**

Mrs. Williams,

As requested by the Department, Kiewit Infrastructure South Co. (KISC) has revised the bid form to price the bridge work separately to allow award of this work scope as well as the work on Walton Way. Our understanding is that the Highland Avenue roadway/sidewalk portion will be awarded as a Phase II add alteration to this project at a later date.

As you are aware, to make the bridge work “stand-alone”, it was necessary to move certain items from the roadway to the bridge section of the bid form. Additionally, certain items were separated, and quantities were adjusted to completely isolate the bridge work scope.

A summary of the changes made is listed below and reflected in the attached revised bid form:

Item	Item Description	Qty.	Units	Reason for Change
<b>BRIDGE</b>				
150-1000	Traffic Control (Bridge Rehab)	1	LS	New to breakout bridge & roadway MOT
150-5010	Traffic Control, Portable Impact Atten.	3	EA	Moved from Roadway
150-9011	Traffic Control – Law Enforcement	300	HR	Moved from Roadway
402-3190	Recycled Asph. Conc. Pvmt, 12.5MM	107.7	TN	Moved from Roadway
432-0206	Mill Asph. Conc. Pvmt, 1.5” Depth	844	SY	Moved from Roadway
432-5010	Mill Asph. Conc. Pvmt, Variable Depth	346	SY	Moved from Roadway
441-0104	Concrete Sidewalk 4”	12	SY	New item for 12 SY required at bridge
620-0100	Temporary Barrier, Method 1	780	LF	Moved from Roadway
641-1200	Guardrail, TP W	37.5	LF	Moved from Roadway
652-5451	Solid Traf Stripe, 5 in, White	412	LF	Moved from Roadway
652-5452	Solid Traf Stripe, 5 in, Yellow	412	LF	Moved from Roadway
652-6501	Skip Traf Stripe, 5 in, White	412	LF	Moved from Roadway
<b>ROADWAY</b>				
150-1000	Traffic Control (Sidewalk)	1	LS	Change to breakout bridge & roadway MOT
441-0104	Concrete Sidewalk 4”	457	SY	Qty. reduction of 12 SY required at bridge



# Kiewit

Item 16.

We look forward to working with the City of Augusta on this important project and are at your service should you need anything further. If you have any questions regarding this pricing breakout, please do not hesitate to contact Jeff Brown ([Jeffrey.Brown@kiewit.com](mailto:Jeffrey.Brown@kiewit.com)) or myself.

Sincerely,

Kiewit Infrastructure South Co.

Nick Sosa  
Area Manager

Attachment: Revised Bid Item Form w/ Bridge Breakout

CC: Donovan Pink – KISC  
Jeff Brown – KISC  
Correspondence File



**AUGUSTA ENGINEERING DEPARTMENT  
HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION  
AND WALTON WAY OVER HAWKS GULLY**

<b>HIGHLAND AVE BRIDGE OVER CSX RAILROAD **Revised w/ Bridge Breakout**</b>					
ITEM	ITEM DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL
000-1000	FORCE ACCOUNT	1	LS	\$200,000.00	\$200,000.00
000-0000	RAILROAD COORDINATION AND FLAGGING *	1	LS	\$180,000.00	\$180,000.00
150-1000	TRAFFIC CONTROL (BRIDGE REHAB) <b>*NEW*</b>	1	LS	\$231,600.00	\$231,600.00
150-5010	TRAFFIC CONTROL, PORTABLE IMPACT ATTENUATOR <b>*MOVED*</b>	3	EA	\$22,600.00	\$67,800.00
150-9011	TRAFFIC CONTROL - WORKZONE LAW ENFORCEMENT <b>*MOVED*</b>	300	HR	\$89.00	\$26,700.00
208-0100	IN PLACE EMBANKMENT	55	CY	\$37.00	\$2,035.00
211-1000	BRIDGE EXCAVATION	188	CY	\$60.00	\$11,280.00
402-3190	RECYCLED ASPH CONC PVMT, 12.5 MM SP <b>*MOVED*</b>	107.7	TN	\$1,379.00	\$148,518.30
432-0206	MILL ASPH CONC PVMT, 1.5" IN DEPTH <b>*MOVED*</b>	844	SY	\$63.00	\$53,172.00
432-5010	MILL ASPH CONC PVMT, VARIABLE DEPTH <b>*MOVED*</b>	346	SY	\$63.00	\$21,798.00
441-0104	CONCRETE SIDEWALK 4" <b>*NEW*</b>	12	SY	\$127.00	\$1,524.00
449-1605	LOW-DENSITY, CLOSED CELL, X-LINKED, ETHYLENE VINYL ACETATE, POLYETH COPOLYMER, NITROGEN-BLWN SEAL W/ EPOXY CONC HDRS - BR. NO-1 - BENT NO. 1, 2, 3, 4, 5	263	LF	\$307.00	\$80,741.00
449-1620	LOW-DENSITY, CLOSED CELL, X-LINKED, ETHYLENE VINYL ACETATE, POLYETH COPOLYMER, NITROGEN-BLWN SEAL W/ EPOXY CONC HDRS - BR. NO-1 - BENT NO. 1, 2, 3, 4, 5	73	LF	\$102.00	\$7,446.00
500-3002	CLASS AA CONCRETE	304	LF	\$1,754.00	\$533,216.00
500-5000	ULTRA HIGH PERFORMANCE CONCRETE, BR. NO-1	21.2	CY	\$17,212.00	\$364,894.40
511-1000	BAR REINFORCING STEEL	59,246	LB	\$2.00	\$118,492.00
511-3000	SUPERSTRUCTURE REINFORCING STEEL, BR. NO-1	6,482	LB	\$4.00	\$25,928.00
516-1100	TWO-PIPE ALUM HANDRAIL, STD 3632	29	LF	\$345.00	\$10,005.00
521-3000	PATCHING CONCRETE BRIDGE	51	SF	\$2,747.00	\$140,097.00
533-0010	BRIDGE DECK WATERPROOFING MEMBRANE, METHOD A	1,259	SY	\$29.00	\$36,511.00
540-1202	REMOVAL OF PARTS OF EXISTING BRIDGE, BR. NO- 1	1	LS	\$208,000.00	\$208,000.00
603-6006	SAND-CEMENT BAG RIP RAP, 6" THICK	176	SY	\$517.00	\$90,992.00
603-7000	PLASTIC FILTER FABRIC	68	SY	\$848.00	\$57,664.00
620-0100	TEMPORARY BARRIER, METHOD 1 <b>*MOVED*</b>	780	LF	\$93.00	\$72,540.00
641-1200	GUARDRAIL, TP W <b>*MOVED*</b>	37.5	LF	\$514.00	\$19,275.00
643-	CHAIN LINK FENCE, ZINC COATED, 10.3 FT, 9 GA	272	LF	\$372.00	\$101,184.00

ITEM	ITEM DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL
652-5451	SOLID TRAF STRIPE, 5 IN, WHITE <b>*MOVED*</b>	412	LF	\$12.00	\$4,944.00
652-5452	SOLID TRAF STRIPE, 5 IN, YELLOW <b>*MOVED*</b>	412	LF	\$4.00	\$1,648.00
652-6501	SKIP TRAF STRIPE, 5 IN, WHITE <b>*MOVED*</b>	412	LF	\$3.00	\$1,236.00
	<b>SUB-TOTAL BRIDGE</b>				<b>\$2,819,240.70</b>

AUGUSTA ENGINEERING DEPARTMENT  
HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION  
AND WALTON WAY OVER HAWKS GULLY

HIGHLAND AVE ROADWAY **Revised w/ Bridge Breakout**					
ITEM	ITEM DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL
150-1000	TRAFFIC CONTROL (SIDEWALK) *CHANGE*	1	LS	\$56,000.00	\$56,000.00
165-0030	MAINTENANCE OF TEMPORARY SILT FENCE - TP C	350	LF	\$6.00	\$2,100.00
171-0030	TEMPORARY SILT FENCE, TYPE C	792	LF	\$7.00	\$5,544.00
-	MAIL BOX, F&I SINGLE	7	EA	\$1,984.00	\$13,888.00
205-0001	UNCLASSIFIED EXCAVATION	51	CY	\$55.00	\$2,805.00
206-0002	BORROW EXCAVATION	121	CY	\$150.00	\$18,150.00
210-0100	GRADING COMPLETE	1	LS	\$100,886.00	\$100,886.00
441-0104	CONCRETE SIDEWALK 4" *QTY. CHANGE*	457	SY	\$127.00	\$58,039.00
441-0106	CONCRETE SIDEWALK 6"	32	SY	\$167.00	\$5,344.00
515-1002	FERROUS METAL HANDRAIL, TWO- PIPE	417	LF	\$174.00	\$72,558.00
611-8120	ADJUST WATER METER BOX TO GRADE	5	EA	\$2,616.00	\$13,080.00
700-9300	SOD	612	SY	\$20.00	\$12,240.00
999-5200	DETECTABLE WARNING	270	SF	\$26.00	\$7,020.00
	SUB-TOTAL ROADWAY				\$367,654.00
SUB-TOTAL (BRIDGE + ROADWAY)					\$3,186,894.70
TOTAL					

TOTAL HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION OVER  
CSX RAILROAD  
PI# 0011390

THREE MILLION ONE HUNDRED EIGHTY-SIX THOUSAND EIGHT HUNDRED NINETY-FOUR DOLLARS AND 70/100



**AUGUSTA ENGINEERING DEPARTMENT  
HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION  
AND WALTON WAY OVER HAWKS GULLY**

Bid Proposal:

<b>WALTON WAY OVER HAWKS GULLY</b>					
<b>ITEM</b>	<b>ITEM DESCRIPTION</b>	<b>QTY</b>	<b>UNITS</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>START UP AND SITE WORK</b>					
000-1000	FORCE ACCOUNT	1	LS	\$75,000.00	\$75,000.00
150-1000	TRAFFIC CONTROL - 0011416	1	LS	\$105,398.00	\$105,398.00
163-0240	MULCH	3	TN	\$826.00	\$2,478.00
163-0550	CONSTR AND REMOVE INLET SEDIMENT TRAP	2	EA	\$389.00	\$778.00
165-0030	MAINT OF TEMPORARY SILT FENCE, TP C	243	LF	\$6.00	\$1,458.00
165-0105	MAINT OF INLET SEDIMENT TRAP	2	EA	\$183.00	\$366.00
171-0030	TEMPORARY SILT FENCE, TYPE C	486	LF	\$7.00	\$3,402.00
210-0100	GRADING COMPLETE - 0011416	1	LS	\$179,500.00	\$179,500.00
700-7000	AGRICULTURAL LIME	1	TN	\$798.00	\$798.00
700-8000	FERTILIZER MIXED GRADE	1	TN	\$1,516.00	\$1,516.00
700-8100	FERTILIZER NITROGEN CONTENT	6	LB	\$3.00	\$18.00
700-9300	SOD	126	SY	\$20.00	\$2,520.00
SUBTOTAL					\$373,232.00
<b>UTILITIES</b>					
600-0001	FLOWABLE FILL	20	CY	\$670.00	\$13,400.00
610-6605	REM LIGHTING STD	1	EA	\$13,879.00	\$13,879.00
611-5480	RESET LIGHTING STD	1	EA	\$13,879.00	\$13,879.00
611-5592	RELOCATE WATER METER	2	EA	\$3,832.00	\$7,664.00
611-8000	ADJUST CATCH BASIN TO GRADE	2	EA	\$3,230.00	\$6,460.00
611-8120	ADJUST WATER METER TO GRADE	2	EA	\$2,616.00	\$5,232.00
611-8140	ADJUST WATER VALVE BOX TO GRADE	2	EA	\$2,616.00	\$5,232.00
607-9710	RELOCATE FIRE HYDRANT	1	EA	\$5,385.00	\$5,385.00
SUBTOTAL					\$71,131.00
<b>ROAD IMPROVEMENTS</b>					
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	118	TN	\$811.00	\$95,698.00
413-0750	TACK COAT	45	GL	\$10.00	\$450.00
432-0206	MILL ASPH CONC PVMT, 1 1/2 IN DEPTH	1,425	SY	\$31.00	\$44,175.00
441-0004	CONC SLOPE PAVE, 4 IN	46	SY	\$290.00	\$13,340.00
441-6222	CONCRETE CURB AND GUTTER, 8 IN X 30 IN, TP 2	350	LF	\$64.00	\$22,400.00
310-5060	GR AGGR BASE CRS, INCL MATL	117	SY	\$88.00	\$10,296.00
500-9999	CLASS B CONC, BASE OR PVMT WIDENING	5	CY	\$451.00	\$2,255.00

**AUGUSTA ENGINEERING DEPARTMENT  
HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION  
AND WALTON WAY OVER HAWKS GULLY**

610-9001	REMOVE SIGNS	1	EA	\$1,190.00	\$1,190.00
611-5551	RESET SIGNS	1	EA	\$1,190.00	\$1,190.00
634-1200	RIGHT OF WAY MARKERS	3	EA	\$2,300.00	\$6,900.00
653-0120	THERMOPLASTIC PVMT MARKING, ARROW, TP 2	2	EA	\$139.00	\$278.00
653-1501	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, WHITE	535	LF	\$10.00	\$5,350.00
653-1502	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, YELLOW	204	LF	\$3.00	\$612.00
653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 IN, WHITE	33	LF	\$13.00	\$429.00
653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 IN, WHITE	300	LF	\$4.00	\$1,200.00
653-3501	THERMOPLASTIC SKIP TRAF STRIPE, 5 IN, WHITE	538	LF	\$2.00	\$1,076.00
653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	37	SY	\$14.00	\$518.00
SUBTOTAL					\$207,357.00
<b>HARDSCAPE</b>					
441-0104	CONCRETE SIDEWALK 4" TK	383	SY	\$120.00	\$45,960.00
535-3000	PAINT EXISTING CONCRETE STRUCTURE	2	EA	\$1,665.00	\$3,330.00
608-1000	BRICK MASONRY	50	CY	\$1,305.00	\$65,250.00
SUBTOTAL					\$114,540.00
<b>GRAND TOTAL</b>					<b>\$766,260.00</b>

**TOTAL WALTON WAY OVER HAWKS GULLY PI#0011416**

SEVEN HUNDRED SIXTY-SIX THOUSAND TWO HUNDRED SIXTY DOLLARS AND 00/100

GRAND TOTAL

THREE MILLION NINE HUNDRED FIFTY-THREE THOUSAND ONE HUNDRED FIFTY-FOUR DOLLARS AND 70/100

**\*GRADING COMPLETE:** *Shall include any work without a specific pay item such as:*  
removal and disposal of all miscellaneous roadway items, utility items, and drainage items  
(ie. demolition items), shall be included in the item of grading complete, unless otherwise

**AUGUSTA ENGINEERING DEPARTMENT  
HIGHLAND AVENUE BRIDGE REPAIR AND RESTORATION  
AND WALTON WAY OVER HAWKS GULLY**

established as separate contract items. This work shall include but not be limited to the removal of pavement, fine grading, concrete, curbs, gutters, drainage structures, light poles, concrete foundations abandoned utilities , abandoned street car tracks, and any other miscellaneous removal items whether shown on the plans or not. The items of grading complete shall also include other miscellaneous items of construction not otherwise shown as a separate pay item such as *Mob/Demo* ,general clearing, cut and fill, constructing shoulder an subgrade, saw cutting, finish grading, construction layout, the hauling and disposal of undesirable or surplus materials, removing and/or resetting mailboxes, removing and/or resetting ages and fences, removing and/or resetting irrigation sprinkler heads, bonds and insurance etc. Unless noted in bid proposal includes remove/reset fences and gates (all type); remove/reconnect water services, complete; reconnect sanitary services, reconstruct wall, height varies; remove/reset signs (type varies); remove/reset water sprinkler systems(complete); remove/reset water valves(size varies); remove/reset yard lamps (type varies); remove/reset mailboxes ( type varies); Erosion Control (temporary grassing); Remove concrete driveway paving.

*Contractor shall be responsible for railroad insurance, railroad coordination and right of entry. Railroad Flagging Line Item shall be used per AED project manager approval.*

**\*\*\*LS (Lump Sum) – For all Lump Sum items, attach itemized break of lump sum amount on separate sheet**

[illegible]

[illegible]

ATTN: Q. WILLIAM HAMMACK  
C. W. MATTHEWS CONTRACTING  
P. O. DRAWER 970  
MARIETTA, GA 30061-0970

ATTN: MATTHEW WALSH  
ARCHER WESTERN CONTRACTORS  
2410 PACES FERRY RD SE, STE 600  
ATLANTA, GA 30339-1821

ATTN: ROBIN J. SNELL  
E. R. SNELL CONTRACTOR  
1785 OAK ROAD  
SNELLVILLE, GA 30078

ATTN: LOUIE A. PITTMAN, III  
PITTMAN CONSTRUCTION CO  
P. O. BOX 155  
CONYERS, GA 30012-0155

BEAMS SITE PREP  
ATTN: RUTHIE BEAM MCGHEE  
1456 EDGEFIELD ROAD  
NORTH AUGUSTA, SC 29860

BLAIR CONSTRUCTION  
ATTN PATRICK DILLARD  
PO BOX 770  
EVANS, GA 30809

REEVES CONSTRUCTION  
ATTN: GREG HAMILTON  
1 APAC INDUSTRIAL WAY  
AUGUSTA, GA 30907

BEAMS CONTRACTING  
ATTN: BUDDY ROWLAND  
15030 ATOMIC ROAD  
BEECH ISLAND SC 29842

MIDWEST MAINTENANCE  
4013 ENTERPRISE COURT  
AUGUSTA, GA 30907

ENGINEERED RESTORATIONS INC.  
ATTN: AUSTIN MCQUEEN  
225 BUFORD DRIVE  
LAWRENCEVILLE, GA 30046

DABBS-WILLIAMS  
319 S. WALNUT STREET  
STATESBORO, GA 30458

CEKRA INC  
6316 MARYWOOD DR  
WILMINGTON, NC 28409

SCOTT BRIDGE COMPANY  
ATTN: BEN MILLER/STEPHEN  
SUMMERS  
2641 INTERSTATE DRIVE  
OPELIKA, AL 36804

JHC CORPORATION  
ATTN: JIM COOK  
15 FRESH BRU DRIVE  
NEWMAN, GA 30263

MASSANA CONSTRUCTION  
115 HOWELL ROAD  
TYRONE, GA 30290

E & D CONTRACTING SERVICES  
2001 MILLS B. LANE BLVD.  
SAVANNAH, GA 31405

LEGACY WATER GROUP  
ATTN: JEFF KLEBOWSKI/  
SCOTT HIBBARD  
10130 BOB WILLIAMS PARKWAY  
CONVINGTON, GA 30014

ENGINEERED RESTORATIONS INC.  
ATTN: AUSTIN MCQUEEN  
225 BUFORD DRIVE  
LAWRENCEVILLE, GA 30046

ISCO  
ATTN: JIM SAMS  
534 ANTIOCH ROAD  
FAYETTEVILLE, GA 30215

ATTN: LOUIE A. PITTMAN, III  
PITTMAN CONSTRUCTION CO  
P. O. BOX 155  
CONYERS, GA 30012-0155

TRIANGLE  
ATTN: RICK BROCKMAN  
115 TIFFANY COURT  
LOCUS GROVE, GA 30248

SUPERIOR CONSTRUCTION  
7072 BUSINESS PARK BLVD. N  
JACKSONVILLE, FL 32256

CEKRA INC  
6316 MARYWOOD DR  
WILMINGTON, NC 28409

BRIGGS BROTHERS ENTERPRISES  
413 ODELL INDUSTRIAL WAY  
GRIFFIN, GA 30224

COMANCHE CONSTRUCTION  
1734 SANDS PL SE, SUITE B  
MARIETTA, GA 30067

L.C. WHITFORD  
3765 FRANCIS CIRCLE  
ALPHARETTA, GA 30004

E&D CONTRACTING  
2001 MILLS B LANE BLVD.  
SAVANNAH, GA 31405

JA LONG, INC  
P.O. BOX 1810  
FORTSON, GA 31808

**HAMEED MALIK  
ENGINEERING DEPT**

**JUNE HAMAL  
ENGINEERING DEPT**

**PHYLLIS JOHNSON  
COMPLIANCE**

**Re-Bid Item 22-281A  
Highland Ave Bridge Repair and  
Restoration Over CSX Railroad and  
Walton Way Over Hawks Gully  
For Engineering Department  
Re-Bid Due: Wed. 12/15/22 @ 3 p.m.**

**Re-Bid Item 22-281A  
Highland Ave Bridge Repair and  
Restoration Over CSX Railroad and  
Walton Way Over Hawks Gully  
For Engineering Department  
Mailed: Dec. 2, 2022**



2022-12-02			
f.s. scarbrough 2022-12-02	estimating@fsscarbrough.com Scarbrough, Franklin	N	NOM
lms contracting services inc 2022-12-02	mollison3@yahoo.com mollison, lorna	Y	AFA
monitorconstruction company, inc 2022-12-02	afain@monitorcorp.com Fain, Asa	Y	HIA
monitorconstruction company, inc 2022-12-02	dhussey@monitorcorp.com Hussey, Diane		
sacyr construccion sa 2022-12-02	jcarras@sacyr.com Carras, Jose Maria	N	NOM
sacyr construccion sa 2022-12-02	stique@sacyr.com Tique, Sandra		
stanley gray 2022-12-02	stanley.gray@dnr.ga.gov gray, stanley	N	NOM
stanley gray 2022-12-02	stanley.gray@dnr.ga.gov gray, stanley	N	NOM
yearwoodjay 2022-12-02	jayyearwood@hotmail.com yearwood, jay	N	NOM

ETHNIC GROUP	COUNT
African American	108
Asian American	6
Native American	9
Hispanic/Latino	9
Pacific Island/American	2
Non Minority	357
Not Classified	0
Total Number of Vendors	491
Total Number of Contacts	865

PR\_bid\_email\_list



Planholders

Add Supplier

Export To Excel

Supplier (4)

Supplier	Download Date
D&S Steel inc	12/06/2022
Dodge Data	12/03/2022
Gosalia Concrete Constructors, Inc.	12/05/2022
M J Construction Company   Anchor Construction	12/09/2022

Add Supplier

Supplier Details

Supplier Name	D&S Steel inc
Contact Name	Justin Stancil
Address	19450 SW 5th place , Dunnellon, FL 34431
Email	dssteel.jstancil@gmail.com
Phone Number	352-682-7073

Documents

Filename	Type	Action
22-281A_ITB	Bid Document / Specifications	<a href="#">View</a> <a href="#">History</a>



## Commission Meeting

March 29, 2023

Fort Gordon B Street Water Main Improvement Change Order No. 2 – Blair Construction 20UTI194

<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne, Director
<b>Caption:</b>	Consider approval of Change Order No. 2 to Blair Construction, Inc.'s contract to construct the Fort Gordon Army Base B Street Water Main Improvement (20UTI194)
<b>Background:</b>	<p>Augusta Utilities Department (AUD) is the contracted water, sanitary sewer, and irrigation utility provider for Fort Gordon. Fort Gordon is constructing a new Cyber Center of Excellence (CoE) Campus, which encompasses the existing campus facilities around Signal Tower. This project replaces the water main in B Street to provide a water transmission loop around the south side of the campus.</p> <p>The B Street water main replacement required numerous lateral and service connections, as well as stub-outs for future Cyber CoE Campus utility connections. This change order addresses the twelve additional water tie-ins and fourteen valves constructed to restore connections and provide the stub outs. Consequently, these connections caused additional sidewalk, and curb and gutter replacement work to restore disturbed areas. The additional quantities for the change order are constructed under AUD direction at the contract unit prices.</p>
<b>Analysis:</b>	AUD performed a review of all contract line items, which decreased the change order amount due to other under-run line items. The resulting change order amount is \$146,772.00. The cost details are listed in the Change Order No. 2 documentation. The change order cost will be paid by Fort Gordon within the project budget.
<b>Financial Impact:</b>	The change order cost is \$146,772.00.
<b>Alternatives:</b>	No alternatives are recommended.
<b>Recommendation:</b>	AUD recommends approval of Change Order No. 2 to Blair Construction Inc.'s contract in the amount of 146,772.00.
<b>Funds are available in the following accounts:</b>	507043410-5425110/88880200-5425110

**REVIEWED AND**  
**APPROVED BY:**

## CONSTRUCTION CONTRACT CHANGE ORDER

CO NUMBER	2
BID ITEM	20-194
DATE	1/30/2023

**PROJECT TITLE** Fort Gordon Army Base, B Street Water Main Improvements  
**ORIGINAL CONTRACT DATE** 8/11/2020 **PROJECT NUMBER** FG-2019-002  
**OWNER** AUGUSTA, GEORGIA **PO NUMBER** 20UT1937

The following change is hereby made to the contract for the above project:

Description of Change (for a more detailed description see attached):  
 Increase contract amount by \$146,772.00 due to additional project scope as detailed by the attached pay application line items. Additional work quantities includes 112 SY sidewalk replacement (Line Item P-5), 194 LF curb and gutter replacement (P-9), two 6" water main tie-ins (W-16A), four 8" water main tie-ins (W-16B), one 12" water main tie-in (W-16C), six 3" and 4" water main tie-ins (W-16D), six 4" gate valves (W-6A) and eight 6" gate valves (W-6A) for an additional cost of \$152,652.00. The change order amount includes a reconciliation of other contract line item over-run and under-runs, which decreases the change order amount to \$146,772.00. The additional quantities are constructed at AUD's direction at the contract unit price.

PAYEE		Blair Construction, Inc.
TOTAL AMOUNT OF THIS CHANGE ORDER	\$	\$146,772.00
The contract time will be INCREASED by <u>0</u> calendar days as a result of this change.		
ORIGINAL CONTRACT AMOUNT	\$	\$1,237,631.00
PREVIOUS CHANGE ORDER (INCREASE)	\$	\$76,511.50
THIS CHANGE ORDER (INCREASE)	\$	\$146,772.00
TOTAL REVISED CONTRACT AMOUNT WITH CHANGE ORDER	\$	\$1,460,914.50

FUNDING NUMBER/ACCOUNT NUMBER	507043410	5425110
-------------------------------	-----------	---------

	88880200	5425110
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PROPOSED BY: \_\_\_\_\_

CONTRACTOR

DATE: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

ENGINEER

DATE: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

DEPARTMENT HEAD

DATE: \_\_\_\_\_

FINANCE ENDORSEMENT: \_\_\_\_\_

COMPTROLLER

DATE: \_\_\_\_\_

RECOMMENDED BY: \_\_\_\_\_

ADMINISTRATOR

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

MAYOR

DATE: \_\_\_\_\_

## PURCHASE ORDER

## AUGUSTA, GEORGIA

SUITE 605, PROCUREMENT DEPARTMENT  
535 TELFAIR STREET, MUNICIPAL BUILDING 1000  
AUGUSTA, GEORGIA 30901-2377  
PHONE: (706) 821-2422

Page 1 of 1

Item 17.

PURCHASE  
20UTI937

REQUISITION/QUOTE NO.  
R336434

DATE 08/25/22	DEPARTMENT 043410	VENDOR PHONE # 868-1950	
VENDOR # 2652	E-VERIFY #	EMAIL	PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.
VENDOR BLAIR CONSTRUCTION CO P O BOX 770 EVANS, GA 30809		ATTN: CO 1 BID NUMBER: 20194  CONTRACT #: 20UTI937 BUYER: NANCY	
SHIP TO: AUGUSTA UTILITIES ADMIN 452 WALKER STREET SUITE 200 AUGUSTA, GA 30901		BILL TO: AUGUSTA, GEORGIA ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GA 30901-2379 (706) 821-2335  ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.	

ITEM #	QUANTITY	UNIT	PRODUCT ID	DESCRIPTION	UNIT PRICE	AMOUNT
0001	1	EACH		CONSTRUCTION OF FG ARMY BASE B STREET WATER MAIN  APPROVED BY COMMISSION 6/24/20, ITEM #30  507-04-3410/54-25110	1,237,631.	1,237,631.00
0002	1	EACH		REPRINT TO CORRECT ACCOUNT NUMBER FOR CO 1 *NANCY WILLIAMS 8/23/22  CO 1: ADDITIONAL SERVICES FOR ASPHALT OVERLAY - CONSTRUCTION OF FORT GORDON ARMY BASE STREET WATER MAIN  APPROVED BY COMMISSION 6/30/22, ITEM #23  507-04-3410/54-25110  88880200-5425110	76,511.50	76,511.50

## CONDITIONS - READ CAREFULLY

- The purchaser is exempt by statute from payment of Federal, State, and Municipal sales, excise and other taxes.
- Shipping charges prepaid by vendor.
- Payment will be made on complete shipments only, unless otherwise requested.
- DELIVERY TICKET MUST ACCOMPANY GOODS.
- No back orders. We will reorder if available.
- Please make deliveries between 9 A.M. and 4 P.M.
- All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
- Indoor delivery if necessary.
- Payment Net 30 or according to contract.

Sent by:

AUG 26 2022

Tess Thompson

NET TOTAL.....

1,314,142.50

APPROVED FOR ISSUE

GASAMS

REQUISITIONER

PROCUREMENT DIRECTOR

## PERIODIC ESTIMATE FOR PARTIAL PAYMENT

PROJECT: 1903-00

ENGINEER: ZEL Engineers

OWNER: Augusta Utilities Department

PERIOD ENDING:

May 21, 2021

CONTRACTOR: Blair Construction, Inc.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
PAY ITEM	ITEM DESCRIPTION	Contract				Completed Previous Periods			Completed This Period			Total Completed to Date			% Completion	Balance to finish
		Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Total Cost of Item	Quantity	Unit	Total Cost of Item	Quantity	Unit	Total Completed to Date		
W-2A	8" Diameter Ductile Iron, Class 350 Restrained Joint Pipe Water Main	160	LF	\$ 155.00	\$ 24,800.00	199.00		\$ 30,845.00			\$ -	199.00		\$30,845.00	124.38%	\$ (6,045.00)
W-2B	12" Diameter Ductile Iron, Class 350 Restrained Joint Pipe Water Main	4320	LF	\$106.00	\$ 457,920.00	4,349.00		\$ 460,994.00			\$ -	4,349.00		\$ 460,994.00	100.67%	\$ (3,074.00)
W-2C	6" Diameter Ductile Iron, Class 350 Restrained Joint Pipe Water Main	190	LF	\$105.00	\$ 19,950.00	211.00		\$ 22,155.00			\$ -	211.00		\$ 22,155.00	111.05%	\$ (2,205.00)
W-2D	4" Diameter Ductile Iron, Class 350 Restrained Joint Pipe Water Main	180	LF	\$112.00	\$ 20,160.00	174.00		\$ 19,488.00			\$ -	174.00		\$ 19,488.00	96.67%	\$ 672.00
W-4A	12" 90 Degree Bend, MJ, Restrained Joint Fitting (RJF)	1	EA	\$1,266.00	\$ 1,266.00	1.00		\$ 1,266.00			\$ -	1.00		\$ 1,266.00	100.00%	\$ -
W-4B	12" 45 Degree Bend, MJ, RJF	20	EA	\$1,152.00	\$ 23,040.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 23,040.00
W-4D	8" 45 Degree Bend, MJ, RJF	3	EA	\$551.00	\$ 1,653.00	4.00		\$ 2,204.00			\$ -	4.00		\$ 2,204.00	133.33%	\$ (551.00)
W-4E	12" x 12" Tee, MJ, RJF	2	EA	\$1,688.00	\$ 3,376.00	2.00		\$ 3,376.00			\$ -	2.00		\$ 3,376.00	100.00%	\$ -
W-4F	12" x 8" Tee, MJ, RJF	14	EA	\$1,378.00	\$ 19,292.00	14.00		\$ 19,292.00			\$ -	14.00		\$ 19,292.00	100.00%	\$ -
W-4G	12" x 6" Tee, MJ, RJF	20	EA	\$1,331.00	\$ 26,620.00	15.00		\$ 19,965.00			\$ -	15.00		\$ 19,965.00	75.00%	\$ 6,655.00
W-4H	12" x 4" Tee, MJ, RJF	7	EA	\$1,268.00	\$ 8,876.00	9.00		\$ 11,412.00			\$ -	9.00		\$ 11,412.00	128.57%	\$ (2,536.00)
W-4I	8" x 6" Reducer, MJ, Restrained Joint Fitting (RJF)	7	EA	\$502.00	\$ 3,514.00	3.00		\$ 1,506.00			\$ -	3.00		\$ 1,506.00	42.86%	\$ 2,008.00
W-4J	12" Plug, MJ, RJF	2	EA	\$554.00	\$ 1,108.00	4.00		\$ 2,216.00			\$ -	4.00		\$ 2,216.00	200.00%	\$ (1,108.00)
W-4K	8" Plug, MJ, RJF	1	EA	\$317.00	\$ 317.00	8.00		\$ 2,536.00			\$ -	8.00		\$ 2,536.00	800.00%	\$ (2,219.00)
W-4L	6" Plug, MJ, RJF	1	EA	\$262.00	\$ 262.00	12.00		\$ 3,144.00			\$ -	12.00		\$ 3,144.00	1200.00%	\$ (2,882.00)
W-4M	4" Plug, MJ, RJF	1	EA	\$164.00	\$ 164.00	5.00		\$ 820.00			\$ -	5.00		\$ 820.00	500.00%	\$ (656.00)
W-4N	4" x 3" Rducer, MJ, RJF	6	EA	\$276.00	\$ 1,656.00	4.00		\$ 1,104.00			\$ -	4.00		\$ 1,104.00	66.67%	\$ 552.00
W-4O	8" x 6" Reducer, MJ, Restrained Joint Fitting (RJF)	7	EA	\$502.00	\$ 3,514.00	3.00		\$ 1,506.00			\$ -	3.00		\$ 1,506.00	42.86%	\$ 2,008.00
W-5A	Fire Hydrant Assembly	11	EA	\$4,626.00	\$ 50,886.00	11.00		\$ 50,886.00			\$ -	11.00		\$ 50,886.00	100.00%	\$ -
W-6A	4" Diameter in Line Vertical Gate Valve	1	EA	\$953.00	\$ 953.00	7.00		\$ 6,671.00			\$ -	7.00		\$ 6,671.00	700.00%	\$ (5,718.00)
W-6B	6" Diameter in Line Vertical Gate Valve	1	EA	\$1,109.00	\$ 1,109.00	9.00		\$ 9,981.00			\$ -	9.00		\$ 9,981.00	900.00%	\$ (8,872.00)
W-6C	8" Diameter in Line Vertical Gate Valve	13	EA	\$1,620.00	\$ 21,060.00	12.00		\$ 19,440.00			\$ -	12.00		\$ 19,440.00	92.31%	\$ 1,620.00
W-6D	12" Diameter in Line Vertical Gage Valve	12	EA	\$3,292.00	\$ 39,504.00	11.00		\$ 36,212.00			\$ -	11.00		\$ 36,212.00	91.67%	\$ 3,292.00
W-14A	2" Diameter Short Side Water Service Connection	2	EA	\$3,229.00	\$ 6,458.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 6,458.00
W-16A	Tie Into Existing 6" Water Main (With Deadman or Thrust Block Restraint)	7	EA	\$5,697.00	\$ 39,879.00	9.00		\$ 51,273.00			\$ -	9.00		\$ 51,273.00	128.57%	\$ (11,394.00)
W-16B	Tie Into Existing 8" Water Main (With Deadman or Thrust Block Restraint)	3	EA	\$6,852.00	\$ 20,556.00	7.00		\$ 47,964.00			\$ -	7.00		\$ 47,964.00	233.33%	\$ (27,408.00)
W-16C	Tie Into Existing 12" Water Main (With Deadman or Thrust Block Restraint)	1	EA	\$19,322.00	\$ 19,322.00	2.00		\$ 38,644.00			\$ -	2.00		\$ 38,644.00	200.00%	\$ (19,322.00)
W-16D	Connect to Existing 3" or 4" Water Main (With Deadman or Thrust Block Restraint)	3	EA	\$4,251.00	\$ 12,753.00	9.00		\$ 38,259.00			\$ -	9.00		\$ 38,259.00	300.00%	\$ (25,506.00)
W-18	Abandon Valve	9	EA	\$316.00	\$ 2,844.00	-		\$ -	30.00		\$ 9,480.00	30.00		\$ 9,480.00	333.33%	\$ (6,636.00)
W-21	Remove Fire Hydrant	11	EA	\$866.00	\$ 9,526.00	2.00		\$ 1,732.00	13.00		\$ 11,258.00	15.00		\$ 12,990.00	136.36%	\$ (3,464.00)
W-22	Polyethylene Wrap	1100	LF	\$4.05	\$ 4,455.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 4,455.00
P-2	Asphalt Pavemnt Removal and Replacement With (AUD Detail 4.1.1) (5'-0" Wide)	1925	SY	\$105.00	\$ 202,125.00	3,253.00		\$ 341,565.00			\$ -	3,253.00		\$ 341,565.00	168.99%	\$ (139,440.00)
P-5	Saw Cut, Remove and Replace Existing Concrete Sidewalk, Complete	95	SY	\$292.00	\$ 27,740.00	-		\$ -	207.00		\$ 60,444.00	207.00		\$ 60,444.00	217.89%	\$ (32,704.00)
P-9	Saw Cut, Remove and Replace Concrete Curb & Gutter (Perpendicular Cossling Only), Complete	190	LF	\$112.00	\$ 21,280.00	-		\$ -	384.00		\$ 43,008.00	384.00		\$ 43,008.00	202.11%	\$ (21,728.00)
M-1	Flowable Fill	56	CY	\$288.00	\$ 16,128.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 16,128.00
M-4	Select Refill Material	100	CY	\$14.50	\$ 1,450.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 1,450.00
M-6A	Inlet Sediment Trap, Sd2-P	11	EA	\$425.00	\$ 4,675.00	11.00		\$ 4,675.00			\$ -	11.00		\$ 4,675.00	100.00%	\$ -
M-6B	Silt Fence, Sd1-NS	300	LF	\$4.00	\$ 1,200.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 1,200.00

PERIODIC ESTIMATE FOR PARTIAL PAYMENT

PROJECT: 1903-00

ENGINEER: ZEL Engineers

OWNER: Augusta Utilities Department

PERIOD ENDING:

May 21, 2021

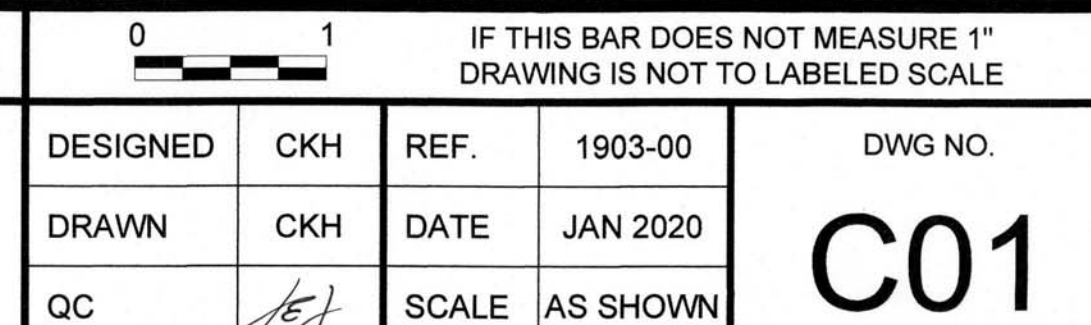
CONTRACTOR: Blair Construction, Inc.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
PAY ITEM	ITEM DESCRIPTION	Contract				Completed Previous Periods			Completed This Period			Total Completed to Date			% Completion	Balance to finish
		Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Total Cost of Item	Quantity	Unit	Total Cost of Item	Quantity	Unit	Total Completed to Date		
					C*E			G*E			J*E	G+J	Unit	I+L	O/F	F-O
LS-1	Mobilization, Demobilization	1	LS	\$12,374.00	\$ 12,374.00	0.50		\$ 6,187.00	0.50		\$ 6,187.00	1.00		\$ 12,374.00	100.00%	\$ -
LS-2	Bonds and Insurance	1	LS	\$14,850.00	\$ 14,850.00	1.00		\$ 14,850.00			\$ -	1.00		\$ 14,850.00	100.00%	\$ -
LS-4	Traffic Control For Vehicular and Pedestrian Ways	1	LS	\$21,035.00	\$ 21,035.00	0.60		\$ 12,621.00	0.40		\$ 8,414.00	1.00		\$ 21,035.00	100.00%	\$ -
LS-5	Permanent Grassing	1	LS	\$7,981.00	\$ 7,981.00	-		\$ -	1.00		\$ 7,981.00	1.00		\$ 7,981.00	100.00%	\$ -
LS-7	Allowance No. 1 - Owner Project Allowance	1	LS	\$60,000.00	\$ 60,000.00	-		\$ -			\$ -	-		\$ -	0.00%	\$ 60,000.00
CO#1	Insert a Valve	1	LS	\$29,353.50	\$ 29,353.50	1.00		\$ 29,353.50		LS	\$ -	1.00	LS	\$ 29,353.50	100.00%	\$ -
	TOTAL				\$ 1,268,984.50			\$ 1,314,142.50			\$ 146,772.00			\$1,460,914.50		\$ (183,930.00)

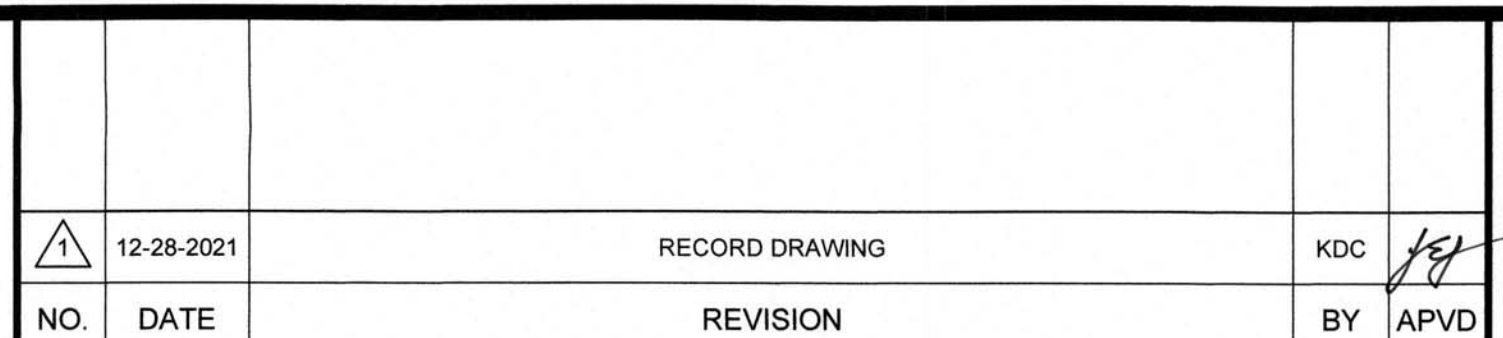





GSWCC LEVEL II CERTIFICATION NO. 0000052945





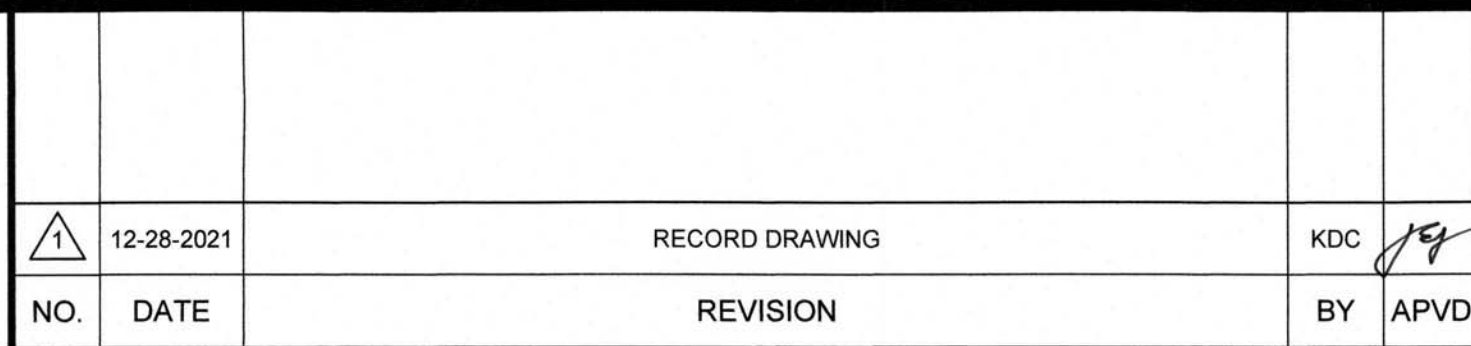


**Zimmerman, Evans and Leopold, Inc.**  
435 Telfair Street, Augusta, Georgia 30901  
Office - 706-724-5627 Fax - 706-724-5789  
[www.zelengineers.com](http://www.zelengineers.com)

		IF THIS BAR DOES NOT MEASURE 1" DRAWING IS NOT TO LABELED SCALE	
DESIGNED	CKH	REF.	1903-00
DRAWN	CKH	DATE	JAN 2020
QC	<i>jes</i>	SCALE	AS SHOWN

C02





**Zimmerman, Evans and Leopold, Inc.**  
435 Telfair Street, Augusta, Georgia 30901  
Office - 706-724-5627 Fax - 706-724-5789  
[www.zelengineers.com](http://www.zelengineers.com)

12" WATER MAIN B STREET  
8" WATER MAIN B STREET TO BARNES AVENUE  
B STREET WATER MAIN  
STA 11+00 TO STA 16+50

# C03






















**811**

**CALL 3 WORKING DAYS  
Call Before You Dig**

Profile view of the proposed 12-inch water main. The main is shown as a solid line, and the existing ground is a dashed line. Key features include a fire hydrant at station 40+73.3, gas lines at station 41+00, and various utility lines (UGP, UGT) at stations 42+00 and 43+00. Elevation values range from 440 to 480 feet.



**PROFILE**  
SCALE: HORIZ. 1"=20'  
VERT. 1"=10'

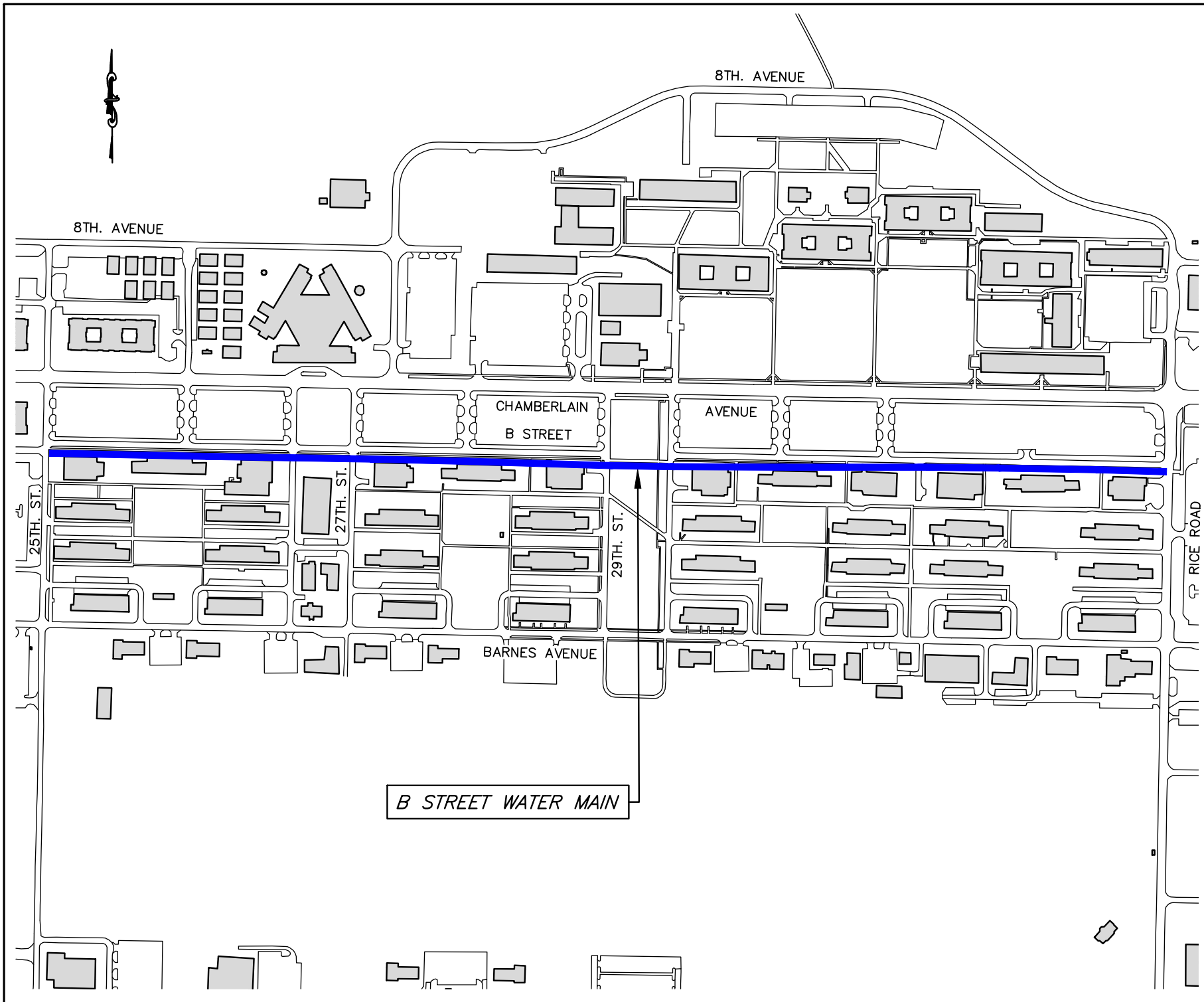
GSWOC LEVEL II CERTIFICATION NO. 0000052945



**ZEL**  
— ENGINEERS —

12" WATER MAIN B STREET  
8" WATER MAIN B STREET TO BARNES AVENUE  
B STREET WATER MAIN  
STA 38+50 TO STA 43+13

		IF THIS BAR DOES NOT MEASURE 1" DRAWING IS NOT TO LABELED SCALE		DWG NO.  <b>C08</b>
DESIGNED	CKH	REF.	1903-00	
DRAWN	CKH	DATE	JAN 2020	
QC		SCALE	AS SHOWN	



Item 17.



SMB/MSC 2/5/18

**AUGUSTA UTILITIES  
DEPARTMENT**  
**452 WALKER STREET, SUITE 200  
AUGUSTA, GA 30901**

**PROJECT MAP**

**B STREET WATER MAIN**



## Commission Meeting

March 29, 2023

### Jacobs Consulting Services for Fort Gordon UP Contract

<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne, Director
<b>Caption:</b>	Motion to approve contracting with Jacobs to provide on-call consulting engineering services for the Utilities Department's Utility Privatization program at Fort Gordon. Jacobs is a prequalified consultant firm approved on RFQ 18-132
<b>Background:</b>	<p>Augusta Utilities Department (AUD) is the contracted water, sanitary sewer, and irrigation utility provider for Fort Gordon under the Utility Privatization (UP) contract. This includes operations and maintenance (O&amp;M), repair and replacement (R&amp;R), as well as capital improvement and new connection projects.</p> <p>Jacobs has extensive UP contract experience with the Defense Logistics Agency (DLA), and provides similar services to other UP System Owners. Jacobs has supported AUD with our UP contract from the initial contract negotiations through multiple contract adjustments, to include our last submission in 2022. As detailed in their proposal, Jacobs would provide on-call services to assist in our administration and reporting to DLA to ensure proper compensation under the UP contract.</p>
<b>Analysis:</b>	Jacobs is well qualified with over 20 years of UP experience, and has a working knowledge of AUD's UP contract. Jacobs is uniquely suited to continue to provide these services to AUD.
<b>Financial Impact:</b>	Funding amount requested is \$80,000.00.
<b>Alternatives:</b>	No alternatives are recommended.
<b>Recommendation:</b>	AUD recommends approval to contract with Jacobs in the amount of \$80,000.00 to provide these consulting engineering services.
<b>Funds are available in the following accounts:</b>	507043490-5212115 / 88880260-5212115

**REVIEWED AND**  
**APPROVED BY:**



March 2, 2023

Attn: Horace Luke  
Assistant Director  
Augusta Utilities Department  
205 Dorsey Drive  
Augusta, GA 30905

**Subject: Proposal: Ft. Gordon Utility Privatization Contract Support**

Dear Mr. Luke

Jacobs is pleased to submit this proposal to assist Augusta Utilities Department (AUD) with the Utility Privatization (UP) program at Fort Gordon. Agreed upon in 2008, AUD has a 50-year UP contract to own and operate the water and wastewater utilities on Fort Gordon. The agreement includes operations and maintenance (O&M), repair and replacement (R&R), as well as reimbursement of capital expenditures to support Fort Gordon's growth. Jacobs is proud to have supported the AUD team at Fort Gordon since the initial contract negotiations as well as multiple contract adjustments resulting from AUD's infrastructure mapping and improvements associated with base growth. Additionally, Jacobs provides similar support to other UP System Owners, and Jacobs currently works on similar contracts with DLA.


AUD is required to submit annual reports and desires to have a more routine evaluation of the recently rebuilt asset database to support these efforts. Additional support for various other administrative and contractual activities is needed to assist AUD in ensuring they are properly compensated under the terms of the UP contract with the Defense Logistics Agency (DLA). Due to our experience and knowledge of the contract, Jacobs proposes to continue this support to AUD and provide peer exchange based on 20+ years of UP experience. To date Jacobs has assisted with the following areas that exclude asset quantity take-offs and data collection.

- Annual reporting based on AUD system and database updates
- Recommendation for standardizing and tracking inventory changes and methods for tracking cost
- DLA contract asset management support and other administrative activities as needed

We propose to continue support in these areas, other tasks as AUD requires, and to continue reliance upon information provided to support these and other requested tasks. AUD may request to expand Jacobs' involvement beyond the above areas, including but not limited to, design of infrastructure for R&R and consulting on O&M efforts. Therefore, Jacobs is proposing an on-call contract with an initial budget not to exceed \$80,000. Monthly invoices will reflect time and expense charges. Labor will be billed at standard hourly billing rates in effect when services are provided, expenses at cost, and should subconsultants be necessary at cost plus 10%.

We appreciate the opportunity to team with you and look forward to continuing support of AUD on the Fort Gordon UP program. Please contact Chloe Cooper (Project Manager) [Chloe.Cooper@Jacobs.com](mailto:Chloe.Cooper@Jacobs.com) or me [Daryal.Danley@Jacobs.com](mailto:Daryal.Danley@Jacobs.com) should you have any questions.

Yours sincerely,

 Digitally signed by Daryal Danley  
Date: 2023.03.02  
15:07:30-05'00'

Daryal Danley, P.E.  
Manager of Projects

# RFQ 18-132 Engineering Consultant Services Rosters

## **Category 1 – Water Distribution System and Wastewater Collection System Analysis and Design, including Pumping Stations:**

A & S Engineering, LLC  
Constantine Engineering, Inc.  
Cranston Engineering Group, P.C.  
Goodwyn, Mills and Cawood, Inc.  
Infrastructure Systems Management, LLC  
Johnson, Laschober & Associates, P.C.  
W.K. Dickson & Company, Inc.  
W.R. Toole Engineers, Inc.  
Zimmerman, Evans & Leopold, Inc.

## **Category 2 – Water Treatment Plants:**

Goodwyn, Mills and Cawood, Inc.  
Hazen and Sawyer  
Jacobs Engineering Group, Inc.

## **Category 3 – Wastewater Treatment Plants:**

Constantine Engineering, Inc.  
Goodwyn, Mills and Cawood, Inc.  
Hussey, Gay, Bell & DeYoung, Inc.  
Jacobs Engineering Group, Inc.

## **Category 4 – Wastewater Collection System Modeling:**

CDM Smith, Inc.  
Constantine Engineering, Inc.  
Jacobs Engineering Group, Inc.

## **Category 5 – Wastewater Collection System Flow Monitoring:**

McKim & Creed, Inc.  
W.K. Dickson & Company, Inc.  
Woolpert, Inc.

## **Category 6 – Surveying:**

Cranston Engineering Group, P.C.  
Moreland Altobelli Associates, LLC  
Woolpert, Inc.  
W.R. Toole Engineers, Inc.



## Commission Meeting

March 29, 2023

Augusta Infrastructure Routine Maintenance-  
Storm Drainage, Sidewalks, Street Lighting and Concrete work

RFP 21-155

File reference: 23-014(A)

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Hameed Malik, Director
<b>Caption:</b>	Approve \$1,800,000 for continue the funding for the current On-Call Augusta Infrastructure Routine Maintenance- Storm Drainage, Sidewalks, Street Lighting and Concrete Work Contract to Blair Construction Inc., Beams Contracting Inc., Larry McCord, LLC, Horizon Construction & Associates, and J & B Construction and Services Inc. requested by Engineering. RFP 21-155
<b>Background:</b>	The Augusta Commission established the Stormwater Utility (SWU) Program effective January 1, 2016. One of the key elements of SWU is establishing a proactive infrastructure maintenance program that includes Maintenance of storm conveyance system, restoration of drainage impacted areas and improving local watersheds. Since then, AED has worked towards establishing a proactive infrastructure Maintenance program (Program). Infrastructure routine maintenance services are an integral part of the SWU Program delivery as determined by AED, that's supplementing engineering maintenance resources with contract services such as Concrete Repair, Concrete Construction and Emergency Repair Services. It is a practical approach to complete and sustain much needed maintenance services in a timely manner on watershed level. Such services are essential to minimizing public safety risks, damages to public property, and associated potential hazard liabilities
<b>Analysis:</b>	On December 7, 2021, the Augusta Commission approved the Augusta Infrastructure Routine Maintenance - Storm Drainage, Sidewalks, Street Lighting and Concrete Work Contract to Blair Construction Inc., Beams Contracting Inc., Larry McCord, LLC, Horizon Construction & Associates, and J & B Construction and Services Inc. Additional funds allocation to this contract is needed to continue contract services scheduled & emergency maintenance repairs.
<b>Financial Impact:</b>	Funds are available in the amount of \$1,800,000 in Stormwater Program SPLOST 8 Grading & Drainage funds.

**Alternatives:** 1) Not Proposed.

**Recommendation:** Approve \$1,800,000 for continue the funding for the current On-Call Augusta Infrastructure Routine Maintenance- Storm Drainage, Sidewalks, Street Lighting and Concrete Work Contract to Blair Construction Inc., Beams Contracting Inc., Larry McCord, LLC, Horizon Construction & Associates, and J & B Construction and Services Inc. requested by Engineering. RFP 21-155

**Funds are available in the following accounts:** (\$1,800,000) 330044320-52.23110 Stormwater SPLOST 8 Grading & Drainage\_

**REVIEWED AND** HM/SR  
**APPROVED BY:**



**RFP Opening Item #21-155**  
**Augusta Infrastructure Routine Maintenance**  
**(Storm Drainage, Sidewalks, Street Lighting and Concrete Works) for**  
**Augusta, GA – Engineering Department**  
**RFP Date: Tuesday, June 15, 2021 @ 3:00 p.m. via ZOOM**

Total Number Specifications Mailed Out: 20  
 Total Number Specifications Download (Demandstar): 4  
 Total Electronic Notifications (Demandstar): 168  
 Georgia Procurement Registry: 1297  
 Total packages submitted: 8  
 Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify #	SAVE Form	Addendum 1	Original	7 Copies	Fee Proposal
PCJ QUALITY ASSURANCE LLC 1072 PLUM ROAD JACKSON, SC 29831	Yes	1664810	Yes	Yes	Yes	Yes	Yes
LARRY L. MCCORD LLC DESIGN 2016 HIGHLAND AVENUE AUGUSTA, GA 30904	Yes	469967	Yes	Yes	Yes	Yes	Yes
BEAM'S CONTRACTING 15030 ATOMIC ROAD BEECH ISLAND, SC 29842	Yes	163700	Yes	Yes	Yes	Yes	Yes
REEVES CONSTRUCTION CO. 1 APAC INDUSTRIAL WAY AUGUSTA, GA 30907	Yes	667074	Yes	Yes	Yes	Yes	Yes
BLAIR CONSTRUCTION P. O. BOX 770 EVANS, GA. 30809	Yes	224004	Yes	Yes	Yes	Yes	Yes
HORIZON CONSTRUCTION PO BOX 798 EVANS, GA. 30809	Yes	229921	Yes	Yes	Yes	Yes	Yes
POND MAINTENANCE OF AUGUSTA 3707 COLBERT ST. AUGUSTA, GA 30906	Yes	067036	Yes	Yes	Yes	Yes	Yes
J&B CONSTRUCTION & SRVC INC 3550 GORDON HIGHWAY GROVETOWN G.A 30813	Yes	229939	Yes	Yes	Yes	Yes	Yes



## Commission Meeting

March 29, 2023

Telfair Street and 13Th Street Improvements Projects

Design Services for Roadway Improvements

TIA Project #: RC07-000148 / PI#0011409 & RC07-001223 / PI#0011424

RFP Item: 18-266 – SA1 and SA2

File Reference: 23 – 014(T)

<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Hameed Malik, Director
<b>Caption:</b>	Approve Supplement funding to Goodwyne, Mills & Cawood (GMC) for SA 1 in the amount of \$65,721.00 and SA2 in the amount of \$78,666.00 for a total of \$144,387.00 for the 13th Street & Telfair Street Improvements TIA Projects Construction Phase Services (CEI). Requested by Engineering / RFP 18-266
<b>Background:</b>	The Telfair Street & 13th Street Improvements are projects from the “Approved Investment List” of TIA that was approved by voters of the CSRA in July 31, 2012 referendum. These are Band 3 projects. The project improvements consist of improving roadway safety by resurfacing, reconstructing the existing curb and gutter, replacing sidewalks and improving the storm water system. The project will improve pedestrian safety at intersections with new high visibility crosswalks and organize the existing parallel parking. Project is in letting and construction will commence soon. Construction Phase requires design related coordination with utilities, resolution of constructability conflicts, review of contractor construction documents submittals, and request for field information (CEI) that warrants design engineer services.
<b>Analysis:</b>	In May 2019, commission approved award of design phase of the project to GMC. The project is now ready for construction. This supplemental agreement covers services during construction phase for contractor request for field information, utility conflicts assessment & resolution, field engineering, and attending construction progress meetings.
<b>Financial Impact:</b>	TIA-Discretionary Funds in amount of \$144,387.00.
<b>Alternatives:</b>	Do not approve and find alternative to perform CEI services.
<b>Recommendation:</b>	Approve Supplement funding (SA1 and SA2) to Goodwyne, Mills & Cawood (GMC) in the amount of \$144,387.00 for the 13th Street & Telfair

Street Improvements TIA Projects Construction Phase Services (CEI).  
Requested by Engineering / RFP 18-266.

Item 20.

**Funds are available in** (\$144,387) 235-041110-52.12115 - TIA Discretionary  
**the following accounts:**

**REVIEWED AND** HM/SR  
**APPROVED BY:**



Goodwyn Mills Cawood

801 Broad Street  
Suite 900  
Augusta, GA 30901

T (706) 303-3272  
F (770) 955-1064

www.gmcnetwork.com

December 1, 2022

Dr. Hameed Malik, PE  
Director of Engineering  
Augusta Engineering Department  
452 Walker Street, Suite 110  
Augusta, GA 30901

## RE: Fee for Construction Engineering Services for 13<sup>th</sup> Street and Telfair Street

Dr. Malik,

Goodwyn Mills & Cawood (GMC) proposes to provide Construction Engineering Services (CES) for the 13<sup>th</sup> Street and Telfair Street Improvement Projects. CES work for the 13<sup>th</sup> Street Bridge over Hawks Gully will be provided by Civil Services, Inc (CSI) as a part of a sub-consultant agreement with GMC. Their scope details and fee have been included for your review.

### SCOPE

**GMC** work will include:

- **RFI Review and Response** – GMC will review and respond to RFIs as requested by Contractor and directed by AED.
- **Attend Construction Meetings** – GMC will attend scheduled construction meetings to assist with any design related topics at the request of AED staff as needed
- **Final Walkthrough**
- **Verify As-Builts** (if needed)

**CSI** work (CES for the Repair and Restoration of the 13<sup>th</sup> Street Bridge over Hawks Gully as submitted to GMC) will include:

- **Review of shop drawings** - CSI will review all submitted structural shop drawings
- **RFI Review and Plan Revisions** - CSI will review and respond to all submitted Requests for Information and make any necessary plan revision.
- **Final Walkthrough** – CSI will perform a final walkthrough of the project for compliance (if needed).
- **Verify As-Builts** – CSI will review and verify structural as-builts submitted by the contractor (if needed).

### PROJECT FEE

The fee will be based on the following assumptions:

- The CES fee for GMC work has been based on a NTE amount of \$40,000 and **will be capped at 240 hours**. The hourly limit was set based utilizing a Professional I Project Manager for the majority of the work.
- AED Staff will serve as Point of Contact for information and direction during construction.





Construction Engineering Services will be billed on a **time and materials basis** in accordance with GMC's attached 2022 Standard Rate and Fee Schedule with a **Not to Exceed (NTE) amount of \$62,100**. **This fee was based on a NTE amount of \$40,000 for GMC and a NTE amount of \$22,100 for the CES on the bridge.**

Should this approach meet your expectations, we look forward to entering into a contract. We are excited at the possibility to provide professional services for these projects and appreciate the opportunity to submit a letter proposal.

Please let us know if you have any questions or need any additional information.

Thank you,

GOODWYN MILLS CAWOOD, LLC

A handwritten signature in blue ink that reads 'Rhonda Davis'.

Rhonda Davis, PE  
Augusta Office Leader

Enclosure  
2022 Standard Rate and Fee Schedule



November 21, 2022

**Goodwyn Mills Cawood**

801 Broad Street  
Suite 900  
Augusta, GA 30901

T (706) 303-3272  
F (770) 955-1064

www.gmcnetwork.com

Dr. Hameed Malik, PE  
Director of Engineering  
Augusta Engineering Department  
452 Walker Street, Suite 110  
Augusta, GA 30901

**RE: Supplemental Request for Additional Scope for 13<sup>th</sup> Street and Telfair Street**

Dear Dr. Malik,

Please find attached the following request for additional fees for changes in scope for 13<sup>th</sup> Street and Telfair Street.

**Scope** modifications are as follows:

**13<sup>th</sup> Street**

- **ROW Plans** – Project improvements required the need for 9 Driveway Easements & 2 Parcels with Required ROW Acquisition. Work included:
  - Parcel Survey and Plat research
  - GDOT ROW Plans with ROW Submittal and Approval by GDOT
  - Coordination w/ Augusta ROW team
  - needed Assisted acquisition group (Atlas) with design information as needed

**Fee includes:**

47 manhours for GMC Staff  
Survey for GDOT ROW plans

- **Signal plans** for 13<sup>th</sup> Street and Reynolds signal upgrade for GDOT approval. Includes the following:
  - Data Collection – Peak and 24-hour counts
  - Future Traffic Volume projections
  - Accident Data
  - Impact considerations to impacts at 13<sup>th</sup> and Jones intersection
  - GDOT and AED Coordination for approval
  - GDOT Signal Plans for construction

**Fee includes:**

67 manhours for GMC Staff and ISM(Subconsultant)  
Fee for GDOT Signal requirements

- **GDOT 13<sup>th</sup> Street Bridge (over the Savannah River) Project Coordination** - Attended a concept and a coordination meeting with GDOT and their consultant (1 in Tennille and 1 in Augusta) for the 13<sup>th</sup> Street Bridge project. Periodic coordination requests for updates and for plan sharing as well as calls concerning the coordination of the projects.

**Fee includes:**

25 manhours for GMC Staff and Survey for GDOT ROW plans

- **Tree Removal** - Extensive look into what trees would be required to be removed as a result of design impacts. There were also considerations made to those trees that will require removal due to condition and corridor continuity. This included conversations with the August Tree Commission and an arborist for guidance on minimizing impacts, several field visits and meetings with AED staff.

**Fee includes:**

7 manhours for GMC Staff

- **Barge Landscape Details/Coordination and Modifications:** The GMC team provided AED with necessary information to contribute to the development of the landscape details prepared by Barge for AED. Our staff also reviewed the draft and final documents to ensure concepts for 13<sup>th</sup> Street project were properly incorporated. Also, these “standards” were made available after the project was beyond 60% complete and required the plans to be modified to include the new standards. The biggest changes were pertaining to the hardscape details such as sidewalk and brick banding layout.

**Fee Includes:**

15 manhours for GMC Staff

- **VE with Contractor** after letting for 13<sup>th</sup> Street – GMC provided a thorough review of the bid tabs received at the letting and compared them to other prices across the area. We also



attended several meetings with the contractor to discuss opportunities to reduce the cost of construction and provided AED with support for those conversations.

**Fee includes:**

7 manhours for GMC Staff

- **Public Information Meeting** for 13<sup>th</sup> Street – This meeting **is yet to be held**, but it has been requested that GMC provide public information style layout for a public information meeting to be held prior to onset of construction. This fee includes the assumption that **one** team member will be present at this meeting as support for AED staff as well as **2 displays** for the project layout.

**Fee includes:**

11 manhours for GMC Staff to make layout design, 2 foam mounted displays and includes 1 team member (2 hours) present at meeting for AED support staff. This meeting will be led by the Contractor.

### **Telfair Street**

- **Developments** along the corridor that required more than typical coordination with design process. These included working with The Standard Development/Bluewater and The Bell Auditorium improvements. Time involved 4 meetings (one on-site meeting) and coordination with AED staff and developers.

**Fee includes:**

38 manhours for GMC Staff

- **ROW Plans** – 2 Driveway Easements and 2 Sidewalk Easements / No GDOT plans or coordination for this work. Coordination with Augusta ROW team.

**Fee includes:**

12 manhours for GMC Staff

- **Tree Removal** - Extensive look into what trees would be required to be removed as a result of design impacts. There were also considerations made to those trees that will require removal due to condition and corridor continuity. This



included conversations with the August Tree Commission and an arborist for guidance on minimizing impacts, several field visits and meetings with AED staff.

**Fee includes:**

18 manhours for GMC Staff

- **Barge Landscape Details/Coordination and Modifications:** The GMC team provided AED with necessary information to contribute to the development of the landscape details prepared by Barge for AED. Our staff also reviewed the draft and final documents to ensure concepts for Telfair Street project was properly incorporated. Also, these “standards” were made available after both projects were beyond 60% complete and required the plans to be modified to include the new standards. The biggest changes were pertaining to the hardscape details such as sidewalk and brick banding layout.

**Fee includes:**

42 manhours for GMC Staff

- **VE with Contractor** after letting Telfair Street – GMC provided a thorough review of the bid tabs received at the letting for these projects and compared them to other prices across the area. We also attended several meetings with the contractor to discuss opportunities to reduce the cost of construction and provided AED with support for those conversations.

**Fee includes:**

21 manhours for GMC Staff

- **Public Information Meeting** for Telfair Street – This meeting **is yet to be held**, but it has been requested that GMC provide public information style layout for a public information meeting to be held prior to onset of construction. This fee includes the assumption that one team member will be present at this meeting as support for AED staff as well as 2 displays for the project layout.

**Fee includes:**

31 manhours for GMC Staff to make layout design, 2 foam mounted displays and includes 1 team member



(2 hours) present at meeting for AED support staff. This meeting will be led by the Contractor.

### Fee Breakdown for Additional Scope

#### 13<sup>th</sup> Street

ROW Plans	\$24,659
Signal Modifications and Plans	\$21,391
Savannah River Bridge Coordination	\$ 4,350
Tree Removal	\$ 714
Barge Landscape Details	\$ 2,087
VE with Contractor	\$ 1,226
Public Information Meeting	\$ 2,139

**13<sup>th</sup> Street Subtotal \$ 56,566**

#### Telfair Street

Development Coordination	\$ 5,735
ROW Plans	\$ 1,800
Tree Removal	\$ 2,738
Barge Landscape Details	\$ 5,913
VE with Contractor	\$ 3,474
Public Information Meeting	\$ 6,061

**Telfair Street Subtotal \$ 25,721**

**TOTAL \$82,287**

This will complete our work on these projects under the current phase of Engineering Services for Design. Thank you for allowing us the opportunity to present this request. I am will make myself available to discuss any of the information presented and can provide any further details if needed.

Thank you,

Rhonda C. Davis, PE  
**Goodwyn Mills Cawood, LLC**  
Augusta Office Leader



**ENGINEERING DEPARTMENT  
SUPPLEMENTAL AGREEMENT**

Item 20.

Augusta Richmond County Project Number(s):	371-041110-T15040148
GDOT Number (s):	RC07-000148 PI 0011409
Supplemental Agreement Number:	1
Purchase Order Number:	19ENG736

WHEREAS, We, **Goodwyne, Mills, & Cawood (GMC).**, entered into a contract with Augusta-Richmond County on July 31, 2012 for engineering design services associated with the improvements to **Telfair Street**. Project RC07-000148, PI 0011409, File Reference No. 19-014 (T), and

WHEREAS, certain revisions to the design requested by Augusta-Richmond County are not covered by the scope of the original contract, we desire to submit the following Supplemental Agreement to-wit:

*Fee for Construction Engineering Services for Telfair Street.*

It is agreed that as a result of the above described modifications the contract amount is increased by **\$65,721.00** from **\$1,260,081.00** to a new total of **\$1,325,802.99**

Any modifications to submittal dates shall be as identified in the attached proposal. This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

NOW, THEREFORE, We, **Goodwyne, Mills & Cawood (GMC).** Consultant, hereby agree to said Supplemental Agreement consisting of the above mentioned item, and agree that this Supplemental Agreement is hereby made a part of the original contract to be performed under the specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

**RECOMMEND FOR APPROVAL:**

CITY OF AUGUSTA-RICHMOND COUNTY  
AUGUSTA, GEORGIA

Goodwyne, Mills & Cawood (GMC).

\_\_\_\_\_  
**Garnett L. Johnson, Mayor**

Approved Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

Title:

\_\_\_\_\_

\_\_\_\_\_

Approved: Date:

[ATTACHED CORPORATE SEAL]

ATTEST:

\_\_\_\_\_

Title:

\_\_\_\_\_

**ENGINEERING DEPARTMENT  
SUPPLEMENTAL AGREEMENT**

Item 20.

Augusta Richmond County Project Number(s):	371-041110-T15041223
GDOT Number (s):	RC07-001223 PI 0011424
Supplemental Agreement Number:	2
Purchase Order Number:	19ENG753

WHEREAS, We, **Goodwyn, Mills & Cawood (GMC)**. Consultant, entered into a contract with Augusta-Richmond County on July 31, 2019 for engineering design services associated with the improvements to **13<sup>th</sup> Street Improvements**. Project RC07-001223, PI 0011424, File Reference No. 20-014 (T), and

WHEREAS, certain revisions to the design requested by Augusta-Richmond County are not covered by the scope of the original contract, we desire to submit the following Supplemental Agreement to-wit:

*Fee for Construction Engineering Services for 13<sup>th</sup> Street*

It is agreed that as a result of the above described modifications the contract amount is increased by **\$78,666.00** from **\$414,000.88** to a new total of **\$492,666.88**

Any modifications to submittal dates shall be as identified in the attached proposal. This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

NOW, THEREFORE, We, **Goodwyn, Mills & Cawood (GMC)**. Consultant, hereby agree to said Supplemental Agreement consisting of the above mentioned item, and agree that this Supplemental Agreement is hereby made a part of the original contract to be performed under the specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

**RECOMMEND FOR APPROVAL:**

CITY OF AUGUSTA-RICHMOND COUNTY  
AUGUSTA, GEORGIA

Goodwyn, Mills & Cawood (GMC).

\_\_\_\_\_  
**Garnett L. Johnson, Mayor**

Approved Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

Title:

\_\_\_\_\_

\_\_\_\_\_  
Approved: Date:

[ATTACHED CORPORATE SEAL]

ATTEST:

\_\_\_\_\_

Title:

\_\_\_\_\_



## Commission Meeting

March 29, 2023

### Permanent Lawn Maintenance Schedule

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Discuss a permanent lawn maintenance schedule of city-owned lots during peak growth season March- October. <b>(Requested by Commissioner Stacy Pulliam)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Natasha L. McFarley**

---

**From:** Stacy Pulliam <sp4augusta@gmail.com>  
**Sent:** Thursday, March 23, 2023 9:35 AM  
**To:** Natasha L. McFarley  
**Subject:** [EXTERNAL] Fwd: Agenda Item

Please see agenda item below.

Thank you so much 😊

----- Forwarded message -----

**From:** Stacy Pulliam <[sp4augusta@gmail.com](mailto:sp4augusta@gmail.com)>  
**Date:** Thu, Mar 23, 2023 at 8:47 AM  
**Subject:** Agenda Item  
**To:** Lena Bonner <[lbanner@augustaga.gov](mailto:lbanner@augustaga.gov)>

Great Morning Ms. Bonner,

I would like to add the following to the agenda:

Discussion regarding a permanent lawn maintenance schedule of city owned lots during peak growth season March-October.

Thank You,

**[NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



## Commission Meeting

March 29, 2023

Forensic Audit

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Discuss conducting a forensic audit be conducted within our local government departments. ( <b>Requested by Commissioner Catherine McKnight</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## Natasha L. McFarley

---

**From:** Lena Bonner  
**Sent:** Friday, March 24, 2023 1:21 PM  
**To:** Natasha L. McFarley  
**Subject:** Fw: Re:

---

**From:** Commissioner Catherine Smith-McKnight <CSmith-McKnight@augustaga.gov>  
**Sent:** Wednesday, March 22, 2023 11:51 AM  
**To:** Lena Bonner <lbonner@augustaga.gov>  
**Subject:** Re:

March 29th would be fine.

Thank you.

Get [Outlook for iOS](#)

---

**From:** Lena Bonner <lbonner@augustaga.gov>  
**Sent:** Wednesday, March 22, 2023 11:50:10 AM  
**To:** Commissioner Catherine Smith-McKnight <CSmith-McKnight@augustaga.gov>  
**Subject:** RE:

Commissioner McKnight,

As you may recall, because of the Masters Tournament we will not have committees next week but a combined commission meeting. Would you like to place this item on the March 29 commission meeting and/or the April 11, 2023 committee meeting agenda?

*Lena J. Bonner  
 Clerk of Commission  
 Office of the Clerk of Commission  
 535 Telfair Street  
 Augusta, GA 30901  
 (706) 821-1820 - Office  
 (706) 821-1838 - Office Fax*

**From:** Commissioner Catherine Smith-McKnight <CSmith-McKnight@augustaga.gov>  
**Sent:** Wednesday, March 22, 2023 10:09 AM  
**To:** Lena Bonner <lbonner@augustaga.gov>  
**Subject:**

Ms Bonner,

I would like to place on Finance Committee agenda to discuss that a forensic audit be conducted within our local government departments.



## Commission Meeting

March 29, 2023

Motion to approve the contract agreement with Lightspeed and the Charles B. Webster Detention Center

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<b>Department:</b>	Richmond County Sheriff's Office
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the contract agreement with Lightspeed and the Charles B. Webster Detention Center. The contract is for a five year agreement at \$36,288 per year.
<b>Background:</b>	Maintenance contract to replacement cost, labor cost, travel expenses and phone support covered for problems related to the covered equipment per agreement. LightSpeed is requesting an updated contractual agreement to renew the contract.
<b>Analysis:</b>	The Richmond County Sheriff's Office is currently using lightspeeds for several pods. The goal is to have the lightspeed cameras in all the pods.
<b>Financial Impact:</b>	Funding is available in account 273-03-2511/52.23112
<b>Alternatives:</b>	None
<b>Recommendation:</b>	Approve the Independent Contractor Agreement
<b>Funds are available in the following accounts:</b>	273-03-2511/52.23112
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





## Webster Detention Center

### AGREEMENT FOR SECURITY CAMERAS MAINTENANCE SERVICES

**THIS AGREEMENT FOR MAINTENANCE SERVICES FOR SECURITY CAMERAS** (“Agreement”) is effective as of the 6<sup>th</sup> day of March 2023, by and between Augusta, GA, a consolidated government and political subdivision of the State of Georgia (“Client”), and Computer Networking Solutions, LLC, a Georgia limited liability company, d/b/a LightSpeed Datalinks (“Contractor”); and collectively referred to herein as “Parties”.

1. **ACCEPTANCE.** In consideration of the foregoing provisions contained herein and the mutual benefits derived therefrom, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties enter into this agreement for security cameras maintenance services as outlined below and within the attached “Exhibit A.”

2. **COMPENSATION AND PAYMENT.** Client shall pay Contractor the amount set forth on the attached Exhibit B (the “Compensation”) for services performed hereunder. Contractor acknowledges and agrees that Client may withhold payment hereunder if Client, in good faith, determines that the Services performed hereunder fail to conform to the specifications contained on Exhibit A, Client’s request for such Services, or Contractor otherwise fails to comply with the terms of this Agreement. All invoices will be paid within thirty (30) days of receipt by Client of the invoice and supporting documentation. No payment in advance or in anticipation of services to be provided under this agreement shall be made by Client.

To the extent that the pricing provided by Contractor is erroneous and defective, the parties may, by agreement, correct pricing errors to reflect the intent of the parties.

The terms of this agreement supersede any and all provisions of Georgia’s Prompt Pay Act

3. **TERM.** This Agreement shall commence as of the date executed by the parties and shall (i) terminate absolutely and without further obligation on the part of Client each and every December 31 at 11:59 p.m., as required by O.C.G.A. §36-60-13, as amended, unless sooner terminated in accordance with the termination provisions of the agreement; (ii) automatically renew on each January 1 at 12:00 a.m., unless terminated in accordance with the termination provisions of this agreement; and (iii) terminate absolutely, with no further renewals, five (5) years from the Commencement Date

4. **RELATIONSHIP.** Nothing contained in this Agreement shall be construed to make Contractor an employee or agent of Client, nor shall either party have any authority to bind the other in any respect. It is expressly understood that Contractor shall remain an independent contractor responsible for its own actions and or those of its own employees. No agent, employee or servant of Contractor shall be deemed to be an employee, agent, or servant of Client. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third

person to create the relationship of principal or agent, partnership, or joint venture. Client is interested in the results obtained under this Agreement, and not the manner and means of conducting the work of Contractor, subject, however, to Clients' professional and quality control standards.

**5. COVENANTS OF INDEPENDENT CONTRACTOR.** Contractor covenants and agrees during the term of this Agreement: (a) not to assume or create any obligations on Clients' behalf, or make any representations about Client, other than those authorized in writing by Client; (b) not to conduct its business in any manner that adversely affects Client's reputation or goodwill; (c) to perform the Services in a skillful, competent and workmanlike manner, in accordance with the specifications contained herein; (d) to comply with all requirements issued by Client; (e) to provide the Services without interfering with any customer of Clients business operations; (f) to use all information connected with this Agreement only in support of Contractor's work under this Agreement; and (g) to ensure that any of Contractor's employees or subcontractors utilized in performing the Services agree to the terms set forth herein. Client shall, at all times, have access to the work being done to perform the Services for purposes of inspection thereof wherever it is in preparation or progress.

**6. COMPLIANCE WITH LAWS.** Contractor shall comply with all applicable Federal, State, and local laws and regulations, including, without limitation, Equal Employment Opportunity laws, Executive Order 11246 and its implementing regulations, and the Occupational Safety and Health Act of 1970 and shall promptly notify Client in writing of any charge of noncompliance filed against Contractor.

**7. INDEMNIFICATION.** Contractor shall indemnify and hold harmless Client for all damages, liabilities, losses and expenses arising out of any claim that any product, equipment or Material ("Deliverable") infringes the intellectual property rights of a third party. If such a claim is made, or appears likely to be made, Contractor shall use its best efforts to permit Client and Clients customers to continue to exercise all rights granted in the Deliverable or modify or replace it. If Client determines that none of the foregoing alternatives is reasonably viable, in addition to the indemnification set forth above, the Deliverable shall be returned to Contractor and Contractor shall promptly refund any amounts paid for such Deliverable. Contractor shall further indemnify Client against all liability or loss, and against all claims or actions arising from damage or injury to persons, including workers' compensation claims, or property caused by or sustained in connection with Contractor's performance of Services or breach of this Agreement.

**8. WARRANTY.** Contractor represents and warrants that it is experienced in the work to be undertaken hereunder on behalf of Client and possesses the skills to complete the work. Contractor warrants and guarantees that all Services performed, rendered or furnished under this Agreement shall comply in all respects with any specifications furnished; shall be performed in a good and workmanlike manner in accordance with the best standard practices in the field and with applicable laws and regulations; that each Deliverable does not violate any other party's intellectual property or other rights; and that Contractor has the right to license each product or Material and to grant to



Client the rights granted hereunder. If the Services or Deliverables do not comply with the foregoing warranty, Contractor shall correct such deficiency without charge and in a timely manner. Contractor acknowledges and agrees that Client may pass the foregoing warranty related to its Services or Deliverables on to its customers.

## 9. RESTRICTIVE COVENANTS.

- (a) **Nondisclosure of Information.** Prior to and in connection with this Agreement, Contractor will be regularly exposed to and work with **confidential** and **proprietary** information of Client. “Confidential Information” shall mean information or material that Client believes not to be generally known in its industry and that Client takes efforts to maintain in secrecy in its business. Confidential Information also includes information that Client obtains from any third party that the third party and Client treat as proprietary and designate as Confidential Information. Confidential Information does not include: (i) information that is known by Contractor at the time of receipt from Client that is not subject to any other nondisclosure agreement between the parties; (ii) information that is now, or that hereafter becomes, generally known to the industry through no fault of Contractor, or that is later published or generally disclosed to the public by Client; or (iii) information that is independently developed by Contractor, or lawfully acquired by it from a third party without any obligation of confidentiality. Contractor shall hold in confidence and shall not reproduce, publish, disclose, use (except in the case of performing services hereunder), reveal, show, or otherwise communicate to any person or entity any confidential and proprietary information of the other unless specifically assigned or directed by Client to do so. If Contractor is requested (in discovery) to disclose any portion of any Confidential Information of Client or any other materials proprietary to Client in conjunction with a judicial proceeding or arbitration, Contractor shall immediately notify Client both orally and in writing. Contractor agrees to fully cooperate, and provide assistance, in obtaining an appropriate protective order and in taking any other appropriate steps to preserve confidentiality of Confidential Information. This covenant has no temporal, geographical or territorial restriction or limitation, and it applies wherever Client and Contractor be located.
- (b) **Non-Solicitation of Employees.** During the term of this Agreement, and for twelve (12) months after such relationship is terminated for any reason, except as otherwise set forth herein, neither Client nor Contractor, acting either directly or indirectly, through any other person, firm, or corporation, will not (i) induce or attempt to induce or influence any employee of either organization to terminate employment; or (ii) employ, or otherwise engage an employee or independent contractor. This covenant has no temporal, geographical or territorial restriction or limitation, and it applies wherever either Client or Contractor may be located.



**Specified Excuses for Delay or Non-Performance:** Neither Party will be liable for delays in performing its obligations under this agreement to the extent that the delay is caused by Force Majeure; provided, however, that within thirty (30) business days of the Force Majeure event, the Party whose performance is delayed provides the other Party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event. Force Majeure events shall include, but shall not be limited to; fire, riot, strike, lockout, war, civil commotion, accident, breakdown of plant or machinery, flood, labor unrest, acts of God, declared epidemics/pandemics (excluding COVID-19), omissions or acts of public authorities, changes in law, regulation or policy of the Government.

**10. TERMINATION.** Client or Contractor may terminate this Agreement, with or without cause, upon thirty (30) days' written notice. Upon sending or receipt of such notice, Contractor agrees to stop work immediately. Contractor agrees to make available to Client all Deliverables, including work-in-progress (such as notes, drafts, and sketches). Client will pay Contractor for all validated services and Deliverables.

This agreement will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of Client under this agreement.

**11. NOTICES.** Any notice provided for herein shall be in writing and sent postage prepaid by registered or certified mail, return receipt requested, or by personal delivery, sent to the address set forth below. Notice may also be provided by e-mail or facsimile with evidence of successful transmission if the e-mail address and/or facsimile number has been provided to the other party in writing. Either party may change its address by notice to the other.

**12. GOVERNING LAW.** This agreement shall be construed and interpreted in accordance with the laws of the State of Georgia. All claims, disputes, and other matters in question between Client and Contractor arising out of, or relating to, the agreement, or its breach thereof, shall be decided in the State or Superior Court of Richmond County, Georgia. By executing this agreement, Contractor consents to jurisdiction and venue in Richmond County, Georgia, and waives any right to contest jurisdiction and venue.

**13. MISCELLANEOUS.**

Contractor acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of Client's Board of Commissioners and Mayor. Under Georgia Law, Contractor is deemed to possess knowledge concerning Client's ability to assume contractual obligations and the consequences of Contractor's provision of goods or services to Client under an unauthorized



contract, amendment, modification, change order or other similar document, including the possibility that the Contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Contractor agrees that if it provides goods or services to Client Georgia under a contract that has not received proper legislative authorization or if the Contractor provides goods or services to Client in excess of any contractually authorized goods or services, as required by Client's Charter and Code, Client may withhold payment for any unauthorized goods or services provided by Contractor. Contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Client and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Client, however characterized, including, without limitation, all remedies at law or equity.

All items incorporated in this agreement by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be considered to exist or to bind any of the parties to this agreement unless otherwise stated herein.

Contractor shall not assign or subcontract this Agreement or the Services, in whole or in part, or any right hereunder without the prior written consent of Client, and no such assignment or subcontract shall be valid or binding upon Client without such consent. Subject to the foregoing, this Agreement shall inure to the benefit of and be binding upon the representatives, successors and assigns of the parties hereto. This Agreement contains the entire understanding of the parties and supersedes all previous agreements (except any previous non-disclosure agreement that does not contradict Paragraph 10). The failure of any party to insist upon strict performance of any of the terms, conditions and provisions of this Agreement shall not be deemed a waiver of future compliance therewith by the party by which the same is required to be performed hereunder and shall in no way prejudice the remaining provisions of this Agreement. If any provision of this Agreement, or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect other provisions of this agreement which can be given effect without the invalid provision, and to this end, the provisions of this agreement are declared severable.

Waiver or any breach of any provision of this agreement shall not be considered a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Contract unless stated to be such in writing, signed by the Contracting Officer, or his/her delegate, and attached to the original agreement.

The headings in this Agreement are inserted for convenience only and shall not affect the construction hereof. This Agreement may be executed in one or more counterparts, and a facsimile or electronically transmitted signature shall constitute an original.

*[Remainder of page intentionally blank. Signature page follows.]*



IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the date first above written.

AUGUSTA, GEORGIA

COMPUTER NETWORKING SOLUTIONS, LLC

SIGN: \_\_\_\_\_

Name: Garnett L. Johnson

Title: Mayor

Date:

SIGN: \_\_\_\_\_

NAME: Selvin Hollingsworth

Title: President

Date: March 6, 2023

ATTEST:

[Seal]

\_\_\_\_\_  
Lena Bonner, Clerk of Commission

## EXHIBIT A



## (SERVICES)

### Maintenance Services

Replacement Cost, Labor Cost, Travel Expense and Phone support Covered for problems related to the covered equipment. Two Annual on-site reviews with staff included.

- Provide Hardware and Software coverage for Security Camera Network Infrastructure
  - Covers Switches, Router, Fiber Optic Transceivers and NVR
- Provide Hardware and Software coverage for 21 IP cameras located in POD A
  - Covers Camera, Wiring and Mounts
- Provide Hardware and Software coverage for 1 Live Viewing station in POD A
  - Covers PC, Monitor and UPS (Monitor Mount not covered)
- Provide Hardware and Software coverage for 21 IP cameras located in POD B
  - Covers Camera, Wiring and Mounts
- Provide Hardware and Software coverage for 1 Live Viewing station in POD B
  - Covers PC, Monitor and UPS (Monitor Mount not covered)
- Provide Hardware and Software coverage for 21 IP cameras located in POD C
  - Covers Camera, Wiring and Mounts
- Provide Hardware and Software coverage for 1 Live Viewing station in POD C
  - Covers PC, Monitor and UPS (Monitor Mount not covered)
- Provide Hardware and Software coverage for 22 IP cameras located in POD E
  - Covers Camera, Wiring and Mounts
- Provide Hardware and Software coverage for 1 Live Viewing station in POD E
  - Covers PC, Monitor and UPS (Monitor Mount not covered)





- Provide Hardware and Software coverage for 27 IP Perimeter camera's
  - o Covers Camera, Wiring, Enclosure and Mount
- Provide Hardware and Software coverage for 1 Live Viewing station in Duty Sergeant Office
  - o Covers PC, Monitor and UPS
- Provide Hardware and Software coverage for 1 Live Viewing station in Jail Security Office
  - o Covers PC, Monitor and UPS (Monitor Mount not covered)
- Provide Hardware and Software coverage for 1 Live Viewing station in Central Control
  - o Covers PC, 4 Monitors and UPS (Monitor Mount not covered)



**EXHIBIT B**  
**(THE COMPENSATION)**

1. Contractor's fee shall be at a rate of \$ 0.00 per hour for regular and consulting hours, as well as any scheduled changes, including scheduled changes outside of normal business hours.
2. Contractor's fee shall be at a rate of \$ 0.00 per hour for emergency work, as well as unscheduled work outside of normal business hours.
3. Hosting and Maintenance Services shall be provided to Client during the term of this Agreement \$ 36,288.00 per year.
4. Compensation for services outside of the scope of the Services may be agreed upon by Client and Contractor in writing and such services shall be otherwise subject to the terms and conditions of this Agreement.
5. Client shall not reimburse Contractor for any expenses unless pre-approved in writing by Client and properly supported by documentation of such expenses.
6. While this Agreement does not prevent Contractor from accepting work with other firms, if conflicts do arise, both parties agree to work together to resolve them.
7. Notwithstanding anything in this Agreement to the contrary, Contractor shall be due no compensation for Services necessitated due to Contractor's actions or outside of the control of Client (e.g., a power outage at Contractor's data center).

# INVOICE

**Lightspeed Datalinks**  
4747 Hamilton Rd., Ste. C  
Columbus, GA 31904

accounting@ldl.net



## Charles B. Webster Dentention Center

### Bill to

Charles B. Webster Dentention  
Center  
1941 Phinizy Rd.  
Augusta, GA 30906

### Ship to

Charles B. Webster Dentention  
Center  
1941 Phinizy Rd.  
Augusta, GA 30906

### Invoice details

Invoice no.: 4413  
Invoice date: 3/1/23  
Terms: Net 30  
Due date: 3/31/23

Product or service

Amount

1. <b>Services</b>	1 × \$36,288.00	\$36,288.00
Service date: 3/1/23		
Maintenance Contract		
Replacement cost, labor cost, travel expenses and phone support covered for problems related to the covered equipment per agreement.		
03/01/2023 - 02/29/2024		

**Total** **\$36,288.00**



## Commission Meeting

March 29, 2023

### MOU between Georgia Emergency Management and Homeland Security and Augusta Information Technology for Grant Applications

---

<b>Department:</b>	Information Technology
<b>Presenter:</b>	Gary Hewett, Deputy CIO
<b>Caption:</b>	Motion to approve Memorandum of Understanding (MOU) between the Augusta Information Technology Department and Georgia Emergency Management and Homeland Security Agency for Grant Applications. Any grant applications will be approved through Augusta's normal grant review process.
<b>Background:</b>	The Georgia Emergency Management and Homeland Security Agency (GEMA/HS) administers Federal grants on behalf of the Department of Homeland Security and the Federal Emergency Management Agency. From time to time, GEMA/HS makes grant opportunities available to local government agencies. These grants are intended to improve local response to emergencies, terrorist attacks, and other threats. The Augusta Land Mobile Radio System (LMRS) is an important component of Augusta's public safety framework, and it may be eligible for some GEMA/HS grant opportunities.
<b>Analysis:</b>	This MOU is required for the Augusta Information Technology Department (IT) to apply for grants through the electronic portal maintained by GEMA/HS. Any grant applications will be approved through Augusta's normal grant review process. The Augusta Fire Department/Emergency Management Agency is aware of this request.
<b>Financial Impact:</b>	If approved, the MOU would allow Augusta Information Technology to apply for potential grant funding for radio system improvements.
<b>Alternatives:</b>	Deny the motion.
<b>Recommendation:</b>	Approve the MOU.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

### **Memorandum of Understanding (MOU) Instructions**

1. The MOU consists of a 7-page document and 1 Exhibit (A); 8 pages total. All documents must be completed and returned Georgia Emergency Management and Homeland Security Agency (GEMA/Homeland Security) with the appropriate signatures.
2. The MOU and Exhibit A should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and Exhibit A; print the entire document.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique, no duplicates are allowed).
7. **Please Note: The same person must sign the MOU and Exhibit A.**
8. Once the documents are complete and signed, they must be sent to the following email address: [HSgrants@gema.ga.gov](mailto:HSgrants@gema.ga.gov)

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the Georgia EMGrantsPro system as it will need to be scanned and uploaded by our staff.

GEMA/Homeland Security  
Post Office Box 18055  
Atlanta, Georgia 30316  
ATTN: Preparedness Grants and  
Programs Division

Memorandum of Understanding (MOU)  
 BY and BETWEEN  
 GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY  
 AND  
 AUGUSTA, GEORGIA INFORMATION TECHNOLOGY DEPARTMENT

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the "GEMA/Homeland Security" and Augusta, Georgia Information Technology Department

officially domiciled at 535 Telfair Street, Building 2000, Augusta, GA 30901,

hereinafter referred to as Subgrantee relating to application for grants under the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Homeland Security Grant Program (HSGP) and/or Nonprofit Security Grant Program (NSGP).

WHEREAS, GEMA/Homeland Security as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA HSGP and/or NSGP as authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) (6 U.S.C. 603) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, the agreement is part of the referenced Subgrantee's application and profile record in the Georgia EMGrantsPro system and will become effective and binding upon approval by GEMA/Homeland Security;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

**Responsibilities of the Subgrantee**

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Homeland Security Act and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that govern the HSGP and NSGP and shall adhere to the application of the Homeland Security Act of 2002 and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/Homeland Security guidelines, regulations and directives, to include but not to limited to the following:

- Use [gema.ga.gov](http://gema.ga.gov) and [gaemgrants.com](http://gaemgrants.com), as applicable to access forms, request time extensions and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall assure that all project documents are made available to GEMA/Homeland Security, DHS FEMA, Office of Inspector General (OIG) or to any state or federal agency as determined by GEMA/Homeland Security, to include but not limited to: procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents and other materials delivered or transmitted to GEMA/Homeland Security by the Subgrantee shall become the property of GEMA/Homeland Security.
- The Subgrantee will be required to execute a separate subgrant agreement for HSGP and/or NSGP in addition to this MOU.
- The Subgrantee agrees to monitor [gema.ga.gov](http://gema.ga.gov) and [gaemgrants.com](http://gaemgrants.com) for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

#### **Responsibilities of GEMA/Homeland Security**

- GEMA/Homeland Security agrees to maintain [gaemgrants.com](http://gaemgrants.com) subject to the availability of funding.
- GEMA/Homeland Security shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review Subgrantee's requests for reimbursement, assist Subgrantee in correcting deficiencies, and disburse reimbursements to the Subgrantee as timely as possible.
- GEMA/Homeland Security shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through [gaemgrants.com](http://gaemgrants.com), [gema.ga.gov](http://gema.ga.gov) and/or the appropriate alternate methods of communication.
- GEMA/Homeland Security shall provide technical assistance to assist the Subgrantee in the formulation and management of its DHS FEMA grants (see Disclaimer paragraph herein below).



**Term of Agreement**

This MOU shall remain in full force and effect for the duration of any DHS FEMA grants Subgrantee receives, including the record retention period. Any changes in regulations, policies or procedures applicable to HSGP and/or NSGP funding shall constitute an amendment to this Agreement.

**Limitation of Liability**

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties, including those to whom services or materials are provided under any project funded by the DHS FEMA HSGP or NSGP.

**Disclaimer**

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/Homeland Security provides technical assistance to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA HSGP and/or NSGP.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. GEMA/Homeland Security does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/Homeland Security and adopted by the Subgrantee, does not serve as GEMA/Homeland Security's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the DHS FEMA HSGP and/or NSGP.

The Subgrantee, by its decision to participate in the HSGP and/or NSGP, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by GEMA/Homeland Security, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/Homeland Security, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any

and all other actions it deems appropriate to protect those funds for which it is responsible.

### **Additional Laws and Policies**

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Execution Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

### **Notices**

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by email, personal hand delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security  
Post Office Box 18055  
Atlanta, Georgia 30316  
ATTN: Preparedness Grants and Programs

**Or**

[HSgrants@gema.gov](mailto:HSgrants@gema.gov)

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

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State's Witness

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Preparedness Grants and Programs  
Deputy Manager

Date:

Telephone Number: (404) 635-7095

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Subgrantee's Witness

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Chief Elected/Appointed Official

Name: Lena Bonner, Clerk of Commission or Chief Executive Officer

Name: Garnett L. Johnson

Title: Mayor

Date: [Click or tap here to enter text.](#)

Telephone Number: (706) 821-1831

## Exhibit A

**Designation of Applicant's Agent**

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized and 1 financial individual that will be designated as agents. Changes to the below authorized agents must be communicated to GEMA/Homeland Security in the manner as detailed above within fourteen (14) days of such change.

Primary Agent's Name: Matthew Hetrick

Title: Radio Systems Manager

Telephone number: (706) 821-4881

Email Address: hetrick@augustaga.gov

Alternate Agent's Name (Optional): Mattie Sue Stevens

Title: Business & Innovation Manager

Telephone number: (706) 842-2806

Email Address: mstevens@augustaga.gov

Authorized Agent's Name: Tameka Allen

Title: Chief Information Officer

Telephone number: (706) 821-2529

Email Address: allen@augustaga.gov

Financial Agent's Name: Nancy He

Title: Financial Analyst – Grants Coordinator

Telephone number: (706) 821-2581

Email Address: mhe@augustaga.gov

I, as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Homeland Security Grant Program and Nonprofit Security Grant Program on behalf of the Subgrantee for the purpose of obtaining funding under the Homeland Security Act of 2002 (Public Law 107-296 as amended). The above named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters pertaining to the management of grants as required by this MOU.

---

Chief Elected/Appointed Official

---

Date

or Chief Executive Officer

Name: Garnett L. Johnson

Title: Mayor

Telephone Number: (706) 821-1831



## Commission Meeting

March 29, 2023

Motion to approve the upgrade of Information Technology's Cisco security appliance and purchase associated software through DISYS Solutions, Inc.

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<b>Department:</b>	Information Technology
<b>Presenter:</b>	Gary Hewett, Deputy CIO
<b>Caption:</b>	Motion to approve the upgrade of Information Technology's Cisco security appliance and purchase associated software through DISYS Solutions, Inc.
<b>Background:</b>	Information Technology is currently utilizing a security appliance that is (7) seven years old. This product is aging and in need of replacement. It is currently performing adequate security filtering. However, due to the importance of this function, we are requesting this upgrade to a larger, faster more robust security appliance/firewall. This software and new security appliance will provide more bandwidth for Augusta's mission critical applications.
<b>Analysis:</b>	Information Technology's existing security appliance is approaching end of support. The purchase of this new security appliance/firewall is necessary to ensure that only permissible traffic is allowed inside Augusta's network. This appliance and associated software will provide an added layer of security to all Augusta employees, data, and operations.
<b>Financial Impact:</b>	The cost of the new security appliance is \$148,576.64. Funds are available in the 2023 Information Technology capital budget (272015410). The total cost of the 5-year Cisco software agreement is \$1,600,125.75, or \$320,025.15 per year. The agreement replaces an existing year-to-year renewal and is included in the 2023 operating budget (101015410).
<b>Alternatives:</b>	Deny the motion.
<b>Recommendation:</b>	Approve motion to replace the existing security appliance and associated software.
<b>Funds are available in the following accounts:</b>	272015410-5424910; 101015410-5238110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

# Cisco Enterprise Agreement End User Information Form

End User	
End User's full legal name	City of Augusta
Address of End User's principal place of business	535 Telfair Street Bldg. 2000 , AUGUSTA, GA 30901

End User's Enterprise
List of Participating Affiliates
Not applicable

Purchased Suite(s) & Suite Term	
Purchased Suite(s)	<u>Cisco Security Choice</u> ISE NGFW AMP For Endpoints Duo Umbrella AnyConnect
Suite Term	60 months



# Cisco Enterprise Agreement for Cisco Security Choice

## Overview

End User Headcount	Value
Employees and Contractors	NA
Security Content Users (Employees and Contractors with email or Internet access) <sup>1</sup>	3000

### Notes:

1. The Security Content Users (SCU) count is solely used to assist the Approved Source in calculating the Initial Entitlement (as defined in the EA Program Terms) that is most appropriate for You. Aside from assisting the Approved Source in making such calculation, the SCU count will have no bearing on Your obligations, or those of the Approved Source, in connection with the Purchased Suite.

## Security Choice for ISE Suite

License Type	Meter Count
Qualified Licenses	Endpoint Count
Cisco Security EA 2.0 Choice ISE Premier Subscription 10pk	50
Optional Licenses	Endpoint Count
Security EA 2.0 Choice ISE 3.0 Device Admin TACACS License	1
Cisco EA 2.0 Choice - ISE 3.0 - Basic SW Support	1

## Security Choice for NGFW Suite

License Type	Meter Count
Qualified Licenses	Instance Count
Sec EA 2.0 Choice FPR3110 Threat Defense Threat, Malware,URL	2
BASIC SUPPORT FOR NEXT-GEN FIREWALL	1

## Security Choice for AMP For Endpoints Suite

License Type	Meter Count
Qualified Licenses	Endpoint Count
Sec EA 2.0 Choice AMP Endpoints Premier 10pk	300

BASIC SUPPORT FOR AMP END POINTS

1

## Security Choice for Duo Suite

License Type	Meter Count
Qualified Licenses	User Count
EA Choice - Duo Access Edition	3000
PREMIUM SUPPORT FOR DUO	1

## Security Choice for AnyConnect Suite

License Type	Meter Count
Qualified Licenses	User Count
Security EA 2.0 Choice AnyConnect Apex License 10pk	60
BASIC SUPPORT FOR ANYCONNECT	1

## Security Choice for Umbrella Suite

License Type	Meter Count
Qualified Licenses	User Count
Sec EA 2.0 Choice Umbrella DNS Advantage	3000
Umbrella Support for DNS/SIG Packages - Enhanced	1

## Cisco Security Choice Enrollment Description & Supplemental EA Program Terms

This Enrollment Description lists the available Suites and additional program terms that apply to the Cisco Security Choice Enrollment. You may purchase any or all of the Suites available under the Cisco Security Choice Enrollment (provided You satisfy any minimum Suite requirements in effect at the time of Your purchase), but the collection of Software and Cloud Services that comprise a Suite may not be modified.

Suite	Included Licenses <sup>(1)</sup>	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Email (formerly Email Security)	Cisco Secure Email Gateway Essentials and Cisco Secure Email Cloud Gateway Essentials	Software and Cloud Service	Secure Email, Secure Email Encryption Service, DMP, APP and CMD OD (formerly CES, CRES, DMP, APP and CMD OD); EULA	Covered User	Yes	Yes
	Cisco Secure Email Gateway Advantage and Cisco Secure Email Cloud Gateway Advantage	Software and Cloud Service	Secure Email, Secure Email Encryption Service, DMP, APP and CMD OD (formerly CES, CRES, DMP, APP and CMD OD); EULA	Covered User	Yes	Yes

Notes:

- (1) Secure Email Gateway is an on-premise Software offer formerly named Email Security Appliance. Secure Email Cloud Gateway is a Cloud Service offer formerly named Cloud Email Security.

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Cloud Mailbox Defense	Cisco Cloud Mailbox Defense	Cloud Service	Secure Email, Secure Email Encryption Service, DMP, APP and CMD OD (formerly CES, CRES, DMP, APP and CMD OD); EULA	User	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Web Appliance (formerly Web Security)	Cisco Secure Web Appliance	Software	EULA	Covered User	Yes	No

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Cloudlock	Cisco Cloudlock	Cloud Service	Cisco Cloudlock OD; EULA	Covered User; App; Add-on	Yes (Cloudlock User only)	Yes

Suite	Included Licenses <sup>(1)</sup>	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Umbrella	Umbrella DNS Education Umbrella DNS Essentials Umbrella DNS Advantage <sup>(2)</sup> Umbrella SIG Education Umbrella SIG Essentials <sup>(3)</sup> Umbrella SIG Advantage <sup>(4)</sup>	Cloud Service	Cisco Umbrella OD; Secure Malware Analytics OD; EULA	Covered User	Yes	Yes

## Notes:

- (1) Each of the Umbrella offers above includes ability to purchase applicable optional add-ons.
- (2) Umbrella DNS Advantage includes Secure Malware Analytics File Reputation (formerly, "AMP Ecosystem File Reputation")
- (3) Umbrella SIG Essentials includes Secure Malware Analytics (500 submissions per day)
- (4) Umbrella SIG Advantage includes Secure Malware Analytics (unlimited file submissions per day) and Secure Malware Analytics Cloud (formerly, "Threat Grid Cloud")

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Endpoint (formerly AMP for Endpoints)	Cisco Secure Endpoint Essentials or Advantage or Premier  Cisco Secure Endpoint Education Essentials or Advantage or Premier	Cloud Service	Secure Endpoint OD; EULA	Endpoint	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Access by Duo	Cisco Duo (MFA or Access or Beyond) Cisco Duo Federal (MFA or Access) Cisco Duo Education (MFA or Access or Beyond)	Cloud Service	Cisco Duo OD; EULA	Unique User	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Cloud and Network Analytics	<b>Cisco Secure Cloud Analytics (formerly, Stealthwatch Cloud)</b> For private network monitoring or public cloud monitoring or Secure Cloud Insights	Cloud Service	Cisco Stealthwatch Cloud OD; EULA	Flow per second (PNM or PCM)  Billable Entities (SCI)	Yes	No
	<b>Cisco Secure Network Analytics (formerly, Stealthwatch Enterprise)</b> Includes Global Threat Alerts (formerly, Cognitive Intelligence)	Software; Cloud Service	Cisco Stealthwatch Enterprise SEULA; EULA	Flows per second	Yes	No

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Firewall (formerly NGFW)	<b>Threat Defense Threat (T) License or Threat Defense Threat, Malware and URL (TMC) License</b> Includes Secure Malware Analytics	Software; Cloud Service	Secure Malware Analytics OD; EULA	Device	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Identity Service Engine (ISE)	ISE Device Admin	Software	EULA	Node (ISE Device Admin)	Yes	No
	ISE Essentials, Advantage, Premier	Software	EULA	Endpoint Session	Yes	No

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Workload (formerly Tetration)	<b>Cisco Secure Workload Protection</b>	Software; Cloud Service	Cisco Secure Workload SEULA; Cisco Secure Workload SaaS OD; EULA	Workload	Yes	Yes
	<b>Cisco Secure Workload Device Visibility</b>	Software; Cloud Service	Cisco Secure Workload SEULA; Cisco Secure Workload SaaS OD; EULA	Device	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Kenna	<b>Kenna.VM</b>	Cloud Service	Kenna.VM, Kenna.AppSec and Kenna.VI+ OD; EULA	Device	Yes	Yes
	<b>Kenna.AppSec</b>	Cloud Service	Kenna.VM, Kenna.AppSec and Kenna.VI+ OD; EULA	Application	Yes	Yes
	<b>Kenna.VI+</b>	Cloud Service	Kenna.VM, Kenna.AppSec and Kenna.VI+ OD; EULA	Instance	Yes	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
AnyConnect	Cisco AnyConnect Apex License	Software	Cisco AnyConnect, ASA and CESA SEULA; EULA	Unique User	No	No

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Cisco Defense Orchestrator (CDO)	Cisco Defense Orchestrator	Cloud Service	Cisco Defense Orchestrator OD; EULA	Device <sup>2</sup>	No	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Endpoint Virtual Private Cloud (formerly, AMP Virtual Private Cloud)	Cisco Secure Endpoint Virtual Private Cloud Subscription Licenses <sup>1</sup>	Software; Cloud Service	Cisco Secure Endpoint OD; EULA	Endpoint	No	Yes

Notes:

- (1) Compatible appliances must be purchased separately and are not included with the AMP Virtual Private Cloud Suite.
- (2) Based on number of Devices managed by CDO

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Secure Malware Analytics (formerly, Threat Grid)	Secure Malware Analytics Advanced File Analysis Pack	Cloud Service	Secure Malware Analytics OD; EULA	Daily Submission	No	No
	Secure Malware Analytics Cloud Subscription	Cloud Service	Secure Malware Analytics OD; EULA	Unique User	No	No
	Secure Malware Analytics Content Subscription for Appliance	Software	Secure Malware Analytics OD; EULA	Daily Submission	No	No

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Security Analytics and Logging	Cisco Security Analytics and Logging	Cloud Service	Cisco Security Analytics and Logging OD; EULA	Gigabytes per day	No	Yes

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Cyber Vision	Cisco Cyber Vision	Software	EULA	Endpoint	No	Yes

Suite	Service	Documents	Meter	Growth Allowance	Value Shift
Cisco Talos Incident Response (CTIR)	Core features: Provides services focused on incident readiness and response	Cisco Talos Incident Response Retainer Service Description <sup>1</sup>	N/A; Consumption measured in hours	No	No

Notes:

- (1) CTIR is provided in accordance with the applicable Service Description available at:  
<https://www.cisco.com/c/en/us/about/legal/service-descriptions.html>

Suite	Included Licenses	License Type	Licensing Documents	Meter	Growth Allowance	Value Shift
Cisco Secure DDoS Protection	Secure Cloud DoS On-Demand Protection Secure Cloud DDoS Always-On Protection Secure Cloud DDoS Hybrid - On-Demand Secure Cloud DDoS Hybrid - Always-On Protection Additional Data Center License Additional Network License Additional IP License	Cloud Service	Radware Master Cloud Services Agreement <sup>1</sup>	Throughput in MB	No	No

Notes:

- (1) Notwithstanding anything to the contrary in the EA Program Terms, Cisco Secure DDoS Protection is provided under and in accordance with the Radware Master Cloud Services Agreement available at: <https://www.radware.com/getattachment/499789a1-bab8-48e2-9f79-f8210c2ad615/MSA-Cisco-August-2021.pdf.aspx>



## End User Information Form Acceptance

THIS END USER INFORMATION FORM SETS FORTH THE SPECIFICS OF THE END USER'S ENROLLMENT IN THE EA PROGRAM TERMS. END USER'S THE UNDERSIGNED REPRESENTS THAT THEY ARE AUTHORIZED TO SIGN THIS FORM ON THE END USER'S BEHALF AND THAT THE INFORMATION PROVIDED, INCLUDING METER COUNTS FOR THE END USER AND ITS PARTICIPATING AFFILIATES, IS ACCURATE AS OF THE DATE OF SIGNATURE. THE UNDERSIGNED UNDERSTANDS THAT THE APPROVED SOURCE RELIES UPON THE INFORMATION PROVIDED IN THIS FORM TO ESTABLISH THE PRICE QUOTE FOR THE END USER'S PURCHASE.

End User Acceptance	
End User	City of Augusta
Authorized Representative Name	Garnett L. Johnson
Authorized Representative Title	Mayor
Date	
Signature	

## Cisco Enterprise Agreement Program Terms and Conditions for US SLED End Users

These terms and conditions together with (a) the applicable Enrollment Descriptions and End User Information Form (collectively, the “**EA Program Terms**”) and, (b) the Cisco-held direct government purchase contract (“**SLED Contract**”) (if a state or local government is purchasing directly under the SLED Contract), which are incorporated by this reference, govern any Suites that You order under the Cisco Enterprise Agreement Program (“**Purchased Suites**”). The EA Program Terms do not modify the terms of any Cisco products or services You purchase outside of the Cisco Enterprise Agreement Program. The documents comprising the EA Program Terms and the SLED Contract are complimentary, and to the extent possible, construed and interpreted consistently. In the event of an inconsistency, conflict, or ambiguity between the EA Program Terms and the SLED Contract, the order of precedence for any Purchased Suite is first the SLED Contract, then the EUIF, then the Enrollment Description, and then these terms and conditions. The EA Program Terms take precedent over the applicable Licensing Documents.

By signing these terms and conditions You agree to the EA Program Terms and the Licensing Documents. If You do not agree to the EA Program Terms or Licensing Documents, You may not Consume the Software or Cloud Services. Notwithstanding the foregoing, You are not obligated to make a purchase by entering into the EA Program Terms, and neither the EA Program Terms nor the Licensing Documents will apply until You place an order as further described in section 1, below.

1. **Orders.** To purchase Suites under the EA Program Terms, You must first submit the applicable EUIF and Enrollment Description signed by Your authorized representative to the Approved Source. The EUIF must list: (a) Your Participating Affiliates; (b) the Purchased Suites; (c) the Suite Term; and (d) accurate Meter counts for You and all Participating Affiliates. You will then be required to place an order for the Purchased Suites according to the process set forth in Your purchasing agreement with the Approved Source.
2. **Access to Purchased Suites.** Subject to Your payment of the applicable fees to the Approved Source, Cisco will grant You and all Participating Affiliates the right to Consume the Purchased Suites during the Suite Term via the EA Workspace or as otherwise set forth in the applicable Enrollment Description. You must pay for all Software and Cloud Services Consumed. You are responsible for keeping all login credentials to the EA Workspace secure and for the actions of any individual You or a Participating Affiliate authorize to access the EA Workspace, including payment for any Software or Cloud Services Consumed by such individuals.
3. **Enterprise-wide Commitment.** The Approved Source relies on the information You provide in the EUIF to establish the Enterprise-wide Commitment. During the Suite Term, Your payment obligation related to the Enterprise-wide Commitment may increase as a result of any of the following: (a) You exceed the Initial Growth Cap (as described in section 5); (b) You exceed the Initial Entitlement or the previous year’s Entitlement subject to a True Forward (as described in section 6); or (c) You purchase an additional Suite (as described in section 9).
4. **Term & Termination.**
  - a. **Term.** The Term of the EA Program Terms will commence on the date of signature below and continue so long as there is an active Purchased Suite, unless earlier terminated in accordance with section 4(c)(i), below.
  - b. **Suite Term.** The Suite Term for each Purchased Suite will commence on the Suite Start Date and last for the period set forth in the EUIF, unless terminated in accordance with section 4(c)(i), below.

c. **Termination.**

- i. Either party may terminate the EA Program Terms or a Purchased Suite if the other party materially breaches the EA Program Terms and does not cure the breach within 30 days of written notice of the breach.
- ii. In the event of Your uncured material breach of the EA Program Terms for non-payment of fees to the Approved Source, Cisco may, in lieu of termination of the Program Terms pursuant to section 4(c)(i), suspend Your right to Consume the Software and Cloud Services in the Purchased Suite and suspend Your access to the EA Workspace, until Your breach has been cured.
- iii. In the event of Your termination for Cisco's uncured material breach of the EA Program Terms, Cisco will refund to the Approved Source (or You, if You purchased directly from Cisco) any fees You paid covering the period after the effective date of termination.
- iv. Other than as provided in this section 4 and to the extent permitted by law, the EA Program Terms and any orders placed thereunder are non-cancellable and may not be terminated.

d. **Effect of Termination; End of Suite Term.** Upon termination or at the end of the Suite Term:

- i. The following rights will terminate with respect to the Purchased Suites: (1) Your right to Consume Cloud Services and Software; (2) Your right to access the EA Workspace; (3) Your right to receive Support Services; and
- ii. You must destroy the product activation keys (PAKs) provided in connection with the Purchased Suites.

5. **Initial Growth Cap.** If You exceed the Initial Growth Cap during the first six months of the Suite Term, the Approved Source may charge You for such Consumption above the Initial Growth Cap. If the Purchased Suite includes a Growth Allowance (described in the applicable Enrollment Description), the Growth Allowance cannot be used to offset fees for exceeding the Initial Growth Cap.

6. **True Forward.**

- a. Cisco performs a True Forward for the Purchased Suites on each anniversary of the Suite Start Date. On the first anniversary of the Suite Start Date, if You have exceeded the Initial Entitlement, the Approved Source will charge You for the Consumption above the Initial Entitlement through the remainder of the Suite Term. On each subsequent anniversary of the Suite Start Date, the Approved Source will charge You for any Consumption above the previous year's Entitlement through the remainder of the Suite Term.
- b. Your True Forward payment obligation for each Purchased Suite will be calculated by comparing Your Consumption of Software and Cloud Services to Your Entitlement for the previous year. Any payment owed to the Approved Source will be determined as follows and reflected in the price quote from the Approved source: the unit price less any applicable discount or incentive multiplied by the quantity by which You exceeded Your then-current Entitlement. The price used to calculate any True Forward fees will be established when You place the order for each Purchased Suite.
- c. For some Suites, a portion of Your True Forward payment obligation may be offset by the residual value remaining in Software or Cloud Services in the same Suite. This process is called value shift, and the applicable Enrollment Description indicates whether and to the extent value shift applies to a given Suite.
- d. There is no fee for exceeding the Entitlement in the final year of the Suite Term.

7. **Updates to Purchased Suites.** Cisco may enhance or refine the Purchased Suites at no additional cost to You. Such updates will not materially reduce the core functionality of the Purchased Suites.
8. **End of Life.** Notwithstanding anything in the EA Program Terms to the contrary, Cisco reserves the right to discontinue a Suite with at least three years' prior notice. If a Purchased Suite is discontinued, Cisco will either: (a) provide You a substantially similar replacement Suite for the remainder of the Suite Term; or (b) issue a credit to the Approved Source (or You, if You purchased directly from Cisco) for any fees You paid for the Purchased Suite covering the period after the last date such Purchased Suite is available for You to Consume. Such credit can be applied towards the future purchase of Cisco products and services.
9. **Purchasing Additional Suites.** You may purchase additional Suites by submitting a new EUIF and order to the Approved Source. Additional Suites may co-terminate with a pre-existing Purchased Suite provided there are at least 12 months remaining in the Suite Term of such pre-existing Purchased Suite. Otherwise, additional Purchased Suites will be given a new Suite Term and will be subject to the then-current EA Program Terms in accordance with section 10, below.
10. **Modifications.** As our business evolves, Cisco may modify the EA Program Terms. Updated EA Program Terms do not apply to pre-existing Purchased Suites or to future orders that co-terminate to a pre-existing Purchased Suite, which will be governed by the version of the EA Program Terms already in effect for the pre-existing Purchased Suite.
11. **Participating Affiliates.** You are responsible for Your Participating Affiliates' compliance with the EA Program Terms.
12. **Support Services.** Basic Support Services are included in the price of the Purchased Suite and described in the applicable Enrollment Description and Licensing Documents. Higher levels of Support Services may be available for You to purchase and, if You elect to do so, will be described in documentation provided to You at the time of purchase.
13. **Confidentiality.** Cisco acknowledges that notwithstanding the Confidentiality label attached to the EA Program Terms, You may be subject to and required to comply with open records laws and You will abide by any required disclosures under such laws.
14. **Importation Fee for Embedded Software.** For Purchased Suites that include Embedded Software, the value of Embedded Software will be deducted from the purchase price of the related Cisco hardware. If You are required to pay an Importation Fee, Your jurisdiction may use the value of both the hardware and Embedded Software to calculate the Importation Fee. Accordingly, the Importation Fee on the value of the combined products may be higher than if calculated solely using the price of the hardware.
15. **Delivery of Embedded Software.** Embedded Software is delivered pre-installed on Cisco hardware to the address provided on the purchase order for the Cisco hardware. Your use of the smart licensing account Cisco designates for the Embedded Software will ensure accurate pricing of the Embedded Software.
16. **No Assignment & Transfer.** Neither the EA Program Terms, nor any right or obligation herein may be assigned or transferred by a party (including under Cisco's Software Transfer and Relicensing Policy) without the other party's prior written consent, which may not be unreasonably conditioned, withheld, or delayed. Any attempted assignment without the other party's consent shall be void and of no effect. Notwithstanding the foregoing, Cisco may assign the EA Program Terms and any right or obligation herein to a Cisco Affiliate without Your consent.
17. **Verification.** Upon reasonable request from Cisco, You will assist Cisco in verifying the quantity of Software and Cloud Services that You have Consumed. If the verification discloses Consumption above Your then-current Entitlement, the Approved Source will charge You for the excess Consumption in accordance with the EA Program Terms.

18. **Combined Discounts.** The pricing, discounts, and other incentives offered in connection with a Purchased Suite may not be combined with any other price reductions, discounts, promotional pricing, rebates, credits, trade-in, or other pricing programs or incentives offered by Cisco unless expressly agreed by Cisco in writing.
19. **Entire Agreement.** The EA Program Terms constitute the entire agreement between the parties concerning the Cisco Enterprise Agreement Program and supersede all prior oral or written communications between the parties concerning the program.
20. **Definitions.**
- a. **"Affiliate"** means any governmental departments, agencies, bodies, and other public sector entities as listed on the completed EUIF by End User.
  - b. **"Approved Source"** means Cisco or a Cisco authorized reseller, distributor, or systems integrator.
  - c. **"Cisco"** means Cisco Systems, Inc. or its applicable Affiliate delivering the EA Program Terms.
  - d. **"Cloud Service"** means the Cisco hosted software-as-a-service listed in the applicable Enrollment Description.
  - e. **"Consume"** or **"Consumption"** means to download, install, activate, provision, enable, or otherwise access Software or Cloud Services.
  - f. **"EA Program Terms"** has the meaning given to it in the introductory paragraph.
  - g. **"EA Workspace"** means the portal from where You Consume Software and Cloud Services and view and manage Your Entitlement.
  - h. **"Embedded Software"** means Software that is delivered on newly purchased Cisco hardware.
  - i. **"End User," "You," or "Your"** means the final purchasing entity as identified on the EUIF.
  - j. **"Enterprise-wide Commitment"** means Your purchase commitment in the Purchased Suite for You and all Participating Affiliates, as reflected on the EUIF.
  - k. **"Entitlement"** means, at any point in time during the Suite Term, the type and quantity of Software and Services as determined by the Meter counts for which You have already paid the applicable fees to the Approved Source.
  - l. **"Enrollment"** means a combination of Suites belonging to the same Cisco product family. Cisco DNA, Cisco Data Center, Cisco Security Choice, Cisco Meraki, and Cisco Collaboration Flex Plan each represent an Enrollment.
  - m. **"Enrollment Description"** means the supplemental program terms and description governing an Enrollment.
  - n. **"EUIF"** means the End User Information Form for the Purchased Suite.
  - o. **"EULA"** means Cisco End User License Agreement, available at [cisco.com/go/eula](https://cisco.com/go/eula).
  - p. **"Growth Allowance"** means the right to exceed the Initial Entitlement without incurring additional fees as set forth in the applicable Enrollment Description.
  - q. **"Importation Fee"** means an import duty or tax on the purchase of Cisco hardware.
  - r. **"Initial Entitlement"** means Your Entitlement at the start of the Suite Term as determined by the Meter counts for You and all Participating Affiliates provided on the EUIF.

- s. **"Initial Growth Cap"** means 105% of the Initial Entitlement.
- t. **"Licensing Documents"** means the EULA and SEULAs for the Software and the EULA and ODs for the Cloud Services in the Purchased Suites (or if you are purchasing pursuant to a SLED Contract, the applicable licensing terms in the Cisco SLED Contract, where applicable). The applicable Licensing Documents are listed in the Enrollment Description for each Purchased Suite.
- u. **"Meter"** means the unit of measurement for Software or Cloud Services Consumption.
- v. **"OD"** means the offer description and supplemental licensing terms governing Cloud Services.
- w. **"Participating Affiliates"** means Your Affiliates whose Meter counts are included on the EUIF.
- x. **"Purchased Suites"** has the meaning given to it in the introductory paragraph.
- y. **"Services"** means both Cloud Services and Support Services.
- z. **"SEULA"** means the supplemental licensing terms governing Software.
- aa. **"Software"** means the Cisco software listed in the applicable Enrollment Description.
- bb. **"Suite"** means a combination of Software and Services in an Enrollment.
- cc. **"Suite Start Date"** means, with respect to each Purchased Suite, the earliest date any Software or Cloud Service in the Purchased Suite is made available for You to Consume.
- dd. **"Suite Term"** means, with respect to each Purchased Suite, the duration of the Purchased Suite.
- ee. **"Support Services"** means maintenance, technical assistance, or other support provided for the Software and Cloud Services in a Purchased Suite.
- ff. **"Term"** means the duration of the EA Program Terms.
- gg. **"True Forward"** means an annual adjustment to account for exceeding the previous year's Entitlement.

## Terms and Conditions Acceptance

I HAVE READ THE TERMS AND CONDITIONS ABOVE AND UNDERSTAND THAT IF AN ORDER IS PLACED, THESE TERMS AND CONDITIONS WILL APPLY TO THE PURCHASED SUITES.

End User Acceptance	
End User	City of Augusta
Authorized Representative Name	Garnett L. Johnson
Authorized Representative Title	Mayor
Date	
Signature	





44670 Cape Court, Suite 100  
 Ashburn, VA 20147  
 Phone: (888) 286-3896  
 Fax: (703) 802-0798  
 Cage Code: 674Q4  
 DUNS: 962751918  
 FEIN: 27-2586114

## Quote

Quote Date	3/15/2023
Expiration Date	6/13/2023
Quote Number	03032023-4

Quote Type:

State of GA Contract Number: 99999-SPD-T20120501-0006

BILL TO
City of Augusta 535 Telfair Street Attn: Gary Hewett Augusta, GA 30901

SHIP TO
City of Augusta 535 Telfair Street Attn: Gary Hewett Augusta, GA 30901

PREPARED BY	PREPARED FOR	PHONE #	EMAIL ADDRESS	SHIP	TERMS
Pankaj Sharma	Gary Hewett	(706) 821.2525	<a href="mailto:hewett@augustaga.gov">hewett@augustaga.gov</a>	Best Way	NET30

ITEM #	PRODUCT DESCRIPTION	QTY	LIST PRICE	UNIT PRICE	TOTAL 5 YEARS	1ST YR AMOUNT	2ND YR AMOUNT	3RD YR AMOUNT	4TH YR AMOUNT	5TH YR AMOUNT
ELA2-M	Cisco EA BUNDLE	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Requested Start Date : 16-May-2023   Requested For : 60.00 Months From 16-May-2023 to 15-May-2028   Automatically Renews For : No Auto Renewal   Billing Frequency : Annual Billing										
E2F-SEC-A4E-PREM	Cisco EA 2.0 Choice - Security Suites- AMP4E Premier	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2SF-P-AMP-PRE-10	Sec EA 2.0 Choice AMP Endpoints Premier 10pk	300	\$ 50.80	\$ 22.86	\$ 411,480.00	\$ 82,296.00	\$ 82,296.00	\$ 82,296.00	\$ 82,296.00	\$ 82,296.00
SVS-EA2-AMPE-SUP-B	BASIC SUPPORT FOR AMP END POINTS	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2F-SEC-DUO-ACS	Cisco EA 2.0 Choice - Security Suites - Duo Access Suite	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2SF-DUO-ACCESS	EA Choice - Duo Access Edition	3000	\$ 4.82	\$ 3.86	\$ 694,800.00	\$ 138,960.00	\$ 138,960.00	\$ 138,960.00	\$ 138,960.00	\$ 138,960.00
SVS-EA2-DUO-SUP-P	PREMIUM SUPPORT FOR DUO	1	\$ 3,615.00	\$ 3,253.50	\$ 195,210.00	\$ 39,042.00	\$ 39,042.00	\$ 39,042.00	\$ 39,042.00	\$ 39,042.00
E2F-SEC-NGFW	Cisco EA 2.0 Choice - Security Suites- NGFW	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2SF-F-FPR3110T	Sec EA 2.0 Choice FPR3110 Threat Defense Threat, Malware,URL	2	\$ 1,300.50	\$ 754.29	\$ 90,514.80	\$ 18,102.96	\$ 18,102.96	\$ 18,102.96	\$ 18,102.96	\$ 18,102.96
SVS-EA2-NGFW-SUP-B	BASIC SUPPORT FOR NEXT-GEN FIREWALL	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2F-SEC-UMBDNSA	Cisco EA 2.0 Choice - Security Suites-Umbrella DNS Advantage	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E2SF-U-DNS-R-ADV	Sec EA 2.0 Choice Umbrella DNS Advantage	3000	\$ 2.99	\$ 1.29	\$ 232,200.00	\$ 46,440.00	\$ 46,440.00	\$ 46,440.00	\$ 46,440.00	\$ 46,440.00
SVS-EA2-SIG-SUPT-E	Umbrella Support for DNS/SIG Packages - Enhanced	1	\$ 897.00	\$ 672.75	\$ 40,365.00	\$ 8,073.00	\$ 8,073.00	\$ 8,073.00	\$ 8,073.00	\$ 8,073.00
E2SF-A-AC-APEX-10	Security EA 2.0 Choice AnyConnect Apex License 10pk	60	\$ 2.73	\$ 1.23	\$ 4,428.00	\$ 885.60	\$ 885.60	\$ 885.60	\$ 885.60	\$ 885.60
E2SF-I-ISE-PREM-10	Cisco Security EA 2.0 Choice ISE Premier Subscription 10pk	50	\$ 13.01	\$ 5.85	\$ 17,550.00	\$ 3,510.00	\$ 3,510.00	\$ 3,510.00	\$ 3,510.00	\$ 3,510.00
E2SF-I-ISE3-ADM	Security EA 2.0 Choice ISE 3.0 Device Admin TACACS License	1	\$ 9,095.00	\$ 4,092.75	\$ 4,092.75	\$ 818.55	\$ 818.55	\$ 818.55	\$ 818.55	\$ 818.55
CREDIT	CREDIT FOR FW LICENSES	1			\$ (90,514.80)	\$ (18,102.96)	\$ (18,102.96)	\$ (18,102.96)	\$ (18,102.96)	\$ (18,102.96)

Additional Comments or Special Instructions
44109140

SUBTOTAL	\$ 1,600,125.75	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15
TAX RATE	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S & H	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,600,125.75	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15	\$ 320,025.15

## Wire Transfer Information:

JP Morgan Chase Bank, N.A.  
 4 New York Plaza, Floor 15, Mailcode: NY1-E050  
 New York, NY 10004-2413  
 Routing/Transit #: 021000021 (NY)  
 Lockbox Account #: 329381377

## Remittance:

DISYS Solutions Inc (DSI)  
 44670 Cape Court, Suite 100  
 Ashburn, VA 20147

## ACH Information:

Routing/Transit #: 021000021 (NY)

Pankaj Sharma

3/15/2023

Authorized by

Date

If you have any questions regarding this quote, please contact  
 Pankaj Sharma @ 571-707-3610 or [Pankaj.Sharma@dsitech.com](mailto:Pankaj.Sharma@dsitech.com)



44670 Cape Court, Suite 100  
 Ashburn, VA 20147  
 Phone: (888) 286-3896  
 Fax: (703) 802-0798  
 Cage Code: 674Q4  
 DUNS: 962751918  
 FEIN: 27-2586114

## Quote

Quote Date	3/15/2023
Expiration Date	6/13/2023
Quote Number	2172023

Quote Type:

State of GA Contract Number: 99999-SPD-T20120501-0006

BILL TO	SHIP TO
City of Augusta 535 Telfair Street Attn: Gary Hewett Augusta, GA 30901	City of Augusta 535 Telfair Street Attn: Gary Hewett Augusta, GA 30901

PREPARED BY	PREPARED FOR	PHONE #	EMAIL ADDRESS	SHIP	TERMS
Pankaj Sharma	Gary Hewett	(706) 821.2525	<a href="mailto:hewett@augustaga.gov">hewett@augustaga.gov</a>	Best Way	NET30

ITEM #	PRODUCT DESCRIPTION	QTY	LIST PRICE	UNIT PRICE	TOTAL
FPR3110-NGFW-K9	Cisco Secure Firewall 3110 NGFW Appliance, 1U	2	\$ 45,225.00	\$ 29,396.25	\$ 58,792.50
CON-SNT-FPR3110N	SNTE-8X5XNBD Cisco Secure Firewall 3110 NGFW Appliance	2	\$ 10,300.00	\$ 8,549.00	\$ 17,098.00
FPR3110T-TMC	Cisco Secure Firewall FPR3110 TP, AMP & URL Filtering Lic	2	\$ -	\$ -	\$ -
L-FPR3110T-TMC-3Y	Cisco Secure Firewall FPR3110 TP, AMP & URL Filtering 3Y Subs	2	\$ 55,355.40	\$ 35,981.01	\$ 71,962.02
FPR3K-PWR-AC-400	Cisco Secure Firewall 3K Series 400W AC Power Supply	2	\$ -	\$ -	\$ -
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	2	\$ -	\$ -	\$ -
SF-F3K-TD7.1.0-K9	Cisco Firepower Threat Defense software v7.1 for FPR3100	2	\$ -	\$ -	\$ -
FPR3K-SSD900	Cisco Secure Firewall 3K Series 900GB	2	\$ -	\$ -	\$ -
FPR3K-SLIDE-RAILS	Cisco Secure Firewall 3100 Slide Rail Kit	2	\$ -	\$ -	\$ -
FPR3110-BSE	Cisco Secure Firewall 3110 Base Lic	2	\$ -	\$ -	\$ -
FPR3K-FAN	Cisco Secure Firewall 3K Series Fan Tray	4	\$ -	\$ -	\$ -
FPR3K-SSD-BLANK	Cisco Secure Firewall 3100 Series SSD Blank Slot Cover	2	\$ -	\$ -	\$ -
FPR3K-NM-BLANK	Firepower 3100 Series Network Module Blank Slot Cover	2	\$ -	\$ -	\$ -
FPR3K-PSU-BLANK	Firepower 3100 Series Chassis Power Supply Blank Slot Cover	2	\$ -	\$ -	\$ -
GLC-TE	1000BASE-T SFP transceiver module for Category 5 copper wire	2	\$ 557.02	\$ 362.06	\$ 724.12
DSI Professional Services	Migration and Implementation of new FW's	1		Included	Included

### Additional Comments or Special Instructions

67277262

SUBTOTAL	\$ 148,576.64
TAX RATE	0.000%
TAX	\$ -
S & H	\$ -
OTHER	\$ -

--

TOTAL \$ 148,576.64

**Wire Transfer Information:**  
JP Morgan Chase Bank, N.A.  
4 New York Plaza, Floor 15, Mailcode: NY1-E050  
New York, NY 10004-2413  
Routing/Transit #: 021000021 (NY)  
Lockbox Account #: 329381377

**Remittance:**  
DISYS Solutions Inc (DSI)  
44670 Cape Court, Suite 100  
Ashburn, VA 20147

**ACH Information:**  
Routing/Transit #: 021000021 (NY)

Pankaj Sharma	3/15/2023
Authorized by	Date

If you have any questions regarding this quote, please contact  
Pankaj Sharma @ 571-707-3610 or Pankaj.Sharma@dsitech.com



## Commission Meeting

March 29, 2023

Replacement of obsolete virtual server environment.

---

<b>Department:</b>	Information Technology
<b>Presenter:</b>	Gary Hewett, Deputy CIO
<b>Caption:</b>	Motion to approve the replacement of existing virtual server and storage environments.
<b>Background:</b>	Information Technology currently utilizes a virtual server and storage environment to support all mission critical applications. The use of a virtual environment provides flexibility when new resources are needed, existing resources are modified, and upgrades are necessary.
<b>Analysis:</b>	The current environment is (8) eight years old and approaching end of support. This upgrade will provide the necessary processor resources and storage capacity for the next (4) four years. This configuration will also allow Information Technology to split our storage repositories between our primary data center and our Disaster Recovery site. This will lower any future possibility of potential data loss.
<b>Financial Impact:</b>	The total cost of this project is \$1,558,569.51. Of this total, \$491,214.91 will be purchased in cash from the 2023 Information Technology capital budget (272015410-5424910). The remaining \$1,067,354.60 is eligible for financing through the Georgia Municipal Association's 98 Leasepool. This amount will be repaid in five equal annual payments at no interest. Funds for the Year 1 payment of \$213,470.92 are also included in the 2023 Information Technology capital budget (272015410-6111631). Payments for future years will be included in annual capital requests.
<b>Alternatives:</b>	Deny the motion.
<b>Recommendation:</b>	Approve the replacement of existing virtual server and storage environments.
<b>Funds are available in the following accounts:</b>	272015410-5424910 & 272015410-6111631
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Date** 3/7/2023  
**Quote #** 23-59108  
**Expires** 3/31/2023  
**Sales Rep** Nadia Namdari  
**Project Name** City of Augusta Refresh Options HPE Hardware  
**Terms** Net 30  
**Shipping Via** Drop Ship

Item 26.

#### Remit To

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

#### Bill To

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

#### Ship To

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
R8E17A	1	HPE NS dHCI with Alletra 6000 CTO Trk	\$0.87	\$0.87
P28948-B21	9	HPE DL360 Gen10+ 8SFF NC CTO Svr	\$1,477.51	\$13,297.59
P28948-B21 ABA	9	DL360 Gen10 Plus 8SFF CTO Server	\$0.00	\$0.00
P36938-B21	18	INT Xeon-P 8358 CPU for HPE	\$5,381.02	\$96,858.36
P36938-B21 0D1	18	Factory Integrated	\$0.00	\$0.00
P06035-B21	108	HPE 64GB 2Rx4 PC4-3200AA-R Smart Kit	\$384.98	\$41,577.84
P06035-B21 0D1	108	Factory Integrated	\$0.00	\$0.00
P26427-B21	9	HPE DL360 Gen10+ 8SFF SAS/SATA BC BP Kit	\$76.01	\$684.09
P26427-B21 0D1	9	Factory integrated	\$0.00	\$0.00
P12965-B21	9	HPE NS204i-p Gen10+ Boot Ctrlr	\$389.44	\$3,504.96
P12965-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P26262-B21	9	BCM 57414 10/25GbE 2p SFP28 Adptr	\$208.23	\$1,874.07
P26262-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P10115-B21	9	BCM 57414 10/25GbE 2p SFP28 OCP3 Adptr	\$173.88	\$1,564.92
P10115-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P26477-B21	9	HPE DL36x Gen10+ High Perf Fan Kit	\$214.83	\$1,933.47
P26477-B21 0D1	9	Factory integrated	\$0.00	\$0.00
P38995-B21	18	HPE 800W FS Plat Ht Plg LH Pwr Sply Kit	\$109.73	\$1,975.14
P38995-B21 0D1	18	HPE 800W II FS Plat HtPlg Pwr Supply Kit	\$0.00	\$0.00
867998-B21	9	HPE 1U Gen10 Bezel Kit	\$19.43	\$174.87
867998-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
875519-B21	9	HPE Bezel Lock Kit	\$37.77	\$339.93

Item	Quantity	Description	Each	Extended
875519-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P13771-B21	9	HPE Gen10 Plus TPM BR Module Kit	\$12.03	\$108.27
P13771-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P14604-B21	9	HPE Gen10+ Intrusion Detection Kit	\$11.89	\$107.01
P14604-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P07818-B21	9	HPE DDR-4 DIMM Blanks Kit	\$9.96	\$89.64
P07818-B21 0D1	9	Factory Integrated	\$0.00	\$0.00
P26479-B21	18	HPE DL360 Gen10+ High Perf Heat Sink Kit	\$73.37	\$1,320.66
P26479-B21 0D1	18	Factory integrated	\$0.00	\$0.00
P26485-B21	9	HPE DL300 G10+ 1U SFF Easy Inst Rail Kit	\$35.38	\$318.42
P26485-B21 0D1	9	Factory integrated	\$0.00	\$0.00
P26489-B21	9	HPE DL300 Gen10+ 1U CMA for Rail Kit	\$23.36	\$210.24
P26489-B21 0D1	9	Factory integrated	\$0.00	\$0.00
R0R10A	9	HPE NS dHCI Add DL3x0 Svr Trk	\$0.87	\$7.83
R7L28A	1	HPE NS dHCI with Alletra 6050 CTO Array	\$21,147.41	\$21,147.41
R0R12A	2	HPE Alletra 6000 2x10/25GbE 2p FIO Adpr	\$971.87	\$1,943.74
R7D05A	4	HPE Alletra 6000 2x10Gb SFP+ SR FIO XCVR	\$176.43	\$705.72
R6J21A	1	HPE Alletra 6000 2x100GbE 2p OCP FIO Kit	\$543.79	\$543.79
R7S86A	1	HPE Alletra 6000 184TB 24x7.68TB FIO Bdl	\$116,739.12	\$116,739.12
R9D23A	4	HPE C13 - C14 2m WW PDU FIO Pwr Cord	\$2.26	\$9.04
R9X15A	1	HPE Alletra Tier 1 Storage Array Std Trk	\$0.17	\$0.17
R7G13A	1	HPE Alletra 6000/H 4x1600W FIO AC PS Kit	\$1,087.58	\$1,087.58
R7L34A	1	HPE NS dHCI with Alletra 2140 CTO Shelf	\$11,280.45	\$11,280.45
R7S84A	1	HPE Alletra 6000 92TB 24x3.84TB FIO Bdl	\$61,441.60	\$61,441.60
R9D23A	4	HPE C13 - C14 2m WW PDU FIO Pwr Cord	\$2.26	\$9.04
R7G12A	1	HPE Alletra 6000/H 4x800W FIO AC PS Kit	\$815.68	\$815.68

\*HPE items are quoted from HPE Statewide contract # GA 99999-001-SPD0000139-0002

SEND PO TO: tsa.po.atl@tsa.com

SALES REP CONTACT:  
nadia.namdari@tsa.com  
(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.

**Total** \$381,671.52



**Date**  
**Quote #**  
**Expires**  
**Sales Rep**  
**Project Name**  
**Terms**  
**Shipping Via**

3/7/2023  
23-59109  
3/31/2023  
Nadia Namdari  
City of Augusta Refresh Options HPE SW/S  
Net 30  
Drop Ship

Item 26.

**Remit To**

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

**Bill To**

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

**Ship To**

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
BD505A	9	HPE iLO Adv 1-svr Lic 3yr Support	\$225.08	\$2,025.72
BD505A 0D1	9	Factory Integrated	\$0.00	\$0.00
R8E93A	9	HPE NS dHCI w/ Add Cust ESXi 7.0 FIO SW	\$0.87	\$7.83
HU4A7A3	1	HPE 3Y Tech Care Essential wDMR SVC	\$0.00	\$0.00
HU4A7A3 ZSA	9	HPE Proliant DL360 Gen10+ Support	\$1,050.47	\$9,454.23
HA124A1	1	HPE Technical Installation Startup SVC	\$0.00	\$0.00
HA124A1 V0T	1	HPE Nimble Storage dHCI Expan Deploy SVC	\$16,280.72	\$16,280.72
HF385A1	4	HPE Trng Credits Servers/HybridIT SVC	\$911.11	\$3,644.44
R8E99A	1	HPE NS dHCI NOS PB for ESXi 7.0 FIO SW	\$0.02	\$0.02
R7N52AAE	1	HPE Alletra SW/Sup SaaS	\$0.00	\$0.00
R7N52AAE CTF	774	3-year Subscription	\$131.87	\$102,067.38
HU4A7A3	1	HPE 3Y Tech Care Essential wDMR SVC	\$0.00	\$0.00
HU4A7A3 ZUN	2	HPE Alletra 6000 2x10/25GbE 2p Kit Supp	\$96.33	\$192.66
HU4A7A3 ZUG	1	HPE Alletra 6050 Base Array Supp	\$2,091.22	\$2,091.22
HU4A7A3 ZUK	1	HPE Alletra 6000 2x100GbE 2p Kit Supp	\$46.15	\$46.15
HU4A7A3 ZV6	1	HPE Alletra 6000 AF 92TB 3.84 Flash Supp	\$5,320.36	\$5,320.36
HU4A7A3 ZV8	1	HPE Alletra 6000 AF184TB 7.68 Flash Supp	\$10,108.88	\$10,108.88
HU4A7A3 ZVD	1	HPE Alletra 6000 AFS4 CTO Shelf Supp	\$830.86	\$830.86
TSA-Professional Services	1	TSA-Professional Services	\$80,000.00	\$80,000.00
TSA-Professional Services	1	TSA-Professional Services, Backup Assessment and Remediation	\$20,000.00	\$20,000.00



\*HPE items are quoted from HPE Statewide contract # GA 99999-001-SPD0000139-0002

SEND PO TO: tsa.po.atl@tsa.com

SALES REP CONTACT:  
nadia.namdari@tsa.com  
(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.	<b>Total</b>	\$252,070.47
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**Date** 3/7/2023  
**Quote #** 23-59110  
**Expires** 3/31/2023  
**Sales Rep** Nadia Namdari  
**Project Name** StoreOnce Replacement- Exagrid Hardware  
**Terms** Net 30  
**Shipping Via** Drop Ship

Item 26.

#### Remit To

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

#### Bill To

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

#### Ship To

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
EX336-G-SEC	2	EXAGRID DISK CAPACITY RAW 768TB. SEC PERP USEABLE 672TB, 336TB FULL BACKUP	\$291,639.50	\$583,279.00
EX-10GBE-TWINAX	8	EXAGRID 10GB ETHERNET 2PORT SFP+ CTRLR TWINAX. DOES NOT INCLD CABLES	\$0.01	\$0.08

\*Items quoted are based off NCPA Contract #01-96

SEND PO TO: tsa.po.atl@tsa.com

SALES REP CONTACT:  
Nadia Namdari  
nadia.namdari@tsa.com  
(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.	<b>Total</b>	\$583,279.08
--	--------------	--------------



**Date** 3/7/2023  
**Quote #** 23-59111  
**Expires** 3/31/2023  
**Sales Rep** Nadia Namdari  
**Project Name** StoreOnce Replacement- Exagrid SW/S  
**Terms** Net 30  
**Shipping Via** Drop Ship

Item 26.

#### Remit To

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

#### Bill To

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

#### Ship To

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
EX-336-G-SEC-3YRMS-S	2	3YR 8X5 EX336-G-SECM&S SVCS	\$119,572.18	\$239,144.36
EX10GBETWINAX3YRM SS	8	3YR 8X5 EX-10GBE-TWINAX SVCS SVCS	\$0.01	\$0.08

\*Items quoted are based off NCPA Contract #01-96

SEND PO TO: tsa.po.atl@tsa.com

SALES REP CONTACT:  
Nadia Namdari  
nadia.namdari@tsa.com  
(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.

**Total** \$239,144.44



Date 3/7/2023  
Quote # 23-59122  
Expires 3/31/2023  
Sales Rep Nadia Namdari  
Project Name City of Augusta Refresh Options Cisco SW/S  
Terms Net 30  
Shipping Via Drop Ship

Item 26.

#### Remit To

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

#### Bill To

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

#### Ship To

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
CON-SNTP-N93YCFX	2	Cisco SMARTnet - Extended service agreement - replacement - 24x7 - response time: 4 h - for P/N: N9K-C93180YC-FX, N9K-C93180YC-FX=, N9K-C93180YC-FX-RF, N9K-C93180YC-FX-WS	\$9,612.38	\$19,224.76
MODE-NXOS	2	Cisco Switch Mode - License - for P/N: N9K-C9332D-GX2B, N9K-C9348D-GX2A, N9K-C9508-B2-R2, N9K-C9508-B3-G-P1, PLHC-N9K-9364C	\$0.00	\$0.00
NXOS-AD-XF	2	Cisco NX-OS Advantage 10G+ - License - 1 license - for P/N: N9K-C93108-FX3-B8C, N9K-C93108TC-FX3PB, N9KC93180YCFX3S-RF, N9K-C9336C-FX2-E	\$17,339.61	\$34,679.22
CON-ECMU-N9SWADXF	2	Cisco Smart Net Total Care Software Support Service - Technical support - for NXOS-AD-XF, NXOS-AD-XF= - phone consulting - 1 year - 24x7 - for P/N: NXOS-AD-XF, NXOS-AD-XF=	\$6,404.03	\$12,808.06
NXOS-10.1.2	2	Cisco NX-OS Base - (v. 10.1.2) - license - 1 license - for P/N: N9K-C93108-FX3-B8C, N9K-C93108TC-FX3PB, N9K-C9508-B2-R2, N9K-C9508-B3-G-P1	\$0.00	\$0.00
C1-SUBS-OPTOUT	2	Cisco Application Centric Infrastructure Advantage - Subscription license - for P/N: N9KC93180YCFX24-RF, N9K-C93180YC-FX3, N9K-C9336C-FX2-E, N9K-C9348D-GX2A	\$0.00	\$0.00

\*Cisco items quoted are from the NCPA Contract # 01-97

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SALES REP CONTACT:  
nadia.namdari@tsa.com  
(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.

**Total** \$66,712.04



**Date** 3/7/2023  
**Quote #** 23-59124  
**Expires** 3/31/2023  
**Sales Rep** Nadia Namdari  
**Project Name** City of Augusta Refresh Options Cisco Hardware  
**Terms** Net 30  
**Shipping Via** Drop Ship

Item 26.

#### Remit To

TSA, Inc.  
1283 Kennestone Circle STE 100  
Marietta, GA 30066

#### Bill To

Attn: Accounts Payable Suite 800  
City of Augusta  
Municipal Building 1000  
535 Telfair St  
Augusta GA 30901-2371  
United States

#### Ship To

Gary Hewett  
City of Augusta - IT  
535 Telfair St Bldg 2000  
Augusta GA 30901-2387  
United States

Item	Quantity	Description	Each	Extended
N9K-C93180YC-FX	2	Cisco Nexus 93180YC-FX - Switch - L3 - managed - 48 x 1/10/25 Gigabit Ethernet / 8/16/32Gb Fiber Channel / FCoE SFP+ + 6 x 40/100 Gigabit QSFP28 / FCoE - rack-mountable	\$13,449.25	\$26,898.50
NXA-FAN-30CFM-F	8	Cisco - Fan unit - for Nexus 2148, 2224, 2232, 2232PP 10, 2248, 3016, 3048, 3548, 93108, 9336, 9372	\$0.00	\$0.00
NXK-AF-PE	2	Cisco Airflow Selection Port-side Exhaust - Configuration option dummy PID - for P/N: N9K-C93180-FX3-B8C, N9K-C93180YC-FX3, N9K-C9336C-FX2-E, N9K-C93600-GX-B1	\$0.00	\$0.00
NXK-ACC-KIT-1RU	2	Cisco - Network device accessory kit - 1U - for Nexus 30XX, 31XX, 31XXX, 32XX, 34180, 3464, 35XX, 36180, 3636, 93XX, 93XXX	\$0.00	\$0.00
NXA-PAC-500W-PE	4	Cisco - Power supply - hot-plug / redundant (plug-in module) - 80 PLUS Platinum - AC 100-240 V - 500 Watt - blue - for Nexus 3064-T, 93108TC-EX, 93180LC-EX, 93180YC-EX, 93180YC-FX, 9336C-FX2	\$0.00	\$0.00
CAB-C13-C14-2M	4	Cisco - Power cable - IEC 60320 C13 to IEC 60320 C14 - 6.6 ft - for P/N: NCS-1100W-ACRV	\$0.00	\$0.00
QSFP-100G-CU1M	2	Cisco 100GBASE-CR4 Passive Copper Cable - Direct attach cable - QSFP to QSFP - 3.3 ft - twinaxial - passive - for Nexus 93108TC-EX, 93180YC-FX, 9336C-FX2	\$263.74	\$527.48
SFP-H25G-CU3M	42	Cisco SFP28 Passive Copper Cable - Direct attach cable - SFP28 to SFP28 - 10 ft - twinaxial - SFF-8402/IEEE 802.3by - orange - for Nexus 93180YC-FX, 9336C-FX2; UCS C4200 Rack Server Chassis	\$101.44	\$4,260.48
QSFP-40G-SR-BD=	4	Cisco - QSFP+ transceiver module - 40 Gigabit LAN - 40GBASE-BiDi - LC multi-mode - up to 492 ft - 832-918 nm - for P/N: N6K-C6004-M12Q=, N7K-F312FQ-25=, N9K-C9396PX, N9K-X9636PQ, N9K-X9636PQ-RF	\$976.62	\$3,906.48
LC2-OM4-20M-ENC	2	ENET 20M LC/LC Duplex Multimode 50/125 10Gb OM4 or Better Aqua Laser Optimized Multi-Mode (LOMM) Fiber Patch Cable 20 meter LC-LC Individually Tested - Lifetime Warranty	\$49.51	\$99.02

\*Cisco items quoted are from the NCPA Contract # 01-97

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(404) 978-7010

Thank you for your business.

"Monthly payment options may be available". Ask your Account Manager for details. All Credit Card purchases are subject to a 3% convenience fee. Taxes and Freight are not included in this quote; they will be assessed upon invoice.	<b>Total</b>	\$35,691.96
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## Commission Meeting

March 29, 2023

Discuss Gold Cross EMS Termination Letter

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Discuss Gold Cross EMS Termination Letter. <b>(Requested by Mayor Garnett Johnson)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





**Emergency Medical Service** P.O. Box 14848 • Augusta, Georgia 30919 • (706) 434-4000 • Fax: (706) 396-2100

March 21, 2023

**VIA FEDEX OVERNIGHT**

Augusta, Georgia  
Attention: Administrator  
535 Telfair Street  
Suite 900  
Augusta, Georgia 30901

**RE: Gold Cross EMS, Inc. ("Gold Cross") – Termination of Temporary Contract**

To whom it may concern:

Let this letter constitute notice of Gold Cross's intention to terminate that certain Temporary Provider for Ambulance Response and Emergency Medical Services Contract between Augusta, Georgia and Gold Cross ("Agreement") dated on or about January 31, 2023. Pursuant to Section 5.1, the Agreement allows Gold Cross to terminate with thirty (30) days' notice and the purpose of this letter is to provide said notice.

Based upon our calculation, the last day under the current Agreement would be **Friday, April 21, 2023**. If you have any questions, please let me know.

Regards,

A handwritten signature in blue ink, appearing to read "V Brogdon".

Vince Brogdon  
CEO

cc:

Wayne Brown (WBrown@augustaga.gov)  
Brian Coursey (boursey@hullbarrett.com)

{01832169-1}

01804703-1





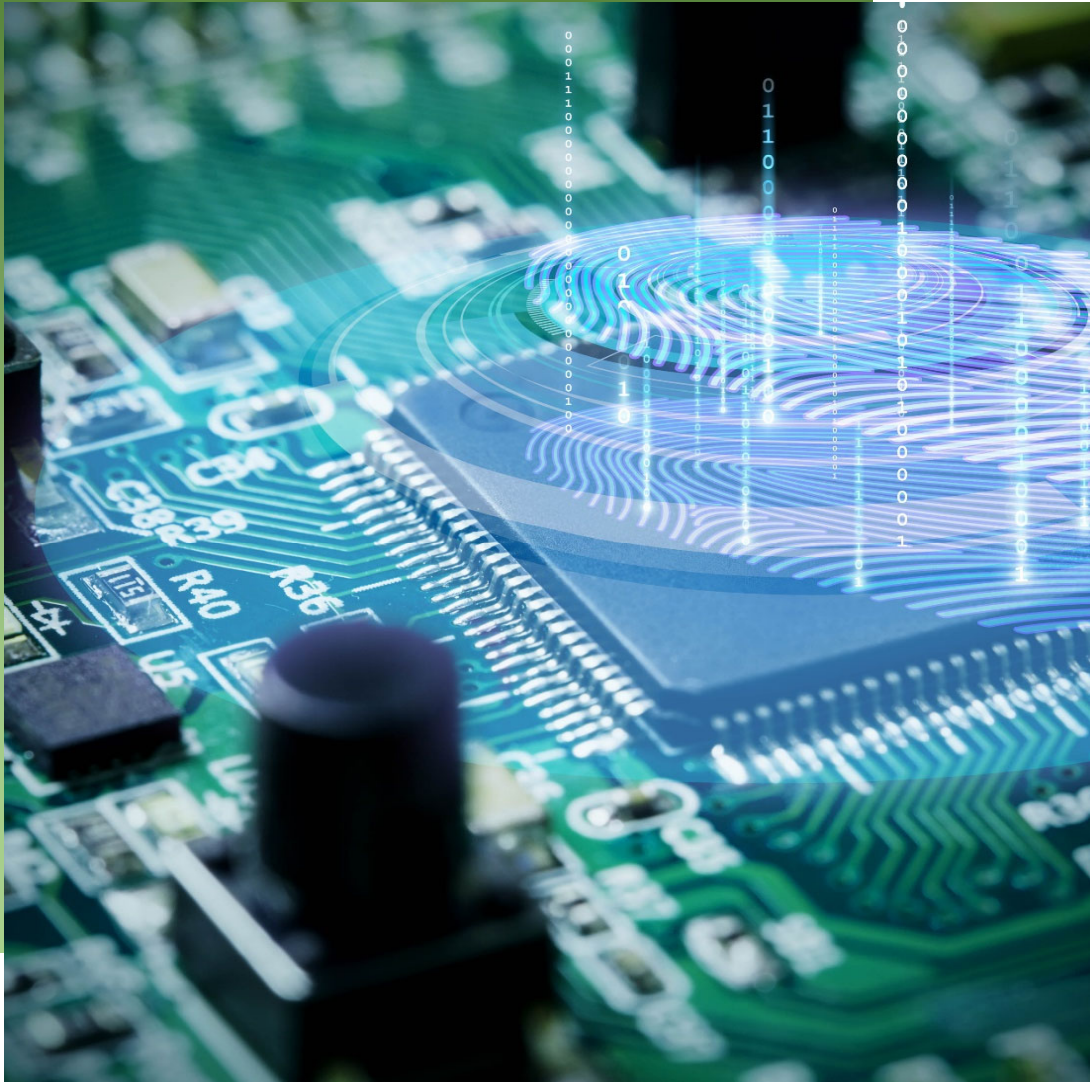
## Commission Meeting

March 29, 2023

### 2022 Information Technology Annual Report

---

<b>Department:</b>	Information Technology Department
<b>Presenter:</b>	Mrs. Tameka Allen, CIO
<b>Caption:</b>	Receive the 2022 Information Technology Annual Report as information.
<b>Background:</b>	The Information Technology Department provides the Information Technology Annual Report to Administration, Commission, Department Heads and Elected Officials annually. This report details the technical accomplishments and tasks completed by the Information Technology Department during the previous year of 2022 and demonstrates the continued demand for technology and how technology impacts the governmental organization.
<b>Analysis:</b>	The Information Technology Annual Report provides this data as a means to demonstrate the overall performance of the Information Technology Department as it continues to strive to provide the technical tools necessary to improve effectiveness and efficiency throughout the organization. As a service department, Information Technology continues to partner with the other agencies to support their needs.
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Receive the 2022 Information Technology Annual Report as information.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



# Augusta, Georgia Information Technology Department **ANNUAL REPORT 2022**

**TAMEKA ALLEN**  
Chief Information Officer

**TAKIYAH A. DOUSE**  
Interim Administrator



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## Introduction from the Interim Administrator

Mayor Johnson and Augusta Commissioners,

2022 was a productive year for Augusta, Georgia's Information Technology Department, as staff brilliantly kept pace with the demand for IT services across all departments of Augusta-Richmond County and the community. Therefore, in concert with our Chief Information Officer, Tameka Allen, and our Information Technology Department, I am pleased to present the fiscal year 2022 Annual Report.



Our IT Department continues to demonstrate their commitment to service by providing Augusta's departments, agencies and citizens with cutting edge information technology. Those advances include the 2022 Government to Business Award from GMIS International for their Open Data Catalog and the implementation of a new shift scheduling software for the Richmond County Sheriff's Office.

As the department prepares to implement its 2023-2025 Strategic Plan, this document provides an overview of their accomplishments and statistical highlights, as well as a pertinent update on their strategic department initiatives.

In closing, I am confident Augusta's IT Department will continue sustaining our city as a regional leader in technology. I thank you for your continued support of Augusta's information technology programs, and look forward to building on our successes in the years to come.

Sincerely,

Tamiyah A. Douse  
Interim Administrator



## Introduction from the Chief Information Officer

Honorable Mayor, Members of the Augusta Commission, Interim Administrator Douse, Department Heads and Elected Officials:  
I am truly excited to present to you the Information Technology 2022 Annual Report!

The Information Technology Department has met the challenge of keeping the needs of our customers in the forefront. This report demonstrates the level of commitment and dedication in the Information Technology Department. The results of our most recent Customer Service Survey show that over 98% of our customers continue to be satisfied with the technology services they received in 2022.

The Information Technology Department believes in demonstrating our value. Therefore, you will see that our included performance metrics are in line with or above industry standards. You will also find in this report a breakdown by department/agency of how our services were utilized to meet the needs of the organization.

Overall, the Information Technology Department is here to provide our customers with the best customer service, as well as empower them with the necessary technological tools.

We continue to realize that this report is the result of partnerships with other departments and elected officials. We are proud of the relationships that we have built and the accomplishments we have made together in 2022 and look forward to our continued partnerships in 2023.

Professionally,



Tameka Allen  
Chief Information Officer



# Information Technology Performance Measures

WORKLOAD MEASURES				
	FY20	FY21	FY22	TARGET
Number of Support Tasks Completed	22,842	21,328	20,493	
Number of Software Applications, Modules & Interfaces Supported	369	386	391	
Number of Desktops/Laptops Supported	3,162	2,862	3,042	
Number of Printers Supported	983	976	859	
Number of Help Desk Calls Processed	18,855	16,538	16,389	
Number of Servers Supported	244	246	256	
Number of Mobile Data Terminals Supported	382	379	385	
Number of Telephones Supported	3,964	4,163	4,191	
Number of Subscriber Radios Supported	1,432	1,607	1,629	
Number of Malware Prevented	22,604	2,440	4,745	
Number of Spam Emails Prevented	2,207,842	2,576,084	218,243	
Number of Page Views for City Website	4,332,409	6,573,550	4,093,116	
Average Number of Calls Processed per Help Desk Personnel	9,427	8,269	8,195	
Number of New Parcels Created *		491	421	
Number of New Addresses Assigned *		2,128	1,082	
Number of Visits to Augusta Maps *		342,144	341,723	
Number of Plans Reviewed through E-Plan Review *		348	406	

*Support based on customer needs*

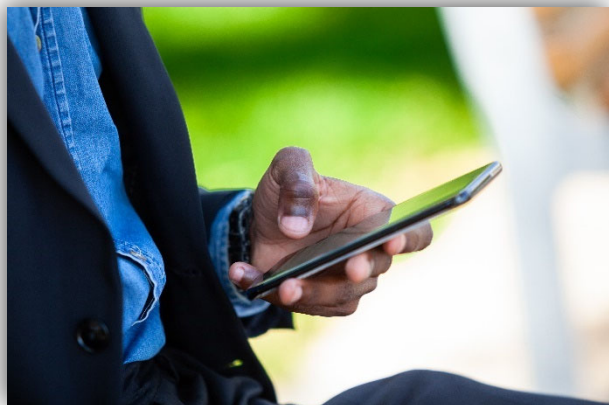
\* New measures reported for FY2022.

EFFICIENCY MEASURES				
	FY20	FY21	FY22	TARGET
Est. Average Time to Complete Work Orders	1.24 days	1.23 days	1.23 days	1.25 days
Est. Average Time to Repair Computer	4.96 hrs	4.98 hrs	5.10 hrs	5 hrs
Percent of Information Technology Work Orders Completed:				
- In Less Than One Hour	34%	50%	47%	50%
- In Less Than Four Hours	47%	61%	59%	65%
- By Help Desk	33%	40%	33%	50%

EFFECTIVENESS MEASURES				
	FY20	FY21	FY22	TARGET
Overall Customer Satisfaction Rating	98%	99%	98%	98%
Percent of Tickets Completed by Due Date	52%	78%	98%	90%
Percent of Upgrades and Implementations Completed on Time	75%	83%	85%	90%
Percent of Projects Completed within Budget	100%	100%	100%	100%
Percent of Network Availability	99.7%	98.1%	99.6%	99%
Number of City Employees Provided Biannual Cybersecurity Training *	2,045	190	1,748	2,200

\* As of FY2020, Citywide cybersecurity training is required every two years for existing employees.





## INFORMATION TECHNOLOGY

### 2022 Annual Report on Projects & Support Provided

## CITYWIDE PROJECTS & SUPPORT

### HARDWARE & SOFTWARE CUSTOMER SUPPORT

- Assessed, realigned, and “rightsized” Information Technology Department to address changing technology and customer needs. Eliminated no-longer-needed vacant positions. Reclassified remaining positions to be more competitive with the market and retain staff with no additional cost to the General Fund.
- Ordered and replaced 344 desktop computers for non-enterprise departments across the City.
- Supported 391 software applications, modules and interfaces across the City.
- Maintained and performed updates for the City website as requested. Website page views in 2022: 4,093,116.
- Provided ongoing support and maintenance for ADP time clocks across the City.
- Supported and updated many online forms through LaserFiche Forms Management to support internal business processes. Facilitated upgrade and server move of Laserfiche.
- 2,207 internal Information Technology tickets/tasks resolved.

### GEOGRAPHIC INFORMATION SYSTEMS (GIS)

- Updated and maintained Augusta’s GEOHub – Open Augusta page providing over 50 data layers available at no cost to Augusta’s citizens.
- Continued to support and expand ArcGIS Server Secured Layer for Augusta Maps and secure access management. Customers included EMA, Code Enforcement, Utilities, Engineering, Sheriff’s Office, Fire Department, Tax Commissioner, Information Technology and Planning and Development.
- Updated GIS documentation, including user guides for various applications.
- Performed continuous updates to road centerlines and addresses, including updates to 242 plats and 406 electronic plan reviews.
- Maintained various online forms to support internal business processes, including GIS Enterprise Use Agreement and Address Request Form.
- Maintained over 150 GIS feature classes for the Augusta Enterprise Geodatabase and added new feature classes to support asset management for various departments.

## INFRASTRUCTURE, NETWORK & TELECOMMUNICATIONS

- Created 457 new user accounts in Active Directory.
- Completed 46 searches to respond to open records requests.
- Upgraded Operating Systems for 23 Windows 2012 servers to Windows Server 2019.
- Replaced and installed multiple new Cisco switches for the 3rd, 4th, and 7th Floors of the Municipal Building.
- Replaced 157 desktop VoIP phones for non-enterprise departments across the City.
- Installed 28 new Virtual Servers for new applications.
- Programmed and installed multiple new telephone voice gateways.
- Managed ordering and provided ongoing support for all Verizon cellular devices. Upgraded over 280 mobile devices for departments.
- Improved Mobile Device Management system to enhance overall management of mobile devices.
- Piloted mobile device recycling program through Verizon.
- Upgraded radius server for VPN authentications to latest recommended version.
- Completed and closed 1,071 Network related tickets.
- Upgraded the Active Directory Connect (AD Connect) Server for Office 365 syncing.
- Upgraded On-Premise Microsoft Exchange Server to latest software update.
- Added resources to existing servers and improved backup functionality for the Data Center.
- Upgraded 3G devices to 4G or 5G.
- Managed citywide billing for telecommunications and radio airtime.

## SECURITY

- Provided mandatory cybersecurity training for 1,748 employees.
- Performed quarterly phishing tests with an average 7.4% failure rate.
- Deployed Sophos anti-malware software on over 200 servers and workstations in Information Technology Department.
- Emails handled on network:
  - Safe mail: 8,962,859
  - Spam blocked: 218,243
  - Malware blocked: 4,745
  - Phishing attempts/malicious URLs blocked: 17,285



## GENERAL GOVERNMENT SUPPORT

### AUGUSTA 311

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Continued maintenance and support for the Motorola PremierOne Citizen Service Request application, including interfaces with applications used by other departments.
- Continued maintenance and support for the MyAugusta 311 (SeeClickFix) mobile application for citizen engagement, including interfaces with other software.
- Supported the Cisco Call Center and IVR systems.
- Supported the CityView Workspace application, including multiple security requests and the Motorola/CityView interface for Code Enforcement.
- Supported the Chameleon application, including multiple security requests.
- Supported Cityworks asset management software and applicable workflows, including interfaces.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- 79 tickets/tasks resolved.

### ADMINISTRATOR'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Maintained support for the Build Augusta transparency web application.
- Coordinated data cabling installation for converted conference room.
- Continued support and initiatives to improve addressing standards for the enterprise and citizens.
- Continued maintenance and enhancement of the GeoHUB/mapping portal for Open Data public inquiries/transparency and citizen engagement applications.
- Provided GIS data and mapping support for the Build Augusta application.
- Continued mapping support for Administrator, including map and graphics requests.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 6.
- 81 tickets/tasks resolved.

## AUGUSTA REGIONAL AIRPORT

- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided annual Master's Week support services.
- Programmed and installed new voice gateway.
- Provided service for 28 radios.
- Provided ongoing support for technology purchases. Orders processed - 4.
- 90 tickets/tasks resolved.

## CENTRAL SERVICES

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Coordinated Pollock copier replacement.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Supported Cityworks asset management software and applicable workflows.
- Maintained GIS asset data for use in work order/asset management systems.
- Added Interior Spaces for Law Office to Augusta Facilities data to be used in Cityworks.
- 65 tickets/tasks resolved.

## CENTRAL SERVICES – FLEET MANAGEMENT

- Supported the Faster application, including conversion to web-based Faster platform.
- Created three new Forms for Fleet to automate and preserve Fuel Card and Pool Car requests.
- Coordinated new data drop/Internet service installation in the Fleet garage on Tobacco Road.
- Provided service for 7 radios.
- 68 tickets/tasks resolved.

## CLERK OF COMMISSION

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported the streaming of all Committee and Commission Meetings, including YouTube and Facebook Live as needed.
- Purchased new equipment to improve streaming of mobile meetings through Information Technology capital budget.
- Supported the NovusAgenda software application and prepared for transition to new agenda system, including procurement and configuration of the new system.
- Supported the Audio-Visual system and all related systems in the Commission Chambers.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.

- Set up mobile devices for incoming Mayor and Commissioners. Provided technology support as needed to support each official's transition.
- Provided extensive Homeless Task force support. Survey123 maintenance and support used by task force to gather information and provide services to Augusta's unhoused population. Created Dashboard that provides homeless information from different sources, summarizing the work efforts by different departments.
- 23 tickets/tasks resolved.

## COMPLIANCE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Supported B2Gnow application, including monthly updates.
- Supported Cityworks asset management software and applicable workflows.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- 27 tickets/tasks resolved.

## DANIEL FIELD AIRPORT

- Provided annual Master's Week support services.
- 1 ticket/task resolved.

## ENVIRONMENTAL SERVICES

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported the Eremos suite of applications.
- Provided GIS support for Eremos as well as mapping and data analysis needs.
- Supported Cityworks asset management software and applicable workflows.
- Provided service for 4 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 2.
- 143 tickets/tasks resolved.

## FINANCE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported beginning-of-year Accounting processes.
- Supported year-end Payroll processes.
- Coordinated installation of new data drops in Assistant Director's office and conference room.
- Coordinated Pollock printer/copier replacement.

- Supported Payroll in implementing one-time retention payments and 3% increases.
- Managed bi-weekly process to submit employee information to ADP.
- Provided ongoing support to the Payroll Team on a biweekly basis.
- Supported the Central Square Finance Enterprise software (Citywide ERP system), including associated custom reports.
- Supported the ADP Enterprise eTime solution, which is used citywide for timekeeping and tracking.
- Supported Payroll in W-2 and 1099-NEC reporting and printing processes.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 4.
- 104 tickets/tasks resolved.

## FINANCE – RISK MANAGEMENT

- Supported Cityworks asset management software and applicable workflows.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 2.
- 54 tickets/tasks resolved.

## HOUSING & COMMUNITY DEVELOPMENT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Fulfilled multiple map and GIS data requests.
- Continued support and maintenance to existing layers of Housing-specific data in Augusta Maps Secured Layers and provided updates to support Housing and Community Development activities.
- Coordinated installation of new data drops in Room 103.
- Coordinated data cabling installations for new office locations.
- Updated Auto Attendant for phone system.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 160 tickets/tasks resolved.

## HUMAN RESOURCES

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported ADP time clocks across the City.
- Supported ACA reporting processes.
- Supported Central Square Finance Enterprise software, including significant data processing for Open Enrollment and assistance with reporting.

- Updated Auto Attendant for the Employee Wellness Center.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 5.
- 124 tickets/tasks resolved.

## LAW DEPARTMENT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Processed and provided data for many open records request responses.
- Provided eVerify file for Business Licenses.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 49 tickets/tasks resolved.

## MAYOR'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Updated Auto Attendant for phone system.
- Set up mobile devices for incoming Mayor-elect and staff.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed – 1.
- 48 tickets/tasks resolved.

## PROCUREMENT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported Central Square Finance Enterprise software. Support of this software entails working with multiple customer departments, but Procurement is a key customer department.
- Supported monthly updates related to B2GNow.
- Supported beginning-of-year processes.
- Supported software to enhance operations within the Print Shop.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 1.
- 89 tickets/tasks resolved.



**TRANSIT**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Maintained and coordinated GIS feature layers in ArcGIS Online updates for bus stops and routes in coordination with Streets system.
- Continued support/updates for WebGIS app for ArcGIS Online - ARTS Transit Service Area Mapping.
- Provided extensive custom map creation and data analysis during the application process for a \$6.1 million grant to be used for new electric buses.
- Supported Cityworks asset management software and applicable workflows.
- Supported the TripSpark suite of applications.
- Supported the PASS application.
- Supported the PASS IVR system.
- Installed new network communications equipment for the Transit Transfer Station (fiber connection).
- Provided service for 67 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 138 tickets/tasks resolved.



## PUBLIC SAFETY & JUSTICE SYSTEM SUPPORT

### CIVIL & MAGISTRATE COURT / CLERK OF CIVIL & MAGISTRATE COURT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Implemented online payments for local ordinance violations.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Upgraded and supported ICON calendar/case management application.
- Provided ongoing support for technology purchases. Orders processed - 7.
- 92 tickets/tasks resolved for Court.
- 6 tickets/tasks resolved for Warrants.

### CLERK OF SUPERIOR, STATE & JUVENILE COURT

*See Tax & Services section.*

### CORONER'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Supported the Coroner's Case Management System.
- Provided service for 7 radios.
- Provided ongoing support for technology purchases. Orders processed - 4.
- 57 tickets/tasks resolved.

### DISTRICT ATTORNEY

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Supported the Tracker Case Management System.
- Coordinated installation of new data lines needed on new cubicles in library.

- Provided service for 9 radios.
- Provided ongoing support for technology purchases. Orders processed - 6.
- 247 tickets/tasks resolved.

## **E911 DISPATCH**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Provided ongoing support for the call taker protocol system, ProQA Fire EMD at E911. This protocol system standardizes dispatch questions and responses, ensuring that all fire emergency response calls comply with IAED Protocols.
- Provided ongoing support for the New World Computer Aided Dispatch System.
- Upgraded the New World Computer Aided Dispatch System.
- Supported New World integration with GIS data and performed monthly data syncs.
- Continued analysis of 911 Address Overrides.
- Continued responsibility for 911 MSAG Updates.
- Coordinated GIS Addressing initiatives with E911 support staff.
- Continued feature class validation and mapping support to tailor data and dispatch map to user and software requirements.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided service for 30 radios and consoles.
- Provided ongoing support for technology purchases. Orders processed - 6.
- 216 tickets/tasks resolved.

## **EMERGENCY MANAGEMENT AGENCY**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Update to Critical Facilities data to be reported to GMIS as part of the Hazard Mitigation project.
- Continued support of Emergency Management Crisis Track Software by providing GIS data updates.
- Supported FEMA Community Rating System rating renewal with the ISO.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 1.
- 15 tickets/tasks resolved.

## **FIRE DEPARTMENT**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.

- Continued addressing coordination with the Fire Department in the Plan Review process for all new development in Augusta, Master Roads & Addressing Database training, and continued support for GIS related projects.
- Supported the Faster application.
- Implemented CityView Mobile for Fire Department Inspectors.
- Installed new Cisco switch at Fire Administration.
- Supported the New World Mobile System.
- Supported the New World CAD Interface to the Fire Records Management System.
- Supported the Bluebeam application.
- Provided service for 237 radios and consoles.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed – 7.
- 190 tickets/tasks resolved for Fire Administration.

### **FIRE DEPARTMENT – FIRE STATIONS**

- |   |  |
|---|--|
| • Fire Station 1 - 7 tickets/tasks resolved.  | • Fire Station 12 - 3 tickets/tasks resolved.  |
| • Fire Station 2 - 12 tickets/tasks resolved. | • Fire Station 13 - 1 ticket/task resolved.    |
| • Fire Station 3 - 3 tickets/tasks resolved.  | • Fire Station 14 - 2 tickets/tasks resolved.  |
| • Fire Station 4 - 4 tickets/tasks resolved.  | • Fire Station 15 - 3 tickets/tasks resolved.  |
| • Fire Station 6 - 6 tickets/tasks resolved.  | • Fire Station 16 - 3 tickets/tasks resolved.  |
| • Fire Station 7 - 6 tickets/tasks resolved.  | • Fire Station 17 - 8 tickets/tasks resolved.  |
| • Fire Station 8 - 8 tickets/tasks resolved.  | • Fire Station 18 - 8 tickets/tasks resolved.  |
| • Fire Station 9 - 14 tickets/tasks resolved. | • Fire Station 19 - 10 tickets/tasks resolved. |
| • Fire Station 10 - 3 tickets/tasks resolved. | • Fire Station 20 – 1 ticket/task resolved.    |
| • Fire Station 11 - 3 tickets/tasks resolved. |  |

### **JURY CLERK**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Implemented storage solutions for Court Reporter data.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- 2 tickets/tasks resolved.

### **JUVENILE COURT**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Installed new fiber and network equipment for the relocation of Juvenile Court to Broad Street.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 4.
- 62 tickets/tasks resolved.

## MARSHAL'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Provided extensive Homeless Task force support. Supported Survey123 tool used by task force to gather information and provide services to Augusta's unhoused population.
- Provided CNET task force support for Marshal's Code Enforcement Division.
- Maintained sub-organization within Pictometry application.
- Supported Cityworks asset management software and applicable workflows.
- Provided service for 88 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 213 tickets/tasks resolved.

## PROBATE COURT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Purchased new high-volume scanner for department through Information Technology capital budget.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 1.
- 49 tickets/tasks resolved.

## PUBLIC DEFENDER

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Supported the JCATS system.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 8.
- 240 tickets/tasks resolved.

## RICHMOND COUNTY CORRECTIONAL INSTITUTE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Provided service for 51 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.

- Installed new Comcast internet service and Wi-Fi equipment for RCCI Administration.
- 59 tickets/tasks resolved.

## SHERIFF'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Provided ongoing support for the New World MSP Suite, Corrections Suite, and Mobile Suite.
- Upgraded the New World MSP Suite, Corrections Suite, and Mobile Suite.
- Purchased 3 new PCs for Narcotics through Information Technology capital budget.
- Purchased new laptop for CID through Information Technology capital budget.
- Fulfilled map creation requests.
- Coordinated technology aspects of relocation of Special Operations to Southgate from Narcotics.
- Continued support of GIS feature classes in Secured Service on AugustaMaps for internal use and collaboration.
- Continued maintenance of current GIS data and created new data for New World geocoding requirements. Provided database support for New World and database configuration.
- Maintained Crime Mapping Application feature in AugustaMaps for displaying searchable crime categories by data ranges, area buffers, beat selection, and address. Over 11,000 crime points added.
- Updated Meet Your Lieutenant app in ArcGIS Online.
- Ordered 91 replacement MDTs through SPLOST VII and VII projects.
- Programmed and installed multiple new analog voice gateways.
- Coordinated installation of new phone lines for B Pod at the Webster Detention Center.
- Coordinated Pollock printer/copier replacements at the Webster Detention Center, Records, Southgate, and Booking.
- Continued support for ArcGIS Desktop and Online users in the office.
- Supported Cityworks asset management software and applicable workflows.
- Created an online form and workflow to facilitate a warrant recall event for Records as well as the District Attorney's Office, Solicitor General, and Public Defender.
- Coordinated new audio-visual setup for main conference room.
- Provided service for 665 radios.
- Provided technical assistance for the necessary calendar changes, accrual rules, overtime rules, and so forth related to the Sheriff's Office Payroll.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 25.
- 282 tickets/tasks resolved for Sheriff's Office Administration.

## SHERIFF'S OFFICE DIVISIONS & UNITS

- |   |   |
|---|---|
| • Booking - 606 tickets/tasks resolved.       | • Field Ops. - 102 tickets/tasks resolved.      |
| • CID - 397 tickets/tasks resolved.           | • Internal Affairs - 58 tickets/tasks resolved. |
| • Civil - 35 tickets/tasks resolved.          | • Jail - 84 tickets/tasks resolved.             |
| • Community Svc. - 31 tickets/tasks resolved. | • Narcotics - 81 tickets/tasks resolved.        |

- North Precinct - 217 tickets/tasks resolved.
- Quartermaster - 1 ticket/task resolved.
- Records - 316 tickets/tasks resolved.
- Road Patrol - 14 tickets/tasks resolved.
- South Precinct - 172 tickets/tasks resolved.
- Training Center - 6 tickets/tasks resolved.

## SOLICITOR GENERAL

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Supported the Tracker Case Management System.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 1.
- 169 tickets/tasks resolved.

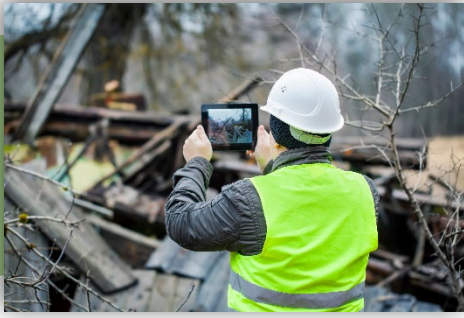
## STATE COURT

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 52 tickets/tasks resolved.

## SUPERIOR COURT & COURT ADMINISTRATION

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed.
- Assisted with and provided ongoing support for live streaming various events and trials.
- Coordinated two new data drops in Courtroom 2H for audio/visual project.
- Coordinated Pollock copier/printer replacement.
- Coordinated relocation of equipment in Court Administration and Drug Court.
- Coordinated technology aspects of renovation of old Law Library.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 9.
- 219 tickets/tasks resolved.





## TAX & PUBLIC SERVICES SUPPORT

### ANIMAL SERVICES

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Provided ongoing support for Mobile Data Terminals.
- Supported the Chameleon application, including multiple security requests.
- Purchased new projector for department through Information Technology capital budget.
- Performed various Animal Services software installs.
- Supported the Chameleon interface with MyAugusta (SeeClickFix/Cityworks).
- Upgraded Chameleon Software application to the latest version and implemented Web Chameleon to support mobile use.
- Supported Cityworks asset management software and applicable workflows.
- Provided service for 12 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 4.
- 65 tickets/tasks resolved.

### BOARD OF ELECTIONS

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Provided application development and website updates to support May 24th, June 21st, November 8th, December 6th, and December 20th elections.
- Supported the iTracker application.
- Supported the ApplicationXtender application.
- Performed various Board of Elections software installs.
- Provided ongoing support for the Board of Elections Main Office Call Center.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Supported Elections GIS data modifications and map creation.
- Maintained Polling Places, Precincts, Commissioners, and State GIS feature classes for elections mapping and support.

- Continued support of BOE software with Master Roads & Address Database to ensure correct spelling, road types, and ZIP codes.
- Maintained and updated WebGIS apps, including Find My Elected official and Find My Polling Location.
- Continued to provide support for Registered Voter audits.
- 82 tickets/tasks resolved.

### **CLERK OF SUPERIOR, STATE & JUVENILE COURT**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Purchased two new laptops, four new desktop scanners, and five new high-volume scanners for department through Information Technology capital budget.
- Upgraded audio-visual equipment for Clerk's conference room through Information Technology capital budget.
- Performed Eagle Recorder Image Relocation.
- Upgraded PayGuardian credit card machine software to latest version.
- Supported the ICON Case Management System.
- Provided ongoing support for Records Management software application, including multiple installs.
- Supported the Paper Cut application.
- Attended bi-weekly status meetings with Tyler Technologies for software implementations.
- Continued to work toward implementing the FiFa Interface between iasWorld and Records Management.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed – 6.
- 206 tickets/tasks resolved.

### **ENGINEERING**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported the Bluebeam application.
- Purchased new iPlan table for department through the Information Technology capital budget.
- Purchased 3 new workstations for department through the Information Technology capital budget.
- Provided Plan Review Process support with multiple departments to support reviewing, approving, and conducting inspections with Cityworks Asset Management software solution for Engineering Operations. Created 205 polygons for submitted plans.
- Conducted Road Ownership Research to support Master Roads & Addressing Database.
- Maintained AED database, including providing staff support, database backups, and GIS expertise.
- Maintained Engineering Pictometry Organization, created user logins, and deactivated separated employees.

- Supported Cityworks asset management software and applicable workflows.
- Provided service for 29 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- 137 tickets/tasks resolved.

## **ENGINEERING – STORMWATER**

- Supported the UCCX/Finesse Call Center system.
- Supported Cityworks asset management software and applicable workflows.
- 139 tickets/tasks resolved.

## **ENGINEERING – TRAFFIC ENGINEERING**

- Maintained secured web service on Augusta Maps for internal staff to access for locating Traffic-related data, including fiber installation.
- Continued support of Traffic Engineering GIS Staff in maintaining traffic data.
- Supported Cityworks asset management software and applicable workflows.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 1.
- 26 tickets/tasks resolved.

## **PLANNING AND DEVELOPMENT**

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Implemented new CityView Workspace application.
- Supported the CityView Desktop, Workspace, Mobile, and Public Portal applications and CityView Outlook and Word Add-Ins.
- Created multiple custom searches in CityView.
- Provided multiple CityView configuration, workflow and business rule updates.
- Supported the annual Alcohol License Renewal, Business License Renewal, and Request for Gross Revenue processes. Provided eVerify report/file for Business Licenses.
- Performed multiple map and activity reassignments due to staff turnover.
- Continued the digitizing of historic building plans for archival purposes.
- Supported credit card processing.
- Processed multiple open records requests.
- Supported the CityView/Motorola (Augusta 311) and CityView/MyAugusta (SeeClickFix/Cityworks) interfaces for Code Enforcement.
- Supported the ApplicationXtender application.
- Supported the Bluebeam application.
- Supported online form for electronic plan review submissions by developers.
- Updated Auto Attendant for phone system.

- Continued support of Plan Review Process.
- Supported citizen engagement ArcGIS Online app for ARTS Transportation.
- Maintained and modified GIS data for CityView ArcGIS Server web services, supported new inspector areas, realigned code enforcement areas, and provided address validation for pending, current, and retired addresses from Master Roads & Addressing Database via service
- Provided GIS software access, support, and installation for planners. Gathered data from outside sources and established data sharing for community information requested.
- Maintained Planning and Development GIS feature classes in Augusta's enterprise geodatabase to support decision-making and other City departments' data needs.
- Provided flood zone support for Community Rating System. Continued support of GIS features for flood property information including LOMR and new LOMA and coordinated online access to these documents via GIS links.
- Maintained Zoning GIS feature classes and mapping support. 65 Zoning Cases processed.
- Supported ArcGIS Online custom app to query Code Enforcement data, including custom filters.
- Provided addressing validation support for Permitting and Business Licenses.
- Modified Development Project Application to email customer and department a detailed credit card receipt.
- Coordinated Pollock printer/copier replacements.
- Supported Cityworks asset management software and applicable workflows.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- 426 tickets/tasks resolved.

## RECREATION – ADMINISTRATION

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported the ActiveNet application, including credit card processing and online registration.
- Submitted monthly employee wellness files for Payroll.
- Supported Cityworks asset management software and applicable workflows.
- Supported the ApplicationXtender application.
- Purchased new workstation for Recreation through Information Technology capital budget.
- Coordinated pick-up of computer equipment before demolition of H.H. Brigham building.
- Provided service for 15 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- 144 tickets/tasks resolved for Recreation Administration.

## RECREATION CENTERS & PARKS

- |   |  |
|---|--|
| • Aquatic Center - 25 tickets/tasks resolved. | • Carrie J. Mays - 2 tickets/tasks resolved. |
| • Bernie Ward– 11 tickets/tasks resolved.     | • Diamond Lakes - 19 tickets/tasks resolved. |
| • Blythe - 10 tickets/tasks resolved.         |  |

- Eisenhower Park – 8 tickets/tasks resolved.
- Facilities - 14 tickets/tasks resolved.
- Fleming - 7 tickets/tasks resolved.
- Henry Brigham - 12 tickets/tasks resolved.
- May Park – 2 tickets/tasks resolved.
- McBean - 10 tickets/tasks resolved.
- McDuffie Woods - 14 tickets/tasks resolved.
- Newman Tennis Center - 6 tickets/tasks resolved.
- Riverwalk Special Events - 13 tickets/tasks resolved.
- Sand Hills - 10 tickets/tasks resolved.
- Warren Road - 6 tickets/tasks resolved.

## TAX ASSESSOR'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Maintained Authoritative Parcel Data for Augusta, Parcel Polygon, ROW, Dimensions, and Annotation modifications.  
New Parcels Created: 421  
Plats Processed: 242  
New Subdivisions: 10  
New Addresses: 1,082
- Submitted 2021 Tax Digest GIS Parcel Shapefile to TAO for submission to the Department of Revenue.
- Purchased new NCSS statistical software for department through Information Technology capital budget.
- Conducted monthly status meetings to stay informed on TAO technology needs.
- Supported the WinGAP application.
- Supported the iasWorld Enterprise Assessment and Tax software application, including the iasWorld Self Service Public Access application.
- Supported the Mobile Assessor application.
- Supported the ApplicationXtender application.
- Supported the Returned Mail process.
- Assisted with the Notice of Assessment Process.
- Continued support and coordination for Master Roads & Addressing Database addresses with WinGAP as the authoritative site address; expedited TAO data entry; and provided daily addressing data synch via software integration.
- Continued support/administration of CONNECTExplorer (Pictometry) application.
- Continued support for ArcGIS desktop users in the office.
- Updated Auto Attendant for the phone system.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed – 2.
- 179 tickets/tasks resolved.

## TAX COMMISSIONER'S OFFICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.

- Supported the iasWorld Enterprise Assessment and Tax software application.
- Supported the Mavro Imaging application.
- Supported the iasWorld/MAVRO interface.
- Upgraded SAGE accounting software to latest version.
- Supported the DRIVES application.
- Supported the Cadence Bank transmission.
- Supported the ApplicationXtender application.
- Supported for the UCCX/Finesse Call Center system.
- Provided Master Roads & Addressing Database support for returned mail evaluations on as-needed basis.
- Maintained No Bid GIS feature class for properties that are no longer being marketed at tax sale.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.
- Provided ongoing support for technology purchases. Orders processed - 3.
- TCO Administration/Downtown – 133 tickets/tasks resolved.
- South Augusta Tag Office – 23 tickets/tasks resolved.
- West Augusta Tag Office – 23 tickets/tasks resolved.



## UTILITIES SUPPORT

### UTILITIES – ADMINISTRATION & CUSTOMER SERVICE

- Provided support for department's use of Citywide applications as well as department-specific software and processes. Support includes troubleshooting, password resets, security requests, installations, and other assistance as needed. Specific applications/processes are highlighted below.
- Supported enQuesta and managed enQuesta printers. Managed enQuesta user security. Managed enQuesta files on application server.
- Provided GIS queries as needed to AUD for enQuesta data.
- Supported enQuesta Document Designer.
- Initiated major upgrade and migration of the enQuesta application to the cloud.
- Continued to provide Master Roads & Addressing Database address comparison for enQuesta on Stormwater accounts and addressing validation issues on water and sewer.
- Supported numerous Cityworks schema/web service changes throughout the year by ensuring schemas were unlocked and services were republished by Cityworks staff.
- Maintained sub-organization within Pictometry application.
- Provided ArcGIS desktop support and troubleshooting.
- Supported ICOM3 application.
- Supported Utilities month-end and year-end processes.
- Modified and managed SQL queries for Water Loss Study Team.
- Supported Invoice Cloud Biller Portal and Invoice Cloud user security.
- Supported Cisco Finesse application, including reporting and user security.
- Managed Cognos scheduled reports.
- Managed Utilities email distribution groups.
- Supported IVR phone system and provided queries as needed to AUD for IVR data. Supported Cisco IVR call recordings and live call monitoring. Performed IVR script changes. Supported IVR Customer Service Holiday messages.
- Supported enQuesta Document Designer.
- Assisted with supporting EDMS.
- Upgraded Q-matics application and migrated application to the cloud.
- Supported cashiering mobile devices for taking credit card payments.
- Created online form for Backflow Testing and Maintenance Reporting.
- Provided service for 8 radios.
- Managed the life-cycle process and replacement process for a variety of desktop equipment to include PCs, laptops, tablets, and peripherals.



- Provided ongoing support for technology purchases. Orders processed - 25.
- 269 tickets/tasks resolved.

### **UTILITIES – CONSTRUCTION & MAINTENANCE (WYLDs ROAD)**

- Supported Cityworks asset management software and applicable workflows.
- Processed network and application security requests.
- Provided and coordinated IT purchases based on departmental needs.
- Managed Cognos scheduled reports for Dispatch.
- Supported ICOM3 software.
- Provided service for 69 radios.
- 147 tickets/tasks resolved.

### **UTILITIES – FACILITIES MAINTENANCE (CENTRAL AVENUE)**

- Processed network and application security requests.
- Supported Netmotion and AnyConnect.
- Supported Cityworks asset management software and applicable workflows.
- Provided and coordinated IT purchases based on departmental needs.
- Provided on-going support for ETAP.
- Provided service for 10 radios.
- 20 tickets/tasks resolved.

### **UTILITIES – ENGINEERING**

- Supported Dicksonware software.
- Supported Flowlink Pro software.
- Supported Geo Express software.
- Supported Trimble Positions software.
- Supported LizardTech Express software.
- Supported InfoWater software.
- Created and maintained Cognos data reports and views from enQuesta to AUD Engineering.
- Processed network and application security requests.
- Provided and coordinated IT purchases based on departmental needs.
- Supported Cityworks asset management software and applicable workflows.
- Provided service for 5 radios.
- 174 tickets/tasks resolved.

### **UTILITIES – FORT GORDON**

- Processed network and application security requests.
- Provided and coordinated IT purchases based on departmental needs.
- Provided ongoing support for AnyConnect.
- Supported InfoWater application.

- Supported Cityworks asset management software and applicable workflows.
- 56 tickets/tasks resolved.

### **UTILITIES – HIGHLAND AVENUE FILTER PLANT**

- Supported Water Quality Report and processed new year's reports.
- Continued support of Water Treatment plants.
- Provided ongoing support for AnyConnect.
- Processed network and application security requests.
- Provided and coordinated IT purchases based on departmental needs.
- Continued support of WIMS software.
- Provided service for 4 radios.
- 26 tickets/tasks resolved.

### **UTILITIES – METERING**

- Supported Cityworks asset management software and applicable workflows.
- Supported integration of Cityworks and enQuesta.
- Installed FCS application on meter-reading handheld units.
- Upgraded FCS application to latest version.
- Supported Invoice Cloud Biller Portal.
- Processed multiple network and application security requests.
- Provided ongoing support for meter-reading handheld units.
- Supported Itron Mobile application.
- Supported FDM (Field Deployment Management system).
- Continued assessment of Advanced Metering Infrastructure for Metering.
- Supported Badger Beacon AMA software.
- Supported Badger Orion Profiling System software.
- Supported Cognos reporting software.
- Created Cognos reports to verify and identify enQuesta data integrity issues.
- Provided service for 52 radios.
- 59 tickets/tasks resolved.

### **UTILITIES – N. MAX HICKS WATER TREATMENT PLANT**

- Supported Cityworks asset management software and applicable workflows.
- Provided and coordinated IT purchases based on departmental needs.
- Processed network and application security requests.
- Provided service for 5 radios.
- 28 tickets/tasks resolved.

### **UTILITIES – PLANTS 2 & 3**

- Processed network and application security requests.

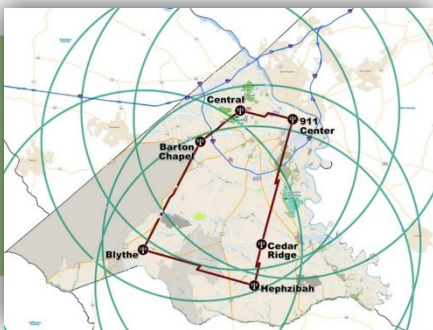
- Provided and coordinated IT purchases based on departmental needs.

#### **UTILITIES – RAW WATER PUMPING STATION**

- Processed multiple network and application security requests.
- Provided service for 2 radios.
- 11 tickets/tasks resolved.

#### **UTILITIES – WASTE WATER TREATMENT PLANT**

- Provided and coordinated IT purchases based on departmental needs.
- Supported Operator 10 application.
- Processed network and application security requests.
- 20 tickets/tasks closed.



## AUGUSTA RADIO SYSTEM

The Augusta-owned land mobile radio system continued successful operations in 2022. City of Augusta customers on the system include Animal Services, Augusta Regional Airport, Coroner's Office, District Attorney, E911, Fire Department, Fleet Management, Information Technology, Code Enforcement, Environmental Services, Marshal's Office, Recreation & Parks, Engineering Maintenance, RCCI, Sheriff's Office (including the Detention Center), Transit, and Utilities.

External customers include Augusta Technical College, Augusta University, City of Blythe, City of Hephzibah, Gold Cross EMS, Richmond County Board of Education, and the U.S. Bureau of Alcohol, Tobacco, Firearms and Explosives.

The following actions were completed for the system in 2022:

- Upgraded the radio system to ASTRO 2021.1.
- Upgraded the firmware for over 2,000 radios.
- Engaged engineering firm to conduct testing and remediation to boost signal strength in the Webster Detention Center and Judicial Center.
- Prepared Continuity of Operations Plan for the system and planned scheduled outage to test emergency procedures.
- Added radio frequency antenna propagation and coverage software to help achieve seamless communication even over challenging terrain and rural areas.
- Hosted Customer Appreciation Luncheon to gain feedback about the system and introduce new technology features available for customers.
- Performed regular maintenance for radio tower sites and generators.
- Coordinated billing for monthly airtime and annual maintenance charges.
- Received training from Motorola Solutions and provided radio equipment training as needed for customer departments.
- Provided ongoing radio support and programming for all internal customers.



## EXTERNAL AGENCY SUPPORT

- Maintained GIS Data for Augusta Canal trails, entrances, and amenities for Augusta Canal Authority.
- Created maps for and established regular communication with outside agencies (including the US Postal Service, Board of Education, and Health Department) in support of improved Augusta addressing initiatives.
- Provided mapping services to public via sales of maps by written request and no-cost, on-demand data through Augusta's online Open Data Catalog.
- Provided Board of Education mapping and analysis support, GIS data creation, school data updates, and Pictometry support.
- Continued support for Electronic Plan Review in Cityworks. Collaboration between GIS Team, Planning and Development, Engineering, Utilities, Fire Department, Traffic Engineering, Health Department, and Tree Commission.
- Land Bank Authority – 12 tickets/tasks resolved.
- Provided matching funds for Extension Services equipment replacements through the Information Technology capital budget.



## Commission Meeting

March 29, 2023

Update from EMS Subcommittee

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Update from EMS subcommittee and discuss subsidy rate needed. ( <b>Requested by Commissioner Sean Frantom</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Lena Bonner**

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**From:** Commissioner Sean Frantom  
**Sent:** Thursday, March 23, 2023 8:29 AM  
**To:** Lena Bonner  
**Subject:** Agenda item

Ms Bonner,

Please add the following agenda item for next week-

Update from EMS subcommittee and discuss subsidy rate needed

Thank you,  
Sean

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AED:104.1





## Commission Meeting

March 29, 2023

Affidavit

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**Department:** N/A

**Presenter:** N/A

**Caption:** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

**Background:** N/A

**Analysis:** N/A

**Financial Impact:** N/A

**Alternatives:** N/A

**Recommendation:** N/A

**Funds are available in the following accounts:** N/A

**REVIEWED AND APPROVED BY:** N/A