

ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber Tuesday, April 30, 2024 1:20 PM

ADMINISTRATIVE SERVICES

- 1. Motion to approve Housing and Community Development Department's (HCD's) MOU with Georgia Rehabilitation Institute, INC. for the development of (2) ADA Accessible Units and (5) Rehabs.
- 2. Motion to approve Housing and Community Development Department's (HCD's) request to enter into an addendum agreement with R. Taylor HMIS Consulting, LLC to continue U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) management assistance to Housing and Community Development Department.
- 3. Motion to approve HCD's request to loan HOME American Rescue Plan, in the amount of One Million Dollars (\$1,000,000.00), for construction of Watson Pointe partnership with Woda Cooper Development and Parallel Housing, Inc. for the sole purpose of a GA Department of Community Affairs (DCAs) Low Income Housing Tax Credit Project only.
- 4. Receive as information the emergency request for the removal and replacement of Charles B. Webster Detention Center main corridor roof in the amount of \$120,793.00 by Hixon's Commercial Roofing.
- 5. Approve an addition of \$7,000.00 for construction services and oversight to the Commission approved emergency request for the evaluation of the Augusta Commons electrical distribution system in the total amount of \$35,000.00 by Johnson Laschober & Associates, P.C.
- 6. Receive as information the emergency request for the replacement of all decks, ADA ramps, staircases, and railings at the Diamond Lakes Tennis Courts in the amount of \$191,850.00 by Horizon Construction & Associates.
- 7. Receive as information the emergency request for the structural assessment of the marble panels at the Municipal Building in the amount of \$188,480.00 plus \$28,272.00 (15% contingency) for a total of \$216,752.00 by Kuhlke Construction & Associates, Inc.
- **8.** Approve a change order of purchase order P460291 for the continuation of the assessment/investigation of the Municipal Building marble panel structure in the amount of \$25,000.00 to Johnson, Laschober & Associates, PC.
- 9. Receive as information the emergency request for the removal and replacement of Central Services Construction Shop roof in the amount of \$43,000.00 by Crosby Roofing & Seamless Gutters.

- 10. Receive as information the emergency request for fire alarm software update and device replacement plan at Charles B. Webster Detention Center in the amount of \$36,500.00 to Southeastern System Technologies.
- 11. Receive as information the emergency request for the removal and replacement of Bernie Ward Community Center roof in the amount of \$53,500.00 by Crosby Roofing & Seamless Gutters.
- 12. Receive as information the emergency request for the removal and replacement of Carrie J Mays Center and Gym roof in the amount of \$94,325.80 by Crosby Roofing & Seamless Gutters.
- 13. Motion to approve utilizing the state contract (#SWC 99999-SPD-ES40199373-009S) for the purchase of four Ford T350s, at a total cost of \$245,448 from Wade Ford.
- 14. Motion to accept the donation in the amount of \$60,596.45 for the purchase of the UGA Extension Services 12 passenger van from Gerald Jones Ford.
- 15. Approve an addition of \$42,525.00 to purchase order 23CSA007 for design fee amendment for supplemental services to cover the costs of a topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated Architects & Planners in c/o with EMC Engineering Services.
- <u>16.</u> Presentation of the Standard Operating Procedures project update.
- 17. Motion to approve the renewal of the Intergovernmental Service Agreement between Augusta and the Augusta Richmond County Coliseum Authority in the amount of \$120,000.
- **18.** Motion to approve the minutes of the Administrative Services Committee held on March 26, 2024.
- 19. Discuss and approve aluminum black fencing. (Requested by Commissioner Catherine McKnight)



Administrative Services Committee Meeting

Meeting Date: 04/30/2024

HCD_ Georgia Rehabilitation Institute, INC. (GRI) MOU Approval Request

Department:

HCD

Presenter:

Hawthorne Welcher, Jr. and/or HCD Staff

Caption:

Motion to approve Housing and Community Development Department's (HCD's) MOU with Georgia Rehabilitation Institute, INC. for the development of (2) ADA Accessible Units and (5) Rehabs.

Background:

In partnership with HCD since 2019, GRI has provided financial assistance for ADA accessible homes and has provided assistance to HCD Home Rehabilitation Program.

This local initiative will be known as the Housing & Community Development - Georgia Rehabilitation Institute Project Initiative (the "Initiative"). The greater Initiative is designed to rehab and facilitate the development of residential housing and affordable ADA assistance for disabled persons located on property currently owned by the Augusta, Georgia Land Bank Authority (AGLBA). Augusta, GA has concluded that it is beneficial to act as a team for the purpose of increasing homeownership, rental housing opportunities, as well as lease to own options for potential homebuyers

Analysis:

The approval of the MOU will allow for development activities for (3) ADA Accessible Homes and (7) Rehabs in Augusta Richmond County.

Financial Impact:

- GRI will contribute \$150,000 for two (2) ADA Accessible Units FY 25 (new construction)
- GRI will contribute \$50,000 for seven (5) HCD Home Rehab units, Program FY 25 (rehab)

Alternatives:

Do not approve HCD's Request.

Item 1.

Recommendation:

Motion to approve Housing and Community Development Departm (HCD's) MOU with Georgia Rehabilitation Institute, INC. for the development of (2) ADA Accessible Units and (5) Rehabs.

Funds are available in the following accounts:

The Georgia Rehabilitation Institute, INC. wants to contribute the following funds listed below to the HOME Rehabilitation Program with HCD.

- GRI will contribute \$150,000 for two (2) ADA Accessible Units FY 25
- GRI will contribute \$50,000 for five (5) HCD Home Rehab Program FY 25

The cost of the projects was already budgeted in the following Org and Object Code listed below

221073212/5225110 Home Grant Projects/ Construction Services

REVIEWED AND APPROVED BY:

Procurement

Finance

Law

Administrator

Clerk of Commission

AGREEMENT

Between

AUGUSTA, GEORGIA

Through

AUGUSTA HOUSING AND COMMUNITY DEVELOPMENT

And

The Georgia Rehabilitation Institute INC. FY 2025

This Agreement, is made and entered into this 1st day of July, 2024 ("the effective date") by and between Augusta, Georgia, acting through the Housing and Community Development Department (hereinafter referred to as "HCD") – with principal offices at 510 Fenwick Street, Augusta, Georgia, as party of the first part, hereinafter called "Augusta and Georgia Rehabilitation Institute a Georgia nonprofit organization with an expertise in restoring ability, hope and independence to people who need medical rehabilitation and /or community support following temporary illness, injury or life changing disability pursuant to the Laws of the State of Georgia.

WHEREAS, the sole purpose of this agreement is the collaboration between Augusta, Georgia, Georgia Rehabilitation Institute, INC., and to further detail the separate and distinct roles and responsibilities of each party in Housing and Community Development:

WHEREAS, there is a growing need for ADA assistance for disability persons that would be made affordable to them, and;

WHEREAS, Employers, such as Housing and Community Development, are looking at ways to increase funding to assist in servicing persons and allowing seniors and disabilities to age in place and provide future accessible housing and;

WHEREAS, Georgia Rehabilitation Institute (GRI), has the expertise to provide quality and efficient services to Augusta, Georgia in assisting Housing and Community Development with funding and;

WHEREAS, GRI will work with the Housing and Community Development (HCD) service persons with disabilities and seniors for all accessibility needs.

THEREFORE, Augusta Housing and Community Development and Georgia Rehabilitation Institute, INC. agree that it is in the best interest of all concerned to enter into this MOU.

Eligibility Determinations

Residents will be received on a first-come, first-serve basis. To be eligible for services through the Rehabilitation program/GRI collaboration, applicants will have to meet the following criteria as a homeowner or tenant:

a) Household income must not exceed the following household income limits (80% of AMI):

| \$36,900 | \$42,200 | \$47,450 | \$52,700 | \$56,950 | \$61,150 |
|----------|----------|----------|----------|----------|-----------------|
| 1 PERSON | 2 PERSON | 3 PERSON | 4 PERSON | 5 PERSON | 6 PERSON |

- b) Must be a property within Augusta, Georgia city limits.
- c) Must be a person with a disability or Senior if homeowner or tenant (55 and up).
- d) Proof of insurance Coverage (if homeowner)
- e) Paid property tax receipt (If homeowner)
- f) Copy of property deed (If homeowner)
- g) Such other conditions as may be required by the parties hereto.

Roles and Responsibilities

It is understood that HCD and GRI will work together as a team to effectively meet the housing, disability and senior needs of Augusta, GA's residents. This level of collaboration will require thorough and timely communication between all parties. However, the parties to this MOU understand their separate and distinct responsibilities, including but not limited to the following for Rehabilitation and New Construction:

REHABILITATION

Augusta, GA is committed to rehabilitating accessible housing features for residents and tenants with disabilities and/or seniors that live in the city, HCD agrees to:

- 1. Identify, inspect, vet and provide work write-ups for the projects that will be serviced.
- 2. Will provide procurement services and oversight of projects.
- **3.** Will pay contractors for project services according to same guidelines utilized for all rehabilitation projects.
- **4.** Will provide additional federal funds for projects as needed.
- 5. Will submit service project recommendations to GRI on a monthly basis for approval.

HCD shall have no obligations under this Memorandum of Understanding other than those outlined above.

GRI through this partnership will contribute up to \$50,000 during the fiscal year of (July 1, 2024– June 30, 2025) towards accessible housing features and disability enhancements and seniors. GRI will:

- 1. Provide Funding for projects through June 30, 2025.
- 2. Partner with HCD to service seniors and/or persons with disabilities.
- 3. Provide repayment upon invoice submission from HCD of completed work that meets eligibility determinations.

NEW CONSTRUCTION

It is understood that HCD and GRI will work together as a team to effectively meet the housing, disability and senior needs of Augusta, GA's residents. This level of collaboration will require thorough and timely communication between all parties.

Investor/Developer Partner

- 1. The parties will have the following responsibilities:
- 2. HCD to work with GRI to identify up to two (2) Units, ADA Accessible Duplex homes FY 24
- 3. HCD to work with GRI to identify Affordable-Accessible house plans for each identified lot
- 4. HCD and GRI to agree upon deal structure (land infusion, construction split, down payment, etc.)
- 5. HCD and GRI to identify financial sources (Augusta, Federal Home Loan Bank, Bank, Investors, Donors, etc.)
- 6. HCD and GRI agree to disburse funds to contractors for projects serviced, according to guidelines utilized for all rehabilitation projects.
- 7. Other
- 8. GRI will contribute \$20,000 for Demolition and Related Services (i.e. environmental/A&E, other)
- 9. GRI will contribute \$130,000 for the New Construction of Affordable ADA Duplex (HCD HUD HOME Funds will also be added to makeup total development costs to construct.)

Augusta, GA is committed to constructing homes with features for disabled persons as well as seniors that live in the city, HCD agrees to:

- 1. To serve as the lead entity in the development of the ADA accessible duplex homes by providing general oversight and responsibility for the project.
- 2. Will procure proper construction team to facilitate the plans and construction of duplex.
- 3. To oversee the construction and completion of project according to HOME rules.
- 4. Provide updated reports and provide financial invoices for payment to GRI for payment of construction services.
- 5. Provide additional federal funds for the completion of the project as needed.
- 6. Disburse funds to contractors with proper submission of valid invoices and inspections.
- 7. Coordinate placement of tenants with GRI and property management to include persons with disabilities and/or seniors.

Confidentiality

All parties agree that by virtue of entering into this MOU they will have access to certain confidential information regarding the other party's operations and applicant's personal information related to this project. None of the parties bound in this MOU will at any time disclose confidential information and/or material without the consent of the subject party unless such disclosure is authorized by this MOU or required by law or court order. Unauthorized disclosure of confidential information shall be considered a material breach of this MOU. Where appropriate, releases will be secured before confidential information is exchanged. Confidential information will be handled with the utmost discretion and judgment. This confidentiality paragraph shall survive the termination of this MOU.

Nondiscrimination

There shall be no discrimination of any person or group of persons on account of race, color, creed, religion, sex, marital status, sexual orientation, age, handicap, ancestry or national origin in the implementation of the housing policies described in this MOU.

Modification

This MOU may not be modified or amended except by written agreement executed by the parties hereto.

Counterparts

This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Severability

The parties hereto intend and believe that each provision in this MOU comports with all applicable local, state and federal laws and judicial decisions. However, if any provision in this MOU is found by a court of law to be in violation of any applicable ordinance, statute, law, administrative or judicial decision, or public policy, and if such court should declare such provision to be illegal, void or unenforceable as written, then such provision shall be given force to the fullest possible extent that the same is legal, valid and enforceable and the remainder of this MOU shall be construed as if such provision was not contained therein.

Construction

The headings of the MOU are for convenience only and shall not define or limit the provisions hereof. Where the context so requires, words used in singular shall include the plural and vice versa, and words of one gender shall include all other genders. In the event of a conflict between the terms and conditions of any other agreement and the terms and conditions of this MOU, the terms and conditions of this MOU shall prevail.

Legal Review

The parties hereto acknowledge that they have been advised by legal counsel of their choice in connection with the interpretation, negotiation, drafting and effect of this MOU and they are satisfied with such legal counsel and the advice which they have received.

Applicable Law

This MOU shall be governed by, and construed in accordance with, the laws of the State of Georgia without regard to conflict of laws principles.

Term

The term of this MOU shall be for 1 year (FY 2024), provided that this MOU is terminable at will in writing, (with a 30 day notice) at any time, for any reason, by AHCD or Georgia Rehabilitation Institute, INC. This MOU will be evaluated at the end of the GRI fiscal year based on success measures and renewable until it is determined needs have been achieved or GRI determines not to renew.

ARTICLE XVII. COUNTERPARTS

This Agreement is executed in two (2) counterparts – each of which shall be deemed an original and together shall constitute one and the same Agreement with one counterpart being delivered to each party hereto.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

| ATTEST: | <u>AUGUSTA, GEORGIA</u> | | | |
|------------------------------------|---|---------------|--|--|
| | (Augusta) | | | |
| SEAL | By: Garnett L. Johnson As Its Mayor | ——— Date | | |
| Lena Bonner Clerk of Commission | Takiyah A. Douse | Date | | |
| | Hawthorne Welcher, Jr. Director, HCD | Date | | |
| ATTEST: | Georgia Rehabilitation Institute. (Grantee) | <u>, INC.</u> | | |
| SEAL: | By: Its: | | | |
| (Plain witness) | | | | |



Administrative Services Committee Meeting

Meeting Date: 04/30/2024

HCD_R. Taylor HMIS Consulting Addendum Approval Request

Department: HCD

Presenter:

Hawthorne Welcher, Jr. and/or HCD Staff

Caption:

Motion to approve Housing and Community Development Department's (HCD's) request to enter into an addendum agreement with R. Taylor HMIS Consulting, LLC to continue U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) management assistance to Housing and Community Development

Department.

Background:

Annually, on behalf of the City of Augusta, the Housing & Community Development Department (CHCD) applies for funds from the US Department of Housing and Urban Development (HUD) through a competitive application process for the Continuum of Care Program. This isn't an entitlement grant, but a competitive grant that is awarded based on the application's merits. These funds are used to support the Homeless Information Management System (HMIS), administrative services, supplies, and technical support for the City of Augusta's partner homeless service agencies. The non-profit agencies and HUD directly administer the partner agency agreements, and they only require the mayor's execution of a Certification of Consistency with the Consolidated Plan to meet HUD's submission requirements.

Regulated by HUD, it is mandatory for the Homeless Management Information System (HMIS) to provide accurate and comprehensive data to assist in formulating and implementing effective policies for people experiencing homelessness at the federal, state, and local levels. Every community has an HMIS with the capability to record unique counts of homeless individuals and families. These data are collected from various projects that serve people without housing and is used for conducting needs analyses and prioritizing funding.

Item 2.

To facilitate the proper administration of data within the Georgia Home Management Information Systems (HMIS) and to ensure the effective management of programs, services, and data tracking and entry, the City of Augusta, represented by HCD, has entered into an agreement with R. Taylor HMIS Consulting, LLC. This agreement, approved by the Augusta Commission on November 3, 2023, provides technical assistance to HCD and program sub-recipients. Upon completing 50 percent of the required services, HCD may extend the original agreement to continue receiving support in fulfilling requirements for HUD Continuum of Care (CoC) program grants and HMIS reporting.

Analysis:

The approval of this request will enable HCD to continue to strengthen our grant-related process and procedures, specific to the U.S. Department of Housing and Urban Development's (HUDs) Homeless Management Information System.

Financial Impact:

The total amount of this extension is \$25,000 through December 31, 2024.

Alternatives:

Deny HCDs Request.

Recommendation:

Motion to approve Housing and Community Development Department's (HCD's) request to enter into an addendum agreement with R. Taylor HMIS Consulting, LLC to continue U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) management assistance to Housing and Community Development Department.

Funds are available in the following accounts:

Object Code:

\$24,000 ---221073215- 5211119 - SHP-HMIS Grant Other/Official Admin \$1,000 ---221073110-5212119 -HCD General Fund Misc. Professional

\$25,000

REVIEWED AND APPROVED BY:

Procurement

Finance

Law

Administrator

Clerk of Commission

PROFESSIONAL SERVICES AGREEMENT BETWEEN R TAYLOR CONSULTING LLC. AND AUGUSTA, GA C/O

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

April 4, 2024

VIA EMAIL: rhonda@rtaylorconsultingllc.com

R Taylor Consulting LLC Rhonda Taylor 2480 Briarcliff Rd NE #319 Atlanta Ga. 30329

RE: Consultant

Dear Ms. Taylor:

This engagement letter between Augusta, Georgia c/o Housing and Community Development (the "Contractor", or "Augusta") and RTaylor Consulting, LLC. (the "Firm," or "Consultant") sets forth the nature and scope of the services we will provide, the Contractor's required involvement and assistance in support of our services, the related fee arrangements and other terms and conditions designed to facilitate the performance of our professional services, and to achieve the mutually agreed-upon objectives of the Contractor.

Summary of Services

The Firm will provide efficient administration for the following services to include but not limited to:

- Administer HMIS database ensuring all information is accurate, e.g.,
 - User Account Administration
 - o Project/Program Management Managing User Accounts
- Provide training and technical assistance to Contractor's HMIS staff. To include but not limited to:
 - o Project Management
 - Schedule and track all activities to ensure internal and external needs are met, including local and federal reporting deadlines
 - Monitor and measure deliverables and other required activities

- Set goals for continuous improvement
- Capacity building and strategic planning.
- o Policy and Procedural Development or Revision of
 - Develop, implement, and enforce HMIS Privacy and Confidentiality policies, procedures, and written standards to ensure alignment with HUD rules and regulations.
 - Develop or revise, as necessary, written consent forms, releases of information, and privacy notices and practices to ensure compliance with all applicable federal, state, and local privacy statutes and regulations.
- CoC and Stakeholder Relationship Management
 - Establish quality improvement practices to ensure compliance with applicable laws and regulations.
 - Engage in strategic planning to ensure HMIS continues to meet and anticipate stakeholder and HUD requirements.
 - Facilitate and participate in CoC meetings, HMIS workgroups and committees, attendance at HMIS conferences and other applicable learning opportunities.
 - Attend HUD monthly webinar trainings.
 - Establish guiding principles for the administration and utilization of HMIS, obtain guidance related to HMIS administration and performance measurement from HUD and the HMIS vendor, and implement change management practices across OHS and HMIS end users.
- System Configuration
 - o Business analysis with subject matter experts on HMIS needs
 - o Support System Administrator with software configuration
 - o Develop ad-hoc reports as needed using required queries and filters
- Provide technical assistance and troubleshooting Contractor's and HMIS users

Terms & Fees

The Firm shall serve for a period of six (7) months unless otherwise extended by written mutual agreement. The rate of pay will be \$100/hr. for up to Ten (30) hours per week, paid bi-weekly. Weekly time and work summary shall be submitted to Augusta are due each Monday by 10:00 AM. Failure to provide weekly time and work summary as per the contract may cause delay or denial of payment. Under no circumstances shall the total payments or liabilities of Augusta, Georgia exceed \$25,000. The Firm agrees that they shall bear all costs, foreseeable or unforeseeable, that exceed \$25,000.00. Late fees or consequential damages arising from payment or nonpayment shall expressly be disallowed.

Augusta shall issue a 1099 tax form to the Firm.

Contract Expiration

The terms of this agreement expire October 31, 2024.

Augusta may terminate this Agreement upon thirty (30) days written notice to the Consultant for any reason whatsoever at its sole discretion. HCD shall, upon invoice, pay for all services rendered to the date of termination as provided for herein.

Augusta shall have the right to terminate this Agreement for a violation of the terms hereof, at any time after thirty (30) days' notice, other such other time period as set forth in such notice, has been given to the Consultant and unless corrective action has been taken or commenced within said thirty (30) day period and thereafter diligently completed.

Termination of the Agreement for Default. Failure of the Consultant, which has not been remedies or waived, to perform or otherwise comply with a material condition of the Agreement shall constitute default. Augusta, Georgia may terminate this contract in part or in whole upon written notice to the Consultant pursuant to this term.

To the extent that it does not alter the scope of this Agreement, Augusta Georgia may unliterally order a temporary stopping of the work or delaying of the work to be performed by Consultant under this Agreement.

General Terms

All notices to Augusta shall be in writing, U.S. Mail postage prepaid, to 535 Telfair Street, Suite 9000, Augusta GA 30901, with copies to 510 Fenwick Street, Augusta GA 30901, and 535 Telfair Street, Building 3000, Augusta GA 30901.

When this Agreement requires any approval or consent by Augusta Housing & Community Development to a Consultant submission, request or report, the approval or consent shall be given by HCD's Authorized Representative in writing and such writing shall be conclusive evidence of such approval or consent, subject only to compliance by HCD with the applicable law that generally governs its affairs. Unless expressly stated otherwise in this Agreement, and except for requests, reports and submittals made by the Consultant that do not, by their terms or the terms of this Agreement, require a response or action, if HCD does not find a request, report or submittal acceptable, it shall provide written response to Consultant describing its objections and the reasons therefore within thirty (30) days of the HCD's receipt thereof. If no response is received, the request, report or submittal shall be deemed rejected.

Nondiscrimination. During the performance of services under this Agreement, Consultant agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and employees are treated during employment, without regard to their race, color, religion, sex, age, or national origin. Such action will include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

Indemnification. Consultant hereby agrees to hold harmless, indemnify and defend Augusta,

Augusta Housing & Community Development, its members, elected officials, officers and employees, against any claim, action, loss, damage, injury (whether mental or physical, and including death to persons, or damage to property), liability, cost and expense of whatsoever kind or nature including, but not by way of limitation, attorneys' fees and court costs, arising from any act or non-act or the commission or omissions of any act while under the terms of this Agreement. Compliance with laws: The Consultant shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or City statute, ordinances and rules during the performance of any contract between the Consultant and Augusta. Consultant shall also provide, pay for, and maintain with companies, reasonably satisfactory to Augusta, the types of insurance as set forth in the Augusta-Richmond County Code, and Georgia law as the same may be amended from time to time.

Prompt Pay Act. The terms of this Agreement supersede any and all provisions of the Georgia Prompt Pay Act.

Contractor acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, Contractor is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of Contractor's provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Contractor agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Contractor provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by Contractor. Contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity." This acknowledgement shall be a mandatory provision in all Augusta, Georgia contracts for goods and services, except revenue producing contracts.

All contractors and subcontractors entering into contracts with Augusta, Georgia for the physical performance of services shall be required to execute an Affidavit verifying its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Augusta, Georgia has registered with and is participating in a federal work authorization program. All contractors and subcontractors must provide their E-Verify number and must be in compliance with the electronic verification of work authorized programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and shall continue to use the federal authorization program

throughout the contract term. All contractors shall further agree that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to its contract with Augusta, Georgia the contractor will secure from such subcontractor(s) each subcontractor's E-Verify number as evidence of verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor affidavit provided in Rule 300-10-01-.08 or a substantially similar form. All contractors shall further agree to maintain records of such compliance and provide a copy of each such verification to Augusta, Georgia at the time the subcontractor(s) is retained to perform such physical services.

Throughout the term of this contract, Consultant will comply with all applicable federal, state, or local laws related to equal employment opportunity and will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Consultant will comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Consultant certifies that it is not, nor will it employ any individuals or subcontractors who are debarred, suspended, or otherwise excluded by the U.S. Department of Housing and Urban Development, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Consultant further certifies it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Further, Consultant will promptly disclose to Augusta f this certification ceases to be accurate at any point during the contract period. As applicable, Consultant will comply with the requirements of 2 CFR 200.322 related to the procurement of materials under this contract.

Inspection. Augusta, Georgia may, at reasonable times, inspect the part of the plant, place of business, or work site of Consultant or any subcontractor of Consultant or subunit thereof which is pertinent to the performance of any contract awarded or to be awarded by Augusta, Georgia. Consultant agrees to maintain records of costs and services provided to document and fully support billings. All books, records and other documents relevant to this agreement shall be retained for a period of three years after the end of the fiscal year during which they were created. Augusta and their duly authorized representatives shall have access to the books, documents, papers, and records of Consultant which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts.

Independent Contractor. The Consultant shall act at all times as an independent contractor, not as an agent of Augusta or Augusta Housing & Community Development; and shall retain control over its employees, agents, servants and subcontractors.

Contingent Fees. The Consultant warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by Consultant for the purpose of securing business and that the Consultant has not received any non-Augusta fee related to this

Agreement without the prior written consent of the Augusta. For breach or violation of this warranty, the Augusta shall have the right to annul this Agreement without liability or at its discretion to deduct from the Agreement Price of consideration the full amount of such commission, percentage, brokerage or contingent fee.

Assignment and Subcontracting. The Consultant shall not sell, convey, transfer, mortgage, subcontract, sublease or assign this Agreement or any part thereof, or any rights created thereby, without the prior written consent of Augusta. Any assignment or transfer of this Agreement or any rights of the Consultant hereunder, without the prior written consent of Augusta shall be invalid, and shall convey to Augusta the right to terminate this Agreement at its sole discretion.

This letter and any exhibits set forth the entire understanding between the Contractor and the Firm regarding additional services described herein, supersedes any previous proposals, correspondence, and understandings, whether written or oral.

If the foregoing is in accordance with your understanding, please sign a copy of this letter in the space provided and return it to us in paper form or by electronic transmission. The parties agree that this letter may be electronically signed and that the electronic signatures will be deemed to have the same force and effect as handwritten signatures. The terms, fees, and conditions listed herein will expire 60 days from the date of this letter if unsigned, unless Contractor its sole discretion, expressly agrees to waive the provisions of this paragraph. Please maintain a copy of this letter for your files.

This agreement shall be governed by the laws of the State of Georgia, and the parties hereby consent that venue for any dispute arising under this agreement shall be in any court of competent jurisdiction in Augusta, Georgia.

(SIGNATURES ON FOLLOWING PAGE)

The parties have set their hands and seals as of the date first written above.

| ATTEST: Augusta, C | GA | |
|---|---|--|
| By: Takiyah A. Dous As Interim City A | Date:eee | |
| By: Hawthorne E. W Housing & Com | Date: elcher, Jr. munity Development Department | |
| Approved as to Form | by:Date: Augusta, GA Law Department | |
| | SEAL | |
| | Lena Bonner As its Clerk of Commission | |
| ATTEST: | RTaylor Consulting, LLC. | |
| By:Rhono | da Taylor Date: | |
| Title· | | |

PROFESSIONAL SERVICES AGREEMENT BETWEEN R TAYLOR CONSULTING LLC. AND AUGUSTA, GA C/O

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

November 3, 2023

VIA EMAIL:

rhonda@rtaylorconsultingllc.com

R Taylor Consulting LLC Rhonda Taylor 2480 Briarcliff Rd NE #319 Atlanta Ga. 30329

RE: Consultant

Dear Ms. Taylor:

This engagement letter between Augusta, Georgia c/o Housing and Community Development (the "Contractor", or "Augusta") and RTaylor Consulting, LLC. (the "Firm," or "Consultant") sets forth the nature and scope of the services we will provide, the Contractor's required involvement and assistance in support of our services, the related fee arrangements and other terms and conditions designed to facilitate the performance of our professional services, and to achieve the mutually agreed-upon objectives of the Contractor.

Summary of Services

The Firm will provide efficient administration for the following services to include but not limited to:

- Administer HMIS database ensuring all information is accurate, e.g.,
 - User Account Administration
 - o Project/Program Management Managing User Accounts
- Provide training and technical assistance to Contractor's HMIS staff. To include but not limited to:
 - Project Management
 - Schedule and track all activities to ensure internal and external needs are met, including local and federal reporting deadlines
 - Monitor and measure deliverables and other required activities

- Set goals for continuous improvement
- Capacity building and strategic planning.
- o Policy and Procedural Development or Revision of
 - Develop, implement, and enforce HMIS Privacy and Confidentiality policies, procedures, and written standards to ensure alignment with HUD rules and regulations.
 - Develop or revise, as necessary, written consent forms, releases of information, and privacy notices and practices to ensure compliance with all applicable federal, state, and local privacy statutes and regulations.
- o CoC and Stakeholder Relationship Management
 - Establish quality improvement practices to ensure compliance with applicable laws and regulations.
 - Engage in strategic planning to ensure HMIS continues to meet and anticipate stakeholder and HUD requirements.
 - Facilitate and participate in CoC meetings, HMIS workgroups and committees, attendance at HMIS conferences and other applicable learning opportunities.
 - Attend HUD monthly webinar trainings.
 - Establish guiding principles for the administration and utilization of HMIS, obtain guidance related to HMIS administration and performance measurement from HUD and the HMIS vendor, and implement change management practices across OHS and HMIS end users.
- System Configuration
 - o Business analysis with subject matter experts on HMIS needs
 - Support System Administrator with software configuration
 - o Develop ad-hoc reports as needed using required queries and filters
- Provide technical assistance and troubleshooting Contractor's and HMIS users

Terms & Fees

The Firm shall serve for a period of six (6) months unless otherwise extended by written mutual agreement. The rate of pay will be \$100/hr. for up to Ten (10) hours per week, paid bi-weekly. Weekly time and work summary shall be submitted to Augusta are due each Monday by 10:00 AM. Failure to provide weekly time and work summary as per the contract may cause delay or denial of payment. Under no circumstances shall the total payments or liabilities of Augusta, Georgia exceed \$25,000. The Firm agrees that they shall bear all costs, foreseeable or unforeseeable, that exceed \$25,000.00. Late fees or consequential damages arising from payment or nonpayment shall expressly be disallowed.

Augusta shall issue a 1099 tax form to the Firm.

Contract Expiration

The terms of this agreement expire April 30, 2024.

Augusta may terminate this Agreement upon thirty (30) days written notice to the Consultant for any reason whatsoever at its sole discretion. HCD shall, upon invoice, pay for all services rendered to the date of termination as provided for herein.

Augusta shall have the right to terminate this Agreement for a violation of the terms hereof, at any time after thirty (30) days' notice, other such other time period as set forth in such notice, has been given to the Consultant and unless corrective action has been taken or commenced within said thirty (30) day period and thereafter diligently completed.

Termination of the Agreement for Default. Failure of the Consultant, which has not been remedies or waived, to perform or otherwise comply with a material condition of the Agreement shall constitute default. Augusta, Georgia may terminate this contract in part or in whole upon written notice to the Consultant pursuant to this term.

To the extent that it does not alter the scope of this Agreement, Augusta Georgia may unliterally order a temporary stopping of the work or delaying of the work to be performed by Consultant under this Agreement.

General Terms

All notices to Augusta shall be in writing, U.S. Mail postage prepaid, to 535 Telfair Street, Suite 9000, Augusta GA 30901, with copies to 510 Fenwick Street, Augusta GA 30901, and 535 Telfair Street, Building 3000, Augusta GA 30901.

When this Agreement requires any approval or consent by Augusta Housing & Community Development to a Consultant submission, request or report, the approval or consent shall be given by HCD's Authorized Representative in writing and such writing shall be conclusive evidence of such approval or consent, subject only to compliance by HCD with the applicable law that generally governs its affairs. Unless expressly stated otherwise in this Agreement, and except for requests, reports and submittals made by the Consultant that do not, by their terms or the terms of this Agreement, require a response or action, if HCD does not find a request, report or submittal acceptable, it shall provide written response to Consultant describing its objections and the reasons therefore within thirty (30) days of the HCD's receipt thereof. If no response is received, the request, report or submittal shall be deemed rejected.

Nondiscrimination. During the performance of services under this Agreement, Consultant agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and employees are treated during employment, without regard to their race, color, religion, sex, age, or national origin. Such action will include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

Indemnification. Consultant hereby agrees to hold harmless, indemnify and defend Augusta,

Augusta Housing & Community Development, its members, elected officials, officers and employees, against any claim, action, loss, damage, injury (whether mental or physical, and including death to persons, or damage to property), liability, cost and expense of whatsoever kind or nature including, but not by way of limitation, attorneys' fees and court costs, arising from any act or non-act or the commission or omissions of any act while under the terms of this Agreement. Compliance with laws: The Consultant shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or City statute, ordinances and rules during the performance of any contract between the Consultant and Augusta. Consultant shall also provide, pay for, and maintain with companies, reasonably satisfactory to Augusta, the types of insurance as set forth in the Augusta-Richmond County Code, and Georgia law as the same may be amended from time to time.

Prompt Pay Act. The terms of this Agreement supersede any and all provisions of the Georgia Prompt Pay Act.

Contractor acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, Contractor is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of Contractor's provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Contractor agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Contractor provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by Contractor. Contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity." This acknowledgement shall be a mandatory provision in all Augusta, Georgia contracts for goods and services, except revenue producing contracts.

All contractors and subcontractors entering into contracts with Augusta, Georgia for the physical performance of services shall be required to execute an Affidavit verifying its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Augusta, Georgia has registered with and is participating in a federal work authorization program. All contractors and subcontractors must provide their E-Verify number and must be in compliance with the electronic verification of work authorized programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and shall continue to use the federal authorization program

throughout the contract term. All contractors shall further agree that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to its contract with Augusta, Georgia the contractor will secure from such subcontractor(s) each subcontractor's E-Verify number as evidence of verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor affidavit provided in Rule 300-10-01-.08 or a substantially similar form. All contractors shall further agree to maintain records of such compliance and provide a copy of each such verification to Augusta, Georgia at the time the subcontractor(s) is retained to perform such physical services.

Throughout the term of this contract, Consultant will comply with all applicable federal, state, or local laws related to equal employment opportunity and will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Consultant will comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Consultant certifies that it is not, nor will it employ any individuals or subcontractors who are debarred, suspended, or otherwise excluded by the U.S. Department of Housing and Urban Development, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Consultant further certifies it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Further, Consultant will promptly disclose to Augusta f this certification ceases to be accurate at any point during the contract period. As applicable, Consultant will comply with the requirements of 2 CFR 200.322 related to the procurement of materials under this contract.

Inspection. Augusta, Georgia may, at reasonable times, inspect the part of the plant, place of business, or work site of Consultant or any subcontractor of Consultant or subunit thereof which is pertinent to the performance of any contract awarded or to be awarded by Augusta, Georgia. Consultant agrees to maintain records of costs and services provided to document and fully support billings. All books, records and other documents relevant to this agreement shall be retained for a period of three years after the end of the fiscal year during which they were created. Augusta and their duly authorized representatives shall have access to the books, documents, papers, and records of Consultant which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts.

Independent Contractor. The Consultant shall act at all times as an independent contractor, not as an agent of Augusta or Augusta Housing & Community Development; and shall retain control over its employees, agents, servants and subcontractors.

Contingent Fees. The Consultant warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by Consultant for the purpose of securing business and that the Consultant has not received any non-Augusta fee related to this

Agreement without the prior written consent of the Augusta. For breach or violation of this warranty, the Augusta shall have the right to annul this Agreement without liability or at its discretion to deduct from the Agreement Price of consideration the full amount of such commission, percentage, brokerage or contingent fee.

Assignment and Subcontracting. The Consultant shall not sell, convey, transfer, mortgage, subcontract, sublease or assign this Agreement or any part thereof, or any rights created thereby, without the prior written consent of Augusta. Any assignment or transfer of this Agreement or any rights of the Consultant hereunder, without the prior written consent of Augusta shall be invalid, and shall convey to Augusta the right to terminate this Agreement at its sole discretion.

This letter and any exhibits set forth the entire understanding between the Contractor and the Firm regarding additional services described herein, supersedes any previous proposals, correspondence, and understandings, whether written or oral.

If the foregoing is in accordance with your understanding, please sign a copy of this letter in the space provided and return it to us in paper form or by electronic transmission. The parties agree that this letter may be electronically signed and that the electronic signatures will be deemed to have the same force and effect as handwritten signatures. The terms, fees, and conditions listed herein will expire 60 days from the date of this letter if unsigned, unless Contractor its sole discretion, expressly agrees to waive the provisions of this paragraph. Please maintain a copy of this letter for your files.

This agreement shall be governed by the laws of the State of Georgia, and the parties hereby consent that venue for any dispute arising under this agreement shall be in any court of competent jurisdiction in Augusta, Georgia.

(SIGNATURES ON FOLLOWING PAGE)

The parties have set their hands and seals as of the date first written above.

| ATTEST: Augusta, GA | |
|--|--|
| By: | Date: |
| By: Hawthorne E. Welcher, Jr. Housing & Community Develo | Date: opment Department |
| Approved as to Form by:Augusta, GA | Date:A Law Department |
| | SEAL |
| | Lena Bonner As its Clerk of Commission |
| ATTEST: RTa | ylor Consulting, LLC. |
| By: Rhonda Taylor | Date: November 15, 2023 |
| Title: President,Owner | |



Administrative Services Committee Meeting

Meeting Date: 04/30/2024

HCD_ Watson Pointe Approval Request

Department: HCD

Presenter: Hawthorne Welcher, Jr. and/or HCD Staff

Caption: Motion to approve HCD's request to loan HOME – American Rescue Plan, in the amount of One Million Dollars (\$1,000,000.00), for construction of Watson Pointe partnership with Woda

Cooper Development and Parallel Housing, Inc. for the sole purpose of a GA Department of

Community Affairs (DCAs) Low Income Housing Tax Credit Project only.

Background: Project Overview Information

This development would be a mixed used (housing + commercial) affordable apartment development.

- ➤ This development would not be a public housing project.
- This development's total development costs (TDC) is \$16.0M.
- ➤ HCDs potential commitment (contingent upon DCA application approval) would be a loan in form of a grant for \$1,000,000 (HOME American Rescue Plan) @ 1%, 20 years (w/ 30 year amort.).
- ➤ HCDs commitment would be 3% of Total Development Costs
- ➤ If tax credits are awarded, construction would start approximately Quarter1 2025 with an Quarter2 2026 Placed in Service Date.
- ➤ HOME ARP funds would not be needed until 2025 and spread out evenly over 2025 and 2026 respectively.
- ➤ HOME ARP funds would be used for all construction hard costs related to the 52-unit development.
- Property Location:(tax map/parcel #'s: 036-3-003-00-0; 036-2-041-00-0, 1.33 acres).

 \triangleright

Project Specific Information

- Woda Cooper Development, Inc. and Parallel Housing Inc. are proposing to de 1427 & 1437 Broad St. with 52 units for Elderly (62+) (general occupancy) in Augusta, Richmond County, Georgia.
- ➤ The development is being named Watson Pointe. Watson Pointe is ideal for this senior development as it is close to proximity to downtown and within a quarter of a mile of a bus stop that services 4 bus routes. That stop is located on the corner of Broad St and Fourteenth St. Watson Pointe will provide 63 off-street parking spaces in total (1.2 parking spaces per unit). Also, the site is a 3-minute, 0.7-mile drive to and from the Piedmont Augusta Hospital.
- ➤ Woda Cooper Development, Inc., a top ranked national affordable housing developer from Columbus, Ohio, with its development office for the Southeast in Savannah, Georgia and Parallel Housing Inc., a non-profit sustainable affordable housing developer from Athens, Georgia, have successfully partnered together in several developments in Georgia.
- ➤ Watson Pointe will be a new construction 4-story building with an elevator. The unit split will be 34 one-bedroom units, and 18 two-bedroom units; with a total of 52 units, with 16 units having rental assistance vouchers provided by the Augusta Housing Authority. 16 units will be reserved for the residents earning up to 30% of the Area Median Income (AMI), 12 units for residents earning up to 60% AMI, and 24 units up to 80% AMI.
- ➤ The development will have 2,862 square feet of commercial space that will be divided into 3 units. \
- > The commercial space will be located at the corner of Broad St and St. Sebastian Way.
- ➤ Watson Pointe will have a covered picnic area with grills, a community room, art & crafts center, and an equipped computer room.
- ➤ The residential units will offer quality amenities such as high efficiency HVAC, range, refrigerator, dishwasher, microwave oven, washer/dryer hookups, LVT flooring, window blinds, and ceiling fans.
- ➤ The site location is perfect for such development and the recent market study disclosed a strong demand for affordable housing in Augusta. The development is within the boundaries of the Downtown Redevelopment Plan and within a QCT.
- ➤ The Watson Pointe Site has a full range of amenities nearby, along the vibrant Broad Street corridor. Close to Augusta's historical downtown, including restaurants, churches, medical facilities, and other retail stores all within a mile from this location.
- ➤ The development team is experienced in building sustainable developments and all their developments in Georgia have obtained LEED for Homes Gold or Platinum certifications. This development will comply with the LEED for Homes program.
- ➤ The property would have recorded covenants restricting the use of this property for affordable housing (LIHTC development) for 30 years.

Woda Cooper Companies, Inc.:

- Formed in 1990
- Privately owned by Jeff Woda and David Cooper
- ➤ Headquarters: Columbus, Ohio. Regional office in Savannah Office (Denis Blackburne, Senior VP)
- > Develop multifamily housing in 15 states
- ➤ Developed 350+ properties
- > Focus on affordable/workforce housing
- ➤ Industry leader, consistently among top 15 developers nationally, currently ranked 10th
- Manage over 13,500 units
- ➤ Long-term owners (only ever sold one property)

Parallel Housing, Inc.

- Non-profit 501 (c) 3 organization based out of Athens, Georgia
- ➤ 19 years' experience in the Georgia affordable housing market
 - Gregg Bayard, Executive Director
- Mission is to provide energy efficient, sustainable affordable housing to communities in need.
- First LEED Certified affordable housing development in the southeast (Sustainable Fellwood in Savannah)
- Also partnered with Woda Cooper in developments in Kentucky, and currently working on possibilities in South Carolina and Iowa

| Year Credits Award ed by | Development Name | Location | Constructio n Type | Tenant Base | Numbe r of Units |
|-----------------------------------|--------------------------|------------|-----------------------|-------------|------------------------|
| DCA | | | | | |
| 2016 | Adair Court | Atlanta | New Constr. | Senior | 91 |
| 2015 | Mallalieu Pointe | East Point | New Constr. | Multifamily | 67 |
| 2014 | Silver Lakes | Madison | New Constr. | Senior | 44 |
| 2003 | Stanton Oaks | Atlanta | Rehab | Multifamily | 43 |
| 2010 | Harmony Greene | Pooler | New Constr. | Multifamily | 50 |
| 2003 | Montgomery Landing | Savannah | New Constr. | Multifamily | 110 |
| 2007 | Sustainable Fellwood I | Savannah | New Constr. | Multifamily | 140 |
| 2009 | Sustainable Fellwood III | Savannah | New Constr. | Senior | 100 |
| 2009 | Sustainable Fellwood II | Savannah | New Constr. | Multifamily | 110 |

Together Woda Cooper and Parallel Housing have developed the following properties in Georgia,

2 other properties are currently under construction: Canaan Crossing in Madison (60 townhome units) and Stanton Park in Atlanta (56 Multifamily units)

Analysis:

Motion to approve HCD's request to develop Senior affordable housing units and commercial space (for small business access) on Broad Street, located at 1427 & 1437 Broad Street.

Financial Impact:

HCD is committed to providing The Watson Pointe development loan funding in the amount of One Million Dollars and 00/100 Dollars (\$1,000,000.00) via our HOME - American Rescue Plan Partnerships Program (50% in 2024 & 50% in 2025). Additionally, please be advised that, 100% of this funding is being committed to Watson Pointe, as a loan for 20 years at one percent (1%) interest per annum (loan will be amortized over the 30 years) and will take second position to bank debt. This commitment is contingent upon DCA's application approval.

Alternatives:

Deny HCDs Approval Request

Recommendat ion:

Motion to approve HCDs request to loan HOME- ARP Funds, in the amount of \$1,000,000.00, for construction of Watson Pointe in partnership with Woda Cooper Development, Inc. and Parallel Housing, Inc. for the sole purpose of a GA Department of Community Affairs (DCAs) Low Income Housing Tax Credit Project only.

Funds are

Home- ARP Funds:

available in the following GL Code: 221073228-5211120

accounts:

Procurement **REVIEWED**

AND <u>APPROVED</u>

Finance

Law **BY**:

Administrator

Clerk of Commission

Item 3.

Housing and Community Development Department



Hawthorne E. Welcher, Jr. Director

Shauntia Lewis Deputy Director

April 4, 2024

Woda Cooper Companies Attention: Mr. Denis Blackburne 50 Meeting Street, Ste D Savannah, Georgia 31411

RE: HOME -American Rescue Plan - Watson Pointe

Dear. Mr. Blackburne

Pursuant to several discussions over the past month, the Augusta Housing and Community Development Department acknowledges your request for financial support for your proposed low- income housing tax credit development, known as Watson Pointe. The project will consist of fifty-two (52) units for the elderly to be located at 1427 and 1437 Broad Streer Augusta GA.

Further, we acknowledge that the Woda Cooper Developer, Inc, a top ranked national affordable housing developer from Columbus, Ohio, with its development office for the Southeast in Savannah, Georgia and Parallel Housing Inc., a non-profit sustainable affordable housing developer from Athens, Georgia, have successfully partnered together in several developments in Georgia. It is also our understanding that the dynamics of this project includes the construction of one building; comprised of 4 – stories with an elevator. The unit split will be 1- 2- bedroom units for low-income households.

Therefore, the Augusta Housing and Community Development Department (HCD) is committed to providing the Watson Pointe project loan funding in the amount of One Million and 00/100 Dollars (\$1,000,000) via our HOME – American Rescue Plan (funds will be available during construction period). Additionally, please be advised that 100% of this funding is being committed to Woda Cooper Companies/WC Watson Pointe Limited Partnership as a loan for 20 years at one percent (1%) interest per annum (loan will be amortized over 30 years) and will retain a mortgage lien in 2nd position.

This Committed funding is contingent upon completion of all necessary documentation to the satisfaction of the city of Augusta, Normal and customary underwriting of the project, the project sponsors, compliance with all Federal and City Regulations and policies and most importantly, an approved low-income housing tax credit application via the Georgia Department of Community Affairs (DCA).



Item 3.



Housing and Community Development Department

Hawthorne E. Welcher, Jr. Director

Shauntia Lewis Deputy Director

Watson Pointe Commitment Letter April 4,2024 Page 2

HCD sincerely apricates your team's efforts and commitment to such a key development as apart of Augusta, Georgia community.

Thans for your time and if you have any additional questions or concerns, please don't hesitate to give me a call (706) 821-1797.

Sincerely,











Administrative Services Committee

Meeting Date: 04/30/2024

Emergency – Charles B. Webster Detention Center Main Corridor Roof Replacement

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the removal and replacement

of Charles B. Webster Detention Center main corridor roof in the amount of

\$120,793.00 by Hixon's Commercial Roofing.

Background: Numerous consistent leaks were detected inside the main corridor of the

Charles B. Webster Detention Center. This corridor connects E, F, H, and I Pods to the central tower and main entrance. As this corridor is heavily utilized by inmates and Charles B. Webster personnel, present standing water poses a

safety risk (slip/fall).

Analysis: Hixon's Commercial Roofing has completed the corresponding work.

Financial Impact: \$120,793.00 – 330-05-1120/53.19120

224-05-6116/53.19120

Alternatives: A – Receive as information

B – Do not receive as information

Receive as information the emergency request for the removal and replacement

of Charles B. Webster Detention Center main corridor roof in the amount of

\$120,793.00 by Hixon's Commercial Roofing.

Funds are available \$120,793.00 – 330-05-1120/53.19120

in the following

accounts: 224-05-6116/53.19120



Central Services Department

Ron Lampkin, Interim Director Scarlet Green, Business Analyst 2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

March 27, 2024

SUBJECT:

Emergency Memo - Charles B. Webster Roof Repairs

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Charles B. Webster Detention Center regarding roof repairs.

The hallway leading from the central tower down to the F, H and I Pods at the Charles B. Webster Detention Center is experiencing numerous leaks. These leaks are persistently causing interior issues and water damage to the walls, ceiling, and flooring. An assessment was performed, and it was determined that repairs would need to be made to several areas of the roof. It is imperative that the maintenance process continues to preserve the safety of personnel and inmates, as well as the integrity of the structure. Hixon's Commercial Roofing was deemed qualified to make the repairs to the roofing for this facility.

Please process a purchase order for Hixon's Commercial Roofing in the amount of \$120,793.00 for the repairs to the roof.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr





Hixon's Commercial Roofing

Company Representative Tyler Hixon Phone: (803) 341-1483 tylerhixon@hixonsroofing.com

Timothy Howard Charles B. Webster Dentention Center (Walkway Replacement) 1941 Phinizy Road Augusta, GA 30906 (706) 305-8396

Job: Timothy Howard

Roofing Section

Mobilization

Clean Loose Debris From Roof

Mechanically Attached Duro-last 50 Mil (White) Membrane Roofing System Per Manufactures Specifications

Fully Adhere Durolast Wall Flashing

Flash Around All Curbs and Roof Penetrations

Install Pitch Pockets for A/C Units

Install New Pipe Boots

Clean Up Work Area and Dispose of Generated Waste

\$97,821.00

Roofing Section

Remove and Properly Dispose of Existing Metal Coping
Install New Duro-Last Two Part Compression Metal Base
Install New Duro-Last Two Part Compression Metal Face
Clean Up Work Area and Dispose of Generated Waste

| | _ | _ | _ | _ | _ |
|-------|---|---|---|---|---|
| \$22. | q | 7 | 7 | n | C |
| | | | | | |

TOTAL

\$120,793.00

| Company Authorized Signature | Date | |
|------------------------------|------|--|
| Customer Signature | Date | |

38

ARTMENT NAME Central Services Department AUGUSTA-RICHMOND COUNTY GEORGIA

PURCHASING DEPARTMENT

REQUISITION

REQUISITION DATE 3/27/2024

PURCHASE ORDER NUMBER

PURCHASE ORDER DATE

DÉPARTMENT HEAD Item 4. ARTMENT NUMBER See Account Listed Below REQUISITION

| ! | | | | | | | | |
|-----------|---|-----------|--------------|----------------|----------------|-------------|----------------|-------------|
| | 1 | | NAME OF | NAME OF BIDDER | NAME OF BIDDER | BIDDER | NAME OF BIDDER | BIDDER |
| | | VENDOR | Hixon's | rcial | | | | |
| | | QUOTED BY | 803-341-1483 | | | | | |
| NO | DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| | Walkway Replacement to the Hallway Leading from the | the 1 | | 120,793.00 | | | | |
| 2 | Central Tower Down to the F,H and I Pods at the | | | | | | | |
| ω | Charles B. Webster Detention Center. | | | | | | | |
| 4 | | | | | | | | |
| O1 | (Emergency) | | | | | | | |
| 6 | | | | | | | | |
| 7 | Charge: | | | | | | | |
| 8 | 330051120 / 5319120 | | | | | | | |
| 9 | 224056116 / 5319120 | | | | | | | |
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| 20 | | | | | | | | |
| 21 | | | | | | | | |
| TOTAL BID | LBID | | \$120,793.00 | | | | | |
| SHIPF | SHIPPING CHARGES | | | | | | | |
| DELIV | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | | | | | | | | |



Administrative Services Committee

Meeting Date: 04/30/2024

Emergency – Augusta Commons Electrical Issues

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Approve an addition of \$7,000.00 for construction services and oversight to the

Commission approved emergency request for the evaluation of the Augusta Commons electrical distribution system in the total amount of \$35,000.00 by

Johnson Laschober & Associates, P.C.

Background: Johnson Laschober & Associates have been working with the deficiencies

relating to the circuits and underground wiring that were detected at the Augusta Commons location. These findings were presented to the Commission during the Administrative Services Committee on August 29, 2023, Item #10 due to an eminent safety risk of the area. Johnson Laschober & Associates is working to comply with electrical and safety regulations through an evaluation of the current condition of the electrical distribution system. The Bid phase was included to have oversight of the construction by JLA. This is to ensure design

and electrical codes requirements are met by the awarded contractor.

Analysis: Johnson Laschober & Associates, P.C. is performing the corresponding work.

Financial Impact: Original Approved Amount: \$28,000.00

Revised Amount: \$35,000.00

35,000.00 - 272016210/54.12110

Alternatives: A - Approve

B – Do not Approve

Recommendation: Approve an addition of \$7,000.00 for construction services and oversight to the

Commission approved emergency request for the evaluation of the Augusta Commons electrical distribution system in the total amount of \$35,000.00 by

Johnson Laschober & Associates, P.C.

Funds are available

in the following

accounts:

35,000.00 - 272016210/54.12110



Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director 2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

April 4, 2024

SUBJECT:

Emergency Memo – Augusta Commons Electrical Issues

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Augusta Commons relating to electrical issues.

During recent work at the Augusta Commons location, deficiencies related to circuits, and underground wiring were detected. These findings present an eminent safety risk, thus constituting an emergency. To comply with electrical and safety regulations, a thorough evaluation of the current condition of the electrical distribution system will be performed. by Johnson, Laschober and Associates, P.C. The Bid phase was included to have oversight of the construction by JLA. This is to ensure design and electrical codes requirements are met by the awarded contractor.

Please proceed with the attached quote from Johnson, Laschober & Associated, P.C. in the amount of \$35,000.00 for the previously mentioned actions.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

41

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT REQUISITION

REQUISITION:

PURCHASE ORDER NUMBER: REQUISITION DATE: 04/04/2024

PURCHASE ORDER DATE:

DET ARTMENT NUMBER: 272016210/54.12110 DEPARTMENT HEAD:

Item 5.

RTMENT NAME: Central Services Department

| | | | NAME O | OF BIDDER | NAME OF BIDDER | BIDDER | NAME O | NAME OF BIDDER |
|------------------|---|----------|---------------------|--------------------|-------------------|--------------------|------------|----------------|
| | | | Johnson Laschober & | ber & | | | | |
| | VENDOR | | Associates | | | | | |
| | | | (706-724-5756) | | | | | |
| | QUOTED BY | | Howard Wayt, P.E | P.E. | | | | |
| ITEM NO | DESCRIPTION | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| | ALIGUSTA COMMONS ELECTRICAL IMPROVEMENTS: | - | | | | | | |
| 1 | ASSESSMENT & DESIGN | 1 | \$ 22,500.00 | \$ 22,500.00 | | | | |
| 2 | BID PHASE SERVICES | 1 | \$ 4,500.00 | \$ 4,500.00 | | | | |
| 3 | CONSTRUCTION PHASE SERVICES | 1 | \$ 5,500.00 | \$ 5,500.00 | | | | |
| 4 | REIMBURSABLE ALLOWANCE | 1 | \$ 2,500.00 | \$ 2,500.00 | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | Emergency | | ` | | | | | |
| 9 | Proposal #181 R1 | | | | | | | |
| 10 | See attachments. Vendor verified 4/4/24 quote is still valid. | | | | | | | |
| 11 | Administrative Services Committee Meeting Minutes | | | | | | * | |
| 12 | Item #10 | | | | | | | |
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| 19 | | | | | | | | |
| 20 | | | | | | | | |
| TOTAL BID | | | \$ | 35,000.00 | | | | |
| SHIPPING CHARGES | CHARGES | | | | | | | |
| DELIVERY | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | | | | | | | | |



ARCHITECTS + ENGINEERS + LANDSCAPE ARCHITECTS

FEE AGREEMENT

PROPOSAL #: 181 R1

To:

Maria Rivera-Rivera
Augusta-Richmond County

DATE: 7/18/23

R1: 1/10/24

SENT BY:
□ PHONE
□ FAX
□ EMAIL MRivera-Rivera@augustaga.gov

RE: Augusta Common Electrical Improvements

BY: Howard Wayt, P.E.

FEE ARRANGEMENT: Assessment and Design - \$22,500

Bid Phase Services - \$4,500

Construction Phase Services - \$5,500 Reimbursable Allowance - \$2,500

TOTAL: \$35,000

LOCATION: Augusta Common

Augusta, GA

SCOPE OF SERVICES:

Johnson, Laschober & Associates (JLA) appreciates the opportunity to provide a fee proposal for electrical engineering services to Augusta-Richmond County for an evaluation and redesign of the electrical distribution systems for the Augusta Common between Broad and Reynolds Streets in Augusta, GA.

Scope of Services shall include the following under this contract:

- Evaluation of the existing function and condition of the electrical distribution and lighting systems.
- Determination of desired function for the electrical distribution and lighting systems.
- Design modifications and/or upgrades to the electrical distribution systems.

Deliverables shall include the following under this contract:

- A memo reporting the results of the evaluation and recommendations for design.
- Design drawings.

JLA proposes to perform the following bid related services:

- Appropriate bid documents to Augusta Richmond County Procurement.
- Attend a pre-bid meeting if required.
- Answer guestions to assist the owner in issuing addenda, as necessary.

JLA proposes to perform the following construction related services:

- Answer Contractor questions and Requests for Information (RFI's.)
- Perform up to three (3) site visits during construction to observe compliance with the design intent.
- Provide clarifying sketches, if required for the contractor.

SPECIAL CONDITIONS:

• JLA proposes to be given a reimbursable allowance of \$2500 for the performance of additional design and support services if needed.

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOBER & ASSOCIATES, P.C.

Rett Harbeson, PLA

Johnson, Laschober & Associates, PC

1296 Broad Street

Augusta, GA 30903

PO Box 2103

Terms and Conditions

Johnson, Laschober & Associates P.C. (JLA) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site -- Unless otherwise stated, JLA will have access to the site for activities necessary for the performance of the services. JLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

Fee --The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments -- Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and JLA may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications -- The Client shall indemnify and hold harmless JLA and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except JLA) or anyone for whose acts any of them may be liable.

Hidden Conditions -- A hidden condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If JLA has reason to believe that such a condition may exist JLA shall notify the client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) JLA has no reason to believe that such a condition exists, the client is responsible for all risks associated with this condition, JLA shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocation -- In recognition of the relative risks, rewards and benefits of the project to both the Client and JLA, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, JLA's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of JLA's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to JLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Jobsite Safety -- Neither the professional activates of JLA, nor the presence of JLA or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. JLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, JLA, and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

Termination of Services -- This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay JLA for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents -- All documents produced by JLA under this agreement shall remain the property of JLA and may not be used by this Client for any other endeavor without the written consent of JLA.

Applicable Law -- Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of JLA.

| Johnson, Laschober & Associates, P.C.: | Accepted by (Client Name) : |
|--|--|
| (signature) | (signature) |
| (printed name/title) | (printed name/title) Billing Address: |
| (executed agreement date) | |

Katie Cornelius

From: Rett Harbeson < rharbeson@thejlagroup.com>

Sent: Wednesday, April 3, 2024 2:20 PM

To: Maria Rivera-Rivera

Cc: Katie Cornelius; Scarlet Green

Subject: RE: [EXTERNAL] RE: Augusta Commons - Electrical Upgrades Proposal

My original proposal is still good.

Thanks, Rett

Everett D. Harbeson III, PLA CLARB Certified Landscape Architect Johnson, Laschober & Associates, P.C. 1296 Broad Street Augusta, Georgia 30901 Tel. 706.724.5756 Cell 706.394.2052 Fax 706.724.3955

Email: rharbeson@theJLAgroup.com

From: Maria Rivera-Rivera < MRivera-Rivera@augustaga.gov>

Sent: Wednesday, April 3, 2024 1:38 PM

To: Rett Harbeson <rharbeson@thejlagroup.com>

Cc: Katie Cornelius < KCornelius@augustaga.gov >; Scarlet Green < SGreen@augustaga.gov >

Subject: RE: [EXTERNAL] RE: Augusta Commons - Electrical Upgrades Proposal

Good afternoon,

Just wanted to verify if you were able to update the quote for the Augusta Commons electrical project?

Thanks,

Maria Rivera-Rivera

Maria Rivera-Rivera | Deputy Director, Facilities

Augusta - Richmond County | Central Services Department

2760 Peach Orchard Rd | Augusta, Georgia 30906 (p) 706-821-1629 | (f) 706-796-5077

MRivera-Rivera@augustaga.gov l www.augustaga.gov

Augusta

Item 5.



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber Tuesday, August 29, 2023 1:20 PM

ADMINISTRATIVE SERVICES

PRESENT

Mayor Garnett Johnson Commissioner Francine Scott Commissioner Tony Lewis Commissioner Sean Frantom Commissioner Jordan Johnson

1. Presentation of the Rightsizing Plan recommendations by Interim Administrator Douse. (No recommendation from Administrative Services Committee July 11, 2023 - referred from July 18 Commission meeting)

Motion to approve the Rightsizing Plan as presented.

Motion made by Johnson, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

2. Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of nineteen Ford F150s, at a total cost of \$818,612 from Allan Vigil Ford for various departments.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

It was the consensus of the committee that this item be approved without objection.

3. Motion to approve quantity one (1) Healthy Homes Project located at 2363 Mt. Auburn Street. Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

4. Motion to approve Housing and Community Development Department's (HCD's) request to provide Laney Walker/Bethlehem Revitalization Funding to contract with Capitalrise, LLC to

Motion carries 4-0.

10. Receive as information the emergency request for the evaluation of the current conditions of the electrical distribution system at the Augusta Commons in the amount of \$28,000.00 by Johnson Laschober & Associates, P.C..

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

11. Receive as information the emergency request for the demolition of the 4 5th Street building in the amount of \$37,250.00 by Thompson Building Wrecking Co.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

12. Request and discuss Information regarding the city's grant application process including seeking grants works. (Requested by Commissioner Stacy Pulliam)

Motion to approve tasking the Administrator with compiling a consolidated listing of grants for commissioners.

Motion made by Frantom, Seconded by Johnson.

It was the consensus of the committee that this item be approved without objection.

13. Request that the Augusta-Richmond County Board of Commissioners instruct the Board of Assessors, Chief Appraiser and/or their designee to appeal the 2022 Georgia Department of Audits and Accounts (DOAA) Sales Ratio Study, and to 'to refer the question of correctness of the current (2022) equalized adjusted property tax digest of the local school system to the state auditor' as permitted by Georgia Code 48-5-274, and to authorize the Board of Assessors, Chief Appraiser, and/or their designee to act on behalf of Augusta-Richmond County in any related hearings

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

14. Discuss enhance lighting improvement to address safety concerns at the Augusta Judicial Center. (Requested by Commissioner Wayne Guilfoyle)

It was the consensus of the committee that this item be received as information without objection.

15. Motion to approve the minutes of the Administrative Services Committee held on August 8, 2023.

Motion to approve.

Item 5.



upproved 8/29/23

ARCHITECTS + ENGINEERS + LANDSCAPE ARCHITECTS

FEE AGREEMENT

| PROPOSAL #: | : 181 | DATE: | 7/18/23 | |
|-------------|---|----------|-----------------------------|------------------------------|
| То: | Maria Rivera-Rivera Augusta-Richmond County | SENT BY: | ☐ PHONE ☐ FAX ☑ EMAIL | MRivera-Rivera@augustaga.go\ |

Augusta Common Electrical Improvements RE:

BY: Howard Wayt, P.E.

FEE ARRANGEMENT: Assessment and Design - \$22,500

Construction Phase Services - \$5,500

TOTAL: \$28,000

Augusta Common LOCATION:

Augusta, GA

SCOPE OF SERVICES:

Johnson, Laschober & Associates (JLA) appreciates the opportunity to provide a fee proposal for electrical engineering services to Augusta-Richmond County for an evaluation and redesign of the electrical distribution systems for the Augusta Common between Broad and Reynolds Streets in Augusta, GA.

Scope of Services shall include the following under this contract:

- Evaluation of the existing function and condition of the electrical distribution and lighting systems.
- Determination of desired function for the electrical distribution and lighting systems.
- Design modifications and/or upgrades to the electrical distribution systems.

Deliverables shall include the following under this contract:

- A memo reporting the results of the evaluation and recommendations for design.
- Design drawings.

JLA proposes to perform the following construction related services:

- Answer Contractor questions and Requests for Information (RFI's.)
- Perform up to three (3) site visits during construction to observe compliance with the design intent.
- Provide clarifying sketches, if required for the contractor.

SPECIAL CONDITIONS:

None.

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOBER & ASSOCIATES, P.C.

Rett Harbeson, PLA.

Johnson, Laschober & Associates, PC 1296 Broad Street

PO Box 2103 Augusta, GA 30903 Page 1 of 2

Telephone: 706-724-5756 Fax: 706-724-3955

Web Site: www.theJLAgroup.com

Email: jla@theJLAgroup.com



Administrative Services Committee

Meeting Date: 04/30/2024

Emergency – Diamond Lakes Tennis Courts

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the replacement of all decks,

ADA ramps, staircases, and railings at the Diamond Lakes Tennis Courts in the

amount of \$191,850.00 by Horizon Construction & Associates.

Background: Diamond Lakes Tennis Court Building requires the immediate replacement of

all decks, ADA ramps, staircases, and railings due to rotting wood. The area is currently unsafe, structure footing is loose, wood panels present holes and railings are loose from the structure. All these conditions could potentially result in a trip and/or falling risk to constituents, employees and children utilizing the facility. It is imperative that the corrective process takes place to

preserve public safety.

Analysis: Horizon Construction & Associates has performed the corresponding work.

Financial Impact: \$191,850.00

GL: 330-05-1120/54.13120

JL: 224-05-4117/54.13120

Alternatives: A - Receive as information

B – Do not receive as information

Receive as information the emergency request for the replacement of all decks,

ADA ramps, staircases, and railings at the Diamond Lakes Tennis Courts in the

amount of \$191,850.00 by Horizon Construction & Associates.

Funds are available \$1

in the following

accounts:

\$191,850.00

GL: 330-05-1120/54.13120

JL: 224-05-4117/54.13120



Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

April 3, 2024

SUBJECT:

Emergency Memo

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as a notification of an emergency at the Diamond Lakes Tennis Courts relating to safety and ADA compliance.

Diamond Lakes Tennis Court Building requires the immediate replacement of all decks, ADA ramps, staircases, and railings due to rotting wood. Currently the area is unsafe, structure footing is loose, wood panels present holes and railings are loose from the structure. All these conditions could potentially result in a trip and/or falling risk to constituents and employees utilizing the facility. Work is presently underway to address this critical need, since replacing the decks, staircases, and railings is essential to preventing potential injuries to children using these locations.

Please process a purchase order to Horizon Construction & Associates in the amount of \$191,850.00 for the immediate replacement of the decking structure.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

51

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT REQUISITION

DEPARTMENT HEAD: RTMENT NAME: Central Services Department
RTMENT NUMBER: Yaries, see below

Item 6.

REQUISITION:

REQUISITION DATE: 04/03/2024
PURCHASE ORDER NUMBER:

PURCHASE ORDER DATE:

| | | | NAME O | OF BIDDER | NAME OF | NAME OF BIDDER | NAME O | NAME OF BIDDER |
|------------------|---|----------|------------------------|--------------------|------------|----------------|------------|--|
| | | | Horizon Construction & | uction & | | | | A DESCRIPTION OF THE PERSON OF |
| | VENDOR | | Associates | | | | | |
| | PHONE NUMBER | | (706) 719-5000 | | | | | |
| | QUOTED BY | | Henry Henderson | on | | | | |
| ITEM NO | DESCRIPTION | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| | DIAMOND LAKES COURTS DECK / 102 DIAMOND LAKES WAY - DEMOLITION OF EXISTING: ALL WOOD DECKS AND RAMPS. | · | | | | | | |
| | REMOVAL OF ALL WOOD FRAMES AND CONCRETE FOOTERS | | | | | | | |
| | AND REPLACEMENT OF ALL DECKS, ADA RAMPS, | | | | | | | |
| 1 | STAIRCASES AND RAILINGS | 1 | \$ 191,850.00 | \$ 191,850.00 | | 1 Victoria | | |
| 2 | | | | | | | | |
| ω | | | | | | | | |
| 4 | *Emergency | | | | | | | |
| 5 | Proposal 102DLW-24 | | | | | | | |
| 6 | Funding is available in the below accounts: | | | | | | | |
| 7 | GL: 330-05-1120/54.13120 | | | | | | | |
| 8 | JL: 224-05-4117/54.13120 | | | V | | | | |
| 9 | | | | | | | | |
| 10 | Attachment: RE: Diamond Lakes Tennis Center Evaluation | | | | | | | |
| 11 | and Recommendations | | | | | | | |
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| 20 | | | | | | | | |
| TOTAL BID | | | €9 | 191,850.00 | | | | ¥ |
| SHIPPING CHARGES | CHARGES | | | | | | | |
| DELIVERY | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | | | | | | | | |

PROPOSAL 102DLW-24

HORIZON CONSTRUCTION & ASSOCIATES P.O. BOX 798 Evans, GA 30809

Phone 706-719-5000

Date: March 25, 2024

Central Service Department 2760 Peach Orchard Road Augusta, Georgia 30906

| JOB | CITY | PURCHASE ORDER NUMBER | DATE P.O ISSUED |
|----------------|---------|-----------------------|-----------------|
| 102 DLW-242503 | Augusta | | |

| DESCRIPTION | QTY | UNIT PRICE | AMOUNT |
|---|---|------------|-------------|
| Diamond Lakes Courts Deck /102 Diamond Lakes Way | | | |
| Demolition of existing: All wood decks and ramps (entrance, side and | | | |
| back) Removal of all wood frames and concrete footers. | | | |
| Utilize current design for layout of new decks, railing, stairs, stair railings, ramps with railings and footers. | | | |
| Installation of new frames, wood decks with railings, and wood stairs | | | |
| Installation of (2) ADA compliant ramps with meatal handrails | ************************************** | | |
| Construction of new concrete footers. | | | |
| Removal and replacement of front, side and rear door with frame. | | | |
| Installation ADA sidewalk from the side of building to rear tennis courts | *************************************** | | |
| Change fence gate to ADA compliance | | | |
| Installation of a concrete pad under rear deck of building | | | |
| Correct slope on sidewalk drainage on the rear of the building | | | |
| | | | |
| TOTAL | | | \$191,850.0 |

Infrastructure Systems Management, LLC

P.O. Box 277, Augusta, Georgia 30903 Tel (706) 836-5160 Fax (706) 397-3523

Website www.ismllc-engr.com
Email scassell@ismllc-engr.com



"Civil & Construction Engineering Services"

April 4, 2024

Mr. Ron Lampkin
Interim Director
Augusta Central Services Department
2760 Peach Orchard Road
Augusta, Georgia 30906
via email: rlampkin@augustaga.gov

RE: Diamond Lakes Tennis Center Evaluation and Recommendations

Dear Mr. Lampkin,

Infrastructure Systems Management (ISM) performed a review of the Diamond Lakes Tennis Center based on concerns raised in the past as well as recently concerning the safety and accessibility of the facility. The following is a bulleted list of issues that ISM observed:

- Decks in both the front and back of the pro shop are serious hazards and in desperate need of replacement.
- Supporting structures and decking are in varying and advanced stages of decay.
- Support posts under the decks are not set into the ground but, set atop concrete blocks, and are unstable.
- Boards that have been replaced are not the same thickness as the adjacent boards and are a trip hazard.
- Deck and ramps are not in compliance with the Americans with Disabilities Act (ADA) for multiple reasons.
- Entrance gate does not have an accessible, stable pathway.
- Entrance gate is too narrow to allow for wheelchair access and does not meet ADA.
- Standing water accumulates under the decks after rain events.
- Evidence that standing water levels have been high enough that the HVAC has been slightly submerged.

I have attached several photographs showing the above deficiencies.

To address these issues, ISM recommends the following be completed prior to the end of the school year when the public use of the facility is at its peak:

- 1) Immediate replacement of both decks and ramps for the pro shop.
- 2) Immediate modification of the fence to provide a wider entrance way for wheelchair access in conjunction with sidewalk construction for the entrance gate to provide an accessible pathway to the tennis courts.

April 4, 2024 Mr. Ron Lampkin Page 2

It would also be prudent during construction of the new deck that the drainage under and around the deck be corrected either through grading or ensuring existing drop inlets are clear of obstructions.

As always ISM appreciates the opportunity to provide this evaluation and if you should have any questions, please feel free to call me at (706)-836-5160.

Sincerely,

Steven J. Cassell, PE, PTOE



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DIAMOND LAKE TENNIS CENTER DECK AND PATHWAY DEFICIENCIES

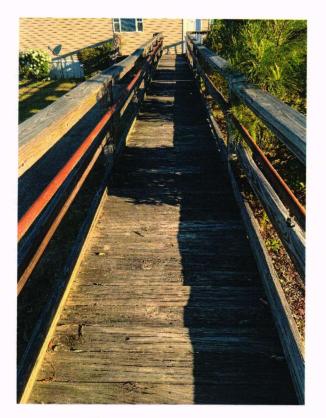


Photo 1. Front Ramp.



Photo 2. Front stairs and trip hazard.



Photo 3. Back Ramp



Photos 4 and 5. Trip hazards on ramps.





Photos 6, 7, 8, and 9. Unstable support columns.

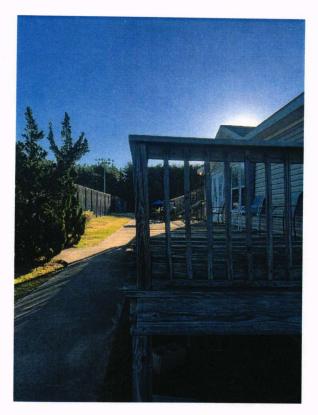


Photo 10. Deck rail leaning.

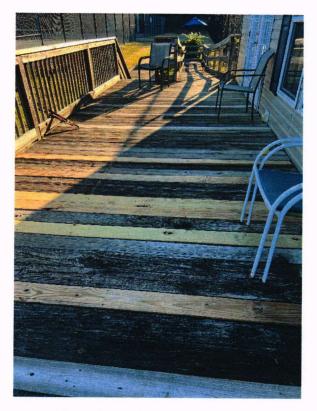


Photo 11. Trip hazards on deck.



Photos 12 and 13. Standing water under decks.



Photo 14. Evidence that HVAC has been submerged.

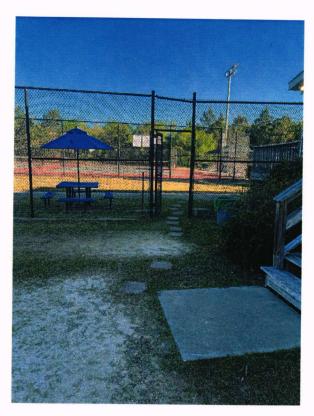


Photo 15. Unstable pathway and narrow gate hinder wheelchair access.



Administrative Services Committee

Meeting Date: 3/26/2024

Emergency – Municipal Building Marble Panel Structure

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the structural assessment of the

marble panels at the Municipal Building in the amount of \$188,480.00 plus

\$28,272.00 (15% contingency) for a total of \$216,752.00 by Kuhlke Construction

& Associates, Inc.

Background: As a result of an initial assessment by Johnson, Laschober & Associates, P.C., the

imminent fall risk of a marble panel located at the Municipal Building was eliminated. It was also determined that a thorough assessment of the marble

structure was required due to the identification of several out of lane marble panels. JLA has defined a plan in conjunction with Kuhlke Construction & Associates, Inc. to visually and with camera-assisted probing evaluate the condition of the panel support and at the same time determine the areas of water intrusion to the building. This plan includes an allowance to cover emergency repairs due to immediate life

safety findings.

Analysis: Kuhlke Construction & Associates, Inc. in collaboration with Johnson, Laschober

and Associates, PC will perform the study and report the findings along with the

recommendations.

Financial Impact: \$216,752.00, SPLOST 8

GL: TBD

JL: TBD

Alternatives: A – Receive as information

B – Do not receive as information

Recommendation: Receive as information the emergency request for the structural assessment of the

marble panels at the Municipal Building in the amount of \$188,480.00 plus

\$28,272.00 (15% contingency) for a total of \$216,752.00 by Kuhlke Construction

& Associates, Inc.

Funds are available in the

\$216,752.00, SPLOST 8

available in th following

GL: TBD

accounts: JL: TBD



Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

March 13, 2024

SUBJECT:

Emergency Memo - Augusta Municipal Building Marble Panel

Structure

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Municipal Building relating to the structural integrity of the exterior marble panels.

As a result of the initial assessment by Johnson, Laschober & Associates, P.C., the imminent fall risk of a marble panel located at the Municipal Building was eliminated. It was also determined that a thorough assessment of the marble structure was required due to the identification of several out of lane marble panels. JLA has defined the following plan in conjunction with Kuhlke Construction & Associates, Inc. A specialized team will perform visual inspections paired with camera-assisted probing to evaluate the condition of the panel supports and determine potential areas of water intrusion. This plan includes an allowance to cover emergency (not permanent) repairs due to immediate life safety issues.

The scope of the service will include:

Phase one: Inspection Tasks

Task #1 - façade observations, drawing review and report.

Task #2 - scope confirmation and budgetary rough order of magnitude estimates.

Phase two: Design Documents and Construction Services. (Scope of Service, Scope of Work and Cost to be determined by Phase one findings.)

Please process a purchase order to Kuhlke Construction & Associates, Inc. in the amount of \$216,752.00 for the above mentioned scopes. This total includes \$188,480.00 (Cost of Tasks and Performance & Payment Bond) and \$28,272.00 (15% Contingency).

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

EVALUATION REPORT

REPORT #: 001 DATE: October 30, 2023

PROJECT TITLE: Augusta Municipal Building Leak Investigation JOB #: 3042.2306

OVERVIEW:

Maria Rivera-Rivera, Augusta Richmond County (ARC) Deputy Director of Facilities, Central Services Department, contacted Johnson Laschober & Associates, P.C. (JLA) regarding water which was leaking into the Augusta Richmond County Municipal Building (Municipal Building) located at 535 Telfair St, Augusta, GA 30901. JLA Architectural personnel met a city representative at the facility on August 7, 2023, to perform an observation of the structure. The building was occupied and in use at the time of the observation.

The primary stated concerns were visible water leaks inside the building at the third-floor level at the expansion joints where the three-story wings attached to the 9-story center tower. However, during this site visit JLA personnel noted a potential structural issue with the marble façade panels separating and pulling away from the façade. JLA Structural and Architectural Personnel returned to perform an observation on October 11, 2023, from the roof of the center tower and again on October 18, 2023, to observe the façade panels and their attachments from a bucket lift after the identified suspect panel had been removed from the building.

ARC subsequently contracted with JLA to perform a structural assessment/evaluation of the marble façade on the building. Reference ARC Purchase Order P460291.

OBSERVATION:

The center tower of the building's structure is a concrete frame, with brick and/or terra cotta block infill. An expansion joint exists between the center tower and each of the two three-story wings to the East and West of the tower. JLA understands that this portion of the structure was constructed in the mid 1950's. A more recent addition was built on the South side including a new nine-story elevator tower with an expansion joint between it and the original building.

There are indications of water infiltration inside the building primarily at the third story level at the expansion joints of the building and at exterior wall window headers.

The façade of the original tower and wings consist of marble cladding made of approximately four-foot square, three-inch-thick marble panels. JLA observed, from the removed panel, that these marble panels are supported on the bottom side of the panel by a steel angle bolted to the building structure. The panels appear to be held in place by four steel clips, one on each side near the bottom and two on the top near the corners. Each clip was bolted to the structure and then inserted into slots in the marble panel. No other method of attachment was evident although inconsistent brick layup and periodic mortar intrusion left a small inconsistent gap between the panel and brick. It is presumed that all the marble panels are similarly attached to the structure.

There was a layer of metal flashing between the parapet wall panel and the marble parapet cap. The flashing directed water towards the roof. The exterior joints between the panels were originally sealed with a flexible caulk. At the time of the observation the caulk maintained some flexibility but had lost its bond and separated from the sides of the panels.

Augusta Municipal Building Leak Investigation Report 001 Page 2

JLA observed that the top clips of the removed panel were corroded and had failed and did not restrain the panel. The side clips and the horizontal flange of the support angle were also corroded but provided some restraint.

DISCUSSION:

The clips were corroded by water, which was apparently infiltrating behind the marble facade, likely at the joints between panels where the caulk was no longer effective. There did not appear to be a mechanism such as through wall flashing or weep holes which would allow the water to escape to the exterior. The cap flashing installed beneath the parapet cap was not installed properly and as a result allowed water to infiltrate the mortar joints at the top of the wall and rest between the top of the marble panel and the brick parapet wall allowing water to be in direct contact with the upper panel supports. Because of this the water would filter down through the gap behind the marble and rest on the horizontal surfaces, including the clips and angles holding the panels. This retained water then corroded these panel supports. Additionally, the water would have been stopped by items such as window headers and building expansion joints. With the lack of any mechanism to expel this water to the exterior, it leaked to the inside.

Except for several areas where the caulk had been replaced as part of the recent addition, the panel caulk appeared to be compromised across the entire façade. Accordingly, water was likely infiltrating at every building façade panel compromising each panel's support and restraint clips.

JLA's ability to observe the building's concrete structural frame was limited. However, there was no apparent indication that the frame itself was significantly compromised by this water. This could be typified by falling pieces of concrete or dirty/streaked stains on the façade or where the water was expelled inside. However, if not addressed, water can find its way into cracks in the concrete frame. It would then rust and corrode the steel reinforcing. Most damage of this type occurs when the rusting reinforcing steel expands and cracks off (spalls) the concrete covering the reinforcing. This further exposes it to the damaging water.

CONCLUSIONS AND RECOMMENDATIONS:

In JLA's professional opinion, this building is currently structurally safe to occupy and use. There are structural items that need to be addressed before they potentially become a compromising issue. However, they have not yet progressed to the point where they present a threat to the health and safety of the occupants inside the building (except as noted below.)

The larger threat is to members of the public outside the building since a reasonable scenario exists where a marble façade panel could fall from the structure and hit a person or vehicle. A panel could also hit the ground and shatter with the resulting fragments hitting a person, vehicle or breaking through a lower-level window. A façade panel from the Upper East and West sides could also potentially fall and crash through the roof of the two side wings.

JLA recommends the following be implemented as soon as possible:

- 1. Restrict all access to and from the building to just the main entry in the new front addition to the building.
- 2. Restrict access around the perimeter of the building until the panels can be tested.
- 3. Use a bucket lift or other means to check each of the façade panels. Identify and mark any panel which is loose or appears to be shifted or rotated.

JLA recommends the following be implemented as soon as practical:

1. Examine the attachments of the panels, starting at the areas of known water intrusion and those identified as suspect. Potential means of examination include:

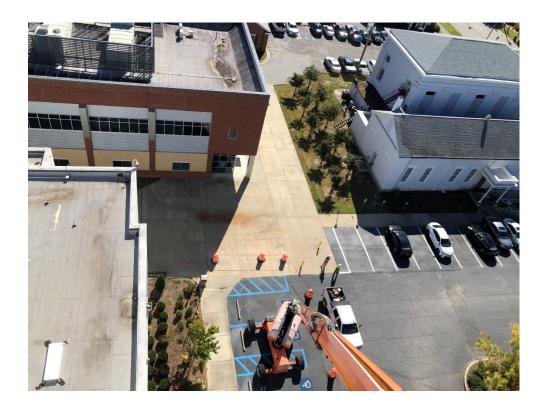
- a. Use an imaging (x-ray or other) process to examine the attachment clips. This will likely identify the presence and location of the attachment clips but has limited ability to determine their condition.
- b. Use an imaging borescope to examine the attachment clips either through the exterior caulk joints or through holes drilled from the interior.
- Selectively cut through and remove suspect panels. This would be more difficult to repair and/or replace.
- 2. Remove the parapet cap around the perimeter of the 9th floor roof in its entirety and physically examine the steel panel anchors located at the top of the panel. This would allow for the removal and replacement of the cap flashing and allow it to be properly installed.
- 3. Retrofit the attachments of the panels. The extent of this would be dependent on the results of the examination. The worst-case scenario would be to remove and reinstall all the top panel clips with stainless-steel attachments or supplement the carbon steel fasteners with additional stainless-steel fasteners. Other possibilities include securing the existing panels to the frame without removing them, utilizing new anchors drilled through the panels, countersunk and then the holes plugged with marble plugs.
- 4. Evaluate further the lack of through wall flashing at the intersection of the 3rd floor roof and the 9 story tower to determine the best approach for removing the lower panel or a section of the lower panel and install through wall flashing and weeps to allow for water and water vapor that accumulates in the wall cavity to have a means to be expelled to the exterior of the building rather than seeping into the interior.
- 5. Remove all the existing sealant that is located between the panels and replace it with new flexible sealant to eliminate water intrusion through the multiple gaps in the exterior façade that have been caused by this material failure. In this same process install weeps and drainage holes above window heads to properly expel water from the wall cavity. Sealant in the design of this building is being used as a mechanism to prevent water intrusion and allow for the marble panels to expand and contract with temperature changes. Sealant replacement is a deferred maintenance item and has a limited lifespan. Plans should be made and funds allocated to repair and/or replace exterior sealant every 10-15 years in ensure a continued watertight envelop on the building.











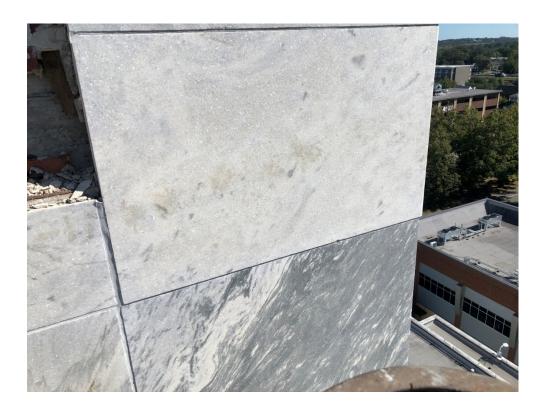




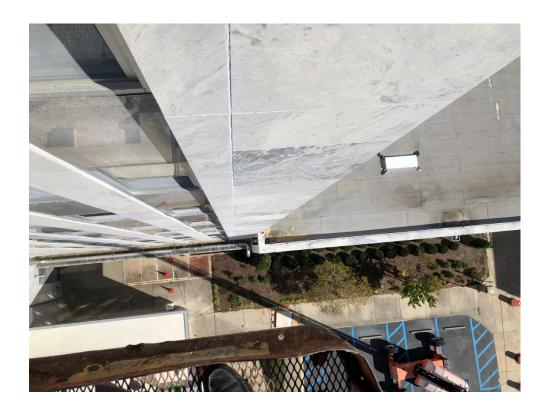


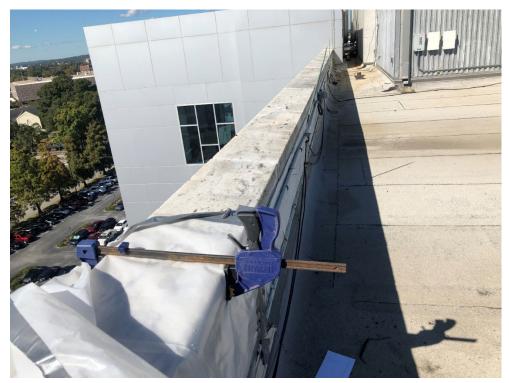






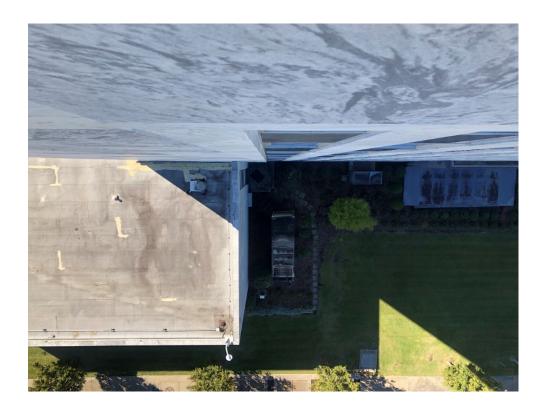






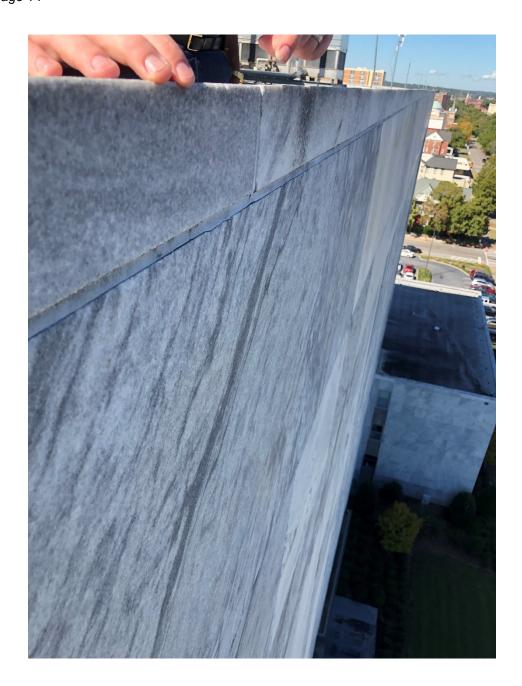


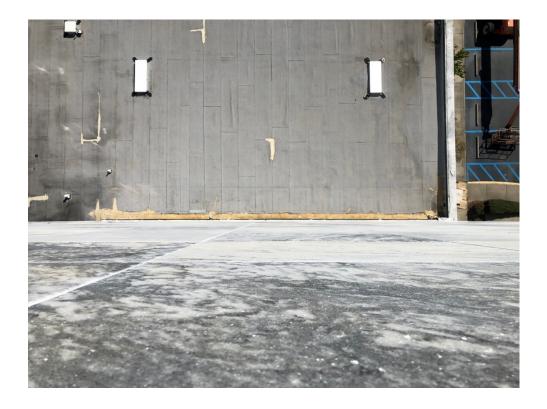












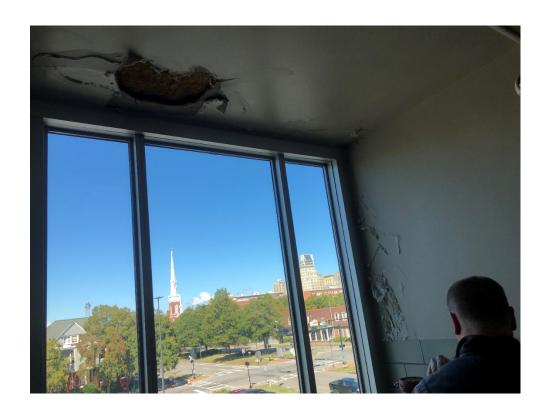




















SUBMITTED BY: Watson Lee Dorn, III, AIA, Architect

Mark W. Lorah, P.E., F. ASCE, Structural Engineer

cc: File

SITE OBSERVATION REPORT

REPORT #: 001 **DATE:** 8/11/2023

PROJECT TITLE: Augusta Municipal Building Leak Investigation Job #: PZL233

COMMENTS:

On Thursday August 3rd, 2023, Lee Dorn and Chris Whitmore from JLA visited the municipal building at 530 Greene Street along with Mr. Howard from the City of Augusta to observe reported roof leaks at the expansion joints between the intersection of the lower roof and the nine-story tower.

ROOF LEAK:

- 1. During the Site visit, JLA accessed the plenum space above the ceiling on the third floor and provided visual inspection of the areas directly above the stained and damp acoustical ceiling tiles. It was noted that at some point spray-foam insulation had been applied to the lower portion of the expansion joint located between the concrete roof deck and concrete main frame beam of the primary structural system for the building. Water staining and efflorescence was noted on the concrete structure indicating that the water leakage into the building has been ongoing for some time. Mr. Howard stated that light to moderate rain showers did not produce leaking, however during heavy rain and high winds, large amounts of water entered the third floor at the aforementioned expansion joint locations.
- 2. Visual inspection from the roof level noted roof to wall flashing with a termination strip. This system appeared to be stable and in serviceable order. The roof system had been reinforced with mastic sealant along the intersection of the roof with the wall plane.
- 3. After review of the roof and adjoining marble wall cladding panels, it appeared that the leak source may be from water running down behind the panels and potentially bypassing the building flashing that is designed to shed the water to the building exterior. The panel joints did not appear to have functional watertight joints and water was also observed to be seeping through the joints from behind the panels (Attachment A).
- 4. After the site visit, the City provided background drawings to JLA on August 3rd, 2023 that contained information on an Exterior Envelope Renovation project by Stafford Consulting Engineers, dated March 7, 2007. These background drawings contained a renovation detail that defined the building components at this expansion joint location that may indicate a potential leak path as noted (<u>Attachment B</u>).

LOOSE WALL CLADDING:

During our Site visit w/ Mr. Howard on August 3rd, 2023, we observed a building condition that we believe needed immediate attention.

- 1. At the upper roof line, one of the marble wall panels was out of position and was not properly anchored (Attachment C and Attachment D).
- 2. As such, there is a possibility that the panel could fall and endanger people below. Consequently, the area below the loose panel needs to be immediately cordoned off and personnel and public kept out of this area (<u>Attachment E</u>).
- 3. Subsequently, Lee Dorn met on-site with Ms. Maria Rivera-Rivera and a demolition contractor (Tyson Thompson) on August 11th, 2003 to further evaluate the wall cladding situation. It's reported that Thompson Wrecking was involved during the 2007 renovation and Mr. Thompson is going to talk with the superintendent who did that work to see if he remembers exactly how the wall cladding panels were attached. Mr. Thompson will also be developing a cost to remove two sections of the marble cap and the panel in question, to include temporary weatherproofing. Once JLA has an opportunity to review the connections and propose a solution, Thompson Wrecking will provide for the reinstallation

Augusta Municipal Building Leak Investigation Report 001 Page 2

of the caps and panel. Mr. Thompson is scheduled to provide a proposal for the above-described work by the beginning of next week.

Attachments:

- Attachment A Water Migrating Through Wall Cladding Joint
- Attachment B Expansion Joint Detail From Stafford Exterior Envelope Renovation of March 7, 2007
- Attachment C Displaced Wall Panel Location
- Attachment D Displaced Marble Wall Panel
- Attachment E Cordoned-Off Area

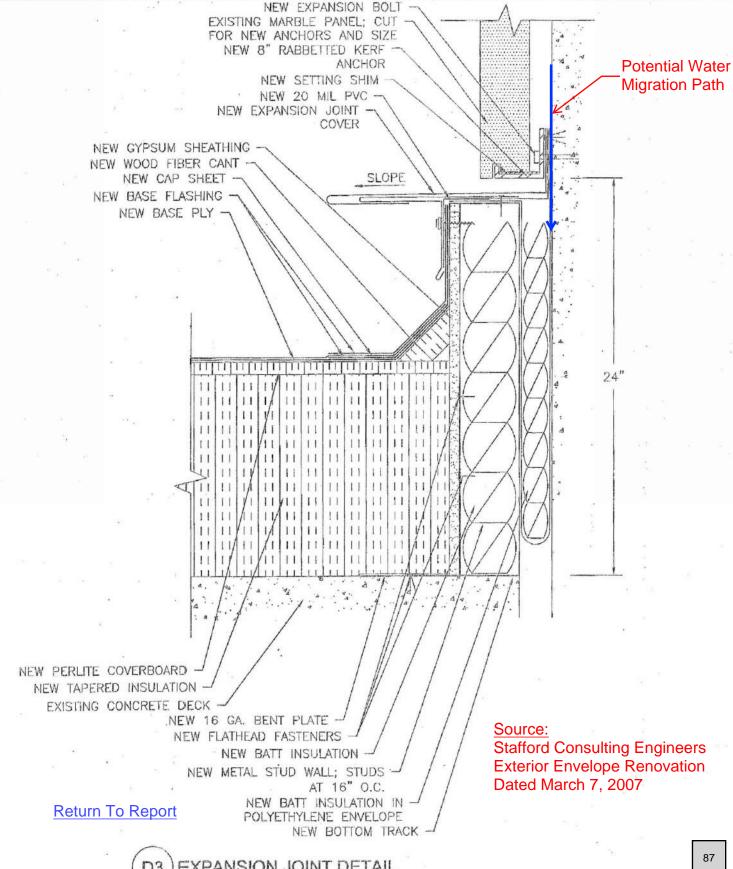
SUBMITTED BY: Chris Whitmore, P.E.

cc: File

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ATTACHMENT B









March 8, 2024

Mr. Lee Dorn Johnson, Laschober, & Associates, P.C. 1296 Broad St. Augusta, GA 30901

RE: Revised Proposal for Emergency Building Envelope Inspection Augusta-Richmond County Municipal Building 535 Telfair Street Augusta, GA 30901

Dear Mr. Dorn,

Thank you for contacting Kuhlke Construction & Associates, Inc. to provide a proposal for your Emergency Building Envelope Inspection at Augusta-Richmond County Municipal Building. We are pleased to offer you and your firm our inspection, investigation, consulting services and hope that the proposal we present here today helps you reach your goals.

Our Proposal for all labor, materials and equipment necessary for the Augusta-Richmond County Municipal Building at **535 Telfair Street Augusta**, **GA 30901**

One Hundred Eighty-Eight Thousand Four Hundred and Eighty Dollars (\$188,480.00) See clarifications attached for scope definition

I hope that you will find this proposal and the description of inclusions acceptable. This proposal does not include any work not listed on the attached breakdown and does not include loose furniture, fixtures, or equipment unless indicated in the Scope Clarifications. If you find any errors and need additional information or detail, please do not hesitate to contact me at your convenience.

Thank you again for your confidence and trust in Kuhlke Construction & Associates, Inc. We greatly appreciate the opportunity to work with you. It is my sincere hope that KCA will be selected for this project. If we were so fortunate, Kuhlke pledges that we will work diligently and efficiently to accomplish your goals for this project.

Sincerely, Kuhlke Construction & Associates, Inc.

James Hunter Chief Estimator

Attachment

Augusta Richmond County

Emergency Municipal Building Façade Inspection

Proposal Clarifications Revision 1

March 8, 2024

Kuhlke Construction & Associates, Inc. (KCA) has made a commitment to this project and is devoted to achieving the goals demanded by Augusta Richmond County. Additionally, we recognize the critical importance of effective collaboration and communication between Kuhlke Construction and the Owner. Often it takes a dedicated commitment by all participants in the project to fully communicate the intended form and function desired to achieve a final product that will most efficiently and economically achieve the project goals.

It is our hope that we have correctly evaluated the scope of work required by Augusta Richmond County and that our proposal represents exactly ALL the work requested and nothing more than that required to complete the project as currently conceived. We believe that the detailed listing offered below is an effective method for ensuring that Kuhlke Construction is correctly planning to achieve the results required by the Owner.

BACKGROUND:

Augusta-Richmond County Municipal Building built in 1957 is the marble clad home of Augusta and Richmond County governments. Currently the marble cladding is reportedly showing signs of distress. Recently marble copings were removed as well as marble panels directly below the coping exposing corroded marble panel clips. In addition, Kuhlke Construction & Associates, Inc. has observed marble panels that are visibly out of plane. Kuhlke Construction & Associates, Inc. (KCA) has partnered with Structural Preservation Systems, LLC. (SPS) to develop access, rigging, and specialty investigation services for a design-build project delivery. The KCA/SPS team will perform services to provide findings of the current conditions of the marble panels along with making recommendations for a treatment options. The services outlined below will be conducted by a team of building scientists, roof/waterproofing consultants, specialty structural and restoration engineers with backgrounds in historical building envelope and general construction services. The specialists working on each project have extensive experience in such investigations. Conclusions will be drawn from on-site observations and interviews with users and management, maintenance personnel. Appropriate documents will be reviewed for orientation purposes. Except where indicated otherwise, no destructive testing, calculations, intrusive observations, or laboratory analysis is included in the services outline herein. KCA/ SPS team will require structural, architectural, and/or as-built drawings to perform our investigation. We trust that our team was provided adequate detail for your evaluation and expressed our desire to work with Johnson, Laschober & Associates, P.C., (JLA) and Augusta-Richmond County (ARC) on this important project.

The following outlines the project scope of services, working conditions, exclusions and support by others, safety considerations, estimated schedule, financials, suggested next step and attachments as they relate to this project. The

KCA/SPS team will perform the services listed below and to provide our findings of the current conditions of the marble panels along with recommendations for treatment options.

SCOPE OF SERVICE - PHASE 1 (Inspection Tasks 1 & 2):

Inspection Task 1 – Façade Observations, Drawing Review and Report:

- We HAVE included costs to perform a Detailed Façade Inspection. A detailed inspection is identified in ASTM E 2270 Standard Practice for Periodic Inspection of Building Facades for Unsafe Conditions as; visual observation from less than 6 ft and tactile evaluation of façade components, including camera inspection probing and non-destructive testing to observe concealed conditions of wall construction.
- We HAVE included costs to review, if available, leak logs / reports, and other pertinent data from previous building envelope studies provided by the owner.
- We HAVE included costs to review available drawings of the building to attempt to determine the details of construction.
- We HAVE included costs to mobilize to the site and provide access (rope access, swing stage set on roof by crane and manlifts) as required. Rigging and suspended scaffold setups will be installed per OSHA regulation. We have NOT included costs for additional requirements beyond OSHA regulations. We have assumed this scope of work will be completed in one mobilization and uninterrupted work schedule while onsite.
- We HAVE assumed parking will be made available for our employees and service vehicles.
- We HAVE included costs for temporary panel fencing around the building's immediate perimeter (excludes parking lots, parking areas may need to be altered as needed for safety concerns) during the physical work. If it is deemed necessary due to life safety issues that temporary fence panels are required beyond the physical work period (1-2 weeks), additional cost maybe incurred.
- We HAVE assumed daytime working hours, Monday Friday utilizing open shop labor without prevailing wages.
- We HAVE included costs to install two roof penetrating temporary tieback anchors on the roof for access rigging. Roof penetrations for these two temporary tiebacks will be patched once removed.
- We HAVE included costs to install temporary seal/caulk at all camera inspection probing locations with temporary sealant.
- We HAVE included costs to provide follow up of the façade inspection with a report of the findings along with recommendations, practical solutions to address the recommended repairs, and risk factors associated with the observed conditions, and recommendations for additional testing or exploratory openings; to help address reported conditions.
- We HAVE included costs for one (1) virtual meeting during normal business hours following delivery of the findings to review conditions and recommendations and answer questions related to the study.

We HAVE included an ALLOWANCE of \$25,000.00 for emergency repairs that would be required due to an immediate Life Safety issue. This allowance is added as costs to account for immediate but unidentifiable needs to resecure panels (not permanent), temporary resecure coping caps (not permanent), and costs potentially needed for additional exploratory inspections. Any additional work beyond the original Scope of Work will be performed on the following T&M rates:

Project Manager \$200.00/hr.

Project Engineer \$150.00/hr.

Supervision \$175.00/hr.

Technician \$85.00/hr.

Materials/Rentals Cost plus 20%

Out of Town per diem \$175/man per day

Contractor owned equipment will be billed at the current industry competitive rates.

 Upon Notice to Proceed, Inspection Task item 1 scope of services will commence with-in 7-10 business days. Estimated inspection duration is approx. 5-7 business days

Inspection Task 2 – Scope Confirmation and Budgetary Rough Order of Magnitude Estimate:

We HAVE included costs to prepare scope of work task items which will include narrative descriptions of the work, along with a Budgetary Rough Order of Magnitude Estimate, this cannot be completed until after Inspection Task 1 items have all been finalized. Upon completion of Inspection Task item 1, KCA will work diligently with SPS and JLA to expedite Inspection Task 2 – Scope Confirmation and Budgetary Rough Order of Magnitude Estimate (Turnkey Construction Services) for JLA and Owners to review for approval prior to developing the supporting design documents (Phase II Design and Construction Services).

SCOPE CLARIFICATIONS:

- The project will be constructed in conformance with all applicable and governing building codes and ordinances. We have NOT included costs for Building Permits and Inspection Fees as required by the governing authority. KCA has assumed that a Permit will not be required for the Inspection work being performed during this phase.
- We have included Project Administration & Management expenses in our general condition's costs. KCA has included these costs as a reimbursable expense for the administration and management of the project from the contractor's home office. Note that in the case of a "Cost of Work Plus a Fixed Fee with a GMP" type of agreement, this cost must be specifically defined in the contract as a reimbursable expense. It is assumed that this is acceptable to the Owner and that this provision will be included in the final contract.
- We HAVE included costs for Worker's Compensation Insurance and General Liability Insurance at statutory limits. We have NOT included Professional Liability Insurance. It is assumed that this is not a requirement.
- We HAVE included "Builder's Risk" Insurance in our proposed contract cost.

- We have NOT included "Owner's Protective" Insurance in our proposed contract cost. It is assumed that Owner's Protective Insurance is not required for this project.
- We HAVE included costs for a Performance & Payment Bond for this project.
- We have NOT included any costs for removal or remediation of existing environmental or life safety hazards such as Asbestos, Lead Paint, Mold or PCBs.
- We have NOT included financing costs in our offering. It is assumed that the Owner will make regular progress payments as specifically noted in the contract document. Please refer to the agreement for any fees and interest expenses that may apply to late payments to KCA.
- We have NOT included cost for night, weekend or overtime work, it is assumed that all work will be performed Monday-Friday normal working hours.
- Due to the volatility in the cost of materials and services, KCA cannot guarantee the costs presented in this package any longer than Fifteen (15) days from the date of this offering. KCA has observed that very few vendors or subcontractors will guarantee their pricing beyond a fifteen-day (15) term. KCA cannot accept liability for escalation of costs due to an excessive delay in commitment. KCA reserves the right to revise our proposal if this proposal is not accepted and a contract executed within 30 days of the date of this presentation.
- KCA has assumed that the clarifications presented here are acceptable to the Owner and will be included as an exhibit to the contract agreement.
- KCA has NOT included cost for Phase II professional design services required to produce construction drawings and specifications for the Architectural design, Structural Engineering, Mechanical & Electrical Engineering, Civil Design & Engineering, Structural Design & Engineering. It is assumed that this is not required at this phase of the project but will likely require this professional service in resolving
- KCA has **NOT** included costs for temporary electricity and water consumption expenses in our offering. KCA will provide labor, materials, and equipment necessary to distribute power and water from the assigned source to the project site. It is expected that Augusta Richmond County will bear the consumption costs of all temporary and permanent utilities (*electricity, water*) for the duration of the project at no cost to KCA. We have assumed two 30A 220v circuits will be available on the roof for two swing stage scaffolds.
- We HAVE included costs to provide temporary toilets for all construction labor during the term of construction.
- We HAVE included costs to provide all necessary tools, equipment, hoisting, staging, scaffolding, safety equipment and temporary construction required to construct KCA's scope of work for the project as currently contemplated.
- We have NOT included costs to remove and replace all joint caulking on the façade. This will be performed under (Phase II Design and Construction Services) of this project.
- We have **NOT** included costs for security guards or escorts while onsite.
- We have NOT included costs to repair or replace the existing roof systems in this proposal. This scope of work will be performed under phase II of this project.

SCOPE OF SERVICE - PHASE 2 (DESIGN DOCUMENTS & PHYSICAL CONSTRUCTION):

Design Development: Scope of Services to Be Determined. Construction Services: Scope of Work to Be Determined.



Administrative Services Committee

Meeting Date: 3/26/2024

Emergency – Municipal Building Marble Panel Structure

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Approve a change order of purchase order P460291 for the continuation of the

assessment/investigation of the Municipal Building marble panel structure in the

amount of \$25,000.00 to Johnson, Laschober & Associates, PC.

Background: As a result of an initial assessment by Johnson, Laschober & Associates, PC., the

imminent fall risk of a marble panel located at the Municipal Building was eliminated. It was also determined that a thorough assessment of the marble

structure was required due to the identification of several out of lane marble panels. JLA has defined a plan in conjunction with Kuhlke Construction & Associates, Inc. to visually and with camera-assisted probing evaluate the condition of the panel support and at the same time determine the areas of water intrusion to the building.

support and at the same time determine the areas of water intrusion to the building.

Analysis: Johnson, Laschober & Associates, PC in collaboration with Kuhlke Construction &

Associates, Inc. will perform the study and report the findings along with the

recommendations.

Financial Impact: Original Purchase Order Amount: \$15,000.00

Revised Purchase Order Amount: \$40,000.00

SPLOST 8 - \$25,000.00; 330-05-1120 / 52.12115

Alternatives: A - Approve the request

B - Do not approve the request

Recommendation: Approve a change order of purchase order P460291 for the continuation of the

assessment/investigation of the Municipal Building marble panel structure in the

amount of \$25,000.00 to Johnson, Laschober & Associates, PC.

Funds are available in the following

following accounts:

SPLOST 8 - \$25,000.00; 330-05-1120 / 52.12115



Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director 2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

SUBJECT:

Amend PO - P460291

In accordance with Augusta, GA policies and procedures we are requesting to have purchase order P460291 amended.

Purchase order P460291 needs to be amended in the amount of \$25,000.00 for the continuation of the assessment/investigation of the marble façade on the Municipal Building. JLA will provide in-field support and will address immediate but currently unidentifiable needs during the evaluation. It is imperative that the continuation of the assessment take place to determine what remediation is needed.

Original Purchase Order Amount

\$15,000.00

Revised Purchase Order Amount

\$40,000.00

Funding is available in account number 330-05-1120/52.12115.

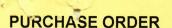
Your assistance would be greatly appreciated.

Attachments: Purchase Order P460291

Proposal #233

Cc: Ron Lampkin

Maria Rivera-Rivera



AUGUSTA, GEORGIA SUITE 605, PROCUREMENT DEPARTMENT

535 TELFAIR STREET, MUNICIPAL BUILDING 1000

AUGUSTA, GEORGIA 30901-2377 PHONE: (706) 821-2422

Page 1 of 1

PURCHASE ORDER NO. P460291

Item 8.

DATE DEPARTMENT VENDOR PHONE # REQUISITION/QUOTE NO. 10/03/23 051120 R381250

VENDOR# E-VERIFY# 8657 226309

PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.

VENDOR

JOHNSON LASCHOBER AND ASSOC

EMAIL

P O BOX 2103

AUGUSTA, GA 30903

ATTN:

EMERGENCY

BID NUMBER:

CONTRACT #:

BUYER:

SHIP TO:

BLDG & GROUNDS MAINTENANCE 535 TELFAIR STREET MUNICIPAL BLDG/BASEMENT AUGUSTA, GA 30901

BILL TO:

AUGUSTA, GEORGIA

ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GA 30901-2379 (706) 821-2335

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.

| | ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION. | | | | | NATION. | |
|----------------|---|---------|--|--|---------------------------------|------------|-----------|
| ITEM # | QUANTITY | UNIT | PRODUCT ID | DESCRIF | PTION | UNIT PRICE | AMOUNT |
| 0001 | 1 | EACH | | ASSESSMENT/INVES THE MARBLE FACAD MUNICIPAL BUILDI 535 TELFAIR STRE 330-05-1120/52-1 | E ON THE NG LOCATED AT ET | 15,000.00 | 15,000.00 |
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| | 10 | | WAR | | | A.Y.H. | |
| | | | | | MAR | AMA | MANAS |
| CONDITIO | NS - READ CA | REFULLY | 0 | RECEIVED JAN 0 3 2024 Rev | MANAN | MAG | 23 |
| 2. Shipping ch | arges prepaid by ver | ndor. | ent of Federal, State, and Municipal only, unless otherwise requested. | ccounting Department | | | |

3. Payment will be made on complete shipments only, unless otherwise requested

4. DELIVERY TICKET MUST ACCOMPANY GOODS.

5. No back orders. We will reorder if available. 6. Please make deliveries between 9 A.M. and 4 P.M.

All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.

8. Indoor delivery if necessary.

9. Payment Net 30 or according to contract.

NET TOTAL....

15,000.00

APPROVED FOR ISSUE

PROCUREMENT DIRECTOR

99

REQUISITIONER



ARCHITECTS + ENGINEERS + LANDSCAPE ARCHITECTS

ADDITIONAL SCOPE AGREEMENT

| PROPO | SAL #: 233 | DATE: | 3/4/2024 | | |
|-------|--|----------|-----------------------|--|--|
| То: | Maria Rivera-Rivera Augusta-Richmond County (ARC) Central Services Department 2760 Peach Orchard Rd Augusta, Georgia 30906 | SENT BY: | ☐ PHONE ☐ FAX ☐ EMAIL | | |
| RE: | Municipal Building Leak Investigation | | | | |
| By: | Rett Harbeson, PLA, CLARB | | | | |

FEE ARRANGEMENT: \$25,000.00

LOCATION: 535 Telfair Street

Augusta, GA

SCOPE OF SERVICES:

Johnson, Laschober & Associates (JLA) appreciates the opportunity to provide a fee proposal for the continuation of the assessment/investigation of the Marble façade on the Municipal Building located at 535 Telfair St. in Augusta, GA.

JLA will provide in-field support to Kuhlke Construction during the evaluation of the building envelope to address immediate but currently unidentifiable needs to temporarily resecure panels, coping caps, or other building elements during the evaluation period. Final design for the permanent remediation measures will be coordinated with Kuhlke and Structural Preservation Systems, LLC final investigative report. Final Scope of Work and Fee to be determined (TBD).

JLA is proposing a fee adjustment that will be billed at an hourly rate.

SPECIAL CONDITIONS:

• JLA will work with Kuhlke Construction during this evaluation. However, ARC will contract directly with Kuhlke Construction for their portion of the work.

EVALUATION REPORT

REPORT #: 001 DATE: October 30, 2023

PROJECT TITLE: Augusta Municipal Building Leak Investigation JOB #: 3042.2306

OVERVIEW:

Maria Rivera-Rivera, Augusta Richmond County (ARC) Deputy Director of Facilities, Central Services Department, contacted Johnson Laschober & Associates, P.C. (JLA) regarding water which was leaking into the Augusta Richmond County Municipal Building (Municipal Building) located at 535 Telfair St, Augusta, GA 30901. JLA Architectural personnel met a city representative at the facility on August 7, 2023, to perform an observation of the structure. The building was occupied and in use at the time of the observation.

The primary stated concerns were visible water leaks inside the building at the third-floor level at the expansion joints where the three-story wings attached to the 9-story center tower. However, during this site visit JLA personnel noted a potential structural issue with the marble façade panels separating and pulling away from the façade. JLA Structural and Architectural Personnel returned to perform an observation on October 11, 2023, from the roof of the center tower and again on October 18, 2023, to observe the façade panels and their attachments from a bucket lift after the identified suspect panel had been removed from the building.

ARC subsequently contracted with JLA to perform a structural assessment/evaluation of the marble façade on the building. Reference ARC Purchase Order P460291.

OBSERVATION:

The center tower of the building's structure is a concrete frame, with brick and/or terra cotta block infill. An expansion joint exists between the center tower and each of the two three-story wings to the East and West of the tower. JLA understands that this portion of the structure was constructed in the mid 1950's. A more recent addition was built on the South side including a new nine-story elevator tower with an expansion joint between it and the original building.

There are indications of water infiltration inside the building primarily at the third story level at the expansion joints of the building and at exterior wall window headers.

The façade of the original tower and wings consist of marble cladding made of approximately four-foot square, three-inch-thick marble panels. JLA observed, from the removed panel, that these marble panels are supported on the bottom side of the panel by a steel angle bolted to the building structure. The panels appear to be held in place by four steel clips, one on each side near the bottom and two on the top near the corners. Each clip was bolted to the structure and then inserted into slots in the marble panel. No other method of attachment was evident although inconsistent brick layup and periodic mortar intrusion left a small inconsistent gap between the panel and brick. It is presumed that all the marble panels are similarly attached to the structure.

There was a layer of metal flashing between the parapet wall panel and the marble parapet cap. The flashing directed water towards the roof. The exterior joints between the panels were originally sealed with a flexible caulk. At the time of the observation the caulk maintained some flexibility but had lost its bond and separated from the sides of the panels.

Augusta Municipal Building Leak Investigation Report 001 Page 2

JLA observed that the top clips of the removed panel were corroded and had failed and did not restrain the panel. The side clips and the horizontal flange of the support angle were also corroded but provided some restraint.

DISCUSSION:

The clips were corroded by water, which was apparently infiltrating behind the marble facade, likely at the joints between panels where the caulk was no longer effective. There did not appear to be a mechanism such as through wall flashing or weep holes which would allow the water to escape to the exterior. The cap flashing installed beneath the parapet cap was not installed properly and as a result allowed water to infiltrate the mortar joints at the top of the wall and rest between the top of the marble panel and the brick parapet wall allowing water to be in direct contact with the upper panel supports. Because of this the water would filter down through the gap behind the marble and rest on the horizontal surfaces, including the clips and angles holding the panels. This retained water then corroded these panel supports. Additionally, the water would have been stopped by items such as window headers and building expansion joints. With the lack of any mechanism to expel this water to the exterior, it leaked to the inside.

Except for several areas where the caulk had been replaced as part of the recent addition, the panel caulk appeared to be compromised across the entire façade. Accordingly, water was likely infiltrating at every building façade panel compromising each panel's support and restraint clips.

JLA's ability to observe the building's concrete structural frame was limited. However, there was no apparent indication that the frame itself was significantly compromised by this water. This could be typified by falling pieces of concrete or dirty/streaked stains on the façade or where the water was expelled inside. However, if not addressed, water can find its way into cracks in the concrete frame. It would then rust and corrode the steel reinforcing. Most damage of this type occurs when the rusting reinforcing steel expands and cracks off (spalls) the concrete covering the reinforcing. This further exposes it to the damaging water.

CONCLUSIONS AND RECOMMENDATIONS:

In JLA's professional opinion, this building is currently structurally safe to occupy and use. There are structural items that need to be addressed before they potentially become a compromising issue. However, they have not yet progressed to the point where they present a threat to the health and safety of the occupants inside the building (except as noted below.)

The larger threat is to members of the public outside the building since a reasonable scenario exists where a marble façade panel could fall from the structure and hit a person or vehicle. A panel could also hit the ground and shatter with the resulting fragments hitting a person, vehicle or breaking through a lower-level window. A façade panel from the Upper East and West sides could also potentially fall and crash through the roof of the two side wings.

JLA recommends the following be implemented as soon as possible:

- 1. Restrict all access to and from the building to just the main entry in the new front addition to the building.
- 2. Restrict access around the perimeter of the building until the panels can be tested.
- 3. Use a bucket lift or other means to check each of the façade panels. Identify and mark any panel which is loose or appears to be shifted or rotated.

JLA recommends the following be implemented as soon as practical:

1. Examine the attachments of the panels, starting at the areas of known water intrusion and those identified as suspect. Potential means of examination include:

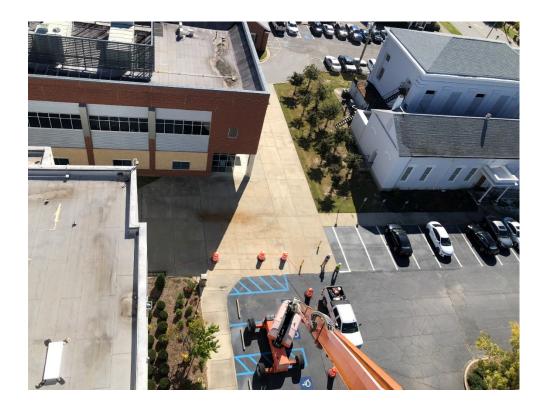
- a. Use an imaging (x-ray or other) process to examine the attachment clips. This will likely identify the presence and location of the attachment clips but has limited ability to determine their condition.
- b. Use an imaging borescope to examine the attachment clips either through the exterior caulk joints or through holes drilled from the interior.
- c. Selectively cut through and remove suspect panels. This would be more difficult to repair and/or replace.
- 2. Remove the parapet cap around the perimeter of the 9th floor roof in its entirety and physically examine the steel panel anchors located at the top of the panel. This would allow for the removal and replacement of the cap flashing and allow it to be properly installed.
- 3. Retrofit the attachments of the panels. The extent of this would be dependent on the results of the examination. The worst-case scenario would be to remove and reinstall all the top panel clips with stainless-steel attachments or supplement the carbon steel fasteners with additional stainless-steel fasteners. Other possibilities include securing the existing panels to the frame without removing them, utilizing new anchors drilled through the panels, countersunk and then the holes plugged with marble plugs.
- 4. Evaluate further the lack of through wall flashing at the intersection of the 3rd floor roof and the 9 story tower to determine the best approach for removing the lower panel or a section of the lower panel and install through wall flashing and weeps to allow for water and water vapor that accumulates in the wall cavity to have a means to be expelled to the exterior of the building rather than seeping into the interior.
- 5. Remove all the existing sealant that is located between the panels and replace it with new flexible sealant to eliminate water intrusion through the multiple gaps in the exterior façade that have been caused by this material failure. In this same process install weeps and drainage holes above window heads to properly expel water from the wall cavity. Sealant in the design of this building is being used as a mechanism to prevent water intrusion and allow for the marble panels to expand and contract with temperature changes. Sealant replacement is a deferred maintenance item and has a limited lifespan. Plans should be made and funds allocated to repair and/or replace exterior sealant every 10-15 years in ensure a continued watertight envelop on the building.









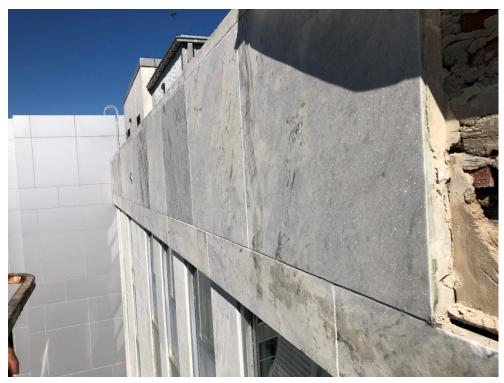


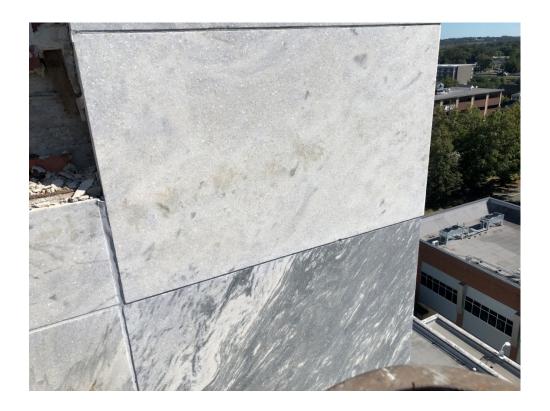




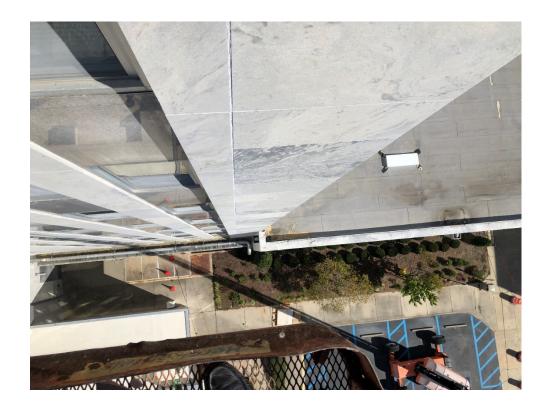


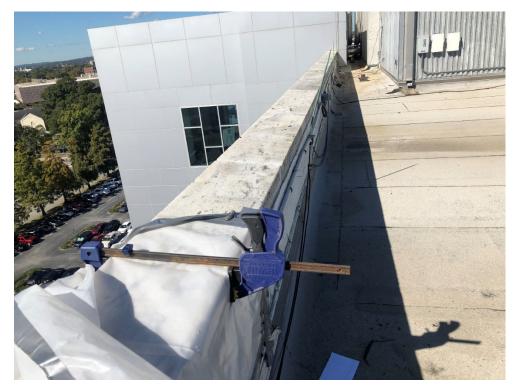






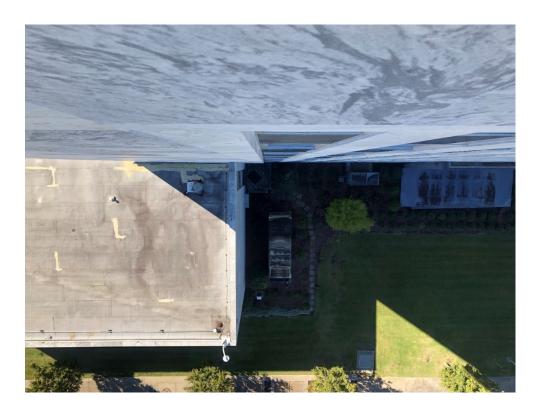




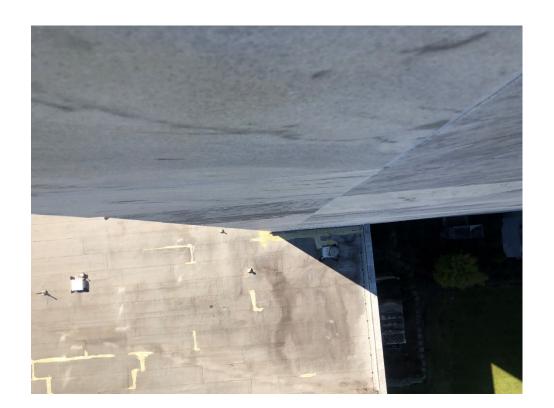


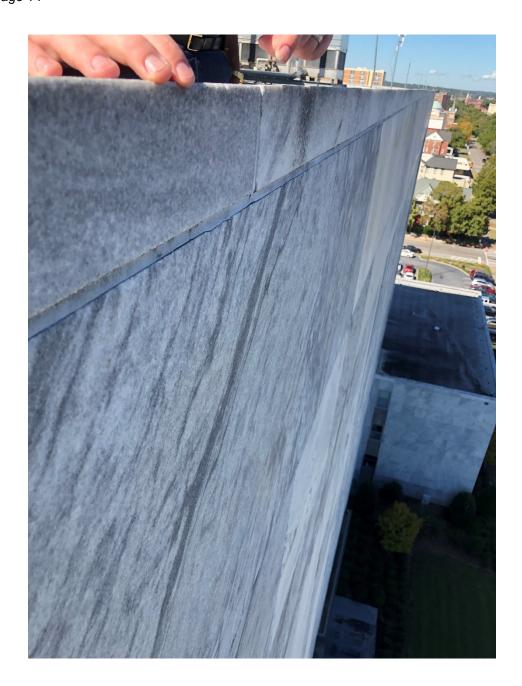


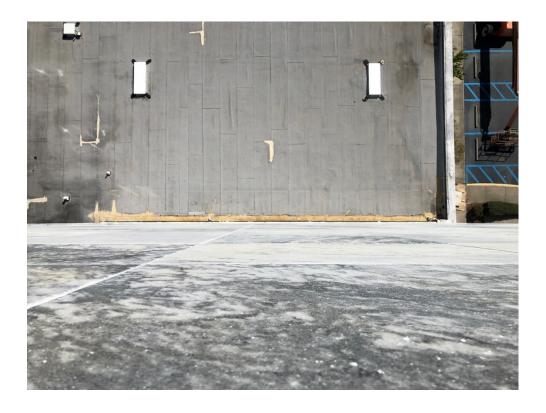












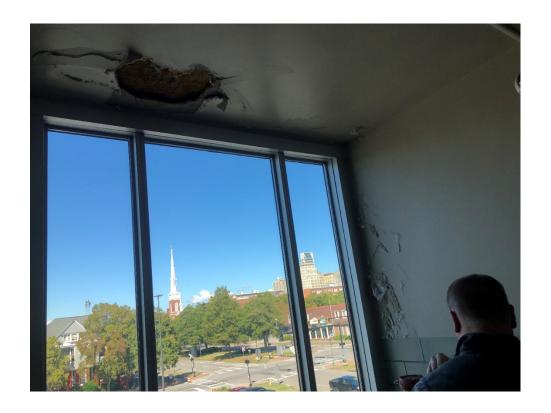




















SUBMITTED BY: Watson Lee Dorn, III, AIA, Architect

Mark W. Lorah, P.E., F. ASCE, Structural Engineer

cc: File

SITE OBSERVATION REPORT

REPORT #: 001 **DATE:** 8/11/2023

PROJECT TITLE: Augusta Municipal Building Leak Investigation Job #: PZL233

COMMENTS:

On Thursday August 3rd, 2023, Lee Dorn and Chris Whitmore from JLA visited the municipal building at 530 Greene Street along with Mr. Howard from the City of Augusta to observe reported roof leaks at the expansion joints between the intersection of the lower roof and the nine-story tower.

ROOF LEAK:

- 1. During the Site visit, JLA accessed the plenum space above the ceiling on the third floor and provided visual inspection of the areas directly above the stained and damp acoustical ceiling tiles. It was noted that at some point spray-foam insulation had been applied to the lower portion of the expansion joint located between the concrete roof deck and concrete main frame beam of the primary structural system for the building. Water staining and efflorescence was noted on the concrete structure indicating that the water leakage into the building has been ongoing for some time. Mr. Howard stated that light to moderate rain showers did not produce leaking, however during heavy rain and high winds, large amounts of water entered the third floor at the aforementioned expansion joint locations.
- 2. Visual inspection from the roof level noted roof to wall flashing with a termination strip. This system appeared to be stable and in serviceable order. The roof system had been reinforced with mastic sealant along the intersection of the roof with the wall plane.
- 3. After review of the roof and adjoining marble wall cladding panels, it appeared that the leak source may be from water running down behind the panels and potentially bypassing the building flashing that is designed to shed the water to the building exterior. The panel joints did not appear to have functional watertight joints and water was also observed to be seeping through the joints from behind the panels (Attachment A).
- 4. After the site visit, the City provided background drawings to JLA on August 3rd, 2023 that contained information on an Exterior Envelope Renovation project by Stafford Consulting Engineers, dated March 7, 2007. These background drawings contained a renovation detail that defined the building components at this expansion joint location that may indicate a potential leak path as noted (<u>Attachment B</u>).

LOOSE WALL CLADDING:

During our Site visit w/ Mr. Howard on August 3rd, 2023, we observed a building condition that we believe needed immediate attention.

- 1. At the upper roof line, one of the marble wall panels was out of position and was not properly anchored (Attachment C and Attachment D).
- 2. As such, there is a possibility that the panel could fall and endanger people below. Consequently, the area below the loose panel needs to be immediately cordoned off and personnel and public kept out of this area (Attachment E).
- 3. Subsequently, Lee Dorn met on-site with Ms. Maria Rivera-Rivera and a demolition contractor (Tyson Thompson) on August 11th, 2003 to further evaluate the wall cladding situation. It's reported that Thompson Wrecking was involved during the 2007 renovation and Mr. Thompson is going to talk with the superintendent who did that work to see if he remembers exactly how the wall cladding panels were attached. Mr. Thompson will also be developing a cost to remove two sections of the marble cap and the panel in question, to include temporary weatherproofing. Once JLA has an opportunity to review the connections and propose a solution, Thompson Wrecking will provide for the reinstallation

Augusta Municipal Building Leak Investigation Report 001 Page 2

of the caps and panel. Mr. Thompson is scheduled to provide a proposal for the above-described work by the beginning of next week.

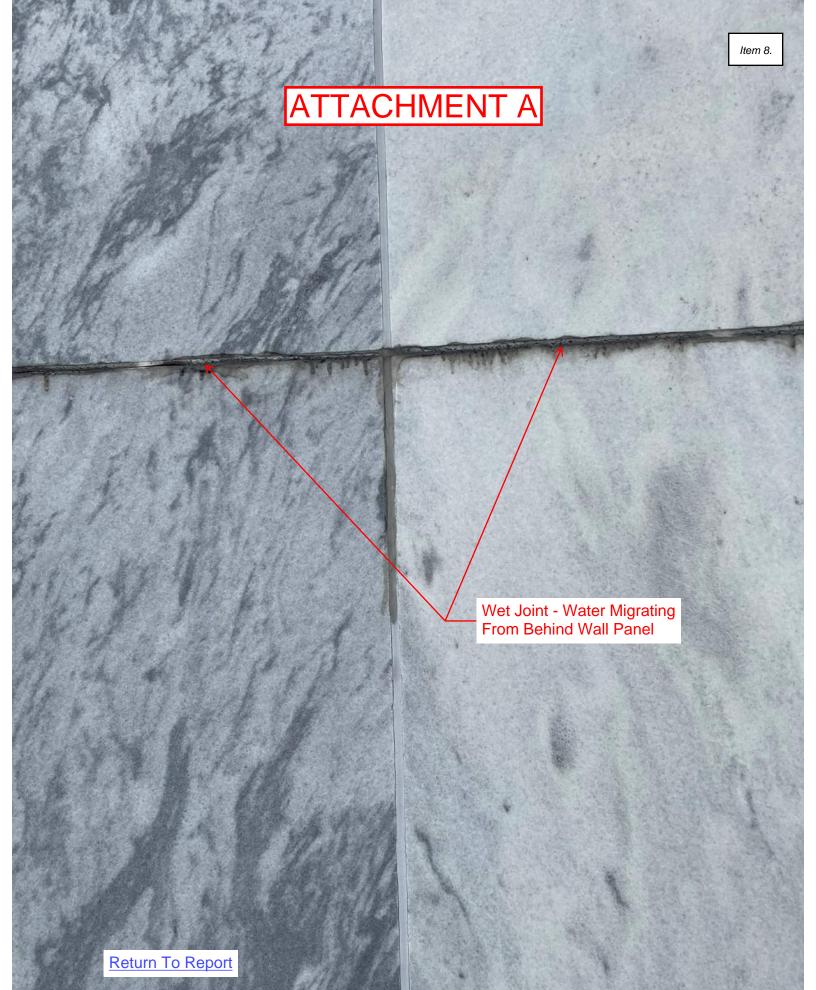
Attachments:

- Attachment A Water Migrating Through Wall Cladding Joint
- Attachment B Expansion Joint Detail From Stafford Exterior Envelope Renovation of March 7, 2007
- Attachment C Displaced Wall Panel Location
- Attachment D Displaced Marble Wall Panel
- Attachment E Cordoned-Off Area

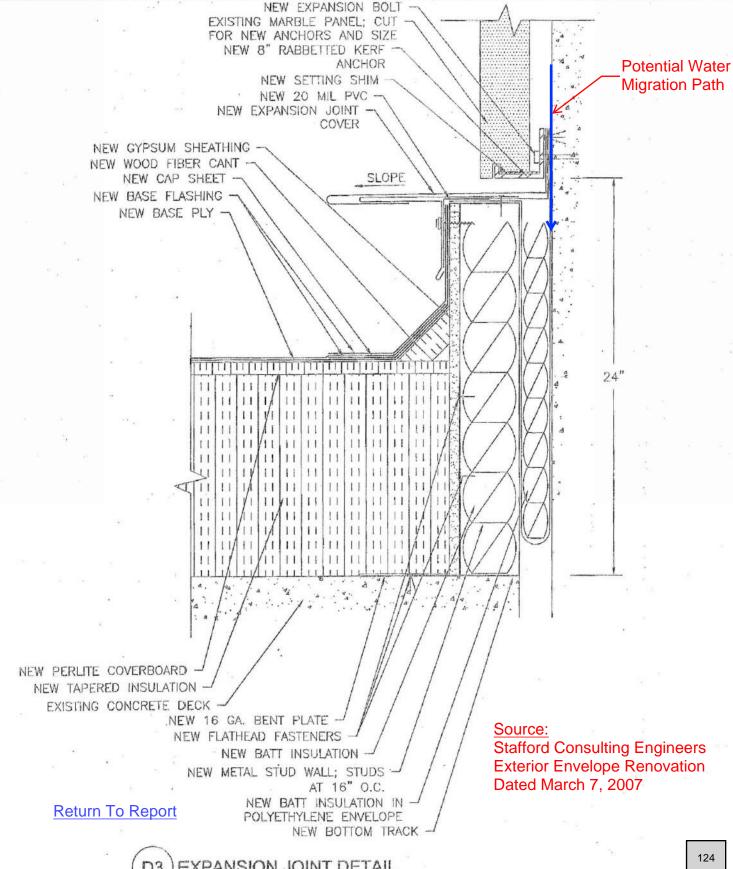
SUBMITTED BY: Chris Whitmore, P.E.

cc: File

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ATTACHMENT B











ARCHITECTS + ENGINEERS + LANDSCAPE ARCHITECTS

ADDITIONAL SCOPE AGREEMENT

| PROPO: | SAL# | 233 | DATE: | 3/4/2024 |
|--------|--------|--|----------|-----------------------|
| То: | | Maria Rivera-Rivera Augusta-Richmond County (ARC) Central Services Department 2760 Peach Orchard Rd Augusta, Georgia 30906 | SENT BY: | ☐ PHONE ☐ FAX ☐ EMAIL |
| RE: | Munic | sipal Building Leak Investigation | | |
| BY: | Rett F | Harbeson, PLA, CLARB | | |
| FEE AR | RANG | EMENT: \$25 ,000.00 | | |
| Locati | ION: | 535 Telfair Street Augusta, GA | | |

Johnson, Laschober & Associates (JLA) appreciates the opportunity to provide a fee proposal for the continuation of the assessment/investigation of the Marble façade on the Municipal Building located at 535 Telfair St. in Augusta, GA.

JLA will provide in-field support to Kuhlke Construction during the evaluation of the building envelope to address immediate but currently unidentifiable needs to temporarily resecure panels, coping caps, or other building elements during the evaluation period. Final design for the permanent remediation measures will be coordinated with Kuhlke and Structural Preservation Systems, LLC final investigative report. Final Scope of Work and Fee to be determined (TBD).

JLA is proposing a fee adjustment that will be billed at an hourly rate.

SPECIAL CONDITIONS:

SCOPE OF SERVICES:

JLA will work with Kuhlke Construction during this evaluation. However, ARC will contract directly with Kuhlke Construction for their portion of the work.

Terms and Conditions

Johnson, Laschober & Associates P.C. (JLA) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site -- Unless otherwise stated, JLA will have access to the site for activities necessary for the performance of the services. JLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

Fee --The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments -- Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and JLA may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications -- The Client shall indemnify and hold harmless JLA and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except JLA) or anyone for whose acts any of them may be liable.

Hidden Conditions -- A hidden condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If JLA has reason to believe that such a condition may exist JLA shall notify the client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) JLA has no reason to believe that such a condition exists, the client is responsible for all risks associated with this condition, JLA shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocation -- In recognition of the relative risks, rewards and benefits of the project to both the Client and JLA, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, JLA's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of JLA's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to JLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Jobsite Safety -- Neither the professional activates of JLA, nor the presence of JLA or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. JLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, JLA, and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

Termination of Services -- This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay JLA for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents -- All documents produced by JLA under this agreement shall remain the property of JLA and may not be used by this Client for any other endeavor without the written consent of JLA.

Applicable Law -- Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of JLA.

| Johnson, Laschober & Associates, P.C.: | Accepted by Augusta Richmond County: |
|--|--------------------------------------|
| (signature) | (signature) |
| (printed name/title) | (printed name/title) |
| | Billing Address: |
| (executed agreement date) | |

Augusta Richmond County

Emergency Municipal Building Façade Inspection

Proposal Clarifications Revision 1

March 8, 2024

Kuhlke Construction & Associates, Inc. (KCA) has made a commitment to this project and is devoted to achieving the goals demanded by Augusta Richmond County. Additionally, we recognize the critical importance of effective collaboration and communication between Kuhlke Construction and the Owner. Often it takes a dedicated commitment by all participants in the project to fully communicate the intended form and function desired to achieve a final product that will most efficiently and economically achieve the project goals.

It is our hope that we have correctly evaluated the scope of work required by Augusta Richmond County and that our proposal represents exactly ALL the work requested and nothing more than that required to complete the project as currently conceived. We believe that the detailed listing offered below is an effective method for ensuring that Kuhlke Construction is correctly planning to achieve the results required by the Owner.

BACKGROUND:

Augusta-Richmond County Municipal Building built in 1957 is the marble clad home of Augusta and Richmond County governments. Currently the marble cladding is reportedly showing signs of distress. Recently marble copings were removed as well as marble panels directly below the coping exposing corroded marble panel clips. In addition, Kuhlke Construction & Associates, Inc. has observed marble panels that are visibly out of plane. Kuhlke Construction & Associates, Inc. (KCA) has partnered with Structural Preservation Systems, LLC. (SPS) to develop access, rigging, and specialty investigation services for a design-build project delivery. The KCA/SPS team will perform services to provide findings of the current conditions of the marble panels along with making recommendations for a treatment options. The services outlined below will be conducted by a team of building scientists, roof/waterproofing consultants, specialty structural and restoration engineers with backgrounds in historical building envelope and general construction services. The specialists working on each project have extensive experience in such investigations. Conclusions will be drawn from on-site observations and interviews with users and management, maintenance personnel. Appropriate documents will be reviewed for orientation purposes. Except where indicated otherwise, no destructive testing, calculations, intrusive observations, or laboratory analysis is included in the services outline herein. KCA/ SPS team will require structural, architectural, and/or as-built drawings to perform our investigation. We trust that our team was provided adequate detail for your evaluation and expressed our desire to work with Johnson, Laschober & Associates, P.C., (JLA) and Augusta-Richmond County (ARC) on this important project.

The following outlines the project scope of services, working conditions, exclusions and support by others, safety considerations, estimated schedule, financials, suggested next step and attachments as they relate to this project. The

KCA/SPS team will perform the services listed below and to provide our findings of the current conditions of the marble panels along with recommendations for treatment options.

SCOPE OF SERVICE - PHASE 1 (Inspection Tasks 1 & 2):

Inspection Task 1 – Façade Observations, Drawing Review and Report:

- We HAVE included costs to perform a Detailed Façade Inspection. A detailed inspection is identified in ASTM E 2270 Standard Practice for Periodic Inspection of Building Facades for Unsafe Conditions as; visual observation from less than 6 ft and tactile evaluation of façade components, including camera inspection probing and non-destructive testing to observe concealed conditions of wall construction.
- We HAVE included costs to review, if available, leak logs / reports, and other pertinent data from previous building envelope studies provided by the owner.
- We HAVE included costs to review available drawings of the building to attempt to determine the details of construction.
- We HAVE included costs to mobilize to the site and provide access (rope access, swing stage set on roof by crane and manlifts) as required. Rigging and suspended scaffold setups will be installed per OSHA regulation. We have NOT included costs for additional requirements beyond OSHA regulations. We have assumed this scope of work will be completed in one mobilization and uninterrupted work schedule while onsite.
- We HAVE assumed parking will be made available for our employees and service vehicles.
- We HAVE included costs for temporary panel fencing around the building's immediate perimeter (excludes parking lots, parking areas may need to be altered as needed for safety concerns) during the physical work. If it is deemed necessary due to life safety issues that temporary fence panels are required beyond the physical work period (1-2 weeks), additional cost maybe incurred.
- We HAVE assumed daytime working hours, Monday Friday utilizing open shop labor without prevailing wages.
- We HAVE included costs to install two roof penetrating temporary tieback anchors on the roof for access rigging. Roof penetrations for these two temporary tiebacks will be patched once removed.
- We HAVE included costs to install temporary seal/caulk at all camera inspection probing locations with temporary sealant.
- We HAVE included costs to provide follow up of the façade inspection with a report of the findings along with recommendations, practical solutions to address the recommended repairs, and risk factors associated with the observed conditions, and recommendations for additional testing or exploratory openings; to help address reported conditions.
- We HAVE included costs for one (1) virtual meeting during normal business hours following delivery of the findings to review conditions and recommendations and answer questions related to the study.

We HAVE included an ALLOWANCE of \$25,000.00 for emergency repairs that would be required due to an immediate Life Safety issue. This allowance is added as costs to account for immediate but unidentifiable needs to resecure panels (not permanent), temporary resecure coping caps (not permanent), and costs potentially needed for additional exploratory inspections. Any additional work beyond the original Scope of Work will be performed on the following T&M rates:

Project Manager \$200.00/hr.

Project Engineer \$150.00/hr.

Supervision \$175.00/hr.

Technician \$85.00/hr.

Materials/Rentals Cost plus 20%

Out of Town per diem \$175/man per day

Contractor owned equipment will be billed at the current industry competitive rates.

 Upon Notice to Proceed, Inspection Task item 1 scope of services will commence with-in 7-10 business days. Estimated inspection duration is approx. 5-7 business days

Inspection Task 2 – Scope Confirmation and Budgetary Rough Order of Magnitude Estimate:

We HAVE included costs to prepare scope of work task items which will include narrative descriptions of the work, along with a Budgetary Rough Order of Magnitude Estimate, this cannot be completed until after Inspection Task 1 items have all been finalized. Upon completion of Inspection Task item 1, KCA will work diligently with SPS and JLA to expedite Inspection Task 2 – Scope Confirmation and Budgetary Rough Order of Magnitude Estimate (Turnkey Construction Services) for JLA and Owners to review for approval prior to developing the supporting design documents (Phase II Design and Construction Services).

SCOPE CLARIFICATIONS:

- The project will be constructed in conformance with all applicable and governing building codes and ordinances. We have NOT included costs for Building Permits and Inspection Fees as required by the governing authority. KCA has assumed that a Permit will not be required for the Inspection work being performed during this phase.
- We have included Project Administration & Management expenses in our general condition's costs. KCA has included these costs as a reimbursable expense for the administration and management of the project from the contractor's home office. Note that in the case of a "Cost of Work Plus a Fixed Fee with a GMP" type of agreement, this cost must be specifically defined in the contract as a reimbursable expense. It is assumed that this is acceptable to the Owner and that this provision will be included in the final contract.
- We HAVE included costs for Worker's Compensation Insurance and General Liability Insurance at statutory limits. We have NOT included Professional Liability Insurance. It is assumed that this is not a requirement.
- We HAVE included "Builder's Risk" Insurance in our proposed contract cost.

- We have NOT included "Owner's Protective" Insurance in our proposed contract cost. It is assumed that Owner's Protective Insurance is not required for this project.
- We HAVE included costs for a Performance & Payment Bond for this project.
- We have **NOT** included any costs for removal or remediation of existing environmental or life safety hazards such as Asbestos, Lead Paint, Mold or PCBs.
- We have NOT included financing costs in our offering. It is assumed that the Owner will make regular progress payments as specifically noted in the contract document. Please refer to the agreement for any fees and interest expenses that may apply to late payments to KCA.
- We have NOT included cost for night, weekend or overtime work, it is assumed that all work will be performed Monday-Friday normal working hours.
- Due to the volatility in the cost of materials and services, KCA cannot guarantee the costs presented in this package any longer than Fifteen (15) days from the date of this offering. KCA has observed that very few vendors or subcontractors will guarantee their pricing beyond a fifteen-day (15) term. KCA cannot accept liability for escalation of costs due to an excessive delay in commitment. KCA reserves the right to revise our proposal if this proposal is not accepted and a contract executed within 30 days of the date of this presentation.
- KCA has assumed that the clarifications presented here are acceptable to the Owner and will be included as an exhibit to the contract agreement.
- KCA has NOT included cost for Phase II professional design services required to produce construction drawings and specifications for the Architectural design, Structural Engineering, Mechanical & Electrical Engineering, Civil Design & Engineering, Structural Design & Engineering. It is assumed that this is not required at this phase of the project but will likely require this professional service in resolving
- KCA has **NOT** included costs for temporary electricity and water consumption expenses in our offering. KCA will provide labor, materials, and equipment necessary to distribute power and water from the assigned source to the project site. It is expected that Augusta Richmond County will bear the consumption costs of all temporary and permanent utilities (*electricity, water*) for the duration of the project at no cost to KCA. We have assumed two 30A 220v circuits will be available on the roof for two swing stage scaffolds.
- We HAVE included costs to provide temporary toilets for all construction labor during the term of construction.
- We HAVE included costs to provide all necessary tools, equipment, hoisting, staging, scaffolding, safety equipment and temporary construction required to construct KCA's scope of work for the project as currently contemplated.
- We have NOT included costs to remove and replace all joint caulking on the façade. This will be performed under (Phase II Design and Construction Services) of this project.
- We have **NOT** included costs for security guards or escorts while onsite.
- We have NOT included costs to repair or replace the existing roof systems in this proposal. This scope of work will be performed under phase II of this project.

SCOPE OF SERVICE - PHASE 2 (DESIGN DOCUMENTS & PHYSICAL CONSTRUCTION):

Design Development: Scope of Services to Be Determined. Construction Services: Scope of Work to Be Determined.



Administrative Services Committee

Meeting Date: 04/16/2024

Emergency – Central Services Construction Shop Roof Replacement

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the removal and replacement

of Central Services Construction Shop roof in the amount of \$43,000.00 by

Crosby Roofing & Seamless Gutters.

Background: Numerous consistent leaks were detected inside the Central Services

Construction Shop. These leaks are persistently creating interior issues and water damage, but most importantly safety related concerns. It is imperative that the corrective process takes place to preserve the integrity of the structure

and personnel safety.

Analysis: Crosby Roofing & Seamless Gutters will perform the corresponding work.

Financial Impact: \$43,000.00 - 272-01-6210/54.13120

Alternatives: A – Receive as information

B – Do not receive as information

Recommendation: Receive as information the emergency request for the removal and replacement

of Central Services Construction Shop roof in the amount of \$43,000.00 by

Crosby Roofing & Seamless Gutters.

Funds are available

in the following

accounts:

Augusta

Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906 (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

March 25, 2024

SUBJECT:

Emergency Memo - Facilities Maintenance Construction Shop Roof

Replacement

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Central Services Construction Shop several roof leaks.

The Central Services Construction Shop is currently experiencing several leaks inside the building. These leaks are persistently causing interior issues and water damage to the walls, ceiling, and flooring. During an assessment conducted by the Central Services Department, it was found that the panel metal roof will require replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure. Crosby Roofing & Seamless Gutters has been deemed qualified to make the necessary replacements.

Please process a purchase order to Crosby Roofing & Seamless Gutters in the amount of \$43,000.00 for the needed roof replacement.

If you have any questions or concerns, please contact the Central Services Department.

RL/merr

Item 9.

DEPARTMENT NAME: Central Services Department
DEPARTMENT NUMBER: 2720 3210/54 13120
DEFARTMENT HEAD:

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT

REQUISITION

REQUISITION:
REQUISITION DATE: 03/25/2024
PURCHASE ORDER NUMBER:
PURCHASE ORDER DATE:

| | | | NAME OF | FBIDDER | NAME O | NAME OF BIDDER | NAME | NAME OF BIDDER |
|------------------|--|----------|---------------------------|---------------|----------------------|----------------|----------------|----------------|
| | VENDOR | | Crosby Roofing & Seamless | & Seamless | Brighterside Roofing | oofing | RPI Roofing | |
| | PHONE NUMBER | | (678) 315-4913 | | (803) 640-729 | | (706) 945-0101 | |
| | QUOTED BY | | Allen Perry | | Antonio | | Nick Rau | |
| ITEM NO | DESCRIPTION | Quantity | Unit Price | Total Price | | | | |
| | PBR PANEL METAL ROOFING - TEAR OFF HAUL AND DISPOSE OF EXISTING ROOF & INSULATION, INSTALL NEW ROOF AND CLEAN AREA OF RELATED DEBRIS AT CENTRAL SERVICES | | | | | | | |
| | CONSTRUCTION SHOP WAREHOUSE | 3444 | \$ 43,000.00 | \$ 43 000.00 | \$ 43,593.29 | \$ 43,593.29 | No Bid | No Bid |
| 2 | | | | | | | | |
| w | *Emergency | | | | | | | |
| 4 | Proposal 03/19/2024 | | | | | | | |
| S | Central Services - Facilities Maintenance Construction Shop | | | | | | | |
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| TOTAL BID | 0 | | 6 | 43,000,00 | is . | 43.503.20 | No Rid | |
| SHIPPING CHARGES | CHARGES | | | \rightarrow | 1 | \rightarrow | . To appear | |
| DELIVERY | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |



Crasby Roofing & Seamless Gutters-Augusta LLC 1955 International Court Gravetown, GA 30613 Phone: 708-623-4300

03/19/2024 Claim Information

Fax: 708-426-7858

Company Representative
Allen Perry
Phone: (678) 316-4913
allencrosbyroofingaugusta@gmail.com

Eric Bell 2760 Peach Orchard Road Augusta, GA 30908 (708) 564-1712

Job: Eric Bet

PBR panel metal roofing

Warehouse in the back of the property

Crosby Roofing will provide a dumpster for the job

Remove, tear off, haul and dispose of existing roof and insulation.

inspect and clean surface area before installing the new roof

Install new 3" insulation

Install new 26 gauge PBR panels

No skylights to remain. Replace with metal panels.

install drip metal on all eaves

Install new gable trim

Install new pipe boots

Clean job site daily of all work related debris

Clean existing gutters and magnetically sweep work area.

This metal roof system comes with a 40 year manufacturer warranty on the paint and the metal. Crosby Roofing will pass along a 10 year labor warranty.

\$43,000,00

Starting at \$429/month with #Acorn - APPLY



Brighter Side Roofing 472 Flowing Wells Rd Augusta, GA 30907 Suite H-4 Phone: 803-426-1716

03/22/2024

Company Representative **Antonio Bridges** Phone: (803) 640-7291 antonio@brightersideroofing.com

Augusta Georgia Central Services Eric Bell

2760 Peach Orchard Road Augusta, GA 30906 (706) 564-1712

Roofing Section

29 gauge metal roof

Qty Unit

5700,00

Job: Augusta Georgia Central Services

SF

Install 26 gauge R-Panel

Georgia Rib Available in both 26 and 29 Gauges, Georgia Rib Metal Roofing Panela are a Durable, Versatile option for any industry.

Panel Width: 36"

R: 3/4" R spaced 9" on center

Gauge: 26 or 29

Remove, tear off, haul off of existing roof

5500,00 15.00

SF EA

29 gauge ridge cap

Ridge Cap is made from sturdy, 29 gauge galvanized steet. The Ridge Cap, used in conjunction with Closure Strips, reliably protects the ridge seam against water infiltration. The peak top and crisp angles provides a classic appearance for your roof, Gibraltar Corrugated Ridge Cap is designed to be used with corrugated metal roofing panels.

Galvanized steel is a trusted, low-maintenance product that is known for durability Provides a professional finish and protection against the elements when installed with appropriate closure strips

Non-combustible; resistance to fire increases your security and may result in lower insurance premiums 29-Gauge thickness, recommended for roof slope of 3/12 pitch or greater

11 in, wide with a 1 inch step on either side of the peak

26 Gauge gable trim

10.00 EA

Gable Trim designed to finish off the edge of the roof (gable or rake). Striations and bends on the flashing provide strength and match the lines of your other edge trims. The Gable Trim combined with sealant provides a waterlight seal for your roof system.

Gable Trim finishes off your roof panels at the edge of your roof 26-Gauge steel material Available in colors that match the Roof Panel

Eave trim / drip edge

40.00 EA

Eave Molding is designed for the eave (low side) of the building. When gutter is not required, Eave Molding provides an excellent way of finishing off the low side of the roof panels. The kick out design directs water away from the wall panel below.

29-Gauge steel material

| Available in colors | that | match | the | roof | or well | 0004 |
|---------------------|------|-------|-----|------|---------|------|
|---------------------|------|-------|-----|------|---------|------|

Install pipe boot

Install insulation entire roof

1.00 EA

\$43,593,29

TOTAL

\$43,593,29

Starting at \$435/month with Acom - APPLY

Exclusions:

Unforseen decking damage 1/2" OSB \$70.00 / 1x6's \$4.50 LF. All material is guaranteed to be as specified and the above work to be performed in accordance with the details submitted for the aforesaid product, it is to be completed in a satisfactory workmanlike manner. Damages not included are consequential, windstorms, hallstorms, hurricanes, tornadoes, gales, earthquake, fire, explosion, flood, chemical attack, solid objects failen deck, acts of God, wear through misuse or abuse, damage physically inflicted through accidents or man-made causes, riots vandalism, damages from teaks while work is in progress, or war. We are not responsible for any unforseen machanical or electrical components within 2" of roof decking. Full roof installs comes with a 10 year workmanship warranty with the purchase of lifetime architect shingles or metal roofing of any sort. Full roof installs comes with a 6 yr workmanship warranty with the purchase of a 25 yr warranty shingle. TPO systems comes with 20 manufacturing warranty unless otherwise noted in writing. All warranties starts at the time of job completion and do not start over in the event a warranty claim is initiated. All legal fees incurred due to collections are the sole responsibility of the customer. There will be a 3.0% surcharge to all credit card payments. All outstanding balances over 5 days incur a 1.5% interest and compound monthly. All monles are due in full immediately upon job

ACCEPTANCE OF PROPOSAL:

The following prices, specifications and conditions are satisfactory and are herby accepted. You are authorized to do work as specified. Payment due in full at completion of project, unless other arrangements are made prior to start date. Failure of payment upon completion without prior arrangements.

| Company Authorized Signature | Date | _ |
|------------------------------|------|---|
| Customer Signature | Date | _ |
| Customer Signature | Date | _ |

[EXTERNAL] 2760 Peach Orchard Rd

Nick Rau <nrau@rpiroof.com>
Fri 3/22/2024 2:56 PM
To:Eric T. Bell <EBell@augustaga.gov>
Eric,

Recapping our conversation from earlier regarding 2760 Peach Orchard Rd. Based off of the scope of work we discussed, we are not interested in tearing off the metal panels. We would be interested in proposing a retrofit TPO.

Best Regards, Nick Rau RPI

Get Outlook for iOS

[NOTICE: This message originated outside of the City of Augusta's mail system — DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]



Administrative Services Committee

Meeting Date: 4/16/2024

Emergency – Charles B. Webster Detention Center Fire Alarm

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for fire alarm software update

and device replacement plan at Charles B. Webster Detention Center in the

amount of \$36,500.00 to Southeastern System Technologies.

Background: CBWDC fire alarm system requires a software upgrade to bring it to

compliance. This upgrade will allow Southeastern to address the nonfunctioning alarm devices and develop a plan to perform the required

replacements. Failure to upgrade the system poses as a significant safety risk to

inmates and employees in the event of a fire.

Analysis: Southeastern System Technologies is currently performing corresponding

corrective work.

Financial Impact: \$36,500.00

GL: 272-01-6210 / 53.19130

Alternatives: A – Receive as information

B – Do not receive as information

Receive as information the emergency request for fire alarm software update

and device replacement plan at Charles B. Webster Detention Center in the

amount of \$36,500.00 to Southeastern System Technologies.

Funds are available

in the following

accounts:

\$36,500.00

GL: 272-01-6210 / 53.19130

PURCHASE ORDER

AUGUSTA, GEORGIA SUITE 805, PROCUREMENT DEPARTMENT

535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GEORGIA 30901-2377

Page 1 of 1 PHONE: (706) 821-2422

PURCHASE ORDER NO. P467782

DATE DEPARTMENT 03/19/24 016210 **VENDOR#** E-VERIFY#

VENDOR PHONE #

EMAIL

(706) 731-7799

REQUISITION/QUOTE NO. R387969

Item 10.

24828 107390

SSTAUGU@GMAIL.COM

PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.

VENDOR

SOUTHEASTERN SYSTEM TECHNOLOGIES 3608 MILLEDGEVILLE ROAD AUGUSTA, GA 30909

ATTN:

EMERGENCY

BID NUMBER:

CONTRACT #:

BUYER:

DOREEN

SHIP TO:

CENTRAL SERVICES ADMIN 2760 PEACH ORCHARD RD. BUILDING A AUGUSTA, GA 30906

BILL TO:

AUGUSTA, GEORGIA ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 **AUGUSTA, GA 30901-2379** (706) 821-2335

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.

| ITEM # | CHANTITY | LOUIS | | | EGG OF SHIPPING DESTIN | ATION. |
|---------|----------|-------|------------|---|------------------------|-----------|
| | QUANTITY | UNIT | PRODUCT ID | DESCRIPTION | UNIT PRICE | AMOUNT |
| 0001 | 1 | | | FIRE ALARM SYSTEM CORRECTIONS NEEDED AT CHARLES B. WEBSTER DETENTION CENTER | 36,500.00 | 36,500.00 |
| | | | | 272-01-6210/53-19130 | | |
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CONDITIONS - READ CAREFULLY

The purchaser is exempt by statue from payment of Federal, State, and Municipal sales, excise and other taxes.

Shipping charges prepaid by vendor.

Payment will be made on complete shipments only, unless otherwise requested.

4. DELIVERY TICKET MUST ACCOMPANY GOODS.

5. No back orders. We will reorder if available.

6. Please make deliveries between 9 A.M. and 4 P.M.

7. All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.

B. Indoor delivery if necessary.

9. Payment Net 30 or according to contract

NET TOTAL.....

36,500.00

APPROVED FOR ISSUE

4.A.SAMS

143

PROCUREMENT DIRECTOR

Augusta

Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director 2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

March 14, 2024

SUBJECT:

Emergency Memo - Charles B. Webster Fire Alarm System Corrections

Phase 1

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at Charles B. Webster Detention Center relating to the needed corrections to the fire alarm system.

The fire alarm panel software at the Charles B. Webster Detention Center is currently outdated and will need to be brought up to standard. The releases are important as it allows the system to communicate with newer devices if an older device requires replacement. Additionally, there are no device descriptions in the system, which puts the facility's safety at risk because there is no way to know where an alarm is located when a device goes into alarm mode. The upgrade of the panel software would allow for the vendor to address non-functioning devices and develop a plan for their correction. It is imperative that these corrections take place as the failure of the fire systems poses a significant security and safety risk. Southeastern System Technologies has been deemed qualified to make the necessary corrections as they are the current vendor that monitors the fire alarm system at this location.

Please process a purchase order for Southeastern System Technologies in the amount of \$36,500.00 for phase one of the needed corrections to the fire alarm system.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

Item 10.

RTMENT NUMBER: 272016310/53,19130 RTMENT NAME: Central Services Department

DEPARTMENT HEAD:

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT REQUISITION

REQUISITION:
REQUISITION DATE: 03/14/2024

PURCHASE ORDER NUMBER: PURCHASE ORDER DATE:

| | | | NAME C | OF BIDDER | NAME O | NAME OF BIDDER | NAME O | NAME OF BIDDER |
|------------------|--|---------------|----------------------------------|--------------|------------|----------------|------------|----------------|
| | VENDOR | | Southeastern System Tehenologies | ystem | | | | |
| | | | ייייי ובד ייייי | | | | | |
| | PHONE NUMBER | | (100) (31-11) | | | | | |
| | QUOTED BY | | Chris Flanders | | | | | |
| ITEM NO | DESCRIPTION | Quantity | | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| | FIRE ALARM SYSTEM CORRECTIONS NEEDED AT CHARLES B. WEBSTER DETENTION CENTER |)h | \$ 36,500.00 | \$ 36.500.00 | | | | |
| 2 | | | - 1 | | | | | |
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| 4 | *EMERGENCY | | | | | | | |
| 5 | Quotation Re: Fire Alarm System Corrections 2/23/24 | | | | | | | |
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| TOTAL BID | | | 49 | 36,500.00 | | | | |
| SHIPPING CHARGES | CHARGES | | | | | | | |
| DELIVERY | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | | | | | | | | |

QUOTATION

February 23, 2024

Project: Webster Detention Center

Augusta, GA

RE: Fire Alarm System Corrections

We are pleased to provide you with a quotation on the above referenced project. Our pricing is described below. As discussed, we will address issues in phases.

Phase 1:

In downloading the panel database, we found two major items that we would like to visit first. The first of these items is the actual panel software itself. The panel is presently on release 15, and the most recent release is 26. These releases are important in it allows the system to communicate with the newer devices if an older device needs to be replaced. It was also discovered that there are no descriptions for any device in your main system. This creates a safety concern for your facility, for when a device goes into an alarm state, there is nothing to tell you where the alarm is. The only way to fix this is to set each device into alarm state and make a not as to where it physically is. After which we will fix the descriptions in the panel programming. In doing this we will also make notes as to what devices are not working. Once we know where all of the devices are, then we can address the non-functioning devices and develop a plan for their correction. Our estimated time needed for this phase is 3 weeks, most of which will be the actual testing of the devices.

Phase 1 Pricing:

\$ 36,500.00

Terms and Conditions:

- 1.) Southeastern System Technologies is hereinafter referred to as "Southeastern".
- 2.) Sales tax is included in our pricing, except as noted.
- 3.) Southeastern will not be responsible for any devices not shown on the contract drawings or changes required by the Authority Having Jurisdiction.
- 4.) Net of our invoice is due within 30 days with approved credit.
- 5.) We require 90% payment prior to final testing. Final 10% is due upon receipt of certification/training/warranty documentation. Southeastern reserves the right to stop work at any time invoices are past due.
- 6.) This quotation is valid for 30 days from bid date.
- 7.) Southeastern's liability is limited to the replacement of any defective part or parts supplied by Southeastern and the repair of any defective work performed by Southeastern. This warranty applies for a period of one year after acceptance of Southeastern's work. Such correction shall constitute the fulfillment of all of Southeastern's warranties hereunder. Southeastern expressly disclaims any liability for special, liquidated, incidental or consequential damages.

(Page 1 of 2)

SST

SOUTHEASTERN SYSTEM TECHNOLOGIES

- 8.) This quotation does not include 120VAC wiring, wire, surge suppression or their installation.
- 9.) Southeastern will not be responsible for delays in project completion due to failure of others to properly coordinate or complete tasks that directly affect our portions of the project. No additional or overtime labor will be provided to overcome such delays unless you agree in writing to accept the additional costs.
- 10.) Issuance of contract, purchase order or verbal agreement constitutes acceptance of these terms and conditions.

If you have any questions, please give me a call at (706)731-7799.

Respectfully,

SOUTHEASTERN SYSTEM TECHNOLOGIES

Chris Flanders Augusta Branch Manager

Paris Flancho

email: chrisf@sesystemtech.com

website: southeasternsystemtechnologies.com

(Page 2 of 2)

Equal Opportunity Employer



Administrative Services Committee

Meeting Date: 04/16/2024

Emergency – Bernie Ward Community Center Roof Replacement

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the removal and replacement

of Bernie Ward Community Center roof in the amount of \$53,500.00 by Crosby

Roofing & Seamless Gutters.

Background: Numerous consistent leaks were detected inside the Bernie Ward Community

Center. These leaks are persistently creating interior issues and water damage, but most importantly safety related concerns. It is imperative that the corrective process takes place to preserve the integrity of the structure and personnel

safety.

Analysis: Crosby Roofing & Seamless Gutters will perform the corresponding work.

Financial Impact: \$53,500.00 - 272-06-1110/53.13120

Alternatives: A – Receive as information

B – Do not receive as information

Receive as information the emergency request for the removal and replacement

of Bernie Ward Community Center roof section in the amount of \$53,500.00 by

Crosby Roofing & Seamless Gutters.

53,500.00 - 272-06-1110/53.13120

Funds are available

in the following

accounts:

Augusta

Central Services Department

Ron Lampkin, Interim Director Marie Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906 (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron-Lampkin, Interim Director, Central Services Department

DATE:

March 21, 2024

SUBJECT:

Emergency Memo - Bernie Ward Community Center Roof Replacement

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Bernie Ward Community Center regarding several roof leaks.

The Bernie Ward Center is currently experiencing several leaks inside the building. These leaks are persistently causing interior issues and water damage to the walls, ceiling, and flooring. During an assessment conducted by the Central Services Department, it was found that a section of the roof will require replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure. Crosby Roofing has been deemed qualified to conduct the replacement of the roof section.

Please process a purchase order to Crosby's Roofing & Seamless Gutters in the amount of \$53,500.00 for the needed roof section replacement.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

Item 11.

AUGUSTA-RICHMOND COUNTY GEORGIA

DEPARTMENT NAME: Central Services Department
DEPARTMENT NUMBER: 772061140/53,13126
DEPARTMENT HEAD:

PURCHASING DEPARTMENT REQUISITION

| | | | NAME OF BIDDER | F BIDDER | NAME O | NAME OF BIDDER | NAME | NAME OF BIDDER |
|--|---------------------|----------|----------------|---------------|----------------|----------------|----------------|----------------|
| | VENDOR | | Crosby Roofin | g & Scarnless | RPI Commercial | <u> </u> | GS Poofing | AN SPECIAL |
| | PHONE NUMBER | | (706) 823-4300 | | 700 045 010 | | | |
| | | | Allen Perry | | Nick Rau | | (100) 23 -2/24 | 24 |
| II EM NO | DESCRIPTION | Quantity | Unit Price | Total Price | Unit Price | Total Price | YTHE BLE | 3 |
| | COMMUNITY CENTER | - | - 1 | | | | Case a case | SOUL FINDS |
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| S | Proposal 03/04/2024 | | | | | | | |
| 6 | SR #528540 | | | | | | | |
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| 21 | | | | | | | | |
| 22 | | | | | | | | |
| TOTAL BID | | 6 | | - | | - | | |
| SHIPPING CHARGES | HARGES | | | 200 | 4 | 14,700.00 | DEG ON | |
| DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | | |

REQUISITION:
REQUISITION DATE: 03/21/2024
PURCHASE ORDER NUMBER:
PURCHASE ORDER DATE:

Job: 10887: Eric Bell



Grosby Roofing & Seamless Gutters-Augusta LLC 1985 International Court Grovelows, GA 30813 Phone: 705-823-4300

03/04/2024 Claim information

Fax: 706-428-7858

Company Representative Allen Perry Phone: (675) 315-4913 allencrosbyroofingsugusta (Symall.com

Eric Bell Bernie Ward Community Center 1941 Lumpkin Roed Augusts, GA 50905 (708) 564-1712

TPO Roof Section

| Crosby Roofing will work safely at all times under OSHA and the general contractors rules and regulations. | City | Unit |
|--|--------|------|
| regulations. | 1.00 | EA |
| Install 1" ISO throughout the field of the roof | | |
| Install a new 80 mil TPO mechanically attached system per manufacture specification. | 98.00 | 80 |
| install new edge metal around the perimeter of the roof | 168.00 | 80 |
| Install new fully achieved TPO curb fleshing | 400.00 | LF |
| install new pitch pocket | 4,00 | EA |
| Dumpster charge | 2.00 | EA |
| Crosby will provide a lift for the period of the job | 1,00 | EA |
| WARRANTY: THE SYSTEM CARRIES A STATEMENT | 1.00 | EA |
| WARRANTS A 5 YEAR WORKMANSHIP WARRANTY ON ALL WORK PERFORMED UNDER THIS | 1.00 | EA |
| All low pitched roofs need routine maintenance. The roof drains/scuppers/gutters need to be cleaned out at least two-four times per year to ensure proper water drainage. If the drains are clogged, there is a high chance the water will get into the building and it will not be covered under the workmanship warranty. Ask us about our routine maintenance plans to ensure the roof is properly maintained. | 1.00 | EA |

\$83,800.00

Starting at \$534/month with IDACOTT - APPLY

SR# 528540



505 CDP Industrial Blvd. Grovetown, GA 30813 PHONE: (706) 945-0101 FAX: (706) 945-0102 www.rpiroof.com

AL Lie # 39379 / FL Lie # CCC1323611 / GA Lie 1178 / SC Lie # G106836

March 13, 2024

Attn: Eric Bell

Richmond County

Re: Bernie Ward Community Center 1941 Lumpkin Rd, Augusta, Ga 30907

Dear Eric.

Please see below proposal for roofing and sheet metal work for the above referenced project. Our proposal is based on the site visit made by RPI. RPI will furnish all material, labor, safety equipment and lifting and hoisting equipment to complete the scope described below.

60 MII TPO Roof

- 1. Properly prepare existing roof to be recovered.
- 2. Furnish and install 60 Mil TPO fleece back membrane. Membrane to be adhered.
- 3. Furnish and install TPO flashings at all vertical penetrations through roof.
- 4. Furnish and install new transition edge metal and counter flashing. Trim to be shop fabricated 24-gauge Galvalume with Kynar 500 finish. Color to be chosen from manufacturer's standard non-metallic colors.
- 5. Furnish a contractor's 2-year workmanship warranty.
- 6. Furnish a manufacturer's 20-year NDL Labor and Material warranty.

Price: Seventy-Two Thousand Nine Hundred Dollars......\$72,900.00

Exclusions: Disconnecting, Reconnecting, Moving of HVAC Units, Gas Lines, Plumbing, Electrical, Decking, and Raising of Curbs.

Note: Unused roof top penetrations to be removed and disposed of.

Note: This proposal is based on pricing obtained that is valid through March 31, 2024. Gurrently with an unknown start date, unknown delivery date, and volatility in the roofing industry, this price can escalete and should be factored accordingly. RPI will maintain a dialogue to inform you of pricing and availability issues as they arise, and the project moves forward,

Thank you for the opportunity to quote this project. Please reach out with any questions.

Best Regards.

Nick Rau

Nick Rau

Commercial Account Manager

SR# 528540

Quote

Eric T. Bell <EBell@augustaga.gov> Mon 3/11/2024 8:14 AM To:GSroofing GA <GSroofingGA@gmail.com>

The August Richmond County Central Services is in need of the following services

Inspect roof do to leaks and get a quote for replacement of the top part of the roof at this location

Bernie Ward Community Center 1941 Lumpkin Road Augusta Ga 30906

Once Completed please forward the quote o my attention. In the event a quote is not received by the end of the business day 3-14-24 is will be a no bid.

Thanks, Eric 706-564-1712



Administrative Services Committee

Meeting Date: 04/16/2024

Emergency – Carrie J Mays Center and Gym Roof Replacement

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the removal and replacement

of Carrie J Mays Center and Gym roof in the amount of \$94,325.80 by Crosby

Roofing & Seamless Gutters.

Background: Numerous consistent leaks were detected inside the Carrie J Mays Community

Center and Gym. These leaks are persistently creating interior issues and water damage, but most importantly safety related concerns. It is imperative that the corrective process takes place to preserve the integrity of the structure and

personnel safety.

Analysis: Crosby Roofing & Seamless Gutters will perform the corresponding work.

Financial Impact: \$94,325.80 – 272-06-1110/54.13120

Alternatives: A – Receive as information

B – Do not receive as information

\$94,325.80 - 272-06-1110/54.13120

Receive as information the emergency request for the removal and replacement

of Carrie J Mays Center and Gym roof in the amount of \$94,325.80 by Crosby

Roofing & Seamless Gutters.

Funds are available

in the following

accounts:

Chaquesta G g O R O I A

Central Services Department

Ron Lampkin, Interim Director
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906 (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

March 25-2024

SUBJECT:

Emergency Memo - Carrie J. Mays Center and Gym Roof Replacement

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Carrie J. Mays Community Center and Gym regarding several roof leaks.

The Carrie J Mays Center and Gym are currently experiencing several leaks inside the building. These leaks are persistently causing interior issues and water damage to the walls, ceiling, and flooring. During an assessment conducted by the Central Services Department, it was found that the roof of both facilities will require repairs and replacements in various areas. It is imperative that the maintenance process continues to preserve the integrity of the structure. Crosby Roofing & Seamless Gutters has been deemed qualified to make the necessary replacements.

Please process a purchase order to Crosby Roofing & Seamless Gutters in the amount of \$94,325.80 for the needed roof system replacements.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

Item 12.

DEPARTMENT NAME: Central Services Department
DEPARTMENT NUMBER: 77286410/54.13120
DEPARTMENT HEAD:

REQUISITION

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT

| | | | NAME | NAME OF BIDDER | NAMEO | NAME OF BIDDER | MAME | NAME OF BINDER |
|------------------|--|----------|----------------|----------------|----------------|----------------|----------------------|------------------|
| | VENDOR | | Crosby Roofing | & Seamless | GS Roofing | | Brighterside Postino | Youting the same |
| | PHONE NUMBER | | (706) 823-4300 | | 17061 731 7774 | | | 0 |
| | QUOTED BY | | Allen Perry | | 1000 | | 71/1-600 (00/) | |
| TIEM NO | DESCRIPTION | Quantity | Unit Price | Total Price | Fints D. | | ополо впо | CS |
| 700 | TPO ROOF SECTION REPAIRS - ENCLOSED SECTION CONNECTED TO GYM | - | 20 250 00 | | _ | Total Price | Unit Price | Total Price |
| 2 | SHINGLE ROOFING SECTION REPAIRS - BUILDING IN BACK OF PROPERTY | - | | | No Bid | No Bid | No Bid | No Bid |
| w | TPO ROOF SECTION REPAIRS - FLAT SECTION ABOVE SHINGLES | • - | | | | | | |
| À | METAI DONE DEDAIR CECTION | - | \$ 38,000.00 | \$ 38,000.00 | | | | |
| | THE ROOF WIT THE SECTION | _ | \$ 7,500.00 | \$ 7,500.00 | | | | |
| | | | | | | | | |
| 1 | | | | | | | | |
| | | | | | | | | |
| 60 | *Emergency | | | | | | | |
| 9 | Proposal 03/22/2024 | | | | | | | |
| 10 8 | SR #525589 Carrie J Mays Center & Gym | | | | | | | |
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| TOTAL BID | | | _ | + | | | | |
| SHIPPING CHARGES | HARGES | - | | A9.CZC*64 | NO BAD | 7 | No Bid | |
| ELIVERY 1 | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | The state of the s | _ | | | | | | |

REQUISITION:
REQUISITION DATE: 03/22/2024
PURCHASE ORDER NUMBER:
PURCHASE ORDER DATE:



Groeby Roofing & Seamless Gutters-Augusta LLG 1955 International Court Grovetown, GA 20813 Phone: 708-823-4300

03/22/2024 Claim information

Fax: 708-426-7858

Company Representative Alien Pany Phone: (678) 315-4918 allencrosbyroofingsugusta@gmail.com

Eric Bell 1014 11th Avenue Augusts, GA 30901

TPO Roof Section

Enclosed section connected to gym

| Crosby Roofing will work safely at all times under OSHA and the general contractors rules and | Qty | Unit |
|--|--------|------|
| | 1.00 | EA |
| Install 1/2" recovery board throughout roof | | |
| install a new 60 mil TPO mechanically attached system per manufacture specification. | 14,00 | SQ |
| Fully adhere new TPO wall fleshing to walls on roof | 17.00 | SQ |
| install new termination bar and counterfleshing for TPO roof | 1,00 | EA |
| Install new fully adhered TPO curb flashing | 176.00 | LF |
| Install new slip sheat flashing under all units not installed on a curb | 1.00 | EA |
| Install new pipe boots | 1.00 | EA |
| Install new pitch pocket | 1.00 | EA |
| instell new commercial roof drain | 1.00 | EA |
| This includes the drain only on the roof, if the pipe below the roof is clogged, the building owner will need to hire a plumber. | 2.00 | EA |
| Dumpster charge | | |
| Crosby will provide a lift for the period of the job | 1.00 | EA |
| WARRANTY: THIS SYSTEM CARRIES A CARRIES A | 1,00 | EA |
| WARRANTS A 5 YEAR WORKMANSHIP WARRANTY ON ALL WORK PERFORMED UNDER THIS | 1,00 | EA |
| All low pitched roofs need routine maintenance. The roof drains/acuppera/guitters need to be closed out at least two-four times per year to ensure proper water drainage. If the drains are clogged, there is a high us about our routine maintenance plans to ensure the roof is properly maintained. | 1.00 | EA |
| | | |

\$30,250,00

Starting at \$362/month with #Acorn • APPLY

SR# 525589



Crosby Roofing & Seamless Gutters-Augusta LLC 1955 International Court Grovetown, GA 30813 Phone: 706-823-4300 03/22/2024 Claim information

Fast 708-428-7858

Company Representative Allen Parry Phone: (878) \$16-4913 ellencrosbyroofingsugusta@gmail.com

Eric Bell 1014 11th Avenue Augusta, GA 30901

Shingle Roofing Section

Building in back of property

| Crosby Roofing will provide a dumpster for the job | Qty | Unit |
|--|--------|------|
| Remove the off and discount of the job | 1.00 | EA |
| Remove, teer off and dispose of existing roof. This includes one layer of roofing. If there are more than one layer it will be an additional \$20 per square per layer. | 55,00 | 80 |
| Inspect and clean surface area before installing new roof | | |
| Replace any rotten wood of an additional charge Title Com | 1.00 | EA |
| setting to the actual structure of the house like low or high reflers that is not included in this estimate. That is more of a structural florn and is not part of the typical roof recises more. | 1,00 | EA |
| motes synthetic underlayment (free upgrade from 15% felt paper) | - | |
| Install for and water shield in all valleys, all wall and chimney flashing, and pipe penetrations | 5,00 | 80 |
| INSIGN CONTRIBUTE CITY THE IN THE IN THE INTERNATIONAL PROPERTY AND THE INTERNATIONAL PROPERT | 42.00 | LF |
| include this line item) | 358,00 | ĻF |
| item required by Georgia code | | |
| Install new 25 year 3 tab shingles | | |
| Inetall new pipe boots | 63.00 | SQ |
| Clean job site delity of all work related debris | 4.00 | EA |
| Clean existing gutters and magnetically sweep work area. | 1.00 | EA |
| Crosby Roofing will abide by local code and buy a permit from the county/bity if required | 1.00 | EA |
| The manufacturer warrants for the 2 to a the state of the | 1.00 | EA |
| The manufacturer warranty for the 3 teb shingles is a 25 year warranty with a 5 year workmenship warranty | 1.00 | EA |

\$18,575,80

TPO Roof Section

Flat section above the shingles

| Crosby Roofing will work safely at all times under OSHA and the general contractors rules and regulations. | Qty 1.00 | Unit |
|--|-----------------|------|
| Install 1/2" recovery board throughout roof Install all new wood blocking at perimeters. | 28.00 216.00 | 80 |

| All low pitched roots need routine maintenance. The roof drains/scuppers/gutters need to be cleaned out at least two-four times per year to ensure proper water drainage. If the drains are clogged, there is a high chance the water will get into the building and it will not be covered under the workmanship warranty. Ask us about our routine maintenance plans to ensure the roof is properly maintained. | 1.00 | EA |
|---|--------------|----------|
| WARRANTY: THIS SYSTEM CARRIES A 20 YEAR WARRANTY. ALSO CROSBY ROOFING WARRANTS A 5 YEAR WORKMANSHIP WARRANTY ON ALL WORK PERFORMED UNDER THIS ESTIMATE. | 1.00 | EA |
| Croeby will provide a lift for the period of the job | 1.00 | EA |
| Dumpster charge | 1.00 | EA |
| This includes the drain only on the roof, if the pipe below the roof is clogged, the building owner will need to hire a plumber. | 6.00 | EA |
| Install new commercial roof drain | 1,00 6,00 | EA EA |
| Install new pitch pocket | 1.00 | EA |
| Install new pipe boots | 1.00 | EA |
| Install new fully adhered TPO curb fleshing | 216.00 | LF |
| Install new edge metal around the perimeter of the roof | 31,00 | SQ |
| Install e new 60 mil TPO mechanically attached system per manufacture specification. | | |

\$38,000,00

Starting at \$565/month with #Acorn - APPLY

Str 525589



Crosby Reofing & Seamless Gutters-Auguste LLC 1955 International Court Grovetown, GA 30813 Phone: 706-823-4300 03/22/2024 Claim Information

Fax: 708-428-7858

Gompany Representative Allen Perry Phone: (678) 315-4913 allencrosbyroofingaugusta@gmail.com

Eric Bell 1014 11th Avenue Augusts, GA 30901

Metal Roof Repair Section

| Clean out all debris from existing gutters | Qty | Unit |
|--|------|------|
| Replace and ressel all screws around perimeter of gym standing seam metal roof. | 1.00 | EA |
| Inspect ridge cap, Repair and reseal any areas that look to be demaged or leaking. | 1.00 | EA |
| the control of the co | 1.00 | EA |

\$7,500.00

Starting at \$138/month with SACOTT - APPLY

SPH 525589

Quote

Eric T. Bell < EBell@augustaga.gov>
Thu 3/7/2024 1:19 PM
To:GSroofing GA < GSroofingGA@gmail.com>
Good Afternoon, Mr. Gee

The Augusta Richmond County Central Services is need of a quote of the following materials

Need to get a quote for a roof replacement do to a leak at

Carrie J Mays Community Center and the Gym 1014 11th Ave Augusta Ga 30901

Once completed please email me the quote to my attention. In the event the quote is not received by the end of business day on 3-12-24 a no bid will be recorded.

Thanks, Eric 706-564-1712

5255X9

Quote

Eric T. Bell <EBell@augustaga.gov>
Thu 3/7/2024 1:23 PM
To:Info Brighterside <info@brightersideroofing.com>
To whom it may Concern

The Augusta Richmond County Central Services is in need of the following services

Need to look at a roof leak and get a quote for repair or replacement of the roof at

Carrie J Mays Community Center and the Gym 1014 11th Ave Augusta Ga 30901

Once Completed please email me the quote to my attention. In the event the quote is not received by the end of the business day 3-12-24. A no bid will be recorded

Thanks, Eric 706-564-1712



Administrative Services Committee Meeting

Meeting Date:

2024 – 2024 Ford T350 Vans

Department: Central Services – Fleet Management

Presenter: Ron Lampkin; Interim Central Services Director

Caption: Motion to approve utilizing the state contract (#SWC 99999-SPD-

ES40199373-009S) for the purchase of four Ford T350s, at a total cost of

\$245,448 from Wade Ford.

Background: Recreation Department is requesting to purchase one Ford T350 Passenger

Van, to reallocate asset #208235, a 2008 Dodge Caravan to another

department.

The Richmond County Sheriff's Office Criminal Investigation Division is requesting to purchase one Ford T350 Cargo van, to replace asset #206091,

a 2006 Ford F250.

The Richmond County Sheriff's Office Transportation Division is requesting to purchase two Ford T350 passenger vans. Asset #216005, a 2016 Ford Transit 350 that was totaled in a vehicle accident in November

2022 and asset #994146, a 1999 Ford E350.

The state contract holder, Wade Ford, informed Fleet Management that the Ford manufacture pricing for 2024 Ford T350s were open and orders needed to be submitted as soon as possible to ensure we meet the state pricing deadline. The vendor requested a LOI to potentially hold the orders until the Augusta Commission has approved the purchase. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for

securing the purchase of the vehicle.

Analysis: The Procurement Department issued a LOI (Letter of Intent) to secure the

purchase of four Ford T350s at a price of \$245,488:

Financial Impact: SPLOST VIII- Public Safety Vehicles (330-03-1310/222-03-9002/54-

22110) - \$190,001

RCSO – CID - \$62,725

RCSO – Jail – \$64,513

RCSO – Jail - \$62,763

Fleet Capital (Recreation) - (272-01-6440/54-22210) - \$55,447

Alternatives (1) Approve (2) Do not approve

Item 13.

Recommendation: Motion to approve utilizing the state contract (#SWC 99999-SPD-

ES40199373-009S) for the purchase of four Ford T350s, at a total cost of

\$245,448 from Wade Ford.

Funds are available in the following accounts:

REVIEWED AND APPROVED BY:

N/A

Central Services Department - Fleet Management Division Replacement Evaluation Form

| | | Asset Inform | ation | |
|--|------------------------------|--------------------|---------------------------|-------------------|
| Department Name: | RCSO-Jail-Tr | ransportation | Date: | 20-Mar-24 |
| Org Key: | 273-03 | -2511 | · | |
| Vehicle Description: | 99 Ford | 1 E350 | Asset Number: | 994146 |
| Assigned Use: | Vehicle was used facilities. | l as a prison tran | sport van to transport in | mates to and from |
| | | f | 1. IM | |
| Signature of Director | r/Elected Official: | fu | Justin f. 1 Josephina | / |
| Name of Director | r/Elected Official: | LaTeis | ha A Mosquera | , |
| Purchase Date: | 8/25/1999 | | | |
| Purchase Price: | \$23,246.50 | | | |
| Current Mileage: | 169,620 | | - | N/A |
| | | Cu | rrent Hours: | |
| Replacement Criteria Scoring | | | | |
| | Score | Details | | |
| Miles/Hours | 17 | | | |
| Type of Service | 3 | | | |
| M&R Cost | 4 | | 82% - \$18,990.08 | |
| Reliability | 4 | | Does not start often | |
| Condition | 4 | l prev | ious accident, age, wear | and tear |
| Total Score | 32 | | | |
| Fleet Manager R | Recommendation: | | | |
| The mileage is 169,620 and the potential replacement mileage is 125K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. The department has etermined that the vehicle cannot be used for any other RCSO division and will need to be sold in auction. | | | | |
| Planned Re | eplacement Year: | | 2024 | |
| | Funding Source: | 1 | SPLOST-VIII | |
| Fleet Ma | anager Approval: | Muy | Me | |
| Name o | f Fleet Manager: | Laquona C. Sano | derson, Fleet Manager | |
| Central Services Di | rector Approval: | 1720 | 11 | |
| N | ame of Director: | Ron Lampkin, Ir | nterim Central Services | Director |
| | - | | | |

FIXED ASSET TRANSACTION DOCUMENT

| DEPT SUBMITTING | INFO: X DELETIC | RISK MANAGEMENT | _ |
|-----------------|-------------------|-------------------------|------------------|
| | | | |
| ASSET NUMBER | 216005 | | |
| DEPARTMENT | SHERIFF | | |
| DESCRIPTION | 2016 FORD T | RANSIT 350 | |
| SERIAL NUMBER | 1FB2X2ZGJG | KB08422 | |
| ACQ. NUMBER | N/A | | |
| FUND SOURCE | 5522274 | | |
| | | | |
| Equipment Table | | | PIES |
| FASTER | | Finance - Fixed Assets: | EDIE |
| Fuelman | | Dept Director: | |
| File | | Fleet Manager: | LAQUONA SANDERSC |
| | | Accident file: | CRYSTAL |
| | | Date/Time: | 4/9/2024 11:41 |
| | | | |



Mrs. Geri Sams, Director

LETTER OF INTENT TO PURCHASE VEHICLES FROM WADE FORD, INC.

This letter of intent dated, March 7, 2024, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: <u>four (4) 2024 Ford T350 Transit Vans</u> for the below listed Departments, utilizing:

Statewide Contract Number: 99999-SPD-ES40199373-009S

Vehicle: 2024 Ford T350 Transit Van

Contract: Effective Date: August 12, 2015 – Expiration Date: November 30, 2024

The specific specifications and pricing information for this purchase is attached.

1. <u>Buyer</u>: Augusta, Georgia – Central Services Department: Fleet Management Division

2. **Seller**: Wade Ford Inc.: Fleet & Government Sales (Attn: Roger Moore)

3860 S Cobb Dr., Smyrna, GA 30080

3. Vehicles Total Purchase Price: \$245,448.00

4. Source: Georgia Statewide Contract Number: 99999-SPD-ES40199373-009S

Vehicles to be purchased and Departments to receive vehicles:

| # of Vehicles | Department | Division | Price |
|---------------|--------------------|------------|--------------|
| One (1) | Parks & Recreation | Operations | \$55,447.00 |
| One (1) | Sheriff's Office | CID | \$62,725.00 |
| Two (2) | Sheriff's Office | Jail | \$127,276.00 |

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Geri A. Sams

Director of Procurement

Attachments: Vehicle Purchase Price / Specifications/Quotes





Central Services Department

Ron Lampkin, Interim Director LaQuona Sanderson, Fleet Manager Fleet Management 1568-C Broad Street Augusta GA 30904 Phone: (706) 821-2892

MEMORANDUM

TO:

Geri Sams, Director, Procurement Director

FROM:

Ron Lampkin, Interim Director, Central Services Director

DATE:

February 8, 2024

SUBJECT:

Request to Utilize State Contract #SWC 99999-SPD-ES40199373-009S

- 2024 Ford Transit vans

Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES4019373-009S (2024 Ford Transits vans) and a "Letter of Intent" (LOI) to purchase three Ford Transits for the Richmond County Sheriffs Office and one Ford Transit for the Recreation Department.

The state contract holder, Wade Ford, informed Fleet Management that the Ford manufacture pricing for 2024 Ford Transit vans would open in early 2024 and to place orders as soon as possible to ensure we meet the state pricing deadline. The vendor requested a LOI to potentially hold our orders until the Augusta Commission has approved the purchases. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchases.

Augusta Richmond County Sheriffs Office is requesting three Ford T350s utilizing SPLOST 8 Public Safety vehicles allocation. The Recreation Department is requesting one Ford T350 utilizing fleet capital. Central Services-Fleet Management has consulted with the offices and departments to ensure the vehicle specifications meet their operation needs.

Please approve the use of the state contract and LOI in total amount of \$245,448 to Wade Ford. Thank you for your assistance. Please contact Fleet Management with any questions or concerns.

LS/kb





GA Statewide Contract 99999-SPD-ES40199373-009S \$7/\$8 T-150/250/350 CARGO LOW/MID/HIGH ROOF VAN

E1Y, 148" WB, 3.5L std V6, 8600 lb GVWR, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080 Roger Moore Phone (678) 460-3881 email: rmoore@wade.com

| Orde | Code | Chassis | Price | Total | Orde | Code | Body / Equipment | Price | Total |
|------|------|---|------------|----------|------|------|------------------------------------|----------|----------|
| | 99G | 3.5L V6 EcoBoost Engine | 1,892.00 | 0.00 | - 1 | 86F | 2 Extra Laser Cut Keys | 75.00 | 75.00 |
| | 99K | Full Battery Powertrain (350 only) | 12,350.00 | 0.00 | | AKR | Additional Keys w Remotes | 325.00 | 0.00 |
| | *2* | All Wheel Drive | 4,695.00 | 0.00 | | 52C | Remote Keyless Keypad | 129.00 | 0.00 |
| | RIY | T250 9000# GVWR | 1,174.00 | 0.00 | | 64H | Full Wheel Covers | 34.00 | 0.00 |
| 1 | WIY | T350 9500# GVWR | 2,578.00 | 2,578.00 | | 64G | Styled Aluminum Wheels | 667.00 | 0.00 |
| | *1C | Medium Roof 150/250/350 | 3,474.00 | 0.00 | | 86N | HD Front Tray Floor Mats | 175.00 | 0.00 |
| 1 | **X | High Roof 250/350 | 3,578.00 | 3,578.00 | 1 | 16E | Vinyl Rear Floor Covering | 232.00 | 232.00 |
| | *3X | Extended Length 250/350 | 1,220.00 | 0.00 | | 60B | HD Cargo Flooring | 707.00 | 0.00 |
| | F4* | Dual Rear Tire 9950 GVWR | 615.00 | 0.00 | | SBL | Spray in Bed Liner ilo Vinyl Floor | 995.00 | 0.00 |
| | U8* | Dual Rear Tire 11000 GVWR | 2,335.00 | 0.00 | | 68H | Running Board, side door only | 310.00 | 0.00 |
| | 130 | 130 Wheelbase (LR/MR only) | (1,163.00) | 0.00 | | 68L | Power Run Bd, side door only (60C) | 891.00 | 0.00 |
| | 41H | Engine Block Heater | 72.00 | 0.00 | 1 | 68J | HD Running Boards (Both sides) | 655.00 | 655.00 |
| | 21R | Cloth Power Seats | 948.00 | 0.00 | | 655 | Extended Range Fuel Tank | 285.00 | 0.00 |
| | 21P | Gray Vinyl Seating w Armrest | 52.00 | 0.00 | | 53B | Trailer Tow/w Wiring | 485.00 | 0.00 |
| | 21M | Ebony Cloth Seats | 110.00 | 0.00 | | 67D | Trailer Brake Controller (60C) | 405.00 | 0.00 |
| 1 | 66D | Overhead Shelf | 75.00 | 75.00 | | 41C | Lane Keeping Alert (60C) | 356.00 | 0.00 |
| | 63E | Dual HD Batteries | 283.00 | 0.00 | | 67C | Upfitter Switches(4) | 82.00 | 0.00 |
| | 90D | 110v Inverter 400 Watt (63E) | 475.00 | 0.00 | | 68B | Remote Start | 495.00 | 0.00 |
| | 63C | HD Dual 250 amp Alternators | 1,025.00 | 0.00 | | 96C | Interior Upgrade | 1,435.00 | 0.00 |
| | X*L | Limited Slip Rear Axle | 311.00 | 0.00 | | 18D | Exterior Upgrade | 460.00 | 0.00 |
| | 87E | Aux Fuse Panel | 385.00 | 0.00 | | 58V | AM/FM/SYNC 3 w/ 4" Screen | 298.00 | 0.00 |
| | 545 | Power Heated Mirrors | 160.00 | 0.00 | | 58B | AM/FM/SYNC 3 w/ 12" Screen | 945.00 | 0.00 |
| | 544 | Trailer Tow Power Heated Mirrors | 220.00 | 0.00 | | 584 | AM/FM/SYNC 3/Navigation | 1,872.00 | 0.00 |
| | 65A | BLIS w/ Trailer Coverage (544) | 571.00 | 0.00 | | 59D | Perimeter Alarm | 148.00 | 0.00 |
| | 43B | Back Up Alarm | 145.00 | 0.00 | | 52* | Speed Limiting (65,70,75 mph) | 76.00 | 0.00 |
| 1 | 43R | Reverse Sensing | 284.00 | 284.00 | | 61D | Front/Rear Camera (58B) | 1,087.00 | 0.00 |
| | 94A | Side Sensing | 480.00 | 0.00 | | 55A | Upfitter Interface Module | 255.00 | 0.00 |
| | 94B | Enhanced Park Assist | 895.00 | 0.00 | | 60D | Adaptive Cruise Control | 625.00 | 0.00 |
| | 17A | Rear Door Glass | 250.00 | 0.00 | | 61E | High Resolution camera | 275.00 | 0.00 |
| | | Passenger Side Door Glass | 425.00 | 0.00 | | | | | 0.00 |
| | | Windows All Around | 625.00 | 0.00 | | | Bulkhead w/ door | 1,295.00 | 0.00 |
| | 57N | Rear Window Defogger | 166.00 | 0.00 | | | Goal Post Ladder Rack (LR) | 672.00 | 0.00 |
| | 92E | Privacy Tinted Glass | 646.00 | 0.00 | | | 1 Clamp Ladder Rack (LR) | 895.00 | 0.00 |
| | 57G | High Cap Front/Rear Air/Heat | 860.00 | 0.00 | | | 2 Clamp Ladder Rack (LR) | 997.00 | 0.00 |
| | | Auto Headlights | 34.00 | 0.00 | | | 1 Let Down Ladder Rack (LR) | 1,486.00 | 0.00 |
| | 55D | Fog Lamps | 100.00 | 0.00 | | | 1 Let Down for (MR / HR) | 2,205.00 | 0.00 |
| 1 | | Day Time Running Lights | 43.00 | 43.00 | | | Dual Let Down add (all) | 986.00 | 0.00 |
| 1 | 60C | Cruise Control | incl | 0.00 | | | Base Shelving Pkg (LR) | 2,586.00 | 0.00 |
| | | | | 0.00 | - 1 | | Base Shelving Pkg (MR/HR) | 3,254.00 | 3,254.00 |
| | | | | 0.00 | | | General Service Pkg (LR) | 3,356.00 | 0.00 |
| | | | | 0.00 | | | General Service Pkg (MR/HR) | 4,895.00 | 0.00 |
| | | | | 0.00 | | | Tag and Title | 85.00 | 0.00 |

| | | PAINT COLORS |
|---|----|--------------------------------|
| | BY | School Bus Yellow |
| | PQ | Race Red |
| | YZ | Oxford White |
| | UM | Agate Black Metallic \$200 |
| | FK | Diffused Silver Metallic \$200 |
| | J7 | Magnetic Metallic \$200 |
| | AW | Kapoor Red Metallic \$200 |
| | NI | Blue Jeans Metallic \$200 |
| 1 | UX | Ingot Silver Metallic \$200 |
| | W6 | Green Gem Metallic \$200 |

| Delivery | Reg | on |
|-------------|-----|-----|
| 1 - 120.00 | | |
| 2 - 120.00 | | |
| 3 - 150.00 | 1 | 150 |
| .4 - 110.00 | | |
| 5 - 120.00 | | |
| 6 - 120.00 | | |
| 7 - 145.00 | | |
| 8 - 170.00 | | |
| 9 - 170.00 | | |
| 10 - 220.00 | | |
| 11 - 200.00 | | |
| 12 - 280.00 | | |

| Base Vehicle | 47,418.00 |
|-----------------------|-----------|
| Total Chassis options | 6,558.00 |
| Total Body options | 4,216.00 |
| Delivery Charge | 150.00 |
| Metallic Paint | 200.00 |
| Total Each | 58,542.00 |
| # Units for order | |
| Total for Order / PO | 58,542.00 |
| Agency | |
| Agency Contact | |
| Phone | |
| Address | 169 |
| | |

LIV Up+(1)

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

QUOTE

115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # |
|-----------|---------|
| 1/11/2024 | 7812 |

| Name / Address | |
|--|--|
| FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903 | |
| | |

| Qty | Item | Description | Rate | Total |
|-----|----------------|---|----------|----------|
| | | 2023 FORD TRANSIT VAN - HIGH TOP- E350 | | |
| | | CRIME SCENE | | |
| 1 | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 129.00 | 129.0 |
| 2 | SOU-PMP2WSDDB | SOUND OFF PMP2WSDDB DUAL WINDOW SHROUD KIT | 25.00 | 50.0 |
| | | FOR 4" LIGHT W/STUD MOUNT | | |
| 4 | SOU-EMPS2STS3B | SOUND OFF EMPS2STS3B MPOWER 4" STUD | 125.00 | 500.0 |
| | | MOUNT-SINGLE COLOR BLUE (FRONT WINDSHIELD) | | |
| 2 | SOU-EMPS2STS4E | SOUND OFF EMPS2STS4E MPOWER 4" STUD MNT 12 LED | 130.00 | 260. |
| | | DUAL COLOR -BLUE/WHITE (GRILL OR BUMPER AREA) | | |
| 2 | COD-MICROPAK-D | CODE3 MICROPAK-DC-BW DIRECTIONAL LED HIDE A | 85.00 | 170,0 |
| | | BLAST MULTI COLOR BLUE/WHITE | | |
| | | (SIDE FRONT FENDER) | | |
| 2 | SOU-EMPS2STS3B | SOUND OFF EMPS2STS3B MPOWER 4" STUD | 125.00 | 250. |
| | | MOUNT-SINGLE COLOR BLUE (TOP REAR) | | |
| 2 | SOU-PMP2WDG05B | SOUND OFF PMP2WDG05B 5 DEGREE WEDGE FOR USE | 15.00 | 30. |
| | | WITH 4" MPOWER QUICK MOUNT LIGHT | | 00. |
| 2 | FEN-Q-2222 | FENIEX Q-2222 QUAD CANNON 24 LED | 75.00 | 150. |
| | | (TAILLIGHT) | | |
| 1 | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | 180.00 | 180. |
| 1 | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | 135.00 | 135. |
| 1 | ABL-140553 | ABLE2 14.0553 TRIPLE OUTLET | 39.00 | 39. |
| 1 | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | 65.00 | 65, |
| 1 | TINT | WINDOW TINT- 35% - TWO FRONT ROLLDOWNS AND A | 200.00 | 200. |
| | | 6" STRIP | | |
| 1 | Misc | SHOP SUPPLY (WIRE, LOOM, FUSES, ETC) | 125.00 | 125. |
| 1 | LABOR | LABOR TO INSTALL ABOVE | 1,900.00 | 1,900. |
| | | | | 2,7.2.3. |
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This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or serivces. Commencement of purchasing goods and/or providing serives will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%) \$0.00

Total \$4,183.00





GA Statewide Contract 99999-SPD-ES40199373-009S \$10/\$12/\$13 T-350 12 PASSENGER VAN LOW/MID/HIGH ROOF / EL

ACUI CU. 101/11/

X2Y, 148" WB, 3.5L std V6, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080

Roger Moore Phone (678) 460-3881 FAX (770) 433-2412 email: rogermoore@wade.com

| | | Roger Moore Thore | (5, 5) 455 555 | 1 mm | 77077 | 39-2412 | email rogermooreewade.co | 7111 | |
|-------|------|----------------------------------|----------------|----------|-------|---------|------------------------------------|----------|--------|
| Order | Code | Chassis | Price | Total | Order | Code | Body / Equipment | Price | Total |
| | 99G | 3.5L V6 EcoBoost Engine | 1,892.00 | 0.00 | 1 | 68H | Running Board, side door only | 310.00 | 310.00 |
| | *9* | All Wheel Drive (SRW) | 4,695.00 | 0.00 | | 68L | Power Run Bd, side door only (60C) | 891.00 | 0.00 |
| | 96K | 2 Passenger Seating (std) (ADA) | 0.00 | 0.00 | | 68J | HD Running Boards (Both sides) | 655.00 | 0.00 |
| NA | 968 | 14 Passenger Seating | 0.00 | 0.00 | | 655 | Extended Range Fuel Tank | 285.00 | 0.00 |
| 1 | 96P | 15 Passenger Seating | 1,495.00 | 1,495.00 | | 538 | Trailer Tow/w Wiring | 485.00 | 0.00 |
| NA | 96W | 10 Passenger Seating (U4X) | 0.00 | 0.00 | | 67D | Trailer Brake Controller (60C) | 405.00 | 0.00 |
| NA | 96T | 14 Passenger Seating (U4X) | 0.00 | 0.00 | | 41C | Lane Keeping Alert (std) | 0.00 | 0.00 |
| NA | 96* | 15 Passenger Seating (U4X) | 0.00 | 0.00 | | 67C | Upfitter Switches(4) | 82.00 | 0.00 |
| | X2C | Mid Roof | 1,186.00 | 0.00 | | 68B | Remote Start | 495.00 | 0.00 |
| | X2X | High Roof | 2,704.00 | 0.00 | | 58V | AM/FM/SYNC 3 w/ 4" Screen | 298.00 | 0.00 |
| | U4X | High Roof Ext Length (15 Pass) | 4,617.00 | 0.00 | | 58B | AM/FM/SYNC 4 w/ 12" Screen | 945.00 | 0.00 |
| | U5X | All Whelel Drive (HR-EL DRW) | 7,140.00 | 0.00 | | 58E | AM/FM/SYNC 4/Navigation | 1,780.00 | 0.00 |
| | 59A | Swing out Side Door (LR only) | 152.00 | 0.00 | | 58F | 58E + Adapt Cruise Control | 2,050.00 | 0.00 |
| | 21P | Gray Vinyl Seating w Armrest | 52.00 | 0.00 | NA | 59D | Perimeter Alarm | 0.00 | 0.00 |
| | 21M | Ebony Cloth Seats | 110.00 | 0.00 | | 52* | Speed Limiting (65,70,75 mph) | 76.00 | 0.00 |
| NA | 21R | Cloth Power Seats | 0.00 | 0.00 | | 61D | Front/Rear Camera (588) | 1,087.00 | 0.00 |
| | 41H | Engine Block Heater | 72.00 | 0.00 | | 55A | Upfitter Interface Module | 255.00 | 0.00 |
| | 63E | Dual HD Batteries | 265.00 | 0.00 | | 60D | Adaptive Cruise Control | 625.00 | 0.00 |
| NA | 90D | 110v Inverter 400 Watt | 0.00 | 0.00 | | 61E | High Resolution camera | 275.00 | 0.00 |
| | 63C | HD Dual 250 amp Alternators | 1,025.00 | 0.00 | NA | 65C | Power sliding side door | 0.00 | 0.00 |
| | X*L | Limited Slip Rear Axle | 325.00 | 0.00 | | | | | 0.00 |
| | 545 | Power Heated Mirrors | 160.00 | 0.00 | | | | | 0.00 |
| | 544 | Trailer Tow Power Heated Mirrors | 220.00 | 0.00 | | | | | 0.00 |
| | 65A | BLIS (Blind Spot Warning) | 795.00 | 0.00 | | | | | 0.00 |
| | 43B | Back Up Alarm | 150.00 | 0.00 | | | | | 0.00 |
| 1 | 43R | Reverse Sensing | 284.00 | 284.00 | | | | | 0.00 |
| | 94A | Side Sensing | 480.00 | 0.00 | | | | | 0.00 |
| | 94B | Enhanced Park Assist | 895.00 | 0.00 | | | | | 0.00 |
| | 57N | Rear Window Defogger | 166.00 | 0.00 | | | | | 0.00 |
| | 92E | Privacy Tinted Glass | 500.00 | 0.00 | | | | | 0.00 |
| | 57G | High Cap Front/Rear Air/Heat | 860.00 | 0.00 | | | | | 0.00 |
| | 91B | Auto Headlights | 30.00 | 0.00 | | | | | 0.00 |
| | 55D | Fog Lamps | 100.00 | 0.00 | | | NA = not available on 2024 | | 0.00 |
| 1 | 942 | Day Time Running Lights | 43.00 | 43.00 | | | model year vans | | 0.00 |
| 1 | 60C | Cruise Control (std) | 0.00 | 0.00 | | | · | | 0.00 |
| 1 | 86F | 2 Extra Laser Cut Keys | 75.00 | 75.00 | | | ADA Mobility Upfit | | 0.00 |
| | AKR | Additional Keys w Remotes | 325.00 | 0.00 | | | see attaached specs | | 0.00 |
| | 52C | Remote Keyless Keypad | 129.00 | 0.00 | | | | | 0.00 |
| | 64H | Full Wheel Covers | 34.00 | 0.00 | | | | | 0.00 |
| | 647 | Styled Aluminum Wheels | 395.00 | 0.00 | | | | | 0.00 |
| | 86W | HD Front Tray Floor Mats | 120.00 | 0.00 | | | | | 0.00 |
| | | | | | | | Tag and Title | 85.00 | 0.00 |

| | | PAINT COLORS |
|---|----|--------------------------------|
| | BY | School Bus Yellow |
| | PQ | Race Red |
| 1 | YZ | Oxford White |
| | UM | Agate Black Metallic \$200 |
| | FK | Diffused Silver Metallic \$200 |
| | J7 | Magnetic Metallic \$200 |
| | AW | Kapoor Red Metallic \$200 |
| | FT | Blue Metallic \$200 |
| | UX | Ingot Silver Metallic \$200 |
| | W6 | Green Gem Metallic \$200 |

| Deliver | y Regior |
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| 1 - 120.00 | |
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| 3 - 150.00 | |
| 4 - 110.00 | |
| 5 - 120.00 | |
| 6 - 120.00 | |
| 7 - 145.00 | |
| 8 - 170.00 | |
| 9 - 170.00 | |
| 10 - 220.00 | |
| 11 - 200.00 | |
| 12 - 280.00 | |

| 05.00 | 0.00 |
|-------|-----------|
| | 52,585.00 |
| | 1,897.00 |
| | 310.00 |
| | 150.00 |
| | |
| | 54,942.00 |
| 1 | |
| | 54,942.00 |
| | 1 |

| Agency | Augusta Un | iversity | |
|----------------|-------------|----------|--|
| Agency Contact | Betty Eason | | |
| Phone | 706.66 | | |
| Address | 2500 Waltor | 171 | |
| | Augusta, GA | 30904 | |

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WEST WARNING EQUIPMENT SALES & SERVICE, LLC

QUOTE

115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # | |
|-----------|---------|--|
| 1/15/2024 | 7819 | |

| Name / Address | |
|--|--|
| FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903 | |

| Qty | Item | Description | Rate | Total |
|-----|-----------------|--|-----------|---------|
| | | 2024 FORD TRANSIT T350 VAN (148 WHEEL BASE, LOW | | |
| | | ROOF, SWING OUT DOORS) | | |
| | | PRISONER TRANSPORT | | |
| | | BLUE LIGHTS | | |
| | | AUGUSTA-RICHMOND CNTY | | |
| 1 | SOU-ENFLB54S-BL | SOUND OFF ENFLB54S-BLUE 54" NFORCE | 1,750.00 | 1.750. |
| | | LIGHTBAR-SINGLE COLOR BLUE W/ TWO REAR AMBER, | 1,7 30.00 | 1,750. |
| | | TAKEDOWN & ALLEY | | |
| | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 129.00 | 120 |
| 4 | SOU-EMPS2QMS4E | SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT | 130.00 | 129. |
| | | DUAL COLOR BLUE/WHITE (2-FRONT, 2-REAR) | 130.00 | 520. |
| 1 | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | 179,00 | 100 |
| 1 | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | | 179. |
| 1 | BYR-BA0972 | BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP | 135.00 | 135.0 |
| | | ALARM | 45.00 | 45. |
| 1 | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | (F.00 | |
| 1 | ABL-140553 | TRIPLE OUTLET | 65.00 | 65.1 |
| 1 | HAV-WGI-F20 | HAVIS SHIELDS WINDOW GUARD KIT FOR 12 | 39.00 | 39. |
| | | PASSENGER OR 15 PASSENGER WITH SWING OUT DOORS | 1,750.00 | 1,750. |
| 1 | SET-10VS-UNC | SETINA 10VS-UNC SUV/VAN CAGE , INCLUDES FULL | 1 000 00 | |
| | | LOWER EXTENSION PANEL | 1,000.00 | 1,000.0 |
| 1 | Misc | SHOP SUPPLY (WIRE, LOOM, FUSES, ETC) | 150.00 | 450 |
| 1 | LABOR | LABOR TO INSTALL ABOVE | 150.00 | 150.0 |
| | | | 3,500.00 | 3,500. |
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This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or serivces. Commencement of purchasing goods and/or providing serives will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%) \$0.00

Total \$9,262.00

Item 13.

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

QUOTE

115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # | |
|-----------|---------|--|
| 1/15/2024 | 7821 | |

| Name / Address | |
|--|--|
| FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903 | |

| Qty | Item | Description | Rate | Total |
|-----|-----------------|--|----------|---------|
| | | 2024 FORD TRANSIT T350 VAN (148 WHEEL BASE, LOW | | |
| | | ROOF, SWING OUT DOORS) | | |
| | | PRISONER TRANSPORT | | |
| | | BLUE LIGHTS | | |
| | | AUGUSTA-RICHMOND CNTY | 1 | |
| | SOU-ENFLB54S-BL | SOUND OFF ENFLB54S-BLUE 54" NFORCE | 3 650 00 | |
| | | LIGHTBAR-SINGLE COLOR BLUE W/ TWO REAR AMBER, | 1,750.00 | 1,750. |
| | | TAKEDOWN & ALLEY | | |
| | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 444.44 | |
| - | SOU-EMPS2QMS4E | SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT | 129.00 | 129. |
| | | DUAL COLOR BLUE/WHITE (2-FRONT, 2-REAR) | 130.00 | 520. |
| - | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | | |
| | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | 179.00 | 179.0 |
| | BYR-BA0972 | BLIVEDS BACOT OF DECIDAL CALL COLOR | 135.00 | 135.0 |
| • | D11C-07.07/2 | BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP | 45.00 | 45.0 |
| 1 | 5LB - 25614 | | | |
| | ABL-140553 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | 65.00 | 65.1 |
| | SET-10VS-UNC | TRIPLE OUTLET | 39.00 | 39. |
| 1 | SET-10A2-DMC | SETINA 10VS-UNC SUV/VAN CAGE, INCLUDES FULL | 1,000.00 | 1,000. |
| 4 | \C | LOWER EXTENSION PANEL | 1 | |
| | Misc LABOR | SHOP SUPPLY (WIRE, LOOM, FUSES, ETC) | 150.00 | 150.0 |
| | LABOR | LABOR TO INSTALL ABOVE & CUSTOMER SUPPLIED | 3,500.00 | 3,500.0 |
| | | WINDOW GUARD | | |
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This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or serivces. Commencement of purchasing goods and/or providing serives will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%) \$0.00

Total \$7,512.00



GA Statewide Contract 99999-SPD-ES40199373-009S \$10/\$12/\$13 T-350 12 PASSENGER VAN LOW/MID/HIGH ROOF / EL

FAX (770) 433-2412

Item 13.

X2Y, 148" WB, 3.5L std V6, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales
Aoore Phone (678) 460-3881 FA

Roger Moore

3860 South Cobb Dr

r Smyrna, GA 30080 email: rogermoore@wade.com

Ordei Code **Price Total** Order Code **Price** Total Chassis **Body / Equipment** 3.5L V6 EcoBoost Engine 310.00 99G 1,892.00 68H Running Board, side door only 310.00 0.00 Power Run Bd, side door only (60C) *9* All Wheel Drive (SRW) 4,695.00 0.00 68L 891.00 0.00 96K 2 Passenger Seating (std) (ADA) 0.00 0.00 68J HD Running Boards (Both sides) 655.00 0.00 NA 96S 14 Passenger Seating 0.00 0.00 655 Extended Range Fuel Tank 285.00 0.00 96P 1,495.00 1,495.00 53B 1 15 Passenger Seating Trailer Tow/w Wiring 485.00 0.00 Trailer Brake Controller (60C) NA 96W 10 Passenger Seating (U4X) 0.00 0.00 67D 405.00 0.00 NA 96T 14 Passenger Seating (U4X) 0.00 0.00 41C Lane Keeping Alert (std) 0.00 0.00 NA 96* 15 Passenger Seating (U4X) 0.00 0.00 67C Upfitter Switches (4) 82.00 0.00 X2C Mid Roof 1,186.00 0.00 Remote Start 495.00 0.00 68B X2X 2,704.00 0.00 58V AM/FM/SYNC 3 w/ 4" Screen 298.00 High Roof 0.00 High Roof Ext Length (15 Pass) AM/FM/SYNC 4 w/ 12" Screen U4X 4,617.00 0.00 58B 945.00 0.00 U5X All Whelel Drive (HR-EL DRW) 7,140.00 0.00 58E AM/FM/SYNC 4/Navigation 1,780.00 0.00 Swing out Side Door (LR only) 58E + Adapt Cruise Control 2,050.00 59A 152.00 0.00 58F 0.00 Gray Vinyl Seating w Armrest 21P 52.00 0.00 NA 59D Perimeter Alarm 0.00 0.00 21M Ebony Cloth Seats 110.00 0.00 52* Speed Limiting (65,70,75 mph) 76.00 0.00 Front/Rear Camera (58B) NA 21R Cloth Power Seats 0.00 0.00 61D 1,087.00 0.00 41H Engine Block Heater 72.00 0.00 55A Upfitter Interface Module 255.00 0.00 63E **Dual HD Batteries** 265.00 0.00 60D Adaptive Cruise Control 625.00 0.00 NA 90D 110v Inverter 400 Watt 0.00 0.00 61E High Resolution camera 275.00 0.00 63C HD Dual 250 amp Alternators 1,025.00 0.00 Power sliding side door 0.00 NA 65C 0.00 X*L Limited Slip Rear Axle 325.00 0.00 0.00 545 **Power Heated Mirrors** 160.00 0.00 0.00 Trailer Tow Power Heated Mirrors 220.00 0.00 0.00 544 65A BLIS (Blind Spot Warning) 795.00 0.00 0.00 43B Back Up Alarm 150.00 0.00 0.00 Reverse Sensing 43R 284.00 284.00 0.00 94A Side Sensing 480.00 0.00 0.00 94B Enhanced Park Assist 895.00 0.00 0.00 57N Rear Window Defogger 166.00 0.00 0.00 92E 500.00 0.00 0.00 **Privacy Tinted Glass** 57G High Cap Front/Rear Air/Heat 860.00 0.00 0.00 91B **Auto Headlights** 30.00 0.00 0.00 NA = not available on 2024 55D Fog Lamps 100.00 0.00 0.00 Day Time Running Lights 43.00 43.00 942 model year vans 0.00 60C Cruise Control (std) 0.00 0.00 0.00 75.00 75.00 86F 2 Extra Laser Cut Keys **ADA Mobility Upfit** 0.00 AKR Additional Keys w Remotes 325.00 0.00 see attaached specs 0.00 52C Remote Keyless Keypad 129.00 0.00 0.00 Full Wheel Covers 34.00 0.00 0.00 64H 647 Styled Aluminum Wheels 395.00 0.00 0.00 86W **HD Front Tray Floor Mats** 120.00 0.00 0.00 Tag and Title 85.00 0.00

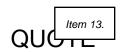
| PAINT COLORS | | |
|--------------|----|--------------------------------|
| | BY | School Bus Yellow |
| | PQ | Race Red |
| 1 | YZ | Oxford White |
| | UM | Agate Black Metallic \$200 |
| | FK | Diffused Silver Metallic \$200 |
| | J7 | Magnetic Metallic \$200 |
| | AW | Kapoor Red Metallic \$200 |
| | FT | Blue Metallic \$200 |
| | UX | Ingot Silver Metallic \$200 |
| | W6 | Green Gem Metallic \$200 |

| Delivery | Region |
|-------------|--------|
| 1 - 120.00 | |
| 2 - 120.00 | |
| 3 - 150.00 | |
| 4 - 110.00 | |
| 5 - 120.00 | |
| 6 - 120.00 | |
| 7 - 145.00 | |
| 8 - 170.00 | |
| 9 - 170.00 | |
| 10 - 220.00 | |
| 11 - 200.00 | |
| 12 - 280.00 | |

| Base Vehicle | | 52,585.00 |
|------------------------------|--------|---------------|
| Total Chassis options | | 1,897.00 |
| Total Body options | | 310.00 |
| Delivery Charge | | 150.00 |
| Metallic Paint | | |
| Total Each | | 54,942.00 |
| # Units for order | 1 | |
| Total for Order / PO | | 54,942.00 |
| • | | |
| Agency | August | ta University |

| Agency | Augusta University |
|-----------------------|---------------------------|
| Agency Contact | Betty Easor |
| Phone | 706.6 47.404 7 |
| Address | 2500 Walta 174 |
| · | Augusta, G |

WEST WARNING EQUIPMENT SALES & SERVICE, LLC



115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # |
|-----------|---------|
| 1/24/2024 | 7834 |

| Name / Address | |
|-------------------|--|
| FIRSTVEHICLE | |
| ATTN: TERRI | |
| PO BOX 507 | |
| AUGUSTA, GA 30903 | |
| | |
| | |
| | |

| Qty | Item | Description | Rate | Total |
|--------------------------|-----------------------|---|--------|--------|
| 1 | BYR-BA0972 | 15 PASSENGER VAN BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP | 45.00 | 45.00 |
| _ | | ALARM | | |
| | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | 65.00 | 65.00 |
| | TINT | WINDOW TINT- FRONT 2 ROLLDOWNS & STRIP | 195.00 | 195.00 |
| 1 | LABOR | LABOR TO INSTALL ABOVE | 200.00 | 200.00 |
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| This Quote is an offer h | v West Warning Equipm | ent to purchase Goods and/or provide Services (as | | |

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or serivces. Commencement of purchasing goods and/or providing serives will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%)

\$0.00

Total

\$505.00





GA Statewide Contract 99999-SPD-ES40199373-009S \$7/\$8 T-150/250/350 CARGO LOW/MID/HIGH ROOF VAN

Ely, 148" WB, 3.5L std V6, 8600 lb GVWR, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080 Roger Moore Phone (678) 460-3881 email: rmoore@wade.com

| 99K Full *2* All R1Y T25 1 W1Y T35 *1C Me 1 **X Hig *3X E F4* [U8* 130 130 41H Eng 21R Cld 21P Grd 21M Ebe 1 66D Ov | Chassis 5L V6 EcoBoost Engine III Battery Powertrain (350 only) I Wheel Drive 150 9000# GVWR 150 9500# GVWR edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 80 Wheelbase (LR/MR only) Ingine Block Heater Ioth Power Seats Tray Vinyl Seating w Armrest | Price 1,892.00 12,350.00 4,695.00 1,174.00 2,578.00 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) 72.00 | 0.00 0.00 0.00 0.00 2,578.00 0.00 3,578.00 0.00 0.00 | 1 | AKR 52C 64H 64G 86N 16E | Body / Equipment 2 Extra Laser Cut Keys Additional Keys w Remotes Remote Keyless Keypad Full Wheel Covers Styled Aluminum Wheels HD Front Tray Floor Mats Vinyl Rear Floor Covering | 75.00 325.00 129.00 34.00 667.00 175.00 232.00 | 75.00 0.00 0.00 0.00 0.00 0.00 0.00 232.00 |
|--|---|---|--|-----|--|--|--|---|
| 99K Full *2* All R1Y T25 1 W1Y T35 *1C Me 1 **X Hig *3X E F4* [U8* 130 130 41H Eng 21R Cld 21P Grd 21M Ebd | oll Battery Powertrain (350 only) I Wheel Drive 150 9000# GVWR 150 9500# GVWR edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 80 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 12,350.00 4,695.00 1,174.00 2,578.00 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 0.00 0.00 0.00 2,578.00 0.00 3,578.00 0.00 0.00 | 1 | AKR 52C 64H 64G 86N 16E | Additional Keys w Remotes Remote Keyless Keypad Full Wheel Covers Styled Aluminum Wheels HD Front Tray Floor Mats Vinyl Rear Floor Covering | 325.00 129.00 34.00 667.00 175.00 232.00 | 0.00 0.00 0.00 0.00 0.00 |
| *2* All R1Y T25 1 W1Y T35 *1C M6 1 **X Hig *3X E F4* [| I Wheel Drive 150 9000# GVWR 150 9500# GVWR edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 80 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 4,695.00 1,174.00 2,578.00 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 0.00 0.00 2,578.00 0.00 3,578.00 0.00 0.00 | 1 | 52C 64H 64G 86N 16E | Remote Keyless Keypad Full Wheel Covers Styled Aluminum Wheels HD Front Tray Floor Mats Vinyl Rear Floor Covering | 129.00 34.00 667.00 175.00 232.00 | 0.00 0.00 0.00 0.00 |
| R1Y T25 1 W1Y T35 *1C Me 1 **X Hig *3X E F4* [U8* 130 130 41H Eng 21R Cld 21P Grd 21M Ebd 1 66D Ov | 250 9000# GVWR 250 9500# GVWR edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 30 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 1,174.00 2,578.00 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 0.00 2,578.00 0.00 3,578.00 0.00 0.00 | 1 | 64H 64G 86N 16E | Full Wheel Covers Styled Aluminum Wheels HD Front Tray Floor Mats Vinyl Rear Floor Covering | 34.00 667.00 175.00 232.00 | 0.00 0.00 0.00 |
| 1 W1Y T35 *1C Me 1 **X Hig *3X E F4* | edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 80 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 2,578.00 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 2,578.00 0.00 3,578.00 0.00 0.00 | 1 | 64G 86N 16E | Styled Aluminum Wheels HD Front Tray Floor Mats Vinyl Rear Floor Covering | 667.00 175.00 232.00 | 0.00 |
| *1C Me 1 **X Hig *3X E F4* [U8* 130 130 41H Eng 21R Clc 21P Gra 21M Eba 1 66D Ov | edium Roof 150/250/350 gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 80 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 3,474.00 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 0.00 3,578.00 0.00 0.00 0.00 | 1 | 86N 16E | HD Front Tray Floor Mats Vinyl Rear Floor Covering | 175.00 232.00 | 0.00 |
| 1 **X Hig *3X E F4* [U8* 130 130 41H Eng 21R Clo 21P Gro 21M Ebo 1 66D Ov | gh Roof 250/350 Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 30 Wheelbase (LR/MR only) ngine Block Heater loth Power Seats | 3,578.00 1,220.00 615.00 2,335.00 (1,163.00) | 3,578.00 0.00 0.00 0.00 | 1 | 16E | Vinyl Rear Floor Covering | 232.00 | |
| *3X E F4* [U8* 130 130 41H Eng 21R Clo 21P Gro 21M Ebo 1 66D Ov | Extended Length 250/350 Dual Rear Tire 9950 GVWR Dual Rear Tire 11000 GVWR 30 Wheelbase (LR/MR only) Ingine Block Heater loth Power Seats | 1,220.00 615.00 2,335.00 (1,163.00) | 0.00 0.00 0.00 | | | | | |
| F4* [1] U8* 130 130 41H Eng 21R Cld 21P Grd 21M Ebd 1 66D Ov | Dual Rear Tire 11000 GVWR BO Wheelbase (LR/MR only) Ingine Block Heater Both Power Seats | 615.00 2,335.00 (1,163.00) | 0.00 | | | HD Cargo Flooring | 707.00 | 0.00 |
| U8* 130 130 41H Eng 21R Clo 21P Gro 21M Ebo 1 66D Ov | Dual Rear Tire 11000 GVWR BO Wheelbase (LR/MR only) Ingine Block Heater Both Power Seats | (1,163.00) | 0.00 | | SBL | Spray in Bed Liner ilo Vinyl Floor | 995.00 | 0.00 |
| 41H Eng 21R Clo 21P Gro 21M Ebo 1 66D Ov | ngine Block Heater loth Power Seats | | | | | Running Board, side door only | 310.00 | 0.00 |
| 21R Cld 21P Gro 21M Ebo 1 66D Ov | loth Power Seats | | 0.00 | | 68L | Power Run Bd, side door only (60C) | 891.00 | 0.00 |
| 21P Gro 21M Ebo 1 66D Ov | | | 0.00 | 1 | 68J | HD Running Boards (Both sides) | 655.00 | 655.00 |
| 21M Ebo 1 66D Ov | ray Vinyl Seating w Armrest | 948.00 | 0.00 | | 655 | Extended Range Fuel Tank | 285.00 | 0.00 |
| 1 66D Ov | | 52.00 | 0.00 | | 53B | Trailer Tow/w Wiring | 485.00 | 0.00 |
| | oony Cloth Seats | 110.00 | 0.00 | | 67D | Trailer Brake Controller (60C) | 405.00 | 0.00 |
| 63E Du | verhead Shelf | 75.00 | 75.00 | | 41C | Lane Keeping Alert (60C) | 356.00 | 0.00 |
| | ual HD Batteries | 283.00 | 0.00 | | 67C | Upfitter Switches(4) | 82.00 | 0.00 |
| 90D 1 | 110v Inverter 400 Watt (63E) | 475.00 | 0.00 | | 68B | Remote Start | 495.00 | 0.00 |
| 63C HD | D Dual 250 amp Alternators | 1,025.00 | 0.00 | | 96C | Interior Upgrade | 1,435.00 | 0.00 |
| X*L Lim | mited Slip Rear Axle | 311.00 | 0.00 | | 18D | Exterior Upgrade | 460.00 | 0.00 |
| | ux Fuse Panel | 385.00 | 0.00 | | | AM/FM/SYNC 3 w/ 4" Screen | 298.00 | 0.00 |
| 545 Po | ower Heated Mirrors | 160.00 | 0.00 | | | AM/FM/SYNC 3 w/ 12" Screen | 945.00 | 0.00 |
| | ailer Tow Power Heated Mirrors | 220.00 | 0.00 | | | AM/FM/SYNC 3/Navigation | 1,872.00 | 0.00 |
| 65A BLI | LIS w/ Trailer Coverage (544) | 571.00 | 0.00 | | | Perimeter Alarm | 148.00 | 0.00 |
| | ack Up Alarm | 145.00 | 0.00 | | | Speed Limiting (65,70,75 mph) | 76.00 | 0.00 |
| | everse Sensing | 284.00 | 284.00 | | | Front/Rear Camera (58B) | 1,087.00 | 0.00 |
| | de Sensing | 480.00 | 0.00 | | | Upfitter Interface Module | 255.00 | 0.00 |
| | nhanced Park Assist | 895.00 | 0.00 | | | Adaptive Cruise Control | 625.00 | 0.00 |
| | ear Door Glass | 250.00 | 0.00 | | 61E | High Resolution camera | 275.00 | 0.00 |
| | assenger Side Door Glass | 425.00 | 0.00 | | | | | 0.00 |
| | indows All Around | 625.00 | 0.00 | | | Bulkhead w/ door | 1,295.00 | 0.00 |
| | ear Window Defogger | 166.00 | 0.00 | | | Goal Post Ladder Rack (LR) | 672.00 | 0.00 |
| | ivacy Tinted Glass | 646.00 | 0.00 | | | 1 Clamp Ladder Rack (LR) | 895.00 | 0.00 |
| | gh Cap Front/Rear Air/Heat | 860.00 | 0.00 | | | 2 Clamp Ladder Rack (LR) | 997.00 | 0.00 |
| | uto Headlights | 34.00 | 0.00 | | | 1 Let Down Ladder Rack (LR) | 1,486.00 | 0.00 |
| | og Lamps | 100.00 | 0.00 | | | 1 Let Down for (MR / HR) | 2,205.00 | 0.00 |
| | ay Time Running Lights | 43.00 | 43.00 | | | Dual Let Down add (all) | 986.00 | 0.00 |
| 1 60C Cru | ruise Control | incl | 0.00 | L., | | Base Shelving Pkg (LR) | 2,586.00 | 0.00 |
| | | | 0.00 | 1 | | Base Shelving Pkg (MR/HR) | 3,254.00 | 3,254.00 |
| | | | 0.00 | | | General Service Pkg (LR) | 3,356.00 | 0.00 |
| | | | 0.00 | | | General Service Pkg (MR/HR) | 4,895.00 | 0.00 |
| | | | 0.00 | | | Tag and Title | 85.00 | 0.00 |

| PAINT COLORS | | | | | | |
|--------------|----|--------------------------------|--|--|--|--|
| | BY | School Bus Yellow | | | | |
| | PQ | Race Red | | | | |
| | YZ | Oxford White | | | | |
| | UM | Agate Black Metallic \$200 | | | | |
| | FK | Diffused Silver Metallic \$200 | | | | |
| | J7 | Magnetic Metallic \$200 | | | | |
| | AW | Kapoor Red Metallic \$200 | | | | |
| | N1 | Blue Jeans Metallic \$200 | | | | |
| 1 | UX | Ingot Silver Metallic \$200 | | | | |
| · | W6 | Green Gem Metallic \$200 | | | | |

| Delivery | / Reg | ion |
|-------------|-------|-----|
| 1 - 120.00 | | |
| 2 - 120.00 | | |
| 3 - 150.00 | 1 | 150 |
| 4 - 110.00 | | |
| 5 - 120.00 | | |
| 6 - 120.00 | | |
| 7 - 145.00 | | |
| 8 - 170.00 | | |
| 9 - 170.00 | | |
| 10 - 220.00 | | |
| 11 - 200.00 | | |
| 12 - 280.00 | | |

| Base Venicle | 4/,418.00 |
|-----------------------|-----------|
| Total Chassis options | 6,558.00 |
| Total Body options | 4,216.00 |
| Delivery Charge | 150.00 |
| Metallic Paint | 200.00 |
| Total Each | 58,542.00 |
| # Units for order | |
| Total for Order / PO | 58,542.00 |
| - | |
| Agency | |
| Agency Contact | |
| Phone | |
| Address | 176 |
| | |

WEST WARNING EQUIPMENT SALES & SERVICE, LLC



115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # |
|-----------|---------|
| 1/11/2024 | 7812 |

| Name / Address | |
|---|--|
| FIRSTVEHICLE | |
| ATTN: TERRI | |
| PO BOX 507 | |
| AUGUSTA, GA 30903 | |
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| Qty | Item | Description | Rate | Total |
|--------------------------|--------------------|---|----------|----------|
| | | 2023 FORD TRANSIT VAN - HIGH TOP- E350 | | |
| | | CRIME SCENE | | |
| | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 129.00 | 129.00 |
| 2 | SOU-PMP2WSDDB | SOUND OFF PMP2WSDDB DUAL WINDOW SHROUD KIT | 25.00 | 50.00 |
| | | FOR 4" LIGHT W/ STUD MOUNT | | |
| 4 | SOU-EMPS2STS3B | SOUND OFF EMPS2STS3B MPOWER 4" STUD | 125.00 | 500.00 |
| | COLLEN (DODOTE) (E | MOUNT-SINGLE COLOR BLUE (FRONT WINDSHIELD) | 120.00 | 240.00 |
| 2 | SOU-EMPS2STS4E | SOUND OFF EMPS2STS4E MPOWER 4" STUD MNT 12 LED | 130.00 | 260.00 |
| | COD-MICROPAK-D | DUAL COLOR -BLUE/WHITE (GRILL OR BUMPER AREA) CODE3 MICROPAK-DC-BW DIRECTIONAL LED HIDE A | 85.00 | 170.00 |
| | COD-MICKOFAK-D | BLAST MULTI COLOR BLUE/WHITE | 65.00 | 170.00 |
| | | (SIDE FRONT FENDER) | | |
| 2 | SOU-EMPS2STS3B | SOUND OFF EMPS2STS3B MPOWER 4" STUD | 125.00 | 250.00 |
| [| 000 201000 | MOUNT-SINGLE COLOR BLUE (TOP REAR) | 123.00 | 200.00 |
| 2 | SOU-PMP2WDG05B | SOUND OFF PMP2WDG05B 5 DEGREE WEDGE FOR USE | 15.00 | 30.00 |
| | | WITH 4" MPOWER QUICK MOUNT LIGHT | | |
| 2 | FEN-Q-2222 | FENIEX Q-2222 QUAD CANNON 24 LED | 75.00 | 150.00 |
| | | (TAILLIGHT) | | |
| 1 | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | 180.00 | 180.00 |
| • | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | 135.00 | 135.00 |
| I | ABL-140553 | ABLE2 14.0553 TRIPLE OUTLET | 39.00 | 39.00 |
| | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | 65.00 | 65.00 |
| 1 | TINT | WINDOW TINT- 35% - TWO FRONT ROLLDOWNS AND A | 200.00 | 200.00 |
| | | 6" STRIP | | |
| | Misc | SHOP SUPPLY (WIRE, LOOM, FUSES, ETC) | 125.00 | 125.00 |
| 1 | LABOR | LABOR TO INSTALL ABOVE | 1,900.00 | 1,900.00 |
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This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or serivces. Commencement of purchasing goods and/or providing serives will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%) \$0.00

Total

\$4,183.00



GA Statewide Contract 99999-SPD-ES40199373-009S \$10/\$12/\$13 T-350 12 PASSENGER VAN LOW/MID/HIGH ROOF / EL

Item 13.

X2Y, 148" WB, 3.5L std V6, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080

Roger Moore Phone (678) 460-3881 FAX (770) 433-2412 email: rogermoore@wade.com

| <u> </u> | | _ | Price Total Ordel Code | | | | | | |
|----------|------|--|------------------------|----------|------|-----|--|----------|--------|
| Order | Code | Chassis | Price | | Orde | | | Price | Total |
| | | 3.5L V6 EcoBoost Engine | 1,892.00 | 0.00 | 1 | | Running Board, side door only Power Run Bd, side door only (60C) | 310.00 | 310.00 |
| | | All Wheel Drive (SRW) | 4,695.00 | 0.00 | | 68L | , , , | 891.00 | 0.00 |
| | | 2 Passenger Seating (std) (ADA) | 0.00 | 0.00 | | 68J | HD Running Boards (Both sides) | 655.00 | 0.00 |
| NA | | 14 Passenger Seating | 0.00 | 0.00 | | | Extended Range Fuel Tank | 285.00 | 0.00 |
| 1 | 96P | 15 Passenger Seating | 1,495.00 | 1,495.00 | | 53B | Trailer Tow/w Wiring | 485.00 | 0.00 |
| NA | 96W | 10 Passenger Seating (U4X) | 0.00 | 0.00 | | 67D | Trailer Brake Controller (60C) | 405.00 | 0.00 |
| NA | 96T | 14 Passenger Seating (U4X) | 0.00 | 0.00 | | 41C | Lane Keeping Alert (std) | 0.00 | 0.00 |
| NA | | 15 Passenger Seating (U4X) | 0.00 | 0.00 | | 67C | Upfitter Switches(4) | 82.00 | 0.00 |
| | | Mid Roof | 1,186.00 | 0.00 | | 68B | Remote Start | 495.00 | 0.00 |
| | | High Roof | 2,704.00 | 0.00 | | 58V | AM/FM/SYNC 3 w/ 4" Screen | 298.00 | 0.00 |
| | U4X | High Roof Ext Length (15 Pass) | 4,617.00 | 0.00 | | 58B | AM/FM/SYNC 4 w/ 12" Screen | 945.00 | 0.00 |
| | U5X | All Whelel Drive (HR-EL DRW) | 7,140.00 | 0.00 | | 58E | AM/FM/SYNC 4/Navigation | 1,780.00 | 0.00 |
| 1 | 59A | Swing out Side Door (LR only) | 152.00 | 152.00 | | 58F | 58E + Adapt Cruise Control | 2,050.00 | 0.00 |
| | 21P | Gray Vinyl Seating w Armrest | 52.00 | 0.00 | NA | 59D | Perimeter Alarm | 0.00 | 0.00 |
| | 21M | Ebony Cloth Seats | 110.00 | 0.00 | | 52* | Speed Limiting (65,70,75 mph) | 76.00 | 0.00 |
| NA | 21R | Cloth Power Seats | 0.00 | 0.00 | | 61D | Front/Rear Camera (58B) | 1,087.00 | 0.00 |
| | 41H | Engine Block Heater | 72.00 | 0.00 | | 55A | Upfitter Interface Module | 255.00 | 0.00 |
| | 63E | Dual HD Batteries | 265.00 | 0.00 | | 60D | Adaptive Cruise Control | 625.00 | 0.00 |
| NA | 90D | 110v Inverter 400 Watt | 0.00 | 0.00 | | 61E | High Resolution camera | 275.00 | 0.00 |
| | 63C | HD Dual 250 amp Alternators | 1,025.00 | 0.00 | NA | 65C | Power sliding side door | 0.00 | 0.00 |
| | X*L | Limited Slip Rear Axle | 325.00 | 0.00 | | | | | 0.00 |
| | 545 | Power Heated Mirrors | 160.00 | 0.00 | | | | | 0.00 |
| | 544 | Trailer Tow Power Heated Mirrors | 220.00 | 0.00 | | | | | 0.00 |
| | 65A | BLIS (Blind Spot Warning) | 795.00 | 0.00 | | | | | 0.00 |
| | 43B | Back Up Alarm | 150.00 | 0.00 | | | | | 0.00 |
| 1 | 43R | Reverse Sensing | 284.00 | 284.00 | | | | | 0.00 |
| | 94A | Side Sensing | 480.00 | 0.00 | | | | | 0.00 |
| | 94B | Enhanced Park Assist | 895.00 | 0.00 | | | | | 0.00 |
| | 57N | Rear Window Defogger | 166.00 | 0.00 | | | | | 0.00 |
| | 92E | Privacy Tinted Glass | 500.00 | 0.00 | | | | | 0.00 |
| | 57G | High Cap Front/Rear Air/Heat | 860.00 | 0.00 | | | | | 0.00 |
| | | Auto Headlights | 30.00 | 0.00 | | | | | 0.00 |
| | 55D | Fog Lamps | 100.00 | 0.00 | | | NA = not available on 2024 | | 0.00 |
| | 942 | Day Time Running Lights | 43.00 | 0.00 | | | model year vans | | 0.00 |
| 1 | | Cruise Control (std) | 0.00 | 0.00 | | | | | 0.00 |
| 1 | | 2 Extra Laser Cut Keys | 75.00 | 75.00 | | | ADA Mobility Upfit | | 0.00 |
| | AKR | Additional Keys w Remotes | 325.00 | 0.00 | | | see attaached specs | | 0.00 |
| | | Remote Keyless Keypad | 129.00 | 0.00 | | | | | 0.00 |
| | | Full Wheel Covers | 34.00 | 0.00 | | | | | 0.00 |
| | | Styled Aluminum Wheels | 395.00 | 0.00 | | | | | 0.00 |
| | | HD Front Tray Floor Mats | 120.00 | 0.00 | | | | | 0.00 |
| | | , | | | | | Tag and Title | 85.00 | 0.00 |

| PAINT COLORS | | | | | | |
|--------------|----|--------------------------------|--|--|--|--|
| | BY | School Bus Yellow | | | | |
| | PQ | Race Red | | | | |
| | YZ | Oxford White | | | | |
| | UM | Agate Black Metallic \$200 | | | | |
| | FK | Diffused Silver Metallic \$200 | | | | |
| | J7 | Magnetic Metallic \$200 | | | | |
| | AW | Kapoor Red Metallic \$200 | | | | |
| | FT | Blue Metallic \$200 | | | | |
| 1 | UX | Ingot Silver Metallic \$200 | | | | |
| | W6 | Green Gem Metallic \$200 | | | | |

| Deliver | y Reg | ion |
|-------------|-------|-----|
| 1 - 120.00 | | |
| 2 - 120.00 | | |
| 3 - 150.00 | 1 | 150 |
| 4 - 110.00 | | |
| 5 - 120.00 | | |
| 6 - 120.00 | | |
| 7 - 145.00 | | |
| 8 - 170.00 | | |
| 9 - 170.00 | | |
| 10 - 220.00 | | |
| 11 - 200.00 | | |
| 12 - 280.00 | | |

| - | | |
|------------------------------|---|-----------|
| Base Vehicle | | 52,585.00 |
| Total Chassis options | | 2,006.00 |
| Total Body options | | 310.00 |
| Delivery Charge | | 150.00 |
| Metallic Paint | | 200.00 |
| Total Each | | 55,251.00 |
| # Units for order | 1 | |
| Total for Order / PO | | 55,251.00 |
| · | | |
| | | |

| Agency | Augusta, (| Georgia | а |
|-----------------------|------------|---------|----|
| Agency Contact | Kaycee | Braswe | II |
| Phone | 706-8 | 21-289 | 4 |
| Address | 1568 Broa | 178 | t |
| • | Augusta, G | | 4 |

WEST WARNING EQUIPMENT SALES & SERVICE, LLC



115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # |
|-----------|---------|
| 1/15/2024 | 7819 |

| Name / Address | |
|-------------------|--|
| FIRSTVEHICLE | The second secon |
| ATTN: TERRI | |
| PO BOX 507 | |
| AUGUSTA, GA 30903 | |
| | |
| | |
| | |

| Qty | Item | Description | Rate | Total |
|-----|-------------------|--|----------|----------|
| | | 2024 FORD TRANSIT T350 VAN (148 WHEEL BASE, LOW ROOF, SWING OUT DOORS) PRISONER TRANSPORT BLUE LIGHTS AUGUSTA-RICHMOND CNTY | | |
| 1 | SOU-ENFLB54S-BL | SOUND OFF ENFLB54S-BLUE 54" NFORCE LIGHTBAR-SINGLE COLOR BLUE W/ TWO REAR AMBER, TAKEDOWN & ALLEY | 1,750.00 | 1,750.00 |
| 1 | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 129.00 | 129.00 |
| 4 | SOU-EMPS2QMS4E | SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT DUAL COLOR BLUE/WHITE (2-FRONT, 2-REAR) | 130.00 | 520.00 |
| 1 | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | 179.00 | 179.00 |
| 1 | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | 135.00 | 135.00 |
| 1 | BYR-BA0972 | BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP ALARM | 45.00 | 45.00 |
| | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | 65.00 | 65.00 |
| | ABL-140553 | TRIPLE OUTLET | 39.00 | 39.00 |
| | HAV-WGI-F20 | HAVIS SHIELDS WINDOW GUARD KIT FOR 12 PASSENGER OR 15 PASSENGER WITH SWING OUT DOORS | 1,750.00 | 1,750.00 |
| | SET-10VS-UNC | SETINA 10VS-UNC SUV/VAN CAGE , INCLUDES FULL LOWER EXTENSION PANEL | 1,000.00 | 1,000.00 |
| 1 | Misc | SHOP SUPPLY (WIRE,LOOM,FUSES,ETC) | 150.00 | 150.00 |
| 1 | LABOR | LABOR TO INSTALL ABOVE | 3,500.00 | 3,500.00 |
| | | | | |
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| | reference Council | ent to purchase Goods and/or provide Souriess (as | | |

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30

Sales Tax (8.0%)

\$0.00

Total

\$9,262.00

WEST WARNING EQUIPMENT SALES & SERVICE, LLC



115 SAND BAR FERRY ROAD AUGUSTA, GA 30901

Phone # 706-855-6916

| Date | Quote # | |
|-----------|---------|--|
| 1/15/2024 | 7821 | |

| Name / Address | |
|-------------------|--|
| FIRSTVEHICLE | |
| ATTN: TERRI | |
| PO BOX 507 | |
| AUGUSTA, GA 30903 | |
| | |
| | |

| Qty | Item | Description | Rate | Total |
|------|-----------------|---|----------|---|
| | | 2024 FORD TRANSIT T350 VAN (148 WHEEL BASE, LOW | | 177 17 7 177 177 177 177 177 177 177 177 |
| | | ROOF, SWING OUT DOORS) | | |
| | | PRISONER TRANSPORT | | |
| | | BLUE LIGHTS | | |
| | | AUGUSTA-RICHMOND CNTY | | |
| 1 | SOU-ENFLB54S-BL | SOUND OFF ENFLB54S-BLUE 54" NFORCE | 1,750.00 | 1,750.0 |
| | | LIGHTBAR-SINGLE COLOR BLUE W/ TWO REAR AMBER, | 1,750.00 | 1,750.0 |
| | | TAKEDOWN & ALLEY | | |
| 1 | FEN-C-4010 | FENIEX C-4010 4200 MINI CONTROLLER | 129.00 | 129.0 |
| 4 | SOU-EMPS2QMS4E | SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT | 130.00 | |
| | | DUAL COLOR BLUE/WHITE (2-FRONT, 2-REAR) | 130.00 | 520.0 |
| 1 | FEN-C-4014 | FENIEX C-4014 STORM PRO 100W SIREN | 179.00 | 150.0 |
| 1 | FEN-S-2009 | FENIEX S-2009 TRITON 100W SPEAKER | | 179.0 |
| 1 | BYR-BA0972 | BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP | 135.00 | 135.0 |
| | | ALARM | 45.00 | 45.0 |
| 1 | 5LB - 25614 | 5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET | | |
| 1 | ABL-140553 | TRIPLE OUTLET | 65.00 | 65.0 |
| 1000 | SET-10VS-UNC | | 39.00 | 39.0 |
| | 3E1-10 V 3-01VC | SETINA 10VS-UNC SUV/VAN CAGE , INCLUDES FULL LOWER EXTENSION PANEL | 1,000.00 | 1,000.00 |
| 7 | Misc | | | |
| 1 | NACACOCTONIC | SHOP SUPPLY (WIRE, LOOM, FUSES, ETC) | 150.00 | 150.00 |
| | LABOR | LABOR TO INSTALL ABOVE & CUSTOMER SUPPLIED WINDOW GUARD | 3,500.00 | 3,500.00 |
| | | WINDOW GUARD | | |
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This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recepiant of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recepitant supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.

Sales Tax (8.0%) \$0.00

Total

\$7,512.00



Administrative Services Committee Meeting

Meeting Date: April 30, 2024

2024 - UGA Extension Services 12 - passenger van

Department: Central Services – Fleet Management

Presenter: Ron Lampkin; Interim Central Services Director

Caption: Motion to accept the donation in the amount of \$60,596.45 for the purchase

of the UGA Extension Services 12 – passenger van from Gerald Jones Ford.

Background: The Richmond County UGA Extension Office ordered a Ford Transit

Passenger Van through Gerald Jones Ford in October 2022 and made a \$1,000 deposit to secure this purchase. UGA Extension Services ordered the

van to transport Richmond County youth participating in Georgia 4-H

events, tournaments, and educational programs throughout the state. Without the needed transportation, a lot of youth cannot attend the various programs for Georgia 4-H youth. The van will also be used for transporting supplies

and participants to local programming events and for staff training.

Analysis: The Finance Department has received the donation from UGA for the

purchase of the 12-passenger van.

Financial Impact: There is no financial impact for the purchase of the 12-passenger van.

Alternatives: (1) Approve (2) Do not approve

Recommendation: Motion to accept the donation in the amount of \$60,596.45 for the purchase

of the UGA Extension Services 12 – passenger van from Gerald Jones Ford.

Funds are available in the following accounts:

REVIEWED AND APPROVED BY:

N/A



Richmond County Extension 602 Greene Street Augusta, Georgia 30901 TEL 706-821-2350 | FAX 706-821-2584 ecvaughn@uga.edu ugaextension.org/richmond

March 13, 2024

Extension Services Department 4821

Justification for purchase of 12-passenger van

Extension Services needs a 12-passenger van primarily for the Richmond County 4-H department to use to transport Richmond County youth participating in Georgia 4-H events throughout the state, such as District Project Achievement, 4-H Day at the Capitol, Senior Conference, Junior Rally, Senior Camp, Senior Extreme Camp, Wilderness Challenge Camp, State 4-H Council, Cloverleaf Camp, Junior Camp, State 4-H Congress, Weekend in the Classic City, Junior Conference, Fall Forum, and various other specialty educational and competition events. Richmond County 4-H Clubs also need this vehicle to provide transportation for Richmond County 4-H'ers to attend their monthly club meetings, field trips, and community service projects held at various locations throughout the Augustaarea. Our largest issue for youth who are not able to participate in 4-H activities is a lack of consistent transportation. Richmond County Extension believes this van will help eliminate this ongoing issue.

In addition, Agriculture and Natural Resources, Family and Consumer Sciences, Expanded Food and Nutrition Education Program, and the Augusta Area Master Gardener Program would use this vehicle to transport supplies and participants to local programming events. All staff in Extension Services would use this vehicle to travel to training events throughout Georgia scheduled by the University of Georgia Extension.



Preview Order F683 - U4X 350 HD High Roof Pass RWD: Order Summary Time of Preview: 03/01/2024 12:04:38 Receipt: 9/20/2023

Dealership Name: Gerald Jones Ford

Sales Code: F21215

| Desler Rep. | Brian Stewart | Type Retail | Vehicle Une Transit | Order Code F683 Price Level 430 | |
|---------------|----------------------|------------------|---------------------|----------------------------------|--|
| Customer Name | E Richmond county 4h | Priority Code 07 | Model Year 2024 | | |

| DESCRIPTION | MSRP | DESCRIPTION | MSRP |
|------------------------------|---------|-----------------------------|---------------|
| U4X0 T350HD HR PASS XLT RWD | \$58035 | CV LOT MANAGEMENT | \$0 |
| 148" WHEELBASE | \$0 | FRONT LICENSE PLATE BRACKET | \$0 |
| OXFORD WHITE | \$0 | 10100# GVWR PACKAGE | \$0 |
| ССОТН | \$0 | 50 STATE EMISSIONS | \$0 |
| DARK PALAZZO GRAY | \$0 | ELEC AIR TEMP CONTROL | \$0 |
| PREFERRED EQUIPMENT PKG.302A | \$0 | FRONT OVERHEAD SHELF | \$ 7 5 |
| MIST TJX. | \$0 | PRIVACY GLASS | \$500 |
| 3.5L PFD) V6 (GAS) | \$0 | E-85 FLEX FUEL CAPABLE | \$0 |
| .10-SPEED TRANSMISSION | \$0 | FUEL CHARGE | \$0 |
| 195/75R16C BSW ALL-SEASON | \$0 | PRICED DORA | \$0 |
| 4.10 LIMITED SLIP AXLE | \$0 | DESTINATION & DELIVERY | \$2095 |
| JOB #1 ORDER | \$0 | | 700 |

| TOTAL BASE AND OPTIONS | |
|------------------------|---------|
| Discoularies | \$60705 |
| DISCOUNTS | NA |
| TOTAL | \$60705 |

Customer Name: Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This is not an invoice.





MARY ALICE JONES

Master Certified Commerical/Fleet Consultant majories0319@comcast .net mjones@gjauto.com Ford Main 706-738-8000, Ext. 2015 Cell 706-829-1798 3480 Wrightsboro Rd. Augusta, GA 30909



Richmond County Extension 602 Greene Street Augusta, Georgia 30901 TEL 706-821-2350 | FAX 706-821-2584 ecvaughn@uga.edu ugaextension.org/richmond

March 13, 2024

Extension Services Department 4821

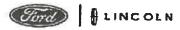
Justification for purchase of 12-passenger van

Extension Services needs a 12-passenger van primarily for the Richmond County 4-H department to use to transport Richmond County youth participating in Georgia 4-H events throughout the state, such as District Project Achievement, 4-H Day at the Capitol, Senior Conference, Junior Rally, Senior Camp, Senior Extreme Camp, Wilderness Challenge Camp, State 4-H Council, Cloverleaf Camp, Junior Camp, State 4-H Congress, Weekend in the Classic City, Junior Conference, Fall Forum, and various other specialty educational and competition events. Richmond County 4-H Clubs also need this vehicle to provide transportation for Richmond County 4-H'ers to attend their monthly club meetings, field trips, and community service projects held at various locations throughout the Augustaarea. Our largest issue for youth who are not able to participate in 4-H activities is a lack of consistent transportation. Richmond County Extension believes this van will help eliminate this ongoing issue.

In addition, Agriculture and Natural Resources, Family and Consumer Sciences, Expanded Food and Nutrition Education Program, and the Augusta Area Master Gardener Program would use this vehicle to transport supplies and participants to local programming events. All staff in Extension Services would use this vehicle to travel to training events throughout Georgia scheduled by the University of Georgia Extension.

GERALD JONES FORD, LLC

3480 Wrightsboro Rd. • Augusta, GA 30909 Phone 706,738,8000 • Fex 706,261,8006



Date: 03/15/2024
Salesperson: Mary Jones
Manager: Charlie Sellars

FOR INTERNAL USE ONLY

| BUSINESS NAM | WE RICHMOND COUNTY 4 H | Home Phone: | |
|--------------|--------------------------------|------------------------------------|------------------|
| CONTACT | EDWARD CAMPBELL VAUGHN | , Halles | |
| | 602 GREENE ST | 393 | |
| Address: | AUGUSTA, GA 30901 | Work Phone: (706) 83 | 21-2350 |
| • | RICHMOND | | |
| E-Mail: | ećvaughn@uga.edu | Ceil Phone: (706) 44 | 5 6-478 7 |
| VEHICLE | - | | - |
| Stock #: 57 | 74178 New / Used : New | VIN: 1FBVU4X86RKA27433 Mileage: 34 | |
| Vehicle: 20 | 024 Ford Transit-350 Passenger | Color: Oxford White | |
| Type: | | - U4X_ | |
| TRADE IN | | | |
| Payoff: | Vin: | Mileage: | |
| Vehicle: | | _ Color,ti | |
| Type: | | | |
| (. <u> </u> | Market Value Calling Date | | |
| | Market Value Selling Price | 60,705.00 | |
| | | | |
| | | 10-000 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Total Purchase | 60,705.00 | |
| | Secure Etch | 299.00 | |
| | Dealer Services Fee | 489.50 | |
| | E.T.R. | 56.95 | |
| | Trade Allowance | | |
| | Trade Difference | | |
| | Hada Dillatatica | D | |
| | Title Fee | 43.00 | |
| | | 3.00 | |
| | MVWRF | 3.00 | |
| | Trade Payoff | | |
| | Cash Deposit | 1,000.00 | |
| | Balance | 60,5 96.45 | |

Customer Approval: Management Approval:

Customer Approval.

All Signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail text messaging, SMS, phone cells and direct mail. Terms and Conditions subject to credit approval.

For information Only. This is not an offer or contract for sale.



Preview Order F683 - U4X 350 HD High Roof Pass RWD: Order Summary Time of Preview: 03/01/2024 12:04:38 Receipt: 9/20/2023

Dealership Name: Gerald Jones Ford

Sales Code: F21215

| Dealer Rep. | Brian Stewart | Туре | Retall | Vehicle Line | Vehicle Line Transit | | Order Code F683 | |
|---------------|----------------------|-------------|--------|--------------|----------------------|-------------|-----------------|--|
| Customer Name | E Richmond county 4h | Priority Co | ode 07 | Model Year | 2024 | Price Level | 430 | |

| ľ | | | |
|------------------------------|---------|-----------------------------|--------|
| DESCRIPTION | MSRP | DESCRIPTION | MSRP |
| U4X0 T350HD HR PASS XLT RWD | \$58035 | CV LOT MANAGEMENT | \$0 |
| 148" WHEELBASE | \$0 | FRONT LICENSE PLATE BRACKET | \$0 |
| OXFORD WHITE | \$0 | 10100# GVWR PACKAGE | \$0 |
| слотн | \$0 | 50 STATE EMISSIONS | \$0 |
| DARK PALAZZO GRAY | \$0 | ELEC AIR TEMP CONTROL | \$0 |
| PREFERRED EQUIPMENT PKG.302A | \$0 | FRONT OVERHEAD SHELF | \$75 |
| .XLT TRIM | \$0 | PRIVACY GLASS | \$500 |
| 3.5L PFDI V6 (GAS) | \$0 | E-85 FLEX FUEL CAPABLE | \$0 |
| .10-SPEED TRANSMISSION | \$0 | FUEL CHARGE | \$0 |
| 195/75R16C BSW ALL-SEASON | \$0 | PRICED DORA | \$0 |
| 4.10 LIMITED SLIP AXLE | \$0 | DESTINATION & DELIVERY | \$2095 |
| JOB #1 ORDER | \$0 | | |

| | MSRP |
|------------------------|---------|
| TOTAL BASE AND OPTIONS | \$60705 |
| DISCOUNTS | |
| DISCOUNTS | NA NA |
| TOTAL | \$60705 |
| | 201/03 |

Customer Name: Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This is not an invoice.

201018151

10/03/22 162330

1000.00

RICHMOND COUNTY 4H

Payment Received:

SALES CC Approval Number RICHMOND

1000.00

Total Received: 1000.00

Payment Applied To: ORDER UNIT--RICHMOND COUNTY 4H 2300 : RC4H : 201018151

.....

1000.00

Total Applied:

1000.00

FARMAN AND AREA AND ASSESSMENT OF THE PARTY EVAIL DATE TO THE TOTAL TOTAL

Nerthant 10, 548205686 Ferm 10: 0666

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MASTERCARD

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Entry Met.

Approd Hi!

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18:23

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MARY ALICE JONES

Master Certified Commerical/Fleet Consultant majories0319@comcast .net mjones@gjauto.com

Ford

Main 706-738-8000, Ext. 2015 Cell 706-829-1798 3480 Wrightsboro Rd. Augusta, GA 30909

Laquona Sanderson

From: Donna Williams

Sent: Wednesday, March 20, 2024 11:20 AM

To: Mary Siverhus; Laquona Sanderson; Campbell Vaughn

Subject: RE: [EXTERNAL] RE: New Extension 4-H Van

Attachments: 2023 w-9 signed.pdf

We can certainly deposit it, but Augusta-Richmond County would be better Here's a w-9 if you need it

donna

From: Mary V Siverhus < Mary.Siverhus@uga.edu> Sent: Wednesday, March 20, 2024 10:28 AM

To: Laquona Sanderson <LSanderson@augustaga.gov>; Campbell Vaughn <ecvaughn@uga.edu>

Cc: Donna Williams < DWilliams@augustaga.gov > Subject: [EXTERNAL] RE: New Extension 4-H Van

Good morning, We are preparing the check to deliver the funds for the van to Finance. Should the check be payable to City of Augusta?

Thank you,

Ginny Siverhus

Richmond County Extension | *Administrative Assistant* 602 Greene Street | Augusta, GA 30901

p: 706-821-2350

e: mary.siverhus@uga.edu

w: www.ugaextension.org/richmond



From: Laquona Sanderson < LSanderson@augustaga.gov >

Sent: Friday, March 15, 2024 3:55 PM

To: CAMPBELL VAUGHN <ecvaughn@uga.edu>

Cc: Donna Williams < DWilliams@augustaga.gov>; Mary V Siverhus < Mary.Siverhus@uga.edu>

Subject: RE: [EXTERNAL] FW: New Extension 4-H Van

[EXTERNAL SENDER - PROCEED CAUTIOUSLY]

Ok. Once that is complete let me know so we can proceed.

From: CAMPBELL VAUGHN < ecvaughn@uga.edu>

Sent: Friday, March 15, 2024 3:16 PM

To: Laquona Sanderson < LSanderson@augustaga.gov >

Cc: Donna Williams < <u>DWilliams@augustaga.gov</u>>; Mary Siverhus < <u>mary.siverhus@uga.edu</u>>

Subject: RE: [EXTERNAL] FW: New Extension 4-H Van

We are waiting for funds from an investment account to be distributed. I am hoping to see the money by the end of next week.

Thanks,

Campbell Vaughn

Agriculture and Natural Resources Agent UGA - Augusta Richmond County Extension 602 Greene Street Augusta, GA 30901-1428

Phone: 706-821-2350 | Fax: 706-821-2584



From: Laquona Sanderson < LSanderson@augustaga.gov >

Sent: Friday, March 15, 2024 3:07 PM

To: CAMPBELL VAUGHN < ecvaughn@uga.edu>

Cc: Donna Williams < DWilliams@augustaga.gov >; Mary V Siverhus < Mary.Siverhus@uga.edu >

Subject: RE: [EXTERNAL] FW: New Extension 4-H Van

[EXTERNAL SENDER - PROCEED CAUTIOUSLY]

This information is good for the Fleet side. We cannot proceed without funding. When will check be delivered to Finance?

From: CAMPBELL VAUGHN <ecvaughn@uga.edu>

Sent: Friday, March 15, 2024 2:59 PM

To: Laquona Sanderson < LSanderson@augustaga.gov >

Cc: Donna Williams < <u>DWilliams@augustaga.gov</u>>; Mary Siverhus < <u>mary.siverhus@uga.edu</u>>

Subject: [EXTERNAL] FW: New Extension 4-H Van

I think this what you need from us. If we missed anything, let us know.

Thanks,

Campbell Vaughn

Agriculture and Natural Resources Agent UGA - Augusta Richmond County Extension 602 Greene Street Augusta, GA 30901-1428

Phone: 706-821-2350 | Fax: 706-821-2584



From: Mary V Siverhus < Mary. Siverhus@uga.edu>

Sent: Friday, March 15, 2024 1:47 PM

To: CAMPBELL VAUGHN <ecvaughn@uga.edu>

Subject: RE: New Extension 4-H Van

Just need to figure out the date that we'll be able to submit funds to Finance. The attachment has all of the other information that LaQuona has requested – detailed justification for van, van pricing sheet, receipt for \$1,000 deposit (yes it counts towards the purchase and is shown in the van pricing sheet details), and Gerald Jones contact (copy of Mary Jones' business card).

Thank you,

Ginny Siverhus

Richmond County Extension | *Administrative Assistant* 602 Greene Street | Augusta, GA 30901

p: 706-821-2350

e: mary.siverhus@uga.edu

w: www.ugaextension.org/richmond



From: CAMPBELL VAUGHN < ecvaughn@uga.edu > Sent: Wednesday, March 13, 2024 1:20 PM
To: Mary V Siverhus < Mary.Siverhus@uga.edu >

Subject: FW: New Extension 4-H Van

FYI

Thanks,

Campbell Vaughn

Agriculture and Natural Resources Agent UGA - Augusta Richmond County Extension 602 Greene Street Augusta, GA 30901-1428

Phone: 706-821-2350 | Fax: 706-821-2584



From: Laquona Sanderson < LSanderson@augustaga.gov>

Sent: Wednesday, March 13, 2024 12:48 PM
To: CAMPBELL VAUGHN <ecvaughn@uga.edu>

Item 14.

Cc: Donna Williams < DWilliams@augustaga.gov">DWilliams@augustaga.gov; Kaycee Braswell KBraswell@augustaga.gov; Hope Goodwin Hope Goodwin@augustaga.gov; Darrell White DWhite2@augustaga.gov>
Subject: New Extension 4-H Van

[EXTERNAL SENDER - PROCEED CAUTIOUSLY]

Campbell,

As discussed, there is some information that Fleet Management will need to help complete the purchase of the van.

Please provide the following information:

- Van pricing sheet (to include attachments or additions)
- Date funds will be submitted to Finance
- Detailed justification for van purchase
- Gerald Jones Contact
- Receipt for \$1,000 deposit (does it count towards the purchase?)

Once Finance receives funds, we will be able to obtain the account number that will be used for the purchase. Next, we will submit this information to Procurement for approval to proceed with requesting Commission Approval. Once Commission approval letter is received, we will acquire a purchase order for Gerald Jones. The van will be delivered to Fleet Management to be entered into the asset management system and we will process necessary title work. After the tag is received, we will issue the van to UGA.

This process may take a month at the least due to purchasing guidelines that we must follow.

Feel free to contact me with any questions or concerns.

Thank you,

LaQuona Sanderson

LaQuona Sanderson | Fleet Manager Augusta - Richmond County | Central Services Department

1568 Broad Street Bldg. C I Augusta, Georgia 30904 (p) 706-821-2892 I (c) 706-836-2853

LSanderson@augustaga.gov l www.augustaga.gov

Augusta

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AED:104.1

Item 14.

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Laquona Sanderson

From:

Donna Williams

Sent:

Wednesday, March 13, 2024 11:45 AM

To:

Laguona Sanderson

Subject:

RE: [EXTERNAL] New Extension 4-H Van

Attachments:

RE: [EXTERNAL] New Extension 4-H Van

He sent this back.

From: Laquona Sanderson < LSanderson@augustaga.gov>

Sent: Wednesday, March 13, 2024 11:38 AM
To: Donna Williams < DWilliams@augustaga.gov>
Subject: RE: [EXTERNAL] New Extension 4-H Van

Seems like they proceeded to purchase, and the van is here, and we are just finding out. Yay!

Let me know if you talk to him before I do and I will let you know.

LaQuona Sanderson | Fleet Manager Augusta - Richmond County | Central Services Department

1568 Broad Street Bldg. C I Augusta, Georgia 30904 (p) 706-821-2892 I (c) 706-836-2853 LSanderson@augustaga.gov l www.augustaga.gov

Augusta

From: Donna Williams < <u>DWilliams@augustaga.gov</u>>

Sent: Wednesday, March 13, 2024 9:45 AM

To: Laquona Sanderson < LSanderson@augustaga.gov > Subject: FW: [EXTERNAL] New Extension 4-H Van

Seems someone typed your email address wrong, when I forwarded the message below it kicked back. Don't know how many you missed.

donna

From: Donna Williams

Sent: Tuesday, March 12, 2024 9:21 AM

To: CAMPBELL VAUGHN < ecvaughn@uga.edu >; Takiyah A. Douse < TDouse@augustaga.gov >; sanderson@augustga.gov;

Teresa Manuel < tmanuel@augustaga.gov >; Hope Goodwin < HGoodwin@augustaga.gov >

Subject: RE: [EXTERNAL] New Extension 4-H Van

Whoa. No "cash" payment

2 years ago I outlined what had to happen in the email I've attached above. If Augusta owns the van, Augusta makes the payment and accepts the grant from Jefferson. Don't go any further without more discussion. I've got several conf calls this morning and committee mtgs this afternoon.

From: CAMPBELL VAUGHN < ecvaughn@uga.edu>

Sent: Monday, March 11, 2024 4:12 PM

To: Takiyah A. Douse < TDouse@augustaga.gov >; Donna Williams < DWilliams@augustaga.gov >;

lsanderson@augustga.gov; Teresa Manuel < tmanuel@augustaga.gov >; Hope Goodwin < HGoodwin@augustaga.gov >;

rsea@augustaga.gov

Cc: Mary Siverhus < <u>mary.siverhus@uga.edu</u>>; Campbell Vaughn < <u>ecvaughn@uga.edu</u>>; Commissioner Brandon Garrett < BGarrett@augustaga.gov>

Subject: [EXTERNAL] New Extension 4-H Van

Hey Everybody,

I wanted to reach out to everyone about the brand new, fresh off the assembly line van that our Extension office purchased. We ordered the van in October of 2022 and it is just arriving this week. The Extension Office used funds from local partners and some savings we have accumulated over the past years to purchase the van. We will pay hopefully pay Gerald Jones Ford cash for the vehicle later this week.

When this process started, it was difficult to get a direct answer about how the city would want to title, maintain and insure the new van. We have money in our budget this year to do what we need to do with the van from a finance perspective for fuel and some general maintenance, but I need to get the details on all we need to do to take possession, get it in the fleet management system and then start using it for our 4-H programming.

Speaking with Gerald Jones, they will need how to title the vehicle (which I was told should be with Augusta Richmond County). They would also need a letter for tax exemption for the sales taxes due as well as insurance information.

The reason I am reaching out to all parties involved is to let everyone be aware of what is going on and to help me find an avenue to find all of these answers.

I appreciate any feedback you might be able to give me.

Thanks,

Campbell Vaughn

Agriculture and Natural Resources Agent UGA - Augusta Richmond County Extension 602 Greene Street Augusta, GA 30901-1428

Phone: 706-821-2350 | Fax: 706-821-2584



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AED:104.1



Administrative Services Committee

Meeting Date: 4/30/2024

Amend 23CSA007 - Richmond County Correctional Institute New Facility

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Approve an addition of \$42,525.00 to purchase order 23CSA007 for design

fee amendment for supplemental services to cover the costs of a

topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated –

Architects & Planners in c/o with EMC Engineering Services.

Background: During the meeting held on October 18, 2022, the Commission approved

23CSA007 (Bid 22-272 - New Richmond County Correctional Institute, Item

#17) for \$82,500.00 in design services to develop preliminary design

documents for the new RCCI facility. As the conceptual design for the new facility has been defined, supplemental services are now required by an engineering firm to provide a survey of topography, existing conditions of

the location and underground utilities.

Analysis: IPG Incorporated will coordinate with EMC Engineering Services, Inc. to

provide supplemental services to include a topographical and existing

conditions survey and an underground utility survey.

Financial Impact: Original Purchase Order Amount \$82,500.00

Revised Purchase Order Amount \$125,025.00

\$42,525.00; 330-03-1340 / 52.12999

222-05-6001 / 52.12999

Alternatives: A - Approve the request B - Do not approve the request

Recommendation: Approve an addition of \$42,525.00 to purchase order 23CSA007 for design

fee amendment for supplemental services to cover the costs of a

topographical / existing conditions and underground utilities survey for the new Richmond County Correctional Institute facility by IPG, Incorporated –

Architects & Planners in c/o with EMC Engineering Services.

Funds are available in \$42,525.00; 330-03-1340/52.12999

the following accounts: 222-05-6001 / 52.12999



Central Services Department

Ron Lampkin, Interim Director Maria Rivera-Rivera, Deputy Director 2760 Peach Orchard Road, Augusta, GA 30906 (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO:

Geri Sams, Director, Procurement Department

FROM:

Ron Lampkin, Interim Director, Central Services Department

DATE:

SUBJECT:

Amend PO - 23CSA007

In accordance with Augusta, GA policies and procedures we are requesting to have purchase order 23CSA007 amended.

Purchase order 23CSA007 needs to be amended in the amount of \$42,525.00 for supplemental services to provide topographical / underground utilities surveys. The survey process is necessary as the conceptual design for the new RCCI facility has been defined. IPG Incorporated will be in coordination with EMC Engineering Services to develop preliminary design documents for the new RCCI facility.

Original Purchase Order Amount

\$82,500.00

Revised Purchase Order Amount

\$125,025.00

Funding is available in following **SPLOST VIII** accounts:

GL: 330-03-1340 / 52.12999

JL: 222-05-6001 / 52.12999

Your assistance would be greatly appreciated.

Attachments: Purchase Order 23CSA007

Proposal RE: Design Amendment 01 – Topographical & Utilities SURVEY

Cc: Ron Lampkin Maria Rivera-Rivera

PURCHASE ORDER

AUGUSTA, GEORGIA SUITE 605, PROCUREMENT DEPARTMENT

SUITE 605, PROCURÉMENT DEPARTMENT
535 TELFAIR STREET, MUNICIPAL BUILDING 1000

AUGUSTA, GEORGIA 30901-2377 PHONE: (706) 821-2422

Page 1 of 1

PURCHASE ORDER NO. 23CSA007

Item 15.

VENDOR # E-VERIFY # 191305 EMAIL MAIL@IPGARCHITECTS.COM

PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.

VENDOR

IPG INCORPORATED

807 NORTHWOOD PARK DR. VALDOSTA, GA 31602-1393

ATTN:

BID NUMBER: 22-272

CONTRACT #: 23CSA007
BUYER: NANCY

SHIP TO:

CENTRAL SERVICES ADMIN 2760 PEACH ORCHARD RD. BUILDING A

AUGUSTA, GA 30906

BILL TO:

AUGUSTA, GEORGIA

ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GA 30901-2379 (706) 821-2335

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.

| ITEM # | QUANTITY | UNIT | PRODUCT ID | | DESCRIPTION | UNIT PRICE | AMOUNT |
|--------|----------|------|------------|---|---|------------|-----------|
| 0001 | | LS | | CONSTRUCT NEW RCCI PHASE I A CONSTRUCT APPROVED 10/18/202 | ERVICES TO PREPARE FION DOCUMENTS FOR FACILITY - AND 7 % OF FION COST BY COMMISSION 22, ITEM #17 340/52-12999 | 82,500.00 | 82,500.00 |
| | | | | | | | |

CONDITIONS - READ CAREFULLY

- The purchaser is exempt by statue from payment of Federal, State, and Municipal sales, excise and other taxes.
- 2. Shipping charges prepaid by vendor.
- 3. Payment will be made on complete shipments only, unless otherwise requested.
- 4. DELIVERY TICKET MUST ACCOMPANY GOODS.
- 5. No back orders. We will reorder if available.
- 6. Please make deliveries between 9 A.M. and 4 P.M.
- All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
- 8. Indoor delivery if necessary.
- 9. Payment Net 30 or according to contract.

NET TOTAL.....

82,500.00

APPROVED FOR ISSUE

GASAMS

PROCUREMENT DIRECTOR

200



March 29, 2024

Ron Lampkin | Interim Director

Augusta – Richmond County I Central Services Department 2760 Peach Orchard Rd I Augusta, Georgia 30906

Re: Design Amendment 01 - Topographical and Utilities SURVEY

22-272 New Richmond County Correctional Institute 2314 Tobacco Road, Augusta, GA 30906

As discussed, and pursuant to section 4.1.2.2 of the Architectural Contract, IPG requests **Design Fee**Amendment 01 for Supplemental services to cover the costs of the Survey pursuant to the proposal below:

- EMC Engineering Services, Inc. (Augusta Chamber Member & Civil Engineer of Record for project. 4424 Columbia Road Suite B Martinez, GA 30907
- a. \$27,000.00 Topo and existing conditions survey -
- b. \$13,500.00 Estimated budget for *SUE (Underground Utility Survey)
- c. \$2,025.00 IPG 5% Pass through and coordination \$42,525.00 TOTAL*

*(Due to unknown access issues, their vendor would not give them a fixed fee. EMC has stated that they will try very hard to manage this estimate to be **at or below**; however, the project will dictate this in the end)

Should you have additional questions, concerns or need clarification, please do not hesitate to call our office number at 229.242.3557.

sincerely,

Robert F. Evans Jr. AIA NCARB IPG, Inc.: Architects & Planners

IPG no. 2157

Office of the Administrator

Augusta

Takiyah A. Douse Interim Administrator

October 18, 2022

Mr. Ron Lampkin, Interim Director Central Services 2760 Peach Orchard Road Augusta, GA 30906

Dear Director Lampkin:

At their meeting held on Tuesday, October 18, 2022, the Augusta, Georgia Commission, acted on the following items:

- 15. Approved the purchase of one 2022 Kubota SLV97-2 Compact Tracked Steer Loader at a total cost of \$77,295.00 to include the optional heavy duty rotary cutter attachment from J & B Tractor of Augusta, GA (Bid 22-264) for the Richmond County Sheriff's Office-Training Range.
- Approved the award of contract RFQ 22-272 to prepare Construction Documents for construction of New RCCI to IPG, Incorporated Architects & Planners of Valdosta, GA in the amount of \$82,500 for Phase I (preliminary design) and 7% of construction costs for Phase II.

If you have any questions, please contact me.

In Service,

Takiyah A. Douse Interim Administrator

TAD/nd

AUGUSTA-RICHMOND COUNTY GEORGIA PURCHASING DEPARTMENT

REQUISITION

REQUISITION:

REQUISITION DATE: 1/13/2023

PURCHASE ORDER NUMBER:

PURCHASE ORDER DATE:

| | | | NAME O | 1E OF BIDDER | NAME O | NAME OF BIDDER | NAME OF | NAME OF RIDDER |
|------------------|---|----------|-------------------|--------------|------------|----------------|------------|----------------|
| | PHONE NIMBER | | IPG, Inc. | | | | | |
| | QUOTED BY | | RFQ #22-272 | | | | | |
| ITEM NO | DESCRIPTION | Quantity | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| 1 | Award of contract RFQ #22-272 to prepare construction documents for | - | \$ 82,500.00 | \$ 82 500 00 | | | | |
| 2 | construction of new RCCI for Phase I and 7% of construction costs for | | | | | | | |
| 3 | Phase II | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |
| 9 | GL: 330031140/52.12999 | | | | | | | |
| 10 | JL: 222056001/52.12999 | | | | | | | |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | | | The second second | | | | | |
| 14 | | | | | | | | |
| 15 | | | | | | | | |
| 16 | | | | | | | | |
| 17 | | | | | | | | |
| 18 | | | | | | | | |
| 19 | | | | | | | | |
| 20 | | | | | | | | |
| 21 | | | | | | | | |
| 22 | | | | | | | | |
| TOTAL BID | | | 59 | 82.500.00 | | | | |
| SHIPPING CHARGES | HARGES | | | | | | | |
| DELIVERY | DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER | | | | | | | |
| | | | | | | | | |



Administrative Services

Meeting Date: April 30, 2024

SOP Update

Department: Administrator's Office

N/A

N/A

Presenter: Takiyah A. Douse, Interim Administrator

Caption: Presentation of the Standard Operating Procedures project update.

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: Presentation of the Standard Operating Procedures project update.

Funds are available in

the following accounts:

REVIEWED AND

APPROVED BY:



Administrative Services

Meeting Date: April 30, 2024 IGSA Coliseum Authority 2024

Department: Administrator's Office

Presenter: Takiyah A. Douse, Interim Administrator

Caption: Motion to approve the renewal of the Intergovernmental Service Agreement

between Augusta and the Augusta Richmond County Coliseum Authority in

the amount of \$120,000.

Background: The Augusta Richmond County Coliseum Authority determined it is in their

best interest to create a relationship in which parties shall seek government relations and federal lobbying services that are mutually beneficial of the Authority and Augusta, as the provision of these services will allow the parties to present a more comprehensive plan for the allocation of federal

funds.

Analysis: The original agreement was executed November 2021 and upon the depletion

of the original funds, was renewed by mutual agreement in 2022 and 2023. Results of the previous IGSA with the Coliseum Authority, through Clyburn

Consulting, LLC, have yielded the following results:

2021

1) \$3,242,000 to address flooding issues (Rock Creek Basin – National Hills

Drainage)

2) \$3,888,000 for the Travis/Boykin Road Sewer and Waterline replacement

2022

1) \$4,093,000 for Storm Sewer Improvements

2) \$1,000,000 for the Water Line Evaluation project

2023

1) \$1,500,000 for the Emergency Operations Center

Financial Impact: \$120,000 transfer to the Augusta Richmond County Coliseum Authority

Alternatives: N/A

Recommendation: Motion to approve the renewal of the Intergovernmental Service Agreement

between Augusta and the Augusta Richmond County Coliseum Authority in

the amount of \$120,000.

Funds are available in N/A

the following accounts:

REVIEWED AND N/A **APPROVED BY:**

INTERGOVERNMENTAL SERVICE AGREEMENT

This **INTERGOVERNMENTAL SERVICE AGREEMENT**, dated as of _______, 2024, by and between the Augusta-Richmond County Coliseum Authority (the "Authority"), a public corporation created and existing under the laws of the State of Georgia, and Augusta, Georgia ("Augusta"), a political subdivision created and existing under the laws of the State of Georgia;

WITNESSETH:

WHEREAS, the Authority and Augusta have determined that it is in their best interest to create a relationship in which the Parties shall seek government relations and federal lobbying services; and

WHEREAS, such relationship is to the mutual benefit of the Authority and Augusta as the provision of these Services will allow the Parties to present a more comprehensive plan for the allocation of federal funds; and

WHEREAS, in a Meeting of the Augusta, Georgia Commission (the "Commission") held on ______, 2024, the Commission authorized the transfer of one hundred and twenty thousand dollars (\$120,000.00) to the Authority for the purpose of coordinating the delivery of Services;

NOW, THEREFORE, for and in consideration of the promises and covenants hereinafter contained, the Parties hereby agree as follows:

- 1. **SERVICES**. The Authority will undertake to enter into such agreements as necessary to expand the above-referenced Services. The Authority does not guarantee the results of these Services or any federal funding as a result of these Services.
- **2. FUNDS TRANSFER.** Upon the execution of this Agreement, Augusta shall transfer one hundred and twenty thousand dollars (\$120,000.00) to the account of the Authority to fund the Services described in paragraph 1 above.
- 3. **DURATION.** This Agreement shall become effective upon execution by the Parties and shall remain in place until such time as the transferred funds, in the amount of one hundred and twenty thousand dollars (\$120,000.00), are depleted. Upon the depletion of said funds, the Parties may mutually agree to renew this Agreement, in writing, and such renewal shall be contingent upon the additional funds being transferred between the Parties. Each subsequent renewal shall remain in place until such time that the additional funds have been depleted, and there shall be no limit on the number of renewals between the Parties; however, under no circumstances shall this Agreement extend beyond three (3) years from the date of execution, regardless of the availability of funding.
- **4. COUNTERPARTS.** This Agreement may be executed in two (2) or more identical counterparts, which, when delivered, shall constitute one in the same instrument and shall be enforceable as if all Parties had executed a single document. To expedite the execution of this

Consent, the Parties agree that this Consent may be signed by hand or by electronic means on the signature line of this document. The Parties agree that all such signatures shall be fully binding and that the counterpart signatures may be transmitted by mail, hand delivery, email and/or by any other electronic method to the other party or counsel of record for the party and will have the same binding effect as any original ink signature. It is further agreed that this Consent shall be fully effective when signed by all Parties hereto.

IN WITNESS WHEREOF, the Authority has executed this Agreement by causing its name to be hereunto subscribed by its Chairman; and Augusta has executed this Agreement by causing its name to be hereunto subscribed by its Mayor; all being done as of the day and year first above written.

| AUGUSTA-RICHMOND COUNTY COLISEUM AUTHORITY | AUGUSTA, GEORGIA |
|---|---|
| By:Chairman | By: Mayor |
| | Attest: Lena J. Bonner, Clerk of Commission |



Administrative Services Committee

April 30, 2024

Minutes

Department: N/A

Presenter: N/A

Caption: Motion to approve the minutes of the Administrative Services Committee

held on March 26, 2024.

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in N/A

N/A

the following accounts:

REVIEWED AND

APPROVED BY:



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber Tuesday, March 26, 2024 1:20 PM

ADMINISTRATIVE SERVICES

PRESENT

Mayor Garnett Johnson Commissioner Francine Scott Commissioner Tony Lewis Commissioner Sean Frantom

ABSENT

Commissioner Jordan Johnson

1. Motion to approve Design Concept Plan for Newman Tennis Center – Phase I, and continue with the Preliminary and Final Design Process. Concept Plans created by Project Manager – ISM. (Referred from March 12 Administrative Services Committee)

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

2. (a) Motion to approve request to enter Agreement with Augusta, GA (c/o HCD) and Community Foundation of the CSRA (CFCSRA). (b) To accept grant funds from CFCSRA. (c.) To instruct the Finance Dept to add available funding to HCD's budget for immediate use and implementation (upon receipt and Finance grant application completion).

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

3. Discussion with General Counsel regarding Augusta Commission's Rules of Procedure and Robert's Rules of Order. (Requested by Commissioner Wayne Guilfoyle)

Motion to approve receiving this item as information.

Item 18.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.

4. Motion to approve the minutes of the Administrative Services Committee held on March 12, 2024.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom

Motion carries 3-0.



Administrative Services Committee

April 30, 2024

Aluminum Black Fencing

Department: N/A

Presenter: N/A

Caption: Discuss and approve aluminum black fencing. (Requested by

Commissioner Catherine McKnight)

Background: N/A

Analysis: N/A

Financial Impact: N/A

Alternatives: N/A

Recommendation: N/A

Funds are available in N/A

N/A

the following accounts:

REVIEWED AND

APPROVED BY:

Lena Bonner

From:

Catherine McKnight <catherinesmithmcknight@yahoo.com>

Sent:

Thursday, April 25, 2024 8:11 AM

To: Subject:

Lena Bonner; Wayne Brown [EXTERNAL] Lake Aumond Fence

Ms Bonner,

Please place on April 30th either legal or agenda to discuss and approve aluminum black fencing. There was no discussion to the residents nor myself about what was going to be placed there before buying materials for a chain link fence.

Thank you.

Commissioner McKnight

Sent from Yahoo Mail for iPhone

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