



FINANCE COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, August 11, 2026

1:20 PM

FINANCE

- 1. Ms. Charity Jones/Pedal Pub Augusta**-funding for business downtown impacted by construction.
- 2. Mr. Jeremy Hawes/Miami Vybz**-financial struggles for Miami Vybz due to ongoing construction in downtown Augusta.
- 3. Ms. Shinika E. Simmons** regarding issues associated with her business, located at 216 Broad Street.
- 4. Motion to **accept** the award of the FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$38,024.00.**
- 5. Approve the transfer of \$7,600.00 from operating to personnel budget accounts for the Planning and Development Department.**
- 6. Motion to **approve** the minutes of the July 28, 2026 Finance Committee Meeting.**



Finance Committee Meeting

August 11, 2026

Downtown Business Funding

Department:	N/A
Presenter:	N/A
Caption:	Ms. Charity Jones/Pedal Pub Augusta -funding for business downtown impacted by construction.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Agenda Item Request Form

Item 1.

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

Click [here](#) to view the full Commission and Committee Calendar.

Meeting Type *

- ☐ Commission
- ☐ Public Safety Committee
- ☐ Public Services Committee
- ☐ Administrative Services Committee
- ☐ Engineering Services Committee
- ☒ Finance Committee

Meeting Date *

8/11/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Pedal Pub Augusta / Charity Jones

Address *

305 12th Street

Telephone Number *

706-288-5548

Fax Number

Email Address *

Augusta@pedalpub.com

Caption/Topic of Discussion to be placed on the Agenda: *

Funding for business downtown impacted by construction

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

7/30/2026 7:29 AM



Finance Committee Meeting

August 11, 2026

Ongoing Construction in Downtown Augusta

Department:	N/A
Presenter:	N/A
Caption:	Mr. Jeremy Hawes/Miami Vybz -financial struggles for Miami Vybz due to ongoing construction in downtown Augusta.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Agenda Item Request Form

Item 2.

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

Click [here](#) to view the full Commission and Committee Calendar.

Meeting Type *

- ☒ Commission
- ☐ Public Safety Committee
- ☐ Public Services Committee
- ☐ Administrative Services Committee
- ☐ Engineering Services Committee
- ☐ Finance Committee

Meeting Date *

8/11/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Jeremy Hawes/Miami Vybz

Address *

730 Broad Street

Telephone Number *

4044233859

Fax Number

Email Address *

jeremy.hawes@miamivybzaug.com

Caption/Topic of Discussion to be placed on the Agenda: *

Financial struggles for Miami Vybz due to ongoing construction in downtown Augusta.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

8/6/2026 8:07 AM

**Finance Committee Meeting**

August 11, 2026

Downtown Business Issues

Department:	N/A
Presenter:	N/A
Caption:	Ms. Shinika E. Simmons regarding issues associated with her business, located at 216 Broad Street.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Agenda Item Request Form

Item 3.

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

Click [here](#) to view the full Commission and Committee Calendar.

Meeting Type *

- ☐ Commission
- ☐ Public Safety Committee
- ☐ Public Services Committee
- ☐ Administrative Services Committee
- ☐ Engineering Services Committee
- ☒ Finance Committee

Meeting Date *

8/11/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Shinika E. Simmons

Address *

216 Broad Street

Telephone Number *

7064955278

Fax Number

Email Address *

info@theselfieloop.com

Caption/Topic of Discussion to be placed on the Agenda: *

I have a business in downtown Augusta 216 8th Street and I am seeking due to lack of foot traffic and parking. The area construction is directly in front of my door. I was told 2 weeks before soft opening which was June 6th, that construction would be done by then.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:

Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

8/4/2026 8:40 PM



Finance Committee Meeting

Meeting Date: August 11, 2026

Motion to accept the award of the FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$38,024.00

Department:	District Attorney's Office
Presenter:	Elisabeth Ames Ruege
Caption:	Motion to accept the award of the FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$38,024.00.
Background:	The Augusta District Attorney's Office (DAO) in partnership with Jessye Norman School of the Arts (JNSA) has been awarded the BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) to support and expand a youth diversion program with an arts-programming focus and asks the Commission to accept the funds.
Analysis:	Enrolled youth will partake in out-of-school time arts programming, and the arts programming is designed specifically to offset many of the high-risk factors that youth and at-risk students in Richmond County have a higher likelihood of encountering. Students who are not yet adjudicated must successfully complete at least 100 contact hours through this program to have their charges dismissed.
Financial Impact:	Aware of \$38,024.00 with no local cash match.
Alternatives:	Do not accept.
Recommendation:	Accept the award of the FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$38,024.00.
Funds are available in the following accounts:	N/A

REVIEWED AND
APPROVED BY:

AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 4.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal	Project No.	Project Title
PR000637	DAO	DAO Youth Diversion to the Arts
Requesting grant funds from the Department of Justice Bureau of Justice Assistance to fund the District Attorney's Office Youth Diversion to the Arts Program in partnership with Jessye Norman School of the Arts. Cash Match: N, EEO: N EEO Department Notified: N		
Start Date: 10/01/2026		End Date: 09/30/2028
Submit Date:	04/28/2026	Department: 028 District Attorney
Total Budgeted Amount:	38,024.00	Total Funding Agency: 38,024.00
Sponsor: GM0014		Cash Match? N
Sponsor Type: F		Total Cash Match: 0.00
Purpose: 2		Flow Thru ID: GM0014 US Dept of Justice
		US Dept of Justice Federal Serve Comm Juvenile Cts

<u>Type</u>	<u>ID</u>	<u>Name</u>	<u>Contacts</u>	<u>Phone</u>
I	25726	AMES, ELIZABETH		(706)821-1151

<u>Type</u>	<u>By</u>	<u>Date</u>	<u>Approvals</u>
FA	J WILLIAMS	04/21/2026	
			Dept. Signature: 
			Grant Coordinator Signature: _____

- 1.) I have reviewed the Grant application and enclosed materials and:
- ☐ Find the grant/award to be feasible to the needs of Augusta Richmond County
 - ☐ Deny the request _____

_____ Finance Director	_____ Date
---------------------------	---------------

- 2.) I have reviewed the Grant application and enclosed materials and:
- ☐ Approve the Department Agency to move forward with the application
 - ☐ Deny the request _____

_____ Administrator	_____ Date
------------------------	---------------

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Department of Justice (DOJ)

Item 4.

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	AUGUSTA-RICHMOND COUNTY GOVERNMENT 535 TELFAIR ST STE 800		
City, State and Zip:	AUGUSTA, GA 30901		
Recipient UEI:	ZH93N1J4TBE8		
Project Title: The District Attorney's Office's Youth Diversion to the Arts Program	Award Number: 15PBJA-25-GG-03168-JAGX		
Solicitation Title: BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula			
Federal Award Amount: \$38,024.00	Federal Award Date: 7/31/26		
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance		
Funding Instrument Type:	Grant		
Opportunity Category: M			
Assistance Listing: 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
Project Period Start Date: 10/1/24	Project Period End Date: 9/30/28		
Budget Period Start Date: 10/1/24	Budget Period End Date: 9/30/28		
Project Description: The Augusta District Attorney's Office (DAO) is partnering with Jessye Norman School of the Arts (JNSA) to support and expand a youth diversion program with an arts-programming focus. Enrolled youth will partake in out-of-school time arts programming, and the arts programming is designed specifically to offset many of the high-risk factors that youth and at-risk students in Richmond County have a higher likelihood of encountering. Students who are not yet adjudicated must successfully complete at least 100 contact hours through this program to have their charges dismissed.			

Award Information

Item 4.

Application Number
GRANT14617819

Funding Instrument Type:
Grant

Award Number
15PBJA-25-GG-03168-JAGX

Supplement Number
00

Award Acceptance Date
no value

Assistance Listings Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority
Pub. L. No. 90-351, Title I, Part E, subpart 1 (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a)

Current Authorized Representative**Title of Authorized Representative****Name of Authorized Representative**

Garnett Johnson

Solicitation Information**Solicitation Title**

2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula

Project Title

The District Attorney's Office's Youth Diversion to the Arts Program

Project Description

The Augusta District Attorney's Office (DAO) is partnering with Jessye Norman School of the Arts (JNSA) to support and expand a youth diversion program with an arts-programming focus. Enrolled youth will partake in out-of-school time arts programming, and the arts programming is designed specifically to offset many of the high-risk factors that youth and at-risk students in Richmond County have a higher likelihood of encountering. Students who are not yet adjudicated must successfully complete at least 100 contact hours through this program to have their charges dismissed.

Project Budget Summary

Item 4.

This award did not receive a budget review as indicated by the budget review selection made when publishing a solicitation.



Meeting Date: Public Services Committee Meeting 8/11/2026 01:00 PM

Approve the transfer of \$7,600.00 from operating to personnel budget accounts for the Planning and Development Department.

Department:	Planning & Development
Presenter:	Adleasia Cameron, Director
Caption:	Approve the transfer of \$7,600.00 from operating to personnel budget accounts for the Planning and Development Department.
Background:	Planning & Development intends to request a retention salary adjustment of 13% for a critical position. This adjustment is within the Administrator's approval authority, per Section 500.106 of the Personnel Policies and Procedures Manual. However, the department does not have available unallocated personnel funds to support the increase. Transfers from operating to personnel budgets require Commission approval.
Analysis:	The requested budget amendment will support the retention of the Senior Transportation Planner, who plays a critical role in the completion of both long-range and short-range transportation planning initiatives. This position is also instrumental in providing customer service by responding to public inquiries, coordinating with community stakeholders, and working closely with elected officials. Additionally, the position is essential to maintaining the day-to-day operations of the Augusta Regional Transportation Study (ARTS) Metropolitan Planning Organization (MPO). It is important to note that this position is grant-reimbursable and generates revenue for the City of Augusta through funding provided by the Georgia Department of Transportation (GDOT) , the South Carolina Department of Transportation (SCDOT) , and the Federal Transit Administration (FTA) . As a result, the requested salary adjustment supports the retention of a position that is critical to the City's transportation planning responsibilities while continuing to leverage external funding sources. This adjustment will increase the annual salary from \$53,408.94 to \$60,000.00 , along with associated employer benefit costs.
Financial Impact:	Transfer of \$7,600.00 from operating to personnel accounts within Planning & Development's 2026 approved budget.
Alternatives:	Do not approve.
Recommendation:	Approve the transfer of \$7,600.00 from operating to personnel budget accounts for the Planning and Development Department.
Funds are available in the following accounts:	220016309-5316220 (Desktop Equipment Less than \$5,000)
<u>REVIEWED AND APPROVED BY:</u>	N/A

Augusta, Georgia

Job Description for Transportation Planner

Item 5.

Approved Title: Planner, Senior
Working Job Title: Transportation Planner
Department: Planning & Development
Reports to: Strategic Planning Manager

Job Code: 61GE
Pay Grade: 20

FLSA Classification: Exempt
Date Revised: October 22, 2020
Original Date Prepared: May 6, 2016

Does the Position Have Direct Reports? Yes ☐ No ☒

If Yes, What is the Title of the Position that Reports to this Position: _____

Is this Position Safety Sensitive? Yes ☒ No ☐

GENERAL SUMMARY: The purpose of this classification is to complete a variety of work tasks in support of short and long range planning integral to the bi-state Metropolitan Planning Organization (MPO); the Augusta Regional Transportation Study (ARTS) has been designated as local MPO. The Planner, Senior (Transportation Planner) is responsible for supporting the regional transportation planning process by researching, collecting, and analyzing data; tracking changes in regional multimodal transportation land use; preparing reports on transportation projects/ issues; and working cooperatively with a variety of stakeholders. This classification is distinguished from Planner in that incumbents in this class handle the largest and most complex projects and have at least three years of experience as a Planner with an emphasis on transportation or geography.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
20%	Analyzes regional transportation systems and policies for the MPO; identifies and evaluates transportation issues, potential strategies, and measures required for federal and state funding. Researches, collects, analyzes and maintains data used in the regional transportation planning process and in all reports and documents of the ARTS. This includes all pertinent demographic, land use and environmental data, as well as information on all modes of transportation, i.e., highways/roads, public transportation, air, railroad, freight, and non-motorized transportation (bicycle and pedestrian).
25%	Assists in updates and maintains all major ARTS documents, such as the Metropolitan Transportation Plan, Transportation Improvement Program, Unified Planning Work Program, Congestion Management System and Public Involvement. Develop recommendations for multimodal transportation policies, Growth Trends Reports, performance-based planning, plans and projects for highways/roads, maintenance; assess management, traffic congestion, traffic safety, intermodal and freight movement, public transit, bike and pedestrian.
15%	Prepares technical memoranda, reports and GIS maps for use in a variety of forums, such as ARTS committee meetings, special events and other public meetings.
15%	Collaborates with applicable external agencies and partners to complete the work elements in the ARTS Unified Planning Work Program implementing federal metropolitan planning legislation.
15%	Interacts with federal, state and local officials, various stakeholder groups and the general public on topics and projects related to regional transportation planning and air quality. Provides project updates, makes presentations on relevant projects and provides other information as directed. Makes presentations on transportation projects and plans to citizens and governmental officials at all levels.
10%	Travel within the Central Savannah River Area to view and investigate the need for intermodal transportation initiatives, studies, and construction as well as transportation alternatives.
As Required	Performs related duties as required.

100% Total: 100% This section's percentage must total 100%

REQUIRED MINIMUM QUALIFICATIONS

Education: Bachelor's Degree in Urban Planning, Urban Design, GIS, Geography, Civil Engineering, Regional Planning, or related field (Master's Degree is preferred.)

Experience: Five (5) years in the planning field to include three (3) years of experience in Planning and Transportation.

Licensing/Certification: Possession of a valid driver's license with good driving history. If State license is other than Georgia or South Carolina, applicant must obtain a license in Georgia or South Carolina within 30 days of employment.

OTHER

Does this position require staff call up in an emergency situation? Yes ☐ No ☒

Augusta, Georgia

Job Description for Transportation Planner

Item 5.

Is travel from office to other locations required of this position? Yes ☒ No ☐

If yes, what is the percentage of travel involved? Less than 50%? Yes ☒ No ☐ More than 50%? Yes ☐ No ☐

PERFORMANCE APTITUDES

- **Data Utilization:** Requires the ability to evaluate, audit, deduce, and/or assess data using established criteria. Includes exercising discretion in determining actual or probable consequences and in referencing such evaluation to identify and select alternatives.
- **Human Interaction:** Requires the ability to work with and apply principles of persuasion and/or influence over others to coordinate programs or activities of a project, and resolve typical problems associated with the responsibilities of the job.
- **Equipment:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.
- **Verbal:** Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information.
- **Math:** Requires the ability to perform basic mathematical calculations to include decimals and percentages; may include ability to perform mathematical operations with fractions; may include ability to compute discount, interest, and ratios; may include ability to calculate surface areas, volumes, weights, and measures.
- **Functional Reasoning:** Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership, and to exercise independent judgment to apply facts and principles for developing approaches and techniques to resolve problems.
- **Situational Reasoning:** Requires the ability to exercise judgment, decisiveness and creativity in situations involving broader aspects of organizational programs and operations, moderately unstable situations, or the direction, control and planning of an entire program or set of programs.
- **Physical Abilities:** Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or work station.
- **Sensory Requirements:** Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.
- **Environmental Factors:** Essential functions are regularly performed without exposure to adverse environmental conditions.

FINANCIAL RESPONSIBILITY

Is this position involved in budgetary or financial responsibility? Yes ☐ No ☒

Please indicate size of financial responsibility in annual dollar amount: \$ _____

TRAINING & SUPERVISORY RESPONSIBILITY: How many people are being supervised or trained? One staff Yes ☐ No ☒ Two to five staff Yes ☐ No ☒ Six to ten staff Yes ☐ No ☒ More than ten staff Yes ☐ No ☒

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Employee (Print Name)

Employee Signature

Date

Line or Staff Management

Date

Department Director

Date

Compensation & Benefits Manager

Date

Human Resources Director

Date



Finance Committee Meeting

August 11, 2026

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the July 28, 2026 Finance Committee Meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



FINANCE COMMITTEE MINUTES

Commission Chamber

Tuesday, July 28, 2026

1:15 PM

PRESENT:

Commissioner Stacy Pulliam, Chair

Commissioner Jordan Johnson, Vice Chair

Mayor Pro Tem Guilfoyle, Member

Commissioner Lonnie Wimberly, Member

Mayor Garnett Johnson

Commissioner Don Clark

Commissioner Francine Scott

Commissioner Tina Slendak

1. **Ms. Shelia Jones** regarding stipend requests for businesses struggling to survive due to heavy construction in the area.

Ms. Jones shared with the Committee that due to the construction on Broad Street her business is now experiencing financial hardship and requested financial assistance.

The Committee received Ms. Jones' request as information without objection and referred her to the Augusta Housing & Community Development Department to see if they could assist her with obtaining assistance for a small business grant in connection with her current circumstances.

2. Motion to **approve** the minutes of the July 14, 2026 Finance Committee Meeting.

Motion to approve

Motion made by Johnson and seconded by Wimberly

Motion carried 4-0

////////////////////////////////////