



ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, August 12, 2025

1:20 PM

ADMINISTRATIVE SERVICES

1. Motion to approve the purchase of two vehicles at a total cost of \$102,803 from Akins Dodge Ford for the Recreation department.
2. Receive as information the emergency request for the replacement of the flooring located at the Coroner's Office in the amount of \$28,058.64 by CCS Flooring Tech.
3. Motion to approve Housing and Community Development Department's (HCD's) to provide HOME funding to assist low to moderate income homebuyer with gap financing, down payment and closing cost to purchase homes through the Homebuyer Subsidy Program in the amount of \$40K.
4. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to the Augusta Housing Authority, Augusta Locally Grown, Black Farm Street, and Greater Augusta Arts Council for the Choice Neighborhood Early Action Activities Grant within Allen Homes.
5. **Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, GA FY 2023 CoC Intake and Referral Service Project Grant GA0101L4B042316 Agreement and execute** all forms associated with the grant agreement, to include but not limited to: the agreement and Certifications of Consistency (HUD 2991).
6. Motion to approve Housing and Community Development Department (HCD) to accept award from the Department of Housing and Urban Development's 2024 Continuum of Care Program.
7. **Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, Ga FY 2023 CoC Planning Project Grant GA0487L4B042300 Agreement and execute** all forms associated with the grant agreement, to include but not limited to: the agreement, and Certifications of Consistency (HUD 2991).
8. Motion to name Coroner's Office Morgue "Mark Bowen Morgue" in honor of Coroner Mark Bowen. **(Requested by Commissioner Jordan Johnson)**
9. Update on Wrightsboro Road Paving. **(Requested by Commissioner Jordan Johnson)**
10. Request the Administrator's office provide an update on the progress of succession planning and Departments SOPs. **(Requested by Commissioner Stacy Pulliam)**
11. Discuss and start the process of creating a Capital Improvement Plan for Augusta Richmond County. **(Requested by Commissioner Stacy Pulliam)**

12. Request the Administrator give a 1-5 year cost / vendor comparison between hiring additional in house grounds maintenance, contractors, and retaining RCCI. **(Requested by Commissioner Stacy Pulliam)**
13. **Commissioner Tony Lewis** regarding 2025 Augusta Charter Review Committee. **(Deferred from the July 22, 2025 Commission Meeting)**
14. **Mr. Lawrence Brannen** requesting establishing a board to make final hiring decisions on employee applications thereby removing power from being solely in the hands of Department Directors.
15. Motion to **approve** the minutes of the July 29, 2025 Administrative Services Committee Meeting.



Administrative Services Committee Meeting

Meeting Date:

2025 – Recreation – Ford Trucks

- Department:** Central Services – Fleet Management
- Presenter:** Ron Lampkin; Interim Central Services Director
- Caption:** Motion to approve the purchase of two vehicles at a total cost of \$102,803 from Akins Dodge Ford for the Recreation department.
- Background:** Central Services-Fleet Management requests the purchase of two vehicles for the Recreation department. Fleet staff located two suitable vehicles on Akins Ford Dodge vehicle lot. Akins Ford Dodge remains lower than that of the state contractor, Allan Vigil Ford.
- The new vehicles will replace asset #215147 and asset #994212 that both meet the replacement criteria.
- Analysis:** The Procurement Department approved the purchase from Akins Dodge Ford via letter of intent to purchase the one Ford F150 and one Ford 250 utilizing Fleet capital acct #272-01-6440/54-22210.
- Financial Impact:** (1) - Ford F250: Akins Ford Dodge - \$56,850.50
 (1) - Ford F150: Akins Ford Dodge - \$45,952.50
 Acct #272-01-6440/54-22210
- Alternatives** (1) Approve (2) Do not approve
- Recommendation:** Motion to approve the purchase of two vehicles at a total cost of \$102,803 from Akins Dodge Ford for the Recreation department.

REVIEWED AND N/A
APPROVED BY:



Darrell White
Interim Director

LETTER OF INTENT TO PURCHASE VEHICLES FROM AKINS FORD DODGE

This letter of intent dated, **July 25, 2025**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: **one (1) 2025 Ford F250 and one (1) 2025 Ford F150** for the below listed Department(s):

Vehicles: **one (1) 2025 Ford F250**
 one (1) 2025 Ford F150

The specific specifications and pricing information for this purchase are attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Akins Ford Dodge P.O. Box 280 Winder, GA 30680
3. **Vehicles Total Purchase Price:** \$102,803.00

Vehicles to be purchased and Departments to receive vehicles:

# of Vehicles	Department	Division	Price
One (1) 2025 Ford F250	Augusta Recreation & Parks Department		\$56,850.50
One (1) 2025 Ford F150	Augusta Recreation & Parks Department		\$45,952.50

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Darrell White
Interim Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/Quotes



Central Services Department

Ron Lampkin, Interim Director
LaQuona Sanderson, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Darrell White, Interim Director, Procurement Director
FROM: Ron Lampkin, Interim Director, Central Services Director
DATE: July 23, 2025
SUBJECT: Request LOI to purchase two vehicles for the Recreation Department

Central Services-Fleet Management requests LOI to purchase two vehicles for the Recreation Department. Fleet staff located two suitable vehicles on Akins Ford Dodge vehicle lot. Akins Ford Dodge remains lower than that of the state contractor, Allan Vigil Ford.

Recreation and Parks originally requested two landscape trucks to replace two aging units; however, the bids received for the landscape trucks came in over budget. After consulting with the department, Fleet Management assessed the operational needs and identified a cost-effective solution. We determined that the trucks are more feasible and will help maximize day-to-day operations for landscape crews and can be utilized for other department needs.

Please approve the LOI to purchase the following replacement vehicles from Akins Ford Dodge:

Current Asset	New Asset	Akins Ford Dodge	Allan Vigil	Funding
215147	2025 Ford F250	\$56,850.50	\$60,095.50	Fleet Capital
994212	2025 Ford F150	\$45,952.50	\$48,379.50	Fleet Capital

Once the approval is received from Procurement, Fleet Management will prepare the agenda for Commission approval. Once approved we will obtain the purchase order and submit it to the vendor for delivery of assets.

Feel free to contact Fleet Management with any questions or concerns.

RL/ls



BUYER'S ORDER / INVOICE / BILL OF SALE



DODGE

CHRYSLER



P.O. Box 280 • Winder, GA 30680 • 770-867-9136 • 800-282-7872 • www.akinsford.com • sales @ akinsford.net

CUSTOMER INFORMATION FOR TITLE PURPOSES										SALESPERSON		PROSPECT #			
NAME(S) FIRST, MIDDLE, LAST OR BUSINESS City of Augusta										Joshua					
										STOCK NUMBER SED10059		DATE			
										TYPE - R.F.W.T.L.		FLEET#			
STREET ADDRESS				CITY			COUNTY		STATE GA		ZIP CODE				
MAILING ADDRESS				CITY			COUNTY		STATE		ZIP CODE				
HOME PHONE			CELL OR PAGER #			OFFICE OR WORK PHONE			E-MAIL ADDRESS						
PRIMARY PURCHASER INFORMATION										BASE PRICE					
SOCIAL SECURITY			DRIVER'S LICENSE #			DATE OF BIRTH			NAD #			\$52,834.00			
VEHICLE PURCHASED										liner/steps					
TYPE NEW		YEAR 2025		MAKE Ford		MODEL F-250		BODY Crew-Cab		\$1,465.00					
CYLINDERS 8		TRANSMISSION AUTO		FUEL Gas		COLOR White		TRIM XL		VIN 1FT7W2BA8SED10059		delivery			
KEY CODE		OTHER										\$150.00			
										Upfit					
										\$2,401.50					
TRADE-IN #1										TOTAL PRICE INCLUDING DEALER OPTIONS					
YEAR		MAKE		VIN								\$56,850.50			
MODEL		STOCK NUMBER		ODOMETER		TRADE ALLOWANCE \$						ADJUSTED PRICE INCL DISCOUNT(S)			
PAYOFF AMOUNT		GOOD UNTIL		ACCOUNT NUMBER								\$56,850.50			
PAYOFF OWED TO				PHONE NUMBER		QUOTED BY						GROSS TRADE-IN ALLOWANCE			
ADDRESS				CITY		STATE		ZIP CODE				\$0.00			
										TRADE DIFFERENCE					
										\$56,850.50					
TRADE-IN #2										SERVICE & DOCUMENTATION FEE					
YEAR		MAKE		VIN								\$0.00			
MODEL		STOCK NUMBER		ODOMETER		TRADE ALLOWANCE \$						TAXABLE AMOUNT			
PAYOFF AMOUNT		GOOD UNTIL		ACCOUNT NUMBER								\$56,850.50			
PAYOFF OWED TO				PHONE NUMBER		QUOTED BY						SALES TAX 0%			
ADDRESS				CITY		STATE		ZIP CODE				\$0.00			
										TAG & TITLE FEE					
										\$0.00					
LIEN HOLDER										GA WARRANTY RIGHTS FEE (NEW ONLY)					
PURCHASED VEHICLE LIEN HOLDER						LIEN HOLDER CODE						\$0.00			
ADDRESS				CITY			STATE		ZIP CODE				PRICE INCLUDING TAX & FEES		
												\$56,850.50			
INSURANCE										BALANCE OWED ON TRADE(S)					
COMPANY					POLICY NUMBER							\$0.00			
AGENT					PHONE							TOTAL PURCHASE PRICE W/TRADES			
ADDRESS					CITY					STATE		ZIP CODE		\$56,850.50	
												REBATE(S) ASSIGNED TO DEALER		\$0.00	
												DEPOSIT RECEIPT #		\$0.00	
												DASH DOWN RECEIPT \$		\$0.00	
												SERVICE CONTRACT		\$0.00	
												GAP			
												UNPAID BALANCE			
												NET DUE UPON DEL. CASH/CHECK CONTRACT		\$56,850.50	

Purchaser agrees that this Order, including all the terms on BOTH THE FACE AND REVERSE SIDE HEREOF, and any retail installment sales contract reflecting the above transaction cancel and supercede any prior agreement or contract and compromise the complete and exclusive statement of the terms. Purchaser agrees that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE, AND FURTHERMORE IN THE EVENT OF A TIME SALE, THIS ORDER SHALL NOT BE BINDING UNTIL THE RETAIL INSTALLMENT SALES CONTRACT IS SIGNED BY PURCHASER AND HAS BEEN APPROVED BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE SAID CONTRACT ON SUCH TERMS. This agreement cannot be modified except by express agreement of the parties. Purchaser by his executing of the Agreement acknowledges that he has read the terms and conditions and has received a true copy of the agreement.

PURCHASER'S SIGNATURE

DATE

ACCEPTED BY:

DEALER OR HIS AUTHORIZED REPRESENTATIVE

CO-PURCHASER'S SIGNATURE

DATE

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2024 Ford F250 Regular Cab
V8 Long Bed 4X2 (3/4 ton)**

Base Price \$ 42,950.00

SWC #99999-SPD-ES40199373-002

**Equipment included in
Base price**

6.8L V8 Gasoline/E85 Engine
10 Speed Automatic Transmission
Factory Installed A/C
9800# GVWR
AM-FM RadioMP3
8" screen, bluetooth
Power windows, locks, mirrors
Remote keyless entry
40/20/40 Vinyl Bench Seat
Rubber Floor Covering
Full Size Spare Tire
Rear Step Bumper
Solar Tinted Glass
Trailer brake controller
2.5" Receiver Hitch (12.5k)
Tilt Steering Wheel
Rear View Camera
Electric Shift (4X4 only)
Cruise control

Colors Available

	Exterior	Interior
M7 Carbonized Gray	Gray	
PQ Race Red	Gray	
JS Iconic Silver	Gray	
D1 Stone Gray	Gray	
UM Agate Black	Gray	
Z1 Oxford White	Gray	

FOB Allan Vigil Ford
Delivery \$1.50 per mile, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
800-821-5151 Toll Free
678-364-3910 Fax

Options	Price		Code
6.7L V8 Diesel Engine	10,225.00		99T
6.7L V8 Diesel Eng. Hi output	12,500.00		99M
4X4 Option	5,225.00	\$ 5,225.00	F2B
LT245 All-terrain tires	160.00	\$ 160.00	TBM
Super Cab Long Bed	5,975.00		X20I
Super Cab Short Bed	5,475.00		X20s
Crew Cab Long Bed	6,725.00		W20I
Crew Cab Short Bed	6,225.00	\$ 6,225.00	W20s
Electronic locking axle	595.00	\$ 595.00	X3H
Roof Clearance Lights	125.00		592
Brake light mounted Strob	750.00		91S
Cab Steps (running boards)	425.00	\$ 425.00	18B
Retractable Bed Side-Step	315.00		87S
Engine block heater	95.00		41H
PTO Transmission -diesel only	270.00		62R
Interior work surface	225.00	\$ 225.00	52S
110 AC outlet	275.00		43C
XL Off-road package-4X4 only includes skid plates	940.00	\$ 940.00	17Z
R.window defrost-privacy glass	468.00		435/924
Cloth 40/20/40 Bench Seat	595.00		1S
HD Alternator	125.00	\$ 125.00	67D
Upfitter Switches	175.00	\$ 175.00	66S
Spray-in Bedliner	499.00	\$ 499.00	ATK
XLT Pkg Upgrade	6,411.00		XLT
The XLTs are 4X4, 2 wheel drive is not available			
Tailgate Step	599.00		85G
Snow plow prep	335.00		473
Gooseneck hitch(long bed & 4X4 required)	995.00		53W/15J
Dual battery(Diesel engines onl	325.00		86M
2KW Pro Power Onboard-	945.00		43K
Delete pickup bed F250 only	(235.00)		66D
cng/propane prep pkg	350.00		98F

Other vendor added equipment	\$ 2,401.50
Delivery	\$ 150.00
Total	\$ 60,095.50

Contact person _____

Department _____

Phone Number _____

Fax number _____



DODGE

CHRYSLER

BUYER'S ORDER / INVOICE / BILL OF SALE

CUSTOMER INFORMATION FOR TITLE PURPOSES										SALESPERSON		PROSPECT #					
NAME(S) FIRST, MIDDLE, LAST OR BUSINESS City of Augusta										STOCK NUMBER SKE09681		DATE					
										TYPE - R.F.W.T.L.		FLEET#					
STREET ADDRESS				CITY			COUNTY			STATE GA		ZIP CODE					
MAILING ADDRESS				CITY			COUNTY			STATE		ZIP CODE					
HOME PHONE			CELL OR PAGER #			OFFICE OR WORK PHONE			E-MAIL ADDRESS								
PRIMARY PURCHASER INFORMATION										BASE PRICE		\$42,024.00					
SOCIAL SECURITY			DRIVER'S LICENSE #			DATE OF BIRTH			NAD #								
VEHICLE PURCHASED										liner/steps		\$1,377.00					
TYPE NEW		YEAR 2025		MAKE Ford		MODEL F-150		BODY Extended-Cab				delivery		\$150.00			
CYLINDERS 4		TRANSMISSION AUTO		FUEL Gas		COLOR White		TRIM XL		VIN 1FTEX1KPKXSKE09681				Upfit		\$2,401.50	
KEY CODE			OTHER						ODOMETER								
TRADE-IN #1										TOTAL PRICE INCLUDING DEALER OPTIONS		\$45,952.50					
YEAR		MAKE			VIN					ADJUSTED PRICE INCL DISCOUNT(S)		\$45,952.50					
MODEL		STOCK NUMBER			ODOMETER			TRADE ALLOWANCE \$		GROSS TRADE-IN ALLOWANCE		\$0.00					
PAYOFF AMOUNT		GOOD UNTIL			ACCOUNT NUMBER					TRADE DIFFERENCE		\$45,952.50					
PAYOFF OWED TO					PHONE NUMBER			QUOTED BY		SERVICE & DOCUMENTATION FEE		\$0.00					
ADDRESS					CITY			STATE ZIP CODE		TAXABLE AMOUNT		\$45,952.50					
TRADE-IN #2										SALES TAX 0%		\$0.00					
YEAR		MAKE			VIN					TAG & TITLE FEE		\$0.00					
MODEL		STOCK NUMBER			ODOMETER			TRADE ALLOWANCE \$		GA WARRANTY RIGHTS FEE (NEW ONLY)		\$0.00					
PAYOFF AMOUNT		GOOD UNTIL			ACCOUNT NUMBER					PRICE INCLUDING TAX & FEES		\$45,952.50					
PAYOFF OWED TO					PHONE NUMBER			QUOTED BY		BALANCE OWED ON TRADE(S)		\$0.00					
ADDRESS					CITY			STATE ZIP CODE		TOTAL PURCHASE PRICE W/TRADES		\$45,952.50					
LIEN HOLDER										REBATE(S) ASSIGNED TO DEALER		\$0.00					
PURCHASER'S VEHICLE LIEN HOLDER					LIEN HOLDER CODE					DEPOSIT RECEIPT #		\$0.00					
ADDRESS					CITY					STATE ZIP CODE		CASH DOWN RECEIPT \$		\$0.00			
INSURANCE										SERVICE CONTRACT		\$0.00					
COMPANY					POLICY NUMBER					GAP							
AGENT					PHONE					UNPAID BALANCE							
ADDRESS					CITY					STATE ZIP CODE		NET DUE UPON DEL CASH/CHECK CONTRACT		\$45,952.50			
Purchaser agrees that this Order, including all the terms on BOTH THE FACE AND REVERSE SIDE HEREOF, and any retail installment sales contract reflecting the above transaction cancel and supercede any prior agreement or contract and compromise the complete and exclusive statement of the terms. Purchaser agrees that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE, AND FURTHERMORE IN THE EVENT OF A TIME SALE, THIS ORDER SHALL NOT BE BINDING UNTIL THE RETAIL INSTALLMENT SALES CONTRACT IS SIGNED BY PURCHASER AND HAS BEEN APPROVED BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE SAID CONTRACT ON SUCH TERMS. This agreement cannot be modified except by express agreement of the parties. Purchaser by his executing of the Agreement acknowledges that he has read the terms and conditions and has received a true copy of the agreement.																	
PURCHASER'S SIGNATURE					ACCEPTED BY:												
DATE					DEALER OR HIS AUTHORIZED REPRESENTATIVE												
CO-PURCHASER'S SIGNATURE					DATE												

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2025 Ford F150 (1/2 ton)

Regular Cab, 6 Cyl, 4x2, LWB

Base Price \$ 38,993.00

SWC #99999-SPD-ES40199373-002

Equipment included in base price:

2.7L V-6 Engine

10 Speed Automatic Transmission

Factory Installed A/C

AM-FM Radio

Solar Tinted Glass

Power Steering/ABS Brakes

Rear view back up camera

Vinyl 40/20/40 Bench Seat

Rubber Floor Covering

Full Size Spare/ Step bumper

Autolamp headlights

Long bed 8'

Power Windows, Locks & Mirrors

Cruise control

P245/70Rx17 Tires

Ford SYNC (Bluetooth)

Options	Price	Code
5.0L V8 Flex Fuel engine	2,350.00	995
3.5L V6 EcoBoost engine**	2,948.00	99G

Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	5,735.00	\$ 5,735.00 X1C

4x4 Option- Regular cab	5,225.00	F1E
4X4 Option- Super&Crew Cabs	5,525.00	X1E

Crew Cab SWB (5.5 ft bed)	8,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,995.00	W1C/Long

*** (4x4) ONLY

Limited Slip Axle	1,345.00	XL3
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Daytime Running Lights	95.00	942
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Rear Parking Sencers		
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LT265/70R17C A/T tires	562.00	T7C
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Class IV Hitch (w/o tow pkg)	495.00	53B
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Trailer Tow Pkg	1,525.00	53A
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Running boards (black)	475.00	\$ 475.00 18B
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40-20-40 Cloth Split Bench	725.00	CS
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Rear window defroster n/a REC	305.00	57Q/924
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LED Warning Beacons

top brake light mounted	950.00	94S
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Spray-in Bedliner	625.00	\$ 625.00 ATK
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Carpeted floor mats	125.00	
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XLT Package	6,650.00	303a
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Options total

Other vendor added equipment	\$ 2,401.50
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Delivery	\$ 150.00
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\$ 48,379.50

Total

Contact person

Agency

Phone Number

Exterior Colors

Interior Color

Gray

YZ Oxford White

"

HX Antimatter Blue

"

B3 Atlas Blue

"

JS Iconic Silver

"

UM Agate Black

"

M7 Carbonized Gray

"

FOB Allan Vigil Ford

Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd

Morrow, GA 30260

770-968-0680 Phone

678-364-3910 Fax



Administrative Services Committee

Meeting Date: Tuesday, August 12, 2025

Emergency – Coroner’s Office Flooring Replacement

Department:	Central Services Department
Presenter:	Ron Lampkin
Caption:	Receive as information the emergency request for the replacement of the flooring located at the Coroner’s Office in the amount of \$28,058.64 by CCS Flooring Tech.
Background:	The flooring within the Coroner’s Office is currently damaged and in need of replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure as well as prevent potential safety risks (trip hazards) to citizens and personnel that utilize the building.
Analysis:	CCS Flooring Tech will perform the replacement of the flooring.
Financial Impact:	\$28,058.64 GL: 101036110/52.23111
Alternatives:	A – Receive as information B – Do not receive as information
Recommendation:	Receive as information the emergency request for the replacement of the flooring located at the Coroner’s Office in the amount of \$28,058.64 by CCS Flooring Tech.
Funds are available in the following accounts:	\$28,058.64 GL: 101036110/52.23111



Central Services Department

Ron Lampkin, Interim Director
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Darrell White, Interim Director, Procurement Department

FROM: ~~Ron Lampkin, Interim Director, Central Services Department~~


DATE: July 30, 2025

SUBJECT: Emergency Memo – Coroner’s Office Flooring Replacement

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at the Coroner’s Office relating to the needed replacement of the flooring.

The flooring within the Coroner’s Office is currently damaged and in need of replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure, as well as prevent potential safety risks to citizens and personnel that utilize the building. CCS Flooring Tech has been deemed qualified to make the necessary repairs.

Please process a purchase order to CCS Flooring Tech in the amount of \$28,058.64 for the needed flooring replacement.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT**

REQUISITION

ITEM NAME: Central Services Department
ITEM NUMBER: 10136110/52.23111
DEPARTMENT HEAD: 

REQUISITION:
REQUISITION DATE: 07/30/2025
PURCHASE ORDER NUMBER:
PURCHASE ORDER DATE:

ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	NAME OF BIDDER		NAME OF BIDDER	
					CCS Flooring Tech	706-481-2727		
1	LVT 6 " UNCOMMON GROUNDS, MOISTURE BARRIER MC RAPID, COVE BASE 6" COLOR BROWN, DEMO OLD TILES, LABOR AND MATERIAL	1	\$ 28,058.64	\$ 28,058.64				
2								
3								
4								
5	Emergency - Coroner's Office Flooring Replacement SR # 590087							
6	Proposal # 6/11/2025							
7	Funding is available in the following accounts:							
8	10136110/52.23111							
9								
10								
11								
12								
13								
14								
15								
16								
17								
TOTAL BID			\$	28,058.64				
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								

SA# 590087

Item 2.



232 Sandbar Ferry Rd Ste A
Augusta, GA 30901
706-481-2727

Estimate

6/11/2025

Customer			JOB SITE		
Augusta Central Service- Coroners Office			912 8th St. Augusta, GA 30901		
SKU#/Item NO.	Description	Qty	Unit	Price	Amount
LVT 6"	Uncommon Grounds	2324	S/F		
Moisture Barrier	MC Rapid	2324	S/F		
Cove Base 6"	Color Brown	700	L/F		
Demo	Old Tiles	2324	S/F		
This estimate includes labor and material.					
			Net Total		
			\$28,058.64		

Katie Cornelius

From: Nancy M. Williams
Sent: Wednesday, July 30, 2025 9:09 AM
To: Katie Cornelius; Maria Rivera-Rivera; Mark Bowen; Darrell White
Subject: Emergency - Flooring Replacement at the Coroner's Office
Attachments: Floor.pdf

Please see the request below from Mark Bowen and the quote attached for the replacement of the flooring in the coroner's office. Per Darrell's response below please proceed with the emergency procedures to get her flooring replaced. Central Services has stated that they will handle the emergency request.

Action required from Mark:

Mark, Katie of Central Services will need the account numbers before she can proceed. Please proceed with getting your money transferred to the right object codes and send this to the attention of Katie.

From: Darrell White <DWhite2@augustaga.gov>
Sent: Tuesday, July 29, 2025 1:16 PM
To: Nancy M. Williams <NWilliams@augustaga.gov>
Subject: FW: Floor quote

Please reach out to him to give instructions how he should submit. I have given verbal approval.

From: Mark Bowen <mbowen@augustaga.gov>
Sent: Tuesday, July 29, 2025 11:20 AM
To: Darrell White <DWhite2@augustaga.gov>
Subject: Floor quote

Good evening Darrell,

Per our conversation, the floor in the Coroner's Office is unsafe. The tile was placed I believe in 2013 and several calls have been made to have it looked at due to not sticking and staying stable. The tile is coming up causing an unsafe place when walking. We now have a quote to possibly help and wanted to see if this could be classed as an

EMERGENCY. Employees as well as visitors have stumbled but only to catch themselves before turning into a fall with possibly injury.

Thank You

Coroner Mark Bowen

Richmond County Coroner's Office

912 8th Street

Augusta, Ga. 30901

Office: 706-821-2382

Direct: 706-821-1438

Cell: 706-836-5857



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AED:104.1

PURCHASE ORDER

AUGUSTA, GEORGIA

SUITE 605, PROCUREMENT DEPARTMENT
535 TELFAIR STREET, MUNICIPAL BUILDING 1000
AUGUSTA, GEORGIA 30901-2377
PHONE: (706) 821-2422

Page 1 of 1

Item 2.

PURCHASE ORDER NO.

P487060

REQUISITION/QUOTE NO.

R408265

DATE 07/31/25	DEPARTMENT 036110	VENDOR PHONE # (706) 664-5085	
VENDOR # 25042	E-VERIFY # 1444920	EMAIL CCSFLOORING.PATC@GMAIL.COM	PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.

VENDOR

CCS FLOORING TECH LLC
232 SAND BAR FERRY RD.
AUGUSTA, GA 30901

ATTN: EMERGENCY

BID NUMBER:

CONTRACT #:

BUYER: DOREEN

SHIP TO:

CENTRAL SERVICES ADMIN
2760 PEACH ORCHARD RD.
BUILDING A
AUGUSTA, GA 30906

BILL TO:

AUGUSTA, GEORGIA
ACCOUNTING DEPARTMENT, SUITE 800
535 TELFAIR STREET, MUNICIPAL BUILDING 1000
AUGUSTA, GA 30901-2379
(706) 821-2335

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO
ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.

ITEM #	QUANTITY	UNIT	PRODUCT ID	DESCRIPTION	UNIT PRICE	AMOUNT
SR#590087						
0001	1			LVT 6" UNCOMMON GROUNDS, MOISTURE BARRIER MC RAPID, COVE BASE 6" COLOR BROWN, DEMO OLD TILES, LABOR & MATERIAL 101-03-6110/52-23111	28,058.64	28,058.64

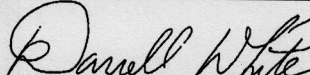
CONDITIONS - READ CAREFULLY

1. The purchaser is exempt by statute from payment of Federal, State, and Municipal sales, excise and other taxes.
2. Shipping charges prepaid by vendor.
3. Payment will be made on complete shipments only, unless otherwise requested.
4. DELIVERY TICKET MUST ACCOMPANY GOODS.
5. No back orders. We will reorder if available.
6. Please make deliveries between 9 A.M. and 4 P.M.
7. All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
8. Indoor delivery if necessary.
9. Payment Net 30 or according to contract.

NET TOTAL.....

28,058.64

APPROVED FOR ISSUE



INTERIM PROCUREMENT DIRECTOR

16

VENDOR COPY



Administrative Services Committee Meeting

Meeting Date: 08/12/2025

HCD_ Homebuyer Subsidy Request

Department: Augusta, Ga. Housing and Community Development (HCD) Department

Presenter: Charles Jackson (HCD Director) and/or HCD Staff

Caption: Motion to approve Housing and Community Development Department's (HCD's) to provide HOME funding to assist low to moderate income homebuyer with gap financing, down payment and closing cost to purchase homes through the Homebuyer Subsidy Program in the amount of \$40K.

Background: The City of Augusta's Home Subsidy Program is a loan in the form of a second mortgage. This financial assistance is combined with a primary loan (first mortgage loan) from a participating lending institution and enables a *qualified* first-time home buyer to become a homeowner. The buyer must be a first-time home buyer and the home must become the buyer's primary residence. The program is funded by The Department of Housing and Urban Development (HUD) and administered by The City of Augusta's Housing and Community Development Department (AHCD). The program promotes neighborhood stability by assisting with the gap financing toward the purchase price and closing costs for homes located within the city limits of Augusta and in conjunction with local Community Housing Development Organizations (CHDOs) and employees of Augusta, Georgia.

One application awaiting approval to move forward with the process of becoming homeowners:

1. Homebuyer Subsidy – 1227 Miller Street - Requesting: \$40,000 Sales Price: \$235,000.00

Applicants have a first mortgage from a lending institution but need the Subsidy to complete the process. Once approved, Lenders will schedule closing and the applicants will then become new homeowners in Augusta, Georgia.

Analysis: The approval of the application will enable individual to become homeowner and "Make the American Dream a Reality". Approval will also have a positive impact on the community by increasing the tax base in Augusta, Georgia.

Financial

Impact: The City receives funding from the US Housing and Urban Development Department on a basis. This approval would be for the amount of \$40,000.00.

Alternatives: Do not approve HCD's Request

Recommendation:

on: Motion to approve Housing and Community Development Department's (HCD's) request to provide Homebuyer Subsidy to potential homebuyer to assist in becoming a homeowner in Augusta, GA.

Funds are available in the following accounts: Housing and Urban Development (HUD) Funds: HOME Partnership Grant
22107 3212 5225110

REVIEWED Procurement
AND Finance
APPROVED Law
BY: Administrator
Clerk of Commission



HOME PROGRAM HOMEBUYER WRITTEN AGREEMENT

NOTICE TO HOMEBUYER: This AGREEMENT contains a number of requirements you must fulfill in exchange for the federal assistance you are receiving through the Home Investment Partnerships Program (HOME Program). Be sure to read each paragraph carefully and ask questions regarding any sections you do not fully understand. This AGREEMENT will be enforced by a forgivable loan and mortgage as set forth below. You should be sure that you thoroughly understand these documents before you sign them.

THIS AGREEMENT, made and entered into this ____ day of _____, **2025** by and between Princess Evans hereinafter referred to as “BORROWER,” and **AUGUSTA HOUSING & COMMUNITY DEVELOPMENT** having its principal office at **510 Fenwick, Augusta, Georgia 30901**, hereinafter referred to as “LENDER.”

WHEREAS, on _____, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described: Map Parcel # 046-4-012-00-0 and 1227 Miller Street, Augusta , GA 30901.

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a “LOAN,” with said Loan being in the amount of **Forty Thousand dollars 00/100 (\$40,000.00)** subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the U.S. Department of Housing and Urban Development (“hereafter HUD”) via the HOME Investment Partnership Program (hereafter “HOME Program”), and restrictions apply to the Borrower when participating in the City of Augusta’s Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statutes, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following HOME Program Restrictions imposed on them for the federal assistance provided:

Affordability Period

You must comply with the HOME Program’s period of affordability. The period of affordability for the home will be 20 years, based on the amount of direct subsidy to the HOMEBUYER. During this 20-year period, the HOMEBUYER must maintain the home as his/her **principal place of residence** at Princess Evans

all times. During this time the recapture restriction is effective and requires all HOME funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

Maximum Sales Price

The property may not have a purchase price for the type of single-family housing that exceeds 95% of the median purchase price for the area. It has been verified that the purchase price of the housing does not exceed 95 percent (95%) of the median purchase price of homes for the area, as set forth in 24 CFR Part 92.254(a).

The maximum purchase price is as follows for Augusta Richmond County GA:

Unit #	FHA Limits Pre-Economic Stimulus Act- 2025	
	Existing Homes	New Homes
1 Unit	\$ 209,000	\$ 253,000
2 Unit	\$ 267,000	\$ 323,000
3 Unit	\$ 323,000	\$ 392,000
4 Unit	\$ 400,000	\$ 485,000
Unadjusted Median Value	\$ 219,000	\$ 265,945

Appraised property value

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of \$ **235,000.00.**

Principal residence requirement

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay the amount awarded, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth below.

_____ *Buyer Initials*

Recapture Agreement

This is a mechanism to recapture all or a portion of the direct HOME subsidy if the HOME recipient decide to sell the house within the affordability period at whatever price the market will bear. The recaptured funds will come from the net proceeds if available. Any such repayment as required shall be made to the Lender no later than thirty (30) days following the action that requires the repayment.

Princess Evans

Obligation of Repayment

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

ALL THAT LOT OR PARCEL OF LAND, situated, lying and being in the City of Augusta, Richmond County, Georgia bounded North by Walton Way. South by Laney Walker Blvd., East by 15th Street and West by 15th Street . Parcel # 046-4-012-00-0 Property recorded as 1227 Miller Street, Augusta, GA 30901

Promptly after the date of any sale, transfer or other conveyance of the above describe property, or in the event of a sale by contract for deed, at least ten (10) days prior to the date of such sale; or if the property shall cease to be the Borrower's **principal place of residency**, the Borrower or his/her heirs, executors, or representatives shall give the lender notice thereof.

In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statute.

Ownership of Property

You must hold fee simple title to the property purchased with HOME funds for the duration of your Forgiveness Loan.

Use of HOME funds

The HOMEBUYER agrees that HOME assistance will be used to lower the cost of the home by providing down payment assistance. This will reduce the sales price of the home to the HOMEBUYER and reduce the total amount the HOMEBUYER will be required to borrow in order to purchase the home.

_____ *Buyer Initials*

Household Income

You must be an eligible household through the time of filing a loan application with the City or other lender to the escrow closing of the purchase transaction. Income eligibility means that your annual gross household income, adjusted for household size, does not exceed eighty percent (80%) of the Augusta-Aiken median income, as established by HUD.

Princess Evans

Insurance requirement

The HOMEBUYER must at all times during the duration of this AGREEMENT maintain a valid and current insurance policy on the home for the current appraised or assessed value of the home. Failure to maintain a valid and current insurance policy will be considered a breach of this AGREEMENT, and the AWARDEE will have the right to foreclose on its mortgage lien if necessary to protect the HOME Program investment.

Property standards

Pursuant to HOME Program rules, the property that is the subject of this AGREEMENT must meet all State and local housing quality standards and code requirements. If no such standards or codes apply, the property must at a minimum meet the HUD Section 8 Housing Quality Standards/Uniform Physical Condition Standards.

Termination Clause

In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have cured the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

_____ *Buyer Initials*

Post Purchase Requirement

Homeowner must attend a Post Homeownership Counseling class and submit a certificate of completion to AHCD within the first two years of purchasing the house. AHCD will not release the lien on the property until this requirement has been met.

_____ *Buyer Initials*

Princess Evans

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

 HOMEBUYER SIGNATURE (**Princess Evans**)

Date_____

Attest:

Subscribed and sworn to before me _____, 20____.

My Commission Expires _____, 20____.

 Notary Signature

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

ATTEST: AUGUSTA, GEORGIA
 (The City)

Approved as to form: _____
 Augusta, GA Law Department

Date:_____

By: _____
 Garnett Johnson
 As its Mayor

Date: _____

By: _____
 Tameka Allen
 As its City Administrator

Date: _____

By: _____
 Charles Jackson
 As its Interim Director, HCD

Date:_____

SEAL

 Lena Bonner
 As its Clerk

Princess Evans



Administrative Services Committee Meeting

Meeting Date: 08/12/2025

HCD_Choice Neighborhood Early Action Activities (EAA) Funding Request

Department:	Augusta, Ga. Housing and Community Development (HCD) Department
Presenter:	Charles Jackson (HCD Director) and/or HCD Staff
Caption:	Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to the Augusta Housing Authority, Augusta Locally Grown, Black Farm Street, and Greater Augusta Arts Council for the Choice Neighborhood Early Action Activities Grant within Allen Homes.
Background:	Augusta's Choice Neighborhood (CN) Early Action Activities (EAA's) are designed to respond to issues brought forward by residents during the planning process with physical neighborhood improvements that demonstrate the commitment to change and help build momentum for the planning process. Food insecurity, specifically lack of access to fresh produce, was highlighted by residents of Allen Homes and the broader Choice Neighborhood as a major issue during the Needs Assessment process. Additionally, neighborhood beautification and placemaking initiatives were identified as necessary to address the issues of blight and social isolation that residents of Allen Homes expressed. Opportunities for youth residing in the neighborhood to engage in educational and recreational activities were also a top priority identified by residents that the EAA's seek to address. Augusta's CN Early Action Activities (EAAs) propose to install raised Garden Beds at the current Allen Homes neighborhood, the targeted distressed housing site of Augusta's Choice Neighborhood Transformation Plan. Additionally, Augusta's CN EAAs will incorporate the creation of outdoor gathering space through the introduction of a sunshade structure and benches to allow space for youth programming and neighborhood activities. While the current Allen Homes site is not under consideration for the development of new housing in the Choice Neighborhood, there is a need to create impact in a way that meets residents where they are as the planning and development

process for replacement housing moves forward. With these CN EAA installations, the current Allen Homes site will experience improvements that create a vibrant and welcoming asset within Augusta's Choice Neighborhood project area for the targeted residents to enjoy increased quality of life.

In addition to the Choice Neighborhood garden beds, Augusta's CN EAAs would also include the following:

- Public art installation, in partnership with the Greater Augusta Arts Council.
- Installation of sunshade structure and benches to provide additional community space for residents.
- Installation of Wi-Fi repeaters to expand internet access to residents in the community.
- Revitalization of existing basketball court with new paint and hardware.
- Installation of a Little Free Library to facilitate book lending and to serve as an information distribution point for the CN Project to engage with community members and garner feedback from residents.

Analysis:

Approval of the MOUs will allow the partnerships for the Choice Neighborhood Grant to begin.

Financial Impact:

HCD will utilize Choice Neighborhood grant funds
Contract amount: \$125,000.00

Alternatives:

Do not approve HCD's Request.

Recommendation:

Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to the Augusta Locally Grown, Black Farm Street, and Greater Augusta Arts Council for the Choice Neighborhood Early Action Activities Grant.

Funds are available in the following accounts:

Choice Neighborhood grant funds:
221073211/5211119 - \$10,000

\$5,000 for FY2025
\$5,000 for FY 2026

**REVIEWED AND
APPROVED BY:**

Procurement
Finance
Law
Administrator
Clerk of Commission

Item 4.

Memorandum of Understanding

Between

Augusta Housing & Community Development & The Housing Authority of the City of Augusta

Choice Neighborhood Early Action Activities Proposal

This Memorandum of Understanding is made and entered into as of the _____ day of _____ 2025 by and between the Housing Authority of the City of Augusta and Augusta-Richmond County Housing and Community Development in part to the Choice Neighborhood Initiative Planning Grant (CNI) for Allen Homes apartments located at 526 Hines St., Augusta Georgia 30901. This MOU is intended to address the CNI Early Action Activities (EAA) to be located at Allen Homes. Augusta-Richmond County Housing and Community Development, is a government organization, whose principal place of business is 510 Fenwick Street, Augusta, Georgia 30901 (hereinafter referred to as HCD) and The Housing Authority of the City of Augusta an independent corporation established through a resolution of the City of Augusta, Georgia, authorized by State and Federal legislation, and supervised by the U.S. Department of Housing and Urban Development, whose principal place of business is 1435 Walton Way, Augusta, Georgia 30901 (hereinafter referred to as AHA) will enable a partnership between HCD and AHA to create a comprehensive transformation plan to revitalize severely distressed public housing and/or HUD-assisted housing and the surrounding neighborhood.

Part I. Structure and Purpose of Initiative

The local initiative will be known as the Augusta Housing Authority (AHA) and Augusta (c/o HCD) Choice Neighborhood (CN) Early Action Activities Initiative.

Part II. Partnership Goals

The goal of the Initiative is to partner with AHA within the Allen Homes community is to:

- Foster partnerships through AHA's resources that would benefit the local residents
- HCD and AHA will work together as a team to effectively meet the community's needs within the Allen Homes community.

This level of collaboration will require thorough and timely communication between all parties.

Part III. Responsibilities of the Parties:

- HCD will be responsible for complying with the Choice Neighborhoods requirements.
- Any physical improvements, modifications, or alterations proposed by HCD or its partners must receive approval from AHA before any work may begin.
- HCD will reimburse AHA from the CNI EAA budget for items procured under this MOU
- HCD will be responsible for creating Gateway enhancements to Allen Homes that mark an entrance to the neighborhood with public art or signage.
- HCD will be responsible for contributing removable murals provided by local artists with

- residents' involvement to beautify the community.
- HCD will transform a vacant lot at Allen Homes into a community garden with raised garden beds with an electric water timer, a pergola with gathering spaces to include benches and tables, removable mural art around the garden area, and a shed to store gardening equipment.
- HCD will provide a community book exchange box that will house books that can be exchanged within the community as well as non-perishable food items that can be used by the residents. HCD and/or its partners will provide the books and non-perishable items on a continuous basis.
- This agreement represents the initial entire agreement and understanding between the parties. Any modification of this agreement must be made and signed by authorized representatives of both parties

Part IV. Payment & Fees

AHA agrees to commit a total of \$125,000 for the Choice Neighborhood activities toward the community garden beds to include gardening installation, materials and labor, garden bed tools and education, additional installation of fixtures to include a sunshade structure, paintable park benches, Little Library materials, community art installation and artist fees, basketball court materials and labor, Wi-Fi repeater and installation, and site prep and project management.

The parties agree that initially, and throughout the term of this MOU, marketing, and public announcements relative to Initiative activities be coordinated among and approved by both HCD and ALG prior to public release.

Part VI. Relationship of Parties

Nothing in this MOU shall be deemed to constitute or create an association, partnership or joint venture among the participating parties, or any agency or employer-employee relationship. No party is granted, nor shall it represent that it has been granted, any right or authority to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of another party, or bind another party in any manner.

Part VII. Term; Early Termination

The term of the MOU is twelve (12) months from the date of the execution. It is the intention of the participants to work diligently to ensure that within 90 days, all of the Initiative Development Goals shall be met. At that time, renewal of the partnership may be extended upon the agreement of both parties. The participating parties reserve the right to terminate the MOU with 90 days' notice.

Part VIII. Administration and Reports

HCD will facilitate monitoring the Initiative and providing bi-monthly reports to the participants.

Part IX. Additional Provisions

HCD and AHA shall each identify a primary contact and an alternative contact.

Part X. Acknowledgements

As the authorized representative for my organization, I have read this MOU regarding the Initiative. I agree that it accurately describes the purpose, operational plan, and roles of the Initiative participants. I understand that this document is not a contract and is not a legally binding agreement.

However, by executing this Memorandum of Understanding, I further understand that the participating parties are forming an alliance to accomplish the goals set forth herein.

DRAFT

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

ATTEST: AUGUSTA, GEORGIA
(The City)

Approved as to form: _____
Augusta, GA Law Department

Date: _____

By: _____
Garnett L. Johnson
As its Mayor

Date: _____

By: _____
Charles Jackson
Interim Director

Date: _____

By: _____
Jacob Oglesby
Executive Director
The Housing Authority of the
City of Augusta

Date: _____

SEAL

Lena Bonner
As its Clerk

Memorandum of Understanding

Between

Augusta Housing & Community Development & Black Farm Street, Inc. Choice Neighborhood Early Action Activities Proposal

This Memorandum of Understanding (“MOU”) is entered into on the ____ day of _____, 2025 by and between the Augusta, GA, (c/o) Housing and Community Development Department (HCD) & Black Farm Street, Inc. (BFS) Black Farm Street, Inc. (BFS) is dedicated to leading the way in sustainable agriculture, empowering farmers, and serving as a hub for knowledge exchange in the agricultural industry. Their mission is to shape a brighter, eco-conscious future for agriculture by providing education, inspiration, and opportunities for active investment in the sustainable food movement.

Augusta’s Choice Neighborhood (CN) Early Action Activities (EAAs) are designed to respond to issues brought forward by residents during the planning process with physical neighborhood improvements that demonstrate the commitment to change and help build momentum for the planning process.

Additionally, neighborhood beautification and placemaking initiatives were identified as necessary to address the issues of blight and social isolation that residents of Allen Homes expressed. Opportunities for youth residing in the neighborhood to engage in educational and recreational activities is also a top priority identified by residents that the EAA’s seek to address.

Food insecurity, specifically lack of access to fresh produce, was highlighted by residents of Allen Homes and the broader Choice Neighborhood as a major issue during the Needs Assessment process.

The above-named parties to this Memorandum of Understanding recognize the importance of preventing and addressing food insecurity. Housing & Community Development’s primary focus is to create positive change by promoting self-sufficiency through partnership in economic development, quality housing, and neighborhood reinvestment.

Part I. Structure and Purpose of Initiative

The local initiative will be known as the Black Farm Street, Inc. (BFS) and Augusta (c/o HCD) Choice Neighborhood (CN) Early Action Activities Initiative. This initiative will provide an alternative access to fresh produce and healthy nutritious food, while helping to eradicate food insecurity.

Part II. Partnership Goals

The goal of the Initiative is to partner with BFS within the Allen Homes community is to:

- Foster partnerships through Augusta Housing and Community Development’s resources that would benefit the local residents
- Provide the installation and education of raised garden beds
- Provide access to fresh and healthy produce.

Part III. Responsibilities of the Parties:

It is understood that HCD and BFS will work together as a team to effectively meet the community's needs within the Allen Homes community. This level of collaboration will require thorough and timely communication between all parties.

- BFS to provide a secure location for the community garden/installation
- HCD to provide learning opportunities in conjunction with Black Farm Street, Inc. for patrons, residents, and local business owners.
- HCD to foster partnerships through their resources that would benefit the Allen Home residents.
- BFS to utilize \$37,250 toward the garden bed installation, materials and labor, garden bed tools, and gardening education
- BFS to continue to foster partnerships and create a volunteer network which will ensure sustainability of the community garden
- BFS to maintain oversight of the community garden
- BFS to provide staff support and management services of the raised garden beds

Part IV. Payment & Fees

BFS agrees to commit a total of \$37,250 for the Choice Neighborhood activities toward the community garden beds to include gardening installation, materials and labor, garden bed tools and education, and installation of fixtures to include a sunshade structure, paintable park benches, and Little Free Library materials.

AUGUSTA'S CHOICE NEIGHBORHOOD EARLY ACTION ACTIVITIES BUDGET DETAILS

Garden Beds Installation Cost Details			
Budget Element	Unit Cost	Number of Units	Total Costs
Garden Beds	\$300	12	\$3,600
Garden Bed Storage Shed	\$1,600	1	\$1,600
Palletized Risers	\$62.50	24	\$1,500
Garden Bed Material	\$750	12	\$9,000
Garden Bed Tools	\$2,000	Misc.	\$2,000
Garden Bed Irrigation System	\$2,000	1	\$2,000
Garden Bed Installation Labor	\$7,800	1	\$7,800
Gardening Installation and Education	\$20,000	1	\$20,000
Additional Fixtures Installation Cost Details			
Budget Element	Unit Cost	Number of Units	Total Costs
Sunshade Structure	\$11,500	1	\$11,500
Paintable Park Benches	\$187.50	8	\$1,500
Sunshade Structure Installation	\$14,000	1	\$14,000
Little Free Library Materials	In Kind		

Part V. Public Relations

The parties agree that initially, and throughout the term of this MOU, marketing, and public announcements relative to Initiative activities be coordinated among and approved by both HCD and BFS prior to public release.

Part VI. Relationship of Parties

Nothing in this MOU shall be deemed to constitute or create an association, partnership or joint venture among the participating parties, or any agency or employer-employee relationship. No party is granted, nor shall it represent that it has been granted, any right or authority to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of another party, or bind another party in any manner.

Part VII. Term; Early Termination

The term of the MOU is twelve (12) months from the date of the execution. It is the intention of the participants to work diligently to ensure that within 90 days, all of the Initiative Development Goals shall be met. At that time, renewal of the partnership may be extended upon the agreement of both parties. The participating parties reserve the right to terminate the MOU with 90 days' notice.

Part VIII. Administration and Reports

HCD will facilitate monitoring the Initiative and providing bi-monthly reports to the participants.

Part IX. Additional Provisions

HCD and BFS shall each identify a primary contact and an alternative contact.

Part X. Acknowledgements

As the authorized representative for my organization, I have read this MOU regarding the Initiative. I agree that it accurately describes the purpose, operational plan, and roles of the Initiative participants. I understand that this document is not a contract and is not a legally binding agreement.

However, by executing this Memorandum of Understanding, I further understand that the participating parties are forming an alliance to accomplish the goals set forth herein.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

ATTEST: AUGUSTA, GEORGIA
(The City)

Approved as to form: _____
Augusta, GA Law Department

Date: _____

By: _____
Garnett L. Johnson
As its Mayor

Date: _____

By: _____
Charles Jackson
Interim Director

Date: _____

By: _____
Black Farm Street, Inc.

Date: _____

SEAL

Lena Bonner
As its Clerk

Memorandum of Understanding

Between

Augusta Housing & Community Development & Greater Augusta Arts Council Early Action Activities Proposal

This Memorandum of Understanding (“MOU”) is entered into on the ____ day of _____, 2025 by and between the Augusta, GA, (c/o) Housing and Community Development Department (HCD) & Greater Augusta Arts Council, (GAAC) for the purpose of planning, executing, and managing of a temporary mural installation as part of the Choice Neighborhood Project at Allen Homes, located at 526 Hines Street, Augusta, GA. 30901.

The Greater Augusta Arts Council (GAAC) serves as a resource for Augusta’s arts community, helping connect arts lovers to the events and programs they are passionate about.

Augusta’s Choice Neighborhood (CN) Early Action Activities (EAAs) are designed to respond to issues brought forward by residents during the planning process with physical neighborhood improvements that demonstrate the commitment to change and help build momentum for the planning process.

Additionally, neighborhood beautification and placemaking initiatives were identified as necessary to address the issues of blight and social isolation that residents of Allen Homes expressed. Opportunities for youth residing in the neighborhood to engage in educational and recreational activities is also a top priority identified by residents that the EAA’s seek to address.

The above-named parties to this Memorandum of Understanding recognize the need that additional efforts be spent on the development and establishment of public art projects within the geographic area of Augusta to engage in cultural enrichment activities, including traditionally underserved areas. Housing & Community Development’s primary focus is to create positive change by promoting self-sufficiency through partnership in economic development, quality housing, and neighborhood reinvestment.

Part I. Structure and Purpose of Initiative

The local initiative will be known as the Greater Augusta Arts Council (GAAC) and Augusta (c/o HCD) Choice Neighborhood (CN) Early Action Activities Initiative. This initiative will provide temporary mural installations following the call for art, selection process, creation and installation of two (2) temporary murals, which includes the commission of one or more artists to design and paint murals on MDF panels, to be installed at Allen Homes. Murals that will later be de-installed and moved to a new, permanent location.

Part II. Partnership Goals

The goal of the Initiative is to partner with GAAC within the Allen Homes community is to:

- Foster partnerships through Augusta Housing and Community Development’s resources that would benefit the local residents
- Provide the installation of two (2) temporary art murals

- Showcase the murals on selected structures located in Allen Homes
- Provide access to fresh and healthy produce.

Part III. Responsibilities of the Parties:

It is understood that HCD and GAAC will work together as a team to effectively meet the community's needs within the Allen Homes community. This level of collaboration will require thorough and timely communication between all parties.

HCD's Responsibilities:

- HCD to provide learning opportunities in conjunction with GAAC for patrons and residents
- HCD to foster partnerships through their resources that would benefit the Allen Home residents.
- **Final Approval** - HCD will, based on and in consideration of recommendations made by the Arts Council, decide on final design and/or mural plans, as well as locations of art pieces and/or installations before implementation.
- **Site Preparation** - Once approved by HCD, the Arts Council, along with Allen Homes and/or City Maintenance workers and the select artists, will arrange for the installation of the MDF murals on the pre-approved brick walls.

GAAC's Responsibilities:

- GAAC to provide learning opportunities in conjunction with HCD for patrons and residents
- GAAC to provide a secure location for the community mural locations & set-up
- GAAC to utilize \$20,000 for two (2) temporary murals in the Choice Neighborhood Project budget. HCD will consider funding requests for future projects through the regular budgeting process and allocate funding as deemed appropriate.
 - I. **Call for Artwork** - The Arts Council will plan, create, execute and manage the local call for Artwork. Artwork designs are not to exceed 8' x 8', and shall not exceed the capacities of the brick wall to safely house the mural in cases of extreme weather.
 - II. **Site Planning** - The Arts Council will draft, develop and formalize criteria for what constitutes an appropriate site for the murals. If sites are deemed appropriate through aforementioned process, the Arts Council will secure potential locations, pending final approval through the HCD.
 - III. **Installation** - The Arts Council will coordinate the installation and de-installation of all temporary murals. The Arts Council will be responsible for any associated permitting required to safely install the murals. The Arts Council will coordinate any access to nearby power, including any associated fees. The Arts Council will be responsible for ensuring the structural integrity of the murals for the duration of two years. The City will not be responsible for any damage to the artwork during installation or decommission. The City has the right to refuse, repair, or remove any artwork deemed unsafe or unacceptable. The Arts Council will

communicate to the artist any need for repair or removal. The murals will be in place for up to two years. The Arts Council will ensure muralists incorporate necessary project information within their designs.

- IV. **Marketing** - The Arts Council will create appropriate marketing channels to promote the murals, the Choice Neighborhood Mural Project, and all associated mural events. This includes but is not limited to the design, implementation and management of featured mural profiles on the Arts Councils public art website, the promotion of events highlighting the Choice Neighborhood Mural Project, and retains the right to include the murals in any marketing related to the Choice Neighborhood Mural Project.
- V. **Artist Management** - The Arts Council will select artists suitable to participate in the Choice Neighborhood Mural Project, and manage the contracts with the selected artists and all payments to the artists. The selection process will follow and be in compliance with the Public Art Policy, approved by the Commission on November 15, 2016.
- VI. **Public Arts Advisory Panel** - The Public Arts Advisory Panel, through and with assistance of the Augusta Recreation and Parks Department will ensure timely communication between the Parties. Out of the selected artists, the Public Arts Advisory Panel, along with the HCD, will prepare a ranked list of the artists from 1 to 10, based on the Public Arts Advisory Panel's expertise as well as public feedback and opinion.
- VII. **Recommendation** - Once the Public Arts Advisory Panel and HCD has prepared a ranked list of the artists, the Arts Council will submit the approved list of artists to the HCD for final approval. Included in the recommendation will be written instructions for the care and maintenance of the artwork.
- VIII. **Communication and Cooperation** - The Arts Council will work closely with the HCD, Public Art Advisory Panel and Recreation and Parks Department to ensure good communication and cooperative efforts in providing a two new murals for the public to enjoy.

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Part IV. Payment & Fees

HCD agrees to appropriate \$20,000.00 to the Arts Council for the purpose of the implementation of two (2) temporary mural installations, including all services identified in Section 3b above

Choice Neighborhood Mural Installation Project Budget

Description		Quantity		Amount	Total
Mural Installation		2		\$500	\$1,000
Mural Commission		2		\$7,250	\$14,500
Arts Council Admin		1		\$3,000	\$3,000
Mural Supplies		2		\$750	\$1,500
Total					\$20,000

Final Approval-

HCD will, based on and in consideration of recommendations made by GAAC, decide on final design and/or mural plans, as well as locations of art pieces and/or installations before implementation.

The parties agree that initially, and throughout the term of this MOU, marketing, and public announcements relative to Initiative activities be coordinated among and approved by both HCD and GAAC prior to public release.

Part VI. Relationship of Parties

Nothing in this MOU shall be deemed to constitute or create an association, partnership or joint venture among the participating parties, or any agency or employer-employee relationship. No party is granted, nor shall it represent that it has been granted, any right or authority to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of another party, or bind another party in any manner.

Each party to this MOU shall assume the responsibility and liability for the acts and omissions of its own employee, deputies, officers, or agents, in connection with performing any obligations and/or responsibilities under this MOU. For liability purposes, neither party shall be considered the agent of the other party.

Part VII. Term; Early Termination

The term of the MOU is twelve (12) months from the date of the execution. It is the intention of the participants to work diligently to ensure that within 90 days, all of the Initiative Development Goals shall be met. At that time, renewal of the partnership may be extended upon the agreement of both parties. The participating parties reserve the right to terminate the MOU with 90 days' notice.

Part VIII. Administration and Reports

HCD will facilitate monitoring the Initiative and providing monthly reports to the participants.

Part IX. Additional Provisions

HCD and GAAC shall each identify a primary contact and an alternative contact.

Part X. Acknowledgements

As the authorized representative for my organization, I have read this MOU regarding the Initiative. I agree that it accurately describes the purpose, operational plan, and roles of the Initiative participants. I understand that this document is not a contract and is not a legally binding agreement.

However, by executing this Memorandum of Understanding, I further understand that the participating parties are forming an alliance to accomplish the goals set forth herein.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

ATTEST: AUGUSTA, GEORGIA
(The City)

Approved as to form: _____
Augusta, GA Law Department

Date: _____

By: _____
Garnett L. Johnson
As its Mayor

Date: _____

By: _____
Charles Jackson
Interim Director

Date: _____

By: _____
Augusta Locally Grown

Date: _____

Name: _____

Title: _____

SEAL

Lena Bonner
As its Clerk

Memorandum of Understanding

Between

Augusta Housing & Community Development & Augusta Locally Grown

Choice Neighborhood Early Action Activities Proposal

This Memorandum of Understanding (“MOU”) is entered into on the ____ day of _____, 2025 by and between the Augusta, GA, (c/o) Housing and Community Development Department (HCD) & Augusta Locally Grown, (ALG). Augusta Locally Grown (ALG) is a local organization that promotes small farms and gardens by making their all-natural, locally grown, sustainably-grown fresh foods available for sale in the Augusta community.

Augusta’s Choice Neighborhood (CN) Early Action Activities (EAAs) are designed to respond to issues through forward by residents during the planning process with physical neighborhood improvements that demonstrate the commitment to change and help build momentum for the planning process.

Additionally, neighborhood beautification and placemaking initiatives were identified as necessary to address the issues of blight and social isolation that residents of Alle Homes expressed. Opportunities for youth residing in the neighborhood to engage in educational and recreational activities is also a top priority identified by residents that the EAA’s seek to address.

Food insecurity, specifically lack of access to fresh produce, was highlighted by residents of Allen Homes and the broader Choice Neighborhood as a major issue during the Needs Assessment process.

The above-named parties to this Memorandum of Understanding recognize the importance of preventing and addressing food insecurity. Housing & Community Development’s primary focus is to create positive change by promoting self-sufficiency through partnership in economic development, quality housing, and neighborhood reinvestment.

Part I. Structure and Purpose of Initiative

The local initiative will be known as the Augusta Locally Grown (ALG) and Augusta (c/o HCD) Choice Neighborhood (CN) Early Action Activities Initiative. This initiative will provide an alternative access to fresh produce and healthy nutritious food, while helping to eradicate food insecurity.

Part II. Partnership Goals

The goal of the Initiative is to partner with ALG within the Allen Homes community is to:

- Foster partnerships through Augusta Housing and Community Development’s resources that would benefit the local residents
- Provide the installation and education of raised garden beds
- Showcase local food vendors, food trucks, etc.,
- Provide access to fresh and healthy produce.

Part III. Responsibilities of the Parties:

It is understood that HCD and ALG will work together as a team to effectively meet the community's needs within the Allen Homes community. This level of collaboration will require thorough and timely communication between all parties.

- ALG to provide a secure location for the community garden/mobile market set up
- HCD to provide learning opportunities in conjunction with Augusta Locally Grown for patrons, residents, and local business owners.
- HCD to foster partnerships through their resources that would benefit the Allen Home residents.
- ALG to utilize \$37,250 toward the garden bed installation materials and labor, garden bed tools, and gardening installation and education
- ALG to continue to foster partnerships and create a volunteer network which will ensure sustainability of the community garden
- ALG to establish and organize the mobile market
- ALG to maintain oversight of the community garden
- ALG to provide staff support and management service to operate the mobile market

Part IV. Payment & Fees

ALG agrees to commit a total of \$37,250 for the Choice Neighborhood activities toward the community garden beds to include gardening installation, materials and labor, garden bed tools and education, and additional installation of fixtures to include a sunshade structure, paintable park benches, and Little Library materials.

AUGUSTA'S CHOICE NEIGHBORHOOD EARLY ACTION ACTIVITIES BUDGET DETAILS

Garden Beds Installation Cost Details			
Budget Element	Unit Cost	Number of Units	Total Costs
Garden Beds	\$300	12	\$3,600
Garden Bed Storage Shed	\$1,600	1	\$1,600
Palletized Risers	\$62.50	24	\$1,500
Garden Bed Material	\$750	12	\$9,000
Garden Bed Tools	\$2,000	Misc.	\$2,000
Garden Bed Irrigation System	\$2,000	1	\$2,000
Garden Bed Installation Labor	\$7,800	1	\$7,800
Gardening Installation and Education	\$20,000	1	\$20,000
Additional Fixtures Installation Cost Details			
Budget Element	Unit Cost	Number of Units	Total Costs
Sunshade Structure	\$11,500	1	\$11,500
Paintable Park Benches	\$187.50	8	\$1,500
Sunshade Structure Installation	\$14,000	1	\$14,000
Little Free Library Materials	In Kind		

The parties agree that initially, and throughout the term of this MOU, marketing, and public announcements relative to Initiative activities be coordinated among and approved by both HCD and ALG prior to public release.

Part VI. Relationship of Parties

Nothing in this MOU shall be deemed to constitute or create an association, partnership or joint venture among the participating parties, or any agency or employer-employee relationship. No party is granted, nor shall it represent that it has been granted, any right or authority to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of another party, or bind another party in any manner.

Part VII. Term; Early Termination

The term of the MOU is twelve (12) months from the date of the execution. It is the intention of the participants to work diligently to ensure that within 90 days, all of the Initiative Development Goals shall be met. At that time, renewal of the partnership may be extended upon the agreement of both parties. The participating parties reserve the right to terminate the MOU with 90 days' notice.

Part VIII. Administration and Reports

HCD will facilitate monitoring the Initiative and providing bi-monthly reports to the participants.

Part IX. Additional Provisions

HCD and ALG shall each identify a primary contact and an alternative contact.

Part X. Acknowledgements

As the authorized representative for my organization, I have read this MOU regarding the Initiative. I agree that it accurately describes the purpose, operational plan, and roles of the Initiative participants. I understand that this document is not a contract and is not a legally binding agreement.

However, by executing this Memorandum of Understanding, I further understand that the participating parties are forming an alliance to accomplish the goals set forth herein.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above:

ATTEST: AUGUSTA, GEORGIA
(The City)

Approved as to form: _____
Augusta, GA Law Department

Date: _____

By: _____
Garnett L. Johnson
As its Mayor

Date: _____

By: _____
Charles Jackson
Interim Director

Date: _____

By: _____
Augusta Locally Grown

Date: _____

Name: _____

Title: _____

SEAL

Lena Bonner
As its Clerk



Administrative Services Committee Meeting

Meeting Date: 08/12/2025

FY 2023 Continuum of Care (CoC) Grant # GA0101L4B042316

Department:	Augusta, Ga. Housing and Community Development (HCD) Department
Presenter:	Charles Jackson (HCD Director) and/or HCD Staff
Caption:	Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, GA FY 2023 CoC Intake and Referral Service Project Grant GA0101L4B042316 Agreement and execute all forms associated with the grant agreement, to include but not limited to: the agreement and Certifications of Consistency (HUD 2991).
Background:	Each year, the City of Augusta's HCD Department applies to HUD through an annual Notice of Funding Availability (NOFA) for the Continuum of Care Programs. This application is not an Entitlement Grant but a competitive application process. These funds are used to support the Homeless Information Management System (HMIS), for administrative services, supplies and to provide technical support to the City of Augusta's collaborating homeless service agencies. This grant is renewed each year at roughly the same amount of at the same time and same period of performance starting on October 1 and ending of September 30 of the following calendar year.
Analysis:	Approval of this request will allow the City of Augusta-Richmond County and its Project Partners to continue providing comprehensive services to the homeless population of Augusta-Richmond County.
Financial Impact:	HUD's total funding obligation authorized by this Augusta, Ga Intake and Referral Services Grant is \$184,475.00 with \$172,407.00 allocated to operating the Homeless Management Information System (HMIS) and the remaining \$12,068.00 allocated to administrative costs. This grant is in effect for a term of twelve (12) months with a performance period that starts on 1 October 2024 and ends on 30 September 2025.

Alternatives: N/A

Recommendation: Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, GA FY 2023 CoC Intake and Referral Service Project Grant GA0101L4B042316 Agreement and execute all forms associated with the grant agreement, to include but not limited to: the agreement and Certifications of Consistency (HUD 2991).

Funds are available in the following accounts: 221073219- 3311115- HUD GRANT REIMB - \$184,475.00

**REVIEWED AND
APPROVED BY:**

- Procurement
- Finance
- Law
- Administrator
- Clerk of Commission



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
77 Forsyth Street, SW
Atlanta, GA 30303

Grant Number: Multiple Projects
Recipient's Name: Augusta, Georgia
Tax ID Number: 58-2204274
Unique Entity Identifier [SAM]: ZH93N1J4TBES
Federal Award Date:

CONTINUUM OF CARE PROGRAM (CDFA# 14.267) **GRANT AGREEMENT**

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and Augusta, Georgia (the "Recipient").

This Agreement, the Recipient's use of funds provided under this Agreement (the "Grant" or "Grant Funds"), and the Recipient's operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2023 (Pub. L. 117-328, approved December 29, 2022)
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act");
3. the Continuum of Care Program rule at 24 CFR part 578 (the "Rule"), as amended from time to time;
4. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded; and
5. the Recipient's application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the "Application").

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD's total funding obligation authorized by this grant agreement is \$184,475, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No.	Grant Term	Performance Period	Total Amount
GA0101L4B042316	12 months	10-01-2024 - 09-30-2025	\$184,475
a. Continuum of Care planning activities			\$0
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$0
g. Supportive services			\$0
h. Operating costs			\$0
i. Homeless Management Information System			\$172,407
j. VAWA			\$0
k. Rural			\$0
l. Admin Costs			\$12,068
m. Relocation Costs			\$0
n. HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development

Roxanne
~~McIver~~
(Signature)

Roxanne McIver, Director
(Typed Name and Title)

RECIPIENT

(Name of Organization)

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

www.hud.gov

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Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).



U.S. Department of Housing and Urban Development

Atlanta Office
 Community Planning and Development
 Martin Luther King Jr. Federal Office Building
 77 Forsyth St. SW, Terrace Level
 Atlanta, GA 30303

September 26, 2024

Mr. Hawthorne Welcher
 Director
 Housing and Community Development
 City of Augusta
 510 Fenwick Street
 Augusta, GA 30901

Dear Mr. Welcher:

**SUBJECT: Transmittal of FY2023 CoC Renewal Grant Agreement
 Grant Number: GA0101L4B042316**

Congratulations on your award under the Department of Housing and Urban Development's 2023 Continuum of Care Program funding competition. Addressing homelessness is one of the Department's top priorities and these projects will make a significant contribution toward supporting a continuum of care system in your community.

Our goal is to process your renewal grants as expeditiously as possible. This transmittal includes important instructions for processing your grant agreement and additional information regarding the administration of CoC program funds.

Attached is the CoC grant agreement, which includes your renewal grants for 2023. Once executed, the grant agreement will be in effect for the grant period of performance. It contains relevant project information such as the project number, period of performance, grant award amount, and grant Budget Line Item (BLI) amounts.

Please execute the grant agreement in accordance with the instructions provided and once executed, **email a PDF** of the grant agreement to Atlantacocgrants@hud.gov. Please retain a copy for your records.

Important Instructions—

- **The signatory to the agreement must match the approving official in [e-snaps](#).** Our office cannot process any grants with discrepancies. This is found in each grantee's Applicant Profile in [e-snaps](#).

- **Financial Information** is only required if your organization has made staffing or banking changes. Please ensure that the appropriate staff have eLOCCs access. The Financial Instructions (eLOCCS and Secure System) are referenced in the links below for your use. Please complete these forms, only as needed, and submit them to our Office for processing. All eLOCCS guides and forms are available here: [eLOCCS Quick Reference Guide | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)
- Funds may only be drawn down after full execution of the grant agreement, after the expiration of the prior grant's period of performance and the start of the renewal grant's period of performance.
- Your **UNIQUE ENTITY IDENTIFIER (UEI) NUMBER (formerly DUNS) must be active in SAMS**. Currently, the system shows that **your UEI is active**. It is your responsibility to ensure your UEI status remains active for all of your grants, regardless of the operating start date. <https://www.sam.gov/SAM/>

Administering CoC Program Funds: Additional Information and Reminders—

- **FY2023 CoC NOFO**: Your 2023 CoC funds must be administered in accordance with the FY2023 CoC NOFO, available [here](#), and the issues and conditions contained in the grant agreement.
- **Definition of “Homelessness” and Recordkeeping Requirements**: A helpful summary of the CoC Criteria for Defining Homelessness and the corresponding Recordkeeping Requirements is available here: [At a Glance Criteria and Recordkeeping Requirements for Definition of Homeless \(hudexchange.info\)](#).
- **Annual Performance Reporting (APR)**: Recipients of CoC funding required to submit an Annual Performance Report (APR) electronically to HUD every operating year in the in the [Sage HMIS Reporting Repository](#). Final eLOCCS voucher requests and the final APR submission through Sage is due no later than 90 days after the period of performance end date. To assist you with this reporting, please take note of the following resources:
 - [Sage CoC APR Guidebook for CoC Grant-Funded Programs](#)
 - [Sage HMIS Reporting Repository User Manual](#)
 - Additional guides, tools, and training is available [here](#).
- **Match**: Recipients of new and renewal CoC Program grants must adhere to [24 CFR 578.73](#) and [2 CFR 200.306](#). Recipients must match the total grant, except leasing, with no less than 25 percent cash or in-kind contributions from other sources and match must be used for the eligible CoC Program costs outlined in Subpart D of the CoC Program interim rule. [2 CFR 578.97\(c\)](#) provides that rents and occupancy charges collected by the recipient or subrecipient from program participants are program income. The 2023 Consolidated Appropriations Act permits CoC Program grants awarded from FY 2015 through FY 2023 to use program income as match provided the costs are eligible CoC costs that supplement the recipient's CoC program (see Division L, Title II, Sec. 226 of

the Consolidated Appropriations Act of 2023, at

<https://www.congress.gov/117/bills/hr2617/BILLS-117hr2617enr.pdf>).

- **Build America, Buy America:** The Build America, Buy America (BABA) Act requires any public infrastructure project funded by any Federal Financial Assistance (FFA) apply a domestic content procurement preference, meaning that all iron, steel, manufactured products, and construction materials used in the infrastructure project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the “Buy America Preference” (BAP). For more information, including whether the BAP applies to your project, please consult [Notice CPD 23-12](#) or any superseding notice.
- **Preventing Waste, Fraud, and Abuse and Whistleblower Protections:** Please be reminded to comply with HUD’s waste, fraud, and abuse requirements, including whistleblower protections. More information, or to access the portals to report waste, fraud, or abuse or to make a retaliation complaint, is available on the HUD Office of Inspector General website [here](#). The Government Accountability Office (GAO) also maintains an Anti-fraud Resource page, with resources for understanding, combatting, and reporting federal fraud, [here](#). Please ensure that this information is available to your employees and applicants.
- **Federal Funding Accountability and Transparency Act (FFATA):** In accordance with 2 CFR Chapter 1, Part 170, prime awardees awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards any sub-award equal to or greater than \$30,000 in Federal funds that does not include recovery funds. The FFATA Sub-award Reporting System (FSRS) is a reporting tool that Federal prime awardees (i.e., prime recipients and prime sub-recipients/contractors) use to capture and report sub-recipient/contractor awards and executive compensation data. For FSRS reporting at HUD, prime recipient awardees will report against sub-recipient/contractor awarded. Additional information regarding the FFATA Act requirements, and the reporting tool, can be found on the FSRS website, at www.fsrs.gov.
- **Environmental Review:** Activities under the CoC program are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58. Environmental reviews for an activity may be completed after the award but must be completed prior to the execution of the grant agreement if an environmental review for that particular activity has not been completed within 5 years. HUD recommends a new environmental review is conducted every five years or sooner if/when environmental conditions change or there is a change to the project. These one-page resources provide step-by-step instructions for determining the level of environmental review required and links to all the required forms:
 - [Part 58 environmental flowchart](#)
 - [Part 50 environmental flowchart](#)

HUD has published a series of FAQs relating to environmental review

requirements. To access these resources, please follow the link below and select "Environmental Review" from the Topics section:

<https://www.hudexchange.info/coc/faqs/>. We also encourage you to visit the CoC

Program Environmental Review Resources page [here](#) and the Office of Environment and Energy (OEE) webpage [here](#).

HUD congratulates your organization on your grant award, and we look forward to assisting you in administering your grants and accomplishing your program goals. If you have any questions or need further information or assistance, please contact LaQuanta Pressley, Community Planning and Development Representative, at laquanta.q.pressley@hud.gov.

Sincerely,

A handwritten signature in black ink that reads "Roxanne McIver". The script is cursive and fluid.

Roxanne McIver
Director
Atlanta Office of Community Planning and
Development

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Augusta CoC Planning Grant

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of

Certifying Jurisdiction: Augusta, Georgia

Certifying Official

of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.).

HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

OMB Approval No. 2506-0112 (Expires 12/31/2024)



Administrative Services Committee

Meeting Date: 08/12/2025

HCD_ 2024 CoC Renewal Grant Agreement

Department:	Augusta, Ga. Housing and Community Development (HCD) Department
Presenter:	Charles Jackson (HCD Director) and/or HCD Staff
Caption:	Motion to approve Housing and Community Development Department (HCD) to accept award from the Department of Housing and Urban Development's 2024 Continuum of Care Program.
Background:	Yearly, the City of Augusta's Housing and Community Development (HCD) Department applies to HUD through an annual Notice of Funding Availability (NOFA) for the Continuum of Care Programs. This award is not an Entitlement Grant but a competitive application. These funds are used to support the Homeless Information Management System (HMIS), for administrative services, supplies and to provide technical support to the City of Augusta's collaborating homeless service agencies. .
Analysis:	Approval will allow the City of Augusta, in partnership with local non-profit community partner agencies, to continue providing these comprehensive services to the homeless population of Augusta-Richmond County
Financial Impact:	HCD will receive \$ 194,819 to fund the operation of HMIS.
Alternatives:	Do not approve HCD's Request
Recommendation:	Motion to approve Housing and Community Development Department (HCD) to accept award from the Department of Housing and Urban Development's 2024 Continuum of Care Program.

Funds are available in 221073219-3311115
the following
accounts:

REVIEWED AND
APPROVED BY:

Procurement
 Finance
 Law
 Administrator

Clerk of Commission

Item 6.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
77 Forsyth Street, SW
Atlanta, GA 30303

Grant Number: GA0101L4B042417
Recipient's Name: Augusta, Georgia
Tax ID Number: 58-2204274
Unique Entity Identifier [SAM]: ZH93N1J4TBE8
Federal Award Date: 7/21/2025

CONTINUUM OF CARE PROGRAM (Assistance Listing# 14.267) GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and Augusta, Georgia (the “Recipient”).

This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2024 (Public Law 118-42, approved March 9, 2024);
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. the Notice of Funding Opportunity for FY 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program (NOFO) except for references in the NOFO to Executive Orders that have since been repealed;
5. all current Executive Orders; and
6. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD’s total funding obligation authorized by this grant agreement is \$194,819, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No. (FAIN)	Grant Term	Performance Period	Budget Period	Total Amount
GA0101L4B042417	12 months	10-01-2025 - 09-30-2026	10-01-2025 - 09-30-2026	\$194,819

allocated between budget line items as follows:

a. Continuum of Care Planning Activities	\$0
b. Acquisition	\$0
c. Rehabilitation	\$0
d. New construction	\$0
e. Leasing	\$0
f. Rental assistance	\$0
g. Supportive services	\$0
h. Operating costs	\$0
i. Homeless Management Information System	\$182,751
j. Administrative costs	\$12,068
k. Relocation costs	\$0
l. VAWA Costs	\$0
m. Rural Costs	\$0
n. HPC homelessness prevention activities:	
Housing relocation and stabilization services	\$0
Short-term and medium-term rental assistance	\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

The Recipient:

(1) shall not use grant funds to promote “gender ideology,” as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

(2) agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government’s payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

(3) certifies that it does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

(4) shall not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

(5) Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

The recipient must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Center for Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218, or other Executive Orders or immigration laws.

No state or unit of general local government that receives funding under this grant may use that funding in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or abets policies that seek to shield illegal aliens from deportation.

Subject to the exceptions provided by PRWORA, the recipient must use SAVE, or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

HUD will not enforce provisions of the Grant Agreement to the extent that they require the project to use a housing first program model.

As stated in Section III.A.2 of the NOFO, Faith-based organizations may be recipients or subrecipients for funds under this agreement on the same basis as any other organization. Recipients may not, in the selection of subrecipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule, incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices), as may be amended from time to time. The Recipient's indirect cost rate information is as provided in Addendum #1 to this Agreement. The Recipient must immediately notify HUD upon any change in the Recipient's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Recipient must comply with the applicable requirements in 2 CFR part 200, as may be amended from time to time.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

1. Gross mismanagement of a Federal contract or grant;
2. Waste of Federal funds;
3. Abuse of authority relating to a Federal contract or grant;
4. Substantial and specific danger to public health and safety; or
5. Violations of law, rule, or regulation related to a Federal contract or grant.

HUD may terminate all or a portion of the Grant in accordance with the Act, the Rule and 2 CFR 200.340. The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Basil Beckford, Acting Director

(Typed Name and Title)

July 21, 2025

(Date)

RECIPIENT

Augusta, Georgia

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Information for Award Applicant/Recipient			
1. Federal Program/Assistance Listing Program Title: CONTINUUM OF CARE PROGRAM/Assistance Listing# 14.267			
2. Legal Name of Applicant/Recipient: Augusta, Georgia			
3. Indirect Cost Rate Information for the Applicant/Recipient: Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form. ☐ The Applicant/Recipient will not charge indirect costs using an indirect cost rate. ☐ The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time. ☐ The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.			
Agency/department/ major function	Indirect cost rate	Type of Direct Cost Base	Type of Rate
4. Submission Type (check only one): ☒ Initial submission ☐ Update		5. Effective date(s):	
6. Certification of Authorized Representative for the Applicant/Recipient: **Under penalty of perjury, I certify on behalf of the Applicant/Recipient that (1) all information provided on this form is true, complete, and accurate, and (2) the Applicant/Recipient will provide HUD with an update to this form immediately upon learning of any change in the information provided on this form, and (3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this form. Signature: _____ Date: _____ Name: Title:			

****Warning:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).

Public Reporting Burden Statement: This collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

Instructions for Completing the Indirect Cost Information for the Award Applicant/Recipient

Number	Item	Instructions
1	Federal Program/ Assistance Listing Program Title	Enter the title of the program as listed in the applicable funding announcement or notice of funding availability.
2	Legal Name of Applicant/ Recipient	Enter the legal name of the entity that will serve as the recipient of the award from HUD.
3	Indirect Cost Rate Information for the Applicant/ Recipient	Mark the one (and only one) checkbox that best reflects how the indirect costs of the Applicant/Recipient will be calculated and charged under the award. Do not include indirect cost rate information for subrecipients. The table following the third checkbox must be completed only if that checkbox is checked. When listing a rate in the table, enter the percentage amount (for example, "15%"), the type of direct cost base to be used (for example, "MTDC"), and the type of rate ("predetermined," "final," "fixed," or "provisional"). If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table. If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the award, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied. If the Applicant/Recipient is a government and more than one agency or department will carry out activities under the award, enter each agency or department that will carry out activities under the award, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.
4	Submission Type	Check the appropriate box to identify whether this is the first submission of this form for the award or an update to a previous submission of this form for the award.
5	Effective date(s)	Enter the date(s) for which the information on this form applies.
6	Certification of Authorized Representative for the Applicant/ Recipient	An employee or officer of the Applicant/Recipient with the capacity and authority to make this certification for the Applicant/Recipient must make the certification by signing as provided. They must also provide the date of their signature, full name, and position title.



U.S. Department of Housing and Urban Development

Atlanta Office
 Community Planning and Development
 Martin Luther King Jr. Federal Office Building
 77 Forsyth St. SW, Terrace Level
 Atlanta, GA 30303

Mr. Charles Jackson
 HCD Interim Director
 Housing and Community Development
 City of Augusta
 510 Fenwick Street
 Augusta, GA 30901

Dear Mr. Jackson:

SUBJECT: Transmittal of FY2024 CoC Renewal Grant Agreement
Grant Number: GA0101L4B042417

Congratulations on your award under the Department of Housing and Urban Development's 2024 Continuum of Care Program funding competition. Addressing homelessness is one of the Department's top priorities and these projects will make a significant contribution toward supporting a continuum of care system in your community.

Our goal is to process your renewal grants as expeditiously as possible. This transmittal includes important instructions for processing your grant agreement and additional information regarding the administration of CoC program funds.

Attached is the CoC grant agreement, which includes your grant for 2024. Once executed, the grant agreement will be in effect for the grant period of performance. It contains relevant project information such as the project number, period of performance, grant award amount, and grant Budget Line Item (BLI) amounts.

Please execute the grant agreement in accordance with the instructions provided and once executed, **email a PDF** of the grant agreement to Atlantacocgrants@hud.gov. Please retain a copy for your records.

Important Instructions—

- **The signatory to the agreement must match the approving official in [e-snaps](#).** Our office cannot process any grants with discrepancies. This is found in each grantee's Applicant Profile in [e-snaps](#).

- New for FY2024, the authorized official **must** complete the **Indirect Cost Rate Addendum** to each agreement. Please mark one (and only one) checkbox to reflect how indirect costs will be calculated and charged under the grant. Complete this section in full by applying the authorized official's name, title, date, and signature. The selection reflected in the Indirect Cost Rate Addendum should match what was stated in the project application as it relates to the indirect cost rate
- **Financial Information** is only required if your organization has made staffing or banking changes. Please ensure that the appropriate staff have eLOCCs access. The Financial Instructions (eLOCCS and Secure System) are referenced in the links below for your use. Please complete these forms, only as needed, and submit them to our Office for processing.
- **Funds may only be drawn down after full execution of the grant agreement, after the expiration of the prior grant's period of performance and the start of the renewal grant's period of performance.**
- **Your UNIQUE ENTITY IDENTIFIER (UEI) NUMBER (formerly DUNS) must be active in SAMS.** Currently, the system shows that **your UEI is active**. It is your responsibility to ensure your UEI status remains active for all of your grants, regardless of the operating start date. <https://www.sam.gov/SAM/>

Administering CoC Program Funds: Additional Information and Reminders—

- **FY2024 CoC NOFO:** Your 2024 CoC funds must be administered in accordance with the FY2024 CoC NOFO, available [here](#), and the issues and conditions contained in the grant agreement. The CoC Interim Rule is available in 24 CFR §578 [here](#).
- **Definition of “Homelessness” and Recordkeeping Requirements:** A helpful summary of the CoC Criteria for Defining Homelessness and the corresponding Recordkeeping Requirements is available here: [At a Glance: Criteria and Recordkeeping Requirements for Definition of Homeless \(hudexchange.info\)](#).
- **CoC Virtual Binders:** CoC Virtual Binders (available [here](#)) cover foundational topics from the CoC program, with the goal to transfer basic knowledge to grantees in order to more successfully administer their projects. Each binder reflects a range of learning styles and offers a variety of ways to interact with the topics.
- **Annual Performance Reporting (APR):** Recipients of CoC funding required to submit an Annual Performance Report (APR) electronically to HUD every operating year in the in the [Sage HMIS Reporting Repository](#). Final eLOCCS voucher requests and the final APR submission through Sage is due no later than 90 days after the period of performance end date. To assist you with this reporting, please take note of the following resources:
 - [Sage CoC APR Guidebook for CoC Grant-Funded Programs](#)
 - [Sage HMIS Reporting Repository User Manual](#)
 - Additional guides, tools, and training is available [here](#).

- Match:** Recipients of new and renewal CoC Program grants must adhere to [24 CFR 578.73](#) and [2 CFR 200.306](#). Recipients must match the total grant, except leasing, with no less than 25 percent cash or in-kind contributions from other sources and match must be used for the eligible CoC Program costs outlined in Subpart D of the CoC Program interim rule. [2 CFR 578.97\(c\)](#) provides that rents and occupancy charges collected by the recipient or subrecipient from program participants are program income. The 2023 Consolidated Appropriations Act permits CoC Program grants awarded from FY 2015 through FY 2023 to use program income as match provided the costs are eligible CoC costs that supplement the recipient's CoC program (see Division L, Title II, Sec. 226 of the Consolidated Appropriations Act of 2023, at <https://www.congress.gov/117/bills/hr2617/BILLS-117hr2617enr.pdfh>).
- Quarterly Draw Requirement:** The CoC program regulation “timeliness standards” at 24 CFR §578.85 require recipients to draw down funds at least once per quarter of the program year, after eligible activities commence
- Build America, Buy America:** The Build America, Buy America (BABA) Act requires any public infrastructure project funded by any Federal Financial Assistance (FFA) apply a domestic content procurement preference, meaning that all iron, steel, manufactured products, and construction materials used in the infrastructure project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the “Buy America Preference” (BAP). For more information, including whether the BAP applies to your project, please consult [Notice CPD 23-12](#) or any superseding notice.
- Preventing Waste, Fraud, and Abuse and Whistleblower Protections:** Preventing waste, fraud, and abuse of Federal funds is a shared responsibility and any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD’s Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its [online hotline form](#). Please be reminded of the Whistleblower Protection requirements contained in 41 U.S.C. § 4712, which, as amended, protect employees of a government contractor, subcontractor, grantee, and subgrantee from retaliation or reprisal as a result of protected disclosures of gross mismanagement, gross waste, abuse of authority, and other violations in connection with Federal contracts or grants. Grantee must inform employees in writing of their rights and remedies.
- Federal Funding Accountability and Transparency Act (FFATA):** The FFATA Subaward Reporting System (FSRS) is a reporting tool that Federal prime awardees (i.e., prime grant recipients and prime contractors) use to capture and report subaward and executive compensation data to meet the FFATA reporting requirements. For FSRS reporting, prime awardees will report on all subawards they make. In accordance with 2 CFR part 170, prime awardees awarded a Federal grant are **required** to file a FFATA subaward report by the end of the month following the month in which the prime awardee awards any subaward

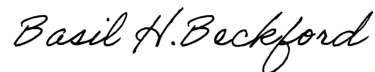
equal to or greater than \$30,000 in Federal funds. Additional information can be found on the FSRS website, at <https://www.fsrs.gov/>.

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HUD has published a series of FAQs relating to environmental review requirements. To access these resources, please follow the link below and select "Environmental Review" from the Topics section:
<https://www.hudexchange.info/coc/faqs/>. We also encourage you to visit the CoC Program Environmental Review Resources page [here](#) and the Office of Environment and Energy (OEE) webpage [here](#).

HUD congratulates your organization on your grant award, and we look forward to assisting you in administering your grants and accomplishing your program goals. If you have any questions or need further information or assistance, please contact LaQuanta Pressley, Community Planning and Development Representative, at laquanta.q.pressley@hud.gov.

Sincerely,



Basil Beckford
Acting Director
Atlanta Office of Community Planning and
Development



Administrative Services Committee Meeting

Meeting Date: 08/12/2025

FY 2023 Continuum of Care (CoC) Grant # GA 0487L4B042300

Department:	Augusta, Ga. Housing and Community Development (HCD) Department
Presenter:	Charles Jackson (HCD Director) and/or HCD Staff
Caption:	Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, Ga FY 2023 CoC Planning Project Grant GA0487L4B042300 Agreement and execute all forms associated with the grant agreement, to include but not limited to: the agreement, and Certifications of Consistency (HUD 2991).
Background:	The Continuum of Care (CoC) Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, Indian Tribes or Tribally Designated Housing Entities [as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)], and local governments to quickly rehouse individuals and families experiencing homelessness, persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking, and youth experiencing homelessness while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families, and to optimize self-sufficiency among those experiencing homelessness.
Analysis:	Approval of this request will allow the city of Augusta-Richmond County and its Project Partners to continue providing comprehensive services to the homeless population of Augusta-Richmond County.
Financial Impact:	HUD's total funding obligation authorized by this grant is \$42,320.00 allocated to "CoC Planning Activities" under Grant GA0487L4B042300 for a term of twelve (12) months. The period of performance for this grant starts

on 1 January 2025 and ends on 31 December 2025. The budget period for this grant starts on 1 January 2025 and ends on 31 December 2025.

Item 7.

Alternatives: N/A

Recommendation: Motion to Authorize the Mayor, as Augusta’s Certifying Official, accept the City of Augusta, Ga FY 2023 CoC Planning Project Grant GA0487L4B042300 Agreement and execute all forms associated with the grant agreement, to include but not limited to: the agreement, and Certifications of Consistency (HUD 2991).

Funds are available in the following accounts: 221073219- 33111115- HUD GRANT REIMB - \$42,320.00

REVIEWED AND
APPROVED BY:

Procurement
Finance
Law
Administrator
Clerk of Commission

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: CSRA Economic Opportunity Authority, Inc.

Project Name: Centralized Intake and Assessment

Location of the Project: 1261 Green Street, Augusta, Georgia 30903

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Family Counseling Center of the CSRA

Project Name: FCC's Health and Homes Program

Location of the Project: 1120 Marks Church Road, Augusta, Georgia 30909

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: SAFEHOMES of Augusta

Project Name: DV Bonus RRH Project

Location of the Project: P.O. Box 3187 Augusta, Georgia 30914

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**Housing & Community Development Department****Hawthorne E. Welcher, Jr.**
Director**Shauntia Lewis**
Deputy Director

16 January 2024

CPD Field Office Staff
U.S. Department of Housing and Urban Development
GA State Office of CPD
40 Marietta St., NW, 15th Floor
Atlanta, GA 30303-9812

Subject: FY 2023 Continuum of Care NOFA
Grant Number GA0487L4B042300
Augusta Intake and Referral Services Renewal
GA-504 Continuum of Care Application

Dear CPD Field Office Staff:

The City of Augusta, through the Augusta Housing and Community Development Department, is pleased to provide the cash match for the FY2023 Continuum of Care Intake and Referral Project Application (Grant Number: GA0487L4B042300) in the amount of \$11,000 as outlined in the application submission.

Augusta Georgia will commit the \$11,000 in cash match beginning on April 1, 2024, for the FY2023 CoC Intake and Referral Services Renewal Application, if funded by HUD. This Match commitment will cover the period of performance for the grant (April 1, 2024, to March 31, 2025). This Match commitment will consist of the necessary staff support for the implementation in training, financial grant management, staff supervision and grant reporting.

We are grateful for this opportunity, as this I&R grant will allow continued funding to support dedicated HMIS services to support permanent housing placement for vulnerable members of our community.

Please contact me should you have any questions,

Sincerely,

Hawthorne E. Welcher, Jr.
Director
Augusta Housing and Community Development



U.S. Department of Housing and Urban Development

Atlanta Office
 Community Planning and Development
 Martin Luther King Jr. Federal Office Building
 77 Forsyth St. SW, Terrace Level
 Atlanta, GA 30303

April 16, 2025

Mr. Hawthorne Welcher
 Director
 Housing and Community Development
 City of Augusta
 510 Fenwick Street
 Augusta, GA 30901

Dear Mr. Welcher:

SUBJECT: Transmittal of FY2023 CoC Renewal Grant Agreement
Grant Number: GA0487L4B042300

Congratulations on your award under the Department of Housing and Urban Development's 2023 Continuum of Care Program funding competition. Addressing homelessness is one of the Department's top priorities and these projects will make a significant contribution toward supporting a continuum of care system in your community.

Our goal is to process your renewal grants as expeditiously as possible. This transmittal includes important instructions for processing your grant agreement and additional information regarding the administration of CoC program funds.

Once executed, the grant agreement will be in effect for the grant period of performance. It contains relevant project information such as the project number, period of performance, grant award amount, and grant Budget Line Item (BLI) amounts.

Please execute the grant agreement in accordance with the instructions provided and once executed, **email a PDF** of the grant agreement to Atlantacocgrants@hud.gov. Please retain a copy for your records.

Important Instructions—

- **The signatory to the agreement must match the authorized official in *e-snaps*.** Our office cannot process any grants with discrepancies. This is found in each grantee's Applicant Profile in *e-snaps*.
- New for FY2023, the authorized official **must** complete the **Indirect Cost Rate Addendum** to each agreement. Please mark one (and only one) checkbox to reflect how indirect costs will be calculated and charged under the grant. Complete this section in full by applying the authorized official's name, title, date, and signature. The selection

reflected in the Indirect Cost Rate Addendum should match what was stated in the project application as it relates to the indirect cost rate.

- **Financial Information** is only required if your organization has made staffing or banking changes. Please ensure that the appropriate staff have eLOCCs access. The Financial Instructions (eLOCCS and Secure System) are available [here](#). Please complete these forms, only as needed, and submit them to our Office for processing.
- **Funds may only be drawn down after full execution of the grant agreement, after the expiration of the prior grant's Period of Performance and the start of the renewal grant's Period of Performance.**
- **Your UNIQUE ENTITY IDENTIFIER (UEI) NUMBER (formerly DUNS) must be active in SAMS** (<https://www.sam.gov/SAM/>). Currently, the system shows that your UEI is active. Please ensure that your UEI status remains active for the entire Period of Performance.

Administering CoC Program Funds: Additional Information and Reminders—

- **FY2023 CoC NOFO:** Your 2023 CoC funds must be administered in accordance with the FY2023 CoC NOFO, available [here](#), and the issues and conditions contained in the grant agreement. The CoC Interim Rule is available in 24 CFR §578 [here](#).
- **Definition of “Homelessness” and Recordkeeping Requirements:** A helpful summary of the CoC Criteria for Defining Homelessness and the corresponding Recordkeeping Requirements is available here: [At a Glance: Criteria and Recordkeeping Requirements for Definition of Homeless \(hudexchange.info\)](#).
- **CoC Virtual Binders:** CoC Virtual Binders (available [here](#)) cover foundational topics from the CoC program, with the goal to transfer basic knowledge to grantees in order to more successfully administer their projects. Each binder reflects a range of learning styles and offers a variety of ways to interact with the topics.
- **Annual Performance Reporting (APR):** Recipients of CoC funding required to submit an Annual Performance Report (APR) electronically to HUD every operating year in the in the [Sage HMIS Reporting Repository](#). Final eLOCCS voucher requests and the final APR submission through Sage is due no later than 90 days after the period of performance end date. To assist you with this reporting, please take note of the following resources:
 - [Sage CoC APR Guidebook for CoC Grant-Funded Programs](#)
 - [Sage HMIS Reporting Repository User Manual](#)
 - Additional guides, tools, and training is available [here](#).
- **Match:** Recipients of new and renewal CoC Program grants must adhere to [24 CFR 578.73](#) and [2 CFR 200.306](#). Recipients must match the total grant, except leasing, with no less than 25 percent cash or in-kind contributions from other sources and match must be used for the eligible CoC Program costs outlined in Subpart D of the CoC Program interim rule. [2 CFR 578.97\(c\)](#) provides that rents and occupancy charges collected by the

recipient or subrecipient from program participants are program income. The 2023 Consolidated Appropriations Act permits CoC Program grants awarded from FY 2015 through FY 2023 to use program income as match provided the costs are eligible CoC costs that supplement the recipient's CoC program (see Division L, Title II, Sec. 226 of the Consolidated Appropriations Act of 2023, at

<https://www.congress.gov/117/bills/hr2617/BILLS-117hr2617enr.pdf>).

- **Quarterly Draw Requirement:** The CoC program regulation “timeliness standards” at 24 CFR §578.85 require recipients to draw down funds at least once per quarter of the program year, after eligible activities commence
- **Build America, Buy America:** The Build America, Buy America (BABA) Act requires any public infrastructure project funded by any Federal Financial Assistance (FFA) apply a domestic content procurement preference, meaning that all iron, steel, manufactured products, and construction materials used in the infrastructure project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the “Buy America Preference” (BAP). For more information, including whether the BAP applies to your project, please consult [Notice CPD 23-12](#) or any superseding notice.
- **Preventing Waste, Fraud, and Abuse and Whistleblower Protections:** Preventing waste, fraud, and abuse of Federal funds is a shared responsibility and any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD’s Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its [online hotline form](#). Please be reminded of the Whistleblower Protection requirements contained in 41 U.S.C. § 4712, which, as amended, protect employees of a government contractor, subcontractor, grantee, and subgrantee from retaliation or reprisal as a result of protected disclosures of gross mismanagement, gross waste, abuse of authority, and other violations in connection with Federal contracts or grants. Grantee must inform employees in writing of their rights and remedies.
- **Federal Funding Accountability and Transparency Act (FFATA):** The FFATA Subaward Reporting System (FSRS) is a reporting tool that Federal prime awardees (i.e., prime grant recipients and prime contractors) use to capture and report subaward and executive compensation data to meet the FFATA reporting requirements. For FSRS reporting, prime awardees will report on all subawards they make. In accordance with 2 CFR part 170, prime awardees awarded a Federal grant are **required** to file a FFATA subaward report by the end of the month following the month in which the prime awardee awards any subaward equal to or greater than \$30,000 in Federal funds. Additional information can be found on the FSRS website, at <https://www.fsr.gov/>.

- **Environmental Review:** Activities under the CoC program are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58. Environmental reviews for an activity may be completed after the award but must be completed prior to the execution of the grant agreement if an environmental review for that particular activity has not been completed within 5 years. HUD recommends a new environmental review is conducted every five years or sooner if/when environmental conditions change or there is a change to the project. These one-page resources provide step-by-step instructions for determining the level of environmental review required and links to all the required forms:
 - [Part 58 environmental flowchart](#)
 - [Part 50 environmental flowchart](#)

HUD has published a series of FAQs relating to environmental review requirements. To access these resources, please follow the link below and select "Environmental Review" from the Topics section:
<https://www.hudexchange.info/coc/faqs/>. We also encourage you to visit the CoC Program Environmental Review Resources page [here](#) and the Office of Environment and Energy (OEE) webpage [here](#).

HUD congratulates your organization on your grant award, and we look forward to assisting you in administering your grants and accomplishing your program goals. If you have any questions or need further information or assistance, please contact LaQuanta Pressley, Community Planning and Development Representative, at laquanta.q.pressley@hud.gov.

Sincerely,



Roxanne McIver
Director
Atlanta Office of Community Planning and
Development

Grant Number/FAIN: GA0487L4B042300

Recipient Name: Augusta, Georgia

Tax ID No.: 58-2204274

Unique Entity Identifier (UEI) Number: ZH93N1J4TBE8

CONTINUUM OF CARE PROGRAM (Assistance Listing# 14.267) GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and Augusta, Georgia (the “Recipient”).

This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2023 (Pub. L. 117-328, approved December, 29, 2022);
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. the Notice of Funding Opportunity for FY 2023 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program (NOFO), except for references in the NOFO to Executive Orders that have since been repealed;
5. all current Executive Orders; and
6. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

- ☐ The Recipient is a Unified Funding Agency (UFA).
☐ The Recipient is the sole recipient designated by the applicable Continuum of Care.
☒ The Recipient is not the only recipient designated by the applicable Continuum of Care.

HUD's total funding obligation authorized by this grant agreement is \$42320, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

<u>Grant No. (FAIN)</u>	<u>Grant Term</u>	<u>Performance Period</u>	<u>Budget Period</u>	<u>Total Amount</u>
GA0487L4B042300	12	01-01-2025 – 12/31/2025	01-01-2025 – 12/31/2025	\$42320
allocated between budget line items as follows:				
a. Continuum of Care Planning Activities				<u>\$42320</u>
b. Acquisition				<u>\$0</u>
c. Rehabilitation				<u>\$0</u>
d. New construction				<u>\$0</u>
e. Leasing				<u>\$0</u>
f. Rental assistance				<u>\$0</u>
g. Supportive services				<u>\$0</u>
h. Operating costs				<u>\$0</u>
i. Homeless Management Information System				<u>\$0</u>
j. Administrative costs				<u>\$0</u>
k. Relocation costs				<u>\$0</u>
l. VAWA Costs				<u>\$0</u>
m. Rural Costs				<u>\$0</u>
n. HPC homelessness prevention activities:				
Housing relocation and stabilization services				<u>\$0</u>
Short-term and medium-term rental assistance				<u>\$0</u>

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The

incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

The Recipient:

- (1) shall not use grant funds to promote “gender ideology,” as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;
- (2) agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government’s payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;
- (3) certifies that it does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;
- (4) shall not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and
- (5) Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

The recipient must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended ([8 U.S.C. 1601-1646](#)) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Center for Immigration Services may establish from time to time to comply with PRWORA, [Executive Order 14218](#), or other Executive Orders or immigration laws.

No state or unit of general local government that receives funding under this grant may use that funding in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or abets policies that seek to shield illegal aliens from deportation.

Subject to the exceptions provided by PRWORA, the recipient must use SAVE, or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

HUD will not enforce provisions of the Grant Agreement to the extent that they require the project to use a housing first program model.

As stated in Section III.A.2 of the NOFO, Faith-based organizations may be recipients or subrecipients for funds under this agreement on the same basis as any other organization. Recipients may not, in the selection of subrecipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices), as may be amended from time to time. The Recipient's indirect cost rate information is as provided in Addendum #1 to this Agreement. The Recipient must immediately notify HUD upon any change in the Recipient's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in *e-snaps*. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Recipient must comply with the applicable requirements in 2 CFR part 200, as may be

amended from time to time.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee’s infrastructure project. Pursuant to HUD’s Notice, “Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance” (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD’s Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

1. Gross mismanagement of a Federal contract or grant;
2. Waste of Federal funds;
3. Abuse of authority relating to a Federal contract or grant;
4. Substantial and specific danger to public health and safety; or
5. Violations of law, rule, or regulation related to a Federal contract or grant.

HUD may terminate all or a portion of the Grant in accordance with the Act, the Rule, and 2 CFR 200.340. The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

BY: Roxanne McIver
(Signature)

Roxanne McIver, Director
(Typed Name and Title)

4.15.2025
(Date/Federal Award Date)

RECIPIENT

(Name of Organization)

BY: _____
(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Information for Award Applicant/Recipient

1. Federal Program/Assistance Listing Program Title:
CONTINUUM OF CARE PROGRAM/Assistance Listing# 14.267

2. Legal Name of Applicant/Recipient:

3. Indirect Cost Rate Information for the Applicant/Recipient:

Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form.

- ☐ The Applicant/Recipient will not charge indirect costs using an indirect cost rate.
- ☐ The Applicant/Recipient will calculate and charge indirect costs under the award by applying a *de minimis* rate as provided by 2 CFR 200.414(f), as may be amended from time to time.
- ☐ The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, *if required*, has been approved by the cognizant agency for indirect costs.

Agency/department/major function	Indirect cost rate	Type of Direct Cost Base	Type of Rate
	%		
	%		
	%		

4. Submission Type (check only one):
☐ Initial submission ☐ Update

5. Effective date(s):

6. Certification of Authorized Representative for the Applicant/Recipient:

****Under penalty of perjury, I certify on behalf of the Applicant/Recipient that**

- (1) all information provided on this form is true, complete, and accurate, and
 (2) the Applicant/Recipient will provide HUD with an update to this form immediately upon learning of any change in the information provided on this form, and
 (3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this form.

Signature: _____

Date: _____

Name: _____

Title: _____

****Warning:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).

Public Reporting Burden Statement: This collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

Instructions for Completing the Indirect Cost Information for the Award Applicant/Recipient

Number	Item	Instructions
1	Federal Program/ Assistance Listing Program Title	Enter the title of the program as listed in the applicable funding announcement or notice of funding availability.
2	Legal Name of Applicant/ Recipient	Enter the legal name of the entity that will serve as the recipient of the award from HUD.
3	Indirect Cost Rate Information for the Applicant/ Recipient	Mark the one (and only one) checkbox that best reflects how the indirect costs of the Applicant/Recipient will be calculated and charged under the award. Do not include indirect cost rate information for subrecipients. The table following the third checkbox must be completed only if that checkbox is checked. When listing a rate in the table, enter the percentage amount (for example, "15%"), the type of direct cost base to be used (for example, "MTDC"), and the type of rate ("predetermined," "final," "fixed," or "provisional"). If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table. If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the award, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied. If the Applicant/Recipient is a government and more than one agency or department will carry out activities under the award, enter each agency or department that will carry out activities under the award, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.
4	Submission Type	Check the appropriate box to identify whether this is the first submission of this form for the award or an update to a previous submission of this form for the award.
5	Effective date(s)	Enter the date(s) for which the information on this form applies.
6	Certification of Authorized Representative for the Applicant/ Recipient	An employee or officer of the Applicant/Recipient with the capacity and authority to make this certification for the Applicant/Recipient must make the certification by signing as provided. They must also provide the date of their signature, full name, and position title.

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Augusta CoC Rapid Re-Housing

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Augusta CoC Planning Grant

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
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Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Georgia Housing and Finance Authority

Project Name: CSRA S+CR_T

Location of the Project: 1261 Green Street, Augusta, Georgia 30903

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Intake and Referral Services Coordination HMIS

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of
Certifying Jurisdiction: Augusta, Georgia

Certifying Official
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: _____

Date: _____

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

February 26, 2024

Mayor Garnett Johnson
Mayor
Augusta, Georgia
510 Fenwick Street
Augusta, GA 30901

Dear Mayor Johnson:

Congratulations! I am delighted to inform you of the funding for your project(s) under HUD's Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants for a total of \$226,795.

The CoC Program is an important part of HUD's mission. CoCs around the country will continue to improve the lives of men, women, and children through their local planning efforts and through the direct housing and service programs funded under the FY 2023 CoC Program Competition. Projects like those of your organization, funded through the CoC program, continue to demonstrate their value by improving accountability and performance every year.

The enclosure provides details about your organization's award(s) including: the name(s) of the individual project(s); the project number(s); and the specific amount(s) of the obligation(s) for each project. HUD field office staff will notify you when they are available to process grant agreements; once all conditions are satisfied and the grant agreement is executed, your organization can expend funds.

HUD commends your organization's work and encourages it to continue to strive for excellence in the fight to end homelessness.

Sincerely,

A handwritten signature in dark ink, appearing to read "Marion McFadden".

Marion McFadden
Principal Deputy Assistant Secretary
Office of Community Planning and Development

Enclosure

GA0101L4B042316

Augusta, GA Intake and Referral Services

\$184,475

GA0487L4B042300

Augusta, Georgia FY2023 Planning Project Application

\$42,320

Total Amount: **\$226,795**



Administrative Services Committee

August 12, 2025

Name of Coroner's Office Morgue

Department:	N/A
Presenter:	N/A
Caption:	Motion to name Coroner's Office Morgue "Mark Bowen Morgue" in honor of Coroner Mark Bowen. (Requested by Commissioner Jordan Johnson)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Wrightsboro Road Paving

Department:	N/A
Presenter:	N/A
Caption:	Update on Wrightsboro Road Paving. (Requested by Commissioner Jordan Johnson)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Succession Planning and Department SOPs

Department:	N/A
Presenter:	N/A
Caption:	Request the Administrator's office provide an update on the progress of succession planning and Departments SOPs. (Requested by Commissioner Stacy Pulliam)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Capital Improvement Pan

Department:	N/A
Presenter:	N/A
Caption:	Discuss and start the process of creating a Capital Improvement Plan for Augusta Richmond County. (Requested by Commissioner Stacy Pulliam)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Cost/vendor comparison

Department:	N/A
Presenter:	N/A
Caption:	Request the Administrator give a 1-5 year cost / vendor comparison between hiring additional in house grounds maintenance, contractors, and retaining RCCI. (Requested by Commissioner Stacy Pulliam)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

July 8, 2025

2025 Charter Review Committee

Department:	N/A
Presenter:	N/A
Caption:	Commissioner Tony Lewis regarding 2025 Augusta Charter Review Committee.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Establishing board to make final hiring decisions

Department:	N/A
Presenter:	N/A
Caption:	Mr. Lawrence Brannen requesting establishing a board to make final hiring decisions on employee applications thereby removing power from being solely in the hands of Department Directors.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 12, 2025

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the July 29, 2025 Administrative Services Committee Meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A