



PUBLIC SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, October 31, 2023

1:00 PM

PUBLIC SERVICES

- 1. New Ownership/Existing Location: A.N. 23-49:** A request by Iqbal H. Mohammad for a retail package **Beer & Wine** License to be used in connection with Forest Hills Market located at 3216 Wrightsboro Rd. **District 2. Super District 9.**
- 2. New Location: A.N. 23-50:** A request by Rakeshkumar Patel for a retail package **Beer & Wine** License to be used in connection with Yogi Convenience Store located at 2319 Milledgeville Rd. **District 2. Super District 9.**
- 3. New Ownership/Existing Location: A.N. 23-51:** A request by Pawan K. Wanwari for a retail package **Beer & Wine** License to be used in connection with Jones Corner located at 1496 Jones Street. **District 1. Super District 9.**
- 4. New Location: A.N. 23-52:** A request by Deep Patel for a retail package **Beer & Wine** License to be used in connection with Gas World #17 located at 2062 Gordon Hwy. **District 2. Super District 9.**
- 5. New Ownership/Existing Location: A.N. 23-53:** A request by Gurpreet Walia for a retail package **Liquor, Beer & Wine License** to be used in connection with Wine and Shine located at 2065 Walton Way. **District 3. Super District 10.**
- 6. New Location: A.N. 23-54:** A request by Ryan M. Simms for a consumption on premise **Liquor, Beer & Wine** License to be used in connection with Jim N Nicks BBQ #4052 located at 275 Robert C. Daniel Jr. Pkwy. There will be **Sunday Sales.** **District 3. Super District 10.**
- 7. New Location: A.N. 23-55:** A request by Cassandra Parker for a consumption on premise **Liquor, Beer & Wine** License to be used in connection with Lush Lounge Eatery located at 1647 Gordon Hwy. There will be **Dance.** **District 2. Super District 9**
- 8. Motion to Approve Professional Services Contract with Mead & Hunt, Inc. to perform Aviation Planning Services, Feasibility Studies and all related tasks as listed/shown within the professional services RFQ and/or requested by Augusta Regional Airport. Approved by the Augusta Aviation Commission on September 21, 2023. RFQ 23-156**
- 9. Motion to Approve acceptance of FAA AIP Grants No. 3-13-0011-054-2023 (#54), No. 3-13-0011-055-2023 (#55), No. 3-13-0011-056-2023 (#56), and No. 3-13-0011-057-2023 (#57). Approved by the Augusta Aviation Commission on September 21, 2023.**
- 10. Motion to Approve the Amendment to CFC Ordinance and to waive the Second Reading. Approved by the Augusta Aviation Commission on July 27, 2023.**

11. Motion to approve Daniel Field Airport Right-Of-Way Land Acquisition.
12. Motion to approve Daniel Field Airport DBE Plan FY24-26 to include Mayor Johnson signing the policy statement.
13. Motion to approve FY 2024 Metropolitan Transportation Planning Services Annual Contract (aka GDOT PL Funds Contract).
14. Motion to approve and execute the FY 2024 Metropolitan Planning Organization (MPO) Annual Complete Streets Funding Contract from the Georgia Department of Transportation (GDOT).
15. Motion to approve and execute the 2055 Metropolitan Transportation Plan (MTP) Update Funding Contract from the Georgia Department of Transportation (GDOT).
16. A motion to approve the Sec. 5339 Augusta Transit grant application between the Federal Transit Administration (FTA) and Augusta, Georgia.
17. A motion to approve the modification and installation of bus shelter pad and bus shelter for 3200 Deans Bridge Road at Jay Avenue at Villa Marie Apartments.
18. Food Truck Ordinance discussion as directed by the Commission on September 5, 2023
19. Receive as information communication from Sheriff Richard Roundtree on the Inn Keeper/Landlord enforcement policy for the Richmond County Sheriff's Office.
20. Motion to approve the minutes of the Public Services Committee held on October 10, 2023.



Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Service & Business License Manager
Caption:	New Ownership/Existing Location: A.N. 23-49: A request by Iqbal H. Mohammad for a retail package Beer & Wine License to be used in connection with Forest Hills Market located at 3216 Wrightsboro Rd. District 2. Super District 9.
Background:	This is an existing location. Formerly in the name of Trehan Rames.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated fee of \$665.00.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-49

Application Type: Retail Package Beer & Wine

Business Name: Forest Hills Market

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: *Iqbal H. Mohammed*

Property Owner: A & P Developers

Address of Property: 3216 Wrightsboro Rd

Tax Parcel #: 042-3-026-00-0

Commission District: District: 2 Super District: 9

Background: New Ownership/Existing Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed location is an Existing Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$665.00.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business Forest Hill's Market
2. Business Address 3216 Wrightsboro Rd
3. City Augusta State GA Zip 30909
4. Business Phone (____) _____ Home Phone (706) 945-8954
5. Applicant Name and Address: Iqbal H. Mohammed
789 Locks Way
Augusta, GA. 30907

6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____

8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) Iqbal H. Mohammed

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(X) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 06/01/2023
12. Mailing Address:
Name of Business Forest Hill's Market
Attention Iqbal H. Mohammed
Address 789 Locks Way
City/State/Zip Augusta, GA. 30907
13. Ownership Type: (X) Corporation () Partnership () Individual
14. Corporate Name: XKLUSIVE GROCERY, LLC
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Iqbal H. Mohammed	Member		789 Locks Way Augusta, GA. 30907	100%

15. What type of business will you operate in this location?
() Restaurant () Lounge (X) Convenience Store
() Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		x	x		
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

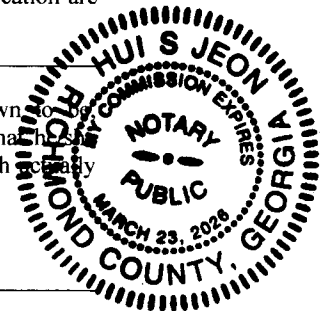
16. Have you ever applied for an Alcohol Beverage License before: Yes
If so, give year of application and its disposition: Shoppers Stop
1649 Olive Rd. Augusta, GA. 30904, Dec. 2015 to Current
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes () No If so, please initial. [Signature]



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (X) No
If yes, give reason charged or held, date and place where charged and its disposition. _____
21. List owner or owners of building and property.
Xklusive Grocery, LLC
Gurpreet Walia, Iqbal Mohammed
22. List the name and other required information for each person, firm or corporation having any interest in the business.
Iqbal H. Mohammed 100 %
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
A.) Church _____ C.) School _____
B.) Library _____ D.) Public Recreation _____
24. State of Georgia, Augusta-Richmond County, I, Iqbal H. Mohammed
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.
25. I hereby certify that Iqbal H. Mohammed is personally known to me, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.
This 15 day of September, in the year 2023.

Applicant Signature

Notary Public



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the forgoing application.

Administrator

Date



Public Services Committee Meeting

October 31, 2023

Alcohol application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Services & Business License Manager
Caption:	New Location: A.N. 23-50: A request by Rakeshkumar Patel for a retail package Beer & Wine License to be used in connection with Yogi Convenience Store located at 2319 Milledgeville Rd. District 2. Super District 9.
Background:	This is a New Location.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated fee of \$665.00.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-50

Application Type: Retail Package Beer & Wine

Business Name: Yogi Convenience Store

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: *Rakeshkumar M. Patel*

Property Owner: Rakeshkumar m. Patel

Address of Property: 2319 Milledgeville Rd

Tax Parcel #: 072-1-039-00-0

Commission District: District: 2 Super District: 9

Background: New Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed location is a New Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$665.00.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business YOGI CONVENIENCE STORE
2. Business Address 2319 MILLEDGEVILLE RD
3. City AUGUSTA State GA Zip 30904
4. Business Phone (706) 469-4441 Home Phone (____) _____
5. Applicant Name and Address: RAKESHKUMAR M PATEL
311 CLEARWATER LN
GROVETOWN GA 30813
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel 072-1-039-00-0 Zoning C3
9. Location Manager(s) RAKESHKUMAR M PATEL
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(x) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 10-08-2021
12. Mailing Address:
Name of Business YOGI CONVENIENCE STORE
Attention RAKESHKUMAR M PATEL
Address 2319 MILLEDGEVILLE RD
City/State/Zip AUGUSTA GA 30904
13. Ownership Type: (x) Corporation () Partnership () Individual
14. Corporate Name: YOGI 17 LLC
List name and other required information for each person having interest in this business.

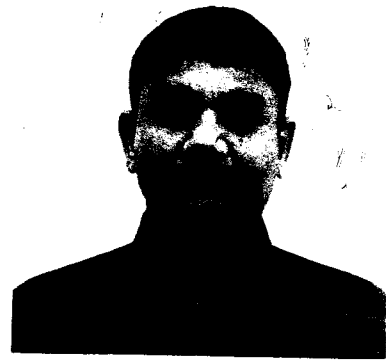
Name	Position	SSNO #	Address	Interest
RAKESHKUMAR PATEL	MEMBER		311 CLEARWATER LN GROVETOWN GA 30813	100%

15. What type of business will you operate in this location?
() Restaurant () Lounge (x) Convenience Store
() Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		X	X		X
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: YES
If so, give year of application and its disposition: 2020 - DISSOLVED BUSINESS
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (x) Yes () No If so, please initial. RP

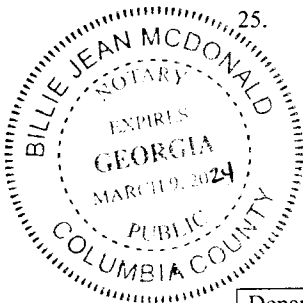


18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (x) No
If yes, give full details: _____
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (x) No
If yes, give reason charged or held, date and place where charged and its disposition. _____
21. List owner or owners of building and property.
RAKESHKUMAR M PATEL
22. List the name and other required information for each person, firm or corporation having any interest in the business.
RAKESHKUMAR M PATEL
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
A.) Church 2640' C.) School 1056'
B.) Library 2.4 MILES D.) Public Recreation 3168'
24. State of Georgia, Augusta-Richmond County, I, RAKESHKUMAR M PATEL
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.

Rakesh Kumar Patel
Applicant Signature

25. I hereby certify that RAKESHKUMAR M PATEL is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 18th day of September, in the year 2023.

Billie Jean McDonald
Notary Public



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the foregoing application.

Administrator

Date



Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Service & Business License Manager
Caption:	New Ownership/Existing Location: A.N. 23-51: A request by Pawan K. Wanwari for a retail package Beer & Wine License to be used in connection with Jones Corner located at 1496 Jones Street. District 1. Super District 9.
Background:	This is an existing location. Formerly in the name of Jigar Patel.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated fee of \$665.00.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-51

Application Type: Retail Package Beer & Wine

Business Name: Jones Corner

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: Pawan K. Wanwari

Property Owner: UKYR, LLC

Address of Property: 1496 Jones Street

Tax Parcel #: 036-1-068-01-0

Commission District: District: 1 Super District: 9

Background: New Ownership/Existing Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
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- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
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FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$665.00.

RECOMMENDATION:

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The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business JONES CORNER
2. Business Address 1496 JONES STREET
3. City AUGUSTA State GA Zip 30901
4. Business Phone (____) _____ Home Phone (706) 524-2484
5. Applicant Name and Address: PAWAN KISHOR WANWARI
209 CAROLETON DRIVE
GROVETOWN GA 30813
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel 036-1-068-01-0 Zoning _____
9. Location Manager(s) PAWAN KISHOR WANWARI
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
☒ Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 9-12-2023
12. Mailing Address:
Name of Business JONES CORNER
Attention PAWAN KISHOR WANWARI
Address 209 CAROLETON DRIVE
City/State/Zip GROVETOWN GA 30813
13. Ownership Type: ☒ Corporation () Partnership () Individual
14. Corporate Name: ESHA 16 LLC
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
PAWAN KISHOR WANWARI	MEMBER		209 CAROLETON DRIVE GROVETOWN GA 30813	100%

15. What type of business will you operate in this location?
() Restaurant () Lounge (X) Convenience Store
() Package Store () Other: _____

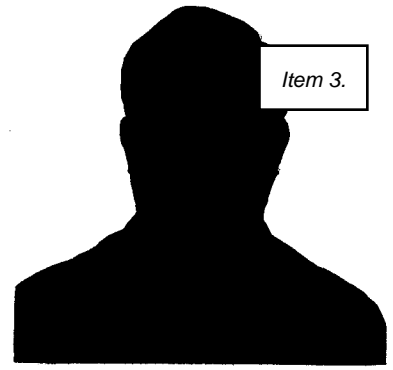
License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		X	X		
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: NO
If so, give year of application and its disposition: _____
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ☒ Yes () No If so, please initial. P.K.W.



Item 3.



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (X) No
If yes, give reason charged or held, date and place where charged and its disposition. _____
21. List owner or owners of building and property.
UKYR LLC
1257 ARCILLA PT EVANS GA 30907
22. List the name and other required information for each person, firm or corporation having any interest in the business.
N/A
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
A.) Church _____ C.) School _____
B.) Library _____ D.) Public Recreation _____
24. State of Georgia, Augusta-Richmond County, I, PAWAN KISHOR WANWARI
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
P.K. Wanwari
Applicant Signature
25. I hereby certify that PAWAN KISHOR WANWARI is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 26 day of September, in the year 2023.

Applicant Signature

Applicant Signature

Applicant Signature

Applicant Signature

Applicant Signature

Applicant Signature

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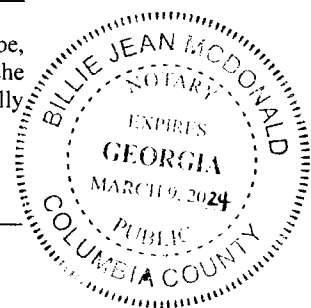
Applicant Signature

Applicant Signature

Applicant Signature

Applicant Signature

Applicant Signature



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the forgoing application.

Administrator

Date



Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Service & Business License manager
Caption:	New Location: A.N. 23-52: A request by Deep Patel for a retail package Beer & Wine License to be used in connection with Gas World #17 located at 2062 Gordon Hwy. District 2. Super District 9.
Background:	This is a New Location.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated fee of \$665.00.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-52

Application Type: Retail Package Beer & Wine

Business Name: Gas World #17

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: *Deep Patel*

Property Owner: Budget Commercial Properties, LLC

Address of Property: 2062 Gordon Hwy

Tax Parcel #: 069-0-013-11-0

Commission District: District: 2 Super District: 9

Background: New Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2-LI (General Business/Light Industrial) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed location is an New Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$665.00.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

Augusta-Richmond County Planning & Development Department
1803 Marvin Griffin Road
Augusta, GA. 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business Gas World #17
2. Business Address 2002 Gordon Hwy
3. City Augusta State GA Zip 30909
4. Business Phone (912) 425-1777 Home Phone ()
5. Applicant Name and Address: Deep Patel
6416 Emerald King,
Evans, GA 30209
6. Applicant Social Security # _____ D.O.B. 4-1-77
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) Deep Patel
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
☒ Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: _____
12. Mailing Address:
 Name of Business Gas World 17
 Attention Deep Patel
 Address 6416 Emerald King,
 City/State/Zip Evans, GA 30209
13. Ownership Type: ☒ Corporation () Partnership () Individual
14. Corporate Name: Laxmi 17 LLC
 List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Deep Patel</u>	<u>Owner</u>		<u>6416 Emerald King</u>	<u>100%</u>

15. What type of business will you operate in this location?
 () Restaurant - Full () Lounge (☒) Convenience Store
 () Restaurant - Limited () Package Store () Hybrid
 () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
 Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: Yes
 If so, give year of application and its disposition: 2022, still active
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ☒ Yes () No If so, please initial D.P.

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (✓) No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. (✓) Yes () No
If yes, give reason charged or held, date and place where charged and its disposition.

Disorderly Conduct, case was dismissed, Oct 21st, 22 dismissal date

21. List owner or owners of building and property.

Laxmi 17 LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business.

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

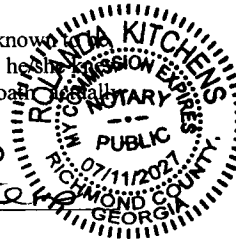
A) Church _____ C) School _____
B) Library _____ D) Public Recreation _____

24. State of Georgia, Augusta-Richmond County, I, Deep Patel
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

25. I hereby certify that Deep Patel is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she read and understood all statements and answers made herein, and, under oath, orally administered by me, has sworn that said statements and answers are true.
This 26 day of September, in the year 2023

Deep Patel
Applicant Signature

Polina Kitchens
Notary Public



FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____.
(Approved, Disapproved) the forgoing application

Administrator

Date



Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Service & Business License Manager
Caption:	New Ownership/Existing Location: A.N. 23-53: A request by Gurpreet Walia for a retail package Liquor, Beer & Wine License to be used in connection with Wine and Shine located at 2065 Walton Way. District 3. Super District 10.
Background:	This is an existing location. Formerly in the name of Thomas D. Thompson.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated \$2,330.00.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-53

Application Type: Retail Package Liquor, Beer, Wine

Business Name: Wine and Shine

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: Gurpreet Walia

Property Owner: Drew Evangeline

Address of Property: 2065 Walton Way

Tax Parcel #: 035-3-328-00-0

Commission District: District: 3 Super District: 10

Background: New Ownership/Existing Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1 (Neighborhood Business) Zone
- **Distance Requirements:** The proposed location for retail package Liquor, Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed is a ExistingLocation.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$2,330.00.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business Wine and Shine
2. Business Address 2065 Walton Way
3. City Augusta State Georgia Zip 30904
4. Business Phone (706) 798-5551 Home Phone (404) 642-0145
5. Applicant Name and Address: Gurpreet Walis
205 Woodhill Trl.
Augusta, GA. 30909
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) _____
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(X) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 09/14/2023
12. Mailing Address:
Name of Business Wine and Shine
Attention Gupreet Walia
Address 205 Woodhill Trl.
City/State/Zip Augusta, GA. 30909
13. Ownership Type: (X) Corporation () Partnership () Individual
14. Corporate Name: Wine and Shine, LLC
List name and other required information for each person having interest in this business.

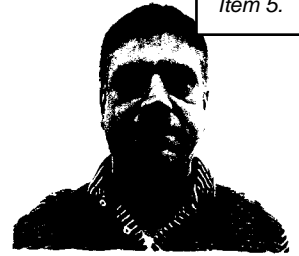
Name	Position	SSNO #	Address	Interest
Gurpreet Walia	Member		205 Woodhill Trl. Augusta, GA. 30909	100 %

15. What type of business will you operate in this location?
() Restaurant () Lounge () Convenience Store
(X) Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	X	X	X		
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

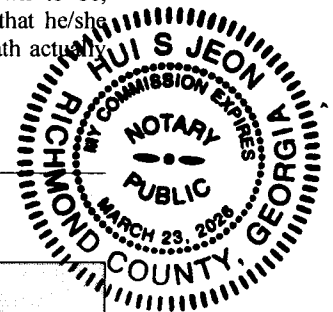
16. Have you ever applied for an Alcohol Beverage License before: Yes
If so, give year of application and its disposition: Oct. 2009 to Currently
Smart Grocery, 3221 Wrightsboro Rd. Augusta, GA. 30909
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes () No If so, please initial. LB



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (X) No
If yes, give reason charged or held, date and place where charged and its disposition. _____
21. List owner or owners of building and property.
Gurpreet Walia
22. List the name and other required information for each person, firm or corporation having any interest in the business.
Gurpreet Walia 100 %
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
A.) Church _____ C.) School _____
B.) Library _____ D.) Public Recreation _____
24. State of Georgia, Augusta-Richmond County, I, Gurpreet Walia
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Gurpreet Walia is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 25 day of September in the year 2023.

Applicant Signature

Notary Public



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the forgoing application.

Administrator

Date



Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer Service & Business License Manager
Caption:	New Location: A.N. 23-54: A request by Ryan M. Simms for a consumption on premise Liquor, Beer & Wine License to be used in connection with Jim N Nicks BBQ #4052 located at 275 Robert C. Daniel Jr. Pkwy. There will be Sunday Sales. District 3. Super District 10.
Background:	This is a New Location.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol License.
Financial Impact:	The applicant will pay a pro-rated fee of \$3,492.50.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-54

Application Type: Consumption on Premise Liquor, Beer, Wine & Sunday Sales

Business Name: Jim N Nicks BBQ #4052

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: *Ryan M. Simms*

Property Owner: Whitehall Holdings LLC 50% Int

Address of Property: 275 Robert C. Daniel Jr. Pkwy

Tax Parcel #: 031-0-187-00-0

Commission District: District: 3 Super District: 10

Background: New Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Liquor, Beer, Wine & Sunday Sales meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed is a New Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$3,492.50.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Applied For _____ Year 2023 Alcohol Account Number _____ Applied For _____

1. Name of Business Jim N Nick's Management, LLC d/b/a Jim N Nick's BBQ #4052
2. Business Address 275 Robert C. Daniel Jr. Parkway
3. City Augusta State GA Zip 30909
4. Business Phone (803) 906-9906 Home Phone (_____) _____
5. Applicant Name and Address: Jim N Nick's Management, LLC / Mr. Ryan M. Simms
6365 Spinnaker Lane
Alpharetta, GA 30005
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant:
N/A
8. Business Location: Map & Parcel 0310187000 Zoning X
9. Location Manager(s) Andrew B. Beall
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(X) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 04/12/2018
12. Mailing Address:
Name of Business Jim N Nicks Management, LLC
Attention Lindsey Pourciau
Address 10 Inverness Center Parkway, Suite 250
City/State/Zip Birmingham, AL 35242
13. Ownership Type: () Corporation () Partnership () Individual **(LLC)**
14. Corporate Name: Jim N Nicks Management, LLC
List name and other required information for each person having interest in this business.

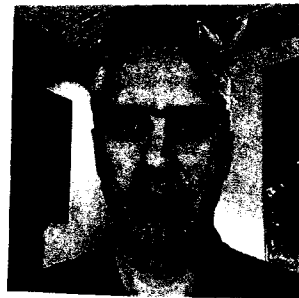
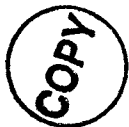
Name	Position	SSNO #	Address	Interest
Brian Lyman	President		<u>211 E. Edgewood Dr</u> <u>311060008 AL 35209</u>	0%
Ryan Simms	VP & Treasurer		<u>6365 Spinnaker Lane</u> <u>Alpharetta, GA 30005</u>	0%
JNN Holdings, LLC	Sole Member		<u>10 Inverness Center Parkway,</u> <u>Suite 250, Birmingham, AL 35242</u>	100%

15. What type of business will you operate in this location?
(X) Restaurant () Lounge () Convenience Store
() Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	N/A	N/A	N/A	N/A	N/A
Consumption on Premises	X	X	X	N/A	X
Wholesale	N/A	N/A	N/A	N/A	N/A

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: Yes
If so, give year of application and its disposition: Please see attached Exhibit "A" for a list of
alcohol licenses held by Jim N Nicks Management.
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of
alcoholic beverages? (X) Yes () No If so, please initial. MM



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? (x) Yes () No
If yes, give full details: Please see attached Exhibit "B" for a list of violations by Jim N Nicks Management, LLC
Mr. Simms was not involved in these violations.
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (x) No
If yes, give reason charged or held, date and place where charged and its disposition.
N/A
21. List owner or owners of building and property.
Whitehall Holdings, LLC and TBone Four, LLC
22. List the name and other required information for each person, firm or corporation having any interest in the business.
Please see attached Exhibit "C"
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.
A.) Church 415 yards C.) School 3,150 yards
B.) Library 3,380 yards D.) Public Recreation 2,816 yards
24. State of Georgia, Augusta-Richmond County, I, Ryan M. Simms
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.
[Signature]
Applicant Signature
25. I hereby certify that Ryan M. Simms is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 19 day of September, in the year 2023.

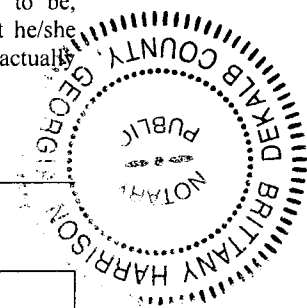
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Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the foregoing application.

Administrator

Date





Public Services Committee Meeting

October 31, 2023

Alcohol Application

Department:	Planning & Development Department
Presenter:	Julietta H. Walton, Customer & Business License Manager
Caption:	New Location: A.N. 23-55: A request by Cassandra Parker for a consumption on premise Liquor, Beer & Wine License to be used in connection with Lush Lounge Eatery located at 1647 Gordon Hwy. There will be Dance. District 2. Super District 9
Background:	This is a new Location.
Analysis:	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	The applicant will pay a pro-rated fee of \$2,362.50.
Alternatives:	N/A
Recommendation:	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements. The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT
STAFF REPORT**

Case Number: A.N. 23-55

Application Type: Consumption on Premise Liquor, Beer, Wine & Dance

Business Name: Lush Lounge Eatery

Hearing Date: October 31, 2023

Report Prepared By: Julietta H. Walton, Business License & Customer Service Manager

Applicant: *Cassandra Parker*

Property Owner: AREC 34 LLC

Address of Property: 1647 Gordon Hwy

Tax Parcel #: 086-1-063-02-0

Commission District: District: 2 Super District: 9

Background: New Location

ANALYSIS: Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Liquor, Beer, Wine & Dance meets the minimum distance location to churches, schools, libraries, and public recreation areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
 - **The proposed is a New Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a pro-rated fee of \$2,362.50.

RECOMMENDATION:

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

Note: The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

COPY

Item 7.

Augusta-Richmond County Planning & Development Department
1803 Marvin Griffin Road
Augusta, GA. 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business Lush Lounge & Eatery
2. Business Address 1647 Gordon Highway
3. City Augusta State GA Zip 30906
4. Business Phone (706) 399-5013 Home Phone ()
5. Applicant Name and Address: Cassandra Parker
1926 Kristi Way
Hephzibah, GA 30815
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____

2023-843

8. Business Location: Map & Parcel 066-2-153-01-0 Zoning B2
9. Location Manager(s) _____

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
☒ Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 9.6.2023
12. Mailing Address: 1926 Kristi Way, Hephzibah, GA 30815
Name of Business Lush Lounge & Eatery
Attention Cassandra Parker
Address 1647 Gordon Hwy. B
City/State/Zip Augusta, GA 30906
13. Ownership Type: ☒ Corporation () Partnership () Individual
14. Corporate Name: Lush Lounge
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Cassandra Parker</u>	<u>Owner</u>		<u>1926 Kristi Way</u> <u>Hephzibah, GA 30815</u>	<u>100%</u>

15. What type of business will you operate in this location?
() Restaurant - Full ☒ Lounge () Convenience Store
() Restaurant - Limited () Package Store () Hybrid
() Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: NO
If so, give year of application and its disposition: _____

- ☒ Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ☒ Yes () No If so, please initial CP

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. (X) Yes () No
If yes, give reason charged or held, date and place where charged and its disposition.
I Held for Trespassing on my own property.
my husband and I had a small altercation on October 2019
I was not charged and case was dismissed.

21. List owner or owners of building and property.

Daniel Johnson

22. List the name and other required information for each person, firm or corporation having any interest in the business.

Cassandra Parker 100%

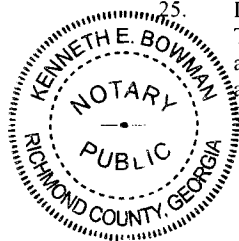
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A) Church 1 mile C) School 1.1 miles
B) Library 2.4 miles D) Public Recreation 1.7 miles

24. State of Georgia, Augusta-Richmond County, I, _____
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Cassandra Parker
Applicant Signature

25. I hereby certify that Cassandra Parker is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 8 day of September, in the year 2023.



K.E.B.
Notary Public
my Commission Exp 4/26/2026

FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____.
(Approved, Disapproved) the forgoing application

Administrator

Date



Public Services Committee Meeting

Meeting Date: October 10, 2023

Augusta Regional Airport

Department:	Augusta Regional Airport – Master Agreement for Professional Aviation Planning and Feasibility Studies Consulting Services RFP 23-156
Presenter:	Herbert Judon
Caption:	Motion to Approve Professional Services Contract with Mead & Hunt, Inc. to perform Aviation Planning Services, Feasibility Studies and all related tasks as listed/shown within the professional services RFQ and/or requested by Augusta Regional Airport. Approved by the Augusta Aviation Commission on September 21, 2023. RFQ 23-156
Background:	Augusta, GA via the Procurement Department and Augusta Regional Airport advertised a new 5-year on-call professional services agreement for Aviation Planning and Feasibility Studies in March 2023 per all Federal requirements. Bids were opened and read publicly on April 10, 2023, at 11:00 am at the Augusta Procurement Department. Three responsive bids were received. The new Agreement will commence on November 1, 2023.
Analysis:	Mead & Hunt received the highest scores on the evaluation. Based on Augusta Regional Airport's review and scoring completed on June 1, 2023, we recommend awarding the professional services contract to Mead & Hunt, Inc. Based upon our review and the Procurement Department's review, we believe Mead & Hunt has submitted a responsive bid and is a responsible and experienced professional aviation planning firm.
Financial Impact:	The contract encompasses multiple subcontracts (Work Authorizations, or WAs), assigned to the design and the construct management/administration for each Airport's improvements project acknowledged by the Federal Aviation Administration (FAA) and budgeted during the contract periods, , including in the 2023 and 2024 budget. The annual cost is typically approximately 20% of total capital improvements cost.
Alternatives:	To deny.
Recommendation:	Recommend Approval. Approved by the Augusta Aviation Commission on September 21, 2023.
Funds are available in the following accounts:	551081301-5412110, 5413120, 5421110 551081302-5421110, 551081303-5412110, 551081304-5319150, 5412110,

551081305-5319150, 5412110, 5413130,
551081306-5412110, 5413130, 5414910

REVIEWED AND
APPROVED BY:

N/A

**MASTER AGREEMENT FOR
PROFESSIONAL AIRPORT PLANNING AND FEASIBILITY STUDIES SERVICES
BETWEEN
AUGUSTA, GEORGIA AND MEAD & HUNT, INC.**

This AGREEMENT made this _____ day of August 2023 between **Augusta, Georgia**, a political subdivision of the State of Georgia, acting by and through its Augusta Aviation Commission at Augusta Regional Airport at Bush Field, hereinafter referred to as "OWNER," and **Mead & Hunt, Inc.**, a Wisconsin Corporation, authorized to do business in the State of Georgia, hereinafter referred to as "CONSULTANT."

WITNESSETH:

WHEREAS, the OWNER is the owner and operator of the Augusta Regional Airport at Bush Field located in Augusta, Georgia, hereinafter referred to as "AIRPORT"); and

WHEREAS, OWNER wishes to engage CONSULTANT to perform airport planning and feasibility studies services for project development at the AIRPORT on the terms and conditions stated herein; and

WHEREAS, CONSULTANT desires to accept OWNER's engagement to perform airport planning and feasibility studies services for project development at the AIRPORT on the terms and conditions stated herein;

NOW THEREFORE, in consideration of these premises and of the satisfactory performance by the CONSULTANT of the services hereafter provided and for the payments to be made therefore by the OWNER, the CONSULTANT and the OWNER do hereby agree as follows:

SECTION 1 GENERAL DESCRIPTION OF SERVICES

- 1.1 This AGREEMENT constitutes an ordering agreement for an undefined quantity of consultant services based on Augusta, Georgia Request for Qualification Item #23-156. These services generally may include, but are not limited to:
 - 1.1.1 Prepare Project Funding Applications and Capital Improvements Program (CIP) Documents
 - 1.1.2 Conduct Airport Zoning Ordinance Updates
 - 1.1.3 Assist with DBE Program Overall Goal Updates / Program Administration
 - 1.1.4 Conduct/Update Airport Layout Plans, Airport Master Plans, and Exhibit "A" Property Maps
 - 1.1.5 Conduct Environmental Assessments
 - 1.1.6 Conduct Airport Feasibility Studies
 - 1.1.7 Conduct Airport Project Justification Studies
 - 1.1.8 Such other airport-related work as the OWNER may deem necessary.
- 1.2 Subject to and in accordance with this AGREEMENT, the CONSULTANT shall perform professional services as hereinafter described, which shall include customary airport planning and feasibility studies services. These services when performed in accordance with acceptable consulting practice and professional standards shall be the limits of the CONSULTANT's responsibility under the AGREEMENT.
- 1.3 As specific needs for services are required, the OWNER will enter into a Project Task Order with the CONSULTANT. The Task Order shall include: project description, scope of work, and proposed schedule of milestones, and project fees including labor and expenses, and incorporated into this AGREEMENT by Addendum. Such task orders shall be prepared by the CONSULTANT and when requested by the OWNER, be submitted for review to Georgia Department of Transportation (GDOT) Aviation Programs,

Federal Aviation Administration (FAA) ,or any other approving regulatory agency. Changes to scope or fees of executed Task Order must be made in writing by OWNER and incorporated herein by Addendum.

SECTION 2 BASIC SERVICES

- 2.1 Project Development Phase: After written authorization to proceed the CONSULTANT shall:
 - 2.1.1 Consult with OWNER and state and federal government agencies as necessary to clarify and define the requirements for the project and review available data.
 - 2.1.2 Advise OWNER as to the necessity of OWNER's providing or obtaining from other's data or services of the types described in Section 3. Assist the OWNER in contracting for such services; or, at OWNER's option and with OWNER's written approval before work is initiated, CONSULTANT will contract with others to provide the necessary data or services.
 - 2.1.3 Prepare preliminary designs necessary to determine the type, size and scope of the improvement project based upon projected aviation activity and current airport standards.
 - 2.1.4 Prepare preliminary statement of probable construction cost for the project.
 - 2.1.5 Furnish to the OWNER digital and paper copies of completed drawings, specifications, reports, estimates and contract documents in accordance with the Task Order
- 2.2 Design Phase: After written authorization by OWNER to proceed the CONSULTANT shall:
 - 2.2.1 In consultation with the OWNER and other government agencies through conferences, meetings, or submission of preliminary reports as appropriate, determine the extent of the project and the design criteria to be used in final design.
 - 2.2.2 Prepare a design report in accordance with FAA criteria which shall include but not necessarily be limited to:
 - 2.2.2.1 An analysis and reasons for the design choices;
 - 2.2.2.2 An analysis of the manner that the work will be accomplished; and
 - 2.2.2.3 A statement of probable construction cost based upon the final design.
 - 2.2.3 Advise the OWNER of needed additional services and assist the OWNER in the evaluation and selection of other professionals to provide additional services, such as soil borings, laboratory tests and surveys; or, at OWNER's option and with OWNER's written approval before work is initiated, CONSULTANT will contract with other professionals to provide such additional services.
 - 2.2.4 Prepare final design detailed contract drawings, specifications and contract documents for the design alternative selected.

- 2.2.5 Submit appropriate documents to state and federal agencies for necessary approvals and permits.
- 2.2.6 Furnish to the OWNER digital and paper copies of completed drawings, specifications, reports, estimates and contract documents in accordance with the Task Order.
- 2.2.7 Assist the OWNER in securing bids, tabulation and analysis of bid results.
- 2.3 Construction Phase: During the Construction Phase, the CONSULTANT shall provide the following services:
 - 2.3.1 Assist the OWNER in preparation of formal contract documents for the award of construction contracts.
 - 2.3.2 Consult with and advise the OWNER and act as his representative as provided in the approved construction specifications and contract documents.
 - 2.3.3 Make visits to the site at intervals appropriate to the various stages of construction to observe as an experienced and qualified design professional the progress and quality of the executed work of contractor(s) and to determine in general if such work is proceeding in accordance with the contractor's schedule. CONSULTANT shall not be required by this provision to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work.
 - 2.3.4 Check shop drawings and other submissions of the contractor for compliance with the design concepts and specification requirements.
 - 2.3.5 Review laboratory, shop and mill test reports and prepare a tabulation or summary of laboratory test results to assist in monitoring the quality of construction.
 - 2.3.6 Recommend to OWNER change orders and/or supplemental agreements to the construction contract incidental to existing field conditions or improvements in the project design. Prepare estimate of cost or savings from proposed order, prepare change order along with basis for recommendation, obtain unit price quotations from construction contractor for change order work, make recommendations to OWNER regarding contractor unit prices for change order work and assist the OWNER in negotiating with the contractor to arrive, if possible, at an appropriate compensation resulting from the proposed revisions. The CONSULTANT is not required by this provision to accomplish extensive design revisions and drawings resulting from a change in project scope initiated by the OWNER or major changes in design concept previously accepted by the OWNER where changes are due to causes beyond the CONSULTANT's control, without due compensation.
 - 2.3.7 Advise the OWNER of needed additional services described in Section 3 and assist the OWNER in the acquisition of such services as appropriate.
 - 2.3.8 Check and certify the accuracy of partial and final payment due to contractors based upon the completed work.

- 2.3.9 From information provided by the resident project representative and surveys made under additional services or by others, compute final quantities of work completed by contractors on the project.
- 2.3.10 Make a final inspection with OWNER and government representatives of the completed work and provide a report of CONSULTANT'S recommendations regarding contractor's final earnings.
- 2.3.11 Prepare final project report explaining significant features of the project, such as large variances in quantities, construction time, recommendations regarding liquidated damages, etc.
- 2.3.12 The CONSULTANT shall not be responsible for the acts or omissions of any contractor, or subcontractor, or any of the contractor(s)' or subcontractor(s)' agents or employees or any other persons (except CONSULTANT's own employees and agents) at the site or otherwise performing any of the contractor(s)' work; however, nothing contained herein shall be construed to release the CONSULTANT from liability for failure to perform properly duties undertaken by the CONSULTANT under this AGREEMENT.
- 2.3.13 Prepare "Record Drawings" based upon information provided by the resident project representative. Furnish paper and electronic copies of the "Record Drawings" to the OWNER.

SECTION 3 ADDITIONAL SERVICES

- 3.1 At the written request of the OWNER, the CONSULTANT shall accomplish such additional services as required by the OWNER to complete the project. At the option of the OWNER, additional services may be provided by the OWNER through contracts with other professionals or may be provided by the CONSULTANT. When the CONSULTANT is requested to provide additional services, such services may be provided by CONSULTANT's own forces or through subcontracts with other professionals. However, contracts with other professionals for additional services must have the written approval of the OWNER before the work is initiated. Additional services which may be requested may include, but are not necessarily limited to the following:
 - 3.1.1 Land Surveys as are necessary to establish property boundaries required for property acquisition purposes or preparation of property maps.
 - 3.1.2 Soil and Materials Investigations to include test borings, laboratory testing of soils and materials, related analyses and recommendations.
 - 3.1.3 Surveys (for design and construction) to include topographic surveys, base line surveys, cross section surveys, etc., as required and approved by the OWNER.
 - 3.1.4 Prepare pre-applications for federal and/or state assistance grants for funding of the project. Assist the OWNER in preparation of application for federal assistance. Prepare OWNER's applications for partial and final payment for submission to government agencies.

- 3.1.5 Resident Project Representative of construction by full time resident project representative, as required and approved by the OWNER. When authorized by the OWNER the duties, responsibilities and limitations of authority shall be as described in SECTION 6.
- 3.1.6 Reproduction of additional copies of reports, contract documents and specifications above the specified number furnished in Basic Services.
- 3.1.7 Assistance to the OWNER as expert witness in litigation arising from development or construction of the project or for additional work requested after final completion of the construction project.
- 3.1.8 The accomplishment of additional surveys and investigations, and the preparation of additional reports and drawings as may be requested or authorized in writing by the OWNER in connection with the project.
- 3.1.9 Extra work created by design changes, after approval of plans and specifications by the OWNER and FAA/DOT, as required, and beyond the control of the CONSULTANT, that may be requested or authorized in writing by the OWNER in connection with the project.
- 3.1.10 Extra work required to Contract Documents, Plans and Specifications to facilitate the award of more than one construction contract, in the event the OWNER adopts such a construction program.
- 3.1.11 Preparation of updates to the Airport Layout Plan as directed by the OWNER.
- 3.1.12 Prepare DBE Plans and/or Updates for existing DBE Plans.

SECTION 4 RESPONSIBILITIES OF THE OWNER

- 4.1 OWNER shall provide all criteria and full information as to the OWNER's requirements for the Project; designate a person to act with authority on OWNER's behalf in respect of all aspects of the Project; examine and respond promptly to CONSULTANT's submissions; and give prompt written notice to CONSULTANT whenever he observes or otherwise becomes aware of any defect in the work.
- 4.2 OWNER shall also do the following and pay all costs incident thereto:
 - 4.2.1 Furnish to CONSULTANT core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment and similar data; appropriate professional interpretations of all the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning and deed restrictions; all of which CONSULTANT may rely upon in performing his services. Provided, however, that at OWNER's option and with OWNER's written approval before work is initiated, CONSULTANT will contract with other professionals as necessary to obtain such information.
 - 4.2.2 Guarantee access to and make all provisions for CONSULTANT to enter upon public and private property as needed for project-related work.

- 4.2.3 Provide for legal representation for defense of OWNER's officers, directors, employees, and agents against any claim or suit brought by any third party; provided, however, that this provision shall not relieve CONSULTANT of its obligation to indemnify OWNER as required in Section 9 of this AGREEMENT.
- 4.2.4 Provide field control surveys and fix reference points and base lines. Provided, however, that at OWNER's option and with OWNER's written approval before work is initiated, CONSULTANT will contract with other professionals as necessary to obtain such information.
- 4.2.5 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project.
- 4.3 OWNER shall pay all costs incident to obtaining bids or proposals from Contractor(s).
- 4.4 OWNER shall:
 - 4.4.1 Assist CONSULTANT by placing at its disposal all available information pertinent to the PROJECT(s) including previous reports and any other data relative to the PROJECT(s).
 - 4.4.2 Furnish to CONSULTANT, as required for the performance of CONSULTANT'S services, all reasonably available as-built data on the PROJECT(s) elements.
 - 4.4.3 When requested by the CONSULTANT, aid in procuring approvals and permits from all governmental authorities having jurisdiction over the PROJECT(s) and such approvals and consents from others as may be necessary for completion of the PROJECT(s). The CONSULTANT will prepare the necessary documents that will be required to be submitted with the permit applications. In addition, as directed by OWNER the CONSULTANT will attend meetings and work with the representatives of the appropriate authorities to secure approvals of the PROJECT(s). The OWNER will assist in this process.
 - 4.4.4 Designate in writing a person to act as OWNER 'S representative with respect to the services to be rendered under this AGREEMENT. Such persons shall have complete authority to transmit instructions, receive information, and interpret and define OWNER'S policies and decisions with respect to materials, equipment elements, and systems pertinent to CONSULTANT'S services.
 - 4.4.5 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT'S services, or any defect in the work.
 - 4.4.6 Reimburse the CONSULTANT for services in excess of the specified period of time at a mutually acceptable fee negotiated at the time all the pertinent circumstances are known and as established by the change to Task Order.

- 4.4.7 The OWNER reserves the right to contract with other consultants during the term of this AGREEMENT, whether or not such consultants may perform work that the CONSULTANT could perform pursuant to this AGREEMENT.

SECTION 5 RESPONSIBILITIES OF THE CONSULTANT

- 5.1 The CONSULTANT shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by the CONSULTANT under this agreement. The CONSULTANT shall, without additional compensation, correct or revise any errors, omissions or other deficiencies in his designs, specifications, reports and other services.
- 5.2 Approval by the OWNER of drawings, design, specifications, reports, and incidental Consulting work or materials furnished hereunder shall not in any way relieve the CONSULTANT of his responsibility for the technical adequacy of his work.
- 5.3 CONSULTANT shall maintain the following insurances, at its own expense, throughout the duration of this Agreement: statutory Workers' Compensation Insurance Comprehensive General Liability Insurance; Automobile Liability Insurance; and Engineer's Professional Liability Insurance. Airport shall be provided a certificate(s) of such insurance coverage. Such insurance certificate(s) shall indicate that the coverage may not be terminated without a minimum of thirty (30) days advance notice being provided to Airport. The coverage shall be applicable for any claims made either during the duration of this Agreement within the applicable statute of limitations period for such claims. The minimum limits of insurance coverage shall be as set forth below:
- A. Workers' Compensation: Statutory
 - B. Comprehensive General Liability Combined single limit for Bodily Injury or Property Damage: \$1 Million
 - C. Comprehensive Automobile Liability Combined single limit for Bodily Injury or Property Damage: \$1 Million
 - D. Professional Liability: \$1 Million
 - E. Excess Liability: Umbrella Form - Aggregate/Each Occurrence: \$4 Million (\$5 Million Total)

CONSULTANT shall provide OWNER with insurance certificates as proof of coverage; provided, however, that neither CONSULTANT's failure to provide nor OWNER's failure to request such certificates shall relieve CONSULTANT of the obligation to maintain such insurance coverage during the entire term of this AGREEMENT.

- 5.4 The CONSULTANT is not responsible under this AGREEMENT to audit Contractor's payrolls or records, or to check payrolls for compliance with wage rates or to act as foreman, superintendent, safety CONSULTANT, or for the safety of the Contractor's personnel, or to guarantee the Contractor's

workmanship, or to enforce governmental clauses made part of the construction contract as a consideration of the OWNER receiving governmental loans and grants.

- 5.5 The CONSULTANT shall assign sufficient qualified personnel for completion of each project Task Order within the project's approved schedule.
- 5.6 The CONSULTANT shall perform services for the OWNER with a standard of care ordinarily exercised by other firms providing similar services in accordance with accepted and sound professional practices, and conforms to applicable laws, codes and regulations. The CONSULTANT shall produce deliverables conforming to all FAA and State Aviation Regulations as required.
- 5.7 From time to time, CONSULTANT may have a need to subcontract portions of contracted work to qualified subcontractors and will include clear indication of such additional services to be subcontracted within the Task Order.

SECTION 6 – DUTIES, RESPONSIBILITIES, AND LIMITATIONS OF AUTHORITY OF RESIDENT PROJECT REPRESENTATIVE

- 6.1 General: Resident project representative as CONSULTANT's agent will act as directed by and under the supervision of CONSULTANT and will confer with CONSULTANT regarding his actions. Resident project representative's dealings in matters pertaining to the on-site work shall in general be only with the OWNER, CONSULTANT, and Contractor, and dealings with subcontractors shall only be through or with the full knowledge of Contractor.
- 6.2 Duties and Responsibilities: Resident project representative will:
 - 6.2.1 Schedules: Review the progress schedule, schedule of shop drawing submissions and schedule of values prepared by contractor and consult with CONSULTANT concerning their acceptability.
 - 6.2.2 Conferences: Attend preconstruction conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with CONSULTANT and OWNER and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
 - 6.2.3 Liaison:
 - 6.2.3.1 Serve as CONSULTANT's liaison with contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the contract documents. Assist CONSULTANT in serving as OWNER's liaison with contractor when contractor's operations affect OWNER's on-site operations.
 - 6.2.3.2 As requested by CONSULTANT, assist in obtaining from OWNER additional details or information, when required at the job site for proper execution of the work.
 - 6.2.4 Shop Drawings and Samples:

- 6.2.4.1 Receive and record date of receipt of shop drawings and samples, receive samples which are furnished at the site by contractor, and notify CONSULTANT of their availability for examination.
- 6.2.4.2 Advise CONSULTANT and contractor or its superintendent immediately of the commencement of any work requiring a shop drawing or sample submission if the submission has not been approved by CONSULTANT.
- 6.2.5 Review of Work, Rejection of Defective Work, Inspections and Tests:
 - 6.2.5.1 Conduct on-site observations of the work in progress as well as periodic observations of the site during times when the Contractor is not actually working to assist the CONSULTANT in determining if the work is in accordance with the contract documents and that completed work will conform to the contract requirements.
 - 6.2.5.2 Report to CONSULTANT and OWNER whenever he believes that any work is unsatisfactory, faulty or defective or does not conform to the contract documents, or does not meet the requirements of any inspections, tests or approval required to be made or has been damaged prior to final payment; and advise CONSULTANT and OWNER when he believes work should be corrected or rejected or should be uncovered for observation, or requires additional testing, inspection or approval.
 - 6.2.5.3 Verify that tests, equipment and systems startups and operating and maintenance instructions are conducted as required by the contract documents and in presence of the required personnel, and that contractor maintains adequate records thereof; observe, record and report to CONSULTANT appropriate details relative to test procedures and startups.
 - 6.2.5.4 Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the outcome of these inspections and report to CONSULTANT.
- 6.2.6 Interpretation of Contract Documents: Transmit to contractor CONSULTANT's clarifications and interpretations of the contract documents.
- 6.2.7 Modifications: Consider and evaluate contractor's suggestions for modifications in drawings or specifications and report them with recommendations to CONSULTANT.
- 6.2.8 Records:
 - 6.2.8.1 Maintain at the job site orderly files for correspondence, reports of job conferences, shop drawings and samples submissions, reproductions or original contract documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the contract, CONSULTANT's clarifications and interpretations of the contract documents, progress reports, test reports and other project related documents.

6.2.8.2 Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, quantities of material installed on the project, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to CONSULTANT.

6.2.8.3 Record names, addresses and telephone numbers of all contractors, subcontractors and major suppliers of materials and equipment.

6.2.9 Reports:

6.2.9.1 Furnish CONSULTANT periodic reports as required of progress of the work and Contractor's compliance with the approved progress schedule and schedule of shop drawing submissions.

6.2.9.2 Consult with CONSULTANT in advance of scheduled major tests, inspections or start of important phases of the work.

6.2.9.3 Report immediately to CONSULTANT and OWNER upon the occurrence of any accident.

6.2.10 Payment Requisitions: Review applications for payment with the Contractor for compliance with the established procedure for their submission and forward them with recommendations to CONSULTANT, noting particularly their relation to the schedule of values, work completed, and materials and equipment delivered at the site but not incorporated in the work.

6.2.11 Certificates, Maintenance and Operation Manuals: During the course of the work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed; and deliver this material to CONSULTANT for his review and forwarding to OWNER prior to final acceptance of the work.

6.2.12 Completion:

6.2.12.1 Before CONSULTANT issues a Certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

6.2.12.2 Conduct final inspection in the company of CONSULTANT, OWNER and Contractor and prepare a final list of items to be completed or corrected.

6.2.12.3 Verify that all items on final list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.

6.3 Limitations of Authority: Except upon written instructions of CONSULTANT, resident project representative:

- 6.3.1 Shall not authorize any deviation from the contract documents or approve any substitute materials or equipment.
- 6.3.2 Shall not exceed limitations on CONSULTANT's authority as set forth in the contract documents.
- 6.3.3 Shall not undertake any of the responsibilities of Contractor, subcontractors or Contractor's superintendent, or expedite the work.
- 6.3.4 Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the contract documents.
- 6.3.5 Shall not advise on or issue directions as to safety precautions and programs in connection with the work.
- 6.3.6 Shall not authorize OWNER to occupy the project in whole or in part.
- 6.3.7 Shall not participate in specialized field or laboratory tests.

SECTION 7 COMPENSATION

- 7.1 Payments to CONSULTANT made under this AGREEMENT shall be made at the fee and method mutually agreed upon by the parties as set forth in the Task Order.
- 7.2 Written approval from the OWNER shall be required in order to authorize the CONSULTANT to proceed with services above the fees established in the approved Task Order.
- 7.3 CONSULTANT shall submit monthly progress invoices for monthly and each invoice will indicate project fees per element, percentage of completion, total amount due, and a brief description of the specific work performed during the invoice period. Additional documentation will be available at the request of the OWNER.
- 7.4 Progress payments for services shall be made monthly to the CONSULTANT by the OWNER upon receipt of invoices which shall be based upon percentages of completion on the date of invoicing.
- 7.5 All payments to CONSULTANT shall be made within 30 days from date of invoice, unless the OWNER has a good-faith dispute regarding the amount or other legitimacy of an invoice.

SECTION 8 TERMINATION

- 8.1 This AGREEMENT may be terminated in whole or part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this AGREEMENT through no fault of the terminating party not less than ten (10) calendar days written notice of intent to terminate, provided that the other party is given an opportunity for consultation with the terminating party prior to termination.

- 8.2 This AGREEMENT may be terminated in whole or part in writing by the OWNER for its convenience not less than ten (10) calendar days written notice of intent to terminate, provided that the CONSULTANT is given an opportunity for consultation with the OWNER prior to termination.

Upon receipt of a termination notice, the CONSULTANT shall promptly discontinue all services affected (unless the notice directs otherwise) and deliver or otherwise make available to the OWNER all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the CONSULTANT in performing this AGREEMENT, whether completed or in process.

- 8.3 If this AGREEMENT is terminated by either party, the CONSULTANT shall be paid for services rendered and expenses incurred prior to the termination in addition to termination settlement costs reasonably incurred by the CONSULTANT relating to commitments which had become firm prior to the termination. If termination of the AGREEMENT occurs at the conclusion of one phase and prior to authorization of the OWNER to begin the next phase, payment by the OWNER of the completed phase shall be considered full compensation due the CONSULTANT. If the AGREEMENT is terminated by the OWNER for default of the CONSULTANT, the amount due the CONSULTANT may be adjusted to the extent of any additional costs incurred by the OWNER as a result of the CONSULTANT's default.

SECTION 9 INDEMNIFICATION

- 9.1 CONSULTANT shall indemnify and hold harmless OWNER and all of its officers, personnel, and agents from and against any and all claims, suits, lawsuits, action or actions, causes or causes of action, liabilities, damages, losses and expenses, including reasonable attorney's fees, and other claims and demands of whatsoever nature or kind, in law or in equity, in tort or in contract, or otherwise arising out of or resulting from the performance of the services, unless that any such claim, damage, loss or expense is caused by the negligent or intentional act, omission, and/or strict liability of OWNER, anyone directly employed by OWNER, or anyone for whose acts any of them may be liable.

SECTION 10 DISPUTE RESOLUTION

- 10.1 Except as may be otherwise provided in this AGREEMENT, all claims, counterclaims, disputes and other matters in question between the OWNER and the CONSULTANT arising out of or relating to this AGREEMENT or breach thereof will be decided by mediation if the parties hereto mutually agree, or in a court of competent jurisdiction within Richmond County, Georgia.

SECTION 11 EFFECTIVE DATE AND TERM

- 11.1 The effective date of this AGREEMENT is the date of its execution as set forth above. This AGREEMENT shall continue for a term of five (5) years, unless sooner terminated by either party in accordance with Section 8.

SECTION 12 GENERAL PROVISIONS

- 12.1 Consultant Status: The CONSULTANT is an independent contractor, and nothing contained in this AGREEMENT shall constitute or designate the CONSULTANT or any of its agents or employees as agents

or employees of the OWNER. The CONSULTANT shall in no way represent itself by act or omission, to be an agent of the OWNER.

- 12.2 Governing Law: This AGREEMENT will be governed by and construed in accordance with the laws of the State of Georgia.
- 12.3 Legal Construction. If any provision contained in this Contract is held to be invalid, illegal or unenforceable, that invalidity, illegality, or unenforceability will not affect any other provision of this Contract and this Contract will be construed as if the invalid, illegal or unenforceable provision had never been contained in this Contract.
- 12.4 Georgia Security and Immigration Act of 2006. As of July 1, 2009, all contracts with Augusta, Georgia must have a certification from the Consultant that they comply with the Georgia Security and Immigration Act of 2006. This requires all those individuals, firms, contractors, consultants, etc., contracting with Augusta to execute the Consultant Affidavit and Agreement. If subcontractors are engaged, they are required to execute the Subcontractor Affidavit.
- 12.5 Open Records. The Consultant acknowledges that all records relating to this Contract and the services to be provided under this Contract may be a public record subject to Georgia's Open Records Act (O.C.G.A. § 50-18-70, et seq.). Consultant shall cooperate fully in responding to such request and making all records, not exempt, available for inspection and copying as provided by law. Consultant shall notify Airport immediately of any request made under the Open Records Act and shall furnish Airport with a copy of the request and the response to such request.
- 12.6 Employment Eligibility Verification and Systematic Alien Verification for Entitlements (SAVE). All contractors and subcontractors entering into contracts with Augusta, Georgia for the physical performance of services shall be required to execute an Affidavit verifying its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Augusta, Georgia has registered with and is participating in a federal work authorization program. All Consultants and subcontractors must provide their E-Verify number and must be in compliance with the electronic verification of work authorized programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IR.CA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and shall continue to use the federal authorization program throughout the contract term. All Consultants shall further agree that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to its Contract with Augusta, Georgia the consultant will secure from such subcontractor(s) each subcontractor's E-Verify number as evidence of verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor affidavit provided in Rule 300- 10-01-.08 or a substantially similar form. All subcontractors shall further agree to maintain records of such compliance and provide a copy of each such verification to Augusta, Georgia at the time the subcontractor(s) is retained to perform such physical services.
- 12.7 Non-Collusion of Consultant. By submission of a proposal, the Consultant certifies, under penalty of perjury, that to the best of its knowledge and belief:

- A. The prices in its proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- B. Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the consultant prior to opening, directly or indirectly, to any other vendor or to any competitor.
- C. No attempt has been made, or will be made, by the Consultant to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

12.8 Conflict of Interest. The Consultant certifies that it is not now engaged in any work, nor will it engage in subsequent assignments during the period that this Contract is in force, that will pose conflicts with the interests of the Airport relative to the work covered by this Contract. The Airport will be notified of any potential conflicts of interest by the Consultant prior to the Consultant's undertaking such assignments. The Consultant further agrees not to use any of the information it receives or any of its work product in any manner contrary to the Airport's interests both during the Contract's term and thereafter.

By submission of a proposal and entering into this Contract, the Consultant firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

- A. No circumstances exist which cause a Conflict of Interest in performing the services required by this Contract, and
- B. That no employee of the County or Aviation Commission, nor any member thereof, nor any public agency or official affected by this Contract, has any pecuniary interest in the business of the responding firm or its sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this Contract.

12.9 Modification and Legislative Authorization. "Consultant acknowledges that this Contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Aviation Commission and approval of the Mayor. Under Georgia law, Consultant is deemed to possess knowledge concerning the City's ability to assume contractual obligations and the consequences of Consultant's provision of goods or services to the City or Airport under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Consultant may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Consultant agrees that if it provides goods or services to the City or the Airport under a Contract that has not received proper legislative authorization or if the Consultant provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by the City's Charter and Code, the Airport may withhold payment for any unauthorized goods or services provided by Consultant. Consultant assumes all risk of non-payment for the provision of any unauthorized goods or services to the Airport or the City, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to the Airport or the City, however characterized, including, without limitation, all remedies at law or equity." This

acknowledgement shall be a mandatory provision in all City contracts for goods and services, except revenue producing contracts.

12.10 Notices: All written notices to OWNER by CONSULTANT shall be addressed to:

Augusta, Georgia - Augusta Regional Airport
 1501 Aviation Way
 Augusta, Georgia 30906
 Attention: Herbert L. Judon, Jr., Executive Director

and

Augusta, Georgia - Law Department
 535 Telfair Street, Building 3000
 Augusta, Georgia 30901
 Attention: General Counsel

All written notices to CONSULTANT by OWNER shall be addressed to:

- 12.11 Electronic Formats and Signatures: The Parties agree and acknowledge that this AGREEMENT may be kept in electronic form and that an electronic version of this AGREEMENT will be just as valid and enforceable as the original. This AGREEMENT may be signed in one or more counterparts (including faxed or electronically scanned copies), each of which will be deemed one and the same with the original. Reproductions of this executed original (with reproduced signatures) will be deemed to be original counterparts of this AGREEMENT.
- 12.12 Reuse of Documents: All documents including drawings and specifications prepared by CONSULTANT pursuant to this AGREEMENT are instruments of service in respect of the project. They are not intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purposes intended will be at OWNER's sole risk and without liability or legal exposure to CONSULTANT; and OWNER shall indemnify and hold harmless CONSULTANT from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by OWNER and CONSULTANT. Notwithstanding these provisions the OWNER shall be provided upon request a reproducible copy of any drawing produced under this AGREEMENT at the cost of reproduction.
- 12.13 Entire Agreement: This AGREEMENT and any attachments referenced herein are incorporated herein for all purposes and, together, constitute the entire AGREEMENT and supersede all prior agreements and understandings between the parties concerning the subject matter of this AGREEMENT.

- 12.14 Severability: The invalidity, illegality or unenforceability of any provision of this AGREEMENT shall not affect the validity, legality or enforceability of any other provision of this AGREEMENT.

SECTION 13 MANDATORY FEDERAL CONTRACT PROVISIONS

- 13.1 The following federal statutes and regulations mandating certain contract provisions are incorporated herein by reference. Certain provisions are set forth below in the text of this AGREEMENT to comply with the federal statutes and regulations referenced in the below table. In the event of the omission of any language required by the referenced federal statutes or regulations, or in the event of a conflict between the textual provisions set forth in this AGREEMENT and the requirements of the referenced federal statutes or regulations, this AGREEMENT shall be deemed to incorporate any required language in the federal statutes or regulations and any conflicts shall be resolved in favor of the language required by the federal statutes or regulations. The term “Sponsor” in this Section 13 shall be construed as the OWNER.

Provision	Law/Statute
Civil Rights Act of 1964, Title VI Contractor Contractual Requirements	49 CFR Part 21
General Civil Rights Provisions in the Airport and Airway Improvement Act of 1982, Section 520	49 USC 47123
Participation by Disadvantaged Business Enterprises	49 CFR Part 26
Restrictions on Lobbying	49 CFR Part 20 Appendix A; 2 CFR Part 200 Appendix II; 31 USC 1352
Access to Records and Reports	2 CFR 200.333, 200.336
Breach of Contract Terms	2 CFR 200 Appendix II
Rights to Inventions	2 CFR 200 Appendix II; 37 CFR 401
Trade Restriction Clause	49 CFR Part 30
Termination of Contract	2 CFR 200
Fair Labor Standards Act	29 USC 201 et seq.; 29 CFR Chapter V
Occupational Safety and Health Act	29 CFR Part 1910
Veteran’s Preference	49 USC 471112
Seismic Safety	49 CFR Part 41
Distracted Driving	Executive Order 13513; DOT Order 3902.10
Energy Conservation Requirements	42 USC 6201 et seq.
Equal Employment Opportunity	29 CFR 200 Appendix II; 41 CFR 60-1.4; 41 CFR 60-4.3
Clean Air/Water Pollution Control	2 CFR 200 Appendix II

- 13.2. General Civil Rights Provisions. The CONSULTANT agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision binds the CONSULTANT and sub-tier contractors

from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

- 13.3 Title VI Civil Rights Assurances. During the performance of this contract, the CONSULTANT, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:
- 13.3.1 Compliance with Regulations: The contractor will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
 - 13.3.2 Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
 - 13.3.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of Race, color, or national origin.
 - 13.3.4 Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
 - 13.3.5 Sanctions for Noncompliance: In the event of a contractor’s noncompliance with the Nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - 13.3.5.1 Withholding payments to the contractor under the contract until the contractor complies; and/or
 - 13.3.5.2 Cancelling, terminating, or suspending a contract, in whole or in part.

13.3.6 Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in or is threatened with litigation by a subcontractor or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

13.4 Title VI List of Pertinent Nondiscrimination Acts and Authorities: During the performance of this contract, the CONSULTANT, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following nondiscrimination statutes and authorities, including but not limited to:

13.4.1 Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

13.4.2 49 CFR Part 21 (Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);

13.4.3 The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

13.4.4 Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794 et seq.) (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

13.4.5 The Age Discrimination Act of 1975, as amended (42 USC 6101 et seq.) (prohibits discrimination on the basis of age);

13.4.6 Airport and Airway Improvement Act of 1982, as amended (49 USC 471, Section 47123) (prohibits discrimination based on race, creed, color, national origin, or sex);

13.4.7 The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

13.4.8 Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC 12131-12189) as implemented by Department of Transportation regulations at 49 CFR Parts 37 and 38;

- 13.4.9 The Federal Aviation Administration's Nondiscrimination statute (49 USC 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- 13.4.10 Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- 13.4.11 Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed.Reg. at 74087 to 74100); and
- 13.4.12 Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 et seq.).

13.5 Disadvantaged Business Enterprise (DBE) Assurances.

- 13.5.1 Policy: It is the policy of the DOT that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this AGREEMENT. Consequently, the DBE requirements of 49 CFR Part 26 apply to this AGREEMENT.
- 13.5.2 DBE Obligation: The CONSULTANT agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this AGREEMENT. In this regard, all contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

13.6 Restrictions on Lobbying. The CONSULTANT certifies by signing this AGREEMENT, to the best of his knowledge and belief, that:

- 13.6.1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 13.6.2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of

Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- 13.6.3 The CONSULTANT shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.
- 13.7 Access to Records and Reports. The CONSULTANT must maintain an acceptable cost accounting system. The CONSULTANT agrees to provide the sponsor, the Federal Aviation Administration, and the Comptroller General of the United States, or any of their duly authorized representatives, access to any books, documents, papers, and records of the CONSULTANT which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The CONSULTANT agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.
- 13.8 Rights to Inventions. Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR Part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative AGREEMENTS. This contract incorporates by reference the patent and inventions rights as specified in 37 CFR 401.14. The CONSULTANT must include this requirement in all sub-tier contracts involving experimental, developmental or research work.
- 13.9 Trade Restriction Certification. The Trade Restriction Certification set forth in 49 CFR Part 30 is incorporated herein by reference and shall have the same force and effect as if given in full text.
- 13.10 Fair Labor Standards Act. This contract and all subcontracts that result from this solicitation incorporate by reference the provisions of 29 USC 201 et seq. and 29 CFR Chapter V, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full- and part-time workers. The CONSULTANT has full responsibility to monitor compliance with the referenced statutes and regulations. The CONSULTANT must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.
- 13.11 Occupational Safety and Health Act. This contract and all subcontracts that result from this solicitation incorporates by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The CONSULTANT must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The CONSULTANT retains full responsibility to monitor its compliance and its subcontractors' compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). The CONSULTANT must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.
- 13.12 Veteran's Preference. In the employment of labor (excluding executive, administrative, and supervisory positions), the CONSULTANT and all sub-tier contractors must give preference to covered veterans as

defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

- 13.13 Seismic Safety. In the performance of design services, the CONSULTANT agrees to furnish a building design and associated construction specifications that conform to a building code standard which provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of design services, the CONSULTANT agrees to furnish the OWNER a "certification of compliance" that attests to conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

- 13.14 Distracted Driving. In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), the FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant. In support of this initiative, the OWNER encourages the CONSULTANT to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The CONSULTANT must include the substance of this clause in all sub-tier contracts exceeding \$3,500 and that involve driving a motor vehicle in performance of work activities associated with the project.

- 3.15. Energy Conservation Requirements. The CONSULTANT and any subcontractors agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC 6201 et seq.).

- 13.16 Equal Employment Opportunity. The mandatory contract language and mandatory specification language set forth in 41 CFR 60-1.4 and 41 CFR 60-4.3 is incorporated herein by reference and shall have the same force and effect as if given in full text.

- 13.17 Clean Air/Water Pollution Control. The CONSULTANT agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC 740-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387). The CONSULTANT agrees to report any violation to the OWNER immediately upon discovery. The OWNER assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

- 13.18 This includes all other applicable current regulations not mentioned above, as well as covered under O.C.G.A regulations.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written above.

OWNER:

AUGUSTA, GEORGIA

By: _____

Garnett L. Johnson, Mayor

Date: _____

CONSULTANT:

MEAD & HUNT, INC.

By: _____

Date: _____

Attest: _____

Attest: _____

Lena J. Bonner, Clerk of Commission

AUGUSTA GENERAL AVIATION COMMISSION

By: _____

Title: Chairman

Date: _____

Attest: _____

Approved as to Legal Form: _____

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Request for Qualifications

Request for Qualifications will be received at this office until **Monday, April 10, 2023 @ 11:00 a.m.** via ZOOM Meeting ID: 847 1554 6572; Passcode: 962657 for furnishing:

RFQ Item #23-156 Professional Aviation Planning and Feasibility Studies Consulting Service for Augusta, GA – Augusta Regional Airport

RFQs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFQ documents may be viewed on the Augusta Georgia web site under the Procurement Department ARCBid. RFQ documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, March 24, 2023 @ 5:00 P.M. No RFQ will be accepted by fax or email, all must be received by mail or hand delivered.

No RFQ may be withdrawn for a period of **90 days** after RFQ have been opened, pending the execution of contract with the successful bidder(s).

Request for qualifications (RFQ) and specifications. An RFQ shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for qualification including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for qualification issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Respondents are cautioned that acquisition of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle March 2, 9, 16, 23, 2023
Metro Courier March 2, 2023

Revised: 3/22/21



RFQ Opening RFQ Item #23-156 Professional Aviation Planning
and Feasibility Studies Consulting Services
for Augusta, GA – Augusta Regional Airport
RFQ Due: Monday, April 10, 2023 @ 11:00 a.m.

Total Number Specifications Mailed Out: 26
Total Number Specifications Download (Demandstar): 9
Total Electronic Notifications (Demandstar): 225
Georgia Procurement Registry: 1134
Total packages submitted: 3
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify Number	Save Form	Original	Copies 7
W.K. Dickson & Co., Inc. 2120 Powers Ferry Rd., Suite 100 Atlanta, GA 30339	Yes	110665	Yes	Yes	Yes
Mead & Hunt, Inc. 878 South Lake Drive Lexington, SC 29072	Yes	1430084	Yes	Yes	Yes
Goodwyn Mills Cadwood, LLC (GMC) 801 Broad St., Suite 900 Augusta, GA 30901	Yes	829134	Yes	Yes	Yes



Evaluation Sheet RFQ Item #23-156
Professional Aviation Planning and Feasibility Studies Consulting Services
for Augusta, GA – Augusta Regional Airport
RFQ Evaluation Date: Friday, May 5, 2023 @ 10:00 a.m.

Item 8.

Vendors			Goodwyn Mills Cadwood, LLC (GMC) 801 Broad St., Suite 900 Augusta, GA 30901	Mead & Hunt, Inc. 878 South Lake Drive Lexington, SC 29072	W.K. Dickson & Co., Inc. 2120 Powers Ferry Rd., Suite 100 Atlanta, GA 30339		Goodwyn Mills Cadwood, LLC (GMC) 801 Broad St., Suite 900 Augusta, GA 30901	Mead & Hunt, Inc. 878 South Lake Drive Lexington, SC 29072	W.K. Dickson & Co., Inc. 2120 Powers Ferry Rd., Suite 100 Atlanta, GA 30339
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)				Weighted Scores		
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)						
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS		PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	25	3.0	4.5	3.5		75.0	112.5	87.5
3. Organization & Approach Include	(0-5)	20	4.0	5.0	5.0		80.0	100.0	100.0
4. Scope of Services - Firm’s understanding of the Scope of Services and task requirements to be performed included in Section III. Firm’s method for management of overall project costs, schedule, quality assurance/quality control, and other issues critical to this project to include the following: a. Firms Experience specifically consulting services in reference to aviation planning and feasibility studies. b. Relevant Project Experience and Performance on Past Similar Projects c. Demonstrated knowledge and familiarity with the Federal Aviation Administration (FAA) regulations, policies, and procedures as related to commercial service airports. d. Working relationships with the FAA Atlanta District Office and the Georgia Department of Transportation (GDOT) Aviation Programs.	(0-5)	15	3.5	5.0	3.5		52.5	75.0	52.5
5. Schedule of Work	(0-5)	10	3.0	4.5	4.5		30.0	45.0	45.0
6. Financial Stability	(0-5)	10	4.0	4.0	3.5		40.0	40.0	35.0
7. References	(0-5)	5	4.5	4.5	4.5		22.5	22.5	22.5
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 425)			22.0	27.5	24.5		300.0	395.0	342.5
Phase 2 (Option - Numbers 9-10 (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)									
9. Presentation by Team	(0-5)	10					0	0	0
10. Q&A Response to Panel Questions	(0-5)	5					0	0	0
Total Phase 2 - (Total Maximum Ranking 10 - Maximum Weighted Total Possible 75)			0	0	0		0	0	0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)									
Total Cumulative Score (Maximum point is 500)			22.0	27.5	24.5		300.0	395.0	342.5

Internal Use Only

Evaluator: __Cumulative_____ Date: _____6/1/23_____

Procurement DepartmentRepresentative:_____Nancy Williams_____

Procurement Department Completion Date: _____6/1/2023_____



(706) 798-3236 • Fax: (706) 798-1551 • 1501 Aviation Way • Augusta, Georgia 30906 • www.flyags.com

June 1, 2023

Geri Sams, Director
Augusta, Georgia Procurement Department
535 Telfair Street, Suite 605
Augusta, Georgia 30901

Re: Award Recommendation – Professional Aviation Planning and Feasibility Studies Consulting Services for Augusta, GA – Augusta Regional Airport

Dear Ms. Sams,

The Augusta Procurement Department has publicly bid the plans and specifications for the proposed RFQ #23-156 Professional Aviation Planning and Feasibility Studies Consulting Services for Augusta, GA – Augusta Regional Airport. Bids were opened and read publicly on June 1, 2023 at 10:00 am, local time at the Augusta Procurement Department.

Based on our review, we recommend awarding the bid to Mead & Hunt. The recommendation is to enter into contract negotiations with Mead & Hunt based on the RFQ selection committee scoring.

If you have additional questions, please contact me at (706) 796-4040 or via email at hjudon@augustaga.gov.

Sincerely,

A handwritten signature in black ink, reading "Herbert L. Judon, Jr.", written in a cursive style.

Herbert L. Judon, Jr.
Executive Director

XEROX STATE HEALTHCARE LLC 2023-03-02	jonathan.matheny@conduent.com Matheny, Jonathan		
XEROX STATE HEALTHCARE LLC 2023-03-02	shssvregistrations@conduent.com BIDDESK2, BIDDESK2		
iManagement Consulting LLC 2023-03-02	dan.johnson@imcllc.biz Johnson, Daniel	N	NOM
quality clinical laboratory consultants 2023-03-02	TANISHA@QCLC-LLC.COM TAYLOR-BURNETTE, TANISHA	N	NOM

ETHNIC GROUP	COUNT
African American	56
Asian American	17
Native American	3
Hispanic/Latino	5
Pacific Island/American	2
Non Minority	427
Not Classified	0
Total Number of Vendors	510
Total Number of Contacts	1134

[PR_bid_email_list](#)

GOODWYN MILLS CAWOOD
6120 POWERS FERRY RD., NW
SUITE 350
ATLANTA, GA 30339

POND & COMPANY
621 NW FRONTAGE ROAD,
SUITE 320
AUGUSTA, GA 30907

MEAD & HUNT
878 SOUTH LAKE DRIVE
LEXINGTON, SC 29072

MORELAND ALTOBELLI
2450 COMMERCE AVENUE
SUITE 100
DULUTH, GA 30096-8910

JOHNSON LASCHOB & ASSOCIATES
1296 BROAD STREET
AUGUSTA, GA 30901

WOOLPERT
375 NORTHRIDGE RD, #100
ATLANTA, GA 30350

POND & COMPANY
621 NW FRONTAGE ROAD, STE 320
AUGUSTA, GA 30907

EMC ENGINEERING SERVICES
4106 COLBERN BLVD, STE 105
EVANS, GA 30809

HUSSEY GAY BELL
329 COMMERCIAL DRIVE
SAVANNAH, GA 31406

WOOD
ATTN: GREGG HUDSPETH
1075 BIG SHANTY RD., SUITE 100
KENNESAW, GA 30144

PRIME ENGINEERING
3715 NORTHSIDE PARKWAY, NW
300 NORTHCREEK, SUITE 200
ATLANTA, GA 30327

ATTN: SCOTT WILLIAMS
CRANSTON ENGINEERING
452 ELLIS STREET
AUGUSTA, GA 30903-2546

JACOB ENGINEERING
10 10TH STREET NW, SUITE 1400
ATLANTA, GA 30309

BENESCH
1005 BROAD STREET, STE 200
AUGUSTA, GA 30901

HOLT CONSULTING COMPANY
2801 DEVINE ST., SUITE 201
COLUMBIA, SC 29205

OAC
144 BREAKAWAY TRAIL
TITUSVILLE, FL 32780

KIMLEY-HORN
817 W PEACHTREE ST NW
THE BILTMORE, SUITE 601
ATLANTA, GA 30308

MICHAEL BAKER INTERNATIONAL
420 TECHNOLOGY PARKWAY
SUITE 150
NORCROSS, GA 30092

AES
2300 LAKEVIEW PKWY,
ALPHARETTA, GA 30009

W. K. DICKSON & CO.
1450 GREENE STREET
SUITE 145
AUGUSTA, GA 30901

GOODWYN, MILLS & CAWOOD
801 BROAD STREET
SUITE 900
AUGUSTA, GA 30901

PAGASUS ASSOCIATES
INTERNATIONAL
1536 DUNWOODY VILLAGE PARKWAY
DUNWOODY, GA 30338

PBS & J, INC.
5665 NEW NORTHSIDE DRIVE
ATLANTA, GA 30328

AECOM
101 RESEARCH DR
COLUMBIA, SC 29203

ICF
2635 CENTURY CENTER PARKWAY
SUITE 1000
ATLANTA, GA 30345

ALLIED SOLUTION ENTERPRISE
ATTN: JASON COLLIER
300 VETERANS WAY
CARMEL, IN 46032

ROBERT & COMPANY
229 PEACHTREE ST, NE INT TOWER
ATLANTA, GA 30303

HERBERT JUDON
AUGUSTA REGIONAL AIRPORT

Tim Weegar
AUGUSTA REGIONAL AIRPORT

PHYLLIS MILLS JOHNSON
COMPLIANCE DEPARTMENT

RFQ Item #23-156 Professional Aviation
Planning and Feasibility Studies Consulting
Services for Augusta, GA – Augusta Regional
Airport
RFQ DUE: MON., April 10, 2023 @ 11 A.M.

[Bid Details](#)

[Audit Trail](#)

[Watchers List](#)

[Planholders](#)

[Postbid Viewers](#)

[Broadcast History](#)

Planholders

[Add Supplier](#)

[Export To Excel](#)

Supplier (9)

Supplier 	Download Date
Aero Systems Engineering	03/08/2023
Infrastructure Consulting & Engineering	03/03/2023
Mead & Hunt	03/02/2023
Merchant Aviation, LLC	03/17/2023
One Core Consulting	04/04/2023
Onvia, Inc. - Content Department	03/02/2023
Pond & Company	03/06/2023
TLC Engineering Solutions	03/02/2023
WK Dickson	03/03/2023

[Add Supplier](#)

Supplier Details

Supplier Name	Aero Systems Engineering
Contact Name	Rob Brethauer
Address	2700 Delk Rd SE Suite 100, Marietta, GA 30067-8846
Email	rob.brethauer@aerosys.net
Phone Number	770-423-4200

[Remove](#)

Documents

Filename	Type	Action
23-156_RFQ	Bid Document / Specifications	View History



Public Services Committee Meeting

Meeting Date: October 10, 2023

Augusta Regional Airport

Department:	Augusta Regional Airport – Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grants
Presenter:	Herbert Judon
Caption:	Motion to Approve acceptance of FAA AIP Grants No. 3-13-0011-054-2023 (#54), No. 3-13-0011-055-2023 (#55), No. 3-13-0011-056-2023 (#56), and No. 3-13-0011-057-2023 (#57). Approved by the Augusta Aviation Commission on September 21, 2023.
Background:	Staff submitted the 2023 Final AIP Grant Applications along with the Final Airport Terminal Program (ATP) Grant, Airport Infrastructure Grant (AIG) Application and Coronavirus Aid, Relief, and Economic Security (CARES) Addendum Grant to the FAA Atlanta Airports District Office. These grants included the Taxiway F Rehabilitation Design, the Construction of the Gates 3 & 4 Terminal Improvement project, Hangar N1 Apron & Taxilane Construction, and the Standard Aero Ramp Rehabilitation Project. The application included the cost of construction administration and construction observation services. The FAA has agreed to fund the projects applied for in the amount of \$12,941,781. Augusta Regional Airport has been awarded all referenced grants.
Analysis:	<p>These grants will fund projects in fiscal year 2023/2024. The grants are approved for the following projects at Augusta Regional at Bush Field Airport:</p> <ul style="list-style-type: none"> • Grant #54 – Standard Aero Ramp Rehabilitation; Hangar N1 Apron & Taxilane (This grant is an addendum to the existing CARES grant for development projects) • Grant #55 – Taxiway F Rehabilitation Design • Grant #56 – Construct Gate 3 & 4 Terminal Improvements • Grant #55 – Construct Gate 3 & 4 Terminal Improvements <p>The maximum obligation by the FAA in FY 2023 is \$12,941,781.</p>
Financial Impact:	Augusta Regional Airport and the City of Augusta have received Grant #54 in the total amount of \$7,543,947.00, Grant #55 in the total amount of \$594,505.00, Grant #56 in the total amount of \$4,000,000, and Grant #57 in the total amount of \$803,329.00.
Alternatives:	To deny.

Recommendation: Recommend Approval. Approved by the Augusta Aviation Commission on September 21, 2023.

Funds are available in the following accounts: 5515081118-3313111, 5412110
551081301-3313111, 5413120
551081304-3313111, 5412110

REVIEWED AND
APPROVED BY: N/A



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin Islands

Atlanta Airports District Office:
1701 Columbia Ave., Suite 220
College Park, GA 30337

August 17, 2023

Mayor Garnett L. Johnson
City of Augusta
535 Telfair St.
Suite 200
Augusta, GA 30901

Dear Mr. Johnson:

Augusta Regional at Bush Field Airport

City of Augusta

AIP Grant No 3-13-0011-045-2020

UEI No UWFUTLZND7Q6

Letter Amendment (Amendment No.1)

This is in response to your letter dated, dated October 4, 2022, requesting an amendment to the Grant Agreement for the subject AIP grant to: decrease the maximum obligation of the United States as set forth in the Grant Agreement accepted by the Sponsor, on May 28, 2020. This letter, together with your letter, effects the amendment, as requested, and commits the Federal Aviation Administration, acting for and on behalf of the United States of America, to decrease the maximum obligation of the United States by **\$7,543,947** (from \$19,376,235 to \$11,832,288) to transfer funds to addendum grant 3-13-0011-054-2023 to construct the Hangar N1 North Apron and rehabilitate the Standard Aero Ramp.

Under the terms of the Grant Agreement, this document is incorporated into and constitutes Amendment No. 1 to the above referenced Grant Agreement. All other terms and conditions of the Grant Agreement remain in full force and effect.

Sincerely,

JOSEPH PARKS
PRESTON

Digitally signed by JOSEPH
PARKS PRESTON
Date: 2023.08.17 08:29:48
-04'00'

Signature

Parks Preston

Name

Manager

Title

3-13-0011-057-2023



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin Islands

Atlanta Airports District Office:
1701 Columbia Ave., Suite 220
College Park, GA 30337

September 6, 2023

Honorable Garnett L. Johnson
535 Telfair St.
Augusta, GA 30901

Honorable Mr. Johnson:

The Grant Offer for the Bipartisan Infrastructure Law (BIL) - Airport Infrastructure Grant (AIG) Project No. 3-13-0011-057-2023 at Augusta Regional at Bush Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the same day or after the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 15, 2023**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. We

3-13-0011-057-2023

expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in "inactive" status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit [FAA Form 5100-140, Performance Report](#) within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit [FAA Form 5370-1, Construction Progress and Inspection Report](#), within 30 days of the end of each Federal fiscal quarter.

Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Laura Breeding, (404)305-5706, Laura.A.Breeding@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,


[Parks Preston \(Sep 6, 2023 15:28 EDT\)](#)

Parks Preston
 Manager

3-13-0011-057-202

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) % of the allowable costs incurred accomplishing the Project a the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. Maximum Obligation. The maximum obligation of the United States payable under this Offer is \$803,329.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b

\$ 803,329 for airport development.

2. Grant Performance. This Grant Agreement is subject to the following Federal award requirements:

- a. Period of Performance:

1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of th Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).

- b. Budget Period:

1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in Paragraph 2(a)(1). Pursuant to 2 CFR § 200.403(h), a sponsor may charge to the Grant only allowable costs incurred up to the end of the Budget Period. Eligible project-related costs incurred on or after November 15, 2021 that comply with all Federal funding procurement requirements and FAA standards are allowable costs.
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.

- c. Close Out and Termination

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred

3-13-0011-055-2023



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin Islands

Atlanta Airports District Office:
1701 Columbia Ave., Suite 220
College Park, GA 30337

July 3, 2023

Honorable Garnett L. Johnson
535 Telfair St.
Augusta, GA 30901

Honorable Mr. Johnson:

The Grant Offer for Airport Improvement Program (AIP) Project No. 3-13-0011-055-2023 at Augusta Regional at Bush Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the same day or after the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than July 31, 2023.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses

3-13-0011-055-2023

consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit [FAA Form 5100-140, Performance Report](#) within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit [FAA Form 5370-1, Construction Progress and Inspection Report](#), within 30 days of the end of each Federal fiscal quarter.

Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Laura Breeding, (404)305-5706, Laura.A.Breeding@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

Parks Preston

Parks Preston (Jul 3, 2023 15:32 EDT)

Parks Preston
Manager

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. Maximum Obligation. The maximum obligation of the United States payable under this Offer is \$594,505.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$ 594,505 for airport development.

Grant Performance. This Grant Agreement is subject to the following Federal award requirements:

- a. Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).
- b. Budget Period:
 1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in paragraph (2)(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.
- c. Close Out and Termination
 1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this

3-13-0011-056-2023



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin Islands

Atlanta Airports District Office:
1701 Columbia Ave., Suite 220
College Park, GA 30337

August 10, 2023

Honorable Garnett L. Johnson
535 Telfair St.
Augusta, GA 30901

Honorable Mr. Johnson:

The Grant Offer for the Bipartisan Infrastructure Law (BIL) - Airport Terminal Program Grant (ATP) Project No. 3-13-0011-056-2023 at Augusta Regional at Bush Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the same day or after the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than September 8, 2023.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. We

3-13-0011-056-2023

expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in "inactive" status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit [FAA Form 5100-140, Performance Report](#) within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit [FAA Form 5370-1, Construction Progress and Inspection Report](#), within 30 days of the end of each Federal fiscal quarter.

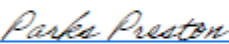
Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Laura Breeding, (404)305-5706, Laura.A.Breeding@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,


 Parks Preston (Aug 10, 2023 10:56 EDT)

Parks Preston
 Manager

3-13-0011-056-2023

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety-five (95) % of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$4,000,000.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$ 4,000,000 for airport development.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:
 - a. Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).
 - b. Budget Period:
 1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in Paragraph 2(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred up to the end of the Budget Period. Eligible project-related costs incurred on or after November 15, 2021 that comply with all Federal funding procurement requirements and FAA standards are allowable costs.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.
 - c. Close Out and Termination



Public Services Committee Meeting

Meeting Date: October 10, 2023

Augusta Regional Airport

Department:	Augusta Regional Airport –Amendment to the Customer Facility Charge (CFC) Ordinance 7449
Presenter:	Herbert Judon
Caption:	Motion to Approve the Amendment to CFC Ordinance and to waive the Second Reading. Approved by the Augusta Aviation Commission on July 27, 2023.
Background:	<p>In the past, the Aviation Commission had a clause in the On-Site Rental Car Concession agreements allowing for collection of CFC funds. In 2008, the Commission adopted an ordinance addressing collection of CFC's from off-site rental car companies providing service to customers at the Airport. The original ordinance was drafted after consultation with the rental car agencies. In 2012, the Commission entered into new concession agreements with the on-site rental car companies however, the new agreements did not address the collection of CFC's. In December 2013, the Aviation Commission voted to amend the CFC ordinance in order to address CFC collections to include the on-site rental car concessions.</p> <p>Subsequently, the Airport contracted with a consulting firm that specializes in Airport Rental Car Contracts and related issues as part of the Consolidated Rental Car project. Upon reviewing the amended ordinance, the Consultant voiced concerns on the extremely restrictive nature of the ordinance's designated uses for the CFC funds. The Consultant recommended that the ordinance be amended to allow for more flexibility in the designation of the funds. These changes would allow the Airport to utilize the CFCs in case of emergencies or catastrophic events, such as a terrorist event or an extreme downturn in the economy. This would allow the CFCs, which are paid by Airport rental car customers, to be utilized for the continued operation of the Airport or to cover Airport or bond debts. The Ordinance was amended again to reflect these new changes.</p> <p>A Consolidated Rental Car project is nearing completion on the building construction phase. Additional phases of the project are budgeted for future years. In consultation with the rental car agencies, it was determined that the best course of action would be to increase the CFC charge to cover costs of the future phases and to offset costs for the land rent. The increase in CFC Fees to \$4.50 per contract day requires another amendment to the original Ordinance. The current ordinance limits the changes in CFC fees to a January 1 start date</p>

The amendment will remove the January 1 limitation and allow flexibility for AGS to make adjustments as necessary.

Analysis:

The additional fee will allow for faster turnaround on the future phases of the Consolidated Rental Car project and will help to offset increased costs to the rental car agencies on land rent. The new rate fee is consistent with other airports around the southeast US. The change to the January 1 start date will allow for more flexibility for the AAC in the future. The basic language and intent of the CFC Ordinance will remain the same, providing facilities and infrastructure for rental car customers.

Financial Impact:

The increased CFC Fees will provide additional revenue to complete the future budgeted projects in a more timely fashion. The current CFC is \$3.5 per contract day. With increase to \$4.5, the financial impact will be approximately \$330,000 per year.

Alternatives:

To deny.

Recommendation:

Recommend Approval. Approved by the Augusta Aviation Commission on July 27, 2023.

Funds are available in the following accounts:

Revenue account 551081115-3492602

**REVIEWED AND
APPROVED BY:**

N/A

Ordinance NO. xxxx

AN ORDINANCE TO AMEND THE AUGUSTA, GEORGIA CODE SECTION 1-3-8.16 CUSTOMER FACILITY CHARGE 1-3-8.20 SUBSECTIONS (a) and (f), AS TO PROVIDE FOR CHANGES TO THE EXPENDITURES OF RENTAL CAR CUSTOMER FACILITY CHARGES; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE AUGUSTA, GEORGIA COMMISSION AND IT IS HEREBY ORDAINED BY THE AUTHORITY OF SAME, THAT THE AUGUSTA, GEORGIA CODE BE AMENDED AS FOLLOWS:

SECTION 1. Section 1-3-8.20(t) of the Augusta, GA Code shall be amended by striking Section 1-3-8.20(t) in its entirety and replacing it with the following:

(t) The current Rental Car Customer Facility Charge is three dollars and fifty cents (\$3.50) per Contract Day. As used in this Ordinance, "Contract Day" means each twenty-four (24) hour period, and each fraction thereof, during which a motor vehicle having been delivered by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider to each customer at the Airport is rented by such customer from the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider. Each fractional period less than a twenty-four (24) hour period shall be deemed a Contract Day. The Aviation Commission plans to adjust the current Rental Car Customer Facility Charge to four dollars and fifty cents (\$4.50) per Contract Day effective September 1, 2023 and may adjust this new Rental Car Customer Facility Charge as deemed necessary. The adjusted Rental Car Customer Facility Charge shall become effective as determined by the Aviation Commission.

SECTION 2. This Amendment to the Section 1-3-8.20(t) as set forth herein shall become effective upon its adoption in accordance with applicable laws.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. SAVINGS CLAUSE

In the event any phrase, clause, sentence, paragraph, or paragraphs of this Ordinance is or are declared invalid for any reason, the remainder of this Ordinance shall not be invalidated, but shall remain in full force and effect, all parts of this Ordinance being declared separable and independent of all others. In the event that a judgment is entered, and all appeals exhausted, which judgment finds, concludes or declares this Ordinance is unconstitutional or is otherwise invalid, the Customer Facility Charge authorized by this Ordinance shall be suspended and terminated as of the date such declaration.

AN ORDINANCE TO AMEND THE AUGUSTA-RICHMOND COUNTY CODE SECTION § 1-3-8.15-1.3.28 SO AS TO AMEND THE CODE TO PROVIDE FOR A RENTAL CAR CUSTOMER FACILITY CHARGE FOR ON PREMISES RENTAL CAR CONCESSIONS AT THE AUGUSTA REGIONAL AIRPORT AT BUSH FIELD; TO PROVIDE FOR LEVY AND COLLECTION OF SAID FEES; TO PROVIDE PENALTIES FOR UNTIMELY PAYMENT OF SAID FEES AND OTHER CHARGES; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE AUGUSTA-RICHMOND COUNTY COMMISSION AND IT IS HEREBY ORDAINED BY THE AUTHORITY OF SAME, THAT THE AUGUSTA-RICHMOND COUNTY CODE BE AMENDED AS FOLLOWS:

SECTION 1. Augusta Richmond County Code Section § 1-3-8.15-1-3-8.28, as set forth in "Exhibit A" hereto is to be adopted as provided herein.

SECTION 2. The revisions to this Ordinance shall become effective upon its adoption in accordance with applicable laws.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. SAVINGS CLAUSE

In the event any phrase, clause, sentence, paragraph, or paragraphs of this Ordinance is or are declared invalid for any reason, the remainder of this Ordinance shall not be invalidated, but shall remain in full force and effect, all parts of this Ordinance being declared separable and independent of all others. In the event that a judgment is entered, and all appeals exhausted, which judgment finds, concludes or declares this Ordinance is unconstitutional or is otherwise invalid, the Customer Facility Charge authorized by this Ordinance shall be suspended and terminated as of the date such declaration.

EXHIBIT A

RENTAL CAR BUSINESS ORDINANCE

RENTAL CAR BUSINESS ORDINANCE	3
Section 1-3-8.15 —Policy	3
Section 1-3-8.16 —Definitions	3
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Section 1-3-8.21 —Conditions of Permit	10
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Section 1-3-8.26 —Failure to Submit Statement of Gross Revenue	12
Section 1-3-8.27 —Term of Permit	12
Section 1-3-8.28 —Permit Non-Transferable	12

RENTAL CAR BUSINESS ORDINANCE

Section 1-3-8.15

- (a) The County hereby adopts the following fiscal policy for the establishment of percentage fees to be paid by all concessionaire and non-concessionaire rental car businesses operating at the Airport.
- (b) The cost of operating, maintaining, and developing the Airport is paid solely through Airport revenues and such government grants as may be received by the Aviation Commission and lawfully used for Airport purposes, without the use of ad valorem taxes or other County revenue or pledges, so as not to place any burden on taxpayers or residents of the County.
- (c) The Aviation Commission shall fix, establish, maintain, and collect such rates, fees, rentals, and other charges for the use of the Airport and its services and shall revise the same from time to time whenever necessary, so as to always provide net revenues sufficient to pay for operating, maintaining and developing the Airport.
- (d) In furtherance of this policy and in accordance with the authority conferred upon the County by the laws of the State of Georgia, the County, acting through the Aviation Commission, shall assess, and periodically adjust as required, a Customer Facility Charge (as hereinafter defined) and a percentage fees on the Gross Revenue for all Rental Car Providers operating at the Airport.

Section 1-3-8.16—Definitions

The following terms in this section shall have the following meanings in this Ordinance unless expressly stated otherwise.

- (a) "Airport Customer" shall mean anyone who is provided transportation to or from the Airport as part of a rental car transaction in a rental car courtesy vehicle of a Concessionaire Rental Car Provider and who either (1) executes an agreement to rent a motor vehicle from a Concessionaire or Non-Concessionaire Rental Car Provider or had executed an agreement to rent a motor vehicle and completed the rental transaction with a Non-Concessionaire Rental Car Provider, or (2) takes delivery of a motor vehicle rented from a Concessionaire or Non-Concessionaire Rental Car Provider or returned a motor vehicle rented from a Concessionaire or Non-Concessionaire Rental Car Provider.
- (b) "Contract Day" shall mean each twenty-four-hour period, and each fraction thereof, during which a motor vehicle having been delivered by a Concessionaire or Non-Concessionaire Rental Car Provider to each customer picked up at the Airport which is rented by such Airport customer from a Concessionaire or Non-Concessionaire Rental Car Provider. Each fractional period less than a twenty-four-hour period shall be deemed a contract day.

- (c) "Concessionaire Rental Car Provider" shall mean all persons, firms, agencies, or companies providing rental car services from locations based at the Airport that are signatory to a concession lease with the Aviation Commission providing terminal building counter locations and rental car ready lot vehicular parking.
- (d) "Gross Revenue" of a Concessionaire or Non-Concessionaire Rental Car Provider shall mean:
1. All amounts received by the Concessionaire or Non-Concessionaire Rental Car Provider, or which the a Concessionaire or Non-Concessionaire Rental Car Provider is entitled to receive, from (a) any rental of a motor vehicle to any person picked up by the Concessionaire or Non-Concessionaire Rental Car Provider, or its agent, from any point on the Airport, including but not limited to (i) the Airport terminal building, (ii) any premises leased by the Aviation Commission to Concessionaire or a third party doing business on the Airport, or (iii) any other location within the Airport, or from (b) any rental of a motor vehicle to any person returned by the Concessionaire or Non-Concessionaire Rental Car Provider, or its agent, to any point on the Airport, including but not limited to (i) the Airport terminal building, (ii) any premises leased by the Aviation Commission to a third party doing business on the Airport, or (iii) any other location on the Airport or within one (1.0) mile of the Airport.
 2. All revenue received by the Concessionaire or Non-Concessionaire Rental Car Provider from every Airport Customer who, at the business location of the Rental Car Provider, either (a) executes an agreement for the rental of a motor vehicle from the Rental Car Provider, or (b) takes delivery of a motor vehicle rented from the Rental Car Provider. Gross Revenue shall be deemed received at the time that the sales, lease, or service transaction occurs, giving rise to the Rental Car Provider's right to collect said monies, regardless of whether the transaction was conducted in person, by telephone, or by mail; whether the transaction was for cash or credit; and, if for credit, regardless of whether the Rental Car Provider ultimately collects the monies owed for said transaction from the Airport Customer.
 3. Any Gross Revenue owed the Aviation Commission and determined by the Rental Car Provider at a later date to be uncollectible shall not offset future percentage fees owed the Aviation Commission. If the initial rental car agreement entered into between the Rental Car Provider and the Airport Customer is subsequently amended because the Airport Customer's actual usage of the rental car vehicle differs from the usage contemplated in the original agreement, and the charges to be paid by the Airport Customer to the Rental Car Provider are therefore different from the charges contemplated in the original agreement, the percentage of Gross Revenue to which the Aviation Commission is entitled hereunder shall be based upon the Gross Revenue that the Rental Car Provider is entitled to receive under the rental car agreement with its Airport Customer, as amended.
 4. Gross Revenue shall not include:
 - a. Federal, State, or municipal sales taxes separately stated and collected from the Airport Customer.

- b. Amounts that the Rental Car Provider receives, or is entitled to receive, for the sale, disposition, loss, conversion, or abandonment of Rental Car Provider's used motor vehicles and other equipment, personal property, and trade fixtures.
 - c. Amounts that the Rental Car Provider receives, or is entitled to receive, for the repair of damages to its motor vehicles.
- (e) Gross Revenue shall not be reduced by reason of any commission or similar amount paid by the Rental Car Provider to travel agents or others.
- (f) "Non-Concessionaire Rental Car Provider" or "Operator" or "Permittee" shall mean all persons, firms, agencies, or companies providing rental car services from locations based outside of the Airport that are not signatory to a concession lease with the Aviation Commission providing terminal building counter locations and rental car ready lot vehicular parking.
- (g) "Rental Car Courtesy Vehicle" shall mean a courtesy vehicle of the Non-Concessionaire Rental Car Provider if it is operated by, or under agreement with, the Non-Concessionaire Rental Car Provider. A courtesy vehicle shall be deemed operated under agreement with the Non-Concessionaire Rental Car Provider if the Airport Director finds that such courtesy vehicle is operated pursuant to any agreement or arrangement between the Operator of such courtesy vehicle and the Non-Concessionaire Rental Car Provider.
- (h) "Rental Car Customer Facility Charge" shall mean a charge imposed on a transactional basis and shall be a fixed uniform amount applied each day, or fraction thereof, by a Rental Car Provider from the renter of the vehicle.

Section 1-3-8.17--Non-Concessionaire Rental Car Business Permit

- (a) Each Non-Concessionaire Rental Car Provider seeking to operate at the Airport shall execute a written agreement with the Commission in the form of a Non-Concessionaire Rental Car Business Permit (Permit) before engaging in any business activities on the Airport. The Permit must be renewed annually, as described below. Application for such Permit shall be made to the office of the Airport Director.
- (b) The Permit shall be substantially in the form appended to this ordinance adopting this Ordinance, the terms of which are incorporated in and made a part of this Ordinance by reference. The Airport Director may modify the form of the Permit in any manner not inconsistent with the provisions of this section. In the event of conflict between any provisions of this section and any provision of the Permit, this section shall be controlling.
- (c) Operation of any Rental Car Courtesy Vehicle on the Airport shall be allowed only with a color-coded decal as required by this County Ordinance. Providers of Rental Car Courtesy Vehicles shall observe all rules and Ordinances of this section in addition to those established by other provisions of the Administrative Code of the County.
- (d) Non-concessionaire Rental Car Courtesy Vehicle decals shall be provided by the Airport Director initially to the Non-Concessionaire Rental Car Provider upon execution of the Permit and successful completion of a vehicle safety inspection. Decals shall be issued for each Rental Car

Courtesy Vehicle operated by the Non-Concessionaire Rental Car Provider. No decals shall be issued without the Operator having valid courtesy vehicle licenses as may be required by the Aviation Commission.

- (e) Decals shall be permanently affixed to the lower right hand corner of the front windshield of the Rental Car Courtesy Vehicle and shall be clearly visible at all times. Decals shall expire at the time of expiration of the Permit. Only those vehicles displaying valid decals will be authorized to pick up passengers at the Airport.
- (f) In the case of loss of a decal or damage beyond recognition, a duplicate decal may be obtained after payment by the Operator of Twenty Five Dollars (\$25.00) and after submission of a statement setting forth the circumstances of the loss or damage of the decal.
- (g) Application forms for annual renewal of Rental Car Courtesy Vehicle Airport Permit decals must be submitted to the Airport Director at least ten (10) working days prior to the expiration of the current decal. Renewal applications shall be reviewed and renewal of the decal shall be contingent upon satisfactory payment of the percentage fees and completion of the annual Rental Car Courtesy Vehicle inspection.
- (h) All Rental Car Courtesy Vehicles are subject to inspection by a representative of the Airport Director to determine if they are in an adequate state of repair.
- (i) The Airport Director or his representative, a police officer, or an Airport safety officer may inspect a Rental Car Courtesy Vehicle at any time while it is on the Airport. A vehicle found to be in an inadequate state of repair will be required to immediately leave the Airport and will not be permitted further access to the Airport until the noted deficiencies are corrected.
- (j) The Aviation Commission may suspend and/or revoke any Non-Concessionaire Rental Car Business Permit, including the non-concessionaire Rental Car Courtesy Vehicle decal. Such power of suspension and/or revocation may be exercised only upon the failure of the Non-Concessionaire Rental Car Provider to satisfy the conditions of this section or the Permit or for noncompliance with the Aviation Commission code regarding the operation of Rental Car Courtesy Vehicles.

Section 1-3-8.18 - Operational Procedures

All Rental Car Courtesy Vehicles shall operate on the Airport in compliance with the Airport's operational procedures and all applicable federal, State and local laws.

Section 1-3-8.19 - Percentage Fee

- (a) Each Non-Concessionaire Rental Car Provider offering rental car services from locations based outside the Airport shall pay to the Aviation Commission ten percent (10%) of all Gross Revenue derived by said Non-Concessionaire Rental Car Provider from the rental of motor vehicles to Airport Customers picked up by said Non-Concessionaire Rental Car Provider from any point within the Airport or returned by said Non-Concessionaire Rental Car Provider to any point within the Airport.
- (b) Each Non-Concessionaire Rental Car Provider shall submit to the office of the Airport Director, on or before the twentieth (20th) day of each month, a statement that sets forth:

1. The total gross revenue earned during the prior month; and
 2. Information demonstrating to the satisfaction of the Airport Director which of the Non-Concessionaire Rental Car Provider's gross revenue during the prior month originated from Airport Customers and which gross revenue originated from non-Airport Customers.
- (c) It shall be presumed that ninety-five percent (95%) of all gross revenue earned by the Non-Concessionaire Rental Car Provider during the month for which the statement is submitted constituted Airport Customer-generated Gross Revenue, unless, and to the extent that, the Non-Concessionaire Rental Car Provider is able to demonstrate otherwise in its statement to the satisfaction of the Airport Director.
- (d) The statement of gross revenue shall be submitted together with the Non-Concessionaire Rental Car Provider's remittance in payment of the non-concessionaire rental car percentage fee incurred during the prior month. Each Non-Concessionaire Rental Car Provider shall submit a timely statement of gross revenue each month even if such Non-Concessionaire Rental Car Provider earned no Airport-generated Gross Revenue during the prior month (and therefore incurred no non-concessionaire rental car percentage fee during such prior month). In such case, the statement of gross revenue shall state the Non-Concessionaire Rental Car Provider's total gross revenue during the prior month and shall demonstrate to the satisfaction of the Airport Director that none of such revenue constituted Airport generated Gross Revenue.

Section 1-3-8.20 - Customer Facility Charge

- (a) The Aviation Commission will determine the amount adequate to cover the capital, financing, maintenance, marketing and operations allocable to the cost of providing infrastructure and facilities to the rental car industry and common use transportation equipment and facilities. In addition, the cost of collection, processing, enforcement of payment of the Customer Facility Charge, administration of the Customer Facility Charge and audits of all Concessionaire Rental Car Providers and Non-Concessionaire Rental Car Providers compliance with this Ordinance will be included in Customer Facility Charge. These amounts shall be the basis for calculating the Rental Car Customer Facility Charge.
- (b) The Customer Facility Charge shall be collected by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider, as agent for the Aviation Commission, from customers and remitted to the Aviation Commission, as provided for below.
- (c) The Rental Car Customer Facility Charge shall be imposed on a transactional basis and shall be a fixed uniform amount applied each day, or fraction thereof, to each subject contract and shall be added to the amounts collected by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider from the renter of the vehicle. The Rental Car Customer Facility Charge collected by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider shall be the amount established by the Aviation Commission for all on-airport rental car operators at the Airport. It shall be collected from all customers of Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider, including customers receiving complimentary or discounted car rental under Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider's bona fide marketing plans.

- (d) An amount exactly equivalent to the Rental Car Customer Facility Charge collected or should have been collected by the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider from customers shall be payable to the Aviation Commission. Such amount shall be immediately due to the Aviation Commission on collection by the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider who shall be required to hold such amount in trust for the Aviation Commission's benefit. From the moment of collection, Customer Facility Charge proceeds shall be the Aviation Commission's property and Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider shall hold only a possessory interest, not an equitable interest, in these funds held in trust. The amount equivalent to that collected or which should have been collected shall be remitted by Concessionaire Rental Car Providers and Non-Concessionaire Rental Car Provider to Aviation Commission no later than the last day of each month.
- (e) Concessionaire Rental Car Providers and Non-Concessionaire Rental Car Providers shall maintain records and controls which are sufficient to demonstrate the correctness of the Rental Car Customer Facility Charge revenue collected and the amount of Rental Car Customer Facility Charges paid to the Aviation Commission. The records shall be subject to the same audit and review requirements as all other remittances as outlined in Section 11 of this Ordinance.
- (f) The current Rental Car Customer Facility Charge is three dollars and fifty cents (\$3.50) per Contract Day. As used in this Ordinance, "Contract Day" means each twenty-four (24) hour period, and each fraction thereof, during which a motor vehicle having been delivered by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider to each customer at the Airport is rented by such customer from the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider. Each fractional period less than a twenty-four (24) hour period shall be deemed a Contract Day. The Aviation Commission may adjust the Rental Car Customer Facility Charge annually, based on estimates of Contract Days for the upcoming year. Approximately 60 days prior to the end of the Aviation Commission's fiscal year (December 31, annually), the Aviation Commission shall calculate the revised Rental Car Customer Facility Charge and notify each Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider of the new Rental Car Customer Facility Charge. Any credits or shortfalls from the prior fiscal year, as determined by the Aviation Commission, shall carry forward to the next fiscal year. Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider shall provide its estimate of rental days for the upcoming fiscal year no later than October 1, annually.

After receiving the estimate for the adjusted Rental Car Customer Facility Charge, Concessionaire Rental Car Providers and Non-Concessionaire Rental Car Providers may request a meeting to discuss the estimated Rental Car Customer Facility Charge. The request for such a meeting shall be made within twenty (20) days after the forwarding of the estimated rate for the upcoming fiscal year.

The adjusted Rental Car Customer Facility Charge shall become effective on January 1 of each year.

- (g) The number of transactions completed by Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider shall be reported to the Aviation Commission each month. The report, signed by an authorized agent of the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider, is to be received no later than the last day of the month

following such transactions and shall be remitted with the payment of the Rental Car Customer Facility Charge.

- (h) The Aviation Commission Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider acknowledge that it is anticipated that the individual members of the traveling public renting Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider's cars and directly benefiting from Airport infrastructure and facilities are to pay the Rental Car Customer Facility Charge on each transaction and that such renters are also subject to any sales tax imposed by the State for the lease or license of real property arising from the use of the facility. It shall be the responsibility of the Concessionaire Rental Car Provider and Non-Concessionaire Rental Car Provider to separately state any such tax liability on its rental contracts, to collect such tax and to remit it to the State.

Section 1-3-8.21 - Conditions of Permit

The Aviation Commission shall not issue a Non-Concessionaire Rental Car Business Permit, and if the Aviation Commission has issued such a Permit, may suspend and/or revoke that Permit, unless the subject Non-Concessionaire Rental Car Provider continuously complies with the provisions of this Ordinance and the Permit.

Section 1-3-822 - Suspension of Permit

- (a) The Airport Director may suspend any Non-Concessionaire Rental Car Business Permit upon the failure of the permitted Non-Concessionaire Rental Car Provider to continuously comply with any provision of this section or of the Permit, provided, however, that such suspension is to be imposed only following fourteen (14) days advance written notice to the Non-Concessionaire Rental Car Provider whose Permit is to be suspended.
- (b) A Non-Concessionaire Rental Car Provider whose Permit is suspended or subject to suspension may demonstrate to the Airport Director, at any time before or after such suspension has been imposed, that such Permittee is in compliance or has remedied its noncompliance or that it is making a good faith effort to do so.
- (c) If the Non-Concessionaire Rental Car Provider whose Permit is subject to suspension demonstrates that it has remedied its failure to satisfy the conditions of this section or the Permit, the Airport Director will remove the suspension of such Non-Concessionaire Rental Car Provider's Permit, if such suspension has been imposed, or shall abandon proceedings to suspend the Permit if such suspension has not yet been imposed.
- (d) If the Non-Concessionaire Rental Car Provider whose Permit is subject to suspension demonstrates that it is making a good faith effort to remedy its failure to comply with this section and/or the Permit (though it has not yet remedied such failure), the Airport Director may, at his discretion, remove the suspension of such Permittee's Non-Concessionaire Rental Car Business Permit, if such suspension has been imposed, or abandon proceedings to suspend the Permit if such suspension has not yet been imposed.
- (e) Once a Non-Concessionaire Rental Car Business Permit has been properly suspended, it shall remain suspended unless and until Permittee's noncompliance is remedied to the satisfaction of the Airport Director and its suspension is removed, or until the Permit is revoked.

- (f) A Non-Concessionaire Rental Car Provider whose Permit has been properly suspended by the Airport Director may appeal the decision to the Aviation Commission.

Section 1-3-8.23 - Revocation of Permit

- (a) The Airport Director may revoke any Non-Concessionaire Rental Car Business Permit upon the failure of the Permittee to continuously comply with all provisions of this section and its Permit, provided, however, that:
 - 1. Such Permit has been properly suspended for at least thirty (30) days, and
 - 2. Permittee has been given thirty (30) days' advance written notice, which notice may be issued to the Non-Concessionaire Rental Car Provider holding such Permit only after the Permit has been suspended.
- (b) Upon revocation of its Non-Concessionaire Rental Car Business Permit, the Non-Concessionaire Rental Car Provider must immediately remove any rental car decals issued in connection with the revoked Permit from its Rental Car Courtesy Vehicles.
- (c) A Non-Concessionaire Rental Car Business Permit that has been revoked may not be reinstated. However, a Non-Concessionaire Rental Car Provider whose Permit has been revoked may apply for a new Permit after curing all causes of revocation.
- (d) The Airport Director may revoke, without notice, the Permit of any Non-Concessionaire Rental Car Provider if, at any time while such Permit is suspended, any of such Non-Concessionaire Rental Car Provider's vehicles seek to enter the Airport under the authority of the suspended Permit for the purpose of loading passengers for transport to or unloading passengers after transport from any facility of such Non-Concessionaire Rental Car Provider.

Section 1-3-8.24 - Failure to Pay Percentage Fees and Customer Facility Charge Proceeds

- (a) If any Non-Concessionaire Rental Car Provider fails to submit any percentage fees and/or Customer Facility Charge Proceeds as required by this Ordinance by the end of the tenth (10th) day following the final day on which such remittance should have been submitted, the Non-Concessionaire Rental Car Provider shall pay interest to the County at the rate of eighteen percent (18%) per year (one-and-one-half percent (1.5%) per month) (or, if less, the maximum rate of interest allowed by law) on such overdue amounts calculated from the date on which such amounts should have been paid.
- (b) If any Concessionaire Rental Car Provider fails to submit any Customer Facility Charge Proceeds as required by this Ordinance by the end of the tenth (10th) day following the final day on which such remittance should have been submitted, the Concessionaire Rental Car Provider shall pay interest to the County at the rate of eighteen percent (18%) per year (one-and-one-half percent (1.5%) per month) (or, if less, the maximum rate of interest allowed by law) on such overdue amounts calculated from the date on which such amounts should have been paid.

Section 1-3-8.25 - Records to Be Maintained by Permittee

- (a) During and with respect to the term of any Non-Concessionaire Rental Car Business Permit issued to it, each Non-Concessionaire Rental Car Provider shall maintain such books and

records as would normally be examined by an independent certified public accountant in accordance with generally accepted auditing standards in performing an audit or examination of Permittee's revenues and gross revenue in accordance with generally accepted accounting principles and this section.

- (b) Each Non-Concessionaire Rental Car Provider to whom a Non-Concessionaire Rental Car Business Permit is issued shall make all records available for inspection by the Airport Director and/or his duly authorized representative(s), during reasonable business hours, for a period of not less than three (3) years following the end of the term of the Permit to which such records relate; provided, however, that no such inspection will be conducted at a time or in a manner that causes undue interference with the business of the Non-Concessionaire Rental Car Provider.
- (c) The Non-Concessionaire Rental Car Provider may make such records available for inspection at a specified place in Augusta, Georgia, or at its corporate headquarters. In the event that the inspection of such records is made at the Non-Concessionaire Rental Car Provider's corporate headquarters, and said corporate headquarters are located outside the limits of the County, then the Non-Concessionaire Rental Car Provider shall reimburse the County for all reasonable travel expenses associated with travel by the Airport Director and/or his duly authorized representative(s) to the Non-Concessionaire Rental Car Provider's corporate headquarters for the inspection of such records.

Section 1-3-8.26 - Failure to Submit Statement of Gross Revenue and Customer Facility Charge Report

- (a) If, in any month, any Concessionaire Rental Car Provider or Non-Concessionaire Rental Car Provider fails to submit a timely statement of gross revenue and Customer Facility Charge Report, as required by Section 5 of this Ordinance, at the end of the thirtieth (30th) day following the final day on which such timely statement should have been submitted, the Aviation Commission may, at its discretion, perform, or hire an agent to perform, an audit of Concessionaire Rental Car Provider or Non-Concessionaire Rental Car Provider's various books and records (including, but not limited to, the records that such Concessionaire Rental Car Provider or Non-Concessionaire Rental Car Provider is required to maintain under the provisions of this Ordinance) to determine Concessionaire Rental Car Provider or Non-Concessionaire Rental Car Provider's gross revenue and Customer Facility Charge requirement during the month that would have been the subject of such timely statement of gross revenue and Customer Facility Charge report. The Concessionaire Rental Car Provider or Non-Concessionaire Rental Car Provider shall, within thirty (30) days of receipt of an invoice from the Aviation Commission therefor, reimburse the Aviation Commission for its reasonable cost of performing or of hiring an agent to perform, such audit.

Section 1-3-8.27 -Term of Permit

- (a) The term of such Non-Concessionaire Rental Car Business Permit shall extend from the date it is issued until either midnight on the 31st day of December next following the date it was issued or the date on which such Permit is revoked, whichever is earlier. The Rental Car Courtesy Vehicle decals issued in connection with a Permit shall expire at the end of the term of such Permit.


- (b) On the first day of January of each succeeding year, the term of the Non-Concessionaire Rental Car Business Permit shall be extended automatically for successive one (1) year periods, unless said Permit is earlier suspended or revoked. If a suspension is in effect on January 1, the Non-Concessionaire Rental Car Provider shall remedy all failures to comply with the provisions of this Ordinance and shall apply for a new Non-Concessionaire Rental Car Business Permit before any such Permit may be issued.

Section 1-3-8.28 - Permit Non-Transferable


- (a) No Non-Concessionaire Rental Car Business Permit, and no rental car decal issued in connection with such Permit, may be transferred, assigned, loaned, or used in any way by any person or entity other than the Non-Concessionaire Rental Car Provider to whom such Permit was issued or the Operator of a Rental Car Courtesy Vehicle operated under agreement with such Non-Concessionaire Rental Car Provider.

COUNTY:

Approved:


David Copenhaver, Mayor

Attest:


Nancy W. Morawski
Clerk of Commission

Clerk (Seal)

Approved as to form:

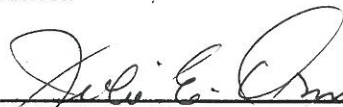

County Attorney

AVIATION COMMISSION:

Approved:


Douglas Lively, Chairman

Attest:


Julie E. Brown
Commission Secretary

Secretary (Seal)



Meeting Name

Meeting Date: October 31, 2023

Daniel Field Airport Land Acquisition

Department:	Daniel Field Airport
Presenter:	Becky Shealy
Caption:	Daniel Field Airport Right-Of-Way Land Acquisition
Background:	<p>The Runway Protection Zones (RPZ) at the approach ends of runways are critical to safety of flight. It is not uncommon for parcels of land off airport property to be within a RPZ. Airports have the responsibility of keeping these areas safe by prohibiting construction of vertical structures. In order to accomplish this, it becomes necessary for airports to purchase land parcels within the RPZ when possible.</p> <p>The property located at 594 Damascus Road, Augusta Georgia, Parcel ID 0563001000, 12.8 acres of land, is within the RPZ for the approach end of Runway 5. Daniel Field Airport has been working with TIA to acquire this parcel of land. The Notice To Proceed (NTP) from TIA has been issued to move forward with the purchase of said property with a total price not to exceed \$194,700.00</p>
Analysis:	The purchase of 12.8 acres, located at 594 Damascus Road, Augusta, Georgia, increases the safety of flight as it is in the RPZ for Runway 5. This acquisition allows the airport to have control prohibiting any vertical structures being erected.
Financial Impact:	The Land Acquisition to include survey, appraisal, review appraisal, legal documentation/search, environmental and land purchase will be fully funded through TIA 2 funds.
Alternatives:	There are no alternatives
Recommendation:	The Daniel Field General Aviation Commission (DNL GAC) recommends the purchase of 594 Damascus Road, Augusta, Georgia.
Funds are available in the following accounts:	The funding for this project will be provided through TIA 2 and not to exceed \$194,700.00 per the TIA NTP.

REVIEWED AND
APPROVED BY:



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

Item 11.

October 13, 2023

Dr. Hameed Malik, P.E.
Director of Engineering
City of Augusta
452 Walker St, Suite 110
Augusta, Georgia 30901

SUBJECT: PI 0017623, Richmond County
Daniel Field Airport – Airfield Improvements
Conditional Notice to Proceed

Dr. Malik:

This is a Conditional Notice to Proceed (NTP) to perform right-of-way purchasing activities on the subject project per the TIA Agreement. This conditional NTP is a revision to the original Construction NTP sent on July 13th, 2023 and only covers the cost of the lighting construction included in the project. The total amount of TIA funding that will be applied toward the right-of-way purchasing activities phase of the project is not to exceed \$194,700.00.

Should you have any questions, or need additional information, please contact Jeramy Durrence at 404-694-6545 or by email at jdurrence@dot.ga.gov.

Sincerely,

 for

Kenneth Franks,
State TIA Administrator

KKF:JPD



Cc: General Files
Priti Patel, Office of Financial Management
TIA Contracts



Overview



Legend

-  Parcels
-  Roads

Parcel ID	0563001000	Owner	DAVIS AL M	Last 2 Sales			
Class Code	R4 - Residential Small Tracts		PO BOX 204690	Date	Price	Reason	Qual
Taxing District	(001) URBAN SERVICE	Physical Address	594 DAMASCUS RD	11/25/2008	\$234000	LAND MARKET SALE	Q
	AUGUSTA	Total Value	\$102400	4/11/2006	0	QUIT CLAIM DEED	U
Acres	12.8						

(Note: Not to be used on legal documents)

Date created: 8/24/2023

Last Data Uploaded: 8/24/2023 2:41:33 AM

Developed by  Schneider
GEOSPATIAL

Letter of Intent to Purchase Real Estate

THIS LETTER OF INTENT (the “Document”) made as of this 14 day of September, 2023 (the “Execution Date”)

BETWEEN:

David Fields of Daniel Field Airport General Aviation Commission
(the “Purchaser”) On behalf of Augusta, Georgia

-AND-

Alice Harry of Estate of Al M Davis
(the “Seller”)

This Document is a letter of intent only. It does not create a legally binding obligation on the parties. This letter of intent is subject to agreement between the Purchaser and the Seller upon a formal written purchase and sale contract containing the terms and conditions the parties find acceptable. This Document sets forth the general terms and conditions for a purchase and sale transaction to be entered into concerning the herein described real property.

Property Address: 594 Damascus Road, Augusta, GA 30909. Parcel ID 0563001000. 12.8 acres of land.

Purchase Price: \$125,000.00 plus the conveyance of real property located at 594 Damascus Road, Augusta, GA 30909 free and clear of all liens and mortgages.

Due Diligence Period: 90 days to include any and all inspections and/or studies.

Anticipated Closing Date: December 12, 2023.

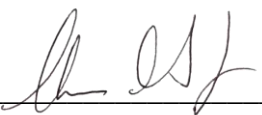
Representations: The Seller represents and warrants that the property is free and clear of any liens, charges, encumbrances, or rights of others which will not be satisfied out of the sale proceeds. If the representations of the Seller are untrue upon the closing date, the Purchaser may terminate any future agreement without penalty.

Terms and Conditions: This Document is subject to the completion of the following prior to entering into purchase and sale agreement:

- a. A favorable title opinion showing ownership.
- b. A Phase 1 Environmental Site Assessment to visually inspect for any contamination on site or other incompatibilities to consider before purchasing, paid for by the Purchaser.
- c. The survey and appraised value of the property suitable to the Purchaser, paid for by the Purchaser.
- d. The approval of the Augusta, Georgia Commission.
- e. The approval of Georgia Department of Transportation.
- f. The Purchaser accepts the property in its current state and condition.

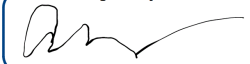
This Document accurately reflects the understanding between the Seller and the Purchaser, signed on this 14 day of September, 2023.

Agreed by Purchaser:



David Fields

Agreed by Seller:

DocuSigned by:


C07AE045AC97493...
Alice Harry



Public Services Committee Meeting

Meeting Date: October 31, 2023

Daniel Field Airport DBE Plan FY24-26

Department:	Daniel Field Airport
Presenter:	Becky Shealy
Caption:	Motion to approve Daniel Field Airport DBE Plan FY24-26 to include Mayor Johnson signing the policy request
Background:	<p>Augusta Georgia, (Sponsor) owner of the Daniel Field Airport, has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Sponsor has received Federal financial assistance from the Federal Aviation Administration and is anticipating awarding prime contracts in excess of \$250,000.00 during the fiscal year period 24-26 and, as a condition of receiving this assistance, has signed an assurance that will comply with 49 CFR Part 26. It is the responsibility of the Sponsor to ensure that DBEs, as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. Policy also requires: 1. To ensure nondiscrimination in the award and administration of DOT assisted contracts; 2. To create a level playing field on which DBEs can compete fairly for DOT assisted contracts; 3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law; 4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate in DBEs; 5. To help remove barriers to the participation of DBEs in DOT assisted contracts, and 6. To assist the development of firms that can compete successfully in the market place outside the DBE Program. 7. To provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs and 8. To promote the use of DBEs in all types of federally assisted contract and procurement activities.</p>
Analysis:	
Financial Impact:	<p>Augusta, Georgia, owner and sponsor of Daniel Field Airport, in accordance with 49 CFR Part 26, completed a Disadvantaged Business Enterprise (DBE) Plan, Policy and Goal Methodology for projects planned for Federal Fiscal Years 2024-2026. For FY2024, the project DBE goal is 8.19%. For FY2025, the project DBE goal is 8.02%. For FY2026, the project DBE goal is 7.23%. Since these projects are planned for federal funding, Local Small Business Opportunities Program goals are not expected.</p>

Alternatives: Daniel Field Airport as a recipient of federal funds for capital improvements, is required to establish a DBE Plan and Program, and update its Goal Methodology at least every three years. There are no reasonable alternatives to complying with these federal requirements.

Recommendation: The Daniel Field General Aviation Commission (DNL GAC) recommends approval of the Daniel Field Airport FY2024-2026 DBE Plan, Policy and Goal Methodology and submittal to FAA.

Funds are available in \$14,485.98

the following accounts: This project will be funded by the Daniel Field Airport enterprise fund and reimbursed at 95% in an upcoming FAA grant. Reimbursement will be \$13,761.68.

Funding source: 552081101

REVIEWED AND
APPROVED BY:

**DBE PROGRAM
DANIEL FIELD AIRPORT
AUGUSTA, GEORGIA
POLICY STATEMENT**

Objectives /Policy Statement (§§26.1, 26.23)

Augusta, Georgia, (Sponsor) owner of the Daniel Field Airport, has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. Sponsor has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the Sponsor has signed an assurance that it will comply with 49 CFR Part 26 (hereafter referred to as “Part 26”).

It is the policy of the Sponsor to ensure that DBEs, as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT assisted contracts; and
6. To assist the development of firms that can compete successfully in the marketplace outside the DBE Program;
7. To provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs and;
8. To promote the use of DBEs in all types of federally-assisted contract and procurement activities.

Phyllis Johnson, Augusta Georgia Compliance Director, Georgia, has been delegated as the DBE Liaison Officer (DBELO) and is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the Sponsor in its financial assistance agreements with the Federal Aviation Administration.

The Sponsor has disseminated this policy statement to all branches of the Sponsor’s government and posted it for public viewing. It will be distributed to DBE and non-DBE communities that perform work for the Sponsor on DOT-assisted contracts by website postings of the public notice.

Honorable Garnett L. Johnson
Mayor
Augusta, Georgia

Date: _____

SUBPART A – GENERAL REQUIREMENTS

Section 26.1 Objectives

The objectives are found in the policy statement on the first page of this program.

Section 26.3 Applicability

The Sponsor is the recipient, of Federal airport funds authorized by 49 U.S.C. 47101, *et seq.*

Section 26.5 Definitions

The Sponsor will use terms in this program that have the meaning defined in Section 26.5.

Section 26.7 Non-discrimination Requirements

The Sponsor will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex, or national origin.

In administering its DBE program, the Sponsor will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE program with respect to individuals of a particular race, color, sex, or national origin.

Section 26.11 Record Keeping Requirements

Reporting to DOT: 26.11

Sponsor will provide data about its DBE Program to the Department as directed by DOT operating administrations.

DBE participation will be reported to the FAA as follows:

Sponsor will transmit to FAA annually, by or before December 1, the information required for the “Uniform Report of DBE Awards or Commitments and Payments”, as described in Appendix B to Part 26. Sponsor will similarly report the required information about participating DBE firms. All reporting will be done through the FAA official reporting system, or another format acceptable to the FAA as instructed thereby.

Bidders List: 26.11(c)

The Sponsor will create and maintain a bidders list. The purpose of the list is to provide as accurate data as possible about the universe of DBE and non-DBE contractors and subcontractors who seek to work on our DOT-assisted contracts for use in helping to set our overall goals. The bidders list will include the name, address, DBE and non-DBE status, age of firm, and annual gross receipts of firms.

The Sponsor will collect this information as an attachment to the bid documents. All bidders will provide this above information pertaining to themselves and any subcontractor which they intend to employ, Attachment 3 to this Program.

Records Retention and Reporting:

All certification or compliance related records will be retained for a minimum of three (3) years unless otherwise provided by applicable record retention requirements for the financial agreement, whichever is longer.

Section 26.13 Federal Financial Assistance Agreement

The Sponsor has signed the following assurances, applicable to all DOT-assisted contracts and their administration:

Assurance: 26.13(a) - Each financial assistance agreement the Sponsor signs with a DOT operating administration will include the following assurance:

“The Sponsor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The Sponsor shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The DBE program for the Sponsor as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 *et seq.*).”

Contract Assurance: 26.13b – The Sponsor will ensure that the following clause is included in each contract signed with a contractor and each subcontract the prime contractor signs with a subcontractor:

“The contractor, sub recipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Sponsor deems appropriate, which may include, but is not limited to: (1) Withholding monthly progress payments; (2) Assessing sanctions; (3) Liquidated damages; and/or (4) Disqualifying the contractor from future bidding as non-responsible.”

SUBPART B - ADMINISTRATIVE REQUIREMENTS

Section 26.21 DBE Program Updates

The Sponsor is required to have a DBE program meeting the requirements of this part as it will receive grants for airport planning or development and will award prime contracts, cumulative total value of which exceeds \$250,000 in FAA funds in a federal fiscal year. We are not eligible to receive DOT financial assistance unless DOT has approved our DBE program and we are in compliance with it and this part. We will continue to carry out our program until all funds from DOT financial assistance have been expended. We do not have to submit regular updates of our program, as long as we remain in compliance. However, we will submit significant changes in the program for approval.

Section 26.23 Policy Statement

The Policy Statement is elaborated on the first page of this DBE Program.

Section 26.25 DBE Liaison Officer (DBELO)

We have designated the following individual as our DBE Liaison Officer:

Phyllis Johnson, Director
Augusta Georgia Compliance Department
535 Telfair Street, Suite 530
Augusta, GA 30901
(706) 826-1325
p.johnson@augustaga.gov

In that capacity, the DBELO is responsible for implementing all aspects of the DBE program and ensuring that the Sponsor complies with all provisions of 49 CFR Part 26. The DBELO has direct, independent access to the Mayor concerning DBE program matters. An organizational chart displaying the DBELO's position in the organization is found in Attachment 2 to this program.

The DBELO is responsible for developing, implementing, and monitoring the DBE program, in coordination with other appropriate officials. The DBELO will use her staff of two to assist in the administration of the program. The duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required by DOT.
2. Reviews third party contracts and purchase requisitions for compliance with this program.
3. Works with all departments to set overall annual goals.
4. Ensures that bid notices and requests for proposals are available to DBEs in a timely manner.
5. Identifies contracts and procurements so that DBE goals are included in solicitations (both race-neutral methods and contract specific goals) and monitors results.

6. Analyzes the Sponsor's progress toward attainment and identifies ways to improve progress.
7. Participates in pre-bid meetings.
8. Advises the governing body on DBE matters and achievement.
9. Determine contractor compliance with good faith efforts.
10. Acts as liaison to the Uniform Certification Process.
11. Provides outreach to DBEs and community organizations to advise them of opportunities.

Section 26.27 DBE Financial Institutions

It is the policy of the Sponsor to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on DOT-assisted contracts to make use of these institutions. Based on our search and the listings in the Federal Deposit Insurance Corporation, <https://www.fdic.gov/regulations/resources/minority/mdi.html>. Georgia has nine minority owned banks. These banks may be accessed by following the above referenced website.

The Sponsor will investigate annually any new banks established in the area in the future that are owned by minorities and women and use their services, when feasible.

The Sponsor will provide the following notification to each prime contractor who will perform on a DOT-assisted project:

"The Sponsor encourages you to make the greatest feasible use of the services offered by banks owned and controlled by minorities and women. Information on these services may be obtained from the DBELO of the Sponsor or by contacting, Georgia Bankers Association, 50 Hurt Plaza, Suite 1050, Atlanta, Georgia, 30303, (404) 522-1501."

Section 26.29 Prompt Payment Mechanisms

Sponsor requires that all subcontractors performing work on DOT-assisted contracts shall be promptly paid for work performed pursuant to their agreements, in accordance with all relevant federal, state, and local law.

In accordance with 49 CFR §26.29, the Sponsor established a contract clause implementing this requirement and requires prime contractors to pay subcontractors for satisfactory performance of their contracts no later than 10 days from the prime contractor's receipt of each payment from the Sponsor. Georgia State Law is as follows:

Title 13 - Contracts

Chapter 11 - Prompt Payment

§ 13-11-4. Time Limits for Payments to Contractors and Subcontractors

- a. When a contractor has performed in accordance with the provisions of a contract, the owner shall pay the contractor within 15 days of receipt by the owner or the owner's representative of any payment request based upon work completed or service provided under the contract.
- b. When a subcontractor has performed in accordance with the provisions of its subcontract and the subcontract conditions precedent to payment have been satisfied, the contractor shall pay to that subcontractor and each subcontractor shall pay to its subcontractor, within ten days of receipt by the contractor or subcontractor of each periodic or final payment, the full amount received for such subcontractor's work and materials based on work completed or service provided under the subcontract, provided that the subcontractor has provided or provides such satisfactory reasonable assurances of continued performance and financial responsibility to complete his or her work as the contractor in his or her reasonable discretion may require, including but not limited to a payment and performance bond.

Sponsor ensures prompt and full payment of retainage from the prime contractor to the subcontractor within 10 days after the subcontractor's work is satisfactorily completed. Pursuant to §26.29, Sponsor has selected the following method to comply with this requirement:

(1) Hold retainage from prime contractors and provide for prompt and regular incremental acceptances of portions of the prime contract, pay retainage to prime contractors based on these acceptances, and require a contract clause obligating the prime contractor to pay all retainage owed to the subcontractor for satisfactory completion of the accepted work within 10 days after our payment to the prime contractor.

To implement this measure, the Sponsor includes the following clause from FAA Advisory Circular 150/5370-10 in each DOT-assisted prime contract:

“The Contractor is required to pay all subcontractors for satisfactory performance of their contracts no later than 10 days after the Contractor has received a partial payment. The Sponsor must ensure prompt and full payment of retainage from the prime Contractor to the subcontractor within 10 days after the subcontractor's work is satisfactorily completed. A subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by the Sponsor. When the Sponsor has made an incremental acceptance of a portion of a prime contract, the work of a subcontractor covered by that acceptance is deemed to be satisfactorily completed. From the total of the amount determined to be payable on a partial payment, not to exceed 10% of such total amount will be deducted and retained by the Sponsor until the final payment is made except as may be provided (at the Contractor's option) in the subsection 90-08 title Payment of Withhold Funds of this section. The balance [Insert balance] of the amount payable, less all previous payments, shall be certified for payment. Should the Contractor exercise his or her option, as provided in subsection of 90-08 Payment of Withheld Funds of this section, no such percent retainage shall be deducted. When at least 95% of the work has been completed the Engineer shall, at the Sponsor's discretion and with the consent of the surety, prepare estimates of both the contract value and the cost of the remaining work to be done. The Sponsor may retain an amount not less than twice the contract value of estimated cost, whoever is greater of the work remaining to be done. The

remainder, less all previous payments and deductions, will then be certified for payment to the Contractor.”

Section 26.31 Directory

The Sponsor is a non-certifying member of the Georgia Unified Certification Program (UCP). The UCP maintains a directory identifying all firms eligible to participate as DBEs, which contains all the elements required by §26.31.

The Directory may be found at: <http://www.dot.ga.gov/PS/Business/DBE#tab-2> or by contacting GDOT at telephone (404) 631-1990 (Main).

Section 26.33 Over-concentration

The Sponsor has not identified that over-concentration exists in the types of work that DBEs perform.

Section 26.35 Business Development Programs

The Sponsor has not established a business development program.

Section 26.37 Monitoring Responsibilities

Sponsor implements and carries out appropriate mechanisms to ensure compliance with 49 CFR Part 26 program requirements by all program participants, including prompt payment, and describes and set forth these mechanisms in Sponsor’s DBE program.

Sponsor actively monitors participation by maintaining a running tally of actual DBE attainments (e.g., payments actually made to DBE firms), including a means of comparing these attainments to commitments.

Monitoring Payments to DBEs and Non-DBEs

The Sponsor requires prime contractors to maintain records and documents of payments to subcontractors, including DBEs, for a minimum of three (3) years unless otherwise provided by applicable record retention requirements for the Sponsor’s financial assistance agreement, whichever is longer. These records will be made available for inspection upon request by any authorized representative of the Sponsor or DOT. This reporting requirement extends to all subcontractors, both DBE and non-DBE.

The Sponsor proactively reviews contract payments to subcontractors including DBEs no less than once a month. Payment reviews will evaluate whether the actual amount paid to DBE subcontractors is equivalent to the amounts reported to Sponsor by the prime contractor.

The Sponsor will actively implement the enforcement actions detailed above.

Prompt Payment Dispute Resolution

Sponsor will take the following steps to resolve disputes as to whether work has been satisfactorily completed for purposes of §26.29. These steps will include but are not limited to 1) Written certification that Sponsor has reviewed contracting records and monitored work sites for this purpose. 2) Upon either party's written request to the DBELO for dispute resolution, a meeting will be voluntarily set within ten days of the request. The meeting shall include representatives with authority to take enforcement action, to include but not limited to, prime contractor, sub-contractor, and Sponsor representative(s).

Sponsor has established, as part of its DBE program, the following mechanism(s) to ensure prompt payment and return of retainage:

The Sponsor will include the following clause in each DOT-assisted prime contract:

“The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than ten (10) days from the receipt of each payment the prime contractor receives from the Sponsor. The prime contractor agrees further to return retainage payments to each subcontractor within ten (10) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Sponsor. This clause applies to both DBE and non-DBE subcontractors.

Failure to comply with the prompt payment provision of the contract may result in sanctions under the contract, as listed below.

- A. Refusal to issue proposals
- B. Damages
- C. Suspension of work on the project
- D. No additional progressive payments may be processed
- E. Suspension of prequalification”

Prompt Payment Complaints

Complaints by subcontractors regarding the prompt payment requirements are handled according to the following procedure:

If affected subcontractor's relationship with contracting prime responsible for direct payment does not exist in order to resolve payment discrepancies with prime, subcontractor should contact DBELO to initiate complaint. If filing a prompt payment complaint with the DBELO does not produce a timely resolution, the subcontractor may contact the Mayor, then the FAA.

Pursuant to Sec. 157 of the FAA Reauthorization Act of 2018, all complaints related to prompt payment will be reported in a format acceptable to the FAA, including the nature and origin of the complaint and its resolution.

Enforcement Actions for Noncompliance of Participants

Sponsor will provide appropriate means to enforce the requirements of §26.29. These means include:

The Sponsor will take the following monitoring and enforcement mechanisms to ensure compliance with 49 CFR Part 26.

1. We will bring to the attention of the Department of Transportation any false, fraudulent, or dishonest conduct in connection with the program, so that DOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in 26.107.
2. We will consider similar action under our own legal authorities, including responsibility determinations in future contracts. Attachment 7 lists the regulation, provisions, and contract remedies available to us in the events of non-compliance with the DBE regulation by a participant in our procurement activities.
3. We will also implement a monitoring and enforcement mechanism to ensure that work committed to DBEs at contract award is actually performed by the DBEs. This mechanism will provide for a running tally of actual DBE attainments (e.g., payment actually made to DBE firms), including a means of comparing these attainments to commitments. This mechanism will include a written certification that we have reviewed contracting records and monitored work sites for this purpose. This will be accomplished by requiring DBE utilization updates at each pay request and at final contract closeout. The Sponsor's engineer along with the DBELO will review all pay requests and DBE utilization forms, ensuring that DBE utilization is in accordance with all contract requirements.
4. In our reports of DBE participation to DOT, we will show both commitments and attainments, as required by the DOT uniform reporting form.
5. Sponsor will implement a mechanism that will provide for a running tally of actual DBE attainments (e.g., payment actually made to DBE firms), including a means of comparing these attainments to commitments. In our reports of DBE participation to the DOT, we will show both commitments and attainments, as required by the DOT uniform reporting form.

Sponsor will actively implement the enforcement actions detailed above.

Monitoring Contracts and Work Sites

Sponsor reviews contracting records and engages in active monitoring of work sites to ensure that work committed to DBEs at contract award or subsequently (e.g., as the result of modification to the contract) is actually performed by the DBEs to which the work was committed. Work site monitoring is performed by DBELO/ Sponsor's engineer. Contracting records are reviewed by the DBELO/Sponsor's engineer. Sponsor will maintain written certification that contracting records have been reviewed and work sites have been monitored for this purpose.

Section 26.39 Fostering Small Business Participation

The Sponsor has created a Small Business element to structure contracting requirements to facilitate competition by small business concerns, taking all reasonable steps to eliminate obstacles to their participation, including unnecessary and unjustified bundling of contract requirements that may preclude small business participation in procurements as prime contractors or subcontractors.

The Sponsor's small business element is incorporated as Attachment 10 to this DBE Program. We will actively implement the program elements to foster small business participation; doing so is a requirement of good faith implementation of our DBE program.

SUBPART C – GOALS, GOOD FAITH EFFORTS, AND COUNTING

Section 26.43 Set-asides or Quotas

The Sponsor does not use quotas in any way in the administration of this DBE program.

Section 26.45 Overall Goals

The Sponsor will establish an overall DBE goal covering a three-year federal fiscal year period if we anticipate awarding DOT/FAA funded prime contracts the cumulative total value of which exceeds \$250,000 during any one or more of the reporting fiscal years within the three-year goal period. In accordance with Section 26.45(f) the Sponsor will submit its Overall Three-year DBE Goal to FAA by August 1st as required by the established schedule below.

[DBE and ACDBE Reporting Requirements for Airport Grant Recipients \(faa.gov\)](https://www.faa.gov/procurement/contracting/DBE/DBE_and_ACDBE_Reporting_Requirements_for_Airport_Grant_Recipients)

The DBE goals will be established in accordance with the 2-step process as specified in 49 CFR Part 26.45. If the Sponsor does not anticipate awarding DOT/FAA funded prime contracts the cumulative total value of which exceeds \$250,000 during any of the years within the three-year reporting period, we will not develop an overall goal; however, this DBE Program will remain in effect and the Sponsor will seek to fulfill the objectives outlined in 49 CFR Part 26.1.

(c) Step 1. The first step is to determine the relative availability of DBEs in the market area, "base figure". We will use the Georgia UCP DBE Directory and the US Census Bureau Data as a method to determine our base figure. The second step is to adjust the "base figure" percentage from Step 1 so that it reflects as accurately as possible the DBE participation the Sponsor would expect in the absence of discrimination based on past participation, a disparity study and/or information about barriers to entry to past competitiveness of DBEs on Contracts.

If we use a bidders list, we will do the following: Determine the number of DBEs that have bid or quoted (successful and unsuccessful) on our DOT-assisted prime contracts or subcontracts in the past three years. Determine the number of all businesses that have bid or quoted (successful and unsuccessful) on prime or subcontracts in the same time period. Divide the number of DBE

bidders and quoters by the number of all businesses to derive a base figure for the relative availability of DBEs in our market. When using this approach, we will establish a mechanism (documented in our goal submission) to directly capture data on DBE and non-DBE prime and subcontractors that submitted bids or quotes on our DOT-assisted contracts.

Any methodology we choose will be based on demonstrable evidence of local market conditions and be designed to ultimately attain a goal that is rationally related to the relative availability of DBEs in our market. We understand that the exclusive use of a list of prequalified contractors or plan holders, or a bidders list that does not comply with the requirements of paragraph (c)(2) of this section (above), is not an acceptable alternative means of determining the availability of DBEs.

(d) *Step 2.* Once we have calculated a base figure, we will examine all of the evidence available in our jurisdiction to determine what adjustment, if any, is needed to the base figure to arrive at our overall goal. If the evidence does not suggest an adjustment is necessary, then no adjustment shall be made.

26.45 (g)(1) In establishing the overall goal, the Sponsor will provide consultation and publication. This includes consultation with minority, women's and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Sponsors efforts to establish a level playing field for the participation of DBEs. The consultation will include a scheduled, direct, interactive exchange (e.g., a face-to-face meeting, video conference, teleconference) with as many interested stakeholders as possible focused on obtaining information relevant to the Sponsor's goal setting process, and it will occur before we are required to submit our goal methodology to the operating administration for review pursuant to paragraph (f) of this section. We will document in our goal submission the consultation process that we engaged in. Notwithstanding paragraph (f)(4) of this section, we will not implement our proposed goal until we have complied with this requirement.

In addition, the Sponsor will publish a notice announcing our proposed overall goal before submission to the operating administration on August 1st. The notice will be posted on the Sponsor's and FAA websites and may be posted in any other sources (e.g., minority-focused media, trade association publications). If the proposed goal changes following review by the operating administration, the revised goal will be posted on the Sponsor's and FAA's websites. We will inform the public that the proposed overall goal and its rationale are available for inspection during normal business hours at our principal office and that the Sponsor and DOT/FAA will accept comments on the goals for 30 days from the date of the notice. Notice of the comment period will include the addresses to which comments may be sent (including offices and websites) where the proposal may be reviewed. The public comment period will not extend the August 1st deadline.

Our Overall Three-Year DBE Goal submission to DOT/FAA will include a summary of information and comments received, if any, during this public participation process and our responses.

We will begin using our overall goal on October 1 of the reporting period, unless we have received other instructions from DOT.

Section 26.45 (e) - Project Goals

If permitted or required by the FAA Administrator we will express our overall goals as a percentage of funds for a particular grant or project or group of grants and/or projects, including entire projects. Like other overall goals, a project goal may be adjusted to reflect changed circumstances, with the concurrence of the appropriate operating administration. A project goal is an overall goal and must meet all the substantive and procedural requirements of this section pertaining to overall goals. A project goal covers the entire length of the project to which it applies. The project goal should include a projection of the DBE participation anticipated to be obtained during each fiscal year covered by the project goal. The funds for the project to which the project goal pertains are separated from the base from which our regular overall goal, applicable to contracts not part of the project covered by a project goal, is calculated.

If we establish a goal on a project basis, we will begin using our goal by the time of the first solicitation for a DOT-assisted contract for the project.

Section 26.45(f) - Prior Operating Administration Concurrence

The Sponsor understands that we are not required to obtain prior operating administration concurrence with our overall goal. However, if the operating administration's review suggests that our overall goal has not been correctly calculated or that our method for calculating goals is inadequate, the operating administration may, after consulting with us, adjust our overall goal or require that we do so. The adjusted overall goal is binding. In evaluating the adequacy or soundness of the methodology used to derive the overall goal, the U.S. DOT operating administration will be guided by the goal setting principles and best practices identified by the Department in guidance issued pursuant to § 26.9.

A description of the methodology to calculate the overall goal and the goal calculations can be found in Attachment 5 to this program.

Section 26.47 Failure to Meet Overall Goals

The Sponsor cannot be penalized or treated by the Department as being in noncompliance with Part 26, because DBE participation falls short of an overall goal, unless the Sponsor fails to administer its DBE program in good faith.

The Sponsor will maintain an approved DBE Program and overall DBE goal, if applicable as well as administer our DBE Program in good faith to be considered to be in compliance with this part.

If the Sponsor awards and commitments shown on our Uniform Report of Awards or Commitments and Payments at the end of any fiscal year are less than the overall goal applicable to that fiscal year, we will do the following in order to be regarded by the Department as implementing our DBE Program in good faith:

- (1) Analyze in detail the reasons for the difference between the overall goal and our awards and commitments in that fiscal year;
- (2) Establish specific steps and milestones to correct the problems we have identified in our analysis and to enable us to meet fully our goal for the new fiscal year;
- (3) Sponsor will prepare, within 90 days of the end of the fiscal year, the analysis and corrective actions developed under paragraph (c)(1) and (2) of this section. We will retain copy of analysis and corrective actions in records for a minimum of three years, and will make it available to FAA upon request.

Section 26.49 (e) How Are Overall Goals Established For Transit Vehicle Manufacturers?

As an FAA recipient we may, with FAA approval, use the procedures of this section with respect to procurements of vehicles or specialized equipment. If we choose to do so, then the manufacturers of this equipment must meet the same requirements (including goal approval by FHWA or FAA) as transit vehicle manufacturers must meet in FTA-assisted procurements. See 26.49 (a) through (d)).

- (1) Sponsor affirms that only those transit vehicle manufacturers listed on FTA's certified list of Transit Vehicle Manufacturers, or that have submitted a goal methodology to FTA that has been approved or has not been disapproved, at the time of solicitation are eligible to bid.
- (2) A TVM's failure to implement the DBE Program in the manner as prescribed in this section and throughout Part 26 will be deemed as non-compliance, which will result in removal from FTA's certified TVMs list, resulting in that manufacturer becoming ineligible to bid.
- (3) Sponsor is aware that failure to comply with the requirements set forth in Part 26, §26.49(a) may result in formal enforcement action or appropriate sanction as determined by FTA (e.g., FTA declining to participate in the vehicle procurement).
- (4) Sponsor will submit, within 30 days of making an award, the name of the successful bidder and the total dollar value of the contract in the manner prescribed in the grant agreement.

Section 26.51(a-c) Breakout of Estimated Race-Neutral & Race-Conscious Participation

Sponsor will meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating race-neutral DBE participation. Race-neutral DBE participation includes any time a DBE wins a prime contract through customary competitive procurement procedures or is awarded a subcontract on a prime contract that does not carry a DBE contract goal. Race-neutral means include, but are not limited to the following:

- (1) Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate participation by DBEs and other small businesses and by making contracts more accessible to small businesses, by means such as those provided under §26.39.

- (2) Providing assistance in overcoming limitations such as inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs, and other small businesses, obtain bonding and financing);
- (3) Providing technical assistance and other services;
- (4) Carrying out information and communications programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists for bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate);
- (5) Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
- (6) Providing services to help DBEs, and other small businesses, improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
- (7) Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
- (8) Ensuring distribution of the DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors; and
- (9) Assisting DBEs, and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

The breakout of estimated race-neutral and race-conscious participation can be found in Attachment 5 to this program.

The Sponsor will arrange solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate participation by DBEs and other small businesses and by making contracts more accessible to small businesses, by means such as those provided under §26.39.

Section 26.51(d-g) Contract Goals

If our approved projection under paragraph (c) of this section estimates that we can meet our entire overall goal for a given year through race-neutral means, we will implement our program without setting contract goals during that year, unless it becomes necessary in order to meet our overall goal.

We will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. We need not establish a contract goal on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).

We will express our contract goals as a percentage of the total amount of a DOT-assisted contract.

Section 26.53 Good Faith Efforts Procedures

Demonstration of good faith efforts (pre-award)

In cases where a contract goal has been established, the contract in question will only be awarded to a bidder/offeror that has made good faith efforts to meet the contract goal. The bidder/offeror can demonstrate that it has made good faith efforts by either meeting the contract goal or documenting that it has made adequate good faith efforts to do so. Examples of good faith efforts are found in Appendix A to Part 26.

The DBELO is responsible for determining whether a bidder/offeror who has not met the contract goal has documented sufficient good faith efforts to be regarded as Responsive.

Sponsor will ensure that all information is complete and accurate and adequately documents the bidder/offeror's good faith efforts before committing to the performance of the contract by the bidder/offeror.

In all solicitations for DOT-assisted contracts for which a contract goal has been established, the following information will be required of every bidder/offeror:

- (1) Award of the contract will be conditioned on meeting the requirements of this section;
- (2) All bidders or offerors will be required to submit the following information to the recipient, at the time provided in paragraph (3) of this section:
 - (i) The names and addresses of DBE firms that will participate in the contract;
 - (ii) A description of the work that each DBE will perform. To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract;
 - (iii) The dollar amount of the participation of each DBE firm participating;
 - (iv) Written documentation of the bidder/offeror's commitment to use a DBE subcontractor whose participation it submits to meet a contract goal; and
 - (v) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment.
 - (vi) If the contract goal is not met, evidence of good faith efforts (as elaborated in Appendix A of Part 26). The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract; and
- (3) The bidder/offeror will be required to present the information stipulated in paragraph (2) of this section:
- (4) Under sealed bid procedures, as a matter of responsiveness, or with initial proposals, under contract negotiation procedures.

Provided that, in a negotiated procurement, including a design-build procurement, the bidder/offeror may make a contractually binding commitment to meet the goal at the time of bid submission or the presentation of initial proposals but provide the information required by paragraph (2) of this section before the final selection for the contract is made by the recipient.

Administrative reconsideration (26.53(d))

Within five (5) business days of being informed by the Sponsor that it is not responsive because it has not documented sufficient good faith efforts, a bidder/offeree may request administrative reconsideration. Bidder/offerees should make this request in writing to the following reconsideration official:

Takiya Douse
Interim Administrator
Augusta Georgia Administrator's Office
535 Telfair Street, Suite 910
Augusta, GA 30901
(706) 821-2400
tdouse@augustaga.gov

The reconsideration official will not have played any role in the original determination that the bidder/offeree did not document sufficient good faith efforts.

As part of this reconsideration, the bidder/offeree will have the opportunity to provide written documentation or argument concerning the issue of whether it met the goal or made adequate good faith efforts to do so. The bidder/offeree will have the opportunity to meet in person with our reconsideration official to discuss the issue of whether it met the goal or made adequate good faith efforts to do so. We will send the bidder/offeree a written decision on reconsideration, explaining the basis for finding that the bidder did or did not meet the goal or make adequate good faith efforts to do so. The result of the reconsideration process is not administratively appealable to the Department of Transportation.

Good Faith Efforts procedural requirements (post-solicitation)

The awarded contractor will be required to make available upon request a copy of all DBE subcontracts. The contractor shall ensure that all subcontracts or agreements with DBEs to supply labor or materials include all required contract provisions and mandate that the subcontractor and all lower tier subcontractors perform in accordance with the provisions of Part 26.

Prime contractors will be prohibited from terminating a DBE subcontractor listed in response to a covered solicitation (or an approved substitute DBE firm) without the prior written consent of Sponsor. This includes, but is not limited to, instances in which a prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or another DBE firm.

Such written consent will be provided only if Sponsor agrees, for reasons stated in the concurrence document, that the prime contractor has good cause to terminate the DBE firm. For purposes of this paragraph, good cause includes the following circumstances:

- (1) The listed DBE subcontractor fails or refuses to execute a written contract;
- (2) The listed DBE subcontractor fails or refuses to perform the work of its subcontract in a way consistent with normal industry standards. Provided however, that good cause

- does not exist if the failure or refusal of the DBE subcontractor to perform its work on the subcontract results from the bad faith or discriminatory action of the prime contractor;
- (3) The listed DBE subcontractor fails or refuses to meet the prime contractor's reasonable, non-discriminatory bond requirements.
 - (4) The listed DBE subcontractor becomes bankrupt, insolvent, or exhibits credit unworthiness;
 - (5) The listed DBE subcontractor is ineligible to work on public works projects because of suspension and debarment proceedings pursuant to 2 CFR Parts 180, 215 and 1,200 or applicable state law;
 - (6) Sponsor determined that the listed DBE subcontractor is not a responsible contractor;
 - (7) The listed DBE subcontractor voluntarily withdraws from the project and provides Sponsor written notice of its withdrawal;
 - (8) The listed DBE is ineligible to receive DBE credit for the type of work required;
 - (9) A DBE owner dies or becomes disabled with the result that the listed DBE contractor is unable to complete its work on the contract;
 - (10) Other documented good cause that Sponsor has determined compels the termination of the DBE subcontractor. Provided, that good cause does not exist if the prime contractor seeks to terminate a DBE it relied upon to obtain the contract so that the prime contractor can self-perform the work for which the DBE contractor was engaged or so that the prime contractor can substitute another DBE or non-DBE contractor after contract award.

Before transmitting to Sponsor a request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to Sponsor, of its intent to request to terminate and/or substitute the DBE, and the reason(s) for the request.

The prime contractor must give the DBE five days to respond to the prime contractor's notice and advise Sponsor and the prime contractor of the reasons, if any, why the DBE objects to the proposed termination of its subcontract and why the prime contractor's action should not be approved. If required in a particular case as a matter of public necessity (*e.g.*, safety), a response period shorter than five days may be provided.

In addition to post-award terminations, the provisions of this section apply to pre-award deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

Each prime contract will include a provision stating:

The contractor shall utilize the specific DBEs listed in the contractor's [*bid/solicitation*] response to perform the work and supply the materials for which each is listed unless the contractor obtains prior written consent of Sponsor as provided in 49 CFR Part 26, §26.53(f). Unless such consent is provided, the contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

Sponsor will require a contractor to make good faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE. These good faith efforts shall be directed at finding another DBE to perform at least the same amount of work under the contract as the DBE that was terminated, to the extent needed to meet the

contract goal that was established for the procurement. The good faith efforts shall be documented by the contractor. If Sponsor requests documentation from the contractor under this provision, the contractor shall submit the documentation within 7 days, which may be extended for an additional 7 days if necessary at the request of the contractor. Sponsor shall provide a written determination to the contractor stating whether or not good faith efforts have been demonstrated.

If the contractor fails or refuses to comply in the time specified, the contracting office/representative of Sponsor may issue an order stopping all or part of payment/work until satisfactory action has been taken. If the contractor still fails to comply, the contracting officer may issue a termination for default proceeding.

Section 26.55 Counting DBE Participation

We will count DBE participation toward overall and contract goals as provided in 49 CFR 26.55. We will not count the participation of a DBE subcontract toward a contractor's final compliance with its DBE obligations on a contract until the amount being counted has actually been paid to the DBE.

If the firm is not currently certified as a DBE in accordance with the standards of subpart D of this part at the time of the execution of the contract, we will not count the firm's participation toward any DBE goals, except as provided for in 26.87(j).

Pursuant to Sec. 150 of the FAA Reauthorization Act of 2018, firms that exceed the business size standard in §26.65(b) will remain eligible for DBE certification and credit on FAA-funded projects as long as they do not exceed the Small Business size standard, as adjusted by the United States Administration, for NAICS code(s) in which they are certified.

SUBPART D – CERTIFICATION STANDARDS

Section 26.61 – 26.73 Certification Process

Sponsor is a non-certifying member of the Georgia DOT Unified Certification Program (UCP). Georgia UCP will use the certification standards of Subpart D of Part 26 to determine the eligibility of firms to participate as DBEs in DOT-assisted contracts. To be certified as a DBE, a firm must meet all certification eligibility standards. Certifying Georgia UCP members make all certification decisions based on the facts as a whole.

For information about the certification process or to apply for certification, firms should contact:

GEORGIA DEPARTMENT OF TRANSPORTATION
One Georgia Center
600 W Peachtree St NW
Atlanta, GA 30308
(404) 631-1990

The certification application forms, and documentation requirements are found in Attachment 8 to this program.

SUBPART E – CERTIFICATION PROCEDURES

Section 26.81 Unified Certification Programs

The Sponsor is the member of a Unified Certification Program (UCP) administered by the Georgia DOT. The UCP will meet all of the requirements of this section.

SUBPART F – COMPLIANCE AND ENFORCEMENT

Section 26.101 Compliance Procedures Applicable to Sponsor

The Sponsor understands that if it fails to comply with any requirement of this part, the Sponsor may be subject to formal enforcement action under §26.103 or §26.105 or appropriate program sanctions by the concerned operating administration, such as the suspension or termination of Federal funds, or refusal to approve projects, grants or contracts until deficiencies are remedied. Program sanctions may include, in the case of the FHWA program, actions provided for under 23 CFR 1.36; in the case of the FAA program, actions consistent with 49 U.S.C. 47106(d), 47111(d), and 47122; and in the case of the FTA program, any actions permitted under 49 U.S.C. chapter 53 or applicable FTA program requirements.

Section 26.109 Information, Confidentiality, Cooperation and Intimidation Or Retaliation

We will safeguard from disclosure to third parties information that may reasonably be regarded as confidential business information, consistent with Federal, state, and local law.

Notwithstanding any provision of Federal or state law, we will not release any information that may reasonably be construed as confidential business information to any third party without the written consent of the firm that submitted the information. This includes applications for DBE certification and supporting information. However, we will transmit this information to DOT in any certification appeal proceeding under § 26.89 of this part or to any other state to which the individual's firm has applied for certification under § 26.85 of this part.

All participants in the Department's DBE program (including, but not limited to, the Sponsor, DBE firms and applicants for DBE certification, complainants and appellants, and contractors using DBE firms to meet contract goals) are required to cooperate fully and promptly with the DOT and the Sponsor compliance reviews, certification reviews, investigations, and other requests for information. Failure to do so shall be a ground for appropriate action against the party involved (e.g., with respect to the Sponsor a finding of noncompliance; with respect to DBE firms, denial of certification or removal of eligibility and/or suspension and debarment; with respect to a complainant or appellant, dismissal of the complaint or appeal; with respect to a contractor which uses DBE firms to meet goals, findings of non-responsibility for future contracts and/or suspension and debarment).

The Sponsor, contractor, or any other participant in the program will not intimidate, threaten, coerce, or discriminate against any individual or firm for the purpose of interfering with any right or privilege secured by this part or because the individual or firm has made a complaint, testified,

assisted, or participated in any manner in an investigation, proceeding, or hearing under this part.
If we violate this prohibition, we are in noncompliance with this part.

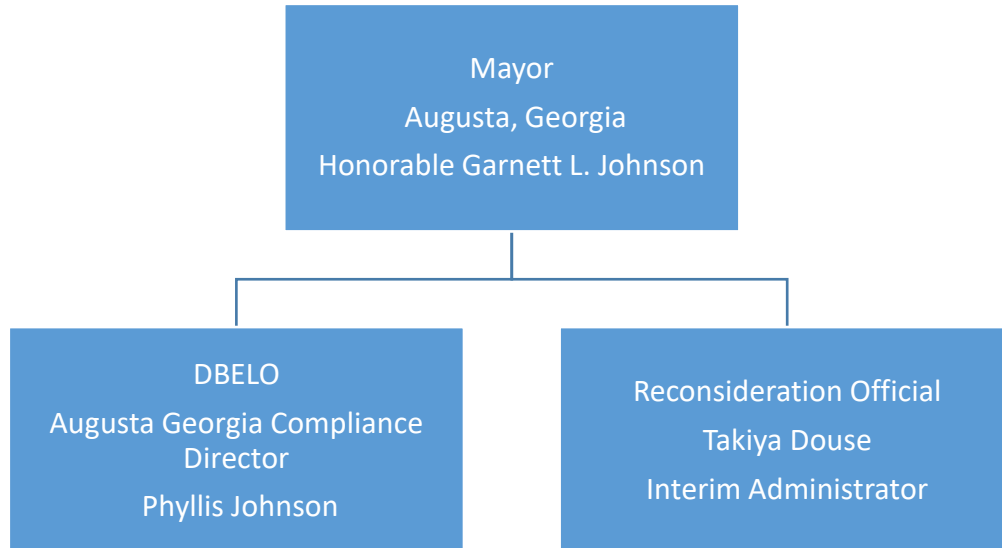
ATTACHMENTS

Attachment 1	Regulations: 49 CFR Part 26 website link
Attachment 2	Organizational Chart
Attachment 3	Bidder's List Collection Form
Attachment 4	DBE Directory or link to DBE Directory
Attachment 5	Overall Goal Calculations
Attachment 6	Demonstration of Good Faith Efforts or Good Faith Effort Plan - Forms 1 & 2
Attachment 7	DBE Monitoring and Enforcement Mechanisms
Attachment 8	DBE Certification Application Form
Attachment 9	State's UCP Agreement
Attachment 10	Small Business Element Program

ATTACHMENT 1

Regulations: 49 CFR Part 26 link to website:

[eCFR :: 49 CFR Part 26 -- Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs](#)

ATTACHMENT 2**Organizational Chart**

ATTACHMENT 3

Bidder's List Collection Form

Firm Name	Firm Address/ Phone #	DBE or Non-DBE Status (verify via State's UCP Directory)	Age of Firm	Annual Gross Receipts
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
			<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million

ATTACHMENT 4

The Georgia DBE web link to DBE directory is

<http://www.dot.ga.gov/PS/Business/DBE#tab-2>

ATTACHMENT 5

Section 26.45: Overall DBE Three-Year Goal Methodology

PREVIOUSLY SUBMITTED

ATTACHMENT 6**Demonstration of Good Faith Efforts - Forms 1 & 2**

Forms 1 and 2 should be provided as part of the solicitation documents.

FORM 1: DISADVANTAGED BUSINESS ENTERPRISE (DBE) UTILIZATION

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner (please check the appropriate space):

_____ The bidder/offeror is committed to a minimum of _____ % DBE utilization on this contract.

_____ The bidder/offeror (if unable to meet the DBE goal of _____%) is committed to a minimum of _____% DBE utilization on this contract and should submit documentation demonstrating good faith efforts.

Name of bidder/offeror's firm: _____

State Registration No. _____

By _____ Title _____
(Signature)

FORM 2: LETTER OF INTENT

Name of bidder/offeror's firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Name of DBE firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Description of work to be performed by DBE firm:

The bidder/offeror is committed to utilizing the above-named DBE firm for the work described above. The estimated dollar value of this work is \$ _____.

Affirmation

The above-named DBE firm affirms that it will perform the portion of the contract for the estimated dollar value as stated above and that the firm is DBE certified to perform the specific trades.

By _____
(Signature)

Date: _____

(Title)

If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.

Submit this page for each DBE subcontractor.

ATTACHMENT 7

DBE Monitoring and Enforcement Mechanisms

The Sponsor has available several remedies to enforce the DBE requirements contained in its contracts, including, but not limited to, the following:

The Sponsor will bring to the attention of the DOT any false, fraudulent, or dishonest conduct in connection with the program, so that the DOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in §26.109. The Sponsor may also use Georgia Statutes, prosecution for fraud in a government contract, and refer such matters to the proper audit authority, the District Attorney, or the Attorney General of the State of Georgia for enforcement of any and all applicable laws, both civil and criminal, of the State of Georgia.

In addition, the Federal government has available several enforcement mechanisms that it may apply to firms participating in the DBE program, including, but not limited to, the following:

- (1) The use of liquidated damages for failing to utilize the DBE or replacing the DBE with another.
- (2) The inclusion as part of a current package a contractor's statement indicating commitment to the DBE program and steps they have taken to utilize them in prior contracts as well as the current contract.
- (3) The use of federal debarment (48CFR Section 9.402(b)).
- (4) Actions outlined in "Georgia State Code".
- (5) Other legal mechanisms as necessary.

ATTACHMENT 8**DBE Certification Application Form**

Web link:

[Disadvantaged Business Enterprise \(DBE\) Program | US Department of Transportation](#)

ATTACHMENT 9

State's UCP Agreement

STATE OF GEORGIA UNIFIED CERTIFICATION

The State of Georgia Unified Certification Program (GUCP) is established in accordance with regulations of the U. S. Department of Transportation (USDOT), 49 Code of Federal Regulations (CFR) Part 26.81. The State of Georgia Unified Certification Program Recipients receive federal financial assistance from the U. S. Department of Transportation (USDOT), and as a condition of receiving this assistance, the GDOT has signed an assurance that it will comply with 49 CFR Part 26.

The Georgia Unified Certification Program shall not discriminate on the basis of race, color, sex or national origin in the award, administration and performance of any State of Georgia assisted contract or in the administration of its Disadvantaged Business Enterprise Program. The Georgia Unified Certification Program shall take all necessary and reasonable steps to ensure nondiscrimination.

PROCESS UTILIZED IN DEVELOPMENT OF UCP

The Georgia Federal Transportation Aid Recipients discussed the requirements for developing a unified certification process. There were two meetings held to assist in the facilitation of the process. The first meeting was hosted by FHWA/ Southern Resource Center on March 21-22, 2001; all Southern States were invited to attend. The second meeting was held on October 24, 2001.

The meeting was hosted by the Georgia Department of Transportation for all of the Georgia Federal Aid Recipients. Each agency discussed their perceptions, minimum requirements, limitations, and the process for eventual program approval. All participants were encouraged to bring ideas, input and cooperation to the discussion.

During the development of the UCP process, there were many issues identified that had to be discussed in order to provide enough information to create the agreement while meeting the legal, and Federal requirements of individual agencies. Those issues included:

Funding of the UCP
Cost to Agencies
Ratification Process Certification by Specialty
Reciprocity with Other States or Agency Industry Familiarity
Rules & Procedures in Geography
Compliance with CFR Challenge
Data Tracking Goals
Quality Assurance Sub-Recipient Partners
Hold Harmless Clause
Appealing Process
Cost of Certification
Grand-Fathering Currently Certified Firms
De-Certification and Denial Appeal Procedures
UCP Effect on Individual Agency DBE's

It was agreed that the single agency approach would work best for the State of Georgia. It was discussed, decided and accepted that the Georgia Department of Transportation would become the lead agency for the Unified Certification Program, with assistance from the Metropolitan Atlanta Rapid Transit Authority (MARTA).

The Georgia Department of Transportation (GDOT) and the Metropolitan Rapid Transit Agency (MARTA) recipients agreed to develop the Memorandum of Understanding (MOU) and procedures for the program. Several sub-recipients agreed to participate in the process as deemed necessary by the lead agency to begin the task of developing the State of Georgia UCP.

The cooperation and efforts between the Georgia Department of Transportation and MARTA was vital in the development of the State of Georgia UCP that all agencies could endorse. From the beginning, the Georgia Department of Transportation worked to ensure that the participants were actively involved in GUCP's common goals. All recipients were given an opportunity to review the UCP Memorandum of Understanding prior to the final draft of the UCP agreement being sent to their respective jurisdiction for signature.

The Memorandum of Understanding included required clauses for the various agencies, including a hold harmless clause.

PARTICIPATING UCP ENTITIES: The need for assistance and cooperation from the participating members FAA, FTA, FHWA and DOT and all sub-recipients is vital to the unified process. This assistance was needed in the development and implementation of the UCP agreement.

Unified Certification Program Participants

ALBANY TRANSIT
ALMA-BACON COUNTY AIRPORT
AMERICUS AIRPORT
ATHENS/BEN EPPS AIRPORT
ATHENS-CLARKE COUNTY PUBLIC
TRANSIT SYSTEM
ATLANTA PUB SCH OFFICE OF
CONTRACT COMP
ATLANTA REGIONAL COMMISSION
AUGUSTA PUBLIC TRANSIT
AUGUSTA REGIONAL AIRPORT (BUSI
FIELD AIRPORT)
BARWICK-LAFAYETTE AIRPORT
BERRIEN COUNTY AIRPORT
BLAIRSVILLE AIRPORT
BRANTLEY COUNTY AIRPORT
BROOKS COUNTY AIRPORT
BURKE COUNTY AIRPORT
BUTLER MUNICIPAL AIRPORT
C.P. SAVAGE AIRPORT
CAIRO-GRADY COUNTY AIRPORT
CALLAWAY AIRPORT
CALLAWAY GARDENS-HARRIS COUNTY
AIRPORT
CAMILLA AIRPORT
CARTERSVILLE AIRPORT
CHATHAM AREA TRANSIT AUTHORITY
CHATHAM-SAVANNAH MFC
CHEROKEE COUNTY AIRPORT
CITY OF ATLANTA
CLAXTON-EVANS COUNTY AIRPORT
CLAYTON COUNTY AIRPORT - TARA
FIELD

CLAYTON COUNTY GOVERNMENT
COBB COUNTY GOVERNMENT
COCHRAN MUNICIPAL AIRPORT
COLUMBUS CONSOLIDATED
GOVERNMENT
COLUMBUS METROPOLITAN AIRPORT
COOK COUNTY AIRPORT
CORDELE FLYING SERVICE
COVINGTON AIRPORT
DALTON AIRPORT
DANIEL FIELD
DAVIS FIELD AIRPORT
DAWSON MUNICIPAL AIRPORT
DECATUR COUNTY INDUSTRIAL
AIRPARK
DEKALB COUNTY GOVERNMENT
DEKALB PEACHTREE AIRPORT
DONALDSONVILLE MUNICIPAL
AIRPORT
DOUGLAS COUNTY RIDESHARE
DOUGLAS MUNICIPAL AIRPORT
EARLY COUNTY AIRPORT
ELBERT COUNTY - PATZ FIELD
ENVIRONMENTAL PROTECTION
AGENCY REGION VI
FEDERAL AVIATION ADMINISTRATION
FITZGERALD MUNICIPAL AIRPORT
FRANKLIN COUNTY AIRPORT
FULTON COUNTY GOVERNMENT
GAINESVILLE MUNICIPAL AIRPORT
GEORGIA DEPARTMENT OF
ADMINISTRATIVE SERVICES/
GOVERNORS SMALL BUSINESS CT.
GEORGIA REGIONAL TRANSPORTATION
AUTHORITY
GILMER COUNTY AIRPORT
GLYNCO JETPORT
GREENE COUNTY REGIONAL AIRPORT
GRIFFIN-SPALDING COUNTY AIRPORT
GWINNETT COUNTY AIRPORT -
BRUSCOE FIELD
GWINNETT COUNTY GOVERNMENT
HABERSHAM COUNTY AIRPORT
HAWKINSVILLE-PULASKI COUNTY
AIRPORT
HAZELHURST AIRPORT

ATTACHMENT 10

Small Business Element

A. Objective (49 CFR Part 26.39)

Recognizing that the DBE Program goals should be met through a mixture of race conscious and race neutral methods and, that by definition, DBE firms are small businesses, The Sponsor seeks to implement a small business element into its current DBE policy in accordance with applicable law. The Sponsor is including this element to facilitate competition by and expand opportunities for small businesses. The Sponsor is committed to taking all reasonable steps to eliminate obstacles to small businesses that may preclude their participation in procurements as prime contractors or subcontractors. The Sponsor will meet its objectives using a combination of the following methods and strategies:

1. Set asides:

Where feasible, The Sponsor will establish a percentage of the total value of all prime contract and subcontract awards to be set aside for participation by small businesses on FAA-assisted contracts. A “set-aside” is the reserving of a contract or a portion of a contract exclusively for participation by small businesses. This requires that the Sponsor and its prime contractors/consultants set aside a portion of the value of each contract for participation by small businesses. A small business set-aside is open to all small businesses regardless of the owner’s gender, race or geographic location. The project manager and DBELO will review FAA-assisted purchases and contracts to assess the small business opportunities, giving consideration to the size and scope of each purchase or contract to establish the set aside percentage. This determination will be made based on the estimated availability of small businesses able to provide the requisite scopes of work regardless of DBE status. This set aside is in addition to the DBE contract goals which may be required pursuant to applicable law or policy. In the event that a set-aside is not established on an FAA-assisted contract, the project manager and DBELO will document why a small business set-aside is inappropriate and the factors which were considered in making that determination, including project scope and estimated availability of firms.

2. Unbundling:

The Sponsor, where feasible, may “unbundle” projects or separate large contracts into smaller contracts which may be more suitable for small business participation. The Sponsor will conduct contract reviews on each FAA-assisted contract to determine whether portions of the project could be “unbundled” or bid separately. This determination will be made based on the estimated availability of small businesses able to provide specific scopes of work and will consider any economic or administrative burdens which may be associated with unbundling. Similarly, the Sponsor will encourage its prime contractors or prime consultants to unbundle contracts to facilitate participation by small businesses. The Sponsor will assist prime contractors or prime consultants in identifying portions of work which may be unbundled and performed by small businesses. The Sponsor will document the factors used to determine whether or not an FAA-assisted contract will be unbundled or bid separately.

As described above, The Sponsor where feasible, may utilize several methods to facilitate small business participation. In each FAA-assisted contract, the DBELO will document the method in which the small business element will be implemented (i.e. set-aside, unbundling and/or outreach) and the process by which those methods were considered.

B. Definitions

1. Small Business:

Small businesses must meet the definitions specified in Section 3 of the Small Business Act and the Small Business Administration regulations implementing it (13 CFR Part 121). A small business is a business that is independently owned and operated, is organized for profit, and is not dominant in its field. Depending on the industry, size standard eligibility is based on the average number of employees for the preceding twelve months or on sales volume averaged over a three-year period.

2. Disadvantaged Business Enterprise:

A for-profit small business (as defined by the Small Business Administration) —

- That is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals;
- Whose socially and economically disadvantaged owners do not exceed the personal net worth (PNW) described in 49 CFR Part 26. The current PNW cap is \$1.32 million.
- Whose average annual gross receipts, do not exceed the size limitations standard as defined in Part 26.
- Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it; and
- Has been certified as a DBE by the Georgia Department of Transportation (GDOT) in accordance with 49 CFR 26.

For the purposes of the small business element of the Sponsor's DBE Program, small businesses which are also owned and controlled by socially disadvantaged individuals will be encouraged to seek DBE certification. Only DBE certified firms will be counted towards DBE race-neutral participation on FAA-assisted contracts.

C. Certification and Verification Procedures

The Sponsor will accept the following certifications for participation in the small business element of The Sponsor's DBE Program with applicable stipulations:

1. GDOT DBE Certification – DBE Certification by the GDOT which stipulates that a firm has been determined to meet all the requirements in accordance with 49 CFR Part 26. All certification determinations are evidenced by a letter of DBE certification issued by GDOT.
2. GDOT Small Business Enterprise (SBE) – Will require submittal of three years of business tax returns and page 2 of the GDOT DBE Certification application after contract award.

3. SBA 8(a) Business Development Certification (as described in 13 CFR Parts 121 and 124)
 - will require submittal of three years of business tax returns.

Special Note: Minority and women-owned business enterprises which are awarded contracts under the small business enterprise set aside will be strongly encouraged to seek DBE certification in order to be counted towards race neutral DBE participation.

D. Monitoring/Record Keeping

As part of the reporting process, prime contractors will maintain records and documents of payments to small businesses for three years following the performance of the contract. These records will be made available for inspection upon request by any authorized representative of the Sponsor or DOT. This reporting requirement also extends to any small business subcontractor.

E. Assurances

The Sponsor makes the following assurances:

1. The DBE Program, including its small business element is not prohibited by state law;
2. Certified DBEs that meet the size criteria established under the DBE Program are presumptively eligible to participate in the small business element of the DBE Program;
3. There are no geographic or local preferences or limitations imposed on FAA-assisted contracts and the DBE Program is open to small businesses regardless of their location;
4. There are no limits on the number of contracts awarded to firms participating in the DBE Program;
5. Reasonable effort will be made to avoid creating barriers to the use of new, emerging, or untried businesses; and
6. Aggressive steps will be taken to encourage those minority and women owned firms participating in the small business element of the DBE Program that are eligible for DBE certification to become certified.

PUBLIC NOTICE

Augusta, Georgia, hereby gives public notice, that for 30 days from the date of this advertisement, it and the Federal Aviation Administration will receive written public comments, pertaining to the development of Disadvantaged Business Enterprise Goals for Federal Aviation Administration sponsored projects at the Daniel Field Airport, Augusta, Georgia. The proposed overall 3-year goal for all FAA-AIP funded projects for FY 2024 – FY2026 is 7.81%. The proposed DBE Goal for FY 2024 is 8.19%, the proposed DBE Goal for FY 2025 is 8.02% and the DBE Goal for FY 2026 is 7.23%. The methodology by which these goals were established is available for review at the office of Phyllis Johnson, Director, Augusta, Georgia Compliance Department, 535 Telfair Street, Suite 530, Augusta, Georgia, Monday through Friday, from 8:30 AM until 5:00 PM. Written comments may be forwarded to the addresses cited below.

Phyllis Johnson, Director
Augusta, Georgia Compliance Department
535 Telfair Street, Suite 530
Augusta, GA 30901
(706) 826-1325
p.johnson@augustaga.gov

AND

Ms. Ofelia Medina
FAA Western-Pacific Regional Office
Office Of Civil Rights
777 S Aviation Blvd. Suite #150
El Segundo, CA 90245
ofelia.medina@faa.gov



Public Services Committee Meeting

Meeting Date: October 31, 2023 : 1:00 PM

Motion to approve and execute the FY 2024 Metropolitan Planning Organization (MPO) Annual PL Funding Contract from the Georgia Department of Transportation (GDOT)

Department:	Planning and Development
Presenter:	Carla Delaney or Department Designee
Caption:	Motion to approve FY 2024 Metropolitan Transportation Planning Services Annual Contract (aka GDOT PL Funds Contract).
Background:	Annually, GDOT presents the MPO with a planning contract that allows for up to an 80% reimbursement of specific costs associated with transportation planning and requires a 20% local match. This contract will be signed electronically via DocuSign. The contract period is from July 1, 2023, through June 30, 2024.
Analysis:	For FY 2024, the GDOT contract allows for reimbursement of up to \$469,273.33 on specific transportation planning activities based on the annual Unified Planning Work Program (UPWP).
Financial Impact:	The \$469,273.33 is a grant that requires a local match of up to \$117,318.33. Planning and Development typically incorporate the match into its annual budget.
Alternatives:	No reimbursement for transportation planning-related activities
Recommendation:	Approve and execute the contract from GDOT for transportation planning funds during FY 2024.
Funds are available in the following accounts:	The \$469,273.33 is a grant that requires a local match of up to \$117,318.33. The local match was approved by the administrator's office on March 16, 2023. Will budget in org key 220016309
<u>REVIEWED AND APPROVED BY:</u>	N/A

AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 13.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000435 PLANNING FY 2024 ARTS PL GRANT

Continuing grant for annual transportation planning for the Metropolitan Planning Organization as required by Federal Highway Administration to perform activities each year such as transportation planning training, traffic data, highway projects, public involvement; transportation data, transit planning and other work elements listed in the Unified Planning Work Element (UPWP).

Cash match (Y/N) : Yes 20% match is in the 2023 budget.

EEO required (Y/N): No EEO Department Notified: No

Start Date: 07/01/2023

End Date: 06/30/2024

Submit Date: 03/14/2023

Department: 074

Planning and Zoning

Cash Match?

Y

Total Budgeted Amount: 577,488.52

Total Funding Agency:

461,990.82

Total Cash Match: 115,497.70

Sponsor: GM0013

US DOT

Sponsor Type: PT

Pass thru Federal

Purpose: 24

ARTS -MPO

Flow Thru ID: GM0006 GDOT

Contacts

Type	ID	Name	Phone
I	GMI023	Harris, Mariah	(706)821-1810

Approvals

Type	By	Date
FA	C. DELANEY	03/15/2023

Dept. Signature:

Grant Coordinator Signature:

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Ann Williams

Finance Director

3-14-2023

Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

Theresa

Administrator

3/16/2023

Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTRACT FY 2024**AUGUSTA-RICHMOND COUNTY GOVERNMENT****FHWA METROPOLITAN PLANNING PROGRAM****Planning Services (PL) Contract****CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205****FEDERAL-AID PARTICIPATING PROJECT****PI Number: 0019729****Contract ID:**

Federal Share 80%	\$ 469,273.33
<u>Local Match Share 20%</u>	<u>\$ 117,318.33</u>
Total Contract Cost	\$586,591.66

**Agreement By and Between the
GEORGIA DEPARTMENT OF TRANSPORTATION
ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET NW
ATLANTA, GEORGIA 30308
and the
Augusta Regional Transportation Study**

THIS AGREEMENT is made and entered into this _____ day of _____, 20__, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the Augusta Regional Transportation Study, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, "Fiscal Year 2024"**, (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

ARTICLE I

SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Scope of Work, which is affixed to this Agreement under the label of **Exhibit D**, entitled "**Fiscal Year 2024**", the same as if fully set forth herein.

The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D**, "**Fiscal Year 2024**,".

The DESIGNATED AGENCY shall perform the PROJECT activities, and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D**, "**Fiscal Year 2024**,".

ARTICLE II

EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

ARTICLE III

REVIEW OF WORK

Authorized representatives for the DEPARTMENT and Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

ARTICLE IV

AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work called for in the Scope of Work on 07/01/2023. The work outlined therein shall be completed no later than 06/30/2024. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

ARTICLE V

RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

ARTICLE VI

COMPENSATION

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost, as shown in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, attached hereto and incorporated herein by reference, for completion of the PROJECT is Five Hundred Eighty-Six Thousand Five-Hundred Ninety-One Dollars and Sixty-Six Cents (\$586,591.66). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is Eighty percent (80%) of total cost which represents the Federal Share of the cost of the PROJECT up to Four Hundred Sixty-Nine Thousand Two Hundred Seventy-Three Dollars and Thirty-Three Cents (\$469,273.33). However, if the sum total of the allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 80% Federal Share of the allowable cost incurred. In no event shall the DEPARTMENT be obligated to pay more than the maximum Federal Share of (\$469,273.33). In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.

2. The DESIGNATED AGENCY shall be obligated to pay Twenty percent (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to One Hundred Seventeen Thousand Three Hundred Eighteen Dollard and Thirty-Three Cents (\$117,318.33). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 80% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$117,318.33).

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY'S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200

(“Uniform Grant Guidance”)and is specifically detailed in **Exhibit D,”Fiscal Year 2024”** and **Exhibit E, “Budget Estimate for Federal Fiscal Year 2024”** of this Agreement. If at anytime during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2024”**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2024”**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as

are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of 21.10% of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of 83.72% of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY'S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 CFR Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY'S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

ARTICLE VII

SUBSTANTIAL CHANGES

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

ARTICLE VIII

PARTIAL PAYMENT

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

ARTICLE IX

FINAL PAYMENT

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the project. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

ARTICLE X

MAINTENANCE OF CONTRACT COST RECORDS

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

ARTICLE XI

SUBCONTRACTS, ASSIGNMENT, OR TRANSFER

It is understood by the parties to this Agreement that the work of the DESIGNATED AGENCY is considered personal by the DEPARTMENT. The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding \$10,000 in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

ARTICLE XII

USE OF DOCUMENTS

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

ARTICLE XIII

TERMINATION

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

ARTICLE XIV

PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as: "Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

ARTICLE XV COPYRIGHTING

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

ARTICLE XVI COVENANT AGAINST CONTINGENT FEES

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVII

CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

ARTICLE XVIII

COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated ("O.C.G.A."), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.
- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, "Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964"**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, "Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters"**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, "Drug-Free Workplace Certificate"**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in **Appendix D, "Georgia Security and Immigration Compliance Act Affidavit"**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained, shall except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX

AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

ARTICLE XX

INSURANCE

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY *(complete the applicable statement)*:

☐ shall, obtain coverage from DESIGNATED AGENCY's private insurance company or cause DESIGNATED AGENCY'S consultant/contractor to obtain coverage.

OR

☐ is self-insured.

Prior to beginning the work, DESIGNATED AGENCY shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XX (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A- by A. M. Best's and registered to do business in the State of Georgia:

- a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.
 - b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
 - c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
 - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
 - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
 - ii. Name and address of insured.
 - iii. Name of Insurance Company.
 - iv. Description of coverage in standard terminology.
 - v. Policy number, policy period and limits of liability.
 - vi. Name and address of DEPARTMENT as certificate holder.
 - vii. Thirty (30) day notice of cancellation.
 - viii. Details of any special policy exclusions.
- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.

- D. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the "Funds"), in satisfaction of any liability, whether established by judgment or settlement, the DESIGNATED AGENCY and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

Augusta Regional Transportation Study

Commissioner

Executive Director

ATTEST:

IN THE PRESENCE OF:

Treasurer

Witness

Signed, Sealed and Delivered

This ____ day of _____, _____
in the presence of:

NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

Federal Employee Tax No.

EXHIBIT A CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the _____ and duly authorized representative of the **Augusta Regional Transportation Study**, whose address is **535 Telfair Street Suite 300 Augusta, Georgia 30901**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

Signature of Authorized Representative

Type or Print Name

EXHIBIT B
CERTIFICATION OF DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above **Augusta Regional Transportation Study** in **Exhibit A**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

 (Date)

 Commissioner

EXHIBIT C
Federal Award Identification
Required Elements

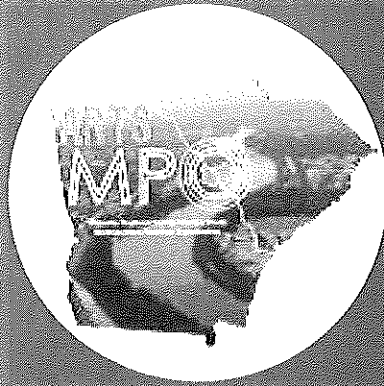
Federal Award Identification:

1. Sub-recipient Name: Augusta Regional Transportation Study
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32): 073438418
3. Federal Award Identification Number: 0019729
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): 06/27/2023
5. Sub-award Period of Performance start and end date: 07/01/2023 to 06/30/2024
6. Amount of federal funds obligated by this action: \$469,273.33
7. Total amount of the federal funds obligated to sub-recipient: \$469,273.33
8. Total Amount of the federal award: \$469,273.33
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTACT for Augusta Regional Transportation Study – FY 24
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100., Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 83.72%

EXHIBIT D

Work Program Fiscal Year 2024

FISCAL YEAR 24



Unified Planning Work Program

FY 2024

Prepared By:
Augusta Planning & Development Department
Carla Delaney, Director

Augusta
G E O R G I A

In Cooperation With:
Aiken County, Edgefield County, and Columbia County
Federal Transit Administration
Federal Highway Administration
Georgia Department of Transportation
South Carolina Department of Transportation

<https://www.augustaga.gov/680/ARTS-Metropolitan-Planning-Organization>

March 2023

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FISCAL YEAR 2024

**DRAFT UNIFIED PLANNING WORK PROGRAM
FOR THE
AUGUSTA REGIONAL TRANSPORTATION STUDY**

PREPARED BY THE

AUGUSTA PLANNING AND DEVELOPMENT DEPARTMENT

IN COOPERATION WITH:

AIKEN COUNTY PLANNING AND DEVELOPMENT DEPT.

AUGUSTA TRANSIT

LOWER SAVANNAH COUNCIL OF GOVERNMENTS

GEORGIA DEPARTMENT OF TRANSPORTATION AND

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION

SERVICING

CITY OF BLYTHE, GA | CITY OF HEPHZIBAH, GA |

RICHMOND COUNTY, GA | CITY OF GROVETOWN, GA |

COLUMBIA COUNTY, GA | FORT GORDON GA | AUGUSTA TRANSIT |

CITY OF NORTH AUGUSTA, SC | CITY OF AIKEN, SC | AIKEN COUNTY, SC |

TOWN OF BURNETTOWN, SC | TOWN OF NEW ELLENTON, SC | EDGEFIELD COUNTY, SC |

BEST FRIEND EXPRESS | LOWER SAVANNAH COUNCIL OF GOVERNMENTS

The contents of this report reflect the views of the persons preparing the document and those individuals are responsible for the facts and the accuracy of the data presented herein. The contents of this report do not necessarily reflect the views or policies of the Georgia Department of Transportation, South Carolina Department of Transportation, the Federal Highway Administration, or the Federal Transit Administration. This report does not constitute a standard, specification, or regulation.

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AUGUSTA REGIONAL TRANSPORTATION STUDY

535 Telfair Street • Suite 300 Augusta Georgia 30901

AUGUSTA REGIONAL TRANSPORTATION STUDY RESOLUTION OF THE POLICY COMMITTEE ADOPTION OF THE FY 2024 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, in accordance with the joint Federal Transit Administration - Federal Highway Administration regulations on urban transportation planning (23 CFR Parts 420 and 450, and 49 CFR Part 613), a Unified Planning Work Program is required to be developed; and

WHEREAS, the Governors of Georgia and South Carolina have designated the Augusta Planning and Development Department as the Metropolitan Planning Organization (MPO) for the Augusta Regional Transportation Study, and;

WHEREAS, it is the objective of the Augusta Regional Transportation Study, hereinafter referred to as ARTS, to maintain a comprehensive transportation planning process which results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Unified Planning Work Program is an annual element of the ARTS process which outlines the transportation-related and other planning projects to be undertaken during the forthcoming fiscal year; and

WHEREAS, the ARTS Citizens Advisory and Technical Coordinating Committees on March 1, 2023, recommended that the Augusta Regional Transportation Study adopt the FY 2024 Unified Planning Work Program.

WHEREAS, the ARTS Policy Committee on March 16, 2023, adopted the FY 2024 Unified Planning Work Program.

NOW THEREFORE BE IT RESOLVED, ARTS Policy Committee hereby approves the adoption of the FY 2024 Unified Planning Work Program and its Chairman is authorized to execute a joint endorsement to this effect with the Georgia Department of Transportation and the South Carolina Department of Transportation.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Augusta Regional Transportation Study (ARTS) Policy Committee at a meeting held on March 16, 2023.

Sign *Carla Delaney*
Print Carla Delaney
MPO Director

Date 03/17/2023

Sign *William McHae*
Print William McHae, Ph.D.
MPO Vice-Chairman

Date 3/17/23

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LIST OF ACRONYMS

3C	Cooperative, Continuous & Comprehensive planning	DBE	Disadvantaged Business Enterprise
ACPDD	Aiken County Planning & Development Department	EJ	Environmental Justice
ADA	Americans with Disabilities Act of 1990	EMA	Emergency Management Agency
APA	American Planning Association	EPA	Environmental Protection Agency
APDD	Augusta Planning & Development Department	FAST Act	Fixing America's Surface Transportation Act
ARP	American Rescue Plan	FFR	Federal Financial Reports
AT	Augusta Transit	FHWA	Federal Highways Administration
ARTS	Augusta Regional Transportation Study	FTA	Federal Transit Administration
BFE	Best Friend Express	GA	Georgia
BPAC	South Carolina Bicycle and Pedestrian Advocacy Committee	GAMPO	Georgia Association of Metropolitan Planning Organizations
CAC	Citizens Advisory Committee	GAPA	Georgia Chapter of American Planning Association
CCPD	Columbia County Planning Division	GDOT	Georgia Department of Transportation
CMP	Congestion Management Process	GIS	Geographic Information Systems
CHSP	Coordinated Human Services Plan	ITS	Intelligent Transportation Systems
CMS	Congestion Management System	LEP	Limited English Proficiency
COA	Comprehensive Operations Analysis	LOS	Level of Service
COG	Council of Governments	LSCOG	Lower Savannah Council of Governments
COOP	Continuity of Operations Plan	MOU	Memorandum of Understanding
CSRA-RC	Central Savannah River Area – Regional Council	MPA	Metropolitan Planning Area
DAR	Dial-A-Ride	MPO	Metropolitan Planning Organization
		MPR	Milestone Progress Reports

MSA	Metropolitan Statistical Area		
MTP	Metropolitan Transportation Plan	STIP	State Transportation Improvement Program
NAPDD	North Augusta Planning and Development Department	TA	Transportation Alternatives (TA set-aside)
NHPMS	National Highway Performance Monitoring System	TAM	Transit Asset Management
NHS	National Highway System	TAP	Transportation Alternatives Program
NPMRDS	National Performance Management Research Data Set	TASC	Transportation Association of South Carolina
NTD	National Transit Database	TAZ	Traffic Analysis Zone
NTI	National Transit Institute	TBD	To be determined
PBPP	Performance-Based Planning and Programming	TCAC	Transit Citizens Advisory Committee
PC	Policy Committee	TCC	Technical Coordinating Committee
POP	Program of Projects	TDP	Transit Development Plan
PPP	Public Participation Plan	TIP	Transportation Improvement Program
PTASP	Public Transit Agency Safety Plan	TNSC	Test Network Subcommittee
RFP	Request for Proposals	TrAMS	Transit Award Management System
SC	South Carolina	TSIR	Traffic Safety Improvement Report
SCDHEC	South Carolina Department of Health and Environmental Control	TTI	Travel Time Index
SCDOT	South Carolina Department of Transportation	UPWP	Unified Planning Work Plan
SCDPS	South Carolina Department of Public Safety		
SETP	Self-Evaluation and Transition Plan		
SMTF	State Mass Transit Funds		

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INTRODUCTION

1. Purpose of the Unified Planning Work Program

The Unified Planning Work Program (UPWP) is the annual work program for transportation and transit planning activities in the Augusta Regional Transportation Study (ARTS) area. The UPWP includes an overview of the ARTS planning process and a description of each work element for Fiscal Year 2024 (July 1, 2023 – June 30, 2024).

Work elements, tasks, activities, programs, and projects are categorized in the following functional areas:

- Program Administration
- Public Involvement
- Transportation Data Collection and Analysis
- Transportation System Planning
- Public Transit and Paratransit
- Performance-Based Planning
- Transportation Improvement Program (TIP)

Special emphasis is placed on the following areas:

- Performance-based planning
- Update project prioritization tool(s)
- Stakeholder involvement for freight, safety, and security coordination
- Developing a regional transportation system database for monitoring and updating socioeconomic and land use data and the annual demographic and growth trends report.
- Updating the Geographic Information System (GIS) mapping database
- Corridor/area planning
- Developing a framework to identify needs and coordinate stakeholders relative to coordinated human services transportation
- Enhance public transit planning for fixed-route bus, paratransit, and demand response services and enhance mobility for seniors and persons with disabilities
- Implementing local and regional air quality initiatives
- Strengthening the public involvement process
- Other special studies

2. ARTS Metropolitan Planning Organization Overview

ARTS is a Metropolitan Planning Organization (MPO) established for urbanized areas in Augusta – Richmond, GA, and Aiken, SC. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. Fixing America's Surface Transportation Act (FAST Act) passed on December 4, 2015, (Pub. L. No. 114-94) reauthorizing federal-aid funding and regulations for the metropolitan transportation planning process.

The FAST Act streamlines the federal surface transportation project delivery process. Its strengths include performance-based planning, intermodal and freight movement, and multimodal transportation planning, and addresses challenges facing the transportation system. The FAST Act also makes provisions for improving safety, maintaining infrastructure condition, reducing traffic congestion, improving the efficiency of the system, protecting the environment, and reducing delays in project delivery. Project delivery focuses on four general categories to achieve streamlining:

- Adding new flexibilities to increase efficiencies
- Refining existing authorities
- Adding new tools to accelerate project delivery
- Building on existing activities of the Federal Highways Administration (FHWA) that accelerate project delivery

The FAST Act requires that the planning process considers projects/strategies to improve the resilience and reliability of the transportation system, storm-water mitigation, and enhances travel and tourism. This UPWP has been developed per the FAST Act regulations and guidelines.

The most recent federal transportation laws affecting ARTS are the Moving Ahead for Progress in the 21st Century Act (MAP-21), enacted on July 6, 2012, the Fixing America's Surface Transportation Act (FAST Act), enacted on December 4, 2015, and the Infrastructure Investment and Jobs Act (IIJA), aka the Bipartisan Infrastructure Law (BIL), enacted on November 12, 2021.

In keeping with the original federal mandate, the ARTS metropolitan transportation planning process is cooperative, continuous, and comprehensive (3C). The ARTS MPO planning process is "cooperative" because it brings together locally elected officials, state and federal transportation personnel, citizens, and other interested parties to plan and program transportation projects. ARTS participants "continuously" evaluate transportation needs and plan for long-term improvements. The ARTS process is "comprehensive" because it considers all modes of transportation, including cars, trucks, buses, airplanes, railroads, public transit, bicycles, and pedestrians.

The ARTS Metropolitan Planning Area (MPA) includes the urbanized area of the Augusta-Richmond County, Georgia – Aiken County, South Carolina Metropolitan Statistical Area (MSA), as defined by the U. S. Bureau of Census, and the area expected to be urbanized over the next twenty years. The study area includes: Richmond County and the urbanized area of Columbia County in Georgia; the Fort Gordon Military Base; and the urbanized area of Aiken and Edgefield Counties in South Carolina. Incorporated places within the study area include four (4) cities in Georgia: Augusta, Hephzibah, Blythe, and Grovetown; and four (4) cities in South Carolina: Aiken, North Augusta, Burnetown, and New Ellenton. The study area boundaries reflecting regional growth based on the 2010 Decennial Census were modified and adopted by the Policy Committee on March 7, 2013 (Figure 2).

3. ARTS MPO Organizational Structure

The ARTS MPO consists of several committees that review and approve all amendments to the TIP/Metropolitan Transportation Plan (MTP), technical documents, and special studies. The current structure of committee meetings is bi-monthly, with each committee meeting two to three weeks before the subsequent committee. The role of each committee is described below and schematically presented in Figure 1.

Technical Coordinating Committee (TCC) – made up of planners and engineers from the two states, the local governments in the study area, and two regional planning agencies. The final draft and detailed information on a project are presented to the committee for recommended approval to the Policy Committee. The composition of the TCC can be found in appendix section C.

Citizens Advisory Committee (CAC) – made up of citizens representing the jurisdictions and communities in the study area. The CAC provides local knowledge and citizen input on the projects and makes recommendations on the same to the Policy Committee. The composition of the CAC can be found in appendix section C.

South Carolina Technical Coordinating Committee – the subcommittee for the South Carolina portion of the ARTS area is made up of planners and engineers from the South Carolina Department of Transportation (SCDOT) and local governments. The final draft and detailed information on a project are presented to the committee for recommended approval to the other ARTS MPO committees and the South Carolina Policy Subcommittee.

South Carolina Policy Subcommittee – includes local elected and appointed officials from the South Carolina portion of the ARTS area. The committee evaluates and endorses projects for inclusion in the TIP and MTP.

Policy Committee (PC) – voting members include elected officials from each local government in the study area, representatives from the Georgia and South Carolina Departments of Transportation, the Fort Gordon Garrison Commander, and representatives of providers of public transportation. The Policy Committee is responsible for making the final decision on ARTS planning and programming issues, including amendments to the MTP and TIP. The composition of the PC can be found in appendix section C.

Figure 1: ARTS MPO Committees

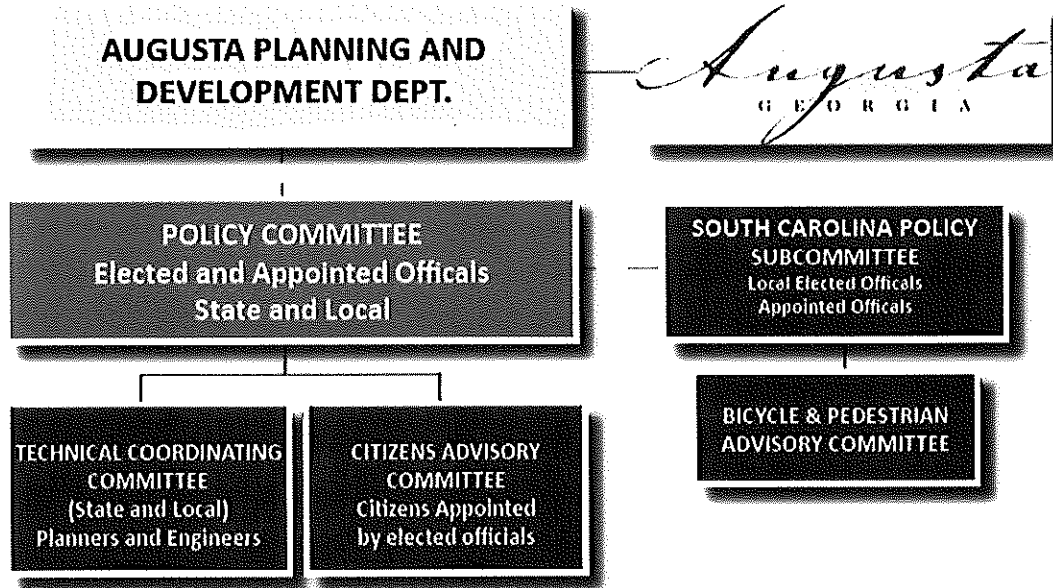
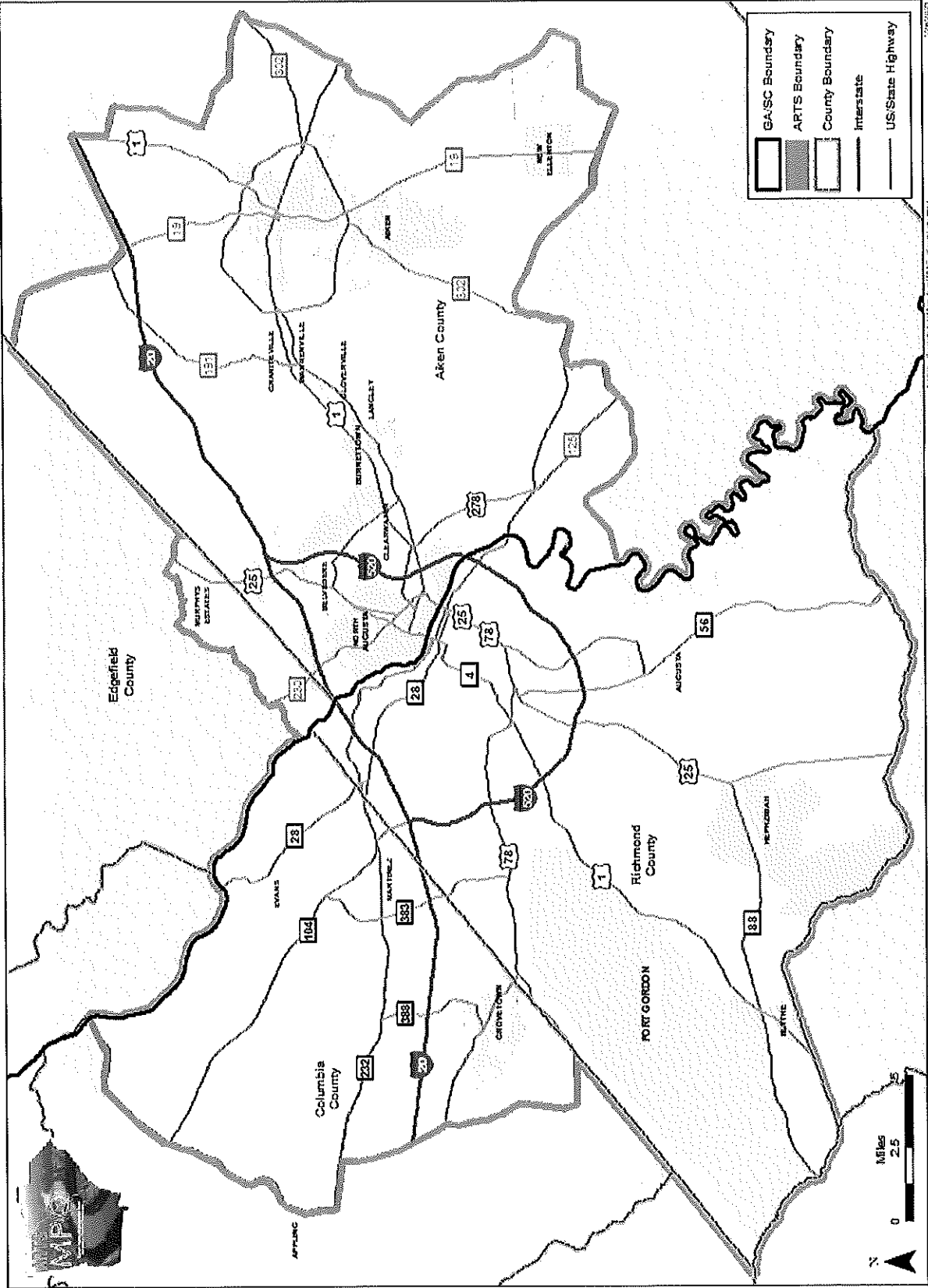


Figure 2: ARTS MPO Planning Area



4. Federal Planning Factors

The FAST Act emphasizes performance-based planning as an integral component of the metropolitan planning process. Enabling this process, national planning factors were established as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability, reduce (or mitigate) the stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

5. 2024 Planning Emphasis Areas:

Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future – Work Element 4.4

Federal Highway Administration (FHWA) divisions and Federal Transit Administration (FTA) regional offices should work with State departments of transportation (State DOT), metropolitan planning organizations (MPO), and providers of public transportation to ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. Field offices should encourage State DOTs and MPOs to use the transportation planning process to accelerate the transition toward electric and other alternative fueled vehicles, plan for a sustainable infrastructure system that works for all users, and undertake actions to prepare for and adapt to the impacts of climate change. Appropriate Unified Planning Work Program work tasks could include identifying the barriers to and opportunities for deployment of fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation ; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions. We encourage you to visit FHWA's Sustainable Transportation or FTA's Transit and Sustainability Webpages for more information.

(See EO 14008 on "Tackling the Climate Crisis at Home and Abroad," EO 13990 on "Protecting PublicHealth and the Environment and Restoring Science to Tackle the Climate Crisis." EO 14030 on "Climate-Related Financial Risk," See also FHWA Order 5520 "Transportation System Preparedness and Resilience to Extreme Weather Events," FTA's "Hazard Mitigation Cost

Effectiveness Tool,” FTA’s “Emergency Relief Manual,” and “TCRP Document 70: Improving the Resilience of Transit Systems Threatened by Natural Disasters”)

Equity and Justice⁴⁰ in Transportation Planning - Work Element 3.4

FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. We encourage the use of strategies that: (1) improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; (2) plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management; (3) reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors; (4) offer reduced public transportation fares as appropriate; (5) target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and (6) consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.

Executive Order 13985 (Advancing Racial Equity and Support for Underserved Communities) defines the term “equity” as the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality. The term “underserved communities” refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the preceding definition of “equity.” In addition, Executive Order 14008 and M-21-28 provides a whole-of-government approach to advancing environmental justice by stating that 40 percent of Federal investments flow to disadvantaged communities. FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

To accomplish both initiatives, our joint planning processes should support State and MPO goals for economic opportunity in disadvantaged communities that have been historically marginalized and overburdened by pollution and underinvestment in housing, transportation, water and wastewater infrastructure, recreation, and health care.

Complete Streets - Work Element 4.6

FHWA Division and FTA regional offices should work with State DOTs, MPOs and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users. This effort should work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

A complete street is safe, and feels safe, for everyone using the street. FHWA and FTA seek to help

Federal aid recipients plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

Per the National Highway Traffic Safety Administration’s 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations.

A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

Public Involvement - Work Element 2.1

Early, effective, and continuous public involvement brings diverse viewpoints into the decision making process. FHWA Division and FTA regional offices should encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices. The use of VPI broadens the reach of information to the public and makes participation more convenient and affordable to greater numbers of people. Virtual tools provide increased transparency and access to transportation planning activities and decision making processes. Many virtual tools also provide information in visual and interactive formats that enhance public and stakeholder understanding of proposed plans, programs, and projects. Increasing participation earlier in the process can reduce project delays and lower staff time and costs. More information on VPI is available [here](#).

Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination - Work Element 7.1

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, because many of the highways (or portions of the highways) are inadequate to meet the needs of national and civil defense. The DOD’s facilities include military bases, ports, and depots. The road networks that provide access

and connections to these facilities are essential to national security. The 64,200-mile STRAHNET system consists of public highways that provide access, continuity, and emergency transportation of personnel and equipment in times of peace and war. It includes the entire 48,482 miles of the Dwight D. Eisenhower National System of Interstate and Defense Highways and 14,000 miles of other non-Interstate public highways on the National Highway System. The STRAHNET also contains approximately 1,800 miles of connector routes linking more than 200 military installations and ports to the primary highway system. The DOD's facilities are also often major employers in a region, generating substantial volumes of commuter and freight traffic on the transportation network and around entry points to the military facilities. Stakeholders are encouraged to review the STRAHNET maps and recent Power Project Platform (PPP) studies. These can be a useful resource in the State and MPO areas covered by these route analyses.

Federal Land Management Agency (FLMA) Coordination

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with FLMA in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. Through joint coordination, the State DOTs, MPOs, Tribal Governments, FLMA, and local agencies should focus on integration of their transportation planning activities and develop cross-cutting State and MPO long range transportation plans, programs, and corridor studies, as well as the Office of Federal Lands Highway's developed transportation plans and programs. Agencies should explore opportunities to leverage transportation funding to support access and transportation needs of FLMA before transportation projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each State must consider the concerns of FLMA that have jurisdiction over land within the boundaries of the State (23 CFR 450.208(a)(3)). MPOs must appropriately involve FLMA in the development of the metropolitan transportation plan and the TIP (23 CFR 450.316(d)). Additionally, the Tribal Transportation Program, Federal Lands Transportation Program, and the Federal Lands Access Program TIPs must be included in the STIP, directly or by reference, after FHWA approval in accordance with 23 U.S.C. 201(c) (23 CFR 450.218(e)).

Planning and Environment Linkages (PEL)

FHWA Division and FTA regional offices should encourage State DOTs, MPOs and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information. This results in transportation programs and projects that serve the community's transportation needs more effectively while avoiding and minimizing the impacts on human and natural resources. More information on PEL is available here.

Data in Transportation Planning

To address the emerging topic areas of data sharing, needs, and analytics, FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation

to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs. Data sharing principles and data management can be used for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, managing curb space, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decision making at the State, MPO, regional, and local levels for all parties.

6. MPO Planning Factors

MPO Planning Factors are presented in the following table. The tasks contained in this UPWP aim to incorporate the national planning framework as follows:

FY 2024 UPWP Work Elements		Planning Factors									
		Economic Vitality	Safety	Security	Accessibility/Mobility	Enhance/Protect Environment	Integration/Connectivity	Management and Operation	Preservation	Resiliency/Reliability/ Mitigation	Enhance Travel and Tourism
Administration											
	1.1 Program Coordination	✓			✓	✓	✓	✓	✓		
	1.2 Training & Employee Education	✓				✓					
	1.3 Unified Planning Work Program					✓	✓	✓		✓	
Public Involvement											
	2.1 Community Outreach/Education	✓	✓	✓	✓	✓					
Transportation Data Collection & Analysis											
	3.1 Socioeconomic Data / Environmental Justice							✓	✓		
	3.2 Land Use Monitoring		✓	✓		✓		✓	✓	✓	
	3.3 Transportation Surveys, Model & Analysis		✓	✓		✓		✓	✓	✓	
	3.4 Environmental Justice/Title VI			✓	✓	✓		✓			
	3.5 GIS Development & Applications							✓			
Transportation System Planning											
	4.1 Long Range Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4.2 Congestion Management		✓	✓	✓		✓			✓	✓
	4.3 Intermodal Planning	✓	✓	✓	✓	✓	✓			✓	✓
	4.4 Air Quality				✓	✓			✓		
	4.5 Special Transportation Studies	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Public Transit/Paratransit											
	5.1 Program Support and Administration	✓				✓		✓	✓	✓	
	5.2 Long-Range Transportation Planning (System Level)	✓				✓		✓	✓	✓	
	5.3 Short-Range Transportation Planning	✓				✓		✓	✓	✓	
	5.4 Transportation Improvement Plan	✓				✓		✓	✓	✓	
Performance-Based Planning											
	6.1 Performance-Based Planning	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Transportation Improvement Program											
	7.1 Transportation Improvement Program						✓	✓	✓		

7. 2050 Metropolitan Transportation Plan (MTP) Goals and Objectives

The table below shows the ARTS Future Mobility 2050 MTP goals, objectives, and planning emphasis areas to address regional transportation issues/priorities.

2050 MTP GOALS AND OBJECTIVES	PLANNING EMPHASIS AREAS
<p>1. Reduce Traffic Congestion and Delay - Promote strategies to reduce traffic congestion and delay.</p>	<ul style="list-style-type: none"> • Maximize existing transportation facilities through active management and integrated systems in real time. • Implement projects that improve street network connectivity to provide alternative routes and increase system redundancy. • Continue to implement and promote strategies and policies such as Transportation Demand Management (TDM), public transit, and alternative transportation modes to reduce demand for single-occupant motor vehicle travel. • Support regional connectivity and ridesharing through investment in intercity bus service, intercity bus facilities, and commuter vanpool.
<p>2. Mobility, Accessibility & Connectivity - Promote strategies that improve mobility, accessibility, and connectivity for all users of the transportation network including public transit and non-motorized modes.</p>	<ul style="list-style-type: none"> • Prioritize transportation improvements that support access to the urban core. • Increase access, expand, and improve the reliability of public transportation. • Promote investment in infrastructure for non-motorized modes such as bicycles and pedestrians.
<p>3. Safety & Security - Improve traffic safety and improve the security of transportation systems.</p>	<ul style="list-style-type: none"> • Reduce the number and severity of crashes, injuries, and fatalities across all modes by coordinating safety improvements with planning initiatives. • Reduce vulnerability of existing transportation infrastructure to natural disaster by supporting development of regional preparedness plans. • Continue to educate all users of the transportation network on safety and sharing the road.
<p>4. Maintenance and System Preservation - Maintain and preserve the existing transportation system to provide safe and reliable movement of persons and goods/freight.</p>	<ul style="list-style-type: none"> • Adequately fund routine maintenance and rehabilitation of roadways, pavement, and bridges. • Provide viable public transportation options to meet daily travel needs. • Monitor and manage transportation assets to prioritize improvements.

5. Economic Vitality - Enhance the economic vitality of the region and promote job opportunities.	<ul style="list-style-type: none"> • Provide transportation linkages to employment, business, retail activity, and other activity centers. • Address the needs of the local freight industry and the intermodal movement of goods via rail and truck. • Promote investments in transportation facilities that provide access to tourist destinations. • Enhance the visual appeal of transportation facilities.
6. Environmental Stewardship - Enhance the social and environmental fabric of the region.	<ul style="list-style-type: none"> • Minimize disruption or displacement of residential or commercial areas from restructured or new transportation facilities. • Minimize impact on environmental resources, wetlands, wildlife, historic properties, and water quality. • Reduce mobile emissions and meet air quality standards with projects including managed lanes, operational projects, transit, and non-motorized vehicles such as bicycles, and pedestrians. • Serve Environmental Justice populations through direct benefits or access to the project. • Reduce or mitigate the stormwater impacts of surface transportation.
7. Land Use & Transportation Integration - Promote efficient land use and development patterns that improve safety and economic vitality to meet existing and future multimodal transportation needs.	<ul style="list-style-type: none"> • Provide transportation services that conform with regional and local land use plans. • Control access to conservation or preservation areas to discourage development. • Promote redevelopment of the urban fringe through improved accessibility. • Promote the concentration of future employment and other activity centers along existing and planned major travel corridors. • Preserve and enhance the natural and built environments through context-sensitive solutions that exercise flexibility and creativity to shape effective transportation solutions. • Protect adequate rights-of-way in newly developing and redeveloping areas for pedestrian, bicycle, transit, and roadway facilities.
8. Financial Feasibility - Develop a financially and politically feasible plan and gain broad support by increasing the safety and security of the transportation system for all users.	<ul style="list-style-type: none"> • Prioritize projects with high project readiness and available funding.
9. Effective Engagement and Coordination - Promote effective public and stakeholder engagement and coordinate strategies throughout the planning process.	<ul style="list-style-type: none"> • Foster coordination with local, state, and federal partners to implement community priorities. • In partnership with local communities, equitably and strategically focus resources in areas of need and importance.

8. Transportation Planning Priorities

The 2050 MTP identified specific priorities for the regional transportation priorities. These priorities were identified through Travel Behavior Surveys conducted during the planning process and reflect the plan's goals and FHWA Planning Emphasis Areas. As a result, the following priorities are important to improving the ARTS planning area's transportation system and relate to the 2050 MTP Goals and FHWA Planning Emphasis Areas:

2022 Bike and Pedestrian Plan Update - The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis. Moreover, the Bike and Pedestrian Plan Update will also reassess the feasibility of previously identified projects from the 2012 Bike and Pedestrian Plan, while focusing on identifying new projects to increase and improve bike and pedestrian mobility within Richmond Columbia Counties in GA, and Aiken and Edgefield Counties in SC.

2055 Metropolitan Transportation Plan (MTP) – the 2050 MTP update was completed in September 2020. The staff made the necessary updates in response to changing transportation needs and priorities and conform to the transportation planning regulations. The consultant (WSP USA Inc.,) completed the update and its various components, including the Freight Plan update, the Bicycle and Pedestrian Plan update, and the Project Prioritization and Performance-Based Planning Measures as required by the FAST Act. ARTS staff will begin taking steps to complete the 2055 MTP. The 2055 MTP development process and content will prioritize equity, economy, climate change / resiliency, and Covid-19 Relief efforts.

Corridor Planning - The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and sub-areas and develop impact and land use patterns on existing and future transportation systems. It also determines the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short- and long-term improvements. The important study themes are to reduce/mitigate congestion, improve traffic flow, and traffic safety; increased mobility during peak travel times; optimize the relationship between land use and transportation; access management; complete streets; enhance multimodal systems and connectivity; evaluate existing and future travel; and analyze the need and location for intersection improvements.

Public Transportation – The MPO and local transit providers are challenged to increase the use of public transportation in an era with land use patterns that encourage strip development and urban sprawl. Furthermore, the MPO is also mandated to improve accessibility for the elderly, retirees, and veterans with limited personal budgets. Providing transportation services for the disabled and the Environmental Justice (EJ) population groups to meet the demand for medical trips and workforce development continues to be a priority through the development of a Coordinated Human Services Plan (CHSP). The ARTS transportation planning staff will continue to strive to provide access to essential services for low-income, minorities, Environment Justice populations, seniors, and individuals with disabilities through better utilization of Federal Transit Administration (FTA) Section 5310 funds to support mobility management and enhance transit service provided by the Lower Savannah Council of Governments (LSCOG). The continued use of paratransit services within the 0.75mile buffer along fixed routes will be expanded by the new GIS address database. Both programs support regional transit improvements and the regional model of cooperation.

During FY 2023, ARTS staff continued ongoing FTA grant administration for Section 5310, provide technical support to the Transit Citizens Advisory Committee (TCAC), and assist Augusta Transit (AT) with developing an

implementation strategy for transit service improvements identified in the Comprehensive Operations Analysis (COA) Report completed in 2018. Other ongoing tasks related to public transit include transit asset management and the monitoring of transit ridership and service operation data to develop performance measures and target setting. ARTS will also work with AT, LSCOG and Central Savannah River Area – Agency on Aging, and other social service agencies to address transit issues for the elderly and persons with disabilities through the implementation of the CHSP.

Performance-Based Planning – The integration of performance management concepts into the existing federally-required transportation planning and programming processes involves using data to support *long-range* and *short-range* investment decision-making. For the FHWA, the FAST Act¹ establishes the following National Performance Goals for Federal highway programs: safety, infrastructure condition, congestion reduction, system reliability, freight movement, and economic vitality, environmental sustainability, and reducing project delivery delays.

In the ARTS MPO, the Safety Performance measures provided by the Georgia Department of Transportation (GDOT) and SCDOT will be adopted by the MPO every year by the end of February. Additionally, the ARTS MPO worked with GDOT, SCDOT, FHWA, and FTA on the further development of future performance measures for roads and bridges, highway asset management, system performance, and MPO coordination. The Performance-Based Planning and Programming (PBPP) measures will be included in the 2050 MTP and the TIP updates as more information on the performance measures are received from GDOT and SCDOT.

Coordinating Land Use and Transportation – Coordinating land use and transportation improvements is an important task, given expected regional development patterns. In FY 2024, ARTS continued to collect certificates of occupancy for residential and commercial developments to track land development and update the GIS spatial analysis and maps. ARTS will continue these tasks and work with Aiken County, Edgefield County, and Columbia County, and the MPO cities to improve data collection, analysis, and reporting. This data analysis is part of the Regional Transportation System GIS Database. ARTS will continue efforts to develop an annual growth trend report to support socioeconomic demographic data updates for travel modeling.

In FY 2024, the MPO will work closely with local planning and development organizations to monitor updates to land use plans; review site plans for regional models for existing or future traffic generators; utilize area zoning maps to update the existing regional land use map; develop a future regional land use map and spatial analysis; develop and promote best land-use practices that support sustainable development; and reduce transportation impacts and enhance land use and transportation integration near employment/retail/commercial activity nodes along regional transportation corridors.

ARTS will identify feasible redevelopment alternatives to strip development that enhances opportunities for redevelopment along regional corridors and other highway improvements included in the TIP. Coordinating land use and transportation is an important component of the MTP since it provides an opportunity to analyze the effects of growth, develop policy responses to regional issues, and determine the demand for public facilities. Additionally, coordinated land use and transportation enables local, regional, and federal agencies to address access management, right-of-way concerns, utilities, and stormwater issues using common expectations about future growth and development.

¹ <https://www.fhwa.dot.gov/fastact/legislation.cfm>

Intermodal Connections and Safety – Due to the presence of at-grade railroad crossing on roads throughout the ARTS planning area, there are many opportunities for conflicts between trains, vehicles, and alternative modes of transportation. Cooperation between the railroads, transportation agencies, and local governments is pertinent in resolving this long-term problem and improving traffic safety. ARTS staff will continue to work with the Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Policy Committee (PC), and Chambers of Commerce to identify key stakeholders from railroad companies, trucking, other freight interest groups, and large industries to encourage participation and integration in the metropolitan planning process.

9. Fiscal Year 2023 - Highlights and Accomplishments

- Commenced preparation of FY 2024 UPWP
- Commenced preparation of 2055 MTP UPWP
- Executed 2050 MTP – Amendments, Transit Capital Program of Projects (POP), updated Performance Measures to align with 2050 Transportation Goals and Congestion Management System (CMS)
- FY 2024-2027 Transportation Improvement Program Adoption
- Established Performance-Based Planning – Safety and Public Transit Performance Measures
- Updated Title VI FHWA Monitoring report & Title VI FTA Monitoring report
- Awarded GDOT FY 2023 Planning Grant
- Submitted GDOT FTA 5303 Planning Grant application for FY 2024
- Submitted FTA 5310 grant application & administrative and grant management
- Completed Regional Transportation System Database – socioeconomic data and traffic/travel data, and Growth Trends Report
- Augusta Transit Onboard Survey
- Updated Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects
- Completed the ARTS Traffic Safety Improvement Report – semi-annual update
- Updated the list of Administrative Modifications in TIP and MTP
- Completed FY 2024 Annual Obligated Projects
- ARTS MPO Transit Feasibility Study and Implementation Action Plan report
- ARTS MPO Environmental Protection Agency (EPA) Path Forward report

10. Other Planning Studies Underway or Recently Completed

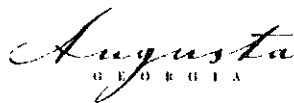
ONGOING AND FUTURE PLANNING STUDIES FOR THE ARTS AREA		
NAME	DESCRIPTION	DATE COMPLETED/ADOPTED
2022 Bike and Pedestrian Plan Update	The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis.	Work will be performed in FY 2023 and 2024; expected to be completed on or before October 31, 2023
Regional Freight Plan Update	The ARTS MPO will solicit consultants to develop the Augusta Regional Freight Profile. The update will reassess the existing freight plan (2008 Augusta Regional Freight Profile) as well as address the current and future freight volumes, bottlenecks, and potential solutions.	Work will be performed in FY 2023 and 2024; expected to be completed on or before July 31, 2024.
Transportation Improvement 2024-2027	TIP covers a four-year programming period in the Georgia part of the study area and seven years on the South Carolina. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects	Work will be performed in FY 2023 and 2024; expected to be completed on or before June 30, 2023.
Special Studies – 2055 Metropolitan Transportation Plan update	The ARTS MPO will solicit consultants to develop the 2055 MTP. MPO staff will update SE data for the regional travel model; and procure consultants.	Work will be performed in FY 2023 and 2024; expected to be completed on or before September 2025
Comprehensive Plan Update	The ARTS MPO will assist APDD to solicit consultants to develop the Envision Augusta Comprehensive Plan Update 5-year update. APDD staff will gather and provide updated Transportation data for the selected consultant.	Work will be performed in FY 2023; expected to be completed on or before October 31, 2023.

Figure 4 - FTA Section 5303 Budget Activity Line Item

UPWP FY 2024 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		APDD			Total GA SEC 5303
		FTA SEC 5303	GA DOT Match	APDD Match	
8.1	Program Support and Administration (44.21.00)	\$41,164.00	\$5,145.50	\$5,145.50	\$51,455.00
8.2	Long-Range Transportation Planning (44.23.01)	\$52,000.00	\$6,500.00	\$6,500.00	\$65,000.00
8.3	Short-Range Transportation Planning (44.24.00)	\$60,000.00	\$7,500.00	\$7,500.00	\$75,000.00
8.4	Transportation Improvement Program (44.25.00)	\$35,200.00	\$4,400.00	\$4,400.00	\$44,000.00
Total		\$188,364.00	\$23,545.50	\$23,545.50	\$235,455.00

UPWP FY 2024 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		LSCOG			Total SC SEC 5303
		FTA SEC 5303	LSCOG Match		
8.1	Program Support and Administration (44.21.00)	\$26,040.00	\$6,510.00		\$32,550.00
8.2	Long-Range Transportation Planning (44.23.01)	\$2,000.00	\$500.00		\$2,500.00
8.3	Short-Range Transportation Planning (44.24.00)	\$15,960.00	\$3,990.00		\$19,950.00
8.4	Transportation Improvement Program (44.25.00)	\$4,000.00	\$1,000.00		\$5,000.00
Total		\$48,000.00	\$12,000.00		\$60,000.00

APPENDIX A – TITLE VI



Title VI Assurances

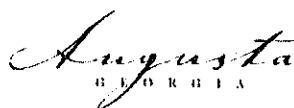
AUGUSTA GEORGIA (hereinafter referred to as the "Recipient"), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d—42 USC 2000d—4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7(a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances to its Federal Aid Highway Program.

1. That the Recipient agrees that each "program" and each "facility" as defined in Subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal Aid Highway Program and in adapted form in all proposals for negotiated agreements:

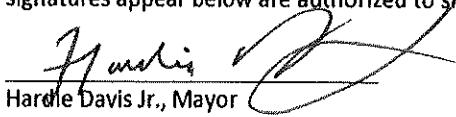
"Augusta Georgia in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this Assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clause of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.



6. That where the Recipient received federal financial assistance in the form, or for the acquisition of real property, or an interest in real property, the Assurance shall extend rights to space on, over, or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of, or access to space on, over, or under, real property acquired or improved under the Federal Aid Highway Program.
8. That this Assurance obligates the Recipient for the period during which federal financial assistance is extended to the program, or is in the form of personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program, as are found by the State Secretary of Transportation or the official to whom s/he delegates specific authority, to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial endorsement with regard to any matter arising under the Act, the Regulations, and this Assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Recipient.


Hardie Davis Jr., Mayor

06/22/2016
Date

ACM
6/21/16

Attachments: Appendices A, B and C.

The text below, in its entirety, is in all contracts entered into by AUGUSTA GEORGIA. All of the text except the final section, entitled "Incorporation of Provisions," should be included in any contract entered into by any AUGUSTA GEORGIA contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

1. Compliance with Regulations

The Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Augusta Georgia or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to Augusta Georgia, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, Augusta Georgia shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or

b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as Augusta Georgia or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request Augusta Georgia enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.

Granting Clause

NOW, THEREFORE, Augusta Georgia—as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with and in compliance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways; the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation; and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d-4)—does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of AUGUSTA GEORGIA in and to said land described in Exhibit A attached hereto and made a part thereof.

Habendum Clause

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree, as a covenant running with the land for itself, its successors and assigns, that (1) no person shall, on the grounds of race, color, sex, disability, national origin, age, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed*, (2) that the state of Georgia shall use the lands, and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the agency shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in, and become the absolute property of, AUGUSTA GEORGIA and its assigns as such interest existed prior to this instruction.¹

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose for which AUGUSTA GEORGIA program or activity is extended, or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree as a covenant running with the land, that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued. *[Include in deeds subject to a reverter clause]. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to reenter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of Civil Rights Act of 1964.



AUGUSTA, GEORGIA

Title VI Self-Survey: 2016 YEAR

Survey Date: June 21, 2016

Name of Program/Grant: FHWA-PL Funds Augusta Planning and Development Department (ARTS MPO)

Summary of Complaints:

Number of complaints for the past year: 0

Number of complaints voluntarily resolved: 0

Number of complaints currently unresolved: 0

Attach a summary of any type of complaint and provide: None

- Name of complainant
- Race
- Charge
- Findings
- Corrective Action
- Identify any policy/procedure changes required as a result of the complaint
- Provide the date history (date complaint received through resolution)

Distribution of Title VI Information:

Are new employees made aware of Title VI responsibilities pertaining to their specific duties?

Yes X No

Do new employees receive this information via employee orientation?

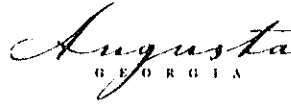
Yes X No

Is Title VI information provided to all employees and program applicants?

Yes X No

Is Title VI information prominently displayed in the organization and on any program materials distributed?

Yes X No



Identify any improvements you plan to implement before the next self-survey to better support Title VI communication to employees and program applicants.

Augusta Planning and Development Department (APDD) staff will continue to seek training through workshops, courses and webinars sponsored by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). The APDD staff will update ARTS Public Participation Plan to include successful public engagement and outreach tools that target persons With limited English proficiency. The APDD will begin coordinating with local and regional libraries to place ARTS plans and documents in its list of periodicals. All ARTS documents, plans and programs will be made available in multiple languages upon request. ARTS Citizen Advisory Committee (CAC) established a sub-committee to advise CAC, with representation from organizations serving veterans, disabled persons, rural transportation, and private transportation operators.

Identify any problems encountered with Title VI compliance.

None

Signature:

Melanie Wilson

Title:

Director/ARTS Project Director

Date:

6/21/16

Return to: Augusta-Richmond County
Office of Administrator
535 Telfair Street, Suite 910
Augusta, GA. 30901
Phone: (706)821-2400
Fax: (706)821-2819

APPENDIX B – MPO CERTIFICATIONS

MPO Certification

CERTIFICATION OF THE AUGUSTA REGIONAL TRANSPORTATION STUDY

Be it known to all, the below signees do hereby endorse and certify the Metropolitan Planning Process for the Augusta Regional Transportation Study (ARTS), and further certify that the Metropolitan Planning Process is being conducted in accordance with all applicable requirements of:

I. 23 U.S.C. 134, 49 U.S.C. 5305, and this subpart

- Agreements are in place to address responsibilities of each MPO for its share of the overall Metropolitan Planning Area (MPA), where multiple Metropolitan Planning Organizations share geographic portions of a Transportation Management Area (TMA).
- All major modes of transportation are members of the MPO
- Any changes to the MPA boundaries were reflected in the Policy Board representation.
- Agreements or memorandums are signed and in place for identification of planning responsibilities among the MPO, GDOT, public transit operator(s), air quality agency(ies), or other agencies involved in the planning process.
- Roles and responsibilities are defined for the development of the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and other related planning documents.

UPWP

- The UPWP documents in detail the activities to be performed with Title 23 and the Federal Transit Act.
- The UPWP activities are developed, selected and prioritized with input from the State and public transit agency(ies).
- The UPWP provides funding for the professional development of MPO staff.
- The final UPWP is submitted in a timely manner to GDOT with authorization occurring by before the MPO's fiscal year begins.
- Amendments to the UPWP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
- Planning activities and status reports are submitted quarterly by the MPO to GDOT.

MTP

- The MTP incorporates a minimum 20-year planning horizon.
- The MTP identifies both long-range and short-range strategies and actions leading to the development of an intermodal transportation system.
- The MTP is fiscally constrained.

- The development of the MTP and the TIP are coordinated with other providers of transportation (e.g. regional airports, maritime port operators)
- All of the Moving Ahead for Progress in the 21st Century Act (MAP-21) planning factors were considered in the planning process.
- The MTP includes a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities in consultation with federal, state and tribal land management and regulatory agencies.
- The Congestion Management Process (CMP) was developed as part of the MTP in TMA's.
- The MPO approves the MTP in a timely manner without entering into a planning lapse.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- The MPO approves MTP amendments in accordance with procedures outlined in the MPO's Participation Plan.
- The transit authority's planning process is coordinated with the MPO's planning process.
- In non-attainment and maintenance areas the MPO, as well as FHWA and FTA, must make a conformity determination on any updated or amended MTP in accordance with 40 CFR Part 93.

TIP

- The TIP is updated at least every 4 years, on a schedule compatible with STIP development.
- Each project included in the TIP is consistent with the MTP.
- The MPO, GDOT and the transit operator collaborate on the development of the TIP.
- The TIP contains all projects to be funded under Title 23 U.S.C. and Title 49 U.S.C. Chapter 53.
- The TIP is financially constrained by year and revenue estimates reflect reasonable assumptions.
- The MPO TIP is included in the STIP by reference, without modification.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- In non-attainment and maintenance areas, the MPO as well as the FHWA and FTA must make a conformity determination on any updated or amended TIP in accordance with 40 CFR Part 93.

Participation Plan

- A 45-day comment period was provided before the Participation Plan process was adopted/revised.
- Transportation plans, programs and projects provide timely information about transportation issues and processes to citizens and others who may be affected.
- Opportunities are provided for participation for local, State, and federal environmental resource and permit agencies where appropriate.
- The public involvement process demonstrates explicit consideration and responsiveness to public input received during the planning and program development process.
- The transportation planning process identifies and addresses the needs of those traditionally underserved, including low-income and minority households.
- The disposition of comments and changes in the final MTP and /or TIP are documented and reported when significant comments are submitted.

- Additional time is provided if the “final” document is significantly different from the draft originally made for public review.
- The MPO undertakes a periodic review of the public involvement process to determine if the process is efficient and provides full an open access for all.

CMP (applies to TMAs)

- In TMA’s, the planning process includes the development of a CMP that provides for effective management of new and existing transportation facilities through the use of travel demand reduction and operational management strategies, thus meeting the requirements of 23 CFR Part 500.
- The CMP is fully integrated into the overall metropolitan planning process.
- The CMP has established performance measures.
- The MPO has a process for periodically evaluating the effectiveness of the CMP.
- The CMP is updated on a periodic basis to reevaluate network strategies and projects.
- The CMP work activities are included in the UPWP.

List of Obligated Projects

- The MPO provides a listing for all projects for which funds are obligated each year, including bicycle and pedestrian facilities.
- The annual listing is made available to the public via the TIP or the MTP.

II. In non-attainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93

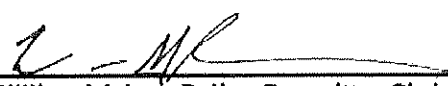
- The MPO’s UPWP incorporates all of the metropolitan transportation-related air quality planning activities addressing air quality goals, including those not funded by FHWA/FTA.
- Agreements exist to outline the process for cooperative planning within full nonattainment/maintenance areas that are not designated by the MPO planning area.
- The MPO coordinates the development of the MTP with SIP development and the development of Transportation Control Measures (TCM) if applicable.
- The MTP includes design concept and scope descriptions of all existing and proposed transportation facilities in sufficient detail, regardless of funding source, to permit conformity determinations.
- The MPO’s TIP includes all proposed federally and non-federally funded regionally significant transportation projects, including intermodal facilities.
- If applicable, the MPO ensures priority programming and expeditious implementation of TCMP from the STIP.

III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21

- The MPO has adopted goals, policies, approaches and measurements to address Title VI and related requirements.
- The public involvement process is consistent with Title VI of the Civil Rights Act of 1964 and the Title VI assurance execution by the State.

- The MPO has processes, procedures, guidelines, and/or policies that address Title VI, ADA, and DBE.
 - The MPO has a documented policy on how Title VI complaints will be handled.
 - The MPO has a demographic profile of the Metropolitan Planning Area (MPA) that includes identification of the locations of protected populations.
 - As appropriate, the planning process identifies/considers/addresses the needs of protected/traditionally underserved populations (low-income/minority as defined by the U.S. Census Bureau).
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment of business opportunity**
- The MPO adheres to all requirements prohibiting discrimination against a person under, a project, program, or activity receiving financial assistance under because of race, color, creed, national origin, sex, or age.
- V. Section 1101(b) of MAP-21 (Pub. L. 112-141) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects**
- The GDOT establishes overall goals for the percentage of work to be performed by DBE's based on the projections of the number and types of federal-aid highway contracts to be awarded and the number and types of DBE's likely to be available to compete for the contracts.
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts**
- The MPO as required by Title VII of the Civil Rights Act of 1964, does not discriminate on employment opportunities based on race, color, religion, sex, or national origin.
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38**
- The MPO as required by 49 U.S.C. 5332 prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, otherwise known as Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7.
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance**
- The MPO has identified strategies and services to meet the needs of older persons' needs for transportation planning and programming.
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender**
- The MPO adheres to the Act on Equality between women and men and prohibits both direct and indirect discrimination based on gender.

- o The MPO adheres to the Equal Pay Act of 1963 (EPA), which protects men and women who perform substantially equal work in the same establishment from sex-based wage discrimination;
- X. **Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.**
- o The MPO adheres to Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), which prohibits employment discrimination against qualified individuals with disabilities in the private sector, and in state and local governments


 Dr. William Molnar, Policy Committee Chairman
 Augusta Regional Transportation Study (ARTS)


 Date

Radney Simpson

Digitally signed by Radney Simpson
 DN: C=US, E=rsimpson@dot.ga.gov, O=GDOT,
 OU=Office of Planning, CN=Radney Simpson
 Date: 2021.01.05 09:03:49-05'00'

Radney Simpson, Assistant State Transportation Planning Administrator
 Georgia Department of Transportation, Office of Planning

Date

Matt Markham

Digitally signed by Matt Markham
 Date: 2020.12.18 10:51:09 -05'00'

Matthew Markham, Deputy Director of Planning
 Georgia Department of Transportation, Office of Planning

Date

APPENDIX C – ARTS COMMITTEE COMPOSITION

A. Policy Committee

The Policy Committee shall be composed of officials of participating governmental jurisdictions. Voting membership shall be determined by organizational position, with the following positions being members:

1. Mayor, City of North Augusta (South Carolina)
2. Mayor Augusta, Georgia
3. Mayor, City of Blythe, Georgia
4. Chairman, Hephzibah City Commission, Georgia
5. Mayor, City of Grovetown (Georgia)
6. Mayor, City of Aiken (South Carolina)
7. Mayor, Town of Burnetown (South Carolina)
8. Mayor, Town of New Ellenton (South Carolina)
9. Chairman, Aiken County Council (South Carolina)
10. Chairman, Edgefield County Council (South Carolina)
11. Chairman, Columbia County Commission (Georgia)
12. Deputy Secretary for Engineering, SC DOT
13. Commissioner or his Designee, Georgia DOT
14. Garrison Commander, Fort Gordon (Georgia)
15. Executive Director, Lower Savannah Council of Govt.
16. Director, Augusta Public Transit Department

B. Technical Coordinating Committee

The Technical Coordinating Committee shall be composed of key staff members of participating government jurisdictions. Membership shall be based upon the organizational position held, with the following positions being voting members or their designee represent the listed positions:

City of Augusta

1. Director, Augusta Planning & Development Department
2. City Engineer
3. Director, Augusta Public Transit Department
4. Traffic Engineer

County of Columbia

1. Director of Construction and Maintenance
2. Planning Director

City of North Augusta

1. City Engineer
2. Planning Director

County of Aiken

1. County Engineer
2. Planning Director

Lower Savannah Council of Governments

1. Transit Operations Manager
2. Grants and Compliance Manager

County of Edgefield

1. Director of Building and Planning

City of Aiken

1. City Engineer
2. Planning Director

City of New Ellenton

1. Supervisor of Streets and Roads

Georgia Department of Transportation

1. Transportation Planning Engineer
2. District 2 Engineer

South Carolina Department of Transportation

1. Director of Planning
2. Pre-Construction Program Manager

Other Jurisdictions

1. Augusta Regional Airport, Executive Director
2. Fort Gordon Director of Installation Support
3. Chairman, Citizens Advisory Committee

C. Citizens Advisory Committee

Membership in this organization shall be made up of local citizens from each community in the ARTS area. The membership shall be made up of persons interested in transportation issues from any of the following jurisdiction: the City of Augusta-Richmond County, the City of North Augusta, the City of Aiken and Aiken County.

APPENDIX D – FY 2024 UPWP MODIFICATIONS & AMENDMENTS

DATE	MOD/AMENDMENT	DESCRIPTION	PAGE
3/21/2023	Modification	Update PL and 4.6 (Y410) funding amounts PL - \$469,273.33/\$117,318.33 Y410 - \$12,418.20 / \$93.98	ALL
4/10/2023	Modification	Work Element 4.5.1 – 4.5.8 revised to 5.1 – 5.8	38-45, 57
4/10/2023	Modification	Public Transit / Paratransit funding tables revised to show 8.1-8.4.	57 & 58

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EXHIBIT E

BUDGET ESTIMATE

FISCAL YEAR 24

FY 2024 UPWP BUDGET Figure 3 - FY 2024 UPWP Budget

FIGURE 3 ARTS FY 2024 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/10/2023	AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT										COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		TOTAL									
	FHWA					AP/DD					FTA		SEC 5303		FHWA		FTA			SEC 5303		FHWA		NAPDD				
	GA PL	AP/DD MATCH	SC PL	AP/DD MATCH	GA STATE	SC PL	FUNDS	MATCH	MATCH	MATCH	AP/DD MATCH	SC PL	AP/DD MATCH	SC PL	AP/DD MATCH	SC PL	AP/DD MATCH	SC PL		AP/DD MATCH	SC PL	AP/DD MATCH	SC PL	AP/DD MATCH	SC PL	AP/DD MATCH	SC PL	AP/DD MATCH
1.1.1 Program Coordination/Administration	\$48,000.00	\$12,000.00	\$5,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$123,750.00
1.1.2 Training/Employee Education	\$37,600.00	\$9,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$54,500.00
1.1.3 UPWP	\$22,073.33	\$5,518.33	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,091.66
Subtotal: Program Administration	\$107,673.33	\$26,918.33	\$5,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$208,341.66
2.1 Community Outreach / Education	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,750.00
Subtotal: Public Involvement	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,750.00
3.1 Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$34,500.00
3.2 Land Use Monitoring	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
3.3 Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$38,500.00
3.4 Environmental Justice / Title VI	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$28,000.00
3.5 GIS Development & Applications	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$85,000.00
Subtotal: Data Collection/ Analyses	\$120,000.00	\$30,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$217,500.00
4.1 Metropolitan Transportation Plan	\$36,000.00	\$9,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,000.00
4.2 Congestion Management	\$32,000.00	\$8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,000.00
4.3 Intermodal Planning	\$36,000.00	\$9,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$49,500.00
4.4 Air Quality Issues	\$20,000.00	\$5,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$33,500.00
4.5 Bike and Pedestrian Plan Update	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$35,000.00
4.6 Complete Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
Subtotal: Transportation System Planning	\$152,000.00	\$38,000.00	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$213,000.00
5.1 Georgia Avenue Traffic Calming and Pedestrian Access	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$50,000.00
5.2 North Augusta Unified Transportation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000.00
5.3 Aiken County Urbanized Area Bicycle Pedestrian Plan Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
5.4 Five Notch Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000.00
5.5 US 278/5th Street Intersection and Gateway Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$20,000.00
5.6 US 278/Martintown Road/Buena Vista Boulevard Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,000.00
5.7 SC 118 Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$90,000.00
5.8 US 78 (Charleston Highway) Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
Subtotal: Special Transportation Studies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$500,000.00
6.1 Performance Based Planning	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$37,000.00
Subtotal: Performance Based Planning	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$37,000.00
7.1 Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$58,500.00
Subtotal: Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$58,500.00
8.1 Program Support and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$84,005.00
8.2 Long-Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$87,500.00
8.3 Short-Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$94,950.00
8.4 Transportation Improvement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$49,000.00
Subtotal: Public Transit/Paratransit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$295,455.00
Subtotal: FY 2024 MPO PL & Local Match	\$469,273.33	\$117,318.33	\$15,600.00	\$3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,956,546.66
4.3 GAMPOL 0013245-PLIN Regional Freight Plan Update	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$300,000.00
4.5 GAMPOL 0018099-PLIN 2022 Bike and Pedestrian Plan	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$300,000.00
4.6 YALD FUNDING - Complete Streets Funding	\$12,418.20	\$3,104.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,512.18
Subtotal: FY 2024 GAMPOL PL & Local Match	\$492,418.20	\$120,093.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$612,512.18
N/A Wrightsboro Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
N/A Metropolitan Transportation Plan	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
Subtotal: FY 2024 UNFUNDED PROJECTS	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$700,000.00
GRAND TOTAL: FY 2024 MPO PL & Local Match w/ FY 2024 GAMPOL PL & Local Match and Unfunded Projects	\$961,691.53	\$237,412.31	\$15,600.00	\$3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,269,058.84

EXHIBIT F

SCHEDULE

FISCAL YEAR 24

WORK ELEMENT 1 – ADMINISTRATION

TASK 1.1 - Program Coordination

Purpose: Complete all the basic activities needed to coordinate the work of ARTS participants and ensure compliance with all federal and state requirements.

Previous Work

1. Coordinated work among study participants, governments, and citizens; including agenda items for ARTS South Carolina Policy Subcommittee.
2. Updated and monitored staff work program for APDD to reflect UPWP tasks.
3. Organized ARTS Committee agenda and meetings.
4. Prepared minutes for the CAC, TCC, and PC meetings held bi-monthly.
5. Approved meeting minutes from previous meetings and approval during each meeting.
6. Updated the TCC, CAC, and PC By-Laws and membership lists.
7. Updated the meeting calendar, current TIP, and UPWP.
8. Created and disseminated newsletters for existing and new committee members.
9. Prepared and submit progress reports with quarterly requisitions and a year-end progress report for reimbursement.

FY 2024 Work Activities and Schedule: Activities under this work element include, but are not limited to the following:

ACTIVITY	EXPECTED COMPLETION DATE
1. Coordinate work among study participants, governments, and citizens.	Monthly & Quarterly FY 2024 Quarterly reports due on the 15 th day following the last day of the month.
2. Monitor the work program schedule.	
3. Provide progress reports to all ARTS committees.	
4. Organize ARTS Committee meetings and preparing minutes of those meetings.	
5. Update ARTS Policy and Procedures Manual and ARTS committees' membership list.	
6. Travel to meetings with ARTS participants, as well as other transportation related meetings or conferences.	
7. Amend the transportation planning process in response to changes in federal laws and regulations.	
8. Submit progress reports with quarterly requisitions and a year-end progress report with the final requisition.	
9. Implement Continuity of Operations Plan (COOP) for ARTS and identify gaps and areas needing improvements to ensure continuous operations in the event of a catastrophe.	Schedule TBD to coincide with County Emergency Management Agency (EMA) training or drills
10. 2023 Financial SEFA Report (Grant Reconciliation)	February 28, 2024
11. Finalize ARTS Memorandum of Understanding	July 2023 – December 2023

ACTIVITY	EXPECTED COMPLETION DATE
12. Prepare for 2024 TMA Certification in August 2024	July 2023 - June 2024

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$48,000.00		\$48,000.00
APDD (GA PL Match)	\$12,000.00		\$12,000.00
FHWA (SC PL)	\$6,000.00	\$45,000.00	\$51,000.00
ACPDD (SC PL Match)	\$1,500.00	\$11,250.00	\$12,750.00
TOTAL	\$67,500.00	\$56,250.00	\$123,750.00

TASK 1.2 - Training & Employee Education

Purpose: Expand the working knowledge of transportation planning methods, tools, techniques, and procedures of the staff members involved in ARTS activities.

Previous Work

1. Staff participated in conferences and work sessions sponsored by the Georgia Chapter of American Planning Association (GAPA), the Georgia Association of Metropolitan Planning Organizations (GAMPO), as well as the quarterly Augusta - GDOT breakfast meetings and the periodic GDOT construction work program meetings.
2. Staff also attended workshops and stakeholder meetings sponsored by FHWA, GDOT, and the annual GAMPO conference.
3. ARTS staff participated in the following training, meetings, conferences, and workshops:
 - GDOT- Transit Subrecipient Workshop – August 2022
 - Tennessee DOT webinar – August 2022
 - Virtual Zoom Call Session offered by the Chattanooga MPO to discuss best practices – July 2022
 - GAMPO – September 2022
 - GAPA Conference Columbus, GA – September 2022
 - Georgia Transit Association Columbus, GA – November 2022

FY 2024 Work Activities and Schedule

1. Attend transportation planning related webinars, seminars, conferences, and meetings as opportunities arise.

2. Participate in educational opportunities related to topics covered by other work elements in the UPWP. Examples include GDOT training classes, the annual GAMPO conference and work session, FHWA workshops and National Transit Institute (NTI) training courses, the annual South Carolina MPO/Council of Governments (COG) conference, the annual American Planning Association (APA) Conference – SC Chapter, the Annual Training Conference sponsored by TASC and mandatory continued education for planning staff as required by the South Carolina State Legislature.

ACTIVITY	EXPECTED COMPLETION DATE
1. 2024 Georgia Chapter of APA Fall Conference	Sept/Oct 2023
2. 2024 APA National Conference	March/April 2024
3. South Carolina American Planning Association Conference	Spring 2024
4. Georgia Association of MPOs Business Meetings and Annual Conference	TBD
5. Meetings/Workshops with GDOT, SCDOT, and FHWA	On-Going
6. In-house MPO staff trainings (NHI Courses, ESRI, etc.)	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTAL
FHWA (GA PL)	\$37,600.00		\$37,600.00
APDD (GA PL Match)	\$9,400.00		\$9,400.00
FHWA (SC PL)		\$6,000.00	\$6,000.00
ACPDD (SC PL Match)		\$1,500.00	\$1,500.00
TOTAL	\$47,000.00	\$7,500.00	\$54,500.00

TASK 1.3 - Unified Planning Work Program

Purpose: The Unified Planning Work Program (UPWP) defines all ARTS planning activities undertaken in any fiscal year. The UPWP identifies the various agencies that will perform each activity and determine sources of funding for study activities. This document is prepared in conformance with Federal regulations.

Activities involved in preparing the UPWP include a review of planning issues; development of goals and objectives to address those issues; and development of planning programs that coincide with the stated goals and objectives. The planning programs must be assigned to the proper study participants and funding must be secured.

Previous Work

1. FY 2024 UPWP was approved on March 16, 2023 (tentatively).
2. Tracked and documented UPWP work activities, budget, and expenses to produce quarterly reimbursement reports and performance reports.

FY 2024 Work Activities and Schedule: The following activities will be undertaken by Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), and Lower Savannah Council of Governments (LSCOG) in developing the UPWP:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Start Draft of FY 2025 UPWP	September 2023
2. Complete Draft of FY 2025 UPWP	November 2023
3. Submit draft to Federal, State and Local agencies for comments	November 2023
4. Incorporate comments from reviewing agencies & other stakeholders	January 2024
5. E-mail revised Draft FY 2025 UPWP to state and federal agencies	January 2024
6. E-mail revised Draft FY 2025 UPWP to CAC/TCC/PC	January 2024
7. CAC /TCC endorses Final FY 2025 UPWP	March 2024
8. PC endorses Final FY 2025 UPWP	March 2024
9. Complete Resolution of Final FY 2025 UPWP	March 2024
10. Endorsement by GDOT	March 2024
11. Endorsement by FHWA/FTA	April 2024
12. E-Mail Final FY 2025 UPWP to state and federal agencies	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): FY 2025 ARTS Unified Planning Work Program (UPWP)

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$22,073.33		\$22,073.36
APDD (GA PL Match)	\$5,518.33		\$5,518.33
FHWA (SC PL)	\$800.00	\$2,000.00	\$2,800.00
ACPDD (SC PL Match)	\$200.00	\$500.00	\$700.00
TOTAL	\$28,591.66	\$2,500.00	\$31,091.66

WORK ELEMENT 2 – PUBLIC INVOLVEMENT

TASK 2.1 - Community Outreach/Education

Purpose: Provide information to ARTS participants and the public about the transportation planning process; respond to requests for information from the public; and foster valuable public input into all transportation plans, programs, and projects.

Public involvement is an integral part of the success of the regional transportation planning process. The ARTS Public Participation Plan was adopted by the Policy Committee on June 4, 2007, and amended on September 6, 2012, December 7, 2017, and July 22, 2021. The Plan guides community outreach, education, and public input into the regional transportation planning process. It also includes the steps to be taken to consult with other interested parties that have a stake in the transportation planning process. A variety of outreach and educational techniques are employed to obtain public input including, but not limited to, publicizing proposed changes to ARTS documents through multiple media platforms.

Previous Work

1. Distributed ARTS meeting agendas to stakeholders and all area media outlets.
2. Responded to requests for information/interviews from media outlets (print, TV, and radio).
3. Provided regular feedback to CAC on issues and concerns
4. Provided opportunities for public involvement for reviews and comments on amendments to the TIP and MTP per the procedures in the ARTS Public Participation Plan.
5. Published and distributed the ARTS newsletter.
6. Distributed ARTS information at other public meetings.
7. Updated the MPO website regularly with information on ARTS meetings, plans, and special studies.
8. Provided technical support to the TCAC of Augusta Transit.
9. Evaluated the effectiveness of existing public involvement techniques.
10. Responded to requests for information from the public and other stakeholders.
11. Completed six (6) public meetings for the FY 2024-2027 TIP.

FY 2024 Work Activities and Schedule: During this program year, the MPO staff will implement the strategies in the ARTS Participation Plan. Anticipated public outreach opportunities include the following:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comment periods for amendments and the annual update of the TIP. Prepare meeting summaries and respond to public questions.	As Needed
2. ARTS Newsletter publication and dissemination.	Bi- Annually
3. Placement of ARTS MPO documents in local libraries in the study area as reference periodicals.	On-Going
4. Prepare public notices, flyers, press releases, and posters for public review /comment periods. Web site updates – Public meeting materials and Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects.	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$29,600.00		\$29,600.00
APDD (GA PL Match)	\$7,400.00		\$7,400.00
FHWA (SC PL)	\$2,000.00	\$5,000.00	\$6,800.00
ACPDD (SC PL Match)	\$500.00	\$1,250.00	\$1,750.00
TOTAL	\$39,500.00	\$6,250.00	\$45,550.00

WORK ELEMENT 3 – TRANSPORTATION DATA COLLECTION AND ANALYSIS

TASK 3.1 - Socioeconomic Data/Environmental Justice

Purpose: Maintain a comprehensive, current socioeconomic database for the transportation planning process. Activities under this work element will focus on maintaining and updating the socioeconomic data needed for the ARTS travel demand model and the provision of essential services to all under-served populations.

The socioeconomic characteristics used in the ARTS travel demand model will be updated and major land-use data is analyzed to track changes to Traffic Analysis Zone (TAZ) centroids. Environmental Justice (EJ) data is used to assess the impact of transportation projects on all under-served populations. The basic socioeconomic data is aggregated at the traffic zone level. EJ data will be aggregated at the census tract level. The MPO, with assistance from Columbia County, Georgia, will continue to maintain the data for the Georgia portion of the study area. Aiken County and the LSCOG, with assistance from ARTS staff, will maintain the data for the South Carolina portion of the ARTS area. GDOT will continue to maintain the ARTS travel demand model.

Previous Work

1. Requested and compiled annual socioeconomic data estimates, at the county and pertinent city level.
2. Initiated developing a regional GIS database of available data resources for transportation planning.
3. Collected new business licenses, construction permits, and school enrollment data to track employment and retail/commercial and non-retail traffic generators.

FY 2024 Work Activities and Schedule: Activities under this work element focus on the socioeconomic data used and entered into the ARTS travel demand model.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Estimate the updated population and housing based on building permit data. Specific dates are July 1st and January 1st.	On-Going
2. Collect educational institution (i.e., school, college, etc.,) enrollment and employment figures and allocate to TAZs.	March 2024
3. Collect the latest employment estimates and allocate to TAZs based on known/observed trends.	April 2024
4. Compile latest Median Household Income Level estimates at the TAZ level.	April 2024
5. Assess the impact of transportation projects on all under-served populations.	As Needed
6. Update, implement, and monitor the EJ Plan through GIS data analysis and conduct the benefits/burden analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
7. Produce ARTS MPO Annual Growth Trends Report	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s):

1. Annual Population and Land Development Growth Trends Report.
2. Updated Socioeconomic demographic data by TAZ for 2055 MTP Update
3. Updated Socioeconomic data from the 2020 Census resulting in a new MPO boundary.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$24,000.00		\$24,000.00
APDD (GA PL Match)	\$6,000.00		\$6,000.00
FHWA (SC PL)	\$1,200.00	\$2,400.00	\$3,600.00
ACPDD (SC PL Match)	\$300.00	\$600.00	\$900.00
TOTAL	\$31,500.00	\$3,000.00	\$34,500.00

TASK 3.2 - Land Use Monitoring

Purpose: Maintain a current land use database for transportation planning processes. The land use information is useful in the annual update of socioeconomic estimates for the study areas.

Planning Factors

1. Increase the safety of the transportation system for motorized and non-motorized users;
2. Increase the security of the transportation system for motorized and non-motorized users;
3. Protect and enhance the environment; promote energy conservation; improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
4. Promote efficient system management and operation;
5. Emphasize the preservation of the existing transportation system; and,
6. Improve transportation system resiliency and reliability; reducing (or mitigating) the stormwater impacts of surface transportation.

Previous Work

1. Tracked changes in land use based on the review of subdivision plans, site plans, zoning cases, and building permit activity.
2. Updated socioeconomic data estimates.
3. Continued to compile and update a spatial data analysis for changes in current land use (rezoning), and certificates of occupancy for residential and commercial development.

FY 2024 Work Activities and Schedule: Activity under this work element will include an inventory of present land uses and an examination of future land use trends as necessary to integrate with the transportation planning process.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updated zoning and land use GIS data collected from regional partners. Previous year data archived.	January - March, 2024
2. Update, implement and monitor the EJ Plan through GIS data analysis and conduct the benefits/burdens analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
3. Consolidate data into single regional land use GIS layer.	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. GIS map shape files (all maintained in the transportation system database) and, the Augusta Data Enterprise.
2. 2024 Comprehensive Plan

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$5,200.00	\$5,200.00
ACPDD (SC PL Match)		\$1,300.00	\$1,300.00
TOTAL	\$25,000.00	\$6,500.00	\$31,500.00

TASK 3.3 - Transportation Surveys, Models and Analysis

Purpose: To promote and encourage traffic safety throughout the ARTS area. To compile and distribute historical and current crash statistics and other data related to traffic safety to the public-at-large and state and local officials responsible for traffic and transportation safety.

Previous Work

1. Compiled the most current crash data for Aiken, Columbia, Edgefield, and Richmond Counties.
2. Created frequency diagrams and prepared maps for the Traffic Safety Improvement Report (TSIR)
3. Coordinated with GDOT, SCDOT, and South Carolina Department of Public Safety (SCDPS) in collecting data for crash analysis.
4. Updated a regional GIS map of traffic crash locations.

FY 2024 Work Activities and Schedule: This work element will be integrated with MTP, Performance-Based Planning, CMP, and TIP.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Data collection for TAZ and 2055 MTP	September 2023
2. Gather crash data from GDOT and SCDPS	September 2023
3. Update Traffic Crash Data Analysis Report	September 2023
4. Sort and compile data into the required format	September 2023
5. Prepare GIS maps to be used in the report	October 2023
6. Prepare draft Traffic Crash Data Analysis Report	November 2023
7. Present results of Traffic Crash Data Analysis Report to ARTS committees	January 2024
8. Prepare and publish final Traffic Crash Data Analysis Report	February 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. ARTS TSIR based on the most current available crash data.
2. Regional GIS map of traffic crash locations and intersections with annual report.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)	\$400.00	\$2,400.00	\$2,800.00
ACPDD (SC PL Match)	\$100.00	\$600.00	\$700.00
TOTAL	\$35,500.00	\$3,000.00	\$38,500.00

TASK 3.4 - Environmental Justice / Title VI

Purpose: Identify residential, employment, and transportation patterns for access to essential services for all under-served populations, as defined under Executive Order 12898 and Title VI of the 1964 Civil Rights Act, and address those needs by increasing the partnerships with the organizations that serve them. The Title VI complaint process has been adopted by ARTS and AT. This ensures all individuals the rights and opportunities of those who wish to participate in the department's programs, are given an equal opportunity to participate and/or receive departmental services or benefits. ARTS and AT jointly updated the Title VI Program for Augusta Georgia to comply with FTA regulations and guidance of (49 CFR part 21) per Circular FTA C4702.1 B Issued October 1, 2012.

Previous Work

1. Staff worked with the Augusta, GA - Office of Compliance to monitor implementation of the Self-Evaluation and Transition Plan (SETP) relating to transportation and public transit facilities.
2. Compiled and monitored data and information for EJ Analysis.
3. Developed updates to profile and analysis of different demographic groups based on ethnicity, race, income, disability status, and age, etc.
4. Completed the Title VI Questionnaire required by GDOT

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. FY 2024 Post ARTS studies and reports (e.g. UPWP, TIP, CMP, updates to demographic data and GIS spatial maps) on MPO website	December 2023 & July 2024
2. Title VI Questionnaire required by GDOT	November 2023
3. Public meeting advertisements and MPO announcements translations (Korean and Spanish).	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. Title VI Questionnaire required by GDOT
2. Update Title VI Monitoring Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$2,400.00	\$2,400.00
ACPDD (SC PL Match)		\$600.00	\$600.00
TOTAL	\$25,000.00	\$3,000.00	\$28,000.00

TASK 3.5 - GIS Development & Applications

Purpose: Continue the development and maintenance of GIS data and ARTS websites in support of transportation planning activities.

Previous Work

1. Digital and hard-copy maps were created for use in the transportation planning and analysis, internal and external meetings, and reports.
2. Existing geospatial and tabular data was updated and used to support performance-based planning related to all modes of travel, congestion management, land-use and transportation data monitoring, traffic safety, bicycle and pedestrian safety, and public transit.
3. Created new geospatial and tabular data to support planning and analysis.
4. Reorganization of the ARTS geodatabase commenced which will consolidate existing geospatial and tabular data into a single database while incorporating new data into the same location.
5. Updated existing ARTS transportation project online map.
6. Met with Augusta IT-GIS staff to discuss creation of new ARTS web site which features new interactive online maps and dashboards.
7. Enhanced GIS knowledge by utilizing courses offered by ESRI.
8. Increased knowledge of census tools and data through webinars offered by U.S. Census Bureau.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Create maps for use in transportation planning and analysis.	On-Going
2. Continue redesign of ARTS geodatabase, which contains geospatial and tabular data necessary for mapping and analysis related to construction projects, congestion management, traffic safety, bicycle and pedestrian safety, public transit, freight, and socioeconomic studies.	On-Going
3. Update existing geospatial and tabular data as required for planning and analysis.	FY 2024
4. Create/collect new geospatial and tabular data as required for planning and analysis.	On-Going

5. Update existing geospatial and tabular data as required for planning and analysis.	On-Going
6. Update the existing ARTS transportation project online map.	As needed
7. Purchase computer equipment and software to support transportation planning functions and work tasks.	As needed
8. Update maps based on designated urbanized areas from the 2020 Census.	July 2023
9. Update maps based on designated Metropolitan Planning Area.	July 2023

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. New and updated digital and hard-copy maps for use in the transportation planning process, internal and external meetings, and publications.
2. New and updated geospatial data in a redesigned geodatabase for use in transportation planning and analysis, including MTP and TIP project locations, CMP corridors, traffic safety, freight, public transit, and bicycle/pedestrian studies.
3. New and updated socioeconomic data for use in transportation planning and analysis.
4. Redesigned website with new online maps and dashboards.
5. Update the ARTS transportation project interactive online map.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)		\$40,000.00	\$40,000.00
ACPDD (SC PL Match)		\$10,000.00	\$10,000.00
TOTAL	\$35,000.00	\$50,000.00	\$85,000.00

WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING

TASK 4.1 – Metropolitan Transportation Plan

Purpose: Maintain updates of the ARTS MTP per transportation planning regulations.

The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach, 3.3 Transportation Surveys, Model and Analysis, 3.5 - GIS Development and Applications, 4.2 - Congestion Management Process, 4.3- Intermodal Planning, and 6.1- Performance-Based Planning.

Previous Work:

1. Updating ARTS 2050 MTP based on amendments, performance targets, financial constraint analysis, and newly identified transportation projects and programs.
2. Procured consultant began updating the 2055 MTP based on recommendations in special studies such as corridor plans, and public transit plans completed during FY 2020 through FY 2023.
3. Staff continued to develop a regional transportation system GIS database to support all transportation planning work tasks.

FY 2024 Work Activities and Schedule: Any updates and amendments to the 2050 MTP for new transportation projects and/or funding will be considered at the appropriate time during FY 2024. The completion dates in the table below represent dates presented to ARTS PC for approval or adoption.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updates and amendments to the 2050 MTP for new transportation projects, Program of Projects (POP), funding and performance measures, and targets.	As Needed
2. Update Performance Measures to align with 2050 MTP Goals and Objectives.	As Needed
3. Update List of Amendments and Administrative Modifications to MTP.	As Needed
4. Identify stakeholders with bicycle/active transportation interests.	On-Going
5. 2050 MTP Update – Public Meetings and coordination of outreach and engagement activities	As Needed
6. Public notices of outreach activities related to amendments of the ARTS 2050 MTP Update	As Needed
7. Begin preparing for the 2055 MTP update	On-Going

Work Schedule: July 1, 2023- June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$800.00	\$4,800.00	\$5,600.00
ACPDD (SC PL Match)	\$200.00	\$1,200.00	\$1,400.00
TOTAL	\$46,000.00	\$6,000.00	\$52,000.00

TASK 4.2 - Congestion Management Process

Purpose: To implement existing congestion mitigation strategies and projects identified in the 2021 CMP Update, MTP, and ARTS Travel Demand Model. This work element will be integrated with Performance-Based Planning.

CMP is an integral transportation planning task in the ARTS planning area. The purpose of the ARTS CMP is to document traffic congestion on major transportation corridors in the study area; identify and implement strategies for reducing or eliminating the congestion, and track and/or program the implementation of congestion mitigation projects. Activities under this work element will include completing the annual traffic congestion data collection and spatial analysis of travel data using the National Performance Management Research Data Set (NPMRDS) and/or HERE data.

Previous Work:

1. Amendments to the MTP and or TIP by incorporating any new congestion mitigation projects resulting from the CMP.

FY 2024 Work Activities and Schedule: Staff will continue work to develop a regional transportation system database to include data to effectively monitor traffic congestion, develop and monitor performance measures applied to congested corridors and congestion mitigation strategies

ACTIVITIES	EXPECTED COMPLETION DATE
1. Determine routes to be surveyed based on CMP data collection schedule, NPMRDS and/or HERE data and status of congestion mitigation projects	August-September 2023
2. Conduct travel time validation surveys of selected congested routes determined by NPMRDS and/or HERE data	October-December 2023
3. Document status of mitigation projects included in previous year's CMP report by MPO staff.	January 2024
4. Complete segment speed worksheets based on results of NPMRDS and/or HERE data	January 2024
5. Identify congestion mitigation strategies for the surveyed routes	January 2024
6. MPO staff will prepare draft CMP report	February 2024
7. Present results of CMP to ARTS committees	March 2024
8. Prepare and publish final CMP	March 2024

9. Amend MTP and / or TIP by incorporating any new congestion mitigation projects resulting from the CMP	Ongoing/As needed
10. Evaluate CMP Work Plan and amend based on experience gained from yearly update	Ongoing/As needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): Complete travel time validation surveys for the ARTS CMP; publishing of the annual ARTS CMP Report; implementation of specific congestion management strategies identified in the CMP Report; Update Transportation System GIS Database, traffic volume GIS Map and current year LOS analyses.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$32,000.00		\$32,000.00
APDD (GA PL Match)	\$8,000.00		\$8,000.00
FHWA (SC PL)	\$800.00	\$3,200.00	\$4,000.00
ACPDD (SC PL Match)	\$200.00	\$800.00	\$1,000.00
TOTAL	\$41,000.00	\$4,000.00	\$45,000.00

TASK 4.3 - Intermodal Planning

Purpose: To incorporate bicycle, pedestrian, public transit, freight, and non-motorized transportation planning activities into the overall ARTS transportation planning process. To implement projects that resolve conflicts between modes of transportation, such as rail/highway conflicts, and projects that improve connections and travel alternatives among modes of transportation.

This work element will be used to foster a transportation system that accommodates bicycle, pedestrian, public transit, freight, and other non-motorized means of transportation. Activities under this work element will focus on evaluating the highway and rail conflicts in the ARTS area; addressing the efficient movement of freight; identifying possible solutions to problem locations related to intermodal connections and improving safety for non-motorized travel.

Through the implementation of the Regional Bicycle and Pedestrian Plan, the ARTS transportation system will be more Intermodal. This plan will prioritize proposed projects based on numerous factors identified by local stakeholders. The plan recommends local governments strengthen policies related to:

1. Bicycle paths and parking
2. Pedestrian facilities

3. Regional connectivity
4. Bicycle and Pedestrian Safety and Educational Outreach

The implementation of the Regional Bicycle and Pedestrian Plan will be pursued by ARTS MPO committees as projects in the TIP progress preliminary engineering and all subsequent phases of work during the project implementation.

Previous Work

1. Develop Scope Regional Freight Plan Scope of Services and RFQ – December 2022
2. ARTS Committees review of GAMPO Application – February 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. March 2023 GAMPO Presentation/Award – March 2023
6. Augusta Commission Accept Grant – May 2023
7. Consultant Selection – May 2023

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 0 – Project Management	June 2023 – July 2024
2. Task 1 – Project Initiation	June 2023 – July 2023
3. Task 2 – Existing Conditions Inventory and Profiles Analysis	June 2023 – August 2023
4. Task 3 – Stakeholder Involvement / Freight Advisory Committee	June 2023 – May 2024
5. Task 4 – Freight Project Identification	September 2023 – January 2024
6. Task 5 – Freight Project Evaluation / Project Feasibility	December 2023 – March 2024
7. Task 6 – Draft and Final Freight Report	May - June 2024
8. Regional Freight Plan adopted by ARTS Committees	July 2024

Product(s)

1. ARTS Regional Freight Plan Update completed by selected consultant pending GAMPO application. ARTS staff will use intermodal task funds to assist the selected consultant with public outreach and administrative support.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$400.00	\$3,200.00	\$3,600.00

ACPDD (SC PL Match)	\$100.00	\$800.00	\$900.00
FHWA (GA PL) – GAMPO	\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO	\$60,000.00		\$60,000.00
TOTAL	\$345,500.00	\$4,000.00	\$349,500.00

TASK 4.4 - Air Quality

Purpose: To monitor relevant air quality data and regulations, restart and coordinate the work of the CSRA Air Quality Alliance (or other regional/local air quality advocacy nonprofit organization), help implement local and regional air quality initiatives, keep local stakeholders informed about air quality issues and participate in air quality training.

ARTS will focus work on efforts to improve Air Quality by increasing access to public transit, connecting public transit to bicycle paths and installing bicycle racks in activity centers, and linking public transit to park-and-ride lots throughout the region. Rideshare and carpool programs are being researched to promote and market to regional businesses and universities.

Previous Work: ARTS staff will continue to monitor and dialogue with industry leaders, regional, state and local government officials, local school officials, the Bureau of Air Quality with South Carolina Department of Health and Environmental Control (SCDHEC), local Chambers of Commerce, Economic Development Agencies, and local citizens in order to stay abreast of and disseminate pertinent information regarding air quality and regional initiatives. Other types of activities undertaken by ARTS staff include:

1. Maintained ARTS web site and updated information pertaining to Air Quality from SCDHEC.
2. Distributed Air quality information at special events in the Augusta-Aiken area.
3. Attended, coordinated, and hosted periodic meetings discussing air quality issues.
4. Continued to monitor air quality data and changes in federal air quality regulations.
5. Provided ARTS committees and other stakeholders with regular updates on the Air Quality Alliance and air quality issues and initiatives.
6. Disseminated information on air quality issues and tips for improving air quality through the ARTS newsletter and the ARTS website.
7. ARTS MPO Environmental Protection Agency (EPA) Path Forward report

ARTS staff will attend state Air Quality Summits conducted by SCDHEC and share best practices with other Air Quality Alliances/advocacy groups. These best practices include ways to promote alternative transportation options and energy conservation such as:

1. Carpooling, ridesharing, and combining trips and limiting unnecessary trips;
2. Trip-chaining or combining errands to reduce the daily number of trips;
3. Keeping personal motor vehicles properly maintained, tires properly inflated and saving electricity;
4. Walking or riding a bike on short trips and avoid driving during peak hours;
5. Don't drive above the speed limit; and,
6. Using public transit.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. ARTS staff will explore participation in the Environmental Protection Agency (EPA) Advance Program (EPA Region 4) to position the region to remain in attainment.	December 2023
2. Prepare Technical Memorandum on the Review of EPA Advance Program and ARTS Action steps.	December 2023
3. Participate in local and regional air quality initiatives and activities	On-Going
4. Pursue viable air quality initiatives made available throughout the fiscal year to Aiken County by the SCDHEC	On-Going
5. Monitor relevant air quality data	On-Going
6. Coordinate the work of a localized air quality advocacy group	On-Going
7. Monitor developments related to federal air quality regulations and requirements	On-Going
8. Attend air quality training workshops	On-Going
9. Work with other stakeholders to maintain an air quality action plan and disseminate information to stakeholders in the study area	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)	\$1,600.00	\$3,600.00	\$5,200.00
ACPDD (SC PL Match)	\$400.00	\$900.00	\$1,300.00
TOTAL	\$27,000.00	\$4,500.00	\$31,500.00

TASK 4.5 - Bike and Pedestrian Plan Update

Purpose: To secure project approval and funding allocation for the 2022 Bike and Pedestrian Study. The procurement for the 2022 Bike and Pedestrian Study will involve producing a scope of work timeline for the proposed planning study, obtaining voting approval from the ARTS Committee to perform the study, and seeking project-funding allocations (GAMPO PL funds) to support the financial needs of the project's work program. The final procurement phase will involve submitting an RFP for selecting a consultant to begin work on the 2022 Bike and Pedestrian Study. The resulting product of the completed 2022 Bike and Pedestrian Study will serve as an update of the previous Bike and Pedestrian Plan that was adopted in 2012.

Previous Work

1. Alta began project management and initiation to finalize project set-up internally and with MPO staff, conducted initial meetings, began website development, conducted plan and policy review, began collecting base data and base mapping, finalized project logo and official project schedule.
2. Task 2 – Existing Conditions Inventory and Mapping
3. Task 3 – Public Involvement Round 1
4. Task 4 – User Needs Assessment

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 4 – Public Involvement	July 2022 – January 2024
2. Task 5 – User Needs Assessment	July 2022 – February 2024
3. Task 6 – Recommended Bikeway, Walkway, and Trail Network	July 2022 – January 2024
4. Task 7 – Education, Encouragement, Enforcement, and Evaluation	July 2022 – January 2024
5. Task 8 – Plan Implementation	September 2022 – July 2023
6. Task 9 – Draft and Final Bicycle and Pedestrian Plan	September 2022 – July 2023

Work Schedule: July 1, 2022 - June 30, 2024

Product (s): 2022 Pedestrian and Bicycle Plan Special Study will be completed by a consultant in February of 2024.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00			\$28,000.00
APDD (GA PL Match)	\$7,000.00			\$7,000.00
FHWA (GA PL) – GAMPO – 0018099-PLN		\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO – 0018099-PLN		\$60,000.00		\$60,000.00
FHWA (SC PL)			\$160,000.00	\$160,000
ACPDD (SC PL Match)			\$40,000.00	\$40,000
TOTAL	\$35,000.00	\$300,000.00	\$200,000.00	\$535,000.00

TASK 4.6 – Complete Streets

Purpose: To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

Previous Work:

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report, which explored the fundamentals of Complete Streets Policies, and the importance of how to complete street guidelines to support multimodal transportation planning for cities across the U.S.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPEXTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review transit system automated passenger count data report of annual passenger boarding and alight counts at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2024

Work Schedule: July 1, 2023 –June 30, 2024

Responsible Agencies: Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

FUNDING SOURCE	APDD	TOTALS
FHWA (GA SA PL Y410 Funding)	\$12,418.20	\$12,418.20
APDD (GA PL Match)	\$93.98	\$93.98
TOTAL	\$12,512.18	\$12,512.18

WORK ELEMENT 5 - SPECIAL TRANSPORTATION STUDIES

TASK 5.1 – Georgia Avenue Traffic Calming and Pedestrian Access

Purpose:

- Continue new connections to pedestrian and multimodal facilities from the bridge replacement on Georgia Avenue/15th Street
- Create detailed plans for the implementation of traffic calming and pedestrian access on Georgia Avenue
- Determine needs to connect to surrounding land uses and important local landmarks.

Overview: GDOT has initiated the replacement of the Georgia Avenue/15th Street Bridge. As one of the most important gateways into not only North Augusta but also into Aiken County and South Carolina, it is important that the city connect proposed improvements through the North Augusta downtown area. The projects will include, at a minimum, traffic calming, recommendations for on-street parking, recommendations for improved pedestrian and multimodal accommodations in downtown North Augusta.

Termini: The area for the study is Georgia Avenue through the North Augusta Downtown area from the Savannah River to Martintown Road.

Product(s):

1. Detailed project plans for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternative funding sources, if available.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
NAPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

TASK 5.2 – North Augusta Unified Transportation Plan

Purpose: The purpose of the Unified Transportation Plan is to prepare the City of North Augusta to better accommodate both recent development and proposed development in a systematic way for the entire City and surrounding communities. This study proposes to incorporate several recently completed transportation plans and studies to bring large-scale studies to the city scale. The city believes that the inclusion of multi and inter-modal planning is needed to support and accommodate preferred development patterns. In addition to determining the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short and long-term improvements, important study themes include the following:

1. Reduce/mitigate congestion and improve traffic safety
2. Increase mobility during peak travel times
3. Optimize the relationship between land use and transportation
4. Determine the location and feasibility of other multimodal systems and connections
5. Evaluate existing and future travel
6. Analyze the need and location for intersection improvements

This work task purpose is to hire consultants to conduct the study. The project will include but not limited to land use development policies, identify access management practices, traffic analysis, capacity analyses, micro-simulation modeling, signal warrants, and concept drawings suitable for presentations to stakeholders, business and property owners, local and state elected officials and the public. This study will produce recommendations of transportation improvements projects to present to the ARTS MPO committees and SCDOT, as identified.

Study Area: The scope for the study is the City of North Augusta.

Product(s):

1. Unified Transportation Plan outlining the goals and objectives important to implementation of the plan.
2. A list of potential development regulation practices for continued management of the outlined goals and objectives of the plan.
3. A list of realistic and actionable projects for inclusion in ARTS MPO and SCDOT improvement plans. These projects should be both long and short-range projects.
4. Prioritization of these projects.
5. Identification of funding sources for individual projects.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
NAPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

TASK 5.3 – Aiken County Urbanized Area Bicycle Pedestrian Plan Update

Overview: The Aiken County Urbanized Area Bicycle and Pedestrian Plan Update will serve as a revision to the 2012 Aiken County Urbanized Area Bicycle and Pedestrian Plan. The plan will emphasize current conditions of bike and pedestrian infrastructures, bike and pedestrian count volumes, bike and pedestrian needs assessment, and safety risk analysis. The development of an updated Bike and Pedestrian plan will also focus on identifying new projects for improving bike and pedestrian mobility in Aiken County within the ARTS area.

This work task proposes to hire a consultant/s to conduct the Aiken County Urbanized Area Bicycle and Pedestrian Plan Update.

Scope of Work Timeline Schedule: TBD

Product (s): Aiken County Urbanized Area Bicycle Pedestrian Plan Update 2022

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

TASK 5.4 – Five Notch Corridor Study

Purpose:

- Evaluate corridor for improvements related to congestion management, potential profile upgrades, multi-modal access, and safety
- Identify intersections in need of improvements
- Create detailed estimates and rank priority for implementation

Overview: Five Notch Road has become a significant corridor as the city continues to grow. With access to the North Augusta Greenway and several proposed developments, the impacts on the corridor will only increase over time. This has resulted in increased safety and multi-modal demands for this corridor. This plan proposes a holistic review of the operation of the road, including provision for pedestrian and bicycle uses and the challenges associated with improving the road. The projects will include a review of existing and potential safety conflicts, intersection redesign, potential widening and profile revisions, and recommendations for improved pedestrian and multi-modal accommodations. These recommended projects will be estimated and ranked.

Termini: The area for the study is the length of Five Notch Road from Georgia Avenue to I-20/Austin Graybill Road.

FUNDING SOURCE	NAPDD	TOTALS
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FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed project plans and estimates for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.5 – US 278/5th Street Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements related to recent traffic changes
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: With the recent closure of the Fifth Street Bridge to vehicle traffic, the city proposes to evaluate the effectiveness of the US278 intersection in and around US278. The project will review the operation of the intersection, access to and from local subdivisions and associated multi-use connections, and an evaluation of uses for the former Sand Pit Road Extension.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

TASK 5.6 – US 278/Martintown Road/Buena Vista Boulevard Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: There have been previous proposals related to the US278/Martintown Road/Buena Vista Boulevard intersection. This project proposed to review previous concepts, propose any needed updates, include connection to multi-modal improvements, and an evaluation of aesthetic improvements at the intersection.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.7 – SC 118 INTERSECTION ANALYSIS

Purpose:

- Evaluate the named intersections under present and future conditions along with current and future traffic volumes.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically mentioned intersections and any other critical intersections within the study area.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.

Overview: SC 118 (University Parkway) serves as a beltway around Aiken, SC providing access to the University of South Carolina Aiken, Aiken Regional Hospital, Trolley Run Station Subdivision and a slew of current and future commercial and residential developments. The state maintained road was not designed or constructed to meet the needs of adjacent properties and growing commuter traffic.

Aiken County desires to retain a consultant to analyze and seek solutions to improve the safety and function of the SC 118 intersections at Trolley Line Road (S-80), Trolley Run Boulevard (C-2655), and University Parkway (S-2131). This study will also develop strategies to address present and future development and improve the operational efficiency along SC 118.

Termini: The intersection analysis stretches about .250 miles beginning at Trolley Line Road (S-80) including the intersection at Trolley Run Boulevard (C-2655) and ending at University Parkway (S-2131).

FUNDING SOURCE	ACPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
City of Aiken (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

TASK 5.8 – US 78 (Charleston Highway) Intersection Analysis

Project Area: The intersection analysis stretches approximately 2.2 miles beginning at Airco Boulevard (S-2018) to Old Tory Trail (S-1669) including the intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Overview: US 78 (Charleston Highway) is a primary arterial, which runs through the center of Aiken County. The extent of this study will examine the corridor and its intersections from Airco Boulevard to Old Tory Trail, a segment of approximately 2.2 miles. As a primary route connecting Aiken to Charleston, US 78 serves as a major freight route and evacuation route for the region. The corridor also provides access to Oakwood-Windsor Elementary School, which enrolls approximately 410 students and is the location of the Montmerenci Fire Department. This segment contains three primary intersections, which connect the corridor to Old Tory Trail, Montmorenci Road, Old Barnwell Road, and Old Dibble Road through Woodward Drive. The corridor also has two connectors to Woodward Drive. These intersections currently experience traffic issues as well as associated safety issues, which should be analyzed to determine what improvements should be made for the corridor to operate safely and efficiently.

Aiken County seeks to retain the services of a qualified traffic engineering consultant to analyze and formulate solutions to improve the function and safety of the US 78 intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Project Goals:

- The current study will evaluate the US 78 (Charleston Hwy) intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507), and the various connections of Woodward Drive to US 78 including present and future conditions and capacity.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically described intersections and any other significant intersections within the study area.
- The level of service should be determined for each situation, as well as an evaluation of its operational and safety performance. Options for improvement of the intersection should be set forth to address, at a minimum: location, geometric changes, traffic control and signing improvements, signalization installation, and signal timing and phasing with reference to the existing street signals.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Evaluate current deficiencies and possible corrections, and recommend actions to protect, preserve, and expand intersections and segments.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.
- Provide reliable cost estimates and funding mechanisms for all recommendations and options.

- Coordinate with the SCDOT, Office of Planning to determine whether a Feasibility Report is necessary for the proposed projects. Any required Feasibility Reports will be completed with the scope of this analysis.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

WORK ELEMENT 6 – PERFORMANCE-BASED PLANNING

TASK 6.1 - Performance-Based Planning

Purpose: PBPP refers to the application of performance management principles within the planning and programming processes of transportation agencies to achieve desired performance outcomes for the multimodal transportation system. PBPP attempts to ensure that transportation investment decisions are made – in both the long-term MTP and short-term TIP programming of projects – based on MPO goals and objectives for improving the overall transportation system. The work activities and products in this work element will be coordinated with Work Elements: 2.1- Community Outreach; 3.3- Transportation Surveys; Models and Analysis; 3.5- GIS Development and Applications; 4.1- Metropolitan Transportation Plan; 4.2- Congestion Management Process, 4.3- Intermodal Planning; and. 5.4- Transportation Improvement Program.

The FAST Act established performance measures in seven (7) areas:

1. Safety
2. Infrastructure Condition
3. Congestion Reduction
4. System Reliability
5. Freight Mobility and Economic Vitality
6. Environmental Sustainability
7. Reduced Project Delivery Delays

Furthermore, the FAST Act established performance measures for Public Transit, such as the Transit Asset Management Plan (49 USC Section 625) and the Public Transportation Agency Safety Plan (49 USC Section 5329).

Previous Work

1. ARTS staff worked with Richmond and Columbia Counties to identify traffic data and travel time data from the Intelligent Transportation System (ITS) and NPMRDS and HERE datasets.
2. ARTS staff worked with AT to identify transit system performance data that will be utilized to develop performance measures related to public transit operations.
3. Adoption of FY 2020 Safety Measures from GDOT and SCDOT.

FY 2024 Work Activities and Schedule: The ARTS MPO intends to develop a performance assessment process that encompasses the federally set performance metrics, performance measurements required as part of the CMP, and other, locally relevant performance metrics. The MPO's goal is to develop a system whereby projects will be directly evaluated to determine their effectiveness at meeting regional goals.

ACTIVITIES	EXPECTED COMPLETION DATE
1. State targets reported in baseline report from National Highway System (NHS) & FHWA.	October 2023
2. TAM Performance Measure elements added to TIP/MTP after 11/2023; adopted by CAC and TCC.	November 2023
3. Include TAM Performance Measure elements in TIP/MTP after 11/2023; adopted by PC.	November 2023
4. MPO executes updated planning agreements – SCDOT.	April - June 30, 2023
5. TAM - Submit Asset Inventory and Condition Report to NTD.	January 31, 2024
6. Pavement, Bridge, System Performance and Freight – MPO 4-year targets due to GDOT and SCDOT if necessary.	April - June 30, 2023
7. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 9/2023, adopted by CAC and TCC if necessary.	June 30, 2024
8. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 09/2023, adopted by PC if necessary.	June 30, 2024
9. Collection, editing and processing data for performance measures occurs concurrently with other deliverables: CMS, and Intersection and Traffic Crash Analysis Report.	Data collected throughout FY 2024
10. Collection and editing of data resources from Federal and state data. Dates subject to change based on data release dates. National Highway Performance Monitoring System (NHPMS) releases data around October for previous year.	Data collected throughout FY 2024
11. Yearly update of Performance Measures with 2050 MTP Goals and objectives. Develop draft Performance Measures Data Matrix, Methodology Summary Report.	February 2023
12. Coordinate and collaborate with FHWA, FTA, GDOT, SCDOT and ARTS MPO Committees methodology for data analysis and target setting process.	On-Going
13. Present GDOT and SCDOT Safety Measures and targets to ARTS MPO committees for approval and adoption by PC.	February 2023
14. Update documentation of Data collection methodology and final performance measures and targets in coordination with ARTS MPO committees, GDOT and SCDOT.	On-Going
15. Public review and comment of performance measures and targets.	As Needed
16. ARTS Traffic Safety Improvement Report Semi-Annual Update.	December 2023

Product(s): Updated Performance Measures and Goals Matrix for each transportation mode, highway, freight, public transit, bike and pedestrian, traffic safety and congestion.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$9,600.00	\$9,600.00
ACPDD (SC PL Match)		\$2,400.00	\$2,400.00
TOTAL	\$25,000.00	\$12,000.00	\$37,000.00

WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM

TASK 7.1 - Transportation Improvement Program (TIP)

Purpose: Update the ARTS TIP in conformance with Federal regulations.

This work element involves the annual update of the TIP. The TIP covers a four-year programming period in the Georgia part of the study area and six years on the South Carolina side. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects. The TIP is developed with public input and is coordinated with other transportation providers. Documentation of the effort is submitted for review and adoption by ARTS committees and goes through a public involvement process.

Previous Work:

1. Development and amendment of the FY 2024-2027 TIP by June 30, 2023.
2. The ARTS TIP was updated based on amendments and administrative modifications during the previous fiscal year.

FY 2024 Work Activities and Schedule: TIP updates and amendments will be integrated with work element 6.1- Performance-Based Planning.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comments on FY 2024 – 2027 TIP Amendments	On-Going
2. Update List of Administrative Modification and Amendments to TIP	On-Going

Product(s):

1. Updated ARTS Transportation Improvement Program (TIP).
2. Updated GIS Interactive online map MTP/TIP Maps and GIS attribute database.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Alken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$40,000.00		\$40,000.00
APDD (GA PL Match)	\$10,000.00		\$10,000.00
FHWA (SC PL)	\$1,600.00	\$5,200.00	\$6,800.00
ACPDD (SC PL Match)	\$400.00	\$1,300.00	\$1,700.00
TOTAL	\$52,000.00	\$6,500.00	\$58,500.00

WORK ELEMENT 8 – PUBLIC TRANSIT /PARATRANSIT

TASK 8.1 - Program Support and Administration (44.21.00)

Purpose: To provide planning and administrative assistance to Augusta Transit (AT) and LSCOG (Lower Savannah Council of Governments). Under this work element, the MPO staff will aid AT and Best Friend Express (BFE) in preparing financial and operation reports required by the MAP 21/ FAST Act/ Bipartisan Infrastructure Law legislation. Assistance in the preparation of the National Transit Database (NTD) reports will also continue.

Additional administrative assistance will include: Preparing required certifications; Updating annual Title VI assurances; Providing an opportunity for public hearings on grant applications and fare/service changes; Processing procurements involving Federal and State funds; Assisting in planning for transit system capital investments that will lead to increased security for the transit system; Monitoring requirements of the grant process (e.g. labor certifications, third party contracting, bidding and award process); Developing the Georgia public transportation portion of the Unified Planning Work Program; and providing technical assistance on any transit-related issues facing AT.

LSCOG and their BFE staff will participate in the above-mentioned activities on behalf of their program and will also engage in employee training and education; participation in, and attendance at, all ARTS committees; community outreach and marketing events; multiple grant(s) development, writing, and grant administration; grant reporting; Disadvantaged Business Enterprise (DBE) reporting; procurement; service provider contracting and oversight

Previous Work

1. Grant management for continuing FTA Section 5310 Enhanced Mobility for the Elderly and Disabled persons for LSCOG.
2. Assisted with transit service area GIS mapping and geo-coding address matching.
3. Grant development for CARES Act and ARP to assist public transit.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Update the Annual Title VI Monitoring Report.	August 2023
2. Update socioeconomic demographic GIS data analysis for EJ.	July 2023 - March 2024
3. Conduct public meetings for review and comment period for Program of Projects (POP) related to grant applications and fare increases/service reduction, MTP & special studies.	As Needed
4. Assist in planning for transit system capital investments that will lead to increased security for the transit system.	As Needed
5. Develop UPWP and Georgia 5303 Grant Application.	October 31, 2023
6. Provide technical transit planning and grant management assistance related to Coordinated Human Services Transportation, ADA accessibility, transit service operational improvements, land use and transportation, transit-oriented development, and other issues.	As Needed
7. FY 2024 FTA 5303 Quarterly Reports to GDOT and SCDOT.	Oct, Jan, Apr, Jun
8. Facilitate MPO committee meetings for transit planning tasks.	Quarterly
9. Prepare split grant funding tables and assist with grant submission for 5307 and 5339 split allocations for AT and LSCOG.	January 31, - April 1, 2024
10. FY 2024 Invoices for Section 5310 Program sent from the MPO to Deanna Specialty Transportation for processing.	Monthly by the 10 th
11. Assist with POP and transit funding tables in TIP for AT and LSCOG.	September 30, 2023

ACTIVITIES	EXPECTED COMPLETION DATE
12. FTA Section 5307 Grant Application SC	November 2023
13. Semi-annual Disadvantaged Business Enterprise (DBE) Reporting for Urban Transit Services SC	Dec. & June 2023/2024
14. FTA Required Milestone Progress Reports (MPR) and Federal Financial Reports (FFR) Reporting for Grants in TrAMS SC	Annually
15. Quarterly Reporting for 5303 Planning Services SC	Quarterly
16. State Application to SCDOT for State Mass Transit Funds (SMTF) funding SC	March 30, 2024
17. Attendance and report presentation to all ARTS Committees SC	Quarterly
18. Applications for Funding to be used as Local Match SC	Annually
19. SCDOT Public Transportation Workshop	September 2024
20. Transportation Association of South Carolina (TASC) conference	Spring 2024
21. Attendance Georgia Transportation Association (GTA) Conference	November 2023
22. Triennial National Database Sampling – onboard counting of bus riders	Summer 2023
23. Attendance Zero Emission Bus Conference	Summer 2023
24. South Carolina Annual MPO/COG Workshop	TBD
25. National Transit Institute (NTI) webinars	On-Going
26. Assist with Program of Projects (POP) and transit funding tables	On-Going
27. Perform Transit Service Provider Contract Oversight	On-Going
28. LSCOG administration of FTA 5310 funding. Monthly ridership report and invoices submitted to the ARTS MPO.	Monthly

Product(s)

1. Grant administration activities for FTA Section 5310
2. Submission of a grant application for capital and operating assistance.
3. Preparation of the GA UPWP public transit elements.
4. Various Grant Applications and Funding Requests.
5. Various Monthly, Quarterly, and Annual Reports.
6. Attendance and presentation to all three ARTS Committees (each held bi-monthly).

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$42,164.00	\$0.00	\$42,164.00
GA DOT (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
APDD (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
FTA (FHWA SC SEC 5303)	\$0.00	\$26,040.00	\$26,040.00
LSCOG (SEC 5303 Match)	\$0.00	\$6,510.00	\$6,510.00
TOTALS	\$52,706.00	\$32,550.00	\$85,256.00

TASK 8.2 – Metropolitan Transportation Planning (System Level) (44.23.01)

Purpose: Provide and/or create current data annually that is utilized in the MTP and Analysis. These data sets include Socioeconomic Data/Environmental Justice; Land Use Monitoring; Transportation Surveys, Models and Analysis; GIS Development and Application; Long Range Transit Planning; Performance-Based Planning; Congestion Management; Air Quality Issues; Public Administration; and Intermodal Planning. Community Outreach and Education are performed as part of this task to disseminate the new information. To successfully respond to public transit requirements for Transit Asset Management (TAM) Plans and Safety. To review the ten-year planning horizon for the BFE's transit development plan (TDP).

Previous Work

1. Developed framework for FTA Section 5310 Enhanced Mobility for seniors and Individuals with Disabilities which included service operation strategy, grant administration, and mobility management for travel training.
2. LSCOG assisted with the development and implementation of the FTA Section 5310 urban program for residents of Aiken County who are 60+ or a person with a disability.
3. Developed GIS mapping for address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Continue assessing the financial capability of AT and BFE and continue to secure other funding sources to implement recommendations from the COA.	On-Going
2. Staff tasks related to 2050 MTP Performance-Based Multimodal Plan Update – Socioeconomic data, GIS analysis, and mapping, community outreach, regional travel demand model for transit.	July 2023 – June 30, 2024
3. LSCOG Updates and Amendments to the MTP SC.	As needed
4. Participate in Performance-Based Planning for the Transit System.	On-Going
5. Enhancements to Public Transit	On-Going

Product(s):

1. ARTS will continue all task activities for FTA Section 5310 Enhance Mobility for Seniors and Individuals with Disabilities, service operation strategy, and regional Coordinated Human Services Transportation Framework.
2. 2050 MTP Performance-Based Multimodal Plan Update – socioeconomic data, land use development data collection and analysis, GIS analysis and mapping, community outreach, regional travel model for transit.
3. Corridor Plans – application of Land use and Access Management and Complete Streets policies to increase transit ridership and ADA safety
4. Performance Measures – Public Transit
5. GIS map and address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.
6. To review, study and assist August Transit in addressing transit-related issues. Issues include safety, bus shelter lighting, and ADA compliance.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$52,000.00	\$0.00	\$52,000.00
GA DOT (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
APDD (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
FTA (FHWA SC SEC 5303)	\$0.00	\$2,000.00	\$2,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$500.00	\$500.00
TOTALS	\$65,000.00	\$2,500.00	\$67,500.00

TASK 8.3 - Short-Range Transportation Planning (44.24.00)

Purpose: To perform tasks that are immediate and are reviewed for implementation within the next 3-5 years. LSCOG staff will undertake their required short-range transit planning activities. This includes preparing the necessary operations reports, periodically evaluating the level of transit service, monitoring requirements of the grant process, preparing the annual update to the Title VI assurances, and assisting in the following year's UPWP.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor, update and program grant funds for buses and/or vans for ADA complementary services including the purchase or lease of new transit vehicles accessible to and usable by individuals with disabilities, including individuals who use wheelchairs.	On-Going
2. Participate with ARTS/MPO in a review and update, if needed, of any Regional Human Services Coordination Plan	On-Going or as requested by the MPO
3. Marketing of any New or Revised Service	On-Going
4. Respond to Requests for Presentations to the Public or Agencies	On-Going
5. Attorney and Executive Director Signatures on Annual Certification & Assurances for FTA	March 2024
6. Capital Vehicle Acquisition Planning	February 2024
7. Updates to Transit Asset Management (TAM) Plan	June 2024
8. Safety and Planning Mandate	July 2023
9. Review the TDP for Possible Implementation of Previous Recommendations	On-Going
10. Submit transit system performance data reported to NTD.	October 2023
11. Annual NTD Report and Validation Response	January 2024

Product(s):

1. Annual Certifications and Assurances
2. TAM Plan Updates
3. Transit section of UPWP completed
4. Continued implementation of the Public Transit Agency Safety Plan (PTASP)
5. Annual NTD Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (SEC 5303)	\$60,000.00	\$0.00	\$60,000.00
GA DOT (SEC 5303 Match)	\$7,500.00	\$0.00	\$7,500.00

APDD (GA PL Match)	\$7,500.00	\$0.00	\$7,500.00
FTA (SEC 5303)	\$0.00	\$15,960.00	\$15,960.00
LSCOG (SEC 5303 Match)	\$0.00	\$3,990.00	\$3,990.00
TOTAL	\$75,000.00	\$19,950.00	\$94,950.00

TASK 8.4 - Transportation Improvement Program (44.25.00)

Purpose: LSCOG will participate with the ARTS MPO in the completion of the TIP and its updates; coordinate with the MPO for the split allocation letters for Section 5307 funding; assist with the additional programming of FTA Section 5339 and 5310.

Previous Work

1. Continued assessment of the financial capability of AT and secure other possible funding sources to implement recommendations from the COA.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Prepare and submit to the ARTS MPO the annual updates to the TIP.	As Needed
2. Review SC STIP and follow up with APDD to make sure LSCOG programming has made it to SCDOT. Programming may include but is not limited to sections 5307, 5339, and 5310.	November 2023
3. Update the text in the TIP regarding the Program of Projects and Financial Plan for the BFE transit system.	On-going

Product(s):

1. Completed TIP document reviewed and adopted by the ARTS Committees.
2. SCDOT STIP reflecting accurate programming information for Aiken County Transit.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (FHWA GA SEC 5303)	\$35,200.00	\$0.00	\$35,200.00
GA DOT (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
APDD (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
FTA (FHWA SC SEC 5303)	\$0.00	\$4,000.00	\$4,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$1,000.00	\$1,000.00
TOTAL	\$44,000.00	\$5,000.00	\$49,000.00

UNFUNDED PROJECTS

Wrightsboro Road Corridor Study

Purpose: Perform a Corridor Study of Wrightsboro Road from Jimmie Dyess Parkway (Georgia State Route 383) to Appling Harlem Highway (Georgia State Route 47). The total length is approximately 11.7 miles (7.6 miles as Georgia State Route 223 and 4.1 miles as Columbia County Road 571). Approximately 8.6 miles lies within the ARTS metropolitan boundary with the remaining 3.1 miles outside of boundary. The portion of corridor between Jimmie Dyess Pkwy and Horizon South Pkwy is included in the ARTS Transportation Improvement Program (TIP) under P.I. No 0008348 for FY 2024-2025. The corridor study will be locally sponsored and managed by Columbia County and coordinated with Georgia Department of Transportation, City of Grovetown, and Augusta Regional Transportation Study.

Overview: The 2022 ARTS Growth Trends Report indicates a population increase of 75% in Columbia County over the past two decades (90,000 in 2010 to 156,000 in 2020) with the county responsible for over two-thirds of all growth in the ARTS metropolitan boundary. This population growth is expected to continue as Fort Gordon and other major employment centers continue to locate and expand in the region.

The Wrightsboro Road corridor serves volumes in the range of 6,000 to 16,500 vehicles a day. Future traffic and development growth over the next two decades is projected to reach over 20,000 vehicles a day over a majority of the corridor. The section of corridor under P.I. No 0008348 is expected to widen from 2 to 4 lanes. This study will help to identify the patterns and impacts of future growth to the corridor and confirm the need for widening anticipated in 0008348. The study will also help to establish a timeline for the implementation of additional short and long term improvements along the corridor.

General Scope of Work:

- Analyze existing conditions, such as field observations, collect traffic data, analyze existing capacity, safety analysis, and environmental screening;
- Perform a needs assessment by developing a vision for the corridor, anticipate future growth patterns, analyze future capacity, and identify corridor needs;
- Develop and test alternatives to reduce project costs, prepare concept layouts, and identify recommendations to include areas of limited access, restricted turn movement of intersections, and preferred intersection control;

Responsible Agency: Columbia County Engineering and Planning Services Divisions (CCBOC)

Proposed Funding Sources:

FUNDING SOURCE	CCBOC	TOTALS
	\$280,000.00	\$280,000.00
CCBOC (GA PL Match)	\$70,000.00	\$70,000.00
TOTAL	\$350,000.00	\$350,000.00

2055 Metropolitan Transportation Plan Update

The purpose of the MTP is to promote a safe and efficient transport system to serve future year transportation needs. Meeting this objective the MTP must be the result of a continuing, cooperative, and comprehensive (3C) transportation planning process. The MTP as a comprehensive performance-based multimodal transportation plan for the ARTS area documents and assesses multimodal transportation facilities, services, financial and policy needs for a 25 year period (2025 – 2055). FY 2024 work activities and schedule are presented below.

Previous Work:

1. Develop Scope 2055 MTP Scope of Services and RFQ – Jan/Feb 2023
2. ARTS Committees review of GAMPO Application – January 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. Submit Application and PC Resolution to GAMPO PL Committee – March 2023
6. March 2023 GAMPO Presentation/Award – June 2023
7. Augusta Commission Accept Grant – June 2023

FY 2024 Work Activities and Schedule:

1. Consultant Selection	October 2023
2. Augusta Commission Accept Consultant	November 2023
3. Task #1: Project Administration/Project Kick-Off	December 2023
4. Task #2: Public Involvement, Education and Outreach (Part 1)	January - February 2024
5. Task #3: Data Collection and Development	December 2023 – May 2024
6. Task #4: Public Involvement, Education and Outreach (Part 2)	June-August 2024
7. Task #5: Refine Goals, Objectives, and Measures of Effectiveness/Performance Indicators	August - September 2024
8. Task #6: Year 2055 Transportation Needs Assessment/Plan	September – October 2024
9. Task #7: Financial Resources and Feasibility Plan	September – October 2024
10. Task #8: Document Preparation, Draft 2055 MTP and Final 2055 MTP	October – December 2024

Proposed Funding Sources:

Responsible Agencies: Augusta Planning and Development Department (APDD)

FUNDING SOURCE	TOTALS
	\$280,000.00
APDD (GA PL Match)	\$70,000.00
TOTAL	\$350,000.00

**APPENDIX A
NOTICE OF CONTRACTORS
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

The Augusta Regional Transportation Study, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE **Augusta Regional Transportation Study** CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.

Authorized Official

Executive Director

Date

APPENDIX C

CERTIFICATION OF CONSULTANT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of **Augusta Regional Transportation Study** whose address is **535 Telfair Street, Suite 300, Augusta, Georgia 30901** and it is also certified that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **Augusta Regional Transportation Study** certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Executive Director

APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: Augusta Regional Transportation Study

Contract No. and Name: METROPOLITAN TRANSPORTATION PLANNING SERVICES

CONTRACT

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify / Company Identification Number

Signature of Authorized Officer or Agent

Date of Authorization

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____



Public Service Committee Meeting

Meeting Date: October 31, 2023: 1:00 PM

Motion to approve and execute the FY 2024 Metropolitan Planning Organization (MPO) Annual Complete Streets Funding Contract from the Georgia Department of Transportation (GDOT).

Department:	Planning and Development
Presenter:	Carla Delaney or Department Designee
Caption:	FY 2024 Metropolitan Transportation Planning Services Complete Streets Annual Contract
Background:	Annually, GDOT presents the MPO with a planning contract that allows for up to a 99% reimbursement of specific costs associated with examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. At this time a 1% local match is required.
Analysis:	For FY 2024, the GDOT contract allows for reimbursement of up to \$12,418.20 on specific transportation planning activities based on the annual Unified Planning Work Program (UPWP).
Financial Impact:	The \$12,418.20 is a grant that requires a local match of up to \$93.98. The cash match is included in the 2023 budget. Planning and Development have identified the required 1% match \$93.98.
Alternatives:	No reimbursement for Complete Streets-related activities
Recommendation:	Approve and execute the contract from GDOT for Complete Streets funds during FY 2024.
Funds are available in the following accounts:	The local match was approved by the administrator's office on September 5, 2023. Will budget in org key 220016309

**REVIEWED AND
APPROVED BY:**

N/A

AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 14.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000450 PLANNING FY 2024 COMPLETE STREETS GRANT (STBG)

This is a continuing grant to be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area. The Bipartisan Infrastructure Law (BIL) requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b)].

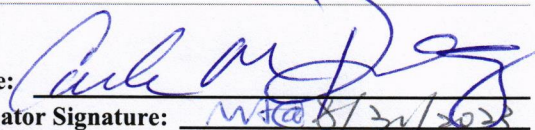

Cash match (Y/N): Yes. The local match was originally 20% but has been waived to less than 1%. The cash match was included in the 2023 budget.

EEO required (Y/N): No EEO Department Notified: No

Start Date: 07/01/2023 **End Date:** 06/30/2024
Submit Date: 08/29/2023 **Department:** 074 Planning and Zoning **Cash Match?** Y
Total Budgeted Amount: 12,512.18 **Total Funding Agency:** 12,418.20 **Total Cash Match:** 93.98

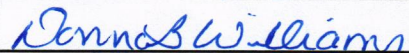
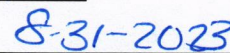
Sponsor: GM0013 **US DOT**
Sponsor Type: PT **Pass thru Federal**
Purpose: 24 **ARTS -MPO** **Flow Thru ID:**

Type	ID	Name	Contacts	Phone
I	GMI023	Harris, Mariah		(706)821-1810

Type	By	Date	Approvals
FA	C. DELANEY	08/30/2023	Dept. Signature:  Grant Coordinator Signature: 

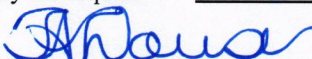
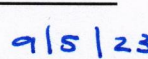
1.) I have reviewed the Grant application and enclosed materials and:

- ☒ Find the grant/award to be feasible to the needs of Augusta Richmond County
- ☐ Deny the request


Finance Director 
Date

2.) I have reviewed the Grant application and enclosed materials and:

- ☒ Approve the Department Agency to move forward with the application
- ☐ Deny the request


Administrator 
Date

User: MH91649 - Mariah Harris

Page

Current Date: 08/29/2023

Report: GM1000_PROPOSAL - GM1000: Grants Management: 1

Current Time: 14:55:50

AUGUSTA, GEORGIA
New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Unified Planning Work Program

FY 2024

Prepared By:
Augusta Planning & Development Department
Carla Delaney, Director



In Cooperation With:
Aiken County, Edgefield County, and Columbia County
Federal Transit Administration
Federal Highway Administration
Georgia Department of Transportation
South Carolina Department of Transportation

<https://www.augustaga.gov/680/ARTS-Metropolitan-Planning-Organization>

Adopted March 16, 2023
Amended May 18, 2023

TASK 4.6 – Complete Streets

Purpose: To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

Previous Work:

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report, which explored the fundamentals of Complete Streets Policies, and the importance of how to complete street guidelines to support multimodal transportation planning for cities across the U.S.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPEXTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review transit system automated passenger count data report of annual passenger boarding and alight counts at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2024

Work Schedule: July 1, 2023 –June 30, 2024

Responsible Agencies: Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

FUNDING SOURCE	APDD	TOTALS
FHWA (GA SA PL Y410 Funding)	\$12,418.20	\$12,418.20
APDD (GA PL Match)	\$93.98	\$93.98
TOTAL	\$12,512.18	\$12,512.18

FY 2024 UPWP BUDGET

Figure 3 - FY 2024 UPWP Budget

FIGURE 3	AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT																COLUMBIA COUNTY		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS				NORTH AUGUSTA PLANNING & DEVELOPMENT				TOTAL				
	FHWA				FTA				SEC 5303				SEC 5303				FHWA		COBOC		FHWA		ACPD		FTA		SEC 5303			FHWA		NAPDD	
	GA PL	APDD MATCH	ACPD MATCH	SC PL	GA STATE	GA STATE MATCH	SEC 5303	SEC 5303 MATCH	APDD MATCH	SEC 5303	SEC 5303 MATCH	APDD MATCH	SC PL	ACPD MATCH	SC PL	COBOC MATCH	ACPD MATCH	SC PL	FTACOG MATCH	SEC 5303	SEC 5303 MATCH	FTACOG MATCH	SC PL	ACPD MATCH	SC PL	FWHASC PL	NAPDDMATCH	FWHASC PL		NAPDDMATCH			
ARTS FY 2024 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 5/18/2023	1.1	\$48,000.00	\$12,000.00	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	1.2	\$37,600.00	\$9,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	1.3	\$22,073.33	\$5,518.33	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal:	\$107,673.33	\$26,918.33	\$6,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	2.1	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Environmental Justice & Socioeconomic Data Land Use Monitoring Transportation Surveys, Models & Analysis Environmental Justice / Title VI GIS Development & Applications	Subtotal:	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	3.1.1	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	3.2	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	3.3	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	3.4	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	3.5	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$120,000.00	\$30,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.1	\$36,000.00	\$9,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.2	\$32,000.00	\$8,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.3	\$36,000.00	\$9,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
4.4	\$20,000.00	\$5,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Bike and Pedestrian Plan Update Complete Streets	4.5	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$152,000.00	\$38,000.00	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Georgia Avenue Traffic Calming and Pedestrian Access North Augusta Unified Transportation Plan Aiken County Urbanized Area Bicycle Pedestrian Plan Update Five Notch Corridor Study US 278/5th Street Intersection and Gateway Study US 278/Martintown Road/Buena Vista Boulevard Study SC 118 Intersection Analysis US 78 (Charleston Highway) Intersection Analysis	15.3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	15.8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	16.1	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Performance Based Planning	17.1	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:		\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18.1		\$ -	\$ -	\$ -	\$ -	\$41,164.00	\$5,145.50	\$5,145.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18.2		\$ -	\$ -	\$ -	\$ -	\$52,000.00	\$6,500.00	\$6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18.3		\$ -	\$ -	\$ -	\$ -	\$60,000.00	\$7,500.00	\$7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Long-Range Transportation Planning Short-Range Transportation Planning Transportation Improvement Program	18.4	\$ -	\$ -	\$ -	\$ -	\$35,200.00	\$4,400.00	\$4,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$188,364.00	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	19.1	\$469,273.33	\$117,318.33	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$469,273.33	\$117,318.33	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.1	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Metropolitan Transportation Plan Regional Freight Plan Update GA MPO PL 0018099-PLN 2022 Bike and Pedestrian Plan Y410 FUNDING - Complete Streets Funding	4.3	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.5	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	4.6	\$12,418.20	\$93.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Subtotal:	\$772,418.20	\$190,093.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wrightsboro Road Corridor Study UNFUNDED PROJECTS	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTAL:	\$3,007,412.31	\$740,000.00	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
w/ FY 2024 GAMP0 PL & Local Match and Unfunded Projects																																	

SAFE & ACCESSIBLE TRANSPORTATION OPTIONS CONTRACT FY 2024**AUGUSTA-RICHMOND COUNTY GOVERNMENT****FHWA METROPOLITAN PLANNING PROGRAM****Planning Services (PL) Contract****CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205****FEDERAL-AID PARTICIPATING PROJECT****PI Number: 0019745****Contract ID:****Federal Share 99.25% \$ 12,418.20****Local Match Share .75% \$ 93.98****Total Contract Cost \$12,512.18**

**Agreement By and Between the
GEORGIA DEPARTMENT OF TRANSPORTATION
ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET NW
ATLANTA, GEORGIA 30308
and the
Augusta Regional Transportation Study**

THIS AGREEMENT is made and entered into this _____ day of _____, 20__, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the Augusta Regional Transportation Study, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, "Fiscal Year 2024"**, (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

ARTICLE I

SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Scope of Work, which is affixed to this Agreement under the label of **Exhibit D**, entitled "**Fiscal Year 2024**", the same as if fully set forth herein.

The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D**, "**Fiscal Year 2024**,".

The DESIGNATED AGENCY shall perform the PROJECT activities, and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D**, "**Fiscal Year 2024**,".

ARTICLE II

EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

ARTICLE III

REVIEW OF WORK

Authorized representatives for the DEPARTMENT and Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

ARTICLE IV AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work called for in the Scope of Work on 07/01/2023. The work outlined therein shall be completed no later than 06/30/2024. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

ARTICLE V RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

ARTICLE VI COMPENSATION

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost, as shown in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, attached hereto and incorporated herein by reference, for completion of the PROJECT is Twelve Five Hundred Twelve Dollars and Eighteen Cents (\$12,512.18). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is Ninety-Nine point Twenty-Five percent (99.25%) of total cost which represents the Federal Share of the cost of the PROJECT up to Twelve Thousand Four Hundred Eighteen Dollars and Twenty Cents (\$12,418.20). However, if the sum total of the allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 99.25% Federal Share of the allowable cost incurred. In no event shall the DEPARTMENT be obligated to pay more than the maximum Federal Share of (\$12,418.20). In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.

2. The DESIGNATED AGENCY shall be obligated to pay Point Seventy-Five (.75%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to Ninty-Three Dollars and Ninty-Eight Cents (\$93.98). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a .75% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$93.98).

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided in **Exhibit E**, "Budget Estimate for Federal Fiscal Year 2024", and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY'S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 ("Uniform Grant Guidance") and is specifically detailed in **Exhibit D,"Fiscal Year 2024"** and

Exhibit E, “Budget Estimate for Federal Fiscal Year 2024” of this Agreement. If at anytime during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2024”**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2024”**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit

Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of 21.10% of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of 83.72% of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY’S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 CFR Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY’S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY’S costs under this Agreement, or amendments hereto.

ARTICLE VII SUBSTANTIAL CHANGES

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the

parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

ARTICLE VIII PARTIAL PAYMENT

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

ARTICLE IX FINAL PAYMENT

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the project. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

ARTICLE X

MAINTENANCE OF CONTRACT COST RECORDS

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

ARTICLE XI

SUBCONTRACTS, ASSIGNMENT, OR TRANSFER

It is understood by the parties to this Agreement that the work of the DESIGNATED AGENCY is considered personal by the DEPARTMENT. The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding \$10,000 in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

ARTICLE XII

USE OF DOCUMENTS

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

ARTICLE XIII

TERMINATION

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

ARTICLE XIV

PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as: "Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

ARTICLE XV COPYRIGHTING

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

ARTICLE XVI COVENANT AGAINST CONTINGENT FEES

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVII

CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

ARTICLE XVIII

COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated ("O.C.G.A."), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.
- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, "Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964"**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, "Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters"**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, "Drug-Free Workplace Certificate"**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in **Appendix D, "Georgia Security and Immigration Compliance Act Affidavit"**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained, shall except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX

AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

ARTICLE XX

INSURANCE

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY (*complete the applicable statement*):
 - ☐ shall, obtain coverage from DESIGNATED AGENCY's private insurance company or cause DESIGNATED AGENCY'S consultant/contractor to obtain coverage.
 - OR
 - ☐ is self-insured.

Prior to beginning the work, DESIGNATED AGENCY shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XX (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A— by A. M. Best's and registered to do business in the State of Georgia:

- a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.
 - b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
 - c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
 - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
 - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
 - ii. Name and address of insured.
 - iii. Name of Insurance Company.
 - iv. Description of coverage in standard terminology.
 - v. Policy number, policy period and limits of liability.
 - vi. Name and address of DEPARTMENT as certificate holder.
 - vii. Thirty (30) day notice of cancellation.
 - viii. Details of any special policy exclusions.
- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.

D. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the "Funds"), in satisfaction of any liability, whether established by judgment or settlement, the DESIGNATED AGENCY and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

Commissioner

ATTEST:

Treasurer

Augusta Regional Transportation Study

Executive Director

IN THE PRESENCE OF:

Witness

Signed, Sealed and Delivered

This ____ day of _____, _____
in the presence of:

NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

Federal Employee Tax No.

EXHIBIT A
CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the _____ and duly authorized representative of the **Augusta Regional Transportation Study**, whose address is **535 Telfair Street Suite 300 Augusta, Georgia 30901**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

Signature of Authorized Representative

Type or Print Name

EXHIBIT B
CERTIFICATION OF DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above **Augusta Regional Transportation Study** in **Exhibit A**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(Date) _____

 Commissioner

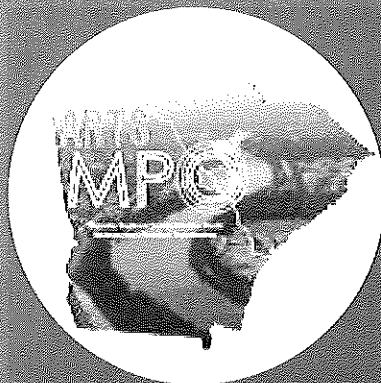
EXHIBIT C
Federal Award Identification
Required Elements

Federal Award Identification:

1. Sub-recipient Name: Augusta Regional Transportation Study
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32): 073438418
3. Federal Award Identification Number: 0019729
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): 06/27/2023
5. Sub-award Period of Performance start and end date: 07/01/2023 to 06/30/2024
6. Amount of federal funds obligated by this action: \$12,418.20
7. Total amount of the federal funds obligated to sub-recipient: \$12,418.20
8. Total Amount of the federal award: \$12,418.20
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTACT for Augusta Regional Transportation Study – FY 24
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100., Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 83.72%

EXHIBIT D

Work Program, Fiscal Year 2024



Unified Planning Work Program

FY 2024

Prepared By:
Augusta Planning & Development Department
Carla Delaney, Director

Augusta
GEORGIA

In Cooperation With:
Aiken County, Edgefield County, and Columbia County
Federal Transit Administration
Federal Highway Administration
Georgia Department of Transportation
South Carolina Department of Transportation

<https://www.augustaga.gov/680/ARTS-Metropolitan-Planning-Organization>

March 2023

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FISCAL YEAR 2024

**DRAFT UNIFIED PLANNING WORK PROGRAM
FOR THE
AUGUSTA REGIONAL TRANSPORTATION STUDY**

PREPARED BY THE

AUGUSTA PLANNING AND DEVELOPMENT DEPARTMENT

IN COOPERATION WITH:

AIKEN COUNTY PLANNING AND DEVELOPMENT DEPT.

AUGUSTA TRANSIT

LOWER SAVANNAH COUNCIL OF GOVERNMENTS

GEORGIA DEPARTMENT OF TRANSPORTATION AND

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION

SERVICING

CITY OF BLYTHE, GA | CITY OF HEPHZIBAH, GA |

RICHMOND COUNTY, GA | CITY OF GROVETOWN, GA |

COLUMBIA COUNTY, GA | FORT GORDON GA | AUGUSTA TRANSIT |

CITY OF NORTH AUGUSTA, SC | CITY OF AIKEN, SC | AIKEN COUNTY, SC |

TOWN OF BURNETTOWN, SC | TOWN OF NEW ELLENTON, SC | EDGEFIELD COUNTY, SC |

BEST FRIEND EXPRESS | LOWER SAVANNAH COUNCIL OF GOVERNMENTS

The contents of this report reflect the views of the persons preparing the document and those individuals are responsible for the facts and the accuracy of the data presented herein. The contents of this report do not necessarily reflect the views or policies of the Georgia Department of Transportation, South Carolina Department of Transportation, the Federal Highway Administration, or the Federal Transit Administration. This report does not constitute a standard, specification, or regulation.

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AUGUSTA REGIONAL TRANSPORTATION STUDY

535 Telfair Street • Suite 300 Augusta Georgia 30901

AUGUSTA REGIONAL TRANSPORTATION STUDY RESOLUTION OF THE POLICY COMMITTEE ADOPTION OF THE FY 2024 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, in accordance with the Joint Federal Transit Administration - Federal Highway Administration regulations on urban transportation planning (23 CFR Parts 420 and 450, and 49 CFR Part 613), a Unified Planning Work Program is required to be developed; and

WHEREAS, the Governors of Georgia and South Carolina have designated the Augusta Planning and Development Department as the Metropolitan Planning Organization (MPO) for the Augusta Regional Transportation Study, and;

WHEREAS, it is the objective of the Augusta Regional Transportation Study, hereinafter referred to as ARTS, to maintain a comprehensive transportation planning process which results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Unified Planning Work Program is an annual element of the ARTS process which outlines the transportation-related and other planning projects to be undertaken during the forthcoming fiscal year; and

WHEREAS, the ARTS Citizens Advisory and Technical Coordinating Committees on March 1, 2023, recommended that the Augusta Regional Transportation Study adopt the FY 2024 Unified Planning Work Program.

WHEREAS, the ARTS Policy Committee on March 16, 2023, adopted the FY 2024 Unified Planning Work Program.

NOW THEREFORE BE IT RESOLVED, ARTS Policy Committee hereby approves the adoption of the FY 2024 Unified Planning Work Program and its Chairman is authorized to execute a joint endorsement to this effect with the Georgia Department of Transportation and the South Carolina Department of Transportation.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Augusta Regional Transportation Study (ARTS) Policy Committee at a meeting held on March 16, 2023.

Sign *Carla Delaney*
Print Carla Delaney
MPO Director

03/17/2023
Date

Sign *William McInnis*
Print William McInnis, Ph.D.
MPO Vice-Chairman

3/17/23
Date

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LIST OF ACRONYMS

3C	Cooperative, Continuous & Comprehensive planning	DBE	Disadvantaged Business Enterprise
ACPDD	Aiken County Planning & Development Department	EJ	Environmental Justice
ADA	Americans with Disabilities Act of 1990	EMA	Emergency Management Agency
APA	American Planning Association	EPA	Environmental Protection Agency
APDD	Augusta Planning & Development Department	FAST Act	Fixing America's Surface Transportation Act
ARP	American Rescue Plan	FFR	Federal Financial Reports
AT	Augusta Transit	FHWA	Federal Highways Administration
ARTS	Augusta Regional Transportation Study	FTA	Federal Transit Administration
BFE	Best Friend Express	GA	Georgia
BPAC	South Carolina Bicycle and Pedestrian Advocacy Committee	GAMPO	Georgia Association of Metropolitan Planning Organizations
CAC	Citizens Advisory Committee	GAPA	Georgia Chapter of American Planning Association
CCPD	Columbia County Planning Division	GDOT	Georgia Department of Transportation
CMP	Congestion Management Process	GIS	Geographic Information Systems
CHSP	Coordinated Human Services Plan	ITS	Intelligent Transportation Systems
CMS	Congestion Management System	LEP	Limited English Proficiency
COA	Comprehensive Operations Analysis	LOS	Level of Service
COG	Council of Governments	LSCOG	Lower Savannah Council of Governments
COOP	Continuity of Operations Plan	MOU	Memorandum of Understanding
CSRA-RC	Central Savannah River Area – Regional Council	MPA	Metropolitan Planning Area
DAR	Dial-A-Ride	MPO	Metropolitan Planning Organization
		MPR	Milestone Progress Reports

MSA	Metropolitan Statistical Area		
MTP	Metropolitan Transportation Plan	STIP	State Transportation Improvement Program
NAPDD	North Augusta Planning and Development Department	TA	Transportation Alternatives (TA set-aside)
NHPMS	National Highway Performance Monitoring System	TAM	Transit Asset Management
NHS	National Highway System	TAP	Transportation Alternatives Program
NPMRDS	National Performance Management Research Data Set	TASC	Transportation Association of South Carolina
NTD	National Transit Database	TAZ	Traffic Analysis Zone
NTI	National Transit Institute	TBD	To be determined
PBPP	Performance-Based Planning and Programming	TCAC	Transit Citizens Advisory Committee
PC	Policy Committee	TCC	Technical Coordinating Committee
POP	Program of Projects	TDP	Transit Development Plan
PPP	Public Participation Plan	TIP	Transportation Improvement Program
PTASP	Public Transit Agency Safety Plan	TNSC	Test Network Subcommittee
RFP	Request for Proposals	TrAMS	Transit Award Management System
SC	South Carolina	TSIR	Traffic Safety Improvement Report
SCDHEC	South Carolina Department of Health and Environmental Control	TTI	Travel Time Index
SCDOT	South Carolina Department of Transportation	UPWP	Unified Planning Work Plan
SCDPS	South Carolina Department of Public Safety		
SETP	Self-Evaluation and Transition Plan		
SMTF	State Mass Transit Funds		

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INTRODUCTION

1. Purpose of the Unified Planning Work Program

The Unified Planning Work Program (UPWP) is the annual work program for transportation and transit planning activities in the Augusta Regional Transportation Study (ARTS) area. The UPWP includes an overview of the ARTS planning process and a description of each work element for Fiscal Year 2024 (July 1, 2023 – June 30, 2024).

Work elements, tasks, activities, programs, and projects are categorized in the following functional areas:

- Program Administration
- Public Involvement
- Transportation Data Collection and Analysis
- Transportation System Planning
- Public Transit and Paratransit
- Performance-Based Planning
- Transportation Improvement Program (TIP)

Special emphasis is placed on the following areas:

- Performance-based planning
- Update project prioritization tool(s)
- Stakeholder involvement for freight, safety, and security coordination
- Developing a regional transportation system database for monitoring and updating socioeconomic and land use data and the annual demographic and growth trends report.
- Updating the Geographic Information System (GIS) mapping database
- Corridor/area planning
- Developing a framework to identify needs and coordinate stakeholders relative to coordinated human services transportation
- Enhance public transit planning for fixed-route bus, paratransit, and demand response services and enhance mobility for seniors and persons with disabilities
- Implementing local and regional air quality initiatives
- Strengthening the public involvement process
- Other special studies

2. ARTS Metropolitan Planning Organization Overview

ARTS is a Metropolitan Planning Organization (MPO) established for urbanized areas in Augusta – Richmond, GA, and Aiken, SC. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. Fixing America's Surface Transportation Act (FAST Act) passed on December 4, 2015, (Pub. L. No. 114-94) reauthorizing federal-aid funding and regulations for the metropolitan transportation planning process.

The FAST Act streamlines the federal surface transportation project delivery process. Its strengths include performance-based planning, intermodal and freight movement, and multimodal transportation planning, and addresses challenges facing the transportation system. The FAST Act also makes provisions for improving safety, maintaining infrastructure condition, reducing traffic congestion, improving the efficiency of the system, protecting the environment, and reducing delays in project delivery. Project delivery focuses on four general categories to achieve streamlining:

- Adding new flexibilities to increase efficiencies
- Refining existing authorities
- Adding new tools to accelerate project delivery
- Building on existing activities of the Federal Highways Administration (FHWA) that accelerate project delivery

The FAST Act requires that the planning process considers projects/strategies to improve the resilience and reliability of the transportation system, storm-water mitigation, and enhances travel and tourism. This UPWP has been developed per the FAST Act regulations and guidelines.

The most recent federal transportation laws affecting ARTS are the Moving Ahead for Progress in the 21st Century Act (MAP-21), enacted on July 6, 2012, the Fixing America's Surface Transportation Act (FAST Act), enacted on December 4, 2015, and the Infrastructure Investment and Jobs Act (IIJA), aka the Bipartisan Infrastructure Law (BIL), enacted on November 12, 2021.

In keeping with the original federal mandate, the ARTS metropolitan transportation planning process is cooperative, continuous, and comprehensive (3C). The ARTS MPO planning process is "cooperative" because it brings together locally elected officials, state and federal transportation personnel, citizens, and other interested parties to plan and program transportation projects. ARTS participants "continuously" evaluate transportation needs and plan for long-term improvements. The ARTS process is "comprehensive" because it considers all modes of transportation, including cars, trucks, buses, airplanes, railroads, public transit, bicycles, and pedestrians.

The ARTS Metropolitan Planning Area (MPA) includes the urbanized area of the Augusta-Richmond County, Georgia – Aiken County, South Carolina Metropolitan Statistical Area (MSA), as defined by the U. S. Bureau of Census, and the area expected to be urbanized over the next twenty years. The study area includes: Richmond County and the urbanized area of Columbia County in Georgia; the Fort Gordon Military Base; and the urbanized area of Aiken and Edgefield Counties in South Carolina. Incorporated places within the study area include four (4) cities in Georgia: Augusta, Hephzibah, Blythe, and Grovetown; and four (4) cities in South Carolina: Aiken, North Augusta, Burnetown, and New Ellenton. The study area boundaries reflecting regional growth based on the 2010 Decennial Census were modified and adopted by the Policy Committee on March 7, 2013 (Figure 2).

3. ARTS MPO Organizational Structure

The ARTS MPO consists of several committees that review and approve all amendments to the TIP/Metropolitan Transportation Plan (MTP), technical documents, and special studies. The current structure of committee meetings is bi-monthly, with each committee meeting two to three weeks before the subsequent committee. The role of each committee is described below and schematically presented in Figure 1.

Technical Coordinating Committee (TCC) – made up of planners and engineers from the two states, the local governments in the study area, and two regional planning agencies. The final draft and detailed information on a project are presented to the committee for recommended approval to the Policy Committee. The composition of the TCC can be found in appendix section C.

Citizens Advisory Committee (CAC) – made up of citizens representing the jurisdictions and communities in the study area. The CAC provides local knowledge and citizen input on the projects and makes recommendations on the same to the Policy Committee. The composition of the CAC can be found in appendix section C.

South Carolina Technical Coordinating Committee – the subcommittee for the South Carolina portion of the ARTS area is made up of planners and engineers from the South Carolina Department of Transportation (SCDOT) and local governments. The final draft and detailed information on a project are presented to the committee for recommended approval to the other ARTS MPO committees and the South Carolina Policy Subcommittee.

South Carolina Policy Subcommittee – includes local elected and appointed officials from the South Carolina portion of the ARTS area. The committee evaluates and endorses projects for inclusion in the TIP and MTP.

Policy Committee (PC) – voting members include elected officials from each local government in the study area, representatives from the Georgia and South Carolina Departments of Transportation, the Fort Gordon Garrison Commander, and representatives of providers of public transportation. The Policy Committee is responsible for making the final decision on ARTS planning and programming issues, including amendments to the MTP and TIP. The composition of the PC can be found in appendix section C.

Figure 1: ARTS MPO Committees

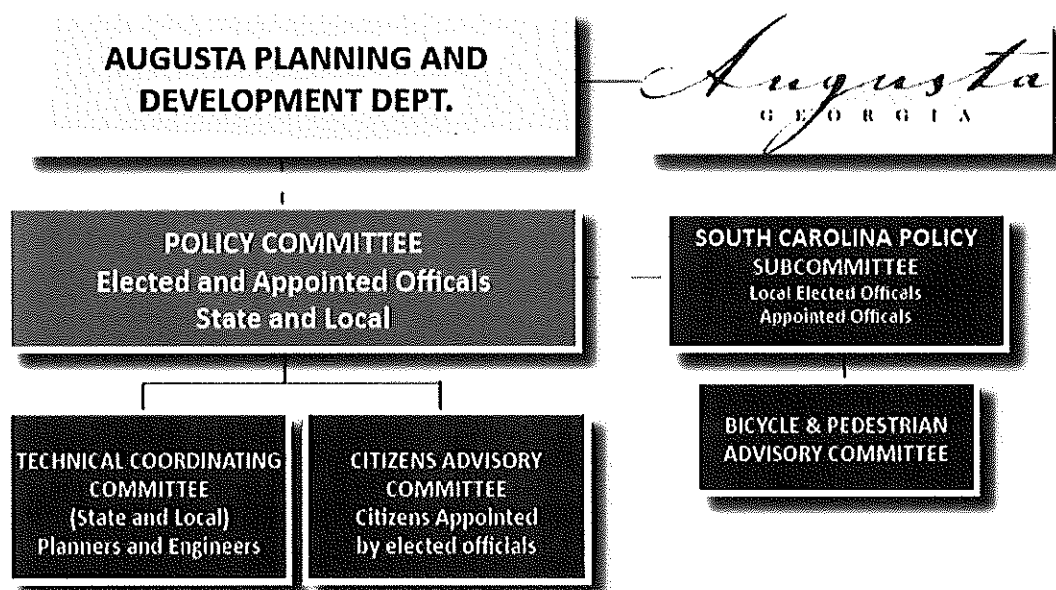
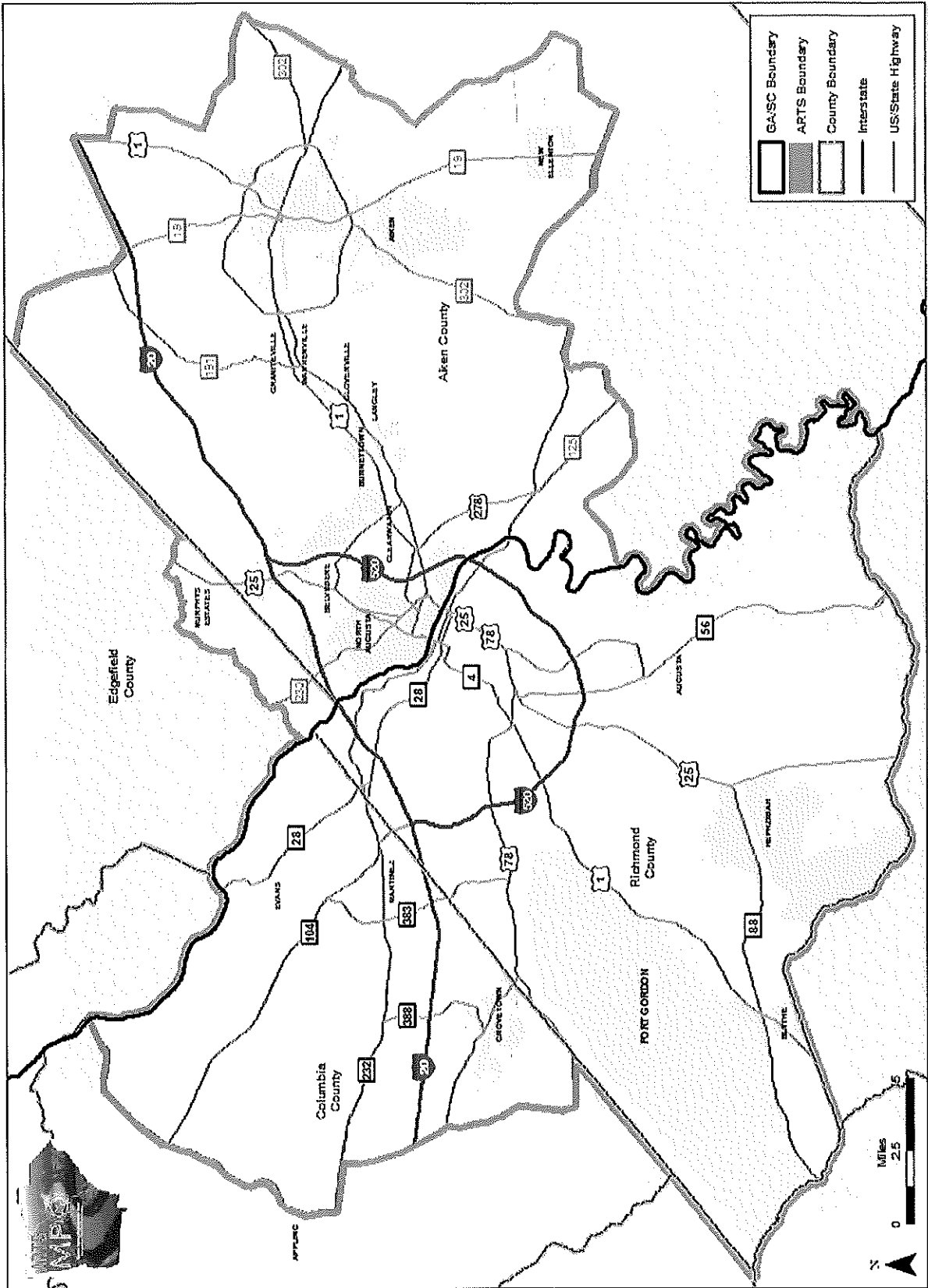


Figure 2: ARTS MPO Planning Area



4. Federal Planning Factors

The FAST Act emphasizes performance-based planning as an integral component of the metropolitan planning process. Enabling this process, national planning factors were established as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability, reduce (or mitigate) the stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

5. 2024 Planning Emphasis Areas:

Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future – Work Element 4.4

Federal Highway Administration (FHWA) divisions and Federal Transit Administration (FTA) regional offices should work with State departments of transportation (State DOT), metropolitan planning organizations (MPO), and providers of public transportation to ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. Field offices should encourage State DOTs and MPOs to use the transportation planning process to accelerate the transition toward electric and other alternative fueled vehicles, plan for a sustainable infrastructure system that works for all users, and undertake actions to prepare for and adapt to the impacts of climate change. Appropriate Unified Planning Work Program work tasks could include identifying the barriers to and opportunities for deployment of fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation ; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions. We encourage you to visit FHWA's Sustainable Transportation or FTA's Transit and Sustainability Webpages for more information.

(See [EO 14008](#) on "Tackling the Climate Crisis at Home and Abroad," [EO 13990](#) on "Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis," [EO 14030](#) on "Climate-Related Financial Risk," See also [FHWA Order 5520](#) "Transportation System Preparedness and Resilience to Extreme Weather Events," FTA's ["Hazard Mitigation Cost](#)

Effectiveness Tool,” FTA’s “Emergency Relief Manual,” and “TCRP Document 70: Improving the Resilience of Transit Systems Threatened by Natural Disasters”)

Equity and Justice⁴⁰ in Transportation Planning - Work Element 3.4

FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. We encourage the use of strategies that: (1) improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; (2) plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management; (3) reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors; (4) offer reduced public transportation fares as appropriate; (5) target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and (6) consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.

Executive Order 13985 (*Advancing Racial Equity and Support for Underserved Communities*) defines the term “equity” as the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality. The term “underserved communities” refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the preceding definition of “equity.” In addition, Executive Order 14008 and M-21-28 provides a whole-of-government approach to advancing environmental justice by stating that 40 percent of Federal investments flow to disadvantaged communities. FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

To accomplish both initiatives, our joint planning processes should support State and MPO goals for economic opportunity in disadvantaged communities that have been historically marginalized and overburdened by pollution and underinvestment in housing, transportation, water and wastewater infrastructure, recreation, and health care.

Complete Streets - Work Element 4.6

FHWA Division and FTA regional offices should work with State DOTs, MPOs and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users. This effort should work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

A complete street is safe, and feels safe, for everyone using the street. FHWA and FTA seek to help

Federal aid recipients plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

Per the National Highway Traffic Safety Administration’s 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations.

A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

Public Involvement - Work Element 2.1

Early, effective, and continuous public involvement brings diverse viewpoints into the decision making process. FHWA Division and FTA regional offices should encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices. The use of VPI broadens the reach of information to the public and makes participation more convenient and affordable to greater numbers of people. Virtual tools provide increased transparency and access to transportation planning activities and decision making processes. Many virtual tools also provide information in visual and interactive formats that enhance public and stakeholder understanding of proposed plans, programs, and projects. Increasing participation earlier in the process can reduce project delays and lower staff time and costs. More information on VPI is available [here](#).

Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination - Work Element 7.1

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, because many of the highways (or portions of the highways) are inadequate to meet the needs of national and civil defense. The DOD’s facilities include military bases, ports, and depots. The road networks that provide access

and connections to these facilities are essential to national security. The 64,200-mile STRAHNET system consists of public highways that provide access, continuity, and emergency transportation of personnel and equipment in times of peace and war. It includes the entire 48,482 miles of the Dwight D. Eisenhower National System of Interstate and Defense Highways and 14,000 miles of other non-Interstate public highways on the National Highway System. The STRAHNET also contains approximately 1,800 miles of connector routes linking more than 200 military installations and ports to the primary highway system. The DOD's facilities are also often major employers in a region, generating substantial volumes of commuter and freight traffic on the transportation network and around entry points to the military facilities. Stakeholders are encouraged to review the STRAHNET maps and recent Power Project Platform (PPP) studies. These can be a useful resource in the State and MPO areas covered by these route analyses.

Federal Land Management Agency (FLMA) Coordination

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with FLMAs in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. Through joint coordination, the State DOTs, MPOs, Tribal Governments, FLMAs, and local agencies should focus on integration of their transportation planning activities and develop cross-cutting State and MPO long range transportation plans, programs, and corridor studies, as well as the Office of Federal Lands Highway's developed transportation plans and programs. Agencies should explore opportunities to leverage transportation funding to support access and transportation needs of FLMAs before transportation projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each State must consider the concerns of FLMAs that have jurisdiction over land within the boundaries of the State (23 CFR 450.208(a)(3)). MPOs must appropriately involve FLMAs in the development of the metropolitan transportation plan and the TIP (23 CFR 450.316(d)). Additionally, the Tribal Transportation Program, Federal Lands Transportation Program, and the Federal Lands Access Program TIPs must be included in the STIP, directly or by reference, after FHWA approval in accordance with 23 U.S.C. 201(c) (23 CFR 450.218(e)).

Planning and Environment Linkages (PEL)

FHWA Division and FTA regional offices should encourage State DOTs, MPOs and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information. This results in transportation programs and projects that serve the community's transportation needs more effectively while avoiding and minimizing the impacts on human and natural resources. More information on PEL is available here.

Data in Transportation Planning

To address the emerging topic areas of data sharing, needs, and analytics, FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation

to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs. Data sharing principles and data management can be used for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, managing curb space, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decision making at the State, MPO, regional, and local levels for all parties.

6. MPO Planning Factors

MPO Planning Factors are presented in the following table. The tasks contained in this UPWP aim to incorporate the national planning framework as follows:

FY 2024 UPWP Work Elements		Planning Factors									
		Economic Vitality	Safety	Security	Accessibility/Mobility	Enhance/Protect Environment	Integration/Connectivity	Management and Operation	Preservation	Resiliency/Reliability/ Mitigation	Enhance Travel and Tourism
Administration											
	1.1 Program Coordination	✓			✓	✓	✓	✓	✓		
	1.2 Training & Employee Education	✓				✓					
	1.3 Unified Planning Work Program					✓	✓	✓		✓	
Public Involvement											
	2.1 Community Outreach/Education	✓	✓	✓	✓	✓					
Transportation Data Collection & Analysis											
	3.1 Socioeconomic Data / Environmental Justice							✓	✓		
	3.2 Land Use Monitoring		✓	✓		✓		✓	✓	✓	
	3.3 Transportation Surveys, Model & Analysis		✓	✓		✓		✓	✓	✓	
	3.4 Environmental Justice/Title VI			✓	✓	✓		✓			
	3.5 GIS Development & Applications							✓			
Transportation System Planning											
	4.1 Long Range Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4.2 Congestion Management		✓	✓	✓		✓			✓	✓
	4.3 Intermodal Planning	✓	✓	✓	✓	✓	✓			✓	✓
	4.4 Air Quality				✓	✓			✓		
	4.5 Special Transportation Studies	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Public Transit/Paratransit											
	5.1 Program Support and Administration	✓				✓		✓	✓	✓	
	5.2 Long-Range Transportation Planning (System Level)	✓				✓		✓	✓	✓	
	5.3 Short-Range Transportation Planning	✓				✓		✓	✓	✓	
	5.4 Transportation Improvement Plan	✓				✓		✓	✓	✓	
Performance-Based Planning											
	6.1 Performance-Based Planning	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Transportation Improvement Program											
	7.1 Transportation Improvement Program						✓	✓	✓		

7. 2050 Metropolitan Transportation Plan (MTP) Goals and Objectives

The table below shows the ARTS Future Mobility 2050 MTP goals, objectives, and planning emphasis areas to address regional transportation issues/priorities.

2050 MTP GOALS AND OBJECTIVES	PLANNING EMPHASIS AREAS
<p>1. Reduce Traffic Congestion and Delay - Promote strategies to reduce traffic congestion and delay.</p>	<ul style="list-style-type: none"> • Maximize existing transportation facilities through active management and integrated systems in real time. • Implement projects that improve street network connectivity to provide alternative routes and increase system redundancy. • Continue to implement and promote strategies and policies such as Transportation Demand Management (TDM), public transit, and alternative transportation modes to reduce demand for single-occupant motor vehicle travel. • Support regional connectivity and ridesharing through investment in intercity bus service, intercity bus facilities, and commuter vanpool.
<p>2. Mobility, Accessibility & Connectivity - Promote strategies that improve mobility, accessibility, and connectivity for all users of the transportation network including public transit and non-motorized modes.</p>	<ul style="list-style-type: none"> • Prioritize transportation improvements that support access to the urban core. • Increase access, expand, and improve the reliability of public transportation. • Promote investment in infrastructure for non-motorized modes such as bicycles and pedestrians.
<p>3. Safety & Security - Improve traffic safety and improve the security of transportation systems.</p>	<ul style="list-style-type: none"> • Reduce the number and severity of crashes, injuries, and fatalities across all modes by coordinating safety improvements with planning initiatives. • Reduce vulnerability of existing transportation infrastructure to natural disaster by supporting development of regional preparedness plans. • Continue to educate all users of the transportation network on safety and sharing the road.
<p>4. Maintenance and System Preservation - Maintain and preserve the existing transportation system to provide safe and reliable movement of persons and goods/freight.</p>	<ul style="list-style-type: none"> • Adequately fund routine maintenance and rehabilitation of roadways, pavement, and bridges. • Provide viable public transportation options to meet daily travel needs. • Monitor and manage transportation assets to prioritize improvements.

5. Economic Vitality - Enhance the economic vitality of the region and promote job opportunities.	<ul style="list-style-type: none"> • Provide transportation linkages to employment, business, retail activity, and other activity centers. • Address the needs of the local freight industry and the intermodal movement of goods via rail and truck. • Promote investments in transportation facilities that provide access to tourist destinations. • Enhance the visual appeal of transportation facilities.
6. Environmental Stewardship - Enhance the social and environmental fabric of the region.	<ul style="list-style-type: none"> • Minimize disruption or displacement of residential or commercial areas from restructured or new transportation facilities. • Minimize impact on environmental resources, wetlands, wildlife, historic properties, and water quality. • Reduce mobile emissions and meet air quality standards with projects including managed lanes, operational projects, transit, and non-motorized vehicles such as bicycles, and pedestrians. • Serve Environmental Justice populations through direct benefits or access to the project. • Reduce or mitigate the stormwater impacts of surface transportation.
7. Land Use & Transportation Integration - Promote efficient land use and development patterns that improve safety and economic vitality to meet existing and future multimodal transportation needs.	<ul style="list-style-type: none"> • Provide transportation services that conform with regional and local land use plans. • Control access to conservation or preservation areas to discourage development. • Promote redevelopment of the urban fringe through improved accessibility. • Promote the concentration of future employment and other activity centers along existing and planned major travel corridors. • Preserve and enhance the natural and built environments through context-sensitive solutions that exercise flexibility and creativity to shape effective transportation solutions. • Protect adequate rights-of-way in newly developing and redeveloping areas for pedestrian, bicycle, transit, and roadway facilities. • Prioritize projects with high project readiness and available funding.
8. Financial Feasibility - Develop a financially and politically feasible plan and gain broad support by increasing the safety and security of the transportation system for all users.	
9. Effective Engagement and Coordination - Promote effective public and stakeholder engagement and coordinate strategies throughout the planning process.	<ul style="list-style-type: none"> • Foster coordination with local, state, and federal partners to implement community priorities. • In partnership with local communities, equitably and strategically focus resources in areas of need and importance.

8. Transportation Planning Priorities

The 2050 MTP identified specific priorities for the regional transportation priorities. These priorities were identified through Travel Behavior Surveys conducted during the planning process and reflect the plan's goals and FHWA Planning Emphasis Areas. As a result, the following priorities are important to improving the ARTS planning area's transportation system and relate to the 2050 MTP Goals and FHWA Planning Emphasis Areas:

2022 Bike and Pedestrian Plan Update - The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis. Moreover, the Bike and Pedestrian Plan Update will also reassess the feasibility of previously identified projects from the 2012 Bike and Pedestrian Plan, while focusing on identifying new projects to increase and improve bike and pedestrian mobility within Richmond Columbia Counties in GA, and Aiken and Edgefield Counties in SC.

2055 Metropolitan Transportation Plan (MTP) – the 2050 MTP update was completed in September 2020. The staff made the necessary updates in response to changing transportation needs and priorities and conform to the transportation planning regulations. The consultant (WSP USA Inc.,) completed the update and its various components, including the Freight Plan update, the Bicycle and Pedestrian Plan update, and the Project Prioritization and Performance-Based Planning Measures as required by the FAST Act. ARTS staff will begin taking steps to complete the 2055 MTP. The 2055 MTP development process and content will prioritize equity, economy, climate change / resiliency, and Covid-19 Relief efforts.

Corridor Planning - The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and sub-areas and develop impact and land use patterns on existing and future transportation systems. It also determines the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short- and long-term improvements. The important study themes are to reduce/mitigate congestion, improve traffic flow, and traffic safety; increased mobility during peak travel times; optimize the relationship between land use and transportation; access management; complete streets; enhance multimodal systems and connectivity; evaluate existing and future travel; and analyze the need and location for intersection improvements.

Public Transportation – The MPO and local transit providers are challenged to increase the use of public transportation in an era with land use patterns that encourage strip development and urban sprawl. Furthermore, the MPO is also mandated to improve accessibility for the elderly, retirees, and veterans with limited personal budgets. Providing transportation services for the disabled and the Environmental Justice (EJ) population groups to meet the demand for medical trips and workforce development continues to be a priority through the development of a Coordinated Human Services Plan (CHSP). The ARTS transportation planning staff will continue to strive to provide access to essential services for low-income, minorities, Environment Justice populations, seniors, and individuals with disabilities through better utilization of Federal Transit Administration (FTA) Section 5310 funds to support mobility management and enhance transit service provided by the Lower Savannah Council of Governments (LSCOG). The continued use of paratransit services within the 0.75mile buffer along fixed routes will be expanded by the new GIS address database. Both programs support regional transit improvements and the regional model of cooperation.

During FY 2023, ARTS staff continued ongoing FTA grant administration for Section 5310, provide technical support to the Transit Citizens Advisory Committee (TCAC), and assist Augusta Transit (AT) with developing an

implementation strategy for transit service improvements identified in the Comprehensive Operations Analysis (COA) Report completed in 2018. Other ongoing tasks related to public transit include transit asset management and the monitoring of transit ridership and service operation data to develop performance measures and target setting. ARTS will also work with AT, LSCOG and Central Savannah River Area – Agency on Aging, and other social service agencies to address transit issues for the elderly and persons with disabilities through the implementation of the CHSP.

Performance-Based Planning – The integration of performance management concepts into the existing federally-required transportation planning and programming processes involves using data to support *long-range* and *short-range* investment decision-making. For the FHWA, the FAST Act¹ establishes the following National Performance Goals for Federal highway programs: safety, infrastructure condition, congestion reduction, system reliability, freight movement, and economic vitality, environmental sustainability, and reducing project delivery delays.

In the ARTS MPO, the Safety Performance measures provided by the Georgia Department of Transportation (GDOT) and SCDOT will be adopted by the MPO every year by the end of February. Additionally, the ARTS MPO worked with GDOT, SCDOT, FHWA, and FTA on the further development of future performance measures for roads and bridges, highway asset management, system performance, and MPO coordination. The Performance-Based Planning and Programming (PBPP) measures will be included in the 2050 MTP and the TIP updates as more information on the performance measures are received from GDOT and SCDOT.

Coordinating Land Use and Transportation – Coordinating land use and transportation improvements is an important task, given expected regional development patterns. In FY 2024, ARTS continued to collect certificates of occupancy for residential and commercial developments to track land development and update the GIS spatial analysis and maps. ARTS will continue these tasks and work with Aiken County, Edgefield County, and Columbia County, and the MPO cities to improve data collection, analysis, and reporting. This data analysis is part of the Regional Transportation System GIS Database. ARTS will continue efforts to develop an annual growth trend report to support socioeconomic demographic data updates for travel modeling.

In FY 2024, the MPO will work closely with local planning and development organizations to monitor updates to land use plans; review site plans for regional models for existing or future traffic generators; utilize area zoning maps to update the existing regional land use map; develop a future regional land use map and spatial analysis; develop and promote best land-use practices that support sustainable development; and reduce transportation impacts and enhance land use and transportation integration near employment/retail/commercial activity nodes along regional transportation corridors.

ARTS will identify feasible redevelopment alternatives to strip development that enhances opportunities for redevelopment along regional corridors and other highway improvements included in the TIP. Coordinating land use and transportation is an important component of the MTP since it provides an opportunity to analyze the effects of growth, develop policy responses to regional issues, and determine the demand for public facilities. Additionally, coordinated land use and transportation enables local, regional, and federal agencies to address access management, right-of-way concerns, utilities, and stormwater issues using common expectations about future growth and development.

¹ <https://www.fhwa.dot.gov/fastact/legislation.cfm>

Intermodal Connections and Safety – Due to the presence of at-grade railroad crossing on roads throughout the ARTS planning area, there are many opportunities for conflicts between trains, vehicles, and alternative modes of transportation. Cooperation between the railroads, transportation agencies, and local governments is pertinent in resolving this long-term problem and improving traffic safety. ARTS staff will continue to work with the Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Policy Committee (PC), and Chambers of Commerce to identify key stakeholders from railroad companies, trucking, other freight interest groups, and large industries to encourage participation and integration in the metropolitan planning process.

9. Fiscal Year 2023 - Highlights and Accomplishments

- Commenced preparation of FY 2024 UPWP
- Commenced preparation of 2055 MTP UPWP
- Executed 2050 MTP – Amendments, Transit Capital Program of Projects (POP), updated Performance Measures to align with 2050 Transportation Goals and Congestion Management System (CMS)
- FY 2024-2027 Transportation Improvement Program Adoption
- Established Performance-Based Planning – Safety and Public Transit Performance Measures
- Updated Title VI FHWA Monitoring report & Title VI FTA Monitoring report
- Awarded GDOT FY 2023 Planning Grant
- Submitted GDOT FTA 5303 Planning Grant application for FY 2024
- Submitted FTA 5310 grant application & administrative and grant management
- Completed Regional Transportation System Database – socioeconomic data and traffic/travel data, and Growth Trends Report
- Augusta Transit Onboard Survey
- Updated Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects
- Completed the ARTS Traffic Safety Improvement Report – semi-annual update
- Updated the list of Administrative Modifications in TIP and MTP
- Completed FY 2024 Annual Obligated Projects
- ARTS MPO Transit Feasibility Study and Implementation Action Plan report
- ARTS MPO Environmental Protection Agency (EPA) Path Forward report

10. Other Planning Studies Underway or Recently Completed

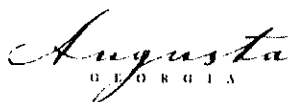
ONGOING AND FUTURE PLANNING STUDIES FOR THE ARTS AREA		
NAME	DESCRIPTION	DATE COMPLETED/ADOPTED
2022 Bike and Pedestrian Plan Update	The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis.	Work will be performed in FY 2023 and 2024; expected to be completed on or before October 31, 2023
Regional Freight Plan Update	The ARTS MPO will solicit consultants to develop the Augusta Regional Freight Profile. The update will reassess the existing freight plan (2008 Augusta Regional Freight Profile) as well as address the current and future freight volumes, bottlenecks, and potential solutions.	Work will be performed in FY 2023 and 2024; expected to be completed on or before July 31, 2024.
Transportation Improvement 2024-2027	TIP covers a four-year programming period in the Georgia part of the study area and seven years on the South Carolina. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects	Work will be performed in FY 2023 and 2024; expected to be completed on or before June 30, 2023.
Special Studies – 2055 Metropolitan Transportation Plan update	The ARTS MPO will solicit consultants to develop the 2055 MTP. MPO staff will update SE data for the regional travel model; and procure consultants.	Work will be performed in FY 2023 and 2024; expected to be completed on or before September 2025
Comprehensive Plan Update	The ARTS MPO will assist APDD to solicit consultants to develop the Envision Augusta Comprehensive Plan Update 5-year update. APDD staff will gather and provide updated Transportation data for the selected consultant.	Work will be performed in FY 2023; expected to be completed on or before October 31, 2023.

Figure 4 - FTA Section 5303 Budget Activity Line Item

UPWP FY 2024 SECTION 5303		APDD			Total GA SEC 5303
GA & SC ARTS FTA SUMMARY WORK ELEMENT		FTA SEC 5303	GA DOT Match	APDD Match	
8.1	Program Support and Administration (44.21.00)	\$41,164.00	\$5,145.50	\$5,145.50	\$51,455.00
8.2	Long-Range Transportation Planning (44.23.01)	\$52,000.00	\$6,500.00	\$6,500.00	\$65,000.00
8.3	Short-Range Transportation Planning (44.24.00)	\$60,000.00	\$7,500.00	\$7,500.00	\$75,000.00
8.4	Transportation Improvement Program (44.25.00)	\$35,200.00	\$4,400.00	\$4,400.00	\$44,000.00
Total		\$188,364.00	\$23,545.50	\$23,545.50	\$235,455.00

UPWP FY 2024 SECTION 5303		LSCOG			Total SC SEC 5303
GA & SC ARTS FTA SUMMARY WORK ELEMENT		FTA SEC 5303	LSCOG Match		
8.1	Program Support and Administration (44.21.00)	\$26,040.00	\$6,510.00		\$32,550.00
8.2	Long-Range Transportation Planning (44.23.01)	\$2,000.00	\$500.00		\$2,500.00
8.3	Short-Range Transportation Planning (44.24.00)	\$15,960.00	\$3,990.00		\$19,950.00
8.4	Transportation Improvement Program (44.25.00)	\$4,000.00	\$1,000.00		\$5,000.00
Total		\$48,000.00	\$12,000.00		\$60,000.00

APPENDIX A – TITLE VI



Title VI Assurances

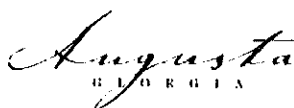
AUGUSTA GEORGIA (hereinafter referred to as the "Recipient"), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d—42 USC 2000d—4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7(a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances to its Federal Aid Highway Program.

1. That the Recipient agrees that each "program" and each "facility" as defined in Subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal Aid Highway Program and in adapted form in all proposals for negotiated agreements:

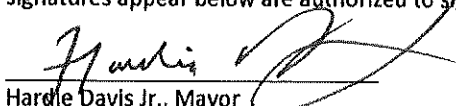
"Augusta Georgia in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this Assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clause of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.



6. That where the Recipient received federal financial assistance in the form, or for the acquisition of real property, or an interest in real property, the Assurance shall extend rights to space on, over, or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of, or access to space on, over, or under, real property acquired or improved under the Federal Aid Highway Program.
8. That this Assurance obligates the Recipient for the period during which federal financial assistance is extended to the program, or is in the form of personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program, as are found by the State Secretary of Transportation or the official to whom s/he delegates specific authority, to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial endorsement with regard to any matter arising under the Act, the Regulations, and this Assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Recipient.


Hardie Davis Jr., Mayor

06/22/2016
Date

ACM
6/21/16

Attachments: Appendices A, B and C.

The text below, in its entirety, is in all contracts entered into by AUGUSTA GEORGIA. All of the text except the final section, entitled "Incorporation of Provisions," should be included in any contract entered into by any AUGUSTA GEORGIA contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

1. Compliance with Regulations

The Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Augusta Georgia or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to Augusta Georgia, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, Augusta Georgia shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or

b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as Augusta Georgia or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request Augusta Georgia enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.

Granting Clause

NOW, THEREFORE, Augusta Georgia—as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with and in compliance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways; the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation; and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 USC 2000d to 2000d-4)—does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of AUGUSTA GEORGIA in and to said land described in Exhibit A attached hereto and made a part thereof.

Habendum Clause

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia , in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree, as a covenant running with the land for itself, its successors and assigns, that (1) no person shall, on the grounds of race, color, sex, disability, national origin, age, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed*, (2) that the state of Georgia shall use the lands, and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the agency shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in, and become the absolute property of, AUGUSTA GEORGIA and its assigns as such interest existed prior to this instruction.¹

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose for which AUGUSTA GEORGIA program or activity is extended, or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree as a covenant running with the land, that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued. *[Include in deeds subject to a reverter clause]. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to reenter said land and facilities there-on, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of Civil Rights Act of 1964.



AUGUSTA, GEORGIA

Title VI Self-Survey: 2016 YEAR

Survey Date: June 21, 2016

Name of Program/Grant: FHWA-PL Funds Augusta Planning and Development Department (ARTS MPO)

Summary of Complaints:

Number of complaints for the past year: 0

Number of complaints voluntarily resolved: 0

Number of complaints currently unresolved: 0

Attach a summary of any type of complaint and provide: None

- Name of complainant
- Race
- Charge
- Findings
- Corrective Action
- Identify any policy/procedure changes required as a result of the complaint
- Provide the date history (date complaint received through resolution)

Distribution of Title VI Information:

Are new employees made aware of Title VI responsibilities pertaining to their specific duties?

Yes X No

Do new employees receive this information via employee orientation?

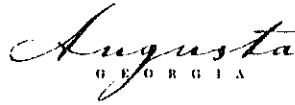
Yes X No

Is Title VI information provided to all employees and program applicants?

Yes X No

Is Title VI information prominently displayed in the organization and on any program materials distributed?

Yes X No



Identify any improvements you plan to implement before the next self-survey to better support Title VI communication to employees and program applicants.

Augusta Planning and Development Department (APDD) staff will continue to seek training through workshops, courses and webinars sponsored by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). The APDD staff will update ARTS Public Participation Plan to include successful public engagement and outreach tools that target persons With limited English proficiency. The APDD will begin coordinating with local and regional libraries to place ARTS plans and documents in its list of periodicals. All ARTS documents, plans and programs will be made available in multiple languages upon request. ARTS Citizen Advisory Committee (CAC) established a sub-committee to advise CAC, with representation from organizations serving veterans, disabled persons, rural transportation, and private transportation operators.

Identify any problems encountered with Title VI compliance.

None

Signature: _____

Melanie Wilson

Title: _____

Director/ARTS Project Director

Date: _____

6/21/14

Return to: Augusta-Richmond County
Office of Administrator
535 Telfair Street, Suite 910
Augusta, GA. 30901
Phone: (706)821-2400
Fax: (706)821-2819

APPENDIX B – MPO CERTIFICATIONS

MPO Certification

CERTIFICATION OF THE AUGUSTA REGIONAL TRANSPORTATION STUDY

Be it known to all, the below signees do hereby endorse and certify the Metropolitan Planning Process for the Augusta Regional Transportation Study (ARTS), and further certify that the Metropolitan Planning Process is being conducted in accordance with all applicable requirements of:

- I. **23 U.S.C. 134, 49 U.S.C. 5305, and this subpart**
- o Agreements are in place to address responsibilities of each MPO for its share of the overall Metropolitan Planning Area (MPA), where multiple Metropolitan Planning Organizations share geographic portions of a Transportation Management Area (TMA).
 - o All major modes of transportation are members of the MPO
 - o Any changes to the MPA boundaries were reflected in the Policy Board representation.
 - o Agreements or memorandums are signed and in place for identification of planning responsibilities among the MPO, GDOT, public transit operator(s), air quality agency(ies), or other agencies involved in the planning process.
 - o Roles and responsibilities are defined for the development of the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and other related planning documents.

UPWP

- o The UPWP documents in detail the activities to be performed with Title 23 and the Federal Transit Act.
- o The UPWP activities are developed, selected and prioritized with input from the State and public transit agency(ies).
- o The UPWP provides funding for the professional development of MPO staff.
- o The final UPWP is submitted in a timely manner to GDOT with authorization occurring by before the MPO's fiscal year begins.
- o Amendments to the UPWP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
- o Planning activities and status reports are submitted quarterly by the MPO to GDOT.

MTP

- o The MTP incorporates a minimum 20-year planning horizon.
- o The MTP identifies both long-range and short-range strategies and actions leading to the development of an intermodal transportation system.
- o The MTP is fiscally constrained.

- The development of the MTP and the TIP are coordinated with other providers of transportation (e.g. regional airports, maritime port operators)
- All of the Moving Ahead for Progress in the 21st Century Act (MAP-21) planning factors were considered in the planning process.
- The MTP includes a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities in consultation with federal, state and tribal land management and regulatory agencies.
- The Congestion Management Process (CMP) was developed as part of the MTP in TMA's.
- The MPO approves the MTP in a timely manner without entering into a planning lapse.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- The MPO approves MTP amendments in accordance with procedures outlined in the MPO's Participation Plan.
- The transit authority's planning process is coordinated with the MPO's planning process.
- In non-attainment and maintenance areas the MPO, as well as FHWA and FTA, must make a conformity determination on any updated or amended MTP in accordance with 40 CFR Part 93.

TIP

- The TIP is updated at least every 4 years, on a schedule compatible with STIP development.
- Each project included in the TIP is consistent with the MTP.
- The MPO, GDOT and the transit operator collaborate on the development of the TIP.
- The TIP contains all projects to be funded under Title 23 U.S.C. and Title 49 U.S.C. Chapter 53.
- The TIP is financially constrained by year and revenue estimates reflect reasonable assumptions.
- The MPO TIP is included in the STIP by reference, without modification.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- In non-attainment and maintenance areas, the MPO as well as the FHWA and FTA must make a conformity determination on any updated or amended TIP in accordance with 40 CFR Part 93.

Participation Plan

- A 45-day comment period was provided before the Participation Plan process was adopted/revised.
- Transportation plans, programs and projects provide timely information about transportation issues and processes to citizens and others who may be affected.
- Opportunities are provided for participation for local, State, and federal environmental resource and permit agencies where appropriate.
- The public involvement process demonstrates explicit consideration and responsiveness to public input received during the planning and program development process.
- The transportation planning process identifies and addresses the needs of those traditionally underserved, including low-income and minority households.
- The disposition of comments and changes in the final MTP and /or TIP are documented and reported when significant comments are submitted.

- Additional time is provided if the “final” document is significantly different from the draft originally made for public review.
- The MPO undertakes a periodic review of the public involvement process to determine if the process is efficient and provides full an open access for all.

CMP (applies to TMAs)

- In TMA’s, the planning process includes the development of a CMP that provides for effective management of new and existing transportation facilities through the use of travel demand reduction and operational management strategies, thus meeting the requirements of 23 CFR Part 500.
- The CMP is fully integrated into the overall metropolitan planning process.
- The CMP has established performance measures.
- The MPO has a process for periodically evaluating the effectiveness of the CMP.
- The CMP is updated on a periodic basis to reevaluate network strategies and projects.
- The CMP work activities are included in the UPWP.

List of Obligated Projects

- The MPO provides a listing for all projects for which funds are obligated each year, including bicycle and pedestrian facilities.
- The annual listing is made available to the public via the TIP or the MTP.

II. In non-attainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93

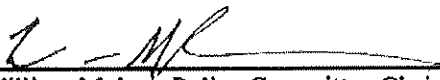
- The MPO’s UPWP incorporates all of the metropolitan transportation-related air quality planning activities addressing air quality goals, including those not funded by FHWA/FTA.
- Agreements exist to outline the process for cooperative planning within full nonattainment/maintenance areas that are not designated by the MPO planning area.
- The MPO coordinates the development of the MTP with SIP development and the development of Transportation Control Measures (TCM) if applicable.
- The MTP includes design concept and scope descriptions of all existing and proposed transportation facilities in sufficient detail, regardless of funding source, to permit conformity determinations.
- The MPO’s TIP includes all proposed federally and non-federally funded regionally significant transportation projects, including intermodal facilities.
- If applicable, the MPO ensures priority programming and expeditious implementation of TCMP from the STIP.

III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21

- The MPO has adopted goals, policies, approaches and measurements to address Title VI and related requirements.
- The public involvement process is consistent with Title VI of the Civil Rights Act of 1964 and the Title VI assurance execution by the State.

- The MPO has processes, procedures, guidelines, and/or policies that address Title VI, ADA, and DBE.
 - The MPO has a documented policy on how Title VI complaints will be handled.
 - The MPO has a demographic profile of the Metropolitan Planning Area (MPA) that includes identification of the locations of protected populations.
 - As appropriate, the planning process identifies/considers/addresses the needs of protected/traditionally underserved populations (low-income/minority as defined by the U.S. Census Bureau).
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment of business opportunity**
- The MPO adheres to all requirements prohibiting discrimination against a person under, a project, program, or activity receiving financial assistance under because of race, color, creed, national origin, sex, or age.
- V. Section 1101(b) of MAP-21 (Pub. L. 112-141) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects**
- The GDOT establishes overall goals for the percentage of work to be performed by DBE's based on the projections of the number and types of federal-aid highway contracts to be awarded and the number and types of DBE's likely to be available to compete for the contracts.
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts**
- The MPO as required by Title VII of the Civil Rights Act of 1964, does not discriminate on employment opportunities based on race, color, religion, sex, or national origin.
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38**
- The MPO as required by 49 U.S.C. 5332 prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, otherwise known as Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7.
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance**
- The MPO has identified strategies and services to meet the needs of older persons' needs for transportation planning and programming.
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender**
- The MPO adheres to the Act on Equality between women and men and prohibits both direct and indirect discrimination based on gender.

- o The MPO adheres to the Equal Pay Act of 1963 (EPA), which protects men and women who perform substantially equal work in the same establishment from sex-based wage discrimination;
- X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
- o The MPO adheres to Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), which prohibits employment discrimination against qualified individuals with disabilities in the private sector, and in state and local governments


 Dr. William Molnar, Policy Committee Chairman
 Augusta Regional Transportation Study (ARTS)


 Date

Radney Simpson

Digitally signed by Radney Simpson
 DN: C=US, E=rsimpson@dot.ga.gov, O=GDOT,
 OU=Office of Planning, CN=Radney Simpson
 Date: 2021.01.05 09:03:49-05'00'

Radney Simpson, Assistant State Transportation Planning Administrator
 Georgia Department of Transportation, Office of Planning

Date

Matt Markham

Digitally signed by Matt Markham
 Date: 2020.12.18 10:51:09 -05'00'

Matthew Markham, Deputy Director of Planning
 Georgia Department of Transportation, Office of Planning

Date

APPENDIX C – ARTS COMMITTEE COMPOSITION

A. Policy Committee

The Policy Committee shall be composed of officials of participating governmental jurisdictions. Voting membership shall be determined by organizational position, with the following positions being members:

1. Mayor, City of North Augusta (South Carolina)
2. Mayor Augusta, Georgia
3. Mayor, City of Blythe, Georgia
4. Chairman, Hephzibah City Commission, Georgia
5. Mayor, City of Grovetown (Georgia)
6. Mayor, City of Aiken (South Carolina)
7. Mayor, Town of Burnetown (South Carolina)
8. Mayor, Town of New Ellenton (South Carolina)
9. Chairman, Aiken County Council (South Carolina)
10. Chairman, Edgefield County Council (South Carolina)
11. Chairman, Columbia County Commission (Georgia)
12. Deputy Secretary for Engineering, SC DOT
13. Commissioner or his Designee, Georgia DOT
14. Garrison Commander, Fort Gordon (Georgia)
15. Executive Director, Lower Savannah Council of Govt.
16. Director, Augusta Public Transit Department

B. Technical Coordinating Committee

The Technical Coordinating Committee shall be composed of key staff members of participating government jurisdictions. Membership shall be based upon the organizational position held, with the following positions being voting members or their designee represent the listed positions:

City of Augusta

1. Director, Augusta Planning & Development Department
2. City Engineer
3. Director, Augusta Public Transit Department
4. Traffic Engineer

County of Columbia

1. Director of Construction and Maintenance
2. Planning Director

City of North Augusta

1. City Engineer
2. Planning Director

County of Aiken

1. County Engineer
2. Planning Director

Lower Savannah Council of Governments

1. Transit Operations Manager
2. Grants and Compliance Manager

County of Edgefield

1. Director of Building and Planning

City of Aiken

1. City Engineer
2. Planning Director

City of New Ellenton

1. Supervisor of Streets and Roads

Georgia Department of Transportation

1. Transportation Planning Engineer
2. District 2 Engineer

South Carolina Department of Transportation

1. Director of Planning
2. Pre-Construction Program Manager

Other Jurisdictions

1. Augusta Regional Airport, Executive Director
2. Fort Gordon Director of Installation Support
3. Chairman, Citizens Advisory Committee

C. Citizens Advisory Committee

Membership in this organization shall be made up of local citizens from each community in the ARTS area. The membership shall be made up of persons interested in transportation issues from any of the following jurisdiction: the City of Augusta-Richmond County, the City of North Augusta, the City of Aiken and Aiken County.

APPENDIX D – FY 2024 UPWP MODIFICATIONS & AMENDMENTS

DATE	MOD/AMENDMENT	DESCRIPTION	PAGE
3/21/2023	Modification	Update PL and 4.6 (Y410) funding amounts PL - \$469,273.33/\$117,318.33 Y410 - \$12,418.20 / \$93.98	ALL
4/10/2023	Modification	Work Element 4.5.1 – 4.5.8 revised to 5.1 – 5.8	38-45, 57
4/10/2023	Modification	Public Transit / Paratransit funding tables revised to show 8.1-8.4.	57 & 58

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EXHIBIT E

BUDGET ESTIMATE

FISCAL YEAR 24

FY 2024 UPWP BUDGET
Figure 3 - FY 2024 UPWP Budget

FIGURE 3 ARTS FY 2024 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/10/2023	AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT										COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		TOTAL
	FHWA					FTA					APDD		FHWA		SEC 5303		FHWA		
	GA PL	APDD MATCH	SC PL	ACPD MATCH	FUNDS	GA STATE MATCH	SEC 5303 MATCH	SEC 5303 MATCH	SEC 5303 MATCH	SEC 5303 MATCH	CBOC MATCH	SC PL	ACPD MATCH	SEC 5303 SC PL	SEC 5303 MATCH	SC PL	ACPD MATCH	NAPDD MATCH	
1.1 Program Coordination/Administration	\$48,000.00	\$12,000.00	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,000.00	\$11,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$123,750.00
1.1.2 Training/Employee Education	\$37,600.00	\$9,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$54,500.00
1.3 UPWP	\$22,073.33	\$5,518.33	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,091.66
Subtotal: Program Administration	\$107,673.33	\$25,918.33	\$6,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$53,000.00	\$13,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$209,341.66
2.1 Community Outreach / Education	\$28,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,000.00	\$1,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,750.00
Subtotal: Public Involvement	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,000.00	\$1,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$46,750.00
3.1 Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$34,900.00
3.2 Land Use Monitoring	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
3.3 Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$38,500.00
3.4 Environmental Justice / Title VI	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$28,000.00
3.5 GIS Development & Applications	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,000.00	\$1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$85,000.00
Subtotal: Data Collection/ Analysis	\$120,000.00	\$30,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,400.00	\$13,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$217,500.00
4.1 Metropolitan Transportation Plan	\$36,000.00	\$9,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,800.00	\$1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,000.00
4.2 Congestion Management	\$32,000.00	\$8,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$45,000.00
4.3 Intermodal Planning	\$36,000.00	\$9,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$49,500.00
4.4 Air Quality Issues	\$20,000.00	\$5,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
4.5 Bike and Pedestrian Plan Update	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$35,000.00
4.6 Complete Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
Subtotal: Transportation System Planning	\$152,000.00	\$38,000.00	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,800.00	\$3,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$213,000.00
5.1 Georgia Avenue Traffic Calming and Pedestrian Access	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$50,000.00
5.2 North Augusta Unified Transportation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000.00
5.3 Aiken County Urbanized Area Bicycle Pedestrian Plan Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
5.4 Five Notch Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000.00
5.5 US 278/5th Street Intersection and Gateway Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$50,000.00
5.6 US 278/Martintown Road/Buena Vista Boulevard Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00
5.7 SC 118 Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000.00
5.8 US 78 (Charleston Highway) Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
Subtotal: Special Transportation Studies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$400,000.00	\$100,000.00	\$ -	\$ -	\$280,000.00	\$100,000.00	\$ -	\$880,000.00
6.1 Performance Based Planning	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$37,000.00
Subtotal: Performance Based Planning	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$37,000.00
7.1 Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$58,500.00
Subtotal: Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$58,500.00
8.1 Program Support and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$41,164.00	\$5,145.50	\$5,145.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,040.00	\$6,510.00	\$ -	\$ -	\$84,005.00
8.2 Long-Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,000.00	\$6,500.00	\$6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$87,500.00
8.3 Short-Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$60,000.00	\$7,500.00	\$7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$15,960.00	\$3,990.00	\$ -	\$ -	\$94,950.00
8.4 Transportation Improvement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$35,200.00	\$4,400.00	\$4,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,000.00	\$1,000.00	\$ -	\$ -	\$49,000.00
Subtotal: Public Transit/Paratransit	\$ -	\$ -	\$ -	\$ -	\$ -	\$188,364.00	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$295,455.00
SUBTOTAL: FY 2024 MPO PL & Local Match	\$469,273.33	\$117,518.33	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$540,000.00	\$135,000.00	\$48,000.00	\$12,000.00	\$280,000.00	\$100,000.00	\$ -	\$1,956,546.66
4.3 GAMPO PL 0019245-PLN Regional Freight Plan Update	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$300,000.00
4.5 GAMPO PL 0018099-PLN 2022 Bike and Pedestrian Plan	\$240,000.00	\$60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$300,000.00
4.6 Y410 FUNDING - Complete Streets Funding	\$12,418.20	\$93.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,512.18
SUBTOTAL: FY 2024 GAMPO PL & Local Match	\$492,418.20	\$120,093.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$612,512.18
N/A Wrightsboro Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
N/A Metropolitan Transportation Plan	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
SUBTOTAL: FY 2024 UNFUNDED PROJECTS	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$700,000.00
GRAND TOTAL: FY 2024 MPO PL & Local Match w/ FY 2024 GAMPO PL & Local Match and Unfunded Projects	\$961,691.53	\$237,412.31	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$23,545.50	\$ -	\$ -	\$ -	\$540,000.00	\$135,000.00	\$48,000.00	\$12,000.00	\$280,000.00	\$100,000.00	\$ -	\$3,229,060.84

Item 14.

EXHIBIT F

SCHEDULE

FISCAL YEAR 24

WORK ELEMENT 1 – ADMINISTRATION

TASK 1.1 - Program Coordination

Purpose: Complete all the basic activities needed to coordinate the work of ARTS participants and ensure compliance with all federal and state requirements.

Previous Work

1. Coordinated work among study participants, governments, and citizens; including agenda items for ARTS South Carolina Policy Subcommittee.
2. Updated and monitored staff work program for APDD to reflect UPWP tasks.
3. Organized ARTS Committee agenda and meetings.
4. Prepared minutes for the CAC, TCC, and PC meetings held bi-monthly.
5. Approved meeting minutes from previous meetings and approval during each meeting.
6. Updated the TCC, CAC, and PC By-Laws and membership lists.
7. Updated the meeting calendar, current TIP, and UPWP.
8. Created and disseminated newsletters for existing and new committee members.
9. Prepared and submit progress reports with quarterly requisitions and a year-end progress report for reimbursement.

FY 2024 Work Activities and Schedule: Activities under this work element include, but are not limited to the following:

ACTIVITY	EXPECTED COMPLETION DATE
1. Coordinate work among study participants, governments, and citizens.	Monthly & Quarterly FY 2024 Quarterly reports due on the 15 th day following the last day of the month.
2. Monitor the work program schedule.	
3. Provide progress reports to all ARTS committees.	
4. Organize ARTS Committee meetings and preparing minutes of those meetings.	
5. Update ARTS Policy and Procedures Manual and ARTS committees' membership list.	
6. Travel to meetings with ARTS participants, as well as other transportation related meetings or conferences.	
7. Amend the transportation planning process in response to changes in federal laws and regulations.	
8. Submit progress reports with quarterly requisitions and a year-end progress report with the final requisition.	
9. Implement Continuity of Operations Plan (COOP) for ARTS and identify gaps and areas needing improvements to ensure continuous operations in the event of a catastrophe.	Schedule TBD to coincide with County Emergency Management Agency (EMA) training or drills
10. 2023 Financial SEFA Report (Grant Reconciliation)	February 28, 2024
11. Finalize ARTS Memorandum of Understanding	July 2023 – December 2023

ACTIVITY	EXPECTED COMPLETION DATE
12. Prepare for 2024 TMA Certification in August 2024	July 2023 - June 2024

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$48,000.00		\$48,000.00
APDD (GA PL Match)	\$12,000.00		\$12,000.00
FHWA (SC PL)	\$6,000.00	\$45,000.00	\$51,000.00
ACPDD (SC PL Match)	\$1,500.00	\$11,250.00	\$12,750.00
TOTAL	\$67,500.00	\$56,250.00	\$123,750.00

TASK 1.2 - Training & Employee Education

Purpose: Expand the working knowledge of transportation planning methods, tools, techniques, and procedures of the staff members involved in ARTS activities.

Previous Work

1. Staff participated in conferences and work sessions sponsored by the Georgia Chapter of American Planning Association (GAPA), the Georgia Association of Metropolitan Planning Organizations (GAMPO), as well as the quarterly Augusta - GDOT breakfast meetings and the periodic GDOT construction work program meetings.
2. Staff also attended workshops and stakeholder meetings sponsored by FHWA, GDOT, and the annual GAMPO conference.
3. ARTS staff participated in the following training, meetings, conferences, and workshops:
 - GDOT- Transit Subrecipient Workshop – August 2022
 - Tennessee DOT webinar – August 2022
 - Virtual Zoom Call Session offered by the Chattanooga MPO to discuss best practices – July 2022
 - GAMPO – September 2022
 - GAPA Conference Columbus, GA – September 2022
 - Georgia Transit Association Columbus, GA – November 2022

FY 2024 Work Activities and Schedule

1. Attend transportation planning related webinars, seminars, conferences, and meetings as opportunities arise.

2. Participate in educational opportunities related to topics covered by other work elements in the UPWP. Examples include GDOT training classes, the annual GAMPO conference and work session, FHWA workshops and National Transit Institute (NTI) training courses, the annual South Carolina MPO/Council of Governments (COG) conference, the annual American Planning Association (APA) Conference – SC Chapter, the Annual Training Conference sponsored by TASC and mandatory continued education for planning staff as required by the South Carolina State Legislature.

ACTIVITY	EXPECTED COMPLETION DATE
1. 2024 Georgia Chapter of APA Fall Conference	Sept/Oct 2023
2. 2024 APA National Conference	March/April 2024
3. South Carolina American Planning Association Conference	Spring 2024
4. Georgia Association of MPOs Business Meetings and Annual Conference	TBD
5. Meetings/Workshops with GDOT, SCDOT, and FHWA	On-Going
6. In-house MPO staff trainings (NHI Courses, ESRI, etc.)	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTAL
FHWA (GA PL)	\$37,600.00		\$37,600.00
APDD (GA PL Match)	\$9,400.00		\$9,400.00
FHWA (SC PL)		\$6,000.00	\$6,000.00
ACPDD (SC PL Match)		\$1,500.00	\$1,500.00
TOTAL	\$47,000.00	\$7,500.00	\$54,500.00

TASK 1.3 - Unified Planning Work Program

Purpose: The Unified Planning Work Program (UPWP) defines all ARTS planning activities undertaken in any fiscal year. The UPWP identifies the various agencies that will perform each activity and determine sources of funding for study activities. This document is prepared in conformance with Federal regulations.

Activities involved in preparing the UPWP include a review of planning issues; development of goals and objectives to address those issues; and development of planning programs that coincide with the stated goals and objectives. The planning programs must be assigned to the proper study participants and funding must be secured.

Previous Work

1. FY 2024 UPWP was approved on March 16, 2023 (tentatively).
2. Tracked and documented UPWP work activities, budget, and expenses to produce quarterly reimbursement reports and performance reports.

FY 2024 Work Activities and Schedule: The following activities will be undertaken by Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), and Lower Savannah Council of Governments (LSCOG) in developing the UPWP:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Start Draft of FY 2025 UPWP	September 2023
2. Complete Draft of FY 2025 UPWP	November 2023
3. Submit draft to Federal, State and Local agencies for comments	November 2023
4. Incorporate comments from reviewing agencies & other stakeholders	January 2024
5. E-mail revised Draft FY 2025 UPWP to state and federal agencies	January 2024
6. E-mail revised Draft FY 2025 UPWP to CAC/TCC/PC	January 2024
7. CAC /TCC endorses Final FY 2025 UPWP	March 2024
8. PC endorses Final FY 2025 UPWP	March 2024
9. Complete Resolution of Final FY 2025 UPWP	March 2024
10. Endorsement by GDOT	March 2024
11. Endorsement by FHWA/FTA	April 2024
12. E-Mail Final FY 2025 UPWP to state and federal agencies	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): FY 2025 ARTS Unified Planning Work Program (UPWP)

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$22,073.33		\$22,073.36
APDD (GA PL Match)	\$5,518.33		\$5,518.33
FHWA (SC PL)	\$800.00	\$2,000.00	\$2,800.00
ACPDD (SC PL Match)	\$200.00	\$500.00	\$700.00
TOTAL	\$28,591.66	\$2,500.00	\$31,091.66

WORK ELEMENT 2 – PUBLIC INVOLVEMENT

TASK 2.1 - Community Outreach/Education

Purpose: Provide information to ARTS participants and the public about the transportation planning process; respond to requests for information from the public; and foster valuable public input into all transportation plans, programs, and projects.

Public Involvement is an integral part of the success of the regional transportation planning process. The ARTS Public Participation Plan was adopted by the Policy Committee on June 4, 2007, and amended on September 6, 2012, December 7, 2017, and July 22, 2021. The Plan guides community outreach, education, and public input into the regional transportation planning process. It also includes the steps to be taken to consult with other interested parties that have a stake in the transportation planning process. A variety of outreach and educational techniques are employed to obtain public input including, but not limited to, publicizing proposed changes to ARTS documents through multiple media platforms.

Previous Work

1. Distributed ARTS meeting agendas to stakeholders and all area media outlets.
2. Responded to requests for information/interviews from media outlets (print, TV, and radio).
3. Provided regular feedback to CAC on issues and concerns
4. Provided opportunities for public involvement for reviews and comments on amendments to the TIP and MTP per the procedures in the ARTS Public Participation Plan.
5. Published and distributed the ARTS newsletter.
6. Distributed ARTS information at other public meetings.
7. Updated the MPO website regularly with information on ARTS meetings, plans, and special studies.
8. Provided technical support to the TCAC of Augusta Transit.
9. Evaluated the effectiveness of existing public involvement techniques.
10. Responded to requests for information from the public and other stakeholders.
11. Completed six (6) public meetings for the FY 2024-2027 TIP.

FY 2024 Work Activities and Schedule: During this program year, the MPO staff will implement the strategies in the ARTS Participation Plan. Anticipated public outreach opportunities include the following:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comment periods for amendments and the annual update of the TIP. Prepare meeting summaries and respond to public questions.	As Needed
2. ARTS Newsletter publication and dissemination.	Bi- Annually
3. Placement of ARTS MPO documents in local libraries in the study area as reference periodicals.	On-Going
4. Prepare public notices, flyers, press releases, and posters for public review /comment periods. Web site updates – Public meeting materials and Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects.	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$29,600.00		\$29,600.00
APDD (GA PL Match)	\$7,400.00		\$7,400.00
FHWA (SC PL)	\$2,000.00	\$5,000.00	\$6,800.00
ACPDD (SC PL Match)	\$500.00	\$1,250.00	\$1,750.00
TOTAL	\$39,500.00	\$6,250.00	\$45,550.00

WORK ELEMENT 3 – TRANSPORTATION DATA COLLECTION AND ANALYSIS

TASK 3.1 - Socioeconomic Data/Environmental Justice

Purpose: Maintain a comprehensive, current socioeconomic database for the transportation planning process. Activities under this work element will focus on maintaining and updating the socioeconomic data needed for the ARTS travel demand model and the provision of essential services to all under-served populations.

The socioeconomic characteristics used in the ARTS travel demand model will be updated and major land-use data is analyzed to track changes to Traffic Analysis Zone (TAZ) centroids. Environmental Justice (EJ) data is used to assess the impact of transportation projects on all under-served populations. The basic socioeconomic data is aggregated at the traffic zone level. EJ data will be aggregated at the census tract level. The MPO, with assistance from Columbia County, Georgia, will continue to maintain the data for the Georgia portion of the study area. Aiken County and the LSCOG, with assistance from ARTS staff, will maintain the data for the South Carolina portion of the ARTS area. GDOT will continue to maintain the ARTS travel demand model.

Previous Work

1. Requested and compiled annual socioeconomic data estimates, at the county and pertinent city level.
2. Initiated developing a regional GIS database of available data resources for transportation planning.
3. Collected new business licenses, construction permits, and school enrollment data to track employment and retail/commercial and non-retail traffic generators.

FY 2024 Work Activities and Schedule: Activities under this work element focus on the socioeconomic data used and entered into the ARTS travel demand model.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Estimate the updated population and housing based on building permit data. Specific dates are July 1st and January 1st.	On-Going
2. Collect educational institution (i.e., school, college, etc.,) enrollment and employment figures and allocate to TAZs.	March 2024
3. Collect the latest employment estimates and allocate to TAZs based on known/observed trends.	April 2024
4. Compile latest Median Household Income Level estimates at the TAZ level.	April 2024
5. Assess the impact of transportation projects on all under-served populations.	As Needed
6. Update, implement, and monitor the EJ Plan through GIS data analysis and conduct the benefits/burden analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
7. Produce ARTS MPO Annual Growth Trends Report	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s):

1. Annual Population and Land Development Growth Trends Report.
2. Updated Socioeconomic demographic data by TAZ for 2055 MTP Update
3. Updated Socioeconomic data from the 2020 Census resulting in a new MPO boundary.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$24,000.00		\$24,000.00
APDD (GA PL Match)	\$6,000.00		\$6,000.00
FHWA (SC PL)	\$1,200.00	\$2,400.00	\$3,600.00
ACPDD (SC PL Match)	\$300.00	\$600.00	\$900.00
TOTAL	\$31,500.00	\$3,000.00	\$34,500.00

TASK 3.2 - Land Use Monitoring

Purpose: Maintain a current land use database for transportation planning processes. The land use information is useful in the annual update of socioeconomic estimates for the study areas.

Planning Factors

1. Increase the safety of the transportation system for motorized and non-motorized users;
2. Increase the security of the transportation system for motorized and non-motorized users;
3. Protect and enhance the environment; promote energy conservation; improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
4. Promote efficient system management and operation;
5. Emphasize the preservation of the existing transportation system; and,
6. Improve transportation system resiliency and reliability; reducing (or mitigating) the stormwater impacts of surface transportation.

Previous Work

1. Tracked changes in land use based on the review of subdivision plans, site plans, zoning cases, and building permit activity.
2. Updated socioeconomic data estimates.
3. Continued to compile and update a spatial data analysis for changes in current land use (rezoning), and certificates of occupancy for residential and commercial development.

FY 2024 Work Activities and Schedule: Activity under this work element will include an inventory of present land uses and an examination of future land use trends as necessary to integrate with the transportation planning process.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updated zoning and land use GIS data collected from regional partners. Previous year data archived.	January - March, 2024
2. Update, implement and monitor the EJ Plan through GIS data analysis and conduct the benefits/burdens analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
3. Consolidate data into single regional land use GIS layer.	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. GIS map shape files (all maintained in the transportation system database) and, the Augusta Data Enterprise.
2. 2024 Comprehensive Plan

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$5,200.00	\$5,200.00
ACPDD (SC PL Match)		\$1,300.00	\$1,300.00
TOTAL	\$25,000.00	\$6,500.00	\$31,500.00

TASK 3.3 - Transportation Surveys, Models and Analysis

Purpose: To promote and encourage traffic safety throughout the ARTS area. To compile and distribute historical and current crash statistics and other data related to traffic safety to the public-at-large and state and local officials responsible for traffic and transportation safety.

Previous Work

1. Compiled the most current crash data for Aiken, Columbia, Edgefield, and Richmond Counties.
2. Created frequency diagrams and prepared maps for the Traffic Safety Improvement Report (TSIR)
3. Coordinated with GDOT, SCDOT, and South Carolina Department of Public Safety (SCDPS) in collecting data for crash analysis.
4. Updated a regional GIS map of traffic crash locations.

FY 2024 Work Activities and Schedule: This work element will be integrated with MTP, Performance-Based Planning, CMP, and TIP.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Data collection for TAZ and 2055 MTP	September 2023
2. Gather crash data from GDOT and SCDPS	September 2023
3. Update Traffic Crash Data Analysis Report	September 2023
4. Sort and compile data into the required format	September 2023
5. Prepare GIS maps to be used in the report	October 2023
6. Prepare draft Traffic Crash Data Analysis Report	November 2023
7. Present results of Traffic Crash Data Analysis Report to ARTS committees	January 2024
8. Prepare and publish final Traffic Crash Data Analysis Report	February 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. ARTS TSIR based on the most current available crash data.
2. Regional GIS map of traffic crash locations and intersections with annual report.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)	\$400.00	\$2,400.00	\$2,800.00
ACPDD (SC PL Match)	\$100.00	\$600.00	\$700.00
TOTAL	\$35,500.00	\$3,000.00	\$38,500.00

TASK 3.4 - Environmental Justice / Title VI

Purpose: Identify residential, employment, and transportation patterns for access to essential services for all under-served populations, as defined under Executive Order 12898 and Title VI of the 1964 Civil Rights Act, and address those needs by increasing the partnerships with the organizations that serve them. The Title VI complaint process has been adopted by ARTS and AT. This ensures all individuals the rights and opportunities of those who wish to participate in the department's programs, are given an equal opportunity to participate and/or receive departmental services or benefits. ARTS and AT jointly updated the Title VI Program for Augusta Georgia to comply with FTA regulations and guidance of (49 CFR part 21) per Circular FTA C4702.1 B issued October 1, 2012.

Previous Work

1. Staff worked with the Augusta, GA - Office of Compliance to monitor implementation of the Self-Evaluation and Transition Plan (SETP) relating to transportation and public transit facilities.
2. Compiled and monitored data and information for EJ Analysis.
3. Developed updates to profile and analysis of different demographic groups based on ethnicity, race, income, disability status, and age, etc.
4. Completed the Title VI Questionnaire required by GDOT

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. FY 2024 Post ARTS studies and reports (e.g. UPWP, TIP, CMP, updates to demographic data and GIS spatial maps) on MPO website	December 2023 & July 2024
2. Title VI Questionnaire required by GDOT	November 2023
3. Public meeting advertisements and MPO announcements translations (Korean and Spanish).	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. Title VI Questionnaire required by GDOT
2. Update Title VI Monitoring Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$2,400.00	\$2,400.00
ACPDD (SC PL Match)		\$600.00	\$600.00
TOTAL	\$25,000.00	\$3,000.00	\$28,000.00

TASK 3.5 - GIS Development & Applications

Purpose: Continue the development and maintenance of GIS data and ARTS websites in support of transportation planning activities.

Previous Work

1. Digital and hard-copy maps were created for use in the transportation planning and analysis, internal and external meetings, and reports.
2. Existing geospatial and tabular data was updated and used to support performance-based planning related to all modes of travel, congestion management, land-use and transportation data monitoring, traffic safety, bicycle and pedestrian safety, and public transit.
3. Created new geospatial and tabular data to support planning and analysis.
4. Reorganization of the ARTS geodatabase commenced which will consolidate existing geospatial and tabular data into a single database while incorporating new data into the same location.
5. Updated existing ARTS transportation project online map.
6. Met with Augusta IT-GIS staff to discuss creation of new ARTS web site which features new interactive online maps and dashboards.
7. Enhanced GIS knowledge by utilizing courses offered by ESRI.
8. Increased knowledge of census tools and data through webinars offered by U.S. Census Bureau.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Create maps for use in transportation planning and analysis.	On-Going
2. Continue redesign of ARTS geodatabase, which contains geospatial and tabular data necessary for mapping and analysis related to construction projects, congestion management, traffic safety, bicycle and pedestrian safety, public transit, freight, and socioeconomic studies.	On-Going
3. Update existing geospatial and tabular data as required for planning and analysis.	FY 2024
4. Create/collect new geospatial and tabular data as required for planning and analysis.	On-Going

5. Update existing geospatial and tabular data as required for planning and analysis.	On-Going
6. Update the existing ARTS transportation project online map.	As needed
7. Purchase computer equipment and software to support transportation planning functions and work tasks.	As needed
8. Update maps based on designated urbanized areas from the 2020 Census.	July 2023
9. Update maps based on designated Metropolitan Planning Area.	July 2023

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. New and updated digital and hard-copy maps for use in the transportation planning process, internal and external meetings, and publications.
2. New and updated geospatial data in a redesigned geodatabase for use in transportation planning and analysis, including MTP and TIP project locations, CMP corridors, traffic safety, freight, public transit, and bicycle/pedestrian studies.
3. New and updated socioeconomic data for use in transportation planning and analysis.
4. Redesigned website with new online maps and dashboards.
5. Update the ARTS transportation project interactive online map.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)		\$40,000.00	\$40,000.00
ACPDD (SC PL Match)		\$10,000.00	\$10,000.00
TOTAL	\$35,000.00	\$50,000.00	\$85,000.00

WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING

TASK 4.1 – Metropolitan Transportation Plan

Purpose: Maintain updates of the ARTS MTP per transportation planning regulations.

The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach, 3.3 Transportation Surveys, Model and Analysis, 3.5 - GIS Development and Applications, 4.2 - Congestion Management Process, 4.3- Intermodal Planning, and 6.1- Performance-Based Planning.

Previous Work:

1. Updating ARTS 2050 MTP based on amendments, performance targets, financial constraint analysis, and newly identified transportation projects and programs.
2. Procured consultant began updating the 2055 MTP based on recommendations in special studies such as corridor plans, and public transit plans completed during FY 2020 through FY 2023.
3. Staff continued to develop a regional transportation system GIS database to support all transportation planning work tasks.

FY 2024 Work Activities and Schedule: Any updates and amendments to the 2050 MTP for new transportation projects and/or funding will be considered at the appropriate time during FY 2024. The completion dates in the table below represent dates presented to ARTS PC for approval or adoption.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updates and amendments to the 2050 MTP for new transportation projects, Program of Projects (POP), funding and performance measures, and targets.	As Needed
2. Update Performance Measures to align with 2050 MTP Goals and Objectives.	As Needed
3. Update List of Amendments and Administrative Modifications to MTP.	As Needed
4. Identify stakeholders with bicycle/active transportation interests.	On-Going
5. 2050 MTP Update – Public Meetings and coordination of outreach and engagement activities	As Needed
6. Public notices of outreach activities related to amendments of the ARTS 2050 MTP Update	As Needed
7. Begin preparing for the 2055 MTP update	On-Going

Work Schedule: July 1, 2023- June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$800.00	\$4,800.00	\$5,600.00
ACPDD (SC PL Match)	\$200.00	\$1,200.00	\$1,400.00
TOTAL	\$46,000.00	\$6,000.00	\$52,000.00

TASK 4.2 - Congestion Management Process

Purpose: To implement existing congestion mitigation strategies and projects identified in the 2021 CMP Update, MTP, and ARTS Travel Demand Model. This work element will be integrated with Performance-Based Planning.

CMP is an integral transportation planning task in the ARTS planning area. The purpose of the ARTS CMP is to document traffic congestion on major transportation corridors in the study area; identify and implement strategies for reducing or eliminating the congestion, and track and/or program the implementation of congestion mitigation projects. Activities under this work element will include completing the annual traffic congestion data collection and spatial analysis of travel data using the National Performance Management Research Data Set (NPMRDS) and/or HERE data.

Previous Work:

1. Amendments to the MTP and or TIP by incorporating any new congestion mitigation projects resulting from the CMP.

FY 2024 Work Activities and Schedule: Staff will continue work to develop a regional transportation system database to include data to effectively monitor traffic congestion, develop and monitor performance measures applied to congested corridors and congestion mitigation strategies

ACTIVITIES	EXPECTED COMPLETION DATE
1. Determine routes to be surveyed based on CMP data collection schedule, NPMRDS and/or HERE data and status of congestion mitigation projects	August-September 2023
2. Conduct travel time validation surveys of selected congested routes determined by NPMRDS and/or HERE data	October-December 2023
3. Document status of mitigation projects included in previous year's CMP report by MPO staff.	January 2024
4. Complete segment speed worksheets based on results of NPMRDS and/or HERE data	January 2024
5. Identify congestion mitigation strategies for the surveyed routes	January 2024
6. MPO staff will prepare draft CMP report	February 2024
7. Present results of CMP to ARTS committees	March 2024
8. Prepare and publish final CMP	March 2024

9. Amend MTP and / or TIP by incorporating any new congestion mitigation projects resulting from the CMP	Ongoing/As needed
10. Evaluate CMP Work Plan and amend based on experience gained from yearly update	Ongoing/As needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): Complete travel time validation surveys for the ARTS CMP; publishing of the annual ARTS CMP Report; implementation of specific congestion management strategies identified in the CMP Report; Update Transportation System GIS Database, traffic volume GIS Map and current year LOS analyses.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$32,000.00		\$32,000.00
APDD (GA PL Match)	\$8,000.00		\$8,000.00
FHWA (SC PL)	\$800.00	\$3,200.00	\$4,000.00
ACPDD (SC PL Match)	\$200.00	\$800.00	\$1,000.00
TOTAL	\$41,000.00	\$4,000.00	\$45,000.00

TASK 4.3 - Intermodal Planning

Purpose: To incorporate bicycle, pedestrian, public transit, freight, and non-motorized transportation planning activities into the overall ARTS transportation planning process. To implement projects that resolve conflicts between modes of transportation, such as rail/highway conflicts, and projects that improve connections and travel alternatives among modes of transportation.

This work element will be used to foster a transportation system that accommodates bicycle, pedestrian, public transit, freight, and other non-motorized means of transportation. Activities under this work element will focus on evaluating the highway and rail conflicts in the ARTS area; addressing the efficient movement of freight; identifying possible solutions to problem locations related to intermodal connections and improving safety for non-motorized travel.

Through the implementation of the Regional Bicycle and Pedestrian Plan, the ARTS transportation system will be more intermodal. This plan will prioritize proposed projects based on numerous factors identified by local stakeholders. The plan recommends local governments strengthen policies related to:

1. Bicycle paths and parking
2. Pedestrian facilities

3. Regional connectivity
4. Bicycle and Pedestrian Safety and Educational Outreach

The implementation of the Regional Bicycle and Pedestrian Plan will be pursued by ARTS MPO committees as projects in the TIP progress preliminary engineering and all subsequent phases of work during the project implementation.

Previous Work

1. Develop Scope Regional Freight Plan Scope of Services and RFQ – December 2022
2. ARTS Committees review of GAMPO Application – February 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. March 2023 GAMPO Presentation/Award – March 2023
6. Augusta Commission Accept Grant – May 2023
7. Consultant Selection – May 2023

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 0 – Project Management	June 2023 – July 2024
2. Task 1 – Project Initiation	June 2023 – July 2023
3. Task 2 – Existing Conditions Inventory and Profiles Analysis	June 2023 – August 2023
4. Task 3 – Stakeholder Involvement / Freight Advisory Committee	June 2023 – May 2024
5. Task 4 – Freight Project Identification	September 2023 – January 2024
6. Task 5 – Freight Project Evaluation / Project Feasibility	December 2023 – March 2024
7. Task 6 – Draft and Final Freight Report	May - June 2024
8. Regional Freight Plan adopted by ARTS Committees	July 2024

Product(s)

1. ARTS Regional Freight Plan Update completed by selected consultant pending GAMPO application. ARTS staff will use intermodal task funds to assist the selected consultant with public outreach and administrative support.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$400.00	\$3,200.00	\$3,600.00

ACPDD (SC PL Match)	\$100.00	\$800.00	\$900.00
FHWA (GA PL) – GAMPO	\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO	\$60,000.00		\$60,000.00
TOTAL	\$345,500.00	\$4,000.00	\$349,500.00

TASK 4.4 - Air Quality

Purpose: To monitor relevant air quality data and regulations, restart and coordinate the work of the CSRA Air Quality Alliance (or other regional/local air quality advocacy nonprofit organization), help implement local and regional air quality initiatives, keep local stakeholders informed about air quality issues and participate in air quality training.

ARTS will focus work on efforts to improve Air Quality by increasing access to public transit, connecting public transit to bicycle paths and installing bicycle racks in activity centers, and linking public transit to park-and-ride lots throughout the region. Rideshare and carpool programs are being researched to promote and market to regional businesses and universities.

Previous Work: ARTS staff will continue to monitor and dialogue with industry leaders, regional, state and local government officials, local school officials, the Bureau of Air Quality with South Carolina Department of Health and Environmental Control (SCDHEC), local Chambers of Commerce, Economic Development Agencies, and local citizens in order to stay abreast of and disseminate pertinent information regarding air quality and regional initiatives. Other types of activities undertaken by ARTS staff include:

1. Maintained ARTS web site and updated information pertaining to Air Quality from SCDHEC.
2. Distributed Air quality information at special events in the Augusta-Aiken area.
3. Attended, coordinated, and hosted periodic meetings discussing air quality issues.
4. Continued to monitor air quality data and changes in federal air quality regulations.
5. Provided ARTS committees and other stakeholders with regular updates on the Air Quality Alliance and air quality issues and initiatives.
6. Disseminated information on air quality issues and tips for improving air quality through the ARTS newsletter and the ARTS website.
7. ARTS MPO Environmental Protection Agency (EPA) Path Forward report

ARTS staff will attend state Air Quality Summits conducted by SCDHEC and share best practices with other Air Quality Alliances/advocacy groups. These best practices include ways to promote alternative transportation options and energy conservation such as:

1. Carpooling, ridesharing, and combining trips and limiting unnecessary trips;
2. Trip-chaining or combining errands to reduce the daily number of trips;
3. Keeping personal motor vehicles properly maintained, tires properly inflated and saving electricity;
4. Walking or riding a bike on short trips and avoid driving during peak hours;
5. Don't drive above the speed limit; and,
6. Using public transit.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. ARTS staff will explore participation in the Environmental Protection Agency (EPA) Advance Program (EPA Region 4) to position the region to remain in attainment.	December 2023
2. Prepare Technical Memorandum on the Review of EPA Advance Program and ARTS Action steps.	December 2023
3. Participate in local and regional air quality initiatives and activities	On-Going
4. Pursue viable air quality initiatives made available throughout the fiscal year to Aiken County by the SCDHEC	On-Going
5. Monitor relevant air quality data	On-Going
6. Coordinate the work of a localized air quality advocacy group	On-Going
7. Monitor developments related to federal air quality regulations and requirements	On-Going
8. Attend air quality training workshops	On-Going
9. Work with other stakeholders to maintain an air quality action plan and disseminate information to stakeholders in the study area	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)	\$1,600.00	\$3,600.00	\$5,200.00
ACPDD (SC PL Match)	\$400.00	\$900.00	\$1,300.00
TOTAL	\$27,000.00	\$4,500.00	\$31,500.00

TASK 4.5 - Bike and Pedestrian Plan Update

Purpose: To secure project approval and funding allocation for the 2022 Bike and Pedestrian Study. The procurement for the 2022 Bike and Pedestrian Study will involve producing a scope of work timeline for the proposed planning study, obtaining voting approval from the ARTS Committee to perform the study, and seeking project-funding allocations (GAMPO PL funds) to support the financial needs of the project's work program. The final procurement phase will involve submitting an RFP for selecting a consultant to begin work on the 2022 Bike and Pedestrian Study. The resulting product of the completed 2022 Bike and Pedestrian Study will serve as an update of the previous Bike and Pedestrian Plan that was adopted in 2012.

Previous Work

1. Alta began project management and initiation to finalize project set-up internally and with MPO staff, conducted initial meetings, began website development, conducted plan and policy review, began collecting base data and base mapping, finalized project logo and official project schedule.
2. Task 2 – Existing Conditions Inventory and Mapping
3. Task 3 – Public Involvement Round 1
4. Task 4 – User Needs Assessment

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 4 – Public Involvement	July 2022 – January 2024
2. Task 5 – User Needs Assessment	July 2022 – February 2024
3. Task 6 – Recommended Bikeway, Walkway, and Trail Network	July 2022 – January 2024
4. Task 7 – Education, Encouragement, Enforcement, and Evaluation	July 2022 – January 2024
5. Task 8 – Plan Implementation	September 2022 – July 2023
6. Task 9 – Draft and Final Bicycle and Pedestrian Plan	September 2022 – July 2023

Work Schedule: July 1, 2022 - June 30, 2024

Product (s): 2022 Pedestrian and Bicycle Plan Special Study will be completed by a consultant in February of 2024.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00			\$28,000.00
APDD (GA PL Match)	\$7,000.00			\$7,000.00
FHWA (GA PL) – GAMPO – 0018099-PLN		\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO – 0018099-PLN		\$60,000.00		\$60,000.00
FHWA (SC PL)			\$160,000.00	\$160,000
ACPDD (SC PL Match)			\$40,000.00	\$40,000
TOTAL	\$35,000.00	\$300,000.00	\$200,000.00	\$535,000.00

TASK 4.6 – Complete Streets

Purpose: To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

Previous Work:

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report, which explored the fundamentals of Complete Streets Policies, and the importance of how to complete street guidelines to support multimodal transportation planning for cities across the U.S.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review transit system automated passenger count data report of annual passenger boarding and alight counts at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2024

Work Schedule: July 1, 2023 –June 30, 2024

Responsible Agencies: Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

FUNDING SOURCE	APDD	TOTALS
FHWA (GA SA PL Y410 Funding)	\$12,418.20	\$12,418.20
APDD (GA PL Match)	\$93.98	\$93.98
TOTAL	\$12,512.18	\$12,512.18

WORK ELEMENT 5 - SPECIAL TRANSPORTATION STUDIES

TASK 5.1 – Georgia Avenue Traffic Calming and Pedestrian Access

Purpose:

- Continue new connections to pedestrian and multimodal facilities from the bridge replacement on Georgia Avenue/15th Street
- Create detailed plans for the implementation of traffic calming and pedestrian access on Georgia Avenue
- Determine needs to connect to surrounding land uses and important local landmarks.

Overview: GDOT has initiated the replacement of the Georgia Avenue/15th Street Bridge. As one of the most important gateways into not only North Augusta but also into Aiken County and South Carolina, it is important that the city connect proposed improvements through the North Augusta downtown area. The projects will include, at a minimum, traffic calming, recommendations for on-street parking, recommendations for improved pedestrian and multimodal accommodations in downtown North Augusta.

Termini: The area for the study is Georgia Avenue through the North Augusta Downtown area from the Savannah River to Martintown Road.

Product(s):

1. Detailed project plans for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternative funding sources, if available.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
NAPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

TASK 5.2 – North Augusta Unified Transportation Plan

Purpose: The purpose of the Unified Transportation Plan is to prepare the City of North Augusta to better accommodate both recent development and proposed development in a systematic way for the entire City and surrounding communities. This study proposes to incorporate several recently completed transportation plans and studies to bring large-scale studies to the city scale. The city believes that the inclusion of multi and inter-modal planning is needed to support and accommodate preferred development patterns. In addition to determining the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short and long-term improvements, important study themes include the following:

1. Reduce/mitigate congestion and improve traffic safety
2. Increase mobility during peak travel times
3. Optimize the relationship between land use and transportation
4. Determine the location and feasibility of other multimodal systems and connections
5. Evaluate existing and future travel
6. Analyze the need and location for intersection improvements

This work task purpose is to hire consultants to conduct the study. The project will include but not limited to land use development policies, identify access management practices, traffic analysis, capacity analyses, micro-simulation modeling, signal warrants, and concept drawings suitable for presentations to stakeholders, business and property owners, local and state elected officials and the public. This study will produce recommendations of transportation improvements projects to present to the ARTS MPO committees and SCDOT, as identified.

Study Area: The scope for the study is the City of North Augusta.

Product(s):

1. Unified Transportation Plan outlining the goals and objectives important to implementation of the plan.
2. A list of potential development regulation practices for continued management of the outlined goals and objectives of the plan.
3. A list of realistic and actionable projects for inclusion in ARTS MPO and SCDOT improvement plans. These projects should be both long and short-range projects.
4. Prioritization of these projects.
5. Identification of funding sources for individual projects.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
NAPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

TASK 5.3 – Aiken County Urbanized Area Bicycle Pedestrian Plan Update

Overview: The Aiken County Urbanized Area Bicycle and Pedestrian Plan Update will serve as a revision to the 2012 Aiken County Urbanized Area Bicycle and Pedestrian Plan. The plan will emphasize current conditions of bike and pedestrian infrastructures, bike and pedestrian count volumes, bike and pedestrian needs assessment, and safety risk analysis. The development of an updated Bike and Pedestrian plan will also focus on identifying new projects for improving bike and pedestrian mobility in Aiken County within the ARTS area.

This work task proposes to hire a consultant/s to conduct the Aiken County Urbanized Area Bicycle and Pedestrian Plan Update.

Scope of Work Timeline Schedule: TBD

Product (s): Aiken County Urbanized Area Bicycle Pedestrian Plan Update 2022

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

TASK 5.4 – Five Notch Corridor Study

Purpose:

- Evaluate corridor for improvements related to congestion management, potential profile upgrades, multi-modal access, and safety
- Identify intersections in need of improvements
- Create detailed estimates and rank priority for implementation

Overview: Five Notch Road has become a significant corridor as the city continues to grow. With access to the North Augusta Greenway and several proposed developments, the impacts on the corridor will only increase over time. This has resulted in increased safety and multi-modal demands for this corridor. This plan proposes a holistic review of the operation of the road, including provision for pedestrian and bicycle uses and the challenges associated with improving the road. The projects will include a review of existing and potential safety conflicts, intersection redesign, potential widening and profile revisions, and recommendations for improved pedestrian and multi-modal accommodations. These recommended projects will be estimated and ranked.

Termini: The area for the study is the length of Five Notch Road from Georgia Avenue to I-20/Austin Graybill Road.

FUNDING SOURCE	NAPDD	TOTALS
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FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed project plans and estimates for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.5 – US 278/5th Street Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements related to recent traffic changes
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: With the recent closure of the Fifth Street Bridge to vehicle traffic, the city proposes to evaluate the effectiveness of the US278 intersection in and around US278. The project will review the operation of the intersection, access to and from local subdivisions and associated multi-use connections, and an evaluation of uses for the former Sand Pit Road Extension.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

TASK 5.6 – US 278/Martintown Road/Buena Vista Boulevard Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: There have been previous proposals related to the US278/Martintown Road/Buena Vista Boulevard intersection. This project proposed to review previous concepts, propose any needed updates, include connection to multi-modal improvements, and an evaluation of aesthetic improvements at the intersection.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.7 – SC 118 INTERSECTION ANALYSIS

Purpose:

- Evaluate the named intersections under present and future conditions along with current and future traffic volumes.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically mentioned intersections and any other critical intersections within the study area.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.

Overview: SC 118 (University Parkway) serves as a beltway around Aiken, SC providing access to the University of South Carolina Aiken, Aiken Regional Hospital, Trolley Run Station Subdivision and a slew of current and future commercial and residential developments. The state maintained road was not designed or constructed to meet the needs of adjacent properties and growing commuter traffic.

Aiken County desires to retain a consultant to analyze and seek solutions to improve the safety and function of the SC 118 intersections at Trolley Line Road (S-80), Trolley Run Boulevard (C-2655), and University Parkway (S-2131). This study will also develop strategies to address present and future development and improve the operational efficiency along SC 118.

Termini: The intersection analysis stretches about .250 miles beginning at Trolley Line Road (S-80) including the intersection at Trolley Run Boulevard (C-2655) and ending at University Parkway (S-2131).

FUNDING SOURCE	ACPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
City of Aiken (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

TASK 5.8 – US 78 (Charleston Highway) Intersection Analysis

Project Area: The intersection analysis stretches approximately 2.2 miles beginning at Airco Boulevard (S-2018) to Old Tory Trail (S-1669) including the intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Overview: US 78 (Charleston Highway) is a primary arterial, which runs through the center of Aiken County. The extent of this study will examine the corridor and its intersections from Airco Boulevard to Old Tory Trail, a segment of approximately 2.2 miles. As a primary route connecting Aiken to Charleston, US 78 serves as a major freight route and evacuation route for the region. The corridor also provides access to Oakwood-Windsor Elementary School, which enrolls approximately 410 students and is the location of the Montmerenci Fire Department. This segment contains three primary intersections, which connect the corridor to Old Tory Trail, Montmorenci Road, Old Barnwell Road, and Old Dibble Road through Woodward Drive. The corridor also has two connectors to Woodward Drive. These intersections currently experience traffic issues as well as associated safety issues, which should be analyzed to determine what improvements should be made for the corridor to operate safely and efficiently.

Aiken County seeks to retain the services of a qualified traffic engineering consultant to analyze and formulate solutions to improve the function and safety of the US 78 intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Project Goals:

- The current study will evaluate the US 78 (Charleston Hwy) intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507), and the various connections of Woodward Drive to US 78 including present and future conditions and capacity.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically described intersections and any other significant intersections within the study area.
- The level of service should be determined for each situation, as well as an evaluation of its operational and safety performance. Options for improvement of the intersection should be set forth to address, at a minimum: location, geometric changes, traffic control and signing improvements, signalization installation, and signal timing and phasing with reference to the existing street signals.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Evaluate current deficiencies and possible corrections, and recommend actions to protect, preserve, and expand intersections and segments.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.
- Provide reliable cost estimates and funding mechanisms for all recommendations and options.

- Coordinate with the SCDOT, Office of Planning to determine whether a Feasibility Report is necessary for the proposed projects. Any required Feasibility Reports will be completed with the scope of this analysis.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

WORK ELEMENT 6 – PERFORMANCE-BASED PLANNING

TASK 6.1 - Performance-Based Planning

Purpose: PBPP refers to the application of performance management principles within the planning and programming processes of transportation agencies to achieve desired performance outcomes for the multimodal transportation system. PBPP attempts to ensure that transportation investment decisions are made – in both the long-term MTP and short-term TIP programming of projects – based on MPO goals and objectives for improving the overall transportation system. The work activities and products in this work element will be coordinated with Work Elements: 2.1- Community Outreach; 3.3- Transportation Surveys; Models and Analysis; 3.5- GIS Development and Applications; 4.1- Metropolitan Transportation Plan; 4.2- Congestion Management Process, 4.3- Intermodal Planning; and. 5.4- Transportation Improvement Program.

The FAST Act established performance measures in seven (7) areas:

1. Safety
2. Infrastructure Condition
3. Congestion Reduction
4. System Reliability
5. Freight Mobility and Economic Vitality
6. Environmental Sustainability
7. Reduced Project Delivery Delays

Furthermore, the FAST Act established performance measures for Public Transit, such as the Transit Asset Management Plan (49 USC Section 625) and the Public Transportation Agency Safety Plan (49 USC Section 5329).

Previous Work

1. ARTS staff worked with Richmond and Columbia Counties to identify traffic data and travel time data from the Intelligent Transportation System (ITS) and NPMRDS and HERE datasets.
2. ARTS staff worked with AT to identify transit system performance data that will be utilized to develop performance measures related to public transit operations.
3. Adoption of FY 2020 Safety Measures from GDOT and SCDOT.

FY 2024 Work Activities and Schedule: The ARTS MPO intends to develop a performance assessment process that encompasses the federally set performance metrics, performance measurements required as part of the CMP, and other, locally relevant performance metrics. The MPO's goal is to develop a system whereby projects will be directly evaluated to determine their effectiveness at meeting regional goals.

ACTIVITIES	EXPECTED COMPLETION DATE
1. State targets reported in baseline report from National Highway System (NHS) & FHWA.	October 2023
2. TAM Performance Measure elements added to TIP/MTP after 11/2023; adopted by CAC and TCC.	November 2023
3. Include TAM Performance Measure elements in TIP/MTP after 11/2023; adopted by PC.	November 2023
4. MPO executes updated planning agreements – SCDOT.	April - June 30, 2023
5. TAM - Submit Asset Inventory and Condition Report to NTD.	January 31, 2024
6. Pavement, Bridge, System Performance and Freight – MPO 4-year targets due to GDOT and SCDOT if necessary.	April - June 30, 2023
7. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 9/2023, adopted by CAC and TCC if necessary.	June 30, 2024
8. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 09/2023, adopted by PC if necessary.	June 30, 2024
9. Collection, editing and processing data for performance measures occurs concurrently with other deliverables: CMS, and Intersection and Traffic Crash Analysis Report.	Data collected throughout FY 2024
10. Collection and editing of data resources from Federal and state data. Dates subject to change based on data release dates. National Highway Performance Monitoring System (NHPMS) releases data around October for previous year.	Data collected throughout FY 2024
11. Yearly update of Performance Measures with 2050 MTP Goals and objectives. Develop draft Performance Measures Data Matrix, Methodology Summary Report.	February 2023
12. Coordinate and collaborate with FHWA, FTA, GDOT, SCDOT and ARTS MPO Committees methodology for data analysis and target setting process.	On-Going
13. Present GDOT and SCDOT Safety Measures and targets to ARTS MPO committees for approval and adoption by PC.	February 2023
14. Update documentation of Data collection methodology and final performance measures and targets in coordination with ARTS MPO committees, GDOT and SCDOT.	On-Going
15. Public review and comment of performance measures and targets.	As Needed
16. ARTS Traffic Safety Improvement Report Semi-Annual Update.	December 2023

Product(s): Updated Performance Measures and Goals Matrix for each transportation mode, highway, freight, public transit, bike and pedestrian, traffic safety and congestion.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$9,600.00	\$9,600.00
ACPDD (SC PL Match)		\$2,400.00	\$2,400.00
TOTAL	\$25,000.00	\$12,000.00	\$37,000.00

WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM

TASK 7.1 - Transportation Improvement Program (TIP)

Purpose: Update the ARTS TIP in conformance with Federal regulations.

This work element involves the annual update of the TIP. The TIP covers a four-year programming period in the Georgia part of the study area and six years on the South Carolina side. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects. The TIP is developed with public input and is coordinated with other transportation providers. Documentation of the effort is submitted for review and adoption by ARTS committees and goes through a public involvement process.

Previous Work:

1. Development and amendment of the FY 2024-2027 TIP by June 30, 2023.
2. The ARTS TIP was updated based on amendments and administrative modifications during the previous fiscal year.

FY 2024 Work Activities and Schedule: TIP updates and amendments will be integrated with work element 6.1- Performance-Based Planning.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comments on FY 2024 – 2027 TIP Amendments	On-Going
2. Update List of Administrative Modification and Amendments to TIP	On-Going

Product(s):

1. Updated ARTS Transportation Improvement Program (TIP).
2. Updated GIS Interactive online map MTP/TIP Maps and GIS attribute database.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$40,000.00		\$40,000.00
APDD (GA PL Match)	\$10,000.00		\$10,000.00
FHWA (SC PL)	\$1,600.00	\$5,200.00	\$6,800.00
ACPDD (SC PL Match)	\$400.00	\$1,300.00	\$1,700.00
TOTAL	\$52,000.00	\$6,500.00	\$58,500.00

WORK ELEMENT 8 – PUBLIC TRANSIT /PARATRANSIT

TASK 8.1 - Program Support and Administration (44.21.00)

Purpose: To provide planning and administrative assistance to Augusta Transit (AT) and LSCOG (Lower Savannah Council of Governments). Under this work element, the MPO staff will aid AT and Best Friend Express (BFE) in preparing financial and operation reports required by the MAP 21/ FAST Act/ Bipartisan Infrastructure Law legislation. Assistance in the preparation of the National Transit Database (NTD) reports will also continue.

Additional administrative assistance will include: Preparing required certifications; Updating annual Title VI assurances; Providing an opportunity for public hearings on grant applications and fare/service changes; Processing procurements involving Federal and State funds; Assisting in planning for transit system capital investments that will lead to increased security for the transit system; Monitoring requirements of the grant process (e.g. labor certifications, third party contracting, bidding and award process); Developing the Georgia public transportation portion of the Unified Planning Work Program; and providing technical assistance on any transit-related issues facing AT.

LSCOG and their BFE staff will participate in the above-mentioned activities on behalf of their program and will also engage in employee training and education; participation in, and attendance at, all ARTS committees; community outreach and marketing events; multiple grant(s) development, writing, and grant administration; grant reporting; Disadvantaged Business Enterprise (DBE) reporting; procurement; service provider contracting and oversight

Previous Work

1. Grant management for continuing FTA Section 5310 Enhanced Mobility for the Elderly and Disabled persons for LSCOG.
2. Assisted with transit service area GIS mapping and geo-coding address matching.
3. Grant development for CARES Act and ARP to assist public transit.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Update the Annual Title VI Monitoring Report.	August 2023
2. Update socioeconomic demographic GIS data analysis for EJ.	July 2023 - March 2024
3. Conduct public meetings for review and comment period for Program of Projects (POP) related to grant applications and fare increases/service reduction, MTP & special studies.	As Needed
4. Assist in planning for transit system capital investments that will lead to increased security for the transit system.	As Needed
5. Develop UPWP and Georgia 5303 Grant Application.	October 31, 2023
6. Provide technical transit planning and grant management assistance related to Coordinated Human Services Transportation, ADA accessibility, transit service operational improvements, land use and transportation, transit-oriented development, and other issues.	As Needed
7. FY 2024 FTA 5303 Quarterly Reports to GDOT and SCDOT.	Oct, Jan, Apr, Jun
8. Facilitate MPO committee meetings for transit planning tasks.	Quarterly
9. Prepare split grant funding tables and assist with grant submission for 5307 and 5339 split allocations for AT and LSCOG.	January 31, - April 1, 2024
10. FY 2024 Invoices for Section 5310 Program sent from the MPO to Deanna Specialty Transportation for processing.	Monthly by the 10 th
11. Assist with POP and transit funding tables in TIP for AT and LSCOG.	September 30, 2023

ACTIVITIES	EXPECTED COMPLETION DATE
12. FTA Section 5307 Grant Application SC	November 2023
13. Semi-annual Disadvantaged Business Enterprise (DBE) Reporting for Urban Transit Services SC	Dec. & June 2023/2024
14. FTA Required Milestone Progress Reports (MPR) and Federal Financial Reports (FFR) Reporting for Grants in TrAMS SC	Annually
15. Quarterly Reporting for 5303 Planning Services SC	Quarterly
16. State Application to SCDOT for State Mass Transit Funds (SMTF) funding SC	March 30, 2024
17. Attendance and report presentation to all ARTS Committees SC	Quarterly
18. Applications for Funding to be used as Local Match SC	Annually
19. SCDOT Public Transportation Workshop	September 2024
20. Transportation Association of South Carolina (TASC) conference	Spring 2024
21. Attendance Georgia Transportation Association (GTA) Conference	November 2023
22. Triennial National Database Sampling – onboard counting of bus riders	Summer 2023
23. Attendance Zero Emission Bus Conference	Summer 2023
24. South Carolina Annual MPO/COG Workshop	TBD
25. National Transit Institute (NTI) webinars	On-Going
26. Assist with Program of Projects (POP) and transit funding tables	On-Going
27. Perform Transit Service Provider Contract Oversight	On-Going
28. LSCOG administration of FTA 5310 funding. Monthly ridership report and invoices submitted to the ARTS MPO.	Monthly

Product(s)

1. Grant administration activities for FTA Section 5310
2. Submission of a grant application for capital and operating assistance.
3. Preparation of the GA UPWP public transit elements.
4. Various Grant Applications and Funding Requests.
5. Various Monthly, Quarterly, and Annual Reports.
6. Attendance and presentation to all three ARTS Committees (each held bi-monthly).

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$42,164.00	\$0.00	\$42,164.00
GA DOT (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
APDD (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
FTA (FHWA SC SEC 5303)	\$0.00	\$26,040.00	\$26,040.00
LSCOG (SEC 5303 Match)	\$0.00	\$6,510.00	\$6,510.00
TOTALS	\$52,706.00	\$32,550.00	\$85,256.00

TASK 8.2 – Metropolitan Transportation Planning (System Level) (44.23.01)

Purpose: Provide and/or create current data annually that is utilized in the MTP and Analysis. These data sets include Socioeconomic Data/Environmental Justice; Land Use Monitoring; Transportation Surveys, Models and Analysis; GIS Development and Application; Long Range Transit Planning; Performance-Based Planning; Congestion Management; Air Quality Issues; Public Administration; and Intermodal Planning. Community Outreach and Education are performed as part of this task to disseminate the new information. To successfully respond to public transit requirements for Transit Asset Management (TAM) Plans and Safety. To review the ten-year planning horizon for the BFE's transit development plan (TDP).

Previous Work

1. Developed framework for FTA Section 5310 Enhanced Mobility for seniors and Individuals with Disabilities which included service operation strategy, grant administration, and mobility management for travel training.
2. LSCOG assisted with the development and implementation of the FTA Section 5310 urban program for residents of Aiken County who are 60+ or a person with a disability.
3. Developed GIS mapping for address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Continue assessing the financial capability of AT and BFE and continue to secure other funding sources to implement recommendations from the COA.	On-Going
2. Staff tasks related to 2050 MTP Performance-Based Multimodal Plan Update – Socioeconomic data, GIS analysis, and mapping, community outreach, regional travel demand model for transit.	July 2023 – June 30, 2024
3. LSCOG Updates and Amendments to the MTP SC.	As needed
4. Participate in Performance-Based Planning for the Transit System.	On-Going
5. Enhancements to Public Transit	On-Going

Product(s):

1. ARTS will continue all task activities for FTA Section 5310 Enhance Mobility for Seniors and Individuals with Disabilities, service operation strategy, and regional Coordinated Human Services Transportation Framework.
2. 2050 MTP Performance-Based Multimodal Plan Update – socioeconomic data, land use development data collection and analysis, GIS analysis and mapping, community outreach, regional travel model for transit.
3. Corridor Plans – application of Land use and Access Management and Complete Streets policies to increase transit ridership and ADA safety
4. Performance Measures – Public Transit
5. GIS map and address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.
6. To review, study and assist August Transit in addressing transit-related issues. Issues include safety, bus shelter lighting, and ADA compliance.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$52,000.00	\$0.00	\$52,000.00
GA DOT (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
APDD (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
FTA (FHWA SC SEC 5303)	\$0.00	\$2,000.00	\$2,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$500.00	\$500.00
TOTALS	\$65,000.00	\$2,500.00	\$67,500.00

TASK 8.3 - Short-Range Transportation Planning (44.24.00)

Purpose: To perform tasks that are immediate and are reviewed for implementation within the next 3-5 years. LSCOG staff will undertake their required short-range transit planning activities. This includes preparing the necessary operations reports, periodically evaluating the level of transit service, monitoring requirements of the grant process, preparing the annual update to the Title VI assurances, and assisting in the following year's UPWP.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor, update and program grant funds for buses and/or vans for ADA complementary services including the purchase or lease of new transit vehicles accessible to and usable by individuals with disabilities, including individuals who use wheelchairs.	On-Going
2. Participate with ARTS/MPO in a review and update, if needed, of any Regional Human Services Coordination Plan	On-Going or as requested by the MPO
3. Marketing of any New or Revised Service	On-Going
4. Respond to Requests for Presentations to the Public or Agencies	On-Going
5. Attorney and Executive Director Signatures on Annual Certification & Assurances for FTA	March 2024
6. Capital Vehicle Acquisition Planning	February 2024
7. Updates to Transit Asset Management (TAM) Plan	June 2024
8. Safety and Planning Mandate	July 2023
9. Review the TDP for Possible Implementation of Previous Recommendations	On-Going
10. Submit transit system performance data reported to NTD.	October 2023
11. Annual NTD Report and Validation Response	January 2024

Product(s):

1. Annual Certifications and Assurances
2. TAM Plan Updates
3. Transit section of UPWP completed
4. Continued implementation of the Public Transit Agency Safety Plan (PTASP)
5. Annual NTD Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (SEC 5303)	\$60,000.00	\$0.00	\$60,000.00
GA DOT (SEC 5303 Match)	\$7,500.00	\$0.00	\$7,500.00

APDD (GA PL Match)	\$7,500.00	\$0.00	\$7,500.00
FTA (SEC 5303)	\$0.00	\$15,960.00	\$15,960.00
LSCOG (SEC 5303 Match)	\$0.00	\$3,990.00	\$3,990.00
TOTAL	\$75,000.00	\$19,950.00	\$94,950.00

TASK 8.4 - Transportation Improvement Program (44.25.00)

Purpose: LSCOG will participate with the ARTS MPO in the completion of the TIP and its updates; coordinate with the MPO for the split allocation letters for Section 5307 funding; assist with the additional programming of FTA Section 5339 and 5310.

Previous Work

1. Continued assessment of the financial capability of AT and secure other possible funding sources to implement recommendations from the COA.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Prepare and submit to the ARTS MPO the annual updates to the TIP.	As Needed
2. Review SC STIP and follow up with APDD to make sure LSCOG programming has made it to SCDOT. Programming may include but is not limited to sections 5307, 5339, and 5310.	November 2023
3. Update the text in the TIP regarding the Program of Projects and Financial Plan for the BFE transit system.	On-going

Product(s):

1. Completed TIP document reviewed and adopted by the ARTS Committees.
2. SCDOT STIP reflecting accurate programming information for Aiken County Transit.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (FHWA GA SEC 5303)	\$35,200.00	\$0.00	\$35,200.00
GA DOT (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
APDD (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
FTA (FHWA SC SEC 5303)	\$0.00	\$4,000.00	\$4,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$1,000.00	\$1,000.00
TOTAL	\$44,000.00	\$5,000.00	\$49,000.00

UNFUNDED PROJECTS

Wrightsboro Road Corridor Study

Purpose: Perform a Corridor Study of Wrightsboro Road from Jimmie Dyess Parkway (Georgia State Route 383) to Appling Harlem Highway (Georgia State Route 47). The total length is approximately 11.7 miles (7.6 miles as Georgia State Route 223 and 4.1 miles as Columbia County Road 571). Approximately 8.6 miles lies within the ARTS metropolitan boundary with the remaining 3.1 miles outside of boundary. The portion of corridor between Jimmie Dyess Pkwy and Horizon South Pkwy is included in the ARTS Transportation Improvement Program (TIP) under P.I. No 0008348 for FY 2024-2025. The corridor study will be locally sponsored and managed by Columbia County and coordinated with Georgia Department of Transportation, City of Grovetown, and Augusta Regional Transportation Study.

Overview: The 2022 ARTS Growth Trends Report indicates a population increase of 75% in Columbia County over the past two decades (90,000 in 2010 to 156,000 in 2020) with the county responsible for over two-thirds of all growth in the ARTS metropolitan boundary. This population growth is expected to continue as Fort Gordon and other major employment centers continue to locate and expand in the region.

The Wrightsboro Road corridor serves volumes in the range of 6,000 to 16,500 vehicles a day. Future traffic and development growth over the next two decades is projected to reach over 20,000 vehicles a day over a majority of the corridor. The section of corridor under P.I. No 0008348 is expected to widen from 2 to 4 lanes. This study will help to identify the patterns and impacts of future growth to the corridor and confirm the need for widening anticipated in 0008348. The study will also help to establish a timeline for the implementation of additional short and long term improvements along the corridor.

General Scope of Work:

- Analyze existing conditions, such as field observations, collect traffic data, analyze existing capacity, safety analysis, and environmental screening;
- Perform a needs assessment by developing a vision for the corridor, anticipate future growth patterns, analyze future capacity, and identify corridor needs;
- Develop and test alternatives to reduce project costs, prepare concept layouts, and identify recommendations to include areas of limited access, restricted turn movement of intersections, and preferred intersection control;

Responsible Agency: Columbia County Engineering and Planning Services Divisions (CCBOC)

Proposed Funding Sources:

FUNDING SOURCE	CCBOC	TOTALS
	\$280,000.00	\$280,000.00
CCBOC (GA PL Match)	\$70,000.00	\$70,000.00
TOTAL	\$350,000.00	\$350,000.00

2055 Metropolitan Transportation Plan Update

The purpose of the MTP is to promote a safe and efficient transport system to serve future year transportation needs. Meeting this objective the MTP must be the result of a continuing, cooperative, and comprehensive (3C) transportation planning process. The MTP as a comprehensive performance-based multimodal transportation plan for the ARTS area documents and assesses multimodal transportation facilities, services, financial and policy needs for a 25 year period (2025 – 2055). FY 2024 work activities and schedule are presented below.

Previous Work:

1. Develop Scope 2055 MTP Scope of Services and RFQ – Jan/Feb 2023
2. ARTS Committees review of GAMPO Application – January 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. Submit Application and PC Resolution to GAMPO PL Committee – March 2023
6. March 2023 GAMPO Presentation/Award – June 2023
7. Augusta Commission Accept Grant – June 2023

FY 2024 Work Activities and Schedule:

1. Consultant Selection	October 2023
2. Augusta Commission Accept Consultant	November 2023
3. Task #1: Project Administration/Project Kick-Off	December 2023
4. Task #2: Public Involvement, Education and Outreach (Part 1)	January - February 2024
5. Task #3: Data Collection and Development	December 2023 – May 2024
6. Task #4: Public Involvement, Education and Outreach (Part 2)	June-August 2024
7. Task #5: Refine Goals, Objectives, and Measures of Effectiveness/Performance Indicators	August - September 2024
8. Task #6: Year 2055 Transportation Needs Assessment/Plan	September – October 2024
9. Task #7: Financial Resources and Feasibility Plan	September – October 2024
10. Task #8: Document Preparation, Draft 2055 MTP and Final 2055 MTP	October – December 2024

Proposed Funding Sources:

Responsible Agencies: Augusta Planning and Development Department (APDD)

FUNDING SOURCE	TOTALS
	\$280,000.00
APDD (GA PL Match)	\$70,000.00
TOTAL	\$350,000.00

**APPENDIX A
NOTICE OF CONTRACTORS
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

The Augusta Regional Transportation Study, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE **Augusta Regional Transportation Study** CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.

Authorized Official

Executive Director

Date

APPENDIX C

CERTIFICATION OF CONSULTANT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of **Augusta Regional Transportation Study** whose address is 535 Telfair Street, Suite 300, Augusta, Georgia 30901 and it is also certified that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **Augusta Regional Transportation Study** certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Executive Director

APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: Augusta Regional Transportation Study

Contract No. and Name: METROPOLITAN TRANSPORTATION PLANNING SERVICES

CONTRACT

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify / Company Identification Number_____
Signature of Authorized Officer or Agent_____
Date of Authorization_____
Printed Name of Authorized Officer or Agent_____
Title of Authorized Officer or Agent_____
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20__

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

2055 METROPOLITAN TRANSPORTATION PLAN (MTP) - FY 2024**AUGUSTA REGIONAL TRANSPORTATION STUDY****FHWA METROPOLITAN PLANNING PROGRAM****Discretionary Funds****CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205****FEDERAL-AID PARTICIPATING PROJECT****PI Number: 0019898****Contract ID:**

Federal Share 80%	\$280,000.00
<u>Local Match Share 20%</u>	<u>\$70,000.00</u>
Total Contract Cost	\$350,000.00

Agreement By and Between the
GEORGIA DEPARTMENT OF TRANSPORTATION
ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET NW
ATLANTA, GEORGIA 30308
and the
AUGUSTA REGIONAL TRANSPORTATION STUDY

THIS AGREEMENT is made and entered into this _____ day of _____, 20__, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **AUGUSTA-RICHMOND COUNTY GOVERNMENT**, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, "Work Program, Fiscal Year 2024"**, (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

ARTICLE I

SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Scope of Work, which is affixed to this Agreement under the label of **Exhibit D**, entitled "**Work Program, Fiscal Year 2024**", the same as if fully set forth herein.

The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D**, "**Work Program, Fiscal Year 2024**".

The DESIGNATED AGENCY shall perform the PROJECT activities, and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D**, "**Work Program, Fiscal Year 2024**".

ARTICLE II

EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

ARTICLE III

REVIEW OF WORK

Authorized representatives for the DEPARTMENT and Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

ARTICLE IV AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work called for in the Scope of Work on 11/01/2023. The work outlined therein shall be completed no later than 09/30/2025. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

ARTICLE V RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

ARTICLE VI COMPENSATION

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost, as shown in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, attached hereto and incorporated herein by reference, for completion of the PROJECT is Three Hundred and Fifty Thousand Dollars (\$350,000.00). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is Eighty percent (80%) of total cost which represents the Federal Share of the cost of the PROJECT up to Two Hundred Eighty Thousand Dollars and No Cents (\$280,000.00). However, if the sum total of the allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 80% Federal Share of the allowable cost incurred. In no event shall the DEPARTMENT be obligated to pay more than the maximum Federal Share of \$280,000.00. In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.

2. The DESIGNATED AGENCY shall be obligated to pay Twenty percent (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to Seventy Thousand Dollars and No Cents (\$70,000.00). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 20% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$70,000.00).

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. **Direct Cost**

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY'S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 ("Uniform Grant Guidance") and is specifically detailed in **Exhibit D, "Work Program, Fiscal Year 2024"** and **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"** of this

Agreement. If at anytime during the duration of the useful life of the PROJECT's data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT'S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in the budget estimate in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in the budget estimate in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2024"**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit

Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of 21.10% of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of 83.72% of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY’S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 CFR Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY’S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY’S costs under this Agreement, or amendments hereto.

ARTICLE VII

SUBSTANTIAL CHANGES

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the

parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

ARTICLE VIII PARTIAL PAYMENT

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

ARTICLE IX FINAL PAYMENT

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the project. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

ARTICLE X

MAINTENANCE OF CONTRACT COST RECORDS

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

ARTICLE XI

SUBCONTRACTS, ASSIGNMENT, OR TRANSFER

It is understood by the parties to this Agreement that the work of the DESIGNATED AGENCY is considered personal by the DEPARTMENT. The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding \$10,000 in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

ARTICLE XII

USE OF DOCUMENTS

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

ARTICLE XIII TERMINATION

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

ARTICLE XIV PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as:

"Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

ARTICLE XV COPYRIGHTING

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

ARTICLE XVI COVENANT AGAINST CONTINGENT FEES

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVII

CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

ARTICLE XVIII

COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated ("O.C.G.A."), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.
- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, "Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964"**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, "Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters"**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, "Drug-Free Workplace Certificate"**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in **Appendix D, "Georgia Security and Immigration Compliance Act Affidavit"**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained, shall except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX

AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

ARTICLE XX

INSURANCE

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY (*complete the applicable statement*):
 - ☐ shall, obtain coverage from DESIGNATED AGENCY's private insurance company or cause DESIGNATED AGENCY'S consultant/contractor to obtain coverage.
 - OR
 - ☐ is self-insured.

Prior to beginning the work, DESIGNATED AGENCY shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XX (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A- by A. M. Best's and registered to do business in the State of Georgia:

- a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.
 - b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
 - c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
 - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
 - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
 - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
 - ii. Name and address of insured.
 - iii. Name of Insurance Company.
 - iv. Description of coverage in standard terminology.
 - v. Policy number, policy period and limits of liability.
 - vi. Name and address of DEPARTMENT as certificate holder.
 - vii. Thirty (30) day notice of cancellation.
 - viii. Details of any special policy exclusions.
- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.

- D. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the "Funds"), in satisfaction of any liability, whether established by judgment or settlement, the DESIGNATED AGENCY and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

Commissioner

ATTEST:

Treasurer

**AUGUSTA-RICHMOND COUNTY
GOVERNMENT**

Executive Director

IN THE PRESENCE OF:

Witness

Signed, Sealed and Delivered

This ____ day of _____, _____
in the presence of:

NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

Federal Employee Tax No.

EXHIBIT A
CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the _____ and duly authorized representative of the **AUGUSTA REGIONAL TRANSPORTATION STUDY**, whose address is **535 TELFAIR STREET SUITE 300, AUGUSTA, GA, 30901**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

 (Date)

 Signature of Authorized Representative

 Type or Print Name

EXHIBIT B
CERTIFICATION OF DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above **AUGUSTA-RICHMOND COUNTY GOVERNMENT** in Exhibit A, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

 (Date)

 Commissioner

EXHIBIT C
Federal Award Identification
Required Elements

Federal Award Identification:

1. Sub-recipient Name: AUGUSTA REGIONAL TRANSPORTATION STUDY
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32): 073438418 (Please confirm with sponsor)
3. Federal Award Identification Number: 0019898
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): 06/27/2023
5. Sub-award Period of Performance start and end date: 11/01/2023 to 09/30/2025
6. Amount of federal funds obligated by this action: \$280,000.00
7. Total amount of the federal funds obligated to sub-recipient: \$280,000.00
8. Total Amount of the federal award: \$280,000.00
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): 2050 METROPOLITAN TRANS PLAN (MTP) - FY 2024 for AUGUSTA-RICHMOND COUNTY GOVERNMENT – FY 2024
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100., Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 83.72%

EXHIBIT D

Work Program, Fiscal Year 2024

FISCAL YEAR 2024



Unified Planning Work Program

FY 2024

Prepared By:
Augusta Planning & Development Department
Carla Delaney, Director

Augusta
G E O R G I A

In Cooperation With:
Aiken County, Edgefield County, and Columbia County
Federal Transit Administration
Federal Highway Administration
Georgia Department of Transportation
South Carolina Department of Transportation

<https://www.augustaga.gov/680/ARTS-Metropolitan-Planning-Organization>

March 2023

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FISCAL YEAR 2024

**DRAFT UNIFIED PLANNING WORK PROGRAM
FOR THE
AUGUSTA REGIONAL TRANSPORTATION STUDY**

**PREPARED BY THE
AUGUSTA PLANNING AND DEVELOPMENT DEPARTMENT**

**IN COOPERATION WITH:
AIKEN COUNTY PLANNING AND DEVELOPMENT DEPT.
AUGUSTA TRANSIT
LOWER SAVANNAH COUNCIL OF GOVERNMENTS
GEORGIA DEPARTMENT OF TRANSPORTATION AND
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION**

SERVICING

**CITY OF BLYTHE, GA | CITY OF HEPHZIBAH, GA |
RICHMOND COUNTY, GA | CITY OF GROVETOWN, GA |
COLUMBIA COUNTY, GA | FORT GORDON GA | AUGUSTA TRANSIT |
CITY OF NORTH AUGUSTA, SC | CITY OF AIKEN, SC | AIKEN COUNTY, SC |
TOWN OF BURNETTOWN, SC | TOWN OF NEW ELLENTON, SC | EDGEFIELD COUNTY, SC |
BEST FRIEND EXPRESS | LOWER SAVANNAH COUNCIL OF GOVERNMENTS**

The contents of this report reflect the views of the persons preparing the document and those individuals are responsible for the facts and the accuracy of the data presented herein. The contents of this report do not necessarily reflect the views or policies of the Georgia Department of Transportation, South Carolina Department of Transportation, the Federal Highway Administration, or the Federal Transit Administration. This report does not constitute a standard, specification, or regulation.

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AUGUSTA REGIONAL TRANSPORTATION STUDY

535 Telfair Street • Suite 300 Augusta Georgia 30901

AUGUSTA REGIONAL TRANSPORTATION STUDY RESOLUTION OF THE POLICY COMMITTEE ADOPTION OF THE FY 2024 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, in accordance with the joint Federal Transit Administration - Federal Highway Administration regulations on urban transportation planning (23 CFR Parts 420 and 450, and 49 CFR Part 613), a Unified Planning Work Program is required to be developed; and

WHEREAS, the Governors of Georgia and South Carolina have designated the Augusta Planning and Development Department as the Metropolitan Planning Organization (MPO) for the Augusta Regional Transportation Study, and;

WHEREAS, it is the objective of the Augusta Regional Transportation Study, hereinafter referred to as ARTS, to maintain a comprehensive transportation planning process which results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Unified Planning Work Program is an annual element of the ARTS process which outlines the transportation-related and other planning projects to be undertaken during the forthcoming fiscal year; and

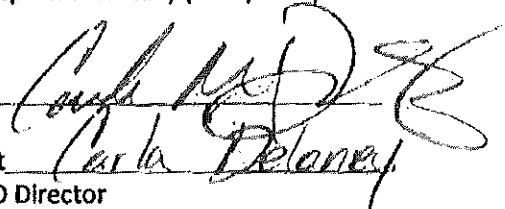
WHEREAS, the ARTS Citizens Advisory and Technical Coordinating Committees on March 1, 2023, recommended that the Augusta Regional Transportation Study adopt the FY 2024 Unified Planning Work Program.

WHEREAS, the ARTS Policy Committee on March 16, 2023, adopted the FY 2024 Unified Planning Work Program.


NOW THEREFORE BE IT RESOLVED, ARTS Policy Committee hereby approves the adoption of the FY 2024 Unified Planning Work Program and its Chairman is authorized to execute a joint endorsement to this effect with the Georgia Department of Transportation and the South Carolina Department of Transportation.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Augusta Regional Transportation Study (ARTS) Policy Committee at a meeting held on March 16, 2023.

Sign 
Print Carla Delaney
MPO Director

Date 03/17/2023

Sign 
Print William McHae, Ph.D.
MPO Vice-Chairman

Date 3/17/23

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LIST OF ACRONYMS

3C	Cooperative, Continuous & Comprehensive planning	DBE	Disadvantaged Business Enterprise
ACPDD	Aiken County Planning & Development Department	EJ	Environmental Justice
ADA	Americans with Disabilities Act of 1990	EMA	Emergency Management Agency
APA	American Planning Association	EPA	Environmental Protection Agency
APDD	Augusta Planning & Development Department	FAST Act	Fixing America's Surface Transportation Act
ARP	American Rescue Plan	FFR	Federal Financial Reports
AT	Augusta Transit	FHWA	Federal Highways Administration
ARTS	Augusta Regional Transportation Study	FTA	Federal Transit Administration
BFE	Best Friend Express	GA	Georgia
BPAC	South Carolina Bicycle and Pedestrian Advocacy Committee	GAMPO	Georgia Association of Metropolitan Planning Organizations
CAC	Citizens Advisory Committee	GAPA	Georgia Chapter of American Planning Association
CCPD	Columbia County Planning Division	GDOT	Georgia Department of Transportation
CMP	Congestion Management Process	GIS	Geographic Information Systems
CHSP	Coordinated Human Services Plan	ITS	Intelligent Transportation Systems
CMS	Congestion Management System	LEP	Limited English Proficiency
COA	Comprehensive Operations Analysis	LOS	Level of Service
COG	Council of Governments	LSCOG	Lower Savannah Council of Governments
COOP	Continuity of Operations Plan	MOU	Memorandum of Understanding
CSRA-RC	Central Savannah River Area – Regional Council	MPA	Metropolitan Planning Area
DAR	Dial-A-Ride	MPO	Metropolitan Planning Organization
		MPR	Milestone Progress Reports

MSA	Metropolitan Statistical Area		
MTP	Metropolitan Transportation Plan	STIP	State Transportation Improvement Program
NAPDD	North Augusta Planning and Development Department	TA	Transportation Alternatives (TA set-aside)
NHPMS	National Highway Performance Monitoring System	TAM	Transit Asset Management
NHS	National Highway System	TAP	Transportation Alternatives Program
NPMRDS	National Performance Management Research Data Set	TASC	Transportation Association of South Carolina
NTD	National Transit Database	TAZ	Traffic Analysis Zone
NTI	National Transit Institute	TBD	To be determined
PBPP	Performance-Based Planning and Programming	TCAC	Transit Citizens Advisory Committee
PC	Policy Committee	TCC	Technical Coordinating Committee
POP	Program of Projects	TDP	Transit Development Plan
PPP	Public Participation Plan	TIP	Transportation Improvement Program
PTASP	Public Transit Agency Safety Plan	TNSC	Test Network Subcommittee
RFP	Request for Proposals	TrAMS	Transit Award Management System
SC	South Carolina	TSIR	Traffic Safety Improvement Report
SCDHEC	South Carolina Department of Health and Environmental Control	TTI	Travel Time Index
SCDOT	South Carolina Department of Transportation	UPWP	Unified Planning Work Plan
SCDPS	South Carolina Department of Public Safety		
SETP	Self-Evaluation and Transition Plan		
SMTF	State Mass Transit Funds		

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INTRODUCTION

1. Purpose of the Unified Planning Work Program

The Unified Planning Work Program (UPWP) is the annual work program for transportation and transit planning activities in the Augusta Regional Transportation Study (ARTS) area. The UPWP includes an overview of the ARTS planning process and a description of each work element for Fiscal Year 2024 (July 1, 2023 – June 30, 2024).

Work elements, tasks, activities, programs, and projects are categorized in the following functional areas:

- Program Administration
- Public Involvement
- Transportation Data Collection and Analysis
- Transportation System Planning
- Public Transit and Paratransit
- Performance-Based Planning
- Transportation Improvement Program (TIP)

Special emphasis is placed on the following areas:

- Performance-based planning
- Update project prioritization tool(s)
- Stakeholder involvement for freight, safety, and security coordination
- Developing a regional transportation system database for monitoring and updating socioeconomic and land use data and the annual demographic and growth trends report.
- Updating the Geographic Information System (GIS) mapping database
- Corridor/area planning
- Developing a framework to identify needs and coordinate stakeholders relative to coordinated human services transportation
- Enhance public transit planning for fixed-route bus, paratransit, and demand response services and enhance mobility for seniors and persons with disabilities
- Implementing local and regional air quality initiatives
- Strengthening the public involvement process
- Other special studies

2. ARTS Metropolitan Planning Organization Overview

ARTS is a Metropolitan Planning Organization (MPO) established for urbanized areas in Augusta – Richmond, GA, and Aiken, SC. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. Fixing America's Surface Transportation Act (FAST Act) passed on December 4, 2015, (Pub. L. No. 114-94) reauthorizing federal-aid funding and regulations for the metropolitan transportation planning process.

The FAST Act streamlines the federal surface transportation project delivery process. Its strengths include performance-based planning, intermodal and freight movement, and multimodal transportation planning, and addresses challenges facing the transportation system. The FAST Act also makes provisions for improving safety, maintaining infrastructure condition, reducing traffic congestion, improving the efficiency of the system, protecting the environment, and reducing delays in project delivery. Project delivery focuses on four general categories to achieve streamlining:

- Adding new flexibilities to increase efficiencies
- Refining existing authorities
- Adding new tools to accelerate project delivery
- Building on existing activities of the Federal Highways Administration (FHWA) that accelerate project delivery

The FAST Act requires that the planning process considers projects/strategies to improve the resilience and reliability of the transportation system, storm-water mitigation, and enhances travel and tourism. This UPWP has been developed per the FAST Act regulations and guidelines.

The most recent federal transportation laws affecting ARTS are the Moving Ahead for Progress in the 21st Century Act (MAP-21), enacted on July 6, 2012, the Fixing America's Surface Transportation Act (FAST Act), enacted on December 4, 2015, and the Infrastructure Investment and Jobs Act (IIJA), aka the Bipartisan Infrastructure Law (BIL), enacted on November 12, 2021.

In keeping with the original federal mandate, the ARTS metropolitan transportation planning process is cooperative, continuous, and comprehensive (3C). The ARTS MPO planning process is "cooperative" because it brings together locally elected officials, state and federal transportation personnel, citizens, and other interested parties to plan and program transportation projects. ARTS participants "continuously" evaluate transportation needs and plan for long-term improvements. The ARTS process is "comprehensive" because it considers all modes of transportation, including cars, trucks, buses, airplanes, railroads, public transit, bicycles, and pedestrians.

The ARTS Metropolitan Planning Area (MPA) includes the urbanized area of the Augusta-Richmond County, Georgia – Aiken County, South Carolina Metropolitan Statistical Area (MSA), as defined by the U. S. Bureau of Census, and the area expected to be urbanized over the next twenty years. The study area includes: Richmond County and the urbanized area of Columbia County in Georgia; the Fort Gordon Military Base; and the urbanized area of Aiken and Edgefield Counties in South Carolina. Incorporated places within the study area include four (4) cities in Georgia: Augusta, Hephzibah, Blythe, and Grovetown; and four (4) cities in South Carolina: Aiken, North Augusta, Burnetown, and New Ellenton. The study area boundaries reflecting regional growth based on the 2010 Decennial Census were modified and adopted by the Policy Committee on March 7, 2013 (Figure 2).

3. ARTS MPO Organizational Structure

The ARTS MPO consists of several committees that review and approve all amendments to the TIP/Metropolitan Transportation Plan (MTP), technical documents, and special studies. The current structure of committee meetings is bi-monthly, with each committee meeting two to three weeks before the subsequent committee. The role of each committee is described below and schematically presented in Figure 1.

Technical Coordinating Committee (TCC) – made up of planners and engineers from the two states, the local governments in the study area, and two regional planning agencies. The final draft and detailed information on a project are presented to the committee for recommended approval to the Policy Committee. The composition of the TCC can be found in appendix section C.

Citizens Advisory Committee (CAC) – made up of citizens representing the jurisdictions and communities in the study area. The CAC provides local knowledge and citizen input on the projects and makes recommendations on the same to the Policy Committee. The composition of the CAC can be found in appendix section C.

South Carolina Technical Coordinating Committee – the subcommittee for the South Carolina portion of the ARTS area is made up of planners and engineers from the South Carolina Department of Transportation (SCDOT) and local governments. The final draft and detailed information on a project are presented to the committee for recommended approval to the other ARTS MPO committees and the South Carolina Policy Subcommittee.

South Carolina Policy Subcommittee – includes local elected and appointed officials from the South Carolina portion of the ARTS area. The committee evaluates and endorses projects for inclusion in the TIP and MTP.

Policy Committee (PC) – voting members include elected officials from each local government in the study area, representatives from the Georgia and South Carolina Departments of Transportation, the Fort Gordon Garrison Commander, and representatives of providers of public transportation. The Policy Committee is responsible for making the final decision on ARTS planning and programming issues, including amendments to the MTP and TIP. The composition of the PC can be found in appendix section C.

Figure 1: ARTS MPO Committees

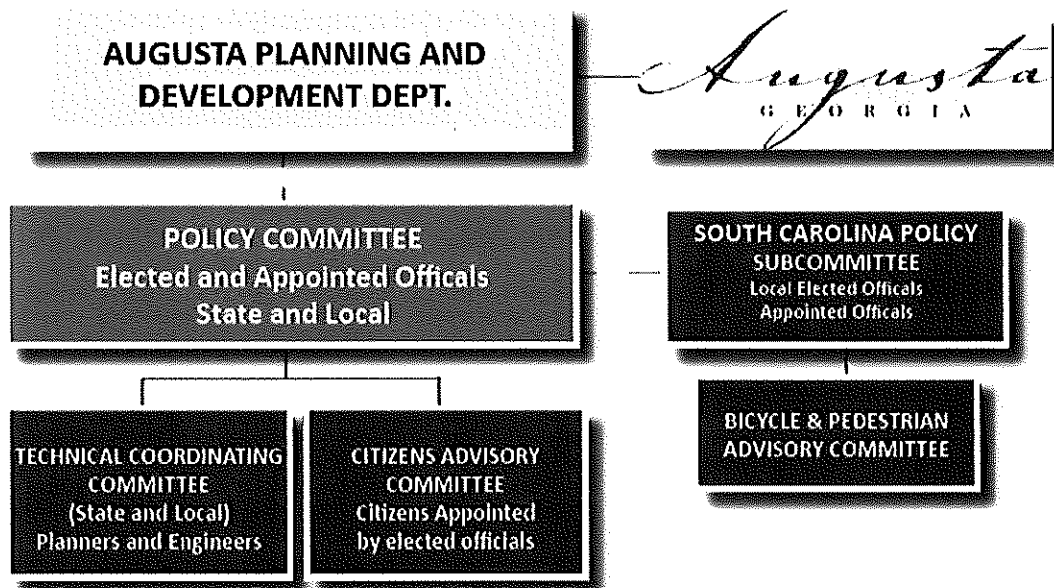
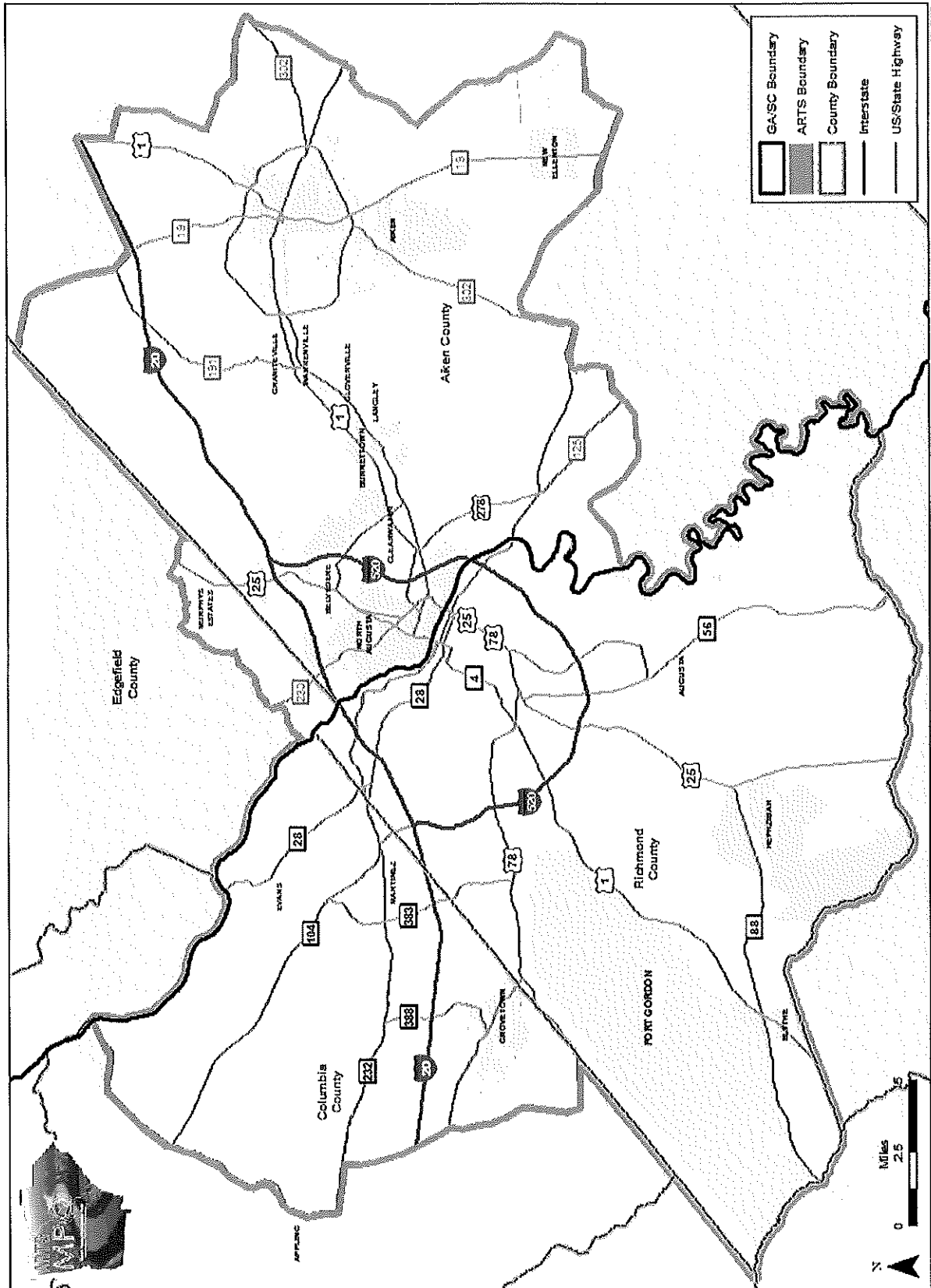


Figure 2: ARTS MPO Planning Area



4. Federal Planning Factors

The FAST Act emphasizes performance-based planning as an integral component of the metropolitan planning process. Enabling this process, national planning factors were established as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability, reduce (or mitigate) the stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

5. 2024 Planning Emphasis Areas:

Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future – Work Element 4.4

Federal Highway Administration (FHWA) divisions and Federal Transit Administration (FTA) regional offices should work with State departments of transportation (State DOT), metropolitan planning organizations (MPO), and providers of public transportation to ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. Field offices should encourage State DOTs and MPOs to use the transportation planning process to accelerate the transition toward electric and other alternative fueled vehicles, plan for a sustainable infrastructure system that works for all users, and undertake actions to prepare for and adapt to the impacts of climate change. Appropriate Unified Planning Work Program work tasks could include identifying the barriers to and opportunities for deployment of fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation ; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions. We encourage you to visit FHWA's Sustainable Transportation or FTA's Transit and Sustainability Webpages for more information.

(See EO 14008 on "Tackling the Climate Crisis at Home and Abroad," EO 13990 on "Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis." EO 14030 on "Climate-Related Financial Risk," See also FHWA Order 5520 "Transportation System Preparedness and Resilience to Extreme Weather Events," FTA's "Hazard Mitigation Cost

Effectiveness Tool,” FTA’s “Emergency Relief Manual,” and “TCRP Document 70: Improving the Resilience of Transit Systems Threatened by Natural Disasters”)

Equity and Justice⁴⁰ in Transportation Planning - Work Element 3.4

FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. We encourage the use of strategies that: (1) improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; (2) plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management; (3) reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors; (4) offer reduced public transportation fares as appropriate; (5) target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and (6) consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.

Executive Order 13985 (Advancing Racial Equity and Support for Underserved Communities) defines the term “equity” as the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality. The term “underserved communities” refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the preceding definition of “equity.” In addition, Executive Order 14008 and M-21-28 provides a whole-of-government approach to advancing environmental justice by stating that 40 percent of Federal investments flow to disadvantaged communities. FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

To accomplish both initiatives, our joint planning processes should support State and MPO goals for economic opportunity in disadvantaged communities that have been historically marginalized and overburdened by pollution and underinvestment in housing, transportation, water and wastewater infrastructure, recreation, and health care.

Complete Streets - Work Element 4.6

FHWA Division and FTA regional offices should work with State DOTs, MPOs and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users. This effort should work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

A complete street is safe, and feels safe, for everyone using the street. FHWA and FTA seek to help

Federal aid recipients plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

Per the National Highway Traffic Safety Administration’s 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations.

A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

Public Involvement - Work Element 2.1

Early, effective, and continuous public involvement brings diverse viewpoints into the decision making process. FHWA Division and FTA regional offices should encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices. The use of VPI broadens the reach of information to the public and makes participation more convenient and affordable to greater numbers of people. Virtual tools provide increased transparency and access to transportation planning activities and decision making processes. Many virtual tools also provide information in visual and interactive formats that enhance public and stakeholder understanding of proposed plans, programs, and projects. Increasing participation earlier in the process can reduce project delays and lower staff time and costs. More information on VPI is available [here](#).

Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD)

Coordination - Work Element 7.1

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, because many of the highways (or portions of the highways) are inadequate to meet the needs of national and civil defense. The DOD’s facilities include military bases, ports, and depots. The road networks that provide access

and connections to these facilities are essential to national security. The 64,200-mile STRAHNET system consists of public highways that provide access, continuity, and emergency transportation of personnel and equipment in times of peace and war. It includes the entire 48,482 miles of the Dwight D. Eisenhower National System of Interstate and Defense Highways and 14,000 miles of other non-Interstate public highways on the National Highway System. The STRAHNET also contains approximately 1,800 miles of connector routes linking more than 200 military installations and ports to the primary highway system. The DOD's facilities are also often major employers in a region, generating substantial volumes of commuter and freight traffic on the transportation network and around entry points to the military facilities. Stakeholders are encouraged to review the STRAHNET maps and recent Power Project Platform (PPP) studies. These can be a useful resource in the State and MPO areas covered by these route analyses.

Federal Land Management Agency (FLMA) Coordination

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with FLMA's in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. Through joint coordination, the State DOTs, MPOs, Tribal Governments, FLMA's, and local agencies should focus on integration of their transportation planning activities and develop cross-cutting State and MPO long range transportation plans, programs, and corridor studies, as well as the Office of Federal Lands Highway's developed transportation plans and programs. Agencies should explore opportunities to leverage transportation funding to support access and transportation needs of FLMA's before transportation projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each State must consider the concerns of FLMA's that have jurisdiction over land within the boundaries of the State (23 CFR 450.208(a)(3)). MPOs must appropriately involve FLMA's in the development of the metropolitan transportation plan and the TIP (23 CFR 450.316(d)). Additionally, the Tribal Transportation Program, Federal Lands Transportation Program, and the Federal Lands Access Program TIPs must be included in the STIP, directly or by reference, after FHWA approval in accordance with 23 U.S.C. 201(c) (23 CFR 450.218(e)).

Planning and Environment Linkages (PEL)

FHWA Division and FTA regional offices should encourage State DOTs, MPOs and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information. This results in transportation programs and projects that serve the community's transportation needs more effectively while avoiding and minimizing the impacts on human and natural resources. More information on PEL is available here.

Data in Transportation Planning

To address the emerging topic areas of data sharing, needs, and analytics, FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation

to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs. Data sharing principles and data management can be used for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, managing curb space, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decision making at the State, MPO, regional, and local levels for all parties.

6. MPO Planning Factors

MPO Planning Factors are presented in the following table. The tasks contained in this UPWP aim to incorporate the national planning framework as follows:

FY 2024 UPWP Work Elements		Planning Factors									
		Economic Vitality	Safety	Security	Accessibility/Mobility	Enhance/Protect Environment	Integration/Connectivity	Management and Operation	Preservation	Resiliency/Reliability/ Mitigation	Enhance Travel and Tourism
Administration											
	1.1 Program Coordination	✓			✓	✓	✓	✓	✓		
	1.2 Training & Employee Education	✓				✓					
	1.3 Unified Planning Work Program					✓	✓	✓		✓	
Public Involvement											
	2.1 Community Outreach/Education	✓	✓	✓	✓	✓					
Transportation Data Collection & Analysis											
	3.1 Socioeconomic Data / Environmental Justice							✓	✓		
	3.2 Land Use Monitoring		✓	✓		✓		✓	✓	✓	
	3.3 Transportation Surveys, Model & Analysis		✓	✓		✓		✓	✓	✓	
	3.4 Environmental Justice/Title VI			✓	✓	✓		✓			
	3.5 GIS Development & Applications							✓			
Transportation System Planning											
	4.1 Long Range Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4.2 Congestion Management		✓	✓	✓		✓			✓	✓
	4.3 Intermodal Planning	✓	✓	✓	✓	✓	✓			✓	✓
	4.4 Air Quality				✓	✓			✓		
	4.5 Special Transportation Studies	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Public Transit/Paratransit											
	5.1 Program Support and Administration	✓				✓		✓	✓	✓	
	5.2 Long-Range Transportation Planning (System Level)	✓				✓		✓	✓	✓	
	5.3 Short-Range Transportation Planning	✓				✓		✓	✓	✓	
	5.4 Transportation Improvement Plan	✓				✓		✓	✓	✓	
Performance-Based Planning											
	6.1 Performance-Based Planning	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Transportation Improvement Program											
	7.1 Transportation Improvement Program						✓	✓	✓		

7. 2050 Metropolitan Transportation Plan (MTP) Goals and Objectives

The table below shows the ARTS Future Mobility 2050 MTP goals, objectives, and planning emphasis areas to address regional transportation issues/priorities.

2050 MTP GOALS AND OBJECTIVES	PLANNING EMPHASIS AREAS
<p>1. Reduce Traffic Congestion and Delay - Promote strategies to reduce traffic congestion and delay.</p>	<ul style="list-style-type: none"> • Maximize existing transportation facilities through active management and integrated systems in real time. • Implement projects that improve street network connectivity to provide alternative routes and increase system redundancy. • Continue to implement and promote strategies and policies such as Transportation Demand Management (TDM), public transit, and alternative transportation modes to reduce demand for single-occupant motor vehicle travel. • Support regional connectivity and ridesharing through investment in intercity bus service, intercity bus facilities, and commuter vanpool.
<p>2. Mobility, Accessibility & Connectivity - Promote strategies that improve mobility, accessibility, and connectivity for all users of the transportation network including public transit and non-motorized modes.</p>	<ul style="list-style-type: none"> • Prioritize transportation improvements that support access to the urban core. • Increase access, expand, and improve the reliability of public transportation. • Promote investment in infrastructure for non-motorized modes such as bicycles and pedestrians.
<p>3. Safety & Security - Improve traffic safety and improve the security of transportation systems.</p>	<ul style="list-style-type: none"> • Reduce the number and severity of crashes, injuries, and fatalities across all modes by coordinating safety improvements with planning initiatives. • Reduce vulnerability of existing transportation infrastructure to natural disaster by supporting development of regional preparedness plans. • Continue to educate all users of the transportation network on safety and sharing the road.
<p>4. Maintenance and System Preservation - Maintain and preserve the existing transportation system to provide safe and reliable movement of persons and goods/freight.</p>	<ul style="list-style-type: none"> • Adequately fund routine maintenance and rehabilitation of roadways, pavement, and bridges. • Provide viable public transportation options to meet daily travel needs. • Monitor and manage transportation assets to prioritize improvements.

5. Economic Vitality - Enhance the economic vitality of the region and promote job opportunities.	<ul style="list-style-type: none"> • Provide transportation linkages to employment, business, retail activity, and other activity centers. • Address the needs of the local freight industry and the intermodal movement of goods via rail and truck. • Promote investments in transportation facilities that provide access to tourist destinations. • Enhance the visual appeal of transportation facilities. • Minimize disruption or displacement of residential or commercial areas from restructured or new transportation facilities. • Minimize impact on environmental resources, wetlands, wildlife, historic properties, and water quality. • Reduce mobile emissions and meet air quality standards with projects including managed lanes, operational projects, transit, and non-motorized vehicles such as bicycles, and pedestrians. • Serve Environmental Justice populations through direct benefits or access to the project. • Reduce or mitigate the stormwater impacts of surface transportation.
6. Environmental Stewardship - Enhance the social and environmental fabric of the region.	<ul style="list-style-type: none"> • Provide transportation services that conform with regional and local land use plans. • Control access to conservation or preservation areas to discourage development. • Promote redevelopment of the urban fringe through improved accessibility. • Promote the concentration of future employment and other activity centers along existing and planned major travel corridors. • Preserve and enhance the natural and built environments through context-sensitive solutions that exercise flexibility and creativity to shape effective transportation solutions. • Protect adequate rights-of-way in newly developing and redeveloping areas for pedestrian, bicycle, transit, and roadway facilities.
7. Land Use & Transportation Integration - Promote efficient land use and development patterns that improve safety and economic vitality to meet existing and future multimodal transportation needs.	<ul style="list-style-type: none"> • Prioritize projects with high project readiness and available funding.
8. Financial Feasibility - Develop a financially and politically feasible plan and gain broad support by increasing the safety and security of the transportation system for all users.	
9. Effective Engagement and Coordination - Promote effective public and stakeholder engagement and coordinate strategies throughout the planning process.	<ul style="list-style-type: none"> • Foster coordination with local, state, and federal partners to implement community priorities. • In partnership with local communities, equitably and strategically focus resources in areas of need and importance.

8. Transportation Planning Priorities

The 2050 MTP identified specific priorities for the regional transportation priorities. These priorities were identified through Travel Behavior Surveys conducted during the planning process and reflect the plan's goals and FHWA Planning Emphasis Areas. As a result, the following priorities are important to improving the ARTS planning area's transportation system and relate to the 2050 MTP Goals and FHWA Planning Emphasis Areas:

2022 Bike and Pedestrian Plan Update - The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis. Moreover, the Bike and Pedestrian Plan Update will also reassess the feasibility of previously identified projects from the 2012 Bike and Pedestrian Plan, while focusing on identifying new projects to increase and improve bike and pedestrian mobility within Richmond Columbia Counties in GA, and Aiken and Edgefield Counties in SC.

2055 Metropolitan Transportation Plan (MTP) – the 2050 MTP update was completed in September 2020. The staff made the necessary updates in response to changing transportation needs and priorities and conform to the transportation planning regulations. The consultant (WSP USA Inc.,) completed the update and its various components, including the Freight Plan update, the Bicycle and Pedestrian Plan update, and the Project Prioritization and Performance-Based Planning Measures as required by the FAST Act. ARTS staff will begin taking steps to complete the 2055 MTP. The 2055 MTP development process and content will prioritize equity, economy, climate change / resiliency, and Covid-19 Relief efforts.

Corridor Planning - The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and sub-areas and develop impact and land use patterns on existing and future transportation systems. It also determines the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short- and long-term improvements. The important study themes are to reduce/mitigate congestion, improve traffic flow, and traffic safety; increased mobility during peak travel times; optimize the relationship between land use and transportation; access management; complete streets; enhance multimodal systems and connectivity; evaluate existing and future travel; and analyze the need and location for intersection improvements.

Public Transportation – The MPO and local transit providers are challenged to increase the use of public transportation in an era with land use patterns that encourage strip development and urban sprawl. Furthermore, the MPO is also mandated to improve accessibility for the elderly, retirees, and veterans with limited personal budgets. Providing transportation services for the disabled and the Environmental Justice (EJ) population groups to meet the demand for medical trips and workforce development continues to be a priority through the development of a Coordinated Human Services Plan (CHSP). The ARTS transportation planning staff will continue to strive to provide access to essential services for low-income, minorities, Environment Justice populations, seniors, and individuals with disabilities through better utilization of Federal Transit Administration (FTA) Section 5310 funds to support mobility management and enhance transit service provided by the Lower Savannah Council of Governments (LSCOG). The continued use of paratransit services within the 0.75mile buffer along fixed routes will be expanded by the new GIS address database. Both programs support regional transit improvements and the regional model of cooperation.

During FY 2023, ARTS staff continued ongoing FTA grant administration for Section 5310, provide technical support to the Transit Citizens Advisory Committee (TCAC), and assist Augusta Transit (AT) with developing an

implementation strategy for transit service improvements identified in the Comprehensive Operations Analysis (COA) Report completed in 2018. Other ongoing tasks related to public transit include transit asset management and the monitoring of transit ridership and service operation data to develop performance measures and target setting. ARTS will also work with AT, LSCOG and Central Savannah River Area – Agency on Aging, and other social service agencies to address transit issues for the elderly and persons with disabilities through the implementation of the CHSP.

Performance-Based Planning – The integration of performance management concepts into the existing federally-required transportation planning and programming processes involves using data to support *long-range* and *short-range* investment decision-making. For the FHWA, the FAST Act¹ establishes the following National Performance Goals for Federal highway programs: safety, infrastructure condition, congestion reduction, system reliability, freight movement, and economic vitality, environmental sustainability, and reducing project delivery delays.

In the ARTS MPO, the Safety Performance measures provided by the Georgia Department of Transportation (GDOT) and SCDOT will be adopted by the MPO every year by the end of February. Additionally, the ARTS MPO worked with GDOT, SCDOT, FHWA, and FTA on the further development of future performance measures for roads and bridges, highway asset management, system performance, and MPO coordination. The Performance-Based Planning and Programming (PBPP) measures will be included in the 2050 MTP and the TIP updates as more information on the performance measures are received from GDOT and SCDOT.

Coordinating Land Use and Transportation – Coordinating land use and transportation improvements is an important task, given expected regional development patterns. In FY 2024, ARTS continued to collect certificates of occupancy for residential and commercial developments to track land development and update the GIS spatial analysis and maps. ARTS will continue these tasks and work with Aiken County, Edgefield County, and Columbia County, and the MPO cities to improve data collection, analysis, and reporting. This data analysis is part of the Regional Transportation System GIS Database. ARTS will continue efforts to develop an annual growth trend report to support socioeconomic demographic data updates for travel modeling.

In FY 2024, the MPO will work closely with local planning and development organizations to monitor updates to land use plans; review site plans for regional models for existing or future traffic generators; utilize area zoning maps to update the existing regional land use map; develop a future regional land use map and spatial analysis; develop and promote best land-use practices that support sustainable development; and reduce transportation impacts and enhance land use and transportation integration near employment/retail/commercial activity nodes along regional transportation corridors.

ARTS will identify feasible redevelopment alternatives to strip development that enhances opportunities for redevelopment along regional corridors and other highway improvements included in the TIP. Coordinating land use and transportation is an important component of the MTP since it provides an opportunity to analyze the effects of growth, develop policy responses to regional issues, and determine the demand for public facilities. Additionally, coordinated land use and transportation enables local, regional, and federal agencies to address access management, right-of-way concerns, utilities, and stormwater issues using common expectations about future growth and development.

¹ <https://www.fhwa.dot.gov/fastact/legislation.cfm>

Intermodal Connections and Safety – Due to the presence of at-grade railroad crossing on roads throughout the ARTS planning area, there are many opportunities for conflicts between trains, vehicles, and alternative modes of transportation. Cooperation between the railroads, transportation agencies, and local governments is pertinent in resolving this long-term problem and improving traffic safety. ARTS staff will continue to work with the Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Policy Committee (PC), and Chambers of Commerce to identify key stakeholders from railroad companies, trucking, other freight interest groups, and large industries to encourage participation and integration in the metropolitan planning process.

9. Fiscal Year 2023 - Highlights and Accomplishments

- Commenced preparation of FY 2024 UPWP
- Commenced preparation of 2055 MTP UPWP
- Executed 2050 MTP – Amendments, Transit Capital Program of Projects (POP), updated Performance Measures to align with 2050 Transportation Goals and Congestion Management System (CMS)
- FY 2024-2027 Transportation Improvement Program Adoption
- Established Performance-Based Planning – Safety and Public Transit Performance Measures
- Updated Title VI FHWA Monitoring report & Title VI FTA Monitoring report
- Awarded GDOT FY 2023 Planning Grant
- Submitted GDOT FTA 5303 Planning Grant application for FY 2024
- Submitted FTA 5310 grant application & administrative and grant management
- Completed Regional Transportation System Database – socioeconomic data and traffic/travel data, and Growth Trends Report
- Augusta Transit Onboard Survey
- Updated Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects
- Completed the ARTS Traffic Safety Improvement Report – semi-annual update
- Updated the list of Administrative Modifications in TIP and MTP
- Completed FY 2024 Annual Obligated Projects
- ARTS MPO Transit Feasibility Study and Implementation Action Plan report
- ARTS MPO Environmental Protection Agency (EPA) Path Forward report

10. Other Planning Studies Underway or Recently Completed

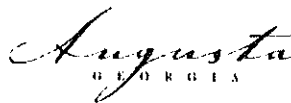
ONGOING AND FUTURE PLANNING STUDIES FOR THE ARTS AREA		
NAME	DESCRIPTION	DATE COMPLETED/ADOPTED
2022 Bike and Pedestrian Plan Update	The ARTS MPO update of the Bi-State Bike and Pedestrian Plan will review the current conditions of the bike and pedestrian infrastructure, bike and pedestrian count volumes, bike and pedestrian needs assessment, and a safety risk analysis.	Work will be performed in FY 2023 and 2024; expected to be completed on or before October 31, 2023
Regional Freight Plan Update	The ARTS MPO will solicit consultants to develop the Augusta Regional Freight Profile. The update will reassess the existing freight plan (2008 Augusta Regional Freight Profile) as well as address the current and future freight volumes, bottlenecks, and potential solutions.	Work will be performed in FY 2023 and 2024; expected to be completed on or before July 31, 2024.
Transportation Improvement 2024-2027	TIP covers a four-year programming period in the Georgia part of the study area and seven years on the South Carolina. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects	Work will be performed in FY 2023 and 2024; expected to be completed on or before June 30, 2023.
Special Studies – 2055 Metropolitan Transportation Plan update	The ARTS MPO will solicit consultants to develop the 2055 MTP. MPO staff will update SE data for the regional travel model; and procure consultants.	Work will be performed in FY 2023 and 2024; expected to be completed on or before September 2025
Comprehensive Plan Update	The ARTS MPO will assist APDD to solicit consultants to develop the Envision Augusta Comprehensive Plan Update 5-year update. APDD staff will gather and provide updated Transportation data for the selected consultant.	Work will be performed in FY 2023; expected to be completed on or before October 31, 2023.

Figure 4 - FTA Section 5303 Budget Activity Line Item

UPWP FY 2024 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		APDD			Total GA SEC 5303
		FTA SEC 5303	GA DOT Match	APDD Match	
8.1	Program Support and Administration (44.21.00)	\$41,164.00	\$5,145.50	\$5,145.50	\$51,455.00
8.2	Long-Range Transportation Planning (44.23.01)	\$52,000.00	\$6,500.00	\$6,500.00	\$65,000.00
8.3	Short-Range Transportation Planning (44.24.00)	\$60,000.00	\$7,500.00	\$7,500.00	\$75,000.00
8.4	Transportation Improvement Program (44.25.00)	\$35,200.00	\$4,400.00	\$4,400.00	\$44,000.00
Total		\$188,364.00	\$23,545.50	\$23,545.50	\$235,455.00

UPWP FY 2024 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		LSCOG			Total SC SEC 5303
		FTA SEC 5303	LSCOG Match		
8.1	Program Support and Administration (44.21.00)	\$26,040.00	\$6,510.00		\$32,550.00
8.2	Long-Range Transportation Planning (44.23.01)	\$2,000.00	\$500.00		\$2,500.00
8.3	Short-Range Transportation Planning (44.24.00)	\$15,960.00	\$3,990.00		\$19,950.00
8.4	Transportation Improvement Program (44.25.00)	\$4,000.00	\$1,000.00		\$5,000.00
Total		\$48,000.00	\$12,000.00		\$60,000.00

APPENDIX A – TITLE VI



Title VI Assurances

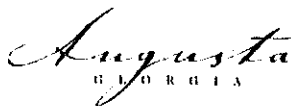
AUGUSTA GEORGIA (hereinafter referred to as the "Recipient"), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d—42 USC 2000d—4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7(a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances to its Federal Aid Highway Program.

1. That the Recipient agrees that each "program" and each "facility" as defined in Subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal Aid Highway Program and in adapted form in all proposals for negotiated agreements:

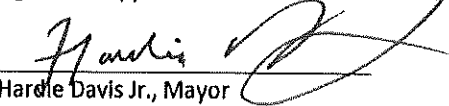
"Augusta Georgia in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this Assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clause of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.



6. That where the Recipient received federal financial assistance in the form, or for the acquisition of real property, or an interest in real property, the Assurance shall extend rights to space on, over, or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of, or access to space on, over, or under, real property acquired or improved under the Federal Aid Highway Program.
8. That this Assurance obligates the Recipient for the period during which federal financial assistance is extended to the program, or is in the form of personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program, as are found by the State Secretary of Transportation or the official to whom s/he delegates specific authority, to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial endorsement with regard to any matter arising under the Act, the Regulations, and this Assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Recipient.


Hardie Davis Jr., Mayor

06/22/2016
Date

ACM
6/21/16 Attachments: Appendices A, B and C.

The text below, in its entirety, is in all contracts entered into by AUGUSTA GEORGIA. All of the text except the final section, entitled "Incorporation of Provisions," should be included in any contract entered into by any AUGUSTA GEORGIA contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

1. Compliance with Regulations

The Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Augusta Georgia or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to Augusta Georgia, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, Augusta Georgia shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or

b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as Augusta Georgia or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request Augusta Georgia enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.

Granting Clause

NOW, THEREFORE, Augusta Georgia—as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with and in compliance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways; the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation; and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 USC 2000d to 2000d-4)—does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of AUGUSTA GEORGIA in and to said land described in Exhibit A attached hereto and made a part thereof.

Habendum Clause

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree, as a covenant running with the land for itself, its successors and assigns, that (1) no person shall, on the grounds of race, color, sex, disability, national origin, age, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed*, (2) that the state of Georgia shall use the lands, and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the agency shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in, and become the absolute property of, AUGUSTA GEORGIA and its assigns as such interest existed prior to this instruction.¹

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose for which AUGUSTA GEORGIA program or activity is extended, or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.

The LESSEE, for himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree as a covenant running with the land, that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued. *[Include in deeds subject to a reverter clause]. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to reenter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of Civil Rights Act of 1964.



AUGUSTA, GEORGIA

Title VI Self-Survey: 2016 YEAR

Survey Date: June 21, 2016

Name of Program/Grant: FHWA-PL Funds Augusta Planning and Development Department (ARTS MPO)

Summary of Complaints:

Number of complaints for the past year: 0

Number of complaints voluntarily resolved: 0

Number of complaints currently unresolved: 0

Attach a summary of any type of complaint and provide: None

- Name of complainant
- Race
- Charge
- Findings
- Corrective Action
- Identify any policy/procedure changes required as a result of the complaint
- Provide the date history (date complaint received through resolution)

Distribution of Title VI Information:

Are new employees made aware of Title VI responsibilities pertaining to their specific duties?

Yes X No

Do new employees receive this information via employee orientation?

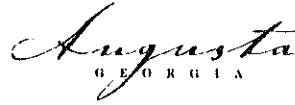
Yes X No

Is Title VI information provided to all employees and program applicants?

Yes X No

Is Title VI information prominently displayed in the organization and on any program materials distributed?

Yes X No

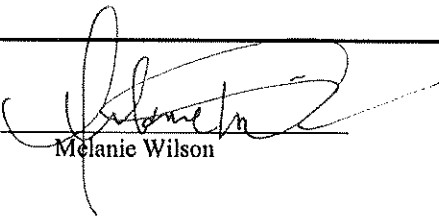


Identify any improvements you plan to implement before the next self-survey to better support Title VI communication to employees and program applicants.

Augusta Planning and Development Department (APDD) staff will continue to seek training through workshops, courses and webinars sponsored by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). The APDD staff will update ARTS Public Participation Plan to include successful public engagement and outreach tools that target persons With limited English proficiency. The APDD will begin coordinating with local and regional libraries to place ARTS plans and documents in its list of periodicals. All ARTS documents, plans and programs will be made available in multiple languages upon request. ARTS Citizen Advisory Committee (CAC) established a sub-committee to advise CAC, with representation from organizations serving veterans, disabled persons, rural transportation, and private transportation operators.

Identify any problems encountered with Title VI compliance.

None

Signature: 
Melanie Wilson

Title: Director/ARTS Project Director

Date: 6/21/16

Return to: Augusta-Richmond County
Office of Administrator
535 Telfair Street, Suite 910
Augusta, GA. 30901
Phone: (706)821-2400
Fax: (706)821-2819

APPENDIX B – MPO CERTIFICATIONS

MPO Certification

CERTIFICATION OF THE AUGUSTA REGIONAL TRANSPORTATION STUDY

Be it known to all, the below signees do hereby endorse and certify the Metropolitan Planning Process for the Augusta Regional Transportation Study (ARTS), and further certify that the Metropolitan Planning Process is being conducted in accordance with all applicable requirements of:

I. 23 U.S.C. 134, 49 U.S.C. 5305, and this subpart

- Agreements are in place to address responsibilities of each MPO for its share of the overall Metropolitan Planning Area (MPA), where multiple Metropolitan Planning Organizations share geographic portions of a Transportation Management Area (TMA).
- All major modes of transportation are members of the MPO
- Any changes to the MPA boundaries were reflected in the Policy Board representation.
- Agreements or memorandums are signed and in place for identification of planning responsibilities among the MPO, GDOT, public transit operator(s), air quality agency(ies), or other agencies involved in the planning process.
- Roles and responsibilities are defined for the development of the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and other related planning documents.

UPWP

- The UPWP documents in detail the activities to be performed with Title 23 and the Federal Transit Act.
- The UPWP activities are developed, selected and prioritized with input from the State and public transit agency(ies).
- The UPWP provides funding for the professional development of MPO staff.
- The final UPWP is submitted in a timely manner to GDOT with authorization occurring by before the MPO's fiscal year begins.
- Amendments to the UPWP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
- Planning activities and status reports are submitted quarterly by the MPO to GDOT.

MTP

- The MTP incorporates a minimum 20-year planning horizon.
- The MTP identifies both long-range and short-range strategies and actions leading to the development of an intermodal transportation system.
- The MTP is fiscally constrained.

- The development of the MTP and the TIP are coordinated with other providers of transportation (e.g. regional airports, maritime port operators)
- All of the Moving Ahead for Progress in the 21st Century Act (MAP-21) planning factors were considered in the planning process.
- The MTP includes a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities in consultation with federal, state and tribal land management and regulatory agencies.
- The Congestion Management Process (CMP) was developed as part of the MTP in TMA's.
- The MPO approves the MTP in a timely manner without entering into a planning lapse.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- The MPO approves MTP amendments in accordance with procedures outlined in the MPO's Participation Plan.
- The transit authority's planning process is coordinated with the MPO's planning process.
- In non-attainment and maintenance areas the MPO, as well as FHWA and FTA, must make a conformity determination on any updated or amended MTP in accordance with 40 CFR Part 93.

TIP

- The TIP is updated at least every 4 years, on a schedule compatible with STIP development.
- Each project included in the TIP is consistent with the MTP.
- The MPO, GDOT and the transit operator collaborate on the development of the TIP.
- The TIP contains all projects to be funded under Title 23 U.S.C. and Title 49 U.S.C. Chapter 53.
- The TIP is financially constrained by year and revenue estimates reflect reasonable assumptions.
- The MPO TIP is included in the STIP by reference, without modification.
- Amendments to the MTP/STIP/TIP follow the approved Amendment Process.
- In non-attainment and maintenance areas, the MPO as well as the FHWA and FTA must make a conformity determination on any updated or amended TIP in accordance with 40 CFR Part 93.

Participation Plan

- A 45-day comment period was provided before the Participation Plan process was adopted/revised.
- Transportation plans, programs and projects provide timely information about transportation issues and processes to citizens and others who may be affected.
- Opportunities are provided for participation for local, State, and federal environmental resource and permit agencies where appropriate.
- The public involvement process demonstrates explicit consideration and responsiveness to public input received during the planning and program development process.
- The transportation planning process identifies and addresses the needs of those traditionally underserved, including low-income and minority households.
- The disposition of comments and changes in the final MTP and /or TIP are documented and reported when significant comments are submitted.

- Additional time is provided if the “final” document is significantly different from the draft originally made for public review.
- The MPO undertakes a periodic review of the public involvement process to determine if the process is efficient and provides full an open access for all.

CMP (applies to TMAs)

- In TMA’s, the planning process includes the development of a CMP that provides for effective management of new and existing transportation facilities through the use of travel demand reduction and operational management strategies, thus meeting the requirements of 23 CFR Part 500.
- The CMP is fully integrated into the overall metropolitan planning process.
- The CMP has established performance measures.
- The MPO has a process for periodically evaluating the effectiveness of the CMP.
- The CMP is updated on a periodic basis to reevaluate network strategies and projects.
- The CMP work activities are included in the UPWP.

List of Obligated Projects

- The MPO provides a listing for all projects for which funds are obligated each year, including bicycle and pedestrian facilities.
- The annual listing is made available to the public via the TIP or the MTP.

II. In non-attainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93

- The MPO’s UPWP incorporates all of the metropolitan transportation-related air quality planning activities addressing air quality goals, including those not funded by FHWA/FTA.
- Agreements exist to outline the process for cooperative planning within full nonattainment/maintenance areas that are not designated by the MPO planning area.
- The MPO coordinates the development of the MTP with SIP development and the development of Transportation Control Measures (TCM) if applicable.
- The MTP includes design concept and scope descriptions of all existing and proposed transportation facilities in sufficient detail, regardless of funding source, to permit conformity determinations.
- The MPO’s TIP includes all proposed federally and non-federally funded regionally significant transportation projects, including intermodal facilities.
- If applicable, the MPO ensures priority programming and expeditious implementation of TCMP from the STIP.

III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21

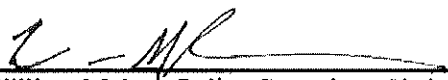
- The MPO has adopted goals, policies, approaches and measurements to address Title VI and related requirements.
- The public involvement process is consistent with Title VI of the Civil Rights Act of 1964 and the Title VI assurance execution by the State.

- The MPO has processes, procedures, guidelines, and/or policies that address Title VI, ADA, and DBE.
 - The MPO has a documented policy on how Title VI complaints will be handled.
 - The MPO has a demographic profile of the Metropolitan Planning Area (MPA) that includes identification of the locations of protected populations.
 - As appropriate, the planning process identifies/considers/addresses the needs of protected/traditionally underserved populations (low-income/minority as defined by the U.S. Census Bureau).
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment of business opportunity**
- The MPO adheres to all requirements prohibiting discrimination against a person under, a project, program, or activity receiving financial assistance under because of race, color, creed, national origin, sex, or age.
- V. Section 1101(b) of MAP-21 (Pub. L. 112-141) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects**
- The GDOT establishes overall goals for the percentage of work to be performed by DBE's based on the projections of the number and types of federal-aid highway contracts to be awarded and the number and types of DBE's likely to be available to compete for the contracts.
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts**
- The MPO as required by Title VII of the Civil Rights Act of 1964, does not discriminate on employment opportunities based on race, color, religion, sex, or national origin.
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38**
- The MPO as required by 49 U.S.C. 5332 prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, otherwise known as Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7.
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance**
- The MPO has identified strategies and services to meet the needs of older persons' needs for transportation planning and programming.
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender**
- The MPO adheres to the Act on Equality between women and men and prohibits both direct and indirect discrimination based on gender.

- The MPO adheres to the Equal Pay Act of 1963 (EPA), which protects men and women who perform substantially equal work in the same establishment from sex-based wage discrimination;

X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

- The MPO adheres to Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), which prohibits employment discrimination against qualified individuals with disabilities in the private sector, and in state and local governments


 Dr. William Molnar, Policy Committee Chairman
 Augusta Regional Transportation Study (ARTS)


 Date

Radney Simpson

Digitally signed by Radney Simpson
 DN: C=US, E=rsimpson@dot.ga.gov, O=GDOT,
 OU=Office of Planning, CN=Radney Simpson
 Date: 2021.01.05 09:03:49-05'00'

Radney Simpson, Assistant State Transportation Planning Administrator
 Georgia Department of Transportation, Office of Planning

Date

Matt Markham

Digitally signed by Matt Markham
 Date: 2020.12.18 10:51:09 -05'00'

Matthew Markham, Deputy Director of Planning
 Georgia Department of Transportation, Office of Planning

Date

APPENDIX C – ARTS COMMITTEE COMPOSITION

A. Policy Committee

The Policy Committee shall be composed of officials of participating governmental jurisdictions. Voting membership shall be determined by organizational position, with the following positions being members:

1. Mayor, City of North Augusta (South Carolina)
2. Mayor Augusta, Georgia
3. Mayor, City of Blythe, Georgia
4. Chairman, Hephzibah City Commission, Georgia
5. Mayor, City of Grovetown (Georgia)
6. Mayor, City of Aiken (South Carolina)
7. Mayor, Town of Burnetown (South Carolina)
8. Mayor, Town of New Ellenton (South Carolina)
9. Chairman, Aiken County Council (South Carolina)
10. Chairman, Edgefield County Council (South Carolina)
11. Chairman, Columbia County Commission (Georgia)
12. Deputy Secretary for Engineering, SC DOT
13. Commissioner or his Designee, Georgia DOT
14. Garrison Commander, Fort Gordon (Georgia)
15. Executive Director, Lower Savannah Council of Govt.
16. Director, Augusta Public Transit Department

B. Technical Coordinating Committee

The Technical Coordinating Committee shall be composed of key staff members of participating government jurisdictions. Membership shall be based upon the organizational position held, with the following positions being voting members or their designee represent the listed positions:

City of Augusta

1. Director, Augusta Planning & Development Department
2. City Engineer
3. Director, Augusta Public Transit Department
4. Traffic Engineer

County of Columbia

1. Director of Construction and Maintenance
2. Planning Director

City of North Augusta

1. City Engineer
2. Planning Director

County of Aiken

1. County Engineer
2. Planning Director

Lower Savannah Council of Governments

1. Transit Operations Manager
2. Grants and Compliance Manager

County of Edgefield

1. Director of Building and Planning

City of Aiken

1. City Engineer
2. Planning Director

City of New Ellenton

1. Supervisor of Streets and Roads

Georgia Department of Transportation

1. Transportation Planning Engineer
2. District 2 Engineer

South Carolina Department of Transportation

1. Director of Planning
2. Pre-Construction Program Manager

Other Jurisdictions

1. Augusta Regional Airport, Executive Director
2. Fort Gordon Director of Installation Support
3. Chairman, Citizens Advisory Committee

C. Citizens Advisory Committee

Membership in this organization shall be made up of local citizens from each community in the ARTS area. The membership shall be made up of persons interested in transportation issues from any of the following jurisdiction: the City of Augusta-Richmond County, the City of North Augusta, the City of Aiken and Aiken County.

APPENDIX D – FY 2024 UPWP MODIFICATIONS & AMENDMENTS

DATE	MOD/AMENDMENT	DESCRIPTION	PAGE
3/21/2023	Modification	Update PL and 4.6 (Y410) funding amounts PL - \$469,273.33/\$117,318.33 Y410 - \$12,418.20 / \$93.98	ALL
4/10/2023	Modification	Work Element 4.5.1 – 4.5.8 revised to 5.1 – 5.8	38-45, 57
4/10/2023	Modification	Public Transit / Paratransit funding tables revised to show 8.1-8.4.	57 & 58

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EXHIBIT E

BUDGET ESTIMATE

FISCAL YEAR 2024

FY 2024 UPWP BUDGET

Figure 3 - FY 2024 UPWP Budget

FIGURE 3	ARTS FY 2024 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/10/2023	AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT										COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		TOTAL
		FWHA GA PL	APDD MATCH	FWHA SC PL	ACDPB MATCH	FITA FUNDS	SEC 5303 GA STATE MATCH	SEC 5303 FITA	SEC 5303 GA STATE MATCH	SEC 5303 FITA	SEC 5303 LSCOG MATCH	FWHA SC PL	ACDPD MATCH	FWHA SC PL	SEC 5303 LSCOG MATCH	FWHA SC PL	NAPDD MATCH			
	1.1 Program Coordination/Administration	\$48,000.00	\$12,000.00	\$6,000.00	\$1,500.00	\$	\$	\$	\$	\$	\$	\$	\$45,000.00	\$11,250.00	\$	\$	\$	\$	\$123,750.00	
	1.2 Training/Employee Education	\$37,600.00	\$9,400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$6,000.00	\$1,500.00	\$	\$	\$	\$	\$54,500.00	
	1.3 UPWP	\$22,073.33	\$5,518.33	\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$2,000.00	\$500.00	\$	\$	\$	\$	\$31,091.66	
	Subtotal: Program Administration	\$107,673.33	\$26,918.33	\$6,800.00	\$1,700.00	\$	\$	\$	\$	\$	\$	\$	\$53,000.00	\$13,250.00	\$	\$	\$	\$	\$209,341.66	
	2.1 Community Outreach / Education	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$	\$	\$	\$	\$	\$	\$	\$5,000.00	\$1,250.00	\$	\$	\$	\$	\$45,750.00	
	Subtotal: Public Involvement	\$29,600.00	\$7,400.00	\$2,000.00	\$500.00	\$	\$	\$	\$	\$	\$	\$	\$5,000.00	\$1,250.00	\$	\$	\$	\$	\$45,750.00	
	3.1 Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$600.00	\$	\$	\$	\$	\$34,500.00	
	3.2 Land Use Monitoring	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$5,200.00	\$1,300.00	\$	\$	\$	\$	\$31,500.00	
	3.3 Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$600.00	\$	\$	\$	\$	\$38,500.00	
	3.4 Environmental Justice / Title VI	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$600.00	\$	\$	\$	\$	\$28,000.00	
	3.5 GIS Development & Applications	\$28,000.00	\$7,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$40,000.00	\$10,000.00	\$	\$	\$	\$	\$85,000.00	
	Subtotal: Data Collection/ Analysis	\$120,000.00	\$30,000.00	\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$52,400.00	\$13,100.00	\$	\$	\$	\$	\$217,500.00	
	4.1 Metropolitan Transportation Plan	\$36,000.00	\$9,000.00	\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$4,800.00	\$1,200.00	\$	\$	\$	\$	\$52,000.00	
	4.2 Congestion Management	\$32,000.00	\$8,000.00	\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$3,200.00	\$800.00	\$	\$	\$	\$	\$45,000.00	
	4.3 Intermodal Planning	\$36,000.00	\$9,000.00	\$400.00	\$100.00	\$	\$	\$	\$	\$	\$	\$	\$3,600.00	\$900.00	\$	\$	\$	\$	\$49,500.00	
	4.4 Air Quality Issues	\$20,000.00	\$5,000.00	\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$31,500.00	
	4.5 Bike and Pedestrian Plan Update	\$28,000.00	\$7,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$35,000.00	
	4.6 Complete Streets	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$0.00	
	Subtotal: Transportation System Planning	\$152,000.00	\$38,000.00	\$3,600.00	\$900.00	\$	\$	\$	\$	\$	\$	\$	\$14,800.00	\$3,700.00	\$	\$	\$	\$	\$213,000.00	
	5.1 Georgia Avenue Traffic Calming and Pedestrian Access	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$50,000.00	
	5.2 North Augusta Unified Transportation Plan	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$100,000.00	
	5.3 Aiken County Urbanized Area Bicycle Pedestrian Plan Update	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$160,000.00	\$40,000.00	\$	\$	\$	\$	\$200,000.00	
	5.4 Five North Corridor Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$80,000.00	
	5.5 US 278/5th Street Intersection and Gateway Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$20,000.00	
	5.6 US 278/Martintown Road/Buena Vista Boulevard Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$10,000.00	
	5.7 SC 118 Intersection Analysis	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$80,000.00	\$20,000.00	\$	\$	\$	\$	\$80,000.00	
	5.8 US 78 (Charleston Highway) Intersection Analysis	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$160,000.00	\$40,000.00	\$	\$	\$	\$	\$100,000.00	
	Subtotal: Special Transportation Studies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$400,000.00	\$100,000.00	\$	\$	\$	\$	\$880,000.00	
	6.1 Performance Based Planning	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$9,600.00	\$2,400.00	\$	\$	\$	\$	\$37,000.00	
	Subtotal: Performance Based Planning	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$9,600.00	\$2,400.00	\$	\$	\$	\$	\$37,000.00	
	7.1 Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$5,200.00	\$1,300.00	\$	\$	\$	\$	\$58,500.00	
	Subtotal: Transportation Improvement Program	\$40,000.00	\$10,000.00	\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$5,200.00	\$1,300.00	\$	\$	\$	\$	\$58,500.00	
	8.1 Program Support and Administration	\$	\$	\$	\$	\$41,164.00	\$5,145.50	\$	\$	\$	\$	\$	\$	\$	\$	\$26,040.00	\$6,510.00	\$	\$	\$84,005.00
	8.2 Long-Range Transportation Planning	\$	\$	\$	\$	\$52,000.00	\$6,500.00	\$	\$	\$	\$	\$	\$	\$	\$	\$2,000.00	\$500.00	\$	\$	\$57,500.00
	8.3 Short-Range Transportation Planning	\$	\$	\$	\$	\$60,000.00	\$7,500.00	\$	\$	\$	\$	\$	\$	\$	\$	\$15,960.00	\$3,990.00	\$	\$	\$94,500.00
	8.4 Transportation Improvement Program	\$	\$	\$	\$	\$35,200.00	\$4,400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$4,000.00	\$1,000.00	\$	\$	\$49,000.00
	Subtotal: Public Transit/Paratransit	\$	\$	\$	\$	\$188,364.00	\$23,545.50	\$	\$	\$	\$	\$	\$	\$	\$	\$48,000.00	\$12,000.00	\$	\$	\$295,455.00
	Subtotal: FY 2024 MPO PL & Local Match	\$469,273.33	\$117,318.33	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$	\$	\$	\$	\$540,000.00	\$135,000.00	\$	\$	\$280,000.00	\$100,000.00	\$1,955,546.66	
	4.3 GAMPO PL 0019245-PLN Regional Freight Plan Update	\$240,000.00	\$60,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$300,000.00	
	4.5 GAMPO PL 0018095-PLN 2022 Bike and Pedestrian Plan	\$240,000.00	\$60,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$300,000.00	
	4.6 Y410 FUNDING - Complete Streets Funding	\$12,418.20	\$3,104.20	\$93.98	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$12,512.18	
	Subtotal: FY 2024 GAMPO PL & Local Match	\$492,418.20	\$123,095.98	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$612,512.18	
	N/A Wighamsboro Road Corridor Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$350,000.00	
	N/A Metropolitan Transportation Plan	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$350,000.00	
	Subtotal: FY 2024 UNFUNDED PROJECTS	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$700,000.00	
	GRAND TOTAL: FY 2024 MPO PL & Local Match w/ FY 2024 GAMPO PL & Local Match and Unfunded Projects	\$961,691.53	\$237,412.31	\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$188,364.00	\$23,545.50	\$23,545.50	\$	\$540,000.00	\$135,000.00	\$	\$	\$280,000.00	\$100,000.00	\$3,925,455.00	

Item 15.

EXHIBIT F

SCHEDULE

FISCAL YEAR 2024

WORK ELEMENT 1 – ADMINISTRATION

TASK 1.1 - Program Coordination

Purpose: Complete all the basic activities needed to coordinate the work of ARTS participants and ensure compliance with all federal and state requirements.

Previous Work

1. Coordinated work among study participants, governments, and citizens; including agenda items for ARTS South Carolina Policy Subcommittee.
2. Updated and monitored staff work program for APDD to reflect UPWP tasks.
3. Organized ARTS Committee agenda and meetings.
4. Prepared minutes for the CAC, TCC, and PC meetings held bi-monthly.
5. Approved meeting minutes from previous meetings and approval during each meeting.
6. Updated the TCC, CAC, and PC By-Laws and membership lists.
7. Updated the meeting calendar, current TIP, and UPWP.
8. Created and disseminated newsletters for existing and new committee members.
9. Prepared and submit progress reports with quarterly requisitions and a year-end progress report for reimbursement.

FY 2024 Work Activities and Schedule: Activities under this work element include, but are not limited to the following:

ACTIVITY	EXPECTED COMPLETION DATE
1. Coordinate work among study participants, governments, and citizens.	Monthly & Quarterly FY 2024 Quarterly reports due on the 15 th day following the last day of the month.
2. Monitor the work program schedule.	
3. Provide progress reports to all ARTS committees.	
4. Organize ARTS Committee meetings and preparing minutes of those meetings.	
5. Update ARTS Policy and Procedures Manual and ARTS committees' membership list.	
6. Travel to meetings with ARTS participants, as well as other transportation related meetings or conferences.	
7. Amend the transportation planning process in response to changes in federal laws and regulations.	
8. Submit progress reports with quarterly requisitions and a year-end progress report with the final requisition.	
9. Implement Continuity of Operations Plan (COOP) for ARTS and identify gaps and areas needing improvements to ensure continuous operations in the event of a catastrophe.	Schedule TBD to coincide with County Emergency Management Agency (EMA) training or drills
10. 2023 Financial SEFA Report (Grant Reconciliation)	February 28, 2024
11. Finalize ARTS Memorandum of Understanding	July 2023 – December 2023

ACTIVITY	EXPECTED COMPLETION DATE
12. Prepare for 2024 TMA Certification in August 2024	July 2023 - June 2024

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$48,000.00		\$48,000.00
APDD (GA PL Match)	\$12,000.00		\$12,000.00
FHWA (SC PL)	\$6,000.00	\$45,000.00	\$51,000.00
ACPDD (SC PL Match)	\$1,500.00	\$11,250.00	\$12,750.00
TOTAL	\$67,500.00	\$56,250.00	\$123,750.00

TASK 1.2 - Training & Employee Education

Purpose: Expand the working knowledge of transportation planning methods, tools, techniques, and procedures of the staff members involved in ARTS activities.

Previous Work

- Staff participated in conferences and work sessions sponsored by the Georgia Chapter of American Planning Association (GAPA), the Georgia Association of Metropolitan Planning Organizations (GAMPO), as well as the quarterly Augusta - GDOT breakfast meetings and the periodic GDOT construction work program meetings.
- Staff also attended workshops and stakeholder meetings sponsored by FHWA, GDOT, and the annual GAMPO conference.
- ARTS staff participated in the following training, meetings, conferences, and workshops:
 - GDOT- Transit Subrecipient Workshop – August 2022
 - Tennessee DOT webinar – August 2022
 - Virtual Zoom Call Session offered by the Chattanooga MPO to discuss best practices – July 2022
 - GAMPO – September 2022
 - GAPA Conference Columbus, GA – September 2022
 - Georgia Transit Association Columbus, GA – November 2022

FY 2024 Work Activities and Schedule

- Attend transportation planning related webinars, seminars, conferences, and meetings as opportunities arise.

2. Participate in educational opportunities related to topics covered by other work elements in the UPWP. Examples include GDOT training classes, the annual GAMPO conference and work session, FHWA workshops and National Transit Institute (NTI) training courses, the annual South Carolina MPO/Council of Governments (COG) conference, the annual American Planning Association (APA) Conference – SC Chapter, the Annual Training Conference sponsored by TASC and mandatory continued education for planning staff as required by the South Carolina State Legislature.

ACTIVITY	EXPECTED COMPLETION DATE
1. 2024 Georgia Chapter of APA Fall Conference	Sept/Oct 2023
2. 2024 APA National Conference	March/April 2024
3. South Carolina American Planning Association Conference	Spring 2024
4. Georgia Association of MPOs Business Meetings and Annual Conference	TBD
5. Meetings/Workshops with GDOT, SCDOT, and FHWA	On-Going
6. In-house MPO staff trainings (NHI Courses, ESRI, etc.)	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTAL
FHWA (GA PL)	\$37,600.00		\$37,600.00
APDD (GA PL Match)	\$9,400.00		\$9,400.00
FHWA (SC PL)		\$6,000.00	\$6,000.00
ACPDD (SC PL Match)		\$1,500.00	\$1,500.00
TOTAL	\$47,000.00	\$7,500.00	\$54,500.00

TASK 1.3 - Unified Planning Work Program

Purpose: The Unified Planning Work Program (UPWP) defines all ARTS planning activities undertaken in any fiscal year. The UPWP identifies the various agencies that will perform each activity and determine sources of funding for study activities. This document is prepared in conformance with Federal regulations.

Activities involved in preparing the UPWP include a review of planning issues; development of goals and objectives to address those issues; and development of planning programs that coincide with the stated goals and objectives. The planning programs must be assigned to the proper study participants and funding must be secured.

Previous Work

1. FY 2024 UPWP was approved on March 16, 2023 (tentatively).
2. Tracked and documented UPWP work activities, budget, and expenses to produce quarterly reimbursement reports and performance reports.

FY 2024 Work Activities and Schedule: The following activities will be undertaken by Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), and Lower Savannah Council of Governments (LSCOG) in developing the UPWP:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Start Draft of FY 2025 UPWP	September 2023
2. Complete Draft of FY 2025 UPWP	November 2023
3. Submit draft to Federal, State and Local agencies for comments	November 2023
4. Incorporate comments from reviewing agencies & other stakeholders	January 2024
5. E-mail revised Draft FY 2025 UPWP to state and federal agencies	January 2024
6. E-mail revised Draft FY 2025 UPWP to CAC/TCC/PC	January 2024
7. CAC /TCC endorses Final FY 2025 UPWP	March 2024
8. PC endorses Final FY 2025 UPWP	March 2024
9. Complete Resolution of Final FY 2025 UPWP	March 2024
10. Endorsement by GDOT	March 2024
11. Endorsement by FHWA/FTA	April 2024
12. E-Mail Final FY 2025 UPWP to state and federal agencies	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): FY 2025 ARTS Unified Planning Work Program (UPWP)

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$22,073.33		\$22,073.36
APDD (GA PL Match)	\$5,518.33		\$5,518.33
FHWA (SC PL)	\$800.00	\$2,000.00	\$2,800.00
ACPDD (SC PL Match)	\$200.00	\$500.00	\$700.00
TOTAL	\$28,591.66	\$2,500.00	\$31,091.66

WORK ELEMENT 2 – PUBLIC INVOLVEMENT

TASK 2.1 - Community Outreach/Education

Purpose: Provide information to ARTS participants and the public about the transportation planning process; respond to requests for information from the public; and foster valuable public input into all transportation plans, programs, and projects.

Public involvement is an integral part of the success of the regional transportation planning process. The ARTS Public Participation Plan was adopted by the Policy Committee on June 4, 2007, and amended on September 6, 2012, December 7, 2017, and July 22, 2021. The Plan guides community outreach, education, and public input into the regional transportation planning process. It also includes the steps to be taken to consult with other interested parties that have a stake in the transportation planning process. A variety of outreach and educational techniques are employed to obtain public input including, but not limited to, publicizing proposed changes to ARTS documents through multiple media platforms.

Previous Work

1. Distributed ARTS meeting agendas to stakeholders and all area media outlets.
2. Responded to requests for information/interviews from media outlets (print, TV, and radio).
3. Provided regular feedback to CAC on issues and concerns
4. Provided opportunities for public involvement for reviews and comments on amendments to the TIP and MTP per the procedures in the ARTS Public Participation Plan.
5. Published and distributed the ARTS newsletter.
6. Distributed ARTS information at other public meetings.
7. Updated the MPO website regularly with information on ARTS meetings, plans, and special studies.
8. Provided technical support to the TCAC of Augusta Transit.
9. Evaluated the effectiveness of existing public involvement techniques.
10. Responded to requests for information from the public and other stakeholders.
11. Completed six (6) public meetings for the FY 2024-2027 TIP.

FY 2024 Work Activities and Schedule: During this program year, the MPO staff will implement the strategies in the ARTS Participation Plan. Anticipated public outreach opportunities include the following:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comment periods for amendments and the annual update of the TIP. Prepare meeting summaries and respond to public questions.	As Needed
2. ARTS Newsletter publication and dissemination.	Bi- Annually
3. Placement of ARTS MPO documents in local libraries in the study area as reference periodicals.	On-Going
4. Prepare public notices, flyers, press releases, and posters for public review /comment periods. Web site updates – Public meeting materials and Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects.	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$29,600.00		\$29,600.00
APDD (GA PL Match)	\$7,400.00		\$7,400.00
FHWA (SC PL)	\$2,000.00	\$5,000.00	\$6,800.00
ACPDD (SC PL Match)	\$500.00	\$1,250.00	\$1,750.00
TOTAL	\$39,500.00	\$6,250.00	\$45,550.00

WORK ELEMENT 3 – TRANSPORTATION DATA COLLECTION AND ANALYSIS

TASK 3.1 - Socioeconomic Data/Environmental Justice

Purpose: Maintain a comprehensive, current socioeconomic database for the transportation planning process. Activities under this work element will focus on maintaining and updating the socioeconomic data needed for the ARTS travel demand model and the provision of essential services to all under-served populations.

The socioeconomic characteristics used in the ARTS travel demand model will be updated and major land-use data is analyzed to track changes to Traffic Analysis Zone (TAZ) centroids. Environmental Justice (EJ) data is used to assess the impact of transportation projects on all under-served populations. The basic socioeconomic data is aggregated at the traffic zone level. EJ data will be aggregated at the census tract level. The MPO, with assistance from Columbia County, Georgia, will continue to maintain the data for the Georgia portion of the study area. Aiken County and the LSCOG, with assistance from ARTS staff, will maintain the data for the South Carolina portion of the ARTS area. GDOT will continue to maintain the ARTS travel demand model.

Previous Work

1. Requested and compiled annual socioeconomic data estimates, at the county and pertinent city level.
2. Initiated developing a regional GIS database of available data resources for transportation planning.
3. Collected new business licenses, construction permits, and school enrollment data to track employment and retail/commercial and non-retail traffic generators.

FY 2024 Work Activities and Schedule: Activities under this work element focus on the socioeconomic data used and entered into the ARTS travel demand model.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Estimate the updated population and housing based on building permit data. Specific dates are July 1st and January 1st.	On-Going
2. Collect educational institution (i.e., school, college, etc.,) enrollment and employment figures and allocate to TAZs.	March 2024
3. Collect the latest employment estimates and allocate to TAZs based on known/observed trends.	April 2024
4. Compile latest Median Household Income Level estimates at the TAZ level.	April 2024
5. Assess the impact of transportation projects on all under-served populations.	As Needed
6. Update, implement, and monitor the EJ Plan through GIS data analysis and conduct the benefits/burden analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
7. Produce ARTS MPO Annual Growth Trends Report	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s):

1. Annual Population and Land Development Growth Trends Report.
2. Updated Socioeconomic demographic data by TAZ for 2055 MTP Update
3. Updated Socioeconomic data from the 2020 Census resulting in a new MPO boundary.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$24,000.00		\$24,000.00
APDD (GA PL Match)	\$6,000.00		\$6,000.00
FHWA (SC PL)	\$1,200.00	\$2,400.00	\$3,600.00
ACPDD (SC PL Match)	\$300.00	\$600.00	\$900.00
TOTAL	\$31,500.00	\$3,000.00	\$34,500.00

TASK 3.2 - Land Use Monitoring

Purpose: Maintain a current land use database for transportation planning processes. The land use information is useful in the annual update of socioeconomic estimates for the study areas.

Planning Factors

1. Increase the safety of the transportation system for motorized and non-motorized users;
2. Increase the security of the transportation system for motorized and non-motorized users;
3. Protect and enhance the environment; promote energy conservation; improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
4. Promote efficient system management and operation;
5. Emphasize the preservation of the existing transportation system; and,
6. Improve transportation system resiliency and reliability; reducing (or mitigating) the stormwater impacts of surface transportation.

Previous Work

1. Tracked changes in land use based on the review of subdivision plans, site plans, zoning cases, and building permit activity.
2. Updated socioeconomic data estimates.
3. Continued to compile and update a spatial data analysis for changes in current land use (rezoning), and certificates of occupancy for residential and commercial development.

FY 2024 Work Activities and Schedule: Activity under this work element will include an inventory of present land uses and an examination of future land use trends as necessary to integrate with the transportation planning process.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updated zoning and land use GIS data collected from regional partners. Previous year data archived.	January - March, 2024
2. Update, implement and monitor the EJ Plan through GIS data analysis and conduct the benefits/burdens analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2024
3. Consolidate data into single regional land use GIS layer.	April 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. GIS map shape files (all maintained in the transportation system database) and, the Augusta Data Enterprise.
2. 2024 Comprehensive Plan

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$5,200.00	\$5,200.00
ACPDD (SC PL Match)		\$1,300.00	\$1,300.00
TOTAL	\$25,000.00	\$6,500.00	\$31,500.00

TASK 3.3 - Transportation Surveys, Models and Analysis

Purpose: To promote and encourage traffic safety throughout the ARTS area. To compile and distribute historical and current crash statistics and other data related to traffic safety to the public-at-large and state and local officials responsible for traffic and transportation safety.

Previous Work

1. Compiled the most current crash data for Aiken, Columbia, Edgefield, and Richmond Counties.
2. Created frequency diagrams and prepared maps for the Traffic Safety Improvement Report (TSIR)
3. Coordinated with GDOT, SCDOT, and South Carolina Department of Public Safety (SCDPS) in collecting data for crash analysis.
4. Updated a regional GIS map of traffic crash locations.

FY 2024 Work Activities and Schedule: This work element will be integrated with MTP, Performance-Based Planning, CMP, and TIP.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Data collection for TAZ and 2055 MTP	September 2023
2. Gather crash data from GDOT and SCDPS	September 2023
3. Update Traffic Crash Data Analysis Report	September 2023
4. Sort and compile data into the required format	September 2023
5. Prepare GIS maps to be used in the report	October 2023
6. Prepare draft Traffic Crash Data Analysis Report	November 2023
7. Present results of Traffic Crash Data Analysis Report to ARTS committees	January 2024
8. Prepare and publish final Traffic Crash Data Analysis Report	February 2024

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. ARTS TSIR based on the most current available crash data.
2. Regional GIS map of traffic crash locations and intersections with annual report.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)	\$400.00	\$2,400.00	\$2,800.00
ACPDD (SC PL Match)	\$100.00	\$600.00	\$700.00
TOTAL	\$35,500.00	\$3,000.00	\$38,500.00

TASK 3.4 - Environmental Justice / Title VI

Purpose: Identify residential, employment, and transportation patterns for access to essential services for all under-served populations, as defined under Executive Order 12898 and Title VI of the 1964 Civil Rights Act, and address those needs by increasing the partnerships with the organizations that serve them. The Title VI complaint process has been adopted by ARTS and AT. This ensures all individuals the rights and opportunities of those who wish to participate in the department's programs, are given an equal opportunity to participate and/or receive departmental services or benefits. ARTS and AT jointly updated the Title VI Program for Augusta Georgia to comply with FTA regulations and guidance of (49 CFR part 21) per Circular FTA C4702.1 B Issued October 1, 2012.

Previous Work

1. Staff worked with the Augusta, GA - Office of Compliance to monitor implementation of the Self-Evaluation and Transition Plan (SETP) relating to transportation and public transit facilities.
2. Compiled and monitored data and information for EJ Analysis.
3. Developed updates to profile and analysis of different demographic groups based on ethnicity, race, income, disability status, and age, etc.
4. Completed the Title VI Questionnaire required by GDOT

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. FY 2024 Post ARTS studies and reports (e.g. UPWP, TIP, CMP, updates to demographic data and GIS spatial maps) on MPO website	December 2023 & July 2024
2. Title VI Questionnaire required by GDOT	November 2023
3. Public meeting advertisements and MPO announcements translations (Korean and Spanish).	As Needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. Title VI Questionnaire required by GDOT
2. Update Title VI Monitoring Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$2,400.00	\$2,400.00
ACPDD (SC PL Match)		\$600.00	\$600.00
TOTAL	\$25,000.00	\$3,000.00	\$28,000.00

TASK 3.5 - GIS Development & Applications

Purpose: Continue the development and maintenance of GIS data and ARTS websites in support of transportation planning activities.

Previous Work

1. Digital and hard-copy maps were created for use in the transportation planning and analysis, internal and external meetings, and reports.
2. Existing geospatial and tabular data was updated and used to support performance-based planning related to all modes of travel, congestion management, land-use and transportation data monitoring, traffic safety, bicycle and pedestrian safety, and public transit.
3. Created new geospatial and tabular data to support planning and analysis.
4. Reorganization of the ARTS geodatabase commenced which will consolidate existing geospatial and tabular data into a single database while incorporating new data into the same location.
5. Updated existing ARTS transportation project online map.
6. Met with Augusta IT-GIS staff to discuss creation of new ARTS web site which features new interactive online maps and dashboards.
7. Enhanced GIS knowledge by utilizing courses offered by ESRI.
8. Increased knowledge of census tools and data through webinars offered by U.S. Census Bureau.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Create maps for use in transportation planning and analysis.	On-Going
2. Continue redesign of ARTS geodatabase, which contains geospatial and tabular data necessary for mapping and analysis related to construction projects, congestion management, traffic safety, bicycle and pedestrian safety, public transit, freight, and socioeconomic studies.	On-Going
3. Update existing geospatial and tabular data as required for planning and analysis.	FY 2024
4. Create/collect new geospatial and tabular data as required for planning and analysis.	On-Going

5. Update existing geospatial and tabular data as required for planning and analysis.	On-Going
6. Update the existing ARTS transportation project online map.	As needed
7. Purchase computer equipment and software to support transportation planning functions and work tasks.	As needed
8. Update maps based on designated urbanized areas from the 2020 Census.	July 2023
9. Update maps based on designated Metropolitan Planning Area.	July 2023

Work Schedule: July 1, 2023 - June 30, 2024

Product(s)

1. New and updated digital and hard-copy maps for use in the transportation planning process, internal and external meetings, and publications.
2. New and updated geospatial data in a redesigned geodatabase for use in transportation planning and analysis, including MTP and TIP project locations, CMP corridors, traffic safety, freight, public transit, and bicycle/pedestrian studies.
3. New and updated socioeconomic data for use in transportation planning and analysis.
4. Redesigned website with new online maps and dashboards.
5. Update the ARTS transportation project interactive online map.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00		\$28,000.00
APDD (GA PL Match)	\$7,000.00		\$7,000.00
FHWA (SC PL)		\$40,000.00	\$40,000.00
ACPDD (SC PL Match)		\$10,000.00	\$10,000.00
TOTAL	\$35,000.00	\$50,000.00	\$85,000.00

WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING

TASK 4.1 – Metropolitan Transportation Plan

Purpose: Maintain updates of the ARTS MTP per transportation planning regulations.

The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach, 3.3 Transportation Surveys, Model and Analysis, 3.5 - GIS Development and Applications, 4.2 - Congestion Management Process, 4.3- Intermodal Planning, and 6.1- Performance-Based Planning.

Previous Work:

1. Updating ARTS 2050 MTP based on amendments, performance targets, financial constraint analysis, and newly identified transportation projects and programs.
2. Procured consultant began updating the 2055 MTP based on recommendations in special studies such as corridor plans, and public transit plans completed during FY 2020 through FY 2023.
3. Staff continued to develop a regional transportation system GIS database to support all transportation planning work tasks.

FY 2024 Work Activities and Schedule: Any updates and amendments to the 2050 MTP for new transportation projects and/or funding will be considered at the appropriate time during FY 2024. The completion dates in the table below represent dates presented to ARTS PC for approval or adoption.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updates and amendments to the 2050 MTP for new transportation projects, Program of Projects (POP), funding and performance measures, and targets.	As Needed
2. Update Performance Measures to align with 2050 MTP Goals and Objectives.	As Needed
3. Update List of Amendments and Administrative Modifications to MTP.	As Needed
4. Identify stakeholders with bicycle/active transportation interests.	On-Going
5. 2050 MTP Update – Public Meetings and coordination of outreach and engagement activities	As Needed
6. Public notices of outreach activities related to amendments of the ARTS 2050 MTP Update	As Needed
7. Begin preparing for the 2055 MTP update	On-Going

Work Schedule: July 1, 2023- June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$800.00	\$4,800.00	\$5,600.00
ACPDD (SC PL Match)	\$200.00	\$1,200.00	\$1,400.00
TOTAL	\$46,000.00	\$6,000.00	\$52,000.00

TASK 4.2 - Congestion Management Process

Purpose: To implement existing congestion mitigation strategies and projects identified in the 2021 CMP Update, MTP, and ARTS Travel Demand Model. This work element will be integrated with Performance-Based Planning.

CMP is an integral transportation planning task in the ARTS planning area. The purpose of the ARTS CMP is to document traffic congestion on major transportation corridors in the study area; identify and implement strategies for reducing or eliminating the congestion, and track and/or program the implementation of congestion mitigation projects. Activities under this work element will include completing the annual traffic congestion data collection and spatial analysis of travel data using the National Performance Management Research Data Set (NPMRDS) and/or HERE data.

Previous Work:

1. Amendments to the MTP and or TIP by incorporating any new congestion mitigation projects resulting from the CMP.

FY 2024 Work Activities and Schedule: Staff will continue work to develop a regional transportation system database to include data to effectively monitor traffic congestion, develop and monitor performance measures applied to congested corridors and congestion mitigation strategies

ACTIVITIES	EXPECTED COMPLETION DATE
1. Determine routes to be surveyed based on CMP data collection schedule, NPMRDS and/or HERE data and status of congestion mitigation projects	August-September 2023
2. Conduct travel time validation surveys of selected congested routes determined by NPMRDS and/or HERE data	October-December 2023
3. Document status of mitigation projects included in previous year's CMP report by MPO staff.	January 2024
4. Complete segment speed worksheets based on results of NPMRDS and/or HERE data	January 2024
5. Identify congestion mitigation strategies for the surveyed routes	January 2024
6. MPO staff will prepare draft CMP report	February 2024
7. Present results of CMP to ARTS committees	March 2024
8. Prepare and publish final CMP	March 2024

9. Amend MTP and / or TIP by incorporating any new congestion mitigation projects resulting from the CMP	Ongoing/As needed
10. Evaluate CMP Work Plan and amend based on experience gained from yearly update	Ongoing/As needed

Work Schedule: July 1, 2023 - June 30, 2024

Product(s): Complete travel time validation surveys for the ARTS CMP; publishing of the annual ARTS CMP Report; implementation of specific congestion management strategies identified in the CMP Report; Update Transportation System GIS Database, traffic volume GIS Map and current year LOS analyses.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$32,000.00		\$32,000.00
APDD (GA PL Match)	\$8,000.00		\$8,000.00
FHWA (SC PL)	\$800.00	\$3,200.00	\$4,000.00
ACPDD (SC PL Match)	\$200.00	\$800.00	\$1,000.00
TOTAL	\$41,000.00	\$4,000.00	\$45,000.00

TASK 4.3 - Intermodal Planning

Purpose: To incorporate bicycle, pedestrian, public transit, freight, and non-motorized transportation planning activities into the overall ARTS transportation planning process. To implement projects that resolve conflicts between modes of transportation, such as rail/highway conflicts, and projects that improve connections and travel alternatives among modes of transportation.

This work element will be used to foster a transportation system that accommodates bicycle, pedestrian, public transit, freight, and other non-motorized means of transportation. Activities under this work element will focus on evaluating the highway and rail conflicts in the ARTS area; addressing the efficient movement of freight; identifying possible solutions to problem locations related to intermodal connections and improving safety for non-motorized travel.

Through the implementation of the Regional Bicycle and Pedestrian Plan, the ARTS transportation system will be more intermodal. This plan will prioritize proposed projects based on numerous factors identified by local stakeholders. The plan recommends local governments strengthen policies related to:

1. Bicycle paths and parking
2. Pedestrian facilities

3. Regional connectivity
4. Bicycle and Pedestrian Safety and Educational Outreach

The implementation of the Regional Bicycle and Pedestrian Plan will be pursued by ARTS MPO committees as projects in the TIP progress preliminary engineering and all subsequent phases of work during the project implementation.

Previous Work

1. Develop Scope Regional Freight Plan Scope of Services and RFQ – December 2022
2. ARTS Committees review of GAMPO Application – February 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. March 2023 GAMPO Presentation/Award – March 2023
6. Augusta Commission Accept Grant – May 2023
7. Consultant Selection – May 2023

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 0 – Project Management	June 2023 – July 2024
2. Task 1 – Project Initiation	June 2023 – July 2023
3. Task 2 – Existing Conditions Inventory and Profiles Analysis	June 2023 – August 2023
4. Task 3 – Stakeholder Involvement / Freight Advisory Committee	June 2023 – May 2024
5. Task 4 – Freight Project Identification	September 2023 – January 2024
6. Task 5 – Freight Project Evaluation / Project Feasibility	December 2023 – March 2024
7. Task 6 – Draft and Final Freight Report	May - June 2024
8. Regional Freight Plan adopted by ARTS Committees	July 2024

Product(s)

1. ARTS Regional Freight Plan Update completed by selected consultant pending GAMPO application. ARTS staff will use intermodal task funds to assist the selected consultant with public outreach and administrative support.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$400.00	\$3,200.00	\$3,600.00

ACPDD (SC PL Match)	\$100.00	\$800.00	\$900.00
FHWA (GA PL) – GAMPO	\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO	\$60,000.00		\$60,000.00
TOTAL	\$345,500.00	\$4,000.00	\$349,500.00

TASK 4.4 - Air Quality

Purpose: To monitor relevant air quality data and regulations, restart and coordinate the work of the CSRA Air Quality Alliance (or other regional/local air quality advocacy nonprofit organization), help implement local and regional air quality initiatives, keep local stakeholders informed about air quality issues and participate in air quality training.

ARTS will focus work on efforts to improve Air Quality by increasing access to public transit, connecting public transit to bicycle paths and installing bicycle racks in activity centers, and linking public transit to park-and-ride lots throughout the region. Rideshare and carpool programs are being researched to promote and market to regional businesses and universities.

Previous Work: ARTS staff will continue to monitor and dialogue with industry leaders, regional, state and local government officials, local school officials, the Bureau of Air Quality with South Carolina Department of Health and Environmental Control (SCDHEC), local Chambers of Commerce, Economic Development Agencies, and local citizens in order to stay abreast of and disseminate pertinent information regarding air quality and regional initiatives. Other types of activities undertaken by ARTS staff include:

1. Maintained ARTS web site and updated information pertaining to Air Quality from SCDHEC.
2. Distributed Air quality information at special events in the Augusta-Aiken area.
3. Attended, coordinated, and hosted periodic meetings discussing air quality issues.
4. Continued to monitor air quality data and changes in federal air quality regulations.
5. Provided ARTS committees and other stakeholders with regular updates on the Air Quality Alliance and air quality issues and initiatives.
6. Disseminated information on air quality issues and tips for improving air quality through the ARTS newsletter and the ARTS website.
7. ARTS MPO Environmental Protection Agency (EPA) Path Forward report

ARTS staff will attend state Air Quality Summits conducted by SCDHEC and share best practices with other Air Quality Alliances/advocacy groups. These best practices include ways to promote alternative transportation options and energy conservation such as:

1. Carpooling, ridesharing, and combining trips and limiting unnecessary trips;
2. Trip-chaining or combining errands to reduce the daily number of trips;
3. Keeping personal motor vehicles properly maintained, tires properly inflated and saving electricity;
4. Walking or riding a bike on short trips and avoid driving during peak hours;
5. Don't drive above the speed limit; and,
6. Using public transit.

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. ARTS staff will explore participation in the Environmental Protection Agency (EPA) Advance Program (EPA Region 4) to position the region to remain in attainment.	December 2023
2. Prepare Technical Memorandum on the Review of EPA Advance Program and ARTS Action steps.	December 2023
3. Participate in local and regional air quality initiatives and activities	On-Going
4. Pursue viable air quality initiatives made available throughout the fiscal year to Aiken County by the SCDHEC	On-Going
5. Monitor relevant air quality data	On-Going
6. Coordinate the work of a localized air quality advocacy group	On-Going
7. Monitor developments related to federal air quality regulations and requirements	On-Going
8. Attend air quality training workshops	On-Going
9. Work with other stakeholders to maintain an air quality action plan and disseminate information to stakeholders in the study area	On-Going

Work Schedule: July 1, 2023 - June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)	\$1,600.00	\$3,600.00	\$5,200.00
ACPDD (SC PL Match)	\$400.00	\$900.00	\$1,300.00
TOTAL	\$27,000.00	\$4,500.00	\$31,500.00

TASK 4.5 - Bike and Pedestrian Plan Update

Purpose: To secure project approval and funding allocation for the 2022 Bike and Pedestrian Study. The procurement for the 2022 Bike and Pedestrian Study will involve producing a scope of work timeline for the proposed planning study, obtaining voting approval from the ARTS Committee to perform the study, and seeking project-funding allocations (GAMPO PL funds) to support the financial needs of the project's work program. The final procurement phase will involve submitting an RFP for selecting a consultant to begin work on the 2022 Bike and Pedestrian Study. The resulting product of the completed 2022 Bike and Pedestrian Study will serve as an update of the previous Bike and Pedestrian Plan that was adopted in 2012.

Previous Work

1. Alta began project management and initiation to finalize project set-up internally and with MPO staff, conducted initial meetings, began website development, conducted plan and policy review, began collecting base data and base mapping, finalized project logo and official project schedule.
2. Task 2 – Existing Conditions Inventory and Mapping
3. Task 3 – Public Involvement Round 1
4. Task 4 – User Needs Assessment

FY 2024 Work Activities and Schedule:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Task 4 – Public Involvement	July 2022 – January 2024
2. Task 5 – User Needs Assessment	July 2022 – February 2024
3. Task 6 – Recommended Bikeway, Walkway, and Trail Network	July 2022 – January 2024
4. Task 7 – Education, Encouragement, Enforcement, and Evaluation	July 2022 – January 2024
5. Task 8 – Plan Implementation	September 2022 – July 2023
6. Task 9 – Draft and Final Bicycle and Pedestrian Plan	September 2022 – July 2023

Work Schedule: July 1, 2022 - June 30, 2024

Product (s): 2022 Pedestrian and Bicycle Plan Special Study will be completed by a consultant in February of 2024.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$28,000.00			\$28,000.00
APDD (GA PL Match)	\$7,000.00			\$7,000.00
FHWA (GA PL) – GAMPO – 0018099-PLN		\$240,000.00		\$240,000.00
APDD (GA PL Match) – GAMPO – 0018099-PLN		\$60,000.00		\$60,000.00
FHWA (SC PL)			\$160,000.00	\$160,000
ACPDD (SC PL Match)			\$40,000.00	\$40,000
TOTAL	\$35,000.00	\$300,000.00	\$200,000.00	\$535,000.00

TASK 4.6 – Complete Streets

Purpose: To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

Previous Work:

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report, which explored the fundamentals of Complete Streets Policies, and the importance of how to complete street guidelines to support multimodal transportation planning for cities across the U.S.

FY 2024 Work Activities and Schedule:

ACTIVITES	EXPEXTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review transit system automated passenger count data report of annual passenger boarding and alight counts at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2024

Work Schedule: July 1, 2023 –June 30, 2024

Responsible Agencies: Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

FUNDING SOURCE	APDD	TOTALS
FHWA (GA SA PL Y410 Funding)	\$12,418.20	\$12,418.20
APDD (GA PL Match)	\$93.98	\$93.98
TOTAL	\$12,512.18	\$12,512.18

WORK ELEMENT 5 - SPECIAL TRANSPORTATION STUDIES

TASK 5.1 – Georgia Avenue Traffic Calming and Pedestrian Access

Purpose:

- Continue new connections to pedestrian and multimodal facilities from the bridge replacement on Georgia Avenue/15th Street
- Create detailed plans for the implementation of traffic calming and pedestrian access on Georgia Avenue
- Determine needs to connect to surrounding land uses and important local landmarks.

Overview: GDOT has initiated the replacement of the Georgia Avenue/15th Street Bridge. As one of the most important gateways into not only North Augusta but also into Aiken County and South Carolina, it is important that the city connect proposed improvements through the North Augusta downtown area. The projects will include, at a minimum, traffic calming, recommendations for on-street parking, recommendations for improved pedestrian and multimodal accommodations in downtown North Augusta.

Termini: The area for the study is Georgia Avenue through the North Augusta Downtown area from the Savannah River to Martintown Road.

Product(s):

1. Detailed project plans for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternative funding sources, if available.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
NAPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

TASK 5.2 – North Augusta Unified Transportation Plan

Purpose: The purpose of the Unified Transportation Plan is to prepare the City of North Augusta to better accommodate both recent development and proposed development in a systematic way for the entire City and surrounding communities. This study proposes to incorporate several recently completed transportation plans and studies to bring large-scale studies to the city scale. The city believes that the inclusion of multi and inter-modal planning is needed to support and accommodate preferred development patterns. In addition to determining the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short and long-term improvements, important study themes include the following:

1. Reduce/mitigate congestion and improve traffic safety
2. Increase mobility during peak travel times
3. Optimize the relationship between land use and transportation
4. Determine the location and feasibility of other multimodal systems and connections
5. Evaluate existing and future travel
6. Analyze the need and location for intersection improvements

This work task purpose is to hire consultants to conduct the study. The project will include but not limited to land use development policies, identify access management practices, traffic analysis, capacity analyses, micro-simulation modeling, signal warrants, and concept drawings suitable for presentations to stakeholders, business and property owners, local and state elected officials and the public. This study will produce recommendations of transportation improvements projects to present to the ARTS MPO committees and SCDOT, as identified.

Study Area: The scope for the study is the City of North Augusta.

Product(s):

1. Unified Transportation Plan outlining the goals and objectives important to implementation of the plan.
2. A list of potential development regulation practices for continued management of the outlined goals and objectives of the plan.
3. A list of realistic and actionable projects for inclusion in ARTS MPO and SCDOT improvement plans. These projects should be both long and short-range projects.
4. Prioritization of these projects.
5. Identification of funding sources for individual projects.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
NAPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

TASK 5.3 – Aiken County Urbanized Area Bicycle Pedestrian Plan Update

Overview: The Aiken County Urbanized Area Bicycle and Pedestrian Plan Update will serve as a revision to the 2012 Aiken County Urbanized Area Bicycle and Pedestrian Plan. The plan will emphasize current conditions of bike and pedestrian infrastructures, bike and pedestrian count volumes, bike and pedestrian needs assessment, and safety risk analysis. The development of an updated Bike and Pedestrian plan will also focus on identifying new projects for improving bike and pedestrian mobility in Aiken County within the ARTS area.

This work task proposes to hire a consultant/s to conduct the Aiken County Urbanized Area Bicycle and Pedestrian Plan Update.

Scope of Work Timeline Schedule: TBD

Product (s): Aiken County Urbanized Area Bicycle Pedestrian Plan Update 2022

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

TASK 5.4 – Five Notch Corridor Study

Purpose:

- Evaluate corridor for improvements related to congestion management, potential profile upgrades, multi-modal access, and safety
- Identify intersections in need of improvements
- Create detailed estimates and rank priority for implementation

Overview: Five Notch Road has become a significant corridor as the city continues to grow. With access to the North Augusta Greenway and several proposed developments, the impacts on the corridor will only increase over time. This has resulted in increased safety and multi-modal demands for this corridor. This plan proposes a holistic review of the operation of the road, including provision for pedestrian and bicycle uses and the challenges associated with improving the road. The projects will include a review of existing and potential safety conflicts, intersection redesign, potential widening and profile revisions, and recommendations for improved pedestrian and multi-modal accommodations. These recommended projects will be estimated and ranked.

Termini: The area for the study is the length of Five Notch Road from Georgia Avenue to I-20/Austin Graybill Road.

FUNDING SOURCE	NAPDD	TOTALS
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FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$20,000.00	\$20,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed project plans and estimates for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.5 – US 278/5th Street Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements related to recent traffic changes
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: With the recent closure of the Fifth Street Bridge to vehicle traffic, the city proposes to evaluate the effectiveness of the US278 intersection in and around US278. The project will review the operation of the intersection, access to and from local subdivisions and associated multi-use connections, and an evaluation of uses for the former Sand Pit Road Extension.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

TASK 5.6 – US 278/Martintown Road/Buena Vista Boulevard Intersection and Gateway Study

Purpose:

- Evaluate intersection for improvements
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

Overview: There have been previous proposals related to the US278/Martintown Road/Buena Vista Boulevard intersection. This project proposed to review previous concepts, propose any needed updates, include connection to multi-modal improvements, and an evaluation of aesthetic improvements at the intersection.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$40,000.00	\$40,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$50,000.00	\$50,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: North Augusta Planning and Development Department (NAPDD)

TASK 5.7 – SC 118 INTERSECTION ANALYSIS

Purpose:

- Evaluate the named intersections under present and future conditions along with current and future traffic volumes.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically mentioned intersections and any other critical intersections within the study area.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.

Overview: SC 118 (University Parkway) serves as a beltway around Aiken, SC providing access to the University of South Carolina Aiken, Aiken Regional Hospital, Trolley Run Station Subdivision and a slew of current and future commercial and residential developments. The state maintained road was not designed or constructed to meet the needs of adjacent properties and growing commuter traffic.

Aiken County desires to retain a consultant to analyze and seek solutions to improve the safety and function of the SC 118 intersections at Trolley Line Road (S-80), Trolley Run Boulevard (C-2655), and University Parkway (S-2131). This study will also develop strategies to address present and future development and improve the operational efficiency along SC 118.

Termini: The intersection analysis stretches about .250 miles beginning at Trolley Line Road (S-80) including the intersection at Trolley Run Boulevard (C-2655) and ending at University Parkway (S-2131).

FUNDING SOURCE	ACPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
ACPDD (SC PL Match)	\$10,000.00	\$10,000.00
City of Aiken (SC PL Match)	\$10,000.00	\$10,000.00
TOTAL	\$100,000.00	\$100,000.00

Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of- ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

TASK 5.8 – US 78 (Charleston Highway) Intersection Analysis

Project Area: The intersection analysis stretches approximately 2.2 miles beginning at Airco Boulevard (S-2018) to Old Tory Trail (S-1669) including the intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Overview: US 78 (Charleston Highway) is a primary arterial, which runs through the center of Aiken County. The extent of this study will examine the corridor and its intersections from Airco Boulevard to Old Tory Trail, a segment of approximately 2.2 miles. As a primary route connecting Aiken to Charleston, US 78 serves as a major freight route and evacuation route for the region. The corridor also provides access to Oakwood-Windsor Elementary School, which enrolls approximately 410 students and is the location of the Montmerenci Fire Department. This segment contains three primary intersections, which connect the corridor to Old Tory Trail, Montmorenci Road, Old Barnwell Road, and Old Dibble Road through Woodward Drive. The corridor also has two connectors to Woodward Drive. These intersections currently experience traffic issues as well as associated safety issues, which should be analyzed to determine what improvements should be made for the corridor to operate safely and efficiently.

Aiken County seeks to retain the services of a qualified traffic engineering consultant to analyze and formulate solutions to improve the function and safety of the US 78 intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

Project Goals:

- The current study will evaluate the US 78 (Charleston Hwy) intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507), and the various connections of Woodward Drive to US 78 including present and future conditions and capacity.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically described intersections and any other significant intersections within the study area.
- The level of service should be determined for each situation, as well as an evaluation of its operational and safety performance. Options for improvement of the intersection should be set forth to address, at a minimum: location, geometric changes, traffic control and signing improvements, signalization installation, and signal timing and phasing with reference to the existing street signals.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Evaluate current deficiencies and possible corrections, and recommend actions to protect, preserve, and expand intersections and segments.
- Provide real world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.
- Provide reliable cost estimates and funding mechanisms for all recommendations and options.

- Coordinate with the SCDOT, Office of Planning to determine whether a Feasibility Report is necessary for the proposed projects. Any required Feasibility Reports will be completed with the scope of this analysis.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

WORK ELEMENT 6 – PERFORMANCE-BASED PLANNING

TASK 6.1 - Performance-Based Planning

Purpose: PBPP refers to the application of performance management principles within the planning and programming processes of transportation agencies to achieve desired performance outcomes for the multimodal transportation system. PBPP attempts to ensure that transportation investment decisions are made – in both the long-term MTP and short-term TIP programming of projects – based on MPO goals and objectives for improving the overall transportation system. The work activities and products in this work element will be coordinated with Work Elements: 2.1- Community Outreach; 3.3- Transportation Surveys; Models and Analysis; 3.5- GIS Development and Applications; 4.1- Metropolitan Transportation Plan; 4.2- Congestion Management Process, 4.3- Intermodal Planning; and, 5.4- Transportation Improvement Program.

The FAST Act established performance measures in seven (7) areas:

1. Safety
2. Infrastructure Condition
3. Congestion Reduction
4. System Reliability
5. Freight Mobility and Economic Vitality
6. Environmental Sustainability
7. Reduced Project Delivery Delays

Furthermore, the FAST Act established performance measures for Public Transit, such as the Transit Asset Management Plan (49 USC Section 625) and the Public Transportation Agency Safety Plan (49 USC Section 5329).

Previous Work

1. ARTS staff worked with Richmond and Columbia Counties to identify traffic data and travel time data from the Intelligent Transportation System (ITS) and NPMRDS and HERE datasets.
2. ARTS staff worked with AT to identify transit system performance data that will be utilized to develop performance measures related to public transit operations.
3. Adoption of FY 2020 Safety Measures from GDOT and SCDOT.

FY 2024 Work Activities and Schedule: The ARTS MPO intends to develop a performance assessment process that encompasses the federally set performance metrics, performance measurements required as part of the CMP, and other, locally relevant performance metrics. The MPO's goal is to develop a system whereby projects will be directly evaluated to determine their effectiveness at meeting regional goals.

ACTIVITIES	EXPECTED COMPLETION DATE
1. State targets reported in baseline report from National Highway System (NHS) & FHWA.	October 2023
2. TAM Performance Measure elements added to TIP/MTP after 11/2023; adopted by CAC and TCC.	November 2023
3. Include TAM Performance Measure elements in TIP/MTP after 11/2023; adopted by PC.	November 2023
4. MPO executes updated planning agreements – SCDOT.	April - June 30, 2023
5. TAM - Submit Asset Inventory and Condition Report to NTD.	January 31, 2024
6. Pavement, Bridge, System Performance and Freight – MPO 4-year targets due to GDOT and SCDOT if necessary.	April - June 30, 2023
7. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 9/2023, adopted by CAC and TCC if necessary.	June 30, 2024
8. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 09/2023, adopted by PC if necessary.	June 30, 2024
9. Collection, editing and processing data for performance measures occurs concurrently with other deliverables: CMS, and Intersection and Traffic Crash Analysis Report.	Data collected throughout FY 2024
10. Collection and editing of data resources from Federal and state data. Dates subject to change based on data release dates. National Highway Performance Monitoring System (NHPMS) releases data around October for previous year.	Data collected throughout FY 2024
11. Yearly update of Performance Measures with 2050 MTP Goals and objectives. Develop draft Performance Measures Data Matrix, Methodology Summary Report.	February 2023
12. Coordinate and collaborate with FHWA, FTA, GDOT, SCDOT and ARTS MPO Committees methodology for data analysis and target setting process.	On-Going
13. Present GDOT and SCDOT Safety Measures and targets to ARTS MPO committees for approval and adoption by PC.	February 2023
14. Update documentation of Data collection methodology and final performance measures and targets in coordination with ARTS MPO committees, GDOT and SCDOT.	On-Going
15. Public review and comment of performance measures and targets.	As Needed
16. ARTS Traffic Safety Improvement Report Semi-Annual Update.	December 2023

Product(s): Updated Performance Measures and Goals Matrix for each transportation mode, highway, freight, public transit, bike and pedestrian, traffic safety and congestion.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$20,000.00		\$20,000.00
APDD (GA PL Match)	\$5,000.00		\$5,000.00
FHWA (SC PL)		\$9,600.00	\$9,600.00
ACPDD (SC PL Match)		\$2,400.00	\$2,400.00
TOTAL	\$25,000.00	\$12,000.00	\$37,000.00

WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM

TASK 7.1 - Transportation Improvement Program (TIP)

Purpose: Update the ARTS TIP in conformance with Federal regulations.

This work element involves the annual update of the TIP. The TIP covers a four-year programming period in the Georgia part of the study area and six years on the South Carolina side. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects. The TIP is developed with public input and is coordinated with other transportation providers. Documentation of the effort is submitted for review and adoption by ARTS committees and goes through a public involvement process.

Previous Work:

1. Development and amendment of the FY 2024-2027 TIP by June 30, 2023.
2. The ARTS TIP was updated based on amendments and administrative modifications during the previous fiscal year.

FY 2024 Work Activities and Schedule: TIP updates and amendments will be integrated with work element 6.1- Performance-Based Planning.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comments on FY 2024 – 2027 TIP Amendments	On-Going
2. Update List of Administrative Modification and Amendments to TIP	On-Going

Product(s):

1. Updated ARTS Transportation Improvement Program (TIP).
2. Updated GIS Interactive online map MTP/TIP Maps and GIS attribute database.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$40,000.00		\$40,000.00
APDD (GA PL Match)	\$10,000.00		\$10,000.00
FHWA (SC PL)	\$1,600.00	\$5,200.00	\$6,800.00
ACPDD (SC PL Match)	\$400.00	\$1,300.00	\$1,700.00
TOTAL	\$52,000.00	\$6,500.00	\$58,500.00

WORK ELEMENT 8 – PUBLIC TRANSIT /PARATRANSIT

TASK 8.1 - Program Support and Administration (44.21.00)

Purpose: To provide planning and administrative assistance to Augusta Transit (AT) and LSCOG (Lower Savannah Council of Governments). Under this work element, the MPO staff will aid AT and Best Friend Express (BFE) in preparing financial and operation reports required by the MAP 21/ FAST Act/ Bipartisan Infrastructure Law legislation. Assistance in the preparation of the National Transit Database (NTD) reports will also continue.

Additional administrative assistance will include: Preparing required certifications; Updating annual Title VI assurances; Providing an opportunity for public hearings on grant applications and fare/service changes; Processing procurements involving Federal and State funds; Assisting in planning for transit system capital investments that will lead to increased security for the transit system; Monitoring requirements of the grant process (e.g. labor certifications, third party contracting, bidding and award process); Developing the Georgia public transportation portion of the Unified Planning Work Program; and providing technical assistance on any transit-related issues facing AT.

LSCOG and their BFE staff will participate in the above-mentioned activities on behalf of their program and will also engage in employee training and education; participation in, and attendance at, all ARTS committees; community outreach and marketing events; multiple grant(s) development, writing, and grant administration; grant reporting; Disadvantaged Business Enterprise (DBE) reporting; procurement; service provider contracting and oversight

Previous Work

1. Grant management for continuing FTA Section 5310 Enhanced Mobility for the Elderly and Disabled persons for LSCOG.
2. Assisted with transit service area GIS mapping and geo-coding address matching.
3. Grant development for CARES Act and ARP to assist public transit.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Update the Annual Title VI Monitoring Report.	August 2023
2. Update socioeconomic demographic GIS data analysis for EJ.	July 2023 - March 2024
3. Conduct public meetings for review and comment period for Program of Projects (POP) related to grant applications and fare increases/service reduction, MTP & special studies.	As Needed
4. Assist in planning for transit system capital investments that will lead to increased security for the transit system.	As Needed
5. Develop UPWP and Georgia 5303 Grant Application.	October 31, 2023
6. Provide technical transit planning and grant management assistance related to Coordinated Human Services Transportation, ADA accessibility, transit service operational improvements, land use and transportation, transit-oriented development, and other issues.	As Needed
7. FY 2024 FTA 5303 Quarterly Reports to GDOT and SCDOT.	Oct, Jan, Apr, Jun
8. Facilitate MPO committee meetings for transit planning tasks.	Quarterly
9. Prepare split grant funding tables and assist with grant submission for 5307 and 5339 split allocations for AT and LSCOG.	January 31, - April 1, 2024
10. FY 2024 Invoices for Section 5310 Program sent from the MPO to Deanna Specialty Transportation for processing.	Monthly by the 10 th
11. Assist with POP and transit funding tables in TIP for AT and LSCOG.	September 30, 2023

ACTIVITIES	EXPECTED COMPLETION DATE
12. FTA Section 5307 Grant Application SC	November 2023
13. Semi-annual Disadvantaged Business Enterprise (DBE) Reporting for Urban Transit Services SC	Dec. & June 2023/2024
14. FTA Required Milestone Progress Reports (MPR) and Federal Financial Reports (FFR) Reporting for Grants in TrAMS SC	Annually
15. Quarterly Reporting for 5303 Planning Services SC	Quarterly
16. State Application to SCDOT for State Mass Transit Funds (SMTF) funding SC	March 30, 2024
17. Attendance and report presentation to all ARTS Committees SC	Quarterly
18. Applications for Funding to be used as Local Match SC	Annually
19. SCDOT Public Transportation Workshop	September 2024
20. Transportation Association of South Carolina (TASC) conference	Spring 2024
21. Attendance Georgia Transportation Association (GTA) Conference	November 2023
22. Triennial National Database Sampling – onboard counting of bus riders	Summer 2023
23. Attendance Zero Emission Bus Conference	Summer 2023
24. South Carolina Annual MPO/COG Workshop	TBD
25. National Transit Institute (NTI) webinars	On-Going
26. Assist with Program of Projects (POP) and transit funding tables	On-Going
27. Perform Transit Service Provider Contract Oversight	On-Going
28. LSCOG administration of FTA 5310 funding. Monthly ridership report and invoices submitted to the ARTS MPO.	Monthly

Product(s)

1. Grant administration activities for FTA Section 5310
2. Submission of a grant application for capital and operating assistance.
3. Preparation of the GA UPWP public transit elements.
4. Various Grant Applications and Funding Requests.
5. Various Monthly, Quarterly, and Annual Reports.
6. Attendance and presentation to all three ARTS Committees (each held bi-monthly).

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$42,164.00	\$0.00	\$42,164.00
GA DOT (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
APDD (SEC 5303 Match)	\$5,271.00	\$0.00	\$5,271.00
FTA (FHWA SC SEC 5303)	\$0.00	\$26,040.00	\$26,040.00
LSCOG (SEC 5303 Match)	\$0.00	\$6,510.00	\$6,510.00
TOTALS	\$52,706.00	\$32,550.00	\$85,256.00

TASK 8.2 – Metropolitan Transportation Planning (System Level) (44.23.01)

Purpose: Provide and/or create current data annually that is utilized in the MTP and Analysis. These data sets include Socioeconomic Data/Environmental Justice; Land Use Monitoring; Transportation Surveys, Models and Analysis; GIS Development and Application; Long Range Transit Planning; Performance-Based Planning; Congestion Management; Air Quality Issues; Public Administration; and Intermodal Planning. Community Outreach and Education are performed as part of this task to disseminate the new information. To successfully respond to public transit requirements for Transit Asset Management (TAM) Plans and Safety. To review the ten-year planning horizon for the BFE's transit development plan (TDP).

Previous Work

1. Developed framework for FTA Section 5310 Enhanced Mobility for seniors and Individuals with Disabilities which included service operation strategy, grant administration, and mobility management for travel training.
2. LSCOG assisted with the development and implementation of the FTA Section 5310 urban program for residents of Aiken County who are 60+ or a person with a disability.
3. Developed GIS mapping for address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Continue assessing the financial capability of AT and BFE and continue to secure other funding sources to implement recommendations from the COA.	On-Going
2. Staff tasks related to 2050 MTP Performance-Based Multimodal Plan Update – Socioeconomic data, GIS analysis, and mapping, community outreach, regional travel demand model for transit.	July 2023 – June 30, 2024
3. LSCOG Updates and Amendments to the MTP SC.	As needed
4. Participate in Performance-Based Planning for the Transit System.	On-Going
5. Enhancements to Public Transit	On-Going

Product(s):

1. ARTS will continue all task activities for FTA Section 5310 Enhance Mobility for Seniors and Individuals with Disabilities, service operation strategy, and regional Coordinated Human Services Transportation Framework.
2. 2050 MTP Performance-Based Multimodal Plan Update – socioeconomic data, land use development data collection and analysis, GIS analysis and mapping, community outreach, regional travel model for transit.
3. Corridor Plans – application of Land use and Access Management and Complete Streets policies to increase transit ridership and ADA safety
4. Performance Measures – Public Transit
5. GIS map and address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.
6. To review, study and assist August Transit in addressing transit-related issues. Issues include safety, bus shelter lighting, and ADA compliance.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (FHWA GA SEC 5303)	\$52,000.00	\$0.00	\$52,000.00
GA DOT (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
APDD (SEC 5303 Match)	\$6,500.00	\$0.00	\$6,500.00
FTA (FHWA SC SEC 5303)	\$0.00	\$2,000.00	\$2,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$500.00	\$500.00
TOTALS	\$65,000.00	\$2,500.00	\$67,500.00

TASK 8.3 - Short-Range Transportation Planning (44.24.00)

Purpose: To perform tasks that are immediate and are reviewed for implementation within the next 3-5 years. LSCOG staff will undertake their required short-range transit planning activities. This includes preparing the necessary operations reports, periodically evaluating the level of transit service, monitoring requirements of the grant process, preparing the annual update to the Title VI assurances, and assisting in the following year's UPWP.

FY 2024 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor, update and program grant funds for buses and/or vans for ADA complementary services including the purchase or lease of new transit vehicles accessible to and usable by individuals with disabilities, including individuals who use wheelchairs.	On-Going
2. Participate with ARTS/MPO in a review and update, if needed, of any Regional Human Services Coordination Plan	On-Going or as requested by the MPO
3. Marketing of any New or Revised Service	On-Going
4. Respond to Requests for Presentations to the Public or Agencies	On-Going
5. Attorney and Executive Director Signatures on Annual Certification & Assurances for FTA	March 2024
6. Capital Vehicle Acquisition Planning	February 2024
7. Updates to Transit Asset Management (TAM) Plan	June 2024
8. Safety and Planning Mandate	July 2023
9. Review the TDP for Possible Implementation of Previous Recommendations	On-Going
10. Submit transit system performance data reported to NTD.	October 2023
11. Annual NTD Report and Validation Response	January 2024

Product(s):

1. Annual Certifications and Assurances
2. TAM Plan Updates
3. Transit section of UPWP completed
4. Continued implementation of the Public Transit Agency Safety Plan (PTASP)
5. Annual NTD Report

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (SEC 5303)	\$60,000.00	\$0.00	\$60,000.00
GA DOT (SEC 5303 Match)	\$7,500.00	\$0.00	\$7,500.00

APDD (GA PL Match)	\$7,500.00	\$0.00	\$7,500.00
FTA (SEC 5303)	\$0.00	\$15,960.00	\$15,960.00
LSCOG (SEC 5303 Match)	\$0.00	\$3,990.00	\$3,990.00
TOTAL	\$75,000.00	\$19,950.00	\$94,950.00

TASK 8.4 - Transportation Improvement Program (44.25.00)

Purpose: LSCOG will participate with the ARTS MPO in the completion of the TIP and its updates; coordinate with the MPO for the split allocation letters for Section 5307 funding; assist with the additional programming of FTA Section 5339 and 5310.

Previous Work

1. Continued assessment of the financial capability of AT and secure other possible funding sources to implement recommendations from the COA.

FY 2024 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Prepare and submit to the ARTS MPO the annual updates to the TIP.	As Needed
2. Review SC STIP and follow up with APDD to make sure LSCOG programming has made it to SCDOT. Programming may include but is not limited to sections 5307, 5339, and 5310.	November 2023
3. Update the text in the TIP regarding the Program of Projects and Financial Plan for the BFE transit system.	On-going

Product(s):

1. Completed TIP document reviewed and adopted by the ARTS Committees.
2. SCDOT STIP reflecting accurate programming information for Aiken County Transit.

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agency: Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (FHWA GA SEC 5303)	\$35,200.00	\$0.00	\$35,200.00
GA DOT (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
APDD (SEC 5303 Match)	\$4,400.00	\$0.00	\$4,400.00
FTA (FHWA SC SEC 5303)	\$0.00	\$4,000.00	\$4,000.00
LSCOG (SEC 5303 Match)	\$0.00	\$1,000.00	\$1,000.00
TOTAL	\$44,000.00	\$5,000.00	\$49,000.00

UNFUNDED PROJECTS

Wrightsboro Road Corridor Study

Purpose: Perform a Corridor Study of Wrightsboro Road from Jimmie Dyess Parkway (Georgia State Route 383) to Appling Harlem Highway (Georgia State Route 47). The total length is approximately 11.7 miles (7.6 miles as Georgia State Route 223 and 4.1 miles as Columbia County Road 571). Approximately 8.6 miles lies within the ARTS metropolitan boundary with the remaining 3.1 miles outside of boundary. The portion of corridor between Jimmie Dyess Pkwy and Horizon South Pkwy is included in the ARTS Transportation Improvement Program (TIP) under P.I. No 0008348 for FY 2024-2025. The corridor study will be locally sponsored and managed by Columbia County and coordinated with Georgia Department of Transportation, City of Grovetown, and Augusta Regional Transportation Study.

Overview: The 2022 ARTS Growth Trends Report indicates a population increase of 75% in Columbia County over the past two decades (90,000 in 2010 to 156,000 in 2020) with the county responsible for over two-thirds of all growth in the ARTS metropolitan boundary. This population growth is expected to continue as Fort Gordon and other major employment centers continue to locate and expand in the region.

The Wrightsboro Road corridor serves volumes in the range of 6,000 to 16,500 vehicles a day. Future traffic and development growth over the next two decades is projected to reach over 20,000 vehicles a day over a majority of the corridor. The section of corridor under P.I. No 0008348 is expected to widen from 2 to 4 lanes. This study will help to identify the patterns and impacts of future growth to the corridor and confirm the need for widening anticipated in 0008348. The study will also help to establish a timeline for the implementation of additional short and long term improvements along the corridor.

General Scope of Work:

- Analyze existing conditions, such as field observations, collect traffic data, analyze existing capacity, safety analysis, and environmental screening;
- Perform a needs assessment by developing a vision for the corridor, anticipate future growth patterns, analyze future capacity, and identify corridor needs;
- Develop and test alternatives to reduce project costs, prepare concept layouts, and identify recommendations to include areas of limited access, restricted turn movement of intersections, and preferred intersection control;

Responsible Agency: Columbia County Engineering and Planning Services Divisions (CCBOC)

Proposed Funding Sources:

FUNDING SOURCE	CCBOC	TOTALS
	\$280,000.00	\$280,000.00
CCBOC (GA PL Match)	\$70,000.00	\$70,000.00
TOTAL	\$350,000.00	\$350,000.00

2055 Metropolitan Transportation Plan Update

The purpose of the MTP is to promote a safe and efficient transport system to serve future year transportation needs. Meeting this objective the MTP must be the result of a continuing, cooperative, and comprehensive (3C) transportation planning process. The MTP as a comprehensive performance-based multimodal transportation plan for the ARTS area documents and assesses multimodal transportation facilities, services, financial and policy needs for a 25 year period (2025 – 2055). FY 2024 work activities and schedule are presented below.

Previous Work:

1. Develop Scope 2055 MTP Scope of Services and RFQ – Jan/Feb 2023
2. ARTS Committees review of GAMPO Application – January 2023
3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. Submit Application and PC Resolution to GAMPO PL Committee – March 2023
6. March 2023 GAMPO Presentation/Award – June 2023
7. Augusta Commission Accept Grant – June 2023

FY 2024 Work Activities and Schedule:

1. Consultant Selection	October 2023
2. Augusta Commission Accept Consultant	November 2023
3. Task #1: Project Administration/Project Kick-Off	December 2023
4. Task #2: Public Involvement, Education and Outreach (Part 1)	January - February 2024
5. Task #3: Data Collection and Development	December 2023 – May 2024
6. Task #4: Public Involvement, Education and Outreach (Part 2)	June-August 2024
7. Task #5: Refine Goals, Objectives, and Measures of Effectiveness/Performance Indicators	August - September 2024
8. Task #6: Year 2055 Transportation Needs Assessment/Plan	September – October 2024
9. Task #7: Financial Resources and Feasibility Plan	September – October 2024
10. Task #8: Document Preparation, Draft 2055 MTP and Final 2055 MTP	October – December 2024

Proposed Funding Sources:

Responsible Agencies: Augusta Planning and Development Department (APDD)

FUNDING SOURCE	TOTALS
	\$280,000.00
APDD (GA PL Match)	\$70,000.00
TOTAL	\$350,000.00

**APPENDIX A
NOTICE OF CONTRACTORS
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

The AUGUSTA-RICHMOND COUNTY GOVERNMENT, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE AUGUSTA-RICHMOND COUNTY GOVERNMENT CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.

Authorized Official

Executive Director

Date

APPENDIX C

CERTIFICATION OF CONSULTANT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of **AUGUSTA REGIONAL TRANSPORTATION STUDY** whose address is **535 TELFAIR STREET SUITE 300, AUGUSTA, GA, 30901** and it is also certified that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **AUGUSTA REGIONAL TRANSPORTATION STUDY** certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Executive Director

APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: AUGUSTA REGIONAL TRANSPORTATION STUDY

Contract No. and Name: 2050 METROPOLITAN TRANSPORTATION PLAN (MTP) - FY 2024

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify / Company Identification Number

Signature of Authorized Officer or Agent

Date of Authorization

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

PI Number 0019898
Augusta TMA
PL Funds (FY2024)

Page 27 of 27
Revised 6/7/2019

AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 15.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000451 PLANNING GAMPO/GDOT Metropolitan Transportation Plan 2055

Augusta-Richmond County MPO/ARTS is tasked with compliance with the federally mandated 3C (cooperative, comprehensive, continuous) planning process to create a multimodal performance transportation plan for the ARTS region. This region is bi state and includes portions or all of the following jurisdictions: Columbia County, GA, Augusta-Richmond County, GA, Edgefield County, SC, and Aiken County, SC. The 2050 MTP was completed in September 2020. In order to reach compliance, the Metropolitan Transportation Plan (MTP) is updated every five (5) years and must meet the requirements of Moving Ahead for Progress in the 21st Century (MAP-21) Act, the Fixing America's Surface Transportation (FAST) Act and current federal guidance and regulations.

Federal match: Y/N: Yes \$270,000 Cash match (Y/N) : Yes \$70,000 Provided by Richmond County Contribution (Y/N): Yes \$80,000 Provided by Aiken County. The cash match has been proposed to be included in the 2024 budget.

EEO required (Y/N): No EEO Department Notified: No

Start Date: 09/01/2023

End Date: 09/30/2024

Submit Date: 08/29/2023

Department: 074

Planning and Zoning

Cash Match?

Y

Total Budgeted Amount: 430,000.00

Total Funding Agency:

360,000.00

Total Cash Match: 70,000.00

Sponsor: GM0013

US DOT

Sponsor Type: PT

Pass thru Federal

Purpose: 24

ARTS -MPO

Flow Thru ID: GM0006 GDOT

Contacts

Type	ID	Name	Phone
I	GMI023	Harris, Mariah	(706)821-1810

Approvals

Type	By	Date
FA	C. DELANEY	08/30/2023

Dept. Signature:

Grant Coordinator Signature:

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Finance Director

Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

Administrator

Date

AUGUSTA, GEORGIA
New Grant Proposal/Application

Item 15.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

May 8, 2023

Georgia Association of Metropolitan Planning Organizations (GAMPO) Board Members

Subject: March 2023 PL Funds Review Committee Meeting

Dear GAMPO Members:

The Department would like to thank you for conducting the PL Funds Review Committee Meeting that was held on March 27, 2023. This letter will serve as official correspondence from the Department acknowledging and highlighting the results of the March 27, 2023 meeting.

Listed below is the approved applications summary with the assigned Georgia Department of Transportation (GDOT) project identification number (P.I. No.) and cost summary.

- **Augusta Regional Transportation Study 2050 Metropolitan Transportation Plan (MTP):** Requested \$350,000 (\$280,000 federal, \$70,000 local) to update the 2050 Metropolitan Transportation Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019898**
- **Brunswick Area Transportation Study 2050 Metropolitan Transportation Plan (MTP):** Requested \$250,000 (\$200,000 federal, \$50,000 local) to update the 2050 Metropolitan Transportation Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019899**
- **Brunswick Area Transportation Study Regional Freight Plan:** Requested \$218,000 (\$174,400 federal, \$43,600 local) to update the Freight Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019900**
- **Gainesville-Hall 2050 Metropolitan Transportation Plan and Bicycle Pedestrian Plan:** Requested \$400,000 (\$320,000 federal, \$80,000 local) to update the 2050 Metropolitan Transportation Plan and update a Bicycle

March 2023 PL Funds Review Committee Meeting
May 8, 2023
Page 2 of 3

Pedestrian Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019901**

- **Hinesville Area Metropolitan Planning Organization 2050 Metropolitan Transportation Plan (MTP):** Requested \$250,000 (\$200,000 federal, \$50,000 local) to update the 2050 Metropolitan Transportation Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019902**
- **Macon Area Transportation Study 2050 Freight Plan:** Requested \$250,000 (\$200,000 federal, \$50,000 local) to update the 2050 Metropolitan Transportation Plan. The PL Funds Review Committee voted yes for approval of this application request. The GDOT project ID for this study is **P.I. No. 0019903**

The projects selected totaled \$1,718,000 (\$1,374,400 Federal; \$343,600 Local) based upon the submitted applications. As a reminder, any MPO that receives supplemental PL funding for planning studies utilizing consultant services must follow all standard applicable Federal, State and Local procurement procedures. Additionally, any MPO that receives supplemental PL funding will need to work with their respective GDOT transportation planner to execute the new separate PL planning study contract. An amendment is required to the respective MPO's Unified Planning Work Program (UPWP) placing the associated funds in the funded portion of the UPWP. This specific amendment can be completed administratively or through the respective MPO's standard UPWP amendment process.

The Augusta, Brunswick, Gainesville-Hall, Hinesville, and Macon Metropolitan Planning Organizations will need to provide progress status updates at the next GAMPO meeting in October 2023 and in writings to the Department prior to the upcoming meeting. This will enable the PL Funds Review Committee to thoroughly track progress, dollar amounts expended, and provide an effective oversight measure.

The Department looks forward to continue working with the GAMPO members and the MPOs in this process. If you have any additional questions, please feel free to contact Kayla Husted at khusted@dot.ga.gov.

March 2023 PL Funds Review Committee Meeting
May 8, 2023
Page 3 of 3

Sincerely,

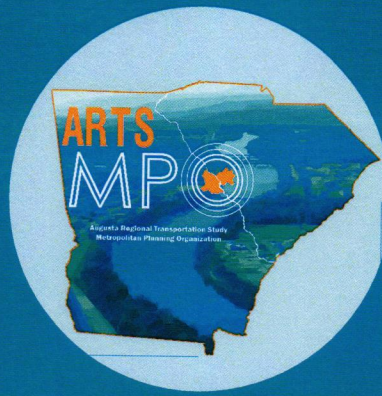
Matt Markham

Digitally signed by Matt
Markham
Date: 2023.05.08 16:19:10
-04'00'

Matt Markham
Deputy Director of Planning

MM: kh

cc: Ann-Marie Day, FHWA
Vivian Canizares, GDOT Planning
Kelly Gwin, GDOT Planning
Habte Kassa, GDOT Planning



Unified Planning Work Program

FY 2024

Prepared By:

Augusta Planning & Development Department
Carla Delaney, Director

Augusta
GEORGIA

In Cooperation With:

Aiken County, Edgefield County, and Columbia County
Federal Transit Administration
Federal Highway Administration
Georgia Department of Transportation
South Carolina Department of Transportation

<https://www.augustaga.gov/680/ARTS-Metropolitan-Planning-Organization>

Adopted March 16, 2023
Amended May 18, 2023

WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING

TASK 4.1 – Metropolitan Transportation Plan

Purpose: Maintain updates of the ARTS MTP per transportation planning regulations.

The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach, 3.3 Transportation Surveys, Model and Analysis, 3.5 - GIS Development and Applications, 4.2 - Congestion Management Process, 4.3- Intermodal Planning, and 6.1- Performance-Based Planning.

Previous Work:

1. Updating ARTS 2050 MTP based on amendments, performance targets, financial constraint analysis, and newly identified transportation projects and programs.
2. Procured consultant began updating the 2055 MTP based on recommendations in special studies such as corridor plans, and public transit plans completed during FY 2020 through FY 2023.
3. Staff continued to develop a regional transportation system GIS database to support all transportation planning work tasks.

FY 2024 Work Activities and Schedule: Any updates and amendments to the 2050 MTP for new transportation projects and/or funding will be considered at the appropriate time during FY 2024. The completion dates in the table below represent dates presented to ARTS PC for approval or adoption.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updates and amendments to the 2050 MTP for new transportation projects, Program of Projects (POP), funding and performance measures, and targets.	As Needed
2. Update Performance Measures to align with 2050 MTP Goals and Objectives.	As Needed
3. Update List of Amendments and Administrative Modifications to MTP.	As Needed
4. Identify stakeholders with bicycle/active transportation interests.	On-Going
5. 2050 MTP Update – Public Meetings and coordination of outreach and engagement activities	As Needed
6. Public notices of outreach activities related to amendments of the ARTS 2050 MTP Update	As Needed
7. Begin preparing for the 2055 MTP update	On-Going

2055 Metropolitan Transportation Plan Update

The purpose of the MTP is to promote a safe and efficient transport system to serve future year transportation needs. Meeting this objective the MTP must be the result of a continuing, cooperative, and comprehensive (3C) transportation planning process. The MTP as a comprehensive performance-based multimodal transportation plan for the ARTS area documents and assesses multimodal transportation facilities, services, financial and policy needs for a 25 year period (2025 – 2055). FY 2024 work activities and schedule are presented below.

Previous Work:

1. Develop Scope 2055 MTP Scope of Services and RFQ – Jan/Feb 2023
2. ARTS Committees review of GAMPO Application – January 2023

3. MPO Partner/GDOT/FHWA Application Review – February 2023
4. ARTS Committees approval of GAMPO Application – March 2023
5. Submit Application and PC Resolution to GAMPO PL Committee – March 2023
6. March 2023 GAMPO Presentation/Award – June 2023
7. Augusta Commission Accept Grant – June 2023

FY 2024 Work Activities and Schedule:

1. Consultant Selection	October 2023
2. Augusta Commission Accept Consultant	November 2023
3. Task #1: Project Administration/Project Kick-Off	December 2023
4. Task #2: Public Involvement, Education and Outreach (Part 1)	January - February 2024
5. Task #3: Data Collection and Development	December 2023 – May 2024
6. Task #4: Public Involvement, Education and Outreach (Part 2)	June-August 2024
7. Task #5: Refine Goals, Objectives, and Measures of Effectiveness/Performance Indicators	August - September 2024
8. Task #6: Year 2055 Transportation Needs Assessment/Plan	September – October 2024
9. Task #7: Financial Resources and Feasibility Plan	September – October 2024
10. Task #8: Document Preparation, Draft 2055 MTP and Final 2055 MTP	October – December 2024

Proposed Funding Sources:

Responsible Agencies: Augusta Planning and Development Department (APDD)

Work Schedule: July 1, 2023- June 30, 2024

COST ESTIMATES AND PROPOSED FUNDING SOURCES

Responsible Agencies: Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

FUNDING SOURCE	APDD	ACPDD	TOTALS
FHWA (GA PL)	\$36,000.00		\$36,000.00
APDD (GA PL Match)	\$9,000.00		\$9,000.00
FHWA (SC PL)	\$800.00	\$4,800.00	\$5,600.00
ACPDD (SC PL Match)	\$200.00	\$1,200.00	\$1,400.00
FHWA (GA PL) – GAMPO	\$280,000.00		\$280,000.00
APDD (GA PL Match) – GAMPO	\$70,000.00		\$70,000.00
TOTAL	\$396,000.00	\$6,000.00	\$402,000.00

FY 2024 UPWP BUDGET
Figure 3 - FY 2024 UPWP Budget

FIGURE 3 ARTS FY 2024 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 5/18/2023	AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT										COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		TOTAL	
	FHWA GA PL		APDD MATCH	FWHA SC PL		ACPD MATCH	FTA SEC 5303 FUNDS	SEC 5303 GA STATE MATCH	SEC 5303 APDD MATCH	CBOC MATCH		FWHA SC PL		ACPD MATCH	FTA SEC 5303 SC PL	LSCOG MATCH	SEC 5303 MATCH	FHWA SC PL		NAPDD MATCH
1.1 Program Coordination/Administration	\$48,000.00	\$12,000.00		\$6,000.00	\$1,500.00	\$	\$	\$	\$	\$	\$	\$	\$	\$11,250.00	\$	\$	\$	\$	\$	\$123,750.00
1.2 Training/Employee Education	\$37,600.00	\$9,400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$1,500.00	\$	\$	\$	\$	\$	\$54,500.00
1.3 UPWP	\$22,073.33	\$5,518.33		\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$	\$500.00	\$	\$	\$	\$	\$	\$31,091.66
Subtotal: Program Administration	\$107,673.33	\$26,918.33		\$6,800.00	\$1,700.00	\$	\$	\$	\$	\$	\$	\$	\$	\$3,250.00	\$	\$	\$	\$	\$	\$209,341.66
2.1 Community Outreach / Education	\$29,600.00	\$7,400.00		\$2,000.00	\$500.00	\$	\$	\$	\$	\$	\$	\$	\$	\$1,250.00	\$	\$	\$	\$	\$	\$45,750.00
Subtotal: Public Involvement	\$29,600.00	\$7,400.00		\$2,000.00	\$500.00	\$	\$	\$	\$	\$	\$	\$	\$	\$1,250.00	\$	\$	\$	\$	\$	\$45,750.00
3.1 Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00		\$1,200.00	\$300.00	\$	\$	\$	\$	\$	\$	\$	\$	\$600.00	\$	\$	\$	\$	\$	\$34,500.00
3.2 Land Use Monitoring	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$1,300.00	\$	\$	\$	\$	\$	\$31,500.00
3.3 Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00		\$400.00	\$100.00	\$	\$	\$	\$	\$	\$	\$	\$	\$600.00	\$	\$	\$	\$	\$	\$38,500.00
3.4 Environmental Justice / Title VI	\$20,000.00	\$5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$600.00	\$	\$	\$	\$	\$	\$38,000.00
3.5 GIS Development & Applications	\$28,000.00	\$7,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$10,000.00	\$	\$	\$	\$	\$	\$85,000.00
Subtotal: Data Collection/ Analysis	\$120,000.00	\$30,000.00		\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$	\$	\$	\$	\$	\$217,500.00
4.1 Metropolitan Transportation Plan	\$36,000.00	\$9,000.00		\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$	\$1,700.00	\$	\$	\$	\$	\$	\$52,000.00
4.2 Congestion Management	\$32,000.00	\$8,000.00		\$800.00	\$200.00	\$	\$	\$	\$	\$	\$	\$	\$	\$800.00	\$	\$	\$	\$	\$	\$45,000.00
4.3 Intermodal Planning	\$36,000.00	\$9,000.00		\$400.00	\$100.00	\$	\$	\$	\$	\$	\$	\$	\$	\$800.00	\$	\$	\$	\$	\$	\$49,500.00
4.4 Air Quality Issues	\$20,000.00	\$5,000.00		\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$900.00	\$	\$	\$	\$	\$	\$31,500.00
4.5 Bike and Pedestrian Plan Update	\$28,000.00	\$7,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$35,000.00
4.6 Complete Streets	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$0.00
Subtotal: Transportation System Planning	\$152,000.00	\$38,000.00		\$3,600.00	\$900.00	\$	\$	\$	\$	\$	\$	\$	\$	\$3,700.00	\$	\$	\$	\$	\$	\$213,000.00
5.1 Georgia Avenue Traffic Calming and Pedestrian Access	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$50,000.00
5.2 North Augusta Unified Transportation Plan	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$100,000.00
5.3 Aiken County Urbanized Area Bicycle Pedestrian Plan Update	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$40,000.00	\$	\$	\$	\$	\$	\$200,000.00
5.4 Five Notch Corridor Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$200,000.00
5.5 US 278/5th Street Intersection and Gateway Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$100,000.00
5.6 US 278/Martintown Road/Buena Vista Boulevard Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$50,000.00
5.7 SC 118 Intersection Analysis	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$20,000.00	\$	\$	\$	\$	\$	\$100,000.00
5.8 US 78 (Charleston Highway) Intersection Analysis	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$40,000.00	\$	\$	\$	\$	\$	\$200,000.00
Subtotal: Special Transportation Studies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$100,000.00	\$	\$	\$	\$	\$	\$880,000.00
6.1 Performance Based Planning	\$20,000.00	\$5,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$	\$	\$	\$	\$	\$37,000.00
Subtotal: Performance Based Planning	\$20,000.00	\$5,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$2,400.00	\$	\$	\$	\$	\$	\$37,000.00
7.1 Transportation Improvement Program	\$40,000.00	\$10,000.00		\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$5,200.00	\$	\$	\$	\$	\$	\$58,500.00
Subtotal: Transportation Improvement Program	\$40,000.00	\$10,000.00		\$1,600.00	\$400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$5,200.00	\$	\$	\$	\$	\$	\$58,500.00
8.1 Program Support and Administration	\$	\$	\$	\$	\$	\$41,164.00	\$5,145.50	\$5,145.50	\$	\$	\$	\$	\$	\$26,040.00	\$6,510.00	\$	\$	\$	\$	\$84,005.00
8.2 Long-Range Transportation Planning	\$	\$	\$	\$	\$	\$52,000.00	\$6,500.00	\$6,500.00	\$	\$	\$	\$	\$	\$	\$500.00	\$	\$	\$	\$	\$67,500.00
8.3 Short-Range Transportation Planning	\$	\$	\$	\$	\$	\$60,000.00	\$7,500.00	\$7,500.00	\$	\$	\$	\$	\$	\$	\$15,960.00	\$	\$	\$	\$	\$94,950.00
8.4 Transportation Improvement Program	\$	\$	\$	\$	\$	\$35,200.00	\$4,400.00	\$4,400.00	\$	\$	\$	\$	\$	\$	\$1,000.00	\$	\$	\$	\$	\$49,000.00
Subtotal: Public Transit/Paratransit	\$	\$	\$	\$	\$	\$188,364.00	\$23,545.50	\$23,545.50	\$	\$	\$	\$	\$	\$	\$48,000.00	\$12,000.00	\$	\$	\$	\$285,455.00
SUBTOTAL: FY 2024 MPO PL & Local Match	\$469,273.33	\$117,318.33		\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$	\$	\$	\$	\$	\$540,000.00	\$135,000.00	\$48,000.00	\$12,000.00	\$280,000.00	\$100,000.00	\$1,956,546.66
4.1 Metropolitan Transportation Plan	\$280,000.00	\$70,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$300,000.00
4.3 GAMPO PL 0019245-PLN Regional Freight Plan Update	\$240,000.00	\$60,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$300,000.00
4.5 GAMPO PL 0018099-PLN 2022 Bike and Pedestrian Plan	\$240,000.00	\$60,000.00		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$300,000.00
4.6 Y410 FUNDING - Complete Streets Funding	\$12,418.20	\$3,938.98		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$12,512.18
SUBTOTAL: FY 2024 GAMPO PL & Local Match	\$772,418.20	\$190,093.98		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$962,512.18
N/A Wrightsboro Road Corridor Study	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$350,000.00
SUBTOTAL: FY 2024 UNFUNDED PROJECTS	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$350,000.00
GRAND TOTAL: FY 2024 MPO PL & Local Match w/ FY 2024 GAMPO PL & Local Match and Unfunded Projects	#####	\$307,412.31		\$15,600.00	\$3,900.00	\$188,364.00	\$23,545.50	\$23,545.50	\$	\$	\$	\$	\$	\$540,000.00	\$135,000.00	\$48,000.00	\$12,000.00	\$280,000.00	\$100,000.00	\$3,269,058.84



Public Services Committee Meeting

Meeting Date: October 31, 2023: 1:00 PM

Motion to approve and execute the 2055 Metropolitan Transportation Plan (MTP) Update Funding Contract from the Georgia Department of Transportation (GDOT)

Department:	Planning and Development
Presenter:	Carla Delaney or Department Designee
Caption:	Motion to approve and execute the 2055 Metropolitan Transportation Plan (MTP) Update Funding Contract from the Georgia Department of Transportation (GDOT)
Background:	The Augusta Regional Transportation Study (ARTS) consists of Aiken, Augusta, Columbia, and Edgefield Counties. Every five (5) years the Metropolitan Planning Organization (MPO) must complete the Metropolitan Transportation Plan (MTP). The last plan was completed in September 2020.
Analysis:	Each Metropolitan Planning Organization (MPO) must prepare a Metropolitan Transportation Plan (MTP), in accordance with 49 USC 5303 (i), to accomplish the objectives outlined by the MPO, the state, and the public transportation providers with respect to the development of the metropolitan area's transportation network. This plan must identify, how the metropolitan area will manage and operate a multi-modal transportation system (including transit, highway, bicycle, pedestrian, and accessible transportation) to meet the region, economic, transportation, development, and sustainability goals - among others - for a 20+year planning horizon, while remaining fiscally constrained.
Financial Impact:	The \$280,000.00 is a grant that requires a local match of up to \$70,000.00. Planning and Development has incorporated the match into its annual budget 2023 and proposed 2024 budget.
Alternatives:	Noncompliance with the Federal Transit Administration (FTA) requirement.
Recommendation:	Motion to approve and execute the 2055 Metropolitan Transportation Plan (MTP) Update Funding Contract from the Georgia Department of Transportation (GDOT).

Funds are available in The \$280,000.00 is a grant that requires a local match of up to \$70,000.00.
the following accounts: The administrator's office approved the local match on September 5, 2023.
Will budget in org key 220016309.

REVIEWED AND
APPROVED BY:

N/A

**Meeting Name: Public Services**

Meeting Date: October 31, 2023

Item Name: 5339 FTA Grant Award

Department: Augusta Transit**Presenter:** Sharon Dottery**Caption:** A motion to approve the Sec. 5339 Augusta Transit grant application between the Federal Transit Administration (FTA) and Augusta, Georgia.**Background:** Augusta Transit (AT) has been awarded \$224,182 to purchase the following capital items, Acquire Mobile Surveillance/Security Equipment, and Miscellaneous Equipment.**Analysis:** The approval of this grant application will allow Augusta Public Transit to continue to provide transportation service to Citizens of Augusta-Richmond County in a more efficient manner.**Financial Impact:** The funding for this application is 80% Federal \$179,345 and 20% Local \$44,837. The allocated funding breakdown is:

<u>Funding Source</u>	<u>Total</u>	<u>Split</u>	<u>Federal</u>	<u>Local</u>
FTA Grant GA-2023-035-00	\$224,182	80/20	\$179,345	\$44,837

Alternatives: 1). Approve the awarded grant so that projects for Augusta Transit can move forward.
2). If you do not approve this grant, APT will lose the money.**Recommendation:** Approve the submission of this grant application.**Funds are available in the following accounts:** Org key 547091229 in 2024 budget**REVIEWED** N/A
AND
APPROVED BY:

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Award

Federal Award Identification Number (FAIN)	GA-2023-035-00
Temporary Application Number	2016-2023-3
Award Name	FFY2020 5339 Bus and Bus Facilities Grant
Award Status	Obligated / Ready for Execution
Award Budget Number	0

Period of Performance Start Date	9/15/2023	
Original Period of Performance End Date	3/30/2030	
Current Period of Performance End Date	3/30/2030	Revision #: 0

Budget Period Start Date	9/15/2023
Budget Period End Date	3/30/2030

Part 1: Recipient Information

Name: AUGUSTA-RICHMOND COUNTY GOVERNMENT

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
2016	City	AUGUSTA RICHMOND COUNTY GEORGIA	ZH93N1J4TBE8	073438418

Location Type	Address	City	State	Zip
Headquarters	535 TELFAIR ST	AUGUSTA	GA	30901
Physical Address	535 TELFAIR ST	AUGUSTA	GA	30901
Mailing Address	DONNA WILLIAMS	AUGUSTA	GA	30901

Union Information

Union Name	NONE
Address 1	

Address 2

City

State

Zipcode

Contact Name NONE

Telephone

Fax

E-mail

Website

Part 2: Award Information

Title: FFY2020 5339 Bus and Bus Facilities Grant

FAIN	Award Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
GA-2023-035-00	Obligated / Ready for Execution	Grant	Region 4	9/13/2023	9/13/2023	No

Award Executive Summary

This FY2020 application is to request 5339 Formula Funds apportioned to the UZA(s)130000 and 139540 in the amount of \$179,345 (these funds are due to lapse September 30, 2023), Nonfederal share is \$44,837 from Local government. This application utilizes funding for security equipment, and miscellaneous bus support equipment. The security equipment will be purchased for the Transfer Facility.

The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

The Recipient or Sub-recipient (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list.

In addition to FTAs Buy America Act, which requires that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States (49 U.S.C. 5323(j)(1)), the Build America, Buy America Act (BABA) (Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTAs Master Agreement Section 15. The BABA requirement applies to this grant, in addition to the Buy America Act, except to the extent a waiver of either requirements may apply.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

The purpose of this grant is to support Transits efforts in improving the ridership experience by updating security equipment and purchasing miscellaneous bus support equipment.

Activities to be performed:

Funds will be used to purchase/acquire new bus support equipment, including security equipment, and replacing outdated equipment.

Expected outcomes:

The improvements to security, and additional equipment will improve transits ridership experience by making them feel safe, comfortable with their ride.

Intended beneficiaries:

Transit ridership and future transit riders.

Subrecipient Activities:

N/A

Award Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Sharon	Dottery	Transit Director	sdottery@augustaga.gov	(706) 821-1818
	elizabeth.orr@dot.gov	Community Planner		
	gabrielle.gusmerotti@dot.gov	General Engineer		

Award Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$179,345
Local			\$44,837
Local/In-Kind			\$0
State			\$0

State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$224,182

Award Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
GA-2023-035-01-00	113-00 BUS - STATION/STOPS/TERMINALS (113-A1)	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	11.32.07 ACQUIRE - SURVEIL/ SECURITY EQUIP	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	114-00 BUS: SUPPORT EQUIP AND FACILITIES (114-A2)	\$115,655.00	\$28,914.00	\$144,569.00	0
GA-2023-035-01-00	11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$115,655.00	\$28,914.00	\$144,569.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Sources of Federal Financial Assistance

PO Number	Project Number	Scope Name	Scope Number	Scope Suffix	UZA Code	Area Name	Account Class Code	FPC	Description	Amendment Amount	Cumulative Amount
GA-34-0058	GA-2023-035-01-00	BUS: SUPPORT EQUIP AND FACILITIES	114-00 (114)	A2	139540	Augusta-Richmond County, GA-SC	2020.25.34.BF.2	00	Bus Form - Formula Allocation	\$115,655	\$115,655
GA-34-0058	GA-2023-035-01-00	BUS - STATION/STOPS/TERMINALS	113-00 (113)	A1	139540	Augusta-Richmond County, GA-SC	2020.25.34.BF.2	00	Bus Form - Formula Allocation	\$63,690	\$63,690

Part 3: Project Information

Project Title: FY2019 and FY2020 5339 Bus and Bus Facilities Grant

Project Number	Temporary Project Number	Date Created	Start Date	End Date
GA-2023-035-01-00	2016-2023-3-P1	9/13/2023	1/1/2024	12/31/2025

Project Description

This project contains two (2)ALIs to aid and assist Augusta Transit in its operations. The funds will be used for capital purchases for surveillance and security. All purchases will be separate contracts. The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Project Benefits

The improvements to the security system, and purchasing of miscellaneous bus support equipment will improve transit's ridership experience by making them feel safe, comfortable with their ride.

Additional Information

Augusta Transit strives to enhance its image in the community and provide safe, efficient, and reliable transportation service. By working to improve the correlation between service levels and current demand, service should increase.

Location Description

Augusta Transit is located at 2844 Regency Boulevard, Augusta GA 30904. The Operations and Maintenance facility has forty parking spaces for buses with potential future expansion. The facility holds 2 buildings (Building A &B) designed for all buses maintenance services, operations, and administration functions.

Building A has two areas. Area A-A is dedicated to maintenance containing work areas, storage, shop, and a chassis wash/gas bay. Area A-B is dedicated to support the administrative functions. It has 20 office spaces which includes management offices, human resources, dispatch room, training room, flex offices and two large meeting rooms.

Building B is dedicated for the buses wash with a storage room, lube room, mechanical/electrical room and a 76-foot wash bay. Building Square Footage: Building A: 25,160 SF; Building B: 6,796 SF; Building B – Canopy area: 2,220 SF; TOTAL: 34,176 SF. There are 80 employee parking spaces, 4 visitor parking spaces and 6 handicap parking spaces for a total of 90 parking stalls and the lot is 4.9 acres in size.

Project Location (Urbanized Areas)

UZA Code	Area Name
130000	Georgia
139540	Augusta-Richmond County, GA-SC

Congressional District Information

State	District	Representative
Georgia	12	Rick W. Allen

Program Plan Information

STIP/TIP

Date: 5/18/2023

Description: The current TIP was adopted by the Policy Committee and amended May 18, 2023. Augusta Transit starts on page 150 - 172.

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$179,345
Local			\$44,837
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$224,182

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
GA-2023-035-01-00	113-00 BUS - STATION/STOPS/TERMINALS (113-A1)	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	11.32.07 ACQUIRE - SURVEIL/ SECURITY EQUIP	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	114-00 BUS: SUPPORT EQUIP AND FACILITIES (114-A2)	\$115,655.00	\$28,914.00	\$144,569.00	0
GA-2023-035-01-00	11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$115,655.00	\$28,914.00	\$144,569.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.20 - ACQUIRE - MISC SUPPORT EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Acquire various equipment for the Administration/Bus Maintenance Facility and Transfer Facility. The agency Augusta Transit does not anticipate the purchase of items over \$5,000 in value at this time. Any items with value over \$5,000 identified during the execution of the activities under this ALI will be included via budget revision (actual value and useful life).

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$115,655
Local			\$28,914
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$144,569

Milestone Name	Est. Completion Date	Description
RFP/ITB	1/1/2024	RFP/ITB written bid submitted.
Start Date	4/30/2024	Bid awarded.
End Date	12/31/2025	Project complete.

Budget Activity Line Item: 11.32.07 - ACQUIRE - SURVEIL/SECURITY EQUIP

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.07	ACQUIRE - SURVEIL/SECURITY EQUIP	ACQUISITION - BUS STATIONS/TERMINALS	8

Extended Budget Description

Purchase cameras and other security related items to be used in the Transit facilities, and main transfer point. The useful life of the cameras is 10 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$63,690
Local			\$15,923
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$79,613

Milestone Name	Est. Completion Date	Description
RFP/ITB	1/2/2024	This line activity item will be used to purchase security equipment at Transit facilities with a life expectancy of 10 years.
Start Date	4/30/2024	Begin purchasing equipment.
End Date	12/31/2025	Project closeout.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.07	ACQUIRE - SURVEIL/	8	\$63,690.00	\$79,613.00

SECURITY
EQUIP**Finding: Class II(c) - Categorical Exclusions (C-List)****Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$115,655.00	\$144,569.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments**Application Review Comments**

Comment By Elizabeth Orr

Comment Type	Application Details
Date	9/14/2023
Comment	<p>1. Please revise application Title and Executive Summary to only reflect FFY20 funding.</p> <p>2. Please revise application budget and reduce 5339 funding by \$2 to match available lapsing balance.</p> <p>3. Executive summary, please identify the connection between proposed activities in the TrAMS application and the capital project for Augusta's facility references in the Lower Savannah COG release letter.</p> <p>4. For now, please include the following statement in the Executive Summary of TrAMS applications: In addition to FTAs Buy America Act, which requires that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States (49 U.S.C. 5323(j)(1)), the Build America, Buy America Act (BABA) (</p>

Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTAs Master Agreement Section 15. The BABA requirement applies to this grant, in addition to the Buy America Act, except to the extent a waiver of either requirements may apply.

5. Period of Performance, please revised to the next 3/30,5-years after the latest milestone date.

Comment By Elizabeth Orr

Comment Type	Application Details
Date	9/14/2023
Comment	<p>Recommend including in executive summary instead:</p> <ol style="list-style-type: none"> 1. The Recipient or Sub-recipient (when applicable)will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance). - Please include below statement in executive summary as well: 2. The Recipient or Sub-recipient (when applicable)will ensure contractors procured will not be on the FTA Suspension and Debarment list. 3. Please clarify is 10 year useful life is for security cameras.

Application Review Comments

Comment By Elizabeth Orr

Comment Type	Pre-Award Manager Returns Application
Date	9/14/2023
Comment	

Part 6: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-30)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(30), <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and

(3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: AUGUSTA-RICHMOND COUNTY GOVERNMENT

Recipient ID: 2016

UEI: ZH93N1J4TBE8

DUNS: 073438418

Award Information

Federal Award Identification Number: GA-2023-035-00

Award Name: FFY2020 5339 Bus and Bus Facilities Grant

Award Start Date: 9/15/2023

Original Award End Date: 3/30/2030

Current Award End Date: 3/30/2030

Award Executive Summary: This FY2020 application is to request 5339 Formula Funds apportioned to the UZA(s) 130000 and 139540 in the amount of \$179,345 (these funds are due to lapse September 30, 2023), Nonfederal share is \$44,837 from Local government. This application utilizes funding for security equipment, and miscellaneous bus support equipment. The security equipment will be purchased for the Transfer Facility.

The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

The Recipient or Sub-recipient (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list.

In addition to FTAs Buy America Act, which requires that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States (49 U.S.C. 5323(j)(1)), the Build America, Buy America Act (BABA) (Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTAs Master Agreement Section 15. The BABA requirement applies to this grant, in addition to the Buy America Act, except to the extent a waiver of either requirements may apply.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

Award Budget

Total Award Budget: \$224,182.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$179,345.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$44,837.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$179,345.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$44,837.00

Award Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$179,345
Local			\$44,837
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$224,182

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

DOL Decision: DOL Concur - Certified

DOL Review Date: 9/15/2023

DOL Certification Date: 9/15/2023

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:
Yvette Taylor
Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info: yvette.taylor@dot.gov
Award Date: 9/15/2023

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

AUGUSTA-RICHMOND COUNTY GOVERNMENT

AUGUSTA, GEORGIA

New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000460 TRANSIT FY2020 5339 BUS AND BUS FACILITIES CAPITAL GRANT
 REQUESTING CAPITAL GRANT FROM THE FEDERAL TRANSIT ADMINISTRATION FOR THE FOLLOWING: ACQUIRE
 MOBILE SRUV/SECURITY EQUIP, MISCELLANEOUS EQUIPMENT, Local match 20% on Capital project: \$44,837.00 EEO
 required (Y/N): No. EEO Department Notified: No.

Start Date: 01/01/2024 **End Date:** 12/31/2025
Submit Date: 09/21/2023 **Department:** 091 Transit **Cash Match?** Y
Total Budgeted Amount: 224,182.00 **Total Funding Agency:** 179,345.00 **Total Cash Match:** 44,837.00

Sponsor: GM0005 Fed Transit Adm
Sponsor Type: F Federal
Purpose: 20 Public Transit

Flow Thru ID:

Contacts			
Type	ID	Name	Phone
I	GMI015	Dottery, Sharon	(706)821-1818

Approvals			
Type	By	Date	
FA	S. DOTTERY	09/21/2023	Dept. Signature: <u>Sharon Dottery</u> Grant Coordinator Signature: <u>AVIT @ 10/23/2023</u>

1.) I have reviewed the Grant application and enclosed materials and:

- ☒ Find the grant/award to be feasible to the needs of Augusta Richmond County
- ☐ Deny the request

Donna Williams 10-23-2023
 Finance Director Date

2.) I have reviewed the Grant application and enclosed materials and:

- ☒ Approve the Department Agency to move forward with the application
- ☐ Deny the request

Shouse 10/23/23
 Administrator Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	GA-2023-035-00
Temporary Application Number	2016-2023-3
Award Name	FFY2020 5339 Bus and Bus Facilities Grant
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A
Original Period of Performance End Date	3/30/2030
Current Period of Performance End Date	N/A Revision #: N/A

Budget Period Start Date	N/A
Budget Period End Date	3/30/2030

Part 1: Recipient Information

Name: AUGUSTA-RICHMOND COUNTY GOVERNMENT

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
2016	City	AUGUSTA RICHMOND COUNTY GEORGIA	ZH93N1J4TBE8	073438418

Location Type	Address	City	State	Zip
Headquarters	535 TELFAIR ST	AUGUSTA	GA	30901
Physical Address	535 TELFAIR ST	AUGUSTA	GA	30901
Mailing Address	DONNA WILLIAMS	AUGUSTA	GA	30901

Union Information

Union Name	NONE
Address 1	

Address 2

City

State

Zipcode

Contact Name NONE

Telephone

Fax

E-mail

Website

Part 2: Application Information

Title: FFY2020 5339 Bus and Bus Facilities Grant

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
GA-2023-035-00	Final Concurrence / Reservation	Grant	Region 4	9/13/2023	9/13/2023	No

Application Executive Summary

This FY2020 application is to request 5339 Formula Funds apportioned to the UZA(s)130000 and 139540 in the amount of \$179,345 (these funds are due to lapse September 30, 2023), Nonfederal share is \$44,837 from Local government. This application utilizes funding for security equipment, and miscellaneous bus support equipment. The security equipment will be purchased for the Transfer Facility.

The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

The Recipient or Sub-recipient (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list.

In addition to FTAs Buy America Act, which requires that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States (49 U.S.C. 5323(j)(1)), the Build America, Buy America Act (BABA) (Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTAs Master Agreement Section 15. The BABA requirement applies to this grant, in addition to the Buy America Act, except to the extent a waiver of either requirements may apply.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Description

Purpose

The purpose of this grant is to support Transits efforts in improving the ridership experience by updating security equipment and purchasing miscellaneous bus support equipment.

Activities to be performed:

Funds will be used to purchase/acquire new bus support equipment, including security equipment, and replacing outdated equipment.

Expected outcomes:

The improvements to security, and additional equipment will improve transits ridership experience by making them feel safe, comfortable with their ride.

Intended beneficiaries:

Transit ridership and future transit riders.

Subrecipient Activities:

N/A

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Sharon	Dottery	Transit Director	sdottery@augustaga.gov	(706) 821-1818
	elizabeth.orr@dot.gov	Community Planner		
	gabrielle.gusmerotti@dot.gov	General Engineer		

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$179,345
Local			\$44,837
Local/In-Kind			\$0
State			\$0

State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$224,182

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
GA-2023-035-01-00	113-00 BUS - STATION/STOPS/TERMINALS (113-A1)	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	11.32.07 ACQUIRE - SURVEIL/ SECURITY EQUIP	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	114-00 BUS: SUPPORT EQUIP AND FACILITIES (114-A2)	\$115,655.00	\$28,914.00	\$144,569.00	0
GA-2023-035-01-00	11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$115,655.00	\$28,914.00	\$144,569.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: FY2019 and FY2020 5339 Bus and Bus Facilities Grant

Project Number	Temporary Project Number	Date Created	Start Date	End Date
GA-2023-035-01-00	2016-2023-3-P1	9/13/2023	1/1/2024	12/31/2025

Project Description

This project contains two (2)ALIs to aid and assist Augusta Transit in its operations. The funds will be used for capital purchases for surveillance and security. All purchases will be separate contracts. The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Project Benefits

The improvements to the security system, and purchasing of miscellaneous bus support equipment will improve transit's ridership experience by making them feel safe, comfortable with their ride.

Additional Information

Augusta Transit strives to enhance its image in the community and provide safe, efficient, and reliable transportation service. By working to improve the correlation between service levels and current demand, service should increase.

Location Description

Augusta Transit is located at 2844 Regency Boulevard, Augusta GA 30904. The Operations and Maintenance facility has forty parking spaces for buses with potential future expansion. The facility holds 2 buildings (Building A & B) designed for all buses maintenance services, operations, and administration functions.

Building A has two areas. Area A-A is dedicated to maintenance containing work areas, storage, shop, and a chassis wash/gas bay. Area A-B is dedicated to support the administrative functions. It has 20 office spaces which includes management offices, human resources, dispatch room, training room, flex offices and two large meeting rooms.

Building B is dedicated for the buses wash with a storage room, lube room, mechanical/electrical room and a 76-foot wash bay. Building Square Footage: Building A: 25,160 SF; Building B: 6,796 SF; Building B – Canopy area: 2,220 SF; TOTAL: 34,176 SF. There are 80 employee parking spaces, 4 visitor parking spaces and 6 handicap parking spaces for a total of 90 parking stalls and the lot is 4.9 acres in size.

Project Location (Urbanized Areas)

UZA Code	Area Name
130000	Georgia
139540	Augusta-Richmond County, GA-SC

Congressional District Information

State	District	Representative
Georgia	12	Rick W. Allen

Program Plan Information

STIP/TIP

Date: 5/18/2023

Description: The current TIP was adopted by the Policy Committee and amended May 18, 2023. Augusta Transit starts on page 150 - 172.

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$179,345

Local	\$44,837
Local/In-Kind	\$0
State	\$0
State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$224,182

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
GA-2023-035-01-00	113-00 BUS - STATION/STOPS/TERMINALS (113-A1)	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	11.32.07 ACQUIRE - SURVEIL/ SECURITY EQUIP	\$63,690.00	\$15,923.00	\$79,613.00	8
GA-2023-035-01-00	114-00 BUS: SUPPORT EQUIP AND FACILITIES (114-A2)	\$115,655.00	\$28,914.00	\$144,569.00	0
GA-2023-035-01-00	11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	\$115,655.00	\$28,914.00	\$144,569.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.42.20 - ACQUIRE - MISC SUPPORT EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Acquire various equipment for the Administration/Bus Maintenance Facility and Transfer Facility. The agency Augusta Transit does not anticipate the purchase of items over \$5,000 in value at this time. Any items with value over \$5,000 identified during the execution of the activities under this ALI will be included via budget revision (actual value and useful life).

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$115,655
Local			\$28,914
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$144,569

Milestone Name	Est. Completion Date	Description
RFP/ITB	1/1/2024	RFP/ITB written bid submitted.
Start Date	4/30/2024	Bid awarded.
End Date	12/31/2025	Project complete.

Budget Activity Line Item: 11.32.07 - ACQUIRE - SURVEIL/SECURITY EQUIP

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.07	ACQUIRE - SURVEIL/SECURITY EQUIP	ACQUISITION - BUS STATIONS/TERMINALS	8

Extended Budget Description

Purchase cameras and other security related items to be used in the Transit facilities, and main transfer point. The useful life of the cameras is 10 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$63,690
Local			\$15,923
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$79,613

Milestone Name	Est. Completion Date	Description

RFP/ITB	1/2/2024	This line activity item will be used to purchase security equipment at Transit facilities with a life expectancy of 10 years.
Start Date	4/30/2024	Begin purchasing equipment.
End Date	12/31/2025	Project closeout.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.07	ACQUIRE - SURVEIL/ SECURITY EQUIP	8	\$63,690.00	\$79,613.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$115,655.00	\$144,569.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

Application Review Comments

Comment By Elizabeth Orr

Comment Type	Application Details
Date	9/14/2023
Comment	<p>1. Please revise application Title and Executive Summary to only reflect FFY20 funding.</p> <p>2. Please revise application budget and reduce 5339 funding by \$2 to match available lapsing balance.</p> <p>3. Executive summary, please identify the connection between proposed activities in the TrAMS application and the capital project for Augusta's facility references in the Lower Savannah COG release letter.</p> <p>4. For now, please include the following statement in the Executive Summary of TrAMS applications: In addition to FTAs Buy America Act, which requires that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States (49 U.S.C. 5323(j)(1)), the Build America, Buy America Act (BABA) (Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTAs Master Agreement Section 15. The BABA requirement applies to this grant, in addition to the Buy America Act, except to the extent a waiver of either requirements may apply.</p> <p>5. Period of Performance, please revised to the next 3/30,5-years after the latest milestone date.</p>

Comment By Elizabeth Orr

Comment Type	Application Details
Date	9/14/2023
Comment	<p>Recommend including in executive summary instead:</p> <p>1. The Recipient or Sub-recipient (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).</p>

- Please include below statement in executive summary as well:
- 2. The Recipient or Sub-recipient (when applicable)will ensure contractors procured will not be on the FTA Suspension and Debarment list.
- 3. Please clarify is 10 year useful life is for security cameras.

Application Review Comments

Comment By	Elizabeth Orr
Comment Type	Pre-Award Manager Returns Application
Date	9/14/2023
Comment	



Meeting Name: Public Services

Meeting Date: June 5, 2023

Item Name: Horizon Construction Shelter Project

Department: Augusta Transit

Presenter: Sharon Dottery

Caption: A motion to approve the modification and installation of bus shelter pad and bus shelter for 3200 Deans Bridge Road at Jay Avenue at Villa Marie Apartments.

Background: This request is for the modification of one (1) bus shelter installation and the installation of a concrete pad at 3200 Deans Bridge Road at Jay Avenue across from the Villa Marie apartment signs.

Analysis: This work has been completed by the on-call vendor Horizon Construction & Associates. The project consisted of seven steps to be completed. Mobilization & Demobilization, Demo & remove Concrete, Grade Site, Concrete Pad, Sidewalk, ADA Ramp and Headwall. Pick-up and Erect Shelter, Lower Telecommunication Box; Topsoil & Grass and ordering of missing shelter parts plus shipping.

Financial Impact: This project will be funded with local and federal grant funds from the Transit Department's 2023 Capital Budget. The allocated funding breakdown is:

	Split	Federal	Local
FTA Grant GA-2021-004-00	80/20	\$27,588.19	\$ 6,897.05
Total	\$34,485.24	\$27,588.19	\$6,897.05

Alternatives: Deny request.

Recommendation: Approve this item so Augusta Transit can move forward with the payment for services.

Funds are available in the following accounts: N/A

REVIEWED N/A
AND
APPROVED BY:

PROPOSAL 232501-00-VMA

HORIZON CONSTRUCTION & ASSOCIATES
P.O. BOX 798
Evans, GA 30809

Tel: (706) 719-5000

Date: January 25, 2023

TO Augusta Transit
 2844 Regency Blvd.
 Augusta, Georgia 30904

JOB	CITY	PURCHASE ORDER NUMBER	DATE P.O ISSUED
Villa Maria	Augusta		

	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
	VILLA MARIA BUS SHELTER			
1	Mobilization & Demobilization	1 EA	2,000.00	2,000.00
2	Demo & Remove Concrete	1 LS	3,000.00	3,000.00
3	Grade Site	1 LS	2800.00	2,800.00
4	Concrete Pad, Sidewalk, ADA Ramp and Headwall	1 LS	14,500.00	14,500.00
4	Pickup and Erect Shelter	1 EA	4300.00	4,300.00
5	Lower Telecommunication Box	1 LS	1000.00	1,000.00
6	Topsoil & Grass	1 LS	1200.00	1,200.00
7	Missing Shelter Parts plus Shipping	1 LS	5685.24	5,685.24
	TOTAL			\$ 34,485.24

1215

1227 2021-004 CAPES

5316210

**Public Services**

Meeting Date: October 31, 2023

AO Food Truck Ordinance

Department:	Planning and Development
Presenter:	Carla Delaney, Director
Caption:	Food Truck Ordinance discussion as directed by the Commission on September 5, 2023
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

2023

Item 18.



FOOD TRUCK

531

ORDINANCE NO. 7342

AN ORDINANCE TO AMEND TITLE SIX, CHAPTER FIVE, BY ADDING SECTIONS 9 THROUGH 15, TO DEFINE FOOD TRUCKS, TO PROVIDE REGULATIONS FOR ISSUING BUSINESS TAX CERTIFICATE, TO PROVIDE FOR INSPECTION OF THE VEIDCHLE BY THE AUGUSTA FIRE DEPARTMENT, TO REPEAL A L CODE SECTIONS AND ORDINANCES AND PARTS OF CODE SECTIONS AND ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, the proposed amendment to the Augusta Code will allow the operation of Food Trucks on commercially zoned private property with permission of the property owner.

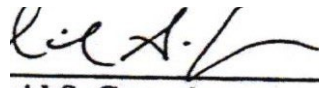
THE AUGUSTA, GEORGIA COMMISSION hereby ordains as follows:

SECTION 1. TITLE 6, CHAPTER 5, is hereby amended by adding Sections 9 through Section 15 as set forth in "Exhibit A" hereto.

SECTION 2. This ordinance shall become effective upon its adoption in accordance with applicable laws.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted this 1st day of May, 2012


 David S. Copenhaver
 As its Mayor


 Anna J. Bonner, Clerk of Commission

Seal:

Article 3

Food Trucks

§ 6-5-9. Defined.

Food Truck means a licensed, readily movable motorized wheeled vehicle or trailer, which is temporarily stored on a premise where food items are sold to the general public. Included in the definition are vehicles & equipment defined as "Mobile Food Service Unit" and/or Extended Food Service Unit contained and amended in rules of Department of Human Resources Public Health Chapter 290-5-14 Food Service.

§ 6-5-10. Business Tax Certificate Required.

- a) The Food Truck vendor must obtain an annual Business Tax Certificate. During the Food Truck's hours of operation, the vendor shall display the current Business Tax Certificate (business license) and Richmond County Health Department issued Georgia Department of Public Health Mobile Food Service Permit and must have in the truck written authorization from the property owner for food vending.
- b) Prior to a Business License being issued the Food Truck vendor shall be approved by the Richmond County Health Department or the Georgia Department of Agriculture if selling commercially packaged food.
- c) The Augusta Fire Department will inspect for compliance with the NFPA 96 Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations 2004 Edition prior to a Business License being issued.
- d) The Planning and Development Department will provide a decal annually to the food trucks with a current business license. The decal shall be prominently displayed on the food truck approved by the Department of Health and the Fire Department.

§ 6-5-11. Location Requirements

Location: Food Trucks shall locate on privately owned lots zoned B-1, B-2, LI, or HI with all-weather surface (or gravel) parking areas, accessible by emergency vehicles, and having at least ten (10) legally designated parking spaces, subject to the approval of the property owner and subject to the following;

- a) the Food Truck shall be positioned at least SO (fifty) feet from the customer entrance of an existing restaurant during its hours of operation;
- b) the Food Truck shall be positioned on designated parking spaces and shall not block drive aisles, other access to loading/service areas, or emergency access and fire lanes;
- c) no Food Truck shall be located within a building setback or landscape buffer;
- d) the Food Truck must be positioned at least 15' away from fire hydrants, driveway entrances, alleys, handicapped parking spaces, tree trunks, and vegetation;
- e) Food Trucks shall not be located within 100 feet of gas pumps, underground gas storage tanks and vent pipes;
- f) Food Trucks may not be located in any portion of a parking lot when and where such location would prevent the use of parking spaces during the regular hours of operation of the primary business on the lot, or otherwise interfere in a significant way with the movement of motor vehicles;
- g) cooking off the vehicle with a grill is prohibited;
- h) no seating shall be provided; high-top tables are allowed.
- i) permitted tents, and vehicle mounted roll-out awnings are allowed, and;
- j) vehicle must vacate premises and return to base of operation daily.

§ 6-5-12. Safety and Utilities:

- a) Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the Building Code.
- b) Grease is to be disposed of in recyclable grease container at an existing restaurant or commissary (not in dumpsters or storm drains).
- c) Grey water to be disposed of in the sanitary sewer at an existing restaurant or commissary (no open dumping or into storm drains) per Augusta Utility Department regulations.
- d) Food Trucks must comply with Augusta Fire Department regulations found in NFPA 96 Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations 2004 Edition. General requirements under NFPA 96 section 4.1.1 stipulate that cooking equipment used in processes producing smoke or grease-laden vapors shall be equipped with an exhaust system that complies with all the equipment and performance requirements of this standard. Cooking equipment that produces grease-laden vapors and that might be a source of ignition of grease in the hood, grease removal device, or duct shall be protected by fire-extinguishing equipment. The Augusta Fire Department will inspect for compliance before a Business License will be issued.

§ 6-5-13. Nuisance Prevention:

- a) The Food Truck vendor shall not operate the Food Truck as a drive-in window.
- b) The noise level from the Food Truck motor and generator must comply with the Noise Ordinance.
- c) A trash receptacle shall be provided for customers. The Food Truck vendor and property owner shall be responsible for daily cleanup and proper disposal of litter.
- d) If the Food Truck is proposed to operate after dark, the Food Truck vendor shall provide a lighting plan which includes use of shielded fixtures and shall not include spotlights. No source of illumination shall be directly visible from any public right-of-way, from any residential district, or from adjacent properties, and shall be designed and installed in a manner that minimizes upward light pollution. A combination of shielding, screening and directing the lighting away from areas beyond the vehicle sign, together with the use of landscaping, if available, to soften the impact of reflected light, shall be used.
- e) No signage shall be allowed other than:
 - signs permanently attached to the motor vehicle; and
 - a portable menu sign no more than 6 square feet in display area may be placed on the ground in the customer waiting area.

§ 6-5-14. Supplemental Use Regulations:

- a) Food truck vendors shall comply with all local, county and state retail sales tax regulations.
- b) These location requirements shall not apply in any respect to food vending at any Augusta-Richmond County sanctioned festival, arts and crafts exhibits or other similar sanctioned events.

§ 6-5-15. Penalty for violation of article.

All persons, firms or corporations failing to comply with the mandatory provisions of this article or doing any act prohibited in this article shall be guilty of an offense, and, upon trial as a misdemeanor and conviction, shall be punished as provided in section 1-6-1 of this Code.



Public Services

Meeting Date: October 31, 2023

AO RCSO Inn Keeper/Landlord Relationship Cover

Department:	Administrator's Office
Presenter:	Takiyah A. Douse, Interim Administrator
Caption:	Receive as information communication from Sheriff Richard Roundtree on the Inn Keeper/Landlord enforcement policy for the Richmond County Sheriff's Office.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



RICHMOND COUNTY SHERIFF'S OFFICE

Item 19.

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

Per your request,

Official Stance on the Inn Keeper / Landlord enforcement policy:

As an "Inn Keeper", any guest may be asked to leave the property after the contractual agreed-upon time and date. Failure to do so risks arrest under the Criminal Trespass statute. That warrant process must be initiated by a representative of the "Inn Keeper". As a "Landlord", the tenant must be removed through a formal dispossession hearing (eviction process). In an effort to help the Inn Keepers and until the original court makes a decision, the Inn Keepers should add an addendum to their contracts, stipulating an Inn Keeper/Guest relationship is agreed upon. The agreement will be signed or initialed by the guest (s) agreeing to the relationship. Further, those guests checked in under this relationship should only be given a one-week rental that will require check out at the end of the agreed-upon date. The guests should then sign a new contract if they wish to stay an additional week.

Admittedly, following this guide, if the Inn Keepers allow guests to stay uninterrupted for an extended time, they risk establishing a change in the relationship. Until the court clarifies this distinction, we will see it as an Inn Keeper/Guest relationship and proceed with helping the Inn Keepers by asking guests who overstay their welcome to leave the property. Failure to do so risks arrest under the Criminal Trespass statute. We will not commit anyone to jail until a warrant has been issued or other charges have been committed in our presence.

-Sheriff Richard Roundtree

**Public Services Committee**

October 31, 2023

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Public Services Committee held on October 10, 2023.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



PUBLIC SERVICES COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, October 10, 2023
1:00 PM

PUBLIC SERVICES

PRESENT

Mayor Garnett Johnson
Commissioner Sean Frantom
Commissioner Bobby Williams
Commissioner Stacy Pulliam
Commissioner Wayne Guilfoyle

1. **New Location: A.N. 23-42:** A request by Rachel Babcock for an on-premises consumption **Liquor, Beer, & Wine** License to be used in connection with The Olive Garden Italian Restaurants #6487 located at 804 Cabela Dr. There will be **Sunday Sales. District 7. Super District 10.**

Motion to approve.

Motion made by Guilfoyle, Seconded by Frantom.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

2. **New Ownership/Existing Location: A.N. 23-43:** A request by Kourtney Patel for a retail package **Liquor, Beer & Wine** License to be used in connection with Harrisons Liquor located at 1889 Gordon Hwy. **District 2. Super District 9.**

Motion to approve.

Motion made by Williams, Seconded by Guilfoyle.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

3. **New Ownership/Existing Location: A.N. 23-44:** A request by Jessica Roblero for a retail package **Beer & Wine** License to be used in connection with Krishna Krupa 1801 LLC located at 1801 Marvin Griffin Rd. **District 6. Super District 10.**

Motion to approve.

Motion made by Williams, Seconded by Guilfoyle.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

4. **New Ownership/Existing Location: A.N. 23-45:** A request by Jessica Roblero for a retail package **Beer & Wine** License to be used in connection with Krishna Krupa 3995 LLC located at 3995 Old Waynesboro Rd. **District 6. Super District 10.**

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

5. **New Ownership/Existing Location: A.N. 23-46:** A request by Jessica Roblero for a retail package **Beer & Wine** License to be used in connection with Krishna Krupa 2579 LLC located at 2579 Tobacco Rd. **District 6. Super District 10.**

Motion to approve.

Motion made by Pulliam, Seconded by Guilfoyle.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

6. **New Ownership/Existing Location: A.N. 23-47:** A request by Nilam Patel for a retail package **Beer & Wine** License to be used in connection with Smile Grocery located at 830 Stevens Creek Rd. **District 7. Super District 10.**

Motion to approve.

Motion made by Pulliam, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

7. **New Ownership/Existing Location: A.N. 23-48:** A request by Michael L. Everett for an on-premise consumption **Liquor, Beer & Wine** License to be used in connection with Thunder Road Bar & Grill located at 2260 Wheelless Rd. **District 2. Super District 9.**

Motion to approve.

Motion made by Guilfoyle, Seconded by Pulliam.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

8. Motion to approve the 2024 Cooperative Agreement with CSRA Regional Commission for Senior Nutrition Services for Augusta, Georgia.

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.

Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

9. Motion to approve the amendment to the Food Services Agreement with G.A. FOOD Services of Pinellas County, LLC.

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

10. Motion to approve entering into a memorandum of understanding with Augusta Concrete Block Co. for the donation of materials and labor for repairs at Magnolia Cemetery

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

11. Motion to Approve the Consent of Assignment between Augusta, Georgia and John Bean Technologies Corporation (JBT). Approved by the Augusta Aviation Commission on September 21, 2023.

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

12. Motion to Approve Professional Services Contract with Mead & Hunt, Inc. to perform Engineering, Architectural, and Construction Administration services and all related tasks as listed/shown within the professional services RFQ and/or requested by Augusta Regional Airport. Approved by the Augusta Aviation Commission on September 21, 2023. RFQ 23-158

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

13. Motion to Approve acceptance of OneGeorgia Equity Grant through the Augusta Economic Development Authority (AEDA). Approved by the Augusta Aviation Commission on September 21, 2023.

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

14. Motion to approve the minutes of the Public Services Committee held on September 12, 2023.

Motion to approve.

Motion made by Guilfoyle, Seconded by Williams.
Voting Yea: Frantom, Williams, Pulliam, Guilfoyle

Motion carries 4-0.

