



PUBLIC SAFETY COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, March 11, 2025

1:15 PM

PUBLIC SAFETY

- 1.** MOTION TO APPROVE ADDITIONAL FUNDING REQUEST IN THE AMOUNT OF \$173,258 FROM THE FY25 JUVENILE JUSTICE INCENTIVE GRANT AWARD
- 2.** Approve and award the Space Planning and Programming & Schematic Design for Richmond County Jail (Charles B. Webster Detention Center) to Treanor Inc. (RFQ 24-217)
- 3.** Motion to approve a request by the Augusta Fire Department to use Elite Diesel of Augusta as the sole source vendor to make repairs on Aerial Truck 5 (AT-5).
- 4.** Motion to **approve** the minutes of the February 25, 2025 Public Safety Committee Meeting.
- 5.** Consider a request from Chief Probate Judge Stacy Y. Johnson to add a fee to the court filing fees for each civil action filed with the court.



Public Safety Committee Meeting

Meeting Date: 3/11/25

FY 25 JUVENILE JUSTICE INCENTIVE GRANT ADDITIONAL FUNDING REQUEST

Department: JUVENILE COURT

Presenter: PAIGE FORD

Caption: MOTION TO APPROVE ADDITIONAL FUNDING REQUEST IN THE AMOUNT OF \$173,258 FROM THE FY25 JUVENILE JUSTICE INCENTIVE GRANT AWARD

Background: Awarded \$173,258 in additional funding from CJCC

Analysis: N/A

Financial Impact: The request for additional funding has added \$173,258 to our initial \$450,000 Juvenile Justice Incentive Grant award.

Alternatives: N/A

Recommendation: N/A

Funds are available in the following accounts: 220022664

REVIEWED AND APPROVED BY: N/A

Victoria Ford

From: Laura Oropeza <laura.oropeza@cjcc.ga.gov>
Sent: Wednesday, February 26, 2025 11:30 AM
To: Victoria Ford; Audrey Armistad; Nancy He
Cc: Stephanie Mikkelsen
Subject: [EXTERNAL] Y25-8-019 Request for Additional Funds
Attachments: SAR 4.pdf

Importance: High

Good Afternoon,

The Committee approved your request for additional funds in the amount of **\$173,258**. Please complete and submit the attached SAR 4 [via Formstack here](#), along with your updated budget detail worksheet so that I can get this processed in our system.

Thank you, and please let me know if you have any questions.

Best,

Laura Oropeza
Grants Specialist, Juvenile Justice
[Criminal Justice Coordinating Council](#)
104 Marietta St. NW, Suite 440, Atlanta, GA 30303
O: 404.654.1830 | VRI: 404.902.8826



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AUGUSTA, GEORGIA

New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000571 JUVENILE FY JJIG REQUEST FOR ADDITIONAL FUNDING

Request for additional funding from CJCC through the Juvenile Justice Incentive grant. The Juvenile Justice Incentive Grant Program funding aims to develop programs that address the needs of youth who are typically committed to the Georgia Department of Juvenile Justice. This request will allow to continue services to the youth. NO LOCAL MATCH REQUIRED. NO EEO DEPT. REQUIRED.

Start Date: 03/03/2025

End Date: 06/30/2025

Submit Date: 02/17/2025

Department: 022

Juvenile Court

Cash Match?

N

Total Budgeted Amount: 289,395.00

Total Funding Agency:

289,395.00

Total Cash Match:

0.00

Sponsor: GM0012

Criminal Justice Coord Co

Sponsor Type: S

State

Purpose: 2

Serve Comm Juvenile Cts

Flow Thru ID: GM0012 Criminal Justice Coord Co

Contacts

Type	ID	Name	Phone
I	GMI028	Victoria Ford	(706)823-4424

Approvals

Type	By	Date
FA	J. FLYTHE	02/17/2025

Dept. Signature:

Grant Coordinator Signature:

M. G. 2/18/2025

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Finance Director

Date

2/18/2025

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

Administrator

Date

2/21/25

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

User: VF15860 - Victoria Ford

Page

Current Date: 02/17/2025

Report: GM1000_PROPOSAL - GM1000: Grants Management: 1

Current Time: 09:27:04



Public Safety Committee

Meeting Date: March 11, 2025

Motion to Approval Award the Space Planning and Programming & Schematic Design Services for Richmond County Jail to Treanor, LLC (RFQ 24-217)

Department:	Sheriff Office
Presenter:	Sheriff Eugene Brantley and/or Chief of Staff Lewis Blanchard
Caption:	Approve and award the Space Planning and Programming & Schematic Design for Richmond County Jail (Charles B. Webster Detention Center) to Treanor Inc. (RFQ 24-217)
Background:	The Charles B. Webster Detention Center (CBWDC) is in need of an expansion project to allow for additional housing for the growing inmate population. In June of 2024, the Sheriff's Office requested professional services (RFQ) to perform the requested services for Space Planning and Programming & Schematic Design Services for an expansion of CBWDC to include a 300-bed addition.
Analysis:	RFQ's were received on July 7, 2024. Five firms responded and were evaluated based on qualification, project approach and experience. Treanor was selection based on the evaluation procedures used for this project. The Sheriff's Office requested to enter into negotiations with Treanor. Due to the current needs of the jail, the Sheriff's Office requested the vendor to also supply a Phase II fee for an additional 300 bed addition.
Financial Impact:	Phase I - Space Planning, Programming & Infrastructure \$290,000 Phase I – Schematic Design Phase \$870.000 Phase II - Space Planning, Programming & Infrastructure \$380,000 Funding is available in SPLOST 8
Alternatives:	Due to the limited space for housing, the Richmond County Sheriff Office, will be required to pay out fees to neighboring counties to house inmates.
Recommendation:	Recommends award for Phase I to Treanor for Space Planning and Programming & Schematic Design which will allow the Sheriff's Office to move forward with the expansion of CWDC.
Funds are available in the following accounts:	330-01-1110/5212112_224019021-5212112

REVIEWED AND N/A
APPROVED BY:

Item 2.

Request for Qualifications

Request for Qualifications will be received at this office until **Wednesday, July 17, 2024 @ 11:00 a.m.** via ZOOM Meeting ID: 871 6578 4119; Passcode: 24217 for furnishing:

RFQ Item #24-217 Space Planning and Programming & Schematic Design for Richmond County Jail (Charles B. Webster Detention Center "CBWDC") for Augusta, GA – Sheriff Office

RFQs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFQ documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFQ documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

Pre-Qualification Conference will be held on Monday, July 1, 2024 @ 2:00 p.m. via Zoom Meeting ID: 818 5231 2875; Passcode: 24217.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, July 2, 2024 @ 5:00 P.M. No RFQ will be accepted by fax or email, all must be received by mail or hand delivered.

No RFQ may be withdrawn for a period of **90 days** after RFQ has been opened, pending the execution of contract with the successful bidder(s).

Request for qualifications (RFQ) and specifications. An RFQ shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for qualification including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for qualification issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Respondents are cautioned that acquisition of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

**Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle June 6, 13, 20, 27, 2024
Metro Courier June 6, 2024

Revised: 3/22/21




**RFQ Item #24-217 Space Planning and Programming & Schematic Design for Richmond County Jail
(Charles B. Webster Detention Center "CBWDC")
for Augusta, GA - Sheriff's Office
RFQ Due: Wednesday, July 17, 2024 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 21
Total Number Specifications Download (Demandstar): 8
Total Electronic Notifications (Demandstar): 207
Georgia Procurement Registry: 1119
Total packages submitted: 8
Total Noncompliant: 1

VENDORS	Attachment B	E-Verify #	Save Form	Original	7 Copies
Jericho Design Group, LLC 208 Pirkle Ferry Road, Ste. C Cumming, GA 30040	Yes	1202352	Yes	Yes	Yes
MRB Group Consulting, P. C. 134 Metting Street, Suite 100 Charleston, SC 29401	Yes	1405864	Yes	Yes	Yes
Strollo Architects Incorporated 718 Virginia Drive Orlando, FL 32803	Yes	960478	Yes	Yes	Yes
Studio 8 Desin, LLC 2722 N. Oak Street Valdosta, GA 31602	Yes	782930	Yes	Yes	Yes
Treanor, Inc. 55 Roswell Street, Suite 200 Alpharetta, GA 30009	Yes	235831	Yes	Yes	Yes

NON-COMPLIANT - LATE: GMC Architecture and Engineering; 1620 Powers Ferry Road SE; Atlanta, GA 30339

No submittal responses:
2KM Architects, Inc.; 529 Greene Street; Augusta, GA 30901
Dickinson Architects, PC

<div><div></div><div>RFQ Item #24-217 Space Planning & Schametic Desgin for Richmond County Jaii for Augusta, GA – Sheriff's Office RFQ Due: Wednesday, July 17, 2024 @ 11:00 a.m. Evaluation Date: Monday, August 5, 2024 @ 3:00 p.m. via ZOOM</div></div>														
Vendors			Jericho Design Group, LLC 208 Pirkle Ferry Road, Ste. C Cumming, GA 30040	MRB Group Consulting, P. C. 134 Metting Street, Suite 100 Charleston, SC 29401	Strollo Architects Incorporated 718 Virginia Drive Orlando, FL 32803	Studio 8 Desin, LLC 2722 N. Oak Street Valdosta, GA 31602	Treanor, Inc. 55 Roswell Street, Suite 200 Alpharetta, GA 30009	GMC Architecture and Engineering; 1620 Powers Ferry Road SE; Atlanta, GA 30339	Jericho Design Group, LLC 208 Pirkle Ferry Road, Ste. C Cumming, GA 30040	MRB Group Consulting, P. C. 134 Metting Street, Suite 100 Charleston, SC 29401	Strollo Architects Incorporated 718 Virginia Drive Orlando, FL 32803	Studio 8 Desin, LLC 2722 N. Oak Street Valdosta, GA 31602	Treanor, Inc. 55 Roswell Street, Suite 200 Alpharetta, GA 30009	GMC Architecture and Engineering; 1620 Powers Ferry Road SE; Atlanta, GA 30339
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)						Weighted Scores					
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)											
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	FAIL	PASS	PASS	PASS	PASS	PASS	FAIL
2. Qualifications & Experience	(0-5)	20	4.80	4.00	3.80	4.50	4.83		96.0	80.0	76.0	90.0	96.7	0.0
3. Organization & Approach	(0-5)	20	4.80	4.08	4.47	4.50	4.83		96.0	81.7	89.3	90.0	96.7	0.0
4. Scope of Services - Discuss your firm's understanding of the Scope of Services and task requirements to be performed included in the specifications. a. Provide any information that may serve to differentiate the firm from other firms in suitability for the project. Provide evidence of the firm's fit to the project and/or needs of the Owner, any special or unique qualifications for the project. Provide current and projected workloads, the proximity of office to project location, and any services offered by the firm that may be particularly suitable for this project. b. Describe or provide evidence of experience and proficiency in design with regard to the areas of public safety, accessibility for persons with disabilities and special needs, and	(0-5)	20	4.80	4.08	4.43	4.83	4.83		96.0	81.7	88.7	96.7	96.7	0.0
5. Schedule of Work	(0-5)	10	4.83	4.08	4.17	3.83	4.83		48.3	40.8	41.7	38.3	48.3	0.0
6. Financial Stability	(0-5)	10	4.67	3.58	0.00	4.50	4.67		46.7	35.8	0.0	45.0	46.7	0.0
7. References	(0-5)	5	5.00	4.33	4.33	4.67	5.00		25.0	21.7	21.7	23.3	25.0	0.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 425)			28.9	24.2	21.2	26.8	29.0	0.0	408.0	341.7	317.3	383.3	410.0	0.0
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)														
8. Presentation by Team	(0-5)	10	4.50			4.42	4.87		45.0	0.0	0.0	44.2	48.7	0.0
9. Q&A Response to Panel Questions	(0-5)	5	4.67			4.67	5.00		23.3	0.0	0.0	23.3	25.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 75)			9.2	0.0	0.0	9.1	9.9	0.0	68.3	0.0	0.0	67.5	73.7	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)														
Total Cumulative Score (Maximum point is 500)			38.1	24.2	21.2	35.9	38.9	0.0	476.3	341.7	317.3	450.8	483.7	0.0
Internal Use Only														
Evaluator: Cumulative Date: Phase I 8/5/24 Phase II 8/22/24														
Procurement Department Representative: _____ Nancy Williams _____														
Procurement Department Completion Date: Phase I 8/5/24 Phase II 8/22/24														

RICHMOND COUNTY SHERIFF'S OFFICE



Law Enforcement Center
400 Walton Way
Augusta, GA 30901
Phone: 706.821.1000 Fax: 706.821.1064

March 3, 2025

Darrell White
Procurement Department
Augusta, Ga 30901

Dear Mr. White

This letter is to notify you that the Evaluation Team for the Space Planning and Programming & Schematic Design (RFQ-24-217) has concluded that the evaluation process, and the Richmond County Sheriff's Office would like to move forward with contract negotiations with Treanor, Inc. Please advise if you need additional information from The Richmond County Sheriff's Office.

Sincerely,


Eugene Brantley
Sheriff

CREATIVE CORRECTIONS
1120 CONNECTICUT AVENUE,
NW SUITE 431
WASHINGTON, D.C. 20036-8211

2KM ARCHITECTS
529 GREENE STREET
AUGUSTA, GA 30901

HOK
133 PEACHTREE STREET, NE
SUITE 4800
ATLANTA, GEORGIA 30303

MBI COMPANIES
299 N WEISGARBER ROAD
KNOXVILLE, TN 37919

REAL TIME DETENTION
P.O. BOX 577
NOBLESVILLE, IN 46061

PRAXIS3
100 PEACHSTREET ST NW,
SUITE 1450
ATLANTA, GA 30303

**WOLD ARCHITECTS &
ENGINEERS**
205 EAST MAIN STREET
JACKSON, TENNESSEE 38301

Lateisha A. Mosquera
Sheriff's Office

Veronica F. Brown
Sheriff's Office

Bid Item #24-217 Space Planning
and Programming & Schematic Design
for Richmond County Jail for Augusta,
GA-Sheriff's Office
RFQ Due: Wed July 17, 2024 @ 11:00a.m.

STUDIO 3 DESIGN GROUP
1617 WALTON WAY
AUGUSTA, GA 30904

STUDIO 8 DESIGN, LLC
2722 N. OAK STREET
VALDOSTA, GA 31602

**JOHNSON LASCHOB &
ASSOCIATES**
1296 BROAD STREET
AUGUSTA, GA 30901

PRECISION PLANNING
400 PIKE BLVD.
LAWRENCEVILLE, GA 30046

GMC ARCHITECTS
801 BROAD STREET, SUITE 900
AUGUSTA, GA 30901

DUBLIN CONSTRUCTION
305 S WASHINGTON ST.
DUBLIN, GA 31021

HDR
1917 S. 67TH STREET
OMAHA, NE 68106-2973

Shavonne Beasley
Sheriff's Office

Shelia B. White
Sheriff's Office

Bid Item #24-217 Space Planning
And Programming & Schematic Design for
Richmond County Jail for Augusta, GA-
Sheriff's Office
Mail Date: 06/07/2024

DICKINSON ARCHITECTS
771 BROAD STREET, SUITE 200
AUGUSTA, GA 30901

CRA ARCHITECTS
2027 THOMASVILLE RD.
TALLAHASSEE, FL 30901

IPG, INCORPORATION:
ARCHITECTS & PLANNER
807 NORTHWOOD PARK DRIVE
VALDOSTA, GA 31602

NEW SOUTH CONSTRUCTION
1180 WEST PEACHTREE ST. NW,
STE 700
ATLANTA, GA 30309

BENESCH ENGINEERS
1005 BROAD STREET SUITE 200
AUGUSTA, GA 30901

JERICO DESIGN
102 MARY ALICE PARK RD.
SUITE 103
CUMMING, GA 30040

MOSELEY ARCHITECTS
1320 MAIN STREET
SUITE 300
COLUMBIA, SC 29201


Phyllis Johnson
Compliance

Planholders

Add Supplier

Export To Excel

Supplier (8)

Supplier 	Download Date
Dodge Data	06/07/2024
Jericho Design Group	07/15/2024
Jericho Design Group	06/17/2024
MRB Group/Swiftwater Strategies	06/20/2024
OCI Associates, LLC	06/07/2024
Onvia, Inc. - Content Department	06/07/2024
Raymond Engineering- Georgia, Inc.	06/10/2024
Thomas & Hutton Engineering Co.	06/24/2024

Add Supplier

Nancy M. Williams

From: bidnotice.donotreply@doas.ga.gov
Sent: Friday, June 7, 2024 10:59 AM
To: Nancy M. Williams
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2024-000000062

Dear Nancy Williams,
nwilliams@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2024-000000062
Event Title: 24-217 Space Planning and Programming & Schematic Design Services at Richmond County Jail
Event Type: Non-State Agency

Process Log

2024/06/07 10:51:13 : Log starts for - 13889036 - EVENT_RELEASE_TO_SUPL
2024/06/07 10:51:15 : Email Process Log for the Event#: PE-72155-NONST-2024-000000062
2024/06/07 10:51:15 : Email Batch# 2406070327
2024/06/07 10:51:15 : Notification Type: EVENT_RELEASE_TO_SUPL
2024/06/07 10:55:12 : Bad Email not sent to eteague of AJAX BUILDING CORPORATION OF GEORGIA
2024/06/07 10:58:36 : Total No of Contacts found for sending Email: 1120
2024/06/07 10:58:36 : No of Email(s) not sent due to Bad Email Address: 1

The sourcing event can be reviewed at:
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2024-000000062&sourceSystemType=gpr20>

06/07/2024 10:58:36 AM

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Sec. 1-10-47. Request for qualifications; pre-qualifications of contractors.

- (a) The Procurement Director, in consultation with the Administrator and using agency head may determine that it shall be in the best interest of Augusta, Georgia to pre-qualify offerors for contracts of a particular type. The imposed standards shall be met by any contractor who wishes submit a bid or proposal for the subject project. The contractor shall submit required data in order to obtain a fair and impartial determination of whether the pre-qualification standards have been met. When pre-qualification is required, only those contractors who submit the required pre-qualification information and who are actually pre-qualified to submit a bid or proposal for the proposed solicitation.
- (b) *Public notice.* Public notice of pre-qualification shall be given in the same manner as provided in section 1-10-50 (c).
- (c) *Pre-qualification standards.* The Procurement Director and affected using agency heads shall review all information submitted by the suppliers and, if necessary, require additional information. The standards set for pre-qualification shall include but not be limited to factors set forth in section 1-10-50-Sealed Bids; Bid Acceptance and Bid Evaluation or section 1-10-52-Sealed Proposals; Evaluation and Selection. If the Procurement Director and Administrator determine that the contractor meets all standards, then the contractor shall be so pre-qualified. The contractor shall be notified in writing.
- (d) *Failure to pre-qualify.* Should a contractor not be pre-qualified, appropriate written notice shall be sent and the contractor may appeal such determination as provided in Article 9.
- (e) In no instance shall a contract be awarded from the solicitation of request for qualifications.

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.

- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.

- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;

- (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
 - (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Darrell White
Interim Procurement Director
Augusta Procurement Department
535 Telfair Street, Room 605
Augusta, Georgia 30901

February 18, 2025

Re: Fee Proposal for Space Planning and Programming & Schematic Design
for Richmond County Jail
RFQ Item #24-217

Dear Mr. White:

Treanor is pleased to submit this fee proposal to provide Design Services at the Charles B. Webster Detention Center. Thank you for the project scope discussion on September 13, 2024, February 12, and February 18, 2025. The information provided has been incorporated into this fee proposal. We deeply appreciate the opportunity to work with Richmond County and look forward to commission approval.

1. Project Parameters

- A. The Project consists of two phases, **Phase 1** includes a three hundred (300) detainee beds expansion and renovation and expansion to the Kitchen, Laundry, Warehouse and Central Plant facilities, and **Phase 2** includes an additional (300) detainee bed expansion. Both phases will be studied through two early design phases: Space Planning, Programming and Infrastructure Assessment, and Schematic Design.
 - i. Space Planning, Programming & Infrastructure Assessment
 - a. Determine and Schedule spatial needs and requirements for new housing, laundry, kitchen, and warehouse facilities to accommodate both the Phase 1 (300 bed) and Phase 2 (600) bed expansion scenarios. This effort involves user group discussions and reviews to understand what type of spaces are needed, the area required, and how these new spaces are intended to operate.
 - b. Observe the existing infrastructure and central power plant as it relates to the feasible service for new and expanded facilities. This effort involves conducting an existing documentation review and a site discovery visit to understand the current condition and capacity of building systems.
 - ii. Schematic Design
 - a. With the information discovered and documented in the Space Planning, Programming and Infrastructure Assessment Phases, Schematic Design would involve the conceptualization of the Program as found feasible in the Infrastructure Assessment effort. This effort involves the conceptual diagramming of the new construction facilities (accommodating Phase 1 and Phase 2 expansion scenarios), inclusive of how the new housing units are distributed and organized, their location on site, and their tie into existing facilities infrastructure. Options, such as Hybrid Direct and Indirect Supervision Units and Site Expansion, such as to the East or West, shall be explored.

B. Assumptions and Clarifications

- i. Future Design Phases: Per the RFQ and scope discussions with Richmond County, this fee proposal includes fees associated only with the specified and described services above. It is our understanding that the agreement shall be open to amendment to include services for future design phases.
- ii. Exclusions: The following services are excluded from the services proposed:
 - a. Future Bed Need Projections
 - b. Staffing Requirements
 - c. Operational Costs and Narratives
 - d. Population, Classification, and Staffing Analysis
 - e. Survey, Geotechnical, and Environmental Testing Services
 - f. Hazardous material survey and abatement
 - g. Landscape Design

2. Schedule

Space Planning, Programming & Infrastructure Assessment	3 months
Schematic Design	5 months
TOTAL	8 months

3. Project Cost Assumptions:

A. Total Project Cost Assumptions:

- i. Total project cost of \$115,000,000.00 will be outlined as follows:
 - a. \$80,000,000.00 for construction only of the 300-bed expansion, kitchen, laundry, warehouse, and central plant modifications to support the (300) bed expansion only and existing operations.
 - b. \$16,000,000.00 allotment for escalation at 10% each year for the next 2.5 years.
 - c. \$15,000,000.00 allotment for the renovations at the current detention facility, including but not limited to the gates, doors, locks, roofs, etc.
 - d. \$4,000,000.00 allotment for furniture, fixtures, and equipment, as well as potential project change orders.

4. Fees:

- A. Consultant Fees based on the \$80,000,000.00 **Phase 1** 300 bed-expansion and the planning & concepts for a future **Phase 2** 300 bed-expansion, construction costs to be determined.

B. Fees calculated as follows:

- i. $\$80,000,000 \times 7.25\%$ Architectural & Engineering fee = \$5,800,000
- ii. Fee breakdown by phase:
 - a. **Space Planning, Programing & Infrastructure Assessment = \$290,000**
 - b. **Schematic Design = \$870,000**
 - c. Design Phases not included in current scope of work and to be negotiated upon conclusion of the Schematic Design phase.
 - 1) Design Development = \$1,160,000
 - 2) Construction Documentation = \$1,740,000
 - 3) Construction Administration = \$1,740,000

5. Compensation:

- A. Treanor shall receive a maximum of **One Million, Five Hundred and Forty Thousand Dollars and Zero Cents (\$1,540,000)** from the client for Space Planning, Programing & Infrastructure Assessment and Schematic Design for both Phase 1 and Phase 2 capacity expansion outlined in the proposal. Phase breakdown below:
- i. **Phase 1** Space Planning, Programing & Infrastructure Phase (\$290,000)
 - a. Consultant fee detail:
 - 1) Architect of Record (Treanor) = \$164,430
 - 2) Civil, Structural, MEP & Low Voltage Engineer (JLA) = \$70,470
 - 3) Food Service & Laundry Designer (Camacho) = \$12,760
 - 4) Security Electronics Engineer (Latta Tech) = \$14,500
 - 5) Cost Planning (Gleeds) = \$27,840
 - ii. **Phase 1** Schematic Design Phase (\$870,000)
 - a. Consultant fee detail:
 - 1) Architect of Record (Treanor) = \$474,000
 - 2) Civil, Structural, MEP & Low Voltage MEP Engineer (JLA) = \$316,000
 - 3) Food Service & Laundry Designer (Camacho) = \$17,300
 - 4) Security Electronics Engineer (Latta Tech) = \$14,000
 - 5) Cost Planning (Gleeds) = \$48,700
 - iii. **Phase 2** Programming Planning and Schematic Design (\$380,000)
 - a. Additional 2 months required for planning and schematic design schedule to develop the phasing program and phasing schematic design scenarios. This is a Lump Sum fee to be distributed to consultants at a similar proportion to Phase I effort.
 - b. Consultant fee detail:
 - 1) Architect of Record (Treanor) = \$207,500
 - 2) Civil, Structural, MEP & Low Voltage MEP Engineer (JLA) = \$138,000
 - 3) Food Service & Laundry Designer (Camacho) = \$7,600
 - 4) Security Electronics Engineer (Latta Tech) = \$6,000
 - 5) Cost Planning (Gleeds) = \$20,900
- B. Additional Services: Fees for Additional Services shall be formatted around hourly billing rates, following the Hourly Billing Rates Table of Exhibit A.
- C. Reimbursable Expenses: It was noted in the August 29th discussion that Expenses shall be included in the Lump Sum Fee and that expenses shall not be considered reimbursable.

6. Deliverable

- A. The Final Deliverable will consist of the final Space Needs Program, Infrastructure Report, Schematic Design Relationship Diagrams, Discipline Narratives, Plans, and Cost Plan Summary into a report document. This report shall be provided to Richmond County in twelve (12) printed copies and a digital PDF file.

We greatly appreciate the opportunity to serve these needs of Richmond County. If you have any questions, comments, or concerns about this fee proposal, please do not hesitate to contact me. If this proposal is deemed acceptable, please sign and return.

Sincerely,

Accepted By:



John Eisenlau AIA
2/18/25

Owner

Principal

Treanor

jeisenlau@treanor.design

d 404.994.5661

c 404.860.4098

Title

Enclosures:

Exhibit A: Treanor 2025 Standard Billing Rates Table



To our valued clients: The standard hourly rates quoted below are effective from February 1, 2025. Rates are subject to change based on annual review of market conditions, labor, and overhead costs. These rates apply only to projects and efforts billed on an hourly basis.

Standard Billing Rates

Effective February 1, 2025

Category	Hourly Rate
Senior Principal	\$370
Principal II	\$350
Principal I	\$290
Project Lead IV	\$260
Project Lead III	\$235
Project Lead II	\$215
Project Lead I	\$200
Designer IV	\$170
Designer III	\$155
Designer II	\$135
Designer I	\$125
Landscape Architect	\$205
Civil Engineer II	\$163
Civil Engineer I	\$125
Intern I	\$75
Admin III	\$195
Admin II	\$150
Admin I	\$115



Public Safety Committee

Meeting Date: March 11, 2025

Sole Source Vendor Approval for Aerial Truck 5 Repairs

Department:	Fire
Presenter:	Antonio Burden, Fire Chief/EMA Director
Caption:	Motion to approve a request by the Augusta Fire Department to use Elite Diesel of Augusta as the sole source vendor to make repairs on Aerial Truck 5 (AT-5).
Background:	Aerial Truck 5 (AT-5) is a critical part of the Augusta Fire Department's fleet, serving as a front-line unit. Due to its age and extensive use, AT-5 has suffered significant wear and tear, resulting in reduced performance, decreased efficiency, and reliability concerns. A recent inspection revealed critical damage to many of the engine components, compromising its functionality and leading to engine failure.
Analysis:	To expedite the repair process and ensure timely procurement of high-quality service and parts, we have chosen Elite Diesel, a local vendor specializing in large truck and engine components, to complete these repairs. Elite Diesel is the only locally authorized vendor who can perform the required work. This investment in AT-5 is essential to maintain the operational readiness of our fire fleet and ensure the safety of Augusta's citizens.
Financial Impact:	\$52,456.69
Alternatives:	None at this time
Recommendation:	To approve the Motion to approve a request by the Augusta Fire Department to use Elite Diesel of Augusta as the sole source vendor to make repairs on Aerial Truck 5 (AT-5).
Funds are available in the following accounts:	Fire Department Vehicle Maintenance account 274035120-5319140
<u>REVIEWED AND APPROVED BY:</u>	Antonio Burden, Fire Chief/EMA Director

Requisition

Dept. FIRE Date 2/13/2025
Acct. Number: 27A034110-519140

Requisition Number:
Purchase Order Date:

Appr. 

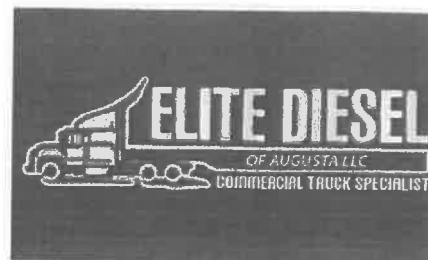
Acct. Bal.

Vendor: Elite Diesel of Augusta
Phone Number: 762-221-6976
Quoted by

Name of Bidder Name of Bidder Name of Bidder

Item No	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	HOURS LABOR	140	\$160.00	\$22,400.00			
2							
3	SHOP FEE MISC SHOP SUPPLIES	1		\$25.00			
4							
5	SALES 4299887RX: CX BLK SHORT ISX15 13B	1		\$23,027.50			
6							
7	SALES 4299887RS: CX CORE CHARGE	1		\$4,400.00			
8							
9	SALES 4376104: CE KIT UPPER ENGINE GASKET	1		\$1,812.50			
10							
11	SALES LE14000NN OIL FILTER	1		42.39			
12							
13	COOLANT/CONCENTRATE/GALLON COOLANT/ANTI-FREEZE	6	\$19.35	\$116.10			
14							
15	ENGINE OIL	46	\$4.99	\$229.54			
16							
17	PERMATIEX 82194 PERMATIEX 82194 ULTRA GREY RIGID HIGH-TORQUE RTV	1		\$12.88			
18	SILICONE BASKET MAKER 3.5OZ						
19							
20	PERMATIEX 51813 ANAEROBIC GASKET AMKER	1		\$22.80			
21							
22	MOUNTAIN/MTN8481 2" SURFACE BLENDING DISC - MEDIUM	2	\$1.50	\$3.00			
23							
24	STL/3331 CRC/STA- LUBE ENGINE ASSEMBLY LUBE 9.50 OZ TUBE	1		\$14.98			
25							
26	FOR UNIT AT-5/215097						
27							
28							
29							
30							
31							
32							
33							
	SHIPPING		\$350.00				0
	Grand Total		\$52,456.69		\$0.00		\$0.00

Elite Diesel of Augusta
 1231 Gordon Hwy
 Augusta, GA 30901 US
 +17622156976
 elitedieselofaugusta@gmail.com



Estimate

ADDRESS

MARK COOKS
 CITY OF AUGUSTA FIRE
 DEPT
 3117 Deans Bridge Rd.
 Augusta, GA 30906

SHIP TO

MARK COOKS
 CITY OF AUGUSTA FIRE
 DEPT
 3117 Deans Bridge Rd.
 Augusta, GA 30906

ESTIMATE # 6000

DATE 02/06/2025

DATE	ACTIVITY HOURS	DESCRIPTION	QTY	RATE	AMOUNT
		C/A UNIT ENGINE HAS KNOCKING NOISE WHEN RUNNING ----- ----- 2015 RED KME FIRETRUCK- -----UNIT # 2 --- VIN # 1K9AF428XFN058942	140	160.00	22,400.00
	SHOP FEE	MISC. SHOP SUPPLIES	1	25.00	25.00
	SALES	4299887RX : CX BLK SHORT ISX15 13B--- MUST BE ORDERED 3-5 DAYS	1	23,027.50	23,027.50
	SALES	4299887RX : CX CORE CHARGE	1	4,400.00	4,400.00
	SALES	4376104 : CE KIT , UPPER ENGINE GASKET	1	1,812.50	1,812.50
	SALES	LF14000NN OIL FILTER	1	42.39	42.39
	FREIGHT	FREIGHT CHARGE 4299887RX SHORT BLOCK	1	350.00	350.00
	COOLANT / CONCENTRATE/GALLON	COOLANT/ ANTIFREEZE	6	19.35	116.10
	ENGINE OIL	ENGINE OIL	46	4.99	229.54
	PERMATEX 82194	PERMATEX 82194 ULTRA GREY RIGID HIGH-TORQUE RTV SILICONE BASKET MAKER 3.5 OZ	1	12.88	12.88
	PERMATEX 51813	51813 ANAEROBIC GASKET	1	22.80	22.80

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		MAKER			
	MOUNTAIN / MTN8481	2" SURFACE BLENDING DISC - MEDIUM	2	1.50	3.00
	STL/3331	CRC/STA-LUBE ENGINE ASSEMBLY LUBE 9.50 OZ TUBE	1	14.98	14.98

SUBTOTAL	52,456.69
TAX	0.00
TOTAL	\$52,456.69

Accepted By

Accepted Date



Print Form

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)

Vendor: Elite Diesel E-Verify Number: 2069206

Commodity: Fire Truck Parts & Service

Estimated annual expenditure for the above commodity or service: \$ 52,456.69

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
- X 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Lea Rigdon Department: Fire Date: 2/13/2025

Department Head Signature: [Signature] Date: 2/14/25

Approval Authority: [Signature] Date: 2/18/25

Administrator Approval: (required not required) Date:

COMMENTS:

**Fire Department/Emergency Management Agency****Antonio Burden, Fire Chief/EMA Director**

DATE: February 13, 2025

TO: Darrell White, Interim Procurement Director

FROM: Antonio Burden, Fire Chief/EMA Director *AB*

SUBJECT: Sole Source Justification – AT-5/215097 Repairs

AT-5 is a critical part of the Augusta Fire Department's fleet, serving as a front-line unit. Due to its age and extensive use, AT-5 has suffered significant wear and tear, resulting in reduced performance, decreased efficiency, and reliability concerns.

A recent inspection revealed critical damage to the pistons, crankshaft, and cylinder head, compromising the engine's functionality leading to engine failure. To address these issues and ensure the engine's continued reliability, a complete overhaul is necessary. This will involve replacing the damaged components with new parts and performing the necessary machine work to restore the engine to optimal working conditions.

To expedite the repair process and ensure timely procurement of high-quality service and parts, we have chosen Elite Diesel, a local vendor specializing in large truck and engine components to complete these repairs. Elite Diesel is the only locally authorized vendor who can perform the required work. This investment in AT-5 is essential to maintain the operational readiness of our fire fleet and ensure the safety of Augusta's citizens by providing a reliable backup engine for emergency response.

Approval Signature:

A handwritten signature in blue ink, appearing to read "D White", written over a horizontal line.

Date:2/18/25



Public Safety Committee Meeting

March 1, 2025

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the February 25, 2025 Public Safety Committee Meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



PUBLIC SAFETY COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, February 11, 2025

1:10 PM

PRESENT:

Commissioner Francine Scott, Chairwoman
Commissioner Stacy Pulliam, Member
Commissioner Catherine Rice, Member
Mayor Garnett Johnson
Mayor Pro Tem Wayne Guilfoyle
Commissioner Tony Lewis
Commissioner Tina Slendak
Commissioner Don Clark
Commissioner Catherine Rice
Commissioner Stacy Pulliam
Commissioner Jordan Johnson

ABSENT:

Commissioner Brandon Garrett, Member

1. Motion to **approve** Task Order #1 with a not-to-exceed amount of \$500,000 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917 funded from General Fund - Fund Balance.

Motion made by Catherine Rice, Seconded by Tony Lewis
Voting Yea Scott, Pulliam, Rice

Motion carries 3-0



Public Safety Committee Meeting

March 11, 2025

Technology Fee for Probate Court

Department:	N/A
Presenter:	N/A
Caption:	Consider a request from Chief Probate Judge Stacy Y. Johnson to add a fee to the court filing fees for each civil action filed with the court.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Lena Bonner

From: Dawn Mason
Sent: Tuesday, March 4, 2025 11:58 AM
To: Lena Bonner
Cc: Judge Stacy Johnson
Subject: Resolution for Probate Court "Technology Fee"

Dear Ms. Bonner,

It was a pleasure speaking with you. As discussed with Chief Judge, Stacy Y. Johnson, the Probate Court is seeking approval of a resolution to implement a "Technology Fee". This would be a fee charged against all filers at the time of filing to be used for the enhancement of the Probate Court systems, processes and procedures for the efficiency and service to legal professionals, residents and non-residents alike, and other court costs.

Pursuant to your conversation with Judge Johnson, she would like to schedule this to be presented next week during the next Committee Meeting for the matter to be recommended for the formal meeting on March 18, 2025. As noted, Judge Johnson is eager to get this done as quickly as possible so that it can be presented to the Senate before the Session ends at the end of this month.

Kindly advise us as to what you need from us so that we can ensure that you have everything needed to assist us in this endeavor. If you have any questions, please let us know. Thank you.

Dawn Mason

Judicial Assistant to Chief Judge, Stacy Y. Johnson
 Richmond County Probate Court
 735 James Brown Boulevard
 Suite 1000
 Augusta, Georgia 30901
 Direct: (706) 821-2441
www.augustaga.gov/197/Probate-Court



EX PARTE NOTICE: The Judge will not participate in any ex parte communications. If you have the need to contact the Judge via email or any other form of communication, please be sure to do so by including all interested parties (especially any opposing counsel) and the Judicial Assistant, Dawn Mason.