



## ENGINEERING SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, April 11, 2023

1:15 PM

### ENGINEERING SERVICES

1. Motion to approve the minutes of the Engineering Services Committee held on March 14, 2023.
2. Approve Award of Bid #23-137 for the parts for the Highland Ave. Water Treatment Plant Filter Modifications Phase 2 to Southern Valve & Metals, LLC
3. Approve Award of “Vacant Lots Cleaning and Cutting Services” Contract to Pond Maintenance of Augusta, subject to receipt of signed contract and proper insurance documents. The Contract is effective 1/1/2023 for three years with an option to renew for two additional one-year terms. Also, approve not to exceed \$350,000/year to fund these contracted services. Requested by Engineering. RFP 23-113
4. Approve Purchase Order For AUD For MasterMeter Meter Registers From Consolidated Pipe & Supply
5. Discuss faded green street signs at intersections and above traffic lights. **(Requested by Commissioner McKnight)**

**Engineering Services Committee**

April 11, 2023

**Minutes**

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the minutes of the Engineering Services Committee held on March 14, 2023.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## ENGINEERING SERVICES COMMITTEE MEETING MINUTES

Commission Chamber  
Tuesday, March 14, 2023  
1:15 PM

### ENGINEERING SERVICES

#### PRESENT

Mayor Garnett Johnson  
Commissioner Catherine Smith-McKnight  
Commissioner Tony Lewis  
Commissioner Brandon Garrett

#### ABSENT

Commissioner Alvin Mason

1. Motion to **authorize** the execution of a Joint Funding Agreement with the U. S. Department of the Interior U. S. Geological Survey (USGS) for the operation, modeling and analyzing of monitoring wells to investigate water levels and water quality for Augusta's groundwater production facilities. The request is to include an annual renewal for an additional three years unless the cost increases above \$150,000 in any year.

Motion to approve.

Motion made by Garrett, Seconded by Lewis.  
Voting Yea: Smith-McKnight, Lewis, Garrett

2. Approve Emergency Purchase Order P451641 To Consolidated Pipe & Supply for Augusta Utilities.

Motion to approve receiving this item as information.

Motion made by Garrett, Seconded by Lewis.  
Voting Yea: Smith-McKnight, Lewis, Garrett

3. Motion to approve the minutes of the Engineering Services Committee held on February 28, 2023.

Motion to approve.

Motion made by Garrett, Seconded by Lewis.  
Voting Yea: Smith-McKnight, Lewis, Garrett





## Engineering Services Committee

April 11, 2023

Highland Ave WTP Filter Modification Parts for Phase 2 for Augusta, GA – Utilities Department

<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne
<b>Caption:</b>	Approve Award of Bid #23-137 for the parts for the Highland Ave. Water Treatment Plant Filter Modifications Phase 2 to Southern Valve & Metals, LLC
<b>Background:</b>	This project will consist of the gates, valves, and actuators (parts) that are needed to upgrade the filters at the Highland Ave. Water Treatment Plant. Due to manufactory backlog these parts will take several months to be manufacture and delivered for this project.
<b>Analysis:</b>	Ardurra Engineers and Augusta Utilities Department have reviewed the bid submitted by Southern Valve & Metals, LLC. The bid for the manufacture parts was deemed to be fair and reasonable by Ardurra Engineers, and they provided a recommendation letter to AUD.
<b>Financial Impact:</b>	We have reviewed the bid from Southern Valve & Metals, LLC and find it to be reasonable. Funding in the amount of \$298,647.00 is available from accounts: 507043410-5425110/82200080-5425110
<b>Alternatives:</b>	No alternatives are recommended.
<b>Recommendation:</b>	Augusta Utilities Department recommends the Commission approve the Construction Services to Southern Valve & Metals, LLC in the amount of \$298,647.00 for the Highland Ave. Water Treatment Plant Filter Modifications Phase 2 Project.
<b>Funds are available in the following accounts:</b>	Funds are available in the following accounts: 507043410-5425110/82200080-5425110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## Invitation to Bid

Sealed bids will be received at this office until **Monday, March 6, 2023 @ 11:00 a.m.** via ZOOM Meeting ID: 813 4725 8336;

**Passcode: 375570** for furnishing:

**Bid Item #23-137 Highland Ave WTP Filter Modification Parts for Phase 2 for Augusta, GA – Utilities Department**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

Bid documents may be examined at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422). Plans and specifications for the project shall be obtained by all prime contractors, subcontractors, and suppliers exclusively from ARC Southern. **The fees for the plans and specifications which are non-refundable are \$125.00.**

It is the wish of the Owner that all businesses are given the opportunity to submit on this project. To facilitate this policy the Owner is providing the opportunity to view plans online ([www.e-arc.com](http://www.e-arc.com)) at no charge through **ARC Southern (706 821-0405)** beginning **Thursday, February 2, 2023**. Bidders are cautioned that submitting a package without Procurement of a complete set are likely to overlook issues of construction phasing, delivery of goods or services, or coordination with other work that is material to the successful completion of the project. Bidders are cautioned that acquisition of documents through any other source is not advisable. Acquisition of documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, February 24, 2023 @ 5:00 P.M. No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

No bid may be withdrawn for a period of ninety (90) days after BIDs have been opened, pending the execution of contract with the successful vendor. **A 100% performance bond and a 100% payment bond will be required for award.**

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

Augusta Procurement Department  
Attn: Gerri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)

**No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle                      February 2, 9, 16, 23 2023  
Metro Courier                              February 2, 2023

Revised: 2/19/2016



**Bid Opening Item #23-137 Construction - Highland Ave WTP Filter  
Modification Parts for Phase 2  
Augusta, GA - Utilities Department  
Bid Date: Monday, March 6, 2023 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 18  
Total Number Specifications Download (Demandstar): 9  
Total Electronic Notifications (Demandstar): 217  
Georgia Procurement Registry: 921  
Total Packages Submitted: 1  
Total Noncompliant: 0

Vendors	Attachment "B"	E-Verify Number	SAVE Form	Base Bid
Charles Finch Valve Southern Valve & Metals, LLC 300 Bell Park Drive Woodstock, GA 30188	Yes	321230	Yes	\$321,147.00



## UTILITIES DEPARTMENT

Item 2.

Wes Byne, P.E.  
Director

### MEMO

**TO:** Geri Sams, Procurement Director

**FROM:** Wes Byne, P.E., Utilities Director

**DATE:** 03/28/23

**SUBJECT:** Bid Item #23-137 Highland Ave WTP Filter Modification Parts for Phase 2 for Augusta, GA – Utilities Department

We have reviewed the bid tab sheet and submittals received for the above item. We agree with Ardurra Engineers, that Southern Valve & Metals, LLC is the only responsive bidder.

I concur with the recommended award of bid item #23-137 to the only responsive bidder, Southern Valve & Metals, LLC. The department recommends award for the bid price of \$298,647.00.



March 16, 2023

Mr. Tate Horton  
Project Manager, Augusta Utilities Department (AUD)  
452 Walker St., Suite 200  
Augusta, GA 30901

**RE: RECOMMENDATION OF AWARD**  
**Highlands Avenue Water Treatment Plant Filter Modifications Phase 2 – Gates, Valves, & Actuators (Equipment Only)**  
**Bid No. 23-137**

Dear Mr. Horton:

We have reviewed the apparent low bid received on March 6, 2023, for the Highlands Avenue Water Treatment Plant Filter Modifications Phase 2 – Gates, Valves, & Actuators (Equipment Only) Project. Only one bid package was received at the time of the bid opening.

Based on our review, we are recommending the award of the contract to the lowest responsive, responsible bidder, Charles Finch Valve – Southern Valve & Metals, LLC, in the total bid amount of \$298,647.00.

The recommended total bid amount deducts \$22,500.00 of monies provided for technical field services under Charles Finch Valve – South Valve & Metals, LLC's bid. These additional costs will instead be included as an allowance to the pending Highlands Avenue Water Treatment Plant Filter Modifications Phase 2 project. Ardurra's bid review summary has been included as an attachment to this letter for AUD's consideration.

Upon approval by the AUD, Ardurra will issue Charles Finch Valve – Southern Valve & Metals, LLC their Notice of Award and request that they begin preparation of all contract documents.

Please give me a call if you have any questions.

Sincerely,  
ARDURRA

Aaron Baird, PE  
PROJECT MANAGER

Attachments: *BID REVIEW SUMMARY*



March 16, 2023

ITEM NO.	DESCRIPTION	BASIS OF DESIGN MANUFACTURER	QTY	ESTIMATED				CHARLES-FINCH			
				EST. UNIT PRICE	EST DELIVERY LEAD TIME	EST TECHNICAL FIELD SERVICES	PRICE	UNIT PRICE	DELIVERY LEAD TIME	TECHNICAL FIELD SERVICES	PRICE
			ea	\$	days	\$	\$	\$	days	\$	\$
1	Furnish new 14-inch ductile-iron, rubber seated butterfly valves with adequately sized and factory installed modulating electric motor actuators and all other accessories, appenturences, and technical support required by the Contractor documents to provide a complete operable valve assembly.	Henry Pratt Co./Limitoruqe	1	\$18,895.00	365-DAYS	NOT INCLUDED	\$18,895.00	\$16,585.00	238-336-DAYS	\$1,500.00	\$16,585.00
2	Furnish new 12-inch ductile-iron, rubber seated butterfly valves with adequately sized and factory installed modulating electric motor actuators and all other accessories, appenturences, and technical support required by the Contractor documents to provide a complete operable valve assembly.	Henry Pratt Co./Limitoruqe	2	\$18,895.00	365-DAYS	NOT INCLUDED	\$37,790.00	\$15,210.00	238-336-DAYS	\$2,500.00	\$30,420.00
3	Furnish new 18-inch ductile-iron, rubber seated butterfly valves for water service with adequately sized and factory installed open/close electric motor actuators and all other accessories, appenturences, and technical support required by the Contractor documents to provide a complete operable valve assembly.	Henry Pratt Co./Limitoruqe	6	\$18,239.00	365-DAYS	NOT INCLUDED	\$109,434.00	\$17,465.00	238-336-DAYS	\$6,000.00	\$104,790.00
4	Furnish new 8-inch ductile-iron, rubber seated butterfly valves for water service with adequately sized and factory installed open/close electric motor actuators and all other accessories, appenturences, and technical support required by the Contractor documents to provide a complete operable valve assembly.	Henry Pratt Co./Limitoruqe	2	\$13,413.00	365-DAYS	NOT INCLUDED	\$26,826.00	\$11,916.00	238-336-DAYS	\$2,500.00	\$23,832.00
5	Furnish new 8-inch ductile-iron, rubber seated butterfly valves for air service with adequately sized and factory installed open/close electric motor actuators and all other accessories, appenturences, and technical support required by the Contractor documents to provide a complete operable valve assembly.	Henry Pratt Co./Limitoruqe	4	\$13,413.00	365-DAYS	NOT INCLUDED	\$53,652.00	\$13,270.00	238-336-DAYS	\$5,000.00	\$53,080.00
6	Furnish new 24-inch by 24-inch stainless steel slide gates with adequately sized and factory installed open/close electric motor actuators for a flush mounted concrete wall installation. Provide all other accessories, appenturences, and technical support required by the Contract documents to provide a complete operable gate assembly.	Hydro Gate/Limitoruqe	2	\$14,250.00	365-DAYS	NOT INCLUDED	\$28,500.00	\$17,490.00	238-336-DAYS	\$2,500.00	\$34,980.00
7	Furnish new 24-inch by 24-inch stainless steel slide gates with adequately sized and factory installed open/close electric motor actuators for a existing thimble mounted installation. Provide all other accessories, appenturences, and technical support required by the Contract documents to provide a complete operable gate assembly.	Hydro Gate/Limitoruqe	2	\$14,250.00	365-DAYS	NOT INCLUDED	\$28,500.00	\$17,480.00	238-336-DAYS	\$2,500.00	\$34,960.00
				ESTIMATED TOTAL BASE BID			\$303,597.00	TOTAL BASE BID			\$298,647.00

[illegible]

CHARLES-FINCH VALVE CO.  
ATTN. LEE JONES  
P.O. BOX 2240  
WOODSTOCK, GA. 30188

ROCHEM AMERICAS  
122 PENN ST., 2<sup>ND</sup> FLOOR  
EL SEGUNDO, CA 90245-3907

SAMCO  
ONE RIVER ROCK DR.  
PO BOX 1047  
BUFFALO, NY 14207

FERGUSON WATERWORKS  
4188 BELAIR FRONTAGE RD.  
AUGUSTA, GA 30909

GRAINGER  
1516 GORDON HWY.  
AUGUSTA, GA 30906-2006

WESTECH ENGINEERING, LLC  
3665 S. WEST TEMPLE  
SALT LAKE CITY, UT 84115

PURE AQUA  
2230 S HURON DR.  
SANTA ANA, CA 92704

HAWKINS  
2381 ROSEGATE  
ROSEVILLE MN, 55113

EXPORT ENVIRONMENTAL  
12070 NW 40 STREET  
CORAL SPRINGS, FL 33065

BID ITEM 23-137  
HIGHLAND AVE WTP FILTER  
MODIFICATION PARTS FOR PHASE 2  
FOR AUGUSTA, GA UTILITIES  
DEPARTMENT  
DUE: MON. 03/26/23 @ 11:00 A.M.

BID ITEM 23-137  
HIGHLAND AVE WTP FILTER  
MODIFICATION PARTS FOR PHASE 2  
FOR AUGUSTA UTILITIES  
MAIL: THUR. 02/02/23

PHYLLIS JOHNSON  
COMPLIANCE DEPARTMENT

WINTER CONSTRUCTION COMPANY 2023-02-03	sgolias@winter-construction.com SGOLIAS, SGOLIAS		
WSP USA ENVIRONMENT & INFRASTRUCTURE 2023-02-03	georgiamarketing@woodplc.com Markering, Georgia	N	NOM
WSP USA ENVIRONMENT & INFRASTRUCTURE 2023-02-03	kayla.jimmerson@woodplc.com WOODEIS, WOODEIS		
WSP USA ENVIRONMENT & INFRASTRUCTURE 2023-02-03	kyle.proshek@woodplc.com Proshek, Kyle		
WSP USA ENVIRONMENT & INFRASTRUCTURE 2023-02-03	michele.jamros@amecfw.com Jamros, Michele		
WSP USA INC 2023-02-03	carolyn.shalosky@wsp.com SHALOSKY, SHALOSKY	N	NOM
WSP USA INC 2023-02-03	james.l.miller@wsp.com JAMES.L.MILLER@WSP.COM, JAMES.L.MILLER@WSP.COM		
WSP USA INC 2023-02-03	lynne.grimm@wsp.com DC-MARKETING, DC-MARKETING		
WSP USA INC 2023-02-03	steven.sheffield@wsp.com STEVEN SHEFFIELD, STEVEN SHEFFIELD		
Walker Parking Consultants Engineers Inc 2023-02-03	bademail@doas.ga.gov Sabooree, Sepehr	N	NOM
Walker Parking Consultants Engineers Inc 2023-02-03	kbrichetto@walkerconsultants.com Brichetto, Karen		
Walker Parking Consultants Engineers Inc 2023-02-03	mmaxwell@walkerconsultants.com Maxwell, Melinda		
Walker Parking Consultants Engineers Inc 2023-02-03	mparker@walkerconsultants.com Parker, Marion		
Webber, LLC 2023-02-03	Thomas.Arbuthnot@wwebber.com Arbuthnot, Thomas	N	NOM
Webber, LLC 2023-02-03	khondarez@wwebber.com Hondarez, Kency		
Webber, LLC 2023-02-03	rebeck@wwebber.com Beck, Roger		
Webber, LLC 2023-02-03	smeier@wwebber.com Meier, Steven		
Western Summit Constructors, Inc. 2023-02-03	julie.herrera@kiewit.com Herrera, Julie	N	NOM

ETHNIC GROUP	COUNT
African American	37
Asian American	7
Native American	7

Hispanic/Latino	2
Pacific Island/American	0
Non Minority	338
Not Classified	0
Total Number of Vendors	391
Total Number of Contacts	921

[PR\\_bid\\_email\\_list](#)

## Planholders

[Add Supplier](#)[Export To Excel](#)

### Supplier (4)

Supplier	Download Date
Dodge Data	02/07/2023
Onvia, Inc. - Content Department	02/16/2023
Universal Uplift, LLC	02/10/2023
WTR Valves	02/06/2023

[Add Supplier](#)

### Supplier Details

Supplier Name	Dodge Data
Contact Name	Bonny Mangold
Address	4300 Beltway Place, Ste 150 , Arlington, TX 76018
Email	dodge.docs@construction.com
Phone Number	413-376-7032

### Documents

Filename	Type	Action
23-137_ITB	Bid Document / Specifications	<a href="#">View</a> <a href="#">History</a>



## Engineering Services Committee

April 11, 2023

**Vacant Lots Cleaning and Cutting Services**  
**For Augusta GA- Engineering and Environmental Services Department**  
**FRP 23-113**  
**File Reference: 23-014 (A)**

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Hameed Malik, Director
<b>Caption:</b>	Approve Award of “Vacant Lots Cleaning and Cutting Services” Contract to Pond Maintenance of Augusta, subject to receipt of signed contract and proper insurance documents. The Contract is effective 1/1/2023 for three years with an option to renew for two additional one-year terms. Also, approve not to exceed \$350,000/year to fund these contracted services. Requested by Engineering. RFP 23-113
<b>Background:</b>	Contract services are integral parts of Augusta Engineering & Environmental Services Program delivery. Augusta Engineering is utilizing contract services since 2019 to manage and maintain roadway vegetation. Recently such responsibility expanded for maintenance of countywide vacant lots that are un-kept by the property owner. This contract will be the continuity of existing services previously performed under the Environmental Services Department. Supplementing Augusta Engineering maintenance resources with contract services is a practical approach to complete and sustain much needed maintenance services in a cost effective and timely manner. Such services are essential to minimizing public safety risk and associated potential hazard liabilities, enhancing surrounding aesthetic and improving quality of life.
<b>Analysis:</b>	Proposals were received on January 17, 2023 with Pond Maintenance of Augusta being the selected firm. Firms were evaluated based on qualifications, relevant experience, and ability to provide requested services. Fee schedule and landscaped areas list is attached as EXHIBIT A.
<b>Financial Impact:</b>	Funds are available in ARAP allocation in amount of \$185,000 and \$165,000 will be transferred from Fund 542, the portion of revenue associated to vacant lot billing & collection. Engineering & Environmental Services Department is preparing SOP transferring funds from Fund 542 into Vacant Lot Fund (new fund) at the time of tax billing.
<b>Alternatives:</b>	Do not approve and identify in-house forces to perform this work.

**Recommendation:** Approve Award of “Vacant Lots Cleaning and Cutting Services” Contract to Pond Maintenance of Augusta, subject to receipt of signed contract and proper insurance documents. The Contract is effective 1/1/2023 for four years with an option to renew for two additional one-year terms. Also, approve not to exceed \$350,000/year to fund these contracted services. Requested by Engineering. RFP 23-113

**Funds are available in the following accounts:** ARAP allocation (\$185,000) 230 04 7450 JLARP13C and (\$165,000) 542 000000 3441122.

**REVIEWED AND**  
**APPROVED BY:** HM/SR

## Request for Proposals

Request for Proposals will be received at this office until **Tuesday, January 17, 2023 @ 11:00 a.m. via ZOOM Meeting ID: 831 7614 3643; Passcode: 966270 for furnishing:**

**RFP Item #23-113 Vacant Lots Cleaning and Cutting Services for Augusta, GA – Engineering and Environmental Department**

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

**Pre-Proposal Conference will be held on Wednesday, December 28, 2022 @ 10:00 a.m. Via Zoom – Meeting ID: 839 2185 4926; Passcode: 956283.**

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Thursday, December 29, 2022 @ 5:00 P.M. No RFP will be accepted by fax or email, all must be received by mail or hand delivered.**

No RFP may be withdrawn for a period of **90** days after bids have been opened, pending the execution of contract with the successful bidder(s).

***Request for proposals (RFP) and specifications.*** An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

**Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle December 1, 8, 15, 22, 2022  
Metro Courier December 1, 2022

Revised: 3/22/21



**RFP 23-113 Vacant Lots Cleaning and Cutting Services  
for Augusta, GA – Engineering and Environmental Services Department  
RFP Due: Tuesday, January 17, 2023 @ 11:00 a.m.**

**Total Number Specifications Mailed Out: 40**  
**Total Number Specifications Download (Demandstar): N/A**  
**Total Electronic Notifications (Demandstar): N/A**  
**Georgia Procurement Registry: N/A**  
**Total packages submitted: 4**  
**Total Noncompliant: 1**

VENDORS	Attachment "B"	E-Verify #	Save Form	Original	7 Copies	Fee Proposal
Augusta Quality, LLC 3904 Wrightsboro Rd., Suite C Augusta, GA 30909	Yes	Yes	639585	Yes	Yes	Yes
Bulldog Cuts 907 Park Avenue Augusta, GA 30901	Yes	852742	Yes	Yes	No/Non-Compliant	Yes
Pond Maintenance 3707 Colbert St. Augusta, GA 30906	Yes	067036	Yes	Yes	Yes	Yes
Woods Commercial & Residential Lawn 2541 Biltmore Pl Augusta, GA 30906	Yes	1808457	Yes	Yes	Yes	Yes



RFP 23-113 Vacant Lots Cleaning and Cutting Services  
for Augusta, GA – Engineering and Environmental Services Department  
Evaluation Date: Thursday February 2, 2023 @ 2:00 p.m. via ZOOM

Item 3.

Vendors			Augusta Quality, LLC 3904 Wrightsboro Rd., Suite C Augusta, GA 30909	Woods Commercial & Residential Lawn 2541 Biltmore Pl Augusta, GA 30906	Pond Maintenance 3707 Colbert St. Augusta, GA 30906	Bulldog Cuts 907 Park Avenue Augusta, GA 30901	Augusta Quality, LLC 3904 Wrightsboro Rd., Suite C Augusta, GA 30909	Woods Commercial & Residential Lawn 2541 Biltmore Pl Augusta, GA 30906	Pond Maintenance 3707 Colbert St. Augusta, GA 30906	Bulldog Cuts 907 Park Avenue Augusta, GA 30901
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)				Weighted Scores			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)							
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	FAIL	PASS	PASS	PASS	FAIL
2. Qualifications & Experience	(0-5)	15	5.0	2.5	5.0		75.0	37.5	75.0	0.0
3. Organization & Approach	(0-5)	15	4.5	3.0	4.5		67.5	45.0	67.5	0.0
4.Scope of Services Provide experience and approach to the following as requested in Section I – II Services to be Rendered and Section 4 Fee Proposal - General Requirements. 1. Project Specific Experience – three (3) years of experience similar to this scope of work. 2. Past performance on projects similar in nature. 3. Evidence that firm fully understands Owner’s goals and project scope. 4. Vendor is required to provide a copy of herbicide/Pesticides application licenses for the State of Georgia.	(0-5)	20	5.0	2.5	5.0		100.0	50.0	100.0	0.0
5. Financial Stability	(0-5)	10	5.0	3.0	5.0		50.0	30.0	50.0	0.0
6. References	(0-5)	5	5.0	5.0	5.0		25.0	25.0	25.0	0.0
7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)										
Within Richmond County	5	10	5	5	5		50.0	50.0	50.0	0.0
Within CSRA	5	6					0.0	0.0	0.0	0.0
Within Georgia	5	4					0.0	0.0	0.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	5	2					0.0	0.0	0.0	0.0
• All Others	5	1					0.0	0.0	0.0	0.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			29.5	21.0	29.5	0.0	367.5	237.5	367.5	0.0
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
8. Presentation by Team	(0-5)	10	3.8		5.0		37.5	0.0	50.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5	3.5		5.0		17.5	0.0	25.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)							Cost/Fee Proposal Consideration			
Lowest Fees	5	10					0.0	0.0	0.0	0.0
Second	5	6					0.0	0.0	0.0	0.0
Third	5	4					0.0	0.0	0.0	0.0
Forth	5	2					0.0	0.0	0.0	0.0
Fifth	5	1					0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			7.3	0.0	10.0	0.0	55.0	0.0	75.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category)										
Total Cumulative Score (Maximum point is 500)			36.8	21.0	39.5	0.0	422.5	237.5	442.5	0.0

Internal Use Only

Evaluator: Cumulative 2      Date: 2/2/23      Phase I

Procurement Department Representative: \_\_\_\_\_ Nancy Williams \_\_\_\_\_

Procurement Department Completion Date: 2/2/23      Phase I

## FEE PROPOSAL

Description		FEE
1	Weekly/40 Hr. Rate Per 3 Men Crew (Lot cleaning, Cutting & Herbicide)	\$6,000 per crew/weekly
2	Daily Rate Per 3 Men Crew (Lot Cleaning, Cutting & Herbicide)	\$1,200 per crew/daily
3	Weekly/40 Hr. Rate Per 3 Men Crew (Lot Cleaning & Cutting)	\$6,000 per crew/weekly
4	Daily Rate Per 3 men Crew (Lot Cleaning & Cutting)	\$1,200 per crew/daily
5	Weekly/40 Hr. Rate Per 3 Men Crew (Lot Herbicide only)	\$4,000 per crew/weekly
6	Daily Rate Per 3 Men Crew (Lot Cleaning & Cutting)	\$1,200 per crew/daily

Notes: SEE NEXT PAGE – GENERAL REQUIREMENTS

SECTION 4 Fee Proposal shall be submitted in a separate sealed envelope with  
the following information on the outside of it:  
RFP 23-113 Vacant Lots Cleaning and Cutting Services

**SECTION 4: FEE PROPOSAL (submit in a separate sealed envelope)**Date: 1/5/23

Gentlemen:

In compliance with your request for proposal dated January 2023, the undersigned hereby proposed to furnish all labor, equipment, and materials, and to perform all work for the vacant lots cleaning and cutting services referred to here as:

**RFP #23-113 VACANT LOTS CLEANING AND CUTTING SERVICES**

In strict accordance with the Contract Documents and in consideration of the amounts shown on the FEE PROPOSAL Schedule attached hereto:

**SEE FEE TABLE**

The undersigned hereby agrees that, upon written acceptance of this RFP, he will within 10 days of receipt of such notice execute a formal contract agreement with the OWNER, and that he will provide the insurance and guarantees required by the Contract Documents.

The undersigned hereby agrees that, if awarded the contract, he will commence the work within 10 calendar days after the date of written notice to proceed, and that he will complete all work at the request of Augusta Engineering & Environmental Services Department (AE&ESD) and according to AE&ESD approved work schedule.

The undersigned acknowledges receipt of the following addenda:

Addendum Number:

Addendum Date:

N/AN/AN/AN/A

Respectfully submitted:

Pond Maintenance of Augusta, LLC  
(Name of the Firm)

3707 Colbert St. Augusta, GA 30906  
(Business Address)

By: Devannal Lane Talburt

Title: Administrative Assistant

SECTION 4 Fee Proposal shall be submitted in a separate sealed envelope with  
the following information on the outside of it:  
RFP 23-113 Vacant Lots Cleaning and Cutting Services



Original

## FEE PROPOSAL

Description		FEE
1	Weekly/40 Hr. Rate Per 3 Men Crew (Lot cleaning, Cutting & Herbicide)	\$5500.00
2	Daily Rate Per 3 Men Crew (Lot Cleaning, Cutting & Herbicide)	\$2000.00
3	Weekly/40 Hr. Rate Per 3 Men Crew (Lot Cleaning & Cutting)	\$4500.00
4	Daily Rate Per 3 men Crew (Lot Cleaning & Cutting)	\$1700.00
5	Weekly/40 Hr. Rate Per 3 Men Crew (Lot Herbicide only)	\$5500.00
6	Daily Rate Per 3 Men Crew (Lot Cleaning & Cutting)	\$1700.00

**Notes:** SEE NEXT PAGE – GENERAL REQUIREMENTS

**SECTION 4 Fee Proposal shall be submitted in a separate sealed envelope with the following information on the outside of it:  
RFP 23-113 Vacant Lots Cleaning and Cutting Services**

original

#### SECTION 4: FEE PROPOSAL (submit in a separate sealed envelope)

Date: 01/04/2023

Gentlemen:

In compliance with your request for proposal dated 01/04, 2023, the undersigned hereby proposed to furnish all labor, equipment, and materials, and to perform all work for the vacant lots cleaning and cutting services referred to here as:

##### RFP #23-113 VACANT LOTS CLEANING AND CUTTING SERVICES

In strict accordance with the Contract Documents and in consideration of the amounts shown on the FEE PROPOSAL Schedule attached hereto:

##### SEE FEE TABLE

The undersigned hereby agrees that, upon written acceptance of this RFP, he will within 10 days of receipt of such notice execute a formal contract agreement with the OWNER, and that he will provide the insurance and guarantees required by the Contract Documents.

The undersigned hereby agrees that, if awarded the contract, he will commence the work within 10 calendar days after the date of written notice to proceed, and that he will complete all work at the request of Augusta Engineering & Environmental Services Department (AE&ESD) and according to AE&ESD approved work schedule.

The undersigned acknowledges receipt of the following addenda:

Addendum Number:

Addendum Date:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted:

Augusta Quality LLC

(Name of the Firm)

3904 Wrightsboro Rd  
Augusta GA 30909

(Business Address)

By: Bonnie Gregory

Title: President

**SECTION 4 Fee Proposal shall be submitted in a separate sealed envelope with the following information on the outside of it:**  
**RFP 23-113 Vacant Lots Cleaning and Cutting Services**




## ENGINEERING & ENVIR. SVCS. DEPARTMENT

Item 3.

Hameed Malik, Ph.D., P.E., Director

### MEMORANDUM

**TO:** Ms. Geri Sams, Director - Procurement

**FROM:**  Hameed Malik, Ph.D., PE, Director- Engineering

**DATE:** Monday, February 20, 2023

**SUBJECT:** **Vacant Lots Cleaning and Cutting Services**  
for Augusta, GA-Engineering & Environmental Services Department  
RFP 23-113  
File Reference: 23-014(A)

It is recommendation of Augusta Engineering & Environmental Services (AE) to award the Vacant Lots Cleaning and Cutting Services contract to Pond Maintenance (PM) for services listed in RFP 23-113. AE has taken into consideration all submitted information, services delivery team, and overall score secured by these firms to make this recommendation. In addition, AE reviewed submitted fees by both firms and compared among each other, and to AE similar projects unit rates.

AE is preparing a contract award agenda item for Augusta Commission action. Award is contingent upon receipt of signed contract and proper Insurance document.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

*Thank you.*

/hm

cc: Darrell White & Nancy Williams, Procurement Department  
Compliance Department  
Lewis Avery, CPA, Engineering Assistant Director – Finance & Admin  
Charlie Gay, Engineering Assistant Director - Maintenance  
June Hamal, Associate Director Construction & Program Delivery  
Program File

# BIDDERS LIST

23-113

BID ITEM # \_\_\_\_\_ COST \$ \_\_\_\_\_

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	NovaTech 1401 Nobel Street Sainte-Julie, QC J3E1Z4, Canada		12/5/82		KM	US Mail
2	Allied Solutions Attn. Jason Collier 300 Veterans Way Carmel, IN 46032		12/5/82		KM	US Mail
3						
4	Snap Corp, USA P.O. Box 12604 Augusta, GA	no contact name was given in the email. &	12/9/82		JS	Mail
5						
6						
7						
8						
9						
0						
1						

**AUGUSTA QUALITY LLC**  
**3904 WRIGHTSBORO RD. SUITE C**  
**AUGUSTA, GA 30909**

**RISE & SHINE LAWN CARE**  
**PO BOX 443**  
**HEPHZIBAH, GA 30815**

**S&S LAWN CARE**  
**5009 DEER TRAIL DRIVE**  
**HEPHZIBAH, GA 30815**

**WOOD'S COMMERCIAL & RESIDENTIAL**  
**LAWN SERVICES**  
**3541 BILTMORE PLACE**  
**AUGUSTA, GA 30906**

**GREEN HARVEST LAWN CARE**  
**838 HIGH GREEN CT**  
**GROVETOWN, GA 30813**

**PIEDMONT LANDSCAPE MGT INC**  
**1048 FRANKE INDUSTRIAL DRIVE**  
**AUGUSTA, GA 30909**

**RANDY'S LAWN & TREE SERVICE**  
**2524 BRIARWOOD AVE.**  
**AUGUSTA, GA 30906**

**NEIGHBORHOOD YARD CARE LLC**  
**8615 CRENSHAW DR.**  
**GROVETOWN, GA 30813**

**CLEAN CUT LANDSCAPING**  
**2712 DAVIS MILL RD.**  
**HEPHZIBAH, GA 30815**

**AUGUSTA LAWN & TURF**  
**3618 PHILLIPS DR**  
**MARTINEZ, GA 30907**

**NAPIER LAWN CARE**  
**2387 LESLIE CIRCLE**  
**AUGUSTA, GA 30906**

**AUGUSTA QUALITY LAWN CARE**  
**1504 KERON WAY**  
**HEPHZIBAH, GA 30815**

**KATHLEEN'S LAWN & SHRUB CARE**  
**3066 DAMASCUS RD**  
**AUGUSTA, GA 30909**

**HOME DETOX**  
**2002 LANIER DR**  
**AUGUSTA, GA 30904**

**STEVE'S LAWN SERVICE**  
**14287 TWIGGS STREET**  
**AUGUSTA, GA 30901**

**JACOBS LAND MANAGEMENT**  
**118 WOODLAND RD**  
**AUGUSTA, GA 30907**

**ROBERT FORMANS LAWN CARE**  
**LANDSCAPING**  
**2815 LUMPKIN RD.**  
**AUGUSTA, GA 30906**

**CSRA LANDSCAPING**  
**2232A PEACH ORCHARD RD**  
**AUGUSTA, GA 30906**

**TURNERS LAWN CARE**  
**3343 HAMDEN ST**  
**AUGUSTA, GA 30906**

**RISE AND SHINE LAWN CARE AND**  
**LANDSCAPING, LLC**  
**1159 WALTONS TRAIL**  
**HEPHZIBAH, GA 30815**

**BELL'S LAWN MAINTENANCE**  
**3202 WARWICK PL**  
**HEPHZIBAH, GA 30815**

**GEORGIA'S GREEN LAWN CARE LLC**  
**2204 RICHARDS RD**  
**AUGUSTA, GA 30906**

**LUMBERJACK LAWN & LANDSCAPING**  
**3315 TIMBER TWIG LN**  
**AUGUSTA, GA 30906**

**BORSETH'S LAWN CARE**  
**5065 DEER TRAIL DR.**  
**HEPHZIBAH, GA 30815**

**C & C VAUGHN LAWN SERVICE**  
**2715 BERTRAND RD.**  
**AUGUSTA, GA 30906**

**BRITT'S LAWN SERVICE**  
**2015 OLD SAVANNAH RD.**  
**AUGUSTA, GA 30901**

**BULLDOGS CUTS**  
**907 PARK AVE**  
**AUGUSTA, GA 30901**

**BID ITEM# 23-113**  
**VACANT LOT CLEANING & CUTTING**  
**SERVICES FOR ENGINEERING**  
**DEPARTMENT**  
**BID DUE: Tue. 01/17/23 @ 11:00 a.m.**

**BID ITEM# 23-113**  
**VACANT LOT CLEANING & CUTTING**  
**SERVICES FOR ENGINEERING**  
**DEPARTMENT**  
**BID MAILED: 12/1/22**

1 of 2

POND MAINTENANCE OF AUGUSTA  
3707 COLBERT ST  
AUGUSTA, GA 30906

IN HIS NAME LAWN CARE  
3550 CRAWFORDVILLE DR.  
AUGUSTA, GA 30906

M & C LAWN CARE  
& MAINTENANCE SERVICES, LLC  
3958 WRIGHTSBORO RD., SUITE C  
AUGUSTA, GA. 30909

T. GARRETT ENTERPRISE LLC  
2326 WALDEN DR. STE B.  
AUGUSTA, GA 30904

BORSETH'S LAWN CARE  
5065 DEER TRAIL DR.  
HEPHZIBAH, GA 30815

AUGUSTA GREENS RIGHT AWAY  
1600 KERON WAY  
HEPHZIBAH, GA 30815

ANYTHING OUTDOORS  
885 SEQUOIA DRIVE  
LEXINGTON, SC 29073

YELLOWSTONE LANDSCAPE  
702 MCKNIGHT INDUSTRIAL BLVD.  
MARTINEZ, GA 30907

TYLER LAWN CARE  
1159 WALTONS TRAIL  
HEPHZIBAH, GA 30815

JENKINS & JONES ENTERPRISE  
3002 HOLLINS DRIVE  
HEPHZIBAH, GA 30815

BARRETT WALKER LANDSCAPING  
1830 BEAVER CREEK LANE  
HEPHZIBAH, GA 30815

BELL'S LAWN CARE  
811 LANEY WALKER BLVD  
AUGUSTA, GA 30901

JUNE HAMAL  
ENGINEERING & ENVIRONMENTAL  
SERVICES DEPARTMENT

HAMEED MALIK  
ENGINEERING & ENVIRONMENTAL  
SERVICES DEPARTMENT

PHYLLIS JOHNSON  
COMPLIANCE

BID ITEM# 23-113  
VACANT LOT CLEANING-& CUTTING  
SERVICRS FOR ENGINEERING  
DEPARTMENT  
BID DUE: TUE. 17 JAN 23 @ 11:00 A.M.

BID ITEM# 23-113  
VACANT LOT CLEANING-& CUTTING  
SERVICES FOR ENGINEERING  
DEPARTMENT  
BID MAILED: 12/1/22

2 of 2

## **FYI: Process Regarding Request for Proposals**

### **Sec. 1-10-51. Request for proposals.**

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

### **Sec. 1-10-52. Sealed proposals.**

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
  - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
  - (4) The quality of performance on previous contracts;
  - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
  - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
  - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
  - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.



## Engineering Services Committee

April 11, 2023

Item Name: Approve Emergency Purchase For AUD For MasterMeter Meter Registers From Consolidated Pipe & Supply

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<b>Department:</b>	Utilities
<b>Presenter:</b>	Michael Bryant
<b>Caption:</b>	Approve Purchase Order For AUD For MasterMeter Meter Registers From Consolidated Pipe & Supply
<b>Background:</b>	The AUD warehouse is requisitioning residential water meter registers manufactured by MasterMeter which is sold in Georgia by Consolidated Pipe & Supply. Water meter registers are a critical stock item needed to properly distribute water to customers through their water meter and in recording water consumption. This purchase is for a model manufactured by MasterMeter that's compatible with our primary meter brand Badger. There is a significant delay in all of our Badger orders. The warehouse is low in stock.
<b>Analysis:</b>	An emergency request was submitted to Procurement for approval and entry under the emergency procedures.
<b>Financial Impact:</b>	\$63,495.00
<b>Alternatives:</b>	None
<b>Recommendation:</b>	Approve purchase order to order necessary water meter registers
<b>Funds are available in the following accounts:</b>	506000000-1134211
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## UTILITIES DEPARTMENT

**Wes Byne, P.E.**  
**Director**

**TO:** Geri Sams  
 Director, Procurement Department *OK G. Sams 3/20/2023*

**THRU:** Wes Byne, P.E.  
 Director, Utilities Department

**FROM:** Michael J Bryant

**CC:**

**DATE:** 2023.3.9

**SUBJECT:** JUSTIFICATION FOR EMERGENCY REQUESTS

The AUD warehouse is requisitioning residential water meter registers manufactured by MasterMeter. Water meter registers are a critical stock item needed to properly distribute water to customers through their water meter and in recording water consumption. This purchase is for a model manufactured by MasterMeter that's compatible with our primary meter brand Badger. There is a significant delay in all of our Badger orders. The warehouse is low in stock.

**Approved:**

*[Signature]*  
 AUD Director

*Exceeds \$25k Requires notification to  
 Commission. Please prepare Agenda Item -  
 spaul*

# AUGUSTA UTILITIES DEPARTMENT IN-HOUSE REQUISITION

CHECK ALL THAT APPLY:

DATE: 3/9/2023

DIVISION August Utilities WAREHOUSE

FUND #: 5060000000

SHIP TO:

WAREHOUSE  
1840 Wylds Rd.

- ☐ WATER  
☐ SEWER  
☒ SUPPLIES  
☐ SERVICE

- ☐ EQUIPMENT  
☐ TOOLS  
☐ SAFETY  
☐ OFFICE

- ☐ CHEMICAL  
☐ GASES  
☒ REPAIR  
☒ MAINTENANCE

- ☐ LAB  
☐ UNIFORM  
☐ LIFT STATION  
☐ OTHER

REQUISITION #

- ☐ IT  
☐ SCADA  
☒ INVENTORY  
☐ BID ITEM

- ☐ ROUTINE  
☐ EMERGENCY  
☐ SOLE SOURCE  
☐ PREFER ITEM

VENDOR:		Consolidated Pipe & Supply							
ADDRESS:									
PHONE #:									
QUOTED BY:									
ITEM #	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	TOTAL PRICE
1.	Master Meter Elinx Reg	450	125.00	56,250.00		0.00		0.00	0.00
2.	w/ Badger Plastic Kit			0.00		0.00		0.00	0.00
3.	W/ Iron 5' Connector			0.00		0.00		0.00	0.00
4.				0.00		0.00		0.00	0.00
5.	Master Meter Elinx Reg	50	135.00	6,750.00		0.00		0.00	0.00
6.	w/ Badger Plastic Kit			0.00		0.00		0.00	0.00
7.	W/ Iron 25' Connector			0.00		0.00		0.00	0.00
8.				0.00		0.00		0.00	0.00
9.	Elinx Register	1	495.00	495.00		0.00		0.00	0.00
10.	Programmer			0.00		0.00		0.00	0.00
11.				0.00		0.00		0.00	0.00
12.				0.00		0.00		0.00	0.00
13.				0.00		0.00		0.00	0.00
14.				0.00		0.00		0.00	0.00
SHIPPING CHARGES				0.00		0.00		0.00	0.00
TOTAL				63,495.00		0.00		0.00	0.00

JUSTIFICATION AND EXPLANATION FOR PURCHASE:

REQUESTED BY: *Michael J. Bryant*

APPROVED BY: *Michael J. Bryant*

Approved:

*Juliana*  
AUD Director

R313498



101 Regency Parkway  
Mansfield, Texas 76063  
PH# 800-765-6518  
817-842-8000  
FAX# 817-842-8100

January 18, 2023

Augusta Utilities, GA  
Attn: Michael Bryant  
Project Engineer  
1840 Wylds Rd.  
Augusta, GA 30909  
MBryant@augustaga.gov

Dear Mr. Bryant:

On behalf of Consolidated Pipe & Supply and Master Meter, Inc. we appreciate the continued opportunity to serve your metering needs.

Please let this correspondence confirm that Consolidated Pipe & Supply is the only authorized waterworks utility distributor for Master Meter in the state of Georgia. This includes Master Meter's entire product line including but not limited to all sizes and types of water meters, AMR/AMI meter reading system, components, and accessories.

If you should have any questions or require additional information, please don't hesitate to contact me at 800-765-6518.

Respectfully,

Brandon Foster,  
Regional Vice President of Sales  
Master Meter, Inc.

cc: Brandon Crook, RSM, Master Meter, Inc.  
Joey Todd, Meter Specialist, Consolidated Pipe & Supply

**Consolidated**

**10887 Old Atlanta Highway  
Covington, GA 30014**

**Phone: (678)342-7666**

**Date:** **March 9, 2023**

**Attention: Michael**

[illegible]

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## Engineering Services Committee

April 11, 2023

Faded Street Signs

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**Department:** Augusta Commission

**Presenter:** Commissioner Catherine McKnight

**Caption:** Discuss faded green street signs at intersections and above traffic lights.  
(Requested by Commissioner McKnight)

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are available in  
the following accounts:**

**REVIEWED AND**  
**APPROVED BY:**

**Lena Bonner**

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**From:** Catherine McKnight <catherinesmithmcknight@yahoo.com>  
**Sent:** Wednesday, April 5, 2023 5:31 PM  
**To:** Lena Bonner  
**Subject:** [EXTERNAL]

Ms Bonner,

I would like to put on the Engineering Committee agenda to discuss faded green street signs at intersections and above traffic lights.

Thank you.

Commissioner McKnight

[Sent from Yahoo Mail for iPhone](#)

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