



## COMMISSION MEETING AGENDA

Commission Chamber

Tuesday, September 19, 2023

2:00 PM

### INVOCATION

Reverend Nadine Ellsworth-Moran, Associate Pastor, Reid Memorial Presbyterian Church

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### RECOGNITION(S)

A. **Congratulations!** Augusta's 2023 August Years of Service (YOS) 25-50 year recipients.

### DELEGATION(S)

B. **Greater Augusta Arts Council** regarding Public Art Update Gateway sculpture at Sand Bar Ferry Road; Murals by storm drains at RCBOE schools and upcoming sculptures and murals funded by private foundations, businesses, and donations.

C. **Mr. James Williams** regarding support in the renaming of the Augusta Riverwalk.

D. **Mr. Rick Johnson** regarding the renaming of Augusta Riverwalk, etc.

E. **Mr. Brian Green** regarding review pre-existing neighborhood ordinances; or to implement more robust or effective ordinances.

### CONSENT AGENDA

*(Items 1-24)*

### PUBLIC SERVICES

1. **Z-23-34** – A request for concurrence with the Augusta Planning Commission to **approve** with the conditions a petition by Armanda Hemmingway on behalf of A Watson Properties-Southside, LLC requesting a **rezoning from zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business)** affecting properties containing approximately 1.1 acres located at 2300 Milledgeville Road and **1901 Olive Road**. Tax Map #072-3-025-00-0 and #072-3-026-00-0. **DISTRICT 2**
2. **Z-23-39** – A request for concurrence with the Augusta Planning Commission to **approve** with the conditions a petition by AMERCO Real Estate Company on behalf of Augusta Hotel Group, LLC requesting a rezoning from **zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business)** affecting property containing approximately 3.3 acres located at **1062 Claussen Road**. Tax Map #012-0-014-02-0. **DISTRICT 7**

- 3. Z-23-37** – A request for concurrence with the Augusta Planning Commission to **APPROVE** with the conditions petition by Drayton Parker Companies on behalf of DOC MOB Augusta III, LLC requesting a rezoning from zone A (Agricultural) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 2.54 acres located at 3645-Wheeler Road. Tax Map #030-0-244-00-0. **DISTRICT 3(Deferred from the September 5, 2023 meeting)**
- 4. Z-23-38** – A request for concurrence with the Augusta Planning Commission to **approve** with the conditions a petition by Drayton Parker Companies on behalf of COLCO Solutions LLC requesting a rezoning from zone **B-1 (Neighborhood Business) to zone B-2 (General Business)** affecting property containing approximately 5.66 acres located at **1924 Barton Chapel Road**. Tax Map #068-0-007-00-0. **DISTRICT 5 (Deferred from the September 5, 2023 meeting)**

## **PUBLIC SERVICES**

- 5.** Motion to **approve** New Ownership/Existing Location: **A.N. 23-35:** A request by **Jayendrakumar Suthar** for a retail package **Beer & Wine License** to be used in connection with Country Corner #10 located at 3735 Mike Padgett Hwy. **District 8. Super District 10. (Approved by Public Services Committee September 12 2023)**
- 6.** Motion to **approve** New Ownership/Existing Location: **A.N. 23-36:** A request by **Irfan Uddin** for a retail package **Beer & Wine License** to be used in connection with Good to Go 6 located at 3671 Peach Orchard Rd. **District 6. Super District 10.(Approved by Public Services Committee September 12, 2023)**
- 7.** Motion to **approve** New Ownership/Existing Location: **A.N. 23-37:** A request by **Jay Wolszczak** for an on-premises consumption **Liquor, Beer, & Wine License** to be used in connection with First Watch #6023 located at **630 Crane Creek Dr Ste 405**. There will be Sunday Sales. **District 7. Super District 10.(Approved by Public Services Committee September 12, 2023)**
- 8.** Motion to **approve Existing Location: A.N. 23-38:** A request by **Emanuel Hatzis** for a consumption on premise **Liquor License** to be used in connection with Manny's Sports Off Broad located at 215 10th Street. There will be **Sunday Sales. District 1. Super District 9.(Approved by Public Services Committee September 12, 2023)**
- 9.** Motion to **approve** On-Airport Lease Agreement for the term of October 1, 2023, thru September 30, 2043 with the United States Department of Transportation, Federal Aviation Administration (FAA). Approved by the Augusta Aviation Commission on August 24, 2023.**(Approved by Public Services Committee September 12, 2023)**
- 10.** Motion to **approve** "Use of Property" Agreement for 2024 thru 2027 with Augusta Air Show, LLC for the Augusta Air Show. Approved by the Augusta Aviation Commission on August 24, 2023.**(Approved by Administrative Services Committee September 12, 2023)**
- 11.** Motion to **approve** the Mayor executing an MOU with Ft. Eisenhower (formerly Ft. Gordon) for compatible development criteria.**(Approved by Public Services Committee September 12, 2023)**

## **ADMINISTRATIVE SERVICES**

- 12.** Motion to **establish** a collaboration with Healthy Augusta Collaborative to create a Health Equity Action Plan for Augusta-Richmond County. (**Approved by Administrative Services Committee September 12, 2023**)
- 13.** Motion to **approve** utilizing state contract (#SWC 99999-SPD-SPD0000183-005) for the purchase of two Ford F150 Police Responders, at a total cost of \$115,630 from Allan Vigil Ford for the Richmond County Marshals Office. (**Approved by Administrative Services Committee September 12, 2023**)
- 14.** Motion to **approve** the submission of the FY2023 CoC Application to HUD and grant the Mayor the authority to execute all forms associated with the application, to include but not limited to: Submission of the Consolidated Community Application, Priority Listing and Exhibit 2 Project Applications, Certifications of Consistency (HUD 2991), Conditional Award Technical Submissions, New and Renewal Grant Agreements and Annual Progress Reports (APR). (**Approved by Administrative Services Committee September 12, 2023**)
- 15.** Motion to **approve** submission of Neighborhood Access and Equity (NAE) grant application for the *Reconnect, Rejuvenate and Recharge the Broad Street Transfer Facility* planning grant project and grant the Mayor authority to execute the necessary forms required for submission. (**Approved by Administrative Services Committee September 12, 2023**)
- 16.** Motion to **approve** renaming one of the Augusta Recreation athletic ball fields, at the Diamond Lakes Regional Park located at 4335 Windsor Spring Rd, Hephzibah, GA, in honor of Fred Ancil “Andy” Cheek, III. (**Approved by Administrative Services Committee September 12, 2023**)
- 17.** Motion to **approve** the renaming the Augusta Riverwalk Park to the name of Edward M. McIntyre, Sr. Riverwalk Park, and the Augusta 8th Street Plaza to the Edward M. McIntyre, Sr. Square at 8th Street, and placing his name on the entrance of the 8th Street bulkhead archway. (**Approved by Administrative Services Committee September 12, 2023**)
- 18.** Motion to **approve** the renaming of the Augusta Utilities/Engineering Building, located at 425 Walker Street, Augusta, GA, in honor of former Utilities Director Thomas D. Wiedmeier P.E. (**Approved by Administrative Services Committee September 12, 2023**)

## **ENGINEERING SERVICES**

- 19.** Motion to **approve** the exchange of Water Main Easements on Washington Road. (**Approved by Engineering Services Committee September 12, 2023**)
- 20.** Motion to **approve** the dedication of Water and Sanitary Sewer in Porcelain Court. (**Approved by Engineering Services Committee September 12, 2023**)

## **FINANCE**

- 21.** Motion to **approve** the Contribution Agreement between the Ga Association of Conservation Districts and Augusta-Richmond County Board of Commissioners. (**Approved by Finance Committee September 12, 2023**)
- 22.** Motion to **approve** allocating funding in the amount of \$50,000 to Garden City Rescue Mission using CDBG as the funding source. (**Approved by Finance Committee September 12, 2023**)

## **PUBLIC SAFETY**

- 23.** Motion to **approve** VitalCore Health Strategies, LLC for the Richmond County Sheriff's Office Inmate Medical Contract pending execution of contract by the Mayor. The requested motion will

be for a three (3) year contract with an option to extend for two (2) additional one (1) year terms. **(Approved by Public Safety Committee September 12, 2023)**

## **PETITIONS AND COMMUNICATIONS**

- 24.** Motion to **approve** the minutes of the regular meeting of commission held September 5, 2023 and the Special Meeting held September 12, 2023)

**\*\*\*END CONSENT AGENDA\*\*\***  
**AUGUSTA COMMISSION**

## **AUGUSTA COMMISSION REGULAR AGENDA**

(Items 25-27)

## **PUBLIC SERVICES**

- 25.** **New Ownership/Existing Location: A.N. 23-34:** A request by **Urvashiben Patel** for a retail package **Beer & Wine** License to be used in connection with IN-N-OUT Market Lottery Store located at 2657 Barton Chapel Rd. **District 4. Super District 9.** **(No recommendation by Public Services Committee September 12, 2023)**

## **ADMINISTRATIVE SERVICES**

- 26.** Discuss and implement new policy for employees physically clocking in including SES employees. **(Requested by Mayor Pro Tem Brandon Garrett)**

## **LEGAL MEETING**

- A.** Pending and Potential Litigation
- B.** Real Estate
- C.** Personnel

- 27.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.





## Commission Meeting

September 19, 2023

Years of Service

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Congratulations!</b> Augusta's 2023 August Years of Service (YOS) 25-50 year recipients.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## HUMAN RESOURCES DEPARTMENT

Item A.

Suite 400 - Municipal Building  
535 Telfair Street - Augusta, GA 30901  
Phone (706) 821-2303 Fax (706) 821-2867  
www.augustaga.gov

August 29, 2023

Department Directors & Elected Officials,

The Commission on June 16, 2009, adopted the Augusta-Richmond County Employee Incentive Awards Program (EIAP). The program provides a number of initiatives that have been designed to show our appreciation for our dedicated and loyal employees. The ability to recognize and honor our employees' longevity has been established through our new Years of Service (YOS) program. A complete description of the EIAP and its operating procedures is located on the Human Resources site at <http://augwebv017:8080/EmployeeResources/hrcitynet/default.aspx>.

We are pleased to advise you that for the month of **August 2023**, the following employee(s) have attained their anniversary date in recognition of **25-50** years of dedicated service and are now eligible to receive their Years of Service pin and plaque:

FIRST	LAST	DEPARTMENT	YOS
KAREN	LOGAN	UTILITIES	25
DANIEL	STEELE	FIRE DEPT	25
KENNETH	JACKSON	FIRE DEPT	30
LARRY	STENSRUD	ENGINEERING	35

Please make arrangements to have your employee in attendance at the Commission meeting scheduled for **Tuesday, September 19, 2023**, for recognition by the Mayor and Commission and presentation of their service pins and plaques of achievement. **All persons to be recognized should be in the Commission Chambers by 1:45 p.m.**

Please let us know whether the employee will or will not attend by contacting me by phone at (706) 826-1376 or via e-mail at [tbacote@augustaga.gov](mailto:tbacote@augustaga.gov), by **Friday, September 15, 2023, 12:00 Noon**. Your support and cooperation are much appreciated.

With regards,  
Anita Rookard, HR Director  
/tnb

cc: Mayor Garnett Johnson  
Takiyah A. Douse, Interim Administrator  
Lena Bonner, Clerk of Commission



## Commission Meeting

September 19, 2023

Public Art Update

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Greater Augusta Arts Council</b> regarding Public Art Update Gateway sculpture at Sand Bar Ferry Road; Murals by storm drains at RCBOE schools and upcoming sculptures and murals funded by private foundations, businesses, and donations.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

**Commission meetings: First and third Tuesdays of each month – 2:00 p.m.**

**Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.**

**Commission/Committee: (Please check one and insert meeting date)**

<input checked="" type="checkbox"/>	Commission	Date of Meeting	9/19/23
<input type="checkbox"/>	Public Safety Committee	Date of Meeting	
<input type="checkbox"/>	Public Services Committee	Date of Meeting	
<input type="checkbox"/>	Administrative Services Committee	Date of Meeting	
<input type="checkbox"/>	Engineering Services Committee	Date of Meeting	
<input type="checkbox"/>	Finance Committee	Date of Meeting	

**Contact Information for Individual/Presenter Making the Request:**

Name: Greater Augusta Arts Council

Address: 1301 Greene Street, Augusta, GA 30901

Telephone Number: 706-826-4702

Fax Number: \_\_\_\_\_

E-Mail Address: brenda@augustaarts.com

**Caption/Topic of Discussion to be placed on the Agenda:**

Public Art Update

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Gateway sculpture at Sand Bar Ferry Road

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Murals by storm drains at RCBOE schools

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Upcoming sculptures and murals funded by private foundations, businesses, and donations

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**Please send this request form to the following address:**

<b>Ms. Lena J. Bonner</b>	<b>Telephone Number: 706-821-1820</b>
<b>Clerk of Commission</b>	<b>Fax Number: 706-821-1838</b>
<b>Suite 220 Municipal Building</b>	<b>E-Mail Address: nmorawski@augustaga.gov</b>
<b>535 Telfair Street</b>	
<b>Augusta, GA 30901</b>	

**Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.**

**Nancy Morawski**

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**From:** Sarah Merriweather  
**Sent:** Monday, September 11, 2023 3:14 PM  
**To:** Nancy Morawski  
**Cc:** Lena Bonner; Pax; brenda  
**Subject:** Agenda Item Request Form - Greater Augusta Arts Council  
**Attachments:** Agenda Request Form 2023.09.19 public art update.pdf

Greetings Ms. Morawski,

Please accept this email notification with attached Agenda Request Form on behalf of the Greater Augusta Arts Council- and please let me know if any further details are needed.

Kindest,

*Sarah Merriweather*

**Administrative Assistant  
Augusta Parks and Recreation  
(706) 842-2681**

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This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1

**Commission Meeting**

September 19, 2023

Delegation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Mr. James Williams</b> regarding support in the renaming of the Augusta Riverwalk.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



# AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.

Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input checked="" type="checkbox"/> Commission	Date of Meeting <u>9/19/2023</u>
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: Rev. James Williams - HOPE  
 Address: 3408 Pine Hill Rd Hopkirk, GA 30815  
 Telephone Number: 706-798-0915  
 Fax Number: 706-798-0915  
 E-Mail Address: jwilliams\_1@comcast.net

Caption/Topic of Discussion to be placed on the Agenda:

Support in the renaming of "The Augusta Riverwalk."  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please send this request form to the following address:

Ms. Lena J. Bonner	Telephone Number: 706-821-1820
Clerk of Commission	Fax Number: 706-821-1838
Suite 220 Municipal Building	E-Mail Address: nmorawski@augustaga.gov
535 Telfair Street	
Augusta, GA 30901	

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**Commission Meeting**

September 19, 2023

Delegation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Mr. Rick Johnson</b> regarding the renaming of Augusta Riverwalk, etc.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.

Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input checked="" type="checkbox"/> Commission	Date of Meeting <u>SEP 19-2023</u>
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: Rick Johnson - President + CEO Justice For All  
 Address: 1445 Woodmont Lane NE Atlanta, GA 30318  
 Telephone Number: 678 203 9562 Office cell 678 764 5178  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: RickJohnson4848@att.net

Caption/Topic of Discussion to be placed on the Agenda:

Renaming OF Augusta Riverwalk, Etc.

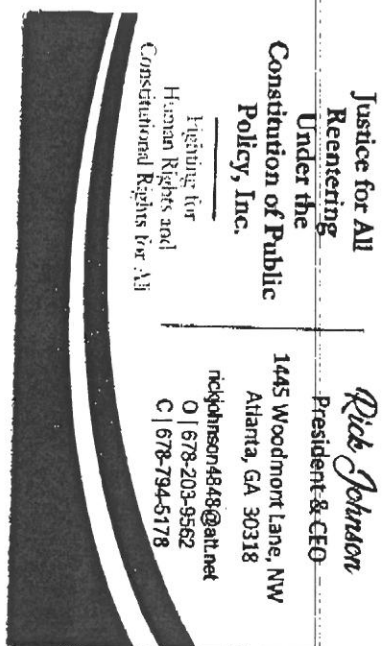
Please send this request form to the following address:

Ms. Lena J. Bonner  
 Clerk of Commission  
 Suite 220 Municipal Building  
 535 Telfair Street  
 Augusta, GA 30901

Telephone Number: 706-821-1820  
 Fax Number: 706-821-1838  
 E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Item D.





## Commission Meeting

September 19, 2023

Delegation

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Mr. Brian Green</b> regarding review pre-existing neighborhood ordinances; or to implement more robust or effective ordinances.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**Nancy Morawski**

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**From:** Brian Green <briangreen2009@gmail.com>  
**Sent:** Wednesday, September 13, 2023 7:39 AM  
**To:** Nancy Morawski  
**Subject:** [EXTERNAL] Request to appear before The Augusta Commission during their upcoming commission mtg

Hi Ms Morowski,

I am requesting to speak to the Augusta Commissioners concerning the need to review some pre-existing neighborhood ordinances, or to implement more robust or effective ordinances.

Thank you as always for your assistance.

B. Green 706-627-3859

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]





## Commission Meeting

September 19, 2023

Item Name: Z-23-34

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Z-23-34</u></b> – A request for concurrence with the Augusta Planning Commission to APPROVE with the conditions a petition by Armanda Hemmingway on behalf of A Watson Properties-Southside, LLC requesting a rezoning from zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business) affecting properties containing approximately 1.1 acres located at 2300 Milledgeville Road and 1901 Olive Road. Tax Map #072-3-025-00-0 and #072-3-026-00-0. DISTRICT 2
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. A 50-foot planted buffer must be installed along the rear property line where the R-1A (One-family Residential) zoning abuts the B-2 (General Business) zoning.</li> <li>2. Compliance with all development codes and regulations as set forth by Augusta-Richmond Conty at the time of development is required.</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**AUGUSTA-RICHMOND COUNTY, GEORGIA  
PLANNING COMMISSION  
STAFF REPORT**

Case Number: Z-23-34

Hearing Date: Wednesday, September 6, 2023 (Continued from August 7, 2023, meeting)

**Applicant:** Armanda Hemmingway

**Property Owner:** A Watson Properties-Southside LLC

**Address of Property:** 1901 Olive Road and 2300 Milledgeville Road, Augusta, GA 30906

**Tax Parcel #:** 072-3-026-00-0 and 072-3-025-00-0

**Present Zoning:** R-1A (One-family Residential) and B-2 (General Business)

**Commission District:** 2 (S. Pulliam)

**Super District:** 9 (F. Scott)

**Fort Gordon Notification Required:** No

Request	Proposed Use/Activity	Applicable Comprehensive Zoning Ordinance Section
Rezone from R-1A & B-2 to B-2	Rezone remaining portion of 2300 Milledgeville Rd. from R-1A to B-2; rezone 1901 Olive Rd. to B-2 to provide parking and buffers for the Milledgeville Rd. development.	Section 22

**Summary of Request:**

This petition involves two tracts containing a total of 1.01-acre located on 1901 Olive Road and 2300 Milledgeville Road at the southwest corner of the intersection of Olive Road and Milledgeville Road/Martin Luther King Jr. Blvd. The applicant proposes to utilize the existing structures on 2300 Milledgeville Road and construct a third commercial structure. 1901 Olive Road will be combined with the larger parcel and utilized to create the required buffer from the remaining residential properties on Olive Road. The parcels are zoned R-1A and B-2. This is a continuation as the applicant requested additional time to revise their conceptual plan based on staff's recommendations.

**Comprehensive Plan Consistency:**

The properties are located within the South Augusta Character Area. The 2018 Comprehensive Plan's recommended Development Patterns for the South Augusta Character Area include

maintaining low density single-family residential development in areas where it is already the predominant land use, infill residential development at densities compatible with the surrounding area, redevelopment projects in targeted neighborhoods, and additional commercial and retail development at major intersections near underserved neighborhoods.

### **Findings:**

1. The surrounding area along the Milledgeville Road/Martin Luther King Jr. Blvd. corridor contains commercial uses zoned B-2 and the older single family residential uses on Olive Road are zoned R-1A.
2. The property is currently served by public and sewer water.
3. Georgia Department of Transportation (GDOT) Functional Classification Map 2017 classifies Olive Road as a collector street.
4. According to the Augusta-Richmond County GIS Layer there are no Special Flood Hazard Areas or wetlands located on the properties.
5. 2300 Milledgeville Road property is a 0.89-acre tract zoned B-2 and R-1A and contains two commercial structures. The R-1A zoned portion of the existing tract is approximately 0.06-acre of the existing tract.
6. 1901 Olive Road property is a 0.21-acres vacant tract zoned R-1A.
7. The concept plan submitted with this application indicates the applicant proposes to utilize the two existing buildings and construct a third 3,200 sq. ft. building for commercial use on 2300 Milledgeville Road property.
8. 1901 Olive Road property will be combined with the Milledgeville Road property and provide the required buffer to the remaining residential properties on Olive Road.
9. The properties are in the South Augusta Character Area and this request is not compatible with the 2018 Comprehensive Plan which recommends commercial and retail development at major intersections. The intersection of Olive Road and Milledgeville Road/Martin Luther King Jr. Blvd. is not identified as a major intersection.
10. At the time of completion of this report the staff had not received any inquiries concerning this rezoning application.

**Recommendation:** The Planning Commission recommends **Approval** of this rezoning request of 2300 Milledgeville Road and 1901 Olive Road to B-2 with the following conditions:

1. A 50-foot planted buffer shall be installed along the rear property line of the R-1A (One-family Residential) that abuts the B-2 (General Business) zoning.
2. Compliance with all development codes and regulations as set forth by Augusta-Richmond County at the time of development is required.

**Note:** This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.

**JAMES G. SWIFT & ASSOCIATES  
CONSULTING ENGINEERS**

1206 Interstate Parkway \* Augusta, GA 30909  
Phone: 706-868-8803

***LETTER OF INTENT***

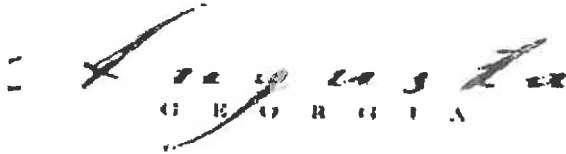
<b>TO</b>	Augusta Planning & Development
<b>FROM</b>	G.F. "Bo" Slaughter, PE RLS - President
<b>DATE</b>	AUGUST 14, 2023
<b>SUBJECT</b>	1901 OLIVE RD & 2300 MILLEDGEVILLE RD– PARCEL #'s 072-3-026-00-0 & 072-3-025-00-0

The site is currently undeveloped.

The proposed use of this site will be for parking for the adjacent B-2 parcel. There is a proposed 3200 sq ft retail building on the adjacent parcel. The improvements will consist of paved parking spaces. Stormwater will be handled in the proposed detention area. The storm water quality to be provided by grass swale and grass filter strip for this site.

There are no known areas of downstream flooding near this site and no flood plain located hereon. There are no wetlands located on this site. The primary receiving water body is the Beaver Dam Ditch which is located 2 miles from the southeast corner of the site. No federal or state permits are required for this site improvement.

If you should have any questions or comments, please do not hesitate to call.



## ENGINEERING DEPARTMENT

Hameed Malik, PE, Ph. D., Director  
John Ussery, PE, Assistant Director of Traffic

### PRELIMINARY TRAFFIC IMPACT WORKSHEET

Address of property: 1901 OLIVE RD

Tax Parcel Number: 072-3-026-00-0

Type of Development (Circle One): Commercial or Industrial or Residential or Other

Any new public roadways? (Circle One): Yes or No

Proposed Development Less Than 20 Lots (Circle One): Yes or No; If "Yes", contact Traffic Engineering at 706-821-1850 and ask to speak to the Traffic Operations Manager or Assistant Director prior to completing worksheet.

Existing streets adjacent to property:

1) <u>OLIVE RD</u>	3) _____
2) _____	4) _____

Volume on each existing street (AADT):

1) <u>7760</u>	3) _____
2) _____	4) _____

Level of Service (LOS) on each street:

1) <u>C</u>	3) _____
2) _____	4) _____

Land Use Type / Code (ITE Trip Generation): Specialty Retail Center / 814

Basis for Calculation (sq ft, # units, etc.): 1000 SQ FT

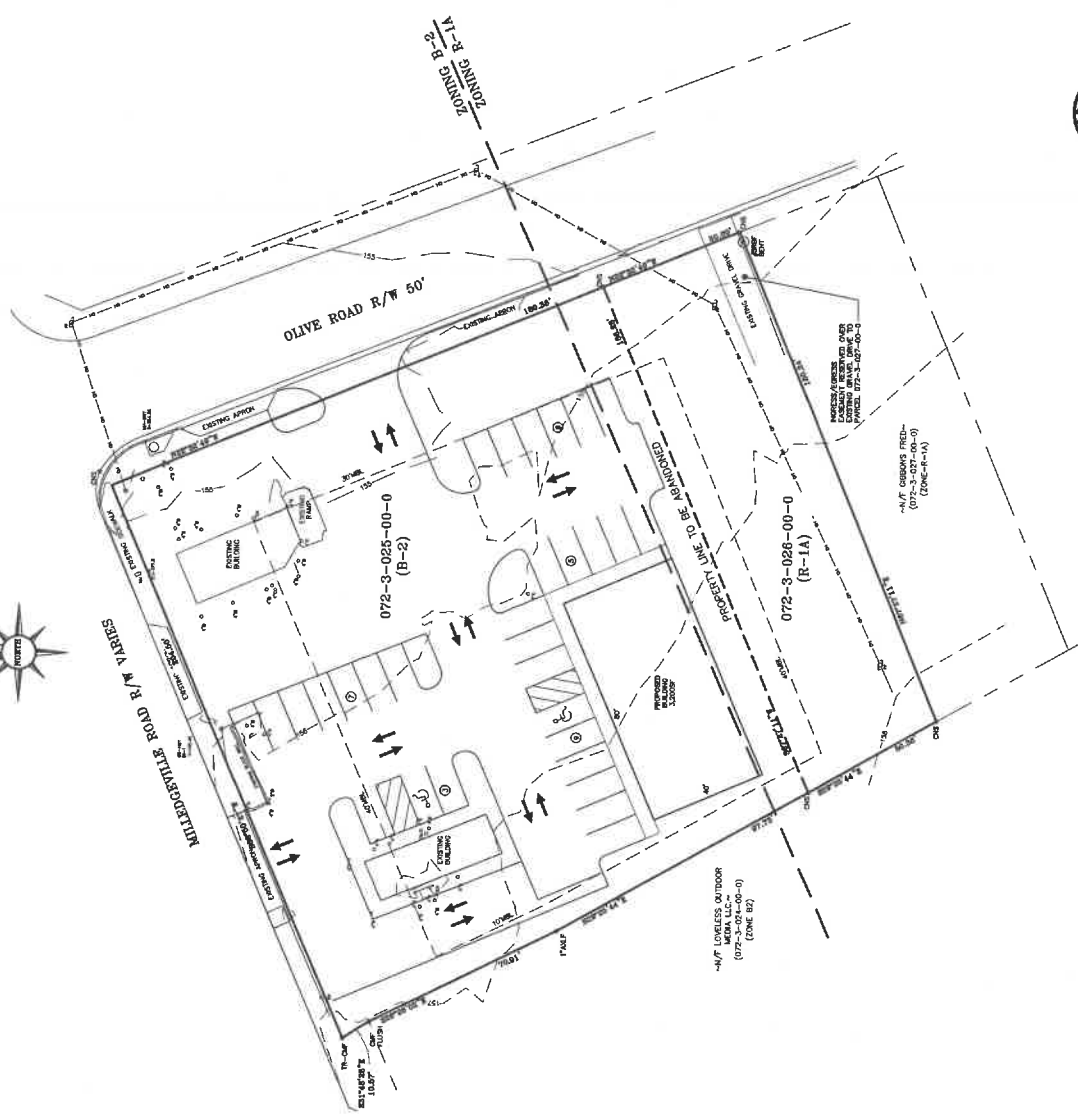
Trips Generated by Proposed Development: 142 TTPD

Adjusted street volumes based on trips generated:

1) <u>7820</u>	3) _____
2) _____	4) _____

Projected Level of Service (LOS) on each street based on trips generated:

1) <u>C</u>	3) _____
2) _____	4) _____



ZONING SKETCH  
FOR  
**ARMANDA WATSON**  
PROPERTY LOCATED AT 3300 MILLERSVILLE ROAD  
RICHMOND COUNTY, GEORGIA  
JUNE 21, 2023



PREPARED BY:  
**JAMES G. SWIFT & ASSOCIATES, INC.**  
1305 INTERSTATE PARKWAY, SUITE 100  
ALPHARETTA, GA 30004  
Phone: (770) 866-8833

Item 1.

SHEET 4








Planning Commission  
Z-23-34  
September 6, 2023

2300 Milledgeville Road &  
1901 Olive Road

Aerial

Legend

 Subject Property



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Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
8/22/2023 bb21255

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Item 1.



0 150 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) to zone B-2 (General Business) affecting property containing approximately 0.21 acres located at 1901 Olive Road.

Armanda Hemmingway on behalf of A Watson Properties-  
de LLC  
072-3-025-00-0, 072-3-026-00-0




Planning Commission  
Z-23-34  
September 6, 2023

1901 Olive Road


Current Zoning


Legend

 Subject Property

### Zoning Classification

 B-1: Neighborhood Business

 B-2: General Business

 R-1A: One Family Residential

 R-3C: Multiple-Family Residential



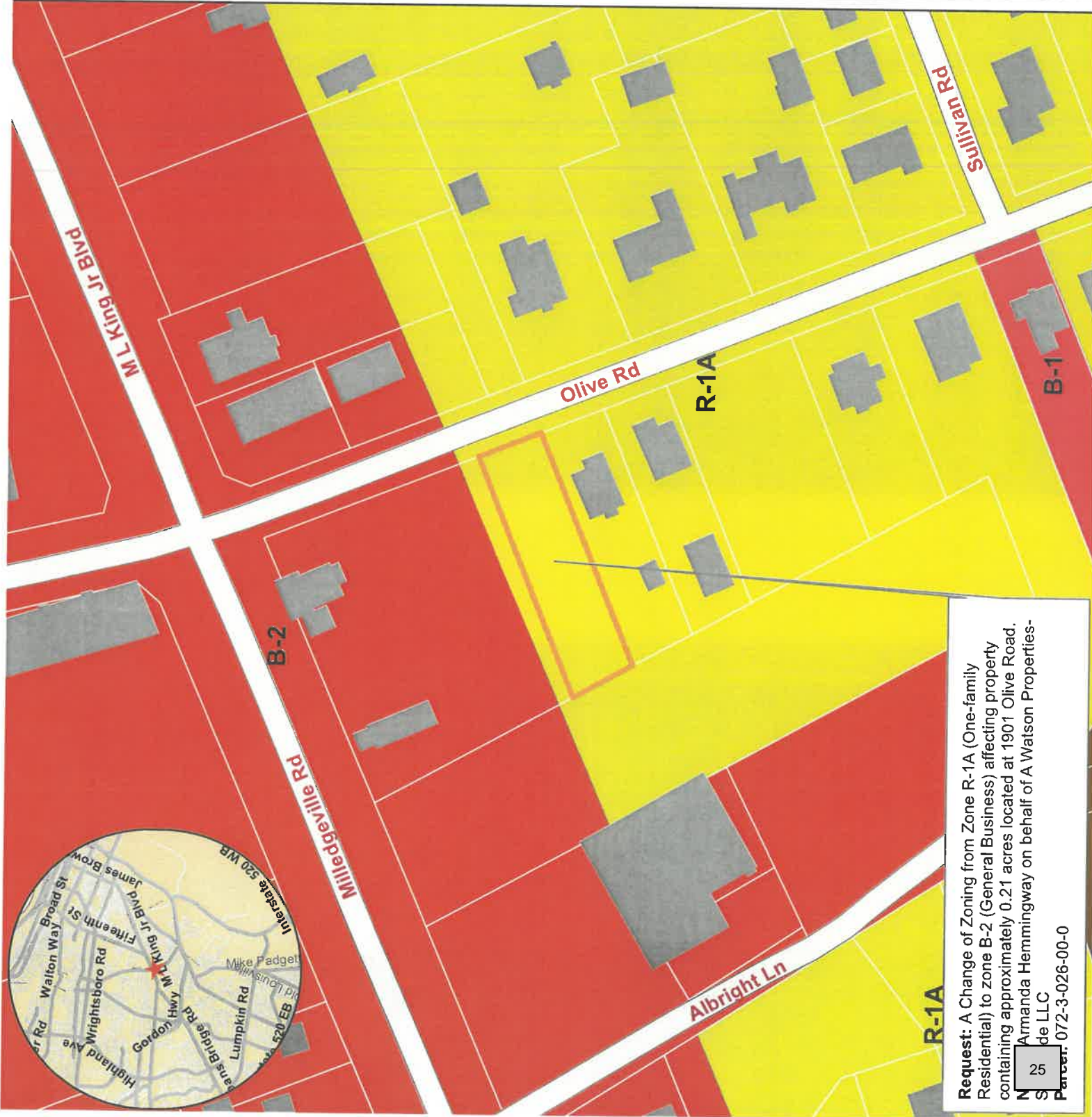
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0 150 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) to zone B-2 (General Business) affecting property containing approximately 0.21 acres located at 1901 Olive Road. Armanda Hemmingway on behalf of A Watson Properties- de LLC

Parcel: 072-3-026-00-0




Planning Commission  
Z-23-34  
September 6, 2023







2300 Milledgeville Road &  
1901 Olive Road

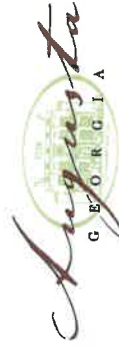
Future Zoning

Legend

 Subject Property

Zoning Classification

-  B-1: Neighborhood Business
-  B-2: General Business
-  LI: Light Industry
-  R-1A: One Family Residential
-  R-3B: Multiple-Family Residential
-  R-3C: Multiple-Family Residential



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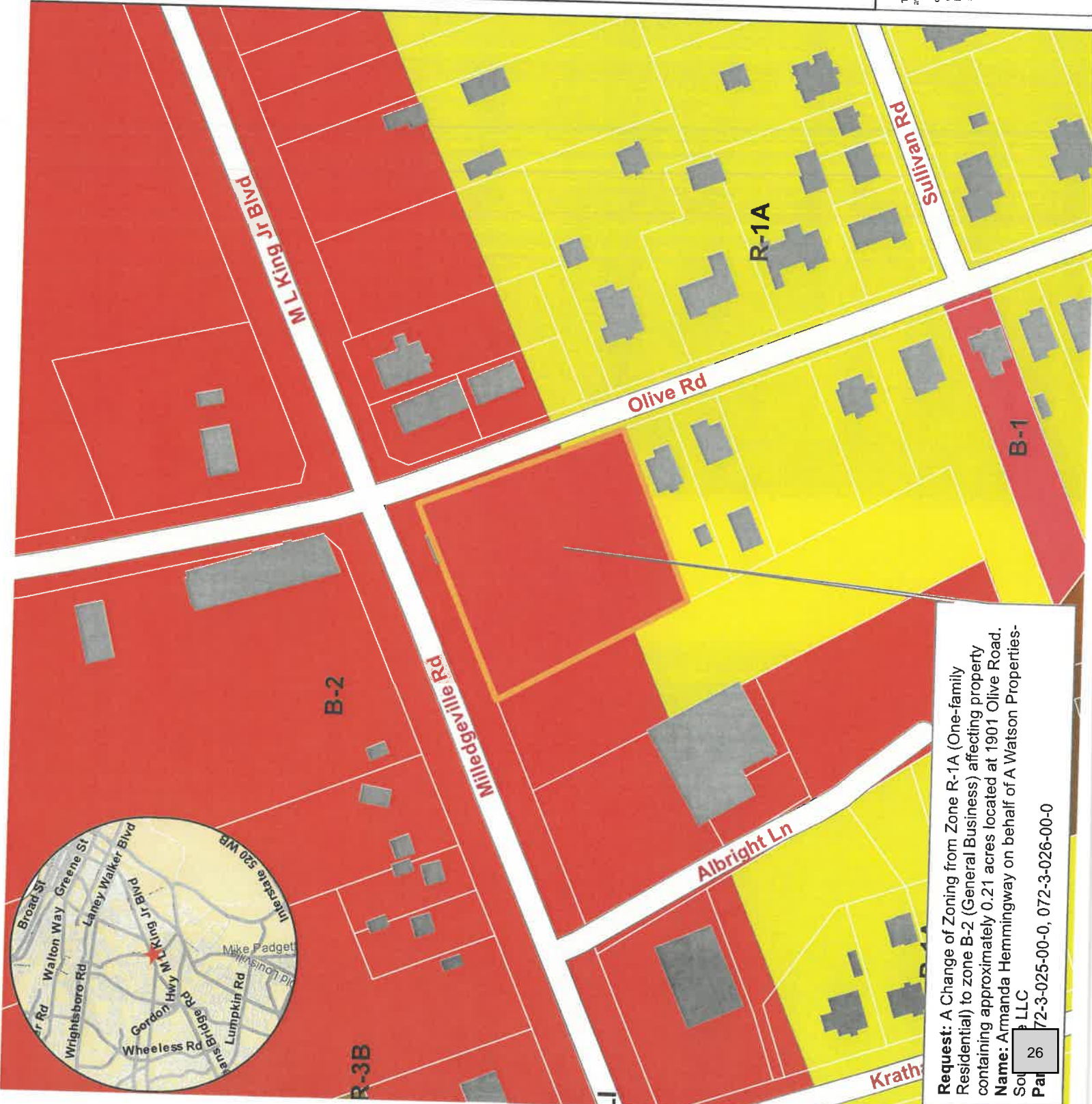
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Item 1.



0 150 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) to zone B-2 (General Business) affecting property containing approximately 0.21 acres located at 1901 Olive Road.  
**Name:** Armanda Hemmingway on behalf of A Watson Properties-Sol LLC  
**Pat:** 72-3-025-00-0, 072-3-026-00-0



## Commission Meeting

September 19, 2023

Item Name: Z-23-39

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<u><b>Z-23-39</b></u> – A request for concurrence with the Augusta Planning Commission to APPROVE with the conditions a petition by AMERCO Real Estate Company on behalf of Augusta Hotel Group, LLC requesting a rezoning from zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business) affecting property containing approximately 3.3 acres located at 1062 Claussen Road. Tax Map #012-0-014-02-0. DISTRICT 7
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	1. Compliance with all development standards and regulations as set forth by Augusta-Richmond County at the time of development is required.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION STAFF REPORT

**Case Number:** Z-23-39

**Hearing Date:** Wednesday, September 6, 2023

**Applicant:** AMERCO Real Estate Company

**Property Owner:** Augusta Hotel Group LLC

**Address of Property:** 1062 Claussen Road, Augusta, Georgia 30907

**Tax Parcel #:** 012-0-014-02-0

**Present Zoning:** R-1A (One-family Residential); B-2 (General Business)

**Commission District:** 7 (Sean Frantom)      **Super District:** 10 (Wayne Guilfoyle)

**Fort Gordon Notification Required:** No

Request	Proposed Use / Activity	Applicable Text
Rezoning from R-1A/B-2 to B-2	Hotel (no use change)	Comprehensive Zoning Ordinance, Section 22

### **Summary of Request:**

This request pertains to a 3.33-acre property in northern Richmond County, located halfway between Stevens Creek Road and Riverwatch Parkway along Claussen Road. The property is occupied by a Best Western Plus hotel; per the letter of intent attached with the rezoning application, there is no proposed change to this use, nor are there plans to alter the footprint of the hotel. While most of the property is zoned B-2 (and all of the hotel's footprint is within this zone), there is a portion of the property that is zoned R-1A. The applicant owns adjoining property at 1070 Claussen Road, but does not own the subject property.

### **Comprehensive Plan Consistency:**

The property is located within the West Augusta character area; the 2018 Comprehensive Plan recommends "additional commercial and retail development" be "confined to designated interchanges and intersections". As this corridor is a preexisting commercial area, the rezoning would be deemed consistent with the Comprehensive Plan.

### **Findings:**

1. There are no prior zoning actions associated with the subject property. The applicant previously applied for a similar rezoning in 2022 to remove partial R-1A zoning at 1070 Claussen Road (Z-22-21), approved by the Augusta Commission at their meeting on May 17, 2022.
2. The property appears to have access to public water and sewer.



3. Per the Georgia Department of Transportation (GDOT) Functional Classification Map, Claussen Road is considered a local road.
4. Augusta Transit does not serve the subject property.
5. Per FEMA records, there are no floodplains or wetlands located on the subject property.
6. Site topography is mostly flat, but varies from 244 to 254 feet above sea level.
7. With the exception of the R-1A portion of the subject property, the entirety of Claussen Road is situated in B-2, LI, and HI zones.
8. At time of writing, staff have not received feedback from citizens pertaining to this request as it has been advertised.

**Recommendation:** The Planning Commission recommend **Approval** to rezone the property to B-2, subject to the following condition:

1. Compliance with all development standards and regulations as set forth by Augusta-Richmond County at the time of development is required.

**Note:** This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.

# AMERCO<sup>®</sup>

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## REAL ESTATE COMPANY

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2727 N. CENTRAL AVE., PHOENIX, AZ 85004  
PHONE: (602) 263-6555 • FAX: (602) 277-5824 • EMAIL: [Stephany\\_Sheekey@uhaul.com](mailto:Stephany_Sheekey@uhaul.com)

### **Narrative Project Summary**

AMERCO Real Estate Company (AREC), on behalf of Augusta Hotel Group, LLC, has prepared this application package for the opportunity to receive the City of Augusta's participation and counseling regarding a Rezone for the property located at 1062 Claussen Rd.

The proposed 3.33-acre property is located at 1062 Claussen Rd. The property is primarily zoned B-2 with a small portion zoned R-1A. AREC is proposing to rezone the R-1A portion of the site to B-2 to create zoning uniformity across the entire site and surrounding properties. There are no site alterations being proposed at this site, the site will continue to operate exactly as it has in the past.

Amerco Real Estate Company looks forward to working with the City of Augusta as you consider the Rezone we are currently submitting.

Sincerely,

Stephany Sheekey, AICP  
AMERCO Real Estate - Planner






Planning Commission  
Z-23-39  
September 6, 2023

1062 Claussen Road

Aerial

Legend

 Subject Property

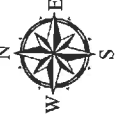


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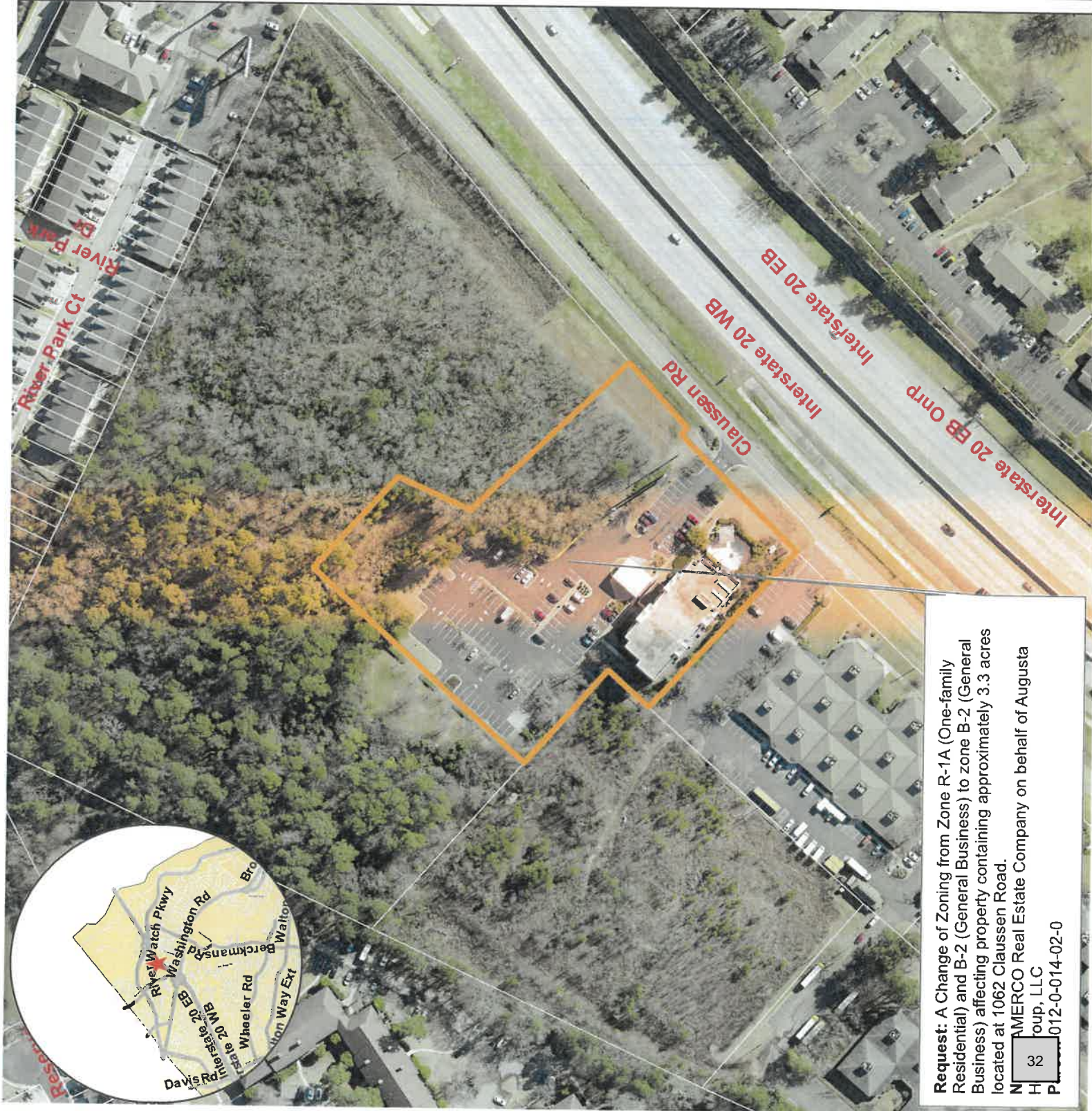
Augusta, GA Dschimer

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Item 2.



0 200 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business) affecting property containing approximately 3.3 acres located at 1062 Claussen Road.

AMERCO Real Estate Company on behalf of Augusta Group, LLC

P 012-0-014-02-0




Planning Commission  
Z-23-39  
September 6, 2023

1062 Claussen Road


Current Zoning

Legend

 Subject Property

### Zoning Classification

 B-1: Neighborhood Business

 B-2: General Business

 R-1A: One Family Residential



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Item 2.



0 200 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business) affecting property containing approximately 3.3 acres located at 1062 Claussen Road.

AMERCO Real Estate Company on behalf of Augusta Group, LLC


P 1012-0-014-02-0

Planning Commission  
Z-23-39  
September 6, 2023


1062 Claussen Road


Future Zoning

Legend

 Subject Property

Zoning Classification

 B-1: Neighborhood Business

 B-2: General Business

 R-1A: One Family Residential



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Augusta, GA 30901  
8/16/2023 bb21255

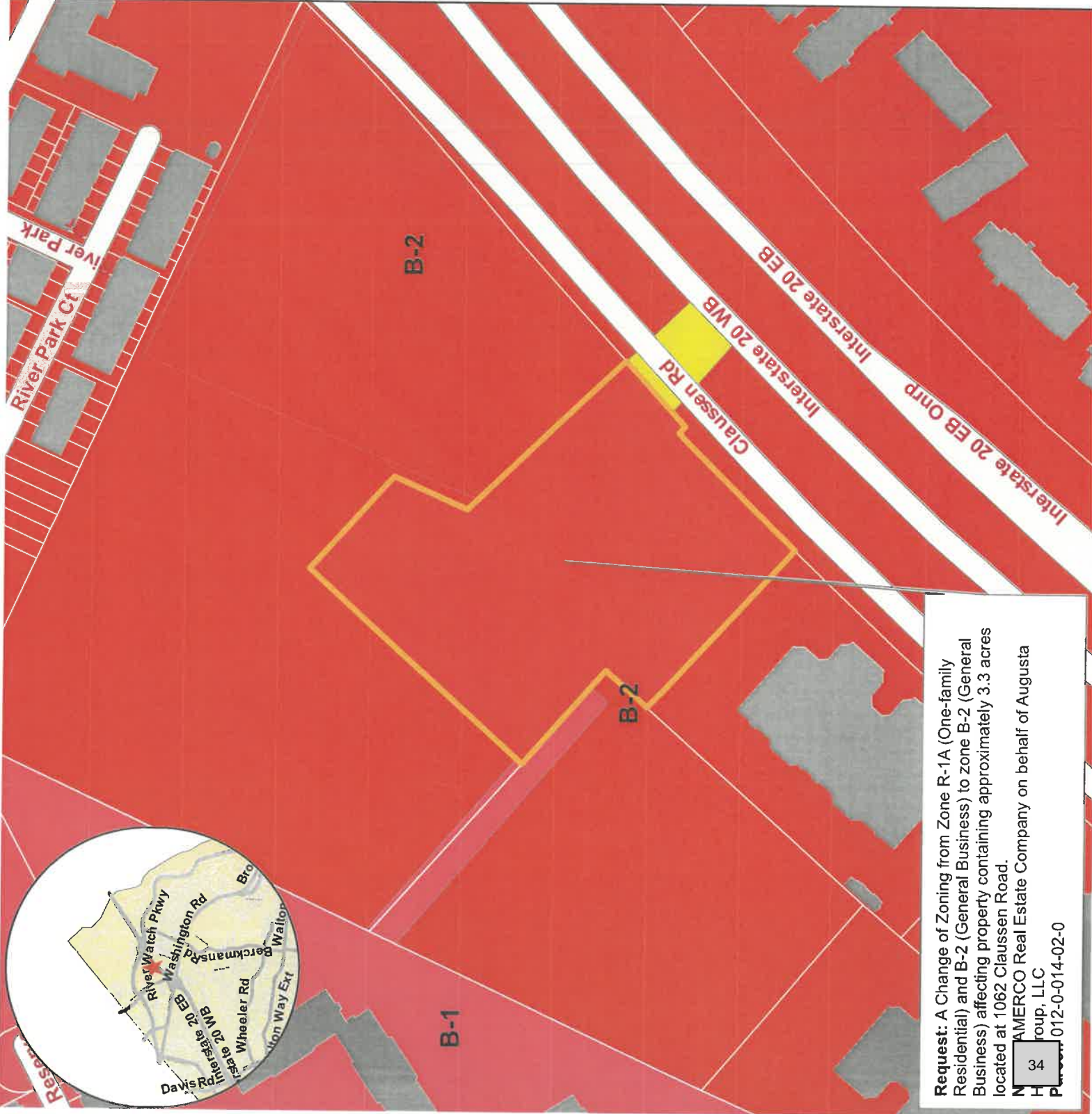
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Item 2.



0 200 Feet



**Request:** A Change of Zoning from Zone R-1A (One-family Residential) and B-2 (General Business) to zone B-2 (General Business) affecting property containing approximately 3.3 acres located at 1062 Claussen Road.

AMERCO Real Estate Company on behalf of Augusta Group, LLC

1012-0-014-02-0





## Commission Meeting

September 19, 2023

Item Name: Z-23-37

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Z-23-37</u></b> – A request for concurrence with the Augusta Planning Commission to APPROVE with the conditions petition by Drayton Parker Companies on behalf of DOC MOB Augusta III, LLC requesting a rezoning from zone A (Agricultural) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 2.54 acres located at 3645-Wheeler Road. Tax Map #030-0-244-00-0. DISTRICT 3( <b>Deferred from the September 5, 2023 meeting</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the application. Site plan approval, in compliance with the Site Plan Regulations of Augusta, Georgia, is required prior to commencement of construction on the property.</li> <li>2. Development of the property shall comply with all development standards and regulations of Augusta-Richmond County, Georgia, as amended, at the time of development.</li> <li>3. No new access points shall be added along Medical Center Drive.</li> <li>4. Auxiliary lanes will be added at the discretion of the Engineering Department.</li> <li>5. All mature trees and landscaping shall be preserved.</li> <li>6. The overall design and Site plan must comply with Augusta Traffic Engineering.</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION STAFF REPORT

**Case Number:** Z-23-37

**Hearing Date:** Monday, August 7, 2023

**Applicant:** Drayton Parker Companies

**Property Owner:** DOC MOB Augusta III, LLC

**Address of Property:** 3645 Wheeler Road, Augusta, Georgia 30909

**Tax Parcel #:** 030-0-244-00-0

**Present Zoning:** A (Agricultural) and B-1 (Neighborhood Business)

**Commission District:** 3 (McKnight)

**Super District:** 10 (Guilfoyle)

**Fort Gordon Notification Required:** No

Request	Proposed Use / Activity	Applicable Text
Rezoning from A (Agricultural) and B-1 (Neighborhood Business) to B-2 (General Business)	Convenience Store	Comprehensive Zoning Ordinance, Section 22

### **Summary of Request:**

This rezoning request pertains to 2.54 acres of property in western Richmond County, located at the northeast corner of Wheeler Road and Medical Center Drive. The property was formerly occupied by a Wells Fargo branch, and the building is currently vacant. The applicants seek to demolish the existing building and redevelop the site into a Parker's Kitchen convenience store. Currently, the site is split between A (Agricultural) and B-1 (Neighborhood Business) zoning districts, and the property must be rezoned to B-2 to allow the proposed convenience store by right.

### **Comprehensive Plan Consistency:**

The property is located within the Belair Character Area. The 2018 Comprehensive Plan envisions that "the Doctors Hospital activity center is home to a mix of healthcare-related businesses, offices, medium-density housing, and commercial establishments".

### **Findings:**

1. There are no prior zoning actions associated with the subject property.
2. The property appears to have access to public water and sewer.
3. Per the Georgia Department of Transportation (GDOT) Functional Classification Map, this segment of Wheeler Road is considered a minor arterial road, while Medical Center Drive is a local road.
4. Augusta Transit Route 2 serves the property.



5. According to the FEMA Flood Insurance Rate Maps (FIRM), there are no floodplains located on the property.
6. Per Augusta GIS data, there are no wetlands located on the property.
7. Site topography is mostly flat, varying from 368 to 388 feet above sea level.
8. The property is part of a largely commercial corridor, with B-1 and B-2 properties predominant along this portion of Wheeler Road. Properties along Medical Center Drive behind the subject property are zoned A, but are under ownership of Doctors Hospital.
9. Per the submitted site plan, the development will consist of a 5,175 square-foot building and 16 fueling stations. The existing bank building would apparently be demolished. There are three proposed access points; a right-in, right-out point along Wheeler Road, and two full-access points at Atrium Drive leading to an existing full-access point at Medical Center Drive.
10. The proposed rezoning would be consistent with the 2018 Comprehensive Plan.
11. At time of writing, staff have not received feedback from citizens pertaining to this request.

**Recommendation:** The Planning Commission recommends Approval of this rezoning request with the following conditions:

1. Approval of the rezoning request shall not constitute approval of the conceptual site plan submitted with the application. Site plan approval, in compliance with the Site Plan Regulations of Augusta, Georgia, is required prior to commencement of construction on the property.
2. Development of the property shall comply with all development standards and regulations of Augusta-Richmond County, Georgia, as amended, at the time of development.
3. No new access points shall be added along Medical Center Drive.
4. Auxiliary lanes will be added at the discretion of the Engineering Department.
5. All mature trees and landscaping shall be preserved.
6. The overall design and Site plan must comply with Augusta Traffic Engineering.

**Note:** This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.



1211 Merchant Way  
 Suite 201  
 Statesboro, GA 30458  
 Phone: (912) 764-7022  
 Fax: (912) 233-4580  
 www.emc-eng.com

**PROJECT NARRATIVE &  
 TRAFFIC GENERATION STATEMENT**

June 22, 2023

Mr. Kevin Boyd  
 Augusta – Richmond County  
 535 Telfair Street  
 Suite 300  
 Augusta, GA 30901

RE: **Parker's Kitchen**  
**Wheeler Road at Medical Center**  
**3645 Wheeler Road**  
**PIN # 030-0-244-00-0**  
**Augusta, Georgia**

Dear Mr. Boyd,

The proposed project consists of a commercial gas station / convenience store identified as Parker's Kitchen, located at the northeast corner of the Wheeler Road and Medical Center Drive intersection in Augusta, Georgia. The project site is located on one 2.54-acre parcel of land, identified as PIN # 030-0-244-00-0, and is currently split-zoned A – Agricultural & B-1- Neighborhood Business. The developer intends to rezone the property to B-2 – General Business.

It is the intent of the developer to clear existing vegetation onsite as necessary to construct the proposed gas station / convenience store with associated parking, utility infrastructure and stormwater control infrastructure. The intent is to connect utility laterals to the existing ARC water and sanitary sewer service mains located adjacent to the project site for utility service to the proposed development. Stormwater infrastructure will be installed onsite to treat runoff water quality and quantity in order to meet all local and state requirements.

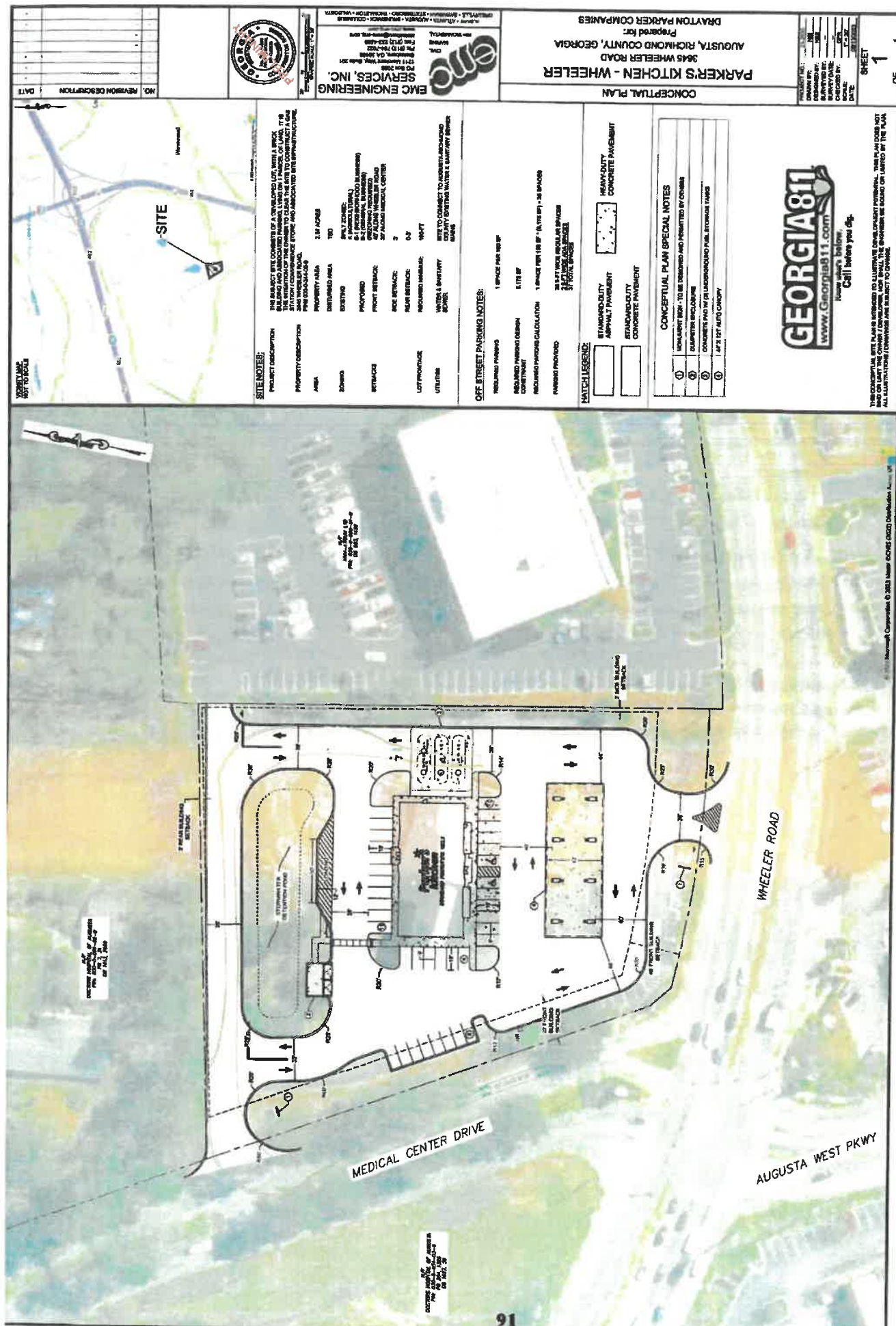
Access to the site shall be provided via two curb cuts; one on Wheeler Road (RIRO) and an existing access road located at the north property boundary which connects to Medical Center Drive (full access). Auxiliary turn lanes will be installed to serve the development. A Traffic Impact Analysis (TIA) has been conducted and provided with the re-zoning submittal.

Sincerely,

**Cody Rogers, PE**  
**Statesboro Branch Manager**

EMC Engineering Services, Inc. Albany • Atlanta • Augusta • Brunswick • Columbus • Savannah • Statesboro • Valdosta

Page | 1














Planning Commission  
Z-23-37  
August 7, 2023

3645 Wheeler Road

Aerial

Legend

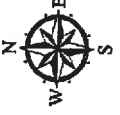
 Subject Property



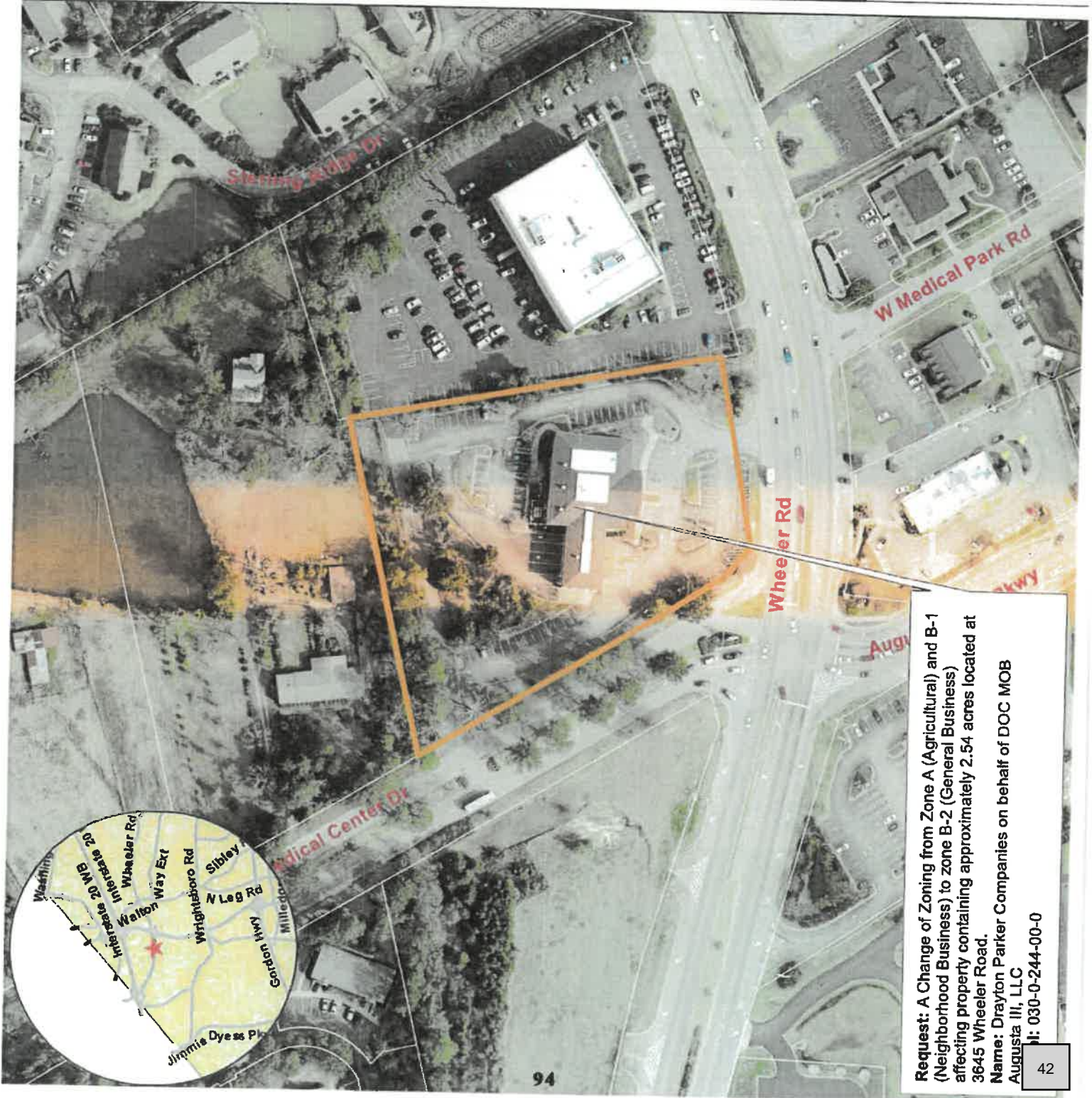
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0 200 Feet



**Request:** A Change of Zoning from Zone A (Agricultural) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 2.54 acres located at 3645 Wheeler Road.

**Name:** Drayton Parker Companies on behalf of DOC MOB Augusta III, LLC  
**Phone:** 030-0-244-00-0



Planning Commission  
Z-23-37  
August 7, 2023  
3645 Wheeler Road

Current Zoning

Legend

Subject Property

Zoning Classification

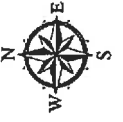
- A: Agriculture
- B-1: Neighborhood Business
- B-2: General Business
- P-1: Professional
- R-3B: Multiple-Family Residential



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0 200 Feet

Item 3.




**Request:** A Change of Zoning from Zone A (Agricultural) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 2.54 acres located at 3645 Wheeler Road.  
**Name:** Drayton Parker Companies on behalf of DOC MOB  
**Augusta III, LLC**  
**tel:** 030-0-244-00-0






Planning Commission  
Z-23-37  
August 7, 2023  
3645 Wheeler Road

Future Zoning

Legend

 Subject Property

### Zoning Classification

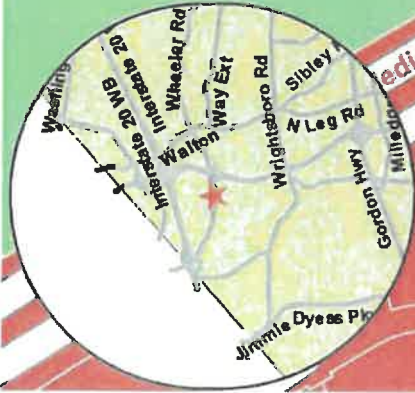
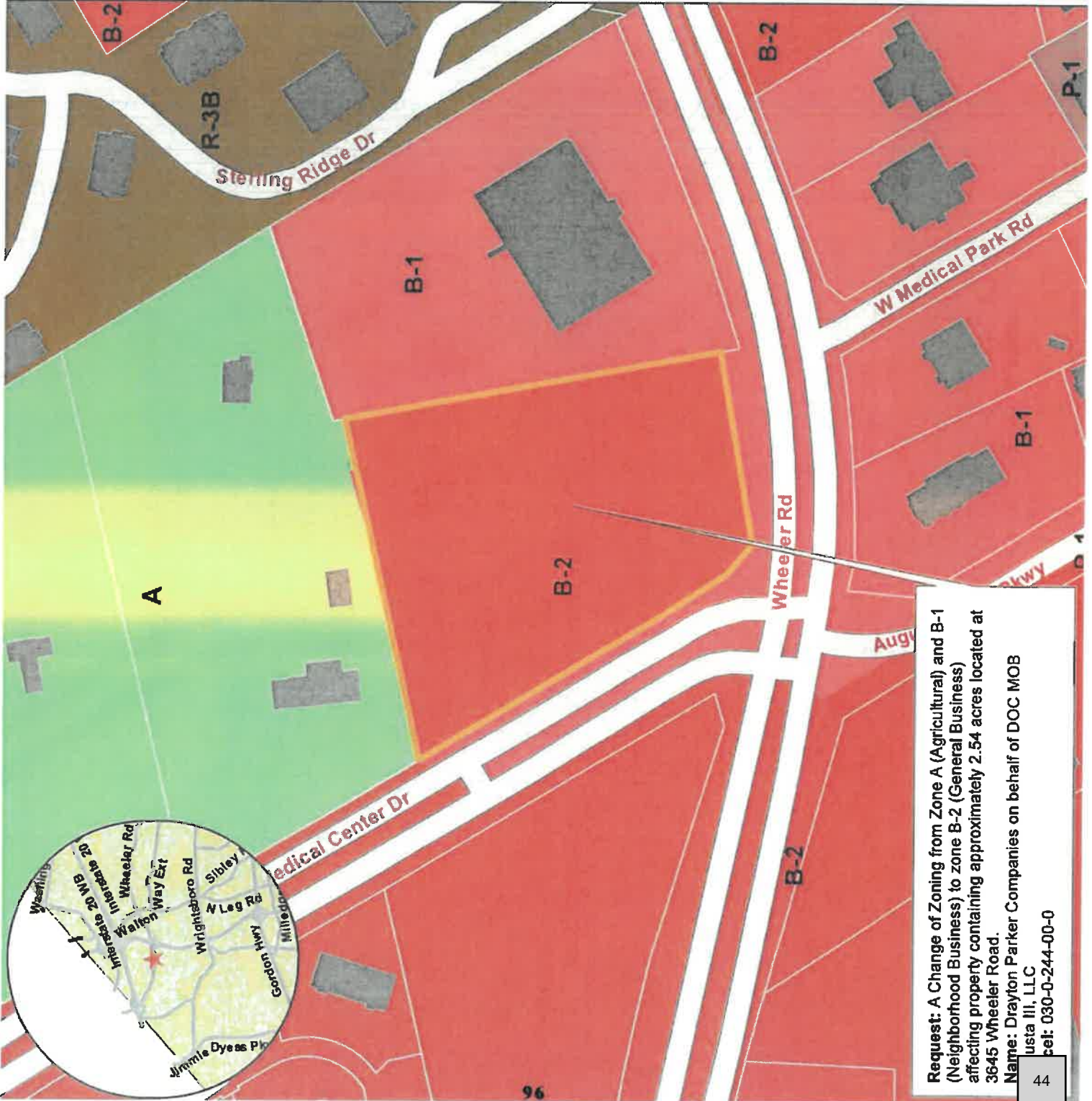
-  A: Agriculture
-  B-1: Neighborhood Business
-  B-2: General Business
-  P-1: Professional
-  R-3B: Multiple-Family Residential



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Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30601  
7/31/2023 b021255

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**Request:** A Change of Zoning from Zone A (Agricultural) and B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 2.54 acres located at 3645 Wheeler Road.

**Name:** Drayton Parker Companies on behalf of DOC MOB  
Augusta III, LLC  
Tel: 030-0-244-00-0





## Commission Meeting

September 19, 2023

Item Name: Z-23-38

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Carla Delaney, Director
<b>Caption:</b>	<b><u>Z-23-38</u></b> – A request for concurrence with the Augusta Planning Commission to <b>approve</b> with the conditions a petition by Drayton Parker Companies on behalf of COLCO Solutions LLC <b>requesting a rezoning from zone B-1 (Neighborhood Business) to zone B-2 (General Business)</b> affecting property containing approximately 5.66 acres located at <b>1924 Barton Chapel Road</b> . Tax Map #068-0-007-00-0. <b>DISTRICT 5 (Deferred from the September 5, 2023 meeting)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. Coordinate with Augusta Traffic Engineering to provide a suitable means of ingress and egress for the proposed development.</li> <li>2. There shall be a 25' buffer established from the delineated wetlands and no structures shall be located within the wetlands to avoid any negative impacts to this environmentally sensitive land.</li> <li>3. Shall obtain any necessary permits required from Army Corps of Engineers for the development of the property.</li> <li>4. Approval of this rezoning request does not constitute approval of the concept site plan submitted with the application. Site plan approval in compliance with the Site Plan Regulations of Augusta, Georgia for the actual development is required prior to construction commencing on the property.</li> <li>5. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.</li> </ol>
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**AUGUSTA-RICHMOND COUNTY, GEORGIA  
PLANNING COMMISSION  
STAFF REPORT**

**Case Number:** Z-23-38

**Hearing Date:** Monday, August 7, 2023

**Applicant:** Drayton Parker Companies

**Property Owner:** DOC MOB Augusta III, LLC

**Address of Property:** 1924 Barton Chapel Road, Augusta, GA 30909

**Tax Parcel #:** 068-0-007-00-0

**Present Zoning:** B-1 (Neighborhood Business)

**Commission District:** 5 (B. Williams)

**Super District:** 9 (F. Scott)

**Fort Gordon Notification Required:** N/A

Request	Proposed Use / Activity	Applicable Comprehensive Zoning Ordinance Section
Rezoning from B-1 to B-2	Convenience Store	Section 22

**1. Summary of Request:**

This petition involves a 5.66-acre commercial tract located at the intersection of Barton Chapel Road and Gordon Highway. The parcel is zoned B-1 (Neighborhood Business) and the applicant requests to rezone the property B-2 (General Business) to construct a convenience store.

**2. Comprehensive Plan Consistency:**

The proposed development is part of the Belair character area. The 2018 Comprehensive Plan characterizes commercial development in the Belair area as a mix of shopping centers, professional offices and suburban and highway-oriented commercial uses/service establishments arranged in a linear pattern along the major streets and highways. Development of the site should occur in a manner consistent with the existing land use patterns and architecture style and features of the surrounding area. The applicant's proposed land use is compatible with aspects of the Comprehensive Plan.

**3. Findings:**

1. Based on information submitted with the application, the developer intends to construct a 5,175 sq. ft. convenience store along with a new gas canopy and 16 pumps.

2. No structures exist on the property, but a quarter of the site has been cleared from previous developments. Mature trees and vegetation cover the remainder of the property.
3. The site plan includes a total of 35 off-street parking spaces, which is the minimum number of spaces allowed for this development.
4. Properties immediately north and east of the subject property are zoned LI (Light Industrial), to the south properties are situated in the R-3B (Multiple-family Residential), B-2 (General Business), and B-1 (Neighborhood Business) zones, and R-3B (Multiple-family Residential) and B-2 (General Business) zones to the east.
5. The site has access to public water and sewer.
6. Barton Chapel Road is identified as a minor arterial street on the Georgia Department of Transportation (GDOT) Function Classification map, Gordon Highway is classified as a major arterial street.
7. No sidewalks currently exist along Barton Chapel Road and Gordon Highway, in the vicinity of the subject property.
8. Transit service is not available in the immediate area.
9. According to the FEMA Flood Insurance Rate Maps (FIRM) approximately 37.3 percent or 91,883 square feet of the property lies within the Special Flood Hazard Zone AE of the 100-yr flood zone.
10. According to the Augusta-Richmond County GIS Wetlands Layer approximately 3 acres or 53 percent of the property is located within a freshwater forested/shrub wetland.
11. This zoning request is consistent with the 2018 Comprehensive Plan.
12. At the time of completion of this report, staff has not received any inquiries regarding this application.

**Recommendation:** The Planning Commission recommends Approval of the zoning request, subject to the following conditions:

1. Coordinate with Augusta Traffic Engineering to provide a suitable means of ingress and egress for the proposed development.
2. There shall be a 25' buffer established from the delineated wetlands and no structures shall be located within the wetlands to avoid any negative impacts to this environmentally sensitive land.
3. Shall obtain any necessary permits required from Army Corps of Engineers for the development of the property.
4. Approval of this rezoning request does not constitute approval of the concept site plan submitted with the application. Site plan approval in compliance with the Site Plan Regulations of Augusta, Georgia for the actual development is required prior to construction commencing on the property.
5. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.

**Note:** This staff report includes the information available approximately two weeks prior to the Planning Commission hearing. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make a verbal recommendation at the hearing based on all the information available at that time.



**ENGINEERING SERVICES, INC.**  
 Environmental • Marine • Civil • Survey

1211 Merchant Way  
 Suite 201  
 Statesboro, GA 30458  
 Phone: (912) 764-7022  
 Fax: (912) 733-4580  
 www.emc-eng.com

## PROJECT NARRATIVE & TRAFFIC-GENERATION STATEMENT

June 22, 2023

Mr. Kevin Boyd  
 Augusta – Richmond County  
 535 Telfair Street  
 Suite 300  
 Augusta, GA 30901

RE: **Parker's Kitchen**  
**Barton Chapel at Gordon Highway**  
**PIN # 068-0-007-00-0**  
**Augusta, Georgia**

Dear Mr. Boyd,

The proposed project consists of a commercial gas station / convenience store identified as Parker's Kitchen, located at the northeast corner of the Barton Chapel Road and Gordon Highway intersection in Augusta, Georgia. The project site is located on one 5.56-acre parcel of land, identified as PIN # 068-0-007-00-0, and is currently zoned B-1- Neighborhood Business. The developer intends to rezone the property to B-2 – General Business.

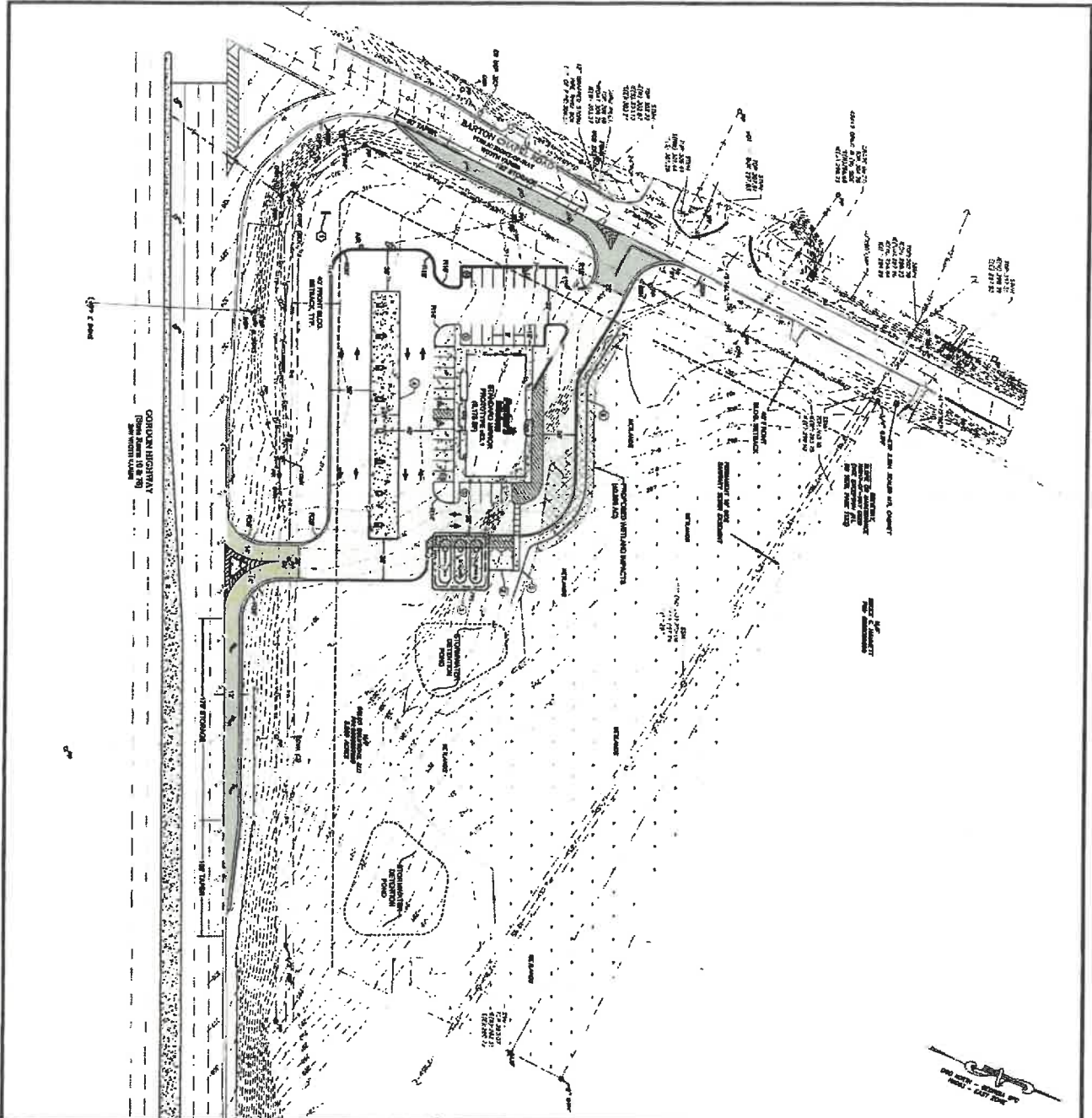
It is the intent of the developer to clear existing vegetation onsite as necessary to construct the proposed gas station / convenience store with associated parking, utility infrastructure and stormwater control infrastructure. The intent is to connect utility laterals to the existing ARC water and sanitary sewer service mains located adjacent to the project site for utility service to the proposed development. Stormwater infrastructure will be installed onsite to treat runoff water quality and quantity in order to meet all local and state requirements.

Access to the site shall be provided via two curb cuts; one on Gordon Highway (RIRO) and one on Barton Chapel Road (full access). Auxiliary turn lanes will be installed to serve the development. A Traffic Impact Analysis (TIA) has been conducted and provided with the rezoning submittal.

Sincerely,

Cody Rogers, PE  
 Statesboro Branch Manager

0:17121-1017 PARKER'S KITCHEN-DRAYTON-PARKER-DRAYTON CHAPEL C.S. 2015 11/11/2015 11:30 AM



**CONCEPTUAL PLAN ON SURVEY SPECIAL NOTES**

1. ADJACENT ZONE TO BE CONSIDERED AND PERMITTED BY OTHERS
2. EXISTING ENCLOSURE
3. CONCRETE PAD AT UNDERGROUND PUMP STATION TANKS
4. 24" X 12" AUTO DRAIN
5. 120" X 120" TANKS WALL

**OFF STREET PARKING NOTES:**

REQUIRED PARKING: 1 SPACE PER 100 SF GFA

REQUIRED PARKING: 1 SPACE PER 100 SF GFA

REQUIRED PARKING: 1 SPACE PER 100 SF GFA

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**WETLANDS LEGEND:**

	PROPOSED WETLAND		PROPOSED HEAVY DUTY
	PROPOSED ASPHALT PAVEMENT		PROPOSED HEAVY DUTY
	PROPOSED CONCRETE		PROPOSED HEAVY DUTY
	PROPOSED SIDEWALK		PROPOSED HEAVY DUTY
	PROPOSED WETLAND		PROPOSED HEAVY DUTY

**CONCEPTUAL PLAN ON SURVEY**

**PARKER'S KITCHEN- BARTON CHAPEL**

1924 BARTON CHAPEL ROAD

AUGUSTA, RICHMOND COUNTY, GEORGIA

Prepared for:

DRAYTON-PARKER COMPANIES, LLC.

**EMC ENGINEERING SERVICES, INC.**

1000 Peachtree Street, Suite 201

Atlanta, GA 30309

Phone: (404) 525-1100

Fax: (404) 525-1101

Website: [www.emc-engineering.com](http://www.emc-engineering.com)

**NO. / REVISION DESCRIPTION / DATE**

NO.	REVISION DESCRIPTION	DATE
1	ISSUED FOR PERMITTING	11/11/2015

**GEORGIA811**

www.georgia811.com

Call before you dig.

**PROJ. NO. 15-001**

**DATE: 11/11/2015**

**BY: J. L. BROWN**

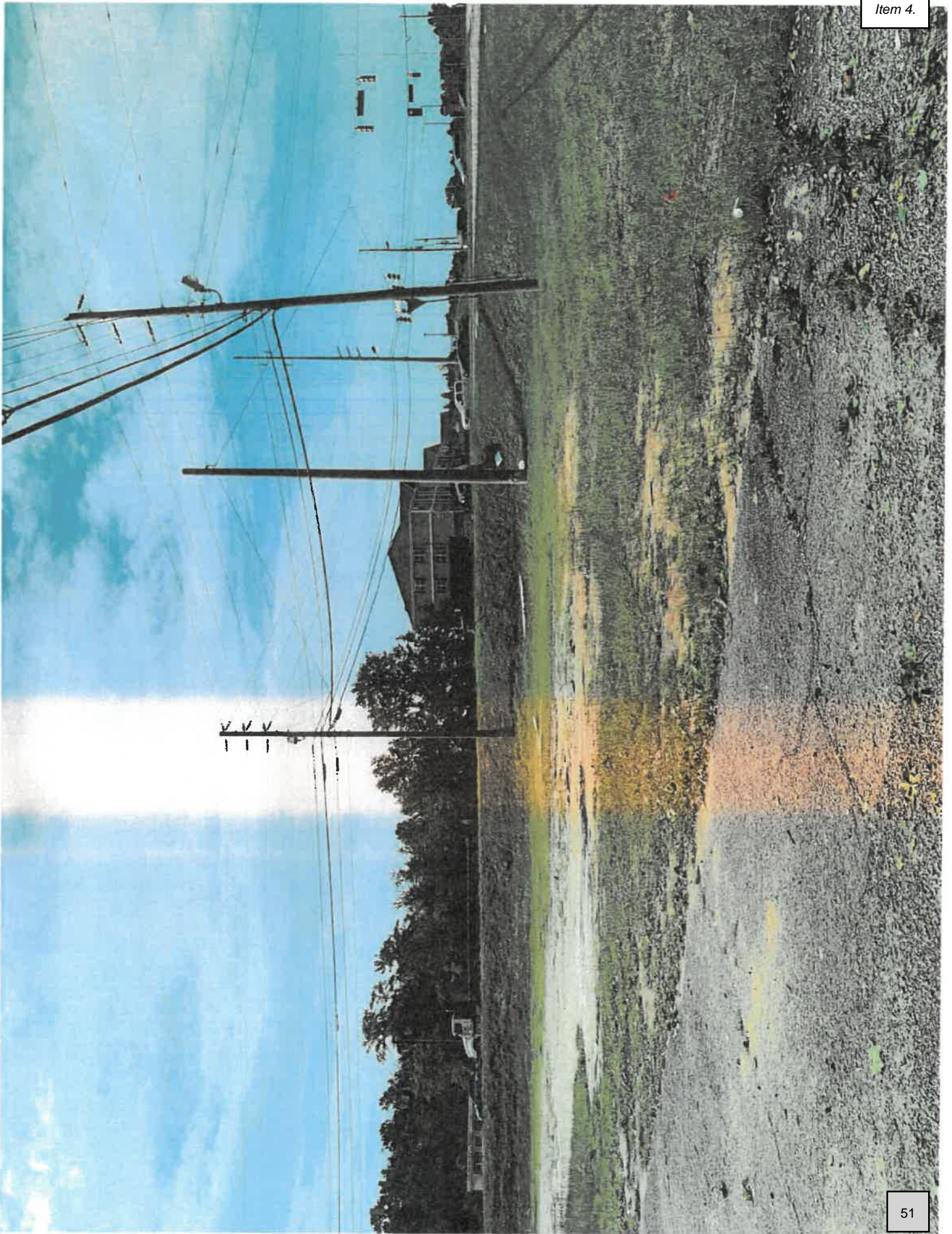
**CHECKED BY: J. L. BROWN**

**SCALE: 1" = 100'**

**1**

**OF 1**







Planning Commission  
Z-23-38  
August 7, 2023

1924 Barton Chapel Road

Aerial

Legend

 Subject Property



Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
7/17/2023 bb21255

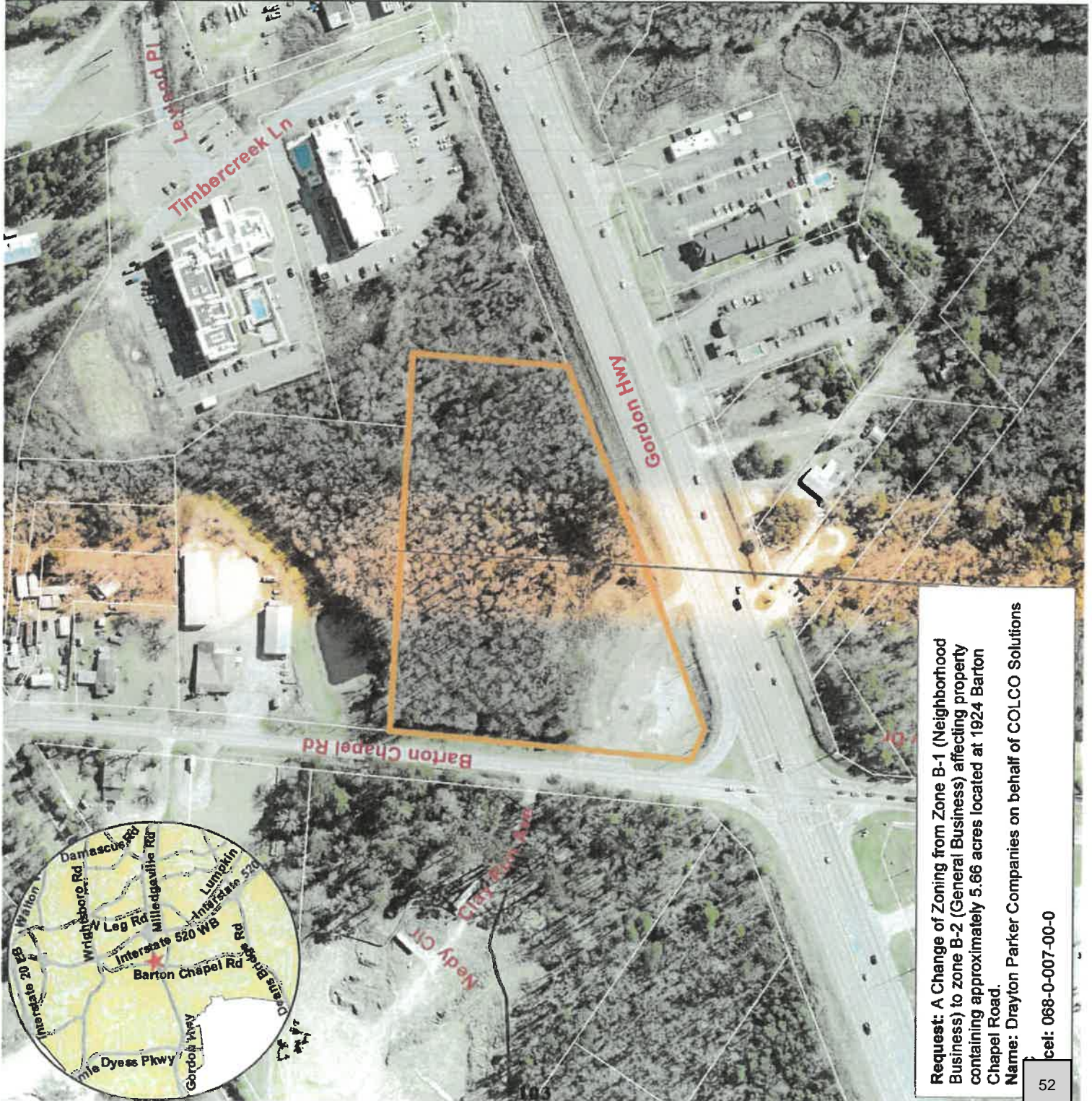
Augusta, GA Disclaimer

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the consolidated government of Augusta, GA. Augusta, GA and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce this map or data for any reason without the written consent of the Augusta-Richmond County Commission.

Item 4.



0 200 Feet



**Request:** A Change of Zoning from Zone B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 5.66 acres located at 1924 Barton Chapel Road.  
**Name:** Drayton Parker Companies on behalf of COLCO Solutions

cel: 068-0-007-00-0



Planning Commission  
Z-23-38  
August 7, 2023  
1924 Barton Chapel Road  
Current Zoning

Legend

Subject Property

Zoning Classification

- A: Agriculture
- B-1: Neighborhood Business
- B-2: General Business
- LI: Light Industry
- R-3B: Multiple-Family Residential



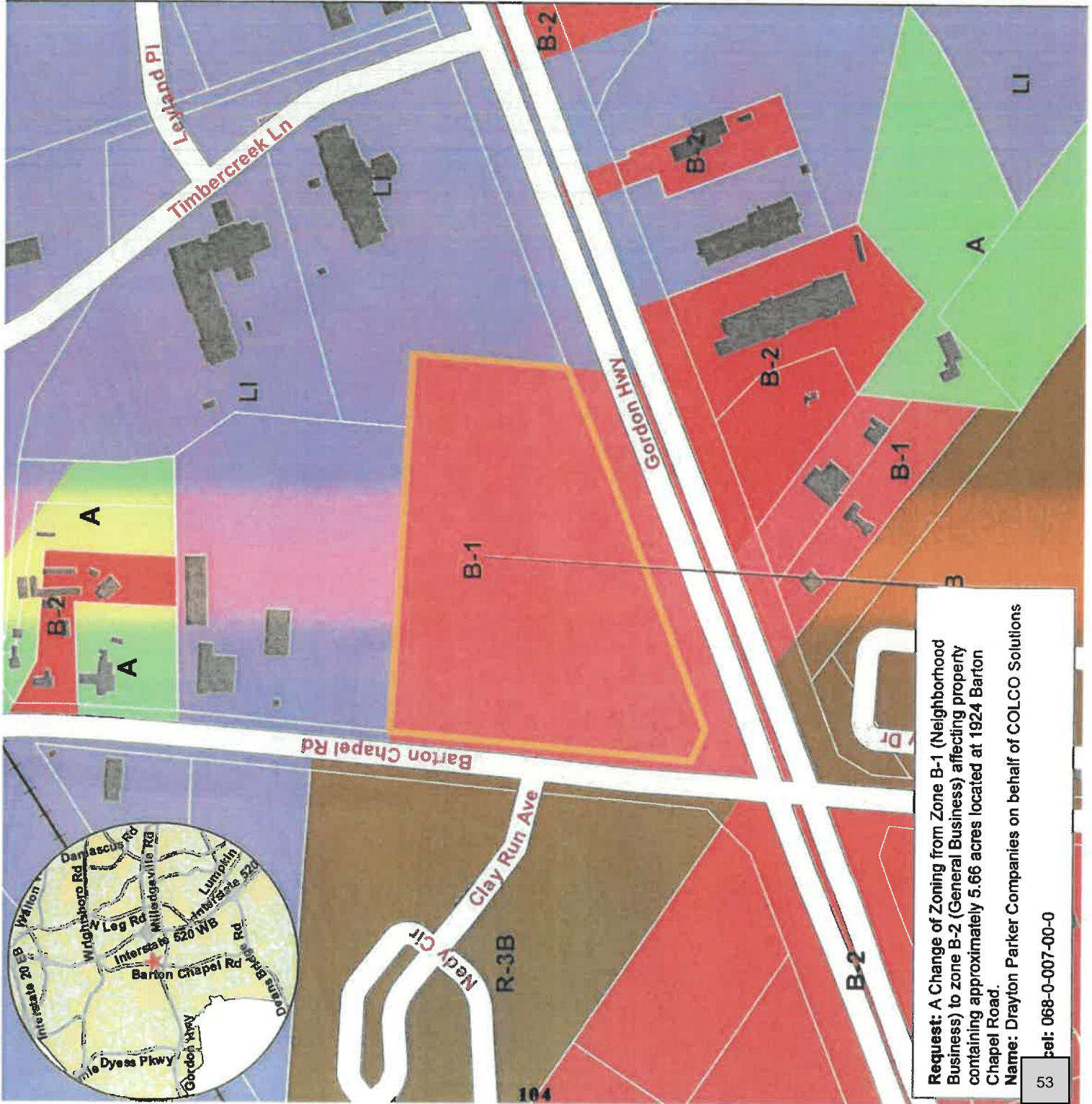
Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street Suite 300  
Augusta, GA 30901  
7/31/2023 bb21255

Augusta, GA Disclaimers

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Item 4.



**Request:** A Change of Zoning from Zone B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 5.66 acres located at 1924 Barton Chapel Road.  
**Name:** Drayton Parker Companies on behalf of COLCO Solutions  
**tel:** 068-0-007-00-0




Planning Commission  
Z-23-38  
August 7, 2023

1924 Barton Chapel Road

Future Zoning

Legend

 Subject Property

Zoning Classification

 A: Agriculture

 B-1: Neighborhood Business

 B-2: General Business

 LI: Light Industry

 R-3B: Multiple-Family Residential



Produced By: City of Augusta  
Planning & Development Department  
535 Telfair Street, Suite 300  
Augusta, GA 30901  
7/17/2023 bb21255

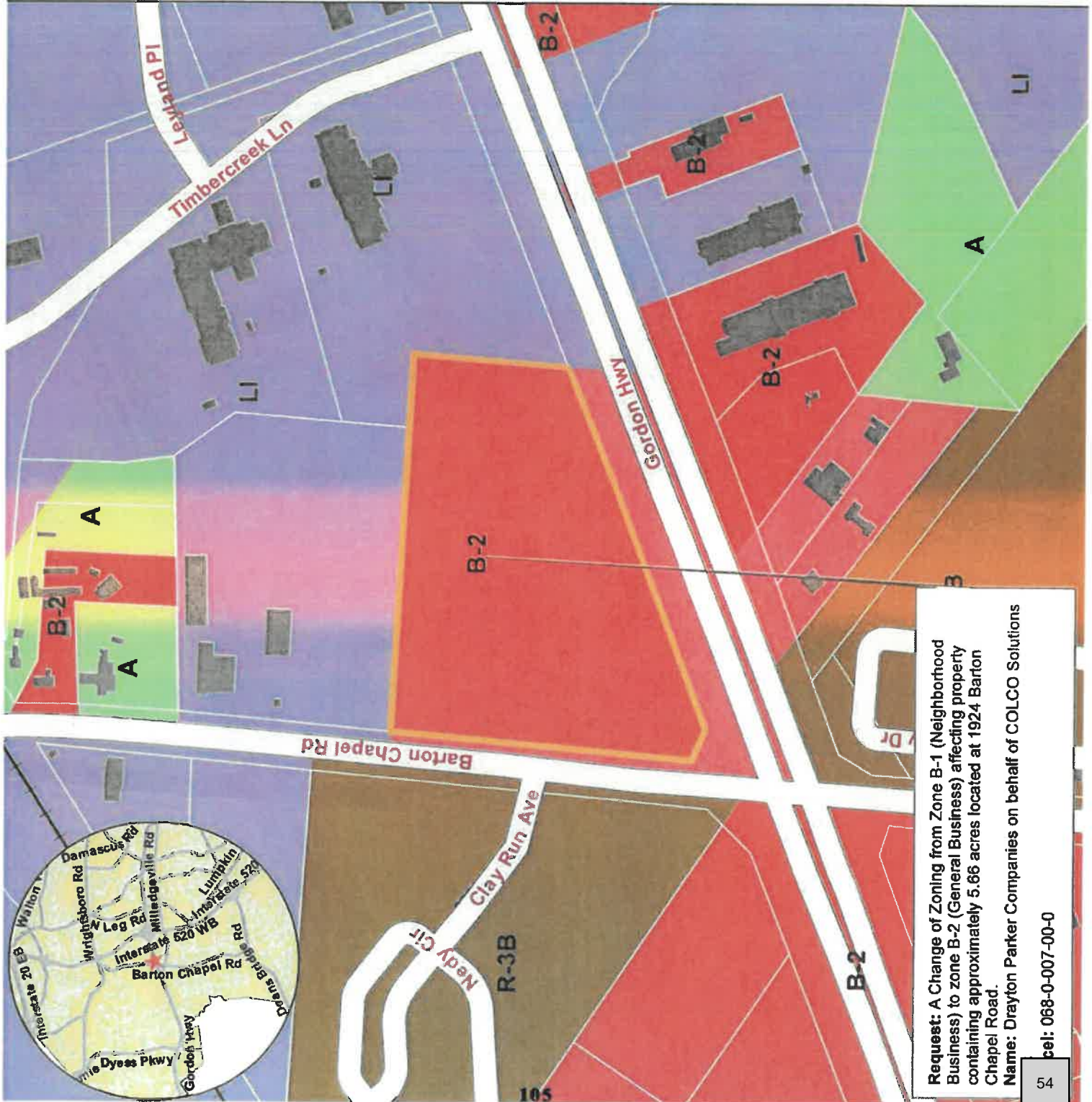
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Item 4.



0 200 Feet



**Request:** A Change of Zoning from Zone B-1 (Neighborhood Business) to zone B-2 (General Business) affecting property containing approximately 5.66 acres located at 1924 Barton Chapel Road.

**Name:** Drayton Parker Companies on behalf of COLCO Solutions

cel: 068-0-007-00-0

54



## Commission Meeting

September 19, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	Motion to <b>approve</b> New Ownership/Existing Location: A.N. 23-35: A request by <b>Jayendrakumar Suthar</b> for a retail package <b>Beer &amp; Wine License</b> to be used in connection with Country Corner #10 located at 3735 Mike Padgett Hwy. <b>District 8. Super District 10. (Approved by Public Services Committee September 12 2023)</b>
<b>Background:</b>	This is a New Ownership Application. Formerly in the name of Samarth Patel.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$665.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-35

**Application Type:** Retail Package Beer & Wine

**Business Name:** Kaival 15 LLC DBA Country Corner #10

**Hearing Date:** September 12, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Jayendrakumar M. Suthar*

**Property Owner:** Kim Ki Hwan

**Address of Property:** 3735 Mike Padgett Hwy

**Tax Parcel #:** 157-0-043-00-0

**Commission District:** District: 8 Super District: 10

**Background:** New Ownership/Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$665.

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business KAIVAL 15 LLC DBA COUNTRY CORNER #10
2. Business Address 3735 MIKE PADGETT HWY
3. City AUGUSTA State GA Zip 30906
4. Business Phone ( 706 ) 496-3037 Home Phone ( 803 ) 662-5606
5. Applicant Name and Address: JAYENDRAKUMAR M SUTHAR  
1324 HIGBORNE DR, AUGUSTA, GA 30906
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_
8. Business Location: Map & Parcel 157-0-043-00-0 Zoning COMMERCIAL
9. Location Manager(s) JAYENDRAKUMAR M SUTHAR
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business KAIVAL 15 LLC DBA COUNTRY CORNER #10  
Attention JAYENDRAKUMAR M SUTHAR  
Address 3735 MIKE PADGETT HWY  
City/State/Zip AUGUSTA, GA 30906
13. Ownership Type: (☒) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: KAIVAL 15 LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
JAYENDRAKUMAR M SUTHAR	VICE PRESIDENT		1324 HIGBORNE DR, AUGUSTA, GA 30906	
SNEHA PATEL	PRESIDENT		258 CELESTIAL BLVD, SUMMERVILLE, SC 29486	
PRATIK PATEL	MEMBER		455 SPECTRUM RD, SUMMERVILLE, SC 29486	

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge (☒) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: \_\_\_\_\_  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial. J.S

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (✓) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
KI HWAN KIM

22. List the name and other required information for each person, firm or corporation having any interest in the business.  
JAYENDRAKUMAR M SUTHAR, SNEHA PATEL AND PRATIK PATEL

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, JAYENDRAKUMAR M SUTHAR  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Jayesh  
Applicant Signature

25. I hereby certify that Jayendrakumar Suthar is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 10th day of August, in the year 2023

[Signature]  
Notary Public

### FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Commission Meeting

September 19, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	<b>Motion to approve</b> New Ownership/Existing Location: <b>A.N. 23-36:</b> A request by <b>Irfan Uddin</b> for a retail package <b>Beer &amp; Wine</b> License to be used in connection with Good to Go 6 located at 3671 Peach Orchard Rd. <b>District 6. Super District 10.(Approved by Public Services Committee September 12, 2023)</b>
<b>Background:</b>	This is a New Ownership Application. Formerly in the name of Safi Ullah.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$665.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-36

**Application Type:** Retail Package Beer & Wine

**Business Name:** Peach Orchard Business LLC BDA Good to Go 6

**Hearing Date:** September 12, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Irfan Uddin*

**Property Owner:** Sandhu Properties LLC

**Address of Property:** 3671 Peach Orchard Road

**Tax Parcel #:** 155-0-050-06-0

**Commission District:** District: 6 Super District: 10

**Background:** New Ownership /Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** LI (Light Industrial) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location**
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- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
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**RECOMMENDATION:**

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**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.



Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

**ALCOHOL BEVERAGE APPLICATION**

Alcohol Number \_\_\_\_\_ Year 2023 Alcohol Account Number \_\_\_\_\_

1. Name of Business Peach Orchard Business LLC dba Good to Go 6
2. Business Address 3671 Peach Orchard Road, Augusta GA 30906
3. City Augusta State GA Zip 30906
4. Business Phone (706) 794-9839 Home Phone ( ) \_\_\_\_\_
5. Applicant Name and Address: Irfan Uddin  
3204 Josie ST PANAMA  
CITY FL 32404
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, from previous applicant: \_\_\_\_\_
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
( ) Yes (X) No

**OWNERSHIP INFORMATION**

11. Corporation (if applicable): Date Chartered: 5/23/2023
12. Mailing Address:  
Name of Business Peach Orchard Business LLC dba Good to Go 6  
Attention Irfan Uddin  
Address 3671 Peach Orchard Road  
City/State/Zip Augusta, GA 30906
13. Ownership Type: (X) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Peach Orchard Business LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
Irfan Uddin	Owner		204 Josie ST, Panama City FL 32404	100%

15. What type of business will you operate in this location?  
( ) Restaurant - Full ( ) Lounge (X) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		X	X		
Consumption on Premises					
Wholesale					

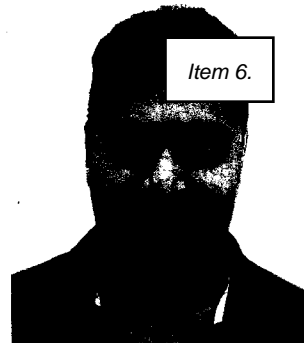
Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: NO  
If so, give year of application and its disposition: \_\_\_\_\_
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes ( ) No If so, please initial Irfan



COPY

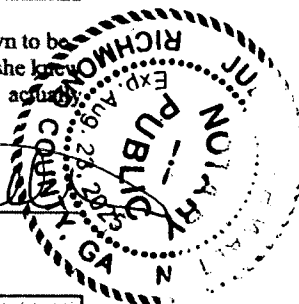
Item 6.



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
SANDHU PROPERTIES LLC.
22. List the name and other required information for each person, firm or corporation having any interest in the business. \_\_\_\_\_
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, \_\_\_\_\_  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Irfan Uddin is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.  
This 11 day of August, in the year 2003.

Applicant Signature

Notary Public



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			Type text here
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

Administrator

Date



## Commission Meeting

September 19, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	Motion to <b>approve</b> New Ownership/Existing Location: <b>A.N. 23-37</b> : A request by <b>Jay Wolszczak</b> for an on-premises consumption <b>Liquor, Beer, &amp; Wine</b> License to be used in connection with First Watch #6023 located at <b>630 Crane Creek Dr Ste 405</b> . There will be Sunday Sales. <b>District 7. Super District 10.</b> (Approved by Public Services Committee September 12, 2023)
<b>Background:</b>	This is a New Ownership Application. Formerly in the name of Steven Brooks.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of 3,492.50.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-37

**Application Type:** Consumption on Premise Liquor, Beer, Wine & Sunday Sales

**Business Name:** First Watch Restaurants, Inc DBA First Watch #6023

**Hearing Date:** September 12, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** Jay A. Wolszczak

**Property Owner:** Crane Creek Power LLC

**Address of Property:** 630 Crane Creek Drive, Suite 405

**Tax Parcel #:** 016-0-051-00-0

**Commission District:** District: 7 Super District: 10

**Background:** New Ownership/Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1 (Neighborhood Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Liquor, Beer, Wine & Sunday Sales meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$3,492.50

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.





Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

**ALCOHOL BEVERAGE APPLICATION**

Alcohol Number \_\_\_\_\_ Year 2023 Alcohol Account Number 2023-1210

1. Name of Business First Watch Restaurants, Inc. d/b/a First Watch #6023
2. Business Address 630 Crane Creek Drive, Suite 405
3. City Augusta State GA Zip 30907
4. Business Phone (762) 224-0022 Home Phone (\_\_\_\_) \_\_\_\_\_
5. Applicant Name and Address: Jay A. Wolszczak on behalf of First Watch Restaurants, Inc.  
16027 Topsail Ter  
Lakewood Ranch, FL 34202
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant:  
N/A
8. Business Location: Map & Parcel 0160051000 Zoning C3
9. Location Manager(s) Alicia Bylinowski
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

**OWNERSHIP INFORMATION**

11. Corporation (if applicable): Date Chartered: First Watch Restaurants, Inc.; 10/20/1994
12. Mailing Address:  
Name of Business First Watch Restaurants, Inc.  
Attention Shelly Butler  
Address 8725 Pendery Place, Suite 201  
City/State/Zip Bradenton, FL 34201
13. Ownership Type: (☒) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: First Watch Restaurants, Inc.  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Please see attached Exhibit "A"				

15. What type of business will you operate in this location?  
(☒) Restaurant ( ) Lounge ( ) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	X	X	X		X
Wholesale					

Total License Fee: \$ 5,715.00

Prorated License Fee: (After July 1 ONLY) \$ 2,857.50

16. Have you ever applied for an Alcohol Beverage License before: Yes  
If so, give year of application and its disposition: Please see attached Exhibit "B"
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No  
If so, please initial. gaw



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? (X) Yes ( ) No  
If yes, give full details: Please see attached Exhibit "C" for a list of violations of Hard Rock Cafe, for which Mr. Wolszczak was previously an officer.

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition.  
N/A

21. List owner or owners of building and property.

Cane Creek Retail Partners, LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Please see attached Exhibit "A"

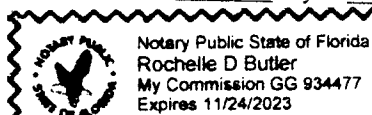
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold. N/A - change of ownership application

A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, Jay A. Wolszczak  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Jay A. Wolszczak  
Applicant Signature

25. I hereby certify that Jay A. Wolszczak is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 12<sup>th</sup> day of July, in the year 2023.



Rochelle D Butler  
Notary Public

**FOR OFFICE USE ONLY**

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_ (Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Commission Meeting

September 19, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	Motion to <b>approve Existing Location: A.N. 23-38:</b> A request by <b>Emanuel Hatzis</b> for a consumption on premise <b>Liquor</b> License to be used in connection with Manny's Sports Off Broad located at 215 10th Street. There will be <b>Sunday Sales. District 1. Super District 9.</b> (Approved by <b>Public Services Committee September 12, 2023</b> )
<b>Background:</b>	This is an Existing Location.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$2,802.50.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-38

**Application Type:** Consumption on Premise Liquor, & Sunday Sales

**Business Name:** Manny's Sports Off Broad

**Hearing Date:** September 12, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Emanuel Hatzis*

**Property Owner:** Beehive Group

**Address of Property:** 215 10<sup>th</sup> Street

**Tax Parcel #:** 037-3-273-00-0

**Commission District:** District: 1 Super District: 9

**Background:** Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-2 (General Business) Zone
- **Distance Requirements:** The proposed location for consumption on premise Liquor, & Sunday Sales meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether or not he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as



to the necessity for unusual police observation and inspection in order to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location.**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$2,802.50

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.





Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business Manny's Sports off Broad  
2. Business Address 215 10<sup>th</sup> S  
3. City Augusta State GA Zip 30904  
4. Business Phone (404) 216-2264 Home Phone (404) 216-2264  
5. Applicant Name and Address: Emanuel Hatzis  
1008 Adrian St  
Augusta 30904  
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_  
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_  
9. Location Manager(s) \_\_\_\_\_

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: Apr 2002  
12. Mailing Address:  
Name of Business Manny's Sports off Broad  
Attention Manny Hatzis  
Address 1008 Adrian St  
City/State/Zip Augusta GA 30904  
13. Ownership Type: ( ) Corporation ( ) Partnership (x) Individual  
14. Corporate Name: That Greek Chef LLC  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
Emanuel Hatzis	Owner		1008 Adrian St	100%

15. What type of business will you operate in this location?  
(x) Restaurant - Full ( ) Lounge ( ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	X				
Wholesale					X

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: Yes  
If so, give year of application and its disposition: 2002 exp. 12

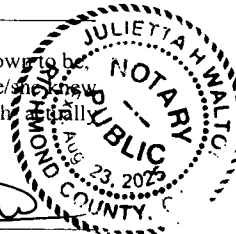
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (x) Yes ( ) No If so, please initial EH



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes ☒ No  
If yes, give full details: \_\_\_\_\_
20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes ☒ No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_
21. List owner or owners of building and property.  
Eric Kenlaw
22. List the name and other required information for each person, firm or corporation having any interest in the business.  
Emanuel Hatzis
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_
24. State of Georgia, Augusta-Richmond County, I, Emanuel Hatzis  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.
25. I hereby certify that Emanuel Hatzis is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath, truthfully administered by me, has sworn that said statements and answers are true.  
This 31 day of August, in the year 2023.

Applicant Signature

Notary Public



## FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application

Administrator

Date





[www.augustaga.gov](http://www.augustaga.gov)

**Planning and Development Department**  
**Carla Delaney – Director**

Manny's Sports Off Broad  
 Mr. Emanuel Hatzis  
 215 10<sup>th</sup> Street  
 Augusta, Georgia 30901

August 25, 2023

Mr. Hatzis,

The Augusta Planning & Development has completed the restaurant compliance/Sunday Sales audit of Manny's Sports Off Broad located at 215 10<sup>th</sup> Street in Augusta, Georgia. The audit period covered October 2022 through July 2023. In conducting this audit, we followed Generally Accepted Auditing Standards. We examined daily, weekly and monthly sales categories of beer, wine, food and nonalcoholic beverages from points of sale operating system reports as well as alcohol and food purchases.

According Augusta-Richmond County Alcohol Ordinance **Section 6-2-52 License for eating establishment, alcohol drinks to go, hybrid restaurants, entertainment venue, art shop, personal service establishment, indoor amusement and recreational gaming enterprise, bodega, or Augusta Convention and Visitors Bureau; authority to sell for consumption on the premises.** (a) For an eating establishment to be eligible for consumption on the premises, it must be public place kept, used maintained, advertised and held out to the public as a place where substantial meals are served, such place being provided with adequate and sanitary kitchen to include an appropriate stove, refrigerator, food preparation area, sink, and other items required by the County Health Department and Planning & Development for the preparation of foods, and shall have a printed or posted menu from which selections for prepared food can be made, and dining room equipment, and a seating capacity of at least 40 people, having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable meals for its guests as a bona fide eating establishment operation. The serving of such meals shall be the principal business conducted, with the serving of distilled spirits to be consumed on the premises as only incidental thereto, and to qualify as an eating establishment under this section, such establishment must derive at least **50 percent** of its total annual gross food and beverage sales from the sales of prepared meals and foods on-premises. The Planning & Development Department staff, upon receiving an application from an eating establishment to sell alcoholic beverages for consumption on the premises, shall inspect the restaurant to determine if the applicant is in compliance with the above requirements for a restaurant and shall advise the Commission the determination of his/her inspection.

1803 Marvin Griffin Road, Augusta, Ga. 30906

Building Permits  
 706.312.5050 Fax 706.312.4253

Business License  
 706.312.5053 Fax 706.312.5037

Alcohol License  
 706.312.5038 Fax 706.821.4253

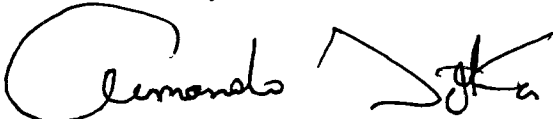
Code Enforcement  
 706.312.5049 Fax 706.821.4253

Food and beverage sales were **62%** of total sales( beer, wine, food and nonalcohol beverages. This is **above the 50% food sales restaurant meeting criteria.**

According to Augusta-Richmond County Alcohol Ordinance **Section 6-2-15 Sunday Sales** (a) The sale of alcoholic beverages is authorized for consumption on-premises in eating establishments, or inn, as defined herein, on Sundays between the hours of 11:00 a.m. and 2:00 am. Monday. Where the sale of alcoholic beverages is in conjunction with the sale of food, the aforesaid hours of sale shall be applicable only to the sale of alcoholic beverages and not applicable to the sale of food; provided however, no alcoholic beverage shall be allowed to remain on any bars, tables, or be in possession of patrons after 2:30 a.m. Monday, and the inventory of alcoholic beverages must be secured as described in Section 6-2-17 of this Ordinance. For the purpose of this subsection, eating establishment shall mean an establishment which is licensed to sell alcoholic beverages for consumption on the premises and which derives at least fifty (50) percent of its total annual gross food and beverages sales from the sale of prepared meals or food, and shall further mean a restaurant meeting criteria for license eligibility provided in Section 6-2-52.

If there are any questions pertaining to this audit, please contact me at (706)312-5177.

Sincerely,

A handwritten signature in black ink, appearing to read 'Armando Totka', with a stylized flourish at the end.

Armando Totka  
Business License Audit Manager



### Commission Meeting

September 19, 2023

Augusta Regional Airport

<b>Department:</b>	Augusta Regional Airport – On-Airport Land Lease Agreement with the Federal Aviation Administration (FAA)
<b>Presenter:</b>	Herbert Judon
<b>Caption:</b>	Motion to <b>approve</b> On-Airport Lease Agreement for the term of October 1, 2023, thru September 30, 2043 with the United States Department of Transportation, Federal Aviation Administration (FAA). Approved by the Augusta Aviation Commission on August 24, 2023. <b>(Approved by Public Services Committee September 12, 2023)</b>
<b>Background:</b>	This agreement allows the Federal Aviation Administration (FAA) continued use of the land and facilities in and around the Augusta Air Traffic Control Tower.
<b>Analysis:</b>	This facility is utilized for personnel and equipment to operate AGS' Air Traffic Control, Terminal Radar Approach Control, and related operational and administrative functions. This action is a continuation of the current expiring agreement.
<b>Financial Impact:</b>	There are no financial elements with this agreement.
<b>Alternatives:</b>	To deny.
<b>Recommendation:</b>	Recommend Approval. Approved by the Augusta Aviation Commission on August 24, 2023.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**ON-AIRPORT LAND LEASE**  
**Between**  
**THE UNITED STATES OF AMERICA**  
**DEPARTMENT OF TRANSPORTATION**  
**FEDERAL AVIATION ADMINISTRATION**  
**And**  
**AUGUSTA AVIATION COMMISSION**

**FAA CONTRACT NO: 69435Z-23-L-00087**  
**ATID/FACILITY TYPE: AGS/ATCT**  
**LOCATION: AUGUSTA/GEORGIA**

1. **Preamble (09/2021) 6.1.1** This Lease for real property is hereby entered into by and between Augusta Aviation Commission, hereinafter referred to as the Airport and the United States of America, acting by and through the Federal Aviation Administration, hereinafter referred to as the FAA.

2. **Definitions (09/2021) 6.1.1-1** For purposes of this document, the following definitions apply;

Contract- refers to this legal instrument used to acquire an interest in real property for the direct benefit or use by the FAA. As used herein, contract denotes the document (for example- lease, easement, memorandum of agreement, or other legally binding agreement) used to implement an agreement between a customer (buyer) and a seller (supplier).

Contractor- refers to the party(ies) receiving a direct procurement contract from the FAA and who is(are) responsible for performance of contract requirements. For purposes of this document, the contractor may also be called the Lessor, Permitter, Licensor, Grantor, Airport, or Offeror depending on the type of contract or the provision within the contract.

Government- refers to the United States of America acting by and through the Federal Aviation Administration (FAA). For purposes of this document, Government and FAA are interchangeable.

Real Estate Contracting Officer (RECO) - is a trained and warranted official who contracts for real property on behalf of the FAA. For purposes of this agreement, RECO is interchangeable with Contracting Officer (CO).

3. **Succeeding Contract (09/2021) 6.1.2** This contract succeeds DTFAEN-17-L-00217 and all other previous agreements between the parties for the property described in this document.

4. **Lease Witnesseth (09/2021) 6.1.3** Witnesseth: The parties hereto, for the consideration hereinafter mentioned, covenant and agree as follows:

5. **Description of Premises (09/2021) 6.1.4-3** This contract covers the following described property, hereinafter referred to as the premises and hereby consisting of:



## FACILITY SITE

The Airport hereby leases to the GOVERNMENT the following described property, hereinafter referred to as the premises:

Beginning at a point (U.S.C. & G.S. concrete monument) at the north end of the North-South runway, line runs along the center line of said runway on a bearing of S 12° 00' 00" E for a distance of 4626.16' to a point; thence on a bearing of S 78° 00' 00" W for a distance of 1140.61' to a point of beginning (P.O.B.); thence on a bearing of S 76° 30' 27" W for a distance of 200' to a point; thence on a bearing of N 14° 02' 33" W for a distance of 174.27' to a point; thence on a bearing of N 77° 55' 27" E for a distance of 200' to a point; thence on a bearing of S 14° 04' 33" E for a distance of 169.33' to a point; said point being the point of beginning. Said plot being located at Bush Field, Richmond County, Augusta, Georgia. The plot is shown on survey drawing prepared by Baldwin and Granston Associates, Inc. dated April 9, 1973.

## ACCESS

### ROAD

A. Together with a right-of-way for ingress to and egress from the premises (for Government employees, their agents and assigns); a right-of-way for establishing and maintaining electric power and/or telecommunication lines to the premises; and a right-of-way for subsurface power, communication and/or water lines to the premises; all rights-of-way to be over said lands and adjoining lands of the contractor, and unless herein described otherwise, shall be reasonably determined by the Government as the most convenient route.

B. This contract includes the right of grading, conditioning, installing drainage facilities, seeding the soil of the premises, and the removal of all obstructions from the premises that may constitute a hindrance to the establishment and maintenance of Government facilities.

C. The Government shall also have the right to make alterations, attach fixtures, erect additions, structures, or signs, in or upon the premises hereby leased. All alterations and additions are and will remain the property of the Government.

D. The Government reserves the right to park, without cost, all official and privately owned vehicles used for the maintenance and operation of the air navigational facilities. Parking shall be provided adjacent to the navigational aid facility or as near as possible without interfering with the operation of the Airport.

Contractor or its agent is required to go to website <https://oeaaa.faa.gov> to submit essential data for FAA evaluation prior to any construction or alteration, including any construction activities planned/performed by third parties.

6. **Purpose (09/2021) 6.1.5** It is understood and agreed that the use of the herein described premises shall be related to FAA's activities in support of the National Airspace System (NAS).
7. **Legal Authority (09/2021) 6.2.1** This contract is entered into under the authority of 49 U.S.C. 106(l)(6) and (n), which authorizes the Administrator of the FAA to enter into contracts, acquisitions of interests in real property, agreements, and other transactions on such terms and conditions as the Administrator determines necessary.

8. **Term (No Cost) (07/2022) 6.2.3-1** To have and to hold, for the term commencing on October 1, 2023 and continuing through September 30, 2043.
9. **Consideration (No Cost) (09/2021) 6.2.4-4** The Government shall pay the contractor no monetary consideration. It is mutually agreed that the rights extended to the Government herein are in consideration of the obligations assumed by the Government in its establishment, operation and maintenance of facilities upon the premises.
10. **Termination (01/2023) 6.2.5** The Government may terminate this contract at any time, in whole or in part, if the Real Estate Contracting Officer (RECO) determines that a termination is in the best interest of the Government. The RECO shall terminate this contract by delivering a written notice specifying the effective date of the termination. The termination notice shall be delivered at least 30 days before the effective termination date. No costs shall accrue as of the effective date of termination.
11. **Excuse (09/2021) 6.2.5-3**
- A. The Lessor will not be in default because of any failure to perform the requirements of this Lease under its terms if the failure arises from causes beyond the control and without the fault or negligence of the Lessor.
  - B. Permissible causes for excuse are:
    - i. acts of God (e.g., fires, floods, pandemics, epidemics, unusually severe weather, etc.),
    - ii. acts of the public enemy,
    - iii. acts of the Government in either its sovereign or contractual capacity,
    - iv. pandemic, epidemic, or quarantine restrictions,
    - v. strikes, and
    - vi. freight embargoes. In each instance, the failure to perform must be beyond the control and without the fault or negligence of the Lessor.
  - C. Excuse will not be granted when:
    - i. the Lessor had actual or constructive knowledge prior to the Lease Award Date that he/she could not perform in accordance with the requirements of the Lease contract;
    - ii. the conditions of the property prevent performance;
    - iii. the Lessor, its employees, agents or contractors, by error or omission, fails to perform; or
    - iv. the Lessor is unable to obtain sufficient financial resources to perform its obligations.
  - D. The RECO will ascertain the facts and extent of the failure. If the RECO determines that any failure to perform is excusable, the RECO will revise the delivery schedule subject to the rights of the Government under the default and termination clauses of this contract.
12. **Binding Effect (09/2021) 6.2.6** The provisions of this contract and the conditions herein shall be binding upon, and for the benefit of, the parties and their successors and assigns. In the event of any sale or transfer of ownership of the property or any portion thereof, the Government will be deemed to have attorned to any purchaser, successor, assign, or transferee. The succeeding owner will be deemed to have assumed all rights and obligations of the contractor under this contract establishing direct privity of estate and contract between the Government and said succeeding owner, with the same force, effect, and relative priority in time and right as if the contract had initially been entered into between such succeeding owner and the Government.

13. **Holdover (09/2021) 6.2.12** If after the expiration of the Lease, the Government shall retain possession of the premises, the Lease shall continue in full force and effect on a month-to-month basis. Payment shall be made in accordance with the Consideration clause of the Lease at the rate paid during the Lease term. This period shall continue until the Government shall have signed a new lease with the Lessor, acquired the property in fee, or vacated the premises.
14. **RE Clauses Incorporated by Reference (09/2021) 6.3.0** This solicitation or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the RECO will make the full text available, or the full text may be obtained via internet at [https://fast.faa.gov/RPF\\_Real\\_Property\\_Clauses.cfm](https://fast.faa.gov/RPF_Real_Property_Clauses.cfm).
- A. **Officials Not to Benefit (09/2021) 6.3.0-2**
  - B. **Assignment of Claims (09/2021) 6.3.0-3**
  - C. **Contracting Officer's Representative (09/2021) 6.3.0-4**
  - D. **Contingent Fees (09/2021) 6.3.0-5**
  - E. **Anti-Kickback Procedures (09/2021) 6.3.0-6**
15. **Title to Improvements (09/2021) 6.3.5** Title to the improvements constructed for use by the Government during the life of this Agreement shall be in the name of the Government.
16. **Funding Responsibility for FAA Facilities (09/2021) 6.3.6** The Contractor agrees that all Contractor requested relocation(s), replacement(s), or modification(s) of any existing or future FAA navigational aid or communication system(s) necessitated by Contractor improvements or changes will be at the expense of the Contractor. In the event that the Contractor requested changes or improvements interferes with the technical and/or operational characteristics of the FAA's facility, the Contractor will immediately correct the interference issues at the Contractor's expense. Any FAA requested relocation, replacement, or modifications shall be at the FAA's expense. In the event such relocations, replacements, or modifications are necessary due to causes not attributable to either the Contractor or the FAA, funding responsibility shall be determined by mutual agreement between the parties, and memorialized in a Supplemental Agreement.
17. **Changes (09/2021) 6.3.8**
- A. The RECO may at any time, by written order via Supplemental Agreement, make changes within the general scope of this Lease in any one or more of the following:
    - i. Work or services;
    - ii. Facilities or space layout;
    - iii. Amount of space/land;
    - iv. Any other change made within the scope of this lease.
  - B. If any such change causes an increase or decrease in the Lessor's cost or time required for performance under this lease, the RECO will modify this Lease to provide one or more of the following:
    - i. An equitable adjustment in the rental rate;
    - ii. A lump sum equitable adjustment;
    - iii. An equitable adjustment of the annual operating costs per rentable square foot; or
    - iv. An adjustment to the delivery date.
  - C. The Lessor must assert its right to an adjustment by written proposal under this clause within thirty (30) days from the date of receipt of the change order. Lessor's request must include all documentation necessary to validate his/her right to an adjustment. Failure to reach agreement on

any adjustment constitutes grounds for dispute under the Contract Disputes clause.

D. Nothing in this clause excuses the Lessor from proceeding with the change as directed.

E. Absent written supplemental agreement the Government is not liable to the Lessor under this clause.

18. **No Waiver (09/2021) 6.3.17** No failure by the Government to insist upon strict performance of any provision of this Contract or failure to exercise any right, or remedy consequent to a breach thereof, will constitute a waiver of any such breach in the future.
19. **Non-Restoration (09/2021) 6.3.18** It is hereby agreed between the parties that, upon termination of its occupancy, including any holdover period, the Government shall have no obligation to restore and/or rehabilitate, either wholly or partially, the property that is the subject of this contract. It is further agreed that the Government may abandon in place any or all of the structures and equipment installed in or located upon said property by the Government during its tenure. Such abandoned equipment shall become the property of the contractor.
20. **Quiet Enjoyment (09/2021) 6.3.25** The Contractor warrants that they have good and valid title to the premises, and rights of ingress and egress, and warrants and covenants to defend the Government's use and enjoyment of said premises against third party claims.
21. **Damage by Fire or Other Casualty or Environmental Hazards (09/2021) 6.3.26-1** If the premises is partially or totally destroyed or damaged by fire or other casualty or if environmentally hazardous conditions are found to exist so that the premises is untenable as determined by the Government, the Government may agree to allow restoration/reconstruction, or may elect to terminate the contract, in whole or in part, immediately by giving written notice to the contractor.
22. **Interference with FAA Operations (09/2021) 6.3.28-2** The Airport agrees not to erect or allow to be erected any structure or obstruction of any kind or to allow any natural growth that the Government determines would interfere with the proper operations of Government facilities. The Airport agrees to keep areas around the Government's navigational aids mowed at all times to a height so that weeds and vegetation will not be an obstruction to such operation or maintenance of these facilities.
23. **Hold Harmless (09/2021) 6.3.30** In accordance with and subject to the conditions, limitations and exceptions set forth in the Federal Tort Claims Act, 28 U.S.C. Ch. 17, the Government will be liable to persons damaged by any personal injury, death or injury to or loss of property, which is caused by a negligent or wrongful act or omission of an employee of the Government while acting within the scope of his office or employment under circumstances where a private person would be liable in accordance with the law of the place where the act or omission occurred. The foregoing shall not be deemed to extend the Government's liability beyond that existing under the Act at the time of such act or omission or to preclude the Government from using any defense available in law or equity.
24. **Compliance with Applicable Laws (01/2023) 6.3.31-1** This Contract shall be governed by federal law. The Contractor shall comply with all applicable federal, state, and local laws. The Government will comply with all federal, state, and local laws applicable to and enforceable against it, provided that nothing in this lease shall be construed as a waiver of the sovereign immunity of the Government.

- 25. Notification of Change in Ownership or Control of Land (10/2022) 6.3.34** If the Contractor sells, dies or becomes incapacitated, or otherwise conveys to another party or parties any interest in the aforesaid land, rights of way thereto, and any areas affecting the premises, the Government shall be notified in writing, of any such transfer or conveyance within 30 calendar days after completion of the change in property rights. Concurrent with the written notification, the Contractor or Contractor's heirs, representatives, assignees, or trustees shall provide the Government copies of the associated legal document(s) (acceptable to local authorities) for transferring and/or conveying the property rights.
- 26. Integrated Agreement (09/2021) 6.3.36** This Contract, upon execution, contains the entire agreement of the parties, and no prior written or oral agreement, express or implied shall be admissible to contradict the provisions of this Contract.
- 27. Unauthorized Negotiating (09/2021) 6.3.37** In no event shall the Contractor enter into negotiations concerning the premises with anyone other than the RECO or his/her designee.
- 28. Contract Disputes (09/2021) 6.3.39**
- A. All contract disputes arising under or related to this contract shall be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and shall be governed by the procedures set forth in 14 C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and shall apply only to final agency decisions. A contractor may seek review of a final FAA decision only after its administrative remedies have been exhausted.
  - B. The filing of a contract dispute with the ODRA may be accomplished by mail, overnight delivery, hand delivery, or by facsimile, or if permitted by Order of the ODRA, by electronic filing. A contract dispute is considered to be filed on the date it is received by the ODRA during normal business hours. The ODRA's normal business hours are from 8:30 am to 5:00 pm Eastern Time.
  - C. Contract disputes are to be in writing and shall contain:
    - i. The contractor's name, address, telephone and fax numbers and the name, address, telephone and fax numbers of the contractor's legal representative(s) (if any) for the contract dispute;
    - ii. The contract number and the name of the Contracting Officer;
    - iii. A detailed chronological statement of the facts and of the legal grounds for the contractor's positions regarding each element or count of the contract dispute (i.e., broken down by individual claim item), citing to relevant contract provisions and documents and attaching copies of those provisions and documents;
    - iv. All information establishing that the contract dispute was timely filed;
    - v. A request for a specific remedy, and if a monetary remedy is requested, a sum certain must be specified and pertinent cost information and documentation (e.g., invoices and terminated checks) attached, broken down by individual claim item and summarized; and
    - vi. The signature of a duly authorized representative of the initiating party
  - D. Contract disputes shall be filed at the following address:
    - i. For filing by hand delivery, courier or other form of in-person delivery:



Office of Dispute Resolution for Acquisition  
 Federal Aviation Administration  
 600 Independence Avenue SW., Room 2W100  
 Washington, DC 20591; or

For filing by U.S. Mail:

Office of Dispute Resolution for Acquisition  
 Federal Aviation Administration  
 800 Independence Avenue SW  
 Washington, DC 20591  
 [Attention: AGC-70, Wilbur Wright Bldg. Room 2W100]; or

Telephone: (202) 267-3290

Facsimile: (202) 267-3720

Alternate Facsimile: (202) 267-1293; or

ii. Other address as specified in 14 CFR Part 17.

E. A contract dispute against the FAA shall be filed with the ODRA within two (2) years of the accrual of the contract claim involved. A contract dispute by the FAA against a contractor (excluding contract disputes alleging warranty issues, fraud or latent defects) likewise shall be filed within two (2) years after the accrual of the contract claim. If an underlying contract entered into prior to the effective date of this part provides for time limitations for filing of contract disputes with the ODRA which differ from the aforesaid two (2) year period, the limitation periods in the contract shall control over the limitation period of this section. In no event will either party be permitted to file with the ODRA a contract dispute seeking an equitable adjustment or other damages after the contractor has accepted final contract payment, with the exception of FAA claims related to warranty issues, gross mistakes amounting to fraud or latent defects. FAA claims against the contractor based on warranty issues must be filed within the time specified under applicable contract warranty provisions. Any FAA claims against the contractor based on gross mistakes amounting to fraud or latent defects shall be filed with the ODRA within two (2) years of the date on which the FAA knew or should have known of the presence of the fraud or latent defect.

F. A party shall serve a copy of the contract dispute upon the other party, by means reasonably calculated to be received on the same day as the filing is to be received by the ODRA.

G. After filing the contract dispute, the contractor should seek informal resolution with the Contracting Officer.

H. The FAA requires continued performance with respect to contract disputes arising under this contract, in accordance with the provisions of the contract, pending a final FAA decision.

I. The FAA will pay interest on the amount found due and unpaid from (1) the date the Contracting Officer receives the contract dispute, or (2) the date payment otherwise would be due, if that date is later, until the date of payment. Simple interest on contract disputes shall be paid at the rate fixed by the Secretary of the Treasury that is applicable on the date the Contracting Officer receives the contract dispute and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary until payment is made. Interest will not accrue for more than one year.

J. Additional information and guidance about the ODRA dispute resolution process for contract disputes can be found on the ODRA website at <http://www.faa.gov>.

**29. Clearing/Disposing of Debris (09/2021) 6.3.41**

A. The Government shall notify the Contractor in writing ten (10) days prior to the start of any clearing of trees and/or brush and tree cuttings.

B. The Contractor grants the Government the right and privilege to enter upon the Contractor's land in order to cut, trim, tip, shape and maintain any trees situated within the premises and said cutting privilege granted to the Government shall include native grasses, scrub brush, and scrub to trees. Only those trees that are determined by the Government to interfere with the operation and proper function of the Government's facility will be subject to the Government's granted privilege. Coordination with the Contractor will be made prior to any cutting of any selected trees.

C. The Government agrees to dispose of all grass, brush, and tree cuttings by the Government's contractor. All tree logs, limbs, or branches 2 or more inches in diameter and 5 feet in length, shall be stacked in an area selected by the Lessor. The Government's disposal of debris, grass, branches, etc., shall comply with regulatory requirements.

**30. Road Maintenance (01/2023) 6.3.42-1** The Government shall have the right, but not the obligation, to maintain and/or reconstruct the existing access road. All road maintenance/construction shall be of the most economical type that will provide satisfactory and safe transportation of personnel, equipment and material in the type of weather and climatic conditions normally encountered at this location. The Government shall not maintain or contribute to the maintenance of said access road beyond Government standards or requirements.

**31. Organizational Conflict of Interest (01/2023) 6.3.47**

A. The offeror or Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest (OCI), as defined in the FAA Acquisition Management System, "Organizational Conflicts of Interest (T3.1.7)", or that the Contractor has disclosed all such relevant information.

B. The offeror or Contractor agrees that if an actual or potential OCI is discovered after award, the Contractor must make a full disclosure in writing to the Contracting Officer. The disclosure must include a mitigation plan describing actions the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the actual or potential conflict. Changes in the Contractor's relationships due to mergers, consolidations or any unanticipated circumstances may create an unacceptable organizational conflict of interest which may necessitate disclosure.

C. The FAA reserves the right to review and audit OCI mitigation plans as needed after award, and to reject mitigation plans if the OCI, in the opinion of the Contracting Officer, cannot be avoided, or mitigated.

D. The Contracting Officer may terminate this contract for convenience in whole or in part, if it deems such termination necessary to avoid an OCI. If the Contractor was aware of a potential OCI

prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the Contracting Officer, the Government may terminate this contract for default, debar the Contractor from government contracting, or pursue such other remedies as may be permitted by law or this contract.

E. The Contractor further agrees to insert provisions which must conform substantially to the language of this clause including this paragraph (d) in any subcontract or consultant agreement hereunder.

- 32. Hazardous Substance Contamination (09/2021) 6.8.1** The FAA agrees to remediate, at its sole cost, all hazardous substance contamination on the FAA facility premises that is found to have occurred as a direct result of the installation, operation, relocation and/or maintenance of the FAA's facilities covered by this contract. The Contractor agrees to remediate at its sole cost, all other hazardous substance contamination found on the FAA facility premises. The Contractor also agrees to hold the FAA harmless for all costs, liabilities and/or claims by third parties that arise out of hazardous contamination found on the FAA facility premises that are not directly attributable to the installation, operation and/or maintenance of the facilities.
- 33. Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (04/2022) 6.9.5**

(a) Definitions. As used in this clause--

Backhaul means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

(1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);

(2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

(3) Telecommunications or video surveillance services provided by such entities or using such equipment; or

(4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Critical technology means—

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled—
  - (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening.
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in AMS T3.6.4 A.17.e.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020 from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in AMS T3.6.4A.17.e. This prohibition applies to an entity that uses covered telecommunications equipment or services, including use not in support of the Government.

(c) Exceptions. This clause does not prohibit contractors from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor must report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information. For indefinite delivery contracts, the Contractor must report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order.

(2) The Contractor must report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Contractor must describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) Subcontracts. The Contractor must insert the substance of this clause, including this



paragraph (e), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

#### 34. Covered Telecommunications Equipment or Services- Representations (09/2021) 6.9.5-1

(a) Definitions. As used in this provision, “covered telecommunications equipment or services” has the meaning per the "Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment” clause in this contract.

(b) Procedures. The offeror must review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for covered telecommunications equipment or services.

(c) Representations.

1. The offeror represents that it \_\_\_\_\_ does, \_\_\_\_\_ does not **provide** covered telecommunications equipment or services as part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.
2. After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it \_\_\_\_\_ does, \_\_\_\_\_ does not **use** covered telecommunications equipment or services, or any equipment, system, or service that uses telecommunications equipment or services.

#### 35. Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (09/2021) 6.9.5-2

NOTE: The offeror must not complete the representation at paragraph (d)(1) in this provision if the offeror has represented that it does not provide covered telecommunications equipment or services as part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument in the provision "Covered Telecommunications Equipment or Services – Representation" (c)(1). Additionally, the offeror must not complete the representation at paragraph (d)(2) in this provision if the offeror has represented that it does not use covered telecommunications equipment or services, or any equipment, system, or service that uses telecommunications equipment or services in the provision "Covered Telecommunications Equipment or Services – Representation" (c)(2).

##### PROVISION/CLAUSE:

(a) Definitions. As used in this provision--

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause AMS clause 6.9.5, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibitions.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Nothing in this prohibition will be construed to—

- (i) Prohibit the head of the agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020 from entering into a contract or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential part of any system or as critical technology as part of any system. This prohibition applies to any entity that uses covered telecommunications equipment or services, including uses not in support of the Government.

Nothing in this prohibition will be construed to-

- (i) Prohibit the head of the agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures: The offeror must review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from Federal awards for covered telecommunications equipment or services.

(d) Representations.

(1) The Offeror represents that it [ ] will, [ ] will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation.

(2) After conducting a reasonable inquiry for purposes of this representation, the Offeror represents that that it [ ] does, [ ] does not USE covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror must provide the additional disclosure information required at paragraph (e) if the Offeror indicates “does”.

(e) Disclosures. Disclosure for the representation in paragraph (d) (1) of this provision- If the Offeror has responded “will” in the representation in paragraph (d) (1) of this provision, the Offeror must provide the following information as part of the offer—

(1) For covered equipment

- (i) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known;
- (ii) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and
- (iii) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) (1)

of this provision;

(2) For covered services-

- (i) If the service is related to item maintenance, a description of all covered telecommunications services offered (include on the item being maintained: brand, model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable; or
- (ii) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed uses of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

Disclosure for representation in paragraph (d) (2) of this provision. If the Offeror has responded “does” to paragraph (d)(2) of this provision, the offeror must provide the following information as part of the offer—

(3) For covered equipment

- (i) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known;
- (ii) A description of all covered telecommunications equipment offered (include brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable); and
- (iii) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) (2) of this provision.

(4) For covered services-

- (i) If the service is related to item maintenance, a description of all covered telecommunications services offered (include on the item being maintained: brand, model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or
- (ii) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed uses of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

### **36. Cooperation with Defensive Counterintelligence Program Requirements (DCIP) (09/2021) 6.9.6**

a. The FAA’s Defensive Counterintelligence Program (DCIP) (AXI-310) detects, deters, and denies illicit human and technical intelligence collection activities as well as addressing other national security concerns. Such activities and concerns include, but are not limited to, activities conducted by, on behalf of, or otherwise supporting, foreign governments or elements thereof; entities or individuals that meet the definition of “foreign power” or “agent of a foreign power” in 50 U.S.C. § 1801; foreign organizations; foreign persons; international terrorist organizations or activities; or agents of any of the foregoing; or any other individuals or entities acting on behalf of, or otherwise in support of, any of the foregoing, against the FAA, its employees, facilities, equipment, systems, networks, operations, and information.

b. Consistent with FAA Order 1600.84 FAA Defensive Counterintelligence Program, the contractor is required to cooperate to the fullest extent possible in the following requirements:

- 1) Any authorized DCIP inquiry or Counterintelligence (CI) investigation connected with this contract requested by the FAA Office of Security and Hazardous Materials Safety (ASH) to include granting authorized ASH or outside investigative department or agency personnel access to contract information, records or contractor personnel;
- 2) All applicable FAA security requirements as required under the contract consistent with FAA policy and applicable Federal law;
- 3) When requested by the DCIP, and necessary to protect Controlled National Security Information (CNSI), Sensitive Unclassified Information (SUI), or otherwise protected information, contractor employees must sign a Defensive Counterintelligence Program Non-Disclosure Agreement (NDA) prior to being briefed on any information pertaining to a DCIP inquiry, CI investigation by another Department or Agency, or any other matter related to the DCIP. The NDA is located in Appendix C of the Order and in AMS Procurement Forms. Contractor employees are exempt from acknowledging any language in the NDA associated with unauthorized disclosure of received information that subjects FAA employees to personnel actions specified in the Human Resources Policy Manual (HRPM) Volume 4: Employee Relations ER-4.1 (4) and applicable collective bargaining agreements.
- 4) Contractors must first coordinate with the DCIP at [ASH-CI-Notify@faa.gov](mailto:ASH-CI-Notify@faa.gov) before contacting any law enforcement or investigative agencies on any known or suspected counterintelligence or other national security concern described in Paragraph 1 of FAA Order 1600.84.
- 5) Contractors must notify the DCIP as soon as possible if any law enforcement or investigative agency contacts them directly on any matter covered by FAA Order 1600.84. If an employee receives a direct request from an outside law enforcement or investigative agency for evidence related to a counterintelligence or other national security concern as described in Paragraph 1 of FAA Order 1600.84, the employee will refer the law enforcement or investigative agency to AXI-310.
- 6) Contractors must immediately notify the DCIP at [ASH-CI-Notify@faa.gov](mailto:ASH-CI-Notify@faa.gov), and the CO or their designee if their employees observe any of the following-
  - a) Suspected or known acts of foreign intelligence collection activity against the FAA or its employees, systems, networks, operations, facilities, equipment, or information;
  - b) Suspected or known espionage (See Appendix A of FAA Order 1600.84 for definition);
  - c) Suspected or known unauthorized disclosure of CNSI, SUI, or otherwise protected information in the possession of the FAA by a FAA employee to a foreign government or element thereof, a foreign organization, an entity or individual that meets the definition of “foreign power” or “agent of a foreign power” in 50 U.S.C. § 1801, a foreign person, an international terrorist organization or activity, an agent of any of the foregoing, or any other individual or entity acting on behalf of or otherwise supporting any of the foregoing; or
  - d) Suspected or known theft, unauthorized disclosure, or unauthorized amassing of CNSI, SUI, or otherwise protected information in the possession of the FAA known or suspected to be for the purpose of conveying it to a foreign government or element thereof, an entity or individual that meets the definition of “foreign power” or “agent of a foreign power” in 50 U.S.C. § 1801, a foreign organization, a foreign person, an international terrorist organization or activity, an agent of any of the foregoing, any other individual or entity acting on behalf of or otherwise supporting any of the foregoing, or an unknown recipient, or statements of intent by an FAA employee to engage in any such actions. SUI or otherwise protected unclassified information whose theft, unauthorized disclosure, or unauthorized amassing, for the purposes described in the preceding sentence, is of concern includes, but is not limited to:

- i. Non-public information from an official FAA data network or information;
  - ii. Imagery;
  - iii. Technical specifications;
  - iv. Trade secrets;
  - v. Proprietary information;
  - vi. Sensitive Security Information (SSI); and
  - vii. Any other SUI
- e) Activities similar to those described in paragraphs b(6)(a)-(d) by, on behalf of, or otherwise supporting, potential lone wolf actors, malicious insiders, or transnational organizations of a national security concern.

If notification of the CO or their designee is not feasible owing to the CO and/or their designee being one of the suspicious actor(s), the contractor must notify the DCIP directly at the above email address if they observe any of the above activities.

7) Elicitation attempts. Elicitation is the strategic use of conversation to extract information from people without giving them the feeling they are being interrogated. It is a technique used to discreetly gather information. It is a conversation with a specific purpose: collect information that is not readily available and do so without raising suspicion that specific facts are being sought. The conversation can be in person, over the phone, or in writing.

Contractors must immediately notify the DCIP at [ASH-CI-Notify@faa.gov](mailto:ASH-CI-Notify@faa.gov), and the CO and/or their designee if their employees experience any known or suspected direct (e.g., personal encounter or telephone) or indirect (e.g., electronic or written communication) elicitation or attempted elicitation of CNSI, SUI, or otherwise protected information in the possession of the FAA by any suspicious entity or person, regardless of ethnicity, nationality, or FAA employment status, as soon as possible, but no later than 12 hours after the time of the incident, initial detection, or receipt of report, as applicable, or the next business day if the incident, initial detection, or receipt of report, as applicable, occurs on a weekend or holiday. Contractors must report these incidents regardless of where, when, or how the contact took place, or whether the employee was on or off duty. Suspicious activities include, but are not limited to:

- a) Direct or indirect contact or communication with a known or suspected foreign or foreign-affiliated person, or an unknown or unfamiliar person, seeking access to or disclosure of any CNSI, SUI, or otherwise protected information in the possession of the FAA for which such person does not meet the applicable access requirements, or that is outside the scope of their official duties;
- b) Direct or indirect contact or communication with a known or suspected foreign or foreign-affiliated person, or an unknown or unfamiliar person, seeking specific information about an FAA employee's official duty responsibilities, work projects, access to information, security clearance, travel plans, coworkers' identities, or Information Technology (IT) system credentials for which such person does not meet the applicable access requirements, or that is outside the scope of their official duties;
- c) Direct or indirect contact, communication, or observance of a known or suspected foreign or foreign-affiliated person, or an unknown or unfamiliar person, seeking unauthorized access to FAA employees, equipment, operations, systems, information, facilities, or networks, including through a Personal Electronic Device (PED);
- d) Direct or indirect contact, communication, or observance of a known or suspected foreign or foreign-affiliated person, or an unknown or unfamiliar person, introducing, or seeking to introduce,



unauthorized digital media or software into any FAA equipment, facilities, systems, or networks, including through a PED;

e) Offers of compensation, gifts, or favors in exchange for FAA information or access to such information, regardless of medium; or access to FAA employees, equipment, operations, facilities, systems, or networks;

f) Threats, attempts to coerce, or attempts to exploit any FAA employee by a known or suspected foreign or foreign-affiliated person, or by an unknown or unfamiliar person, in order to illicitly acquire FAA information or access to FAA employees, equipment, operations, facilities, systems, information, or networks;

g) Solicitation by any person of FAA information for which they do not meet the applicable access requirements or that is outside the scope of their official duties;

h) A request by any person for access to FAA employees, facilities, equipment, operations, systems, information, or networks for which they do not meet the applicable access requirements or that is outside the scope of their official duties; and

i) Suspicious or unexplained contact by any person with an FAA employee, where the person has suspicious or unexplained knowledge of the employee.

Unless requested by ASH, contractors must not disclose an elicitation attempt of the nature described above, in any other manner than to report the attempt to the CO or their designee and request that they report it to the DCIP. If that is not feasible, or if the CO or their designee are the suspicious actor(s), contractors may make these reports directly to the DCIP at the above email address. Contractors must not take any actions on their own initiative, as doing so may interfere with a DCIP inquiry or CI investigation.

c. Failure to cooperate with any of the activities under section (b) above may be considered by the FAA to be a material breach of the contract.

d. The Contractor is responsible for ensuring that the provisions of this clause flow down to its subsidiaries, subcontractors, and consultants performing this contract.

**37. Notices (09/2021) 6.10.1** All notices/correspondence must be in writing, reference the Contract number, and be addressed as follows:

**TO THE CONTRACTOR:**

Augusta Aviation Commission  
Augusta Regional Airport  
Attn: Herbert L. Judon, Jr., Executive Director  
1501 Aviation Way  
Augusta, Georgia 30906-9620

**TO THE GOVERNMENT:**

Federal Aviation Administration  
Real Estate Branch, AAQ-910  
1701 Columbia Avenue  
College Park, Georgia 30337-2714

38. **Signature Block (09/2021) 6.10.3** This Contract shall become binding when it is fully executed by both parties. In witness whereof, the parties hereto have subscribed their names as of the date shown below.

AUGUSTA AVIATION COMMISSION

By: \_\_\_\_\_  
 Dan D. Troutman  
 Title: Chairman  
 Date: \_\_\_\_\_

AUGUSTA – RICHMOND COUNTY

By: \_\_\_\_\_  
 Garnett L. Johnson  
 Title: Mayor  
 Date: \_\_\_\_\_

UNITED STATES OF AMERICA  
 DEPARTMENT OF TRANSPORTATION  
 FEDERAL AVIATION ADMINISTRATION

By: \_\_\_\_\_  
 Shirley A. Williams  
 Title: Real Estate Contracting Officer  
 Date: \_\_\_\_\_

**ATTACHMENTS/EXHIBITS:**

Number	Title	Date	Number of Pages
1	Public Authorization for Dan D. Troutman	10/01/2023	1
2	Public Authorization for Garnett L. Johnson	10/01/2023	1
3			
4			

## PUBLIC AUTHORIZATION CERTIFICATE

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I \_\_\_\_\_  
[insert name]

certify that I am the \_\_\_\_\_ of the  
[insert title]

\_\_\_\_\_ named in the attached agreement; that  
[insert name of State, County, Municipality, or other Public Authority]

**Dan D. Troutman** who signed said agreement on behalf of the  
[insert name of person who signed the agreement]

\_\_\_\_\_ is  
[insert name of State, County, Municipality, or other Public Authority]

\_\_\_\_\_ of said  
[insert title of person who signed the agreement]

\_\_\_\_\_ ; and that said agreement was duly signed  
[insert name of State, County, Municipality, or other Public Authority]

for and on behalf of \_\_\_\_\_ by authority of  
[insert name of State, County, Municipality, or other Public Authority]

its governing body, and is within the scope of its powers.

Signed \_\_\_\_\_

## PUBLIC AUTHORIZATION CERTIFICATE

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I \_\_\_\_\_  
[insert name]

certify that I am the \_\_\_\_\_ of the  
[insert title]

\_\_\_\_\_ named in the attached agreement; that  
[insert name of State, County, Municipality, or other Public Authority]

**Garnett L. Johnson** who signed said agreement on behalf of the  
[insert name of person who signed the agreement]

\_\_\_\_\_ is  
[insert name of State, County, Municipality, or other Public Authority]

\_\_\_\_\_ of said  
[insert title of person who signed the agreement]

\_\_\_\_\_ ; and that said agreement was duly signed  
[insert name of State, County, Municipality, or other Public Authority]

for and on behalf of \_\_\_\_\_ by authority of  
[insert name of State, County, Municipality, or other Public Authority]

its governing body, and is within the scope of its powers.

Signed \_\_\_\_\_



## Commission Meeting

September 19, 2023

Augusta Regional Airport

<b>Department:</b>	Augusta Regional Airport – Augusta Air Show Use of Property Agreement
<b>Presenter:</b>	Herbert Judon
<b>Caption:</b>	Motion to <b>approve</b> “Use of Property” Agreement for 2024 thru 2027 with Augusta Air Show, LLC for the Augusta Air Show. Approved by the Augusta Aviation Commission on August 24, 2023. <b>(Approved by Public Services Committee September 12, 2023)</b>
<b>Background:</b>	<p>In May 2023, the Augusta Regional Airport held its first air show in over twenty years. The Air Show was a tremendous success and immediately established itself as one of the premier events in our region. The 2023 event was executed with a shortened planning cycle and we were extremely fortunate to secure the US Air Force Thunderbirds and other acrobatic acts. However, a longer planning cycle creates more certainty, allows time to capture firm commitments from in-demand acts, which ultimately serves as the foundation for an even bigger and better air show experience.</p> <p>The organizer (Air Dot Show) Augusta Air Show, LLC is requesting a Use of Property agreement for four years. If approved, the four-year agreement will allow the Augusta Air Show, LLC the flexibility to proactively pursue large jet teams (e.g., Blue Angels, Thunderbirds, Snow Birds, etc.) and additional acrobatic acts. Moreover, this agreement codifies the operational details of the Augusta Air Show including the aeronautical box, parking areas, viewing areas, etc.</p>
<b>Analysis:</b>	<p>There are two changes in this agreement vs. the current agreement. Section 2.1 Term and Extension, extends the agreement for four years. Section 2.2 Description of Utilized Premises, provides some flexibility for adjusting the event site.</p>
<b>Financial Impact:</b>	There are no financial (payable) elements to this agreement.
<b>Alternatives:</b>	To deny.
<b>Recommendation:</b>	Recommend Approval. Approved by the Augusta Aviation Commission on August 24, 2023.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





## AGREEMENT FOR USE OF PROPERTY AUGUSTA REGIONAL AIRPORT

**THIS AGREEMENT FOR THE USE OF PROPERTY**, "Agreement" is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the AUGUSTA AIRPORT COMMISSION, "AAC," and AUGUSTA AIR SHOW, LLC, "AIR SHOW"

**WHEREAS**, AAC as owner thereof operates and maintains Augusta Regional Airport "AIRPORT", located in Augusta, Georgia, and has the right to grant use of certain portions of such Airport, subject to the terms and conditions hereinafter set forth; and

**WHEREAS**, AIR SHOW is willing to organize the Augusta Air Show also referred to as Air Dot Show Augusta "EVENT"; and

**WHEREAS**, AIR SHOW desires to enter into an agreement with AAC for use of the Airport to host the Event; and

**WHEREAS**, AAC is willing to grant the same to AIR SHOW, upon the promises, terms, and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the promises, terms, and conditions set forth herein, AAC and AIR SHOW hereby mutually agree as follows

### Section 1 Definitions

As used herein, the following words and phrases shall have the meanings set forth:

- 1.1 Airport** - "Airport" shall mean that portion of Augusta Regional Airport operated by the AAC as a public airport.
- 1.2 Airport Manager** - "Airport Manager" shall mean the Airport Manager of Augusta Regional Airport or their authorized representative of the AAC.
- 1.3 FAA** - "FAA" shall mean the Federal Aviation Administration of the United States government, and any federal agency succeeding to its jurisdiction.
- 1.4 Trade Fixtures** - "Trade Fixtures" shall mean, but shall not be limited to all equipment such as tents/tables/chairs, fence, portable restrooms, generators, sound system, control stage and other machinery and equipment used in connection with AIR SHOW's required or permitted activities pursuant to this Agreement.
- 1.5 Utilized Premises** - "Utilized Premises" shall mean those certain premises at Airport more particularly described in Section 2.2

- 1.6 Event** - "Event" means the Augusta Air Show also referred to as Air Dot Show Augusta featuring military and civilian aviation teams, customized performance aircraft, and aviation special effects that promote interest in aviation for the general public.
- 1.7 Event Days** - "Event Days" means the Saturday and Sunday of the Event when it is open to public spectators.
- 1.8 Event Period** - "Event Period" means the entire time the Event impacts the Airport from the Tuesday prior to the Event Days to the Monday immediately following.
- 1.9 Air Show Box** – Air Show box means the 6,000 foot by 3,000 foot aerobatic box over the Airport and adjacent land and waterway areas where all Event acts except the Air Force Thunderbirds or Navy Blue Angels shall execute their performance.
- 1.10 Jet Team Box** – Air Show box means the 12,000 foot by 3,000 foot aerobatic box over the Airport and adjacent land and waterway areas where the Air Force Thunderbirds or Navy Blue Angels shall execute their performance.

## Section 2 - General Conditions

### 2.1 Term and Extension

The initial Term of this agreement shall be four (4) years for the Event in the years 2024-2027. Forty-five (45) days after the conclusion of each year's Event, this agreement shall automatically be extended for one additional year unless one party notifies the other of its intention not to extend the agreement during the forty-five (45) day window following an Event.

### 2.2 Description of Utilized Premises

AAC hereby grants to AIR SHOW the rights to use the areas as shown in **yellow** on Exhibit A attached hereto and incorporated herein by this reference to establish the following:

- a. The Event Site where public attendees will view the show. The area established for the Event Site will be utilized from 8 am on Tuesday prior to the Event Days to Monday at 5:00 pm following the Event Days for installation and dismantle of Trade Fixtures.
- b. The Parking Areas where public attendees will park their vehicles. Both a general parking area and a VIP parking area will be established. The general parking area will be accessed via Lock and Dam Road and the VIP Parking Area via General Perry Smith Parkway. The Parking Areas will be utilized from 8 am on Thursday prior to the Event Days to Monday at 5:00 pm following the Event Days for installation and dismantle of equipment and signage.
- c. The Aerobatic Box as specified in Section 1.9 and on years when the Event hosts the Thunderbirds or Blue Angels, the Jet Team Box as specified in Section 1.10. If these areas extend off airport property AAC will assist AIR SHOW to get approval to utilize and sanitize these areas during flight operations on the Event Days.

### 2.3 Use of Utilized Premises

The AAC intends to maintain normal operations at the Airport during the Event and the AIR SHOW shall not interfere with such Airport operations in any manner outside of the times specified for flight operations of the event as outlined in 2.2b and 2.2c.

Subject to the limitations set forth above, the AAC authorizes the AIR SHOW to use the Utilized Premises defined in Section 2.2(a) for any or all of the following purposes:

- a. To organize, set-up, and accomplish the Event for the education and enjoyment of the general public;
- b. To display and sell merchandise at the Event. AIR SHOW is responsible for ensuring each concessionaire has secured all necessary licenses and permits.
- c. To sell prepared food and drinks, including alcoholic beverages in the area defined in section 2.2a AIR SHOW is responsible for Event concessionaires complying with local and state license and permit requirements to sell food and drink.
- d. To install and maintain temporary tents, booths, exhibits and aircraft static displays in the ramp area defined in section 2.2a
- e. To install and maintain temporary fencing, traffic cones, or flagging as necessary to control access, crowds, and ensure public safety and subject to the approval of AAC;
- f. To provide security inside the Event Site and Parking Area defined in section 2.2a for the safety of the general public and the Airport property;
- g. To install temporary sanitary and first-aid facilities required for the Event participants, guests, and invitees.
- h. To install temporary signs to direct public spectators to the designated parking area defined in Section 2.2b

AIR SHOW is responsible for complying with any user fees, charges, permits or other licensing requirements as charged or imposed upon AIR SHOW by any unit of a provider of public services or other local, State, or federal entity as a result of, or connected with the Event. AIR SHOW shall obtain the additional permits or licenses and pay such associated fees as required. AIR SHOW shall furnish the Airport Manager a copy of the permits or licenses upon request.

AIR SHOW's use of the Utilized Premises shall be in accordance with local, State, and federal laws, Airport rules and regulations. AIR SHOW shall not engage in any operations at Airport prior to obtaining any certification that may be required with respect thereto by any local, State, or federal laws. AIR SHOW shall furnish the Airport Manager a copy of such certificates, upon request.

At the close of The Event, AIR SHOW shall restore the Utilized Premises to a condition satisfactory to the Airport Manager.

## **2.4 Responsibilities of AIR SHOW**

AIR SHOW shall be responsible for conducting all activities and management of the Event inside the areas defined on Exhibit A. This includes all personnel, equipment and management of all sub-contractors providing services to the event.

## **2.5 Airport Regulations**

In the use of the Utilized Premises, AIR SHOW agrees to observe, obey and abide by all ordinances, Airport rules, and other local, State, and federal regulations applicable thereto.

## **2.6 Amendment Required by FAA**

This Agreement may be amended for the purpose of satisfying FAA requirements or any federal agency succeeding to its respective jurisdictions.

## **2.7 Promotion of Airport**

AIR SHOW shall promote the Airport as the location of the Event in all materials and communications.

## **2.8 Payment to AAC for incremental costs**

AIR SHOW shall reimburse AAC for all incremental hard costs expenses incurred by AAC associated with hosting the Event. Incremental hard cost expenses are defined as follows:

- A. Hourly paid labor costs and benefits for supplemental positions exceeding standard AAC staffing levels and/or outside standard working hours during the Event Period
- B. Supplies or materials consumed or purchased solely for the Event and used or consumed during the Event Period.
- C. Equipment rented for use sole for the Event and utilized only during the Event Period.

## **2.9 Insurance**

A. AIR SHOW shall maintain in full force and effect during the setup, operation, and dismantle of the Event, insurance policies with respect to AIR SHOW' activities and duties hereunder. Such policies shall provide at least the following coverages with deductibles of no more than Five Thousand Dollars (\$5,000):

(i) Airmeet liability coverage written on an occurrence basis with a general aggregate with a minimum limit of Five Million Dollars (\$5,000,000);

(ii) Comprehensive General Liability or Commercial General Liability Form, including contractual liability coverage, covering AIR SHOW' business operations written on an occurrence basis with a general aggregate with a minimum limit of Five Million Dollars (\$5,000,000) and minimum limits of Five Million Dollars (\$5,000,000) per occurrence for bodily injury, including death, and property damage liability;



(iii) Business automobile liability insurance covering “on airport” occurrences for all owned, hired and non-owned vehicles with minimum limits of Three Million Dollars (\$3,000,000) combined single limits per occurrence for bodily injury and property damage liability;

(iv) Liquor liability insurance coverage written on an occurrence basis with a general aggregate with a minimum limit of One Million Dollars (\$1,000,000);

(v) Either Workers’ Compensation Insurance in an amount in compliance Georgia law, or documentation of a legal exemption from carrying Workers’ Compensation Insurance.

**ADDITIONAL INSURED STATUS:** The AAC, its officers, directors, officials, employees are to all be endorsed as additional insured with certificates mailed to the following address at least fourteen (14) days prior to the beginning of construction of the Event:

**Address Additional Insured Status:**

Augusta Airport Commission  
City of Augusta  
1501 Aviation Way  
Augusta, GA 30906

## **2.10 Indemnification of AAC**

AIR SHOW shall indemnify, defend and hold AAC and its elected representatives, officers, directors, agents, and employees harmless from and against all liabilities, losses, costs, suits, claims, judgments, expenses, fines or demands of any kind (including, but not limited to, costs of investigation, attorney fees, court costs and expert fees) resulting from any injury, damage or death to any person or property, of any nature whatsoever, and arising out of or alleged to arise out of the use, occupancy or operations of AIR SHOW, or any of its officers, directors, representatives, agents, employees, guests, patrons, trainees, contractors, subcontractors, consultants, sub-consultants, licensees, subtenants, invitees, customers, or suppliers, at the Airport. AIR SHOW shall not be liable for any injuries, death or damage to the extent that such injury, death or damage is caused by the active negligence or willful misconduct of AAC, its elected representatives, officers, agents, volunteers or employees. This Section shall survive the termination or expiration of this Agreement

## **2.11 Notices**

Notices and all other communications provided for in the Agreement shall be in writing and shall be deemed to have been duly given when delivered personally, or mailed by certified or United States registered mail, return receipt requested the address set forth:

AIR SHOW  
Augusta Air Show, LLC  
PO Box 360857  
Melbourne, FL 32936  
Attn: Bryan Lilley

AAC  
Augusta Airport Commission  
1501 Aviation Way  
Augusta, GA 30906  
Attn: Herbert Judon

Notice shall be effective on the date which is three (3) business days after the date of mailing.

## 2.12 Entire Agreement

This Agreement, together with all exhibits attached hereto, constitutes the entire agreement between the parties hereto, and all other representations or statements heretofore made, verbal or written, are merged herein. This Agreement may be amended by written instrument duly executed by the parties hereto. Execution of Agreement

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be duly executed as of the day and year fully executed by both parties.

Augusta Air Show, LLC

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Bryan S. Lilley, Manager

Augusta Airport Commission

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# EXHIBIT A





## Commission Meeting

September 19, 2023

MOU between Augusta-Richmond County and Ft. Eisenhower (formerly Ft. Gordon)

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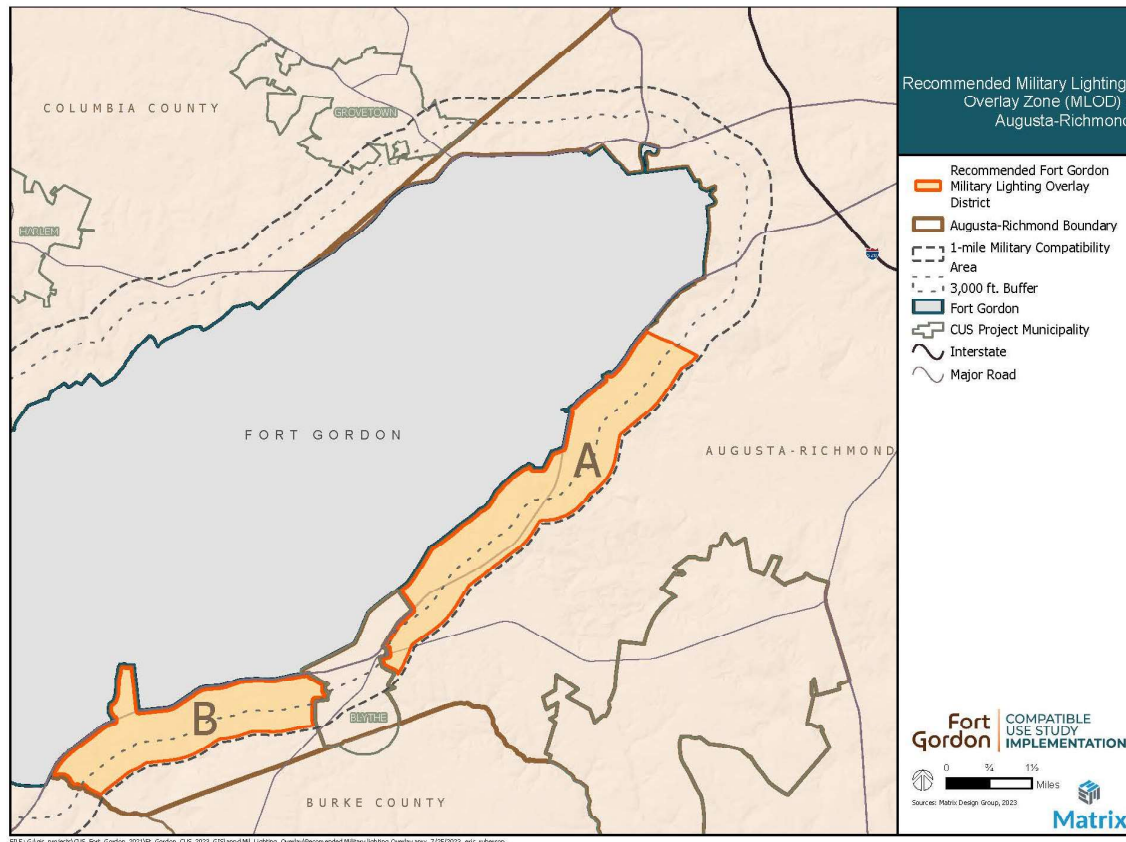
<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Carla Delaney, Director of Planning & Development
<b>Caption:</b>	Motion to <b>approve</b> the Mayor executing an MOU with Ft. Eisenhower (formerly Ft. Gordon) for compatible development criteria. <b>(Approved by Public Services Committee September 12, 2023)</b>
<b>Background:</b>	<p><i>Note: On October 27, 2023, Ft. Gordon will officially become Ft. Eisenhower. The documents use the future name.</i></p> <p>A Compatible Use Study (CUS) was completed in 2019 for Fort Gordon/Eisenhower by the Central Savannah River Area-Regional Commission. The CUS included recommendations to enhance compatible development and relationship between the community and Fort Gordon/Ft. Eisenhower.</p>
<b>Analysis:</b>	Th MOU establishes a mutually beneficial process for ensuring timely and consistent procedures for the review of development applications within a 1-mile radius of the fort.
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Motion to approve the mayor executing the MOU with Ft. Eisenhower for the Military Compatibility Agreement
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

MEMORANDUM OF UNDERSTANDING BETWEEN  
AUGUSTA-RICHMOND COUNTY  
AND  
FORT EISENHOWER  
FOR  
MILITARY COMPATIBILITY  
AGREEMENT NUMBER IM W6CBAA-230074-004 MOA

1. This is a Memorandum of Understanding (MOU) between Augusta-Richmond County, Georgia (hereinafter referred to as “the County of Augusta-Richmond”) and Fort Eisenhower (formerly Fort Gordon). When referred to collectively, the County and Fort Eisenhower are referred to as the “Parties”.
2. Background: A Compatible Use Study (CUS) was completed in 2019 for Fort Eisenhower by the Central Savanna River Area – Regional Commission. The CUS included recommendations to enhance compatible development and relationship between the community and Fort Eisenhower.

The geographic area for which this MOU is applicable is illustrated on Figure 1, and includes:

- State mandated 3,000-foot notification area per Georgia Code § 36-66-6
- 1-mile CUS Military Compatibility Area





3. Purpose: The purpose of this MOU is to establish a mutually beneficial process for ensuring timely and consistent procedures for the review of development applications. Development applications subject to this MOU include, but are not necessarily limited to:

- Request for a change in a future land use designation through a comprehensive plan amendment or update
- Request to rezone property or request for variance
- Amendments to zoning text
- Major subdivision plats
- Planned unit development
- Request for telecommunication tower development

#### 4. PROCEDURES FOR NOTIFICATION

The following notification and review procedures are intended to provide timely receipt, review, and comment by Fort Eisenhower on development applications early in the County of Augusta-Richmond's review process and prior to approval, subject to the County of Augusta-Richmond review and approval process and timeframes.

- 4.1. The County of Augusta-Richmond will provide written notice to Fort Eisenhower within five (5) business days of completion of a development application, if located within the specified area in Section 2. The notice will include materials from the application packet that provide the recipient information about the proposal.
- 4.2. Fort Eisenhower will review the information and submit written comments to the County of Augusta-Richmond within ten (10) business days of receiving the application. Written comments from Fort Eisenhower will include any relevant concerns relating to adverse impacts on the Fort Eisenhower mission, and/or public health and safety.

The Parties agree that Fort Eisenhower responses are advisory in nature and the County cannot require an applicant to meeting recommendations that the County does not have legal authority to enforce, although the County can request applicants comply with the recommendations at the County's discretion.

If it is determined that there are no concerns with the development application, Fort Eisenhower will provide written notification to the County of Augusta-Richmond acknowledging completion of review and findings of no adverse impact within the ten (10) business day period.

If Fort Eisenhower does not provide written comments to the County of Augusta-Richmond within the ten (10) business day period, the development application will be deemed to have no adverse impact on Fort Eisenhower.

- 4.3. The County of Augusta-Richmond shall review and consider the Fort Eisenhower comments and concerns when addressing the development application.
- 4.4. The County shall provide written notice to Fort Eisenhower when a public hearing is scheduled for a proposed development that was submitted to Fort Eisenhower for review.
5. Procedure for Notifications of Fort Eisenhower Plans, Programs, and Projects that which could affect the County of Augusta-Richmond
  - 5.1. Fort Eisenhower will immediately notify the County of Augusta-Richmond upon formally changing base operations, activities, and/or procedures that may impact land outside the Fort Eisenhower fenceline, including, but not limited to:
    - 5.1.1. Permanent or temporary change in operational hours, or entry control point access.
    - 5.1.2. Adopting and/or updating plans and studies, such as installation or area development plans, or changes to standard operating procedures.
    - 5.1.3. Notice of construction for any projects specific to streets and highways such as modifications to entry control points which may create temporary or permanent impacts to traffic circulation.
  - 5.2. The County will review the information and return any relevant comments to Fort Eisenhower within ten (10) business days.
  - 5.3. The County of Augusta-Richmond will direct public comments and concerns to the Fort Eisenhower Public Affairs Office:

Fort Eisenhower Public Affairs Office  
 307 Chamberlain Avenue  
 Darling Hall, Bldg. 33720  
 Suite 382  
 Fort Eisenhower, GA 30905  
 Phone: (706) 791-6011

- 5.4. POINTS OF CONTACT: Fort Eisenhower shall establish a group email address that is maintained as the primary Point of Contact between the Parties for purposes of this MOU.

EMAIL: [usarmy.Eisenhower.usag.mbx.cus@army.mil](mailto:usarmy.Eisenhower.usag.mbx.cus@army.mil)

IN ADDITION, the following points of contact will be used by the Parties to implement this MOU when necessary. Each Party may change its point(s) of contact by making written notice to all other Parties.

#### 5.4.1. For Augusta-Richmond County

##### 5.4.1.1. Primary:

Mailing Address: 535 Telfair St. Suite 300

Augusta, GA 30901

Name: Carla Delaney

Phone: 706-821-1796

Email: [CDelaney@augustaga.gov](mailto:CDelaney@augustaga.gov)

##### 5.4.1.2. Secondary:

Mailing Address: 535 Telfair St. Suite 300

Augusta, GA 30901

Name: Mariah Harris

Phone: 706-821-1796

Email: [mharris2@augustaga.gov](mailto:mharris2@augustaga.gov)

#### 5.4.2. For Fort Eisenhower

##### 5.4.2.1. Primary: Kelly Daniels

Mailing Address: 307 Chamberlain Avenue

Ft. Eisenhower, GA 30905

Phone: 706-791-7719

Email: [kelly.daniels14.civ@army.mil](mailto:kelly.daniels14.civ@army.mil)

##### 5.4.2.2. Secondary: Michael Franks

Mailing Address: 527 15th St.

Ft. Eisenhower, GA 30905

Phone: 706-762-6012

Email: [Michael.s.franks.civ@army.mil](mailto:Michael.s.franks.civ@army.mil)

## 6. GENERAL PROVISIONS:

- 6.1. **PERSONNEL:** Each Party is responsible for all costs of its personnel, including pay and benefits, support, and travel. Each Party is responsible for supervision and management of its personnel.
- 6.2. **FUNDS AND MANPOWER:** This MOU does not document nor provide for the exchange of funds or manpower between the Parties, nor does it make any commitment of funds or resources.
- 6.3. **MODIFICATION OF MOU:** This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives. This MOU will be reviewed annually on or around the anniversary of its effective date, and triennially in its entirety.
- 6.4. **DISPUTES:** Any disputes relating to this MOU will, subject to any applicable law, Executive Order, directive, or instruction, be resolved by consultation between the Parties or in accordance with Department of Defense Instruction 4000.19.
- 6.5. **TERMINATION OF UNDERSTANDING:** This MOU may be terminated by either Party at any time by giving at least thirty (30) days' notice thereof in writing to the other Party.
- 6.6. **TRANSFERABILITY:** This MOU is not transferable except with the written consent of the Parties.
- 6.7. **ENTIRE UNDERSTANDING:** It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter.
- 6.8. **EFFECTIVE DATE:** This MOU takes effect beginning on the day after the last Party signs.
- 6.9. **EXPIRATION DATE:** This MOU expires ten (10) years after the last party signs.

AGREED:

FOR THE USAG-FG

EVANS.REGINALD.  
KEITH.1234604488

Digitally signed by  
EVANS.REGINALD.KEITH.1234604  
488  
Date: 2023.08.15 20:45:15 -04'00'

REGINALD K. EVANS  
COL, SC  
Commander, USAG Fort Eisenhower

FOR AUGUSTA-RICHMOND COUNTY

Garnett L. Johnson  
Mayor of Augusta

Mid-Point Review Due Date: \_\_\_\_\_

Mid-Point Review completed by: \_\_\_\_\_





## Commission Meeting

September 19, 2023

### Health Equity Action Plan

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>establish</b> a collaboration with Healthy Augusta Collaborative to create a Health Equity Action Plan for Augusta-Richmond County. (Approved by Administrative Services Committee September 12, 2023)
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

September 19, 2023

### State Contract for Vehicle Purchase

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> utilizing state contract (#SWC 99999-SPD-SPD0000183-005) for the purchase of two Ford F150 Police Responders, at a total cost of \$115,630 from Allan Vigil Ford for the Richmond County Marshals Office. ( <b>Approved by Administrative Services Committee September 12, 2023</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## **Ford F150 Police Responder State Contract (#SWC 99999-SPD-SPD0000183-005)**

**Caption:** Motion to approve utilizing state contract (#SWC 99999-SPD-SPD0000183-005) for the purchase of two Ford F150 Police Responders, at a total cost of \$115,630 from Allan Vigil Ford for the Richmond County Marshals Office.

**Background:** The state contract holder, Allan Vigil Ford, informed Fleet Management that the Ford manufacture pricing for 2024 Ford F150s Police Responder is expected to open Fall 2024 and to place orders as soon as possible to ensure we meet the state pricing cut off. The vendor requested a LOI to potentially hold the orders until the Augusta Commission has approved the purchase. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.

The Richmond County Marshals Office – Airport Division is requesting to replace one 2011 Ford Expedition. Fleet will determine the second replacement vehicle at the time of delivery based upon the Fleet Management, Operations, Maintenance and Replacement Policy criteria.

**Analysis:** The Procurement Department approved the request to utilize Georgia State Contract (#SWC 99999-SPD-SPD0000183-005) awarded to Allan Vigil Ford via letter of intent to purchase the 2024 Ford F150 Police Responder.

2024 Ford F150 Police Responder - \$57,815each

### **Financial Impact:**

Marshals Airport Division – GMA Lease - Acct #631-10-1110/54-99631

Marshals Office – SPLOST VIII - 330-03-1310/222-03-9004/54-22110

**Alternatives:** (1) Approve (2) Do not approve

**Recommendation:** Motion to approve utilizing state contract (#SWC 99999-SPD-SPD0000183-005) for the purchase of two Ford F150 Police Responders, at a total cost of \$115,630 from Allan Vigil Ford for the Richmond County Marshals Office.

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*Procurement Department*

*Mrs. Geri Sams, Director*

**LETTER OF INTENT TO PURCHASE VEHICLE FROM ALLAN VIGIL FORD LINCOLN MERCURY, INC.**

This letter of intent dated, **August 17, 2023**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: **two (2) 2024 Ford F-150s Police Responder** for the below listed Departments, utilizing:

**Statewide Contract Number: 99999-SPD-SPD0000183-005**

**Vehicles: 2024 Ford F-150 Police Responder**

**Contract: Effective Date: November 16, 2013 – Expiration Date: November 30, 2023**

The specific specifications and pricing information for this purchase is attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Allan Vigil Ford: Fleet & Government Sales (Attn: Bob Burtner)  
6790 Mt. Zion Boulevard, Morrow, GA 30260
3. **Vehicles Total Purchase Price:** \$115,630.00
4. **Source:** Georgia Statewide Contract Number: **99999-SPD-SPD0000183-005**

Vehicles to be purchased and Departments to receive vehicles:

# of Vehicles	Department	Division	Price
Two (2)	Marshals	Operations	\$115,630.00

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Geri A. Sams

Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/Quotes

Room 605 - 535 Telfair Street, Augusta Georgia 30901  
(706) 821-2422 - Fax (706) 821-2811

[www.augustaga.gov](http://www.augustaga.gov)

Register at [www.demandstar.com/supplier](http://www.demandstar.com/supplier) for automatic bid notification



Scan this QR code with your smartphone or camera equipped tablet to visit the Augusta, Georgia



## Central Services Department

Ron Lampkin, Interim Director  
LaQuona Sanderson, Fleet Manager

Fleet Management  
1568-C Broad Street  
Augusta GA 30904  
Phone: (706) 821-2892

### MEMORANDUM

**TO:** Geri Sams, Director, Procurement Director

**FROM:** Ron Lampkin, Interim Director, Central Services Director

**DATE:** August 15, 2023

**SUBJECT:** Request to Utilize State Contract #SWC 99999-SPD-SPD0000183-005  
– 2024 Ford F150 Police Responder

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Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-SPD0000183-005 (2024 Ford F150 Police Responder) and a "Letter of Intent" (LOI) to purchase two Ford F150 Police Responder for the Augusta Richmond County Marshals Office.

The state contract holder, Allan Vigil Ford, informed Fleet Management that the Ford manufacture pricing for 2024 Ford F150s Police Responder will open in Fall 2023 and to place orders as soon as possible to ensure we meet the state pricing cut off. The vendor requested a LOI to potentially hold our orders until the Augusta Commission has approved the purchases. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchases.

Augusta Richmond County Marshals Office is requesting two Ford F150 Police using SPLOST 8 Public Safety vehicles allocation and GMA Lease. Central Services-Fleet Management has consulted with the department to ensure the truck specifications meet the department's operation needs.

Please approve the LOI in total amount of \$115,630 to Allan Vigil Ford. Thank you for your assistance. Please contact Fleet Management with any questions or concerns.

LS/kb



## State of Georgia Statewide Standard Contract Form

<b>Solicitation Title</b> Police Pursuit Vehicles and Special Services Vehicles	<b>Solicitation Number</b> 99999-SPD-SPD0000183	<b>Contract Number</b> 99999-SPD-SPD0000183-0005
--	--	---

1. This Contract is entered into between the Agency and the Contractor named below:

Agency's Name  
Department of Administrative Services (hereafter called Agency)

Contractor's Name: Allan Vigil Ford Lincoln, Inc. (hereafter called Contractor)

2. Contract to Begin: 12/1/2021      Date of Completion: 11/30/2023      Renewals: Three (3) One (1) Year Renewals

3. Performance Bond, if any: N/A      Other Bonds, if any: N/A

4. Authorized Person to Receive Contract Notices for Agency: Billy Gilbert, Buyer 404-657-4277, [billy.gilbert@doas.ga.gov](mailto:billy.gilbert@doas.ga.gov)  
Eric Mercier, Contract Manager. 404) 463-1540, [Eric.Mercier@DOAS.Ga.Gov](mailto:Eric.Mercier@DOAS.Ga.Gov)      Authorized Person to Receive Contract Notices for Contractor: Bob Burtner, 678-364-3986, [bburtner@allanvigilford.com](mailto:bburtner@allanvigilford.com)

5. The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of the Statewide Contract:

Attachment 1: Statewide Contract for Goods and Ancillary Services
Attachment 2: Solicitation (referenced above)
Attachment 3: Contractor's Final Response

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

6.

### Contractor

Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.)  
Allan Vigil Ford Lincoln, Inc.

By (Authorized Signature)

Date Signed  
4/21/2021

Printed Name and Title of Person Signing  
Robert Burtner Govt. Sales

Address  
6790 Mt. Zion Blvd, Morrow, GA 30260

7.

### Agency

Agency Name  
Department of Administrative Services, State Purchasing Division

By (Authorized Signature)

Date Signed  
11/16/2021

Printed Name and Title of Person Signing  
Mary Chapman, Interim Deputy Commissioner, State Purchasing Division, Department of Administrative Services

Address  
200 Piedmont Avenue, S.E., Suite 1308, West Tower, Atlanta GA 30334-9010

## ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2024 F-150 Police Responder      PURSUIT RATED      Base Price      \$47,095.00**  
**Super Crew, 3.5L V6 EcoBoost 4x4 145" Wheel Base**

**SWC #99999-SPD-SPD0000183-005**

**Equipment Included in  
Base price**

3.5L V6 EcoBoost      400HP/500# Tq  
 10 Speed Automatic Transmission  
 4x4 Electronic Shift-On-the-Fly  
 Class IV Trailer Hitch Smart Tow 4/7 pin  
 Engine Hour Meter  
 Engine Idle-Hour Meter  
 Power Windows / Locks / Mirrors  
 SYNC 4 Bluetooth 8" Screen AM/FM  
 Reverse Sensing  
 Hooks Front Tow (2 ea)  
 Tires Highspeed 265/70/18 BSW AT  
 Black Vinyl Flooring  
 Seat Front Cloth (40/No Console/40)  
 Seat Rear Vinyl (60/40) Flip Up Option  
 Cruise Control  
 4 Keys (without remotes)  
 18" Six Spoke Silver Aluminum  
 3.31 Electronic Locking Rear Axle  
 FX4 Off Road Pkg Skid Plates

**Colors Available**  
Exterior

**Interior**  
Medium Gray

UM    Agate Black  
 M7    Carbonized Gray  
 HX    Antimatter Blue  
 PQ    Race Red  
 B3    Atlas Blue  
 JS    Iconic Silver  
 YZ    Oxford White

**Options**

**Price**

Interior Upgrade Pkg	592.00	
Fog Lamps	138.00	
Carpet w/ floor mats	140.00	
Daytime Running Lamps	43.00	X
Front/Rear Chrome Bumper	165.00	
Running Boards, Black Platform	241.00	X
Trailer Towing Pkg	1,255.00	X
Brake controller	250.00	X
Dual Pwr Glass/Man Fold	1,248.00	
Telescoping Towing mirrors	1,135.00	
Box Link Tie Downs	100.00	
Rear Defroster/ privacy glass	345.00	
Pre-Collision Assist	142.00	
Tailgate Step	415.00	
Reverse Sensing	263.00	
Back Up Alarm System	120.00	
Bed Ramps	575.00	
Red/Blue LED Warning Strokes	677.00	
Amber Warning Strokes	631.00	
Spray in Bed Liner	475.00	
Keyless Remotes (4 ea Fobs)	325.00	X
Engine Idle Feature	245.00	
Blind spot monitoring	555.00	
Interior Work Surface (requires 19A)	185.00	

Graphics and Equipment packages are available upon request

FOB Allan Vigil Ford  
 See delivery fee chart

Added optional equipment	
Other vendor added equipment	\$7,981.00
Delivery	\$150.00
<b>Total</b>	<b>\$57,815.00</b>

**ALLAN VIGIL FORD GOV'T SALES**  
 6790 Mt. Zion Blvd  
 Morrow, GA 30260

770-968-0680 Phone  
 800-821-5151 Toll Free  
 678-364-3910 Fax

Contact person \_\_\_\_\_  
 Department \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Email Address \_\_\_\_\_

# WEST WARNING EQUIPMENT SALES & SERVICE, LLC

Item 13.

## QUOTE

115 SAND BAR FERRY ROAD  
AUGUSTA, GA 30901

Phone # 706-855-6916

Date	Quote #
7/13/2023	7627

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
1	SOU-EMPLB55-SB-...	FORD F150 MARSHAL PACKAGE SOUND OFF EMPLB55-SB-DBA 55" mPOWER LIGHTBAR - SINGLE COLOR BLUE FRONT, DUAL COLOR BLUE/AMBER REAR, TAKEDOWN AND ALLEY	2,325.00	2,325.00
4	COD-MICROPAK-D...	CODE3 MICROPAK-DC-BW DIRECTIONAL LED HIDE A BLAST MULTI COLOR BLUE/WHITE (FRONT & REAR QUARTER PANEL)	79.00	316.00
2	SOU-EMPS2STS4E	SOUND OFF EMPS2STS4E MPOWER 4" STUD MNT 12 LED DUAL COLOR -BLUE/WHITE (GRILL)	125.00	250.00
2	SOU-EMPS2QMS4E	SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT DUAL COLOR BLUE/WHITE (UNDER TAILGATE)	125.00	250.00
1	SOU-ETSA481CSP	SOUND OFF NERGY 400 SERIES MULTI FUNCTION SIREN W/ BUTTON CONTROL	425.00	425.00
1	COD-C3100F15015	CODE3 C3100F15015 15+ FORD F150 SPEAKER W/ BRACKET	170.00	170.00
1	JOT-425-6524	JOTTO 425-6524 2021+ FORD F150 CONSOLE W/ LOCKING LID STORAGE (20"FP)	715.00	715.00
1	JOT-425-6403	JOTTO 425-6403 4" EQUIPMENT BRKT- SOUND OFF ETSA481C SIREN/CONTROL	0.00	0.00
1	JOT-425-3704	JOTTO 425-3704 DUAL INTERNAL CUPHOLDER	50.00	50.00
1	JOT-425-6260	JOTTO 425-6260 UPPER STRUCTURE ARMREST	60.00	60.00
1	JOT-475-1810	JOTTO 475-1810 21+ FORD F150 SPACE CREATOR CAGE	845.00	845.00
1	JOT-475-1107	JOTTO 475-1107 15+ FORD F150 2PC LOWER EXTENSION PANEL	135.00	135.00
1	ABL-140553	ABLE2 14.0553 TRIPLE OUTLET	35.00	35.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% W/ 6" STRIP	195.00	195.00
1	LABOR	LABOR TO INSTALL ABOVE	2,000.00	2,000.00
1	LABOR	LABOR TO INSTALL CUSTOMER SUPPLIED CAMERA SWITCH	150.00	150.00
		* THIS QUOTE IS FOR A SSV MODEL F150		

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.

Sales Tax (8.0%)

\$0.00

**Total**

\$7,981.00

# WEST WARNING EQUIPMENT SALES & SERVICE, LLC

Item 13.

## QUOTE

115 SAND BAR FERRY ROAD  
AUGUSTA, GA 30901

Phone # 706-855-6916

Date	Quote #
7/13/2023	7628

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
1	SOU-EMPLB55-SB-...	FORD F150 MARSHAL PACKAGE W/ OUT CAGE SOUND OFF EMPLB55-SB-DBA 55" mPOWER LIGHTBAR - SINGLE COLOR BLUE FRONT, DUAL COLOR BLUE/AMBER REAR, TAKEDOWN AND ALLEY	2,325.00	2,325.00
4	COD-MICROPAK-D...	CODE3 MICROPAK-DC-BW DIRECTIONAL LED HIDE A BLAST MULTI COLOR BLUE/WHITE (FRONT & REAR QUARTER PANEL)	79.00	316.00
2	SOU-EMPS2STS4E	SOUND OFF EMPS2STS4E MPOWER 4" STUD MNT 12 LED DUAL COLOR -BLUE/WHITE (GRILL)	125.00	250.00
2	SOU-EMPS2QMS4E	SOUND OFF EMPS2QMS4E MPOWER 4" QUICK MOUNT DUAL COLOR BLUE/WHITE (UNDER TAILGATE)	125.00	250.00
1	SOU-ETSA481CSP	SOUND OFF NERGY 400 SERIES MULTI FUNCTION SIREN W/ BUTTON CONTROL	425.00	425.00
1	COD-C3100F15015	CODE3 C3100F15015 15+ FORD F150 SPEAKER W/ BRACKET	170.00	170.00
1	JOT-425-6524	JOTTO 425-6524 2021+ FORD F150 CONSOLE W/ LOCKING LID STORAGE (20"FP)	715.00	715.00
1	JOT-425-6403	JOTTO 425-6403 4" EQUIPMENT BRKT- SOUND OFF ETSA481C SIREN/CONTROL	0.00	0.00
1	JOT-425-3704	JOTTO 425-3704 DUAL INTERNAL CUPHOLDER	50.00	50.00
1	JOT-425-6260	JOTTO 425-6260 UPPER STRUCTURE ARMREST	60.00	60.00
1	ABL-140553	ABLE2 14.0553 TRIPLE OUTLET	35.00	35.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% W/ 6" STRIP	195.00	195.00
1	LABOR	LABOR TO INSTALL ABOVE	1,750.00	1,750.00
1	LABOR	LABOR TO INSTALL CUSTOMER SUPPLIED CAMERA SWITCH	150.00	150.00
*		THIS QUOTE IS FOR A SSV MODEL F150		

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.

Sales Tax (8.0%)

\$0.00

**Total**

\$6,751.00



## Administrative Services Committee Meeting

Meeting Date: 09/12/2023

HCD\_ FY2023 Continuum of Care Application Submission Approval Request

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<b>Department:</b>	HCD
<b>Presenter:</b>	Hawthorne Welcher, Jr. and/or HCD Staff
<b>Caption:</b>	Motion to <b>approve</b> the submission of the FY2023 CoC Application to HUD and grant the Mayor the authority to execute all forms associated with the application, to include but not limited to: Submission of the Consolidated Community Application, Priority Listing and Exhibit 2 Project Applications, Certifications of Consistency (HUD 2991), Conditional Award Technical Submissions, New and Renewal Grant Agreements and Annual Progress Reports (APR). <b>(Approved by Administrative Services Committee September 12, 2023)</b>
<b>Background:</b>	Each year, the City of Augusta's Housing & Community Development (HCD) Department applies to HUD through an annual Notice of Funding Availability (NOFA) for the Continuum of Care Programs. This application is not an Entitlement Grant but a competitive application process. These funds are used to support the Homeless Information Management System (HMIS), for administrative services, supplies and to provide technical support to the City of Augusta's collaborating homeless service agencies. This grant renews each year for the same time and amount, October 1 to September 30 (HMIS Program - \$172,407). Additionally, HCD will be renewing a Rapid Rehousing project that was first awarded in the FY2022 NOFO competition (RRH Program - \$153,172) and the CoC Planning Project (\$90,380). There are two (2) additional renewal projects and two (2) New Project Applications from Partner Agencies as a part of the Augusta, Georgia Continuum of Care for local non-profit agencies. These new and renewal partner agency applications and agreements are administered directly between HUD and the respective non-profit agencies and only require execution by the Mayor of a Certification of Consistency with the Consolidated Plan (HUD-2991) to meet submission requirements set forth by HUD. The authority to sign these Certifications of Consistency with Augusta's HUD-approved Consolidated Plan is requested and approved by Commission as part of each year's Annual Action Plan submission approval.

<b>Analysis:</b>	Approval will allow the City of Augusta, in partnership with local non-profit community Partner Agencies, to continue providing these comprehensive services to the homeless population of Augusta-Richmond County.
<b>Financial Impact:</b>	<p>These are additional grant funds awarded by HUD through a competitive application process to the City of Augusta, through HCD, for continued operation of the following programs:</p> <ol style="list-style-type: none"> <li>1. Homeless Information Management System (HMIS) and related services (\$172,407)</li> <li>2. Augusta's CoC Rapid Rehousing project (\$153,172)</li> <li>3. Augusta CoC Planning Project (\$90,380)</li> </ol> <p>There are two (2) additional projects funded through this application for renewal by the following Homeless Task Force Partner Agencies:</p> <ol style="list-style-type: none"> <li>1. CSRA EOA- Supportive Services Only for Coordinated Entry (\$167,815)</li> <li>2. Georgia Housing and Finance Authority, in partnership with CSRA EOA, for Permanent Supportive Housing Program (\$120,588)</li> </ol> <p>New Project Applications have been submitted from the following Homeless Task Force Partner Agencies:</p> <ol style="list-style-type: none"> <li>1. Family Counseling Center of the CSRA for Rapid Rehousing (\$126,500)</li> <li>2. SAFEHOMES of Augusta for Domestic Violence focused Rapid Rehousing services (\$142,496)</li> </ol>
<b>Alternatives:</b>	Deny HCD's request to submit this application and decline funding for the local Homeless Information Management System (HMIS), Rapid Rehousing and CoC Planning project and four (4) additional Partner Agency projects.
<b>Recommendation:</b>	Motion to Approve the submission of the FY2023 CoC Application to HUD, and grant the Mayor the authority to execute all forms associated with the application, to include but not limited to: Submission of the Consolidated Community Application, Priority Listing and Exhibit 2 Project Applications, Certifications of Consistency (HUD 2991), Conditional Award Technical Submissions, New and Renewal Grant Agreements and Annual Progress Reports (APR).
<b>Funds are available in the following accounts:</b>	Housing and Urban Development (HUD) Funds: Continuum of Care (CoC).



**REVIEWED AND**  
**APPROVED BY:**

Procurement  
Finance  
Law  
Administrator  
Clerk of Commission

**U.S. Department of Housing  
and Urban Development**

**Certification of Consistency Plan  
with the Consolidated Plan  
for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: SAFEHOMES of Augusta

Project Name: DV Bonus RRH Project

Location of the Project: P.O. Box 3187 Augusta, Georgia 30914

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

**Privacy Act Statement.** This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

**U.S. Department of Housing  
and Urban Development**

**Certification of Consistency Plan  
with the Consolidated Plan  
for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Augusta CoC Planning Grant

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing  
and Urban Development**

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for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Augusta CoC Rapid Re-Housing

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing  
and Urban Development**

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for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Augusta Housing and Community Development

Project Name: Intake and Referral Services Coordination HMIS

Location of the Project: 510 Fenwick Street Augusta, GA 30901

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing  
and Urban Development**

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for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Family Counseling Center of the CSRA

Project Name: FCC's Health and Homes Program

Location of the Project: 1120 Marks Church Road, Augusta, Georgia 30909

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing  
and Urban Development**

**Certification of Consistency Plan  
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for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Georgia Housing and Finance Authority

Project Name: CSRA S+CR\_T

Location of the Project: 1261 Green Street, Augusta, Georgia 30903

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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**U.S. Department of Housing  
and Urban Development**

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for the Continuum of Care  
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: CSRA Economic Opportunity Authority, Inc.

Project Name: Centralized Intake and Assessment

Location of the Project: 1261 Green Street, Augusta, Georgia 30903

Name of  
Certifying Jurisdiction: Augusta, Georgia

Certifying Official  
of the Jurisdiction Name: Garnett L. Johnson

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

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## Commission Meeting

September 19, 2023

### Neighborhood Access and Equity Grant Application Submission

<b>Department:</b>	Office of the Administrator and Augusta Transit
<b>Presenter:</b>	Daniel Evans
<b>Caption:</b>	Motion to <b>approve</b> submission of Neighborhood Access and Equity (NAE) grant application for the <i>Reconnect, Rejuvenate and Recharge the Broad Street Transfer Facility</i> planning grant project and grant the Mayor authority to execute the necessary forms required for submission. ( <b>Approved by Administrative Services Committee September 12, 2023</b> )
<b>Background:</b>	<p>Augusta Transit's Broad Street Transfer Facility (BSTF), originally constructed in 1991, is currently more than 30 years old and its physical condition can be rated Marginal (2) or Poor (1) according to the Federal Transportation Administration (FTA) Transit Economic Requirements Model (TERM) rating scale. Ever increasing maintenance and repair costs, as well as dynamic and competing civic priorities have resulted in an aged, obsolete, energy inefficient, and dysfunctional bus terminus.</p> <p>The three (3) pillars of this project aim to:</p> <ol style="list-style-type: none"> <li>1) Reconnect – mitigate accessibility, mobility and operational barriers strengthening BSTF community linkages to employment, shopping, education and recreational opportunities.</li> <li>2) Rejuvenate – modernize and repurpose BSTF thereby reestablishing transit use as inclusive, viable, attractive and environmentally sustainable.</li> <li>3) Recharge – activate BSTF as a multimodal transportation hub which accommodates diverse mobility options, clean energy and community resources.</li> </ol> <p>Addressing current and compounding deficiencies as BSTF ages, Transit is requesting \$1,700,000 through the Neighborhood Access and Equity (NAE) program. Grant funds will permit Transit to engage a consultant team to redesign, integrate and assess the feasibility of transforming the BSTF into a facility that will reconnect, rejuvenate and recharge an aging bus terminus into a flagship intermodal, accessible, user-friendly and clean energy supporting community asset.</p>
<b>Analysis:</b>	Over the years BSTF has succumbed to its location in a noncentral, depressed physical environment and distressed community. In its current

location adjacent to an active at-grade rail track, passing freight trains creates an instant and random barrier that blocks pedestrian and vehicular access, impedes on time bus performance, erases timely transfer connections and jeopardizes schedule adherence for subsequent operating hours throughout the network. Impacted transit users have missed connections, appointments or have lost out on employment opportunities, thus adding to the frustration of being dependent on transit when alternative mobility options are limited.

Submission of this Planning Grant application will enable Augusta Transit to pursue services to establish a comprehensive plan to:

1. Redesign of the Broad Street Transfer Facility (BSTF).
2. Repurpose BSTF as an accessible, inclusive and sustainable community asset.
3. Assess barriers and the connectivity of BSTF in its current position.
4. Integrate BSTF with bike/pedestrian path connectivity with the Riverwatch Parkway, Sibley Mill Mixed Use Development and Augusta Canal.
5. Identify, assess and rank alternative locations for an intermodal facility preferably in close proximity to downtown Augusta.

<b>Financial Impact:</b>	The NAE Grant application does not require Match from Augusta, as this program allows for a 100% Federal Cost share of the proposed planning project due to its location in a disadvantaged and underserved community.
<b>Alternatives:</b>	Do not approve submission of Neighborhood Access and Equity grant application for the <i>Reconnect, Rejuvenate and Recharge the Broad Street Transfer Facility</i> planning grant project to improve the quality of life for residents and visitors to Augusta, Georgia through improved access to transit.
<b>Recommendation:</b>	Approve submission of Neighborhood Access and Equity grant application for the <i>Reconnect, Rejuvenate and Recharge the Broad Street Transfer Facility</i> planning grant project to improve the quality of life for residents and visitors to Augusta, Georgia through improved access to transit.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

September 19, 2023

AO Cheek Renaming

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<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Takiyah A. Douse, Interim Administrator
<b>Caption:</b>	Motion to <b>approve</b> renaming one of the Augusta Recreation athletic ball fields, at the Diamond Lakes Regional Park located at 4335 Windsor Spring Rd, Hephzibah, GA, in honor of Fred Ancil "Andy" Cheek, III. ( <b>Approved by Administrative Services Committee September 12, 2023</b> )
<b>Background:</b>	Marion Williams submitted an application to rename a ballfield at the Diamond Lakes Regional Park in honor of Fred Ancil "Andy" Cheek, III. Mr. Cheek, a former Commissioner and dedicated public servant, had the people of Augusta at his heart at all times. He was a youth athletic coach for the Richmond County Parks and Recreation Department.
<b>Analysis:</b>	A public hearing was held on September 6, 2023, as part of the Augusta Planning Commission Meeting. Public comments opposed and favored the request.
<b>Financial Impact:</b>	To be determined.
<b>Alternatives:</b>	Do not approve
<b>Recommendation:</b>	Approve renaming one of the Augusta Recreation athletic ball fields, at the Diamond Lakes Regional Park located at 4335 Windsor Spring Rd, Hephzibah, GA, in honor of Fred Ancil "Andy" Cheek, III.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

September 19, 2023

### AO McIntyre Renaming

<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Takiyah A. Douse, Interim Administrator
<b>Caption:</b>	Motion to <b>approve</b> the renaming the Augusta Riverwalk Park to the name of Edward M. McIntyre, Sr. Riverwalk Park, and the Augusta 8th Street Plaza to the Edward M. McIntyre, Sr. Square at 8th Street, and placing his name on the entrance of the 8th Street bulkhead archway. <b>(Approved by Administrative Services Committee September 12, 2023)</b>
<b>Background:</b>	Marlow McIntyre, Jr. submitted an application to rename the 8th Street Plaza and the Augusta Riverwalk Park after former Mayor Edward M. McIntyre, Sr., in recognition of his contributions to Augusta. During his term as Mayor, he was instrumental in developing the Augusta Riverwalk and building the city's first civic center.
<b>Analysis:</b>	A public hearing was held on September 6, 2023 as part of the Augusta Planning Commission Meeting. Public comments opposed and favored the request.
<b>Financial Impact:</b>	To be determined.
<b>Alternatives:</b>	Do not approve
<b>Recommendation:</b>	Approve the renaming the Augusta Riverwalk Park to the name of Edward M. McIntyre, Sr. Riverwalk Park, and the Augusta 8th Street Plaza to the Edward M. McIntyre, Sr. Square at 8th Street, and placing his name on the entrance of the 8th Street bulkhead archway.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A





## Commission Meeting

September 19, 2023

AO Wiedmeier Renaming

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<b>Department:</b>	Administrator's Office
<b>Presenter:</b>	Takiyah A. Douse, Interim Administrator
<b>Caption:</b>	Motion to <b>approve</b> the renaming of the Augusta Utilities/Engineering Building, located at 425 Walker Street, Augusta, GA, in honor of former Utilities Director Thomas D. Wiedmeier P.E. ( <b>Approved by Administrative Services Committee September 12, 2023</b> )
<b>Background:</b>	William Fennoy submitted an application to rename the Augusta Utilities Building at 452 Walker Street in honor of former Utilities Director Thomas D. Wiedmeier P.E. in recognition of his faithful service to Augusta and his compassionate commitment to providing and maintain quality water and wastewater services to the community.
<b>Analysis:</b>	A public hearing was held on September 6, 2023, as part of the Augusta Planning Commission Meeting. Public comments opposed and favored the request.
<b>Financial Impact:</b>	To be determined.
<b>Alternatives:</b>	Do not approve
<b>Recommendation:</b>	Approve the renaming of the Augusta Utilities/Engineering Building, located at 425 Walker Street, Augusta, GA, in honor of former Utilities Director Thomas D. Wiedmeier P.E.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

September 19, 2023

### Exchange of Water Main Easements on Washington Road

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<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne, Director
<b>Caption:</b>	Motion to <b>approve</b> the exchange of Water Main Easements on Washington Road. ( <b>Approved by Engineering Services Committee September 12, 2023</b> )
<b>Background:</b>	During the construction of a building at Woodsedge Drive and Washington Road, two water mains had to be relocated.
<b>Analysis:</b>	The easements over the old locations of the water mains need to be abandoned to the property owners and the easements over the relocated water mains need to be dedicated to Augusta.
<b>Financial Impact:</b>	None
<b>Alternatives:</b>	None
<b>Recommendation:</b>	Approve the exchange of easements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

STATE OF GEORGIA  
COUNTY OF RICHMOND

AGREEMENT FOR RELOCATION OF  
60" RAW WATER LINE EASEMENT  
(Reel 5-H, Page 439)  
(Reel 39-F, Page 106)  
(Reel 641, Page 673)  
(Reel 641, Page 1675)

THIS AGREEMENT FOR RELOCATION OF 60" RAW WATER LINE EASEMENT (this "**Agreement**") is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2023, between AUGUSTA, GEORGIA, a political subdivision of the State of Georgia (the "**City**"), and THE GREENS ON WASHINGTON ROAD VENTURES, LLC, a Georgia limited liability company, BIG TREE, LLC, a Georgia limited liability company, and BERCKMAN RESIDENTIAL PROPERTIES, LLC, a Georgia limited liability company (collectively, "**Grantor**").

RECITALS

WHEREAS, Grantor owns those tracts of land labeled as "The Greens on Washington Road Ventures, LLC, TMP #019-2-166-04-0 and TMP No. 019-4-167-00-0;" "Big Tree, LLC, TMP #019-4-157-00-0 and 019-2-166-03-0;" and "Berckman Residential Properties, LLC, TMP# 019-4-158-00-0" on that Easement Plat prepared for Augusta, Georgia by John Thomas Attaway, GA RLS No. 2512, of Cranston Engineering, dated July 2, 2019, last revised July 30, 2021, and attached as Exhibit "A" to this Agreement (the "**Easement Map**");

WHEREAS, the City holds easements for the installation, operation, maintenance, and replacement of raw water lines on said property by virtue of that Easement from J.H. Alexander to the City Council of Augusta recorded in the Office of the Clerk of Superior Court of Richmond County, Georgia in Reel 5-H, Page 439, as confirmed by that Agreement from J. H. Alexander, et al. to the City Council of Augusta recorded in said records in Reel 39-F, Page 106; that Easement from Cornerstone Realty Income Trust, Inc. to Augusta, Georgia, recorded in said records in Reel 641, Page 1673; and that Easement from Cornerstone Realty Income Trust, Inc. to Augusta, Georgia, recorded in said records in Reel 641, Page 1675 (collectively, the "**Water Line Easement**");

WHEREAS, a portion of the water line described in the Water Line Easement has been relocated to the areas shown as hatched on the Easement Map (*i.e.*, labeled as Easement Areas Nos. 1, 2, 8 and 9 on the Easement Map (the "**New Easement Area**");

WHEREAS, the City has abandoned the water lines within the areas shown as cross-hatched on the Easement Map (i.e., Easements Areas Nos. 3, 4, 5, 6, 7, 10, and 11 on the Easement Map) (“**Abandoned Easement Area**”); and

WHEREAS, Grantor and the City desire to encumber the New Easement Area with the Water Line Easement and release the Abandoned Easement Area from the encumbrance of the Water Line Easement.

NOW, THEREFORE, the parties hereby covenant and agree as follows:

1. Amendment of Water Line Easement to Cover New Easement Area. The Water Line Easement is amended to include the New Easement Area within the description of the perpetual easement areas for the raw water treatment line, subject to all terms and conditions of the Water Line Easement.

2. Termination of Water Line Easement within the Abandoned Easement Area. The Water Line Easement and all other easements held by the City within the Abandoned Easement Area are hereby released and abandoned by the City and are hereby terminated. The remainder of the Water Line Easement outside of the Abandoned Easement Area shall remain in full force and effect. Grantor may, at its election, either remove and dispose of the abandoned utility lines within the Abandoned Easement Area or leave said utility lines in place, or a combination of both.

3. Additional Rights. All easements are granted together with all of the necessary rights of ingress and egress for the purpose of maintaining, expanding, repairing, adding, constructing, installing, extending, operating, replacing, laying and relaying pipelines carrying and transporting Augusta’s utilities services; along with the further right to stretch communication lines, or other lines, for the use of the City, its assigns, representatives, agents, and designees, under said land, within said easement, with the necessary cables, wires, apparatus, fixtures and appliances; and with the right to assign this easement in whole or in part. Any such utility lines, communication lines, cables, wires, apparatus, fixtures, and appliances shall be underground.

4. Notices. All notices required by applicable law or agreement in any matter relating to this Agreement shall be deemed received (a) when personally delivered (to the person or department if one is designated); (b) one (1) business day following the date deposited with Federal Express, overnight U.S. mail or other national overnight courier, fees prepaid; or (c) three (3) days following the date deposited with U.S. certified or registered mail, return receipt requested, postage prepaid, and addressed in each such case to the parties at their respective addresses set forth below or such other single address as either party may designate in a written notice given as herein provided (except that a change of address notice shall not be effective until actual receipt).

In case of the City to:  
 Augusta-Richmond County  
 City County Municipal Building  
 535 Telfair Street

Augusta, Georgia 30901  
Attn: City Administrator

In the case of Grantor to:  
Berckman Residential Properties, LLC  
The Greens on Washington Road Ventures, LLC  
Big Tree, LLC  
2604 Washington Road  
Augusta, GA 30904  
Attn: Robert L. Geoffroy

5. Miscellaneous. The recitals and any exhibits hereto are incorporated herein by reference. This Agreement shall bind and inure to the benefit of parties hereto and their successors and assigns. If any provision of this Agreement or its application to any party is determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Agreement or the application of such provision to such person, other than those as to which it is so determined invalid or unenforceable, will not be affected thereby, and each provision hereof will be valid and will be enforced to the fullest extent permitted by law. Time is of the essence. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. In the event of any litigation relating to this Agreement or the transactions described herein, the prevailing party shall be entitled to recover its reasonable attorney's fees and expenses from the non-prevailing party. This Agreement shall be construed and enforced in accordance with the laws of the State of Georgia. This Agreement is the entire agreement between the parties with respect to the subject matter hereof and no alteration, modification or interpretation hereof shall be binding unless in writing and signed by the parties hereto.

[EXECUTION ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized officers under seal, effective the day and year first above written.

Signed, sealed and delivered in the  
presence of:

City:

Augusta, Georgia

\_\_\_\_\_  
Unofficial Witness

By: \_\_\_\_\_  
Its Mayor

\_\_\_\_\_  
Notary Public

Attest: \_\_\_\_\_  
Its Clerk of Commission

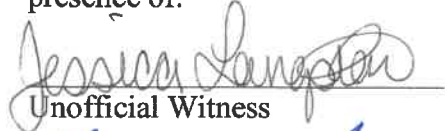
My Commission Expires: \_\_\_\_\_

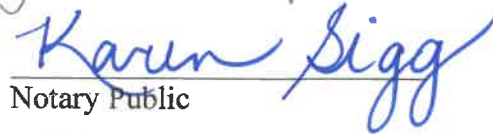
(Seal)

(Notarial Seal)



Signed, sealed and delivered in the presence of:

  
Unofficial Witness

  
Notary Public

My Commission Expires: 6/22/2024

(Notarial Seal)

Notary Public, Richmond County, Georgia  
My Commission Expires June 22, 2024

Grantor:

BERCKMAN RESIDENTIAL  
PROPERTIES, LLC, a Georgia limited  
liability company (Seal)

THE GREENS ON WASHINGTON  
ROAD VENTURES, LLC, a Georgia  
limited liability company (Seal)

BIG TREE, LLC, a Georgia limited  
liability company (Seal)

By:

  
Robert L. Geoffroy  
As Manager

Exhibit A

Easement Map

See attached. Said Easement Map is also recorded in the Office of the Clerk of Superior Court of Richmond County, Georgia in Plat Book 18, page 118.

Item 19.

PLAT B: 18 P. 118  
dated: 06/12/2023 02:50 PM  
# 202304081 Pages: 1 Feet: \$10.00  
# Thomas Sullivan  
of Superior Court, Augusta-Richmond County, GA  
# August 2, 2023 02:50 PM

FOR RECORDING USE ONLY

- REFERENCES:
1. PLAT FOR BIG TREE, LLC BY GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED DECEMBER 1, 2004, LAST REVISED 12-3-04 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  2. GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED DECEMBER 1, 2004, LAST REVISED 12-3-04 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  3. PLAT FOR THE LCC BY GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED SEPTEMBER 21, 2001 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  4. PLAT FOR THE LCC BY GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED SEPTEMBER 21, 2001 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  5. PLAT FOR THE LCC BY GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED SEPTEMBER 21, 2001 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  6. PLAT FOR THE LCC BY GRANSTON, ROBERTSON & WHITEHURST, P.C. DATED SEPTEMBER 21, 2001 AND RECORDED IN PLAT BOOK 1 PAGE 890.
  7. REALTY REL. 39-F PAGE 108.

NOTE:

1. LOCATION OF NEW 30' RAW WATER LINE WAS FIELD LOCATED.
2. THE LINE FROM POINT 'A' TO POINT 'B' IS N55°15'15"E - 1212.13'

Easement Area 1 - Line Table		
Line #	Length	Direction
L1	23.81	N35°12'19"W
L2	23.25	N54°47'41"E
L3	61.51	N77°35'59"E

# Augusta, Georgia

PROPERTY LOCATED IN THE 90TH G.M.D.  
AUGUSTA, RICHMOND COUNTY, GEORGIA

SCALE: 1" = 100'



PREPARED BY

REV. JULY 11, 2021  
REV. JULY 30, 2021



ENGINEERS - PLANNERS - SURVEYORS  
452 Elm Street, Augusta, Georgia 30901  
Telephone 706.722.1588  
cranstonengineering.com



**SURVEYOR CERTIFICATION:**

AS REQUIRED BY SUBSECTION 16-6-67 OF O.C.G.A. SECTION 16-6-67, THIS PLAT HAS BEEN PREPARED BY A LICENSED SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL, STATE, OR FEDERAL AGENCIES. THE SURVEYOR HAS REVIEWED THE PLAT FOR CONFORMANCE WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO THE ACCURACY OF THE SURVEY. FURTHERMORE, THE SURVEYED LAND SURVEY CERTIFIES THAT THE PLAT COMPLETES WITH THE LANDOWNERS' STANDARDS FOR PROPERTY SURVEYS AND MEETS THE STANDARDS FOR PROFESSIONAL SURVEYING AND AS SET FORTH IN O.C.G.A. SECTION 16-6-67.

*John Thomas Sullivan*  
JOHN THOMAS SULLIVAN, GEORGIA REGISTERED LAND SURVEYOR 2812, DATE 07/30/2021

**APPROVED SUBDIVISION**  
C/O 6/2/23  
BY AUTHORITY OF AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT



## Commission Meeting

September 19, 2023

### Dedication of Water and Sanitary Sewer in Porcelain Court

---

<b>Department:</b>	Utilities
<b>Presenter:</b>	Wes Byne, Director
<b>Caption:</b>	Motion to <b>approve</b> the dedication of Water and Sanitary Sewer in Porcelain Court. ( <b>Approved by Engineering Services Committee September 12, 2023</b> )
<b>Background:</b>	Porcelain Court (formerly known as Anna Court) is a cul-de-sac constructed off the northern right-of-way of Harper Franklin Avenue. In the construction of Porcelain Court, a water pipeline and a sanitary sewer pipeline were laid.
<b>Analysis:</b>	The water and sanitary sewer pipelines have passed all testing and are ready to be added to Augusta's systems.
<b>Financial Impact:</b>	Future payments for water and sanitary sewer from homes or commercial ventures constructed along this road.
<b>Alternatives:</b>	Disapprove acceptance of the Deed of Dedication and Maintenance Agreement for the water and sanitary sewer pipelines in Porcelain Court.
<b>Recommendation:</b>	Approve and accept the Deed of Dedication and Maintenance Agreement for the water and sanitary sewer pipelines in Porcelain Court.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**STATE OF GEORGIA**

**COUNTY OF RICHMOND**

**EASEMENT DEED OF DEDICATION**

Water and Gravity Sanitary Sewer Systems

Private Street (May be dedicated to Augusta at a later date.)

**PORCELAIN COURT**

Formerly Known As Anna Court

In this Agreement, wherever the context so requires, the masculine gender includes feminine and/or neuter, and the singular number includes the plural. Wherever herein a verb, pronoun or other part of speech is used in the singular, and there be more than one Grantor or Grantee, the singular part of speech shall be deemed to read as the plural. Wherever herein Grantor or Grantee is used, the same shall be construed to include as well the heirs, executors, administrators, successors, representatives and assigns of the same.

**WHEREAS, Chillmill, LLC**, a Georgia Limited Liability Company, (hereinafter known as “**DEVELOPER**”) owns a tract of land in Richmond County, Georgia, on the northern side of Harper Franklin Avenue right-of-way and the western side of Jimmie Dyess Parkway right-of-way (known as Parcel Identification Number 066-3-002-00-0), and **DEVELOPER** has constructed a street, or roadway, which has been named Porcelain Court, on said tract, in which it has laid out a water distribution system and gravity sanitary sewerage system; and

**WHEREAS**, it is the desire of **DEVELOPER** to deed the water distribution system and the gravity sanitary sewer system, to **AUGUSTA, GEORGIA**, (hereinafter known as “**AUGUSTA**”), a political subdivision acting by and through the Augusta Commission for maintenance and control; and

**WHEREAS**, the street right-of-way and storm drainage system will remain private and the maintenance and control of the street right-of-way and storm drainage system will be strictly the responsibility of **DEVELOPER**. However, should Porcelain Court be dedicated to **AUGUSTA**, at some future date, then the terms of that dedication agreement will prevail as to the street right-of-way and storm drainage system; and

**WHEREAS**, said water distribution system and sanitary sewer system are shown on Utility Plan Sheet prepared by Bluewater Engineering Services, marked “Exhibit A”,

attached to this instrument and filed contemporaneously with same, to which reference is hereby made for a more complete and accurate description as to the land and systems herein described; and

**WHEREAS, AUGUSTA**, by and through the Augusta Commission, has consented and agreed to accept and maintain said water distribution system and gravity sanitary sewerage system; and

**WHEREAS, DEVELOPER** has agreed that neither **AUGUSTA**, nor any of its departments, shall maintain individual force mains and/or grinder pumps and that all said individual force mains and/or grinder pumps shall remain private;

**NOW, THEREFORE**, this indenture made this \_\_\_\_ day of \_\_\_\_\_ 2023, between **DEVELOPER** and **AUGUSTA**,

#### **W I T N E S S E T H:**

That **DEVELOPER**, its successors, assigns and legal representatives, for and in consideration of the sum of Ten and no/100 (\$10.00) Dollars, to it in hand well and truly paid by **AUGUSTA**, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged and for the further consideration of the benefits to its property by the maintenance of said water distribution system and gravity sanitary sewerage system, by **AUGUSTA**, has and does by these presents, grant, bargain, sell and confirm unto **AUGUSTA**, its successors, assigns and legal representatives, the following, to-wit:

An exclusive 80-foot easement, in perpetuity, over the right-of-way of Porcelain Court, as shown on the aforementioned Exhibit A and/or as shown upon any as-built drawings supplied to **AUGUSTA** by **DEVLEOPER**.

All easements are granted together with all of the necessary rights of ingress and egress for the purpose of maintaining, expanding, repairing, adding, constructing, installing, extending, operating, replacing, laying and relaying pipelines carrying and transporting Augusta's utilities services; along with the further right to stretch communication lines, or other lines, for the use of **AUGUSTA**, its assigns, representatives, agents, and designees, upon or under said land, within said easement, with the necessary cables, wires, apparatus, fixtures and appliances; and with the right to assign this easement in whole or in part; and

**DEVELOPER**, shall maintain the roads and streets as private streets, and covenants that its heirs, legal representatives, successors and assigns, shall repair, pave, or replace any private parking lot, road or street, or any portion thereof, or any landscaping, through which **AUGUSTA** may excavate or perform other work in connection with repairs, construction,



maintenance, or extension of its water distribution system and sanitary sewerage system, and shall grant to the **AUGUSTA** the necessary easement(s) in connection with such construction and/or extension. If, at some future date, Porcelain Court is dedicated to **AUGUSTA**, this paragraph will become null and void.

**DEVELOPER** also grants **AUGUSTA** the right, but not the duty, to clear and keep clear, all trees, undergrowth and other obstructions from said permanent easement, along with the right of free ingress and egress to and from said permanent easement for this purpose.

**DEVELOPER** further agrees that no trees or other vegetation that may interfere with the laying, relaying, installing, extending, operating, repairing and maintaining of pipelines transporting and carrying utility services shall be planted on said easement(s) and that no buildings, structures, or other permanent improvements shall be erected, constructed, or maintained thereon.

**TO HAVE AND TO HOLD** said water distribution system and gravity sanitary sewerage system, together with all and singular, the rights, members, appurtenances thereof to the same being, belonging, or in anywise appertaining to the only proper use, benefit and behoof of **AUGUSTA**, its successors and assigns forever.

**AND DEVELOPER**, its successors, assigns and legal representatives, will warrant and defend the right and title to the above described property, to **AUGUSTA**, its successors and assigns, against the lawful claims of all persons owning, holding or claiming by, through or under **DEVELOPER**.

**IN WITNESS WHEREOF, DEVELOPER** has hereunto set its hand and affixed its seal the day and year first above written.

**DEVELOPER:**

**CHILLMILL, LLC**

Witness

By:

Fred Sims

As Its: Managing Partner

Notary Public

State of Georgia, County of Columbia  
Notary Public, Columbia County, Georgia

My Commission Expires: Feb 24, 2025

(Notary Seal)

ACCEPTED:

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

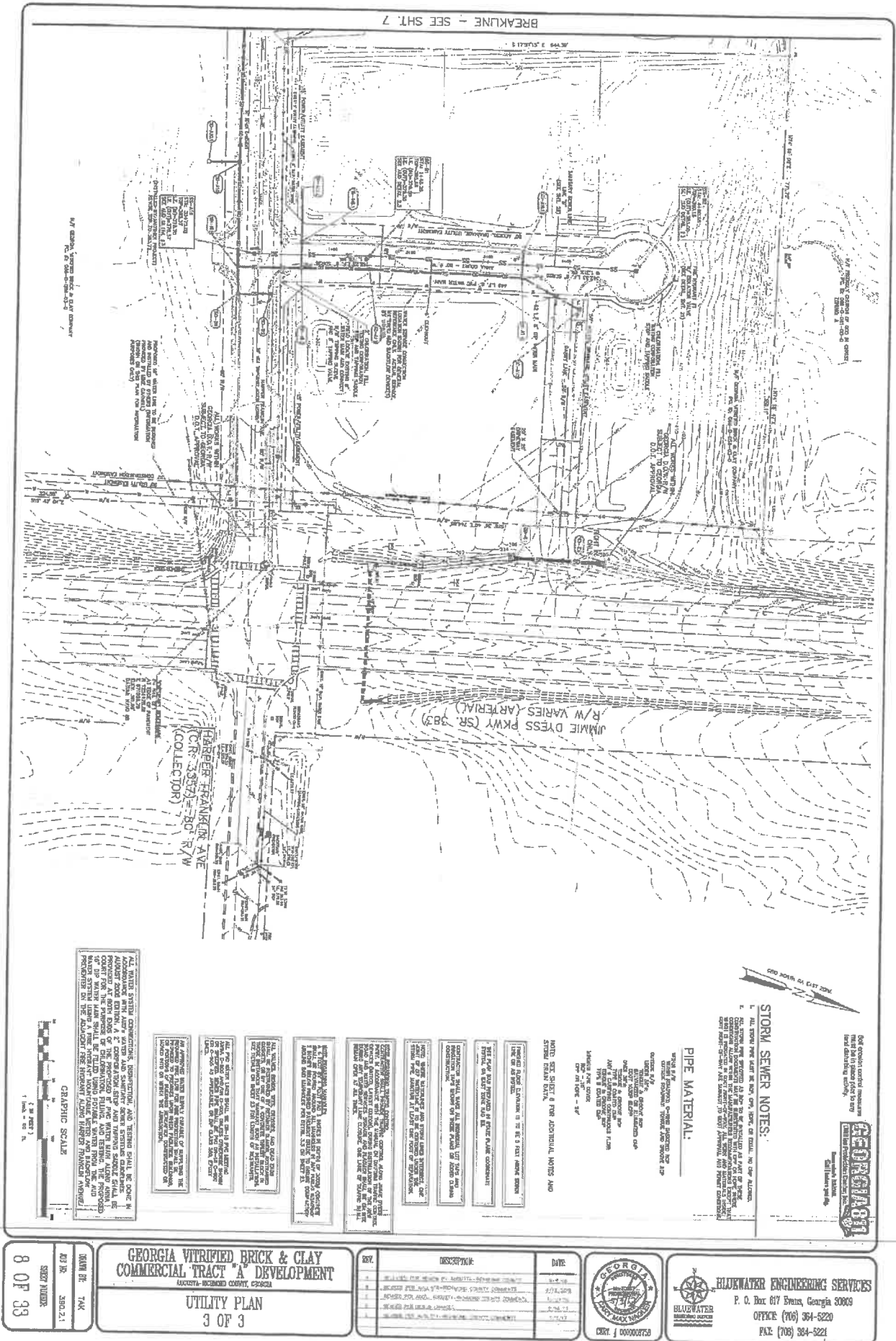
By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires: \_\_\_\_\_

(SEAL)



STATE OF GEORGIA  
COUNTY OF RICHMOND

## MAINTENANCE AGREEMENT

Water and Gravity Sanitary Sewer Systems  
Private Street (May be dedicated at a later date.)

### PORCELAIN COURT

Formerly Known As ANNA COURT

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between CHILLMILL, LLC, a Georgia limited liability corporation, hereinafter referred to as the "**DEVELOPER**", and AUGUSTA, GEORGIA, a political subdivision of the State of Georgia, acting by and through the Augusta Commission, hereinafter referred to as the "**AUGUSTA**":

### WITNESSETH

WHEREAS, the **DEVELOPER** has requested that **AUGUSTA** accept the water distribution system and the gravity sanitary sewer system, within the private street known as PORCELAIN COURT, as shown by a Deed of Dedication, contemporaneously tendered and recorded in the office of the Clerk of the Superior Court of Richmond County, Georgia, with this document; and

WHEREAS, **AUGUSTA** has adopted a policy requiring the **DEVELOPER** maintain those installations and systems laid or installed in the subdivision, which **AUGUSTA** does accept by Deed, for a period of eighteen months;

NOW, THEREFORE, in consideration of the premises, the expense previously incurred by the **DEVELOPER** and the mutual agreement hereinafter set out, IT IS AGREED that:

(1) **AUGUSTA** accepts the water distribution system and gravity sanitary sewer main for the subdivision, respectively described in the Deed contemporaneously tendered herewith to the Augusta Commission and that said water distribution system and gravity sanitary sewer system were duly inspected by the Augusta Utilities Department and said systems did pass said inspection.

(2) The **DEVELOPER** agrees to maintain all the installations laid or installed in said subdivision as described in said Deed for a period of eighteen (18) months from the date of the acceptance of said Deed of Dedication by the Augusta Commission.

(3) The **DEVELOPER** agrees that, if during said eighteen-month period there is a failure of the installations laid or installed in said subdivision described in the Deed due to failure or poor workmanship, the

**DEVELOPER** shall be responsible for adequate maintenance and repair.

(4) In the event of such failure of the improvements, **AUGUSTA** shall notify the **DEVELOPER** and set forth in writing the items in need of repair. The **DEVELOPER** shall present, within fifteen (15) business days of the date of said writing, its proposed plan of repair and shall have the repairs completed in a reasonable time, as determined by **AUGUSTA**.

(5) If, in the event of an emergency, as determined by **AUGUSTA**, the **DEVELOPER** is unable to respond in a timely manner, **AUGUSTA** shall be authorized to erect barricades, and/or traffic direction devices and such other temporary measures as are necessary to remedy the emergency nature of the problem, at the **DEVELOPER'S** expense and allow the **DEVELOPER** time to make the needed repairs in a reasonable time, as determined by **AUGUSTA**.

(6) In the event the **DEVELOPER** fails to perform such repairs as indicated in paragraph (4) and/or paragraph (5) within the designated timeframe, then **AUGUSTA** shall proceed to have the necessary corrective work done, and the **DEVELOPER** agrees to be responsible to **AUGUSTA** for payment, in full, of the costs of repairing the improvements due to failure of material or poor workmanship as liquidated damages.

(7) This Agreement shall terminate eighteen (18) months after the date of the acceptance of said Deed of Dedication by the Augusta-Richmond County Commission.

(8) In this Agreement, wherever herein **DEVELOPER** or **AUGUSTA** is used, the same shall be construed to include as well the heirs, executors, administrators, successors, legal representatives, and assigns of the same.

**IN WITNESS WHEREOF**, the **DEVELOPER** has hereunto set its hand and seal and **AUGUSTA** has caused the execution of this agreement by and through its duly authorized officers and agents, with its seal affixed, the day and year first above written.

**DEVELOPER:**

*Wm. De Salley*

Witness

*Renee S. White*

Notary Public

**CHILLMILL, LLC**

By: *Fred Sims*

Fred Sims

As Its: Managing Partner

State of Georgia, County of Columbia  
Notary Public, Columbia County, Georgia  
My Commission Expires: Feb. 24, 2025

(Notary Seal)

ACCEPTED BY:

AUGUSTA, GEORGIA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Garnett L. Johnson  
As Its Mayor

\_\_\_\_\_  
Notary Public  
State of Georgia, County of \_\_\_\_\_

Attest: \_\_\_\_\_  
Lena Bonner  
As Its Clerk of Commission

My Commission Expires: \_\_\_\_\_

(SEAL)

Notary Public



## Commission Meeting

September 19, 2023

GACD Agreement

<b>Department:</b>	USDA-Natural Resources Conservation
<b>Presenter:</b>	Donna B Williams
<b>Caption:</b>	Motion to <b>approve</b> the Contribution Agreement between the Ga Association of Conservation Districts and Augusta-Richmond County Board of Commissioners. ( <b>Approved by Finance Committee September 12, 2023</b> )
<b>Background:</b>	Conservation partnership serves to facilitate the implementation of planned conservation practices. The partnership is to assist interested landowners with the NRCS application process and conservation practice implementation. The provider is responsible for providing technical support to participants for planned conservation as outlined in the agreement. This agreement supports the objectives of both organizations and leverages their capabilities to efficiently and effectively implement conservation activities as outlined in the Agriculture Improvement Act of 2018 and subsequent Farm Bills.
<b>Analysis:</b>	This agreement is to assist landowners with Farm Bill applications, design and layout of conservation practices, development and management, contract planning and eligibility determinations.
<b>Financial Impact:</b>	Total cost to Augusta for this two program is \$40,000 (\$20,000 ea. for FY2024 and FY2025. Agreement expires September 30, 2025
<b>Alternatives:</b>	Not approve agreement
<b>Recommendation:</b>	Approve 2023 Contribution Agreement with GACD and Augusta
<b>Funds are available in the following accounts:</b>	101071212/5212119 Professional Services 101071212/5911110 Reimbursements
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**CONTRIBUTION AGREEMENT  
GACD-02-23-013  
BETWEEN THE  
GEORGIA ASSOCIATION OF CONSERVATION DISTRICTS, INCORPORATED  
AND THE  
RICHMOND COUNTY BOARD OF COMMISSIONERS**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_, 2023, by and between the RICHMOND COUNTY BOARD OF COMMISSIONERS (hereinafter referred to as the “Provider”); and the Georgia Association Of Conservation Districts, Incorporated (hereinafter referred to as the “GACD”).

**I. PURPOSE:**

This long term conservation partnership serves to facilitate the implementation of planned conservation practices. This “partnership” is to assist interested landowners with the NRCS application process and conservation practice implementation. The Provider is responsible for providing technical support to participants for planned conservation as outlined in this agreement. The task involves the following technical support:

- Assisting landowners with Farm Bill Program application process
- Design and layout of conservation practices.
- Activities associated with various Farm Bill conservation programs contract development and management
- Contract planning
- Eligibility determinations
- Processing applications

All technical assistance provided must meet USDA-Natural Resources Conservation Service (NRCS) standards and specifications as set forth in its Departmental manuals, handbooks, and Field Office Technical Guide, conservation planning, conservation practice application, and other areas of technical assistance.

**II. OBJECTIVES:**

Under the provisions of this agreement NRCS is assigned responsibility of managing the technical assistance supplied by the Provider to landowners to plan and implement conservation practices on eligible land, manage easements, and complete evaluation and monitoring of completed practices. This agreement will support the objectives of both organizations and will leverage their capabilities to efficiently and effectively implement conservation activities as outlined in the Agriculture Improvement Act of 2018 and subsequent Farm Bills.

**III. RESPONSIBILITIES OF THE PARTIES**

**A. GACD will**

- Provide a list of program participants to county personnel contracted through the Provider, that have scheduled conservation practices, as identified in Part IV, Section

A, **Expected Accomplishments and Deliverables**, and identify and prioritize work assignments at the field office level.

- Provide technical guidance to the Provider and the county personnel maintained through this agreement when requested and provide clarity on work plan and other agreement details.
- Provide working materials and equipment needed to perform duties and to bear the cost of operation, maintenance and repair of equipment except for cost due to gross negligence by the Provider. NRCS accident reporting procedures will be followed.
- Coordinate reimbursement of the Provider on a quarterly basis upon receipt of properly completed required documentation. Documentation must include a detailed list of accomplishments utilizing the Deliverable Tracking Report as referenced in Part IV, Section A, **Expected Accomplishments and Deliverables**. GACD costs share shall not exceed the total obligation as identified in Part VI, **Resources Required**, equal to no more than **\$40,000.00**
- Review all new technologies and innovative practices, including applicable standards and specifications, prior to initiating those technologies and practices.
- Provide quality assurance for services provided under the agreement.

B. PROVIDER will:

- Provide employees to perform technical services in the State of Georgia.
- As identified in this Statement of Work, Part IV, Section A, **Expected Accomplishments and Deliverables** and Part VI, **Resources Required**, provide administrative and technical assistance to private landowners in conserving, improving, and enhancing their natural resources as well as in-kind supplies and services. The total cash supplied by the Provider will be **\$40,000.00**
- Provide technical assistance to participants as described in this Statement of Work and Part IV, Section A, **Expected Accomplishments and Deliverables**. Ensure personnel meet the GACD qualification standards for assigned responsibilities and for operation of equipment to perform those responsibilities.
- Ensure the Provider personnel maintained through this agreement, remain current with all training and certification requirements, to obtain and keep USDA NRCS Level II Computer Access current and up to date. This includes reporting changes to records and completing required Ag Learn courses when appropriate.
- Use existing NRCS policy, training procedures, and supervisory guidelines to ensure that all provided assistance meets NRCS standards.

- Comply with the special provisions included in this agreement and to work within this agreed-to **Statement of Work** and Part VI, **Resources Required**. Meet applicable NRCS standards, specifications, and program requirements. Be consistent with the conservation program goals and objectives in the agreement; and incorporate, where appropriate, low cost alternatives that would address the resource issues and meet the objectives of both the program and program participants for which assistance is provided.
- Limit request for reimbursement for technical assistance provided as described in this **Statement of Work**, Part IV, Section A, **Expected Accomplishments and Deliverables** and Part VI, **Resources Required**.
- Be responsible for gross negligence during use of any NRCS property and to reimburse the NRCS for such costs. Gross negligence is defined as willful destruction of NRCS property.
- If applicable, the Provider shall carry liability insurance to operate a government vehicle in the amount of a minimum of \$500,000 and provide a certificate of insurance to GACD. Nongovernment employees will not drive government vehicles unless proof of insurance is made available to GACD.
- Provide at least fifty (50) percent of the cost of the technical assistance listed in Part IV, Section A, **Expected Accomplishments and Deliverables**. The Provider must match the USDA funds awarded on dollar-for-dollar basis from non-Federal sources.
- Request reimbursement from GACD for GACD's share as referenced in this Statement of Work, and the **General Terms and Conditions of this Agreement**. Total reimbursement shall not exceed the GACD portion referenced in Part VI, **Resources Required**. Reimbursement shall be requested through the use of:
  - Documentation must include a detailed list of accomplishments utilizing the Deliverable Tracking Report as referenced in Part IV, Section of A, **Expected Accomplishments and Deliverables**.
  - **Deliverables Tracking Report** must be certified, signed, and dated by the appropriate Richmond County official and the NRCS District Conservationist with the following statement: *"I certify that, to the best of my knowledge, this bill has not been previously submitted and that program accomplishments will meet planned activities under this agreement. I have examined and certify that this request is correct for payment."*
- Requests for Reimbursement shall be no more often than every 30 days for the period this agreement is in force
- Requests for Reimbursement shall be submitted via email to an address given.
- Warrant that the technical services provided:

- Comply with all applicable Federal, State, and Tribal and local laws and requirements;
- Are consistent with the conservation program goals and objectives in the agreement
- Incorporate, where appropriate, low-cost alternatives that would address the resource issues and meet the objectives of both the program and program participants for which assistance is provided.
- Be subject to the same rules and regulations that apply to NRCS and other USDA employees when using Government owned property or equipment.

#### IV. EXPECTED ACCOMPLISHMENTS AND DELIVERABLES

A. Deliverables associated with this agreement include item listed in table A.1 and the following:

- Submit the Deliverables Tracking Report when requesting any payment.

Table A.1 Lists the Practice Development, Review and Certification deliverables associated with this agreement

Practice Description	Practice Code
<b>Agrichemical Handling Facility (NO) (309)</b>	309
<b>Amendments for the Treatment of Agricultural Waste (591)</b>	591
<b>Animal Mortality Facility (NO.) (316)</b>	316
<b>Brush Management (314)</b>	314
<b>Closure of Waste Impoundments (NO) (360)</b>	360
<b>Combustion System Improvement (NO) (372)</b>	372
<b>Composting Facility (NO.) (317)</b>	317
<b>Conservation Cover (AC) (327)</b>	327
<b>Conservation Crop Rotation (AC) (328)</b>	328
<b>Cover Crop (AC) (340)</b>	340
<b>CNMP Development (102)</b>	102
<b>Critical Area Planting (AC) (342)</b>	342
<b>Diversion (FT) (362)</b>	362
<b>Early Successional Habitat Development/Management (AC) (647)</b>	647
<b>Farmstead Energy Improvement (NO) 374</b>	374
<b>Fence (FT) (382)</b>	382
<b>Filter Strip (AC) (393)</b>	393
<b>Forage and Biomass Planting (512)</b>	512
<b>Forest Stand Improvement (AC) (666)</b>	666
<b>Forest Trails and Landings (AC) (655)</b>	655
<b>Grade Stabilization Structure (NO.) (410)</b>	410
<b>Grassed Waterway (AC) (412)</b>	412
<b>Heavy Use Area Protection (AC) (561)</b>	561
<b>Hedgerow Planting (FT) (422)</b>	422
<b>Herbaceous Weed Control (Ac.) 315</b>	315
<b>Integrated Pest Management (AC) (595)</b>	595
<b>Irrigation Pipeline (FT) (430)</b>	430
<b>Irrigation Reservoir (NO. AND AC-FT) (436)</b>	436

Irrigation System (NO. AND AC), Micro irrigation (441)	441
Irrigation System (NO. AND AC), Sprinkler (442)	442
Irrigation Water Management (AC)(449)	449
Mulching (AC) (484)	484
Nutrient Management (AC) (590)	590
Pipeline (FT) (516)	516
Prescribed Burning (AC) (338)	338
Prescribed Grazing (AC) (528)	528
Pumping Plant (NO.) (533)	533
Riparian Forest Buffer (AC) (391)	391
Riparian Herbaceous Cover (AC) (390)	390
Roof Runoff Structure (NO) (558)	558
Seasonal High Tunnel System for Crops (SF) (798)	798
Silvopasture Establishment (AC) 381	381
Solids/Liquid Waste Separation Facility (632)	632
Spring Development (NO.) (574)	574
Stream Crossing (NO.) (578)	578
Streambank and Shoreline Protection (FT) (580)	580
Terrace (FT) (600)	600
Tree/Shrub Establishment (AC) (612)	612
Tree/Shrub Site Preparation (AC) (490)	490
Underground Outlet (FT) (620)	620
Waste Storage Facility (NO.) (313)	313
Waste Transfer (634)	634
Waste Treatment Lagoon (NO.) (359)	359
Waste Utilization (AC) (633)	633
Water and Sediment Control Basin (NO.) (638)	638
Watering Facility (NO.) (614)	614
Well (NO.) (642)	642
Wildlife Upland Habitat Management (AC) (645)	645

Deliverables Tracking: Table B.1 provides a sample Deliverables Tracking Report. Use this report to identify the specific work performed during each payment period. The Deliverables Tracking Report tracks and totals reimbursement requirements based on the deliverable's cost rates based on practice and task level performed. Actual Deliverables Tracking Report will be provided to the Provider in Excel format.

Table B.1 Sample Deliverables Tracking Report

Separate Deliverable Tracking Report must be submitted for each individual county working in support of this agreement.

## **Appling County**

### **1st Quarter**

<b>Customer Name</b>	<b>Date of Service</b>	<b>Task Level</b>	<b>Program</b>	<b>Description</b>	<b>Amount Paid to County per Deliverable</b>
John Doe	10/23/2012	Administrative	EQIP	Farm Bill Program Applications & their processing	\$ 20.00
Jane's Farm	10/24/2012	Technician	CTA	Fence (FT) (382)	\$ 90.00

**Sample**

Actual Deliverables Tracking Report will be provided to the Provider in Excel format by GACD



## V. PERIOD OF PERFORMANCE

- A. The expiration date of the Agreement is **September 30, 2025**. The Agreement is effective from the later of: 1) the date signed by both parties or 2) the 24 month period preceding the expiration date.

## VI. RESOURCES REQUIRED

- A. RICHMOND COUNTY and GACD requirements are outlined in the following tables:

**Table A.1 GACD AND RICHMOND COUNTY COST SHARE**

AGENCY	FY24 TOTAL COST	FY25 TOTAL COST	TOTAL COST
RICHMOND COUNTY	\$20,000.00	\$20,000.00	\$ 40,000.00
GACD	\$20,000.00	\$20,000.00	\$40,000.00

**Table A.2 2 YEAR BUDGET SUMMARY**

Category	GACD Funds	RICHMOND COUNTY Funds	Total
Conservation Program Practice Development, Review and Certification (Administrative, Technical, Easement Development, and CNMP Development)	\$40,000.00	\$40,000.00	\$80,000.00

- B.** GACD costs share for this agreement is fixed at \$40,000.00

\_\_\_\_\_  
Name/Title of Authorized GACD Rep

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name /Title of Authorized Provider Rep

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





## Commission Meeting

September 19, 2023

Garden City Rescue Mission

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> allocating funding in the amount of \$50,000 to Garden City Rescue Mission using CDBG as the funding source. ( <b>Approved by Finance Committee September 12, 2023</b> )
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Commission Meeting

September 19, 2023

Motion to approve VitalCore Health Strategies, LLC for Richmond County Sheriff's Office  
Inmate Medical Contract – RFP 23-200

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<b>Department:</b>	Richmond County Sheriff's Office
<b>Presenter:</b>	Colonel Calvin Chew and Major Charles Mitchell
<b>Caption:</b>	Motion to <b>approve</b> VitalCore Health Strategies, LLC for the Richmond County Sheriff's Office Inmate Medical Contract pending execution of contract by the Mayor. The requested motion will be for a three (3) year contract with an option to extend for two (2) additional one (1) year terms. <b>(Approved by Public Safety Committee September 12, 2023)</b>
<b>Background:</b>	Since pre-consolidation, the Richmond County Jail has provided a medical contract for inmates. In December 2010, the Richmond County Sheriff's Office entered into a contract agreement with Correct Care Solutions now known as Wellpath. The current contract which services both The Richmond Count Jail and RCCI will expire on December 31, 2023. The Richmond County Sheriff's submitted an RFP for the inmate medical contract provider.
<b>Analysis:</b>	Six vendors responded to the RFP. On August 18, 2023, the evaluation team rated the qualified vendors that submitted a proposal. The discussions included: inmate medical cost per day, staffing and benefits, and litigation. In conclusion, VitalCore Health Strategies was ranked as the most qualified vendor. Augusta entered into contract negotiations with the recommended vendor and has reached agreeable terms for the pending award. The Sheriff's Office is requesting the approval to enter into a contract agreement with VitalCore for the medical services for the Sheriff's Office and RCCI..
<b>Financial Impact:</b>	<p>The annual operating budget for the Richmond County Sheriff's Office includes funding for the inmate medical contract each year. The contract is currently under review.</p> <p>The proposed contract amount for year one is \$6,673,470.96.</p>
<b>Alternatives:</b>	None

**Recommendation:** The Richmond County Sheriff's Office recommends VitalCore Health Strategies for the new inmate medical contract vendor for a three (3) year contract with the option to extend for two (2) additional years.

**Funds are available in the following accounts:** Funding is available in account 273032511-5317711 for the 2024 budget

**REVIEWED AND**  
**APPROVED BY:** N/A

## Request for Proposals

Request for Proposals will be received at this office until **Wednesday, June 21, 2023, @ 11:00 a.m. via ZOOM Meeting ID: 813 0719 7259; Passcode: 675948** for furnishing:

### **RFP Item #23-200      Inmate Medical Contract for Augusta, GA – Sheriff's Department**

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department ARCBid. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

**Pre-Proposal Conference will be held on Tuesday, June 6, 2023 @ 10:00 a.m. Via Zoom – Meeting ID: 840 3284 7562; Passcode: 495795.**

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Wednesday, June 7, 2023, @ 5:00 P.M. No RFP will be accepted by fax or email, all must be received by mail or hand delivered.**

No RFP may be withdrawn for a period of **90** days after bids have been opened, pending the execution of contract with the successful bidder(s).

***Request for proposals (RFP) and specifications.*** An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

**Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle      May 11, 18, 25, 2023 and June 1, 2023  
Metro Courier      May 11, 2023

Revised: 3/22/21

**RFP Item #23-200 Inmate Medical Services for Augusta, GA – Sheriff's Office**  
**RFP Due: Wednesday, July 12, 2023 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 36  
Total Number Specifications Download (Demandstar): 146  
Total Electronic Notifications (Demandstar): 15  
Georgia Procurement Registry: 969  
Total packages submitted: 6  
Total Noncompliant: 0

VENDORS	Attachment "B"	Addendums 1 & 2	E-Verify #	Save Form	Original	9 Copies	Fee Proposal
Wellpath, LLC 3340 Perimeter Hill Drive Nashville, TN 37211	Yes	Yes	860960	Yes	Yes	Yes	Yes
Advanced Correctional Healthcare, Inc. 720 Cool Springs Blvd., Suite 100 Franklin, TN 37067	Yes	Yes	1386501	Yes	Yes	Yes	Yes
VitalCore Health Strategies, LLC 719 SW Van Buren, Suite 100 Topeka, KS 66603	Yes	Yes	1215852	Yes	Yes	Yes	Yes
Armor Health of Augusta, LLC 4960 SW 72nd Avenue, Suite 400 Miami, FL 33155	Yes	Yes	1561194	Yes	Yes	Yes	Yes
FirstClass Healthcare 2310 Parkland Drive NE, Suite 100 Atlanta, GA 30345	Yes	Yes	2005711	Yes	Yes	Yes	Yes
First IMEX Corporation 5038 Story Mill Road Hephzibah, GA 30815	Yes	Yes	1123631	Yes	Yes	Yes	Yes





**RFP Item #RFP Item #23-200**  
**Immate Medical Services**  
**for Augusta, GA – Sheriff's Office**  
**Evaluation Date: Friday, July 28, 2023 @ 3:00 p.m via ZOOM**

Vendors			Wellpath, LLC 3340 Perimeter Hill Drive Nashville, TN 37211	Advance Correctional Healthcare 720 CoolSprings Blvd., Suite 100 Fanklin, TN 37067	Vital Care Health Strategies 719 SW Van Buren, Suite 100 Topeka, KS 66603	Armor Health 4960 SW 72nd Avenue, Suite 400 Miami, FL 33155	First Class Healthcare 2310 Parkland Dr. NE, Suite 100 Atlanta, GA 30345	First IMEX Corporation 5038 Story Mill Road Hephzibah, GA 30815	Wellpath, LLC 3340 Perimeter Hill Drive Nashville, TN 37211	Advance Correctional Healthcare 720 CoolSprings Blvd., Suite 100 Fanklin, TN 37067	Vital Care Health Strategies 719 SW Van Buren, Suite 100 Topeka, KS 66603	Armor Health 4960 SW 72nd Avenue, Suite 400 Miami, FL 33155	First Class Healthcare 2310 Parkland Dr. NE, Suite 100 Atlanta, GA 30345	First IMEX Corporation 5038 Story Mill Road Hephzibah, GA 30815
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)						Weighted Scores					
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)											
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	20	4.6	4.3	4.4	4.7	3.3	2.7	92.5	85.0	87.5	93.0	66.0	54.5
3. Organization & Approach	(0-5)	15	3.9	3.6	4.4	4.3	3.0	2.7	58.1	54.0	65.3	63.8	44.3	40.1
4.Scope of Services a. Ability to provide Specialty Services that will be provided On-site. b. Use of innovative technology and technics. c. Ability to provide clinically necessary medical, dental and mental health services to all inmates On-site. d. Cost effective program and to minimize other health care related costs such as off-site transportation and security. e. Ability to offer a health and medical services program that minimizes legal liability.	(0-5)	15	3.8	3.6	4.8	4.4	3.3	2.7	56.6	53.3	72.4	66.4	48.8	40.9
5. Financial Stability	(0-5)	10	4.5	4.6	5.0	4.7	3.0	2.3	44.5	46.3	49.5	47.0	30.0	23.3
6. References	(0-5)	5	4.5	4.3	5.0	5.0	3.0	2.3	22.5	21.3	24.8	24.9	15.0	11.3
7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)														
Within Richmond County	5	10						5.0	0.0	0.0	0.0	0.0	0.0	50.0
Within CSRA	5	6							0.0	0.0	0.0	0.0	0.0	0.0
Within Georgia	5	4					5.0		0.0	0.0	0.0	0.0	20.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	5	2	5.0	5.0		5.0			10.0	10.0	0.0	10.0	0.0	0.0
• All Others	5	1			5.0				0.0	0.0	5.0	0.0	0.0	0.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			26.2	25.3	28.5	28.0	20.5	17.7	284.3	269.8	304.4	305.0	224.0	220.0
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)														
8. Presentation by Team	(0-5)	10	3.1	3.3	4.3	4.4			31.3	32.5	42.5	43.8	0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5	3.0	2.9	4.5	4.0			15.0	14.4	22.5	20.0	0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)									Cost/Fee Proposal Consideration					
Lowest Fees	5	10			5.0				0.0	0.0	50.0	0.0	0.0	0.0
Second	5	6	5.0						30.0	0.0	0.0	0.0	0.0	0.0
Third	5	4				3.0			0.0	0.0	0.0	12.0	0.0	0.0
Forth	5	2		5.0					0.0	10.0	0.0	0.0	0.0	0.0
Fifth	5	1							0.0	0.0	0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			11.1	11.1	13.8	11.4	0.0	0.0	76.3	56.9	115.0	75.8	0.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any														
Total Cumulative Score (Maximum point is 500)			37.4	36.4	42.2	39.4	20.5	17.7	360.5	326.6	419.4	380.8	224.0	220.0

Evaluator: 1      Date: 7/26/23 - Phase I      8/16/23 - Phase II

Procurement Department Representative: Nancy Williams

Procurement Department Completion Date: 7/26/23 - Phase I 8/16/23 - Phase II



# **RICHMOND COUNTY SHERIFF'S OFFICE**

**Sheriff Richard Roundtree**

**Law Enforcement Center**

**400 Walton Way**

**Augusta, GA 30901**

**Phone: 706.821.1000 Fax: 706.821.1064**

Item 23.

August 21, 2023

Ms. Geri Sams  
Procurement Department  
Augusta, GA 30901

Dear Ms. Sams,

This letter is to notify you that the Evaluation Team for the Inmate Medical Services RFP (23-200) has concluded the evaluation process and the Richmond County Sheriff's Office would like to move forward with contract negotiations with Vitalcore Health Strategies. Please advise if you need additional information from the Richmond County Sheriff's Office.

Sincerely,

A handwritten signature in blue ink, appearing to be "RR", is written over a horizontal line.

Richard Roundtree

Sheriff

RR/vfb

## **FYI: Process Regarding Request for Proposals**

### **Sec. 1-10-51. Request for proposals.**

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

### **Sec. 1-10-52. Sealed proposals.**

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
  - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
  - (4) The quality of performance on previous contracts;
  - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
  - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
  - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
  - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
  - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
  - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

**CMS**  
**4170 ARLINGTON RD.**  
**EVANS, GA 30809**  
**ATTN: CAROLINE LEE**

**FIRST IMEX CORD**  
**ATN: CARLA NOAH**  
**1840 WRIGHTSBORO RD**  
**AUGUSTA, GA 30904**

**CMS**  
**12647 OLIVE BLVD.**  
**ST. LOUIS, MO 63141**  
**ATTN: GARY MCWILLIAMS**

**CORRECTIONAL MEDICAL CARE**  
**980 HARVEST DRIVE, SUITE 202**  
**BLUE BELL, PA 19422**

**CRASSOCIATES**  
**8580 CIDNER BED RD #2400**  
**LORTON, VA 22079**

**INAMAX MEDICAL STAFFING**  
**14252 OAKBROOK DR, #400**  
**NORCROSS, GA 30090**

**WEXFORD HEALTH SOURCES**  
**381 MANSFIELD AVE. SUITE 205**  
**PITTSBURGH, PA 15220**  
**ATTN: MR. ROBERT MATONTE**

**CORRECTIONAL HEALTH CARE**  
**SOLUTIONS**  
**200 HIGH POINT DRIVE**  
**CHALFONT, PA 19814**  
**ATTN: DARLENE CELIA**

**CORRECTIONAL HEALTH CARE**  
**SOLUTIONS**  
**600 N. GLYNN ST. SUITE B**  
**FAYETTEVILLE, GA 30214**

**AUGUSTA HEART ASSOCIATES**  
**818 ST. SEBASTIAN WAY**  
**AUGUSTA, GA 30901**  
**ATTN: MAC A. BOWMAN, MD FACC**

**MEDICAL VILLA PHARMACY**  
**1520 LANEY WALKER BLVD.**  
**AUGUSTA, GA 30901**  
**ATTN: MARSHALL CURTIS**

**GAYCO HEALTH CARE MANAGEMENT**  
**1101 HILLCREST PARKWAY, SUITE C**  
**DUBLIN, GA 31021**  
**ATTN: DAVY BROWN**

**CARYN WORTHY**  
**CORIZON CORRECTIONAL**  
**HEALTHCARE**  
**103 POWELL CIRCLE**  
**BRENTWOOD, TN 37027**

**CORRECT HEALTH**  
**ATN: CARLO MUSSO OR JOHN RITTER**  
**9020 PERIDOT PARKWAY**  
**STOCKBRIDGE, GA 30281**

**DEPT OF CORRECTIONAL**  
**HEALTHCARE**  
**1120 15<sup>TH</sup> ST**  
**AUGUSTA, GA 30912**

**NAPHCARE**  
**2090 COLUMBIANA RD.,**  
**SUITE 4000**  
**BIRMINGHAM, AL 35216**

**PRISON HEALTH SERVICES INC**  
**ATTN MICHAEL MILLER**  
**434 REGENCY BOULEVARD**  
**SHREVEPORT LA 71106**

**MTC**  
**500 N MARKETPLACE DR.**  
**CENTERVILLE, UT 84014**

**AYEODELE AYEDUN MD**  
**1840 WRIGHTBORO ROAD**  
**AUGUSTA GA 30904**

**CENTURION**  
**7700 FORSYTH BLVD**  
**ST. LOUIS, MO 63105**

**WEXFORD HEALTH SOURCES, INC**  
**501 HOLIDAY DRIVE**  
**FOSTER PLAZA FOUR**  
**PITTSBURGH, PA 15220**

**CORRVALUES**  
**4414 MARTINDALE AVE**  
**CASCADE, CO 80909**

**LIGHTHOUSE NURSING AGENCY**  
**ATN: JASON NOLES**  
**1040 KEITH DRIVE**  
**PERRY, GA 31069**

**GLOBAL DIAGNOSTIC SERVICES**  
**ATN: RALPH MATTHEWS**  
**2066 EASTSIDE DR**  
**BLDG C STE 300**  
**CONYERS, GA 30013**

**VETS SECURING AMERICA**  
**10100 REUNION PL.**  
**SAM ANTONIO. TX 78216**

**WEXFORD HEALTH SOURCES**  
**501 HOLIDAY DR.**  
**FOSTER PLAZA FOUR**  
**PITTSBURGH, PA 15220**

**ADVANCED CORRECTIONAL**  
**HEALTHCARE**  
**3922 W BEARING TRACE**  
**PEORIA, IL 61615**



**Correct Health**

1720 Windward Concourse,  
Suite 300  
Alpharetta, GA 30009

**Wellpath**

1283 Murfreesboro Road, Suite 500  
Nashville, TN 37217

**YESCARE**

205 Powell Place, Suite 104  
Brentwood, TN 37027

**Armor Health**

4960 SW 72<sup>nd</sup> Avenue Suite 400  
Miami, FL 33155

**PrimeCare Medical**

3940 Locust Lane  
Harrisburg, PA 17109

**Lisa Kelley**

1321 East 31<sup>st</sup> Street  
Savannah, GA 31404

**Veronica Brown**  
Sheriff's Office

**Calvin Chew**  
Sheriff's Office

**Evan Joseph**  
RCCI

RFP Item #23-200 Inmate Medical Contract  
for Augusta, GA – Sheriff's Office  
DUE: Wednesday, June 21, 2023, @ 11:00 a.m.

RFP Item #23-200 Inmate Medical Contract for  
Augusta, GA – Sheriff's Office  
Mailed: 05/11/2023

**Page 2 of 2**

# BIDDERS LIST

BID ITEM # 23-200 COST \$ \_\_\_\_\_

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Michelle Wan FirstClass Healthcare	1104 Wimbury Rd NE Breckhaven, GA 30319	6/7/23	"	AB	AS
2	Trene French WellPath	3340 Providence Hwy Dr Nashville, TN 37211	6/7/23	"	AS	AS
3	Denise Rupp Armed Healthcare	4960 SW 72nd AVE STE 400 MIAMI, FL 33155	6/7/23	"	AS	AS
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# BIDDERS LIST

BID ITEM # 23-200 COST \$ \_\_\_\_\_

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Betsy Gillespie Vital Core Health Solutions 11565 South Deer Run St. Olathe, KS 66061				NW	5/23
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2023-05-18			
West End Rx, Corporation 2023-05-18	WEPHARMACY@YAHOO.COM PATEL, BOBBY	N	NOM
White Glove Placement, Inc. 2023-05-18	raron@whiteglovecare.net Aron, Roizy	N	NOM
WorkforceQA 2023-05-18	bcoffey@wfqa.com Coffey, Bernadette	N	NOM
World Wide Health and Safety Testing LLC 2023-05-18	steve@worldwidelabtesting.com martin, steve	N	NOM
Worldwide Pandemic Solutions, LLC. 2023-05-18	kristen@wwpsolutions.org Denovchik, Kristen	N	NOM
Worldwide Travel Staffing, Limited 2023-05-18	rfp@worldwidetravelstaffing.com Blatz, Leo	N	NOM
XEROX STATE HEALTHCARE LLC 2023-05-18	jeff.smith@xerox.com Smith, Jeff	N	NOM
XEROX STATE HEALTHCARE LLC 2023-05-18	jonathan.matheny@conduent.com Matheny, Jonathan		
XEROX STATE HEALTHCARE LLC 2023-05-18	shssvregistrations@conduent.com BIDDESK2, BIDDESK2		
YOUTH AND FAMILY SERVICES OF AMERICA LLC 2023-05-18	mslattery@yfsamerica.com Slattery, Michael	N	NOM
Yaritza Rivera Serrano 2023-05-18	bilingualpediatricslp@gmail.com Rivera Serrano, Yaritza	N	NOM
Zenith Advisory LLC 2023-05-18	shub@zenithadvisory.us Virk, Shub	N	NOM
bt tech consulting inc 2023-05-18	chrismoghalu@hotmail.com moghalu, christopher	N	NOM
iHealth Labs. Inc 2023-05-18	tianyang.liu@ihealthlabs.com Liu, Tianyang	N	NOM
longview international technology soluti 2023-05-18	gjohnson@lts.com Johnson, Gary	N	NOM
m9 enterprises llc 2023-05-18	m9.enterprisesllc@gmail.com McClure, Kelli	N	NOM
quality clinical laboratory consultants 2023-05-18	TANISHA@QCLC-LLC.COM TAYLOR-BURNETTE, TANISHA	N	NOM

ETHNIC GROUP	COUNT
African American	57
Asian American	13
Native American	4

Hispanic/Latino	
Pacific Island/American	1
Non Minority	440
Not Classified	0
Total Number of Vendors	519
Total Number of Contacts	969

[PR\\_bid\\_email\\_list](#)

## Planholders

[Add Supplier](#)[Export To Excel](#)

### Supplier (15)

Supplier 	Download Date
American Medical Staffing, Inc.	05/26/2023
Chayas Life Delivery LLC	06/24/2023
ConstructConnect	06/22/2023
Dodge Data	05/19/2023
FirstClass Healthcare	05/24/2023
GENESYS Health Alliance	06/21/2023
MainStreet Urgent Care	05/18/2023
Mark III Employee Benefits	05/18/2023
One Stop Staffing Solutions	06/15/2023
Onvia, Inc. - Content Department	05/18/2023
Supplemental Health Care	05/18/2023
VitalCore Health Strategies	06/29/2023
Voice Products, Inc.	05/22/2023
Wellpath LLC	05/18/2023
YesCare	05/18/2023

[Add Supplier](#)

### Supplier Details

Supplier Name	American Medical Staffing, Inc.
Contact Name	Business Development
Address	11350 McCormick Road Executive Plaza 2, Suite 401, Hunt Valley, MD 21031
Email	businessdevelopment@americanmedicalstaffing.com
Phone Number	410-321-4267

Documents

Item 23.

Filename	Type	Action
23-200_RFP	Bid Document / Specifications	<a href="#">View</a> <a href="#">History</a>
23-200_ADD1	Addendum	<a href="#">View</a> <a href="#">History</a>
23-200_EXHIBIT	Miscellaneous	<a href="#">View</a> <a href="#">History</a>





## Commission Meeting

September 19, 2023

### Minutes

---

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to <b>approve</b> the minutes of the regular meeting of commission held September 5, 2023 and the Special Meeting held September 12, 2023)
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## COMMISSION MEETING MINUTES

Commission Chamber

Tuesday, September 05, 2023

2:00 PM

### PRESENT

Mayor Garnett Johnson  
 Commissioner Brandon Garrett  
 Commissioner Jordan Johnson  
 Commissioner Bobby Williams  
 Commissioner Sean Frantom  
 Commissioner Francine Scott  
 Commissioner Stacy Pulliam  
 Commissioner Tony Lewis  
 Commissioner Wayne Guilfoyle

### ABSENT

Commissioner Alvin Mason  
 Commissioner Catherine Smith-McKnight

### INVOCATION

Reverend Chris Leslie, Walnut Grove Baptist Church.

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### DELEGATION(S)

- A. Ms. Nike Meyer regarding Instant Runoff Voting  
 Presentation is made by Ms. Meyer.

### CONSENT AGENDA

*(Items 1-32)*

### PUBLIC SERVICES

1. Motion to **approve New Ownership: A.N. 23-33:** A request by Kourtney Patel for a retail package **Liquor, Beer, & Wine** License to be used in connection with Stevens Creek Wine & Spirits located at 1061 Stevens Creek Road. District 7. Super District 10. **(Approved by Public Services Committee August 29, 2023)**

Motion to approve.

Motion made by Williams, Seconded by Johnson.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

2. **Motion to approve Address Change Only:** A request by Leonard Thomas Silas for a change of address for **RTS- Restorative Therapy Solutions** from **1219 West Wheeler Pkwy. to 149 Davis Road.** District 7 Super District 10. **(Approved by Public Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

3. Motion to **approve** scheduling a work session to discuss the matter of **transient occupant confusion** within the next 45 days with the inclusion of Ms. Blake, representatives from Housing & Community Development, the Administrator's Office, Sheriff's Office, Marshal's Office, Planning & Development, Destination Augusta and the hoteliers in the work session . **(Approved by Public Services Committee August 31, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

4. Motion **approve** schedule a work session on this matter **(panhandling ordinance for Augusta)** within the next 60 days before drafting a panhandling ordinance. **(Approved by Public Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

5. Motion to **receive** a donation from the Trust of Oakland Park., **(Approved by Public Services Committee August 29, 2023)**

Motion to approve.

Motion made by Frantom, Seconded by Scott.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis

Mr. Guilfoyle out.

Motion carries 7-0.

6. Motion to **allow** the Augusta Aviation Commission and its representatives to work with the Augusta Law Department on an amendment to the CFC Ordinance. **(Approved by the Augusta Aviation Commission on July 27, 2023 and Public Services Committee August 29, 2023).**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

7. Motion to **approve** bid award contract for RFQ# 23-153 ARTS Freight Plan Update to Metro Analytics. (**Approved by Public Services Committee August 29, 2023**)

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

8. Motion to **approve** tasking the Administrator's Office to work with Planning & Development to streamline the ordinance regarding mobile truck service with the use of readily identifiable decals for the vendors. (**Approved by Public Services Committee August 29, 2023**)

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

### **ADMINISTRATIVE SERVICES**

9. Motion to **approve** the Rightsizing Plan as presented. (**Approved by Administrative Services August 29 2023**)

Motion to approve waiting until after the workshop on September 15 to have a final vote on this item.

Motion made by Williams, Seconded by Garrett.

Voting Yea: Garrett, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Voting Nay: Johnson

Motion carries 7-1.

10. Motion to **approve** utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of nineteen Ford F150s, at a total cost of \$818,612 from Allan Vigil Ford for various departments. (**Approved by Administrative Services August 29 2023**)

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

11. Motion to **approve** quantity one (1) Healthy Homes Project located at 2363 Mt. Auburn Street. (**Approved by Administrative Services Committee August 29, 2023**)

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

12. Motion to **approve** Housing and Community Development Department's (HCD's) request to provide Laney Walker/Bethlehem Revitalization Funding to contract with Capitalrise, LLC to develop new construction of two (2) single family units, identified as 1101 and 1110 Cedar Street



within Laney Walker/Bethlehem. **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

13. Motion to **approve** Housing and Community Development Department's (HCD's) request to approve the addendum engagement agreement with Cherry Bekaert to continue to provide grant management assistance to the Housing and Community Development Department. (23-501C) **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

14. Motion to **approve** request from the Central Services Department, bid #23-130, Vernon Forest Park – Restroom Permit Plan in the amount of **\$28,500.00** to be performed by Johnson, Laschober & Associates, P.C. **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

15. Motion to **approve** the award of bid #23-177, Augusta Print Shop – Structural Retrofit in the amount of \$93,450.00 to be performed by Contract Management, Inc. A thirty percent (30%) contingency of \$28,035.00 was included. The final amount with contingency is \$121,485.00. **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

16. Motion to **approve** tasking the Administrator with compiling a consolidated listing of grants for commissioners. **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

17. Motion to **approve** a request that the Augusta-Richmond County Board of Commissioners instruct the Board of Assessors, Chief Appraiser and/or their designee to appeal the 2022 Georgia Department of Audits and Accounts (DOAA) Sales Ratio Study, and to 'to refer the question of correctness of the current (2022) equalized adjusted property tax digest of the local school sys

to the state auditor' as permitted by Georgia Code 48-5-274, and to authorize the Board of Assessors, Chief Appraiser, and/or their designee to act on behalf of Augusta-Richmond County in any related hearings. **(Approved by Administrative Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

## **ENGINEERING SERVICES**

18. Motion to **approve** funding in the amount of **\$1,283,905.00** for Atlas Technical Consultants LLC (Atlas) Supplemental Agreement #1 for Task Order Two (TO2) for Willis Foreman Road Improvements Project Right of Way Acquisition under On-Call Property Appraisal and Acquisition for Augusta Engineering contract. Requested by Engineering. RFP 22-147 – 23ENG146**(Approved by Engineering Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

19. Motion to **authorize** and **approve** construction of street lights for Windsor Spring Road Corridor between Meadowbrook Dr. & Crosscreek Rd. Also, approve and authorize allocating \$600,000 from Street Lighting Program ARPA designated funds to the streetlights construction. **(Approved by Engineering Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

20. Motion to **approve** proposal from Cranston Engineering Group, P.C. to provide additional engineering services to the sewer design for the Augusta Corporate Park Utility Extension. **(Approved by Engineering Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

21. Motion to **approve** a professional services contract with Ardurra Group for the Hicks Water Treatment Plant Filter 4 Rehabilitation project (RFQ18-132). **(Approved by Engineering Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.



22. Motion to **approve** sole source contract with Kleinschmidt Associates to provide the Federal Energy Regulatory Commission's mandated Part 12D Independent Consultant Safety Inspection of the Augusta Canal in the amount of \$85,000. **(Approved by Engineering Services Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

## **FINANCE**

23. Motion to **approve** funding for the November 7, 2023 .05% sales and use tax for the James Brown arena. **(Approved by Finance Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

24. Motion to **approve** to refer to the Administrator as a funding priority for inclusion in the upcoming budget discussions the hiring of Post Certified guards for prison work crews. **(Approved by Finance Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

25. Motion to **approve** funding in the amount of **\$310,000.00** from Contingency Fund as an emergency procurement for the replacement of locks and hinges at the Jail and to defer to the Administrator to come back with recommendation on funding for the new Jail pod. **(Approved by Finance Services Committee August 29, 2023)**

Motion to approve.

Motion made by Williams, Seconded by Johnson.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

26. Motion to **approve** funding in the amount of \$30,000 for the shortfall for the 2023 Arts in the Heart Festival funded from Contingency Fund. **(Approved by the Finance Committee August 29, 2023)**

Motion to approve.

Motion made by Williams, Seconded by Frantom.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

27. Motion to **adopt** updated funding timeline to reflect increased collection rate of SPLOST 8. **(Approved by Finance Committee August 29, 2023).**



Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

28. Motion to **approve** resolution authorizing proceeding with the issuance by Augusta, Georgia of its water and sewerage revenue bonds in order (A) to finance in whole or in part, the cost of certain improvements to the water and sewerage system of Augusta, Georgia and (B) if economically feasible to refund outstanding debt of Augusta, Georgia relating to the water and sewerage system; to declare the intent of Augusta Georgia to reimburse itself with a portion of the proceeds of such bonds for expenditures made in connection with such improvements; and for other related purposes. **(Approved by Finance Committee August 29, 2023)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

### **PETITIONS AND COMMUNICATIONS**

29. Motion to **approve** the minutes of the Commission regular meeting held **August 15, 2023** and the Special Called Meeting held August 29, 2023.

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

30. Motion to **ratify** the commission's consensus to reschedule the following planning petitions from the **September 5, 2023** meeting to **September 19, 2023**:

**Z-23-37** – A request for concurrence with the Augusta Planning Commission to approve with the conditions petition by Drayton Parker Companies on behalf of DOC MOB Augusta III, LLC requesting a rezoning from zone **A (Agricultural)** and **B-1 (Neighborhood Business)** to zone **B-2 (General Business)** affecting property containing approximately 2.54 acres located at **3645-Wheeler Road**. Tax Map #030-0-244-00-0. **DISTRICT 3**

**Z-23-38** – A request for concurrence with the Augusta Planning Commission to **approve** with the conditions a petition by Drayton Parker Companies on behalf of COLCO Solutions LLC requesting a rezoning from zone **B-1 (Neighborhood Business)** to zone **B-2 (General Business)** affecting property containing approximately 5.66 acres located at **1924 Barton Chapel Road**. Tax Map #068-0-007-00-0. **DISTRICT 5**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

### **APPOINTMENT(S)**

31. Motion to **approve** the appointment of Mr. Marshall McKnight to Augusta Aviation Commission to fill the unexpired term of Mr. Mason McKnight, IV representing District 3.

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

32. Motion to **approve** the appointment of Mr. Tyler Snead to the Augusta Housing & Community Development Citizens Advisory Committee representing **Super District 10**.

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

**\*\*\*\*END CONSENT AGENDA\*\*\*\***  
**AUGUSTA COMMISSION**

**AUGUSTA COMMISSION**  
**REGULAR AGENDA**

(Items 33-37)

**ADMINISTRATIVE SERVICES**

33. Resolution by Augusta Richmond County Commission Approving the Issuance of Revenue Bonds by Development Authority of Augusta, Georgia for the benefit of AU Jaguar Facilities Development, LLC to Construct a Parking Deck.

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

34. Motion to **ratify** the submission of the GICH application, on behalf of Augusta, by the Housing and Community Development Department.

Motion to delete this item from the agenda.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

**FINANCE**

35. Discuss requesting each department within the Augusta-Richmond County Consolidated Government model a 5% & 10% budget cut; to include the general and expenditure funding accounts. **(Requested by Mayor Garnett L. Johnson) (No recommendation from Finance Committee August 29, 2023)**

Motion to approve receiving this item as information.

Motion made by Scott, Seconded by Johnson.

Voting Yea: Johnson, Williams, Frantom, Scott, Pulliam, Lewis

Voting Nay: Garrett, Guilfoyle

Motion carries 6-2.

Substitute motion to approve tasking the Administrator with asking the departments including the departments of elected officials to come back prior to budget season with a model for a three to five percent cut across each department.

Motion made by Garrett, Seconded by Frantom.

Voting Yea: Frantom, Garrett, Guilfoyle

Voting Nay: Johnson, Williams, Scott, Pulliam, Lewis

Motion fails 3-5.

## **PUBLIC SAFETY**

36. Motion to **approve** Amendment #1 to RFP 18-149 EMS Ambulance Billing Contract to extend terms and to authorize the mayor to execute all appropriate documents. **(Requested by the Administrator- referred from the August 1, 2023 commission meeting - referred from August 8 Public Safety Committee)**

Motion to approve.

Motion made by Garrett, Seconded by Williams.

Voting Yea: Garrett, Johnson, Williams, Frantom, Scott, Pulliam, Lewis, Guilfoyle

Motion carries 8-0.

## **LEGAL MEETING**

- A. Pending and Potential Litigation
- B. Real Estate
- C. Personnel

37. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

## **ADDENDUM ITEM**

### **DELEGATION**

1. Mr. Craig Camuso  
Vice President of State Government Relations for CSX Railroad  
RE: Olive Road Railroad Bridge

Presentation is made by Mr. Camuso.



CALLED MEETING

COMMISSION CHAMBER  
September 12, 2023

Augusta Richmond County Commission convened at 11:00 a.m., Tuesday, September 12, 2023, the Honorable Garnett Johnson, Mayor, presiding.

PRESENT: Hons. Johnson, Williams, Frantom, Garrett, Scott, McKnight, Pulliam and Lewis, members of Augusta Richmond County Commission.

ABSENT: Hons. Mason and Guilfoyle, members of Augusta Richmond County Commission.

Mr. Garrett: All right. I'd like to call this meeting to order. Mr. Attorney.

**1. LEGAL MEETING**

**A. Pending and potential litigation**

**B. Real estate**

**C. Personnel**

**Mr. Brown: Thank you, Mayor Pro Tem, Commissioners. We would request a motion to go into executive session for the discussion of pending and potential litigation and real estate.**

**Ms. McKnight: Motion to approve.**

Mr. Frantom: Second.

Mr. Garrett: Voting, Ms. Bonner.

**Mr. Mayor out.  
Motion carries 8-0.**

Mr. Garrett: Thank you.

[EXECUTIVE SESSION]

Mr. Mayor: Good afternoon, ladies and gentlemen. Madam Clerk, I call this meeting back to order. Attorney Brown.

**2. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.**

**Mr. Brown: Thank you, Mayor Johnson, Commissioners. We would request a motion to execute the closed meeting affidavit.**

**Mr. Garrett: So moved.**



Mr. Lewis: Second.

Mr. Mayor: Madam Clerk, there's a motion and a second. We're voting.

**Motion carries 8-0.**

Mr. Mayor: Thank you, Madam Clerk. Attorney Brown, are there any motions as a result of our executive session?

**Mr. Brown: Mayor Johnson, there are some motions. The first motion would be to adopt a Resolution authorizing the settlement of all claims regarding the estate of Myron Morgan in the sum of \$16,000.**

Mr. Mayor: Thank you, Attorney Brown.

**Mr. Frantom: So moved.**

Mr. Mayor: All right, so there's a motion. Is there a second?

Mr. Lewis: Second.

Mr. Mayor: All right, so I think I heard the commissioner from the 6<sup>th</sup> for the second. All right, no further discussions so we're voting.

**Motion carries 8-0.**

Mr. Mayor: Thank you. Attorney Brown, are there any additional motions please?

**Mr. Brown: Yes, two other motions. A motion to adopt a Resolution authorizing the settlement of all claims by USAA in the sum of \$34,321.16.**

Mr. Mayor: Thank you. Is there a motion please?

**Mr. Lewis: So move.**

Mr. Johnson: Second.

Mr. Mayor: So there's a motion and a second from the commissioner from the 1<sup>st</sup>. Seeing no discussion, we're voting.

**Motion carries 8-0.**

Mr. Mayor: Attorney Brown, last motion.

**Mr. Brown:** And finally, we request a motion to transfer property located at 239 West Vineland in Augusta, Georgia to the Augusta, Georgia Land Bank Authority.

**Ms. Scott:** So moved.

Mr. Mayor: All right, there's a motion from the commissioner from the 9<sup>th</sup>. Is there a second?

Mr. Garrett: Second.

Mr. Mayor: Second from the commissioner Mayor Pro Tem. No further discussions, we're voting.

**Mr. Frantom votes No.**  
**Motion carries 7-1.**

Mr. Mayor: Thank you, Madam Clerk. Attorney Brown, does that conclude all our motions?

Mr. Brown: Yes, it does, sir.

Mr. Mayor: Seeing no further business, this session is now closed and I think we have about a 12 minute break before we start the committee cycle. Thank you, guys, for being here.

[MEETING ADJOURNED]

Lena J. Bonner  
Clerk of Commission

#### CERTIFICATION:

I, Lena J. Bonner, Clerk of Commission, hereby certify that the above is a true and correct copy of the minutes of the Called Meeting of the Augusta Richmon County Commission held on September 12, 2023.

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Clerk of Commission







## Commission Meeting

September 19, 2023

Alcohol Application

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<b>Department:</b>	Planning & Development Department
<b>Presenter:</b>	Julietta H. Walton, Customer Service & Business License Manager
<b>Caption:</b>	<b>New Ownership/Existing Location: A.N. 23-34:</b> A request by <b>Urvashiben Patel</b> for a retail package <b>Beer &amp; Wine</b> License to be used in connection with IN-N-OUT Market Lottery Store located at 2657 Barton Chapel Rd. <b>District 4. Super District 9. (No recommendation by Public Services Committee September 12, 2023)</b>
<b>Background:</b>	This is a New Ownership Application. Formerly in the name of Chang Chung.
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	The applicant will pay a pro-rated fee of \$665.00.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.  The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**PLANNING & DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**Case Number:** A.N. 23-34

**Application Type:** Retail Package Beer & Wine

**Business Name:** In- N-Out Market Lottery Store

**Hearing Date:** September 12, 2023

**Report Prepared By:** Julietta H. Walton, Business License & Customer Service Manager

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**Applicant:** *Urvashiben K Patel*

**Property Owner:** Chang Chung

**Address of Property:** 2657 Barton Chapel Road

**Tax Parcel #:** 095-0-084-01-0

**Commission District:** District: 4 Super District: 9

**Background:** New Ownership / Existing Location

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**ANALYSIS:** Location restrictions: zoning and proximity to churches, libraries, schools, and public recreation areas.

- **Zoning:** B-1 (Neighborhood) Zone
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance location to churches, schools, libraries, and public recreation areas.

**ADDITIONAL CONSIDERATIONS:**

- **Reputation, character.** The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous violations of liquor laws.** If the applicant is a previous holder of a license to sell alcoholic liquors, whether he has violated any laws, regulations or ordinance relating to such business.
- **Manner of conducting prior liquor business.** If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which he conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation or ordinance relating to such business.

- **Location.** The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
  - **The proposed location is an Existing Location**
- **Number of licenses in a trading area.** The number of licenses already granted for similar business in the trading area of the place for which the license is sought.
- **Dancing.** If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by him, the manner in which he controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous revocation of license.** If the applicant is a person, whose license issued under the police powers of any governing authority has been previously suspended or revoked or who has previously had an alcoholic beverages licenses suspended or revoked. Payment of taxes. If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of minors.** Any circumstances, which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirement under section 6-2-64 (b) herein.
- **Prior incidents.** Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation.** The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a pro-rated fee of \$665.

**RECOMMENDATION:**

The Planning & Development approved the application subject to additional information not contradicting the applicant's statements.

The Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.

**Note:** The staff report includes the information available approximately two weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant, research done by the staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all the information available at that time.

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906

### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business IN-N-OUT Market Lottery Store
2. Business Address 2657 Barton Chapel Rd
3. City Augusta State GA Zip 30906
4. Business Phone (912) 536-2810 Home Phone ( )
5. Applicant Name and Address: Urvashiben Patel  
411 Pottery Drive  
Atlanta, GA 30907
6. Applicant Social Security # \_\_\_\_\_ I.O.B. \_\_\_\_\_
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel 095-0-084-01-0 Zoning C3
9. Location Manager(s) Malay Patel  
912-536-2810

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: Lord Shree Krishna Inc.
12. Mailing Address: 2128/23  
Name of Business Top Nutch Liquor  
Attention Urvashiben Patel  
Address 2751 Barton Chapel Rd  
City/State/Zip Augusta, GA 30906
13. Ownership Type: ☒ Corporation ( ) Partnership ( ) Individual
14. Corporate Name: Lord Shree Krishna Inc.  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Urvashiben Patel</u>	<u>owner</u>		<u>411 Pottery Dr</u> <u>Martinez, GA 30907</u>	<u>100%</u>

15. What type of business will you operate in this location?  
( ) Restaurant - Full ( ) Lounge ☒ Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: Yes  
If so, give year of application and its disposition: Jay Hanumanji Inc (owner)  
Shree Laxmiji Inc. Shree Keshavam Inc.
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ☒ Yes ( ) No If so, please initial UP

COPY

Item 25.

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.  
Malay Patel

22. List the name and other required information for each person, firm or corporation having any interest in the business. 100%.

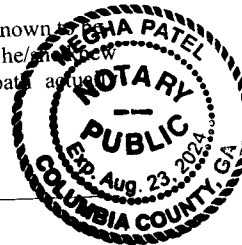
23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.  
Urvashiben Patel (owner) Lord Shree Krishna Inc.

- A) Church \_\_\_\_\_ C) School \_\_\_\_\_  
B) Library \_\_\_\_\_ D) Public Recreation \_\_\_\_\_  
24. State of Georgia, Augusta-Richmond County, I, Urvashiben Patel  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Urvashiben Patel  
Applicant Signature

25. I hereby certify that Urvashiben K. Patel is personally known to me and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.  
This 9th day of August, in the year 2023.

Urvashiben Patel  
Notary Public



FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



## Commission Meeting

September 19, 2023

New Policy for employees physically clocking in

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Discuss and implement new policy for employees physically clocking in including SES employees. <b>(Requested by Mayor Pro Tem Brandon Garrett)</b>
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**Lena Bonner**

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**From:** Brandon Garrett <brandon@azaleaoutdoor.com>  
**Sent:** Thursday, September 7, 2023 9:04 AM  
**To:** Lena Bonner  
**Cc:** Wayne Guilfoyle  
**Subject:** [EXTERNAL] Agenda Item

Please add -

Discuss and implement new policy for employees physically clocking in including SES employees.

Have a great day!

Brandon Garrett

Sales Manager

Azaleaoutdoor.com  
706.836.6317

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## Commission Meeting

September 19, 2023

Affidavit

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A