



ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, September 10, 2024

1:05 PM

ADMINISTRATIVE SERVICES

- 1.** Receive as information the emergency request for the repairs of the two air handler units located at the Richmond County Sheriff's Office in the amount of \$35,428.00 by Augusta Chiller Service.
- 2.** Request to approve the sole source procurement from Critical Components Services in c/o with Schneider Electric for the installation of 32 new generator batteries and the replacement of 16 existing generator power batteries at E911 Emergency Services Department in the amount of \$42,174.00.
- 3.** Receive as information the emergency request for the assessment and corresponding drawings for the Augusta Riverwalk electrical distribution and lighting systems in the amount of \$84,500.00 by Johnson Laschober & Associates, P.C.
- 4.** Motion to approve the award of bid #24-214, Animal Control Center – Floor Replacement in the amount of \$87,000.00 to be performed by Riley Contracting, Inc.
- 5.** Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of a 2025 Ford F350, at a total cost of \$77,680.50 from Allan Vigil Ford for the Recreation Department.
- 6.** Motion to approve the minutes of the Administrative Services Committee held on August 27, 2024.

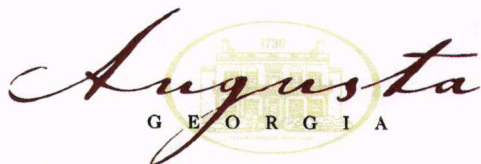


Administrative Services Committee

Meeting Date: Tuesday, September 10, 2024

Emergency – Richmond County Sheriff’s Office Air Handler Units Repairs

- Department:** Central Services Department
- Presenter:** Ron Lampkin
- Caption:** Receive as information the emergency request for the repairs of the two air handler units located at the Richmond County Sheriff’s Office in the amount of \$35,428.00 by Augusta Chiller Service.
- Background:** The air handler units that service the Richmond County Sheriff’s Office were found to be experiencing deficiencies. An inspection revealed that replacement of the ERV energy wheels and belts would be required. The deficiencies of these units prevent temperatures to be successfully regulated within the building and is currently causing excessive condensation. It is of utmost importance that the repairs of the air handler units take place in order to properly regulate the HVAC system throughout the facility.
- Analysis:** Augusta Chiller Service will perform the repairs to the two air handler units.
- Financial Impact:** \$35,428.00; SPLOST VIII
GL: 330-05-1120/53.19130
JL: 224-05-6120/53.19130
- Alternatives:** A – Receive as information
B – Do not receive as information
- Recommendation:** Receive as information the emergency request for the repairs of the two air handler units located at the Richmond County Sheriff’s Office in the amount of \$35,428.00 by Augusta Chiller Service.
- Funds are available in the following accounts:** \$35,428.00; SPLOST VIII
GL: 330-05-1120/53.19130
JL: 224-05-6120/53.19130



Central Services Department

Ron Lampkin, Interim Director 2760 Peach Orchard Road, Augusta, GA 30906
Maria Rivera-Rivera, Deputy Director (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department
FROM: Ron Lampkin, Interim Director, Central Services Department
DATE: August 21, 2024
SUBJECT: Emergency Memo – Richmond County Sheriff's Office AHU

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Richmond County Sheriff's Office regarding the failure of the air handler units.

The air handler units that service the Richmond County Sheriff's Office were found to be experiencing deficiencies. An inspection revealed that replacement of the ERV energy wheels and belts would be required to address the deficiencies. The failure of the air handler units, coupled with the current outside temperature, is causing room temperatures to increase and excessive condensation within the facility. It is imperative that the replacement of the ERV energy wheels and belts take place to ensure proper air circulation throughout the facility. Augusta Chiller Service has been deemed qualified to make the necessary installations.

Please process a purchase order for Augusta Chiller Service, in the amount of \$35,428.00 for the repairs to the air handler units.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT
REQUISITION**


REQUISITION:

REQUISITION DATE: 8/21/2024

PURCHASE ORDER NUMBER:

PURCHASE ORDER DATE:

Item 1.

DEPARTMENT NAME: Central Services Department
 DEPARTMENT NUMBER: SPL0ST VIII, see below
 DEPARTMENT HEAD: 

VENDOR	NAME OF BIDDER	NAME OF BIDDER	NAME OF BIDDER
PHONE NUMBER	Augusta Chiller Service		
QUOTED BY	(706) 364-4314		
	E. Russell Scott		

ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	LABOR AND MATERIALS TO REPLACE BELT AND ENERGY WHEELS IN THE 2 ERVS ON 1ST FLOOR AIR HANDLER AND 2ND FLOOR AIR HANDLER	1	\$35,428.00	\$35,428.00				
2								
3								
4	*Emergency							
5	Richmond County Sheriff's Office HVAC - Air Handlers							
6	Proposal: 8/15/24							
7								
8	Funding is available in the following SPL0ST VIII account:							
9	GL: 330-05-1120/53.19130							
10	JL: 224-05-6120/53.19130							
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
TOTAL BID				\$35,428.00				
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								



Augusta Chiller Service, Inc.

Post Office Box 1331
Clearwater, SC 29822
(706)364-4314 FAX (706-364-4317)
Augusta_CHILLER@yahoo.com

Augusta Richmond County Government
Central Service Department-Facilities
538 Telfair St.
Augusta, GA 30906

August 15, 2024

Subject: Richmond County Sherrif's Office
2 ERV energy wheel replacements for 1st & 2nd floor Air Handlers

Dear Mr. Howard,

Per your request we are providing you with a quote to provide the man power and materials to replace the belt and the energy wheels in the 2 ERVs on the 1st floor air handler and 2nd floor air handler. When determining the scope and price of this project we tried to minimize any disruption to the occupants work flow and the operation of the facility. Our price is based on standard work hours with flexibility to shut the air handler down.

Customer Investment: **\$35,428.00**

Note:
As stated during our survey, the wheels look to be approximately 70%-80% loaded (used up).

Customer authorization to proceed: Augusta Chiller Service, Inc.

Name: _____

Name: _____

Date: _____

Date: _____

Purchase order: _____

Proposal # 23748-ERS-001

SPECIAL NOTES:

- ◆ Above price is firm and valid for 30 days, project will be re-quoted at the time of release if the beyond these dates.
- ◆ All order's subject to credit acceptance.
- ◆ Unless expressly stated all work is to be done during normal working hours (7:30am – 4:30pm)
- ◆ Unless expressly stated permits and fees are not included.
- ◆ Once materials and or equipment is delivered to job-site, it is considered the owners property.



Augusta **Chiller** Service, Inc.

Post Office Box 1331
Clearwater, SC 29822
(706)364-4314 FAX (706-364-4317)
Augusta_CHILLER@yahoo.com

- ◆ Customer agrees not to copy or disclose Company's proprietary information to others and agrees to provide free access to work site as described in the scope of work.
- ◆ **Electrical is included in this price.**
- ◆ Company shall not be liable for personal injuries or property damage arising from causes beyond its reasonable control or without its fault or negligence. Company does not insure against equipment failure under this scope of work. In no event shall Company liability for direct or compensatory damages exceed the payments received by Company from Customer under this contract.

Augusta Chiller Service appreciates the opportunity to serve you. Please feel free to call if you should have any questions.

Sincerely

E. Russell Scott

E. Russell Scott
Augusta Chiller Service

CC: James Overton
Tracy Brown


Katie Cornelius

From: Timothy Schroer
Sent: Wednesday, August 21, 2024 11:43 AM
To: Scarlet Green
Cc: Arlene New; Katie Cornelius; Ron Lampkin; Maria Rivera-Rivera
Subject: RE: Emergency Request - Sheriff's Office HVAC

RSCO – Air Handlers

GL 330-05-1120 / 5319130
 JL 224056120 / 5319130

Ledger: JL		<u>JL Budgets and Actuals with Encumbrances</u>			Fiscal Year:
Report Date: 08/21/2024					Fiscal Period:
					Budget Version:
<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
224056120	RCSO - Air Handlers				
5319130	R & M-Equipment	35,430.00	0.00	0.00	35,430.00
	Revenue & Transfers In:	0.00	0.00	0.00	
	Expenditure and Transfers Out:	35,430.00	0.00	0.00	35,430.00
	Net:	-35,430.00	0.00	0.00	-35,430.00
Grand Total (RV & TI):		0.00	0.00	0.00	
Grand Total (XP & TO):		<u>35,430.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,430.00</u>
	Net:	-35,430.00	0.00	0.00	-35,430.00

Timothy E. Schroer, CPA, CGMA 
 Deputy Director – Finance

Augusta Richmond County Georgia | 535 Telfair St., Suite 800 | Augusta, GA 30901
 ✉ tschroer@augustaga.gov | 📞 Office: (706) 821- 1741 | 📠 Fax: (706) 821- 2520

From: Scarlet Green <SGreen@augustaga.gov>
Sent: Tuesday, August 20, 2024 11:26 AM
To: Timothy Schroer <tschroer@augustaga.gov>
Cc: Arlene New <anew@augustaga.gov>; Katie Cornelius <KCornelius@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>

Subject: FW: Emergency Request - Sheriff's Office HVAC
Importance: High

Good morning Tim,

Could you please provide us with a SPLOST 8 Facilities Maintenance account number for the attached quote? It is for 2 ERV energy wheel replacements. Procurement approval is below.

Thanks,
Scarlet

Scarlet Green | Business Analyst
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-432-5254 | (c) 762-333-4654
sgreen@augustaga.gov | www.augustaga.gov



From: Katie Cornelius <KCornelius@augustaga.gov>
Sent: Tuesday, August 20, 2024 10:21 AM
To: Ron Lampkin <RLampkin@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>
Cc: Arlene New <anew@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Subject: FW: Emergency Request - Sheriff's Office HVAC
Importance: High

Good morning,

Please see the attached quote and approval for the emergency at RCSO relating to the HVAC units.

Please let me know what the funding source may be for this emergency, and I will proceed with preparing the necessary documents. This will require an agenda item as it is over \$25,000.00.

Thanks,
Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-312-4152
KCornelius@augustaga.gov | www.augustaga.gov

Katie Cornelius

From: Darrell White
Sent: Thursday, August 15, 2024 3:33 PM
To: Katie Cornelius
Cc: Ron Lampkin; Maria Rivera-Rivera; Timothy Howard; Scarlet Green; Arlene New; Geri Sams; Audrey Sutton; Nancy M. Williams
Subject: RE: Emergency Request - Sheriff's Office HVAC

Yes proceed.

From: Katie Cornelius <KCornelius@augustaga.gov>
Sent: Thursday, August 15, 2024 3:28 PM
To: Darrell White <DWhite2@augustaga.gov>
Cc: Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Timothy Howard <THoward@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>; Arlene New <anew@augustaga.gov>; Geri Sams <gsams@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>
Subject: RE: Emergency Request - Sheriff's Office HVAC
Importance: High

Good afternoon,

As a correction to this emergency, we are requesting for Augusta Chiller Service to perform the needed repairs to the issues found with the units (please see attached quote).

We are also requesting approval to proceed with contacting PuroClean to provide MRI remediation services as the excessive condensation has caused moisture related issues and poses a health and safety risk.

Thank you,
 Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
 2760 Peach Orchard Rd | Augusta, Georgia 30906
 (p) 706-312-4152
KCornelius@augustaga.gov | www.augustaga.gov



From: Darrell White <DWhite2@augustaga.gov>
Sent: Thursday, August 8, 2024 2:32 PM
To: Katie Cornelius <KCornelius@augustaga.gov>
Cc: Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Timothy Howard <THoward@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>; Arlene New <anew@augustaga.gov>; Geri Sams

<gsams@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>

Subject: RE: Emergency Request - Sheriff's Office HVAC

Approved. Please proceed with this emergency project.

From: Katie Cornelius <KCornelius@augustaga.gov>

Sent: Thursday, August 8, 2024 2:20 PM

To: Darrell White <DWhite2@augustaga.gov>

Cc: Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Timothy Howard <THoward@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>; Arlene New <anew@augustaga.gov>; Geri Sams <gsams@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>

Subject: Emergency Request - Sheriff's Office HVAC

Importance: High

Good afternoon,

This communication serves as notification of an emergency at the following location:

- Richmond County Sheriff's Office
- The HVAC system at this location is currently experiencing deficiencies that is causing excessive condensation in the facility. This poses as a safety risk (fall) and health risk (moisture related issues). It is of utmost importance that these issues are resolved to prevent a health & safety risk to citizens and staff that utilize this facility.

We are requesting approval to proceed with Trane Service on an emergency service call to assess the situation and make the needed corrections.

Thank you,
Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
 2760 Peach Orchard Rd | Augusta, Georgia 30906
 (p) 706-312-4152
KCornelius@augustaga.gov | www.augustaga.gov



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AED:104.1



Administrative Services Committee

Meeting Date: 9/10/2024

Sole Source – E911 Power Generator Batteries

- Department:** Central Services Department
- Presenter:** Ron Lampkin
- Caption:** Request to approve the sole source procurement from Critical Components Services in c/o with Schneider Electric for the installation of 32 new generator batteries and the replacement of 16 existing generator power batteries at E911 Emergency Services Department in the amount of \$42,174.00.
- Background:** The replacement and installation of modular batteries are a necessity as the batteries allow for a system backup of 14kW during the disconnect period of the current Automatic Transfer Switch (ATS) and the connection period of the new Automatic Transfer Switch (ATS). In addition, the E911 facility is required to comply with National Electrical Code NFPA 70-2020:
- a) **708.2 Definitions:** Designated Critical Operations Area (DCOA) – Areas within a facility or site designated as requiring critical operations power. (The 911 Building falls within this area.)
 - b) **708.20 Sources of Power:** Current supply shall be such that, in the event of failure of the normal supply to the DCOA, critical operations power shall be available within the time requires for the application. The supply system of critical operations power, in addition to the normal services to the building and meeting the general requirements of this section, shall be one or more of the types of systems described in 708.10(E) through (H).
 - i) **708.20 E – Storage Battery:** An automatic battery charging means shall be provided.
 - ii) **708.20 F – Generator Set**
 - (1) **708.20 F 5 – Outdoor Generator Sets**
 - (2) **708.20 F 6 – Means for Connecting Portable or Vehicle-Mounted Generator.** Where the COPS is supplied by a single generator, a means to connect to a portable or vehicle-mounted generator shall be provided.
 - iii) **708.20 G – Uninterruptible Power Supplies.** Uninterruptible power supplies used as the sole source of power for COPS shall comply with 708.20 (E) and (F).

In the event of the combined failure of the normal supply and the outdoor generator set, the batteries would supply power to the building until the portable or vehicle mounted generator is provided.

Analysis: Critical Components Services in c/o with Schneider Electric will perform the corresponding battery installations, replacement work and system configuration of the unit.

Financial Impact: \$42,174.00
216-03-7110/52.23110

Alternatives: A – Approve
B – Do not Approve

Recommendation: Request to approve the sole source procurement from Critical Components Services in c/o with Schneider Electric for the installation of 32 new batteries and the replacement of 16 existing power batteries at E911 Emergency Services Department in the amount of \$42,174.00.

Funds are available in the following accounts: \$42,174.00
216-03-7110/52.23110

Print Form



Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT

Vendor: Critical Components, Inc. E-Verify Number: 563821

Commodity: Install/Replace Generator Batteries

Estimated annual expenditure for the above commodity or service: \$ 42,174.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

- 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Scarlet Green Department: Central Services Date: 8/26/2024

Department Head Signature: [Signature] Date: 8/27/24

Approval Authority: [Signature] Date: 8/30/24

Administrator Approval: (required — not required) Date:

COMMENTS:



Central Services Department

Ron Lampkin, Interim Director
Scarlet Green, Business Analyst

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department

DATE: August 26, 2024

RE: Sole Source Memo – E911 Generator New Batteries Installation and Existing Batteries Replacement

In accordance with the Procurement Policies and Procedures Manual, §1-10-56 we are seeking approval to proceed with a sole source procurement to install 32 new batteries and replace 16 existing batteries for the emergency generator for the 911 Emergency Center.

The replacement and installation of modular batteries are a necessity as the batteries allow for a system backup of 14kW during the disconnect period of the current Automatic Transfer Switch (ATS) and the connection period of the new Automatic Transfer Switch (ATS). In addition, the E911 facility is required to comply with National Electrical Code NFPA 70-2020:

- a) **708.2 Definitions:** Designated Critical Operations Area (DCOA) – Areas within a facility or site designated as requiring critical operations power. (The 911 Building falls within this area.)
- b) **708.20 Sources of Power:** Current supply shall be such that, in the event of failure of the normal supply to the DCOA, critical operations power shall be available within the time requires for the application. The supply system of critical operations power, in addition to the normal services to the building and meeting the general requirements of this section, shall be one or more of the types of systems described in 708.10(E) through (H).
 - i) **708.20 E – Storage Battery:** An automatic battery charging means shall be provided.
 - ii) **708.20 F – Generator Set**
 - (1) **708.20 F 5 – Outdoor Generator Sets**
 - (2) **708.20 F 6 – Means for Connecting Portable or Vehicle-Mounted Generator.** Where the COPS is supplied by a single generator, a means to connect to a portable or vehicle-mounted generator shall be provided.
 - iii) **708.20 G – Uninterruptible Power Supplies.** Uninterruptible power supplies used as the sole source of power for COPS shall comply with 708.20 (E) and (F).



Central Services Department

Ron Lampkin, Interim Director
Scarlet Green, Business Analyst

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

In the event of the combined failure of the normal supply and the outdoor generator set, the batteries would supply power to the building until the portable or vehicle mounted generator is provided. The Central Services Department will utilize Critical Components, Inc. in c/o with Schneider Electric for the installation of the new generator batteries and replacement of existing generator batteries as the batteries are required from this source to permit standardization.

Please process a purchase order to Critical Components, Inc. in the amount of \$42,174.00 for the emergency generator batteries. Your assistance with this procurement is appreciated.

Feel free to reach out to me with any further questions or concerns.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT**

REQUISITION

REQUISITION:

REQUISITION DATE: 8/27/2024

PURCHASE ORDER NUMBER:

PURCHASE ORDER DATE:

DEPARTMENT NAME: Central Services Department

DEPARTMENT NUMBER: 216-03-7110/52.23110

DEPARTMENT HEAD: 

ITEM NO	DESCRIPTION	Quantity	NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	SYMMETRA PX40KW EXTENDED RUN SOLUTION (INCLUDES MATERIALS AND SERVICES), SYMMETRA PX 40KW EXTENDED RUN BATTERY FRAME W/ 8 BATTERY MODULES, MODULAR BATTERY REPLACEMENT OF (16) BATTERY UNITS, 5X8 STARTUP AND ASSEMBLY	1	\$ 42,174.00	\$ 42,174.00				
2								
3								
4								
5								
6	*Sole Source							
7	Proposal CCL082124							
8	E911 Generator New Batteries Installation & Existing Batteries Replacement							
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
TOTAL BID			\$	42,174.00				
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								

<<CCI>>
Critical Components, Inc.
www.criticalcomponents.net
 120 Interstate North Parkway, Suite 305, Atlanta, Georgia 30339
 Office: 770-933-5511 Fax: 678-868-2211

Quote

Customer

Name:
 Attention: Timothy Howard
 Address:
 Phone:
 Email: THoward@augustaga.gov
 Project: Richmond 911 Extended Run Battery RFQ

Date: August 21, 2024
 Quote #: CCI.082124
 Rep: BTA / DW
 FOB: Destination
 Terms: NET30

Qty	Description	TOTAL
1	Symmetra PX40kW Extended Run Solution <i>Includes materials and services as listed below:</i>	\$42,174.00
1	Symmetra PX 40KW Extended Run Battery Frame with 8 Battery Modules System Runtime: ~ 95 Minutes at current 14kW load	
1	Modular Battery Replacement of (16) battery units <i>Refer to Proposal ID: 454401216GE revE</i>	
1	5x8 Startup and Assembly	

*** Pricing does not include any equipment, spare parts, special factory testing, field testing, rigging, electrical contracting, installation or other services other than those specifically mentioned above.

Please Note: Items not specifically noted on this quotation may or may not be available. Please consult with CCI for clarification, questions and/or additional items.

Provided will be manufacturer's standard product unless noted otherwise. CCI is not responsible for items not specifically noted on this quotation.

Standard One (1) Year Warranty unless otherwise noted above.

Current Lead Time to Ship A.R.O. : ~ 11-13 weeks (subject to change)

Please provide two (2) weeks notice for product services (including start-up if applicable).

*** (FOB Destination; Best Way; White Glove Delivery) ***

SubTotal	\$42,174.00
Shipping	*** Included
Tax Rate(s)	NOT INCLUDED
TOTAL	\$42,174.00

Make Purchase Order out to: Critical Components, Inc.; Please email POs to Orders@CCI.tech or fax to 678-868-2211

Credit Application and Terms & Conditions will be required with purchase order; please note on PO: Net 30 Days unless specific progress payment terms are noted otherwise in the quotation/proposal; Freight is FOB Destination

Please Note: Quote is valid for thirty (30) days. Please check pricing after 30 days.

IMPORTANT NOTE: Shipping/Handling/Freight and Sales Tax are NOT Included in the Total Price and will be included on final invoicing unless otherwise specified

TERMS and CONDITIONS OF SALE: Critical Components, Inc. Terms and Conditions of Sale shall apply to all sales made by Critical Components, Inc. stemming from this quotation. Any additional or different terms contained in Buyer's purchase orders, invoices, confirmations or other documents generated by the Buyer are hereby specifically and unequivocally rejected and shall not be binding on Critical Components, Inc. unless Critical Components, Inc. specifically agrees in writing to accept such additional or different terms. CCI reserves the right to request progress payment terms based upon the monetary value of the order and/or for credit reasons. Terms are subject to credit approval. It is agreed that all invoices will be paid within thirty (30) days unless otherwise agreed to in writing. Any invoice not paid within thirty (30) days shall be considered past due and be subject to a finance charge of 1.5% per month (18% per annum), or the maximum rate permitted by applicable state law, whichever is lesser. If any legal action is instituted to collect past due amounts, CCI shall be entitled to recover, in addition to all said past due amounts, any damages, legal interest, collection costs and a reasonable attorney's fee.

Returns are subject to the manufacturer's specific product return policies and procedures (RMAs/CMAs). All products returned are subject to a minimum 33% restocking fee by Critical Components, Inc. (restocking fees are subject to change at any time in CCI's sole discretion). If these terms are accepted, it is agreed that the individual / Company will provide Critical Components, Inc. with any additional documents needed to perfect a security interest in all goods, inventory, and/or equipment purchased from Critical Components, Inc. (eg. Signed Credit Application and signed Purchase Order). Freight (if included) is to job site, (no lift-gate truck). Off-loading, rigging and installation of equipment is by others (unless noted otherwise on quotation). Please provide two (2) weeks notice for product startup (if applicable).

Katie Cornelius

From: Daniel Dunlap
Sent: Tuesday, August 27, 2024 12:32 PM
To: Katie Cornelius
Cc: Ron Lampkin; Maria Rivera-Rivera
Subject: RE: 911 Center - Modular Battery Replacement Service Quotes

Hi Katie –

Please use 216037110-5223110 (Repairs and maintenance) for the battery installation and replacement.

Thanks,

Daniel R. Dunlap, CPE, ENP
911 Director
Augusta 911 Center
911 4th Street
Augusta, GA 30901
(706) 821-1209 (office)
(706) 829-7560 (cell)

From: Katie Cornelius <KCornelius@augustaga.gov>
Sent: Tuesday, August 27, 2024 9:20 AM
To: Daniel Dunlap <DDunlap@augustaga.gov>
Cc: Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Subject: RE: 911 Center - Modular Battery Replacement Service Quotes

Good morning,

Hope everything is well. I have attached an updated quote provided by the vendor for the battery installation and replacement.

What would be the funding source for the procurement of the batteries?

Thank you,
Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-312-4152
KCornelius@augustaga.gov | www.augustaga.gov



5/30/2023

RE: Schneider Electric Authorized Service Provider Statement

Schneider Electric (specifically, Schneider Electric IT Corporation) is the manufacturer of APC/MGE power equipment. Schneider Electric and its Authorized Service Providers (ASPs) offer expertise, service, and support for building, industry, power, and data center infrastructure, including but not limited to, uninterruptible power supply (UPS) and cooling products, power distribution units (PDUs), batteries, and Square D switchgear.

Our field service representatives (FSRs) and ASPs are provided with continual training in preventative and remedial maintenance of our products. Regular field advisories as well as updated firmware and software enable the FSRs and ASPs to implement the latest engineering changes and upgrades to APC/MGE brand equipment. Other non-authorized service providers cannot offer the benefits of Schneider Electric factory-trained technicians or the proprietary documentation and materials integral to providing our superior level of service.


Schneider Electric certifies only select ASPs to service APC/MGE equipment. External personnel may not be adequately trained or otherwise familiar with our equipment, which could result in risk of equipment damage or failure, as well as other loss or injury. Schneider Electric is also unable to ensure the reliability of competitor parts and materials provided or installed on our equipment. Warranty and contracted customers who elect competitor parts and service risk voiding their coverage plans and may incur additional charges as a result of unauthorized modifications to equipment.

What sets Schneider Electric apart from the competition and makes us exceptional?

- **Reputation** – Our highly trained teams – technical support, project managers, FSRs – and our strong commitment to quality service have earned us a reputation as a trusted advisor in industries we serve.
- **Availability** – Our extensive worldwide authorized service network is one of the largest in the world. This enables us to deliver service where and when you need it.
- **Expertise** – Our highly skilled, certified FSRs are trained directly by the product developers themselves. This provides them with the highest level of system knowledge, resulting in accurate, quick diagnosis and repair.
- **Speed** – If equipment issues should arise, our technical team is only a phone call away. They are ready to help you quickly diagnose the problem. When on-site help is required, our service plans dispatch a FSR rapidly, ensuring your system is up and running as fast as possible.
- **Experience** – Our proud 170-year history has led us to worldwide recognition as the thought leader in energy management, power and cooling infrastructure, and energy efficiency.
- **Commitment to Safety** – All of our employees and contractors benefit from the highest possible standards of health and safety in our work activities. This includes adherence to standards set in OSHA, IEEE and NFPA related to proper work procedures, protective clothing, etc...
- **Worldwide Brand Recognition** - Schneider Electric is a service provider for Schneider Electric brands and products respected around the world: APC by Schneider Electric, Square D by Schneider Electric, Pelco by Schneider Electric, Merlin Gerin, MGE, NetBotz, StruxureWare, T.A.C.

Thank you for your support of Schneider Electric products and services.

Sincerely,


Jerome Soltani
SVP, US Services



Schneider Electric
132 Fairgrounds Road
West Kingston, RI 02892

Critical Components, Inc.

August 12, 2024

To Whom It May Concern:

Schneider Electric confirms that Critical Components, Inc. is a member of the Certified Service Sales Program and is authorized as a reseller of APC and Schneider Electric Services, as governed by their Certified Service Sales Program guide. Schneider Electric may change the terms of the Certified Service Sales Program Guide at any time by providing notice of change, and reserves the right to remove Critical Components, Inc. from the Certified Service Sales Partner Program should they fail to operate within the Certified Service Sales Program guidelines.

This authorization demonstrates Critical Components, Inc.'s knowledge of Schneider Electric services, as well as their commitment and dedication to Schneider Electric.

Please contact Amy Pavell with any questions regarding this authorization.

Regards,

Amy Pavell
National CSSP Manager
Amy.Pavell@se.com

Life Is On



5/30/2023

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Thank you for your support of Schneider Electric products and services.

Sincerely,



Jerome Soltani
SVP, US Services



Schneider Electric
132 Fairgrounds Road
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Please contact Amy Pavell with any questions regarding this authorization.

Regards,

Amy Pavell
National CSSP Manager
Amy.Pavell@se.com



Administrative Services Committee

Meeting Date: 09/10/2024

Emergency – Augusta River Walk Electrical Assessment

Department: Central Services Department

Presenter: Ron Lampkin

Caption: Receive as information the emergency request for the assessment and corresponding drawings for the Augusta Riverwalk electrical distribution and lighting systems in the amount of \$84,500.00 by Johnson Laschober & Associates, P.C.

Background: During recent work at the Augusta Riverwalk location, deficiencies related to circuits and underground wiring were detected. These findings present an imminent safety risk, thus constituting an emergency. Johnson Laschober & Associates is working to comply with electrical and safety regulations through an evaluation of the current condition of the electrical distribution system. The Bid phase was included to have oversight of the construction by JLA. This is to ensure design and electrical codes requirements are met by the awarded contractor.

Analysis: Johnson Laschober & Associates, P.C. is performing the corresponding work.

Financial Impact: \$84,500.00
GL: 230-06-1495/54.12110
JL: ARP015/54.12110

Alternatives: A – Receive as information
B – Do not receive as information

Recommendation: Receive as information the emergency request for the assessment and corresponding drawings for the Augusta Riverwalk electrical distribution and lighting systems in the amount of \$84,500.00 by Johnson Laschober & Associates, P.C.

Funds are available in the following accounts: \$84,500.00
GL: 230-06-1495/54.12110
JL: ARP015/54.12110

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT**

119968

DEPARTMENT NAME Recreation & Parks
 DEPARTMENT NUMBER 030-09-1495-5410110
 DEPARTMENT HEAD C. G. / 8/24/24

REQUISITION

REQUISITION **119968**
 REQUISITION DATE 8-16-2024 12:48:19 1:35 PM
 PURCHASE ORDER NUMBER _____
 PURCHASE ORDER DATE _____

ITEM NO	DESCRIPTION	VENDOR PHONE NUMBER QUOTED BY	NAME OF BIDDER		NAME OF BIDDER		TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
			NAME OF BIDDER	NAME OF BIDDER	NAME OF BIDDER	NAME OF BIDDER					
1	Augusta River Walk Electrical										
2	Improvements										
3											
4	Assessment & Report										
5	Design										
6	Bid Phase Services										
7	Construction Phase Services										
8	Reimbursable Allowance										
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
<p align="center">R 394573 8/22/24</p>											
<p align="right">TOTAL \$ <u>81,300.00</u></p>											\$
<p align="right">TOTAL \$ <u>81,300.00</u></p>											\$

Item 3.

1700

Handwritten notes and calculations, including a large 'X' and some numbers.

Handwritten notes, possibly related to a date or time.

Handwritten notes, possibly a list or description.

Handwritten notes at the bottom of the page.


Administrator's Office

Takiyah A. Douse
Interim Administrator

June 30, 2022

MEMO TO FILE

At the regular meeting held Thursday, June 30, 2022 the Augusta, Georgia Commission took action on the following items:

14. Approved a request for allocation of funds of \$300,000, from the ARPA, to the Augusta Boxing Club.
17. Approved the Quick Strike Pilot Program by allocating \$100,000,000 for Right of Way; \$500,000 to ACE for an additional two years; \$500,000 for Riverwalk and \$500,000 for illegal dumping initiative.
18. Deleted - Discuss/approve the readjustment of priority of SPLOST VIII Downtown Camera Project. (Requested by Richmond County Sheriff's Office)

In Service,

Takiyah A. Douse
Interim Administrator

GL 230-06-1495-5412110 Site Improvement
JL ARPO15-5412110



ARCHITECTS ♦ ENGINEERS ♦ LANDSCAPE ARCHITECTS

SCOPE OF WORK AND FEE AGREEMENT**PROPOSAL #:** 167**DATE:** 6/17/24**To:** Maria Rivera-Rivera
Augusta-Richmond County**SENT BY:** PHONE
 FAX
 EMAIL MRivera-Rivera@augustaga.gov**RE:** Augusta River Walk Electrical Improvements**BY:** Howard Wayt, P.E.
Rett Harbeson, PLA**FEE ARRANGEMENT:** Assessment & Report - \$17,500
Design - \$45,000
Bid Phase Services - \$7,000
Construction Phase Services - \$10,000
Reimbursable Allowance - \$5,000
TOTAL: \$84,500**LOCATION:** Augusta, GA**SCOPE OF SERVICES:**

Johnson, Laschober & Associates (JLA) appreciates the opportunity to provide a fee proposal for electrical engineering services to Augusta-Richmond County for an evaluation and redesign of the electrical distribution systems for the Augusta River Walk in Augusta, GA.

Scope of Services shall include the following under this contract:

- Evaluation of the existing function and condition of the electrical distribution and lighting systems for the River Walk, to include:
 - The walk at the top of the levee
 - The walking paths and patios/seating areas below the levee along the Savannah River
 - The Jessye Norman Amphitheatre
 - Oglethorpe Park
 - Heroes Overlook
 - Japanese Pocket Garden
 - Riverwalk Connectors including 10th Street, 9th Street, 8th Street, 6th Street and the Marina connector.
- Catalog the general condition of the electrical systems observed via digital photography
- Determination of desired function for the electrical distribution and lighting systems.
- Design modifications and/or upgrades to the electrical distribution systems.

Deliverables shall include the following under this contract:

- A memo reporting the results of the evaluation and recommendations for design.
- Design drawings.

JLA proposes to perform the following bid related services:

- Provide appropriate bid documents to Augusta Richmond County Procurement.
- Attend a pre-bid meeting if required.
- Answer questions to assist the owner in issuing addenda, as necessary.

JLA proposes to perform the following limited construction related services:

- Answer Contractor questions and Requests for Information (RFI's.)
- Perform up to three (3) site visits during construction to observe compliance with the design intent.
- Provide clarifying sketches, if required for the contractor.
- Review submittals
- Review contractor pay applications

SPECIAL CONDITIONS:

Assessment is based on visual inspection only. No structural testing, material sampling or destructive testing will be performed. It is assumed that the client will provide all available record information including drawings, as-builts, material submittals, etc..

As-builts are not included in fee

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project.

Sincerely,

JOHNSON, LASCHOBER & ASSOCIATES, P.C.

Rett Harbeson, PLA

Terms and Conditions

Johnson, Laschober & Associates P.C. (JLA) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site -- Unless otherwise stated, JLA will have access to the site for activities necessary for the performance of the services. JLA will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

Fee --The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments -- Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and JLA may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications -- The Client shall indemnify and hold harmless JLA and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except JLA) or anyone for whose acts any of them may be liable.

Hidden Conditions -- A hidden condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If JLA has reason to believe that such a condition may exist JLA shall notify the client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) JLA has no reason to believe that such a condition exists, the client is responsible for all risks associated with this condition, JLA shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocation -- In recognition of the relative risks, rewards and benefits of the project to both the Client and JLA, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, JLA's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of JLA's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to JLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Jobsite Safety -- Neither the professional activates of JLA, nor the presence of JLA or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. JLA and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, JLA, and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

Termination of Services -- This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay JLA for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents -- All documents produced by JLA under this agreement shall remain the property of JLA and may not be used by this Client for any other endeavor without the written consent of JLA.

Applicable Law -- Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of JLA.

Johnson, Laschober & Associates, P.C.:

Accepted by **Augusta-Richmond County**:

(signature)

(signature)

(printed name/title)

(printed name/title)

Billing Address: _____

(executed agreement date)

Marilyn Newton

From: Darrell White
Sent: Tuesday, July 16, 2024 3:06 PM
To: Maria Rivera-Rivera
Subject: RE: Augusta River Walk - Electrical Improvements Request

Follow Up Flag: Follow up
Flag Status: Flagged

Approved, thank you! Please proceed with PO for JLA Ms. Sams approved the request.

From: Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Sent: Tuesday, July 16, 2024 2:42 PM
To: Darrell White <DWhite2@augustaga.gov>
Subject: FW: Augusta River Walk - Electrical Improvements Request
Importance: High

Good afternoon,

I did not receive your approval for this request. Could you send it again?

Thanks,
Maria Rivera-Rivera

Maria Rivera-Rivera | Deputy Director, Facilities
Augusta - Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-821-1629 | (f) 706-796-5077
MRivera-Rivera@augustaga.gov | www.augustaga.gov



From: Maria Rivera-Rivera
Sent: Friday, July 12, 2024 12:37 PM
To: Geri Sams <gsams@augustaga.gov>; Ron Lampkin <RLampkin@augustaga.gov>
Cc: Darrell White <DWhite2@augustaga.gov>; Katie Cornelius <KCornelius@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Arlene Nev <anew@augustaga.gov>
Subject: Augusta River Walk - Electrical Improvements Request
Importance: High



1. The first part of the document is a letter from the Secretary of the Department of Health and Human Services to the Director of the Centers for Disease Control and Prevention. The letter is dated 10/15/94 and is addressed to the Director of the Centers for Disease Control and Prevention, 1600 Clifton Road, NE, Atlanta, Georgia 30333.

2. The second part of the document is a letter from the Director of the Centers for Disease Control and Prevention to the Secretary of the Department of Health and Human Services. The letter is dated 10/15/94 and is addressed to the Secretary of the Department of Health and Human Services, 200 Independence Avenue, SW, Washington, DC 20492.

3. The third part of the document is a letter from the Secretary of the Department of Health and Human Services to the Director of the Centers for Disease Control and Prevention. The letter is dated 10/15/94 and is addressed to the Director of the Centers for Disease Control and Prevention, 1600 Clifton Road, NE, Atlanta, Georgia 30333.

4. The fourth part of the document is a letter from the Director of the Centers for Disease Control and Prevention to the Secretary of the Department of Health and Human Services. The letter is dated 10/15/94 and is addressed to the Secretary of the Department of Health and Human Services, 200 Independence Avenue, SW, Washington, DC 20492.

5. The fifth part of the document is a letter from the Secretary of the Department of Health and Human Services to the Director of the Centers for Disease Control and Prevention. The letter is dated 10/15/94 and is addressed to the Director of the Centers for Disease Control and Prevention, 1600 Clifton Road, NE, Atlanta, Georgia 30333.

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Good afternoon,

Per our discussion on May 30th, 2024, attached you will find the proposal for the Augusta River Walk Electrical Improvement. It was agreed that due to the nature of the present hazard, this request would be received as an emergency.

Funding will be allocated through the SPLOST VIII account.

Please advise on how we may move forward.

Regards,
Maria Rivera-Rivera

Maria Rivera-Rivera | Deputy Director, Facilities
Augusta - Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-821-1629 | (f) 706-796-5077
MRivera-Rivera@augustaga.gov | www.augustaga.gov



From: Rett Harbeson <rharbeson@thejlagroup.com>
Sent: Thursday, July 11, 2024 11:29 AM
To: Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>
Cc: Ron Lampkin <RLampkin@augustaga.gov>
Subject: RE: [EXTERNAL] RE: Augusta River Walk - Electrical

Maria,

Sorry for the delay in getting this to you. I was hopeful I would be able to put my hands on the design drawings to get our fee down a little.

Let me know if you have any questions or comments.

Thanks, Rett

Everett D. Harbeson III, PLA
CLARB Certified Landscape Architect
Johnson, Laschober & Associates, P.C.
1296 Broad Street
Augusta, Georgia 30901
Tel. 706.724.5756
Cell 706.394.2052
Fax 706.724.3955

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1

PURCHASE ORDER

AUGUSTA, GEORGIA

SUITE 605, PROCUREMENT DEPARTMENT
 535 TELFAIR STREET, MUNICIPAL BUILDING 1000
 AUGUSTA, GEORGIA 30901-2377
 PHONE: (706) 821-2422

Item 3.

PURCHASE ORDER NO.
 P474110

REQUISITION/QUOTE NO.
 R394573

DATE 08/27/24	DEPARTMENT 061495	VENDOR PHONE #
VENDOR # 8657	E-VERIFY # 226309	EMAIL

**PURCHASE ORDER NUMBER ABOVE
 MUST APPEAR ON ALL INVOICES,
 SHIPPING PAPERS, AND PACKAGES.**

VENDOR JOHNSON LASCHOBER AND ASSOC P O BOX 2103 AUGUSTA, GA 30903	ATTN: EMERGENCY BID NUMBER: CONTRACT #: BUYER: DOREEN
--	--

SHIP TO: RECREATION DEPARTMENT ADMIN. 2027 LUMPKIN ROAD AUGUSTA, GA 30906	BILL TO: AUGUSTA, GEORGIA ACCOUNTING DEPARTMENT, SUITE 800 535 TELFAIR STREET, MUNICIPAL BUILDING 1000 AUGUSTA, GA 30901-2379 (706) 821-2335 ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.
--	---

ITEM #	QUANTITY	UNIT	PRODUCT ID	DESCRIPTION	UNIT PRICE	AMOUNT
0001	1			AUGUSTA RIVER WALK ELECTRICAL IMPROVE, EMTS; ASSESSMENT & REPORT 230-06-1495/54-12110	17,500.00	17,500.00
0002	1			DESIGN 230-06-1495/54-12110	45,000.00	45,000.00
0003	1			BID PHASE SERVICES 230-06-1495/54-12110	7,000.00	7,000.00
0004	1			CONSTRUCTION PHASE SERVICES 230-06-1495/54-12110	10,000.00	10,000.00
0005	1			REIMBURSABLE ALLOWANCE 230-06-1495/54-12110	5,000.00	5,000.00

CONDITIONS - READ CAREFULLY

- The purchaser is exempt by statute from payment of Federal, State, and Municipal sales, excise and other taxes.
- Shipping charges prepaid by vendor.
- Payment will be made on complete shipments only, unless otherwise requested.
- DELIVERY TICKET MUST ACCOMPANY GOODS.**
- No back orders. We will reorder if available.
- Please make deliveries between 9 A.M. and 4 P.M.
- All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
- Indoor delivery if necessary.
- Payment Net 30 or according to contract.

NET TOTAL..... 84,500.00

APPROVED FOR ISSUE

G.A. Sims

PROCUREMENT DIRECTOR



Meeting Name

Meeting Date: September 10, 2024

Bid Item #24-214; Animal Control Center – Floor Replacement

- Department:** Central Services Department
- Presenter:** Ron Lampkin
- Caption:** Motion to approve the award of bid #24-214, Animal Control Center – Floor Replacement in the amount of \$87,000.00 to be performed by Riley Contracting, Inc.
- Background:** The project relates to a floor replacement for the Animal Control Center, located at 4164 Mack Lane in Augusta, GA. Work will be performed in accordance to plans and specification provided by Riley Contracting, Inc.
- Analysis:** Central Services recommends award to Riley Contracting, Inc. as the company submitted a compliant bid.
- Financial Impact:** \$87,000.00, Capital
272-03-9110/54.13120
- Alternatives:** A -Award bid
B -Do not award bid
- Recommendation:** Motion to approve the award of bid #24-214, Animal Control Center – Floor Replacement in the amount of \$87,000.00 to be performed by Riley Contracting, Inc.
- Funds are available in the following accounts:** \$87,000.00, Capital
272-03-9110/54.13120

REVIEWED AND APPROVED BY:

Invitation to Bid

Sealed bids will be received at this office until **Wednesday, July 10, 2024 @ 11:00 a.m.** via ZOOM Meeting ID: **821 7438 4196**; Passcode: **24214** for furnishing:

**Bid Item #24-214 Animal Control Center – Floor Replacement for Augusta, GA – Central Service Department
Facilities Maintenance Division**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the offices of Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901 (**706-821-2422**).

A Pre-Bid Conference will be held on Monday, June 24, 2024 @ 11:00 a.m. via Zoom Meeting ID: 891 7124 1315; Passcode: 981303. Optional Site-Visit will be held on Tuesday, June 25, 2024, @ 9:30 a.m., at the site location. Please contact James Hill at (706) 564-7829 for additional information.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Wednesday, June 26, 2024 @ 5:00 P.M. No bid will be accepted by fax or email, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder. **A 100% performance bond and a 100% payment bond will be required for award.**

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

**Augusta Procurement Department
Attn: Gerri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

No bid will be accepted by fax or email, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle May 30, 2024 and June 6, 13, 20, 2024
Metro Courier May 30, 2024



Bid Opening Bid Item #24-214
Animal Control Center-Floor Replacement
for Augusta, GA-Central Services Department-Facilities
Maintenance Division
Bid Date: Wednesday, July 10, 2024 @ 11:00 a.m.

Total Number Specifications Mailed Out: 16
Total Number Specifications Download (Demandstar): 7
Total Electronic Notifications (Demandstar): 121
Georgia Procurement Registry: 552
Total Packages Submitted: 3
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify Number	SAVE Form	Base Bid
Concrete Constructors, Inc. 1090 Sugar Hill Drive Buckhead, GA 30625	Yes	328207	Yes	\$179,000.00
Quintech Solutions, Inc. 2550 Lithonia West Drive Lithonia, GA 30058	Yes	590711	Yes	\$93,785.00
Riley Contracting, Inc. 205 Marcie Court Senoia, GA 30276	Yes	1467399	Yes	\$87,000.00



Central Services Department

Ron Lampkin, Interim Director 2760 Peach Orchard Road, Augusta GA 30906
Maria Rivera-Rivera, Deputy Director (706) 828-7174 Phone (706)799-5077 Fax

MEMORANDUM

TO: Ms. Geri Sams, Director, Procurement Department
FROM: Mr. Ron Lampkin, Interim Director, Central Services Department
DATE: August 13, 2024
SUBJECT: Bid Item #24-214; Animal Control Center – Floor Replacement

On July 10, 2024, the Central Services Department – Facilities Maintenance Division received three (3) compliant proposals for bid #24-214; Animal Control Center – Floor Replacement.

Proposals received:

- Concrete Constructors, Inc. in the amount of \$179,000.00 which was over the estimated budget.
- Quintech Solutions, Inc. in the amount of \$93,785.00 within the estimated budget.
- Riley Contracting, Inc. in the amount of \$87,000.00 within the estimated budget.

The Central Services Department and Animal Control Services recommend the award of a contract to Riley Contracting, Inc. This company will perform the required work utilizing the specification provided in the bid scope.

Thank you for your assistance in securing these prices. Please do not hesitate to call if you have any questions or need additional clarification.

cc: Ron Lampkin
Maria Rivera-Rivera

**MASTER CRAFT FLOORING
4189 CROSSTOWNE CT
EVANS, GA 30809**

**SOUTHERN FLOORING
6820 AUGUSTA ROAD
GREENVILLE, SC 29605**

**CONTRACT MANAGEMENT, INC.
1829 KILLINGSWORTH RD.
AUGUSTA, GA 30904**

**AMERICAN CARPET ONE FLOOR
& HOME
1920 NORTH LEG RD
AUGUSTA, GA 30909**

**MASTER CITY FLOORING
3034 MILLEDGEVILLE ROAD
AUGUSTA, GA 30904**

**QUINTECH SOLUTIONS, INC
2550 LITHONIA WEST DRIVE
LITHONIA, GA 30058**

**AUGUSTA FLOORING AND CARPET
202 BOBBY JONES EXPY
MARTINEZ, GA 30907**

**CCS FLOORING TECH, LLC.
232 SANDBAR FERRY RD., SUITE A
AUGUSTA, GA. 30901**

**WEST FLOORING SERVICE, INC
440 BRANDYWINE DRIVE
EVANS, GA 30809**

**BONITZ FLOORING
3719 BENCHMAK DR
AUGUSTA, GA 30909**

**MERIT COMMERCIAL FLOORING
3114 WRIGHTSBORO RD.
AUGUSTA, GA 30909**

**H&H CONCRETE FINISHING
ATTN: HERMAN HAZEL
1820 FAIRVIEW AVE.
AUGUSTA, GA 30904**

**DANIELLE SMITH
QUINTECH SOLUTIONS, INC.
102 SANGAREE PARK COURT, SUITE 4
SUMMERSVILLE, SC 29486**

**UGMS GENERAL
31 JAY BOY LANE
GLENNVILLE, GA 30427**

**WBM CONSTRUCTION
P.O. BOX 966
METTER, GA 30439**

**JAMES HILL
ANIMAL SERVICES**

**MARIA RIVERIA-RIVERIA
CENTRAL SERVICES**

**RON LAMKIN
CENTRAL SERVICES**

**PHYLLIS JOHNSON
COMPLIANCE OFFICE**

**BID ITEM #24-214
ANIMAL CONTROL CENTER-FLOOR
REPLACEMENT FOR AUGUSTA-
CENTRAL SERVICES DEPARTMENT
BID DUE: WED 07/10/24 @ 11:00 A.M.**


**BID ITEM #24-214
ANIMAL CONTROL CENTER-FLOOR
REPLACEMENT FOR AUGUSTA-
CENTRAL SERVICES DEPARTMENT
BID MAILED 06/03/24**

BIDDERS LIST

Item 4.

BID RFP () RFQ () ITEM #

24.214

DATE	Company Name & Contact Person	Complete Mailing Address	SPEC #	MAILED BY
7/3/24	Jeremy Edwards	6186 Old Pollard Jay, FL 32565	24.214	

Nancy M. Williams

From: bidnotice.donotreply@doas.ga.gov
Sent: Wednesday, June 5, 2024 11:32 AM
To: Nancy M. Williams
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2024-000000060

Dear Nancy Williams,
nwilliams@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2024-000000060
Event Title: 24-214 Animal Control Center - Floor Replacement
Event Type: Non-State Agency

Process Log
2024/06/05 11:28:11 : Log starts for - 13777450 - EVENT_RELEASE_TO_SUPL
2024/06/05 11:28:13 : Email Process Log for the Event#: PE-72155-NONST-2024-000000060
2024/06/05 11:28:13 : Email Batch# 2406050237
2024/06/05 11:28:13 : Notification Type: EVENT_RELEASE_TO_SUPL
2024/06/05 11:28:38 : Bad Email not sent to pcannady of CONTINENTAL CONSTRUCTION COMPANY INC
2024/06/05 11:28:38 : Bad Email not sent to rhorton of CONTINENTAL CONSTRUCTION COMPANY INC
2024/06/05 11:29:23 : Bad Email not sent to lynda3456bellsouth.net of SOUTHERN FLOORING INC
2024/06/05 11:31:51 : Total No of Contacts found for sending Email: 555
2024/06/05 11:31:51 : No of Email(s) not sent due to Bad Email Address: 3

The sourcing event can be reviewed at:
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2024-000000060&sourceSystemType=gpr20>

06/05/2024 11:31:51 AM

[NOTICE: This message originated outside of the City of Augusta's mail system -- DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]

Planholders

Add Supplier

Export To Excel

Supplier (7)

Supplier

Download Date

ConstructConnect

06/06/2024

Dodge Data

06/05/2024

KDS EXPRESS LLC

06/24/2024

On My Way Commercial Cleaning Services LLC

06/05/2024

Onvia, Inc. - Content Department

06/05/2024

Riley Contracting Inc

06/05/2024

The Concrete Masters

06/05/2024

Add Supplier

Supplier Details

Supplier Name	ConstructConnect
Contact Name	ConstructConnect Bid Opportunities
Address	3825 Edwards Rd Suite 800, Cincinnati, OH 45209
Email	content@constructconnect.com
Phone Number	877-227-1680

Documents

Filename	Type	Action
24-214_ITB	Bid Document / Specifications	View History



Administrative Services Committee Meeting

Meeting Date:

2024 – SWC Ford F350

- Department:** Central Services – Fleet Management
- Presenter:** Ron Lampkin; Interim Central Services Director
- Caption:** Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of a 2025 Ford F350, at a total cost of \$77,680.50 from Allan Vigil Ford for the Recreation Department.
- Background:**

Recreation will be replacing asset #206170, a 2006 Chevrolet 1500 with 144,470 miles. Currently, Recreation and Parks utilizes an Isuzu truck with a towing weight capacity of 12,000lbs-18,000lbs to transport the mobile stage for events hosted at Augusta Common. Due to the trailer weighing 18,000lbs, the Isuzu truck is not properly suitable to transport the mobile stage trailer. The Ford F350 has a towing weight capacity of 21,000lbs and would be more suitable to transport the trailer.

The state contract holder, Allan Vigil Ford, informed Fleet Management that the Ford manufacture pricing for 2025 Ford F350s is currently open and to place orders as soon as possible to ensure we meet the state pricing deadline. The vendor requested a LOI to potentially hold our order until the Augusta Commission has approved the purchases. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.
- Analysis:** The Procurement Department approved the request to utilize Georgia State Contract (#SWC 99999-SPD-ES40199373-002) awarded to Allan Vigil Ford via letter of intent to purchase the one 2025 Ford F350 at a total cost of \$77,680.50.
- Financial Impact:** Fleet Capital – (272-01-6440/54-22210) - \$77,680.50
- Alternatives** (1) Approve (2) Do not approve
- Recommendation:** Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of a 2025 Ford F350, at a total cost of \$77,680.50 from Allan Vigil Ford for the Recreation Department.

REVIEWED N/A
AND
APPROVED BY:



LETTER OF INTENT TO PURCHASE VEHICLE FROM ALLAN VIGIL FORD LINCOLN MERCURY, INC.

This letter of intent dated, **August 14, 2024**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: **one (1) 2024 Ford F350** for the below listed Departments, utilizing:

Statewide Contract Number: 99999-SPD-ES40199373-002
Vehicles: 2024 Ford F350
Contract: Effective Date: November 15, 2013 – **Expiration Date:** November 30, 2024

The specific specifications and pricing information for this purchase is attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Allan Vigil Ford: Fleet & Government Sales (Attn: Mike Brown)
6790 Mt. Zion Boulevard, Morrow, GA 30260
3. **Vehicle Total Purchase Price:** \$77,680.50
4. **Source:** Georgia Statewide Contract Number: 99999-SPD-ES40199373-002

Vehicles to be purchased and Departments to receive vehicles:

# of Vehicles	Department	Division	Price
One (1)	Parks and Recreation Department	Operations	\$77,680.50

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Geri A. Sams
Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/Quotes





Central Services Department

Ron Lampkin, Interim Director
LaQuona Sanderson, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Geri Sams, Director, Procurement Director

FROM: Ron Lampkin, Interim Director, Central Services Director

DATE: August 8, 2024

SUBJECT: Request to Utilize State Contract #SWC 99999-SPD-ES40199373-002
– 2024 Ford F350

'24AUG 13 3:40PM

Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES4019373-002, 2025 Ford F350, and a "Letter of Intent" (LOI) to purchase on Ford F350 for the Recreation and Parks Department.

Currently, Recreation and Parks uses an Isuzu truck with a weight capacity of 12,000 lbs. - 18,000 lbs to transport the mobile stage for the events hosted at Augusta Commons. Due to the trailer weighing 18,000 lbs., tthe Isuzu truck is not properly suitable for this operation. The Ford F350 will be more suitable for towing the mobile stage because it has a 21,000 lbs. towing capacity.

The state contract holder, Allan Vigil Ford, informed Fleet Management that the Ford manufacture pricing for 2024 Ford F350 is currently open and to place orders as soon as possible to ensure we meet the state pricing deadline. The vendor requested a LOI to potentially hold our orders until the Augusta Commission has approved the purchases. Once approved, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchases.

Please approve the use of the state contract and LOI in total amount of \$77,680.50 to Allan Vigil Ford for one 2024 Ford F350.

Funding is available in the Fleet Capital account: 272016440/54.22110.

Thank you for your assistance. Please contact Fleet Management with any questions or concerns.

LS/kb

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

QUOTE

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

Date	Quote #
8/8/2024	8037

Name / Address
FIRSTVEHICLE-TRANSDEV US ATTN: ACCOUNTS PAYABLE 720 E. BUTTERFIELD RD STE 300 LOMBARD IL 60148

Qty	Item	Description	Rate	Total
		2024 FORD F350		
1	WAY-44250	COUNTY PKG WITH TOOLBOX	8.50	8.50
1	SOU-EPL71PDAC	WAYTEC 44250 TOGGLE SWITCH	335.00	335.00
		SOUND OFF EPL7PDAC 7000 SERIES MINI BAR- CLEAR DOME, AMBER LEDES		
1	BYR-8895551	BUYER 8895551 15+ F-150, 17+ F250-550 FLEET SERIES DRILL FREE MINI BAR MOUNT	225.00	225.00
1	BYR-BA0972	BUYERS BA0972 97 DECIBEL SELF GROUNDING BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	65.00	65.00
1	TINT-LABOR	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX	550.00	550.00
1	Misc	SHOP SUPPLY (WIRE, LOOM,FUSE,ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	675.00	675.00

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days

Sales Tax (8.0%) \$0.00

Total \$2,127.50

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2024 Ford 350 Regular Cab **Base Price** \$ 45,375.00
V8 Long Bed 4X2 (1 ton)

	Options	Price	
SWC #99999-SPD-ES40199373-002	6.7L V8 Diesel Engine	10,225.00	
	6.7L V8 Diesel Eng. Hi output	12,500.00	\$ 12,500.00
Equipment included in	4X4 Option	5,225.00	\$ 5,225.00
Base price	LT245 All-terrain tires	160.00	\$ 160.00
	Super Cab Long Bed	5,975.00	
	Super Cab Short Bed	5,475.00	
6.8L V8 Gasoline/E85 Engine	Crew Cab Long Bed	6,725.00	\$ 6,725.00
10 Speed Automatic Transmission	Crew Cab Short Bed	6,225.00	
Factory Installed A/C	Dual Rear Wheels(Long bed)	2,745.00	\$ 2,745.00
1,000# GVWR	Locking rear axle	595.00	\$ 595.00
Single rear wheels	Roof Clearance Lights	125.00	\$ 125.00
AM-FM RadioMP3	Brake light mounted Strob	750.00	
8" screen, bluetooth	Cab Steps (running boards)	425.00	\$ 425.00
Power windows, locks, mirrors	Retractable Bed Side-Step	315.00	
Remote keyless entry	Engine block heater	95.00	\$ 95.00
40/20/40 Vinyl Bench Seat	PTO Transmission-diesel only	270.00	\$ 270.00
Rubber Floor Covering	Interior work surface	225.00	
Full Size Spare Tire	110 AC outlet	275.00	
Rear Step Bumper	XL Off-road package-4X4 only	940.00	
Solar Tinted Glass	includes skid plates		
Trailer brake controller	R.window defrost-privacy glass	468.00	
2.5" Receiver Hitch (12.5k)	Cloth 40/20/40 Bench Seat	595.00	
Tilt Steering Wheel	HD Alternator	125.00	\$ 125.00
Rear View Camera	Upfitter Switches	175.00	
Electric Shift (4X4 only)	Spray-in Bedliner	499.00	\$ 499.00
Cruise control	XLT Pkg Upgrade	6,411.00	

Colors Available

	Exterior	Interior
M7 Carbonized Gray		Gray
PQ Race Red		Gray
JS Iconic Silver		Gray
D1 Stone Gray		Gray
UM Agate Black		Gray
Z1 Oxford White		Gray

The XLTs are 4X4, 2 wheel drive is not available

Tailgate Step	599.00	
Snow plow prep(4X4 only)	335.00	
Gooseneck hitch(long bed & 4X4 only)	995.00	
Dual battery(gas engines)	325.00	
2KW Pro Power Onboard- Requires Dual Battery	945.00	
Wheel well liners (front)	170.00	
Exterior Backup Alarm	140.00	\$ 140.00
Additional key	399.00	\$ 399.00
cng/propane prep pkg	\$350.00	
Option total		\$ 30,028.00
Other vendor added equipment		\$ 2,127.50
Delivery		\$ 150.00

FOB Allan Vigil Ford
 Delivery \$1.50 per mile, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260

Total **\$ 77,680.50**

770-968-0680 Phone
 800-821-5151 Toll Free
 678-364-3910 Fax

Department _____

Phone Number _____

Fax number _____

Code

99T

99M

F3B

TBM

X30I

X30s

W30I

W30s

C&D

X4L

592

91S

18B

87S

41H

62R

52S

43C

17X

435/924

1S

67D

66S

ATK

XLT

85G

473

53W/15J

86M

43K

61L

76C

98F

06/13/23

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information		
Department Name:	Recreation	Date: 20-Aug-24
Org Key:	101-06-1110	
Vehicle Description:	06 Chevrolet 1500	Asset Number: 206170

Assigned Use: The vehicle was assigned to Recreation and Parks for daily nutrition services to eligible participants for all seniors countywide.

Signature of Director/Elected Official: *Charles Jackson*
 Name of Director/Elected Official: Charles Jackson - Interim Recreation & Parks Director

Purchase Date: 11/14/2006
 Purchase Price: \$39,673.00
 Current Mileage: 144,470 N/A
 Current Hours: _____

Replacement Criteria Scoring		
	Score	Details
Miles/Hours	14	144,470 miles
Type of Service	3	Public Service for Senior Citizens
M&R Cost	3	73% OR \$28,820.87
Reliability	1	Once a quarter
Condition	3	
Total Score	24	

Fleet Manager Recommendation:
 This 2006 Chevrolet 1500 has been used to deliver approximately 5,200 meals on a monthly basis to senior citizens in Richmond County. The current FMV is \$6,725.00, accident history repair total is \$2,200 and the total maintenance and repair cost is \$28,820.87. Fleet Management recommends replacement of this vehicle as it is no longer economically feasible to continue repairing a deteriorating asset. The Department has deemed that this vehicle is in need of replacement to ensure the safety of the city employees providing the quality services.

Planned Replacement Year: 2024
 Funding Source: Fleet Capital

Fleet Manager Approval: *Laquona C. Sanderson*
 Name of Fleet Manager: Laquona C. Sanderson, Fleet Manager
 Central Services Director Approval: *[Signature]*

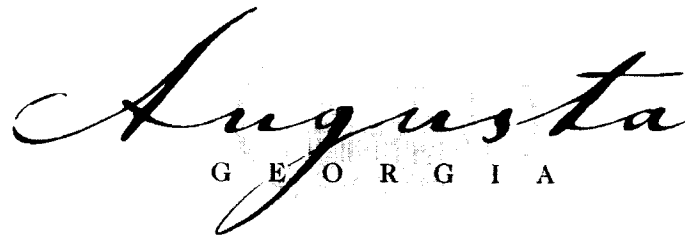


Administrative Services Committee

September 10, 2024

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Administrative Services Committee held on August 27, 2024.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, August 27, 2024

1:10 PM

ADMINISTRATIVE SERVICES

PRESENT

Mayor Garnett Johnson
 Commissioner Francine Scott
 Commissioner Tony Lewis
 Commissioner Sean Frantom
 Commissioner Jordan Johnson

1. Discussion to move Code Enforcement under the Marshal's Office effective January 1, 2025. **(Requested by Commissioners Frantom and Guilfoyle - referred from July 9 Administrative Services Committee)**

It was the consensus of the committee that this item be referred to the September 24 committee meeting.

2. Motion to approve the reinstatement of 1% budget cut from the Central Services Department Y24 budget.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

3. Receive as information the emergency request for the replacement of four 5-ton heat pump condensers located at the Eastview Community Center in the amount of \$33,100.00 by Sig Cox.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

4. Approve award of contract to Horizon Construction and Associates, Inc. in the amount of \$285,000.00 to demolish and renovate Phase 1 of Fleming Park. ITB 24-164

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

5. Provide a Standard Operating Procedure update.

Motion to approve receiving this update as information.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

6. Motion to approve the minutes of the Administrative Services Committee held on August 13, 2024.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

ADDENDUM ITEM

1. Parks and Recreation Department Director recruitment discussion. (Requested by the Administrator)

It was the consensus of the committee that this item be added to the agenda without objection.

Motion to approve that the recruitment process be closed, that we receive the five candidates and interview them within the next three weeks.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.