



FINANCE COMMITTEE MEETING AGENDA

Commission Chamber
Tuesday, May 14, 2024
1:05 PM

FINANCE

1. Motion to approve holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024.
2. Approve engaging Marcum LLP to conduct audit of Parks and Recreation Department.
3. Approve funding for three Flock Cameras to be placed at the three entrances to Goshen Plantation for one year. Cost per Sheriff is 3500.00 per camera per year; fund through ARP funds. **(Requested by Commissioner Brandon Garrett)**
4. Presentation of the March 31, 2024, preliminary financial reports.
5. Motion to approve the minutes of the Finance Committee held on April 30, 2024.



Finance

Meeting Date: May 14, 2024

FY25 Budget Retreat and SPLOST 9 WS

Department:	Administrator's Office
Presenter:	Takiyah A. Douse, Interim Administrator
Caption:	Motion to approve holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024.
Background:	Proposed timeframes and locations for the respective work sessions are as follows: <ul style="list-style-type: none"> • SPLOST 9 Infrastructure & Facilities Work Session; June 20, 2024, from 1 – 4pm in the Commission Chambers • FY25 Budget Retreat; June 26, 2024, from 9am – 4pm at Brigham Community Center
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	Motion to approve holding the SPLOST 9 Infrastructure and Facilities Work Session on June 20, 2024, and the FY25 Budget Retreat on June 26, 2024.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Finance Committee

Meeting Date: May 14, 2023

Audit – Parks and Recreation Department

Department:	Finance
Presenter:	Donna B. Williams, CGFM
Caption:	Approve engaging Marcum LLP to conduct audit of Parks and Recreation Department
Background:	<p>On April 2, 2024, the Commission directed the Finance and Procurement department to procure a firm to audit of the Parks and Recreation Department with a timeline that audit would be completed within 90 days of the engagement of a firm. The scope of the engagement as directed by the Commission is to include:</p> <ul style="list-style-type: none"> a) To determine if charges to Lake Olmstead ledger codes are appropriate. b) To determine all community center list of user groups and the dollar amounts taken in from each group. c) To determine Riverwalk expenditures from all areas including the additional \$150,000 for Eight Street Bulkhead. d) To determine all vendor expenditures and jobs they performed including consultant, lawn services, etc. e) To determine all park expenditures broken down by the park with the ledger codes including Fleming Park. f) To determine all hotel stays with locations by all employees in the department. g) To determine Candlelight Jazz money totals for each date and how is the money collected and used. h) To evaluate IT Department's review of any deleted files for the Recreation department that are personnel or financial. i) To determine review all contracts of \$25,000 or less for department head signature on the document. j) to bring back recommendations of what we can make automated vs. paper k) To determine whether internal controls over assets are adequate to provide reasonable assurance that assets exist and are safeguarded against loss or theft. l) To determine whether controls over government operations provide reasonable assurance that resources are used effectively and efficiently and that expenditures follow established policies and procedures. (Example: procurement, travel)
Analysis:	<p>Responses to the RFP were due on May 7 and were opened the same day. The evaluation committee met on May 8, 2024 to review and discuss the two</p>

responses received. The committee recommends Marcum LLP be awarded engagement.

Financial Impact: The not to exceed cost proposed is \$141,365. If the actual number of hours needed to complete the engagement is less than proposed, the fee could be reduced accordingly.

Alternatives: Reject proposal

Recommendation: Approve awarding audit of the Parks and Recreation Department to Marcum, LLP

**Funds are available
in the following
accounts:** 101-01-5110

**REVIEWED AND
APPROVED BY:**

**Finance Department**

Donna B. Williams, CGFM
Director

Timothy E. Schroer, CPA
Deputy Director

May 8, 2024

Ms. Geri Sams
Procurement Director
535 Telfair Street, Suite 605
Augusta, GA 30901

RE: 22-902 – Parks and Recreation Department Audit

Dear Ms. Sams:

The Evaluation Committee for the Parks and Recreation Department Audit (RFP #24-902) met on May 8, 2024. It is the consensus and recommendation of the Evaluation Committee that the firm of Marcum, LLP., be awarded the engagement for audit of the Parks and Recreation Department.

Based on the criteria used, I concur with the recommendation of the Evaluation Committee.

Thank you.

Sincerely,

Donna B. Williams, CGFM
Finance Director

Cc:

Nancy Williams, Contract Compliance Administrator
Timothy E. Schroer, Deputy Finance Director

Request for Proposals

Request for Proposals will be received at this office until **Tuesday, May 7, 2024 @ 11:00 a.m.** via ZOOM Meeting ID: **889 8681 5372**; Passcode: **933528** for furnishing:

RFP Item #24-902 Recreation Department Audit for Augusta, GA – Finance Department

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Monday, April 29, 2024 @ 5:00 P.M. No RFP will be accepted by fax or email, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of **90** days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:


Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle **April 17, 18, 23, 26, 2024**
Metro Courier April 18, 2024

Revised: 3/22/21



RFP Opening: RFP Item #24-902 Parks and Recreation Department Audit
for Augusta, GA – Finance Department
RFP Due: Tuesday, May 7, 2024 @ 11:00 a.m.

Total Number Specifications Mailed Out: 32
Total Number Specifications Download (Demandstar): 4
Total Electronic Notifications (Demandstar): 324
Georgia Procurement Registry: 638
Total packages submitted: 2
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify	Save Form	Fee Proposal	Original	7 Copies
Marcum LLP 100 West Minister Street Suite 500 Providence, RI 02903	YES	1508549	YES	YES	YES	YES
Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601	YES	193845	YES	YES	YES	YES

ORIGINAL

Response to RFP 24-902

Price Proposal for
Internal Audit Services for the

Augusta, Georgia Board of Commissioners

May 3, 2024

James H. Low, Jr., CPA

(401) 600-4680

James.Low@marcumllp.com

53 State Street, 17th Floor
Boston, MA 02109

100 Westminster Street, Suite 500
Providence, RI 02903

MARCUM
ACCOUNTANTS ▲ ADVISORS

marcumllp.com



May 3, 2024

Ms. Geri A. Sams, Director of Procurement
Augusta Procurement Department
535 Telfair Street, Room 605
Augusta, Georgia 30901

Dear Ms. Sams

On behalf of Marcum LLP ("Marcum") and our client service team, we are pleased to present our price proposal to provide internal audit services to the Augusta, Georgia Board of Commissioners for the Parks and Recreation Department. We appreciate the opportunity to participate in your proposal process and understand the importance of appointing the right firm for this project.

Very truly yours,
Marcum LLP

A handwritten signature in black ink, appearing to read "James H. Low, Jr.", written in a cursive style.

James H. Low, Jr.
Partner

Augusta, Georgia Board of Commissioners

marcumllp.com

PROFESSIONAL FEES

At Marcum LLP ("Marcum"), our goal is to minimize the costs of our services while adhering to the highest level of professional standards. Our mission as a professional services firm is to maximize the value of the services we provide to our clients by maintain a high level of efficiency without compromising quality.

All-Inclusive Maximum Fee

This estimate has been calculated based upon an overall blended hourly rate that will be applied to all staff members who participate, discounted to 65% of our standard billing rates. Our objective is to render high quality service at a fair cost. For this project we would **estimate** the cost of services to be:

Service	Fee
Internal Audit Services – Parks and Recreation Department – Fiscal Years 2021, 2022, and 2023	\$137,250
3% Administrative Fee	\$4,115
	\$141,365

Hours and Rates by Level

Level	Standard Hourly Rate	Client Discount	Hourly Rate	# of Hours
Partners	\$675	35%	\$440	30
Directors	\$530	35%	\$345	80
Manager	\$345	35%	\$225	130
Senior	\$240	35%	\$155	240
Staff	\$195	35%	\$125	240
Total				720

Any efforts that would exceed these costs would be discussed prior to continuation. Time and materials would be based on our discounted rates is shown below. The range listed relates to the experience level of the individuals as well as regional rate adjustments. Billing rates are adjusted annually on or about September 1 each year.

These costs will be **based on our assumptions** as outlined below and any efforts that would exceed these costs would be **discussed prior to continuation**.

Augusta, Georgia Board of Commissioners

marcumllp.com

Billing Assumptions

We made the following assumptions in arriving at our estimated fees:

1. Augusta, Georgia Board of Commissioners will designate a project manager who will be responsible for the services provided and will assist with coordination of efforts to deliver timely results.
2. Client resources that we need to execute our work will be made available to us in a timely fashion. All document requests and other information required by us will be delivered to our team members within timetables determined during the planning phase of our engagement or on a timely basis if requested during the course our audit.
3. If we work onsite at your offices, you will provide access to the building, suitable workspace for our staff and equipment, internet access, etc.
4. Information that we receive to perform our work will be accurate and complete.
5. There are no unforeseen circumstances that will prohibit us from working efficiently.
6. There are no disagreements concerning possible audit findings that cannot be resolved satisfactorily in a timely matter.
7. We will provide Management with regular status update meetings.

Administrative Fee and Out-of-Pocket Expenses

Administrative fees are for charges our internal charges for certain support activities. Our internal charges reflect an allocation of estimated costs associated with general office services, such as computer usage, telephone charges, facsimile transmissions, postage and photocopying.

Out-of-pockets costs include costs of travel, delivery and printing reports.

You can expect that the total administrative fees will equal approximately three percent of the fees. Other direct out-of-pocket costs be billed as incurred.

Additional Professional Services

We are available to provide a variety of other services to Augusta, Georgia. These services will be discussed in advanced, agreed to in an addendum to the contract and billed at a discounted hourly rate.

Manner of Payment

Our invoices for these fees will be rendered as the work progresses, and are due and payable upon presentation.

Cherry Bekaert and Holland
1029 Greene Street
Augusta, GA 30901-2203

Fuller Frost & Associates CPAs
3638 Walton Way Ext #300
Augusta, GA 30909

Baird & Company
4210 Columbia Road, Building 10
Augusta, GA 30907

Elliot Davis, LLC
1 10th St Suite 400
Augusta, GA 30903

Mauldin & Jenkins
200 Galleria Parkway, Suite 1700
Atlanta, GA 30339

Rhoden CPA Firm
808 Greene St
Augusta, Ga 30901

Jones, Jones, Davis & Associates
3602 Wheeler Road
Augusta, GA 30909

Bedingfeld, McCutcheon & Perry
828 Greene Street
Augusta, GA 30901

The Cleveland Group, CPAs
3740 Executive Center Drive
Martinez, GA 30907

Edward W Brown, CPA, P.C.
3744 Walton Way Ext
Augusta, GA 30907

Reznick Group
3560 Lenox Rd., NE Suite 2800
Atlanta, GA 30326-4276

Sanford Lloyd CPA
1121 Greene St
Augusta, Ga 30901

Salazar CPA
3604 Wheeler Rd #B
Augusta, GA 30909

Neal's Accounting Services
3320 Washington Rd D
Augusta, GA 30907

Mc Cutcheon R Bates CPA
828 Greene St
Augusta, GA 30901

T. Wayne Owens & Associates, PC
1005 Broas St UNIT 302
Augusta, GA 30901

Tedford CPA
808 Stevens Creek Rd
Augusta, GA 30907

Mayo Strategic Advisors
2907 Professional Pkwy
Augusta, GA 30907

John T. Murphy CPA
931 Stevens Creek Rd
Augusta, GA 30907

SME
2743 Perimeter Parkway
Building 100, Suite 200
Augusta, GA 30909

Nichols Cauley & Associates
2800 Century Parkway NE Suite 900
Atlanta, GA 30345-3140

Bates Carter:
525 Candler Street NE
Gainesville, Ga 30501

Rushton & Company
726 South Enota Drive Suite A
Gainesville, GA 30501

Deloitte
191 Peachtree St. NE #2000
Atlanta, GA 30303

Donna Williams
Finance Department

Timothy Schroer
Finance Department

Phyllis Johnson
Compliance

RFP Item #24-902 Clarification No.1
Parks and Recreation Department Audit
for-Augusta, GA Finance Dept.
Due: May 7, 2024 @ 11:00 A.M.

RFP Item #24-902 Clarification No.1
Parks and Recreation Department Audit
for- Augusta, GA Finance Dept.
MAIL DATE: 05/02/2024

EY
303 Peachtree St NE #2000
55 Ivan Allen JR. Blvd #1000
Atlanta, GA 30308

KPMG LLP
303 Peachtree St NE #2000
Atlanta, GA 30308

Aprio LLP
2002 Summit Blvd NE #120
Atlanta, GA 30319

Grant Thornton
110 Peachtree Street NE Suite 1400
Atlanta, GA 30309

Bennett Thrasher LLP
330 Riverwood Pkwy #700
Atlanta, GA 30339

UHY
8601 Robert Fulton Dr Suite 210
Columbia, MD 21406

Baker Tilly
Perimeter Center West Suite 1100
Atlanta, Ga 30338

Plante & Morgan, PLLC
3000 Town Center, Suite 100
Southfield, MI 48075

Marcum LLP
53 State Street, 17th Floor
Boston, MA 02109

Tywanna Scott

From: bidnotice.donotreply@doas.ga.gov
Sent: Wednesday, April 17, 2024 6:07 PM
To: Tywanna Scott
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2024-000000052

Dear Tywanna Scott,
 tscott@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2024-000000052
Event Title: 24-902 Parks and Recreation Department Audit
Event Type: Non-State Agency

Process Log

2024/04/17 18:02:45 : Log starts for - 11423933 - EVENT_RELEASE_TO_SUPL
 2024/04/17 18:02:48 : Email Process Log for the Event#: PE-72155-NONST-2024-000000052
 2024/04/17 18:02:48 : Email Batch# 2404178361
 2024/04/17 18:02:48 : Notification Type: EVENT_RELEASE_TO_SUPL
 2024/04/17 18:04:55 : Bad Email not sent to CONNER.PINSON@TITUS-US.COM RON.STEIGER@TITUS-US.COM of THE TITUS GROUP
 2024/04/17 18:07:04 : Total No of Contacts found for sending Email: 639
 2024/04/17 18:07:04 : No of Email(s) not sent due to Bad Email Address: 1

The sourcing event can be reviewed at:
<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2024-000000052&sourceSystemType=gpr20>

04/17/2024 06:07:04 PM

[NOTICE: This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]

Planholders

[Add Supplier](#)[Export To Excel](#)

Supplier (4)

Supplier 

Download Date

Dodge Data

04/17/2024

In Touch Reno LLC

04/17/2024

Onvia, Inc. - Content Department

04/17/2024

Planet Safety Consulting Group

04/23/2024

[Add Supplier](#)

Supplier Details

Supplier Name	Dodge Data
Contact Name	Bonny Mangold
Address	4300 Beltway Place, Ste 150 , Arlington, TX 76018
Email	dodge.docs@construction.com
Phone Number	413-376-7032

Documents

Filename	Type	Action
24-092_RFP	Bid Document / Specifications	View History
24-902_CLAR1	Clarification	View History

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.



RFP Opening - RFP Item #24-902 Park and Recreation Audit for Augusta GA Finance Department

RFP Date: Tuesday, May 7, 2024 @ 11:00 a.m

Evaluation Meeting Date: Wednesday, May 8, 2024 @ 10:00 a.m. Via Zoom

Item 2.

Vendors			Marcum LLP 100 West Minister Street Suite 500 Providence, RI 02903	Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601	Marcum LLP 100 West Minister Street Suite 500 Providence, RI 02903	Baker Tilly US, LLP 205 N Michigan ave Chicago IL 60601
Phase 1			Ranking of 0-5 (Enter a number value between 0 and			
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)		Weighted Scores	
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	15	4.5	4.5	67.5	67.5
3. Organization & Approach	(0-5)	15	4.7	3.7	70.0	55.0
4.Scope of Services Firm's ability to provide all services addressed in Section 3 - Scope of Services to include the following: a.Include a detailed approach to completing all objectives listed in Section 3. A timeline is required detailing the points at which deliverables reports will be provided. b.Firms Experience specifically in reference to internal audits, compliance audits and operational performance reviews. c.Relevant Project Experience and Performance on Past Similar Projects. d.Demonstrated knowledge and familiarity with local government and consolidated government operations.	15	15	4.5	3.3	67.8	50.0
5. Schedule of Work	(0-5)	10	4.4	3.7	44.2	36.7
6. References	(0-5)	5	4.2	3.9	20.9	19.6
7. Financial Stability	(0-5)	5	4.3	4.3	21.7	21.7
8. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)						
Within Richmond County	5	10			0.0	0.0
Within CSRA	5	6			0.0	0.0
Within Georgia	5	4			0.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	5	2			0.0	0.0
• All Others	5	1	5.0	5.0	5.0	5.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			23.0	20.8	297.0	255.4
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)						
8. Presentation by Team	(0-5)	10			0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5			0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)					Cost/Fee Proposal Consideration	
Lowest Fees	5	10		5.0	0.0	50.0
Second	5	6	5.0		30.0	0.0
Third	5	4			0.0	0.0
Forth	5	2			0.0	0.0
Fifth	5	1			0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			5.0	5.0	30.0	50.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for						
Total Cumulative Score (Maximum point is 500)			28.0	25.8	327.0	305.4

Internal Use Only

Evaluator: Cumulative

Date: 5/8/24

Procurement Department Representative: _____ Nancy Williams _____

Procurement Department Completion Date: 5/8/24



Finance Committee

May 14, 2024

Flock Cameras

Department:	N/A
Presenter:	N/A
Caption:	Approve funding for three Flock Cameras to be placed at the three entrances to Goshen Plantation for one year. Cost per Sheriff is 3500.00 per camera per year; fund through ARP funds. (Requested by Commissioner Brandon Garrett)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Finance Committee

Meeting Date: 5/7/2024

Preliminary March 31, 2024 financial reports

Department:	Finance
Presenter:	Donna B. Williams, CGFM, Finance Director
Caption:	Presentation of the March 31, 2024, preliminary financial reports
Background:	Periodic financial reports keep the commission apprised of the financial condition of the organization.
Analysis:	The reports presented today are the preliminary results of the period ended March 31, 2024. These reports focus on operations for the following funds: General Fund (including Law Enforcement), Urban Service Fund, Fire Protection, Water & Sewerage, Landfill, Garbage Collection, Augusta Regional Airport, and Stormwater Utility
Financial Impact:	
Alternatives:	
Recommendation:	Receive as information
Funds are available in the following accounts:	
<u>REVIEWED AND APPROVED BY:</u>	TS, DBW

**Finance Committee**

May 14, 2024

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Finance Committee held on April 30, 2024.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**FINANCE COMMITTEE MEETING MINUTES**

Commission Chamber
Tuesday, April 30, 2024
1:10 PM

FINANCE**PRESENT**

Mayor Garnett Johnson
Commissioner Jordan Johnson
Commissioner Wayne Guilfoyle
Commissioner Francine Scott
Commissioner Stacy Pulliam

1. The UGA Cooperative Extension Service proposes to create a supplemental pay position in order to promote a UGA employee to an Augusta-Richmond County Extension Agent.

Motion to approve.

Motion made by Guilfoyle, Seconded by Pulliam.

Voting Yea: Johnson, Guilfoyle, Scott, Pulliam

Motion carries 4-0.

2. Motion to approve the minutes of the Finance Committee held on March 26, 2024.

Motion to approve.

Motion made by Guilfoyle, Seconded by Pulliam.

Voting Yea: Johnson, Guilfoyle, Scott, Pulliam

Motion carries 4-0.

