



## **FINANCE COMMITTEE MEETING AGENDA**

Commission Chamber

Tuesday, October 31, 2023

1:05 PM

### **FINANCE**

- 1.** Consider a request from Mr. Aaron Matthews of Matthews Motors for a refund of property taxes in the amount of \$8,388.42 for property located at 1365 Gordon Highway.
- 2.** Consider a request from Mr. Patrick Feistel regarding the abatement of taxes for the Garden City Rescue Mission on Fenwick Street.
- 3.** Motion to approve annual leave buy back program up to the amount of 40 hours.
- 4.** Motion to approve the minutes of the Finance Committee held on October 10, 2023.

**Finance Committee****October 31, 2023**Aaron Matthews

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**Department:** N/A

**Presenter:** N/A

**Caption:** Consider a request from Mr. Aaron Matthews of Matthews Motors for a refund of property taxes in the amount of \$8,388.42 for property located at 1365 Gordon Highway.

**Background:** N/A

**Analysis:** N/A

**Financial Impact:** N/A

**Alternatives:** N/A

**Recommendation:** N/A

**Funds are available in the following accounts:** N/A

**REVIEWED AND** N/A

**APPROVED BY:**

# AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.  
 Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input type="checkbox"/> Commission	Date of Meeting _____
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input checked="" type="checkbox"/> Finance Committee	Date of Meeting <u>10/10/23 or 10/31/23</u>

## Contact Information for Individual/Presenter Making the Request:

Name: Aaron Matthews  
 Address: 399 Bay Street Rd. Augusta, GA 30909  
 Telephone Number: 706-831-6452  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: aaron.m@matthewsmotors.org

## Caption/Topic of Discussion to be placed on the Agenda:

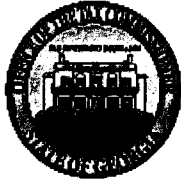
Requesting refund of property taxes paid of \$8,388.42 for  
1365 Gordon Hwy. I originally requested an abatement and appeared  
before the commission on 10/3/23. This property is a gateway to  
the city and we are currently demolishing it.

Please send this request form to the following address:

Ms. Lena J. Bonner	Telephone Number: 706-821-1820
Clerk of Commission	Fax Number: 706-821-1838
Suite 220 Municipal Building	E-Mail Address: nmorawski@augustaga.gov
535 Telfair Street	
Augusta, GA 30901	

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.





Richmond County  
Tax Commissioner's Office  
535 Telfair Street  
Room 100  
Augusta, GA 30901  
(706) 821-2391

Tax Commissioner T. Chris Johnson  
welcomes you.

003647-0023 Shannon S 10/05/2023 12:54PM

**IASWORLD**

MATTHEWS PROPERTY HOLDINGS LLC  
2023 Item: 0730038000-2023-1  
Balance due: 0.00 8,388.42

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8,388.42

**Subtotal** 8,388.42  
**Total** 8,388.42

CHECK 8,388.42  
Check Number 045003

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**Change due** 0.00

Paid by: MATTHEWS MOTOES

Thank you for your payment.  
Have a great day!

CUSTOMER COPY





## Finance Committee

October 31, 2023

Garden City Rescue Mission

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Consider a request from Mr. Patrick Feistel regarding the abatement of taxes for the Garden City Rescue Mission on Fenwick Street.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.  
 Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input type="checkbox"/> Commission	Date of Meeting _____
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input type="checkbox"/> Public Services Committee	Date of Meeting _____
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input checked="" type="checkbox"/> Finance Committee	Date of Meeting <u>OCT 31<sup>ST</sup></u>

Contact Information for Individual/Presenter Making the Request:

Name: Patrick FEISTEL  
 Address: 911 Murrah Forrest Drive, N. Augusta, SC. 29860  
 Telephone Number: 803-634-9673  
 Fax Number: 706-724-6967  
 E-Mail Address: patrick.BCRM@gmail.com

Caption/Topic of Discussion to be placed on the Agenda:

- Approve Abatement of Taxes for the 4 parcels  
on Fenwick St. That make up the Garden  
City Rescue Mission property.  
Note - we are in the process of purchasing  
this property for our ministry & should be closed by  
Dec. 10<sup>th</sup>

Please send this request form to the following address:

Ms. Lena J. Bonner  
 Clerk of Commission  
 Suite 220 Municipal Building  
 535 Telfair Street  
 Augusta, GA 30901

Telephone Number: 706-821-1820  
 Fax Number: 706-821-1838  
 E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

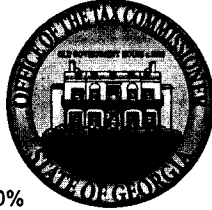




# 2023 PROPERTY TAX STATEMENT

**T. Chris Johnson**

Richmond County Tax Commissioner  
535 Telfair Street - Room 100  
Augusta, GA 30901  
Phone (706) 821-2391 Fax (706) 821-2419  
www.arctax.com



Tax Payer: AUGUSTA DIALYSIS RESE Item 2. NC

Location: 838 FENWICK ST 30901

District: 001 - URBAN SERVICE

Map Code: 046-2-162-00-0

Property Type: REAL

Bill Number: 2023-5641437

AUGUSTA DIALYSIS RESEARCH FOUNDATION 50%  
957 HEARD AVE  
AUGUSTA GA 30904

Building Value	Land Value	Full Market Value	Exemptions	Authority	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	HTRG Credit	Net Tax
26,490	20,910	47,400	.1600										
COUNTY CAPITAL OUTLAY	47,400	18,960			47,400	18,960		18,960	0.5320	10.09			10.09
COUNTY MAINT & OPERATION	47,400	18,960			47,400	18,960		18,960	12.1000	229.42			126.35
COUNTY SALES TAX CREDIT	47,400				47,400			18,960	-5.4360		-103.07		
SCHOOL MAINT & OPERATION	47,400	18,960			47,400	18,960		18,960	16.4930	312.71			312.71
URBAN MAINT & OPERATIONS	47,400	18,960			47,400	18,960		18,960	8.5720	162.53			69.05
URBAN SALES TAX CREDIT	47,400				47,400			18,960	-4.9300		-93.48		
STREET LIGHT CHARGE	47,400				47,400					107.36			107.36
													625.56

Office Location: 535 Telfair Street, Suite 100, Augusta, GA 30901

Georgia law requires all bills be sent to the January 1st owner. If sold, forward this bill to the new owner. Interest begins the day after the due date.

Homestead Exemption applications are accepted year around only at the Tax Commissioner's Office located at the Municipal Building, 535 Telfair Street, Suite 100, Augusta, GA 30901. Deadline for filing Homestead Application is April 1st. For information regarding Homestead exemption call (706) 821-2391.

Pay on-line at www.arctax.com. American Express, Discover, MasterCard, and Visa are accepted which includes a third party processing fee. E-check payments accepted without a convenience fee. Other forms of payment include cash, check and money orders.

Current Due	\$625.56
Discount Amount	\$0.00
Interest	\$0.00
Penalty	\$0.00
Fees	\$0.00
Previous Payments	\$0.00
Back Taxes	\$0.00
Property Tax (2023-2024)	\$0.00
Property Tax (2024-2025)	\$625.56

## RETURN BELOW PORTION WITH PAYMENT



MAKE CHECK OR MONEY ORDER PAYABLE TO:  
RICHMOND COUNTY TAX COMMISSIONER

Bill Number	2023-5641437	Parcel ID	046-2-162-00-0
If Paid By	Discounted Amount	Due Date	Total Due
10/05/2023	\$0.00	11/15/2023	\$625.56

Amount Enclosed

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Payment Good Through: 11/15/2023

Print Date: 10/17/2023

046-2-162-00-0

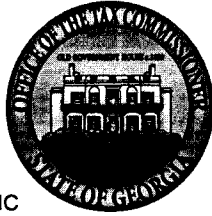
AUGUSTA DIALYSIS RESEARCH FOUNDATION 50%  
957 HEARD AVE  
AUGUSTA GA 30904



# 2023 PROPERTY TAX STATEMENT

**T. Chris Johnson**

Richmond County Tax Commissioner  
535 Telfair Street - Room 100  
Augusta, GA 30901  
Phone (706) 821-2391 Fax (706) 821-2419  
www.arctax.com



AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113

**Tax Payer:** AUGUSTA DIALYSIS RESEARCH FOUNDATION INC Item 2.  
**Location:** 836 FENWICK ST 30901  
**District:** 001 - URBAN SERVICE  
**Map Code:** 046-4-099-00-0  
**Property Type:** REAL  
**Bill Number:** 2023-5650808

Building Value		Land Value		Full Market Value		Acres	Exemptions			
0		5,227		5,227		.1200				
Authority	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	HTRG Credit	Net Tax	
COUNTY CAPITAL OUTLAY	5,227	2,091		2,091	0.5320	1.11			1.11	
COUNTY MAINT & OPERATION	5,227	2,091		2,091	12.1000	25.30			13.93	
COUNTY SALES TAX CREDIT	5,227			2,091	-5.4360		-11.37			
SCHOOL MAINT & OPERATION	5,227	2,091		2,091	16.4930	34.49			34.49	
URBAN MAINT & OPERATIONS	5,227	2,091		2,091	8.5720	17.92			7.61	
URBAN SALES TAX CREDIT	5,227			2,091	-4.9300		-10.31			
STREET LIGHT CHARGE	5,227					107.36			107.36	
				16,511	22.536	12.51	25.48		164.50	

Office Location: 535 Telfair Street, Suite 100, Augusta, GA 30901

Georgia law requires all bills be sent to the January 1st owner. If sold, forward this bill to the new owner. Interest begins the day after the due date.

Homestead Exemption applications are accepted year around only at the Tax Commissioner's Office located at the Municipal Building, 535 Telfair Street, Suite 100, Augusta, GA 30901. Deadline for filing Homestead Application is April 1st. For information regarding Homestead exemption call (706) 821-2391.

Pay on-line at www.arctax.com. American Express, Discover, MasterCard, and Visa are accepted which includes a third party processing fee. E-check payments accepted without a convenience fee. Other forms of payment include cash, check and money orders.

Current Due	\$164.50
Discount Amount	\$0.00
Interest	\$0.00
Penalty	\$0.00
Fees	\$0.00
Previous Payments	\$0.00
Back Taxes	\$0.00
<b>Total Due</b>	<b>\$164.50</b>

## RETURN BELOW PORTION WITH PAYMENT



**MAKE CHECK OR MONEY ORDER PAYABLE TO:**  
**RICHMOND COUNTY TAX COMMISSIONER**

Bill Number	2023-5650808	Parcel ID	046-4-099-00-0
If Paid By	Discounted Amount	Due Date	Total Due
10/05/2023	\$0.00	11/15/2023	\$164.50

**Amount Enclosed**

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Payment Good Through: 11/15/2023

Print Date: 10/17/2023

046-4-099-00-0

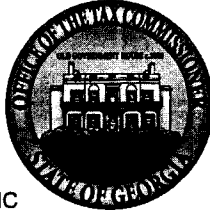
AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113



# 2023 PROPERTY TAX STATEMENT

**T. Chris Johnson**

Richmond County Tax Commissioner  
535 Telfair Street - Room 100  
Augusta, GA 30901  
Phone (706) 821-2391 Fax (706) 821-2419  
www.arctax.com



AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113

**Tax Payer:** AUGUSTA DIALYSIS RESEARCH FOUNDATION INC Item 2.  
**Location:** 834 FENWICK ST 30901  
**District:** 001 - URBAN SERVICE  
**Map Code:** 046-4-100-00-0  
**Property Type:** REAL  
**Bill Number:** 2023-5650809

Building Value	Land Value	Fair Market Value	Asses	Exemptions					
0	5,663	5,663	.1300						
Authority	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	HTRG Credit	Net Tax
COUNTY CAPITAL OUTLAY	5,663	2,265		2,265	0.5320	1.20			1.20
COUNTY MAINT & OPERATION	5,663	2,265		2,265	12.1000	27.41			15.10
COUNTY SALES TAX CREDIT	5,663			2,265	-5.4360		-12.31		
SCHOOL MAINT & OPERATION	5,663	2,265		2,265	16.4930	37.36			37.36
URBAN MAINT & OPERATIONS	5,663	2,265		2,265	8.5720	19.42			8.25
URBAN SALES TAX CREDIT	5,663			2,265	-4.9300		-11.17		
STREET LIGHT CHARGE	5,663					107.36			107.36
									169.27

Office Location: 535 Telfair Street, Suite 100, Augusta, GA 30901

Georgia law requires all bills be sent to the January 1st owner. If sold, forward this bill to the new owner. Interest begins the day after the due date.

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Current Due	\$169.27
Discount Amount	\$0.00
Interest	\$0.00
Penalty	\$0.00
Fees	\$0.00
Previous Payments	\$0.00
Back Taxes	\$0.00
<b>Total Due</b>	<b>\$169.27</b>

RETURN BELOW PORTION WITH PAYMENT



MAKE CHECK OR MONEY ORDER PAYABLE TO:  
RICHMOND COUNTY TAX COMMISSIONER

Bill Number	2023-5650809	Parcel ID	046-4-100-00-0
If Paid By	Discounted Amount	Due Date	Total Due
10/05/2023	\$0.00	11/15/2023	\$169.27

Amount Enclosed

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Payment Good Through: 11/15/2023

Print Date: 10/17/2023

046-4-100-00-0

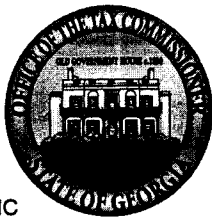
AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113



# 2023 PROPERTY TAX STATEMENT

**T. Chris Johnson**

Richmond County Tax Commissioner  
535 Telfair Street - Room 100  
Augusta, GA 30901  
Phone (706) 821-2391 Fax (706) 821-2419  
www.arctax.com



AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113

Tax Payer: AUGUSTA DIALYSIS RESEARCH FOUNDATION INC

Location: 828 FENWICK ST 30901

District: 001 - URBAN SERVICE

Map Code: 047-3-102-00-0

Property Type: REAL

Bill Number: 2023-5631680

Item 2.

Building Value	Land Value	Personal Property Value	Exemptions						
383,470	19,602	403,072	.4500						
Authority	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	HTRG Credit	Net Tax
COUNTY CAPITAL OUTLAY	403,072	161,229		161,229	0.5320	85.77			85.77
COUNTY MAINT & OPERATION	403,072	161,229		161,229	12.1000	1,950.87			1,074.43
COUNTY SALES TAX CREDIT	403,072			161,229	-5.4360		-876.44		
SCHOOL MAINT & OPERATION	403,072	161,229		161,229	16.4930	2,659.15			2,659.15
URBAN MAINT & OPERATIONS	403,072	161,229		161,229	8.5720	1,382.05			587.19
URBAN SALES TAX CREDIT	403,072			161,229	-4.9300		-794.86		
STREET LIGHT CHARGE	403,072					107.36			107.36
				403,072	24.881	6,152.00	-1,671.30		4,513.90

Office Location: 535 Telfair Street, Suite 100, Augusta, GA 30901

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Current Due	\$4,513.90
Discount Amount	\$0.00
Interest	\$0.00
Penalty	\$0.00
Fees	\$0.00
Previous Payments	\$0.00
Back Taxes	\$0.00
DISCOUNT AMOUNT (00/00/23)	\$0.00
TOTAL DUE (12/15/2023)	\$4,513.90

RETURN BELOW PORTION WITH PAYMENT



MAKE CHECK OR MONEY ORDER PAYABLE TO:  
RICHMOND COUNTY TAX COMMISSIONER

Bill Number	2023-5631680	Parcel ID	047-3-102-00-0
If Paid By	Discounted Amount	Due Date	Total Due
10/05/2023	\$0.00	11/15/2023	\$4,513.90

Amount Enclosed

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Payment Good Through: 11/15/2023

Print Date: 10/17/2023

047-3-102-00-0

AUGUSTA DIALYSIS RESEARCH FOUNDATION INC  
957 HEARD AVE  
AUGUSTA GA 30904-4113







## Finance Committee

Meeting Date: November 14, 2023

### Motion to approve annual Leave Buy Back Program

<b>Department:</b>	Finance
<b>Presenter:</b>	Donna B. Williams
<b>Caption:</b>	Motion to approve annual Leave Buy Back Program up to the Amount of 40 Hours to be paid on the December 15, 2023 paycheck
<b>Background:</b>	<p>The PPPM provides framework for a portion of annual leave to be converted to cash payments for employees in lieu of taking time off (Section 100.14). Augusta has in the past opened this program to eligible full time employees who accrue leave. Ineligible employees per the PPPM are part time and temporary employees, contract employees paid by another agency, employees of the Sheriff's department and employees of constitutional officers and Elected officials that have officially chosen <b>not</b> to have their employees subject to the Augusta PPPM.</p> <p>However, historically this program has been offered and those elected officials have allowed their employees to participate. This proposal assumes their participation.</p>
<b>Analysis:</b>	<p>This program has proved popular with employees with approximately 65% of those eligible participating at some level. It proves especially beneficial in years when vacancy levels are high and remaining employees may not be able to take sufficient time off.</p> <p>In order to be eligible, the employee must have a minimum of 75 vacation hours remaining after the buy back. The minimum amount to redeem is 8 hours. Employees may redeem any amount from 8 to 40 hours.</p>
<b>Financial Impact:</b>	Attached is a schedule showing the projected impact on each fund for 8, 24, and 40 hours at historical participation rates.
<b>Alternatives:</b>	1) Select 8 or some other maximum amount of buyback 2) Offer no buy back
<b>Recommendation:</b>	Approve the buy back of up to 40 hours to be paid on the December 15, 2023 paycheck
<b>Funds are available in the following accounts:</b>	Funds are available in the individual funds as shown on the attachment

## Vacation Buyback as of 09/29/2023

FUND	Vac Balance	Vac Amount	8 Hours Buyback	24 Hours Buyback	Assumed Participation Rate	Estimated Cost of 24 hours	40 Hours Buyback	Assumed Participation Rate	Estimated Cost of 40 hours
General Fund	100,150.34	2,924,525.54	99,677.80	299,033.40 *	65%	194,371.71	498,389.01	65%	323,952.85
Canal Authority	1,248.81	47,255.89	1,616.30	4,848.90	50%	2,424.45	8,081.49	50%	4,040.75
DUI/Accountability Court	458.37	13,695.96	408.11	1,224.32 *	50%	612.16	2,040.54	50%	1,020.27
Crime Victims' Assistance	117.57	3,030.62	206.22	618.65 *	30%	185.60	1,031.09	30%	309.33
Emergency Telephone Response	3,406.39	93,389.18	3,557.26	10,671.79 *	65%	6,936.66	17,786.32	65%	11,561.11
Building Inspections	1,417.17	42,393.52	1,595.05	4,785.16	80%	3,828.13	7,975.26	80%	6,380.21
General Fund Grants/Planning	2,472.06	88,154.67	3,464.64	10,393.91 *	50%	5,196.95	17,323.18	50%	8,661.59
Housing Community Development	4,771.37	85,289.28	2,800.44	8,401.32 *	60%	5,040.79	14,002.21	60%	8,401.32
Law Enforcement	75,091.23	1,859,580.72	67,452.18	202,356.53 *	60%	121,413.92	337,260.88	60%	202,356.53
Fire Protection	40,905.80	584,715.17	24,625.44	73,876.31	25%	18,469.08	123,127.18	25%	30,781.79
Street Lights	560.13	23,967.68	684.48	2,053.45	100%	2,053.45	3,422.42	100%	3,422.42
Downtown Development Authority	288.00	15,803.08	438.97	1,316.92	0%	-	2,194.87	0%	-
SPLOST	1,878.15	39,547.36	1,562.59	4,687.78	80%	3,750.22	7,812.96	80%	6,250.37
Utilities	38,640.91	1,157,263.54	41,555.88	124,667.65	50%	62,333.83	207,779.42	50%	103,889.71
Landfill	2,937.86	88,751.77	3,012.26	9,036.79	70%	6,325.75	15,061.31	70%	10,542.92
Garbage Collection	2,110.10	64,535.43	2,169.11	6,507.34	85%	5,531.24	10,845.57	85%	9,218.74
Transit	1,203.15	43,488.84	1,106.00	3,318.01 *	70%	2,322.61	5,530.02	70%	3,871.02
Augusta Regional Airport	13,309.64	391,644.31	13,052.93	39,158.79	60%	23,495.27	65,264.65	60%	39,158.79
Stormwater Utility	5,819.78	172,944.89	6,194.25	18,582.75	85%	15,795.33	30,971.24	85%	26,325.56
Risk Management	555.80	18,326.78	526.25	1,578.76	75%	1,184.07	2,631.27	75%	1,973.45
Fleet	516.07	15,886.58	485.45	1,456.34	65%	946.62	2,427.23	65%	1,577.70
Totals	<u>297,858.70</u>	<u>7,774,190.80</u>	<u>276,191.62</u>	<u>679,058.16</u>		<u>482,217.84</u>	<u>1,380,958.11</u>		<u>803,696.41</u>
*Funded by General Fund			178,672.65	536,017.94		336,080.41	893,363.23		560,134.01



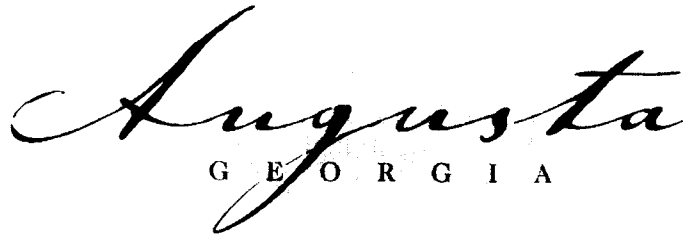
## Finance Committee

October 31, 2023

### Minutes

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the minutes of the Finance Committee held on October 10, 2023.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



**FINANCE COMMITTEE MEETING MINUTES**

Commission Chamber

Tuesday, October 10, 2023

1:05 PM

**FINANCE**

**PRESENT**

Mayor Garnett Johnson

Commissioner Jordan Johnson

Commissioner Wayne Guilfoyle

Commissioner Francine Scott

Commissioner Stacy Pulliam

1. Motion to approve the minutes of the Finance Committee held on September 26, 2023.

Motion to approve.

Motion made by Pulliam, Seconded by Scott.

Voting Yea: Johnson, Guilfoyle, Scott, Pulliam

Motion carries 4-0.

