



## ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, July 11, 2023

1:20 PM

### ADMINISTRATIVE SERVICES

#### PRESENT

Mayor Garnett Johnson

Commissioner Francine Scott

Commissioner Tony Lewis

Commissioner Sean Frantom

Commissioner Jordan Johnson

1. Motion to receive as information update on relocating Augusta Rowing Club from Boathouse.

Motion to approve referring this item to the full Commission without a recommendation.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

2. Update on the Operational Audit as approved by the Commission on May 2, 2023. **(Requested by Commissioner Catherine McKnight)**

Motion to approve receiving this item as information.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

3. Approve concept plan for Big Oak Park and continue with the preliminary and final design process.

Motion to approve.

Motion made by Frantom. Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

4. Motion to receive as information update regarding Christmas Decorations for South Augusta specifically Tobacco Road.

Motion to refer this item to the full Commission without a recommendation and also to receive a cost estimate on the purchase of Christmas light decorations for Jimmy Dyess Parkway.

Motion made by Johnson, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

5. Motion to approve the minutes of the Administrative Services Committee held on June 13, 2023.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

6. Motion to approve Housing and Community Development HCD's request to enter into a Memorandum of Understanding with Augusta/CSRA Habitat for Humanity, Inc. to provide affordable housing to families in Augusta, Georgia.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

7. Motion to approve Housing and Community Development Department's (HCD's) request to provide Laney Walker/Bethlehem Revitalization Funding to contract with Antioch Ministries Inc. to provide Architectural services for Workforce Housing.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

8. Motion to approve HCD's contract procedural process relative to authorization of Agreements/Contracts/HUD Forms related to HCD's federally funded programs for the remainder of calendar year 2023 (June – December 2023).

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

9. Motion to approve the lease between Augusta, Georgia and Georgia State Properties Commission for property located at 3423 Mike Padgett Highway.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

10. Presentation of the Rightsizing Plan recommendations by Interim Administrator Douse.

Motion to refer this item to the full Commission without a recommendation and to ask the Administrator to recommend for approval certain portions from the plan that would not have any affect on the Compensation study.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

11. Receive as information a written recommendation from the Administrator regarding a funding request for the JA Discovery Center of the CSRA from Ms. Ashley Whitaker representative Junior Achievement of Georgia.

It was the consensus of the Commission to refer this item to the full Commission without a recommendation without objection. The funding source for this year will provide \$10,000 from the Contingency Fund and the remaining \$40,000 would be included in the operational budget for each of the next four years which will be spelled out in a Memorandum of Understanding between Augusta and Junior Achievement.