



ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, August 08, 2023
1:20 PM

ADMINISTRATIVE SERVICES

PRESENT

Mayor Garnett Johnson
Commissioner Tony Lewis
Commissioner Sean Frantom
Commissioner Jordan Johnson

ABSENT

Commissioner Francine Scott

1. Motion to approve the minutes of the Administrative Services Committee held on July 11, 2023.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

2. Motion to **approve** RFP 23-850 Professional Services for Executive Recruiting Services to Developmental Associates, LLC in the amount of \$31,750.

Motion to refer this item to the next Commission meeting on August 15.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

3. Motion to approve the lease between Augusta, Georgia and the Downtown Development Authority of Augusta-Richmond County for property located at 600 Broad Street.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

4. Receive as information a presentation by the Downtown Development Authority.

It was the consensus of the committee that this item be received as information without objection.

5. Motion to approve Housing and Community Development Department's (HCD's) request to enter into agreement for Consultant Services with Point To Point Environmental for the Acquisition of one (1) Historic property located at 2403 Mount Auburn Street.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

6. Motion to approve HCD's request to enter into a service agreement with The Environmental Institute for one (1) Instructor to administer a Lead Worker and Renovation, Repair, and Paint (RRP) course.

Motion to approve.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson

Motion carries 3-0.

7. Discuss the adoption of an Environmental Justice Ordinance. **(Referred from the August 1, 2023 Commission Meeting)**

Motion to approve tasking Legal to draft an ordinance to be reviewed after all of the town hall meetings have concluded with the community.

Motion dies for lack of a second.

Motion to approve tasking the Administrator with scheduling a work session to explore the creation of an environmental justice ordinance with necessary staff and associated parties participating and to bring back a report at the second committee meeting in September.

Motion made by Frantom, Seconded by Johnson.

Voting Yea: Lewis, Frantom, Johnson. Motion carries 3-0.