



## **ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES**

Commission Chamber

Tuesday, November 28, 2023

1:10 PM

### **ADMINISTRATIVE SERVICES**

#### **PRESENT**

Mayor Garnett Johnson

Commissioner Francine Scott

Commissioner Tony Lewis

Commissioner Sean Frantom

Commissioner Jordan Johnson

1. Motion to Approve Recommendation of Award for RFP 23-278 Ancillary Benefits. After a thorough evaluation process, the evaluation committee recommends the following awards:

Dental Award: Delta Dental

Life, Accidental Death Dismemberment, and Long-Term Disability Award: The Standard

Flexible Spending Account Award: Anthem

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

2. Motion to approve HCD's request of recommendation of award for the RFQ Item #23-188 in compliance and direction of the Augusta Procurement Department.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

3. Request the approval of the following annual bid items, as the estimated annual purchases for these items are expected to exceed \$25,000.00. This request is in accordance with Sec. 1-10-58 of the Annual Contracts provision. 23-004 Plant Instrumentation, 24-025 Inmate Clothing, 24-029: Uniforms and Accessories, 24-134: Molle Pouches and 24-136: Ballistic Vest

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

4. Motion to approve HCD's contract procedural process relative to authorization of Agreements/Contracts/HUD Forms related to HCD's federally funded programs for calendar year 2024.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

5. Motion to approve HCD's Laney Walker/Bethlehem Revitalization Project contract procedural process relative to authorization of Agreements/Contracts/Task Orders, for calendar year 2024.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

6. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to McKie Hayes Enterprise, LLC in becoming a developer for the Turpin Hills Area and support the construction of one (1) single family unit to be sold to low income homebuyer.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

7. Motion to approve the purchase of two Mini Excavators from Vermeer Southern Sales for the Utilities Department - Construction & Maintenance Division at a total cost of \$140,578. (Bid 23-194)

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

8. Motion to approve Housing and Community Development Department's (HCD's) request to enter into a MOU with TDJM, TDJREV, and TDJF, for potential development of a healthy food establishment in Laney Walker/Bethlehem.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

9. Motion to approve amendment to lease agreement between Augusta, GA and Augusta National regarding the property located at 1420 Eisenhower Drive, Augusta, GA.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

10. Approve proposed priorities for FY24 State Legislative Session.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

11. Motion to approve the award of Misdemeanor Probation Supervision Services to CSRA Probations Services for three (3) years with the option to extend for 2 additional one year terms. (RFP 24-180).

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.

12. Motion to approve the minutes of the Administrative Services Committee held on November 14, 2023.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

Motion carries 4-0.