



## **ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES**

Commission Chamber

Tuesday, September 26, 2023

1:15 PM

### **ADMINISTRATIVE SERVICES**

#### **PRESENT**

Mayor Garnett Johnson  
Commissioner Francine Scott  
Commissioner Tony Lewis  
Commissioner Jordan Johnson

#### **ABSENT**

Commissioner Sean Frantom

1. Receive as information the emergency request for the remediation of mold at the Probation Office in the amount of \$74,736.79 by ACC Restoration, LLC.

Motion to approve receiving this item as information.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

2. Motion to approve Housing and Community Development Department's (HCD's) request to enter into contractual agreement with David Green Realty, LLC. for property management services (RFP 23-273). Recommendation of award is for a 2 year contract with option to extend for three (3) additional one (1) year terms.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

3. Motion to approve two (2) Rehabilitation Projects in partnership with Curry Home Improvement.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

4. Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of five Ford F250s, at a total cost of \$271,350 from Allan Vigil Ford for the Richmond County Fire Department.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

5. Motion to approve a collaboration between Augusta, Georgia, and the City of Savannah and the Chatham-Savannah Authority for the Homeless, to launch a public awareness campaign 'Give Change That Counts', and to authorize the mayor to execute all appropriate documents.

Motion to refer this item to the full Commission with no recommendation.

Motion made by Lewis, Seconded by Johnson.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

6. Receive as information the recommendations from the Office of the Administrator on a proposed environmental justice ordinance.

Motion to approve receiving as information the recommendation of the Interim Administrator to not proceed with drafting this ordinance.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

7. Motion to approve the minutes of the Administrative Services Committee held on September 12, 2023.

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.

8. **Discussion:** Direct the Administrator to obtain completed Service Level Agreements (SLA's) from all City Works departments by December 31, 2023 and report back to the Commission the agreed upon SLA timeframes for each service request. **(Requested by Commissioner Stacy Pulliam)**

Motion to approve.

Motion made by Johnson, Seconded by Lewis.

Motion to reconsider the approval of this item.

Motion made by Johnson, Seconded by Lewis.

Motion carries 3-0.

Motion to approve directing the Administrator to obtain completed Service Level Agreements by December 31, 2023 and report back to the Commission the agreed upon SLA timeframes for each service request.

Motion made by Johnson, Seconded by Lewis.

Voting Yea: Scott, Lewis, Johnson

Motion carries 3-0.