



ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber
Tuesday, May 14, 2024
1:15 PM

ADMINISTRATIVE SERVICES

1. Downtown Development Authority MOU with the City-County for the History Museum.
2. Motion to approve the purchase of 17 Dodge Police Chargers and a Dodge Durango at a total cost of \$840,749.26 from Thomson Motor Center for the Richmond County Sheriff's Office.
3. Motion to approve of the following annual bid items, as the estimated annual purchases for these items are expected to exceed \$25,000.00. This request is in accordance with Sec. 1-10-58 of the Annual Contracts provision. Phase V - for annual Bid items - Phase V for: Annual Bid #24-065 Fireworks for Independence Day Celebration and 24-066 Warehouse Supplies. The award for both items is for one (1) year with an option to extend for (1) additional year.
4. Approve a change order of purchase order 21REC033 to provide professional services related to furniture at the Henry Brigham Community Center in the total amount of \$153,473.16 Johnson Laschober & Associates, PC.
5. Present a written process regarding executive recruitment.
6. 1)Update Commission on each department's succession plan for leadership; 2)task Administrator with helping to have a cohesive plan in place in event of need for each department. **(Requested by Mayor Pro Tem Brandon Garrett)**
7. Motion to approve the minutes of the Administrative Services Committee held on April 30, 2024.