



ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, January 27, 2026

1:15 PM

ADMINISTRATIVE SERVICES

1. Discuss moving forward with a 401 retirement plan. (**Requested by Commissioner Wayne Guilfoyle**)
2. Approve an amendment to change order #1 for purchase order 22CSA046 in the amount of \$48,274.00 by Trane Company (RFQ 18-164 – 22CSA046).
3. Motion to approve the award of RFP 25-301 Copier Lease Services to the Pollock Co. for a one (1) year contract with the option to extend for four (4) additional years.
4. Discuss the application process including:
 1. Having NGO define, how their offering addresses a clearly defined measurable community need.
 2. Metrics for determining long-term, positive community impact and sustainable results;
 3. Require transparency and accountability in all financial disclosures and proposed uses of funds; and
 4. Utilize a competitive, data-driven evaluation process to ensure equitable and effective allocation of City resources.

Applications will be reviewed and scored by a committee. (**Requested by Commissioner Stacy Pulliam**) (**No recommendation from Administrative Services Committee January 13, 2026**)

5. Receive as information the 2025 Climate Survey results.
6. Receive as information an update on the Recreation and Parks Audit.
7. **Mr. Lawrence R. Brannen** requesting the "Ban the Box" policy be completely abolished in favor of laying a foundation for a meaningful policy.
8. Discuss any department that puts anything on the agenda that it has to be approved by the Administrator's Office prior to being presented to the Commission. (**Requested by Mayor Pro Tem Wayne Guilfoyle**).
9. Motion to **approve** the minutes of the January 13, 2026 Administrative Services Committee Meeting.