



ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, August 12, 2025

1:20 PM

ADMINISTRATIVE SERVICES

1. Motion to approve the purchase of two vehicles at a total cost of \$102,803 from Akins Dodge Ford for the Recreation department.
2. Receive as information the emergency request for the replacement of the flooring located at the Coroner's Office in the amount of \$28,058.64 by CCS Flooring Tech.
3. Motion to approve Housing and Community Development Department's (HCD's) to provide HOME funding to assist low to moderate income homebuyer with gap financing, down payment and closing cost to purchase homes through the Homebuyer Subsidy Program in the amount of \$40K.
4. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to the Augusta Housing Authority, Augusta Locally Grown, Black Farm Street, and Greater Augusta Arts Council for the Choice Neighborhood Early Action Activities Grant within Allen Homes.
5. **Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, GA FY 2023 CoC Intake and Referral Service Project Grant GA0101L4B042316 Agreement and execute** all forms associated with the grant agreement, to include but not limited to: the agreement and Certifications of Consistency (HUD 2991).
6. Motion to approve Housing and Community Development Department (HCD) to accept award from the Department of Housing and Urban Development's 2024 Continuum of Care Program.
7. **Motion to Authorize the Mayor, as Augusta's Certifying Official, accept the City of Augusta, Ga FY 2023 CoC Planning Project Grant GA0487L4B042300 Agreement and execute** all forms associated with the grant agreement, to include but not limited to: the agreement, and Certifications of Consistency (HUD 2991).
8. Motion to name Coroner's Office Morgue "Mark Bowen Morgue" in honor of Coroner Mark Bowen. **(Requested by Commissioner Jordan Johnson)**
9. Update on Wrightsboro Road Paving. **(Requested by Commissioner Jordan Johnson)**
10. Request the Administrator's office provide an update on the progress of succession planning and Departments SOPs. **(Requested by Commissioner Stacy Pulliam)**
11. Discuss and start the process of creating a Capital Improvement Plan for Augusta Richmond County. **(Requested by Commissioner Stacy Pulliam)**

12. Request the Administrator give a 1-5 year cost / vendor comparison between hiring additional in house grounds maintenance, contractors, and retaining RCCI. **(Requested by Commissioner Stacy Pulliam)**
13. **Commissioner Tony Lewis** regarding 2025 Augusta Charter Review Committee. **(Deferred from the July 22, 2025 Commission Meeting)**
14. **Mr. Lawrence Brannen** requesting establishing a board to make final hiring decisions on employee applications thereby removing power from being solely in the hands of Department Directors.
15. Motion to **approve** the minutes of the July 29, 2025 Administrative Services Committee Meeting.