



## ADMINISTRATIVE SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, February 25, 2025

1:05 PM

### ADMINISTRATIVE SERVICES

1. Motion to approve the purchase of two utility carts, at a total cost of \$26,986 from Mr. Golf Carts for the Richmond County Sheriff's Office.
2. Motion to **approve** utilizing the state contract (#SWC 9999-001-SPD0000183-002) for the purchase of one Chevrolet Tahoe, at a total cost of \$62,821 from Hardy Chevrolet for the Richmond County District Attorney's Office.
3. Motion to **approve** the Augusta Regional Airport (AGS) – Establishment of a Senior Executive Service (SES) position to fulfill the role of Airport Deputy Executive Director for the Augusta Regional Airport. The position was approved by the Augusta Aviation Commission on October 31, 2024.
4. **Mr. Lawrence Brannen** requesting commission approval of "Persons with criminal histories to section 1:40 of Article 5, Chapter 1 of Charter and Laws of local application under Augusta-Richmond Code.
5. Approve change order#1 - \$81,503.00 to purchase order P469373 to cover the costs of the installation of one (1) 600-amp 208VAC manual transfer switch for a portable power generator at E911 Emergency Services Department by Georgia Power.  
  
As a companion item with the amendment of purchase order P469373, the E911 Emergency Services Department is requesting Commission approval to utilize and transfer \$81,503.00 from the E911 Fund Balance to the 2025 E911 operating budget. The fund balance usage for the amendment of purchase order P469373 to include the manual transfer switch installation is an allowable E911 reserve fund purchase per Georgia Code 46-5-134.
6. Motion to **approve** the Administrative Services Committee February 11, 2025 minutes.