



TOWN OF ASHLAND CITY
Regularly Scheduled Workshop Meeting
February 03, 2026, 6:00 PM
Agenda

Mayor: Gerald Greer

Council Members: Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) Approval of the January 6, 2026, Regularly Scheduled Workshop Minutes

PUBLIC FORUM

REPORTS

2. Attorney: Jennifer Noe
3. Chief of Staff/Codes Director: Allen Nicholson
4. City Recorder: Mary Molepske
5. Court Department: Cynthia Hollingsworth
6. Finance Department: Will Duffel
7. Fire Department: Chief Walker
8. Human Resource Department: Violet Black
9. Parks Board: Michael Smith
10. Parks Department: Anthony Clark
11. Police Department: Chief Ray
12. Public Works Department: Clint Biggers
13. Technology Department: Justin Wheeler
14. Thrive 55+ Department: Tammany Carter

UNFINISHED BUSINESS

- [15.](#) Ordinance 644: Budget Amendment – 2nd Reading

NEW BUSINESS

- [16.](#) Resolution 2026-07: Amendment to the Water Bill Application
17. John Louallen: Candidate for District 78 - Tennessee House of Representatives
18. Award of the mowing bid
- [19.](#) Contract: Laser Light Contract for Summerfest
- [20.](#) Resolution 2026-08: Grant Amendment #5: Contract number 77833-26 - Police Department
- [21.](#) Resolution 2026-09: Department of Disability and aging Grant # 34401-99566-116 - Thrive 55+ Center
22. Discussion: Estimates for work at Thrive 55+ Center
- [23.](#) Resolution 2026-10: Adopt and recognize City Streets

[24.](#) Resolution 2026-11: Adopt a speed limit on S. Poole Street

25. Insurance RFP (Request for Proposal)

SURPLUS PROPERTY NOMINATIONS

None

EXPENDITURE REQUESTS

None

OTHER

None

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

January 06, 2026, 6:00 PM

Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 pm.

ROLL CALL

Mayor Greer
Councilman Tim Adkins
Councilwoman Binkley
Vice Mayor Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to approve the agenda with changes to add the Attorney Client Privilege meeting and Poole Street Discussion. All approved by voice vote.

APPROVAL OF MINUTES

1. Approval of December 2, 2025, Regularly Scheduled Workshop Meeting Minutes
A motion was made By Councilman Thompson, Seconded by Councilman Young to approve the December 2, 2025, minutes. All approved by voice vote.

PUBLIC FORUM

Travis Jarrett, with Jarrett Concrete Products, addressed complaints regarding a property at the top of the hill. He stated the work was done in error without first obtaining a site plan and apologized for the oversight. The intent of the project was to level the property for storage of old molds to reduce clutter at the Highway 12 location, which is at capacity. Dump trucks operated for three days, and he acknowledged the noise concerns from nearby residents. He stated the site will not be used regularly and, with city permission, would only have one to two truck trips per month. An engineer has now been engaged to prepare a site plan.

REPORTS

2. ATTORNEY: JENNIFER NOE states that she has the Attorney Client Privilege meeting added to the agenda under other and she will discuss everything then.
3. CHIEF OF STAFF/CODES DEPARTMENT: ALLEN NICHOLSON reported **4 permits, 26 inspections, and 52 property maintenance cases, with \$67,802.20 in revenue collected**, noting this is approximately **\$4,000 short of covering the new Codes Department position**. He provided updates on the **111 Boyd Street** residential project with a proposed **PUD overlay, zoning ordinance revisions**, issuance of the **Monell's building permit**, resolution of a **TDOT issue**, enforcement actions at **Royal Oaks Apartments**, preparation for upcoming meetings, assistance with a **\$1.9 million cybersecurity grant**, ongoing **traffic and development issues**, progress on **Bicentennial Trail grants**, and **strategic planning** with the Mayor.
4. CITY RECORDER: MARY MOLEPSKE reported that all meeting minutes and contracts are completed and uploaded, assisted with community holiday events, prepared January agendas and resolutions, gathered audit materials, the **mowing bid packet is prepared**, with a **mandatory walkthrough scheduled for January 12th**, and that the **paving bid packet** is

pending measurements and street information from Clint and will be sent to **Jennifer for review** once completed, and was out the last two weeks of December.

5. COURT DEPARTMENT: CYNTHIA HOLLINGSWORTH reported she has been out sick, with departmental update notes submitted. She stated staff is resuming daily operations, including answering phones and maintaining records, we are excited to begin the new year.
6. FINANCE DEPARTMENT: WILL DUFFEL A **budget review for December** was presented, highlighting key points. Councilwoman Binkley asked why **court revenue is at 5%** and if it is expected to increase. Will explained that court revenue is tracked separately and must be reconciled with other systems, so it will appear low until year-end when all accounts are combined.
7. FIRE DEPARTMENT: CHIEF WALKER reported **127 calls** for the month, noting high activity around Christmas. The year-to-date totals are included in the review packet. Highlights show **70% of calls from Station 1** and **30% from Station 2**, which is staffed only **12 hours per day**, with most calls occurring in the **morning**. The department is considering relocating the **Petway Station Staff** and adding staff to Station 2 during daytime hours.
8. HUMAN RESOURCE DEPARTMENT: VIOLET BLACK Reported that all **holiday events** were held, and the **fire department won the stuffed animal drive**, so they will be provided lunch. Assisted with serving the **senior center lunch**, completed a **6-week Mastermind class** with Larry Roberts, and worked on **HR issues**. A **PEP Liability Inspection** was completed with only two minor infractions, which have been corrected. Was on **vacation the last two weeks of December**.
9. PARKS DEPARTMENT: ANTHONY CLARK Reported that the **Christmas Parade** had **81 entries**, congratulated float winners, and thanked all departments for their support. The team **replaced the playground fence at John's Park**, held the **final holiday market**, and processed **23 letters to Santa**. Collaborated with Mary to complete and advertise the **mowing bid packet**, addressed **graffiti at Riverbluff**, and **winterized equipment and restrooms** (except at Riverbluff). Thanked **Melinda Ruffin and Valerie Kemp** for organizing the **Mistletoe Trail** again.
10. POLICE DEPARTMENT: CHIEF RAY reported that **December was very busy**, with **1,407 calls**. No issues were reported at the **Christmas Parade**. The department had **one academy graduate** and **one new officer** starting the academy. **Saturation patrols** for the grant will continue. Work on the **LPRs** is ongoing; one unit is awaiting a replacement part to complete installation.
11. PUBLIC WORKS DEPARTMENT: CLINT BIGGERS Reported that the **Christmas float was disassembled**, **2 water main leaks** were repaired, and **7 sewer repairs** were completed. Met with the contractor on **Annette** regarding relocating a sewer line, assisted with **LPR installation**, and noted **23 accounts on the cut-off list**. Also held a meeting with **A.O. Smith** regarding railroad fees.
12. TECHNOLOGY DEPARTMENT: JUSTIN WHEELER Reported completion of getting **Police Department body cameras back online**, addressed a **Microsoft 365 licensing issue**, and worked with **Infomark on SCADA** at the WWTP for remote troubleshooting. Assisted with the **PEP grant** with Will and Allen, handled **day-to-day operations**, and was out for the **last two weeks of December**.
13. THRIVE 55+ DEPARTMENT: TAMMANY CARTER Reported serving **1,444 members** (316 meals), completing the **monthly financial report**, working on the **Mistletoe Trail tree and parade float**, and taking **54 members on a day trip**. The **\$30,000 grant** will fund a **salad bar**, and an **\$8,000 grant** will decal a **new senior bus**. The next **computer class** has **12 enrolled**, and a **2026 staff planning meeting** was held.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

14. RESOLUTION 2026-01: Public Meetings

Mayor read note to defer until February for a mistake to be corrected and readvertised. City Attorney Jennifer Noe advised we would not need to readvertise, and we could amend it and it can be voted on at the January Council meeting. Two dates for the workshop need to be changed one in March and one in April. The meeting Resolution should have been approved in December and advertised after the board approved the dates.

15. RESOLUTION 2026-02: Amend the Towns Cyber Security Plan.

Justin Wheeler advised this is to remove Jake Greer as the Town security officer and replace it with the Town's IT department employees.

16. RESOLUTION 2026-03: Cyber Security Grant through the State.

Will Duffel advised this is asking for permission to apply for this grant in the amount of 1.9 million dollars. We submitted the application before we had approval to get it completed before the deadline. It is a true grant with no match. The 3 projects we identified to request the money for are the water plant SCADA system at 1.6 million dollars, Video surveillance equipment at \$ 200,000.00, and the emergency alert equipment installation (tornado sirens) at \$ 100,000.00.

17. ORDINANANCE 644: Budget Amendment

Will Duffel advised this is to amend the budget for the following items: The first was an omission from the last amendment is the THSO grant for the police department for overtime pay. We recognized the revenue but we did not recognize the expense so that line item is pursuant to ordinance 643 and resolution 2025-40 and 2025-4, in addition to the THSO grant money we also have the employer share of retirement contribution as well as the employment taxes, Line 4 police other expenses that is allocating the \$ 2,000.00 that was donated to the police department from Ashland Market and AO Smith, Line 5 is allocating the \$ 550.00 the Thrive 55+ Center had donated from the Community Foundation of Middle Tennessee, Line 6 is recognizing the other revenues for those donations to the police department and another that was given directly to the Town of Ashland City, that is the last line for the \$ 1,000.00 from Ashland Market. The next page is the water/sewer fund and the resolution passed in September 2025-36 in the amount of \$ 820,000.00 which is the modernization of the water plant SCADA system.

18. RESOLUTION 2026-04: Accepting the \$1000.00 Donation from Ashland Market

Chief Ray advised they came in and gave us a check for \$ 1,000.00. I was approved to accept it and add it to our budget.

19. RESOLUTION 2026-05: Permission to bid paving

Clint Biggers advised he would like to have permission to get the bid ready now and hopefully start the project in early spring.

20. DISCUSSION: Title 15 Chapter 8 - Heavy Traffic in Caldwell Estates

Allen Nicholson addressed **Caldwell Estates** concerns, noting a **1998 covenant** and that the Town has **not accepted the roads**. He explained zoning for **General Oakley Road**, stated a **site plan is underway**, and advised against vehicle restriction signage until Planning Commission review due to impacts on services like **trash and school buses**, etc.

SURPLUS PROPERTY NOMINATIONS

21. Pilgrim 2.0-meter EG-5 - Belt Press - Sludge Removal and control panel

Clint Biggers advised this is the old belt press at the sewer station. The new one is due to arrive and so we would like to plan to get the old one sold.

22. 2005 Ford F550 Bucket Truck - 2WD

Clint Biggers advised the new bucket truck is due to arrive in 3 weeks and they would like to arrange getting the old one sold.

23. Trimble Ranger TSC3 - Hand Held Meter Reader and Data Collector - total of 4

Clint Biggers advised these are the old meter readers and we have replaced them with Ipads.

EXPENDITURE REQUESTS

NONE

OTHER

Discussion: Poole Street Speeding — Councilwoman Nicole Binkley reported resident concerns regarding excessive speeding on N. and S. Poole Street, including property damage and the death of a pet, and suggested reducing the speed limit to 15 MPH. Mayor Greer asked about patrol frequency, and Vice Mayor Kerrigan noted speeding is a growing issue citywide and cautioned against continually lowering speed limits, emphasizing the existing speed bump policy for residents to address concerns. Councilwoman Binkley stated residents requested a speed limit reduction, not speed bumps. Questions were raised about the number of speed limit signs on Poole Street. Chief Ray advised most speeding violations occur on Highway 12 South, and Clint Biggers noted speed limits throughout town have already been lowered to 25 MPH unless otherwise posted, with signage recently updated.

RECESS: Attorney Client Privilege Meeting at 6:58 PM.

Return: 7:18 PM.

ADJOURNMENT

A motion was made by Councilman Thompson, seconded by Councilman Young, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:19 p.m.

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

Ordinance No. 644
An Ordinance of the
Town of Ashland City, Tennessee
Amending the Fiscal Year 2026 Budget

- WHEREAS** the governing body adopted the fiscal year 2026 budget by Ordinance Number 641 on 22nd Day of July, 2025; and
- WHEREAS** the budget was submitted to the Tennessee Comptroller's Division of Local Government Finance for approval; and
- WHEREAS** pursuant to the Tenn. Code Ann. § 9-1-116, availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision; and
- WHEREAS** the governing body needs to amend the budget to allow for increased or decreased revenues and/or expenditures; and

SECTION 1. Now, therefore, be it resolved by the governing body that it hereby adopts the following changes to the fiscal year 2026 budget.

Fund Name: General Fund					
Line Item	Account #	Account Name	Original Budget	Budget Amendment / Change	Amended Budget
1	110-42100-129	Police – Salary THSO Grant OT	\$0.00	\$18,000.00	\$18,000.00
2	110-42100-141	Police - OASI - ER's Share	\$117,300.00	\$1,377.00	\$118,677.00
3	110-42100-143	Police - Retirement	\$117,100.00	\$1,350.00	\$118,450.00
4	110-42100-299	Police - Other Expenses	\$10,000.00	\$2,000.00	\$12,000.00
5	110-44310-299	Thrive 55+ - Other Expenses	\$5,000.00	\$550.00	\$5,550.00
6	110-36000	Other Revenues	(\$26,000.00)	(\$2,000.00)	(\$28,000.00)
7	110-41500-299	Finance - Other Expenses	\$25,000.00	\$1,000.00	\$26,000.00
Total:			\$248,000.00	\$22,277.00	\$270,677.00

Fund Name: Enterprise (Sewer & Water) Fund					
Line Item	Account #	Account Name	Original Budget	Budget Amendment / Change	Amended Budget
1	413-52100-900	Capital Outlay - Water Plant SCADA Modernization	\$4,435,700.00	\$820,000.00	\$5,255,700.00
2					
3					
4					
Total:			\$4,435,700.00	\$820,000.00	\$5,255,700.00

SECTION 2. Now, therefore, be it resolved that this ordinance shall become effective 20 days after its final passage, the public welfare requiring it.

Signed _____

Printed Name _____, Mayor

Attested

Signed _____

Printed Name _____, City Recorder

Date of First Reading: _____

Date of Second Reading: _____

RESOLUTION NO. 2026-07

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, APPROVING AMENDMENTS TO THE WATER BILL APPLICATION

WHEREAS the Town of Ashland City utilizes a Water Bill Application as part of its utility billing and customer service procedures; and

WHEREAS it has been determined that certain wording and/or provisions of the Water Bill Application should be amended to improve clarity, accuracy, and administrative efficiency; and

WHEREAS the Mayor and City Council desire to formally approve these amendments to ensure consistency with current Town policies and operational practices.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, AS FOLLOWS:

SECTION 1. That the Mayor and City Council hereby approve the amended Water Bill Application as presented.

SECTION 2. That the amended Water Bill Application shall replace all prior versions and shall be used for all new water service applications and related transactions moving forward.

SECTION 3. That the appropriate Town officials and employees are hereby authorized and directed to implement and administer the amended Water Bill Application.

SECTION 4. That this resolution shall take effect immediately upon its passage, the public welfare requiring it.

ADOPTED this 10th day of February, 2026.

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

RESOLUTION 2025-14

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE WATER AND SEWER DEPARTMENT RULES AND REGULATIONS FOR UTILITY USERS WITH THE TOWN OF ASHLAND CITY.

Town of Ashland City Water and Sewer Department Rules and Regulations

The Town of Ashland City will provide utility services to all qualified customers in the Ashland City Service area. These Rules and Regulations are written to ensure understanding by all Town of Ashland City customers that desire utility service.

1. **Application for Service:** Each prospective customer desiring utility service is required to complete and sign an "Application for Service" form. A valid State issued I.D. is required. Applications received before 12:00 noon will receive service by 4:00 PM 3:00 P.M. on the same working day. Applications received after 12:00 noon will receive service by 12:00 noon on the next working day. Although this procedure will be followed as closely as possible, occasions may occur that require a variation from the regular service policy.
Connection fees:
Owner's: Fifty Dollars (\$ 50.00)
Renter's: One Hundred Dollars (\$100.00)
2. **Service Charge:**
 - A. Service charges will be administered to all new customers, present customers transferring to a different location, customer desiring to change names on accounts, and contractors during a construction process. Service charges must be paid before any utility service is supplied.
 - B. Contractor's usage of a hydrometer will not be charged for services that are not being used during construction if the utility account is in the construction company's name.
3. **Customer Service standards:** All wiring, piping, and any other utility related connections must conform to the Utility Departments requirements; service lines and plumbing must be kept in good and workable condition; and accepted modern standards of National and Tennessee State Codes must be followed. For Example, Contractors must have all water boxes and yokes to grade before service will be read into customer's name and known leaks must be repaired before service will be rendered by the city.
4. **Billing:**
 - A. Bills will be rendered monthly and shall be paid by the **twentieth (20)** of the month or service will be disconnected. FAILURE TO RECEIVE A BILL WILL NOT RELEASE ANY CUSTOMER FROM PAYMENT OBLIGATION.
 - B. Sixty (60) days after an account is closed, if payment is not received this debt will be turned over to a collection agency.
5. **Discontinuation of service by City utilities:**
 - A. The utility may refuse to connect or may discontinue Service for violation of any of its Rules and Regulations and/or for making false applications or contracts by the customer.
 - B. Services will not be connected if a previous bill is owed to the utility.
 - C. Services may also be discontinued to customers for theft or destruction of any utility service or the appearance of theft device on the premises of customer or any form of tampering that damages the utility services. Additional charges for tampering WILL be administered and will vary depending on the size of the meter between \$260.00 and \$6700.00. The cost of the register is an additional \$ 81.65 before the service is restored.

6. **Cut-off for Non-Payment:** The City Utility requires payment in cash, money order, cashier's check, debit, or credit card when services have been discontinued for a payment violation.
7. **Reconnection Charge:** Whenever Service has been discontinued by the city, as provided above, or a trip is made for the purpose of discontinuing service, a reconnection charge will be collected by the city before service is restored. A reconnection fee will be charged to the customer when the cut-off leaves the office with the customer's name on the list to disconnect services. The reconnection fee is listed on the reverse side of the bill. Reconnection by the customer is considered tampering with the meter and the customer will be issued court citation. We do not offer after-hours connection.
8. **Termination of service by the customer:** Customers who wish to terminate services must give one (1) day notice prior to the termination date.
9. **Adjustments to the Utility Service Accounts:** The city will make normal adjustments to customer accounts when routine errors occur. Other adjustments will be made on the following basis:
- A. **Water Leaks:** Leaks are covered by ServLine if you enroll in the coverage.
 - B. **Sewer Leak:** Leaks are covered by ServLine if you enroll in the coverage.
 - C. **Swimming Pools:** There will be one (1) adjustment per calendar year **and only one billing cycle** for the filling of swimming pools. The customer is responsible for contacting our water department and advise them of the days they are going to be filling their pool. The adjustment will be for sewer only and will be adjusted based on a 5-month average of their sewer costs. The customer will then receive a portion of the cost credited but not the entire bill. This will require the customer to fill out the Pool Fill Affidavit Request Form.
- ** The city will not be held accountable for any leaks in the plumbing of the pool resulting in a high-water bill and will not adjust the bill for this reason. *******
10. **Bad Check Policy:** When Financial institutions return checks to the city for insufficient funds or closed accounts, the city will levy a service charge for the check and add it back to the account. A letter will be mailed, the account will be flagged, and service will be discontinued if the balance is not paid by the twentieth (20th) of the month.
11. **Sending Meters out to be checked:** If a customer requests a meter to be sent out and checked to ensure it is working properly and the meter is deemed to be in proper working order, the customer will be charged the amount of the testing fees. Testing fees are \$ 70.00.
12. Customers with a contractor of customer installed S.T.E.P. system will be required to pay a monthly maintenance fee. If the system requires more than routine maintenance due to grease in the system, the customer will be billed for the additional service.

In accordance with title VI, we do not discriminate based on race, color, or national origin in Federal of State programs.

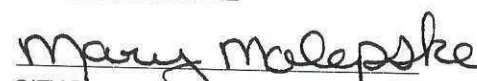
NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, that the Water and Sewer Regulations updates and changes is hereby approved and adopted and shall replace any previously adopted sections of the Rule and Regulations and shall become effective immediately following the passage of this Resolution.

Adopted this 11th day of MARCH, 2025.

Voting in favor 7

Voting Against 0


MAYOR GERALD GREER


CITY RECORDER MARY MOLEPSKE



Town of Ashland City Water and Sewer Application

P. O. Box 36 405 N. Main Street
Ashland City, Tennessee 37015
Phone 615-792-4211 Fax: 615-792-3501

Complete the following application if you are a ~~new~~ resident needing water ~~and~~ /sewer service ~~inside city limits~~. There is a service charge that is non-refundable and non-transferable. The ~~connection~~ fee is \$50.00 for homeowners and \$100.00 for ~~rent~~ tenants. ~~You must submit a~~ A copy of your ~~driver's license government issued~~ ID must be submitted along with your application. ~~Your~~An application must be submitted in full with accurate information. If you have any questions, please contact the Town ~~of~~ Ashland City ~~ww~~Water ~~and~~ Sewer ~~d~~Department at (615) 792-4211.

Account Information

Account Owner : _____

Formatted: Underline

Service Address : _____

Service Start Date : _____

Are you Buying or Renting? : _____

Account Contact Information

Mail Bills to this Address : _____

Phone Number : _____

Email Address : _____

Applicant's Driver's License # : _____

Social Security Number : _____

FEIN (for businesses) : _____

Applicant's Next of Kin-Name, Phone #, and Address : _____

Security Question : _____

A question we can ask you to access your account.

Security Question Answer : _____

Signature : _____

Today's Date : _____

Town of Ashland City Water and Sewer Department Resolution NO. **TBD**

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY AMENDING THE WATER AND SEWER DEPARTMENT RULES AND REGULATIONS FOR UTILITY USERS WITH THE TOWN OF ASHLAND CITY.

Town of Ashland City Water and Sewer Department Rules and Regulations

The Town of Ashland City will provide utility services to all qualified customers in the Ashland City service area. These rules and regulations are written to ensure understanding by all Town of Ashland City customers that desire utility service.

1. Application for Service: Each prospective customer desiring utility service is required to complete and sign an "Application for Service" form. A valid [state government](#) issued ID is required. Applications received before 12:00 noon will receive service by 3:00 p.m. on the same working day. Applications received after 12:00 noon will receive service by 12:00 noon on the next working day. Although this procedure will be followed as closely as possible, occasions may occur that require a variation from the regular service policy.

2. Service Charge: (A.) Service charges will be administered to all new customers, present customers transferring to a different location, customers desiring to change names on accounts, and contractors during construction process. Service charges must be paid before any utility service is supplied. **(B.)** Contractor usage of a hydrometer will not be charged for services that ~~are~~ not being used during construction if the utility account is in the construction company's name. [Connection fees: Owner - \\$50.00, Tenant - \\$100.00.](#)

3. Customer's Service Standards: All wiring, piping, and any other utility related connections must conform to the Utility Department's requirements; ~~the service~~ [Service](#) lines and plumbing must be kept in good and workable condition; ~~and~~ [Accepted](#) modern standards of National and Tennessee State Codes must be followed. For example, Contractors must have all water boxes and yokes to grade before service will be ~~read~~ [placed](#) into customer's name and known leaks must be repaired before service will be ~~rendered~~ [provided](#) by the city.

4. Billing: (A.) Bills will be ~~rendered~~ [generated](#) monthly and shall be paid by the 20th of the month or service will be disconnected. FAILURE TO RECEIVE A BILL WILL NOT RELEASE CUSTOMER FROM PAYMENT OBLIGATION. **(B.)** 60 days after account is closed if payment is not received this debt will be turned over to a Collection Agency.

5. Discontinuance of Service by City Utilities: (A.) The ~~utility~~ [city](#) may refuse ~~a customer to connect service or or may~~ discontinue service for violation of ~~any of its~~ rules and regulations or ~~for~~ making false applications; ~~or contracts by the customer.~~ **(B.)** Services will not be connected if a previous bill is owed to the ~~utility~~ [city](#). **(C.)** Services may ~~also~~ be discontinued to customers for ~~the~~ theft, ~~or~~ destruction, ~~damage, or appearance of tampering with of any utility service equipment, or the appearance of theft device on the premises of customer or any form of tampering that damages the utility service.~~ Additional charges ~~for tampering~~ may be administered before service ~~is~~ restored ~~edation~~. [Charges vary by meter size: \\$260.00 up to \\$6,700.00 or more. The additional register cost is \\$81.65.](#)

6. Cut-off for Nonpayment: The ~~City~~ [Utilities](#) requires ~~s~~ payment in cash, money order, cashier's check, debit or credit card when services ~~have~~ been discontinued for payment violation.

7. Reconnection cCharge: ~~Whenever service has been discontinued by the city, as provided above, or a trip is made for the purpose of discontinuing service, a~~ reconnection charge will be collected by the city before service is restored ~~when service has been discontinued by the city or a trip is made for the purpose of discontinuing service.~~ A reconnection fee will be charged to a customer ~~when the~~ ~~service is out-~~ ~~of~~ ~~disconnected, leaves the office with the customer's name on the list to disconnect services:~~ The reconnection fee ~~is~~ [\\$50.00 inside city limits and \\$75.00 outside city limits, is stated on the reverse side of the bill.](#) Reconnection by the customer is considered tampering with the meter and customer will be issued ~~a~~ court citation. [Reconnection after payment will follow the same guidelines as an application for service.](#) ~~The city. We~~ ~~does~~ not offer after-hours connection.

8. Termination of Service by Customer: Customers who wish to terminate services must give ~~a~~ [one](#) (1) day notice prior to ~~the~~ termination date.

9. Adjustments to Utility Service Accounts: The city will make normal adjustments to customer accounts when routine errors occur. Other adjustments will be made ~~on the following basis as required:~~ **(A.) Water Leaks:** Leaks are covered by Servline if ~~you~~ [customer](#) enrolls in coverage. **(B.) Sewer Leaks:** Leaks are covered by Servline if ~~customer~~ [you](#) enrolls in coverage. **(C.) Swimming Pools:** ~~There Customers will be are allowed~~ one (1) adjustment per calendar year. ~~The adjustment can be made to a single billing cycle. BA billing cycle runs from the 16th to the 15th of the following month, and only one billing cycle for the filling of swimming pools:~~ The customer is responsible for contacting ~~our~~ [the](#) water department ~~and to advise them of provide the pool fill days, they are going to will be filling their pool.~~ The adjustment will be for sewer ~~charges~~ only and ~~will be adjusted~~ based on a [recent](#) 5-month average of their sewer cost. The customer will ~~then~~ receive a ~~portion of the cost~~ credited ~~but not the entire bill to a future bill. This will Adjustment requires~~ the customer to fill out the Pool Fill Affidavit Request Form. [\[Link – Pool Fill Request Form\]](#) ~~*The city will not be held accountable for any leaks in the pool's plumbing which resulting in a high water bill. No and will not adjustment to the customer's bill will be made for this reason.*~~

10. Bad Check Policy: ~~When financial institutions if a return check is returned to the city for insufficient funds or closed accounts, then~~ ~~city~~ will levy a [\\$20.00](#) service charge ~~for the check~~ and add it ~~back~~ to the ~~customer's~~ account. A letter will be mailed, the account will be flagged, and service will be disconnected if the balance is not paid by the 20th of the month. ~~The city will not accept refuse check paymentss once after an account owner a customer presents two returned checks.~~

11. Sending Meters out to be Checked: If a customer requests ~~a meter~~ [certification to be sent out and checked to ensure it is working](#) properly and the meter is deemed to be in proper working order, ~~then~~ [the](#) customer will be charged ~~the amount of the~~ testing fees. Testing fees are \$70.00 ~~and will be added to a future bill.~~

12. Customers with a contractor or customer installed S.T.E.P. system installed will be required to pay a monthly maintenance fee. If the system requires ~~other more~~ than routine maintenance due to grease in the system, ~~then~~ [the](#) customer will be ~~billed charged~~ for the service ~~on a future bill.~~

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In accordance with Title VI, ~~we~~the Town of Ashland City ~~does~~ not discriminate based on race, color, or national origin in Federal or State Programs.

By signing the below line, you agree to the rules and guidelines of the Town of Ashland City Water and Sewer Department.

Service Address:_____

Print Name:_____

Signature:_____

LEAK PROTECTION PROGRAM*

Leaks can be expensive, and even though a leak may not be your fault, when water passes through your meter, you are responsible for it. Our new ServLine Program protects you from this unexpected expense. Covering qualifying leaks occurring on your property providing up to \$2,500 once every 12-Months.

WATER & SEWER LEAK

Residential:	\$3.05 per month
Master Meter:	\$5.00 per unit per month
Commercial:	
Single Occupancy:	\$5.95 per month
Multiple Occupancy:	\$11.90 per month

TESTIMONIAL

"My ServLine Leak & Line Protection offered by the utility paid \$172.54 to the cover my water leak. And then an additional \$1,570.00 to fix my line."

Mrs. McWhorter | Home Owner

You must call to decline service and accept full responsibility for high bills caused by leaks. In the event of a high bill failure to pay in full could lead to disconnection.



CALL TODAY
(615) 246-5110

*All leaks occurring after April 1st, 2020 will only be adjusted through our ServLine program. Please refer to our Leak Protection Policy for guidelines and qualifications for leak adjustments. Cancel anytime. 30-Day wait period for re-enrollment. Call to request a full copy of program protections and exclusions. Some restrictions do apply. For more information, contact ServLine (615) 246-5110.

LINE PROTECTION PROGRAM†

Line repair or replacement can be costly. Guard your home or business today and get up to \$10,000/Repair. Covers qualifying service line cracks or breaks occurring on your property. Covering from the property line to the foundation. Water Line & Sewer Lateral products sold separately. Please call to enroll.

WATER LINE

Residential:	\$4.95 per month
Master Meter:	Does not qualify
Commercial:	
Single Occupancy:	\$13.50 per month
Multiple Occupancy:	\$27.00 per month

SEWER LATERAL

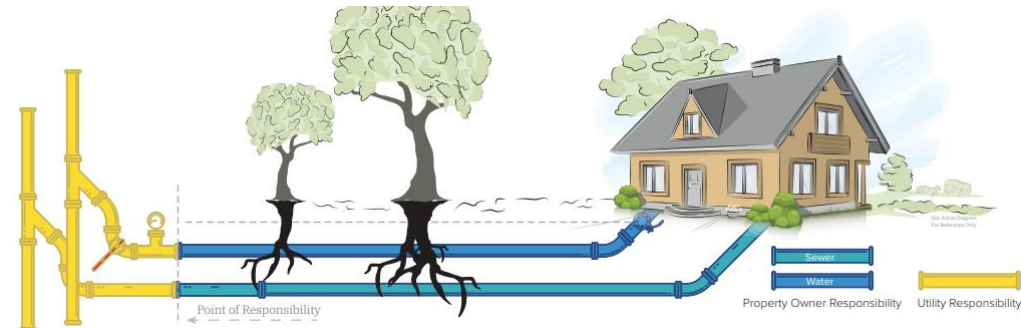
Residential:	\$6.50 per month
Master Meter:	Does not qualify
Commercial:	
Single Occupancy:	\$13.50 per month
Multiple Occupancy:	\$27.00 per month

Line Protection provides \$500 for landscaping and \$500 for privately paved surfaces.
No Deductible
No Annual Limit



CALL TODAY
(615) 246-5110

†Some restrictions do apply: water meter, water pit, water vault, pumps, valves, back-flow assemblies. Line Protection covers customers up to 2" meter – Does not include master metered habitation. Cancel anytime. 30-Day wait period for re-enrollment. For more information, please contact ServLine (615) 246-5110.



LEAK PROTECTION PROGRAM

When it comes to leaks, we've got you covered. The Town of Ashland City Water is expanding service to include an all-new program designed to protect your wallet.

In the event of a costly water bill caused by high-water usage from qualifying leaks or lines breakages, our ServLine Protection Program covers the coverage of your costly water utility bill once the active cause of the leak has been repaired. All eligible Town of Ashland City Water customers have been transitioned to this money-saving program, but if for some reason you'd like to remove your residence or business from the Leak Protection Program, please call today (615) 246-5110.

WATER
LEAK

SEWER
LEAK

LINE PROTECTION PROGRAM

There are several reasons why your water line might break. Although materials have come a long way, nothing is ever break-proof.

Erosion, soil acidity, tree roots, or even the outdated practices for installing pipe can lead to issues far sooner than expected. A house without water is hardly a home. So in the event of a water line crack or break and to get your personal infrastructure up and running again, you must enroll. If you would like to expand your protection to include Line Repair and Replacement coverage call today (615) 246-5110.

WATER
LINE

SEWER
LATERAL

Disclaimer: The information presented herein is not a contract, binder, or agreement to extend insurance coverage. The contents herein are intended as an announcement without any express or implied coverage of any kind. Payments of benefits are subject to all terms, conditions, limitations, and exclusions of the member's participation at the time of service.

Town of Ashland City Water
ServLine Protection Programs



Have a leak or a water line break...

No problem. We are here to help. This is precisely why we have sought to offer you our ServLine Protection Programs.

Now you can have peace of mind and get your water back online, all in the nick of time.



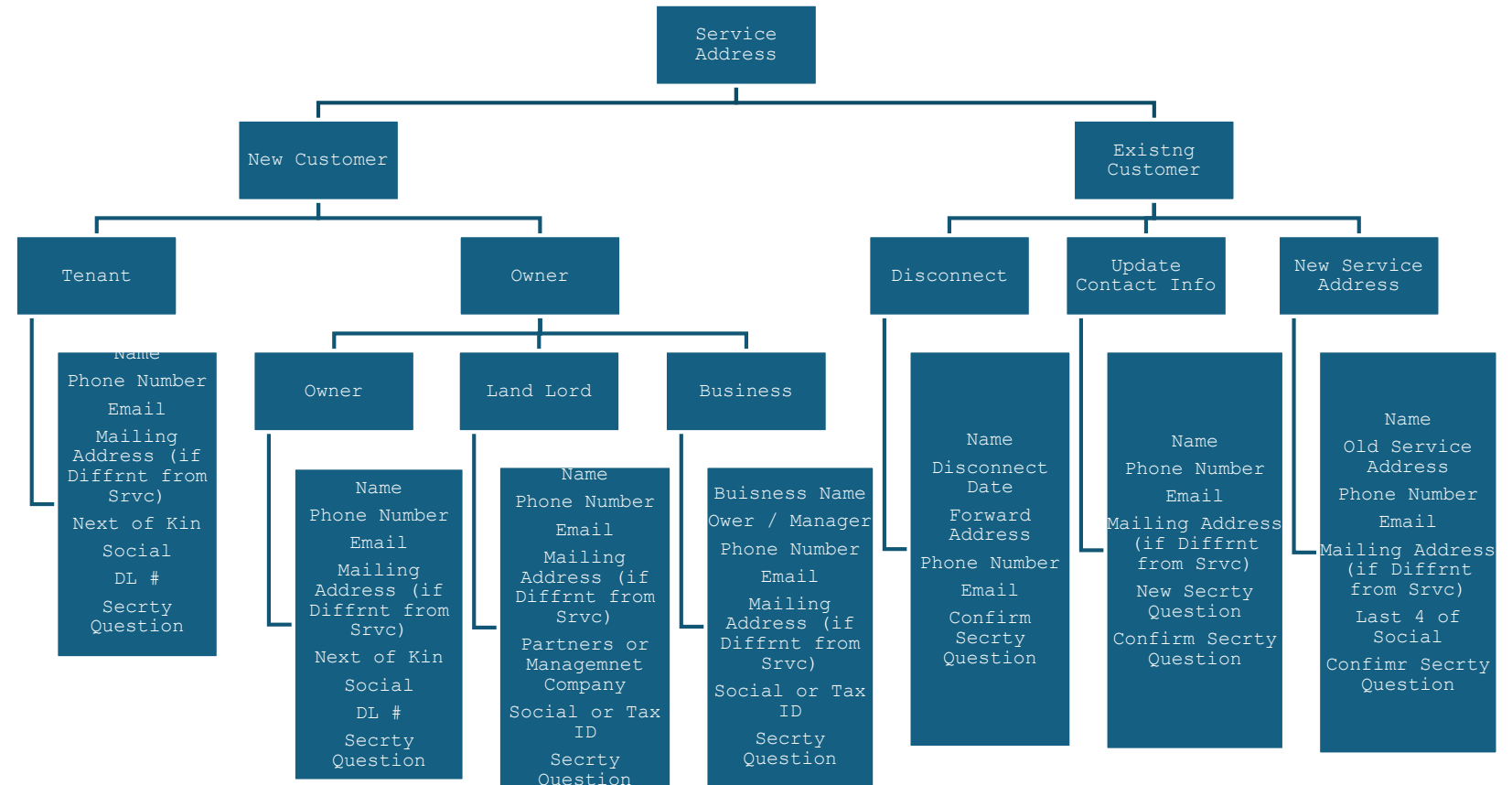


**Workshop Meeting
2026/02/03
Utility Service App & Rules+Regs Form
Updates
February, FY26**

W&S Customer Interactions

Communication
Media:

- 1) Phone
 - 2) Online
- Fillable Form
- 3) In-Office (F2F)
 - 4) E-mail



Ashland City Water & Sewer

Opportunities for Customer Communication Improvement:

1) Consolidate Application Versions - 3 different versions:

(A) 5-page form collecting data not posted to the customer's account within city's ERP.

(B) A second version is linked on the City's website.

(C) Online fillable form available to water & sewer customers does not match the F2F application in use at City Hall. (1C will be addressed separate from Resolution 2026-07.)

2) **Rules & Regulations** - currently a stand-alone document from Resolution 2025-14 and not issued to customers at time of initiating service F2F or online. Document offers neither an explanation for water and sewer leak protection plans nor contact information for ServLine.

3) **Process** - Customers receive neither the rules and regulations in Resolution 2025-14 nor information about ServLine when applying for service.

Current Web Application

***Opportunities** - (1A) 5-page application collecting data not posted to the customer's account within City's ERP. (1B) Online form does not match the application used when customers establish service in-office.

WISO 156

ASHLAND CITY WATER AND SEWER DEPARTMENT
101 Court Street Ashland City, Tennessee 37015

APPLICATION FOR SERVICE
SERVICE CHARGE: \$50.00 / \$100.00

Receipt # _____
Account # _____

Person Responsible for Bill _____ Social Security # _____
Mail Title to this Address _____ Service Address _____
Names of Persons Living in Household _____ Business or Occupation _____
Business Address or Employer - Husband _____ Business Phone _____
Business Address or Employer - Wife _____ Home Phone _____
Previous Home Address _____ Applicant's Driver's License # _____

Check one:
Are you: _____ Renting _____ If Renting, who from: _____
Classification: Residential _____ Commercial _____ Industrial _____
If Residential, What Type: Home _____ Apartment _____ Mobile Home _____
Is "STEP" used with sewer: Yes _____ No _____

Applicant's Next of Kin (other than spouse) _____ Address _____
Relationship _____ Phone # _____
Applicant's Bank & Address _____
Have you had service with us before: Yes _____ No _____
If so, at what address _____ Address _____

Security Question: _____ Answer: _____

Signed X _____ By _____ Relationship _____ Date _____
Print Customer's Name _____ Approved: _____

I / WE HEREBY APPLY TO THE ASHLAND CITY WATER AND SEWER DEPARTMENT FOR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS APPEARING ON THE REVERSE SIDE OF THIS FORM. I HAVE READ, UNDERSTOOD, AND RECEIVED A COPY OF RESOLUTION 2011-07 OF THE DEPARTMENT'S RULES AND REGULATIONS.

INITIALS: _____ DATE: _____

TOWN OF ASHLAND CITY
PUBLIC UTILITIES DEPARTMENT
Cross-Connection Questionnaire Survey
Residential

Occupant Name _____
Occupant/Service Address _____

1. Occupancy: _____ Own _____ Rent _____
2. Meter serves: Homes _____ How Many? _____
Buildings _____ How Many? _____

3. Do you have? (Please Check all that Apply):
Hot Tub _____ Swimming Pool _____ Jacuzzi _____
Waterbed _____ Solar System _____ Green House _____
Underground Sprinkler System _____ Dishless Machine _____ Portable
Cup/Sauce Dispenser System _____

Handside Sprinklers (That attach to garden hose also) _____
Utility sink with threaded faucet _____
Wood burning hot water heater _____ Ghost pipes (unidentified) _____

4. Do you have bathtub that fits from the bottom? Yes _____ No _____
5. Do you have a water softener or any extra water treatment system? Yes _____ No _____
6. Do you have an auxiliary water supply on your premises? Yes _____ No _____
7. Do you have frostbite and use a water trough or water system connected to by public water? Yes _____ No _____

8. Is your home or building situated above your water meter? Yes _____ No _____
9. Does a creek, river, or spring water run near or on your property? Yes _____ No _____
10. Do you have a booster pump, well pump, or any other type water pump? Yes _____ No _____
11. Do you receive irrigation water from a different source? Yes _____ No _____
12. Do you have a backflow prevention device on your property now? Yes _____ No _____
13. Do you have any situation that you are aware of that could create a cross-connection? Yes _____ No _____
14. Do you have any other water-using equipment on your property not mentioned above? Yes _____ No _____

If yes, please list below: _____

Print Name _____ Phone # _____
Signature _____ Date _____

Please notify this office if any of the above conditions change.

TOWN OF ASHLAND CITY
PUBLIC UTILITIES DEPARTMENT
WELL USER AGREEMENT OF NON-USE OR
CONNECTION TO THE PUBLIC WATER SUPPLY

In accordance with the Town of Ashland City's Cross Connection Control program and state law, a private well or auxiliary water source may not be connected in any manner to the public water supply unless proper protection against cross connection is provided. Only a Reduced Pressure Backflow Preventer or air gap approved as per complete approval from public water supply may be used for protection. These devices must have prior approval by Water System. Customers using the public water supply and not in compliance with this rule will have their water service discontinued.

Check appropriate box:
[1. This serves as notification that a well is located on the property at the following address: _____
[2. This serves as notification that a well is not located on the property at the following address: _____

I (we) understand and agree that this system is, and shall remain totally segregated from the public water supply, and no unapproved or unapproved cross connections, auxiliary intakes, bypasses, or interconnections with any type of irrigation systems or otherwise will be permitted without the proper cross connection control device and approval of the Town of Ashland City Public Utilities Department.

I (we) further understand and agree that should an auxiliary water supply be connected to the public water system at the above address, maximum cross connection control equipment in the form of an approved air gap or reduced pressure back flow prevention device shall be installed to protect the public water supply.

Date: _____
Name: _____
Signature: _____

Customer Handout

The Town of Ashland City Public Utilities Department makes every effort to ensure that our customers enjoy a continuous supply of safe drinking water. We appreciate the help of our customers to maintain the quality of our water supply.

Cross Connections can cause the water system to become contaminated. A cross connection is a link with the public water supply and a possible source of contamination. An example of a cross connection would be a garden hose submerged in a source of contamination such as a swimming pool, car radiator or other liquid. If a water main break should occur or if a fire pumper used a fire hydrant while the hose was submerged in a source of contamination, the contaminant could be pulled back into the public water supply. This occurrence, known as backflow, can be prevented.

One simple way to stop backflow is by using an air gap. An air gap can be created by arranging your hose so that the end is at least six inches above the top rim of the container it is being used to fill. This air gap will prevent the contaminant from being siphoned into the water supply. Another method of preventing back flow is using a device known as a vacuum breaker. Vacuum breakers are inexpensive devices that can be screwed onto your outside faucet. These devices will prevent contaminants from being siphoned back into your plumbing and the public water system. More hazardous cross connections or cross connections created with permanently installed plumbing may require more sophisticated devices known as reduced pressure backflow preventers. These devices are much more complicated and must be tested annually by certified testers. For more information on preventing cross connections and protecting our water supply, contact the Town of Ashland City Public Utilities Department at 615-792-7553.

REMEMBER: Never submerge your garden hose in anything you would not want to drink!

APPLICATION FORMS & INFORMATION COLLECTION REQUIREMENTS:

All residents, other than those using guarantee programs, are required to collect data on race/ethnic and gender of users or beneficiaries.

Application form must include below the signature and date block the following disclosure statements: (Rev. 1/2003 as per Fed. Register Vol. 62 No. 229)

"The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/ethnic origin of individual applicants on the basis of visual observation or surname."

Ethnicity: Hispanic or Latino _____
Not Hispanic or Latino _____

Race: (Mark one or more)
White _____ Black or African American _____
American Indian/Alaska Native _____ Asian _____
Native Hawaiian or Other Pacific Islander _____

Gender: Male _____ Female _____

FOR OFFICE USE ONLY:
Inside city limits: _____ Outside city limits: _____
Services: Water _____ Sewer _____

Link → [Current Web Application - Water Service](#)

Current Web App – PGs

1 & 2

W/SO 196

ASHLAND CITY WATER AND SEWER DEPARTMENT
101 Court Street • Ashland City, Tennessee 37015

APPLICATION FOR SERVICE
SERVICE CHARGE: \$50.00 / \$100.00

Receipt # _____
Account # _____

Person Responsible for Bill _____ Social Security # _____
Mail Bills to this Address _____ Service Address _____
Names of Persons Living in Household _____ Business or Occupation _____
Business Address or Employer - Husband _____ Business Phone _____
Business Address or Employer - Wife _____ Home Phone _____
Previous Home Address _____ Applicant's Driver's License # _____

Check one:
Are you: Buying _____ Renting _____ If Renting, who from: _____
Classification: Residential _____ Commercial _____ Industrial _____
If Residential, What Type: Home _____ Apartment _____ Mobile Home _____
Is "STEP" used with sewer: Yes _____ No _____

Applicant's Next of Kin (other than spouse) _____ Address _____
Relationship _____ Phone # _____
Applicant's Bank & Address _____ Phone # _____
Have you had service with us before: Yes _____ No _____
If so, at what address _____

Security Question: _____ Answer: _____

Signed X _____ By _____ Relationship _____ Date _____
Print Customer's Name _____ Approved: _____

I / WE HEREBY APPLY TO THE ASHLAND CITY WATER AND SEWER DEPARTMENT FOR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS APPEARING ON THE REVERSE SIDE OF THIS FORM. I HAVE READ, UNDERSTOOD, AND RECEIVED A COPY OF RESOLUTION 2011-07 THE DEPARTMENT'S RULES AND REGULATIONS.

INITIALS: _____ DATE: _____

TOWN OF ASHLAND CITY
PUBLIC UTILITIES DEPARTMENT

Cross-Connection Questionnaire Survey
Residential

Occupant Name _____
Occupant-New Service Address _____

1. Occupancy: _____ Own _____ Rent _____
2. Meter serves: Homes _____ How Many? _____
Buildings _____ How Many? _____
3. Do you have? (Please Check all that apply):
Hot Tub _____ Swimming Pool _____ Jacuzzi _____
Waterbed _____ Solar System _____ Green House _____
Underground Sprinkler System _____ Darkroom Equipment _____ Portable
Drip/Soaker/Irrigation System _____ Dialysis Machine _____
Insecticide Sprayers (That attach to garden hose also) _____
Utility sink with threaded faucet _____
Wood burning hot water heater _____ Ghost pipes (unidentified) _____

4. Do you have bathtub that fits from the bottom? Yes _____ No _____
5. Do you have a water softener or any extra water treatment system? Yes _____ No _____
6. Do you have an auxiliary water supply on your premises? Yes _____ No _____
7. Do you have livestock and use a water trough or water system connected to by public water?
Yes _____ No _____
8. Is your home or building elevated above your water meter? Yes _____ No _____
9. Does a creek, river, or spring water run near or on your property? Yes _____ No _____
10. Do you have a booster pump, well pump, or any other type water pump? Yes _____ No _____
11. Do you receive irrigation water from a different source? Yes _____ No _____
12. Do you have a backflow protection device on your property now? Yes _____ No _____
13. Do you have any situation that you are aware of that could create a cross-connection?
Yes _____ No _____
14. Do you have any other water-using equipment on your property not mentioned above?
Yes _____ No _____

If yes, please list below:

Print Name _____ Phone # _____
Signature _____ Date _____

Please notify this office if any of the above conditions change.

Current Web App – PGs

3 & 4

TOWN OF ASHLAND CITY PUBLIC UTILITIES DEPARTMENT

WELL USER AGREEMENT OF NON-USE OR CONNECTION TO THE PUBLIC WATER SUPPLY

In accordance with the Town of Ashland City's Cross Connection Control program and state law, a private well or auxiliary water source may not be connected in any manner to the public water supply unless proper protection against cross connection is provided. Only a Reduced Pressure Back flow Preventer or an approved air gap (complete separation from public water supply) may be used for protection. These devices must have prior approval by Water System. Customers using the public water supply and not in compliance with this rule will have their water service discontinued.

Check appropriate box:

☐ This serves as notification that a well is located on the property at the following address:

☐ This serves as notification that a well is not located on the property at the following address:

I (we) understand and agree that this system is, and shall remain totally segregated from the public water supply, and no unapproved or unauthorized cross connections, auxiliary intakes, bypasses, or interconnections with any type of irrigation systems or otherwise will be permitted without the proper cross connection control device and approval of the Town of Ashland City Public Utilities Department.

I (we) further understand and agree that should an auxiliary water supply be connected to the public water system at the above address, maximum cross connection control equipment in the form of an approved air gap or reduced pressure back flow prevention device shall be installed to protect the public water supply.

Date: _____

Name: _____

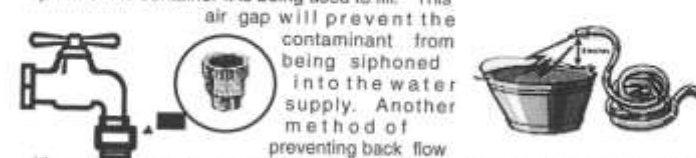
Signature: _____

Customer Handout

The Town of Ashland City Public Utilities Department makes every effort to ensure that our customers enjoy a continuous supply of safe drinking water. We appreciate the help of our customers to maintain the quality of our water supply.

Cross Connections can cause the water system to become contaminated. A cross connection is a link with the public water supply and a possible source of contamination. An example of a cross connection would be a garden hose submerged in a source of contamination such as a swimming pool, car radiator or other liquid. If a water main break should occur or if a fire pumper used a fire hydrant while the hose was submerged in a source of contamination, the contaminant could be pulled back into the public water supply. This occurrence, known as backflow, can be prevented.

One simple way to stop backflow is by using an air gap. An air gap can be created by arranging your hose so that the end is at least six inches above the top rim of the container it is being used to fill. This



with a garden hose is using a device known as a vacuum breaker. Vacuum breakers are inexpensive devices that can be screwed onto your outside faucet. These devices will prevent contaminants from being siphoned back into your plumbing and the public water system. More hazardous cross connections or cross connections created with permanently installed plumbing may require more sophisticated devices known as reduced pressure backflow preventers. These devices are much more complicated and must be tested annually by certified testers. For more information on preventing cross connections and protecting our water supply, contact the Town of Ashland City Public Utilities Department at 615-792-7553.

REMEMBER: Never submerge your garden hose in anything you would not want to drink!

Current Web App –

PG 5

APPLICATION FORMS & INFORMATION COLLECTION REQUIREMENTS:

All recipients, other than those using guarantee programs, are required to collect data on race/ethnic and gender of users or beneficiaries.

Application form must include below the signature and date block the following disclosure statements: (rev. 1/2003 as per Fed. Register Vol. 62 No. 210)

"The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname."

Ethnicity:

Hispanic or Latino _____

Not Hispanic or Latino _____

Race: (Mark one or more)

White _____ Black or African American _____

American Indian/Alaska Native _____ Asian _____

Native Hawaiian or Other Pacific Islander _____

Gender: Male _____ Female X

FOR OFFICE USE ONLY:

Inside city limits: _____ Outside city limits: _____

Services: Water _____ Sewer _____

Current In-Office Form

***Opportunity** –
(1B) Form does not match the application offered to Ashland City's water & sewer customers available on website.



The image shows a "Water/Sewer Application for Service" form from Ashland City. At the top left is the Ashland City logo. To its right, the title "Water/Sewer Application for Service" is highlighted in green. Below the title is a line for "Account #". The form contains several paragraphs of instructions and a series of fields for personal and contact information. The fields include: "Person Responsible for Bill", "Email Address", "Social Security Number", "FEIN (for businesses)", "Mail Bills to this Address", "Service Address", "Valid Phone Number", "Applicant's Driver's License #", "Are you Buying or Renting?", "Applicant's Next of Kin-Name, Phone #, and Address", "Security Question", "Security Question Answer", "Service Start Date", "Signature", and "Today's Date".

 **Water/Sewer Application for Service** Account # _____

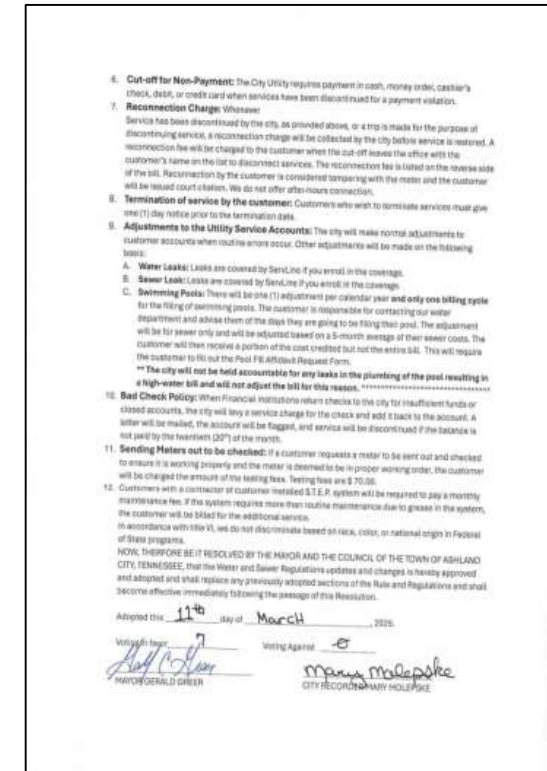
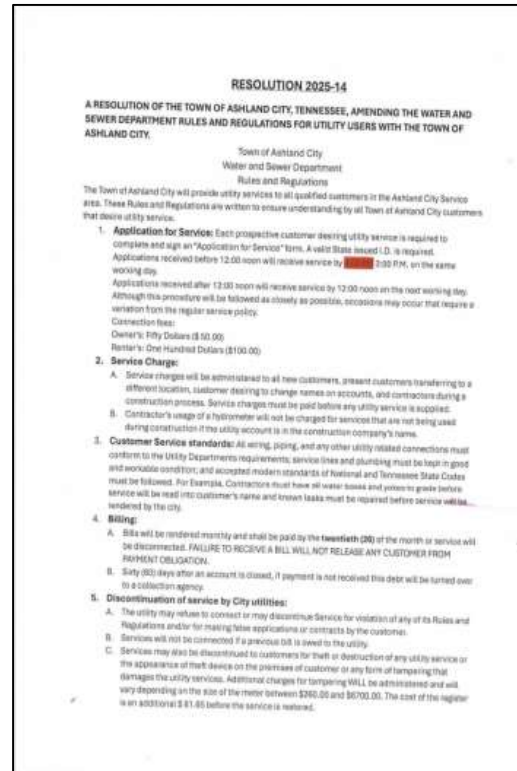
Complete the following application if you are a new resident needing water/sewer service inside city limits. There is a service charge that is non-refundable and non-transferable. The fee is \$50.00 for homeowners and \$100 for renters. You must submit a copy of your driver's license along with your application. Your application must be submitted in full with accurate information. If you have any questions, please contact the water department at (615)792-4211.

Person Responsible for Bill : _____
Email Address : _____
Social Security Number : _____
FEIN (for businesses) : _____
Mail Bills to this Address : _____
Service Address : _____
Valid Phone Number : _____
Applicant's Driver's License # : _____
Are you Buying or Renting? : _____
Applicant's Next of Kin-Name, Phone #, and Address : _____

Security Question : _____
A question we can ask you to access your account.
Security Question Answer : _____
Service Start Date : _____
Signature : _____
Today's Date : _____

Current Rules & Regulations

***Opportunities – (2) & (3)** Resolution 2025-14 is a stand-alone document and not issued to customers at time of initiating service. Document references ServLine, but provides neither an explanation for leak protection plans nor



Link → [Current Water & Sewer Rules & Regulations](#)

Current Rules & Regulations

RESOLUTION 2025-14

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE WATER AND SEWER DEPARTMENT RULES AND REGULATIONS FOR UTILITY USERS WITH THE TOWN OF ASHLAND CITY.

Town of Ashland City Water and Sewer Department Rules and Regulations

The Town of Ashland City will provide utility services to all qualified customers in the Ashland City Service area. These Rules and Regulations are written to ensure understanding by all Town of Ashland City customers that desire utility service.

1. **Application for Service:** Each prospective customer desiring utility service is required to complete and sign an "Application for Service" form. A valid State issued I.D. is required. Applications received before 12:00 noon will receive service by 1:00 2:00 PM, on the same working day. Applications received after 12:00 noon will receive service by 12:00 noon on the next working day. Although this procedure will be followed as closely as possible, occasions may occur that require a variation from the regular service policy.
Connection fees:
Owner's: Fifty Dollars (\$50.00)
Renter's: One Hundred Dollars (\$100.00)
2. **Service Charge:**
 - A. Service charges will be administered to all new customers, present customers transferring to a different location, customer desiring to change names on accounts, and contractors during a construction process. Service charges must be paid before any utility service is supplied.
 - B. Contractor's usage of a hydrometer will not be charged for services that are not being used during construction if the utility account is in the construction company's name.
3. **Customer Service standards:** All wiring, piping, and any other utility related connections must conform to the Utility Departments requirements; service lines and plumbing must be kept in good and workable condition; and accepted modern standards of National and Tennessee State Codes must be followed. For Example, Contractors must have all water leaks and unknown grade before service will be read into customer's name and known leaks must be repaired before service will be rendered by the city.
4. **Billing:**
 - A. Bills will be rendered monthly and shall be paid by the twentieth (20) of the month or service will be disconnected. FAILURE TO RECEIVE A BILL WILL NOT RELEASE ANY CUSTOMER FROM PAYMENT OBLIGATION.
 - B. Sixty (60) days after an account is closed, if payment is not received this debt will be turned over to a collection agency.
5. **Discontinuation of service by City utilities:**
 - A. The utility may refuse to connect or may discontinue service for violation of any of its Rules and Regulations and/or for making false applications or contracts by the customer.
 - B. Services will not be connected if a previous bill is owed to the utility.
 - C. Services may also be discontinued to customers for theft or destruction of any utility service or the appearance of meter device on the premises of customer or any form of tampering that damages the utility services. Additional charges for tampering WILL be administered and will vary depending on the size of the meter between \$260.00 and \$6700.00. The cost of the register is an additional \$1.85 before the service is restored.

6. **Cut-off for Non-Payment:** The City Utility requires payment in cash, money order, cashier's check, debit, or credit card when services have been discontinued for a payment violation.
7. **Reconnection Charge:** Whenever Service has been discontinued by the city, as provided above, or a trip is made for the purpose of discontinuing service, a reconnection charge will be collected by the city before service is restored. A reconnection fee will be charged to the customer when the cut-off leaves the office with the customer's name on the list to disconnect services. The reconnection fee is listed on the reverse side of the bill. Reconnection by the customer is considered tampering with the meter and the customer will be issued court citations. We do not offer after-hours connection.
8. **Termination of service by the customer:** Customers who wish to terminate services must give one (1) day notice prior to the termination date.
9. **Adjustments to the Utility Service Accounts:** The city will make normal adjustments to customer accounts when routine errors occur. Other adjustments will be made on the following basis:
 - A. **Water Leaks:** Leaks are covered by ServLine if you enroll in the coverage.
 - B. **Sewer Leaks:** Leaks are covered by ServLine if you enroll in the coverage.
 - C. **Swimming Pools:** There will be one (1) adjustment per calendar year and only one billing cycle for the filling of swimming pools. The customer is responsible for contacting our water department and advise them of the days they are going to be filling their pool. The adjustment will be for sewer only and will be adjusted based on a 5-month average of their sewer costs. The customer will then receive a portion of the cost credited but not the entire bill. This will require the customer to fill out the Pool Fill Affidavit Request Form.
The city will not be held accountable for any leaks in the plumbing of the pool resulting in a high-water bill and will not adjust the bill for this reason.***
10. **Bad Check Policy:** When Financial institutions return checks to the city for insufficient funds or closed accounts, the city will levy a service charge for the check and add it back to the account. A letter will be mailed, the account will be flagged, and service will be discontinued if the balance is not paid by the twentieth (20th) of the month.
11. **Sending Meters out to be checked:** If a customer requests a meter to be sent out and checked to ensure it is working properly and the meter is deemed to be in proper working order, the customer will be charged the amount of the testing fees. Testing fees are \$70.00.
12. Customers with a contractor or customer installed S.T.E.P. system will be required to pay a monthly maintenance fee. If the system requires more than routine maintenance due to grease in the system, the customer will be billed for the additional service. In accordance with title VI, we do not discriminate based on race, color, or national origin in Federal of State programs.
NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, that the Water and Sewer Regulations updates and changes is hereby approved and adopted and shall replace any previously adopted sections of the Rules and Regulations and shall become effective immediately following the passage of this Resolution.

Adopted this 11th day of March, 2025.

Voted for

MAYOR GERALD GREER

Writing Against

CITY RECORDS MARY MALESPEKE

Forms

TOWN OF ASHLAND CITY PUBLIC UTILITIES DEPARTMENT

Cross Connection Questionnaire Survey Residential

Occupant Name _____

Occupant Home Service Address _____

1. Occupancy _____ Own _____ Rent _____

2. Meter service: Home Business How Many? _____
How Many? _____

3. Do you have? (Please Check all that apply)
 Hot Tub _____ Jacuzzi _____
 Swimming Pool _____ Green House _____
 Inlet Tub _____ Solar System _____
 Wellhead _____ Dayroom Equipment _____ Portable _____
 _____ Daytime Machine _____

Underground Sump System _____
 Underground Irrigation System _____

Intestible Systems (That attach to garden hose etc.) _____
 Gravity well retrofitted house _____
 Wood burning hot water heater _____
 _____ Gross open (Underneath) _____

4. Do you have backflow that fits from the following? Yes _____ No _____
 a. Do you have a water supply on any extra water treatment system? Yes _____ No _____
 b. Do you have an auxiliary water supply on your premises? Yes _____ No _____
 c. Do you have an auxiliary water supply on a water tower or water system connected by public water? Yes _____ No _____
 d. Do you have backflow and use a water tower or water system connected by public water? Yes _____ No _____

5. Is your house or building elevated above your water meter? Yes _____ No _____
 a. Is there a creek, river, or spring water run into or on your property? Yes _____ No _____
 b. Is there a creek, river, or spring water run into or on your property? Yes _____ No _____
 c. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 d. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____

6. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 7. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 8. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 9. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 10. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 11. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 12. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 13. Do you have a swimming pool, well pump, or any other type water pump? Yes _____ No _____
 14. Do you have any other water-using equipment on your property not mentioned above?
 Yes _____ No _____
 Yes _____ No _____

If yes, please list below _____

Phone # _____

First Name _____
 Last Name _____
 Address _____
 City _____ State _____ Zip _____

Signature _____


Please notify this office if any of the above conditions change.

[illegible][illegible][illegible]

Chaos

Proposed Application

***Solution** - Create a single document housed everywhere the application is available, and limiting requested data to that required for creating and maintaining a customer's water and sewer account.



Town of Ashland City Water and Sewer Application for Service

P. O. Box 36 405 N. Main Street
 Ashland City, Tennessee 37015
 Phone 615-792-4211 Fax: 615-792-3501

Complete the following application if you require water and sewer service from the Town of Ashland City. There is a service charge that is non-refundable and non-transferable. The service charge is \$50.00 for homeowners and \$100.00 for tenants. A copy of applicant's government issued ID must be submitted along with the application. A application must be submitted in full with accurate information. If you have any questions, then please call the Town of Ashland City Water and Sewer Department at (615) 792-4211.

Account Information

Account Owner : _____

Service Address : _____

Service Start Date : _____

Are you an Owner or Tenant? 2 : _____ If Tenant, Landlord Name? _____

Account Contact Information

Mail Bills to this Address : _____

Phone Number : _____

Email Address : _____

Applicant's Government ID # : _____

Applicant's Social Security Number : _____

FEIN (for businesses) : _____

Applicant's Next of Kin-Name, Phone #, and Address : _____

Security Question (One we can ask to access your account.) : _____

Security Question Answer : _____

Applicant's Signature : _____

Application Date : _____

Regulations

***Solution** - Proactively issue customers a copy of rules and regulations at time of application that includes notice of available ServLine leak protections.

Town of Ashland City Water and Sewer Department Resolution NO. 2026-07

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY AMENDING THE WATER AND SEWER DEPARTMENT RULES AND REGULATIONS FOR UTILITY USERS WITH THE TOWN OF ASHLAND CITY.

Town of Ashland City Water and Sewer Department Rules and Regulations

The Town of Ashland City provides utility service to all qualified customers in the Ashland City service area. These rules and regulations are written to ensure understanding by all users of Ashland City customers that desire utility services.

1. Application for Service: Each prospective customer desiring utility service is required to complete and sign an "Application for Service" form. A valid government issued ID is required. Applications received before 12:00 noon will receive service by 3:00 p.m. on the same working day. Applications received after 12:00 noon will receive service by 12:00 noon on the next working day. Although this procedure will be followed as closely as possible, occasions may occur that require a variation to the regular service policy.

2. Service Charge (A): A service charge will be administered to all new customers, post-construction customers transferring to a different location, customers transferring to charge meters on accounts, and contractors during construction periods. A service charge must be paid before any utility service is supplied by city. (A) Contractor charge of a customer will not be charged for service if it was not being used during construction and if the utility account is in the construction company's name. Service Charges: Owner - \$50.00, Tenant - \$100.00.

3. Customer's Responsibility: All wiring, piping, and any other utility related connections must comply with the Utility Department's requirements. Service lines and plumbing must be kept in good and workable condition. Accepted minimum standards of National and Tennessee State Codes must be followed. For example, Contractors must have all water lines and yokes to greater before service is given and customer's name. All water lines must be required before service is provided by the city.

4. Billing: (A) Bills will be generated monthly and will be paid by the 28th of the month or service will be disconnected. FAILURE TO RECEIVE A BILL WILL NOT RELEASE CUSTOMER FROM PAYMENT OBLIGATION. (B) If payment is not received 50 days after account is closed, then this debt will be turned over to a Collection Agency.

5. Discontinuance of Service by City Utility (A): The city may refuse service to a customer or discontinue service for violations of rules and regulations or making false applications. (B) Service will not be resumed until a signature link is received to the city. (C) Service may be discontinued to customers for theft, destruction, damage, or negligence of tampering with utility equipment. Additional charges may be administered before service restoration. Charges vary by meter size \$300.00 up to \$6,700.00 or more. The additional expense is \$61.43.

6. Cut-off for Nonpayment: The city requires payment in cash, money order, cash's check, debit or credit card when customer has been disconnected for payment delinquency.

7. Reconnection Charge: A reconnection charge will be collected after a city employee is dispatched to customer's address for the purpose of discontinuing service. The reconnection charge is \$50.00 outside city limits and \$75.00 outside city limits. Reconnection by the customer is considered tampering with the meter and utility lines. (A) Billing cycle runs from the 1st of the following month. Reconnection after payment will follow the same guidelines outlined above within Section 1. Application for Service. The city does not offer after-hours service.

8. Termination of Service by Customer: Customers who wish to terminate service must give a copy of this notice prior to termination date.

9. Adjustments to Utility Service Accounts: The city will make routine adjustments to customer accounts when routine errors occur. Other adjustments will be made as required. (A) Water Leaks: Leaks are covered by Section 10 if customer meets its provisions. (B) Sever Leaks: Leaks are covered by Section 10 if customer meets its provisions. (C) Swimming Pools: Customers are allowed into adjustment per customer type. The adjustment can be made in a single billing cycle. (A) Billing cycle runs from the 1st of the following month. The customer is responsible for contacting the water department to provide the good ID days. The adjustment will be made to sewer charges only and based on a recent 3-month average of the customer's sewer cost. The customer will receive a sewer credit equal to a future bill. Adjustment requires the customer to fill out the Pool Affidavit Request Form - Link - Don't fill this out until you are ready. The city will not be held accountable for pool leaks which result in a high water bill. No adjustment to the sewer bill will be made for this reason.

10. Bad Check Policy: A check is returned for insufficient funds, then city will add a \$20.00 service charge and add it to the customer's account. A letter will be mailed, the amount will be flagged, and service will be disconnected if the balance is not paid by the 28th of the month. The city reserves the right to release cash payments from a customer after presentation of two returned checks.

11. Sending Meters out to be Checked: If a customer requires meter confirmation and the meter is deemed to be in proper working order, then customer will be charged nothing less. Testing fees are \$70.00 and will be added to a future bill.

12. S.E.P. System: Customers with a S.E.P. system installed will be treated as if they are properly maintaining it. If the system requires more than routine maintenance due to grossness in the system, then customer will be charged for the service on a future bill.

In accordance with the terms of the Town of Ashland City does not discriminate on race, color, or national origin as stated in State Programs.

Customers agree by signing the rules and regulations of the Town of Ashland City Water and Sewer Department.

Service Address: _____

Print Name & Date: _____

Signature: _____

[illegible]

Path Forward →

- 1) ***Assumes passage of Resolution 2026-07***...Update website link to Resolution 2025-14 to point toward Resolution 2026-07 with updated Rules and Regulations.
- 2) ***Assumes passage of Resolution 2026-07***...Update website link to "Application for Water & Sewer Service" to reference document supported by Resolution 2026-07.
- 3) Execute rollout of changes to in-office forms and post updated forms to Ashland City website for access by W&S customers.
- 4) Isolate and update any remaining access points with reference to obsolete water and sewer forms on the Ashland City website. Submit findings for adjustments such as what triggers sending rules & regulations when an application is submitted online, etc. Perform studies in coming weeks and

LASER SHOW/PRODUCTION CONTRACT

THIS AGREEMENT, made and entered into this 6th day of January 2026, by and between **Laser Encore, Inc.**, located at 14210 10th St. N. Stillwater MN 55082 and **Town of Ashland City** hereinafter referred to as **CLIENT**, located at 233 Tennessee Waltz Parkway Suite 103 Ashland, TN 37015.

IT IS MUTUALLY AGREED BETWEEN THE ABOVE SAID PARTIES AS FOLLOWS:

1. LASER SHOW/PRODUCTION:

- 1.1 *Location(s)*: The laser show will be held outdoors at Ashland, TN
- 1.2 *Date(s)*: Laser Encore will provide the laser show on the following dates: June 5, 2026.
- 1.3 *Type of Show(s)*: 20-minute outdoor laser show with full-color laser aerial beam effects all choreographed to music.

2. LASER ENCORE'S OBLIGATIONS.

- 2.1 *Operations*: Laser Encore shall transport, set up, test, operate and dismantle all equipment necessary for said display.
- 2.2 *Safety*: Laser Encore is required to and shall comply with all Center for Devices and Radiological Health safety regulations, as well as all federal, state, local and municipal radiological health safety regulations controlling the operation of laser light shows. Laser Encore is also required to and shall comply with all Federal Aviation Administration regulations for all outdoor displays. Laser Encore shall not be held liable by CLIENT, its owners, officers, members, employees, affiliates, associations, or entities, in any way whatsoever, nor shall it sustain any loss of contracted costs as specified in this Contract, with regard to any directives, restrictions, and/or instructions imposed by said government agencies, or should client sustain losses because of governmental actions.

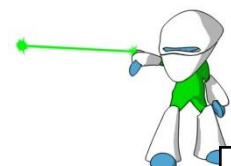
3. CLIENT'S OBLIGATIONS.

- 3.1 *Operations*: CLIENT agrees to provide the following at CLIENT'S sole expense to assist Laser Encore in providing said shows:

- (a) Electricity; (8) 20 amp, 120v circuits or 20kW generator

- 3.2 *Set Up Time*: CLIENT agrees to provide Laser Encore with adequate time to set up and test the laser equipment before each show on a given date and between each multiple performance on the same date.

- 3.3 *Safety*: CLIENT is responsible for providing security at all times, including set up and during the shows to ensure a clear and safe projection area.



Town of Ashland City, CONTRACT (Cont'd.)

4. TERMS AND CONDITIONS:

4.1 *Term:* The term of this AGREEMENT shall begin on the day of signing this AGREEMENT and shall run through the date of the final payment. If, before the date of any scheduled laser show/production, it is found that CLIENT has not fully performed its obligations under the terms of this AGREEMENT or that the financial credit of the CLIENT has been impaired in a material way, Laser Encore may cancel this AGREEMENT at any time and in either event, CLIENT shall be liable to Laser Encore for all damages incurred thereby, in addition to the compensation specified herein.

4.2 *Cost:* \$9,000.00*

*Cost includes all necessary laser equipment, labor, travel and production expenses.

*Cost does not include power or venue expenses which are the responsibility of the CLIENT (as specified herein in Section 3.1).

4.3 *Payment:* All payments shall be paid by CLIENT to and in the name of Laser Encore, Inc., in the form of a business check, cashier's check, money order or cash.

4.4 *Down Payment:* \$4,500.00 shall be paid as a deposit down by CLIENT, to and received by Laser Encore not later than May 5, 2026.

4.5 *Balance:* \$4,500.00 shall be paid by CLIENT, to and received by Laser Encore not later than June 5, 2026.

4.6 *Late Payments:* In the event that payments are not received within the specified dates, then payment(s) shall bear an interest rate of eighteen percent (18%) per annum, compounded monthly, until such funds are paid.

4.7 *Cancellation Fee:* In the event CLIENT cancels said laser light show(s), Laser Encore shall be entitled to amounts specified in Paragraph 4, subdivision 4.4 (down payments), plus any and all incurred attorney/collection fees.

5.0 COPYRIGHTS.

5.1 Laser Encore retains all copyrights for its productions.

6.0 INDEMNITY.

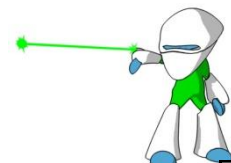
6.1 Each party shall hold the other harmless in and from all claims, liabilities, damages, and detriments not arising from the indemnifying party's breach under this Agreement or the indemnifying party's actual negligence or malfeasance as allowed by law.

7.0 SEVERABILITY.

7.1 If any part of this Agreement shall be determined to be void, voidable, invalid, or unenforceable, the remainder of this Agreement shall remain in full force and effect.

8.0 JURISDICTION.

8.1 Any action arising from or relating to this Agreement (including enforcement of any provision of this Agreement) shall be venued in any applicable state or federal court in the State of Minnesota, and the parties hereby consent to the personal jurisdiction of said court. Any party seeking enforcement of the Agreement shall be entitled, if successful in enforcing the Agreement, to award of all costs, fees, and expenses, including attorney's fees incurred in enforcing the Agreement.



Town of Ashland City, CONTRACT (Cont'd.)

9.0 COUNTERPARTS.

9.1 This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but which when taken together shall constitute one and the same instrument.

10. SCANNED SIGNATURES.

10.1 Electronically scanned copies of signatures sufficient to fully execute this Agreement, including counterpart signatures, shall have the same force as an original signature.

11. COOPERATION.

Each party to this Agreement agrees to execute and deliver all such other documents or instruments and to take any action as may be reasonably required in order to effectuate this Agreement.

THIS AGREEMENT is the whole agreement of the parties above named. No representation, inducement, or agreement has been given by one to the other to enter into this AGREEMENT other than expressly set forth herein. This AGREEMENT shall not be altered, modified or amended except in writing by a duly authorized officer of each party.

IN WITNESS WHEREOF, the parties hereunto set their names on the day and in the year first above written.

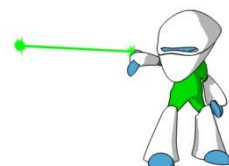
Town of Ashland City

By: _____
SIGNATURE AND TITLE

LASER ENCORE, INC.

By: _____
Robert Teorey, CEO

PAGE 3 OF 3



RESOLUTION NO. 2026-08

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING A GRANT AMENDMENT TO THE GRANT AGREEMENT (TRACKING NUMBER 33501-2648339) BETWEEN THE TOWN OF ASHLAND CITY AND THE STATE OF TENNESSEE, DEPARTMENT OF COMMERCE AND INSURANCE

WHEREAS the Town of Ashland City previously entered into a grant agreement with the State of Tennessee, Department of Commerce and Insurance for a **Cost Sharing – Recruitment Grant** in the amount of **\$100,000.00**, which is a **no-match grant**; and

WHEREAS the State of Tennessee, Department of Commerce and Insurance has requested amendments to specific sections of the grant contract; and

WHEREAS **Grant Contract Section C.5** is to be deleted in its entirety and replaced with revised invoice requirements; and

WHEREAS **Grant Contract Section D.8** is to be deleted in its entirety and replaced with updated communication and contact information requirements; and

WHEREAS the Town of Ashland City agrees to the proposed amendments and finds them to be in the best interest of the Town.


NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, THAT:

1. **Grant Contract Section C.5** is hereby deleted in its entirety and replaced with the revised invoice requirements.
2. **Grant Contract Section D.8** is hereby deleted in its entirety and replaced with the updated communication and contact information requirements.
3. The Mayor is hereby authorized to execute all documents necessary to effectuate this grant amendment on behalf of the Town of Ashland City.
4. This resolution shall take effect immediately upon its adoption.

ADOPTED on this 10th day of February 2026.

MAYOR GERALD C. GREER

CITY RECORDER, MARY MOLEPSKE

 <h2 style="display: inline; margin-left: 20px;">GRANT AMENDMENT</h2>					
Agency Tracking #		Edison ID		Contract #	
33501-2648339		Non-Edison Contract 77833-26		Non-Edison Contract 77833-26	
Amendment #					5
Contractor Legal Entity Name					Edison Vendor ID
Town of Ashland City					0000001534
Amendment Purpose & Effect(s)					
To change the State's contact information in Contract Section C.5., Invoice Requirements, and in Section D.8., Communications, and to update Grant Contract Attachment A, Grant Budget.					
Amendment Changes Contract End Date:				End Date:	
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				March 19, 2029	
TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u> (zero if N/A): \$ 0.00					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2024	\$16,666.66				\$16,666.66
2025	\$16,666.66				\$16,666.66
2026	\$16,666.66				\$16,666.66
2027	\$16,666.66				\$16,666.66
2028	\$16,666.68				\$16,666.68
2029	\$16,666.68				\$16,666.68
TOTAL:	\$100,000.00				\$100,000.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE	
Speed Chart (optional)		Account Code (optional)			

AMENDMENT FIVE OF CONTRACT 77833-26

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Commerce and Insurance, hereinafter referred to as the "State" and Town of Ashland City, hereinafter referred to as the "Grantee". It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract Section C.5. is deleted in its entirety and replaced with the following:

- C.5. Invoice Requirements. The Grantee shall submit a Cost Sharing - Recruitment Grant Invoice, attached and incorporated as Attachment B, to the State no more often than monthly but at least once a quarter, with all necessary supporting documentation, and present such to:

Executive Secretary, POST Commission
3025 Lebanon Pike
Nashville, TN 37214
POST.grants@tn.gov

- a. Each Cost Sharing - Recruitment Grant Invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

- (1) Grantee Name.
- (2) Name and Signature of the Grantee's Chief.
- (3) The Invoice Date.
- (4) The following for each Eligible Officer for whom a claim is being made under this Grant Contract:
 - i. Officer Name;
 - ii. Officer PSID;
 - iii. If the officer is an Experienced Officer or No Previous Experience Officer;
 - iv. The officer's start date with Grantee on Grantee's active roster;
 - v. The date on which the officer met a Longevity Milestone; and
 - vi. The Longevity Milestone that the officer has met.

- b. The Grantee understands and agrees to all of the following:

- (1) Any claim under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

- c. Upon receipt of the completed Cost Sharing- Recruitment Grant Invoice from the Grantee, the State will complete the following information on the invoice:

- (1) Grantee's Edison ID;
- (2) Contract Number (assigned by the State);
- (3) Invoice Number (assigned by the State);
- (4) The number of Eligible Officers approved as meeting each Longevity Milestone by category (Experienced Officer or No Experience Officer); and
- (5) Grantee's mailing address as set out in paragraph D.8. or as otherwise agreed in writing by the parties.

2. Grant Contract Section D.8. is deleted in its entirety and replaced with the following:

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first-class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient

confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Executive Secretary, POST Commission
3025 Lebanon Pike
Nashville, TN 37214
POST.grants@tn.gov

The Grantee:

Charles McEachron, Detective/GDI
Town of Ashland City/Ashland City Police Department
233 Tennessee Waltz Parkway
Ashland City, TN 37015
Email charles.mceachron@ashlandcitytn.gov
Telephone 615-792-5618

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

3. Grant Contract Attachment A (Grant Budget) is deleted in its entirety and replaced with the new Attachment A (Grant Budget) attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The effective date of this Amendment is the date all required approvals are obtained. All other terms and conditions of this delegated authority not expressly amended shall remain in full force and effect.

IN WITNESS WHEREOF,

TOWN OF ASHLAND CITY:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF SIGNATORY (above)

DEPARTMENT OF COMMERCE AND INSURANCE:

CARTER LAWRENCE, COMMISSIONER

DATE

ATTACHMENT A

GRANT BUDGET				
Town of Ashland City/Ashland City Police Department				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable				
Period: BEGIN: September 1, 2023 END: March 19, 2029				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
4, 15	Professional Fee, Grant & Award ²	\$100,000.00	0.00	\$100,000.00
25	GRAND TOTAL	\$100,000.00	0.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Grant payments to the Grantee to make bonus payments to Eligible Officers	\$100,000.00
TOTAL	\$100,000.00

RESOLUTION NO. 2026-09

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING AN AMENDMENT TO THE GRANT CONTRACT BETWEEN THE TENNESSEE DEPARTMENT OF DISABILITY AND AGING AND THE TOWN OF ASHLAND CITY (TRACKING NUMBER 34401-99566-116)

WHEREAS the Town of Ashland City previously entered into a grant contract with the Tennessee Department of Disability and Aging, identified by **Tracking Number 34401-99566-116**, in the original amount of **\$30,000.00**, which is a no match grant; and;

WHEREAS the Town of Ashland City has been awarded an **additional \$8,857.00**, increasing the total grant award to **\$38,857.00**; and

WHEREAS the Department of Disability and Aging has requested amendments to specific sections and attachments of the grant contract; and

WHEREAS **Grant Contract Section C.1** is to be deleted in its entirety and replaced with updated maximum liability information; and

WHEREAS **Grant Attachment A** is to be deleted in its entirety and replaced with a new Attachment A document reflecting required approvals and the amendment effective date; and

WHEREAS the Mayor and Council find that approving this amendment is in the best interest of the Town of Ashland City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, THAT:

1. **Grant Contract Section C.1** is hereby deleted in its entirety and replaced with updated maximum liability language as provided by the Tennessee Department of Disability and Aging.
2. **Grant Attachment A** is hereby deleted in its entirety and replaced with a new Attachment A document that includes all required approvals and the amendment effective date.
3. The original grant award of **\$30,000.00** is hereby amended by an additional **\$8,857.00**, resulting in a new total grant award amount of **\$38,857.00**.
4. The Mayor is hereby authorized to execute the grant amendment and any related documents necessary to effectuate the intent of this resolution.

ADOPTED this 10th day of February 2026.

MAYOR, GERALD C. GREER

CITY RECORDER, MARY MOLEPSKE



GRANT AMENDMENT

Agency Tracking # 34401-99566-116	Edison ID 87339	Contract # 00000000000000087339	Amendment # 1		
Contractor Legal Entity Name Town of Ashland City			Edison Vendor ID 0000001534		
Amendment Purpose & Effect(s) Update Maximum Liability; Update Attachment A					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: March 31, 2027			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			+\$ 8857		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2026	\$18,285.65				\$18,285.65
2027	\$20,571.35				\$20,571.35
TOTAL:	\$38,857.00				\$38,857.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.					
David Comm Digitally signed by David Comm Date: 2026.01.09 18:04:18 -06'00'			CPO USE		
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT ONE
OF GRANT CONTRACT 87339 (Tracking ID: 34401-99566-116)**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Disability and Aging, hereinafter referred to as the "State" and Town of Ashland City, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Thirty-Eight Thousand Eight Hundred and Fifty Seven Dollars (\$38,857.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

TOWN OF ASHLAND CITY:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF DISABILITY AND AGING:

BRAD TURNER, COMMISSIONER

DATE

ATTACHMENT A
Page 1

GRANT BUDGET				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period:				
BEGIN: 12/1/2025		END: March 31, 2027		
	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
	Salaries, Benefits & Taxes	\$0.00	\$0.00	\$0.00
	Professional Fee, Grant & Award ²	\$38,857.00	\$0.00	\$38,857.00
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$0.00	\$0.00	\$0.00
	Travel, Conferences & Meetings	\$0.00	\$0.00	\$0.00
	Interest ²	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
	Depreciation ²	\$0.00	\$0.00	\$0.00
	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
	Capital Purchase ²	\$0.00	\$0.00	\$0.00
	Indirect Cost	\$0.00	\$0.00	\$0.00
	In-Kind Expense	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$38,857.00	0.00	\$38,857.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT A
Page 2**GRANT BUDGET LINE-ITEM DETAIL:**

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Grant approved expenses related to one or more of the following categories: 1) capital projects; 2) outreach and education; 3) Programming/Activities; and/or 4) routine operating expenses.	\$38,857.00
TOTAL	\$38,857.00

RESOLUTION NO 2026-10

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO OFFICIALLY ADOPT AND RECOGNIZE STREETS WITHIN THE TOWN.

WHEREAS the Town of Ashland City maintains, regulates, and provides municipal services to public streets within its corporate limits; and

WHEREAS for purposes of official records, planning, maintenance, emergency services, and regulatory consistency, it is necessary to formally adopt and recognize the public streets within the Town; and

WHEREAS a comprehensive list of **ninety-eight (98) streets** has been compiled and is attached hereto as **Exhibit A**, which is incorporated by reference as if fully set forth herein; and

WHEREAS the Mayor and Council desire to officially adopt and recognize the streets identified in Exhibit A as public streets of the Town of Ashland City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, THAT:

1. The Town of Ashland City hereby officially adopts and recognizes the **ninety-eight (98) streets** listed in **Exhibit A** as public streets within the municipal boundaries of the Town of Ashland City, Tennessee.
2. The streets identified in Exhibit A shall be included in the official records of the Town and recognized for purposes of maintenance, regulation, public safety, planning, and municipal administration.
3. This resolution does not alter existing ownership rights, easements, or maintenance responsibilities unless otherwise provided by law or separate agreement.
4. The City Recorder is hereby authorized to maintain Exhibit A as part of the Town's official records and update the records as necessary upon future lawful adoption of additional streets.

ADOPTED this 10th day of February 2026.

MAYOR, GERALD C. GREER

CITY RECORDER, MARY MOLEPSKE

ADKISSON STREET	CHESTNUT STREET	HIBISCUS DRIVE	OAK STREET	SYCAMORE STREET
ALLENWOOD DRIVE	CLIFTON STREET	HICKORY CIRCLE	OLD CUMBERLAND STREET	STRATTON BOULEVARD
ANNETTE DRIVE	DOTY ROAD	HOLLOWAY DRIVE	OLD HYDES FERRY	THOMPSON ROAD
APRICOT WAY	DUKE STREET	JEFFERSON STREET	OLIVER STREET	TUCKER STREET
ARBOR LOOP	EISENHOWER DRIVE	JUPITOR DRIVE	ORCHARD LANE	TURNER STREET
ASH COURT	ELIZABETH STREET	KAYTE COURT	PATTON COURT	VALLEY VIEW STREET
ASHLAND COURT	ELM STREET EAST	LAKEVIEW DRIVE	PEACH STREET	VANHOOK DRIVE
ASHLAND DRIVE	ELM STREET WEST	LENOX STREET WEST	PEMBERTON LANE	VAUGHN ROAD
ASHTON LANE	FAIRGROUNDS ROAD	LITTLE MARROWBONE ROAD	PLUM DRIVE	VETERANS ROAD
BATSON STREET	FAIRVIEW CIRCLE	LIZZIE RD	POOLE STREET NORTH	VINE STREET
BELL STREET	FORREST STREET	LOWE STREET	POOLE STREET SOUTH	WALNUT STREET
BELLWOOD STREET	GALLAGHER ROAD	MADISON STREET	PREACHER LANE	WASHINGTON STREET
BLUE GRASS DRIVE	GALLAGHER STREET	MAPLE DRIVE	RHEA STREET	WATER STREET
BLUFF VIEW STREET	GEN OAKLY DRIVE	MARABLE STREET	RIVERVIEW LANE	WILLIAMSBURG ROAD
BOWKER STREET	GLORIA CIRCLE	MARROWBONE LANE	RUTH DRIVE	WILLOW STREET
BOYD STREET	GRAHAM ROAD	MARS COURT	SANDY RUN ROAD	
BRINKLEY STREET	HALE STREET	MCQUARRY STREET EAST	SATURN COURT	
BROOK HOLLOW DRIVE	HARPER LANE	MCQUARRY STREET WEST	SHINBONE ALLEY	
BURGER ALLEY	HARRIS STREET	MILLER PLAZA	SKYVIEW DRIVE	
CALDWELL ROAD	HAYWOOD HILLS	MULBERRY STREET	SMITH STREET	
CARLS PLACE	HELEN STREET	NIMITZ DRIVE	SPRING STREET	

RESOLUTION NO. 2026-11

A RESOLUTION ESTABLISHING A SPEED LIMIT OF FIFTEEN (15) MILES PER HOUR ON SOUTH POOLE STREET IN THE TOWN OF ASHLAND CITY, TENNESSEE

WHEREAS the Mayor and City Council of the Town of Ashland City have the authority to regulate traffic and establish speed limits on municipal streets pursuant to Tennessee law; and

WHEREAS concerns have been raised regarding excessive speeding on **South Poole Street**, creating a risk to public safety, property, animals, and pedestrians; and

WHEREAS the establishment of a reduced speed limit is necessary to promote the safety and welfare of residents, motorists, and the general public; and

WHEREAS the Town desires to formally establish a reduced speed limit and authorize appropriate signage and enforcement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, THAT:

1. The maximum speed limit on **South Poole Street** within the municipal limits of the Town of Ashland City, Tennessee, and is hereby established at **fifteen (15) miles per hour**.
2. The Town's Police Department is authorized to enforce this speed limit in accordance with applicable laws and ordinance # 637.
3. The appropriate Town officials are authorized and directed to install and maintain proper traffic control signage reflecting the established speed limit.
4. This resolution shall take effect immediately upon its adoption and upon the placement of appropriate signage.

ADOPTED this 10th day of February 2026.

MAYOR, GERALD C. GREER

CITY RECORDER, MARY MOLEPSKE