



TOWN OF ASHLAND CITY
Planning Commission Meeting
September 13, 2021 5:30 PM
Agenda

Chairman: Steven Stratton

Vice-Chairwoman: Vivian Foston

Committee Members: Steve Allen, Alberto Santacruz, Gerald Greer , Mike Smith, Mike Stuart

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) July 12, 2021 Planning Commission Meeting Minutes

PUBLIC FORUM

OLD BUSINESS

NEW BUSINESS

- [2.](#) Rezone Request: 1070 Little Marrowbone
- [3.](#) Temporary Use Permit Discussion
- [4.](#) Planning Commission By-Laws and Rules of Procedures Training

OTHER

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY Planning Commission Meeting July 12, 2021 5:30 PM Minutes

CALL TO ORDER

Interim City Recorder Alicia Martin called the meeting to order at 5:43 p.m.

ROLL CALL

PRESENT

Chairman Steven Stratton
Vice Chairman Vivian Foston
Mayor Steve Allen
Committee Member Alberto Santacruz
Committee Member Michael Smith
Committee Member Mike Stuart

ABSENT

Councilman Gerald Greer

APPROVAL OF AGENDA

A motion was made by Committee Member Stuart, seconded by Mayor Allen, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. June 7, 2021 Planning Commission Meeting Minutes
All approved by voice vote.

CHAIR NOMINATIONS

Ms. Martin opened the floor for chair nominations. Mr. Jason McClain stated that Committee Member Greer was unable to attend the meeting but had submitted his nomination via email and stated that he would like to nominate Committee Member Stratton. Committee Member Foston stated that she was in agreement. A motion was made by Mayor Allen, seconded by Committee Member Stuart, to appoint Committee Member Stratton as Chairman. Voting Yea: Mayor Allen, Committee Member Foston, Committee Member Santacruz, Committee Member Stratton, Committee Member Smith, Committee Member Stuart

PUBLIC FORUM

None.

OLD BUSINESS

None.

NEW BUSINESS

2. Site Plan Review: ABC Storage
Mr. Mike Highers stated that the shrubs were left off but it will be on the blueprint. Mr. McClain stated that he received the plan in paper form and he had to have electronic copies for CSR. He also stated that the stormwater calculations were never received electronically until right before the meeting. Mr. McClain stated that he forwarded them to the engineer. He also stated that no landscaping was included in the submittal. Mr. Rick Gregory stated that Contour intervals were not shown and should be added. He stated that utility lines should be shown along with the size of the lot lines. Mr. Gregory stated that they see little to be gained from requiring sidewalks along a street unlikely to support foot traffic. He also stated that they see little to be gained from strict adherence to the city's landscaping requirements. Mr. Gregory

further stated that he recommends approval of the building with consideration of reduced landscaping and sidewalk installations. A motion was made by Committee Member Stuart, seconded by Mayor Allen, to approve the site plan with a second review. Voting Yea: Mayor Allen, Committee Member Foston, Committee Member Santacruz, Committee Member Stratton, Committee Member Smith, Committee Member Stuart.

3. Planning Commission By-Laws and Rules of Procedures Training

Mr. Gregory stated that he could not locate By-Laws for the Town of Ashland City Planning Commission. He stated that he could put the By-Laws together and get them on the agenda for the next meeting for action. Mr. Gregory stated that we would have some training on Rules of Procedures as well. Chairman Stratton asked if there needed to be a vote. Mr. Gregory stated that it was just for discussion.

OTHER

Appoint Committee Secretary

Mr. McClain stated that the committee secretary needed to be appointed. He suggested appointing the City Recorder position as secretary since they maintain minutes and would be available during business hours to sign plats. A motion was made by Committee Member Stuart, seconded by Mayor Allen, to appoint the City Recorder position as secretary. Voting Yea: Mayor Allen, Committee Member Foston, Committee Member Santacruz, Committee Member Stratton, Committee Member Smith, Committee Member Stuart.

Appoint Vice Chair

Mr. McClain stated that the Vice Chair would need to be appointed. The floor was opened for nominations and a motion was made by Mayor Allen, seconded by Committee Member Smith, to appoint Committee Member Foston as Vice Chairwoman. Voting Yea: Mayor Allen, Committee Member Foston, Committee Member Santacruz, Committee Member Stratton, Committee Member Smith, Committee Member Stuart.

ADJOURNMENT

A motion was made by Committee Member Stuart, seconded by Mayor Allen, to adjourn the meeting. The meeting adjourned at 6:32 p.m.

CHAIRMAN STEVEN STRATTON

INTERIM CITY RECORDER ALICIA MARTIN, CMFO



Ashland City Fire, Building & Life Safety Department

101 Court Street
Ashland City TN 37015
Fire & Life Safety: (615) 792-4531 – Building Codes (615) 792-6455

Application for Reclassification of Property Under the Zoning Ordinance

Application Fee: \$100.00

Application is hereby made to the Mayor and City Council, which first must be reviewed by the City Planning Commission, to reclassify the property described below now in a
R-1 district.

DESCRIPTION OF PROPERTY (Attach Map): Map 62 Parcel 35.03
Approx. 24.5 acres

REASON FOR RECLASSIFICATION REQUEST R-4

Address: 1070 Little Marrowbone Road, Ashland City, TN 37015

NOTE:

1. All applications for rezoning must be turned into City Hall no later than thirty (30) days prior to the upcoming planning commission meeting, if they are to be entertained at said meeting.
2. An accurate graphic plat prepared and stamped by a registered design professional and a legal description of property to be rezoned must be submitted to the Building Official prior to consideration by the City Commissioners. In certain circumstances (i.e. large annexation requests having irregular boundaries) these legal descriptions must be submitted prior to planning commission consideration.
3. The applicant will submit the names and addresses of all owners of adjacent property within 1,000 feet. The applicant must also submit a map showing the property within 200 feet of said property.


Applicant Signature
(Mark Yarbrough)

08-12-21
Date

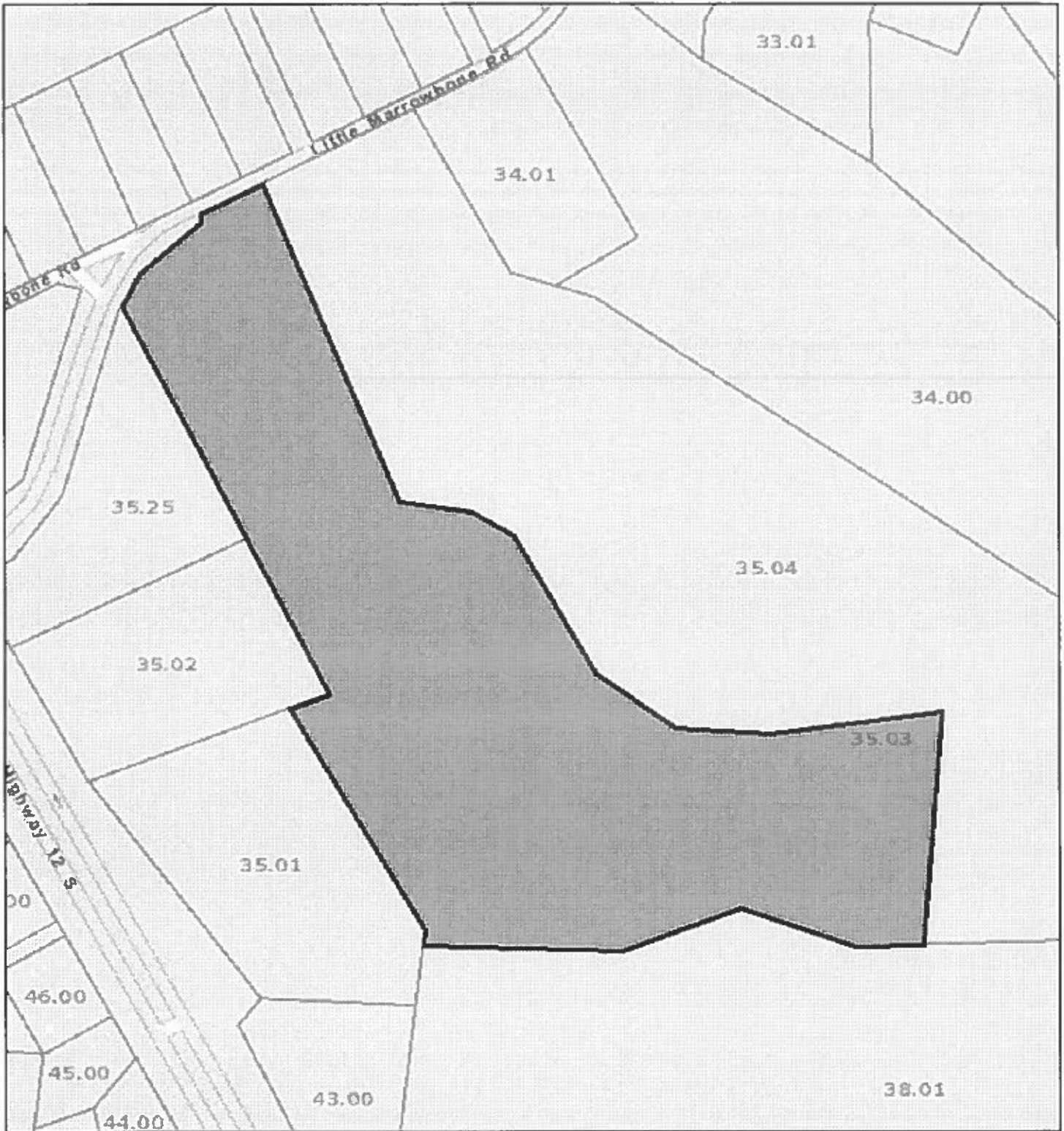


Parcels: SMITH KENNETH ETUX

COUNTY_ID	11
PARCEL_TYP	1
GISLINK	011062 03503
GISLINK2	
CALC_ACRE	24.82
globalid	{03B51073-ABBF-4 ADE1-43C532E7D}
Parcels_13	
Parcels_14	
Parcels_15	5,797.86
Parcels_16	1,081,040.36
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ITEM #2.

Cheatham County - Parcel: 062 035.03



Date: August 9, 2021
County: Cheatham
Owner: SMITH KENNETH ETUX
Address: LITTLE MARROWBONE RD 1070
Parcel Number: 062 035.03
Deeded Acreage: 0
Calculated Acreage: 24.5
Date of Imagery: 2017

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community
TN Comptroller - OLG
State of Tennessee, Comptroller of the Treasury, Office of Local Government

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

NAME	ADDRESS	
BEASLEY, MARY B ET VIR THOMAS W RUTLEDGE	1080 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
JOHNSON, RONALD KEITH	1090 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
JOHNSON, MARGARET IRENE	1098 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
TOWN OF ASHLAND CITY	P.O. BOX 36	ASHLAND CITY, TN 37015
YARBROUGH, MARK & TONYA	1807 HWY 12 S	ASHLAND CITY, TN 37015
FEREBEE, MICAH ANDREW	1811 HWY 12 S	ASHLAND CITY, TN 37015
LAYTON, REGINA	1829 HWY 12 S	ASHLAND CITY, TN 37015
BEASLEY, MARY B	HWY 12 S / P.O. BOX 26	ASHLAND CITY, TN 37015
HOLT, MICHAEL D	1050 SIDNEY FAMBROUGH RD	ASHLAND CITY, TN 37015
CANTRELL, JOSEPH L	1009 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
TAYLOR, ANTHONY R ET UX DONNA S	1015 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
CANNON, STACY RENEE & JESSICA CANNON	1019 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
WILLIAMS, ROBERT C JR	1025 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
SLEEPER, EDWARD ET UX MELODY	1029 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
POTTS, CHRISTOPHER ET UX TRACY	1035 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
LARSEN, KEVIN	1039 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
MUELLER, DAVID ET UX TABITHA AUSTIN	1045 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
WRIGHT, JOHN	1047 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
WILES DWIGHT P TRUSTEE	1049 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
CARTWRIGHT, MARVIN GLENN	1051 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
WRIGHT, RONALD	1055 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
CANE, KERRY M ET UX	1061 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
BARRAW NANCY A	1063 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
KILGORE KENNETH A	1065 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
ROGERS, MICHAEL EDWARD	1069 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
HERLEIN, THOMAS J	1073 LITTLE MARROWBONE RD	ASHLAND CITY, TN 37015
REIGLE, DANIEL H ET UX TINA A	290 ED HARRIS RD	ASHLAND CITY, TN 37015
ROSE GASSER FAMILY TRUST	1692 HWY 12 S	ASHLAND CITY, TN 37015
RAMSEY JIMMY G ET UX TONYA L	1001 WILLIAMSBURG RD	ASHLAND CITY, TN 37015
YATES, JAMES M ET AL WITH A RESERVED LE FOR MARY F YATES E	1806 HWY 12 S	ASHLAND CITY, TN 37015
RAYMER, SHERRI	1808 HWY 12 S	ASHLAND CITY, TN 37015
WATTS JARRETT S CECELIA	1812 HWY 12 S	ASHLAND CITY, TN 37015
KERN, JACKIE L JR ET UX JAMIE L	1816 HWY 12 S	ASHLAND CITY, TN 37015
RICHARDSON, VICTOR	1820 HWY 12 S	ASHLAND CITY, TN 37015
STINNETT, JAMES W JR ET UX YVONNE	1830 HWY 12 S	ASHLAND CITY, TN 37015
HOOTEN, ANTHONY D	2305 SIEFRIED ST	NASHVILLE, TN 37208
DEVILLE, BELTON M ET UX LOUISE	1123 ALLENWOOD DR	ASHLAND CITY, TN 37015
BRADEN, SANDRA CHARLES	1119 ALLENWOOD DR	ASHLAND CITY, TN 37015
YOUNG-SIEGLER, ARENZIA C	1115 ALLENWOOD DR	ASHLAND CITY, TN 37015
MEADOWS, DIANA GAYLE ET VIR MELVIN AVERY	1022 MEADOW BROOK RD	ASHLAND CITY, TN 37015
WEST, BRYAN ET UX CHRISTINA K	1105 ALLENWOOD DR	ASHLAND CITY, TN 37015
RAINES, JAMES REX ET UX GEORGE ANNE	P.O. BOX 224	ASHLAND CITY, TN 37015
MYATT, PHILLIP W ET UX VICKEY L	1004 WILLIAMSBURG RD	ASHLAND CITY, TN 37015
ROSE GASSER FAMILY TRUST	1009 ALLENWOOD DR	ASHLAND CITY, TN 37015
KRANTZ, BILL FRANK	1000 ALLENWOOD DR	ASHLAND CITY, TN 37015
POSS, JOHN	1004 ALLENWOOD DR	ASHLAND CITY, TN 37015
SHARPE, LEE & SHER SHARPE	1010 ALLENWOOD DR	ASHLAND CITY, TN 37015
HOUNIHAN, KEVIN	1108 ALLENWOOD DR	ASHLAND CITY, TN 37015
KEPHART, BRYAN W	1112 ALLENWOOD DR	ASHLAND CITY, TN 37015
ADAMBERGER, DEREK ET UX ALCIA	1114 ALLENWOOD DR	ASHLAND CITY, TN 37015
WILLIAMS, ROBERT W	6060 N. CENTRAL EXPY #560	DALLAS, TX 75206
BIGGS, HERBERT D SR ET UX KAYE D	1105 WILLIAMSBURG DR	ASHLAND CITY, TN 37015
JONES, JAMES W JR	1110 WILLIAMSBURG DR	ASHLAND CITY, TN 37015
MIKLICH, HENRY A ET UX JANE O	1055 RIVERVIEW LN	ASHLAND CITY, TN 37015

At Home Realty.

CONFIRMATION OF AGENCY STATUS

1 Every real estate licensee is required to disclose his or her agency status in a real estate transaction to any buyer or
 2 seller who is not represented by an agent and with whom the licensee is working directly in the transaction. The
 3 purpose of this Confirmation of Agency Status is to acknowledge that this disclosure occurred. Copies of this
 4 confirmation must be provided to any signatory thereof. As used below, "Seller" includes sellers and landlords;
 5 "Buyer" includes buyers and tenants. Notice is hereby given that the agency status of this licensee (or licensee's
 6 company) is as follows in this transaction:

7 The real estate transaction involving the property located at:
 8 1070 Little Harrowbone Rd Asbland City TN 37015
 9 **PROPERTY ADDRESS**

10	SELLER NAME: <u>Wilda Smith</u>	BUYER NAME: <u>Mark Yarbrough</u>
11	LICENSEE NAME: _____	LICENSEE NAME: <u>Amanda L. Bell</u>
12	in this consumer's current or prospective transaction is	in this consumer's current or prospective transaction
13	serving as:	is serving as:
14	<input type="checkbox"/> Transaction Broker or Facilitator.	<input type="checkbox"/> Transaction Broker or Facilitator.
15	(not an agent for either party).	(not an agent for either party).
16	<input type="checkbox"/> Seller is Unrepresented.	<input type="checkbox"/> Buyer is Unrepresented.
17	<input type="checkbox"/> Agent for the Seller.	<input type="checkbox"/> Agent for the Buyer.
18	<input checked="" type="checkbox"/> Designated Agent for the Seller.	<input checked="" type="checkbox"/> Designated Agent for the Buyer.
19	<input type="checkbox"/> Disclosed Dual Agent (for both parties),	<input type="checkbox"/> Disclosed Dual Agent (for both parties),
20	with the consent of both the Buyer and the Seller	with the consent of both the Buyer and the Seller
21	in this transaction.	in this transaction.

22 This form was delivered in writing, as prescribed by law, to any unrepresented buyer prior to the preparation of any offer to
 23 purchase, OR to any unrepresented seller prior to presentation of an offer to purchase; OR (if the licensee is listing a
 24 property without an agency agreement) prior to execution of that listing agreement. This document also serves as
 25 confirmation that the licensee's Agency or Transaction Broker status was communicated orally before any real estate services
 26 were provided and also serves as a statement acknowledging that the buyer or seller, as applicable, was informed that any
 27 complaints alleging a violation or violations of Tenn. Code Ann. § 62-13-312 must be filed within the applicable statute of
 28 limitations for such violation set out in Tenn. Code Ann. § 62-13-313(e) with the Tennessee Real Estate Commission, 710
 29 James Robertson Parkway, 3rd Floor, Nashville, TN 37232, PH: (615) 741-2273. This notice by itself, however, does not
 30 constitute an agency agreement or establish any agency relationship.

31 By signing below, parties acknowledge receipt of Confirmation of Agency relationship disclosure by Realtor® acting as
 32 Agent/Broker OR other status of Seller/Landlord and/or Buyer/Tenant pursuant to the National Association of Realtors® Code
 33 of Ethics and Standards of Practice.

34 Wilda Smith 5-3-21 Mark Yarbrough 5/20/2021
 35 Seller Signature Date Buyer Signature Mark Yarbrough Date

36 _____ Date _____ Date
 37 Seller Signature Date Buyer Signature Date
 38 Shawn C. Ford 5-3-2021 Amanda L. Bell 5/20/2021
 39 Listing Licensee SUNNYS REALTY Date Selling Licensee Amanda L. Bell Date
GROUP, LLC

40 At Home Realty At Home Realty
 41 Listing Company Selling Company

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LOT/LAND PURCHASE AND SALE AGREEMENT

1. **Purchase and Sale.** For and in consideration of the mutual covenants herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned buyer

Mark Yarbrough and or assigns ("Buyer") agrees to buy and the undersigned seller Wilda Smith ("Seller")

agrees to sell all that tract or parcel of land, with such improvements as are located thereon, described as follows:

All that tract of land known as: 1070 Little Marrowbone Rd
(Address) Ashland City (City), Tennessee, 37015 (Zip), as recorded in Cheatham County Register of Deeds Office, _____ deed book(s), _____ page(s), and/or _____ instrument number and as further described as:

_____ together with all fixtures, landscaping, improvements, and appurtenances, all being hereinafter collectively referred to as the "Property."

This box must be checked to be part of this Agreement. The full and legal description of said Property is as described in the attached "Legal Description Exhibit."

A. **LEASED ITEMS.** Leased items that remain with the Property (e.g. billboards, irrigation systems, fuel tank, etc.) _____ Buyer shall assume any and all lease payments as of Closing. If leases are not assumable, the balance shall be paid in full by Seller at or before Closing.

Buyer does not wish to assume a leased item. (THIS BOX MUST BE CHECKED IN ORDER FOR IT TO BE A PART OF THIS AGREEMENT.)

Buyer does not wish to assume Seller's current lease of _____; therefore, Seller shall have said lease cancelled and leased items removed from Property prior to Closing.

B. **FUEL.** Fuel, if any, will be adjusted and charged to Buyer and credited to Seller at Closing at current market prices.

2. **Purchase Price, Method of Payment and Closing Expenses.** Buyer warrants that, except as may be otherwise provided herein, Buyer will at Closing have sufficient cash to complete the purchase of the Property under the terms of this Lot/Land Purchase and Sale Agreement (hereinafter "Purchase and Sale Agreement" or "Agreement"). The purchase price to be paid is: \$ 840,000.00

Eight Hundred Forty Thousand U.S. Dollars,

("Purchase Price") which shall be disbursed to Seller or Seller's Closing Agency by one of the following methods:

- i. a Federal Reserve Bank wire transfer;
- ii. a Cashier's Check issued by a financial institution as defined in 12 CFR § 229.2(i); OR
- iii. other such form as is approved in writing by Seller.

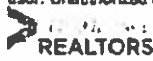
This price is based (Select one. The sections not checked are not a part of this Agreement.):

- for entire Property as a tract, and not by the acre OR
- per acre with the Purchase Price to be determined by the actual amount of acreage of the Property, \$ _____ per acre based on a current or mutually acceptable survey OR
- for entire Property as a tract but with the Purchase Price to be adjusted upward or downward at \$ _____ per acre in the event the actual amount of acreage of the Property based on a current or mutually acceptable survey should vary more or less than _____ acre(s) from the _____ estimated acreage.

A. **Appraisal (Select either 1 or 2 below. The sections not checked are not a part of this Agreement).**

- 1. This Agreement IS NOT contingent upon the appraised value either equaling or exceeding the agreed upon Purchase Price.
- 2. This Agreement IS CONTINGENT upon the appraised value either equaling or exceeding the agreed upon Purchase Price If appraised value is equal to or exceeds the Purchase Price, this contingency is satisfied. In consideration of Buyer having conducted an appraisal, the sufficiency of such consideration being hereby

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acknowledged, if the appraised value of the Property does not equal or exceed the Purchase Price, Buyer shall promptly notify the Seller via the Notification form or equivalent written notice. Buyer shall then have 3 days to either:

- 1. waive the appraisal contingency via the Notification form or equivalent written notice
- OR
- 2. terminate the agreement by giving notice to seller via the Notification form or equivalent written notice. Upon timely termination, Buyer is entitled to a refund of the Earnest money.

In the event Buyer fails to either waive the appraisal contingency or terminate the agreement as set forth above, this contingency is deemed satisfied. Thereafter, failure to appraise shall not be used as the basis for loan denial or termination of contract. Seller shall have the right to request any supporting documentation showing appraised value did not equal or exceed the agreed upon purchase price.

B. Closing Expenses.

- 1. **Seller Expenses.** Seller shall pay all existing loans affecting the Property, including all penalties, release preparation costs, and applicable recording costs; any accrued and/or outstanding association dues or fees; fee (if any) to obtain lien payoff/stoppel letters/statement of accounts from any and all associations, property management companies, mortgage holders or other liens affecting the Property; Seller's Closing fee, document preparation fee and/or attorney's fees; fee for preparation of deed; notary fee on deed; and financial institution (Bank, Credit Union, etc.) wire transfer fee or commercial courier service fee related to the disbursement of any lien payoff(s). Seller additionally agrees to permit any withholdings and/or to pay any additional sum due as is required under the Foreign Investment in Real Property Tax Act. Failure to do so will constitute a default by Seller.

In the event Seller is subject to Tax Withholding as required by the Foreign Investment in Real Property Tax Act, (hereinafter "FIRPTA"), Seller additionally agrees that such Tax Withholding must be collected from Seller by Buyer's Closing Agent at the time of Closing. In the event Seller is not subject to FIRPTA, Seller shall be required as a condition of Closing to sign appropriate affidavits certifying that Seller is not subject to FIRPTA. It is Seller's responsibility to seek independent tax advice or counsel prior to the Closing Date regarding such tax matters.

- 2. **Buyer Expenses.** Buyer shall pay all transfer taxes and recording fees on deed of conveyance and deed of trust; Buyer's Closing fee, document preparation fee and/or attorney's fees; preparation of note, deed of trust, and other loan documents; mortgage loan inspection or boundary line survey; credit report; required premiums for private mortgage, hazard and flood insurance; required reserved deposits for insurance premiums and taxes; prepaid interest; re-inspection fees pursuant to appraisal; and any costs incident to obtaining and closing a loan, including but not limited to: appraisal, origination, discount points, application, commitment, underwriting, document review, courier, assignment, photo, tax service notary fees, and any wire fee or other charge imposed for the disbursement of the Seller's proceeds according to the terms of this Agreement.

- 3. **Title Expenses.** Cost of title search, mortgagee's policy and owner's policy (rates to be as filed with the Tennessee Department of Commerce and Insurance) shall be paid as follows:

buyer
Simultaneous issue rates shall apply.

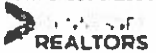
Not all of the above items (Seller Expenses, Buyer Expenses and Title Expenses) are applicable to every Transaction and may be modified as follows:

Closing Agency for Buyer & Contact Information: Broner McCoy

Closing Agency for Seller & Contact Information: _____

- C. **Financial Contingency – Loan(s) To Be Obtained:** This Agreement is conditioned upon Buyer's ability to obtain a loan(s) in the principal amount up to 80 % of the Purchase Price listed above to be secured by a deed of trust on the Property. "Ability to obtain" as used herein means that Buyer is qualified to receive the loan described herein based upon Lender's customary and standard underwriting criteria. In consideration of Buyer, having acted in good faith and in accordance with the terms below, being unable to obtain financing by the Closing Date, the sufficiency of such consideration being hereby acknowledged, Buyer may terminate this Agreement by providing

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99 written notice via the Notification form or equivalent written notice. Seller shall have the right to request any
100 supporting documentation regarding loan denial. Upon termination, Buyer is entitled to a refund of the Earnest
101 Money/Trust Money. Lender is defined herein as the financial institution funding the loan.

102 The loan shall be of the type selected below (Select the appropriate boxes. Unselected items will not be part of
103 this Agreement):

- 104 Conventional Loan Rural Development/USDA
- 105 Other commercial loan

106 Buyer may apply for a loan with different terms and conditions and also Close the transaction provided all other terms
107 and conditions of this Agreement are fulfilled and the new loan does not increase any costs charged to Seller. Buyer
108 shall be obligated to Close this transaction if Buyer has the ability to obtain a loan with terms as described herein
109 and/or any other loan for which Buyer has applied and been approved.

110 **Loan Obligations: The Buyer agrees and/or certifies as follows:**

- 111 (1) Within three (3) days after the Binding Agreement Date, Buyer shall make application for the loan and shall
112 pay for credit report. Buyer shall immediately notify Seller or Seller's representative of having applied for
113 the loan and provide Lender's name and contact information, and that Buyer has instructed Lender to order
114 credit report. Such certifications shall be made via the Notification form or equivalent written notice;
- 115 (2) Within fourteen (14) days after the Binding Agreement Date, Buyer shall warrant and represent to Seller via
116 the Notification form or equivalent written notice that:
 - 117 a. Buyer has notified Lender of an Intent to Proceed and has available funds to Close per the signed
118 Loan Estimate; and
 - 119 b. Buyer has requested that the appraisal be ordered and affirms that the appraisal fee has been paid.
- 120 (3) Buyer shall pursue qualification for and approval of the loan diligently and in good faith;
- 121 (4) Buyer shall continually and immediately provide requested documentation to Lender and/or loan originator;
- 122 (5) Unless otherwise stated in this Agreement, Buyer represents that this loan is not contingent upon the lease or
123 sale of any other real property and the same shall not be used as the basis for loan denial; and
- 124 (6) Buyer shall not intentionally make any material changes in Buyer's financial condition which would
125 adversely affect Buyer's ability to obtain the Primary Loan or any other loan referenced herein.

126 Should Buyer fail to timely comply with 2.C.(1) and/or 2.C.(2) above and provide notice as required, Seller may make
127 written demand for compliance via the Notification form or equivalent written notice. If Buyer does not furnish Seller
128 the requested documentation within two (2) days after such demand for compliance, Buyer shall be considered in
129 default and Seller's obligation to sell is terminated.

130 **THIS BOX MUST BE CHECKED IN ORDER FOR IT TO BE A PART OF THIS AGREEMENT.**

131 **Financing Contingency Waived** (e.g. "All Cash", etc.):

132 Buyer's obligation to Close shall not be subject to any financial contingency. Buyer reserves the right to obtain a
133 loan. Buyer will furnish proof of available funds to close in the following manner: _____
134 (e.g. bank statement, Lender's commitment letter) within five (5) days after Binding Agreement Date. Should Buyer
135 fail to do so, Seller may make written demand for compliance via the Notification form or equivalent written notice.
136 If Buyer does not furnish Seller with the requested notice within two (2) days after such demand for compliance,
137 Buyer shall be considered in default and Seller's obligation to sell is terminated. Failure to Close due to lack of funds
138 shall be considered default by Buyer.

139 In the event that this Agreement is contingent upon an appraisal, Buyer must order the appraisal and provide Seller
140 with the name and telephone number of the appraisal company and proof that appraisal was ordered within five (5)
141 days of the Binding Agreement Date. Should Buyer fail to do so, Seller may make written demand for compliance
142 via the Notification form or equivalent written notice. If Buyer does not furnish Seller with the requested notice within
143 two (2) days after such demand for compliance, Buyer shall be considered in default and Seller's obligation is
144 terminated.

145 3. **Earnest Money/Trust Money.** Buyer has paid or will pay within 5 days after the Binding Agreement Date to
146 Broner McCoy (name of Holder) ("Holder")
147 located at 103 N main St Ashland City TN 37015 (address of Holder), an
148 Earnest Money/Trust Money deposit of \$ 5,000.00 by check (OR
149 _____) ("Earnest Money/Trust Money").

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150 A. **Failure to Receive Earnest Money/Trust Money.** In the event Earnest Money/Trust Money (if applicable) is not
151 timely received by Holder or Earnest Money/Trust Money check or other instrument is not honored, for any reason
152 by the bank upon which it is drawn, Holder shall promptly notify Buyer and Seller of the Buyer's failure to deposit
153 the agreed upon Earnest Money/Trust Money. Buyer shall then have one (1) day to deliver Earnest Money/Trust
154 Money in immediately available funds to Holder. In the event Buyer does not deliver such funds, Buyer is in default
155 and Seller shall have the right to terminate this Agreement by delivering to Buyer or Buyer's representative written
156 notice via the Notification form or equivalent written notice. In the event Buyer delivers the Earnest Money/Trust
157 Money in immediately available funds in the form of a wire transfer or cashier's check to Holder before Seller elects
158 to terminate, Seller shall be deemed to have waived his right to terminate, and the Agreement shall remain in full force
159 and effect.

160 B. **Handling of Earnest Money/Trust Money upon Receipt by Holder.** Earnest Money/Trust Money (if applicable) is
161 to be deposited promptly after the Binding Agreement Date or the agreed upon delivery date in this Earnest
162 Money/Trust Money section or as specified in the Special Stipulations section contained herein. Holder shall disburse
163 Earnest Money/Trust Money only as follows:

- 164 (a) at Closing to be applied as a credit toward Buyer's Purchase Price;
- 165 (b) upon a written agreement signed by all parties having an interest in the funds;
- 166 (c) upon order of a court or arbitrator having jurisdiction over any dispute involving the Earnest
167 Money/Trust Money;
- 168 (d) upon a reasonable interpretation of the Agreement; or
- 169 (e) upon the filing of an interpleader action with payment to be made to the clerk of the court having
170 jurisdiction over the matter.

171 Holder shall be reimbursed for, and may deduct from any funds interpleaded, its costs and expenses, including reasonable
172 attorney's fees. The prevailing party in the interpleader action shall be entitled to collect from the other party the costs
173 and expenses reimbursed to Holder. No party shall seek damages from Holder (nor shall Holder be liable for the same)
174 for any matter arising out of or related to the performance of Holder's duties under this Earnest Money/Trust Money
175 section. Earnest Money/Trust Money shall not be disbursed prior to fourteen (14) days after deposit unless written evidence
176 of clearance by bank is provided.

177 4. **Closing, Prorations, Special Assessments and Association Fees.**

178 A. **Closing Date.** This transaction shall be closed ("Closed") (evidenced by delivery of warranty deed and payment of
179 Purchase Price, the "Closing"), and this Agreement shall expire at 11:59 p.m. local time on the 20th day of
180 September, 2021 ("Closing Date"), or on such earlier date as may be agreed to by the
181 parties in writing. Such expiration does not extinguish a party's right to pursue remedies in the event of default. Any
182 extension of this date must be agreed to by the parties in writing via the Closing Date/Possession Date Amendment or
183 equivalent written agreement.

184 I. **Possession.** Possession of the Property is to be given (Select the appropriate boxes below. Unselected items
185 will not be part of this Agreement):

- 186 at closing as evidenced by delivery of warranty deed and payment of Purchase Price;
- 187 **OR**

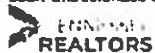
188 as agreed in the attached and incorporated Temporary Occupancy Agreement;

189 B. **Prorations.** Real estate taxes, rents, dues, maintenance fees, and association fees on said Property for the calendar
190 year in which the sale is Closed shall be prorated as of the Closing Date. In the event of a change or reassessment of
191 taxes for the calendar year after Closing, the parties agree to pay their recalculated share. Real estate taxes, rents,
192 dues, maintenance fees, and association fees for prior years and roll back taxes, if any, will be paid by Seller.

193 C. **Greenbelt.** If property is currently classified by the property tax assessor as "Greenbelt" (minimum of 15 acres or
194 otherwise qualifies), does the Buyer intend to keep the property in the Greenbelt? (Select the appropriate boxes
195 below. Unselected items will not be part of this Agreement):

- 196 Buyer intends to maintain the property's Greenbelt classification and acknowledges that it is Buyer's
197 responsibility to make timely and proper application to insure such status. Buyer's failure to timely and
198 properly make application will result in the assessment of rollback taxes for which Buyer shall be obligated to
199 pay. Buyer should consult the tax assessor for the county where the property is located prior to making this
200 offer to verify that their intended use will qualify for greenbelt classification.

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201 □ Buyer does not intend to maintain the property's Greenbelt status and Rollback taxes shall be payable by the
202 Seller at time of closing.

203 **D. Special Assessments.** Special Assessments approved or levied prior to the Closing Date shall be paid by Seller at or
204 prior to Closing unless otherwise agreed as follows:

206 **E. Association Fees.** Buyer shall be responsible for all homeowner or condominium association transfer fees, related
207 administration fees (not including statement of accounts), capital expenditures/contributions incurred due to the
208 transfer of the Property and/or like expenses which are required by the association, property management company
209 and/or the bylaws, declarations or covenants for the Property (unless otherwise specifically addressed herein and/or
210 unless specifically chargeable to Seller under applicable bylaws, declarations, and/or neighborhood covenants).

211 **5. Title and Conveyance.**

212 **A.** Seller warrants that at the time of Closing, Seller will convey or cause to be conveyed to Buyer or Buyer's assign(s)
213 good and marketable title to said Property by general warranty deed, subject only to:

- 214 (1) Zoning;
- 215 (2) Setback requirements and general utility, sewer, and drainage easements of record on the Binding Agreement
216 Date upon which the improvements do not encroach;
- 217 (3) Subdivision and/or condominium declarations, covenants, restrictions, and easements of record on the
218 Binding Agreement Date; and
- 219 (4) Leases and other encumbrances specified in this Agreement.

220 If title examination, closing or loan survey pursuant to Tenn. Code Ann. § 62-18-126, boundary line survey, or other
221 information discloses material defects, Buyer may, at Buyer's discretion:

- 222 (1) accept the Property with the defects OR
- 223 (2) require Seller to remedy such defects prior to the Closing Date. Buyer shall provide Seller with written notice
224 of such defects via the Notification form or equivalent written notice. If defects are not remedied prior to the
225 Closing Date, Buyer may elect to extend the Closing Date by mutual written agreement evidenced by the
226 Closing Date/Possession Amendment form or other written equivalent. If defects are not remedied by the
227 Closing Date or any mutually agreed upon extension thereof, this Agreement shall terminate, and Buyer shall
228 be entitled to a refund of Earnest Money/Trust Money.

229 Good and marketable title as used herein shall mean title which a title insurance company licensed to do business in
230 Tennessee will insure at its regular rates, subject only to standard exceptions. The title search or abstract used for the
231 purpose of evidencing good and marketable title must be acceptable to the title insurance agent and the issuing title
232 insurance company. Seller agrees to execute such appropriate affidavits and instruments as may be required by the
233 issuing title insurance company.

234 **B. Deed.** Name(s) on Deed to be: Mark Yarbrough and or assigns
235 It is the Buyer's responsibility to consult the closing agency or attorney prior to Closing as to the manner in which Buyer
236 holds title.

237 **6. Inspections and other requirements made a part of this Agreement.**

238 **ALL INSPECTIONS ARE TO BE MADE AT BUYER'S EXPENSE.** Buyer, its inspectors and/or representatives shall
239 have the right and responsibility to enter the Property during normal business hours for the purpose of making inspections
240 and/or tests. Buyer agrees to indemnify Seller for the acts of themselves, their inspectors and/or representatives in
241 exercising their rights under this section. Buyer's obligations to indemnify Seller shall also survive the termination of this
242 Agreement by either party, which shall remain enforceable. Buyer shall make such inspections as indicated in this section
243 and either accept the Property in its present condition by written notice to Seller or terminate the Agreement as provided
244 for in each section marked below.

245 [Select any or all of the following stipulations. Unselected items are not a part of this Agreement.]

246 **A. Feasibility Study.** Buyer shall have the right to review all aspects of the Property, including but not limited to,
247 all governmental, zoning, soil and utility service matters related thereto. In consideration of Buyer having conducted
248 Buyer's good faith review as provided for herein, the sufficiency of such consideration being hereby acknowledged,
249 Buyer shall provide written notification to Seller and/or Seller's Broker within 120 days after Binding
250 Agreement Date that Buyer is not satisfied with the results of such review, and this Agreement shall automatically
251 terminate and Broker shall promptly refund the Earnest Money/Trust Money to Buyer. If Buyer fails to provide notice,
252 then this contingency shall be deemed to have been waived by Buyer. Seller acknowledges and agrees that Buyer

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253 and/or his agents and employees may have free access during normal business hours to visit the Property for the
254 purpose of (1) inspection thereof and (2) conducting such soil and other tests thereon as are deemed reasonably
255 necessary by Buyer. Buyer hereby agrees to indemnify and hold Seller, Broker, and Broker's Affiliated Licensees
256 harmless from and against any and all loss, injury, cost, or expense associated with Buyer's inspection of and entry
257 upon Property.

258 **B. Building Permit.** This Agreement is contingent upon Buyer's ability to acquire all required licenses and permits
259 from the appropriate governmental authority to make specific improvements on the Property. In consideration of
260 Buyer, having acted in good faith, being unable to acquire all required licenses and permits from the appropriate
261 governmental authority to make specific improvements to the Property, the sufficiency of such consideration hereby
262 being acknowledged, Buyer may terminate this agreement by providing written notification to Seller and/or Seller's
263 Broker within 120 days after the Binding Agreement Date. Upon termination, holder shall promptly refund the
264 Earnest Money/Trust Money to Buyer. If Buyer fails to provide said notice, then this contingency shall be deemed to
265 have been waived by Buyer.

266 **C. Permit for Sanitary Septic Disposal System.** This Agreement is contingent upon the Buyer's ability to obtain
267 a permit for a sanitary septic disposal system from the respective Tennessee Ground Water Protection Office for the
268 county in which the Property is located (generally, located at the local Health Department) to be placed on the Property
269 in a location consistent with Buyer's planned improvements. In consideration of Buyer, having acted in good faith,
270 being unable to meet this condition, the sufficiency of such consideration being hereby acknowledged, Buyer must
271 notify Seller and/or Seller's Broker in writing within _____ days after the Binding Agreement Date. With proper
272 notice, the Agreement is voidable by Buyer and Earnest Money/Trust Money refunded. If Buyer fails to provide said
273 notice, this contingency shall be deemed to have been waived by Buyer.

274 **D. Rezoning.** This Agreement is contingent upon the Property being rezoned to RPUD or R4
275 by the appropriate governmental authorities on or before 07/09/2021. (Buyer or Seller)
276 buyer shall be responsible for pursuing such rezoning, and paying all associated cost. All
277 rezoning applications shall be submitted to Seller for Seller's approval prior to filing, which approval shall not be
278 unreasonably withheld. All parties agree to cooperate, to sign the necessary documentation and to support the rezoning
279 application. In consideration of Buyer having acted in good faith, Buyer may provide notification to Seller and/or
280 Seller's Broker within 48 hours after the above date that the Property cannot be so zoned, the sufficiency of such
281 consideration being hereby acknowledged, and this Agreement shall automatically terminate. Upon termination,
282 holder shall promptly refund the Earnest Money/Trust Money to Buyer. If Buyer fails to provide said notice, then this
283 contingency shall be deemed to have been waived by Buyer.

284 **E. Well Test.** This Agreement is contingent upon the well water serving the Property passing testing for suitability
285 for drinking as performed by a testing laboratory selected by Buyer, or required by Buyer's Lender, prior to Closing.
286 Buyer shall be responsible for ordering, supervising and paying for any such well water sample test. This Agreement
287 shall also be contingent upon said well providing an adequate quantity of water to serve Buyer's intended purpose
288 for the Property. In consideration of Buyer, having conducted a well test as provided for herein, the sufficiency of
289 such consideration being hereby acknowledged, Buyer may provide written notification to Seller and/or Seller's
290 Broker within _____ days after the Binding Agreement Date that test results are unacceptable, and in such event this
291 Agreement shall automatically terminate, and Holder shall promptly refund the Earnest Money/Trust Money to Buyer.
292 If Buyer fails to provide said notice, then this contingency shall be deemed to have been waived by Buyer.

293 **F. Other Inspections.** See Special Stipulations for additional inspections required by Buyer.

294 **G. No Inspection Contingencies.** Buyer accepts the Property in its present condition. All parties acknowledge
295 and agree that the Property is being sold "AS IS" with any and all faults.

296 **7. Final Inspection.** Buyer and/or his inspectors/representatives shall have the right to conduct a final inspection of Property
297 on the Closing Date or within 1 day(s) prior to Closing Date only to confirm Property is in the same or better condition
298 as it was on the Binding Agreement Date, normal wear and tear excepted, and to determine that all repairs/replacements
299 have been completed. Property shall remain in such condition until the Closing Date at Seller's expense. Closing of this
300 sale constitutes acceptance of Property in its condition as of the time of Closing, unless otherwise noted in writing.

301 **8. Buyer's Additional Due Diligence Options.** If any of the matters below are of concern to Buyer, Buyer should address
302 the concern by specific contingency in the Special Stipulations section of this Agreement.

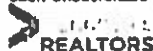
303 **A. Survey and Flood Certification.** Survey Work and Flood Certifications are the best means of identifying boundary
304 lines and/or encroachments and easements or flood zone classifications. Buyer may obtain a survey, closing loan
305 survey or Boundary Line Survey and Flood Zone Certifications.

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- 306 B. **Insurability.** Many different issues can affect the insurability and the rates of insurance for property. These include
- 307 factors such as changes in the Flood Zone Certifications, changes to the earthquake zones maps, the insurability of the
- 308 buyer, and previous claims made on the Property. It is the right and responsibility of Buyer to determine the
- 309 insurability, coverage and the cost of insuring the Property. It is also the responsibility of Buyer to determine whether
- 310 any exclusions will apply to the insurability of said Property.
- 311 C. **Water Supply.** The system may or may not meet state and local requirements. It is the right and responsibility of
- 312 Buyer to determine the compliance of the system with state and local requirements. [For additional information on
- 313 this subject, request the "Water Supply and Waste Disposal Notification" form.]
- 314 D. **Waste Disposal.** The system may or may not meet state and local requirements. It is the right and responsibility of
- 315 Buyer to determine the compliance of the system with state and local requirements. In addition, Buyer may, for a fee,
- 316 obtain a septic system inspection letter from the Tennessee Department of Environment and Conservation, Division
- 317 of Ground Water Protection. [For additional information on this subject, request the "Water Supply and Waste
- 318 Disposal Notification" form.]
- 319 E. **Title Exceptions.** At Closing, the general warranty deed will be subject to subdivision and/or condominium
- 320 declarations, covenants, restrictions and easements of record, which may impose obligations and may limit the use of
- 321 the Property by Buyer, including the property being part of a Planned Unit Development (PUD). There may also be
- 322 fees and assessments connected with these exceptions.
- 323 F. **Toxic/Foreign Substances.** Testing (including but not limited to a Phase I study) may be performed to determine the
- 324 presence of radon or other potentially toxic substances. Buyer may wish to inquire or have the property inspected
- 325 for underground tanks, tires, appliances, garbage, foreign and/or unnatural materials, asbestos, polychlorinated
- 326 biphenyl (PCB's), ureaformaldehyde, methane gas, radioactive material, or methamphetamine production.
- 327 G. **Land Issues.** Buyer may be interested in learning more about the presence of any fill, mine shaft, well, diseased or
- 328 dead trees or private or non-dedicated roadways on the Property as well as any sliding, settling, earth movement,
- 329 upheaval or earth stability problems detected through inspections or evaluations previously performed on property or
- 330 to be performed.
- 331 H. **Rights and Licenses.** Certain Property may contain mineral, oil and timber rights which may or may not transfer with
- 332 the Property. It is possible licenses or usage permits were granted for crops, mineral, water, grazing, timber, hunting
- 333 or fishing, including a Crop Rotation Program. Buyers should consult their closing agency for questions regarding any
- 334 leases which may be in the chain of title.
- 335 9. **Disclaimer.** It is understood and agreed that the real estate firms and real estate licensee(s) representing or assisting Seller
- 336 and/or Buyer and their brokers (collectively referred to as "Brokers") are not parties to this Agreement and do not have or
- 337 assume liability for the performance or nonperformance of Seller or Buyer. Buyer and Seller agree that Brokers shall not
- 338 be responsible for any of the following, including but not limited to, those matters which could have been revealed through
- 339 a survey, flood certification, title search or inspection of the Property; the insurability of the Property or cost to insure the
- 340 Property; for the condition of the Property, any portion thereof, or any item therein; for building products and construction
- 341 techniques; for any geological issues present on the Property; for any issues arising out of the failure to physically inspect
- 342 the Property prior to entering into this Agreement and/or Closing; for the necessity or cost of any repairs to the Property;
- 343 for hazardous or toxic materials; for the tax or legal consequences of this transaction; for the availability, capability, and/or
- 344 cost of utility, sewer, septic, or community amenities; for any proposed or pending condemnation actions involving the
- 345 Property; for acreage or square footage; for applicable boundaries of school districts or other school information; for the
- 346 appraised or future value of the Property; for any condition(s) existing off the Property which may affect the Property; for
- 347 the terms, conditions, and availability of financing; and for the uses and zoning of the Property whether permitted or
- 348 proposed. Buyer and Seller acknowledge that Brokers are not experts with respect to the above matters and that they have
- 349 not relied upon any advice, representations or statements of Brokers (including their firms and affiliated licensees) and
- 350 waive and shall not assert any claims against Brokers (including their firms and affiliated licensees) involving same. Buyer
- 351 and Seller understand that it has been strongly recommended that if any of these or any other matters concerning the
- 352 Property are of concern to them, that they secure the services of appropriately credentialed experts and professionals of
- 353 Buyer's or Seller's choice for the independent expert advice and counsel relative thereto. Buyer and Seller acknowledge
- 354 that photographs, marketing materials, and digital media used in the marketing of the property may continue to remain in
- 355 publication after Closing. Buyer and Seller agree that Brokers shall not be liable for any uses of photographs, marketing
- 356 materials or digital media which the Broker is not in control.
- 357 10. **Brokerage.** As specified by separate agreement, Seller agrees to pay Listing Broker at Closing the agreed upon
- 358 compensation. The Listing Broker will direct the closing agency to pay the Selling Broker, from the compensation
- 359 received, an amount in accordance with the terms and provisions specified by separate agreement. The parties agree and

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380 acknowledge that the Brokers involved in this transaction may receive compensation from more than one party. All parties
361 to this Agreement agree and acknowledge that any real estate firm involved in this transaction shall be deemed a third
362 party beneficiary only for the purposes of enforcing their commission rights, and as such shall have the right to maintain
363 an action on this Agreement for any and all compensations due and any reasonable attorney's fees and court costs.

364 11. Default. Should Buyer default hereunder, the Earnest Money/Trust Money shall be forfeited as damages to Seller and
365 shall be applied as a credit against Seller's damages. Soller may elect to sue, in contract or tort, for additional damages or
366 specific performance of the Agreement, or both. Should Seller default, Buyer's Earnest Money/Trust Money shall be
367 refunded to Buyer. In addition, Buyer may elect to sue, in contract or tort, for damages or specific performance of this
368 Agreement, or both. In the event that any party hereto shall file suit for breach or enforcement of this Agreement (including
369 suits filed after Closing which are based on or related to the Agreement), the prevailing party shall be entitled to recover
370 all costs of such enforcement, including reasonable attorney's fees. In the event that any party exercises its right to
371 terminate due to the default of the other pursuant to the terms of this Agreement, the terminating party retains the right to
372 pursue any and all legal rights and remedies against the defaulting party following termination. The parties hereby agree
373 that all remedies are fair and equitable and neither party will assert the lack of mutuality of remedies, rights and/or
374 obligations as a defense in the event of a dispute.

375 12. Other Provisions.

376 A. Binding Effect, Entire Agreement, Modification, Assignment, and Binding Agreement Date. This Agreement
377 shall be for the benefit of, and be binding upon, the parties hereto, their heirs, successors, legal representatives and
378 assigns. This Agreement constitutes the sole and entire agreement between the parties hereto and no modification of
379 this Agreement shall be binding unless signed by all parties or assigns to this Agreement. No representation, promise,
380 or inducement not included in this Agreement shall be binding upon any party hereto. It is hereby agreed by both
381 Buyer and Seller that any real estate agent working with or representing either party shall not have the authority to
382 bind the Buyer, Seller, or any assignee to any contractual agreement unless specifically authorized in writing within
383 this Agreement. Any assignee shall fulfill all the terms and conditions of this Agreement. The parties hereby authorize
384 either licensee to insert the time and date of receipt of the notice of acceptance of the final offer. The foregoing time
385 and date will be referred to for convenience as the Binding Agreement Date for purposes of establishing performance
386 deadlines.

387 B. Survival Clause. Any provision contained herein, which by its nature and effect is required to be performed after
388 Closing shall survive the Closing and delivery of the deed, and shall remain binding upon the parties to this Agreement
389 and shall be fully enforceable thereafter.

390 C. Governing Law and Venue. This Agreement is intended as a contract for the purchase and sale of real property and
391 shall be interpreted in accordance with the laws and in the courts of the State of Tennessee.

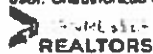
392 D. Time of Essence. Time is of the essence in this Agreement.

393 E. Terminology. As the context may require in this Agreement: (1) the singular shall mean the plural and vice versa;
394 (2) all pronouns shall mean and include the person, entity, firm or corporation to which they relate; (3) the masculine
395 shall mean the feminine and vice versa; and (4) the term day(s) used throughout this Agreement shall be deemed to
396 be calendar day(s) ending at 11:59 p.m. local time unless otherwise specified in this Agreement. Local time shall be
397 determined by the location of Property. In the event a performance deadline, other than the Closing Date (as defined
398 in section 4 herein), Date of Possession (as defined in section 4 herein), and Offer Expiration Date (as defined in
399 section 16 herein), occurs on a Saturday, Sunday or legal holiday, the performance deadline shall extend to the next
400 following business day. Holidays as used herein are those days deemed federal holidays pursuant to 5 U.S.C. § 6103.
401 In calculating any time period under this Agreement, the commencement day shall be the day following the initial
402 date (e.g. Binding Agreement Date).

403 F. Responsibility to Cooperate. Buyer and Seller agree to timely take such actions and produce, execute, and/or deliver
404 such information and documentation as is reasonably necessary to carry out the responsibilities and obligations of this
405 Agreement. Except as to matters which are occasioned by clerical errors or omissions or erroneous information, the
406 approval of the closing documents by the parties shall constitute their approval of any differences between this
407 Agreement and the Closing. Buyer and Seller agree that if requested after Closing, they will correct any documents
408 and pay any amounts due where such corrections or payments are appropriate by reason of mistake, clerical errors or
409 omissions, or the result of erroneous information.

410 G. Notices. Except as otherwise provided herein, all notices and demands required or permitted hereunder shall be in
411 writing and delivered either (1) in person; (2) by a prepaid overnight delivery service; (3) by facsimile transmission
412 (FAX); (4) by the United States Postal Service, postage prepaid, registered or certified, return receipt requested; or (5)
413 Email. NOTICE shall be deemed to have been given as of the date and time it is actually received. Receipt of notice

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414 by the real estate licenses or the Broker assisting a party as a client or customer shall be deemed to be notice to that
415 party for all purposes under this Agreement as may be amended, unless otherwise provided in writing.

416 **H. Risk of Loss.** The risk of hazard or casualty loss or damage to the Property shall be borne by Seller until transfer of
417 title. If casualty loss prior to Closing exceeds 10% of the Purchase Price, Seller or Buyer may elect to terminate this
418 Agreement with a refund of Earnest Money/Trust Money to Buyer.

419 **I. Equal Housing.** This Property is being sold without regard to race, creed, color, sex, religion, handicap, familial
420 status, or national origin.

421 **J. Severability.** If any portion or provision of this Agreement is held or adjudicated to be invalid or unenforceable for
422 any reason, each such portion or provision shall be severed from the remaining portions or provisions of this
423 Agreement, and the remaining portions or provisions shall be unaffected and remain in full force and effect. In the
424 event that the contract fails due to the severed provisions, then the offending language shall be amended to be in
425 conformity with state and federal law.

426 **K. Alternative Dispute Resolution.** In the event the parties elect to utilize Alternative Dispute Resolution,
427 incorporate "Resolution of Disputes by Mediation Addendum/Amendment" (RF629).

428 **L. Contract Construction.** This Agreement or any uncertainty or ambiguity herein shall not be construed against any
429 party but shall be construed as if all parties to this Agreement jointly prepared this Agreement.

430 **M. Section Headings.** The Section Headings as used herein are for reference only and shall not be deemed to vary the
431 content of this Agreement or limit the scope of any Section.

432 **13. Method of Execution.** The parties agree that signatures and initials transmitted by facsimile, other photocopy transmittal,
433 or by transmittal of digital signature as defined by the applicable State or Federal law will be acceptable and may be treated
434 as originals and that the final Lot/Land Purchase and Sale Agreement containing all signatures and initials may be executed
435 partially by original signature and partially on facsimile, other photocopy documents, or by digital signature as defined by
436 the applicable State or Federal law.

437 **14. Exhibits and Addenda.** All exhibits and/or addenda attached hereto, listed below, or referenced herein are made a part
438 of this Agreement:
439
440
441

442 **15. Special Stipulations.** The following Special Stipulations, if conflicting with any preceding section, shall control:
443 Buyer will pay all costs associated with transaction with the exception of any past due
444 property taxes, seller judgements, liens against property or seller and any Realtor
445 commissions.
446 Buyer to pay seller's attorney fee if seller closes with same title company as buyer
447 Selling agent does not receive a commission on transaction
448 Contingent upon buyer having the property surveyed at own expense and property being
449 found to be no less than 24 acres. Should property be found to be less than 24 acres,
450 seller and buyer agree that contract may be amended to terms agreed to by both parties
451 Buyer to have a due diligence period of 120 calendar days to complete any and all
452 inspections, survey and rezones of property.

453
454
455 **16. Time Limit of Offer.** This Offer may be withdrawn at any time before acceptance with Notice. Offer terminates if not
456 countered or accepted by 8 o'clock a.m./ p.m. on the 1st day of May, 2021.

457 **LEGAL DOCUMENTS:** This is an important legal document creating valuable rights and obligations. If you have any
458 questions about it, you should review it with your attorney. Neither the Broker nor any Agent or Facilitator is
459 authorized or qualified to give you any advice about the advisability or legal effect of its provisions.

460 **NOTE:** Any provisions of this Agreement which are preceded by a box "☐" must be marked to be a part of this
461 Agreement. By affixing your signature below, you also acknowledge that you have reviewed each page and have
462 received a copy of this Agreement.

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463 WIRE FRAUD WARNING: Never trust wiring instructions sent via email. Cyber criminals are hacking email accounts
464 and sending emails with fake wiring instructions. These emails are convincing and sophisticated. Always independently
465 confirm wiring instructions in person or via a telephone call to a trusted and verified phone number. Never wire money
466 without double-checking that the wiring instructions are correct. **NEVER ACCEPT WIRING INSTRUCTIONS FROM**
467 **YOUR AGENT OR BROKER.** Buyer Initials _____ Buyer Initials _____

468 Buyer hereby makes this offer.
469 Mark Yarbrough
470 **BUYER** _____ **BUYER** _____
471 _____ at _____ o'clock am/ pm _____ at _____ o'clock am/ pm
472 **Offer Date** _____ **Offer Date** _____

473 Seller hereby:
474 **ACCEPTS** - accepts this offer.
475 **COUNTERS** - accepts this offer subject to the attached Counter Offer(s).
476 **REJECTS** this offer and makes no counter offer.
477 Wilde Smith
478 **SELLER** _____ **SELLER** _____
479 5-3-21 at 11:30 o'clock am/ pm _____ at _____ o'clock am/ pm
480 **Date** _____ **Date** _____

481 Acknowledgement of Receipt: Mark Yarbrough hereby acknowledges receipt of the final accepted offer
482 on 5-3-21 at 2:00 o'clock am/ pm, and this shall be referred to as the Binding Agreement Date for
483 purposes of establishing performance deadlines as set forth in the Agreement.

For Information Purposes Only:

Listing Company: _____	Selling Company: <u>At Home Realty</u>
Listing Firm Address: _____	Selling Firm Address: <u>124 N. Main Street</u>
Firm License No.: _____	Firm License No.: <u>250174</u>
Firm Telephone No.: _____	Firm Telephone No.: <u>615-792-6100</u>
Listing Licensee: _____	Selling Licensee: <u>Amanda L. Bell</u>
Licensee License Number: _____	Licensee License Number: <u>287001</u>
Licensee Email: _____	Licensee Email: <u>AMANDABELL@realtracs.com</u>
Licensee Cellphone No.: _____	Licensee Cellphone No.: <u>6154069988</u>

Home Owner's / Condominium Association ("HOA/COA") / Property Management Company: _____

Phone: _____ Email: _____

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At Home Realty.

DISCLAIMER NOTICE

1 The Broker and their affiliated licensees (hereinafter collectively "Licensees") are engaged in bringing together
2 buyers and sellers in real estate transactions. Licensees expressly deny any expertise with respect to advice or
3 informed opinions regarding any of the following matters. This Disclaimer Notice is an express warning to all
4 sellers and buyers that they should not rely on any statement, comment or opinion expressed by any Licensee when
5 making decisions about any of the following matters, including the selection of any professional to provide services
6 on behalf of buyers or sellers. Any professional selected by buyers or sellers should be an "independent, qualified
7 professional", who complies with all applicable state/local requirements, which may include licensing, insurance,
8 and bonding requirements. It is strongly recommended that buyers include contingency clauses in their offers to
9 purchase with respect to these or any other matters of concern and that buyers, in writing the offer, allow enough
10 time to get an evaluation of the following matters from an independent, qualified professional. The matters listed
11 below are not an exclusive list of actions or circumstances which are not the responsibility of the Licensees with
12 whom you work. These items are examples and are provided only for your guidance and information.

- 13 1. **THE STRUCTURAL OR OTHER CONDITIONS OF THE PROPERTY.** Consult with professional
14 engineers or other independent, qualified professionals to ascertain the existence of structural issues, the
15 condition of synthetic stucco (E.I.F.S.) and/or the overall condition of the property.
- 16 2. **THE CONDITION OF ROOFING.** Consult with a bonded roofing company for any concerns about the
17 condition of the roof.
- 18 3. **HOME INSPECTION.** We strongly recommend that you have a home inspection, which is a useful tool for
19 determining the overall condition of a home including, but not limited to, electrical, heating, air conditioning,
20 plumbing, water-heating systems, fireplaces, windows, doors and appliances. Contact several sources (like the
21 Tennessee Department of Commerce & Insurance (<http://tn.gov/commerce/>), the American Society of Home
22 Inspectors (www.ashi.com), the National Association of Certified Home Inspectors (www.nahi.org), and Home
23 Inspectors of Tennessee Association (www.hita.us) and independently investigate the competency of an
24 inspector, including whether he has complied with State and/or local licensing and registration requirements in
25 your area. The home inspector may, in turn, recommend further examination by a specialist (heating-air-
26 plumbing, etc.). Failure to inspect typically means that you are accepting the property "as is".
- 27 4. **WOOD DESTROYING ORGANISMS, PESTS AND INFESTATIONS.** It is strongly recommended that
28 you use the services of a licensed, professional pest control company to determine the presence of wood
29 destroying organisms (termites, fungus, etc.) or other pests or infestations and to examine the property for any
30 potential damage from such.
- 31 5. **ENVIRONMENTAL HAZARDS.** Environmental hazards, such as, but not limited to: radon gas, mold,
32 asbestos, lead-based paint, hazardous wastes, landfills, byproducts of methamphetamine production, high-
33 voltage electricity, noise levels, etc., require advanced techniques by environmental specialists to evaluate,
34 remediate and/or repair. It is strongly recommended that you secure the services of knowledgeable
35 professionals and inspectors in all areas of environmental concern.
- 36 6. **SQUARE FOOTAGE.** There are multiple sources from which square footage of a property may be obtained.
37 Information is sometimes gathered from tax or real estate records on the property. Square footage provided by
38 builders, real estate licensees, or tax records is only an estimate with which to make comparisons, but it is not
39 guaranteed. It is advised that you have a licensed appraiser determine actual square footage.
- 40 7. **CURRENT VALUE, INVESTMENT POTENTIAL, OR RESALE VALUE OF THE PROPERTY.** A
41 true estimate of the value can only be obtained through the services of a licensed appraiser. No one, not even
42 a professional appraiser, can know the future value of a property. Unexpected and unforeseeable things happen.

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43 NOTE: A real estate licensee's Comparative Market Analysis (CMA) or Broker's Price Opinion (BPO), etc.,
44 while sometimes used to set an asking price or an offer price, is not an appraisal.

45 8. **BOUNDARY LINES, EASEMENTS, ENCROACHMENTS, ROAD MAINTENANCE, AND**
46 **ACREAGE.** A survey can provide helpful information, including whether the road to the home is a public or
47 private road. It is strongly advised that you secure the services of a licensed surveyor for a full-stake boundary
48 survey with all boundary lines, easements, encroachments, flood zones, road information, total acreage, etc.,
49 clearly identified. It is also advised that you not rely on mortgage loan inspection surveys, previous surveys,
50 plat data, or Multiple Listing Service (MLS) data for this information, even if acceptable to your lender.

51 9. **ZONING, CODES, COVENANTS, RESTRICTIONS, AND RELATED ISSUES.** Zoning, codes,
52 covenants, restrictions, home owner association by-laws, special assessments, city ordinances, governmental
53 repair requirements and related issues need to be verified by the appropriate sources in writing. If your projected
54 use requires a zoning or other change, it is recommended that you either wait until the change is in effect before
55 committing to a property or provide for this contingency in your Purchase and Sale Agreement.

56 10. **UTILITY CONNECTIONS, SEPTIC SYSTEM CAPABILITY, AND RELATED SERVICES.** The
57 availability, adequacy, connection and/or condition of waste disposal (sewer, septic system, etc.), water supply,
58 electric, gas, cable, internet, telephone, or other utilities and related services to the property need to be verified
59 by the appropriate sources in writing (including but not limited to fire protection). You should have a
60 professional check access and/or connection to public sewer and/or public water source and/or the condition of
61 any septic system(s) and/or wells. To confirm that any septic systems are properly permitted for the actual
62 number of bedrooms, it is recommended that sellers and/or buyers request a copy of the information contained
63 in the file for the property maintained by the appropriate governmental permitting authority. If the file for this
64 property cannot be located or you do not understand the information contained in the file, you should seek
65 professional advice regarding this matter. For unimproved land, septic system capability can only be
66 determined by using the services of a professional soil scientist and verifying with the appropriate governmental
67 authorities that a septic system of the desired type, size, location, and cost can be permitted and installed to
68 accommodate the size home that you wish to build.

69 11. **FLOODING, DRAINAGE, FLOOD INSURANCE, AND RELATED ITEMS.** It is recommended that you
70 have a civil or geotechnical engineer or other independent expert determine the risks of flooding, drainage or
71 run-off problems, erosion, land shifting, unstable colluvial soil, sinkholes and landfills. The risk of flooding
72 may increase and drainage or storm run-off pathways may change. Be sure to consult with the proper
73 governmental authorities, elevation surveyors, and flood insurance professionals regarding flood and elevation
74 certificates, flood zones, and flood insurance requirements, recommendations and costs.

75 12. **CONDEMNATION.** It is recommended that you investigate whether there are any pending or proposed
76 condemnation proceedings or similar matters concerning any portion of the property with the State, County and
77 city/town governments in which the property is located. Condemnation proceedings could result in all or a
78 portion of the property being taken by the government with compensation being paid to the landowner.

79 13. **SCHOOL DISTRICTS AND OTHER SCHOOL INFORMATION.** It is advised that you independently
80 confirm school zoning with the appropriate school authorities, as school districts are subject to change. Other
81 school information (rankings, curriculums, student-teacher ratios, etc.) should be confirmed by appropriate
82 sources in writing.

83 14. **INFORMATION ABOUT CRIMES, METHAMPHETAMINE PROPERTIES, OR SEX OFFENDERS.**
84 You should consult with local, state and federal law enforcement agencies for information or statistics regarding
85 criminal activity at or near the property, the presence of methamphetamine manufacturing, or for the location
86 of sex offenders in a given area.

87 15. **LEGAL AND TAX ADVICE.** You should seek the advice of an attorney and/or certified tax specialist on any
88 legal or tax questions concerning any offers, contracts, issues relating to title or ownership of the property, or
89 any other matters of concern, including those itemized in this Disclaimer Notice. Real estate licensees are not
90 legal or tax experts, and therefore cannot advise you in these areas.

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AMENDMENT " 1 " TO PURCHASE AND SALE AGREEMENT

1 Buyer: Mark Yarbrough as or assigns
 2 Seller: Wilda Smith
 3 Property: 1070 Little Marrowbone Rd Ashland City TN 37015

4 In consideration of the mutual covenants herein and other good and valuable consideration, the receipt and sufficiency of which
 5 is hereby acknowledged, the parties agree to amend that certain Purchase and Sale Agreement with a Binding Agreement Date
 6 of 5/4/2021 and any incorporated addenda, exhibits or prior amendments (collectively referred to herein as
 7 "Agreement") for the purchase and sale of real property specified above as follows:
 8 1. Rezoning contingency to be extended to September 20, 2021
 9 2. Closing to be on or before October 20, 2021
 10 3. seller to have 30 days from date of closing to vacate property at no charge.

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This Amendment shall become binding when signed by all parties and shall be incorporated into the Agreement and all other terms and conditions of the Purchase and Sale Agreement shall remain in full force and effect.

29 The party(ies) below have signed and acknowledge receipt of a copy.
 30 Mark Yarbrough
 31 BUYER Mark Yarbrough BUYER
 32 _____ at _____ o'clock am/ pm _____ at _____ o'clock am/ pm
 33 Date Date

34 The party(ies) below have signed and acknowledge receipt of a copy.
 35 Wilda Smith
 36 SELLER SELLER
 37 07/23/21 at _____ o'clock am/ pm _____ at _____ o'clock am/ pm
 38 Date Date

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Cheatham County

more than one (1) year, but may be renewed for six (6) month extensions; however, not more than three (3) extensions for a particular use shall be granted. Such use shall be removed immediately upon completion of the construction project, or upon expiration of the Temporary Use Permit, whichever occurs sooner.

4. Real Estate Sales Office: In any district, a Temporary Use Permit may be issued for a temporary real estate sales office in any new subdivision which has been approved by the planning commission under the Cheatham County Subdivision Regulations. Such office shall contain no living accommodations. The permit will be valid for one (1) year, but may be granted two (2), six (6) month extensions. Such office shall be removed upon completion of sales of the lots therein, or upon expiration of the Temporary Use Permit, whichever occurs sooner.
5. Religious Tent Meeting: In any district, except Industrial Districts, a Temporary Use Permit may be issued for a tent or other temporary structures to house a religious meeting. Such permit shall be issued for not more than a thirty (30) day period. Such activity shall be permitted only on lots where adequate off-street parking can be provided.
6. Seasonal Sale of Farm Produce: In any district except the industrial districts, a Temporary Use Permit may be issued for the sale of farm produce grown on the premises. Structures utilized for such sales shall be removed when not in use. The permit shall be issued for a five (5) month period. All structures must be set back from the right-of-way.
7. Temporary Dwelling Unit in Case of Medical Hardship: In any residential, estate or agricultural district, a Temporary Use Permit may be issued by the Building Commissioner to place a mobile home on a lot which already contains a residential structure, provided that the purpose of such temporary placement shall be to make it possible for a resident of either structure to provide assistance to a person who requires daily assistance due to physical or mental disability, and provided further that such temporary structure does not represent a hazard to the safety, health, or welfare of the community.

An applicant for a Temporary Use Permit as provided under this Subsection must produce a written statement from a physician certifying that the specific disability requires assistance from someone in close proximity as evidence of such disability, and a written statement from the Cheatham County Health Department approving the sewage disposal system of the proposed temporary structure. Such permit may be initially issued for twelve (12) months. A permit may be renewed for six (6) months at a time, subject to producing a new statement from a physician certifying that the assistance is still required due to the disabling condition. The temporary permit shall be revoked and the structure

Jason McClain

From: rick.gregory <rickgregory@yahoo.com>
Sent: Tuesday, August 10, 2021 3:59 PM
To: Chuck Walker; Chuck Walker; Jason McClain; Jennifer Noe; Jennifer Noe
Subject: Re: outside storage and portable buildings

(5) Outdoor Displays, Sales of Seasonal Foods or Merchandise: A temporary use permit may be issued for outdoor displays and sales conducted either as a part of an existing business or as a free-standing use in any commercial or industrial district provided that such sales and displays shall be limited to a maximum of sixty (60) days per year, and provided further, that adequate parking and traffic circulation is available and any existing business operations will not be disrupted.

(6) Outdoor Performances: A temporary use permit may be issued for outdoor plays or musical performances in any commercial or industrial district as a part of an existing business or as a free-standing use provided that adequate parking and traffic circulation is available and any existing business operations will not be disrupted, provided further, that in the event amplified sound systems are used, such sound shall not be a public nuisance nor be conducted later than 10:00 PM. A temporary use permit may be issued for outdoor plays or musical performances in any residential or agricultural district provided that any traffic generated by the temporary use shall not use minor residential or neighborhood streets and can be accommodated on major thoroughfares or collector streets, and provided further, that in the event amplified sound systems are used, such sound shall not be a public nuisance nor be conducted later than 10:00 PM. Such permits shall be limited to two (2) days. The Board may consider requests for extensions.

BY-LAWS

ASHLAND CITY MUNICIPAL-REGIONAL PLANNING COMMISSION

GENERAL PROVISIONS

SECTION 1. OBJECTIVE

The objectives and authority of the Ashland City Municipal-Regional Planning Commission shall be set forth in Sections 13-3-101 through 13-3-105, and Sections 13-4-101 through 13-4-105, and Chapter 7, Part 2 as applicable, Tennessee Code, and amendments and supplements, thereto.

SECTION 2. OFFICE AND RECORDS OF THE COMMISSION

The office and meeting place of the Ashland City Municipal-Regional Planning Commission shall be the Ashland City Hall. The records of the Ashland City Municipal-Regional Planning Commission shall be kept in the Office of the Building Official at the Ashland City Hall and shall be available for public inspection. A record of the business conducted at all Ashland City Municipal-Regional Planning Commission meetings shall be kept in the book of minutes, which shall record the names of all commissioners present or absent, the names of all persons in attendance, the business conducted, and the vote or abstention of all commissioners on any item of business on which a vote is taken.

SECTION 3. MEMBERSHIP

The membership of Ashland City Municipal-Regional Planning Commission shall consist of seven (7) members. One (1) of the members shall be the chief legislative officer of the municipality (mayor or his lawful appointee) and one (1) of the members shall be a member of the chief legislative body of the municipality selected by such legislative body. All other members shall be appointed by the chief legislative officer, (mayor). A record of the membership of the Ashland City Municipal-Regional Planning Commission shall be maintained in the book of minutes.

MEETINGS

SECTION 4. ANNUAL ORGANIZATION MEETINGS

The annual meeting of the Ashland City Municipal-Regional Planning Commission shall be the regular January meeting of each year. Such meetings shall be devoted to the election of officers for the ensuing year and such other business as shall be scheduled by the Ashland City Municipal-Regional Planning Commission. Elections shall be held as specified under Section 13.

SECTION 5. REGULAR MEETINGS

Regular meetings of the Ashland City Municipal-Regional Planning Commission shall be held at the Ashland City Hall, on the first Monday of every month at 5:30 p.m. At such meetings, the Ashland City Municipal-Regional Planning Commission shall consider all matters properly brought before the Ashland City Municipal-Regional Planning Commission without the necessity of prior notice, thereof, given to any members.

SECTION 6. SPECIAL MEETINGS

Special meetings of the Ashland City Municipal-Regional Planning Commission shall be held at a time and place designated by the officer calling the same and shall be called by the Chair or Secretary. Written notice, thereof, shall be given to all the members not less than seven (7) days in advance, thereof, except in case of emergency.

SECTION 7. QUORUM

At any meeting of the Ashland City Municipal-Regional Planning Commission, a quorum shall consist of four (4) Commission members. No action shall be taken in the absence of a quorum, except to adjourn the meeting to a subsequent date.

SECTION 8. AGENDA

The Building Inspector, Secretary, or other designated official shall have prepared for each meeting an agenda specifying the order in which the items of business shall appear before the Ashland City Municipal-Regional Planning Commission. All items, including subdivision plats and zoning requests, shall be submitted at least thirty (30) normal business days prior to the meeting at which the business is to be discussed. The thirty (30) day requirement may be waived where, in the opinion of the Ashland City Municipal-Regional Planning Commission, circumstances demand immediate consideration. The Secretary shall see to it that the agenda is available to each member of the Ashland City Municipal-Regional Planning Commission and Staff Representative at least seven (7) days before the meeting.

SECTION 9. VOTING

The voting on all questions coming before the Commission shall be ayes and nays, and unanimous votes and abstentions shall be entered upon the record of such meeting. Any motion for any action before the planning commission, which requires a recommendation to the city board, shall be a motion for the recommendation of such action. The concurring vote of a majority of the commissioners present shall be required to take final action on any motion before the Commission.

SECTION 10. CONFLICT OF INTERESTS

In the event that any member shall have a personal interest of any kind in a matter then before the Ashland City Municipal-Regional Planning Commission, he/she shall disclose his/her interest and be disqualified from voting upon the matter, and the Secretary shall so record in the minutes that no vote was cast by such member.

SECTION 11. PROCEEDINGS

At any regular meeting of the Ashland City Municipal-Regional Planning Commission, the following shall be the regular order of business:

1. Roll Call
2. Minutes of the Preceding Meeting
3. Public Hearings
4. Old Business
5. Report of the Chair
6. Report of the Building Inspector and City Planner
7. New Business
8. Adjournment.

SECTION 12. RULES OF THE PROCEDURE

All meetings of the Ashland City Municipal-Regional Planning Commission shall be conducted in accordance with Robert's Rules of Order.

OFFICERS

SECTION 13. OFFICERS

The officers of the Ashland City Municipal-Regional Planning Commission shall consist of a Chair, Vice-Chair, and Secretary elected by the Ashland City Municipal-Regional Planning Commission at the annual meeting for a term of one (1) year. In the event the Secretary shall be absent from any meeting, the officer presiding shall designate an acting Secretary.

The procedures for election of officers are as follows:

- a. The election meeting shall be presided over by staff representative of the Tennessee Local Planning Office acting as Chair pro-term.
- b. Nominations shall be made by members of the Ashland City Municipal-Regional Planning Commission.
- c. The candidate for each office receiving a majority vote of the entire membership of the Ashland City Municipal-Regional Planning Commission shall be declared elected.
- d. All officers shall be elected for a term of one (1) year, and all officers shall be eligible to succeed themselves.
- e. Vacancies in offices shall be filled immediately for the unexpired term by regular election procedure.

SECTION 14. DUTIES OF OFFICERS

The duties and powers of the officers of the Ashland City Municipal-Regional Planning Commission shall be as follows:

- a. Chair
 - 1. To preside at all meetings of the Ashland City Municipal-Regional Planning Commission.
 - 2. To call special meetings of the Ashland City Municipal-Regional Planning Commission in accordance with these By-Laws.
 - 3. To sign documents of the Ashland City Municipal-Regional Planning Commission.
 - 4. To see that all actions of the Ashland City Municipal-Regional Planning Commission are properly taken.
- b. Vice-Chair

During the absence, disability or disqualification of the Chair, the Vice-Chair shall exercise or perform all the duties and be subject to all the responsibilities of the Chair.
- c. Secretary
 - 1. To keep the minutes of all meetings of the Ashland City Municipal-Regional Planning Commission in an appropriate Minute Book.

2. To give or serve all notices required by law or by these By-Laws.
3. To prepare the agenda for all meetings of the Ashland City Municipal-Regional Planning Commission.
4. To be custodian of Ashland City Municipal-Regional Planning Commission records.
5. To inform the Ashland City Municipal-Regional Planning Commission of correspondence relating to business of the Ashland City Municipal-Regional Planning Commission and to attend to such correspondence.
6. To handle funds allocated to the Ashland City Municipal-Regional Planning Commission in accordance with its directives, the law, and city regulations.
7. To sign official documents of the Ashland City Municipal-Regional Planning Commission.

SECTION 15. VACANCIES

Should any vacancy occur among the members of the Ashland City Municipal-Regional Planning Commission by reason of death, resignation, disability or otherwise, immediate notice, thereof, shall be given to the Mayor by the Secretary. Should any vacancy occur among the officers of the Ashland City Municipal-Regional Planning Commission, the vacant office shall be filled in accordance with SECTION 3, of the By-Laws, such officer to serve the unexpired term of the office in which such vacancy shall occur.

SECTION 16. COMMITTEES

Special committees may be appointed by the Chair for purposes and terms which the Planning Commission approves.

SECTION 17. HEARINGS

In addition to those required by law, the Commission may at its discretion hold public hearings when it decides that such hearings will be in the public interest.

Notice of such hearings shall be published in a newspaper of general circulation within the Town of Ashland City at least fifteen (15) days prior to date of such public hearing.

The case before the Planning Commission shall be presented in summary by the chair or a designated member of the Commission and parties in interest shall have privilege of the floor. No statement shall be recorded or sworn to as evidence for any court of law without notice to the parties.

A record shall be kept of those speaking before the Commission.

AMENDMENTS

SECTION 18. AMENDING BY-LAWS

These By-Laws may be amended at any meeting of the Ashland City Municipal-Regional Planning Commission provided that notice of said proposed amendment is given to each member in writing at least seven (7) days prior to said meeting.

Date

Chair

Secretary