



# TOWN OF ASHLAND CITY

## Budget Meeting

### March 16, 2021 6:00 PM

### Agenda

**Chairman:** Mayor Steve Allen

**Committee Members:** Tim Adkins, Daniel Anderson, Gerald Greer, Roger Jackson, Chris Kerrigan,  
JT Smith

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#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

- [1.](#) September 15, 2020 Budget Meeting Minutes

#### OLD BUSINESS

2. Architecture Review
3. Arbor Loop Adjustment

#### NEW BUSINESS

4. Meter Read Agreement
- [5.](#) 2021-2022 Budget Discussion
6. 2019-2020 Audit Discussion

#### OTHER

#### ADJOURNMENT

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*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.*



## TOWN OF ASHLAND CITY Budget Meeting September 15, 2020 6:00 PM Minutes

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### CALL TO ORDER

Mayor Allen called the meeting to order at 6:00 p.m.

### ROLL CALL

PRESENT

Chairman Mayor Steve Allen  
Vice Chairman Roger Jackson  
Committee Member Tim Adkins  
Committee Member Daniel Anderson  
Committee Member Gerald Greer  
Committee Member Chris Kerrigan

### APPROVAL OF AGENDA

A motion was made by Committee Member Anderson, seconded by Vice Chairman Jackson, to approve the agenda. All approved by voice vote.

### APPROVAL OF MINUTES

1. July 21, 2020 Budget Meeting Minutes

A motion was made by Committee Member Anderson, seconded by Committee Member Kerrigan, to approve the July 21, 2020 Budget Meeting Minutes. All approved by voice vote.

### OLD BUSINESS:

2. Veteran's Memorial Discussion  
Ms. Gayle Bowman discussed charitable donations and the appropriate route to take to make a donation to a 501C3. She further discussed documentation required.
3. Mayor's Assistant/HR Position Discussion  
Ms. Bowman presented a job description consisting of proposed tasks and discussed the potential position. After much discussion the committee asked for this to be considered for the 2021-2022 budget year.
4. Water Budget Changes and Approval  
Ms. Bowman explained the issue with the approved 2020-2021 fiscal year budget. She further explained how this can be corrected with a budget amendment. The committee agreed to add the budget amendment to the budget amendment.

### NEW BUSINESS:

5. TCRS Project  
Ms. Bowman explained employee wages were reported incorrectly to TCRS for several years due to the software reporting wages after taxes. This issue was corrected when the software was changed; however, wages will need to be corrected and any differences the city will be responsible for. Ms. Reed stated they have discussed the issue with MTAS as well and this is not the first occurrence of this issue. Further, once reporting is completed TCRS will likely do an audit. Both Ms. Bowman and Ms. Reed explained this will be a huge undertaking to pull all the payroll records from storage and manually enter the information. Ms. Bowman stated she will report the modifications to council and she presented projections.
6. Resolution: TCRS Former Employee Buy Back Plan  
Ms. Bowman and Ms. Reed explained the probationary waiting period to participate in the TCRS program. They further discussed both current and prior employees can buy back their

probationary period; however, the city would be responsible for the employer match portion. In addition, a former employee requested this be presented at a council meeting and this discussion will be on the next Workshop agenda for further discussion.

7. Resolution: TCRS Reduction in Probationary Period

Ms. Bowman explained she discussed this with TCRS and by reducing the probationary period the employees wages are reported immediately and the deductions are taken out immediately when an employee is hired. This will help prevent future issues. After some discussion Ms. Reed stated this will be on the workshop agenda for further discussion.

**OTHER.**

None.

**ADJOURNMENT**

A motion was made by Committee Member Anderson, seconded by Committee Member Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:56 p.m.

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MAYOR STEVE ALLEN

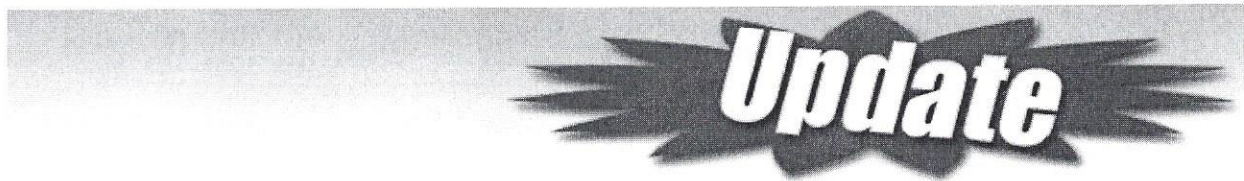
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CITY RECORDER KELLIE REED, CMFO, CMC

## Gayle Bowman

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**From:** Tennessee Municipal League <tmlmail@tml1.org>  
**Sent:** Wednesday, February 10, 2021 3:04 PM  
**To:** Gayle Bowman  
**Subject:** Update: Clarification on Governor Lee's Proposed Grants to Municipalities



### Local Government Recovery and Rebuilding Direct Appropriation Grants *Non-Recurring Funds for Fiscal Year 2021-2022*

[Download Mailing as PDF Fact Sheet](#)

#### Overview

Governor Lee has proposed that \$200 million in non-recurring state funds be dedicated to providing Local Government Recovery and Rebuilding Direct Appropriation Grants to each of Tennessee's municipalities and counties. In announcing his proposal, the governor indicated these local government infrastructure grants are being provided to help local government and communities to recover from COVID more quickly.

**Reminder:** At this point this is the governor's proposal. Whether this proposal is adopted, and in what form, is a function of the legislative process. The specific details will not be certain until the legislature adopts the final FY21-22 budget.

#### Factors Affecting Total Allocation and Grant Amounts:

- Grant amounts for each municipality may be found [here](#).
- Total municipal allocation to be distributed on a per capita basis.



- The minimum grant amount for municipalities will be \$30,000.
- The minimum grant amount for counties will be \$500,000.
- The governor's proposal provides that the state's three metro governments [Davidson (Nashville); Moore (Lynchburg); Trousdale (Hartsville)] may only receive the larger of either their respective municipal or county share. The lesser share of the allocation of funds for the metros will be aggregated and added to the allocation of the eleven distressed counties.

**Administration of Grants:**

- Grants are to be administered by F&A
- Use of funds to be audited by the Comptroller's Office of Local Government Audit

**CLARIFICATION:** An earlier version of this fact sheet indicated that grants for maintenance and renovation of recreational facilities will be administered by TDEC through its Local Park Grant Program. While this statement is accurate, its inclusion has resulted in some confusion. The point of interest here is that maintenance and renovation of recreational facilities is **not** an authorized use of monies under the governor's proposed Local Government Recovery and Rebuilding Grants. Local grants are currently available for such purposes under TDEC's Local Park Grant Program. As such, any municipality seeking a grant to assist with maintenance and renovation of recreational facilities should make application for such assistance through TDEC and not seek to utilize Local Government Recovery and Rebuilding Grants for this purpose [See Capital Maintenance below].

**Authorized Uses:**

- Funds may only be used for non-recurring (one-time) expenses.
- No local match required to access funds.
- Funds may not be used to support salaries, debt service or existing programs or services.
- No limits on the total number of projects to be funded.
- Funds may be utilized for projects in more than one category.
- Funds may be used as a local match to leverage other federal or state funds.
- **Funds are to be used for non-recurring expenditures in one or more of the following six categories:**

Public Safety

Includes ADA-type projects (not planning) as well as equipment purchases for law enforcement, fire and emergency response and school buses.

Street projects

Includes road and bridge maintenance, renovation and replacement projects along with traffic control initiatives. Priority should be given to existing streets and bridges

Capital Maintenance

Projects should focus on maintaining current facilities, primarily through repair and renovation of roofing, mechanical and electrical systems. Projects would include items that appreciably extend the life of the facility, such as alterations to rectify code deficiencies; modifications for health and safety issues; repairs to improve utility systems; repaving, roof repairs; exterior fencing and lighting and repair.

The maintenance and renovation of recreational facilities (ballfields, parks, greenways, recreation centers) would **not be an allowable use.** Application for these projects should be directed to the Local Park Grant Program at the Tennessee Department of Environment and Conservation.

#### Utility System Upgrades

Includes maintenance and upgrades to existing water and sewer infrastructure.

#### IT Hardware Upgrades

Includes new or replacement of IT equipment with a one-time expenditure for items such as hardware. Public Safety Systems may also be included.

#### New School Construction or Existing School Renovation

#### **Availability of Funds:**

- The Tennessee Department of Finance and Administration will provide each municipality with a letter detailing the process for accessing its respective grant monies by July 31, 2021.
- Municipalities will have access to these funds beginning August 1, 2021.

Tennessee Municipal League, 226 Anne Dallas Dudley Blvd. Suite 710, Nashville, TN 37219

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## FACT SHEET

# Local Government Recovery and Rebuilding Direct Appropriation Grants

### *Non-Recurring Funds for Fiscal Year 2021-2022*

#### Overview

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4. Utility System Upgrades

Includes maintenance and upgrades to existing water and sewer infrastructure.

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**Local Government Recovery and Rebuilding Direct Appropriation Grant  
City and Town Allocations  
Fiscal Year 2021-2022**

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Cities/Towns	Population		Cities/Towns	Population	
	Estimates <sup>1</sup>	Allocation		Estimates <sup>1</sup>	Allocation
Adams	671	\$ 44,683	Centertown	253	\$ 35,536
Adamsville	2,164	\$ 77,352	Centerville	3,540	\$ 107,461
Alamo	2,277	\$ 79,825	Chapel Hill	1,538	\$ 63,654
Alcoa	9,980	\$ 248,379	Charleston	697	\$ 45,252
Alexandria	1,012	\$ 52,144	Charlotte	1,634	\$ 65,755
Algood	4,463	\$ 127,658	Chattanooga	182,799	\$ 4,029,944
Allardt	627	\$ 43,720	Church Hill	6,664	\$ 175,819
Altamont	1,067	\$ 53,348	Clarksburg	379	\$ 38,293
Ardmore	1,221	\$ 56,717	Clarksville	158,146	\$ 3,490,496
Arlington	11,743	\$ 286,956	Cleveland	45,504	\$ 1,025,703
Ashland City	4,767	\$ 134,310	Clifton	2,655	\$ 88,096
Athens	14,020	\$ 336,781	Clinton	10,075	\$ 250,458
Atoka	9,517	\$ 238,248	Coalmont	834	\$ 48,249
Atwood	919	\$ 50,109	Collegedale	11,378	\$ 278,969
Auburntown	266	\$ 35,821	Collierville	51,040	\$ 1,146,839
Baileyton	451	\$ 39,869	Collinwood	944	\$ 50,656
Baneberry	534	\$ 41,685	Columbia	40,335	\$ 912,596
Bartlett	59,440	\$ 1,330,645	Cookeville	34,706	\$ 789,425
Baxter	1,531	\$ 63,501	Coopertown	4,586	\$ 130,349
Bean Station	3,113	\$ 98,118	Copperhill	321	\$ 37,024
Beersheba Springs	460	\$ 40,066	Cornersville	1,291	\$ 58,249
Bell Buckle	543	\$ 41,882	Cottage Grove	86	\$ 31,882
Belle Meade	2,858	\$ 92,538	Covington	8,834	\$ 223,303
Bells	2,444	\$ 83,479	Cowan	1,658	\$ 66,280
Benton	1,278	\$ 57,965	Crab Orchard	751	\$ 46,433
Berry Hill	508	\$ 41,116	Cross Plains	1,827	\$ 69,978
Bethel Springs	727	\$ 45,908	Crossville	11,779	\$ 287,744
Big Sandy	521	\$ 41,400	Crump	1,454	\$ 61,816
Blaine	1,860	\$ 70,700	Cumberland City	307	\$ 36,718
Bluff City	1,670	\$ 66,542	Cumberland Gap	490	\$ 40,722
Bolivar	4,936	\$ 138,008	Dandridge	3,202	\$ 100,065
Braden	263	\$ 35,755	Dayton	7,358	\$ 191,005
Bradford	978	\$ 51,400	Decatur	1,667	\$ 66,477
Brentwood	42,783	\$ 966,163	Decaturville	862	\$ 48,862
Brighton	2,908	\$ 93,632	Decherd	2,371	\$ 81,881
Bristol	26,987	\$ 620,520	Dickson	15,575	\$ 370,807
Brownsville	9,435	\$ 236,453	Dover	1,546	\$ 63,829
Bruceton	1,395	\$ 60,525	Dowelltown	402	\$ 38,796
Bulls Gap	721	\$ 45,777	Doyle	577	\$ 42,626
Burlison	410	\$ 38,971	Dresden	2,937	\$ 94,266
Burns	1,456	\$ 61,860	Ducktown	467	\$ 40,219
Byrdstown	783	\$ 47,133	Dunlap	5,176	\$ 143,259
Calhoun	500	\$ 40,941	Dyer	2,207	\$ 78,293
Camden	3,632	\$ 109,474	Dyersburg	16,314	\$ 386,977
Carthage	2,338	\$ 81,159	Eagleville	763	\$ 46,696
Caryville	2,148	\$ 77,002	East Ridge	21,182	\$ 493,497
Cedar Hill	312	\$ 36,827	Eastview	707	\$ 45,470
Celina	1,420	\$ 61,072	Elizabethton	13,509	\$ 325,599

1 - Annual Estimates of the Resident Population for Incorporated Places in Tennessee: April 1, 2010 to July 1, 2019;  
US Census Bureau, Population Division; Released March 2020

**Local Government Recovery and Rebuilding Direct Appropriation Grant  
City and Town Allocations  
Fiscal Year 2021-2022**

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Cities/Towns	Population	
	Estimates <sup>1</sup>	Allocation
Elkton	524	\$ 41,466
Englewood	1,534	\$ 63,566
Enville	192	\$ 34,201
Erin	1,280	\$ 58,009
Erwin	5,918	\$ 159,496
Estill Springs	2,034	\$ 74,507
Ethridge	486	\$ 40,634
Etowah	3,494	\$ 106,454
Fairview	9,146	\$ 230,130
Farragut	23,778	\$ 550,302
Fayetteville	7,047	\$ 184,200
Finger	288	\$ 36,302
Forest Hills	4,820	\$ 135,470
Franklin	83,097	\$ 1,848,300
Friendship	664	\$ 44,529
Friendsville	903	\$ 49,759
Gadsden	464	\$ 40,153
Gainesboro	959	\$ 50,985
Gallatin	42,918	\$ 969,117
Gallaway	647	\$ 44,157
Garland	298	\$ 36,521
Gates	612	\$ 43,392
Gatlinburg	3,860	\$ 114,463
Germantown	39,225	\$ 888,308
Gibson	386	\$ 38,446
Gilt Edge	455	\$ 39,956
Gleason	1,376	\$ 60,109
Goodlettsville	16,798	\$ 397,568
Gordonsville	1,245	\$ 57,243
Grand Junction	271	\$ 35,930
Graysville	1,580	\$ 64,573
Greenback	1,219	\$ 56,674
Greenbrier	6,852	\$ 179,933
Greeneville	14,891	\$ 355,840
Greenfield	2,086	\$ 75,645
Gruetli-Laager	1,738	\$ 68,030
Guys	435	\$ 39,519
Halls	2,067	\$ 75,229
Harriman	6,132	\$ 164,178
Harrogate	4,348	\$ 125,141
Hartsville/Trousdale County	11,284	
Henderson	6,357	\$ 169,102
Hendersonville	58,113	\$ 1,301,608
Henning	931	\$ 50,372
Henry	447	\$ 39,781
Hickory Valley	93	\$ 32,035
Hohenwald	3,813	\$ 113,435
Hollow Rock	679	\$ 44,858

Cities/Towns	Population	
	Estimates <sup>1</sup>	Allocation
Hornbeak	470	\$ 40,284
Hornsby	262	\$ 35,733
Humboldt	8,151	\$ 208,357
Huntingdon	3,835	\$ 113,916
Huntland	844	\$ 48,468
Huntsville	1,269	\$ 57,768
Jacksboro	2,058	\$ 75,032
Jackson	67,191	\$ 1,500,250
Jamestown	2,106	\$ 76,083
Jasper	3,447	\$ 105,426
Jefferson City	8,194	\$ 209,298
Jellico	2,165	\$ 77,374
Johnson City	66,906	\$ 1,494,014
Jonesborough	5,611	\$ 152,778
Kenton	1,195	\$ 56,149
Kimball	1,449	\$ 61,707
Kingsport	54,127	\$ 1,214,388
Kingston	5,994	\$ 161,159
Kingston Springs	2,727	\$ 89,671
Knoxville	187,603	\$ 4,135,063
La Follette	6,688	\$ 176,344
La Grange	132	\$ 32,888
La Vergne	35,716	\$ 811,525
Lafayette	5,332	\$ 146,673
Lake City	1,774	\$ 68,818
Lakeland	12,642	\$ 306,628
Lakesite	1,864	\$ 70,787
Lawrenceburg	11,035	\$ 271,464
Lebanon	36,479	\$ 828,221
Lenoir City	9,324	\$ 234,025
Lewisburg	12,368	\$ 300,632
Lexington	7,889	\$ 202,624
Liberty	330	\$ 37,221
Linden	956	\$ 50,919
Livingston	4,049	\$ 118,599
Lobelville	888	\$ 49,431
Lookout Mountain	1,889	\$ 71,334
Loretto	1,771	\$ 68,752
Loudon	5,890	\$ 158,883
Louisville	4,141	\$ 120,612
Luttrell	1,080	\$ 53,632
Lynchburg, Moore County metro	6,488	
Lynnville	305	\$ 36,674
Madisonville	5,002	\$ 139,452
Manchester	11,038	\$ 271,530
Martin	10,484	\$ 259,407
Maryville	29,742	\$ 680,804
Mason	1,531	\$ 63,501

1 - Annual Estimates of the Resident Population for Incorporated Places in Tennessee: April 1, 2010 to July 1, 2019;  
US Census Bureau, Population Division; Released March 2020



**Local Government Recovery and Rebuilding Direct Appropriation Grant  
City and Town Allocations  
Fiscal Year 2021-2022**

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Cities/Towns	Population	
	Estimates <sup>1</sup>	Allocation
Maury City	659	\$ 44,420
Maynardville	2,428	\$ 83,129
McEwen	1,731	\$ 67,877
McKenzie	5,315	\$ 146,301
McLemoresville	326	\$ 37,133
McMinnville	13,769	\$ 331,288
Medina	4,282	\$ 123,697
Medon	183	\$ 34,004
Memphis	651,073	\$ 14,276,552
Michie	625	\$ 43,676
Middleton	635	\$ 43,895
Milan	7,612	\$ 196,563
Milledgeville	264	\$ 35,777
Millersville	6,769	\$ 178,117
Millington	10,641	\$ 262,843
Minor Hill	531	\$ 41,619
Mitchellville	196	\$ 34,289
Monteagle	1,234	\$ 57,002
Monterey	2,898	\$ 93,413
Morrison	722	\$ 45,799
Morristown	30,193	\$ 690,673
Moscow	557	\$ 42,188
Mosheim	2,337	\$ 81,137
Mount Carmel	5,294	\$ 145,841
Mount Juliet	37,029	\$ 840,256
Mount Pleasant	4,897	\$ 137,154
Mountain City	2,437	\$ 83,326
Munford	6,109	\$ 163,675
Murfreesboro	146,900	\$ 3,244,415
Nashville-Davidson metro	670,820	\$ 14,708,649
New Hope	1,052	\$ 53,019
New Johnsonville	1,874	\$ 71,006
New Market	1,375	\$ 60,087
New Tazewell	2,719	\$ 89,496
Newbern	3,292	\$ 102,034
Newport	6,884	\$ 180,633
Niota	733	\$ 46,039
Nolensville	10,062	\$ 250,173
Normandy	147	\$ 33,217
Norris	1,602	\$ 65,054
Oak Hill	4,516	\$ 128,818
Oak Ridge	29,156	\$ 667,981
Oakdale	207	\$ 34,530
Oakland	8,345	\$ 212,602
Obion	1,041	\$ 52,779
Oliver Springs	3,414	\$ 104,704
Oneida	3,705	\$ 111,072
Orlinda	940	\$ 50,569

Cities/Towns	Population	
	Estimates <sup>1</sup>	Allocation
Orme	110	\$ 32,407
Palmer	668	\$ 44,617
Paris	10,056	\$ 250,042
Parker's Crossroads	313	\$ 36,849
Parrottsville	293	\$ 36,411
Parsons	2,290	\$ 80,109
Pegram	2,068	\$ 75,251
Petersburg	568	\$ 42,429
Philadelphia	729	\$ 45,952
Pigeon Forge	6,266	\$ 167,110
Pikeville	1,741	\$ 68,096
Piperton	1,986	\$ 73,457
Pittman Center	570	\$ 42,473
Plainview	2,156	\$ 77,177
Pleasant Hill	556	\$ 42,166
Pleasant View	4,795	\$ 134,923
Portland	13,030	\$ 315,118
Powells Crossroads	1,359	\$ 59,737
Pulaski	7,597	\$ 196,235
Puryear	663	\$ 44,508
Ramer	296	\$ 36,477
Red Bank	11,840	\$ 289,079
Red Boiling Springs	1,132	\$ 54,770
Ridgely	1,623	\$ 65,514
Ridgeside	441	\$ 39,650
Ridgetop	2,137	\$ 76,761
Ripley	7,753	\$ 199,648
Rives	311	\$ 36,805
Rockford	852	\$ 48,643
Rockwood	5,425	\$ 148,708
Rogersville	4,377	\$ 125,776
Rossville	962	\$ 51,050
Rutherford	1,067	\$ 53,348
Rutledge	1,355	\$ 59,650
Saltillo	538	\$ 41,772
Samburg	201	\$ 34,398
Sardis	382	\$ 38,359
Saulsbury	91	\$ 31,991
Savannah	6,933	\$ 181,705
Scotts Hill	979	\$ 51,422
Selmer	4,291	\$ 123,894
Sevierville	17,117	\$ 404,548
Sharon	917	\$ 50,065
Shelbyville	22,101	\$ 513,606
Signal Mountain	8,606	\$ 218,313
Silerton	99	\$ 32,166
Slayden	205	\$ 34,486
Smithville	4,886	\$ 136,914

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**Local Government Recovery and Rebuilding Direct Appropriation Grant  
City and Town Allocations  
Fiscal Year 2021-2022**

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Cities/Towns	Population Estimates <sup>1</sup>	Allocation
Smyrna	51,586	\$ 1,158,787
Sneedville	1,349	\$ 59,518
Soddy-Daisy	13,619	\$ 328,006
Somerville	3,264	\$ 101,422
South Carthage	1,398	\$ 60,591
South Fulton	2,214	\$ 78,446
South Pittsburg	3,029	\$ 96,280
Sparta	4,949	\$ 138,292
Spencer	1,691	\$ 67,002
Spring City	1,851	\$ 70,503
Spring Hill	43,769	\$ 987,738
Springfield	17,277	\$ 408,049
St. Joseph	829	\$ 48,140
Stanton	420	\$ 39,190
Stantonville	261	\$ 35,711
Sunbright	519	\$ 41,357
Surgoinsville	1,760	\$ 68,512
Sweetwater	5,895	\$ 158,992
Tazewell	2,276	\$ 79,803
Tellico Plains	909	\$ 49,890
Tennessee Ridge	1,332	\$ 59,146
Thompson's Station	6,567	\$ 173,697
Three Way	1,688	\$ 66,936
Tiptonville	3,971	\$ 116,892
Toone	334	\$ 37,308
Townsend	462	\$ 40,109
Tracy City	1,397	\$ 60,569
Trenton	4,180	\$ 121,465
Trezevant	838	\$ 48,337
Trimble	611	\$ 43,370
Troy	1,321	\$ 58,906
Tullahoma	19,555	\$ 457,896
Tuscumum	2,689	\$ 88,840
Unicoi	3,594	\$ 108,643
Union City	10,325	\$ 255,928
Vanleer	422	\$ 39,234
Viola	138	\$ 33,020
Vonore	1,552	\$ 63,960
Walden	2,156	\$ 77,177
Wartburg	924	\$ 50,219
Wartrace	695	\$ 45,208
Watauga	374	\$ 38,184
Watertown	1,523	\$ 63,326
Waverly	4,146	\$ 120,721
Waynesboro	2,419	\$ 82,932
Westmoreland	2,413	\$ 82,800
White Bluff	3,653	\$ 109,934
White House	12,638	\$ 306,540

Cities/Towns	Population Estimates <sup>1</sup>	Allocation
White Pine	2,346	\$ 81,334
Whiteville	4,456	\$ 127,505
Whitwell	1,730	\$ 67,855
Williston	377	\$ 38,249
Winchester	8,982	\$ 226,541
Winfield	1,006	\$ 52,013
Woodbury	2,889	\$ 93,216
Woodland Mills	357	\$ 37,812
Yorkville	255	\$ 35,580
<b>Total</b>	<b>4,097,040</b>	<b>\$ 99,551,119</b>

1 - Annual Estimates of the Resident Population for Incorporated Places in Tennessee: April 1, 2010 to July 1, 2019;  
US Census Bureau, Population Division; Released March 2020