



TOWN OF ASHLAND CITY

Budget Meeting

January 21, 2020 6:00 PM

Agenda

Chairman: Mayor Steve Allen

Committee Members: Tim Adkins, Daniel Anderson, Gerald Greer, Lisa Walker, Roger Jackson, Chris Kerrigan

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) 11-19-19 Budget Meeting Minutes

OLD BUSINESS:

NEW BUSINESS:

2. MTAS Training
3. Proposed Employee Manual Changes Discussion

OTHER.

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY

Budget Meeting

November 19, 2019 6:00 PM

Minutes

ROLL CALL

PRESENT

Chairman Mayor Steve Allen
Committee Member Daniel Anderson
Committee Member Tim Adkins
Committee Member Alwilda Binkley
Committee Member Chris Kerrigan
Committee Member Lisa Walker

ABSENT

Vice Chairman Roger Jackson

APPROVAL OF AGENDA

Motion was made by Committee Member Adkins, seconded by Committee Member Kerrigan to approve the agenda as written. Motion passed unanimously by voice vote.

APPROVAL OF MINUTES

1. Budget Meeting Minutes 8-20-19

Motion was made by Committee Member Adkins, seconded by Committee Member Kerrigan to approve the August minutes as typed. Motion passed unanimously by voice vote.

OLD BUSINESS:

2. Resolution: Adopt Community Mobility Plan

Ms. Reed stated this plan is based off the Complete Street Plan Grant the city was awarded through TDOT. Further, Kimley Horn will have a representative at the workshop meeting to present the plan and answer any questions. Ms. Reed asked for the committee to review the plan between now and then and she will have a resolution ready at the next meeting.

3. Resolution: Updating Personnel Manual

Ms. Reed stated as discussed in workshop, Councilman Jackson requested to have the bereavement section in the employee manual updated. She further stated there was discrepancy compliant due to the verbiage in the employee manual under bereavement section due to not having a definition of which "in laws" would be covered for three days leave. Ms. Reed asked the council members to define which family members they would like covered in the bereavement section of the employee manual and the number of days for each. Vice Mayor Anderson stated he would like to change time frame for when the employees call out to contact their supervisor to one hour prior to start time of shift. Furthermore, remove "defined under nepotism" in bereavement section of the personal manual and remove wording in the nepotism section "will be hired". After much discussion Councilwoman Lisa Walker suggested to follow the State of Tennessee bereavement policy. Ms. Reed stated she would type up the suggested

changes and bring it before the council at the next council meeting.

NEW BUSINESS:

4. Amusement Attractions Contract for Summerfest

Mr. Scott Sampson stated Summerfest will be held June 2, 2020 through June 6, 2020 and the contract is the same as prior year. Ms. Reed asked wristband pricing. Mr. Sampson stated cost of wristband will be \$25.00. Ms. Reed suggested for the city to lowered their revenue, currently the city collects 20% of sales of tickets. After some discussion the committee asked for Mr. Sampson and Ms. Reed to try to negotiate the wristband pricing by reducing the revenue and bring back before council.

5. Bicentennial Trail Extension Engineering Agreements

Mr. Scott Sampson presented two engineering proposals for the extension of the trail behind Borders Inn. He stated one is from CEC who has worked with us on the

6. ServLine Insurance Policy

Ms. Reed stated Serveline will have a representative at the next workshop meeting in order to present their proposal; however, she wanted to give everyone some documentation to describe their services prior to the meeting.

7. December Budget Meeting

Ms. Reed stated she added this item to the agenda to inform the committee currently no one has any items to add to the December agenda and she wanted to see if the committee would like to cancel the meeting for the holiday. Vice Mayor Anderson stated unless there is something to be presented on the city hall, fire hall, or wastewater treatment plant projects he would like to cancel. Mayor stated Mr. Josh Wright will be at the meeting in January to present the drawings and give an update. The committee agreed to cancel the meeting in December and pick back up in January.

8. Christmas Parade

Mayor stated the Public Works Crew is doing an excellent job at crafting the town's float this year and invited the committee to ride on the float.

OTHER.

Ms. Reed reminded the council the Thanksgiving luncheon/meeting is at noon next Tuesday at Fire Station II. She further stated the website is up and running and she gave a demonstration how to navigate the website to obtain the packets. Ms. Reed informed the council Jake Greer is looking into tablets or laptops for the council members to be able to access their emails and packets and the cost will be presented soon.

ADJOURNMENT

A motion was made by Committee Member Anderson, seconded by Committee Member Walker, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:22 p.m.

MAYOR STEVE ALLEN

CITY RECORDER KELLIE REED, CMFO, CMC