



# TOWN OF ASHLAND CITY

## Regularly Scheduled Workshop Meeting

### January 07, 2025, 6:00 PM

### Agenda

**Mayor:** Gerald Greer

**Council Members:** Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

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#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF MINUTES**

- [1.](#) December 3, 2024, Workshop Meeting Minutes

#### **PUBLIC FORUM**

#### **REPORTS**

2. ATTORNEY: Jennifer Noe
3. PROJECT UPDATE: Josh Wright
4. CITY RECORDER: Mary Molepske
5. CODES DEPARTMENT: Allen Nicholson
6. COURT DEPARTMENT: Cynthia Hollingsworth
7. FINANCE DEPARTMENT: Jamie Winslett
8. FIRE DEPARTMENT: Chief Walker
9. HUMAN RESOURCE DEPARTMENT: Violet Black
10. PARKS DEPARTMENT: Anthony Clark
11. POLICE DEPARTMENT: Chief Ray
12. PUBLIC WORKS DEPARTMENT: Clint Biggers
13. TECHNOLOGY DEPARTMENT: Justin Wheeler
14. THRIVE 55+ DEPARTMENT: Tammany Carter

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

- [15.](#) Pitney Bowes Lease Agreement - Contract for the postage machine
16. City owned vehicle accident - Repair and Payment
17. Award the Flooring Bid
18. Resolution 2025-01 Tech Goes Home Project - Senior Center
19. New Zoning Ordinance Discussion - Setting a special called meeting date for Council, BZA, and Planning Board
20. Ordinance 633: Rezone Elizabeth and Willow Street (Amendment) - 1st Reading

#### **SURPLUS PROPERTY NOMINATIONS**

#### **EXPENDITURE REQUESTS**

21. Town of Ashland City 2025 Meeting Schedule for the year

22. I am Responding – Fire Department Contract Renewal

23. Municipal Judge Discussion

## **ADJOURNMENT**

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*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.*



## TOWN OF ASHLAND CITY

### Regularly Scheduled Workshop Meeting-

### December 03, 2024 6:00 PM

### Minutes

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#### CALL TO ORDER

A motion was made by Vice Mayor Kerrigan, Seconded by Councilman Smith, to approve the agenda. All approved by voice vote.

#### ROLL CALL

Mayor Gerald Greer  
Councilman Tim Adkins  
Councilwoman Binkley  
Vice Mayor Chris Kerrigan  
Councilman Michael Smith  
Councilman Kevin Thompson  
Councilman Tony Young

#### APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to approve the agenda. All approved by voice vote.

#### APPROVAL OF MINUTES

1. November 12, 2024, Workshop Minutes

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to approve the November 12, 2024, minutes. All approved by voice vote.

#### PUBLIC FORUM

NONE

#### APPROVAL OF MINUTES

2. Attorney - Jennifer Noe stated that she did not have anything to add at this meeting.
3. Project Update from Josh Wright – Josh Wright was not able to attend the meeting, so the update was given by Allen Nicholson – **City Hall** project is on schedule for March completion. Solomon Builders are doing a great job. Exterior masonry should finish soon weather permitting. – **Sports Park** project, AC and Josh have met with the commercial solar lighting rep to look at lighting the sidewalks or solar powered fixtures. The Civil Engineer will be finished with construction documents this month.
4. City Recorder - Mary Molepske – Signed up for training, put together Bid packet for the flooring at Thrive 55, gave dates of the opening and when it would go back to council to award the bid. Re-Bid letter for the Sewer Pump Station on Ashland Drive, all minutes and contract, ordinances and resolutions are uploaded and filed and on the web site, set up the special called meeting and advertisements, completed 8 peddlers license's and 1 public record request completed. Followed up on the beer violation. Still working on the web site and getting the old resolutions scanned and uploaded.
5. Codes Department - Allen Nicholson – 5 permits issued, 15 inspections, 64 property maintenance cases, Year to Date collection of revenue \$ 82,791.93. Reviewed 2 minor subdivision plats. Received several inquiries of land use and zoning uses. BZA meeting on Brook Hollow Road concerning setbacks. Michael Fairbies on board with the process, he is the new commission member that was approved. Alicia has been assisting the financial team with the Audit. Sat in on 2 parks department interviews with AC. Working on research and policies of what other Town are doing with promoting other organizations on the social media. Coordinated with Josh and the mayor to finalize some items for the new city hall. Worked with a citizen

concerning a high-water bill and was able to get that resolved, worked with Ms. Jennifer and Clint and met with A.O. Smith on the 3 remaining items from the levy project and we have those items headed in the right direction so we can get them closed out. Worked with Justin on the website and he will go over that more in his report. Worked with Ms. Violet as Chair and Co-Chair the City Government Day for leadership in Cheatham County. Walmart is getting ready to start their remodel. Attended our employee lunch. Archery shop coming. Attended the Joint Economic Development executive board meeting. Sent notes out to the council members on the Joint Economic Development meeting.

6. Courts Department - Cynthia Hollingsworth – The court department is excited about the bilingual traffic school. Business as usual, it is difficult to elaborate on Court information without offending people. That is the reason her reports are very minimal; she is happy to answer any questions.
7. Finance Department - Jamie Winslett emailed the finance report showing revenues versus expenses, fund balance, cash on hand and loan information and gave an update on the finance department and what they are working on. The rest is minimal also and business as usual. They do not have an answer on the Audit. They are waiting to hear from them on to finish working wherever they are now before they get back to us. We have no idea when they are coming back to us. Working with Clint on water issues.
8. Fire Department - Chief Noe – 77 Emergency runs, installed 7 car seats, 4 of them they gave out free of charge, replaced 3 smoke alarms in a home and it was unique because they have a 10-year life span and these we originally installed 10 years ago. They are covered by the grant we have from the state, replaced batteries in 2 different households as well. Did fire prevention. Taught CPR class. Recruit class is testing tonight and finishing up the recruit class. Zach Christie which is one of our full-time employees used a portion of the grant for education and got his paramedic license. Started working on the annual EMS Audit. This is something we have to do in coordination with Cheatham County EMS and the State of Tennessee every year. They have officially received the Tennessee Highway Safety Grant. Child occupancy safety grant which is the car seats. They have 2 new techs, so that gives us extra people to help with installing car seats. Applied for a grant through the State Fire Marshal's office that will be later in the agenda.
9. Human Resources Department - Violet Black – Working on Holiday Events. Sitting in on interviews with Thrive 55 and Parks. New hires are processed. PEP was here for 2 days to go over fixed assets audit. Working on some claims with them. HR issues that she has been working on with the mayor and Allen. Researching for some updates on policies to revamp. Working on the pay study information.
10. Parks Department - Anthony Clark – new hire started yesterday. Parks Board meeting, meeting with the park's light technologies and Josh Wright, trail extension grant meeting with TDOT and Kimley Horn. The Cheatham County Cubs football team played in the Superbowl in Springfield and won. That is the first time in program history that one of the teams has won the Superbowl. Mistletoe trees were delivered last week, and we will light that up on Friday at 6pm at River Bluff Park. Christmas in the park lights started last night. Santas mailbox will start on Monday and will be open through the 21<sup>st</sup> so kids can get their letters to Santa and get a letter back from Santa. The drop off locations are at River Bluff Park, City Hall, and the Preacher Pool walking track and the Christmas parade will be this Saturday at 5 pm and we have 72 entries signed up. Clarifying the Route this year is the same exact route just reversed and going in the opposite direction but no changes to the route otherwise. Councilman Thompson asked if there is 4-wheeler there for a fat guy that needs a ride to his float and AC responded he needs the steps Ho Ho Ho.
11. Police Department - Chief Ray – Answered 12 calls last month and we also had an assessment for accreditation that they did pass. We'll get the award at the Chief's Association tomorrow. They were awarded the THSO Grant 10,000 dollars so they will be working on what they are going to do with it. Report was emailed to council members prior to the meeting as well. Councilman Thompson gave compliment on the award they are receiving.
12. Public Works Department - Clint Biggers – Toured the new sewer plant with IT to look at the cameras and security doors. We replaced a 2-inch air release valve on Skyview. We had 42 out

offs this month. They have had 3 water breaks. Repaired the water pump station on Allenwood Drive. Conducted 2 interviews. Turned on the new water main connecting the training grounds. Worked on Christmas lights and the float. They have started installing the new lights. Mayor Greer stated that the new wreath's lining the downtown area look really nice. They have a lot more of the colored lights for the street to go up this week.

13. Technology Department - Justin Wheeler – Sent notes to the council members of what they are going over. He has 12 of the 14 patrol cars fully set up and functioning with the new laptops and the sim cards. Spoke to Solomon Builders and discussed who would be running the low voltage cables for the new city hall. Met with Clinton of Solomon Builders for the internet and power options to go into the Councilman seats in the new city hall building. Followed up with our potential web site developer Corey Foster and we're to take future steps. Mary found our contract with our current developers Civic plus and we investigated that. He will talk to them and see where they can go with the next steps. Contacted Modern about cameras at River Bluff Park and received a quote that was well under budget. Spoke to AC about getting more cameras to cover more areas and have better quality. He ordered and received a sim card from Verizon to stream the Christmas Parade. Clint mentioned he set up a meeting and got he and Joe our consultant out to tour the new sewer plant.
14. Thrive 55+ Department - Tammany Carter – They had regular activities last month. She had 1400 sign ins in November, averaging 82 people per day, they served 309 meals on the Monday and Wednesday lunches. They had regular paint class and wings of hope met and had the usual lunch. They brought in unwrapped gifts for Christmas anonymous. Lunch with Mid Cumberland one day. Tennessee Kidney /foundation came over and we have had Medicare representatives over to see if they could answer any insurance questions. Thanksgiving lunch on the 20<sup>th</sup> went very smoothly and the guests were very impressed with how well it went. The Christmas Bazaar went very well too. They have monthly foot care with Tracey. They had the November birthday lunch. Met with the Cheatham County Geriatric council on the 21<sup>st</sup>. Mayor Marie Epps from Tonoa Hospice was our speaker and Waters of Cheatham sponsored the lunch. Met with Friends of the center and they are donating things for our float and mistletoe tree. The flooring bid closes on Monday the 9<sup>th</sup> and we will bring them to council on the 10<sup>th</sup>. Hired a person for the program coordinator spot and she has been here 2 days and going well so far. She will be out of town next week Tuesday through Thursday for The Tennessee Federation of Aging Conference.

## UNFINISHED BUSINESS

15. ORDINANCE 631: Budget Amendment # 2 - Fire Fighters Back Pay - fye 2024-2025  
Jamie Winslett stated that Tuesday will be the 2<sup>nd</sup> vote and they will wait 20 days and get them their checks.
16. ORDINANCE 632: Rezone Elizabeth St and Willow St - 2nd Reading  
Allen Nicholson stated that this is a 2<sup>nd</sup> reading for a development of 6 townhomes. We are going to make it an R3-R4 PUD. We are working with the developer to get the sidewalks connected to Ashland City Elementary School and down Willow Street and down Elizabeth Street.
17. Police Shooting Range Discussion  
**Chief Ray** stated he is not really sure where they are on this item. They have looked and they are figuring if the council wants an indoor range, they are looking at about \$ 10,000 sq feet and just the ventilation alone is going to be close to a million dollars. That would not include the building and everything else needed to build it. He is fine with whatever the council wants to do at this point. We can leave it on the agenda until something gets figured out or some land is found.

**Mayor Greer** stated they would leave it to the council on how they want to move forward but he worries about it falling through the cracks and never getting finished. He would like some time to

continue looking into options for land and asked the council how they want to proceed with the shooting range project.

**Councilman Smith** stated that he thinks we should take it off the agenda and continue to look at other options. If we find another option, we can put it back on the agenda and bring it back to the council to look at. He asked Chief Ray to bring them ideas if he finds any suggestions.

**Chief Ray** stated that they are not going to quit looking for other options to get this done. He thinks property is what they really need to be looking for. He said it needs to be close, and they do need to be in charge of it. He said it never works out to share it with somebody else.

**Mayor Greer** asked Chief how far away is too far for the Range to be located.

**Chief Ray** said he prefers it to be in the city but as close as possible would work as well. He will have to ask Josh Wright how much land they need for the new shooting range. He thinks possibly 2 or 3 acres would be enough. We just have to figure out what it is surrounded by to make it safe.

## NEW BUSINESS

18. **Steven Mc Bride** Water Leak Discussion – Mr. McBride stated he has previously spoken to council about this issue. He went back and reviewed the Facebook recording. He wanted to clarify when the leak occurred, he and his wife were very concerned and not sure what to do. He was going to get it fixed and called Nashville Elite Specialists and they did not have anyone who could fix the leak until the first week of September. He called around trying to find someone who could come out in that could really dig in and figure out what was going on. He said his daughter's wedding was August 28<sup>th</sup> so they knew that of course there was not a solution to get it fixed. He said the wedding was originally going to be in May and they pushed it to August because we had family coming from all over the country. They then thought what are we going to do for 30 people traveling. We were going to sit around the pool and relax. The pool was going to be to focal point and he and his wife discussed it and felt they had to run the water. He said that one of his discussions with someone from the city, he thinks was Gayle Bowman, but he has spoken to a few people. He said while speaking to someone at the city if they have to shut the water off they will. He said if they were using too much water he understood and would shut it off. So he let the water run and it was something they just had to do. He did not know what the bill was going to be, he knew it would be expensive obviously but then he got the bill and saw that the water had spilled out onto the property and then I understand the way the water bill is set up to where it is one to one water with sewer. The city did not offer the service for us for the water to go through the treatment plant, so that is what I am asking to get reimbursed. The amount is \$ 2500.00, and his wife works at Vantage Point and we are not made of money and when we made that decision we had to figure out a way to get this done.

**Councilman Thompson** Asked if his point is you knew you would have to pay the water bill but you were hoping by reading the ordinance the way its written that we could at least help you with the sewer part because the water will never reach the sewer.

**Mr. McBride** stated Correct.

**Councilman Thompson** asked if he did get the one-time break when you filled the pool. Do you remember when you filled the pool?

**Mr. McBride** replied yes, it was the end of May. He stated that his wife makes 20 bucks an hour and it's 125 hours and she could work a month and pay the bill and they are thinking through that. So, When I look at the ordinance and this is the part I am open to discuss with the council. He understands that some is left open to interpretation in the way it is worded. It says adjustment for sewer will be considered when a leak occurs in the water system of the customer and the leak does not enter the sewer system. The sewer bill will be adjusted to an annual average bill. Sewer adjustments two consecutive billing periods per leak and then it is saying for swimming pools will be for sewer only and one per calendar year. He really does know what that means so maybe you can clarify that. Does that mean one month of a calendar year or one time per a calendar year. He hopes he can get reimbursed the \$ 2500.00 and he had to pay penalties and fees, and we originally were told we would not have our water turned off and then we received notification if did not pay it the water would be cut off. He would like to be compensated for that.

**Vice Mayor Kerrigan** asked: Where was the leak he had?

**Mr. McBride:** He did not know where it was. They have a good-sized pool. I did say there was water going on to the pool deck the last time, not much water but there was water going on to the pool deck. The system he has goes underground, a portion of it. He did not know if some of the piping was leaking. He did not stop it and did not know where to stop it. He was concerned he would not be able to prime the pump again and then they would have a mess.

**Vice Mayor Kerrigan asked:** so, the pool itself was leaking, and it was not a water line in your home, correct? You continued to fill the pool. So, really there was no leak. You were just filling the pool. Technically the leak that we speak of in the ordinance is a leak in your home from a pipe where water runs into your home. This was a leak in your pool, Am I correct?

**Mr. McBride:** So, yeah, it's the sewer. I mean, it's the water system. So, the city water is coming into the pool.

**Vice Mayor Kerrigan:** Is there a line that runs directly to your pool to fill it up or do you use a hose?

**Mr. McBride:** We used a hose and there is a line as well. I don't know really; I am not a pool expert.

**Vice Mayor Kerrigan:** you would know if you used a water hose to fill up the pool or turn on a spigot and fill it up.

**Mr. McBride:** there is a valve to turn to fill up the pool. That valve is part of that whole system but in that case, I did use the hose as well because I did not know what was happening or where it was coming from. It was not visibly something he could see and so when I saw that the water was going somewhere on the property and then city is saying you need to pay us for water that goes into the sewer treatment plant, and I was like this is a service I am not receiving from the city. That is how they looked at it. Again, it is open to interpretation.

**Vice Mayor Kerrigan:** referred to city Attorney Jennifer Noe and asked if we have ever given a break on sewer for something like this for a pool?

**Attorney Noe:** No, if you look at the policy, there are a lot of issues with reimbursing any of this. The policy state that customers have the option of participating or opting out of the insurance which covers water loss due to leaks. If the customer opts out of the insurance coverage loss choose to pay for the loss and then it says that customers that choose to participate in the insurance will be required to file claims for adjustments through the insurance provider under the towns previously adopted policy restriction. This gives you our prior policies and if you have this insurance you can apply through the insurance to get an adjustment. If further talks about adjustments for sewer. However, that is for leaks that occur in the water system. I think the question you have is, if you fill a pool up with a hose pipe you have an internal system for the pool that has a pump that fluctuates the water inside of the pool. It does not connect to the city at all.

**Councilman Thompson:** So, even if you had the insurance, it would not have covered this leak?

**Mr. McBride:** I called the insurance that is through the city, and they said it does not apply. I did not get the detail, but it says it's not something that is applicable to my situation.

**Vice Mayor Kerrigan:** that is because it is not using the water source connected to the city. You're filling it up with a hose instead of it going directly to your pool.

**Attorney Noe:** it is different if you have a pipe that is in your yard, and it leaks. Because that is connected to the city's water system. This is just an internal that water just flows through pump and doesn't connect to the city. You also have in here that adjustments on water and sewer bills will not be made on the following: Routine dripping faucets, the issue with the pool was due to the pump leaking or issues with the plumbing of the pool which are not connected to the city water or sewer systems. This had nothing to do with the City Water system.

**Councilman Thompson:** stated that he does not think he has an issue with the water portion of the bill it is the water that went onto the property and did not enter the sewer system.

**Mr. McBride:** Correct, that is the water that did not go back into the city system. He is aware of his monthly amount he has to pay but wants a credit for the remaining amount.

**Councilman Thompson:** stated he sees both sides of the conversation because it poured out in the yard.

**Mr. McBride:** addressed Attorney Noe and added adjustments for swimming pools will be for sewers only and one per calendar year. The adjustment will be based on the capacity of water in gallons held by the pool. He asked her what that means?

**Vice Mayor Kerrigan:** answered when you fill your pool 1 time, like you stated that you did in May.

**Mr. McBride:** stated that the ordinance talks about leaks all the way through and then talks about this adjustment for pool sewer.

**Vice Mayor Kerrigan and Attorney Noe:** explained the ordinance again and what it meant and that he continued to fill his pool with a known leak in the pool system not the water system.

**Mr. McBride:** said he would have gotten it fixed and when he spoke to the city he asked if he had to turn it off because he was using too much water he would. He is asking as a taxpayer in the city and resident for help with getting the sewer portion taken off the bill.

**Vice Mayor Kerrigan:** said the biggest issue he has is that Mr. McBride has been here twice and stated that he was aware it was going to create a big bill, and we had a wedding going on and said we are doing it anyway. He said we need to follow our policies because if we made an exception for him, we would have to make that exception for everyone in the city.

19. Senior Center Maintenance Days - Permission to Close 12-26-2024 through 12-30-2024

**Tammany Carter:** These are maintenance days that I understand they took them before to do deep cleaning and organizing and filing. I was hoping to use them for painting and our doors. Unfortunately, we will not have the grant money until January because of some changes in the grant and we will have to resign when they get it adjusted. She is still asking for the days so that she can get a little more acclimated to her position and things in line for 2025. She also has some deep cleaning and reorganization to complete. She will also have time to go through files and get things in order.

20. R.J. Corman agreement

Jennifer Noe: stated that the council has a copy of the agreement in questions. She wanted to give the council a little bit of history. We had an agreement with them back in 2012 and then in 2018 and the one prior to this is 2023. These are lease agreements that allow the city to have Rails to Trails on them. This is last one we had in 2023, the one in 2017 had expired. They have done them in 5 years spans, this last one was for a 25-year term and the fees have changed. We paid initially, 7 or 8 hundred and then around 12 hundred. This last one was for \$ 6513.60 and that was the one you approved in 2023. The contract is for 25 years but the fee is paid every 5 years. The original agreement had that you would pay a rate of inflation and would be increased on every 5 years. This is just stating that it will be increased by inflation, the CPI consumer price index and that would be yearly verses every 5 years. She is not sure that legally they can amend this contract without our signature and what they sent us is just information and does require signatures.

21. RESOLUTION 2024-30 - Repeal old resolution # 94-04 - user fee for the Annex Building on Ruth Drive

Mary Molepske: while updating the web site and going through resolutions I found resolution 94-04 that had a rental guideline for the annex building on Ruth Dr, which is the senior center and since the Council voted against renting the building we will need to repeal the prior resolution, so the building is not rented out.

22. RESOLUTION 2024-31 - Tennessee Municipal Bond Fund 2024 Resolution Request

Jamie Winslett: This is our next step in getting the cost overrun for the new city hall. Last month, The council members approved Bassberry and Sims and this now goes through TML to get the cost overrun with them. If it passes next week, we'll have a protest period for the public and that would be the 23<sup>rd</sup> of December. We would have to det up a signing to either get the loan on the 3<sup>rd</sup>, 6<sup>th</sup>, or 7<sup>th</sup> of January and it would be funded by the 10<sup>th</sup>. Until this gets funded, we are paying out of pocket for the rest of city hall.

23. RESOLUTION 2024-32 - Gabriel Smythia - Little Free Library at River Bluff Park Discussion



Gabriel asked if everyone got the information sent. I advised that they all have the information. The little free library is not a building. It is a little larger than a mailbox on a post and people can come put books in it and take a book out of it. He will stock it. There is no charge, it will give people access to books that don't have money for them. It is something he enjoys doing. The library is willing to donate books as well. He is advised it should go in the island where the flags are so the landscapers don't have another obstacle to go around. He said it will probably cost about 4 or 5 hundred dollars to build and register it and he would take on the cost and responsibility of it.

## **SURPLUS PROPERTY NOMINATIONS**

## **EXPENDITURE REQUESTS**

## **OTHER**

### 24. Tennessee State Fire Marshals Grant

Chief Noe: stated that this is the volunteer fire equipment and training grant that they are going to apply for. This grant is for the personnel protective gear and the rope rescue equipment. It is a zero-match grant.

## **ADJOURNMENT**

A motion was made by Vice Mayor Kerrigan, Seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:03 p.m.

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MAYOR GERALD GREER

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CITY RECORDER MARY MOLEPSKE



**NASPO ValuePoint FMV Lease Agreement (Option C)**

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Agreement Number

**Your Business Information**

<b>Full Legal Name of Lessee / DBA Name of Lessee</b>			<b>Tax ID # (FEIN/TIN)</b>		
TOWN OF ASHLAND CITY TN			626000239		
<b>Sold-To: Address</b>					
233 TENNESSEE WALTZ PKWYSTE 103, ASHLAND CITY, TN, 37015-1228, US					
<b>Sold-To: Contact Name</b>		<b>Sold-To: Contact Phone #</b>		<b>Sold-To: Account #</b>	
Jamie Winslett		(615) 792-4211		0013119769	
<b>Bill-To: Address</b>					
233 TENNESSEE WALTZ PKWYSTE 103, ASHLAND CITY, TN, 37015-1228, US					
<b>Bill-To: Contact Name</b>		<b>Bill-To: Contact Phone #</b>		<b>Bill-To: Account #</b>	<b>Bill-To: Email</b>
Jamie Winslett		(615) 792-4211		0013119769	jwinslett@ashlandcitytn.gov
<b>Ship-To: Address</b>					
233 TENNESSEE WALTZ PKWYSTE 103, ASHLAND CITY, TN, 37015-1228, US					
<b>Ship-To: Contact Name</b>		<b>Ship-To: Contact Phone #</b>		<b>Ship-To: Account #</b>	
Jamie Winslett		(615) 792-4211		0013119769	
<b>PO #</b>					

**Your Business Needs**

Qty	Item	Business Solution Description
1	SPMAILSTATION	SendPro Mailstation
1	COVER-SPM	Protective Dust Cover - SPMailStation
1	DMMRK	Return Kit for MailStation
	F90I	Basic Installation and Training
1	F9PG2	PowerGuard LE Service Package
1	HZ00	SendPro Mailstation with Sib Scale
1	PTJ1	SendPro Online-PitneyShip
1	PTJ8	SPO-PitneyShip Mailing included w HW
1	PTJN	Single User Access
1	PTKN	SendPro Mailstation Stamps 1 User
1	STDLSLA	Standard SLA-Equipment Service Agreement (for SendPro Mailstation)

**Your Payment Plan**

<b>Initial Term:</b> 60 months	<b>Initial Payment Amount:</b>	
<b>Number of Months</b>	<b>Monthly Amount</b>	<b>Billed Quarterly at*</b>
60	\$ 25.18	\$ 75.54

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

\*Does not include any applicable sales, use, or property taxes which will be billed separately.  
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

**Your Signature Below**

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at [https://www.naspovaluepoint.org/search/?term=pitney+bows&page\\_ref=contractors](https://www.naspovaluepoint.org/search/?term=pitney+bows&page_ref=contractors). Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808: 79240

State/Entity's Contract#

\_\_\_\_\_  
Lessee Signature

**Signature:**

\_\_\_\_\_  
Print Name

**Email:** jwinslett@ashlandcitytn.gov

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Pitney Bowes Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Sales Information**

DAVID VALENCIA	david.valencia@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance



# King Automotive

Workfile ID: 0c7a5b0d  
PartsShare: 8gddSh

Ashland City's Most Trusted Auto Repair Shop  
202 S Main st, Ashland City, TN 37015  
Phone: (615) 792-2378

## Estimate

### RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Mike Thompson
Brown, Officer	SELF PAY	Phone:	Create Date:	11/21/2024
		Claim:		
		Loss Date:		
(615) 543-1244		Deductible:		

2021 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

VIN: 1FM5K8AB9MGA17709	Interior Color:	Mileage In: 82,843	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: TN	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		<b>QUARTER PANEL</b>						
2	E01	Remove/Replace	RT Upper molding	1	96.03T	OEM	0.3T	Body	
3	E01	Remove/Install	RT Rear w'strip				0.2T	Body	
4	E01	Remove/Install	LT Rear w'strip				0.2T	Body	
5	E01		<b>LIFT GATE</b>						
6	E01	Remove/Replace	Nameplate "FLEX FUEL AWD"	1	26.03T	OEM	0.1T	Body	
7	E01	Remove/Replace	Nameplate "INTERCEPTOR"	1	25.00T	OEM	0.1T	Body	
8	E01	Remove/Replace	Lift gate	1	1,088.75T	OEM	4.5T	Body	3.5T
9	E01		Add for Clear Coat						1.4T
10	E01		transfer glass	1	175.00T	Other			
11	E01		wire lights				4.0T	Body	
12	E01		<b>REAR LAMPS</b>						
13	E01	Remove/Replace	RT Tail lamp assy level 1, 2	1	636.00T	A/M	0.3T	Body	
14	E01		<b>REAR BUMPER</b>						
15	E01	Remove/Replace	O/H rear bumper				2.2T	Body	
16	E01	Remove/Replace	Upper cover	1	281.28T	OEM	0.0T	Body	2.4T
17	E01		Add for Clear Coat						1.0T
18	E01		<b>MISCELLANEOUS OPERATIONS</b>						
19	E01	Remove/Replace	Cover Car	1	15.00T	A/M			
20	E01		notes NOTE: decals will need to be added 832 ashland city police						
21	E01	Remove/Replace	Flex Additive	1	8.00T	A/M			
22	E01	Sublet	Hazardous Waste Removal	1	10.00T	Other			
23	E01	Remove/Replace	Corrosion Protection	1	15.00T	A/M			

<b>Estimate Totals</b>	<b>Discount \$</b>	<b>Markup \$</b>	<b>Rate \$</b>	<b>Total Hours</b>	<b>Total \$</b>
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T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

11/25/2024 2:58:01 PM

**Estimate**

**RO Number:**

2021 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

Parts			2,366.09
Sublet/Miscellaneous			10.00
Labor, Body	55.00	11.9	654.50
Labor, Refinish	55.00	8.3	456.50
Material, Paint	44.00	8.3	365.20
<b>Subtotal</b>			<b>3,852.29</b>
Sales Tax			375.60
<b>Grand Total</b>			<b>4,227.89</b>
<b>Net Total</b>			<b>4,227.89</b>

Estimate Version	Total \$
Original	4,227.89

Insurance Total \$:	4,227.89
Received from Insurance \$:	0.00
<b>Balance due from Insurance \$:</b>	<b>4,227.89</b>

Customer Total \$:	0.00
Received from Customer \$:	0.00
<b>Balance due from Customer \$:</b>	<b>0.00</b>

Customer will be notified when vehicle is completed and ready to be picked up. Failure to pick up vehicle or make arrangements within 48 hours of notification may result in a per day storage fee beyond that time. If vehicle remains unpaid and on site 30 days past notification of completion, a mechanic's lien may be filed against the vehicle.

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Accepted Date 11/21/2024 7:25 PM  
 Generated Date 11/21/2024 7:25 PM  
 Report Form Level 2



Master Record Number	400183055
Type Of Crash	Property Damage
Approved By	PAT-24

## Tennessee Electronic Traffic Crash Report

### Incident Information

Date of Crash 11/21/2024	Day Of Crash Thursday	Local Agency Number 0630000	Reporting Agency Name Montgomery Co Sheriffs Office	Agency Tracking Number DMV-24-00674
Time of Crash 12:00	County Montgomery	City Not In City Limit		
Hit and Run No	Solved No	Police Pursuit No	School Bus Involved No	Work Zone None
Area Residential	Intersection Type Not at Intersection	Relation To Junction Non-Junction		
Block Number 1248	Roadway Number	Roadway Name Fallon Dr	Suffix	Mile Marker 0.00
Estimated Distance 0.00	Distance Type	Direction	From Highway/Intersection	Suffix Intersect Number
Roadway Local Id	Latitude 36.582090	Longitude -87.207910		
First Harmful Event Parked Motor Vehicle	Trafficway Type Private Property or Private Road			
Weather Conditions Clear	Light conditions Daylight	Manner Of Collision Rear to Rear		

### Incident Management

Secondary Crash No	Secondary Crash Type	Blockage Occurred No
Roadway / Lanes Blocked	Roadway Lanes/ Cleared	
Lanes Blocked		
Incident Started	Incident Cleared	

### Investigating Officer Details

Investigation Complete Yes	Rank Cpl	First Name Richard	Middle Initial E	Last Name Byers	Suffix
Badge Number Pat-24	District/Zone	Car Number P24	Report Date 11/21/2024		

Vehicle Number 1	Number of Occupants 0	Driver Presence Driverless Vehicle
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### Driver Information

First Name	Middle Initial	Last Name	Date Of Birth	Age
Address Line 1	Address Line 2	City	State	Zip Code
Phone Number	Gender	Race	Ethnicity	
Drivers License Number	Drivers License State	Expiration Date	Drivers License Class	Drivers License Status
Safety Equipment	Airbag	Seat Position		
Endorsement 1	Complied With	Endorsement 2	Complied With	Endorsement 3
Restriction 1	Complied With	Restriction 2	Complied With	Restriction 3
Ejected	Trapped/Extricated	Injury Code	Medical Transport	
Incident Responder?	Incident Responder Type			

### Driver Conditions and Actions

Hit and Run No Hit And Run	Driver/Vehicle Maneuver Parked	Distraction Action	Distraction Source
Driver's 1st Condition	Driver's 2nd Condition	Driver's 3rd Condition	
Driver's 1st Action	Drivers 2nd Action		
Driver's 3rd Action	Driver's 4th Action	Drivers's 5th Action	

### Alcohol and Drugs

Presence of Alcohol	Alcohol Test Status
Presence of Drugs	Drug Test Status

### Driver Violations

1st Violation	1st Violation Category	1st Violation Description	1st Violation Statute
2nd Violation	2nd Violation Category	2nd Violation Description	2nd Violation Statute
3rd Violation	3rd Violation Category	3rd Violation Description	3rd Violation Statute
4th Violation	4th Violation Category	4th Violation Description	4th Violation Statute
5th Violation	5th Violation Category	5th Violation Description	5th Violation Statute

### Vehicle Information

Owner First Name <b>Town</b>		Owner Middle Name		Owner Last Name <b>TOWN OF ASHLAND CITY</b>			
Address Line 1 <b>233 TENNESSEE WALTZ PKW</b>		Address Line 2		City <b>ASHLAND CITY</b>	State <b>TN</b>	Zip Code <b>370151228</b>	Phone Number <b>6157927553</b>
Vehicle Year <b>2021</b>	Vehicle Make <b>FORD</b>	Vehicle Model <b>XPL</b>	Color <b>White</b>	Vehicle Special Use <b>Police</b>		Type of Special Use <b>Non-Emergency, Non-Transport</b>	
Body Style <b>Compact Utility</b>		VIN <b>1FM5K8AB9MG A17709</b>	License Plate Number <b>0482GF</b>	State <b>Tennessee</b>	Plate Expiration <b>PERM</b>		Unit Type <b>Motor Vehicle Not In-Transport Outside the Trafficway</b>
1st Trailer		1st Trailer License Plate Information				Towed <b>Remained At Scene</b>	
2nd Trailer		2nd Trailer License Plate Information					
Insurance 1 <b>PLI007325</b>	Insurance 1 Type <b>Owner</b>	Insurance 1 Carrier <b>Public Entity Partners</b>			Insurance 1 Start Date <b>7/1/2024</b>	Insurance 1 End Date <b>7/1/2025</b>	
Insurance 2	Insurance 2 Type	Insurance 2 Carrier			Insurance 2 Start Date	Insurance 2 End Date	
Insurance 3	Insurance 3 Type	Insurance 3 Carrier			Insurance 3 Start Date	Insurance 3 End Date	

### Vehicle Damage and Roadway Characteristics

Most Harmful Event <b>Parked Motor Vehicle</b>		Point of First Impact <b>Rear End</b>		
Extent of Damage <b>Functional Damage</b>		Officer Damage Estimate <b>Greater Than Threshold</b>		
Travel Direction <b>East</b>	Traveling On			
Traffic Control Devices <b>No Control</b>		Traffic Control Device Functioning <b>No Controls</b>		Speed Limit <b>0</b>
Roadway Surface Conditions <b>Dry</b>		Roadway Character Alignment <b>Straight</b>		Number of Travel Lanes <b>Other</b>



Vehicle Number 2	Number of Occupants 1	Driver Presence Driver Operated
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### Driver Information

First Name Tia	Middle Initial Rhiannon	Last Name Brown	Date Of Birth 11/21/1980	Age 44
Address Line 1 1248 Fallon Dr		Address Line 2	City Clarksville	State TN Zip Code 370431486
Phone Number 6159731536	Gender F	Race Caucasian Mexican Puerto Rican Other White	Ethnicity Non-Hispanic	
Drivers License Number 088802799	Drivers License State TN	Expiration Date 2028	Drivers License Class D	Drivers License Status Valid
Safety Equipment Shoulder And Lap Belt Used		Airbag AirBag Available-No Deployment	Seat Position Front Seat-Left Side	
Endorsement 1	Complied With	Endorsement 2	Complied With	Endorsement 3 Complied With
Restriction 1	Complied With	Restriction 2	Complied With	Restriction 3 Complied With
Ejected Not Ejected	Trapped/Extricated Not Trapped	Injury Code No Injury	Medical Transport Not Transported	
Incident Responder? No		Incident Responder Type		

### Driver Conditions and Actions

Hit and Run No Hit And Run	Driver/Vehicle Maneuver Backing Up Other Than Parking	Distraction Action Not Distracted	Distraction Source
Driver's 1st Condition Appeared Normal	Driver's 2nd Condition	Driver's 3rd Condition	
Driver's 1st Action None	Drivers 2nd Action		
Driver's 3rd Action	Driver's 4th Action	Drivers's 5th Action	

### Alcohol and Drugs

Presence of Alcohol	Alcohol Test Status
Presence of Drugs	Drug Test Status

### Driver Violations

1st Violation	1st Violation Category	1st Violation Description	1st Violation Statute
2nd Violation	2nd Violation Category	2nd Violation Description	2nd Violation Statute
3rd Violation	3rd Violation Category	3rd Violation Description	3rd Violation Statute
4th Violation	4th Violation Category	4th Violation Description	4th Violation Statute
5th Violation	5th Violation Category	5th Violation Description	5th Violation Statute

### Vehicle Information

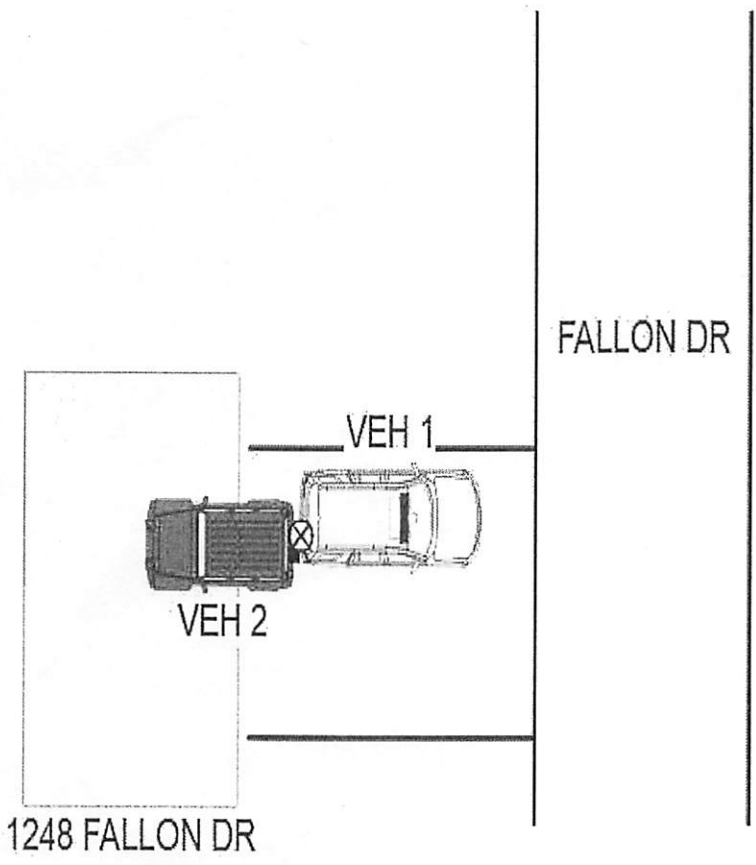
Owner First Name <b>GARRY</b>		Owner Middle Name <b>T</b>		Owner Last Name <b>BROWN</b>			
Address Line 1 <b>1248 FALLON DRIVE</b>		Address Line 2		City <b>CLARKSVILLE</b>	State <b>TN</b>	Zip Code <b>37043</b>	Phone Number <b>6155431244</b>
Vehicle Year <b>2016</b>	Vehicle Make <b>JEEP</b>	Vehicle Model <b>WRG</b>	Color <b>Black</b>	Vehicle Special Use <b>No Special Function</b>		Type of Special Use	
Body Style <b>Compact Utility</b>	VIN <b>1C4BJWEG8GL175555</b>	License Plate Number <b>NF8266</b>	State <b>Tennessee</b>	Plate Expiration <b>04/2025</b>		Unit Type <b>Motor Vehicle In-Transport</b>	
1st Trailer		1st Trailer License Plate Information				Towed <b>Remained At Scene</b>	
2nd Trailer		2nd Trailer License Plate Information					
Insurance 1 <b>190756350</b>	Insurance 1 Type <b>Owner</b>	Insurance 1 Carrier <b>FARMERS INSURANCE EXCHANGE</b>			Insurance 1 Start Date <b>7/22/2024</b>	Insurance 1 End Date <b>1/22/2025</b>	
Insurance 2	Insurance 2 Type	Insurance 2 Carrier			Insurance 2 Start Date	Insurance 2 End Date	
Insurance 3	Insurance 3 Type	Insurance 3 Carrier			Insurance 3 Start Date	Insurance 3 End Date	

### Vehicle Damage and Roadway Characteristics

Most Harmful Event <b>Parked Motor Vehicle</b>		Point of First Impact <b>Rear End</b>	
Extent of Damage <b>Minor Damage</b>		Officer Damage Estimate <b>Less Than Threshold</b>	
Travel Direction <b>West</b>	Traveling On		
Traffic Control Devices <b>No Control</b>	Traffic Control Device Functioning <b>No Controls</b>		Speed Limit <b>0</b>
Roadway Surface Conditions <b>Dry</b>	Roadway Character Alignment <b>Straight</b>		Number of Travel Lanes <b>Other</b>

## Narrative

Vehicle 1 was parking in the driveway of 1248 Fallon Dr. Vehicle 2 was attempting to back out of the garage at the same location. Vehicle 1 was facing East and Vehicle 2 was facing West. Vehicle 1 was unoccupied. Vehicle 2 attempted to back to the left and in doing so the rear-mounted tire came in contact with the passenger side rear lift gate of vehicle 1. There were no injuries. Vehicle 1 had damage to the lift gate and passenger side rear pillar. Vehicle 2 had no damage to the vehicle but to the tire mount.



*Not To Scale*

Farmers Auto APD West CA North Virtual

Check Number:

1641226441

Date:

12/10/2024

PAY NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE  
NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE

\$3,901.37\*\*\*\*

To  
the  
order  
of  
  
Town of Ashland City  
233 TENNESSEE WALTZ PKWY  
ASHLAND CITY, TN, 37015

Claimant/Patient:	Town Of Ashland City
Insured:	Garry Brown
Date of Loss:	11/21/2024
Claim Number:	5033859187-1-2
Check Number:	1641226441
Payment Under Insured's:	Vehicle
Correspondence Reference:	G2W76DYS3
Print Date	12/10/2024 05:38 PM
Requested By	Andrew Mccracken



01 01 001147 G2W76DYS31 CB12:10P2 02 [] 001893

City of Ashland City Water & Sewer  
Box 36  
Ashland City, TN 37015  
(615) 792-4211

Date: 12/18/2024 12:12 PM  
User: CF  
Name: Carrie Forster  
Phone: 2  
ID: R00229468

INSURANCE - General 3901.37  
21900 INSURANCE RECOVERIES  
FARMERS INSURANCE EXCHANGE 3901.37

By: FARMERS INSURANCE EXCHANGE  
GEN CHECK 3901.37 REF: 1641226111

APPLIED 3901.37  
TENDERED 3901.37  
CHANGE 0.00

## RESOLUTION 2025-01

### A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO PARTICIPATE IN THE TECH GOES HOME PROJECT.

**WHEREAS**, GNRC has received a Digital Skills Education & Workforce (DSEW) grant through the Tennessee Department of Economic and Community Development to expand the digital literacy program that we piloted with many of our Senior Centers in 2023.

**WHEREAS**, they are offering digital literacy programs with our Senior Centers, beginning in late 2024 through 2026.

**WHEREAS**, They Tech Goes Home Grant (TGH) will offer 50 classes to adults over 60 years old.

**WHEREAS** The classes are free to the participants, and they will complete 15 hours of training that is developed by TGH.

**WHEREAS** at the end of the class the participant who completed the program will be able to keep the new Chromebook issued to them at the start of the class.

**WHEREAS** each host will identify 2 volunteers that will be trained by TGH to provide the instruction in the classes, recruit at least 10 participants, maintain a waiting list for future classes, and provide the space to host the scheduled classes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE**, that the Thrive 55+ Senior Center is approved to participate in the Tech Goes Home Program (TGH).

We, the City Council, meeting in Regular Session on this the 14th day of January, 2025, move for the adoption of the Resolution as set out above.

Voting in Favor \_\_\_\_\_

Voting Against \_\_\_\_\_

Attest:

\_\_\_\_\_

Mayor

\_\_\_\_\_

City Recorder

**ORDINANCE NO.**

**AN ORDINANCE AMENDING ORDINANCE #632 OF THE TOWN OF ASHLAND CITY, TENNESSEE, REZONING PARCEL 020.00 AND 021.00 OF CHEATHAM COUNTY TAX MAP 055C, GROUP F, LOCATED AT THE CORNER OF WILLOW ST AND ELIZABETH ST**

**WHEREAS**, said portion of property requested to be rezoned from R-3, Residential District, to R-4 PUD, Residential District, is located in the corporate limits of the Town of Ashland City; and

**WHEREAS**, the Ashland City Municipal Planning Commission forwarded the request to the Mayor and Council on October 07, 2024, with a recommendation for approval.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE: That Ordinance #632 be amended as follows:**

*SECTION 1.* Pursuant to provisions of Sections 13-7-201 to 13-7-204, Tennessee Code Annotated, the property described herein is rezoned as follows:

The parcels included on Tax Map 055C, Group F, Parcel 020.00 and Map 055C, Group F, Parcel 021.00, located at the corner of Willow Street and Elizabeth Street be rezoned from R-3 (Low-Density Residential) district to the R-4 PUD (High-Density Residential Planned Unit Development), as taken from the records of the Assessor of Property of Cheatham County, Tennessee as of October 2024. This area to be zoned R-4 PUD is marked with a red “X” and shown on the map below.

*SECTION 2.* This ordinance shall be effective 20 days after its final passage, the public welfare requiring it.

Approved by the Planning Commission at the regularly called meeting on October 07, 2024.

First Reading:  
Second Reading:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder





New Year's Day	Wednesday	January 1, 2025
Martin Luther King	Monday	January 20-2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26,2025
Juneteenth	Thursday	June 9, 2025
Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025
Columbus Day	Monday	October 13, 2025
Veterans Day	Tuesday	November 11, 2025
Thanksgiving	Thursday	November 27, 2025
Friday after Thanksgiving	Thursday	November 28, 2025
Christmas Eve	Wednesday	December 24, 2025
Christmas Day	Thursday	December 25, 2025
New Year's Eve	Wednesday	December 31, 2025
New Year's Day	Thursday	January 1, 2026

**Town of Ashland City**

**PUBLIC NOTICE**

Regularly scheduled meetings for the year 2023 for the Town of Ashland City will be held at the Senior Center on the following dates:

Board of Zoning and Appeals            1st Monday of each month 5:30 pm (when necessary)

    \*Except Labor Day – Will be scheduled the 2<sup>nd</sup> Monday if needed, September 8, 2025\*

Planning Commission                    1st Monday of each month 5:30 pm (when necessary)

    \*Except Labor Day – Will be scheduled the 2<sup>nd</sup> Monday if needed, September 8, 2025\*

Council Workshop                        1st Tuesday each month 6:00 pm

Council Meeting                          2nd Tuesday each month 6:00 pm

    \*Except Veterans Day on November 11, 2025, Meeting will be on November 18, 2025\*

Beer Board                                    2nd Tuesday 6:00 pm prior to council (when necessary)

    \*Except Veterans Day on November 11, 2025, Meeting will be on November 18, 2025\*

Budget                                        As Needed Advertised on the City Web Site (When necessary)

Senior Advisory Board                    3rd Tuesday 11:00 am

Parks Advisory Board                    4th Tuesday each month (when necessary)

Agendas will be made available upon request the week prior to any scheduled meetings. The public is invited to attend all city meetings.

Thank you,

## Subscription Order Form

Subscriber:	<b>ASHLAND CITY FIRE DEPARTMENT (TN)</b>
Subscriber Contact:	Name:  Email:  Phone:

**Subscription Commencement Date:** February 3, 2025

Product	Cost per Agency per Year	Number of Agencies	Initial Term (months)	Discount	Annual Total
IamResponding	\$899	1	60	10%	\$809
MyLS	N/A	N/A	N/A	N/A	N/A
One Time Set Up Fee	N/A	N/A	N/A	N/A	N/A

<b>Total Due In Term 1</b>	<b>\$809</b>

This order (“Subscription Order Form”) is entered into between IamResponding and Subscriber for the IamResponding Subscription and, if applicable, the MyLocal Safety (MyLS Subscription) services (individually and collectively, “IaR Services”). This Subscription Order Form shall be deemed to apply, whether this is the first Subscription Order Form to be executed by the parties, a subsequent Subscription Order Form or a renewal of any prior subscription order or agreement. IamResponding agrees to provide Subscriber with access to the IaR Services in accordance with the terms of this Subscription Order Form. Subscriber is solely responsible for obtaining its own internet connection and hardware.

### Subscription Start Date and Term

The subscription shall commence on the Subscription Commencement Date, and shall terminate following the number of months listed in Initial Term above. The Initial Term may consist of equal 12-month periods or a partial period followed by equal 12-month periods. For each 12-month period following the first 12-month or partial period, the cost per agency per year will increase by 2.5%.

Upon the expiration of the Subscription term selected above, the subscription will automatically renew for additional 12-month periods (each, a “Renewal Term” and together with the Initial Term, the “Term”), unless either party provides the other party with notice of non-renewal at least sixty (60) days prior to expiration of the then-current Term via email to the IamResponding individual identified in the working documents between the parties. Verbal cancellations for upcoming Renewal Terms shall not be accepted.

Subscriber’s access to the IaR Services shall not be provided until IamResponding has received this signed Subscription Order Form and payment from Subscriber.

### Payment Terms

1. Beginning on or before the Subscription Commencement Date and continuing annually on the anniversary of the Subscription Commencement Date, Subscriber shall pay the amounts due for the upcoming term.
2. If Subscriber fails to remit payment on or before the Subscription Commencement Date or the annual anniversary thereof, IamResponding may terminate access to the IaR Services and cancel this Subscription Order Form.
3. All subscription fees are in US funds, and shall be paid in US funds.

card payments is 3.5% higher for all prices set forth.  
5. All checks should be made payable to:

IamResponding  
Tax Identification No.: 20-5787005

**Taxation**

Subscriber certifies that Subscriber (check one box below):

IS a tax-exempt organization, exempt from state and local sales and use taxes on its purchases, and its tax exemption (and/or exempt organization) number is: \_\_\_\_\_ (Please attach tax exemption certificate)

IS NOT a tax-exempt organization and is NOT exempt from state and local sales and use taxes on its purchases.

**Special Terms**

N/A

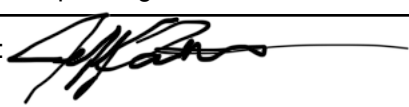
**Notes**

**General Provisions**

This Subscription Order Form is governed by the terms and conditions of the latest versions of the [IamResponding Master Services Agreement](#) (“MSA”) and the [Terms of Use](#) (“TOU”), which are available at the preceding links, and if the MyLS Subscription is ordered, then in accordance with the Terms of Use for MyLS, which is found [here](#) (“MyLS TOU”). The MSA, TOU, and MyLS TOU (if applicable), collectively comprise the parties’ agreement (“Agreement”), which governs the terms of this Subscription Order Form. In the event of a conflict between the terms of any Subscription Order Form and the terms of the Agreement, the terms of this Subscription Order Form will prevail and supersede the terms of the Agreement, solely as they apply to the applicable Subscription Order Form.

**Signature Line**

The signatories to this Order represent that they are duly authorized to execute this Order Form and the Agreement on behalf of the party they represent.

Emergency Services Marketing Corp. d/b/a IamResponding	Subscriber:
By: 	By:
Name: Jeff Oathout	Name:
Date: 11/22/2024	Date: