



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

May 05, 2026, 6:00 PM

Agenda

Mayor: Gerald Greer

Council Members: Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of the April 7, 2026, Regularly Scheduled Workshop Minutes

PUBLIC FORUM

REPORTS

2. None

UNFINISHED BUSINESS

3. Ordinance 647: Fire Department - Add additional salaries, benefits, and missing Holiday pay for firefighters.
4. Ordinance 648: Amend Title 3 of the Ashland City Municipal Code regarding Municipal Court
5. Ratification to Charter Amendment

NEW BUSINESS

6. Budget: Set a date for the first reading
7. Resolution 2026-29: Permission to apply for the Arts Build Communities Grant
8. Resolution 2026-30: Policy for ACH use for payroll
9. Mistletoe Trail Discussion

SURPLUS PROPERTY NOMINATIONS

10. None

EXPENDITURE REQUESTS

11. None

OTHER

12. None

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY
Regularly Scheduled Workshop Meeting
April 07, 2026, 6:00 PM
Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 pm.

ROLL CALL

Mayor Greer
Councilman Tim Adkins
Councilwoman Binkley
Vice Mayor Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Councilman Young, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. Approval of the March 3, 2026, Regularly Scheduled Workshop Meeting.
A motion was made By Councilman Thompson, Seconded by Councilman Young, to approve the March 3, 2026, minutes. All approved by voice vote.

PUBLIC FORUM

None

REPORTS

2. Attorney: Jennifer Noe:
Attorney Noe stated that she does not have anything to add to the agenda.
3. Chief of Staff/Codes Director: Allen Nicholson:
Mr. Nicholson gave a detailed report. Highlights are they processed 7 permits, 30 Inspections, there are 60 property maintenance cases open and pending with 3 of them going before the judge, one of the cases includes a home to be demoed, and total revenue collected YTD \$ 40,238.79(Forty thousand two hundred thirty-eight dollars and seventy-nine cents).
4. City Recorder: Mary Molepske:
Ms. Molepske gave a detailed report. Highlights are she will be attending the TAMCAR Spring conference for the remainder of the week, all meeting items have been uploaded and filed for March meetings, Public Records requests (Police, Codes, Fire, and Front Office) have been completed, paving bid opening was held on March 20, 2026 and on the agenda for this evening, Johns Park Bid opening was held on April 2, 2026 and also on the agenda for this evening.
5. Court Department: Cynthia Hollingsworth:
ABSENT
6. Finance Department: Will Duffel
Mr. Duffel gave a detailed report with a slide show (copy is included in the minutes). Highlights are Revenues to be added above 75%, Expenses to be added less than 75%, Project Clarity (Water and sewer application) has received final sign off from Attorney Noe and Customer service has completed the updates to the website links and will go live in the next few days, we are following up on the cybersecurity grant we applied for in December. City wide Revenues are

registering a little light and expenses on the operating and maintenance side we are running less than expected. General Fund is 60%, operating and maintenance are at 59% through March. Water and Sewer Enterprise Fund is a little low in terms of revenue, we replaced a meter at A.O. Smith, and we expect revenues to catch up very fast; expenses are at 51%.

7. Fire Department: Chief Noe:
Chief Derek Noe gave a detailed report. Highlights are the Smoke Alarm Program we went to 6(six) residences and installed 24(twenty-four) smoke alarms and 4 (four) CO detectors and replaced numerous batteries. Car Seats we helped 6 (six) families, we inspected 3 (three) seats that were correctly installed, we gave away and installed 7 (seven) car seats and 3 (three) booster seats. We participated in Senior Safety Day at Riverbluff Park.
8. Human Resources Department: Violet Black:
Ms. Black gave a detailed report. Highlights are I have held insurance meetings with new insurance companies for a possible change, meetings including Mayor Greer, Chief of Staff Allen Nicolson, Will Duffel the Finance Director, and Attorney Noe. I am working with our Current insurance provider PEP on several claims that are pending. I have completed the recertification for Title VI.
9. Parks Advisory Board Report: Michael Smith
Councilman Smith (Board Chair) gave a detailed report. Highlights are the 2026 Events calendar has been finalized and posted. Cheatham County Soccer Association attended and gave concerns with speeders in Riverbluff Park, they would like a permanent Concession Stand, and the overall condition of the Soccer Fields. The Cheatham County Arts League is interested in working with us to have an Ashland City Arts Festival possibly next year in May 2027.
10. Parks Department: Anthony Clark:
ABSENT
11. Police Department: Chief Ray:
Chief Ray gave a detailed report. Highlights are they generated 1316 calls last month, we conducted interviews and ended up with No candidates so we will start over, we conducted several meetings with Motorola, and we are still working with them, we worked on our budget.
12. Public Works Department: Clint Biggers
Mr. Biggers gave a detailed report. Highlights are we completed the repairs or installation for many projects across the town, we opened the paving bid packets on March 20, 2026, we conducted a progress meeting at the sewer plant, we cut trees, repaired a sink hole, and we patched roads. The old bucket truck was a total loss. We installed a new meter at A.O. Smith, and the bill was averaging around \$30,000.00 (Thirty thousand dollars) and now reading more accurately and the bill is averaging \$ 75,000.00 (Seventy-Five thousand dollars).
13. Technology Department: Justin Wheeler
Mr. Wheeler gave a detailed report. Highlights are confirmed our government contract with Verizon Wireless, worked with Tyler Technologies on several issues, followed up with Local Government on the possible change over, worked on the upcoming budget, finished the cyber security grant application.
14. Thrive 55+ Department: Tammany Carter
Ms. Carter gave a detailed report. Highlights are they served 1.845 (one thousand eight hundred forty-five) members in March, 532 (five hundred thirty-two) more than February, 49 less than last March but was still a busy month. We served 316 (three hundred and sixteen) members meals, I submitted the monthly financial report to GNRC, finished spending the money from the Senior Grant for the Painting, Doors, and Floors the chair rails are changed to rubber to help chipping and the bathrooms are now painted.

UNFINISHED BUSINESS

15. Ordinance 645: Fire - Insurance Reimbursement, Training Grounds, & VFEAT Grant - 2nd Reading
Mr. Duffel advised this ordinance is to recognize the insurance recovery for the work that was completed at the training grounds on the entrance gate that was bent. The second part of that is to recognize the revenue for the state of Tennessee VFEAT (Volunteer Firefighter Equipment and Training Grant) for PPE and appropriate those funds.
16. Ordinance 646: Senior Center - Additional Grant Awarded from Department of Disability and Aging - 2nd Reading
Mr. Duffel advised this ordinance is to recognize the additional money in the amount of approximately \$ 8,000.00 (eight thousand dollars) that Tammany received from the department of disability and aging and appropriate those funds.

NEW BUSINESS

17. Contract: Year End Audit Provider for FY's 2026/2027/2028.
Mr. Duffel advised the contracts they have are from various year end audit providers. There is a list of 8 (eight) companies, and all decline except a couple. The MG Group, our current provider, is ending and we will need to vote for a new service provider.
18. Contract: BankPak Maintenance Agreement
Mr. Duffel stated this is a maintenance agreement for the mechanized drive through window at City Hall. Allen Nicholson and Will Duffel realized we do not have anything in place and thought we may need to have it.
19. Contract: Verizon Wireless Extension Agreement
Mr. Duffel stated this contract is for our cell service, the State of Tennessee has signed a new agreement that we can piggyback off to sign a new agreement to get the state contracted pricing.
20. Ordinance 647: Fire Department - Correcting Holiday pay missing from 25/26 Fire Department Budget
Mr. Duffel stated that when we put together the FY26 budget for the Fire Department, we omitted holiday pay. The way the holiday pay is calculated for the Fire Department is vastly different to a regular employee. They were lumped together with regular employees, which then shorts them of holiday pay, and we need to amend it to get them compensated correctly.
21. Ordinance 648: Amend Title 3 of the Ashland City Municipal Code regarding Municipal Court
Judge Patrick Smith stated this ordinance does a couple of things. This will address the fix it tickets like headlights, window tint, registration violations etc. those are dismissed upon providing proof of remediation. After attending training with Court staff, we were made aware that we could impose the option of fees. This would impose a \$ 25.00 (twenty-five dollars) court cost for those types of tickets.
22. Resolution 2026-27 Permission to apply for the THSO (Tennessee Highway Safety Office) Grant
Chief Ray stated this is a grant we apply for every year. We would like to use it for overtime and more speed limit signs.
23. Contract: Memorandum of Understanding - Tennessee Bureau of Investigation (TBI)
Sergeant Alexis Duncan stated that the TBI (Tennessee Bureau of Investigation) and the THSO (Tennessee Highway Safety Office) provides us with what they call a toxa machine which is a tester for drugs and DUI arrests. We have some officers that are trained for more than basic DUI training. We call them A ride advanced roadside impaired driving enforcement to detect drug usage on the roads. The subject would have to agree to take the test, and they would swab their own mouth. It will test for 6 (six) categories, benzodiazepines, methamphetamine,

Phet amines, Opiates and cannabis they are working on adding fentanyl to is also. It will determine if any of them have been in the system for the past 8 (eight) hours. The officer could use the results to obtain a search warrant for a blood test. There is no cost to us for the machine or supplies. Only trained officers can use the machines.

24. Resolution 2026-28: Grant Amendment - 77734-100 - Police Department

Chief Ray stated that this is another amendment from the academy grant we already have. There is just wording changes and no money is involved.

25. Award the 2026 Paving Bid

Clint Biggers stated he recommends going with the lowest bidder which would be Tennessee Valley Paving. The bid was received in the amount of \$ 274,895.00 (Two hundred seventy-four thousand eight hundred and ninety-five dollars) and I currently have \$200,000.00 (Two hundred thousand dollars) in my budget. If we remove North Poole Street it would be right at the \$200,000.00 (Two hundred thousand dollars).

26. Award the John's Park Sidewalk and Drainage Project Bid

Allen Nicholson spoke for Anthony Clark while he is out on vacation and stated this is part of Phase 1 revitalization of Johns Park. These are much needed repairs that we requested in the budget in the amount of \$ 200,000.00 (Two hundred thousand dollars). The plans (from CSR Engineering) include new drainage coming through Main Street and behind Mr. Camille at the commercial business and next door to Mesa. We will need to repair and add an extension to the two existing culverts going under the road and going through the center of the park, coming behind the dugout and tie into the new culvert system. Currently, there are no sidewalks for older or physically challenged people to use. This would add ADA compliant sidewalks to move through the park to the baseball diamonds. Included in the bid packet are construction lines, placing and seating, top-soil, temporary fencing, excavation, filling, sidewalk and handrails, updating and increasing the size of the culverts, and asphalt repair, headwalls, end walls, erosion control, rip wrap, and seating, infield dirt mix. We had 3 bids submitted and were very widespread for the cost. Allen was comfortable accepting the low bid. The contractor has done work for the city in the past and Jason Reynolds has spoken to him and feels comfortable with him also. We are hoping to award the bid by next week, get the contract signed within 10 days and begin within 60 days.

27. Ratification to Charter Amendment

Attorney Noe stated this has been passed by the senate and the house on Thursday. It has not been signed by the governor yet. We were hoping to have it by next week to get it passed, if we do not we will have to defer it to May.

SURPLUS PROPERTY NOMINATIONS

28. None

EXPENDITURE REQUESTS

29. None

OTHER

30. Contract: Brycer Advisory Group, Inc. - Fire Department

Chief Noe stated this is a company that bought out Irol. Several months ago we signed a contract with them and the new owner is asking for a new contract with them to continue with no changes. There is no cost for the city.

ADJOURNMENT

A motion was made by Councilman Thompson, seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:58 PM

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

Ordinance No. 647
An Ordinance of the
Town of Ashland City, Tennessee
Amending the Fiscal Year 2026 Budget

WHEREAS the governing body adopted the fiscal year 2026 budget by Ordinance Number 641 on 22nd Day of July, 2025; and

WHEREAS the budget was submitted to the Tennessee Comptroller’s Division of Local Government Finance for approval; and

WHEREAS pursuant to the Tenn. Code Ann. § 9-1-116, availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision; and

WHEREAS the governing body needs to amend the budget to allow for increased or decreased revenues and/or expenditures; and

SECTION 1. Now, therefore, be it resolved by the governing body that it hereby adopts the following changes to the fiscal year 2026 budget.

Fund Name: General Fund					
Line Item	Account #	Account Name	Original Budget	Budget Amendment / Change	Amended Budget
1E	110-42200-110	Salaries	\$1,162,000.00	\$38,345.78	\$1,200,345.78
2E	110-42200-141	OASI ER	\$117,500.00	\$2,933.45	\$120,433.45
3E	110-42200-143	Retirement	\$118,500.00	\$2,875.93	\$121,375.93
Total Expense:			\$1,398,000.00	\$44,155.16	\$1,442,155.16

SECTION 2. Now, therefore, be it resolved that this ordinance shall become effective 20 days after its final passage, the public welfare requiring it.

Signed _____

Printed Name _____, Mayor

Attested

Signed _____

Printed Name _____, City Recorder

Date of First Reading: April 14, 2026

Date of Second Reading: May 12, 2026

ORDINANCE NO. 648

AN ORDINANCE TO AMEND TITLE 3 OF THE ASHLAND CITY MUNICIPAL CODE REGARDING MUNICIPAL COURTS

WHEREAS, Title 3 of The Ashland City Municipal Code needs to be updated to reflect changes in Tennessee law and to further detail the scope of jurisdiction, operations, and functions of the municipal court.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and City Council of the Town of Ashland City, Tennessee that:

SECTION 1. Title 3, Chapters 2 through 5 of The Ashland City Municipal Code is amended by deleting existing Title 3, Chapters 2 through 5 in its entirety, and substituting instead Title 3, Chapters 2 through 4, as contained in Exhibit A attached hereto.

SECTION 2. This ordinance was passed on two (2) considerations, on this the 12th day of May 2026, the public good and welfare demanding that its passage not be postponed.

Approved on First Reading April 14, 2026

Approved on Second Reading May 12, 2026

Mayor

Attest: City Recorder

Approved as to Form:

City Attorney

EXHIBIT A

TITLE 3

MUNICIPAL COURT

CHAPTER

- 2. COURT ADMINISTRATION.
- 3. WARRANTS, SUMMONSES AND SUBPOENAS.
- 4. BONDS AND APPEALS.

CHAPTER 2

COURT ADMINISTRATION

SECTION

- 3-201. Maintenance of docket.
- 3-202. Imposition of penalties and costs.
- 3-203. Disposition and report of penalties and costs.
- 3-204. Contempt of court.

3-201. Maintenance of docket. The city judge shall keep a complete docket of all matters coming before him or her in his or her judicial capacity. The docket shall include for each defendant such information as his or her name; warrant and/or summons numbers; alleged offense; disposition; penalties and costs imposed and whether collected; and all other information which may be relevant.

3-202. Imposition of Fines, Penalties, and Court Costs. (1) All fines and costs shall be imposed by the city judge and recorded by the municipal court clerk on the municipal court docket.

(2) Court Costs - In all cases heard and determined by him or her the city judge shall impose court costs in the amount of one hundred forty-seven and seventy-five cents (\$147.75). Two dollars (\$2.00) of the court costs shall be forwarded by the court clerk to the state treasurer in accordance to Tennessee Code Annotated § 16-18-304(a) to be used by the Administrative Office of the Courts for training and continuing education courses for municipal court judges and municipal court clerks.

(3) When any person has been charged with violation of a law regarding vehicle equipment (including but not limited to inoperable headlights, tail lights, brake lights or turn signals), driver licensing, or vehicle licensing and registration, the charge may be dismissed if the person charged with the violation submits evidence of compliance with such law on or before the court date; provided, however, that the city judge may establish a separate court cost not to exceed Twenty-five dollars (\$25.00) to be collected from the person charged with the violation. This separate court costs will be assessed in lieu of the court costs detailed in Section 3-202(2) above.

Two dollars (\$2.00) of the court costs shall be forwarded by the court clerk to the state treasurer in accordance with Tennessee Code Annotated § 16-18-304(a) to be used by the

Administrative Office of the Courts for training and continuing education courses for municipal court judges and municipal court clerks.

(4) Litigation Taxes - In all cases where the defendant is charged with the violation of a city ordinance or authorized state statute and is found guilty, whether by trial or plea of guilty, such defendant shall pay:

(a) The State litigation taxes as defined in Tennessee Code Annotated § 67-4-601.

(b) In addition, pursuant to the authority granted in Tennessee Code Annotated § 67-4-601, the City of Ashland City adopts a local litigation tax of thirteen dollars and 75 cents (\$13.75), and the court shall levy this local litigation tax in all cases in which the state litigation tax is levied.

(c) Any other taxes and/or fees imposed pursuant to state statutes and/or city ordinances.

3-203. Disposition and report of penalties and costs. All funds coming into the hands of the city judge in the form of penalties, costs, and forfeitures shall be recorded by him or her and paid over daily to the city. At the end of each month, he or she shall submit to the board of mayor and aldermen a report accounting for the collection or noncollection of all penalties and costs imposed by his or her court during the current month and to date for the current fiscal year.

3-204. Contempt of court. Contempt of court is punishable by a fine of fifty dollars (\$50.00), or such lesser amount as may be imposed in the judge's discretion.

CHAPTER 3

SUMMONSES AND SUBPOENAS

SECTION

3-301. Issuance of summonses.

3-302. Issuance of subpoenas.

3-301. Issuance of summonses. When a complaint of an alleged ordinance violation is made to the city judge, the judge may, in his or her discretion, issue a summons ordering the alleged offender personally to appear before the city court at a time specified therein to answer to the charges against him. The summons shall contain a brief description of the offense charged but need not set out verbatim the provisions of the municipal code or ordinance alleged to have been violated. Upon failure of any person to appear before the city court as commanded in a summons lawfully served on him, the cause may be proceeded with ex parte, and the judgment of the court shall be valid and binding subject to the defendant's right of appeal.

3-302. Issuance of subpoenas. The city judge may subpoena as witnesses all persons whose testimony he believes will be relevant and material to matters coming before his or her court, and it shall be unlawful for any person lawfully served with such a subpoena to fail or neglect to comply therewith.

CHAPTER 4

BONDS AND APPEALS

SECTION

3-401. Appeals.

3-402. Bond amounts, conditions, and forms.

3-401. Appeals. Any person dissatisfied with any judgment of the city court against him may, within ten (10) days¹ thereafter, Sundays exclusive, appeal to the circuit court of the county upon giving bond.

"Person" as used in this section includes, but is not limited to, a natural person, corporation, business entity or the municipality.

3-402. Bond amounts, conditions, and forms. (1) Appeal bond. An appeal bond in any case shall be two hundred fifty dollars (\$250.00) for such person's appearance and the faithful prosecution of the appeal.

(2) Pauper's oath. A bond is not required provided the defendant/appellant

(a) Files the following oath of poverty:

I, _____, do solemnly swear under penalties of perjury, that owing to my poverty, I am not able to bear the expense of the action which I am about to commence, and that I am justly entitled to the relief sought, to the best of my belief;

(b) Files an accompanying affidavit of indigency.

The affidavit of indigency must be sworn to by the defendant/appellant and the facts therein may be investigated.

"Person" as used in this section includes, but is not limited to, a natural person, corporation, business entity or the municipality.

¹ State law reference

Tennessee Code Annotated § 16-18-307.

RESOLUTION NO. 2026-29

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO APPROVE THE APPLICATION FOR THE ARTS BUILD COMMUNITIES GRANT FOR \$5,000.00 WITH NO MATCH OF FUNDS.

WHEREAS this is A \$5,000.00 (five thousand dollars) No Match of funds Grant; and

WHEREAS the money awarded by this Grant can be used for performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for arts and arts administrators.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, to approve the application for the Art’s Build Communities Grant.

1. This is a \$5,000.00 (five thousand dollars) grant with no match of funds.
2. The money awarded by this Grant can be used for performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for arts and arts administrators.
3. The Mayor is hereby authorized to execute all documents necessary to effectuate this grant on behalf of the Town of Ashland City.
4. This resolution shall take effect immediately upon its adoption.

ADOPTED this 12th day of May 2026.

Voting in Favor _____

Voting Against _____

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

High School Students from Across Nation to Compete in Poetry Out Loud National Finals
ArtsBuild Applications for Artists Work Grant Program Now Open

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News

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Arts Build Communities Grant Applications are Now Open

Posted Apr 2, 2026 | Posted in: [News](#)

By Melissa Moody, Community Arts Specialist -

The Tennessee Arts Commission is currently accepting applications for the [Arts Build Communities \(ABC\)](#) grant program! This is your chance to get funding for projects that bring the arts to your community.

The Arts Build Communities Grant program provides support for arts projects that broaden access to arts experiences, address community quality of life issues through the arts, or enhance the sustainability of asset-based cultural enterprises. Project examples include performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for artists and arts administrators.

501c3 non-profit organizations legally chartered and headquartered in Tennessee and local government entities may request up to \$5000 for proposed projects. For FY27, ABC is a *non-matching* grant.

ABC is administered through a network of designated agencies. To find the designated agency serving your county, refer to the [ABC Guidelines](#). Beginning in April, designated agencies will be offering grant [workshops](#). Workshops are an excellent resource for new and returning ABC applicants to learn about program requirements, the application, and panel review process.

Ready to apply?

Head over to the Tennessee Arts Commission's [Online Grants System](#). New users will need to register their organization first and create an organization profile. **The application opens on April 1, 2026, and the deadline to apply is July 1, 2026, at 11:59 pm CT.**

Need more information? View the [ABC Guidelines](#) and Attend a [Grant Workshop](#)

Questions?

Contact your designated agency or Melissa Moody, Community Arts Specialist, at melissa.moody@tn.gov or 615-253-5133.



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