



# TOWN OF ASHLAND CITY

## Budget Meeting

### March 17, 2020 6:00 PM

## Agenda

**Chairman:** Mayor Steve Allen

**Committee Members:** Tim Adkins, Daniel Anderson, Gerald Greer, Lisa Walker, Roger Jackson, Chris Kerrigan

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### CALL TO ORDER

### ROLL CALL

### APPROVAL OF AGENDA

### APPROVAL OF MINUTES

- [1.](#) Budget Meeting Minutes 2-18-2020

### OLD BUSINESS:

- [2.](#) Resolution: Wage and Salary Policy

### NEW BUSINESS:

- [3.](#) Court Departmental Budget
- [4.](#) Senior Center Departmental Budget
- [5.](#) Police Departmental Budget
- [6.](#) Parks Departmental Budget
- [7.](#) General Governmental Departmental Budget
8. Project Funding

### EXPENDITURE REQUESTS:

- [9.](#) Roof quotes for stage at Riverbluff Park

### OTHER.

### ADJOURNMENT

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*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.*



# TOWN OF ASHLAND CITY

## Budget Meeting

### February 18, 2020 6:00 PM

### Minutes

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#### **CALL TO ORDER**

Mayor Allen called the meeting to order at 6:00 p.m.

#### **ROLL CALL**

PRESENT

Mayor Steve Allen

Vice Chairman Roger Jackson

Committee Member Tim Adkins

Committee Member Daniel Anderson

Committee Member Gerald Greer

Committee Member Chris Kerrigan

Committee Member Lisa Walker

#### **APPROVAL OF AGENDA**

A motion was made by Committee Member Walker, seconded by Committee Member Anderson, to approve the agenda with proposed changes made by Ms. Kellie Reed to strike Reports, Surplus Property Nominations, and Expenditure Requests from February 18, 2020 Budget Meeting agenda. Motion passed unanimously by voice vote.

#### **APPROVAL OF MINUTES**

1. Budget Meeting Minutes 1-21-2020

A motion was made by Committee Member Adkins, seconded by Committee Member Jackson, to approve the 1/21/2020 Budget Meeting minutes as typed. Motion passed unanimously by voice vote.

#### **OLD BUSINESS:**

2. Employee Manual and Wage and Salary Policy Updates

Ms. Kellie Reed stated she wanted to remove all verbiage dealing with wage and salary from the employee manual and have it put in the salary policy. She said when verbiage is approved, on-call pay could be added to the salary section stating if an employee gets called in they would receive time and a half regardless of hours physically worked. Chief Walker said he is for this change but it will cost us. Committee Member Anderson stated that fire would be most affected by this change. Committee Member Jackson stated if an employee is taking time off that they do not have, such as out of sick and vacation time, then they do not get time and a half if called in after normal business hours during that time period. Mayor Allen stated they must have approved time off to receive on-call overtime pay. Ms. Reed stated Resolution 2017-31, wage and salary policy, would be on next month's agenda with the changes. Ms. Anita Justice asked to clarify the portion that deals with salaried employees and taking earned time within two weeks. After much discussion it was determined that per MTAS we are advised not to enter a salaried employees earned or taken comp time into our system and the best way to keep up with said time is by the individual. Committee Member Chris Kerrigan stated to strike the two-week verbiage and add verbiage about proper communication for calling out or taking time off. Ms. Reed stated hourly employees are to call or text their department head as stated in the employee manual. After much more discussion it was decided that salaried employees and department heads are to contact the mayor in any form such as text, phone call with voicemail, and or email when they are not going to be at work.

3. Grants/Projects Update

Ms. Reed stated Committee Member Walker requested a spreadsheet of current grants and projects and Ms. Reed provided this information on the overhead. Committee Member Walker asked how the new City Hall project was coming along. Mayor Allen stated Mr. Josh Wright will be present at the next meeting and soon we will be ready to hear from financing.

#### **NEW BUSINESS:**

4. Staffing Report WWTP from MTAS

Ms. Reed stated Mayor Allen requested this in October 2019. Mayor Allen said MTAS sent Mr. Bret Ward to evaluate the WWTP and his findings/recommendations stated he would not make changes in current staffing with the current WWTP but may increase to four full time employee's when the name plant is built and he had great things to say about the WWTP. Committee Member Jackson stated he did read the letter sent from Mr. Ward and he is satisfied with the report, however he requested the that any work that needs to be done should be supervised by a town employee. Further, this is the reason we are having issues with the work of the sewer mains is because it was not supervised during the project. He said if an outside company is hired to complete contracted work he would like a city employee to oversee and sign off on the completed work.

5. City Recorder & Financial Manager Position Discussion

Ms. Reed stated Mayor Allen wanted to discuss this topic. Ms. Reed stated changes have been made since Ms. Sandy Cannon left her position with the city. Ms. Reed stated she asked for City Recorder duties to go with human resources (HR) duties because the HR position needed a background in the finances of the city. Ms. Reed stated Mayor Allen was requested by Council to discuss the current work chart. Mayor Allen stated he wanted to create a Financial Department position and that role also to be a department head. Committee Member Daniel Anderson asked the role of City Recorder. Ms. Reed explained the role of City Recorder. Committee Member Walker asked who is the Mayor's assistant. Ms. Reed stated no one but she has been helping out. Mayor Allen stated Ms. Cannon went to the Mayors assistant and the duty of HR was put on her so therefore her pay went up. Committee Member Walker stated she thinks a lot of Ms. Cannon's HR responsibilities went to the ladies in the front office. Ms. Bowman stated yes, that was correct and they were given back to Ms. Reed when she moved positions. Committee Member Jackson stated HR is not supposed to hire new employees and that is the responsibility of the mayor and the department head. He said the general work of HR is policy. Committee Member Anderson stated HR should never sit in interviews. Mayor Allen stated he agreed and hiring should be the recommendation of the Mayor and Department Head. Committee Member Anderson asked who is City Recorder. Ms. Reed stated she was City Recorder, Ms. Gayle Bowman was Financial Manager, Ms. Jamie Winslett, Ms. Rebecca Cohen and Ms. Alicia Young are Accounts Payable Clerks and Ms. Cynthia Hollingsworth and Ms. Alyssa Barnhill are Accounts Receivable Clerks. Committee Member Anderson asked Ms. Reed if the ladies up front do any HR responsibilities. Ms. Reed stated no. Committee Member Anderson asked Ms. Reed if she does it all. Ms. Reed stated yes. Committee Member Walker stated her main concern is that we are violating our charter. Ms. Bowman stated the way the charter reads the City Recorder has to be Chief Financial Officer. Ms. Reed stated Ms. Bowman is the Financial Manager and what is looking to be changed is to make her the Financial Director and be a department head. Mayor Allen stated council had to approve Financial Director position. Ms. Reed stated she called other cities to see how they run and some places have a City Manager who is the City Recorder and others have the Financial Director doing City Recorder. Committee Member Jackson stated we do not need a HR Director if they are just taking care of paperwork. Ms. Reed stated HR was eliminated from the pay scale and she handles the paperwork, training and FMLA. After much discussion Mayor Allen requested a full time assistant and to try to hire from within first. Committee Member Anderson stated the City Financial person should start attending the weekly department head meetings. He said hiring a true HR position would cost too much and he does not want the Mayor assistant to be HR. Ms. Reed requested a backup for her position, she suggested the new hire Mayor assistant can be taught her position as well. Committee Member

Jackson stated he agreed that Mayors assistant and HR do not need to be combined and the front office needs to take back HR duties for paperwork and Ms. Reed have duties of training and compliance. Committee Member Walker stated we needed to get our charter changed. Committee Member Adkins asked if we could get it done this session. Ms. Reed stated it shouldn't be a problem. Committee Member Walker stated we will wait to appoint the City Recorder and City Attorney.

**OTHER.**

Mayor Allen stated at Christmas the town provided hams to all employees, but a lot did not collect those hams. He said we donated the unclaimed hams adding to be over 20, to Safe Haven and they sent a thank you letter.

Committee Member Anderson requested the town make a donation to the new Veteran park at the library vs waiving fees only. Ms. Reed stated there are guidelines for making donations but there are other ways to help fund the project such as paying for something specific at the park and adding it to next year's budget.

**ADJOURNMENT**

A motion was made by Committee Member Walker, seconded by Committee Member to adjourn the meeting. All approved by voice vote. Meeting adjourned at 7:24 p.m

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MAYOR STEVE ALLEN

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CITY RECORDER KELLIE REED, CMFO, CMC

**Resolution 2020-**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY  
UPDATING THE LONGEVITY PAYMENT SECTION IN THE WAGE AND  
SALARY POLICY GOVERNING EMPLOYMENT WITH THE TOWN OF  
ASHLAND CITY**

**WHEREAS**, the City Council for the Town of Ashland City has previously adopted Resolution 2017-31 establishing a Wage and Salary Policy designed to provide a means to select, develop and maintain an effective municipal work force; and

**WHEREAS**, the City Council for the Town of Ashland City wishes to amend the longevity payment schedule; and

**WHEREAS**, the Personnel System requires that the Wage and Salary Policy shall be updated and approved by City Council.

**NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE** that the Wage and Salary Policy, attached hereto, is hereby amended and approved and shall become effective immediately following passage of this resolution.

We, the undersigned City Council members, meeting in Regular Session on this 10th day of March, 2020 move the adoption of the above Resolution.

Councilmember \_\_\_\_\_ moved to adopt the Resolution.

Councilmember \_\_\_\_\_ seconded the motion.

Voting in Favor \_\_\_\_\_

Voting Against \_\_\_\_\_

Attest:

\_\_\_\_\_  
Mayor Steve Allen

\_\_\_\_\_  
City Recorder Kellie Reed CMFO, CMC

# **Town of Ashland City Wage and Salary Policy**

## **I. Purpose**

The pay plan is intended to provide fair compensation for all employees in consideration of pay ranges for other employees, general pay rates for similar employment in private establishments and other public jurisdictions in the area, cost of living data, the financial condition of the municipality and other factors. Further this plan is intended to provide guidelines for the administration of employee salaries, including starting pay rates, pay increases, promotional increases, and other salary adjustments.

## **II. Policy Objectives**

This policy is intended to promote the following:

- A. Ensure competitive pay practices to allow the Town of Ashland City to effectively compete in the market for the talent needed to meet and exceed its performance standards.
- B. Ensure fair and unbiased treatment of employees relative to pay administration.
- C. Ensure that Town of Ashland City salary expense is consistent with taxpayers' expectations for reasonable labor costs.

## **III. Composition**

The pay plan for the Town of Ashland City shall consist of minimum and maximum pay rates for comparable positions. The pay plan is documented in the wage & salary policy, see addendums.

## **IV. Maintenance of the Pay Plan**

The Mayor will, from time to time, make comparative studies of all factors affecting the level of salary ranges and will recommend to the City Council such changes in the salary ranges as appear to be in order.

## **V. Job Descriptions**

A written job description is to be developed and maintained for each position recognized by the Town of Ashland City. Job descriptions are to follow the prescribed format (see Exhibit D). Once a year job description is to be reviewed by incumbents and supervisors to ensure they are up to date. Supervisors are responsible for accurate up-to-date job documentation.

## **VI. Employee Classifications**

1. **Exempt Employees** – An employee is exempt from the overtime provisions of the Fair Labor Standards Act, if they are classified as an executive, professional or administrative and meet specific criterion for exemption and must be paid at least \$684 weekly. All salaried positions are required to work a minimum of eighty (80) hours per pay period, at their office or city property, unless otherwise approved by the Mayor. Any time less than eighty (80) hours is to be made up using leave (Vacation, Sick, or Holiday leave) with prior approval by the Mayor. ~~Salaried employees who work additional time above the required eighty (80) hours in a pay period may flex their time.~~

2. **Non-exempt Employee** – An employee who is not exempt from the overtime provisions of the Fair Labor Standards Act. A non-exempt employee is entitled to receive overtime for all hours worked beyond 40 in a workweek (except as FLSA allows for police officers and fire fighters.)

**Overtime-** When it becomes necessary for an employee to work overtime hours, regular employees, part-time employees, and temporary employees shall be paid according to the prevailing salary schedule. Overtime work will be compensated according to the FLSA provisions at a rate of 1 ½ times the employee’s regular rate. Overtime work may also be paid with compensatory time at a rate of 1 ½ times the hours worked in accordance with the FLSA. Non-emergency overtime work must be authorized in advance by the Mayor or department head. Employees exempt from the overtime requirements of the FLSA will not receive overtime compensation, with the exception of emergency pay in the event of a disaster. All compensation time must be paid/used by the end of the fiscal year. Overtime for non-exempt employees is paid for hours worked over 40 per week. Exceptions are made by FLSA for police officers and fire fighters on different shifts. Overtime must be authorized in advance. Sick time is not counted as hours worked for overtime calculations.

**Compensatory Time** – Overtime may be paid as monetary compensation, compensatory time or any combination of money and compensatory time equivalent so long as the premium pay is at least ‘time and one-half’. There must be an agreement of payment before the overtime is worked. An employee may not accrue more than 150 hours of compensatory time. Upon termination, an employee must be paid for compensatory time accrued.

**On-Call Pay-** When an employee is on call, he/she will receive compensation based on the number of days in the weekend. If the employee is on call during a two-day weekend, he/she will receive a payment of forty-eight (48) dollars additional pay on their paycheck. For three-day weekends seventy-two (72) dollars on call pay and for four-day weekends ninety-six (96) dollars on call pay. If the employee is called in to work during the on-call week, they will receive two hours on call pay calculated based on the on-call rate formula set by federal wage policy.

**Call-In Pay-** When employees are called into work for emergencies, regardless of hours worked during the regularly scheduled workweek, he/she will receive call in pay based on 1 ½ times the employee’s regular pay rate.

3. **On-Duty** – An employee is considered ‘on-duty’ at any time for which the City compensates the employee, which includes lunch and breaks for police officers and fire fighters. All other employees are not compensated for lunch.

**Emergency Pay** – The city shall provide its employees who are considered “exempt” under the Fair Labor Standards Act with emergency pay for every hour worked in excess of forty (40) hours during their normal work when responding to an officially declared local, state or federal disaster or state of emergency. Emergency pay shall only be provided for performing essential services as approved by the Mayor at his or her discretion that the need for disaster or emergency response has ended.

**Documentation** – To assist the Federal Emergency Management Agency (FEMA) reimbursement process, exempt employees receiving emergency pay shall maintain accurate and detailed documentation defining the duties performed and the hours worked.

## VII. Pay Table

**A. Number of Pay Grades**

Pay is to be administered within ten classifications or pay grades.

**B. Pay Ranges**

Each pay grade falls within a pay range. Pay ranges are intended to furnish administrative flexibility in recognizing individual differences among positions allocated to the same class and to provide employee incentives.

**C. Adjustment of Pay Table**

The pay table is subject to review on an annual basis and will be adjusted if necessary to ensure that the Town's pay practices remain competitive with changes in labor market conditions. As appropriate, this review will consist of:

- Gathering comparative salary data for benchmark jobs from published sources or direct contacts with competing employers,
- Comparing market salary data obtained for each benchmark job with the corresponding pay range, and
- If necessary, adjusting the pay ranges approximate market value for jobs in each pay range, or, if appropriate, amending the pay range.

**D. Assignment of Positions**

Each position is to be assigned to the pay grade for which best matches the competitive market value for the job. Deviations may be made if strategic business considerations dictate that certain positions (not employees) should be valued differently than their market value.

**VIII. Rates of Pay**

In accordance with the Fair Labor Standards Act (FLSA), no employee, whether full-time, part-time, or probationary, shall be paid less than the federal minimum wage unless they are expressly exempt from the minimum wage requirement by FLSA regulations.

**A. Salary Rates**

Salary ranges, as seen in Exhibit II, are intended to furnish administrative flexibility in recognizing individual differences among positions allocated to the same class and to provide employee incentives.

**B. Starting Rates**

The minimum rate established for a class is the normal hiring rate except in those cases where unusual circumstances (such as inability to fill the position at the hiring rate or exceptional qualifications of an applicant) appear to warrant employing an individual at a higher rate in the pay range. Any department head desiring to appoint an applicant to start at a salary above the minimum must submit justification to the Mayor for approval. Such appointments shall be made only in exceptional cases as decided by the Mayor and/or governing body only after the current pay rates, qualifications, and skill levels of existing job incumbents are carefully considered.

**C. Rates Above the Pay Range**

Each pay range is intended to serve as a guideline for management for the highest pay rate the Town of Ashland City will normally pay an employee for a particular job.

**D. Rates Below the Minimum**

It is possible that employees' pay rates, probably for recent hires, will occasionally fall below the pay range upon adjustment of the pay table (see IV C above). Normally, the pay rates of such employees will be immediately adjusted to the new pay range at the time the new pay table becomes effective.



## **E. Hourly Rates**

Employees paid on an hourly rate basis excluding salaried exempt employees as set out by the Department of Labor are paid for all time actually worked. The Mayor and City Council shall appropriate by budget all salaries paid by the city. Due consideration shall be given to duties performed, responsibilities, technical knowledge, and skills required to perform the work satisfactorily, the labor market, and availability of people having the desired qualifications.

## **IX. Timesheets**

It is the responsibility of the employee to complete timesheets accurately reporting hours worked, paid time off taken, overtime, and on call pay. Any unpaid leave should be approved by the mayor or immediate supervisor and will be notated on the timesheet. Employee paychecks are issued by what is reported on the timesheet to the finance department. The immediate supervisor will review and sign the timesheet for accuracy. As stated in the Employee Manual, Section II. Employment Subsection O. Attendance, "Employees found cheating on their timesheets will be subject to immediate dismissal."

## **X. Pay Adjustments**

### **A. Pay Increases**

#### **1. Eligibility**

All non-probationary full-time and part-time employees in good standing whose current pay rate is within pay range are eligible for a pay increase in July each year, subject to appropriation by City Council as part of the annual budget process. Employees who have been placed on disciplinary status or who have not received a good standing annual evaluation will not receive a pay increase. For recently hired employees still on probationary status, eligibility for pay increase is to be delayed until the end of their probationary period.

Note: Jobs requiring employees earn certification per state regulations- An employee who has **not** earned certification in a job that **requires** it. The employee will be ineligible for any pay increase until after the time frame in which certification is earned as stated in the job description. In such cases an employee's pay rate would be adjusted to the appropriate pay rate once the employee receives certification.

#### **2. Pay Increase Amount**

The base pay rate of employees eligible to receive a pay increase will be increase as determined and at the discretion of the department head and mayor based on evaluation and merit. All pay increases will then be presented to the council for approval and justification during the annual budget appropriation process.

#### **3. Pay Increases-Employees on Leave of Absence**

Scheduled pay increases will be postponed for employees on approved non-job related medical or personal leave of absence until they return to work. Pay increases will be postponed beyond the date of return to work in cases where such absence exceeds four months (will normally be postponed one additional month for every month of leave beyond four). Pay increases will not be delayed for worker's compensation related medical leave of absence.

#### **4. Pay Increases-Employees on Light Duty**

Employees in light duty positions are eligible for a pay increase.

### **B. Pay Table Adjustment Increases**

As indicated in IV C above, the pay table may be adjusted periodically to keep pace with the labor market. This adjustment will be effective July 1 (the beginning of the fiscal year) after receiving City Council approval voted on by resolution.

**C. Longevity Payments**

1. Eligibility

Full-time employees after three years of service will begin receiving a longevity payment of \$100 per year of service, subject to appropriation by City Council as part of the annual budget process.

Part-time employees after three years of service will begin receiving a longevity payment of \$50 per year of service, subject to appropriation by City Council as part of the annual budget process.

2. Payment Date

The longevity payment is to be paid in the month of November.

3. Withholdings

Longevity payments will be subject to standard tax withholding excluding retirement.

**D. Promotional Increases**

1. Definition of Promotion

Placement of an individual in a job which is in a pay grade that is higher than the individual's current pay grade will be considered a promotion. (Temporary job reassignments of less than six months will not normally be considered a promotion.)

2. Increase Amount

Upon promotion the individual's salary is to be adjusted to reflect the increased demands and responsibility of the new position. Normally, the employee's pay rate will be increased to represent at least a 5% increase over his/her current pay rate as determined appropriate by the mayor and department head.

**E. Temporary Reassignment**

Adjustments to pay rates of employees assigned temporarily (for less than six months) to perform work of higher-level jobs will be made at the discretion of management.

**F. Lateral Job Reassignments**

Reassignment from one job to another in the same pay grade will be considered a lateral move. No immediate adjustment to pay will be made.

**G. Demotions or Reassignment to a Lower Pay Grade**

Demotions occur when an employee is returned or transferred to a position in a lower pay grade. Additionally, employees may voluntarily ask to move to a job in a lower pay grade, perhaps through the job posting/bidding process. If an employee was promoted and subsequently returns to the original (lower) job, his/her pay rate would be adjusted to the rate it would equal if the promotion had not occurred. Whether or not a reduction in pay should occur in other situations depends on consideration of the following:

1. Was the demotion related to employee's performance or to a reduction in force or organizational change?
2. How will the employee's pay rate compare with pay rates of other incumbents in a lower graded job or similar jobs?
3. How long has the employee been in the higher-level job?
4. What has been the Town of Ashland City's past practice in similar situations?

It is often sound practice to reduce the employee's pay rate to be consistent with rates of pay of other incumbents in the new job who possess similar skills and tenure.

**H. Re-Classification of Position**

A review of market salary data for the purpose of adjusting the pay table or at any other time may suggest that a job should be re-classified to a higher or lower pay grade. Normally, consistent data obtained for two periods over a span of eighteen to twenty-four months are required to confirm such a trend and justify re-classification. This may occur as the job responsibilities evolve over time. Section "G" above would apply to re-classification of a job to a lower pay grade. For an employee whose position was re-classified to a higher pay grade, the employee's pay would be adjusted in the pay range closest to but no less than his/her current pay rate. Significant changes in job responsibilities within a short time period will normally be treated as a promotion.

## **XI. Paychecks**

All employees of the Town of Ashland City shall be issued pay on a biweekly basis. If you have questions about your work time, salary or paycheck, call it to the attention of the City Clerk/Recorder within the pay period in question or immediately thereafter. Checks are picked up from each department by department head each pay day. If you are absent on payday and wish to have someone else obtain your check for you, you may give a verbal confirmation authorizing the city to give your check to the bearer.

- 1. Final Paycheck** – The final paycheck for a resigning employee will be made available on his/her regular payday.
- 2. Lost Paychecks** – Employees are responsible for their paychecks after they have been issued. Checks lost or otherwise missing should be reported immediately to the City Recorder so that a stop payment order may be initiated. The Recorder will determine if and when a new check should be issued to replace a lost or missing check. Cost of stop payment of check will be paid by the employee.
- 3. Unclaimed paychecks** – Paychecks not claimed by employees within ten (10) days of the date issued must be returned by the supervisor to the City Recorder.

## **XII. Payroll Deductions**

The following deductions will be made when authorized by an employee:

- 1. Federal Income Tax**: Federal taxes are withheld from employees' paychecks based on the number of dependents claimed by each individual. Employees are required to keep on file with the municipal government a copy of the W-4 form. In the event of changes in the employee exemption status, a revised W-4 must be filed before payroll deduction adjustments will be made.
- 2. Social Security/Medicare**: Social Security payments and deductions will be made according to the Social Security Act. The City Recorder shall keep such records and make such reports as may be required by applicable state and federal laws or regulations.
- 3. Other**: Other City authorized deductions will be made from an employee's pay only with the employee's signed consent or as required by law.
  - a. Medical insurance
  - b. Life insurance
  - c. Vision insurance
  - d. Supplemental insurance
  - e. Additional life insurance
  - f. Deferred compensation payments
  - g. Dental insurance
  - h. Child support garnishments
  - i. Any other garnishments or deductions agreed to or required by law
  - j. TCRS Retirement will be taken out of an employee paycheck after 30 day's employment at a rate of 5% of gross total per paycheck.

- k. Any court order for garnishments or child support will be taken as ordered by the court.
- l. Other city-authorized deductions may be made from an employee's pay only with the employee's signed consent.

If all leave has been exhausted, an employee must make arrangements to cover any premiums or deductions not covered by the city's umbrella plan. Additional coverages being paid by the city is done as a courtesy and benefit for the employee but is not the responsibility of the city. These are the responsibility of the employee. Arrangements must be made with the City Recorder before the leave is exhausted. The city will not continue to pay additional premiums or deductions, if the employee has made no arrangement. Any arrangement for repayment will not exceed 6 months without approval from the Mayor.

**EXHIBIT 1**  
**The Town of Ashland City Job Description Format**

**JOB DESCRIPTION**

**Town of Ashland City**  
**(Department)**  
**(Location)**

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<b>CLASSIFICATION TITLE:</b>	(Job Title)
<b>DEPARTMENT:</b>	(Department)
<b>REVISION DATE:</b>	(Last date of Council Approval)
<b>REPORTS TO:</b>	(Department Head's Title)
<b>EMPLOYMENT STATUS:</b>	(Full-time or Part-time)
<b>FLSA STATUS:</b>	(Exempt or Non-exempt)
<b>PAY RANGE:</b>	(Pay Grade)

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**JOB SUMMARY**

(A brief one or two sentence description of the purpose of the job)

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Brief statements, in descending order of importance based on frequency and impact, of the essential job functions. Essential function are those:)

- (For which the position exists to perform ex: data entry operator job exists to operate computer keyboard to input data)
- (For which there are a limited number of other employees available to perform the function)
- (Highly specialized in nature requiring incumbents to be hired specifically because of the skill or ability to perform them)

**QUALIFICATIONS**

(Brief description of the following job requirements)

- (Education)
- (Experience)
- (Certificates, Licenses, Registrations which include time allowed to become certified)
- (Special Requirements)

**REQUIRED KNOWLEDGE AND ABILITIES**

(Brief description of required knowledge, skills, and abilities)

**EQUIPMENT OPERATED**

- (Computer, printer, various office machines (phone, calculator, copier, etc.)
- (software)
- (Microsoft Office Suites)
- (Cell phone)

**WORKING CONDITIONS**

- (Working conditions are in an office environment)
- (Working environment is office setting with some lifting of office supplies weighing up to 20lbs)
- (Located in a busy office, faced with constant interruptions)

**USUAL PHYSICAL DEMANDS**

(Brief description of requirements for lifting, walking, sitting, seeing, hearing, reaching, feeling, and talking)

**EMPLOYEE AWARENESS**

- Implement and assure adherence to The Town of Ashland City policies and procedures regarding Equal Employment Opportunity.
  - Adheres to The Town of Ashland City initiative on business ethics and conduct.
  - Adheres to federal/state laws and relations regarding MSDA, OSHA and EPA compliance.
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This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job, or to require that other, or different tasks be performed when circumstances change (i.e. emergencies, changes in personnel or workload, etc.).

**MANAGEMENT APPROVAL**

\_\_\_\_\_  
Manager's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**EMPLOYEE UNDERSTANDING AND AGREEMENT**

\_\_\_\_\_  
Employee's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



## EXHIBIT II

### Town of Ashland City Pay Table

Pay Grade	Job Title		Pay Range		
			Starting Salary	Midpoint	Highest Salary
10	Public Utilities/Public Works Director		\$66,090.00	\$77,753.00	\$100,107.00
9	City Recorder	Fire and Codes Director	\$59,141.00	\$69,577.00	\$85,998.00
	Police Chief				
8	Deputy Fire Chief	Court Clerk	\$52,923.00	\$62,262.00	\$80,163.00
	Assistant Police Chief	Parks Director			
	Financial Director Manager				
7	Fire Marshal	Wastewater Plant Chief Operator	\$47,358.00	\$55,715.00	\$71,734.00
	Water Plant Chief Operator	Fire Department Captain			
	Police Detective	Building Inspector			
6	Building Codes Officer	Senior Center Director	\$42,378.00	\$49,857.00	\$61,623.00
	Utility Maintenance Supervisor	Waste Water Plant Operator III			
	Water Plant Operator III	Police Sergeant			
	Firefighter II/Paramedic				
5	Street Maintenance Supervisor	Police Corporal	\$37,923.00	\$44,615.00	\$55,145.00
	Mechanic II	Firefighter II			
	Water Plant Operator II	Part-time Firefighter			
	Lead Accounting Clerk	Waste Water Plant Operator II			
4	Administrative Assistant (Fire)	Administrative Assistant (Police)	\$33,935.00	\$39,924.00	\$49,347.00
	Cross Connection Coordinator	PW/PU Administrative Assistant			
	Senior Equipment Operator	Parks Maintenance Supervisor			
	Mechanic I	Building Maintenance Assistant			
	Water Distribution/Waste Water Collection Specialist	Court Officer			
		Police Officer			
	Athletic Supervisor	Firefighter I			
	Lead Deputy Court Clerk	Accounting Clerk II			
Assistant Senior Center Director					
3	Water/Wastewater Distribution/Collections Assistant	Accounting Clerk I		\$35,726.00	\$44,158.00
		Police Clerk			
	Water Plant Operator I (no license)	Streets Maintenance Assistant			
	Judicial Commissioner	Deputy Court Clerk I			
	Waste Water Plant Operator I (no license)	Administrative Assistant (Mayor's Office)			
2	Senior Center Activities Coordinator		\$27,174.00	\$31,969.00	\$39,514.00
1	Janitor		\$21,760.00	\$25,600.00	\$31,642.00



Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	Defined Budgets 2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT
<b>Department: 41210 - CITY COURT</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
<a href="#">110-41210-110</a>	SALARIES	168,800.00	168,433.83	178,500.00	126,413.46	195,850.00	0.00	195,850.00		
<a href="#">110-41210-112</a>	SALARIES-OVERTIME	1,200.00	125.09	1,200.00	0.00	1,200.00	0.00	1,200.00		
<a href="#">110-41210-132</a>	BONUS PAY	4,350.00	4,350.00	5,100.00	5,050.00	5,600.00	0.00	5,600.00		
<a href="#">110-41210-141</a>	OASI (EMPLOYER'S SHARE)	14,000.00	12,214.38	15,000.00	9,274.55	15,700.00	0.00	15,700.00		
<a href="#">110-41210-142</a>	HOSPITAL AND HEALTH INSURA...	8,300.00	7,424.17	8,500.00	5,984.58	25,500.00	0.00	25,500.00		
<a href="#">110-41210-143</a>	RETIREMENT - CURRENT	8,600.00	8,325.50	9,500.00	6,255.71	12,800.00	0.00	12,800.00		
<a href="#">110-41210-146</a>	WORKMEN'S COMPENSATION	350.00	259.52	350.00	228.77	1,300.00	0.00	1,300.00		
<a href="#">110-41210-148</a>	EDUCATION AND TRAINING	2,500.00	974.45	2,500.00	84.11	2,500.00	0.00	2,500.00		
<b>Budget Notes</b>										
<b>Budget Code</b>										
<b>DEPT</b>										
<b>Description</b>										
In case we get to go to the conference										
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>208,100.00</b>	<b>202,106.94</b>	<b>220,650.00</b>	<b>153,291.18</b>	<b>260,450.00</b>	<b>0.00</b>	<b>260,450.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
<a href="#">110-41210-230</a>	PUBLICITY, SUBSCRIPTIONS, AND...	100.00	0.00	500.00	0.00	100.00	0.00	100.00		
<b>Budget Notes</b>										
<b>Budget Code</b>										
<b>DEPT</b>										
<b>Description</b>										
advertisement for jobs										
<a href="#">110-41210-245</a>	TELEPHONE AND TELEGRAPH	3,900.00	4,111.27	4,000.00	2,295.02	4,000.00	0.00	4,000.00		
<a href="#">110-41210-256</a>	CONSULTANT'S SERVICES	4,400.00	2,907.97	3,500.00	-0.60	3,000.00	0.00	3,000.00		
<a href="#">110-41210-259</a>	OTHER PROFESSIONAL SERVICES	3,000.00	2,250.00	3,000.00	1,500.00	3,000.00	0.00	3,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>										
<b>DEPT</b>										
<b>Description</b>										
da fees for prosecuting										
<a href="#">110-41210-299</a>	OTHER EXPENSES	400.00	565.79	400.00	119.83	500.00	0.00	500.00		
<a href="#">110-41210-310</a>	OFFICE SUPPLIES	2,500.00	1,406.22	2,500.00	1,158.87	2,500.00	0.00	2,500.00		



Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	Defined Budgets		
								2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT
<a href="#">110-41210-328</a>	TRAFFIC SCHOOL MATERIALS	3,500.00	572.97	4,000.00	5,093.70	5,000.00	0.00	5,000.00		
<a href="#">110-41210-510</a>	INSURANCE	2,500.00	2,497.26	3,000.00	2,080.07	3,500.00	0.00	3,500.00		
<a href="#">110-41210-794</a>	PROBATION PAY SUPPLEMENT	29,600.00	22,928.20	31,500.00	16,404.14	32,500.00	0.00	32,500.00		
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>49,900.00</b>	<b>37,239.68</b>	<b>52,400.00</b>	<b>28,651.03</b>	<b>54,100.00</b>	<b>0.00</b>	<b>54,100.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
<a href="#">110-41210-900</a>	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00			
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 41210 - CITY COURT Total:</b>		<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 41210 - CITY COURT</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	208,100.00	202,106.94	220,650.00	153,291.18	260,450.00	0.00	260,450.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>208,100.00</b>	<b>202,106.94</b>	<b>220,650.00</b>	<b>153,291.18</b>	<b>260,450.00</b>	<b>0.00</b>	<b>260,450.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	49,900.00	37,239.68	52,400.00	28,651.03	54,100.00	0.00	54,100.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>49,900.00</b>	<b>37,239.68</b>	<b>52,400.00</b>	<b>28,651.03</b>	<b>54,100.00</b>	<b>0.00</b>	<b>54,100.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 41210 - CITY COURT Total:</b>	<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Total:</b>	<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>	

Fund Summary

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
110 - GENERAL FUND	258,000.00	239,346.62	273,050.00	181,942.21	314,550.00	0.00	314,550.00	0.00	0.00	
<b>Report Total:</b>	<b>258,000.00</b>	<b>239,346.62</b>	<b>273,050.00</b>	<b>181,942.21</b>	<b>314,550.00</b>	<b>0.00</b>	<b>314,550.00</b>	<b>0.00</b>	<b>0.00</b>	



Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021	2020-2021	2020-2021
								DEPT	PRELIMINARY	CERT
<b>Department: 44310 - SENIOR CITIZEN ACTIVITIES</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
<a href="#">110-44310-110</a>	SALARIES	116,000.00	109,618.96	165,850.00	85,961.96	160,400.00	0.00	160,400.00		
<a href="#">110-44310-112</a>	SALARIES -OVERTIME	0.00	0.00	150.00	110.12	0.00	0.00			
<a href="#">110-44310-132</a>	BONUS PAY	700.00	700.00	1,100.00	1,100.00	1,450.00	0.00	1,450.00		
<a href="#">110-44310-141</a>	OASI (EMPLOYER'S SHARE)	10,000.00	7,688.94	13,500.00	6,066.77	12,900.00	0.00	12,900.00		
<a href="#">110-44310-142</a>	HOSPITAL AND HEALTH INSURA...	8,000.00	6,954.09	15,500.00	4,353.01	42,500.00	0.00	42,500.00		
<a href="#">110-44310-143</a>	RETIREMENT - CURRENT	3,300.00	3,290.45	6,600.00	2,606.33	10,500.00	0.00	10,500.00		
<a href="#">110-44310-146</a>	WORKMEN'S COMPENSATION	650.00	614.06	650.00	737.56	2,000.00	0.00	2,000.00		
<a href="#">110-44310-148</a>	EDUCATION AND TRAINING	700.00	0.00	1,000.00	88.00	1,000.00	0.00	1,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	bingo awards gnrc items									
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>139,350.00</b>	<b>128,866.50</b>	<b>204,350.00</b>	<b>101,023.75</b>	<b>230,750.00</b>	<b>0.00</b>	<b>230,750.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
<a href="#">110-44310-211</a>	POSTAGE	100.00	0.00	200.00	0.00	200.00	0.00	200.00		
<a href="#">110-44310-230</a>	PUBLICITY, SUBSCRIPTIONS, AND...	1,000.00	677.96	1,000.00	31.50	1,000.00	0.00	1,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	conference dues									
<a href="#">110-44310-241</a>	ELECTRIC	13,200.00	11,412.44	14,200.00	7,220.34	14,000.00	0.00	14,000.00		
<a href="#">110-44310-242</a>	WATER	2,500.00	1,696.00	2,630.00	1,149.36	2,600.00	0.00	2,600.00		
<a href="#">110-44310-244</a>	GAS	2,500.00	2,133.46	2,630.00	1,151.80	2,500.00	0.00	2,500.00		
<a href="#">110-44310-245</a>	TELEPHONE AND TELEGRAPH	6,900.00	5,498.25	7,000.00	5,462.84	8,000.00	0.00	8,000.00		
<a href="#">110-44310-259</a>	OTHER PROFESSIONAL SERVICES	9,760.00	8,989.23	9,760.00	5,712.00	12,200.00	0.00	12,200.00		

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

									Defined Budgets		
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	raise for Lindy \$1200 gnrc prizes										
<a href="#">110-44310-260</a>	REPAIR AND MAINTENANC-BLDG	9,560.00	10,072.17	6,600.00	5,352.04	9,000.00	0.00	9,000.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	generator plumbing										
<a href="#">110-44310-283</a>	OUT-OF-TOWN EXPENSE	550.00	45.85	550.00	303.38	1,000.00	0.00	1,000.00			
<a href="#">110-44310-289</a>	OTHER TRAVEL	8,500.00	7,841.50	8,500.00	1,857.63	8,500.00	0.00	8,500.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	when grant money runs out this line item pays for travel midcumberland travel										
<a href="#">110-44310-295</a>	DUMPSTER SERVICE	1,800.00	1,501.79	1,800.00	979.93	1,800.00	0.00	1,800.00			
<a href="#">110-44310-299</a>	OTHER EXPENSES	9,240.00	7,031.34	9,500.00	2,782.72	9,500.00	0.00	9,500.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	programming for the senior center copier fees										
<a href="#">110-44310-310</a>	OFFICE SUPPLIES	1,300.00	1,276.64	1,300.00	1,125.86	1,500.00	0.00	1,500.00			
<a href="#">110-44310-326</a>	SENIOR CITIZEN ACTIVITIES	250.00	0.00	250.00	0.00	250.00	0.00	250.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	shirts for the staff										
<a href="#">110-44310-510</a>	INSURANCE	2,100.00	2,030.46	2,500.00	2,656.71	3,000.00	0.00	3,000.00			
<a href="#">110-44310-723</a>	MID CUMBERLAND HUMAN RES...	7,050.00	5,000.49	7,050.00	0.00	7,050.00	0.00	7,050.00			
<a href="#">110-44310-729</a>	MEALS ON WHEELS	8,000.00	6,499.02	8,000.00	0.00	8,000.00	0.00	8,000.00			
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>84,310.00</b>	<b>71,706.60</b>	<b>83,470.00</b>	<b>35,786.11</b>	<b>90,100.00</b>	<b>0.00</b>	<b>90,100.00</b>	<b>0.00</b>	<b>0.00</b>	

**Budget Worksheet**

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		Defined Budgets								
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
<a href="#">110-44310-900</a>	CAPITAL OUTLAY	1,500.00	1,171.79	11,150.00	2,411.44	2,500.00	0.00	2,500.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	enclosure of office									
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>1,500.00</b>	<b>1,171.79</b>	<b>11,150.00</b>	<b>2,411.44</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 44310 - SENIOR CITIZEN ACTIVITIES Total:</b>		<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 44310 - SENIOR CITIZEN ACTIVITIES</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	139,350.00	128,866.50	204,350.00	101,023.75	230,750.00	0.00	230,750.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>139,350.00</b>	<b>128,866.50</b>	<b>204,350.00</b>	<b>101,023.75</b>	<b>230,750.00</b>	<b>0.00</b>	<b>230,750.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	84,310.00	71,706.60	83,470.00	35,786.11	90,100.00	0.00	90,100.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>84,310.00</b>	<b>71,706.60</b>	<b>83,470.00</b>	<b>35,786.11</b>	<b>90,100.00</b>	<b>0.00</b>	<b>90,100.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	1,500.00	1,171.79	11,150.00	2,411.44	2,500.00	0.00	2,500.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>1,500.00</b>	<b>1,171.79</b>	<b>11,150.00</b>	<b>2,411.44</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 44310 - SENIOR CITIZEN ACTIVITIES Total:</b>	<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Total:</b>	<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>	

**Fund Summary**

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
110 - GENERAL FUND	225,160.00	201,744.89	298,970.00	139,221.30	323,350.00	0.00	323,350.00	0.00	0.00	
<b>Report Total:</b>	<b>225,160.00</b>	<b>201,744.89</b>	<b>298,970.00</b>	<b>139,221.30</b>	<b>323,350.00</b>	<b>0.00</b>	<b>323,350.00</b>	<b>0.00</b>	<b>0.00</b>	





Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021	2020-2021	2020-2021
								DEPT	PRELIMINARY	CERT
<b>Department: 42100 - POLICE</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
<a href="#">110-42100-110</a>	SALARIES	817,400.00	807,872.03	884,700.00	595,901.22	933,200.00	0.00	933,200.00		
<a href="#">110-42100-112</a>	SALARIES-OVERTIME	40,000.00	34,660.79	40,000.00	27,604.31	40,000.00	0.00	40,000.00		
<a href="#">110-42100-120</a>	RESERVE WAGES	0.00	0.00	0.00	0.00	12,000.00	0.00	12,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	\$20 per hour for all events worked 2 hour minimum for transport									
<a href="#">110-42100-132</a>	BONUS PAY	16,500.00	16,500.00	15,500.00	15,500.00	17,000.00	0.00	17,000.00		
<a href="#">110-42100-141</a>	OASI (EMPLOYER'S SHARE)	69,500.00	62,805.88	75,000.00	46,136.84	74,700.00	0.00	74,700.00		
<a href="#">110-42100-142</a>	HOSPITAL AND HEALTH INSURA...	119,300.00	100,558.07	136,800.00	96,776.77	153,000.00	0.00	153,000.00		
<a href="#">110-42100-143</a>	RETIREMENT - CURRENT	58,600.00	54,587.42	59,500.00	39,393.95	56,900.00	0.00	56,900.00		
<a href="#">110-42100-146</a>	WORKMEN'S COMPENSATION	30,000.00	31,247.47	30,000.00	25,075.47	35,000.00	0.00	35,000.00		
<a href="#">110-42100-148</a>	EDUCATION AND TRAINING	14,500.00	14,207.38	14,000.00	8,938.25	14,000.00	0.00	14,000.00		
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>1,165,800.00</b>	<b>1,122,439.04</b>	<b>1,255,500.00</b>	<b>855,326.81</b>	<b>1,335,800.00</b>	<b>0.00</b>	<b>1,335,800.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
<a href="#">110-42100-210</a>	COMMUNICATION	2,500.00	788.13	2,500.00	429.00	2,500.00	0.00	2,500.00		
<a href="#">110-42100-230</a>	PUBLICITY, SUBSCRIPTIONS, AND...	3,250.00	3,334.11	3,500.00	860.18	3,500.00	0.00	3,500.00		
<a href="#">110-42100-241</a>	ELECTRIC	8,500.00	6,886.09	8,500.00	4,747.39	8,500.00	0.00	8,500.00		
<a href="#">110-42100-242</a>	WATER	900.00	896.78	925.00	668.96	950.00	0.00	950.00		
<a href="#">110-42100-244</a>	GAS	4,100.00	4,097.48	4,250.00	2,745.84	4,250.00	0.00	4,250.00		
<a href="#">110-42100-245</a>	TELEPHONE AND TELEGRAPH	35,000.00	31,201.46	30,000.00	15,853.01	30,000.00	0.00	30,000.00		
<a href="#">110-42100-256</a>	CONSULTANT'S SERVICES	30,000.00	20,829.60	5,000.00	1,428.00	5,000.00	0.00	5,000.00		
<a href="#">110-42100-260</a>	REPAIR AND MAINTENANC-BLDG	12,950.00	6,568.03	15,000.00	3,256.24	15,000.00	0.00	15,000.00		
<a href="#">110-42100-261</a>	REPAIR AND MAINTENANCE MO...	17,000.00	16,032.39	15,000.00	610.44	15,000.00	0.00	15,000.00		
<a href="#">110-42100-269</a>	OTHER REPAIR AND MAINTENA...	3,000.00	874.39	3,000.00	0.00	3,000.00	0.00	3,000.00		

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		Defined Budgets								
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT
<a href="#">110-42100-289</a>	OTHER TRAVEL	8,000.00	960.44	8,000.00	-993.48	8,000.00	0.00	8,000.00		
<a href="#">110-42100-296</a>	NCIC	7,000.00	4,440.00	7,000.00	6,550.00	7,000.00	0.00	7,000.00		
<a href="#">110-42100-299</a>	OTHER EXPENSES	12,000.00	11,838.39	12,000.00	2,566.37	12,000.00	0.00	12,000.00		
<a href="#">110-42100-310</a>	OFFICE SUPPLIES	6,000.00	6,797.70	6,000.00	4,495.72	6,500.00	0.00	6,500.00		
<a href="#">110-42100-320</a>	OPERATING SUPPLIES	10,000.00	8,485.08	10,000.00	3,104.14	10,000.00	0.00	10,000.00		
<a href="#">110-42100-326</a>	CLOTHING AND UNIFORMS	15,000.00	9,831.09	35,200.00	22,542.35	15,000.00	0.00	15,000.00		
<a href="#">110-42100-327</a>	FIRE ARM SUPPLIES	7,400.00	7,396.00	8,000.00	6,442.23	18,000.00	0.00	18,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	Replace all shotguns and trade the current ones.									
<a href="#">110-42100-331</a>	GAS, DIESEL (FUEL ONLY)	50,000.00	37,419.91	50,000.00	28,015.01	50,000.00	0.00	50,000.00		
<a href="#">110-42100-510</a>	INSURANCE	52,000.00	51,940.69	55,000.00	23,970.12	55,000.00	0.00	55,000.00		
<a href="#">110-42100-798</a>	Donation Money	1,000.00	-389.65	1,000.00	-358.00	1,000.00	0.00	1,000.00		
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>285,600.00</b>	<b>230,228.11</b>	<b>279,875.00</b>	<b>126,933.52</b>	<b>270,200.00</b>	<b>0.00</b>	<b>270,200.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
<a href="#">110-42100-900</a>	CAPITAL OUTLAY	132,316.00	128,214.81	107,800.00	12,765.48	82,000.00	0.00	82,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	2 cars and all equipment									
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>132,316.00</b>	<b>128,214.81</b>	<b>107,800.00</b>	<b>12,765.48</b>	<b>82,000.00</b>	<b>0.00</b>	<b>82,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 42100 - POLICE Total:</b>		<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 42100 - POLICE</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	1,165,800.00	1,122,439.04	1,255,500.00	855,326.81	1,335,800.00	0.00	1,335,800.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>1,165,800.00</b>	<b>1,122,439.04</b>	<b>1,255,500.00</b>	<b>855,326.81</b>	<b>1,335,800.00</b>	<b>0.00</b>	<b>1,335,800.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	285,600.00	230,228.11	279,875.00	126,933.52	270,200.00	0.00	270,200.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>285,600.00</b>	<b>230,228.11</b>	<b>279,875.00</b>	<b>126,933.52</b>	<b>270,200.00</b>	<b>0.00</b>	<b>270,200.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	132,316.00	128,214.81	107,800.00	12,765.48	82,000.00	0.00	82,000.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>132,316.00</b>	<b>128,214.81</b>	<b>107,800.00</b>	<b>12,765.48</b>	<b>82,000.00</b>	<b>0.00</b>	<b>82,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 42100 - POLICE Total:</b>	<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Total:</b>	<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>	

Fund Summary

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021 PRELIMINARY	2020-2021 CERT
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT			
110 - GENERAL FUND	1,583,716.00	1,480,881.96	1,643,175.00	995,025.81	1,688,000.00	0.00	1,688,000.00	0.00	0.00	
<b>Report Total:</b>	<b>1,583,716.00</b>	<b>1,480,881.96</b>	<b>1,643,175.00</b>	<b>995,025.81</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>1,688,000.00</b>	<b>0.00</b>	<b>0.00</b>	



Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021	2020-2021	2020-2021
								DEPT	PRELIMINARY	CERT
<b>Revenue</b>										
<b>RevCategory: 35000 - FINES, FORFEITS, AND PENALTIES</b>										
<a href="#">123-35140</a>	DRUG RELATED FINES	3,000.00	25,767.60	30,000.00	2,034.09	2,000.00	0.00	2,000.00		
<b>RevCategory: 35000 - FINES, FORFEITS, AND PENALTIES Total:</b>		<b>3,000.00</b>	<b>25,767.60</b>	<b>30,000.00</b>	<b>2,034.09</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>RevCategory: 36000 - OTHER REVENUE</b>										
<a href="#">123-36000</a>	OTHER REVENUES	74,999.00	1,282.13	0.00	-0.02	0.00	0.00			
<a href="#">123-36100</a>	INTEREST EARNINGS	1.00	7.20	5.00	3.77	5.00	0.00	5.00		
<b>RevCategory: 36000 - OTHER REVENUE Total:</b>		<b>75,000.00</b>	<b>1,289.33</b>	<b>5.00</b>	<b>3.75</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Total:</b>		<b>78,000.00</b>	<b>27,056.93</b>	<b>30,005.00</b>	<b>2,037.84</b>	<b>2,005.00</b>	<b>0.00</b>	<b>2,005.00</b>	<b>0.00</b>	<b>0.00</b>

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

								Defined Budgets			
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
<b>Department: 42129 - DRUG INVESTIGATION AND CONTROL</b>											
<b>Expense</b>											
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>											
<a href="#">123-42129-148</a>	EDUCATION AND TRAINING	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00			
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>											
<a href="#">123-42129-210</a>	COMMUNICATION	1,500.00	1,000.00	1,500.00	0.00	1,500.00	0.00	1,500.00			
<a href="#">123-42129-289</a>	OTHER TRAVEL	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00			
<a href="#">123-42129-299</a>	OTHER EXPENSES	2,500.00	0.00	2,500.00	1,000.00	2,500.00	0.00	2,500.00			
<a href="#">123-42129-320</a>	OPERATING SUPPLIES	500.00	0.00	250.00	0.00	250.00	0.00	250.00			
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>5,500.00</b>	<b>2,000.00</b>	<b>5,250.00</b>	<b>1,000.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>											
<a href="#">123-42129-900</a>	DRUG INVESTIGATION AND CON...	125,000.00	111,883.00	25,000.00	0.00	25,000.00	0.00	25,000.00			
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>125,000.00</b>	<b>111,883.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>133,000.00</b>	<b>113,883.00</b>	<b>32,750.00</b>	<b>1,000.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 42129 - DRUG INVESTIGATION AND CONTROL Total:</b>		<b>133,000.00</b>	<b>113,883.00</b>	<b>32,750.00</b>	<b>1,000.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Surplus (Deficit):</b>		<b>-55,000.00</b>	<b>-86,826.07</b>	<b>-2,745.00</b>	<b>1,037.84</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Revenue</b>										
35000 - FINES, FORFEITS, AND PENALTIES	3,000.00	25,767.60	30,000.00	2,034.09	2,000.00	0.00	2,000.00	0.00	0.00	
36000 - OTHER REVENUE	75,000.00	1,289.33	5.00	3.75	5.00	0.00	5.00	0.00	0.00	
<b>Revenue Total:</b>	<b>78,000.00</b>	<b>27,056.93</b>	<b>30,005.00</b>	<b>2,037.84</b>	<b>2,005.00</b>	<b>0.00</b>	<b>2,005.00</b>	<b>0.00</b>	<b>0.00</b>	

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

RevCategor...							Defined Budgets			
	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 42129 - DRUG INVESTIGATION AND CONTROL</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	5,500.00	2,000.00	5,250.00	1,000.00	5,250.00	0.00	5,250.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>5,500.00</b>	<b>2,000.00</b>	<b>5,250.00</b>	<b>1,000.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	125,000.00	111,883.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>125,000.00</b>	<b>111,883.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>133,000.00</b>	<b>113,883.00</b>	<b>32,750.00</b>	<b>1,000.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 42129 - DRUG INVESTIGATION AND CONTROL Total:</b>	<b>133,000.00</b>	<b>113,883.00</b>	<b>32,750.00</b>	<b>1,000.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>32,750.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Surplus (Deficit):</b>	<b>-55,000.00</b>	<b>-86,826.07</b>	<b>-2,745.00</b>	<b>1,037.84</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>0.00</b>	



**Fund Summary**

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	PRELIMINARY	CERT	
123 - DRUG FUND	-55,000.00	86,826.07	-2,745.00	-1,037.84	-30,745.00	0.00	-30,745.00	0.00	0.00	
<b>Report Surplus (Deficit):</b>	<b>-55,000.00</b>	<b>-86,826.07</b>	<b>-2,745.00</b>	<b>1,037.84</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>-30,745.00</b>	<b>0.00</b>	<b>0.00</b>	



Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021	2020-2021	2020-2021
								DEPT	PRELIMINARY	CERT
<b>Department: 44700 - PARKS</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
<a href="#">110-44700-110</a>	SALARIES	142,200.00	142,015.91	159,500.00	111,789.13	185,600.00	0.00	185,600.00		
<a href="#">110-44700-112</a>	SALARIES-OVERTIME	3,000.00	3,021.71	3,000.00	348.99	3,000.00	0.00	3,000.00		
<a href="#">110-44700-132</a>	BONUS PAY	500.00	500.00	820.00	820.00	1,000.00	0.00	1,000.00		
<a href="#">110-44700-141</a>	OASI (EMPLOYER'S SHARE)	11,200.00	10,724.61	13,100.00	8,451.63	14,900.00	0.00	14,900.00		
<a href="#">110-44700-142</a>	HOSPITAL AND HEALTH INSURA...	17,400.00	17,166.18	24,320.00	12,548.36	35,700.00	0.00	35,700.00		
<a href="#">110-44700-143</a>	RETIREMENT - CURRENT	7,800.00	8,696.15	10,600.00	7,288.95	12,100.00	0.00	12,100.00		
<a href="#">110-44700-146</a>	WORKMEN'S COMPENSATION	3,700.00	3,954.31	4,000.00	3,169.69	5,000.00	0.00	5,000.00		
<a href="#">110-44700-148</a>	EDUCATION AND TRAINING	1,500.00	1,076.01	1,150.00	22.00	1,000.00	0.00	1,000.00		
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>187,300.00</b>	<b>187,154.88</b>	<b>216,490.00</b>	<b>144,438.75</b>	<b>258,300.00</b>	<b>0.00</b>	<b>258,300.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
<a href="#">110-44700-200</a>	CONTRACTUAL SERVICES	17,000.00	15,791.73	17,000.00	8,400.00	17,000.00	0.00	17,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>										
DEPT	Description									
	mowing									
<a href="#">110-44700-212</a>	FREIGHT & SHIPPING	1,200.00	786.46	1,200.00	427.39	1,500.00	0.00	1,500.00		
<a href="#">110-44700-230</a>	PUBLICITY, SUBSCRIPTIONS, AND...	2,200.00	2,150.18	1,500.00	1,310.32	1,500.00	0.00	1,500.00		
<a href="#">110-44700-236</a>	Farmers Market/Public Relations	5,000.00	3,430.22	5,000.00	0.00	4,000.00	0.00	4,000.00		
<a href="#">110-44700-241</a>	ELECTRIC	32,500.00	29,891.88	32,500.00	17,585.47	32,500.00	0.00	32,500.00		
<a href="#">110-44700-242</a>	WATER	4,200.00	3,988.26	4,200.00	2,828.99	4,700.00	0.00	4,700.00		
<a href="#">110-44700-243</a>	PORTAJOHNS	4,000.00	4,200.00	3,500.00	1,575.00	3,000.00	0.00	3,000.00		
<a href="#">110-44700-244</a>	NATURAL GAS	2,500.00	770.77	2,500.00	420.87	1,500.00	0.00	1,500.00		
<a href="#">110-44700-245</a>	TELEPHONE AND TELEGRAPH	5,400.00	4,222.65	5,400.00	3,456.06	5,000.00	0.00	5,000.00		
<a href="#">110-44700-254</a>	ENGINEER EXPENSE	5,900.00	5,850.02	19,000.00	15,970.75	105,000.00	0.00	105,000.00		

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

								Defined Budgets			
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	\$15000 puzzle fool \$15000 johns park bathroom \$75000 trail										
<a href="#">110-44700-260</a>	REPAIR AND MAINTENANC-BLDG	5,000.00	4,230.05	5,000.00	3,630.86	9,000.00	0.00	9,000.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	ada repairs										
<a href="#">110-44700-261</a>	REPAIR AND MAINTENANCE MO...	2,000.00	945.19	2,000.00	349.19	2,000.00	0.00	2,000.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	tires										
<a href="#">110-44700-262</a>	REPAIR AND MAINTENANCE OTH...	1,000.00	900.00	1,000.00	876.71	1,000.00	0.00	1,000.00			
<a href="#">110-44700-263</a>	REPAIR & MAINTENANCE TRAIL	2,000.00	622.48	50,000.00	4,901.98	50,000.00	0.00	50,000.00			
<b>Budget Notes</b>	<b>Description</b>										
<b>Budget Code</b>											
DEPT	repair to bridges										
<a href="#">110-44700-289</a>	OTHER TRAVEL	0.00	0.00	600.00	0.00	900.00	0.00	900.00			
<a href="#">110-44700-295</a>	DUMPSTER SERVICE	10,200.00	8,717.07	11,000.00	6,779.18	10,000.00	0.00	10,000.00			
<a href="#">110-44700-299</a>	OTHER EXPENSES	39,000.00	33,756.69	1,000.00	316.30	1,000.00	0.00	1,000.00			
<a href="#">110-44700-310</a>	OFFICE SUPPLIES	500.00	376.06	500.00	39.59	400.00	0.00	400.00			
<a href="#">110-44700-320</a>	OPERATING SUPPLIES	10,000.00	6,511.06	10,000.00	4,424.80	10,000.00	0.00	10,000.00			
<a href="#">110-44700-321</a>	AGRICULTURE & HORTICULTURE	26,400.00	21,008.71	8,000.00	1,795.81	8,000.00	0.00	8,000.00			
<a href="#">110-44700-326</a>	CLOTHING AND UNIFORMS	1,700.00	1,446.43	1,500.00	565.03	1,500.00	0.00	1,500.00			
<a href="#">110-44700-331</a>	GAS, DIESEL (FUEL ONLY)	6,000.00	4,633.88	6,000.00	3,317.07	6,000.00	0.00	6,000.00			
<a href="#">110-44700-342</a>	SIGN PARTS AND SUPPLIES	1,500.00	718.34	1,700.00	74.75	2,000.00	0.00	2,000.00			
<a href="#">110-44700-426</a>	CULVERTS	1,200.00	1,051.30	1,200.00	0.00	1,200.00	0.00	1,200.00			
<a href="#">110-44700-451</a>	CRUSHED STONE	5,000.00	5,293.89	5,000.00	904.30	5,000.00	0.00	5,000.00			
<a href="#">110-44700-510</a>	INSURANCE	7,740.00	7,739.88	9,203.18	9,739.74	15,000.00	0.00	15,000.00			
<a href="#">110-44700-935</a>	TRIATHLON	0.00	0.00	300.00	368.00	400.00	0.00	400.00			

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019		2019-2020		2020-2021		Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT
<a href="#">110-44700-937</a>	SUMMERFEST	2,260.00	0.00	30,000.00	8,000.00	35,000.00	0.00	35,000.00		
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>201,400.00</b>	<b>169,033.20</b>	<b>235,803.18</b>	<b>98,058.16</b>	<b>334,100.00</b>	<b>0.00</b>	<b>334,100.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
<a href="#">110-44700-900</a>	CAPITAL OUTLAY	243,700.00	225,225.74	138,000.00	62,541.51	35,000.00	0.00	35,000.00		
<b>Budget Notes</b>	<b>Description</b>									
<b>Budget Code</b>										
<b>DEPT</b>										
	1. New signs for all parks. \$7,000									
	2. HVAC units for bathrooms at Riverbluff Park									
	3. Cantilever Shade structures for edge of playground at Riverbluff. \$10,000 (3 of them)									
	4. New swings for Riverbluff Park. \$6,000									
	5. New Christmas decorations. \$4,000									
	Total \$35,000									
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>243,700.00</b>	<b>225,225.74</b>	<b>138,000.00</b>	<b>62,541.51</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 44700 - PARKS Total:</b>		<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 44700 - PARKS</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	187,300.00	187,154.88	216,490.00	144,438.75	258,300.00	0.00	258,300.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>187,300.00</b>	<b>187,154.88</b>	<b>216,490.00</b>	<b>144,438.75</b>	<b>258,300.00</b>	<b>0.00</b>	<b>258,300.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	201,400.00	169,033.20	235,803.18	98,058.16	334,100.00	0.00	334,100.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>201,400.00</b>	<b>169,033.20</b>	<b>235,803.18</b>	<b>98,058.16</b>	<b>334,100.00</b>	<b>0.00</b>	<b>334,100.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	243,700.00	225,225.74	138,000.00	62,541.51	35,000.00	0.00	35,000.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>243,700.00</b>	<b>225,225.74</b>	<b>138,000.00</b>	<b>62,541.51</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 44700 - PARKS Total:</b>	<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Total:</b>	<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>	

Fund Summary

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT	
110 - GENERAL FUND	632,400.00	581,413.82	590,293.18	305,038.42	627,400.00	0.00	627,400.00	0.00	0.00	
<b>Report Total:</b>	<b>632,400.00</b>	<b>581,413.82</b>	<b>590,293.18</b>	<b>305,038.42</b>	<b>627,400.00</b>	<b>0.00</b>	<b>627,400.00</b>	<b>0.00</b>	<b>0.00</b>	



Ashland City, TN

# Budget Worksheet

## Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021	2020-2021	2020-2021
								DEPT	PRELIMINARY	CERT
<b>Department: 41510 - CITY RECORDER</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
<a href="#">110-41510-110</a>	SALARIES	296,000.00	287,484.35	327,000.00	211,972.13	393,800.00	0.00	393,800.00		
<a href="#">110-41510-112</a>	SALARIES-OVERTIME	1,500.00	0.00	1,500.00	866.60	1,500.00	0.00	1,500.00		
<a href="#">110-41510-132</a>	BONUS PAY	3,400.00	3,400.00	4,100.00	3,400.00	3,800.00	0.00	3,800.00		
<a href="#">110-41510-141</a>	OASI (EMPLOYER'S SHARE)	24,000.00	21,298.40	26,500.00	15,815.77	31,600.00	0.00	31,600.00		
<a href="#">110-41510-142</a>	HOSPITAL AND HEALTH INSURA...	35,000.00	24,912.30	38,000.00	16,718.18	59,500.00	0.00	59,500.00		
<a href="#">110-41510-143</a>	RETIREMENT - CURRENT	15,500.00	15,602.57	18,700.00	11,000.86	23,100.00	0.00	23,100.00		
<a href="#">110-41510-146</a>	WORKMEN'S COMPENSATION	3,700.00	691.70	1,500.00	2,197.92	3,000.00	0.00	3,000.00		
<a href="#">110-41510-148</a>	EDUCATION AND TRAINING	10,000.00	7,135.37	10,000.00	4,613.33	10,000.00	0.00	10,000.00		
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>		<b>389,100.00</b>	<b>360,524.69</b>	<b>427,300.00</b>	<b>266,584.79</b>	<b>526,300.00</b>	<b>0.00</b>	<b>526,300.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
<a href="#">110-41510-211</a>	POSTAGE	5,000.00	2,780.58	5,000.00	2,235.90	5,000.00	0.00	5,000.00		
<a href="#">110-41510-212</a>	FREIGHT & SHIPPING	300.00	31.71	300.00	0.00	300.00	0.00	300.00		
<a href="#">110-41510-230</a>	PUBLICITY, SUBSCRIPTIONS, AND...	21,500.00	23,180.18	5,000.00	7,015.31	17,000.00	0.00	17,000.00		
<a href="#">110-41510-235</a>	Mayor Public Relations	12,000.00	11,681.86	20,000.00	8,023.50	25,000.00	0.00	25,000.00		
<a href="#">110-41510-236</a>	Public Relations- Welcome Kits	5,000.00	1,137.50	4,000.00	0.00	4,000.00	0.00	4,000.00		
<a href="#">110-41510-241</a>	ELECTRIC	15,500.00	13,991.22	15,500.00	7,829.03	15,500.00	0.00	15,500.00		
<a href="#">110-41510-242</a>	WATER	2,200.00	2,063.59	2,500.00	1,172.32	2,500.00	0.00	2,500.00		
<a href="#">110-41510-244</a>	GAS	2,000.00	2,371.09	2,500.00	1,735.30	2,700.00	0.00	2,700.00		
<a href="#">110-41510-245</a>	TELEPHONE AND TELEGRAPH	10,500.00	7,975.88	10,500.00	3,484.29	10,000.00	0.00	10,000.00		
<a href="#">110-41510-252</a>	LEGAL SERVICES	65,000.00	55,526.56	65,000.00	27,610.00	65,000.00	0.00	65,000.00		
<a href="#">110-41510-254</a>	ENGINEER EXP	0.00	0.00	22,500.00	4,215.00	22,500.00	0.00	22,500.00		
<a href="#">110-41510-256</a>	CONSULTANT'S SERVICES	20,000.00	11,119.95	20,000.00	4,974.06	5,000.00	0.00	5,000.00		
<a href="#">110-41510-258</a>	ACCOUNTING SERVICE	14,000.00	8,369.00	14,000.00	10,165.00	20,000.00	0.00	20,000.00		
<a href="#">110-41510-260</a>	REPAIR AND MAINTENANC-BLDG	20,000.00	10,818.42	20,000.00	2,645.92	20,000.00	0.00	20,000.00		

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	Defined Budgets		
								2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT
<a href="#">110-41510-269</a>	ADA TRANSITIONAL PLAN - REPA...	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00		
<a href="#">110-41510-289</a>	OTHER TRAVEL	3,000.00	1,122.79	3,000.00	1,231.12	3,000.00	0.00	3,000.00		
<a href="#">110-41510-298</a>	ELECTION EXPENSE	2,500.00	0.00	2,500.00	8,964.76	2,500.00	0.00	2,500.00		
<a href="#">110-41510-299</a>	OTHER EXPENSES	15,000.00	6,664.36	15,000.00	2,297.72	15,000.00	0.00	15,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	Use this account to cover the Property Tax Relief Match loss									
<a href="#">110-41510-310</a>	OFFICE SUPPLIES	13,000.00	7,286.82	13,000.00	6,188.33	13,000.00	0.00	13,000.00		
<a href="#">110-41510-331</a>	GAS, DIESEL (FUEL ONLY)	700.00	216.15	700.00	168.00	500.00	0.00	500.00		
<a href="#">110-41510-510</a>	INSURANCE	10,500.00	4,131.73	10,000.00	3,465.38	10,000.00	0.00	10,000.00		
<a href="#">110-41510-717</a>	MATCH FOR FRIENDS OF LIBRARY	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00	2,500.00		
<a href="#">110-41510-721</a>	CONTRIBUTION LIBRARY	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	0.00	12,500.00		
<a href="#">110-41510-725</a>	CONTRIBUTION-LEADERSHIP CH...	500.00	500.00	500.00	0.00	500.00	0.00	500.00		
<a href="#">110-41510-727</a>	CONTRIBUTION-CHAMBER OF C...	750.00	600.00	750.00	0.00	750.00	0.00	750.00		
<a href="#">110-41510-731</a>	CHEATHAM CO HIST. & GEN ASS...	500.00	0.00	500.00	0.00	500.00	0.00	500.00		
<a href="#">110-41510-734</a>	CH CO IMAGINATION LIBRARY	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00		
<a href="#">110-41510-735</a>	CH COUNTY BOE MIXED DRINK T...	0.00	8,183.87	0.00	0.00	0.00	0.00			
<a href="#">110-41510-737</a>	EVENT COMMITTEE	15,000.00	14,958.99	17,500.00	14,926.03	17,500.00	0.00	17,500.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	Melissa is speaking with Lisa to discuss planned events for 20-21. This will cover Music on Main fees.									
<a href="#">110-41510-740</a>	Master Gardeners Beautification...	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00	2,500.00		
<a href="#">110-41510-754</a>	Home Grant	0.00	0.00	0.00	172,577.01	500,000.00	0.00	500,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>	<b>Description</b>									
DEPT	110-33435									
<a href="#">110-41510-795</a>	CHEATHAM COUNTY PORT AUT...	500.00	0.00	500.00	0.00	500.00	0.00	500.00		
<a href="#">110-41510-925</a>	SPECIAL PROJECTS	36,260.00	43,290.00	0.00	26,620.00	0.00	0.00			
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>		<b>309,710.00</b>	<b>255,502.25</b>	<b>289,250.00</b>	<b>332,543.98</b>	<b>806,750.00</b>	<b>0.00</b>	<b>806,750.00</b>	<b>0.00</b>	<b>0.00</b>



Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		Defined Budgets								
		2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2020-2021	2020-2021	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	DEPT	PRELIMINARY	CERT
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
<a href="#">110-41510-900</a>	CAPITAL OUTLAY	33,000.00	26,742.42	628,500.00	620,482.00	4,600,000.00	0.00	4,600,000.00		
<b>Budget Notes</b>										
<b>Budget Code</b>										
<b>Description</b>										
DEPT	To construct and equip the new city hall.									
<a href="#">110-41510-941</a>	SURPLUS	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00		
<a href="#">110-41510-944</a>	LEASE OR PURCHASE	6,000.00	5,442.40	6,000.00	3,895.10	6,000.00	0.00	6,000.00		
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>		<b>49,000.00</b>	<b>32,184.82</b>	<b>644,500.00</b>	<b>624,377.10</b>	<b>4,616,000.00</b>	<b>0.00</b>	<b>4,616,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 41510 - CITY RECORDER Total:</b>		<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>

**Group Summary**

RevCategor...	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	2020-2021 PRELIMINARY	2020-2021 CERT	
<b>Department: 41510 - CITY RECORDER</b>										
<b>Expense</b>										
<b>ExpCategory: 100 - PERRSONAL SERVICES</b>										
	389,100.00	360,524.69	427,300.00	266,584.79	526,300.00	0.00	526,300.00	0.00	0.00	
<b>ExpCategory: 100 - PERRSONAL SERVICES Total:</b>	<b>389,100.00</b>	<b>360,524.69</b>	<b>427,300.00</b>	<b>266,584.79</b>	<b>526,300.00</b>	<b>0.00</b>	<b>526,300.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 200 - OPERATING EXPENSES</b>										
	309,710.00	255,502.25	289,250.00	332,543.98	806,750.00	0.00	806,750.00	0.00	0.00	
<b>ExpCategory: 200 - OPERATING EXPENSES Total:</b>	<b>309,710.00</b>	<b>255,502.25</b>	<b>289,250.00</b>	<b>332,543.98</b>	<b>806,750.00</b>	<b>0.00</b>	<b>806,750.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ExpCategory: 900 - CAPTIAL OUTLAY</b>										
	49,000.00	32,184.82	644,500.00	624,377.10	4,616,000.00	0.00	4,616,000.00	0.00	0.00	
<b>ExpCategory: 900 - CAPTIAL OUTLAY Total:</b>	<b>49,000.00</b>	<b>32,184.82</b>	<b>644,500.00</b>	<b>624,377.10</b>	<b>4,616,000.00</b>	<b>0.00</b>	<b>4,616,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expense Total:</b>	<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Department: 41510 - CITY RECORDER Total:</b>	<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Report Total:</b>	<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>	

Fund Summary

Fund	2018-2019		2019-2020		2020-2021		Defined Budgets		2020-2021	2020-2021
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2020-2021 DEPT	PRELIMINARY	CERT	
110 - GENERAL FUND	747,810.00	648,211.76	1,361,050.00	1,223,505.87	5,949,050.00	0.00	5,949,050.00	0.00	0.00	
<b>Report Total:</b>	<b>747,810.00</b>	<b>648,211.76</b>	<b>1,361,050.00</b>	<b>1,223,505.87</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>5,949,050.00</b>	<b>0.00</b>	<b>0.00</b>	



# Watson Metals, LLC

238 Interstate Dr  
Manchester, Tn 37355

# Quote

Date	Quote #
3/9/2020	325790

Name / Address
ASHLAND CITY PARKS & REC

Ship To



P.O. No.	Rep	Job Name
	David	

Pieces	Length	Item	Description	Qty	Cost	Class	Total
4	40	MT-40	40' METAL TRUSS 18" OVH 8X8" POSTS	4	369.38		1,477.52
		8X8X20 SAKRETE	8X8X20-PT 80 LB. SAKRETE	8	121.34		970.72
				24	4.75		114.00
		2X6X12 ...	2X6X12 Y.P.	52	5.81		302.12
		2X6X20 ...	2X6X20 Y.P.	21	10.53		221.13
24	22.10	GN-1	#1 GREEN GALVALUME 40 YR-AKZO 1050	547.992	2.10		1,150.78
28	4	GN-1	#1 GREEN GALVALUME 40 YR-AKZO 1050	112	2.10		235.20
		J-GN	FOREST GREEN J CHANNEL	10	7.35		73.50
		5.5-BK	BLACK 1.5" X 5.5" ANGLE	18	11.50		207.00
		OC-GN-14	14' FOREST GREEN OUTSIDE CORNER	4	23.17		92.68
		OC-GN	FOREST GREEN OUTSIDE CORNER	4	15.75		63.00
		UR-GN	FOREST GREEN RIDGE CAP	3	15.75		47.25

Signature	<b>Subtotal</b>
	<b>Sales Tax (9.75%)</b>
	<b>Total</b>

Phone #	Fax #	E-mail	Web Site	
888 638 2581	931-728-8611	NATE@WATSONMETALS.COM	watsonmetalsllc.com	



# Watson Metals, LLC

238 Interstate Dr  
Manchester, Tn 37355

# Quote

Date	Quote #
3/9/2020	325790

Name / Address
ASHLAND CITY PARKS & REC

Ship To
---------



P.O. No.	Rep	Job Name
	David	

Pieces	Length	Item	Description	Qty	Cost	Class	Total
		FOIL-F	FOIL ON FOIL INSULATION 4'X125'	4	116.25		465.00
		SC-GN	1.5" GREEN SCREWS/250	7	17.25		120.75
		LABOR - ...	INSTALLATION	1,200	2.91667		3,500.00
		DEL	DELIVERY	1	100.00		100.00

Signature _____	<b>Subtotal</b>	\$9,140.65
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Thank you for the opportunity to quote this order. We hope the price works for you. If you should have any questions feel free to call us to discuss any thing about the price or materials listed. PLEASE REVIEW ALL ITEMS AND PRICES LISTED FOR ACCURACY. PRICES GOOD FOR (7) DAYS ONLY AS COIL PRICES ARE MOVING QUICKLY.	<b>Sales Tax (9.75%)</b>	\$0.00
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<b>Total</b>	\$9,140.65
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Phone #	Fax #	E-mail	Web Site	
888 638 2581	931-728-8611	NATE@WATSONMETALS.COM	watsonmetalsllc.com	



# Summertown Metals Quote

3864 Summertown Highway Summertown TN 38483

This Building Quote submitted from **Summertown Metals LLC**, hereinafter designated as the Seller, to **SCOTT SAMPSON QUOTE#39855**, hereinafter designated as the Buyer, on 3/2/2020, is valid for a period of 30 days and subject to the following Project Specifications and Terms and Conditions.

## Specifications

<b>Building Type:</b>	POLE BARN	<b>Building Width:</b>	40'
<b>Building Length:</b>	30'	<b>Building Height:</b>	16' @ EVE
<b>Truss Type:</b>	STEEL	<b>Truss OH:</b>	18" EVE ONLY
<b>Post Spacing:</b>	10	<b>Post/Stud Size:</b>	8x8
<b>Wainscoting:</b>	N/A	<b>Insulation:</b>	REFLECTIVE ROOF ONLY
<b>Soffit:</b>	N/A	<b>Trim:</b>	#1 PAINTED 29GA
<b>Roof Metal:</b>	#1 PAINTED 29GA	<b>Upper Gable Metal:</b>	#1 PAINTED 29GA
<b>Fasteners:</b>	PTD	<b>Windows:</b>	N/A
<b>Walk In Doors:</b>	N/A	<b>Concrete:</b>	N/A

**Garage Doors:** N/A

**Sliding Doors:** N/A

**Notes:** INDEPENDENT CONTRACTOR BEN MILLER PHONE #931-797-1922

## Project Cost Itemized

Building Materials/Delivery: ----- \$5,902.94  
 Building Labor BEN MILLER: -----\$4,800.00  
 Concrete Materials/Labor ----- \$N/A

**Building Quote Total: ----- \$10,702.94**

Bid : 20-563 Date : 03/02/20  
 Sales Person : Chris  
 Scott Sampson  
 233 Tennessee Waltz Pkwy Ste 103  
 Ashland City, TN 37015  
 Cell : (615)947-2605



818 North Broadway  
 Portland, TN 37148  
 sales@nationalbarn-ed.com  
 www.nationalbarn.com  
 Office : (615) 325-2700  
 Fax : (615) 325-2701  
 Toll Free : (888) 427-2276

ssampson@ashlandcitytn.gov

Constructed in : Ashland City, TN / Cheatham county

My site will be ready after this date \_\_\_\_\_

**BUILDING DESCRIPTION**

30 X 40 X 16 Building —This refers to outside wall height, inside height varies  
 Poles are 8X8 CCA treated set on 10 Centers. Trusses are set on 5 Centers. Roof pitch is 4/12

**Porches/Sheds Included in Total Price**

STRUCTURE	DESCRIPTION

\* Metal gauge and type : 29 Gauge Painted Max-Rib

If painted is chosen, please write color selection below

Roof Color \_\_\_\_\_ Trim Color \_\_\_\_\_  
 Wall Color \_\_\_\_\_ Sliding Door Color \_\_\_\_\_

Options below are \*NOT INCLUDED\* in Total Price  
 (Please Initial Items you wish to Add to your contract)

**Items below are included in Total Price**

QTY	DESCRIPTION	QTY	DESCRIPTION
1	Hurricane Strapping		

QTY	DESCRIPTION	PRICE	ADD
3	Roof Only Insulation	\$915.00	

**Comments :**

- Our buildings are guaranteed for one year for workmanship and material.
- Painted Metal has a Limited warranty from the manufacturer. Galvanized Metal has NO warranty
- Clearance for Sliding Door is approximately 2' lower than the specified wall height
- Clearance for Overhead Doors and Roll-Up Doors are typically 2' less than the specified wall height.
- Building site must be level within 6" for proper construction. Additional digging may apply. See Terms and Conditions for details.
- Trusses will be factory built (Engineered). A Professional Engineered Stamped drawing can be provided if it is requested.
- Please indicate location of Doors and Windows on a separate sheet of paper.
- Buildings with sheds or open sides will require the customer to furnish 80lb bags of concrete for the post holes.
- Some municipalities require concrete in all post holes. Ask your salesperson or Building Codes office for details.
- If Engineered Drawings are Required, a minimum of \$1,550.00 will be charged

\_\_\_ Check here, if you plan on installing gutters.

Total Price including material, delivery, and construction ==> **\$12,500.00**  
 Amount to be paid upon delivery of materials to construction site: \$6,250.00  
 Balance to be paid when the construction is completed \$6,250.00

**Notes :**

Site must be level w/6" and all permits must be pulled by customer prior to construction if needed.

Please Check Payment Method Below

Cashier's Check  Money Order

*Pat Sullivan*

Pat Sullivan - Manager

X \_\_\_\_\_  
 Customer / Property Owner Signature Date

BY SIGNING THIS CONTRACT, I AGREE TO THE TERMS AND CONDITIONS AS DESCRIBED ABOVE AND BELOW

Please sign and return white copy with directions to your location. This proposal is valid for 15 days from date of issue.

**TERMS AND CONDITIONS :**

If rock is encountered, customer will pay an additional fee to the builder of \$50.00 per hole, plus provide a jackhammer. While National Barn strives to be as cautious as possible, damage to driveway, field, yard, or other property is possible. Customer agrees to hold harmless National Barn Company, its owners, employees and contractors in the unlikely event that damage occurs to property. The customer agrees to pay additional delivery charges (not to exceed \$500) in the event that his/her jobsite is inaccessible with conventional delivery equipment and a tow truck must be called or materials have to be dropped more than 100ft from the jobsite. Additional charges for material may apply to buildings requiring sealed drawings, dependent upon the engineer's design. Construction debris will be gathered together, it is customer's responsibility to dispose of debris. CUSTOMER MUST HAVE ELECTRICITY OR PROVIDE A GENERATOR FOR BUILDER'S USE. Any reasonable attorney's fees incurred in connection with litigation to collect funds pertinent to this contract are customer's responsibility. Any cancellation of the contract must be in writing and is subject to a restocking fee of 15%. It is customer's responsibility to obtain the necessary building permits required by the municipality in which the building is erected. National Barn is not responsible for misuse or acts of God. Work may be performed by third party.