



TOWN OF ASHLAND CITY

Regularly Scheduled City Council Meeting

May 12, 2026, 6:00 PM

Agenda

Mayor: Gerald Greer

Council Members: Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

CALL TO ORDER

ROLL CALL

PLEDGE AND PRAYER

1. Prayer will be delivered by Pastor Stephen Lacy - Ashland City First Baptist Church

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Approval of April 14, 2026, Regularly Scheduled City Council Minutes

PUBLIC FORUM

REPORTS

3. Attorney: Jennifer Noe

UNFINISHED BUSINESS

4. Ordinance 647: Fire Department - Add additional salaries, benefits, and missing Holiday pay for firefighters.
5. Ordinance 648: Amend Title 3 of the Ashland City Municipal Code regarding Municipal Court
6. Resolution 2026-31 - Ratification to Charter Amendment

NEW BUSINESS

7. Resolution 2026-30: Policy for ACH use for payroll
8. Resolution 2026-29: Permission to apply for the Arts Build Communities Grant
9. Resolution 2026-32: Cheatham County Rail Authority
10. Resolution 2026-33 - Mistletoe Trail

SURPLUS PROPERTY NOMINATIONS

11. None

EXPENDITURE REQUESTS

12. None

OTHER

13. None

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY
Regularly Scheduled City Council Meeting
April 14, 2026, 6:00 PM
Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Gerald Greer
Councilman Tim Adkins
Councilwoman: Nicole Binkley
Vice Mayor Chris Kerrigan
Councilman Kevin Thompson
Councilman Michael Smith
Councilman Tony Young

PLEDGE AND PRAYER

1. Prayer Delivered by Pastor Jon Forrest - Bethel Free Will Baptist church
Prayer was led by Pastor Jon Forrest.

APPROVAL OF AGENDA

A motion was made by Councilman Thompson, seconded by Councilman Young, to approve the agenda. All approved by voice vote. **Motion Passes.**

APPROVAL OF MINUTES

2. Approval of March 10, 2026, Regularly Scheduled City Council Minutes
A motion was made by Councilman Thompson, seconded by Councilman Smith, to approve the March 10, 2026, Regularly Scheduled City Council Minutes. All approved by voice vote. **Motion Passes.**

PUBLIC FORUM

None

REPORTS

3. Attorney: Jennifer Noe stated that she has nothing to add that is not already on the Agenda for tonight.

UNFINISHED BUSINESS

4. Ordinance 645: Fire - Insurance Reimbursement, Training Grounds, & VFEAT Grant - 2nd Reading
A motion was made by Councilman Thompson, seconded by Councilman Smith, to approve Ordinance 645. Voting Yea: Councilman Thompson, Councilman Smith, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Adkins, Mayor Greer. Voting Nay: 0 **Motion Passes 7 to 0**
5. Ordinance 646: Senior Center - Additional Grant Awarded from Department of Disability and Aging - 2nd Reading
A motion was made by Councilman Thompson, seconded by Councilwoman Binkley, to approve Ordinance 646. Voting Yea: Councilman Thompson, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0 **Motion Passes 7 to 0**

NEW BUSINESS

6. Contract: Year End Audit Provider for FY's 2026/2027/2028.
A recommendation was made by Will Duffel (Finance Director) to use ATA, PC.
A motion was made by Councilman Thompson, seconded by Councilman Smith, to approve the year end audit contract with ATA, PC. Voting Yea: Councilman Thompson, Councilman Smith, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
7. Contract: BankPak Maintenance Agreement
A motion was made by Councilman Thompson, seconded by Councilman Young, to approve the Bankpak contract. Voting Yea: Councilman Thompson, Councilman Young, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
8. Contract: Verizon Wireless Extension Agreement
A motion was made by Councilman Thompson, seconded by Councilwoman Binkley, to approve the Verizon Wireless extension Agreement. Voting Yea: Councilman Thompson, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
9. Ordinance 647: Fire Department - Correcting Holiday pay missing from 25/26 Fire Department Budget
A motion was made by Councilman Thompson, seconded by Councilman Smith, to approve Ordinance 647. Voting Yea: Councilman Thompson, Councilman Smith, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Adkins, , Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
10. Ordinance 648: Amend Title 3 of the Ashland City Municipal Code regarding Municipal Court
A motion was made by Councilman Thompson, seconded by Councilman Young, to approve Ordinance 648. Voting Yea: Councilman Thompson, Councilman Young, Councilwoman Binkley, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: Vice Mayor Kerrigan,
Motion Passes 6 to 1
11. Resolution 2026-27 Permission to apply for the THSO (Tennessee Highway Safety Office) Grant
A motion was made by Councilman Thompson, seconded by Councilman Young, to approve Resolution 2026-27. Voting Yea: Councilman Thompson, Councilman Young, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
12. Contract: Memorandum of Understanding - Tennessee Bureau of Investigation (TBI)
A motion was made by Councilwoman Binkley, seconded by Councilman Thompson, to approve the Memorandum of Understanding. Voting Yea: Councilwoman Binkley, Councilman Thompson, Vice Mayor Kerrigan, Councilman Young, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
13. Resolution 2026-28: Grant Amendment - 77734-100 - Police Department
A motion was made by Councilman Thompson, seconded by Councilwoman Binkley, to approve Resolution 2026-28. Voting Yea: Councilman Thompson, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0
Motion Passes 7 to 0
14. Award the 2026 Paving Bid
A motion was made by Councilman Thompson, seconded by Vice Mayor Kerrigan, to award the paving bid to Tennessee Valley Paving and removing N. Poole Street to remain in the \$ 200,000.00 (Two hundred thousand dollar) budget. Voting Yea: Councilman Thompson, Vice

Mayor Kerrigan, Councilwoman Binkley, Councilman Young, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0 **Motion Passes 7 to 0**

15. Award the John's Park Sidewalk and Drainage Project Bid
Council members had concerns on the difference in pricing using the lowest bid. Allen Nicholson reassured them Jason Reynolds had reviewed the bids and spoke to each bidder and felt confident that they would be able to perform the job.
A motion was made by Councilman Thompson, seconded by Councilman Adkins, to award the Johns park bid to Justice Farms LLC. # 70510. Voting Yea: Councilman Thompson, Councilman Adkins, Councilwoman Binkley, Councilman Smith, Mayor Greer. Voting Nay: Vice Mayor Kerrigan, Councilman Young,
Motion Passes 5 to 2

16. Ratification to Charter Amendment
A motion was made by Councilman Thompson, seconded by Councilman Smith, to defer the ratification of amendment to May Agenda. Voting Yea: Councilman Thompson, Councilman Smith, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Young, Councilman Adkins, Mayor Greer. Voting Nay: 0 **Motion Passes 7 to 0**

17. Contract: Brycer Advisory Group, Inc. - Fire Department
A motion was made by Councilman Thompson, seconded by Councilman Young, to approve the Brycer Advisory Group Inc. Contract. Voting Yea: Councilman Thompson, Councilman Young, Councilwoman Binkley, Vice Mayor Kerrigan, Councilman Smith, Councilman Adkins, Mayor Greer. Voting Nay: 0 **Motion Passes 7 to 0**

18. Cheatham County Veterans Service - Angela Hunt

Angela Hunt addressed the Council regarding "The Wall That Heals," a 138-foot (one hundred thirty-eight feet) replica of the Vietnam Veterans Memorial presented by the Vietnam Veterans Memorial Fund that travels to communities nationwide. She provided binders to the Mayor and Council, and a video presentation was shown. Ms. Hunt stated her office is working with the Vietnam Veterans of America, American Legion, and Veterans of Foreign Wars to apply to host the wall in 2027. A local committee is being formed, with Mayor Greer and Councilman Adkins agreeing to participate.

The event would last six (six) days and require significant volunteer support, including 24-hour (twenty-four) security, with an estimated 600 (six hundred) to 1,200 (twelve hundred) volunteers needed. The cost to host the wall is \$12,500.00 (twelve thousand five hundred dollars) with half required upfront, to be funded by private businesses. Potential locations include Riverbluff Park and a site owned by Hangar 13. Mayor Greer expressed preference for Riverbluff due to existing infrastructure, and Ms. Hunt agreed, noting its central location and proximity to local veterans' organizations.

Discussion included handling donations left at the wall and logistical requirements. Attorney Noe requested Council action. A motion was made by Councilman Thompson, seconded by Councilman Young, to move forward and approve bringing the wall to Ashland City. The motion passed by unanimous voice vote.

SURPLUS PROPERTY NOMINATIONS

19. None

EXPENDITURE REQUESTS

20. None

OTHER

21. Cheatham County Rail Authority Appointment

We have recently discovered we are entitled to 2 positions on the Cheatham County Rail Authority Board.

A recommendation was made by Mayor Greer to nominate Councilman Michael Smith to the 2nd position available on the Cheatham County Rail Authority Board.

A motion was made by Councilman Thompson, seconded by Councilwoman Binkley, to appoint Councilman Michael Smith for the open position. All approved by voice vote **Motion Passes**

ADJOURNMENT

A motion was made by Councilman Thompson, seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:43 p.m.

MAYOR GERALD GREER

Mary Molepske

CITY RECORDER MARY MOLEPSKE

Ordinance No. 647
An Ordinance of the
Town of Ashland City, Tennessee

Amending the Fiscal Year 2026 Budget

WHEREAS the governing body adopted the fiscal year 2026 budget by Ordinance Number 641 on 22nd Day of July, 2025; and

WHEREAS the budget was submitted to the Tennessee Comptroller’s Division of Local Government Finance for approval; and

WHEREAS pursuant to the Tenn. Code Ann. § 9-1-116, availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision; and

WHEREAS the governing body needs to amend the budget to allow for increased or decreased revenues and/or expenditures; and

SECTION 1. Now, therefore, be it resolved by the governing body that it hereby adopts the following changes to the fiscal year 2026 budget.

Fund Name: General Fund					
Line Item	Account #	Account Name	Original Budget	Budget Amendment / Change	Amended Budget
1E	110-42200-110	Salaries	\$1,162,000.00	\$38,345.78	\$1,200,345.78
2E	110-42200-141	OASI ER	\$117,500.00	\$2,933.45	\$120,433.45
3E	110-42200-143	Retirement	\$118,500.00	\$2,875.93	\$121,375.93
Total Expense:			\$1,398,000.00	\$44,155.16	\$1,442,155.16

SECTION 2. Now, therefore, be it resolved that this ordinance shall become effective 20 days after its final passage, the public welfare requiring it.

Signed _____

Printed Name _____, Mayor

Attested

Signed _____

Printed Name _____, City Recorder

Date of First Reading: April 14, 2026

Date of Second Reading: May 12, 2026

ORDINANCE NO. 648

AN ORDINANCE TO AMEND TITLE 3 OF THE ASHLAND CITY MUNICIPAL CODE REGARDING MUNICIPAL COURTS

WHEREAS, Title 3 of The Ashland City Municipal Code needs to be updated to reflect changes in Tennessee law and to further detail the scope of jurisdiction, operations, and functions of the municipal court.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and City Council of the Town of Ashland City, Tennessee that:

SECTION 1. Title 3, Chapters 2 through 5 of The Ashland City Municipal Code is amended by deleting existing Title 3, Chapters 2 through 5 in its entirety, and substituting instead Title 3, Chapters 2 through 4, as contained in Exhibit A attached hereto.

SECTION 2. This ordinance was passed on two (2) considerations, on this the 12th day of May 2026, the public good and welfare demanding that its passage not be postponed.

Approved on First Reading April 14, 2026

Approved on Second Reading May 12, 2026

Mayor

Attest: City Recorder

Approved as to Form:

City Attorney

EXHIBIT A

TITLE 3

MUNICIPAL COURT

CHAPTER

- 2. COURT ADMINISTRATION.
- 3. WARRANTS, SUMMONSES AND SUBPOENAS.
- 4. BONDS AND APPEALS.

CHAPTER 2

COURT ADMINISTRATION

SECTION

- 3-201. Maintenance of docket.
- 3-202. Imposition of penalties and costs.
- 3-203. Disposition and report of penalties and costs.
- 3-204. Contempt of court.

3-201. Maintenance of docket. The city judge shall keep a complete docket of all matters coming before him or her in his or her judicial capacity. The docket shall include for each defendant such information as his or her name; warrant and/or summons numbers; alleged offense; disposition; penalties and costs imposed and whether collected; and all other information which may be relevant.

3-202. Imposition of Fines, Penalties, and Court Costs. (1) All fines and costs shall be imposed by the city judge and recorded by the municipal court clerk on the municipal court docket.

(2) Court Costs - In all cases heard and determined by him or her the city judge shall impose court costs in the amount of one hundred forty-seven and seventy-five cents (\$147.75). Two dollars (\$2.00) of the court costs shall be forwarded by the court clerk to the state treasurer in accordance to Tennessee Code Annotated § 16-18-304(a) to be used by the Administrative Office of the Courts for training and continuing education courses for municipal court judges and municipal court clerks.

(3) When any person has been charged with violation of a law regarding vehicle equipment (including but not limited to inoperable headlights, tail lights, brake lights or turn signals), driver licensing, or vehicle licensing and registration, the charge may be dismissed if the person charged with the violation submits evidence of compliance with such law on or before the court date; provided, however, that the city judge may establish a separate court cost not to exceed Twenty-five dollars (\$25.00) to be collected from the person charged with the violation. This separate court costs will be assessed in lieu of the court costs detailed in Section 3-202(2) above.

Two dollars (\$2.00) of the court costs shall be forwarded by the court clerk to the state treasurer in accordance with Tennessee Code Annotated § 16-18-304(a) to be used by the

Administrative Office of the Courts for training and continuing education courses for municipal court judges and municipal court clerks.

(4) Litigation Taxes - In all cases where the defendant is charged with the violation of a city ordinance or authorized state statute and is found guilty, whether by trial or plea of guilty, such defendant shall pay:

(a) The State litigation taxes as defined in Tennessee Code Annotated § 67-4-601.

(b) In addition, pursuant to the authority granted in Tennessee Code Annotated § 67-4-601, the City of Ashland City adopts a local litigation tax of thirteen dollars and 75 cents (\$13.75), and the court shall levy this local litigation tax in all cases in which the state litigation tax is levied.

(c) Any other taxes and/or fees imposed pursuant to state statutes and/or city ordinances.

3-203. Disposition and report of penalties and costs. All funds coming into the hands of the city judge in the form of penalties, costs, and forfeitures shall be recorded by him or her and paid over daily to the city. At the end of each month, he or she shall submit to the board of mayor and aldermen a report accounting for the collection or noncollection of all penalties and costs imposed by his or her court during the current month and to date for the current fiscal year.

3-204. Contempt of court. Contempt of court is punishable by a fine of fifty dollars (\$50.00), or such lesser amount as may be imposed in the judge's discretion.

CHAPTER 3

SUMMONSES AND SUBPOENAS

SECTION

3-301. Issuance of summonses.

3-302. Issuance of subpoenas.

3-301. Issuance of summonses. When a complaint of an alleged ordinance violation is made to the city judge, the judge may, in his or her discretion, issue a summons ordering the alleged offender personally to appear before the city court at a time specified therein to answer to the charges against him. The summons shall contain a brief description of the offense charged but need not set out verbatim the provisions of the municipal code or ordinance alleged to have been violated. Upon failure of any person to appear before the city court as commanded in a summons lawfully served on him, the cause may be proceeded with ex parte, and the judgment of the court shall be valid and binding subject to the defendant's right of appeal.

3-302. Issuance of subpoenas. The city judge may subpoena as witnesses all persons whose testimony he believes will be relevant and material to matters coming before his or her court, and it shall be unlawful for any person lawfully served with such a subpoena to fail or neglect to comply therewith.

CHAPTER 4

BONDS AND APPEALS

SECTION

3-401. Appeals.

3-402. Bond amounts, conditions, and forms.

3-401. Appeals. Any person dissatisfied with any judgment of the city court against him may, within ten (10) days¹ thereafter, Sundays exclusive, appeal to the circuit court of the county upon giving bond.

"Person" as used in this section includes, but is not limited to, a natural person, corporation, business entity or the municipality.

3-402. Bond amounts, conditions, and forms. (1) Appeal bond. An appeal bond in any case shall be two hundred fifty dollars (\$250.00) for such person's appearance and the faithful prosecution of the appeal.

(2) Pauper's oath. A bond is not required provided the defendant/appellant

(a) Files the following oath of poverty:

I, _____, do solemnly swear under penalties of perjury, that owing to my poverty, I am not able to bear the expense of the action which I am about to commence, and that I am justly entitled to the relief sought, to the best of my belief;

(b) Files an accompanying affidavit of indigency.

The affidavit of indigency must be sworn to by the defendant/appellant and the facts therein may be investigated.

"Person" as used in this section includes, but is not limited to, a natural person, corporation, business entity or the municipality.

¹ State law reference

Tennessee Code Annotated § 16-18-307.

RESOLUTION 2026-31

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO RATIFY 114th GENERAL ASSEMBLY HOUSE BILL 2657 AND SENATE BILL 2722 ALSO KNOWN AS PRIVATE CHAPTER 53 AND APPROVE THE CHANGES AS AN AMENDMENT TO THE OFFICIAL CHARTER FOR THE TOWN OF ASHLAND CITY.

WHEREAS, the Town of Ashland City had requested that the Tennessee Legislature make modifications to its Charter pursuant to Resolution 2026-12 that was passed on February 2, 2026; and

WHEREAS, modifications were presented to the State Legislature and approved through House Bill 2657 and Senate Bill 2722 also known as Private Chapter 53 which was signed and approved by Governor Bill Lee on April 16, 2026; and

WHEREAS, the Town of Ashland City hereby ratifies said amendment to the Charter and accepts the final version with amendments as the official charter for the Town of Ashland City; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, that the revised Charter as approved by House Bill 2657 and Senate Bill 2722 also known as Private Chapter 53 as attached hereto is hereby ratified and approved as an amendment to the Town of Ashland City Charter.

We, the City Council, meeting in Regular Session on this the 12th day of May, 2026 move for the adoption of this Resolution.

Voting in Favor _____

Voting Against _____

Mayor Gerald Greer

Mary Molepske



State of Tennessee
PRIVATE CHAPTER NO. 53

HOUSE BILL NO. 2657

By Representatives Littleton, Renea Jones

Substituted for: Senate Bill No. 2722

By Senator Roberts

AN ACT to amend Chapter 121 of the Private Acts of 2004; as amended and rewritten by Chapter 84 of the Private Acts of 2014; Chapter 58 of the Private Acts of 2018; and Chapter 17 of the Private Acts of 2023; and any other acts amendatory thereto, relative to the town of Ashland City.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 8 of Chapter 121 of the Private Acts of 2004, as amended and rewritten by Chapter 84 of the Private Acts of 2014, and Chapter 17 of the Private Acts of 2023, and any other acts amendatory thereto, is amended by the deleting the section and substituting:

Section 8. ELECTION OF MAYOR AND COUNCILMEN.

(a) Beginning January 1, 2026, there shall be elected a Mayor and six (6) Councilmen, including two (2) Councilmen from each of the three (3) wards of the Town. The position of Mayor shall be voted on by all electors from the Town at large. The position of Councilman shall be voted on by electors in their ward. Any elector who has been a resident of the Town for at least two (2) years may be qualified as a candidate by submitting a nominating petition to the county election commission in accordance with state law.

(b) The provisions of Tennessee Code Annotated shall govern the filing of a nominating petition, the withdrawal of a candidate, and the placement of the candidate's name on the ballot.

(c) Elections shall be nonpartisan. Beginning January 1, 2026, the election of the candidate for Mayor receiving the highest number of votes for the office shall be elected, and there shall be two (2) candidates for Councilman from each of the three (3) wards of the Town to be elected receiving the highest number of votes. In the event of any tie vote for two (2) or more candidates for the office of Mayor, then the duly elected Councilmen, by a majority vote, shall elect one (1) of the candidates for Mayor, who shall serve until the next election. If more than two (2) candidates for the office of Councilman receive the same number of votes in a ward, then the duly elected Town Council members shall, by a majority vote, elect one (1) of the candidates from the ward for Councilman. The office of Councilman shall be staggered with Councilmen serving a term of four (4) years. The office of the Mayor shall also be elected for four (4) years. Currently, the Mayor and three (3) of the Council positions are not up for election until August 2028. Three (3) vacancies on the board will be available August 2026. There shall be one (1) Councilman elected from each ward every other year to maintain the staggering of Councilmen. All elections shall be the first Thursday in August in even years.

(d) The terms of the Mayor and Councilmen shall begin at the first regularly scheduled meeting of the Council in September following their election, and they shall serve for a term of four (4) years and until their successors are elected and qualified. All elections shall be conducted in conformity with the requirements of this Charter and the election laws of the State.

SECTION 2. Section 13 of Chapter 121 of the Private Acts of 2004, as amended and rewritten by Chapter 84 of the Private Acts of 2014, and Chapter 58 of the Private Acts of 2018,

HB2657

and any other acts amendatory thereto, is amended by deleting the first sentence and substituting:

A vacancy shall exist if the Mayor or a Councilman resigns, dies, or moves his/her residence from their ward; is convicted of malfeasance or misfeasance in office, a felony, a violation of this Charter, the election laws of the state, or a crime involving moral turpitude; or fails to attend any meetings of the Council for a period of ninety (90) consecutive days with no extenuating circumstances.

SECTION 3. Nothing in this act shall be construed to remove any incumbent from office or abridge the term or alter the salary of any incumbent prior to the end of the term for which such elected official was selected.

SECTION 4. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of the town of Ashland City. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body and certified to the secretary of state.

SECTION 5. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 4.

HOUSE BILL NO. 2657

PASSED: April 2, 2026



CAMERON SEXTON, SPEAKER
HOUSE OF REPRESENTATIVES



RANDY MCNALLY
SPEAKER OF THE SENATE

APPROVED this 16th day of April 2026



BILL LEE, GOVERNOR

Resolution No. 2026-30

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO ESTABLISH ACH FRAUD MONITORING PROCESSES AND PROCEDURES

WHEREAS, the National Automated Clearing House Association, NACHA, has mandated that entities have in place fraud monitoring processes and procedures prior to June 19, 2026; and

WHEREAS the Town of Ashland City wishes to establish ACH Fraud Monitoring Processes and Procedures in an effort to reduce fraud in the application of ACH payments and to protect the accounts and resources of the Town; and

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, that the ACH Fraud Monitoring Processes and Procedures, attached hereto, are hereby created, and approved and shall become effective immediately following passage of this resolution.

READ, ADOPTED, AND APPROVED in open session on this 12th day of May 2026.

Attest:

Gerald Greer, Mayor

Mary Molespke, City Recorder

Vendor ACH Setup/Change Form Policy

Purpose

The purpose of this policy is to safeguard the Town against financial loss, fraud, and reputational damage resulting from vendor impersonation attempts. This policy establishes procedures to verify authenticity when establishing, modifying, or confirming Automated Clearing House (ACH) payment instructions for vendors, contractors, and service providers.

Scope

This policy applies to all employees involved in the procurement, accounts payable, finance, or other processes related to vendor onboarding, payment setup, or vendor account changes.

Policy Statement

Vendor impersonation and fraudulent payment requests pose significant risks. The Town will maintain strict controls to prevent unauthorized changes to vendor banking information, including independent verification procedures, mandatory documentation, and employee training. No vendor banking information will be added or modified without adherence to this policy.

Procedures

1. Vendor Setup and ACH Enrollment

- All new vendors requesting ACH payment must complete the official ACH Form. Vendors may request this form from the Town. The Town's Finance Department or Finance Director will provide the ACH Form to the vendor.
- Banking information must include:
 - Bank name
 - Routing and account number
 - Account type (checking/savings)
 - Authorized vendor contact and phone number
- The vendor must provide an official bank letter to confirm account ownership.

2. Vendor Change Requests

- All requests to change existing vendor banking information must:
 - Be submitted in writing using the ACH Form.
 - Include supporting documentation (voided check, bank letter, or updated W-9).

- The Finance Director or Deputy Clerk must independently verify the request by calling the vendor using a phone number already on file (not provided in the change request). Email-only verification is strictly prohibited.
- Staff must confirm changes with a known vendor representative before processing.

3. Independent Verification

- Prior to making any ACH setup or change, staff must:
 - Contact the vendor using verified, pre-existing contact information by phone.
 - Confirm the request directly with the vendor's accounts receivable/payable department.
 - Document the verification call/email in the vendor file, including date, time, name of contact, and confirmation details.

4. Segregation of Duties

- Employees responsible for vendor setup or ACH must have an additional approval for the corresponding payments. For example, the Mayor or Chief of Staff can be an additional approval for payments.
- All banking changes must be reviewed and approved by the Mayor or Chief of Staff or Finance Director prior to activation.

5. Training and Awareness

- Staff will receive annual training on fraud awareness, vendor impersonation tactics, and secure handling of payment information.
- Any suspicious vendor communication (e.g., urgent change requests, grammatical errors, unusual email domains) must be immediately reported to the Mayor, Chief of Staff, or Finance Director.
- If replying to an email, do not use the "reply" option. Instead, use the "forward" option and type the correct email address or select from a known address book.

6. Recordkeeping

- Documentation supporting vendor setup or change requests must be retained in accordance with the Town's records retention schedule.

Enforcement

Employees who fail to follow this policy may be subject to disciplinary action up to and including termination. Fraudulent attempts identified will be referred to law enforcement.

Effective Date: _____

Vendor ACH Setup & Change Checklist

Vendor: _____

Date Request: _____

Step 1: Documentation Required

- Official ACH Form completed
- Vendor letterhead provided
- Bank letter verifying account ownership
- Updated W-9 (if applicable)

Step 2: Verify the Request

- Do **not** rely on email alone
- Call the vendor using a phone number already on file (not from the request)
- Confirm details with vendor's accounts receivable/payable department
- Record date, time, name, and confirmation details in vendor file

Step 3: Segregation of Duties

- Staff member entering ACH info is not the same person approving payments, or has an additional approval for payments (i.e., Mayor or Chief of Staff)
- Finance Director or designee reviews and approves banking changes before activation

Step 4: Red Flags to Watch For

- Urgent or rushed requests for changes
- Requests from free/public email accounts (e.g., Gmail, Yahoo)
- Emails with poor grammar, spelling errors, or unusual formatting
- Bank account changes to unfamiliar or overseas institutions

Step 5: Reporting & Documentation

- Keep all supporting documents with vendor file
- Immediately report suspicious requests to Chief of Staff/Finance Director
- Retain documentation per records retention policy

! **Remember:** Never process ACH changes without **independent verification**. Fraudulent vendor impersonation is a leading cause of payment fraud.

Completed By: _____

Date: _____

Approved By: _____

Date: _____

RESOLUTION NO. 2026-29

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO APPROVE THE APPLICATION FOR THE ARTS BUILD COMMUNITIES GRANT FOR \$5,000.00 WITH NO MATCH OF FUNDS.

WHEREAS this is A \$5,000.00 (five thousand dollars) No Match of funds Grant; and

WHEREAS the money awarded by this Grant can be used for performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for arts and arts administrators.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, to approve the application for the Art’s Build Communities Grant.

1. This is a \$5,000.00 (five thousand dollars) grant with no match of funds.
2. The money awarded by this Grant can be used for performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for arts and arts administrators.
3. The Mayor is hereby authorized to execute all documents necessary to effectuate this grant on behalf of the Town of Ashland City.
4. This resolution shall take effect immediately upon its adoption.

ADOPTED this 12th day of May 2026.

Voting in Favor _____

Voting Against _____

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

High School Students from Across Nation to Compete in Poetry Out Loud National Finals
ArtsBuild Applications for Artists Work Grant Program Now Open

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[Home](#) > [News](#) > [Arts Build Communities Grant Applications are Now Open](#)

Arts Build Communities Grant Applications are Now Open

Posted Apr 2, 2026 | Posted in: [News](#)

By Melissa Moody, Community Arts Specialist -

The Tennessee Arts Commission is currently accepting applications for the [Arts Build Communities \(ABC\)](#) grant program! This is your chance to get funding for projects that bring the arts to your community.

The Arts Build Communities Grant program provides support for arts projects that broaden access to arts experiences, address community quality of life issues through the arts, or enhance the sustainability of asset-based cultural enterprises. Project examples include performances by professional artists, concerts, festivals, exhibitions, murals, creative placemaking projects, and training for artists and arts administrators.

501c3 non-profit organizations legally chartered and headquartered in Tennessee and local government entities may request up to \$5000 for proposed projects. For FY27, ABC is a *non-matching* grant.

ABC is administered through a network of designated agencies. To find the designated agency serving your county, refer to the [ABC Guidelines](#). Beginning in April, designated agencies will be offering grant [workshops](#). Workshops are an excellent resource for new and returning ABC applicants to learn about program requirements, the application, and panel review process.

Ready to apply?

Head over to the Tennessee Arts Commission's [Online Grants System](#). New users will need to register their organization first and create an organization profile. **The application opens on April 1, 2026, and the deadline to apply is July 1, 2026, at 11:59 pm CT.**

Need more information? View the [ABC Guidelines](#) and Attend a [Grant Workshop](#)

Questions?

Contact your designated agency or Melissa Moody, Community Arts Specialist, at melissa.moody@tn.gov or 615-253-5133.



Recent Posts

Tennessee Makerspaces Webinar on May 13th

[Applications Open Now: Appalachian Leadership Institute](#)

RESOLUTION 2026-32

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO FORMALLY ACKNOWLEDGE MEMBERSHIP IN THE CHEATHAM COUNTY RAIL AUTHORITY

WHEREAS the Cheatham County Rail Authority was enacted and formed in 1996; and

WHEREAS the Town of Ashland City has had continued involvement with the board and had active members serve on the board; and

WHEREAS pursuant to Tennessee Code Annotated 7-56-203, the Board of Directors of the Rail Authority has the Mayor or his/her designee and one other individual appointed by the governing body; and

WHEREAS the Town of Ashland City desires to continue and affirm membership on the Cheatham County Rail Authority

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, that the Town hereby acknowledges continued membership in the Cheatham County Rail Authority and affirms their membership in the Cheatham County Rail Authority.

We, the City Council, meeting in Regular Session on this the 12th day of May 2026 move for the adoption of this Resolution.

Voting in Favor _____

Voting Against _____

Mayor Gerald Greer

Mary Molepske

RESOLUTION NO. 2026-33

A RESOLUTION TO TRANSITION THE MISTLETOE TRAIL EVENT TO THE TOWN OF ASHLAND CITY AND PROVIDE FOR A FIRST-YEAR TRAINING PERIOD.

WHEREAS the Mistletoe Trail has been a valued community event in the Town of Ashland City, contributing to local economic activity, tourism, and community engagement; and

WHEREAS the Town of Ashland City desires to assume responsibility for the coordination, management, and operation of the Mistletoe Trail event to ensure its continued success and growth; and

WHEREAS Ms. Valerie Kemp and Ms. Melinda Ruffin have agreed to assist with a transition period to provide guidance and training to Town staff;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ASHLAND CITY, TENNESSEE, AS FOLLOWS:

SECTION 1. The Town of Ashland City hereby approves the transition of the Mistletoe Trail event from Valerie Kemp and Melinda Ruffin to the Town of Ashland City. The Town shall assume responsibility in conjunction with Valerie Kemp and Melinda Ruffin for planning, organizing, and administering the Mistletoe Trail event beginning with the upcoming event cycle.

SECTION 2. Town staff, as designated by the Mayor, shall work collaboratively with Ms. Kemp and Ms. Ruffin during the transition period to develop procedures, timelines, and operational plans for future events.

SECTION 3. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ADOPTED this 12th day of May 2026.

Voting in Favor _____

Voting Against _____

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE