



**TOWN OF ASHLAND CITY**  
**Special Called City Council Meeting**  
**May 17, 2022 5:30 PM**  
**Agenda**

**Mayor:** Steve Allen

**Vice Mayor:** JT Smith

**Council Members:** Tim Adkins, Gerald Greer, Chris Kerrigan, Kevin Thompson, Tony Young

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE AND PRAYER**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- [1.](#) May 10, 2022 Council Meeting Minutes

**PUBLIC FORUM**

**NEW BUSINESS**

2. Berm Progress Discussion
3. BAM Discussion

**OTHER**

**ADJOURNMENT**

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*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-7553, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.*



**TOWN OF ASHLAND CITY**  
**Regularly Scheduled City Council Meeting**  
**May 10, 2022 6:00 PM**  
**Minutes**

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**CALL TO ORDER**

Mayor Allen called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT

Mayor Steve Allen

Vice Mayor JT Smith

Councilman Tim Adkins

Councilman Kevin Thompson

Councilman Tony Young

ABSENT

Councilman Gerald Greer

Councilman Chris Kerrigan

**PLEDGE AND PRAYER**

Councilman Tim Adkins led the pledge and prayer.

**APPROVAL OF AGENDA**

Ms. Martin stated that she had two (2) items to add to the agenda. A motion was made by Councilman Young, seconded by Vice Mayor Smith, to approve the agenda with additions and changes. All approved by voice vote.

**APPROVAL OF MINUTES**

1. April 26, 2022 Special Called City Council Meeting Minutes

A motion was made by Vice Mayor Smith, seconded by Councilman Thompson, to approve the April 26, 2022 Special Called Council Minutes as written. All approved by voice vote.

**PUBLIC FORUM**

None.

**REPORTS**

2. City Attorney

None.

**OLD BUSINESS**

3. Court Discussion

Ms. Noe stated that this has been discussed quite a bit. She stated that an Ordinance was prepared if the board wished to dissolve general sessions jurisdiction. Ms. Noe stated that the Council would need to decide if they would want to elect or appoint their judge as well. Councilman Adkins asked if they would need to decide that tonight. Ms. Noe stated that they did if they wished to dissolve general sessions. Councilman Adkins asked when the judge's last pay increase was. Ms. Bowman stated that it was eight (8) years ago because it can only be done during election year before the judge is elected. After much discussion, Ms. Noe stated that the council would vote on the Ordinance under other.

4. Ordinance: Amending Hotel/Motel Tax

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY, TENNESSEE AMENDING**

**ORDINANCE #529 HOTEL-MOTEL TAX** Ms. Martin stated that this was to increase the Hotel/Motel tax from the current two and one-half percent (2.5%) to four percent (4%) and this is the second and final reading. A motion was made by Councilman Young, seconded by Councilman Thompson, to approve the Hotel/Motel Tax increase. Voting Yea: Mayor Allen, Vice

Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

5. Ordinance: Budget Amendment #8 (ADA Improvements)  
**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO ACCEPT A BUDGET AMENDMENT FOR THE 21/22 FISCAL YEAR** Ms. Bowman stated that this was a second and final reading to appropriate \$77,000 for the ADA Improvements at Johns Park. A motion was made by Councilman Thompson, seconded by Vice Mayor Smith, to approve the appropriation for ADA Improvements. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.
6. Ordinance: Rezone Request 064-011.01  
**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF ASHLAND CITY, TENNESSEE, BY REZONING PARCEL 011.01 OF CHEATHAM COUNTY TAX MAP 064, LOCATED ON HIGHWAY 12 SOUTH** Mr. Nicholson stated that this was a second and final reading to rezone the parcel located on Highway 12. A motion was made by Councilman Young, seconded by Councilman Adkins, to approve the rezone. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

## NEW BUSINESS

7. Flex Time Discussion  
Ms. Noe stated that this was discussed at the workshop meeting and the board asked for a way to address this. She stated that she reached out to the City of Brentwood and provided the council with a copy of their current policy. Ms. Noe stated that Ms. Martin also spoke with the human resource specialist, John Grubbs, from MTAS. She stated that it is the council's decision on what they want to do. Councilman Thompson asked for a section on flex time specifically.
8. License Plate Detection Agreement  
Chief Ray stated that this was an agreement for the license plate readers at Walmart. Ms. Noe stated that she needs it approved with her changes to the indemnification. A motion was made by Councilman Adkins, seconded by Councilman Young, to approve the agreement with Ms. Noe's changes. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.
9. LIHWAP Agreement  
Ms. Bowman stated that this was an agreement with MidCumberland that helps customers that cannot pay. She stated that there are issues receiving payments from MidCumberland and it takes more than four (4) months to receive a check. Ms. Bowman stated that the customers are moving out by the time we receive anything and then we are stuck with high bills the customer never pays. Councilman Thompson asked how many customers it helped compared to how many left their bills unpaid. Ms. Bowman stated she would have to look into it. A motion was made by Councilman Thompson, seconded by Councilman Adkins, to defer this agreement to the next meeting. All approved by voice vote.
10. Oshkosh Agreement  
Chief Walker stated that this is an agreement with Oshkosh to monitor engine codes on the new fire engine. He stated there is no cost. A motion was made by Councilman Thompson, seconded by Councilman Adkins, to approve the agreement. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.
11. BadgePass  
Ms. Martin stated that this was an agreement for a new badge system that is cloud-based. She stated that there is an initial setup fee of \$250.00 and a monthly fee of \$52.00 that could be paid annually. Ms. Martin stated that the human resource department would handle all the badges. A motion was made by Councilman Thompson, seconded by Vice Mayor Smith, to approve the agreement. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.
12. Cumberland Securities MA Agreement  
Ms. Martin stated that this is an agreement that allows Cumberland Securities to talk to the Town of Ashland City regarding loans, notes, and bonds. She stated that there is no cost unless there is an actual transaction. Ms. Noe stated that she reviewed the agreement, and it looks good. A motion was made by Councilman Young, seconded by Councilman Thompson, to

approve the agreement. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

13. City Attorney Contract

Ms. Noe stated that this would increase the current rate from \$200.00/hr to \$240.00/hr. She stated that the City has always paid for her training with MTAS and this rate is discounted to \$115.00 less than her current rate. A motion was made by Councilman Thompson, seconded by Councilman Adkins, to approve the contract. Voting Yea: Councilman Adkins, Councilman Thompson, Councilman Young. Voting Nay: Vice Mayor Smith. Voting Abstaining: Mayor Allen.

14. Retirement Policy

Ms. Bowman stated that she needed to know what changes the council wanted to make. She stated the current policy covers twenty-five percent (25%) of a retiree's health insurance after they reach the age of 59 1/2 with 25 years or more of service. A motion was made by Councilman Thompson, seconded by Vice Mayor Smith, to change the policy to state 100% health coverage and 59 1/2 years of age with 25 years or more with TCRS. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

15. Resolution: Updating Personnel Policies - Protective Footwear

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING SECTION IX, MISCELLANEOUS POLICIES: PROTECTIVE FOOTWEAR OF THE PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY**

Ms. Violet Black stated that this would allow Public Works two (2) pairs of boots per calendar year up to \$150.00 per pair and Building and Codes one (1) pair per year up to \$150.00. Fire and Police have their own uniform policies. A motion was made by Councilman Adkins, seconded by Councilman Thompson, to approve the protective footwear policy. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

16. Resolution: Updating Personnel Policies - Dress Code

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING SECTION IX, MISCELLANEOUS POLICIES: DRESS CODE OF THE PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY**

Ms. Black stated that the current policy was very outdated. She stated that the policy was rewritten in its entirety. A motion was made by Councilman Adkins, seconded by Vice Mayor Smith, to approve the dress code policy. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

17. Resolution: Updating Section III Leave

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING SECTION III. LEAVE OF THE PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY**

Ms. Black stated that this was a change to bereavement leave. She stated that it is adding current in-laws and requirements on furnishing confirmation. A motion was made by Councilman Adkins, seconded by Vice Mayor Smith, approving the bereavement policy. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

18. Resolution: Interim Parks Director Pay Adjustment

**A RESOLUTION AUTHORIZING A PAY ADJUSTMENT FOR THE INTERIM PARKS AND RECREATION DIRECTOR WHILE THE TOWN OF ASHLAND CITY SEARCHES FOR A CANDIDATE FOR THIS POSITION**

Ms. Martin stated that this is to temporarily increase the Interim Park Director's pay by five percent (5%). A motion was made by Councilman Young, seconded by Councilman Thompson, to approve the temporary increase. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

19. Ordinance: Budget Amendment #9

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO ACCEPT A BUDGET AMENDMENT FOR THE 21/22 FISCAL YEAR**

Ms. Bowman stated that this is an amendment for tornado sirens in case we can get them this budget year. A motion was made by Councilman Thompson, seconded by Councilman Adkins, to approve the budget amendment. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Thompson, Councilman Young.

20. Ordinance: Amend Water and Sewer Rates

**Councilman Greer arrived at this time**

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 18, CHAPTER 1, SECTION 18-107(1) OF THE MUNICIPAL CODE REGULATING WATER AND SEWER RATES FOR THE INHABITANTS OF THE TOWN OF ASHLAND CITY AND ALL AREAS SURROUNDING THE CITY THAT RECEIVE WATER AND/OR SEWER SERVICE FROM THE ASHLAND CITY WATER AND SEWER DEPARTMENT**

Ms. Bowman stated that this would raise the current rates by fifteen percent (15%). She stated that all vendors raised their rates by twenty percent (20%) so this increase would help to cover those costs and help with the loan costs. Councilman Thompson asked if it was fifteen percent (15%) total. Ms. Bowman stated that it is fifteen percent (15%) water and fifteen percent (15%) sewer. She stated that it would increase bills by \$3.41 to \$3.62 on the base. A motion was made by Vice Mayor Smith, seconded by Councilman Greer. Voting Yea: Vice Mayor Smith, Councilman Adkins, Councilman Greer, Councilman Thompson, Councilman Young. Voting Nay: Mayor Allen.

21. Ordinance: Amend Ordinance #551

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 12, CHAPTER 1, SECTION 12-101 BY ADDING DCA6 RESIDENTIAL WOOD DECK CONSTRUCTION GUIDE BASED ON THE 2015 INTERNATIONAL RESIDENTIAL CODE WITH ADDITIONAL GUIDELINES**

Mr. Nicholson stated that this is to adopt the DCA6 Wood Deck Guide based on the 2015 IRC. A motion was made by Councilman Greer, seconded by Councilman Thompson, to adopt the deck guide. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Greer, Councilman Thompson, Councilman Young.

22. Ordinance: Adopting the Annual Budget and Tax Rate for Fiscal Year 2022-2023

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

Ms. Bowman stated that this was to adopt the 2022-2023 annual budget and tax rate. She stated this a first reading. A motion was made by Councilman Young, seconded by Councilman Greer, to adopt the 2022-2023 budget. Voting Yea: Mayor Allen, Vice Mayor Smith, Councilman Adkins, Councilman Greer, Councilman Thompson, Councilman Young.

**OTHER**

23. Ashland City Rural Emergency Services

Ms. Noe stated that the last time this contract came before the board, they asked for an increase from 2 percent (2%) to five percent (5%). She stated that they have sent it to us this year at the same two percent (2%). Chief Walker stated that they are wanting to sit down and discuss this deeper. He stated that it is not proportioned properly throughout the County. Mayor Allen stated that it should be deferred until this action takes place. A motion was made by Councilman Thompson, seconded by Councilman Greer, to defer this until the next meeting. All approved by voice vote.

24. Ordinance: Dissolving General Sessions Jurisdiction

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY DISSOLVING GENERAL SESSIONS JURISDICTION**

Ms. Noe stated that the council has a few options. Councilman Thompson stated that the City is losing money by keeping it. A motion was made by Councilman Thompson, seconded by Vice Mayor Smith, to dissolve general sessions jurisdiction on July 5, 2022. Voting Yea: Vice Mayor Smith, Councilman Thompson, Councilman Young. Voting Nay: Mayor Allen, Councilman Adkins, Councilman Greer. A motion was made by Councilman Thompson, seconded by Vice Mayor Smith, to add the discussion to next months agenda. All approved by voice vote.

**ADJOURNMENT**

A motion was made by Councilman Adkins, seconded by Councilman Greer, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:22 p.m.

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MAYOR STEVE ALLEN

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CITY RECORDER ALICIA MARTIN, CMFO

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