



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

August 05, 2025 6:00 PM

Agenda

Mayor: Gerald Greer

Council Members: Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) Approval of the July 1, 2025. Workshop meeting Minutes

PUBLIC FORUM

REPORTS

2. ATTORNEY: Jennifer Noe
3. CITY RECORDER: Mary Molepske
4. CODES DEPARTMENT: Allen Nicholson
5. COURT DEPARTMENT: Cynthia Hollingsworth
6. FINANCE DEPARTMENT: Jamie Winslett
7. FIRE DEPARTMENT: Chief Walker
8. HUMAN RESOURCE DEPARTMENT: Violet Black
9. PARKS DEPARTMENT: Anthony Clark
10. POLICE DEPARTMENT: Chief Ray
11. PUBLIC WORKS DEPARTMENT: Clint Biggers
12. TECHNOLOGY DEPARTMENT: Justin Wheeler
13. THRIVE 55+ DEPARTMENT: Tammany Carter

UNFINISHED BUSINESS

NEW BUSINESS

- [14.](#) RESOLUTION 2025-26: Updating the Pet Section of the Thrive 55 Center Policies and Procedures
- [15.](#) RESOLUTION 2025-27: Updating the Day Trips and Tour Procedures section of the Thrive 55 Center Policies and procedures Manual
- [16.](#) RESOLUTION 2025-28: Updating the Check Signors for All City Bank Accounts
- [17.](#) CONTRACT: AllData Vendor

SURPLUS PROPERTY NOMINATIONS

EXPENDITURE REQUESTS

OTHER

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

July 01, 2025, 6:00 PM

Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 P.M.

ROLL CALL

Mayor Greer
Councilman Tim Adkins
Councilwoman Binkley
Vice Mayor Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to approve the agenda with changes. Removing the Department Head Reports and removing line # 20 because it duplicated line 18. All approved by voice vote.

APPROVAL OF MINUTES

1. Approval of June 3, 2025, Regularly Scheduled Workshop Minutes.

A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to approve the June 3, 2025, minutes. All approved by voice vote.

PUBLIC FORUM

NONE

REPORTS

Removed from Agenda

UNFINISHED BUSINESS

NONE

NEW BUSINESS

13. TCRS - Buy Back Discussion VIOLET BLACK – Explained that there was an older employee that used to work with the city but is no longer employed with us. He is interested in finding out if we would participate in the buy back program through TCRS. There was a Resolution passed in August of 2013. It stated that once you started employment you would automatically be enrolled in TCRS. Prior to that there was a 6-month probation period. If we decide to participate, we will need to hire an actuary. They would have to do the financing for the program, and we will have to include every employee that was hired prior to 2013 to buy back their 6-months' probation period. The city would have to pay whatever the percentage of the TCRS at the time of employment and their salary.

Vice Mayor Kerrigan – stated that it sounds like a very large amount of money.

Mayor Greer – asked if there was an estimate of what that would cost for the city.

Violet Black – advised that we do not have an estimate at this time because it is all employees prior to 2013.

14. PEP - Liability Insurance - Property Renewal – **VIOLET BLACK** – This is our General Liability Insurance that went in effect as of today through June 30, 2026. The amount is \$ 167,469.00 (one hundred sixty-seven thousand four hundred sixty-nine dollars). I have spoken to Jennifer

and Mayor Greer we will try to put a bid out on this out next year because we have had PEP for a long period and we would like to see some different rates.

15. IROL AGREEMENT: Service Level Agreement - Fire Department – **CHIEF NOE** – This is a third-party company that helps with our Fire Inspections. There are several communities around us that use them. They are Dickson, Nashville, Franklin, and Brentwood. They add a charge to the people who are doing the inspections on the sprinklers, hood inspections, and extinguishers. It goes into their system, and they keep up with those inspections and where and how it would benefit us. It is no charge to the city and is funded by the people that will be doing the work. There is a sprinkler contractor for Middle Tennessee. I have reached out to a couple of them as well as Dickson and asked if this would be something that is passed on to the commercial business and the majority of the contractors already have this built into their pricing so when they do business in Ashland City, they do not lower their prices by \$19.00 (nineteen dollars). The purpose is if a sprinkler system got yellow tagged it would be entered into their system, and they would go back to that sprinkler contractor and/or the owner and coordinate the repairs. Right now, we may not know that information until we do the next inspection. If the next inspection is 12 or 18 months out, we would possibly have a deficiency for that period of time. They would complete all the follow-ups and leg work for us. It would be a time and money saver for the city.
16. Office Machine Service Agreement -**Justin Wheeler** – stated this is for the 2 new printers installed at City Hall. It is a small agreement and would be \$ 40.00 (forty dollars) a month for each printer. It would cover any issues that arise with those 2 printers for the entire time that we are using them.
17. Permission to apply for Senior Center Grant – **TAMMANY CARTER** - This is another Senior Grant that ranges between \$ 10,000.00 (ten thousand dollars) and \$ 50,000.00 (fifty thousand dollars) and it is a reimbursable grant so we would pay, and they would reimburse with receipts monthly on money spent. It is similar to the grant we used for the painting and flooring. I have some ideas on how to use the money and look for the opportunity to apply for the grant and move forward with some of my ideas.
18. National Guard Armory Contract - Thrive 55 Center - Health and Wellness Expo – **TAMMANY CARTER** - Health and Wellness Expo is normally held outdoors and last year we had to cancel for weather related reasons. We had a backup day planned, and it was also cancelled for weather issues. It was a lot of work to get the money back to vendors, so I searched for a place to have it indoors this year and avoid weather issues. The National Guard Armory is willing to let us use the space for the day and time and I sent the contract to Mary for Jennifer's approval. It is free of charge to use the space. The date is September 12, 2025.
19. RESOLUTION 2025-24: Budget Statement - CDBG Sewer Pump Installation Project – **BILLY HARRIS** – This is the addition of money to help pay the cost of the sewer pump project located on Ashland Drive. The additional cost is \$ 21,300.00 (twenty-one thousand three hundred dollars).
20. RESOLUTION 2025-25 - Court Costs – **CYNTHIA HOLLINGSWORTH** – MTAS increased their cost by \$ 1.00 (one dollar) and they asked us to increase our court fines by \$ 1.00 (one dollar) to offset the increase.
21. RESOLUTION 2025-26: CDBG - Pump Station Project – Item Removed from the agenda as it is a duplicate of line 19.
22. Permission to apply for the BlueCross/BlueShield Playground Grant – **ANTHONY CLARK** – I am asking for permission to apply for this grant as I have done for the past 4 years. It is a \$ 750,000.00 (seven hundred fifty thousand dollar) playground grant. It opens on August 1st and I would like to apply for it again.

SURPLUS PROPERTY NOMINATIONS

EXPENDITURE REQUESTS

OTHER

23. Tornado Siren's Power Source – **CHIEF WALKER** – The last 2 sirens we have to install, there was money budgeted to hook up the electrical. That is the city's responsibility. We found out from the company that they have a solar option available. If we went to the solar option, it would be \$ 8, 904.00 (eight thousand nine hundred and four dollars) and we would save roughly \$ 9,000.00 (nine thousand dollars) on the installation and we would not have an electric fee to hook up or a monthly electric bill for them. I think it is a good choice for the city.

COUNCILWOMAN BINKLEY – Would it be as reliable as the electric options?

CHIEF WALKER – They have progressed a long way with the solar options. It is a 24 (twenty-four) volt system. It is not a regular little solar panel; they are much larger and a little more expensive. We have 2 sites on Highway 12 to place them. He gave the price per unit of \$ 4,452.00 per unit in case we wanted to use this option at some of our other sites.

24. Change Order #5 - WWTP – **BILLY HARRIS** – We received this yesterday from our engineers. It is a change order for the belt press, a fence deduction, a chemical tank vents, wall painting, a sod deduction and gutter drains. Total is \$ 18,310.34 (eighteen thousand three hundred ten dollars and 34 cents) that is our cost. We are still at our original contract price.

MAYOR GREER – He congratulated the Ashland City Fourteen U: All Star Team for winning a spot in the Dixie Youth World Series. We are certainly Proud of them. We will be cheering them on and maybe we can do something special for them when they get back next month.

COUNCILMAN THOMPSON - Congratulations to the Ashland City Fire Department for winning the 2025 Patriotic Employee Award.

ADJOURNMENT

A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:16 p.m.

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE

RESOLUTION 2025-26

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO APPROVE THE THRIVE 55+ UPDATES TO THE POLICIES AND PROCEDURES MAUAL REGARDING PETS PROHIBITED IN THE CENTER.

WHEREAS the original policies and procedures manual stated, *“No animals are permitted in or around the center, except service animals required to assist disabled persons, trained pet therapy animals used during approved center programs”*.

WHEREAS the new wording for this section states, *“No animals are permitted in or around the center, except service animals performing specific tasks required to assist disabled persons, and animals used during approved center programs. Only service animals, as defined by the ADA, are permitted in the facility. Emotional support animals and pets are not allowed inside Thrive 55+ unless part of a pre-approved educational or therapeutic program. Animals must be under control (leashed, harnessed, or via voice command), housebroken, non-disruptive and non-aggressive.”*

WHEREAS any animals that do not comply with these rules will be asked to leave the center.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, approve the updates for the policies and procedures manual for Thrive 55+ Center.

We, the City Council, meeting in Regular Session on this the 5th day of August, 2025 move for the adoption of the Resolution as set out above.

Voting in Favor _____

Voting Against _____

Attest:

Mayor GERALD GREER

City Recorder MARY MOLEPSKE

RESOLUTION 2025-27

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO APPROVE THE THRIVE 55+ UPDATES TO THE POLICIES AND PROCEDURES MAUAL IN THE DAY TRIPS AND TOUR PROCEDURES SECTION.

WHEREAS the original states; *The center has scheduled day trips every other month and overnight tours throughout the year. Trips are open to any registered participant. Unregistered participants may attend but must complete and submit a participant registration form prior to making trip reservations. If a trip or tour fills quickly, registered participants are given first priority. Participants must be able to function independently without one-to-one assistance or provide a companion/aide. Participants will abide by the information and instructions provided by staff while on any trip. Failure to meet at appointed locations and/or departure times, observe safety practices or other instructions could result in suspension from participation. Participants who need special accommodation must indicate the need at the time of registration. Although every effort will be made to accommodate the request, such accommodation is not guaranteed. Some trip destinations involve extensive walking, physical exertion, or limited accessibility due to the trip or facility visited. This information is included in the trip announcement and descriptions when known. Individuals must determine their ability to participate. Trip announcements and itineraries are available at the center, on the website and in the newsletter. Reservations are on a first-come, first-served basis and must be paid in full or the required deposit made to secure a seat. A waitlist will be maintained after all available seats are reserved. Trip fees will not be collected from people on the waitlist. Participants will only pay when/if a seat becomes available. Cash, check, and credit cards are accepted for payment (see payment options)*

If unable to attend, the participant must call the center as soon as possible. All trips are non-refundable unless noted otherwise. A refund will only be issued if a substitute is available, trip insurance has been purchased, or the tour company allows for a refund. Emergency situations may allow for a refund at the approval of the Center Director. If the trip is cancelled due to low enrollment, the center will issue a full refund by check. If the trip is cancelled due to weather or other uncontrollable circumstances, every effort will be made to reschedule the trip with ample notice to participants. No refund will be issued if the participant is unable to attend on the new date unless a substitute is available or noted otherwise. If the trip is unable to be rescheduled, a full refund will be issued by check."

WHEREAS the new wording for this section states, *"Thrive 55+ Center provides scheduled day trips approximately every other month. These trips are open to any registered participant. Unregistered participants may attend but must complete and submit a participant registration form prior to making trip reservations. If a trip fills quickly, registered participants are given priority.*

Participants must be able to function independently, without one-to-one assistance, or must provide their own companion/aid. While on any Center-sponsored day trip, participants are expected to follow all instructions and safety procedures provided by staff. Failure to follow instructions or meet scheduled times and locations may result in suspension from future trip participation.

Participants requiring special accommodation must indicate this at the time of registration. Every effort will be made to honor accommodation requests, but they are not guaranteed. Some trips may include extended walking, physical exertion, or limited accessibility. This information will be

included in trip announcements when known. Participants are responsible for determining their ability to participate.

Trip announcements and itineraries will be made available at the Center, on the website, and in the newsletter. Reservations are first-come, first-served and must be paid in full or with a required deposit to secure a seat. Waitlists will be maintained once trips are full. Trip fees will not be collected from waitlisted participants until a seat becomes available.

Accepted payment methods include cash, check, and credit card. If a participant cannot attend, they must notify the Center as soon as possible. Trips are non-refundable unless otherwise noted. Refunds may be issued only if a substitute is found or the tour provider allows for a refund. Emergency situations may be reviewed for refund approval by the Center Director.

If a trip is canceled due to low enrollment, the Center will issue a full refund by check. If canceled due to weather or other uncontrollable factors, efforts will be made to reschedule. If the participant is unable to attend on the rescheduled date, refunds will only be issued if a substitute is available or as noted otherwise. If the trip cannot be rescheduled, a full refund will be issued by check.

Thrive 55+ no longer sponsors or organize overnight trips or extended tours. However, a member-organized Travel Club meets at the Center to plan and coordinate their own independent overnight trips. These trips are not affiliated with, sponsored by, or managed by Thrive 55+. Participation in Travel Club activities is voluntary and at the discretion of the individual members but an option if you are interested in extended travel."

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE, approve the updates for the policies and procedures manual for Thrive 55+ Center in the Day Trips and Tour Procedures Section.

We, the City Council, meeting in Regular Session on this the 12th day of August, 2025 move for the adoption of the Resolution as set out above.

Voting in Favor _____

Voting Against _____

Mayor GERALD GREER

City Recorder MARY MOLEPSKE

RESOLUTION 2025-28

**A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE,
AUTHORIZING SIGNERS TO ALL BANK ACCOUNTS.**

WHEREAS the Town of Ashland City, through its City Council, as set out in the Town's Charter Section 43, may elect to designate other officers to sign disbursement checks in the Mayor's absence; and

WHEREAS the City Council for the Town of Ashland City wishes to add Allen Nicholson to all bank accounts.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE
TOWN OF ASHLAND CITY, TENNESSEE**, hereby add Allen Nicolson to all bank accounts.

Voting in Favor _____

Voting Against _____

Attest:

Mayor GERALD GREER

City Recorder MARY MOLEPSKE

ALLDATA

SUBSCRIPTION RENEWAL NOTICE

9650 West Taron Drive | Elk Grove, CA 95757 | (800) 829-8727 | FAX (916) 684-5225

TOWN OF ASHLAND CITY
VICKI ROSE
101 COURT ST

ASHLAND CITY Tennessee, 37015-1700

BILLING ID

100685478

ACCOUNT NUMBER

615-566-0775/100685478

The active subscription to ALLDATA renews on 8/25/2025

Description	Begin Date	End Date		Net Price
ALLDATA REPAIR	8/25/2025	8/25/2026	1	\$1,500.00



ORIGINAL

7/14/25

Burt Uses. In Budget 110-43100-230

*** SUBSCRIPTION RENEWAL PRICING OFFER EXPIRES 9/8/2025 ***

Please include Federal Tax ID number or state tax exemption number below:

Federal Tax ID # (EIN):

State Sales Tax Exemption #:

Total for taxable entities Total non-taxable entities

Renewal total	\$1,500.00	Renewal total	\$1,500.00
Sales tax**	\$0.00	Sales tax exempt	\$0.00
TOTAL	\$1,500.00	TOTAL	\$1,500.00

* If your organization is exempt from state and/or local taxes, please include a copy of the tax exemption certificate.

** ALLDATA collects sales taxes as applicable on behalf of your state and local government agencies. If your entity is exempt from state and local sales taxes, please tender payment as per the totals in the non-taxable column.

THE PURCHASER EXPRESSLY UNDERSTANDS AND AGREES:

1. The undersigned by his/her signature, acknowledges that this contract is non-cancelable.
2. Due to the continuous updating of information databases, all information on any given model may not be in the database. Generally, updated information is obtainable by contacting the ALLDATA Customer Service Department at (800) 859-3282.
3. This agreement follows the terms and conditions set forth in the original Sales Agreement, unless expressly modified in writing.

X _____
(Authorized Signature)

PAYMENT / BILLING OPTIONS

CHECK # _____ ☐

Please invoice us # _____ ☐

PO # _____

VISA / MASTERCARD / AMEX ☐

CARD # _____ EXP: _____

Printed Name _____

Card Billing Zipcode _____ CVV _____

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