



**TOWN OF ASHLAND CITY
Parks Advisory Board
January 27, 2026 6:00 PM
Agenda**

Chairman: Michael Smith

Board Members: Vice Chairman Matthew Waldron, Renee Cannon, Brandy King, Valerie VanOstenbridge

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of October 28, 2025, Parks Advisory Board Meeting Minutes

PUBLIC FORUM

PARTNER REPORTS

PARKS REPORTS

UNFINISHED BUSINESS

2. Holiday Market
3. Bylaw Review
4. Christmas Parade
5. Caldwell Park RTP Grant Status

NEW BUSINESS

6. Park Advisory Board Discussion
7. 2026 Events/Dates

OTHER

ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.



TOWN OF ASHLAND CITY
Parks Advisory Board
October 28, 2025, 6:00 PM
Minutes

Chairman: Michael Smith

Council Members: Vice Chairman Matthew Waldron, Renee Cannon, Brandy King, Valerie VanOstenbridge

CALL TO ORDER

Michael Smith called the meeting to order at 6:00pm

ROLL CALL

Present: Michael Smith, Renee Cannon, Brandy King, Valerie VanOstenbridge

Absent: Matt Waldron

APPROVAL OF AGENDA

Valerie VanOstenbridge made a motion to approve the agenda, Brandy King seconded the motion, approved by all.

APPROVAL OF MINUTES

Brandy King made a motion to approve the agenda, Valerie VanOstenbridge seconded the motion, approved by all.

PUBLIC FORM

None

PARTNER REPORTS

Renee Cannon reported that CCSA's season ended last weekend. They will start signups for Spring at the end of January 2026, practice will start beginning of March with the season running end of March through end of May 2026.

PARKS REPORTS

AC Clark reported they met with the owner of the downed bridge on the trail, they provided her a couple options but they have not heard back from her. If she is not going to sell it to the city, we have requested that she lease it to the city for 25 years. The TN Parks and Greenways have agreed to donate their part of the trail to the city.

AC Clark reported the railroad agreement has been signed for Phase 1 behind Borders Inn and Suites. We are now waiting on Kimberly Horne and TDOT (Mike Waters, Robert Harris, Mike Persoal, Leslie South, Jay Linous) to proceed. RJ Corman confirmed they have everything they need from us.

Phase II (Bypass to Johns Park) – The Bidding for the project has been completed, CSR our of Pleasant View won. We are now in the Nepa (National Environmental Policy Act) phase, which can take 6 months to year to complete.

Johns Park – AC Clark reported that we did get approval from council for engineering (\$20,000) and the ADA work. Michael Smith asked about the dirt on the fields, AC Clark said that if there is money left over they will add that in, if not he will add it to next year's budget. He said we must fix the drainage first or the dirt will just be washed out into the creek.

UNFINISHED BUSINESS

Music on Main – Renee Cannon reported that Music on Main was successful the only issue we had was a vendor who did a paper application, took it into the office, paid and no one notified her. We do need to put some type of process in place for taking application and payments so that her list is accurate. We also need to look at how we bring in the food trucks next year, but if Sycamore Street is all the way open it should be ok. We had 94 vendors in 2024 and 104 in 2025.

Trunk or Treat – Renee Cannon reported that 18 of the 28 vendors showed up, 2 did email saying they couldn't come due to sick children. She reported that CCSA handed out 500 pre-packaged bags, plus another 2 large bags of candy and all the candy they had left over from their concession stand, she estimates that there were around 600-700 kids that came through. AC Clark reported that the movie only had about 20-30 people show up. He would like to discuss the future of doing movies since we don't seem to have the audience for them.

Holiday Market - Renee Cannon reported that there are currently 35 vendors signed up for the market. The dates are 11/8/25 and 12/13/25 from 9am to 12pm.

Heritage Festival – Michael Smith reported that we as a city could not take the lead for this event. We can be a part of the festival and help but can't take point on the festival. He hopes that the Cheatham Chamber or CCHGA takes the event on and continues to plan it.

NEW BUSINESS

Bylaw Review – Michael Smith is going to run the changes he wants to update in Section R by Jennifer Noe to see how we need to word them. He also going to see what needs to be done to get section R and S added back to municipal code.

OTHER

Nov and Dec meeting – Renee Cannon asked if the board wanted to meet in November and December. The board decided not to meet in December.

Parks Advisory Board - Michael Smith brought up the need for the Parks Advisory Board over an Events Committee. There was discussion amongst the board about what everyone thought. Valerie VanOstenbridge brought up the thought of suspending the Parks Advisory Board so it could be used in the future if needed. Michael Smith would like to met in November to get the Event Committee outlined in order to present it to the council.

Christmas Parade – Renee Cannon reported that there are 13 currently signed up.

ADJOURNMENT

Brandy King made a motion to adjourn at 7:01pm, Valerie VanOstenbridge seconded motion - Next meeting November 17th at City Hall.

Chairman Michael W. Smith

Recorded by Renee Cannon

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