



# **TOWN OF ASHLAND CITY**

## **Special Called City Council Meeting**

### **July 22, 2025, 6:00 PM**

### **Agenda**

**Mayor:** Gerald Greer

**Council Members:** Tim Adkins, Nicole Binkley, Chris Kerrigan, Michael Smith, Kevin Thompson, Tony Young

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#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PUBLIC HEARING**

- [1.](#) Budget Advertisement

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF MINUTES**

- [2.](#) Approval of the July 1, 2025, Special Called City Council Meeting Minutes.

#### **NEW BUSINESS**

- [3.](#) 2025-2026 Budget - 2nd Reading

#### **OTHER**

#### **ADJOURNMENT**

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*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 615-792-6455, M-F 8:00 AM – 4:00 PM. The town will make reasonable accommodations for those persons.*

# PUBLIC NOTICE

The Town of Ashland City, Tennessee, hereby provides financial information for the 2025-2026 fiscal year budget in accordance with Tennessee Code Annotated §6-56-203. There will be a public hearing concerning the budget at the Ashland City - City Hall located at 405 North Main Street Ashland City, Tennessee on Tuesday, July 22, 2025, at 6:00 p.m. All citizens are welcome to attend and to participate.

	Actual 2023-2024	Estimated 2024-2025	Proposed 2025-2026
<b>GENERAL FUND:</b>			
<u>Revenues</u>			
Taxes	\$ 6,574,361	\$ 6,724,348	\$ 6,893,027
Permits	91,445	81,810	85,000
Intergovernmental	1,171,690	852,366	2,375,938
Fines and Costs	301,752	216,701	213,200
Other Income / Financing Sources	1,409,697	693,002	754,500
	<b>\$ 9,548,945</b>	<b>\$ 8,568,226</b>	<b>\$10,321,665</b>
<u>Expenditures</u>			
Salaries	3,964,860	4,684,128	4,970,919
Debt Services	120,243	349,971	537,228
Other Costs	3,911,213	5,465,683	6,400,969
	<b>\$ 7,996,316</b>	<b>\$10,499,782</b>	<b>\$11,909,116</b>
<u>Estimated Fund Balance</u>			
Beginning	<b>\$12,647,883</b>	<b>\$14,200,512</b>	<b>\$12,268,957</b>
Ending	<b>\$14,200,512</b>	<b>\$12,268,957</b>	<b>\$10,681,506</b>
Number of FTE Positions	63	67	68
<b>DRUG FUND:</b>			
<u>Revenues</u>			
Fines	\$ 4,094	\$ 1,371	\$ 1,300
Interest	62	72	70
<b>Total</b>	<b>\$ 4,156</b>	<b>\$ 1,443</b>	<b>\$ 1,370</b>
<u>Expenditures</u>			
Costs	3,533	8	-
	<b>\$ 3,533</b>	<b>\$ 8</b>	<b>\$ 0</b>
<u>Estimated Fund Balance</u>			
Beginning	<b>\$ 35,026</b>	<b>\$ 35,649</b>	<b>\$ 37,084</b>
Ending	<b>\$ 35,649</b>	<b>\$ 37,084</b>	<b>\$ 38,454</b>
Number of FTE Positions	0	0	0
<b>STREET AID FUND:</b>			
<u>Revenues</u>			
Gas and Motor Fuel Tax	204,618	176,234	187,987
Interest Income	22,659	10,333	10,000
<b>Total</b>	<b>\$ 227,277</b>	<b>\$ 186,567</b>	<b>\$ 197,987</b>
<u>Expenditures</u>			
Other Costs	\$ 461,592	\$ 304,150	\$ 200,000
	<b>\$ 461,592</b>	<b>\$ 304,150</b>	<b>\$ 200,000</b>
<u>Estimated Fund Balance</u>			
Beginning	<b>\$ 904,531</b>	<b>\$ 670,216</b>	<b>\$ 552,633</b>
Ending	<b>\$ 670,216</b>	<b>\$ 552,633</b>	<b>\$ 550,620</b>
Number of FTE Positions	0	0	0
<b>WATER AND SEWER FUND:</b>			
<u>Revenues</u>			
Operating	\$ 4,187,025	\$ 4,407,567	\$ 4,833,681
Interest Income	438,364	425,649	425,649
<b>Total</b>	<b>\$ 4,625,389</b>	<b>\$ 4,833,215</b>	<b>\$ 5,259,329</b>
<u>Expenditures</u>			
Salaries	849,247	831,471	1,035,110
Other Costs	2,233,472	3,713,565	3,664,471
	<b>\$ 3,082,718</b>	<b>\$ 4,545,036</b>	<b>\$ 4,699,581</b>
Estimated Fund Balance			
Beginning	<b>\$23,183,031</b>	<b>\$24,725,702</b>	<b>\$24,881,881</b>
Ending	<b>\$24,725,702</b>	<b>\$25,013,881</b>	<b>\$25,573,629</b>
Number of FTE Positions	15	16	16



**TOWN OF ASHLAND CITY**  
**Special Called City Council Meeting**  
**July 01, 2025, 6:00 PM**  
**Minutes**

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**CALL TO ORDER**

Mayor Greer called the meeting to order at 6:21 p.m.

**ROLL CALL**

Mayor Gerald Greer  
Vice Mayor Chris Kerrigan  
Councilman Tim Adkins  
Councilwoman: Nicole Binkley  
Councilman Michael Smith  
Councilman Kevin Thompson  
Councilman Tony Young

**APPROVAL OF AGENDA**

A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to approve the agenda. All approved by voice vote.

**PUBLIC HEARING**

1. Newspaper Advertisement for the First reading of the Budget  
A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to close the public hearing. All approved by voice vote.

**NEW BUSINESS**

2. **ORDINANCE 641: 2025-2026 Budget - 1st Reading – KELLIE REED – ORDINANCE 641 – 2025-2026 BUDGET** – This is the 1<sup>st</sup> reading from the changes from the Budget Workshop sessions that we held. This is everything that we discussed and all the changes you requested for me to make. If you have any questions, I would be happy to discuss them.

**MAYOR GREER** - Does anyone see anything in the budget that you are concerned with, or would you like to be changed? Is there any further discussion?

**COUNCILMAN ADKINS** – These calls for a .10 (ten cent) raise in property taxes?

**KELLIE REED** – Clarified it is a .10 (ten cent) increase they requested. It was .3648 and is going to .4648 tax.

**COUNCILWOMAN BINKLEY** - Will this get us in the black?

**KELLIE REED** – No, we will monitor it through the year, and I can't guarantee but it will put you in the right direction. It includes a 2% COLA, the bucket truck, it is a 75-split in the General Fund and the 25% in the Water and Sewer Fund and adding the .10 (ten) cent property tax increase. There is no increase in the Water/Sewer rates and includes the utility study in the water and sewer fund. As soon as the budget is passed, the study can be started. This is the 1<sup>st</sup> official reading tonight. If it passes tonight, we will immediately publish it in the newspaper and schedule 2<sup>nd</sup> reading.

**COUNCILMAN THOMPSON** – What are you showing as the deficit with the .10 cent increase in property tax?

**KELLIE REED** – We are at somewhere in the 300 (three hundred) range, between 280 (two hundred eighty and three hundred) range. Once we really investigate the revenues and get that down better, next year I think it will be a little tighter than what we are projecting.

**MAYOR GREER** – Suggested getting monthly reports of exactly where we are financially. If we need to adjust, we can do that instead of finding out in January or February.

**KELLIE REED** – I will start working on those monthly reports once the budget is passed and we are moving forward.

A motion was made by Councilman Smith, Seconded by Councilwoman Binkley, to approve the 2025-2026 budget – 1<sup>st</sup> Reading. Voting Yea, Councilman Smith, Councilwoman Binkley, Councilman Thompson. Councilman Young, Mayor Greer. Voting Nay: Vice Mayor Kerrigan, and Councilman Adkins

**MAYOR GREER** - Before we adjourn, we need to set a date for the 2<sup>nd</sup> reading. The date was set for July 22, 2025, at 6:00 PM. The meeting will be held in the new city hall located at 405 N. Main Street. This is our last meeting at the senior center so the regularly scheduled city council meeting on Tuesday July 8, 2025, will also be moving to 405 N. Main Street.

## **ADJOURNMENT**

A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:31 p.m.

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MAYOR GERALD GREER

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CITY RECORDER MARY MOLEPSKE

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
			<b>GENERAL FUND #110</b>				
			<b>LOCAL TAXES</b>				
110	31100		PROPERTY TAXES (CURRENT OCTOBER - JUNE)	1,117,272	1,143,766	1,323,777	
110	31211		PROPERTY TAXES (DELIQUENT JULY - SEPT.)	1,144	4	-	
110	31111		TAX OVERPAYMENTS/REFUNDS	-	-	-	
110	31219		PROPERTY TAX DELINQUENT- OTHER	2,022	3	-	
110	31300		INT, PENALTY ON PROP TAX	14,488	4,489	-	
110	31500		PAYMENT IN LIEU OF PROPERTY TAXES	-	5,339	-	
110	31610		LOCAL SALES TAX - CO. TRUSTEE	3,043,757	3,558,257	3,558,000	Projected Year End Rounded Down
110	31611		LOCAL SALES TAX - REFERENDUM	1,590,246	1,285,689	1,285,000	Projected Year End Rounded Down
110	31710		WHOLESALE BEER TAX	200,086	105,208	105,200	Projected Year End Rounded Down
110	31720		WHOLESALE LIQUOR TAX	151,090	212,940	212,000	Projected Year End Rounded Down
110	31730		SSR MIXED DRINK TAX	-	16,800	16,800	Projected Year End Rounded Down
110	31800		BUSINESS TAXES	214,465	200,000	200,000	Projected Year End Rounded Down
110	31810		MINIMUM BUSINESS TAX	-	450	250	
110	31911		NATURAL GAS FRANCHISE TAX	95,337	75,273	75,000	Projected Year End Rounded Down
110	31912		CABLE TV FRANCHISE TAX (SEPT./DEC./MARCH/JUNE)	37,460	28,735	30,000	Projected Year End Rounded Down
110	31920		HOTEL / MOTEL TAX	106,992	87,394	87,000	Projected Year End Rounded Down
			<b>TOTAL LOCAL TAXES</b>	<b>\$ 6,574,361</b>	<b>\$ 6,724,348</b>	<b>\$ 6,893,027</b>	

			<b>BUILDING &amp; RELATED PERMITS</b>				
110	32610		BUILDING PERMITS/INSPECTION FEE	91,445	81,810	85,000	3- year Trend Rounded Down Discussed with Allen
			<b>TOTAL BUILDING &amp; RELATED PERMITS</b>	<b>\$ 91,445</b>	<b>\$ 81,810</b>	<b>\$ 85,000</b>	

			<b>INTERGOVERNMENTAL</b>				
110	33100		FEDERAL REVENUE SUPPORT GRANT	9,448	-	84,179	VCIF Grant
110	33190		SAFETY PARTNER GRANT	-	-	-	
110	33193		FEDERAL REVENUE SUPPORT GRANT- GNRC	37,918	24,752	69,247	Check with Tammany Carter to ensure the GNRC contract has been renewed for 7-1-25 to 6-30-26 and what the total contract budget is. This reflects the 24-25 FY contract #2426-05 numbers.
110	33400		STATE GRANTS	-	81,000	30,000	\$10,000 Police Academy Training Grant monies. This will be offset by line 110-42100-793. \$20,000 for Recruitment/Retention Grant monies. Accounted for in the police salaries line item.
110	33401		STATE GRANTS- SUPPLEMENTAL PAY	-	3,875	12,800	Annual officer supplemental pay \$800 per officer
110	33402		FIRE THSO GRANT	-	2,503	12,496	Car Seat Program Grant
110	33403		VFEAT PPE FIRE EQUIPMENT & TRAINING STATE GRANT	-	35,160	-	
110	33430		SAFER GRANT FEMA- FD	250,000	18,271	100,000	Expenditure Line Item: 110-42200-793
110	33487		CUMBERLAND RIVER BICENTENNIAL	-	3,824	858,480	TAP Grant Pin # 130039.00 Phase 1 Award \$138,480 w/20% match \$27,696; Phase 2 Award \$813,200 w/20% match \$162,640; Phase 3 Award \$50,422.50 w/20% match \$10,084.50. Expense line item 110-44700-707
110	33490		THRIVE 55 CTR-GNRC STATE GRANT	26,188	3,875	-	
110	33491		GNRC FOOD CHOICE PROGRAM	11,380	-	-	
110	33494		DEPT OF JUSTICE STATE GRANT	-	-	-	
110	33500		THRIVE 55 CTR-GNRC STATE GRANT	-	-	-	
110	33510		STATE SALES TAX (SHARED REV.)	691,694	577,706	649,125	see state shared taxes worksheet 5193 x \$125
110	33521		TELECOM SALES CITY	1,921	1,600	-	
110	33530		STATE BEER TAX (SHARED REV.) (OCT./APRIL)	2,283	2,185	2,285	see state shared taxes worksheet 5193 x \$0.44
110	33540		STATE ALCOHOLIC BEVERAGE TAX	19,610	-	-	Mixed Drink Tax Original Line Item History all in this line item. Jamie made 110-31730 and moved everything to that line item. She is moving everything back. 110-21531
110	33552		STATE-CITY ST.& TRANS. (SHARED REVENUE)	10,300	8,535	9,451	see state shared taxes worksheet 5193 x \$0.47
110	33558		TRANSPORTATION MODERNIZATION	-	2,012	2,441	see state shared taxes worksheet 5193 x \$1.82
110	33591		TVA (SHARED REVENUE) (NOV./JAN./APRIL/JUNE)	63,641	63,089	65,951	see state shared taxes worksheet 5193 x \$12.70
110	33593		CORPORATE EXCISE TAX (MARCH)	37,667	14,121	-	This is paid only if the banks within the city limits make a profit after they complete their year end and is sent typically in March/April
110	33595		SPORTS BETTING	9,641	9,857	9,607	see state shared taxes worksheet 5193 x \$1.85
110	33902		FIRE FIGHTERS FUNDS (MARCH)	-	-	55,000	Per Contract
110	34133		FIRE TAX - FIREFIGHTER STAFFING	-	-	167,200	Per Contract
	34260		FIRE TAX - COUNTY (JAN./MARCH)	-	-	247,676	247,677.79 for Rural Fire Tax from Contract

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
			<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,171,690</b>	<b>\$ 852,366</b>	<b>\$ 2,375,938</b>	

			<b>FINES</b>				
110	34902		ELECTRONIC CITATIONS	5,654	4,711	4,700	Projected Year End Rounded Down
110	34911		TRAFFIC SCHOOL FEES	15,050	12,602	13,500	Projected Year End Rounded Down
110	35110		CITY COURT FINES AND COSTS	281,048	199,388	195,000	Projected Year End Rounded Down
			<b>TOTAL FINES</b>	<b>\$ 301,752</b>	<b>\$ 216,701</b>	<b>\$ 213,200</b>	

			<b>OTHER</b>				
110	32000		LICENSES AND PERMITS	9,020	6,835	-	
110	32210		BEER PERMIT APPLICATION FEES	5,548	3,780	-	
110	34210		OFFICER FEES- SPECIAL POLICE SERVICE	17,565	18,295	-	
110	34780		MUSIC ON MAIN	5,230	5,160	4,000	Music on Main Vendors/Booth Space
110	34790		PARKS ADVISORY BOARD	1,400	75	-	Parks Advisory Board Events, Charges for Event Space such as BBQ Comp
110	34799		THRIVE 55+ LUNCH (OTHER CENTER FEES)	-	18,437	20,000	Senior Lunch \$5 per meal
110	36000		OTHER REVENUES	153,268	(384,074)	26,000	Farmland Lease \$200 per acre at 130 acres
110	36100		INTEREST EARNINGS	679,769	627,690	627,000	Projected year end rounded down
110	36210		THRIVE 55+ REVENUE (Lunch)	69,653	-	18,000	Senior Lunch Expense 110-44310-323 & Dance Lease Friday Nights
110	36212		THRIVE 55+ REVENUE (Day Trips)	-	13,402	15,000	Day Trip Revenue Thrive 55+ 110-44310-289
110	36350		INSURANCE CLAIMS	-	-	-	
110	36400		SUMMERFEST	43,032	35,000	35,000	Same amount budgeted last year. Check with Parks
110	36420		PARK AND RECREATION CHARGES	5,190	7,110	7,000	Pavillion Rentals, Park Events
110	36425		FARMERS MARKET	2,995	2,168	2,500	Same amount budgeted last year. Check with Parks
110	36710		DONATIONS	417,028	345,389	-	created line items for Fire Department funding 110-33902, 110-34133, & 110-34260
110	36906		TRANSFER TO CAP PROJECT	-	(639,074)	-	
110	36966		TRANSFER IN FROM CAP PROJECT	-	617,576	-	
110	37731		STREETS- INVENTORY GAIN OR LOSS	-	1,590	-	
110	36965		TRANSFER TO STREET AID	-	13,645	-	
			<b>TOTAL OTHER</b>	<b>\$ 1,409,697</b>	<b>\$ 693,002</b>	<b>\$ 754,500</b>	
			<b>TOTAL GENERAL REVENUE</b>	<b>\$ 9,548,945</b>	<b>\$ 8,568,226</b>	<b>\$ 10,321,665</b>	

			<b>COURT DEPARTMENT EXPENDITURES</b>				
110	41210	110	SALARIES	183,173	185,000	205,000	3 FT EE and Judge Salaries 2% COLA
110	41210	112	OVERTIME	1,440	500	2,000	Budgeted Last Year OT
110	41210	132	BONUS PAY	2,600	2,900	3,200	Longevity Pay
110	41210	141	OASI	14,330	14,100	16,100	Social Security 6.2% and Medicare 1.45%
110	41210	142	HOSPITAL AND HEALTH INSURANCE	19,057	20,392	31,200	
110	41210	143	RETIREMENT	11,037	13,000	14,300	Wages x 7.5%
110	41210	146	WORKERS COMPENSATION	180	2,941	3,100	projected year end plus 5% rounded up
110	41210	148	EDUCATION AND TRAINING	25	28	3,300	budgeted same as last year
110	41210	211	POSTAGE	1,356	80	-	Moved to City Hall Building Department
110	41210	241	ELECTRIC	2,736	2,621	-	Moved to City Hall Building Department
110	41210	242	WATER	335	396	-	Moved to City Hall Building Department
110	41210	244	UTILITY- GAS	433	516	-	Moved to City Hall Building Department
110	41210	245	TELEPHONE	5,707	4,143	6,950	budgeted same as last year
110	41210	248	INTERNET & CABLE	1,774	1,933	-	Moved to City Hall Building Department
110	41210	259	OTHER PROFESSIONAL SERVICES	6,250	3,300	4,000	budgeted same as last year
110	41210	260	R & M, BUILDING	1,285	1,882	-	Moved to City Hall Building Department
110	41210	261	R & M, MOTOR VEHICLE	1,114	101	1,200	
110	41210	289	OTHER TRAVEL	-	1,000	1,000	
110	41210	295	DUMPSTER SERVICE	1,733	1,605	-	Moved to City Hall Building Department
110	41210	299	OTHER EXPENSES	1,061	1,174	1,500	
110	41210	310	OFFICE SUPPLIES	2,123	2,000	-	Moved to City Hall Building Department
110	41210	326	CLOTHING AND UNIFORMS	559	-	1,000	
110	41210	328	TRAFFIC SCHOOL MATERIALS	4,592	1,500	3,500	
110	41210	331	GAS, DIESEL (FUEL ONLY)	249	100	500	
110	41210	510	LIABILITY INSURANCE	3,124	5,675	4,400	Property Insurance to come out of of City Hall Building Department Liability Insurance proposed at a 10% increase rounded up
110	41210	794	PROBATION PAY SUPPLEMENT	35,552	27,225	-	No longer an expense due to loss of general sessions
110	41210	900	CAPITAL OUTLAY	-	-	-	
110	41210	972	LEASE OR PURCHASE	354	301	-	Moved to City Hall Building Department
			<b>TOTAL COURT EXPENDITURES</b>	<b>\$ 302,179</b>	<b>\$ 294,412</b>	<b>\$ 302,250</b>	

			<b>FINANCE DEPARTMENT EXPENDITURES</b>				
110	41510	110	SALARIES	412,191	476,000	569,000	8 FT EE & 40% 1 FT EE (Chief of Staff Salary) 2% COLA
110	41510	112	OVERTIME	2,171	6,300	5,000	
110	41510	132	BONUS PAY	1,800	1,300	2,420	Longevity Pay
110	41510	141	OASI	35,312	41,500	48,600	
110	41510	142	HOSPITAL AND HEALTH INSURANCE	2,756	88,215	87,360	
110	41510	143	RETIREMENT	27,603	38,200	42,700	Wages x 7.5%
110	41510	146	WORKERS COMPENSATION	1,198	9,741	10,300	Projected Year End plus 5% rounded up
110	41510	148	EDUCATION AND TRAINING	7,759	6,733	17,000	

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	41510	161	BOARDS, COMMITTEE, COUNCIL MEMBERS	46,781	63,000	59,000	Mayor, Council, Planning Commission, BOZA, and Parks Board Pay
110	41510	211	POSTAGE	4,953	6,259	-	Moved to City Hall Building Department
110	41510	212	FREIGHT & SHIPPING	205	380	250	
110	41510	230	PUBLICITY, SUBSCRIPTIONS, & DUES	8,800	9,299	8,650	
110	41510	235	MAYOR PUBLIC RELATIONS	21,347	22,890	25,000	
110	41510	236	PUBLIC RELATIONS	1,500	900	-	
110	41510	241	ELECTRIC	2,736	6,911	-	Moved to City Hall Building Department
110	41510	242	WATER	335	395	-	Moved to City Hall Building Department
110	41510	244	UTILITY- GAS	433	622	-	Moved to City Hall Building Department
110	41510	245	TELEPHONE	6,804	4,882	8,000	
110	41510	248	INTERNET & CABLE	1,858	2,049	-	Moved to City Hall Building Department
110	41510	252	LEGAL SERVICES	75,677	106,915	117,700	Projected Year End plus 10% rounded up
110	41510	254	ENGINEERING EXPENSE	-	-	-	
110	41510	258	ACCOUNTING SERVICE	19,500	40,000	100,500	M&J CPA Contract \$6,500 monthly , Audit Contract \$22,500
110	41510	260	R & M, BUILDING	773	2,158	-	Moved to City Hall Building Department
110	41510	261	R & M, MOTOR VEHICLE	-	-	-	Moved to City Hall Building Department
110	41510	269	ADA TRANSITIONAL PLAN	7,347	-	-	
110	41510	289	OTHER TRAVEL	3,484	3,324	5,000	
110	41510	291	MTAS CODIFICATION SERVICES	-	-	-	
110	41510	295	DUMPSTER SERVICE	1,725	1,605	-	Moved to City Hall Building Department
110	41510	298	ELECTION EXPENSE	2,235	-	-	Not an Election Year
110	41510	299	OTHER EXPENSES	7,029	91,587	25,000	ACV Match comes from this line item, Employee Drug Testing, 1099's, W-2's, DMV and Background Checks
110	41510	310	OFFICE SUPPLIES	9,868	8,869	-	Moved to City Hall Building Department
110	41510	331	GAS, DIESEL (FUEL ONLY)	230	449	500	Driving city hall car to trainings and around town to banks and post office
110	41510	510	PROPERTY & LIABILITY INSURANCE	11,000	7,022	4,400	Property Insurance to come out of City Hall Building Department Liability Insurance proposed at a 10% increase rounded up
110	41510	611	BONDED DEBT - CITY HALL PRINCIPAL	-	-	119,250	5.3 MILLION DOLLAR LOAN AT 2.25% INTEREST RATE PAYMENT DUE 2-25-2026 PRINCIPAL PYMT \$119,250
110	41510	631	INTEREST ON BOND DEBT - CITY HALL	-	-	83,104	5.3 MILLION DOLLAR LOAN AT 2.25% INTEREST RATE PAYMENT DUE 2-25-2026 PRINCIPAL PYMT \$ 83,104.00
110	41510	640	INTEREST ON CONSTRUCTION LOAN	2,363	16,050	-	
110	41510	717	FRIENDS OF THE LIBRARY	2,500	2,500	-	All Donations to be discussed/approved by Council
110	41510	721	LIBRARY CONTRIBUTION	12,500	12,500	12,500	Maintenance of Effort Agreement
110	41510	725	CONTRIBUTION - LEADERSHIP CHEATHAM COUNTY	1,000	1,000	250	Donation approved by Council in the amount of \$250 still need to follow the Internal Control and Compliance Manual for TN Municipalities Regulations
110	41510	727	CONTRIBUTION - CHAMBER OF COMMERCE	600	600	600	Chamber of Commerce Membership - Events Promotions on Socials etc.
110	41510	731	CONTRIBUTION - CHEATHAM COUNTY HIST. & GEN ASSOC		13,787	1,500	Donation approved by Council in the amount of \$1500 still need to follow the Internal Control and Compliance Manual for TN Municipalities Regulations
110	41510	734	Donations to 501c3 Organizations	1,000	4,500	2,000	Donation approved by Council in the amount of \$500 to Safe Haven and \$1500 to Mid Cumberland still need to follow the Internal Control and Compliance Manual for TN Municipalities Regulations
110	41510	737	PARKS ADVISORY BOARD	250	-	-	This is in the parks departmental budget
110	41510	900	CAPITAL OUTLAY	51,332	478,582	-	
110	41510	941	SURPLUS	-	-	-	
110	41510	944	LEASE OR PURCHASE	354	350	-	Moved to City Hall Building Department
			<b>TOTAL FINANCE DEPARTMENT EXPENDITURES</b>	<b>\$ 797,309</b>	<b>\$ 1,577,373</b>	<b>\$ 1,355,584</b>	

			<b>INFORMATION TECHNOLOGY DEPARTMENT</b>				
110	41640	110	SALARIES	76,588	94,000	85,000	1 FT EE & 25% Salary for 1 FT EE 2% COLA
110	41640	112	OVERTIME	432	550	1,000	
110	41640	132	BONUS PAY	200	250	150	Longevity Pay
110	41640	141	OASI (EMPLOYER'S SHARE)	5,881	6,900	6,600	
110	41640	142	HEALTH INSURANCE	15,246	19,470	13,000	
110	41640	143	RETIREMENT	5,244	7,100	6,400	Wages x 7.5%
110	41640	146	WORKMEN'S COMPENSATION	148	1,470	1,600	Projected year end plus 5% rounded up
110	41640	148	EMPLOYEE EDUCATION AND TRAINING	134	4,000	2,500	Comp TIA Certifications, Microsoft Certifications, Exam Guides, Study Guides
110	41640	230	PUBLICITY, SUBSCRIPTIONS, & DUES	77,586	135,000	135,000	Tyler, IWORKS, Fire ESO, INCODE 10, Power DMS, Minicode, Gallaher, Antivirus software
110	41640	245	TELEPHONE	826	739	1,000	Work Telephone
110	41640	256	CONSULTANT'S SERVICES	30,212	20,000	20,000	Joe Atnip's Consultant Fees (Invicta Technology)
110	41640	261	R & M, MOTOR VEHICLE	142	1,000	1,000	
110	41640	289	OTHER TRAVEL	-	-	1,000	Per Diem for Trainings
110	41640	310	OFFICE SUPPLIES	132	200	-	Moved to City Hall Building Department
110	41640	320	OPERATING EXPENSES	44,561	150,000	78,000	Rotation of desktops and laptops, cybersecurity, and servers
110	41640	326	CLOTHING AND UNIFORMS	(1,000)	258	500	
110	41640	330	LEASE OR PURCHASE AGREEMENT	9,010	-	-	Dell Laptops
110	41640	331	GAS, DIESEL (FUEL ONLY)	696	868	1,000	
110	41640	510	PROPERTY & LIABILITY INSURANCE	5,094	4,938	4,400	Property Insurance to come out of City Hall Building Department Liability Insurance proposed at a 10% increase rounded up
110	41640	682	NOTE PRINCIPAL - POLICE LAPTOPS	7,559	8,077	8,626	4 year scheduled monthly debt p police laptops

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	41640	685	INTEREST ON NOTE - POLICE LAPTOPS	1,676	1,159	610	4 year scheduled monthly debt payment for in car police laptops
110	41640	900	CAPITAL OUTLAY	-	-	-	
			<b>TOTAL INFORMATION TECHNOLOGY DEPARTMENT EXPENDITURES</b>	<b>\$ 280,366</b>	<b>\$ 455,980</b>	<b>\$ 367,386</b>	

			<b>CODES AND BUILDING INSPECTION</b>				
110	41710	110	SALARIES	163,400	174,000	239,000	2 FT EE, 1 FT EE 75% Salary, 1 FT EE 40% Salary 2% COLA
110	41710	112	OVERTIME	-	400	2,000	
110	41710	132	BONUS PAY	800	950	1,070	Longevity Pay
110	41710	141	OASI (EMPLOYER'S SHARE)	11,969	12,800	18,600	
110	41710	142	HEALTH INSURANCE	38,364	27,100	32,760	
110	41710	143	RETIREMENT	11,034	13,100	18,100	Wages x 7.5%
110	41710	146	WORKMEN'S COMPENSATION	3,272	2,949	3,400	Projected year end plus 15% rounded up increased by 15% to account for new employee
110	41710	148	EMPLOYEE EDUCATION AND TRAINING	11,073	5,000	15,000	Classes, certifications, tests, and materials for employees
110	41710	211	POSTAGE	933	500	-	- Moved to City Hall Building Department
110	41710	212	FREIGHT & SHIPPING	29	22	300	
110	41710	230	PUBLICITY, SUBSCRIPTIONS, & DUES	4,596	7,000	7,000	NFPA, NFSA, HBA, TBOA, ICC online, ICC renewals
110	41710	241	ELECTRIC	2,965	4,280	-	- Moved to City Hall Building Department
110	41710	242	WATER	433	568	-	- Moved to City Hall Building Department
110	41710	244	UTILITY- GAS	548	3,092	-	- Moved to City Hall Building Department
110	41710	245	TELEPHONE	3,324	3,535	-	- Moved to City Hall Building Department
110	41710	248	INTERNET & CABLE	1,727	934	-	- Moved to City Hall Building Department
110	41710	254	ENGINEERING EXPENSE	7,606	5,000	10,000	Pass throughs
110	41710	256	CONSULTANT SERVICES	26,641	40,000	40,000	Clark Development Corporation (Ceagus) \$9201 annually City Planner, Rick Gregory for Zoning Update, Rewrite Zoning Ordinance, and APSU Services
110	41710	260	R & M, BUILDING	553	202	-	- Moved to City Hall Building Department
110	41710	261	R & M, MOTOR VEHICLE	1,401	5,000	5,000	
110	41710	269	ADA TRANSITIONAL PLAN	-	-	-	
110	41710	270	SAFETY COMMITTEE REPAIRS	-	-	-	
110	41710	289	OTHER TRAVEL	568	1,500	3,800	
110	41710	295	DUMPSTER SERVICE	918	203	-	- Moved to City Hall Building Department
110	41710	299	OTHER EXPENSES	469	88	500	
110	41710	310	OFFICE SUPPLIES	1,333	1,435	-	- Moved to City Hall Building Department
110	41710	326	CLOTHING AND UNIFORMS	2,261	4,000	5,000	Increased by \$1000 from last fiscal year for new employee
110	41710	331	GAS, DIESEL (FUEL ONLY)	4,063	3,040	3,400	Projected year end plus 10% rounded up
110	41710	510	PROPERTY & LIABILITY INSURANCE	2,396	4,489	4,800	Property Insurance to come out of City Hall Building Department Liability Insurance proposed at a 10% increase rounded up
110	41710	791	JECD	10,249	10,500	10,500	moved to Tourism Budget need to check ordinance veribagge to make sure allowable for economic development
110	41710	792	GIS SYSTEM	5,225	7,039	5,500	
110	41710	900	CAPITAL OUTLAY	-	53,743	-	
110	41710	939	DEMOLITIONS	1,894	600	5,000	Monies used to place lein against property and will be paid back at the time of the tax pymt or at the time of sale.
110	41710	944	LEASE OR PURCHASE	88	-	-	- Moved to City Hall Building Department
			<b>TOTAL CODE AND BUILDING INSPECTION EXPENDITURES</b>	<b>\$ 320,132</b>	<b>\$ 393,067</b>	<b>\$ 430,730</b>	

			<b>GENERAL GOVERNMENT BUILDINGS</b>				
110	41810	211	POSTAGE	-	-	13,700	Budgeted Last FY from Court, Finance, and Codes Departments Pays for Postage for Pitney Bowes Machine
110	41810	212	FREIGHT & SHIPPING	-	-	550	Budgeted Last FY from Finance and Codes Departments
110	41810	241	ELECTRIC	-	-	28,750	Amount projected for current year end fire departmental budget is the best guestimate for electric at New City Hall Building. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
110	41810	242	WATER	-	-	4,350	Amount projected for current year end fire departmental budget is the best guestimate for water at New City Hall Building. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
110	41810	244	UTILITY- GAS	-	-	11,150	Amount projected for current year end fire departmental budget is the best guestimate for gas at New City Hall Building. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
110	41810	248	INTERNET & CABLE	-	-	6,200	Amount projected for current year end fire departmental budget is the best guestimate for internet at New City Hall Building. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
110	41810	260	R & M, BUILDING	-	-	39,736	Air Filters, small maintenance items at New City Hall Building No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets & Cleaning Contract \$3,103 x 12 = \$37,236, Ortex Contract \$150 a month x 12 = \$1,500
110	41810	295	DUMPSTER SERVICE	-	-	2,400	Dumpster Service for New City Hall Building No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets \$200 per month contracted (\$200 x 12 = \$2400)



**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	41810	310	OFFICE SUPPLIES	-	-	16,000	Copy Paper, Office Supplies for Court, Finance, IT, and Codes Depts. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
110	41810	320	OPERATING EXPENSES	-	-	9,000	Paper Towels, Cleaning Supplies, AED Purchase @ \$2,000 each
110	41810	520	PROPERTY INSURANCE	-	-	17,200	Need Bill copy to separate Property and Liability Bills
110	41810	944	LEASE OR PURCHASE	-	-	750	Cannon Contract. No longer budgeted in the Court, Finance, IT, and Codes Departmental Budgets
			<b>TOTAL GENERAL GOVERNMENT BUILDINGS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 149,036</b>	

			<b>POLICE</b>				
110	42100	111	SALARIES	1,100,799	1,341,000	1,449,000	22 FT EE 2% COLA
110	42100	112	OVERTIME	34,732	48,460	45,000	Increased \$5,000 for Straight OT for holidays
110	42100	113	STATE SUPPLEMENT PAY POLICE	-	-	12,800	\$800 per officer off set by revenue code 110-33401
110	42100	120	RESERVE WAGES	6,131	6,000	6,000	Cut for Transport of prisoners due to loss of General Sessions court (Need number of PT PD)
110	42100	132	BONUS PAY	19,100	18,900	20,600	Longevity
110	42100	141	OASI (EMPLOYER'S SHARE)	87,362	106,000	117,300	
110	42100	142	HEALTH INSURANCE	181,727	204,582	228,800	
110	42100	143	RETIREMENT	77,574	104,800	117,100	Wages x 7.5%
110	42100	146	WORKMEN'S COMPENSATION	42,126	18,940	19,900	projected year end plus 5% rounded up
110	42100	148	EMPLOYEE EDUCATION & TRAINING	3,309	7,560	12,000	V-Academy, Specialized Trainings and conferences
110	42100	210	COMMUNICATION	20	2,500	2,500	purchase new radios, fix radios
110	42100	212	FREIGHT & SHIPPING	75	61	100	Shipping on larger items
110	42100	230	PUBLICITY, SUBSCRIPTIONS, & DUES	5,499	10,100	10,000	Power DMS (accreditation software), Chief Association Dues, IACP Dues, Schedule Anywhere
110	42100	241	ELECTRIC	11,239	9,502	12,025	Budgeted same as last year
110	42100	242	WATER	1,100	827	1,500	Budgeted same as last year
110	42100	244	UTILITY- GAS	5,905	6,557	13,550	Budgeted same as last year
110	42100	245	TELEPHONE	20,907	17,541	25,000	Peace Communication & EE Cell phones
110	42100	248	INTERNET & CABLE	1,774	1,933	2,500	Internet and Cable through Charter and Cumberland Connect
110	42100	254	ENGINEERING EXPENSE	-	-	-	
110	42100	260	R & M, BUILDING	2,422	3,774	4,000	cut from \$16,000. Plumbing, electrical issues, air filters, and maintenance expenses
110	42100	261	REPAIR & MAINTENANCE - MOTOR VEHICLE	14,562	18,000	18,000	
110	42100	289	OTHER TRAVEL	4,117	4,000	8,000	Lodging for trainings and conferences
110	42100	295	DUMPSTER SERVICE	1,538	1,605	2,000	
110	42100	296	NCIC	7,500	7,700	10,000	E Agent & Dispatch fees
110	42100	299	OTHER EXPENSES	12,379	8,413	10,000	
110	42100	310	OFFICE SUPPLIES	2,627	3,683	11,000	DA no longer paying for case file supplies
110	42100	320	OPERATING SUPPLIES	11,257	10,469	21,000	\$3,700 E Ticket from Tyler, \$2,748 for 3 spike strips, & Cleaning Contract \$420 x 12 = \$5040
110	42100	326	CLOTHING AND UNIFORMS	20,794	28,000	28,000	\$600 allowance per officer and equipping new officers with uniform and bullet proof vest
110	42100	327	FIRE ARM SUPPLIES	3,460	31,218	10,000	Targets, Ammunition and qualifying expenses
110	42100	331	FUEL	57,638	44,505	49,000	projected year end plus 10% rounded up
110	42100	510	PROPERTY & LIABILITY INSURANCE	57,218	69,743	61,100	Liability only proposed at a 10% increase and rounded up. Property Insurance line item added at Line 520
110	42100	520	PROPERTY INSURANCE	-	-	1,600	Need copy of Property Bills from Previous year
110	42100	793	GRANTS	-	1,663	94,179	\$84,179 VCIF Grant & Sign on Bonus & Training Salary Reimbursement \$400,000 - \$10K per year for police academy: Revenue line to offset 110-33400
110	42100	900	CAPITAL OUTLAY	112,649	377,372	352,000	3 cars with equipment at \$55,000 per car, \$87000 for expired Tazers, \$100,000 New Police Radios due to dispatch changing radio system (40 radios for 18 officers with 2 radios each and a few spare for events) Radios required per county resolution otherwise dispatch will not be able to communicate with our officers over the radios.
110	42100	944	LEASE OR PURCHASE	-	-	-	
			<b>TOTAL POLICE EXPENDITURES</b>	<b>\$ 1,907,540</b>	<b>\$ 2,515,409</b>	<b>\$ 2,775,554</b>	

			<b>FIRE</b>				
110	42200	110	SALARIES	863,594	1,095,000	1,162,000	16 FT EE 2% COLA
110	42200	112	OVERTIME	29,408	65,000	36,300	4 hours per FF 13 pay periods
110	42200	113	STATE SUPPLEMENT PAY	-	-	21,600	supplemental pay
110	42200	120	RESERVE WAGES	280,435	300,000	297,792	Request to increase part-time hourly rate from \$19.68 to \$22 per hr. (Need number of Part time FF)
110	42200	132	BONUS PAY	15,700	16,600	17,800	Longevity pay
110	42200	141	OASI (EMPLOYER'S SHARE)	72,912	115,000	117,500	
110	42200	142	HEALTH INSURANCE	132,960	170,302	166,400	
110	42200	143	RETIREMENT	59,621	88,000	118,500	Wages x 7.5%
110	42200	146	WORKMEN'S COMPENSATION	26,202	22,204	23,400	projected year end plus 5% rounded up

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	42200	148	EMPLOYEE EDUCATION & TRAINING	12,250	10,000	15,000	In house training through state, Recruit class- pay for license to get FF 1 & 2, Water Rescue training for new staff and next level for more advanced staff, VCOS, Volunteer Council Training, ESO Software Training, TN Fire Chief quarterly Mtgs and Training, NFPA Spotlight on Public Education Conference
110	42200	162	VOLUNTEER FIREMEN	26,217	258	-	No longer used
110	42200	210	COMMUNICATION	3,800	3,000	5,000	Purchase pagers, purchase antennas and mic for portable radios
110	42200	211	POSTAGE	1,000	77	600	
110	42200	212	FREIGHT & SHIPPING	3,289	260	3,275	
110	42200	219	FIRE PREVENTION/PUBLIC EDUCATION	8,585	8,000	5,000	Fire Prevention hand-out materials for community events/school (i.e. hats, pencils, stress balls, bags, coloring books, crayons, first aid kits), NFPA Fire Prevention Week Materials , Building supplies for props, Car Seat Check supplies, CPR Materials (books, cards)
110	42200	230	PUBLICITY, SUBSCRIPTIONS, & DUES	5,310	1,800	3,000	Certifications for firefighters (FF1, FF2), Tennessee Firefighting Commission, IIC online, NFPA Online, Dues for associations (TN Fire Chiefs, International Fire Chiefs, TN Fireman's Association, Middle TN Fire Chiefs) & Annual Service Subscription for Tornado Sirens
110	42200	241	ELECTRIC	30,457	25,428	35,500	
110	42200	242	WATER	3,442	4,982	5,050	
110	42200	244	UTILITY- GAS	8,974	9,408	14,000	
110	42200	245	TELEPHONE	13,915	12,609	14,900	
110	42200	248	INTERNET & CABLE	6,675	5,520	7,400	
110	42200	254	ENGINEERING EXPENSE	-	-	2,500	Fire Protection 3rd party plans review (normally reimbursed by owner)
110	42200	256	CONSULTANT SERVICES	-	3,500	3,500	ISO Consulting, Lexipol training (online SOP with digital signature) to comply with TOSHA
110	42200	260	R & M, BUILDING	14,806	58,000	30,000	(2/3 in station 2 and 1/3 in station 1) Station 2: Tint Bay Door windows on Station 2 \$1500 per door, Ceiling Leak repairs Station 1: \$11,000 for elevator inspection, state inspection, generator maintenance, (TKE Elevator Service Agreement \$90 monthly x 12 = \$1080 yearly)
110	42200	261	REPAIR & MAINTENANCE - MOTOR VEHICLE	43,953	35,000	39,500	
110	42200	265	REPAIR & MAINTENANCE - TRAINING GROUNDS	6,271	14,449	5,000	insulate ceiling in big bay
110	42200	269	REPAIR & MAINTENANCE - OTHER	13,635	23,500	20,000	Not a vehicle or building repairs: generators, extrication tools testing, hose testing
110	42200	289	OTHER TRAVEL	3,924	5,769	7,000	
110	42200	295	DUMPSTER SERVICE	2,484	2,575	5,750	Fire Station 1 \$114.43, Fire Station 2 \$128.54, & Public Works Roll off for Training Tower \$232.94 (1/4 cost split between Police, Fire, Street, Water & Sewer) - 114.43 + 128.54 + 232.94 = 475.91 x 12 = 5710.92
110	42200	299	OTHER EXPENSES	1,820	749	2,000	
110	42200	310	OFFICE SUPPLIES	1,944	1,800	2,000	
110	42200	319	OTHER SUPPLIES - NEW FIRE STATION	3,996	-	-	
110	42200	320	OPERATING SUPPLIES	32,854	20,000	35,000	foam for truck (\$125 per Container), fluids for trucks, medical supplies, gloves, 3m pads, hazmat items, cleaning supplies, toilet paper, paper towels, truck soap: \$605 Fire Station 1 & Fire Station 2 \$348 for Cleaning Contracts (\$953 x 12 = \$11,436)
110	42200	326	CLOTHING AND UNIFORMS	10,677	12,000	14,000	
110	42200	329	PERSONAL PROTECTIVE GEAR	17,278	20,000	5,000	Create different line item Fire Department was awarded a \$35,160 VFEAT PPE Fire Equipment and Training Grant last Fiscal Year that was not expended last fiscal year.
110	42200	331	FUEL	19,550	14,299	22,500	
110	42200	510	PROPERTY & LIABILITY INSURANCE	51,286	35,911	27,600	Liability only proposed at a 10% increase and rounded up. Property Insurance line item added at Line 520
110	42200	520	PROPERTY INSURANCE	-	-	22,557	Need copy of Property Bills from Previous year
110	42200	610	BONDED DEBT - FIRE TRUCK	54,288	55,342	56,629	Need breakdown of interest and principal payment.
110	42200	611	BONDED DEBT - FIRE STATION 1 PRINCIPAL	-	99,695	101,621	5.3 MILLION DOLLAR LOAN AT 2.25% INTEREST RATE PAYMENT DUE 2-25-2026 PRINCIPAL PYMT \$ 83,104.00; OVERRUN LOAN AT 3.250% INTEREST RATE PAYMENT DUE 11-1-25 \$12,478.60 PRINCIPAL PYMT
110	42200	630	INTEREST ON BOND DEBT - FIRE TRUCK	15,648	13,200	13,295	Need breakdown of interest and principal payment.
110	42200	631	INTEREST ON BOND DEBT - FIRE STATION	-	156,448	154,093	5.3 MILLION DOLLAR LOAN AT 2.25% INTEREST RATE PAYMENT DUE 2-25-2026 PRINCIPAL PYMT \$119,250; OVERRUN LOAN AT 3.250% INTEREST PAYMENT DUE 11-1-25 \$30954.40 INTEREST PYMT
110	42200	640	INTEREST ON CONTRUCTION LOAN	29,698		-	
110	42200	702	FIRE THSO GRANT (CAR SEATS)	-	6,081	7,225	Car seat grant off setting revenue code 110-33402
110	42200	709	VFEAT PPE FIRE EQUIPMENT AND TRAINING GRANT	-	-	35,160	Fire Equipment and Training Grant awarded at 100% received revenues last fiscal year. 110-33403 Revenue Code

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	42200	720	DONATION - FIREFIGHTERS FUND	8,000	8,000	2,500	Donation approved by Council in the amount of \$2500 still need to follow the Internal Control and Compliance Manual for TN Municipalities Regulations
110	42200	793	SAFER GRANTS	11,166	100,000	100,000	
110	42200	900	CAPITAL OUTLAY	118,326	138,100	287,375	\$18,000 Electrical for tornado siren, \$20,000 Extrication Tools for Squad 10 truck, #29,000 Tank and Replacements for Squad 10 Truck, \$10,000 Lettering and Wrapping for Squad 10 Truck, \$110,000 Truck Ordered during this FY but didn't come in
110	42200	920	FIRE HALL STATION 1	28,423	-	-	
110	42200	944	LEASE OR PURCHASE	771	1,125	1,125	Copier Lease
			<b>TOTAL FIRE EXPENDITURES</b>	<b>\$ 2,095,542</b>	<b>\$ 2,778,990</b>	<b>\$ 3,072,947</b>	

			<b>STREETS</b>				
110	43100	110	SALARIES	334,838	390,000	319,000	4 FT EE, 2 FT EE 50% Salary (PW Director & , 1 FT EE 40% Salary (Admin Assistant), & 1 FT EE 1/3 Salary (Street/Utility Maintenance Supervisor) 2% COLA
110	43100	112	OVERTIME	5,311	7,658	5,000	
110	43100	132	BONUS PAY	7,630	8,050	5,427	Longevity Pay
110	43100	141	OASI (EMPLOYER'S SHARE)	25,969	30,000	28,700	
110	43100	142	HEALTH INSURANCE	62,769	56,062	70,027	
110	43100	143	RETIREMENT	23,571	30,000	27,700	Wages x 7.5%
110	43100	146	WORKMEN'S COMPENSATION	17,545	1,244	1,400	projected year end plus 5% rounded up
110	43100	148	EMPLOYEE EDUCATION & TRAINING	-	-	2,500	
110	43100	212	FREIGHT & SHIPPING	3,728	2,878	7,000	
110	43100	230	PUBLICITY, SUBSCRIPTIONS, & DUES	1,990	3,000	3,000	
110	43100	241	ELECTRIC	2,771	2,621	7,000	Increased due to Finance, Court, and IT moving to New City Hall
110	43100	242	WATER	335	499	700	Increased due to Finance, Court, and IT moving to New City Hall
110	43100	244	UTILITY- GAS	433	516	3,000	Increased due to Finance, Court, and IT moving to New City Hall
110	43100	245	TELEPHONE	3,667	3,822	4,050	Increased due to Finance, Court, and IT moving to New City Hall
110	43100	247	STREET LIGHTING	86,723	73,180	87,820	
110	43100	248	INTERNET & CABLE	1,774	1,933	7,500	Increased due to Finance, Court, and IT moving to New City Hall
110	43100	254	ENGINEERING EXPENSE	-	4,440	15,000	
110	43100	260	R & M, BUILDING	12,079	8,500	15,000	
110	43100	261	REPAIR & MAINTENANCE - MOTOR VEHICLE	10,379	6,500	14,000	
110	43100	262	R & M EQUIPMENT, FURNITURE, MOBILES, ETC.	1,085	4,931	11,700	
110	43100	264	REPAIR AND MAINTENANCE TRAFFIC LIGHTS	9,999	10,000	10,000	
110	43100	266	REPAIR AND MAINTENANCE BUILDINGS	-	-	-	
110	43100	268	REPAIR AND MAINTENANCE ROAD/BRIDGE REPAIRS	1,629	-	25,000	
110	43100	295	DUMPSTER SERVICE	1,705	1,605	2,800	Public Works Roll Off total cost \$931.74 (1/4 cost split between streets, water, sewer, police, fire) \$232.94 x 12 = \$2795.22
110	43100	299	OTHER EXPENSES	7,500	7,887	8,000	
110	43100	310	OFFICE SUPPLIES	1,159	1,048	2,000	Copy Paper & other office supplies
110	43100	320	OPERATING SUPPLIES	12,263	12,500	13,800	Cleaning Chemicals, Toilet Paper, Paper Towels, etc. & Cleaning Contract (\$325 split between streets, water & sewer \$108.34 x 12 = 1300.08)
110	43100	321	AGRICULTURE & HORICULTURE	1,884	5,000	10,000	Grass Seed, Plants for Square and Welcome signage, Mulch
110	43100	326	CLOTHING AND UNIFORMS	5,736	7,075	7,075	Cintas Bill, hats, etc.
110	43100	331	FUEL	17,034	14,521	19,000	
110	43100	342	SIGN PARTS AND SUPPLIES	10,083	56,700	10,000	
110	43100	423	GUARD RAILS AND POSTS	1,725	500	2,000	
110	43100	426	CULVERTS	8,031	6,000	20,000	
110	43100	451	CRUSHED STONE	11,656	8,000	14,000	
110	43100	454	SALT	9,217	12,000	12,000	
110	43100	510	PROPERTY & LIABILITY INSURANCE	10,695	18,589	16,000	Liability only proposed at a 10% increase and rounded up. Property Insurance line item added at Line 520
110	43100	520	PROPERTY INSURANCE	-	-	3,300	Need copy of Property Bills from Previous year
110	43100	730	MULTIMODAL - SIDEWALKS GRANT	42,500	-	33,440	Multimodal Grant Revenue # 110-33100 : Expenditure Line Item 110-43100-703 Agreement # 210216 PIN# 132143.00 State Project # 11S012-S3-002 Total city match up to \$75,940. Already expended \$42,500. DOT will expend remaining funds.
110	43100	900	CAPITAL OUTLAY	3,162	293,890	187,500	
110	43100	930	IMPROVEMENTS OTHER THAN BUILDING	158,487	-	-	
110	43100	944	LEASE OR PURCHASE	264	300	300	
			<b>TOTAL STREET EXPENDITURES</b>	<b>\$ 917,328</b>	<b>\$ 1,091,447</b>	<b>\$ 1,031,738</b>	

			<b>THRIVE 55+ CENTER</b>				
110	44310	110	SALARIES	201,721	188,000	206,000	3 FT EE & 2 PT EE 2% COLA
110	44310	112	OVERTIME	-	500	500	
110	44310	132	BONUS PAY	350	-	450	Longevity Pay
110	44310	141	OASI (EMPLOYER'S SHARE)	16,062	14,400	15,800	
110	44310	142	HEALTH INSURANCE	25,080	17,707	31,200	
110	44310	143	RETIREMENT	10,212	11,000	15,500	Wages x 7.5%
110	44310	146	WORKMEN'S COMPENSATION	1,418	7,643	8,100	projected year end plus 5% rounded up
110	44310	148	EMPLOYEE EDUCATION & TRAINING	856	618	2,500	TFA Conference, CPR Classes, Bingocise Certification, Leadership Cheatham County Program

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	44310	211	POSTAGE	-	20	100	
110	44310	212	FREIGHT & SHIPPING	-	-	-	
110	44310	230	PUBLICITY, SUBSCRIPTIONS, & DUES	390	1,500	1,500	Sams membership, Amazon membership, TFA membership
110	44310	241	ELECTRIC	9,815	7,682	8,100	projected year end plus 5% rounded up
110	44310	242	WATER	1,654	1,430	1,600	projected year end plus 5% rounded up
110	44310	244	UTILITY- GAS	2,143	2,492	2,700	projected year end plus 5% rounded up
110	44310	245	TELEPHONE	2,899	2,835	3,000	projected year end plus 5% rounded up
110	44310	248	INTERNET & CABLE	1,084	1,073	1,200	projected year end plus 5% rounded up
110	44310	254	ENGINEERING EXPENSE	128,774	-	-	
110	44310	259	OTHER PROFESSIONAL SERVICES	14,254	11,891	20,000	Amount budgeted last year cost for fitness instructors
110	44310	260	R & M, BUILDING	12,693	20,000	5,000	generator maintenance, air filters, fire sprinkler annual testing, etc.
110	44310	261	REPAIR & MAINTENANCE - MOTOR VEHICLE	270	-	5,500	new van maintenance plan, service lift
110	44310	289	OTHER TRAVEL	55,817	15,480	20,000	Conference travel monies & Senior trips
110	44310	295	DUMPSTER SERVICE	2,422	2,711	2,900	projected year end plus 5% rounded up
110	44310	299	OTHER EXPENSES	6,817	4,932	5,000	Bingo Prizes
110	44310	310	OFFICE SUPPLIES	869	1,000	1,000	Copy Paper and other office supplies
110	44310	323	KITCHEN FOOD SUPPLIES	17,128	20,000	20,000	
110	44310	326	CLOTHING AND UNIFORMS	791	1,000	1,000	Uniforms shirts for employees
110	44310	331	FUEL	183	500	600	projected year end plus 5% rounded up
110	44310	510	PROPERTY & LIABILITY INSURANCE	3,497	5,512	2,100	Liability only proposed at a 10% increase and rounded up. Property Insurance line item added at Line 520
110	44310	520	PROPERTY INSURANCE	-	-	1,700	Need copy of Property Bills from Previous year
110	44310	703	SENIOR MAJOR GRANT FLOORS/DOORS/PAINT ECT	-	36,000	29,000	Senior Center Major Grant (remodeling)
110	44310	723	MID CUMBERLAND HUMAN RESOURCES	10,321	11,000	11,000	
110	44310	771	GNRC Choice Foods Program	3,028	-	-	
110	44310	900	CAPITAL OUTLAY	7,400	98,300	20,000	Drainage/water run off building repair
110	44310	944	LEASE OR PURCHASE	1,199	1,350	1,350	
			<b>TOTAL THRIVE 55+ CENTER EXPENDITURES</b>	<b>\$ 539,147</b>	<b>\$ 486,576</b>	<b>\$ 444,400</b>	

			PARKS AND RECREATION DEPARTMENT				
110	44700	110	SALARIES	217,664	261,000	249,000	4 FT EE, 1 FT EE 20% Salary (Admin Assistant), & 1 Seasonal PT (Farmer's Market Assistant) 2% COLA
110	44700	112	OVERTIME	1,012	2,000	2,000	
110	44700	132	BONUS PAY	1,640	1,860	2,380	Longevity Pay
110	44700	141	OASI (EMPLOYER'S SHARE)	16,878	21,000	19,400	
110	44700	142	HEALTH INSURANCE	32,621	31,200	45,760	
110	44700	143	RETIREMENT	14,507	19,000	17,900	Wages x 7.5%
110	44700	146	WORKMEN'S COMPENSATION	4,353	5,105	5,400	projected year end plus 5% rounded up
110	44700	148	EMPLOYEE EDUCATION & TRAINING	1,500	270	2,000	Turf and Maintenance Class, Play ground safety classes
110	44700	200	CONTRACTUAL SERVICES	22,750	20,000	26,000	mowing contract currently with Les Stewart being rebid in December
110	44700	212	FREIGHT & SHIPPING	1,005	750	4,000	
110	44700	230	PUBLICITY, SUBSCRIPTIONS, & DUES	758	1,000	1,000	
110	44700	236	FARMER'S MARKET/PUBLIC RELATIONS	2,247	4,000	4,000	
110	44700	241	ELECTRIC	38,290	34,933	36,700	projected year end plus 5% rounded up
110	44700	242	WATER	5,375	8,001	8,500	projected year end plus 5% rounded up
110	44700	243	PORTAJOHNS	3,682	6,000	6,300	projected year end plus 5% rounded up
110	44700	244	UTILITY- GAS	433	645	700	projected year end plus 5% rounded up
110	44700	245	TELEPHONE	3,718	4,899	5,200	projected year end plus 5% rounded up
110	44700	248	INTERNET & CABLE	1,597	2,416	2,600	projected year end plus 5% rounded up
110	44700	254	ENGINEERING EXPENSE	163,500	65,025	20,000	Jason Reynolds CSR Engineering for Trail Bridge Estimates
110	44700	260	R & M, BUILDING	3,167	5,000	5,000	
110	44700	261	REPAIR & MAINTENANCE - MOTOR VEHICLE	1,368	2,483	2,500	
110	44700	262	REPAIR & MAINTENANCE - OTHER	1,241	1,442	1,500	
110	44700	263	REPAIR & MAINTENANCE TRAIL	2,121	20,000	20,000	
110	44700	265	REPAIR & MAINTENANCE - GROUNDS	4,415	5,517	5,000	
110	44700	289	OTHER TRAVEL	222	166	900	
110	44700	295	DUMPSTER SERVICE	10,789	16,094	9,000	Rhea Street Dumpster \$79.14 & 128.54 per month, Ruth Drive Dumpster \$235.50 per month, Vine Street Ball Park \$306.15; 79.14+128.54+235.50+306.15 = \$749.33 x 12 = \$8991.96
110	44700	299	OTHER EXPENSES	981	1,030	4,500	\$2000 Cheatham County Fishing Rodeo Fish Stocking Paid directly to vendor
110	44700	310	OFFICE SUPPLIES	645	1,000	1,000	
110	44700	320	OPERATING SUPPLIES	10,606	12,326	10,400	Cleaning Contract \$33 x 12 = \$396
110	44700	321	AGRICULTURE & HORICULTURE	6,970	5,000	5,000	
110	44700	326	CLOTHING AND UNIFORMS	2,547	2,606	3,500	shirts with parks logo for employees
110	44700	329	OTHER OPERATING SUPPLIES - POND / LAKE SUPPLIES	5,101	1,377	10,000	
110	44700	331	FUEL	9,608	12,238	12,900	projected year end plus 5% rounded up
110	44700	342	SIGN PARTS AND SUPPLIES	2,109	1,000	2,000	
110	44700	426	CULVERTS	433	-	2,500	3 culverts at trail, 2 at River Bluff budgeted for if they fail
110	44700	451	CRUSHED STONE	1,217	1,500	5,000	
110	44700	510	PROPERTY & LIABILITY INSURANCE	12,704	19,989	10,700	Liability only proposed at a 10% increase and rounded up. Property Insurance line item added at Line 520
110	44700	520	PROPERTY INSURANCE	-	-	8,800	Need copy of Property Bills from Previous year

**General Fund Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
110	44700	707	CUMBERLAND RIVER BICENTENNIAL	109,278	26,805	1,073,100	TAP Grant 110-33487; 80/20 Split
110	44700	737	PARKS ADVISORY BOARD	31,174	40,000	40,000	
110	44700	900	CAPITAL OUTLAY	34,804	166,500	212,000	\$200000 Ball Park Remodel, \$7,000 AEDs for Parks, \$5,000 for lights and fans for River bluff Park Stage
110	44700	935	TRIATHLON	-	-	-	
110	44700	937	SUMMERFEST	51,478	75,000	75,000	
110	44700	944	LEASE OR PURCHASE	264	350	350	
			<b>TOTAL PARKS AND RECREATION DEPARTMENT EXPENDITURES</b>	<b>\$ 836,772</b>	<b>\$ 906,527</b>	<b>\$ 1,979,490</b>	
			<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 7,996,316</b>	<b>\$ 10,499,782</b>	<b>\$ 11,909,116</b>	
			<b>GENERAL FUND SURPLUS/DEFICIT</b>	<b>\$ 1,552,629</b>	<b>\$ (1,931,556)</b>	<b>\$ (1,587,451)</b>	

**Water and Sewer Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
			<b>WATER AND SEWER FUND #413</b>				
			<b>INTERGOVERNMENTAL</b>				
413	33101		USDA WASTE WATER IMPROVEMENT	591,042	720,197	-	
413	33194		FEDERAL AMERICAN RESCUE PLAN ACT	-	52,000	-	
413	33102-MJ		ARPA Grant Revenue	1,414,434	-	955,082	TDEC ARPA Non-Competitive Grant
413	33491		ECD SEWER GRANT	-	-	286,600	CBDG Grant
413	33493		SAFETY PARTNERS GRANT	-	-	-	
			<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 2,005,476</b>	<b>\$ 772,197</b>	<b>\$ 1,241,682</b>	

			<b>SERVICE CHARGES AND FEES</b>				
413	37109		CROSS CONNECTION FEES	3,395	3,738	3,738	
413	37110		METERED WATER SALES	2,604,612	2,758,236	2,758,236	
413	37193		SERVICING CUSTOMER INSTALLATION FEES	18,050	21,060	20,000	
413	37196		WATER TAP FEES	40,800	30,420	25,000	
413	37210		SEWER SERVICE CHARGES	1,771,156	1,861,314	1,861,314	
413	37232		INDUSTRIAL SEWER FEES	51,733	28,975	32,000	
413	37240		STEP SEWER FEES	114,941	101,335	101,335	
413	37290		ACH RETURN FEE	-	1,500	-	
413	37291		FORFEITED DISCOUNTS AND PENALITIES	61,502	57,058	57,058	
413	37296		SEWER TAP FEES	111,500	29,520	25,000	
			<b>TOTAL SERVICE CHARGES AND FEES</b>	<b>\$ 4,777,689</b>	<b>\$ 4,893,155</b>	<b>\$ 4,883,681</b>	

			<b>OTHER REVENUE SOURCE</b>				
413	36350		INSURANCE RECOVERIES	-	-	-	
413	36900		OTHER REVENUE SOURCE	-	-	-	
413	37295		COLLECTIONS				
413	37299		MISCELLANEOUS	111,480	836,040		
413	37730		WATER - INVENTORY GAIN OR LOSS	-	194,844		
413	37731		SEWER - INVENTORY GAIN OR LOSS	-	34,511		
413	37910		INTEREST EARNINGS	438,364	425,649	425,649	
			<b>TOTAL OTHER REVENUE SOURCE</b>	<b>\$ 549,844</b>	<b>\$ 1,491,043</b>	<b>\$ 425,649</b>	
			<b>TOTAL WATER &amp; SEWER REVENUES</b>	<b>\$ 7,333,009</b>	<b>\$ 7,156,396</b>	<b>\$ 6,551,012</b>	

			<b>WATER EXPENSES</b>				
413	52100	110	SALARIES	448,093	429,600	516,200	4 FT 100% salaries, 6 FT (50% split salaries between water and sewer), 2 FT EE split salaries (25% water, 25% sewer, and 50% streets), 1 FT EE split salary (10%, 1 FT EE split salary 20% water, 20% sewer, 40% streets, 20% parks)
413	52100	112	OVERTIME	29,837	44,479	40,000	
413	52100	132	BONUS PAY	6,865	5,925	8,180	Longevity Pay
413	52100	141	OASI	36,944	36,500	43,200	
413	52100	142	HOSPITAL AND HEALTH INSURANCE	76,010	57,626	96,480	
413	52100	143	RETIREMENT	33,209	35,300	41,800	
413	52100	146	WORKERS COMPENSATION	11,964	8,184	8,600	Proposed at 5% increase rounded up
413	52100	148	EDUCATION AND TRAINING	1,582	2,022	6,000	
413	52100	211	POSTAGE	5,496	8,109	7,500	
413	52100	212	FREIGHT & SHIPPING	5,270	1,771	7,000	
413	52100	230	PUBLICITY, SUBSCRIPTIONS, & DUES	14,443	19,023	17,500	
413	52100	241	ELECTRIC	138,342	123,209	164,775	
413	52100	244	UTILITY- GAS	2,288	2,634	3,150	
413	52100	245	TELEPHONE	5,242	4,973	7,775	
413	52100	248	INTERNET & CABLE	6,145	6,956	7,100	
413	52100	252	LEGAL SERVICES	140	72	7,000	
413	52100	254	ENGINEERING EXPENSE	15,338	66	20,000	
413	52100	258	ACCOUNTING SERVICE	2,400	-	14,000	\$9000 Utility Rate Study
413	52100	260	R & M, BUILDING	10,965	5,219	12,500	
	52100	261	R & M, MOTOR VEHICLE	2,833	4,496	7,500	

**Water and Sewer Proposed Budget**

Fund	Account	Object	Account Name	(UNAUDITED) 2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
413	52100	262	R & M OTHER MACHINERY	24,177	16,347	25,000	
413	52100	263	METER REPLACEMENT	83,387	82,053	309,300	
413	52100	266	WATER LINE AND TANK MAINTENANCE	84,844	39,588	75,000	
413	52100	267	R & M PUMPS	31,975	19,981	60,000	
413	52100	289	OTHER TRAVEL	-	-	750	
413	52100	293	WATER TESTING	17,759	18,034	20,000	
413	52100	295	DUMPSTER SERVICE	872	802	2,800	Public Works Roll Off total cost \$931.74 (1/4 cost split between streets, water, sewer, police, fire) \$232.94 x 12 = \$2795.22
413	52100	299	OTHER EXPENSES	5,629	2,156	5,000	
413	52100	310	OFFICE SUPPLIES	2,328	3,360	4,000	
413	52100	320	OPERATING EXPENSES	10,630	6,413	13,700	Cleaning Contract (Public Works- \$325 split between streets, water & sewer \$108.34 x 12 = 1300.08) & (WTP - \$33 x 12 = \$396)
413	52100	322	CHEMICALS	152,718	171,187	175,000	
413	52100	326	CLOTHING AND UNIFORMS	7,658	8,479	11,400	
413	52100	331	GAS, DIESEL (FUEL ONLY)	13,835	9,067	12,025	
413	52100	339	FIRE HYDRANT R & M	6,556	126	6,000	
413	52100	451	CRUSHED STONE	5,573	2,729	16,750	
413	52100	510	LIABILITY INSURANCE	37,551	41,105	14,200	Proposed at 5% increase rounded up
413	52100	520	PROPERTY INSURANCE	-	-	28,500	Proposed at 5% increase rounded up
413	52100	540	DEPRECIATION	269,087	275,000	275,000	
413	52100	613	AMORITIZATION ON BOND PREMIUM	-	52,500	55,000	
413	52200	MJ	Interest expense	81,526		-	
413	52100	631	INTEREST ON BONDED DEBT	26,544	25,232	23,919	
413	52100	700	BAD DEBT EXPENSE	-	10,000	10,000	
413	52100	900	CAPITAL OUTLAY	9,211	110,000	4,435,700	Industrial Park Water Tank, SCADA System at WTP, Radios, & Bucket Truck (25% split between water and sewer)
413	52100	944	LEASE OR PURCHASE	132	160	160	
			<b>TOTAL WATER EXPENSES</b>	<b>\$ 1,725,395</b>	<b>\$ 1,690,484</b>	<b>\$ 6,615,464</b>	

			<b>SEWER EXPENSES</b>				
413	52200	110	SALARIES	333,901	332,880	432,000	4 FT 100% salaries, 6 FT (50% split salaries between water and sewer), 2 FT EE split salaries (25% water, 25% sewer, and 50% streets), 1 FT EE split salary (10%, 1FT EE split salary 20% water, 20% sewer, 40% streets, 20% parks)
413	52200	112	OVERTIME	26,986	16,762	35,000	
413	52200	132	BONUS PAY	3,565	1,825	3,730	Longevity Pay
413	52200	141	OASI	26,767	27,700	36,100	
413	52200	142	HOSPITAL AND HEALTH INSURANCE	49,550	46,600	84,520	
413	52200	143	RETIREMENT	23,695	27,400	35,100	
413	52200	146	WORKERS COMPENSATION	7,006	6,440	6,800	Proposed at 5% increase rounded up
413	52200	148	EDUCATION AND TRAINING	1,792	970	6,000	
413	52200	211	POSTAGE	5,702	7,865	6,275	
413	52200	212	FREIGHT & SHIPPING	6,287	5,847	8,200	
413	52200	230	PUBLICITY, SUBSCRIPTIONS, & DUES	18,601	17,992	18,000	\$14K Permit for Railroad line easement
413	52200	241	ELECTRIC	55,877	55,649	74,950	
413	52200	244	UTILITY- GAS	3,723	3,480	5,600	
413	52200	245	TELEPHONE	3,914	4,136	4,400	
413	52200	248	INTERNET & CABLE	5,065	5,102	7,175	
413	52200	249	STEP MAINTENANCE	8,681	14,700	35,000	
413	52200	252	LEGAL SERVICES	5,024	4,565	7,000	
413	52200	254	ENGINEERING EXPENSE	843	9,765	20,000	
413	52200	258	ACCOUNTING SERVICE	2,000	-	14,000	\$9000 Utility Rate Study
413	52200	260	R & M, BUILDING	2,497	5,783	12,500	
413	52200	261	R & M, MOTOR VEHICLE	2,861	2,089	7,500	
413	52200	262	R & M OTHER MACHINERY	19,977	20,916	28,000	
413	52200	265	SEWER LINE R & M	38,646	24,411	43,000	
413	52200	267	R & M PUMPS	19,174	42,834	60,000	
413	52200	289	OTHER TRAVEL	-	-	750	
413	52200	292	SEWE RCHEMICAL AND LAB EXPENSE	5,736	6,579	23,000	
413	52200	293	SEWER TESTING	1,077	2,750	5,000	
413	52200	295	DUMPSTER SERVICE	57,173	41,446	80,000	Public Works Roll Off total cost \$931.74 (1/4 cost split between streets, water, sewer, police, fire) \$232.94 x 12 = \$2795.22; Sludge disposal from belt press (bile solids) screening from sewer system
413	52200	299	OTHER EXPENSES	4,663	2,513	7,000	

**Water and Sewer Proposed Budget**

<b>Fund</b>	<b>Account</b>	<b>Object</b>	<b>Account Name</b>	<b>(UNAUDITED) 2024 Actual</b>	<b>2025 Projected Year End</b>	<b>2026 Proposed</b>	<b>Descriptions of Revenue/ Expenditures</b>
413	52200	310	OFFICE SUPPLIES	1,818	1,547	4,500	
413	52200	320	OPERATING EXPENSES	8,988	13,973	19,700	Cleaning Contract (\$325 split between streets, water & sewer \$108.34 x 12 = 1300.08) & (WTP - \$33 x 12 = \$396)
413	52200	322	CHEMICALS	55,303	61,516	100,000	
413	52200	326	CLOTHING AND UNIFORMS	6,133	7,075	7,450	
413	52200	331	GAS, DIESEL (FUEL ONLY)	8,817	7,649	12,050	
413	52200	451	CRUSHED STONE	5,736	2,817	16,750	
413	52200	510	LIABILITY INSURANCE	34,393	42,502	14,200	Proposed at 5% increase rounded up
413	52200	520	PROPERTY INSURANCE	-	-	20,100	15% increase proposed due to new STP added to property schedule and unknown cost
413	52200	540	DEPRECIATION	269,087	275,000	991,589	adding new STP to depreciation schedule
413	52200	613	AMORITIZATION ON BOND PREMIUM	621	361,253	508,699	
413	52200	631	INTEREST ON BONDED DEBT	88,011	270,230	581,028	
413	52200	640	INTEREST ON CONSTRUCTION LOAN	61,006	100,000	-	
413	52200	700	BAD DEBT EXPENSE	-	10,000	10,000	
413	52200	729	ECD SEWER GRANT	-	14,350	440,000	
413	52200	900	CAPITAL OUTLAY	711	22,137	138,250	TDOT Sewer Lift Station, Radios, & Bucket Truck (25% split between water and sewer)
413	52200	929	OTHER BUILDING - SEWER PLANT	75,805	925,356	-	
413	52200	944	LEASE OR PURCHASE	113	150	150	
			<b>TOTAL WATER EXPENSES</b>	<b>\$ 1,357,323</b>	<b>\$ 2,854,553</b>	<b>\$ 3,971,066</b>	
			<b>TOTAL WATER &amp; SEWER EXPENSES</b>	<b>\$ 3,082,718</b>	<b>\$ 4,545,036</b>	<b>\$ 10,586,530</b>	



**Street Aid Fund and Drug Fund Proposed Budget**

Fund	Account	Object	Account Name	2024 Actual	2025 Projected Year End	2026 Proposed	Descriptions of Revenue/ Expenditures
			<b>STATE STREET AID FUND #121</b>				
			<b>STATE STREET AID REVENUES</b>				
121	33356		STATE STREET AID 3 CENT TAX PAYMENT	26,896	24,751	-	Projected year end rounded down
121	33357		STREET AID - 2017 TAX	46,879	42,691	-	
121	33551		STATE GASOLINE AND MOTOR FUEL	93,007	84,849	187,987	See State Shared Taxes Worksheet
121	33555		STATE STREET AID - 1989 TAX	14,566	13,404	-	
121	33558		ELECTRIC VEHICLE REGISTRATION FEE	610	205	-	
121	36100		INTEREST EARNINGS	22,659	10,333	10,000	Projected Year End Rounded Down
			<b>TOTAL STATE STREET AID REVENUES</b>	<b>\$ 204,618</b>	<b>\$ 176,234</b>	<b>\$ 197,987</b>	

			<b>STATE STREET AID EXPENDITURES</b>				
121	43100	264	ANNUAL PAVING	461,592	304,150	200,000	
			<b>STATE STREET AID TOTAL EXPENDITURES</b>	<b>\$ 461,592</b>	<b>\$ 304,150</b>	<b>\$ 200,000</b>	

			<b>STATE STREET AID SURPLUS/DEFICIT</b>	<b>\$ (256,974)</b>	<b>\$ (127,916)</b>	<b>\$ (2,013)</b>	
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			<b>DRUG FUND #123</b>				
			<b>DRUG FUND REVENUES</b>				
123	35140		DRUG RELATED FINES	4,094	1,371	1,300	Projected Year End Rounded Down
123	36100		INTEREST EARNING	62	72	70	Projected Year End Rounded Down
				<b>\$ 4,156</b>	<b>\$ 1,443</b>	<b>\$ 1,370</b>	

			<b>DRUG FUND EXPENDITURES</b>				
123	42129	299	OTHER EXPENSES	-	-	-	
123	42129	320	OPERATING SUPPLIES	3,533	8	-	
			<b>DRUG FUND EXPENDITURES TOTAL</b>	<b>\$ 3,533</b>	<b>\$ 8</b>	<b>\$ -</b>	

			<b>DRUG FUND SURPLUS/DEFICIT</b>	<b>\$ 623</b>	<b>\$ 1,435</b>	<b>\$ 1,370</b>	
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**ORDINANCE No. 641**

**AN ORDINANCE OF THE  
TOWN OF ASHLAND CITY, TENNESSEE  
ADOPTING THE ANNUAL BUDGET AND TAX RATE  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026**

WHEREAS, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE  
TOWN OF ASHLAND CITY, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2026, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Estimated Actual FY 2024	Estimated Actual FY 2025	Budget FY 2026
<b>Revenues</b>				
Local Taxes		\$ 6,574,361	\$ 6,724,348	\$ 6,893,027
Licenses And Permits		91,445	81,810	85,000
Intergovernmental		1,171,690	852,366	2,375,938
Fines And Forfeitures		301,752	216,701	213,200
Other		1,409,697	1,332,075	754,500
<b>Other Financing Sources</b>				
Issuance of Debt / Debt Proceeds		-	(639,074)	-
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 9,548,945</b>	<b>\$ 8,568,226</b>	<b>\$ 10,321,665</b>
<b>Appropriations</b>				
<b>Expenditures</b>				
Court Department		\$ 302,179	\$ 294,412	\$ 302,250
Finance Department /General Government		797,309	1,577,374	1,355,585
Information Technology Department		280,366	455,980	367,386
Codes and Building Inspections		320,132	393,067	430,730
General Government Building		-	-	149,036
Police Department		1,907,540	2,515,409	2,775,554
Fire Department		2,095,542	2,778,990	3,072,947
Public Works Department		917,328	1,091,447	1,031,738
Thrive 55+ Department		539,147	486,576	444,400
Parks and Recreation Department		836,772	906,527	1,979,490
<b>Other Financing Uses</b>				
Transfers Out - to other funds		-	-	-
<b>Total Appropriations</b>		<b>\$ 7,996,315</b>	<b>\$ 10,499,782</b>	<b>\$ 11,909,116</b>
<b>Change in Fund Balance (Revenues - Appropriations)</b>		<b>1,552,630</b>	<b>(1,931,556)</b>	<b>(1,587,451)</b>
<b>Beginning Fund Balance July 1</b>		<b>12,647,883</b>	<b>14,200,513</b>	<b>12,268,957</b>
<b>Ending Fund Balance June 30</b>		<b>\$ 14,200,513</b>	<b>\$ 12,268,957</b>	<b>\$ 10,681,506</b>
<b>Ending Fund Balance as a % of Total Appropriations</b>		<b>177.6%</b>	<b>116.8%</b>	<b>89.7%</b>

#### Debt Service paid from General Fund

<b>Debt Management</b>				
110-41640-682	Note Principal Paid- Police Laptops	\$ 7,559	\$ 8,077	\$ 8,626
110-41640-685	Note Interest Paid- Police Laptops	1,676	1,159	610
110-42200-611	Bond Principal Paid- Fire Hall Loan		99,695	101,621
110-42200-631	Bond Interest Paid- Fire Hall Loan		156,448	154,093
110-42200-640	Loan Agreement Interest Paid- Fire Hall Construction Loan	29,698		
110-42200-610	Bond Principal Paid- Fire Truck	54,288	55,342	56,629
110-42200-630	Bond Interest Paid- Fire Truck	15,648	13,200	13,295
110-41510-611	Bond Principal Paid- City Hall Loan	-	-	119,250
110-41510-631	Bond Interest Paid- City Hall Loan	-	-	83,104
110-41510-640	Loan Agreement Interest Paid- City Hall Construction Loan	2,363	16,050	
110-41640-330	Lease Principal Paid- Dell Laptops	9,010	-	-
<b>Total Annual Debt Service Payments</b>		<b>\$ 120,242</b>	<b>\$ 349,971</b>	<b>\$ 537,228</b>

STATE STREET AID FUND		Actual	Estimated	Budget
		FY 2024	FY 2025	FY 2026
<b>Revenues</b>				
State Gas and Motor Fuel Taxes	\$	181,959	\$ 165,901	\$ 187,987
<b>Other Financing Sources</b>				
Interest Earnings		22,659	10,333	10,000
<b>Total Revenues and Other Financing Sources</b>	\$	204,618	\$ 176,234	\$ 197,987
<b>Appropriations</b>				
Public Works Department	\$	461,592	\$ 304,150	\$ 200,000
Debt Service - Principal and Interest		-	-	-
<b>Total Appropriations</b>	\$	461,592	\$ 304,150	\$ 200,000
<b>Change in Fund Balance (Revenues - Appropriations)</b>		<b>(256,974)</b>	<b>(127,916)</b>	<b>(2,013)</b>
<b>Beginning Fund Balance July 1</b>		904,531	647,557	519,641
<b>Ending Fund Balance June 30</b>	\$	<b>647,557</b>	\$ <b>519,641</b>	\$ <b>517,628</b>
<b>Ending Fund Balance as a % of Total Appropriations</b>		140.3%	170.9%	258.8%

DRUG FUND		Actual	Estimated	Budget
		FY 2024	FY 2025	FY 2026
<b>Revenues</b>				
Fines And Forfeitures	\$	4,094	\$ 1,371	\$ 1,300
Other		-	-	-
<b>Other Financing Sources</b>				
Interest Earnings		62	72	70
<b>Total Revenues and Other Financing Sources</b>	\$	4,156	\$ 1,443	\$ 1,370
<b>Appropriations</b>				
Drug Enforcement	\$	-	\$ -	\$ -
Operating		3,533	8	-
<b>Total Appropriations</b>	\$	3,533	\$ 8	\$ -
<b>Change in Fund Balance (Revenues - Appropriations)</b>		<b>623</b>	<b>1,435</b>	<b>1,370</b>
<b>Beginning Fund Balance July 1</b>		35,026	35,649	37,084
<b>Ending Fund Balance June 30</b>	\$	<b>35,649</b>	\$ <b>37,084</b>	\$ <b>38,454</b>
<b>Ending Fund Balance as a % of Appropriations</b>		1009.0%	463550.0%	#DIV/0!

<b>WATER and SEWER FUND</b>	<b>Actual FY 2024</b>	<b>Estimated Actual FY 2025</b>	<b>Budget FY 2026</b>
<b>Operating Revenues</b>			
Water Sales	\$ 2,604,612	\$ 2,758,236	\$ 2,758,236
Sewer Fees	1,771,156	1,861,314	1,861,314
Tap Fees	152,300	59,940	50,000
Miscellaneous Other Fees	799,465	1,704,709	639,780
Total Operating Revenues	\$ 5,327,533	\$ 6,384,199	\$ 5,309,330
<b>Operating Expenses</b>			
Administrative	\$ 1,114,392	\$ 1,077,221	\$ 1,380,910
Water Department	612,718	528,085	762,085
Sewer Department	390,612	426,600	678,250
Depreciation	538,174	550,000	1,266,589
Total Operating Expenses	\$ 2,655,896	\$ 2,581,906	\$ 4,087,834
<b>Operating Income (Loss)</b>	\$ 2,671,637	\$ 3,802,293	\$ 1,221,496
<b>Nonoperating Revenues (Expenses)</b>			
Revenue: Investment Income	\$ -	\$ -	\$ -
Grants - Operating	-	-	-
Other Income	-	-	-
Expense: Debt Service - Interest Expense	(257,087)	(395,462)	(604,947)
Capital Purchases	(85,727)	(1,071,843)	(5,323,250)
Total Nonoperating Revenue (Expenses)	\$ (342,814)	\$ (1,467,305)	\$ (5,928,197)
<b>Income (Loss) Before Capital Contributions and Transfers</b>	\$ 2,328,823	\$ 2,334,988	\$ (4,706,701)
<b>Capital Contributions and Transfers</b>			
Capital Contributions - Tap Fees in Excess of Cost	\$ -	\$ -	\$ -
Capital Contributions - Grants	2,005,476	772,197	1,241,682
Capital Contributions - Other	-	-	-
Transfers In - from Other Funds	-	-	-
Transfers Out - Debt Service Principal Payment	(621)	(413,753)	(563,699)
Total Capital Contributions and Transfers	\$ 2,004,855	\$ 358,444	\$ 677,983
<b>Change in Net Position</b>	\$ 4,333,678	\$ 2,693,432	\$ (4,028,718)
<b>Beginning Net Position July 1</b>	23,183,031	27,516,709	30,210,141
<b>Ending Net Position June 30</b>	\$ 27,516,709	\$ 30,210,141	\$ 26,181,423

<b>Statutory Change in Net Position Reconciliation:</b>			
<b>Change in Net Position</b>	\$ 4,333,678	\$ 2,693,432	\$ (4,028,718)
<b>Subtract:</b>			
Capital Contributions - Tap Fees in Excess of Cost	\$ -	\$ -	\$ -
Capital Contributions - Grants	2,005,476	772,197	1,241,682
Capital Contributions - Other	-	-	-
Grants - Operating	-	-	-
Transfers In - from Other Funds	-	-	-
Total amount subtracted for statutory change	\$ 2,005,476	\$ 772,197	\$ 1,241,682
<b>Statutory Change in Net Position*</b>	\$ 2,328,202	\$ 1,921,235	\$ (5,270,400)

\* Note: A statutory negative Change in Net Position for two consecutive years will result in the local government's referral to the Water and Wastewater Financing Board.

<b>Debt Service to be Paid Out of Water Fund</b>				
<b>Debt Management</b>				
413-52200-613	Amorization on Bond Premium	\$ 621	\$ 361,253	\$ 508,699
413-52200-631	Bond Interest Paid	88,011	270,230	581,028
413-52100-613	Amorization on Bond Premium	-	52,500	55,000
413-52100-631	Bond Interest Paid	26,544	25,232	23,919
413-52100-630	Interest on Loan Agreement	81,526	-	-
413-52200-640	Interest on Loan Agreement Interest Paid	61,006	100,000	-
<b>Total Annual Debt Service Payments</b>	<b>Annual Debt Service Payments</b>	\$ 257,708	\$ 809,215	\$ 1,168,646

SECTION 2: At the end of the fiscal year 2025, the governing body estimates fund balances or deficits as follows:

<b>Fund</b>	<b>Estimated Fund Balance/Net Position at June 30, 2025</b>
General Fund	\$ 12,268,957
State Street Street Aid Fund	519,641
Drug Fund	37,084
Water & Sewer Fund	30,173,314

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Town of Ashland City									
Schedule of Outstanding Debt and Budgeted Debt Service									
Fiscal Year 2025									
Note: Enter information in the unshaded cells.									
Fund	Type of Debt	Loan Name and Description	Original Issuance Amount	Authorized & Unissued	Total Principal Outstanding at June 30	Budgeted Annual Debt Service			Detailed Budget Page Number
						Principal	Interest	Total	
General	Bonds	Fire Truck General Obligation Bond	\$ 896,500		\$ 651,776	\$ 55,439	\$ 14,485	\$ 69,924	6
		Fire Hall USDA Bonded Debt Loan 8	5,560,000		5,383,676	89,143	123,138	212,281	6
		Fire Hall USDA Bonded Debt Loan 9	964,529		939,965	12,479	30,954	43,433	6
		City Hall General Obligation Bond Series 2021	5,300,000		5,216,896	83,104	119,250	202,354	3
	Loan Agreements	City Hall Draw Down Construction Loan Agreement	4,460,000		100,127	100,127	100,127	200,254	3
	Notes	Police Laptops	32,040		13,258	8,626	610	9,236	3 & 4
		<b>Total</b>	<b>\$ 17,213,069</b>	<b>\$ -</b>	<b>\$ 12,305,698</b>	<b>\$ 348,917</b>	<b>\$ 388,565</b>	<b>\$ 737,482</b>	
Water and Sewer	Bonds	WWTP USDA Loan 5	6,649,000		\$ 6,473,782	\$ 125,413	\$ 96,407	\$ 221,820	2 & 3
		WWTP USDA Loan 6	9,950,000		1,545,000	187,662	144,270	331,932.00	2 & 3
		WWTP USDA 5639000 Loan 10	5,639,000		5,615,909	74,604	167,652	242,256.00	2 & 3
		WWTP USDA 5639000 Loan 12	5,000,000		4,983,657	66,020	148,780	214,800.00	2 & 3
		Water and Sewer Revenue and Tax Bonds Series 2012A 3.5%	2,770,000		1,545,000	110,000	47,838	157,838.00	2 & 3
		<b>Total</b>	<b>\$ 30,008,000</b>	<b>\$ -</b>	<b>\$ 20,163,347</b>	<b>\$ 563,699</b>	<b>\$ 604,947</b>	<b>\$ 1,168,646</b>	
<b>Total Outstanding Debt</b>			<b>\$ 47,221,069</b>	<b>\$ -</b>	<b>\$ 32,469,045</b>	<b>\$ 912,616</b>	<b>\$ 993,512</b>	<b>\$ 1,906,128</b>	

SECTION 4: During the coming fiscal year (2026) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Purchase of 3 Police Vehicles & Equipment	\$ 165,000.00	\$ 165,000.00	\$ -
Purchase of 40 Radios for Police Department & 40 Radios for Fire Department	\$ 200,000.00	\$ 200,000.00	\$ -
Squad 10 Pick up Truck and Equipping Squad 10 Fire Truck with Tank and Extraction Tools as well as lettering and wrapping	\$ 169,375.00	\$ 169,375.00	\$ -
Multimodal Grant Match Project	\$ 33,440.00	\$ 33,440.00	\$ -
Thrive 55+ Building Remodeling and Repairs	\$ 49,000.00	\$ 49,000.00	\$ -
Cumberland River Bi Centennial Trail Project	\$ 1,073,100.00	\$ 1,073,100.00	\$ -
Ball Park Remodeling	\$ 200,000.00	\$ 200,000.00	\$ -
Trail Bridge Engineering for Repair Project	\$ 20,000.00	\$ 20,000.00	\$ -
AED, Lights and Fans for Parks	\$ 12,000.00	\$ 12,000.00	\$ -
Replacement of Expired Tazers	\$ 87,000.00	\$ 87,000.00	\$ -
VFEAT Grant for PPE Purchase	\$ 35,160.00	\$ 35,160.00	\$ -
SAFER Grant	\$ 100,000.00	\$ 100,000.00	\$ -
Electrical for Tornado Sirens Project	\$ 18,000.00	\$ 18,000.00	\$ -

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the Financial Director, subject to such limitations and procedures as set by the Governing Body pursuant to Tenn. Code Ann. § 6-56-209. Any resulting transfers shall be reported to the governing body by means of a financial report which may be made part of the meeting records.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: There is hereby levied a property tax of \$0.4648 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect twenty (20) days after its final passage, the public welfare requiring it.

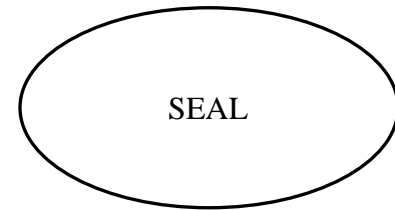
Passed 1<sup>st</sup> Reading: \_\_\_\_\_

Passed 2<sup>nd</sup> Reading: \_\_\_\_\_

\_\_\_\_\_  
Mayor Gerald Greer

ATTESTED:

\_\_\_\_\_  
City Recorder Mary Molepske







# Town of Ashland City

## Public Safety Pay Table



<u>Pay Grade</u>	<u>Job Title</u>		<u>Pay Range</u>		
	<u>Police</u>	<u>Fire</u>	<u>Starting Salary</u>	<u>Midpoint Salary</u>	<u>Highest Salary</u>
<b>PS-8</b>	Police Chief	Fire Chief	<b>\$80,372</b>	<b>\$94,556</b>	<b>\$121,741</b>
<b>PS-7</b>	Deputy Police Chief	<b>Assistant Deputy Fire Chief</b>	<b>\$71,923</b>	<b>\$84,614</b>	<b>\$104,583</b>
<b>PS-6</b>	Police Detective	Fire Captain	<b>\$64,360</b>	<b>\$75,718</b>	<b>\$97,487</b>
<b>PS-5</b>	Police Sergeant	Fire Fighter II / Acting Fire Inspector	<b>\$57,593</b>	<b>\$76,756</b>	<b>\$87,237</b>
<b>PS-4</b>	Police Corporal		<b>\$54,565</b>	<b>\$64,195</b>	<b>\$81,089</b>
<b>PS-3</b>	Police Officer II	Firefighter II	<b>\$51,537</b>	<b>\$60,634</b>	<b>\$74,942</b>
<b>PS-2</b>	Police Officer I	Firefighter I	<b>\$46,120</b>	<b>\$54,257</b>	<b>\$67,062</b>
<b>PS-1</b>		Part-Time Firefighter	<b>\$19.67 / HR</b>		
<b>PS-0</b>	Reserve Officer		<b>\$25/HR or \$30/HR for Certified</b>		

### Footnote:

- Police Officer I is a non-certified Officer
- Police Officer II is a Certified Officer
- **Firefighter I (State Recognized Certification)**
- **Firefighter II (State Recognized Certification)**

\* This Pay Table is based on every position moving one paygrade higher.

\* Cities with separate pay scales: Pleasant View, Hendersonville, Gallatin, Brentwood, Springfield, Berry Hill, Belle Meade, Metro-Nashville, Murfreesboro, etc.

## **JOB DESCRIPTION**

### **Town of Ashland City Chief of Staff/Building & Codes Director**

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**CLASSIFICATION TITLE:**  
**DEPARTMENT: REVISION**  
**DATE:**  
**REPORTS TO:**  
**EMPLOYMENT STATUS:**  
**FLSA STATUS:**  
**PAY RANGE:**

Chief of Staff/Building & Codes Director  
Office of the Mayor  
4/8/2025  
Mayor  
Full-time  
Exempt  
(10)

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## **JOB SUMMARY**

Under the direction of the Mayor, the Chief of Staff supports the Operations of the Town. This role includes oversight of all Town departments and coordination of special projects and inter-departmental initiatives. The Chief of Staff performs a variety of management duties involving working with Finance in budgeting, purchasing, and is responsible for the implementation of all policies set by the Mayor. They provide professional advice to the Mayor, City Council, and various officials, departments, boards, and committees concerning the development, implementation, and administration of policies, goals, regulations, and statutory requirements related to the administration and operation of the Town. Additionally, the employee serves as the Building and Codes Director. This role involves the administration and supervision of code enforcement compliance programs related to the construction, alteration, and repair of buildings and enforcement of current zoning regulations. Work includes supervision of code inspection activities, reviews of subdivision and other development plans, and providing appropriate recommendations to the Planning Commission. The employee performs inspections of subdivisions and other development work, coordinates performance bonds and/or letters of credit, and prepares the Planning Commission agenda. Instructions to the employee are general, and the employee must routinely use independent judgment when performing tasks.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Supervise the day-to-day operations and administer the business of the Town.
  - Conduct regular staff meetings of department heads in conjunction with the Mayor
  - Facilitate communications between the Mayor and Council by providing the Council with timely reports as requested on matters such as budget and personnel issues, in conjunction with the Finance Director and Human Resource Specialist.
  - Coordinate the efficient and effective operations of the departments to ensure the citizens of the Town are receiving responsive and quality services.
  - Conduct interviews with HR and Department Heads and make recommendations to Department Heads and Mayor regarding any employee vacancies
  - Shall work with department heads to establish and recommend to the Mayor and Council a multi-year departmental strategic plan.
  - Annually evaluate all department heads and provide a report to the Mayor.
  - With the concurrence of the mayor, to initiate disciplinary and termination proceedings against department heads. Assist the department heads and HR with discipline and termination proceedings against department employees.
  - Advise the Mayor and Council as to the conditions and needs of the Town.
- Work with HR and recommend specific personnel positions to the Mayor, as may be required, for the needs and operations of the Town, and propose personnel policies and procedures for the

approval of the Mayor and Council.

- Represents the Mayor and City at various meetings and events, liaising with civic and governmental bodies. Keeps the Mayor informed of activities and decisions.
- Approve any vacation and sick time for department heads.
- To assist the mayor, finance director and department heads with the preparation and implementation of the annual budget for all funds and departments
- Issues, collects, and accounts for any building permits, zoning changes, and site plans.
- Responsible for flood plain management.
- Works with City Planner and City Engineer on any new developments.
- Meets with the Planning Commission and the Zoning & Appeals Board and make needed recommendations in conjunction with the City Planner and City Engineer.
- Oversee the Building and Codes employees to inspect building construction for conforming to approved plans and compliance with applicable codes and ordinances.
- Interprets, explains and enforces codes and ordinances in the absence of the Building Official or Inspector.
- Must establish and maintain an effective working relationship with contractors, the public and other employees.
- Investigates complaints of local code, building construction, or fire code violations.
- Assist the Building official in the preparation of proposed code changes.
- Consults with builders, contractors, engineers. and architects regarding International Council and state and local guidelines.
- Develop and present monthly reports for the Mayor and Council
- Towns ADA and Safety Coordinator.
- Any other duties assigned by the Mayor.

#### **QUALIFICATIONS**

- Bachelor's degree in business, Public Administration or related field.
- Minimum of five years of executive management experience in municipal government or other related management field, which includes responsibilities for operations, budgeting, and managing personnel.

#### **REQUIRED KNOWLEDGE AND ABILITIES**

- Knowledge: Extensive knowledge of all aspects of municipal management including labor relations, collective bargaining, procurement, financial management, budgeting, and relevant State General Law.
- Knowledge of the Federal Flood Plain Regulations. Knowledge of state, city, and county building codes governing the construction and maintenance of buildings. Knowledge of basic plumbing and electrical functions. Knowledge of the International Code Council. Knowledge of the geographic area of the city.
- Ability: Interact objectively and professionally with the public, state and local officials and co-workers.
- Ability to lead and direct Department Heads.
- Ability to analyze and interpret data and to clearly communicate findings to decision-makers.
- Ability to establish relationships with City officials and governmental representatives.
- Ability to communicate effectively in written and oral form before public groups and elected officials.
- Ability to manage several projects at one time.
- Ability to develop City-wide plans, policies, and procedures relative to the City's operations.
- Ability to maintain confidential information. Ability to read and interpret construction plans and blueprints.
- Ability to ascertain facts by personal contact, observation, and the examination of records.

- Ability to explain and interpret pertinent provisions of law, ordinances, and regulations.
- Ability to keep records and make operational reports.
- Ability to make math calculations.
- Skill: Excellent verbal and written communication and organizational skills; aptitude for working with people and maintaining effective working relationships with various groups; aptitude for working with paperwork and having attention to detail; skills in dealing with public; skill in utilizing personal computers, word processing, and databases. Sensitivity to public communications.
- Skills in planning and delegation.

#### **EQUIPMENT OPERATED**

- Computer
- Printer
- Various office machines (phone, calculator, copier, etc.)
- Software (Microsoft Office Suites)
- Cell phone

### **WORKING CONDITIONS**

- Work is performed generally outdoors; some tasks may be performed outside regardless of weather conditions when necessary.
- May be exposed to dirt, dust, loud noises, and tobacco smoke.
- May be required to wear a hard hat.
- Must have the ability to intermittently sit, stand, and stoop.
- Must have the ability to physically and climb to different heights and function in close quarters for inspections.
- Must be able to occasionally lift and move up to 50 lbs.
- Accept noise occasionally exceeding normal job limits.

### **USUAL PHYSICAL DEMANDS**

The work is primarily of an intellectual nature but requires a variety of physical capabilities. While performing the duties of this job, the employee is frequently required to sit, stand, walk, use hands, and talk or hear; occasionally required to kneel, handle objects; and reach with hands and arms. The position involves often moving from a sitting position to standing position for counter work. The employee must occasionally lift and/or move up to 10 pounds and rarely must lift and/or move up to 25 pounds. Specific vision abilities required by this job include close and distance vision. This position requires the ability to operate a keyboard at efficient speed. The employee must be able to hear normal sounds, distinguish sound as voice patterns and communicate through human speech using American English.

### **EMPLOYEE AWARENESS**

- Implement and assure adherence to The Town of Ashland City policies and procedures regarding Equal Employment Opportunity.
- Adheres to The Town of Ashland City initiative on business ethics and conduct.
- Adheres to federal and state laws and relations regarding MSDA, OSHA and EPA compliance.

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This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job, or to require that other, or different tasks be performed when circumstances change (i.e. emergencies, changes in personnel or workload, etc.).

### **MANAGEMENT APPROVAL**

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Manager's  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

### **EMPLOYEE UNDERSTANDING AND AGREEMENT**

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Employee's  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

## **JOB DESCRIPTION**

## **Town of Ashland City Property Maintenance/Building Inspector**

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<b>CLASSIFICATION TITLE:</b>	Property Maintenance/Building Inspector
<b>DEPARTMENT:</b>	Building Codes Department
<b>REVISION DATE:</b>	04/10/2025
<b>REPORTS TO:</b>	Building Codes Director
<b>EMPLOYMENT STATUS:</b>	Full-Time
<b>FLSA STATUS:</b>	Non-Exempt
<b>PAY GRADE:</b>	Pay Grade 7

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## **JOB SUMMARY**

This is the first of two levels in the code enforcement series. The primary duty of the property maintenance officer is to ensure compliance with the town's adopted property maintenance regulations, zoning and other applicable ordinances. The property maintenance officer is the apprentice of the Building Official in preparation for inspection certifications in the construction disciplines. This responsibility includes technical work, use of independent judgment supported by training and certifications, and general administrative duties associated with the authority. The Building Official shall direct the work of the property maintenance officer, releasing responsibility to the employee as certifications and experiences are earned.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Receives complaints regarding code violations; performs field inspections of residential and commercial properties ensuring compliance with zoning and maintenance regulations.
- Prepares and issues violation notices; implements compliance strategies; maintains case files; testifies in court and at administrative proceedings as needed.
- Provides information to the public regarding zoning ordinances and related regulations.
- Studies to obtain ICC certification to perform residential and commercial inspections.
- Perform plumbing, mechanical and building inspections as needed to ensure compliance with the locally adopted codes and ordinances.
- Maintains departmental records and prepares reports for use by administrative and judicial authorities.
- Performs other duties as necessary to assist with departmental requirements.
- Initiates appropriate enforcement actions in cases of noncompliance.

## **QUALIFICATIONS**

- Graduation from a high school, or equivalent, or five years' experience in building construction or inspection.
- Non-certified individuals obtain certification within 12 months of employment.
- Possess a valid Tennessee driver's license and operate work vehicle.
- Pass drug test and background check.

- Be able to operate a computer, copier, and other modern office equipment.

### **REQUIRED KNOWLEDGE AND ABILITIES**

- Knowledge of municipal property maintenance, housing, zoning, nuisance codes and related laws and ordinances.
- Knowledge of Legal Aspects of Code Administration.
- Knowledge of general principles and practices of modern building safety inspections and related code compliance programs as it relates to property maintenance.
- Knowledge of blueprints, layouts, construction plans, parcel maps, and zoning maps.
- Skill in interpreting the environmental, nuisance and property maintenance codes to the public, staff, local, state, and federal agencies, and to professionals in the housing and real-estate community.
- The ability to maintain a professional demeanor and positive attitude when dealing with the public, coupled with the ability to enforce rules when diplomacy alone has been exhausted.
- Skill in identifying technical and operational problems and recommending appropriate corrective actions.
- Skill in analyzing complex administrative information and issues, defining problems, and evaluating alternatives and recommending methods, procedures, and techniques for resolution of issues.
- Ability to research and analyze detailed information and make appropriate recommendations.
- Ability to plan, develop, implement, and evaluate projects and programs.
- Ability to assist in development of department goals and objectives.
- Ability to perform detailed work accurately and independently in compliance with stringent time limits with minimal direction and supervision.
- Ability to prioritize duties to accomplish a high volume of work product while adapting, when needed, to changes in priorities.

### **EQUIPMENT OPERATED**

- Computer, Printer, Copier, Scanner, Fax, etc.
- iWorQ Software
- Microsoft Office Suites
- Cell phone
- City Vehicle

## **WORKING CONDITIONS**

- Work may involve mobility over uneven construction areas.
- Work is performed daily both in and outdoors under all weather conditions and includes exposure to inclement weather, noise, vibrations, airborne materials, and active construction sites.
- Work may also be performed above or below ground, to include heights over 10 feet, as well as underground crawl spaces.
- Work is generally in a moderately noisy office setting and in the field.

## **USUAL PHYSICAL DEMANDS**

- This work requires the occasional exertion of up to 25 pounds of force
- work regularly requires sitting, frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions and requires walking on uneven terrain, stooping, kneeling, crouching, crawling, climbing stairs and ladders, and reaching with hands and arms.
- Work has standard vision requirements.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.

## **EMPLOYEE AWARENESS**

- Implement and assure adherence to The Town of Ashland City policies and procedures regarding Equal Employment Opportunity.
- Adheres to The Town of Ashland City initiative on business ethics and conduct.
- Adheres to federal/state laws and relations regarding MSDA, OSHA and EPA compliance.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job, or to require that other, or different tasks be performed when circumstances change (i.e., emergencies, changes in personnel or workload, etc.).

## **MANAGEMENT APPROVAL**

\_\_\_\_\_  
Department Head's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_



Human Resources Department

Date

**EMPLOYEE UNDERSTANDING AND AGREEMENT**

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



# EXHIBIT II

## Town of Ashland City

### Pay Table

Pay Grade	Job Title		Pay Range		
			Starting Salary	Midpoint	Highest Salary
11	City Administrator		\$98,800	\$111,800	\$135,000
10	Public Utilites/Public Works Director	Financial Director	\$80,372	\$94,556	\$121,741
	Chief of Staff/Building & Codes Director				
9	Finaneial Director		\$71,923	\$84,614	\$104,583
8	Building & Codes Director	Court Clerk	\$64,360	\$75,718	\$97,487
	Thrive 55 + Director	Parks Director			
	Public Utilites/Public Works Assistant Director	IT Director			
	Utility/Street Maintenance Supervisor				
7	Building Official	Water/Wastewater Plant Chief Operator	\$57,593	\$67,753	\$87,237
	Property Maintenance/Building Inspector				
6	Building Codes Officer	Executive Assistant	\$51,537	\$60,634	\$74,942
	IT Specialist	City Recorder			
	Utility/Street Maintenance Supervisor	Human Resource Specialist			
	Water/Wastewater Plant Operator III	Community Risk Coordinator			
5	Accounting Clerk II		\$46,120	\$54,257	\$67,062
	Water/Wastewater Plant Operator II	Mechanic II			
4	Cross Connection Coordinator	Administrative Assistant (Police)	\$41,269	\$48,554	\$60,012
	Senior Equipment Operator	Park Maintenance			
	Mechanic I	Assistant Thrive 55+ Director			
	Water Distribution/Waste Water Collection Specialist	Accounting Clerk I			
	Administrative Assistant (Codes & Tech)				
3	Water/Wastewater Distribution/Collections Assistant	Deputy Court Clerk I	\$36,930	\$43,448	\$53,702
	Water/Wastewater Plant Operator I (no license)	Police Clerk			
	Thrive 55+ Program Coordinator	Streets Maintenance Assistant			
2	Program Assistant	Staff Assistant	\$33,049	\$38,879	\$48,055
1	Event Planning Coordinator		Fixed Rate Set by Budget		
* Pay rate for pay grade 2 are based on full-time employment.					