



TOWN OF ASHLAND CITY
Regularly Scheduled City Council Meeting
June 09, 2020 6:00 PM
Minutes

CALL TO ORDER

Mayor Allen called the meeting to order at 6:00 p.m. and declared a quorum.

ROLL CALL

PRESENT

Mayor Steve Allen
Vice Mayor Daniel Anderson
Councilman Tim Adkins
Councilman Gerald Greer
Councilman Chris Kerrigan
Councilwoman Lisa Walker

ABSENT

Councilman Roger Jackson

PLEDGE AND PRAYER

Chaplain Charles Gains led the pledge of allegiance and prayer.

APPROVAL OF AGENDA

A motion was made by Councilman Adkins, seconded by Councilwoman Walker to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. Special Called Council Meeting Minutes 4-28-2020
2. Council Meeting Minutes 5-12-2020

A motion was made by Councilwoman Walker, seconded by Vice Mayor Anderson, to approve both the Special Called Meeting Minutes of the meeting minutes with a change to the first sentence under approval of minutes for the May 12 meeting minutes. Councilwoman Walker further requested the minutes be uploaded to the website as part of the packet. All approved by voice vote.

PUBLIC FORUM

Water Adjustments: Bernard Arntz, Katherine Conners, Ray Demonbreun, Jerry Fogus, Pansy Ellis, Rose Gasser, Thomas Greene, Amy Key, Khaliqta Shute, Victoria Taylor, Lydia Vaught, Roberta Parker. Mayor Allen requested everyone take a few minutes and look over the leak adjustment list. He further stated the customers can be called for any questions anyone has, but in order to ease up the traffic coming in and out of the building they were told they did not have to be present at the meeting. Councilman Kerrigan questioned the leak that went on for five (5) months. Mayor responded that customer had the issue with the water line going under the swimming pool and it kept freezing and breaking. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan to approve the all the adjustments on the listing. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

Jack Bates- Highway 12 Rezone. Mr. Bates stepped forward and stated he wants to know what has been accomplished to this point if the property owner has done any of the requirements. Chief Walker responded everything has been presented and the owner will be required to go back to the Planning Commission with a final plan, if the rezone is approved, before he can go through the process.

REPORTS

3. City Attorney
Ms. Jennifer Noe stated everything she has is on the agenda.

OLD BUSINESS:

4. Caldwell Park Discussion
Ms. Noe stated as some may recall there are approximately ten (10) acres in dispute on the property and the city hired Mr. Buddy Wright a couple of years ago to do the survey work. She further stated she has spoken with Mr. Wright and has asked him to get something in writing to her and he stated he will do so in three to four (3-4) weeks. The property has been surplussed, but this dispute will need to be cleared up for the title to move forward.
5. Resolution: Governor's Local Government Support Grant Funding
A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to defer this until next month. All approved by voice vote.
6. Salary Study
Councilman Kerrigan stated there were some areas the study revealed were deficient in and he would like to look at it further. A motion was made by Councilman Kerrigan, seconded by Councilman Greer, to defer this until the budget meeting for further review. All approved by voice vote.
7. Fire Contract
Chief Walker stated this is taking the last five (5) year contract and extending it another year. He further stated they will renegotiate the contract next year. A motion was made by Councilman Adkins, seconded by Councilman Kerrigan, to approve the contract. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.
8. Comcast Franchise Agreement
Ms. Noe stated she has not been able to discuss the agreement Comcast has sent over just yet and requested this be deferred until the next meeting. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to defer the Comcast Franchise Agreement until the next scheduled meeting. All approved by voice vote.
9. Ordinance: Rezone Map 64 Parcel 11.01- Highway 12 South and Caldwell Road
AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF ASHLAND CITY, TENNESSEE, BY REZONING PARCEL 11.01 OF CHEATHAM COUNTY TAX MAP 64, LOCATED ON HIGHWAY 12 SOUTH AND CALDWELL ROAD. Mayor stated this will be for second and final reading and asked if there were any questions or discussion. Mr. Jackie Bates stood and questioned if this is the final vote and how that can be if he has not completed all the requirements. Vice Mayor Anderson responded this is the final vote on the rezone only and the owner will be required to go back to Planning Commission for the remaining items. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the rezone. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker. Voting Nay: Mayor Allen. **2nd reading.**
10. Ordinance: Amend Title 18; Chapter 1 of the Municipal Code: Water Rates
AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 18, CHAPTER 1, SECTION 18-107(1) OF THE MUNICIPAL CODE REGULATING WATER AND SEWER RATES FOR THE INHABITANTS OF THE TOWN OF ASHLAND CITY AND ALL AREAS SURROUNDING THE CITY THAT RECEIVE WATER AND/OR SEWER SERVICE FROM THE ASHLAND CITY WATER AND SEWER DEPARTMENT. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Ordinance Amending Title 18; Chapter 1 of the Municipal Code: Water Rates. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker. **2nd reading.**
11. Ordinance: Adopt 2020-2021 Fiscal Year Budget
AN ORDINANCE OF THE CITY COUNCIL FOR THE TOWN OF ASHLAND CITY, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR

BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to approve the Ordinance: Adopt 2020-2021 Fiscal Year Budget. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

NEW BUSINESS:

12. Stantec Contract Renewal

Ms. Noe stated the contract has expired to review the plans for the AO Smith berm project and they asked to renew this contract. She further stated there is a cap of thirty thousand dollars (\$30,000) and A.O. Smith will reimburse the city the expense and there are some changes she would recommend. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Stantec Contract with the changes recommended by Ms. Noe. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

13. Sewer Treatment Plant Property Purchase Agreement

Ms. Noe stated we have already approved a contract for seven thousand five hundred dollars (\$7,500) per acre as well as the easement, but this will add the total of seventy nine thousand seven hundred twenty five dollars (\$79,725) for the purchase of the property for the Wastewater Treatment Plant. A motion was made by Councilman Adkins, seconded by Councilman Kerrigan, to approve the agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker. Ms. Noe stated they met with Mayor McCarver regarding the remaining one hundred and seventy five (175) acres remaining and currently the Fire Training Tower is on this property as well. Further, the county may gift that property to us. Mr. Biggers stated he is interested in the property in order for the city to be able to handle their own sludge. Mayor stated Mayor McCarver did say the county is not interested in the parks business. Ms. Noe added Mayor McCarver did say we may be able offset the cost with the purchase with City Hall and pay the remaining amount. Vice Mayor Anderson questioned the total amount of acreage needed. Mr. Biggers stated he does not know for sure, but there should still be enough property for the farm lease. After some discussion a motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to continue discussions and investigation in order to move forward with purchasing the remaining property.

14. STBG and TAP Grant Contract

Ms. Reed stated at next week's Special Called meeting engineering firms will be presented and recommended for approval. She further explained TDOT will pay a combined total of eight hundred and one thousand six hundred and eighty two dollars (\$801,682) for the overall project and anything above and beyond this amount the city will be responsible for paying. Further, it will take approximately three (3) years for completion. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the contract. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

15. Blue Cross Blue Shield HRA Agreement

Ms. Noe stated she reviewed the contract and it is good except the arbitration policy will need to be deleted. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the contract with the changes recommended by Ms. Noe. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

16. GNRC Senior Center Contract Renewal

Ms. Melissa Womack explained this is the third (3rd) and final year of the contract for the ten thousand dollar grant. A motion was made by Councilman Adkins, seconded by Councilwoman Walker, to approve the renewal contract. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

17. Pitney Bowes Agreement- Postage Machine

Ms. Bowman stated this is to purchase a new postage meter as the one we currently are using parts can no longer be ordered for it. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Pitney Bowes Contract. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

18. Resolution: Fire Truck Purchase Grant and Loan Paperwork

Chief Walker explained this is for the Rural Development Grant and will lock in the loan contract at two point three percent (2.3%) and will put us in line, but we will actually close on the loan in around forty five (45) days. Further, if the interest rate drops after this date we will get the lesser of the two. Ms. Reed pointed out the bold highlighted area on the letter stating the town was awarded a one hundred thousand dollar (\$100,000) grant toward this purchase. A motion was made by Councilman Greer, seconded by Councilwoman Walker, to approve the Resolution for the Fire Truck Purchase Grant and Loan. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

19. Resolution: Temporary Signs

A RESOLUTION BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE TO TEMPORARILY ALLOW VARIANCES UNDER THE CURRENT SIGN ORDINANCE. Ms. Noe stated the idea behind this was to come up with a way to assist businesses impacted by the coronavirus by waiving fees for temporary signage and to allow the use of these signs for a longer period of time. Further, this will expire at the end of the year. Chief Walker stated they will still be required to pull the permit. A motion was made by Councilman Adkins, seconded by Councilman Greer, to approve the Temporary Signs Resolution. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

20. Resolution: Water Write-offs

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO WRITE-OFF DELINQUENT WATER ACCOUNTS RECEIVABLES. Ms. Bowman stated this will take off the accounts that are six (6) months past due and older. She further stated they have all been sent letter letting them know they will be turned over the collection agency. A motion made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Resolution to write-off delinquent water accounts receivables. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

21. Amending Title 8: Chapter 2 of the Municipal Code

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 8 ALCOHOLIC BEVERAGES, CHAPTER 2: BEER, IN ITS ENTIRETY. Ms. Noe stated this is long overdue and needed to be updated because there have been changes in the last few years. She further stated this will establish different types of permits to include catering and manufacturing and will charge two hundred and fifty dollars (\$250) for the application fee and a one hundred dollar (\$100) annual beer privilege tax in addition to the fees paid for the wholesale beer tax. In addition, the permit is not transferable and if there is a change in more than fifty percent (50%) of ownership the owner(s) will need to reapply for the permit. Ms. Noe stated there was a question to weather or not the council would like the open the permits to more than non-profit organizations for the event permits and if council would like to address this that change can be made. She further stated she would like to add in some verbiage for some things she discovered today as well as some T.C.A. code numbers. After Ms. Noe reviewed the ordinance with council further a motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Ordinance Amending Title 8, Chapter 2 of the Municipal Code. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

22. Ordinance: Amending Title 3: Electronic Citations

AN ORDINANCE TO AMEND TITLE 3 CHAPTER 5 SECTION 502 OF THE MUNICIPAL CODE OF THE TOWN OF ASHLAND CITY REGARDING ELECTRONIC CITATION REGULATIONS. Ms. Noe explained this is to renew the charge for electronic citations. A

motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Ordinance Amending Title 3, Chapter 5 regarding electronic citations. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

23. A.O. Smith Agreement Amendment

Ms. Noe stated this will designate the town permission to have control in the event A.O. Smith closes. She further stated it gives the option to make repairs, but does not require the town to do so. A motion was made by Councilman Adkins, seconded by Councilwoman Walker, to approve the A.O. Smith Agreement Amendment. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

24. Memorandum of Understanding: Berm Project: Puzzle Fool Creek

Ms. Noe stated once improvements are made this agreement will give the town the authority to take over maintenance after the expiration of the maintenance period. Vice Mayor Anderson questioned the responsibility of maintenance for the five (5) years. Chief Walker responded yes same as the borrow lake, but this would be for the culvert. A motion was made by Councilman Kerrigan, seconded by Councilman Greer, to approve the Memorandum of Understanding Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker. Ms. Reed questioned if the Easement Agreement accompanied to this would need to be approved separately. Ms. Noe replied yes. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the Easement Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

25. Tyler Text to Pay Agreement

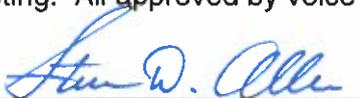
Ms. Bowman explained this will give the customer a new option for bill pay and will be the same fee of one dollar and twenty-five cents (\$1.25) as the online payment that will be paid to Tyler. A motion was made by Councilwoman Walker, seconded by Councilman Adkins, to approve the Text to Pay Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker.

OTHER

Mayor reported there is a lot of positive things happening and everyone is very busy. He further stated he is grateful to have council and appreciates everyone.

ADJOURNMENT

A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:04 p.m.



MAYOR STEVE ALLEN



CITY RECORDER KELLIE REED, CMFO, CMC