



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

December 02, 2025, 6:00 PM

Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 pm.

ROLL CALL

Mayor Greer

Councilman Tim Adkins

Councilwoman Binkley

Vice Mayor Chris Kerrigan

Councilman Michael Smith

Councilman Kevin Thompson

Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

- Approval of the November 4, 2025, Regularly Scheduled Workshop Meeting Minutes

A motion was made By Councilman Thompson, Seconded by Councilman Young to approve the November 4, 2025, minutes. All approved by voice vote.

PUBLIC FORUM

Bernita Roper, an Ashland City resident, raised concerns about the safety of adults with disabilities during traffic stops. She noted that behaviors related to cognitive, developmental, or communication disabilities—such as delayed responses or anxiety—can be mistaken for impairment or non-compliance, putting both individuals and officers at risk.

She suggested three solutions:

1. Voluntary database to discreetly alert officers of a registered disability during a stop.
2. ID indicators such as bracelets or a small emblem on a driver's license.
3. Officer training to better recognize and respond to disability-related behaviors.

Her goal is not special treatment, but equal protection and safer interactions, ensuring all citizens are met with dignity, understanding, and respect.

REPORTS

- ATTORNEY: JENNIFER NOE

Stated that she does not have anything to add that is not already on the agenda.

- 3. CHIEF OF STAFF/CODES DEPARTMENT: ALLEN NICHOLSON

The November 2025 report included 4 permits, 19 inspections, 54 property maintenance cases, and \$47,072.39 in revenue. The permitting system and GIS map have been updated, and no Planning Commission or BZA meetings were held. Alicia completed her CMFO training. Staff addressed sign issues and continued work on the Hidden Lakes dam, Frey Street runoff, AO Smith's discharge line, the sign ordinance, and cleanup at 222 Brookhollow. Four Monell architectural plans were received. Work continues for the \$167,000 Bicentennial Trail Grant and a cybersecurity grant. The

Kimley-Horn contract was terminated due to lack of progress. Violet and I led City Government Day, and thanks were given to staff for preparing Christmas events.

4. CITY RECORDER: MARY MOLEPSKE

All meetings were completed and minutes drafted. The new bid packet is finished and awaiting approval. Certificate templates were created, and the 2026 meeting resolution and holiday schedule were completed. All public records requests were fulfilled. I assisted Kiki's Chicago Bar and Grill with a name-change application, with a Beer Board meeting set for 12-9-2025. Work continues with AC, Chief Walker, Chief Noe, Allen, and Gary on the mowing bid packet and Codes ordinance updates. I attended Thanksgiving lunch and am updating forms and certificates on the shared drive.

5. COURT DEPARTMENT: CYNTHIA HOLLINGSWORTH

Absent from the meeting.

6. FINANCE DEPARTMENT: WILL DUFFEL

He presented the November budget review, noting that revenues and expenses should be near 42% at this point in the year. Revenues are at 28%, and expenses in both the general fund and water/sewer fund remain under budget. Longevity checks were issued, and reimbursement requests were submitted—\$70,000 to TDOT for the Bicentennial Trail and about \$30,000 to CDBG for the pump station grant. Beer permit and business license renewals are on track, and work continues cash flow and income dashboard templates.

7. FIRE DEPARTMENT: CHIEF WALKER

We answered 20 calls last week, totaling 1,058 for the year. One child's safety seat was installed and given away through the grant. The judge's parade stage was prepared. Recruit Class 25-1 continues with 13 recruits, and Ladder 10 is being prepared for Mr. and Mrs. Claus on Saturday.

8. HUMAN RESOURCE DEPARTMENT: VIOLET BLACK

We're working on HR issues across departments. I joined the Leadership Cheatham County tour and am preparing for holiday events. Thanks to everyone who helped with the Thanksgiving lunch. The Christmas party is 12-15 at 6 p.m.; attendance is needed by 12-8. A stuffed-toy drive continues through 12-15 for Police and Fire. Parade trophies will be picked up this week, 2 new hires were completed and, in the system, I attended the Tennessee PRIMA conference.

9. PARKS DEPARTMENT: ANTHONY CLARK

We held the first Holiday Market at Riverbluff Park, with the next scheduled for 12-13 from 9–12. The park also hosted the AO Smith car show and food drive. I attended meetings on Trail Grant reimbursements, tourism, vandalism court proceedings, and hotel/motel tax spending. I worked on contracts for Summerfest amusement rides, fireworks, and the mowing bid packet. Christmas in the Park lights began last night and run through December. The Mistletoe Trail lighting is Friday at 6 p.m.—thanks to Melinda Ruffin and Valerie Kemp. The Christmas Parade is this Saturday, 12-6-2025, at 5 p.m and Steven Stratton is serving as the Grand Marshall this year.

10. POLICE DEPARTMENT: CHIEF RAY

We have 2 new employees who are in field training now. We have done 2 saturation patrols through the grant we received. After a 3-year wait, our LPR cameras are going to be installed next Thursday and Friday by Motorola. We are ready for the parade.

11. PUBLIC WORKS DEPARTMENT: CLINT BIGGERS

We had 64 cut offs, built the Christmas float and set up lights through town, We had 7 water main breaks, patched potholes, cut and trimmed trees repaired the sewer station behind TDOT, and poured a headwall on Maple Street. Attended a punch list meeting for the sewer plant.

12. TECHNOLOGY DEPARTMENT: JUSTIN WHEELER

I addressed new building cameras, updated the digital sign and TBI form, ensured courtroom evidence playback, managed online water applications, set up Civic Plus access, fixed Riverbluff Park cameras, helped serve Thanksgiving lunch, and replaced an in-car camera on car 812.

13. THRIVE 55+ DEPARTMENT: MARY MOLEPSKE FOR TAMMANY CARTER

In November, Thrive 55+ served 1,475 members with 325 meals, hosted several events including a veterans' lunch, Leadership Cheatham County lunch, pool tournament, and Holiday Bazaar. Financial and grant requirements were completed, including the bus match. Planning continues for holiday decorations and the parade float. The SDA Church lease was canceled, and \$8,867 in DDA funds is available, decision due 12/17/25.

UNFINISHED BUSINESS

14. RESOLUTION 2025-44: Updating the Public Speaking Form

This is to add the wording "NO additional speakers will be added once the meeting is called to order." And the date was approved by council.

NEW BUSINESS

15. Contract: Mobile Service Orders

We have an iPad, we could do work orders on them, and it will allow the workers to update in the field and not have to come back in the office to do everything on paper. It will decrease the total of man hours needed to complete work orders.

16. CONTRACT: Ricoh Contract for the Police Department

This is the contract for our copier. There are no changes to renew it. The city Legal name will be changed for the city council meeting and the mayor to sign if approved.

17. Permission to bid for mowing services

Mary Molepske stated that she is working with the department heads to get specs for the scope of service in the bid packet. The deadlines and times will be listed below:

- December 17, 2025, deadline to get changes to Mary.
- December 23, 2025, advertisement will be run.
- January 12, 2026, will be the mandatory Prebid meeting (if the bidder does not attend the Prebid meeting the bid will not be accepted).
- January 26, 2026, closing time is 10:30 am and the bid opening is 11:00 am.

18. CONTRACT: Summerfest

Attorney Noe reviewed the contract with William Purdy for amusement rides, attractions, and concessions. The city has used this company for eight years, and the contract remains mostly the same with minor updates. They are requesting set Summerfest dates and a three-year term. Anthony Clark explained the benefits of locking in dates and prices, noting the limited number of amusement companies and their seasonal availability. He recommended another three-year contract, as the company has been reliable, responsive, and easy to work with—even during a past ride injury in which the city was not held liable. Summerfest is always the first full week of June.

19. TOURISM SWINGS: From Josie and Joey for Riverbluff Park Discussion

Local developer Joey Lockert spoke about his Motor Coach Resort project and his work on the Tourism Board. He proposed installing hand-carved Douglas Fir photo swings to attract visitors and allow geo-tagging for Ashland City. The project would require no town funding, as local businesses would sponsor the swings and be recognized on a small plaque.

SURPLUS PROPERTY NOMINATIONS

NONE

EXPENDITURE REQUESTS

NONE

OTHER

Mayor Greer reminded everyone that the Mistletoe Trail lighting is Friday, December 5 at 6:00 PM and will run through December 29, and the Christmas Parade is Saturday, December 6 at 5:00 PM, beginning at the north end of Main Street/Tennessee Waltz Parkway and ending at the south end.

Councilman Adkins asked about plans for the hotel/motel tax funds, and Anthony Clark said he would share ideas with the council. Attorney Noe confirmed that Tennessee Greenways will attend the December 9 council meeting to accept the land-donation proclamation. Mayor Greer added that awards for the Junior Cubs Football teams and parade floats will also be presented.

ADJOURNMENT

A motion was made by Councilman Thompson Seconded by Councilman Smith to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:46 PM.

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE