



TOWN OF ASHLAND CITY
Regularly Scheduled City Council Meeting
February 11, 2020 6:00 PM
Minutes

CALL TO ORDER

Vice Mayor Anderson called the meeting to order at 6:00 p.m. and declared a quorum.

ROLL CALL

PRESENT

Vice Mayor Daniel Anderson
Councilman Tim Adkins
Councilman Gerald Greer
Councilman Roger Jackson
Councilman Chris Kerrigan
Councilwoman Lisa Walker

ABSENT

Mayor Steve Allen

PLEDGE AND PRAYER

Chaplain Gains led the pledge and prayer.

APPROVAL OF AGENDA

A motion was made by Councilman Adkins, seconded by Councilman Kerrigan, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. January 14, 2020 Meeting Minutes

A motion was made by Councilman Jackson, seconded by Councilwoman Walker, to approve the January 14, 2020 meeting minutes. All approved by voice vote.

PUBLIC FORUM

Shayn Webster- Water Adjustment. Mr. Webster stated he acquired the property on North Poole and made modifications on the inside and found there was a leak on the outside line. A motion was made by Councilman Jackson, seconded by Councilman Adkins, to approve the adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Amanda Bell- Water Adjustment. Ms. Bell stated she is there on the behalf of the HOA on Turner Street. Further, last May they had a bill of six hundred and eighty-three dollars and forty nine cents (\$683.49) due to a meter leak, but they had to wait several months for a history to be established. A motion was made by Councilman Jackson, seconded by Councilman Greer, to approve the water adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Candice Beasley- Turner Street issues. Ms. Beasley stated she has been before the council before concerning flooding in a ditch in front of her house, the road being narrow, and dirt and particles in the water and no water pressure. She asked the town to please look into the issue as it has been going on for two years now. Vice Mayor Anderson questioned if she had spoken to the ladies in the front to get work orders issued. Mr. Biggers stated he wasn't sure about work orders; however, he can have them look at it again tomorrow.

John Nichols- Veterans Memorial. Mr. Nichols stepped forward and described the Veteran's War Memorial that will be placed on the county property in front of the library. He further asked for fees to

be waived for the building permits and invited the council and community to the groundbreaking ceremony and to spread the word of the project.

Elias Salazar- Water Adjustment. Ms. Salazar stepped forward and stated this is due to a leak in the toilet and went on for so long because of the account being on auto draft. Vice Mayor Anderson stated the average of the bills is one hundred sixty-three dollars and seventy-three cents (\$163.73). A motion was made by Councilman Adkins, seconded by Councilman Greer, to approve the adjustments on the bills. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Karen Demido- Water Adjustment. Ms. Demido stated she had a water leak for two months. Vice Mayor Anderson stated the average bill is fifty dollars and thirty-nine cents (\$50.39). A motion was made by Councilman Kerrigan, seconded by Councilwoman Walker, to approve the adjustments. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Carly Gentry- Water Adjustment. Ms. Gentry stated this is due to a leak in the water heater. Councilman Jackson questioned if the average is eighty-nine dollars and one cent (\$89.01). Ms. Gayle Bowman responded yes. A motion was made by Councilman Adkins, seconded by Councilman Greer, to approve the adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Jessica Younger- Water Adjustment. Ms. Younger stated she had a high water bill at her residence on Mulberry. Vice Mayor Anderson confirmed the proper paperwork had been turned in by Ms. Bowman. A motion was made by Councilman Kerrigan, seconded by Councilman Jackson, to approve the adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Chityka Lee- Water Adjustment. Ms. Lee stated she is here to request a water adjustment due to a toilet leak. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Russell McDonald- Water Adjustment. Mr. McDonald stated the account is under Janice McDonald and they had a high water bill due to a meter leak that has been repaired. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the water adjustment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

REPORTS

City Attorney Report

Ms. Noe stated everything she has is on the agenda.

OLD BUSINESS:

3. Contract from Pyro Shows for fireworks

Mr. Sampson stated this is the fireworks contract for Summerfest this year and the show will be a twenty (20) minute show and will cost sixteen thousand dollars (\$16,000). Ms. Noe stated there are a couple of things she wanted to make the council aware of, but nothing different from last year's or prior years agreement. First, under number three (3) there is a provision that states ten percent (10%) will be paid if the show must be rescheduled, thirty percent (30%) if we pick the date, and fifty percent (50%) for total cancellation. Also, section six (6) the indemnification clause will need to be marked through and section nine (9) is nothing unusual. but she just wanted to make sure the council is aware. A motion was made by Councilman Kerrigan, seconded by Councilman Greer, to approve the contract with Pyro shows with the changes recommended by Ms. Noe. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

4. Tennessee Waltz Parkway/Highway 12 Red Light Design

Mr. Clint Biggers stated A.O. Smith has agreed to sponsor all but the five (5) optional bottom items listed on the estimate. He further stated he recommends the city, at minimum, adding in the pedestrian crossing. After some discussion a motion was made by Councilman Jackson,

seconded by Councilman Kerrigan, to accept the estimate with A.O. Smith paying for the engineering and red light and the city paying for the pedestrian crossing. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

5. Dell Lease Agreements

Chief Chuck Walker stated Chief Derek Noe presented this at the last meeting and this is for backup, computers and servers needed in the city and there is money in the budget for these items. Ms. Noe stated she has reviewed the paperwork and it is fine. A motion was made by Councilman Kerrigan, seconded by Councilman Jackson, to approve the Dell Lease Purchase Agreements. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

NEW BUSINESS:

6. I Am Responding Subscription Renewal Agreement

Chief Walker stated this is a renewal agreement for the scheduling app we use, and it is in the budget. A motion was made by Councilman Adkins, seconded by Councilman Greer, to approve the I Am Responding Renewal Agreement. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

7. Contract Rider for Summerfest Performer (Clayton Quisenberry)

Ms. Noe stated there are a couple of things in this agreement she wanted to review. First, there is a provision in which the performer is entitled to a fifty-foot (50 ft.) parking space in close proximity to the stage. She further reviewed the requirements of the city and stated the last sentence of the last paragraph would need to be stricken from the contract as it involves indemnification. Councilman Adkins questioned if there is money in the budget to pay the performers. Mr. Sampson replied yes. A motion was made by Councilman Adkins, seconded by Councilman Greer, to approve the contract with the recommended changes by Ms. Noe. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

8. Open Roads Policy Agreement

Ms. Reed stated this is an agreement Chief Kenny Ray forwarded her to place on the agenda. Further, this agreement is a renewal agreement with the Tennessee Department of Transportation that states we will clear the roads as quickly as we can. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the Open Roads Agreement. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

9. Ordinance: Title 2, Chapter 2: Parks and Recreation Advisory Board

AN ORDINANCE BY THE TOWN OF ASHLAND CITY TO ESTABLISH TITLE 2 CHAPTER 2 OF THE MUNICIPAL CODE. Vice Mayor Anderson stated this will be for first reading and the second reading will be next month. Ms. Noe stated she reviewed the ordinance and it is fine. A motion was made by Councilman Kerrigan, seconded by Councilwoman Walker, to approve the Ordinance to establish the Parks and Recreation Advisory Board. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

10. Dog Park Agreement and Resolution

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO APPROVE THE USE OF THE CITY'S PROPERTY AT THE CITY PARK FOR THE USE OF A DOG PARK. Ms. Noe stated this is the formal resolution and letter showing the Council's support of the dog park in order for the group to apply for grants for the construction. A motion was made by Councilman Kerrigan, seconded by Councilman Greer, to approve the resolution and letter supporting the construction of a dog park on city property. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

11. Resolution: Participation in the Community Development Block Grant

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. Mr. Biggers stated this grant will be used to replace six (6) lift stations and will be approximately seventy thousand dollars (\$70,000) each plus the engineering fees. A motion was made by Councilman Kerrigan, seconded by Councilwoman Walker, to approve the Resolution authorizing participation in the Community Development Block Grant. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

12. Resolution: Employee Manual Updates

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING A PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY. Vice Mayor Anderson stated this is for the changes to the manual discussed in the last budget meeting and workshop meeting. Ms. Noe went over the changes in the manual. Councilman Jackson stated if an employee has been called out you should be able to get paid time and a half regardless of if you have been out sick or on vacation. He further stated he would like to see this reflected in the policy. After some discussion a motion was made by Councilman Kerrigan, seconded by Councilman Adkins, to defer this until the next council meeting. All approved by voice vote.

13. Ordinance: Amending Title 15: Rules of Road

AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, REPLACING MUNICIPAL CODE, TITLE 15 AND ADOPTING BY REFERENCE STATE TRAFFIC OFFENSES AND RULES OF THE ROAD. Ms. Noe stated this is an ordinance to adopt the rules of the road as policy. Ms. Anita Justice stated by mirroring these laws we are able to keep all fines. A motion was made by Councilman Kerrigan, Seconded by Councilwoman Walker, to approve the Ordinance adopting the state traffic offenses and rules of the road. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

14. Ordinance: Updating Title 18 Chapter 1: Section 7: 18-107

AN ORDINANCE BY THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 18, CHAPTER 1, SECTION 18-107 OF THE MUNICIPAL CODE. Vice Mayor Anderson stated this will be for first reading. Ms. Reed stated this change is amend the code based on the insurance policy agreement. A motion was made by Councilman Kerrigan, Seconded by Councilwoman Walker, to approve the Ordinance amendment Title 18, Chapter 1, Section 18-107 of the Municipal Code. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

15. Ordinance: Fiscal Year 2019-2020 Budget Amendment #2

AN ORDINANCE TO ACCEPT A BUDGET AMENDMENT FOR THE 19/20 FISCAL YEAR. A motion was made by Councilman Kerrigan, seconded by Councilman Adkins, to accept the budget amendment. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

16. Corp of Engineers Easement Agreement and Termination of Easement

Ms. Noe stated we currently have three separate easements with the Corp, and this is to terminate existing easements in order to reissue and clean them up in the new deed. A motion was made by Councilman Kerrigan, seconded by Councilman Greer, to approve the termination of the existing easement and reissue the easement for clean-up purposes. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

17. Resolution: THDA Home Grant

A RESOLUTION IN SUPPORT OF FISCAL YEAR 2020 THDA HOME GRANT APPLICATION. Ms. Reed stated this is a grant we have done in the past but have had trouble finding residents to participate in the program. Further, the cap this year will be half a million dollars (\$500,000) for rehabilitation of homes in the city limits. Councilman Jackson stated they will fix anything wrong with your home. Ms. Anita Justice stated she believes the issue is lack of education on the program. Chief Walker stated they have a couple of people in mind that may qualify. After much discussion a motion was made by Councilman Adkins, seconded by

Councilman Kerrigan, to approve the Resolution in support of the THDA Home Grant Application. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker

EXPENDITURE REQUESTS:

18. Award Bid replacing Fire Station II. roof

Chief Walker stated the low bid was for Absolute Roofing and is about one thousand dollars (\$1,000) over budget. Further, Josh Wright will oversee the work. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve the low bid for the roofing contract. Voting Yea: Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker

OTHER

ADJOURNMENT

A motion was made by Councilwoman Walker, seconded by Councilman Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:09 p.m.



VICE MAYOR DANIEL ANDERSON



CITY RECORDER KELLIE REED, CMFO, CMC