



**TOWN OF ASHLAND CITY**  
Parks Advisory Board  
Date: August 29, 2023, 6:00 PM  
Minutes



Call to Order	Michael Smith called meeting to order at 6:01 pm
Roll Call	Present: Michael Smith, Matt Waldron, Renee Cannon, Brandy King and Anthony Clark Absent: Nerissa Aquino, Mayor JT Smith
Approval of agenda	Matt Waldron made a motion to approve the agenda, Brandy King seconded motion. Approved by voice vote
Approval of minutes	Matt Waldron made a motion to approve the minutes, Brandy King seconded motion. Approved by voice vote.
Partner reports	<p><u>Soccer</u> – Renee Cannon reported that games were postponed on 8/26/23 due to the heat, games will start again on 9/9/23. Matt Waldron inquired about the field vandalism that took place on 8/11/23 and what measures were going to be taken to help prevent this from occurring. Renee Cannon reported that they hit 5 of the 7 fields and it took about 4 hours to get it all rolled out. Matt Waldron suggested a gate be put back up at the entrance that will allow the park to be accessed from 5am to 11pm. Anthony Clark reported they are looking into cameras and that he would take the gate suggestion to the council.</p> <p><u>Baseball/Softball</u> – Anthony Clark reported that baseball has started practicing and games start in September. Softball is out of season.</p> <p><u>Football</u> – Anthony Clark reported that football will have their first game 9/2/23.</p>
Parks Reports	Anthony Clark reported there was no update on the trail. He reported that construction for a new sidewalk, water fountain and picnic area has begun at the dog park.
Old Business	
Music on Main	<p>Renee Cannon reported that 111 vendors have signed up, 52 have paid. Renee Cannon reported that she needs two invoices, one for Cumberland Connect and one for Cheatham Co. Health Department so they can send it to their accounting department. We will go over final layout at the next meeting.</p> <p>Anthony Clark reported that he has 2 music vendors setup, Austin Williams and Ira Dean. He is waiting on a response from Jonathan Singleton. He also reported that he will check on the electricity and see how many spots we have available. The port-a-johns have also been lined up for the event.</p> <p>Anthony Clark reported that we need to make a decision on the sound system. He has 2 bids both for the same amount. One is for Lee Gibson who did all the Music in the Park events and one from Mark Hawkins who has done Music on Main the past couple of years. Matt Waldron made a motion to go with Lee Gibson, Brandy King seconded the motion, approved by voice vote.</p>
Halloween Event	Michael Smith reported that the Trunk or Treat and movie has been approved by the council. The Trunk or Treat will take place at the Lacrosse Pavilion and a vendor/stationary parade will be set up in the lower parking lot by the stage. The Trunk or Treat and Halloween Village (vendor and stationary parade) will run from 4:00pm to 6:00pm with the movie (Adams Family 2) will begin at 6:30pm. Renee Cannon reported that she will need an application for all vendors, parade and trunk or treat cars so that we can keep count of everything in case we need to change the layout.
BCBS Grant	Michael Smith reported that the BCBS Grant will be submitted 8/30/23. This is a grant for \$750,000 park that will be built at the open area at the Dog Park if granted. Should know by the end of the year if will receive the grant.
Bi-Centennial Trail	Anthony Clark reported that there is nothing new to report on progress of the trail. He did report a meeting has been setup on September 7 <sup>th</sup> with Kimberly Horne, TDOT and city officials to get a better idea of the timeline for the project. The 25-year extension has been approved but waiting on approval from RJ Corman for rail road area. Construction needs to be begun by July 2024.

Music in the Park	<p>Michael Smith reported that the last music in the park had better attendance, around 45 people which was better than the previous 3 events. He mentioned that we need to find a way to get more people to the park for the these events.</p> <p>Renee Cannon suggested that we have a yearly schedule done around January that we can put out to the public. She also suggested getting pole banners (similar to the ones we put up for music on main) for events that are going on, this will better than just one banner.</p> <p>Michael Smith suggested that we do banners across the roads at each entry to the city limits (4).</p> <p>Matt Waldron suggested an LED sign at the Riverbluff intersection that could display all city events and meetings.</p>
New Business	
Christmas Event	Anthony Clark reported that the Christmas Parade is 12/02/23, theme to be revealed next week. We are also partnering up with Valerie Kemp and her 501(c)3 to do the Mistletoe Trail which will have a couple events during the month of December as well as a tree decorating contest.
Election of Officers	<p>Chairman – Matt Waldron nominated Michael Smith, Brandy King seconded nomination, approved by vote</p> <p>Vice Chairman – Michael Smith nominated Matt Waldron, Brandy King seconded nomination, approved by vote</p> <p>Secretary – Michael Smith nominated Renee Cannon, Matt Waldron seconded nomination, approved by vote</p>
Board Responsibilities	Matt Waldron brought up that he thinks this board should be more involved in aspects of the Parks Department. He would like to see the board work closer with the Parks Department to help Anthony Clark in matters. He would like events that go on in the park to be approved by the Parks board before it goes to the council. He has asked Anthony Clark to think about ways the Parks Board can help him and his department.
Parks Facebook Page	Michael Smith brought this up to the City Council Board but they said it has to be ran by a City Employee. Michael would like to table this until next month.
Ongoing Parks Events	
Food Truck Mondays	Renee Cannon reported that there are 2 more Mondays left, 9/4/23 (6 trucks) and 9/18/23 (5 trucks). Anthony Clark reported that he would like to do one lunch Monday and one dinner Monday each month for next year. He is hoping this will help with attendance.
Adjournment	Matt Waldron made a motion to adjourn meeting at 7:39pm , Michael Smith seconded motion. Meeting was adjourned. Next meeting will be September 26 <sup>th</sup> at 6:00PM at the Senior Citizen Center.

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Chairman Michael W. Smith

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Recorded By Renee Cannon