



TOWN OF ASHLAND CITY
Parks Advisory Board
Date: November 18, 2024
Minutes



Call to Order	Michael Smith called the meeting to order at 6:00 pm
Roll Call	Present: Michael Smith, Matt Waldron Renee Cannon, Brandy King
Approval of agenda	Matt Waldron made a motion to approve, Brandy King seconded motion, approved by all
Approval of minutes	Matt Waldron made a motion to approve, Brandy King seconded motion, approved by all
Partner reports	<p><u>Soccer</u> – Renee Cannon reported that soccer over, they will begin signup in January.</p> <p><u>Baseball</u> – Out of Season.</p> <p><u>Softball</u> – Matt Waldron reported softball is out of season. He did inquire as to who owns the building at the elementary school. AC Clark reported he was not sure who owns that but would find out. Matt Waldron would like to extend their storage and do some renovations to the inside. AC Clark said he would work with Matt Waldron on getting these repairs/upgrades done.</p> <p><u>Basketball</u> – none</p> <p><u>Football</u> – AC Clark reported that footballs 12U team won the Superbowl last weekend and that it is the first time it happened in program history. He mentioned that football reached out to get recognition signs put out in the city.</p> <p>Matt Waldron made a motion that the Parks Board recommends to City Council that they place these recognition signs at the city limits for the 2024 12U Superbowl team. Motion was seconded by Brandy King, approved by all. Michael Smith said he would work on getting a proclamation as well for the team.</p>
Parks Reports	<p>AC Clark reported that everything is good in the parks. His department is working on getting the Christmas lights setup in the park, Mistletoe Trail trees will be delivered on Monday and they will be lit on December 6th.</p> <p>He reported that he had a meeting with TDOT and Kimberly Horne on Tuesday and we are still on hold waiting for paperwork from RJ Corman.</p> <p>AC Clark reported he would work with Clint to get sign options and locations for the 12U football team.</p> <p>Michael Smith inquired about the BlueCross BlueShield Playground Grant, AC Clark reported that it was turned in by the deadline in August and we should hear something in December about approval.</p>
Old Business	
Christmas Parade	<p>Renee Cannon reported that there are 41 entries for the Christmas Parade. She will made cards with each entries Business name and snippet for the live feed. Once the entry has made its way up to the bypass they will be assigned their number. We have around 10 volunteers confirmed for the day.</p> <p>Matt Waldron worked with police and they will start shutting down side roads and Main street around 4:30/4:45. The north end of the bypass starting at the intersection of Cumberland will be closed starting at 2:30pm, at least 1 lane will be left open for citizens living at the Braxton. No floats will be inside of Riverbluff, entries need to meet, load up and then move to the bypass. Parking will be at Riverbluff and people will need to walk through the trail to get to the bypass if their float is already in line. Entries need to plan ahead for meeting time and place, the earlier the better.</p> <p>The parade will be in the below order: Police, Sheriff, Chief Deputy, Emergency Vehicles, Grand Marshall, Town of Ashland City Float, Band. Walkers and floats/antique cars will go out intertwined.</p>

Parks Advisory Board By Laws	Michael Smith reported that the final vote to have the secretary position changed will happen this month.
New Business	
Board Appointment	Michael Smith tabled this item until January 2025.
Santa's Mailbox	Renee Cannon reported this event will run from 11/30/24 through 12/13/24. There will be 3 mailbox locations (Riverbluff Park, Walking Track and Parks Building). Renee will collect the letters, write back and they will all be mailed out 12/15/24.
Board Responsibilities	<p>Matt Waldron reported that we need to look into what the ordinance for the board states: We are to advise and oversee the parks department.</p> <p>Matt Waldron stated we should start taking steps to do what the purpose of this board states, he said we could start with the Events Permits for the Parks department. He would like to see these flow through the Parks Advisory Board for approval. This will allow the person./group wanting to do the event to come before the board and give details about the event. The board can then ask questions followed by approving or denying the event. This will take the burden off of AC Clark being the only person dealing with these requests.</p> <p>Matt Waldron reported he would like our board to see the Parks Budget each year so we as a board are informed and we can make recommendations. The sports complex should be updated at the Parks Board meetings as well so that we are informed about its progress.</p> <p>He would like to see the Parks Board take on more of the responsibilities to help AC Clark and his department.</p> <p>Matt Waldron made a motion to get clarification from legal department on changing the process of the event permits. Permits should come before Parks Board. Brandy King seconded the motion, approved by all.</p> <p>The board would also like for the meetings be live streamed on Facebook.</p>
December Meeting	Matt Waldron made a motion to cancel the December 2024 meeting, Brandy King seconded motion, approved by all.
Other Items	
Adjournment	Next meeting is scheduled for January 28 th 2025. Brandy King made a motion to adjourn at 7:15pm, Matt Waldron seconded motion, approved by all.


Chairman Michael W. Smith


Recorded By Renee Cannon