



## TOWN OF ASHLAND CITY

### Regularly Scheduled Workshop Meeting

### April 07, 2026, 6:00 PM

### Minutes

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#### CALL TO ORDER

Mayor Greer called the meeting to order at 6:00 pm.

#### ROLL CALL

Mayor Greer  
Councilman Tim Adkins  
Councilwoman Binkley  
Vice Mayor Chris Kerrigan  
Councilman Michael Smith  
Councilman Kevin Thompson  
Councilman Tony Young

#### APPROVAL OF AGENDA

A motion was made by Councilman Thompson, Seconded by Councilman Young, to approve the agenda. All approved by voice vote.

#### APPROVAL OF MINUTES

1. Approval of the March 3, 2026, Regularly Scheduled Workshop Meeting.  
A motion was made By Councilman Thompson, Seconded by Councilman Young, to approve the March 3, 2026, minutes. All approved by voice vote.

#### PUBLIC FORUM

None

#### REPORTS

2. Attorney: Jennifer Noe:  
Attorney Noe stated that she does not have anything to add to the agenda.
3. Chief of Staff/Codes Director: Allen Nicholson:  
Mr. Nicholson gave a detailed report. Highlights are they processed 7 permits, 30 Inspections, there are 60 property maintenance cases open and pending with 3 of them going before the judge, one of the cases includes a home to be demoed, and total revenue collected YTD \$ 40,238.79(Forty thousand two hundred thirty-eight dollars and seventy-nine cents).
4. City Recorder: Mary Molepske:  
Ms. Molepske gave a detailed report. Highlights are she will be attending the TAMCAR Spring conference for the remainder of the week, all meeting items have been uploaded and filed for March meetings, Public Records requests (Police, Codes, Fire, and Front Office) have been completed, paving bid opening was held on March 20, 2026 and on the agenda for this evening, Johns Park Bid opening was held on April 2, 2026 and also on the agenda for this evening.
5. Court Department: Cynthia Hollingsworth:  
**ABSENT**
6. Finance Department: Will Duffel  
Mr. Duffel gave a detailed report with a slide show (copy is included in the minutes). Highlights are Revenues to be added above 75%, Expenses to be added less than 75%, Project Clarity (Water and sewer application) has received final sign off from Attorney Noe and Customer service has completed the updates to the website links and will go live in the next few days, we are following up on the cybersecurity grant we applied for in December. City wide Revenues are

registering a little light and expenses on the operating and maintenance side we are running less than expected. General Fund is 60%, operating and maintenance are at 59% through March. Water and Sewer Enterprise Fund is a little low in terms of revenue, we replaced a meter at A.O. Smith, and we expect revenues to catch up very fast; expenses are at 51%.

7. Fire Department: Chief Noe:

Chief Derek Noe gave a detailed report. Highlights are the Smoke Alarm Program we went to 6(six) residences and installed 24(twenty-four) smoke alarms and 4 (four) CO detectors and replaced numerous batteries. Car Seats we helped 6 (six) families, we inspected 3 (three) seats that were correctly installed, we gave away and installed 7 (seven) car seats and 3 (three) booster seats. We participated in Senior Safety Day at Riverbluff Park.

8. Human Resources Department: Violet Black:

Ms. Black gave a detailed report. Highlights are I have held insurance meetings with new insurance companies for a possible change, meetings including Mayor Greer, Chief of Staff Allen Nicolson, Will Duffel the Finance Director, and Attorney Noe. I am working with our Current insurance provider PEP on several claims that are pending. I have completed the recertification for Title VI.

9. Parks Advisory Board Report: Michael Smith

Councilman Smith (Board Chair) gave a detailed report. Highlights are the 2026 Events calendar has been finalized and posted. Cheatham County Soccer Association attended and gave concerns with speeders in Riverbluff Park, they would like a permanent Concession Stand, and the overall condition of the Soccer Fields. The Cheatham County Arts League is interested in working with us to have an Ashland City Arts Festival possibly next year in May 2027.

10. Parks Department: Anthony Clark:

**ABSENT**

11. Police Department: Chief Ray:

Chief Ray gave a detailed report. Highlights are they generated 1316 calls last month, we conducted interviews and ended up with No candidates so we will start over, we conducted several meetings with Motorola, and we are still working with them, we worked on our budget.

12. Public Works Department: Clint Biggers

Mr. Biggers gave a detailed report. Highlights are we completed the repairs or installation for many projects across the town, we opened the paving bid packets on March 20, 2026, we conducted a progress meeting at the sewer plant, we cut trees, repaired a sink hole, and we patched roads. The old bucket truck was a total loss. We installed a new meter at A.O. Smith, and the bill was averaging around \$30,000.00 (Thirty thousand dollars) and now reading more accurately and the bill is averaging \$ 75,000.00 (Seventy-Five thousand dollars).

13. Technology Department: Justin Wheeler

Mr. Wheeler gave a detailed report. Highlights are confirmed our government contract with Verizon Wireless, worked with Tyler Technologies on several issues, followed up with Local Government on the possible change over, worked on the upcoming budget, finished the cyber security grant application.

14. Thrive 55+ Department: Tammany Carter

Ms. Carter gave a detailed report. Highlights are they served 1.845 (one thousand eight hundred forty-five) members in March, 532 (five hundred thirty-two) more than February, 49 less than last March but was still a busy month. We served 316 (three hundred and sixteen) members meals, I submitted the monthly financial report to GNRC, finished spending the money from the Senior Grant for the Painting, Doors, and Floors the chair rails are changed to rubber to help chipping and the bathrooms are now painted.

## UNFINISHED BUSINESS

15. Ordinance 645: Fire - Insurance Reimbursement, Training Grounds, & VFEAT Grant - 2nd Reading  
Mr. Duffel advised this ordinance is to recognize the insurance recovery for the work that was completed at the training grounds on the entrance gate that was bent. The second part of that is to recognize the revenue for the state of Tennessee VFEAT (Volunteer Firefighter Equipment and Training Grant) for PPE and appropriate those funds.
16. Ordinance 646: Senior Center - Additional Grant Awarded from Department of Disability and Aging - 2nd Reading  
Mr. Duffel advised this ordinance is to recognize the additional money in the amount of approximately \$ 8,000.00 (eight thousand dollars) that Tammany received from the department of disability and aging and appropriate those funds.

## NEW BUSINESS

17. Contract: Year End Audit Provider for FY's 2026/2027/2028.  
Mr. Duffel advised the contracts they have are from various year end audit providers. There is a list of 8 (eight) companies, and all decline except a couple. The MG Group, our current provider, is ending and we will need to vote for a new service provider.
18. Contract: BankPak Maintenance Agreement  
Mr. Duffel stated this is a maintenance agreement for the mechanized drive through window at City Hall. Allen Nicholson and Will Duffel realized we do not have anything in place and thought we may need to have it.
19. Contract: Verizon Wireless Extension Agreement  
Mr. Duffel stated this contract is for our cell service, the State of Tennessee has signed a new agreement that we can piggyback off to sign a new agreement to get the state contracted pricing.
20. Ordinance 647: Fire Department - Correcting Holiday pay missing from 25/26 Fire Department Budget  
Mr. Duffel stated that when we put together the FY26 budget for the Fire Department, we omitted holiday pay. The way the holiday pay is calculated for the Fire Department is vastly different to a regular employee. They were lumped together with regular employees, which then shorts them of holiday pay, and we need to amend it to get them compensated correctly.
21. Ordinance 648: Amend Title 3 of the Ashland City Municipal Code regarding Municipal Court  
Judge Patrick Smith stated this ordinance does a couple of things. This will address the fix it tickets like headlights, window tint, registration violations etc. those are dismissed upon providing proof of remediation. After attending training with Court staff, we were made aware that we could impose the option of fees. This would impose a \$ 25.00 (twenty-five dollars) court cost for those types of tickets.
22. Resolution 2026-27 Permission to apply for the THSO (Tennessee Highway Safety Office) Grant  
Chief Ray stated this is a grant we apply for every year. We would like to use it for overtime and more speed limit signs.
23. Contract: Memorandum of Understanding - Tennessee Bureau of Investigation (TBI)  
Sergeant Alexis Duncan stated that the TBI (Tennessee Bureau of Investigation) and the THSO (Tennessee Highway Safety Office) provides us with what they call a toxa machine which is a tester for drugs and DUI arrests. We have some officers that are trained for more than basic DUI training. We call them A ride advanced roadside impaired driving enforcement to detect drug usage on the roads. The subject would have to agree to take the test, and they would swab their own mouth. It will test for 6 (six) categories, benzodiazepines, methamphetamine,

Phet amines, Opiates and cannabis they are working on adding fentanyl to is also. It will determine if any of them have been in the system for the past 8 (eight) hours. The officer could use the results to obtain a search warrant for a blood test. There is no cost to us for the machine or supplies. Only trained officers can use the machines.

24. Resolution 2026-28: Grant Amendment - 77734-100 - Police Department

Chief Ray stated that this is another amendment from the academy grant we already have. There is just wording changes and no money is involved.

25. Award the 2026 Paving Bid

Clint Biggers stated he recommends going with the lowest bidder which would be Tennessee Valley Paving. The bid was received in the amount of \$ 274,895.00 (Two hundred seventy-four thousand eight hundred and ninety-five dollars) and I currently have \$200,000.00 (Two hundred thousand dollars) in my budget. If we remove North Poole Street it would be right at the \$200,000.00 (Two hundred thousand dollars).

26. Award the John's Park Sidewalk and Drainage Project Bid

Allen Nicholson spoke for Anthony Clark while he is out on vacation and stated this is part of Phase 1 revitalization of Johns Park. These are much needed repairs that we requested in the budget in the amount of \$ 200,000.00 (Two hundred thousand dollars). The plans (from CSR Engineering) include new drainage coming through Main Street and behind Mr. Camille at the commercial business and next door to Mesa. We will need to repair and add an extension to the two existing culverts going under the road and going through the center of the park, coming behind the dugout and tie into the new culvert system. Currently, there are no sidewalks for older or physically challenged people to use. This would add ADA compliant sidewalks to move through the park to the baseball diamonds. Included in the bid packet are construction lines, placing and seating, top-soil, temporary fencing, excavation, filling, sidewalk and handrails, updating and increasing the size of the culverts, and asphalt repair, headwalls, end walls, erosion control, rip wrap, and seating, infield dirt mix. We had 3 bids submitted and were very widespread for the cost. Allen was comfortable accepting the low bid. The contractor has done work for the city in the past and Jason Reynolds has spoken to him and feels comfortable with him also. We are hoping to award the bid by next week, get the contract signed within 10 days and begin within 60 days.

27. Ratification to Charter Amendment

Attorney Noe stated this has been passed by the senate and the house on Thursday. It has not been signed by the governor yet. We were hoping to have it by next week to get it passed, if we do not we will have to defer it to May.

### **SURPLUS PROPERTY NOMINATIONS**

28. None

### **EXPENDITURE REQUESTS**

29. None

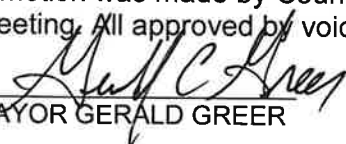
### **OTHER**

30. Contract: Brycer Advisory Group, Inc. - Fire Department

Chief Noe stated this is a company that bought out Irol. Several months ago we signed a contract with them and the new owner is asking for a new contract with them to continue with no changes. There is no cost for the city.

### **ADJOURNMENT**

A motion was made by Councilman Thompson, seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 6:58 PM

  
MAYOR GERALD GREER

  
CITY RECORDER MARY MOLEFSKE