



**TOWN OF ASHLAND CITY**  
**Regularly Scheduled City Council Meeting**  
**December 10, 2019 6:00 PM**  
**Minutes**

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**ROLL CALL**

Mayor Allen called the meeting to order at 6:06 p.m.

**PRESENT**

Mayor Steve Allen  
Vice Mayor Daniel Anderson  
Councilman Tim Adkins  
Councilwoman Alwilda Binkley  
Councilman Roger Jackson  
Councilman Chris Kerrigan  
Councilwoman Lisa Walker

**PLEDGE AND PRAYER**

Chaplain Charles Gains led the pledge and prayer.

**APPROVAL OF AGENDA**

Ms. Kellie Reed requested an emergency expenditure report be added under expenditures. A motion was made by Councilwoman Binkley, seconded by Vice Mayor Anderson, to approve the agenda with the change. All approved by voice vote.

**APPROVAL OF MINUTES**

1. 11-12-19 Meeting Minutes

A motion was made by Councilman Adkins, seconded by Councilwoman Walker, to approve the 11-12-19 meeting minutes. All approved by voice vote.

**PRESENTATION OF CHRISTMAS PARADE AWARDS**

Mayor Allen stated we had a great parade this year and the turnout of viewers would be hard to estimate because it seemed like there were so many people out this year. He further stated he appreciates everyone coming and the participants who worked so hard on their floats and entries. Mayor Allen then requested the following winners to step forward to accept their awards.

2. Mayor's Choice- Midway Supply
3. 1st Place- Bethlehem Free Will Baptist Church
4. 2nd Place- Pleasant View Milling and Gold Star Realty
5. 3rd Place- At Home Realty

**PUBLIC FORUM**

**Chad Glass- Water Adjustment.** Mr. Glass stated the water account is under the name of Sara Glass and they live at Sycamore Place Apartments and they had a toilet leak which maintenance repaired, but resulted in a high water bill. Mayor stated the bill was in the amount of \$1,260.87, but the normal average is \$110.85. A motion was made by Councilman Adkins, seconded by Councilwoman Binkley, to adjust the bill to an average. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Briana Walton- Water Adjustment.** Ms. Walton stated her handle was left up in the toilet and the chain was stuck which caused a high water bill. Mayor stated the bill totaled \$453.44, but normally averages \$64.39. A motion was made by Councilwoman Binkley, seconded by Councilman Kerrigan, to adjust the bill down to an average. Voting Yea: Mayor Allen, Vice Mayor Anderson,

Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Bill Garrett- Water Adjustment.** Mr. Garrett stated his bill last month was four times the normal average and the month prior was twice the normal average due to a hose pipe leaking under the house. He further stated he would like to request an adjustment on the sewer. Mayor stated the bills totaled \$125.12 and \$84.51, but normally averaged \$38.32. A motion was made by Councilwoman Walker, seconded by Councilman Adkins, to adjust the bills down to an average. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Chris Eades- Water Adjustment.** Mr. Eades stated he had a high water bill due to a toilet leak at his previous address that has been repaired and he has since moved. Mayor stated the bill totaled \$341.66, but normally averages \$87.41. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to adjust the bill down to an average. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Judith Garcia, Austin Stratton, and Oliver Thompson- Water Adjustments.** Ms. Reed stated she was asked to present the following bills for adjustment. Judith Garcia who had an underground pipe leak with a bill of \$892.11, but normally averages \$104.49. Austin Stratton who had a leak in the toilet and shower at his business, but had received an adjustment last month and it was adjusted too soon. His bill totaled \$329.64, but normally averages \$93.42. Oliver Thompson had an underground pipe leak which caused a bill of \$100.08, but normally averages \$40.21. After some discussion regarding council decided to take no action on Austin Stratton's water bill. A motion was made by Councilman Jackson, seconded by Vice Mayor Anderson, to adjust the bills for Ms. Garcia and Mr. Thompson. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Vantage Pointe- Water Adjustment.** Ms. Reed presented Vantage Pointe's water bills in the amount of \$3,123.39, \$1,627.47, and \$864.96. She further stated they normally average \$188.11. Councilwoman Binkley stated if people have leaks they need to get them repaired. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to defer this to another date and ask the manager to appear before council in order to answer some questions. All approved by voice vote.

**Kelly Tanger- Water Adjustment.** Ms. Tanger stated her landlord has not been helping to get the leak fixed and she has had a leak in the toilet and the shower. Mayor stated her bills were in the amount of \$200.31 and \$243.92, but normally average \$142.73. A motion was made by Councilwoman Binkley, seconded by Vice Mayor Anderson, to adjust the bills down to an average. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**Adjustments.** Mayor questioned how council would like to handle adjustments moving forward. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to require the customers to come before council if they are requesting leak adjustments.

## REPORTS

None.

## OLD BUSINESS:

6. Resolution: Adopt Community Mobility Plan  
**A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO ADOPT THE COMMUNITY MOBILITY PLAN.** Mr. Terrance Hill with Kimley Horn stepped forward and stated this was a grant funded by TDOT which the town received to devise a plan for community transportation. Further, this grant covered devising a plan for all modes of transportation and they utilized crash data, volume data, and worked on expansion of the trail through the downtown corridor. Vice Mayor Anderson questioned if this will include a plan for sidewalks. Mr. Hill confirmed yes, along with bike lanes and shared use. Mr. Brian Stinson

stated this will be in phases and we can apply for grants for the phases with this plan. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to approve the Resolution to adopt the Community Mobility Plan. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker

7. Resolution: Updating Personnel Manual

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING A PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY.** A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Kerrigan, Councilwoman Walker. Voting Nay: Councilman Jackson.

8. Electrical Permit Discussion

Mayor Allen stated Mr. Dwyot Thornton requested the city continue to sell permits. Ms. Gayle Bowman informed the council the contract requires a four year commitment and the state will collect the five dollar fee and reimburse us. Mr. Thornton stated he has pursued other avenues and has talked to the county, but if the council agrees to continue selling they can terminate the contract with a thirty day written notice. City Attorney Ms. Jennifer Noe stated there is a four year limitation and the contract cannot be terminated with a thirty day notice. Councilman Jackson questioned deferring this matter for a month. Ms. Bowman stated if there is no vote tonight the front office will not issue permits beginning January 1, 2020. Ms. Noe confirmed this will be considered taking no action. Vice Mayor Anderson stated he would be more apt to do it if it did not require the four year contract. Mr. Thornton stated he would check on this further.

9. Ordinance: Amend Ordinance 359: Event Permits

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY TO AMEND TITLE 9 CHAPTER 7 OF THE MUNICIPAL CODE.** A motion was made by Councilman Adkins, seconded by Councilwoman Binkley, to approve the amendment to Title 9, Chapter 7 of the Municipal Code. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker. **2nd Reading.**

**NEW BUSINESS:**

10. U.S. Marine Corps Memorandum of Understanding

Ms. Reed stated this is a renewal on an agreement for the Marine Corp to have access to train within the city limits. A motion was made by Councilman Adkins, seconded by Councilwoman Binkley, to approve the agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

11. Part-time Firefighter Funding Agreement

Chief Walker requested this be deferred until next month's meeting. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to defer. All approved by voice vote.

12. ServLine Insurance Policy

Mayor requested this be deferred until next month's meeting as well. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to defer. All approved by voice vote.

13. Bicentennial Trail Extension Engineering Agreements

Ms. Reed stated this was discussed at the Budget and Workshop Meetings. Mr. Sampson stated this is to do the engineering to extend the trail behind Borders and the gas company. Ms. Noe stated she would recommend the same changes marked up from the previous contracts with CSR. A motion was made by Vice Mayor Anderson, seconded by Councilman Adkins, to approve the CSR contract with the changes. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

14. Amusement Attractions Contract for Summerfest

Ms. Reed stated she had tried to call Mr. Purdy, but was unable to reach him in regard to the requested changes. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Binkley, to defer this contract until next month. All approved by voice vote.

15. Resolution: Adopting ADA Transition Plan

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE TOWN OF ASHLAND CITY TO ADOPT THE AMERICAN DISABILITY ACT FACILITIES INVENTORY SELF-EVALUATION AND TRANSITION PLAN.** Mr. Stinson stepped forward and stated as previously discussed this is to formally adopt the ADA transition plan which will be done in phases. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to approve the Resolution Adopting the ADA Transition Plan. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**EXPENDITURE REQUESTS:**

16. Permission to Bid replacing Fire Station II. roof

Chief Walker stated this is a budgeted item and they will be working with Josh Wright on the specs for the project. A motion was made by Councilman Jackson, seconded by Councilman Kerrigan, to approve permission to bid the roof at Fire Station II. All approved by voice vote. **Emergency Expenditure.** Mr. Biggers reported a filter being out at the Water Treatment Plant which will cost \$122,000 to replace and will take approximately ten to twelve weeks to get back up and running. Further, the plant will be working longer hours to make up for the unusable filter during this time. Vice Mayor Anderson questioned if those filters were last replaced around 2007. Mr. Stinson stated it was before Clint's time, but yes they worked on them, but they only put a band aid on it. Councilman Jackson stated they should last longer than that and we need to get a written warranty on them. A motion was made by Councilman Kerrigan, seconded by Vice Mayor Anderson, to recognize this as an emergency expenditure for the purpose of a budget amendment later on. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilwoman Binkley, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

**OTHER**

**Christmas Events.** Mayor reminded everyone of the employee dinner/meeting at 6:00 at Fire Station II. on December 16th. He further stated city offices will be closed for regular business on the 23rd, 24th, and 25th.

**Farmer's Market.** Mayor stated he wants to look at changing the way the Farmer's Market is being managed later on and the fees associated with the market, but he wants everyone to start thinking about it. Further, some of the farmers like the idea of being able to go down to the market whenever their vegetables come in instead of waiting. Mr. Sampson suggested setting hours for the general public to be aware of the times they can visit the market.

**Dog Park.** Councilwoman Binkley questioned how the dog park is coming along. Mayor Allen stated it has slowed down, but that he anticipates it will pick back up in the spring.

**ADJOURNMENT**

A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to adjourn. All approved and the meeting adjourned at 7:04 p.m.

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MAYOR STEVE ALLEN

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CITY RECORDER KELLIE REED, CMFO, CMC