



# TOWN OF ASHLAND CITY

## Regularly Scheduled Workshop Meeting

### July 11, 2023, 6:00 PM

### Minutes

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#### **CALL TO ORDER**

Mayor Smith called the meeting to order at 6:00 p.m.

#### **ROLL CALL**

PRESENT

Mayor JT Smith

Vice Mayor Gerald Greer

Councilman Tim Adkins

Councilman Chris Kerrigan

Councilman Michael Smith

Councilman Kevin Thompson

Councilman Tony Young

#### **APPROVAL OF AGENDA**

A motion was made by Councilman Kerrigan, Seconded by Vice Mayor Greer, to approve the agenda with changes. All approved by voice vote.

#### **APPROVAL OF MINUTES**

1. May 2, 2023, Workshop Meeting Minutes

A motion was made by Councilman Thompson, Seconded by Councilman Kerrigan, to approve the May 2, 2023, Workshop Meeting Minutes. All approved by voice vote.

2. June 6, 2023, Workshop Meeting Minutes

A motion was made by Councilman Thompson, Seconded by Councilman Kerrigan, to approve the June 6, 2023, Workshop Meeting Minutes. All approved by voice vote.

#### **PUBLIC FORUM**

Doug Carr spoke on the water rate increase and the step sewer system.

Jerry Barlar spoke on the water rate increase and the planned projects.

#### **REPORTS**

3. Codes Department  
Mr. Nicholson gave a codes update.
4. Court Department  
Ms. Hollingsworth gave a court update.
5. Finance Department  
Ms. Bowman gave a finance update.
6. Fire Department  
Chief Walker gave a fire update.
7. Human Resources  
Ms. Black gave a human resources update.
8. Parks Department  
Mr. Clark gave a parks update.
9. Police Department  
Chief Ray gave a police update.
10. Public Utilities/Works  
Mr. Biggers gave a public works update.

#### **OLD BUSINESS**

11. Ordinance: Rezone Request: 109 Elizabeth Street  
Mr. Nicholson discussed the rezone request.

12. Ordinance: City Administrator Job Description  
The city attorney and some of council discussed the city administration job description.
13. Beautification Project - Amanda Bell  
Ms. Amanda Bell discussed a plan that would require action by the council and agreement by the council for a beautification project for Main Street in Ashland City.

#### **NEW BUSINESS**

14. APSU - GIS Contract  
Mr. Nicholson discussed the GIS contract.
15. Ordinance: Fiscal Year 2023 - 2024 Budget Amendment #1  
Ms. Bowman discussed the need for an amendment if GIS contract approved.
16. Ordinance: All Construction Site Maintenance and Sanitation  
Mr. Nicholson discussed the need for this ordinance.
17. Ordinance: Design Review Manual  
Mr. Nicholson discussed the need for this manual.
18. Resolution: Tennessee Senior Center Grant Request  
Ms. Bowman discussed the grant.
19. Resolution: Contract Approval for Senior Center Travel  
Ms. Noe discussed a resolution allowing the mayor to sign all contracts with her approval.
20. Resolution: Appoint City Attorney  
Ms. Bowman and Ms. Noe discussed this required resolution to be passed in June.
21. Resolution: TVA  
Ms. Noe and Councilman Greer discussed this resolution.
22. Sports Park Agreement - Josh Wright  
Absent
23. Recreation Center Agreement - Josh Wright  
Absent
24. Senior Center Agreement - Josh Wright  
Absent
25. PureVida Rental Agreement  
Ms. Bowman discussed the contract for senior.
26. Brian Stinson License Agreement  
Mr. Biggers discussed the need for the agreement.
27. Cheatham County General Sessions MOU  
Chief Ray discussed the MOU.
28. Ashland City Municipal Court MOU  
Chief Ray discussed the MOU.
29. Cleaning Contract - City Hall and Police Department  
Ms. Bowman discussed the need for the short-term contract.
30. Lamar Contract - Fire Advertising  
Chief Walker discussed the contract.
31. Future Planning and Growth Committee  
Ms. Bowman apologized for not having this on the June agenda. The council discussed the need to dissolve the committee based on MTAS recommendations.
32. Mistletoe Trail Partnership Discussion  
Valerie Kemp discussed forming a "Friends of the Parks" 501c3 to partner with parks to help grow the community.
33. Facebook Page Discussion  
Councilman Smith requested this item be deferred until next month.
34. Cheatham County Football Program Discussion  
Mr. Clark discussed the current issues concerning practices and games.
35. Parks Board Discussion  
Ms. Noe discussed proper protocol in planning events, advertising and expenditures.

#### **SURPLUS PROPERTY NOMINATIONS**

36. 2001 Ford F-350  
Mr. Biggers presented this surplus item.

37. 2005 Chevy Silverado 1500  
Mr. Clark presented this surplus item.
38. 2008 Ford Crown Victoria  
Mr. Biggers presented this surplus item.
39. 2013 Ford Explorer  
Ms. Bowman presented this surplus item.
40. 2014 Ford Explorer  
Chief Ray presented this surplus item.

**EXPENDITURE REQUESTS**

None.

**OTHER**

Attorney Client privilege meeting began at 7:52 pm.

**ADJOURNMENT**

A motion was made by Councilman Smith, Seconded by Councilman Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:56 p.m.

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MAYOR JT SMITH

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Interim City Recorder

DRAFT