



TOWN OF ASHLAND CITY Regularly Scheduled Workshop Meeting April 01, 2025, 6:00 PM Minutes

CALL TO ORDER

Mayor Greer called the meeting to order at 6:17 p.m.

ROLL CALL

Mayor Greer
Councilman Tim Adkins
Councilwoman Binkley
Vice Mayor Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilwoman Binkley, Seconded by Councilman Thompson, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. March 4, 2025, Regularly Schedule Workshop Minutes
A motion was made by Councilman Thompson, Seconded by Vice Mayor Kerrigan, to approve the March 4, 2025, minutes. All approved by voice vote.

PUBLIC FORUM

NONE

APPROVAL OF MINUTES

2. ATTORNEY: **Jennifer Noe**
She does not have anything that is not already on the agenda.
3. PROJECT UPDATE: **Josh Wright**
The concrete curb installation will begin on Wednesday (weather permitting). The job site trailer is being moved soon. All metal canopies will be finished this week. Parking lot light pole bases will be installed this week. Above ceiling electrical inspection is completed and approved. Above ceiling plumbing inspection is completed and approved. Lavatory sinks and toilets will be installed this week. Interior doors will begin installation this week. Interior signage will be installed next week.
4. CITY RECORDER: Mary Molepske - **ABSENT**
5. CODES DEPARTMENT: **Allen Nicholson**
Allen gave the council members a packet that has 87 items on it so he will only go over the highlights from the packet. We were down on permits this month. 3 permits and 44 inspections completed. We have 72 open and pending property maintenance code-related cases. Revenue collected up to this date \$ 106,153.34. Allen and Gary attended the International Code Council annual conference. The planning commission will hear about a new commercial development at the next meeting and there is a preliminary concept packet online if the council members would like to look at it. We updated our 5-year strategic plans for the Building and Codes Department. Allen had a meeting with the Finance Director Jamie for the 2025-2026 budget. Assisted the Mayor with performance evaluations. We had a BZA meeting for the setback variants and approved for 2 new habitats for humanity homes which got rid of one of the homes that needed to be demoed. Got the mismatched bricks stained on the New City Hall Building. Allen attended the trail grant meeting with AC. Allen met with AC and Pyro Fireworks to discuss the

Summerfest show this year. Met with Joe and Justin to plan the visual and audio equipment for the New City Hall. 202 N. Main Street has been cited for multiple violations and running 2 illegal businesses. Allen and the mayor had a meeting with staff about the items we will need for the new city hall, and we will continue those meetings. Worked on a job description for the new building inspector opening. Allen and mayor Greer had a meeting with CEMC about the lighting and have a solution in place. The street lighting will be lowered from 170 lumens to 70 lumens and there is a globe that can be attached upon request.

6. COURT DEPARTMENT: **Wendy Waller**

We have court this week. Judge Smith will have his first Court date. We conducted our first bilingual traffic school, and it went well. We had around 10 participants. We are still sorting and packing for the move. Our department has signed up for a court conference on April 10th & 11th. We conducted a regular traffic school with 27 attendees.

7. FINANCE DEPARTMENT: Jamie Winslett

Emailed the finance report showing revenues versus expenses, fund balance, cash on hand and loan information and gave an update on the finance department. Gave update on what her departments are working on. Allen and Jamie had a meeting with the Director of the State Comptroller and the State Comptroller office Budget analysis. We close on the final WWTP loan on Thursday. I will go to Kingston Springs and remote in to get more accomplished. The CPA will be in Thursday or Friday next week.

8. FIRE DEPARTMENT: **Chief Walker**

We answered 91 (911) calls to the public in the month of March. There were a couple of significant calls out of the 91, there was a large brush fire in our rural area off the Bearallow Community and it ended up being a 6-hour call and we had to have Forestry come and 2 other fire departments to help. There was an electrical fire at the Waters of Cheatham. We evacuated one wing with no injuries. We have saved quite a bit of money because some of our firefighters are mechanics and have done most of the repairs. We have been notified by FEMA through our EMA Director that we will receive a \$5,500.00 ventilation fan and 4 ballistic vests. We had some problems with one of the Tornado Sirens, but it is up and running now. We are working on locations for the 2 new sirens.

9. HUMAN RESOURCE DEPARTMENT: Violet Black

Violet has been working on the pay Study. She attended a meeting with the mayor, Allen, and Joel from cisco. We had a police car totaled from a deer accident. A bridge on the trail collapsed and we are waiting for the engineering expert to come out before we can start any of the repairs. I am working on insurance for property and liability for next year. I have been working with TCRS over some issues and to go over the supplement for the emergency personnel. Researching Fidelity Bonds for employees. We had 5 new hires last month and 2 of them I used the full background process, and it worked wonderfully.

10. PARKS DEPARTMENT: Anthony Clark

All Spring sports have started. We hosted the Nashville Track Club half marathon with 200 participants this year. The Parks Department attended a maintenance class in Gallatin. We hosted our first Daddy/Daughter and Mother/Son dances. We met with Pyro Fireworks about the Summerfest show. We replaced an exhaust fan at the Tennis Court restrooms. One of them caught fire and we are lucky we did not lose the building. We had a couple of Trail Grant meetings with Kimley Horn and TDOT. We made improvements at the Sycamore Harbor Trailhead to make it ADA compliant. Meeting with Justin and Andre from Modern to discuss the cameras at Riverbluff Park. We had several permits for events and pavilion rentals. We cleaned up trees on the Trail from storms. The bridge that collapsed is the closest to the Cheatham Dam Campground. We cannot start the clean up until after the expert from insurance does their investigation.

11. POLICE DEPARTMENT: **Chief Ray**

We had an officer resign. We hired a certified officer for the officer that left. We have 1 position left to fill and we have 1 graduate from the academy and 2 that have another week left and they will all be ready to work. Answered 1,067 calls to the public last month.

12. PUBLIC WORKS DEPARTMENT: **Billy Harris**

We installed our new meter reading tablets and got them figured out with the ladies in the office. We have new meters that we are changing as we go. The street Department have been helping Parks with a few things. We had our Tank Bid opening last Thursday. The sewer plant looks good and is scheduled for completion. We have a sewer station down and the guys have been working on it since last night.

13. TECHNOLOGY DEPARTMENT: **Justin Wheeler**

I met with Clinton from Solomon Builders to go over details with the outlets at the new city hall. I worked with Tyler Technologies for Credit card issues. I had meetings with Cumberland Connect and Modern to get the cameras at Riverbluff Park. Got internet set up for the new city hall.

14. THRIVE 55+ DEPARTMENT: **Tammany Carter**

We had 1, 823-member check-ins. Increase is 234 more than February. We served 351-member meals. The new program coordinator started on March 17th. I sent the letter of intent for project diabetes. I was invited to apply, and it will be submitted on April 25th. Brandon, who is laying the floors, he advised to paint before the floors are down. I submitted 3 bids, and Brandon is one of them. He is the lowest bid and will work around the center to cause the least amount of invasion to the center. Tech goes home course had 7 members complete the course. I have been working on the first day trip we have had since I took over. We will attend Sunday Morning Breakfast in June. Karaoke in March was a hit so we will do it again this month. I attended a GNRC training course for Monomi which is a program we use for our senior applicants for the state. We are working on a Dementia Presentation. I attended a ribbon cutting for Insight Counseling. The annual picnic is scheduled for Friday May 9th. Getting ready to promote Paint the Town Purple

UNFINISHED BUSINESS

15. ORDINANCE 634: Rezone 111 Boyd Street - 2nd Reading
Allen Nicholson advised: This is the property presented by Emad at the last council meeting and they would like to get the Zoning changed to R-4 PUD.
16. ORDINANCE 635: Rezone 570 Main Street - 2nd Reading
Allen Nicholson advised. Stratton is building a single-family home on this property and would like to remove the PUD from the R-3 zoning.
17. ORDINANCE 636: Rezone 113 Ruth Drive - 2nd Reading
Allen Nicholson advised: This property has asbestos, and they have already gotten some pricing on handling it safely to get the existing home torn down. We are hoping to get it cleaned up and they are willing to spend the money and do it.
18. ORDINANCE 637: Standard Speed Limit in Ashland City
Attorney Noe advised: This was the board's request to change the speed limit throughout the city to 25 MPH to calm traffic on neighborhood streets before considering other options. If a street is already marked at a lower speed it will remain at the posted speed.
19. ORDINANCE 638: Standards for approving speed bumps
Attorney Noe advised: This is to establish a process and guidelines to how a neighborhood can request speed bumps moving forward. There must be more than just one neighbor who is requesting them. We would like to investigate speed cushions instead of the bumps.

NEW BUSINESS

20. RESOLUTION 2025-17: Naming the New Courtroom
Attorney Noe advised: We would like to name the new courtroom in Honor of Judge Stinnett. When he passed, he was the oldest sitting Judge in the State of Tennessee. The courtroom will be dedicated as the James W. "Bill" Stinnett JR Courtroom.
21. RESOLUTION 2025-18: Cheatham County Rodeo Donation

Attorney Noe advised: she believes that Kellie Ellis from the Chamber of Commerce will be coming before the Council on the 8th to ask for this donation. It was advertised in the paper in the anticipation she will be asking. At each of the shoots they will have a sponsor's name on it, it would be nice to have our town on one of them since it is being held here at the fairgrounds.

22. U.S. Army Corps of Engineers Contract Renewal - Parks Department
Anthony Clark advised: This is the step before the contract renewal, and they have already come out and looked at everything. Once we get this back to them, they will renew the contract for another 20 years.
23. Clarke Power Gen Contract - Fire Department
Chief Walker advised: We have our generators serviced 2 times per year at station 1 and station 2. They are now offering a 3-year agreement, and I am recommending that. It would make it much easier.
24. MG Group - Renewal Contract – Auditors
Jamie Winslett advised: I did not know that it was required to have a contract well in advance of the upcoming audit. I found this out in my meetings with Kellie. It is a little late in the process of trying to find someone new and thought they may do a better job once we get everything straight to stay with them because the odds are high that we will not be able to get someone else since everyone else is already through the process. I will call around if you would like me to, but I recommend we stay with them for at least one more year.
25. RESOLUTION 2025-19 - Mid-Cumberland Transportation Agreement.
Tammany Carter advised: They have a grant that pays the members to get rides to the center. They charge \$ 2 in the city and \$ 3 in the county. The grant usually runs out just before the end of the fiscal year around May or June and they ask us to pay the cost of the rides when their money runs out.
26. Painting Quotes - Senior Center
Tammany Carter advised: Brandon, who is installing our floors, asked that we get the painting completed before the new floors are installed. This money comes from our Major grant award of \$ 64,000. I did go back and ask for updated quotes from the 2 we had last year. I also added Brandon's quote who is doing the floors, and he was the lowest and will work around the center's hours.
27. ORDINANCE 639: Budget Amendment \$21,000.00 for a new patrol car
Chief Matlock advised: We had a patrol car involved in a deer crash and it was totaled. We will receive a little less than \$ 26,000 from insurance. To replace the car, we would need to ask for \$ 21,000 and the dealership has one on the lot we can have now and transfer the equipment rather than ordering a car and wait 10 months or longer.
28. Award the Industrial Water Tank bid
Billy Harris advised: There was only 1 bidder, and he gave a bid for an A and B for 2 different styles of tanks. We will stay with the A style because it is what we already have, and it was the lower bid. We budgeted 3 million for it and it came in at \$ 3, 101, 970.00 so we would need to ask for the additional money.

SURPLUS PROPERTY NOMINATIONS

NONE

EXPENDITURE REQUESTS

NONE

OTHER

29. RESOLUTION 2025-20: To ReImburse Funds to the Enterprise Account.
Attorney Noe advised: This is money we received under the Rescue Plan Act during Covid. In a past resolution the board previously wanted to use this money for WWTP. The money never got expended and we paid for it out of our funds, and we would like to add it back to reimburse ourselves.
30. Railroad Agreement

Anthony Clark advised: This is another agreement with RJ Cormon. This is for the new part of the trail that we've been working on for the last several years. This agreement is requesting that we keep them in the loop of what we are doing and keep them up to date.

Attorney Noe asked: Are they making any improvements?

Anthony Clark: We would be.

Attorney Noe: Do we have grant money to pay for the improvements?

Anthony Clark: 80% and we would pay it up front and submit our receipts to get reimbursed.

Attorney Noe: What is the cost?

Anthony Clark: A little over a million dollars.

Councilman Young: What section are you talking about?

Anthony Clark: It is between the bypass and Chapmansboro Rd. It has a bridge going over Chapmansboro Rd.

Councilman Young: What about the abandon rail bed that runs between the Tennis Courts and the Baseball Fields? What is happening with that?

Anthony Clark: That is going to be the next phase of the project. We had that phase allotted with TDOT but they wanted us to be done with that section before we even got started on it. We had to let it go back and we will have to reapply for it again and it would not harm us to let it go back. That section will be easier because there is no bridge, and we would just clear it up and gravel and pave it.

Councilman Young: It connects parks too, so that is something we need to be pushing.

Anthony Clark: Correct, that section will go from the bypass on the south end going to John's Park or midway area.

ADJOURNMENT

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:15 p.m.

MAYOR GERALD GREER

CITY RECORDER MARY MOLEPSKE